

SHIRE OF LEONORA

**MINUTES OF THE ORDINARY
COUNCIL MEETING**



LEONORA

Star of the West

**HELD IN COUNCIL CHAMBERS,
LEONORA ON TUESDAY,
21st DECEMBER, 2004**

SHIRE OF LEONORA

Minutes of the Ordinary Meeting held in Council Chambers, Leonora on Tuesday 21st December, 2004 commencing at 1.30pm.

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURES

- 1.1 Cr Johnson in the absence of Councillor Dawes took the chair and declared the meeting open at 1.35pm and announced a visitor at 3.00pm.
- 1.2 Financial Interests Disclosure –
Nil

2.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

2.1 PRESENT

Deputy President	N J Johnson
Councillors	G R Kemp
	S J Heather
	P J Craig
	B S D Taylor
	L Petersen
	J F Carter
Chief Executive Officer	J G Epis
Deputy Chief Executive Officer	J F Rowe

2.2 APOLOGIES

Cr Dawes and Cr Demasson

2.3 LEAVE OF ABSENCE

Nil

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.0 PUBLIC QUESTION TIME

Nil

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Cr Johnson submitted an application for Leave of Absence for the January and February meetings.
Moved Cr Taylor seconded Cr Carter that this leave be granted.

(CARRIED 6 VOTES TO 0)

Cr Craig requested Leave of Absence for the January meeting.
Moved Cr Petersen seconded Cr Taylor this leave be granted.

(CARRIED 6 VOTES TO 0)

6.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

7.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr Craig seconded Cr Petersen that the Minutes of the Ordinary Meeting held on Tuesday 16th November, 2004 be confirmed as a true and accurate record.

(CARRIED (7 VOTES TO 0)

8.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1 (A) EMPLOYMENT CONTRACT CHIEF EXECUTIVE OFFICER

SUBMISSION TO: Meeting of Council
Meeting Date: 21st December, 2004

AGENDA REFERENCE: 9.1 (A) DEC04

SUBJECT: Employment Contract Chief Executive Officer

LOCATION / ADDRESS: Not Applicable

NAME OF APPLICANT: Not Applicable

FILE REFERENCE: Application CEO 1.19

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Author is currently the Chief Executive Officer

DATE: 22nd November, 2004

BACKGROUND

The Employment Agreement between the Shire of Leonora and the Chief Executive Officer expires on the 30th June, 2005.

There is no compulsion on either the Local Government or the Officer to agree to an extension of the term, however the Local Government shall invite the Officer in writing not later than 12 months prior to the expiry of the term to discuss the possibilities of the parties entering into a new agreement for a further term with the intent of finalising those discussions not later than 6 months prior to the expiry of the term and that in the event that the Local Government and the Officer agree to an extension of the Term the current Employment Agreement shall continue to apply unless varied in writing by both parties.

STATUTORY ENVIRONMENT

Section 5.39(1) of the Local Government Act 1995 states that the employment of a person who is the Chief Executive Officer or a senior employee is to be governed by a written contract in accordance with other sections of the Act.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Unknown at this time and will depend on the parties entering into a new agreement.

STRATEGIC IMPLICATIONS

Nil

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1 (A) EMPLOYMENT CONTRACT CHIEF EXECUTIVE OFFICER (continued)

RECOMMENDATIONS

That Council provide delegated authority to the Shire President and two or more Councillors to undertake the CEO's performance review and furthermore, discussions regarding the possibility of a further extension of term be instigated between both parties at that time.

moved Cr Taylor seconded Cr Kemp

That Council provide delegated authority to the Shire President and two or more Councillors to undertake the CEO's performance review and furthermore, discussions regarding the possibility of a further extension of term be instigated between both parties at that time.

CARRIED (7 VOTES TO 0)

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1 (B) COMMUNITY SAFETY AND CRIME PREVENTION

SUBMISSION TO: Meeting of Council
Meeting Date: 21st December, 2004

AGENDA REFERENCE: 9.1 (B) DEC04

SUBJECT: Community Safety and Crime Prevention

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Not Applicable

FILE REFERENCE: Office of Crime Prevention 8.26

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 26th November, 2004

BACKGROUND

Structures of Crime Prevention in Western Australia were reviewed in 2002. The review focussed upon the Safer WA strategy and the involvement of other agencies including Local Government and other key partners.

