

SHIRE OF LEONORA

**MINUTES OF THE ORDINARY
COUNCIL MEETING**



LEONORA
Star of the West

**HELD IN COUNCIL CHAMBERS,
LEONORA ON TUESDAY,
17th MAY, 2005**

SHIRE OF LEONORA

Minutes of the Ordinary Meeting held in Council Chambers, Leonora on Tuesday 17th May, 2005 commencing at 9.30am.

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURES

- 1.1 Cr Dawes declared the meeting open at 9.30am
- 1.2 Swearing In of Newly Elected Members.
Newly elected members Crs L Petersen and D Grills were sworn in by Cr Dawes JP.
- 1.3 Election of Shire President
Cr Dawes vacated the Chair and CEO Epis called for nominations for the position of Shire President for the next two years. Cr Dawes Written nomination was received and there being no other nomination CEO Epis declared Cr Dawes elected.
- 1.4 Cr Dawes resumed the Chair and called for nominations for the position of Deputy Shire President.
Cr Taylor was nominated by Cr Carter there being no further nominations Cr Taylor was declared elected. Cr Dawes thanked Cr Johnson for his service of Deputy President.
- 1.5 Financial Interests Disclosure –
Nil

2.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

2.1 PRESENT

President	GR Dawes
Deputy President	N J Johnson
Councillors	T C Demasson
	L Petersen
	B S D Taylor
	JF Carter
	PJ Craig
	D Grills
Chief Executive Officer	J G Epis
Deputy Chief Executive Officer	J F Rowe

2.2 APOLOGIES

G R Kemp

2.3 LEAVE OF ABSENCE

Nil

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.0 PUBLIC QUESTION TIME

Nil

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

An application was received from Cr Grills for the June and July meetings.

Moved Cr Taylor seconded Cr Craig That this leave be granted.

(CARRIED 7 VOTES TO 0)

6.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

7.1 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr Demasson seconded Cr Petersen that the Minutes of the Ordinary Meeting held on Tuesday 19th April, 2005 be confirmed as a true and accurate record.

(CARRIED (8 VOTES TO 0)

8.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1 (A) DISPOSITION OF LAND

SUBMISSION TO: Meeting of Council
Meeting Date: 17th May, 2005

AGENDA REFERENCE: 9.1 (A) MAY05

SUBJECT: Disposition of Land

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Hercules Crane Hire Pty Ltd

FILE REFERENCE: Lands Department – Industrial 6.5

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 11th May, 2005

BACKGROUND

Lots 50, 51 and 52 Otterburn Street, Leonora were offered for sale by Public Auction on the 21st August, 2002. Lots 51 and 52 were both sold on that day.

In anticipation of additional industrial land being sought in the near future, and to save lengthy delays at that time, Council resolved at its meeting on the 19th November, 2002 that Lot 50 Otterburn Street, Leonora be offered for sale at any time in accordance with Section 3.58(3) of the Local Government Act 1995 should any person express an interest in purchasing the land.

John Henry and Bernice Ann RICH did on the 29th October, 2004 make an offer of \$20,000.00 (excluding GST) for Lot 50 Otterburn Street, Leonora. This offer did reflect the current market value of the property as provided by the Valuer General's Office.

On the 16th November, 2004 Council accepted the offer submitted by JH & BA RICH.

On the 12th April, 2005 Mr J Rich sought approval to withdraw his offer which was accepted. On the same day, Hercules Crane Hire confirmed in writing a similar offer of \$20,000.00 (excluding GST) for Lot 50 Otterburn Street, Leonora.

Since that time, the Shire of Leonora has provided public notice of its intention to dispose of the property to Hercules Crane Hire. The public notice appeared in the Kalgoorlie Miner on the 16th April, 2005.

Submissions in regards the disposition were invited. The 14 day statutory period in which submissions could be accepted expired on the 11th May, 2005. No submissions were received.

