

SHIRE OF LEONORA

NOTICE OF AN ORDINARY COUNCIL MEETING



**MINUTES OF ORDINARY MEETING HELD
IN SHIRE CHAMBERS, LEONORA
ON TUESDAY 18TH JUNE, 2019
COMMENCING AT 9:30 AM**

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE

1.1 The President Cr PJ Craig declared the meeting open at 9:30am.

1.2 Visitors or members of the public in attendance.
Nil

1.3 Financial Interests Disclosure
Nil

2.0 DISCLAIMER NOTICE

3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

3.1 Present	
President	PJ Craig
Deputy President	RA Norrie
Councillors	RM Cotterill
	F Harris
	AE Taylor
	AM Moore
	LR Petersen
Chief Executive Officer	JG Epis
Deputy Chief Executive Officer	L Gray

3.2 Apologies
Nil

3.3 Leave of Absence
Nil

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

Nil

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr RA Norrie, seconded Cr AM Moore that the Minutes of the Ordinary Meeting held on 21st May, 2019, and the Minutes of the Special Council Meeting held on 19th March, 2019 be confirmed as a true and accurate record.

CARRIED (7 VOTES TO 0)

9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Cr PJ Craig made the following announcements:

- The Shire President, Cr PJ Craig gave a brief update on the Goldfields Tourism Network Association.
- The Shire President, Cr PJ Craig advised that he was unable to attend a meeting on Monday 17th June 2019, at Coolgardie with the Federal Minister for Families and Social Services, Senator the Hon Anne Ruston, in relation to the Cashless Debit Card, however, Jim Epis, Chief Executive Officer attended as the Shire of Leonora representative.
- The Shire President, Cr PJ Craig and the Council held a brief but informative meeting with Mr Riaan McLeod, St Barbara Ltd, regarding the State Hotel, and all agreed that the road would not have to be realigned. However, prior to a formal decision, traffic counters would be placed on the thoroughfare close to the State Hotel, so that an assessment of road usage could be made.

10.0 REPORTS OF OFFICERS
10.1 CHIEF EXECUTIVE OFFICER

Nil

10.0 REPORTS OF OFFICERS
10.2 DEPUTY CHIEF EXECUTIVE OFFICER
10.2(A) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO: Meeting of Council
Meeting Date: 18th June, 2019

AGENDA REFERENCE: 10.2 (A) JUN 19

SUBJECT: Monthly Financial Statements

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 11th June, 2019

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 31st May, 2019 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity –31st May, 2019
- (c) Material Variances – 31st May, 2019

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 31st May, 2019 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st May, 2019
- (c) Material Variances – 31st May, 2019

be accepted.

COUNCIL DECISION

Moved Cr RA Norrie, seconded Cr RA Cotterill, that the Monthly Financial Statements for the month ended 31st May, 2019 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st May, 2019
- (c) Material Variances – 31st May, 2019

be accepted.

CARRIED (7 VOTES TO 0)

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Mr Jim Epis
The Chief Executive Officer
Shire of Leonora
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COMPILATION REPORT TO THE SHIRE OF LEONORA

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Leonora, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 31 May 2019. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF LEONORA

The Shire of Leonora are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Leonora we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Leonora provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the special purpose financial statements.



Moore Stephens (WA) Pty Ltd
Chartered Accountants



RUSSELL BARNES
DIRECTOR

7 June 2019

SHIRE OF LEONORA
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 May 2019

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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PREPARATION TIMING AND REVIEW

All known transactions up to 7 June 2019

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 , Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

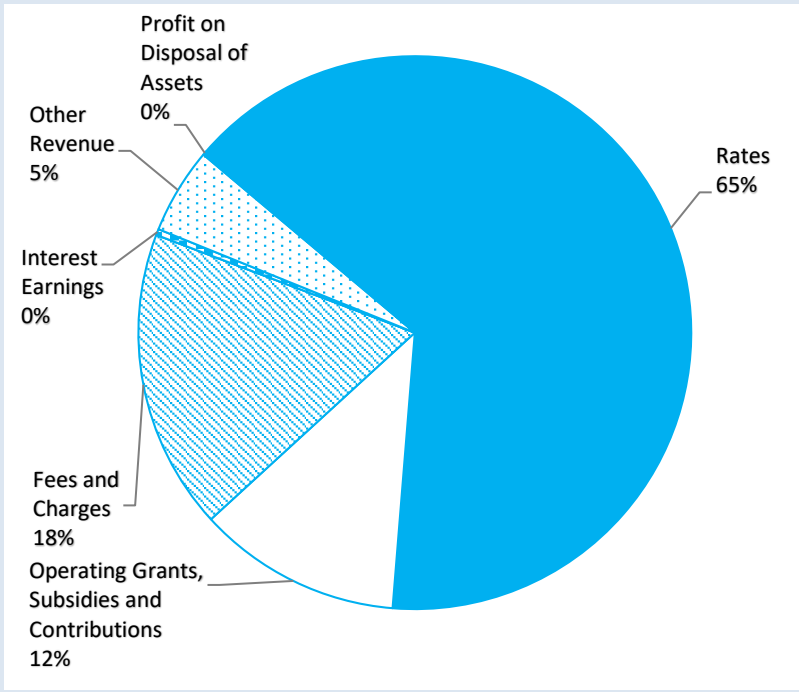
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

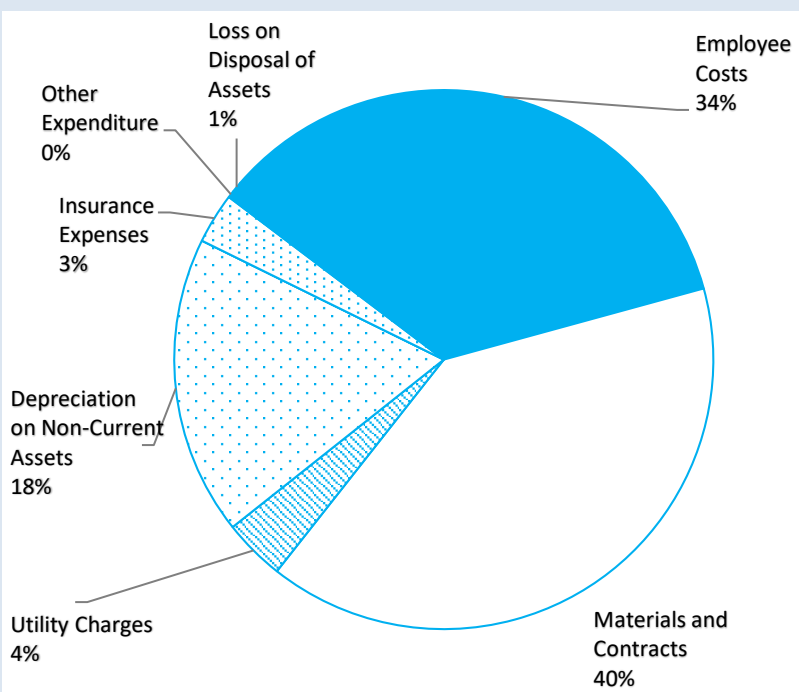
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

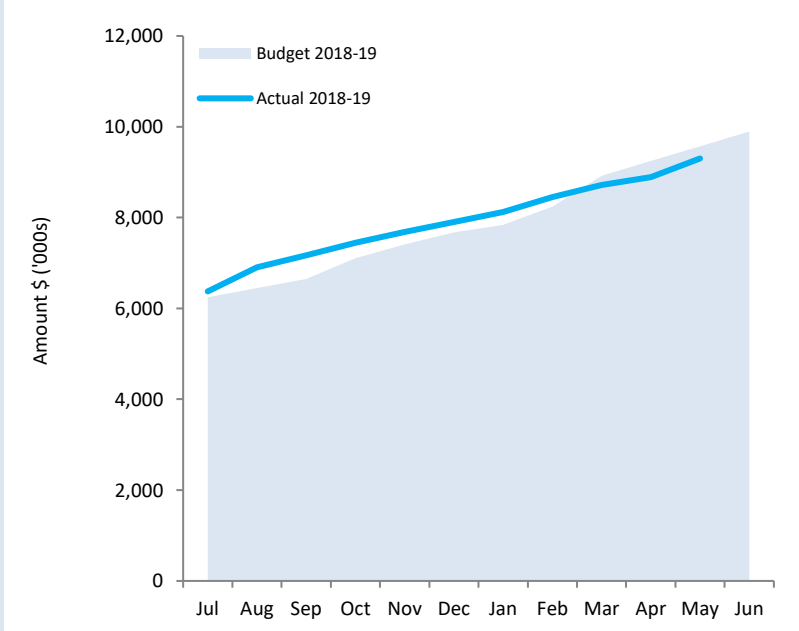
OPERATING REVENUE



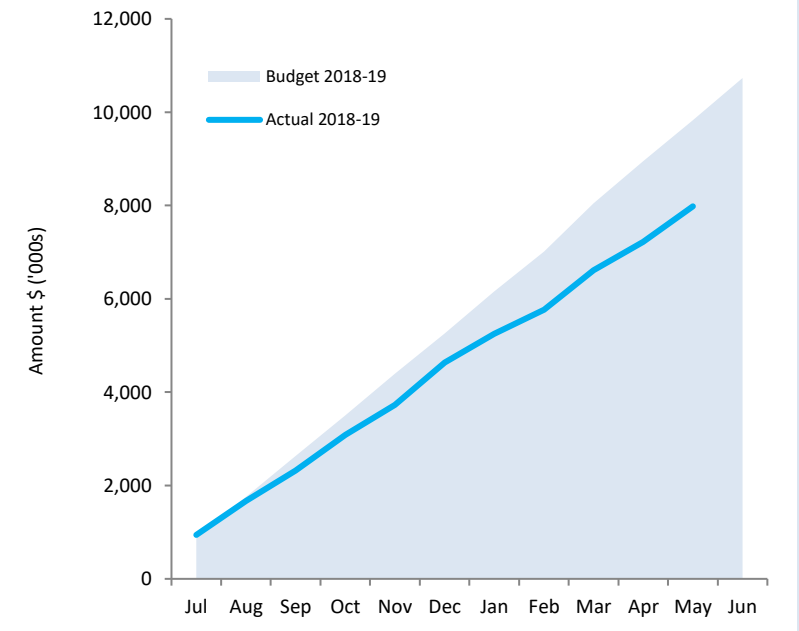
OPERATING EXPENSES



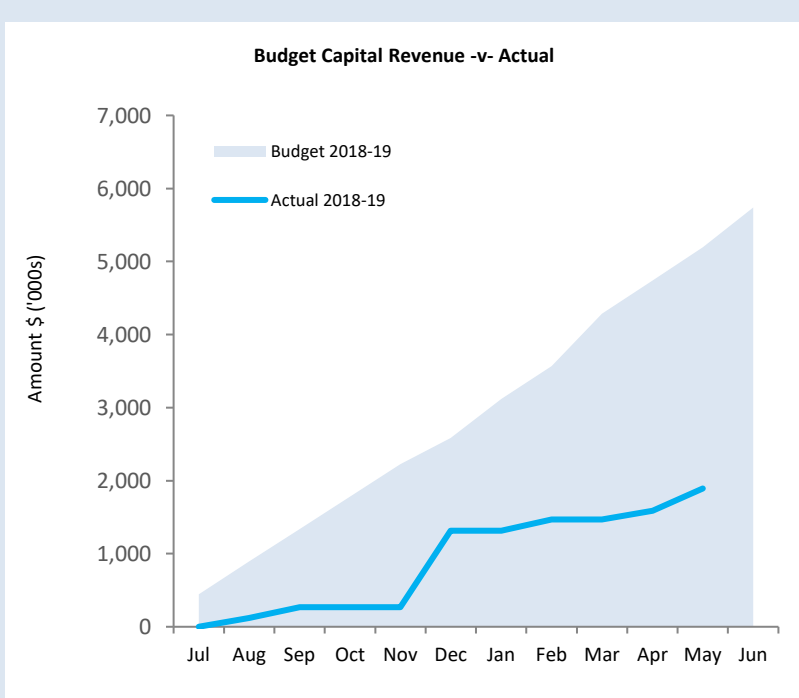
Budget Operating Revenues -v- Actual



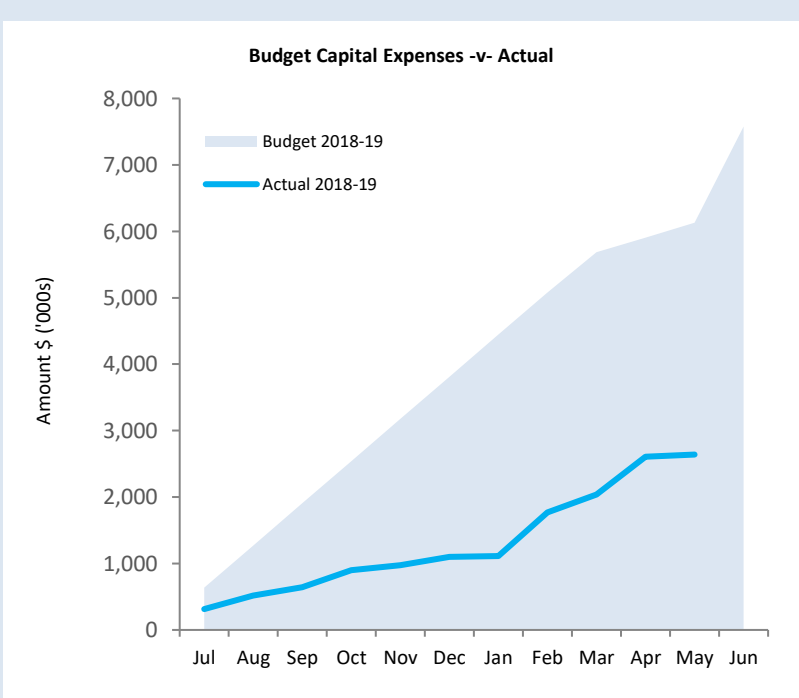
Budget Operating Expenses -v-YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE	ACTIVITIES
To provide a decision making process for the efficient allocation of scarce resources.	Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowance, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses. An administration cost is also allocated which enables staff to process Council meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting audit of Council books of accounts and procedures is also included under this heading.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	1 Rates (a) GRV (gross rental value) refers to the valuation methodology used for Lenora, Gwalia, Leinster and town sites and operational mines and associated infrastructure. (b) UV (unimproved value) valuation methodology for mining properties and tenements (other than mines and other associated infrastructure) and includes prospecting licences, exploration licences and mining leases. It also refers to broad acre rural pastoral properties. (c) Interim rates and and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget. (d) Administration charges refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process. (e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates. 2 Grants (a) Grants Commission- a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population. (b) Roads Grant - An untied road grant allocated by the Federal Government and again distributed by the Grants Commission utilising a pre-determined formula. (c) Administration costs allocated to grants refers to the costs associated in collection of Federal Government grants including provision and updating of data used in grants commission formula. 3 Interest from Investments Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.
LAW, ORDER, PUBLIC SAFETY To provide services to help a safer and environmentally conscious community.	Costs and revenues associated with animal control within the Shire and also includes fire insurance, dog control and registration.
HEALTH To provide an operational framework for environmental and community health.	Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/ control, food hygiene inspection / control, contribution to doctors expenses, Royal Flying Doctor donation and notification of disease.
EDUCATION AND WELFARE To provide services to disadvantaged persons, the elderly, children and youth.	Provision of support for education and aged and disabled facilities within the district for the betterment of the residents.
HOUSING To provide and maintain elderly residents housing.	Costs of maintaining Council owned accomodation units and collection of rentals paid by staff for the use of those buildings. Costs that can be accurately attributed to other programs are allocated. Revenue associated with a State Government owned house by way of loan repayments to the Shire are also included. Accomodation units include 9 houses, 2 duplexes and a single person quarters.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

COMMUNITY AMENITIES

To provide services required by the community.