The key findings from the review were:

- That there was a need to reduce duplication and overlap in community safety strategies
- There was a need for a more effective way to engage minority or marginalised groups in the community

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1 (B) COMMUNITY SAFETY AND CRIME PREVENTION (CONTINUED)

- A need to formalise and recognise the important role of local government in crime prevention with a strategic alliance between State and Local Government
- Formalise agreements with appropriate State Government Agencies to participate in local crime prevention partnerships
- Support evidence based decision making

In October 2003, the Minister for Community Safety announced a new approach to community safety and crime prevention with the Safer Community and Crime Prevention Strategy for the state.

The new approach focuses around the development of local Community Safety and Crime Prevention Partnerships and Plans, to be facilitated by local government, with plans based on local government areas.

The partnership will formalise the relationship between local governments and the State Government of Western Australia, through the formation of a Community Safety and Crime Prevention Partnership Agreements. The Local Government will then act as the lead agency to develop a community safety and crime prevention plan that is evidence based, and engages widely with the community.

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1 (B) COMMUNITY SAFETY AND CRIME PREVENTION (continued)

As part of the partnership arrangement the Office of Crime Prevention has formed a community engagement team to work with local governments to develop partnership agreements and support the development of community safety plans.

As part of the new approach to crime prevention the Safer WA initiative has been de-funded by the State Government as of March 31 2004.

Detail

The Office of Crime Prevention has identified 30 priority communities that were approached during the 2003/2004 financial year to enter into a partnership agreement and develop a plan. Although non-prioritised communities were able to enter into a partnership agreement, funding for the planning process and associated incentive grants has only been available to those communities identified. Within the current financial year, the Office of Crime Prevention will be developing a new list of priority communities. All four of the Local Government Authorities located within the Kimberly region have been identified as a current priority. Support from the Community Engagement Team is also provided to prioritise communities first.

Partnership Agreement:

A partnership agreement guide has been developed with a template agreement.

The proposed Partnership Agreement has been developed to define the roles and responsibilities of each partner. Its purpose is to support and facilitate the development and implementation of Community Safety and Crime Prevention Plans which engage widely with the community and is evidence based.

- It acknowledges that the State Government has primary responsibility for law enforcement, policing, community safety and crime prevention, and recognises the role of local government in enhancing community safety and preventing crime;
- It outlines the principles underpinning the Agreement, its scope, and responsibilities of each party;
- The agreement has a break clause, so it can be terminated by either party on written notice to the other party.

Community Safety and Crime Prevention Partnership Process:

The Community Safety and Crime Prevention Partnership process has a number of steps. These are:

- Local government decides to enter into a partnership agreement and lead development of a local Community Safety and Crime Prevention Plan on behalf of the local community, Police and State Government agencies;
- Partnership Agreement signed between local government and the Government of Western Australia;
- Payment of \$10,000 is made to local government to assist with the development of a local Community Safety and Crime Prevention Plan which is evidence based and engages with the community, including with marginalised groups;
- Office of Crime Prevention provides a community profile compiled by the University of Western Australia Crime Research Centre which includes crime data, trends and basic socio economic data to assist with the planning process (evidence based);

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1 (B) COMMUNITY SAFETY AND CRIME PREVENTION (continued)

- A strategic crime prevention and community safety plan is developed identifying priorities and strategies for the area in conjunction with community and state government agencies in an inclusive process;
- Plan submitted to the Office of Crime Prevention for endorsement and registration to ensure that it is inclusive of marginalized groups and evidence based;
- Incentive Grant of \$20,000, a once off payment paid on endorsement of the Plan, to assist to address a priority issue identified in the Plan;
- Local government coordinates implementation, ongoing assessment and evaluation of the Plan;
- An annual payment of \$1,200 is also paid to local governments towards any committee or working party meeting administrative costs. This is paid to all Local Governments entering into a partnership agreement;
- Additional funding for the implementation will be available to local governments that have entered into a partnership agreement with the Government of WA through the annual funding round which will replace the current Local Government Partnership Fund administered by the Office of Crime Prevention:

up to \$20,000 if the local government is considered to be a low to medium risk community;

up to \$40,000 if the local government is considered to be a medium to high-risk community, or if the project has a regional or state wide implications or focus.

- Risk levels are determined by the Office of Crime Prevention from Community Profiles, Crime Data and issues affecting communities at the time of the grant. In future funding rounds, priority access to funding is given to local governments who have entered into an agreement with the Office of Crime Prevention. Secondary priority will be given to medium to high-risk communities without agreed plans.

