

# **SHIRE OF LEONORA**

## **NOTICE OF AN ORDINARY COUNCIL MEETING**



**MINUTES OF ORDINARY MEETING HELD  
IN SHIRE CHAMBERS, LEONORA  
ON TUESDAY 20TH AUGUST, 2013  
COMMENCING AT 9:30 AM**

**1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE****1.1 President JF Carter declared the meeting open at 9:30 am****1.2 Visitors or members of the public in attendance**

At 10.30 AM: Sgt Dianne Perrett, Leonora Police, for informal discussion including off Road Vehicles.

**1.3 Financial Interests Disclosure**

Nil

**2.0 DISCLAIMER NOTICE****3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE****3.1 Present****President  
Councillors****JF Carter  
G W Baker  
MWV Taylor  
R A Norrie  
LR Petersen  
JG Epis  
TM Browning****Chief Executive Officer  
Deputy Chief Executive Officer****3.2 Apologies  
Councillor****SJ Heather****3.3 Leave Of Absence (Previously Approved)  
Deputy President****P Craig****4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5.0 PUBLIC QUESTION TIME**

Nil

**6.0 APPLICATIONS FOR LEAVE OF ABSENCE**Moved **Cr LR Petersen** seconded **Cr RA Norrie**, that Cr P Craig be granted a leave of absence from the ordinary meeting of Council to be held 20<sup>th</sup> August, 2013.**CARRIED (5 VOTES TO 0)****7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS**

Nil

**8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS**Moved **Cr RA Norrie**, Seconded **Cr GW Baker** that the Minutes of the Ordinary Meeting held on 16<sup>th</sup> July, 2013 be confirmed as a true and accurate record.**CARRIED (5 VOTES TO 0)**

**9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

President: \_\_\_\_\_

Cr JF Carter thanked Council for his award received at the most recent WALGA conference, and expressed his appreciation for the nomination.

**10.0 REPORTS OF OFFICERS****10.1 CHIEF EXECUTIVE OFFICER****10.1(A) ROAD CLOSURE – LEONORA TOWNSITE**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 20<sup>th</sup> August 2013

**AGENDA REFERENCE:** 10.1 (A) AUG 13

**SUBJECT:** Road closure – Leonora Townsite

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Road Closure 7.7

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** JG Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 1<sup>st</sup> August, 2013

**BACKGROUND**

Council at its meeting on the 16<sup>th</sup> April, 2013 agreed to the following:

- i) in accordance with section 58 of the *Land Administration Act 1997*, Council resolve to permanently close the northern portion of unconstructed and unnamed road (4971m<sup>2</sup>) linking the Leonora District Hospital to Avarad Street and that the land be amalgamated with the unallocated Crown land adjoining to the north east (see maps, in particular area hatched and shaded yellow)
- ii) that 35 days public notice be provided by way of publication in a newspaper circulating the district in which submissions can be received and that clearances to the road closure proposal be obtained from relevant public utilities.

The resolutions above are in support of the proposed residential subdivision currently under consideration by the Western Australian Planning Commission.

Pursuant to section 58(4) of the *Land Administration Act 1933*, the Minister for Lands has requested that we consider also closing the entire balance of road comprising 3445sqm, claiming that there is no benefit to leave this section of road, to which the Shire would have no right to access.

It is common sense that the remnant be closed and amalgamated with the unallocated Crown Land south of the proposed subdivision however it was my intention to make application for this road closure when the next subdivision application was submitted.

**STATUTORY ENVIRONMENT**

In accordance with Section 58 of the *Land Administration Act 1997*.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

**STRATEGIC IMPLICATIONS**

President: \_\_\_\_\_

There are no strategic implications resulting from the recommendation of this report.

**RECOMMENDATIONS**

- (i) in accordance with Section 58 of the *Land Administration Act 1997*, Council resolve to permanently close the southern portion of unconstructed and unnamed road (3445m<sup>2</sup>) linking the Leonora District Hospital to Avard Street and that the land be amalgamated with the unallocated Crown Land adjoining to the south east (see attached map, in particular area hatched and shaded yellow)
- (ii) that 35 days public notice be provided by way of publication in a newspaper circulating the district in which submissions can be received and the clearances to the road closure proposal be obtained from relevant public utilities.

**VOTING REQUIREMENT**

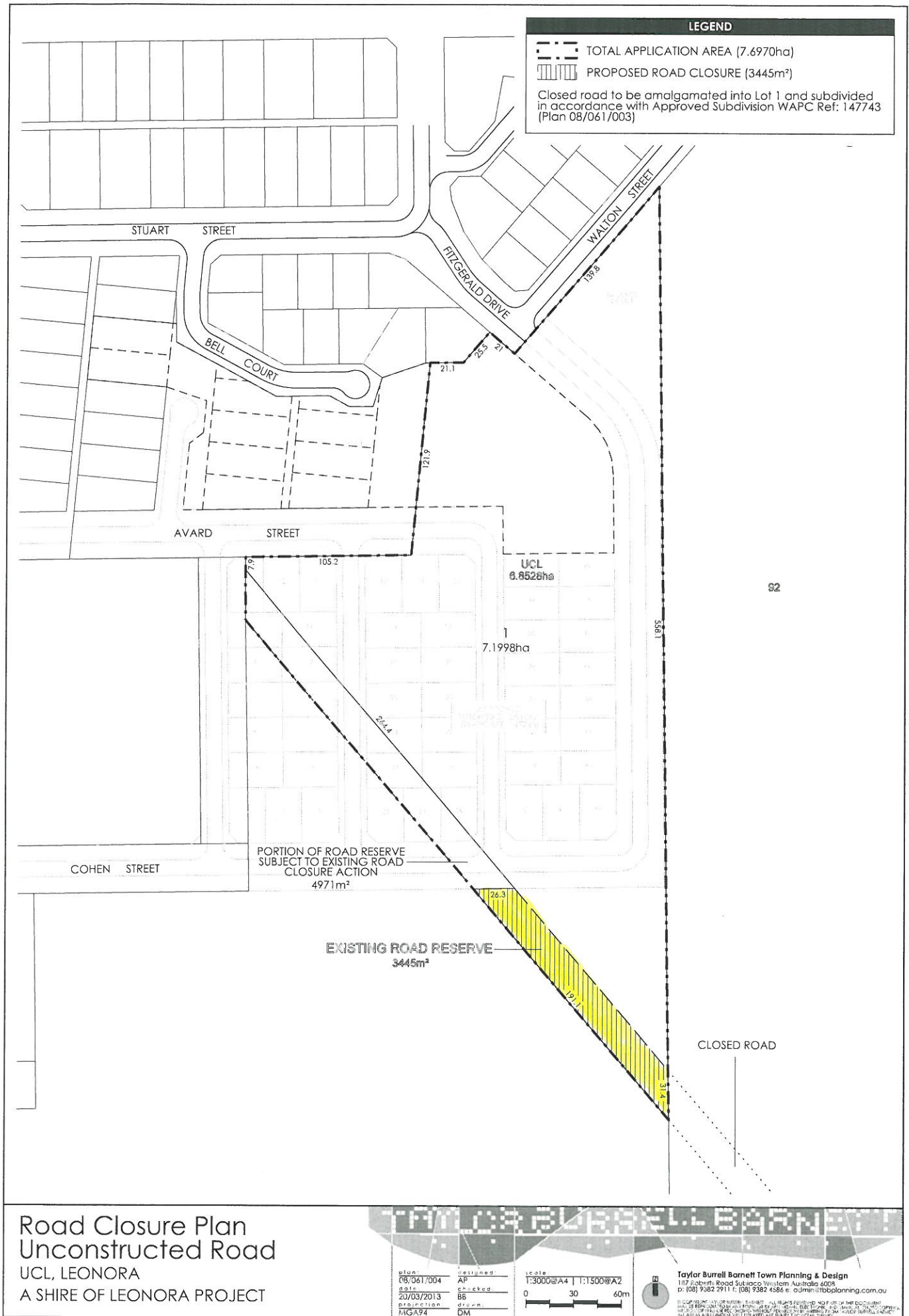
Simple majority required.

**COUNCIL DECISION**

**Moved Cr MWV Taylor, Seconded Cr LR Petersen** that;

- (i) in accordance with Section 58 of the *Land Administration Act 1997*, Council resolve to permanently close the southern portion of unconstructed and unnamed road (3445m<sup>2</sup>) linking the Leonora District Hospital to Avard Street and that the land be amalgamated with the unallocated Crown Land adjoining to the south east (see attached map, in particular area hatched and shaded yellow)
- (ii) that 35 days public notice be provided by way of publication in a newspaper circulating the district in which submissions can be received and the clearances to the road closure proposal be obtained from relevant public utilities.

**CARRIED (5 VOTES TO 0)**



**10.0 REPORTS OF OFFICERS****10.2 DEPUTY CHIEF EXECUTIVE OFFICER****10.2(A) MONTHLY FINANCIAL STATEMENTS**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 20th August, 2013

**AGENDA REFERENCE:** 10.2 (A) AUG 13

**SUBJECT:** Monthly Financial Statements

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Nil

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 13<sup>th</sup> August, 2013

**BACKGROUND**

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements submitted for adoption include:

- (a) Statement of Financial Activity – 31<sup>st</sup> July, 2013
- (b) Compilation Report
- (c) Material Variances – 31<sup>st</sup> July, 2013

In finalising some year end items for 2012/13, the monthly statement of financial activity was not available at the time that this agenda went to print. This report will be printed and distributed prior to the meeting.

**STATUTORY ENVIRONMENT*****Part 4 — Financial reports— s. 6.4***

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

***committed assets*** means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
- (b) *budget estimates to the end of the month to which the statement relates;*

- (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
- (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
- (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
- (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
- (b) *by program; or*
- (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

## **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

## **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

## **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

## **RECOMMENDATIONS**

That the Monthly Financial Statements for the month ended 31<sup>st</sup> July, 2013 consisting of:

- (d) Statement of Financial Activity – 31<sup>st</sup> July, 2013
- (e) Compilation Report
- (f) Material Variances – 31<sup>st</sup> July, 2013

be accepted.

## **VOTING REQUIREMENT**

Simple Majority

## **COUNCIL DECISION**

**Moved Cr LR Petersen, Seconded Cr RA Norrie** that Monthly Financial Statements for the month ended 31<sup>st</sup> July, 2013 consisting of:

- (a) Statement of Financial Activity – 31<sup>st</sup> July, 2013
- (b) Compilation Report
- (c) Material Variances – 31<sup>st</sup> July, 2013

**CARRIED (5 VOTES TO 0)**



The Chief Executive Officer  
 Shire of Leonora  
 PO Box 56  
 LEONORA WA 6438

## COMPILATION REPORT TO THE SHIRE OF LEONORA

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Leonora, which comprise the Statement of Financial Activity, a summary of significant accounting policies and other explanatory notes for the period ending 31<sup>st</sup> July 2013. The financial statements have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

## THE RESPONSIBILITY OF THE SHIRE OF LEONORA

The Shire of Leonora are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

## OUR RESPONSIBILITY

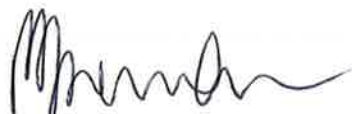
On the basis of information provided by the Shire of Leonora we have compiled the accompanying special purpose financial statements in accordance with the requirements of the Local Government Act 1995, associated Regulations and APES 315 Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Leonora provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

*UHY Haines Norton (WA) Pty Ltd.*

UHY Haines Norton (WA) Pty Ltd  
 Chartered Accountants



Paul Breman  
 Director

12 August 2013

**Shire of Leonora**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 31st July 2013**

LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

**TABLE OF CONTENTS**

Statement of Financial Activity	
Note 1	Significant Accounting Policies
Note 2	Graphical Representation
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 5	Budget Amendments
Note 6	Receivables
Note 7	Cash Backed Reserves
Note 8	Capital Disposals and Acquisitions
Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants and Contributions
Note 12	Trust
Note 13	Major Variances