Costs of collection and disposal of domestic and commercial refuse for town site of Leonora and Gwalila and maintenance of the landfill refuse site. Revenue collection is by way of an annual fee for this service which is included on rate assessment notices. Costs associated with review and administration of Council's Town Planning Scheme. Provision of Christmas decorations in Leonora Town Site. Operation of the Leonora Cemetery.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and which will help the social wellbeing of the community.

Provision and maintenance of Council owned parks, gardens and grassed oval / recreation ground at Leonora and a contribution to similar facilities within Leinster townsite. Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball court, two squash courts, kitchen, gymnasium and associated facilities and revenues collected from the public for the use of these facilities. Costs of maintenance of Council owned and provided television and radio re-transmission service which includes digital television and radio.

Costs and revenue associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of Western Australia. Costs of maintenance of street trees. Costs of providing electricity for street lights in the Leonora/ Gwalia town sites and maintenance of Council's works depot and associated infrastructure.

Operation, maintenance and management of Leonora Aerodrome including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators.

Revenues by way of landing fees and Head Tax Charges charged to all aircraft with the exception of the Royal Flying Doctors Service, lease / renting of building to all users of facilities and charges for fuel supplied to aircraft.

ECONOMIC SERVICES

To help promote the shire and its economic wellbeing.

Costs associated with tourism promotion throughout the Shire including employment of staff at the Gwalia Museum and historic precinct & Leonora Information Centre.

Contribution to employment of a Goldfields / Esperance Development Officer operating from Shire Offices - Leonora. Cost and revenues associated with the annual Leonora Golden Gift'. Costs and revenues associated with building control under building regulations, including inspections and issuing building permits.

OTHER PROPERTY AND SERVICES

To monitor and control council's overheads operating accounts.

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others. Cost allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities, works and services.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2019**

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus(Deficit)	1(b)	\$ 1,593,263	\$ 1,593,263	\$ 1,593,263	\$ 0	% 0.00%	
Revenue from operating activities							
Governance		2,000	1,834	545	(1,289)	(70.28%)	
General Purpose Funding - Rates	5	6,003,803	6,003,803	6,037,052	33,249	0.55%	
General Purpose Funding - Other		642,072	588,566	632,700	44,134	7.50%	
Law, Order and Public Safety		8,600	7,883	7,753	(130)	(1.65%)	
Health		55,445	50,825	47,709	(3,116)	(6.13%)	
Education and Welfare		295,136	270,541	279,043	8,502	3.14%	
Housing		45,340	41,562	31,037	(10,525)	(25.32%)	
Community Amenities		405,935	372,107	382,642	10,535	2.83%	
Recreation and Culture		317,972	291,474	330,797	39,323	13.49%	▲
Transport		702,921	644,344	804,987	160,643	24.93%	▲
Economic Services		1,299,635	1,191,332	573,297	(618,035)	(51.88%)	▼
Other Property and Services		117,190	107,423	175,430	68,007	63.31%	▲
		9,896,049	9,571,695	9,302,992			
Expenditure from operating activities							
Governance		(724,513)	(664,137)	(504,723)	159,414	24.00%	▲
General Purpose Funding		(424,015)	(388,680)	(323,498)	65,182	16.77%	▲
Law, Order and Public Safety		(171,346)	(157,067)	(139,665)	17,402	11.08%	▲
Health		(592,754)	(543,358)	(525,626)	17,732	3.26%	
Education and Welfare		(695,034)	(637,115)	(588,748)	48,367	7.59%	
Community Amenities		(303,262)	(277,990)	(243,345)	34,645	12.46%	▲
Recreation and Culture		(1,384,930)	(1,269,519)	(1,093,380)	176,139	13.87%	▲
Transport		(3,628,573)	(3,326,192)	(2,798,955)	527,237	15.85%	▲
Economic Services		(2,763,588)	(2,533,289)	(1,722,124)	811,165	32.02%	▲
Other Property and Services		(34,867)	(31,961)	(42,795)	(10,834)	(33.90%)	
		(10,722,882)	(9,829,309)	(7,982,859)			
Operating activities excluded from Actual							
Add Back Depreciation		1,431,691	1,312,383	1,432,533	120,150	9.16%	
Adjust (Profit)/Loss on Asset Disposal	6	261,906	240,081	31,056	(209,025)	(87.06%)	▼
Adjust Provisions and Accruals		0	0	(82,126)	(82,126)		▼
Amount attributable to operating activities		866,764	1,294,851	2,701,596			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	9	5,425,375	4,973,260	1,674,056	(3,299,204)	(66.34%)	▼
Proceeds from Disposal of Assets	6	314,000	219,318	219,318	0	0.00%	
Capital Acquisitions	7	(7,577,095)	(6,131,748)	(2,640,151)	3,491,597	56.94%	▲
Amount attributable to investing activities		(1,837,720)	(939,170)	(746,777)			
Financing Activities							
Transfer from Reserves	8	235,000	0	0	0		
Transfer to Reserves	8	(635,555)	(22,925)	(22,925)	0	0.00%	
Amount attributable to financing activities		(400,555)	(22,925)	(22,925)			
Closing Funding Surplus(Deficit)	1(b)	221,752	1,926,019	3,525,157			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 11 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2018-19 year is \$15,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 MAY 2019

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995 . Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2019**

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Opening Funding Surplus (Deficit)	1(b)	1,593,263	1,593,263	1,593,263	0	0.00%
Revenue from operating activities						
Rates	5	6,003,803	6,003,803	6,037,052	33,249	0.55%
Operating Grants, Subsidies and Contributions	9	1,886,512	1,729,303	1,109,001	(620,302)	(35.87%)
Fees and Charges		1,524,966	1,397,886	1,632,811	234,926	16.81%
Interest Earnings		34,555	31,675	32,621	946	2.99%
Other Revenue		446,213	409,029	468,179	59,150	14.46%
Profit on Disposal of Assets	6	0	0	23,328	23,328	
		9,896,049	9,571,695	9,302,992		
Expenditure from operating activities						
Employee Costs		(1,999,819)	(1,833,167)	(2,742,910)	(909,743)	(49.63%)
Materials and Contracts		(6,297,127)	(5,772,366)	(3,183,474)	2,588,892	44.85%
Utility Charges		(280,984)	(257,569)	(295,277)	(37,708)	(14.64%)
Depreciation on Non-Current Assets		(1,431,691)	(1,312,383)	(1,432,533)	(120,150)	(9.16%)
Insurance Expenses		(260,522)	(238,812)	(242,287)	(3,475)	(1.46%)
Other Expenditure		(190,833)	(174,930)	(31,994)	142,936	81.71%
Loss on Disposal of Assets	6	(261,906)	(240,081)	(54,384)	185,697	77.35%
		(10,722,882)	(9,829,309)	(7,982,859)		
Operating activities excluded from Actual						
Add back Depreciation		1,431,691	1,312,383	1,432,533	120,150	9.16%
Adjust (Profit)/Loss on Asset Disposal	6	261,906	240,081	31,056	(209,025)	(87.06%)
Adjust Provisions and Accruals		0	0	(82,126)	(82,126)	
Amount attributable to operating activities		866,764	1,294,851	2,701,596		
Investing activities						
Non-operating grants, subsidies and contributions	9	5,425,375	4,973,260	1,674,056	(3,299,204)	(66.34%)
Proceeds from Disposal of Assets	6	314,000	219,318	219,318	0	0.00%
Capital acquisitions	7	(7,577,095)	(6,131,748)	(2,640,151)	3,491,597	56.94%
Amount attributable to investing activities		(1,837,720)	(939,170)	(746,777)		
Financing Activities						
Transfer from Reserves	8	235,000	0	0	0	
Transfer to Reserves	8	(635,555)	(22,925)	(22,925)	0	0.00%
Amount attributable to financing activities		(400,555)	(22,925)	(22,925)		
Closing Funding Surplus (Deficit)	1(b)	221,752	1,926,019	3,525,157		

KEY INFORMATION

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Other long-term employee benefits (Continued)

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

OPERATING ACTIVITIES
NOTE 1(b)
ADJUSTED NET CURRENT ASSETS

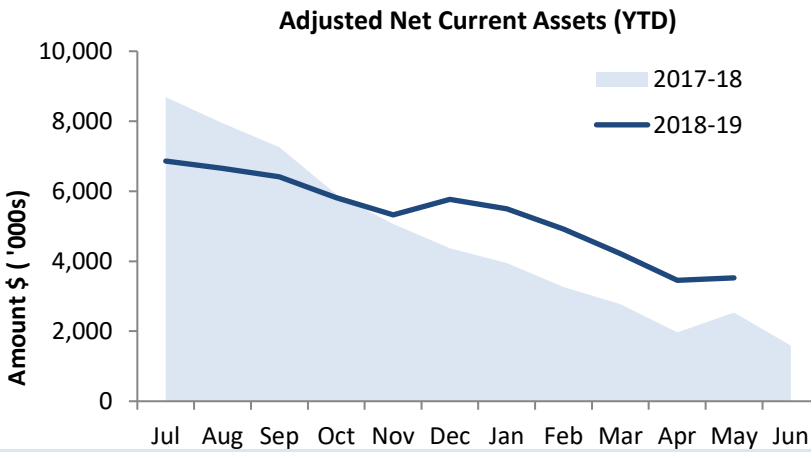
Adjusted Net Current Assets	Ref Note	Last Years Closing 30 June 2018	This Time Last Year 31 May 2018	Year to Date Actual 31 May 2019
		\$	\$	\$
Current Assets				
Cash Unrestricted	2	1,521,537	1,547,911	2,885,186
Cash Restricted	2	2,541,945	2,422,598	2,564,870
Rates outstanding	3	133,780	141,187	183,343
Sundry debtors	3	201,671	1,383,452	546,906
GST receivable	3	115,717	89,610	12,217
Accrued interest receivable	3	0	0	4,222
Inventories		43,861	60,815	52,564
		4,558,511	5,645,573	6,249,308
Less: Current Liabilities				
Payables	4	(505,429)	(691,568)	(159,281)
Provisions - employee		(198,195)	(167,699)	(198,195)
		(703,624)	(859,267)	(357,476)
Unadjusted Net Current Assets		3,854,887	4,786,306	5,891,832
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	2	(2,541,945)	(2,422,598)	(2,564,870)
Add: Provisions - employee		198,195	167,699	198,195
Add: Accrued salaries		82,126	0	0
Adjusted Net Current Assets		1,593,263	2,531,407	3,525,157

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) compared to the budgeted surplus(deficit) represented on the budget.



This Year YTD
Surplus(Deficit)

\$3.53 M

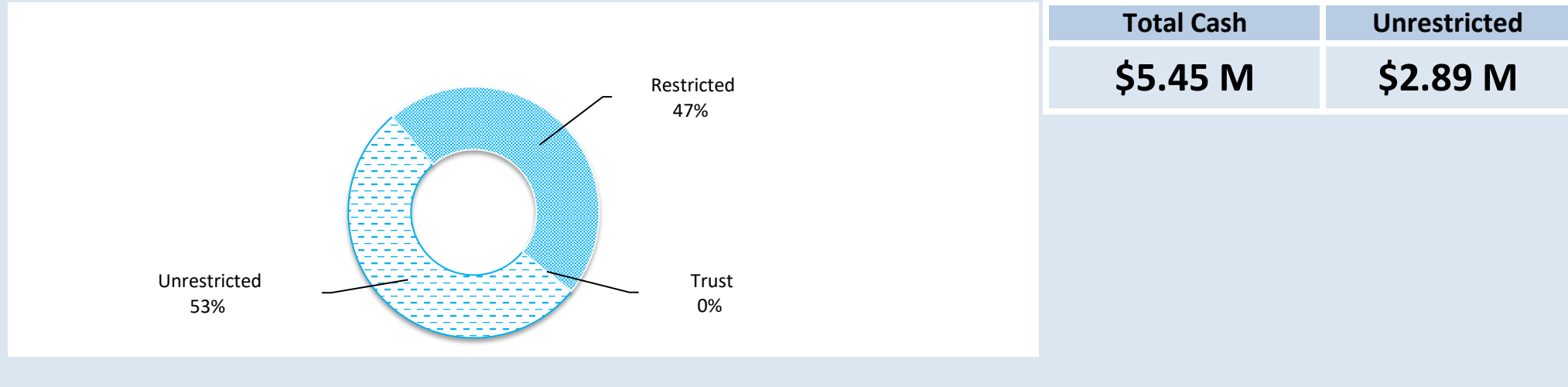
Last Year YTD
Surplus(Deficit)

\$2.53 M

Description	Type	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Municipal account	Cheque	2,882,889			2,882,889	NAB	Variable	Cheque Acc
Cash on Hand	Cash	2,297			2,297	N/A	Nil	On hand
Reserve accounts held in Term Deposit	Term deposit		2,017,570		2,017,570	NAB	2.00%	12/06/2019
LSL Maximiser	Investment		72,757		72,757	NAB	Variable	Cheque Acc
Fire Maximiser	Investment		5,061		5,061	NAB	Variable	Cheque Acc
Plant Maximiser	Investment		125,458		125,458	NAB	Variable	Cheque Acc
Annual Leave Maximiser	Investment		62,405		62,405	NAB	Variable	Cheque Acc
Gwalia Precinct Maximiser	Investment		18,625		18,625	NAB	Variable	Cheque Acc
Building Maintenance Maximiser	Investment		165,632		165,632	NAB	Variable	Cheque Acc
Waste Management Maximiser	Investment		57,362		57,362	NAB	Variable	Cheque Acc
Aerodrome Maximiser	Investment		25,000		25,000	NAB	Variable	Cheque Acc
IT Maximiser	Investment		15,000		15,000	NAB	Variable	Cheque Acc
Total		2,885,186	2,564,870	0	5,450,056			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2019

