

SHIRE OF LEONORA

MINUTES OF AN ORDINARY COUNCIL MEETING



**MINUTES OF ORDINARY MEETING HELD
IN SHIRE CHAMBERS, LEONORA ON
TUESDAY 20TH OCTOBER, 2009
COMMENCING AT 9:30AM**

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE

1.1 Cr Carter declared the meeting open at 9.31am

1.2 SWEARING IN OF NEWLY ELECTED MEMBERS

Councillors Carter, Petersen, Baker and Heather were sworn in by Mr Jeff Hayles (JP).

1.3 Elections

1.3.1 President

Cr Carter vacated the chair and CEO Mr Jim Epis called for nominations for the position of President for the next two years.

Mr Epis announced that there was only one written nomination in Cr J.F Carter. There being no further nominations Mr Epis declared Cr Carter elected President for the ensuing two years. Carried with acclamation.

1.3.2 Deputy President

Cr Carter took the chair and called for nominations for the position of Deputy President for the next two years – the President announced a written nomination from Cr P Craig. There being no further nominations the President declared Cr Craig elected Deputy President for the ensuing two years. Carried with acclamation.

Cr's Carter and Craig made the Declaration by Elected Members in accordance with Local Government (Constitution) Regulation 1988 before Mr Jeff Hayles JP.

1.4 Visitors or members of the public in attendance – Mr H. Buckingham entered the meeting at 9.31am.

1.5 Financial Interests Disclosure - The following Councillors had an interest in Item 9.1 (A) -

Cr Peter Craig	Leinster Race Club
Cr Graham Dawes	RSL Leonora Sub Branch
Cr Glenn Baker	RSL Leonora Sub Branch
Cr Neale Johnson	Leonora Clay Target Club
Cr Ross Norrie	Leonora Milo IN2 Program
	Leonora St John Ambulance
	Leonora Race Club
Cr Larnie Petersen	Leonora Race Club
Cr Joe Kennedy	Leinster Race Club
	Leonora Golf Club
Cr Jeff Carter	Leonora Golf Club

2.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

2.1 PRESENT

President	J F Carter
Deputy President	P Craig
Councillors	L Petersen
	N G Johnson
	G W Baker
	G R Dawes
	R Norrie
	J C Kennedy
	S J Heather
Chief Executive Officer	J G Epis
Deputy Chief Executive Officer	B Pepper
Observer	H. Buckingham

2.2 APOLOGIES

Nil

2.3 LEAVE OF ABSENCE

Nil

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.0 PUBLIC QUESTION TIME

Nil

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6.0 PETTITIONS / DEPUTATIONS / PRESENTATIONS

Nil

7.1 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr Baker, seconded Cr Kennedy that the Minutes of the Ordinary Meeting held on 15th September, 2009 be confirmed as a true and accurate record.

CARRIED (9 VOTES TO 0)

8.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1(A) COMMUNITY GRANTS

SUBMISSION TO: Meeting of Council
Meeting Date: 20th October, 2009

AGENDA REFERENCE: 9.1 (A) OCT 09

SUBJECT: Community Grants

LOCATION / ADDRESS: Not Applicable

NAME OF APPLICANT: Not Applicable

FILE REFERENCE: Grants – Leonora/Leinster 11.16

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Author is Life Member and Deputy President Leonora Race Club

DATE: 12th October, 2009

BACKGROUND

In the past, the Shire of Leonora has made an annual financial contribution of \$40,000.00 directly to community and sporting organisations at both Leinster and Leonora. The following flyer was distributed within both the Leonora and Leinster Communities during August/September, 2009.

GRANT: Assisting your Community

PROVIDER: Shire of Leonora

CLOSES: 9th October, 2009

FUNDING POOL: \$40,000.00

FUNDING ALLOCATION: Maximum \$10,000 - Minimum \$500.00

PURPOSE: To provide the additional resources often needed by community groups to develop their own projects and find their own ways of getting people to work together for the common goal of promoting and benefiting the whole community.

ACTIVITIES SUPPORTED:

- Development Projects
 - Talent identification and development.
 - Developing sport and recreation within the community.
 - Creating school – community links.
 - Skill development clinics.
 - Coaches/ officials course
- Participation Projects
 - Outdoor and indoor recreation.
 - Community participation.

- Annual events at local level.
 - Introduction of new competitions.
- Community Service Groups

WHO CAN APPLY:

To be eligible for funding, organisations must be:

- Not for profit
- Incorporated
- Community based

Community organisations which are not incorporated should approach an incorporated community based organisation to auspice the project.

Since the 1st July, 2004 the following organisations/clubs at Leinster have been allocated \$200,000.00, details below.

Leinster Race Club	\$ 33,000.00
Leinster Community Library	\$ 31,450.00
Leinster Telecentre	\$ 29,000.00
Leinster Golf Club	\$ 24,021.00
Leinster Drive-In	\$ 19,021.00
Leinster Community Day Care	\$ 16,435.00
Leinster Sports Recreation Association	\$ 14,100.00
Leinster P & C Association	\$ 9,023.00
Leinster Play Group	\$ 8,450.00
Leinster Toy Library	\$ 5,000.00
Leinster Craft Group	\$ 4,000.00
Northern Goldfields Sport	\$ 4,000.00
Leinster Swimming Club	<u>\$ 2,500.00</u>
TOTAL	<u>\$200,000.00</u>

Since the 1st July, 2005 the following organisations/clubs at Leonora have been allocated \$160,000.00, details below.

Leonora Race Club	\$ 26,195.00
Leonora St John Ambulance	\$ 18,500.00
Leonora Clay Target	\$ 18,300.00
Leonora Aquatic Centre	\$ 17,905.00
Leonora Telecentre	\$ 14,904.00
Leonora RSL Club	\$ 10,003.45
Leonora Auskick	\$ 7,700.00
Leonora Child Care Centre	\$ 7,360.00
Leonora Motocross	\$ 6,500.00
Leonora P & C Association	\$ 5,500.00
Walkatjorra Cultural Centre	\$ 5,400.00
Leonora Police Rangers	\$ 5,000.00
Leonora Bush Mission	\$ 4,000.00
Leonora Information Centre	\$ 3,800.00
Leonora Health Service	\$ 3,332.55
Tower Street Times	\$ 2,600.00
Leonora Recreation Centre	\$ 2,000.00
Leonora Playgroup	<u>\$ 1,000.00</u>
TOTAL	<u>\$160,000.00</u>

When applications for funding closed on the 9th October, 2009 the following community groups and sporting organisations had expressed an interest in the available funding.

LEINSTER

Leinster Race Club	\$10,000.00
Leinster Sports Recreation Association	\$10,000.00
Leinster Golf Club	\$10,000.00
Leinster Telecentre	\$ 5,000.00
Leinster Day Care Centre	\$ 5,000.00
Leinster Community Library	\$ 5,000.00
Leinster Community Ball	<u>\$ 3,000.00</u>
TOTAL	<u>\$48,000.00</u>

Unfortunately for Leinster, the total amount sought exceeds the funding pool by \$8,000.00. The Leinster Race Club, Leinster Community Library and Leinster Golf Club have received grants in the past totalling \$33,000.00, \$31,450.00 and \$24,021.00 respectively. I think it fair and reasonable that the request from all three organisations be reduced accordingly considering the amount of funding received in the past.

