

SHIRE OF LEONORA

MINUTES OF AN ORDINARY COUNCIL MEETING



**MINUTES OF ORDINARY MEETING HELD
IN SHIRE CHAMBERS, LEONORA ON
TUESDAY 18TH MAY, 2010 COMMENCING
AT 9:30AM**

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE

- 1.1 Cr Carter declared the meeting open at 9.30am
- 1.2 Visitors or members of the public in attendance – Mr Harry Buckingham.
Mr James Davis will be attending the meeting after the meeting regarding Strategic Planning.
- 1.3 Financial Interests Disclosure – Nil

2.0 DISCLAIMER NOTICE

3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

- 3.1 **PRESENT**

President	J F Carter
Deputy President	P Craig
Councillors	L Petersen
	N G Johnson
	G W Baker
	R Norrie – Late arrival at 9.34am.
	J C Kennedy
	S J Heather
	M W V Taylor
Chief Executive Officer	J G Epis
Acting Deputy Chief Executive Officer	J F Rowe
Visitor	Mr H Buckingham

3.2 APOLOGIES
Nil

3.3 LEAVE OF ABSENCE
Nil

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
Nil

5.0 PUBLIC QUESTION TIME
Mr Buckingham enquired regarding Council’s contribution to the movie “Italian Girls of Gwalia”. President Carter and Chief Executive Officer, Jim Epis provided a detailed answer.

Mr Buckingham requested his questions to be recorded in the minutes. Chief Executive Officer, Jim Epis explained and Mr Buckingham advised he would submit written questions on the matter.

6.0 APPLICATIONS FOR LEAVE OF ABSENCE
Nil

7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS
Chief Executive Officer, Jim Epis advised of a request to prepare a business plan for indigenous communities. Mr Epis advised it would be advisable to take part in a proposed forum with other councils on this matter. Mr Epis will further report to the next meeting if need be.

8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS
Moved Cr Petersen, seconded Cr Heather that the Minutes of the Ordinary Meeting held on 20th April, 2010 be confirmed as a true and accurate record.

CARRIED (9 VOTES TO 0)

9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION
Nil

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(A) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO: Meeting of Council
Meeting Date: 18th May, 2010

AGENDA REFERENCE: 10.2 (A) 10

SUBJECT: Monthly Financial Statements

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: John Rowe

OFFICER: Acting Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 6th May, 2010

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements submitted for adoption include:

- (a) Statement of Financial Activity – 30th April, 2010
- (b) Compilation Report
- (c) Material Variances – 30th April, 2010

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
- (b) *budget estimates to the end of the month to which the statement relates;*
- (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*

- (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 30th April, 2010 consisting of:

- (d) Statement of Financial Activity – 30th April, 2010
- (e) Compilation Report
- (f) Material Variances – 30th April, 2010

be accepted.

VOTING REQUIREMENT

Simple Majority

Moved Cr Kennedy

Seconded Cr Craig

That the Monthly Financial Statements for the month ended 30th April, 2010 consisting of:

- (a) **Statement of Financial Activity – 30th April, 2010**
- (b) **Compilation Report**
- (c) **Material Variances – 30th April, 2010**

be accepted.

CARRIED (9 VOTES TO 0)

SHIRE OF LEONORA
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 APRIL 2010

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SHIRE OF LEONORA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 APRIL 2010

	NOTE	30 Apr 2010 Actual \$	30 Apr 2010 Y-T-D Budget \$	Amended 2009/10 Budget \$	Variances Budget to Actual Y-T-D %
<u>Operating</u>					
Revenues	1,2				
Governance		10,480	10,320	10,320	1.55%
General Purpose Funding		1,028,928	1,497,441	1,749,838	(31.29%)
Law, Order, Public Safety		47,798	35,300	38,550	35.41%
Health		13,468	16,240	17,240	(17.07%)
Education and Welfare		170,844	174,150	214,836	(1.90%)
Housing		35,000	32,185	39,440	8.75%
Community Amenities		69,213	227,600	259,600	(69.59%)
Recreation and Culture		124,561	120,674	1,282,908	3.22%
Transport		525,244	531,201	940,935	(1.12%)
Economic Services		211,624	264,496	403,416	(19.99%)
Other Property and Services		237,808	37,000	52,700	542.72%
		<u>2,474,968</u>	<u>2,946,607</u>	<u>5,009,783</u>	(16.01%)
(Expenses)	1,2				
Governance		(133,298)	(130,884)	(186,398)	(1.84%)
General Purpose Funding		(271,615)	(304,641)	(385,069)	10.84%
Law, Order, Public Safety		(110,754)	(166,339)	(198,457)	33.42%
Health		(333,750)	(361,112)	(441,842)	7.58%
Education and Welfare		(175,800)	(284,280)	(336,732)	38.16%
Housing		0	0	0	0.00%
Community Amenities		(162,770)	(244,657)	(293,591)	33.47%
Recreation & Culture		(723,082)	(837,958)	(1,015,044)	13.71%
Transport		(3,392,383)	(3,416,484)	(3,987,654)	0.71%
Economic Services		(497,411)	(630,057)	(1,031,150)	21.05%
Other Property and Services		469,058	(26,924)	(9,008)	1842.16%
		<u>(5,331,805)</u>	<u>(6,403,336)</u>	<u>(7,884,945)</u>	16.73%
<u>Adjustments for Non-Cash</u>					
<u>(Revenue) and Expenditure</u>					
(Profit)/Loss on Asset Disposals	4	40,721	68,231	35,061	100.00%
Depreciation on Assets		1,160,892	1,154,218	1,385,065	(0.58%)
<u>Capital Revenue and (Expenditure)</u>					
Purchase Land Held for Resale	3	(121,690)	(171,000)	(171,000)	100.00%
Purchase Land and Buildings	3	(1,178,708)	(2,800,000)	(3,809,542)	(100.00%)
Purchase Infrastructure Assets - Roads	3	0	0	0	0.00%
Purchase Infrastructure Assets - Other	3	(239,277)	(654,547)	(654,547)	63.44%
Purchase Plant and Equipment	3	(380,190)	(1,186,000)	(776,000)	67.94%
Purchase Furniture and Equipment	3	(21,379)	(146,500)	(146,500)	85.41%
Proceeds from Disposal of Assets	4	252,447	585,000	702,000	56.85%
Transfers to Reserves (Restricted Assets)	6	(435,057)	(965,278)	(1,158,334)	54.93%
Transfers from Reserves (Restricted Assets)	6	1,149,255	2,055,213	2,466,255	44.08%
ADD Net Current Assets July 1 B/Fwd	7	518,981	694,599	694,599	25.28%
LESS Net Current Assets Year to Date	7	1,935,898	(514,689)	0	476.13%
Amount Raised from Rates	8	<u>(4,046,740)</u>	<u>(4,308,105)</u>	<u>(4,308,105)</u>	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 APRIL 2010

