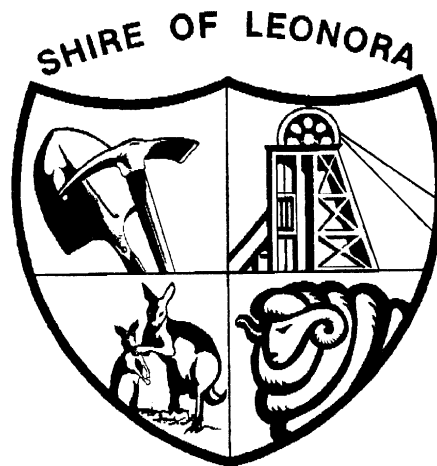


SHIRE OF LEONORA

NOTICE OF AN ORDINARY COUNCIL MEETING



**MINUTES OF ORDINARY MEETING HELD
IN SHIRE CHAMBERS, LEONORA
ON TUESDAY 17TH SEPTEMBER, 2019
COMMENCING AT 10:59 AM**

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE

1.1 Cr PJ Craig declared the meeting open at 10:59am.

1.2 Swearing in of newly elected Members

Chief Executive Officer, Mr JG Epis called upon successful candidates to come forward to make their Declaration of Office

Councillors made their declarations in the following order:

Peter Jeffrey Craig
Felicity Harris
Ross Athol Norrie

The Chief Executive Officer witnessed each declaration in accordance with the *Oaths, Affidavits and Statutory Declarations Act 2005*, and Schedule 2 of that Act.

1.3 Visitors or members of the public in attendance

At 11:19am Mr Nigel Wessels, Regional Manager Goldfields Region, Department of Biodiversity, Conservation and Attractions to present the Plan for our Parks Initiative.

1.4 Financial Interests Disclosure

Nil

2.0 DISCLAIMER NOTICE

3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

3.1 President (Chairperson)	PJ Craig
Deputy President	RA Norrie
Councillors	RM Cotterill
	F Harris
	AE Taylor
	AM Moore
	LR Petersen
Chief Executive Officer	JG Epis
Deputy Chief Executive Officer	L Gray
Visitors	N Wessels (from 11:19am – 11:52am)

3.2 Apologies

Nil

3.3 Leave of Absence (Previously approved)

Nil

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

Nil

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr LR Petersen seconded Cr RM Cotterill that the Minutes of the Ordinary Meeting held on 20th September, 2019 be confirmed as a true and accurate record.

CARRIED (7 VOTES TO 0)

9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

10.0 REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1(A) COMMUNITY GRANTS

SUBMISSION TO: Meeting of Council
Meeting Date: 17th September, 2019

AGENDA REFERENCE: 10.1 (A) SEP 19

SUBJECT: Community Grants

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: N/A

FILE REFERENCE: Grants Leonora/Leinster 11.16

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 9th September, 2019

BACKGROUND

In the past the Shire of Leonora has made an annual financial contribution of \$80,000.00 directly to community and sporting organisations at both Leinster and Leonora. The following flyer was distributed within both the Leonora and Leinster Communities during July-September 2019.

GRANT: Assisting your Community

PROVIDER: Shire of Leonora

CLOSES: 6th September, 2019

FUNDING POOL: \$80,000.00 (for both communities)

FUNDING ALLOCATION: Maximum \$10,000 – Minimum \$500.00

PURPOSE: To provide the additional resources often needed by community groups to develop their own projects and find their own ways of getting people to work together for the common goal of promoting and benefiting the whole community.

ACTIVITIES SUPPORTED:

- Development Projects
 - Talent identification and development.
 - Developing sport and recreation within the community.
 - Creating school – community links.
 - Skill development clinics.
 - Coaches/officials course
- Participation Projects
 - Outdoor and indoor recreation
 - Community participation
 - Annual events at local level
 - Introduction of new competitions
- Community Service Groups

WHO CAN APPLY:

To be eligible for funding, organisations must be:

- Not for profit
- Incorporated
- Community based

Community organisations which are not incorporated should approach an incorporated community based organisation to auspice the project.

Since the 1st July, 2006 the following organisations/clubs at Leinster have been allocated \$600,000.00, details below.

Leinster District Race Club Inc	\$ 98,829.00
Leinster Golf Club	\$ 87,721.00
Leinster Community Library	\$ 65,550.00
Leinster Community Day Care	\$ 56,435.00
Leinster Sports Recreation Association	\$ 49,971.00
Leinster Community Resource Centre	\$ 37,185.00
Leinster Residents Association	\$ 35,000.00
Leinster Drive-In	\$ 33,481.00
Leinster St John Ambulance	\$ 29,500.00
Leinster Play Group	\$ 22,950.00
Leinster Craft Group	\$ 22,000.00
Leinster P & C Association	\$ 16,023.00
Leinster's 40 th Anniversary	\$ 10,000.00
Leinster Charity Ball	\$ 6,000.00
Leinster Junior Football	\$ 5,500.00
Leinster Toy Library	\$ 5,000.00
Leinster Blue Light	\$ 5,000.00
Northern Goldfields Sport	\$ 4,000.00
Leinster Community Ball	\$ 3,000.00
Leinster Swimming Club	\$ 2,500.00
Leinster Kinder Gym	\$ 2,355.00
Laverton Sports Club	\$ 2,000.00
TOTAL	<u>\$ 600,000.00</u>

Since the 1st July, 2006 the following organisations/clubs at Leonora have been allocated \$560,000.00, details below.

Walkatjorra Cultural Centre	\$ 55,428.00
Leonora Clay Target Club	\$ 52,271.00
Leonora Bush Mission	\$ 51,800.00
Leonora Race Club	\$ 38,372.00
Leonora St John Ambulance	\$ 34,300.00
Leonora Community Resource Centre	\$ 28,096.00
Leonora Information Centre/Library	\$ 26,398.00
Leonora Rifle Club	\$ 25,597.00
Leonora RSL Branch	\$ 22,828.45
Leonora Auskick	\$ 21,190.00
Leonora Child Care Centre	\$ 21,105.00
Leonora Golf Club	\$ 18,000.00
Leonora Aquatic Centre	\$ 17,905.00
Leonora Recreation Centre	\$ 11,307.00
Gwalia Reference Group	\$ 10,605.00
Tjupan Ngalia Tribal Land Council	\$ 10,100.00
Marlarthunda Aboriginal Corporation	\$ 10,000.00
Leonora Senior Football Club (Kambalda)	\$ 10,000.00
Leonora Bowls Club	\$ 9,902.00
YMCA Goldfields Leonora	\$ 7,500.00
Leonora Milo IN2 Program	\$ 7,025.00
Leonora Motocross	\$ 6,500.00

Leonora Junior Football	\$ 6,500.00
Leonora P&C Association	\$ 5,500.00
Leonora Nyunnga-gu Women's Group	\$ 5,400.00
Leonora Community Xmas Group	\$ 5,000.00
Leonora Youth Services	\$ 5,000.00
Leonora Police Rangers	\$ 5,000.00
Leonora Junior Tennis	\$ 5,000.00
Leonora Health Service	\$ 4,532.55
Leonora District High School	\$ 4,000.00
Leonora Drug Action Group	\$ 3,268.00
Leonora Community Guitar Lessons	\$ 3,000.00
Tower Street Times	\$ 2,600.00
Leonora Basketball (Local)	\$ 2,520.00
Aboriginal Football Training Squad	\$ 2,000.00
Leonora WA Country Health Service	\$ 1,450.00
Leonora Playgroup	\$ 1,000.00
Leonora Kindy Gym	\$ 1,000.00
Leonora Pilates Group	\$ 1,000.00
TOTAL	\$560,000.00

When applications for funding closed on the 6th September, 2019 the following community groups and sporting organisations had expressed an interest in the available funding.

LEINSTER

Leinster District Race Club (Inc)	\$ 10,000.00
Leinster Golf Club	\$ 10,000.00
Leinster Sport & Recreation Association	\$ 8,527.00
Leinster Playgroup	\$ 6,800.00
Leinster Community School	\$ 4,673.00
TOTAL	\$ 40,000.00

LEONORA

Leonora Rifle Club Inc	\$ 10,000.00
Leonora Basketball	\$ 9,000.00
Redd Horizons – Life Skills Program	\$ 6,000.00
Leonora Bush Mission	\$ 5,400.00
Leonora Youth Services - Good Kids Program	\$ 5,000.00
Leonora Clay Target Club	\$ 5,000.00
Leonora School Disco (Police)	\$ 3,000.00
Leonora Information Centre/ Library	\$ 3,000.00
St John Ambulance Association	\$ 2,000.00
Community Road Safety (Police)	\$ 1,000.00
Leonora Pilates Group	\$ 780.00
TOTAL	\$ 50,180.00

Unfortunately for Leonora, the total amount sought exceeds the funding pool by \$10,180.00. Even though all projects above would be of great benefit to the Leonora Community, not all projects can be funded.

Those funding submissions not to meet with success include:

- Redd Horizons – Life Skills Program \$ 6,000.00
- Leonora Basketball (Part) \$ 4,180.00

I can only offer the support and assistance of the Shire of Leonora in sourcing funds elsewhere for those projects not funded or partly funded.

STATUTORY ENVIRONMENT

Section 3.1 of the Local Government Act 1995 states that “The general function of a Local Government is to provide for the good government of persons in its district”.

POLICY IMPLICATIONS

There are no policy implications resulting in the recommendation of this report.

FINANCIAL IMPLICATIONS

An amount of \$80,000.00 is contained within the current budget for expenditure as detailed.

STRATEGIC IMPLICATIONS

To provide the additional resources often needed by community groups and sporting organisations to develop their own projects and to find ways of getting people to work together for the common goal of promoting and benefiting the whole community.

RECOMMENDATIONS

That Council approve the allocation of funding to the following sporting groups/organisations:

LEINSTER

Leinster District Race Club (Inc)	\$ 10,000.00
Leinster Golf Club	\$ 10,000.00
Leinster Sport & Recreation Association	\$ 8,527.00
Leinster Playgroup	\$ 6,800.00
Leinster Community School	\$ 4,673.00
TOTAL	<u>\$ 40,000.00</u>

LEONORA

Leonora Rifle Club Inc	\$ 10,000.00
Leonora Bush Mission	\$ 5,400.00
Leonora Youth Services - Good Kids Program	\$ 5,000.00
Leonora Clay Target Club	\$ 5,000.00
Leonora Basketball	\$ 4,820.00
Leonora School Disco (Police)	\$ 3,000.00
Leonora Information Centre/ Library	\$ 3,000.00
St John Ambulance Association	\$ 2,000.00
Community Road Safety (Police)	\$ 1,000.00
Leonora Pilates Group	\$ 780.00
TOTAL	<u>\$ 40,000.00</u>

VOTING REQUIREMENT

Simple majority required.

COUNCIL DECISION

Moved Cr AM Moore, seconded Cr RA Cotterill, that Council approve the allocation of funding to the following sporting groups/organisations:

LEINSTER

Leinster District Race Club (Inc)	\$ 10,000.00
Leinster Golf Club	\$ 10,000.00
Leinster Sport & Recreation Association	\$ 8,527.00
Leinster Playgroup	\$ 6,800.00
Leinster Community School	\$ 4,673.00
TOTAL	<u>\$ 40,000.00</u>

LEONORA

Leonora Rifle Club Inc	\$ 10,000.00
Leonora Bush Mission	\$ 5,400.00
Leonora Youth Services - Good Kids Program	\$ 5,000.00
Leonora Clay Target Club	\$ 5,000.00
Leonora Basketball	\$ 4,820.00
Leonora School Disco (Police)	\$ 3,000.00
Leonora Information Centre/ Library	\$ 3,000.00
St John Ambulance Association	\$ 2,000.00
Community Road Safety (Police)	\$ 1,000.00
Leonora Pilates Group	\$ 780.00
TOTAL	<u>\$ 40,000.00</u>

CARRIED (7 VOTES TO 0)

Mr Nigel Wessels, Regional Manager Goldfields Region, Department of Biodiversity, Conservation and Attractions entered the meeting at 11:19am.