LEONORA

Leonora Clay Target Club	\$10,000.00
Leonora RSL Sub-Branch	\$ 5,000.00
Leonora Auskick	\$ 5,000.00
Leonora Racing Club	\$ 5,000.00
Leonora Child Care Facility	\$ 4,282.00
Leonora Recreation Centre	\$ 3,000.00
Leonora Information Centre/Library	\$ 2,598.00
Leonora Milo IN2 Program	\$ 2,200.00
Leonora Telecentre	\$ 1,920.00
Leonora St John Ambulance	<u>\$ 1,000.00</u>
TOTAL	<u>\$40,000.00</u>

STATUTORY ENVIRONMENT

Section 3.1 of the Local Government Act 1995 states that “The general function of a Local Government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

An amount of \$80,000.00 is contained within the current budget for expenditure as detailed.

STRATEGIC IMPLICATIONS

To provide the additional resources often needed by community groups and sporting organisations to develop their own projects and to find ways of getting people to work together for the common goal of promoting and benefiting the whole community.

RECOMMENDATIONS

That Council approve the allocation of funding to the following sporting groups/organisations:

LEINSTER

Leinster Sports & Recreation Association	\$10,000.00
Leinster Race Club	\$ 6,700.00
Leinster Golf Club	\$ 6,700.00

Leinster Telecentre	\$ 5,000.00
Leinster Day Care Centre	\$ 5,000.00
Leinster Community Library	\$ 3,600.00
Leinster Community Ball	\$ 3,000.00
TOTAL	<u>\$40,000.00</u>

LEONORA

Leonora Clay Target Club	\$10,000.00
Leonora RSL Sub-Branch	\$ 5,000.00
Leonora Auskick	\$ 5,000.00
Leonora Racing Club	\$ 5,000.00
Leonora Child Care Facility	\$ 4,282.00
Leonora Recreation Centre	\$ 3,000.00
Leonora Information Centre/Library	\$ 2,598.00
Leonora Milo IN2 Program	\$ 2,200.00
Leonora Telecentre	\$ 1,920.00
Leonora St John Ambulance	<u>\$ 1,000.00</u>
TOTAL	<u>\$40,000.00</u>

VOTING REQUIREMENT

Absolute majority required.

Moved Cr Petersen Seconded Cr Norrie
That Council approve the allocation of funding to the following sporting groups/organisations:

LEINSTER

Leinster Sports & Recreation Association	\$10,000.00
Leinster Race Club	\$ 6,700.00
Leinster Golf Club	\$ 6,700.00
Leinster Telecentre	\$ 5,000.00
Leinster Day Care Centre	\$ 5,000.00
Leinster Community Library	\$ 3,600.00
Leinster Community Ball	\$ 3,000.00
TOTAL	<u>\$40,000.00</u>

LEONORA

Leonora Clay Target Club	\$10,000.00
Leonora RSL Sub-Branch	\$ 5,000.00
Leonora Auskick	\$ 5,000.00
Leonora Racing Club	\$ 5,000.00
Leonora Child Care Facility	\$ 4,282.00
Leonora Recreation Centre	\$ 3,000.00
Leonora Information Centre/Library	\$ 2,598.00
Leonora Milo IN2 Program	\$ 2,200.00
Leonora Telecentre	\$ 1,920.00
Leonora St John Ambulance	<u>\$ 1,000.00</u>
TOTAL	<u>\$40,000.00</u>

CARRIED (9 VOTES TO 0)

9.0 REPORTS OF OFFICERS

9.2 DEPUTY CHIEF EXECUTIVE OFFICER

9.2(A) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO: Meeting of Council
Meeting Date: 20th October, 2009

AGENDA REFERENCE: 9.2 (A) OCT 09

SUBJECT: Monthly Financial Statements

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Brad Pepper

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 13th October, 2009

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements submitted for adoption include:

- (a) Statement of Financial Activity – 30th September, 2009
- (b) Compilation Report
- (c) Material Variances – 30th September, 2009

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
- (b) *budget estimates to the end of the month to which the statement relates;*
- (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
- (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*

- (e) *the net current assets at the end of the month to which the statement relates.*
- 34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
 - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- 34. (3) *The information in a statement of financial activity may be shown —*
 - (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
- 34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
 - (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
- 34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 30th September, 2009 consisting of:

- (d) Statement of Financial Activity – 30th September, 2009
- (e) Compilation Report
- (f) Material Variances – 30th September, 2009

be accepted.

VOTING REQUIREMENT

Simple Majority

Moved Cr Dawes

Seconded Cr Norrie

That the Monthly Financial Statements for the month ended 30th September, 2009 consisting of:

- (g) **Statement of Financial Activity – 30th September, 2009**
- (h) **Compilation Report**
- (i) **Material Variances – 30th September, 2009**

be accepted.

CARRIED (9 VOTES TO 0)

SHIRE OF LEONORA
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 SEPTEMBER 2009

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SHIRE OF LEONORA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 SEPTEMBER 2009