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

Council currently hold no funds on behalf of other entities.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 APRIL 2010

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	2 to 15 years
Plant and Equipment	5 to 15 years
Infrastructure	10 to 40 years

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 APRIL 2010

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2010.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 APRIL 2010

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

- (o)** Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 APRIL 2010

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowance, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses. An administration cost is also allocated which enables staff to process Council Meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting audit of Council books of accounts and procedures is also include under this heading.

GENERAL PURPOSE FUNDING

1 Rates

- (a) GRV (gross rental value) refers to property rates for Leonora, Gwalia, Leinster and Agnew town sites and operational mines and associated infrastructure.
- (b) UV (unimproved value) refers to mining properties and tenements (other than mines and other associated infrastructure) and includes prospecting licences, exploration licences and mining leases. It also refers to broad acre rural pastoral properties.
- (c) Additional rates and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget.
- (d) Administration charge refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process
- (e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.

2 Grants

- (a) Grants Commission - a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population.
- (b) Roads Grant - An untied road grant allocated by the Federal Government and again distributed by the Grants Commission utilising a pre-determined formula.
- (c) Administration costs allocated to grants refers to the costs associated in collection of Federal Government grants including provision and updating of data used in grants commission formula.

3 Interest from Investments

Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.

LAW, ORDER, PUBLIC SAFETY

Costs and revenues associated with animal control within the Shire and also includes fire insurance, dog control and registration.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 APRIL 2010

2. STATEMENT OF OBJECTIVE (Continued)

HEALTH

Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/control, food hygiene inspection/control, contribution to doctors expenses, Royal Flying Doctor donation and notification of disease.

EDUCATION AND WELFARE

Provision of support for education and aged and disabled facilities within the district for the betterment of the residents.

HOUSING

Costs of maintaining Council owned accommodation units and collection of rentals paid by staff for use of those buildings. Costs that can be accurately attributed to other programs are allocated. Revenue associated with a State Government owned house by way of loan repayments to Council are also included.

Accommodation units include 3 houses, 2 duplexes and a single persons quarters.

COMMUNITY AMENITIES

Costs of collection and disposal of domestic and commercial refuse for town site of Leonora and Gwalia and maintenance of the landfill refuse site. Revenue collection by way of an annual fee for this service which is included on rate assessment notices.

Costs associated with review and administration of Council's Town Planning Scheme.

Provision of Christmas decorations in Leonora Town site.

Operation of the Leonora Cemetery.

RECREATION AND CULTURE

Provision and maintenance of Council owned parks, gardens and grassed oval/recreation ground at Leonora and a contribution to similar facilities within Leinster town site.

Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball court, two squash courts, kitchen, gymnasium and associated facilities and revenues collected from the public for use of these facilities.

Costs of maintenance of Council owned and provided television and radio re-transmission service which includes GWN, WIN and SBS television and WAFM and ABC fine music radio.

Costs and revenues associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of Western Australia.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 APRIL 2010

2. STATEMENT OF OBJECTIVE (Continued)

TRANSPORT

Maintenance and improvements of 1,300 kilometres of Council controlled unsealed roads, town site footpaths and streets, drainage control, street cleaning and provision and maintenance of street trees. Costs of providing electricity for steel lights in the Leonora/Gwalia town sites and maintenance of Council's works depot and associated infrastructure.

Operation, maintenance and management of Leonora Aerodrome including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators.

Revenues by way of landing fees and Head Tax charges charged to all aircraft with the exception of the Royal Flying Doctors Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

ECONOMIC SERVICES

Costs associated with tourism promotion throughout the Shire including employment of a Curator/Promotion Officer at the Gwalia Museum and historic precinct.

Contribution to employment of a Goldfields/Esperance Development Officer operating from Shire Offices - Leonora.

Contribution to costs of North Eastern Goldfields Landcare Organisation.

Costs and revenues associated with building control under building regulations, including inspections and issuing building permits.

OTHER PROPERTY & SERVICES

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others.

