

SHIRE OF LEONORA

MINUTES OF AN ORDINARY COUNCIL MEETING



**MINUTES OF ORDINARY MEETING
HELD IN SHIRE CHAMBERS,
LEONORA ON TUESDAY 20th July, 2010
COMMENCING AT 9:30AM**

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE

- 1.1 Cr Carter declared the meeting open at 9.30am
- 1.2 Visitors or members of the public in attendance – Mr H. Buckingham.
- 1.3 Financial Interests Disclosure – Cr Carter and Baker declared an interest in Item 10.1A as members of the LGHM Board.

Moved Cr Craig, seconded Cr Petersen that Cr Carter and Baker be allowed to stay in the meeting and take part in debate.

CARRIED (7 VOTES TO 0)

2.0 DISCLAIMER NOTICE

3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

3.1 PRESENT	
President	J F Carter
Deputy President	P Craig
Councillors	L Petersen
	N G Johnson
	G W Baker
	R Norrie
	J C Kennedy
	S J Heather
	MWV Taylor
Chief Executive Officer	JG Epis
Acting Deputy Chief Executive Officer	J F Rowe
Member of the Public	Mr H Buckingham

3.2 APOLOGIES
Nil

3.3 LEAVE OF ABSENCE
Nil

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
Cr Carter and Chief Executive Officer advised on response to the June meeting questions.

5.0 PUBLIC QUESTION TIME
Mr Buckingham submitted written questions to which Chief Executive Officer, Mr Jim Epis gave comprehensive answers.

The first question related to Royalties for Regions funding and the second question details in regards proposed dump site.

In regards Royalties for Regions funding, the CEO advised that \$464,617.00 had been received in the 2009/2010 financial year and that \$509,000.00 had been guaranteed for the current year.

In regards dump site and in summary, the CEO advised that an expression of interest had been submitted to the Campervan and Motorhome Club of Australia for assessment. The CEO further advised that modern day self contained and self drive vehicles are self sufficient and require a rest area with minimal infrastructure.

Proposed site of dump point required further investigation.

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

Cr Johnson requested leave of absence from 17th August, 2010 meeting.

Moved Cr Taylor, seconded Cr Craig that Cr Johnson's application be approved.

CARRIED (8 VOTES TO 0)

7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr Petersen, seconded Cr Baker that the Minutes of the Ordinary Meeting held on 15th June, 2010 be confirmed as a true and accurate record subject to Cr J.C. Kennedy being noted as present.

CARRIED (9 VOTES TO 0)

9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Cr Carter reported on a meeting he attended in Perth regarding Local Government taking over administration of Indigenous Communities. Further research will be developed and further meetings to discuss the results.

10.0 REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1(A) LEONORA GWALIA HISTORICAL MUSEUM

At 9.55 am Cr Carter vacated the Chair and Cr Craig took the position.

SUBMISSION TO: Meeting of Council
Meeting Date: 20th July, 2010

AGENDA REFERENCE: 10.1 (A) JUL 10

SUBJECT: Leonora Gwalia Historical Museum

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Not Applicable

FILE REFERENCE: Gwalia Preservation – General 8.12

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 21st June, 2010

BACKGROUND

The Gwalia Heritage Precinct is an historic attraction situated in the North East Goldfields of Western Australian. It consists of the Gwalia Precinct and the Gwalia Museum Precinct. These historic precincts contain unique elements that attract visitors from within and outside the Region. Gwalia has developed through community and corporate support and sponsorship over the past 40 years.

The attractions of Gwalia are managed and developed by The Leonora Gwalia Historical Museum Limited (The LGHM Ltd). The LGHM Ltd is a not for profit commercial organisation established approximately 10 years ago. The LGHM Ltd Board is responsible for the future direction and management of Gwalia. In the past a full time Manager has been responsible for the staff and daily operations of Gwalia.

It is my understanding that the key objectives of The LGHM Ltd Board include:

- To conserve the significant historic and cultural aspects associated with the Gwalia Precinct;
- To maximise and increase the involvement of past and present community members in their activities;
- To deliver an experience with integrity for visitors that is memorable, informative and revealing;
- As a not for profit organisation they aim to develop sustainable commercial opportunities using sound management principles that allow for continued development and operation; and
- To explore and develop linkages that provides mutual benefits commercially and culturally for Gwalia and businesses in the region.

The history of the site is a significant factor in its prominence. The mine was first pegged in 1896. In 1898 a young mining engineer named Herbert Hoover recommended its purchase and was made manager of Sons of Gwalia Mine. Hoover (later to be the 31st President of the United States) set about designing the:

- Headframe;
- Winder;
- Assay Building (Now the Office and Archives);
- Mine Office Building (Now home to the Museum Collection); and

- Mine Manager's House (known locally as Hoover House).

The Sons of Gwalia mine became a major part of the lives of the people of Leonora-Gwalia, supporting a population of 3,000 in 1911. Gwalia represents a history of immigrant workers who came to Australia in search of a better life. Many Gwalia residents were immigrants from Italy and Yugoslavia living in simple cottages made from bush timber and hessian. Tourists can now experience these cottages and relive an era in history.

The Sons of Gwalia Mine was the centre of economic activity for the two towns – Leonora and Gwalia. Leonora being the commercial centre and Gwalia being the location of the mine and the miner's residences. The Sons of Gwalia mine encountered boom times and bust, finally closing in 1963. At that time the original Sons of Gwalia Ltd, an English company, went into liquidation. This caused a sudden mass exodus of miners and their families from Gwalia, transforming the once vibrant centre into a Ghost Town.

With the march of time the condition of the buildings, houses and other remnants from mining activities declined. Mining operations were resumed some years later at the Sons of Gwalia mine, with a move toward open cut operations. To ensure the survival of the mine buildings, various mine cottages, the headframe and winder were relocated.

Through the sponsorship and support of industry, the Shire and members of the local community the buildings, headframe and winder and miners houses were restored. In 1989 Peter Dowding (the Premier of WA) opened the Gwalia Museum Precinct.

The community of Leonora and surrounding areas recognised the significance of Gwalia. It has a history which tells so many stories; the history of mining, immigration, workers, women, children, sickness, hardship and reward. Both the townsite and museum precincts are included in the State Register of Heritage Places under the Heritage of Western Australia Act 1990.

The Leonora Gwalia Historical Museum Ltd is a community based, not for profit organisation responsible for the ongoing management and development of Gwalia. Established in 2001, The LGHM Ltd in its present form is the result of a strong background of locally based community organisations, dedicated to the development of the area and preservation of objects of significance to Gwalia and the North East Goldfields.

The LGHM Ltd is fortunate to have a history of strong links with many past and present members of the local community. It is managed through a Board consisting of a Chairperson and six members. The Board membership reflects this high level of community involvement; some currently reside in the community whilst others live elsewhere.

The Board in the past has appointed a Manager responsible for the daily activities and ongoing operations of Gwalia. The role of Manager is extremely broad and requires that person to possess a wide spectrum of skills. The Manager's position is currently vacant.

The current LGHM Board, has in recent times, expressed concern that both administration and management issues have been overwhelming. Cash flow without the assistance of the Shire of Leonora, local community apathy due to a number of reasons and competition for various sources of government funding have all contributed to the Board proposing a new way forward. The Board having recently met on the 10th June, 2010 passed the following motion.

“That LGHM transfer all assets including finances to the Shire of Leonora for care and ownership and that those assets be then owned and maintained as a community asset for the purposes of historical preservation and tourism operation. All goods and chattels relevant to the precinct to remain in the precinct. LGHM require the Shire to endorse an ADVISORY BOARD to meet bi-monthly and that a HIGH PRIORITY be given to their RECOMMENDATIONS. The Group to be composed of two Shire representatives one being the Chair, GEDC, St Barbara, Regional Heritage Advisor, Tourism WA, Heritage Architect and two community representatives. The Manager of the precinct complex to be line managed by either the CEO or Ass CEO.”

STATUTORY ENVIRONMENT

Section 3.1(2) of the Local Government Act 1995, states that the general function of a local government is to provide for the good government of persons in a district.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

Contained within the current budget are two amounts to assist with the current operation of the Museum and surrounds, namely:

- Donation – Leonora-Gwalia Museum \$90,000.00
- Museum – Salary Subsidy \$30,000.00

It is proposed that similar amounts be included in the 2010/2011 Budget. If it is the decision of Council to accept management control and accept transfer of all assets of the LGHM an additional amount of \$30,000.00 should be included in the forthcoming budget to assist with legal and other costs likely to be associated with proposed changes.

STRATEGIC IMPLICATIONS

Many plans and documents contain a description and explanation of the major attractions within the Region. Gwalia is specifically mentioned. Comment is often made that Gwalia is a major heritage attraction in the Region and requires a high priority approach in both the maintenance and further development of the site for tourism purposes.

Conservation of the buildings and items also need to be a priority to protect the heritage tourism asset.

During the last 15 years the Shire of Leonora has committed in excess of \$1 million towards the Gwalia Precinct Project. This investment needs to be protected and as a consequence financial assistance and other forms of assistance must be continued.

RECOMMENDATIONS

That Council resolve the following:

- That the Motion put forward by LGHM Board and detailed earlier in this report be accepted;
- That an additional allocation of \$30,000.00 be included in the forthcoming budget to assist with legal and other expenses resulting from the transfer of assets; and
- That the composition of the proposed Advisory Board be re-visited to determine continued commitment of each Member.

VOTING REQUIREMENT

Simple majority required.

Moved Cr Norrie Seconded Cr Heather

That Council resolve the following:

- **That the Motion put forward by LGHM Board and detailed earlier in this report be accepted;**
- **That an additional allocation of \$30,000.00 be included in the forthcoming budget to assist with legal and other expenses resulting from the transfer of assets; and**
- **That the composition of the proposed Advisory Board be re-visited to determine continued commitment of each Member.**

CARRIED (7 VOTES TO 0)

Cr Carter returned to the Chair at 10.35 am and the meeting adjourned for morning tea.

At 10.55 am the meeting resumed with attendance identical to that at Item 3.1.

10.0 REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1(B) STRATEGIC PLANNING

SUBMISSION TO: Meeting of Council
Meeting Date: 20th July, 2010

AGENDA REFERENCE: 10.1 (B) JUL 10

SUBJECT: Strategic Planning

LOCATION / ADDRESS: Not Applicable

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Strategic Plans/Business Plans 9.13

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 28th June, 2010

BACKGROUND

The Minister for Regional Development advised on the 3rd February, 2010 that Royalties for Regions – Country Local Government Funding (CLGF) for 2009-2010 is to support the development of strategic plans, asset management plans, forward capital work plans and voluntary local government amalgamations. A forward capital works plan will be a pre-requisite to access local governments' allocation from 65% of the total funds available from the CLGF in 2010-2011. This simply means that if the plans are not developed don't bother applying for funding opportunities under the Royalties for Regions Scheme.

