

President: _____

SHIRE OF LEONORA

NOTICE OF AN ORDINARY COUNCIL MEETING



**MINUTES OF ORDINARY MEETING HELD
IN SHIRE CHAMBERS, LEONORA
ON TUESDAY 19TH NOVEMBER, 2013
COMMENCING AT 9:30 AM**

1.0 **DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE**

1.1 **Mr JG Epis declared the meeting open at 9:30 am**

1.2 **Elections**

1.2.1 **President**

Mr J G Epis advised of the nominations received for the office of President

Nominations were received from P J Craig and M W V Taylor.

Mr J G Epis called for any further nominations

There being no further nominations, a secret ballot was held for the office of President.

Mr J G Epis collected ballot papers, and advised that P J Craig received four votes, and M W V Taylor received three votes. PJ Craig was declared elected as President.

Cr P J Craig was sworn in as President, witnessed by Mrs JR Carter JP. Cr PJ Craig assumed the chair.

1.2.2 **Deputy President**

Cr PJ Craig advised of the nominations received for the office of Deputy President.

One nomination received from R A Norrie.

Cr P J Craig called for any further nominations

There being no further nominations, Cr RA Norrie was declared elected as Deputy President.

Cr R A Norrie was sworn in as Deputy President, witnessed by Mrs JR Carter JP.

1.2.3 **WALGA State Council Delegations**

Mr J G Epis advised that previously, zone delegates for WALGA Goldfields Esperance Zone have been the Shire President, and Chief Executive Officer. In the absence of the Shire President, the Deputy President would attend and assume voting rights, and in the absence of the Chief Executive Officer, the Deputy Chief Executive Officer would attend and assume voting rights. New delegations to the zone need to be advised as soon as practicable.

It was agreed that zone delegations will continue as per previous arrangement noted above.

Mrs J R Carter JP left the meeting at 9:39am.

1.3 **Visitors or members of the public in attendance**

At 11:00 am: Mrs Majeesha Paul Nedumkallel for Australian Citizenship Ceremony

1.4 **Financial Interests Disclosure**

Nil

2.0 **DISCLAIMER NOTICE**

3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

President: _____

3.1 Present	
President	PJ Craig
Deputy President	RA Norrie
Councillors	RM Cotterill
	MWV Taylor
	AE Taylor
	LR Petersen
	GW Baker
Chief Executive Officer	JG Epis
Deputy Chief Executive Officer	TM Browning
Public	J R Carter J.P. (until 9:39am)

3.2 Apologies
Nil

3.3 Leave Of Absence (Previously Approved)
Nil

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

Nil

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr RA Norrie, Seconded Cr MWV Taylor that the Minutes of the Ordinary Meeting held on 15th October, 2013 be confirmed as a true and accurate record.

CARRIED (7 VOTES TO 0)

9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Cr P J Craig thanked Council for their support, and welcomed new Councillors. Cr Craig also commented that he looked forward to a continued unified, progressive working relationship with Council in the future.

10.0 REPORTS OF OFFICERS
10.1 CHIEF EXECUTIVE OFFICER
10.1(A) AUDIT APPOINTMENT

President: _____

SUBMISSION TO: Meeting of Council
Meeting Date: 19th November, 2013

AGENDA REFERENCE: 10.1 (A) NOV 13

SUBJECT: Audit Appointment

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Audits – Reports and Minutes 1.10

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 28th October, 2013

BACKGROUND

At the meeting of Council held on the 17th September, 2013 it was resolved that the Chief Executive Officer invite Expressions of Interest from Qualified Registered Company Auditors or Approved Auditors for the purposes of the Local Government Act 1995 to provide audit services to the Shire of Leonora for three (3) consecutive financial years with an option of a further two (2) consecutive financial years commencing 1st July, 2013.

In preparing their quotation, interested firms were requested to provide detail in regards the following:

- objectives of the audit;
- the scope of the audit;
- a plan for the audit;
- detailed remuneration and expenses to be paid for their services;
- the method Council is to use when communicating and supplying information to the auditor; and
- details in regards to experience for audit services to local government.

A notice inviting expressions of interest was published in the West Australian on the 21st September 2013 with the closing date being the 25th October, 2013.

Expressions of Interest was received from:

Company Name:	Year 1 (2013/14):	Year 2 (2014/15):	Year 3 (2015/16):	Two Yr Option:
Butler Settineri	\$7,000	\$7,500	\$8,000	N/A
Anderson, Munro, Wyllie	\$12,000	\$12,600	\$13,300	\$28,700
MacLeod Corporation	\$14,850	\$15,350	\$15,850	N/A
RSM Bird Cameron	\$19,643	\$20,615	\$21,595	N/A

Above fees exclude GST and travelling expenses.

STATUTORY ENVIRONMENT

In accordance with Section 7.2 to 7.13 of the Local Government Act 1995 and Local Government Audit Regulations 4 to 8.

Section 7.3 of the Local Government Act 1995 states:

President: _____

1. A Local Government is to, from time to time whenever such an appointment is necessary or expedient, appoint a person to be its auditors.
2. The Local Government may appoint one or more persons as its auditors.
3. The Local Government's auditors is to be a person who is:
 - (a) a registered company auditor; or
 - (b) an approved auditor.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

Audit fees are included in all Annual Budgets.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council resolve to accept the quote submitted by Butler Settineri and that they be appointed as Auditors for the next three years ending 30th June, 2016, with an option to extend for a further two years and that the appointment be made in the names of Marius van der Merwe, Paul Chabrel and Lucy P Gardner, Registered Company Auditors.

VOTING REQUIREMENT

Absolute majority required.

COUNCIL DECISION

Moved Cr RA Norrie Seconded Cr LR Petersen that Council resolve to accept the quote submitted by Butler Settineri and that they be appointed as Auditors for the next three years ending 30th June, 2016, with an option to extend for a further two years and that the appointment be made in the names of Marius van der Merwe, Paul Chabrel and Lucy P Gardner, Registered Company Auditors.

CARRIED BY ABSOLUTE MAJORITY (7 VOTES TO 0)

10.0 REPORTS OF OFFICERS

President: _____

10.1 CHIEF EXECUTIVE OFFICER**10.1(B) ANNUAL ELECTORS MEETING**

SUBMISSION TO: Meeting of Council
Meeting Date: 19th November 2013

AGENDA REFERENCE: 10.1 (B) NOV 13

SUBJECT: Minutes of Annual Electors Meeting

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: N/A

FILE REFERENCE: 2.2

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 11th November 2013

BACKGROUND

The General Meeting of Electors was held 15th October 2013 to consider the Shire of Leonora Annual Report for 2012/13. The minutes of that meeting are shown in the attachment following this report.

As no matters were raised that required a decision at the General Electors meeting, other than the adoption of the previous minutes and the 2012/13 annual report, there are no matters for the Council to consider.

STATUTORY ENVIRONMENT

Section 5.27 of the Local Government Act 1995 requires that a general electors meeting be held at least once every financial year.

Section 5.33 of the Act requires that the Council consider any decisions made at the general electors meeting and any decision made by the Council regarding the decisions of the electors meeting be recorded in the minutes of the Council meeting.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

President: _____

RECOMMENDATIONS

That the minutes of the General Electors meeting held 15th October 2013, as shown in the attachment to this report, be noted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

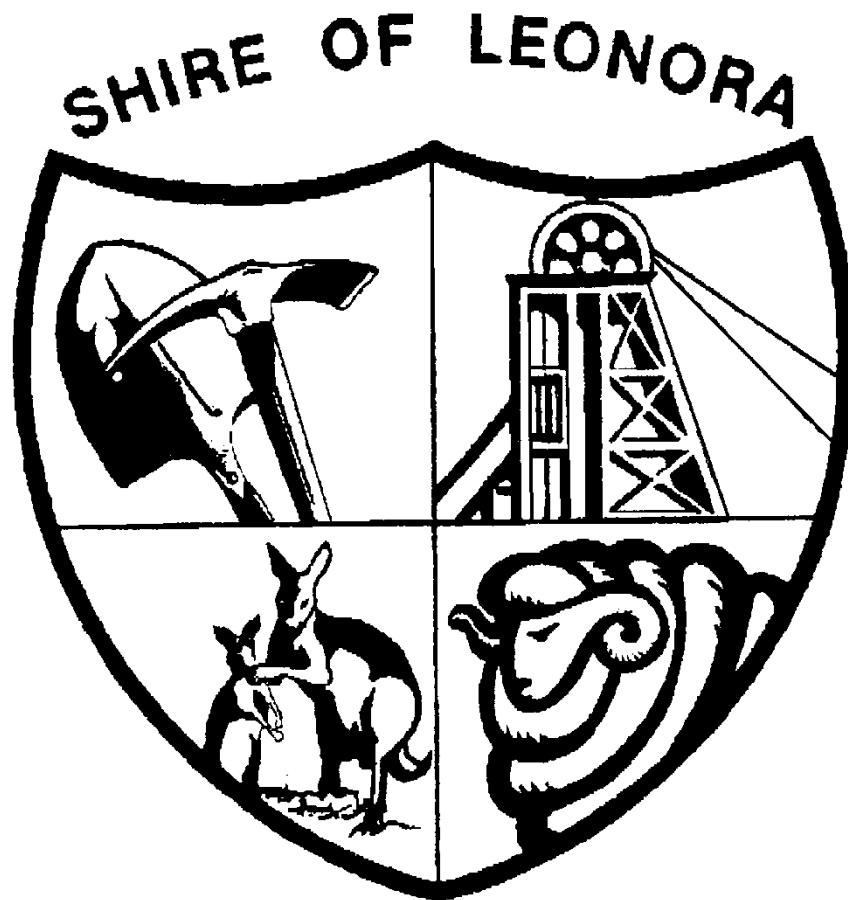
Moved Cr MWV Taylor, Seconded Cr RA Norrie that the Minutes of the General Electors meeting held 15th October 2013, as shown in the attachment to this report, be noted.

CARRIED (7 VOTES TO 0)

SHIRE OF LEONORA

President: _____

MINUTES OF THE ANNUAL ELECTORS MEETING



**HELD IN COUNCIL CHAMBERS
LEONORA ON TUESDAY,
15th OCTOBER, 2013**

SHIRE OF LEONORA

President: _____

Minutes of the Annual Electors Meeting held in Council Chambers, Leonora on Tuesday 15th October, 2013.**1.0 MEETING OPEN**

President, Cr Carter declared the meeting open, the time being 2:30pm.

2.0 PRESENT

President	J F Carter
Councillors	R A Norrie
	L R Petersen
	P J Craig
	A E Taylor
Chief Executive Officer	J G Epis
Deputy Chief Executive Officer	T M Browning
Members of the Public	Nil

3.0 APOLOGIES

Manager Works	D N Yates
Councillor	R M Cotterill

4.0 MINUTES

The minutes of the previous Annual Electors Meeting held on Tuesday 29th January, 2013 were presented by the Acting Chief Executive Officer.

