

SHIRE OF LEONORA

MINUTES OF AN ORDINARY COUNCIL MEETING



**MINUTES OF ORDINARY MEETING HELD
IN SHIRE CHAMBERS, LEONORA ON
TUESDAY 15TH SEPTEMBER, 2009
COMMENCING AT 9:30AM**

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE

- 1.1 Cr Carter declared the meeting open at 9.30am
- 1.2 Visitors or members of the public in attendance – Mr H. Buckingham
- 1.3 Financial Interests Disclosure - Cr L.R. Petersen Item 9.1(A) SEP 09
- Cr L.R. Petersen Item 9.1(D) SEP 09
- Cr S.J. Heather Item 9.1(D) SEP 09

2.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

2.1 PRESENT	
President	J F Carter
Deputy President	P Craig
Councillors	L Petersen
	G W Baker
	G R Dawes
	R Norrie
	J C Kennedy
	S J Heather
Chief Executive Officer	J G Epis
Deputy Chief Executive Officer	B Pepper
Observer	Harry Buckingham

2.2 APOLOGIES
Cr Neale Johnson

2.3 LEAVE OF ABSENCE
Nil

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
Nil

4.0 PUBLIC QUESTION TIME
Mr Harry Buckingham sought from Council a response in regards the following questions:-

- (i) In regards the proposed development of 106 residential lots off Fitzgerald Drive, who are the owners and will the blocks be sewerred?
- (ii) Are the industrial blocks due to be auctioned sewerred?
- (iii) Will Council investigate the possibility of sewerred those parts of the townsite still without this basic service?
- (iv) That Council having acquainted itself with the issues of locally mined uranium, will it advise the community of the emission levels of radioactivity and duration along transport routes?

In regards the questions raised, the Chief Executive Officer on behalf of Council offered the following response:-

- (i) The proposal is to develop a plan which could be presented as a case to State Land Services for the release of the land to the Shire of Leonora for future development in stages or as required. To provide 106 residential lots appears excessive however residential zoning of the land will ensure that requirements for this type of land will be freely available for the next 30 to 40 years and possibly beyond. With no Native Title claimant formed for the area it is the opportune time to seek transfer of the land to the Shire's control.

The Shire of Leonora will be the owner and developer of the land as each stage is released. Planning approval will not be provided by the Western Australian Planning Commission unless sewerage facilities are included in development designs.

- (ii) The Western Australian Planning Commission has advised that the owner of the industrial land (Shire of Leonora) shall make arrangements to ensure that prospective purchasers of the proposed lots are advised in writing that provision of a reticulated sewerage service will not be available to the lots and that all future dwellings on the lot will need to be connected to on-site effluent disposal systems. In accordance with Commission Policy 4.1, Industrial Subdivision development should be limited to “dry industry”.
- (iii) Having unsewerage sections of the townsite, especially the residential area is of concern to Council and has been for some time. Requests to Water Corporation to extend reticulated sewerage services have not been successful simply due to lack of funding.

This Shire of Leonora is intending to produce a Strategic Plan for the period 2010 to 2020. It is my understanding that this matter will be ranked highly in the list of projects to be commenced or completed.

- (iv) Members and senior staff are unable to provide accurate information. The Shire President Cr Jeff Carter and Deputy Shire President Cr Peter Craig (members of the Community Reference Group) will investigate concerns and advise.

Mr Buckingham provided an opinion in regards two Agenda items tabled at today’s meeting namely the Travellers Rest Area and the Local Justice Agreement.

Mr Buckingham remained in attendance whilst both items were debated by Council members.

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6.0 PETTITIONS / DEPUTATIONS / PRESENTATIONS

Nil

7.1 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr Baker, seconded Cr Norrie that the Minutes of the Ordinary Meeting held on 18th August, 2009 be confirmed as a true and accurate record.

CARRIED (8 VOTES TO 0)

8.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

9.0 REPORTS OF OFFICERS
9.1 CHIEF EXECUTIVE OFFICER
9.1(A) TRAVELLERS REST AREA

Cr Larnie Petersen declared an interest in item 9.1 (A) as she is an employee of the current Caravan Park. She left the meeting at 9.51am.

SUBMISSION TO: Meeting of Council
Meeting Date: 15th September, 2009

AGENDA REFERENCE: 9.1 (A) SEP 09

SUBJECT: Travellers Rest Area

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Not Applicable

FILE REFERENCE: Tourism 5.39

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 1st September, 2009

BACKGROUND

The Campervan and Motorhome Club of Australia (CMCA) has provided information on the RV Friendly Town Scheme.

The designation "RV Friendly Town" refers to a town with facilities that are friendly toward Recreational Vehicles (RV), a town where very large and smaller vehicles have equal access to town facilities, such as parking, shopping, vehicle servicing, etc. A town where no vehicle or the vehicle occupants are denied reasonable access or rights to services offered to the general public by the town.

RV refers to all self-drive live-in Recreational Vehicles, CMCA Members or not, in motorhomes, caravans or campervan units. It does not apply to tents or backpackers.

The RV Friendly Town Scheme is aimed at bringing new business to town, business opportunities that the whole commercial community can share in.

Modern day self-contained and self-drive vehicles no longer require a Caravan Park site every day, they are self-sufficient and require a rest area with minimal infrastructure; very often they use a simple roadside camp or a bush camp.

This is a new business, potential customers that would normally go out to a roadside camp spot; business that may only come for a fuel stop then go on down the road, will be attracted to stay over.

Given access to a low cost rest area, these type of travellers will stop in town, more importantly so will their money. CMCA research indicates that self contained travellers visit caravan parks one night in three.

If Council or the Community is reluctant to provide an in-town, overnight rest area with minimal facilities other than in a caravan park then this scheme is certainly not for the town.

STATUTORY ENVIRONMENT

There are no statutory implications resulting from the recommendation of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

Funds for this type of facility are not included in the current budget but could be worth considering in years to come.

Funds would be needed for:-

- land acquisition;
- installation costs for plumbing;
- appropriate signage;
- purchase of public use Dump-Esy facility for grey and black water;
- rubbish disposal service;
- access to potable water; and
- earthworks depending on site location.

STRATEGIC IMPLICATIONS

A Dump Point installation will go a long way to helping Leonora to become a regular RV tourist stopover. A matching low cost RV rest area facility will enable Leonora to become part of the nationwide CMCA supported RV Friendly Town Location Scheme.

In 2006 Wongan Hills was established by CMCA in Western Australia as the first RV Friendly Town and as a result have been the recipients of a range of RV tourist activities.