Cr PJ Craig welcomed Mr Wessels to the meeting, and invited him to address the Council.

Mr Wessels provided each councillor with a handout from the Department of Biodiversity, Conservation and Attractions titled “Plan for our Parks” and spoke about the State Government’s plan for National Parks, outlining three opportunities specifically for the Goldfields.

Discussion occurred around the reduction in the artificial watering points, and CEO J Epis invited Mr Wessels to attend the Coral Cactus Meeting to be held in early October, 2019.

Mr Nigel Wessels left the meeting at 11:52 am.

10.0 REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1(B) SIGNIFICANT AUDIT MATTER – OPERATING SURPLUS RATIO

SUBMISSION TO: Meeting of Council
Meeting Date: 17th September, 2019

AGENDA REFERENCE: 10.1 (B) SEP 19

SUBJECT: Significant Audit Matter – Operating Surplus Ratio

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: N/A

FILE REFERENCE: Audits – Reports & Minutes 1.10

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 9th September, 2019

BACKGROUND

Correspondence from the Department of Local Government, Sport and Cultural Industries (the Department), dated 28th June, 2019, was received by the Shire of Leonora on 5th July, 2019, advising of a matter of non-compliance with section 7.12(A) of the *Local Government Act 1995*, wherein a local government is required to prepare a report stating what action has been taken or is intended to be taken in respect to matters raised within the audit report, to forward a copy of the report to the Minister within three months of receiving the audit report and to publish the report on the Shire's website within 14 days of receiving the audit report.

The non-compliance noted by the Department related to a significant adverse trend noted for the operating surplus ration within the 2017-18 audit report from Butler Settineri (Audit) Pty Ltd.

A report was prepared for consideration by the Audit and Risk Committee at its meeting held 17th September, 2019.

COMMENT

The requirement to prepare a report stating actions to be taken to address matters identified as significant by the auditor, as well as to provide a copy of the report to the minister within three months after the audit report is received from the auditor, and to publish the report on the official local government website within 14 days of providing the report to the Minister, is the result of an amendment to the Act in August, 2017.

Shire staff were unfamiliar with the requirements of section 7.12A(4) & (5) of the *Local Government Act 1995* when the correspondence was received, to prepare an 'action report' etc. The matters noted within the 2017-18 audit report were however reported to the audit and risk committee at its meeting held 18th December, 2018 (item 4.2.2 Audit Management Report), which included management comments in response to each matter noted within the audit report.

To comply with the requirements of section 7.12A(4) & (5) of the *Local Government Act 1995*, an action report was prepared (attached) and presented for the audit committee's consideration at its meeting held 17th September, 2019. The Audit and Risk Committee considered item 4.1.1 Significant Audit Matter – Operating Surplus Ratio, and resolved the following:

Moved LR Petersen, seconded Cr RA Norrie, that the Audit and Risk Committee

1. Receive the attached 'Action Report – 2017-18 Significant Adverse Trend – Operating Surplus Ratio';
2. Recommend the endorsement of the attached 'Action Report – 2017-18 Significant Adverse Trend – Operating Surplus Ratio' by Council and
3. Following endorsement of the 'Action Report – 2017-18 Significant Adverse Trend – Operating Surplus Ratio' by Council, authorise the CEO to forward a copy of the report to the Minister and to publish the report on the Shire of Leonora's official website.

CARRIED (7 VOTES TO 0)

The report as received by the Audit and Risk Committee is attached for endorsement by Council.

STATUTORY ENVIRONMENT

Section 7.12A(4) of the *Local Government Act 1995* requires a local government to prepare a report stating what action has been taken or is intended to be taken in respect to matters raised within the audit report, and to forward a copy of the report to the Minister within three months of receiving the audit report.

Section 7.12A(5) of the *Local Government Act 1995* requires a local government to publish on its official website the report prepared under section 7.12A(4) within 14 days of supplying the report to the minister.

POLICY IMPLICATIONS

There are no policy implications resulting in the recommendation of this report.

FINANCIAL IMPLICATIONS

Provision is included in the 2019/20 adopted budget for consultants (as engaged to provide advice in this matter) and there are no extraordinary budget implications resulting from this report to the minister.

STRATEGIC IMPLICATIONS

Strategic references within the Shire of Leonora Strategic Community Plan 2017-2027 demonstrate connections between services and the desired outcomes and community vision for the Shire of Leonora, particularly in relation to Governance services. In this instance, outcome 4.5 Strong Leadership and Planning, with strategy 4.5.3 'Continue to develop strategic plans and ensure legislative compliance' applies.

RISK MANAGEMENT

This item has been evaluated against the Shire of Leonora's Risk Management Strategy and risk assessment matrix. The perceived level of risk is medium prior to treatment, the endorsement of this report by Council and subsequent actions will reduce the risk to low.

RECOMMENDATIONS

That the Council:

1. Endorse the attached 'Action Report – 2017-18 Significant Adverse Trend – Operating Surplus Ratio'; and
2. Authorise the CEO to forward a copy of the report to the Minister and to publish the report on the Shire of Leonora's official website.

VOTING REQUIREMENT

Simple majority required.

COUNCIL DECISION

Moved Cr AM Moore, seconded Cr AE Taylor, that the Council:

1. Endorse the attached 'Action Report – 2017-18 Significant Adverse Trend – Operating Surplus Ratio'; and
2. Authorise the CEO to forward a copy of the report to the Minister and to publish the report on the Shire of Leonora's official website.

CARRIED (7 VOTES TO 0)



ACTION REPORT – 2017-18 Significant Adverse Trend – Operating Surplus Ratio

Section 7.12A (4) of the Local Government Act 1995 requires a local government to prepare a report stating what action has been taken or is intended to be taken in respect to matters raised within the audit report. The Shire of Leonora's 2017-18 Audit Report from Butler Settineri (Audit) Pty Ltd noted a significant adverse trend for the operating surplus ratio.

Shire of Leonora -Operating Surplus Ratio 2015/16, 2016/17 & 2017/18

The operating surplus ratio demonstrates the extent to which operating revenues cover operating expenses (including depreciation), with a positive operating surplus ratio considered by the Department an indicator of long-term financial sustainability. The Shire's operating surplus ratio has experienced movement over the previous three years in relation to the 2017-18 audit report, with a reported ratio of 0.05 in 2015/16, (0.03) in 2016/17 and (0.11) in 2017/18.

The basic benchmark set by the Department of Local Government, Sport and Cultural Industries (the Department) for the operating surplus ratio is 0.01 -0.15. Ratios higher than 0.15 are considered to be in the desirable benchmark range set by the Department. The Shire of Leonora has been experiencing a downward trend with its operating surplus ratio which does not meet the benchmark set by the Department, resulting in the 'significant adverse trend' finding on the Shire's audit report.

Explanation for Operating Surplus Ratio Not Meeting Benchmarks

A number of factors contribute to the fluctuation of this ratio, including reimbursement of WANDRRA funds, which have been noted to result in delays of reimbursement of large recoups. These funding claims cannot be recognised as revenue until it is virtually certain to be received (i.e. once the claim is approved). As the processes to receive WANDRRA funds are onerous with significant periods of time being required to receive approval, the operating surplus ratio can be somewhat manipulated given the timing of revenue and expenses relating to WANDRRA works (AASB 116 provides direction in relation to the treatment of revenue of expenses).

The Shire has also considered within its Long Term Financial Plan (LTFP) the impact of ongoing capital road funds such as Roads to Recovery (R2R) and Regional Road Group (RRG) -neither of which are included in the calculation of the operating surplus ratio. Depreciation expense, which is included within the calculation of the operating surplus ratio, is rarely funded in full by rural local governments such as the Shire of Leonora, with grant funds such as the R2R and RRG contributing to asset renewals and compensating for operating losses.

Actions Proposed to Address the Operating Surplus Ratio

To ensure the operating surplus ratio would meet the benchmark set by the Department, the Shire could consider increasing rates, however this would effectively result in over rating the community when also considering the ongoing road grants received by the Shire. As a result, the Shire considers the benchmark for the operating surplus ratio to be flawed for a Shire receiving non-operating grants for the renewal of assets, and it does not intend to take action to increase revenue above a level which will result in the community being overrated when considering expected and ongoing non-operating grants for asset renewals.

The operating surplus ratio and the financial performance of the Shire of Leonora will continue to be reviewed through ongoing monitoring of depreciation expense and financial reports which are reported to Council, including required budget reviews and monthly statements of financial activity.

Disclaimer

This Report has been prepared for the exclusive use by the Shire of Leonora.

This report contains quantitative and qualitative statements, including projections, estimates, opinions and forecasts concerning the anticipated future performance of the Shire of Leonora, based on a large number of assumptions, and will be, subject to significant uncertainties and contingencies many, if not all, of which are outside the control of the Shire of Leonora.

This report is supplied in good faith for public information purposes and the Shire accepts no responsibility for any loss occasioned by any person acting or refraining from action as a result of reliance on the Plan.

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(A) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO: Meeting of Council
Meeting Date: 17th September, 2019

AGENDA REFERENCE: 10.2 (A) SEP 19

SUBJECT: Monthly Financial Statements

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 11th September, 2019

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 31st August, 2019 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st August, 2019
- (c) Material Variances – 31st August, 2019

The monthly statement of financial activity was not available for distribution at the time that this agenda went to print. This report will be printed and distributed prior to the Council meeting as a separate attachment.

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
- (b) *budget estimates to the end of the month to which the statement relates;*

- (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 31st August, 2019 consisting of:

- (a) **Compilation Report**
- (b) **Statement of Financial Activity – 31st August, 2019**
- (c) **Material Variances – 31st August, 2019**

be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved RM Cotterill, seconded Cr RA Norrie, that the Monthly Financial Statements for the month ended 31st August, 2019 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st August, 2019
- (c) Material Variances – 31st August, 2019

be accepted.