**Shire of Leonora**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31st July 2013**

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
<b>Operating Revenues</b>		\$	\$	\$	\$	%	
Governance		2,320	0	77	77	100.00%	
General Purpose Funding		964,673	341,095	436	(340,659)	(78054.64%)	▼
Law, Order and Public Safety		13,470	90	135	45	33.33%	
Health		84,693	3,360	25,791	22,431	86.97%	▲
Education and Welfare		191,209	20,365	18,757	(1,608)	(8.57%)	
Housing		48,960	4,082	2,540	(1,542)	(60.71%)	
Community Amenities		165,464	155,790	158,684	2,894	1.82%	
Recreation and Culture		179,400	3,559	16,646	13,087	78.62%	
Transport		1,165,885	47,012	333,460	286,448	85.90%	▲
Economic Services		576,960	17,344	49,769	32,425	65.15%	▲
Other Property and Services		124,270	10,314	770	(9,544)	(1239.48%)	
<b>Total (Ex. Rates)</b>		<b>3,517,304</b>	<b>603,011</b>	<b>607,065</b>	<b>4,054</b>		
<b>Operating Expense</b>							
Governance		(498,466)	(19,142)	(65,215)	(46,073)	(70.65%)	▲
General Purpose Funding		(326,685)	(36,999)	(30,409)	6,590	21.67%	
Law, Order and Public Safety		(112,075)	(8,131)	(48,076)	(39,945)	(83.09%)	▲
Health		(694,900)	(51,873)	(49,193)	2,680	5.45%	
Education and Welfare		(506,656)	(39,103)	(57,591)	(18,488)	(32.10%)	▲
Housing		0	0	0	0		
Community Amenities		(216,959)	(17,587)	(16,978)	609	3.59%	
Recreation and Culture		(1,246,658)	(86,228)	(142,978)	(56,750)	(39.69%)	▲
Transport		(4,001,498)	(327,938)	(231,926)	96,012	41.40%	▼
Economic Services		(1,645,915)	(83,127)	(159,338)	(76,211)	(47.83%)	▲
Other Property and Services		(70,007)	(2,723)	(94,121)	(91,398)	(97.11%)	▲
<b>Total</b>		<b>(9,319,819)</b>	<b>(672,851)</b>	<b>(895,825)</b>	<b>(222,974)</b>		
<b>Funding Balance Adjustment</b>							
Add back Depreciation		1,718,196	143,187	62,598	(80,589)	(128.74%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	6,683	0	0	0		
Adjust Provisions and Accruals		0	0	0	0		
<b>Net Operating (Ex. Rates)</b>		<b>(4,077,636)</b>	<b>73,347</b>	<b>(226,162)</b>	<b>(299,509)</b>		
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	11	803,243	0	0	0		
Proceeds from Disposal of Assets	8	252,726	0	0	0		
Transfer from Reserves	7	90,000	0	0	0		
<b>Total</b>		<b>1,145,969</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Capital Expenses</b>							
Land and Buildings	8	(638,610)	0	(9,968)	(9,968)	(100.00%)	
Plant and Equipment	8	(805,833)	0	0	0		
Furniture and Equipment	8	(520,049)	0	0	0		
Infrastructure Assets - Roads	8	(511,000)	0	0	0		
Infrastructure Assets - Other	8	(330,553)	0	(7,775)	(7,775)	(100.00%)	
Transfer to Reserves	7	(319,000)	0	0	0		
<b>Total</b>		<b>(3,125,045)</b>	<b>0</b>	<b>(17,743)</b>	<b>(17,743)</b>		
<b>Net Capital</b>		<b>(1,979,076)</b>	<b>0</b>	<b>(17,743)</b>	<b>(17,743)</b>		
<b>Total Net Operating + Capital</b>		<b>(6,056,712)</b>	<b>73,347</b>	<b>(243,905)</b>	<b>(317,252)</b>		
Opening Funding Surplus(Deficit)	3	1,083,479	1,083,479	1,212,405	128,926	10.63%	▲
Rate Revenue	9	4,985,031	4,983,531	4,971,408	(12,123)	(0.24%)	
<b>Closing Funding Surplus(Deficit)</b>	<b>3</b>	<b>11,798</b>	<b>6,140,357</b>	<b>5,939,908</b>	<b>(200,449)</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.



**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2013**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2013**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Inventories**

***General***

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated Closing Funding Surplus(Deficit)

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

***Land Held for Resale***

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	2 to 15 years
Plant and Equipment	5 to 15 years
Roads - Aggregate	25 years
Roads - Unsealed - Gravel	35 years
Drains and Sewers	75 years
Airfield - Runways	12 years

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2013**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2013**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2013**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(q) Nature or Type Classifications (Continued)**

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Statement of Objectives**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:



**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2013**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**GOVERNANCE**

Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowance, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses.

An administration cost is also allocated which enables staff to process Council Meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting audit of Council books of accounts and procedures is also include under this heading.

**GENERAL PURPOSE FUNDING**

*1 Rates*

- (a) GRV (gross rental value) refers to property rates for Leonora, Gwalia, Leinster and Agnew town sites and operational mines and associated infrastructure.
- (b) UV (unimproved value) refers to mining properties and tenements (other than mines and other associated infrastructure) and includes prospecting licences, exploration licences and mining leases. It also refers to broad acre rural pastoral properties.
- (c) Additional rates and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget.
- (d) Administration charge refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process
- (e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.

*2 Grants*

- (a) Grants Commission - a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population.
- (b) Roads Grant - An untied road grant allocated by the Federal Government and again distributed by the Grants Commission utilising a pre-determined formula.
- (c) Administration costs allocated to grants refers to the costs associated in collection of Federal Government grants including provision and updating of data used in grants commission formula.

*3 Interest from Investments*

Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2013**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(r) STATEMENT OF OBJECTIVE (Continued)**

**LAW, ORDER, PUBLIC SAFETY**

Costs and revenues associated with animal control within the Shire and also includes fire insurance, dog control and registration.

**HEALTH**

Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/control, food hygiene inspection/control, contribution to doctors expenses, Royal Flying Doctor donation and notification of disease.

**EDUCATION AND WELFARE**

Provision of support for education and aged and disabled facilities within the district for the betterment of the residents.

**HOUSING**

Costs of maintaining Council owned accommodation units and collection of rentals paid by staff for use of those buildings. Costs that can be accurately attributed to other programs are allocated. Revenue associated with a State Government owned house by way of loan repayments to Council are also included.

Accommodation units include 3 houses, 2 duplexes and a single persons quarters.

**COMMUNITY AMENITIES**

Costs of collection and disposal of domestic and commercial refuse for town site of Leonora and Gwalia and maintenance of the landfill refuse site. Revenue collection by way of an annual fee for this service which is included on rate assessment notices.

Costs associated with review and administration of Council's Town Planning Scheme.

Provision of Christmas decorations in Leonora Town site.

Operation of the Leonora Cemetery.

**RECREATION AND CULTURE**

Provision and maintenance of Council owned parks, gardens and grassed oval/recreation ground at Leonora and a contribution to similar facilities within Leinster town site.

Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball court, two squash courts, kitchen, gymnasium and associated facilities and revenues collected from the public for use of these facilities.

Costs of maintenance of Council owned and provided television and radio re-transmission service which includes GWN, WIN and SBS television and WAFM and ABC fine music radio.

Costs and revenues associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of Western Australia.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2013**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(r) STATEMENT OF OBJECTIVE (Continued)**

**TRANSPORT**

Maintenance and improvements of 1,300 kilometres of Council controlled unsealed roads, town site footpaths and streets, drainage control, street cleaning and provision and maintenance of street trees. Costs of providing electricity for steel lights in the Leonora/Gwalia town sites and maintenance of Council's works depot and associated infrastructure.

Operation, maintenance and management of Leonora Aerodrome including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators.

Revenues by way of landing fees and Head Tax charges charged to all aircraft with the exception of the Royal Flying Doctors Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

**ECONOMIC SERVICES**

Costs associated with tourism promotion throughout the Shire including employment of a Curator/Promotion Officer at the Gwalia Museum and historic precinct.

Contribution to employment of a Goldfields/Esperance Development Officer operating from Shire Offices - Leonora.

Costs and revenues associated with building control under building regulations, including inspections and issuing building permits.

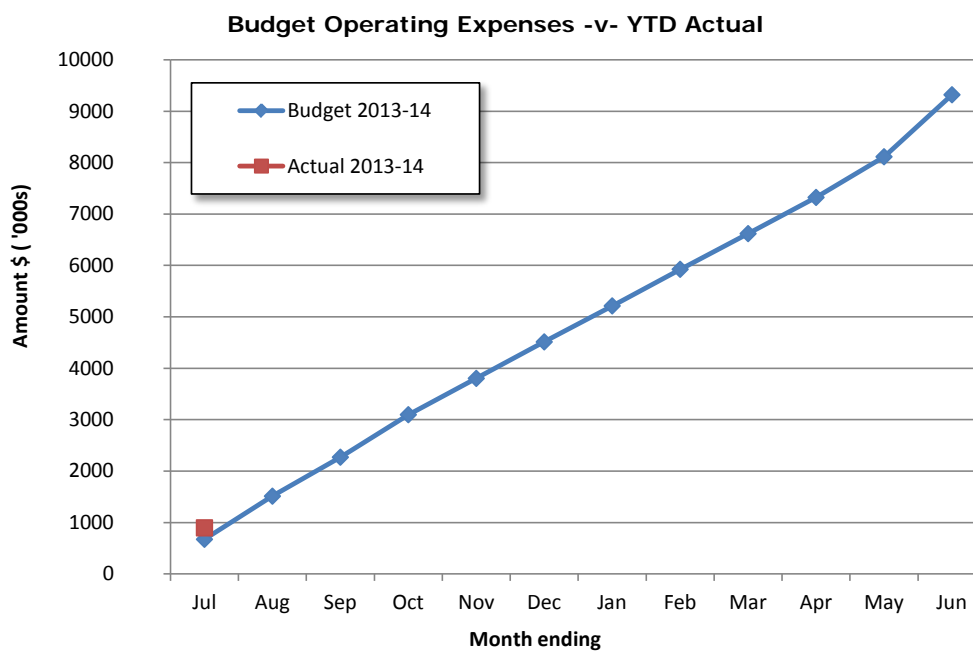
**OTHER PROPERTY & SERVICES**

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others.

Costing allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities, works and services.