Other RV friendly Towns have been created by Corrigin, Bruce Rock, Quairading, Wyalkatchem, Boyup Brook, Pingelly, Cuballing and Pinjarra.

RECOMMENDATIONS

That Council resolve to investigate the concept more fully and that in the first instance an expression of interest be forwarded to the Campervan and Motorhome Club of Australian for their initial assessment.

VOTING REQUIREMENT

Simple majority required.

Moved Cr Dawes Seconded Cr Heather

That Council resolve to investigate the concept more fully and that in the first instance an expression of interest be forwarded to the Campervan and Motorhome Club of Australian for their initial assessment.

CARRIED (7 VOTES TO 0)

Cr Larine Petersen returned to the meeting at 10.03am.

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1(B) GOLDEN QUEST TRAILS ASSOCIATION

SUBMISSION TO: Meeting of Council
Meeting Date: 15th September, 2009

AGENDA REFERENCE: 9.1 (B) SEP 09

SUBJECT: Golden Quest Trails Association

LOCATION / ADDRESS: Not Applicable

NAME OF APPLICANT: Golden Quest Trails Association Inc.

FILE REFERENCE: Golden Quest Drive Trail 2.16

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 1st September, 2009

BACKGROUND

Councillors will recall Ms Arianne Webb's presentation at the meeting held in Leinster on the 18th August, 2009 in regards Goldfields Tourism Marketing.

Ms Robyn Fenech, the Marketing Consultant contracted by the Golden Quest Trails Association has addressed the proposed future direction and unification of Tourism activities in the Goldfields region.

The Golden Quest Trails Association Board with the assistance of Ms Fenech have formulated a Marketing Prospectus which was distributed to each Councillor on meeting day. This "buy in" approach to Regional Marketing services is in principle supported by the Goldfields Esperance Development Commission and is matched with funding from the State Tourism body, Australia's Golden Outback.

Eight shires have been invited to partner the Golden Quest Trails Association in 2009-2010 as it expands to form the new Association;

- Coolgardie
- Kalgoorlie-Boulder
- Laverton
- Leonora
- Menzies
- Ngaanyatjarraku
- Sandstone
- Wiluna

\$25,000.00 per annum is being requested from each of the eight Local Government Partners in 2009-2010 year to deliver a \$256,700.00 marketing spend for the region.

STATUTORY ENVIRONMENT

There are no statutory implications resulting from the recommendation of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

An amount of \$25,000.00 is contained within the current budget if Council decides to proceed with the proposal.

STRATEGIC IMPLICATIONS

With the support of the Local Government Partners, Goldfields Tourism Marketing will;

- Deliver economies of scale and efficiencies for all Local Government Partners;
- Reduce duplication of marketing efforts;
- Provide continuity and consistency in marketing approach across the Goldfields;
- Increase marketability and viability of the Goldfields as a tourism destination through collective promotion of an expanded number and variety of attractions and trails;
- Continue stewardship of marketing the cross-regional Golden Quest Trail; and
- Work closely with regional tourism organisation Australia's Golden Outback and local tourism bodies to maximise tourism outcomes.

RECOMMENDATIONS

That Council resolve to:

- Agree with the concept of the Goldfields Tourism Marketing WA Prospectus; and
- Commit \$25,000.00 to Goldfields Tourism Marketing WA subject to all other parties contributing as per the funding Prospectus.

VOTING REQUIREMENT

Simple majority required.

Moved Cr Craig Seconded Cr Petersen

That Council resolve to:

- **Agree with the concept of the Goldfields Tourism Marketing WA Prospectus; and**
- **Commit \$25,000.00 to Goldfields Tourism Marketing WA subject to all other parties contributing as per the funding Prospectus.**

CARRIED (8 VOTES TO 0)

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1(C) LEONORA MENZIES LOCAL JUSTICE AGREEMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 15th September, 2009

AGENDA REFERENCE: 9.1 (C) SEP 09

SUBJECT: Leonora Menzies Local Justice Agreement

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Department of the Attorney General

FILE REFERENCE: Aboriginal Justice 5.2.8

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 2nd September, 2009

BACKGROUND

The Leonora Menzies Local Justice Agreement has been developed in close consultation with the Leonora and Menzies communities through the Local Justice Forum. The membership of this forum represents a balance of government, Aboriginal community members, other relevant Government and Aboriginal agencies. It is both the role and responsibility of the forum to ensure this agreement reflects community views and is enacted and monitored in an effective manner.

The Local Justice Agreement aims to reflect and support the requirements of the Western Australian Aboriginal Justice Agreement 2004 (AJA) by focusing on the following justice outcomes:

1. Safe and sustainable communities;
2. Reduction in the number of victims of crime; and
3. Reduction of over-representation of Aboriginal people in the criminal justice system.

The Leonora Menzies Local Justice Agreement also intends to put policy into action so the justice-related issues identified in the Leonora and Menzies communities can be improved in a collaborative partnership between government and non-government agencies and the Leonora and Menzies communities, structured through an action planning process detailed in the Implementation Plan.

Many Agency Representatives have contributed to the development of the Justice Agreement and the Implementation Plan. In fact, the first workshop was held on the 3rd June, 2008.

The Shire President, Cr J. F. Carter is currently Local Justice Forum Co-Chair and has been involved since inception. A copy of the Leonora Menzies Local Justice Agreement and Implementation Plan was posted to all Councillors on the 2nd September, 2009.

STATUTORY ENVIRONMENT

There are no statutory implications resulting from the recommendation of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

Project is presently not funded however it is my understanding that the Attorney Generals Department and others will consider funding issues once the Agreement has been executed.

STRATEGIC IMPLICATIONS

To provide a strong voice for the Leonora Aboriginal Community to work in equal partnership with government to improve the emotional, cultural, spiritual and social well being of the people of the community.

RECOMMENDATIONS

That Council resolve to:

- (I) Become an Agency Representative and that delegate(s) continue to contribute to the development of the Leonora Local Justice Agreement and the Implementation Plan;
- (II) Accept and support the contents of the Leonora Local Justice Agreement and the Development Plan;
- (III) Make the Community Patrol vehicle available once roles, responsibilities, policies and procedures have been developed for its use; and
- (IV) That the vehicle be made available at Council cost to enable properly endorsed Community volunteers to transport unsupervised children on the street to safe houses after 8.30pm.

VOTING REQUIREMENT

Simple majority required.

