

SHIRE OF LEONORA

MINUTES OF THE ORDINARY COUNCIL MEETING



LEONORA

Star of the West

**HELD IN COUNCIL CHAMBERS,
LEONORA ON TUESDAY,
20th JANUARY, 2004**

SHIRE OF LEONORA

Minutes of the Ordinary Meeting held in Council Chambers, Leonora on Tuesday 20th January, 2004 commencing at 3.00pm.

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURES

1.1 Cr Dawes declared the meeting open at 3.00PM and announced visitors at 3pm as per Agenda.

1.2 Financial Interest Disclosure –
Nil

2.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

2.1 PRESENT

President	G R Dawes
Deputy President	N G Johnson
Councillors	B S D Taylor
	G R Kemp
	T Hewson
	J F Carter
	T C Demasson
	S J Heather
Acting Chief Executive Officer	J F Rowe
Member of the Public	David Grills

2.2 APOLOGIES
Nil

2.3 LEAVE OF ABSENCE

CR Craig

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
Nil.

4.0 PUBLIC QUESTION TIME

Mr Grills introduced himself as a new Policeman in town and asked if a Roadwise Committee could be formed in Leonora. Cr Dawes advised the Council was interested and would follow up.

5.0 APPLICATIONS FOR LEAVE OF ABSENCE
Nil

6.0 PETTITIONS / DEPUTATIONS / PRESENTATIONS
Nil

7.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr Demasson seconded Cr Johnson that the Minutes of the Ordinary Meeting held on Tuesday 16th December, 2003 be confirmed as a true and accurate record with Item 9.1A now further deferred until the February meeting.

CARRIED (8 VOTES TO 0)

8.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Cr Dawes advised of his official appointment to the board of the Goldfields Esperance Development Commission.

Cr Dawes advised of a request from the Barking Gecko organisation for funding assistance.

At 3.18pm Ms Chris Cuff representing St Mary's Industries was introduced to the meeting by Council's Environmental Health Officer Mr Tim Young.

Ms Cuff fully explained the "National Packaging Covenant" to Council along with benefits to environment should Council join such a scheme. There would be a minimal cost for transport, however subsidies are available.

Cr Dawes thanked Ms Cuff for her information.

Ms Cuff and Mr Young left the meeting at 3.45pm.

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

Nil

9.0 REPORTS OF OFFICERS

9.2 FINANCE MANAGER – ACTING CHIEF EXECUTIVE OFFICER

9.2 (A) QUARTERLY FINANCIAL STATEMENTS – PE 31st DECEMBER 2003

SUBMISSION TO: Meeting of Council
Meeting Date: 20th January, 2004

AGENDA REFERENCE: 9.2(A) JAN04

SUBJECT: Quarterly Financial Statements – DEC 2003

AUTHOR: J F Rowe

POSITION: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 8th January, 2004

COMMENT: Quarterly Statements submitted for adoption include:

- (a) Financial Position as at 8th January, 2004
- (b) Operating Statement Summary 31st December, 2003
- (c) Operating Statement - Detail – 31st December, 2003
- (d) Operating Statement - Nature/Type– 31st December, 2003
- (e) Balance Sheet as at – 31st December, 2003
- (f) Statement of Fixed Assets – 31st December, 2003
- (g) Statement of Outstanding Debtors – 31st December, 2003

RECOMMENDATION

The Quarterly Financial Statements for the month ended 31st December, 2003 consisting of Operating Statements (3), Balance Sheet, Statement of Fixed Assets, Lists of Outstanding Debtors, and the Financial Position as 8th January, 2004 showing balances of:-

	\$	
Municipal	\$159,609.12	Credit
Long Service Leave Reserve	\$56,773.40	Credit
Fire Disaster Reserve	\$3,248.60	Credit
Building Reserve	Nil	Credit
Plant Replacement Reserve	Nil	Credit
Community Amenities Reserve	Nil	Credit
Municipal Investment	\$1,800,000.00	Credit

be adopted.

VOTING REQUIREMENTS

Simple Majority

Moved Cr Johnson

Seconded Cr Taylor

9.0 REPORTS OF OFFICERS

9.2 FINANCE MANAGER – ACTING CHIEF EXECUTIVE OFFICER

9.2 (A) QUARTERLY FINANCIAL STATEMENTS – PE 31st DECEMBER 2003 continued.

