

# **SHIRE OF LEONORA**

## **NOTICE OF AN ORDINARY COUNCIL MEETING**



**MINUTES OF ORDINARY MEETING HELD  
IN SHIRE CHAMBERS, LEONORA  
ON TUESDAY 17<sup>TH</sup> APRIL, 2012  
COMMENCING AT 9:33 AM**

**1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE**

**1.1 Cr JF Carter declared the meeting open at 9:33 am**

**1.2 Visitors or members of the public in attendance**

10:30 am, Sgt Neil Gordon, OIC Leonora Police Station

11:00 am, Ombudsman Clinton Parker

**1.3 Financial Interests Disclosure**

Nil

**2.0 DISCLAIMER NOTICE**

**3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

**3.1 Present**

President  
Councillors

J F Carter  
G W Baker  
M W V Taylor  
R A Norrie  
L R Petersen  
J G Epis  
T M Browning

Chief Executive Officer  
Deputy Chief Executive Officer

**3.2 Apologies**

Deputy President  
Councillor

P Craig  
S J Heather

**3.3 Leave Of Absence (Previously Approved)**

Nil

**4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5.0 PUBLIC QUESTION TIME**

Nil

**6.0 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**7.0 PETTITIONS / DEPUTATIONS / PRESENTATIONS**

Nil

**8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS**

**Moved Cr GW Baker, Seconded Cr RA Norrie** that the Minutes of the Ordinary Meeting held on 20<sup>th</sup> March, 2012 be confirmed as a true and accurate record.

**CARRIED (5 VOTES TO 0)**

**9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

## **10.0 REPORTS OF OFFICERS**

### **10.1 CHIEF EXECUTIVE OFFICER**

#### **10.1(A) LOCAL GOVERNMENT SERVICES IN REMOTE AND TOWN BASED ABORIGINAL COMMUNITIES**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 17<sup>th</sup> April, 2012

**AGENDA REFERENCE:** 10.1(A) APR 12

**SUBJECT:** Local Government Services in Remote and town based Aboriginal Communities

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Bilateral Agreement – Indigenous Affairs 5.2.7

#### **AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 26<sup>th</sup> March, 2012

#### **BACKGROUND**

In 2010, CAM Management Solutions (CAMMS) was contracted by the Department of Local Government, Western Australia to develop a Scoping and Costing Template and Manual for the Delivery of Local Government Services in Remote and Town-based Aboriginal Communities. The Template and Manual were completed in October 2010.

In September 2011, the Goldfields Voluntary Regional Organisation of Councils (GVROC) appointed CMMS to undertake a Scoping and Costing Template Project in the Goldfields region. The Project was to cost Local Government Services in 14 communities across the 7 Goldfields Shires.

The Scoping and Costing Template specifies four categories of Aboriginal communities based on their population and the number of dwellings they contain. These categories have been slightly modified to differentiate between category 1 remote communities and town based communities:

##### **Category 1A:**

Remote communities with a population of 200 people or more and at least 40 dwellings;

##### **Category 1B:**

All town-based communities;

##### **Category 2:**

Remote communities with a population of 100 – 200 people and at least 20 – 40 dwellings;

##### **Category 3:**

Remote communities with a population of 30 – 100 people and less than 20 dwellings; and

##### **Category 4:**

Remote communities of less than 30 people

These categories are based on the Local Government Advisory Board's (LGAB) 2008 *Report on the Inquiry into Local Government Service Delivery to Indigenous Communities*.

The selection of communities for the Project was subject to the collective input of the Goldfields Voluntary Regional Organisation of Councils. It also included consideration of what was achievable within the available budget for the Project. This included the geographical location of the communities as well as their “representatives” across the region.

The *Local Government Services in Indigenous Communities Planning Committee* identified 11 Primary services and 4 Secondary Services for costing through the Template. Category 1 and 2 communities were to have both Primary and Secondary Services costed, and Category 3 communities were to have Primary Services costed only.

The **Primary Services** identified by the Planning Committee for Scoping and Costing were:

- Waste collection and disposal, separation and recycling; and landfill management;
- Management and administration of services;
- Maintenance and upgrades of access roads
- Street lighting;
- Environmental health programs (including dog control, pest control, food preparation and handling, monitoring of sewage and dust control);
- Town planning and building controls;
- Cemetery management;
- Emergency management including cyclone preparations and clean-ups and fire prevention;
- Maintenance and upgrade of sport and recreational facilities;
- Maintenance and upgrades of internal community roads, including footpaths, verge maintenance, drainage and road signage.

The **Secondary Services** identified by the Planning Committee for Scoping and Costing were:

- Aged and disabled services;
- Library services;
- Community development programs; and
- Maintenance and upgrade of parks and open spaces

For the past 16 months information has been included in the Shire of Leonora’s Information Bulletin which no doubt many of you would have read with interest.

The document “Local Government Services in Remote and Town-Based Aboriginal Communities Scoping and Costing Project” is available upon request. The document is fairly large, in fact 204 pages.

The consultants presented the report to Member Councils at the GVROC Council Meeting held in Esperance on the 3<sup>rd</sup> February, 2012. At this meeting GVROC resolved to:

1. *Receive the presentation from CAM Management Solutions; and*
2. *Refer the report to the GVROC Technical Officers Working Group for consideration and recommendation to a Special Meeting of the GVROC.*

The majority of Member Councils involved in the scoping and costing project attended the Local Government Service Delivery to Aboriginal Communities Forum held Thursday 8<sup>th</sup> March, 2012.

Whilst a number of issues were highlighted at the Forum, perhaps the principle point to note was one made by Mr Cliff Weeks, Director General of the department of Indigenous Affairs – that there is no likelihood of any new funding being made available to assist local governments should they agree to take on the delivery of local government services to indigenous communities.

At a meeting held on Friday 9<sup>th</sup> March, 2012, the Technical Officers Working Group considered the CAMMS report and the information provided at the Forum held the previous day. Following discussion, it was resolved as follows: That the GVROC Council recommend to Member Councils with indigenous communities that:

1. *they advise the State and Federal Governments they will not participate further with the local government services to indigenous communities project until the questions raised from the 8<sup>th</sup> March, 2012 WA Local Government Association Communiqué are addressed, particularly in relation to:*
  - a. *The determination of which communities are to be included in the normalisation process;*
  - b. *What State and Federal Government funding will be guaranteed and*
  - c. *A comprehensive communication plan is prepared;*
2. *they request that a study be undertaken to determine the impact on general purpose financial assistance grants to local governments taking on responsibility for the provision of local government service delivery to indigenous communities;*

3. *should Point 1 be addressed to the local government's satisfaction, funding is requested to be provided to implement the cost and scope study of the remaining indigenous communities not covered by the CAMMS costing and scoping study; and*
4. *they advise other local governments with indigenous communities, the Department of Local Government and the WA Local Government Association of this decision.*

A copy of the communiqué forms an attachment to this report.

The Goldfields Voluntary Regional Organisation of Councils held a Special Council Meeting on the 26<sup>th</sup> March, 2012. At this meeting the GVROC resolved unanimously to support the recommendations of the Technical Officers Working Group.

## **STATUTORY ENVIRONMENT**

Section 3.1 of the *Local Government Act 1995* states that the general function of a local government is to provide for the good government of persons in a district. Unfortunately without appropriate funding, this will not be achieved.

## **POLICY IMPLICATIONS**

There are no Policy Implications resulting from the recommendation of this report.

## **FINANCIAL IMPLICATIONS**

At this stage there are no financial implications resulting from the recommendation of this report.

## **STRATEGIC IMPLICATIONS**

Again at this stage there are no strategic implications resulting from the recommendations of this report.

## **RECOMMENDATIONS**

That Council concur with the recommendations of the GVROC Council, that being, that Member Councils with indigenous communities:

1. receive the presentation from CAM Management Solutions
2. advise the State and Federal Governments that the Shire of Leonora will not participate further with the local government services to indigenous communities project until the questions raised from the 8<sup>th</sup> March, 2012 WA Local Government Association Communiqué are addressed, particularly in relation to:
  - a. The determination of which communities are to be included in the normalisation process;
  - b. What State and Federal Government funding will be guaranteed and
  - c. A comprehensive communication plan is prepared;
3. request that a study be undertaken to determine the impact on general purpose financial assistance grants to local governments taking on responsibility for the provision of local government service delivery to indigenous communities;
4. should Point 2 be addressed to the local government's satisfaction, funding is requested to be provided to implement the cost and scope study of the remaining indigenous communities not covered by the CAMMS costing and scoping study; and
5. advise other local governments with indigenous communities, the Department of Local Government and the WA Local Government Association of this decision.

## **VOTING REQUIREMENT**

Simple majority required.

## **COUNCIL DECISION**

**Moved Cr GW Baker, Seconded Cr MWV Taylor** that Council concur with the recommendations of the GVROC Council, that being, that Member Councils with indigenous communities:

1. receive the presentation from CAM Management Solutions
2. advise the State and Federal Governments that the Shire of Leonora will not participate further with the local government services to indigenous communities project until the questions raised from the 8<sup>th</sup> March, 2012 WA Local Government Association Communiqué are addressed, particularly in relation to:
  - a. The determination of which communities are to be included in the normalisation process;
  - b. What State and Federal Government funding will be guaranteed and
  - c. A comprehensive communication plan is prepared;
3. request that a study be undertaken to determine the impact on general purpose financial assistance grants to local governments taking on responsibility for the provision of local government service delivery to indigenous communities;
4. should Point 2 be addressed to the local government's satisfaction, funding is requested to be provided to implement the cost and scope study of the remaining indigenous communities not covered by the CAMMS costing and scoping study; and
5. advise other local governments with indigenous communities, the Department of Local Government and the WA Local Government Association of this decision.

**CARRIED (5 VOTES TO 0)**

## **10.0 REPORTS OF OFFICERS**

### **10.1 CHIEF EXECUTIVE OFFICER**

#### **10.1(B) ASSET MANAGEMENT**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 17<sup>th</sup> April, 2012

**AGENDA REFERENCE:** 10.1(B) APR 12

**SUBJECT:** Asset Management

**LOCATION / ADDRESS:** Not Applicable

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** DLGRD Structural reform 6.15

#### **AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 2<sup>nd</sup> April, 2012

#### **BACKGROUND**

Now that the Strategic Community Plan 2010-2020 has been completed and adopted, it is now time to move to Asset Management Improvement Planning (AMIP).

The AMIP Process is to ensure that the Shire of Leonora has the minimum standard of asset management instituted within its organisation by way of an Asset Management Framework and an Asset Management Plan which are based on the IPWEA standards. Once fully implemented, the purpose is for the Shire of Leonora to understand and illustrate how their asset portfolio will meet the service delivery needs of its communities into the future and ensure the integration of asset management with its long term Strategic Plan is viable.

As you are aware, KPMG were engaged by the Goldfields Esperance Regional Collaboration Group to work with each of the Local Governments within the Group. The Foundation Document prepared by KPMG is a summary of the key information collated and identified to date. The key purpose of the document is to allow each of the GERCG Member Councils to identify key requirements and current progress to meet the Integrated Strategic Planning Reform initiative.

In forming these initial findings and with the assistance of KPMG, an analysis was conducted on the Shire of Leonora's current asset framework and planning documents and information versus the required information stated in the Standards.

KPMG have highlighted key findings. From discussions and consideration of supplied documentation, the Shire of Leonora has not developed a formal Asset Management Framework. The Shire of Leonora has a draft Road Asset Management Plan which can be extended and finalised to cover all infrastructure asset groups and to ensure alignment with the WA State Framework once it is defined.

It is now important that Council discuss with the KPMG team the relevant asset management option required to close the gaps mentioned earlier.