Moved Cr Baker Seconded Cr Heather

That Council resolve to:

- (V) Become an Agency Representative and that delegate(s) continue to contribute to the development of the Leonora Local Justice Agreement and the Implementation Plan;**
- (VI) Accept and support the contents of the Leonora Local Justice Agreement and the Development Plan;**
- (VII) Make the Community Patrol vehicle available once roles, responsibilities, policies and procedures have been developed for its use; and**
- (VIII) That the vehicle be made available at Council cost to enable properly endorsed Community volunteers to transport unsupervised children on the street to safe houses after 8.30pm.**

CARRIED (8 VOTES TO 0)

The meeting was adjourned for morning tea at 10.33am and reconvened at 10.55am with attendance identical to that at Item 9.1(B).

The meeting was joined by Steph Canet, Stephen Van Mil, Greg Dutton, Sarah Jane Potts and Laurie Ayers of Impian Films who carried out a presentation of the film "The Drowner".

The visitors departed at 11.25am.

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1(D) LAWN BOWLING GREEN FACILITY

Cr Larnie Petersen and Cr John Heather both declared an interest in item 9.1 (D) as they both have adjoining properties to the Lawn Bowling Green Facility and left the meeting at 11.45am.

SUBMISSION TO: Meeting of Council
Meeting Date: 15th September, 2009

AGENDA REFERENCE: 9.1 (D) SEP 09

SUBJECT: Lawn Bowling Green Facility

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Bowling Green Facility 4.1

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 4th September, 2009

BACKGROUND

On the 29th June, 2009, Hon Brendon Grylls MLA, Minister for Regional Development advised that funding of \$225,000.00 under the Royalties For Regions Goldfields Esperance Regional Grants Scheme had been approved to assist with the development of the Lawn Bowling Green Facility.

On the 6th July, 2009 the Goldfields Esperance Development Commission confirmed the Ministers previous advice and outlined the funding conditions that Council would need to address prior to the execution of appropriate Agreements. This information was required by the Commission by Friday 10th August, 2009.

Conditions included:-

- Written details of who the successful tenderer(s) is for the project and/or copies of quotes, contracts and other documentation relevant to the awarding of the contract.
- An updated final budget (based on final tenders, quotes etc) showing clearly the items GERGS and other funds will be expended on. The final budget will form part of the "Royalties for Regions Grant Agreement". If it varies from the one lodged in the RGS application you must explain in writing why the variations have occurred. The Commission must approve the final budget.

- Written documentary evidence (eg, approval letters from other funding sources) to indicate you have secured funding from other sources to enable the project to proceed.
- A letter from an independent qualified auditor acknowledging that they have been engaged to provide the audit of the Statement of Income and Expenditure of RGS funds as required.

As you are aware, because of the project infancy, I was not able to provide the documentation by the required date. On the 24th July, 2009 I advised the Commission that the documentation required could not be provided and sought an extension of time in which funding conditions could be met.

On the 31st July, 2009 the Commission advised that an extension of time until the 30th September, 2009 had been approved and that the Commission was not able to hold the funds until the following year and that it may be appropriate to forfeit the funds allocated during the first round and resubmit an updated application when round two opens.

Like you, I am certainly not in favour of forfeiting any funds for any reason. On the 25th August, 2009 I wrote to the Commission requesting if the GEDC Board was able to transfer funding from the Lawn Bowling Green Facility to the Oval Sporting Facility as construction on this project was about to commence. A reply to this request has not been received however it is most unlikely that the Board would agree as they are governed by funding guidelines. A way forward needs to be developed however with time constraints it is not a simple task.

In a report to Council dated 3rd March, 2009 Donovan Payne Architects advised that the following notional costs to develop the Lawn Bowling Green Facility should be considered:-

• Building works	\$1,015,500
• External works	\$ 505,000
• External services	\$ 85,000
• Building Total	<u>\$1,605,500</u>
• Local Area Uplift of 175%	\$1,204,125
• Other Nominal Costs	<u>\$ 528,000</u>
	<u>\$3,337,625</u>

David Langdon Quantity Surveyors have provided the Local Area uplift cost of 175% which amounts to \$1,204,125.00. My investigations reveal this amount to be excessive and for this exercise should be excluded from the calculation.

The market place through the calling of tenders will determine uplift costs.

Donovan Payne Total Estimate	\$3,337,625.00
Less Local Area Uplift Costs	<u>\$1,204,125.00</u>
	<u>\$2,133,500.00</u>

Funds currently available to complete the project include:-

Shire of Leonora Reserve Account	\$ 600,000
Country Local Government Fund	\$ 390,535
Royalties for Regions	\$ 225,000
Community Infrastructure Program	<u>\$ 30,000</u>
	<u>\$1,245,535</u>

Shortfall \$ 887,965

As you are aware the funding application submitted to DITRDLG was not successful. Attempts to secure funding from other sources will continue.

It is difficult to determine if surplus funds will be available come 30th June, 2010 and as a consequence this matter should not be considered at all.

Other options for consideration:-

- (I) Arrange a loan facility with National Bank, Kalgoorlie for period not greater than one year;
- (II) Arrange overdraft facility with National Bank, Kalgoorlie again for minimal period; and
- (III) Delay commencement of project for as late as possible in the year commencing 2010 so that required funds can be sourced from the 2010/2011 Budget.

Of the above options my preference is (III).

If Council agree to (III) above I suggest timeframe as follows:-

- 30th September, 2009 - Plans and specifications completed;
- 20th October, 2009 - Council resolve to call tenders;
- 15th December, 2009 - Tender awarded; and
- February, 2010 - Construction commences.

STATUTORY ENVIRONMENT

Section 6.8 of the Local Government Act, dealing with expenditure from the municipal fund not included in the annual budget states –

- (I) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –
 - is incurred in a financial year before the adoption of the annual budget by the local government;
 - is authorised in advance by resolution; or
 - is authorised in advance by the mayor or president in an emergency
- (Ia) In subdivision (I) “additional purpose” means a purpose for which no expenditure estimate is included in the local government’s annual budget. (Please note that an expenditure estimate of \$2,009,542.00 was included in the current budget however this is dependant on additional funding).

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

Financial implications resulting from the recommendation have been detailed earlier in the report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council resolve to:

- (I) Commence the Lawn Bowling Green Facility Project during the 2009/2010 financial year;
- (II) Continue to submit funding applications to both State and Federal Government Agencies to assist with project costs; and
- (III) Include any funding shortfall in the 2010/2011 Budget.

VOTING REQUIREMENT

Simple majority required.

Moved Cr Dawes Seconded Cr Norrie

That Council resolve to:

- (IV) Commence the Lawn Bowling Green Facility Project during the 2009/2010 financial year;**
- (V) Continue to submit funding applications to both State and Federal Government Agencies to assist with project costs; and**

(VI) Include any funding shortfall in the 2010/2011 Budget.