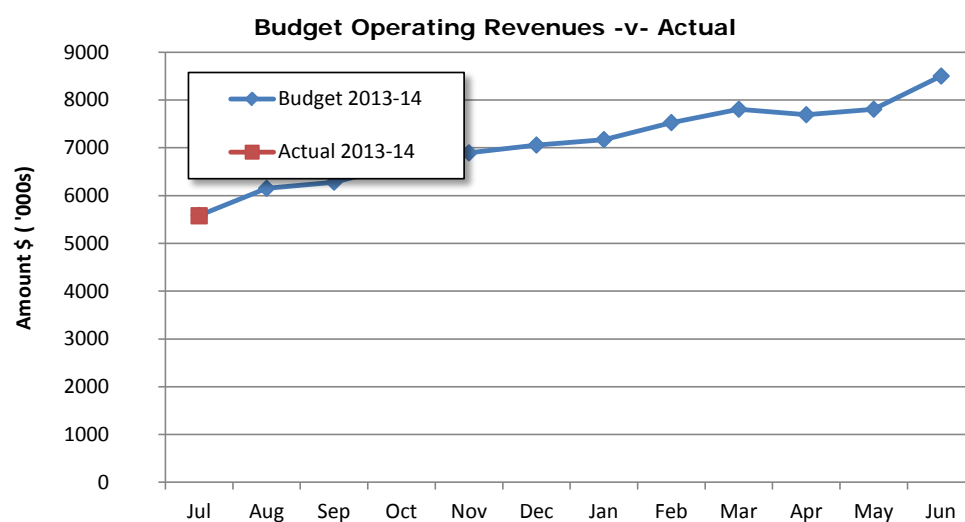
**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2013**

**Note 2 - Graphical Representation - Source Statement of Financial Activity**



**Comments/Notes - Operating Expenses**

No significant activity to report (currently tracking close to budget estimates)

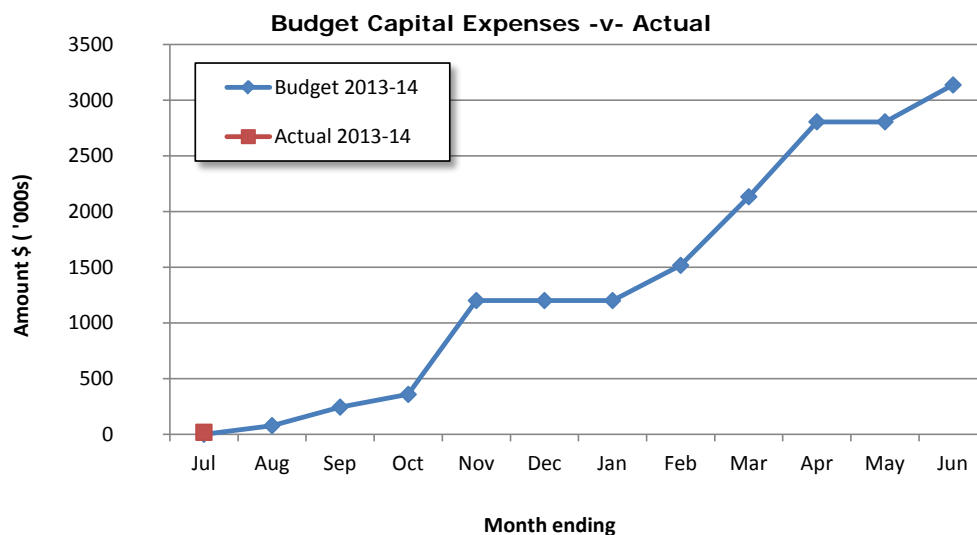


**Comments/Notes - Operating Revenues**

No significant activity to report (currently tracking close to budget estimates)

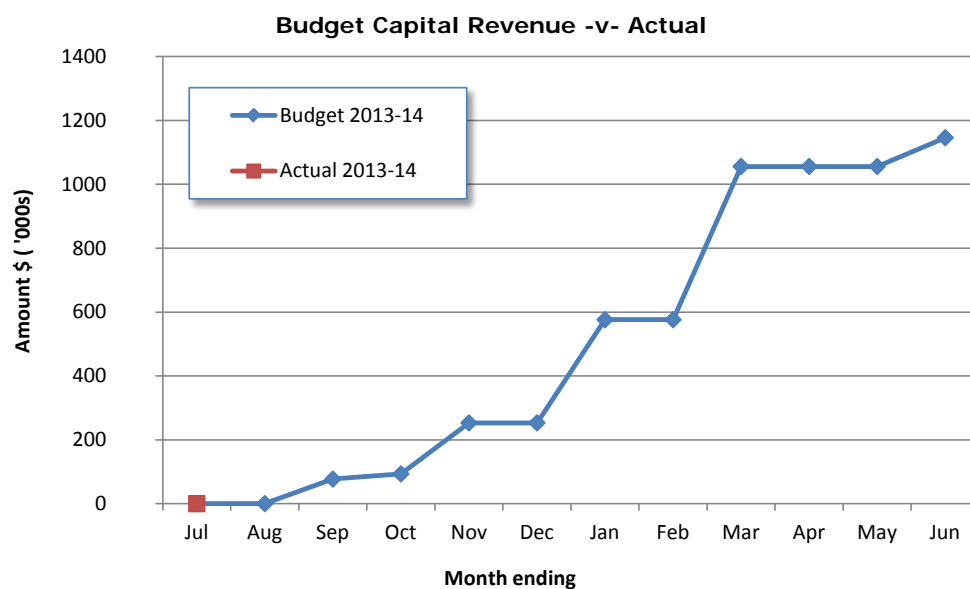
**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2013**

**Note 2 - Graphical Representation - Source Statement of Financial Activity**



**Comments/Notes - Capital Expenses**

No significant activity to report (currently tracking close to budget estimates)



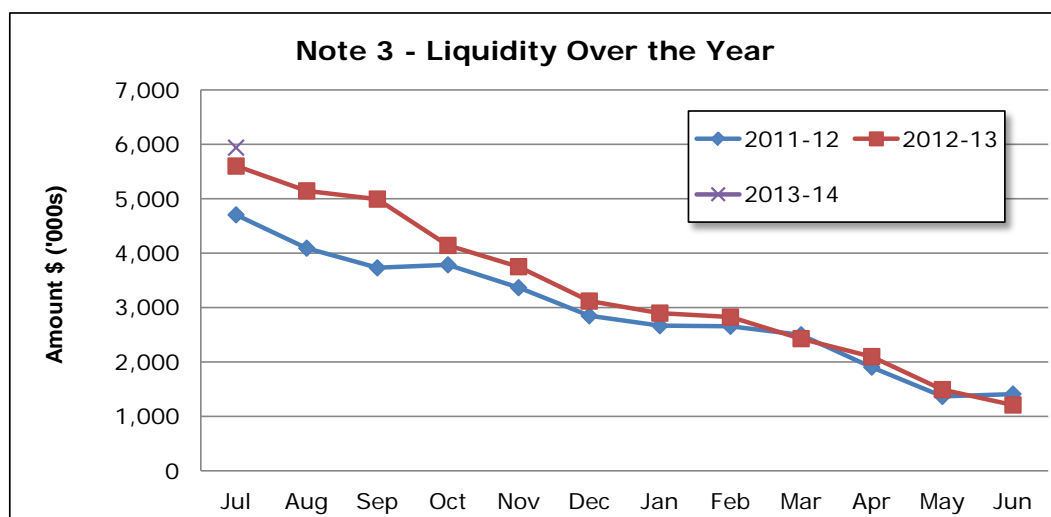
**Comments/Notes - Capital Revenues**

No significant activity to report (currently tracking close to budget estimates)

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2013**

**Note 3: NET CURRENT FUNDING POSTION**

		Positive=Surplus (Negative=Deficit)		
		2013-14		
Note		YTD 31st July 2013	30th June 2013	YTD 31st July 2012
		\$	\$	\$
<b>Current Assets</b>				
	Cash Unrestricted	814,190	1,195,818	864,067
	Cash Restricted	471,479	401,475	391,999
	Receivables - Rates	5,254,899	58,144	4,905,018
	Receivables -Other	520,267	219,243	199,786
	Inventories	9,974	29,307	37,411
		7,070,809	1,903,987	6,398,281
<b>Less: Current Liabilities</b>				
	Payables	(659,423)	(290,107)	(371,475)
	Provisions	(329,801)	(329,801)	(343,633)
		(989,224)	(619,908)	(715,108)
	Less: Cash Reserves	(471,478)	(401,475)	(391,999)
	Add: Cash Backed Provisions	329,801	329,801	311,005
	<b>Net Current Funding Position</b>	<b>5,939,908</b>	<b>1,212,405</b>	<b>5,602,179</b>



**Comments - Net Current Funding Position**

Net Current Funding Position is \$337,000 higher than this time in the previous reporting period.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2013**

**Note 4: CASH AND INVESTMENTS**

	<b>Interest Rate</b>	<b>Unrestricted \$</b>	<b>Restricted \$</b>	<b>Total Amount \$</b>	<b>Institution</b>	<b>Maturity Date</b>
(a) <b>Cash Deposits</b>						
Municipal Account	Variable	812,920		812,920	NAB	Cheque Acc.
LSL Maximiser	Variable		123,718	123,718	NAB	Cheque Acc.
Fire Maximiser	Variable		13,652	13,652	NAB	Cheque Acc.
Plant Maximiser	Variable		51,247	51,247	NAB	Cheque Acc.
Annual Leave Maximiser	Variable		151,392	151,392	NAB	Cheque Acc.
Gwalia Precinct Maximiser	Variable		91,365	91,365	NAB	Cheque Acc.
Building Maintenance Maximiser	Variable		40,105	40,105	NAB	Cheque Acc.
Cash On Hand	Nil	1,270		1,270	NAB	On Hand
(b) <b>Term Deposits</b>						
N/A				0		
(c) <b>Other Investments</b>						
N/A				0		
<b>Total</b>		814,190	471,479	1,285,669		

**Comments/Notes - Investments**

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2013**

**Note5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Surplus/(Deficit) on Budget Adoption			\$ 0	\$ 0	\$ 0	\$ 0
Closing Funding Surplus (Deficit)				0	0	0	0



**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2013**

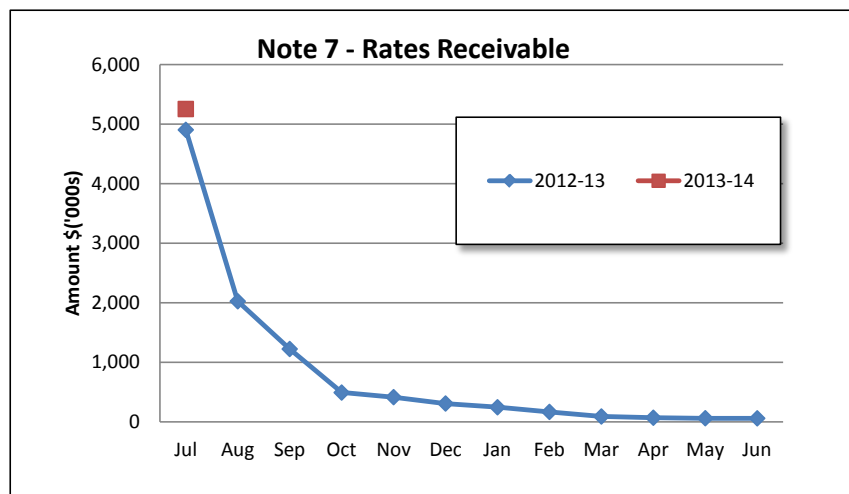
**Note 6: RECEIVABLES****Receivables - Rates Receivable**

Opening Arrears Previous Years  
 Levied this year  
 Less Collections to date  
 Equals Current Outstanding

**Net Rates Collectable**

% Collected

	YTD 31st July 2013	YTD 30th June 2012
	\$	\$
Opening Arrears Previous Years	58,144	41,773
Levied this year	5,232,154	4,977,405
Less Collections to date	(35,399)	(4,961,034)
Equals Current Outstanding	5,254,899	58,144
<b>Net Rates Collectable</b>	5,254,899	58,144
% Collected	0.67%	98.84%

**Comments/Notes - Receivables Rates and Rubbish**

Rates for the 2013-14 period are due at the end of August 2013. Further updates on progress will be available at that time.

