

SHIRE OF LEONORA

#SAFERLEONORA COMMITTEE MEETING MINUTES



**MINUTES OF #SAFERLEONORA COMMITTEE
MEETING HELD
IN SHIRE CHAMBERS, LEONORA
ON TUESDAY 19TH APRIL, 2023
COMMENCING AT 2:06 PM.**

1. DECLARATION OF OPENING

1.1 The Chairperson, Ms Naomi Sprigg Dos Santos declared the meeting open at **2:06PM**.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

2.1 Attendees

Committee Members:

Dept of Health (Chairperson)	Ms Naomi Sprigg Dos Santos
Community Representative (Deputy Chair)	Ms Marie Pointon
Councillor	Cr Larnie Petersen
Councillor	Cr Ross Norrie
OIC Leonora Police Station (Proxy)	SC Christine Frey
Hope Community Services	Ms Robbie McCleery
Wongatha Community Representative	Mr Calvin Ashwin
Dept of Communities	Mr Michael Saunders (from 2:11pm)

Committee Ex-Officio Members:

Chief Executive Officer (Proxy)	Mr Ty Matson
Shire of Leonora	Ms Kiara Lord

Guests:

WALGA	Ms Michelle Blackhurst (Zoom)
Shire of Leonora	Mr Alex Baxter
St John Ambulance	Drew Aris (Zoom) (until 3:27pm)

2.2 Apologies

Committee Members:

Centrecare	Ms Jenny Lys
Dept of Education	Mrs Jennifer Lobb
Leonora Youth Centre	Mr Rene Reddingius
Nyunnga-Ku	Ms Colleen Berry
Minara Resources	Ms Jenna Whistler

Committee Ex-Officio Members:

PCYC Kalgoorlie	Ms Julie Beeson
St Barbara	Mr Dan Pinteá
Dept of Justice	Ms Bree Blokland
Macmahon	Mr Michael Naughton
Dept Local Govt, Sport and Cultural Industries	Ms Erin Bond
Stephen Michael Foundation	Mr Rory Yates
Shooting Stars	Ms Shelley Coleman

3. DISCLOSURE OF INTERESTS

Nil

4. PUBLIC QUESTION TIME

4.1 Response to previous public questions taken on notice

Nil

4.2 Public Question Time

Nil

5. CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING

COMMITTEE DECISION

Moved Ms M Pointon, seconded Ms R McCleery, that the Minutes of the #SaferLeonora Committee Meeting held on 14TH February, 2023 be confirmed as a true and accurate record.

CARRIED (7 VOTES TO 0)

6. COMMITTEE REPORTS
6.1 WORKING GROUP MEETING

SUBMISSION TO:	#SaferLeonora Committee Meeting Meeting Date: 19th April, 2023
AGENDA REFERENCE:	6.1. #SLC APR 23
SUBJECT:	Working Group Meeting
REPORTING OFFICER	Alex Baxter
PRESS RELEASE TO BE ISSUED	Nil
FILE REFERENCE:	6.20 #SaferLeonora Community Safety & Crime Prevention
RESPONSIBLE OFFICER, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT	
NAME:	Kiara Lord
OFFICER:	Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	14 th April, 2023
BRIEF:	Summary of Working Group Meeting held March, 2023 to discuss projects that could be funded by other sources
SUPPORTING DOCUMENTS	Nil

BACKGROUND

On the 27th February, 2023, email correspondence was provided to all committee members requesting volunteers to participate in a monthly #SaferLeonora Working Group specifically to discuss and prepare a "Funding Bundle" that details specific projects that align with the #SaferLeonora Delivery Plan that can be provided to funding and sponsorship bodies that may be able to provide financial or in-kind assistance in delivering these projects.

The first meeting of this working group was held on the 29th March, 2023 with the following members in attendance:

- Naomi Sprigg-Dos Santos
- Alex Baxter
- Jamie Cresswell
- Jennifer Lobb

Others who have elected to participate regularly in this group, but who were unable to attend were:

- Ross Norrie
- Michael Saunders
- Jenna Whistler
- Marie Pointon

It is the intention of the #SaferLeonora Committee to continue to hold these meetings as regularly as possible, and provide the opportunity for other members to attend as well. This is, however an optional meeting, and it is not a requirement that Committee Members do attend.

A summary of the projects put forward for inclusion into a “Funding Bundle” has been provided below.