CARRIED (6 VOTES TO 0)

Cr Larnie Petersen and Cr John Heather returned to the meeting at 11.56am.

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1(E) TOWN PLANNING SCHEME N° 1 AMENDMENT N° 11

SUBMISSION TO: Meeting of Council
Meeting Date: 15th September, 2009

AGENDA REFERENCE: 9.1 (E) SEP 09

SUBJECT: Town Planning Scheme N° 1 Amendment N° 11

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Town Planning 5.33

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 8th September, 2009

BACKGROUND

Council at its meeting on the 17th March, 2009 resolved in pursuance to Section 75 of the Planning and Development Act 2005 to adopt the amendments to the Town Planning Scheme to reclassify the following:

- Rezoning lot 1342 Hall Street from 'Industrial' to 'Mining Accommodation'
- Rezoning lot 977 Plan 215257 from 'Industrial' to 'Rural'
- Rezoning portion of unallocated crown land bounded by Court, Semken and Otterburn Streets from 'Rural' to 'Industrial'
- Rezoning lot 96 Tower Street and Lots 17, 18, 19, 21 and 22 Gwalia Street from 'Town Centre' to 'Recreational'.

However, the Western Australian Planning Commission wrote to the Shire of Leonora on 2nd July 2009 and advised that Council that the Minister for Planning directs Council to re-advertise the amendment for a period of 21 days in accordance with the provisions of regulation 25(2) (o) of the Town Planning Regulations, 1967.

Council was advised that the amendment should be referred to all landowners within 500m of the proposed new industrial area.

The Shire of Leonora advertised the advertised the Town Planning Scheme No. 1 Amendment No. 11 in the Kalgoorlie Miner on Saturday, July 25, 2009 and wrote to the owners of all properties within 500m of the proposed industrial area.

At the close of the advertising period, 14th August, 2009 no submissions had been received.

STATUTORY ENVIRONMENT

In accordance with Section 75 of the Planning and Development Act 2005 and the Shire of Leonora Town Planning Scheme published in the Government Gazette on the 23rd November, 1984.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

The amount of \$30,600.00 is contained within the budget to assist with matters dealing with town planning.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the proposed Amendment No. 11 be endorsed by Council for final processing by the Minister for Planning and Infrastructure.

VOTING REQUIREMENT

Simple majority required.

Moved Cr Heather Seconded Cr Baker

That the proposed Amendment No. 11 be endorsed by Council for final processing by the Minister for Planning and Infrastructure.

CARRIED (8 VOTES TO 0)

9.0 REPORTS OF OFFICERS

9.2 DEPUTY CHIEF EXECUTIVE OFFICER

9.2(A) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO: Meeting of Council
Meeting Date: 15th September, 2009

AGENDA REFERENCE: 9.2 (A) SEP 09

SUBJECT: Monthly Financial Statements

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Brad Pepper

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 8th September, 2009

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements submitted for adoption include:

- (a) Statement of Financial Activity – 31st August, 2009
- (b) Compilation Report
- (c) Material Variances – 31st August, 2009

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
- (b) *budget estimates to the end of the month to which the statement relates;*
- (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
- (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*

- (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 31st August, 2009 consisting of:

- (d) Statement of Financial Activity – 31st August, 2009
- (e) Compilation Report
- (f) Material Variances – 31st August, 2009

be accepted.

VOTING REQUIREMENT

Simple Majority

Moved Cr Dawes

Seconded Cr Kennedy

That the Monthly Financial Statements for the month ended 31st August, 2009 consisting of:

- (g) **Statement of Financial Activity – 31st August, 2009**
- (h) **Compilation Report**
- (i) **Material Variances – 31st August, 2009**

be accepted.

CARRIED (8 VOTES TO 0)

SHIRE OF LEONORA
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 31 AUGUST 2009

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SHIRE OF LEONORA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 31 AUGUST 2009

	NOTE	31 August 2009 Actual \$	31 August 2009 Y-T-D Budget \$	2009/10 Revised Budget \$	Variances Budget to Actual Y-T-D %
<u>Operating</u>					
Revenues					
	1,2				
Governance		10,000	0	10,320	100.00%
General Purpose Funding		311,961	185,318	1,749,838	100.00%
Law, Order, Public Safety		2,033	4,450	38,550	100.00%
Health		4,493	4,240	17,240	100.00%
Education and Welfare		45,729	42,830	214,836	100.00%
Housing		7,655	7,663	189,440	(0.10%)
Community Amenities		66,474	52,000	289,600	100.00%
Recreation and Culture		5,188	30,078	1,282,908	(82.75%)
Transport		48,093	46,500	986,256	3.43%
Economic Services		69,719	582	403,416	100.00%
Other Property and Services		24,541	0	52,700	100.00%
		<u>595,886</u>	<u>373,661</u>	<u>5,235,104</u>	59.47%
(Expenses)					
	1,2				
Governance		(33,677)	(18,508)	(186,398)	(81.96%)
General Purpose Funding		(47,727)	(66,929)	(385,069)	28.69%
Law, Order, Public Safety		(21,324)	(27,867)	(198,457)	23.48%
Health		(80,164)	(72,146)	(441,842)	(11.11%)
Education and Welfare		(29,833)	(52,472)	(336,732)	43.14%
Housing		(730)	0	0	100.00%
Community Amenities		(34,041)	(48,921)	(293,591)	30.42%
Recreation & Culture		(121,780)	(167,114)	(1,015,044)	27.13%
Transport		(664,080)	(571,210)	(3,664,411)	(16.26%)
Economic Services		(97,718)	(151,375)	(981,151)	35.45%
Other Property and Services		119,796	(194)	(9,007)	100.00%
		<u>(1,011,278)</u>	<u>(1,176,736)</u>	<u>(7,511,702)</u>	(14.06%)
<u>Adjustments for Non-Cash</u>					
<u>(Revenue) and Expenditure</u>					
(Profit)/Loss on Asset Disposals	4	0	13,647	(40,260)	100.00%
Depreciation on Assets		232,921	230,858	1,385,065	(0.89%)
<u>Capital Revenue and (Expenditure)</u>					
Purchase Land Held for Resale	3	(65,204)	0	(171,000)	100.00%
Purchase Land and Buildings	3	(820)	0	(4,059,542)	100.00%
Purchase Infrastructure Assets - Roads	3	0	0	0	100.00%
Purchase Infrastructure Assets - Other	3	(56,219)	(60,000)	(654,547)	100.00%
Purchase Plant and Equipment	3	(8,703)	0	(1,316,000)	100.00%
Purchase Furniture and Equipment	3	(4,780)	(20,000)	(146,500)	100.00%
Proceeds from Disposal of Assets	4	0	0	882,000	100.00%
Transfers to Reserves (Restricted Assets)	6	(2,928)	(89,298)	(1,071,577)	96.72%
Transfers from Reserves (Restricted Assets)	6	40	205,521	2,466,255	99.98%
ADD	7	518,981	694,599	694,599	25.28%
LESS	7	4,129,743	4,480,357	0	(100.00%)
Amount Raised from Rates	8	<u>(3,931,847)</u>	<u>(4,308,105)</u>	<u>(4,308,105)</u>	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 31 AUGUST 2009