Community Safety and Crime Prevention Plan

This strategy is not State Government telling Local Government how to engage with their community. One of the things that was recognized in the review is that Local Government already engages very well with its community. Many Local Governments already have processes in place with community safety elements which can feed into this process.

As a result, there is no prescription as to how the structure should look in any Local Government Area or how the planning process is conducted. There are three essential requirements that must be met in the planning process, but how it is conducted is up to the Local Government. These three requirements are:

- Require that the plan is evidence based.
- Requires wide consultation, and that minority or marginalized groups are consulted in a meaningful way.
- Requires that there is an ongoing process of consultation and monitoring of the plan.

Once developed, plans will be assessed by the OCP to ensure that these three criteria are met. Plans are valid for a period of three years. At the end of the first year the plan will need to be reviewed for outcomes and to ensure that the direction of the plan is still valid.

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1 (B) COMMUNITY SAFETY AND CRIME PREVENTION (continued)

Support from the Community Engagement Team

The Community Engagement team is able to offer support to communities in the form of:

- Briefings to staff and elected members on the proposed partnership agreements
- Support through the community consultation process
- Information and advice on ‘what works’ and ‘what doesn’t work’ in crime prevention relating to the priorities identified.
- Follow up of State Government commitment if Local Government is having any difficulty in engaging a particular agency in the planning or implementation process.

The reason that communities are prioritised in a staged process is that the Community Engagement Team is committed to offering support to Local Governments as these partnerships progress. By identifying an initial group to work with, they are able to ensure that this process is rolled out in a sustainable manner and that they are able to provide the support they are committed to throughout the process.

Funding

The Office of Crime Prevention has a total budget of over \$4 million dollars, most of which is channelled into accessible grant funding.

There is an initial \$1 million dollars to support the roll out of the new structure, in addition to the Local Government Partnership fund and other Office of Crime Prevention funding expected to be channelled by partnership agreement priorities and taking into consideration State Government Crime Prevention Strategy priority areas (supporting families, empowering communities etc) in future funding decisions.

STATUTORY ENVIRONMENT

The intention is that the Community Safety and Crime Prevention plan is consistent with the State Crime Prevention Strategy. The vision of the Crime Prevention Strategy is to make communities throughout Western Australia safer through targeted, co-ordinated and consultative initiatives that reduce and prevent crime.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

In support of the Community Safety and Crime Prevention Strategy, the State Government has allocated over \$15 million over the next four years through the Community Safety and Crime Prevention Partnership Fund to support Local Government and community crime prevention activities.

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1 (B) COMMUNITY SAFETY AND CRIME PREVENTION (continued)

STRATEGIC IMPLICATIONS

The Strategy will be underpinned by a place management approach which will strengthen community capacity to improve safety and well being.

Crime inflicts extensive social, economical, psychological and material damage on the community. Comprehensive solutions can only be achieved with high level co-operation, sustained effort and strong commitment from:

- The Community
- Police
- Criminal justice system
- State Government agencies; and
- Local Government

These are the key stakeholders in achieving and sustaining community safety and prevention to crime.

RECOMMENDATIONS

That Council resolve to enter into a partnership agreement with the State Government to enable development and implementation of local Community Safety and Crime Prevention Plans.

moved Cr Kemp seconded Cr Taylor

That Council resolve to enter into a partnership agreement with the State Government to enable development and implementation of local Community Safety and Crime Prevention Plans.

CARRIED (7 VOTES TO 0)

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1 (C) TENDER RUBBISH COLLECTION VEHICLE

SUBMISSION TO: Meeting of Council
Meeting Date: 21st December, 2004

AGENDA REFERENCE: 9.1 (C) DEC04

SUBJECT: Tender – Rubbish Collection Vehicle

LOCATION / ADDRESS: Not Applicable

NAME OF APPLICANT: Not Applicable

FILE REFERENCE: Tenders Plant 10.7

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 29th November, 2004

BACKGROUND

In accordance with Council Plant/ Vehicle Replacement Policy, tenders were called on the 23rd October, 2004 for item of plant as detailed hereunder. An advertisement appeared in the West Australian on that date. Tenders closed 4.00pm Friday 26th November, 2004. Tenders were opened by the Chief Executive Officer in the presence of the Deputy Chief Executive Officer after closing time and date.

TENDER 04/03 RUBBISH COLLECTION VEHICLE (Budget change-over price \$60,000.)