Costing allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities, works and services.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 APRIL 2010

		30 Apr 2010 Actual \$	Amended 2009/10 Budget \$
3. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Housing			
E192001 - 1260 Fitzgerald St	FE	6,981	60,000
E192008 - 1260 Fitzgerald St	LB	24,293	0
E190001 - 3 x 2 House	LB	0	0
Community Amenities			
E190002 - PEP Building	LB	252,932	250,000
E193001 - Cemetery Entrance	IO	1,933	60,000
E192004 - Christmas Decorations	FE	1,223	20,000
E190006 - Industrial Land Development	LR	121,690	171,000
E190007 - PEP Building Refit	LB	0	150,000
Recreation and Culture			
E190003 - Oval Sports Facility	LB	879,880	1,200,000
E190004 - Leonora Lawn Bowling Facility	LB	7,106	2,009,542
E190009 - Oval Caretakers Residence	LB	14,497	50,000
E193002 - Playground Equipment	IO	37,085	50,000
E193003 - Telecentre Shade Sail	IO	0	4,000
E193004 - Malcolm Dam Improvements	IO	0	25,000
E192003 - Portable Outdoor Cinema	FE	0	8,000
E193005 - Heating Swimming Pool	IO	0	250,000
E192005 - Stage Facility	FE	0	30,000
Transport			
E191002 - Road Sweeper	PE	64,000	90,000
E191003 - Prime Mover	PE	0	200,000
E191004 - Tray top Truck	PE	59,960	70,000
E191005 - Grader	PE	0	0
E191006 - Tip truck	PE	0	150,000
E191007 - Utility	PE	36,797	35,000
E191008 - Utility	PE	37,063	35,000
E191013 - Camp Generator	PE	16,353	18,000
E193006 - Airport Fuel Facility	IO	0	50,000
E191014 - Vermin Control Equipment	PE	0	10,000
E191015 - Coffee Vending Machine - Airport	PE	8,083	8,000
Economic Services			
E193007 - Goldfields North Heritage Trail	IO	200,259	215,547
Other Property and Services			
E190005 - Office Extensions	LB	0	150,000
E192002 - IT Upgrade and Restructure	FE	13,175	28,500
E191009 - CEO Vehicle	PE	46,247	55,000
E191010 - DCEO Vehicle	PE	37,229	35,000
E191011 - Health Vehicle	PE	37,229	35,000
E191012 - Doctor Vehicle	PE	37,229	35,000
		<u>1,941,244</u>	<u>5,557,589</u>

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 APRIL 2010

3. ACQUISITION OF ASSETS (Continued)	30 Apr 2010 Actual \$	Amended 2009/10 Budget \$
<u>By Class</u>		
Land for Resale	LR 121,690	171,000
Land and Buildings	LB 1,178,708	3,809,542
Infrastructure Assets - Other	IO 239,277	654,547
Plant and Equipment	PE 380,190	776,000
Furniture and Equipment	FE 21,379	146,500
	<u>1,941,244</u>	<u>5,557,589</u>

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 APRIL 2010

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	30 Apr 2010 Actual \$	30 Apr 2010 Actual \$	30 Apr 2010 Actual \$
Health			
Ford FG XR Sedan	28,369	23,177	(5,192)
Transport			
Aska ES1705 Generator	10,284	4,091	(6,193)
Sweeper 6650	43,443	25,000	(18,443)
Ford Courier XL Supercab Reg:33L	20,449	11,227	(9,221)
Aviation Fuel Tank	62,255	52,000	(10,255)
Truck 7 tonne	13,029	31,818	18,789
Admin			
Ford FG XR Sedan	28,439	23,091	(5,348)
Ford FG G6E Sedan	41,744	35,454	(6,290)
Ford Falcon Seduce	28,840	30,907	2,067
Ford Courier Super C/Cab	16,317	15,682	(635)
	293,168	252,447	(40,721)

<u>By Class</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	30 Apr 2010 Actual \$	30 Apr 2010 Actual \$	30 Apr 2010 Actual \$
Plant & Equipment	293,168	252,447	(40,721)
	293,168	252,447	(40,721)

Summary

Profit on Asset Disposals	20,856
Loss on Asset Disposals	(61,577)
	<u>(40,721)</u>

5. INFORMATION ON BORROWINGS

- (a) Debenture Repayments
The Shire of Leonora has no borrowings.
- (b) New Debentures 2009/10
No new debentures were raised during the reporting period.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 APRIL 2010

	30 Apr 2010 Actual \$	Amended 2009/10 Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Long Service Leave Reserve		
Opening Balance	119,484	119,484
Amount Set Aside / Transfer to Reserve	2,803	4,779
Amount Used / Transfer from Reserve	(4)	0
	122,283	124,263
(b) Fire Disaster Reserve		
Opening Balance	9,755	9,755
Amount Set Aside / Transfer to Reserve	2,270	2,430
Amount Used / Transfer from Reserve	0	0
	12,025	12,185
(d) Combined Sporting Reserve		
Opening Balance	825,458	825,458
Amount Set Aside / Transfer to Reserve	324,523	321,126
Amount Used / Transfer from Reserve	(1,149,225)	(1,145,720)
	756	864
(e) Plant Purchase Reserve		
Opening Balance	56,388	56,387
Amount Set Aside / Transfer to Reserve	88,756	87,884
Amount Used / Transfer from Reserve	(2)	(55,000)
	145,142	89,271
(f) Bowling Green Reserve		
Opening Balance	600,000	600,000
Amount Set Aside / Transfer to Reserve	14,077	665,535
Amount Used / Transfer from Reserve	(20)	(1,265,535)
	614,057	0
(g) Annual Leave Reserve		
Opening Balance	112,002	112,002
Amount Set Aside / Transfer to Reserve	2,628	4,480
Amount Used / Transfer from Reserve	(4)	0
	114,626	116,482
(h) Housing Reserve		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	0	72,100
Amount Used / Transfer from Reserve	0	0
	0	72,100
Total Cash Backed Reserves	1,008,889	415,165