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

Council currently hold no funds on behalf of other entities.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 31 AUGUST 2009

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	2 to 15 years
Plant and Equipment	5 to 15 years
Infrastructure	10 to 40 years

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 31 AUGUST 2009

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2010.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 31 AUGUST 2009

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 31 AUGUST 2009

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowance, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses.

An administration cost is also allocated which enables staff to process Council Meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting audit of Council books of accounts and procedures is also include under this heading.

GENERAL PURPOSE FUNDING

1 Rates

- (a) GRV (gross rental value) refers to property rates for Leonora, Gwalia, Leinster and Agnew town sites and operational mines and associated infrastructure.
- (b) UV (unimproved value) refers to mining properties and tenements (other than mines and other associated infrastructure) and includes prospecting licences, exploration licences and mining leases. It also refers to broad acre rural pastoral properties.
- (c) Additional rates and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget.
- (d) Administration charge refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process
- (e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.

2 Grants

- (a) Grants Commission - a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population.
- (b) Roads Grant - An untied road grant allocated by the Federal Government and again distributed by the Grants Commission utilising a pre-determined formula.
- (c) Administration costs allocated to grants refers to the costs associated in collection of Federal Government grants including provision and updating of data used in grants commission formula.

3 Interest from Investments

Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.

LAW, ORDER, PUBLIC SAFETY

Costs and revenues associated with animal control within the Shire and also includes fire insurance, dog control and registration.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 31 AUGUST 2009

2. STATEMENT OF OBJECTIVE (Continued)

HEALTH

Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/control, food hygiene inspection/control, contribution to doctors expenses, Royal Flying Doctor donation and notification of disease.

EDUCATION AND WELFARE

Provision of support for education and aged and disabled facilities within the district for the betterment of the residents.

HOUSING

Costs of maintaining Council owned accommodation units and collection of rentals paid by staff for use of those buildings. Costs that can be accurately attributed to other programs are allocated. Revenue associated with a State Government owned house by way of loan repayments to Council are also included.

Accommodation units include 3 houses, 2 duplexes and a single persons quarters.

COMMUNITY AMENITIES

Costs of collection and disposal of domestic and commercial refuse for town site of Leonora and Gwalia and maintenance of the landfill refuse site. Revenue collection by way of an annual fee for this service which is included on rate assessment notices.

Costs associated with review and administration of Council's Town Planning Scheme.

Provision of Christmas decorations in Leonora Town site.

Operation of the Leonora Cemetery.

RECREATION AND CULTURE

Provision and maintenance of Council owned parks, gardens and grassed oval/recreation ground at Leonora and a contribution to similar facilities within Leinster town site.

Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball court, two squash courts, kitchen, gymnasium and associated facilities and revenues collected from the public for use of these facilities.

Costs of maintenance of Council owned and provided television and radio re-transmission service which includes GWN, WIN and SBS television and WAFM and ABC fine music radio.

Costs and revenues associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of Western Australia.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 31 AUGUST 2009

2. STATEMENT OF OBJECTIVE (Continued)

TRANSPORT

Maintenance and improvements of 1,300 kilometres of Council controlled unsealed roads, town site footpaths and streets, drainage control, street cleaning and provision and maintenance of street trees. Costs of providing electricity for steel lights in the Leonora/Gwalia town sites and maintenance of Council's works depot and associated infrastructure.

Operation, maintenance and management of Leonora Aerodrome including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators.

Revenues by way of landing fees and Head Tax charges charged to all aircraft with the exception of the Royal Flying Doctors Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

ECONOMIC SERVICES

Costs associated with tourism promotion throughout the Shire including employment of a Curator/Promotion Officer at the Gwalia Museum and historic precinct.

Contribution to employment of a Goldfields/Esperance Development Officer operating from Shire Offices - Leonora.

Contribution to costs of North Eastern Goldfields Landcare Organisation.

Costs and revenues associated with building control under building regulations, including inspections and issuing building permits.

OTHER PROPERTY & SERVICES

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others.

Costing allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities, works and services.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 31 AUGUST 2009

	31 August		2008/09
	2009		Revised
3. ACQUISITION OF ASSETS	Actual		Budget
	\$		\$
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Housing			
E192001 - 1260 Fitzgerald St	4,780	FE	60,000
E190001 - 3 x 2 House	0	LB	300,000
Community Amenities			
E190002 - PEP Building	0	LB	250,000
E193001 - Cemetery Entrance	0	IO	60,000
E192004 - Christmas Decorations	0	FE	20,000
E190006 - Industrial Land Development	65,204	LR	171,000
E190007 - PEP Building Refit	0	LB	150,000
Recreation and Culture			
E190003 - Oval Sports Facility	820	LB	1,200,000
E190004 - Leonora Lawn Bowling Facility	0	LB	2,009,542
E193002 - Playground Equipment	1,912	IO	50,000
E193003 - Telecentre Shade Sail	0	IO	4,000
E193004 - Malcolm Dam Improvements	0	IO	25,000
E192003 - Portable Outdoor Cinema	0	FE	8,000
E193005 - Heating Swimming Pool	0	IO	250,000
E192005 - Stage Facility	0	FE	30,000
Transport			
E191001 - New Bobcat and Attachments	0	PE	130,000
E191002 - Road Sweeper	0	PE	90,000
E191003 - Prime Mover	0	PE	200,000
E191004 - Tray top Truck	0	PE	70,000
E191005 - Grader	0	PE	410,000
E191006 - Tip truck	0	PE	150,000
E191007 - Utility	0	PE	35,000
E191008 - Utility	0	PE	35,000
E191013 - Camp Generator	0	PE	18,000
E193006 - Airport Fuel Facility	0	IO	50,000
E191014 - Vermin Control Equipment	0	PE	10,000
E191015 - Coffee Vending Machine - Airport	8,703	PE	8,000
Economic Services			
E193007 - Goldfields North Heritage Trail	54,307	IO	215,547
Other Property and Services			
E190005 - Office Extensions	0	LB	150,000
E192002 - IT Upgrade and Restructure	0	FE	28,500
E191009 - CEO Vehicle	0	PE	55,000
E191010 - DCEO Vehicle	0	PE	35,000
E191011 - Health Vehicle	0	PE	35,000
E191012 - Doctor Vehicle	0	PE	35,000
	135,726		6,347,589

