

# **SHIRE OF LEONORA**

## **MINUTES OF AN ORDINARY COUNCIL MEETING**



**MINUTES OF ORDINARY MEETING HELD  
IN SHIRE CHAMBERS, LEONORA ON  
TUESDAY 16<sup>TH</sup> NOVEMBER, 2010  
COMMENCING AT 9:30AM**

**1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE**

- 1.1 Cr Carter declared the meeting open at 9.30am
- 1.2 Visitors or members of the public in attendance – Member of the Public, Mr H. Buckingham.
- 1.3 Financial Interests Disclosure – Nil

**2.0 DISCLAIMER NOTICE**

**3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)**

- 3.1 **PRESENT**

President	J F Carter
Deputy President	P Craig
Councillors	L Petersen
	N G Johnson
	G W Baker
	R Norrie
	J C Kennedy
	S J Heather
	MWV Taylor
Chief Executive Officer	J G Epis
Deputy Chief Executive Officer	T Browning

**3.2 APOLOGIES**  
Nil

**3.3 LEAVE OF ABSENCE**  
Nil

**4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**  
Nil

**5.0 PUBLIC QUESTION TIME**  
Mr Buckingham asked the following question.

“In addition to the triples on a regular lead through Tower Street, and other heavy traffic there is to be:

- 12 movements a day from Sinclair;
- cartage from Tarmoola;
- cartage from Wiluna uranium mines;
- cartage from Karlamilyi extracting uranium over 15 years from 24 million T/P/Y; and
- others.

What will this do to the amenity of the street.”

At the request of the Shire President, the Chief Executive Officer responded to Mr Buckingham’s question as follows:

- Roadtrain movements from Sinclairs will be in doubles – Not triples or quads. Full production from Sinclairs will result in an average of six (6) loaded trucks per day;
- Cartage from Tarmoola Mine is still under investigation;
- Cartage from Wiluna uranium mines I understand will be minimal; and
- Don’t have enough detail to comment on the Karlamilyi project in the Pilbara.

Road train operations through Leonora today are minimal compared to 10-15 years ago. At that time, road trains were operating 24 hours per day, 7 days a week feeding Gwalia, Tower Hill and Harbour Lights processing plants, all transporting ore through the main street.

The Shire of Leonora fully supports the proposed transport hub in Kalgoorlie and the extension of the Goldfields Highway North of Wiluna to intersect with the Great Northern Highway. Supporting both these proposals clearly indicates that a by-pass road around Leonora is not on Council's agenda.

You ask what haulage will do to the amenity of Leonora's main street? The main street upgrade was completed in 2003. As far as I am concerned nothing has altered in the last 7 or 8 years. The features in the street remain unaffected.

**6.0 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS**

Nil

**8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS**

**Moved Cr Kennedy, seconded Cr Norrie** that the Minutes of the Ordinary Meeting held on 19<sup>th</sup> October, 2010 be confirmed as a true and accurate record.

**CARRIED (9 VOTES TO 0)**

**9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

**10.0 REPORTS OF OFFICERS**  
**10.1 CHIEF EXECUTIVE OFFICER**  
**10.1(A) RV FRIENDLY TOWN SCHEME**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 16<sup>th</sup> November, 2010

**AGENDA REFERENCE:** 10.1 (A) NOV 10

**SUBJECT:** RV Friendly Town Scheme

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Tourism 5.39

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 28<sup>th</sup> October, 2010

**BACKGROUND**

In August, 2009 The Campervan and Motorhome Club of Australia (CMCA) provided information on the RV Friendly Town Scheme.

You will recall the designation "RV Friendly Town" refers to a town with facilities that are friendly toward Recreational Vehicles (RV), a town where very large and smaller vehicles have equal access to town facilities, such as parking, shopping, vehicle servicing etc, a town where no vehicles or the vehicle occupants are denied reasonable access or rights to services offered to the general public by the town.

Modern day self-contained and self-drive vehicles no longer require a Caravan Park site every day, they are self sufficient and require a rest area with minimal infrastructure, very often using a simple roadside camp or a bush camp.

In September, 2009 Council resolved to investigate the concept more fully and that in the first instance an expression of interest be forwarded to the Campervan and Motorhome Club of Australia for their initial assessment.