Project	Comment
School Lunches	<ul style="list-style-type: none"> • To be offered to everyone attending the school on any given day • School currently providing jam and vegemite sandwiches for children who ask • Sandwiches most feasible option for wholesome school lunches • “Healthy” Sandwich Options such as meat and cheese, salad etc with care taken to ensure dietary requirements are taken into consideration such as celiac and peanut allergies • Approximately 100 sandwiches per day would be required, preferably prepared off-site and delivered to the school for lunch • Shire of Leonora could make provision in the 2023/2024 budget for financial support so long as quotes and/or receipts can be provided
Evening Meals	<ul style="list-style-type: none"> • It was decided that evening meals be put on hold temporarily, so the focus can be on other opportunities • Shire of Leonora may be able to utilise 2023/24 budget provision for this once other projects have been finalised
Indigenous Heritage	<ul style="list-style-type: none"> • Plaques and other signs for significant plants and individuals with connections to Leonora • Examples include Sadie Canning and May O’Brien • Similar project to the Heritage Trail, though the focus will be on the indigenous people in the area • The Shire of Leonora noted that this could tie in quite well with the intention for the Shire to create a Leonora Museum in the old CRC building
Youth Precinct	<ul style="list-style-type: none"> • Some progress has been noted in reference to the old DCP Building • Proposal for a Youth Precinct in that area has been discussed, particularly as it is close to the current Youth Centre. • Ideas for incorporation into the Youth Precinct include: <ul style="list-style-type: none"> ○ Rage Cage (as already discussed by the committee) ○ Water Park ○ Grassed Area • Bundling Lotterywest Grants could also be utilised for a Youth Centre Upgrade, Rec Centre Expansion or Skate Park Redevelopment if the DCP Building remains unavailable.

Mr Michael Saunders, Department of Communities, Entered the meeting at 2:11 PM

STRATEGIC IMPLICATIONS

Strategic references within the Shire of Leonora’s ‘Plan for the Future 2021 – 2031’ demonstrate connections between development of the #SaferLeonora Committee and community vision for the Shire of Leonora, particularly in relation to its Social Objective – An empowered and spirited community.

STATUTORY ENVIRONMENT

Section 3.2(2) of the *Local Government Act 1995* states that the general function of a local government is to provide for the good government of persons in its district.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

RISK MANAGEMENT

This item has been evaluated against the Shire of Leonora's Risk Management Strategy, Risk Assessment Matrix, the results of which are noted in the table below.

Risk Category	Description	Likelihood	Consequence	Rating	Mitigation
Performance	Nil	Nil	Nil	Nil	Nil
Financial	Nil	Nil	Nil	Nil	Nil
Environmental	Nil	Nil	Nil	Nil	Nil
Reputation	Nil	Nil	Nil	Nil	Nil
Service Delivery / Business Interruption	Nil	Nil	Nil	Nil	Nil
Legislative / Regulatory / Policy / Occupational Safety & Health	Nil	Nil	Nil	Nil	Nil

RECOMMENDATION

That the Committee endorse the projects as noted by the #SaferLeonora Working Group, and confirm the activities noted for inclusion in a formal "Funding Bundle" to be provided to potential funding and sponsorship bodies to progress the #SaferLeonora Delivery Plan.

VOTING REQUIREMENT

Simple Majority

COMMITTEE DECISION

Moved Ms C Frey, seconded Cr LR Petersen, that the Committee endorse the projects as noted by the #SaferLeonora Working Group, and confirm the activities noted for inclusion in a formal "Funding Bundle" to be provided to potential funding and sponsorship bodies to progress the #SaferLeonora Delivery Plan.

CARRIED (8 VOTES TO 0)

6.1 COMMITTEE REPORTS

1.2 #SAFERLEONORA DELIVERY PLAN & AGENCY UPDATES

SUBMISSION TO:	#SaferLeonora Committee Meeting Meeting Date: 19th April, 2023
AGENDA REFERENCE:	6.2. #SLC APR 22
SUBJECT:	#SaferLeonora Delivery Plan & Agency Updates
REPORTING OFFICER	Kiara Lord
PRESS RELEASE TO BE ISSUED	Nil
FILE REFERENCE:	6.20 #SaferLeonora Community Safety & Crime Prevention

RESPONSIBLE OFFICER, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME:	Kiara Lord
OFFICER:	Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	14 th April, 2023
BRIEF:	To provide an opportunity for staff, and external groups/agencies to review and discuss pertinent matters relating to the safety of the local community
SUPPORTING DOCUMENTS	<ol style="list-style-type: none">1. #SaferLeonora Delivery Plan Progress (Complete)2. #SaferLeonora Delivery Plan Progress (all)

BACKGROUND

To assist in the committee's ability to progress towards achieving the goals of the #SaferLeonora Delivery Plan, a list of actions has been developed and is able to be continually updated by relevant committee members to demonstrate progress towards achieving each point as noted.

Since the previous meeting, the Committee has successfully completed 2 tasks to help further the achievements of the #SaferLeonora Committee. Provided alongside this agenda are PDFs of the completed actions, as well as all remaining actions to be addressed this financial year. To date, 21 tasks have successfully been completed.