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 31 AUGUST 2009

3. ACQUISITION OF ASSETS (Continued)	31 August 2,009 Actual \$	2008/09 Revised Budget \$
<u>By Class</u>		
Land for Resale	65,204	171,000
Land and Buildings	820	4,059,542
Infrastructure Assets - Parks and Ovals	56,219	654,547
Plant and Equipment	8,703	1,316,000
Furniture and Equipment	4,780	146,500
	135,726	6,347,589

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 31 AUGUST 2009

4. DISPOSALS OF ASSETS

The Shire had no disposals as at the 31 August 2009.

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

The Shire of Leonora has no borrowings.

(b) New Debentures 2009/10

It is not anticipated any new borrowings will occur in 2009/10.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 31 AUGUST 2009

	31 August 2009 Actual \$	2009/10 Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Long Service Leave Reserve		
Opening Balance	119,484	119,484
Amount Set Aside / Transfer to Reserve	203	4,779
Amount Used / Transfer from Reserve	(3)	0
	<u>119,684</u>	<u>124,263</u>
(b) Fire Disaster Reserve		
Opening Balance	9,755	9,755
Amount Set Aside / Transfer to Reserve	16	2,430
Amount Used / Transfer from Reserve	0	0
	<u>9,771</u>	<u>12,185</u>
(d) Combined Sporting Reserve		
Opening Balance	825,458	825,458
Amount Set Aside / Transfer to Reserve	1,403	321,126
Amount Used / Transfer from Reserve	(19)	(1,145,720)
	<u>826,842</u>	<u>864</u>
(e) Plant Purchase Reserve		
Opening Balance	56,388	56,387
Amount Set Aside / Transfer to Reserve	96	1,127
Amount Used / Transfer from Reserve	(1)	(55,000)
	<u>56,483</u>	<u>2,514</u>
(f) Bowling Green Reserve		
Opening Balance	600,000	600,000
Amount Set Aside / Transfer to Reserve	1,020	665,535
Amount Used / Transfer from Reserve	(14)	(1,265,535)
	<u>601,006</u>	<u>0</u>
(g) Annual Leave Reserve		
Opening Balance	112,002	112,002
Amount Set Aside / Transfer to Reserve	190	4,480
Amount Used / Transfer from Reserve	(3)	0
	<u>112,189</u>	<u>116,482</u>
(h) Housing Reserve		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	0	72,100
Amount Used / Transfer from Reserve	0	0
	<u>0</u>	<u>72,100</u>
Total Cash Backed Reserves	<u>1,725,975</u>	<u>328,408</u>

All of the above reserve accounts are supported by money held in financial institutions.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 31 AUGUST 2009

6. RESERVES (Continued)	31 August 2009 Actual \$	2009/10 Budget \$
Summary of Transfers		
To Cash Backed Reserves		
Transfers to Reserves		
Long Service Leave Reserve	203	4,779
Fire Disaster Reserve	16	2,430
Combined Sporting Reserve	1,403	321,126
Plant Purchase Reserve	96	1,127
Bowling Green Reserve	1,020	665,535
Annual Leave Reserve	190	4,480
Housing Reserve	0	72,100
	2,928	1,071,577
Transfers from Reserves		
Long Service Leave Reserve	(3)	0
Fire Disaster Reserve	0	0
Combined Sporting Reserve	(19)	(1,145,720)
Plant Purchase Reserve	(1)	(55,000)
Bowling Green Reserve	(14)	(1,265,535)
Annual Leave Reserve	(3)	0
Housing Reserve	0	0
	(40)	(2,466,255)
Total Transfer to/(from) Reserves	2,888	(1,394,678)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Long Service Leave Reserve

- This reserve is to offset Council's leave liability to it's employees.

Fire Disaster Reserve

- This reserve will assist in the provision of emergency contingencies in the case of fire disaster.

Combined Sporting Reserve

- To set aside money for the building of a combined sporting club facility within the Shire.

Plant Replacement Reserve

- to be used for the purchase of major plant.

Bowling Green Reserve

- to be used for the maintenance of the bowling green.

Annual Leave Reserve

- This reserve is to offset Council's annual leave liability to it's employees.

Housing Reserve

- To set aside money for the building of housing within the Shire.

None of the above reserves are expected to be used within a set period as further transfers to the reserve accounts are expected before funds are utilised.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 31 AUGUST 2009

	31 August 2009 Actual \$	Brought Forward 1-Jul \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
 CURRENT ASSETS		
Cash - Unrestricted	1,861,420	500,809
Cash - Restricted	1,725,975	1,723,086
Receivables	2,489,259	262,656
Inventories	38,484	32,448
	6,115,138	2,518,999
 LESS: CURRENT LIABILITIES		
Payables and Provisions	(259,420)	(276,932)
NET CURRENT ASSET POSITION	5,855,718	2,242,067
Less: Cash - Reserves - Restricted	(1,725,975)	(1,723,086)
NET CURRENT ASSET POSITION	4,129,743	518,981

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 31 AUGUST 2009

8. RATING INFORMATION

<u>RATE TYPE</u>	Rate in \$	Number of Properties	Rateable Value \$	2009/10 Rate Revenue \$	2009/10 Interim Rates \$	2009/10 Back Rates \$	2009/10 Total Revenue \$	2009/10 Budget \$
Differential General Rate								
GRV	0.0753	575	9,550,728	702,858	1,254	0	704,112	703,357
UV Pastoral	0.0702	28	707,188	49,645	0	0	49,645	49,644
UV Other	0.1102	1,225	26,622,891	2,985,998	673	0	2,986,671	3,389,704
Sub-Totals		1,828	36,880,807	3,738,501	1,927	0	3,740,428	4,142,705
Minimum Rates	Minimum \$							
GRV	220	70	37,515	15,400	0	0	15,400	15,400
UV Pastoral	220	2	4,668	440	0	0	440	440
UV Other	220	1,069	1,211,468	240,106	0	0	240,106	236,060
Sub-Totals		1,141	1,253,651	255,946	0	0	255,946	251,900
							3,996,374	4,394,605
Write-offs							(64,527)	(86,500)
Totals							3,931,847	4,308,105

All land except exempt land in the Shire of Leonora is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2009/10 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

9. TRUST FUNDS

Council holds no funds on behalf of other entities

COMPILATION REPORT TO THE SHIRE OF LEONORA

(1) Scope

On the basis of the information provided by the Shire of Leonora, we have compiled, in accordance with APS 9 "Statement on Compilation of Financial Reports", the attached (local government) special purpose financial report of the Shire of Leonora for the period ended 31st August, 2009.