In April 2010, the Shire of Leonora engaged advisory firm Leighton Davis and Partners to provide assistance in strategic planning, the previous strategic plan having come to an end in early 2010.

The project description was to include:

- Consultation with relevant stakeholders including the Community, Council and Executive;
- Confirmation of Vision, Mission and Values for the Shire;
- Development of high level strategies for the period;
- Development of a weighted high level Forward Capital Works projects list; and
- Completed and presented for Council approval at their meeting on 15th June, 2010.

James Leighton Davis, from Leighton Davis and Partners, led Council and Executive through a simple, goals-based planning process as follows:

- Definition of the strategy governance structure;
- Identification of the beneficiaries of the Shire and their desired benefit;
- Confirmation of the Shire's Mission and Vision;
- SWOT analysis;
- Objectives identification; and
- Strategy formation.

Workshops to progress the plan were held on the:

- 20th April, 2010;
- 21st April, 2010;
- 18th May, 2010; and
- 15th June, 2010.

In accordance with the requirement that, for regional local governments in Western Australia to access Country Local Government Funding in 2010/2011, a Forward Capital Works Plan linked to their Strategic and Asset Management Plan must be in place. Again, Leighton Davis and Partners were engaged to assist with this Project, providing the following Services:

- Provide guidance and executive support throughout the planning process relating to a Forward Capital Works Plan;
- Facilitate meetings and workshops;
- Ensure alignment of plan with existing strategic and asset management plans; and
- Attend metropolitan briefings on behalf of the Shire (if required) and report findings accordingly.

On the 27th April, 2010 a funding application for \$35,000.00 was submitted to the Department of Regional Development and Lands to assist with the preparation of a forward capital work plan that relates to current or developing strategic and asset management plans.

Leighton Davis and Partners proposed to assist with the development of a preliminary asset management plan and process was accepted on the 29th April, 2010.

Council in reminded that the Resident Survey 2010 in regard Forward Capital Works Planning 2010-2015 was posted on the 4th May, 2010.

The draft revision of the Strategic Plan was reviewed at a workshop following the meeting of Council on the 15th June, 2010. Suggested changes have now been made and the Strategic Plan 2010-2015 is now included with this report in readiness for local public advertising.

STATUTORY ENVIRONMENT

In accordance with Section 5.56(2) of the Local Government Act 1995 – a local government is to ensure that plans made under subsection 1 (planning for the future) are in accordance with any regulations made about planning for the future of the district.

Local Government (Administration) Regulation 1996, 19C and 19D apply. Local Public Notice is to be provided detailing the plans availability and closing time and date of any submissions.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

The Strategic Planning process is expected to cost \$50,000.00 of which \$25,000.000 is subject to Country Local Government Funding.

STRATEGIC IMPLICATIONS

Clearly articulating the governance structure for the strategy process is vital to the overall success of the strategic plan. Defining responsibilities for undertaking, approving and reviewing the strategic plan helps to ensure that the plan remains current throughout its lifecycle; and that the activities of the Shire are driven by its strategic plan.

RECOMMENDATIONS

That the draft Strategic Plan 2010-2015 as presented proceed to Local Public Advertising with a view to consideration of submissions received and final adoption at the Ordinary meeting of Council in August, 2010.

VOTING REQUIREMENT

Simple majority required.

Moved Cr Petersen Seconded Cr Craig

That the draft Strategic Plan 2010-2015 as presented proceed to Local Public Advertising with a view to consideration of submissions received and final adoption at the Ordinary meeting of Council in August, 2010.

CARRIED (9 VOTES TO 0)

Strategic Plan 2010-2015

Shire of Leonora Planning 2010-2015

James Leighton Davis
james@leightondavis.com

Authorisations

Approvals

Names	Signature	Date	Title
Jeffery Carter			President
Jim Epis			CEO

Distribution List

Organisation	Position	Name
Shire of Leonora	President	Jeffery Carter
Shire of Leonora	Deputy President	Peter Craig
Shire of Leonora	Councillor	Matt Taylor
Shire of Leonora	Councillor	John Heather
Shire of Leonora	Councillor	Neale Johnson
Shire of Leonora	Councillor	Ross Norrie
Shire of Leonora	Councillor	Larnie Petersen
Shire of Leonora	Councillor	Joe Kennedy
Shire of Leonora	Councillor	Glenn Baker
Shire of Leonora	CEO	Jim Epis

Revision History

Date	Version	Modified By	Changes Made, Review History
1/06/10	1.0	JLD	Initial draft.
18/06/10	1.1	JLD	Council requested amendments made

Linked Documents

Document	Purpose	Filename
Nil		

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Executive Summary

In April 2010, the Shire of Leonora engaged the services of advisory firm Leighton Davis & Partners to assist in its strategic planning.

While the initial intention was to develop a strategic plan for a 10 year period it was decided that, given the unpredictable nature of the political and economic landscape of a country Shire, as well as changes in the strategic planning and management process adopted by the Shire, it would be more appropriate to plan with a five year horizon at this stage.

James Leighton Davis, from Leighton Davis & Partners, led the Shire Council and Executive through a simple, goals-based strategic planning process as follows:

1. Definition of the strategy governance structure
2. Identification of the beneficiaries of the Shire and their desired benefit
3. Confirmation of the Shire's Mission and Vision
4. SWOT analysis
5. Objectives identification
6. Strategy formation

The outputs of this process are included in this strategic plan.

At this stage the Shire has not expressed any requirement for assistance in the latter stages of a strategic management process including tactical planning, operational alignment, long range financial planning and progress monitoring. These stages of the process are critical to the success and benefits realisation of any strategic plan and it is the recommendation of Leighton Davis & Partners that the Shire Executive and Council ensure that these stages are undertaken.

Also included in this document is an annual strategic planning schedule that prescribes comprehensive strategic planning every five years, underpinned by annual reviews of the strategic plan, and six monthly progress reports to Council.

On the next page is a visual representation (or strategy map) of the Shire's strategic plan, which is also included in more detail and in tabular form towards the end of this document.

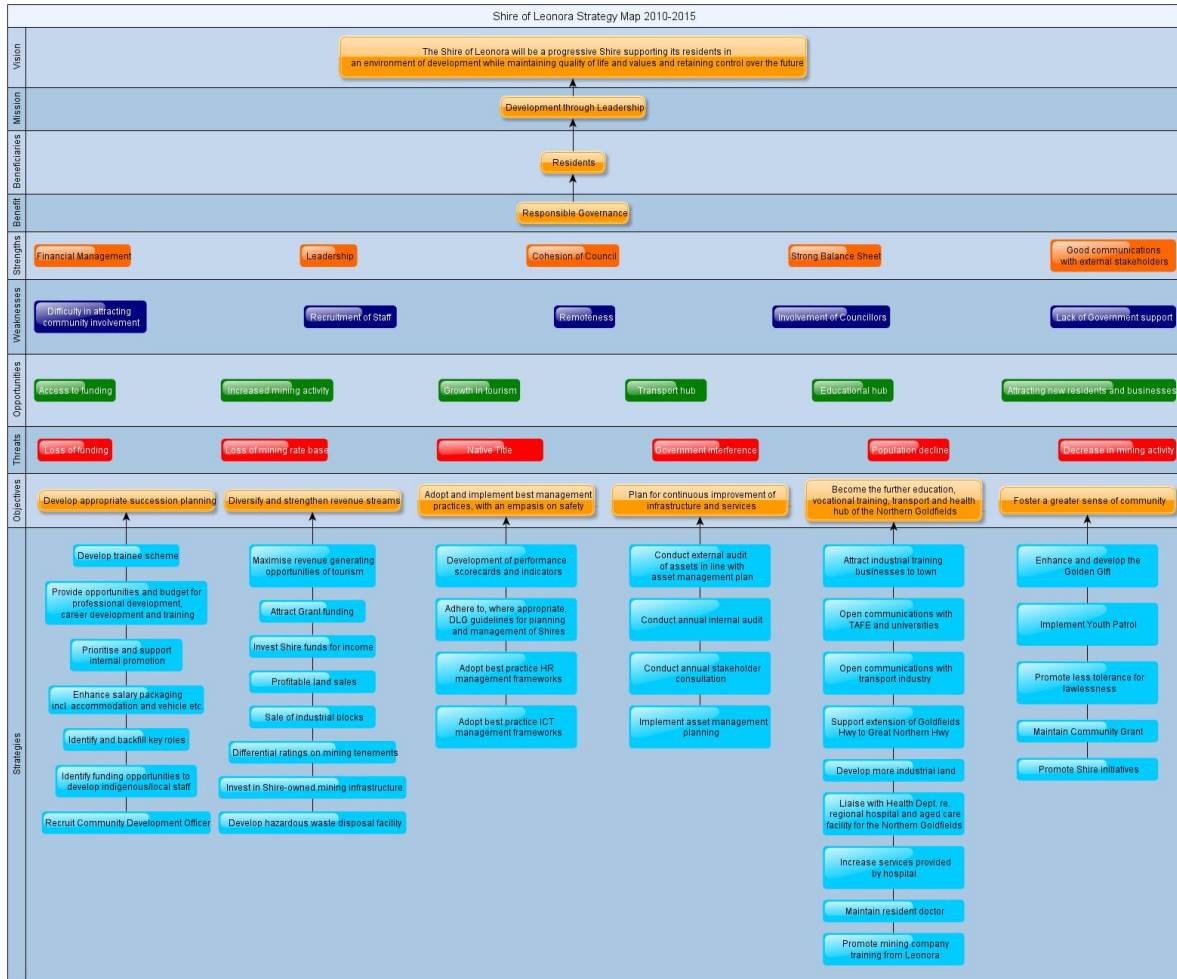
Finally, at the back of this report is included a TOWS Matrix representation of the strategic plan. This TOWS Matrix has been used to analyse the strategic 'theme' or 'mix' and to ensure that the strategies formulated provide a balanced solution to the Shire's strengths, weaknesses, opportunities and threats. From consideration of this TOWS matrix it is clear, at this stage, that an acceptable balance of internal improvement measures and external initiatives have been identified.

Naturally the relevance of the strategic 'mix' can be diminished or enhanced by any changes in the internal or external environment and hence it is vitally important that the Shire reviews its strategy regularly.

Strategy Map

A Strategy Map is a visual representation of the Shire’s strategic plan and shows the alignment of its Vision, Mission, Beneficiaries, Benefit, SWOTs, Strategic Objectives and Strategies.

A larger version of this map is included on the final page of this report.



Background

Commencing in April 2010, the Shire of Leonora engaged advisory firm Leighton Davis & Partners to provide assistance in strategic planning, the previous strategic plan having come to an end in early 2010.

