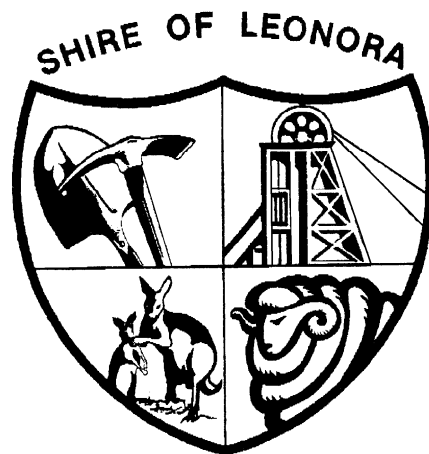


SHIRE OF LEONORA

MINUTES OF AN ORDINARY COUNCIL MEETING



**MINUTES OF ORDINARY MEETING HELD
IN SHIRE CHAMBERS, LEONORA
ON TUESDAY 17th MAY, 2011
COMMENCING AT 9:30AM**

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE

1.1 Cr J F Carter declared the meeting open at 9.32am

1.2 Visitors or members of the public in attendance

Nil

1.3 Financial Interests Disclosure

Mr J G Epis declared a financial interest in item 10.1(A) as it relates to his contact of employment

2.0 DISCLAIMER NOTICE

3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

3.1 Present

President	J F Carter
Deputy President	P Craig
Councillors	L Petersen
	G W Baker
	J C Kennedy (from 11.40am)
	S J Heather
	MWV Taylor
Chief Executive Officer	JG Epis
Deputy Chief Executive Officer	T Browning

3.2 Apologies

Councillor R Norrie

3.3 Leave Of Absence (Previously Approved)

Cr N G Johnson (approved meeting 15th March, 2011)

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

Nil

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

Application from Cr P Craig for leave of absence for the 16th August, 2011.

Moved Cr L R Petersen, Seconded Cr G W Baker that Cr P Craig's application for leave for 16th August, 2011 be approved.

CARRIED (6 VOTES TO 0)

7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr M W V Taylor, Seconded Cr S J Heather that the Minutes of the Ordinary Meeting held on 19th April, 2011 be confirmed as a true and accurate record.

CARRIED (6 VOTES TO 0)

9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

Mr J G Epis, Chief Executive Officer declared a financial interest in item 10.1 (A) as it relates to his contract of employment.

Mr J G Epis, Chief Executive Officer left the meeting at 9.35am

10.0 REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1(A) EMPLOYMENT CONTRACT – CHIEF EXECUTIVE OFFICER - *CONFIDENTIAL*

Mr J G Epis, Chief Executive Officer returned to the meeting at 9.37am

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(A) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO: Meeting of Council
Meeting Date: 17th May 2011

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Tanya Browning

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 10th May, 2011

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements submitted for adoption include:

- (a) Statement of Financial Activity – 30th April, 2011
- (b) Compilation Report
- (c) Material Variances – 30th April, 2011

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*

34. (2) *each statement of financial activity is to be accompanied by documents containing —*
(a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
(b) *an explanation of each of the material variances referred to in sub regulation (1)(d); and*
(c) *such other supporting information as is considered relevant by the local government.*
34. (3) *the information in a statement of financial activity may be shown —*
(a) *according to nature and type classification; or*
(b) *by program; or*
(c) *by business unit.*
34. (4) *a statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —*
(a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
(b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

COUNCIL RESOLUTION

Moved Cr L R Petersen, Seconded Cr S J Heather that the Monthly Financial Statements for the month ended April, 2011 consisting of:

- (a) Statement of Financial Activity – 30th April, 2011
- (b) Compilation Report
- (c) Material Variances – 30th April, 2011

be accepted.

CARRIED (6 VOTES TO 0)

Meeting adjourned at 10.16am for morning tea break, and to inspect/visit Leonora Child Care Centre.

Meeting resumed at 11.40am, and Cr J C Kennedy was also in attendance.

10. OFFICERS REPORTS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(B) ACCOUNTS FOR PAYMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 17th May, 2011

LOCATION / ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Tanya Browning

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 10th May, 2011

BACKGROUND

Attached statement consists of accounts paid by Delegated Authority represented by **Cheques 14255 to 14283** and totalling **\$309,897.53**, and accounts paid by Council Authorisation represented by **Cheques 14284 to 14372** and totalling **\$428,015.64**.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

COUNCIL RESOLUTION

Moved Cr J C Kennedy, Seconded Cr P Craig that accounts paid by Delegated Authority represented by **Cheques 14255 to 14283** and totalling **\$309,897.53**, and accounts paid by Council Authorisation represented by **Cheques 14284 to 14372** and totalling **\$428,015.64** be authorised for payment.

