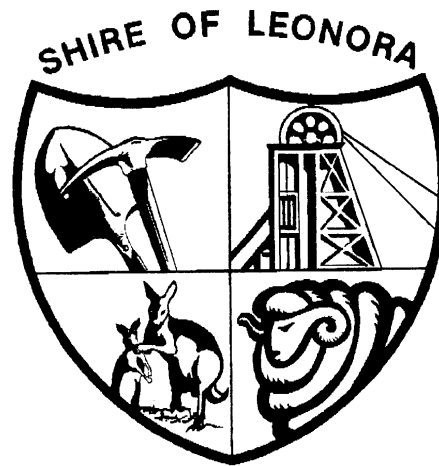


President: \_\_\_\_\_

# **SHIRE OF LEONORA**

## **NOTICE OF AN ORDINARY COUNCIL MEETING**



**MINUTES OF ORDINARY MEETING HELD  
IN SHIRE CHAMBERS, LEONORA  
ON TUESDAY 20<sup>TH</sup> NOVEMBER, 2012  
COMMENCING AT 9:30 AM**

President: \_\_\_\_\_

**1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE**

**1.1 President JF Carter declared the meeting open at 9:30 am**

**1.2 Visitors or members of the public in attendance**

At 10:30am Mr James Rigg, Community Relations Advisor, Minara Resources Ltd providing basic overview of recent business and proposed tailings management at their Murrin Murrin Mine Site.

**1.3 Financial Interests Disclosure**

Nil

**2.0 DISCLAIMER NOTICE**

**3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

**3.1 Present**

President  
Deputy President  
Councillors

JF Carter  
P Craig  
G W Baker  
R A Norrie  
SJ Heather  
MWV Taylor  
LR Petersen  
J G Epis  
T M Browning

Chief Executive Officer  
Deputy Chief Executive Officer

**3.2 Apologies**

Nil

**3.3 Leave Of Absence (Previously Approved)**

Nil

**4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5.0 PUBLIC QUESTION TIME**

Nil

**6.0 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS**

Nil

President: \_\_\_\_\_

**8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS**

**Moved Cr GW Baker, Seconded Cr RA Norrie** that the Minutes of the Ordinary Meeting held on 16<sup>th</sup> October, 2012 be confirmed as a true and accurate record.

**CARRIED (7 VOTES TO 0)**

**9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

President: \_\_\_\_\_

**10.0 REPORTS OF OFFICERS****10.1 CHIEF EXECUTIVE OFFICER****10.1(A) BUSINESS PLANNING AND ADVISORY SERVICES GERCG**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 20th November, 2012

**AGENDA REFERENCE:** 10.1 (A) NOV 12

**SUBJECT:** Business Planning and Advisory Services GERCG

**LOCATION / ADDRESS:** Not Applicable

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Regional Collaborative Group 2.22

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 23<sup>rd</sup> October, 2012

**BACKGROUND**

At the Goldfields Esperance Regional Collaborative Group (GERCG) meeting held on the 25<sup>th</sup> November, 2011, the Board resolved the following:

That the GERCG Board endorse the appointment of KPMG as the preferred consultant to undertake the following work for the Goldfields Esperance Regional Collaborative Group;

- a. The preparation of a Regional Business Plan that will identify core functions and services that could be delivered more efficiently through shared service arrangements at a regional level at a cost of \$460,325 (inc GST) in accordance with the submitted proposal and addendums; and
- b. The preparation of corporate documentation for each Member Council as per the scope of works on pages 4 and 5 of KPMG's Revised Expression of Interest proposal, subject to the recognition that individual Member Councils are at different levels of advancement in the Integrated Strategic Planning process. KPMG is therefore to take account of the work completed by individual Member Councils and is to ensure that equivalent resources are allocated to each Member Council. This may see some Member Councils being able to advance their Integrated Strategic Planning further without needing to contribute additional funding into the GERCG funding pool for this project.

In accordance with this resolution KPMG commenced work on the GERCG project.

Since this time KPMG has met with Member Councils at both individual Council level and at GERCG Board level. These meetings have been conducted to allow for the completion of deliverables as they relate to the preparation of the following plans:

- Goldfields Esperance Regional Collaborative Group Regional Business Plan;
- Strategic Community Plans for all 10 GERCG Member Councils;
- Corporate Business Plans for all 10 GERCG Member Councils

President: \_\_\_\_\_

- Asset Management Plans for all 10 GERCG Member Councils;
- Workforce Plans for all 10 GERCG Member Council;
- Long-term Financial Management Plans for all 10 GERCG Member Councils;

KPMG has also met with the GVROC Technical Officers Working Group on a number of occasions to further progress the project.

The most recent of these meetings, held on Wednesday 1 August and Thursday 24 August 2012, were to consider a draft of the GERCG's Regional Business Plan. The outcome of these meetings and additional comment provided by the GERCG's CEO and Executive Officer provide the basis for the final draft which was presented by KPMG to GERCG's Member Councils at the GERCG meeting held on the 19<sup>th</sup> October, 2012.

The GVROC Technical Officers Working Group also met with officers from the Department of Local Government on Thursday 24<sup>th</sup> August, 2012 to consider the draft Regional Business Plan.

At the GERCG meeting held on the 19<sup>th</sup> October, 2012 KPMG provided each GERCG Member Council with a USB drive that provides copies of all final deliverables for the project.

Other than to note delivery by KPMG of the completed Strategic Community Plans, Corporate Business Plans, Asset Management Plans, Workforce Plans and Long-term Financial Management Plans for all 10 GERCG Member Councils there was no discussion on these documents. Only the GERCG Regional Business Plan was considered by the GERGC Board.

Member Councils will need to consider all other plans at their respective council meetings.

As indicated above, only the GERCG's Regional Business Plan was considered at the GERCG meeting. A number of actions are required by the local government to ensure that the Plan is finalised and the GERCG's commitments with respect to the GERCG Agreement are met. Actions required by the local governments include:

- (i) That GERCG Member Councils review, receive and adopt in principle each of their Individual Asset Management Plans, Long Term Financial Plans, Strategic Community Plans and Workforce Plans.
- (ii) that all GERCG's Member Councils consider the Final Draft of the Goldfields Esperance Regional Collaborative Group Regional Business Plan at their next Ordinary Council Meeting with a view to adopting the Final Draft subject to any changes required. Any decisions that may arise from discussion of the Final Draft of the Goldfields Esperance Regional Collaborative Group Regional Business plan should be with the Executive Officer in time for inclusion in an agenda item for the GVROC Technical Officers Working Group Meeting scheduled for Friday 23<sup>rd</sup> November, 2012.

The Regional Business Plan and the Shire of Leonora IPR Deliverables are extensive and as a consequence have been mailed to all Councillors separately. A copy of all documentation has been retained for the Minute Book.

Although it has been recommended that all plans be adopted by 30 November 2012, there are still some items to be finalised with the Shire's Workforce Plan, Long Term Financial Plan and Asset Management Plan, and at this stage, if adopted, Council would be adopting incomplete plans. There is no issue with adopting Regional Business Plans (in principle) at this time, with a view to refer queries relating to other plans back the GVROC and KPMG for further comment, and presenting for adoption at the December Council Meeting.

## STATUTORY ENVIRONMENT

It should be noted that all plans must be completed by 30 November, 2012. This is in keeping with the extension of time granted by the Department of Local Government in July of this year. Prior to the extension being given the completion times under the terms of the RCG Agreement completion and acquittal dates were as shown below.

Regional Business Plan	31 May 2012 (27 July 2012)
Asset Management Plan	15 April 2012 (15 June 2012)
Long Term Financial Plan	30 June 2012 (27 August 2012)

President: \_\_\_\_\_

Strategic Community Plan

15 April 2012 (15 June 2012)

Whilst a specific time for completion of the Workforce Plan was not provided by the Department of Local Government it is assumed that this was an oversight and that the required completion date is 30 November, 2012.

**POLICY IMPLICATIONS**

There are no Policy Implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS**

There are no Financial Implications resulting from the recommendations of this report.

**STRATEGIC IMPLICATIONS**

All plans are designed as a modelling tool to assist with the Integrated Planning and Reporting Framework.

**RECOMMENDATIONS**

That subject to no further amendments, Council resolve to adopt in principle the Regional Business Plan, and present the following plans for adoption at the December Ordinary Meeting of Council:

- (i) Asset Management Plan
- (ii) Workforce Plan; and
- (iii) Long Term Financial Plan

Noting that the Strategic Community Plan and the Corporate Business Plan were both adopted by Council on the 16<sup>th</sup> October, 2012.

**VOTING REQUIREMENT**

Simple majority required.

**COUNCIL DECISION**

**Moved Cr LR Petersen, Seconded Cr RA Norrie** that subject to no further amendments, Council resolve to adopt in principle the Regional Business Plan, and present the following plans for adoption at the December Ordinary Meeting of Council:

- (i) Asset Management Plan
- (ii) Workforce Plan; and
- (iii) Long Term Financial Plan

Noting that the Strategic Community Plan and the Corporate Business Plan were both adopted by Council on the 16<sup>th</sup> October, 2012.

**CARRIED (7 VOTES TO 0)**

President: \_\_\_\_\_

**10.0 REPORTS OF OFFICERS****10.2 DEPUTY CHIEF EXECUTIVE OFFICER****10.2(A) MONTHLY FINANCIAL STATEMENTS**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 20th November, 2012

**AGENDA REFERENCE:** 10.2 (A) NOV 12

**SUBJECT:** Monthly Financial Statements

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Nil

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 14<sup>th</sup> November, 2012

**BACKGROUND**

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements submitted for adoption include:

- (a) Statement of Financial Activity – 31<sup>st</sup> October, 2012
- (b) Compilation Report
- (c) Material Variances – 31<sup>st</sup> October, 2012

**STATUTORY ENVIRONMENT*****Part 4 — Financial reports— s. 6.4***

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

***committed assets*** means revenue unspent but set aside under the annual budget for a specific purpose.

President: \_\_\_\_\_

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
  - (b) *budget estimates to the end of the month to which the statement relates;*
  - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
  - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
  - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
  - (b) *by program; or*
  - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
  - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

#### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.



President: \_\_\_\_\_

## **RECOMMENDATIONS**

That the Monthly Financial Statements for the month ended 31<sup>st</sup> October, 2012 consisting of:

- (a) Statement of Financial Activity – 31<sup>st</sup> October, 2012
- (b) Compilation Report
- (c) Material Variances – 31<sup>st</sup> October, 2012

be accepted.

## **VOTING REQUIREMENT**

Simple Majority

## **COUNCIL DECISION**

**Moved Cr RA Norrie, Seconded Cr MWV Taylor**, that the Monthly Financial Statements for the month ended 31<sup>st</sup> October, 2012 consisting of:

- (a) Statement of Financial Activity – 31<sup>st</sup> October, 2012
- (b) Compilation Report
- (c) Material Variances – 31<sup>st</sup> October, 2012

be accepted.

