SHIRE OF LEONORA

MINUTES OF AN ORDINARY COUNCIL MEETING



MINUTES OF ORDINARY MEETING HELD IN SHIRE CHAMBERS, LEONORA ON TUESDAY 17 AUGUST, 2010 COMMENCING AT 9:30AM

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE

- 1.1 Cr Carter declared the meeting open at 9.33am
- 1.2 Visitors or members of the public in attendance Nil
- **1.3** Financial Interests Disclosure Nil

2.0 DISCLAIMER NOTICE

3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

3.1 PRESENT

President J F Carter
Deputy President P Craig
Councillors L Petersen
G W Baker

R Norrie J C Kennedy S J Heather MWV Taylor JG Epis

Chief Executive OfficerJG EpisDeputy Chief Executive OfficerTM BrowningActing Deputy Chief Executive OfficerJF Rowe

3.2 APOLOGIES

Nil

3.3 LEAVE OF ABSENCE

Moved Cr P Craig, seconded Cr G Baker that Cr NG Johnson be granted a leave of absence from the ordinary meeting of Council to be held 17 August 2010.

CARRIED (VOTES 8 TO 0)

Cr NG Johnson

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

Nil

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7.0 PETTITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr R Norrie, seconded Cr L Petersen, that the Minutes of the Ordinary Meeting held on 20th July, 2010 be confirmed as a true and accurate record.

CARRIED (VOTES 8 TO 0)

9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

10.0 REPORTS OF OFFICERS 10.1 CHIEF EXECUTIVE OFFICER 10.1(A) STRATEGIC PLANNING

SUBMISSION TO: Meeting of Council

Meeting Date: 17th August, 2010

AGENDA REFERENCE: 10.1 (A) AUG 10

SUBJECT: Strategic Planning

LOCATION / ADDRESS: Not Applicable

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Strategic Plans/Business Plans 9.13

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 13th August, 2010

BACKGROUND

Council at the meeting on the 20th July, 2010 resolved that the draft Strategic Plan 2010 -2015 as presented proceed to local public advertising and that submissions received be considered at the August meeting of Council. Notice was provided in the Kalgoorlie Miner on the 23rd July, 2010.

Members of the public were encouraged to make a submission in relation to the plan prior to the 13th August, 2010. At this time no submissions had been received.

STATUTORY ENVIRONMENT

In accordance with Section 5.56(2) of the Local Government Act 1995 – a local government is to ensure that plans made under subjection 1 (planning for the future) are in accordance with any regulations made about planning for the future of the district.

Local Government (Administration) Regulation 1996, 19C and 19D apply. Local Public Notice is to be provided detailing the plans availability and closing time and date of any submissions.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

The Strategic Planning process was expected to cost \$50,000.00 of which \$25,000.00 is subject to Country Local Government Funding.

STRATEGIC IMPLICATIONS

Clearly articulating the governance structure for the strategy process is vital to the overall success of the strategic plan. Defining responsibilities for undertaking, approving and reviewing the strategic plan helps to ensure that the plan remains current throughout its lifecycle, and that the activities of the Shire are driven by its strategic plan.

RECOMMENDATIONS

That the Shire of Leonora Strategic Plan 2010 – 2015 as presented be adopted.

VOTING REQUIREMENT

Simple majority required.

Moved Cr P Craig Seconded Cr G Baker

That the Shire of Leonora Strategic Plan 2010 - 2015 as presented be adopted.

CARRIED (VOTES 8 TO 0)

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER 10.2(A) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO: Meeting of Council

Meeting Date: 17th August, 2010

AGENDA REFERENCE: 10.2 (A) AUG 10

SUBJECT: Monthly Financial Statements

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: John Rowe/Tanya Browning

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 11th August, 2010

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the "cash" financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements submitted for adoption include:

- (a) Statement of Financial Activity 31st July, 2010
- (b) Compilation Report
- (c) Material Variances 31st July, 2010

STATUTORY ENVIRONMENT

Part 4 — Financial reports—s. 6.4

- *34.* Financial activity statement report s. 6.4
 - (1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- 34. (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail—
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- 34. (2) Each statement of financial activity is to be accompanied by documents containing
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- 34. (3) The information in a statement of financial activity may be shown
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- 34. (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be—
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- 34. (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 31st July, 2010 consisting of:

- (d) Statement of Financial Activity 31st July, 2010
- (e) Compilation Report
- (f) Material Variances 31st July, 2010

be accepted.

