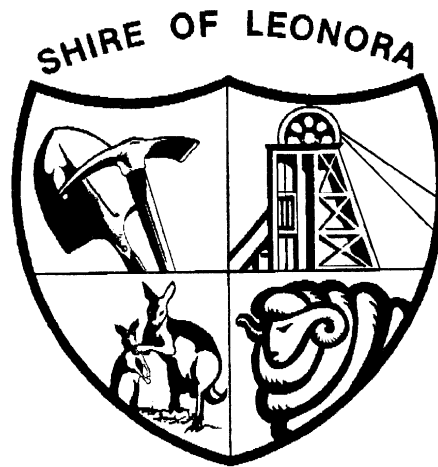


SHIRE OF LEONORA

NOTICE OF AN ORDINARY COUNCIL MEETING



**MINUTES OF ORDINARY MEETING HELD
IN SHIRE CHAMBERS, LEONORA
ON TUESDAY 19TH MARCH, 2019
COMMENCING AT 9:32 AM**

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE

1.1 The President Cr PJ Craig declared the meeting open at 9:32am.

1.2 Visitors or members of the public in attendance.
At 8:26am Mr David Mustard, Outback Parks & Lodges

1.3 Financial Interests Disclosure
Nil

2.0 DISCLAIMER NOTICE

3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

3.1 Present	
President	PJ Craig
Deputy President	RA Norrie
Councillors	RM Cotterill
	F Harris
	AM Moore
Chief Executive Officer	JG Epis
Deputy Chief Executive Officer	L Gray
Visitors	D Mustard (from 9:32am to 11:40am)
3.2 Apologies	
Councillors	AE Taylor
3.3 Leave of Absence	
Councillors	LR Petersen

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

The Shire President, Cr Peter Craig, welcomed Mr David Mustard, Manager – Outback Parks & Lodges to the meeting.

Mr Mustard asked the meeting if the Shire has any policies in place regarding the driving of trucks on the verge of the road. The CEO responded that it was the responsibility of WA Police under the Traffic Act.

Mr Mustard went on to explain that the problem was the trucks parking up on the verge for the night, but in the morning driving down the verge all the way down Kurrajong Street then turning on to the road. This is causing a dust problem for the residents next to the road verge. There was a discussion on solutions to the problem, and comment was made that as the road wasn't a RAV10 road the trucks should not be there anyway, and if caught would be liable for a \$2,000 fine by Department of Transport officers.

It was agreed that Mr Mustard would follow up first with those responsible for the trucks and bring an update back to the next Council Meeting.

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr RA Norrie, seconded Cr RM Cotterill that the Minutes of the Ordinary Meeting held on 19th February, 2019 be confirmed as a true and accurate record.

CARRIED (5 VOTES TO 0)

9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

- Update on GTNA Meeting in Kalgoorlie re ongoing function of Association.
- Advised that there was a contingent of CEOs/Presidents going on Wednesday 26th March, 2019 to Warburton, to discuss the influx of visitors into towns over the last Christmas Holiday period.
- Attendance by the Chairperson at the Charity Ball last weekend.

10.0 REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

Nil

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(A) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO: Meeting of Council
Meeting Date: 19th March, 2019

AGENDA REFERENCE: 10.2 (A) MAR 19

SUBJECT: Monthly Financial Statements

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 12th March, 2019

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 28th February, 2019 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 28th February, 2019
- (c) Material Variances – 28th February, 2019

The explanation for material variances for the period ending 28th February, 2019 were not available for distribution at the time that this agenda went to print. This will be printed and distributed to the Council meeting as a separate attachment.

STATUTORY ENVIRONMENT

Part 4 — Financial reports — s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 28th February, 2019 consisting of:

- (a) **Compilation Report**
- (b) **Statement of Financial Activity – 28th February, 2019**
- (c) **Material Variances – 28th February, 2019**

be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr AM Moore, seconded Cr RA Norrie, that the Monthly Financial Statements for the month ended 28th February, 2019 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 28th February, 2019
- (c) Material Variances – 28th February, 2019

be accepted.

CARRIED (5 VOTES TO 0)

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Mr Jim Epis
The Chief Executive Officer
Shire of Leonora
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LEONORA WA 6438

COMPILATION REPORT TO THE SHIRE OF LEONORA

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Leonora, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 28 February 2019. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF LEONORA

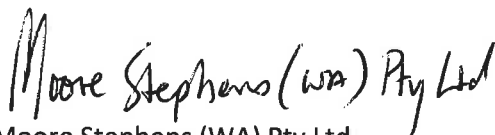
The Shire of Leonora are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Leonora we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Leonora provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the special purpose financial statements.



Moore Stephens (WA) Pty Ltd
Chartered Accountants



PAUL BREMAN
DIRECTOR

7 March 2019

SHIRE OF LEONORA
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 28 February 2019

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 5/3/2019

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 , Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 10.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

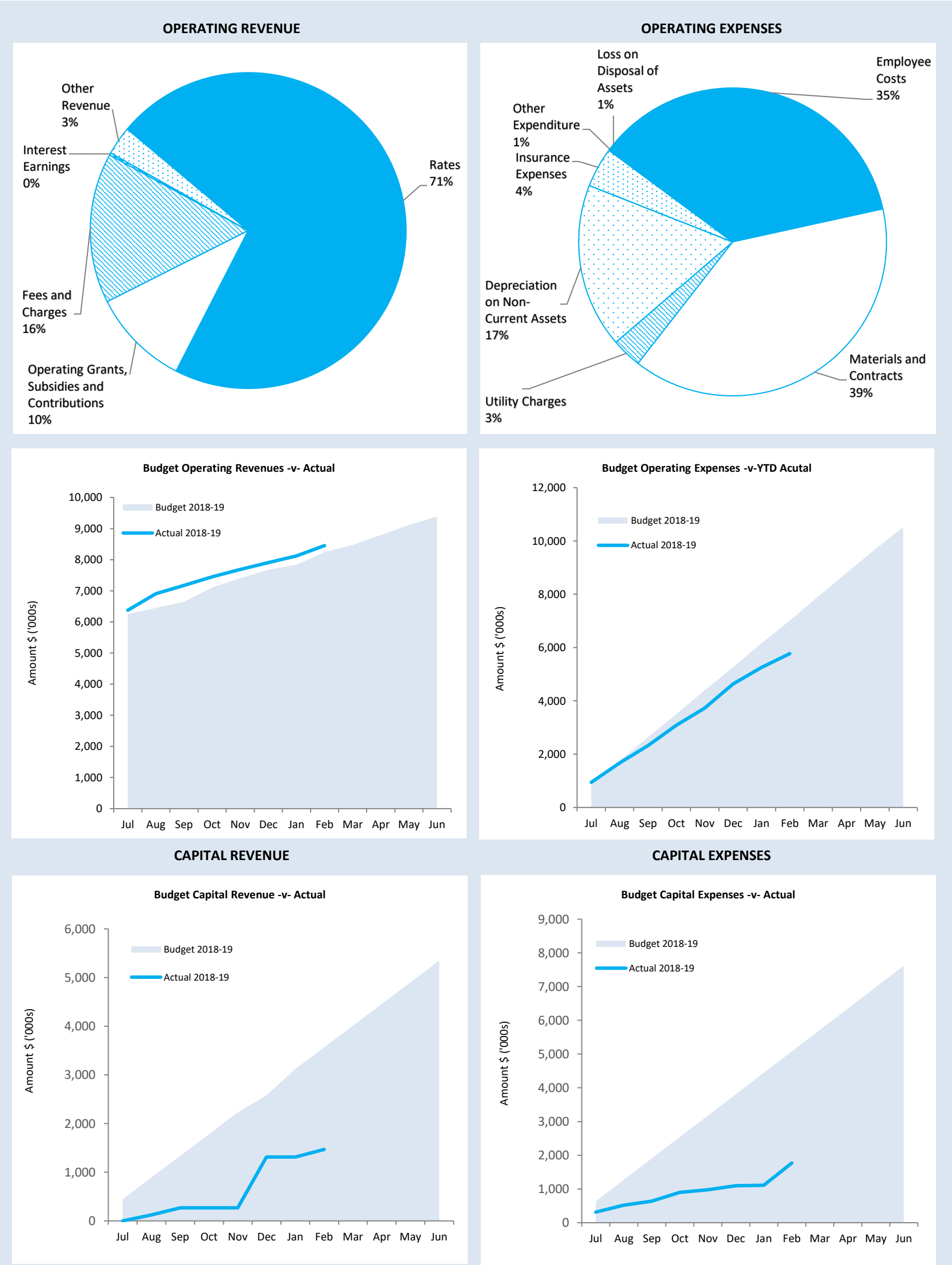
Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

<p>GOVERNANCE</p> <p>To provide a decision making process for the efficient allocation of scarce resources.</p>
<p>GENERAL PURPOSE FUNDING</p> <p>To collect revenue to allow for the provision of services.</p>
<p>LAW, ORDER, PUBLIC SAFETY</p> <p>To provide services to help a safer and environmentally conscious community.</p>
<p>HEALTH</p> <p>To provide an operational framework for environmental and community health.</p>
<p>EDUCATION AND WELFARE</p> <p>To provide services to disadvantaged persons, the elderly, children and youth.</p>
<p>HOUSING</p> <p>To provide and maintain elderly residents housing.</p>

<p>ACTIVITIES</p> <p>Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowance, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses. An administration cost is also allocated which enables staff to process Council meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting audit of Council books of accounts and procedures is also included under this heading.</p>
<p>1 Rates</p> <p>(a) GRV (gross rental value) refers to the valuation methodology used for Lenora, Gwalia, Leinster and town sites and operational mines and associated infrastructure.</p> <p>(b) UV (unimproved value) valuation methodology for mining properties and tenements (other than mines and other associated infrastructure) and includes prospecting licences, exploration licences and mining leases. It also refers to broad acre rural pastoral properties.</p> <p>(c) Interim rates and and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget.</p> <p>(d) Administration charges refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process.</p> <p>(e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.</p> <p>2 Grants</p> <p>(a) Grants Commission- a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population.</p> <p>(b) Roads Grant - An untied road grant allocated by the Federal Government and again distributed by the Grants Commission utilising a pre-determined formula.</p> <p>(c) Administration costs allocated to grants refers to the costs associated in collection of Federal Government grants including provision and updating of data used in grants commission formula.</p> <p>3 Interest from Investments</p> <p>Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.</p>
<p>Costs and revenues associated with animal control within the Shire and also includes fire insurance, dog control and registration.</p>
<p>Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/ control, food hygiene inspection / control, contribution to doctors expenses, Royal Flying Doctor donation and notification of disease.</p>
<p>Provision of support for education and aged and disabled facilities within the district for the betterment of the residents.</p>
<p>Costs of maintaining Council owned accomodation units and collection of rentals paid by staff for the use of those buildings. Costs that can be accurately attributed to other programs are allocated. Revenue associated with a State Government owned house by way of loan repayments to the Shire are also included. Accomodation units include 9 houses, 2 duplexes and a single person quarters.</p>

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

COMMUNITY AMENITIES

To provide services required by the community.

Costs of collection and disposal of domestic and commercial refuse for town site of Leonora and Gwalila and maintenance of the landfill refuse site. Revenue collection is by way of an annual fee for this service which is included on rate assessment notices. Costs associated with review and administration of Council's Town Planning Scheme. Provision of Christmas decorations in Leonora Town Site. Operation of the Leonora Cemetery.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and which will help the social wellbeing of the community.

Provision and maintenance of Council owned parks, gardens and grassed oval / recreation ground at Leonora and a contribution to similar facilities within Leinster townsite. Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball court, two squash courts, kitchen, gymnasium and associated facilities and revenues collected from the public for the use of these facilities. Costs of maintenance of Council owned and provided television and radio re-transmission service which includes digital television and radio. Costs and revenue associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of Western Australia. Costs of maintenance of street trees. Costs of providing electricity for street lights in the Leonora/ Gwalia town sites and maintenance of Council's works depot and associated infrastructure. Operation, maintenance and management of Leonora Aerodrome including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators. Revenues by way of landing fees and Head Tax Charges charged to all aircraft with the exception of the Royal Flying Doctors Service, lease / renting of building to all users of facilities and charges for fuel supplied to aircraft.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Maintenance and improvements of 1,300 kilometres of Council controlled unsealed roads, townsite footpaths and streets, drainage control, street cleaning and provision and maintenance of street trees. Costs of providing electricity for street lights in the Leonora/Gwalia townsites and maintenance of Council's works depot and associated infrastructure. Operation, maintenance and management of Leonora Aerodrome including runways, runway lighting, tarmac amd terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators. Revenues by way of landing fees and Head Tax charges charged to all aircraft with the exception of the Royal Flying Doctors Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

ECONOMIC SERVICES

To help promote the shire and its economic wellbeing.

Costs associated with tourism promotion throughout the Shire including employment of staff at the Gwalia Museum and historic precinct & Leonora Information Centre. Contribution to employment of a Goldfields / Esperance Development Officer operating from Shire Offices - Leonora. Cost and revenues associated with the annual Leonora Golden Gift'. Costs and revenues associated with buidling control under building regulations, including inspections and issuing building permits.

OTHER PROPERTY AND SERVICES

To monitor and control council's overheads operating accounts.

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others. Cost allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities, works and services.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2019**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus(Deficit)	1(b)	\$ 1,596,099	\$ 1,596,099	\$ 1,593,263	\$ (2,836)	% (0.18%)	
Revenue from operating activities							
Governance		2,000	1,333	545	(788)	(59.11%)	
General Purpose Funding - Rates	5	5,963,241	5,935,242	6,024,467	89,225	1.50%	
General Purpose Funding - Other		589,470	392,982	472,547	79,565	20.25%	▲
Law, Order and Public Safety		8,600	5,733	6,735	1,002	17.48%	
Health		55,445	36,964	41,240	4,276	11.57%	
Education and Welfare		306,129	204,086	190,212	(13,874)	(6.80%)	
Housing		45,340	30,227	20,375	(9,852)	(32.59%)	
Community Amenities		376,381	250,921	354,808	103,887	41.40%	▲
Recreation and Culture		172,225	114,817	263,993	149,176	129.93%	▲
Transport		578,990	385,993	582,253	196,260	50.85%	▲
Economic Services		1,214,935	809,957	389,152	(420,805)	(51.95%)	▼
Other Property and Services		114,220	76,147	119,460	43,313	56.88%	▲
		9,426,976	8,244,402	8,465,787			
Expenditure from operating activities							
Governance		(722,513)	(481,676)	(437,739)	43,937	9.12%	
General Purpose Funding		(424,015)	(254,676)	(253,504)	1,172	0.46%	
Law, Order and Public Safety		(171,346)	(114,231)	(99,959)	14,272	12.49%	
Health		(592,754)	(395,170)	(392,317)	2,853	0.72%	
Education and Welfare		(724,604)	(483,070)	(457,270)	25,800	5.34%	
Community Amenities		(279,762)	(186,508)	(177,168)	9,340	5.01%	
Recreation and Culture		(1,364,800)	(909,868)	(793,272)	116,596	12.81%	▲
Transport		(3,493,676)	(2,329,117)	(2,015,527)	313,590	13.46%	▲
Economic Services		(2,755,598)	(1,837,067)	(1,110,423)	726,644	39.55%	▲
Other Property and Services		(34,867)	(23,243)	(48,451)	(25,208)	(108.45%)	▼
		(10,563,935)	(7,014,626)	(5,785,630)			
Operating activities excluded from Actual							
Add Back Depreciation		1,431,691	954,460	999,155	44,695	4.68%	
Adjust (Profit)/Loss on Asset Disposal	6	261,906	174,604	31,056	(143,548)	(82.21%)	▼
Adjust Provisions and Accruals		0	0	(82,126)	(82,126)		▼
Amount attributable to operating activities		556,638	2,358,840	3,628,242			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	9	5,033,375	3,355,583	1,249,056	(2,106,527)	(62.78%)	▼
Proceeds from Disposal of Assets	6	314,000	209,333	219,318	9,985	4.77%	
Capital Acquisitions	7	(7,619,557)	(5,079,705)	(1,768,885)	3,310,820	65.18%	▲
Amount attributable to investing activities		(2,272,182)	(1,514,789)	(300,511)			
Financing Activities							
Transfer from Reserves	8	235,000	0	0	0		
Transfer to Reserves	8	(115,555)	(4,849)	(4,849)	0	0.00%	
Amount attributable to financing activities		119,445	(4,849)	(4,849)			
Closing Funding Surplus(Deficit)	1(b)	0	2,435,301	4,916,145			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 10 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2018-19 year is \$15,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 28 FEBRUARY 2019

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995 . Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2019**

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Opening Funding Surplus (Deficit)	1(b)	1,596,099	1,596,099	1,593,263	(2,836)	(0.18%)
Revenue from operating activities						
Rates	5	5,963,241	5,935,242	6,024,467	89,225	1.50%
Operating Grants, Subsidies and Contributions	9	1,760,968	1,173,980	848,140	(325,840)	(27.76%)
Fees and Charges		1,489,553	993,037	1,302,412	309,375	31.15%
Interest Earnings		16,555	11,037	19,323	8,286	75.07%
Other Revenue		196,659	131,106	248,117	117,011	89.25%
		9,426,976	8,244,402	8,465,787		
Expenditure from operating activities						
Employee Costs		(1,986,519)	(1,324,346)	(2,034,859)	(710,513)	(53.65%)
Materials and Contracts		(6,197,980)	(4,131,989)	(2,255,001)	1,876,988	45.43%
Utility Charges		(269,484)	(179,656)	(183,096)	(3,440)	(1.91%)
Depreciation on Non-Current Assets		(1,431,691)	(954,460)	(999,155)	(44,695)	(4.68%)
Insurance Expenses		(260,522)	(173,681)	(241,721)	(68,040)	(39.18%)
Other Expenditure		(155,833)	(75,890)	(17,414)	58,476	77.05%
Loss on Disposal of Assets	6	(261,906)	(174,604)	(54,384)	120,220	68.85%
		(10,563,935)	(7,014,626)	(5,785,630)		
Operating activities excluded from Actual						
Add back Depreciation		1,431,691	954,460	999,155	44,695	4.68%
Adjust (Profit)/Loss on Asset Disposal	6	261,906	174,604	31,056	(143,548)	(82.21%)
Adjust Provisions and Accruals		0	0	(82,126)	(82,126)	
Amount attributable to operating activities		556,638	2,358,840	3,628,242		
Investing activities						
Non-operating grants, subsidies and contributions	9	5,033,375	3,355,583	1,249,056	(2,106,527)	(62.78%)
Proceeds from Disposal of Assets	6	314,000	209,333	219,318	9,985	4.77%
Capital acquisitions	7	(7,619,557)	(5,079,705)	(1,768,885)	3,310,820	65.18%
Amount attributable to investing activities		(2,272,182)	(1,514,789)	(300,511)		
Financing Activities						
Transfer from Reserves	8	235,000	0	0	0	
Transfer to Reserves	8	(115,555)	(4,849)	(4,849)	0	0.00%
Amount attributable to financing activities		119,445	(4,849)	(4,849)		
Closing Funding Surplus (Deficit)	1(b)	0	2,435,301	4,916,145		