CARRIED (7 VOTES TO 0)

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Mr Jim Epis
The Chief Executive Officer
Shire of Leonora
PO Box 56
LEONORA WA 6438

COMPILATION REPORT TO THE SHIRE OF LEONORA

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Leonora, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 31 August 2019. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF LEONORA

The Shire of Leonora are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Leonora we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Leonora provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

Moore Stephens (WA) Pty Ltd

Moore Stephens (WA) Pty Ltd
Chartered Accountants



RUSSELL BARNES
DIRECTOR

12 September 2019

SHIRE OF LEONORA
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 August 2019

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Monthly Summary Information	20
Statement of Financial Activity by Program	23
Statement of Financial Activity by Nature or Type	25
Note 1 Statement of Financial Activity Information	26
Note 2 Cash and Financial Assets	27
Note 3 Receivables	28
Note 4 Other Current Assets	29
Note 5 Payables	30
Note 6 Rating Revenue	31
Note 7 Disposal of Assets	32
Note 8 Capital Acquisitions	33
Note 9 Cash Reserves	35
Note 10 Other Current Liabilities	36
Note 11 Grants and Contributions	37
Note 12 Explanation of Material Variances	39

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 6th September 2019

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not inconsistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

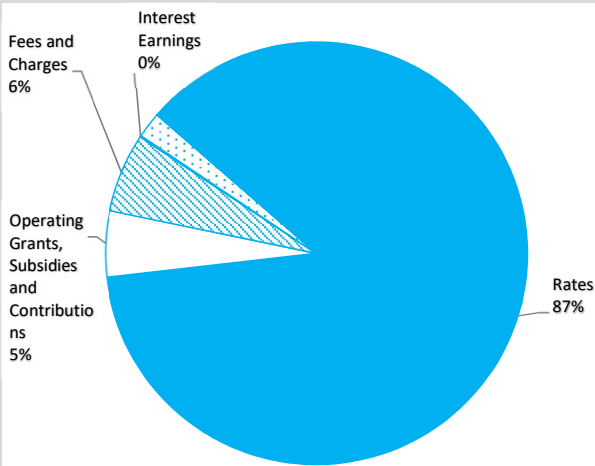
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

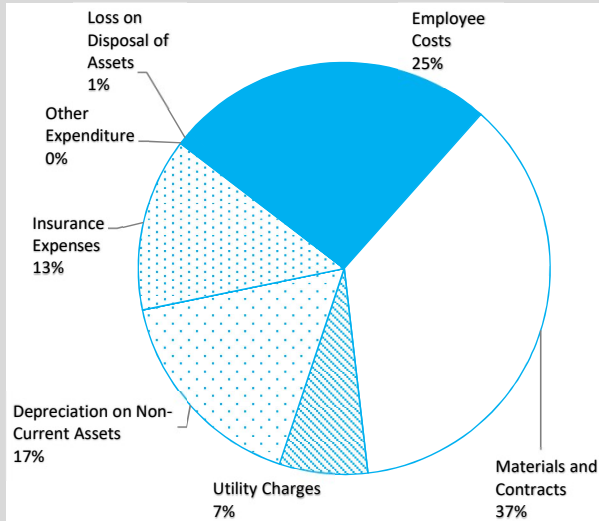
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

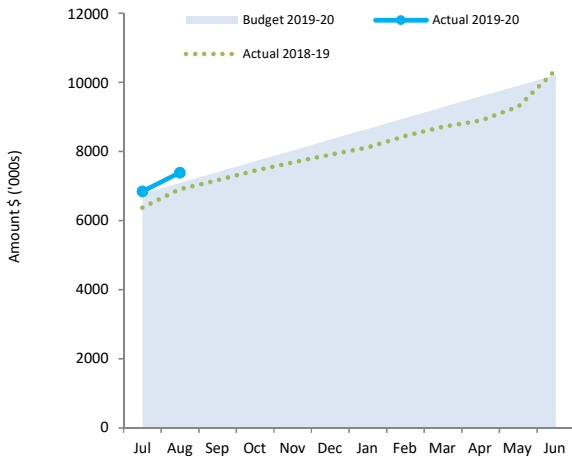
OPERATING REVENUE



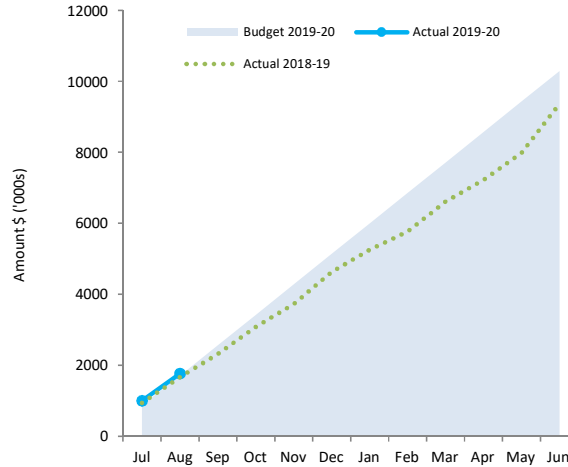
OPERATING EXPENSES



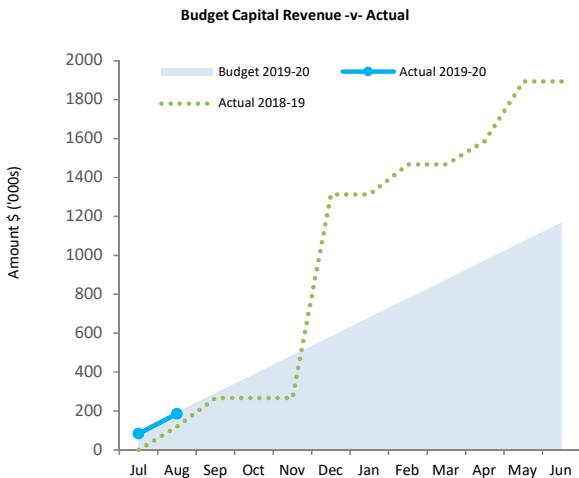
Budget Operating Revenues -v- Actual



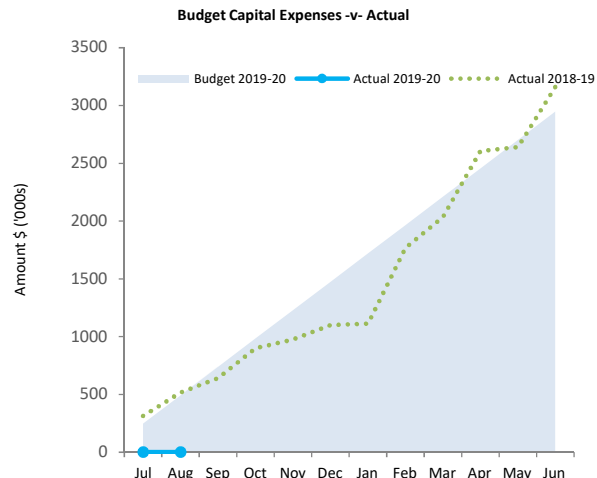
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE	ACTIVITIES
To provide a decision making process for the efficient allocation of scarce resources	Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowance, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses. An administration cost is also allocated which enables staff to process Council meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting any audits of Council books of accounts and procedures is also included under this heading.
GENERAL PURPOSE FUNDING	1 RATES
To collect revenue to allow for the provision of services	(a) GRV (Gross Rental Value) refers to the valuation methodology used for Leonora, Gwalia, Leinster and town sites and operational mines and associated infrastructure and used for non-rural purpose. (b) UV (Unimproved value) valuation methodology for mining properties and tenements (other than mines and other associated infrastructure) and includes prospecting licences, exploration licences and mining leases. It also relates to road acre rural pastoral properties. (c) Interim rates and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget. (d) Administration charges refer to the charge levied on ratepayers electing to make payment on the offered instalment plan and is based on the actual cost involved in administering this process. (e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.
	2 GRANTS
	(a) Grants Commission - a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population. (b) Roads Grant - An untied road grant allocated by the Federal Government and again distributed by the Grants Commission utilising a pre-determined formula. (c) Administration costs allocated to grants refers to the costs associated in collection of Federal Government grants including provision and updating of data used in Grants Commission formulae.
	3 INTEREST FROM INVESTMENTS
	Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.
LAW, ORDER, PUBLIC SAFETY	Costs and revenues associated with animal control within the Shire and also includes fire insurance, dog control and registration.
To provide services to help provide a safer and environmentally conscious community	
HEALTH	Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/control, food hygiene inspection/control, contribution to doctors expenses, Royal Flying Doctor donation and notification of disease.
To provide an operational framework for environmental and community health	

EDUCATION AND WELFARE

To provide services to help provide disadvantaged persons, the elderly, children and youth.

Provision of support for education and aged and disabled facilities within the district for the betterment of the residents.

HOUSING

To provide and maintain elderly residents housing.

Costs of maintaining Council owned accommodation units and collection of rentals paid by staff for the use of those buildings. Costs that can be accurately attributed to other programs are allocated. Revenue associated with a State Government owned house by way of loan repayments to the Shire are also included. Accommodation units include 9 houses, 2 duplexes and a single person quarters.

COMMUNITY AMENITIES

To provide services required by the community

Costs of collection and disposal of domestic and commercial refuse for the town site of Leonora and Gwalia and maintenance of the landfill refuse site. Revenue collection is by way of an annual fee for this service which is included on rate assessment notices. Costs associated with review and administration of Council's Town Planning Scheme. Provision of Christmas decorations in Leonora town site. Operation of the Leonora Cemetery.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and which will help the social well being of the community

Provision and maintenance of Council owned parks, gardens and grassed oval/recreation ground at Leonora and a contribution to similar facilities within Leinster townsite. Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball court, two squash courts, kitchen, gymnasium and associated facilities and revenues collected from the public for the use of these facilities. Costs of maintenance of Council owned and provided television and radio re-transmission service which includes digital television and radio. Costs and revenue associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of Western Australia.

TRANSPORT

To provide a safe and efficient network of transport within the Shire

Costs of maintenance of street trees. Costs of providing electricity for street lights in the Leonora/Gwalia town sites and maintenance of Council's works depot and associated infrastructure. Operation, maintenance and management of Leonora Aerodrome including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators. Revenues by way of landing fees and head tax charges charged to all aircraft with the exception of the Royal Flying Doctors Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

ECONOMIC SERVICES

To help promote the shire and its economic well being

Costs associated with tourism promotion throughout the Shire including employment of staff at the Gwalia Museum and historic precinct & Leonora Information Centre. Contribution to employment of a Goldfields/Esperance Development Officer operating from Shire Offices - Leonora. Costs and revenues associated with building control under building regulations, including inspections and issuing building permits.

OTHER PROPERTY AND SERVICES

To monitor and control council's overheads operating accounts.

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others. Cost allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities, works and services.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus / (Deficit)	1(c)	2,314,349	2,314,349	2,270,579	(43,770)	(1.89%)	
Revenue from operating activities							
Governance		1,000	164	1,200	1,036	631.71%	
General Purpose Funding - Rates	6	6,465,520	6,465,520	6,412,563	(52,957)	(0.82%)	
General Purpose Funding - Other		661,907	110,321	161,522	51,201	46.41%	▲
Law, Order and Public Safety		11,515	1,917	618	(1,299)	(67.76%)	
Health		43,157	6,362	3,339	(3,023)	(47.52%)	
Education and Welfare		266,088	44,347	33,132	(11,215)	(25.29%)	
Housing		48,300	8,042	7,040	(1,002)	(12.46%)	
Community Amenities		418,274	69,715	213,239	143,524	205.87%	▲
Recreation and Culture		282,380	47,058	66,022	18,964	40.30%	▲
Transport		807,041	132,842	363,457	230,615	173.60%	▲
Economic Services		1,092,332	181,716	107,116	(74,600)	(41.05%)	▼
Other Property and Services		142,170	23,190	18,602	(4,588)	(19.78%)	
		10,239,684	7,091,194	7,387,850	296,656		
Expenditure from operating activities							
Governance		(676,501)	(66,675)	(82,794)	(16,119)	(24.18%)	▼
General Purpose Funding		(400,049)	(112,753)	(103,424)	9,329	8.27%	
Law, Order and Public Safety		(177,065)	(29,512)	(32,649)	(3,137)	(10.63%)	
Health		(652,735)	(106,744)	(132,252)	(25,508)	(23.90%)	▼
Education and Welfare		(672,988)	(111,334)	(100,061)	11,273	10.13%	
Housing		0	3	0	(3)	100.00%	
Community Amenities		(331,120)	(55,189)	(68,381)	(13,192)	(23.90%)	
Recreation and Culture		(1,369,873)	(228,310)	(222,554)	5,756	2.52%	
Transport		(3,211,198)	(551,109)	(731,384)	(180,275)	(32.71%)	▼
Economic Services		(2,834,393)	(472,401)	(330,064)	142,337	30.13%	▲
Other Property and Services		(45,601)	(5,740)	34,582	40,322	702.47%	▲
		(10,371,523)	(1,739,764)	(1,768,981)	(29,217)		
Non-cash amounts excluded from operating activities	1(a)	1,523,288	268,395	216,547	(51,848)	(19.32%)	▼
Amount attributable to operating activities		1,391,449	5,619,825	5,835,416	215,591		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	11(b)	758,755	0	0	0	0.00%	
Proceeds from disposal of assets	7	411,000	83,716	83,716	0	0.00%	
Purchase of property, plant and equipment	8	(2,947,161)	(174,278)	0	174,278	100.00%	▲
Amount attributable to investing activities		(1,777,406)	(90,562)	83,716	174,278		
Financing Activities							
Transfer from Reserves	9	0	0	70	70	0.00%	
Transfer to Reserves	9	(1,928,392)	(256)	(256)	0	0.00%	
Amount attributable to financing activities		(1,928,392)	(256)	(186)	70		
Closing Funding Surplus / (Deficit)	1(c)	0	7,843,356	8,189,525			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 12 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019-20 year is \$15,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 AUGUST 2019

