

SHIRE OF LEONORA

**MINUTES OF THE ORDINARY
COUNCIL MEETING**



LEONORA

Star of the West

**HELD IN COUNCIL CHAMBERS,
LEONORA ON TUESDAY,
18th JANUARY, 2005**

SHIRE OF LEONORA

Minutes of the Ordinary Meeting held in Council Chambers, Leonora on Tuesday 18th January, 2005 commencing at 2.00pm.

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURES

- 1.1 Mr Epis declared the meeting open at 2pm in the absence of BOTH the President and Deputy President, CEO Mr Epis called for nominations for Acting President. Cr Demasson nominated Cr Taylor and was seconded by Cr Petersen.

(CARRIED 5 VOTES TO 0)

Cr Taylor took the chair.

- 1.2 Financial Interests Disclosure –
Nil

2.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

2.1 PRESENT

Acting President	B S D Taylor
Deputy President	
Councillors	G R Kemp S J Heather T C Demasson L Petersen
Chief Executive Officer	J G Epis
Deputy Chief Executive Officer	J F Rowe

- 2.2 APOLOGIES
Cr J Carter, Cr GR Dawes

- 2.3 LEAVE OF ABSENCE
Cr Craig & Cr Johnson

- 3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
Nil

- 4.0 PUBLIC QUESTION TIME
Nil

- 5.0 APPLICATIONS FOR LEAVE OF ABSENCE
Nil

- 6.0 PETTITIONS / DEPUTATIONS / PRESENTATIONS
Nil

7.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr Kemp seconded Cr Demasson that the Minutes of the Ordinary Meeting held on Tuesday 21st December, 2004 be confirmed as a true and accurate record.

CARRIED (5 VOTES TO 0)

- 8.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION
Nil

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1 (A) COMPLIANCE AUDIT RETURN

SUBMISSION TO: Meeting of Council
Meeting Date: 18th January, 2005

AGENDA REFERENCE: 9.1 (A) JAN05

SUBJECT: Compliance Audit Return

LOCATION / ADDRESS: Not Applicable

NAME OF APPLICANT: Not Applicable

FILE REFERENCE: Local Government 6.11

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 6th January, 2005.

BACKGROUND

On the 29th December, 2004 all Councillors were provided with a completed copy of the Compliance Audit Return for the period 1st January, 2004 to 31st December, 2004.

The return is being used by Local Government as a useful and quick checklist of statutory obligations and, in effect, a guide to the key sections of the Local Government Act 1995.

The particulars of all matters of concern raised by Council should be recorded in the minutes of the meeting and a copy of the relevant page(s) attached to the Compliance Return Appendix.

STATUTORY ENVIRONMENT

Amendments to the Local Government (Audit) Regulations in the year 2000 made the Statutory Compliance Return mandatory from the 1st January, 2001.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1 (A) COMPLIANCE AUDIT RETURN (CONTINUED)

RECOMMENDATIONS

That the Local Government Compliance Audit Return for the period 1st January, 2004 to 31st December, 2004 be adopted, and that the particulars of all matters of concern raised by Council be recorded in the minutes of the meeting and a copy of the relevant pages attached to the Compliance Return as an Appendix.

VOTING REQUIREMENT

Simple majority required.

moved Cr Demasson

seconded Cr Petersen

That the Local Government Compliance Audit Return for the period 1st January, 2004 to 31st December, 2004 be adopted, and that the particulars of all matters of concern raised by Council be recorded in the minutes of the meeting and a copy of the relevant pages attached to the Compliance Return as an Appendix.

CARRIED (5 VOTES TO 0)

The meeting adjourned at 2.05pm and Council inspected progress on the Swimming Pool and Skatepark construction.
The meeting resumed at 2.25pm with attendance identical to that at Item 2.1.

9.0 REPORTS OF OFFICERS

9.2 DEPUTY CHIEF EXECUTIVE OFFICER

9.2 (A) QUARTERLY FINANCIAL STATEMENTS – DECEMBER, 2004

SUBMISSION TO: Meeting of Council
Meeting Date: 18th January, 2005

AGENDA REFERENCE: 9.2(A) JAN05

SUBJECT: Quarterly Financial Statements – December, 2004

AUTHOR: J F Rowe

POSITION: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 10th January, 2005

COMMENT: Quarterly Financial Statements submitted for adoption include:

- (a) Financial Position as at 10th January, 2005
- (b) Operating Statement Summary – 31st December, 2004
- (c) Operating Statement - Detail - 31st December, 2004
- (d) Operating Statement - Nature/Type - 31st December, 2004
- (e) Balance Sheet as at - 31st December, 2004
- (f) Statement of Fixed Assets - 31st December, 2004
- (g) Statement of Outstanding Debtors - 31st December, 2004