VOTING REQUIREMENT

Simple Majority

Moved Cr P Craig Seconded Cr SJ Heather That the Monthly Financial Statements for the month ended 31st July, 2010 consisting of:

- Statement of Financial Activity 31st July, 2010 (a)
- (b) **Compilation Report**
- Material Variances 31st July, 2010 (c)

be accepted.

CARRIED (VOTES 8 TO 0)

SHIRE OF LEONORA

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 JULY 2010

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Supplementary Information

SHIRE OF LEONORA STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2010 TO 31 JULY 2010

FOR THE PERIOD I JULY 2010 TO 31 JULY 2010								
<u>Operating</u>	NOTE	31 July 2010 Actual	31 July 2010 Y-T-D Budget	2010/11 Budget	Variances Budget to Actual Y-T-D			
Devenue	1.0	\$	\$	\$	%			
Revenues Governance	1,2	0	125	41 660	(100.000/)			
General Purpose Funding		6,803	2,925	41,660 823,451	(100.00%) 132.58%			
Law, Order, Public Safety		2,031	3,607	43,350	(43.69%)			
Health		2,041	1,397	16,720	46.10%			
Education and Welfare		6,748	9,640	270,790	(30.00%)			
Housing		2,361	3,438	41,520	(30.00%)			
Community Amenities		75,351	11,968	617,259	529.60%			
Recreation and Culture		6,346	12,279	719,516				
					(48.32%)			
Transport Economic Services		13,865 63,058	26,326 15,019	1,058,944	(47.33%) 319.88%			
		11,985	15,018 11,812	380,150	1.46%			
Other Property and Services	-			141,700				
(Evnences)	1.0	190,589	98,535	4,155,060	93.42%			
(Expenses) Governance	1,2	(1C 10E)	(OC E1E)	(005,000)	20.069/			
		(16,185)	(26,515)	(285,998)	38.96%			
General Purpose Funding		(19,344)	(30,735)	(368,831)	37.06%			
Law, Order, Public Safety		(7,677)	(14,516)	(174,211)	47.11%			
Health		(136,545)	(26,174)	(438,712)	(421.68%)			
Education and Welfare		(11,655)	(23,078)	(282,000)	49.50%			
Housing		(10.405)	(04.004)	0 (001,000)	0.00%			
Community Amenities		(16,465)	(24,294)	(291,638)	32.23%			
Recreation & Culture		(46,954)	(88,953)	(1,157,018)	47.21%			
Transport		(279,954)	(261,894)	(3,524,856)	(6.90%)			
Economic Services		(45,904)	(75,393)	(1,229,954)	39.11%			
Other Property and Services	-	87,277	(5,826)	(70,000)	1598.06%			
		(493,406)	(577,378)	(7,823,218)	14.54%			
Adjustments for Non-Cash								
(Revenue) and Expenditure	4	0	(0.040)	(450 504)	100.000/			
(Profit)/Loss on Asset Disposals	4	0	(6,640)	(152,581)	100.00%			
Depreciation on Assets		117,518	118,261	1,419,000	0.63%			
Capital Revenue and (Expenditure)	0	0	•	0	0.000/			
Purchase Land Held for Resale	3	0	(4.000)	0	0.00%			
Purchase Land and Buildings	3	(4,980)	(4,980)	(3,384,173)	0.00%			
Purchase Infrastructure Assets - Roads	3	0	0	(323,243)	0.00%			
Purchase Infrastructure Assets - Other	3	0	0	(60,000)	0.00%			
Purchase Plant and Equipment	3	0	0	(896,408)	0.00%			
Purchase Furniture and Equipment	3	0	0	(20,000)	0.00%			
Proceeds from Disposal of Assets	4	0	0	702,581	0.00%			
Transfers to Reserves (Restricted Assets)	6	(4,633)	(4,633)	(2,000)	0.00%			
Transfers from Reserves (Restricted Assets)	6	0	0	1,000,000	0.00%			
Net Current Assets July 1 B/Fwd	7	696,605	866,861	866,861	19.64%			
Net Current Assets Year to Date	7	4,981,431	5,008,147	0	0.00%			
Amount Raised from Rates	8	(4,479,738)	(4,518,121)	(4,518,121)				

This statement is to be read in conjunction with the accompanying notes.