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995 . Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus / (Deficit)	1(c)	2,314,349	2,314,349	2,270,579	(43,770)	(1.89%)	
Revenue from operating activities							
Rates	6	6,465,520	6,465,520	6,412,563	(52,957)	(0.82%)	
Operating grants, subsidies and contributions	11(a)	1,766,204	294,365	373,351	78,986	26.83%	▲
Fees and charges		1,726,760	287,784	447,990	160,206	55.67%	▲
Interest earnings		34,000	5,668	7,180	1,512	26.68%	
Other revenue		227,200	37,857	146,766	108,909	287.69%	▲
Profit on disposal of assets	7	20,000	0	0	0	0.00%	
		10,239,684	7,091,194	7,387,850	296,656		▲
Expenditure from operating activities							
Employee costs		(1,998,009)	(332,994)	(444,961)	(111,967)	(33.62%)	
Materials and contracts		(6,078,203)	(1,012,851)	(647,738)	365,113	36.05%	▲
Utility charges		(363,789)	(60,626)	(122,652)	(62,026)	(102.31%)	
Depreciation on non-current assets		(1,460,449)	(243,395)	(295,103)	(51,708)	(21.24%)	
Insurance expenses		(245,666)	(41,138)	(240,854)	(199,716)	(485.48%)	
Other expenditure		(142,568)	(23,760)	(2,004)	21,756	91.57%	▲
Loss on disposal of assets	7	(82,839)	(25,000)	(15,669)	9,331	37.32%	
		(10,371,523)	(1,739,764)	(1,768,981)	(29,217)		
Non-cash amounts excluded from operating activities	1(a)	1,523,288	268,395	216,547	(51,848)	(19.32%)	
Amount attributable to operating activities		1,391,449	5,619,825	5,835,416	215,591		▲
Investing activities							
Non-operating grants, subsidies and contributions	11(b)	758,755	0	0	0	0.00%	
Proceeds from disposal of assets	7	411,000	83,716	83,716	0	0.00%	
Payments for property, plant and equipment	8	(2,947,161)	(174,278)	0	174,278	(100.00%)	▲
Amount attributable to investing activities		(1,777,406)	(90,562)	83,716	174,278		▲
Financing Activities							
Transfer from reserves	9	0	0	70	70	0.00%	
Transfer to reserves	9	(1,928,392)	(256)	(256)	0	0.00%	
Amount attributable to financing activities		(1,928,392)	(256)	(186)	70		
Closing Funding Surplus / (Deficit)	1(c)	0	7,843,356	8,189,525			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 12 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals		(20,000)	0	0
Movement in employee wage accruals		0	0	(94,225)
Add: Loss on asset disposals		82,839	25,000	15,669
Add: Depreciation on assets		1,460,449	243,395	295,103
Total non-cash items excluded from operating activities		1,523,288	268,395	216,547

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 Jun 2019	This Time Last Year 30 Aug 2018	Year to Date 31 Aug 2019
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(3,330,623)	(2,543,772)	(3,330,809)
Add: Provisions - employee	11	145,175	280,321	145,175
Add: Wages liability		94,225	0	0
Total adjustments to net current assets		(3,091,223)	(2,263,451)	(3,185,634)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	4,863,498	7,411,969	8,897,840
Rates receivables	3	165,403	1,593,300	299,664
Receivables	3	585,949	520,478	2,721,379
Other current assets	4	63,166	73,623	72,545
Less: Current liabilities				
Payables	5	(171,039)	(336,034)	(369,192)
Contract liabilities	11	0	0	(101,902)
Provisions	9	(145,175)	(280,321)	(145,175)
Less: Total adjustments to net current assets	1(c)	(3,091,223)	(2,263,451)	(3,185,634)
Closing Funding Surplus / (Deficit)		2,270,579	6,719,564	8,189,525

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Municipal account	Cash and cash equivalents	5,564,925	0	0	5,564,925	NAB	Variable	Nil
Cash on Hand	Cash and cash equivalents	2,106	0	0	2,106	On Hand	Nil	Nil
Reserve accounts held in Term Deposit	Cash and cash equivalents	0	2,024,204	0	2,024,204	NAB	2.15%	12/10/2019
LSL Maximiser	Cash and cash equivalents	0	72,790	0	72,790	NAB	Variable	Nil
Fire Maximiser	Cash and cash equivalents	0	9,061	0	9,061	NAB	Variable	Nil
Plant Maximiser	Cash and cash equivalents	0	400,573	0	400,573	NAB	Variable	Nil
Annual Leave Maximiser	Cash and cash equivalents	0	62,432	0	62,432	NAB	Variable	Nil
Gwalia Precinct Maximiser	Cash and cash equivalents	0	318,698	0	318,698	NAB	Variable	Nil
Building Maintenance Maximiser	Cash and cash equivalents	0	165,705	0	165,705	NAB	Variable	Nil
Waste Management Maximiser	Cash and cash equivalents	0	192,416	0	192,416	NAB	Variable	Nil
Aerodrome Maximiser	Cash and cash equivalents	0	24,930	0	24,930	NAB	Variable	Nil
IT Maximiser	Cash and cash equivalents	0	15,000	0	15,000	NAB	Variable	Nil
Swimming Pool Maximiser	Cash and cash equivalents	0	45,000	0	45,000	NAB	Variable	Nil
Total		5,567,031	3,330,809	0	8,897,840			
Comprising								
Cash and cash equivalents		5,567,031	3,330,809	0	8,897,840			
Financial assets at amortised cost		0	0	0	0			
		5,567,031	3,330,809	0	8,897,840			

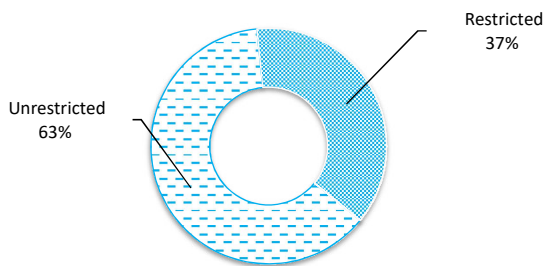
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash	Unrestricted
\$8.9 M	\$5.57 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

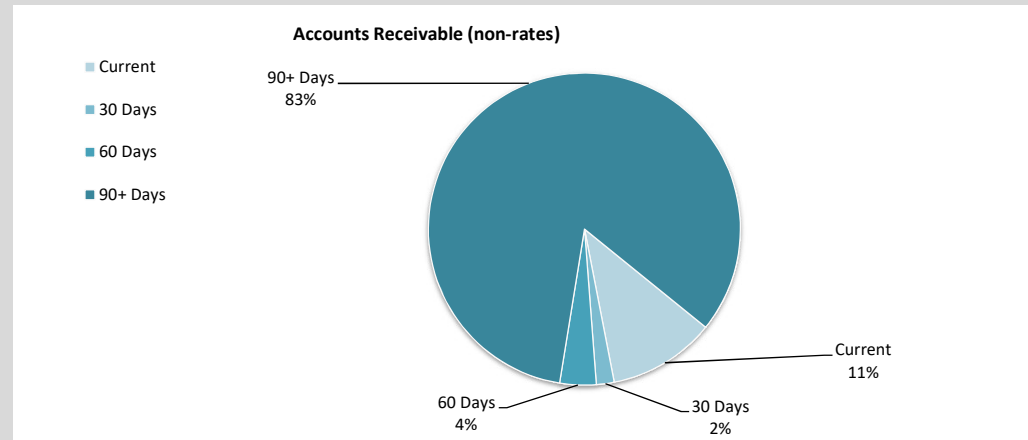
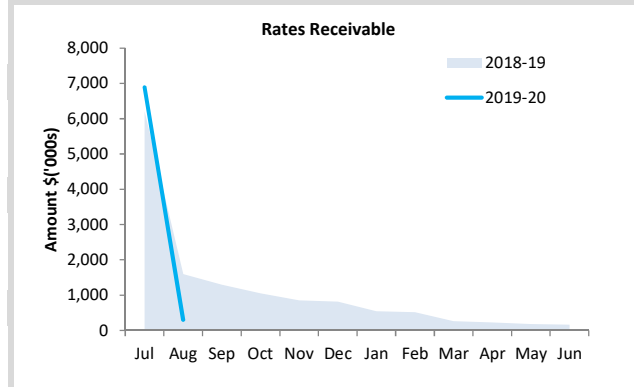
Rates Receivable	30 Jun 2019	31 Aug 19
	\$	\$
Opening Arrears Previous Years	133,780	165,403
Levied this year	6,038,744	6,412,563
Less - Collections to date	(6,007,121)	(6,278,302)
Equals Current Outstanding	165,403	299,664
Net Rates Collectable	165,403	299,664
% Collected	97.3%	95.4%

Receivables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - General	0	299,664	49,817	102,202	2,250,920	2,702,603
Percentage	0%	11.1%	1.8%	3.8%	83.3%	
Balance per Trial Balance						
Sundry receivable						2,702,603
GST receivable						16,409
Allowance for impairment of receivables						(6,030)
Interest receivable						8,397
Total Receivables General Outstanding						2,721,379

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
\$2,721,379
Over 30 Days
89%
Over 90 Days
83.3%

Collected	Rates Due
95.4%	\$299,664

	Opening Balance 1 July 2019	Asset Increase	Asset Reduction	Closing Balance 31 August 2019
Other Current Assets	\$	\$	\$	\$
Inventory				
Stores on hand	63,166	9,379	0	72,545
Total Other Current assets				72,545
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

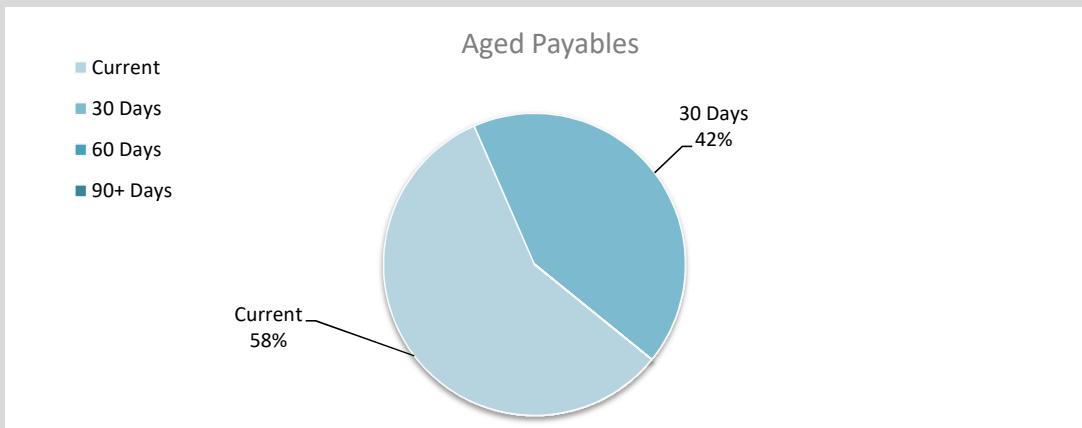
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - General	0	112,711	82,886	0	2	195,599
Percentage	0%	57.6%	42.4%	0%	0%	
Balance per Trial Balance						
Sundry creditors						195,599
ATO liabilities						50,717
Credit card						13,734
FESA Levy						109,142
Total Payables General Outstanding						369,192