Moved Cr RA Norrie, seconded Mrs LR Petersen that the minutes of the previous Annual Electors Meeting held on Tuesday 29th January, 2013 be confirmed as a true and accurate record of the proceedings.

*CARRIED UNANIMOUSLY***5.0 PRESENTATION OF ANNUAL REPORTS FOR THE PERIOD ENDED 30TH JUNE, 2013****5.1 *PRESIDENTS REPORT***

Cr Carter presented and read the Presidents Report for the period ending 30th June, 2013.

5.2 *CHIEF EXECUTIVE OFFICERS REPORT*

Mr J G Epis presented and read the Chief Executive Officers Report for the period ending 30th June, 2013.

5.3 *AUDIT REPORT*

Miss Browning read the audit report for the period ending 30th June, 2013.

5.4 ANNUAL FINANCIAL STATEMENTS

President: _____

The Statements for the financial year ended 30th June, 2013 were presented without query.

Moved Cr PJ Craig, seconded Cr LR Petersen that the foregoing Annual Reports and Statements to be recieved

CARRIED UNANIMOUSLY

6.0 GENERAL BUSINESS

There were no items of general business raised.

7.0 CLOSURE

President Carter declared the meeting closed at 2:44pm.

PRESIDENT

DATE

10.0 REPORTS OF OFFICERS**10.2 DEPUTY CHIEF EXECUTIVE OFFICER****10.2(A) MONTHLY FINANCIAL STATEMENTS**

SUBMISSION TO: Meeting of Council
Meeting Date: 19th November, 2013

AGENDA REFERENCE: 10.2 (A) NOV 13

SUBJECT: Monthly Financial Statements

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Tanya Browning

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 12th November, 2013

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements submitted for adoption include:

- (a) Statement of Financial Activity – 31st October, 2013
- (b) Compilation Report
- (c) Material Variances – 31st October, 2013

STATUTORY ENVIRONMENT***Part 4 — Financial reports— s. 6.4***

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
- (b) *budget estimates to the end of the month to which the statement relates;*
- (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*

- (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
- (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
- (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
- (b) *by program; or*
- (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 31st October, 2013 consisting of:

- (a) Statement of Financial Activity – 31st October, 2013
- (b) Compilation Report
- (c) Material Variances – 31st October, 2013

be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr LR Petersen, Seconded Cr GW Baker that the Monthly Financial Statements for the month ended 31st October, 2013 consisting of:

- (a) Statement of Financial Activity – 31st October, 2013
- (b) Compilation Report
- (c) Material Variances – 31st October, 2013

be accepted.

CARRIED (7 VOTES TO 0)

The Chief Executive Officer
 Shire of Leonora
 PO Box 56
 LEONORA WA 6438

COMPILATION REPORT TO THE SHIRE OF LEONORA

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Leonora, which comprise the Statement of Financial Activity, a summary of significant accounting policies and other explanatory notes for the period ending 31st October 2013. The financial statements have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF LEONORA

The Shire of Leonora are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Leonora we have compiled the accompanying special purpose financial statements in accordance with the requirements of the Local Government Act 1995, associated Regulations and APES 315 Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Leonora provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

UHY Haines Norton (WA) Pty Ltd
 UHY Haines Norton (WA) Pty Ltd
 Chartered Accountants



Pau Breman
 Director

12 November 2013

Shire of Leonora
MONTHLY FINANCIAL REPORT
For the Period Ended 31 October 2013

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Financial Activity	
Note 1	Significant Accounting Policies
Note 2	Graphical Representation
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 5	Budget Amendments
Note 6	Receivables
Note 7	Cash Backed Reserves
Note 8	Capital Disposals and Acquisitions
Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants and Contributions
Note 12	Trust
Note 13	Major Variances

Shire of Leonora
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 October 2013

Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
Operating Revenues						
Governance	\$ 2,320	\$ 920	\$ 515	(405)	(78.64%)	
General Purpose Funding	964,671	501,353	501,857	504	0.10%	
Law, Order and Public Safety	13,470	6,765	8,378	1,613	19.25%	
Health	84,693	56,745	37,796	(18,949)	(50.13%)	▼
Education and Welfare	191,211	78,251	92,183	13,932	15.11%	
Housing	48,960	16,328	16,447	119	0.72%	
Community Amenities	165,464	158,292	163,147	4,855	2.98%	
Recreation and Culture	179,400	79,480	87,332	7,852	8.99%	
Transport	1,165,885	581,464	474,286	(107,178)	(22.60%)	▼
Economic Services	576,960	134,464	130,525	(3,939)	(3.02%)	▼
Other Property and Services	124,270	41,759	18,506	(23,253)	(125.65%)	▼
Total (Ex. Rates)	3,517,304	1,655,821	1,530,972	(124,849)		
Operating Expense						
Governance	(498,465)	(182,971)	(136,318)	46,653	34.22%	▼
General Purpose Funding	(326,685)	(116,096)	(108,681)	7,415	6.82%	▲
Law, Order and Public Safety	(112,075)	(44,524)	(81,150)	(36,626)	(45.13%)	▲
Health	(694,900)	(245,999)	(182,320)	63,679	34.93%	▼
Education and Welfare	(506,656)	(183,671)	(177,812)	5,859	3.30%	
Housing	0	(9)	0	9	100.00%	
Community Amenities	(216,959)	(73,359)	(63,842)	9,517	14.91%	▼
Recreation and Culture	(1,246,660)	(425,848)	(366,968)	58,880	16.04%	▼
Transport	(4,001,498)	(1,333,944)	(1,348,318)	(14,374)	(1.07%)	▼
Economic Services	(1,645,916)	(457,469)	(433,266)	24,203	5.59%	▼
Other Property and Services	(70,005)	(33,359)	(127,468)	(94,109)	(73.83%)	▲
Total	(9,319,819)	(3,097,249)	(3,026,143)	71,106		
Funding Balance Adjustment						
Add back Depreciation	1,718,196	572,739	778,680	205,941	26.45%	▲
Adjust (Profit)/Loss on Asset Disposal	8 6,683	16,506	712	(15,794)	(2217.02%)	▼
Adjust Provisions and Accruals	0	0	(19,599)	(19,599)	(100.00%)	▼
Net Operating (Ex. Rates)	(4,077,636)	(852,183)	(735,378)	116,805		
Capital Revenues						
Grants, Subsidies and Contributions	11 803,243	0	0	0		
Proceeds from Disposal of Assets	8 252,726	77,272	92,727	15,455	16.67%	▲
Transfer from Reserves	7 90,000	0	0	0		
Total	1,145,969	77,272	92,727	15,455		
Capital Expenses						
Land and Buildings	8 (638,610)	(101,000)	(22,216)	78,784	354.63%	▼
Plant and Equipment	8 (805,833)	(165,834)	(165,834)	0	0.00%	
Furniture and Equipment	8 (520,049)	(24,407)	(35,375)	(10,968)	(31.00%)	
Infrastructure Assets - Roads	8 (511,000)	0	(3,873)	(3,873)	(100.00%)	
Infrastructure Assets - Other	8 (330,553)	(67,044)	(36,739)	30,305	82.49%	▼
Transfer to Reserves	7 (330,798)	0	(3,943)	(3,943)	(100.00%)	
Total	(3,136,843)	(358,285)	(267,980)	90,305		
Net Capital	(1,990,874)	(281,013)	(175,253)	105,760		
Total Net Operating + Capital	(6,068,510)	(1,133,196)	(910,631)	222,565		
Opening Funding Surplus(Deficit)	3 1,083,479	1,083,479	1,134,984	51,505	4.54%	▲
Rate Revenue	9 4,985,031	4,984,689	4,945,804	(38,885)	(0.79%)	▼
Closing Funding Surplus(Deficit)	3 0	4,934,972	5,170,157	235,185		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. ▲ ▼

Shire of Leonora
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2013

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

Shire of Leonora
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated **Closing Funding Surplus(Deficit)**

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	2 to 15 years
Plant and Equipment	5 to 15 years
Roads - Aggregate	25 years
Roads - Unsealed - Gravel	35 years
Drains and Sewers	75 years
Airfield - Runways	12 years

Shire of Leonora
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

Shire of Leonora
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Shire of Leonora
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

Shire of Leonora
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

GOVERNANCE

Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowance, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses.

An administration cost is also allocated which enables staff to process Council Meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting audit of Council books of accounts and procedures is also include under this heading.

GENERAL PURPOSE FUNDING

1 Rates

- (a) GRV (gross rental value) refers to property rates for Leonora, Gwalia, Leinster and Agnew town sites and operational mines and associated infrastructure.
- (b) UV (unimproved value) refers to mining properties and tenements (other than mines and other associated infrastructure) and includes prospecting licences, exploration licences and mining leases. It also refers to broad acre rural pastoral properties.
- (c) Additional rates and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget.
- (d) Administration charge refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process
- (e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.

2 Grants

- (a) Grants Commission - a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population.
- (b) Roads Grant - An untied road grant allocated by the Federal Government and again distributed by the Grants Commission utilising a pre-determined formula.
- (c) Administration costs allocated to grants refers to the costs associated in collection of Federal Government grants including provision and updating of data used in grants commission formula.

3 Interest from Investments

Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.

Shire of Leonora
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) STATEMENT OF OBJECTIVE (Continued)

LAW, ORDER, PUBLIC SAFETY

Costs and revenues associated with animal control within the Shire and also includes fire insurance, dog control and registration.

HEALTH

Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/control, food hygiene inspection/control, contribution to doctors expenses, Royal Flying Doctor donation and notification of disease.

EDUCATION AND WELFARE

Provision of support for education and aged and disabled facilities within the district for the betterment of the residents.

HOUSING

Costs of maintaining Council owned accommodation units and collection of rentals paid by staff for use of those buildings. Costs that can be accurately attributed to other programs are allocated. Revenue associated with a State Government owned house by way of loan repayments to Council are also included.

Accommodation units include 3 houses, 2 duplexes and a single persons quarters.

COMMUNITY AMENITIES

Costs of collection and disposal of domestic and commercial refuse for town site of Leonora and Gwalia and maintenance of the landfill refuse site. Revenue collection by way of an annual fee for this service which is included on rate assessment notices.

Costs associated with review and administration of Council's Town Planning Scheme.

Provision of Christmas decorations in Leonora Town site.

Operation of the Leonora Cemetery.

RECREATION AND CULTURE

Provision and maintenance of Council owned parks, gardens and grassed oval/recreation ground at Leonora and a contribution to similar facilities within Leinster town site.

Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball court, two squash courts, kitchen, gymnasium and associated facilities and revenues collected from the public for use of these facilities.

Costs of maintenance of Council owned and provided television and radio re-transmission service which includes GWN, WIN and SBS television and WAFM and ABC fine music radio.

Costs and revenues associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of Western Australia.

Shire of Leonora
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2013

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) STATEMENT OF OBJECTIVE (Continued)

TRANSPORT

Maintenance and improvements of 1,300 kilometres of Council controlled unsealed roads, town site footpaths and streets, drainage control, street cleaning and provision and maintenance of street trees. Costs of providing electricity for steel lights in the Leonora/Gwalia town sites and maintenance of Council's works depot and associated infrastructure.