James Leighton Davis, from Leighton Davis & Partners, led the Shire Council and Executive through a simple, goals-based planning process as follows:

7. Definition of the strategy governance structure
8. Identification of the beneficiaries of the Shire and their desired benefit
9. Confirmation of the Shire's Mission and Vision
10. SWOT analysis
11. Objectives identification
12. Strategy formation

This final draft of the strategic plan was presented for Council approval in June 2010.

Approach

According to Leighton Davis & Partners, the advisers engaged by the Shire of Leonora to assist in strategic planning, there are four important preparatory components that should be completed before embarking on strategic planning.

1. The development and adoption, or confirmation, of a Council policy on strategic planning and management.
2. The articulation and resolution of an appropriate governance structure for strategy.
3. The selection and adoption of an appropriate framework for strategic planning and management given the Shire's individual requirements and circumstances.
4. The development and adoption of a high level strategic planning schedule for the duration of the strategic plan.

The Shire of Leonora has addressed these components as follows.

Policy on Strategy

An integral component of a rigorous approach to strategy is the development of a Council policy relating to its strategic planning initiatives. This policy guides current and future Councils through its strategy development and management.

The Shire of Leonora will:

1. Conduct its strategic planning over a five (5) year horizon.
2. Review performance against the strategic plan every six (6) months at a minimum.
3. Review the structure, content, and benefits realised and unrealised of its strategic plan annually to maintain relevance.
4. Undertake comprehensive strategic planning every five (5) years.
5. Ensure that all new initiatives and annual operational plans are driven by its Strategic Plan.

Statement of Responsible Governance

The Shire of Leonora has identified 'Responsible Governance' as the benefit required by its beneficiaries (its residents).

'Responsible governance' in this case is taken to be:

- Ensuring compliance with all relevant legislation.
- Ensuring the Shire has in place a current and relevant Strategic Plan, and that new initiatives and annual operational plans are driven by its Strategic Plan.
- Providing oversight and ensuring sound financial and asset management practices on behalf of the residents of the Shire of Leonora.
- Ensuring the interests of all residents are represented.

Strategy Governance

Clearly articulating the governance structure for the strategy process is vital to the overall success of the strategic plan. Defining responsibilities for undertaking, approving and reviewing the strategic plan helps to ensure that the plan remains current throughout its lifecycle; and that the activities of the Shire are driven by its strategic plan.

At its strategic planning workshop, held on 20th April 2010 and facilitated by James Leighton Davis of Leighton Davis & Partners, Leonora Shire Council resolved that:

- The Shire CEO is responsible for overseeing strategy and ensuring the integrity of the process
- The Shire CEO is responsible for planning strategy
- The Shire Council is responsible for approving strategy
- The Shire Council is responsible for reviewing strategic performance.

Framework

In selecting an appropriate framework for strategic planning, the Shire Council were mindful of the benefit (responsible governance) required by their beneficiaries (residents).

Accordingly, at its workshop held on 20th April 2010, the Shire of Leonora resolved to adopt Leighton Davis and Partners' proprietary StraTAC Framework – an intelligence-based and goals-orientated framework for strategic planning.

One caveat to note at this stage is that, in the near future, the State Government of Western Australia may seek to prescribe a particular process for strategic planning and management that is different from the process undertaken, and may require local governments to comply with this process to access any grant funding. If this is the case it is the recommendation of Leighton Davis & Partners that the Shire seek to confirm with the State Government its compliance requirements and timeline thereof, and endeavours to maintain its current process until such time as a major review of its strategic plan becomes due in June-December 2014.

Annual Strategic Planning Schedule

On the recommendation of Leighton Davis & Partners, the Shire Council and CEO have decided to conduct the Shire's strategic planning as follows:

1. The Shire will conduct a major review of its strategic plan, including detailed macro-environmental analysis and stakeholder consultation, every five (5) years. The next major review of the Shire's Strategic Plan will be for the period of July 2015 to June 2020, and should be conducted between June 2014 and December 2014.
2. The Shire will conduct a working review of its strategic plan annually between September and December each year for the period of the start of the following financial year plus 5 years to the horizon (i.e. September to December 2010 for July 2011 to June 2016; September to December 2011 for July 2012 to June 2017 etc). This working review will involve a SWOT analysis; an assessment of the strategic activities undertaken during the year (including the successes and failures); a consideration of, and addition to, its strategic plan for the period in question in light of changing environmental conditions; and finally an informal review and report by the CEO of the satisfaction of its beneficiaries (residents) with the Shire's performance in delivering the benefit required (good governance).
3. The Shire Council will receive a report from the CEO every six (6) months detailing progress made on strategic initiatives, benefits realised and unrealised, and any emerging issues.

Strategic Plan 2010-2015

Detailed in this section is the Strategic Plan for the Shire of Leonora for the period 2010-2015 including an identification of its Beneficiaries and their desired benefit; its Vision; Mission; Strengths, Weaknesses, Opportunities and Threats (as at mid-2010); its Strategic Objectives; its Strategies; and a TOWS Matrix illustrating the relationships between the strategies and the SWOT analysis.

Beneficiaries & Benefit

At its meeting in April 2010, Council resolved that the beneficiaries of the Shire of Leonora are its residents. Council resolved that the benefit required by its beneficiaries is responsible governance. Council resolved to develop and adopt a 'Statement of Responsible Governance' as part of its Strategy Policy.

Vision

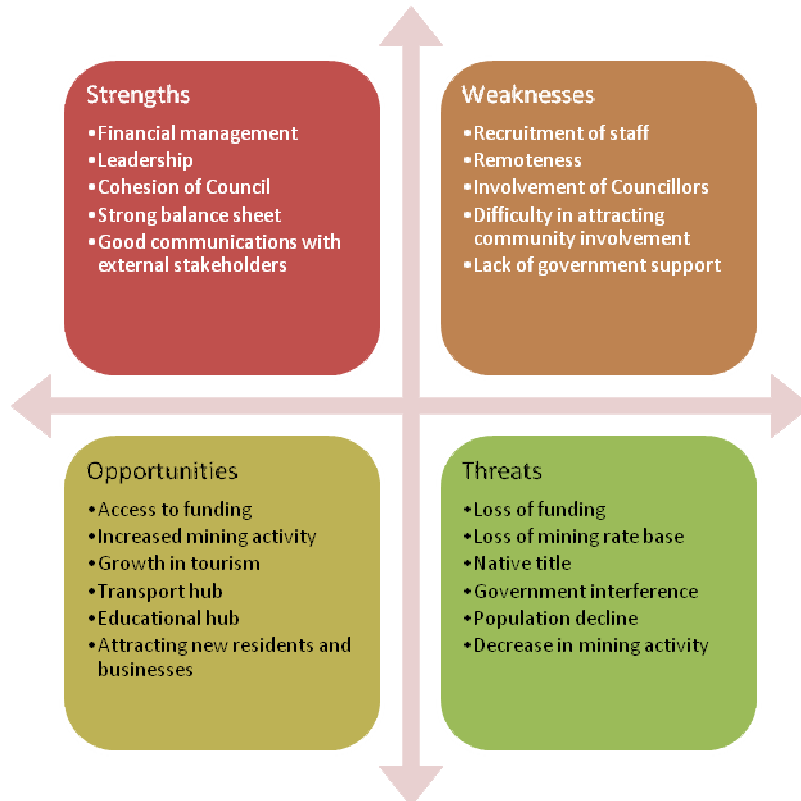
At its meeting in April 2010, Council resolved the Vision of the Shire to be The Shire of Leonora will be a progressive Shire supporting its residents in an environment of development while maintaining quality of life and values and retaining control over the future.

Mission

At its meeting in April 2010, Council resolved that Mission of the Shire to be Development through Leadership.

Strengths, Weaknesses, Opportunities and Threats

At its planning workshop in April 2010, Council identified the following Strengths, Weaknesses, Opportunities and Threats:



Strategic Objectives

From these Strengths, Weaknesses, Opportunities and Threats the following strategic objectives, or goals, were identified:

1. Develop appropriate succession planning
2. Diversify and strengthen revenue streams
3. Adopt and implement best management practices, with an emphasis on safety
4. Plan for continuous improvement of infrastructure and services
5. Become the further education, vocational training, transport and health hub of the Northern Goldfields
6. Foster a greater sense of community

Strategies

In order to achieve these strategic objectives, the following strategies have been formed for the period 2010-2015:

Develop appropriate succession planning	Diversify and strengthen revenue streams	Adopt and implement best management practices, with an emphasis on safety	Plan for continuous improvement of infrastructure and services	Become the further education, vocational training, transport and health hub of the Northern Goldfields	Foster a greater sense of community
Develop trainee scheme	Maximise revenue-generating opportunities of tourism	Development of performance scorecards and indicators	Conduct external audit of assets in line with asset management plan	Attract industrial training businesses to town	Enhance and develop the Golden Gift
Provide opportunities and budget for professional development, career development and training	Attract grant funding	Adhere to, where appropriate, DLG guidelines for planning and management of Shires	Conduct annual internal audit	Open communications with TAFE and Universities	Implement Youth Patrol
Prioritise and support internal promotion	Invest Shire funds for income	Adopt best practice HR management frameworks	Conduct annual stakeholder consultation	Open communications with transport industry	Promote less tolerance for lawlessness
Enhance salary packaging incl. Accommodation, vehicle etc.	Profitable land sales	Adopt best practice ICT management frameworks	Implement asset management planning	Support the extension of the Goldfields Hwy to Great Northern Hwy	Maintain Community Grant
Identify and backfill key roles	Sale of industrial blocks			Develop more industrial land	Promote Shire initiatives
Identify funding opportunities to develop local/indigenous staff	Differential ratings on mining tenements			Liaise with Health Dept. re. regional hospital & aged care facility for Northern Goldfields	
Recruit a Community Development Officer	Invest in Shire-owned mining infrastructure			Increase services provided by hospital	

	Develop hazardous waste disposal facility			Maintain resident doctor	
				Promote mining company training from Leonora	

TOWS Matrix

The following TOWS Matrix is an analytical representation of the Shire’s strategies aligned with its Strengths, Weaknesses, Opportunities and Threats. It is used here to identify the ‘balance’ of strategies and to ensure that the ‘mix’ of the strategies (offensive, defensive etc) is appropriate given the SWOT analysis.