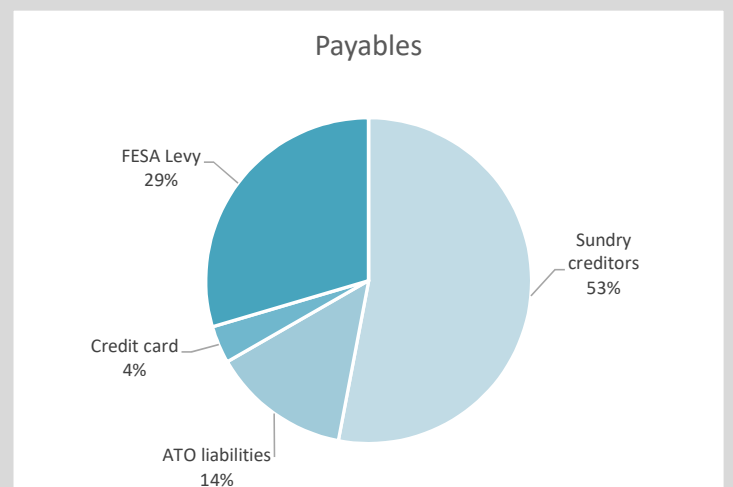
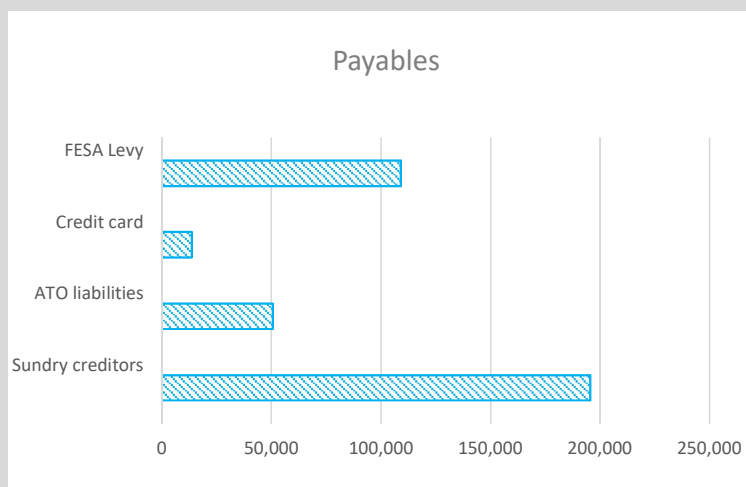
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



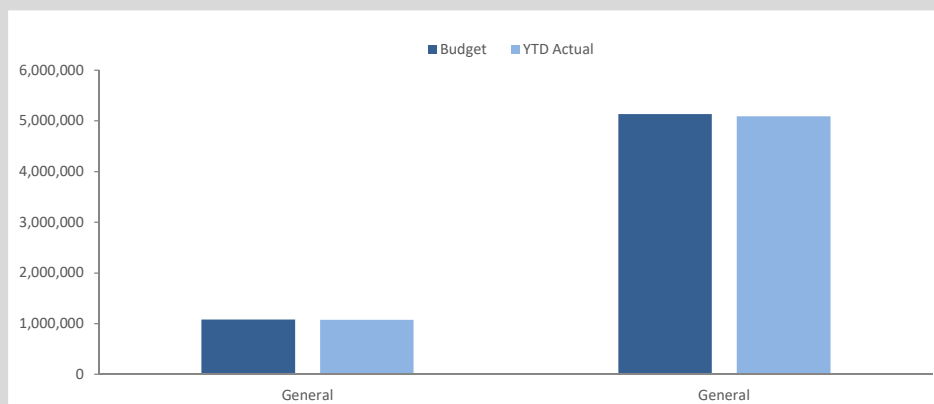
Creditors Due
\$369,192
Over 30 Days
42%
Over 90 Days
0%



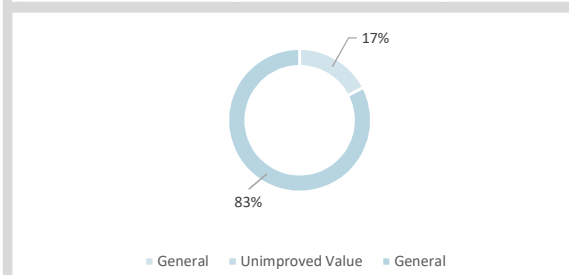
General Rate Revenue	Budget							YTD Actual			Total Revenue
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
General Rate											
Gross Rental Value											
General	0.070600	588	15,244,954	1,076,294	4,000	0	1,080,294	1,076,294	0	0	1,076,294
Unimproved Value											
General	0.155000	1,397	32,889,087	5,097,808	40,000	0	5,137,808	5,097,809	(8,958)	0	5,088,851
Sub-Total		1,985	48,134,041	6,174,102	44,000	0	6,218,102	6,174,103	(8,958)	0	6,165,145
Minimum Payment	Minimum \$										
Gross Rental Value											
General	323	89	121,109	28,747	0	0	28,747	28,747	0	0	28,747
Unimproved Value											
General	323	677	774,488	218,671	0	0	218,671	218,671	0	0	218,671
Sub-Total		766	895,597	247,418	0	0	247,418	247,418	0	0	247,418
Amount from General Rates							6,465,520				6,412,563
Total General Rates							6,465,520				6,412,563

KEY INFORMATION

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

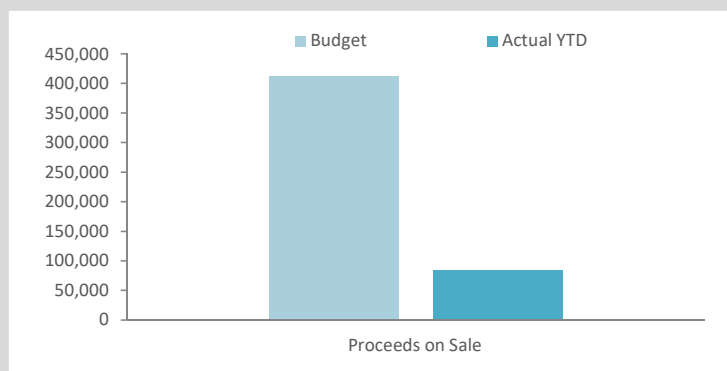


General Rates		
Budget	YTD Actual	%
\$6.47 M	\$6.41 M	0.99181



Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and Equipment								
	Health								
PE17	2017 Subaru Forrester Wagon DR	22,000	27,000	5,000	0	0	0	0	0
PE20	2017 Mitsubishi Triton GLX	37,245	25,000	0	(12,245)	0	0	0	0
	Education and welfare								
PE15	2017 Nissan Xtrail	21,000	19,000	0	(2,000)	0	0	0	0
PE18	2017 Nissan Xtrail	22,000	19,000	0	(3,000)	0	0	0	0
	Transport								
657	2017 Ranger Utility	37,000	31,000	0	(6,000)	0	0	0	0
PE19	2017 Mitsubishi Triton	27,500	24,000	0	(3,500)	0	0	0	0
38	Sweeper	5,000	15,000	10,000	0	0	0	0	0
43	Asset 43 Eagle Prime Mover	100,000	75,000	0	(25,000)	99,385	83,716	0	(15,669)
44	Asset 44 Eagle Prime Mover	90,000	70,000	0	(20,000)	0	0	0	0
	Economic services								
PE3	Ranger 2WD Utility	10,000	12,000	2,000	0	0	0	0	0
	Other property and services								
PE13	CEO Nissan Patrol	65,094	54,000	0	(11,094)	0	0	0	0
P23	DCEO Ford Everest	37,000	40,000	3,000	0	0	0	0	0
		473,839	411,000	20,000	(82,839)	99,385	83,716	0	(15,669)

KEY INFORMATION



Proceeds on Sale		
Annual Budget	YTD Actual	%
\$411,000	\$83,716	20%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

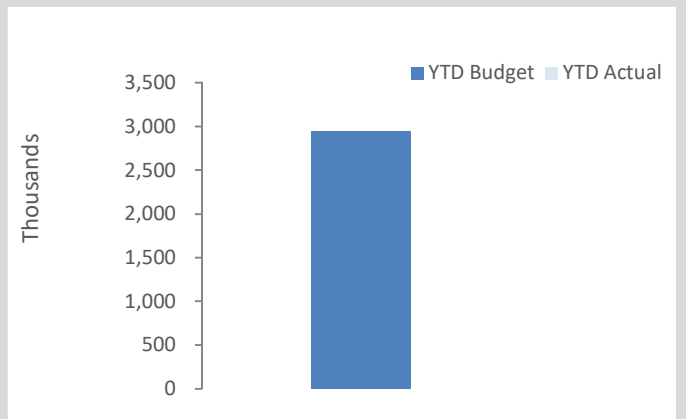
**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

Capital Acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Building and Improvements	307,600	0	0	0
Plant & Equipment	586,891	0	0	0
Roads	1,045,670	174,278	0	(174,278)
Improvements & Infrastructure	1,007,000	0	0	0
Capital Expenditure Totals	2,947,161	174,278	0	(174,278)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	758,755	0	0	0
Other (Disposals & C/Fwd)	411,000	83,716	83,716	0
Contribution - operations	1,777,406	90,562	(83,716)	(174,278)
Capital Funding Total	2,947,161	174,278	0	(174,278)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$2.95 M	\$. M	0%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$.76 M	\$. M	0%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2019

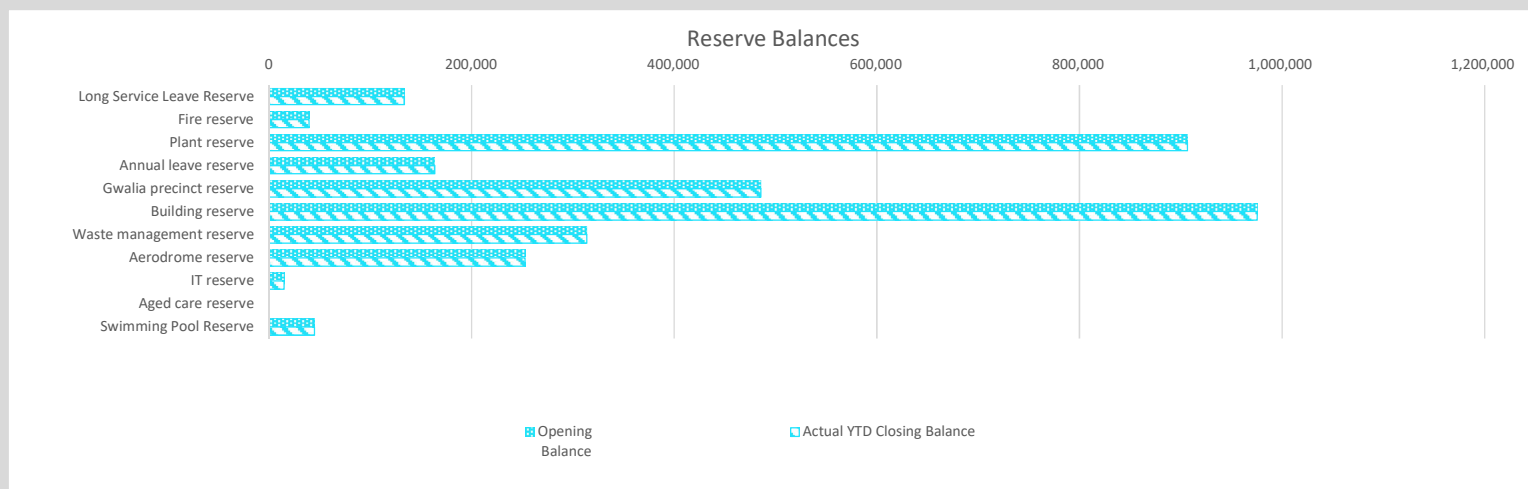
INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