KEY INFORMATION

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Other long-term employee benefits (Continued)

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

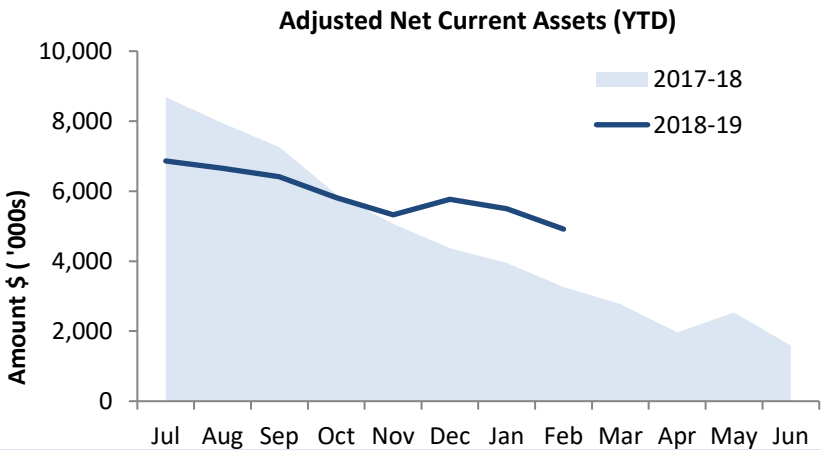
Adjusted Net Current Assets	Ref Note	Last Years Closing 30 June 2018	This Time Last Year 28 Feb 2018	Year to Date Actual 28 Feb 2019
		\$	\$	\$
Current Assets				
Cash Unrestricted	2	1,521,537	3,017,903	4,181,828
Cash Restricted	2	2,541,945	2,419,674	2,546,794
Rates outstanding	3	133,780	354,926	516,248
Sundry debtors	3	201,671	156,052	355,904
GST receivable	3	115,717	0	49,606
Inventories		43,861	42,264	39,067
		4,558,511	5,990,819	7,689,447
Less: Current Liabilities				
Payables	4	(505,429)	(309,889)	(226,508)
Provisions - employee		(198,195)	(167,699)	(198,195)
		(703,624)	(477,588)	(424,703)
Unadjusted Net Current Assets		3,854,887	5,513,231	7,264,744
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	2	(2,541,945)	(2,419,674)	(2,546,794)
Add: Provisions - employee		198,195	167,699	198,195
Add: Accrued salaries		82,126	0	0
Adjusted Net Current Assets		1,593,263	3,261,256	4,916,145

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) compared to the budgeted surplus(deficit) represented on the budget.



**This Year YTD
Surplus(Deficit)**

\$4.92 M

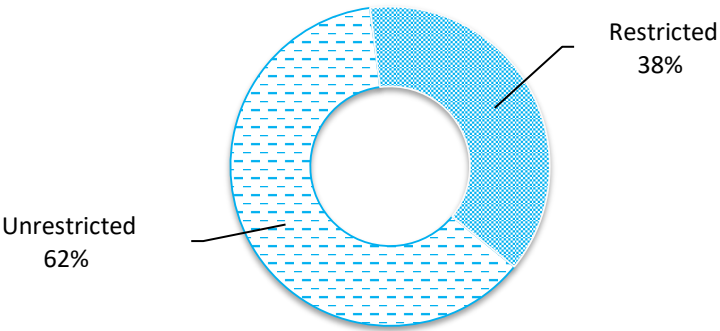
**Last Year YTD
Surplus(Deficit)**

\$3.26 M

Description	Type	Unrestricted	Restricted	Total YTD Actual	Institution	Interest Rate	Maturity Date
		\$	\$	\$			
Municipal account	Cheque	4,180,320		4,683,572	NAB	Variable	Cheque Acc
Cash on Hand	Cash	1,508		1,374	N/A	Nil	On hand
Reserve accounts held in Term Deposit	Term deposit		2,000,000	2,000,000	NAB	2.65%	13.4.2019
LSL Maximiser	Investment		15,000	15,000	NAB	Variable	Cheque Acc
Fire Maximiser	Investment		25,000	25,000	NAB	Variable	Cheque Acc
Plant Maximiser	Investment		72,684	72,684	NAB	Variable	Cheque Acc
Annual Leave Maximiser	Investment		5,061	5,061	NAB	Variable	Cheque Acc
Gwalia Precinct Maximiser	Investment		125,332	125,332	NAB	Variable	Cheque Acc
Building Maintenance Maximiser	Investment		62,342	62,342	NAB	Variable	Cheque Acc
Waste Management Maximiser	Investment		18,606	18,606	NAB	Variable	Cheque Acc
Aerodrome Maximiser	Investment		165,465	165,465	NAB	Variable	Cheque Acc
IT Maximiser	Investment		57,304	57,304	NAB	Variable	Cheque Acc
Total		4,181,828	2,546,794	7,231,740			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash

\$7.23 M

Unrestricted

\$4.18 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2019

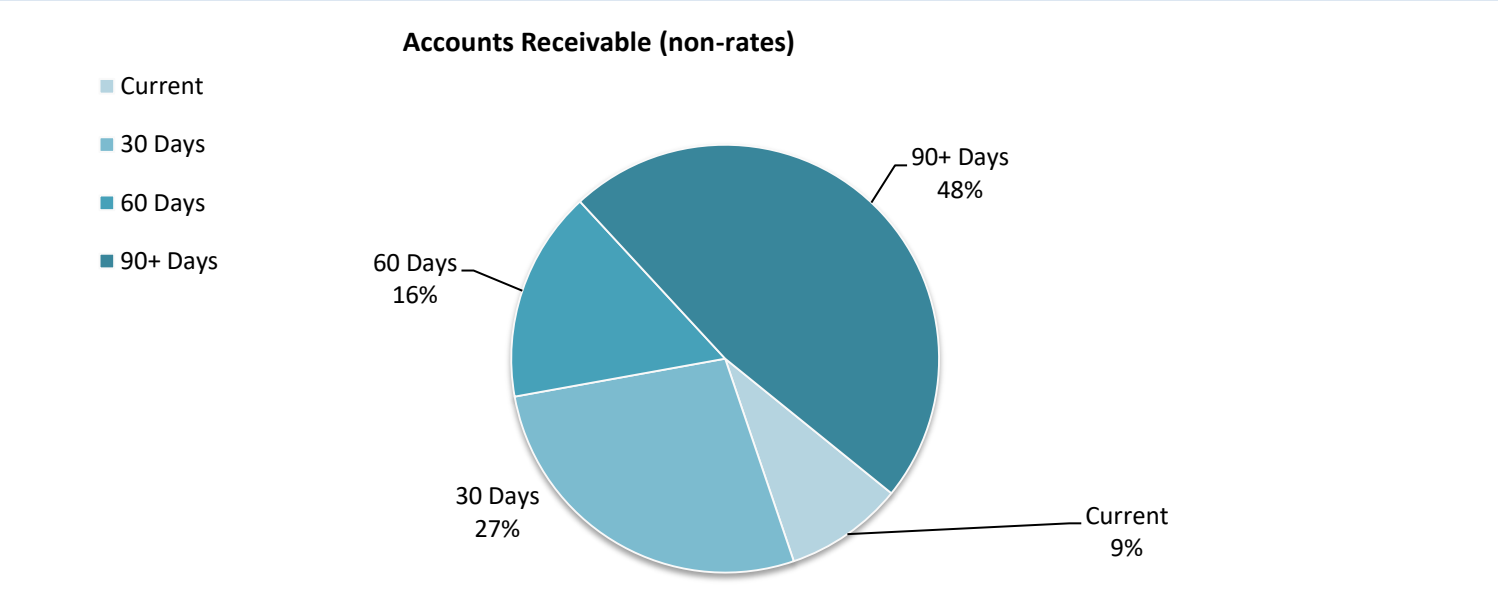
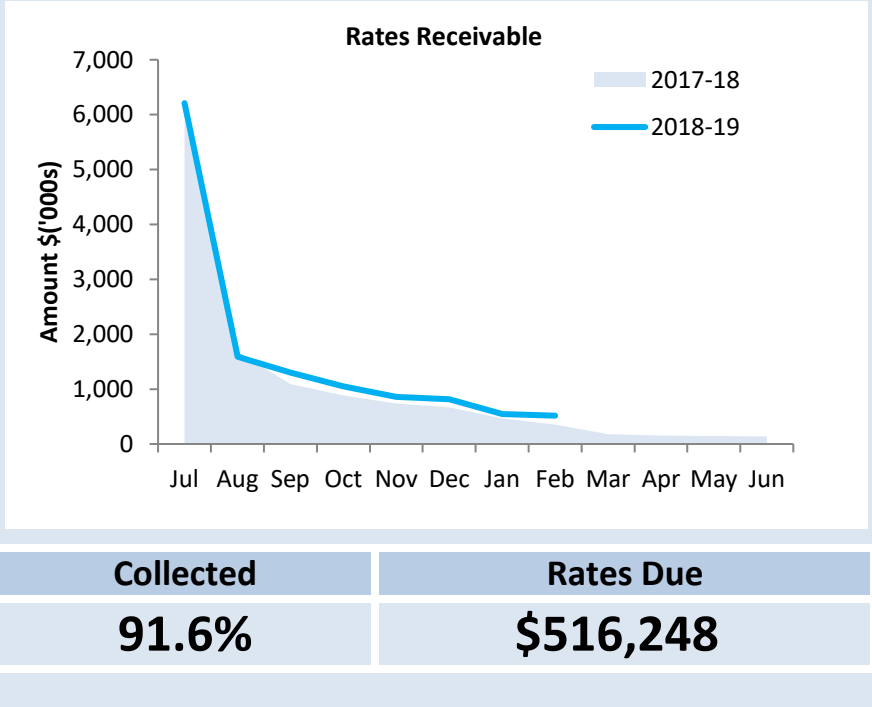
OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates Receivable	30 June 2018	28 Feb 19
	\$	\$
Opening Arrears Previous Years	116,441	133,780
Levied this year	5,627,909	6,024,467
Less Collections to date	(5,610,570)	(5,641,999)
Equals Current Outstanding	133,780	516,248
Net Rates Collectable	133,780	516,248
% Collected	97.7%	91.6%

Receivables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - General	(4,605)	31,330	95,565	55,795	166,639	344,723
Percentage	(1.3%)	9.1%	27.7%	16.2%	48.3%	
Balance per Trial Balance						
Sundry debtors						344,723
GST receivable						49,606
Accrued interest						11,181
Total Receivables General Outstanding						405,510
Amounts shown above include GST (where applicable)						

KEY INFORMATION

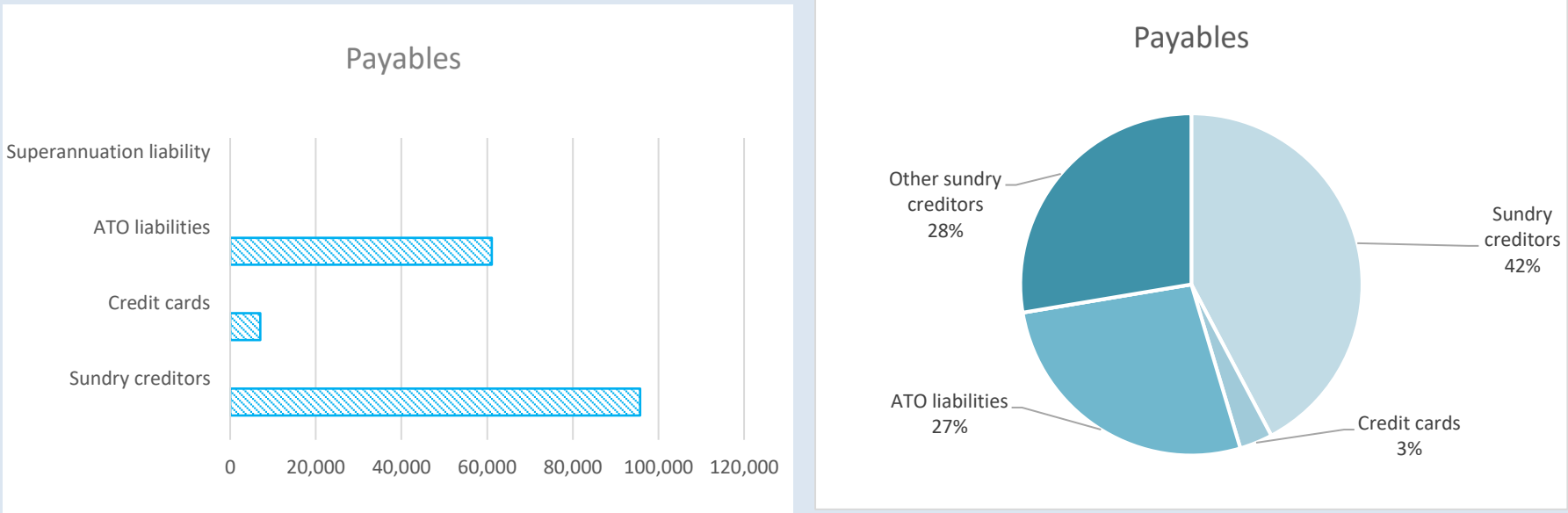
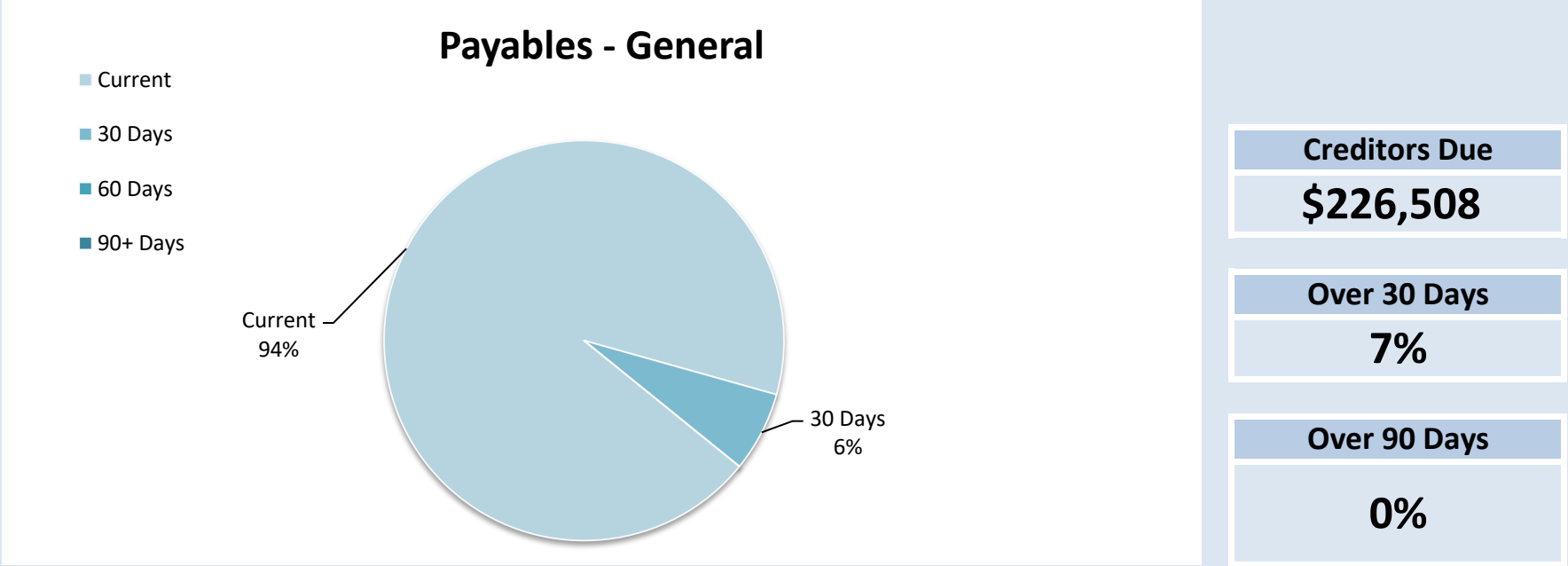
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
\$405,510
Over 30 Days
92%
Over 90 Days
48.3%

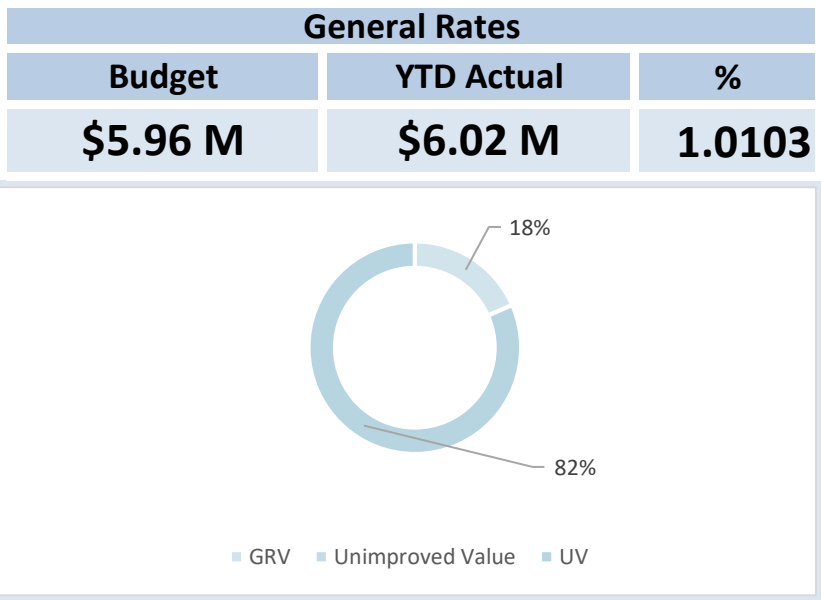
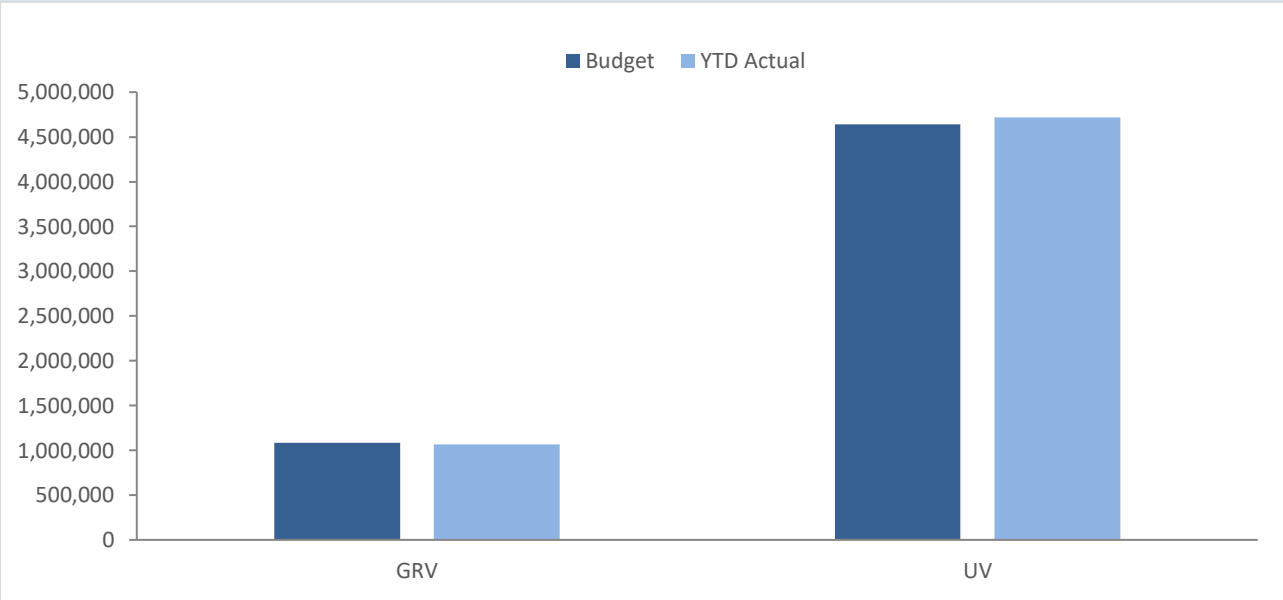
Payables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - General	(997)	90,446	6,262	0	0	95,710
Percentage	0%	94.5%	6.5%	0%	0%	
Balance per Trial Balance						
Sundry creditors						95,710
Credit cards						7,068
ATO liabilities						61,130
Superannuation liability						0
Other sundry creditors						62,600
Total Payables General Outstanding						226,508
Amounts shown above include GST (where applicable)						