	Strengths (S)	Weaknesses (W)
	<ol style="list-style-type: none"> 1. Financial management 2. Leadership 3. Cohesion of Council 4. Strong balance sheet 5. Good communications with external stakeholders 	<ol style="list-style-type: none"> 1. Recruitment of staff 2. Remoteness 3. Involvement of Councillors 4. Difficulty in attracting community involvement 5. Lack of government support
Opportunities (O)	SO Strategies (use a firm’s internal strengths to take advantage of external opportunities)	WO Strategies (are aimed at improving internal weaknesses by taking advantage of external opportunities)
<ol style="list-style-type: none"> 1. Access to funding 2. Increased mining activity 3. Growth in tourism 4. Transport hub 5. Educational hub 6. Attracting new residents and businesses 	<p>Maximise revenue-generating opportunities of tourism</p> <p>Attract grant funding</p> <p>Attract industrial training businesses to town</p> <p>Open communications with TAFE and Universities</p> <p>Open communications with transport industry</p> <p>Support the extension of the Goldfields Hwy to Great Northern Hwy</p> <p>Develop more industrial land</p> <p>Liaise with Health Dept. re. regional hospital and aged care</p>	<p>Identify and backfill key roles</p> <p>Identify funding opportunities to develop local/indigenous staff</p> <p>Recruit a Community Development Officer</p> <p>Enhance and develop the Golden Gift</p>

	<p>facility for Northern Goldfields</p> <p>Increase services provided by hospital</p> <p>Maintain resident doctor</p> <p>Promote mining company training from Leonora</p>	
Threats (T)	ST Strategies (use a firm's strengths to avoid or reduce the impact of external threats)	WT Strategies (are defensive strategies directed at reducing internal weaknesses and avoiding external threats)
<ol style="list-style-type: none"> 1. Loss of funding 2. Loss of mining rate base 3. Native title 4. Government interference 5. Population decline 6. Decrease in mining activity 	<p>Invest Shire funds for income</p> <p>Profitable land sales</p> <p>Sale of industrial blocks</p> <p>Differential ratings on mining tenements</p> <p>Invest in Shire-owned mining infrastructure</p> <p>Develop hazardous waste disposal facility</p> <p>Conduct annual external audit of assets</p> <p>Conduct annual stakeholder consultation</p>	<p>Development of performance scorecards and indicators</p> <p>Develop trainee scheme</p> <p>Implement Youth Patrol</p> <p>Promote less tolerance for lawlessness</p> <p>Maintain Community Grant</p> <p>Promote Shire initiatives</p> <p>Provide opportunities and budget for professional development, career development and training</p> <p>Prioritise and support internal promotion</p> <p>Enhance salary packaging incl. Accommodation, vehicle etc.</p> <p>Adhere to, where appropriate, DLG guidelines for planning and management of Shires</p> <p>Adopt best practice HR management frameworks</p> <p>Adopt best practice ICT management frameworks</p> <p>Conduct internal audit in line with asset management plan</p> <p>Implement asset management planning</p>

Shire of Leonora Strategy Map 2010-2015

The Shire of Leonora will be a progressive Shire supporting its residents in an environment of development while maintaining quality of life and values and retaining control over the future

Development through Leadership

Residents

Responsible Governance

Vision

Mission

Beneficiaries

Benefit

Strengths

Weaknesses

Opportunities

Threats

Objectives

Strategies

Financial Management

Leadership

Cohesion of Council

Strong Balance Sheet

Good communications with external stakeholders

Difficulty in attracting community involvement

Recruitment of Staff

Remoteness

Involvement of Councillors

Lack of Government support

Access to funding

Increased mining activity

Growth in tourism

Transport hub

Educational hub

Attracting new residents and businesses

Loss of funding

Loss of mining rate base

Native Title

Government interference

Population decline

Decrease in mining activity

Develop appropriate succession planning

Diversify and strengthen revenue streams

Adopt and implement best management practices, with an emphasis on safety

Plan for continuous improvement of infrastructure and services

Become the further education, vocational training, transport and health hub of the Northern Goldfields

Foster a greater sense of community

Develop trainee scheme

Provide opportunities and budget for professional development, career development and training

Prioritise and support internal promotion

Enhance salary packaging incl. accommodation and vehicle etc.

Identify and backfill key roles

Identify funding opportunities to develop indigenous/local staff

Recruit Community Development Officer

Maximise revenue generating opportunities of tourism

Attract Grant funding

Invest Shire funds for income

Profitable land sales

Sale of industrial blocks

Differential ratings on mining tenements

Invest in Shire-owned mining infrastructure

Develop hazardous waste disposal facility

Development of performance scorecards and indicators

Adhere to, where appropriate, DLG guidelines for planning and management of Shires

Adopt best practice HR management frameworks

Adopt best practice ICT management frameworks

Conduct external audit of assets in line with asset management plan

Conduct annual internal audit

Conduct annual stakeholder consultation

Implement asset management planning

Attract industrial training businesses to town

Open communications with TAFE and universities

Open communications with transport industry

Support extension of Goldfields Hwy to Great Northern Hwy

Develop more industrial land

Liaise with Health Dept. re. regional hospital and aged care facility for the Northern Goldfields

Increase services provided by hospital

Maintain resident doctor

Promote mining company training from Leonora

Enhance and develop the Golden Gift

Implement Youth Patrol

Promote less tolerance for lawlessness

Maintain Community Grant

Promote Shire initiatives

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(A) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO: Meeting of Council
Meeting Date: 20th July, 2010

AGENDA REFERENCE: 10.2 (A) JUL 10

SUBJECT: Monthly Financial Statements

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: John Francis Rowe

OFFICER: Acting Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 13th July, 2010

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements submitted for adoption include:

- (a) Statement of Financial Activity – 30th June, 2010
- (b) Compilation Report
- (c) Material Variances – 30th June, 2010

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. Financial activity statement report – s. 6.4

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
- (b) budget estimates to the end of the month to which the statement relates;*
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*

- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.

34. (2) Each statement of financial activity is to be accompanied by documents containing —

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
- (c) such other supporting information as is considered relevant by the local government.

34. (3) The information in a statement of financial activity may be shown —

- (a) according to nature and type classification; or
- (b) by program; or
- (c) by business unit.

34. (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
- (b) recorded in the minutes of the meeting at which it is presented.

34. (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 30th June, 2010 consisting of:

- (d) Statement of Financial Activity – 30th June, 2010
- (e) Compilation Report
- (f) Material Variances – 30th June, 2010

be accepted.

VOTING REQUIREMENT

Simple Majority

Moved Cr Craig Seconded Cr Heather

That the Monthly Financial Statements for the month ended 30th June, 2010 consisting of:

- (a) **Statement of Financial Activity – 30th June, 2010**
- (b) **Compilation Report**
- (c) **Material Variances – 30th June, 2010 be accepted.**

CARRIED (9 VOTES TO 0)

SHIRE OF LEONORA
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 JUNE 2010

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SHIRE OF LEONORA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 JUNE 2010

	NOTE	30 June 2010 Actual \$	30 June 2010 Y-T-D Budget \$	Amended 2009/10 Budget \$	Variances Budget to Actual Y-T-D %
<u>Operating</u>					
Revenues					
	1,2				
Governance		45,480	10,320	10,320	340.70%
General Purpose Funding		1,485,546	1,749,838	1,749,838	(15.10%)
Law, Order, Public Safety		47,798	38,550	38,550	23.99%
Health		15,711	17,240	17,240	(8.87%)
Education and Welfare		180,645	214,836	214,836	(15.91%)
Housing		41,591	39,440	39,440	5.45%
Community Amenities		71,395	259,600	259,600	(72.50%)
Recreation and Culture		166,144	1,282,908	1,282,908	(87.05%)
Transport		921,983	940,935	940,935	(2.01%)
Economic Services		376,214	403,416	403,416	(6.74%)
Other Property and Services		347,076	52,700	52,700	558.59%
		<u>3,699,583</u>	<u>5,009,783</u>	<u>5,009,783</u>	(26.15%)
(Expenses)					
	1,2				
Governance		(197,160)	(186,398)	(186,398)	(5.77%)
General Purpose Funding		(352,231)	(385,069)	(385,069)	8.53%
Law, Order, Public Safety		(134,630)	(198,457)	(198,457)	32.16%
Health		(428,566)	(441,842)	(441,842)	3.00%
Education and Welfare		(209,322)	(336,732)	(336,732)	37.84%
Housing		0	0	0	0.00%
Community Amenities		(226,269)	(293,591)	(293,591)	22.93%
Recreation & Culture		(907,001)	(1,015,044)	(1,015,044)	10.64%
Transport		(3,681,934)	(3,987,654)	(3,987,654)	7.67%
Economic Services		(830,399)	(1,031,150)	(1,031,150)	19.47%
Other Property and Services		245,926	(9,008)	(9,008)	2830.08%
		<u>(6,721,586)</u>	<u>(7,884,945)</u>	<u>(7,884,945)</u>	14.75%
<u>Adjustments for Non-Cash</u>					
<u>(Revenue) and Expenditure</u>					
(Profit)/Loss on Asset Disposals	4	17,491	35,061	35,061	50.11%
Depreciation on Assets		1,397,923	1,385,065	1,385,065	(0.93%)
<u>Capital Revenue and (Expenditure)</u>					
Purchase Land Held for Resale	3	(124,049)	(171,000)	(171,000)	27.46%
Purchase Land and Buildings	3	(1,676,136)	(3,809,542)	(3,809,542)	56.00%
Purchase Infrastructure Assets - Roads	3	0	0	0	0.00%
Purchase Infrastructure Assets - Other	3	(244,029)	(654,547)	(654,547)	62.72%
Purchase Plant and Equipment	3	(885,590)	(776,000)	(776,000)	(14.12%)
Purchase Furniture and Equipment	3	(21,379)	(146,500)	(146,500)	85.41%
Proceeds from Disposal of Assets	4	373,817	702,000	702,000	46.75%
Transfers to Reserves (Restricted Assets)	6	(825,351)	(1,158,334)	(1,158,334)	28.75%
Transfers from Reserves (Restricted Assets)	6	1,295,011	2,466,255	2,466,255	47.49%
ADD Net Current Assets July 1 B/Fwd	7	518,981	694,599	694,599	25.28%
LESS Net Current Assets Year to Date	7	867,374	0	0	0.00%
Amount Raised from Rates	8	<u>(5,349,943)</u>	<u>(4,308,105)</u>	<u>(4,308,105)</u>	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 JUNE 2010

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

Council currently hold no funds on behalf of other entities.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 JUNE 2010

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	2 to 15 years
Plant and Equipment	5 to 15 years
Infrastructure	10 to 40 years

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 JUNE 2010

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2010.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 JUNE 2010

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

- (o) Provisions are recognised when:** The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 JUNE 2010

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowance, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses. An administration cost is also allocated which enables staff to process Council Meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting audit of Council books of accounts and procedures is also include under this heading.

GENERAL PURPOSE FUNDING

1 Rates

- (a) GRV (gross rental value) refers to property rates for Leonora, Gwalia, Leinster and Agnew town sites and operational mines and associated infrastructure.
- (b) UV (unimproved value) refers to mining properties and tenements (other than mines and other associated infrastructure) and includes prospecting licences, exploration licences and mining leases. It also refers to broad acre rural pastoral properties.
- (c) Additional rates and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget.
- (d) Administration charge refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process
- (e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.