Operation, maintenance and management of Leonora Aerodrome including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators.

Revenues by way of landing fees and Head Tax charges charged to all aircraft with the exception of the Royal Flying Doctors Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

ECONOMIC SERVICES

Costs associated with tourism promotion throughout the Shire including employment of a Curator/Promotion Officer at the Gwalia Museum and historic precinct.

Contribution to employment of a Goldfields/Esperance Development Officer operating from Shire Offices - Leonora.

Costs and revenues associated with building control under building regulations, including inspections and issuing building permits.

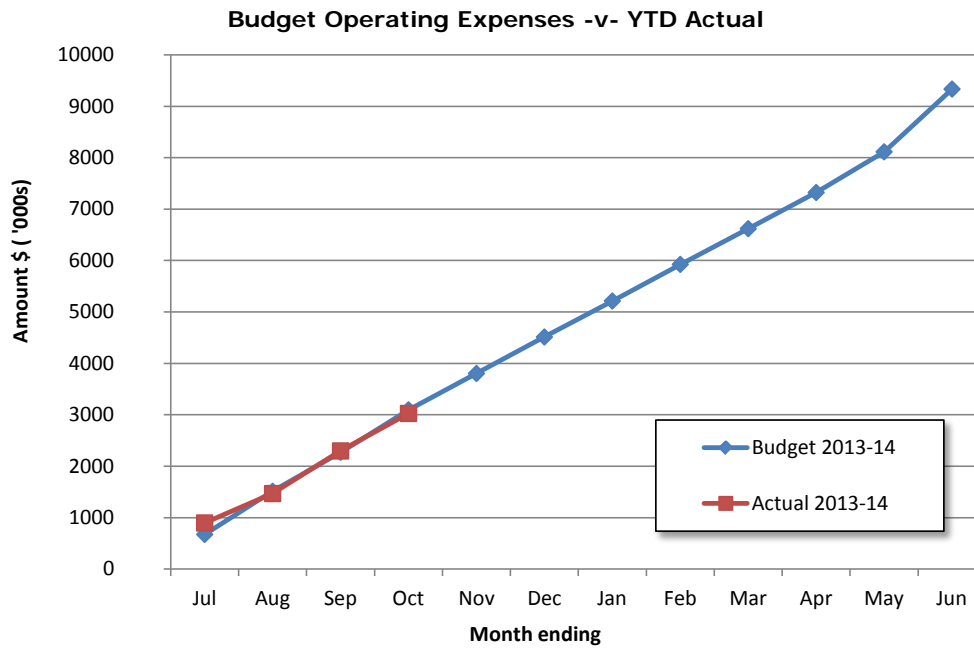
OTHER PROPERTY & SERVICES

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others.

Costing allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities, works and services.

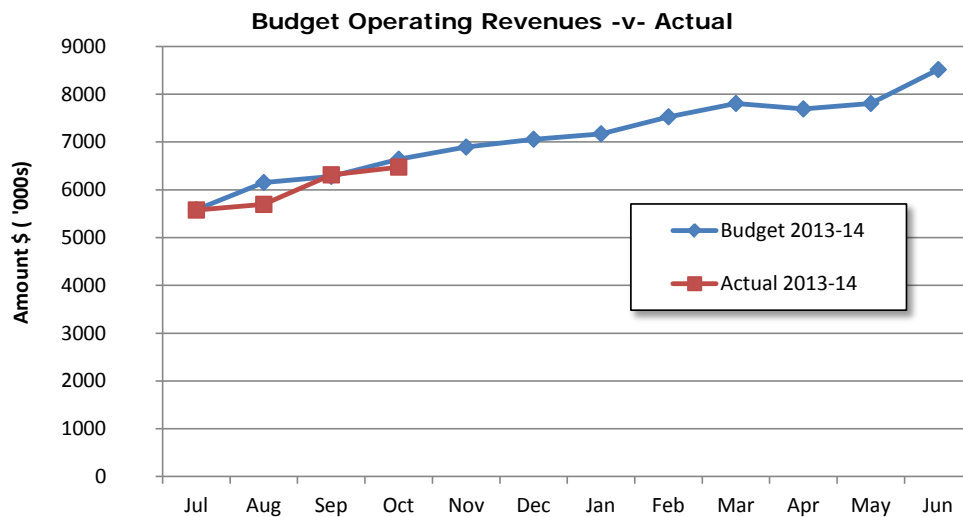
Shire of Leonora
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2013

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Operating Expenses

No significant activity to report (currently tracking close to budget estimates)

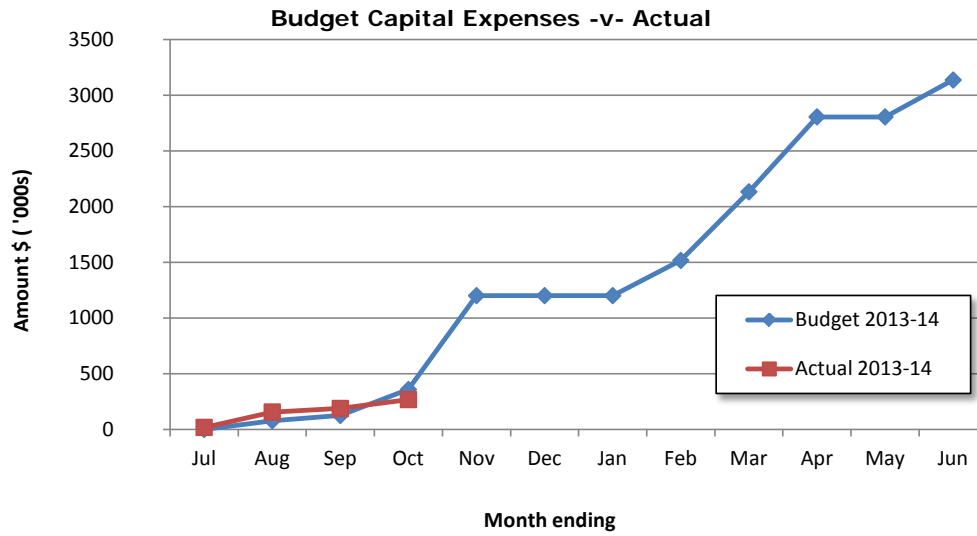


Comments/Notes - Operating Revenues

No significant activity to report (currently tracking close to budget estimates)

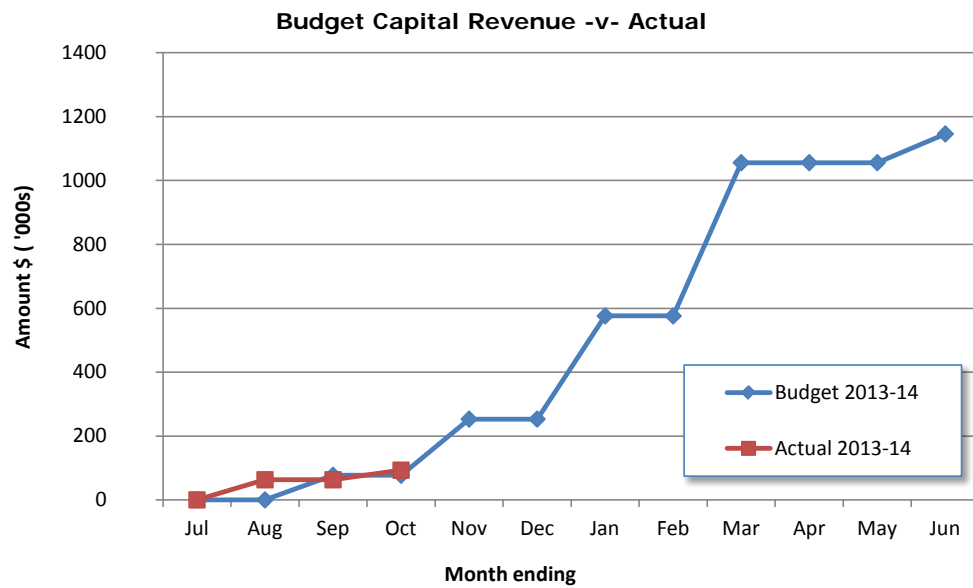
Shire of Leonora
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2013

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses

No significant activity to report (currently tracking close to budget estimates)



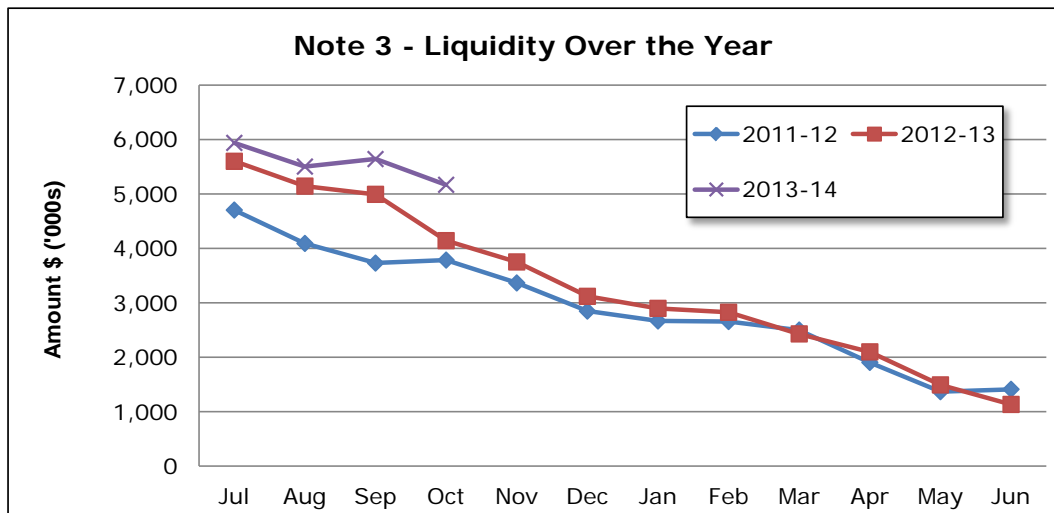
Comments/Notes - Capital Revenues

No significant activity to report (currently tracking close to budget estimates)

Shire of Leonora
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2013

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
		2013-14		
	Note	YTD 31st October 2013	30th June 2013	YTD 31st October 2012
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	4,718,249	1,195,818	3,738,794
Cash Restricted	4	474,410	470,467	395,621
Receivables - Rates	6	700,166	58,144	490,665
Receivables -Other	6	118,707	222,813	88,836
Inventories		49,232	48,918	56,957
		6,060,764	1,996,160	4,770,873
Less: Current Liabilities				
Payables		(396,598)	(390,709)	(228,565)
Provisions		(295,761)	(295,761)	(311,403)
		(692,359)	(686,470)	(539,968)
Less: Cash Reserves	7	(474,410)	(470,467)	(395,621)
Add: Cash Backed Provisions		276,162	295,761	308,993
Net Current Funding Position		5,170,157	1,134,984	4,144,277

**Comments - Net Current Funding Position**

Net Current Funding Position is \$1,025,880 higher than this time in the previous reporting period.