KEY INFORMATION
Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



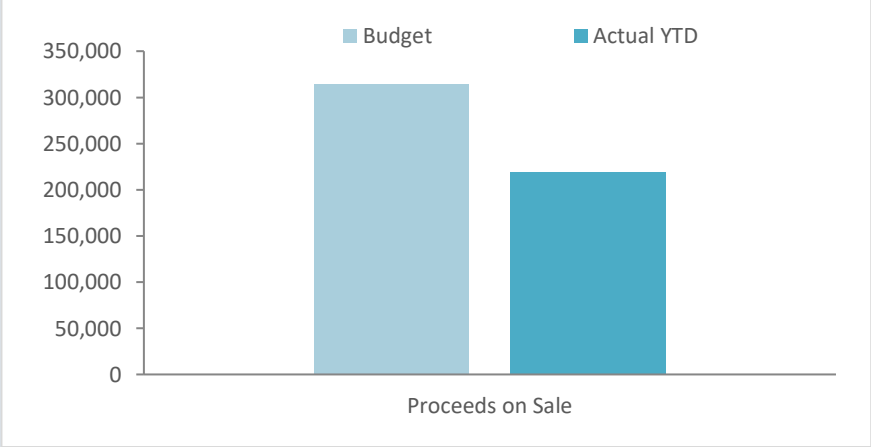
General Rate Revenue	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
Gross Rental Value											
GRV	0.067700	590	15,267,730	1,082,634	0	0	1,082,634	1,061,476	4,062	0	1,065,538
Unimproved Value											
UV	0.148500	1,286	30,363,281	4,637,973	0	0	4,637,973	4,636,472	79,823	0	4,716,295
Sub-Total		1,876	45,631,011	5,720,607	0	0	5,720,607	5,697,948	83,885	0	5,781,833
Minimum Payment											
Minimum \$											
Gross Rental Value											
GRV	318	84	120,809	27,984	0	0	27,984	27,984	0	0	27,984
Unimproved Value											
UV	318	645	760,547	214,650	0	0	214,650	214,650	0	0	214,650
Sub-Total		729	881,356	242,634	0	0	242,634	242,634	0	0	242,634
Amount from General Rates							5,963,241				6,024,467
Total General Rates							5,963,241				6,024,467

KEY INFORMATION
Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.



Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	Transport								
	2016 Ford Ranger (P108) - (PE7)	42,198	22,000	0	(20,198)	35,671	19,318	0	(16,353)
	2016 Ford Ranger (P2416) - (PE11)	42,197	22,000	0	(20,197)	35,671	19,318	0	(16,353)
	2016 Ford Ranger Wildtrack (P6) - (PE10)	56,049	25,000	0	(31,049)	47,360	25,682	0	(21,678)
	International Eagle Prime Mover - (44)	124,554	75,000	0	(49,554)	0	0	0	0
	2013 John Deere Motor Grader - (555)	188,935	100,000	0	(88,935)	131,672	155,000	23,328	0
	International Eagle Prime Mover - (43)	121,973	70,000	0	(51,973)	0	0	0	0
		575,906	314,000	0	(261,906)	250,374	219,318	23,328	(54,384)

KEY INFORMATION



Proceeds on Sale		
Annual Budget	YTD Actual	%
\$314,000	\$219,318	70%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2019**

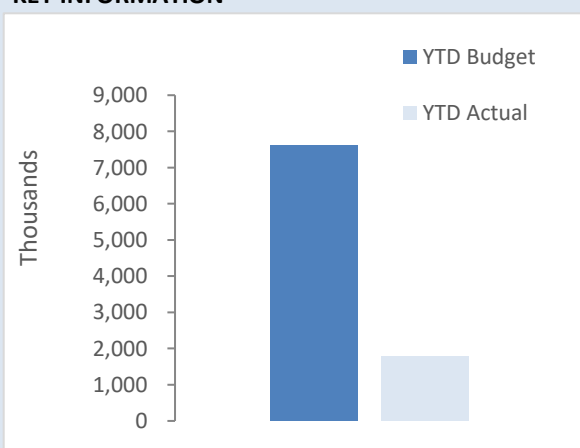
**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS**

Capital Acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Building and Improvements	4,971,534	3,314,356	401,263	(2,913,093)
Plant & Equipment	1,213,000	808,667	643,062	(165,605)
Roads	853,326	568,884	135,776	(433,108)
Improvements & Infrastructure	581,697	387,798	588,784	200,986
Capital Expenditure Totals	7,619,557	5,079,705	1,768,885	(3,310,820)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	5,033,375	3,355,583	1,249,056	(2,106,527)
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	314,000	209,333	219,318	9,985
Cash Backed Reserves				
Plant reserve	100,000	0	0	0
Waste management reserve	135,000	0	0	0
Contribution - operations	2,037,182	1,514,789	300,511	(1,214,278)
Capital Funding Total	7,619,557	5,079,705	1,768,885	(3,310,820)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$7.62 M	\$1.77 M	23%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$5.03 M	\$1.25 M	25%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2019

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS

	Adopted Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
Capital Acquisitions				
Building and Improvements	\$	\$	\$	\$
E920011 Aged Care Accommodation	4,000,000	2,666,667	0	(2,666,667)
E940001 Land Trans Aged Care	205,000	136,667	0	(136,667)
E920002 Lot 250 Queen Vic St	21,097	14,065	0	(14,065)
E920003 35 Hoover Street Renewal	5,000	3,333	0	(3,333)
E920004 13 Fitzgerald Renewal	11,600	7,733	0	(7,733)
E920005 40 Hoover Renewal	3,000	2,000	0	(2,000)
E920006 29 Hoover Renewal	21,532	14,355	0	(14,355)
E920007 11B Walton Renewal	24,000	16,000	0	(16,000)
E920008 Lot 294 Queen Vic Renewal	12,000	8,000	20,869	12,869
E920009 Relocate / Renew Gym	20,000	13,333	0	(13,333)
E920021 Works Depot Workshop Upgrade	22,305	14,870	14,890	20
E920012 Edna Wilcox's NSRF Renewal	104,000	69,333	91,107	21,774
E920013 Mazza's Store NSRF Renewal	254,000	169,333	95,707	(73,626)
E920014 Sly Grog Shop NSRF Renewal	54,000	36,000	61,107	25,107
E920015 Matrinzollie's NSRF Renewal	34,000	22,667	45,727	23,060
E920016 Williams NSRF Renewal	34,000	22,667	33,256	10,589
E920017 Lawlers Police Restoration	100,000	66,667	38,600	(28,067)
E920010 Admin Office Painting (internal)	46,000	30,667	0	(30,667)
TOTAL - Building and Improvements	4,971,534	3,314,356	401,263	(2,913,093)
Plant & Equipment				
E930007 Ride on Lawn Mower	18,000	12,000	16,221	4,221
E930001 Prime Mover	290,000	193,333	0	(193,333)
E930002 Prime Mover / Tipper	365,000	243,333	0	(243,333)
E930003 Motor Grader	380,000	253,333	395,000	141,667
E930004 MSW Vehicle	62,000	41,333	63,216	21,883
E930005 Grader Utility	49,000	32,667	49,015	16,348
E930006 Airport Workshop Utility	49,000	32,667	49,015	16,348
E930008 Skid Steer Loader & Attachments	0	0	30,000	30,000
E930009 Grader Camps x 2	0	0	40,595	40,595
TOTAL - Plant & Equipment	1,213,000	808,667	643,062	(165,605)
TOTAL PROPERTY PLANT AND EQUIPMENT	6,184,534	4,123,023	1,044,325	(5,140,209)
Roads				
E900001 Footpath Renewals	100,000	66,667	50,428	(16,239)
E900002 RRG Glenorn Yundamindra	450,000	300,000	71,167	(228,833)
E900003 Grid Renewals (various)	50,000	33,333	14,181	(19,152)
E910001 Depot Standpipe	20,000	13,333	0	(13,333)
E900004 Wandrra Leonora Nambi	233,326	155,551	0	(155,551)
TOTAL - Roads	853,326	568,884	135,776	(433,108)
Improvements & Infrastructure				
E910002 Liquid Waste Upgrade Completion	421,397	280,931	484,252	203,321
E910003 Oval Retic Upgrade	80,000	53,333	86,932	33,599
E910004 Fitness Playground Equipment	24,000	16,000	0	(16,000)
E910006 Renew Playground Softfall	15,000	10,000	0	(10,000)
E910005 Rushton Engine Reloc.	10,000	6,667	0	(6,667)
E910007 Agnew Steel Milling Machine	17,600	11,733	17,600	5,867
E910008 Renew Gwalia O/Head Pully	13,700	9,133	0	(9,133)
TOTAL - Other Infrastructure	581,697	387,798	588,784	200,986
TOTAL INFRASTRUCTURE	1,435,023	956,682	724,560	(232,122)
Total Capital Expenditure	7,619,557	5,079,705	1,768,885	(3,310,820)

Please refer to the compilation report

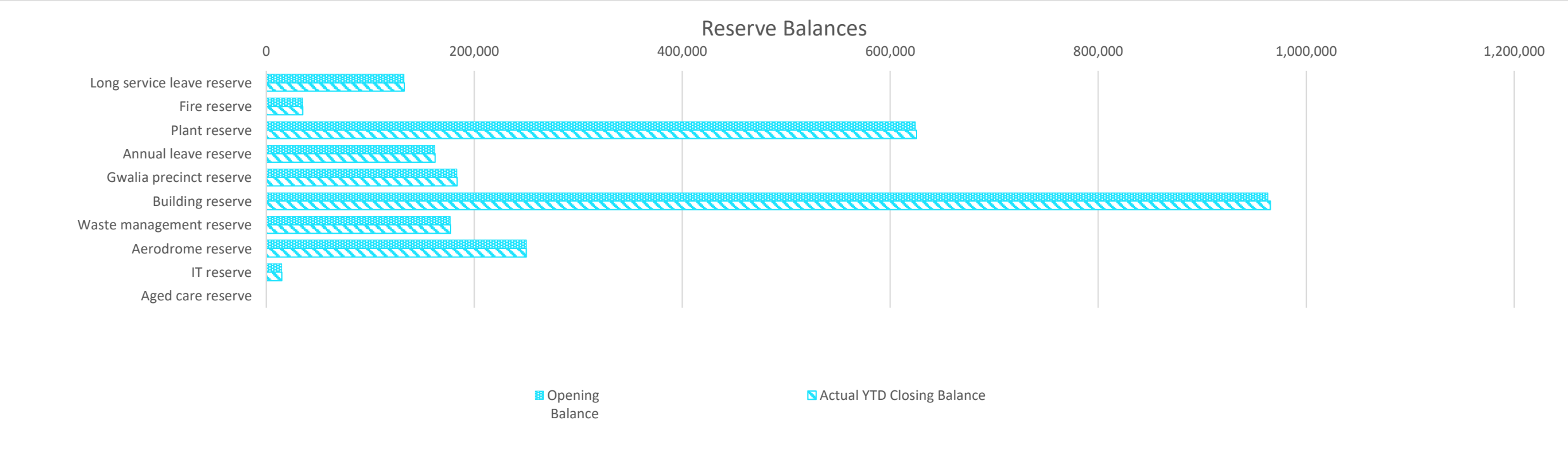
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2019

OPERATING ACTIVITIES
NOTE 8
CASH AND INVESTMENTS

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long service leave reserve	132,366	662	319	0	0	0	0	133,028	132,685
Fire reserve	34,993	195	68	4,000	0	0	0	39,188	35,061
Plant reserve	624,013	2,620	1,319	0	0	(100,000)	0	526,633	625,332
Annual leave reserve	161,974	810	367	0	0	0	0	162,784	162,341
Gwalia precinct reserve	183,234	916	372	0	0	0	0	184,150	183,606
Building reserve	963,453	4,817	2,012	0	0	0	0	968,270	965,465
Waste management reserve	176,912	210	392	0	0	(135,000)	0	42,122	177,304
Aerodrome reserve	250,000	1,250	0	0	0	0	0	251,250	250,000
IT reserve	15,000	75	0	0	0	0	0	15,075	15,000
Aged care reserve	0	0	0	100,000	0	0	0	100,000	0
	2,541,945	11,555	4,849	104,000	0	(235,000)	0	2,422,500	2,546,794

KEY INFORMATION



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2019**

**NOTE 9
GRANTS AND CONTRIBUTIONS**

Grants and Contributions

Grant Provider	Adopted Budget Operating	Capital	YTD Budget	Annual Budget (d)	Budget Variations (e)	Expected (d)+(e)	YTD Actual Revenue (b)
	\$	\$	\$				\$
General purpose funding							
WA Local Government Grants Commission	272,641	0	181,761	272,641	0	272,641	222,593
WA Local Government Grants Commission	285,764	0	190,509	285,764	0	285,764	220,662
Health							
Health - Aged Care Feasibility Study	20,000	0	13,333	20,000	0	20,000	20,000
Health - Aged Care SIHI	0	3,500,000	2,333,333	3,500,000	0	3,500,000	0
Education and welfare							
Dept. of Child Protection	70,309	0	46,873	70,309	0	70,309	53,170
Sustainability Childcare Grant	85,820	0	57,213	85,820	0	85,820	42,910
Recreation and culture							
Other Grant Funding	114,634	0	76,423	114,634	0	114,634	83,591
Transport							
Main Roads WA Direct Grant - Operating	88,015	0	58,677	88,015	0	88,015	143,049
Main Roads WA Grant Direct - Non operating	0	1,233,375	822,250	1,233,375	0	1,233,375	982,056
Main Roads WA Contribution Street Lights	3,700	0	2,467	3,700	0	3,700	0
Main Roads RRG Funding	0	300,000	200,000	300,000	0	300,000	120,000
Other contributors - Crossovers	1,500	0	1,000	1,500	0	1,500	0
Economic services							
Grants	48,000	0	32,000	48,000	0	48,000	5,250
Sponsorship	115,000	0	76,667	115,000	0	115,000	0
Gwalia Precinct renewal	0	0	0	0	147,000	147,000	147,000
Lotterywest Interpretation grant	655,585	0	437,057	655,585	0	655,585	56,915
TOTALS	1,760,968	5,033,375	4,529,563	6,794,343	147,000	6,941,343	2,097,196
SUMMARY							
Operating grants, subsidies and contributions	1,760,968	0	1,173,980	1,760,968	0	0	848,140
Non-operating grants, subsidies and contributions	0	5,033,375	3,355,583	5,033,375	147,000	0	1,249,056
TOTALS	1,760,968	5,033,375	4,529,563	6,794,343	147,000	0	2,097,196

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2019**

**NOTE 10
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2018-19 year is \$15,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Revenue from operating activities					
General Purpose Funding - Other	79,565	20.25%	▲	Timing	
Community Amenities	103,887	41.40%	▲	Timing	
Recreation and Culture	149,176	129.93%	▲	Timing	
Transport	196,260	50.85%	▲	Timing	
Economic Services	(420,805)	(51.95%)	▼	Timing	
Other Property and Services	43,313	56.88%	▲	Timing	
Expenditure from operating activities					
Recreation and Culture	116,596	12.81%	▲	Timing	
Transport	313,590	13.46%	▲	Timing	
Economic Services	726,644	39.55%	▲	Timing	
Other Property and Services	(25,208)	(108.45%)	▼	Timing	
Investing Activities					
Non-operating Grants, Subsidies and Contribu	(2,106,527)	(62.78%)	▼	Timing	
Capital Acquisitions	3,310,820	65.18%	▲	Timing	

KEY INFORMATION

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(B) ACCOUNTS FOR PAYMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 19th March, 2019

AGENDA REFERENCE: 10.1 (B) MAR 19

SUBJECT: Accounts for Payment

LOCATION / ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 12th March, 2019

BACKGROUND

Attached statement consists of accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **24188** to **24884** and totalling **\$921,962.33** and accounts paid by Council Authorisation represented by cheques numbered from **24885** to **24924** totaling **\$237,806.50** be accepted.

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.10 & *Financial Management (1996)* Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **24188** to **24884** and totalling **\$921,962.33** and accounts paid by Council Authorisation represented by cheques numbered from **24885** to **24924** totaling **\$237,806.50** be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr AM Moore, seconded Cr F Harris, that accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **24188** to **24884** and totalling **\$921,962.33** and accounts paid by Council Authorisation represented by cheques numbered from **24885** to **24924** totaling **\$237,806.50** be accepted.