2 Grants

- (a) Grants Commission - a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population.
- (b) Roads Grant - An untied road grant allocated by the Federal Government and again distributed by the Grants Commission utilising a pre-determined formula.
- (c) Administration costs allocated to grants refers to the costs associated in collection of Federal Government grants including provision and updating of data used in grants commission formula.

3 Interest from Investments

Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.

LAW, ORDER, PUBLIC SAFETY

Costs and revenues associated with animal control within the Shire and also includes fire insurance, dog control and registration.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 JUNE 2010

2. STATEMENT OF OBJECTIVE (Continued)

HEALTH

Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/control, food hygiene inspection/control, contribution to doctors expenses, Royal Flying Doctor donation and notification of disease.

EDUCATION AND WELFARE

Provision of support for education and aged and disabled facilities within the district for the betterment of the residents.

HOUSING

Costs of maintaining Council owned accommodation units and collection of rentals paid by staff for use of those buildings. Costs that can be accurately attributed to other programs are allocated. Revenue associated with a State Government owned house by way of loan repayments to Council are also included.

Accommodation units include 3 houses, 2 duplexes and a single persons quarters.

COMMUNITY AMENITIES

Costs of collection and disposal of domestic and commercial refuse for town site of Leonora and Gwalia and maintenance of the landfill refuse site. Revenue collection by way of an annual fee for this service which is included on rate assessment notices.

Costs associated with review and administration of Council's Town Planning Scheme.

Provision of Christmas decorations in Leonora Town site.

Operation of the Leonora Cemetery.

RECREATION AND CULTURE

Provision and maintenance of Council owned parks, gardens and grassed oval/recreation ground at Leonora and a contribution to similar facilities within Leinster town site.

Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball court, two squash courts, kitchen, gymnasium and associated facilities and revenues collected from the public for use of these facilities.

Costs of maintenance of Council owned and provided television and radio re-transmission service which includes GWN, WIN and SBS television and WAFM and ABC fine music radio.

Costs and revenues associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of Western Australia.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 JUNE 2010

2. STATEMENT OF OBJECTIVE (Continued)

TRANSPORT

Maintenance and improvements of 1,300 kilometres of Council controlled unsealed roads, town site footpaths and streets, drainage control, street cleaning and provision and maintenance of street trees. Costs of providing electricity for steel lights in the Leonora/Gwalia town sites and maintenance of Council's works depot and associated infrastructure.

Operation, maintenance and management of Leonora Aerodrome including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators.

Revenues by way of landing fees and Head Tax charges charged to all aircraft with the exception of the Royal Flying Doctors Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

ECONOMIC SERVICES

Costs associated with tourism promotion throughout the Shire including employment of a Curator/Promotion Officer at the Gwalia Museum and historic precinct.

Contribution to employment of a Goldfields/Esperance Development Officer operating from Shire Offices - Leonora.

Contribution to costs of North Eastern Goldfields Landcare Organisation.

Costs and revenues associated with building control under building regulations, including inspections and issuing building permits.

OTHER PROPERTY & SERVICES

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others.

Costing allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities, works and services.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 JUNE 2010

	30 June 2010 Actual \$	Amended 2009/10 Budget \$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Housing		
E192001 - 1260 Fitzgerald St	FE 6,981	60,000
E192008 - 1260 Fitzgerald St	LB 29,480	0
E190001 - 3 x 2 House	LB 0	0
Community Amenities		
E190002 - PEP Building	LB 252,932	250,000
E193001 - Cemetery Entrance	IO 4,206	60,000
E192004 - Christmas Decorations	FE 1,223	20,000
E190006 - Industrial Land Development	LR 124,049	171,000
E190007 - PEP Building Refit	LB 0	150,000
Recreation and Culture		
E190003 - Oval Sports Facility	LB 1,107,370	1,200,000
E190004 - Leonora Lawn Bowling Facility	LB 156,699	2,009,542
E190009 - Oval Caretakers Residence	LB 74,328	50,000
E193002 - Playground Equipment	IO 37,977	50,000
E193003 - Telecentre Shade Sail	IO 0	4,000
E193004 - Malcolm Dam Improvements	IO 0	25,000
E192003 - Portable Outdoor Cinema	FE 0	8,000
E193005 - Heating Swimming Pool	IO 0	250,000
E192005 - Stage Facility	FE 0	30,000
Transport		
E191002 - Road Sweeper	PE 64,000	90,000
E191003 - Prime Mover	PE 245,890	200,000
E191004 - Tray top Truck	PE 59,960	70,000
E191005 - Grader	PE 0	0
E191006 - Tip truck	PE 259,510	150,000
E191007 - Utility	PE 36,797	35,000
E191008 - Utility	PE 37,063	35,000
E191013 - Camp Generator	PE 16,353	18,000
E193006 - Airport Fuel Facility	IO 0	50,000
E191014 - Vermin Control Equipment	PE 0	10,000
E191015 - Coffee Vending Machine - Airport	PE 8,083	8,000
Economic Services		
E193007 - Goldfields North Heritage Trail	IO 201,846	215,547
Other Property and Services		
E190005 - Office Extensions	LB 55,327	150,000
E192002 - IT Upgrade and Restructure	FE 13,175	28,500
E191009 - CEO Vehicle	PE 46,247	55,000
E191010 - DCEO Vehicle	PE 37,229	35,000
E191011 - Health Vehicle	PE 37,229	35,000
E191012 - Doctor Vehicle	PE 37,229	35,000
	2,951,183	5,557,589

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 JUNE 2010

3. ACQUISITION OF ASSETS (Continued)	30 June 2010 Actual \$	Amended 2009/10 Budget \$
<u>By Class</u>		
Land for Resale	LR 124,049	171,000
Land and Buildings	LB 1,676,136	3,809,542
Infrastructure Assets - Other	IO 244,029	654,547
Plant and Equipment	PE 885,590	776,000
Furniture and Equipment	FE 21,379	146,500
	2,951,183	5,557,589

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 JUNE 2010

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	30 June 2010 Actual \$	30 June 2010 Actual \$	30 June 2010 Actual \$
Health			
Ford FG XR Sedan	28,369	23,177	(5,192)
Transport			
Aska ES1705 Generator	10,284	4,091	(6,193)
Sweeper 6650	43,443	25,000	(18,443)
Ford Courier XL Supercab Reg:33L	20,449	11,227	(9,221)
Aviation Fuel Tank	62,255	52,000	(10,255)
Truck 7 tonne	13,029	31,818	18,789
Admin			
Ford FG XR Sedan	28,439	23,091	(5,348)
Ford FG G6E Sedan	41,744	35,454	(6,290)
Ford Falcon Seduce	28,840	30,907	2,067
Ford Courier Super C/Cab	16,317	15,682	(635)
Mack Fleetliner 6x4	28,866	51,370	22,504
Iveco Powerstar 6300 6x4	69,274	70,000	726
	391,308	373,817	(17,491)

<u>By Class</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	30 June 2010 Actual \$	30 June 2010 Actual \$	30 June 2010 Actual \$
Plant & Equipment	391,308	373,817	(17,491)
	391,308	373,817	(17,491)

Summary

Profit on Asset Disposals	44,086
Loss on Asset Disposals	(61,577)
	<u>(17,491)</u>

5. INFORMATION ON BORROWINGS

- (a) Debenture Repayments
The Shire of Leonora has no borrowings.
- (b) New Debentures 2009/10
No new debentures were raised during the reporting period.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 JUNE 2010

	30 June 2010 Actual \$	Amended 2009/10 Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Long Service Leave Reserve		
Opening Balance	119,484	119,484
Amount Set Aside / Transfer to Reserve	3,716	4,779
Amount Used / Transfer from Reserve	(4)	0
	123,196	124,263
(b) Fire Disaster Reserve		
Opening Balance	9,755	9,755
Amount Set Aside / Transfer to Reserve	2,360	2,430
Amount Used / Transfer from Reserve	0	0
	12,115	12,185
(d) Combined Sporting Reserve		
Opening Balance	825,458	825,458
Amount Set Aside / Transfer to Reserve	324,523	321,126
Amount Used / Transfer from Reserve	(1,149,981)	(1,145,720)
	0	864
(e) Plant Purchase Reserve		
Opening Balance	56,388	56,387
Amount Set Aside / Transfer to Reserve	89,606	87,884
Amount Used / Transfer from Reserve	(145,002)	(55,000)
	992	89,271
(f) Bowling Green Reserve		
Opening Balance	600,000	600,000
Amount Set Aside / Transfer to Reserve	401,662	665,535
Amount Used / Transfer from Reserve	(20)	(1,265,535)
	1,001,642	0
(g) Annual Leave Reserve		
Opening Balance	112,002	112,002
Amount Set Aside / Transfer to Reserve	3,484	4,480
Amount Used / Transfer from Reserve	(4)	0
	115,482	116,482
(h) Housing Reserve		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	0	72,100
Amount Used / Transfer from Reserve	0	0
	0	72,100
Total Cash Backed Reserves	1,253,427	415,165

All of the above reserve accounts are supported by money held in financial institutions.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 JUNE 2010

	30 June 2010 Actual \$	Amended 2009/10 Budget \$
6. RESERVES (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Long Service Leave Reserve	3,716	4,779
Fire Disaster Reserve	2,360	2,430
Combined Sporting Reserve	324,523	321,126
Plant Purchase Reserve	89,606	87,884
Bowling Green Reserve	401,662	665,535
Annual Leave Reserve	3,484	4,480
Housing Reserve	0	72,100
	<u>825,351</u>	<u>1,158,334</u>
Transfers from Reserves		
Long Service Leave Reserve	(4)	0
Fire Disaster Reserve	0	0
Combined Sporting Reserve	(1,149,981)	(1,145,720)
Plant Purchase Reserve	(145,002)	(55,000)
Bowling Green Reserve	(20)	(1,265,535)
Annual Leave Reserve	(4)	0
Housing Reserve	0	0
	<u>(1,295,011)</u>	<u>(2,466,255)</u>
Total Transfer to/(from) Reserves	<u>(469,660)</u>	<u>(1,307,921)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Long Service Leave Reserve

- This reserve is to offset Council's leave liability to it's employees.

Fire Disaster Reserve

- This reserve will assist in the provision of emergency contingencies in the case of fire disaster.

Combined Sporting Reserve

- To set aside money for the building of a combined sporting club facility within the Shire.

Plant Replacement Reserve

- to be used for the purchase of major plant.

Bowling Green Reserve

- to be used for the maintenance of the bowling green.