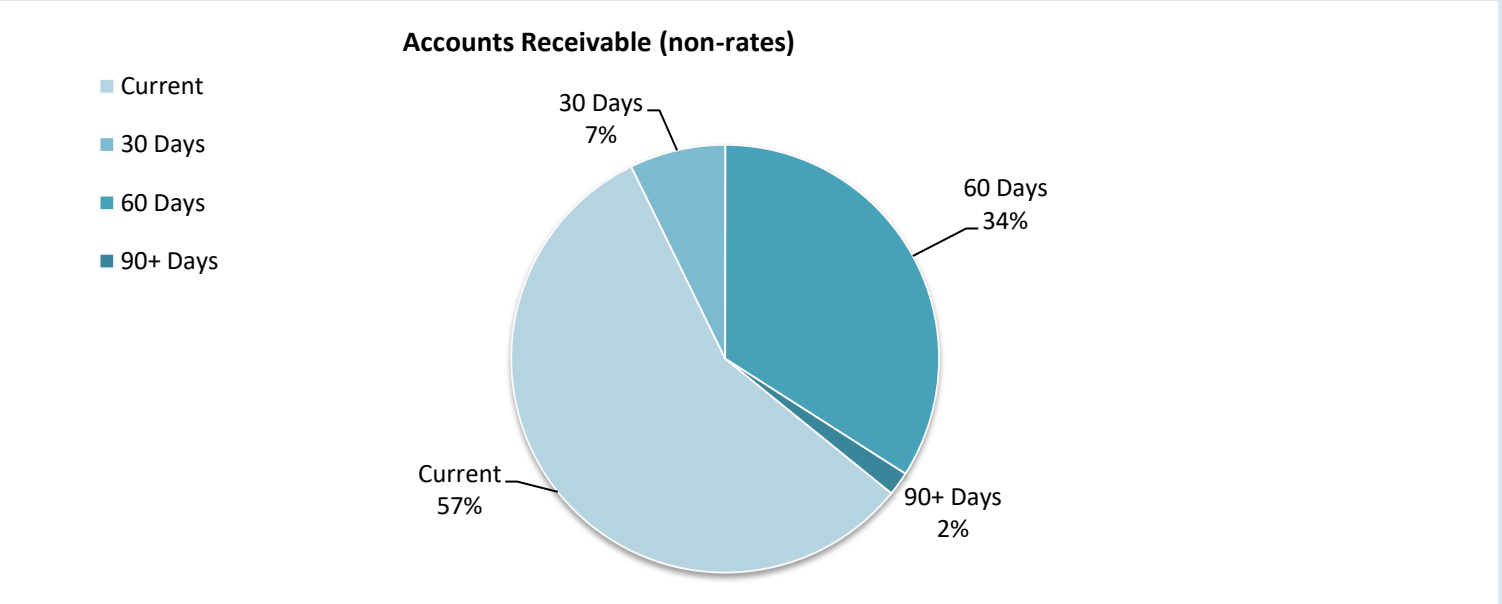
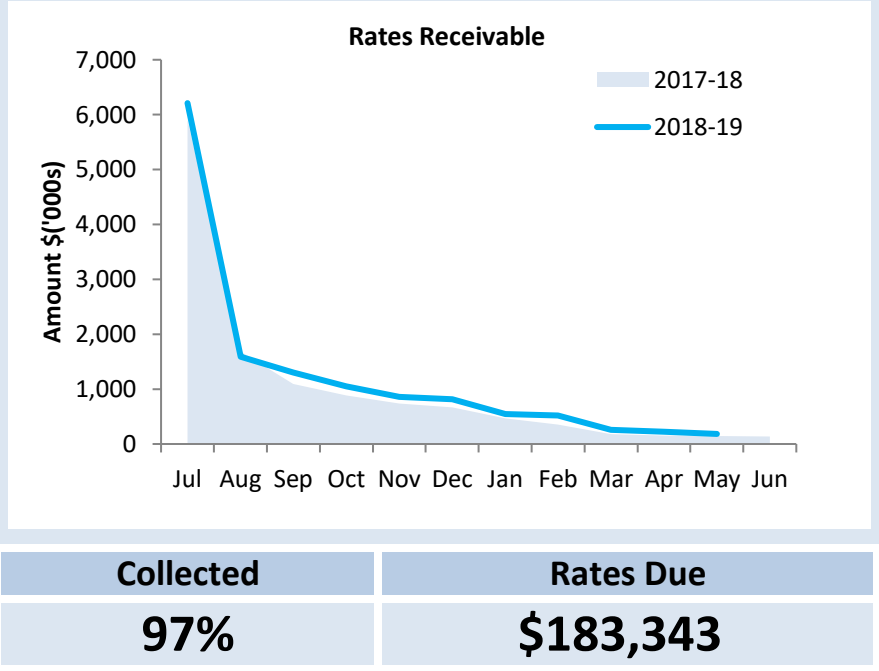
OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates Receivable	30 June 2018	31 May 19
	\$	\$
Opening Arrears Previous Years	116,441	133,780
Levied this year	5,627,909	6,037,052
Less Collections to date	(5,610,570)	(5,987,489)
Equals Current Outstanding	133,780	183,343
Net Rates Collectable	133,780	183,343
% Collected	97.7%	97%

Receivables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - General	(5)	311,352	39,696	186,089	9,775	546,906
Percentage	(1.70%)	56.9%	7.3%	34%	1.8%	
Balance per Trial Balance						
Sundry debtors						546,906
GST receivable						12,217
Accrued interest receivable						4,222
Total Receivables General Outstanding						563,345
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

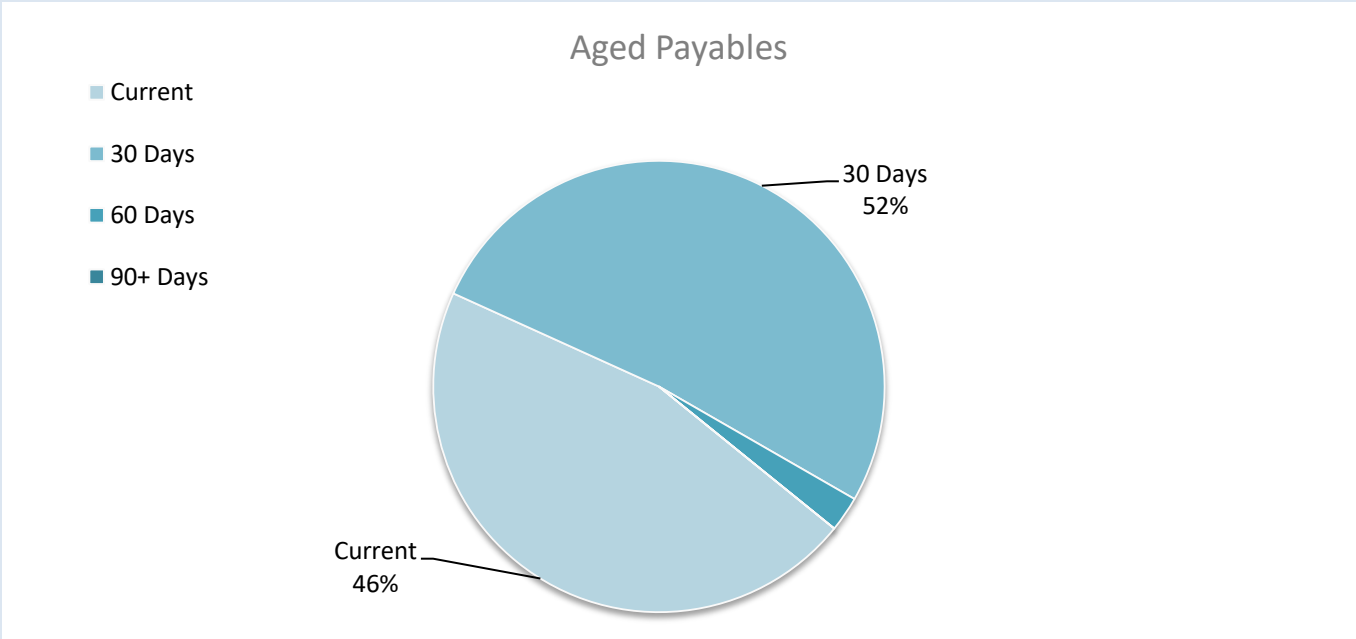


Debtors Due
\$563,345
Over 30 Days
43%
Over 90 Days
1.8%

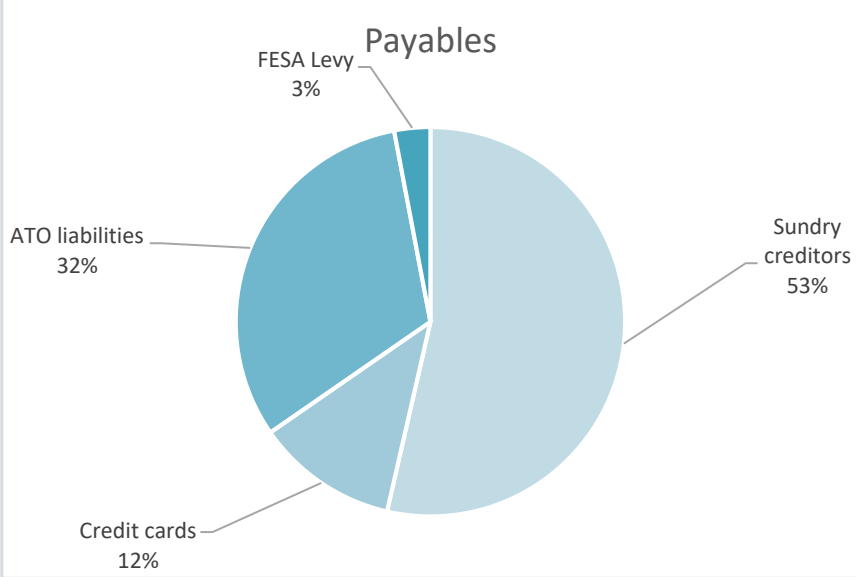
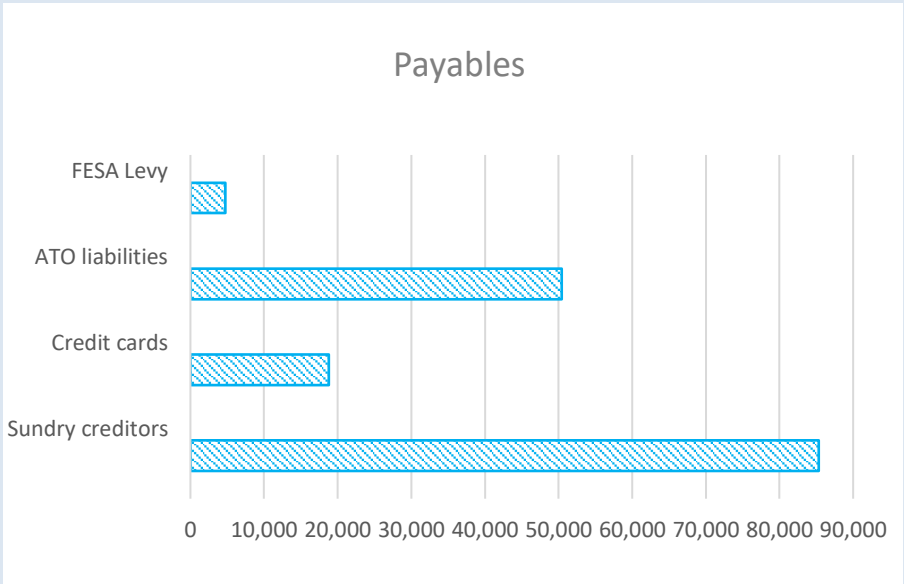
Payables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - General	0	39,205	43,986	2,154	2	85,346
Percentage	(1%)	45.9%	51.5%	2.5%	0%	
Balance per Trial Balance						
Sundry creditors						85,346
Credit cards						18,777
ATO liabilities						50,395
FESA Levy						4,763
Total Payables General Outstanding						159,281
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

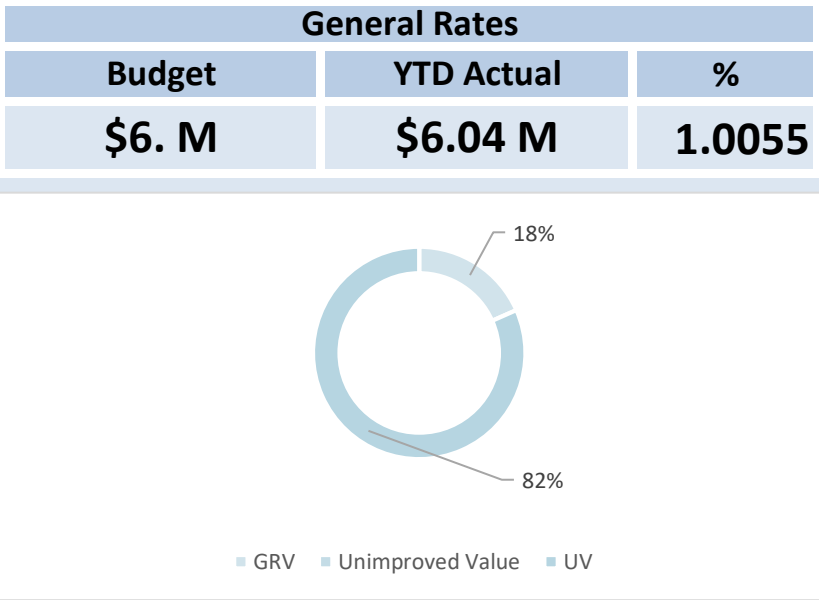
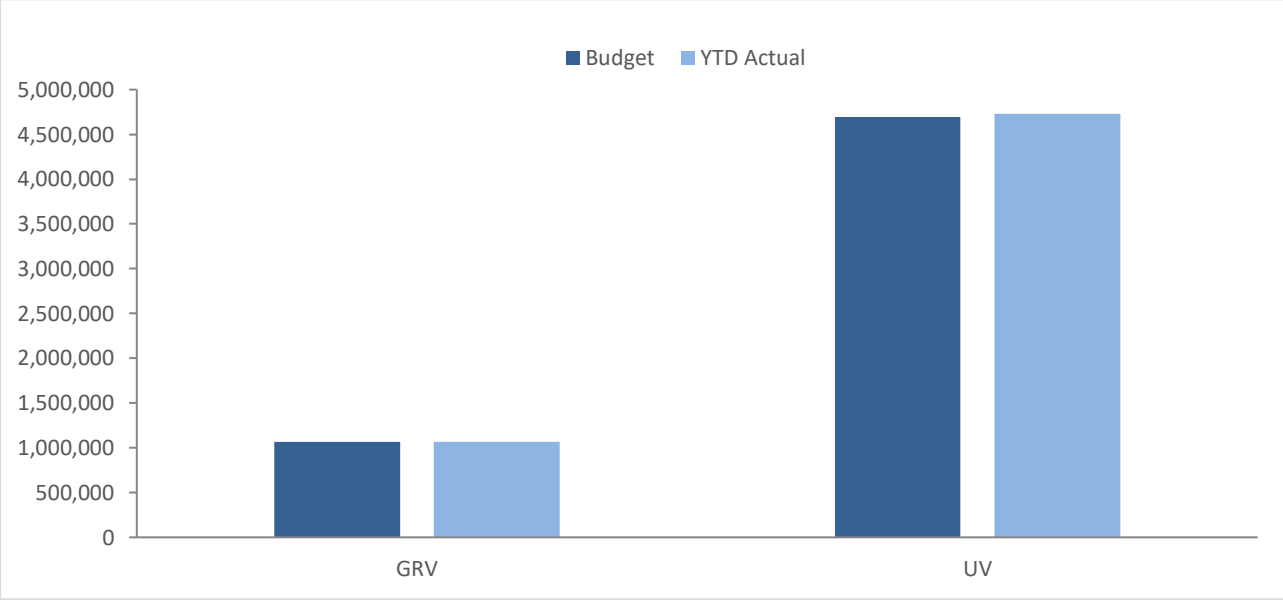