**Receivables - General**

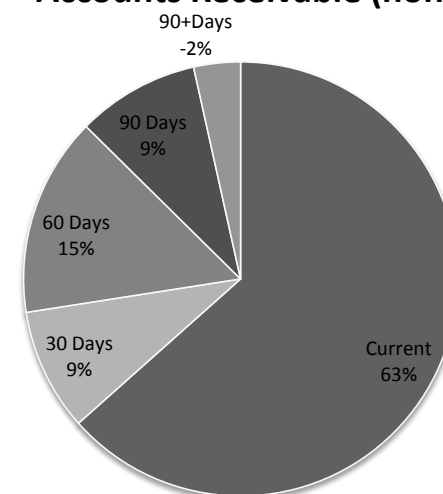
Receivables - General

**Total Receivables General Outstanding**

**520,267**

Amounts shown above include GST (where applicable)

	Current	30 Days	60 Days	90 Days	90+Days
	\$	\$	\$	\$	\$
Receivables - General	354,631	50,943	83,075	51,056	(19,438)

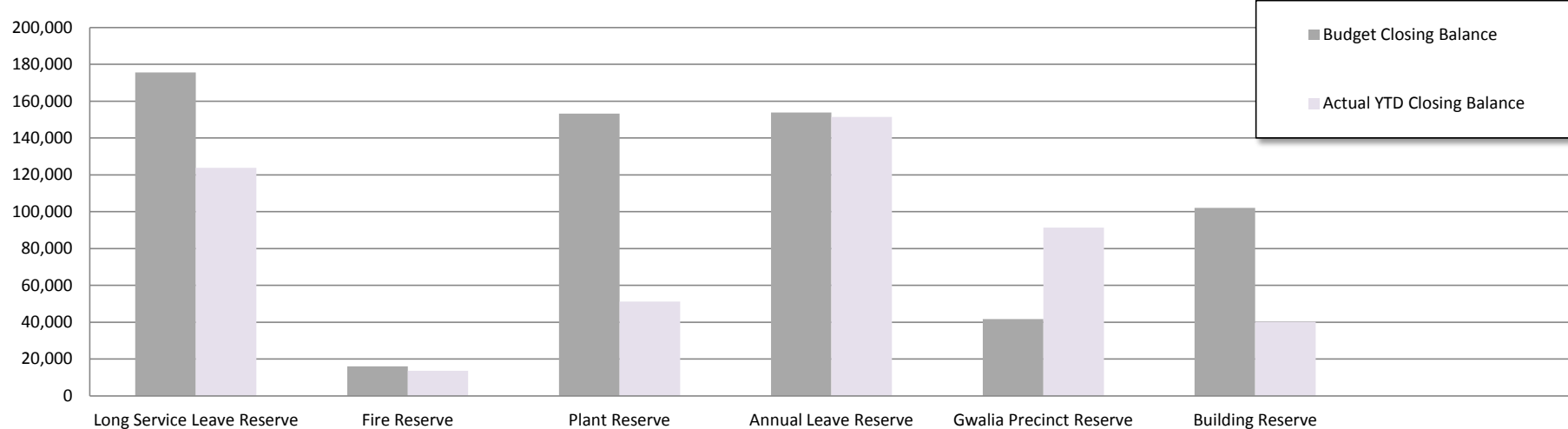
**Note 7 - Accounts Receivable (non-rates)****Comments/Notes - Receivables General**

Outstanding debtors are followed up periodically (every fortnight), with reminders and final demands issued on bad debtors. Collection agency is engaged on long overdue bills.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2013**

**Note 7: Cash Backed Reserve**

2013-14											
Name	Budget Opening Balance	Actual Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$		\$	\$
Long Service Leave Reserve	172,725	123,428	2,777	290	0	0	0	0		175,502	123,718
Fire Reserve	11,566	13,620	396	32	4,000	0	0	0		15,962	13,652
Plant Reserve	992	51,127	2,275	120	150,000	0	0	0		153,267	51,247
Annual Leave Reserve	150,391	151,037	3,398	355	0	0	0	0		153,789	151,392
Gwalia Precinct Reserve	65,801	91,150	925	214	65,000	0	(90,000)	0		41,726	91,364
Building Reserve	0	40,000	2,027	105	100,000	0	0	0		102,027	40,105
	<b>401,475</b>	<b>470,362</b>	<b>11,798</b>	<b>1,116</b>	<b>319,000</b>	<b>0</b>	<b>(90,000)</b>	<b>0</b>		<b>642,273</b>	<b>471,478</b>

**Note 9 - Year To Date Reserve Balance to End of Year Estimate**

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2013**

**Note 8: CAPITAL DISPOSALS AND ACQUISITIONS**

Actual YTD Profit(Loss) of Asset Disposal				Disposals	Current Budget		
					YTD 31st July 2013		
Cost	Accum Depr	Proceeds	Profit (Loss)		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$	<b>Plant and Equipment</b>	\$	\$	\$
			0	Asset 319 2011 Ford FG Falcon	(15,597)	0	15,597
			0	Asset 504 2012 Ford Territory TX	(16,812)	0	16,812
			0	Asset 19 P819 1994 Roadwest Low Loader	30,000	0	(30,000)
			0	Asset 11 P289 2006 Cat 12H Grader	38,324	0	(38,324)
			0	Asset 301 Nissan Navara King Cab	(26,092)	0	26,092
			0	Asset 502 2012 Ford Territory Titanium	(16,506)	0	16,506
0	0	0	0		(6,683)	0	6,683

**Comments - Capital Disposal/Replacements**

Comments	Summary Acquisitions	Current Budget		
		YTD 31st July 2013		
		Budget	Actual	Variance
	<b>Plant &amp; Equipment</b>	\$ 805,833	\$ 0	\$ (805,833)
	<b>Land and Buildings</b>	638,610	9,968	(628,642)
	<b>Furniture and Equipment</b>	520,049	0	(520,049)
	<b>Infrastructure Roads</b>	511,000	0	(511,000)
	<b>Infrastructure Other</b>	330,553	7,775	(322,778)
	<b>Capital Totals</b>	<b>2,806,045</b>	<b>17,743</b>	<b>(2,788,302)</b>

Comments	Land & Buildings	Current Budget		
		YTD 31st July 2013		
		Budget	Actual	Variance
		\$	\$	\$
Project to commence approximately September 2013	Youth Centre External Refurb	60,000	0	(60,000)
Project already commenced (shed ordered)	Complete Construction Staff Housing	41,000	9,968	(31,032)
Architect has been engaged to assist with design	Upgrade Rec Centre (Gym)	100,000	0	(100,000)
Not yet commenced	Solar Panels	100,000	0	(100,000)
Project to commence September/October	Building for Vintage Hearse & Truck	337,610	0	(337,610)
			0	0
	<b>Capital Totals</b>	<b>638,610</b>	<b>9,968</b>	<b>(628,642)</b>

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2013**

**Note 8: CAPITAL DISPOSALS AND ACQUISITIONS**

Comments	Plant & Equipment	Current Budget		
		YTD 31st July 2013		
		Budget	Actual	Variance (Under)Over
Vehicle has been ordered (due August 2013)	2013 Ford Territory TX RWD 4L	\$ 35,778	\$ 0	\$ (35,778)
Vehicle has been ordered (due August 2013)	2013 Ford Territory TX RWD 3L	35,098	0	(35,098)
Vehicle has been ordered (due August 2013)	Nissan Dualis ST Hatch (Mgr Ed)	24,478	0	(24,478)
Not yet ordered	Drop Deck/Float	90,000	0	(90,000)
Not yet ordered	14 tonne Padfoot Roller	150,000	0	(150,000)
Not yet ordered	Grader	400,000	0	(400,000)
Vehicle has been ordered (due August 2013)	2013 Ford Ranger Utility	23,873	0	(23,873)
Vehicle has been ordered (due September 2013)	DCEO Vehicle	46,606	0	(46,606)
				0
	<b>Capital Totals</b>	<b>805,833</b>	<b>0</b>	<b>(805,833)</b>

Comments	Furniture & Equipment	Current Budget		
		YTD 31st July 2013		
		Budget	Actual	Variance (Under)Over
Project commenced (to be completed August 2013)	Upgrade FM Radio to ABC Country	\$ 15,642	\$ 0	\$ (15,642)
Dependent on grant approval	Security Screening Equipment	480,000	0	(480,000)
Project to commence in August 2013	Server Upgrade	24,407	0	(24,407)
				0
	<b>Capital Totals</b>	<b>520,049</b>	<b>0</b>	<b>(520,049)</b>

Comments	Roads	Current Budget		
		YTD 31st July 2013		
		Budget	Actual	Variance (Under)Over
Part of R2R project to commence approx Feb 2014	Resealing Town Streets (inc Kerb renewal)	\$ 416,000	\$ 0	\$ (416,000)
Project to commence early 2014	Footpath Renewal	95,000	0	(95,000)
	<b>Capital Totals</b>	<b>511,000</b>	<b>0</b>	<b>(511,000)</b>

Comments	Other Infrastructure	Current Budget		
		YTD 31st July 2013		
		Budget	Actual	Variance (Under)Over
Ordered, awaiting completion	Dual Purpose Pound Facility	\$ 30,000	\$ 0	\$ (30,000)
Not yet commenced	Refuse Recycling	10,000	0	(10,000)
Not yet commenced	Playground Fitness Equipment	24,000	0	(24,000)
Not yet commenced	Event Marquee	13,044	0	(13,044)
Not yet commenced	Upgrade Apron lights & Standby Genset	88,509	0	(88,509)
Not yet commenced	Gwalia Headframe Renewal	90,000	0	(90,000)
Not yet commenced	Restoration Leonora Electric Tram	75,000	0	(75,000)
Completed	Extension to Street Lighting	0	7,775	7,775
				0
	<b>Capital Totals</b>	<b>330,553</b>	<b>7,775</b>	<b>(322,778)</b>

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2013**

**Note 9: RATING INFORMATION**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>Rate Revenue \$</b>	<b>Interim Rates \$</b>	<b>Back Rates \$</b>	<b>Total Revenue \$</b>	<b>Budget Rate Revenue \$</b>	<b>Budget Interim Rate \$</b>	<b>Budget Back Rate \$</b>	<b>Budget Total Revenue \$</b>
<b>General Rates</b>											
GRV	0.0610	588	16,665,696	1,016,607	0	0	1,016,607	1,009,101	1,500	0	1,010,601
UV	0.1340	1,110	28,014,262	3,753,911	(88,869)	0	3,665,042	3,775,665	15,000	0	3,790,665
<b>Sub-Totals</b>		1,698	44,679,958	4,770,519	(88,869)	0	4,681,650	4,784,766	16,500	0	4,801,266
<b>Minimum Rates</b>	<b>Minimum \$</b>										
GRV	279	104	160,751	29,016	0	0	29,016	27,342	0	0	27,342
UV	279	928	1,051	258,912	1,830	0	260,742	261,423	0	0	261,423
<b>Sub-Totals</b>		1,032	161,802	287,928	1,830	0	289,758	288,765	0	0	288,765
Written Back							4,971,408				5,090,031
							0				(15,000)
							4,971,408				5,075,031
Concession							0				(90,000)
<b>Totals</b>							4,971,408				4,985,031

**Comments - Rating Information**

All land except exempt land in the Shire of Leonora is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2013/14 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2013**

**10. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

The Shire of Leonora has no borrowings.

(b) New Debentures

No new debentures were raised during the reporting period.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2013**

**Note 11: GRANTS AND CONTRIBUTIONS**

Program/Details GL	Grant Provider	Approval	2013-14 Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
<b>GENERAL PURPOSE GRANTS</b>								
I030019- Grants Commission	WALGGC	Y	307,857	0	307,857	0	0	307,857
I030021- Federal Roads	WALGGC	Y	272,188	0	272,188	0	0	272,188
I030031- Country Local	RDL	Y	337,610	0	337,610	0	0	337,610
<b>HEALTH</b>								
I076475-Medical Centre Equipment	Minara	Y	23,125	0	23,125	0	23,125	0
I076473- Aged Care Feasibility		N	20,000	0	20,000	0	0	20,000
<b>LAW, ORDER, PUBLIC SAFETY</b>								
I053402- Fire Prevention Grant	DFES	Y	7,220	0	7,220	0	0	7,220
<b>WELFARE SERVICES</b>								
I080009 - Graffiti Hotspot			2,500		2,500		0	2,500
I080002- Childcare sustainability	DWEER	Y	53,110		53,110		0	53,110
I080014- Childcare	Minara	Y	10,981	380	11,361	0	11,361	0
I082002-Youth Programs	DCP	Y	38,318	0	38,318	0	0	38,318
<b>RECREATION AND CULTURE</b>								
I114467 - Recreation Centre	DTF	N	3,000	0	3,000	0	0	3,000
I117001-CRC Operational Wages	RDL	N	60,000	0	60,000	0	0	60,000
I117002-CRC Equipment	RDL	N	10,000	0	10,000	0	0	10,000
I117003-CRC Other	RDL	N	20,000	0	20,000	0	0	20,000
I117010-CRC Other	RDL	N	20,000	0	20,000	0	0	20,000
<b>ECONOMIC SERVICES</b>								
I134458- Gwalia Historial (Projects)	Various	N	117,500	0	117,500	0	3,960	113,540
I134461- Heritage Advisory Services	State Heritage Office	Y	5,000	0	5,000	0	0	5,000
I134462- Gwalia 50th Anniversary								
Fundraising	Various	N	7,500	0	7,500	0	3,950	3,550
I138002 - Golden Gift Contribution	Various	N	115,000	0	115,000	0	0	115,000
I138005- Golden Gift Contribution	Various	N	55,000	0	55,000	0	0	55,000
I137001- R4R Business Case Funding	RDL	Y	22,500	0	22,500	0	0	22,500
<b>TRANSPORT</b>								
<b>MRWA ROAD FUNDING</b>								
I122214/15/16- Project Grants	RRG	Y	428,693	0	428,693	0	206,853	221,840
I122042/52/200- Direct Grants	MWRA	Y	106,223	2,168	108,391	0	108,391	0
<b>OTHER ROAD/STREETS GRANTS</b>								
I122206- Roads To Recovery	Building Program	Y	323,243	0	0	323,243	0	323,243
I126496- Security Screening Equipment		N	480,000	0	0	480,000	0	480,000
<b>TOTALS</b>			<b>2,846,568</b>	<b>2,548</b>	<b>2,045,873</b>	<b>803,243</b>	<b>357,640</b>	<b>2,491,476</b>

Operating  
Non-Operating

2,043,325  
803,243  
2,846,568

357,640  
0  
357,640

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st July 2013**

**Note 12: TRUST FUND**

Council holds no funds on behalf of other entities.