Since that time correspondence between CMCA and the Shire of Leonora has been ongoing without any formal conclusion.

In September, 2010 advice was received that the 26<sup>th</sup> Campervan and Motorhome Club of Australia National Rally was being held in Kalgoorlie-Boulder between October 10<sup>th</sup> and 16<sup>th</sup>, 2011. It is anticipated that in excess of 1000 visitors/vehicles would be travelling to that venue from all areas of Australia, many of which would need to pass through Leonora.

For this reason Leonora needs to be prepared for the possible influx of visitors. With the Leonora Caravan Park likely to be operating at capacity during the lead up and during the Rally I have already provided approval to the organising committee that the Shire of Leonora would make available the town oval and other services to allow visitors to camp.

It is now a necessity that a Dump Point be installed not only to cater for those attending the Rally but for the increasing number of visitors to the town.

A Dump Point does not have to be located in a Travellers Rest Area but may be installed at a more convenient plumbing location within the town. Very large vehicle drive-by access is essential.

Following the meeting of Council on the 19<sup>th</sup> October, 2010, the Leonora Council members inspected various sites within the townsite for suitable Dump Point location.

A site off Kurrajong Street, designated Public Open Space appeared to be the appropriate location (see diagram). Eventhough the land is part of the Industrial Sub-Division currently being developed, it is not to be offered for sale to the general public.

The site is in close proximity to the Leonora Caravan Park and has waste and water services nearby.

### **STATUTORY ENVIRONMENT**

There are no statutory implications resulting from the recommendation of this report.

### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

### **FINANCIAL IMPLICATIONS**

An amount of \$40,000.00 is included in the current budget for this facility.

Funds needed for:

- installation costs for plumbing;
- appropriate signage;
- purchase of public use Dump-Esy facility for grey and black water;
- rubbish disposal services;
- access to potable water; and
- earthworks.

### **STRATEGIC IMPLICATIONS**

A Dump Point installation will go a long way to helping Leonora to become a regular RV tourist stopover. A matching low cost RV rest area facility will enable Leonora to become part of the nationwide CMCA supported RV Friendly Town Location Scheme.

### **RECOMMENDATIONS**

That Council resolve to endorse the actions of the Chief Executive Officer in regards his correspondence to the Department of Regional Development and Lands seeking their approval for a Dump Point facility on Lot 14 Kurrajong Street, Leonora.