Creditors Due
\$159,281
Over 30 Days
54%
Over 90 Days
0%



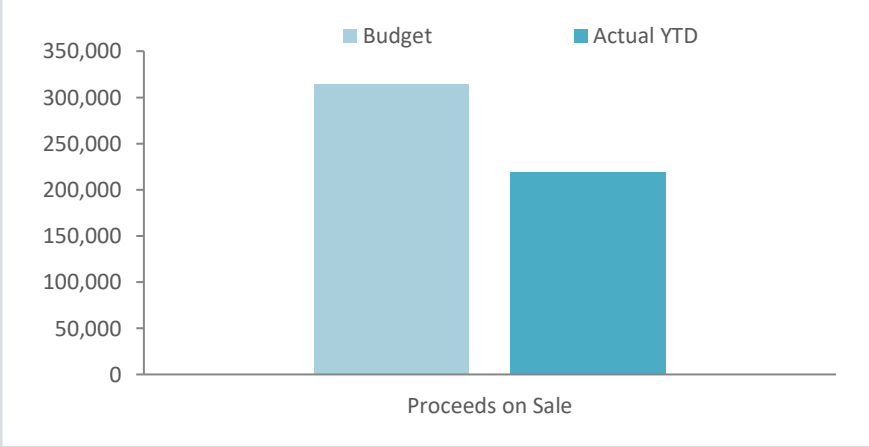
General Rate Revenue	Amended Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
Gross Rental Value											
GRV	0.067700	590	15,267,730	1,066,696	0	0	1,066,696	1,062,634	2,904	0	1,065,538
Unimproved Value											
UV	0.148500	1,286	30,363,281	4,694,473	0	0	4,694,473	4,636,472	92,408	0	4,728,880
Sub-Total		1,876	45,631,011	5,761,169	0	0	5,761,169	5,699,106	95,312	0	5,794,418
Minimum Payment											
Minimum \$											
Gross Rental Value											
GRV	318	84	120,809	27,984	0	0	27,984	27,984	0	0	27,984
Unimproved Value											
UV	318	645	760,547	214,650	0	0	214,650	214,650	0	0	214,650
Sub-Total		729	881,356	242,634	0	0	242,634	242,634	0	0	242,634
Total General Rates							6,003,803				6,037,052

KEY INFORMATION
Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.



Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	Transport								
	2016 Ford Ranger (P108) - (PE7)	42,198	22,000	0	(20,198)	35,671	19,318	0	(16,353)
	2016 Ford Ranger (P2416) - (PE11)	42,197	22,000	0	(20,197)	35,671	19,318	0	(16,353)
	2016 Ford Ranger Wildtrack (P6) - (PE10)	56,049	25,000	0	(31,049)	47,360	25,682	0	(21,678)
	International Eagle Prime Mover - (44)	124,554	75,000	0	(49,554)	0	0	0	0
	2013 John Deere Motor Grader - (555)	188,935	100,000	0	(88,935)	131,672	155,000	23,328	0
	International Eagle Prime Mover - (43)	121,973	70,000	0	(51,973)	0	0	0	0
		575,906	314,000	0	(261,906)	250,374	219,318	23,328	(54,384)

KEY INFORMATION



Proceeds on Sale		
Annual Budget	YTD Actual	%
\$314,000	\$219,318	70%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2019

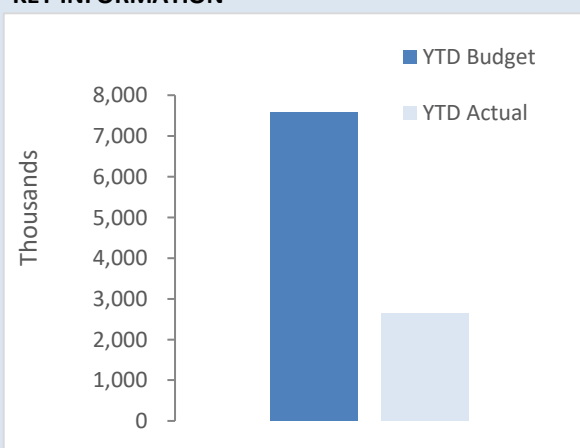
INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS

Capital Acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Building and Improvements	4,883,534	3,662,651	587,153	(3,075,498)
Plant & Equipment	1,258,538	1,153,660	698,416	(455,244)
Roads	853,326	782,216	751,347	(30,869)
Improvements & Infrastructure	581,697	533,222	603,235	70,013
Capital Expenditure Totals	7,577,095	6,131,748	2,640,151	(3,491,597)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	5,425,375	4,973,260	1,674,056	(3,299,204)
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	314,000	219,318	219,318	0
Cash Backed Reserves				
Plant reserve	100,000	0	0	0
Waste management reserve	135,000	0	0	0
Contribution - operations	1,602,720	939,170	746,777	(192,392)
Capital Funding Total	7,577,095	6,131,748	2,640,151	(3,491,597)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$7.58 M	\$2.64 M	35%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$5.43 M	\$1.67 M	31%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2019

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS

	Amended Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
Capital Acquisitions				
Building and Improvements	\$	\$	\$	\$
E920011 Aged Care Accommodation	4,000,000	3,666,667	0	(3,666,667)
E940001 Land Trans Aged Care	205,000	187,917	0	(187,917)
E920002 Lot 250 Queen Vic St	21,097	19,339	0	(19,339)
E920003 35 Hoover Street Renewal	5,000	4,583	0	(4,583)
E920004 13 Fitzgerald Renewal	11,600	10,633	0	(10,633)
E920005 40 Hoover Renewal	3,000	2,750	0	(2,750)
E920006 29 Hoover Renewal	21,532	19,738	0	(19,738)
E920007 11B Walton Renewal	24,000	22,000	4,090	(17,910)
E920008 Lot 294 Queen Vic Renewal	12,000	11,000	20,869	9,869
E920009 Relocate / Renew Gym	20,000	18,333	0	(18,333)
E920021 Works Depot Workshop Upgrade	22,305	20,446	14,890	(5,556)
E920012 Edna Wilcox's NSRF Renewal	104,000	95,333	91,107	(4,226)
E920013 Mazza's Store NSRF Renewal	166,000	152,167	219,607	67,440
E920014 Sly Grog Shop NSRF Renewal	54,000	49,500	61,107	11,607
E920015 Matrinzollie's NSRF Renewal	34,000	31,167	45,727	14,560
E920016 Williams NSRF Renewal	34,000	31,167	33,256	2,089
E920017 Lawlers Police Restoration	100,000	91,667	96,500	4,833
E920010 Admin Office Painting (internal)	46,000	42,167	0	(42,167)
TOTAL - Building and Improvements	4,883,534	3,662,651	587,153	(3,075,498)
Plant & Equipment				
E930007 Ride on Lawn Mower	18,000	16,500	16,221	(279)
E930001 Prime Mover	290,000	265,833	0	(265,833)
E930002 Prime Mover / Tipper	365,000	334,583	0	(334,583)
E930003 Motor Grader	380,000	348,333	395,000	46,667
E930004 MSW Vehicle	62,000	56,833	63,216	6,383
E930005 Grader Utility	49,000	44,917	49,015	4,098
E930006 Airport Workshop Utility	49,000	44,917	89,958	45,041
E930008 Skid Steer Loader & Attachments	0	0	30,000	30,000
E930009 Grader Camps x2	0	0	55,006	55,006
E930010 Motor vehicle	45,538	41,743	0	(41,743)
TOTAL - Plant & Equipment	1,258,538	1,153,660	698,416	(455,244)
TOTAL PROPERTY PLANT AND EQUIPMENT	6,142,072	4,816,310	1,285,569	(4,856,503)
Roads				
E900001 Footpath Renewals	100,000	91,667	190,760	99,093
E900002 RRG Glenorn Yundamindra	450,000	412,500	543,652	131,152
E900003 Grid Renewals (various)	50,000	45,833	14,181	(31,652)
E910001 Depot Standpipe	20,000	18,333	0	(18,333)
E900004 Wandrra Leonora Nambi	233,326	213,882	2,754	(211,128)
TOTAL - Roads	853,326	782,216	751,347	(30,869)
Improvements & Infrastructure				
E910001 Depot Standpipe	0	0	3,951	3,951
E910002 Liquid Waste Upgrade Completion	421,397	386,281	484,252	97,971
E910003 Oval Retic Upgrade	80,000	73,333	86,932	13,599
E910004 Fitness Playground Equipment	24,000	22,000	0	(22,000)
E910006 Renew Playground Softfall	15,000	13,750	0	(13,750)
E910005 Rushton Engine Reloc.	10,000	9,167	0	(9,167)
E910007 Agnew Steel Milling Machine	17,600	16,133	17,600	1,467
E910008 Renew Gwalia O/Head Pully	13,700	12,558	0	(12,558)
E910009 High Gain Satellite Dish	0	0	10,500	10,500
TOTAL - Other Infrastructure	581,697	533,222	603,235	70,013
TOTAL INFRASTRUCTURE	1,435,023	1,315,438	1,354,582	39,144
Total Capital Expenditure	7,577,095	6,131,748	2,640,151	(3,491,597)

Please refer to the compilation report

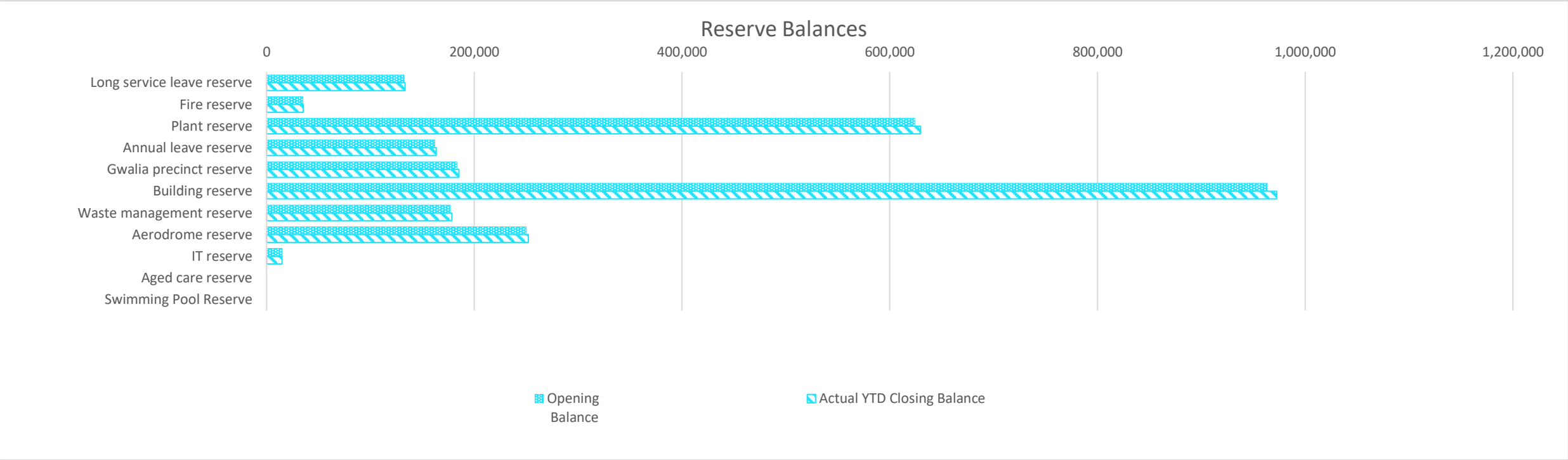
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2019

OPERATING ACTIVITIES
NOTE 8
CASH AND INVESTMENTS

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long service leave reserve	132,366	662	919	0	0	0	0	133,028	133,285
Fire reserve	34,993	195	331	4,000	0	0	0	39,188	35,324
Plant reserve	624,013	2,620	5,838	0	0	(100,000)	0	526,633	629,851
Annual leave reserve	161,974	810	1,309	0	0	0	0	162,784	163,283
Gwalia precinct reserve	183,234	916	1,840	300,000	0	0	0	484,150	185,074
Building reserve	963,453	4,817	9,207	175,000	0	0	0	1,143,270	972,660
Waste management reserve	176,912	210	1,504	0	0	(135,000)	0	42,122	178,416
Aerodrome reserve	250,000	1,250	1,977	0	0	0	0	251,250	251,977
IT reserve	15,000	75	0	0	0	0	0	15,075	15,000
Aged care reserve	0	0	0	100,000	0	0	0	100,000	0
Swimming Pool Reserve	0	0	0	45,000	0	0	0	45,000	0
	2,541,945	11,555	22,925	624,000	0	(235,000)	0	2,942,500	2,564,870

KEY INFORMATION



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2019**

**NOTE 9
GRANTS AND CONTRIBUTIONS**

Grants and Contributions

Grant Provider	Amended Budget Operating	Capital	YTD Budget	Annual Budget (d)	Budget Variations (e)	Expected (d)+(e)	YTD Actual Revenue (b)
	\$	\$	\$				\$
General purpose funding							
WA Local Government Grants Commission	288,942	0	264,864	288,942	0	288,942	296,791
WA Local Government Grants Commission	302,065	0	276,893	302,065	0	302,065	294,216
Law, order, public safety							
FESA - WA	0	0	0	0	849	849	849
Health							
Health - Aged Care Feasibility Study	20,000	0	18,333	20,000	0	20,000	20,000
Health - Aged Care SIHI	0	3,500,000	3,208,333	3,500,000	0	3,500,000	0
Education and welfare							
Dept. of Child Protection	70,309	0	64,450	70,309	0	70,309	70,893
Sustainability Childcare Grant	99,828	0	91,509	99,828	0	99,828	85,820
Recreation and culture							
Other Grant Funding	114,634	0	105,081	114,634	0	114,634	111,218
Transport							
Main Roads WA Direct Grant - Operating	143,049	0	131,128	143,049	0	143,049	143,049
Main Roads WA Grant Direct - Non operating	0	1,233,375	1,130,594	1,233,375	0	1,233,375	0
Main Roads WA Contribution Street Lights	3,700	0	3,392	3,700	0	3,700	0
Main Roads RRG Funding	0	300,000	275,000	300,000	0	300,000	300,000
Other contributors - Crossovers	1,500	0	1,375	1,500	0	1,500	0
MRWA Natural disaster reinstatement	0	0	0	0	982,056	982,056	982,056
Economic services							
Grants	48,000	0	44,000	48,000	0	48,000	19,250
Sponsorship	115,000	0	105,417	115,000	0	115,000	0
Lotterywest Interpretation grant	679,485	0	622,861	679,485	0	679,485	56,915
NSRF Gwalia Renewal	0	392,000	359,333	392,000	0	392,000	392,000
Shared Office Admin Centre	0	0	0	0	10,000	10,000	10,000
TOTALS	1,886,512	5,425,375	6,702,563	7,311,887	992,905	8,304,792	2,783,057
SUMMARY							
Operating grants, subsidies and contributions	1,886,512	0	1,729,303	1,886,512	10,849	1,897,361	1,109,001
Non-operating grants, subsidies and contributions	0	5,425,375	4,973,260	5,425,375	982,056	6,407,431	1,674,056
TOTALS	1,886,512	5,425,375	6,702,563	7,311,887	992,905	8,304,792	2,783,057