CARRIED (5 VOTES TO 0)

Shire of Leonora				
Monthly Report – List of Accounts Paid by Delegated Authority				
Submitted to Council on the 19th March, 2019				
The following list of accounts has been paid under delegation, and Direct Bank Transactions by the Chief Executive Officer, since the previous list of accounts. Cheques are numbered from 24925 to 24953 and totalling \$893,199.02 .				
CHIEF EXECUTIVE OFFICER				
Cheque	Date	Name	Item	Payment by Delegated Authority
24925	14/02/2019	LGRCEU	Union Fee PPE: 11/2/2019	20.50
896	14/02/2019	3E Advantage	Printing Costs for Childcare, Shire, CRC, Works & Museum, January, 2019 + Payment of difference for contracted amount vs actual amount	1,907.96
897	01/02/2019	Westnet	Internet for CRC - February, 2019	11.00
898	01/02/2019	National Australia Bank	Merchant Fee - 007374471 - January, 2019	20.38
899	01/02/2019	National Australia Bank	Merchant Fee - 007380395 - January, 2019	21.04
900	01/02/2019	National Australia Bank	Merchant Fee - 007381278 - January, 2019	21.13
901	01/02/2019	National Australia Bank	Merchant Fee - 007374463 - January, 2019	21.33
902	01/02/2019	National Australia Bank	Merchant Fee - 007374513 - January, 2019	34.37
903	01/02/2019	National Australia Bank	Merchant Fee - 007379314 - January, 2019	47.88
904	01/02/2019	National Australia Bank	Merchant Fee - Museum - 003996848 - January, 2019	53.00
905	01/02/2019	National Australia Bank	Merchant Fee - 007381393 - January, 2019	218.48
906	18/02/2019	Australian Super	Superannuation PPE: 11/2/19	318.81
907	18/02/2019	Christian Super	Superannuation PPE: 11/2/19	67.60
908	18/02/2019	CBUS	Superannuation PPE: 11/2/19	780.49
909	18/02/2019	Dazacom Superfund	Superannuation PPE: 11/2/19	228.02
910	18/02/2019	Host Plus	Superannuation PPE: 11/2/19	142.84
911	18/02/2019	MLC Super Fund	Superannuation PPE: 11/2/19	568.28
912	18/02/2019	MTAA Super	Superannuation PPE: 11/2/19	391.00
913	18/02/2019	OnePath Masterfund	Superannuation PPE: 11/2/19	66.93
914	18/02/2019	Student Super Professional Super Pty Ltd	Superannuation PPE: 11/2/19	167.44
915	18/02/2019	WA Super	Superannuation PPE: 11/2/19	11,143.71
1	21/02/2019	Shire of Leonora	Wages various	6,373.27
1	26/02/2019	Shire of Leonora	Salaries & Wages PPE: 25/2/19	79,258.07
25926	21/02/2019	Australian Taxation Office	BAS January, 2019	45,164.00
25927	26/02/2019	Goldfield Services	Cleaning at Shire Owned Properties for January, 2019 - Airport, Rec Centre, NGROAC, Office, Library and Depot	15,498.58
916	20/02/2019	Click Super	Super facility charges January, 2018	36.30
			Sub Total	\$162,582.41

Cheque	Date	Name	Item	Payment by Delegated Authority
			Balance Brought Forward	\$162,582.41
24928	27/02/2019	LGRCEU	Union fee PPE: 25/2/19	20.50
918	28/02/2019	Australian Super	Superannuation PPE: 25/2/19	303.90
919	28/02/2019	Christian Super	Superannuation PPE: 25/2/19	67.60
920	28/02/2019	CBUS	Superannuation PPE: 25/2/19	1,033.70
921	28/02/2019	Dazacom Superfund	Superannuation PPE: 25/2/19	228.02
922	28/02/2019	Host Plus	Superannuation PPE: 25/2/19	143.98
923	28/02/2019	MLC Super Fund	Superannuation PPE: 25/2/19	1,000.08
924	28/02/2019	MTAA Super	Superannuation PPE: 25/2/19	376.56
925	28/02/2019	OnePath Masterfund	Superannuation PPE: 25/2/19	139.22
926	28/02/2019	Student Super Professional Super Pty Ltd	Superannuation PPE: 25/2/19	133.95
927	28/02/2019	WA Super	Superannuation PPE: 25/2/19	10,352.28
24929	27/02/2019	Dave Hadden	Invoice for Health/Building Services Jan - February, 2019	14,520.00
24930	27/02/2019	Goldfields Children's Charity	Nickel Sponsorship - Goldfields Children Charity Ball 16th March, 2019	3,500.00
24931	27/02/2019	Hitachi Construction Machinery	Cancelled due to incorrect amount	0.00
24932	27/02/2019	Forman Bros	Remove Old Hot Water System and Replace at Child Care Centre, Oval Retic Upgrade Including Supply of Pump, Pipework and Installation, Inspect Storm Water Drains on Hall St, Variations/Extra Works on Oval Reticulation System, Testing of Backflow Devices at Information Bay, NGROAC Building & Swimming Pool & Pump out Gwalia Portable Toilets	54,339.12
24933	28/02/2019	Hitachi Construction Machinery	Purchase of New John Deere Grader 670G as per Tender 09/2018	264,000.00
928	28/02/2019	National Australia Bank	Nab Connect Fees February, 2019	37.24
929	28/02/2019	National Australia Bank	Account Keeping Fees - February, 2019	59.90
24934	01/03/2019	Ashdown Ingram	2 X Batteries for Floor Scrubber at Recreation Centre, 4 X N70L Batteries for P833	1,023.00
24935	01/03/2019	Mara Crann Pty Ltd	VOID: Due to Incorrect Amount	0.00
24936	01/03/2019	Margot Epis	Reimbursement for Purchase of Furnishings at 11 Queen Victoria St	2,600.00
24937	01/03/2019	Mara Crann Pty Ltd	Supply of Equipment and Rock Armour Floodways on Yundamindra Road, Supply of Equipment and Labour to Place Armour Rock for Footpaths, Supply Haulage for Gravel and Rock on Yundamindra/Glenorn Road	70,274.64
24938	01/03/2019	Cancelled Cheques	Missing Cheque	0.00
24939	01/03/2019	Horizon Power	Power Usage for Shire Properties - December, 2018 - February, 2019	41,481.09
930	01/03/2019	Westnet	Internet for CRC March, 2019	11.00
			Sub Total	\$628,228.19

Cheque	Date	Name	Item	Payment by Delegated Authority
			Balance Brought Forward	\$628,228.19
931	01/03/2019	National Australia Bank	Merchant Fee - February, 2019 - 007374471	20.00
932	01/03/2019	National Australia Bank	Merchant Fee - February, 2019 - 007374513	20.00
933	01/03/2019	National Australia Bank	Merchant Fee - February, 2019 - 0073674463	20.69
934	01/03/2019	National Australia Bank	Merchant Fee - February 2019 - 007381278	21.95
935	01/03/2019	National Australia Bank	Merchant Fee - February, 2019 - 007380395	22.69
936	01/03/2019	National Australia Bank	Merchant Fee - February, 2019 - 007379314	29.08
937	01/03/2019	National Australia Bank	Merchant Fee - February, 2019 - Gwalia	53.00
938	01/03/2019	National Australia Bank	Merchant Fee - February, 2019 - 007381393	378.67
24940	01/03/2019	Juwest Pty Ltd	Form, Pour and Finish Approx. 61 x 2 x100 of concrete Footpaths East and West of Railway Line	71,500.00
24941	01/03/2019	Creative Spaces	Payment of second claim for Stage Two of Gwalia's Interpretation Project and third claim for Stage One of Gwalia's Interpretation Project.	38,876.20
24942	01/03/2019	GTN Services	Works carried out on P2444, P2087 & P322B	708.75
24943	01/03/2019	Hocking Heritage Studio	Site Visit to Gwalia for Supervision of Various Heritage Projects (February, 2019), Disbursements for Site Visit (February), Guidance and Advice in Relation to the Preparation of Displays for the Leonora Interpretation Plan	10,383.95
24944	01/03/2019	Dave Hadden	Health and Building Services for Leonora, Laverton and Menzies 25/02/2019 – 01/03/2019	5,808.00
24945	01/03/2019	Eagle Petroleum	Fuel Purchases for Shire Vehicles for Periods Ending 24/12/2018 and 07/01/2019	871.86
24946	01/03/2019	Leonora Post Office	Postage and Supplies as requested for Shire Office, Child Care, Hoover House and Library for Months of December, 2018 and January, 2019	929.02
24947	01/03/2019	Sunny Industrial Brushware	2 x Main Brooms for Sweeper, 4 x Side Broom Segments for Bobcat	1,748.65
24948	01/03/2019	Telstra	VOID: Due to Incorrect Amount	0.00
24949	05/03/2019	Bunnings Building Supplies	Vents, Ducting and Floor Leveller for Depot, Infront Swinging Seats and general maintenance supplies for Parks and Gardens, and replacement furnishings, shelf packs and moving boxes for 35 Hoover Street.	4,705.87
24950	07/03/2019	Telstra	Phone/Internet Usage for Shire Owned Facilities February, 2019	7,688.62
1	12/03/2019	Shire of Leonora	Salaries & Wages PPE: 11/3/19	79,746.57
			Sub Total	\$851,761.76

Cheque	Date	Name	Item	Payment by Delegated Authority
			Balance Brought Forward	\$851,761.76
24951	13/03/2019	Building Commission	Building Services Levy Remittance for Period 1/12/2018-28/02/2019	16,736.04
24952	13/03/2019	Construction Training Fund	Building and Construction Industry Training Fund Levy for Building Permits: 03/18, 02/19, 01/19, 05/18	24,441.33
24953	13/03/2019	Jim Epis	CEO Recreation Expenses - Reimbursement of Goods and Services purchased with Recreation Allowance as per terms of employment contract	259.89
			GRAND TOTAL	\$893,199.02

Shire of Leonora				
Monthly Report - List of Accounts Paid by Authorisation of Council				
Submitted to Council on the 19th March, 2019				
<p>Cheques numbered from 24954 to 25007 totaling \$209,268.21 submitted to each member of the Council on 19th March, 2019 have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing.</p>				
CHIEF EXECUTIVE OFFICER				
Cheque	Date	Name	Item	Payment
24954	19/03/2019	Air Liquide W.A. Ltd	Large Cylinder Fee for Period 01/01/2019-31/01/2019	26.06
24955	19/03/2019	AYA Group Pty Ltd	Supplies as required from Leonora Supermarket for Shire Office, Grader Camp, Inter Agency Meeting, Childcare Centre, and Museum for February, 2019	1,029.13
24956	19/03/2019	Bunnings Building Supplies Pty Ltd	Fly Screen for Depot, Pesticides for Museum and 35 Hoover Street and other Gardening supplies for grounds maintenance at Hoover House and Museum.	335.51
24957	19/03/2019	Canine Control	Ranger Services 31/01 - 16/02, 2019 as well as outstanding invoice from August, 2018.	12,238.92
24958	19/03/2019	Choices Flooring	Carpet Supply and Install at 40A and 40B Hoover Street	6,613.00
24959	19/03/2019	CyberSecure Pty Limited	Data Protection Services	501.60
24960	19/03/2019	Department of Fire and Emergency Services	2018/19 ESL Quarter 3	43,378.05
24961	19/03/2019	Eagle Petroleum (WA) Pty Ltd	Fuel Purchases for P6, P4, P1, P3, P2443 & P2444 for February, 2019 & card fees	811.14
24962	19/03/2019	Economic Transitions	Remote Support Services for Gwalia Historical Precinct and Tourism Issues	4,000.00
24963	19/03/2019	Elite Gym Hire	Gym Equipment Hire for Month of March, 2019	1,178.98
24964	19/03/2019	Garry Ross	Reimbursement for Costs Associated with the Removal of Garden Waste from Gwalia Museum	100.32
24965	19/03/2019	Goldfields Records Storage	User Charges for Month of January, 2019	168.85
24966	19/03/2019	Goldline Distributors	Cleaning and Catering Supplies for Museum & Toilet Roll and Bin Bags for Rec Centre	259.50
24967	19/03/2019	Hitachi Construction Machinery	Compressor Switch for P2396, Service for P2396, Repairs to P2360 & Fuel Filters and Globes as requested by Depot.	4,441.66
24968	19/03/2019	Holcim (Australia) Pty Ltd	100T of 5mm Aggregate Delivered as Quoted.	5,873.68
24969	19/03/2019	Horizon Power	Power Usage - Streetlights & Shire Office for February, 2019	4,650.25
24970	19/03/2019	John Batman Group	1x Refresh Shower Cap (CTN) for Hoover House	70.66
24971	19/03/2019	Kalgoorlie Monumental Works	Lift, Re-Pack and Install Steel Supports to Grave Numbers 133, 134 and 443 at Leonora Cemetery	2,530.00
			Sub Total	\$88,207.31

Cheque	Date	Name	Item	Payment
			Balance Brought Forward	\$88,207.31
24972	19/03/2019	Kerion Pty. Ltd.	Flights from Perth to Leonora, Leonora to Perth for A Kliewer and M Wynne – January 2019	750.00
24973	19/03/2019	Kleenheat Gas	45KG Annual Cylinder Service Charge	75.90
24974	19/03/2019	Landgate	Mining Tenements Chargeable for February, 2019	273.00
24975	19/03/2019	Leinster Contracting Services	Travel to Leonora and Empty Skip Bins at Malcom Dam - January 2019	1,163.80
24976	19/03/2019	Leonora Motor Inn	Accommodation meals and incidentals for P Craig, & P Smith (Shire Ranger) February, 2019	540.00
24977	19/03/2019	Leonora Pharmacy -	First Aid Supplies for Leonora Child Care Facility	96.50
24978	19/03/2019	Leonora Post Office	Postage and Supplies for Leonora Shire Office, Library and Child Care Centre - February, 2019	442.39
24979	19/03/2019	Local Government Professionals Australia	Event Registration for J Oxley & R Sprigg for Ignite Management Program & L Gray & G Leslie to Workforce Planning and Talent Management Livestream	5,020.00
24980	19/03/2019	Modern Teaching Aids Pty Ltd	Supplies for Leinster Playgroup	528.83
24981	19/03/2019	Moore Stephens	Compilation of Statement of Financial Activity for December, 2018, Quarterly Fee for Statutory Compliance Services & Compilation of the Statement of Financial Activity for January, 2019	27,084.75
24982	19/03/2019	Netlogic Information Technology	Remote Consultation as required - Fix Airport Link & Reckon Accounts Export Issue, & Walk John through re-aligning Antenna between Admin office and Depot	637.50
24983	19/03/2019	Northern Goldfields Electrical Pty Ltd	Electrical Works at Rec Centre, Accommodation Camp, TV Hut and Grader Camps, as well as testing and tagging at rec centre, installation of aircons to 40B Hoover Street & Grader Camps and RCD & Smoke Alarm Testing at Library	7,134.60
24984	19/03/2019	Northfields (WA) Pty Ltd	Supply and Install 7 X 4 Patio on For Leinster Community School and P&C Association as part of Leinster Community Grants 2018/19	7,700.00
24985	19/03/2019	Office National Kalgoorlie	Cash Register for Rec Centre and Travel to service photo copiers at Depot, Museum, Childcare Centre, Shire Office and CRC for February, 2019	755.70
24986	19/03/2019	Outback Grave Markers	Contribution Towards the Manufacture of Plaques as per the Scope of Work	5,000.00
24987	19/03/2019	Ozowned Supplies & Services	Carpet Cleaning - Queen Victoria St and Council Offices and Board Room	357.80
24988	19/03/2019	Paige Lockyer -	Reimbursement for Goods Purchased for Leonora Child Care Centre	20.80
24989	19/03/2019	Penns Cartage Contractors	Freight expenses as per Works Manager's requests for Month of February, 2019	323.85
24990	19/03/2019	Pier Street Medical	Pre-Employment Medicals for new staff	392.00
24991	19/03/2019	Pipeline Mining & Civil Contracting	Grave Digging - T Ashwin 1/2/19	910.00
			Sub Total	\$147,414.73

Cheque	Date	Name	Item	Payment
			Balance Brought Forward	\$147,414.73
24992	19/03/2019	Prosegur Australia Pty Ltd	ATM Monthly Rental for Month of January, 2019	2,957.94
24993	19/03/2019	PWT Electrical Pty Ltd	Data Works in Conjunction with Netlogic at the New Building in Tower St, Leonora - Works with To...	4,556.75
24994	19/03/2019	Randstad	Relief Childcare Worker for Leonora Childcare Facility - February, 2019	7,802.45
24995	19/03/2019	Royal Life Saving Society WA	Supply of charts and signs as per Pool Manager's request for Leonora Pool	324.43
24996	19/03/2019	Seb Sports Pty Ltd	Preparation and Planning for Delivery of Coaching Services with Local Stakeholders (Leonora Gold...	3,272.50
24997	19/03/2019	Shire Of Leonora - General	Free Wifi Vouchers for Information Centre - November, 2018 - January, 2019	375.00
24998	19/03/2019	Specialised Tree Lopping	Pruning of Trees on Verges within Shire of Leonora, Removal of Dead Trees on Street Verges and P...	35,200.00
24999	19/03/2019	Squire Patton Boggs	Extension of Lease Between Shire and BP Australia Pty Ltd	888.10
25000	19/03/2019	Talitha Sprigg.	Fitness mats, Yoga Mats for Pilates Grant & Lollies for Gwalia's Gold Weekend	308.50
25001	19/03/2019	Toll Ipec Pty Ltd	Freight charges for Pool, Library, Office, Depot, and Museum as required for February, 2019	302.48
25002	19/03/2019	Toll Transport Pty Ltd	Storage and Brochure Distribution for Month of February, 2019	201.86
25003	19/03/2019	Trisley's Hydraulic Services Pty Ltd	On-Site Service to Pool Water Treatment Plant	4,623.30
25004	19/03/2019	Water Corporation	Water Usage for Vacant Land at 524L Gwalia St 1/03/2019-30/04/2019	43.10
25005	19/03/2019	WINC Australia Pty Ltd	2 X Carton of Centrefeed Hand Roll for Information Centre	163.90
25006	19/03/2019	Xstra Group Pty Ltd	Line Rental and Service Charges - February, 2019	533.17
25007	19/03/2019	Zurich Australian Insurance Ltd	Claim Acknowledgement - IV Hit Parked TPV	300.00
			GRAND TOTAL	\$209,268.21

10.0 REPORTS OF OFFICERS
10.2 DEPUTY CHIEF EXECUTIVE OFFICER
10.2 (C) 2018/19 MID YEAR BUDGET REVIEW

SUBMISSION TO: Meeting of Council
MEETING DATE: 19th March 2019
AGENDA REFERENCE: 10.2 (C) MAR 19
SUBJECT: 2018/19 Mid Year Budget Review
LOCATION / ADDRESS: Leonora
NAME OF APPLICANT: N/A
FILE REFERENCE: 1.6

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray
OFFICER: Deputy Chief Executive Officer
INTEREST DISCLOSURE: Nil
DATE: 12th March, 2019

BACKGROUND

The Local Government (Financial Management) Regulations require a local government to carry out a review of its budget between 1st January and 31st March each year.