### **VOTING REQUIREMENT**

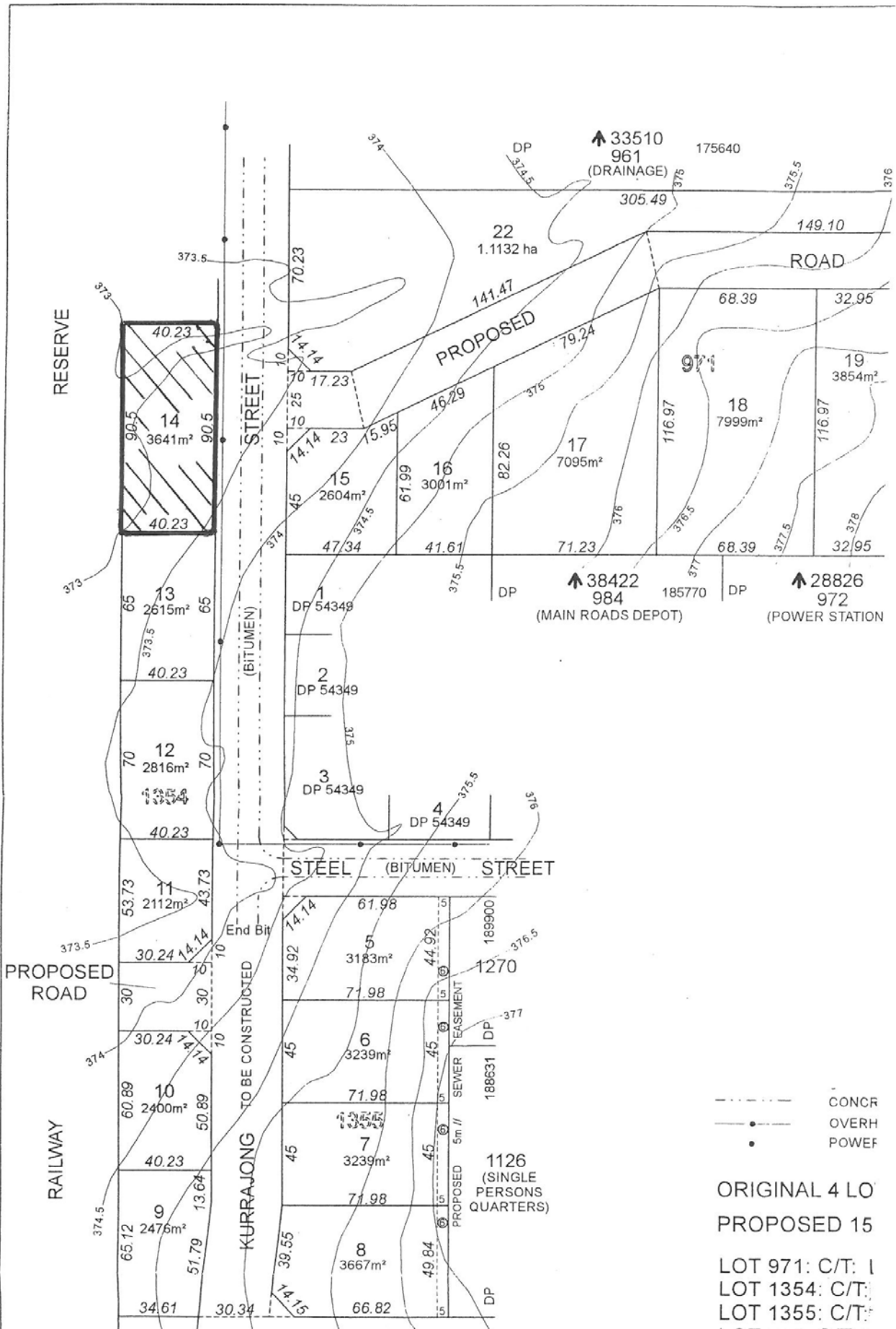
Simple majority required.

**Moved Cr Johnson**

**Seconded Cr Baker**

**That Council resolve to endorse the actions of the Chief Executive Officer in regards his correspondence to the Department of Regional Development and Lands seeking their approval for a Dump Point facility on Lot 14 Kurrajong Street, Leonora.**

**CARRIED (9 VOTES TO 0)**



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- OVERH
- POWER

ORIGINAL 4 LO  
 PROPOSED 15

LOT 971: C/T: 1  
 LOT 1354: C/T:  
 LOT 1355: C/T:

## **10.0 REPORTS OF OFFICERS**

### **10.1 CHIEF EXECUTIVE OFFICER**

#### **10.1(B) SANITARY SITE**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 16<sup>th</sup> November, 2010

**AGENDA REFERENCE:** 10.1 (B) NOV 10

**SUBJECT:** Sanitary Site

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Not Applicable

**FILE REFERENCE:** Lands Department-Reserves 6.6

#### **AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 2<sup>nd</sup> November, 2010

#### **BACKGROUND**

The sanitary site north of Leonora which has been operational for at least the past 40 years is not formally recognised as such. Eventhough the Shire of Leonora has management control of Common Reserve 7521 on which the sanitary site is located, a formal request to create a Sanitary Site Reserve within the Common Reserve has never been made. Much of the Leonora townsite does not have underground sewerage services and as a consequence the need to dispose of septic material is a necessity.

Details in regards the proposed site were sent to the Department of Regional Development and Lands in April, 2010 for their further investigation, which included obtaining clearances and comments from other agencies.

Subject to certain conditions both the Department of Environment and Conservation and Water Corporation had no objection to the proposed excision of portion of Common Reserve for such a facility.

Unfortunately, the Department of Indigenous Affairs viewed the proposal differently suggesting the landowner should seek the Minister for Indigenous Affairs' prior written consent to use the land by submitting a notice in writing under section 18 of the Act to the Aboriginal Cultural Material Committee.

In July, 2010 I responded to the Department of Regional Development and Lands advising that it was my understanding that the Shire of Leonora had complied with the provisions of the Aboriginal Heritage Act 1972.