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2019**

**NOTE 10
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus			(2,836)	(2,836)
							(2,836)
I030008	Rates - Additional GRV		Operating Revenue		2,562		(274)
I030009	Rates - Additional UV		Operating Revenue		38,000		37,726
I030010	Charges - Instalment Options		Operating Revenue		2,000		39,726
I030019	Grant - Equalisation		Operating Revenue		16,301		56,027
I030021	Grant - Roads (Untied)		Operating Revenue		16,301		72,328
I030023	Interest Revenue - Reserves		Operating Revenue		18,000		90,328
I080002	Grant - Sustainability Childcare		Operating Revenue		14,008		104,336
I080008	Childcare Centre Income		Operating Revenue			(25,000)	79,336
I106002	Town Planning Reimbursements		Operating Revenue		29,554		108,889
I112002	Cameco Sports		Operating Revenue		3,500		112,389
I114451	Charges - Hall Hire		Operating Revenue			(8,000)	104,389
I117014	Indue Card		Operating Revenue		150,747		255,136
I117005	Tower Street Times Income		Operating Revenue			(500)	254,636
I122200	Grants - MRWA Direct		Operating Revenue		55,034		309,670
I122213	Natural Disaster Reinstatement		Operating Revenue		62,784		372,454
I126431	Charges - Avgas Bulk		Operating Revenue		6,113		378,567
I133410	Charges - Building Permits		Operating Revenue		22,800		401,367
I134470	NSRF Grant Gwalia Renewal		Capital Revenue		392,000		793,367
I133450	Fees - BCITF		Operating Revenue		35,000		828,367
I134472	Lotterywest Gwalia Interpretation		Operating Revenue		23,900		852,267
I134457	Other Revenue		Operating Revenue		3,000		855,267
I144451	Reimb. - Insurance recoveries		Operating Revenue		2,970		858,237
E041189	GVROC Project Participation		Operating Expenses			(2,000)	856,237
E080017	Childcare Consultant Expense		Operating Expenses		10,000		866,237
E080005	Childcare Centre Salaries		Operating Expenses		25,000		891,237
E082007	Youth Services Building Maint		Operating Expenses			(1,500)	889,737
E082007	Youth Services Building Maint		Operating Expenses			(7,500)	882,237
E082008	Youth Services Vehicle Expenses		Operating Expenses		3,570		885,807
E101031	Garage Sale Trail Program		Operating Expenses		3,500		889,307
E101030	Refuse Site Maintenance		Operating Expenses			(30,000)	859,307
E107030	Cemeteries - Leonora		Operating Expenses		6,000		865,307
E107039	Cemetery Grave Digging		Operating Expenses			(3,000)	862,307
E112012	Sponsored Community Programs		Operating Expenses			(10,000)	852,307
E114354	Renewable Energy Feas Study		Operating Expenses		10,000		862,307
E114354	Renewable Energy Feas Study		Operating Expenses		15,000		877,307
E114280	Superannuation - Rec Centre		Operating Expenses			(1,200)	876,107
E114291	Electricity - Rec Centre		Operating Expenses			(10,000)	866,107
E117015	Senior's Week		Operating Expenses			(930)	865,177
E117001	CRC Wages		Operating Expenses			(30,000)	835,177
E117002	CRC Super		Operating Expenses			(3,000)	832,177
E122301	Natural Disaster 2018		Operating Expenses			(68,784)	763,393
E122160	Street Cleaning		Operating Expenses			(60,000)	703,393
E126051	Aviation Fuel - Bulk Avgas		Operating Expenses			(6,113)	697,280
E139005	Old Lawlers Cemetery		Operating Expenses		12,000		709,280
E133050	BCITF Levy		Operating Expenses			(35,000)	674,280
E134045	Gwalia Interpretation Plan		Operating Expenses		19,110		693,390
E135001	Info Centre Wages		Operating Expenses			(3,500)	689,890
E135002	Info Centre Super		Operating Expenses			(600)	689,290
E820015	Mazza's Store Renewal NSRF		Capital Expenses		88,000	0	777,290
E930010	Motor Vehicle		Capital Expenses			(45,538)	731,752
EQ1808	Pool Reserves		Capital Expenses			(45,000)	686,752
EQ1804	Building Reserves		Capital Revenue			(175,000)	511,752
EQ1803	Gwalia Precinct Reserves		Capital Expenses			(300,000)	211,752
				0	1,086,753	(875,001)	211,752

KEY INFORMATION

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ended 31 May 2019

NOTE 11

EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2018-19 year is \$15,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Revenue from operating activities					
Recreation and Culture	39,323	13.49%	▲	Timing	WaterCorp tank purchase \$22K
Transport	160,643	24.93%	▲	Timing	
Economic Services	(618,035)	(51.88%)	▼	Timing	
Other Property and Services	68,007	63.31%	▲	Timing	Unclassified income/Reimbursements Charter Gwalia \$12K/Suspense account to be cleared \$55K
Expenditure from operating activities					
Governance	159,414	24.00%	▲	Timing	
General Purpose Funding	65,182	16.77%	▲	Timing	
Law, Order and Public Safety	17,402	11.08%	▲	Timing	
Community Amenities	34,645	12.46%	▲	Timing	
Recreation and Culture	176,139	13.87%	▲	Timing	
Transport	527,237	15.85%	▲	Timing	
Economic Services	811,165	32.02%	▲	Timing	Timing only (Golden Gift \$250K, Gwalia Interpretation Plan)
Investing Activities					
Non-operating Grants, Subsidies and Contributions	(3,299,204)	(66.34%)	▼	Timing	Aged Care Project not yet confirmed
Capital Acquisitions	3,491,597	56.94%	▲	Timing	Aged Care Project/Trucks not yet received

KEY INFORMATION

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(B) ACCOUNTS FOR PAYMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 18th June, 2019

AGENDA REFERENCE: 10.1 (B) JUN 19

SUBJECT: Accounts for Payment

LOCATION / ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 11th June, 2019

BACKGROUND

Attached statement consists of accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **25265** to **25370** and totalling **\$631,302.05** and accounts paid by Council Authorisation represented by cheques numbered from **25371** to **25395** totalling **\$82,939.42**.

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.10 & *Financial Management (1996)* Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **25265** to **25370** and totalling **\$631,302.05** and accounts paid by Council Authorisation represented by cheques numbered from **25371** to **25395** totalling **\$82,939.42** be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr AM Moore, seconded Cr RA Norrie, that accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **25265** to **25370** and totalling **\$630,592.05** and accounts paid by Council Authorisation represented by cheques numbered from **25371** to **25395** totalling **\$82,939.42** be accepted.

CARRIED (7 VOTES TO 0)

Reason for Alteration to Recommendation:

Cheque 25351 had been cancelled, however the total figure for the background and recommendation had not been updated to reflect the change to the total amount paid. Council wanted to ensure that the total amount for accounts paid by Delegated Authority and Direct Bank Transactions reflected an accurate representation of the actual accounts paid.

Shire of Leonora				
Monthly Report – List of Accounts Paid by Delegated Authority				
Submitted to Council on the 18th June, 2019				
The following list of accounts has been paid under delegation, and Direct Bank Transactions by the Chief Executive Officer, since the previous list of accounts. Cheques are numbered from 25265 to 25370 and totalling \$630,592.05 .				
CHIEF EXECUTIVE OFFICER				
Cheque	Date	Name	Item	Payment by Delegated Authority
1018	14/05/2019	3E Advantage	Printing Costs for Childcare, Shire, CRC, Works & Museum, April, 2019	3,079.63
1	21/05/2019	Shire of Leonora	Salaries & Wages PPE: 20/5/19	71,658.28
25265	24/05/2019	Australian Taxation Office	BAS April 2019	6,981.00
25266	24/05/2019	LGRCEU	Union Fee PPE: 20/5/19	20.50
25267	24/05/2019	Transcend Initiatives Pty Ltd	Youth Centre Engagement - 03/12/2018 - 30/12/2018	10,956.00
25268	27/05/2019	Christine Read	Refund for Bond of Bus Hire 21/04/2019	200.00
1019	27/05/2019	Australian Super	Superannuation PPE: 20/5/19	314.48
1020	27/05/2019	Christian Super	Superannuation PPE: 20/5/19	74.37
1021	27/05/2019	CBUS	Superannuation PPE: 20/5/19	475.33
1022	27/05/2019	Dazacom Superfund	Superannuation PPE: 20/5/19	228.02
1023	27/05/2019	HESTA	Superannuation PPE: 20/5/19	127.47
1024	27/05/2019	MLC Super Fund	Superannuation PPE: 20/5/19	979.78
1025	27/05/2019	MTAA Super	Superannuation PPE: 20/5/19	391.00
1026	27/05/2019	OnePath Masterfund	Superannuation PPE: 20/5/19	107.09
1027	27/05/2019	WA Super	Superannuation PPE: 20/5/19	9,726.99
25269	28/05/2019	AudioVault Industries Pty Ltd	Headsets, Silent Disco Transmitter and Deliver and Pack up - Silent Disco at 2019 Golden Gift	760.38
25270	28/05/2019	Butsons Building Services	Reconstruction of Oval Shades and Oval Change Rooms Due to Damage in Storm 9/12/2018	22,198.00
25271	28/05/2019	Central Regional Tafe	Cert III in Early Childhood Education and Care for P. Lockyer	539.25
25272	28/05/2019	Department of Transport	Licence Renewal Fee for P082	24.30
25273	28/05/2019	Design Sense Graphics & Web	Web and Print Design for Leonora Golden Gift, 2019	2,266.00
25274	28/05/2019	Economic Transitions	Tourism Consulting for Gwalia Historical Precinct March, 2019	5,742.50
25275	28/05/2019	Kiara Reddingius	Reimbursement for Cost of Travel to Leonora for 20196 Golden Gift	600.52
25276	28/05/2019	Moore Stephens	Compilation of Statement of Financial Activity for Month of October, 2018	4,290.00
25277	28/05/2019	Seb Sports Pty Ltd	Consulting for Leonora Golden Gift, 2019	1,980.00
25278	28/05/2019	Telstra	Cancelled – Incorrect Amount	0.00
			Sub Total	\$143,720.89

Cheque	Date	Name	Item	Payment by Delegated Authority
			Balance Brought Forward	\$143,720.89
25279	28/05/2019	Verb Advertising	Production of 1 x 30Second Leonora Golden Gift, 2019 Commercial for Television	1,012.00
25280	28/05/2019	WA Traffic Planning	Update of Traffic Management Plan for Leonora Golden Gift, 2019	275.00
25281	30/05/2019	Shire of Leonora - General	Reimbursement for Cash in Hand Provided to Gaye Harris for Welcome to Country - Leonora Golden Gift, 2019	200.00
25282	30/05/2019	Blue Max Music Live Pty Ltd	Part Payment of Performance Fee for Pete Murray at Leonora Golden Gift, 2019	22,000.00
25283	31/05/2019	Athletics Western Australia	Sanction Fee, Provision of Event Coordination, Supply of Photographer and Three Competition Officers for Leonora Golden Gift, 2019	4,400.00
25284	31/05/2019	Brown's Party Hire	Marquee, Stage and Other Associated Equipment for Leonora Golden Gift, 2019	3,846.70
25285	31/05/2019	Felicity Harris	Reimbursement for Councillor Sitting Fees and Telecommunication Allowance 2018/2019	7,763.00
25286	02/06/2019	Georgia Griffith	1st - Elite Female Mile	6,000.00
25287	02/06/2019	Bernadette Williams	2nd - Elite Female Mile	4,000.00
25288	02/06/2019	Caitlin Adams	3rd - Elite Female Mile	2,000.00
25289	02/06/2019	Whitney Sharpe	4th - Elite Female Mile	1,500.00
25290	02/06/2019	Katrina Anderson	5th - Elite Female Mile	1,000.00
25291	02/06/2019	Teleah Hayes	6th - Elite Female Mile	750.00
25292	02/06/2019	Brielle Erbacher	7th - Elite Female Mile	500.00
25293	02/06/2019	Keely Small	8th - Elite Female Mile	250.00
25294	02/06/2019	Stewart Mcsweyn	1st - Elite Male Mile	6,000.00
25295	02/06/2019	James Hansen	2nd - Elite Male Mile	4,000.00
25296	02/06/2019	Matthew Ramsden	3rd - Elite Male Mile	2,000.00
25297	02/06/2019	Rorey Hunter	4th - Elite Male Mile	1,500.00
25298	02/06/2019	Matthew Clarke	5th - Elite Male Mile	1,000.00
25299	02/06/2019	Jaryd Clifford	6th - Elite Male Mile	750.00
25300	02/06/2019	Ben Chamberlain	7th - Elite Male Mile	500.00
25301	02/06/2019	Adam Pyke	8th - Elite Male Mile	250.00
25302	04/06/2019	Arc Infrastructure	Re-Entry of Invoice for Preparation of Licence to Use and Occupy Corridor Land Contract due to Lost Cheque	1,100.00
25303	04/06/2019	GVROC	Re-Entry of Invoice for Annual Contribution 2018/2019 Due to Lost Cheque 24321	11,000.00
25304	04/06/2019	Horizon Power	Power Usage for Whitehouse at Gwalia	294.70
25305	04/06/2019	Pop Magic	Re-Entry of Invoices for Children's Entertainment at 2019 Leonora Golden Gift due to Lost Cheque 25183	2,153.80
25306	04/06/2019	Toll Transport	Re-Entry of Invoice for Brochure Distribution Due to Lost Cheque 248780	141.15
1028	31/05/2019	National Australia Bank	Merchant Fee May 2019	20.00
1029	31/05/2019	National Australia Bank	Merchant Fee May 2019	20.00
			Sub Total	\$229,947.24