Each month, the monthly financial reports (as well as supplementary financial reports) presented to Council have contained information that identify year to date expenditure against budget allocations in the four categories of operating and capital income and expenditure. This information has been supported by commentary that explains any variance of note at single account level detail.

Effectively we are conducting a budget review on a monthly basis.

The report for the period ending 31st January 2019 shown in the attachment to this report is the basis of the mid year budget review. Some adjustments have been made to increase/decrease provisions for items where over income/expenditure is anticipated. Some commentary is provided within the attachment for further clarification also, however this was not available for distribution at the time that this agenda went to print. This will instead be printed and distributed prior to the Council meeting as a separate attachment.

The review was primarily undertaken by the Deputy Chief Executive Officer, in consultation with the Chief Executive Officer and senior management.

The budget review lists all projections to 30 June 2019 in the far right hand column within the document, and comments included to provide further explanation where necessary. The review projects a modest surplus forecast for the end of the financial year, which is shown on the summary page (first page) of the review.

Further comment and explanation is provided below in addition to the comments within the attached review document, which is separated by program.

General Purpose Funding

Revenue - Advice of Final 2018/19 Financial Assistance Grant (FAG) allocations were not received until 30th August 2018. The advice resulted of \$16,301 to both the General Purpose Grant and the Local Roads Grant and an increase of 5.5% overall to our FAG allocation for 2018/19. The number of tenement grants being processed has increased slightly with an additional \$42,561.73 demonstrating the rising interest in exploration. In addition,

funds transferred to Term Deposits at an increased interest rate of 2.65% will result in addition interest earnings in 2018/19 of \$18,000.

Governance

Nil changes.

Law, Order and Public Safety

Nil changes.

Health

Waiting on advice regarding success of grant funding for Aged Care facility so no change in the budget allocation at this stage. The work on the Aged Care Feasibility Study has been completed and all the preparation has now been done. Should this project not go ahead, then we will need to start from scratch again.

Welfare and Education

Under the guidance of Sophie Makse, Manager – Education and Welfare, the Leonora Childcare is meeting its regulatory requirements. Children numbers are low (6) and staffing is adequate. The Sustainability Childcare grant will be provided to a total amount of \$381,683.57 split over five years. A small amount of the old grant was received in 2018/19 of \$14,007.50, and this was unbudgeted, so a small budget allocation increase needs to be approved. Due to the low children numbers some costs are reduced as low children numbers mean less staff are required so where possible reduction will be made. For this reason, the staffing allocation for 2018/19 can be reduced by \$25,000, and consultant expenses reduced by \$10,000, but for this reason, the income also needs to be reduced by \$25,000.

Revenue - Funding from DCP for Youth Services is \$70,308 I082001 Youth Support DCP Grant. However, the Youth Services costs in running the Youth Centre total for 2018/19 \$217,384. Included in this figure is funds for E082008 vehicle expenses of \$3,570 which is no longer required, and these figures can be reduced to zero. However, E082007 Building Maintenance has had increased expenditure due to repairs to the Shire building of \$6,383.83 and these funds need to be increased to \$9,000 to cover utilities as well to the end of the financial year.

Housing

Nil changes.

Community Amenities

Revenue - Due to a clerical error a duplication of payment to GHD resulted in a reimbursement in July 2018 of \$29,553.65, I106002 – Town Planning Reimbursements. This should have been journaled back into 2017/18 financial year as it related to expenditure incurred in that year. However, as it is now included as Revenue for 2018/19 it will need to have a budget allocation.

Expense – E101031 – Garage Sale Trail Program. As the designated date is the same as the Menzies Rodeo, there has been little community support for this program, and therefore, the Shire will be withdrawing from it with the return of \$3,570 to general funding.

Expense – E101030 Refuse site maintenance needs an increase of \$30,000 as underbudgeted in terms of wage allocation and overheads in order to meet regulatory requirements.

Expense – E107039 Cemetery Grave Digging, increase of \$3,000 to match income from grave digging fees and charges in Revenue.

Recreation & Culture

Revenue - Income has been received in relation to the implementation of the Indue Card (Cashless Debit Card) and this funding has gone to the CRC, \$121,028.88 actuals to date which included funding from 2017/18, with a further \$29,718 expected under the Local Partner agreement. This will assist in the sustainability of the CRC. Some additional wages due to assistance with Indue Card – traineeship requested: E117001 CRC Wages \$30,000

and E117002 CRC Superannuation \$3,000.

Expenses – E113070 Oval needs reducing as utilities costs have decreased with the use of the recycled system (water), in addition the Oval reticulation implementation as resulted in insufficient watering. Therefore, there should be a budget reduction of \$35,000. Support required for Sponsored Community Programs – E112012 Goldfields Football League \$10,000.

Revenue – Fees & Charges: I117005 – Tower Street Times Income, in order to facilitate interest in the recently commenced editions of the Tower Street Times, permission is sought from Council to waive the income from the sale of the publication. It is expected that as the popularity of the publication rises, there will be interest in paid advertising, this will ensure that the costs of publication are covered. A decrease budget allocation of \$499.92 is required to be approved.

Name Change - To prevent confusion between the five account codes listed under the heading of E118 – Oval Complex and E113070 – Oval, it is requested permission to change the Oval Complex name to Sporting Complex so that costs relate to the Sporting Club buildings are captured and not allocated to the Oval itself.

Expenses – E114280 Superannuation – Rec Centre: no budget against superannuation for Rec Centre staff so budget amendment of \$1200.

Expenses – E114354 – Renewable Energy Feas Study \$24,999.96. Permission to transfer \$10,000 to E114291 – Electricity – Rec Centre increasing its budget from \$12,879.96 to \$22,879.96 which is required as actuals will exceed the budgeted figure by the end of the year, forecasted will be around \$22,000.

Transport

Revenue - After the upheaval of the proposed removal of vehicle licencing concessions, a new agreement was negotiated regarding the Direct Grant 2018-2019 Allocations between WA Local Government Association and Main Roads WA with a 39.83% increase to all 2018-2019 Direct Grants for Local Governments. This was advised in August 2018, so the increase (\$55,034.04) was not included in the 2018/19 Budget.

Revenue – After the November 2018 storm in Leonora, an account to capture the expenses of repair work was set up – E122301 – Natural Disaster 2018. However, once approved these expenses will be reimbursed by LGIS, through the income account I122213 Natural Disaster Reinstatement being \$62,784 (\$68,784.00 less \$6,000 excess payable.)

Revenue – I126431 Charges – Avgas Bulk increase of \$6113.00 to reflect the expense of purchasing bulk Avgas E126051 Avgas Bulk, which has been increased by the same amount. No previous budget in place although some actuals have been paid out of that account.

Road maintenance is now on track.

All the plant items budgeted for in 2019/20 financial year have been purchased. However, the 2WD vehicle that has been used to support work at the airport will need to go back to the Gwalia Museum Precinct now that a Groundman has been appointed. This will leave staff without a suitable vehicle. In view of the value from administration of the aerodrome at Leonora, and the importance of maintaining regulatory practices, it has been requested that a replacement vehicle be purchased. This will allow staff to manage the functions of the aerodrome efficiently and effectively due to being adequately resourced. Whilst the demand for plant and equipment has been assessed as being relatively stable in the Long Term Financial Plan there is still provision for ensuring that the Shire's functions are not compromised either. Therefore, quotations were sought from four Motor Vehicle businesses in Kalgoorlie with the following prices:

Holden Colorado LS Space Cab Chassis 4WD	\$45,538.48 inc GST
MR Triton 4WD GLX ADAS 2.4D	\$44,811.65 inc GST
Isuzu DMAX 4WD LSU space cab	\$50,019.61 inc GST
Hilux 4WD 2.8 DSL	\$49,029.14 inc GST

A further comparison of each vehicle was made, and it was decided that the Holden Colorado LS Space Cab was the most suitable for the purpose, as well as giving the Shire the best value for its money. Permission is therefore sought for the purchase of this vehicle with a budget amendment of \$45,538.48 to be included in Capital Purchases for 2019/20.

Economic Services

The establishing of the Agnew Mine Village resulted in a fee for the Shire of Leonora Building Permit of \$22,800. At this stage sponsorship is a little slow and may result in a reduction of sponsorship received, \$115,000.

A budget amendment for E139005 – Old Lawlers Cemetery as the \$12,000 will not be spent this financial year. Adjustment is required for I134470 NSRF Grant Gwalia Renewal to capture revenue of \$392,000 against \$480,000 expenditure across the NSRF Gwalia buildings so this requires a budget amendment of -\$88,000.

As per usual the effort to secure sponsorship and grant funding for the Leonora Golden Gift is continuing, analysis of the 2017/18 sponsorship showed that the funds did come through as per the 2017/18 Budget but were received from March to May. Requests have been distributed and it is hoped that these will be productive. Last year's figures are \$192K in income and \$318K in expenses. This year's budget shows \$200K in income and an expected \$400K in expenses.

The Gwalia Interpretation Plan has been funded by Lotterywest for \$679,485, this is slightly higher than the budgeted revenue figure I134472, and therefore needs to be amended by \$23,900.04, whilst the expense account code E134045 also needs to be adjusted downwards by \$19,110.00. After consultation with the Chief Executive Officer it was agreed that funds of \$489,425 would need to be carried over into the 2019/20 Financial Year.

The Revenue account for the BCITF levy I133450 needs a budget amendment of \$35,000 to align it with actuals received, but similarly, the expense account E133050 BCITF Levy needs a budget increase of \$35,000 as these funds will need to be disbursed to Perth.

Other Property & Services

Income - Administration Overheads needs adjusting to the actuals due to a duplication of payments \$3459.23, and personal reimbursements to Tanya Browning \$90.91, and Jim Epis, \$1745.00, as these are one offs, therefore, budget allocation re I142400 Admin Reimbursements.

Income – I144451 Reimbursement – Insurance recoveries received two years' Good Driver rebates totalling \$5469.92 whilst the expectation had been to receive only 2018/19 Good Driver rebate of \$2499.96, an increased budget adjustment of \$2,969.96.

Painting of the administration office internal walls had been deferred until this financial year due to contractor availability, and the work has now been completed and the contractor paid.

Reserves

New Reserve Account re Pool Refurbishment - The estimated asset life and residual value of the Aquatic Centre is over a 45 year period. However, an assessment of the swimming pool surface itself and an awareness of the expense required to refurbish the pool, has resulted in the recommendation that a Reserve account be created to assist in the supporting the long term maintenance of the pool within a much shorter period of time. In addition, notification has been received that the sand filters need replacing, and this will also be expensive. Therefore, permission to establish a Reserve account for the swimming pool is requested with \$45,000, with a recommendation that \$15,000 be transferred to the Reserve account annually where funds are available.

Transfer to Reserves out of this year's budget were recommended as follows:

- Waste Reserve, transfer already approved out of 2018/19 Budget of \$135,000.
- Plant Purchase Reserve, transfer already approved out of 2018/19 Budget of \$100,000.
- Fire Disaster Reserve, transfer already approved out of 2018/19 Budget of \$4,000.

However, it is requested approval to leave the funds as they are considering that the waste management system is new and operating well this year, and the plant replacement program is on track. This funding may be more relevant for next year and this matter can be reviewed and a decision made after careful analysis at the end of this financial year. However, due to the previous information regarding the pool and due to the impact the shortage of housing is having on staffing in Leonora, it is suggested that the following transactions are approved as follows:

- Transfer to the Building Reserve \$175,000
- Transfer to the newly created Pool Reserve \$45,000

- Transfer to the Gwalia Precinct Reserve \$300,000

Surplus / Deficit Brought Forward

The net current assets brought forward for the 2018/19 adopted budget was a total of \$1,596,099 and the audited surplus carried forward at 30 June 2018 was \$1,593,263, a difference of -\$2,836. The forecasted result from the amendments to the current year's budget is a surplus of \$211,752.

Following the completion of the budget review, some items were identified for budget amendment to properly reflect anticipated income and expenditure, and to ensure that Council is clear on projections etc. To properly consider the operational impact of these items, the following are recommended for budget amendment as a result of the review:

Account Code	Description	Increase/Decrease
Income		
I030008	Rates - Additional GRV	Increase provision by \$2,561.73
I030009	Rates - Additional UV	Increase provision by \$38,000.00
I030010	Charges - Instalment Options	Increase provision by \$2,000.00
I030019	Grant - Equalisation	Increase provision by \$16,301.00
I030021	Grant - Roads (Untied)	Increase provision by \$16,301.00
I030023	Interest Revenue - Reserves	Increase provision by \$18,000.00
I080002	Grant - Sustainability Childcare	Increase provision by \$14,007.50
I080008	Childcare Centre Income	Decrease provision by \$25,000.00
I106002	Town Planning Reimbursements	Increase provision by \$29,553.65
I112002	Cameco Sports	Increase provision by \$3,500.00
I114451	Charges - Hall Hire	Decrease provision by \$8,000.00
I117014	Indue Card	Increase provision by \$150,746.88
I117005	Tower Street Times Income	Decrease provision by \$499.92
I122200	Grants - MRWA Direct	Increase provision by \$55,034.04
I122213	Natural Disaster Reinstatement	Increase provision by \$62,784.00
I126431	Charges - Avgas Bulk	Increase provision by \$6,113.00
I133410	Charges - Building Permits	Increase provision by \$22,800.00
I134470	NSRF Grant Gwalia Renewal	Increase provision by \$392,000
I133450	Fees - BCITF	Increase provision by \$35,000.00
I134472	Lotterywest Gwalia Interpretation	Increase provision by \$23,900.04
I134457	Other Revenue	Increase provision by \$3,000.00
I144451	Reimb. - Insurance recoveries	Increase provision by \$2,969.96
Expenses		
E041189	GVROC Project Participation	Increase provision by \$2,000.00
E080017	Childcare Consultant Expense	Decrease provision by \$10,000.00
E080005	Childcare Centre Salaries	Decrease provision by \$25,000.00
E082007	Youth Services Building Maint	Increase provision by \$1,500.00
E082007	Youth Services Building Maint	Increase provision by \$7,500.00
E082008	Youth Services Vehicle Expenses	Decrease provision by \$3,570.00
E101031	Garage Sale Trail Program	Decrease provision by \$3,499.92
E101030	Refuse Site Maintenance	Increase provision by \$30,000.00
E107030	Cemeteries - Leonora	Decrease provision by \$6,000.00
E107039	Cemetery Grave Digging	Increase provision by \$3,000.00
E112012	Sponsored Community Programs	Increase provision by \$10,000.00
E114354	Renewable Energy Feas Study	Decrease provision by \$10,000.00
E114354	Renewable Energy Feas Study	Decrease provision by \$14,999.96
E114280	Superannuation - Rec Centre	Increase provision by \$1,200.00
E114291	Electricity - Rec Centre	Increase provision by \$10,000.00
E117015	Senior's Week	Increase provision by \$930.00
E117001	CRC Wages	Increase provision by \$30,000.00

Account Code	Description	Increase/Decrease
E117002	CRC Super	Increase provision by \$3,000.00
E122301	Natural Disaster 2018	Increase provision by \$68,784.00
E122160	Street cleaning	Increase provision by \$60,000.00
E126051	Aviation Fuel - Bulk Avgas	Increase provision by \$6,112.96
E139005	Old Lawlers Cemetery	Decrease provision by \$12,000.00
E133050	BCITF Levy	Increase provision by \$35,000.00
E134045	Gwalia Interpretation Plan	Decrease provision by \$19,110.00
E135001	Info Centre Wages	Increase provision by \$3,500.00
E135002	Info Centre Super	Increase provision by \$600.00
E820015	Mazza's Store Renewal NSRF	Decrease provision by \$88,000

In addition, for Council to approve the setting up of a Pool Reserve fund for the purpose of refurbishment of the swimming pool, the transfer of \$45,000 to the Reserve account, the transfer of \$300,000 to the Gwalia Precinct Reserve, as well as \$175,000 to go to the Building Reserve account, and the approval of the purchase of a Holden Colorado space cab utility (4WD) as a resource to ensure the functions of the Aerodrome at Leonora are able to be performed efficiently and effectively.

Further discussion followed on the issue of State Government housing in Leonora and its importance in the attraction and retention of professionals in to town. In addition, the importance of the Gwalia playground to visitors and locals alike, but the restriction of an upgrade due to being leased land only. It was then decided to upgrade the playground in Tower Street first as this was Shire owned and in need of a refurbishment.

STATUTORY ENVIRONMENT

Regulation 33A prevails in this matter. The regulation requires that the Council is to consider a review and is to determine (by absolute majority) whether to adopt the review, any parts of the review or any recommendations made in the review.

Subsequently a copy of the review and determination has to be sent to the Local Government Department within 30 days of adoption.

Section 6.8(1) (b) of the *Local Government Act 1995* provides that expenditure can be incurred when not included in the annual budget provided that it is authorised in advance by resolution (absolute majority).

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report that will have any detrimental effect on the Shire's finances.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATION

That the Council, by absolute majority, adopt the 2018/19 mid year budget review as attached to this report and approve the following budget amendments:

Account Code	Description	Increase/Decrease
Income		
I030008	Rates - Additional GRV	Increase provision by \$2,561.73
I030009	Rates - Additional UV	Increase provision by \$38,000.00

Account Code	Description	Increase/Decrease
I030010	Charges - Instalment Options	Increase provision by \$2,000.00
I030019	Grant - Equalisation	Increase provision by \$16,301.00
I030021	Grant - Roads (Untied)	Increase provision by \$16,301.00
I030023	Interest Revenue - Reserves	Increase provision by \$18,000.00
I080002	Grant - Sustainability Childcare	Increase provision by \$14,007.50
I080008	Childcare Centre Income	Decrease provision by \$25,000.00
I106002	Town Planning Reimbursements	Increase provision by \$29,553.65
I112002	Cameco Sports	Increase provision by \$3,500.00
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I134457	Other Revenue	Increase provision by \$3,000.00
I144451	Reimb. - Insurance recoveries	Increase provision by \$2,969.96
Expenses		
E041189	GVROC Project Participation	Increase provision by \$2,000.00
E080017	Childcare Consultant Expense	Decrease provision by \$10,000.00
E080005	Childcare Centre Salaries	Decrease provision by \$25,000.00
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E101031	Garage Sale Trail Program	Decrease provision by \$3,499.92
E101030	Refuse Site Maintenance	Increase provision by \$30,000.00
E107030	Cemeteries - Leonora	Decrease provision by \$6,000.00
E107039	Cemetery Grave Digging	Increase provision by \$3,000.00
E112012	Sponsored Community Programs	Increase provision by \$10,000.00
E114354	Renewable Energy Feas Study	Decrease provision by \$10,000.00
E114354	Renewable Energy Feas Study	Decrease provision by \$14,999.96
E114280	Superannuation - Rec Centre	Increase provision by \$1,200.00
E114291	Electricity - Rec Centre	Increase provision by \$10,000.00
E117015	Senior's Week	Increase provision by \$930.00
E117001	CRC Wages	Increase provision by \$30,000.00
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E135001	Info Centre Wages	Increase provision by \$3,500.00
E135002	Info Centre Super	Increase provision by \$600.00
E820015	Mazza's Store Renewal NSRF	Decrease provision by \$88,000

In addition to approve the establishment of a Pool Reserve account and the transfer of \$45,000 into it, the transfer of \$300,000 to the Gwalia Precinct Reserve, as well as the transfer of \$175,000 to the current Building Reserve account.