CARRIED (7 VOTES TO 0)

Shire of Leonora				
Monthly Report - List of Accounts Paid by Delegated Authority				
Submitted to Council on the 17th May, 2011				
The following list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Cheques numbered from 14255 to 14283.				
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CHIEF EXECUTIVE OFFICER				
Cheque	Date	Payee's Name	Particulars	Payment By Delegated Authority
14255	15.04.11	N. Gagliardi	Contract Grading	6,776.00
14256	15.04.11	PJJD Nominees	Contract Grading	5,324.00
12457	15.04.11	WA Planning Commission	Fees for deposited plans	1,464.50
1 (B/S)	15.04.11	Toyota Financial Services	GEDC Vehicle – April 2011	1,476.05
1 (D/D)	20.04.11	Shire of Leonora	Salary and Wages – PPE 20.04.2011	58,935.00
14258	20.04.11	LGRCEU	Union Fees – PPE 20.04.2011	17.40
14259	20.04.11	Shire of Leonora-CANCELLED	Tax / Rent – PPE 20.04.2011	21,014.05
14260	20.04.11	WALGS Plan	Super – PPE 20.04.2011	8,226.81
14261	20.04.11	Child Support	Child Support – PPE 20.04.2011	605.83
14262	20.04.11	Prime Super	Super – PPE 20.04.2011	162.81
14263	20.04.11	Sunsuper	Super – PPE 20.04.2011	138.74
14264	20.04.11	Shire of Leonora	Tax/Rent – PPE 20.04.2011	21,014.05
14265	20.04.11	RG & GL Lewis	Contract Grading	5,560.00
1 (B/S)	21.04.11	National Australia Bank	Bank Fee – April 2011	119.00
1 (B/S)	21.04.11	Alliance Equipment Finance	Lease on Photocopier – April 2011	1,121.55
14266	21.04.11	Hall Contracting	Hire of 140G Grader and Labour	29,287.50
14267	21.04.11	Leonora Cabinets	Progress Payment – Kitchen Youth Centre	4,000.00
14268	21.04.11	Stephen Carrick Architects	Patroni's Guest House Estimated Works	2,420.00
14269	21.04.11	VIP Entertainment	Deposit – Golden Gift Entertainment	5,787.00
14270	28.04.11	Goldsworthy Family Trust	Health and Building Contractor	4,620.00
14271	28.04.11	Sparlon Electrical	Repairs at museum	2,296.80
14272	29.04.11	N Gagliardi	Contract Grader	5,324.00
14273	29.04.11	Leonora Cabinets	Final Payment – Youth Centre	5,218.00
1 (B/S)	29.04.11	National Australia Bank	Bank Fee – April 2011	146.00
1 (D/D)	04.05.11	Shire of Leonora	Salary and Wages – PPE 04.05.11	58,362.00
14274	04.05.11	LGRCEU	Union Fees - PPE 04.05.11	17.40
14275	04.05.11	Shire of Leonora	Tax/Rent - PPE 04.05.11	21,808.93
14276	04.05.11	WALGS Plan	Superannuation - PPE 04.05.11	8,124.31
14277	04.05.11	Child Support Agency	Child Support - PPE 04.05.11	505.83
14278	04.05.11	Prime Super	Superannuation - PPE 04.05.11	501.45
14279	04.05.11	Sunsuper	Superannuation - PPE 04.05.11	149.12
14280	11.05.11	Leonora Painting Service	Painting Inside and Outside Youth Centre	9,900.00
14281	04.05.11	Leighton Davis & Partners	Asset Management Policy & Strategy	14,000.00
14282	02.05.11	Leslie Ali Atkins	Framed paintings	640.00
14283	06.05.11	Sparlon Electrical	Electical Works – Shire Buildings	4,833.40
			GRAND TOTAL	\$309,897.53