All of the above reserve accounts are supported by money held in financial institutions.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 APRIL 2010

	30 Apr 2010 Actual \$	Amended 2009/10 Budget \$
6. RESERVES (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Long Service Leave Reserve	2,803	4,779
Fire Disaster Reserve	2,270	2,430
Combined Sporting Reserve	324,523	321,126
Plant Purchase Reserve	88,756	87,884
Bowling Green Reserve	14,077	665,535
Annual Leave Reserve	2,628	4,480
Housing Reserve	0	72,100
	<u>435,057</u>	<u>1,158,334</u>
Transfers from Reserves		
Long Service Leave Reserve	(4)	0
Fire Disaster Reserve	0	0
Combined Sporting Reserve	(1,149,225)	(1,145,720)
Plant Purchase Reserve	(2)	(55,000)
Bowling Green Reserve	(20)	(1,265,535)
Annual Leave Reserve	(4)	0
Housing Reserve	0	0
	<u>(1,149,255)</u>	<u>(2,466,255)</u>
Total Transfer to/(from) Reserves	<u>(714,198)</u>	<u>(1,307,921)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Long Service Leave Reserve

- This reserve is to offset Council's leave liability to it's employees.

Fire Disaster Reserve

- This reserve will assist in the provision of emergency contingencies in the case of fire disaster.

Combined Sporting Reserve

- To set aside money for the building of a combined sporting club facility within the Shire.

Plant Replacement Reserve

- to be used for the purchase of major plant.

Bowling Green Reserve

- to be used for the maintenance of the bowling green.

Annual Leave Reserve

- This reserve is to offset Council's annual leave liability to it's employees.

Housing Reserve

- To set aside money for the building of housing within the Shire.

None of the above reserves are expected to be used within a set period as further transfers to the reserve accounts are expected before funds are utilised.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 APRIL 2010

	30 Apr 2010 Actual \$	Brought Forward 1-Jul \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
 CURRENT ASSETS		
Cash - Unrestricted	1,776,430	500,809
Cash - Restricted	1,008,889	1,723,086
Receivables	186,994	262,656
Inventories	73,276	32,448
	3,045,589	2,518,999
 LESS: CURRENT LIABILITIES		
Payables and Provisions	(100,802)	(276,932)
 NET CURRENT ASSET POSITION	2,944,787	2,242,067
Less: Cash - Reserves - Restricted	(1,008,889)	(1,723,086)
 NET CURRENT ASSET POSITION	1,935,898	518,981

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 APRIL 2010

8. RATING INFORMATION

<u>RATE TYPE</u>	Rate in \$	Number of Properties	Rateable Value \$	2009/10 Rate Revenue \$	2009/10 Interim Rates \$	2009/10 Back Rates \$	2009/10 Total Revenue \$	2009/10 Budget \$
Differential General Rate								
GRV	0.0753	575	9,550,728	702,858	46,304	0	749,162	703,357
UV Pastoral	0.0702	28	707,188	49,645	220	0	49,865	49,644
UV Other	0.1102	1,225	26,622,891	2,985,998	117,582	0	3,103,580	3,389,704
Sub-Totals		1,828	36,880,807	3,738,501	164,106	0	3,902,607	4,142,705
Minimum Rates	Minimum \$							
GRV	220	70	37,515	15,400	(440)	0	14,960	15,400
UV Pastoral	220	2	4,668	440	0	0	440	440
UV Other	220	1,069	1,211,468	240,106	41,056	0	281,162	236,060
Sub-Totals		1,141	1,253,651	255,946	40,616	0	296,562	251,900
Write-offs							4,199,169	4,394,605
Totals							(152,429)	(86,500)
							4,046,740	4,308,105

All land except exempt land in the Shire of Leonora is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2009/10 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

9. TRUST FUNDS

Council holds no funds on behalf of other entities

COMPILATION REPORT TO THE SHIRE OF LEONORA

(1) Scope

On the basis of the information provided by the Shire of Leonora, we have compiled, in accordance with APS 9 "Statement on Compilation of Financial Reports", the attached (local government) special purpose financial report of the Shire of Leonora for the period ended 30th April, 2010.

The Shire of Leonora is solely responsible for the information contained in the attached monthly (local government) special purpose financial report.

Our procedures use accounting knowledge to collect, classify and summarise the financial information, which the Shire of Leonora provided, into a financial report. Our procedures do not include verification or validation procedures. *No audit or review has been performed* and accordingly *no assurance is expressed*.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Leonora, may suffer arising from any negligence on our part.

The monthly (local government) special purpose financial report was prepared exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the financial report.

(2) Legislative Framework

The Shire of Leonora is required to prepare a monthly statement of financial activity for presentation to the Council by the Local Government Act 1995 and associated Regulations.

It should be noted that the attached financial report incorporates comparison of the actual year to date figures with the year to date budget amounts and also the full year budget figures.

UHY Haines Norton

Shire of Leonora
Material Variances as at April 30th 2010

Variances 2009/10 Budget to Actual
Month Ended 30/04/2010

In accordance with your adopted policy (\$10000.00 Variance) the following accounts are reported for your information.