	NOTE	30 Sept 2009 Actual \$	30 Sept 2009 Y-T-D Budget \$	2009/10 Revised Budget \$	Variences Budget to Actual Y-T-D %
<u>Operating</u>					
Revenues	1,2				
Governance		10,400	0	10,320	100.00%
General Purpose Funding		494,302	646,454	1,749,838	100.00%
Law, Order, Public Safety		6,403	4,450	38,550	100.00%
Health		5,239	4,240	17,240	100.00%
Education and Welfare		52,614	54,245	214,836	100.00%
Housing		9,978	10,232	189,440	(2.48%)
Community Amenities		67,468	67,040	289,600	100.00%
Recreation and Culture		26,758	35,865	1,282,908	(25.39%)
Transport		68,641	73,250	986,256	(6.29%)
Economic Services		90,815	96,350	403,416	100.00%
Other Property and Services		38,380	9,000	52,700	100.00%
		<u>870,998</u>	<u>1,001,126</u>	<u>5,235,104</u>	(13.00%)
(Expenses)	1,2				
Governance		(53,617)	(33,765)	(186,398)	(58.79%)
General Purpose Funding		(81,511)	(96,643)	(385,069)	15.66%
Law, Order, Public Safety		(31,098)	(41,426)	(198,457)	24.93%
Health		(110,697)	(108,215)	(441,842)	(2.29%)
Education and Welfare		(48,758)	(78,698)	(336,732)	38.04%
Housing		0	0	0	100.00%
Community Amenities		(49,776)	(73,388)	(293,591)	32.17%
Recreation & Culture		(180,475)	(250,657)	(1,015,044)	28.00%
Transport		(958,220)	(917,095)	(3,664,411)	(4.48%)
Economic Services		(140,855)	(205,441)	(981,151)	31.44%
Other Property and Services		234,980	(306)	(9,007)	100.00%
		<u>(1,420,027)</u>	<u>(1,805,634)</u>	<u>(7,511,702)</u>	(21.36%)
<u>Adjustments for Non-Cash</u>					
<u>(Revenue) and Expenditure</u>					
(Profit)/Loss on Asset Disposals	4	14,763	20,470	(40,260)	27.88%
Depreciation on Assets		348,100	346,278	1,385,065	(0.53%)
<u>Capital Revenue and (Expenditure)</u>					
Purchase Land Held for Resale	3	(65,304)	(42,750)	(171,000)	(52.76%)
Purchase Land and Buildings	3	(13,771)	(1,014,886)	(4,059,542)	98.64%
Purchase Infrastructure Assets - Roads	3	0	0	0	100.00%
Purchase Infrastructure Assets - Other	3	(177,060)	(163,637)	(654,547)	(8.20%)
Purchase Plant and Equipment	3	(165,417)	(329,000)	(1,316,000)	49.72%
Purchase Furniture and Equipment	3	(5,018)	(36,625)	(146,500)	86.30%
Proceeds from Disposal of Assets	4	112,629	220,500	882,000	48.92%
Transfers to Reserves (Restricted Assets)	6	(4,345)	(267,894)	(1,071,577)	98.38%
Transfers from Reserves (Restricted Assets)	6	59	616,564	2,466,255	99.99%
ADD Net Current Assets July 1 B/Fwd	7	518,981	694,599	694,599	25.28%
LESS Net Current Assets Year to Date	7	3,954,007	3,547,216	0	(100.00%)
Amount Raised from Rates	8	<u>(3,939,419)</u>	<u>(4,308,105)</u>	<u>(4,308,105)</u>	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 SEPTEMBER 2009

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

Council currently hold no funds on behalf of other entities.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 SEPTEMBER 2009

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	2 to 15 years
Plant and Equipment	5 to 15 years
Infrastructure	10 to 40 years

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 SEPTEMBER 2009

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2010.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 SEPTEMBER 2009

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 SEPTEMBER 2009

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowance, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses. An administration cost is also allocated which enables staff to process Council Meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting audit of Council books of accounts and procedures is also include under this heading.

GENERAL PURPOSE FUNDING

1 Rates

- (a) GRV (gross rental value) refers to property rates for Leonora, Gwalia, Leinster and Agnew town sites and operational mines and associated infrastructure.
- (b) UV (unimproved value) refers to mining properties and tenements (other than mines and other associated infrastructure) and includes prospecting licences, exploration licences and mining leases. It also refers to broad acre rural pastoral properties.
- (c) Additional rates and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget.
- (d) Administration charge refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process
- (e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.

2 Grants

- (a) Grants Commission - a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population.
- (b) Roads Grant - An untied road grant allocated by the Federal Government and again distributed by the Grants Commission utilising a pre-determined formula.
- (c) Administration costs allocated to grants refers to the costs associated in collection of Federal Government grants including provision and updating of data used in grants commission formula.

3 Interest from Investments

Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.

LAW, ORDER, PUBLIC SAFETY

Costs and revenues associated with animal control within the Shire and also includes fire insurance, dog control and registration.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 SEPTEMBER 2009

2. STATEMENT OF OBJECTIVE (Continued)

HEALTH

Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/control, food hygiene inspection/control, contribution to doctors expenses, Royal Flying Doctor donation and notification of disease.

EDUCATION AND WELFARE

Provision of support for education and aged and disabled facilities within the district for the betterment of the residents.

HOUSING

Costs of maintaining Council owned accommodation units and collection of rentals paid by staff for use of those buildings. Costs that can be accurately attributed to other programs are allocated. Revenue associated with a State Government owned house by way of loan repayments to Council are also included.

Accommodation units include 3 houses, 2 duplexes and a single persons quarters.

COMMUNITY AMENITIES

Costs of collection and disposal of domestic and commercial refuse for town site of Leonora and Gwalia and maintenance of the landfill refuse site. Revenue collection by way of an annual fee for this service which is included on rate assessment notices.

Costs associated with review and administration of Council's Town Planning Scheme.

Provision of Christmas decorations in Leonora Town site.

Operation of the Leonora Cemetery.

RECREATION AND CULTURE

Provision and maintenance of Council owned parks, gardens and grassed oval/recreation ground at Leonora and a contribution to similar facilities within Leinster town site.

Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball court, two squash courts, kitchen, gymnasium and associated facilities and revenues collected from the public for use of these facilities.

Costs of maintenance of Council owned and provided television and radio re-transmission service which includes GWN, WIN and SBS television and WAFM and ABC fine music radio.

Costs and revenues associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of Western Australia.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 SEPTEMBER 2009

2. STATEMENT OF OBJECTIVE (Continued)

TRANSPORT

Maintenance and improvements of 1,300 kilometres of Council controlled unsealed roads, town site footpaths and streets, drainage control, street cleaning and provision and maintenance of street trees. Costs of providing electricity for steel lights in the Leonora/Gwalia town sites and maintenance of Council's works depot and associated infrastructure.

Operation, maintenance and management of Leonora Aerodrome including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators.

Revenues by way of landing fees and Head Tax charges charged to all aircraft with the exception of the Royal Flying Doctors Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

ECONOMIC SERVICES

Costs associated with tourism promotion throughout the Shire including employment of a Curator/Promotion Officer at the Gwalia Museum and historic precinct.

Contribution to employment of a Goldfields/Esperance Development Officer operating from Shire Offices - Leonora.

Contribution to costs of North Eastern Goldfields Landcare Organisation.

Costs and revenues associated with building control under building regulations, including inspections and issuing building permits.

OTHER PROPERTY & SERVICES

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others.

Costing allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities, works and services.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 SEPTEMBER 2009