Mindful of its responsibilities and obligations under the Aboriginal Heritage Act 1972, the Shire of Leonora engaged Australian Interaction Consultants in the year 2000 to conduct the necessary surveys to identify site within and surrounding the Leonora townsite. The Aboriginal people identified as being those appropriate for the consultation and hold inspections were representatives of the Wutha, Koara, Wongatha and Ngalia people.

In August, 2010 I sought clarification form Department of Indigenous Affairs as to whether the 2000 survey remains relevant to the current proposal. Not having received a response by 29<sup>th</sup> September, 2010 I wrote again asking when a response was likely to be forthcoming.

The Department's response dated 30<sup>th</sup> September, 2010 suggested that fresh consultation be conducted regarding the proposed location of the Sanitation facility so that the Shire of Leonora can achieve greater certainty in relation to Aboriginal

people's views on the proposed development as well as whether or not the Shire would require consent under section 18 of the Aboriginal Heritage Act 1972.

Not wanting to incur additional expenses conducting a number of heritage surveys you may recall that I suggested that the proposal be abandoned and that the proposed sanitary site be re-located to within an area of the Rubbish Disposal Site off the Leonora-Laverton Highway.

Since that time, the Department of Regional Development and Lands has advised that subject to the Shire obtaining all relevant consents, approvals, licences and clearances (including meeting the obligations of the Aboriginal Heritage Act 1972), the Shire could proceed to utilise Reserve 31924 for the purpose of "Rubbish and Sanitation Disposal Site."

#### **STATUTORY ENVIRONMENT**

In accordance with Land Administration Act 1997 and Aboriginal Heritage Act 1972.

#### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendations of this report.

#### **FINANCIAL IMPLICATIONS**

An amount of \$20,000.00 is included in the current budget to develop a Sanitation Site facility.

#### **STRATEGIC IMPLICATIONS**

Providing the facility within secured Rubbish Site Reserve 31924 will provide easier access for waste disposal contractors and enable Council to have far greater control over the disposal of waste.

#### **RECOMMENDATIONS**

That Council resolve to approve of the new location for sanitary site and that the Chief Executive Officer be instructed to obtain appropriate clearances from various agencies.

#### **VOTING REQUIREMENT**

Simple majority required.

**Moved Cr Johnson**

**Seconded Cr Norrie**

**That Council resolve to approve of the new location for sanitary site and that the Chief Executive Officer be instructed to obtain appropriate clearances from various agencies.**

**CARRIED (8 VOTES TO 1)**



## 10.0 REPORTS OF OFFICERS

### 10.2 DEPUTY CHIEF EXECUTIVE OFFICER

#### 10.2(A) MONTHLY FINANCIAL STATEMENTS

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 16<sup>th</sup> November, 2010

**AGENDA REFERENCE:** 10.2 (A) NOV 10

**SUBJECT:** Monthly Financial Statements

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Nil

#### AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 9<sup>th</sup> November, 2010

#### BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements submitted for adoption include:

- (a) Statement of Financial Activity – 31<sup>st</sup> October, 2010
- (b) Compilation Report
- (c) Material Variances – 31<sup>st</sup> October, 2010

#### STATUTORY ENVIRONMENT

##### ***Part 4 — Financial reports— s. 6.4***

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

***committed assets*** means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
- (b) *budget estimates to the end of the month to which the statement relates;*
- (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*

- (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
  - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
  - (b) *by program; or*
  - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
  - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

**STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

**RECOMMENDATIONS**

That the Monthly Financial Statements for the month ended 31<sup>st</sup> October, 2010 consisting of:

- (d) Statement of Financial Activity – 31<sup>st</sup> October, 2010
- (e) Compilation Report
- (f) Material Variances – 31<sup>st</sup> October, 2010

be accepted.

**VOTING REQUIREMENT**

Simple Majority

**Moved Cr Craig**

**Seconded Cr Petersen**

**That the Monthly Financial Statements for the month ended 31<sup>st</sup> October, 2010 consisting of:**

- (a) **Statement of Financial Activity – 31<sup>st</sup> October, 2010**
- (b) **Compilation Report**
- (c) **Material Variances – 31<sup>st</sup> October, 2010**

**be accepted.**

**CARRIED (9 VOTES TO 0)**

**SHIRE OF LEONORA**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2010 TO 31 OCTOBER 2010**

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**SHIRE OF LEONORA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2010 TO 31 OCTOBER 2010**