**CARRIED (7 VOTES TO 0)**

The Chief Executive Officer  
Shire of Leonora  
PO Box 56  
LEONORA WA 6438

#### COMPILATION REPORT TO THE SHIRE OF LEONORA

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Leonora, which comprise the Statement of Financial Activity, a summary of significant accounting policies and other explanatory notes for the period ending 31 October 2012. The financial statements have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

#### THE RESPONSIBILITY OF THE SHIRE OF LEONORA

The Shire of Leonora are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

#### OUR RESPONSIBILITY

On the basis of information provided by the Shire of Leonora we have compiled the accompanying special purpose financial statements in accordance with the requirements of the Local Government Act 1995, associated Regulations and APES 315 Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Leonora provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

*UHY Haines Norton (WA) Pty Ltd.*  
UHY Haines Norton (WA) Pty Ltd  
Chartered Accountants

  
Paul Breman  
Director

6 November 2012

**Shire of Leonora**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 31st October 2012**

LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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President: \_\_\_\_\_

**Shire of Leonora**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31st October 2012**

Note	Amended Annual Budget	YTD Amended Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
<b>Operating Revenues</b>	\$	\$	\$	\$	%	
Governance	1,820	0	138	138	100.00%	
General Purpose Funding	1,304,550	508,403	150,029	(358,374)	(238.87%)	▼
Law, Order and Public Safety	15,530	2,820	7,863	5,043	64.14%	
Health	74,584	12,012	12,878	866	6.72%	
Education and Welfare	163,370	52,948	57,411	4,463	7.77%	
Housing	46,740	15,588	13,436	(2,152)	(16.02%)	
Community Amenities	89,771	81,107	84,442	3,335	3.95%	
Recreation and Culture	205,579	83,060	27,243	(55,817)	(204.89%)	▼
Transport	3,286,324	1,066,676	137,051	(929,625)	(678.31%)	▼
Economic Services	530,724	96,484	136,220	39,736	29.17%	▲
Other Property and Services	131,697	42,732	45,706	2,974	6.51%	
<b>Total (Ex. Rates)</b>	<b>5,850,689</b>	<b>1,961,830</b>	<b>672,417</b>	<b>(1,289,413)</b>		
<b>Operating Expense</b>						
Governance	(444,302)	(163,041)	(159,937)	3,104	1.94%	
General Purpose Funding	(321,990)	(114,224)	(110,082)	4,142	3.76%	
Law, Order and Public Safety	(155,837)	(53,060)	(41,876)	11,184	26.71%	
Health	(576,692)	(220,012)	(191,979)	28,033	14.60%	▼
Education and Welfare	(454,078)	(148,762)	(130,575)	18,187	13.93%	▼
Housing	(15,000)	(3,004)	(3,073)	(69)	(2.25%)	
Community Amenities	(393,913)	(173,681)	(45,466)	128,215	282.00%	▼
Recreation and Culture	(1,065,368)	(353,547)	(343,882)	9,665	2.81%	
Transport	(6,202,421)	(2,068,986)	(1,424,302)	644,684	45.26%	▼
Economic Services	(1,518,990)	(393,872)	(367,847)	26,025	7.07%	▼
Other Property and Services	(70,007)	(77,632)	53,626	131,258	(244.77%)	
<b>Total</b>	<b>(11,218,598)</b>	<b>(3,769,821)</b>	<b>(2,765,393)</b>	<b>1,004,428</b>		
<b>Funding Balance Adjustment</b>						
Add back Depreciation	1,557,338	518,292	552,261	33,969	6.15%	▲
Adjust (Profit)/Loss on Asset Disposal	303,023	101,008	67,100	(33,908)	(50.53%)	▼
Adjust Provisions and Accruals	0	0	(15,329)	(15,329)	(100.00%)	▼
<b>Net Operating (Ex. Rates)</b>	<b>(3,507,548)</b>	<b>(1,188,691)</b>	<b>(1,488,944)</b>	<b>(300,252)</b>		
<b>Capital Revenues</b>						
Grants, Subsidies and Contributions	471,643	0	0	0		
Proceeds from Disposal of Assets	720,800	240,267	155,910	(84,357)	(54.11%)	▼
Transfer from Reserves	50,000	0	4,000	4,000	100.00%	
<b>Total</b>	<b>1,242,443</b>	<b>240,267</b>	<b>159,910</b>	<b>(80,357)</b>		
<b>Capital Expenses</b>						
Land and Buildings	(1,381,796)	(460,599)	(353,072)	107,527	30.45%	▼
Plant and Equipment	(862,562)	(287,521)	(304,058)	(16,537)	(5.44%)	▲
Furniture and Equipment	(235,748)	(78,583)	0	78,583	100.00%	▼
Infrastructure Assets - Roads	(323,243)	(107,748)	0	107,748	100.00%	▼
Infrastructure Assets - Other	(913,860)	(304,620)	(9,737)	294,883	3028.48%	▼
Transfer to Reserves	(136,740)	0	(8,619)	(8,619)	(100.00%)	
<b>Total</b>	<b>(3,853,949)</b>	<b>(1,239,070)</b>	<b>(675,486)</b>	<b>563,584</b>		
<b>Net Capital</b>	<b>(2,611,506)</b>	<b>(998,803)</b>	<b>(515,576)</b>	<b>483,227</b>		
<b>Total Net Operating + Capital</b>	<b>(6,119,054)</b>	<b>(2,187,494)</b>	<b>(2,004,520)</b>	<b>182,975</b>		
Opening Funding Surplus(Deficit)	1,408,625	1,408,625	1,412,542	3,917	0.28%	
Rate Revenue	4,710,429	4,708,156	4,736,255	28,099	0.59%	▲
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>3,929,287</b>	<b>4,144,277</b>	<b>214,990</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data above the adopted materiality threshold. ◆

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Inventories**

**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated **Closing Funding Surplus(Deficit)**

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	2 to 15 years
Plant and Equipment	5 to 15 years
Roads - Aggregate	25 years
Roads - Unsealed - Gravel	35 years
Drains and Sewers	75 years
Airfield - Runways	12 years

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.



**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(q) Nature or Type Classifications (Continued)**

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Statement of Objectives**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**GOVERNANCE**

Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowance, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses.

An administration cost is also allocated which enables staff to process Council Meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting audit of Council books of accounts and procedures is also include under this heading.

**GENERAL PURPOSE FUNDING**

*1 Rates*

- (a) GRV (gross rental value) refers to property rates for Leonora, Gwalia, Leinster and Agnew town sites and operational mines and associated infrastructure.
- (b) UV (unimproved value) refers to mining properties and tenements (other than mines and other associated infrastructure) and includes prospecting licences, exploration licences and mining leases. It also refers to broad acre rural pastoral properties.
- (c) Additional rates and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget.
- (d) Administration charge refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process
- (e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.

*2 Grants*

- (a) Grants Commission - a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population.
- (b) Roads Grant - An untied road grant allocated by the Federal Government and again distributed by the Grants Commission utilising a pre-determined formula.
- (c) Administration costs allocated to grants refers to the costs associated in collection of Federal Government grants including provision and updating of data used in grants commission formula.

*3 Interest from Investments*

Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(r) STATEMENT OF OBJECTIVE (Continued)**

**LAW, ORDER, PUBLIC SAFETY**

Costs and revenues associated with animal control within the Shire and also includes fire insurance, dog control and registration.

**HEALTH**

Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/control, food hygiene inspection/control, contribution to doctors expenses, Royal Flying Doctor donation and notification of disease.

**EDUCATION AND WELFARE**

Provision of support for education and aged and disabled facilities within the district for the betterment of the residents.

**HOUSING**

Costs of maintaining Council owned accommodation units and collection of rentals paid by staff for use of those buildings. Costs that can be accurately attributed to other programs are allocated. Revenue associated with a State Government owned house by way of loan repayments to Council are also included.

Accommodation units include 3 houses, 2 duplexes and a single persons quarters.

**COMMUNITY AMENITIES**

Costs of collection and disposal of domestic and commercial refuse for town site of Leonora and Gwalia and maintenance of the landfill refuse site. Revenue collection by way of an annual fee for this service which is included on rate assessment notices.

Costs associated with review and administration of Council's Town Planning Scheme.

Provision of Christmas decorations in Leonora Town site.

Operation of the Leonora Cemetery.

**RECREATION AND CULTURE**

Provision and maintenance of Council owned parks, gardens and grassed oval/recreation ground at Leonora and a contribution to similar facilities within Leinster town site.

Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball court, two squash courts, kitchen, gymnasium and associated facilities and revenues collected from the public for use of these facilities.

Costs of maintenance of Council owned and provided television and radio re-transmission service which includes GWN, WIN and SBS television and WAFM and ABC fine music radio.

Costs and revenues associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of Western Australia.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(r) STATEMENT OF OBJECTIVE (Continued)**

**TRANSPORT**

Maintenance and improvements of 1,300 kilometres of Council controlled unsealed roads, town site footpaths and streets, drainage control, street cleaning and provision and maintenance of street trees. Costs of providing electricity for steel lights in the Leonora/Gwalia town sites and maintenance of Council's works depot and associated infrastructure.

Operation, maintenance and management of Leonora Aerodrome including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators.

Revenues by way of landing fees and Head Tax charges charged to all aircraft with the exception of the Royal Flying Doctors Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

**ECONOMIC SERVICES**

Costs associated with tourism promotion throughout the Shire including employment of a Curator/Promotion Officer at the Gwalia Museum and historic precinct.

Contribution to employment of a Goldfields/Esperance Development Officer operating from Shire Offices - Leonora.

Costs and revenues associated with building control under building regulations, including inspections and issuing building permits.

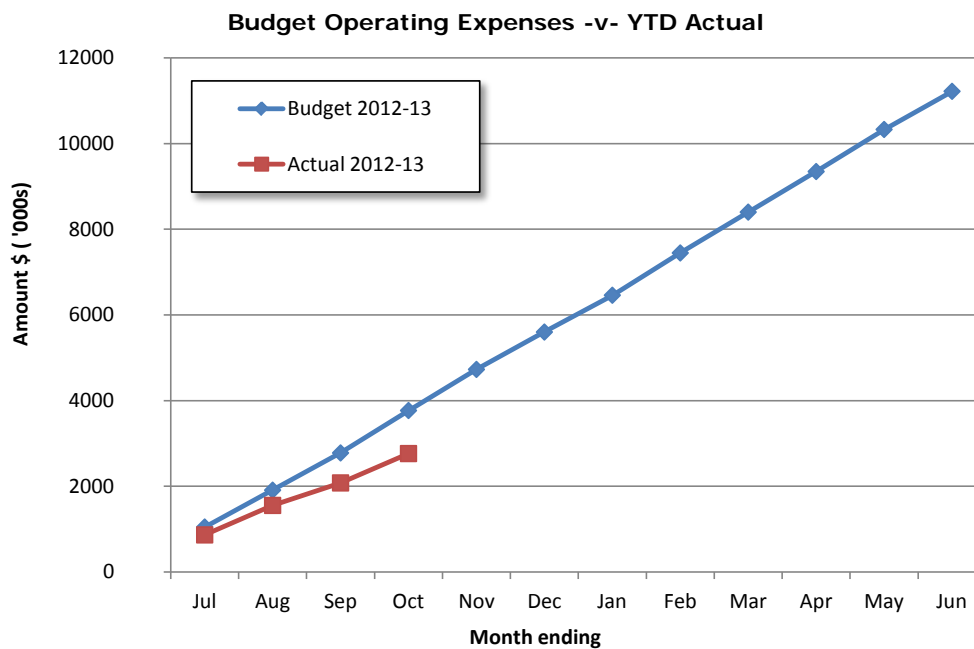
**OTHER PROPERTY & SERVICES**

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others.

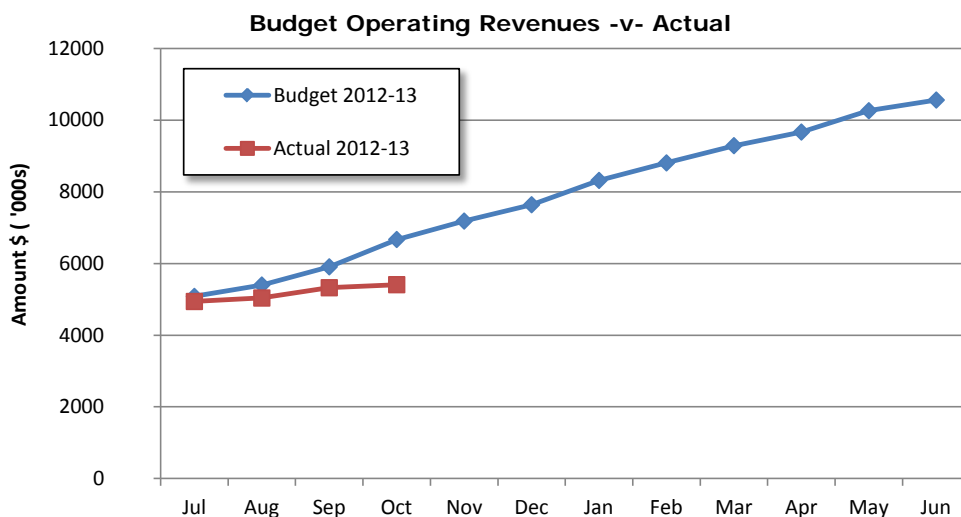
Costing allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities, works and services.

President: \_\_\_\_\_

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**Note 2 - Graphical Representation - Source Statement of Financial Activity****Comments/Notes - Operating Expenses**

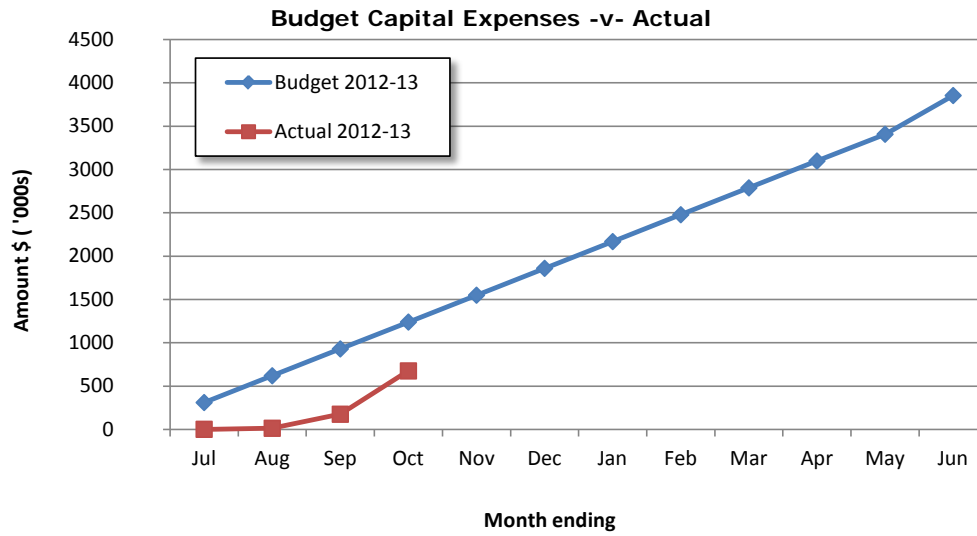
Generally tracking below budget estimates.