Cheque	Date	Name	Item	Payment by Delegated Authority
			Balance Brought Forward	\$229,947.24
1030	31/05/2019	National Australia Bank	Merchant Fee May 2019	21.27
1031	31/05/2019	National Australia Bank	Merchant Fee May 2019	24.04
1032	31/05/2019	National Australia Bank	NAB Connect Fee May 2019	35.99
1033	31/05/2019	National Australia Bank	Merchant Fee May 2019	53.00
1034	31/05/2019	National Australia Bank	Merchant Fee May 2019	54.11
1035	31/05/2019	National Australia Bank	Merchant Fee May 2019	56.23
1036	31/05/2019	National Australia Bank	Muni Bank Account Keeping Fees	115.70
1037	31/05/2019	National Australia Bank	Merchant Fee May 2019	558.92
1038	20/05/2019	Click Super	Superannuation Fees	27.28
1	04/06/2019	Shire of Leonora	Salaries & Wages PPE: 3/6/19	75,051.49
1039	07/06/2019	Australian Super	Superannuation PPE: 3/6/19	318.81
1040	07/06/2019	Christian Super	Superannuation PPE: 3/6/19	98.03
1041	07/06/2019	CBUS	Superannuation PPE: 3/6/19	383.24
1042	07/06/2019	Dazacom Superfund	Superannuation PPE: 3/6/19	228.02
1043	07/06/2019	HESTA	Superannuation PPE: 3/6/19	163.89
1044	07/06/2019	MLC Super Fund	Superannuation PPE: 3/6/19	811.55
1045	07/06/2019	MTAA Super	Superannuation PPE: 3/6/19	369.71
1046	07/06/2019	WA Super	Superannuation PPE: 3/6/19	10,141.57
1047	03/06/2019	Westnet	Internet for CRC - June, 2019	11.00
1048	04/06/2019	National Australia Bank	Credit Card Purchases for May, 2019	16,798.23
25307	06/06/2019	LGRCEU	Union Fee PPE: 03/06/19	20.50
25308	07/06/2019	Alex Taylor -	Reimbursement for Councillor Sitting Fees, Telecommunication Allowance and Mileage 2018/2019	9,569.96
25309	07/06/2019	Alexis Moore.	Reimbursement for Councillor Sitting Fees and Telecommunication Allowance 2018/2019	8,575.00
25310	07/06/2019	AYA Group Pty Ltd	Supplies for Shire Office and Information Centre from Leonora Supermarket April-May, 2019	187.72
25311	07/06/2019	Bidfood Kalgoorlie	Catering Supplies for Hoover House + Supplies for Golden Gift 2019 Big Breakfast	405.73
25312	07/06/2019	BlueChip Timing	Online Registration Set Up for Golden Gift, 2019 & Timing and Event Registration Services at Leonora Golden Gift, 2019	11,182.60
25313	07/06/2019	BOC Limited	Container Service Fees for April & May, 2019 & Balloon Gas for Gwalia's Gold Weekend	390.67
25314	07/06/2019	Bunnings Building Supplies Pty Ltd	Supply of Indicator Toilet Door Locks, Ratchet Straps for Depot, building supplies for 29 Hoover Street Renewal and General Paint and Gardening Supplies	5,486.19
25315	07/06/2019	Campling Enterprises Pty Ltd	Supply and Installation of Thermo Plastic as Instructed – Road Markings	3,250.50
			Sub Total	\$374,338.19

Cheque	Date	Name	Item	Payment by Delegated Authority
			Balance Brought Forward	\$374,338.19
25316	07/06/2019	Canine Control	Ranger Services for 21-23/05/19 & 31/05 - 03/06 June, 2019	8,159.28
25317	07/06/2019	CCA Productions	Banner Trussing & Stage and Other Associated Equipment for the Leonora Golden Gift, 2019	19,300.00
25318	07/06/2019	Dave Hadden	Health and Building Services for 5/05/2019-23/05/2019	8,712.00
25319	07/06/2019	Debbie Lynn - The Repurpose Circus	Supply of Tote Bags for Information Centre	570.00
25320	07/06/2019	Department of Fire and Emergency Services	2018/19 ESL Quarter 4	14,459.34
25321	07/06/2019	Department of Planning, Lands & Heritage	Lease Charges for Old Lawler's Police Station & Agnew Headframe and Battery	400.00
25322	07/06/2019	Department Of Transport	Licence Renewal for P2253 - Expiry 04/07/2020	79.35
25323	07/06/2019	Eagle Petroleum (WA) Pty Ltd	Engine Oil, Grease, Truck Wash, Brake Cleaner and Degreaser for Depot Vehicle Maintenance	4,543.00
25324	07/06/2019	Earth Australia Contracting Pty Ltd	Gas Bottle Change-over for 35 Hoover Street & Hoover House	225.00
25325	07/06/2019	Elite Gym Hire	Hire of Gym Equipment for Period 1/6/2019-1/7/2019	1,178.98
25326	07/06/2019	Gail Ross	Reimbursement for Goods Purchased for Hoover House Cafe and Big Breakfast, Leonora Golden Gift, ...	49.80
25327	07/06/2019	Galaxy Embroidery and Printing	Supply of Stubby Holders for Resale at Gwalia Museum	660.44
25328	07/06/2019	GHD Pty Ltd	Costs Associated with Participation of Local Planning Strategy and a Local Planning Scheme	1,793.46
25329	07/06/2019	Goldfields Pest Control	Mice Control at Leonora Child Care Centre	88.00
25330	07/06/2019	Goldfields Truck Power	Supply of Filter Kit for P438	183.96
25331	07/06/2019	Hocking Heritage Studio	Disbursements for Site Visits, Interpretation Plan Visit and Provision of Project Management Services for the Shire of Leonora Interpretation Plan	9,536.43
25332	07/06/2019	Horizon Power	Power Usage for Shire Office and Rec Centre April-May, 2019	2,139.64
25333	07/06/2019	J.R. & A. Hersey Pty Ltd	Uniforms for the Childcare Centre and 2x Liquid Waste Tanks for Grader Camp	2,224.15
25334	07/06/2019	Juwest Pty Ltd	Unblock RV Dump Point	115.50
25335	07/06/2019	Larnie Petersen	Reimbursement for Councillor Sitting Fees and Telecommunication Allowance 2018/2019	6,951.00
25336	07/06/2019	Leonora Drive Connectors	Repair of Fuel Line for Grader and Repair of Hose for Pressure Washer	173.53
25337	07/06/2019	Leonora Motor Inn	Accommodation for G Dewar, D Sheehan, P Craig and Ranger for May-June, 2019	1,546.00
25338	07/06/2019	Majstrovich Building Co	Repairs to Storm Damaged Buildings/Fencing - Metal Barge Facia at Bowls Club, Metal Barge Facia to Pool Roof and Palisade Fence at Bowls Club	25,179.00
25339	07/06/2019	Marnta Pty Ltd	Katampul Development Workshops: Admin & Logistics	2,200.00
			Sub Total	\$484,806.05

Cheque	Date	Name	Item	Payment by Delegated Authority
			Balance Brought Forward	\$484,806.05
25340	07/06/2019	McMahon Burnett Transport	Freight Charges for Delivery of Stationery 13/05/2019	156.49
25341	07/06/2019	Moore Stephens	Catering and Printing Costs Associated with Nuts and Bolts Workshop - 22/03/2019	240.28
25342	07/06/2019	Netlogic Information Technology	Update Display of Admin and Accounts, Update of Firmware Across all Point to Point Wifi Networks, Install New Accounts PC on Network and Upgrade of Wireless Links Between Buildings in Town, Assistance with PC Issue at CRC & Set Up of CEO Email on DCEO Account and Assistance with SALTO Key Reader	1,237.50
25343	07/06/2019	Northern Goldfields Electrical Pty Ltd	Repair Fridge at Rec Centre and Change Wiring, Power Supplies and Labelling to Switch Board in Pump Room at Pool	2,073.50
25344	07/06/2019	Office National Kalgoorlie	Stationery Supplies for Shire Office & Childcare Centre, and Monthly Service charges for CRC, Childcare, Museum, Office & Depot Photocopiers	1,922.52
25345	07/06/2019	Penns Cartage Contractors	Transport of 1 x Pallet from Bunnings Kalgoorlie to Leonora	137.50
25346	07/06/2019	Peter Craig.	Reimbursement for Councillor Sitting Fees, Telecommunication Allowance and Mileage 2018/2019	20,561.56
25347	07/06/2019	Pier Street Medical	Pre-employment medicals for Shire employees	392.00
25348	07/06/2019	Prosegur Australia Pty Ltd	Monthly Rental and Upkeep of ATM - April, 2019	2,822.51
25349	07/06/2019	Quest Yelverton Kalgoorlie	One Nights Accommodation for 4 Persons (Pete Murray's Team) 31/05/2019	990.00
25350	07/06/2019	Randstad	Cost of hiring relief child care workers A Kliewer and K Hui Toh for May, 2019	7,861.78
25351	07/06/2019	Reckon Limited	Cancelled	0.00
25352	07/06/2019	Redwave Media Pty Ltd	Promotional Advertising RedFm and Spirit Radio for 2019 Leonora Golden Gift	6,270.00
25353	07/06/2019	Richard Cotterill -	Reimbursement for Councillor Sitting Fees and Telecommunication Allowance 2018/2019	8,575.00
25354	07/06/2019	Ross Norrie -	Reimbursement for Councillor Sitting Fees and Telecommunication Allowance 2018/2019	8,575.00
25355	07/06/2019	Satellite Television & Radio Australia	Supply of Satellite Decoder, Monitor and Accessories	4,251.50
25356	07/06/2019	Skippers Aviation Pty Ltd	Hire of Fokker F100 Aircraft for 2019 Leonora Golden Gift 1st and 2nd June, 2019	26,400.00
25357	07/06/2019	Specialised Tree Lopping	Prune Tree in Close Proximity to 58 Gwalia St (Works Completed February, 2019)	550.00
25358	07/06/2019	Squire Patton Boggs	Extension of Lease Between Shire and BP Australia Pty Ltd	1,002.10
25359	07/06/2019	Talitha Sprigg.	2 x Hoover's Gold Cakes Delivered to Gwalia Museum - May, 2019	100.00
			Sub Total	\$578,925.29

Cheque	Date	Name	Item	Payment by Delegated Authority
			Balance Brought Forward	\$578,925.29
25360	07/06/2019	Telstra	Phone and Internet Charges for Shire of Leonora May-June, 2019	7,921.26
25361	07/06/2019	Toll Transport Pty Ltd	Freight Charges for Transport of Packages from JR Hersey & Netlogic to Shire Office	67.63
25362	07/06/2019	Visit Merchandise	Supply of Metal Can Coolers for Gwalia Museum for Resale	984.50
25363	07/06/2019	Water Corporation	Water Usage Charges for Shire of Leonora properties including excessive use at old CRC Building due to leak	34,997.19
25364	07/06/2019	Westland Autos No1 Pty Ltd	10,000km Service for P1 - December, 2018	325.25
25365	07/06/2019	WesTrac Pty Ltd	Supply of Windscreen and Windscreen Wiper	430.59
25366	07/06/2019	WINC Australia Pty Ltd	Stationery Supplies for Shire Office, Medical Centre, CRC and Library	1,346.71
25367	07/06/2019	Würth Australia Pty Ltd	Supply of Plug in Brake System	218.08
25368	07/06/2019	Xstra Group Pty Ltd	Equipment and Service Rental for period 1/06/219-30/06/2019	535.55
25369	12/06/2019	Dave Hadden	Health and Building Services for First Week of June, 2019	4,840.00
25370	10/06/2019	Cancelled Cheques	Cancelled Cheque due to Misprint	0.00
			GRAND TOTAL	\$630,592.05

Shire of Leonora				
Monthly Report - List of Accounts Paid by Authorisation of Council				
Submitted to Council on the 18th June, 2019				
<p>Cheques numbered from 25371 to 25395 totaling \$82,939.42 submitted to each member of the Council on 18th June, 2019 have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing.</p>				
CHIEF EXECUTIVE OFFICER				
Cheque	Date	Name	Item	Payment
25371	18/06/2019	Air Liquide W.A. Ltd	Cylinder Fee for Medical Centre 1/05/2019-31/05/2019	26.06
25372	18/06/2019	AYA Group Pty Ltd	Leonora Supermarket Purchases from January, 2019 to May, 2019 not previously entered due to Spam Filter for Office, Childcare Centre and Museum	1,572.50
25373	18/06/2019	Bidfood Kalgoorlie	Catering Supplies for Gwalia Museum	504.80
25374	18/06/2019	Boldline Services	Repair of Hyd Rams on P432 and P901	1,325.50
25375	18/06/2019	CyberSecure Pty Limited	Data Protection for Month of June, 2019	250.80
25376	18/06/2019	Eagle Petroleum (WA) Pty Ltd	30,000L Diesel to be held at Depot & Charges to Motorpass Cards for period ending 31/05/2019	42,889.43
25377	18/06/2019	Flex Industries Pty Ltd	Parts for P833	424.91
25378	18/06/2019	Galaxy Embroidery and Printing	Polo Shirts for Gwalia Museum - Resale	2,823.48
25379	18/06/2019	Griffin Valuation Advisory	Professional Valuation Advisory - 2019 Plant and Equipment Asset Valuations	11,504.39
25380	18/06/2019	Horizon Power	Power Usage - Streetlights May, 2019	3,545.22
25381	18/06/2019	J.R. & A. Hersey Pty Ltd	Supply of Fuel Pump & Traffic Cones and Hi-Vis Vests for Leonora Golden Gift 2019	1,571.90
25382	18/06/2019	Kerion Pty. Ltd.	Flights for Child Care Staff and Golden Gift Staff - May, 2019	2,500.00
25383	18/06/2019	Landgate	Mining Tenements Schedule No. M2015/5	241.80
25384	18/06/2019	Leinster Smash Repairs	Tyre Change Out - 24/05/2019	99.00
25385	18/06/2019	Leonora Post Office	Postage and Supplies for Shire Office, Child Care Centre, Depot, Information Centre for the Mont...	565.13
25386	18/06/2019	LG Professionals WA	Forum Registration for K. Lord	40.00
25387	18/06/2019	Midas Motel Kalgoorlie	Accommodation for K Lord, J Oxley and D Roos 6/6/19 while attending Goldfields Forum in Kalgoorlie	435.00
25388	18/06/2019	Northern Goldfields Electrical Pty Ltd	Repair and/or replacement of lights at Rec Centre, Public Toilets and Airport Terminal, Repair Television Aerial and Floodlight on lawn at Hoover House & Replace conduit from point of supply to switchboard at oval and PE Cell at Memorial Park	2,257.20
25389	18/06/2019	Prime Media Group Ltd	Airtime Advertising for Leonora Golden Gift, 2019 Month of May, 2019	3,243.90
			Sub Total	\$75,821.02

Cheque	Date	Name	Item	Payment
			Balance Brought Forward	\$75,821.02
25391	18/06/2019	Randstad	Relief Child Care Worker for Leonora Child Care Facility (Agnes Kliever) 27/05/2019-31/05/2019	2,640.37
25392	18/06/2019	Tiltline Freight and Recovery Services WA	Deliver and Return Ablution Block for Golden Gift, 2019	2,266.00
25393	18/06/2019	Toll Transport Pty Ltd	Freight from Wangarra, Jandakot and Office National to Leonora & Distribution of brochures for May, 2019	790.66
25394	18/06/2019	Wurth Australia Pty Ltd	Supply of Air Fittings for P833	101.37
25395	18/06/2019	Yeti's Records Management Consultancy	Document Scanning and Cataloging -	1,320.00
			GRAND TOTAL	\$82,939.42

10.0 REPORTS OF OFFICERS

10.3 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR

10.3(A) DISABILITY ACCESS AND INCLUSION PLAN

SUBMISSION TO: Meeting of Council
Meeting Date: 18th June, 2019

AGENDA REFERENCE: 10.3 (A) JUN

SUBJECT: Disability Access and Inclusion Plan

LOCATION / ADDRESS: N/A

NAME OF APPLICANT: Not Applicable

FILE REFERENCE: 1.35

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Dave Hadden

OFFICER: Environmental Health Officer/Building Surveyor

INTEREST DISCLOSURE: Nil

DATE: 10th June, 2019

BACKGROUND

Public Authorities (State Government agencies and Local Governments) in Western Australia have been required to have Disability Service Plans (DSPs) as part of the Disability Services Act 1993. DSPs have been in place for over 15 years, and a great deal of progress has been made by State and Local Government towards ensuring that their services, buildings and information are accessible to people with disabilities.