**Shire of Leonora****Material Variances as at 31st July 2013**

ACCOUNT	NAME	ACTUAL	Year To Date	BUDGET	DIFFERENCE	REASON FOR VARIATION
<b>Income</b>						
I030031	Grant - CLGF 12/13	\$ -	\$	337,610.00	\$ (337,610.00)	FAA has been executed, awaiting payment of funds for projects to commence
I076475	Grant Medical Centre Equipment	\$ 23,125.00	\$	-	\$ 23,125.00	Alteration to timing of project
I122200	Grants - MRWA Direct Grant	\$ 108,391.00	\$	-	\$ 108,391.00	Project now complete, final reports and recoups submitted earlier than expected
I122214	RRG Preserve Old Agnew 2012-13	\$ 113,520.00	\$	-	\$ 113,520.00	Project now complete, final reports and recoups submitted earlier than expected
I122214	RRG Preserve Old Agnew 2012-13	\$ 93,333.20	\$	-	\$ 93,333.20	Project now complete, final reports and recoups submitted earlier than expected
I134451	Museum Entry	\$ 5,595.44	\$	2,500.00	\$ 3,095.44	Alteration to timing of programme
I134452	Hoover House Accommodation	\$ 6,225.46	\$	4,167.00	\$ 2,058.46	Alteration to timing of programme
I134458	Gwalia Historical Precinct-Grant Income (Projects)	\$ 3,960.00	\$	-	\$ 3,960.00	Grant funds received earlier than expected
I136456	Contribution GEDC Officer	\$ 13,636.35	\$	-	\$ 13,636.35	Invoices issued earlier than originally planned
		<u>\$ 367,786.45</u>	<u>\$</u>	<u>344,277.00</u>	<u>\$ 23,509.45</u>	

**Expenditure**

E041160	Subscriptions	\$ 24,707.72	\$	-	\$ 24,707.72	Alteration to timing of programme
E041189	GVROC Project Participation	\$ 13,500.00	\$	-	\$ 13,500.00	Alteration to timing of programme
E052014	Salaries-Ranger	\$ 38,089.92	\$	-	\$ 38,089.92	Adjustments to be made when processing liabilities and accruals for EOY accounts
E080005	Childcare Centre Salaries	\$ 21,943.30	\$	14,754.00	\$ 7,189.30	Additional relief staff required during July
E080014	Childcare Centre Insurance	\$ 8,719.63	\$	-	\$ 8,719.63	Paid one month earlier than expected
E082004	Youth Services Insurance	\$ 7,511.30	\$	-	\$ 7,511.30	Paid one month earlier than expected
E113092	Swimming Pool Maintenance	\$ 13,145.07	\$	7,417.00	\$ 5,728.07	Includes insurance payment (one month earlier than expected)
E113109	Bowling Club Maintenance	\$ 12,773.81	\$	72,537.00	\$ (59,763.19)	Includes insurance payment (one month earlier than expected)
E113114	Goodwill Games Contribution	\$ 13,796.82	\$	-	\$ 13,796.82	Paid one month earlier than expected
E114353	Recreation Centre Insurance	\$ 14,323.72	\$	-	\$ 14,323.72	Paid one month earlier than expected
E122043	Bush Grading	\$ 4,730.00	\$	23,333.00	\$ (18,603.00)	Alteration to timing of programme
E122044	Depn Road Infrastructure	\$ -	\$	81,079.00	\$ (81,079.00)	Alteration to timing of programme
E122214	RRG 2013-14 Old Agnew Road	\$ -	\$	29,167.00	\$ (29,167.00)	Alteration to timing of programme
E132040	Donation Golden Quest Trail	\$ 36,500.00	\$	-	\$ 36,500.00	Payment made earlier than original budget estimate
E132065	Native Title Expenses	\$ 10,593.38	\$	-	\$ 10,593.38	Higher than expected costs
E134021	Insurance	\$ 22,922.86	\$	1,849.00	\$ 21,073.86	Paid one month earlier than expected
E143040	Insurance on Works	\$ 46,201.56	\$	4,102.00	\$ 42,099.56	Paid one month earlier than expected
E144050	Insurance & Licences	\$ 46,191.26	\$	4,152.00	\$ 42,039.26	Paid one month earlier than expected
		<u>\$ 335,650.35</u>	<u>\$</u>	<u>238,390.00</u>	<u>\$ 97,260.35</u>	

**Capital Revenue (See Statement of Financial Activity)**

N/A	\$ -
.	\$ -
	<u>\$ -</u>

**Capital Expenditure (See Statement of Financial Activity)**

N/A	\$ -
.	\$ -
.	\$ -
.	\$ -
.	\$ -
.	\$ -
	<u>\$ -</u>

**10.0 REPORTS OF OFFICERS****10.2 DEPUTY CHIEF EXECUTIVE OFFICER****10.2(B) ACCOUNTS FOR PAYMENT**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 20th August, 2013

**AGENDA REFERENCE:** 10.2 (B) AUG 13

**SUBJECT:** Accounts for Payment

**LOCATION / ADDRESS:** Nil

**NAME OF APPLICANT:** Nil

**FILE REFERENCE:** Nil

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 13<sup>th</sup> August, 2013

**BACKGROUND**

Attached statement consists of accounts paid by Delegated Authority and Direct Bank Transactions represented by **Cheques 17474 to 17554** and totalling **\$687,625.30** and accounts paid by Council Authorisation represented by **Cheques 17555 to 17621** totalling **\$219,115.72**.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

**STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

**RECOMMENDATIONS**

That accounts paid by Delegated Authority and Direct Bank Transactions represented by **Cheques 17474 to 17554** and totalling **\$687,625.30** and accounts paid by Council Authorisation represented by **Cheques 17555 to 17621** totaling **\$219,115.72** be authorised for payment.

**VOTING REQUIREMENT**

Simple Majority

**COUNCIL DECISION**

**Moved Cr RA Norrie, Seconded Cr GW Baker** that accounts paid by Delegated Authority and Direct Bank Transactions represented by **Cheques 17474 to 17554** and totalling **\$687,625.30** and accounts paid by Council Authorisation represented by **Cheques 17555 to 17621** totaling **\$219,115.72** be authorised for payment.

**CARRIED (5 VOTES TO 0)**

**Shire of Leonora****Monthly Report - List of Accounts Paid by Delegated Authority****Submitted to Council on the 20th August, 2013**

The following list of accounts has been paid via **direct bank transactions** since the previous list of accounts, totalling **\$16,471.33**

**CHIEF EXECUTIVE OFFICER**

<b>Direct Deposits</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
1 DD	15/07/2013	Westnet Pty Ltd	CRC Internet – July 2013 B/S	11.00
1 DD	16/07/2013	National Australia Bank	Bank Fee – July 2013 B/S	122.50
1 DD	16/07/2013	National Australia Bank	M/Card Fee – July 2013 B/S	6,454.31
1 DD	16/07/2013	Toyota Financial Services	GEDC Vehicle – July 2013 B/S	1,476.05
1 DD	22/07/2013	Alliance Equipment Finance	Lease on Office P/Copier – July 2013 B/S	1,121.55
1 DD	25/07/2013	National Australia Bank	Bank Fee – July 2013 B/S	108.50
1 DD	25/07/2013	Alliance Equipment Finance	Lease on CRC P/Copier – July 2013 B/S	275.84
1 DD	31/07/2013	National Australia Bank	EFTPOS Fee – July 2013 B/S	155.65
1 DD	31/07/2013	National Australia Bank	Bank Fee – July 2013 B/S	147.50
1 DD	13/08/2013	Westnet Pty Ltd	CRC Internet – August 2013 B/S	11.00
1 DD	13/08/2013	National Australia Bank	Bank Fee 0 August 2013 B/S	122.50
1 DD	13/08/2013	Alliance Equipment Finance	Lease on CRC P/Copier – August 2013 B/S	275.84
1 DD	13/08/2013	National Australia Bank	Master Card Charges – Aug 2013 B/S	6,189.09
			<b>GRAND TOTAL</b>	<b>\$16,471.33</b>

<b>Shire of Leonora</b>				
<b>Monthly Report - List of Accounts Paid by Delegated Authority</b>				
<b>Submitted to Council on the 20th August, 2013</b>				
<p>The following list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Cheques numbered from <b>17474</b> to <b>17554</b> and totaling <b>\$671,153.97</b></p> <p>_____</p> <p><b>CHIEF EXECUTIVE OFFICER</b></p>				
<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
17474	16/07/2013	Elaine Labuschagne	Consultant Fees - Gwalia Website Project	7,350.00
17475	16/07/2013	Leonora Tyre Service	Canceled (Incorrect Supplier)	0.00
17476	16/07/2013	Pipeline Mining & Civil Contracting	Trenching + Cleanout for Street Lighting	5,758.50
17477	16/07/2013	Air Liquide W.A. Ltd	Dewer of Liquid Nitrogen for Medical Centre	168.64
17478	16/07/2013	Australian Airports Association Limited	Annual Membership Subscription to the Australian Airports Association	2,255.00
17479	16/07/2013	Australian Taxation Reporter Pty Ltd	12 month Subscription	495.00
17480	16/07/2013	BOC Limited	Annual Container Service Charge for 2013/14 Financial Year	1,042.40
17481	16/07/2013	BP Medical	Otoscope and Freight	242.00
17482	16/07/2013	Canine Control	Ranger Services for Leonora 22-24th June, 2013	3,135.00
17483	16/07/2013	Eagle Petroleum (WA) Pty Ltd	Motorcharge Costs	747.13
17484	16/07/2013	Elite Gym Hire	Gym equipment Hire - July 2013	500.50
17485	16/07/2013	Executive Media Pty Ltd	Advertisement - Caravanning Australia Winter 2013	750.00
17486	16/07/2013	Fitz Gerald Strategies	IR & HR Services 2013-2014	3,040.46
17487	16/07/2013	Forman Bros	Golden Gift Ablution Block Next to Central Hotel	946.00
17488	16/07/2013	Gail Ross	Reimbursement for goods purchased for Hoover House	384.45
17489	16/07/2013	Goldfields Party Central	Function Hire Equipment for Gwalia Celebrations	2,766.35
17490	16/07/2013	Goldfields Truck Power	Plant Hire for June, 2013	10,318.77
17491	16/07/2013	Goldline Distributors		587.32
17492	16/07/2013	Harvey Norman AV/IT Superstore Kalgoorlie	Additional Charge for Powerhead Vacuum Cleaner	150.00
17493	16/07/2013	Horizon Power	Power Usage – Streetlights	4,404.66
17494	16/07/2013	Lancefield Medical Pty Ltd	Immunisation for D L Maloney	100.00
17495	16/07/2013	Landgate	Mining and Gross Rental Valuations	931.93
			<b>Sub Total</b>	<b>\$47,660.32</b>