**Comments/Notes - Operating Revenues**

YTD revenue is below budget expectation, largely due to delay in the timing of receipt of some grants. For more detail on specific accounts, please refer to Note 13.

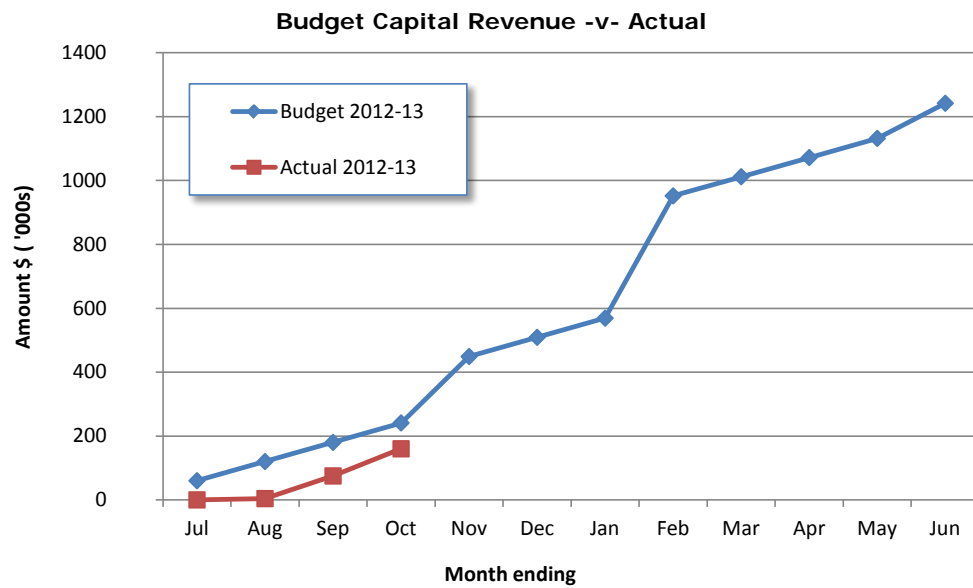
**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**Note 2 - Graphical Representation - Source Statement of Financial Activity**



**Comments/Notes - Capital Expenses**

Capital budget has been allocated at 1/12 for each month. This requires review and adjustment.



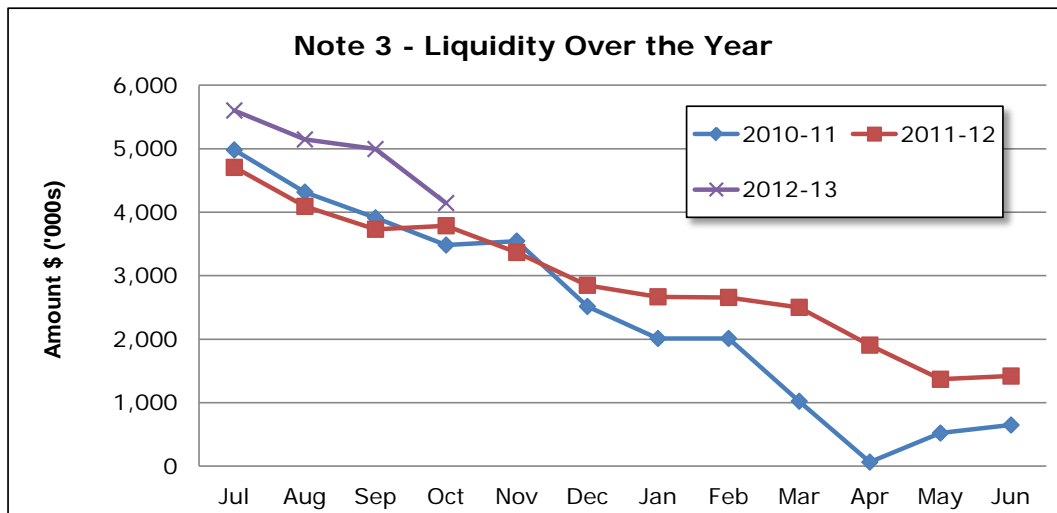
**Comments/Notes - Capital Revenues**

YTD revenue is below budget expectation, but considered to be a timing issue. For more detail on specific accounts, please refer to Note 13.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**Note 3: NET CURRENT FUNDING POSITION**

		Positive=Surplus (Negative=Deficit)		
		2012-13		
	Note	YTD 31st October 2012	30th June 2012	YTD 31st October 2011
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	3,738,794	1,084,981	3,765,174
Cash Restricted	4	395,621	391,002	313,382
Receivables - Rates	6	490,665	41,773	450,725
Receivables -Other	6	88,836	357,524	188,383
Inventories		56,957	47,364	6,022
		4,770,873	1,922,644	4,723,686
<b>Less: Current Liabilities</b>				
Payables		(228,565)	(119,100)	(279,381)
Provisions		(311,403)	(324,322)	(343,633)
		(539,968)	(443,422)	(623,014)
Less: Cash Reserves	7	(395,621)	(391,002)	(313,382)
Add: Cash Backed Provisions		308,993	324,322	0
<b>Net Current Funding Position</b>		<b>4,144,277</b>	<b>1,412,542</b>	<b>3,787,290</b>

**Comments - Net Current Funding Position**

Net Current Funding Position is \$357,000 higher than this time in the previous reporting period.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**Note 4: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Total Amount \$	Institution	Maturity Date
(a) <b>Cash Deposits</b>						
Municipal Account	Variable	3,737,524		3,737,524	NAB	Cheque Acc.
LSL Maximiser	Variable		170,198	170,198	NAB	Cheque Acc.
Fire Maximiser	Variable		11,396	11,396	NAB	Cheque Acc.
Plant Maximiser	Variable		992	992	NAB	Cheque Acc.
Annual Leave Maximiser	Variable		148,191	148,191	NAB	Cheque Acc.
Gwalia Precinct Maximiser	Variable		64,844	64,844	NAB	Cheque Acc.
Cash On Hand	Nil	1,270		1,270	NAB	On Hand
(b) <b>Term Deposits</b>						
N/A				0		
(c) <b>Other Investments</b>						
N/A				0		
<b>Total</b>		<b>3,738,794</b>	<b>395,621</b>	<b>4,134,415</b>		

**Comments/Notes - Investments**

Reserve funds are held in interest bearing accounts, and are available to be called upon at any time.



**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**Note5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	<b>Surplus/(Deficit) on Budget Adoption 17/07/2012</b>			\$ 0	\$ 0	\$ 0	\$ 0 0
A01339	<b>Plant Replacement Reserve</b> - Reduce transfer to Reserve	10.2(C)Sep12	Capital Expenses		100,000		<b>100,000</b>
A01343	<b>Gwalia Reserve</b> - Reduce transfer to Reserve	10.2(C)Sep12	Capital Expenses		40,000		<b>140,000</b>
TBA	<b>Building Maintenance Reserve</b> - Reduce Transfer to Reserve	10.2(C)Sep12	Capital Expenses		60,000		<b>200,000</b>
E320002	<b>New Staff Housing</b> -reduce capital expenditure	10.2(C)Sep12	Capital Expenses		40,000		<b>240,000</b>
E320005	<b>Lot 58-60a Tower Street</b> - increase capital expenditure	10.2(C)Sep12	Capital Expenses			(240,000)	0
<b>Closing Funding Surplus (Deficit)</b>				<b>0</b>	<b>240,000</b>	<b>(240,000)</b>	<b>0</b>

**Shire of Leonora  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31st October 2012**

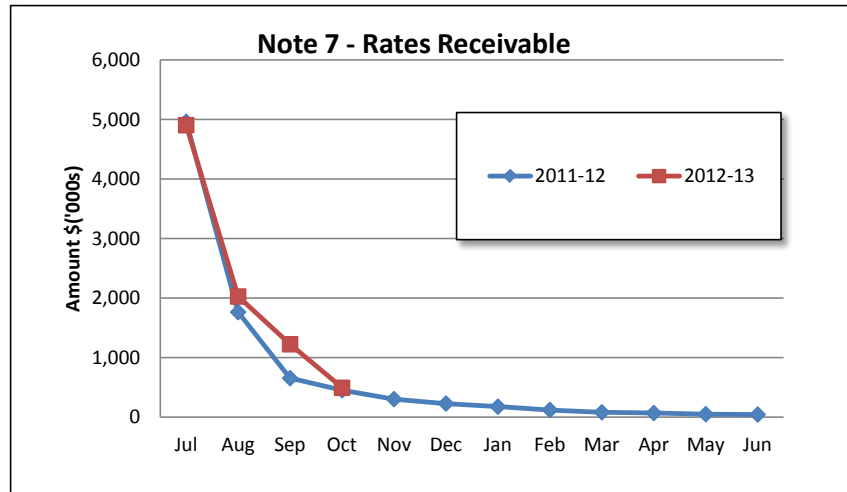
**Note 6: RECEIVABLES**

**Receivables - Rates Receivable**

Opening Arrears Previous Years  
Levied this year  
Less Collections to date  
Equals Current Outstanding

**Net Rates Collectable**  
% Collected

	YTD 31st October 2012	YTD 30th June 2012
	\$	\$
Opening Arrears Previous Years	41,773	53,938
Levied this year	4,954,116	5,037,515
<u>Less</u> Collections to date	(4,505,224)	(5,049,680)
Equals Current Outstanding	<b>490,665</b>	<b>41,773</b>
<b>Net Rates Collectable</b>	<b>490,665</b>	<b>41,773</b>
% Collected	90.18%	99.18%



**Comments/Notes - Receivables Rates and Rubbish**

Rates recovery is progressing very well to date, with final notices issued, and a strong recovery rate to the end of October. Legal action is to commence soon on outstanding

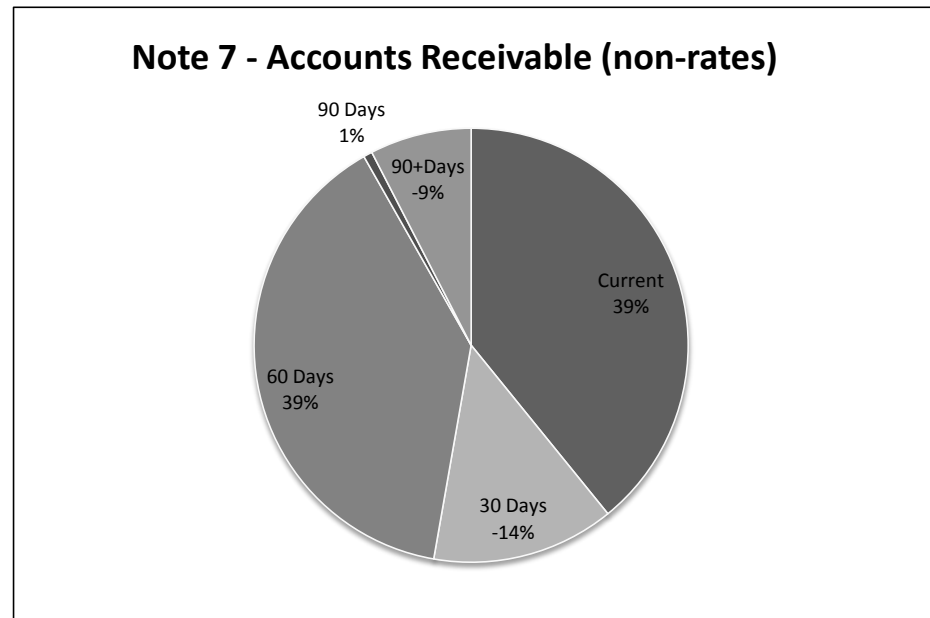
**Receivables - General**

Receivables - General

**Total Receivables General Outstanding**

Amounts shown above include GST (where applicable)

