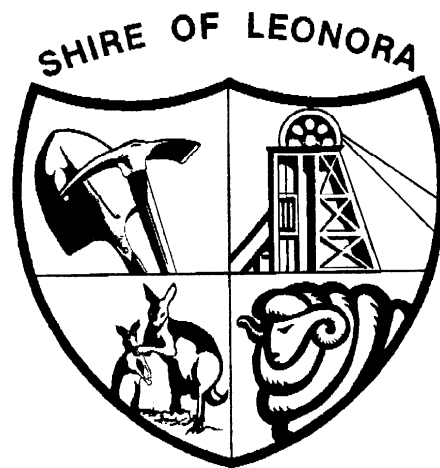


# **SHIRE OF LEONORA**

## **MINUTES OF AN ORDINARY COUNCIL MEETING**



**MINUTES OF ORDINARY MEETING HELD  
IN SHIRE CHAMBERS, LEONORA ON  
TUESDAY 17<sup>TH</sup> NOVEMBER, 2009  
COMMENCING AT 9:30AM**

**1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE**

- 1.1 Cr Carter declared the meeting open at 9.30am
- 1.2 Visitors or members of the public in attendance – Mr H. Buckingham
- 1.3 Financial Interests Disclosure - Nil

**2.0 DISCLAIMER NOTICE**  
Nil

**3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**  
**(previously approved)**

- 3.1 **PRESENT**

President	J F Carter
Deputy President	P Craig
Councillors	L Petersen
	G W Baker
	G R Dawes
	S J Heather
	R Norrie - Late arrival at 9.32am.
	J C Kennedy - Late arrival at 9.32am.
Chief Executive Officer	J G Epis
Deputy Chief Executive Officer	B Pepper
Observer	Harry Buckingham

**3.2 APOLOGIES**  
Cr Neale Johnson

**3.3 LEAVE OF ABSENCE**  
Nil

**4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**  
Nil

**5.0 PUBLIC QUESTION TIME**  
Mr Buckingham advised that Members of Cabinet often met in country areas to debate and discuss their business, and requested of the President if Council had ever considered issuing an invitation to visit Leonora. Council being supportive of the idea requested that the Chief Executive Officer further investigate the proposal.

**5.0 APPLICATIONS FOR LEAVE OF ABSENCE**  
Nil

**7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS**  
**PRESENTATIONS**

**7.1 VISIT ROXBY DOWNS**  
Shire President , Cr Jeff Carter, and Deputy President, Cr Peter Craig provided verbal report in regards their visit to Roxby Downs, South Australia between the 6<sup>th</sup> and 9<sup>th</sup> November, 2009.

Cr Jeff Carter further advised that the trip organised by BHPBilliton and at their expense was to highlight the history, exploration, political, economic and environmental implication of mining uranium in South Australia.

**7.2 SEGRA CONFERENCE**

Cr Dawes and Cr Norrie advised having attended the Segra Conference in Kalgoorlie on the 27-29<sup>th</sup> October, 2009.

Both Councillors confirmed that the conference is noted for the diversity of presentations. The Conference provided a unique opportunity for issues to be openly and honestly explored without constraint and with genuine debate and interaction.

**7.3 CR G DAWES - PROMOTIONAL TRIP VICTORIA**

Cr Dawes tabled a written report on his promotional trip to Victoria, in particular Stawell and suggested that the report be further discussed at the December meeting of Council after Council had time to digest the contents of the report.

**7.4 CR G W BAKER - MALCOLM DAM**

Cr Baker tabled a written report on his thoughts for the future of Malcolm Dam.

Shire President Cr Jeff Carter thanked Cr Baker for his report and suggested, that the report be further discussed once Community had expressed their interest.

**8.1 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS**

**Moved Cr Dawes, seconded Cr Heather** that the Minutes of the Ordinary Meeting held on 20<sup>th</sup> October, 2009 be confirmed as a true and accurate record subject to an amendment at Item 1.5.

Cr J.C. Kennedy declaring financial interest in “Leonora Gold Club” should read “Leinster Golf Club”.

**CARRIED (8 VOTES TO 0)**

**9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

## 10.0 REPORTS OF OFFICERS

### 10.1 CHIEF EXECUTIVE OFFICER

#### 10.1(A) TENDER - MID SIZED STREET SWEEPER

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 17<sup>th</sup> November, 2009

**AGENDA REFERENCE:** 10.1 (A) NOV 09

**SUBJECT:** Tender - Mid Sized Street Sweeper

**LOCATION / ADDRESS:** Not Applicable

**NAME OF APPLICANT:** Not Applicable

**FILE REFERENCE:** Tenders Plant 10.7

#### AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 9<sup>th</sup> November, 2009

#### BACKGROUND

In accordance with Council Plant/Vehicle Replacement Policy, tenders were called on the 24<sup>th</sup> October, 2009 for item of plant as detailed hereunder. An advertisement appeared in the West Australian on that date. Tenders closed 4.00pm Friday 6<sup>th</sup> November, 2009.

Tenders were opened by the Chief Executive Officer in the presence of the Deputy Chief Executive Officer after closing time and date.