	NOTE	31 October 2010 Actual \$	31 October 2010 Y-T-D Budget \$	2010/11 Budget \$	Variences Budget to Actual Y-T-D %
<b><u>Operating</u></b>					
<b>Revenues</b>	1,2				
Governance		1,254	660	41,660	90.00%
General Purpose Funding		339,375	186,191	823,451	82.27%
Law, Order, Public Safety		4,311	14,446	43,350	(70.16%)
Health		4,388	5,576	16,720	(21.31%)
Education and Welfare		44,179	188,590	270,790	(76.57%)
Housing		11,991	13,824	41,520	(13.26%)
Community Amenities		75,191	121,595	617,259	(38.16%)
Recreation and Culture		34,246	49,062	719,516	(30.20%)
Transport		433,048	633,571	1,058,944	(31.65%)
Economic Services		101,387	99,054	380,150	2.36%
Other Property and Services		454,980	44,736	141,700	917.03%
		<u>1,504,350</u>	<u>1,357,305</u>	<u>4,155,060</u>	10.83%
<b>(Expenses)</b>	1,2				
Governance		(94,002)	(107,210)	(285,998)	12.32%
General Purpose Funding		(150,112)	(122,943)	(368,831)	(22.10%)
Law, Order, Public Safety		(39,232)	(58,067)	(174,211)	32.44%
Health		(222,121)	(229,448)	(438,712)	3.19%
Education and Welfare		(58,674)	(92,320)	(282,000)	36.44%
Housing		0	0	0	0.00%
Community Amenities		(68,045)	(97,214)	(291,638)	30.00%
Recreation & Culture		(253,277)	(355,698)	(1,157,018)	28.79%
Transport		(1,099,714)	(1,107,597)	(3,524,856)	0.71%
Economic Services		(318,284)	(299,134)	(1,229,954)	(6.40%)
Other Property and Services		(400,817)	(23,328)	(70,000)	(1618.18%)
		<u>(2,704,278)</u>	<u>(2,492,959)</u>	<u>(7,823,218)</u>	(8.48%)
<b><u>Adjustments for Non-Cash</u></b>					
<b><u>(Revenue) and Expenditure</u></b>					
(Profit)/Loss on Asset Disposals	4	34,117	(99,533)	(152,581)	134.28%
Depreciation on Assets		466,913	473,008	1,419,000	1.29%
<b><u>Capital Revenue and (Expenditure)</u></b>					
Purchase Land Held for Resale	3	0	0	0	0.00%
Purchase Land and Buildings	3	(842,770)	(1,128,058)	(3,384,173)	25.29%
Purchase Infrastructure Assets - Roads	3	0	(107,748)	(323,243)	100.00%
Purchase Infrastructure Assets - Other	3	(86,132)	(20,000)	(60,000)	(330.66%)
Purchase Plant and Equipment	3	(247,489)	(298,803)	(896,408)	17.17%
Purchase Furniture and Equipment	3	(7,554)	(6,667)	(20,000)	(13.31%)
Proceeds from Disposal of Assets	4	141,364	234,194	702,581	39.64%
Transfers to Reserves (Restricted Assets)	6	(18,788)	(667)	(2,000)	(2718.20%)
Transfers from Reserves (Restricted Assets)	6	0	333,333	1,000,000	100.00%
ADD Net Current Assets July 1 B/Fwd	7	696,535	866,861	866,861	19.65%
LESS Net Current Assets Year to Date	7	3,483,013	3,628,389	0	4.01%
<b>Amount Raised from Rates</b>	8	<u>(4,546,745)</u>	<u>(4,518,121)</u>	<u>(4,518,121)</u>	

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2010 TO 31 OCTOBER 2010**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

Council currently hold no funds on behalf of other entities.

**(c) Rounding Off Figures**

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2010 TO 31 OCTOBER 2010**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

***Land Held for Resale***

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	2 to 15 years
Plant and Equipment	5 to 15 years
Infrastructure	10 to 40 years

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2010 TO 31 OCTOBER 2010**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Impairment**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2011.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

**(l) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(m) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2010 TO 31 OCTOBER 2010**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(n) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

- (o) Provisions are recognised when:** The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

**(p) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.



**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2010 TO 31 OCTOBER 2010**

**2. STATEMENT OF OBJECTIVE**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowance, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses. An administration cost is also allocated which enables staff to process Council Meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting audit of Council books of accounts and procedures is also include under this heading.