	Current	30 Days	60 Days	90 Days	90+Days
	\$	\$	\$	\$	\$
Receivables - General	60,338	(20,971)	60,122	1,011	(11,664)
<b>Total Receivables General Outstanding</b>					<b>88,836</b>



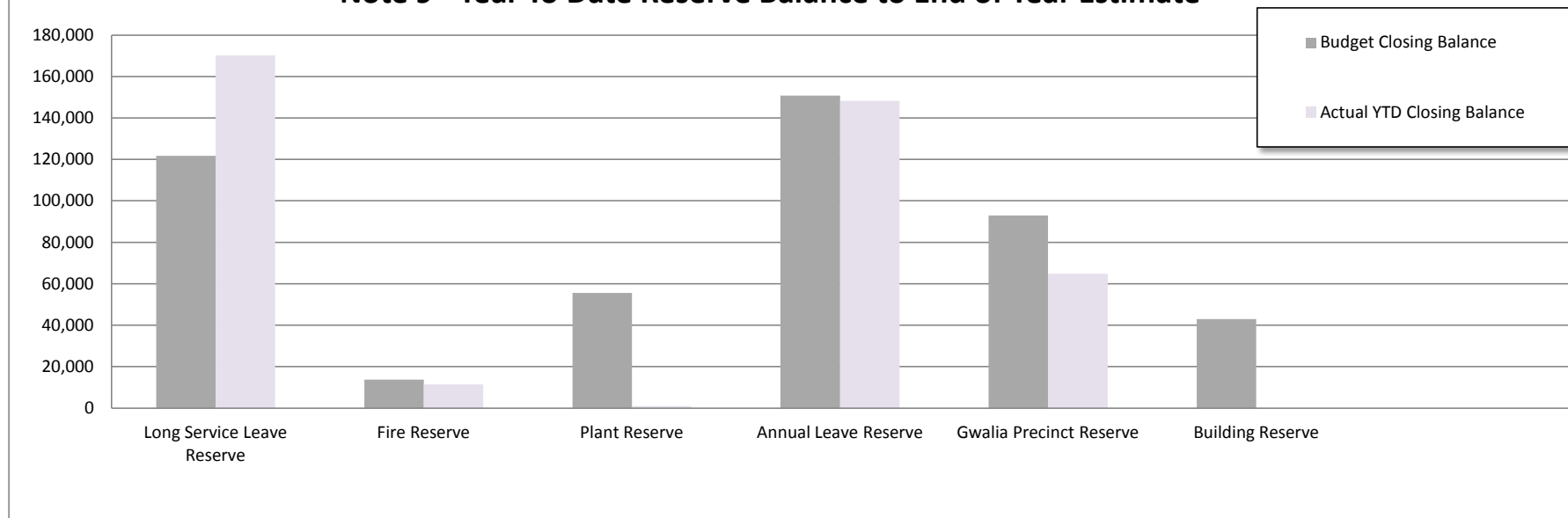
**Comments/Notes - Receivables General**

Outstanding debtors are followed up periodically (every two weeks), with reminders and final demands issued on bad debtors. Collection agency is engaged on long overdue

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**Note 7: Cash Backed Reserve**

2012-13										
Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
Long Service Leave Reserve	\$ 168,216	\$ 0	\$ 1,982	\$ 3,546	\$ 0	\$ (50,000)	\$ 0		\$ 121,762	\$ 170,198
Fire Reserve	11,267	0	129	2,398	4,000	0	(4,000)		13,665	11,396
Plant Reserve	992	0	0	54,530	0	0	0		55,522	992
Annual Leave Reserve	146,465	0	1,726	4,394	0	0	0		150,859	148,191
Gwalia Precinct Reserve	64,062	0	782	28,872	0	0	0		92,934	64,844
Building Reserve	0	0	0	43,000	0	0	0		43,000	0
									0	0
	<b>391,002</b>	<b>0</b>	<b>4,619</b>	<b>136,740</b>	<b>4,000</b>	<b>(50,000)</b>	<b>(4,000)</b>		<b>477,742</b>	<b>395,621</b>

**Note 9 - Year To Date Reserve Balance to End of Year Estimate**

President: \_\_\_\_\_

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**Note 8: CAPITAL DISPOSALS AND ACQUISITIONS**

Actual YTD Profit(Loss) of Asset Disposal				Disposals	Current Budget		
Cost	Accum Depr	Proceeds	Profit (Loss)		YTD 31st October 2012		
					Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$	\$	\$	\$	
				<b>Plant and Equipment</b>			
			0	Asset 300 Great Wall Utility D/Cab	(7,276)	0	7,276
41,923	(4,241)	29,091	(8,591)	Asset 321 2011 Ford Falcon 4L	(9,659)	(8,591)	1,068
			0	Asset 9 2009 Ford Ranger L2229	(5,371)	0	5,371
36,852	(6,401)	19,091	(11,360)	Asset 310 2010 Ford Ranger L2293	0	(11,360)	(11,360)
37,064	(10,439)	19,091	(7,534)	Asset 32 2009 Ford Ranger L2169	(10,154)	(7,534)	2,620
			0	Asset 26 Mack Prime Mover P2019	(85,047)	0	85,047
44,884	(2,038)	22,727	(20,119)	Asset 326 2011 Nissan Navara 6L	(18,621)	(20,119)	(1,498)
			0	Asset 38 2009 Nilfisk Sweeper P2253	(42,304)	0	42,304
			0	Asset 18 Haulmore Trailer P781	20,000	0	(20,000)
			0	Asset 16 Haulmore Trailer P 782	20,000	0	(20,000)
41,876	(3,194)	29,091	(9,591)	Asset 322 2011 Ford Falcon 2L	(10,348)	(9,591)	757
52,509	(5,785)	36,819	(9,905)	Asset 320 2011 Ford FG Sedan 1L	(11,243)	(9,905)	1,338
			0				
			0	<b>Land and Buildings</b>			
			0	Asset L211 Industrial Land	(143,000)	0	143,000
			0				
<b>255,108</b>	<b>(32,098)</b>	<b>155,910</b>	<b>(67,100)</b>		<b>(303,023)</b>	<b>(67,100)</b>	<b>235,923</b>

**Comments - Capital Disposal/Replacements**

Comments	Summary Acquisitions	Current Budget		
		Budget	Actual	Variance
		\$	\$	\$
	<b>Property, Plant &amp; Equipment</b>	862,562	304,058	(558,504)
	<b>Land and Buildings</b>	1,381,796	353,072	(1,028,724)
	<b>Furniture and Equipment</b>	235,748	0	(235,748)
	<b>Infrastructure</b>			
	Roadworks	323,243	0	(323,243)
	Drainage	0	0	0
	Bridges	0	0	0
	Footpath & Cycleways	0	0	0
	Parks, Gardens & Reserves	0	0	0
	Airports	0	0	0
	Sewerage	0	0	0
	Other Infrastructure	913,860	9,737	(904,123)
	<b>Capital Totals</b>	<b>3,717,209</b>	<b>666,867</b>	<b>(3,050,342)</b>

Comments	Buildings	Current Budget		
		This Year		
		Budget	Actual	Variance
		\$	\$	\$
Awaiting final CLGF approval	Youth Centre - External Refurbishment	60,000	0	(60,000)
Tender documents being prepared	Construct New Staff Housing	410,000	0	(410,000)
Progressing in consultation with heritage consultants	Patroni's Guest House Restoration	371,796	111,192	(260,604)
Awaiting final CLGF approval	Building for Vintage Hearse and Truck	300,000	0	(300,000)
Finalised.	Lots 58-60a Tower Street	240,000	241,880	1,880
				0
	<b>Capital Totals</b>	<b>1,381,796</b>	<b>353,072</b>	<b>(1,028,724)</b>

President: \_\_\_\_\_

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**Note 8: CAPITAL DISPOSALS AND ACQUISITIONS**

Comments	Plant & Equipment	Current Budget		
		This Year		
		Budget	Actual	Variance (Under)Over
Finalised	Health Vehicle 4L	\$ 41,737	\$ 41,401	\$ (336)
Will be purchased by end of 2012	Maintenance Grading Camp Genset	17,500	17,135	(365)
Finalised	Utility Vehicle	65,000	65,149	149
Quotations being sourced	Utility Vehicle	38,000	36,558	(1,442)
Finalised	Utility Vehicle	46,000	45,021	(979)
Quotations being sourced	Street Sweeper	80,463	0	(80,463)
Quotations being sourced	Side Tipper Trailer	105,000	0	(105,000)
Quotations being sourced	Side Tipper Trailer	105,000	0	(105,000)
Tender documents being prepared	Prime Mover	240,000	0	(240,000)
Finalised	DCEO Vehicle 2L	41,737	46,557	4,820
Finalised	CEO Vehicle 1L	52,237	52,237	0
Awaiting outcome of position/restructure	CDO Vehicle	29,888	0	(29,888)
				0
	<b>Capital Totals</b>	<b>862,562</b>	<b>304,058</b>	<b>(558,504)</b>

Comments	Furniture & Equipment	Current Budget		
		This Year		
		Budget	Actual	Variance (Under)Over
Funding application through R4R successful. Tender documents being prepared at regional level. Currently liaising with suppliers	TV Radio - Upgrade self help site to digital	\$ 139,748	\$ 0	\$ (139,748)
	Accounting Software Upgrade	96,000	0	(96,000)
				0
	<b>Capital Totals</b>	<b>235,748</b>	<b>0</b>	<b>(235,748)</b>

Comments	Roads	Current Budget		
		This Year		
		Budget	Actual	Variance (Under)Over
Scheduled to commence 2013	R2R - Townsite Reseal	\$ 323,243	\$ 0	\$ (323,243)
	<b>Capital Totals</b>	<b>323,243</b>	<b>0</b>	<b>(323,243)</b>

Comments	Other Infrastructure	Current Budget		
		This Year		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Extend Rubbish Tip Boundary Fence	20,000	0	(20,000)
	Main Street Verandah Refurbishment	10,000	544	(9,456)
Awaiting final CLGF approval	Town Entry Statements	57,610	0	(57,610)
Progressing (engineer currently on site)	Footpath Renewal	320,164	0	(320,164)
Awaiting final CLGF approval	Extension to Street Lighting	220,000	0	(220,000)
Will be progressing by end of 2012	Aerodrome - Bitulastic Seal Apron	71,400	0	(71,400)
Progressing (heritage engineer recently on site to inspect)	Gwalia Headframe Renewal	67,000	2,302	(64,698)
Progressing	Restoration Ken Locomotive	15,000	6,891	(8,109)
Awaiting outcome of funding applications	Restoration Leonora Electric Tram	75,000	0	(75,000)
Currently being investigated	Stock Yards	57,686	0	(57,686)
				0
	<b>Capital Totals</b>	<b>913,860</b>	<b>9,737</b>	<b>(904,123)</b>

President: \_\_\_\_\_

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**Note 9: RATING INFORMATION**

RATE TYPE		Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Budget Rate Revenue \$	Budget Interim Rate \$	Budget Back Rate \$	Budget Total Revenue \$
<b>Differential Rates</b>												
GRV	Residential	0.0580	483	6,440,356	373,541	0	0	373,541	373,541	2,500	0	376,041
	Industrial	0.0580	47	3,537,480	205,174	0	0	205,174	205,174	0	0	205,174
	Commercial	0.0580	29	3,460,322	200,699	0	0	200,699	200,699	0	0	200,699
	Town Centre	0.0580	4	246,770	14,313	0	0	14,313	14,313	0	0	14,313
	Vacant	0.0580	1	17,368	1,007	0	0	1,007	1,007	0	0	1,007
	Miscellaneous	0.0580	11	404,468	23,459	0	0	23,459	25,602	0	0	25,602
	Mining Tenement	0.0580	6	2,399,248	139,156	0	0	139,156	139,156	0	0	139,156
UV	Mining Tenement	0.1280	1,112	26,398,746	3,379,039	19,663	0	3,398,702	3,375,658	0	0	3,375,658
	Pastoral	0.0480	26	1,244,156	59,719	0	0	59,719	59,800	0	0	59,800
	Rural	0.0480	2	50,000	2,400	0	0	2,400	1,924	0	0	1,924
<b>Sub-Totals</b>			1,721	44,198,914	4,398,508	19,663	0	4,418,171	4,396,874	2,500	0	4,399,374
<b>Minimum Rates</b>		<b>Minimum \$</b>										
GRV	Residential	267	19	0	5,073	0	0	5,073	5,073	0	0	5,073
	Industrial	267	11	0	2,937	0	0	2,937	2,937	0	0	2,937
	Commercial	267	4	0	1,068	0	0	1,068	1,068	0	0	1,068
	Town Centre	267	3	0	801	0	0	801	801	0	0	801
	Vacant	267	59	0	15,753	(1,137)	0	14,616	16,020	0	0	16,020
	Miscellaneous	267	3	0	801	0	0	801	801	0	0	801
	Mining tenement	267	1,048	0	279,816	11,103	0	290,919	282,486	15,000	0	297,486
UV	Pastoral	267	4	0	1,068	0	0	1,068	1,068	0	0	1,068
	Rural	267	3	0	801	0	0	801	801	0	0	801
<b>Sub-Totals</b>			1,154	0	308,118	9,966	0	318,084	311,055	15,000	0	326,055
Written Back								4,736,255				4,725,429
								0				(15,000)
								4,736,255				4,710,429
Discounts								0				0
<b>Totals</b>								4,736,255				4,710,429

**Comments - Rating Information**

All land except exempt land in the Shire of Leonora is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2012/13 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**10. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

The Shire of Leonora has no borrowings.