To approve the purchase of a Holden Colorado space cab utility (4WD) for \$45,538.48 for use as an Aerodrome vehicle at Leonora.

In addition, that \$100,000 would be allocated to the Tower Street playground for an upgrade.

VOTING REQUIREMENT

Absolute Majority

COUNCIL DECISION

Moved Cr AM Moore, seconded Cr RA Norrie that the Council, by absolute majority, adopt the 2018/19 mid year budget review as attached to this report and approve the following budget amendments:

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E135002	Info Centre Super	Increase provision by \$600.00
E820015	Mazza's Store Renewal NSRF	Decrease provision by \$88,000

In addition to approve the establishment of a Pool Reserve account and the transfer of \$45,000 into it, the transfer of \$300,000 to the Gwalia Precinct Reserve, as well as the transfer of \$175,000 to the current Building Reserve account.

To approve the purchase of a Holden Colorado space cab utility (4WD) for \$45,538.48 for use as an Aerodrome vehicle at Leonora.

To allocate \$100,000 towards the Tower Street playground for an upgrade.

CARRIED BY ABSOLUTE MAJORITY (5 VOTES TO 0)

**SHIRE OF LEONORA
BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31ST JANUARY 2019**

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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SHIRE OF LEONORA
STATEMENT OF BUDGET REVIEW
(NATURE OR TYPE)
FOR THE PERIOD ENDED 31ST JANUARY 2019

	Note	Budget v Actual		Predicted		
		Annual Budget (a)	YTD Actual (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)	Year End (a)+(c)+(d)
		\$	\$	\$	\$	\$
OPERATING ACTIVITIES						
Net current assets at start of financial year surplus/(deficit)		1,596,099	1,593,263	(2,836)		1,593,263 ▼
Revenue from operating activities (excluding rates)						
Operating grants, subsidies and contributions		1,760,968	700,389	125,544	489,425	2,375,937 ▲
Profit on asset disposals						0
Fees and charges		1,489,553	1,209,254	33,413		1,522,966 ▲
Interest earnings		16,555	14,734	18,000		34,555 ▲
Other revenue		154,659	209,154	249,554		404,213 ▲
		3,421,735	2,133,531	426,511	489,425	4,337,671
Expenditure from operating activities						
Employee costs		(1,986,519)	(1,689,531)	(38,300)		(2,024,819) ▲
Materials and contracts		(6,197,980)	(2,243,623)	(74,147)	(489,425)	(6,761,552) ▲
Utility charges		(269,484)	(157,799)	(11,500)		(280,984) ▲
Depreciation on non-current assets		(1,431,691)	(864,603)	0		(1,431,691)
Insurance expenses		(260,522)	(240,389)	0		(260,522)
Loss on asset disposals		(261,906)	(3,704)	0		(261,906)
Other expenditure		(113,833)	(54,384)	(35,000)		(148,833) ▲
		(10,521,935)	(5,254,033)	(158,947)	(489,425)	(11,170,307)
Operating activities excluded from budget						
Depreciation on assets		1,431,691	864,603			1,431,691
(Profit)/loss on asset disposal		261,906	54,384			261,906
Adjust provisions and accruals			(82,126)		11	11 ▲
Amount attributable to operating activities		(3,810,504)	(690,378)	264,728	11	(3,545,765)
INVESTING ACTIVITIES						
Non-operating grants, subsidies and contributions		5,033,375	1,249,056	392,000		5,425,375 ▲
Purchase land and buildings		(4,971,534)	(306,663)	88,000		(4,883,534) ▼
Purchase plant and equipment		(1,213,000)	(231,018)	(45,538)		(1,258,538) ▲
Purchase and construction of infrastructure-roads		(853,326)	(31,808)	0		(853,326)
Purchase and construction of infrastructure-other		(581,697)	(542,079)	0		(581,697)
Proceeds from disposal of assets		314,000	64,318	0		314,000
Amount attributable to investing activities		(2,272,182)	201,806	434,462	0	(1,837,720)
FINANCING ACTIVITIES						
Transfers to cash backed reserves (restricted assets)	9	(115,555)	(4,695)	(520,000)		(635,555) ▼
Transfers from cash backed reserves (restricted assets)	9	235,000				235,000
Amount attributable to financing activities		119,445	(4,695)	(520,000)	0	(400,555)
Budget deficiency before general rates		(5,963,241)	(493,267)	179,190	11	(5,784,040)
Estimated amount to be raised from general rates		5,963,241	5,988,744	42,562		6,005,803 ▲
Closing funding surplus(deficit)	2	0	5,495,477	221,752	11	221,763 ▲

SHIRE OF LEONORA
STATEMENT OF BUDGET REVIEW
(STATUTORY REPORTING PROGRAM)
FOR THE PERIOD ENDED 31ST JANUARY 2019

Note	Budget v Actual		Predicted			Material Variance
	Adopted Annual Budget (a)	YTD Actual (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)	Year End (a)+(c)+(d)	
	\$	\$	\$	\$	\$	
OPERATING ACTIVITIES						
Net current assets at start of financial year surplus/(deficit)	1,596,099	1,593,263	(2,836)		1,593,263	▼
Revenue from operating activities (excluding rates)						
Governance	2,000	545	0		2,000	
General purpose funding	547,470	320,096	50,602		598,072	▲
Law, order, public safety	8,600	6,244	0		8,600	
Health	55,445	39,555	0		55,445	
Education and welfare	306,129	182,889	(10,993)		295,137	▼
Housing	45,340	17,018	0		45,340	
Community amenities	376,381	328,312	29,554		405,935	▲
Recreation and culture	172,225	236,460	145,747		317,972	▲
Transport	578,990	520,042	123,931		702,921	▲
Economic services	1,214,935	367,524	84,700	489,425	1,789,060	▲
Other property and services	114,220	114,846	2,970		117,190	▲
	3,421,735	2,133,531	426,511	489,425	4,337,671	
Expenditure from operating activities						
Governance	(722,513)	(368,842)	(2,000)		(724,513)	▲
General purpose funding	(382,015)	(226,339)	0		(382,015)	
Law, order, public safety	(171,346)	(93,886)	0		(171,346)	
Health	(592,754)	(363,821)	0		(592,754)	
Education and welfare	(724,604)	(422,085)	29,570		(695,034)	▼
Community amenities	(279,762)	(164,129)	(23,500)		(303,262)	▲
Recreation and culture	(1,364,800)	(695,629)	(20,130)	11	(1,384,919)	▲
Transport	(3,493,676)	(1,779,622)	(134,897)		(3,628,573)	▲
Economic services	(2,755,598)	(1,017,471)	(7,990)	(489,425)	(3,253,013)	▲
Other property and services	(34,867)	(122,209)			(34,867)	
	(10,521,935)	(5,254,033)	(158,947)	(489,414)	(11,170,296)	
Operating activities excluded from budget						
Depreciation on assets	1,431,691	864,603	0		1,431,691	
Adjust (Profit)/Loss on Asset Disposal	261,906	54,384	0		261,906	
Adjust Provisions and Accruals	0	(82,126)	0		0	
Amount attributable to operating activities	(3,810,504)	(690,378)	264,728	11	(3,545,765)	
INVESTING ACTIVITIES						
Non-operating grants, subsidies and contributions	5,033,375	1,249,056	392,000		5,425,375	
Purchase land and buildings	(4,971,534)	(306,663)	88,000		(4,883,534)	▼
Purchase plant and equipment	(1,213,000)	(231,018)	(45,538)		(1,258,538)	▲
Purchase and construction of infrastructure - roads	(853,326)	(31,808)	0		(853,326)	
Purchase and construction of infrastructure - other	(581,697)	(542,079)	0		(581,697)	
Proceeds from disposal of assets	314,000	64,318	0		314,000	
Amount attributable to investing activities	(2,272,182)	201,806	434,462	0	(1,837,720)	
FINANCING ACTIVITIES						
Transfers to cash backed reserves (restricted assets)	9 (115,555)	(4,695)	(520,000)		(635,555)	▲
Transfers from cash backed reserves (restricted assets)	9 235,000	0			235,000	
Amount attributable to financing activities	119,445	(4,695)	(520,000)	0	(400,555)	
Budget deficiency before general rates	(5,963,241)	(493,267)	179,190	11	(5,784,040)	
Estimated amount to be raised from general rates	5,963,241	5,988,744	42,562		6,005,803	
Closing Funding Surplus(Deficit)	2 0	5,495,477	221,752	11	221,763	▲

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE YEAR ENDED 30 JUNE 2019

1. BASIS OF PREPARATION

The budget review report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget review report are presented below and have been consistently applied unless stated otherwise.

The report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Leonora controls resources to carry on its functions have been included in the financial statements forming part of this budget review.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

2017/18 ACTUAL BALANCES

Balances shown in this budget review report as 2018/2019 Actual are as forecast at the time of budget review preparation and are subject to final adjustments.

ROUNDING OFF FIGURES

All figures shown in this budget review report are rounded to the nearest dollar.

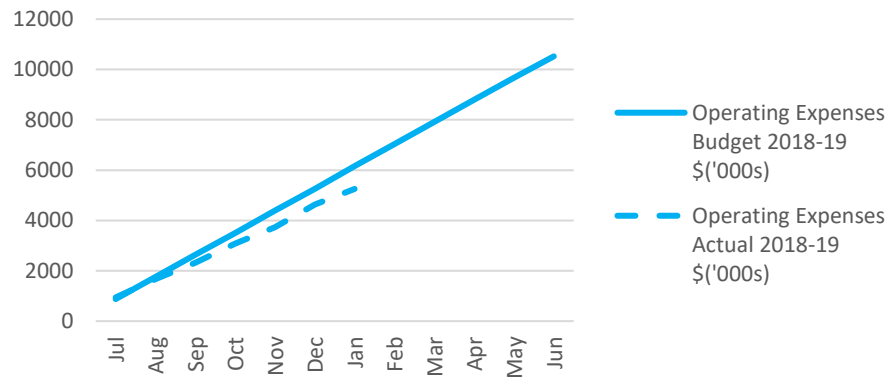
BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in this budget review report relate to the original budget estimate for the relevant item of disclosure.

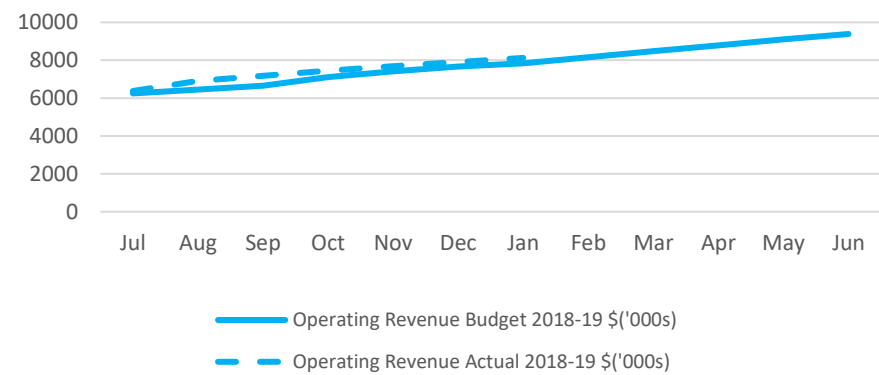
SHIRE OF LEONORA
SUMMARY GRAPHS - BUDGET REVIEW
FOR THE PERIOD ENDED 31ST JANUARY 2019

2. SUMMARY GRAPHS - BUDGET REVIEW

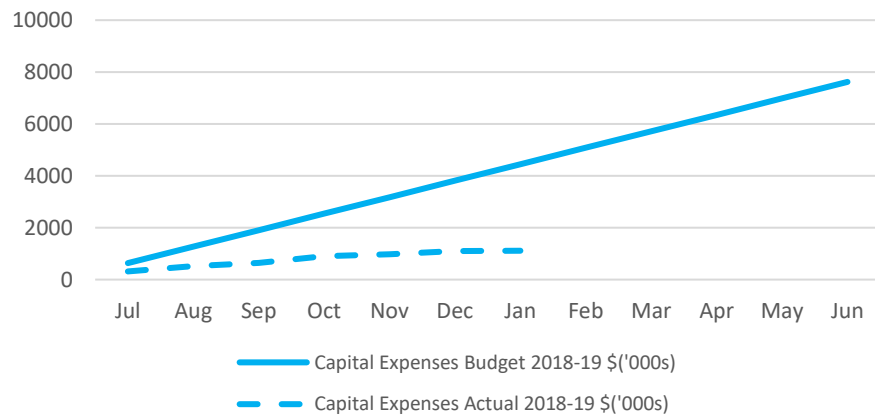
Operating Expenses



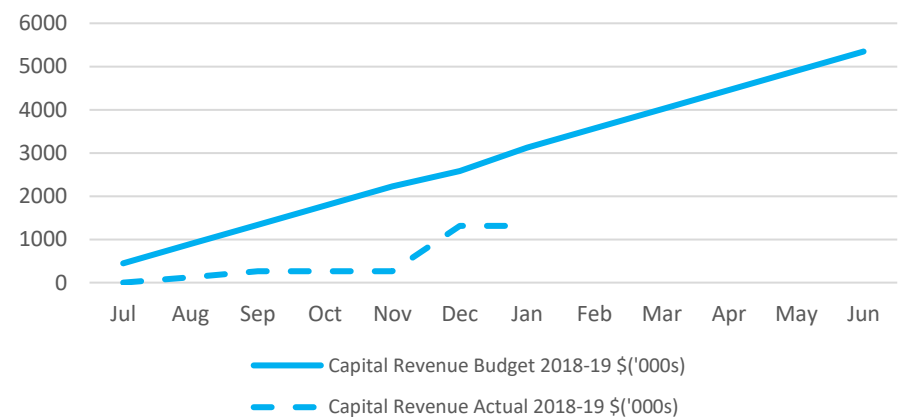
Operating Revenue



Capital Expenditure



Capital Revenue



This information is to be read in conjunction with the accompanying financial statements and notes.

SHIRE OF LEONORA
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31ST JANUARY 2019

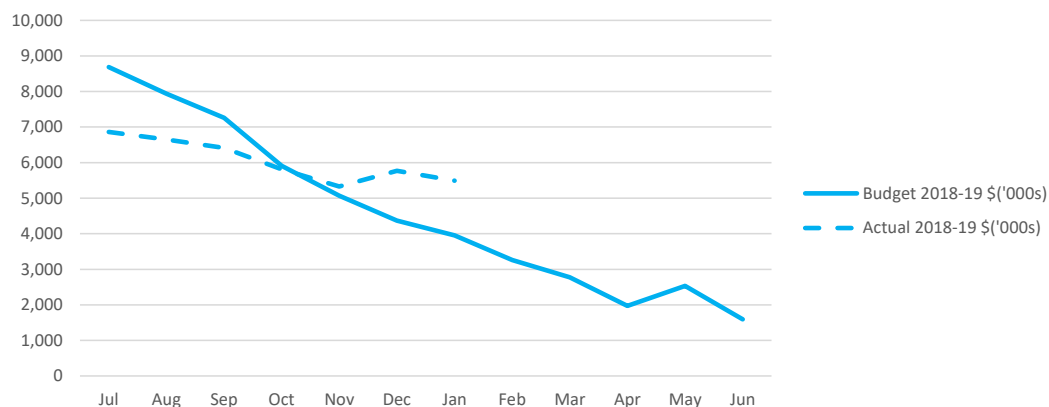
3. NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)

2018-19

Note	ACTUAL June 2018 \$	30 BUDGET 30 June 2018 \$	ACTUAL 31 January 2019 \$
Current assets			
Cash unrestricted	1,521,537	1,533,885	4,684,946
Cash restricted	2,541,945	2,541,944	2,546,640
Receivables - rates and rubbish	133,780	133,780	544,630
Receivables - other	317,388	309,340	385,578
Inventories	43,861	43,861	35,790
	<u>4,558,511</u>	<u>4,562,810</u>	<u>8,197,584</u>
Less: current liabilities			
Payables	(505,429)	(424,767)	(155,467)
Provisions	(198,195)	(249,825)	(198,195)
	<u>(703,624)</u>	<u>(674,592)</u>	<u>(353,662)</u>
Less: cash restricted	(2,541,945)	(2,541,944)	(2,546,640)
Add: Provisions	198,195	249,825	198,195
Add: Accrued salaries	82,126	0	0
Net current funding position	<u>1,593,263</u>	<u>1,596,099</u>	<u>5,495,477</u>

Liquidity Over the Year



**SHIRE OF LEONORA
NOTES TO THE BUDGET REVIEW REPORT**

3. COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 2 Net Current Assets of the budget.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Leonora's operational cycle. In the case of liabilities where the Shire of Leonora does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire of Leonora's intentions to release for sale.