ACCOUNT	NAME	ACTUAL	Year To Date BUDGET	DIFFERENCE
Income				
I030008	Rates Additional - GRV	\$ 54,118.00	\$ 500.00	\$ 53,618.00
I030009	Additional Mining Rates	\$ 148,465.00	\$ 333,330.00	\$ (184,865.00)
I030011	Rates - Mining Written Back	\$ 151,983.00	\$ 80,864.00	\$ 71,119.00
I030022	Interest - Muni	\$ 24,522.00	\$ 41,666.00	\$ (17,144.00)
I030028	Grant - Country local Govt Fund	\$ -	\$ 390,535.00	\$ (390,535.00)
I030029	R4R - 09-10 Gergs	\$ -	\$ 225,000.00	\$ (225,000.00)
I030030	Community Infrastructure Prog	\$ -	\$ 30,000.00	\$ (30,000.00)
I053404	Roadwise Project	\$ 25,580.00	\$ 15,000.00	\$ 10,580.00
I080005	Youth Support Program	\$ 41,838.00	\$ 60,000.00	\$ (18,162.00)
I107413	Grant - Pep Building	\$ -	\$ 150,000.00	\$ (150,000.00)
I116413	Telecentre Grant - Wages	\$ 48,000.00	\$ 30,000.00	\$ 18,000.00
I122208	Grant Kurrajong St Lighting	\$ -	\$ 35,000.00	\$ (35,000.00)
I136497	Land Conservation Grant	\$ -	\$ 27,000.00	\$ (27,000.00)
I136498	Grant - NG Tourism	\$ -	\$ 42,454.00	\$ (42,454.00)
I141450	Charges - Plant Hire	\$ 107,475.00	\$ 12,000.00	\$ 95,475.00
I144451	Reimb - Insurance	\$ 27,262.00	\$ -	\$ 27,262.00
		\$ 629,243.00	\$ 1,473,349.00	\$ (844,106.00)
Expenditure				
E053411	Emergency Management Plan	\$ -	\$ 10,000.00	\$ (10,000.00)
E074075	Doctor -Top Up salary	\$ 91,200.00	\$ 104,000.00	\$ (12,800.00)
E080005	Childcare Services	\$ 103,421.00	\$ 117,713.00	\$ (14,292.00)
E081004	Youth Support Services	\$ 3,804.00	\$ 68,834.00	\$ (65,030.00)
E081005	Youth Support Wages	\$ 10,040.00	\$ 33,000.00	\$ (22,960.00)
E091033	Mtce- 1142 Walton St (South)	\$ 12,923.00	\$ 25,834.00	\$ (12,911.00)
E091036	Mtce - 1142 Walton St (North)	\$ 14,652.00	\$ 25,834.00	\$ (11,182.00)
E101030	Refuse site Maint	\$ 4,922.00	\$ 41,666.00	\$ (36,744.00)
E103010	Liquid Waste Disposal Site	\$ 35.00	\$ 16,666.00	\$ (16,631.00)
E106013	Uranium Consultant	\$ -	\$ 16,666.00	\$ (16,666.00)
E113050	Sporting Leonora	\$ 22,439.00	\$ 33,334.00	\$ (10,895.00)

E113092	Swimming Pool Maint	\$	101,885.00	\$	83,334.00	\$	18,551.00
E114280	Salaries - Rec Centre	\$	33,478.00	\$	98,764.00	\$	(65,286.00)
E114294	Repairs Rec Centre	\$	24,997.00	\$	12,500.00	\$	12,497.00
E114296	Sporting Equip	\$	3,863.00	\$	16,666.00	\$	(12,803.00)
E114351	Member Card System Upgrade	\$	1,055.00	\$	20,834.00	\$	(19,779.00)
E116024	Telecentre General Exps	\$	20,010.00	\$	10,000.00	\$	10,010.00
E116025	Telecentre Equip	\$	1,672.00	\$	15,624.00	\$	(13,952.00)
E122040	Roadworks Mtce	\$	1,137,941.00	\$	1,030,652.00	\$	107,289.00
E122160	Street Cleaning	\$	140,154.00	\$	166,666.00	\$	(26,512.00)
E122180	Street Trees and Watering	\$	115,526.00	\$	91,666.00	\$	23,860.00
E122189	Street Lighting - Kurrajong	\$	-	\$	29,166.00	\$	(29,166.00)
E122204	RRG Leonora Nambi	\$	82,162.00	\$	70,716.00	\$	11,446.00
E122205	Leinster Shoulder Grading	\$	-	\$	60,300.00	\$	(60,300.00)
E126010	Aerodrome Maint	\$	65,918.00	\$	95,834.00	\$	(29,916.00)
E132076	NG Working Group	\$	40,737.00	\$	81,212.00	\$	(40,475.00)
E132078	Leonora Mile	\$	43,268.00	\$	23,000.00	\$	20,268.00
E132082	Revegetation Project	\$	17,642.00	\$	50,617.00	\$	(32,975.00)
E132093	Museum - Salary Subsidy	\$	11,020.00	\$	25,000.00	\$	(13,980.00)
E132094	Info Centre Wages	\$	24,099.00	\$	36,716.00	\$	(12,617.00)
E132095	Regional Marketing	\$	-	\$	20,834.00	\$	(20,834.00)
E132097	Italian Girls - Gwalia project	\$	-	\$	14,285.00	\$	(14,285.00)
E133052	Contract Building Surveyor	\$	22,590.00	\$	33,334.00	\$	(10,744.00)
E141010	Private Works	\$	105,236.00	\$	-	\$	105,236.00
E142144	Consultants Fees	\$	4,164.00	\$	14,999.00	\$	(10,835.00)
E142050	Office - Building Mtce	\$	4,928.00	\$	15,584.00	\$	(10,656.00)
E142252	Wage Increase	\$	14,454.00	\$	29,166.00	\$	(14,712.00)
E143040	Insurance	\$	166,605.00	\$	155,000.00	\$	11,605.00
E144010	Fuel and Oil	\$	137,659.00	\$	208,334.00	\$	(70,675.00)
E144030	Parts and Repairs	\$	94,871.00	\$	80,000.00	\$	14,871.00
E146200	Gross Salaries	\$	1,296,996.00	\$	1,586,029.00	\$	(289,033.00)
		\$	3,976,366.00	\$	4,670,379.00	\$	(694,013.00)