(b) New Debentures

No new debentures were raised during the reporting period.

President: \_\_\_\_\_

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**Note 11: GRANTS AND CONTRIBUTIONS**

Program/Details GL	Grant Provider	Approval	2012-13 Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
<b>GENERAL PURPOSE GRANTS</b>								
Grants Commission	WALGGC	Y	276,986		276,986		64,347	212,639
Federal Roads	WALGGC	Y	263,589		263,589		59,210	204,379
Country Local			675,220		675,220		0	675,220
<b>HEALTH</b>								
Medical Centre			20,000		20,000		0	20,000
EHO Contributions	Various Shires	Y	0	10,691	10,691		10,691	0
Aged Care Feasibility			20,000		20,000		0	20,000
<b>LAW, ORDER, PUBLIC SAFETY</b>								
Fire Prevention Grant			7,280		7,280		0	7,280
<b>WELFARE SERVICES</b>								
Childcare	Dept. Comm & Welfare		61,552		61,552		11,000	50,552
Youth Programs	Dept. Child Protect.		65,518		65,518		30,260	35,258
<b>RECREATION AND CULTURE</b>								
Recreation Centre	Dept. of Sports & Rec.		113,000			113,000	0	113,000
Centrelink Agent	Centrelink		37,779		37,779		12,593	25,186
CRC			111,500		111,500		0	111,500
<b>ECONOMIC SERVICES</b>								
Contract building Surveyor	Various Shires	Y	0	10,687	10,687		10,687	0
GEDC Officer	Various Shires	Y	0	13,636	13,636		13,636	0
Gold Treat Plant	Shire of Menzies	Y	0	10,000	10,000		10,000	0
Tidy Towns			0	970	970		970	0
Golden Gift Contribution	Various	Y	0	5,060	5,060		5,060	0
<b>TRANSPORT</b>								
<b>MRWA ROAD FUNDING</b>								
Project Grants	MRWA Funding		132,099		96,699	35,400	3,801	128,298
Direct Grants	MRWA RRG		373,257		373,257	0	0	373,257
<b>OTHER ROAD/STREETS GRANTS</b>								
Roads To Recovery	Building Program		2,586,411		2,263,168	323,243	0	2,586,411
<b>OTHER PROPERTY &amp; SERVICES</b>								
Grant - Projects			91,500		91,500	0	0	91,500
<b>TOTALS</b>			<b>4,835,691</b>	<b>51,044</b>	<b>4,415,092</b>	<b>471,643</b>	<b>232,255</b>	<b>4,654,480</b>

Operating	4,364,048	232,255
Non-Operating	471,643	0
	<u>4,835,691</u>	<u>232,255</u>



President: \_\_\_\_\_

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**Note 12: TRUST FUND**

Council holds no funds on behalf of other entities.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**Note 13: MAJOR VARIANCES****Comments/Reason for Variance****13.1 OPERATING REVENUES****13.1.2 GENERAL PURPOSE FUNDING***I030019 - Grant Equalisation*

Reduction in allocation from data provided at budget preparation (\$19,601 less than advised for 12/13)

*I030021 - Grant Roads (Untied)*

Reduction in allocation from data provided at budget preparation (\$26,749 less than advised for 12/13)

*I030028 - Grant - CLGF 11-12*

Quotes now in for projects and can be submitted to RDL. Also need to forward reviewed FCWP.

*I030009 - Rates Additional UV*

Higher than original budget estimate (currently \$23,282 over budget estimate). Any decrease in valuations on mining tenements throughout the year could still affect this figure with reduced income.

**13.1.7 RECREATION AND CULTURE***I117001 - CRC Operational Wages Grant*

Grant acquittals submitted, awaiting payment authorisation (\$25,000)

*I117002 - Grant - CRC Equipment*

Grant acquittals submitted, awaiting payment authorisation (\$10,000)

*I117003 - Grant - CRC Other*

Grant acquittals submitted, awaiting payment authorisation (\$20,000)

**13.1.8 TRANSPORT***I122200 - MRWA Direct Grant*

Claim not yet submitted (\$91,199)

*I122211 - RRG Kookynie Malcolm Road*

Claim to be submitted for first 40% of funds during November

*I122212 - RRG Leonora Mt Ida Road*

Claim to be submitted for first 40% of funds during November

*I122213 - Natural Disaster Reinstatement*

Still awaiting previous claim to be approved before continuing works and submitting more claims

**13.1.9 ECONOMIC SERVICES***I134 Gwalia Historical Precinct*

Higher income than budget estimate (&gt;\$16,000)

**13.2 OPERATING EXPENSE****13.2.4 HEALTH***E074075 Doctor Top Up Salary*

Payment made for six months (\$70,695) rather than monthly payments of \$11,782

*E07022 Aged Care Feasibility Study*

Project has not yet commenced, therefore no expenditure

**13.2.5 EDUCATION & WELFARE***E081 Education*

Training programs not yet in full swing, therefore less expenditure to date than budgeted.

*E082 Youth Services*

Operating with less staff than budgeted at youth centre until appointment of new officer, therefore less expenditure to date than budgeted.

**13.2.6 COMMUNITY AMENITIES***E101020 Domestic Refuse Collection*

YTD budget should be allocated at 1/12 per month, not as full allocation at this point.

*E102020 Commercial Refuse Collection*

YTD budget should be allocated at 1/12 per month, not as full allocation at this point.

*E107042 Othe Community Amenities Insurance*

YTD budget should be allocated at 1/12 per month, not as full allocation at this point.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**Note 13: MAJOR VARIANCES**

Comments/Reason for Variance
------------------------------

**13.2.8 TRANSPORT***E122209 - Natural Disaster Reinstatement*

Still awaiting previous claim to be approved before continuing works and submitting more claims

*E122040 Roadworks Maintenance*

Alteration to timing of programme

*E122043 Bush Grading*

Alteration to timing of programme

*E122044 Depn Road Infrastructure*

Alteration to timing of programme

*E122207 RRG Kookynie Malcolm Road*

Alteration to timing of programme

*E122160 Street Cleaning*

Alteration to timing of programme

*E122212 RRG 12-13 Preservation Old Agnew*

Alteration to timing of programme

*E122213 RRG 12-13 Improvement Old Agnew*

Alteration to timing of programme

**13.2.9 ECONOMIC SERVICES***E132076 - NG Tourism Working Group*

Alteration to timing of programme

*E134013 - Museum Maintenance*

Alteration to timing of programme

*E134026 - Website Maintenance*

Alteration to timing of programme (project has not yet commenced)

**13.2.10 OTHER PROPERTY AND SERVICES***E142011 Salaries Admin*

Some payouts in leave entitlements etc has altered this figure. When provisions for leave are adjusted, this will come back in line with budget figure.

*E142030 Insurance Admin*

YTD Budget allocation should be amended to reflect full allocation at this point

*E143040 Insurance on Works*

YTD Budget allocation should be amended to reflect full allocation at this point

*E144010 Fuels and Oils*

Alteration to timing of program

*E144030 Parts and Repairs*

Alteration to timing of program

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st October 2012**

**Note 13: MAJOR VARIANCES**

**Comments/Reason for Variance**

**13.3 CAPITAL REVENUE**

**13.3.2 PROCEEDS FROM DISPOSAL OF ASSETS**

Alteration to timing of program

**13.4 CAPITAL EXPENSES**

**13.4.2 LAND AND BUILDINGS**

Alteration to timing of program

**13.4.3 PLANT AND EQUIPMENT**

Alteration to timing of program

**13.4.4 FURNITURE AND EQUIPMENT**

Alteration to timing of program

**13.4.5 INFRASTRUCTURE ASSETS - ROADS**

Alteration to timing of program

**13.4.6 INFRASTRUCTURE ASSETS - OTHER**

Alteration to timing of program

**13.5 OTHER ITEMS**

**13.5.1 RATE REVENUE**

*1030009 - Rates Additional UV*

Higher than original budget estimate (currently \$23,282 over budget estimate). Any decrease in valuations on mining tenements throughout the year could still affect this figure with reduced income.

President: \_\_\_\_\_

**10.0 REPORTS OF OFFICERS**

**10.2 DEPUTY CHIEF EXECUTIVE OFFICER**

**10.2(B) ACCOUNTS FOR PAYMENT**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 20th November, 2012

**AGENDA REFERENCE:** 10.2 (B) NOV 12

**SUBJECT:** Accounts for Payment

**LOCATION / ADDRESS:** Nil

**NAME OF APPLICANT:** Nil

**FILE REFERENCE:** Nil

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 15<sup>th</sup> November, 2012

**BACKGROUND**

Attached statement consists of accounts paid by Delegated Authority and Direct Bank Transactions represented by **Cheques 16420 to 16425 and 16468 to 16501** and totalling **\$50,671.80**, and accounts paid by Council Authorisation represented by **Cheques 16502 to 16575** totaling **\$211,657.25** be authorised for payment.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

**STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

**RECOMMENDATIONS**

That accounts paid by Delegated Authority and Direct Bank Transactions represented by **Cheques 16420 to 16425 and 16468 to 16501** and totalling **\$50,671.80**, and accounts paid by Council Authorisation represented by **Cheques 16502 to 16575** totaling **\$211,657.25** be authorised for payment.

**VOTING REQUIREMENT**

Simple Majority

President: \_\_\_\_\_

**COUNCIL DECISION**

**Moved Cr SJ Heather Seconded Cr P Craig**, that accounts paid by Delegated Authority and Direct Bank Transactions represented by **Cheques 16420 to 16425 and 16468 to 16501** and totalling **\$50,671.80**, and accounts paid by Council Authorisation represented by **Cheques 16502 to 16575** totaling **\$211,657.25** be authorised for payment.

**CARRIED (7 VOTES TO 0)**

President: \_\_\_\_\_

<b>Shire of Leonora</b>				
<b>Monthly Report - List of Accounts Paid by Delegated Authority</b>				
<b>Submitted to Council on the 20th November, 2012</b>				
<p>The following list of accounts has been paid via <b>direct bank transactions</b> since the previous list of accounts, totalling <b>\$3,442.20</b>.</p>				
<p>_____</p> <p><b>CHIEF EXECUTIVE OFFICER</b></p>				
<b>Direct Deposits</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
1 (D/D)	12/10/2012	Alliance Equipment Finance	Lease on CRC P/Copier – Oct 2012 B/S	275.84
1 (D/D)	18/10/2012	National Australia Bank	Bank Fee – October 2012 B/S	105.00
1 (D/D)	18/10/2012	Toyota Financial Services	GEDC Vehicle – October 2012 B/S	1,476.05
1 (D/D)	22/10/2012	Alliance Equipment Finance	Lease on Office P/Copier – Oct 2012 B/S	1,121.55
1 (D/D)	31/10/2012	National Australia Bank	Bank Fee – October 2012 B/S	185.60
1 (D/D)	31/10/2012	National Australia Bank	Bank Fee – October 2012 B/S	112.00
1 (D/D)	08/11/2012	National Australia Bank	Bank Fee – November 2012 B/S	155.16
1 (D/D)	09/11/2012	Westnet Pty Ltd	CRC Internet – November 2012 B/S	11.00
			<b>GRAND TOTAL</b>	<b>\$3,442.20</b>