A further benefit of committees such as the #SaferLeonora Committee is the ability for external groups to provide an update on initiatives, challenges and opportunities that the local community is facing, relaxing the burden of reporting such updates during Council meetings. Relevant external groups and agencies may present pertinent matters of discussion related to the area of community safety and crime prevention, as well as any other programs or activities relating to external groups/agencies.

To allow for discussion of pertinent matters by staff and external groups/agencies and provide comments/input into the current state of the #SaferLeonora Delivery Plan, it is being recommended that standing orders are suspended for a short period.

STRATEGIC IMPLICATIONS

Strategic references within the Shire of Leonora's 'Plan for the Future 2021 – 2031' demonstrate connections between development of the #SaferLeonora Committee and community vision for the Shire of Leonora, particularly in relation to its Social Objective – An empowered and spirited community.

STATUTORY ENVIRONMENT

Section 3.2(2) of the *Local Government Act 1995* states that the general function of a local government is to provide for the good government of persons in its district.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

RISK MANAGEMENT

This item has been evaluated against the Shire of Leonora's Risk Management Strategy, Risk Assessment Matrix, the results of which are noted in the table below.

Risk Category	Description	Likelihood	Consequence	Rating	Mitigation
Performance	Nil	Nil	Nil	Nil	Nil
Financial	Nil	Nil	Nil	Nil	Nil
Environmental	Nil	Nil	Nil	Nil	Nil
Reputation	Nil	Nil	Nil	Nil	Nil
Service Delivery / Business Interruption	Nil	Nil	Nil	Nil	Nil
Legislative / Regulatory / Policy / Occupational Safety & Health	Nil	Nil	Nil	Nil	Nil

RECOMMENDATION

That the Committee;

- 1) accept the update on the progress of the #SaferLeonora Delivery Plan to date; and
- 2) suspends standing orders to allow further discussion pertaining to group/agency updates, including updates specific to the #SaferLeonora Smartsheet, to resume once discussion has been completed.

VOTING REQUIREMENT

Simple Majority

COMMITTEE DECISION

Moved Ms C Frey, seconded Ms M Pointon, that the Committee;

- 1) accept the update on the progress of the #SaferLeonora Delivery Plan to date; and
- 2) suspends standing orders to allow further discussion pertaining to group/agency updates, including updates specific to the #SaferLeonora Smartsheet, to resume once discussion has been completed.

CARRIED (8 VOTES TO 0)

Chairperson, Ms Naomi Sprigg Dos Santos suspended standing orders at 2:19pm

RESUMPTION OF STANDING ORDERS

COMMITTEE DECISION

Moved Ms C Frey, seconded Mr M Saunders, that the Committee resume standing orders to proceed with the rest of the items on the Agenda.

CARRIED (8 VOTES TO 0)

Standing orders resumed at 3:27pm with all those previously listed in the record of attendance present, except Mr Drew Aris who had to leave the meeting.

7. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

Chairperson Ms Naomi Sprigg Dos Santos facilitated the following updates to the Committee:

- Introduction of Mr Ty Matson, current Manager of Governance for the Shire of Leonora, who will be taking on the Chief Executive Officer Role once the current CEO retires at the end of the financial year.
- Overview of Safer Spaces videoconference attended by herself and Shire Councillor, Ross Norrie, and advice that funding that aligns well with the #SaferLeonora Plan will be available to apply for shortly.
- Department of Communities are requesting male volunteers to facilitate an activity/activities and/or event in support of White Ribbon Day (Prevent Men's Violence Against Women), November, 2023.
- Goldfields Regional Road Safety Advisor for WALGA, Ms Michelle Blackhurst, has advised that the Road Safety Commission have agreed to support a free carseat program for community members who lack the means to obtain them themselves for the safety of children in vehicles. The Community Resource Centre will store these, as the staff will be trained to be qualified fitters for Car Seats, and the local police will be able to refer people to collect them from the Community Resource Centre and have them installed, free of charge. The Road Safety Commission will replace stock as it is utilised.
- "Slow Down, Consider Our Kids" Stickers for bins have been received, and a media release will be provided shortly regarding this project. It is the aim of the committee to start distributing these to community members to place on their bins at home, and a request will be made to the Shire of Leonora Works Depot to see if these stickers could be placed on bins prior to being purchased for household rubbish collection.

At 3:32pm SC C Frey left the meeting.

At 3:36pm, SC C Frey returned to the meeting.

8. DATE OF NEXT MEETING

Tuesday 13th June, 2023 at 10:00am in the Shire of Leonora Council Chambers.

9. DECLARATION OF CLOSURE

There being no further business, the Chairperson, Ms Naomi Sprigg Dos Santos declared the meeting closed at **3:37pm**.