Annual Leave Reserve

- This reserve is to offset Council's annual leave liability to it's employees.

Housing Reserve

- To set aside money for the building of housing within the Shire.

None of the above reserves are expected to be used within a set period as further transfers to the reserve accounts are expected before funds are utilised.

SHIRE OF LEONORA

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 JUNE 2010**

	30 June 2010 Actual \$	Brought Forward 1-Jul \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	505,527	500,809
Cash - Restricted	1,253,427	1,723,086
Receivables	366,328	262,656
Inventories	81,622	32,448
	2,206,904	2,518,999
LESS: CURRENT LIABILITIES		
Payables and Provisions	(86,103)	(276,932)
NET CURRENT ASSET POSITION	2,120,801	2,242,067
Less: Cash - Reserves - Restricted	(1,253,427)	(1,723,086)
NET CURRENT ASSET POSITION	867,374	518,981

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 JUNE 2010

8. RATING INFORMATION

<u>RATE TYPE</u>	Rate in \$	Number of Properties	Rateable Value \$	2009/10 Rate Revenue \$	2009/10 Interim Rates \$	2009/10 Back Rates \$	2009/10 Total Revenue \$	2009/10 Budget \$
Differential General Rate								
GRV	0.0753	594	10,388,244	702,858	54,558	0	757,416	703,357
UV Pastoral	0.0702	28	707,188	49,645	220	0	49,865	49,644
UV Other	0.1102	1,233	27,479,591	2,985,998	110,702	0	3,096,700	3,389,704
Sub-Totals		1,855	38,575,023	3,738,501	165,480	0	3,903,981	4,142,705
Minimum Rates	Minimum \$							
GRV	220	76	37,141	15,400	(440)	0	14,960	15,400
UV Pastoral	220	2	4,668	440	0	0	440	440
UV Other	220	935	1,031,713	240,106	56,674	0	296,780	236,060
Sub-Totals		1,013	1,073,522	255,946	56,234	0	312,180	251,900
Totals							4,216,161	4,394,605
Write-offs							(153,473)	(86,500)
Totals							4,062,688	4,308,105

All land except exempt land in the Shire of Leonora is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2009/10 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

9. TRUST FUNDS

Council holds no funds on behalf of other entities

COMPILATION REPORT TO THE SHIRE OF LEONORA

(1) Scope

On the basis of the information provided by the Shire of Leonora, we have compiled, in accordance with APS 9 "Statement on Compilation of Financial Reports", the attached (local government) special purpose financial report of the Shire of Leonora for the period ended 30th June, 2010.

The Shire of Leonora is solely responsible for the information contained in the attached monthly (local government) special purpose financial report.

Our procedures use accounting knowledge to collect, classify and summarise the financial information, which the Shire of Leonora provided, into a financial report. Our procedures do not include verification or validation procedures. ***No audit or review has been performed*** and accordingly ***no assurance is expressed***.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Leonora, may suffer arising from any negligence on our part.

The monthly (local government) special purpose financial report was prepared exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the financial report.

(2) Legislative Framework

The Shire of Leonora is required to prepare a monthly statement of financial activity for presentation to the Council by the Local Government Act 1995 and associated Regulations.

It should be noted that the attached financial report incorporates comparison of the actual year to date figures with the year to date budget amounts and also the full year budget figures.

UHY Haines Norton

Shire of Leonora

Material Variances as at June 30th 2010

**Variances 2009/10 Budget to Actual
Month Ended 30/06/2010**

In accordance with your adopted policy (\$10000.00 Variance) the following accounts are reported for your information.

ACCOUNT	NAME	ACTUAL	Year To Date BUDGET	DIFFERENCE
Income				
1030008	Rates Additional - GRV	\$ 54,118.00	\$ 500.00	\$ 53,618.00
1030009	Additional Mining Rates	\$ 167,596.00	\$ 400,000.00	\$ (232,404.00)
1030011	Rates - Mining Written Back	\$ 152,922.00	\$ 85,500.00	\$ 67,422.00
1020019	Grant - Equalisation	\$ 399,273.00	\$ 293,357.00	\$ 105,916.00
1030021	Grant - Roads (untied)	\$ 562,138.00	\$ 401,804.00	\$ 160,334.00
1030022	Interest - Muni	\$ 32,398.00	\$ 50,000.00	\$ (17,602.00)
1030028	Grant - Country local Govt Fund	\$ -	\$ 390,535.00	\$ (390,535.00)
1030029	R4R - 09-10 Gergs	\$ 100,000.00	\$ 225,000.00	\$ (125,000.00)
1041430	Structural Reform Funding	\$ 45,000.00	\$ 10,000.00	\$ 35,000.00
1053404	Roadwise Project	\$ 25,580.00	\$ 15,000.00	\$ 10,580.00
1080005	Youth Support Program	\$ 41,838.00	\$ 77,836.00	\$ (35,998.00)
1107413	Grant - Pep Building	\$ -	\$ 150,000.00	\$ (150,000.00)
1116413	Telecentre Grant - Wages	\$ 53,000.00	\$ 30,000.00	\$ 23,000.00
1122208	Grant Kurrajong St Lighting	\$ -	\$ 35,000.00	\$ (35,000.00)
1126415	Passenger Head Tax	\$ 198,470.00	\$ 180,000.00	\$ 18,470.00
1132002	Golden Gift Contributions	\$ 211,115.00	\$ 200,000.00	\$ 11,115.00
1136497	Land Conservation Grant	\$ -	\$ 27,000.00	\$ (27,000.00)
1136498	Grant - NG Tourism	\$ -	\$ 42,454.00	\$ (42,454.00)
1141450	Charges - Plant Hire	\$ 182,792.00	\$ 15,000.00	\$ 167,792.00
1144451	Reimb - Insurance	\$ 27,262.00	\$ -	\$ 27,262.00
1114482	Grant - Bowling Club -State	\$ -	\$ 500,000.00	\$ (500,000.00)
1114483	Grant - Bowling Club -Federal	\$ -	\$ 500,000.00	\$ (500,000.00)
1114473	Grant - Heating Swimming Pool	\$ -	\$ 150,000.00	\$ (150,000.00)
	Sale of Industrial Blocks	\$ -	\$ 250,000.00	\$ (250,000.00)
1091433	Grant - Country Housing Auth	\$ -	\$ 150,000.00	\$ (150,000.00)
		\$ 2,253,502.00	\$ 4,178,986.00	\$ (1,925,484.00)
Expenditure				
E041186	Structural Reform	\$ 45,205.00	\$ 30,000.00	\$ 15,205.00
E053411	Emergency Management Plan	\$ -	\$ 10,000.00	\$ (10,000.00)
E080005	Childcare Services	\$ 128,442.00	\$ 141,255.00	\$ (12,813.00)
E081004	Youth Support Services	\$ 4,017.00	\$ 82,600.00	\$ (78,583.00)
E081005	Youth Support Wages	\$ 10,040.00	\$ 39,600.00	\$ (29,560.00)
E091033	Mtce- 1142 Walton St (South)	\$ 18,060.00	\$ 31,000.00	\$ (12,940.00)
E101020	Domestic Refuse	\$ 48,369.00	\$ 60,000.00	\$ (11,631.00)

E103010	Liquid Waste Disposal Site	\$	35.00	\$	20,000.00	\$	(19,965.00)
E106013	Uranium Consultant	\$	-	\$	20,000.00	\$	(20,000.00)
E113092	Swimming Pool Maint	\$	110,011.00	\$	100,000.00	\$	10,011.00
E113095	NG Recreation Officer	\$	41,286.00	\$	10,000.00	\$	31,286.00
E114280	Salaries - Rec Centre	\$	42,082.00	\$	118,518.00	\$	(76,436.00)
E114294	Repairs Rec Centre	\$	29,760.00	\$	15,000.00	\$	14,760.00
E114296	Sporting Equip	\$	4,510.00	\$	20,000.00	\$	(15,490.00)
E114351	Member Card System Upgrade	\$	1,055.00	\$	25,000.00	\$	(23,945.00)
E116024	Telecentre General Exps	\$	29,240.00	\$	12,000.00	\$	17,240.00
E116025	Telecentre Equip	\$	8,162.00	\$	18,750.00	\$	(10,588.00)
E122040	Roadworks Mtce	\$	1,126,568.00	\$	1,236,782.00	\$	(110,214.00)
E122043	Road Mtce - Bush Graders	\$	251,373.00	\$	280,000.00	\$	(28,627.00)
E122160	Street Cleaning	\$	152,108.00	\$	200,000.00	\$	(47,892.00)
E122189	Street Lighting - Kurrajong	\$	-	\$	35,000.00	\$	(35,000.00)
E122203	RRG- Old Agnew	\$	155,854.00	\$	101,335.00	\$	54,519.00
E122204	RRG Leonora Nambi	\$	83,449.00	\$	70,716.00	\$	12,733.00
E122205	Leinster Shoulder Grading	\$	-	\$	60,300.00	\$	(60,300.00)
E126010	Aerodrome Maint	\$	80,552.00	\$	115,000.00	\$	(34,448.00)
E126012	Avgas refuelling System			\$	10,000.00	\$	(10,000.00)
E131045	Gwalia Cactus Eradication			\$	10,000.00	\$	(10,000.00)
E132076	NG Working Group	\$	50,752.00	\$	97,454.00	\$	(46,702.00)
E132078	Golden Gift expenses	\$	285,349.00	\$	300,000.00	\$	(14,651.00)
E132082	Revegetation Project	\$	17,642.00	\$	66,739.00	\$	(49,097.00)
E132094	Info Centre Wages	\$	26,649.00	\$	44,060.00	\$	(17,411.00)
E132095	Regional Marketing	\$	-	\$	25,000.00	\$	(25,000.00)
E133052	Contract Building Surveyor	\$	26,884.00	\$	40,000.00	\$	(13,116.00)
E141010	Private Works	\$	146,861.00	\$	9,000.00	\$	137,861.00
E190001	Staff house 3 x 2	\$	-	\$	300,000.00	\$	(300,000.00)
E190008	Furniture Lot 1260 Fitzgerald St	\$	29,480.00	\$	60,000.00	\$	(30,520.00)
E190006	Industrial Blocks	\$	124,049.00	\$	171,000.00	\$	(46,951.00)
E193001	Cemetery Enterance	\$	4,206.00	\$	60,000.00	\$	(55,794.00)
E192004	Xmas Decorations	\$	1,222.00	\$	20,000.00	\$	(18,778.00)
E190003&9	Oval Sport Facility(inc residence)	\$	1,181,697.00	\$	1,200,000.00	\$	(18,303.00)
E190004	Bowling Club	\$	156,699.00	\$	2,800,000.00	\$	(2,643,301.00)
E193002	Playground Equipment	\$	37,977.00	\$	50,000.00	\$	(12,023.00)
E193004	Malcolm Dam Improvements	\$	-	\$	25,000.00	\$	(25,000.00)
E193005	Heating Swimming Pool	\$	-	\$	250,000.00	\$	(250,000.00)
E192005	Stage Facility	\$	-	\$	30,000.00	\$	(30,000.00)
E191003	Purchase Prime Mover	\$	245,890.00	\$	200,000.00	\$	45,890.00
E191006	Purchase Tip Truck	\$	259,510.00	\$	150,000.00	\$	109,510.00
E191001	Purchase Bobcat	\$	-	\$	130,000.00	\$	(130,000.00)
E193006	Airport Fuel Facility	\$	-	\$	50,000.00	\$	(50,000.00)
E191004	Vermin Equipment	\$	-	\$	10,000.00	\$	(10,000.00)
E193007	Heritage Trail - north	\$	201,845.00	\$	215,547.00	\$	(13,702.00)
E190002	Youth Services Building	\$	252,932.00	\$	250,000.00	\$	2,932.00
E190007	Youth Centre Refit	\$	-	\$	150,000.00	\$	(150,000.00)
E192002	IT Upgrade	\$	13,175.00	\$	28,500.00	\$	(15,325.00)
E190005	Office Restructure	\$	55,327.00	\$	150,000.00	\$	(94,673.00)
		\$	5,443,119.00	\$	9,725,156.00	\$	(4,282,037.00)