LOANS AND RECEIVABLES

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss. Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire of Leonora prior to the end of the financial year that are unpaid and arise when the Shire of Leonora becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

EMPLOYEE BENEFITS

Short-Term Employee Benefits

Provision is made for the Shire of Leonora's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Leonora's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current of financial trade and other payables in the statement position. Shire of Leonora's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

PROVISIONS

Provisions are recognised when the Shire of Leonora has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

RATES, GRANTS, DONATIONS AND OTHER CONTRIBUTIONS

Rates, grants, donations and other contributions are recognised as revenues when the Shire of Leonora obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

SHIRE OF LEONORA
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31ST JANUARY 2019

4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
4.1 OPERATING REVENUE (EXCLUDING RATES)		
4.1.1 PROFIT ON ASSET DISPOSAL	0	
4.1.2 FEES AND CHARGES	33,413	
4.1.3 GRANTS, SUBSIDIES AND CONTRIBUTIONS	125,544	489,425
4.1.7 INTEREST EARNINGS	18,000	
4.1.8 OTHER REVENUE	249,554	
Predicted Variances Carried Forward	426,511	489,425
Predicted Variances Brought Forward	426,511	489,425
4.2 OPERATING EXPENSES		
4.2.1 EMPLOYEE COSTS	(38,300)	
4.2.2 MATERIAL AND CONTRACTS	(74,147)	(489,425)
4.2.3 UTILITY CHARGES	(11,500)	
4.2.4 DEPRECIATION (NON CURRENT ASSETS)	0	
4.2.4 INTEREST EXPENSES	0	
4.2.5 INSURANCE EXPENSES	0	
4.2.6 LOSS ON ASSET DISPOSAL	0	
4.2.7 OTHER EXPENDITURE	(35,000)	
Predicted Variances Carried Forward	267,564	0

SHIRE OF LEONORA
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31ST JANUARY 2019

4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
Predicted Variances Brought Forward	267,564	0
4.3 CAPITAL REVENUE		
4.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS	392,000	
4.3.2 PROCEEDS FROM DISPOSAL OF ASSETS	0	
4.3.3 PROCEEDS FROM NEW DEBENTURES	0	
4.3.4 PROCEEDS FROM SALE OF INVESTMENT	0	
4.3.5 PROCEEDS FROM ADVANCES	0	
4.3.6 SELF-SUPPORTING LOAN PRINCIPAL	0	
4.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)		
Predicted Variances Carried Forward	659,564	0
Predicted Variances Brought Forward	659,564	0
4.4 CAPITAL EXPENSES		
4.4.1 LAND HELD FOR RESALE	0	
4.4.2 LAND AND BUILDINGS	88,000	
4.4.3 PLANT AND EQUIPMENT	(45,538)	
4.4.4 FURNITURE AND EQUIPMENT	0	
4.4.5 INFRASTRUCTURE ASSETS - ROADS	0	
4.4.6 INFRASTRUCTURE ASSETS - OTHER	0	
4.4.7 PURCHASES OF INVESTMENT	0	
4.4.8 REPAYMENT OF DEBENTURES	0	
4.4.9 ADVANCES TO COMMUNITY GROUPS	0	
Predicted Variances Carried Forward	702,026	0

SHIRE OF LEONORA
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31ST JANUARY 2019

4. PREDICTED VARIANCES

Comments/Reason for Variance

	Variance \$	
	Permanent	Timing
Predicted Variances Brought Forward	702,026	0
4.5 OTHER ITEMS		
4.5.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)	(520,000)	
4.5.11 TRANSFER FROM RESERVES (RESTRICTED ASSETS)	0	
4.5.1 RATE REVENUE	42,562	
4.5.2 OPENING FUNDING SURPLUS(DEFICIT)	(2,836)	
4.5.3 NON-CASH WRITE BACK OF PROFIT (LOSS)		
Total Predicted Variances as per Annual Budget Review	221,752	0

SHIRE OF LEONORA
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31ST JANUARY 2019

5. BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus(Deficit)			(2,836)	(2,836)
I030008	Rates - Additional GRV		Operating Revenue	\$	2,561.73		(274)
I030009	Rates - Additional UV		Operating Revenue	\$	38,000.00		37,726
I0300010	Charges - Instalment Options		Operating Revenue	\$	2,000.00		39,726
I030019	Grant - Equalisation		Operating Revenue	\$	16,301.00		56,027
I030021	Grant - Roads (Untied)		Operating Revenue	\$	16,301.00		72,328
I030023	Interest Revenue - Reserves		Operating Revenue	\$	18,000.00		90,328
I080002	Grant - Sustainability Childcare		Operating Revenue	\$	14,007.50		104,335
I080008	Childcare Centre Income		Operating Revenue			(25,000)	79,335
I106002	Town Planning Reimbursements		Operating Revenue	\$	29,553.65		108,889
I112002	Cameco Sports		Operating Revenue	\$	3,500.00		112,389
I114451	Charges - Hall Hire		Operating Revenue			(8,000)	104,389
I117014	Indue Card		Operating Revenue	\$	150,746.88		255,136
I117005	Tower Street Times Income		Operating Revenue			(500)	254,636
I122200	Grants - MRWA Direct		Operating Revenue	\$	55,034.04		309,670
I122213	Natural Disaster Reinstatement		Operating Revenue	\$	62,784.00		372,454
I126431	Charges - Avgas Bulk		Operating Revenue	\$	6,113.00		378,567
I133410	Charges - Building Permits		Operating Revenue	\$	22,800.00		401,367
I133450	Fees - BCITF		Operating Revenue	\$	35,000.00		436,367
I134472	Lotterywest Gwalia Interpretation		Operating Revenue	\$	23,900.04		460,267
I134457	Other Revenue		Operating Revenue	\$	3,000.00		463,267
I144451	Reimb. - Insurance recoveries		Operating Revenue	\$	2,969.96		466,237
E041189	GVROC Project Participation		Operating Expense			-\$ 2,000.00	464,237
E080017	Childcare Consultant Expense		Operating Expense	\$	10,000.00		474,237
E080005	Childcare Centre Salaries		Operating Expense	\$	25,000.00		499,237
E082007	Youth Services Building Maint		Operating Expense			-\$ 1,500.00	497,737
E082007	Youth Services Building Maint		Operating Expense			-\$ 7,500.00	490,237
E082008	Youth Services Vehicle Expenses		Operating Expense	\$	3,570.00		493,807
E101031	Garage Sale Trail Program		Operating Expense	\$	3,499.92		497,307
E101030	Refuse Site Maintenance		Operating Expense			-\$ 30,000.00	467,307
E107030	Cemeteries - Leonora		Operating Expense	\$	6,000.00		473,307
E107039	Cemetery Grave Digging		Operating Expense			-\$ 3,000.00	470,307

SHIRE OF LEONORA
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31ST JANUARY 2019

5. BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
E114354	Renewable Energy Feas Study		Operating Expense		\$ 10,000.00		480,307
E114354	Renewable Energy Feas Study		Operating Expense		\$ 14,999.96		495,307
E114280	Superannuation - Rec Centre		Operating Expense			-\$ 1,200.00	494,107
E114291	Electricity - Rec Centre		Operating Expense			-\$ 10,000.00	484,107
E117015	Senior's Week		Operating Expense			-\$ 930.00	483,177
E117001	CRC Wages		Operating Expense			-\$ 30,000.00	453,177
E117002	CRC Super		Operating Expense			-\$ 3,000.00	450,177
E122301	Natural Disaster 2018		Operating Expense			-\$ 68,784.00	381,393
E122160	Street cleaning		Operating Expense			-\$ 60,000.00	321,393
E126051	Aviation Fuel - Bulk Avgas		Operating Expense			-\$ 6,112.96	315,280
E139005	Old Lawlers Cemetery		Operating Expense	\$ 12,000.00			327,280
E133050	BCITF Levy		Operating Expense			-\$ 35,000.00	292,280
E134045	Gwalia Interpretation Plan		Operating Expense	\$ 19,110.00			311,390
E135001	Info Centre Wages		Operating Expense			-\$ 3,500.00	307,890
E135002	Info Centre Super		Operating Expense			-\$ 600.00	307,290
	Pool reserve		Capital Expenses			-\$ 45,000.00	262,290
	Building reserve		Capital Expenses			-\$ 175,000.00	87,290
	Gwalia Precinct Reserve		Capital Expenses			-\$ 300,000.00	(212,710)
	Motor vehicle Holden Colorado		Capital Expenses			-\$ 45,538.00	(258,248)
I134470	Gwalia Precinct renewal		Capital Revenue		392,000		133,752
E920013	Mazza store		Capital Expenses		88,000		221,752
Amended Budget Cash Position as per Council Resolution				0	1,086,753	(865,001)	221,752

Classifications Pick List

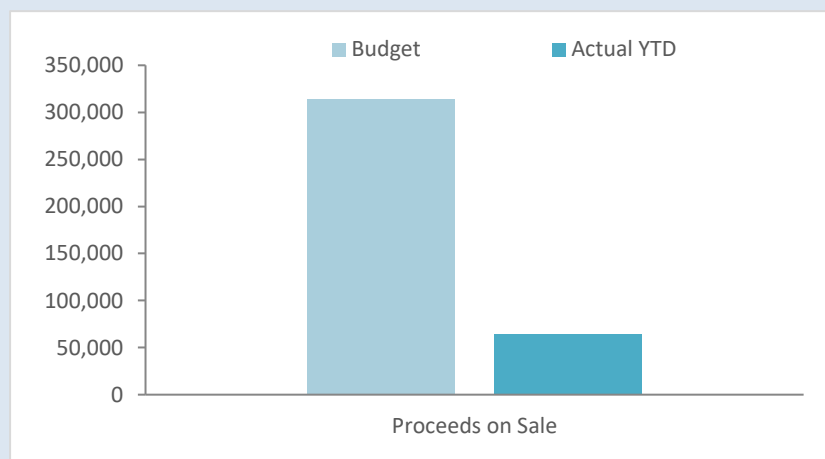
Operating Revenue
Operating Expenses
Capital Revenue
Capital Expenses
Opening Surplus(Deficit)
Non Cash Item

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2019**

**OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS**

Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Transport									
	2016 Ford Ranger (P108) - (PE7)	42,198	22,000	0	(20,198)	35,671	19,318	0	(16,353)
	2016 Ford Ranger (P2416) - (PE11)	42,197	22,000	0	(20,197)	35,671	19,318	0	(16,353)
	2016 Ford Ranger Wildtrack (P6) - (PE10)	56,049	25,000	0	(31,049)	47,360	25,682	0	(21,678)
	International Eagle Prime Mover - (44)	124,554	75,000	0	(49,554)	0	0	0	0
	2013 John Deere Motor Grader - (555)	188,935	100,000	0	(88,935)	0	0	0	0
	International Eagle Prime Mover - (43)	121,973	70,000	0	(51,973)	0	0	0	0
		575,906	314,000	0	(261,906)	118,702	64,318	0	(54,384)

KEY INFORMATION



Proceeds on Sale		
Annual Budget	YTD Actual	%
\$314,000	\$64,318	20%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2019**

**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS**

	Adopted Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
Capital Acquisitions				
Building and Improvements	\$	\$	\$	\$
E920011 Aged Care Accommodation	4,000,000	2,333,333	0	(2,333,333)
E940001 Land Trans Aged Care	205,000	119,583	0	(119,583)
E920002 Lot 250 Queen Vic St	21,097	12,307	0	(12,307)
E920003 35 Hoover Street Renewal	5,000	2,917	0	(2,917)
E920004 13 Fitzgerald Renewal	11,600	6,767	0	(6,767)
E920005 40 Hoover Renewal	3,000	1,750	0	(1,750)
E920006 29 Hoover Renewal	21,532	12,560	0	(12,560)
E920007 11B Walton Renewal	24,000	14,000	0	(14,000)
E920008 Lot 294 Queen Vic Renewal	12,000	7,000	20,869	13,869
E920009 Relocate / Renew Gym	20,000	11,667	0	(11,667)
E920021 Works Depot Workshop Upgrade	22,305	13,011	14,890	1,879
E920012 Edna Wilcox's NSRF Renewal	104,000	60,667	91,107	30,440
E920013 Mazza's Store NSRF Renewal	254,000	148,167	1,107	(147,060)
E920014 Sly Grog Shop NSRF Renewal	54,000	31,500	61,107	29,607
E920015 Matrinzollie's NSRF Renewal	34,000	19,833	45,727	25,894
E920016 Williams NSRF Renewal	34,000	19,833	33,256	13,423
E920017 Lawlers Police Restoration	100,000	58,333	38,600	(19,733)
E920010 Admin Office Painting (internal)	46,000	26,833	0	(26,833)
TOTAL - Building and Improvements	4,971,534	2,485,767	306,663	(2,179,104)
Plant & Equipment				
E930007 Ride on Lawn Mower	18,000	10,500	16,221	5,721
E930001 Prime Mover	290,000	169,167	0	(169,167)
E930002 Prime Mover / Tipper	365,000	212,917	0	(212,917)
E930003 Motor Grader	380,000	221,667	0	(221,667)
E930004 MSW Vehicle	62,000	36,167	63,216	27,049
E930005 Grader Utility	49,000	28,583	49,015	20,432
E930006 Airport Workshop Utility	49,000	28,583	49,015	20,432
E930008 Skid Steer Loader & Attachments	0	0	30,000	30,000
E930008 Grader Camps x 2	0	0	23,551	23,551
E93000X Holden Colorado	0	0	0	0
TOTAL - Plant & Equipment	1,213,000	707,583	231,018	(476,565)
TOTAL PROPERTY PLANT AND EQUIPMENT	6,184,534	3,193,350	537,681	(5,646,853)
Roads				
E900001 Footpath Renewals	100,000	58,333	14,511	(43,822)
E900002 RRG Glenorn Yundamindra	450,000	262,500	3,297	(259,203)
E900003 Grid Renewals (various)	50,000	29,167	14,000	(15,167)
E910001 Depot Standpipe	20,000	11,667	0	(11,667)
E900004 Wandrra Leonora Nambi	233,326	136,107	0	(136,107)
TOTAL - Roads	853,326	497,774	31,808	(465,966)
Improvements & Infrastructure				
E910002 Liquid Waste Upgrade Completion	421,397	245,815	484,252	238,437
E910003 Oval Retic Upgrade	80,000	46,667	40,227	(6,440)
E910004 Fitness Playground Equipment	24,000	14,000	0	(14,000)
E910006 Renew Playground Softfall	15,000	8,750	0	(8,750)
E910005 Rushton Engine Reloc.	10,000	5,833	0	(5,833)
E910007 Agnew Steel Milling Machine	17,600	10,267	17,600	7,333
E910008 Renew Gwalia O/Head Pully	13,700	7,992	0	(7,992)
TOTAL - Other Infrastructure	581,697	339,323	542,079	202,756
TOTAL INFRASTRUCTURE	1,435,023	837,097	573,887	(263,210)
Total Capital Expenditure	7,619,557	4,030,447	1,111,568	(2,918,879)

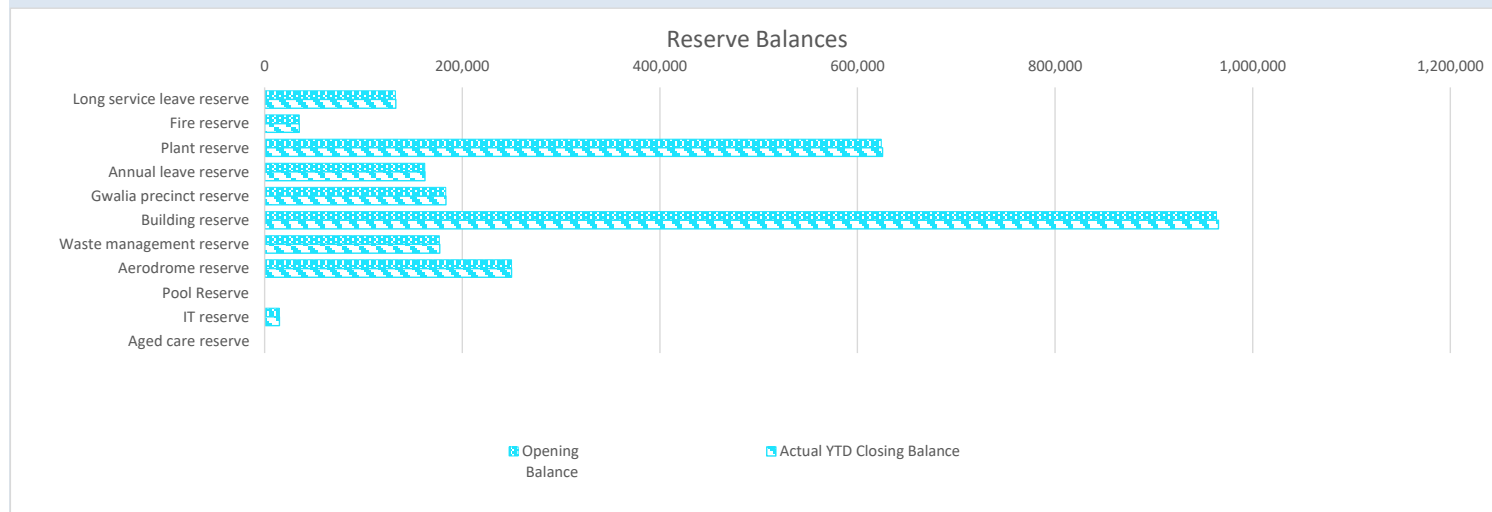
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2019**

**OPERATING ACTIVITIES
NOTE 8
CASH AND INVESTMENTS**

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance	Balance per TB	Permanent	Timing	Projected Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$			
Long service leave reserve	132,366	662	297	0	0	0	0	133,028	132,663	132,662			
Fire reserve	34,993	195	68	4,000	0	0	0	39,188	35,061	35,061			
Plant reserve	624,013	2,620	1,281	0	0	(100,000)	0	526,633	625,294	625,293			
Annual leave reserve	161,974	810	348	0	0	0	0	162,784	162,322	162,323	300,000		
Gwalia precinct reserve	183,234	916	366	0	0	0	0	184,150	183,600	183,600			
Building reserve	963,453	4,817	1,961	0	0	0	0	968,270	965,414	965,415	175,000		
Waste management reserve	176,912	210	374	0	0	(135,000)	0	42,122	177,286	177,286			
Aerodrome reserve	250,000	1,250	0	0	0	0	0	251,250	250,000	250,000			
Pool Reserve	0	0	0	0	0	0	0	0	0	0	45,000		
IT reserve	15,000	75	0	0	0	0	0	15,075	15,000	15,000			
Aged care reserve	0	0	0	100,000	0	0	0	100,000	0	0			
	2,541,945	11,555	4,695	104,000	0	(235,000)	0	2,422,500	2,546,640	2,546,640	520,000		