#### **Tender 01.09 Mid Sized Street Sweeper** (Budget Change over price \$45,000.00)

Prices exclude GST

<b>Tenderer</b>	<b>Make</b>	<b>Model</b>	<b>Engine</b>	<b>KW</b>	<b>Price</b>	<b>Trade-In</b>	<b>NET</b>
E. & M.J. Rosher	Nilfisk	SR1900	Kubota	28	64,000	22,000	42,000
Hako Australia	Powerboss	9XR	Kubota	28	62,337	12,500	49,837
Australian Sweeper Company	Dulevo	120	Kubota	28	59,903	5,000	54,903
Tennant	Tennant	S30	Kubota	28	66,426	8,000	58,426
Schwarze Industries	Tendered on Road Sweeper				199,253	10,000	189,253
Autosweep	Outright purchase of Trade-In						25,000
Sergust Sweeping	Outright purchase of Trade-In						18,045
Commercial Sweeping Services	Outright purchase of Trade-In						17,000
Coastal Sweeping Services	Outright purchase of Trade-In						7,273

The call for tender stated that the engine was to have KW rating of not less than 28. (37.5HP)

#### STATUTORY ENVIRONMENT

Local Government (Functions and General) Regulations 11 states that tenders are to be publicly invited before a Local Government enters into a contract for another person to supply goods or services if the consideration under the contract is expected to be worth more than \$100,000.00. Eventhough not necessary to call tenders due to contract amount, it was considered advantageous on this occasion to do so.

## **POLICY IMPLICATIONS**

In accordance with Council policy to replace:

- Graders/Loaders every 7 years
- Trucks every 4 years
- Other light vehicles every 2 years or 40,000kms.

## **FINANCIAL IMPLICATIONS**

Expenditure for this item of plant, the subject of this report, is included in the current budget.

## **STRATEGIC IMPLICATIONS**

There are no strategic implication due to the recommendation of this report.

## **RECOMMENDATIONS**

That Council accept the following recommendations for the item of plant as specified.

- Mid –sized Street Sweeper – E. & M.J. Rosher Pty Ltd for the supply and delivery of Nilfisk SR1900 Diesel, the purchase price being \$64,000.00 (excluding GST).
- The outright sale of 2006 Tennant Model 6500 Sweeper to Autosweep Pty Ltd, the price being \$25,000.00 (excluding GST)

## **VOTING REQUIREMENT**

Simple majority required.

**Moved Cr Petersen      Seconded Cr Norrie**

**That Council accept the following recommendations for the item of plant as specified.**

- **Mid –sized Street Sweeper – E. & M.J. Rosher Pty Ltd for the supply and delivery of Nilfisk SR1900 Diesel, the purchase price being \$64,000.00 (excluding GST).**
- **The outright sale of 2006 Tennant Model 6500 Sweeper to Autosweep Pty Ltd, the price being \$25,000.00 (excluding GST)**

**CARRIED (8 VOTES TO 0)**

## 10.0 REPORTS OF OFFICERS

### 10.2 DEPUTY CHIEF EXECUTIVE OFFICER

#### 10.2(A) MONTHLY FINANCIAL STATEMENTS

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 17<sup>th</sup> November, 2009

**AGENDA REFERENCE:** 10.2 (A) NOV 09

**SUBJECT:** Monthly Financial Statements

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Nil

#### AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

**NAME:** Brad Pepper

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 10<sup>th</sup> November, 2009

#### BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

Monthly Financial Statements submitted for adoption include:

- (a) Statement of Financial Activity – 31<sup>st</sup> October, 2009
- (b) Compilation Report
- (c) Material Variances – 31<sup>st</sup> October, 2009

#### STATUTORY ENVIRONMENT

##### ***Part 4 — Financial reports— s. 6.4***

34. *Financial activity statement report – s. 6.4*
- (1A) *In this regulation —*  
***committed assets*** means revenue unspent but set aside under the annual budget for a specific purpose.
34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
  - (b) *budget estimates to the end of the month to which the statement relates;*
  - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
  - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*

- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
  - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
  - (b) *by program; or*
  - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
  - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

**STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

**RECOMMENDATIONS**

That the Monthly Financial Statements for the month ended October, 2009 consisting of:

- (d) Statement of Financial Activity – 31<sup>st</sup> October, 2009
- (e) Compilation Report
- (f) Material Variances – 31<sup>st</sup> October, 2009

be accepted.

**VOTING REQUIREMENT**

Simple Majority

**Moved Cr Dawes      Seconded Cr Heather**

**That the Monthly Financial Statements for the month ended October, 2009 consisting of:**

- (g) **Statement of Financial Activity – 31<sup>st</sup> October, 2009**
- (h) **Compilation Report**
- (i) **Material Variances – 31<sup>st</sup> October, 2009**

**be accepted.**

**CARRIED (8 VOTES TO 0)**

**SHIRE OF LEONORA**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2009 TO 31 OCTOBER 2009**

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**SHIRE OF LEONORA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2009 TO 31 OCTOBER 2009**