The Disability Services Act was amended in 2004 and now requires public authorities to develop and implement Disability Access and Inclusion Plans (DAIPs). The requirements of DAIPs build on those DSPs, so that people with disabilities can access services provided by public authorities in Western Australia in a way that facilitates increased independence, opportunities and inclusion within the community.

The Act makes DAIPs mandatory, and guides their development, implementation and reporting. The Act also requires that DAIPs apply to agents and contractors providing a service for public authorities as well as the staff of the authority.

Section 29B of the Act states “a public authority that has a disability access and inclusion plan must take all practicable measures to ensure that the plan is implemented by the public authority and its officers, employees, agents and contractors.

The Act (schedule 3 of the Disability Services Regulations 1993) specifies seven desired outcomes that DAIPs progress.

1. People with disability have the same opportunities as other people to access the services of, and any events organised by the public authority.
2. People with disability have the same opportunities to access the buildings and other facilities of a public nature.
3. People with disability receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.
4. People with disability receive the same level and quality of service from the staff of the public authority as other people receive from the staff of that public authority.
5. People with disability have the same opportunities as other people to make complaints to a public authority.

6. People with disability have the same opportunities as other people to participate in any public consultation.
7. People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.

The Draft Shire of Leonora Disability Access and inclusion Plan (DAIP) 2018 – 2023 follows. Adoption of the DAIP is required by Council.

Comment

Councils 2013 – 2018 Disability Access and Inclusion Plan has expired and is required to be reviewed, updated, and submitted to the Department of Communities for approval then adopted by Council prior to lodgement with the Commission in accordance with Disability Services Act 1993. Staff have advertised the expired 2013 - 2018 Disability Access and Inclusion Plan seeking comment from community members on how best to improve access across the organisation. Council has received 12 responses during the consultation period and developed the 2018-2023 DAIP Plan as a result of these responses.

STATUTORY ENVIRONMENT

In accordance with the Disability Service Act 1993 and Disability Service Regulations 2004.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

Financial implications will be inherent with complying with the Outcomes and Strategies listed in the DAIP report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council;

- a) Resolve to adopt the new Shire of Leonora Disability Access and Inclusion Plan (DAIP) 2018 – 2023 as presented, and
- b) Request staff to submit the Shire of Leonora Disability Access and Inclusion Plan (DAIP) 2018 – 2023 to the Department of Communities for lodgement as required by the Disability Services Act 1993.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr RA Norrie, seconded Cr F Harris that Council;

- a) Resolve to adopt the new Shire of Leonora Disability Access and Inclusion Plan (DAIP) 2018 – 2023 as presented, and
- b) Request staff to submit the Shire of Leonora Disability Access and Inclusion Plan (DAIP) 2018 – 2023 to the Department of Communities for lodgement as required by the Disability Services Act 1993.

CARRIED (7 VOTES TO 0)



Shire of Leonora

DISABILITY

ACCESS AND

INCLUSION PLAN

(DAIP)

2018 – 2023

This plan is available on request in alternative formats such as large print, electronic format (disc or emailed) and in audio format on CD or from our website www.leonora.wa.gov.au.

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Forward

The Shire of Leonora continue to acknowledge people with disability, their families and carers have the same rights as any other community member to fully access all the many services and facilities offered by the Shire, have the ability to access information, contribute to decision making, be employed and participate inclusively in community life.

The Disability Access and Inclusion Plan (DAIP) 2018 – 2023 is a systematic plan of strategies, specific to the unique needs, barriers and challenges faced by those living with disability, their families and carers within our community. This DAIP will be monitored, reviewed, and subsequently evaluated over the next five year period, laying the foundations for the future.

The Shire of Leonora acknowledges the invaluable feedback received from the community, people with disability and engaged stakeholders in the formulation and review process of the DAIP 2018 – 2023. We are proud to report as a result of this collaboration fourteen participants completed the Disability Access and Inclusion Plan (DAIP) 2013 – 2018 Survey, each contributing insight and data that has been utilised in the DAIP review and update process.

The feedback received has assisted the Shire to renew its understanding of the challenges faced by individuals living with disability, their families and carers and to remain current and informed at all levels of their complex and unique needs. We hope this will ensure an inclusive culture continues to be considered and promoted within our community through the foundation of the DAIP for years to come.

People living with disability, their families and carers are a sub group within our community at growing risk. The Survey of Disability Ageing and Carers (2012), released by Bureau of Statistics recently published astounding statistics. Informing us already that one sixth of the WA population is currently impacted by disability, 50% of people over 60 years are now reported to have acquired some form of disability.

These statistics are predicted to increase significantly over the next decade, not only as result of population growth but also because of our aging population. We can no longer remain ignorant of the impact of disability on our community, it is here to stay.

Disability presents in a broad spectrum of ways and is no longer limited to physical or intellectual in cause. Disability encompasses neurological, physical, sensory, intellectual, psychiatric, linguistic and social disability including the impact of living in a remote community that we together can all relate.

The Shire of Leonora, as the local government representatives of this region, acknowledges our capacity to create positive change and alter policy to ensure the quality of life and ability for individuals to access community life and be included within the community. Together with Federal and local government mandates including the

Disability Services Act 1993 (2004), Commonwealth Disability Discrimination Act (1992) and the Equal Opportunity Act (WA, amended 1998) have helped guide change, facilitated through the DAIP.

Through greater participation we can create a stronger community and enable all community members to enjoy the facilities, services and activities that the Shire has to offer. On behalf of the Shire of Leonora, I look forward to seeing the positive outcomes of the plan being implemented over the next five years and welcome your feedback and suggestions for future consideration.

Jim Epis, Chief Executive Officer, Shire of Leonora

Background

The Shire of Leonora

The Shire of Leonora is located in the Northern Goldfields of Western Australia 832km from Perth. The Shire covers an area of over 31,743 square kilometres; Leonora is the major town of the region.

Leonora was established by in the late 18th century, after a number of rich gold finds were made in the area. The Sons of Gwalia gold mine brought Leonora to the world's attention. By 1897, residential properties and businesses were well established in the region, many of the original buildings still exist today.

The main industries include mining (gold and nickel), pastoral industry (sheep and cattle) and. A full range of recreation facilities and industrial services are also available and the region. A popular destination for travellers to enjoy, Leonora is well known for its breathtaking sunsets, open skies, wildflowers, heritage and cultural tourism.

The residential population of Leonora is approximately 2,476. The population increases considerably during the wild flower season and cooler months, May through to November. Leonora is currently experiencing growth due to the movement of retirees, current mining boom and tourism attracting people back to the area.

Functions Facilities and Services provided by the Shire of Leonora

The Shire of Leonora is responsible for a range of functions, facilities and services (both in-house and contracted), including:

Services to property: construction and maintenance of Shire-owned buildings, roads, cycle facilities, walk trails and footpaths; land drainage and development; waste collection and disposal; litter control and street cleaning; planting and caring for street trees; numbering of buildings and lots; street lighting; and bush fire control.

Services to the community: provision and maintenance of play areas, recreational areas, parks, gardens, reserves and facilities for sporting and community groups; management of the Leonora Recreation Centre and Leonora Aquatic Centre; Leonora Community Resource Centre, Leonora Information Centre and Public Library; Leonora Bowling Club; Leonora Youth Services, Leonora Childcare Centre, Leonora Medical Centre, community events and festivals.

Regulatory services: planning of road systems, sub-divisions and town planning schemes; building approvals for construction, additions or alterations to buildings; environmental health services and ranger services, including dog and cat control and the development, maintenance and control of property and parking.

General Administration: the provision of general information to the public, lodgement of complaints, payment of fees including rates, dog licences, childcare fees and recreational memberships, and Executive Support for Northern Goldfields Interagency Meetings (NGIAM), Northern Goldfields Youth Forum (NGYF).

Processes of government: Ordinary and Special Council and committee meetings; electors' meetings and election of Council Members; community consultations.

People with disabilities in the Shire of Leonora

The number of people living with disability, their families and carers is predicted to increase significantly over the next decade. Approximately 10 people living in the Shire of Leonora identify with having a disability in 2013. Already this number has climbed significantly however, it is yet undetermined by how much.

Statistically we know disability is on the rise with latest research from the Australian Bureau of Statistics reporting one sixth of the WA population are currently reported to be impacted by disability within our community. To determine the number of people living with disability or the impact of that is now far more complex and difficult to determine.

Firstly, we now recognise not only the person living with disability is impacted but also their family and carers too. The result of inclusion of people living with disability through the *Disability Discrimination Act (1992)* and the *Equal Opportunity Act (WA, amended 1998)* has resulted in increased family engagement and involvement with carers of individuals with disability within our communities. Individuals are more involved and supported in the care of family living with disability. This has recently been further increased as result of the roll-out of the *National Disability Insurance Scheme (NDIS)* across Western Australia, in particular the Northern Goldfields (October 2018).

People with disability now have opportunity to exercise choice and control over the supports and services they require to achieve their goals. Supports aim to increase social and economic participation and develop people's capacity to take part in the community, be able to reside, travel and engage in remote communities such as Leonora. The increase of people living with disability within our community, their families and more carers will be evident as result within the term of this current *DAIP*.

In addition, not only in the Shire, but society as a whole we take into consideration the broad spectrum that disability now recognises. No longer limited to only a physical or intellectual in cause, disability is now understood to encompass neurological, physical, sensory, intellectual, psychiatric, linguistic and social disability. Most notably also includes the impact living in a remote community may present in terms of social isolation, alcohol dependency and increased incidence of Foetal Alcohol Syndrome.

This is before we consider our ageing population. The Australian Bureau of Statistics, *Survey of Disability, Ageing and Carers (2003)*, informs us 50% of people, over 60

years are reported to have acquired some form of disability. This is on the rise with our ageing population and in the Shire of Leonora we welcome a steady influx of retirees and seasonal tourists annually to the region.

These combined considerations paired with the growing statistics we cannot dispute our community is changing and considerations to planning for the future within communities especially in terms of disability inclusion and access is paramount.

Planning for better access

The Shire of Leonora is committed to facilitating the inclusion of people with disability through the improvement of access and inclusion to all facilities, services, events and employment within their region.

The *Western Australia Disability Services Act (1993)* mandated all Local Governments develop and implement a *Disability Access and Inclusion Plan (DAIP)*. DAIPs provide a framework to meet the needs of people with disability by identifying and addressing barriers to access. The *DAIP* strategies aimed to strengthen independence, opportunities for participation and inclusion of people with disability to ensure that people with disability have equal access to Shire facilities and services.

Other legislation underpinning the Shire's DAIP in terms of access and inclusion include the *Western Australia Equal Opportunity Act (1984)* and the *Commonwealth Disability Discrimination Act 1992 (DDA)* both of which make discrimination on the basis of a person's disability unlawful.

The Shire developed the first *DAIP*, 2006 - 2013, this was then reviewed and adopted by council again in 2013 - 2018. This is now the third review of the Shire of Leonora, *DAIP* 2018 - 2023.

By monitoring, reviewing and adapting our services to achieve these desired outcomes, the Shire of Leonora continues to acknowledge people with disability, their families and carers have the same rights as any other community member to fully access all the many services, and facilities offered by the Shire, have the ability to access information, contribute to decision making, be employed and participate inclusively in community life.

Progress since 1995

The Shire of Leonora is committed to facilitating the inclusion of people with disability through the improvement of access to its information facilities and services. Towards this goal the Shire adopted its first Disability Service Plan (DSP) in 1995 to address the access barriers within the community.

Since the adoption of the initial DSP, the Shire has implemented many initiatives and made significant progress towards better access.

See Appendix '1' for progress made since 2010.

Access and Inclusion Policy Statement

The Shire of Leonora is committed to ensuring that the community is accessible for and inclusive of people with disability, their families and carers.

The Shire of Leonora interprets an accessible and inclusive community as one in which all Council functions, facilities and services (both in-house and contracted) are open, available and accessible to people with disabilities, providing them with the same opportunities, rights and responsibilities as other people in the community.

The Shire of Leonora:

- recognises that people with disability are valued members of the community who make a variety of contributions to local social, economic and cultural life;
- believes that a community that recognises its diversity and supports the participation and inclusion of all of its members makes for a richer community life;
- believes that people with disability, their families and carers should be supported to remain in the community;
- is committed to consulting with people with disability, their families and carers and disability organisations in addressing barriers to access and inclusion;
- will ensure its agents and contractors work towards the desired outcomes in the DAIP;
- is committed to supporting local community groups and businesses to provide access and inclusion of people with disability; and
- is committed to achieving the seven desired outcomes of its DAIP. These are:

1. People with disability have the same opportunities as other people to access the services of, and any events organised by, the relevant public authority.
2. People with disability have the same opportunities as other people to access the buildings and other facilities of the relevant public authority.
3. People with disability receive information from the relevant public authority in a format that will enable them to access the information as readily as other people are able to access it.
4. People with disability receive the same level and quality of service from the staff of the relevant public authority.
5. People with disability have the same opportunities as other people to make complaints to the relevant public authority.
6. People with disability have the same opportunities as other people to participate in any public consultation by the relevant public authority.
7. People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.

Development of the Disability Access and Inclusion Plan

Responsibility for the planning process

The Chief Executive Officer has responsibility to oversee the development, implementation, review and evaluation of the plan. The final plan is endorsed by council and it is the responsibility of all officers to implement the relevant actions.

Community consultation process

In 2018, the Shire undertook to review its Disability Access and Inclusion Plan (DAIP) to guide further improvements to access and inclusion of people with disability. *DAIP Implementation Plan* assists the Shire to continually review strategy and outcome achievements; revise planned strategies and outcomes as required in response to community and stakeholder feedback; monitor progress; then alter plan in accordance to need.