In recognition of the varying scale and complexity of the GERCG member councils KPMG have prepared three approaches to delivering the Asset Management elements of the Integrated Strategic Planning Framework. KPMG have described each of the three options in greater detail to allow each GERCG member council to choose the options that they feel is most appropriate to their needs. The options are:

- **Option A** – involves LTFP (Long Term Financial Planning) plus minimum asset improvement plans including 10x Asset Management Strategy, 10x Asset Gap Analysis and 10x Asset Improvement Plans



- **Option B** – involves LTFP plus medium level of 10x Asset management Strategy, 10x Asset Gap Analysis, 10x High-level Asset Plans and 10x Asset Improvement plans (includes an extra site visit)
- **Option C** – involves LTFP plus full WAAMI Programme plus additional visits

At a Meeting of the Goldfields Esperance Regional Collaborative Group on the 3<sup>rd</sup> February, 212 most local governments advised that Asset Option C appeared the most advantageous to all local governments in the region.

Total cost to the Shire of Leonora amounts to \$91,704.00 of which 46,779.00 is being funded through the Goldfields Esperance Regional Collaborative Group.

## **STATUTORY ENVIRONMENT**

In accordance with the principles outlined in the Local Government Planning Ministers’ Council (LGPMC) National Sustainability Framework 2 and the International Infrastructure Management Manual (IPWEA, 2006)

## **POLICY IMPLICATIONS**

There are no Policy Implications resulting from the recommendation of this report.

## **FINANCIAL IMPLICATIONS**

An amount of \$78,000.00 is contained within the current budget to assist with Strategic Plan Development and Structural Reform.

## **STRATEGIC IMPLICATIONS**

Asset management has been identified as an essential business process for all local governments if they are to deliver more efficient and effective services. The aim is to establish asset management improvement as part of a wider, integrated Strategic planning process and encourages local government to take a “whole of organisation” approach to asset management by aligning asset management improvement with integrated strategic planning and regional business planning.

## **RECOMMENDATIONS**

That in regard Asset Management and Long Term Financial Plans (LTFP) and having considered three potential options, Council resolve to accept Asset option C being, LTFP plus full West Australian Asset Management Improvement Program with all components.

## **VOTING REQUIREMENT**

Simple majority required.

## **COUNCIL DECISION**

**Moved Cr LR Petersen, Seconded Cr RA Norrie**, that in regard Asset Management and Long Term Financial Plans (LTFP) and having considered three potential options, Council resolve to accept Asset option C being, LTFP plus full West Australian Asset Management Improvement Program with all components.

**CARRIED (5 VOTES TO 0)**

## RECOMMENDATION

**Moved: President Moulden**  
**Seconded Cr Michael**

**That**

1. State Council endorses the draft communiqué developed at the WALGA Forum held 5<sup>th</sup> December, 2011 on Service Delivery to Aboriginal Communities as follows:

“In order for Local Governments to engage in the transfer of responsibility for municipal services delivery to Aboriginal communities, in accordance with the *National Partnership Agreement on Remote Aboriginal Housing 2008*, the following pre-requisites must be put in place:

1. A written commitment by the Commonwealth and State Governments to the transition principles for the transfer of services (attached);
2. Agreement to defer any change in service delivery or existing funding levels to communities to at least July 2013 or after, to provide sufficient time for community engagement and business planning by Local Governments;
3. Confirmation of the quantum of funding that will be transferred to Local Government to undertake service delivery, and the mechanism to do so;
4. Identification and confirmation of the outcomes that are to be achieved through the transfer of responsibilities and service ‘normalization’ to Aboriginal communities;
5. Confirmation of which Aboriginal communities are to be included in the ‘normalization of service delivery’ process in the short and long term;
6. A commitment by the Commonwealth to fund and lead a comprehensive Aboriginal community consultation and engagement program, in conjunction with affected Local Governments, to ascertain community views and support for the proposed changes. The program must commence by March 2012;
7. Funding to be made available to individual Local Governments by July 2012, for the employment (including overheads) of the additional resources required by each Local Government to undertake the activities required to plan for and implement the new arrangements/responsibilities related to service delivery to communities;
8. Confirmation of the timeframe for the transition of delivery eg 10 years / 20 years and commitment to developing regional / local implementation plans with affected Local Governments.
9. That the definition of Municipal Services shall be more clearly defined taking into account the executive function provisions of Section 3.18 of the Local Government Act 1995:
  - I. A Local Government is to administer its local laws and may do all other things that are necessary or convenient to be done for, or in connection with, performing its functions under this Act.
  - II. In performing its executive functions, a Local Government may provide services and facilities.
  - III. A Local Government is to satisfy itself that services and facilities that it provides:-
    - a) Integrate and coordinate, so far as practicable, with any provided by the Commonwealth, the State or any public Body;
    - b) Do not duplicate, to an extent that the Local Government considers inappropriate, services or facilities provided by the Commonwealth, the State or any other body or person, whether public or private; and
    - c) Are managed efficiently and effectively.
10. A commitment by the State Government to address the lack of understanding of Local Government functions by the Commonwealth and State agencies in relation to community development and governance needs.
11. A commitment to pursue support from the Commonwealth to address the devastating effect that the reform of the CDEP program is having on the functionality and cohesiveness of remote communities that needs to be resolved urgently.
12. A commitment to the establishment of a high level committee, that includes senior officers from the Department of Premier and Cabinet, Department of Indigenous Affairs, Department of Treasury and Finance, Department of Local Government, Western Australia Local Government Association (WALGA) and others as necessary, to oversee the process for transfer. WALGA

representatives will be: Ricky Burges, Chief Executive Officer, Graeme Campbell, President, Shire of Broome, and Allison Halles, Executive Manager Planning and Community Development.

2. That State Council request the “service Delivery Forum” members to include the additional points in their Communiqué to State Government:
  1. Urgent attention needs to be given to putting in place all transitional legislation
  2. Land tenure issues need to be taken into account for both community access and asset development and ownership le depots.

**CARRIED UNANIMOUSLY**

Additional point (incorporated into primary motion)

Point Two

State Council request the “Service Delivery Forum” members to include the additional points in their communiqué to State Government:

3. Urgent attention needs to be given to putting in place all transitional legislation
4. Land tenure issues need to be taken into account for both community access and asset development and ownership le depots.

Any changes made by the Forum to the Communiqué will be dealt with by Flying Minute to State Councillors.

## 10.0 REPORTS OF OFFICERS

### 10.1 CHIEF EXECUTIVE OFFICER

#### 10.1(C) DIFFERENTIAL RATING – PASTORAL LEASES

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 17<sup>th</sup> April, 2012

**LOCATION / ADDRESS:** Not Applicable

**AGENDA REFERENCE:** 10.1(C) APR 12

**SUBJECT:** Differential Rating – Pastoral Leases

**NAME OF APPLICANT:** Not Applicable

**FILE REFERENCE:** Lands Department Property 6.2

#### AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 5<sup>th</sup> April, 2012

#### BACKGROUND

In July 2009, new pastoral lease rents were determined and applied across the State as required under the Land Administration Act 1997 which requires a market based review every five (5) years. The recent determination resulted in significant increases in rents, particularly for cattle properties. The Valuation of Land Act 1978 requires that for rating and taxing purposes, the unimproved value of a pastoral lease is twenty (20) times the annual rent reserved in the lease. This means that for the many leases which have experienced an increase in rent, there will be a corresponding increase in the unimproved value which came into force on 1<sup>st</sup> July, 2010.

Please note that recent amendments to the Land Administration Act 1997 to allow a three (3) year phasing in of the new rents will not affect the unimproved value which will continue to be determined on the basis of the full rent determined by the Valuer General.

To assist pastoralists and local authorities with determining the modelling rates for 2012/2013, the Valuer General has undertaken to provide estimates in advance, of all unimproved values of pastoral leases in the State. This has given local governments adequate time for consultation and discussion if required. Approved and final annual valuation rolls will be sent out in May/June, 2012 but should not vary from last year.

These values do not include:

- Diversification permit rents;
- Other special lease rents within the pastoral lease; and
- Any freehold land within the pastoral lease.

These additional rents or values will be included in the final valuation rolls to be sent in a few months time. In most cases, their exclusion will result in a slight understatement of the total (pastoral lease) unimproved value in each shire but are considered accurate enough for broad based modelling and budgeting purposes.

The increase in pastoral lease rents has resulted in the following change which is significant.

Gross 2009 Pastoral Lease UV	Gross 2012 Pastoral Lease UV	% Change in Pastoral Lease UV
\$637,192	\$1,254,312	96.85%

Under the local Government Act 1995 there are a number of discretionary mechanisms available to local governments to enable them to achieve a more equitable rate burden on properties in the district and to better reflect the capacity to pay. One of these is differential rating. This is designed to give local government more flexibility in rating and can be applied to either unimproved or gross rental properties. This may be applied to property according to its zoning, its predominant use, whether it is vacant or any other characteristics or combination of characteristics as prescribed in the regulations.

Local Governments are being encouraged to:

- 1) Identify in their budget papers the separate categories of pastoral and mining in the unimproved value environment so as to recognise the different methodologies used in obtaining valuations and;
- 2) Maintain principles of differential rating as established in the Local Government Act 1995.

In the past some consideration was given to replacing "unimproved value" with new categories such as "pastoral value" and "mining value".

However, it was decided that this would impact on a large number of pieces of legislation and would be a very costly exercise. Existing legislation, including differential rating provisions, was seen as being able to accommodate these and future changes.

It is considered that local governments in Western Australia are consistent and reasonably equitable in their approach to the rating of pastoral leases.

#### **Past History - Shire of Leonora – Pastoral Properties**

<b><u>Year</u></b>	<b><u>Rate in \$</u></b>	<b><u>Rateable Value</u></b>	<b><u>Rates Levied</u></b>
2000/01	0.096	346885	33300.96
2001/02	0.062	504877	31302.37
2002/03	0.0742	504925	37465.43
2003/04	0.088	510958	44964.30
2004/05	0.0925	510887	47257.04
2005/06	0.0975	737410	71897.47
2006/07	0.0650	702900	45688.50
2007/08	0.0650	705446	45854.00
2008/09	0.0685	722467	49489.00
2009/10	0.0702	711856	50084.00
2010/11	0.0450	1261378	56762.00
2011/12	0.046350	1239156	57435.00

On previous occasions, Council resolved to provide assistance to the pastoral industry by creating a differential rate. With a 96.85% change in pastoral lease unimproved valuations since 2010/2011, Council has no other option than to continue a differential rating arrangement.

Work to date preparing the 2012/2013 Budget has already identified that an increase of about 3.6% in rate levies will be required to satisfy expenditure requirements. This would increase rates derived from pastoral properties from \$57,435.00 to about \$59,330.00. To achieve this amount, the rates in \$ (with total unimproved valuations being Stet) would need to be 0.048 up from the previous year of 0.0463.

In regards Gross Rental Valuations, a review was completed on the 1<sup>st</sup> August, 2009 effective for 1<sup>st</sup> July, 2010. Valuations for the entire Shire increased overall by 45.31%. The need to reduce the rate in the dollar down from 0.0753 was necessary to reflect % increase in values but maintaining a Stet increase in rates compared to amount levied during the 2009/2010 financial year. It is proposed that the rate in the dollar be increased from 0.056135 to 0.058. Anomalies are common with every revaluation however it is considered that to impose differential rating on use classifications is not necessary at this time. Valuation queries are more likely to be generated from those with mining plant and camp sites however the opportunity exists for those to appeal the valuation.

Using the current data, the model indicates that minimum rates will not be imposed on more than 50% of properties in any category, which means that Ministerial approval is not required to be sought in this instance. Councillors will note, however, that the recommendation includes for this provision. Given that three more mining valuation rolls will be received prior to the adoption of the budget, it is possible that changes may alter the number of properties which are minimum rated, and therefore it would be better to err on the side of caution and request approval in the event that it may be necessary when raising rates.

## **STATUTORY ENVIRONMENT**

Section 6.33 of the Local Government Act 1995 and associated regulations prevail in this matter. Prior to finally adopting differential rates, the proposed rates need to be advertised for three (3) weeks seeking public comment. Following the advertising period Council is then to consider any responses received before adopting the final rates in the dollar. Council is not compelled to adopt the differential rates advertised or compelled to factor in any comments received; only to consider the comments prior to final adoption.