	NOTE	31 Oct 2009 Actual \$	31 Oct 2009 Y-T-D Budget \$	2009/10 Revised Budget \$	Variances Budget to Actual Y-T-D %
<b><u>Operating</u></b>					
<b>Revenues</b>					
	1,2				
Governance		10,400	10,320	10,320	100.00%
General Purpose Funding		500,545	910,755	1,749,838	100.00%
Law, Order, Public Safety		37,677	4,450	38,550	100.00%
Health		6,520	7,240	17,240	100.00%
Education and Welfare		79,165	65,660	214,836	100.00%
Housing		13,437	12,761	189,440	5.30%
Community Amenities		67,691	68,040	289,600	100.00%
Recreation and Culture		36,686	52,652	1,282,908	(30.32%)
Transport		91,871	98,000	986,256	(6.25%)
Economic Services		116,814	98,756	403,416	100.00%
Other Property and Services		63,743	10,500	52,700	100.00%
		<u>1,024,549</u>	<u>1,339,134</u>	<u>5,235,104</u>	(23.49%)
<b>(Expenses)</b>					
	1,2				
Governance		(63,284)	(43,022)	(186,398)	(47.10%)
General Purpose Funding		(103,888)	(126,357)	(385,069)	17.78%
Law, Order, Public Safety		(44,942)	(59,985)	(198,457)	25.08%
Health		(136,379)	(144,686)	(441,842)	5.74%
Education and Welfare		(65,182)	(104,924)	(336,732)	37.88%
Housing		0	0	0	100.00%
Community Amenities		(62,339)	(97,855)	(293,591)	36.29%
Recreation & Culture		(232,175)	(334,200)	(1,015,044)	30.53%
Transport		(1,299,102)	(1,252,680)	(3,664,411)	(3.71%)
Economic Services		(173,778)	(256,130)	(981,151)	32.15%
Other Property and Services		261,144	(418)	(9,007)	100.00%
		<u>(1,919,925)</u>	<u>(2,420,257)</u>	<u>(7,511,702)</u>	(20.67%)
<b><u>Adjustments for Non-Cash</u></b>					
<b><u>(Revenue) and Expenditure</u></b>					
(Profit)/Loss on Asset Disposals	4	20,956	27,293	(40,260)	23.22%
Depreciation on Assets		463,538	461,698	1,385,065	(0.40%)
<b><u>Capital Revenue and (Expenditure)</u></b>					
Purchase Land Held for Resale	3	(65,427)	(57,000)	(171,000)	(14.78%)
Purchase Land and Buildings	3	(266,889)	(1,353,181)	(4,059,542)	80.28%
Purchase Infrastructure Assets - Roads	3	0	0	0	100.00%
Purchase Infrastructure Assets - Other	3	(197,967)	(218,182)	(654,547)	9.27%
Purchase Plant and Equipment	3	(165,417)	(438,667)	(1,316,000)	62.29%
Purchase Furniture and Equipment	3	(6,346)	(48,833)	(146,500)	87.00%
Proceeds from Disposal of Assets	4	116,720	294,000	882,000	60.30%
Transfers to Reserves (Restricted Assets)	6	(9,543)	(357,192)	(1,071,577)	97.33%
Transfers from Reserves (Restricted Assets)	6	59	822,085	2,466,255	99.99%
ADD Net Current Assets July 1 B/Fwd	7	518,981	694,599	694,599	25.28%
LESS Net Current Assets Year to Date	7	3,462,557	3,053,602	0	(100.00%)
<b>Amount Raised from Rates</b>	8	<u>(3,949,268)</u>	<u>(4,308,105)</u>	<u>(4,308,105)</u>	

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2009 TO 31 OCTOBER 2009**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

Council currently hold no funds on behalf of other entities.

**(c) Rounding Off Figures**

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2009 TO 31 OCTOBER 2009**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Inventories**

**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	2 to 15 years
Plant and Equipment	5 to 15 years
Infrastructure	10 to 40 years

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2009 TO 31 OCTOBER 2009**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Impairment**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2010.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

**(l) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(m) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2009 TO 31 OCTOBER 2009**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(n) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(o) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

**(p) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2009 TO 31 OCTOBER 2009**

**2. STATEMENT OF OBJECTIVE**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowance, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses.

An administration cost is also allocated which enables staff to process Council Meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting audit of Council books of accounts and procedures is also include under this heading.

**GENERAL PURPOSE FUNDING**

*1 Rates*

- (a) GRV (gross rental value) refers to property rates for Leonora, Gwalia, Leinster and Agnew town sites and operational mines and associated infrastructure.
- (b) UV (unimproved value) refers to mining properties and tenements (other than mines and other associated infrastructure) and includes prospecting licences, exploration licences and mining leases. It also refers to broad acre rural pastoral properties.
- (c) Additional rates and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget.
- (d) Administration charge refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process
- (e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.

*2 Grants*

- (a) Grants Commission - a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population.
- (b) Roads Grant - An untied road grant allocated by the Federal Government and again distributed by the Grants Commission utilising a pre-determined formula.
- (c) Administration costs allocated to grants refers to the costs associated in collection of Federal Government grants including provision and updating of data used in grants commission formula.

*3 Interest from Investments*

Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.

**LAW, ORDER, PUBLIC SAFETY**

Costs and revenues associated with animal control within the Shire and also includes fire insurance, dog control and registration.

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2009 TO 31 OCTOBER 2009**

**2. STATEMENT OF OBJECTIVE (Continued)**

**HEALTH**

Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/control, food hygiene inspection/control, contribution to doctors expenses, Royal Flying Doctor donation and notification of disease.

**EDUCATION AND WELFARE**

Provision of support for education and aged and disabled facilities within the district for the betterment of the residents.

**HOUSING**

Costs of maintaining Council owned accommodation units and collection of rentals paid by staff for use of those buildings. Costs that can be accurately attributed to other programs are allocated. Revenue associated with a State Government owned house by way of loan repayments to Council are also included.

Accommodation units include 3 houses, 2 duplexes and a single persons quarters.

**COMMUNITY AMENITIES**

Costs of collection and disposal of domestic and commercial refuse for town site of Leonora and Gwalia and maintenance of the landfill refuse site. Revenue collection by way of an annual fee for this service which is included on rate assessment notices.

Costs associated with review and administration of Council's Town Planning Scheme.

Provision of Christmas decorations in Leonora Town site.

Operation of the Leonora Cemetery.

**RECREATION AND CULTURE**

Provision and maintenance of Council owned parks, gardens and grassed oval/recreation ground at Leonora and a contribution to similar facilities within Leinster town site.

Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball court, two squash courts, kitchen, gymnasium and associated facilities and revenues collected from the public for use of these facilities.

Costs of maintenance of Council owned and provided television and radio re-transmission service which includes GWN, WIN and SBS television and WAFM and ABC fine music radio.

Costs and revenues associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of Western Australia.