Shire of Leonora				
Monthly Report - List of Accounts Paid by Authorisation of Council				
Submitted to Council on the 17th May, 2011				
<p>Cheques numbered from 14284 to 14372 and direct bank transactions totaling \$428,015.64 submitted to each member of the Council on 17th May, 2011 have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing.</p>				
<p>_____</p> <p>CHIEF EXECUTIVE OFFICER</p>				
Cheque	Date	Name	Item	Payment
14284	17/05/2011	Ace Range Corporation Pty Ltd	Supply and Install floor coverings to meeting room - Youth Centre	7980.00
14285	17/05/2011	Air Liquide W.A. Ltd	Oxygen Cylinder	181.46
14286	17/05/2011	APD Pest Control	Declared Plant Control - Doyles Well	990.00
14287	17/05/2011	Artist Network Trust Account	Balance for Adam Harvey and Beccy Cole	20625.00
14288	17/05/2011	Audiocom Pty Ltd	Screenguards Iphone 3GS	79.99
14289	17/05/2011	Bedshed	Bedding for Hoover House	2383.00
14290	17/05/2011	Beeline Services	Rock Saw Hire to Cut Floodway Cutoff Walls	14278.00
14291	17/05/2011	Bergie's Soils	7 Tonnes of Esperance Cream - Leinster Day Care	2159.30
14292	17/05/2011	Bitz Australia Pty Ltd	Inv 203046	678.26
14293	17/05/2011	Bridgestone	4 x New Tyres and Wheel Alignment	769.52
14294	17/05/2011	Built By Geoff Fencing	Hinges and Post Brace	233.55
14295	17/05/2011	Bunnings Building Supplies Pty Ltd	Various Parts and Plants	671.23
14296	17/05/2011	Butsons Building Service	Supply and Install Sheeting to broken windows at Leonora Rec Centre	544.50
14297	17/05/2011	Central Hotel	Accommodation - James Davis	110.00
14298	17/05/2011	Chubb Security Services Ltd	ATM Running Costs - Security	2361.93
14299	17/05/2011	Comfort Inn Midas	Accommodation - TB and ED	290.00
14300	17/05/2011	Corporate Express	Stationery	1044.58
14301	17/05/2011	Courier Australia	Freight Charges	464.30
14302	17/05/2011	Curtin Villa	Supply and fit Vertical Blinds to Leonora Youth Centre	4329.60
14303	17/05/2011	Custom Creative Carpentry	Various works to Shire Buildings	9270.00
14304	17/05/2011	Department Of Transport	Licence and Third Party Insurance Renewal - 1CVT011	(157.85)
14305	17/05/2011	Downer EDI Works Pty Ltd	Nambi Road Stabilisation & mobilisation	50973.51
14306	17/05/2011	Eagle Petroleum (WA) Pty Ltd	Fuel - Motorcharge Cards	975.88
14307	17/05/2011	Earth Australia Contracting Pty Ltd	Gravel and Equipment Hire	18309.50
14308	17/05/2011	Enesar Pty. Ltd.	Airport Maintenance	6985.00
14309	17/05/2011	Executive Media Pty Ltd	Advertising in Caravaning Australia Winter 2011	750.00
14310	17/05/2011	Express Yourself Printing	Stationery	59.50
14311	17/05/2011	Filters Elite	Safety Glasses - Cotton - Air Filter	362.34
14312	17/05/2011	Forman Bros	Leonora Sports Complex - Toilet Repairs	126.50
14313	17/05/2011	Goldfields Commercial Security P/L	Inspect and repair security door at Leonora CRC	1397.00
14314	17/05/2011	Goldfields Truck Power	Parts and Accessories	362.21
14315	17/05/2011	Goldline Distributors	Goods for Hoover House	287.45
			SUB TOTAL	\$80,588.89