Tenderer	Make	Cost	Compactor	Cost	Capacity	Trade-In	Total
CAB/ CHASSIS ONLY							
Waltons, Geraldton	Isuzu NPR 350	42,361	--	--	--	21,900	20,461
BODY ONLY							
Garwood International			Litterpact	69,143	6m ³	--	69,143
Russ Porter			Minipactor	74,114	6m ³	--	74,114
Wastemaster			Minipacker	65,191	6m ³	--	65,191
COMPLETE UNIT							
WA Hino	Hino Dutro 7500	42,306	Minipacker	65,191	6m ³	20,455	87,042
	Hino Dutro 7500	42,306	Litterpact	69,143	6m ³	20,455	90,994
	Hino Dutro 7500	42,306	Minipactor	77,249	6m ³	20,455	99,100

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1(C) TENDER RUBBISH COLLECTION VEHICLE (continued)

TENDER 04/03 RUBBISH COLLECTION VEHICLE

Tenderer	Make	Cost	Compactor	Cost	Capacity	Trade-In	Total
COMPLETE UNIT							
Major Motors	Isuzu NPR 350	42,932	Minipacker	65,191	6m ³	21,363	86,760
	Isuzu NPR 350	42,932	Minipactor	74,114	6m ³	21,363	95,683
	Isuzu NPR 400	39,620	Minipacker	65,191	6m ³	21,363	83,448
COMPLETE UNIT							
Skipper Trucks	Mitsubishi 4 Tonne Canter	42,680	Minipacker	65,191	6m ³	22,272	85,599
	Mitsubishi 4.5 Tonne Canter	43,989	Minipacker	65,191	6m ³	22,272	86,908

STATUTORY ENVIRONMENT

Local Government (Functions and General) Regulation 11 states that tenders are to be publicly invited before a Local Government enters into a contract for another person to supply goods or services if the consideration under the contract is expected to be worth more than \$50,000.00.

POLICY IMPLICATIONS

In accordance with Council Policy to replace:

- Graders/Loaders every 7 years
- Trucks every 4 years
- Other light vehicles every 2 years or 40,000kms

FINANCIAL IMPLICATIONS

Expenditure for this item of plant, the subject of this report, is included in the current budget.

STRATEGIC IMPLICATIONS

Nil

RECOMMENDATION

That Council accept the following recommendation for the item of plant as specified.

- Major Motors Pty Ltd for the supply and delivery of **Isuzu NPR 400** truck fitted with **Wastemaster** 6m³ side loader compactor model **Minipacker**, price being \$104,811.00 (includes GST) less trade-in of \$21,363.00 (excludes GST), nett change-over price being \$83,449.00.

moved Cr Petersen seconded Cr Kemp

That Council accept the following recommendation for the item of plant as specified.

- *Major Motors Pty Ltd for the supply and delivery of Isuzu NPR 400 truck fitted with Wastemaster 6m³ side loader compactor model Minipacker, price being \$104,811.00 (includes GST) less trade-in of \$21,363.00 (excludes GST), nett change-over price being \$83,449.00.*

CARRIED (7 VOTES TO 0)

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1 (D) TENDER VEHICLE

SUBMISSION TO: Meeting of Council
Meeting Date: 21st December, 2004

AGENDA REFERENCE: 9.1(D) DEC04

SUBJECT: Tender – Vehicle

LOCATION / ADDRESS: Not Applicable

NAME OF APPLICANT: Not Applicable

FILE REFERENCE: Tenders Plant 10.7

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 6th December, 2004

BACKGROUND

In accordance with Council Plant/ Vehicle Replacement Policy, tenders were called on the 6th November, 2004 for item of plant as detailed hereunder. An advertisement appeared in the West Australian on that date. Tenders closed 4.00pm Friday 3rd December, 2004. Tenders were opened by the Chief Executive Officer in the presence of the Deputy Chief Executive Officer after closing time and date.

TENDER 04/04 VEHICLE 4WD UTILITY (Budget change-over price \$12,000.)

	Scarboro Toyota	Goldfields Toyota	Prosser Toyota	Goldfields Nissan	Forman Bros
Make	Toyota	Toyota	Toyota	Nissan	-----
Model	Landcruiser	Landcruiser	Landcruiser	Patrol	-----
List Price	44,245	44,245	44,245	35,021	-----
Less Fleet Discount	10,618	10,618	10,750	-----	-----
Add Options	15,675	14,375	11,599	13,165	-----
Add GST	4,930	5,513	4,509	4,819	-----
Less Trade-In	8,000	19,000	18,000	20,000	16,500
<u>NETT</u>	<u>46,232</u>	<u>34,515</u>	<u>31,603</u>	<u>33,005</u>	<u>-----</u>

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1(C) TENDER VEHICLE (continued)

STATUTORY ENVIRONMENT

Local Government (Functions and General) Regulation 11 states that tenders are to be publicly invited before a Local Government enters into a contract for another person to supply goods or services if the consideration under the contract is expected to be worth more than \$50,000.00.