3. ACQUISITION OF ASSETS		30 Sept 2009 Actual \$	2009/10 Revised Budget \$
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Housing			
E192001 - 1260 Fitzgerald St	FE	5,018	60,000
E192008 - 1260 Fitzgerald St	LB	5,179	0
E190001 - 3 x 2 House	LB	0	300,000
Community Amenities			
E190002 - PEP Building	LB	0	250,000
E193001 - Cemetery Entrance	IO	0	60,000
E192004 - Christmas Decorations	FE	0	20,000
E190006 - Industrial Land Development	LR	65,304	171,000
E190007 - PEP Building Refit	LB	0	150,000
Recreation and Culture			
E190003 - Oval Sports Facility	LB	8,592	1,200,000
E190004 - Leonora Lawn Bowling Facility	LB	0	2,009,542
E193002 - Playground Equipment	IO	1,912	50,000
E193003 - Telecentre Shade Sail	IO	0	4,000
E193004 - Malcolm Dam Improvements	IO	0	25,000
E192003 - Portable Outdoor Cinema	FE	0	8,000
E193005 - Heating Swimming Pool	IO	0	250,000
E192005 - Stage Facility	FE	0	30,000
Transport			
E191001 - New Bobcat and Attachments	PE	0	130,000
E191002 - Road Sweeper	PE	0	90,000
E191003 - Prime Mover	PE	0	200,000
E191004 - Tray top Truck	PE	0	70,000
E191005 - Grader	PE	0	410,000
E191006 - Tip truck	PE	0	150,000
E191007 - Utility	PE	0	35,000
E191008 - Utility	PE	0	35,000
E191013 - Camp Generator	PE	0	18,000
E193006 - Airport Fuel Facility	IO	0	50,000
E191014 - Vermin Control Equipment	PE	0	10,000
E191015 - Coffee Vending Machine - Airport	PE	7,483	8,000
Economic Services			
E193007 - Goldfields North Heritage Trail	IO	175,148	215,547
Other Property and Services			
E190005 - Office Extensions	LB	0	150,000
E192002 - IT Upgrade and Restructure	FE	0	28,500
E191009 - CEO Vehicle	PE	46,247	55,000
E191010 - DCEO Vehicle	PE	37,229	35,000
E191011 - Health Vehicle	PE	37,229	35,000
E191012 - Doctor Vehicle	PE	37,229	35,000
		<u>426,570</u>	<u>6,347,589</u>

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 SEPTEMBER 2009

3. ACQUISITION OF ASSETS (Continued)	30 Sept 2009 Actual \$	2009/10 Revised Budget \$
<u>By Class</u>		
Land for Resale	65,304	171,000
Land and Buildings	13,771	4,059,542
Infrastructure Assets - Parks and Ovals	177,060	654,547
Plant and Equipment	165,417	1,316,000
Furniture and Equipment	5,018	146,500
	426,570	6,347,589

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 SEPTEMBER 2009

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	30 Sept 2009 Actual \$	30 Sept 2009 Actual \$	2009/10 Revised Actual \$
Health			
Ford FG XR Sedan	28,439	23,091	(5,348)
Transport			
Ford FG XR Sedan	28,369	23,177	(5,192)
Ford FG G6E Sedan	41,744	35,454	(6,290)
Ford Falcon Seduce	28,840	30,907	2,067
	127,392	112,629	(14,763)

<u>By Class</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	30 Sept 2009 Actual \$	30 Sept 2009 Actual \$	2009/10 Revised Actual \$
Plant & Equipment	127,392	112,629	(14,763)
	127,392	112,629	(14,763)

	0
	0
<u>Summary</u>	Actual
	\$
Profit on Asset Disposals	2,067
Loss on Asset Disposals	(16,830)
	<u>(14,763)</u>

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

The Shire of Leonora has no borrowings.

(b) New Debentures 2009/10

It is not anticipated any new borrowings will occur in 2009/10.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 SEPTEMBER 2009

	30 Sept 2009 Actual \$	2009/10 Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Long Service Leave Reserve		
Opening Balance	119,484	119,484
Amount Set Aside / Transfer to Reserve	301	4,779
Amount Used / Transfer from Reserve	(4)	0
	119,781	124,263
(b) Fire Disaster Reserve		
Opening Balance	9,755	9,755
Amount Set Aside / Transfer to Reserve	24	2,430
Amount Used / Transfer from Reserve	0	0
	9,779	12,185
(d) Combined Sporting Reserve		
Opening Balance	825,458	825,458
Amount Set Aside / Transfer to Reserve	2,082	321,126
Amount Used / Transfer from Reserve	(29)	(1,145,720)
	827,511	864
(e) Plant Purchase Reserve		
Opening Balance	56,388	56,387
Amount Set Aside / Transfer to Reserve	142	1,127
Amount Used / Transfer from Reserve	(2)	(55,000)
	56,528	2,514
(f) Bowling Green Reserve		
Opening Balance	600,000	600,000
Amount Set Aside / Transfer to Reserve	1,513	665,535
Amount Used / Transfer from Reserve	(20)	(1,265,535)
	601,493	0
(g) Annual Leave Reserve		
Opening Balance	112,002	112,002
Amount Set Aside / Transfer to Reserve	283	4,480
Amount Used / Transfer from Reserve	(4)	0
	112,281	116,482
(h) Housing Reserve		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	0	72,100
Amount Used / Transfer from Reserve	0	0
	0	72,100
Total Cash Backed Reserves	1,727,373	328,408

All of the above reserve accounts are supported by money held in financial institutions.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 SEPTEMBER 2009

	30 Sept 2009 Actual \$	2009/10 Budget \$
6. RESERVES (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Long Service Leave Reserve	301	4,779
Fire Disaster Reserve	24	2,430
Combined Sporting Reserve	2,082	321,126
Plant Purchase Reserve	142	1,127
Bowling Green Reserve	1,513	665,535
Annual Leave Reserve	283	4,480
Housing Reserve	0	72,100
	4,345	1,071,577
Transfers from Reserves		
Long Service Leave Reserve	(4)	0
Fire Disaster Reserve	0	0
Combined Sporting Reserve	(29)	(1,145,720)
Plant Purchase Reserve	(2)	(55,000)
Bowling Green Reserve	(20)	(1,265,535)
Annual Leave Reserve	(4)	0
Housing Reserve	0	0
	(59)	(2,466,255)
Total Transfer to/(from) Reserves	4,286	(1,394,678)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Long Service Leave Reserve

- This reserve is to offset Council's leave liability to it's employees.

Fire Disaster Reserve

- This reserve will assist in the provision of emergency contingencies in the case of fire disaster.

Combined Sporting Reserve

- To set aside money for the building of a combined sporting club facility within the Shire.

Plant Replacement Reserve

- to be used for the purchase of major plant.

Bowling Green Reserve

- to be used for the maintenance of the bowling green.

Annual Leave Reserve

- This reserve is to offset Council's annual leave liability to it's employees.

Housing Reserve

- To set aside money for the building of housing within the Shire.

None of the above reserves are expected to be used within a set period as further transfers to the reserve accounts are expected before funds are utilised.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 SEPTEMBER 2009

	30 Sept 2009 Actual \$	Brought Forward 1-Jul \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	3,138,795	500,809
Cash - Restricted	1,727,373	1,723,086
Receivables	973,493	262,656
Inventories	82,514	32,448
	5,922,175	2,518,999
LESS: CURRENT LIABILITIES		
Payables and Provisions	(240,795)	(276,932)
NET CURRENT ASSET POSITION	5,681,380	2,242,067
Less: Cash - Reserves - Restricted	(1,727,373)	(1,723,086)
NET CURRENT ASSET POSITION	3,954,007	518,981