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2009 TO 31 OCTOBER 2009**

**2. STATEMENT OF OBJECTIVE (Continued)**

**TRANSPORT**

Maintenance and improvements of 1,300 kilometres of Council controlled unsealed roads, town site footpaths and streets, drainage control, street cleaning and provision and maintenance of street trees. Costs of providing electricity for steel lights in the Leonora/Gwalia town sites and maintenance of Council's works depot and associated infrastructure.

Operation, maintenance and management of Leonora Aerodrome including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators.

Revenues by way of landing fees and Head Tax charges charged to all aircraft with the exception of the Royal Flying Doctors Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

**ECONOMIC SERVICES**

Costs associated with tourism promotion throughout the Shire including employment of a Curator/Promotion Officer at the Gwalia Museum and historic precinct.

Contribution to employment of a Goldfields/Esperance Development Officer operating from Shire Offices - Leonora.

Contribution to costs of North Eastern Goldfields Landcare Organisation.

Costs and revenues associated with building control under building regulations, including inspections and issuing building permits.

**OTHER PROPERTY & SERVICES**

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others.

Costing allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities, works and services.



**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2009 TO 31 OCTOBER 2009**

<b>3. ACQUISITION OF ASSETS</b>	<b>31 Oct 2009 Actual \$</b>	<b>2009/10 Revised Budget \$</b>
The following assets have been acquired during the period under review:		
<b><u>By Program</u></b>		
<b>Housing</b>		
E192001 - 1260 Fitzgerald St	FE 6,346	60,000
E192008 - 1260 Fitzgerald St	LB 5,179	0
E190001 - 3 x 2 House	LB 0	300,000
<b>Community Amenities</b>		
E190002 - PEP Building	LB 252,932	250,000
E193001 - Cemetery Entrance	IO 0	60,000
E192004 - Christmas Decorations	FE 0	20,000
E190006 - Industrial Land Development	LR 65,427	171,000
E190007 - PEP Building Refit	LB 0	150,000
<b>Recreation and Culture</b>		
E190003 - Oval Sports Facility	LB 8,778	1,200,000
E190004 - Leonora Lawn Bowling Facility	LB 0	2,009,542
E193002 - Playground Equipment	IO 8,713	50,000
E193003 - Telecentre Shade Sail	IO 0	4,000
E193004 - Malcolm Dam Improvements	IO 0	25,000
E192003 - Portable Outdoor Cinema	FE 0	8,000
E193005 - Heating Swimming Pool	IO 0	250,000
E192005 - Stage Facility	FE 0	30,000
<b>Transport</b>		
E191001 - New Bobcat and Attachments	PE 0	130,000
E191002 - Road Sweeper	PE 0	90,000
E191003 - Prime Mover	PE 0	200,000
E191004 - Tray top Truck	PE 0	70,000
E191005 - Grader	PE 0	410,000
E191006 - Tip truck	PE 0	150,000
E191007 - Utility	PE 0	35,000
E191008 - Utility	PE 0	35,000
E191013 - Camp Generator	PE 0	18,000
E193006 - Airport Fuel Facility	IO 0	50,000
E191014 - Vermin Control Equipment	PE 0	10,000
E191015 - Coffee Vending Machine - Airport	PE 7,483	8,000
<b>Economic Services</b>		
E193007 - Goldfields North Heritage Trail	IO 189,254	215,547
<b>Other Property and Services</b>		
E190005 - Office Extensions	LB 0	150,000
E192002 - IT Upgrade and Restructure	FE 0	28,500
E191009 - CEO Vehicle	PE 46,247	55,000
E191010 - DCEO Vehicle	PE 37,229	35,000
E191011 - Health Vehicle	PE 37,229	35,000
E191012 - Doctor Vehicle	PE 37,229	35,000
	<u>702,046</u>	<u>6,347,589</u>

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2009 TO 31 OCTOBER 2009**

3. ACQUISITION OF ASSETS (Continued)	31 Oct 2009 Actual \$	2009/10 Revised Budget \$
<b><u>By Class</u></b>		
Land for Resale	65,427	171,000
Land and Buildings	266,889	4,059,542
Infrastructure Assets - Parks and Ovals	197,967	654,547
Plant and Equipment	165,417	1,316,000
Furniture and Equipment	6,346	146,500
	702,046	6,347,589

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2009 TO 31 OCTOBER 2009**

**4. DISPOSALS OF ASSETS**

The following assets have been disposed of during the period under review:

<b><u>By Program</u></b>	<b>Net Book Value</b>	<b>Sale Proceeds</b>	<b>Profit(Loss)</b>
	<b>31 Oct 2009 Actual \$</b>	<b>31 Oct 2009 Actual \$</b>	<b>2009/10 Revised Actual \$</b>
<b>Health</b>			
Ford FG XR Sedan	28,369	23,177	(5,192)
<b>Transport</b>			
Aska ES1705 Generator	10,284	4,091	(6,193)
<b>Admin</b>			
Ford FG XR Sedan	28,439	23,091	(5,348)
Ford FG G6E Sedan	41,744	35,454	(6,290)
Ford Falcon Seduce	28,840	30,907	2,067
	<b>137,676</b>	<b>116,720</b>	<b>(20,956)</b>

<b><u>By Class</u></b>	<b>Net Book Value</b>	<b>Sale Proceeds</b>	<b>Profit(Loss)</b>
	<b>31 Oct 2009 Actual \$</b>	<b>31 Oct 2009 Actual \$</b>	<b>2009/10 Revised Actual \$</b>
Plant & Equipment	137,676	116,720	(20,956)
	<b>137,676</b>	<b>116,720</b>	<b>(20,956)</b>

<b><u>Summary</u></b>	<b>0</b> <b>0</b> <b>Actual</b> <b>\$</b>
Profit on Asset Disposals	2,067
Loss on Asset Disposals	<u>(23,023)</u>
	<u><u>(20,956)</u></u>

**5. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

The Shire of Leonora has no borrowings.