POLICY IMPLICATIONS

In accordance with Council Policy to replace:

- Graders/Loaders every 7 years
- Trucks every 4 years
- Other light vehicles every 2 years or 40,000kms

FINANCIAL IMPLICATIONS

Expenditure for this item of plant, the subject of this report, is included in the current budget.

STRATEGIC IMPLICATIONS

Nil

RECOMMENDATION

That Council accept the following recommendation for the item of plant as specified.

- Prosser Toyota for the supply and delivery of **Toyota Landcruiser 79 Series**, price being **\$49,603** less Trade-in of \$18,000, **net \$31,603** (including GST).

moved Cr Craig seconded Cr Heather

That Council accept the following recommendation for the item of plant as specified.

- *Prosser Toyota for the supply and delivery of Toyota Landcruiser 79 Series, price being \$49,603 less Trade-in of \$18,000, net \$31,603 (including GST).*

CARRIED (7 VOTES TO 0)

9.0 REPORTS OF OFFICERS

9.2 DEPUTY CHIEF EXECUTIVE OFFICER

9.2 (A) MONTHLY FINANCIAL STATEMENTS – NOVEMBER 2004

SUBMISSION TO: Meeting of Council
Meeting Date: 21st December, 2004

AGENDA REFERENCE: 9.2(A) DEC04

SUBJECT: Monthly Financial Statements – November, 2004

AUTHOR: J F Rowe

POSITION: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 2nd December, 2004

COMMENT: Monthly Financial Statements submitted for adoption include:

- (a) Financial Position as at 6th December, 2004
- (b) Operating Statement Summary - 30th November, 2004
- (c) Operating Statement - Detail - 30th November, 2004
- (d) Operating Statement - Nature/Type - 30th November, 2004
- (e) Balance Sheet as at - 30th November, 2004
- (f) Statement of Fixed Assets - 30th November, 2004
- (g) Statement of Outstanding Debtors - 30th November, 2004

RECOMMENDATION

The Monthly Financial Statements for the month ended 30th November, 2004 consisting of Operating Statements (3), Balance Sheet, Statement of Fixed Assets, Lists of Outstanding Debtors, and the Financial Position as 6th December, 2004 showing balances of:-

	\$	
Municipal	\$2,285,084.62	Credit
Long Service Leave Reserve	\$59,926.64	Credit
Fire Disaster Reserve	\$4,463.76	Credit
Building Reserve	Nil	Credit
Plant Replacement Reserve	Nil	Credit
Community Amenities Reserve- Swimming Pool	\$ 909,218.60	Credit
Municipal Investment	Nil	Credit

be adopted.

moved Cr Taylor seconded Cr Craig

The Monthly Financial Statements for the month ended 30th November, 2004 consisting of Operating Statements (3), Balance Sheet, Statement of Fixed Assets, Lists of Outstanding Debtors, and the Financial Position as 6th December, 2004 showing balances of:-

	\$	
<i>Municipal</i>	<i>\$2,285,084.62</i>	<i>Credit</i>
<i>Long Service Leave Reserve</i>	<i>\$59,926.64</i>	<i>Credit</i>
<i>Fire Disaster Reserve</i>	<i>\$4,463.76</i>	<i>Credit</i>
<i>Building Reserve</i>	<i>Nil</i>	<i>Credit</i>
<i>Plant Replacement Reserve</i>	<i>Nil</i>	<i>Credit</i>
<i>Community Amenities Reserve- Swimming Pool</i>	<i>\$ 909,218.60</i>	<i>Credit</i>
<i>Municipal Investment</i>	<i>Nil</i>	<i>Credit</i>

be adopted.