President: \_\_\_\_\_

<b>Shire of Leonora</b>				
<b>Monthly Report - List of Accounts Paid by Delegated Authority</b>				
<b>Submitted to Council on the 20th November, 2012</b>				
The following list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Cheques numbered from <b>16420 to 16425</b> and <b>16468 to 16501</b> and totalling <b>\$47,229.60</b>				
<hr/>				
<b>CHIEF EXECUTIVE OFFICER</b>				
<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
1 (D/D)	17/10/2012	Shire of Leonora	Salaries & Wages – PPE: 17.10.2012	58,203.00
16420	17/10/2012	L.G.R.C.E.U.	Union Fee – PPE: 17.10.2012	19.40
16421	17/10/2012	Shire of Leonora	Tax/Rent – PPE: 17.10.2012	20,817.88
16422	17/10/2012	W.A.L.G.S. Plan	Superannuation – PPE: 17.10.2012	9652.17
19423	17/10/2012	Child Support Agency	Child Support – PPE: 17.10.2012	952.70
16424	17/10/2012	Asgard Super	Superannuation – PPE: 17.10.2012	526.68
16425	17/10/2012	Plum Super	Superannuation – PPE: 17.10.2012	111.23
16468	18/10/2012	Garry J Agnew – (CANCELLED CHQ)	Building & Health Report	7,785.93
16469	18/10/2012	Building Commission	Building Commission Fee on B/L No: 08/12	35.50
16470	23/10/2012	R F Young	Contract Grading	8,182.90
16471	25/10/2012	Leonora Painting Service	Painting of CEO House including parch all surface holes and cracks, walls ceilings and 3 coats of paint.	9,350.00
16472	25/10/2012	Gail Ross	Reimbursement – Expenses from Goldfields Expo and Hoover House Purchases	272.40
16473	25/10/2012	Symantec Renewal Centre	Symantec Licence Renewal	738.43
16474	26/10/2012	Documentary Services P/L Trust Account (CANCELLED D/D)	Purchase of Lots 122, 351 & 352 Tower Street	265,970.40
16475	26/10/2012	Hampton Livestock Transport (CANCELLED D/D)	Cartage of Stock from Clover Downs to Muchea	5,610.00
16476	30/10/2012	Netlogic Information Technology	Assessment of Computer Stations within the Shire of Leonora and supply of Hardware as required	7,125.00
1 (D/D)	31/10/2012	Shire of Leonora	Salaries & Wages – PPE: 31.10.2012	59,781.00
16477	31/10/2012	L.G.R.C.E.U.	Union Fee – PPE: 31.10.2012	19.40
16478	13/10/2012	Shire of Leonora	Tax/Rent – PPE: 31.10.2012	20,976.32
16479	31/10/2012	W.A.L.G.S. Plan	Superannuation – PPE: 31.10.2012	9,837.51
16480	31/10/2012	Child Support Agency	Child Support – PPE: 31.10.2012	754.70
16481	31/10/2012	Asgard Superannuation	Superannuation – PPE: 31.10.2012	526.68
16482	31/10/2012	Plum Super	Superannuation – PPE: 31.10.2012	139.05
16483	31/10/2012	Care Super	Superannuation – PPE: 31.10.2012	50.59
16484	31/10/2012	Building Commission	Building Commission Fee – B/L No: 12/12 & 13/12	637.62
			<b>Sub Total</b>	<b>\$32,941.87</b>



President: \_\_\_\_\_

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
			<b>Balance Brought Forward</b>	<b>\$32,941.87</b>
16485	31/10/2012	Construction Training Fund	Construction Training Fund Fee – B/L No: 12/12 & 13/12	1,422.66
16486	31/10/2012	Judy Carter	Bond Refund on Hire of Bus	200.00
16487	02/11/2012	Horizon Power	Electricity Usage	22,393.26
16488	05/11/2012	R F Young	Contract Grading	5,155.70
16489	07/11/2012	LGIS Risk Management	LGISWA OHS Audits and Advice	4,781.70
16490	07/11/2012	WA Cricket Association	Equipment for Leonora Cricket Club	346.45
16491	07/11/2012	ZimboyZ	Golden Gift 2013 Entertainment	750.00
16492	08/11/2012	Sparlon Electrical	Floodlights – Leonora Airport	2,922.70
16493	08/11/2012	Garry J Agnew (Cancelled Chq)	Health & Building Contract	5,728.60
1 (D/D)	14/11/2012	Shire of Leonora	Salaries & Wages – PPE: 14.11.2012	54,904.00
16494	14/11/2012	L.G.R.C.E.U	Union Fee – PPE: 14.11.2012	19.40
16495	14/11/2012	Shire of Leonora	Tax/Rent – PPE: 14.11.2012	18,264.20
16496	14/11/2012	W.A.L.G.S. Plan	Superannuation – PPE: 14.11.2012	9,710.39
16497	14/11/2012	Child Support Agency	Child Support – PPE: 14.11.2012	754.70
16498	14/11/2012	Plum Super	Superannuation – PPE: 14.11.2012	134.31
16499	14/11/2012	Care Super	Superannuation – PPE: 14.11.2012	45.26
16500	14/11/2012	Pipeline Mining and Civil Contracting	Contracted Works and associated Costs as per Works Managers Instructions	14,441.63
16501	14/11/2012	Telstra	Phone/Internet Usage – Shire Properties	3,859.71
			<b>GRAND TOTAL</b>	<b>\$47,229.60</b>

President: \_\_\_\_\_

<b>Shire of Leonora</b>				
<b>Monthly Report - List of Accounts Paid by Authorisation of Council</b>				
<b>Submitted to Council on the 20th November, 2012</b>				
<p>Cheques numbered from <b>16502</b> to <b>16575</b> totaling <b>\$211,657.25</b> submitted to each member of the Council on 20th November, 2012 have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing.</p>				
<p>_____</p> <p><b>CHIEF EXECUTIVE OFFICER</b></p>				
<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
16502	20/11/2012	Aerodrome Management Services	Provision of Aerodrome Specialist to provide Airport Compliance Assistance at Leonora	5,738.33
16503	20/11/2012	Air BP	Avgas and Jet Fuel Purchases	3,016.38
16504	20/11/2012	Amcom IP Telephony Pty Ltd	Phone Usage - Medical Centre	27.50
16505	20/11/2012	ATOM Supply	Tools and Supplies for Depot	965.37
16506	20/11/2012	Australia's Golden Outback	Editorial and Advertisement in 2013 Australia's Golden Outback Holiday Planner	2,620.25
16507	20/11/2012	Bridgestone	Parts as requested by Works Manager	1,554.96
16508	20/11/2012	Built By Geoff Fencing	Manufacture and supply 1200 mm tall Wiluna Style tubular steel panels for 229 Hoover Street	4,378.00
16509	20/11/2012	Bunnings Building Supplies Pty Ltd	Gardening Supplies, Tools and Goods for Museum and Child Care Facility	1,215.47
16510	20/11/2012	Business Key	Advertising Costs	654.50
16511	20/11/2012	Canning Pool and Pump Centre	Pool cleaner, treatment and Chlorinator for Lot 289 Queen Victoria	2,081.90
16512	20/11/2012	Central Hotel	Accommodation for IT Technician 25th and 26th October, 2012	230.00
16513	20/11/2012	Chubb Security Services Ltd	ATM Fees October, 2012	2,240.92
16514	20/11/2012	City Of Kalgoorlie/Boulder	2nd Quarterly Contribution - Regional Records Facility	5,087.50
16515	20/11/2012	Clarkey's Carpentry	Erect Pool Fencing at 29 Hoover Street	586.30
16516	20/11/2012	Collins Distributors	Museum Stock	291.06
16517	20/11/2012	Commissioner of Police	Renewal of Firearm Collector's Licence for Museum	45.70
16518	20/11/2012	Core Business Australia	Asset Data Summary, Data Collection & Compilation	13,413.68
16519	20/11/2012	Corporate & Resource Consultants P/L	Stationery Order - Shire - October, 2012	1,795.89
16520	20/11/2012	Corporate Express	A4 Diaries for 2013	123.20
16521	20/11/2012	Courier Australia	Freight Costs	322.04
			<b>Sub Total</b>	<b>\$46,388.95</b>

President: \_\_\_\_\_

Cheque	Date	Name	Item	Payment
			<b>Balance Brought Forward</b>	<b>\$46,388.95</b>
16522	20/11/2012	CPS Wear Parts	Parts for Grader	2,719.62
16523	20/11/2012	CR Hose Glassware Pty Ltd	Red and White Wine Glasses for Hoover House	1,084.60
16524	20/11/2012	Eagle Petroleum (WA) Pty Ltd	Motorcharge Retail Costs + Fuel Purchases	1,281.83
16525	20/11/2012	Elite Gym Hire	Hire of Gym Equipment for December, 2012	305.85
16526	20/11/2012	Emma Cadd.	Toys and Supplies for child Care Centre Upgrade - Community Grant	362.50
16527	20/11/2012	Express Yourself Printing	Goods sold on consignment - Leonroa CRC	123.60
16528	20/11/2012	Forman Bros	Supply 2 Hose Reel Ends with fittings, New Retic Controller and General Check-up of Shire House and Test Back Flow Device at Info Bay.	2,367.20
16529	20/11/2012	Gail Ross	Reimbursement Hoover House consumables	65.50
16530	20/11/2012	Galaxy Embroidery and Printing	Goods purchased for Resale - Museum	906.10
16531	20/11/2012	Goldfields Institute of Technology	Course Fees for Cert III Children's Services - A Nardone	1,603.25
16532	20/11/2012	Goldfields Nissan	Accessories for Nissan Patrol + Amount Owing on Invoice 1995251	11,282.00
16533	20/11/2012	Goldfields Truck Power	Lamp and Barrier Cream as requested by Works Manager (P2019)	476.88
16534	20/11/2012	Goldfields Valuation Services Pty Ltd	Valuation Fee - Industrial Land	660.00
16535	20/11/2012	Goldline Distributors	Goods ordered for Hoover House, Cleaning Products and Supplies for Maintenance of Shire Facilities	2,062.11
16536	20/11/2012	Harvey Norman, Kalgoorlie	Washing Machine for P500	448.00
16537	20/11/2012	Horizon Power	Power Usage - Shire Properties	5,009.91
16538	20/11/2012	In Bloom floral Design and Gifts	Flowers for Cr. Larnie Petersen following Death of her mother	200.00
16539	20/11/2012	Intelara Pty Ltd	Fees for Consulting Engineering Services for Barnes Federal Theatre	1,885.81
16540	20/11/2012	J L Sherriff	Gwalia Townsite Interpretation Project Claim 2	13,068.00
16541	20/11/2012	Jason Signmakers	Steel Flex Guide Posts with Delineators as Per Engineer's Instructions	2,031.70
16542	20/11/2012	Journey Jottings	Mail-It Map 5th edition - Goods for Resale - Museum	69.66
16543	20/11/2012	Juwest Pty Ltd	Pour Concrete path from gazebo to toilet slab as per request	1,650.00
16544	20/11/2012	Kalgoorlie Furniture	Queen Bed and Base for 137B Hoover Street	1,199.00
16545	20/11/2012	Kalgoorlie Retravision	Child care Centre Appliances/Electronics + Vacuum cleaner and Bags for Depot	2,333.00
16546	20/11/2012	Kleenheat Gas	Facility Fees and gas Cylinders	408.62
16547	20/11/2012	L & W Sales	Measuring Tape, Caulking Gun, Polishing Kit and Poly for Hoover House Maintenance	94.75
16548	20/11/2012	Landgate	Land Valuations	1,581.70
			<b>Sub Total</b>	<b>\$101,670.14</b>

President: \_\_\_\_\_

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
			<b>Balance Brought Forward</b>	<b>\$101,670.14</b>
16549	20/11/2012	Leinster District Racing Club Inc	Power Upgrades - Leinster Stables - Community Grant	8,800.00
16550	20/11/2012	Leonora District High School	Sponsorship for Leonora District High School Presentation Night	200.00
16551	20/11/2012	Leonora Post Office	Postage Costs for October, 2012	458.60
16552	20/11/2012	Libby Huel	Reimbursement Tidy Towns Judging Expenses	183.70
16553	20/11/2012	Local Government Managers Australia	Course Registration T Browning	1,560.00
16554	20/11/2012	Mackay Projects Pty Ltd	Engineering Services for September - October, 2012	38,170.00
16555	20/11/2012	McMahon Burnett Transport	Freight Costs	2,916.28
16556	20/11/2012	Office National Kalgoorlie	Monthly Photocopier Service and Fees	1,939.03
16557	20/11/2012	Onsite Rental Group	Plant Hire - October, 2012	7,590.58
16558	20/11/2012	Outback Parks&Lodges	Accommodation for S Harris	1,179.20
16559	20/11/2012	Quest Yelverton Kalgoorlie	Accommodation for S Harris and E Cadd	445.55
16560	20/11/2012	Sarah Mazza	Expense reimbursement - Tidy Towns judging	282.90
16561	20/11/2012	Sigma Chemicals	Chemicals for Pool maintenance	2,966.00
16562	20/11/2012	Skippers Aviation Pty Ltd	Flight costs	1,196.00
16563	20/11/2012	Sunny Sign Company Pty Ltd	Brackets and Posts as requested by Works Manager	428.56
16564	20/11/2012	Synthetic Turf Products	Balance for Installation of Synthetic Grass to Medium Strips	9,340.00
16565	20/11/2012	Tanya Nardone	Reimbursement for Goods purchased for Resale at CRC	357.43
16566	20/11/2012	Toll Fast	Freight Costs	540.51
16567	20/11/2012	Toll Ipec Pty Ltd	Freight Costs	21.08
16568	20/11/2012	UHY Haines Norton	Monthly Accounting Fees + Course Registration for G Leslie	7,716.50
16569	20/11/2012	WA Country Health Service - Goldfields	Rental of Surgery and Consulting Rooms October 2012	408.80
16570	20/11/2012	Wajon Publishing Company	Colour guide to Spring Wildflowers	371.50
16571	20/11/2012	Water Corporation	Water Usage	4,378.10
16572	20/11/2012	West Australian Newspapers Ltd	Advertising Costs - Museum/Shire	999.40
16573	20/11/2012	Westland Autos No1 Pty Ltd	Ford Falcon GS Less Trade In (CEO Vehicle)	17,268.98
16574	20/11/2012	Whitehouse Hotel	Council Meeting Refreshments	261.30
16575	20/11/2012	Wurth Australia Pty Ltd	Parts for Depot	7.11
			<b>GRAND TOTAL</b>	<b>\$211,657.25</b>