STATUTORY ENVIRONMENT

Section 3.58 (2) of the Local Government Act states that a local government can only dispose of property

to –

- a) the highest bidder at public auction; or

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1 (A) DISPOSITION OF LAND (continued)

- b) the person who at public tender called by the Local Government makes what is, in the opinion of the Local Government, the most acceptable tender, whether or not it is the highest tender.

Section 3.58(3) of the Local Government Act states that a local government can dispose of property other than mentioned above if, before agreeing to dispose of the property –

- a) It gives State-wide public notice of the proposed disposition –
 - (i) Describing the property concerned.
 - (ii) Giving details of the proposed disposition; and
 - (iii) Inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given.
- b) It considers any submissions made to it before the date specified in the notice and, if its decision is made by the council, the decision and the reason for it are recorded in the minutes of the meeting at which the decision was made.

Section 3.58(4) of the Local Government Act 1995 states the details of a proposed disposition that are required –

- a) The names of all other parties concerned
- b) The consideration to be received by the Local Government for the disposition; and
- c) The market value of the disposition as ascertained by a valuation carried out not more than 6 months before the proposed disposition.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

When the current budget was adopted, income from the sale of industrial land was not considered due to the down turn in local business and the lack of land purchase inquiries, however an amount of \$25,000.00 was included in the 2003/2004 budget.

STRATEGIC IMPLICATIONS

Nil

RECOMMENDATIONS

That the offer submitted by Hercules Crane Hire Pty Ltd for the purchase of Lot 50 Otterburn Street, Leonora at the market price of \$20,000.00 plus GST of \$2,000.00 be accepted and that Documentary Services Pty Ltd be instructed to prepare and finalise settlement.

VOTING REQUIREMENT

Simple majority required.

moved Cr Johnson

seconded Cr Craig

That the offer submitted by Hercules Crane Hire Pty Ltd for the purchase of Lot 50 Otterburn Street, Leonora at the market price of \$20,000.00 plus GST of \$2,000.00 be accepted and that Documentary Services Pty Ltd be instructed to prepare and finalise settlement.

CARRIED (8 VOTES TO 0)

9.0 REPORTS OF OFFICERS
9.1 CHIEF EXECUTIVE OFFICER
9.1 (B) INDUSTRIAL LAND

SUBMISSION TO: Meeting of Council
Meeting Date: 17th May, 2005

AGENDA REFERENCE: 9.1 (B) MAY05

SUBJECT: Industrial Land

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Not Applicable

FILE REFERENCE: Lands Department – Industrial 6.5

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 3rd May, 2005.

BACKGROUND

Although there is a substantial area of land zoned for industry in Leonora there is no land for sale.

There is a need to provide serviced industrial land, particularly of a variable lot size to meet the requirements of the small and mid-sized operation as well as the larger facilities such as transport depots/workshops.

Council has requested the Department of Land Administration to undertake industrial development in Leonora to ensure the progressive release of industrial lots to meet current and future demands.

Section 85 of the Lands Administration Act provides for Crown land to be leased or sold under conditions requiring the purchaser to subdivide the land. This provision is used for the sale of “superlots” to developers. In this case I am suggesting that the Shire of Leonora become the developer.

In regards to “superlots” the Government Land Policy Manual provides the following information:

- (i) Principles
 - DOLA should continue development of subdivisions in the majority of cases.
 - Private developers may develop Crown land where it will be a benefit to the general community or budget constraints prevent DOLA from meeting subdivision demands.
 - Land leased for subdivision may be transferred to freehold in stages as each development stage is completed.
 - Land may also be sold for subdivision with a restrictive covenant placed on the title until development is completed.
 - Method of release may be determined on a case by case basis.
- (ii) Policy Procedures
 - 1. Unless circumstances determine otherwise the Regional Manager may proceed with subdivision of Crown land according to accepted procedures.
 - 2. When considering the subdivision of Crown land the Regional Manager should consider if available funding or public interest may necessitate the letting of the subdivision to a private developer.