(b) New Debentures 2009/10

No new debentures were raised during the reporting period.

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2009 TO 31 OCTOBER 2009**

	<b>31 Oct 2009 Actual \$</b>	<b>2009/10 Budget \$</b>
<b>6. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Long Service Leave Reserve</b>		
Opening Balance	119,484	119,484
Amount Set Aside / Transfer to Reserve	523	4,779
Amount Used / Transfer from Reserve	(4)	0
	<u>120,003</u>	<u>124,263</u>
<b>(b) Fire Disaster Reserve</b>		
Opening Balance	9,755	9,755
Amount Set Aside / Transfer to Reserve	2,046	2,430
Amount Used / Transfer from Reserve	0	0
	<u>11,801</u>	<u>12,185</u>
<b>(d) Combined Sporting Reserve</b>		
Opening Balance	825,458	825,458
Amount Set Aside / Transfer to Reserve	3,613	321,126
Amount Used / Transfer from Reserve	(29)	(1,145,720)
	<u>829,042</u>	<u>864</u>
<b>(e) Plant Purchase Reserve</b>		
Opening Balance	56,388	56,387
Amount Set Aside / Transfer to Reserve	246	1,127
Amount Used / Transfer from Reserve	(2)	(55,000)
	<u>56,632</u>	<u>2,514</u>
<b>(f) Bowling Green Reserve</b>		
Opening Balance	600,000	600,000
Amount Set Aside / Transfer to Reserve	2,625	665,535
Amount Used / Transfer from Reserve	(20)	(1,265,535)
	<u>602,605</u>	<u>0</u>
<b>(g) Annual Leave Reserve</b>		
Opening Balance	112,002	112,002
Amount Set Aside / Transfer to Reserve	490	4,480
Amount Used / Transfer from Reserve	(4)	0
	<u>112,488</u>	<u>116,482</u>
<b>(h) Housing Reserve</b>		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	0	72,100
Amount Used / Transfer from Reserve	0	0
	<u>0</u>	<u>72,100</u>
<b>Total Cash Backed Reserves</b>	<u>1,732,571</u>	<u>328,408</u>

All of the above reserve accounts are supported by money held in financial institutions.

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2009 TO 31 OCTOBER 2009**

	<b>31 Oct 2009 Actual \$</b>	<b>2009/10 Budget \$</b>
<b>6. RESERVES (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Long Service Leave Reserve	523	4,779
Fire Disaster Reserve	2,046	2,430
Combined Sporting Reserve	3,613	321,126
Plant Purchase Reserve	246	1,127
Bowling Green Reserve	2,625	665,535
Annual Leave Reserve	490	4,480
Housing Reserve	0	72,100
	<u>9,543</u>	<u>1,071,577</u>
<b>Transfers from Reserves</b>		
Long Service Leave Reserve	(4)	0
Fire Disaster Reserve	0	0
Combined Sporting Reserve	(29)	(1,145,720)
Plant Purchase Reserve	(2)	(55,000)
Bowling Green Reserve	(20)	(1,265,535)
Annual Leave Reserve	(4)	0
Housing Reserve	0	0
	<u>(59)</u>	<u>(2,466,255)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>9,484</u>	<u>(1,394,678)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Long Service Leave Reserve**

- This reserve is to offset Council's leave liability to it's employees.

**Fire Disaster Reserve**

- This reserve will assist in the provision of emergency contingencies in the case of fire disaster.

**Combined Sporting Reserve**

- To set aside money for the building of a combined sporting club facility within the Shire.

**Plant Replacement Reserve**

- to be used for the purchase of major plant.

**Bowling Green Reserve**

- to be used for the maintenance of the bowling green.

**Annual Leave Reserve**

- This reserve is to offset Council's annual leave liability to it's employees.

**Housing Reserve**

- To set aside money for the building of housing within the Shire.

None of the above reserves are expected to be used within a set period as further transfers to the reserve accounts are expected before funds are utilised.

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2009 TO 31 OCTOBER 2009**

	<b>31 Oct 2009 Actual \$</b>	<b>Brought Forward 1-Jul \$</b>
<b>7. NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	2,884,648	500,809
Cash - Restricted	1,732,571	1,723,086
Receivables	746,956	262,656
Inventories	65,038	32,448
	5,429,213	2,518,999
<b>LESS: CURRENT LIABILITIES</b>		
Payables and Provisions	(234,085)	(276,932)
<b>NET CURRENT ASSET POSITION</b>	5,195,128	2,242,067
Less: Cash - Reserves - Restricted	(1,732,571)	(1,723,086)
<b>NET CURRENT ASSET POSITION</b>	3,462,557	518,981

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2009 TO 31 OCTOBER 2009**

**8. RATING INFORMATION**

<u>RATE TYPE</u>	Rate in \$	Number of Properties	Rateable Value \$	2009/10 Rate Revenue \$	2009/10 Interim Rates \$	2009/10 Back Rates \$	2009/10 Total Revenue \$	2009/10 Budget \$
<b>Differential General Rate</b>								
GRV	0.0753	575	9,550,728	702,858	9,245	0	712,103	703,357
UV Pastoral	0.0702	28	707,188	49,645	0	0	49,645	49,644
UV Other	0.1102	1,225	26,622,891	2,985,998	57,454	0	3,043,452	3,389,704
<b>Sub-Totals</b>		1,828	36,880,807	3,738,501	66,699	0	3,805,200	4,142,705
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV	220	70	37,515	15,400	0	0	15,400	15,400
UV Pastoral	220	2	4,668	440	0	0	440	440
UV Other	220	1,069	1,211,468	240,106	0	0	240,106	236,060
<b>Sub-Totals</b>		1,141	1,253,651	255,946	0	0	255,946	251,900
<b>Totals</b>							4,061,146	4,394,605
Write-offs							(111,878)	(86,500)
<b>Totals</b>							3,949,268	4,308,105