KEY INFORMATION



BUDGET REVIEW FEBRUARY 2019 SHIRE OF LEONORA									
Account Code	Description	Increase/Decrease	Timing	Income	Class	Nature & Type	No	Program	Comment
I030008	Rates - Additional GRV	\$2,561.73		Operating Revenue	Rates	Rates	3	GPF	Increase due to changes to valuation
I030009	Rates - Additional UV	\$38,000.00		Operating Revenue	Rates	Rates	3	GPF	Increase in Mining Tenements due to exploration interest in gold & nickel
I0300010	Charges - Instalment Options	\$2,000.00		Operating Revenue	Rates	Rates	3	GPF	Increase in Mining Tenements due to exploration interest in gold & nickel
I030019	Grant - Equalisation	\$16,301.00		Operating Revenue	Operating grants, subsid	Operating grants, subsidies & c	3	GPF	Additional funding received
I030021	Grant - Roads (Untied)	\$16,301.00		Operating Revenue	Operating grants, subsid	Operating grants, subsidies & c	3	GPF	Additional funding received
I030023	Interest Revenue - Reserves	\$18,000.00		Operating Revenue	Interest Revenue - Rese	Interest earnings	3	GPF	Increased interest earnings due to Term Deposits x 2.65%
I080002	Grant - Sustainability Childcare	\$14,007.50		Operating Revenue	Operating grants, subsid	Operating grants, subsidies & c	8	Welfare and Education	Last payment of old Childcare sustainable grant came in, not in budget
I080008	Childcare Centre Income	-\$25,000.00		Operating Revenue	Fees & Charges	Fees & Charges	8	Welfare and Education	Reduced number of children means reduced income
I106002	Town Planning Reimbursements	\$29,553.65		Operating Revenue	Reimbursements	Reimbursements	10	Community Amenities	Needs journal to change from Fees & Charges to ??
I112002	Cameco Sports	\$3,500.00		Operating Revenue	Other Revenue	Other Revenue	11	Recreation & Culture	Funds held for Kambalda Football Club - need to ensure reflected in Expenditure
I114451	Charges - Hall Hire	-\$8,000.00		Operating Revenue	Fees & Charges	Fees & Charges	11	Recreation & Culture	Not going to meet budgeted revenue forecast
I117014	Indue Card	\$150,746.88		Operating Revenue	Other Revenue	Other Revenue	11	Recreation & Culture	Includes April/May/June payments from 17/18 received in September 2018 so one offs
I117005	Tower Street Times Income	-\$499.92		Operating Revenue	Fees & Charges	Fees & Charges	11	Recreation & Culture	Nil payment for publication to encourage reading and advertising charges
I122200	Grants - MRWA Direct	\$55,034.04		Operating Revenue	Operating grants, subsid	Operating grants, subsidies & c	12	Transport	39.83% increase advised 6th August 2018, too late for budget
I122213	Natural Disaster Reinstatement	\$62,784.00		Operating Revenue	Other Revenue	Other Revenue	12	Transport	Balance against storm damage costs - reimbursement from LGIS
I126431	Charges - Avgas Bulk	\$6,113.00		Operating Revenue	Fees & Charges	Fees & Charges	12	Transport	Balance against Avgas Bulk Expenses
I133410	Charges - Building Permits	\$22,800.00		Operating Revenue	Fees & Charges	Fees & Charges	13	Economic Services	Agnew Mine Village establishment
I133450	Fees - BCITF	\$35,000.00		Operating Revenue	Fees & Charges	Fees & Charges	13	Economic Services	Funds held for BCITF, expenditure to match - in and out
I134470	nsrf Grant Gwalia Renewal	\$392,000.00		Non-Operating Revenue	Non-operating Revenue	Non-operating Revenue	13	Economic Services	Not budgeted so needs to be included as a Budget Allocation
I134472	Lotterywest Gwalia Interpretation	\$23,900.04	-\$489,425.00	Operating Revenue	Operating grants, subsid	Operating grants, subsidies & c	13	Economic Services	Will need to carryover to 2019/20 some of the \$679,485
I134457	Other Revenue	\$3,000.00		Operating Revenue	Fees & Charges	Fees & Charges	13	Economic Services	Rent for the White House at Gwalia - waiting on info re electricity reimbursements
I144451	Reimb. - Insurance recoveries	\$2,969.96		Operating Revenue	Reimbursements	Other Revenue	14	Other Property & Services	Budget amendment
E041189	GVROC Project Participation	\$2,000.00		Operating Expense	Materials & Contracts	Materials & Contracts	4	Governance	Insufficient budget - annual contribution is \$10K
E080017	Childcare Consultant Expense	-\$10,000.00		Operating Expense	Materials & Contracts	Materials & Contracts	8	Education & Welfare	Reduced demand for childcare consultancy
E080005	Childcare Centre Salaries	-\$25,000.00		Operating Expense	Materials & Contracts	Materials & Contracts	8	Education & Welfare	Reduced number of children thus reduce staffing required from Ranstad
E082007	Youth Services Building Maint	\$1,500.00		Operating Expense	Utilities	Utility Charges	8	Education & Welfare	Extra Utilities required
E082007	Youth Services Building Maint	\$7,500.00		Operating Expense	Materials & Contracts	Materials & Contracts	8	Education & Welfare	Work on building requires increased budget
E082008	Youth Services Vehicle Expenses	-\$3,570.00		Operating Expense	Materials & Contracts	Materials & Contracts	8	Education & Welfare	No vehicle available
E101031	Garage Sale Trail Program	\$3,499.92		Operating Expense	Materials & Contracts	Materials & Contracts	11	Community Amenities	Date co-incides with Menzies Rodeo
E101030	Refuse Site Maintenance	\$30,000.00		Operating Expense	Materials & Contracts	Materials & Contracts	10	Community Amenities	Increased cost of rubbish coverage at rubbish tip
E107030	Cemeteries - Leonora	-\$6,000.00		Operating Expense	Materials & Contracts	Materials & Contracts	10	Community Amenities	Reduced current expenditure - set aside for Outback Grave Markers in 2019/20
E107039	Cemetery Grave Digging	\$3,000.00		Operating Expense	Materials & Contracts	Materials & Contracts	10	Community Amenities	Additional funds needs to cover further burials
E114354	Renewable Energy Feas Study	-\$10,000.00		Operating Expense	Materials & Contracts	Materials & Contracts	11	Recreation & Culture	\$10K to be transferred to E114291 Electricity - Rec Centre to cover costs
E114354	Renewable Energy Feas Study	-\$14,999.96		Operating Expense	Materials & Contracts	Materials & Contracts	11	Recreation & Culture	To be rebudgeted for in 2019/20
E114280	Superannuation - Rec Centre	\$1,200.00		Operating Expense	Employee costs	Employee costs	11	Recreation & Culture	Superannuation not budgeted for - Pool staff
E114291	Electricity - Rec Centre	\$10,000.00		Operating Expense	Utilities	Utility Charges	11	Recreation & Culture	Under budgeted
E117015	Senior's Week	\$930.00		Operating Expense	Materials & Contracts	Materials & Contracts	11	Recreation & Culture	Needs to be allocated as \$930 supplied in Senior's Week grant in CRC Other grants
E117001	CRC Wages	\$30,000.00		Operating Expense	Employee costs	Employee costs	11	Recreation & Culture	Additional staffing re Indue Card - Traineeship
E117002	CRC Super	\$3,000.00		Operating Expense	Employee costs	Employee costs	11	Recreation & Culture	Superannuation for above budget amendment to CRC Wages
E122301	Natural Disaster 2018	\$68,784.00		Operating Expense	Materials & Contracts	Materials & Contracts	12	Transport	Insurance requirement to pay for repair work less excee & seek reimbursement
E122160	Street cleaning	\$60,000.00		Operating Expense	Materials & Contracts	Materials & Contracts	12	Transport	Increase in street cleaning due to visitors in town
E126051	Aviation Fuel - Bulk Avgas	\$6,112.96		Operating Expense	Materials & Contracts	Materials & Contracts	12	Transport	Balance against Avgas Bulk Revenue
E139005	Old Lawlers Cemetery	-\$12,000.00		Operating Expense	Materials & Contracts	Materials & Contracts	13	Economic Services	To be rebudgeted for in 2019/20
E133050	BCITF Levy	\$35,000.00		Operating Expense	Fees & Charges	Fees & Charges	13	Economic Services	Need to balance against BCITF Levy as not our funds
E134045	Gwalia Interpretation Plan	-\$19,110.00	-\$489,425.00	Operating Expense	Materials & Contracts	Materials & Contracts	13	Economic Services	Lotterwest grant received of \$679,485 expenses aligned with revenue
E135001	Info Centre Wages	\$3,500.00		Operating Expense	Employee costs	Employee costs	13	Economic Services	Wages in line with similar positions
E135002	Info Centre Super	\$600.00		Operating Expense	Employee costs	Employee costs	13	Economic Services	Superannuation aligned with above budget amendment
E820015	Mazza's Store Renewal NSRF	-\$ 88,000.00		Capital Expense	Capital Expense	Capital Expense	13	Economic Services	Reduction to match grant funding due \$392,000
	Increased Revenue	\$ 861,072.88							
	Less Rates	\$ 42,561.73			Capital/Reserve Expenditure		\$744,728.07		
		\$ 818,511.15	-\$2,836.00		Pool Reserve	Less	\$45,000.00	Reserves	
	Increased Expenditure	\$70,947.08	\$747,564.07		Motor Vehicle	Less	\$45,538.48	Capital	
		\$ 747,564.07	\$744,728.07		Building Reserve	Less	\$175,000.00	Reserves	
					Gwalia Precinct Reser	Less	\$300,000.00	Reserves	
							\$221,751.32	Closing Fund	
						- 61 -			

10.0 REPORTS OF OFFICERS

10.3 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR

Nil

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

A. ELECTED MEMBERS

Nil

Cr P Craig adjourned the meeting at 10:45am for morning tea.

Cr P Craig reconvened the meeting at 11:02am with all those previously listed in the attendance record present.

B. OFFICERS

Moved Cr AM Moore, seconded Cr RA Norrie that the late item 11.0(B)(i), be accepted for consideration at the meeting.

CARRIED (5 VOTES TO 0)

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING

11.0 (B) OFFICERS

11.0 (B) (i) COMPLIANCE AUDIT RETURN 2018

SUBMISSION TO: Meeting of Council
Meeting Date: 19th March 2019

AGENDA REFERENCE: 11.0 (B)(i) MAR 18

SUBJECT: Compliance Audit Return 2018

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Department of Local Government

FILE REFERENCE: Department of Local Government & Regional Development – Circulars 6.11

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 12th March 2019

BACKGROUND

Each year, Council is required to complete an annual compliance audit return (CAR) for the calendar year immediately preceding (1st January to 31st December) as published by the Department for Local Government and Communities. The CAR is then to be reviewed by the Audit Committee and a report presented to Council prior to the adoption of the CAR.

This year, the CAR was reviewed and completed by Moore Stephens, as part of the four year Shared Statutory Compliance Services agreement established through the Northern Goldfields Collaborative Group. Tanya Browning, Manager Local Government Advisory from Moore Stephens attended the Shire offices on Wednesday 20th February 2019, and completed the CAR through interviews with senior staff and the inspection of various documents and records including:

- Minute books
- Tender Register

- Financial Interest & Return Register
- Complaints Register
- Delegations Register

The CAR is one of the tools that allow Council to monitor how the organisation is functioning in regards to compliance with the Local Government Act 1995 and provides the Audit and Risk Committee the opportunity to report to Council any cases of non-compliance or where full compliance was not achieved.

This process also provides opportunity for the Audit and Risk Committee to consider matters that may require further review within ongoing risk framework assessments and actions.

The Audit & Risk Committee reviewed the CAR at its meeting held 19th March 2019, and resolved to recommend the adoption of the report to the Council and that the Shire President and Chief Executive Officer be authorised to sign the Compliance Audit Return for submission to the Department of Local Government. Minutes of that meeting are attached to this report as well as the 2018 CAR.

During the completion of the 2018 CAR, the committee was advised of one instance of non compliance, relating to the appointment of the audit committee. During the review, it was noted the audit committee appointment had previously been made through adoption of a terms of reference for the Audit and Risk Committee, which articulated that all members of Council were to be representatives/members of the Audit and Risk Committee. This recommendation however did not comply with the requirements under section 7.1A the *Local Government Act 1995*, and as such an item has already been considered by Council for consideration to rectify this matter and the audit and risk committee has now been correctly appointed through an absolute majority of Council. Systems are now in place to consider the appointment of audit and risk committee members at the first meeting following each election, in an effort to prevent future instances of non compliance in relation to this matter.

STATUTORY IMPLICATIONS

Local Government (Audit) Regulations 1996

Reg. 14 – provides that:

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —
 - (a) presented to the council at a meeting of the council; and
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

Reg. 15 – details the requirements with regard to certifying the CAR and issuing to the Departmental CEO

Section 7.13(1)(i) of the Local Government Act

Refers to the provisions within regulations with regard to audits.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

RISK MANAGEMENT

This item has been evaluated against the Shire's Risk Management Strategy, Risk Assessment Matrix. The perceived level of risk is medium prior to treatment.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Council adopt the Compliance Audit Return for 2018 as shown in the attachment following this report, and that the Shire President and Chief Executive Officer be authorised to sign the Compliance Audit Return for submission to the Department of Local Government.

VOTING REQUIREMENT

Absolute Majority required.

COUNCIL DECISION

Moved Cr AM Moore, seconded Cr RA Norrie, that the Council adopt the Compliance Audit Return for 2018 as shown in the attachment following this report, and that the Shire President and Chief Executive Officer be authorised to sign the Compliance Audit Return for submission to the Department of Local Government.

CARRIED BY ABSOLUTE MAJORITY (5 VOTES TO 0)



Department of
**Local Government, Sport
and Cultural Industries**

Leonora - Compliance Audit Return 2018

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments

No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2018.	N/A		Moore Stephens
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2018.	N/A		Moore Stephens
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2018.	N/A		Moore Stephens
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2018.	N/A		Moore Stephens
5	s3.59(5)	Did the Council, during 2018, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Moore Stephens



Department of
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Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	Yes	Item 10.1(A) OMC 15/5/18	Moore Stephens
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	Yes		Moore Stephens
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	Yes		Moore Stephens
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	Yes		Moore Stephens
5	s5.18	Has Council reviewed delegations to its committees in the 2017/2018 financial year.	Yes	Item 10.1(A) OMC 15/5/18	Moore Stephens
6	s5.42(1), 5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Moore Stephens
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes	Item 10.1(A) OMC 15/5/18	Moore Stephens
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Moore Stephens
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Moore Stephens
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	N/A		Moore Stephens
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Moore Stephens
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2017/2018 financial year.	Yes	Item 10.1(A) OMC 15/5/18	Moore Stephens
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Moore Stephens

Disclosure of Interest

No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Moore Stephens
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	N/A		Moore Stephens



Department of
Local Government, Sport
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No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	N/A		Moore Stephens
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	N/A		Moore Stephens
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes	DCEO commenced November 2018	Moore Stephens
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2018.	Yes		Moore Stephens
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2018.	Yes		Moore Stephens
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Moore Stephens
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Moore Stephens
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Moore Stephens
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Moore Stephens
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Moore Stephens
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Moore Stephens
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	N/A		Moore Stephens



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No	Reference	Question	Response	Comments	Respondent
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	N/A		Moore Stephens
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Moore Stephens

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	N/A		Moore Stephens
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A		Moore Stephens

Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	No	Audit Committee appointed through adoption of terms of reference for the Audit & Risk Committee. Special Meeting of Council has been called to rectify this error and appointment of the audit and risk committee.	Moore Stephens
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	Yes	Delegations reviewed at OMC 15/5/18 (Item 10.1 (A))	Moore Stephens
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes	Appointed at OMC 19/4/16 (Item 10.1(A))	Moore Stephens
4	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Moore Stephens
5	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2018 received by the local government within 30 days of completion of the audit.	Yes		Moore Stephens
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2018 received by the local government by 31 December 2018.	Yes	Report dated 12/11/18, received 13/11/18	Moore Stephens



Department of
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No	Reference	Question	Response	Comments	Respondent
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		Moore Stephens
8	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Moore Stephens
9	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		Moore Stephens
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Moore Stephens
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Moore Stephens
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Moore Stephens
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		Moore Stephens
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		Moore Stephens
15	Audit Reg 17	Has the CEO reviewed the appropriateness and effectiveness of the local government's systems and procedures in accordance with regulation 17 of the Local Government (Audit) Regulations 1996.	No		Moore Stephens
16	Audit Reg 17	If the CEO has not undertaken a review in accordance with regulation 17 of the Local Government (Audit) Regulations 1996, is a review proposed and when.	Yes	Review scheduled for week commencing 25/03/19	Moore Stephens



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Integrated Planning and Reporting					
No	Reference	Question	Response	Comments	Respondent
1	s5.56 Admin Reg 19DA (6)	Has the local government adopted a Corporate Business Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	CBP 2017-21 adopted OMC 15/8/17 (item 10.2 (C))	Moore Stephens
2	s5.56 Admin Reg 19DA (6)	Has the local government adopted a modification to the most recent Corporate Business Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	N/A		Moore Stephens
3	s5.56 Admin Reg 19C (7)	Has the local government adopted a Strategic Community Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	SCP 2017-2027 adopted OMC 20/6/17 (item 10.2 (D))	Moore Stephens
4	s5.56 Admin Reg 19C (7)	Has the local government adopted a modification to the most recent Strategic Community Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	N/A		Moore Stephens
5	S5.56	Has the local government adopted an Asset Management Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	N/A	Strategic Resource Plan (combining AMP & LTFFP) has been prepared as required (but not formally adopted)	Moore Stephens
6	S5.56	Has the local government adopted a Long Term Financial Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	N/A	Strategic Resource Plan (combining AMP & LTFFP) has been prepared as required (but not formally adopted)	Moore Stephens
7	S5.56	Has the local government adopted a Workforce Plan. If Yes, in Comments please provide date of the most recent Plan plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	WFP 2018-22 adopted OMC 19/6/18 item 10.2 (C)	Moore Stephens



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Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A		Moore Stephens
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	Yes		Moore Stephens
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		Moore Stephens
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Moore Stephens
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	Yes	DCEO appointment OMC 20/11/18 Item 11.0(B) (i)	Moore Stephens



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Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A		Moore Stephens
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Moore Stephens
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Moore Stephens
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Moore Stephens
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Moore Stephens
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c).	Yes		Moore Stephens

Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Moore Stephens
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	Yes		Moore Stephens
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice.	Yes		Moore Stephens
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Moore Stephens



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No	Reference	Question	Response	Comments	Respondent
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Moore Stephens
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16.	Yes		Moore Stephens
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	N/A		Moore Stephens
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Moore Stephens
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Moore Stephens
10	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Moore Stephens
11	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	Yes		Moore Stephens
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A		Moore Stephens
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	Yes		Moore Stephens
14	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	Yes		Moore Stephens
15	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice.	N/A		Moore Stephens
16	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE.	N/A		Moore Stephens



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No	Reference	Question	Response	Comments	Respondent
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application.	N/A		Moore Stephens
18	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, notice of the variation.	N/A		Moore Stephens
19	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications.	N/A		Moore Stephens
20	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application(s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria.	N/A		Moore Stephens
21	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG.	N/A		Moore Stephens
22	F&G Reg 24AI	Did the local government send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted.	N/A		Moore Stephens
23	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	Yes	Policy A.2.14 Regional Price Preference Policy/Buy Local Policy adopted 16/5/17	Moore Stephens
24	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy.	Yes		Moore Stephens
25	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less.	Yes	Policy A.2.3 Purchasing	Moore Stephens



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I certify this Compliance Audit return has been adopted by Council at its meeting on

19TH MARCH, 2019.

A handwritten signature in black ink, appearing to be "Mh", written over a horizontal line.

Signed ~~Mayor~~ / President, Leonora

A handwritten signature in blue ink, appearing to be a stylized "L", written over a horizontal line.

Signed CEO, Leonora

12.0 NEXT MEETING

Tuesday 16th April, 2019, in the Shire of Leonora Council Chambers, commencing at 9:30am.

13.0 CLOSURE OF MEETING

There being no further business, Shire President Cr PJ Craig declared the meeting closed at **11:40am**.