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
			<b>Balance Brought Forward</b>	<b>\$47,660.32</b>
17499	16/07/2013	Netlogic Information Technology	Remote Consulting - Medical Centre as required	385.00
17500	16/07/2013	Niche Medical	PC Spirometer and Courier Charges	2,552.00
17501	16/07/2013	Reliance Petroleum	Fuel Charges - P4	88.46
17502	16/07/2013	Reynolds Graphics Pty Ltd	Golden Gift Website Maintenance	264.00
17503	16/07/2013	Roman Rudnytsky	Concert Piano Recital Fee	835.00
17504	16/07/2013	Rural Health West	Renewal of Rural Health West Annual Membership - July 2013 - June 2014	100.00
17505	16/07/2013	S.I. Instruments Pty Ltd	Jamar Digital Hand Dynamometer	731.50
17506	16/07/2013	Satellite Television & Radio Australia	Deposit for ABC Country Leonora	8,603.16
17507	16/07/2013	Sparlon Electrical	Work done at Leonora Tennis courts - Install new lights	2,652.10
17508	16/07/2013	Squire Sanders (AU)	Legal Fees	12,580.02
17509	16/07/2013	Sweet Success Cakes	Cakes for Info Centre – Leonora Community Grant	77.00
17510	16/07/2013	Toll Ipec Pty Ltd	Freight Costs	32.34
17511	16/07/2013	UHY Haines Norton	Accounting Service Fee for June 2013	6,270.00
17512	16/07/2013	Visitors Centre Association WA	VCAWA 2013/14 Membership Fees - Level 2 Non Accredited Visitor Centre	180.00
17513	16/07/2013	WA Country Health Service - Goldfields	Rental of Surgery and Consulting Rooms - July 2013	417.38
17514	16/07/2013	Water Corporation	Water Usage - Standpipe	464.15
17515	16/07/2013	Western Australian Museum	12 x 110 in the waterbag Books for Info Centre	309.77
17516	16/07/2013	Leonora Tyre Service	Replace Tyres on P843 and P500	143.00
17517	18/07/2013	Department of Transport	Registration – P2012	263.05
17518	18/07/2013	Garry J Agnew – CANCELLED CHQ	Health & Building Report	9811.90
17519	22/07/2013	Client-Focused Evaluations Program	Practice Accreditation - 4th Edition Standards	205.00
17520	22/07/2013	Department Of Transport	Vehicle Registrations 2013/14	2,778.65
17521	22/07/2013	GJS Machinery	Tile Frames for Heat Press + Badges - CRC	37.35
17522	22/07/2013	Leonora Home and Business Service	Provide BBQ Dinner Saturday 27th July, 2013 and Breakfast Sunday 28th July for participants Good...	4,000.50
17523	22/07/2013	Telstra	Phone Use - Camp Requisites	30.00
17524	22/07/2013	Water Corporation	Water Usage – June, 2013	19,473.70
1 DD	24/07/2013	Shire of Leonora	Salaries & Wages – PPE: 24.07.2013	61,878.00
17525	24/07/2013	L.G.R.C.E.U.	Union Fee – PPE: 24.07.2013	19.40
17526	24/07/2013	Shire of Leonora	Tax/Rent – PPE: 24.07.2013	21,237.53
17527	24/07/2013	W.A.L.G.S. Plan	Superannuation – PPE: 24.07.2013	7,126.03
17528	24/07/2013	Child Support Agency	Child Support – PPE: 24.07.2013	259.47
17529	24/07/2013	CBUS Super	Superannuation – PPE: 24.07.2013	309.32
17530	24/07/2013	Host Plus	Superannuation – PPE: 24.07.2013	142.91
17531	24/07/2013	Sun Super	Superannuation – PPE: 24.07.2013	309.32
			<b>Sub Total</b>	<b>\$212,227.33</b>

President: \_\_\_\_\_

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
			<b>Balance Brought Forward</b>	<b>\$212,227.33</b>
17532	24/07/2013	Pipeline Mining and Civil Contracting	Trenching and Cleanout of holes for Streetlights, Supply and spread Sand and Supply Gravel to Lot 144 Gwalia Street and Fence off Otterburn/Hall Street Laneways	9,524.68
17533	29/07/2013	P N White	Contract Grading	5,203.00
17534	31/07/2013	Boomerang Engineering	Licencing for P118, P432 and P119 Paid by Boomerang Engineering	4,008.70
17535	02/08/2013	ASIC	Business Name Fee – Leonora CRC	70.00
17536	02/08/2013	Department of Local Government and Communities	Annual Service Fees	188.00
17537	02/08/2013	Leonora Motor Inn	Accommodation for D Fitzgerald and C Linto	396.00
1 DD	07/08/2013	Shire of Leonora	Salaries & Wages – PPE: 07.08.2013	68,492.00
17538	07/08/2013	L.G.R.C.E.U.	Union Fee – PPE: 07.08.2013	19.40
17539	07/08/2013	Shire of Leonora	Tax/Rent – PPE: 07.08.2013	23,797.46
17540	07/08/2013	W.A.L.G.S. Plan	Superannuation – PPE: 07.08.2013	7,832.51
17541	07/08/2013	Child Support Agency	Child Support – PPE: 07.08.2013	99.47
17542	07/08/2013	CBUS Super	Superannuation – PPE: 07.08.2013	541.31
17543	07/08/2013	Host Plus	Superannuation – PPE: 07.08.2013	142.91
17544	07/08/2013	Sun Super	Superannuation – PPE: 07.08.2013	541.31
17545	07/08/2013	Australia Super	Superannuation – PPE: 07.08.2013	95.29
17546	08/08/2013	R F Young	Contract Grading	10,642.50
17547	09/08/2013	LGIS Insurance Broking	Insurance Costs – 2013/14 Financial Year	71,797.59
17548	09/08/2013	LGIS WA	Insurance Costs – 2013/14 Financial Year	242,497.87
17549	13/08/2013	Telstra	Phone/Internet Usage - August 2013	4,225.58
17550	13/08/2013	Star Track Express	Freight	53.88
17551	13/08/2013	Sparlon Electrical	Electrical Works at Shire Owned Properties	3,083.30
17552	13/08/2013	WesTrac Pty Ltd	Parts/Repairs for Plant Vehicles	4,840.43
17553	13/08/2013	Ayla Nardone	Re-issue of Cheque 17106	508.45
17554	13/08/2013	Brenda Stead	5 small Prints, 2 Medium Prints for Gwalia Reunion celebrations	325.00
			<b>GRAND TOTAL</b>	<b>\$671,153.97</b>

<b>Shire of Leonora</b>				
<b>Monthly Report - List of Accounts Paid by Authorisation of Council</b>				
<b>Submitted to Council on the 20th August, 2013</b>				
<p>Cheques numbered from <b>17555</b> to <b>17621</b> totaling <b>\$219,115.72</b> submitted to each member of the Council on 20th August, 2013 have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing.</p>				
<b>CHIEF EXECUTIVE OFFICER</b>				
<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
17555	20/08/2013	A. C. Linto	Reimbursement for fuel costs to attend Cactus Workshop	83.18
17556	20/08/2013	Air BP	Jet A1 Purchases & Avgas for resale	2,357.39
17557	20/08/2013	Airservices Australia	ERSA Spiral Bound - 12 Month Amendment Service Only	225.90
17558	20/08/2013	Anderson Munro & Wyllie	Disbursements: Flights for Audit Visit	1,817.60
17559	20/08/2013	Australia's Golden Outback	GOLD Membership to Australi'a Golden Outback	295.00
17560	20/08/2013	Bitz Australia Pty Ltd	Solar Panels, Controllors and battery	1,012.00
17561	20/08/2013	BOC Limited	Speedglass, Nozzle Alumina and Umatta Revs Bronze Fram AF Brown Lens	430.93
17562	20/08/2013	Booksdirect	Goods ordered by Leinster Library using leinster Community Grant	521.65
17563	20/08/2013	Bunnings Building Supplies Pty Ltd	Compressor Air Full Boar	122.55
17564	20/08/2013	Canine Control	Ranger Services in July, 2013	5,225.00
17565	20/08/2013	Central Hotel	Accommodation and Meals for Security Team over Goodwill Games weekend	896.00
17566	20/08/2013	Chubb Security Services Ltd	ATM Upkeep Expenses - July 2013	2,316.95
17567	20/08/2013	Comfort Inn Midas	Accommodation for T Browning	145.00
17568	20/08/2013	Concept Media	Advertising - Have-a-go News	253.00
17569	20/08/2013	Country Comfort Inter City	Accommodation, Meals and Incidentals for P Warner	567.40
17570	20/08/2013	CR Hose Glassware Pty Ltd	Glasses for Museum	884.96
17571	20/08/2013	Department Of Transport	Vehicle Registrations - Various	1,416.65
17572	20/08/2013	Design Sense Graphics & Web	Website Redevelopment - Gwalia.org.au Stage 1 - Design and Development	2,524.50
17573	20/08/2013	Eagle Petroleum (WA) Pty Ltd	Motorcharge costs - P1	87.17
17574	20/08/2013	Elite Gym Hire	Gym Equipment Hire for July, 2013	500.50
17575	20/08/2013	Express Yourself Printing	Ink Cartridges for Resale	100.80
17576	20/08/2013	Forman Bros	Plumbing works at Shire owned Properties	6,549.40
			<b>Sub Total</b>	<b>\$28,333.53</b>

President: \_\_\_\_\_

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
			<b>Balance Brought Forward</b>	<b>\$28,333.53</b>
17577	20/08/2013	Gail Ross	Reimbursement for Goods purchased for Hoover House	282.75
17578	20/08/2013	Goldfields Commercial Security P/L	Travel and Install new Swipe Card Reader at Gym	1,570.80
17579	20/08/2013	Goldfields Tourism Network Assoc Inc	2013-14 Contribution to the Golden Quest Discovery Trail/Goldfields Tourism Network	40,150.00
17580	20/08/2013	Goldline Distributors	Goods purchased by Shire Businesses	1,345.03
17581	20/08/2013	GVROC	Annual Subscriptions and General Contributions 2013/14	14,850.00
17582	20/08/2013	Hannans Transport Pty Ltd	Pick up Construction Barrier Fence and deliver to Depot	672.10
17583	20/08/2013	Horizon Power	Power Usage - Various	5,637.27
17584	20/08/2013	In2balance	Annual Licence Maintenance and Support Fees	11,770.00
17585	20/08/2013	Kerion Pty. Ltd.	Flight costs	633.65
17586	20/08/2013	Keys Bros Removals & Storage	Intrastate Removal - Gwalia to fremantle - Mines Model	1,150.00
17587	20/08/2013	Kleenheat Gas	Facility Fees - 2013/14 Financial Year (51 Gwalia Street)	60.50
17588	20/08/2013	Landgate	Valuation Expenses	1,445.40
17589	20/08/2013	Leonora Bush Missions.	Donation - Christian Bush camp	4,000.00
17590	20/08/2013	Leonora Post Office	Postage costs - July 2013	782.93
17591	20/08/2013	Leonora Supermarket and Hardware	Supermarket Expenses - July, 2013	665.64
17592	20/08/2013	Local Government Managers Australia	Membership fees - T Browning and J Epis	884.00
17593	20/08/2013	Local Health Authorities Analytical Comm	Analytical Services for the 2013/2014 Financial Year	509.96
17594	20/08/2013	Majstrovich Building Co	Freight and Brick Paving to Hoover House	4,873.00
17595	20/08/2013	McLean Print	100 x Purchase Order Books	1,265.00
17596	20/08/2013	McMahon Burnett Transport	Freight Costs	345.72
17597	20/08/2013	Mukinbudin Agencies July 08	Dog Food and Chemicals as requested by Works Manager	7,964.82
17598	20/08/2013	Natale Security Services	Provision of Security Officer and Expenses for Goodwill Games	10,560.00
17599	20/08/2013	Netlogic Information Technology	IT Services (remote) for Medical Centre, Info Centre and Child Care Centre	700.00
17600	20/08/2013	Office National Kalgoorlie	Inks for Shire/CRC Printers + Travel costs and monthly printing charges	1,449.98
17601	20/08/2013	Powerchill Electrical & Refrigeration	Electricity expenses for 51 Gwalia Street (Finalisation of Building Process)	1,218.45
17602	20/08/2013	Rebecca Hills	Repairs to Beale Piano and Tune Piano at Hoover House and Residence of Ricki Sprigg	858.00
17603	20/08/2013	Reliance Petroleum	Box of BS Adblue	1,263.90
17604	20/08/2013	Reynolds Graphics Pty Ltd	Artwork/Setup Certificate of Appreciation for Golden Gift	220.00
			<b>Sub Total</b>	<b>\$145,462.43</b>