CARRIED (7 VOTES TO 0)

9.0 REPORTS OF OFFICERS

9.2 DEPUTY CHIEF EXECUTIVE OFFICER

9.2 (A) MONTHLY FINANCIAL STATEMENTS – NOVEMBER 2004

SHIRE OF LEONORA		
FINANCIAL POSITION AS AT 6th December, 2004		
		MUNICIPAL
		\$
Balance as at 30 th November, 2004		\$ 2,302,547.54
Receipts to 6 th December, 2004		\$ 9,089.68
Balance		\$ 2,311,637.22
Less Accounts since 30 th November, 2004		\$ 26,552.60
Balance 6th December, 2004		\$ 2,285,084.62cr
AMOUNT HELD ON TERM DEPOSIT - NATIONAL AUSTRALIA BANK		
		\$
A) PLANT REPLACEMENT RESERVE	Nil	CREDIT
B) LONG SERVICE LEAVE	59,926.96	CREDIT
C) FIRE DISASTER RESERVE	4,463.76	CREDIT
D) BUILDING RESERVE	Nil	CREDIT
E) COMMUNITY AMENITIES RESERVE	909,168.00	CREDIT
F) MUNICIPAL INVESTMENT	Nil	CREDIT

9.0 REPORTS OF OFFICERS

9.2 DEPUTY CHIEF EXECUTIVE OFFICER

9.2 (B) ACCOUNTS FOR PAYMENT – NOVEMBER, 2004

SUBMISSION TO: Meeting of Council
Meeting Date: 21st December, 2004

AGENDA REFERENCE: 9.2(B) Dec04

SUBJECT: Accounts for Payment

AUTHOR: J F Rowe

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 6th December, 2004

COMMENT:

Attached statement consists of Vouchers **V452 to V547 plus Direct Bank Transactions** and totalling **\$349,952.10** attached.

RECOMMENDATION

That accounts as represented by Vouchers **V452 to V547 plus Direct Bank Transactions** and totalling **\$349,952.10** attached be authorised for payment.

moved Cr Craig seconded Cr Carter

RECOMMENDATION

That accounts as represented by Vouchers V452 to V547 plus Direct Bank Transactions and totalling \$349,952.10 attached be authorised for payment.

CARRIED (7 VOTES TO 0)

9.0 REPORTS OF OFFICERS
9.2 DEPUTY CHIEF EXECUTIVE OFFICER
9.2 (C) ANNUAL REPORT 2004

SUBMISSION TO: Meeting of Council
Meeting Date: 21st December, 2004

AGENDA REFERENCE: 9.2(C) DEC04

SUBJECT: Annual Report 2004

AUTHOR: J F Rowe

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 2nd December 2004

COMMENT:

In each financial year a local government is to prepare an Annual Report.

The draft Annual Report for the year ended 30th June 2004 is attached for consideration and adoption, and a date for the annual meeting of electors should be set.

BACKGROUND

Section 5.54(1&2) of the Local Government Act states that the Annual Report for a financial year is to be accepted by the Local Government no later than 31st December in that year, or where the auditor's report is not available until after that date, no later than two (2) months after the auditor's report becomes available.

The auditor's report was received on 22nd November, 2004.

Section 5.27 of the Local Government Act states that at least fourteen (14) days public notice must be given and the meeting must be held no later than 56 days after Council accepts the Annual Report.

Therefore the earliest this meeting could be held is 5th January, 2005 and it must be held prior to 16th February, 2005, should this report be adopted.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

RECOMMENDATION

That the Annual Report as presented for the year ended 30th June, 2004 be accepted and the General Meeting of Electors be scheduled for Tuesday 18th January, 2005 commencing at 6:00pm in the Council Chambers, Leonora.

moved Cr Carter seconded Cr Kemp

That the Annual Report as presented for the year ended 30th June, 2004 be accepted and the General Meeting of Electors be scheduled for Tuesday 18th January, 2005 commencing at 6:00pm in the Council Chambers, Leonora.

CARRIED (7 VOTES TO 0)

9.0 REPORTS OF OFFICERS

9.3 ENVIRONMENTAL HEALTH OFFICER

Nil

10.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

(a) ELECTED MEMBERS

Nil

(b) OFFICERS

Nil

The meeting adjourned for afternoon tea at 2.20pm and reconvened at 2.58 with the attendance identical to that at Item 2.1.

11.0 NEXT MEETING

The next meeting was set for Tuesday 18th January at 9.00am in the Council Chambers, Leonora.

At 3.00pm standing orders were suspended to receive Mr. Lance Pocock (Officer In-Charge, Leinster Police Station) and Mr. Mike Leeb (Leinster Police) who presented a review of the Leinster Sub District.

Cr Johnson thanked Mr. Pocock for his information and Mr. Pocock and Mr. Leeb departed at 3.40pm.

12.0 CLOSURE OF MEETING

Cr Johnson declared the meeting closed at 3.40pm.