RECOMMENDATION

The Quarterly Financial Statements for the month ended 31st December, 2004 consisting of Operating Statements (3), Balance Sheet, Statement of Fixed Assets, Lists of Outstanding Debtors, and the Financial Position as 10th January, 2005 showing balances of:-

	\$	
Municipal	\$1,720,218.38	Credit
Long Service Leave Reserve	\$60,180.21	Credit
Fire Disaster Reserve	\$4,482.62	Credit
Building Reserve	Nil	Credit
Plant Replacement Reserve	Nil	Credit
Community Amenities Reserve- Swimming Pool	\$913,01017	Credit
Municipal Investment	Nil	Credit

be adopted.

VOTING REQUIREMENTS

Simple Majority

moved Cr Heather

seconded Cr Petersen

The Quarterly Financial Statements for the month ended 31st December, 2004 consisting of Operating Statements (3), Balance Sheet, Statement of Fixed Assets, Lists of Outstanding Debtors, and the Financial Position as 10th January, 2005 showing balances of:-

	\$	
<i>Municipal</i>	<i>\$1,720,218.38</i>	<i>Credit</i>
<i>Long Service Leave Reserve</i>	<i>\$60,180.21</i>	<i>Credit</i>
<i>Fire Disaster Reserve</i>	<i>\$4,482.62</i>	<i>Credit</i>
<i>Building Reserve</i>	<i>Nil</i>	<i>Credit</i>
<i>Plant Replacement Reserve</i>	<i>Nil</i>	<i>Credit</i>
<i>Community Amenities Reserve- Swimming Pool</i>	<i>\$913,01017</i>	<i>Credit</i>
<i>Municipal Investment</i>	<i>Nil</i>	<i>Credit</i>

be adopted.

CARRIED (5 VOTES TO 0)

9.0 REPORTS OF OFFICERS

9.2 DEPUTY CHIEF EXECUTIVE OFFICER

9.2 (A) QUARTERLY FINANCIAL STATEMENTS – DECEMBER, 2004

SHIRE OF LEONORA		
FINANCIAL POSITION AS AT 10th January, 2005		
		MUNICIPAL
		\$
Balance as at 31 st December, 2004		\$1,747,498.44
Receipts to 10 th January, 2005		\$ 14,231.45
Balance		\$1,761,729.89
Less Accounts since 31 st December, 2004		\$ 41,511.51
Balance 10th January, 2005		\$1,720,218.38cr
AMOUNT HELD ON TERM DEPOSIT - NATIONAL AUSTRALIA BANK		
		\$
A) PLANT REPLACEMENT RESERVE	Nil	CREDIT
B) LONG SERVICE LEAVE	\$60,180.21	CREDIT
C) FIRE DISASTER RESERVE	\$4,482.62	CREDIT
D) BUILDING RESERVE	Nil	CREDIT
E) COMMUNITY AMENITIES RESERVE	\$913,010.17	CREDIT
F) MUNICIPAL INVESTMENT	Nil	CREDIT

9.0 REPORTS OF OFFICERS

9.2 DEPUTY CHIEF EXECUTIVE OFFICER

9.2 (B) ACCOUNTS FOR PAYMENT – DECEMBER, 2004

SUBMISSION TO: Meeting of Council
Meeting Date: 18th January, 2005

AGENDA REFERENCE: 9.2(B) JAN05

SUBJECT: Accounts for Payment

AUTHOR: J F Rowe

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 10th January, 2005

COMMENT:

Attached statement consists of Vouchers **548 to 635 plus Direct Bank Transactions** and totalling \$671,581.14 attached.

RECOMMENDATION

That accounts as represented by Vouchers **548 to 635 plus Direct Bank Transactions** and totalling \$671,581.14 attached be authorised for payment.

VOTING REQUIREMENTS

Simple Majority

moved Cr Demasson

seconded Cr Petersen

That accounts as represented by Vouchers 548 to 635 plus Direct Bank Transactions and totalling \$671,581.14 attached be authorised for payment.

CARRIED (5 VOTES TO 0)

9.0 REPORTS OF OFFICERS

9.3 ENVIRONMENTAL HEALTH OFFICER

Nil

10.0 NEW BUSINESS FO AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

A. ELECTED MEMBERS

Nil

B. OFFICERS

Nil

11.0 NEXT MEETING

The next Ordinary meeting was set for 9.30am on Tuesday 15th February at 9.30am at Leinster.

12.0 CLOSURE OF MEETING

Cr Taylor declared the meeting closed at 2.32pm