Section 6.33 (3) of the Act requires that a differential rate of more than twice the lowest differential rate cannot be set without the approval of the Minister (delegated to the Director General)

Also, section 6.35 (3) (4) require Ministerial approval to impose more than 50% minimum rates in any category.

### **Local Government to Give Notice of Certain Rates**

#### **6.36**

- (1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.
- (2) A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1)
- (3) A notice referred to in subsection (1) –
  - (a) may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency;
  - (b) is to contain –
    - a. details of each rate or minimum payment the local government intends to impose;
    - b. an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as specified in the notice) of the notice; and
    - c. any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed.and
  - (c) is to advise electors and ratepayers of the time and place where a document describing the objects of and reasons for, each proposed rate and minimum payment may be inspected.
- (4) The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.

## **POLICY IMPLICATIONS**

There are no Policy Implications resulting from the recommendation of this report.

## **FINANCIAL IMPLICATIONS**

Creating a differential rate in the dollar in favour of unimproved valuations on pastoral properties will result in a 3.6% increase compared to the previous year however this increase will apply to all rate categories.

## **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

## **RECOMMENDATIONS**

That:

1. Council adopt the option as presented and as shown in the attachment to this report as the differential rate model to be used for 2012/2013 budget;
2. the approval of the Hon Minister (delegated to the Director General) be sought for any differential rate that is outside the 2:1 ratio, as required by the Local Government Act; and
3. the approval of the Hon Minister (delegated to the Director General) be sought to impose minimum rates on more than 50% of properties in any differential rate category.

## **VOTING REQUIREMENT**

Absolute majority required.

## **COUNCIL DECISION**

**Moved Cr MWV Taylor Seconded Cr RA Norrie, that**

1. Council adopt the option as presented and as shown in the attachment to this report as the differential rate model to be used for 2012/2013 budget;
2. the approval of the Hon Minister (delegated to the Director General) be sought for any differential rate that is outside the 2:1 ratio, as required by the Local Government Act; and
3. the approval of the Hon Minister (delegated to the Director General) be sought to impose minimum rates on more than 50% of properties in any differential rate category.

**CARRIED BY ABSOLUTE MAJORITY**

2011/12 with a 3.6% uniform increase									
	Rates Levied				Minimum Rates				Total
	#	Values		Rates	#	Values		Rates	
<b>Gross rental values</b>									
General	580	16,498,628	0.058	959,492	102	156,131	267	27,234	986,726
	<b>580</b>	<b>16,498,628</b>		<b>959,492</b>	<b>102</b>	<b>156,131</b>		<b>27,234</b>	<b>986,726</b>
<b>Unimproved Values</b>									
Pastoral	26	1,239,156	0.048	59,330	4	15,156	367	1,068	60,398
Mining Tenements	1,144	27,466,093	0.128	3,506,838	1,032	1,187,236	267	275,544	3,782,382
	<b>1,170</b>	<b>28,705,249</b>		<b>3,566,168</b>	<b>1,036</b>	<b>1,202,392</b>		<b>276,612</b>	<b>3,842,780</b>
<b>TOTALS</b>	<b>1,750</b>	<b>45,203,877</b>		<b>4,525,660</b>	<b>1,138</b>	<b>1,358,523</b>		<b>303,846</b>	<b>4,829,506</b>
<b>Notes:</b>	Option #1	Budget 2011/12							
Increase in total revenue	3.4%	1.9%							
Non Rateable GV	27	14,376							
Non Rateable UV	3	5,022							



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## **10.0 REPORTS OF OFFICERS**

### **10.1 CHIEF EXECUTIVE OFFICER**

#### **10.1(D) REFERENCE GROUP - GWALIA**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 17<sup>th</sup> April, 2012

**AGENDA REFERENCE:** 10.1(D) APR 12

**SUBJECT:** Reference Group - Gwalia

**LOCATION / ADDRESS:** Not Applicable

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Gwalia Reference Group 8.14a

#### **AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 13<sup>th</sup> April, 2012

#### **BACKGROUND**

The Gwalia Reference Group met on Wednesday 7<sup>th</sup> March, 2012. Minutes of this meeting are attached to this report. As detailed previously, matters raised at GRG meetings and detailed in their minutes will be considered by Council at their Monthly Meetings.

From the Minutes the following matters are to be considered by Council:

- (i) Inclusion of additional member in the Reference Group
- (ii) Clearing of unwanted material at the rear of Mazza's Store
- (iii) Costs in relation to the conservation of the Gwalia Mine Model
- (i) On the 15<sup>th</sup> November, 2011 Council resolved to appoint seven members to the Gwalia Reference Group. Since that time the GRG consider it appropriate that a mining person be invited to join the Group, namely Mr Jeff Waddington and or his representative from St Barbara Limited.
- (ii) The unwanted material behind Mazza's store, the majority being rubbish and not suitable for any type of restoration work should have been transported away from the site long before this. The Leonora Community has been given the opportunity to help themselves to the timber (firewood purposes). Some items have been flagged for retention which will be removed and stored elsewhere.
- (iii) Estimated cost to conserve the Gwalia Mining Model amounts to about \$20,000.00. St Barbara Limited has expressed an interest in participating in this project.

Unfortunately, funds are not available in the 2011/12 Budget but should be considered in the forthcoming budget.

## **STATUTORY ENVIRONMENT**

Section 3.2(2) of the Local Government Act 1995, states that the general function of a local government is to provide for the good government of persons in a district.

## **POLICY IMPLICATIONS**

There are no Policy Implications resulting from the recommendation of this report.

## **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

## **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

## **RECOMMENDATIONS**

Council resolve that:

- (i) The Gwalia Reference Group Minutes of Meeting dated 7<sup>th</sup> March, 2012 be noted.
- (ii) The Chief Executive Officer write to Mr Jeff Waddington, St Barbara Limited inviting him to join the Gwalia reference Group as a member
- (iii) The Chief Executive Officer be authorized to remove unwanted material from rear of Mazza's store and if need be, a contractor be engaged to clear the site; and
- (iv) That an amount of \$20,000.00 be included in the 2012/2013 budget for conservation works on the Gwalia Mining Model provided St Barbara Limited contribute 50% of the final costs.

## **VOTING REQUIREMENT**

Simple majority required.

## **COUNCIL DECISION**

**Moved Cr GW Baker, Seconded Cr LR Petersen,** that Council resolve that:

- (i) The Gwalia Reference Group Minutes of Meeting dated 7<sup>th</sup> March, 2012 be noted.
- (ii) The Chief Executive Officer write to Mr Jeff Waddington, St Barbara Limited inviting him to join the Gwalia reference Group as a member
- (iii) The Chief Executive Officer be authorized to remove unwanted material from rear of Mazza's store and if need be, a contractor be engaged to clear the site; and
- (iv) That an amount of \$20,000.00 be included in the 2012/2013 budget for conservation works on the Gwalia Mining Model provided St Barbara Limited contribute 50% of the final costs.

**CARRIED (5 VOTES TO 0)**

**GWALIA REFERENCE GROUP**  
**DRAFT MINUTES OF MEETING**

Wednesday, 7 March 2012 at Hoover House, Gwalia

**The meeting opened at 6.00 pm.**

**1. Attendance/Apologies**

Attendance: Jeff Carter; Elaine Labuschagne; Gail Ross; Jacqui Sherriff

Apologies: Judy Carter; Tralee Cable

**2. Confirmation of Minutes of Previous Meeting**

The minutes of the previous meeting, held on 8 February 2012, were confirmed.

Moved: Jeff Carter; Seconded: Gail Ross.

**3. Business Arising**

**3.1 Terms of Reference**

Jacqui advised that Terms of Reference had been drafted and sent to the CEO for comment prior to circulation to members.

There was some discussion regarding additional community members on the Reference Group, in particular a member from the mining industry. The meeting resolved that the Shire of Leonora approve of an additional member to the Group and that a letter be forwarded to Mr Jeff Waddington, St Barbara Mines, with a request that he or his representative consider joining the Group as a mining representative.

Moved: Jacqui Sherriff; Seconded: Gail Ross.

*Action: Shire to approve of additional member and approach Mr Waddington*

*Action: Jacqui to circulate Terms of Reference*

**3.2 List of Grant Programs**

Elaine reported that she is still preparing the list and advised that the National Library Grant for significance assessments and workshops is currently open. It was agreed that Elaine look at the scope and criteria for community grant programs offered by the mining sector (for example, Minara, BHP, Goldfields, KCGM and Barrick).

*Action: Elaine*

It was also agreed that Jacqui make contact with Mia Hicks, Grants Officer, GEDC and Caroline Vincin, Royalties for Regions Office in Perth, regarding projects for Royalties for Regions funding.

*Action: Jacqui*

**3.3 List of Plans and Policies**

Jacqui circulated the list prior to the meeting. Noted.

**3.4 Forward Plan**

Jacqui and Elaine have commenced drafting the Forward Plan. After further work, it will be circulated to the Reference Group for input and comment.

*Action: Jacqui*

**3.5 Ghost Towns Registration**

Jacqui advised that she contacted Caroline Vincin (ex Tourism Western Australia) to see if she had any knowledge of registering living ghost towns. She did not.

*Action: Jeff to follow up with Guy Brownlie, Goldfields Bus Tours*

#### **4. Promotion and Publicity**

##### **4.1 Name and Logo**

There was a brief discussion regarding the need to keep Leonora in the name.

*Action: Jacqui to circulate a background paper prior to further discussion.*

##### **4.2 Website**

Gail reported that the new website is up but there are many issues with it, including loss of links to tourism websites. Gail is investigating further.

It was agreed that it needs determining whether this website can be amended and added to or whether the old website should be reinstated until a completely new website can be developed.

*Action: Gail*

##### **4.3 Media**

There were two media articles in the last month:

1. CollectionsCare Goldfields Newsletter on focus of work at Gwalia following appointment of contract curator.
2. Article on 1930 Mine Model in *Kalgoorlie Miner*. There has been one response to the request for information.

Forthcoming media articles were discussed and it was agreed that an article be drafted to the Tower Street Times on similar lines to the CollectionsCare Newsletter article.

*Action: Jacqui*

#### **5. Visitor Services**

##### **5.1 Visitor Numbers for the month of February 2012**

Gate: 78 adults; 12 children

##### **5.2 Hoover House B&B**

B&B: 10 guests

Functions: Gail please provide!

It was agreed that means of promoting the B&B be investigated.

*Action: Gail and Jacqui*

#### **6. Projects**

##### **6.1 Patroni's Guest Home Conservation Project**

It was noted that work is progressing and is scheduled to be finished by June and in time for the Golden Gift Weekend.

##### **6.2 Gwalia Townsite Interpretation Project**

Jacqui reported that preliminary work has commenced and the designer will be visiting in early April.

##### **6.3 APOD Projects**

Gail reported that work was commenced on sanding the verandah balustrading and is progressing well. The balustrading will then be repainted.

##### **6.4 Curtin Volunteers**

The next visit will be this coming Sunday, 11 March for further work on the verandah floor boards.

## **7. Building Collection**

### **7.1 Townsite Conservation**

Jacqui reported that she has commenced working on priorities and strategies for the cottages. It was agreed that the headframe also be included.

*Action: Jacqui to progress*

### **7.2 Banjo's**

Jacqui advised that she provided information to Tralee Cable (when she was still at St Barbara's) regarding process for requesting approval from Heritage Council of WA to remove the building. It was agreed that this was a matter for St Barbara's and that assistance would be provided if required.

### **7.3 Headframe, pergola and hitching rail**

Headframe: Still awaiting work schedule from the engineer.

*Action: Jeff to follow up re securing headframe in the interim*

Pergola and hitching rail: Contractors working on Mrs Patroni's have looked at both and will repair them as necessary.

### **7.4 Mine Manager's House verandah**

It was agreed that a decking oil such as Cabot's was the best option. It was agreed that a sample pot be purchased and a small area tested prior to doing the whole verandah.