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1 (B) INDUSTRIAL LAND (continued)

3. Should it be determined to have Crown land subdivided by a private developer the Regional Manager may decide the method of release on a case by case basis.
However, auction or tender should be considered as the preferred options in high demand areas while joint venture may be considered in other areas.
4. The Leasing Section may arrange transfer (in stages) to freehold of land leased for subdivision as each stage is completed. Accounting Services may need to adjust rental.
5. Where land is sold in freehold for subsequent subdivision, the Securities Section should register a restrictive covenant against the title preventing transfer until subdivision has been completed.

As Stage One of industrial land release Council did acquire from DOLA Lots 983 and 896 to 903 Otterburn Street as a superlot. Any subdivision of land for industrial purposes must have a minimum area of 2000 square metres to conform to the requirements of the Town Planning Scheme. This being the case, three individual lots were developed from the superlot. All Lots have now been sold.

As stage two, I am suggesting that Council acquire from DOLA Lot 1274 KURRAJONG Street as a superlot. A subdivision would create four Lots ranging in area from 2411m² to 3112m². (SEE PLAN)

All roads surrounding the "superlot" are bitumen with mountable kerbing.

Water/Telecommunication and electricity services are located nearby and it should not be at any great expense if these services need to be extended.

The Water Authority has previously indicated that a sewerage condition would very likely be imposed on any proposed subdivision. They advise that because of the underlying rock in Leonora septic tank/leach drains systems are unsuitable.

I don't agree with their advice. If leach drains are drilled and blasted beneath the cap rock no problems should be encountered. Nevertheless, further advice will need to be sought from the Water Corporation in regards this issue. It would be costly if a deep sewer had to be constructed to service these properties.

STATUTORY ENVIRONMENT

Section 3.1(1) of the Local Government Act 1995 states that the general function of a local government is to provide for the good government of persons in the district.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Acquisition of the land and costs associated with the extension of services to each property would need to be considered in the 2005/2006 budget. Income from the sale of the land should negate all capital costs.

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1 (B) INDUSTRIAL LAND (continued)

STRATEGIC IMPLICATIONS

Leonora is expected to remain the dominant sub regional centre of the Northern Goldfields, catering for regional tourism, the pastoral industry and the mining sector. This is owed to Leonora's existing services and infrastructure, its location central to much of the mining activity in the Northern Goldfields and its potential for future expansion and development. However, expansion is limited by the lack of serviced industrial lots that could facilitate development.

RECOMMENDATION

That Council ascertain the cost of acquiring from the Department of Land Administration Lot 1274 Kurrajong Street as a "superlot" and that the Water Corporation be requested to provide details in regard their sewerage policy and furthermore, that service agencies be contacted in regards costs associated with any extension to their services.

VOTING REQUIREMENTS

Simple majority

moved Cr Johnson

seconded Cr Demasson

That Council ascertain the cost of acquiring from the Department of Land Administration Lot 1274 Kurrajong Street as a "superlot" and that the Water Corporation be requested to provide details in regard their sewerage policy and furthermore, that service agencies be contacted in regards costs associated with any extension to their services.

CARRIED (8 VOTES TO 0)

9.0 REPORTS OF OFFICERS
9.1 CHIEF EXECUTIVE OFFICER
9.1(C) CODE OF CONDUCT

SUBMISSION TO: Meeting of Council
Meeting Date: 17th May, 2005

AGENDA REFERENCE: 9.1 (C) MAY05

SUBJECT: Code of Conduct

LOCATION / ADDRESS: Not Applicable

NAME OF APPLICANT: Not Applicable

FILE REFERENCE: Code of Conduct 1.41

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 3rd May, 2005

BACKGROUND

A Code of Conduct provides elected members and staff in Local Government with consistent guidelines for an acceptable standard of professional conduct.