	Adopted Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
Capital Acquisitions				
Building and Improvements	\$	\$	\$	\$
Public Toilet - Town	100,000	0	0	0
Public Toilet - Gwalia Museum	100,000	0	0	0
Porch - Gwalia Museum	22,600	0	0	0
Records storage shed - Kalgoorlie	75,000	0	0	0
Back Shed Admin Offices	10,000	0	0	0
TOTAL - Building and Improvements	307,600	0	0	0
Plant & Equipment				
Kluger Drs Vehicle	39,397	0	0	0
Toyota Hilux Dual Cab 4WD EHO Vehicle	48,512	0	0	0
Kluger MEW Vehicle	39,397	0	0	0
Isuzu NPR - 65 - 190 Tipper Truck	57,300	0	0	0
Toyota Hilux 2WD	33,510	0	0	0
Sweeper	90,768	0	0	0
Toyota Hilux Dual Cab 4WD (WS)	48,062	0	0	0
Toyota Hilux Dual Cab 4WD (P&G)	43,755	0	0	0
Metrocount Traffic Counter x 2	10,400	0	0	0
Toyota Hilux Dual Cab 4WD (Museum)	43,755	0	0	0
CEO Vehicle	75,248	0	0	0
DCEO Vehicle	56,787	0	0	0
TOTAL - Plant & Equipment	586,891	0	0	0
TOTAL PROPERTY PLANT AND EQUIPMENT	894,491	0	0	(894,491)
Roads				
Leonora Nambi Road (RRG)	562,792	93,799	0	(93,799)
Mt Ida Road (R2R)	117,260	19,543	0	(19,543)
Agnew to Lake Miranda Road (R2R)	205,618	34,270	0	(34,270)
Footpath Renewals	110,000	18,333	0	(18,333)
Grid Renewals	50,000	8,333	0	(8,333)
TOTAL - Roads	1,045,670	174,278	0	(174,278)
Improvements & Infrastructure				
Playground - Tower Street	317,000	0	0	0
Pumptrack - Skate Park	135,000	0	0	0
Standpipe - Depot	30,000	0	0	0
Fencing - Shire Common	25,000	0	0	0
Airport lights	500,000	0	0	0
TOTAL - Other Infrastructure	1,007,000	0	0	0
TOTAL INFRASTRUCTURE	2,052,670	174,278	0	(174,278)
Total Capital Expenditure	2,947,161	174,278	0	(174,278)

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave Reserve	133,500	769	15	0	0	0	0	134,269	133,515
Fire reserve	39,424	227	0	0	0	0	0	39,651	39,424
Plant reserve	906,540	5,220	85	0	0	0	0	911,760	906,625
Annual leave reserve	163,629	942	13	0	0	0	0	164,571	163,642
Gwalia precinct reserve	485,627	2,796	67	0	0	0	0	488,423	485,694
Building reserve	975,352	5,616	35	0	0	0	0	980,968	975,387
Waste management reserve	313,828	1,807	41	0	0	0	0	315,635	313,869
Aerodrome reserve	252,723	1,455	0	0	0	0	(70)	254,178	252,653
IT reserve	15,000	86	0	0	0	0	0	15,086	15,000
Aged care reserve	0	10,823	0	1,898,392	0	0	0	1,909,215	0
Swimming Pool Reserve	45,000	259	0	0	0	0	0	45,259	45,000
	3,330,623	30,000	256	1,898,392	0	0	(70)	5,259,015	3,330,809

KEY INFORMATION



Other Current Liabilities	Note	Opening Balance 1 July 2019	Liability Increase	Liability Reduction	Closing Balance 31 August 2019
		\$	\$	\$	\$
Provisions					
Annual leave		97,678	0	0	97,678
Long service leave		47,497	0	0	47,497
Unspent grants, contributions and reimbursements		0	101,902	0	101,902
Total Other Current assets					247,077

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at 11(a) and 11(b)

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

NOTE 11(a)

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Operating Grant, Subsidies and Contributions Liability					Operating Grants, Subsidies and Contributions Revenue		
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 30-Jun	Current Liability 30-Jun	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating Grants and Subsidies								
General purpose funding								
Grant - Equalisation	0	0	0	0	0	304,165	50,695	68,350
Grant - Roads (Untied)	0	0	0	0	0	354,992	59,164	76,024
Law, order, public safety								
Operational Grant - Bush Fire	0	0	0	0	0	4,163	693	0
Education and welfare								
Grant - Sustainability Child Care	0	0	0	0	0	83,403	13,902	0
Youth Support DCP Grant	0	0	0	0	0	72,419	12,069	17,723
Recreation and culture								
Other Grant Funding	0	0	0	0	0	110,420	18,402	29,717
Transport								
Contrib. - Street Lights	0	0	0	0	0	3,700	618	0
Grants - MRWA Direct	0	0	0	0	0	140,000	23,332	153,591
Economic services								
Lotterywest Gwalia Interpretation	0	0	0	0	0	523,692	87,282	27,946
Sponsorship	0	0	0	0	0	115,000	19,168	0
Grant Income	0	0	0	0	0	54,250	9,040	0
	0	0	0	0	0	1,766,204	294,365	373,351
TOTALS	0	0	0	0	0	1,766,204	294,365	373,351

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019

NOTE 11(b)

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Non Operating Grants, Subsidies and Contributions Liability					Non Operating Grants, Subsidies and Contributions Revenue		
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 30-Jun	Current Liability 30-Jun	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
Non-Operating Grants and Subsidies								
Transport								
Grant - Roads to Recovery	0	0	0	0	0	322,878	0	0
Natural Disaster Reinstatement	0	0	0	0	0	173,085	0	0
RRG Funding	0	101,902	0	101,902	101,902	262,792	0	0
	0	101,902	0	101,902	101,902	758,755	0	0
Total Non-operating grants, subsidies and contributions	0	101,902	0	101,902	101,902	758,755	0	0

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2019

NOTE 12
EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2018-19 year is \$15,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
General Purpose Funding - Other	51,201	46.41%	▲ Permanent	\$50K increase in FAG Funds received
Community Amenities	143,524	205.87%	▲ Timing	Rubbish allocation on track, budget allocation
Recreation and Culture	18,964	40.30%	▲ Timing	Budget allocation
Transport	230,615	173.60%	▲ Timing	Budget allocation
Economic Services	(74,600)	(41.05%)	▼ Timing	Budget allocation re Golden Gift
Expenditure from operating activities				
Governance	(16,119)	(24.18%)	▼ Timing	Budget allocation re subscriptions
Health	(25,508)	(23.90%)	▼ Timing	Budget allocation re Dr's payment
Transport	(180,275)	(32.71%)	▼ Timing	Budget allocation re Street Lighting \$60K/LGIS Storm costs (reimbursed) \$40K/Depot R&M \$20K/Bush Grading \$30K/Insurance & Depre \$15K
Economic Services	142,337	30.13%	▲ Timing	Budget allocation re Golden Gift \$50K/Gwalia Interpretation payments due in Sep \$60K
Other Property and Services	40,322	702.47%	▲ Timing	Adjustment to POC/PWOH/Deprec to take to zero
Investing Activities				
Capital Acquisitions	174,278	100.00%	▲ Timing	Vehicles purchases commence in September/Projects not yet started

KEY INFORMATION

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10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(B) ACCOUNTS FOR PAYMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 17th September, 2019

AGENDA REFERENCE: 10.2 (B) SEP 19

SUBJECT: Accounts for Payment

LOCATION / ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 11th September, 2019

BACKGROUND

Attached statements consist of accounts paid by Delegated Authority and Council Authorisation since the previous council meeting as follows:

1. Accounts paid by Delegated Authority, totalling **\$530,224.20**, consisting of:
 - a. Credit Card Payments for **August, 2019**, totalling **\$13,487.39**;
 - b. Direct Bank Transactions numbered from **1114** to **1144** totalling **\$245,206.53**;
 - c. Batch Payment **BP 5.1** to **BP 5.47**, totalling **\$171,104.47**; and
 - d. Cheques numbered from **25531** to **25546** totalling **\$100,425.81**.
2. Accounts paid by Council Authorisation, totalling **\$76,902.13**, consisting of:
 - a. Batch Payment **BP 6.1** to **BP 6.27** totalling **\$76,662.13**; and
 - b. Cheque Numbered **25547**, totalling **\$240.00**.

The total amount paid since the previous meeting is **\$607,126.33**.

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.10 & *Financial Management (1996)* Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the accounts for payment, as detailed:

1. Accounts paid by Delegated Authority, totalling **\$530,224.20**, consisting of:
 - a. Credit Card Payments for **August, 2019**, totalling **\$13,487.39**;
 - b. Direct Bank Transactions numbered from **1114** to **1144** totalling **\$245,206.53**;
 - c. Batch Payment **BP 5.1** to **BP 5.47**, totalling **\$171,104.47**; and
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2. Accounts paid by Council Authorisation, totalling **\$76,902.13**, consisting of:
 - a. Batch Payment **BP 6.1** to **BP 6.27** totalling **\$76,662.13**; and
 - b. Cheque Numbered **25547**, totalling **\$240.00**.

be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr LR Petersen, seconded Cr RA Norrie, that the accounts for payment, as detailed:

1. Accounts paid by Delegated Authority, totalling **\$530,224.20**, consisting of:
 - a. Credit Card Payments for **August, 2019**, totalling **\$13,487.39**;
 - b. Direct Bank Transactions numbered from **1114** to **1144** totalling **\$245,206.53**;
 - c. Batch Payment **BP 5.1** to **BP 5.47**, totalling **\$171,104.47**; and
 - d. Cheques numbered from **25531** to **25546** totalling **\$100,425.81**.
2. Accounts paid by Council Authorisation, totalling **\$76,902.13**, consisting of:
 - a. Batch Payment **BP 6.1** to **BP 6.27** totalling **\$76,662.13**; and
 - b. Cheque Numbered **25547**, totalling **\$240.00**.

be accepted.