The Shire of Leonora is solely responsible for the information contained in the attached monthly (local government) special purpose financial report.

Our procedures use accounting knowledge to collect, classify and summarise the financial information, which the Shire of Leonora provided, into a financial report. Our procedures do not include verification or validation procedures. *No audit or review has been performed* and accordingly *no assurance is expressed*.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Leonora, may suffer arising from any negligence on our part.

The monthly (local government) special purpose financial report was prepared exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the financial report.

(2) Legislative Framework

The Shire of Leonora is required to prepare a monthly statement of financial activity for presentation to the Council by the Local Government Act 1995 and associated Regulations.

It should be noted that the attached financial report incorporates comparison of the actual year to date figures with the year to date budget amounts and also the full year budget figures.

UHY Haines Norton

Shire of Leonora
Material Variances as at August 31 2009

Variances 2009/10 Budget to Actual
Month Ended 31/8/2009

In accordance with your adopted policy the following accounts are reported for your information.

ACCOUNT	NAME	ACTUAL	Year To Date BUDGET	DIFFERENCE
Income				
I030009	Additional Mining Rates	\$ 673.00	\$ 66,666.00	\$ 65,993.00
I030019	Grant Equalisation	\$ -	\$ 73,339.00	\$ 73,339.00
I030021	Grant Roads	\$ -	\$ 100,451.00	\$ 100,451.00
I041430	Structural Reform Funding	\$ 10,000.00	\$ -	\$ (10,000.00)
I101410	Charges Domestic Refuse	\$ 51,450.00	\$ 40,000.00	\$ (11,450.00)
I116413	Telecentre Grant Wages	\$ -	\$ 15,000.00	\$ 15,000.00
I136495	Cont NG Tourism	\$ 45,000.00	\$ -	\$ (45,000.00)
I136456	Cont GEDC Officer	\$ 12,495.00	\$ -	\$ (12,495.00)
I144456	Diesel Fuel Rebate	\$ 10,625.00	\$ -	\$ (10,625.00)
		\$ 130,243.00	\$ 295,456.00	\$ 165,213.00
Expenditure				
E074075	Doctor - Top Up Salary	\$ 31,200.00	\$ 20,800.00	\$ 10,400.00
E081004	Youth Support Services	\$ 20.00	\$ 13,770.00	\$ (13,750.00)
E122040	Roadworks Mtce	\$ 328,753.00	\$ 206,132.00	\$ 122,621.00
E122160	Street Cleaning	\$ 49,440.00	\$ 33,330.00	\$ 16,110.00
E122198	Project Grant Kookynie Malcolm	\$ -	\$ 11,500.00	\$ (11,500.00)
E132040	Donation GQDT	\$ -	\$ 20,000.00	\$ (20,000.00)
E132076	NG Tourism Group	\$ 5,240.00	\$ 16,244.00	\$ (11,004.00)
E136005	GEDC Officer	\$ 14,757.00	\$ 30,000.00	\$ (15,243.00)
E142030	Insurance Admin	\$ 33,810.00	\$ 5,830.00	\$ 27,980.00
E142210	Accounting Fees	\$ -	\$ 10,830.00	\$ (10,830.00)
E143040	Insurance on Works	\$ 85,666.00	\$ 25,830.00	\$ 59,836.00
E144030	Parts and Repair	\$ 3,768.00	\$ 16,000.00	\$ (12,232.00)
E144050	Insurance & Licenses	\$ 37,968.00	\$ 1,170.00	\$ 36,798.00
E146200	Gross Salaries	\$ 255,461.00	\$ 317,205.00	\$ (61,744.00)
		\$ 846,083.00	\$ 728,641.00	\$ 117,442.00

9.0 REPORTS OF OFFICERS

9.2 DEPUTY CHIEF EXECUTIVE OFFICER

9.2(B) ACCOUNTS FOR PAYMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 15th September, 2009

AGENDA REFERENCE: 9.2 (B) SEP 09

SUBJECT: Accounts for Payment

LOCATION / ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Brad Pepper

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 8th September, 2009

BACKGROUND

Attached statement consists of accounts paid by Delegated Authority represented by **Vouchers 108 to 173** and totalling **\$605,869.38**, and accounts paid by Council Authorisation represented by **Vouchers 174 to 210** and totalling **\$122,469.94**.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That accounts paid by Delegated Authority represented by **Vouchers 108 to 173** and totalling **\$605,869.38**, and accounts paid by Council Authorisation represented by **Vouchers 174 to 210** and totalling **\$122,469.94** be authorised for payment.

VOTING REQUIREMENT

Simple Majority

Moved Cr Craig **Seconded Cr Petersen**

That accounts paid by Delegated Authority represented by Vouchers 108 to 173 and totalling \$605,869.38, and accounts paid by Council Authorisation represented by Vouchers 174 to 210 and totalling \$122,469.94 be authorised for payment.

CARRIED (8 VOTES TO 0)

Shire of Leonora

Monthly Report - List of Accounts Paid by Delegated Authority

Submitted to Council on 15th September, 2009

The following list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Vouchers numbered from 108 to 173.