The first Code of Conduct was adopted by Council on the 20th May, 1997. This document was revised and adopted by Council on the 21st March 2000 to accommodate legislative amendments introduced prior to that time. The Code was further reviewed on the 15th May, 2001 and 20th May, 2003 without further amendment.

A copy of the Code follows this report.

STATUTORY ENVIRONMENT

Section 5.103 of the Local Government Act 1995 states that:

- (1) Every Local Government is to prepare or adopt a Code of Conduct to be observed by Council Members, Committee Members and Employees.
- (2) A Local Government is to review its Code of Conduct within 12 months after each ordinary Election Day and make changes to the Code as it considers appropriate.
- (3) Regulations may prescribe Codes of Conduct or, the content of, and matters in relation to, Codes of Conduct and any Code of Conduct or provision of a Code of Conduct applying to a Local Government is of effect only to the extent to which it is not inconsistent with regulations.

POLICY IMPLICATIONS

Nil

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1(C) CODE OF CONDUCT (continued)

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

The Code aims to result in:

- (i) Better decision making by the Local Government
- (ii) Greater community participation in the decisions and affairs of the Local Government
- (iii) Greater accountability of the Local Government to their communities
- (iv) More efficient and effective Local Government

RECOMMENDATIONS

That the current Code of Conduct for Elected Members and Staff be adopted without change for a further period of 12 months.

VOTING REQUIREMENT

Simple majority required.

moved Cr Craig

seconded Cr Taylor

That the current Code of Conduct for Elected Members and Staff be adopted without change for a further period of 12 months.

CARRIED (8 VOTES TO 0)

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1(D) MEETING ATTENDANCE FEES/ALLOWANCES

SUBMISSION TO: Meeting of Council
Meeting Date: 17th May, 2005

AGENDA REFERENCE: 9.1 (D) MAY05

SUBJECT: Meeting Attendance Fees/Allowances

LOCATION / ADDRESS: Not Applicable

NAME OF APPLICANT: Not Applicable

FILE REFERENCE: Council-Internal Correspondence 2.2

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 4th May, 2005

BACKGROUND

Under section 5.98(1) of the Local Government Act 1995, each council member (including the mayor or president) has a right to be paid meeting attendance fees.

This is an individual right for each member to decide whether they wish to receive the payment. It is the right of the council to decide -

- whether the fee payable will be an annual fee in lieu of a fee for each count;; or committee meeting attended; and
- the manner and frequency at which annual fees will be paid.

The council can also decide the amount of the fee payable within the statutory maximum and minimum amounts as prescribed in the Local Government (Administration) Regulations 1996 (the regulations).

The Department's New Act Implementation Information Note Number 13 of June 1996, "Fees Expenses and Allowances" dealt with the period covered by annual fees. The Advice given was –

"Section 5.99 uses the words "annual fee" but does not define whether the period covered is a calendar year, a financial year or a year of the elected term of a council member's office. It is reasonable to interpret the Act as meaning the fee is payable for each year of the council member's term of office."

It should be noted that the Act does not make provision for any pro-rata payment of annual meeting fees to councillors. An annual fee is an annual fee. There is no relationship to the proportion of the year served or the number of meetings attended. If a local government wishes the amount of fees paid to individual councillors to reflect the number of meetings attended, it should use the fee per meeting basis of payment.

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1(D) MEETING ATTENDANCE FEES/ALLOWANCES (continued)

If the annual fee is to cover each year from the date the person is elected (May to April), it matters little when it is actually paid.

Arguments have been presented that when a councillor resigns mid-term, it is possible for two councillors to serve in the same year. Therefore, both could claim a full annual fee for that period even though neither served a full year. This argument appears correct and the situation can only be avoided by using the fee per meeting system.