President: \_\_\_\_\_

**11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.****A. ELECTED MEMBERS**

Nil

**11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING****11.0(B) OFFICERS****11.0(B)(i) TENDER – BITUMEN SEALING LEONORA TOWNSITE STREETS**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 20<sup>th</sup> November, 2012

**AGENDA REFERENCE:** 11.1 (B)(i) NOV 12

**SUBJECT:** Tender – Re-sealing Leonora Townsite Streets

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Tenders General 10.7

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 16<sup>th</sup> November, 2012

**BACKGROUND**

On the 13<sup>th</sup> October, 2012 tenders were invited from suitably qualified contractors to carry out approximately 47,500m<sup>2</sup> of bitumen sealing over Leonora Townsite Streets.

The advertisement which appeared in the West Australian on the 13<sup>th</sup> October, 2012 detailed tender closing time and date being 4.00pm on Tuesday 30<sup>th</sup> October, 2012.

Tenders were opened by the Chief Executive Officer, Mr Jim Epis in the presence of Mr. Patrick Kelly JP, Shire Ranger after closing time and date.

Tenders were received from the following

- |   |              |
|---|--------------|
| • Total Asphalt and Traffic Management Services | \$383,510.00 |
| • Bitutek Pty Ltd                               | \$406,262.00 |
| • Boral Asphalt                                 | \$447,618.00 |

All tenders included the Goods and Services Tax.

President: \_\_\_\_\_

### **STATUTORY ENVIRONMENT**

Local Government (Functions and General) Regulations 11 states that tenders are to be publicly invited before a Local Government enters into a Contract for another person to supply goods or services if the consideration under the Contract is expected to be worth more than \$100,000.00.

### **POLICY IMPLICATIONS**

There are no Policy implications resulting from the recommendation of this report.

### **FINANCIAL IMPLICATIONS**

An amount of \$323,243.00 is contained within the current budget for this project. If the lowest tender is accepted the project costs will still exceed budget amount however other savings will be made on other projects before 30<sup>th</sup> June, 2013.

### **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

### **RECOMMENDATIONS**

That Council accepts the tender submitted by Total Asphalt & Traffic Management Services, the total being \$383,510.00 including GST.

### **VOTING REQUIREMENT**

Simple majority required.

### **COUNCIL DECISION**

**Moved Cr P Craig, Seconded Cr RA Norrie**, that Council accepts the tender submitted by Total Asphalt & Traffic Management Services, the total being \$383,510.00 including GST.

**CARRIED (7 VOTES TO 0)**

President: \_\_\_\_\_

*Mr. G. A. Agnew, Contract Environmental Health Officer/Building Surveyor entered the meeting at 10:20 am.*

**11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**11.0(B) OFFICERS**

**11.0(B)(ii) APPLICATION FOR PLANNING APPROVAL**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 20<sup>th</sup> November, 2012

**AGENDA REFERENCE:** 11.1 (B)(ii) NOV 12

**SUBJECT:** Application for Planning Approval

**LOCATION / ADDRESS:** Lot 23 Tower Street, Leonora

**NAME OF APPLICANT:** Ainsley Kemp

**FILE REFERENCE:** 21.1.0

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Garry Agnew

**OFFICER:** Principal Environmental Health Officer/Building Surveyor

**INTEREST DISCLOSURE:** Nil

**DATE:** 16<sup>th</sup> November, 2012

**BACKGROUND**

**SUMMARY**

Council is asked to consider an Application for Planning Approval for an “Additional Use” (car hire) at the Leonora Motor Inn Lot 23 (942 & 943) Tower Street Leonora.

**COMMENT**

Council is in receipt of an Application for Planning Approval from Ainsley Kemp for an “Additional Use” (car-hire) at the Leonora Motor Inn lot 23 (942 & 943) Tower Street Leonora – **see Attachment 10.3(A).1**. The proposal is to park 4 hire vehicles (Europcar Australia) for display purpose inside the lot boundary to the north of the Muster Point Area at the front of the Leonora Motor Inn – see Option ‘2’ on the attached site plan.

The vehicle hire activity will be advertised by the placement of 4 x 3m high portable tear drop flags adjacent to the 4 parked vehicles during working hours. All administration for the activity will be conducted within the Leonora Motor Inn Reception Office.

At the end of each working day the vehicles and tear drop fags will be removed to behind the Leonora Motor Inn building line – as marked on the attached site plan.

Council is informed that lot 23 Tower Street Leonora are zoned as “Town Centre” under the Shire of Leonora Town Planning Scheme No.1.

The proposed additional activity at lot 23 Tower Street is defined as Trade Display which according to the Shire of Leonora Town Planning Scheme No.1: *means land and buildings used for the display of trade goods and equipment for the purpose of advertisement.*

President: \_\_\_\_\_

The Shire of Leonora Town Planning Scheme No.1 Table 1 – Zoning Table has a ‘P’ Use Class symbol for Trade Display in the ‘Town Centre’ zone.

Clause 3.2.2 of the Shire of Leonora Town Planning Scheme No.1 states that the symbol ‘P’ used in the cross reference in Table 1 means: *that the use is permitted provided it complies with the relevant standards and requirements laid down in the Scheme and all conditions (if any) imposed by Council in granting Planning Approval.*

Shire of Leonora Town Planning Scheme No.1:

#### Clause 4.3 Town Centre Zone

4.3.1 *Development for uses within the zone shall be in conformity with the following:*

<i>Use</i>	<i>Setback from Street Alignment</i>	<i>No. of Car Parking Spaces Provided on Site</i>
<i>Shop</i>	<i>Nil</i>	<i>1 for every 15m<sup>2</sup> of gross leasable area</i>
<i>Office</i>	<i>Nil</i>	<i>1 for every 65m<sup>2</sup> of floor area</i>
<i>Hotel</i>	<i>Nil</i>	<i>1 space for each bedroom plus 1 space for every 4m of bar and public area</i>
<i>Motel</i>	<i>-</i>	<i>1 space for each motel unit</i>
<i>Residential</i>	<i>In accordance with the provisions of the R10 Residential Planning Code</i>	
<i>Other Uses</i>	<i>At the discretion of Council having regard to the nature of the development and the orderly and proper planning of the locality and street system</i>	

*Notwithstanding the above Council may at its discretion waive the requirements for car parking spaces to be provided on site if it is satisfied that:*

- (a) It is not practicable to provide on-site parking; and*
- (b) Adequate car parking facilities exist in the immediate vicinity.*

In conclusion, it has been determined that this application for Planning Approval satisfies the requirements of the Shire of Leonora Town Planning Scheme No.1 and should be granted; conditional upon the display of hire vehicles being restricted, at all times, to behind the boundary line of lot 23 Tower Street Leonora.

#### **STATUTORY ENVIRONMENT**

Shire of Leonora Town Planning Scheme No.1

#### **POLICY IMPLICATIONS**

There are no Policy implications resulting from the recommendation of this report.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.



President: \_\_\_\_\_

## RECOMMENDATIONS

That Planning Approval is granted to Ainsley Kemp 45 Hoover Street Leonora WA 6438 for the establishment of a car hire business (additional activity) at "Town Centre" zoned Leonora Motor Inn lot 23 (942 &943) Tower Street Leonora; conditional upon:

- the display of car hire vehicles being restricted to behind the front boundary of lot 23 Tower Street; and
- all portable advertising tear drop flags also being restricted to behind the boundary of lot 23 Tower Street Leonora.

## VOTING REQUIREMENT

Simple majority required.

## COUNCIL DECISION

**Moved Cr SJ Heather, Seconded Cr RA Norrie**, that Planning Approval is granted to Ainsley Kemp 45 Hoover Street Leonora WA 6438 for the establishment of a car hire business (additional activity) at "Town Centre" zoned Leonora Motor Inn lot 23 (942 &943) Tower Street Leonora; conditional upon:

- the display of car hire vehicles being restricted to behind the front boundary of lot 23 Tower Street; and
- all portable advertising tear drop flags also being restricted to behind the boundary of lot 23 Tower Street Leonora.

**CARRIED (7 VOTES TO 0)**

*Mr G. A. Agnew left the meeting at 10:25 am.*

President: \_\_\_\_\_

### Application for Planning Approval SHIRE OF LEONORA

Town Planning Scheme No 1

**Name of Owner of land on which development is proposed:**

Surname: LEONORA MOTOR INN

Other Names: \_\_\_\_\_

Address in Full: 48 Tower St, Leonora Post Code: 6438

Telephone No.: 90376444 Fax: 90376433 Email: LEONORAMOTORINN@BIGPOND.COM

Contact Person: Ainsley Kemp

Signature: [Signature] Date: \_\_\_\_\_

Signature: [Signature] Date: 16.11.2012

The signature of the landowner(s) is required on all applications. This application will not proceed without that signature.

**Applicant Details:**

Name: (In full) Ainsley Kemp

Address in Full: 45 Hoover St, Leonora Post Code: 6438

Telephone No.: 90376444 Fax: 90376433 Email: \_\_\_\_\_

Contact Person for Correspondence: Ainsley Kemp

Signature: [Signature] Date: 16/11/2012

**Property Details:**

Street Name: Tower Suburb/Town: LEONORA

Nearest Street Intersection: ROCHESTER

Lot No.: 23(9428943) House No.: 48 Location No.: \_\_\_\_\_

Diagram or Plan No.: 175640 Certificate of Title No.: 2060/569 Folio: \_\_\_\_\_

Title Encumbrances (e.g. easements, restrictive covenants) 64898 EASEMENT - WATER CORP SEWER.

**Existing Building/Land Use:**

Description of proposed development and/or use: Land Use - PARKING OF

Fire Vehicles "EUROPEAN AUSTRALIA"

President: \_\_\_\_\_

Nature of any existing buildings and/or use: *None*

Approximate cost of proposed development: *N/A*

Estimated time of completion: *Commence On Approval Of App*

**Building Materials:**

External Walls..... *N/A*

Roof..... *N/A*

Floor..... *N/A*

Total Floor Area (M<sup>2</sup>): *N/A*

**Office Use Only**

Acceptance Officer's Initials: ..... Date Received: .....

Leonora Shire Reference Number: .....

Fees Paid: ..... Date: ..... Receipt No.: .....