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 SEPTEMBER 2009

8. RATING INFORMATION

<u>RATE TYPE</u>	Rate in \$	Number of Properties	Rateable Value \$	2009/10 Rate Revenue \$	2009/10 Interim Rates \$	2009/10 Back Rates \$	2009/10 Total Revenue \$	2009/10 Budget \$
Differential General Rate								
GRV	0.0753	575	9,550,728	702,858	1,254	0	704,112	703,357
UV Pastoral	0.0702	28	707,188	49,645	0	0	49,645	49,644
UV Other	0.1102	1,225	26,622,891	2,985,998	54,107	0	3,040,105	3,389,704
Sub-Totals		1,828	36,880,807	3,738,501	55,361	0	3,793,862	4,142,705
Minimum Rates	Minimum \$							
GRV	220	70	37,515	15,400	0	0	15,400	15,400
UV Pastoral	220	2	4,668	440	0	0	440	440
UV Other	220	1,069	1,211,468	240,106	0	0	240,106	236,060
Sub-Totals		1,141	1,253,651	255,946	0	0	255,946	251,900
							4,049,808	4,394,605
Write-offs							(110,389)	(86,500)
Totals							3,939,419	4,308,105

All land except exempt land in the Shire of Leonora is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2009/10 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

9. TRUST FUNDS

Council holds no funds on behalf of other entities

COMPILATION REPORT TO THE SHIRE OF LEONORA

(1) Scope

On the basis of the information provided by the Shire of Leonora, we have compiled, in accordance with APS 9 "Statement on Compilation of Financial Reports", the attached (local government) special purpose financial report of the Shire of Leonora for the period ended **30th September, 2009**.

The Shire of Leonora is solely responsible for the information contained in the attached monthly (local government) special purpose financial report.

Our procedures use accounting knowledge to collect, classify and summarise the financial information, which the Shire of Leonora provided, into a financial report. Our procedures do not include verification or validation procedures. ***No audit or review has been performed*** and accordingly ***no assurance is expressed***.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Leonora, may suffer arising from any negligence on our part.

The monthly (local government) special purpose financial report was prepared exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the financial report.

(2) Legislative Framework

The Shire of Leonora is required to prepare a monthly statement of financial activity for presentation to the Council by the Local Government Act 1995 and associated Regulations.

It should be noted that the attached financial report incorporates comparison of the actual year to date figures with the year to date budget amounts and also the full year budget figures.

UHY Haines Norton

Shire of Leonora
Material Variances as at September 30 2009

Variances 2009/10 Budget to Actual
Month Ended 30/9/2009

In accordance with your adopted policy the following accounts are reported for your information.

ACCOUNT	NAME	ACTUAL	Year To Date BUDGET	DIFFERENCE
Income				
I030009	Additional Mining Rates	\$ 54,107.00	\$ 99,999.00	\$ 45,892.00
I030011	Rates - Mining Written Back	\$ (109,838.00)	\$ (64,638.00)	\$ (45,200.00)
I030028	Grant - Country local Govt Fund	\$ -	\$ 390,535.00	\$ 390,535.00
I030030	Community Infrastructure Prog	\$ -	\$ 30,000.00	\$ 30,000.00
I101430	Structural Reform funding	\$ -	\$ 30,000.00	\$ 30,000.00
I132001	Grant GN Heritage Trail	\$ -	\$ 21,830.00	\$ 21,830.00
		\$ (55,731.00)	\$ 507,726.00	\$ 473,057.00
Expenditure				
E041160	Subscriptions	\$ 15,476.00	\$ 4,275.00	\$ 11,201.00
E081004	Youth Support Services	\$ 85.00	\$ 20,653.00	\$ (20,568.00)
E101030	Refuse site Maint	\$ 1,600.00	\$ 12,497.00	\$ (10,897.00)
E113050	Sporting Leonora	\$ -	\$ 10,003.00	\$ (10,003.00)
E113092	Swimming Pool Maint	\$ 12,606.00	\$ 25,003.00	\$ (12,397.00)
E114280	Salaries - Rec Centre	\$ 17,920.00	\$ 29,625.00	\$ (11,705.00)
E122040	Roadworks Mtce	\$ 454,828.00	\$ 309,197.00	\$ 145,631.00
E122160	Street Cleaning	\$ 69,942.00	\$ 49,997.00	\$ 19,945.00
E122198	Project Grant Kookynie Malcolm	\$ 1,730.00	\$ 17,250.00	\$ (15,520.00)
E122205	Leinster Shoulder Grading	\$ -	\$ 60,300.00	\$ (60,300.00)
E126010	Aerodrome Maint	\$ 17,036.00	\$ 28,753.00	\$ (11,717.00)
E132076	NG Working Group	\$ 10,308.00	\$ 24,365.00	\$ (14,057.00)
E136005	GEDC Officer	\$ 16,099.00	\$ 31,376.00	\$ (15,277.00)
E142011	Salaries Admin	\$ 88,839.00	\$ 101,387.00	\$ (12,548.00)
E142030	Insurance Admin	\$ 33,810.00	\$ 8,747.00	\$ 25,063.00
E143030	Sick & Holidays	\$ 7,249.00	\$ 19,997.00	\$ (12,748.00)
E143040	Insurance on Works	\$ 85,666.00	\$ 38,747.00	\$ 46,919.00
E144010	Fuel and Oil	\$ 12,825.00	\$ 62,503.00	\$ (49,678.00)
E144050	Insurance & Licenses	\$ 38,993.00	\$ 1,753.00	\$ 37,240.00
E146200	Gross Salaries	\$ 402,274.00	\$ 475,808.00	\$ (73,534.00)
		\$ 1,287,286.00	\$ 1,332,236.00	\$ (44,950.00)

At 10.06am Mr James Saunders, Ms Vicki Pearce and Mr Keith Macqueen joined the meeting and spoke about the proposed inception of a Goldfields Region Community Bank and Satellite Agencies in Leonora and the surrounding region.

The meeting was adjourned for morning tea at 11.15am and reconvened at 11.28am with attendance identical to that at Item 9.1(A).

At 11.31am Mr Roger Stein, Taylor Burrell Barnett, Town Planners and Ms Tracy Watt, Department of Planning joined the meeting to discuss town planning issues and in particular the proposal to secure residential land for future development.

Cr Johnson departed from the meeting at 11.54am.

Mr Roger Stein and Ms Tracy Watt departed the meeting at 12.05pm.

The meeting was adjourned for a break at 12.05pm and reconvened at 12.15pm with attendance identical to that at Item 9.1(A) with the exception of Cr Johnson's absence.

9.0 REPORTS OF OFFICERS

9.2 DEPUTY CHIEF EXECUTIVE OFFICER

9.2(B) ACCOUNTS FOR PAYMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 20th October, 2009

AGENDA REFERENCE: 9.2 (B) OCT 09

SUBJECT: Accounts for Payment

LOCATION / ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Brad Pepper

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 13th October, 2009

BACKGROUND

Attached statement consists of accounts paid by Delegated Authority represented by **Vouchers 211 to 318** and totalling **\$672,857.97**, and accounts paid by Council Authorisation represented by **Vouchers 319 to 367** and totalling **\$51,651.03**.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That accounts paid by Delegated Authority represented by **Vouchers 211 to 318** and totalling **\$672,857.97**, and accounts paid by Council Authorisation represented by **Vouchers 319 to 367** and totalling **\$51,651.03** be authorised for payment.