SUMMARY

Income Budgeted & not yet received-	\$844,106.00
Expenditure Budgeted & not yet Spent	<u>\$694,013.00</u>
Budget deficit	\$150,093.00

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(B) ACCOUNTS FOR PAYMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 18th May, 2010

AGENDA REFERENCE: 10.2 (B) MAY 10

SUBJECT: Accounts for Payment

LOCATION / ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: John Rowe

OFFICER: Acting Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 7th May, 2010

BACKGROUND

Attached statement consists of accounts paid by Delegated Authority represented by **Vouchers 1074 to 1156** and totalling **\$434,386.16**, and accounts paid by Council Authorisation represented by **Vouchers 1157 to 1182** and totalling **\$74,813.64**.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That accounts paid by Delegated Authority represented by **Vouchers 1074 to 1156** and totalling **\$434,386.16**, and accounts paid by Council Authorisation represented by **Vouchers 1157 to 1182** and totalling **\$74,813.64** be authorised for payment.

VOTING REQUIREMENT

Simple Majority

Moved Cr Craig

Seconded Cr Heather

That accounts paid by Delegated Authority represented by Vouchers 1074 to 1156 and totalling \$434,386.16, and accounts paid by Council Authorisation represented by Vouchers 1157 to 1182 and totalling \$74,813.64 be authorised for payment.

CARRIED (9 VOTES TO 0)

Shire of Leonora

Monthly Report - List of Accounts Paid by Delegated Authority

Submitted to Council on Tuesday 18th May, 2010

The following list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Vouchers numbered from 1074 to 1156.

CHIEF EXECUTIVE OFFICER

1074	12.04.2010	B.V. Avangate	T/Centre Exp – April 2010 B/S	536.57
1075	12.04.2010	K-Mart Kalgoorlie	Purchase of Baby Booster/Harness	1,207.45
1076	13.04.2010	Greg Loughlin	Fuel Reimbursement	384.71
1077	14.04.2010	Nick Gagliardi	Contract Grading	6,480.00
1078	16.04.2010	Allpack Signs Pty Ltd	Street Signs	1,460.25
1079	16.04.2010	Bitz (Australia) Pty Ltd	Parts and Repairs - P2119	248.82
1080	16.04.2010	Bunnings	Gardening/Maintenance Supplies	815.26
1081	16.04.2010	Courier Australia	Freight Charges	22.93
1082	16.04.2010	Dell Australia Pty Ltd	Computer Expenses	1,342.00
1083	16.04.2010	Enesar Pty Ltd	Aerodrome Technical Inspection	3,135.00
1084	16.04.2010	Earth Australia Contracting	Roads to Recovery	45,820.50
1085	16.04.2010	Leonora/Gwalia Historical Museum	Operational Funding - 4 th Quarter	24,750.00
1086	16.04.2010	Golden West Network Pty Ltd	Advertising - Tourism North G'fields	1,239.80
1087	16.04.2010	GPA Accreditation Plus	Accreditation - Medical Centre	3,047.00
1088	16.04.2010	Hocking & Company Pty Ltd	Advertising Charges - Election	1,132.56
1089	16.04.2010	Harvey Norman Kalgoorlie	Electric Stove - Rec Centre	2,999.00
1090	16.04.2010	Horizon Power	Supply & Installation of Pillar	8,345.06
1091	16.04.2010	Kalgoorlie Farmers	Fence Droppers Road Maintenance	940.00
1092	16.04.2010	Leonora Roadhouse	Fuel Purchases	169.96
1093	16.04.2010	Mammoet Australia Pty Ltd	Crane Hire	178.20
1094	16.04.2010	Minter Ellison Lawyers	Legal Fees	969.10
1095	16.04.2010	Reynolds Graphics	Tourism Northern Goldfields	440.00
1096	16.04.2010	Nicholson Agencies	Toilet Tissue & Toilet Chemicals	1,107.74
1097	16.04.2010	Outback Stores Leonora Pty Ltd	Various Refreshments	321.55
1098	16.04.2010	Robert Griffiths	Parts and Repairs - P2225	512.38
1099	16.04.2010	21 st Century Business Equipment	Community Grant - Leinster Sport	415.40
1100	16.04.2010	Westland Autos No.1 Pty Ktd	Parts and Repairs - Various	431.97
1101	16.04.2010	Deep Blue Homes Pty Ltd	Candles for Resale at Visitor Centre	1,565.69
1102	16.04.2010	Toyota Financial Services	GEDC Vehicle – April 2010 B/S	1,476.05
1103	19.04.2010	Telstra	Phone/Internet/Directory Charges	9,651.98
1104	19.04.2010	P.N. White	Contract Grading	10,620.00
1105	21.04.2010	Shire of Leonora	Sal & Wages PPE: 21.04.2010	39,854.01
1105(a)	21.04.2010	L.G.R.C.E.U.	Union Fees – PPE: 21.04.2010	17.40
1105(b)	21.04.2010	Shire of Leonora	Tax/Rent PPE: 21.04.2010	13,517.76
1105(c)	21.04.2010	WALGS Plan	Superannuation PPE: 21.04.2010	7,875.89
1105(d)	21.04.2010	Child Support Agency	Child Support PPE: 21.04.2010	692.55
1106	21.04.2010	Leinster Sporting & Rec Assoc.	Donation	250.00
1107	21.04.2010	Leonora Child Care Centre	Donation	250.00
1108	22.04.2010	Builders Registration Board of WA	Building Rego Fee – B/L No: 3/10	34.50
			Sub Total	\$194,259.04