That the Quarterly Financial Statements for the month ended 31st December, 2003 consisting of Operating Statements (3), Balance Sheet, Statement of Fixed Assets, Lists of Outstanding Debtors, and the Financial Position as 8th January, 2004 showing balances of:-

	\$	
<i>Municipal</i>	<i>\$159,609.12</i>	<i>Credit</i>
<i>Long Service Leave Reserve</i>	<i>\$56,773.40</i>	<i>Credit</i>
<i>Fire Disaster Reserve</i>	<i>\$3,248.60</i>	<i>Credit</i>
<i>Building Reserve</i>	<i>Nil</i>	<i>Credit</i>
<i>Plant Replacement Reserve</i>	<i>Nil</i>	<i>Credit</i>
<i>Community Amenities Reserve</i>	<i>Nil</i>	<i>Credit</i>
<i>Municipal Investment</i>	<i>\$1,800,000.00</i>	<i>Credit</i>
<i>be adopted.</i>		

CARRIED (8 VOTES TO 0)

9.0 REPORTS OF OFFICERS

9.2 FINANCE MANAGER – ACTING CHIEF EXECUTIVE OFFICER

9.2 (A) QUARTERLY FINANCIAL STATEMENTS – PE 31st DECEMBER 2003 continued.

SHIRE OF LEONORA		
FINANCIAL POSITION AS AT 8th JANUARY, 2004		
		MUNICIPAL
		\$
Balance as at 31 st December, 2003		\$201327.99
Receipts to 4 th January, 2004		\$ 166.00
Balance		\$201,493.99
Less Accounts since 31 th December, 2003		\$41,884.87
Balance 8th January, 2004		\$159,609.12
AMOUNT HELD ON TERM DEPOSIT - NATIONAL AUSTRALIA BANK		
		\$
A) PLANT REPLACEMENT RESERVE	Nil	CREDIT
B) LONG SERVICE LEAVE	56,773.40	CREDIT
C) FIRE DISASTER RESERVE	3,248.60	CREDIT
D) BUILDING RESERVE	Nil	CREDIT
E) COMMUNITY AMENITIES RESERVE	Nil	CREDIT
F) MUNICIPAL INVESTMENT	1,800,000.00	CREDIT

9.0 REPORTS OF OFFICERS

9.2 FINANCE MANAGER - ACTING CHIEF EXECUTIVE OFFICER

9.2 (B) ACCOUNTS FOR PAYMENT – DECEMBER 2003

SUBMISSION TO: Meeting of Council
Meeting Date: 20th January, 2004

AGENDA REFERENCE: 9.2(B) JAN04

SUBJECT: Accounts for Payment

AUTHOR: J F Rowe

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 10 January 2004

COMMENT:

Attached statement consists of Vouchers V445 to V562 plus Direct Bank Transactions and totalling \$331,987.93 attached.

RECOMMENDATION

That accounts as represented by Vouchers V445 to V562 inclusive plus Direct Bank Transactions totalling \$331,987.93 be authorised for payment.

VOTING REQUIREMENTS

Simple Majority

Moved Cr Hewson Seconded Cr Taylor

That accounts as represented by Vouchers V445 to V562 inclusive plus Direct Bank Transactions totalling \$331,987.93 be authorised for payment.

CARRIED (8 VOTES TO 0)

Mr Young attended the meeting at 3.55pm

9.0 REPORTS OF OFFICERS

9.3 ENVIRONMENTAL HEALTH OFFICER

9.3(A) NATIONAL PACKAGING COVENANT

SUBMISSION TO: Meeting of Council
Meeting Date: 20th January, 2004

AGENDA REFERENCE: 9.3 (A) JAN04

SUBJECT: National Packaging Covenant

FILE REFERENCE: Recycling 29.2.0

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Timothy James Young

OFFICER: Environmental Health Officer

INTEREST DISCLOSURE: Nil

DATE: 10th January, 2004

BACKGROUND

The National Packaging Covenant is the leading instrument for managing packaging waste in Australia. It was signed by the Australian and New Zealand Environment and Conservation Council Ministers, Local Government and a broad range of industries in the packaging supply chain on 27 August 1999.

It is a self-regulatory agreement between industries in the packaging chain and all spheres of government, based on the principles of shared responsibility through product stewardship, and applied throughout the packaging chain, from raw material suppliers to retailers, and the ultimate disposal of waste packaging.

The goals of the Covenant are to minimise the environmental impacts of consumer packaging waste throughout the entire life cycle of the packaging product, close the recycling loop, develop economically viable and sustainable recycling collection systems and ensure that the voluntary process continues.

The Shire has been approached by the Department of Environment and St Mary's Industries Inc. Kalgoorlie to become signatories of the Covenant for a coordinated approach in the Goldfields area.

St Mary's Industries a community based program has commenced a commercial program. They have received a grant from Regional Infrastructure Program of \$360,000 to build a purpose built recycling facility for commercial and industrial waste, including paper, glass, plastic and metal cans and provide employment for 14 people. Currently they handle more than 100 tonnes each month. This could be enhanced by kerbside collections from surrounding local government districts.