Shire of Leonora
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2013

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	Variable	4,716,979			4,716,979	NAB	Cheque Acc.
Trust Account	Variable			16,112	16,112	NAB	Cheque Acc.
LSL Maximiser	Variable		124,463		124,463	NAB	Cheque Acc.
Fire Maximiser	Variable		13,734		13,734	NAB	Cheque Acc.
Plant Maximiser	Variable		51,556		51,556	NAB	Cheque Acc.
Annual Leave Maximiser	Variable		152,303		152,303	NAB	Cheque Acc.
Gwalia Precinct Maximiser	Variable		91,914		91,914	NAB	Cheque Acc.
Building Maintenance Maximiser	Variable		40,440		40,440	NAB	Cheque Acc.
Cash On Hand	Nil	1,270			1,270	NAB	On Hand
(b) Term Deposits							
N/A					0		
(c) Other Investments							
N/A					0		
Total		4,718,249	474,410	16,112	5,208,771		

Comments/Notes - Investments

Reserve funds are held in interest bearing accounts, and are available to be called upon at any time.

Shire of Leonora
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2013

Note5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$ 0	\$ 0	\$ 0	\$ 0
Closing Funding Surplus (Deficit)				0	0	0	0

Shire of Leonora
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2013

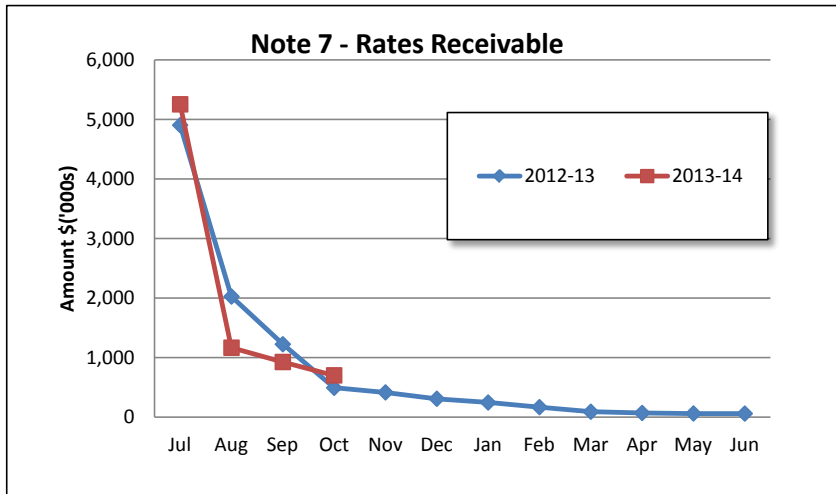
Note 6: RECEIVABLES

Receivables - Rates Receivable

Opening Arrears Previous Years
 Levied this year
Less Collections to date
 Equals Current Outstanding

Net Rates Collectable
 % Collected

	YTD 31st October 2013	YTD 30th June 2013
	\$	\$
Opening Arrears Previous Years	58,144	41,773
Levied this year	5,218,204	4,977,405
<u>Less</u> Collections to date	(4,576,182)	(4,961,034)
Equals Current Outstanding	700,166	58,144
Net Rates Collectable	700,166	58,144
% Collected	86.73%	98.84%



Comments/Notes - Receivables Rates and Rubbish

Rates for the 2013-14 period were due at the end of August 2013. Recovery has been tracking well, with final notices issued for unpaid rates (those not on instalments)

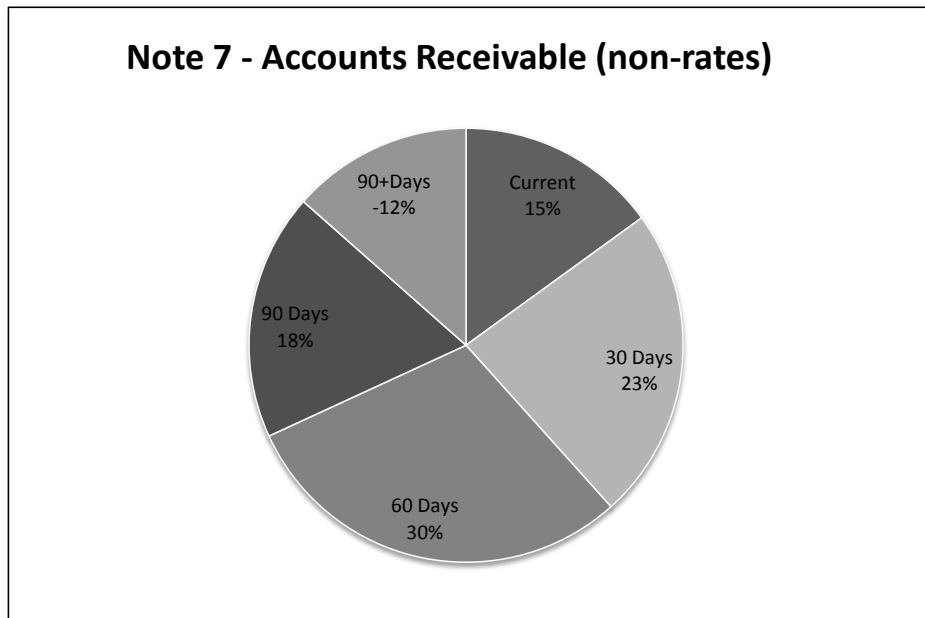
Receivables - General

Receivables - General

Total Receivables General Outstanding

Amounts shown above include GST (where applicable)

	Current	30 Days	60 Days	90 Days	90+Days
	\$	\$	\$	\$	\$
Receivables - General	24,398	37,939	48,385	29,892	(21,907)
Total Receivables General Outstanding					118,707



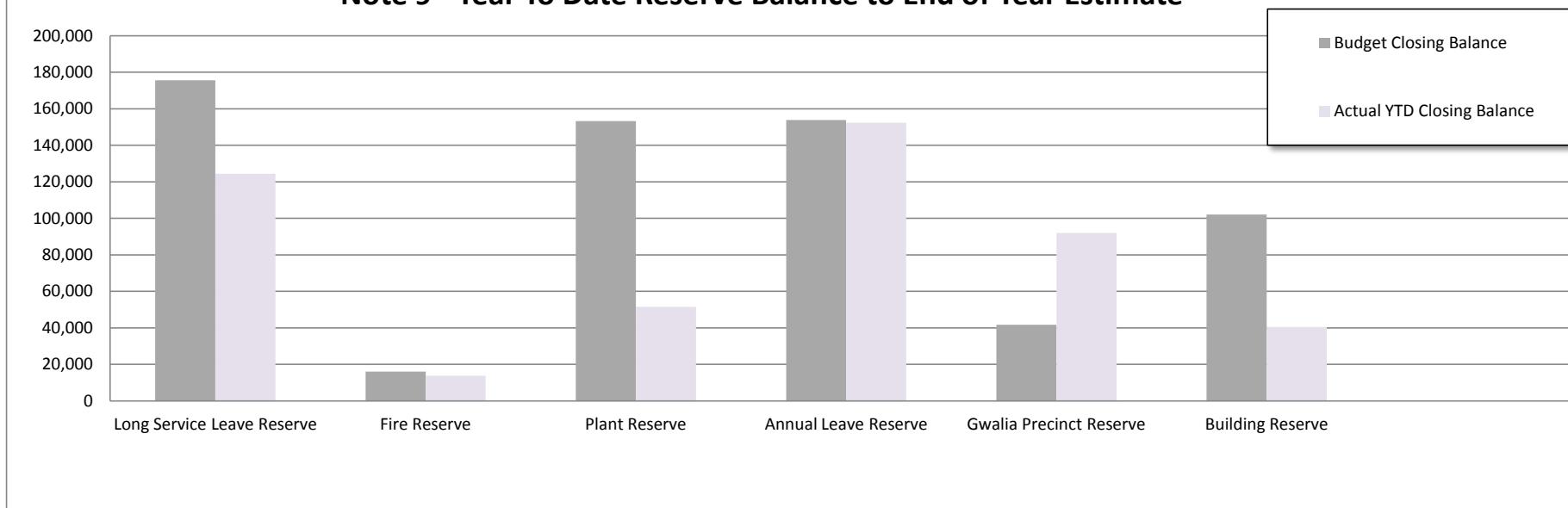
Comments/Notes - Receivables General

Outstanding debtors are followed up periodically (every fortnight), with reminders and final demands issued on bad debtors. Collection agency is engaged on long overdue bills.

Shire of Leonora
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2013

Note 7: Cash Backed Reserve

2013-14 Name	Budget Opening Balance	Actual Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$		\$	\$
Long Service Leave Reserve	172,725	123,428	2,777	1,035	0	0	0	0		175,502	124,463
Fire Reserve	11,566	13,620	396	114	4,000	0	0	0		15,962	13,734
Plant Reserve	992	51,127	2,275	429	150,000	0	0	0		153,267	51,556
Annual Leave Reserve	150,391	151,037	3,398	1,266	0	0	0	0		153,789	152,303
Gwalia Precinct Reserve	65,801	91,150	925	764	65,000	0	(90,000)	0		41,726	91,914
Building Reserve	0	40,105	2,027	335	100,000	0	0	0		102,027	40,440
	401,475	470,467	11,798	3,943	319,000	0	(90,000)	0		642,273	474,410

Note 9 - Year To Date Reserve Balance to End of Year Estimate

Shire of Leonora
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2013

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Actual YTD Profit(Loss) of Asset Disposal				Disposals	Current Budget		
Cost	Accum Depr	Proceeds	Profit (Loss)		YTD 31st October 2013		
					Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$	\$	\$	\$	
				Plant and Equipment			
24,200	(312)	22,727	(1,161)	Asset 319 2011 Ford FG Falcon	(15,597)	(1,161)	14,436
25,300	(326)	24,545	(429)	Asset 504 2012 Ford Territory TX	(16,812)	(429)	16,383
			0	Asset 19 P819 1994 Roadwest Low Loader	30,000	0	(30,000)
			0	Asset 11 P289 2006 Cat 12H Grader	38,324	0	(38,324)
			0	Asset 301 Nissan Navara King Cab	(26,092)	0	26,092
32,000	(8,153)	30,000	6,153	Asset 502 2012 Ford Territory Titanium	(16,506)	6,153	22,659
21,000	(270)	15,455	(5,275)	Asset 310 2010 Ford Ranger PK XL	0	(5,275)	(5,275)
102,500	(9,061)	92,727	(712)		(6,683)	(712)	5,971

Comments - Capital Disposal/Replacements

Comments	Summary Acquisitions	Current Budget		
		YTD 31st October 2013		
		Budget	Actual	Variance
	Plant & Equipment	\$ 805,833	\$ 165,834	(639,999)
	Land and Buildings	638,610	22,216	(616,394)
	Furniture and Equipment	520,049	35,375	(484,674)
	Infrastructure Roads	511,000	3,873	(507,127)
	Infrastructure Other	330,553	36,739	(293,814)
	Capital Totals	2,806,045	264,037	(2,542,008)