Some local governments overcome this problem by paying the annual fee on a quarterly basis only after completion of the quarter. Should a councillor become ineligible during their term of office, their payment entitlement comes into question. If a person who was eligible for payment of an annual fee for meeting attendance makes a claim for payment of the balance of the annual fee, the Council would have to pay it.

As from 1st July 1996 all WA Local Government Elected Members were entitled to payment for meeting fees or annual fees.

Each Council makes the decision whether the payment shall be per Council or Committee Meeting attended or a fixed annual fee. The Council also sets the level within a range prescribed within the Local Government Act 1995.

The Range is currently:

For a Councillor-

- Maximum of \$140.00 per Council Meeting; or
- Annual fee of between \$2,400.00 and \$7,000.00

For a President-

- Maximum of \$280.00 per Council Meeting; or
- Annual fee of between \$6,000.00 and \$14,000.00.

The President is also entitled to an allowance of between \$6,000.00 and \$14,000.00 per annum.

The following fees and allowances were adopted at the Council Meeting held on the 17th May 1999 and have remained unchanged since that time:

Council Member – Meeting Sitting Fee	\$ 120.00
President – Meeting Sitting Fee	\$ 240.00
Presidential Allowance	\$7,000.00
Deputy Presidential Allowance	\$1,000.00
Telecommunication Allowance	\$ 500.00

Since the 20th May, 2003 the maximum sitting fee has been increased by about 17%

The Local Government Act 1995 does not state that an annual review should be undertaken, however in fairness to newly elected members I am of the opinion that the matter should be reviewed even though it's not necessary that any changes be made.

STATUTORY ENVIRONMENT

In accordance with Local Government (Administration) Amendment Regulations 1999 and in particular Regulations 30 to 34ab and the Local Government Act 1995 Sections 5.98 to 5.102.

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1(D) MEETING ATTENDANCE FEES/ALLOWANCES (continued)

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The issue under review will not impact on Council's finances provided the items are included in forthcoming budgets.

STRATEGIC IMPLICATIONS

Nil

RECOMMENDATIONS

That the following fees and allowances for Council Members be included in the forthcoming budget:

Council Member – Meeting Sitting Fee	\$ 140.00
President – Meeting Sitting Fee	\$ 280.00
Presidential Allowance	\$7,000.00
Deputy Presidential Allowance	\$1,000.00
Telecommunication Allowance	\$ 500.00

VOTING REQUIREMENT

Absolute majority required.

moved Cr Carter

seconded Cr Demasson

That the following fees and allowances for Council Members be included in the forthcoming budget:

<i>Council Member – Meeting Sitting Fee</i>	<i>\$ 140.00</i>
<i>President – Meeting Sitting Fee</i>	<i>\$ 280.00</i>
<i>Presidential Allowance</i>	<i>\$7,000.00</i>
<i>Deputy Presidential Allowance</i>	<i>\$1,000.00</i>
<i>Telecommunication Allowance</i>	<i>\$ 500.00</i>

CARRIED (8 VOTES TO 0)

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1(E) REVIEW OF DELEGATIONS

SUBMISSION TO: Meeting of Council
Meeting Date: 17th May, 2005

AGENDA REFERENCE: 9.1(E) MAY05

SUBJECT: Review of Delegations

LOCATION/ADDRESS: Not applicable

NAME OF APPLICANT: Not applicable

FILE REFERENCE: Delegation 1.40

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 6th May, 2005

BACKGROUND

On the 20th May 1997 the following delegations were adopted by Council:

- Payment of Accounts between Meetings
- Animals – Unlawful Release from Pound
- Buildings – Issue of Licences
- Buildings – Extension of Time to Complete
- Buildings – Removal of Neglected and Dilapidated
- Buildings – Unlawful Works
- Demolition Licences
- Bush Fires – Use of Council Plant
- Recovery of Debts
- Private use of Council Vehicles
- Legal Advice
- Land Valuations
- Tenders for Equipment Purchases
- Staff – Attendance at Conferences and Training Courses
- Plant – Use by Employees
- Damage to Roads and Footpaths
- Plant Hire
- Private Works
- Signs – Roads and Streets
- Road Train Permits
- Liquor Sale from Council Property
- Contract Variations
- Rate Book
- Road Closures – Temporary
- Disposal of Surplus Equipment & Materials
- Buildings – Dangerous