ADD

LESS

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

Council currently hold no funds on behalf of other entities.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables
Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	2 to 15 years
Plant and Equipment	5 to 15 years
Infrastructure	10 to 40 years

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2011.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(I) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

- (i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits) The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.
- (ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's

SHIRE OF LEONORA

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2010 TO 31 JULY 2010

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowance, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses. An administration cost is also allocated which enables staff to process Council Meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting audit of Council books of accounts and procedures is also include under this heading.

GENERAL PURPOSE FUNDING

1 Rates

- (a) GRV (gross rental value) refers to property rates for Leonora, Gwalia, Leinster and Agnew town sites and operational mines and associated infrastructure.
- (b) UV (unimproved value) refers to mining properties and tenements (other than mines and other associated infrastructure) and includes prospecting licences, exploration licences and mining leases. It also refers to broad acre rural pastoral properties.
- (c) Additional rates and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget.
- (d) Administration charge refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process
- (e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.

2 Grants

- (a) Grants Commission a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population.
- (b) Roads Grant An untied road grant allocated by the Federal Government and again distributed by the Grants Commission utilising a pre-determined formula.
- (c) Administration costs allocated to grants refers to the costs associated in collection of Federal Government grants including provision and updating of data used in grants commission formula.

3 Interest from Investments

Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.

LAW, ORDER, PUBLIC SAFETY

Costs and revenues associated with animal control within the Shire and also includes fire insurance, dog control and registration.

2. STATEMENT OF OBJECTIVE (Continued)

HEALTH

Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/control, food hygiene inspection/control, contribution to doctors expenses, Royal Flying Doctor donation and notification of disease.

EDUCATION AND WELFARE

Provision of support for education and aged and disabled facilities within the district for the betterment of the residents.

HOUSING

Costs of maintaining Council owned accommodation units and collection of rentals paid by staff for use of those buildings. Costs that can be accurately attributed to other programs are allocated. Revenue associated with a State Government owned house by way of loan repayments to Council are also included.

Accommodation units include 3 houses, 2 duplexes and a single persons quarters.

COMMUNITY AMENITIES

Costs of collection and disposal of domestic and commercial refuse for town site of Leonora and Gwalia and maintenance of the landfill refuse site. Revenue collection by way of an annual fee for this service which is included on rate assessment notices.

Costs associated with review and administration of Council's Town Planning Scheme.

Provision of Christmas decorations in Leonora Town site.

Operation of the Leonora Cemetery.

RECREATION AND CULTURE

Provision and maintenance of Council owned parks, gardens and grassed oval/recreation ground at Leonora and a contribution to similar facilities within Leinster town site.

Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball court, two squash courts, kitchen, gymnasium and associated facilities and revenues collected from the public for use of these facilities.

Costs of maintenance of Council owned and provided television and radio re-transmission service which includes GWN, WIN and SBS television and WAFM and ABC fine music radio.

Costs and revenues associated with the operation and maintenance of library facilities at

Leonora in conjunction with the Library Board of Western Australia.

2. STATEMENT OF OBJECTIVE (Continued)

TRANSPORT

Maintenance and improvements of 1,300 kilometres of Council controlled unsealed roads, town site footpaths and streets, drainage control, street cleaning and provision and maintenance of street trees. Costs of providing electricity for steel lights in the Leonora/Gwalia town sites and maintenance of Council's works depot and associated infrastructure.

Operation, maintenance and management of Leonora Aerodrome including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators.

Revenues by way of landing fees and Head Tax charges charged to all aircraft with the exception of the Royal Flying Doctors Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

ECONOMIC SERVICES

Costs associated with tourism promotion throughout the Shire including employment of a Curator/Promotion Officer at the Gwalia Museum and historic precinct.

Contribution to employment of a Goldfields/Esperance Development Officer operating from Shire Offices - Leonora.

Contribution to costs of North Eastern Goldfields Landcare Organisation.

Costs and revenues associated with building control under building regulations, including inspections and issuing building permits.

OTHER PROPERTY & SERVICES

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others.

Costing allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities, works and services.