VOTING REQUIREMENT

Simple Majority

Moved Cr Dawes Seconded Cr Heather

That accounts paid by Delegated Authority represented by Vouchers 211 to 318 and totalling \$672,857.97, and accounts paid by Council Authorisation represented by Vouchers 319 to 367 and totalling \$51,651.03 be authorised for payment.

CARRIED (8 VOTES TO 0)

Shire of Leonora

Monthly Report - List of Accounts Paid by Delegated Authority

Submitted to Council on 20th October, 2009

The following list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Vouchers numbered from 211 to 318.

CHIEF EXECUTIVE OFFICER

211	10.09.2009	Shire of Leonora	Salaries & Wages - PPE: 09.09.09	51,253.00
211 (a)	10.09.2009	L.G.R.C.E.U.	Union Fees - PPE: 09.09.09	16.40
211(b)	10.09.2009	Shire of Leonora	Tax/Rent - PPE: 09.09.09	18,475.54
211(c)	10.09.2009	WALGS Plan	Superannuation - PPE: 09.09.09	7,343.38
211(d)	10.09.2009	Child Support Agency	Child Support - PPE: 09.09.09	600.57
212	10.09.2009	Leonora District High School	Donation - School Newspaper	100.00
213	11.09.2009	Leonora Dodgey Tyres	Various Tyre Repairs	730.00
214	11.09.2009	Westnet Pt Ltd	Telecentre – Gen. Exp – Sept 09 B/S	11.00
215	11.09.2009	National Australia Bank	Master Card Charges – Sept 09 B/S	678.15
216	11.09.2009	National Australia Bank	Bank Fees – Sept. 09 B/S	19.00
217	11.09.2009	Landgate	Lodgement Fee 70A Notification	110.00
218	14.09.2009	Australia's Golden Outback	Tourism	1,000.00
219	14.09.2009	Bunnings	Various Goods	2,861.02
220	14.09.2009	Chubb Security Services	ATM Running Costs	2,398.23
221	14.09.2009	Cardno (WA) Pty Ltd	Professional Services	2,750.00
222	14.09.2009	Eagle Petroleum (WA) Pty Ltd	Fuel Card Purchases	649.29
223	14.09.2009	FESA	2009/10 ESL Quarter 1	21,792.40
224	14.09.2009	Gill Smash Repairs	Insurance Excess - P054	300.00
225	14.09.2009	Golden Quest Trails Assoc. Inc.	Annual Contributions & Signage	11,890.00
226	14.09.2009	Hocking & Company Pty Ltd	Advertising Charges	792.04
227	14.09.2009	Leonora Motor Inn	Catering Costs	462.00
228	14.09.2009	Landgate	Valuations	274.70
229	14.09.2009	Mackay Projects Pty Ltd	Engineering Services	2,788.50
230	14.09.2009	Reliance Petroleum	Fuel Card Purchases & Bulk Fuel	44,624.78
231	14.09.2009	IP Systems Pty Ltd	Phone & Internet Usage - Medical Cnt	254.67
232	14.09.2009	Stationery Plus (WA) Pty Ltd	Stationery	69.40
233	14.09.2009	Shire of Leonora	Rubbish Bins - Recreation Centre	320.00
234	14.09.2009	Trisley's Hydraulic Services	Swimming Pool Maintenance	2,860.00
235	14.09.2009	WA Country Health Service	Rent - Medical Centre	408.80
236	14.09.2009	Robert Baker	Rate Reimbursement Ass No. 6484	92.83
237	15.09.2009	West Australian Newspapers Ltd	Advertising Charges	6,985.44
238	16.09.2009	N. Gagliardi	Contract Grading	8,880.00
239	16.09.2009	Australian Taxation Office	BAS – August 2009	10,514.00
240	16.09.2009	Shire of Leonora	Reimbursement – Fuel 7 Food	507.70
241	16.09.2009	Builders Registration Board	Builders Rego Fee – B/L 19/09	34.50
242	21.09.2009	Goldsworthy Family Trust	Environmental Health Contracting	10,157.18
243	23.09.2009	Shire of Leonora	Salaries & Wages - PPE: 23.09.2009	55,272.00
243(a)	23.09.2009	L.G.R.C.E.U.	Union Fees – PPE: 23.09.2009	16.40
243(b)	23.09.2009	Shire of Leonora	Tax/Rent – PPE: 23.09.2008	19,146.61
			Sub Total	\$287,439.53

Shire of Leonora				
Monthly Report - List of Accounts Paid by Delegated Authority				
Submitted to Council on the 20 th October, 2009				
Vouch. No.	Date	Payee's Name	Particulars	Payment Made By Delegated Authority.
			Balance B/Fwd	\$287,439.53
243(c)	23.09.2009	W.A.L.G.S. Plan	Superannuation – PPE: 23.09.2009	7,303.87
243(d)	23.09.2009	Child Support Agency	Child Support – PPE: 23.09.2009	600.57
244	23.09.2009	Wurth Australia Pty Ltd	Expendable Tools and Freight	83.60
245	23.09.2009	Sunny Brushware Supplies	Parts and Repairs - P472	1,218.25
246	23.09.2009	Riverblue Holdings Pty Ltd	Accommodation - Tourism	504.00
247	23.09.2009	In2Balance	Ratebook Online Fees and Charges	9,042.00
248	23.09.2009	G.V.R.O.C.	Subscriptions	6,460.00
249	23.09.2009	Dept. of Treasury & Finance	Minute Books	354.35
250	23.09.2009	Bluescope Distribution	Leonora Loop Trails	3,082.43
251	23.09.2009	Donovan Payne Architects P/L	Leonora Oval Sports Facility Consultancy	8,549.75
252	23.09.2009	Major Motors Pty Ltd	Various Parts and Repairs	264.36
253	23.09.2009	Outback Stores Pty Ltd	Refreshments & Various Purchases	3,471.58
254	23.09.2009	Nicholson Agencies	Cleaning Supplies - Child Care Centre	744.33
255	23.09.2009	Michaela Anderson	Reimbursement - Travel Expenses	117.75
256	23.09.2009	Sarah Mazza	Fuel Reimbursement	57.00
257	23.09.2009	Horizon Power	Electricity Usage	7,462.81
258	23.09.2009	Gary Goldsworthy	Fuel Reimbursement	95.00
259	23.09.2009	Westland Autos Pty Ltd	Trade-In Vehicle - P1	12,171.76
260	23.09.2009	Westland Autos Pty Ltd	Trade-In Vehicle - P2	15,724.61
261	23.09.2009	Westland Autos Pty Ltd	Purchase of Vehicle - P4	41,220.31
262	23.09.2009	Builders Registration Board	Builders Rego. Fee – B/L No: 18/09	34.50
263	24.09.2009	Toyota Finance	GEDC Vehicle - P817 – Sept. 09 B/S	1,476.05
264	24.09.2009	K. Bottrell	Overpayment on Rates – ASS No: 7062	45.00
265	24.09.2009	Austral Mercantile	Legal Fees - Recovery of Debt	497.75
266	25.09.2009	National Australia Bank	Bank Fees – September 2009 B/S	122.50
267	25.09.2009	National Australia Bank	Bank Fees – September 2009 B/S	15.00
268	29.09.2009	Stuart Williamson	Contract Grading	1,520.00
269	29.09.2009	BOC Limited	Leonora Loop Trail & Expendable Tools	219.45
270	29.09.2009	Business key	Advertising Costs	605.00
271	29.09.2009	Courier Australia	Courier Charges	372.59
272	29.09.2009	Cockburn Cement Limited	Leonora Loop Trail	2,556.84
273	29.09.2009	Harvey Norman Kalgoorlie	Community Grant - Leinster Telecentre	399.00
274	29.09.2009	IP Systems Pty Ltd	Medical Centre Equipment	2,186.80
275	29.09.2009	McMahon Burnett Transport	Various Freight Charges	443.11
276	29.09.2009	Telstra	Phone Usage	150.57
277	29.09.2009	Toll Ipec	Various Freight Charges	246.12
278	29.09.2009	Office National	Service Agreement & Toner Cartridges	1,408.45
279	29.09.2009	Royal Life Saving (WA Branch)	Swimming & Safety Course - Rec Centre	590.00
280	29.09.2009	Goldrush Tours	Bus Hire - Leonora Loop Trails	1,188.00
281	29.09.2009	UHY Haines Norton	Accounting Fees - SEPT 09	5,500.00
282	29.09.2009	Leonora Bush Missions	Donation	3,000.00
			Sub Total	\$428,544.59