All land except exempt land in the Shire of Leonora is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2009/10 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**9. TRUST FUNDS**

Council holds no funds on behalf of other entities

## **COMPILATION REPORT TO THE SHIRE OF LEONORA**

### **(1) Scope**

On the basis of the information provided by the Shire of Leonora, we have compiled, in accordance with APS 9 "Statement on Compilation of Financial Reports", the attached (local government) special purpose financial report of the Shire of Leonora for the period ended 31<sup>st</sup> October, 2009.

The Shire of Leonora is solely responsible for the information contained in the attached monthly (local government) special purpose financial report.

Our procedures use accounting knowledge to collect, classify and summarise the financial information, which the Shire of Leonora provided, into a financial report. Our procedures do not include verification or validation procedures. *No audit or review has been performed* and accordingly *no assurance is expressed*.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Leonora, may suffer arising from any negligence on our part.

The monthly (local government) special purpose financial report was prepared exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the financial report.

### **(2) Legislative Framework**

The Shire of Leonora is required to prepare a monthly statement of financial activity for presentation to the Council by the Local Government Act 1995 and associated Regulations.

It should be noted that the attached financial report incorporates comparison of the actual year to date figures with the year to date budget amounts and also the full year budget figures.

UHY Haines Norton



**Shire of Leonora**  
**Material Variances as at October 31 2009**

**Variances 2009/10 Budget to Actual**  
**Month Ended 31/10/2009**

In accordance with your adopted policy the following accounts are reported for your information.

<b>ACCOUNT</b>	<b>NAME</b>	<b>ACTUAL</b>	<b>Year To Date BUDGET</b>	<b>DIFFERENCE</b>
<b>Income</b>				
I030009	Additional Mining Rates	\$ 57,454.00	\$ 133,332.00	\$ 75,878.00
I030011	Rates - Mining Written Back	\$ (111,326.00)	\$ (66,956.00)	\$ (44,370.00)
I030028	Grant - Country local Govt Fund	\$ -	\$ 390,535.00	\$ 390,535.00
I030029	R4R - 09-10 Gergs	\$ -	\$ 225,000.00	\$ 225,000.00
I030030	Community Infrastructure Prog	\$ -	\$ 30,000.00	\$ 30,000.00
I101430	Structural Reform funding	\$ -	\$ 30,000.00	\$ 30,000.00
I053404	Roadwise Project	\$ 25,380.00	\$ -	\$ (25,380.00)
I116416	Grant-Centrelink	\$ -	\$ 11,692.00	\$ 11,692.00
I132001	Grant GN Heritage Trail	\$ -	\$ 21,830.00	\$ 21,830.00
I132002	Comntribution Golden Gift	\$ 29,822.00	\$ -	\$ (29,822.00)
I144451	Reimb - Insurance	\$ 11,028.00	\$ -	\$ (11,028.00)
I144456	Diesel Rebate	\$ 19,965.00	\$ 7,500.00	\$ (12,465.00)
		<b>\$ (53,872.00)</b>	<b>\$ 741,911.00</b>	<b>\$ 707,043.00</b>
<b>Expenditure</b>				
#074075	Doctor Top up Salary	\$ 31,200.00	\$ 41,600.00	\$ (10,400.00)
E081004	Youth Support Services	\$ 90.42	\$ 27,536.00	\$ (27,445.58)
E101030	Refuse site Maint	\$ 2,240.00	\$ 16,664.00	\$ (14,424.00)
E113050	Sporting Leonora	\$ -	\$ 13,336.00	\$ (13,336.00)
E113070	Oval	\$ 9,832.00	\$ 20,000.00	\$ (10,168.00)
E113092	Swimming Pool Maint	\$ 22,785.00	\$ 33,336.00	\$ (10,551.00)
E114280	Salaries - Rec Centre	\$ 21,878.00	\$ 39,502.00	\$ (17,624.00)
E114294	Repairs Rec	\$ 16,402.00	\$ 5,000.00	\$ 11,402.00
E122040	Roadworks Mtce	\$ 639,995.00	\$ 412,262.00	\$ 227,733.00
E122043	Bush graders	\$ 81,272.00	\$ 93,336.00	\$ (12,064.00)
E122160	Street Cleaning	\$ 84,744.00	\$ 66,664.00	\$ 18,080.00
E122189	Street Lighting	\$ -	\$ 11,664.00	\$ (11,664.00)
E122198	Project Grant Kookynie Malcolm	\$ 1,730.00	\$ 23,000.00	\$ (21,270.00)
E122203	RRG Old Agnew	\$ -	\$ 50,000.00	\$ (50,000.00)
E122205	Leinster Shoulder Grading	\$ -	\$ 60,300.00	\$ (60,300.00)
E126010	Aerodrome Maint	\$ 19,538.00	\$ 38,336.00	\$ (18,798.00)
E132076	NG Working Group	\$ 10,506.00	\$ 32,486.00	\$ (21,980.00)
E136005	GEDC Officer	\$ 17,854.00	\$ 31,376.00	\$ (13,522.00)
E142011	Salaries Admin	\$ 115,961.00	\$ 135,184.00	\$ (19,223.00)
E142030	Insurance Admin	\$ 33,810.00	\$ 11,664.00	\$ 22,146.00
E143030	Sick & Holidays	\$ 14,425.00	\$ 26,664.00	\$ (12,239.00)
E143040	Insurance on Works	\$ 118,262.00	\$ 51,664.00	\$ 66,598.00
E144010	Fuel and Oil	\$ 30,774.00	\$ 83,336.00	\$ (52,562.00)
E144030	Parts and Repairs	\$ 17,013.00	\$ 32,000.00	\$ (14,987.00)
E144050	Insurance & Licenses	\$ 41,858.00	\$ 2,336.00	\$ 39,522.00
E146200	Gross Salaries	\$ 539,435.00	\$ 634,411.00	\$ (94,976.00)
		<b>\$ 1,871,604.42</b>	<b>\$ 1,993,657.00</b>	<b>\$ (122,052.58)</b>