CHIEF EXECUTIVE OFFICER

108	12.08.2009	Shire of Leonora	Sal & Wages - PPE: 12.08.09	46,891.00
108 (a)	12.08.2009	LGRCEU	Union Fees - PPE: 12.08.2009	16.40
108 (b)	12.08.2009	Shire of Leonora	Tax/Rent - PPE: 12.08.2009	16,621.55
108 (c)	12.08.2009	WALGSP	Superannuation - PPE: 12.08.2009	7,080.32
108 (d)	12.08.2009	Child Support Agency	Child Support - PPE: 12.08.2009	600.57
109	12.08.2009	LGIS Property	Insurances	39,007.27
110	12.08.2009	LGIS Liability	Insurances	29,370.00
111	12.08.2009	LGIS Workcare	Insurances	56,595.00
112	12.08.2009	LGIS Insurance Broking	Insurances	48,001.73
113	12.08.2009	LGIS Liability	Insurances	556.88
114	14.08.2009	National Australia Bank	Bank Fees – Aug 2009, Bank Stm	108.50
115	18.08.2009	N. Gagliardi	Contract Grading	9,240.00
116	20.08.2009	Esanda Finance	GEDC Vehicle	14,722.34
117	20.08.2009	Stuart Williamson	Contract Grading	3,880.00
118	20.08.2009	Australian Taxation Office	BAS July 2009	60,174.00
119	24.08.2009	All Parks Products	BBQ - Children's Playground	6,418.50
120	24.08.2009	Bluescope Distribution	North Leonora Trail	12,660.05
121	24.08.2009	Coffee Shrine	Coffee Vending Machine - Airport	9,450.98
122	24.08.2009	Courier Australia	Various Freight Charges	117.33
123	24.08.2009	Central Hotel	Refreshments/Meals	425.40
124	24.08.2009	DCC Construction Pty Ltd	Concrete Pathway - Town Park	2,103.20
125	24.08.2009	Eagle Petroleum (WA) Pty Ltd	Fuel Card Charges	639.29
126	24.08.2009	Esplanade Hotel	Accommodation & Meals- Rec Centre	836.20
127	24.08.2009	Leonora Gwalia Historical Museum	First Quarter Operational Support	24,750.00
128	24.08.2009	Golden West Network Pty Ltd	Advertising Campaign - Tourism NG	2,679.60
129	24.08.2009	Goldfields Landcare Services	Interpretive Garden	1,313.95
130	24.08.2009	Hocking & Company Pty Ltd	Advertising - Town Planning	500.94
131	24.08.2009	Horizon Power	Electricity Usage	14,664.59
132	24.08.2009	JTagz	Dog Registration Tags 2012	242.00
133	24.08.2009	Burswood Entertainment Complex	Accommodation - Councillors	3,004.80
134	24.08.2009	Kulbardi Consulting Services	Leonora Loop Trail	33,234.03
135	24.08.2009	Leonora Roadhouse	Fuel Purchases	62.98
136	24.08.2009	Local Health Auth. Analytical Com.	Analytical Services	380.00
137	24.08.2009	Sarah Mazza	Reimbursement - Fuel	110.09
138	24.08.2009	Nicholson Agencies	Cleaning Supplies	132.70
139	24.08.2009	Penns Cartage	North Leonora Trail	325.60
140	24.08.2009	Pipeline Mining & Civil Contracting	Works at Lot 1260 Fitzgerald Drive	5,258.00
141	24.08.2009	Reynolds Graphics	Printing Costs - Tourism	1,045.00
142	24.08.2009	Royal Life Saving Society WA	WAW Fees	70.00
			Sub Total	\$453,290.79

Shire of Leonora				
Monthly Report - List of Accounts Paid by Delegated Authority				
Submitted to Council on the 15 th September, 2009				
Vouch. No.	Date	Payee's Name	Particulars	Payment Made By Delegated Authority.
			Balance B/Fwd	\$453,290.79
143	24.08.2009	Sparlon Electrical	Various Electrical Work	3,993.00
144	24.08.2009	SJ & JA Heather	Rent - Centrelink	1,429.89
145	24.08.2009	St John Ambulance Aust (Leonora)	Senior First Aid Course	400.00
146	24.08.2009	Taylor Burrell Barnett	Residential Development Concept	6,653.37
147	24.08.2009	Telstra	Phone & Internet Usage	205.62
148	24.08.2009	Toll Ipec	Freight Charges	43.83
149	24.08.2009	W.A.L.G.A.	LGC 2009 & Advertising Charges	3,361.86
150	24.08.2009	WA Electoral Commission	Electoral Material	115.00
151	24.08.2009	Water Corporation	Water Usage	11,800.90
152	24.08.2009	BOC Limited	North Leonora Trail	520.86
153	24.08.2009	Leinster Tavern	Bistro Hire & Meals - Council Meeting	539.50
154	26.08.2009	Shire of Leonora	Salaries & Wages – PPE: 26.08.2009	47,613.00
154(a)	26.08.2009	L.G.R.C.E.U.	Union Fees – PPE: 26.08.2009	16.40
154(b)	26.08.2009	Shire of Leonora	Tax/Rent – PPE: 26.08.2009	16,701.32
154(c)	26.08.2009	W.A.L.G.S. Plan	Superannuation – PPE: 26.08.2009	7,113.68
154(d)	26.08.2009	Child Support Agency	Child Support – PPE: 26.08.2009	600.57
155	27.08.2009	National Australia Bank	Bank Fee – Aug 2009 B/S	115.50
156	27.08.2009	Goldsworthy Family Trust	Health & Building Contract	7,376.63
157	31.08.2009	PN White	Contract Grader	8,400.00
158	31.08.2009	LP Strugnell	Local Gov Reform Submission	9,752.00
159	31.08.2009	LP Strugnell	Ward Boundaries & Representation	1,883.50
160	31.08.2009	National Australia Bank	Bank Fees – Aug 2009 B/Statement	222.80
161	31.08.2009	National Australia Bank	Bank Fees – Aug 2009 B/Statement	70.00
162	07.09.2009	Dep. Planning & Infrastructure	Replacement Plates - P4	91.60
163	07.09.2009	Michaela Anderson	Reimbursement - Travelling Costs	104.39
164	07.09.2009	BOC Limited	Northern Leonora Trail	614.28
165	07.09.2009	Corporate Express	Stationery	1,129.99
166	07.09.2009	Mr A.G. Buckle	Northern Leonora Trail	240.00
167	07.09.2009	Lee Jeavons	Reimbursement - Travelling Costs	497.99
168	07.09.2009	Kulbardi Hill Consulting	North Leonora Trail - Final Payment	4,895.00
169	07.09.2009	OzePac Solutions Group	Gift Bags - Information Centre	258.00
170	07.09.2009	PsiTech Pty Ltd	Computer Expenses	4,235.00
171	07.09.2009	UHY Haines Norton	Accounting Fees	7,150.00
172	07.09.2009	Gregory Froomes Wyllie	Audit Fees	550.00
173	07.09.2009	Telstra	Internet & Phone Usage	3,883.11
			Sub Total	\$605,869.38

9.3 ENVIRONMENTAL HEALTH AND BUILDING OFFICER

Nil

10.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

A. ELECTED MEMBERS

Nil

B. OFFICERS

Nil

11.0 NEXT MEETING

20th October, 2009 to be held in Council Chambers, Leonora.

12.0 CLOSURE OF MEETING

Cr Carter declared the meeting closed at 12.17pm.