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1(E) REVIEW OF DELEGATIONS (continued)

On the 19th May 1998 the following delegations were adopted by Council:

- Dwellings Unfit for Habitation
- Dwellings to be Repaired
- Building Conversion to a Dwelling
- Dealing with Nuisances
- Camping other than at a Caravan Park or Camping Ground

On the 20th October 1998 the following delegation was adopted by Council:

- Trader / Vendor Licences

It should be noted that the abovementioned delegations were to the CEO who in turn had the power under the Act to sub-delegate (in writing) to other officers.

The only delegation approved to the Environmental Health Officer was:

- Local Government Septic Tank Approvals on the 19th August 1997

Delegation to other officers included:

- To the DCEO –
Power to be a signatory to the Municipal Fund Bank Account
- To Mr David Tomasi, Mr Frazer Sullivan and Ms Mandy Wynne of accounting firm Haines Norton, to access municipal fund bank accounts electronically for information purposes only.

A copy of all delegations was posted to all Councillors on the 5th May, 2005 for review and possible amendment.

STATUTORY ENVIRONMENT

Section 5.46 of the Local Government Act 1995 states that:

- (1) The CEO is to keep a register of the delegation made under this Division to the CEO and to employees.
- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
- (3) A person to whom a power or duty is delegated under this Act is to keep records

in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1(E) REVIEW OF DELEGATIONS (continued)

STRATEGIC IMPLICATIONS

Allows decisions to be made between Council Meeting dates which otherwise could cause lengthy delays and frustration.

RECOMMENDATION

That Council resolve to renew all delegations (1 to 34) for a further period of 12 months.

VOTING REQUIREMENTS

Absolute majority.

moved Cr Taylor

seconded Cr Petersen

That Council resolve to renew all delegations (1 to 34) for a further period of 12 months.

CARRIED (8 VOTES TO 0)

The meeting adjourned at 10.15am for morning tea and resumed at 10.40am with attendance identical to that at Item 2.1

9.0 REPORTS OF OFFICERS

9.2 DEPUTY CHIEF EXECUTIVE OFFICER

9.2 (A) MONTHLY FINANCIAL STATEMENTS – APRIL, 2005

SUBMISSION TO: Meeting of Council
Meeting Date: 17th May, 2005

AGENDA REFERENCE: 9.2(A) MAY05

SUBJECT: Monthly Financial Statements – April, 2005

AUTHOR: J F Rowe

POSITION: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 9th May, 2005

COMMENT: Monthly Financial Statements submitted for adoption include:

- (a) Financial Position as at 9th May, 2005
- (b) Operating Statement Summary – 30th April, 2005
- (c) Operating Statement - Detail - 30th April, 2005
- (d) Operating Statement - Nature/Type - 30th April, 2005
- (e) Balance Sheet as at - 30th April, 2005
- (f) Statement of Fixed Assets - 30th April, 2005
- (g) Statement of Outstanding Debtors - 30th April, 2005

RECOMMENDATION

The Monthly Financial Statements for the month ended 30th April, 2005 consisting of Operating Statements (3), Balance Sheet, Statement of Fixed Assets, Lists of Outstanding Debtors, and the Financial Position as 9th May, 2005 showing balances of:-

	\$	
Municipal	\$60,002.13	Credit
Long Service Leave Reserve	\$61,100.47	Credit
Fire Disaster Reserve	\$4,551.16	Credit
Building Reserve	Nil	Credit
Plant Replacement Reserve	Nil	Credit
Community Amenities Reserve- Swimming Pool	\$526,971.65	Credit
Municipal Investment	Nil	Credit

be adopted.