Comments	Land & Buildings	Current Budget		
		YTD 31st October 2013		
		Budget	Actual	Variance
		\$	\$	\$
Project commenced, due for completion Nov 13	Youth Centre External Refurb	60,000	8,655	(51,345)
Shed, fencing erected, landscaping to commence	Complete Construction Staff Housing	41,000	13,561	(27,439)
Architect has been engaged to assist with design	Upgrade Rec Centre (Gym)	100,000	0	(100,000)
Not yet commenced	Solar Panels	100,000	0	(100,000)
Architect engaged for design etc	Building for Vintage Hearse & Truck	337,610	0	(337,610)
			0	0
	Capital Totals	638,610	22,216	(616,394)

Shire of Leonora
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2013

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Plant & Equipment	Current Budget		
		YTD 31st October 2013		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
Complete	2013 Ford Territory TX RWD 4L	35,778	35,778	0
Complete	2013 Ford Territory TX RWD 3L	35,098	35,098	0
Complete	Nissan Dualis ST Hatch (Mgr Ed)	24,478	24,478	0
Tenders to be arranged & called in next 2-3 months	Drop Deck/Float	90,000	0	(90,000)
Tenders to be arranged & called in next 2-3 months	14 tonne Padfoot Roller	150,000	0	(150,000)
Tenders to be arranged & called in next 2-3 months	Grader	400,000	0	(400,000)
Complete	2013 Ford Ranger Utility	23,873	23,873	0
Complete	DCEO Vehicle	46,606	46,607	1
		0	0	0
	Capital Totals	805,833	165,834	(639,999)

Comments	Furniture & Equipment	Current Budget		
		YTD 31st October 2013		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
Completed	Upgrade FM Radio to ABC Country	15,642	15,642	0
Dependent on grant approval	Security Screening Equipment	480,000	0	(480,000)
Completed	Server Upgrade	24,407	19,733	(4,674)
		0	0	0
	Capital Totals	520,049	35,375	(484,674)

Comments	Roads	Current Budget		
		YTD 31st October 2013		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
Part of R2R project to commence approx Feb 2014	Resealing Town Streets (inc Kerb renewal)	416,000	3,873	(412,127)
Project to commence early 2014	Footpath Renewal	95,000	0	(95,000)
		0	0	0
	Capital Totals	511,000	3,873	(507,127)

Comments	Other Infrastructure	Current Budget		
		YTD 31st October 2013		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
Ordered, awaiting completion	Dual Purpose Pound Facility	30,000	0	(30,000)
Not yet commenced	Refuse Recycling	10,000	0	(10,000)
Not yet commenced	Playground Fitness Equipment	24,000	0	(24,000)
Awaiting delivery	Event Marquee	13,044	13,684	640
Not yet commenced	Upgrade Apron lights & Standby Genset	88,509	0	(88,509)
Engineer engaged to assist with project	Gwalia Headframe Renewal	90,000	20,515	(69,485)
Not yet commenced	Restoration Leonora Electric Tram	75,000	0	(75,000)
Completed	Extension to Street Lighting	0	2,540	2,540
		0	0	0
	Capital Totals	330,553	36,739	(293,814)

Shire of Leonora
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2013

Note 9: RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Budget Rate Revenue \$	Budget Interim Rate \$	Budget Back Rate \$	Budget Total Revenue \$
General Rates											
GRV	0.0610	588	16,665,696	1,016,607	0	0	1,016,607	1,009,101	1,500	0	1,010,601
UV	0.1340	1,107	28,001,802	3,746,425	(28,367)	0	3,718,058	3,775,665	15,000	0	3,790,665
Sub-Totals		1,695	44,667,498	4,763,032	(28,367)	0	4,734,665	4,784,766	16,500	0	4,801,266
Minimum Rates	Minimum \$										
GRV	279	104	160,751	29,016	1	0	29,017	27,342	0	0	27,342
UV	279	928	1,046,448	285,072	0	0	285,072	261,423	0	0	261,423
Sub-Totals		1,032	1,207,199	314,088	1	0	314,089	288,765	0	0	288,765
Concession							5,048,754 (94,502)				5,090,031 (90,000)
Written Back							4,954,252 (8,448)				5,000,031 (15,000)
Totals							4,945,804				4,985,031

Comments - Rating Information

All land except exempt land in the Shire of Leonora is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2013/14 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

Shire of Leonora
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2013

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

The Shire of Leonora has no borrowings.

(b) New Debentures

No new debentures were raised during the reporting period.

Shire of Leonora
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2013

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval (Y/N)	2013-14 Budget \$	Variations Additions (Deletions) \$	Operating \$	Capital \$	Recoup Status	
							Received \$	Not Received \$
GENERAL PURPOSE GRANTS								
I030019- Grants Commission	WALGGC	Y	307,857	0	307,857	0	74,977	232,880
I030021- Federal Roads	WALGGC	Y	272,188	0	272,188	0	67,679	204,509
I030031- Country Local	RDL	Y	337,610	0	337,610	0	337,610	0
LAW, ORDER, PUBLIC SAFETY								
I053402- Fire Prevention Grant	DFES	Y	7,220	0	7,220	0	3,065	4,155
HEALTH								
I076475-Medical Centre Equipment	Munara	Y	23,125	0	23,125	0	23,125	0
I076473- Aged Care Feasibility	Lotterywest	N	20,000	0	20,000	0	0	20,000
WELFARE SERVICES								
I080009 - Graffiti Hotspot	DPC	N	2,500		2,500		0	2,500
I080002- Childcare sustainability	DWEER	Y	53,110		53,110		13,278	39,832
I080014- Childcare	Minara	Y	10,981	380	11,361	0	11,361	0
I082001-Youth Programs	DCP	Y	38,318	9,000	47,318	0	47,318	0
RECREATION AND CULTURE								
I114467 - Recreation Centre	DTF	Y	3,000	0	3,000	0	0	3,000
I117001-CRC Operational Wages	RDL	Y	60,000	0	60,000	0	30,000	30,000
I117002-CRC Equipment	RDL	Y	10,000	0	10,000	0	10,000	0
I117003-CRC Other	RDL	Y	20,000	0	20,000	0	10,000	10,000
I117010-CRC Other	RDL	N	20,000	0	20,000	0	0	20,000
ECONOMIC SERVICES								
I134458- Gwalia Historial (Projects)	Various	N	117,500	0	117,500	0	3,600	113,900
I134461- Heritage Advisory Services	State Heritage	Y	5,000	0	5,000	0	0	5,000
I134462- Gwalia 50th Ann. Fundraising	Office	N	7,500	150	7,650	0	7,650	0
I138002 - Golden Gift Contribution	Various	N	115,000	0	115,000	0	6,000	109,000
I138005- Golden Gift Contribution	Various	N	55,000	0	55,000	0	0	55,000
I137001- R4R Business Case Funding	RDL	Y	22,500	0	22,500	0	0	22,500
TRANSPORT								
MRWA ROAD FUNDING								
I122214/15/16- Project Grants	RRG	Y	428,693	0	428,693	0	206,853	221,840
I122042/52/200- Direct Grants	MWRA	Y	106,223	2,168	108,391	0	108,391	0
OTHER ROAD/STREETS GRANTS								
I122206- Roads To Recovery	Building Program	Y	323,243	0	0	323,243	0	323,243
I126496- Security Screening Equipment	Dept Inf. & Transport	N	480,000	0	0	480,000	0	480,000
TOTALS			2,846,568	11,698	2,055,023	803,243	960,907	1,897,359
	Operating		2,043,325				960,907	
	Non-Operating		803,243				0	
			<u>2,846,568</u>				<u>960,907</u>	

Shire of Leonora
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2013

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-13	Amount Received	Amount Paid	Closing Balance 31-Oct-13
Proceeds from sale of impounded cattle	\$ 0	\$ 16,112	\$ 0	\$ 16,112
	0	16,112	0	16,112