CARRIED (7 VOTES TO 0)

Shire of Leonora				
Monthly Report – List of Credit Card Transactions Paid by Delegated Authority				
Submitted to Council on the 17th September, 2019				
The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for August, 2019 as per Direct Bank Transaction 1144 totalling \$13,487.39 .				
CHIEF EXECUTIVE OFFICER				
Reference	Date	Name	Item	Payment by Delegated Authority
DCEO 08/19	30/07/2019	BP Lake Grace	Fuel for P2	49.69
	05/08/2019	BP Mount Barker	Fuel for P2	61.25
	06/08/2019	BP Hyden	Fuel purchased for P2	50.00
	08/08/2019	Qantas	Flight adjustment M Epis – Local Government Week	240.01
	12/08/2019	Raeco	Bags for Toy Library at NGROAC	139.72
	12/08/2019	ECO Imports Pty Ltd	Games for Toy Library	109.90
	14/08/2019	BP Goldengate Kalgoorlie	Fuel for P2	85.16
	16/08/2019	Esplanade Hotel Fremantle	Accommodation for A Baxter	399.27
	19/08/2019	Joondalup Resort	Accommodation J Oxley	821.00
	21/08/2019	ASIC	Business Name Renewal – Leonora Community Resource Centre	85.00
	22/08/2019	Adobe Systems Software	Adobe Acrobat Pro annual payment – 2019	263.87
	26/08/2019	Batteries N More	Memory Cards, Outdoor Trail Cam and 12V Batteries as per Works Manager request	793.30
	26/08/2019	Qantas	Flight to Kalgoorlie for B Gawronski for IT Visit	394.11
	28/08/2019	National Australia Bank	Card Fee – August, 2019	9.00
	31/08/2019	Officeworks	Shelving & Sanitisers for set up of Toy Library	299.62
	31/08/2019	Online Toys Australia	Toys purchased for set up of Toy Library	876.51
DCEO 08/19			Total DCEO Card August, 2019	\$4,677.41
CEO 08/19	30/07/2019	Coles Express Leonora	Fuel Purchased for P1	98.15
	05/08/2019	Rockpool Bar & Grill Perth	Meals and Refreshments for meeting between Cactus Eradication Group, CEO & Councillors during Local Government Week	1,266.00
	07/08/2019	City of Kalgoorlie /Boulder	Parking at Kalgoorlie airport while attending Local Government Week in Perth	40.00
	07/08/2019	BP Goldengate Kalgoorlie	Fuel for CEO Vehicle	97.39
	12/08/2019	Crown Towers Perth	Refreshments for R Norrie during Local Government Week (to be reimbursed)	20.24
	13/08/2019	Crown Towers Perth	Refreshments purchased at hotel during Local Government Week for J Epis (to be reimbursed)	87.23
	13/08/2019	Crown Towers Perth	Accommodation, Meals and Incidentals for J Epis, P Craig & R Norrie during their stay for Local government week	4,607.93
	14/08/2019	Landgate	Title Search	26.20
	14/08/2019	Foxtel	Foxtel for 35 Hoover Street	216.94
	16/08/2019	Chezs Crafty Affair	Materials & other supplies for Women's Group	1,545.20
CEO 08/19			Sub Total CEO Credit Card August, 2019	\$8,005.28

Reference	Date	Name	Item	Payment by Delegated Authority
CEO 08/19			CEO Credit Card August, 2019 Brought Fwd	\$8,005.28
	26/08/2019	Paint Access	Low Sheen tin of paint for Museum Maintenance	215.00
	26/08/2019	Signet	Industrial Floor Paint - 4L for Museum Maintenance	150.94
	27/08/2019	Thrifty Australia	Vehicle Hire for B Gawronski during visit	231.84
	27/08/2019	Westnet Pty Ltd	Email Hosting for CRC Email	190.00
	28/08/2019	National Australia Bank	Card Fee - August, 2019	9.00
CEO 08/19			Total CEO Card August, 2019	\$8,802.06
Other Fees/Payments	22/08/2019	National Australia Bank	Internal Transaction Fee – Credit Card Summary	\$7.92
1144	02/09/2019	National Australia Bank	Total Credit Card Purchases – August 2019	\$13,487.39

Shire of Leonora				
Monthly Report – List of Direct Bank Transactions Paid by Delegated Authority				
Submitted to Council on the 17th September, 2019				
The following list of accounts relate to Direct Bank Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions are numbered from 1114 to 1144 and total \$245,206.53 .				
CHIEF EXECUTIVE OFFICER				
Transaction	Date	Name	Item	Payment by Delegated Authority
1	13/08/2019	Shire of Leonora	Salaries & Wages PPE: 12/8/19	67,097.02
1114	15/08/2019	Click Super	Transaction and Facility Fees for August, 2019	27.17
1115	19/08/2019	Australian Super	Superannuation PPE: 12/8/19	346.27
1116	19/08/2019	Christian Super	Superannuation PPE: 12/8/19	67.62
1117	19/08/2019	CBUS	Superannuation PPE: 12/8/19	432.08
1118	19/08/2019	Dazacom Superfund	Superannuation PPE: 12/8/19	228.08
1119	19/08/2019	HESTA	Superannuation PPE: 12/8/19	152.43
1120	19/08/2019	MLC Super Fund	Superannuation PPE: 12/8/19	1,479.30
1121	19/08/2019	MTAA Super	Superannuation PPE: 12/8/19	369.40
1122	19/08/2019	OnePath Masterfund	Superannuation PPE: 12/8/19	53.56
1123	19/08/2019	WA Super	Superannuation PPE: 12/8/19	8,838.71
1124	14/08/2019	3E Advantage	Printing Costs for Childcare, Shire, CRC, Works & Museum, July, 2019	3,624.67
1125	26/08/2019	National Australia Bank	NAB Connect Fee - Access and Usage - August, 2019	34.49
1	27/08/2019	Shire of Leonora	Salaries & Wages PPE: 26/8/19	67,443.78
1126	30/08/2019	National Australia Bank	Merchant Fee - August, 2019 - 7381278	20.00
1127	30/08/2019	National Australia Bank	Merchant Fee - August, 2019 - 7379314	20.00
1128	30/08/2019	National Australia Bank	Merchant Fee - August, 2019 - 7374463	23.53
1129	30/08/2019	National Australia Bank	Merchant Fee - August, 2019 - 7380395	23.74
1130	30/08/2019	National Australia Bank	Merchant Fee - August, 2019 - 7374513	27.61
1131	30/08/2019	National Australia Bank	Merchant Fee - August, 2019 - 7374471	50.32
1132	30/08/2019	National Australia Bank	Merchant Fee - August, 2019 - Museum	51.90
1133	30/08/2019	National Australia Bank	Bank Fees August, 2019	75.20
1134	30/08/2019	National Australia Bank	Merchant Fee - August, 2019 - 7381393	981.42
1135	30/08/2019	Australian Super	Superannuation PPE: 26/8/19	346.27
1136	30/08/2019	Christian Super	Superannuation PPE: 26/8/19	67.62
1137	30/08/2019	CBUS	Superannuation PPE: 26/8/19	432.08
1138	30/08/2019	Dazacom Superfund	Superannuation PPE: 26/8/19	231.99
1139	30/08/2019	HESTA	Superannuation PPE: 26/8/19	167.47
1140	30/08/2019	MLC Super Fund	Superannuation PPE: 26/8/19	1,401.69
1141	30/08/2019	MTAA Super	Superannuation PPE: 26/8/19	301.53
1142	30/08/2019	WA Super	Superannuation PPE: 26/8/19	9,318.19
1143	02/09/2019	Westnet	CRC Internet - September, 2019	11.00
			Sub Total	\$163,746.14

Transaction	Date	Name	Item	Payment by Delegated Authority
			Balance Brought Forward	\$163,746.14
1144	02/09/2019	National Australia Bank	Credit Card Purchases - August, 2019	13,487.39
1	10/09/2019	Shire of Leonora	Salaries & Wages PPE: 9/9/19	67,973.00
			GRAND TOTAL	\$245,206.53

Shire of Leonora				
Monthly Report - List of Accounts Paid by Delegated Authority				
Submitted to Council on the 17th September, 2019				
<p>Batch Payment 5, referenced from BP 5.1 to BP 5.47, totalling \$171,104.47 was paid by delegated authority by the Chief Executive Officer and has been checked and is fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>				
CHIEF EXECUTIVE OFFICER				
Batch Reference	Date	Name	Item	Payment by delegated Authority
BP 5.1	05/09/2019	ATOM Supply	Supply of Maintenance Items, Tee Compression Metric Plasson, Nipple Hex Brass, Concrete Rake and Tee Female Compression Metric for Depot - August, 2019	500.00
BP 5.2	05/09/2019	Auslec	2 X Apron Globes for Airport	301.93
BP 5.3	05/09/2019	AYA Group Pty Ltd	Supplies for Shire Office, Child Care Centre & Hoover House for August, 2019 as well as outstanding payments for purchases in February, May and January, 2019 as invoices caught in spam filter	2,023.41
BP 5.4	05/09/2019	Bidfood Kalgoorlie	Catering supplies for Hoover House/Gwalia Museum including catering for Charity Bash mid August	3,708.21
BP 5.5	05/09/2019	BOC Limited	Container Service Fee for Month of August, 2019	137.13
BP 5.6	05/09/2019	Bunnings Building Supplies Pty Ltd	Mop Heads for Airport, Knobsets and Locks for 250 Queen Victoria Street, Maintenance Supplies for Gwalia Precinct & Indicator Bolts & Lockwood Passage Knob Sets for Public Toilets	909.51
BP 5.7	05/09/2019	Butler Settineri	Fees for the Audit of the Final Grant Acquittal of the Gwalia Upgrade Project & Grant Acquittal for the Ageing in Place Project	1,760.00
BP 5.8	05/09/2019	Butsons Building Service	Restoration Works at Leonora Cemetery	880.00
BP 5.9	05/09/2019	Canine Control	Ranger Services for Shire of Leonora 26/08/2019-28/08/2019	4,140.83
BP 5.10	05/09/2019	Chefmaster Australia	2 x Boxes of 78L Bin Bags	137.20
BP 5.11	05/09/2019	Comfort Style Kalgoorlie	Queen Bed, Bedside Tables, Queen Mattress and Lounge for 9 Cohen St	4,477.00
BP 5.12	05/09/2019	CyberSecure Pty Limited	Data Protection Services for Month of September, 2019	250.80
BP 5.13	05/09/2019	Dave Hadden	Environmental Health and Building Services for Shire of Leonora 14 - 22nd August, 2019 & Reimbursement of Fuel Costs for Laverton Trip due to out of pocket expense	8,735.86
BP 5.14	05/09/2019	Department of Fire and Emergency Services	2019/20 ESL Quarter 1	43,995.50
BP 5.15	05/09/2019	Dpt of Local Gov, Sport and Cultural Ind.	Return of Unexpended CSRFF Grant Funds - Recreation Centre Flooring	3,410.00
BP 5.16	05/09/2019	Eagle Petroleum (WA) Pty Ltd	Unleaded fuel for Depot and Calibrate Depot Fuel Bowser	542.85
			Sub Total	\$75,910.23