SUMMARY

Income Budgeted & not received-	-\$1,925,484.00
Expenditure Budgeted & not Spent	-\$4,282,037.00
Budget Surplus	\$2,356,553.00

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(B) ACCOUNTS FOR PAYMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 20th July, 2010

AGENDA REFERENCE: 10.2 (B) JUL 10

SUBJECT: Accounts for Payment

LOCATION / ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: John Francis Rowe

OFFICER: Acting Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 13th July, 2010

BACKGROUND

Attached statement consists of accounts paid by Delegated Authority represented by **Vouchers 1297 to 1434 and 1 to 2** and totalling **\$1,493,797.37**, and accounts paid by Council Authorisation represented by **Vouchers 3 to 10** and totalling **\$9,901.48**.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That accounts paid by Delegated Authority represented by **Vouchers 1297 to 1434 and 1 to 2** and totalling **\$1,493,797.37**, and accounts paid by Council Authorisation represented by **Vouchers 3 to 10** and totalling **\$9,901.48** be authorised for payment.

VOTING REQUIREMENT

Simple Majority

Moved Cr Johnson Seconded Cr Heather

That accounts paid by Delegated Authority represented by Vouchers 1297 to 1434 and 1 to 2 and totalling \$1,493,797.37, and accounts paid by Council Authorisation represented by Vouchers 3 to 10 and totalling \$9,901.48 be authorised for payment.

CARRIED (9 VOTES TO 0)

Shire of Leonora

Monthly Report - List of Accounts Paid by Delegated Authority

Submitted to Council on 20th July, 2010

The following list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Vouchers numbered from 1297 to 1434 and 1 to 2.

CHIEF EXECUTIVE OFFICER

1297	04.06.2010	Freestyle Now	Entertainment – Golden Gift 2010	5,500.00
1298	04.06.2010	Credipac – TPA	Legal Fees	165.00
1299	04.06.2010	Tourism Western Australia	Conference – S. Mazza	16.50
1300	04.06.2010	Telstra	Phone & Internet Usage	3,432.58
1301	06.06.2010	Lisa Corrigan	1 st – Women's Elite Mile	6000.00
1302	06.06.2010	Bridey Delaney	2nd – Women's Elite Mile	4000.00
1303	06.06.2010	Erica Fountain	3rd – Women's Elite Mile	2000.00
1304	06.06.2010	Linda Spencer	4th – Women's Elite Mile	1500.00
1305	06.06.2010	Lara Nicode	5th – Women's Elite Mile	1000.00
1306	06.06.2010	Ryan Gregson	1 st – Men's Elite Mile	6000.00
1307	06.06.2010	Brett Robinson	2nd – Men's Elite Mile	4000.00
1308	06.06.2010	Jeremy Roff	3rd – Men's Elite Mile	2000.00
1309	06.06.2010	James Niperess	4th – Men's Elite Mile	1500.00
1310	06.06.2010	Paul Hoffman	5th – Men's Elite Mile	1000.00
1311	10.06.2010	Australian Taxation Office	BAS May 2010	7325.00
1312	10.06.2010	Nick Gagliardi	Contract Grader	10,120.00
1313	14.06.2010	National Australia Bank	Master Card Charges – June 201 B/S	7,747.04
1314	14.06.2010	Westnet Pty Ltd	T/Centre Gen. Exp. – June 2010 B/S	11.00
1315	14.06.2010	National Australia Bank	Bank Fees – June 2010 B/Statement	105.00
1316	14.06.2010	Builders Registration Board	Builders Rego Fee – B/L No: 08/10	34.50
1317	14.06.2010	Construction Training Fund	Construct/Train. Fund Fee B/L# 08.10	4402.49
1318	16.06.2010	Shire of Leonora	Sal & Wages – PPE: 16.06.2010	48,064.00
1318(a)	16.06.2010	L.G.R.C.E.U.	Union Fees – PPE: 16.06.2010	17.40
1318(b)	16.06.2010	Shire of Leonora	Tax/Rent – PPE: 16.06.2010	16,253.76
1318(c)	16.06.2010	W.A.L.G.S. Plan	Superannuation – PP: 16.06.2010	8,733.99
1318(d)	16.06.2010	Child Support Agency	Child Support – PPE: 16.06.2010	352.56
1319	17.06.2010	Mardi Smith	Help over the Golden Gift Weekend	289.00
1320	17.06.2010	P.J.J.D. Nominees Pty Ltd	Contract Grading	5960.00
1321	18.06.2010	Toyota Finance	GEDC Vehicle – June 2010 B/S	1,476.05
1322	18.06.2010	National Australia Bank	Bank Fee -June 2010 B/Statement	105.00
1323	18.06.2010	Ashton Admor Pty Ltd	Hire of Stage Equipment – GG 2010	30,431.50
1324	18.06.2010	Audiocom	Purchase of Mobile Phone	424.00
1325	18.06.2010	Butsons Building Service	Accommodation – J. Rowe	3,850.00
1326	18.06.2010	Bizircus Association Inc.	Entertainment – Golden Gift 2010	4,500.00
1327	18.06.2010	Biggs Butcher	Supply of Meat – Various Functions	402.00
1328	18.06.2010	Central Hotel	Accommodation & Meals – GG 2010	1,037.00
1329	18.06.2010	Chubb Security Services	ATM Running Costs	2,451.23
1330	18.06.2010	Cardile International Fireworks	Fireworks Display – Golden Gift 2010	16,500.00
1331	18.06.2010	Child Australia	Annual Membership Fee – CCC	185.00
			Sub Total	\$208,891.60

Shire of Leonora

Monthly Report - List of Accounts Paid by Delegated Authority

Submitted to Council on the 20th July, 2010

Vouch. No.	Date	Payee's Name	Particulars	Payment Made By Delegated Authority.
			Balance B/Fwd	\$208,891.60
1332	18.06.2010	The Wiggles Live Australia	Dorothy the Dinosaur – Golden Gift 2010	4,804.69
1333	18.06.2010	Eagle Petroleum (WA) Pty Ltd	Fuel Card Purchases	1,068.51
1334	18.06.2010	Fitz Gerald Strategies	Consulting Fees	595.35
1335	18.06.2010	Golden West Network Pty Ltd	Advertising – Golden Gift & Tourism	7,426.10
1336	18.06.2010	Horizon Power	Electricity Usage	673.81
1337	18.06.2010	IP Systems Pty Ltd	Phone & Internet Usage – Medical Centre	534.48
1338	18.06.2010	Kerion Pty Ltd	Various Airfares	7,772.74
1339	18.06.2010	Kalgoorlie Auto Service Pty Ltd	Purchase of Suzuki Jimny – Golden Gift	15,335.00
1340	18.06.2010	Leonora Roadhouse	Fuel – Parks and Gardens	71.78
1341	18.06.2010	Landgate	Valuations	518.50
1342	18.06.2010	Michelle Clarke	Travelling Expenses – Child Care Centre	92.00
1343	18.06.2010	Marc See	Monaghetti Medal Winner – Golden Gift	1,000.00
1344	18.06.2010	Minter Ellison Lawyers	Legal Fees	8,644.90
1345	18.06.2010	Association Security Services	Security Services – Golden Gift 2010	38,391.05
1346	18.06.2010	Scottish Pacific Business Finance	Medical Equipment – Medical Centre	2,816.00
1347	18.06.2010	Ozowned Supplies & Services	Carpet Cleaning – Info Centre	110.00
1348	18.06.2010	Paramount Business Supplies	Stationery – Telecentre	221.10
1349	18.06.2010	PsiTech Pty Ltd	Various Computer Expenses	12,565.43
1350	18.06.2010	Roland Rocchiccioli	Investment Draw – Television Doco	20,000.00
1351	18.06.2010	Redwave Media Pty Ltd	Advertising – Golden Gift 2010	8,426.00
1352	18.06.2010	Reliance Petroleum	Fuel Card Purchases	397.17
1353	18.06.2010	Stodarts Travel Pty Ltd	Accommodation – Golden Gift 2010	1,123.90
1354	18.06.2010	Slater Gartrell Sports	Sports Equipment – Rec Centre	620.40
1355	18.06.2010	Skipper Trucks	Purchase of International Eagle – P2146	208,461.00
1356	18.06.2010	UHY Haines Norton	Accounting Fees	5,500.00
1357	18.06.2010	Water Corporation	Water Usage	2,655.55
1358	18.06.2010	Woodbine Aviation Pty Ltd	Survey Fee	1,697.00
1359	18.06.2010	WA Country Health Service – Gfld	Rent July 2010 – Medical Centre	408.80
1360	18.06.2010	Tourism Council of WA	Renewal - Accreditation Program	259.00
1361	21.06.2010	Skipper Trucks	Purchase of International Eagle – P2087	213,972.00
1362	22.06.210	Goldsworthy Family Trust	Health & Building Contract	9,317.00
1363	22.06.2010	P N White	Contract Grading	10,036.00
1364	23.06.2010	Audiocom	Handsfree Kit & Cradle – P33	1,074.00
1365	23.06.2010	All Fence U Rent Pty Ltd	Crowd Control Barriers – Golden Gift 10	1,210.00
1366	23.06.2010	Alliance Airlines Pty Ltd	Charter Flight – Golden Gift 2010	22,000.00
1367	23.06.2010	Bunnings Group Ltd	Depot & Child Care Centre Maintenance	304.19
1368	23.06.2010	Cheric Leonora	Rainwater Tank – Office	1,633.50
1369	23.06.2010	Coates Hire Operations Pty Ltd	Electronic Sign Board – Golden Gift 2010	1,633.50
1370	23.06.2010	Crompton Lighting Pty Ltd	Coloured Globes – Golden Gift 2010	193.60
1371	23.06.2010	Earth Australia Contracting	Rubbish Tip Maintenance	32,450.00
1372	23.06.2010	Forman Bros	Public Toilets & Rec Centre Maintenance	341.00
			Sub Total	\$855,246.65