Shire of Leonora				
Monthly Report - List of Accounts Paid by Authorisation of Council				
Submitted to Council on the 17th May, 2011				
			Balance C/F	\$80,588.89
14316	17/05/2011	Harvey Norman, Kalgoorlie	Digital Camera and Accessories	945.90
14317	17/05/2011	Horizon Power	Power Usage	24971.06
14318	17/05/2011	IP Systems Pty Ltd	Health Point Plan	241.44
14319	17/05/2011	J.G. Epis	Reimbursement - Accommodation	1263.55
14320	17/05/2011	Kalgoorlie Boulder Racing Club	Sponsorship - Goldfields Hotel Race Day	726.00
14321	17/05/2011	Kenyon & Company Pty Ltd	Various Parts	384.87
14322	17/05/2011	Kleenheat Gas	45kg Gas Bottle Supply	616.04
14323	17/05/2011	Landgate	Property Valuation	1240.03
14324	17/05/2011	Lang & Gunilla Baker	Merchandise Purchased for Hoover House - Gwalia Museum	829.30
14325	17/05/2011	Leonora Post Office	Postage - April 2011	320.40
14326	17/05/2011	Leonora Supermarket and Hardware	Purchases March/April 2011	1343.00
14327	17/05/2011	Mackay Projects Pty Ltd	Engineering Services - 1/4/11 - 26/4/11	24783.00
14328	17/05/2011	Major Motors Pty Ltd	Service kit and accessories	271.43
14329	17/05/2011	Mal Atwell	Cue Stand - Corner Deluxe	106.89
14330	17/05/2011	Mark Presland	Darfting Amendments Kurrajong Street	907.50
14331	17/05/2011	McMahon Burnett Transport	Freight Charges	1381.92
14332	17/05/2011	Minter Ellison Lawyers	CEO Contract Review	2740.65
14333	17/05/2011	Nicholson Agencies	Cleaning Supplies	1018.49
14334	17/05/2011	Office National Kalgoorlie	Toner, Printer Repairs	2031.36
14335	17/05/2011	Officeworks	Toners	2246.77
14336	17/05/2011	On- Line Business Equipment	Toner, Printer Repairs	575.73
14337	17/05/2011	Open Road Rentals	Transport, Erect and Dismantle Tent City for Leonora Golden Gift	17985.00
14338	17/05/2011	Oracle Energy	Contract LS130 Leonora Industrial Park - Final Claim - 15%	88777.80
14339	17/05/2011	Outback Scientific Press Pty Ltd	Order for Leinster Library - Grant	291.00
14340	17/05/2011	Paul Heywood	Sponsorship - Leonora Golden Gift	500.00
14341	17/05/2011	Pipeline Mining & Civil Contracting	Equipment Hire	7570.75
14342	17/05/2011	Planet Pet	Auto Turn Egg Incubator	569.00
14343	17/05/2011	Poitier Medical Practice	Standard Medical - K Bubner	121.00
14344	17/05/2011	Powerchill Electrical & Refrigeration	Quarterly Inspections - Leonora Airport	600.60
14345	17/05/2011	Reliance Petroleum	Avgas 100 Unmarked	7056.06
14346	17/05/2011	Ross Norrie -	Reimbursement - R Norrie - Emergency Management Course	415.84
14347	17/05/2011	RW & DM Boase Transport	Pick up Chris Halls Cat 140G Grader	2887.17
14348	17/05/2011	S.J. & J.A. Heather	Rent for Lot 35 Tower Street	1338.99
14349	17/05/2011	Sheena Schroff	Reimbursement for goods purchased at conference	97.89
14350	17/05/2011	Skipper Truck Parts	Parts for Machinery	254.23
14351	17/05/2011	Skippers Aviation Pty Ltd	Various Flights	873.00
14352	17/05/2011	Stratco (WA) Pty Ltd	Fencing/Roofing	3298.08
14353	17/05/2011	Syba Signs Pty Ltd	Good for Leinster Library	840.40
14354	17/05/2011	Taylor Burrell Barnett	Scheme Amendment	695.75
14355	17/05/2011	Tecline Pty Ltd	Accommodation	1848.00
14356	17/05/2011	Telstra	Landline, Mobile and Internet Charges	4791.97
14357	17/05/2011	Toll Fast	Freight - Samples	48.13
			SUB TOTAL	\$290,394.88

Shire of Leonora				
Monthly Report - List of Accounts Paid by Authorisation of Council				
Submitted to Council on the 17th May, 2011				
			Balance C/F	\$290,394.88
14358	17/05/2011	Toll Ipec Pty Ltd	Freight Charges	597.36
14359	17/05/2011	Toll Priority	Storage for April 2011	310.60
14360	17/05/2011	Total Asphalt & Traffic Management	Leonora Shire Tennis / Basketball Courts	87908.70
14361	17/05/2011	UHY Haines Norton	Accounting Fees and Nuts and Bolts	7205.00
14362	17/05/2011	Underground Power Development Pty Ltd	As Constructed drawing for UPD 4155 Commerical Subdivision	330.00
14363	17/05/2011	WA Library Supplies	Supplies for Leinster Library	479.95
14364	17/05/2011	Water Corporation	Water Usage	6815.70
14365	17/05/2011	West Australian Newspapers Ltd	Classified Advert - Kalgoorlie Miner	445.28
14366	17/05/2011	Western Plant Hire (WA) Pty Ltd	Plant Hire	8580.00
14367	17/05/2011	Westland Autos No1 Pty Ltd	Vehicle Servicing	1676.70
14368	17/05/2011	WesTrac Pty Ltd	Machine Servicing and Parts	12966.42
14369	17/05/2011	Weusandi Contractors	Hire Water Cart	9834.00
14370	17/05/2011	Whitehouse Hotel	Drinks/Meals - Depot contracting Staff	140.00
14371	17/05/2011	Goldfields Tourism Network	Golden Quest Trail Guide Book	239.70
14372	17/05/2011	Sarah Zimmerman	Reimbursement – Refreshments	91.35
			GRAND TOTAL	\$428,015.64

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

A. ELECTED MEMBERS

Nil

B. OFFICERS

Nil

12.0 NEXT MEETING

Tuesday, 21st June, 2011 to be held in Council Chambers, Leonora

13.0 CLOSURE OF MEETING

There being no further business, the President Cr J F Carter declared the meeting closed the time being 11.47am.