Batch Reference	Date	Name	Item	Payment by delegated Authority
			Balance Brought Forward	\$75,910.23
BP 5.17	05/09/2019	Goldfields Locksmiths	Supply of Locksets and Entrance Sets for 11B Walton St and Keys Cut for Bowls Club	233.20
BP 5.18	05/09/2019	GTN Services	Supply of 2 x Batteries for P2296	418.00
BP 5.19	05/09/2019	Hocking Heritage Studio	Provision of Project Management Services for Leonora Interpretation Plan	5,775.00
BP 5.20	05/09/2019	ITR Kalgoorlie	100 Grader Blades, Bolts and Nuts	12,724.58
BP 5.21	05/09/2019	J.R. & A. Hersey Pty Ltd	Workshop Consumables	1,166.37
BP 5.22	05/09/2019	Juwest Pty Ltd	Works and Materials for 29 Hoover St Bathroom Renovation	163.85
BP 5.23	05/09/2019	Kalgoorlie Retravisoin	Front Load Washer & Fridge for 9 Cohen Street & New Aircon for CEO's Office	2,644.00
BP 5.24	05/09/2019	Landgate	Mining Tenements Chargeable - Schedule M20019/8 12/07/2019-8/85/2019	88.00
BP 5.25	05/09/2019	Leinster Smash Repairs	Annual Inspection and Service for P11521	1,017.20
BP 5.26	05/09/2019	Leonora District High School	First Aid Training for 3 Shire of Leonora Employees	384.00
BP 5.27	05/09/2019	Leonora Drive Connectors	6 x 9Kg Gas Bottles	506.00
BP 5.28	05/09/2019	Marketforce	Advertising of DAIP in the West Australian	525.39
BP 5.29	05/09/2019	McMahon Burnett Transport	Freight Charges for Goods Delivered to Leonora - Office National and Innerspace Furniture	1,652.96
BP 5.30	05/09/2019	Moore Stephens	Statutory Compliance Services - Quarterly Fee 1/07/2019-31/09/2019	18,246.25
BP 5.31	05/09/2019	Multiple Trades and Maintenance	Un-block and Pump out RV Dump Point at Information Bay & Pump out Septic Tanks at Info Centre & Old CRC Building	2,296.53
BP 5.32	05/09/2019	Netlogic Information Technology	Upgrade to Network Controller, Extension of Wifi to Hoover House & Replacement of Depot Wireless Link, Configure Network Equipment ready for Electricians to Install, rectify issues on Gwalia PC and Assist with IT Issues at Child Care Centre, CRC & Hoover House	7,568.17
BP 5.33	05/09/2019	Northern Goldfields Electrical Pty Ltd	Installation of LED Lighting in Board Room, Supply and Install Relay for Shade Roof at Bowls Club, Install LED Down lights at 9 Cohen Street & Repair and replace lights at Gym and Female toilets at the Rec Centre	2,879.47
BP 5.34	05/09/2019	Office National Kalgoorlie	Custom Made Stamp for Accounts Payable	53.90
BP 5.35	05/09/2019	Penns Cartage Contractors	Freight Services for Goods delivered to Leonora throughout August, 2019	721.60
BP 5.36	05/09/2019	Pipeline Mining & Civil Contracting	Grave Digging - C Barnes	910.00
BP 5.37	05/09/2019	Prosegur Australia Pty Ltd	Monthly Rental and Upkeep of ATM July, 2019	2,901.98
BP 5.38	05/09/2019	Randstad	Relief Child Care Workers August, 2019	9,535.42
			Sub Total	\$148,322.10

Batch Reference	Date	Name	Item	Payment by delegated Authority
			Balance Brought Forward	\$148,322.10
BP 5.39	05/09/2019	reSpoke	12 x Display Units as Detailed and Pine and Ply Packaging Crates for Freighting for Gwalia Museum	17,673.65
BP 5.40	05/09/2019	Shire Of Leonora - General	Hoover House Accommodation - Ranger Accommodation 6-7/08/2019	340.00
BP 5.41	05/09/2019	State Law Publisher	Government Gazette Advertising - LG402 Appointments	166.10
BP 5.42	05/09/2019	State Library of WA	Annual Fee for Lost and Damaged Public Library Materials 2019/2020	220.00
BP 5.43	05/09/2019	Sunny Industrial Brushware	Supply of 4 x Main Brooms for Street Sweeper	1,774.05
BP 5.44	05/09/2019	Toll Transport Pty Ltd	Freight Services for Goods delivered to and sent from Leonora throughout August, 2019	486.62
BP 5.45	05/09/2019	WA Reticulation Supplies	Reticulation Supplies for Gwalia Museum	663.95
BP 5.46	05/09/2019	Western Australian Local Government Ass.	Short Course Registration - Accounts Payable for Local Government	578.00
BP 5.47	05/09/2019	Yeti's Records Management Consultancy	Travel to Leonora and Records Management (Onsite) 12/8/2019	880.00
			GRAND TOTAL	\$171,104.47

Shire of Leonora				
Monthly Report – List of Accounts Paid by Delegated Authority				
Submitted to Council on the 17th September, 2019				
The following list of accounts has been paid under delegation by the Chief Executive Officer, since the previous list of accounts. Cheques are numbered from 25531 to 25546 and total \$100,425.81 .				
CHIEF EXECUTIVE OFFICER				
Cheque	Date	Name	Item	Payment by Delegated Authority
25531	14/08/2019	LGRCEU	Union fee PPE: 12/8/19	20.50
25532	21/08/2019	NT Link	Building Rental – Staff Quarters for Grader Camps 1 st - 11 th April, 2019	609.78
25533	22/08/2019	Australian Taxation Office	BAS July, 2019	52,913.00
25534	26/08/2019	Banksia Park Farming	Refund of 2 x Drums of Avgas to Depot in Good Order	1,150.00
25535	27/08/2019	LGRCEU	Union fee PPE: 26/8/19	20.50
25536	27/08/2019	Shire of Leonora	Rates deductions PPE: 26/8/19	372.59
25537	4/09/2019	Department of Transport	Renewal of Licence for P521 Expiry 31/7/2020	414.20
25538	4/09/2019	Horizon Power	Power Usage Charges for Shire Properties 25/07/2019-26/08/2019	24,758.72
25539	4/09/2019	Leonora Post Office	Postage and Supplies for Shire Office and Information Centre for Month of August, 2019	865.93
25540	4/09/2019	Telstra	Service and Rental Charges for Camping Requisite Mobiles and NGROAC August, 2019	4,608.07
25541	11/09/2019	LGRCEU	Union Fee - 09/09/2019	20.50
25542	11/09/2019	Shire of Leonora - Rates	Rates deductions PPE: 09/09/2019	150.00
25543	11/09/2019	CR Hose and Glassware Pty Ltd	Assorted Glasses for Resale at Gwalia Museum	1,580.00
25544	11/09/2019	Dave Hadden	Environmental Health and Building Services for Shire of Leonora 3/9/2019-6/9/2019	5,808.00
25545	11/09/2019	Horizon Power	Power Usage for Streetlights 1/8/2019-31/8/2019	4,081.03
25546	11/09/2019	Telstra	Service and Usage Charges for August, 2019	3,052.99
			GRAND TOTAL	\$100,425.81

Shire of Leonora				
Monthly Report - List of Accounts Paid by Authorisation of Council				
Submitted to Council on the 17th September, 2019				
<p>Batch Payment 6, referenced from BP 6.1 to BP 6.27 totalling \$76,662.13 submitted to each member of the Council on 17th September, 2019 has been checked and is fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>				
CHIEF EXECUTIVE OFFICER				
Batch Reference	Date	Name	Item	Payment
BP 6.1	17/09/2019	Air Liquide W.A. Ltd	Cylinder Fee for Month of August, 2019	26.06
BP 6.2	17/09/2019	Baileys Fertilisers (AKC Pty Ltd)	2 x Pallets of Fertiliser and 1 x 200L Dum of GT Green Plus	2,425.06
BP 6.3	17/09/2019	Bidfood Kalgoorlie	Catering and Consumables for Hoover House	172.03
BP 6.4	17/09/2019	Bunnings Building Supplies Pty Ltd	Paint for Clean-up of Malcom Dam and Retic Controller and Brush and Shovel for Depot	283.42
BP 6.5	17/09/2019	Dunning's	Refill of 38 Drums with Avgas	19,244.72
BP 6.6	17/09/2019	Eagle Petroleum (WA) Pty Ltd	Charges to Fuel Cards - August, 2019	275.75
BP 6.7	17/09/2019	Elite Gym Hire	Monthly Rental of Gym Equipment September, 2019 & Hire of Pulley Trainer and Incline Decline Bench for September, 2019	1,354.54
BP 6.8	17/09/2019	Galaxy Embroidery and Printing	Goods for Resale at Gwalia Museum	2,502.17
BP 6.9	17/09/2019	Goldfields Truck Power	Filters as requested for P438, P2296, P832 & P590	1,305.49
BP 6.10	17/09/2019	GTN Services	Supply and Installation of Lightbar to P2	503.03
BP 6.11	17/09/2019	J.R. & A. Hersey Pty Ltd	Toilet Paper for Public Toilets	143.00
BP 6.12	17/09/2019	Kerion Pty. Ltd.	Flights for A. Baxter (PER-LEO) and A. Kliewer (LEO-PER) August, 2019	500.00
BP 6.13	17/09/2019	Leonora Drive Connectors	Repair of 1 x Hyd. Hose for P2295	167.82
BP 6.14	17/09/2019	McMahon Burnett Transport	Freight Charges for Consumables Delivered to Gwalia Museum	56.19
BP 6.15	17/09/2019	MetroCount	Supply of 2 x VT5900 Traffic Counters, Coms Leads and 2 x 30m Tubes	8,580.00
BP 6.16	17/09/2019	Moore Stephens	Compilation of the Statement of Financial Activity for July, 2019, Annual Financial Report for the Year Ended June 30, 2019 and Review and Lodge Business Activity Statement for June, 2019 & Prepare Responses and Action Report for Significant Adverse Trend	22,275.00
BP 6.17	17/09/2019	Multiple Trades and Maintenance	Install Test Point on Pipework Between Tank and Pump at Shire Oval	312.64
BP 6.18	17/09/2019	Northern Goldfields Electrical Pty Ltd	Install New RCD & Change Wiring at 9 Cohen St	196.46
BP 6.19	17/09/2019	Office National Kalgoorlie	Supply of Office Chairs for Shire Office staff, CEO & Doctor, and Ink for Medical Centre	2,123.68
			Sub Total	\$62,447.06

Batch Reference	Date	Name	Item	Payment
			Balance Brought Forward	\$62,447.06
BP 6.20	17/09/2019	Outback Parks&Lodges	Accommodation, Meals & Incidentals for Kar Hui Toh (Kayliss) - Relief Childcare Worker - August, 2019	2,460.00
BP 6.21	17/09/2019	Prime Media Group Ltd	Advertising for Gwalia Ghost Town and Museum August, 2019	660.00
BP 6.22	17/09/2019	Squire Patton Boggs	Extension of Lease Between Shire of Leonora and BP Australia Pty Ltd	390.30
BP 6.23	17/09/2019	Super Sarah & Friends	Face Painting at Opening of Toy Library	300.00
BP 6.24	17/09/2019	Toll Transport Pty Ltd	Freight Charges for Water Samples, Goods delivered to Perth from Depot & Library & Goods Delivered to Leonora from J.R. & A. Hersey	219.82
BP 6.25	17/09/2019	West Australian Newspapers Ltd	Advertisements in Kalgoorlie Miner - 4/5/19, 18/5/19, 22/5/19, 25/5/19, 31/5/19	4,935.50
BP 6.26	17/09/2019	Western Australian Local Government Ass.	2019 WA Local Government Convention Registration for J Epis, R Norrie & P Craig & Short Course for R Norrie (Understanding Local Government)	4,708.00
BP 6.27	17/09/2019	Xstra Group Pty Ltd	Line Rental and Service Charges 1/09/2019-30/09/2019	541.45
			GRAND TOTAL	\$76,662.13

Shire of Leonora**Monthly Report - List of Accounts Paid by Authorisation of Council****Submitted to Council on the 17th September, 2019**

Cheque numbered **25547** totalling **\$240.00** submitted to each member of the Council on 17th September, 2019 has been checked and is fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing.

CHIEF EXECUTIVE OFFICER

Cheque	Date	Name	Item	Payment
25547	17/09/2019	European Foods	10 Bags of Coffee Beans for Hoover House	240.00
			GRAND TOTAL	\$240.00

10.0 REPORTS OF OFFICERS

10.3 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR

Nil

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

A. ELECTED MEMBERS

Nil

B. OFFICERS

Nil

12.0 NEXT MEETING

Tuesday 15th October, 2019

13.0 CLOSURE OF MEETING

There being no further business, the Shire President Cr PJ Craig declared the meeting closed at **12:04pm**.