3.	ACQUISITION OF ASSETS The following assets have been acquired during the period under review:		31 July 2010 Actual \$	2010/11 Budget \$
	By Program			
	Law, Order, Public Safety			
	Ranger Vehicle	PE	0	35,000
	Health			
	Helath Vehicle	PE	0	42,271
	Doctor Vehicle	PE	0	42,271
	Education and Welfare			
	Youth Centre Refurbishment	LB	0	150,000
	Utility Youth Officer	PE	0	30,000
	Housing			
	1260 Ftizgerald St - Shed	LB	1,780	32,000
	Community Amenities		•	400.000
	Izuzu Garbage Truck	PE	0	160,000
	Cemetery Entrance	LB	0	75,000
	Underground Power Industrial Subdivision	LB	3,200	800,000
	Caravan Toilet Dump	LB	0	40,000
	Recreation and Culture		•	22.222
	Oval Sports Facility	FE	0	20,000
	Leonora Lawn Bowling Field	LB	0	2,277,173
	Oval Caretakers Residence/fence	LB	0	10,000
	Transport	ID.	0	000 040
	Leonora Nambi Seal	IR	0	323,243
	Manager Works Vehicle	PE	0	50,784
	Ford Ranger	PE	0	35,000
	Cat Grader	PE	0	410,000
	Airport Fuel Facility	Ю	0	60,000
	Other Property and Services CEO Vehicle	D.E.	0	40.044
	DCEO Venicle	PE PE	0 0	48,811
	DOEO VEHICIE	PE _		42,271
		=	4,980	4,683,824

3.	ACQUISITION OF ASSETS (Continued)		31 July 2010 Actual \$	2010/11 Budget \$
	By Class			
	Land for Resale	LR	0	0
	Land and Buildings	LB	4,980	3,384,173
	Infrastructure Assets - Roads	IR	0	323,243
	Infrastructure Assets - Other	Ю	0	60,000
	Plant and Equipment	PE	0	896,408
	Furniture and Equipment	FE	0	20,000
			4,980	4,683,824

4. DISPOSALS OF ASSETS

There were no disposals as at the 31 July 2010.

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

The Shire of Leonora has no borrowings.

(b) New Debentures 2010/11

No new debentures were raised during the reporting period.

		31 July 2010 Actual \$	2010/11 Budget
6.	RESERVES	Φ	\$
	Cash Backed Reserves		
(a)	Long Service Leave Reserve Opening Balance Amount Set Aside / Transfer to Reserve Amount Used / Transfer from Reserve	123,196 456 0 123,652	123,196 0 0 123,196
(b)	Fire Disaster Reserve Opening Balance Amount Set Aside / Transfer to Reserve Amount Used / Transfer from Reserve	12,115 45 0 12,160	12,115 2,000 0 14,115
(c)	Combined Sporting Reserve Opening Balance Amount Set Aside / Transfer to Reserve Amount Used / Transfer from Reserve	0 0 0 0	0 0 0 0
(d)	Plant Purchase Reserve Opening Balance Amount Set Aside / Transfer to Reserve Amount Used / Transfer from Reserve	992 0 0 992	992 0 0 992
(e)	Bowling Green Reserve Opening Balance Amount Set Aside / Transfer to Reserve Amount Used / Transfer from Reserve	1,001,642 3,705 0 1,005,347	1,001,642 0 (1,000,000) 1,642
(f)	Annual Leave Capital Reserve Opening Balance Amount Set Aside / Transfer to Reserve Amount Used / Transfer from Reserve	115,482 427 0 115,909	115,482 0 0 115,482
	Total Reserves	1,258,060	255,427

All of the above reserve accounts are supported by money held in financial institutions.

RESERVES (Continued)	31 July 2010 Actual \$	2010/11 Budget \$
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Long Service Leave Reserve	456	0
Fire Disaster Reserve	45	2,000
Combined Sporting Reserve	0	0
Plant Purchase Reserve	0	0
Bowling Green Reserve	3,705	0
Annual Leave Reserve	427	0
	4,633	2,000
Transfers from Reserves		
Long Service Leave Reserve	0	0
Fire Disaster Reserve	0	0
Combined Sporting Reserve	0	0
Plant Purchase Reserve	0	0
Bowling Green Reserve	0	(1,000,000)
Annual Leave Reserve	0_	0
	0	(1,000,000)
Total Transfer to/(from) Reserves	4,633	(998,000)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Long Service Leave Reserve

- This reserve is to offset Council's leave liability to it's employees.

Fire Disaster Reserve

6.

- This reserve will assist in the provision of emergency contingencies in the case of fire disaster. Combined Sporting Reserve
- To set aside money for the building of a combined sporting club facility within the Shire.