The process included:

- examination of the 2013 – 2018 DAIP and subsequent reviews;
- examination of other documents and strategies;
- consultation with key staff;
- consultation with the community by placement of an advertisement in the local newspaper;
- Consultation was available through the Shire Website as well as the Shire's facebook page; and
- a review of community feedback from engagement undertaken within the areas of community planning.

Findings of the consultation

A review and consultation found that the objectives in the 2013 – 2018 DAIP had been generally achieved and that a new plan was required to recognise these achievements together with Shire's desire to strive for inclusion and access beyond minimum compliance of the standards.

Access barriers

The consultation identified a number of access barriers remaining to access and inclusion to be addressed in the DAIP Action Plan:

- These comments can be found in the Disability Access and Inclusion Plan (DAIP) Survey (2013-2018) Results.

Responsibility for implementing the DAIP

Implementation of the DAIP is the responsibility of all areas of Council while others will apply to a specific area. The Action Plan sets out who is responsible for each action. The Disability Services Act (1993) requires all public authorities to take all practical measures to ensure that the DAIP is implemented by its officers, employees, agents and contractors.

Communicating the plan to staff and people with disability

The reviewed DAIP will be available on the Shire's website and a notice will be placed in the local newspaper. A copy of the DAIP will be available from the Shire offices in hard copy format in standard or large print and upon request in electrical format, audio format on cassette or compact disc.

Review and evaluation mechanisms

The Disability Services Act requires that DAIPs be reviewed at least every five years. Whenever the DAIP is amended, a copy of the amended plan must be lodged with the

Disability Services Commission. The Implementation Plan can be updated more frequently if desired.

Monitoring and Reviewing

- The DAIP will be reviewed by staff on a needs basis to ensure it meets the requirements of the community.
- The review of the Shire's DAIP will be included in the DAIP 2013-2018 report which will be submitted to the Disability Services Commission in 2019.
- A report will be prepared each year on the implementation of the disability access and inclusion plan. A status report will be provided to Council. These reports will be formally endorsed by Council.

Evaluation

- Council will consider any reports on the disability access and inclusion implementation process.
- Implementation Plans will be amended based on the feedback received and copies of the amended Implementation Plan will be available to the community in alternative formats once endorsed by Council.

Reporting on the DAIP

The Disability Services Act sets out the minimum reporting requirements for public authorities in relation to DAIPs.

The shire will report on the implementation of its DAIP through its annual report and the prescribed proforma to the disability services commission each year, outlining:

- its progress towards the desired outcomes of its DAIP;
- the progress of its agents and contractors towards meeting the seven desired outcomes; and
- the strategies it used to inform its agents and contractors of its DAIP.

Strategies to improve access and inclusion

The following overarching strategies will guide tasks, reflected in the Shire of Leonora Implementation Plan 2018 - 2023 to maintain and improve access to its services, buildings and information. The seven desired outcomes provide a framework to continue to improve access and inclusion for people with disability, their families and carers in the Shire of Leonora.

Outcome 1: People with disability have the same opportunities as other people to access the services of, and any events organised by, the Shire of Leonora.

Strategy	Timeline
Appoint Shire staff to plan, facilitate and review community consultation regarding access and inclusion.	ongoing
Ensure that people with disability are provided timely opportunity to comment on access to Shire services.	ongoing
Monitor the Shire's access and inclusion policy to ensure it supports equitable access to services by people with disability, their families and carers during Council functions.	ongoing
Link DAIP with appropriate Council plans and strategies.	ongoing
Increase accessibility of library technology.	ongoing
Council will ensure events, whether organised or funded, are accessible and inclusive to people with disability, their families and carers.	ongoing

Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Leonora.

Strategy	Timeline
Ensure buildings and facilities are physically accessible and inclusive to people with disability, their families and carers.	ongoing
Ensure all new or redevelopment works provide access to, and are inclusive for, people with disability, their families and carers, where practicable.	ongoing
Ensure premises and infrastructure, relating to transport facilities are accessible to, and inclusive for people with disability, their families and carers.	ongoing
Ensure that ACROD parking meets the needs of people with disability, their families and carers.	ongoing

Advocate to local businesses and tourist venues the requirements for and benefits flowing from the provision of accessible and inclusive venues.	ongoing
Ensure that all recreational areas are accessible.	ongoing
Ensure that public toilets meet the associated accessibility standards.	ongoing

Outcome 3: People with disability receive information from the Shire of Leonora in a format that will enable them to access the information as readily as other people are able to access it.

Strategy	Timeline
Improve community awareness, informing stakeholders that Council information is available in alternative formats upon request.	ongoing
Improve staff awareness of the varying accessibility and inclusion needs of people with disability and train in alternative formats.	ongoing
Provide documentation regarding services, facilities and customer feedback in an appropriate format using clear and concise language.	ongoing
Ensure that the Shire's website meets contemporary good practice in terms of access and inclusion.	ongoing

Outcome 4: People with disability receive the same level and quality of service from the employees of the Shire of Leonora as other people receive from the employees of the Shire of Leonora.

Strategy	Timeline
Improve staff awareness of disability including access and inclusion compromises, improving customer service skills.	Ongoing
Improve the awareness of new staff and new Councillors regarding access and inclusion compromises.	Ongoing
Improve community awareness regarding access and inclusion for people with disability.	Ongoing

Outcome 5: People with disability have the same opportunities as other people to make complaints to a public authority.

Strategy	Timeline
Ensure that current grievance mechanisms are accessible for people with disability and are acted upon.	ongoing

Outcome 6: People with disability have the same opportunities as other people to participate in any public consultation by a public authority.

Strategy	Timeline
Continue community awareness about consultation processes in place.	Achieved
Commit to ongoing monitoring of the DAIP to ensure implementation and strategy outcomes	Ongoing
Maintain awareness of people with disabilities to the established consultative process of Council.	Ongoing

Outcome 7: People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.

Strategy	Timeline
Ensure all staff involved in recruitment have the awareness and resources required to implement non-discriminatory interview processes.	Ongoing
Access training, where available at a reasonable cost, to ensure officers involved in the recruitment processes are aware of best practice standards in regards to staff recruitment and ongoing employment of people with disability.	Ongoing
You could also engage with a Disability Employment Service (DES) when and if job vacancies arise	

Appendices

Appendix 1 – Progress to date

Progress since 2010 under the Disability Service Plan

1. Access to buildings and facilities has been improved.

The Shire of Leonora has over the years improved the town for of people with disability by installing ramps to footpaths where they meet roads, ramps have also been installed at the entrance to the swimming pool and recreation centre, the Telecentre and ramps are also located at the entrance to the only Supermarket in town.

Both the hotels in the town have entries that are level with the footpath which allows for easy access for the disabled; the Courts and the new Police station both have ramps that allow easy access and the hall attached to the Ambulance building has a ramp allowing disable people to enter that building.

The public toilet located in the car park adjacent to the Whitehouse Hotel has a male and female toilet as well as a disabled toilet.

Located around the Town of Leonora is numerous disabled parking bays these are clearly marked with signs on posts as well as markings on the road, these bays are policed by the Shire Ranger. The medium strip down the main street has breaks to allow elderly and disabled people in wheel chairs to stop ½ way across the road to allow traffic to pass.

The Post Office has disabled parking provided and ramps are located in the parking area for disabled people to get to the front door, however there are no ramps to allow access into the Post Office.

The sporting oval has club rooms attached and the ground is level with the concrete apron in front of the club house so access is possible for the disabled.!

- 2. Information about functions, facilities and services is provided in formats which meet the communication needs of people with disability upon request.**
- 3. Staff awareness of the needs of people with disability and skills in delivering services is improved.**
- 4. Opportunities are provided for people with disability to participate in public consultations, grievance mechanisms and decision-making processes.**

- Information on consultations was simplified and made available in alternative formats upon request.
- Municipal election voting was held in accessible buildings and some voting booths were modified to suit people using wheelchairs.

Shire of Leonora

Disability Access and Inclusion Plan

Implementation Plan 2018 – 2023

Implementation Plan 2018-2023

The Implementation Plan itemises what the Shire of Leonora will be continuing to improve access to its services, information and facilities.

The Implementation Plan is presented using a table to outline the:

- individual tasks being undertaken;
- timeline for completion of the individual tasks;
- officer position or part of the public authority with responsibility for completing the individual tasks; and
- the broad strategy that the individual tasks are supporting.

The DAIP (2018-2023) Implementation Plan review is ongoing, regularly updated and reviewed.

Outcome 1: People with disability have the same opportunities as other people to access the services of, and any event, by the Shire of Leonora.			
Strategy	Task	Task Timeline	Responsibility
Ensure that people with disability are consulted on their need for services and the accessibility of current services.	<ul style="list-style-type: none"> To make available a mechanism by which people with disability can make comment on accessibility of any facilities maintained by the Shire. Respond to feedback provided by community members with disability and rectify barriers if applicable or consider during future planning, upgrade of services. 	Ongoing	CEO D/CEO
Monitor Shire services accessibility to ensure equitable access and inclusion.	<ul style="list-style-type: none"> Conduct systematic reviews of the accessibility of services. Respond to identified barriers from and provide feedback to consumers. 	Ongoing	All Managers
Develop links between the DAIP and other Council plans and strategies.	<ul style="list-style-type: none"> Incorporate the objectives and strategies of the DAIP into the Shire's existing planning processes, particularly the Strategic Plan. 	Ongoing	All managers
Ensure that events are organised so that they Are accessible to people with disability.	<ul style="list-style-type: none"> Ensure all events are planned using the Accessible Events checklist. 	Ongoing	All managers
Make sure library technology is accessible as possible.	<ul style="list-style-type: none"> Continue to improve accessibility of technology and collection. 	Ongoing	Library/Information Centre Manager
Ensure that Council staff, agents and contractors are aware of the relevant requirements of the Disability Services Act	<ul style="list-style-type: none"> Promote the Shire's policy and procedures regarding the Disability Services Act's requirements around agents and contractors through the newsletter and include in the induction process of new staff. 	Ongoing	All Managers

Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Leonora.			
Strategy	Task	Task Timeline	Responsibility
Ensure that all buildings and facilities meet the standards for access and any demonstrated additional need.	<ul style="list-style-type: none"> • Audit and identify access barriers to buildings and facilities using the Access Resource Kit checklists and Disability Access Consultants. • Consider means of improving access to heritage buildings while maintaining their integrity. Identify access complaints to support audit results. • Provide accessible access to Shire Administration Building and to the Shire Information Centre Building. 	Ongoing	Principal Environmental Health Officer / Building Surveyor
Ensure that all new or redevelopment works provide access to people with disability, where practicable.	<ul style="list-style-type: none"> • Implement procedures to ensure that the legal requirements for access are met in all plans for new or redeveloped buildings and facilities. • Ensure that no development application is signed off without a declaration that it meets the legal requirements. • Ensure that key staff are qualified and kept up to date with the legal requirements. • Include appropriate specifications in tender documents. 	Ongoing	Principal Environmental Health Officer / Building Surveyor
Ensure that ACROD parking meets the needs of people with disability in terms of quantity and location.	<ul style="list-style-type: none"> • Maintain current standards. 	Ongoing	Manager Works and Services

Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Leonora.			
Strategy	Task	Task Timeline	Responsibility
Advocate to local businesses and tourist venues the requirements for, and benefits flowing from, the provision of accessible venues.	<ul style="list-style-type: none"> • Provide information on the needs of people with disability and of legal requirements and best practice. • Promote access to business. • Make access information available on the Shire's website. 	Ongoing	D/CEO
Ensure that all recreational areas are accessible.	<ul style="list-style-type: none"> • Progressive upgrade and maintenance 	Ongoing	D/CEO / Principal Environmental Health Officer / Building Surveyor

Outcome 3: People with disability receive information from the Shire of Leonora in a format that will enable them to access the information as readily as other people are able to access it.			
Strategy	Task	Task Timeline	Responsibility
Maintain community awareness that Shire information is available in alternative formats upon request.	<ul style="list-style-type: none"> • Relevant documents carry a notation regarding availability in alternative formats. 	Ongoing	All managers
Maintain staff awareness of accessible information needs and how to provide information in other formats.	<ul style="list-style-type: none"> • Implement an ongoing training regime. 	Ongoing	D/CEO

Ensure that the Shire's website meets contemporary good practice.	<ul style="list-style-type: none"> Maintain State Government Guidelines for Information Services and Facilities and incorporate into general practice. 	Ongoing	D/CEO
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Outcome 4: People with disability receive the same level and quality of service from the employees of the Shire of Leonora as other people receive.			
Strategy	Task	Task Timeline	Responsibility
Maintain Elected Members and staff awareness of disability access issues and maintain skills to provide a good service to people with disability.	<ul style="list-style-type: none"> Annually assess staff to determine training needs. 	Ongoing	D/CEO
Implement awareness of new staff and new Councillors about disability and access needs.	<ul style="list-style-type: none"> Prepare information and plan the establishment of training in induction of new staff and new Councillors. 	Bi-Annually	D/CEO

Outcome 5: People with disability have the same opportunities as other people to make complaints to the Shire of Leonora.			
Strategy	Task	Task Timeline	Responsibility
Ensure that current grievance mechanisms are accessible for people with disability and are acted upon.	<ul style="list-style-type: none"> Maintain current mechanisms for access. 	Ongoing	D/CEO
Ensure that the grievance mechanism process and outcome satisfaction survey forms are available in	<ul style="list-style-type: none"> Provide grievance mechanism process and outcome survey forms in alternate formats upon request. 	2014	D/CEO

formats to meet the needs of people with disability.			
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Outcome 6: People with disability have the same opportunities as other people to participate in any public consultation by the Shire of Leonora.			
Strategy	Task	Task Timeline	Responsibility
Maintain community awareness about consultation processes in place.	<ul style="list-style-type: none"> Promote the existence, role and activities of the Shire and their facilities for people with disability to the community. 	Ongoing	D/CEO
Commit to ongoing monitoring of DAIP to ensure implementation and satisfactory outcomes	<ul style="list-style-type: none"> Shire is to regularly monitor the progress of the plan. 	Annually	CEO

Outcome 7: People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.			
Strategy	Task	Task Timeline	Responsibility
Ensure all staff involved in recruitment have the awareness and resources required to implement non-discriminatory interview processes	<ul style="list-style-type: none"> Annually assess staff to determine training needs 	Ongoing	All Managers
Access training, where available at a reasonable cost, to ensure officers involved in the recruitment processes are aware of best practice standards in regards to staff recruitment and ongoing employment of people with disability	<ul style="list-style-type: none"> Implement an ongoing training regime. 	Ongoing	D/CEO
Engage with a Disability Employment Services (DES)	<ul style="list-style-type: none"> Contact the DES when a vacancy that is deemed suitable for a person with disability arises and get advice about recruitment, interview and reasonable adjustment 	Ongoing	

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

A. ELECTED MEMBERS

Nil

B. OFFICERS

Nil

12.0 NEXT MEETING

Tuesday 16th July, 2019, in the Shire of Leonora Council Chambers, commencing at 9:30am.

13.0 CLOSURE OF MEETING

There being no further business, Shire President Cr PJ Craig declared the meeting closed at **10:38am**.