Shire of Leonora

Monthly Report - List of Accounts Paid by Delegated Authority

Submitted to Council on the 20th October, 2009

Vouch. No.	Date	Payee's Name	Particulars	Payment Made By Delegated Authority.
			Balance B/Fwd	\$428,544.59
283	30.09.2009	P N White	Contract Grading	9,240.00
284	30.09.2009	Builders Registration Board	Builders Rego. Fee – B/L 20/09	34.50
285	30.09.2009	Westland Autos Pty Ltd	Trade-In Vehicle P3	15,817.46
286	30.09.2009	National Australia Bank	Bank Fees – September 09 B/Statement	244.10
287	02.10.2009	Malleson Stephen Jaques	10% Deposit - Coomanoo Evans Centre	25,000.00
288	05.10.2009	Earth Australia Contracting	Various Earthworks	32,534.01
289	05.10.2009	Northfields (WA) Pty Ltd	Leonora Loop Trails	396.00
290	05.10.2009	Kalgoorlie Precast Concrete	Leonora Loop Trails - Culvert Headwalls	1,478.40
291	05.10.2009	Kempy's Dingo Contracting	Leonora Loop Trails	7,837.50
292	05.10.2009	Bluescope Distribution	Leonora Loop Trails	463.85
293	05.10.2009	Armsign	Leonora Loop Trails	797.50
294	05.10.2009	W.A.L..G.A.	Domain Registration - Leonora Loop Trails	44.95
295	05.10.2009	L & W Sales	Leonora Loop Trail & Barbeque	535.90
296	05.10.2009	J.R. & A. Hersey Pty Ltd	Leonora Loop Trails	736.47
297	07.10.2009	Shire of Leonora	Sal & Wages (D/D) PPE: 07.10.09	49,303.00
297(a)	07.10.2009	L.G.R.C.E.U.	Union Fees - PPE: 07.10.09	16.40
297(b)	07.10.2009	Shire of Leonora	Tax/Rent - PPE: 07.10.09	16,945.89
297(c)	07.10.2009	W.A.L.G.S. Plan	Superannuation - PPE: 07.10.09	8,907.32
297(d)	07.10.2009	Child Support Agency	Child Support - PPE: 07.10.09	603.59
297(e)	07.10.2009	Shire of Leonora	M.Molloy - Rates PPE: 07.10.09	220.00
298	08.10.2009	Construction Trading Fund	BCITF Fee – B/L No: 21/09	2021.40
299	08.10.2009	Builders Registration Board of WA	Builders Rego Fee – B/L No: 21/09	34.50
300	09.10.2009	Michaela Anderson	Reimbursement - Walkie Talkies	265.90
301	09.10.2009	Westnet Pty Ltd	Telecentre Gen. Exp – Oct 09 B/S	11.00
302	09.10.2009	National Australia Bank	Master Card Charges – Oct 09 B/S	2,923.56
303	09.10.2009	National Australia Bank	Ban Fees – Oct 09 B/S	126.00
304	09.10.2009	Sparlon Electrical	Electrical Works - Depot	5,160.10
305	09.10.2009	Adapt-A-Lift	Parts and Repairs	704.85
306	09.10.2009	Australia's Golden Outback	Advertising Charges Tourism	1,575.00
307	09.10.2009	BOC Limited	Oxygen Medical - Aquatic Centre	180.00
308	09.10.2009	Chubb Security	ATM Running Costs	2,449.05
309	09.10.2009	DCC Construction Pty Ltd	Renovations - Lot 137B Hoover St	9,931.79
310	09.10.2009	Sampsons Tours Pty Ltd	Bus Hire	3,520.00
311	09.10.2009	International Quadratics Pty Ltd	Aquatic Centre Equipment	1,108.80
312	09.10.2009	LGIS Property	Property Insurance	39,007.28
313	09.10.2009	Leonora Roadhouse	Fuel Purchases	83.71
314	09.10.2009	Ozowned Supplies & Services	Carpet Cleaning - Lot 137B Hoover St	80.00
315	09.10.2009	Nicholson Agencies	Cleaning Supplies - Child Care Centre	623.50
316	09.10.2009	Royal Life Saving Society WA	Aquatic Centre Equipment	255.10
317	09.10.2009	Shawmac Pty Ltd	Road Audit - Old Agnew Road	2,695.00
318	09.10.2009	The Sunday Times	Advertising Charges - Tourism	400.00
			GRAND TOTAL	\$672,857.97

Shire of Leonora

Monthly Report - List of Accounts Paid by Authorisation of Council

Submitted to Council on the 20th October, 2009

Vouchers numbered from 211 to 318 **and direct bank transactions** totaling \$672,857.97 submitted to each member of the Council on Tuesday 20th October, 2009 have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