Plant Replacement Reserve

- to be used for the purchase of major plant.

Bowling Green Reserve

- to be used for the maintenance of the bowling green.

Annual Leave Reserve

- This reserve is to offset Council's annual leave liability to it's employees.

None of the above reserves are expected to be used within a set period as further transfers to the reserve accounts are expected before funds are utilised.

		31 July 2010 Actual \$	Brought Forward 1-Jul \$
7.	NET CURRENT ASSETS	Ψ	Ψ
	Composition of Estimated Net Current Asset Position		
	CURRENT ASSETS		
	Cash - Unrestricted	434,817	505,432
	Cash - Restricted	1,258,060	1,253,427
	Receivables	4,796,926	368,413
	Inventories	27,152	40,715
		6,516,955	2,167,987
	LESS: CURRENT LIABILITIES		
	Payables and Provisions	(277,464)	(217,955)
	NET CURRENT ASSET POSITION	6,239,491	1,950,032
	Less: Cash - Reserves - Restricted	(1,258,060)	(1,253,427)
	NET CURRENT ASSET POSITION	4,981,431	696,605

8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2010/11 Rate Revenue \$	2010/11 Interim Rates \$	2010/11 Back Rates \$	2010/11 Total Revenue \$	2010/11 Budget \$
Differential General Rate				-	·		-	
GRV	0.0545	568	12,999,812	835,531	0	0	835,531	835,531
UV Pastoral	0.1200	26	1,239,156	55,762	0	0	55,762	56,762
UV Other	0.1200	1,188	27,591,838	3,309,838	429	0	3,310,267	3,443,328
Sub-Totals		1,782	41,830,806	4,201,131	429	0	4,201,560	4,335,621
Minimum Rates	Minimum \$							
GRV	250	100	138,068	25,000	0	0	25,000	24,500
UV Pastoral	250	4	15,156	1,000	0	0	1,000	257,000
UV Other	250	1,009	1,160,752	252,250	2,838	0	255,088	1,000
Sub-Totals		1,113	1,313,976	278,250	2,838	0	281,088	282,500
							4,482,648	4,618,121
Write-offs							(2,910)	(100,000)
Totals							4,479,738	4,518,121

All land except exempt land in the Shire of Leonora is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2010/11 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

9. TRUST FUNDS

Council holds no funds on behalf of other entities



COMPILATION REPORT TO THE SHIRE OF LEONORA

(1) Scope

On the basis of the information provided by the Shire of Leonora, we have compiled, in accordance with APS 9 "Statement on Compilation of Financial Reports", the attached (local government) special purpose financial report of the Shire of Leonora for the period ended 31st July, 2010.

The Shire of Leonora is solely responsible for the information contained in the attached monthly (local government) special purpose financial report.

Our procedures use accounting knowledge to collect, classify and summarise the financial information, which the Shire of Leonora provided, into a financial report. Our procedures do not include verification or validation procedures. **No audit or review has been performed** and accordingly **no assurance is expressed**.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Leonora, may suffer arising from any negligence on our part.

The monthly (local government) special purpose financial report was prepared exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the financial report.

(2) Legislative Framework

The Shire of Leonora is required to prepare a monthly statement of financial activity for presentation to the Council by the Local Government Act 1995 and associated Regulations.

It should be noted that the attached financial report incorporates comparison of the actual year to date figures with the year to date budget amounts and also the full year budget figures.

UHY Haines Norton



24 Parkland Road
OSBORNE PARK WA 6017

Variances 2010/11 Budget to Actual Month Ended 31/07/2010

In accordance with your adopted policy (\$15000.00 Variance) the following accounts are reported for your information.

ACCOUNT	NAME	ACTUAL		Year To Date BUDGET	DIFFERENCE	REASON FOR VARIATION
Income						
		<u>\$ -</u> \$ -	\$	<u>-</u>	\$ - \$ -	
Expenditure			·			•
E122040 E132078	Roadworks Mtce Golden Gift expenses	\$ 140,186.00 \$ 18,223.00 \$ 158,409.00	\$ 	92,281.00	\$ 47,905.00 \$ 18,223.00 \$ 66,128.00	Alteration to timing of works program. Residual expenses
		100,100.00	Ψ	02,201100	Ψ 00,120.00	•
	SUMMARY					
	Income Budgeted & Expenditure Budgete	ed & not Spent		\$0.00 <u>\$66,128.00</u>		
		Budget Surplus		-\$66,128.00		