Shire of Leonora				
Monthly Report - List of Accounts Paid by Delegated Authority				
Submitted to Council on the 20 th July, 2010				
Vouch. No.	Date	Payee's Name	Particulars	Payment Made By Delegated Authority.
			Balance B/Fwd	\$855,246.65
1373	23.06.2010	Goldfields Toyota	Service – GEDC Vehicle	103.35
1374	23.06.2010	Kempy's Dingo Contracting	Various Earthworks	1,375.00
1375	23.06.2010	Bunnings Group	Depot Maintenance	119.31
1376	23.06.2010	McMahon Burnett Transport	Various Freight Charges	6,287.42
1377	23.06.2010	Nicholson Agencies	Various Cleaning Supplies	277.73
1378	23.06.2010	Reckon Limited	Annual Payroll Premier Membership	700.00
1379	23.06.2010	Toll Ipec Pty Ltd	Various Freight Charges	65.23
1380	23.06.2010	Telstra	Phone Usage	30.00
1381	23.06.2010	WA Football Commission	Auskick Packs	1,800.00
1382	23.06.2010	Westland Autos No.1 Pty Ltd	Various Parts and Repairs	4,356.58
1383	25.06.2010	Corporate Express	Office Furniture	693.00
1384	25.06.2010	Coyles Mower & Chainsaw Centre	Parts and Repairs – P05	132.00
1385	25.06.2010	Courier Australia	Various Freight Charges	128.41
1386	25.06.2010	Donovan Payne Architects	Architectural Consulting Services	175,010.00
1387	25.06.2010	Goldfields Commercial Security	Various Monitoring Fees	921.75
1388	25.06.2010	Harvey Norman Kalgoorlie	Community Grant – Leinster Sport	160.00
1389	25.06.2010	Hardie Grant	"And Be Home Before Dark" Books	873.75
1390	25.06.2010	Horizon Power	Electricity Usage	18,600.31
1391	25.06.2010	Leonora Paint Service	Painting of Walton Street Units	9,020.00
1392	25.06.2010	Landgate	Valuations	22,000.00
1393	25.06.2010	Majstrovich Building Company	Oval Sporting Facility & Caretaker House	258,610.00
1394	25.06.2010	Office National	Service Agreement & Toners	3,053.82
1395	25.06.2010	On-Line Business Equipment	Service Agreement – Telecentre	1,545.38
1396	25.06.2010	Telstra	Internet Usage – Telecentre	315.00
1397	25.06.2010	Wise Click Training	Community Grant – Leinster Sport & Rec	289.00
1398	30.06.2010	Shire of Leonora	Salaries & Wages – PPE: 30.06.2010	42,899.00
1398(a)	30.06.2010	L.G.R.C.E.U.	Union Fee – PPE: 30.06.2010	17.40
1398(b)	30.06.2010	Shire of Leonora	Tax/ Rent – PPE: 30.06.2010	14,499.70
1398(c)	30.06.2010	W.A.L.G.S. Plan	Superannuation – PPE: 30.06.2010	8,199.16
1398(d)	30.06.2010	Child Support Agency	Child Support – PPE: 30.06.2010	352.56
1399	30.06.2010	All Food Equipment	Community Grant – Leinster Sport & Rec	215.00
1400	30.06.2010	Australian Valuation Partners P/L	Property Insurance & Valuations	12,803.58
1401	30.06.2010	Butsons Building Service	Accommodation – J. Rowe	1,166.00
1402	30.06.2010	Courier Australia	Freight Charges – Telecentre	64.13
1403	30.06.2010	Outback Stores P/L – Leonora	Various Refreshments	322.27
1404	30.06.2010	Mansell Pty Ltd	2009/10 Rate Comparison Report	148.50
1405	30.06.2010	Telstra	Internet Usage – Youth	39.00
1406	30.06.2010	Goldfields Pilbara Forklift Services	Parts and Repairs – P590	894.30
1407	30.06.2010	McMahon Burnett Transport	Various Freight Charges	1,739.43
1408	30.06.2010	Westland Autos No.1 Pty Ltd	Parts and Repairs – P6	569.01
1409	30.06.2010	WesTrac Pty Ltd	Various Parts and Repairs	7,854.39
1410	30.06.2010	Goldfields Printing Company P/L	Tickets – Roland Rocchiccioli Live Plays	451.00
			Sub Total	\$1,453,948.12

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(C) PLAN FOR THE FUTURE OF THE DISTRICT

SUBMISSION TO: Meeting of Council
Meeting Date: 20th July, 2010

AGENDA REFERENCE: 9.2 (C) JUL 10

SUBJECT: Plan for the Future of the District

LOCATION / ADDRESS: Not applicable

NAME OF APPLICANT: Not applicable

FILE REFERENCE: Principal Activity Plan 1.38

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: John Francis Rowe

OFFICER: Acting Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 12th July, 2010

BACKGROUND

Section 5.57 of the Local Government Act and its prescribed regulations requires that Local Government each financial year prepare a plan for the next 2 (two) financial years.

The plan for the years 1st July 2010 until 30th June 2012 has been prepared and was presented at the June 2010 Meeting. The Plan was then advertised with public submissions being invited. The submission period closed on the 12th July, 2010 with no submissions being received.

STATUTORY ENVIRONMENT

Regulations applicable to the Local Government Act requires Council to then consider any submissions received and accept the plan with or without modification.

POLICY IMPLICATIONS

The draft plan adheres to all applicable Council policies.

FINANCIAL IMPLICATIONS

The plan does not bind Council financially, however will form the basis of Council's 2010/2012 budget and any significant variations to this plan should be explained in detail.

STRATEGIC IMPLICATIONS

As Council has now adopted a Strategic Plan, due recognisance of that plan has been made in the preparation of this plan.

RECOMMENDATION

That the draft Plan for the Future of the District 2010 - 2012 as presented be adopted.

VOTING REQUIREMENTS

Simple majority.

Moved Cr Kennedy Seconded Cr Craig

That the draft Plan for the Future of the District 2010 - 2012 as presented be adopted.

CARRIED (9 VOTES TO 0)

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(D) 2010/2011 BUDGET FOR ADOPTION

The meeting adjourned for lunch at 1.30 pm and resumed at 2.48 pm with attendance identical to that at Item 3.1, with the exception of visitor Mr H Buckingham.

SUBMISSION TO: Meeting of Council
Meeting Date: 20th July, 2010

AGENDA REFERENCE: 9.2 (D) JUL 10

SUBJECT: 2010/2011 Budget for Adoption

AUTHOR: John Rowe

POSITION: Acting Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 10th July, 2010.

BACKGROUND

Attached is the 2010/2011 Draft Budget and associated requirements for consideration and subsequent adoption.

STATUTORY ENVIRONMENT

Part 6 of The Local Government ACT 1995 requires council to prepare and Adopt an Annual Budget for each Financial Year prior to the 31st August.

POLICY IMPLICATIONS

Policies in place have been adhered to in preparation of this budget.

FINANCIAL IMPLICATIONS

The draft proposes a balanced budget with no borrowings.

STRATEGIC IMPLICATIONS

Council's adopted Plan for the Future and Strategic Plan have both been used in compilation of this budget.

RECOMMENDATION

That the attached 2010/2011 Budget Document, as Items listed below be adopted:

- 1) Presidents' Message (Folder Item 1)
- 2) CEOs' Message (Folder Item 2)
- 3) Statutory Budget – 2010/2011 (Folder Item 3)
- 4) Detailed budget – 2010/2011 (Folder Item 4)
- 5) Reserve Transfers – 2010/2011 (Folder Item 5)
- 6) Plant Replacement Program – 2010/2011 (Folder Item 6)
- 7) Fees and Charges (Folder Item 7)

8) Discounts, Concessions and Waivers (Folder Item 8)

9) Principle Activities Comparison (Folder Item 9)

RATING DETAIL

- GRV Rate in the \$5.45 cents
- UV Rate in the \$12.00 cents previously advertised on 1st May 2010 at 11.35cents
- UV Pastoral Rate in the \$4.5 cents
- Minimum Rate GRV \$250.00 per assessment, previously advertised on 1st May 2010 at \$227.00 per assessment
- Minimum Rate UV \$250.00 per assessment, previously advertised on 1st May 2010 at \$227.00 per assessment
- Minimum rate for a Mining Tenement that crosses adjoining Shire boundaries \$125.00 per assessment
- Instalment plan offered be four (4) equal payments with due dated being
 - 03/09/10
 - 03/11/10
 - 03/01/11
 - 03/03/11
- The Administration Charge for payment by instalment be \$45.00 per assessment
- That there be no interest charge for late payment of rates in 2010/2011
- That there be no discount period offered for early payment of rates in 2010/2011
- Instalment plan applies to assessment in excess of \$200.00 only
- Rubbish Charges be set at
 - \$160.00 per bin per year for domestic removals and
 - \$345.00 per bin per year for commercial removals

MATERIAL VARIANCE

- In accordance with Local Government Financial Management Regulation 34 (1) (D) the material variance for the reporting period July 2010 to June 2011 be \$15,000.00.

VOTING REQUIREMENTS

Absolute Majority

Moved Cr Johnson Seconded Cr Heather

That the attached 2010/2011 Budget Document, as Items listed below be adopted:

10) Presidents' Message (Folder Item 1)

11) CEOs' Message (Folder Item 2)

12) Statutory Budget – 2010/2011 (Folder Item 3)

- 13) Detailed budget – 2010/2011 (Folder Item 4)
- 14) Reserve Transfers – 2010/2011 (Folder Item 5)
- 15) Plant Replacement Program – 2010/2011 (Folder Item 6)
- 16) Fees and Charges (Folder Item 7)
- 17) Discounts, Concessions and Waivers (Folder Item 8)
- 18) Principle Activities Comparison (Folder Item 9)

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MATERIAL VARIANCE

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CARRIED (9 VOTES TO 0)

10.3 ENVIRONMENTAL HEALTH AND BUILDING OFFICER

Nil

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

A. ELECTED MEMBERS

Nil

B. OFFICERS

Nil

12.0 NEXT MEETING

17th August, 2010 to be held in Council Chambers, Leonora.

13.0 CLOSURE OF MEETING

Cr Carter declared the meeting closed the time being 3.10pm.