**10.0 REPORTS OF OFFICERS**

**10.2 DEPUTY CHIEF EXECUTIVE OFFICER**

**10.2(B) ACCOUNTS FOR PAYMENT**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 17<sup>th</sup> November, 2009

**AGENDA REFERENCE:** 10.2 (B) NOV 09

**SUBJECT:** Accounts for Payment

**LOCATION / ADDRESS:** Nil

**NAME OF APPLICANT:** Nil

**FILE REFERENCE:** Nil

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Brad Pepper

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 10<sup>th</sup> November, 2009

**BACKGROUND**

Attached statement consists of accounts paid by Delegated Authority represented by **Vouchers 368 to 421** and totalling **\$578,660.48**, and accounts paid by Council Authorisation represented by **Vouchers 422 to 483** and totalling **\$146,395.68**.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

**STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

**RECOMMENDATIONS**

That accounts paid by Delegated Authority represented by **Vouchers 368 to 421** and totalling **\$578,660.48**, and accounts paid by Council Authorisation represented by **Vouchers 422 to 483** and totalling **\$146,395.68** be authorised for payment.

**VOTING REQUIREMENT**

Simple Majority

**Moved Cr Norrie      Seconded Cr Dawes**

**That accounts paid by Delegated Authority represented by Vouchers 368 to 421 and totalling \$578,660.48, and accounts paid by Council Authorisation represented by Vouchers 422 to 483 and totalling \$146,395.68 be authorised for payment.**

**CARRIED (8 VOTES TO 0)**

Shire of Leonora

Monthly Report - List of Accounts Paid by Delegated Authority

Submitted to Council on 17<sup>th</sup> November, 2009.

The following list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Vouchers numbered from 368 to 421.

\_\_\_\_\_  
**CHIEF EXECUTIVE OFFICER**

368	15.10.2009	N. Gagliardi	Contract Grader	8,600.00
369	16.10.2009	Water Corporation	Water Usage	1,953.65
370	16.10.2009	Telstra	Phone & Internet Usage	3,536.62
371	16.10.2009	Toyota Finance	GEDC Vehicle – Oct 2009 B/S	1,476.05
372	16.10.2009	GEDC	Grant Workshop – (D/D)	25.00
373	16.10.2009	J.G. Epis	Election Expense	479.73
374	16.10.2009	J.M. Brand	Election Expense	386.99
375	16.10.2009	S. George	Election Expense	386.99
376	16.10.2009	WA Planning Commission	Planning Fees	1,404.00
377	21.10.2009	Shire of Leonora	Salaries & Wages – PPE: 21.10.2009	49,724.00
377(a)	21.10.2009	L.G.R.C.E.U.	Union Fees – PPE: 21.10.2009	16.40
377(b)	21.10.2009	Shire of Leonora	Tax/Rent – PPE: 21.10.2009	17,592.57
377(c)	21.10.2009	WALGS Plan	Superannuation – PPE: 21.10.2009	8,968.40
377(d)	21.10.2009	Child Support Agency	Child Support – PPE: 21.10.2009	606.62
377(e)	21.10.2009	Shire of Leonora	M. Molloy – Ass 7143	203.72
378	21.10.2009	Australia Taxation Office	BAS – September 2009	4,955.00
379	21.10.2009	Documentary Services P/L T/A	Purchase of Coomanoo Evans Centre	253,209.56
380	21.10.2009	Forrestania Gold NL	Rates Refund	7,843.37
381	22.10.2009	Shire of Leonora	Rates Refund	891.55
382	27.10.2009	Goldsworthy Family Trust	Health & Building Contract	10,416.67
383	27.10.2009	Telstra	Phone & Internet Usage	585.51
384	27.10.2009	Corporate Express	Various Stationery	1,526.23
385	27.10.2009	Outback Stores Pty Ltd	Various Refreshments	1,064.89
386	27.10.2009	Horizon Power	Electricity Usage	12,103.44
387	27.10.2009	Forms Express	Printing of 4000 Cheques	1,475.23
388	29.10.2009	Blue Monkey Restaurant	Appreciation Dinner - Child Care Cntr	28.00
389	30.10.2009	Leinster Sport & Recreation	Community Grant - Leinster Ball	3,000.00
390	30.10.2009	P N White	Contract Grading	8,320.00
391	30.10.2009	AD Engineering International	Deposit for Transportable Radar	5,646.30
392	30.10.2009	National Australia Bank	Bank Fees – October 2009 B/S	216.20
393	30.10.2009	S. Williamson	Contract Grading	2,280.00
394	30.10.2009	Sparlon Electrical	Airconditioner Repairs - Rec Centre	1,754.50
395	30.10.2009	Horizon Power	Electricity Usage	2,183.13
396	30.10.2009	Gary Goldsworthy	Reimbursement - Passport Photo	12.95
397	30.10.2009	National Australia Bank	Bank Fees	126.00
398	04.11.2009	Shire of Leonora	Sal + Wages - PPE: 04.11.2009	49,530.00
398(a)	04.11.2009	LGRCEU	Union Fees	16.40
398(b)	04.11.2009	Shire of Leonora	Tax/Rent - PPE: 04.11.2009	17,229.33
398(c)	04.11.2009	WALGS Plan	Superannuation - PPE: 04.11.2009	8,805.43
			<b>Sub Total</b>	<b>\$488,580.43</b>