*PLEASE REFER TO ATTACHED  
DRAWING FOR REFERENCE.*

President:

MAXIMUM 2 VEHICLES PARKED DURING OFFICE HOURS (OPTION 1)

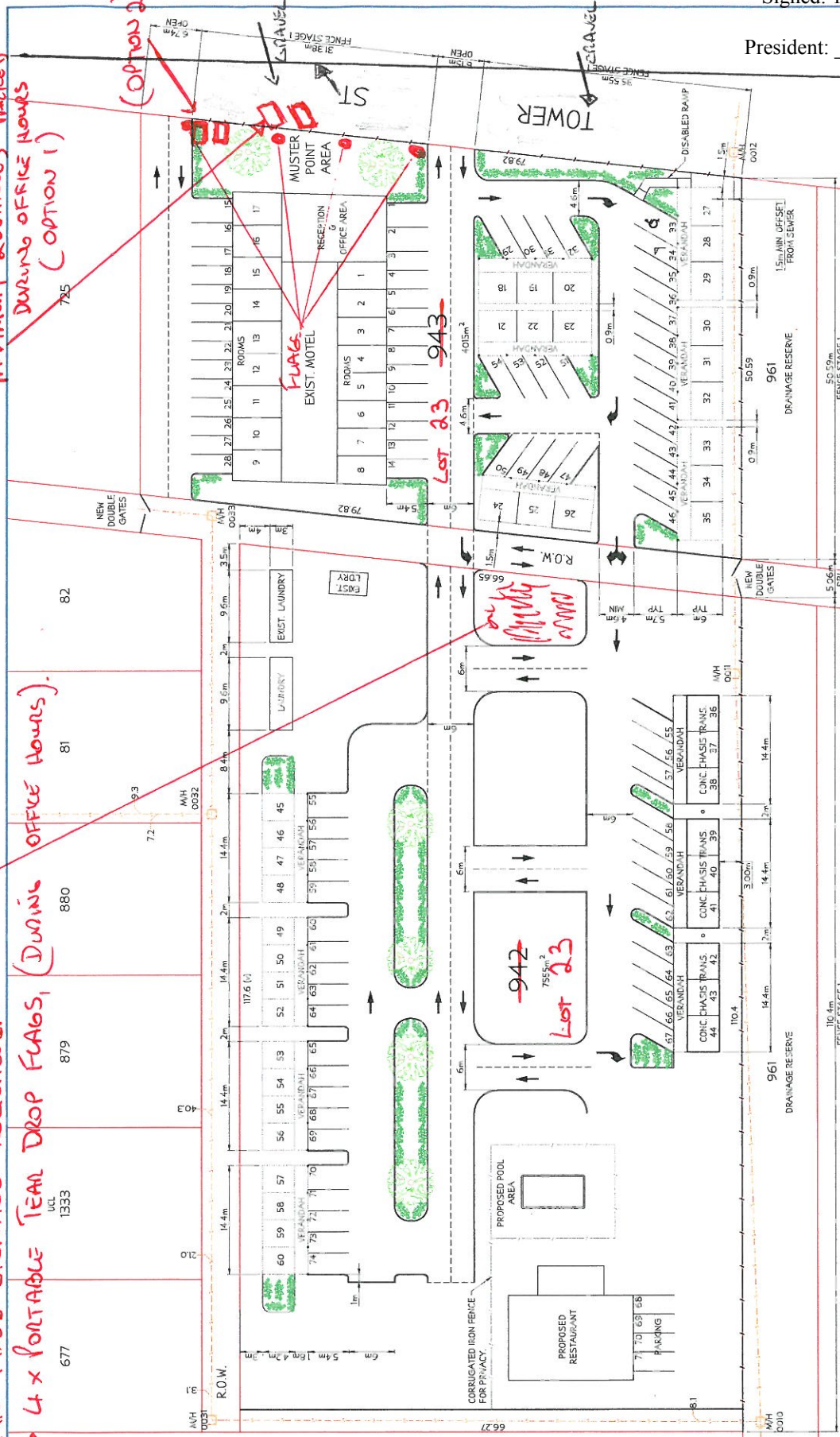
AFTER HOURS PARKING

\*NO FIXED SIGNAGE REQUIRED.\*

4 x PORTABLE TEAL DROP FLAGS, (DURING OFFICE HOURS).

(OPTION 2)

42



STAGES OF CONSTRUCTION:  
NEW WORKS: ACCORD BUILDINGS (TOP) TO LOT 942 - REFER DRAWINGS BY AUSISE FOR TABLES FOR DETAILS

LEGEND  
BOUNDARY  
NEW FENCING (STAGE 1)  
SEWER  
LIGHTING TOWERS

Project	LEONORA MOTOR INN
Site	LOT 942 & 943 TOWER STREET, LEONORA
Client	NEW WORKS
Site Plan	12-3324-01
Scale	B

NO.	DATE	DESCRIPTION	BY	CHKD
1	12-14-12	ISSUE FOR TENDERS	SC	
2	12-14-12	ISSUE FOR TENDERS	SC	
3	12-14-12	ISSUE FOR TENDERS	SC	
4	12-14-12	ISSUE FOR TENDERS	SC	

**KINGSTON SURVEYS PTY LTD**  
 10/110 WILSON STREET, LEONORA, WA 6703  
 Ph: 08 9422 1100  
 Fax: 08 9422 1101  
 Email: info@kingston.com.au  
 Website: www.kingston.com.au

550

TYPE FREEHOLD  
 PURPOSE SUBDIVISION  
 PLAN OF

SSA - NO  
**LOT 23 AND  
 EASEMENT**

DISTRICT MALCOLM  
 TOWNSITE LEONORA  
 LOCALITY LEONORA  
 LOCAL AUTHORITY SHIRE OF LEONORA  
 FORMER TENURE ON  
 LOTS 942 & 943  
 DP 175640  
 CT 2060/569  
 INDEX CF4.3 (2) 19.04  
 FIELD BOOK COMPILED


SCALE 1 : 1000 @ A3  
 ALL DISTANCES ARE IN METRES

SURVEYOR'S CERTIFICATE - Compiled  
 Charles W Parker hereby certify that  
 this compiled plan  
 is a correct and accurate representation of the survey(s) of the  
 subject land and  
 is in accordance with the relevant law(s) in relation to which it is  
 lodged.  
 C.W.Parker  
 2060/569  
 14/12/2012  
 Date

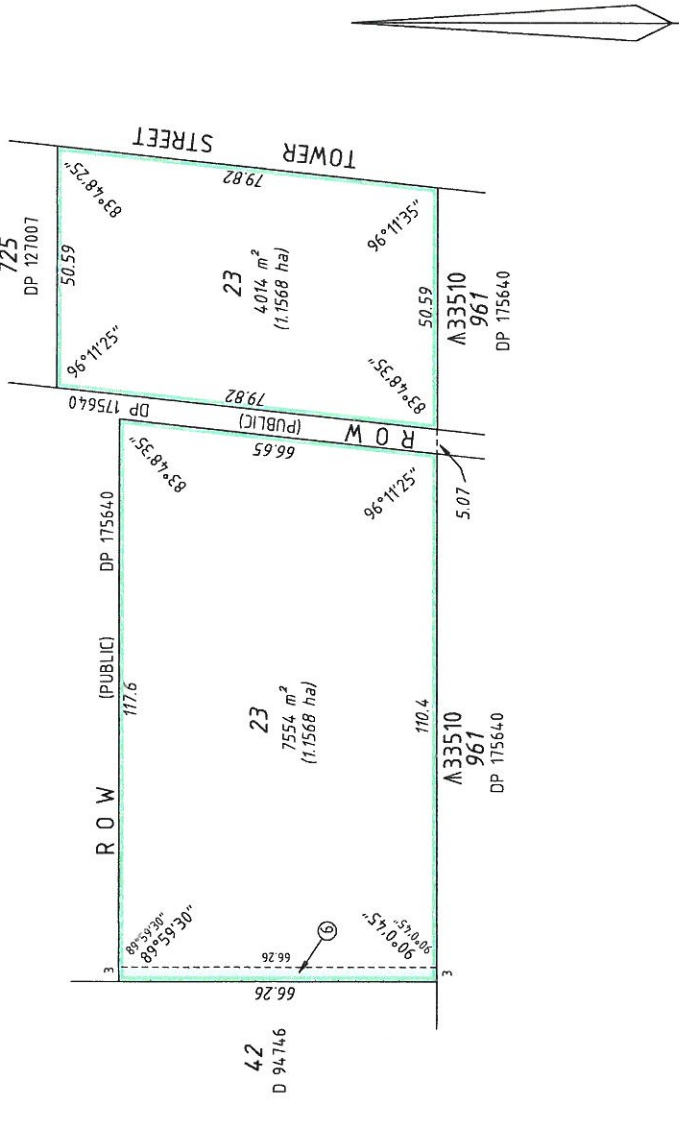
LOGGED DATE  
 TYPE OF VALIDATION  
 FULL AUDIT  
 LEGAL COMMENT  
 FEE PAID  
 ASSESS No.  
 CERTIFIED CORRECT  
 USC  
 F.S.C.

IN ORDER FOR DEALINGS  
 SUBJECT TO

APPROVED  
 FOR INSPECTOR OF PLANS & SURVEYS/  
 AUTHORIZED LAND OFFICER  
 DATE  
 INSPECTOR OF PLANS & SURVEYS/  
 AUTHORIZED LAND OFFICER  
 DATE

APPROVED BY  
 WESTERN AUSTRALIAN  
 PLANNING COMMISSION  
 FILE 139601  
 DATE  
 DELEGATED UNDER S.15 & 17 OF 2005  
 President  
  
 Landgate  
 Western Australian Land Information Authority  
**DEPOSITED PLAN  
 64898**  
 SHEET 1 OF 1  
 VERSION 1

Charles (Bush) Parker  
 PO Box 22 North Beach  
 Phone/Fax: 9447 4427



LIMITED IN DEPTH TO 12.19 METRES  
 SCALE 1 : 1000 @ A3  
 ALL DISTANCES ARE IN METRES  
 COMPILED FROM DP 175640

VERSION	AMENDMENT	AUTHORISED BY	DATE

INTERESTS AND NOTIFICATIONS						
SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS
④	EASEMENT (SEWERAGE)	SEC 167 P&D ACT REG 6	THIS PLAN	LOT 23	WATER CORPORATION	

President: \_\_\_\_\_

**11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING****11.0(B) OFFICERS****11.0(B)(iii) TENDER – TRANSPORTABLE TYPE ACCOMMODATION**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 20<sup>th</sup> November, 2012

**AGENDA REFERENCE:** 11.1 (B)(iii) NOV 12

**SUBJECT:** Tender – Transportable Type Accommodation

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Tenders General 10.7

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 19<sup>th</sup> November, 2012

**BACKGROUND**

Tenders were invited on the 27<sup>th</sup> October, 2012 to supply, transport and erect a transportable house with tensioned concrete floor complete with all associated on site works. An advertisement appeared in the West Australian on that day. Tenders closed 4:00 pm Friday, 16<sup>th</sup> November, 2012. Tenders were opened by the Deputy Chief Executive Officer in the presence of Mr. Ian Mackay immediately after closing time and date.

The transportable home is to be located at Lot 144 Gwalia Street, Leonora.

Tenders were received from the Following:

- McGrath Homes \$285,669.00
- T & R Homes WA Pty Ltd \$307,837.00
- Castlereach Group \$341,000.00
- Complete Site Service \$358,415.00

All tenders include the Goods and Services Tax.

**STATUTORY ENVIRONMENT**

Local Government (Functions and General) Regulations 11 states that tenders are to be publicly invited before a Local Government enters into a Contract for another person to supply goods or services if the consideration under the Contract is expected to be worth more than \$100,000.00.

**POLICY IMPLICATIONS**

There are no Policy implications resulting from the recommendation of this report.

President: \_\_\_\_\_

## **FINANCIAL IMPLICATIONS**

An amount of \$450,000.00 is contained within the current budget for construction of the house. Besides the cost of the house, other costs will include fencing, septic tank/leech drains, plumbing, landscaping, headworks and earthworks.

## **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

## **RECOMMENDATIONS**

That Council accept the tender submitted by McGrath Homes, the total being \$285,669.00 including GST.

## **VOTING REQUIREMENT**

Simple majority required.

## **COUNCIL DECISION**

**Moved Cr P Craig, Seconded Cr GW Baker**, that Council accept the tender submitted by McGrath Homes, the total being \$285,669.00 including GST.

**CARRIED (7 VOTES TO 0)**

*The meeting was adjourned at 10:32 am for a morning tea break.*

*The meeting resumed at 10:50 am, with all those previously listed in attendance, present, along with Mr James Rigg, Ms Natalie Giuffre and Ms Kim Garver of Minara Resources.*

*Cr JF Carter welcomed visitors from Minara Resources to the meeting and invited comment on recent business and proposed tailings at the Murrin Murrin Mine site.*

*Mr James Rigg provided some information on the merger between Glencore International (the company that owns Minara) and Xstrata Resources, Murrin Murrin's production over the last two quarters, and also the proposed Inpit for tailings, which will be near the Leonora Laverton Highway. Some detail was provided on potential environmental impacts and approvals that are required from the Department of Minerals and Petroleum and the Department of Environment and Conservation prior to project progressing.*

*Cr JF Carter thanked Minara Resources for their update and attendance at the Council meeting. Mr James Rigg, Ms Natalie Giuffre and Ms. Kim Garver left the meeting at 11:20 am*

President: \_\_\_\_\_

**12.0 NEXT MEETING**

14<sup>th</sup> December, 2012, 2:00 pm in the Shire of Leonora Council Chambers.

**13.0 CLOSURE OF MEETING**

There being no further business, President JF Carter declared the meeting closed at 11:25am