<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
			<b>Balance Brought Forward</b>	<b>\$145,462.43</b>
17605	20/08/2013	Rolsh Productions	Postcards for Resale at Hoover House	138.60
17606	20/08/2013	Shire Of Leonora - General	Supply and deliver 1 Rubbish Bin to: Lot 144 Gwalia Street	88.00
17607	20/08/2013	Shire Of Leonora - Rates	Rates for Shire owned Properties	36,782.76
17608	20/08/2013	Shortcutz	Services of Hairdresser for Eldery's Day Out - From 2012/13 Community Grant	360.00
17609	20/08/2013	Skippers Aviation Pty Ltd	Flight costs	598.00
17610	20/08/2013	Squire Sanders (AU)	Fees and Disbursements - Watching Brief: Strickland Nudding	422.40
17611	20/08/2013	Staples Australia Pty Limited	Stationery Order, August 2013	1,151.44
17612	20/08/2013	The Hearing Company	Interacousites manual air conduction Audiometer	3,762.00
17613	20/08/2013	Toll Fast	Freight	219.50
17614	20/08/2013	Toll Ipec Pty Ltd	Freight	720.71
17615	20/08/2013	Turbos WA Pty Ltd	2000hr service for P289 and 250hr service for P011	2,792.20
17616	20/08/2013	WA Local Government Association	Subscription Fees for 2013/14 Financial Year	23,543.04
17617	20/08/2013	Walkabout Services (WA) Pty Ltd	Disconect and reconnect Hot water system in association with Forman Brothers	173.00
17618	20/08/2013	Water Corporation	Water Usage	1,643.59
17619	20/08/2013	West Australian Newspapers Ltd	Advertising Costs - July, 2013	685.58
17620	20/08/2013	Western Australian Museum	12 x 110 in the Waterbag for Library	309.77
17621	20/08/2013	Whitehouse Hotel	Luncheon 16th July, 2013 and Burgers during Rates Run 2013-2014	262.70
			<b>GRAND TOTAL</b>	<b>\$219,115.72</b>

***Mr Darcy Harris, and Mr Steve Carr entered the meeting at 9:48am.***

President: \_\_\_\_\_

Cr JF Carter welcomed Mr Harris and Mr Carr to the meeting.

Cr JF Carter invited Mr Harris to provide comment on what he was seeking from Council. Mr Harris advised that he is seeking recognition of the role of the Wati Law and Culture Association, of which he is the Chairman.

Shire President, Cr JF Carter advised Mr Harris that Council was available to assist and not hinder his Association in any way possible. However, the Council was not in a position to recognize one indigenous group over and above another group. For many, many years now, Council has had to negotiate with the Ngalia, Wutha, Wongatha, Koara and other aboriginal groups over a number of local issues.

Mr Harris advised that Wati is superior to the local aboriginal groups and that the Wati should be involved in the decision making process. Before progressing discussions further, Cr JF Carter suggested that a meeting be arranged with all stakeholders so that some form of determination can be reached. Mr Harris agreed with this proposal and suggested that a representative from local aboriginal groups, Mr Garry O'Donnell (Department of Aboriginal Affairs), Mr Hans Bokelund (Goldfields Land and Sea Council), Shire of Leonora Council Members and Dr John Stanton of the Berndt Museum of Anthropology be invited to participate in this meeting.

A meeting date is to be scheduled upon advice of availability of stakeholders. Cr JF Carter also advised that the Shire of Leonora would meet the costs for Dr Stanton for travel, accommodation and any out of pocket expenses in attending the meeting.

Cr JF Carter thanked Mr Harris and Mr Carr for their time and attendance at the meeting.

***Mr Darcy Harris and Mr Steve Carr left the meeting at 10:31 am***

***The meeting was adjourned at 10:31 am for a morning tea break.***

***The meeting resumed at 10:45am, with all those previously listed in attendance present, as well as Sgt Dianne Perrett, Officer in Charge, Leonora Police Station.***

Cr JF Carter welcomed Sgt Perrett, and invited her to provide comment on the use of recreation motorbikes in the Shire.

Sgt Perrett provided comment on the regulations surrounding the use of recreational motorbikes in the Shire. There is some confusion over this, as previously, the old definition of a 'road' meant a gazetted road, whereas now the definition relates to tracks etc that are accessible to the public, which restricts the areas that unregistered motorbikes can legally be operated. When operating motorbikes in such areas, riders can still be subject to drink driving rules etc. There was some discussion on establishing an appropriate recreation reserve for motor bikes etc, as well as the issues of safety, liability etc.

Discussion ensued on recent Goodwill Games, and local liquor restrictions.

Cr JF Carter thanked Sgt Perrett for her time in attending the Council meeting.

***Sgt Perrett left the meeting at 11:15 am.***

**10.0 REPORTS OF OFFICERS****10.3 ENVIRONMENTAL HEALTH AND BUILDING SURVEYOR****10.3(A) SUBSTANDARD FOOD PREMISE**

**SUBMISSION TO:** Meeting of Council  
Meeting Date 20th August, 2013

**AGENDA REFERENCE:** 10.3(A) AUG 13

**SUBJECT:** Substandard Food Premise

**LOCATION / ADDRESS:** Lot 338 Tower Street, Leonora

**NAME OF APPLICANT:** N/A

**FILE REFERENCE:** 33.1.0

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Garry J. Agnew

**OFFICER:** Principal Environmental Health Officer/Building Surveyor

**INTEREST DISCLOSURE:** Nil

**DATE:** 8<sup>th</sup> August, 2013

**BACKGROUND****SUMMARY**

Council to acknowledge compliance with the *Food Act 2008* Improvement Notice served on Neil Biggs Leonora Butchers and dated the 5 February 2013.

**COMMENT**

Council is referred to Item 10.3 of its May 2013 Meeting;

*Moved Cr GW Baker, Seconded Cr RA Norrie that:*

*If all work specified in the Schedule below is not completed **in full by the 30 June 2013** a "Prohibition Order" under Section 65 of the Food Act 2008 is to be served on Mr Neil Biggs in respect to the Leonora Butcher Shop situated at Lot 338 H/No.80 Tower Street Leonora consequent to non-compliance with requirements specified in an Improvement Notice served on the 5 February 2013 and that the premise is not Registered as a Food Business as required by Section 107 of the Food Act 2008.*

*The CEO is hereby authorised to endorse the Prohibition Order as presented below and have it served on the proprietor of the Leonora Butcher Shop.*

*Carried (6 votes to 0)*

Confirmation of Council resolution 10.3 May 2013 was sent to Mr Biggs on the 21 May 2013 – **see Attachment 10.3 (A) 1.**

The below self-explanatory letter was sent on the 18 June 2013.

*Neil Biggs  
Leonora Butchers  
Tower Street  
(PO Box 3)  
LEONORA WA 6438*

Dear Neil,

President: \_\_\_\_\_

**NON-COMPLIANCE WITH FOOD ACT 2008 IMPROVEMENT NOTICE**

*I refer to correspondence to you dated the 21 May 2013 in which you were informed of a planned inspection of your premise by to end of June 2013 to confirm compliance with all requirements specified by Council at its May 2013 Ordinary Monthly Meeting.*

*I hereby advise that consequent to other commitments that inspection has been postponed till Tuesday the 9 July 2013. It is hoped that this short postponement is not an inconvenience to you, moreover it enables you additional time to evaluate the work completed against that which has been specified by Council.*

*Additionally, this office has still not received a Food Act 2008 Notification/Registration Form from you. As previously advised, submission of a Food Act 2008 Notification/Registration Form is essential in obtaining a Certificate of Registration of a Food Business under the Food Act 2008.*

*Without the submission of a completed Food Act 2008 Notification/Registration Form you have not formally sought certification of registration of a food business, accordingly are in contravention of Section 107 of the Food Act 2008 by conducting a food business.*

*I have enclosed another copy of the Food Act 2008 Notification/Registration Form for you to complete, endorse and return to this Office **before** the 9 July 2013. Without the submission of a Food Act 2008 Notification/Registration Form certification of registration of a food business under the Food Act 2008 will not be granted therefore operation of a food business is prohibited.*

*Should you require clarification or seek further advice please contact me through the Shire of Leonora Office on 9037044.*

*Yours faithfully*

Garry J. Agnew  
**PRINCIPAL ENVIRONMENTAL HEALTH OFFICER/  
 BUILDING SURVEYOR**  
 (Authorised Officer – Food Act 2008)

*18 June 2013*

*Enc:*

A Food Act 2008 Notification/Registration Form was submitted by Neil Biggs on the 19 June 2013.

Another letter was sent to Mr. Biggs on the 12 July 2013.

Neil Biggs  
 Leonora Butchers  
 Tower Street  
 (PO Box 3)  
 LEONORA WA 6438  
 Dear Neil,

**FOOD ACT 2008 IMPROVEMENT NOTICE DATED 5 FEBRUARY 2013**

*Further to my correspondence to you dated the 18 June 2013.*

*I refer to my inspection of the Leonora Butcher Shop on Tuesday the 9 July 2013 (accompanied by the CEO Jim Epis) to determine the extent of compliance with the terms of the Food Act 2008 Improvement Notice served on the 5 February 2013.*

*I hereby confirm that during that inspection I observed that Items 1 to 10 of the Food Act 2008 Improvement Notice had been addressed adequately however the illegal wooden chopping block remained stored in the back room of the Butcher Shop.*

As you know Item 11 of the Food Act 2008 Improvement Notice required that the old chopping block was to be removed from the food premise – please comply with that direction at the earliest.

"

Additionally and notwithstanding the illegal chopping block, the back room of your Butcher Shop is dirty and cluttered with old boxes/containers, disused old fixtures/fittings, non-essential items and other articles/objects not associated with your food business. You promised to Jim and I that this room would be cleared of all items and cleaned; please honour that commitment with urgency.

As advised I will be formally advising Council at its August 2013 Ordinary Monthly Meeting of your response to the Food Act 2008 Improvement Notice however a positive resolution by Council could be jeopardized if the matter of the chopping block is not fully addressed.

As mentioned, by attending to the items listed in the 5 February 2013 Food Act 2008 Improvement Notice does not eliminate your legislative obligation to continue to upgrade your food premise in accordance with the Food Safety Standards Codes and in this regard I refer to:

- the removal of the chipboard shelf and material curtains on your stainless steel work bench;
- the maintenance of an effective **daily** cleaning regime;
- ensuring that **all** areas within your food premise are kept clean and free of any and all items, fittings or equipment not directly associated with the activity of handling food; and,
- the obligatory wearing of clean appropriate clothing that covers the body, legs and feet at all times whilst engaged in the handling of food; etc.

Should you require clarification on any matter mentioned above do not hesitate to contact me through the Shire of Leonora Office.

Yours faithfully

Garry J. Agnew **F.E.H.A.**  
**PRINCIPAL ENVIRONMENTAL HEALTH OFFICER/  
 BUILDING SURVEYOR**  
 (Authorised Officer – Food Act 2008)

Date: 12 July 2013

On the 6 August 2013 I again visited the Leonora Butcher Shop to assess compliance. Mr. Biggs stated that the cluttered rear room had not changed and the illegal wooden chopping block remained on the premise; he continued to question the reason why he had to comply with the Food Safety Standards. He was informed that a Prohibition Order would now be served and the matter reported to Council.