VOTING REQUIREMENTS

Simple Majority

moved Cr Petersen

seconded Cr Taylor

The Monthly Financial Statements for the month ended 30th April, 2005 consisting of Operating Statements (3), Balance Sheet, Statement of Fixed Assets, Lists of Outstanding Debtors, and the Financial Position as 9th May, 2005 showing balances of:-

	\$	
<i>Municipal</i>	<i>\$60,002.13</i>	<i>Credit</i>
<i>Long Service Leave Reserve</i>	<i>\$61,100.47</i>	<i>Credit</i>
<i>Fire Disaster Reserve</i>	<i>\$4,551.16</i>	<i>Credit</i>
<i>Building Reserve</i>	<i>Nil</i>	<i>Credit</i>
<i>Plant Replacement Reserve</i>	<i>Nil</i>	<i>Credit</i>
<i>Community Amenities Reserve- Swimming Pool</i>	<i>\$526,971.65</i>	<i>Credit</i>
<i>Municipal Investment</i>	<i>Nil</i>	<i>Credit</i>

be adopted.

CARRIED (8 VOTES TO 0)

9.0 REPORTS OF OFFICERS

9.2 DEPUTY CHIEF EXECUTIVE OFFICER

9.2 (A) MONTHLY FINANCIAL STATEMENTS – APRIL, 2005

SHIRE OF LEONORA		
FINANCIAL POSITION AS AT 9th MAY, 2005		
		MUNICIPAL
		\$
Balance as at 30 th April, 2005		\$ 89,575.54
Receipts to 9 th May, 2005		\$ 4,715.09
Balance		\$ 94,290.63
Less Accounts since 30 th April, 2005		\$ 34,288.50
Balance 9th May, 2005		\$ 60,002.13cr
AMOUNT HELD ON TERM DEPOSIT - NATIONAL AUSTRALIA BANK		
		\$
A) PLANT REPLACEMENT RESERVE	Nil	CREDIT
B) LONG SERVICE LEAVE	\$61,100.47	CREDIT
C) FIRE DISASTER RESERVE	\$4,551.16	CREDIT
D) BUILDING RESERVE	Nil	CREDIT
E) COMMUNITY AMENITIES RESERVE	\$526,971.65	CREDIT
F) MUNICIPAL INVESTMENT	Nil	CREDIT

9.0 REPORTS OF OFFICERS

9.2 DEPUTY CHIEF EXECUTIVE OFFICER

9.2 (B) ACCOUNTS FOR PAYMENT – APRIL, 2005

SUBMISSION TO: Meeting of Council
Meeting Date: 17th May, 2005

AGENDA REFERENCE: 9.2(B) MAY05

SUBJECT: Accounts for Payment

AUTHOR: J F Rowe

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 10th May, 2005

COMMENT:

Attached statement consists of Vouchers **894 to 985 plus Direct Bank Transactions** and totalling \$ **509,114.06** attached.

RECOMMENDATION

That accounts as represented by Vouchers **894 to 985 plus Direct Bank Transactions** and totalling \$ **509,114.16** attached be authorised for payment.

VOTING REQUIREMENTS

Simple Majority

moved Cr Craig

seconded Cr Carter

That accounts as represented by Vouchers 894 to 985 plus Direct Bank Transactions and totalling \$ 509,114.16 attached be authorised for payment.

CARRIED (8 VOTES TO 0)

9.0 REPORTS OF OFFICERS

9.3 ENVIRONMENTAL HEALTH OFFICER

Nil

10.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

A. ELECTED MEMBERS

Nil

B. OFFICERS

Nil

11.0 NEXT MEETING

The next ordinary meeting was set for Tuesday 21st June, 2005 at 9.30am in the Council Chambers, Leonora.

12.0 CLOSURE OF MEETING

Cr Dawes declared the meeting closed at 11.00am.