President: _____

Shire of Leonora

Material Variances as at 31st October 2013

ACCOUNT	NAME	ACTUAL	Year To Date BUDGET	DIFFERENCE	REASON FOR VARIATION
Income					
I030009	· Rates - Additional UV	\$ (28,366.67)	\$ 3,750.00	\$ (32,116.67)	Alteration to timing of programme
I076473	· Grant Aged Care Feasibility	\$ -	\$ 20,000.00	\$ (20,000.00)	Alteration to timing of project
I080002	· Grant-Sustainability Child Care	\$ 13,277.50	\$ 26,556.00	\$ (13,278.50)	Second payment not yet received (due Nov 2013)
I082001	· Youth Support DCP Grant	\$ 47,317.83	\$ -	\$ 47,317.83	Some back payment received (need re-allocation to I082002)
I122215	· RRG Improve Old Agnew 2012-13	\$ -	\$ 81,840.00	\$ (81,840.00)	Alteration to timing of grant
I126410	· Fees - Landing at airport	\$ 46,173.60	\$ 67,332.00	\$ (21,158.40)	Alteration to timing of programme
I134458	· Gwalia Historical Precinct-Grant Income (Projects)	\$ 3,600.00	\$ 49,500.00	\$ (45,900.00)	Some grant funds not yet applied for
I141450	· Charges - Plant Hire	\$ 3,469.82	\$ 33,336.00	\$ (29,866.18)	Less private works undertaken than budgeted
		\$ 85,472.08	\$ 282,314.00	\$ (196,841.92)	
Expenditure					
E041030	· Conference Expenses	\$ 437.00	\$ 10,000.00	\$ (9,563.00)	Training budget to be utilised early Dec 2013
E041187	· Strategic Plan Development	\$ -	\$ 20,000.00	\$ (20,000.00)	Alteration to timing of programme
E041189	· GVROC Project Participation	\$ 13,500.00	\$ 23,572.00	\$ (10,072.00)	Alteration to timing of programme
E052014	· Salaries-Ranger	\$ 38,089.92	\$ -	\$ 38,089.92	Includes final payment to retiring ranger
E074075	· Doctor Top Up Salary	\$ 35,347.26	\$ 48,308.00	\$ (12,960.74)	Awaiting additional invoice
E074084	· Doctor Housing Allocation	\$ 9,600.78	\$ 24,210.00	\$ (14,609.22)	Will increase as further maintenance carried out
E077002	· Aged Care Feasibility Study	\$ -	\$ 15,000.00	\$ (15,000.00)	Study not yet commenced
E080005	· Child Care Centre Salaries	\$ 74,528.54	\$ 59,022.00	\$ 15,506.54	Increased costs to cater for qualified staff
E091045	· Mtce - Lot 792 Cohen St	\$ 1,232.78	\$ 23,308.00	\$ (22,075.22)	Works are now progressing (orders issued etc)
E091454	· Housing Insurance	\$ 12,723.59	\$ 3,696.00	\$ 9,027.59	Paid in one lump sum instead of instalments
E091048	· Mtce - Lot 294 Queen Vic St	\$ 8,108.39	\$ 22,732.00	\$ (14,623.61)	Works to progress later in the year
E113070	· Oval	\$ 9,302.55	\$ 34,000.00	\$ (24,697.45)	Alteration to timing of programme
E113092	· Swimming Pool Mtce	\$ 80,341.03	\$ 37,668.00	\$ 42,673.03	Cost of relief manager to be addressed at budget review
E113111	· Country Arts	\$ -	\$ 12,500.00	\$ (12,500.00)	Alteration to timing of programme
E113113	· Swimming Pool Insurance	\$ -	\$ 13,028.00	\$ (13,028.00)	Some reallocation required
E114290	· Salaries & Wages RecCentre	\$ 8,593.26	\$ 24,816.00	\$ (16,222.74)	Savings will offset cost of relief pool manager
				\$ -	
				\$ -	
				\$ -	
E122040	· Roadworks - Maintenance	\$ 329,134.99	\$ 357,040.00	\$ (27,905.01)	Alteration to timing of programme
E122043	· Bush Grading	\$ 140,410.88	\$ 93,332.00	\$ 47,078.88	Alteration to timing of programme
E122160	· Street Cleaning	\$ 66,316.40	\$ 54,000.00	\$ 12,316.40	Alteration to timing of programme
E122214	· RRG 2013-14 Old Agnew Road	\$ 7,508.70	\$ 116,668.00	\$ (109,159.30)	Alteration to timing of programme
E126010	· Aerodrome Maintenance	\$ 60,071.72	\$ 92,216.00	\$ (32,144.28)	Alteration to timing of programme
E131045	· Gwalia Cactus Eradication	\$ 2,902.02	\$ 13,336.00	\$ (10,433.98)	Alteration to timing of programme
E132040	· Donation-Golden Quest Trail	\$ 36,500.00	\$ 11,500.00	\$ 25,000.00	Some reallocation required to A/C E132075
E132075	· Golden Quest Trail Marketing	\$ -	\$ 25,000.00	\$ (25,000.00)	Some reallocation required from A/C E132040
E132076	· NG Tourism Working Group	\$ 563.82	\$ 25,373.00	\$ (24,809.18)	Alteration to timing of programme
E134015	· Gardens & Grounds Mtce	\$ 21,001.16	\$ 3,000.00	\$ 18,001.16	Overexpenditure to be addressed at budget review
E134021	· Insurance	\$ 23,222.01	\$ 7,396.00	\$ 15,826.01	Some reallocation required
E134034	· Lotterywest Pink Camp Proj	\$ 42,650.00	\$ 18,152.00	\$ 24,498.00	Alteration to timing of programme
E134035	· Lotterywest DeRubies Proj	\$ -	\$ 20,500.00	\$ (20,500.00)	Alteration to timing of programme
E134036	· Gwalia 50th Anniversary Event	\$ 30,855.65	\$ 16,668.00	\$ 14,187.65	Awaiting confirmation that costs finalised
E138003	· Tent City	\$ -	\$ 25,000.00	\$ (25,000.00)	Incorrect - budget provision should be at E132002
E142011	· Salaries - Admin	\$ 199,795.69	\$ 214,084.00	\$ (14,288.31)	Alteration to timing of programme
E142030	· Insurance Admin	\$ 54,232.13	\$ 18,284.00	\$ 35,948.13	Some adjustment to budget split required
E142144	· Consultants Fees	\$ 28,393.84	\$ 11,000.00	\$ 17,393.84	Some reallocation required to A/C E142210
E142183	· Loss on Disposal of Assets	\$ -	\$ 16,506.00	\$ (16,506.00)	Alteration to timing of programme
E142210	· Accounting Fees	\$ 7,250.00	\$ 24,740.00	\$ (17,490.00)	Some reallocation required from A/C E142144
E143040	· Insurance on Works	\$ 46,201.56	\$ 16,408.00	\$ 29,793.56	Some adjustment to budget split required
E144010	· Fuels & Oils	\$ 42,518.42	\$ 80,000.00	\$ (37,481.58)	Less expenditure than budgeted to date
E144050	· Insurance & Licences	\$ 52,608.17	\$ 16,608.00	\$ 36,000.17	Some adjustment to budget split required

President: _____

\$ 1,483,942.26	\$	1,648,671.00	\$	(164,728.74)
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Capital Revenue (See Statement of Financial Activity)

Note 8 · Proceeds from Disposals of Ass	\$	92,727.00	\$	77,272.00	\$	15,455.00	Alteration to timing of programs
·					\$	-	
	\$	92,727.00	\$	77,272.00	\$	15,455.00	

Capital Expenditure (See Statement of Financial Activity)

Note 8 · Land & Buildings	\$	22,216.00	\$	101,000.00	\$	(78,784.00)	Alteration to timing of programs
Note 8 · Infrastructure Assets Other	\$	36,739.00	\$	67,044.00	\$	(30,305.00)	Alteration to timing of programs
·					\$	-	
·					\$	-	
·					\$	-	
	\$	58,955.00	\$	168,044.00	\$	(109,089.00)	

President: _____

10.0 REPORTS OF OFFICERS**10.2 DEPUTY CHIEF EXECUTIVE OFFICER****10.2(B) ACCOUNTS FOR PAYMENT**

SUBMISSION TO: Meeting of Council
Meeting Date: 19th November, 2013

AGENDA REFERENCE: 10.2 (B) NOV 13

SUBJECT: Accounts for Payment

LOCATION / ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Tanya Browning

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 12th November, 2013

BACKGROUND

Attached statement consists of accounts paid by Delegated Authority and Direct Bank Transactions represented by **Cheques 17866 to 17919** and totalling **\$508,924.50** and accounts paid by Council Authorisation represented by **Cheques 17924 to 18919** totalling **\$276,050.14** be authorised for payment.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That accounts paid by Delegated Authority and Direct Bank Transactions represented by **Cheques 17866 to 17919** and totalling **\$508,924.50** and accounts paid by Council Authorisation represented by **Cheques 17924 to 18919** totalling **\$276,050.14** be authorised for payment.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr LR Petersen, Seconded Cr AE Taylor that accounts paid by Delegated Authority and Direct Bank Transactions represented by **Cheques 17866 to 17919** and totalling **\$508,924.50** and accounts paid by Council Authorisation represented by **Cheques 17924 to 18919** totalling **\$276,050.14** be authorised for payment.

CARRIED (7 VOTES TO 0)

President: _____

Shire of Leonora**Monthly Report - List of Accounts Paid by Delegated Authority****Submitted to Council on the 19th November, 2013**

The following list of accounts has been paid via **direct bank transactions** since the previous list of accounts, totalling **\$16,578.42**

CHIEF EXECUTIVE OFFICER

Direct Deposits	Date	Name	Item	Payment
1 DD	18/10/2013	Westnet Pty Ltd	CRC Internet – Oct 2013 B/S	11.00
1 DD	18/10/2013	Alliance Equipment Finance	Lease on CRC P/Copier - Oct 2013 B/S	275.84
1DD	18/10/2013	Toyota Financial Services	GEDC Vehicle – Oct 2013 B/S	1,476.05
1 DD	18/10/2013	National Australia Bank	Master Card Fees – Oct 2013 B/S	13,825.77
1DD	18/10/2013	National Australia Bank	Bank Fee – Oct 2013 B/S	112.00
1DD	18/10/2013	National Australia Bank	EFTPOS Fee – Oct 2013 B/S	163.10
1 DD	31/10/2013	National Australia Bank	Bank Fee – Oct 2013 B/S	108.50
1 DD	31/10/2013	National Australia Bank	Bank Fee – Oct 2013 B/S	181.70
1 DD	06/11/2013	National Australia Bank	EFTPOS Fee – Nov 2013 B/S	137.62
1 DD	06/11/2013	Westnet Pty Ltd	CRC Internet – Nov 2013 B/S	11.00
1 DD	11/11/2013	Alliance Equipment Finance	Lease on CRC P/Copier – Nov 2013 B/S	275.84
			GRAND TOTAL	\$16,578.42

President: _____

Shire of Leonora**Monthly Report - List of Accounts Paid by Delegated Authority****Submitted to Council on the 19th November, 2013**

The following list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Cheques numbered from **17866** to **17919** and totaling **\$492,346.48**

CHIEF EXECUTIVE OFFICER

Cheque	Date	Name	Item	Payment by Delegated Authority
1 DD	16/10/2013	Shire of Leonora	Salaries & Wages – PPE: 16.10.2013	58,931.00
17866	16/10/2013	L.G.R.C.E.U.	Union Fee. – PPE: 16.10.2013	19.40
17867	16/10/2013	Shire of Leonora	Tax/Rent – PPE: 16.10.2013	20,747.28
17868	16/10/2013	WALGS Plan	Superannuation – PPE: 16.10.2013	7,589.28
17869	16/10/2013	Child Support	Child Support – PP{E: 16.10.2013	102.95
17870	16/10/2013	Australian Super	Superannuation – PPE: 16.10.2013	383.19
17871	16/10/2013	BT Super for Life	Superannuation – PPE: 16.10.2013	118.53
17872	16/10/2013	Host Plus	Superannuation – PPE: 16.10.2013	142.91
17873	16/10/2013	Shire of Leonora (CANCELLED CHQ)	Salaries & Wages – Employee: Sam Kersten	1,385.22
17874	16/10/2013	Shire of Leonora (CANCELLED CHQ)	Salaries & Wages – Employee: Greg Johns	2,636.28
17875	16/10/2013	Garry J Agnew (CANCELLED CHQ)	Health & Building Contract	5,123.05
17876	17/10/2013	Pipeline Mining and Civil Contracting	Roadworks – Gwalia & Otterburn Street + Shed at Gwalia house	20,480.90
17877	17/10/2013	Earth Australia	Earthmoving as required	30,316.00
17878	21/10/2013	Anne Skinner Media	50 th Anniversary – Introduction	200.00
17879	21/10/2013	ANSA Global Security	30% Deposit – Security Audit	3,256.11
17880	21/10/2013	Collins Distributors	Jewellery for Resale at Museum	367.51
17881	21/10/2013	Forman Bros	Various Plumbing Works	396.00
17883	21/10/2013	GNRBA Inc	Contribution to Cactus Control	1,100.00
17884	21/10/2013	Goldfields Commercial Security	Security Services – August & October, 2013	665.72
17885	21/10/2013	Goldfields Pilbara Forklift Services	Service of P590	4,757.78
17886	21/10/2013	Matty's Playtime	Bouncy Castle and Water Slide for Children's Xmas Party	5,375.00
17887	21/10/2013	Reynolds Graphics	Graphic work for 50 th Anniversary Celebrations	1,782.00
17888	21/10/2013	Telstra	Phone Usage – Camp Requisites	64.62
17889	21/10/2013	Australian Taxation Office	September 2013 BAS	65,765.00
17890	21/10/2013	Garry J Angew (CANCELLED CHQ)	Health & Building Report	5,023.83
17891	22/10/2013	Emma Cadd	Meal + Incidental Allowance as per Policy	450.00
17892	30/10/2013	L.G.R.C.E.U.	Union Fee	19.40
17893	24/10/2013	Robb Young	Contract Grader	8,514.00
			Sub Total	\$245,712.96