CHIEF EXECUTIVE OFFICER

319	12.10.2009	Advance Tourism	Consulting Services - Tourism	3,520.00
320	12.10.2009	Betta Roads Pty Ltd	Parts and Repairs - P580	660.00
321	12.10.2009	Bridgestone Australia Pty Ltd	Tyres - P2229 & P2019	1,117.30
322	12.10.2009	Bunning Group Ltd	Various Plants & Gardening Supplies	2,917.23
323	12.10.2009	Coventrys	Expendable Tools & Freight	521.48
324	12.10.2009	Cockburn Cement Ltd	Road Maintenance - Old Agnew Rd	852.28
325	12.10.2009	Cutting Edges	Cutting Edges	2,447.50
326	12.10.2009	Central Hotel	Catering, Accommodation & Cutlery	1,432.50
327	12.10.2009	City of Stirling	Cost of Damaged or Lost Books	30.80
328	12.10.2009	Mr Jeff Carter	Reimbursement - Travel Costs	659.69
329	12.10.2009	Courier Australia	Various Courier Charges	161.97
330	12.10.2009	Eagle Petroleum (WA) P/L	Fuel Card Purchases	960.40
331	12.10.2009	Elite Gym Hire	Sporting Equipment - Rec Centre	878.60
332	12.10.2009	Goldfields Toyota	Parts and Repairs - GEDC Vehicle	454.15
333	12.10.2009	Gav's Auto & Electrics	Parts and Repairs - P27	140.00
334	12.10.2009	CB Gregory & MA Atkins	Diesel Purchase - Bus	51.35
335	12.10.2009	IP Systems Pty Ltd	Phone & Internet Usage - Medical Cnt	245.65
336	12.10.2009	JR & A Hersey Pty Ltd	Expendable Tools & Freight	6,968.24
337	12.10.2009	Kerion Pty Ltd	Airfares	3,889.49
338	12.10.2009	Leonora Post Office	Postal Charges	433.16
339	12.10.2009	Landgate	Valuations	1,810.24
340	12.10.2009	Leonora Motor Inn	Accommodation & Catering	1,365.40
341	12.10.2009	Outback Stores Pty Ltd	Refreshments	2,391.62
342	13.10.2009	McMahon Burnett Transport	Various Freight Charges	1,893.07
343	13.10.2009	Ocean Centre Hotel - Geraldton	Accommodation - P Kelly	353.50
344	13.10.2009	On-Line Business Equipment	Service Agreement - Telecentre	616.28
345	13.10.2009	Reliance Petroleum	Fuel Card Charges	442.75
346	13.10.2009	Reckon Ltd	Advantage Books Premier	849.00
347	13.10.2009	Shire of Leonora	Rates Ass No. 7888 - St Johns	493.29
348	13.10.2009	Sandstone Store	Diesel for Bus	95.63
349	13.10.2009	Shire of Laverton	Handmade Mulga Letter Openers	80.00
350	13.10.2009	SJ & JA Heather	Rent 01.09.09 to 31.12.09 - Centrelink	1,299.90
351	13.10.2009	Tecline Pty Ltd	Accommodation & Meals	396.00
352	13.10.2009	Taylor Burrell Barnett	Planning Advice	787.74
353	13.10.2009	Toll Priority	Freight Charges	108.06
354	13.10.2009	Toll Ipec	Various Freight Charges	198.20
355	13.10.2009	Telford Industries	Pool Chemicals - Aquatic Centre	515.19
356	13.10.2009	Whitehouse Hotel	Refreshments	250.90
357	13.10.2009	WA Country Health Services	Rent - Medical Centre Nov 09	408.80
			Sub Total	\$42,697.36

9.0 REPORTS OF OFFICERS
9.2 DEPUTY CHIEF EXECUTIVE OFFICER
9.2(C) ANNUAL REPORT 2009

SUBMISSION TO: Meeting of Council
Meeting Date: 20th October, 2009

AGENDA REFERENCE: 9.2 (C) OCT 09

SUBJECT: Annual Report

AUTHOR: Brad Pepper

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 9th October, 2009

COMMENT:

In each financial year a local government is to prepare an Annual Report.

The draft Annual Report for the year ended 30th June, 2009 is attached for consideration and adoption, and a date for the Annual Meeting of Electors should be set.

BACKGROUND

Section 5.54 (1 & 2) of the Local Government Act states that the Annual Report for a financial year is to be accepted by the Local Government no later than 31st December in that year, or where the auditor's report is not available until after that date, no later than two (2) months after the auditor's report becomes available.

The auditor's report was received on the 14th September, 2009.

Section 5.27 of the Local Government Act states that at least fourteen (14) days public notice must be given and the meeting must be held no later than 56 days after Council accepts the Annual Report.

Therefore the earliest this meeting could be held is 3rd November, 2009 and it must be held prior to 15th December, 2009 should this report be adopted.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Annual Report as presented for the year ended 30th June, 2009 be accepted and the General Meeting of Electors be scheduled for Tuesday 15th December, 2009 commencing at 2.30pm in the Council Chamber, Leonora.

VOTING REQUIREMENT

Simple majority required.

Moved Cr Dawes Seconded Cr Kennedy

That the Annual Report as presented for the year ended 30th June, 2009 be accepted and the General Meeting of Electors be scheduled for Tuesday 15th December, 2009 commencing at 2.30pm in the Council Chamber, Leonora.

CARRIED (8 VOTES TO 0)

9.0 REPORTS OF OFFICERS
9.3 PRINCIPAL ENVIRONMENTAL HEALTH OFFICER
9.3(A) APPLICATION TO OCCUPY A CARAVAN

SUBMISSION TO: Meeting of Council
Meeting Date: 20th October, 2009

AGENDA REFERENCE: 9.3 (A) OCT 09

SUBJECT: Application to Occupy a Caravan

LOCATION / ADDRESS: Lot 1267 Tower Street Gwalia

NAME OF APPLICANT: Jim and Karen Hurst

FILE REFERENCE: Submissions to Council – 18.3.0

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Gary Goldsworthy

OFFICER: Principal Environmental Health Officer

INTEREST DISCLOSURE: Nil

DATE: 28th August, 2009

BACKGROUND

An inspection of the town site of Leonora indicated that there were a number of caravans parked on private and industrial sites, some of these caravans had electrical leads attached that indicated that they may be occupied. Contact was made with the property owners to ascertain if they were being occupied and if they were they were advised that under Caravan Parks and Camping Ground Regulations 1997 they are required to have approval by the Council to occupy a caravan on private property.

Hurst Contracting wrote to Shire of Leonora on the 26th August, 2009 seeking approval to occupy a caravan on their property the caravan is to be used as a caretakers unit and occupied when the owners are away in Kalgoorlie-Boulder on average three nights a week. The caravan is located at the rear of their property and is occupied by a Mr. Stokes who also works locally in Leonora.

STATUTORY ENVIRONMENT

Caravan Parks and Camping Grounds Regulations 1997, Regulation 11 “Camping other than at a caravan park or camping ground”.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council approves of the application from Hurst Contracting to have a caravan on Lot 1276 Tower St Gwalia, located at the rear of their property used as a caretaker's accommodation.

VOTING REQUIREMENTS

Simple Majority

Moved Cr Kennedy Seconded Cr Baker

That Council disapproves of the application from Hurst Contracting to have a caravan on Lot 1276 Tower St, Leonora to be used as caretaker's accommodation.

CARRIED (8 VOTES TO 0)

10.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

A. ELECTED MEMBERS

Nil

B. OFFICERS

Nil

11.0 NEXT MEETING

17th November, 2009 to be held in Council Chambers, Leonora commencing 9.30am.

12.0 CLOSURE OF MEETING

Cr Carter declared the meeting closed at 12.32pm.