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER 10.2(B) ACCOUNTS FOR PAYMENT

SUBMISSION TO: Meeting of Council

Meeting Date: 17th August, 2010

AGENDA REFERENCE: 10.2 (B) AUG 10

SUBJECT: Accounts for Payment

LOCATION / ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: John Rowe/Tanya Browning

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 10th August, 2010

BACKGROUND

Attached statement consists of accounts paid by Delegated Authority represented by **Vouchers 11 to 82** and totalling **\$1,273,566.88**, and accounts paid by Council Authorisation represented by **Vouchers 83 to 120** and totalling **\$51,471.44**.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That accounts paid by Delegated Authority represented by **Vouchers 11 to 82** and totalling \$1,273,566.88, and accounts paid by Council Authorisation represented by **Vouchers 83 to 120** and totalling \$51,471.44 be authorised for payment.

VOTING REQUIREMENT

Simple Majority

Moved Cr L Petersen Seconded Cr J Kennedy

That accounts paid by Delegated Authority represented by Vouchers 11 to 82 and totalling \$1,273,566.88, and accounts paid by Council Authorisation represented by Vouchers 83 to 120 and totalling \$51,471.44 be authorised for payment.

CARRIED (VOTES 8 TO 0)

Shire of Leonora

Monthly Report - List of Accounts Paid by Delegated Authority

Submitted to Council on 17th August, 2010

The following list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Vouchers numbered from 11 to 82.

CHIEF EXECUTIVE OFFICER

11	14.07.2010	Shire of Leonora	Sal 7 Wages – PPE: 14.07.2010	48,705.00
11(a)	14.07.2010	L.G.R.C.E.U	Union Fee – PPE: 14.07.2010	34.80
11(b)	14.07.2010	Shire of Leonora	Tax/Rent - PPE: 14.07.2010	15,720.56
11(c)	14.07.2010	WALGS Plan	Superannuation – PPE: 14.07.2010	8,891.51
11(d)	14.07.2010	Child Support Agency	Child Support – PPE: 14.07.2010	352.56
12	14.07.2010	Builders Registration Board	Builders Rego Fee – B/L No: 11/10	35.00
13	16.07.2010	National Australia Bank	M/Card Charges - July 2010 B/S	4,155.89
14	16.07.2010	National Australia Bank	Bank Fees – July 2010 B/Statement	101.50
15	16.07.2010	Toyota Financial Services	GEDC Vehicle – July 2010 B/S	1,476.05
16	16.07.2010	Westnet Pty Ltd	T/Centre Exp – July 2010 B/S	11.00
17	16.07.2010	National Australia Bank	Bank Fee – July 2010 B/Statement	70.00
18	19.07.2010	RJJD Nominees Pty Ltd	Contract Grading	5,588.00
19	19.07.2010	N.G. Gagliardi	Contract Grading	5,588.00
20	19.07.2010	Documentary Services Pty Ltd	Application for New Titles Lot 10 Gwalia	411.60
21	20.07.2010	Australian Airports Association	Annual Membership	1,210.00
22	20.07.2010	BOC Limited	Annual Container Service Charge	870.67
23	20.07.2010	City Of Kalgoorlie – Boulder	Training Course – Dan Yates	480.00
24	20.07.2010	Department of Transport	Various License and 3 rd Party Insurance	1,874.50
25	20.07.2010	Horizon Power	Electricity Usage	701.26
26	20.07.2010	IP Systems	Phone & Internet Usage-Medical Centre	240.75
27	20.07.2010	Leinster Contracting Services	Parts and Repairs – P011	854.70
28	20.07.2010	Sparlon Electrical	Install kitchen stove 11B Walton St	834.90
29	20.07.2010	SJ & JA Heather	Rent – Centrelink	1,299.90
30	20.07.2010	Snap Printing	Rates Notices	873.00
31	20.07.2010	Tecline Pty Ltd	Accommodation & Meals Golden Gift	19,272.00
32	20.07.2010	Telstra	Phone Usage	30.00
33	20.07.2010	Verlindens Electrical	Repairs 250 Queen Victoria St	237.60
34	20.07.2010	Underground Power Development	Industrial Subdivision Cost	3,520.00
35	20.07.2010	Water Corporation	Water Usage	7,690.55
36	20.07.2010	Woodbine Aviation	Survey Fee	89.00
37	20.07.2010	WALGA	Subscriptions	14,344.35
38	20.07.2010	Kado Muir	Bond Refund on Bus	200.00
39	22.07.2010	National Australia Bank	Bank Fees - July 2010 B/Statement	15.00
40	22.07.2010	National Australia Bank	Bank Fees - July 2010 B/Statement	15.00
41	26.07.2010	Poitier Medical Practice	Medical Retainer 01/07/2010-30/06/2011	124,800.00
42	26.07.2010	Shire of Leonora	Property Rates	19,415.87
43	26.07.2010	Department of Transport	Licence & Third Party Insurance Policies	19,415.87
44	28.07.2010	Shire of Leonora	Salaries 7 Wages – PPE: 28.07.2010	46,624.32
44(a)	28.07.2010	Shire of Leonora	Tax/Rent – PPE: 28.07.2010	15,233.83
			Sub Total	\$371,284.54