*Action: Gail*

### **7.5 Clearing up materials behind Mazza's Store**

Jeff agreed to follow up the CEO regarding having the material removed. Jacqui and Gary have previously flagged items to be retained and stored. These are to go in Mazza's Store.

*Action: Jeff*

### **7.6 Swimming Pool**

The failing condition of the pool was discussed.

*Action: Jeff to discuss with St Barbara's local manager.*

### **7.7 Swimming Pool at Mine Manager's House**

The bricks have been delivered and work will commence shortly.

## **8. Object Collection**

### **8.1 Collection Policy**

The draft Collection Policy has been circulated and members were requested to send comment to Jacqui prior to endorsement at the next meeting.

*Action: All*

### **8.2 Donated items in storage at Shire Depot**

*Action: Jacqui to follow up with CEO regarding access for inventory purposes.*

Jeff advised that the Shire was considering a possible site in Leonora for the display of large objects not related to Gwalia.

### **8.3 Mine Model**

It was agreed that conservation of the Mine Model be recommended to Council as a budget item for 2012/2013. Jeff advised that St Barbara's are willing to co-fund the work and to work on a digital exhibit to sit alongside it.

*Action: Elaine to provide current costings for the project.*

*Action: Refer to Council as a budget item request.*

## **9. Archives and Photographs Collection**

### **9.1 Organisational Records**

Jacqui reported that she is continuing sorting out the records from the Gwalia Tourist Association, Leonora Tourist Committee, Leonora-Gwalia Historical Association and Leonora Gwalia Historical Museum Ltd.

*Action: Jacqui to progress*

## **10. Other business**

There was no other business.

## **11. Date of next meeting**

Wednesday, 11 April 2012 at Hoover House. Time to be advised.

**The meeting closed at 7.00pm.**

## 10.0 REPORTS OF OFFICERS

### 10.2 DEPUTY CHIEF EXECUTIVE OFFICER

#### 10.2(A) MONTHLY FINANCIAL STATEMENTS

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 17th April, 2012

**AGENDA REFERENCE:** 10.2 (A) MAR 12

**SUBJECT:** Monthly Financial Statements

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Nil

#### AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 13<sup>th</sup> April, 2012

#### BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements submitted for adoption include:

- (a) Statement of Financial Activity – 31<sup>st</sup> March, 2012
- (b) Compilation Report
- (c) Material Variances – 31<sup>st</sup> March, 2012

At the time that this agenda went to print, the Statement of Financial Activity was not available. However, it will be completed and submitted to Councillors prior to the Council Meeting.

#### STATUTORY ENVIRONMENT

##### ***Part 4 — Financial reports— s. 6.4***

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

***committed assets*** means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
- (b) *budget estimates to the end of the month to which the statement relates;*
- (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*



- (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) *the net current assets at the end of the month to which the statement relates.*

34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
  - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
  - (b) *by program; or*
  - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
  - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

#### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

#### **RECOMMENDATIONS**

That the Monthly Financial Statements for the month ended 31<sup>st</sup> March, 2012 consisting of:

- (a) Statement of Financial Activity – 31<sup>st</sup> March, 2012
- (b) Compilation Report
- (c) Material Variances – 31<sup>st</sup> March, 2012

be accepted.

#### **VOTING REQUIREMENT**

Simple Majority

#### **COUNCIL DECISION**

**Moved Cr LR Petersen, Seconded Cr RA Norrie**, that the Monthly Financial Statements for the month ended 31<sup>st</sup> March, 2012 consisting of:

- (a) Statement of Financial Activity – 31<sup>st</sup> March, 2012
- (b) Compilation Report
- (c) Material Variances – 31<sup>st</sup> March, 2012

be accepted.

**CARRIED (5 VOTES TO 0)**

## **10.0 REPORTS OF OFFICERS**

### **10.2 DEPUTY CHIEF EXECUTIVE OFFICER**

#### **10.2(B) ACCOUNTS FOR PAYMENT**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 17th April, 2012

**AGENDA REFERENCE:** 10.2 (B) MAR12

**SUBJECT:** Accounts for Payment

**LOCATION / ADDRESS:** Nil

**NAME OF APPLICANT:** Nil

**FILE REFERENCE:** Nil

#### **AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 15<sup>th</sup> March, 2012

#### **BACKGROUND**

Attached statement consists of accounts paid by Delegated Authority represented by **Cheques 15575 to 15624** and totalling **\$308,532.00**, and accounts paid by Council Authorisation represented by **Cheques 15625 to 15687** and totalling **\$165,519.23** be authorised for payment.

#### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

#### **RECOMMENDATIONS**

That accounts paid by Delegated Authority represented by **Cheques 15575 to 15624** and totalling **\$308,532.00**, and accounts paid by Council Authorisation represented by **Cheques 15625 to 15687** and totalling **\$165,519.23** be authorised for payment.

#### **VOTING REQUIREMENT**

Simple Majority

#### **COUNCIL DECISION**

**Moved Cr RA Norrie, Seconded Cr LR Petersen**, that accounts paid by Delegated Authority represented by **Cheques 15575 to 15624** and totalling **\$308,532.00**, and accounts paid by Council Authorisation represented by **Cheques 15625 to 15687** and totalling **\$165,519.23** be authorised for payment.  
be accepted.

**CARRIED (5 VOTES TO 0)**

**Shire of Leonora****Monthly Report - List of Accounts Paid by Delegated Authority****Submitted to Council on the 17th April, 2012**

The following list of accounts has been paid via **direct bank transactions** since the previous list of accounts, totalling **\$6,531.61**

**CHIEF EXECUTIVE OFFICER**

<b>Direct Deposits</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
1 (D/D)	14.03.2012	Toyota Financial Services	GEDC Vehicle – March 2012 B/Statement	1476.05
1(D/D)	20.03.2012	Alliance Equipment Finance	P/Copier Lease – March 2012 B/Statement	1121.55
1 (D/D)	26.03.2012	National Australia Bank	M/Card Charges – March 2012 B/Statement	3448.38
1(D/D)	28.03.2012	National Australia Bank	Bank Fee – March 2012 Bank Statement	108.50
1 (D/D)	30.03.2012	National Australia Bank	Bank Fee – March 2012 Bank Statement	112.00
1(D/D)	30.03.2012	National Australia Bank	Bank Fee – March 2012 Bank Statement	15.00
1 (D/D)	30.03.2012	National Australia Bank	Bank Fee – March 2012 Bank Statement	111.93
1(D/D)	30.03.2012	National Australia Bank	Bank Fee – March 2012 Bank Statement	135.20
1 (D/D)	30.03.2012	National Australia Bank	Bank Fee – March 2012 Bank Statement	3.00
			<b>GRAND TOTAL</b>	<b>\$6,531.61</b>

**Shire of Leonora****Monthly Report - List of Accounts Paid by Delegated Authority****Submitted to Council on the 17th April, 2012**

The following list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Cheques numbered from **15575** to **15624** and totalling **\$308,532.00**

**CHIEF EXECUTIVE OFFICER**

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
1(D/D)	21/03/2012	Shire of Leonora	Salaries + Wages PPE: 21/03/2012	52,284.00
15575	21/03/2012	Rest Superannuation	Superannuation PPE: 21/03/2012	98.51
15576	21/03/2012	Child Support Agency	Child Support PPE: 21/03/2012	643.31
15577	21/03/2012	LGRCEU	Union Fee PPE: 21/03/2012	17.40
15578	21/03/2012	Asgard	Superannuation PPE: 21/03/2012	185.63
15579	21/03/2012	Shire of Leonora	Tax/Rent PPE: 21/03/2012	18,233.30
15580	21/03/2012	CANCELLED – PRINTED ON	CANCELLED – PRINTED ON	0.00
15581	21/03/2012	WALGSP	Superannuation 21/03/2012	9,195.43
15582	21/03/2012	Australian Taxation Office	February 2012, BAS	11,370.00
15583	22/03/2012	Garry J Agnew (Cancelled cheque) D/D	Health and Building Contract	8,375.09
15584	22/03/2012	Cancelled Cheque – Error	Cancelled Cheque – Error	0.00
15585	22/03/2012	PJJD Nominees (Cancelled Cheque) D/D	Contract Grading	5,359.00
15586	22/03/2012	John Oxley	Contract Grading	720.00
15587	21/03/2012	Goldfields Nissan	New Vehicle for Ranger Less Trade in of P33	28,372.10
15588	27/03/2012	Austral Mercantile Collections P/L	Commission for Legal costs recoverable	42.71
15589	27/03/2012	Australian Mining Advisors	Consulting work for Regional Custom Mil - October – February	8,250.75
15590	27/03/2012	Daniel Yates	Reimbursement for RRG Conference	390.00
15591	27/03/2012	Dell Australia	Toner Cartridges and Computing Supplies	942.40
15592	27/03/2012	Eagle Petroleum (WA) Pty Ltd	Motorcharge retail cards –February + Petrol purchases	1,473.82
15593	27/03/2012	Forman Bros	Dix Leaking Cistern Male Toilets - Airport	174.90
15594	27/03/2012	Gav's Auto & Electrics	Kumho Tyre - P6	1,400.00
15595	27/03/2012	Gillian Leslie	Mileage and Travel expenses for Records Keeping Conference	497.05
15596	27/03/2012	Harvey Norman, Kalgoorlie	Nesspresso Machine for Info Centre	499.00
15597	27/03/2012	Horizon Power	Power Usage – various	18,937.10
15598	27/03/2012	J.R. & A. Hersey Pty Ltd	Tools and supplies as requested by Works Manager	3,795.51
15599	27/03/2012	Kalgoorlie Boulder Visitor Centre	2012 Nickel Membership - Museum	295.00
15600	27/03/2012	Kelly Patrick	Licence Renewal - Security Agent	520.20
15601	27/03/2012	Kempy's Dingo Contracting	cleanup and drainage work at airport	1,443.75
15602	27/03/2012	Landgate	Mining Tenements Chargeable	3,051.00
15603	27/03/2012	Munro & Wyllie	Fee for the Audit of the CLGF Acquittal for Lawn bowling Grant	385.00
15604	27/03/2012	RLG Mechanical Services	Parts and repairs to P000, P14788, P2221	2,123.64
15605	27/03/2012	Rydges Kalgoorlie	Accommodation for D Yates	359.95
15606	27/03/2012	Telstra	Phone and Internet Usage – various	3,684.55
15607	27/03/2012	Toll Ipec Pty Ltd	Freight costs - various	11.33
15608	27/03/2012	Touring Australia	Display Advertising	725.00
			<b>SUB TOTAL</b>	<b>\$183,856.43</b>

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
			Balance Brought Forward	<b>\$183,856.43</b>
15609	27/03/2012	WA Country Health Service - Goldfields	Rental of Surgery And Consulting rooms April 2012	408.80
15610	27/03/2012	Western Plant Hire (WA) Pty Ltd	Hire of contract grader - February	8,250.00
15611	27/03/2012	WesTrac Pty Ltd	Parts and repairs to P2221	6,452.45
15612	27/03/2012	Wurth Australia Pty Ltd	Tools and supplies as requested by Works Manager	784.89
15613	27/03/2012	R Young	Contract Grading	6,248.00
15614	27/03/2012	Lisa Taylor	Bond Refund on Bus	100.00
15615	30/03/2012	Outback Park and Lodges	Refund – A 7227, 7337 (Overpayment on Rates)	90.00
1(D/D)	04/04/2012	Shire of Leonora	Salaries & Wages – PPE: 04.04.2012	52,237.00
15616	04/03/2012	L.G.R.C.E.U.	Union Fee – PPE: 04.04.2012	19.40
15617	04/04/2012	Shire of Leonora	Tax/Rent – PPE:04.04.2012	20,697.99
15618	04/04/2012	WA.L.G.S. Plan	Superannuation – PPE: 04.04.2012	9,422.65
15619	04/04/2012	Child Support Agency	Child Support – PPE: 04.04.2012	643.31
15620	04/04/2012	Asgard	Superannuation – PPE: 04.04.2012	408.38
15621	04/04/2012	Nikki Stranks	Reimbursement – Airfares	627.70
15622	04/04/2012	ACMA	Radio Communications License	408.00
15623	04/04/2012	Trevor Bratt	Aircon work @ 229 Hoover Street	277.00
15624	04/04/2012	Leonora Paint Service	Main Street Upgrade	17,600.00
				<b>\$308,532.00</b>

<b>Shire of Leonora</b>
<b>Monthly Report - List of Accounts Paid by Authorisation of Council</b>
<b>Submitted to Council on the 17th April, 2012</b>

Cheques numbered from **15625** to **15687** totaling **\$165,519.23** submitted to each member of the Council on 17th April, 2012 have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing.