President: _____

Cheque	Date	Name	Item	Payment by Delegated Authority
			Balance Brought Forward	\$245,712.96
1 DD	30/10/2013	Shire of Leonora	Salaries & Wages – PPE: 30.10.2013	57,398.00
17894	30/10/2013	Shire of Leonora	Tax/Rent – PPE: 30.10.2013	18,848.75
17895	30/10/2013	W.A.L.G.S. Plan	Superannuation – PPE: 30.10.2013	7,280.92
17896	30/10/2013	Child Support Agency	Child Support – PPE: 30.10.2013	102.95
17897	30/10/2013	BT Super for Life	Superannuation – PPE: 30.10.2013	131.70
17898	30/10/2013	Host Plus	Superannuation – PPE: 30.10.2013	142.91
17899	30/10/2013	Australian Super	Superannuation – PPE: 30.10.2013	362.29
17900	31/10/2013	Gail Ross	Reimbursement – Goods Purchased for Hoover House	45.10
17901	31/10/2013	Halfway Studios	Re-issue of Cheques 17189 & 17509	94.60
17902	31/10/2013	Toll Ipec	Freight	420.60
17903	31/10/2013	Leonora Funerals	Bond Refund on Hall Hire @ Leonora Recreation Centre	330.00
17904	01/11/2013	Gail Ross	Reimbursement – Coach + Wake Expenses	271.20
17905	01/11/2013	Horizon Power	Power Usage – September & October, 2013	27,413.80
17906	01/11/2013	Netlogic Information Technology	Remote Consultation – Various	1,820.00
17907	01/11/2013	Pipeline Mining and Civil Contracting	40% Progress Claim – Pink House	21,731.60
17908	01/11/2013	Stretch Marquees	New Marquee Tent	7,526.08
17909	01/11/2013	Telstra	Phone/Internet Usage – October 2013	448.17
17910	01/11/2013	Polymetallica Minerals	Refund of Overpayment of Rates	1,576.47
17911	07/11/2013	Sparlon Electrical	Electrical Work as requested at Shire Houses	3,768.60
17912	11/11/2013	Ray Sutherland (Cancelled Direct Deposit)	Pool Management – 9/10 – 5/11, 2013	14,000.00
1 DD	13/11/2013	Shire of Leonora	Salaries & Wages – PPE: 13.11.2013	56,171.00
17913	13/11/2013	L.G.R.C.E.U.	Union Fee – PPE: 13.11.2013	19.40
17914	13/11/2013	Shire of Leonora	Tax/Rent – PPE: 13.11.2013	19,044.65
17915	13/11/2013	WA Super	Superannuation – PPE: 13.11.2013	6,988.40
17916	13/11/2013	Child Support Agency	Child Support – PPE: 13.11.2013	102.95
17917	13/11/2013	BT 4 Life Super	Superannuation – PPE: 13.11.2013	131.70
17918	13/11/2013	Host Plus	Superannuation – PPE: 13.11.2013	139.90
17919	13/11/2013	Australian Super	Superannuation – PPE: 13.11.2013	321.78
			GRAND TOTAL	\$492,346.48

President: _____

Shire of Leonora				
Monthly Report - List of Accounts Paid by Authorisation of Council				
Submitted to Council on the 19th November, 2013				
Cheques numbered from 17924 to 18019 totaling \$276,050.14 submitted to each member of the Council on 19th November, 2013 have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing.				
<hr/>				
CHIEF EXECUTIVE OFFICER				
Cheque	Date	Name	Item	Payment
17924	19/11/2013	Air BP	Jet Fuel & Avgas	2,547.55
17925	19/11/2013	ALU Glass	Reglaze Windows at Youth Centre	668.80
17926	19/11/2013	Anderson Munro & Wyllie	Audit of Roads to Recovery Acquittal - YE 30/06/13	484.00
17927	19/11/2013	Anne Skinner Media	Travel Expenses (One Way) For Gwalia 50th Anniversary Event (Based on ATO Travel Rate for 1.6L E...	149.94
17928	19/11/2013	ANSA Global Security	Final Payment - Audit of Security Systems	7,597.59
17929	19/11/2013	Astro Contracting	Deliver and return Toilet Block to Gwalia (Gwalia Celebrations)	1,689.60
17930	19/11/2013	Australian Communications Authority	Broadcasting Licence Renewal - 6JJJ	41.00
17931	19/11/2013	Bitz Australia Pty Ltd	Goods for Depot	1,034.99
17932	19/11/2013	BOC Limited	Annual Container Service Charge and Gas Tanks as requested	257.29
17933	19/11/2013	Bridgestone	Rims, Tyres and Tubes for Depot	3,673.00
17934	19/11/2013	Bunnings Building Supplies Pty Ltd	Retic items for Hoover House/Museum	307.98
17935	19/11/2013	Canine Control	Ranger Services - October 2013	5,225.00
17936	19/11/2013	Canning Pool and Pump Centre	Pool Cleaning Supplies - 250 Queen Victoria Street	738.90
17937	19/11/2013	Cardajam Pty Ltd	Tap fittings for Museum	16.05
17938	19/11/2013	Chubb Security Services Ltd	ATM Upkeep - October, 2013	2,263.10
17939	19/11/2013	Custom Creative Carpentry	Work at Recreation Centre and Info Centre following break-ins, and Work at Youth Centre and 294 Queen Victoria Street	3,361.00
17940	19/11/2013	Cutting Edges Pty Ltd	Grader blade and Bolts as requested by Works Manager	3,027.44
17941	19/11/2013	D. C. Taylor	Sack trolley Tyre Kits	144.64
17942	19/11/2013	Department Of Transport	Licence and Third Party Insurance Policy - EWM Vehicle	278.80
17943	19/11/2013	Design Sense Graphics & Web	Work towards launch of new Gwalia Website	2,129.60
			Sub Total	\$35,636.27

President:

Cheque	Date	Name	Item	Payment
			Balance Brought Forward	\$35,636.27
17944	19/11/2013	Eagle Petroleum (WA) Pty Ltd	Liberty Affinity Fuel Reimbursements plus fuel purchases as required	2,359.10
17945	19/11/2013	Earth Australia Contracting Pty Ltd	Gas Refills	95.93
17946	19/11/2013	Elite Gym Hire	Equipment Hire for November, 2013	1,226.50
17947	19/11/2013	EmbroidMe Malaga Pty Ltd	Final Payment for Uniforms - Rec Centre	603.85
17948	19/11/2013	Express Yourself Printing	Inks and Scrapbooking supplies sold on consignment at the CRC	338.76
17949	19/11/2013	Forman Bros	Plumbing works at 40 A&B Hoover Street, Tower Street, Info bay and Museum	3,410.00
17950	19/11/2013	Goldfields Nissan	30K Service for P448	389.15
17951	19/11/2013	Goldfields Truck Power	Grader Hire and Transport as required	30,602.00
17952	19/11/2013	Goldline Distributors	Goods ordered for Child Care Centre, Hoover House and Recreation Centre	3,782.16
17953	19/11/2013	Halfway Studios	Cakes as required for Seniors Morning tea at Information Centre	151.80
17954	19/11/2013	Harvey Norman AV/IT Superstore Kalgoorlie	Ariston Induction Cook Top	1,999.00
17955	19/11/2013	Harvey Norman Bedding Kalgoorlie	Dunlop SGL Mat	259.90
17956	19/11/2013	Hocking Heritage Studio	Heritage Consultancy Service - Gwalia Headframe Project	1,650.00
17957	19/11/2013	Horizon Power	Power Usage - Various	4,366.47
17958	19/11/2013	Intelara Pty Ltd	Detailed Design - Gwalia Headframe Restoration (25%)	8,910.00
17959	19/11/2013	J. F. Carter	Cr Meeting Attendance, President, Communication & Mileage Fees 2013/14	9,165.34
17960	19/11/2013	J. Heather	- Malcolm Dam Cleaning and Meeting Attendance Fees	3,530.66
17961	19/11/2013	J.R. & A. Hersey Pty Ltd	2 Hoses and Fittings, Pressure Cleaner, First Aid Kits, Chemical Handling Kits, Safety Boots, Cutting kits and Drill Sets	5,405.43
17962	19/11/2013	Kalaire Pty Ltd	BBQ Alfresco burner + Gas Cylinder and Refil for Rec Centre	482.00
17963	19/11/2013	Kleenheat Gas	Supply and Delivery of Gas bottles and Annual Facility Fees	415.37
17964	19/11/2013	Landgate	Mining Tenements Chargeable	2,842.00
17965	19/11/2013	Leinster Art and Craft Group	Purchases using Leinster Community Grant	1,628.93
17966	19/11/2013	Leinster District Racing Club Inc	Funding Allocation - Leinster Community Grant	3,850.00
17967	19/11/2013	Leonora Cabinets	Hire of PA Gear for 60s Dinner Dance at Gwalia	200.00
17968	19/11/2013	Leonora Drive Connectors	Make up Hose for Depot	428.57
17969	19/11/2013	Leonora Motor Inn	Accommodation for P Smith, A Volkman and K Donovan	396.00
17970	19/11/2013	Leonora Pharmacy -	Stingose for Recreation Centre	72.00
17971	19/11/2013	Leonora Post Office	Postage costs - October 2013	605.92
			Sub Total	\$124,803.11

President:

Cheque	Date	Name	Item	Payment
			Balance Brought Forward	\$124,803.11
17972	19/11/2013	Leonora Supermarket and Hardware	Supermarket Purchases - October 2013	1,351.26
17973	19/11/2013	Local Government Managers Australia	State Conference Registration - E Cadd and T Browning	2,875.00
17974	19/11/2013	Lovegrove Turf Services Pty Ltd	168m2 Kikuyu Roll on Lawn for Youth Centre	1,176.00
17975	19/11/2013	McLean Print	Business Cards for Emma cadd	176.00
17976	19/11/2013	McMahon Burnett Transport	Freight Costs	1,750.40
17977	19/11/2013	Microchips Australia Pty Ltd	Microchip Reader and accessories for Leinster	898.70
17978	19/11/2013	MLG OZ Pty Ltd	Supply and Delivery of Aggregate and road Base	2,959.50
17979	19/11/2013	Mukinbudin Agencies July 08	Fencing Material for Liquid Waste Site, Mosquito ULV, Dog Food for Pound and Dog Bowl and Feeder for Pound Upgrade	5,091.28
17980	19/11/2013	Mullewa Engineering Services Pty Ltd	Supply and Delivery of Dual Purpose Cat and Dog Compound	16,450.50
17981	19/11/2013	Netlogic Information Technology	Remote Consulting - Medical Centre (Get them back online) and Info Centre (Repair Wireless Link)	385.00
17982	19/11/2013	Office National Kalgoorlie	Copy Charges, Service and Cash Register Rolls	1,339.07
17983	19/11/2013	Outback Parks&Lodges	Dinner and Breakfast for Gwalia Historical Society	3,802.00
17984	19/11/2013	Penns Cartage Contractors	Transport of Hire Items - Gwalia 50th Anniversary Celebrations	3,733.95
17985	19/11/2013	Pentair Flow Control Pacific P/L	Parts for Swimming Pool Maintenance and Vehicle Maintenance	5,275.88
17986	19/11/2013	Pipeline Mining & Civil Contracting	Completion of works on Pink House in Gwalia and Erect Fence at 44 Gwalia Street	14,416.50
17987	19/11/2013	PWT Electrical Pty Ltd	Inspect and Repair Electrical issues at 40b Hoover Street, 40 a Hoover Street and 35 Hoover Stret	2,132.74
17988	19/11/2013	Reliance Petroleum	Fuel Costs - P4	234.68
17989	19/11/2013	RLG Mechanical Services	Parts for P448	473.59
17990	19/11/2013	Royal Life Saving Society WA	Signs for Rec Centre and Watch around Water Re-registration	591.40
17991	19/11/2013	Scitech Discovery Centre	Early Childhood Program - 3 Children	13.50
17992	19/11/2013	Shire Of Leonora - Rates	Rates Payment - Assessment 7322	509.00
17993	19/11/2013	Sigma Chemicals	Chemicals for Swimming Pool	832.25
17994	19/11/2013	Skippers Aviation Pty Ltd	Flights for S Butson, K Donovan and A Volkman	1,794.00
17995	19/11/2013	Sportspower Kalgoorlie	Dumbell Handle - Gym	30.00
17996	19/11/2013	Staples Australia Pty Limited	A3 Binder - New Dog Pound Register	14.72
17997	19/11/2013	Star Track Express	Freight	104.09
17998	19/11/2013	Statewide Cleaning Supplies	Scraper and White Polishing Pad for Airport and Red Buffing Pads for Recreation Centre	48.83
			Sub Total	\$193,262.95

President: _____

Cheque	Date	Name	Item	Payment
			Balance Brought Forward	\$193,262.95
17999	19/11/2013	Stuart Butson	11 days Incidental allowance as per policy	825.00
18000	19/11/2013	Taylor Burrell Barnett	Planning Work towards Leonora Residential Subdivision	1,269.40
18001	19/11/2013	Telstra	Phone/Internet Usage - October 2013	4,202.53
18002	19/11/2013	The Central Hotel	Lunch and Refreshments - 10/10/2013 and Lunch for Seniors on Melbourne Cup day (Leinster Community Grant)	512.50
18003	19/11/2013	The Food Van	Sandwiches for meetings as required	314.60
18004	19/11/2013	Tjuma Pulka (Media) Aboriginal Corporatio	Reimbursement for Telstra Phone Line Connection	605.91
18005	19/11/2013	Toll Fast	Freight	147.31
18006	19/11/2013	Toll Ipec Pty Ltd	Freight	91.42
18007	19/11/2013	Total Asphalt & Traffic Management	Mob to Leonora and Repair failed pavement on Apron	18,782.50
18008	19/11/2013	UHY Haines Norton	Progressive Account to 31st october and Accounting fees for September/October	23,386.00
18009	19/11/2013	Unicare Health	New Patient Trolley	9,732.00
18010	19/11/2013	WA Country Health Service - Goldfields	Rental of Surgery and Consulting rooms - October/September 2013	834.76
18011	19/11/2013	WA Local Government Association	Marketforce Advertising September 2013	628.02
18012	19/11/2013	Waler Australia P/L	Filter Bags for Pool	249.48
18013	19/11/2013	Water Corporation	Water Usage	2,556.47
18014	19/11/2013	West Australian Newspapers Ltd	Advertising	5,965.06
18015	19/11/2013	Western Australian Museum	24 x 110 in the Waterbag	597.41
18016	19/11/2013	WesTrac Pty Ltd	Bucket Segments P000 and Service to P011	902.13
18017	19/11/2013	Whitehouse Hotel	Lunch for Councillors - 15/10/2013 and Provision of Alcohol for Gwalia 50th Celebrations	1,228.22
18018	19/11/2013	Woodlands Distributors and Agencies	In ground Basketball System and BBQ for Youth Centre	9,520.28
18019	19/11/2013	Wurth Australia Pty Ltd	Tools for Depot	436.19
			GRAND TOTAL	\$276,050.14

10.0 REPORTS OF OFFICERS

President: _____

10.2 DEPUTY CHIEF EXECUTIVE OFFICER**10.2(C) WRITE OFF BAD DEBT – R.A. WEBSTER, CESSNA AVIATION P/L AND D.L. WANKE**

SUBMISSION TO: Meeting of Council
Meeting Date: 19th November 2013

AGENDA REFERENCE: 10.2 (C) NOV 13

SUBJECT: Write Off Bad Debt – R.A. Webster, Cessna Aviation P/L and D.L. Wanke

LOCATION / ADDRESS: Not Applicable

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Accounts Debtors 1.2 & AVDATA 3.5

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Tanya Maree Browning

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 25th October 2013

BACKGROUND

The Shire of Leonora utilises the services of Avdata Australia to collect landing fees, passenger head tax etc for fees and charges imposed at the Leonora Aerodrome. As well as collecting fees and charges on behalf of the Shire of Leonora, they also refer debts to a collection agent on the Shire's behalf, through reports issued to staff. They will also make recommendations for write-off, further action etc.

Generally before making a recommendation for any write off, Council staff will also attempt to engage with debtors in an effort to recover outstanding amounts. Currently, Avdata have advised of incomplete recovery action for the following outstanding debts with the Shire of Leonora, relating to landing fees at the Leonora Aerodrome:

Account ID	Account Name	Account Number	Amount
150 010 551	Mr RA Webster	720 021 100	\$16.83
150 008 529	Cessna Aviation P/L	720 021 102	\$19.46
150 021 661	Mr DL Wanke	720 027 796	\$18.66
Total:			\$54.95

These accounts are more than twelve months old, and although collection agency was engaged on behalf of the Shire of Leonora by Avdata, the attempts to recover these funds have been unsuccessful.

Given the small amount relating to these debts, and the cost involved in proceeding with recovery attempts, these accounts are recommended for write off.

STATUTORY ENVIRONMENT

In accordance with Section 6.12 (1)(c) of the *Local Government Act, 1995*,

Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may –
- (a) When adopting the annual budget, grant a discount or other incentive for the early payment of any amount of money;
 - (b) Waive or grant concessions in relation to any amount of money; or

(c) Write off any amount of money,
which is owed to the local government.

President: _____

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are minimal financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATION

That Council resolve to write off total debt of \$16.83 for landing fees owing by Mr R.A. Webster, \$19.46 for landing fees owing by Cessna Aviation P/L and \$18.66 for landing fees owing by Mr D.L. Wanke.

VOTING REQUIREMENT

Absolute majority required.

COUNCIL DECISION

Moved Cr RA Norrie, Seconded Cr GW Baker that Council resolve to write off total debt of \$16.83 for landing fees owing by Mr R.A. Webster, \$19.46 for landing fees owing by Cessna Aviation P/L and \$18.66 for landing fees owing by Mr D.L. Wanke.

CARRIED BY ABSOLUTE MAJORITY (7 VOTES TO 0)

President: _____

Debt Recovery Not Completed

Name Leonora Airport (YLEO)
As at 04Nov2013



Avdata Pty Ltd trading as Avdata Australia ABN 25 008 556 723

PO Box 117 Dickson ACT 2602 Australia

Tel: 02 6262 8111 Fax: 02 6262 8119

Email: mail@avdata.com.au Web: www.avdata.com.au

Shire of Leonora
 Chief Executive Officer
 PO Box 56
 Leonora WA 6438

REPORT

- This statement shows the status of debt recovery actions which have not been completed, as at 04Nov2013.
- The 'Amount' column shows the total of the invoices on which the action was commenced,
- The 'Current' column shows the current total of those invoices.
- Please note on this report the action actions you wish us to take, sign below and return by email to accounts@avdata.com.au or fax Avdata 02 6262 8119.
- Please direct any enquiries to Avdata Pty Ltd on 02 6262 8111.
- I request that Avdata process each action as indicated below,
- Name _____ Signed _____ Date _____

NEW RECOMMENDATIONS

Reference	Amount	Debtor	Instruction
Date	Current		
720 027 796	18.66	150 021 661	<input type="checkbox"/> Cancel
04Nov2013	18.66	Mr D L Wanke	<input type="checkbox"/> Write off
			<input type="checkbox"/> Refer

REFERRED TO AGENT

Reference	Amount	Debtor	Instruction
Date	Current		
720 021 100	16.83	150 010 551	<input type="checkbox"/> Cancel
14Sep2012	16.83	Mr R A Webster	<input type="checkbox"/> Write off
720 021 102	19.46	150 008 529	<input type="checkbox"/> Cancel
14Sep2012	19.46	Cessna Aviation P/L	<input type="checkbox"/> Write off

REPORT ENDS

President: _____

AT&T
 DATA
 SERVICE
 REPORT

Order Recovery Not Completed
 Name: _____
 Address: _____

Order Number: _____
 Date: _____
 Time: _____

ORDER RECOVERY NOT COMPLETED
 ORDER NUMBER: _____
 ORDER DATE: _____
 ORDER TIME: _____
 ORDER STATUS: _____
 ORDER TYPE: _____
 ORDER AMOUNT: _____
 ORDER BALANCE: _____
 ORDER DEDUCTIBLE: _____
 ORDER PAID: _____
 ORDER RECEIVED: _____
 ORDER REFUND: _____
 ORDER RETURN: _____
 ORDER VOID: _____

ORDER RECOVERY NOT COMPLETED
 ORDER NUMBER: _____
 ORDER DATE: _____
 ORDER TIME: _____
 ORDER STATUS: _____
 ORDER TYPE: _____
 ORDER AMOUNT: _____
 ORDER BALANCE: _____
 ORDER DEDUCTIBLE: _____
 ORDER PAID: _____
 ORDER RECEIVED: _____
 ORDER REFUND: _____
 ORDER RETURN: _____
 ORDER VOID: _____

ORDER RECOVERY NOT COMPLETED
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 ORDER TYPE: _____
 ORDER AMOUNT: _____
 ORDER BALANCE: _____
 ORDER DEDUCTIBLE: _____
 ORDER PAID: _____
 ORDER RECEIVED: _____
 ORDER REFUND: _____
 ORDER RETURN: _____
 ORDER VOID: _____

10.0 REPORTS OF OFFICERS

President: _____

10.3 ENVIRONMENTAL HEALTH AND BUILDING SURVEYOR

Nil

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

A. ELECTED MEMBERS

Nil

B. OFFICERS

Nil

Meeting adjourned at 10:20 am for a morning tea break.

Meeting resumed at 10:35 am with all those previously listed in the record of attendance, present.

12.0 NEXT MEETING

17th December, 2013 at 2:30 pm in Shire of Leonora Chambers

13.0 CLOSURE OF MEETING

There being no further business, Shire President Cr PJ Craig declared the meeting closed at 10.42 am.