**GENERAL PURPOSE FUNDING**

*1 Rates*

- (a) GRV (gross rental value) refers to property rates for Leonora, Gwalia, Leinster and Agnew town sites and operational mines and associated infrastructure.
- (b) UV (unimproved value) refers to mining properties and tenements (other than mines and other associated infrastructure) and includes prospecting licences, exploration licences and mining leases. It also refers to broad acre rural pastoral properties.
- (c) Additional rates and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget.
- (d) Administration charge refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process
- (e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.

*2 Grants*

- (a) Grants Commission - a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population.
- (b) Roads Grant - An untied road grant allocated by the Federal Government and again distributed by the Grants Commission utilising a pre-determined formula.
- (c) Administration costs allocated to grants refers to the costs associated in collection of Federal Government grants including provision and updating of data used in grants commission formula.

*3 Interest from Investments*

Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.

**LAW, ORDER, PUBLIC SAFETY**

Costs and revenues associated with animal control within the Shire and also includes fire insurance, dog control and registration.

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2010 TO 31 OCTOBER 2010**

**2. STATEMENT OF OBJECTIVE (Continued)**

**HEALTH**

Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/control, food hygiene inspection/control, contribution to doctors expenses, Royal Flying Doctor donation and notification of disease.

**EDUCATION AND WELFARE**

Provision of support for education and aged and disabled facilities within the district for the betterment of the residents.

**HOUSING**

Costs of maintaining Council owned accommodation units and collection of rentals paid by staff for use of those buildings. Costs that can be accurately attributed to other programs are allocated. Revenue associated with a State Government owned house by way of loan repayments to Council are also included.

Accommodation units include 3 houses, 2 duplexes and a single persons quarters.

**COMMUNITY AMENITIES**

Costs of collection and disposal of domestic and commercial refuse for town site of Leonora and Gwalia and maintenance of the landfill refuse site. Revenue collection by way of an annual fee for this service which is included on rate assessment notices.

Costs associated with review and administration of Council's Town Planning Scheme.

Provision of Christmas decorations in Leonora Town site.

Operation of the Leonora Cemetery.

**RECREATION AND CULTURE**

Provision and maintenance of Council owned parks, gardens and grassed oval/recreation ground at Leonora and a contribution to similar facilities within Leinster town site.

Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball court, two squash courts, kitchen, gymnasium and associated facilities and revenues collected from the public for use of these facilities.

Costs of maintenance of Council owned and provided television and radio re-transmission service which includes GWN, WIN and SBS television and WAFM and ABC fine music radio.

Costs and revenues associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of Western Australia.

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2010 TO 31 OCTOBER 2010**

**2. STATEMENT OF OBJECTIVE (Continued)**

**TRANSPORT**

Maintenance and improvements of 1,300 kilometres of Council controlled unsealed roads, town site footpaths and streets, drainage control, street cleaning and provision and maintenance of street trees. Costs of providing electricity for steel lights in the Leonora/Gwalia town sites and maintenance of Council's works depot and associated infrastructure.

Operation, maintenance and management of Leonora Aerodrome including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators.

Revenues by way of landing fees and Head Tax charges charged to all aircraft with the exception of the Royal Flying Doctors Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

**ECONOMIC SERVICES**

Costs associated with tourism promotion throughout the Shire including employment of a Curator/Promotion Officer at the Gwalia Museum and historic precinct.

Contribution to employment of a Goldfields/Esperance Development Officer operating from Shire Offices - Leonora.

Contribution to costs of North Eastern Goldfields Landcare Organisation.

Costs and revenues associated with building control under building regulations, including inspections and issuing building permits.

**OTHER PROPERTY & SERVICES**

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others.

Costing allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities, works and services.