Shire of Leonora

Monthly Report - List of Accounts Paid by Authorisation of Council

Submitted to Council on the 17<sup>th</sup> November, 2009

Vouchers numbered from 368 to 421 **and direct bank transactions** totaling \$578,660.48 submitted to each member of the Council on Tuesday 17<sup>th</sup> November, 2009 have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

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**CHIEF EXECUTIVE OFFICER**

422	09.11.2009	ALU Glass	Repairs - Recreation Centre	473.00
423	09.11.2009	Airport Lighting Specialists	Maintenance - Leonora Airport	2,505.80
424	09.11.2009	All Seasons Plaza Hotel	Various Accommodation & Meals	1,021.00
425	09.11.2009	ATOM Supply	Expendable Tools & Freight	3,187.49
426	09.11.2009	BOC Limited	Parts and Repairs	208.21
427	09.11.2009	Benara Nurseries	Parks and Gardens	239.80
428	09.11.2009	Bitz (Australia) Pty Ltd	Maintenance - Leonora Airport	1,187.95
429	09.11.2009	G.W. Baker	Refund of Nomination Deposit	80.00
430	09.11.2009	Bluescope Distribution	Depot Maintenance	2,022.22
431	09.11.2009	Bridgestone Australia	Various Tyres	3,809.17
432	09.11.2009	Bah Hennekers	Annual Airconditioner Maintenance	5,138.87
433	09.11.2009	J.F. Carter	Presidents Allowance	12,000.00
434	09.11.2009	P.J. Craig	Deputy Presidents Allowance	3,000.00
435	09.11.2009	J.D. Calyun	Refund of Nomination Deposit	80.00
436	09.11.2009	J.F. Carter	Refund of Nomination Deposit	80.00
437	09.11.2009	Charl Du Plessis	Reimbursement - Medical Centre	158.40
438	09.11.2009	Central Hotel Motel	Various Accommodation & Meals	2,113.60
439	09.11.2009	Corporate Express	Stationery	2,546.70
440	09.11.2009	L.R. Dorph-Petersen	Refund of Nomination Deposit	80.00
441	09.11.2009	Duncan J. Jack	Engineering Services	550.00
442	09.11.2009	Dell Australia Pty Ltd	Computer Expenses	4,508.59
443	09.11.2009	Eagle Petroleum (WA) Pty Ltd	Fuel Card Purchases	642.52
444	09.11.2009	C.G. Edwards	Rate Refund- P37/7582 & P37/7583	220.00
445	09.11.2009	Forman Bros	Various Maintenance & Repairs	7,502.00
446	09.11.2009	Filters Plus	Parts and Repairs	1,003.26
447	09.11.2009	Fiesta Canvas & Pilot Seating	Parts and Repairs - P2012	550.00
448	09.11.2009	Gill Smash Repairs	Parts & Repairs, Insurance Excess	6,711.09
449	09.11.2009	S.J. Heather	Refund of Nomination Deposit	80.00
450	09.11.2009	Johnson Gold Partnership	Earthworks	275.00
451	09.11.2009	JR & A Hersey	Expendable Tools and Freight	1,320.93
452	09.11.2009	Kerion Pty Ltd	Airfares	2,150.78
453	09.11.2009	Kalgoorlie Retravision	Parts and Repairs - PV843	999.00
454	09.11.2009	Landgate	Valuations & Searches	1,556.25
455	09.11.2009	Leonora Gwalia Historical Museum	2 <sup>nd</sup> Quarter Operational Support	24,750.00
456	09.11.2009	Leonora Drive Connectors	Parts and Repairs - P2221	290.62
457	09.11.2009	Leonora United Lodge WAC 64	Electricity Usage	338.71
458	09.11.2009	Leonora Post Office	Postal Charges	519.39
459	09.11.2009	Leahy Haulage Pty Ltd	Freight Charges	7,749.81
460	09.11.2009	Midland Brick Company Pty Ltd	Children's Playground	615.05
			<b>Sub Total</b>	<b>\$102,265.21</b>



## **MEETING ADJOURNMENT**

The meeting adjourned for morning tea the time being 10.09am and resumed at 10.35am with the attendance identical to that at Item 3.1.

Ms Kate McNamara, Manager External Affairs, and Mr Andrew Shook, General Manager BHP Billiton, Yeelirrie Uranium Project joined the meeting after resumption providing update on the proposed Yeelirrie Uranium Mine.

Mr Shook provided briefing on following items of interest:

- Proposed Project - refresher;
- Project Update - activity since last briefing;
- Project Schedule;
- Challenges;
- Benefits to Western Australia; and
- Summary.

A question and answer session followed the briefing.

Mr Shook and Ms McNamara left the meeting the time being 11.30am.

### **10.3 ENVIRONMENTAL HEALTH AND BUILDING OFFICER** Nil

### **11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.**

#### **A. ELECTED MEMBERS**

Nil

#### **B. OFFICERS**

Nil

### **12.0 NEXT MEETING**

15<sup>th</sup> December, 2009 to be held in Council Chambers, Leonora commencing 9.30am. The President reminded Councillors of the General Meeting of Electors scheduled for the same date, commencing at 2.30pm.

### **13.0 CLOSURE OF MEETING**

Cr Carter declared the meeting closed the time being 11.56pm.