St Mary's are looking into setting up a Regional Coordinator to assist the local governments in the Goldfields region to meet their requirements as a signatory of the Covenant. This will include the development of applications for funding, for grants available to Covenant signatories.

WMC Leinster Nickel Operations are already recycling materials to St Mary's and the program is working well for the town. All businesses within the town are collecting their recyclables and WMC pick up the product and coordinate delivery to Kalgoorlie.

It is envisaged that we could access the funding to install 'drop off' facilities and infrastructure within the Leonora Townsite, which the public have access, to drop off recyclables. Funding will cover the entire set up costs of these facilities. This material will then be transported to St Mary's in Kalgoorlie for sorting. The Shire will be responsible for the cost associated with the transportation to Kalgoorlie. Several trucking companies are already involved with transporting recyclables down to St Mary's from mine sites and there maybe an opportunity to utilise these trucks when they are passing through town.

9.0 REPORTS OF OFFICERS

9.3 ENVIRONMENTAL HEALTH OFFICER

9.3(A) NATIONAL PACKAGING COVENANT continued.

The Shire will be able to apply to the Department of Environmental for a rebate for all tonnage recycled and not going to landfill. This rebate is approximately \$30.00 per ton. This rebate will be received for all waste recycled within the Leonora Shire district. This means all waste from Leinster and all mine sites that participate in the program will be calculated in the rebate. Some mine sites in the district are already involved with recycling to St Mary's, and St Mary's is currently negotiating with the other mine sites to have them involved. St Mary's will report all tonnages received so that the Shire will be able to adequately apply for the rebate. The recycling will assist to reduce the amount of waste entering the Shire land fill facility by redirecting the waste out of the Shire, which would provide an obvious economic benefit by extending the life of the landfill.

On signing the Covenant the Shire may also be able to access a once off \$25,000 grant for litter control strategies within the Shire. This money could be used to develop educational programs or to assist with other requirements as a Signatory.

The financial implications that will present to Council will be the operation and maintenance of the 'drop off' collection stations and the transportation of the waste to Kalgoorlie. All profits made by St Mary's Money will go into a trust fund and will be distributed each year into Kalgoorlie Hospital and other charities relevant to the contributing local government regions. The Shire can elect where the profits we created should be directed.

The Council, by signing the covenant, will take an undertaking to:

- Develop an action plan for evaluating and improving environmental outcomes in recovery of packaging materials
- Promote the adoption of principals and undertakings set out in this Covenant
- Co-ordinate education and promotion programs
- Implement kerbside collection (public drop off facilities)
- Apply transparency to budgets on financial aspects of waste disposal and kerbside collection.

Work by St Mary's Industries has already commenced on the development of a regional action plan. It is proposed that education and promotion requirements will also be addressed at a regional level with the assistance of the, to be employed, Regional Coordinator.

FINANCIAL IMPLICATIONS

Costs will be involved with the management and operations of the drop off facilities. It is envisaged that the collection point will be located at a single point in town, possibly at the school. The Shire will then be responsible for collection of the recyclables and coordinating the transportation to Kalgoorlie. The Shire will be responsible for any costs associated with the transportation of the material to Kalgoorlie. In kind support will be requested from major mining and trucking companies for assistance with transportation. The total budget required for this program is estimated to be approximately \$5,000 per year.

STRATEGIC IMPLICATIONS

Nil.

RECOMMENDATIONS

That Council resolve to become a signatory to the National Packaging Covenant with the view to take a coordinated regional approach to meeting the relevant roles and undertakings as a Local Government Signatory. And by becoming a signatory, Council is committed to effectively meeting the undertakings and requirements as set out in the Covenant.

VOTING REQUIREMENT

Simple majority required.

Moved Cr Carter

Seconded Cr Demasson

That Council resolve to become a signatory to the National Packaging Covenant with the view to take a coordinated regional approach to meeting the relevant roles and undertakings as a Local Government Signatory. And by becoming a signatory, Council is committed to effectively meeting the undertakings and requirements as set out in the Covenant.

CARRIED (8 VOTES TO 0)

Mr Young left the meeting at 4.10pm.

10.0 NEW BUSINESS FO AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

A. ELECTED MEMBERS

Nil

B. OFFICERS

Nil

11.0 NEXT MEETING

The next Ordinary meeting was set for 9am on Tuesday 17th February, 2004 at the Leinster Golf Club.

12.0 CLOSURE OF MEETING

Cr Dawes declared the meeting closed at 4.12pm.