Council is advised that the old wooden chopping block was subsequently removed from the Leonora Butcher Shop prior to Friday 9 August 2013 and the rear room tidied. As a result a Certificate of Registration of a Food Business has been issued for the Leonora Butcher Shop – **see Attachment 10.3 (A) 2.**

#### Postscript

In January 2012 the Leonora Butcher Shop was found to be substandard in terms of cleanliness, facility and fixture; the Butcher's normal standard of dress was completely inappropriately and his understanding of good food safety practices and food hygiene not apparent.

The journey to have this food premise and its management practices upgraded has been exasperating and has been deliberately hindered by a calcitrant attitude by the proprietor. If it was not for local community member reinforcement I believe the proprietor would have just hoped the matter would go away. This was exemplified by the proprietor's regular threats to close the shop as opposed to achieving compliance.

Nevertheless we have now achieved compliance with the *Foods Act 2008* Improvement Notice though it was well outside the compliance expiry period.

It will now be a challenge to ensure the improved facility, food hygiene and food safety practices at this food premise are maintained and further developed over time.

**STATUTORY ENVIRONMENT**

President: \_\_\_\_\_

Food Act 2008

Food Safety Standards Codes 3.2.2 and 3.2.3.

Australian Standard 4674-2004 Design, construction and fit-out of food premises.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

**STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

**RECOMMENDATIONS**

That the granting of a *Food Act 2008* “Certificate of Registration of a Food Business” in respect to the Leonora Butchers is noted.

**VOTING REQUIREMENT**

Simple majority required

**COUNCIL DECISION**

**Moved Cr MWV Taylor, Seconded Cr GW Baker,** that the granting of a *Food Act 2008* “Certificate of Registration of a Food Business” in respect to the Leonora Butchers is noted.

**CARRIED (5 VOTES TO 0)**



Our Ref: Leonora Butchers  
Enquiries: Garry Agnew

Neil Biggs  
Leonora Butchers  
Tower Street  
(PO Box 3)  
LEONORA WA 6438

Dear Neil,

### NON-COMPLIANCE WITH *FOOD ACT 2008* IMPROVEMENT NOTICE

Further to Mr. Agnew's correspondence to you dated 10 May 2013.

Consequent to numerous requests over the past 12 months and your non-compliance with the "Improvement Notice" served under Part 6 Division 1 of the *Food Act 2008* the matter was subject of resolute consideration by Council at its May 2013 Ordinary Monthly Meeting.

I advise that Council's determination on the matter was as follows –

*"If all work specified in the Schedule below is not completed in full by the 30 June 2013 a "Prohibition Order" under Section 65 of the Food Act 2008 is to be served on Mr Neil Biggs in respect to the Leonora Butcher Shop situated at Lot 338 H/No.80 Tower Street Leonora consequent to non-compliance with requirements specified in an Improvement Notice served on the 5 February 2013 and that the premise is not Registered as a Food Business as required by Section 107 of the Food Act 2008.*

*The CEO is hereby authorised to endorse the Prohibition Order and have it served on the proprietor of the Leonora Butcher Shop.*

### SCHEDULE

1. *Submit a completed Food Act 2008 Notification/Registration Form.*
2. *Ensure that outer clothing is always of a level of cleanliness that is appropriate for handling food and which covers the body, legs and feet.*
3. *Implement an effective daily cleaning regime that includes all fixtures, fittings, work surfaces, floors and walls.*
4. *Upgrade your meat cool room by filling holes in its internal walls and floor and by eliminating all exposed flaking rust on floor, walls, railing, door and door framework as well replacing the loose ineffective door seal.*
5. *Secure trough to wall in sausage room and flash to wall and replace missing support leg to bench in sausage room and discard milk crate.*

6. *The concrete floor surface in all work areas is to be sealed to be fully impervious to water.*
7. *All walls and ceiling associated with the over-all operation of a food business are to be lined and have a smooth fully impervious surface, clean, complete and sealed to be easily and effectively cleaned.*
8. *Remove the old wood chopping block from the food premise – a wood chopping block does not comply with the minimum requirements for food premise fittings/fixtures/work benches.”*

I encourage you to positively respond to **all** of the above within the time-frame specified i.e. **30 June 2013** as failure will result in closure of your food premise.

An inspection of your premise at the end of June 2013 will be carried out to determine if compliance with the above has been achieved. Should you neglect or disregard to address any of the matters listed in the Schedule above Council has resolved that a “Prohibition Order” be served.

For your information and record, the service of a *Food Act 2008* “Prohibition Order” will mean that –

- no food intended for sale is to be handled on your premises or a specified part of your premises;
- no food intended for sale is to be conveyed from your premise;
- equipment in your premise is not to be used in connection with food intended for sale;
- no activity in relation to food intended for sale is to be carried out on your premises or part of your premises.

That Prohibition Order will remain in force until a certificate of clearance has been issued to you by me. Further, failure to comply with the terms of a *Food Act 2008* Prohibition Order will result in legal action through the Courts for contravention of Section 68 of the *Food Act 2008* which carries a maximum penalties of \$50 000 for an individual.

Should you require clarification or seek further advice please contact me or Mr Agnew through the Shire of Leonora Office on 9037044.

Yours faithfully



Jim Epis  
**CHIEF EXECUTIVE OFFICER**

21 May 2013





Our Ref: Leonora Butchers  
Enquiries: Garry Agnew

Neil Biggs  
Leonora Butchers  
Tower Street  
(PO Box 3)  
LEONORA WA 6438

Dear Neil,

**FOOD ACT 2008 IMPROVEMENT NOTICE DATED 5 FEBRUARY 2013**

I hereby confirm that by the recent permanent removal of the illegal wooden chopping block out of your Butcher Shop you have now complied with all grounds for the service of the "Improvement Notice" under the *Food Act 2008* dated the 5<sup>th</sup> February 2013. Consequently your *Food Act 2008* "Certificate of Registration of a Food Business" is enclosed.

I remind you again that you are able to purchase a replacement compliant chopping block from Master Butchers.

In the interest of food safety and hygiene, as well as public perception, I implore you to continue with the improved fixture and structural standard of your food premise together with food handler attire and presentation.

Should you require clarification on any matter do not hesitate to contact me through the Shire of Leonora Office.

Yours faithfully

Garry J. Agnew F.E.H.A.

**PRINCIPAL ENVIRONMENTAL HEALTH OFFICER/  
BUILDING SURVEYOR**  
(Authorised Officer – Food Act 2008)

Date: 12 August 2013

Enc:



# FOOD ACT 2008

Section 110(6)

## CERTIFICATE OF REGISTRATION OF A FOOD BUSINESS

This is to certify that the following business

**LEONORA BUTCHERS**

Operated By:

**NEIL MILFRED BIGGS**

is registered as a

**MEDIUM CLASSIFICATION FOOD BUSINESS**

in respect to the following premises:

**BUTCHER SHOP**

Situated at: Lot 338 H/No.80 Tower Street Leonora WA 6438

This registration is subject to compliance with the following conditions:

- *the maintenance of an effective daily cleaning regime; and*
- *wearing clean appropriate clothing that covers the body, legs and feet whilst engaged in the handling of food.*

Dated this 12 August 2013

Garry J. Agnew F.E.H.A.

**PRINCIPAL ENVIRONMENTAL HEALTH OFFICER**  
(Authorised Person – Food Act 2008)

**10.0 REPORTS OF OFFICERS****10.3 ENVIRONMENTAL HEALTH AND BUILDING SURVEYOR****10.3(B) UNFIT FOR HUMAN HABITATION DECLARATION**

**SUBMISSION TO:** Meeting of Council  
Meeting Date 20th August, 2013

**AGENDA REFERENCE:** 10.3(B) AUG 13

**SUBJECT:** Unfit for Human Habitation Declaration

**LOCATION / ADDRESS:** Lot 453 #19 Rochester Street, Leonora

**NAME OF APPLICANT:** N/A

**FILE REFERENCE:** Lot 453 Rochester Street

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Garry J. Agnew

**OFFICER:** Principal Environmental Health Officer/Building Surveyor

**INTEREST DISCLOSURE:** Nil

**DATE:** 12<sup>th</sup> August, 2013

**BACKGROUND****SUMMARY**

Council is asked to consider another extension of time to comply with the *Health Act 1911* Notice served on Ms Donna Jolly in respect to her vacant substandard dwelling situated at Lot 453 H/No. 19 Rochester Street Leonora.

**COMMENT**

Council is referred to Item 10.3 (B) of its December 2012 Ordinary Monthly Meeting.

*Moved Cr PJ Craig Seconded Cr SJ Heather, that Donna Michelle Jolly is granted an extension of time till the 30 June 2013 to comply with the terms of the Health Act 1911 Notice served on the 31 July 2012 in respect to the vacant, derelict and vandalised house situated at Lot 453 H/No. 19 Rochester Street Leonora.*

*The house remains Unfit for Human Habitation pursuant to Section 135 of the Health Act 1911.*

***Carried (6 votes to 0)***

The substandard house at Lot 453 Rochester Street remains derelict and condemned.

Council is informed that a letter has been received from a Mr Robert Rhind, on behalf of Ms Donna Jolly, seeking a further extension of time for compliance with the *Health Act 1911* Notice till the 31<sup>st</sup> October 2013 – **see Attachment 10.3 (B) 1.**

It is the opinion of the writer that it would be preferable that this house is upgraded to a suitable standard for occupation rather than being demolished therefore it is suggested that approval of another extension of time be granted.

**STATUTORY ENVIRONMENT**

Health Act 1911

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

**STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

**RECOMMENDATIONS**

That Donna Michelle Jolly of 6 Surf Drive Secret Harbour WA 6173 is granted a further extension of time till the 31<sup>st</sup> October 2013 to comply with the terms of the *Health Act 1911* Notice served on the 31 July 2012 in respect to the derelict and vandalised house situated at lot 453 H/No. 19 Rochester Street Leonora.

The house remains Unfit for Human Habitation pursuant to Section 135 of the *Health Act 1911*.

**VOTING REQUIREMENT**

Simple majority required

**COUNCIL DECISION**

**Moved Cr LR Petersen, Seconded Cr MWV Taylor**, that Donna Michelle Jolly of 6 Surf Drive Secret Harbour WA 6173 is granted a further extension of time till the 31<sup>st</sup> October 2013 to comply with the terms of the *Health Act 1911* Notice served on the 31 July 2012 in respect to the derelict and vandalised house situated at lot 453 H/No. 19 Rochester Street Leonora.

The house remains Unfit for Human Habitation pursuant to Section 135 of the *Health Act 1911*.

**CARRIED (5 VOTES TO 0)**

President:

To: CEO.

Shine of Reenora  
 10 years 8 months  
 Reenora WIT 0437

Dear Sir,

Ref: Condemned Residence at Lot 453  
 # 19 Rochester St Reenora.

On behalf of Mrs Jolly, the owner  
 of the above property.

Upgrade work on the house has  
 commenced & will continue until the  
 work listed in the Schedule of the  
 Affidavit for Human Habitation Notice served  
 on the 31<sup>st</sup> July 2012 has been completed  
 in full & to the satisfaction of the  
 Principal Environmental Health Officer.

I therefore seek an extension of  
 time till 31 October 2013. to complete the work.  
 Your positive response is sought.

Yours Sincerely  
 M.H.

Robert Rhind  
 c/o Reenora Caravan Park

"  
"  
"  
"

Signed: 17th Septmber, 2013

President: \_\_\_\_\_

**'11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.**

**A. ELECTED MEMBERS**

Nil

**B. OFFICERS**

Nil

**12.0 NEXT MEETING**

17<sup>th</sup> September 2013, 9:30 am in the Shire of Leonora Council Chambers.

**13.0 CLOSURE OF MEETING**

There being no further business, Shire President Cr JF Carter declared the meeting closed at 11:26 am0