**CHIEF EXECUTIVE OFFICER**

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
15625	17/04/2012	Airport Lighting Specialists	Tools and parts as requested by works Manager	4,620.11
15626	17/04/2012	Alf Thompson	6 Wooden Bowls for resale at Info Centre	500.00
15627	17/04/2012	All Seasons Plaza Hotel Kalgoorlie	Accommodation - Gail Ross	156.00
15628	17/04/2012	Austral Mercantile Collections P/L	Legal fees imposed on Rate Debtors Month of March, 2012	6,043.82
15629	17/04/2012	Baileys Fertilisers (AKC Pty Ltd)	10 bags of Slow Release Fertiliser	649.00
15630	17/04/2012	Booksdirect	Books for Leinster Library purchased using Leinster Community Grant	115.28
15631	17/04/2012	Bridgestone	Tyre repair equipment	463.07
15632	17/04/2012	Chubb Security Services Ltd	ATM expenses - March, 2012	1,749.35
15633	17/04/2012	Collins Distributors	Jewellery ordered for resale at Museum	259.27
15634	17/04/2012	Courier Australia	Freight Costs	194.72
15635	17/04/2012	CPS Wear Parts	Cutting Edges	2,522.48
15636	17/04/2012	Downer EDI Works Pty Ltd	Wet Mixing Malcolm Railhead Road	10,692.00
15637	17/04/2012	Earth Australia Contracting Pty Ltd	9kg gas refill 11A Walton Street	45.00
15638	17/04/2012	Echelon Australia Pty Ltd	LGISWA OSH Audits & Advisory Services Programme - Fees for 1/1/12-30/6/12	4,620.00
15639	17/04/2012	Educational Experience	Goods purchased using Leinster Community Grant	88.99
15640	17/04/2012	Enterprise Metals Limited	Refund of rates - Surrender of 6234 & 6235	217.12
15641	17/04/2012	Express Yourself Printing	Goods as requested by CRC	166.76
15642	17/04/2012	Gemma Boucher	Youth Services Activity Costs - Reimbursement	387.50
15643	17/04/2012	Goldfields Commercial Security P/L	Travel to Leonora to inspect Tower St DVR, Airport Personnel Gate + Gym Internet Access	5,038.52
15644	17/04/2012	Goldfields Pest Control	Pest control - Hoover House, oval and Airport	908.60
15645	17/04/2012	Goldfields Pilbara Forklift Services	Service for P590	1,802.90
15646	17/04/2012	Goldfields Toyota	Carry out 75000km service for GEDC Vehicle	267.30
15647	17/04/2012	Goldline Distributors	Catering goods for Hoover House	185.55
15648	17/04/2012	Horizon Power	Power Usage - Streetlights	3,460.84
15649	17/04/2012	Hotel Ibis Perth	Accommodation Gemma Boucher	685.41
15650	17/04/2012	In Bloom floral Design and Gifts	Floral and Table Arrangements for Nancy Evans' 99th Birthday	210.00
15651	04/17/2012	J. Heather	January - March cleanup - Malcolm Dam	1,300.00
15652	17/04/2012	Jason Signmakers	Roadworks signs and closed/open sides for Shire roads	2,014.10
15653	17/04/2012	Juwest Pty Ltd	Work as requested by Engineer at Leonora Airport	3,495.80
15654	17/04/2012	Kalaire Pty Ltd	Air conditioner - 229 Hoover Street	1,582.00
			<b>Sub Total</b>	<b>\$54,441.49</b>

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
			<b>Balance Brought Forward</b>	<b>\$54,441.49</b>
15655	17/04/2012	Kalgoorlie Furniture	Good purchased for Leinster CRC using Leinster Community Grant	799.00
15656	17/04/2012	Kalgoorlie Retravisoin	Vacuum Cleaner - Youth Centre	414.00
15657	17/04/2012	Kenyon & Company Pty Ltd	VHF Air Band Transceiver and 40 Channel UHF Handhelds with 12 vault chargers	3,325.74
15658	17/04/2012	Kerion Pty. Ltd.	Flight to Leonora for Charles Parker	250.00
15659	17/04/2012	Landgate	M2012/4 Mining Tenement Charges	54.00
15660	17/04/2012	Logistic Management Services Pty ltd	Consultancy fees and Associated Costs - Custom Mill Project	5,895.45
15661	17/04/2012	Looranah Pty Ltd	Preparation of Emergency Risk management arrangements	4,400.00
15662	17/04/2012	McMahon Burnett Transport	Freight Costs	521.22
15663	17/04/2012	Momar Australia Pty Ltd	Tools and Supplies as requested by Works Manager	8,768.54
15664	17/04/2012	NEC Australia Pty Ltd	Callout 17th November, 2011 Replace card for Doctor's line	1,724.27
15665	17/04/2012	Office National Kalgoorlie	Monthly Copier Charges - Office and CRC	780.14
15666	17/04/2012	Paul Trinidad	Leonora Cemetery tree Sculpture	22,000.00
15667	17/04/2012	Pipeline Mining & Civil Contracting	Erection of abluion structure as per specifications 1 Mackay	4,620.00
15668	17/04/2012	RLG Mechanical Services	2x Kobra Batteries as requested by Works Manager	462.00
15669	17/04/2012	S.J. & J.A. Heather	April - June Rent for Lot 35 Tower Street	1,338.99
15670	17/04/2012	Skippers Aviation Pty Ltd	Flight Costs, David Fitzsgerald, Cyrril Linto and Jaquie Sherrif	2,910.00
15671	17/04/2012	Slumber Corp Pty Ltd	Towels, Hand Towels and Bath Mats for Hoover House B&B	535.70
15672	17/04/2012	Sparlon Electrical	Mertondale - Repair Genset, Hoover House - Aircons, New Retic Controller at Oval, Automatic Gate...	2,108.70
15673	17/04/2012	St John Ambulance Assoc. Leinster	Reimbursement for goods purchased using Leinster Community Grant	3,723.75
15674	17/04/2012	Sunny Brushware Supplies Pty Ltd	Spare Parts for Depot as requested by works Manager	759.00
15675	17/04/2012	Tanya Browning -	Reimbursement for 2nd hand lawn bowls for Bowls Club	428.55
15676	17/04/2012	Telstra	Phone/Internet Usage - Shire owned properties	383.95
15677	17/04/2012	Toll Ipec Pty Ltd	Freight Costs	219.06
15678	17/04/2012	Toll Priority	WA Storage Fee - March 2012	188.94
15679	17/04/2012	UHY Haines Norton	Accounting Service Fee - March, 2012	6,050.00
15680	17/04/2012	VTEC Training WA	Enrolment fees 2012 - Tanya Nardone (CRC CO-Ordinator)	428.00
15681	17/04/2012	WA Local Government Association	10 X 2012 Local Government Directory	467.00
15682	17/04/2012	Water Corporation	Water Usage - Shire owned properties	33,255.85
15683	17/04/2012	West Australian Newspapers Ltd	Advertising Costs - March, 2012	883.46
15684	17/04/2012	Western Australian Museum	40 x 110 in the Waterbag	1,015.55
15685	17/04/2012	Westland Autos No1 Pty Ltd	Fit New Exhaust to 6 L	1,474.70
15686	17/04/2012	WesTrac Pty Ltd	Parts as requested for P000	752.18
15687	17/04/2012	Whitehouse Hotel	Meals and Drinks for Council meeting	140.00
			<b>GRAND TOTAL</b>	<b>\$165,519.23</b>

## **10.0 REPORTS OF OFFICERS**

### **10.2 DEPUTY CHIEF EXECUTIVE OFFICER**

#### **10.2(C) REVIEW OF STRATEGIC COMMUNITY PLAN**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 17<sup>th</sup> April, 2012

**AGENDA REFERENCE:** 10.2 (C) APR 12

**SUBJECT:** Review of Strategic Community Plan

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** N/A

**FILE REFERENCE:** 9.13

#### **AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 13 March 2012

#### **BACKGROUND**

With the introduction of the Integrated Strategic Planning Framework, all local governments are required to prepare a ten year Strategic Community Plan. The Shire of Leonora had only just adopted its Strategic Plan following extensive consultation with the community when this framework was released. As a result, a great deal of current community consultation and information was on hand to begin developing a new plan in line with the Integrated Strategic Planning Framework, and further community engagement was also carried out.

KPMG have been assisting most local governments with their plans, and conducted a workshop in Leonora on the 7<sup>th</sup> February 2012 to produce the draft document that has been made available for community comment and submissions. Members of the public were invited to the last Council meeting to discuss any amendments and/or raise any questions prior to the plan being adopted.

At the meeting of Council held on 20 March 2012, some minor amendments were made to the draft Strategic Community Plan, and it was then adopted by Council. Since returning the document to KPMG for finalisation, the Department for Local Government has been in touch with them and provided comment about the plan. These included:

- Greater explanation of the impact on local governments, of the information identified in the sections discussing local governments community
- For example, The Shire has a higher percentage of residents between the ages of 5-14 years than the national average – how will this impact the local government going forward?
- Inclusion of a brief explanation around the financial ‘Local government in a Snapshot’ tables
- Reference to a community engagement policy (existing or to be developed) that covers how the local governments will conduct community engagement going forward
- Expansion on how local governments are going to measure the effectiveness of the SCPs and how they are going to report back to their communities
- Articulation of the goal prioritisation process

In the document attached, track changes have been used to revise the Shire of Leonora’s Strategic Community Plan based on the general discussions with the department, for review and adoption.

#### **STATUTORY ENVIRONMENT**



Local governments are required to adopt a Strategic Community Plan and a Corporate Business Plan by 30 June 2013. Budgets must be compiled from these two documents after this time.

#### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

#### **FINANCIAL IMPLICATIONS**

KPMG, through the GVROC have been engaged to assist with the Strategic Community Plans. Future assistance from KPMG (including Asset Management Planning) will be at a cost to Council, however adequate funds are contained in the budget for this.

#### **STRATEGIC IMPLICATIONS**

The attached plan will be the Shire of Leonora's Strategic Community Plan once adopted.

#### **RECOMMENDATIONS**

That subject to no further amendments, the attached review of the Shire of Leonora's Strategic Community Plan be adopted.

#### **VOTING REQUIREMENT**

Simple Majority

#### **COUNCIL DECISION**

**Moved Cr GW Baker, Seconded Cr LR Petersen**, that subject to no further amendments, the attached review of the Shire of Leonora's Strategic Community Plan be adopted.

**CARRIED (5 VOTES TO 0)**

# Shire of Leonora

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## **Strategic Community Plan Template**

1 July 2012 to 30 June 2022

**DRAFT**  
**For Discussion Only**

DRAFT

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# Executive Summary

## Document purpose

This Strategic Community Plan will help shape the services that the Shire of Leonora will deliver over the next ten years.

It has been developed with our community's aspirations and needs at its heart. These have been gathered through an in-depth process of consultation and engagement. We used a number of methods to make sure we sought the view from as wide a range of people in our community as possible including residents, business owners, Councillors, Government Agencies, Local Administration staff and others.

## Consultation process undertaken

The Shire of Leonora employs a variety of methods to collect community feedback. These include:

- **Annual Community satisfaction surveys** to gauge community perceptions on areas of importance and the Shire's performance relative to those areas [\(the participation and results are published\)](#);
- **Workshops** that stimulate engagement and involvement in creating the Shire's strategic direction and activities;
- **Council meetings** where local residents and the wider community are invited to attend; and
- Other techniques such as **newsletter distribution, informal conversations between community members and Councillors** and **online council website enquiries**.