Shire of Leonora				
Monthly Report - List of Accounts Paid by Delegated Authority				
Submitted to Council on the 18 th May, 2010				
Vouch. No.	Date	Payee's Name	Particulars	Payment Made By Delegated Authority.
			Balance B/Fwd	\$194,258.04
1109	22.04.2010	Construction Training Fund	CTF Fee – B/L 03/10	853.40
1110	22.04.2010	Reynolds Graphics Pty Ltd	Photos - Northern Goldfields Tourism	8,789.00
1111	22.04.2010	PJJD Nominees Pty Ltd	Contract Grading	6,160.00
1112	22.04.2010	Nick Gagliardi	Contract Grading	5,720.00
1113	23.04.2010	National Australia Bank	Bank Fees – April, 2010 B/Statement	91.00
1114	23.04.2010	Eagle Petroleum (WA) Pty Ltd	Fuel Card Purchases	1,381.58
1115	23.04.2010	Gregory Froomes Wyllie	Accounting Fees	605.00
1116	23.04.2010	Kalgoorlie Retravision	Water Purifier Chiller - Child Care Centre	205.00
1117	23.04.2010	Telstra	Phone Usage	30.00
1118	23.04.2010	RSL Leonora Branch	Community Grant	3,803.87
1119	23.04.2010	Toll Ipec	Freight Charges	415.84
1120	23.04.2010	VIP Entertainment	Entertainment - Leonora Golden Gift 10	33,299.00
1121	23.04.2010	West Australian Newspapers	Advertising - Northern Goldfields Tourism	1,746.36
1122	23.04.2010	Horizon Power	Electricity Usage	18,875.48
1123	23.04.2010	Builders Registration Board	Builders Rego Fee – B/L 05/10	34.50
1124	23.04.2010	Construction Training Fund	CTF Fee – B/L No: 05/10	143.40
1125	23.04.2010	Goldsworthy Family Trust	Health & Building Contract	4,774.00
1126	23.04.2010	Shire of Laverton	Build.fee incorrectly paid to Leo Shire	13,884.03
1127	27.04.2010	J. Raftery	Seat Belt Competition – Roadwise	200.00
1128	28.04.2010	Stodarts Travel Pty Ltd	Airfares - CANCELLED	0.00
1129	28.04.2010	Builders Registration Board of WA	Builders Rego Fee: 06/10 & 07/10	69.00
1130	29.04.2010	Yates Contracting	Foxtel - Camp Requisites	450.00
1131	30.04.2010	Courier Australia	Freight Charges	44.63
1132	30.04.2010	Horizon Power	Electricity Usage	684.64
1133	30.04.2010	Kempys Dingo Contracting	Road Maintenance - Leonora-Mt Ida Rd	4,881.25
1134	30.04.2010	Robert Griffiths	Various Parts and Repairs	1,327.65
1135	30.04.2010	Reynolds Graphics	Leonora Loop Trails Pullups	2,106.50
1136	30.04.2010	Telstra	Internet Usage - Telecentre	315.00
1137	30.04.2010	Toll Ipec	Freight Charges	597.11
1138	30.04.2010	Tecline Pty Ltd	Accommodation & Meals - W. May	2,772.00
1139	30.04.2010	National Australia Bank	Bank Fees - April 2010 B/S	143.60
1140	30.04.2010	Leighton Davis & Partners	Strategic Planning Costs	18,539.40
1141	05.05.2010	Shire of Leonora	Sal & Wages PPE: 05.05.2010	48,803.32
1141(A)	05.05.2010	L.G.R.C.E.U.	Union Fees PPE: 05.05.2010	17.40
1141(B)	05.05.2010	Shire of Leonora	Tax/Rent PPE: 05.05.2010	17,009.47
1141(C)	05.05.2010	W.A.L.G.S. Plan	Superannuation PPE: 05.05.2010	9,021.55
1141(D)	05.05.2010	Child Support Agency	Child Support PPE: 05.05.2010	692.55
1142	05.05.2010	Commissioner of Police	Permit Road Closure - Golden Gift 2010	63.00
1143	05.05.2010	Australian Taxation Office	BAS April 2010	12,605.00
1144	06.05.2010	Athletics Western Australia	Sponsorship - Leonora Golden Gift 2010	2,200.00
1145	06.05.2010	Australia's Golden Outback	Advertising - Leonora Loop Trail	1,100.00
			Sub Total	\$418,712.57

Mr Goldsworthy attended the meeting at 10.20am.

Cr Carter and Cr Baker declared an interest in Item 10.3(B) being Chairman and Committee member of the owner's of the property.

10.0 REPORTS OF OFFICERS

10.3 ENVIRONMENTAL HEALTH AND BUILDING OFFICER

10.1(A) HOME OCCUPATION

SUBMISSION TO: Meeting of Council
Meeting Date: 18th May, 2010

AGENDA REFERENCE: 10.3 (A) MAY 10

SUBJECT: Home Occupation

LOCATION / ADDRESS: Lot 1260 (N^o 13) Fitzgerald Street, Leonora

NAME OF APPLICANT: Michael Bargerbos

FILE REFERENCE: Submissions to Council – 18.3.0

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Gary Goldsworthy

OFFICER: Environmental Health and Building Officer

INTEREST DISCLOSURE: Nil

DATE: 11th May, 2010

BACKGROUND

Mr Michael Bargerbos has written to Council seeking permission to start a home occupation from the house located at Lot 1260 (13) Fitzgerald Street, Leonora. His application is to store carpenter tools at the dwelling and also to use part of the dwelling as an office to do paperwork relating to his carpentry business.