Shire of Leonora

Monthly Report - List of Accounts Paid by Delegated Authority

Submitted to Council on the 17th August, 2010

Vouch. No.	Date	Payee's Name	Particulars	Payment Made By Delegated Authority.
			Balance B/Fwd	\$371,284.54
44(b)	28.07.2010	W.A.L.G.S. Plan	Superannuation – PPE: 28.07.2010	8,908.57
44(c)	28.07.2010	Child Support Agency	Child Support – PPE: 28.07.2010	352.56
45	28.07.2010	Goldsworthy Family Trust	Health & Building Contract	11,088.00
46	29.07.2010	Bergie's Soils	Maintenance – Doctor's House	400.00
47	30.07.2010	National Australia Bank	Bank Fee - July 2010 Bank Statement	98.00
48	30.07.2010	Duncan Smith	Wages PPE: 28.07.2010	1,281.00
49	30.07.2010	National Australia Bank	Bank Fee - July 2010 Bank Statement	131.60
50	30.07.2010	P.N. White	Contract Grader	7,920.00
51	30.07.2010	P.J.J. D. Nominees P/L	Contract Grader	6,160.00
52	03.08.3010	David Hadson	Fuel Reimbursement	110.80
53	06.08.2010	Atom Supply	Parts & Repairs & Depot Maintenance	518.84
54	06.08.2010	BOC Limited	Depot Maintenance	208.21
55	06.08.2010	Beeline Services	Commercial Subdivision Leonora	3,311.00
56	06.08.2010	Chubb Security Services	ATM Expenses	2,284.61
57	06.08.2010	Corporate Express	Various Stationery	1,661.04
58	06.08.2010	Majstrovich Building Company	Leonora Bowls & Community Facility	535,000.00
59	06.08.2010	Courier Australia	Freight Charges	82.13
60	06.08.2010	Dell Australia Pty Ltd	Computer Expense	1,508.00
61	06.08.2010	Express Yourself Printing	VariousStationery	350.96
62	06.08.2010	Dept of Premier & Cabinet	Government Gazette Advertising	132.08
63	06.08.2010	Goldfields Image Works	Framing – Loop Trail Marketing	155.00
64	06.08.2010	Goldfields Commercial Security	Security Expense	1,518.00
65	06.08.2010	Hocking & Company Pty Ltd	Advertising	2,887.84
66	06.08.2010	ATO	BAS July 2010	17,228.00
67	06.08.2010	St Barbara Limited	Rates Refund	1,498.53
68	06.08.2010	LGIS Property	Insurance	33,918.85
69	06.08.2010	LGIS Workcare	Workcare Scheme Contribution	72,600.00
70	06.08.2010	LGIS Insurance Broking	Insurance	53,401.05
71	06.08.2010	LGIS Liability	Total LGIS Liability Scheme Contribution	32,483.52
72	06.08.2010	LGMA	LGMA Council Corporate Membership	1,125.00
73	06.08.2010	Mackay Projects Pty Ltd	Engineering Services	17,567.00
74	06.08.2010	Narembeen Carpentry	Repairs To Childcare Centre	214.50
75	06.08.2010	National Childcare Accreditation	Annual Registration Fee	178.00
76	06.08.2010	Roland Rocchiccioli	The Italian Girls From Gwalia	69,000.00
77	06.08.2010	Stratco (WA) Pty Ltd	Gate & Fence Posts	972.92
78	06.08.2010	Toll Priority	Freight Charges	72.23
79	06.08.2010	UHY Haines Norton	Accounting Services	5,720.00
80	06.08.2010	Wridgways	Removal & Packing Charges	5,507.70
81	06.08.2010	Water Corporation	Water Usage	1,208.35
82	06.08.2010	Telstra	Phone & Internet Usage	3,518.45
			GRAND TOTAL	\$1,273,566.88