These consultation activities have allowed for a broad understanding of the community's aspirations to be captured which has led to the development of the themes in the following section. These themes will be subject to further community engagement during reviews and revalidation of the plan.

## High level results from community consultation

A summary of the issues raised by the community during the community engagement process include the following:

### **Social Issues**

- Limited aged care facilities provided within the Shire
- Loss of population as community members living in Leinster may not wish to live within the Shire once retired

- Demographics of Shire is changing as a result of FIFO workers
- FIFO workers not listed on electoral role yet utilise Shire services and facilities
- Differing employment rates between Leinster and Leonora
- High cost of entering the rental market as those not working in the mining industry are being priced out of the local rental market

### ***Economic Issues***

- Impact of the volatile prices of metal and gold on the local economy
- High dependence of the pastoral industry on the price of wool
- Limited supporting services in the Shire such e.g. Pharmacy

### ***Environmental Issues***

- Management and costs involved with heritage listed buildings
- Management costs associated with controlling weeds of significance, such as cactus

### ***Civic Leadership Issues***

- High competition in the attraction and retention of qualified staff
- Cost of accommodation/housing for staff as well as the living costs associated with distance
- Limited participation and programs to encourage junior councils and young civic leadership programs
- Limited community understanding of the activities involved in being a Councillor
- Devolution of responsibilities to local government from Federal and State levels of government without appropriate resourcing to facilitate those responsibilities

## **Our Vision**

The Shire of Leonora will be a progressive Shire supporting its residents in an environment of development while maintaining quality of life, values and retaining ownership of its future.

## **Key strategic themes**

The four themes formed from the community engagement process include:

### **(1) An empowered and spirited community:**

A community that leverages the skills, knowledge and facilities of the Shire, to build a strong sense of community.

### **(2) Economic hub of the Northern Goldfields:**

A diverse, local economy that encompasses mining support, transport services, medical services and vocational training services.

### **(3) Forward thinking environmental management:**

Manage the impact of our activity on the environment in a practical and sustainable manner.

**(4) Innovative and proactive Shire and Councillors:**

Equip our staff and councillors with the skills to lead the Shire into the future.

**Monitoring process and next steps**

Our Strategic Community Plan will undergo a full review and assessment every four years. In addition to this, we will undertake regular community consultation as outlined in Section 8 of this plan.

This draft has been created on the basis of consultation with the community and takes into account the resources available to our Local Government to ensure that the Shire is sustainably meeting needs of current and future community members.

DRAFT

# 1. Introduction

This Strategic Community Plan will help shape the services that the Shire of Leonora will deliver over the next ten years.

It has been developed with our community's aspirations and needs at its heart. These have been gathered through an in-depth process of consultation and engagement. We used a number of methods to make sure we sought the view from as wide a range of people in our community as possible including residents, business owners, Councillors, Government Agencies, Local Administration staff and others.

We have grouped the aspirations and needs you shared with us during the consultation into four key themes, each with supporting goals and measures of success. The four themes are:

**(1) An empowered and spirited community:**

A community that leverages the skills, knowledge and facilities of the Shire to build a strong sense of community.

**(2) Economic hub of the Northern Goldfields:**

A diverse, local economy that encompasses mining support, transport services, medical services and vocational training services.

**(3) Forward thinking environmental management:**

Manage the impact of our activity on the environment in a practical and sustainable manner.

**(4) Innovative and proactive Shire and Councillors:**

Equip our staff and councillors with the skills to lead the Shire into the future.

Our Strategic Community Plan will undergo a full review and assessment every four years, as well as interim review every two years. In addition to this, we will undertake regular community consultation as outlined in Section 5 of this plan.

This draft has been created on the basis of consultation with the community and takes into account the resources available to our Local Government.

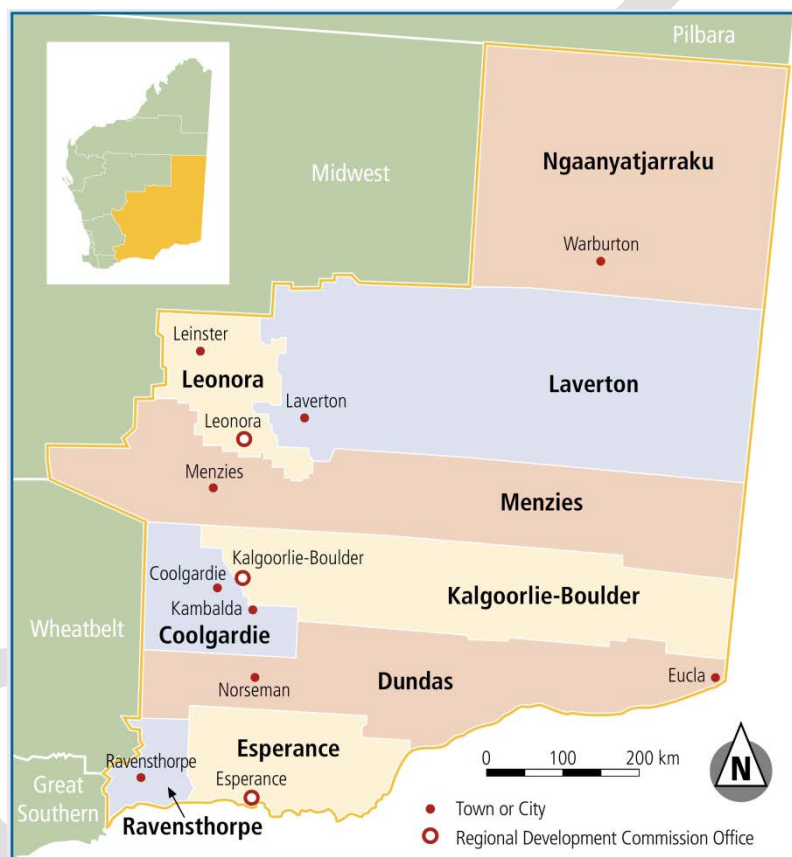


## 2. Our Community

### About the Shire

The Shire of Leonora is situated within the Northern Goldfields region, covering an area of 32,189 square kilometres and is a service centre for the mining, exploration and the pastoral industry.

A map of the Shire of Leonora appears below to illustrate its size and position within the Goldfields-Esperance region.



Source: Department of Regional Development and Lands

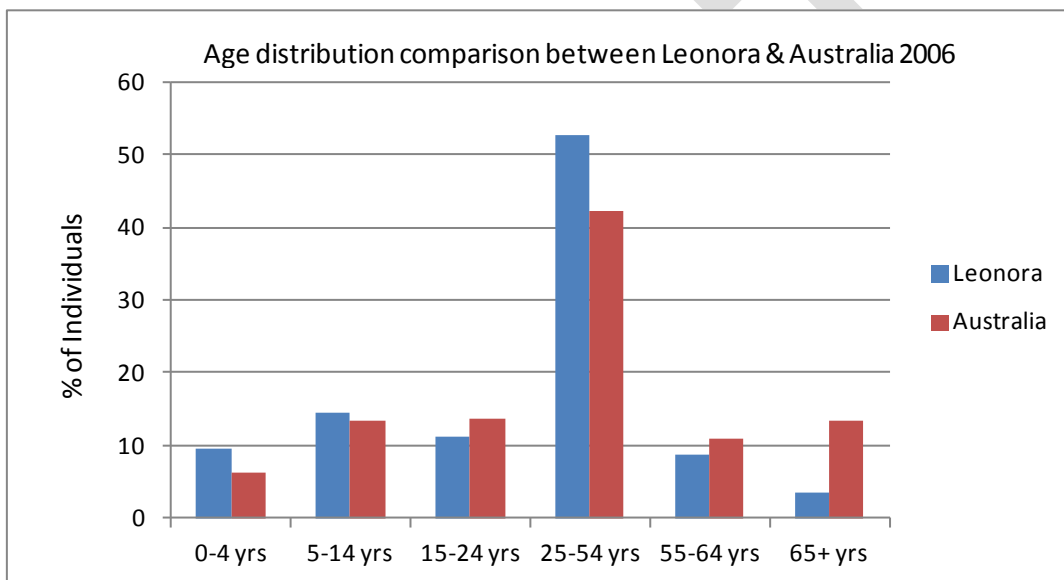
The Shire's main township is Leonora, which is positioned 832 kilometres northeast of Perth and 230 kilometres north of Kalgoorlie. Neighbouring shires include, the Shire of Wiluna, Laverton, Sandstone and Menzies.

There are approximately 700 dwellings in the Shire, with 350 houses in the town site of Leonora and around 280 in the town site of Leinster. The Shire of Leonora is also host to a large number of fly in – fly out mining workforce for around seven gold mining companies and several nickel mining companies.

The Shire has an estimated residential population of 1,875 in 2010, comprised of 60% male and 40% female residents. Indigenous residents account for 12% of the Shires population and up to 23% of the Shire residents are born overseas, however only 9%

speaking a language other than English at home. However, accounting for the FIFO population within the Shire and those residing semi-permanently within Leonster, the population within the Shire reaches approximately 6,000. This results in the Shire not receiving a direct income yield from FIFO workers who are registered in other local government areas, impacting on the resources available to the Shire to provide services to the community.

The age distribution within the Shire is similar compared to the wider Australian population, as illustrated in the graph below. However, the Shire has a higher percentage of residents between the ages of 25-54 and a lower percentage of residents over the age of 55 years. While it is clear that there is a higher proportion of those of working age (25-54 years), the statistics indicate that there is a far lower proportion of elderly (65+ years) in the Shire, which suggests that residents may be retiring to areas outside of the Shire. This must be a consideration for the Shire when considering the types of service provision to the community.



The main industry of employment within the Shire is mining, followed by mining support services and manufacturing. The average salary is \$67,413 and the unemployment rate within the Shire is 3.1%.

### Local History

The establishment of the twin townships of Leonora and Gwalia originated in 1896 after the discovery of gold within the region. Leonora then became the largest centre on the north eastern Goldfields and by 1908 had up to seven hotels, general stores, chemists, tailors and bakeries.

In 1963 the closure of the Sons of Gwalia mine substantially effected the population in the town site Gwalia, as the demand for commercial and business enterprises in Gwalia decreased as the mining population departed. The population in Gwalia became negligible; however the town site of Leonora survived the closure of the mine as a result of the alternative economic revenue streams from district administration, as well as being a rail head and supply centre.

With the increase in gold prices in the 1980s, interest in gold mining within the Shire was again renewed. Gold has continued to be produced in large quantities within the Shire to the present day.

Nickel was also discovered within the Shire and a mining town site of Leinster was established in 1976 to support the nickel mine of the Agnew Gold Mining company. Leinster has since flourished and has a residential population of approximately 700 people as well as up to 700 fly-in-fly-out personnel.

### **Transport links**

Leonora is serviced by regular public air transport services, which depart from the Leonora airport four times a week on Monday, Wednesday, Thursday and Friday. Leinster town site is also serviced regularly by air transport services, three days a week.

By car, Leonora can be accessed from Perth via Kalgoorlie using the Great Eastern highway to Kalgoorlie and then the Goldfields highway. Public bus transportation between Leonora and Perth is also available. The Shire has 363 km of sealed roads and 1213 km of unsealed roads.

### **Principal industries**

Leonora is a service centre for mining exploration, mining services and the pastoral industry. The Shire hosts around seven gold mining companies, as well as several nickel mining companies. The mining industry in the Shire employs up to 856 people, followed by the manufacturing industry at 165 and the construction industry at 125 people. [Fostering and supporting diverse industry within the Shire is a consideration for the local government to ensure the sustainability of the Shire beyond mining.](#)

The pastoral sector is the primary form of agriculture within the Shire which employs up to 23 persons. Large scale pastoral stations within the Shire include Leinster Downs, Pinnacles, Yakabindie, Yeelirrie and Weebo. The primary stock for the Shire pastoral stations is largely cattle.