Mr Bargerbos is moving from Norseman to Leonora with the newly appointed Deputy CEO Tanya Browning and will eventually be working as a carpenter from Leonora.

Home occupation is covered in the Town Planning Scheme and is subjected to a number of requirements to ensure the business is acceptable in the location and does not have detrimental effects on neighbouring property owners.

Under the Town Planning Scheme No.1 – Home Occupation:

- (a) does not cause injury to or prejudicial affect the amenity of the neighbourhood including (but without limiting the generality of the foregoing) injury, or prejudicial affection due to the emission of light, noise, vibration, electrical interferences, smell, fumes, smoke, vapour, steam, soot, ash, dust, grit, oil, liquid waste products or unsightly appearance of the dwelling house or domestic outbuilding on or the land on which the business is conducted;
- (b) does not entail employment of any person nor a member of the occupier's family;
- (c) does not occupy an area greater than twenty square meters;
- (d) does not display a sign;
- (e) in the opinion of the Council it is compatible with the principal uses of the land in the zone in which it is located may be put and will not in the opinion of the Council generate a volume of traffic that would prejudice the amenities of the area;
- (f) does not entail the presence of more than one commercial vehicle and does not include provisions for the fuelling or repair of motor vehicles within the cartilage of the dwelling house or domestic out-buildings.

STATUTORY ENVIRONMENT

Shire of Leonora Town Planning Scheme N° 1.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council approve the home occupation, subject to the above conditions being complied with and the property being inspected prior to the business commencing.

VOTING REQUIREMENT

Simple majority required.

Moved Cr Baker

Seconded Cr Craig

That Council approve the home occupation, subject to the above conditions being complied with and the property being inspected prior to the business commencing.

CARRIED (9 VOTES TO 0)

Cr Carter vacated the chair at 10.25am and Cr Craig presided.

Cr Craig enquired as to whether Council requires Cr Carter and Cr Baker to leave the meeting during discussions of this matter.

Council resolved that this was not necessary.

10.0 REPORTS OF OFFICERS

10.3 ENVIRONMENTAL HEALTH AND BUILDING OFFICER

10.1(B) APPLICATION TO OCCUPY A CARAVAN

Mr Goldsworthy further explained the report.

SUBMISSION TO: Meeting of Council
Meeting Date: 18th May, 2010

AGENDA REFERENCE: 10.3 (B) MAY 10

SUBJECT: Application to Occupy a Caravan

LOCATION / ADDRESS: Lots 71 and 72 Tower Street, Leonora - Barnes Federal Theatre

NAME OF APPLICANT: Belinda Watson - Museum Assistant

FILE REFERENCE: Submissions to Council 18.3.0

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Gary Goldsworthy

OFFICER: Environmental Health and Building Officer

INTEREST DISCLOSURE: Nil

DATE: 11th May, 2010

BACKGROUND

Correspondence has been received from Belinda Watson, Museum Assistant from the Leonora Gwalia Historical Museum Inc. to place a caravan onsite at the Barnes Federal Theatre to be used as a caretaker's unit.

Caretaker's units are permitted under the Town Planning Scheme 4.4.2 if they meet the following conditions.

- (1) That there shall first be an industrial use or building on the lot;
- (2) Occupancy of a Caretaker's Dwelling shall only be available to the proprietor, manager, or authorised person in charge of the industrial premises or its security and their immediate family;
- (3) A dwelling shall not exceed an area of 100m², as measured from outside walls, and may not contain more than the following:
 - (a) 2 x bedrooms
 - (b) 1 x Bathroom
 - (c) 1 x laundry
 - (d) 1 x kitchen
 - (e) 1 x dining room
 - (f) 1 x lounge/sitting room

or any combination of c, d, e;

- (4) Offices are not permitted on a dwelling unless by the replacement of one bedroom;

- (5) Verandahs may be attached to a dwelling in addition to the provisions of (3) above, providing that they are not enclosed;
- (6) A caretaker's dwelling shall be provided with grassed and/or landscaped outdoors reception area/s at least equal in area to that of the dwelling for use by the occupants of the dwelling;
- (7) The location of the Caretaker's Dwelling on a lot shall be assessed in relation to its proximity to adjoining lot and the likely impact of any noise, dust, fumes, vibration and the like emanating from activities on the adjoining lots. Council may require appropriate measures to safeguard the occupants of the Caretaker's Dwelling to be incorporated in the dwelling however, Council will not consider any action against industrial firms undertaking lawful activity.

STATUTORY ENVIRONMENT

Shire of Leonora Town Planning Scheme N° 1.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council considers the application to approve that a caravan be used as a caretaker's unit subject to the conditions under the Town Planning Scheme being complied with.

VOTING REQUIREMENT

Simple majority required.

Moved Cr Heather

Seconded Cr Norrie

That Council considers the application to approve that a caravan be used as a caretaker's unit subject to the conditions under the Town Planning Scheme being complied with.

CARRIED (9 VOTES TO 0)

Cr Carter resumed the chair at 10.34am.

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

A. ELECTED MEMBERS

Nil

B. OFFICERS

Nil

12.0 NEXT MEETING

15th June, 2010 to be held in Council Chambers, Leonora.

13.0 CLOSURE OF MEETING

Cr Carter declared the meeting closed the time being 10.35am.