Shire of Leonora

Monthly Report - List of Accounts Paid by Authorisation of Council

Submitted to Council on the 17th August, 2010

Vouchers numbered from 11 to 82 **and direct bank transactions** totaling \$1,273,566.88 submitted to each member of the Council on Tuesday 17th August, 2010 have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

CHIEF EXECUTIVE OFFICER

83	09.08.2010	Golden Quest Trails Assoc.	2010/11 Annual Contribution	12,100.00
84	09.08.2010	Goldfields Toyota	Parts & Repair - P817	556.10
85	09.08.2010	Kleenheat Gas	Various Gas	585.97
86	09.08.2010	Leonora Post Office	Various Postage Charges	951.73
87	09.08.2010	Leonora Bush Mission	Donation	3,000.00
88	09.08.2010	Landgate	Valuations	66.00
89	09.08.2010	LGMA	Subscription 2010/11 Goldfields	300.00
90	09.08.2010	LGMA	Subscription 2010/11	388.00
91	09.08.2010	Office National	Various Stationery	1,189.24
92	09.08.2010	Office National	Various Stationery	1,042.00
93	09.08.2010	Online Business Equipment	Photocopier Charges	778.18
94	09.08.2010	Powerchill	Repairs - 229 Hoover St stove	165.00
95	09.08.2010	RB Primrose	"Frontline Policing" Books	404.90
96	09.08.2010	Sunny Brushwork Supplies	Street Cleaning Supplies	544.5
97	09.08.2010	Shire of Leonora	Rates – Office 38, 501, 500 Tower St	1,350.55
98	09.08.2010	Toll Ipec	Freight Charges	139.82
99	09.08.2010	Visitor Centre Assoc. of WA	Membership for 2010/11	170.00
100	09.08.2010	UHY Haines Norton	Annual Licence & Support Fees 2011	9,504.00
101	09.08.2010	Uri-Cain Sporting Goods	Sports Supplies	414.70
102	09.08.2010	Whitehouse Hotel	Refreshment Expense	328.60
103	09.08.2010	WA Country Health Service	Rental of Surgery – August 2010	408.80
104	09.08.2010	Kal. Goldfields Visitor Centre	2010 District Display Contribution	1,100.00
105	09.08.2010	Bridgestone	Tyres for P817 and P6	1,161.86
106	09.08.2010	Robert Griffiths	Repairs – Airport Genset and P2221	1,480.05
107	09.08.2010	Kenyon & Company Pty Ltd	Parts - P819	755.59
108	09.08.2010	L & W Sales	Depot Expenses	301.25
109	09.08.2010	Nicholson Agencies	Supplies – Childcare Centre	80.08
110	09.08.2010	National Radio Sales Aust.	Advertising – Golden Gift	5,747.50
111	09.08.2010	Julian Hill	Sand Cement – Lot 12-13 Kurrajong St	275.00
112	09.08.2010	Kempys Dingo Contracting	Machine Hire	1,237.50
113	09.08.2010	Harvey Norman	Printer Consumables	742.90
114	09.08.2010	Boya Equipment	Parts - P2153	1,089.98
115	09.08.2010	Narembeen Carpentry	Shed – Lot 1260 Fitzgerald St	1,430.00
116	09.08.2010	LDC	Depot Expenses	33.00
117	09.08.2010	Toll Ipec	Freight Charges	15.55
118	09.08.2010	Coventrys	Parts - P2221	362.71
119	09.08.2010	Central Institution of Technology	Course Fees – D. Yates	469.60
120	09.08.2010	Courier Australia	Freight Charges	80.78
			GRAND TOTAL	\$51,471.44

10.3 ENVIRONMENTAL HEALTH AND BUILDING OFFICER

Nil

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

A. ELECTED MEMBERS

Nil

B. OFFICERS

Nil

12.0 NEXT MEETING

21st September, 2010, at the Shire of Leonora Administration Offices at 9:30am.

13.0 CLOSURE OF MEETING

There being no further business, the Presiding member declared the meeting closed at 9:56am.