Tourism is a growing and ~~developing~~ [developing industry](#) within the Shire, which offers a range of accommodation and activities for visitors. Visitors to the Shire can obtain details of attractions within the Shire, such as visiting the historic Gwalia Museum and Village, as well as souvenirs and clothing from the Leonora Tourist and Information Centre.

### **Regional context**

The Shire of Leonora is part of the Goldfields Esperance Regional Collaborative Group ("GERCG") which is made up of ten shires across the region, with an approximate population of 58,000 residents and covering an area of 771,296 square kilometres, which is just under a third of the total land mass of Western Australia.

The mining and processing of mineral resources is the primary industry within the region, complemented by the subsequent commercial services. The region also has a strong agricultural industry, as well as a focus on tourism particularly in the southern parts of the region.

The Goldfields-Esperance region faces a variety of challenges with those most relevant to the Shire being:

- **Retaining a skilled workforce with requisite skills** The labour force of the Goldfields-Esperance Region has remained steady and the unemployment rate in the region was in decline from 2001-02 dropping to a 10 year low of 2.8 per cent in 2006-07 at the height of a mining boom. The mining industry is the largest employer in the Goldfields-Esperance Region
- Providing **infrastructure** to a relatively small and geographically diverse population with limited capacity for economies of scale
- **Population trends** The estimated resident population of the Goldfields-Esperance Region in 2009 was 58,727. This constitutes 2.6 per cent of the total population of Western Australia. In the decade to June 2009, the region's population increased at an average annual growth rate of 0.4 per cent. Both fluctuations in population across the region are directly linked to the state of the mining industry (Goldfields-Esperance: A region in profile 2011, Department of Regional Development and Lands WA 2011). The population trend for the Goldfields-Esperance region is expected to increase in line with the Western Australian Planning Commission's estimate to 65,400 by the year 2031

# 3. Your Council and Shire

## 3.1. Councillors

Councillors have a specific role in relation to developing the local government’s vision and long-term goal setting with appropriate key performance indicators (KPIs). These are responsibilities that require specific skills and experience.

The Shire’s seven Councillors will facilitate the development and implementation of our community’s aspirations and goals. The Councillors meet monthly to discuss issues and imperative areas arising in the community along with general council matters.

**CR. Jeffery Carter  
(President)**

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LEONORA WA 6438

Phone: (08) 9037 6159



**CR Peter Craig  
(Deputy President)**

PO Box 118  
LEINSTER WA 6437

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**CR. Matt Taylor**

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**CR. Glenn Baker**

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**CR. Ross Norrie**

PO Box 397  
LEONORA WA 6438

Phone: (08) 9037 6777



**CR. Larnie Petersen**

PO Box 69  
LEONORA WA 6438

Phone: (08) 9037 6400



## 3.2. Executive Team

The Executive Team has a responsibility to translate the priorities and focus areas of this plan into an implementable Corporate Business Plan, to create an environment for their residents that is safe, healthy and contributes to the quality of life of the broader community in line with our aspirations voiced by our people.

**Jim Epis**

Chief Executive Officer



**Tanya Browning**

Deputy Chief  
Executive Officer



**Dan Yates**

Manager of Works &  
Services



### 3.3. Shire of Leonora in a Snapshot

The 2010/11 financial year has seen a major paradigm shift in the way that Local Government will go about its business in the future. The [Integrated Strategic Planning Integrated Planning and Reporting and Reporting](#) Framework has only just been legislated in late 2011, amending the way our local government plans for the future. The snapshot below portrays where our council is at this current moment in time. From this starting point, we hope to grow vastly in line with our Strategic Community Plan and Corporate Business Plan developed in line with local governments' required legislative changes.

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<b>Annual Revenue</b>	<i>\$ 8,631,563</i>
<b>Annual Expenditure</b>	<i>\$ 6,998,680</i>
<b>Number of Employees</b>	<i>19</i>
<b>Number of Electors</b>	<i>617</i>

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[According to the most recent annual report for year ending 2010/11, the annual revenue for the Shire was approximately \\$8.6 million with annual expenditure at approximately \\$7million in the same year. The Shire was able to report a positive operating result for the 2010/11 financial year, however until an Asset Management Framework is implemented and reflected into the Long Term Financial Plan, it is not possible to make a definitive judgement about the Shires financial position. In the short term with net assets of approximately \\$53 million and a liquidity ratio of \(current assets over current liabilities\) of 2.35, the Shire has the ability to service debt in the short term. The Shire employs around 19 staff and has 617 registered electors.](#)

# 4. Planning for the future of the Shire of Leonora

The Shire of Leonora is building on a successful history of community engagement to ensure that the community can grow and thrive as a vibrant and attractive place to live, work and visit.

Developing our aspirations and plans for the future will shape the delivery of services to the community and the direction of economic development. This integration of community aspiration and service delivery is called the [Integrated Strategic Planning Integrated Planning and Reporting and Reporting Framework \(ISPIPR\)](#). This will ensure that the Shire of Leonora's policies and services are aligned to the community's aspirations.

## Our ISPIPR process

The process, driven by this 10-year Strategic Community Plan will create a [four](#)-year Corporate Business Plan to ensure that we deliver the community's aspirations. This will:

- Strengthen our council's strategic focus; and
- Improved local government sustainability

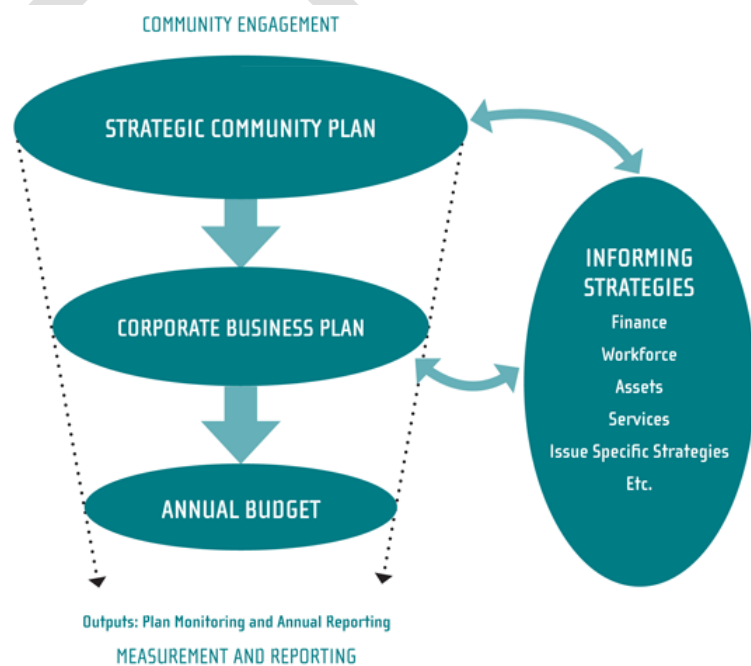
## Governance

This Strategic Community Plan, which represents the needs and aspirations of the community, has been developed by the Shire's Councillors and sets out the vision for the next 10 years. It was formally adopted by the Shire of Leonora at the Ordinary Council Meeting on the 21<sup>st</sup> of March 2012.

The task of turning this vision into a reality rests with Shire's Administration function. They will set out how this will be achieved in a [four](#)-year Corporate Business Plan ("CBP").

Alongside the CBP, the Administration will create a 10-year Long-Term Financial Plan and a [five](#)-year Asset Management and Workforce Plans which will set out the resources needed to deliver the CBP.

The Councillors will conduct a major review of the progress towards achieving the 10-year plan every 4 years.



# 5. Engaging our community

## Current Methods of Obtaining Community Feedback

Your views, values and aspirations, ~~those of Councillors and businesses~~ are at the heart of this Strategic Community Plan (SCP). The groups consulted include:

- Residents;
- Community groups;
- Charity groups; and
- Businesses.

The Shire of Leonora employs a variety of methods to collect community feedback. These individual methods are part of our community engagement approach and individual results are collected and published via the Shire website.

These Methods include:

- Annual Ccommunity satisfaction surveys to gauge community perceptions on areas of importance and the Shire's performance relative to those areas (the participation and results are published);
- **Workshops** that stimulate engagement and involvement in creating the Shire's strategic direction and activities;
- **Council meetings** where local residents and the wider community are invited to attend; and
- Other techniques such as **newsletter distribution, informal conversations between community members and Councillors** and **online council website enquiries.**

These consultation activities have allowed for a broad understanding of the community's aspirations to be captured which has led to the development of the themes in the following section. These themes will be subject to further community engagement during reviews and revalidation of the plan.

The Council's commitment to community engagement is embedded in our consultation approach which includes:~~The on-going process of community consultation will involve:~~

- ~~A-f~~Formal and comprehensive consultation exercises every 4 years as part of the review process for this plan;
- Annual published community satisfaction surveys;
- Our Rregular council meetings where local residents and the wider community are invited welcome to attend;
- Quarterly Regular newsletter ~~distribution~~ and access to online website enquiries; and



- ~~Ongoing~~ ~~There will be other~~ ad-hoc informal engagement opportunities throughout the year as part of the Shire's day-to-day activities.

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# 6. Results of consultation process

A summary of the issues raised by the community during the community engagement process include the following:

## **Social Issues**

- Limited aged care facilities provided within the Shire
- Loss of population as community members living in Leinster may not wish to live within the Shire once retired
- Demographics of Shire is changing as a result of FIFO workers
- FIFO workers not listed on electoral role yet utilise Shire services and facilities
- Differing employment rates between Leinster and Leonora
- High cost of entering the rental market as those not working in the mining industry are being priced out of the local rental market

## **Economic Issues**

- Impact of the volatile prices of metal and gold on the local economy
- High dependence of the pastoral industry on the price of wool
- Limited supporting services in the Shire such e.g. Pharmacy

## **Environmental Issues**

- Management and costs involved with heritage listed buildings
- Management costs associated with controlling weeds of significance, such as cactus

## **Civic Leadership Issues**

- High competition in the attraction and retention of qualified staff
- Cost of accommodation/housing for staff as well as the living costs associated with distance
- Limited participation and programs to encourage junior councils and young civic leadership programs
- Limited community understanding of the activities involved in being a Councillor
- Devolution of responsibilities to local government from Federal and State levels of government without appropriate resourcing to facilitate those responsibilities

Community engagement has led to the development of four key themes which will underpin the development of goals and strategies. The goals and strategies under each theme create the framework for the delivery sustainable outcomes to achieve our vision.

## **Vision:**

The Shire of Leonora will be a progressive Shire supporting its residents in an environment of development while maintaining quality of life, values and retaining ownership of its future.

The four themes formed from the community engagement process include:

**(1) An empowered and spirited community:**

A community that leverages the skills, knowledge and facilities of the Shire to build a strong sense of community.

**(2) Economic hub of the Northern Goldfields:**

A diverse, local economy that encompasses mining support, transport services, medical services and vocational training services.

**(3) Forward thinking environmental management:**

Manage the impact of our activity on the environment in a practical and sustainable manner.

**(4) Innovative and proactive Shire and Councillors:**

Equip our staff and councillors with the skills to lead the Shire into the future.

These four themes summarised above, are further detailed in the following tables in Section 7.

Each theme consists of goals with strategies to achieve them. Each strategy has been allocated a priority based on the timescale for expected implementation and achievement of the strategy. These were allocated by the Shire's administration after consideration and analysis of community consultation results and will be validated during additional community engagement. There are three priorities, high, medium and low as illustrated below:

- High priority            1-4 years (Short)
- Medium priority        5-7 years (Medium)
- Low priority             8-10 years (Long)

The Shire will continue to report progress towards achievement of the goals identified in the Strategic Community Plan to the community using the following methods:

**(1) Annual report:**

The Shire will provide an annual summary of progress towards achievement of the Strategic Community Plan goals within the annual report

**(2) Quarterly newsletter updates on Shire website:**

The Shire will publish quarterly updates reporting on the actions undertaken to date to achieve the Strategic Community Plan goals, which will be available for community review via the Shire's website

## 7. Key themes and strategies

Glossary	
DLG	Department of Local Government
FIFO	Fly-in Fly-out
Golden Gift	Shire of Leonora outback carnival weekend incorporating dirt track horse racing, athlete racing, market stalls, fireworks, bands and street entertainment
GWALIA	Historic mining town site
LIA	Leonora Inter-agency association
Royalties for Regions	Through Royalties for Regions, the equivalent of 25 per cent of the State's mining and onshore petroleum royalties will be returned to the State's regional areas each year as an additional investment in projects, infrastructure and community services

**\*\*Please identify using the guide below the priority for each strategy:**

- Short 1-4 yrs      High priority
- Medium 5-7 yrs–    Medium priority
- Long 8-10 yrs      Low priority

**Note: For each table, the top strategy has been given a priority as an example**

Social Themes						
An empowered and spirited community						
Goal	Strategy	Success Indicator	Short 1-4yrs	Medium 5-7 yrs	Long 8-10yrs	**Actions
Foster a greater sense of Community	Exhibit the community spirit and showcase sights of the Shire by facilitating events attracting community members and other visitors	Large number of people at events  Strong demand for accommodation by outside visitors		✓		Enhance and develop the Golden Gift
	Promote less tolerance for lawlessness by facilitating the coordination of relevant Government agencies to tackle crime	Decrease in the number of reported incidences of lawlessness	✓			Utilise the Leonora Interagency committee to communicate with the relevant Government authorities
	Support community run sporting, recreational and volunteering initiatives through direct financial assistance; the utilisation of Shire facilities; or the leverage of Shire expertise in a mentoring role	Continuation of sporting, recreational and volunteering initiatives  Utilisation of an events budget  High utilisation of Shire facilities (sporting ovals & buildings) by community groups			✓	Maintain Community grant  Promotion of Shire assistance schemes and the process to obtain assistance  Investigate the regional master plan for sports and recreation and identify the most appropriate opportunities for the Shire
Support our senior residents in <i>their</i> community	Ensure that there is appropriate infrastructure and facilities to service the health and social needs of the Shire's senior residents	Standard facilities and services available in Shire for senior residents, with travel only required for specialist services	✓			Engage with Health & Community care  Lobby Federal and State Government agencies  Investigate the feasibility of accommodation for the elderly

Economic Themes							
Economic hub of the Northern Goldfields							
Goal	Strategy	Success Indicator	Short 1-4yrs	Medium 5-7 yrs	Long 8-10yrs	**Actions	
Become the economic focal point for key industries in the Northern Goldfields	Become the further education and vocational hub for the Northern Goldfields region	University regional campus opened in Shire	✓			Open communications with Universities and TAFE organisations	
		TAFE regional campus opened in Shire					
	Develop Leonora as a transportation hub for the Northern Goldfields and alternate route to the Pilbara	Increase in the number of transportation-related businesses based locally			✓		Attract industrial training business to town
		Extension of the Goldfields Hwy to connect with the Great Northern Hwy					Open communications with transport industry
	Become the regional health hub for the Northern Goldfields	Increase in medical services available to the Shire and its neighbours	Regional Hospital opened in Shire				Lobby the Health Department & Government for the establishment of a regional hospital and aged care facility for the Northern Goldfields
							Increase services provided by Leonora hospital

Environmental Themes Forward thinking environmental management						
Goal	Strategy	Success Indicator	Short 1-4yrs	Medium 5-7 yrs	Long 8-10yrs	**Actions
Sustainable and effective environmental management	Identification and establishment of a reserve for waste management to meet the growing requirements of the community	Waste management reserve			✓	Identify appropriate land area and conduct a feasibility study
	Reduction in the adverse effects of mining activity around and near the town	Sealed roads near the town Reduction in dust & noise pollution		✓		Sealing works roads just outside the town site to minimise dust  Designated truck parking areas

Civic Leadership Themes Innovative and proactive Shire and Councillors						
Goal	Strategy	Success Indicator	Short 1-4yrs	Medium 5-7 yrs	Long 8-10yrs	**Actions
Efficient service offerings to the Community	Facilitate more effective delivery of services by Federal and State Government agencies by providing a shared work space for visiting agencies and broking informal coordination of services	Improved service delivery outcomes by agencies for the benefit of the community  Greater Shire awareness of government agencies activities within the Shire  Effective communication and coordination between the Shire and government	✓			Provide facilities for Federal and State government agencies to work from a shared office space provided by the Shire at no/low costs.  Use this opportunity to keep track of Agency activity and to share knowledge

Civic Leadership Themes Innovative and proactive Shire and Councillors						
Goal	Strategy	Success Indicator	Short 1-4yrs	Medium 5-7 yrs	Long 8-10yrs	** Actions
		agencies				Support and promote the Leonora Inter-Agency ("LIA") initiative
Effective and open engagement with all sections of the community	Clearly engage and communicate with all sections of the community to promote Shire initiatives and ensure that the Shire remains connected with the needs and requirements of the community	Communication strategy				Promote Shire initiatives
		Appointment of Community Development officer	✓			Develop and implement a communication strategy
		More contribution/participation by the Community in Shire initiatives				Recruit a Community Development officer
Plan for continuous improvement of infrastructure and services	Expand the asset management plan and document the asset management policies and procedures that are currently undertaken	Asset Management Plan				Develop and implement asset management planning
		Asset Management Policy and procedures	✓			Document current asset management policies and procedures
		Internal audit records				Conduct annual internal audit
		External audit records				Conduct external audit of assets in line with asset management plan



Civic Leadership Themes Innovative and proactive Shire and Councillors						
Goal	Strategy	Success Indicator	Short 1-4yrs	Medium 5-7 yrs	Long 8-10yrs	**Actions
	Ensure the Shire's historic GWALIA buildings remain viable for future generations of the community by developing specific asset management plans	GWALIA Asset Management Plan				Organise valuations of the buildings in the GWALIA area
		Acceptance of plans by relevant Heritage group				Engage architects specialising in heritage buildings to identify the future needs of the buildings
		Securing Heritage funding for restoration work				Seek heritage funding for the maintenance of historic assets
	Consult with the community to identify the community needs for the improvement of infrastructure and services	Community identified improvements of infrastructure and services		✓		Utilise the services provided by the GWALIA reference volunteer group to organise building maintenance busy bees
Innovative and safe working environment	Create an environment that promotes the finest work from staff by adopting and implementing best management practices, with an emphasis on safety	Performance scorecards & indicators	✓			Development of performance scorecards and indicators
		Legislative requirement handbook				Adhere to DLG guidelines and other good management practices, by developing for staff handbooks identifying legislative requirements
		Adoption of best practice HR management framework				Adopt best practice HR management frameworks

Civic Leadership Themes Innovative and proactive Shire and Councillors						
Goal	Strategy	Success Indicator	Short 1-4yrs	Medium 5-7 yrs	Long 8-10yrs	** Actions
		Workforce plan				Develop a workforce plan to ensure the efficient allocation of staff and to identify the future staff requirements of the Shire
		Occupational safety and health manual				Develop occupational safety and health manuals
Diversify and strengthen revenue streams	Ensure the Shire receives the maximum grant assistance available to ensure the greatest benefit to the community	Increase in value of grants received		✓		Attract grant funding through lobbying the government for assistance when Shire undertakes non-traditional services
						Investigate grants available that the Shire is eligible to receive
	Plan for adequate supply of residential and commercial land to meet the requirements of the community	Increase in the number of residential and commercial land blocks Increase in the rates revenue		✓		Lobby State Housing to release empty blocks to allow the Shire to resell blocks to community
						Identify and release residential and commercial land blocks
	Support the continuation and establishment of mining operations within the Shire to ensure sustained economic benefit to the Shire	Increase in the number of smaller mining companies operating within the Shire				Differential ratings on mining tenements
					✓	Invest in Shire-owned mining infrastructure (custom milling – strategy to assist some of the smaller mines to become economic)

Civic Leadership Themes Innovative and proactive Shire and Councillors						
Goal	Strategy	Success Indicator	Short 1-4yrs	Medium 5-7 yrs	Long 8-10yrs	**Actions
Strong leadership planning (develop appropriate succession planning)	Identify the future leadership requirements of the Shire and develop and equip staff to fulfil these positions	Shire trainee scheme				Develop and implement trainee scheme
		Training sessions attended by staff				Provide opportunities and budget for professional development, career development and training for staff
		Increase in the number of internal promotions				Prioritise and support internal promotion
		Increase in the staff retention rate	✓			Enhance salary packaging including accommodation
		Reduction in the number of Shire vacancies				Identify and backfill key roles
		Employment and development of local/indigenous staff				Identify funding opportunities to develop local/indigenous staff
		Increase in the number of candidates for election				Run community information sessions prior to Councillor elections to increase interest and awareness of the roles and responsibilities of Councillors
	Support and develop Councillors to represent their community effectively	Training sessions attended by Councillors			✓	Ensure Councillors receive appropriate training to continuously improve their skills and knowledge

## 8. Next Steps

This document is intended to be a live document created with our community's needs and aspirations at its heart.

The on-going process of community engagement will include a formal review process involving:

- **Major Review** - Every four years, Council will review the vision, priorities and aspirations of the plan with a full and wide ranging community engagement. The plan is renewed in line with contemporary community desires.
- **Minor Review** - Every two years following a major review and a "Desktop review" with community consultation and council endorsement.

The Council will receive a report from the CEO every twelve (12) months detailing progress made on strategic initiatives [to achieve the Strategic Community Plan goals](#), benefits realised and unrealised and any emerging issues.

In addition the Council has devised a range of techniques and opportunities to engage our community on an ongoing basis:

- Annual [published](#) community satisfaction surveys
- Focus groups/workshops to stimulate engagement and involvement the Council's activities.
- Regular informal council meetings where local residents and the wider community are [invited-welcome](#) to attend.
- [Quarterly Regular](#) newsletter [distribution](#) and [access to](#) online website enquiries
- Other ad-hoc informal engagement opportunities throughout the year as part of the Council's day-to-day activities.

Cr JF Carter adjourned the meeting at 10:35 am for a morning tea break.

At 10:47 am, the meeting resumed, with all those previously listed in the attendance record present, as well as Sgt Neil Gordon, Officer in Charge, Leonora Police Station.

Cr JF Carter welcomed Sgt Gordon to the meeting.

Sgt Gordon gave a brief overview of crime and other relevant statistics for Leonora, and also briefly commented on phone systems in place at the police station, which has received some community complaints (i.e. when station phones are diverted to a mobile phone, calls will sometimes be diverted to Kalgoorlie police station if the mobile is on another call). He also advised that a Customer Service Officer had been appointed at the station which alleviated some pressure on officers.

Cr Carter also advised that community perception existed that officers do not do enough, and enquired if Council should lobby for more positions in Leonora. He also suggested that more foot patrols would benefit the community in general.

Some discussion ensued on a new maximum tenure policy that was being imposed on officers at the Leonora police station, and the negative impacts it would have on the community, in attracting staff to the Leonora station and on families in general. Correspondence will be issued to the Police Minister detailing these concerns from the Shire of Leonora.

Sgt Gordon left the meeting at 11:25 am.

The meeting was adjourned at 11:25 am for a short break.

The meeting resumed at 11:35 am, with all those previously listed in the attendance record present, as well as Clinton Parker and Shannon Chase, of the Commonwealth Ombudsman's office.

Cr JF Carter welcomed Mr Parker and Ms Chase to Leonora, and the meeting.

Mr Parker provided an overview of the Ombudsman's role in detention, in particular immigration detention. The Ombudsman oversees how centres are run by the Department of Immigration and Citizenship, as well as Serco etc.

Mr Parker and Ms Chase left the meeting at 11.58 am.

**10.3 ENVIRONMENTAL HEALTH AND BUILDING OFFICER**

Nil

**11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.**

**A. ELECTED MEMBERS**

Nil

**B. OFFICERS**

Nil

**12.0 NEXT MEETING**

15<sup>th</sup> May, 2012, 9:30 am in the Shire of Leonora Council Chambers.

**13.0 CLOSURE OF MEETING**

There being no further business, Presiding Member Cr JF Carter declared the meeting closed at 12:00 pm