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2010 TO 31 OCTOBER 2010**

<b>3. ACQUISITION OF ASSETS</b>	<b>31 October 2010 Actual \$</b>	<b>2010/11 Budget \$</b>
The following assets have been acquired during the period under review:		
<b><u>By Program</u></b>		
<b>Law, Order, Public Safety</b>		
Ranger Vehicle	PE 0	35,000
<b>Health</b>		
Health Vehicle	PE 42,271	42,271
Doctor Vehicle	PE 42,271	42,271
<b>Education and Welfare</b>		
Youth Centre Refurbishment	LB 0	150,000
Utility Youth Officer	PE 21,082	30,000
<b>Housing</b>		
1260 Ftizgerald St - Shed	LB 3,734	32,000
1260 Ftizgerald St - furniture	FE 1,430	0
<b>Community Amenities</b>		
Izuzu Garbage Truck	PE 0	160,000
Cemetery Entrance	LB 0	75,000
Underground Power Industrial Subdivision	IO 86,132	800,000
Caravan Toilet Dump	LB 0	40,000
<b>Recreation and Culture</b>		
Oval Sports Facility	FE 6,124	20,000
Leonora Lawn Bowling Field	LB 837,979	2,277,173
Oval Caretakers Residence/fence	LB 1,057	10,000
<b>Transport</b>		
Leonora Nambi Seal	IR 0	323,243
Manager Works Vehicle	PE 50,784	50,784
Ford Ranger	PE 0	35,000
Cat Grader	PE 0	410,000
Airport Fuel Facility	IO 0	60,000
<b>Other Property and Services</b>		
CEO Vehicle	PE 48,810	48,811
DCEO Vehicle	PE 42,271	42,271
	<b>1,183,945</b>	<b>4,683,824</b>

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2010 TO 31 OCTOBER 2010**

3. ACQUISITION OF ASSETS (Continued)		31 October 2010 Actual \$	2010/11 Budget \$
<b><u>By Class</u></b>			
Land for Resale	LR	0	0
Land and Buildings	LB	842,770	3,384,173
Infrastructure Assets - Roads	IR	0	323,243
Infrastructure Assets - Other	IO	86,132	60,000
Plant and Equipment	PE	247,489	896,408
Furniture and Equipment	FE	7,554	20,000
		<b>1,183,945</b>	<b>4,683,824</b>
		<b>1,183,945</b>	<b>4,683,824</b>

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2010 TO 31 OCTOBER 2010**

**4. DISPOSALS OF ASSETS**

<b><u>By Program</u></b>	Net Book Value	Sale Proceeds	Profit(Loss)
	<b>30-Oct 2010 Actual \$</b>	<b>30-Oct 2010 Actual \$</b>	<b>30-Oct 2010 Actual \$</b>
<b>Health</b>			
Health Vehicle	33,588	27,273	(6,315)
Doctor Vehicle	33,159	29,091	(4,068)
<b>Transport</b>			
Manager Works Vehicle	33,931	22,727	(11,204)
<b>Other Property &amp; Services</b>			
CEO Vehicle	41,470	35,000	(6,470)
DCEO Vehicle	33,333	27,273	(6,060)
	<b>175,481</b>	<b>141,364</b>	<b>(34,117)</b>

<b><u>By Class</u></b>	Net Book Value	Sale Proceeds	Profit(Loss)
	<b>2010/11 BUDGET \$</b>	<b>2010/11 BUDGET \$</b>	<b>2010/11 BUDGET \$</b>
<b>Plant &amp; Equipment</b>			
Health Vehicle	33,588	27,273	(6,315)
Manager Works Vehicle	33,931	22,727	(11,204)
CEO Vehicle	41,470	35,000	(6,470)
Doctor Vehicle	33,159	29,091	(4,068)
DCEO Vehicle	33,333	27,273	(6,060)
	<b>175,481</b>	<b>141,364</b>	<b>(34,117)</b>

<b><u>Summary</u></b>	<b>2010/11 BUDGET \$</b>
Profit on Asset Disposals	0
Loss on Asset Disposals	(34,117)
	<u>(34,117)</u>

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2010 TO 31 OCTOBER 2010**

**5. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

The Shire of Leonora has no borrowings.

(b) New Debentures 2010/11

No new debentures were raised during the reporting period.

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2010 TO 31 OCTOBER 2010**

	<b>31 October 2010 Actual \$</b>	<b>2010/11 Budget \$</b>
<b>6. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Long Service Leave Reserve</b>		
Opening Balance	123,196	123,196
Amount Set Aside / Transfer to Reserve	1,848	0
Amount Used / Transfer from Reserve	0	0
	125,044	123,196
<b>(b) Fire Disaster Reserve</b>		
Opening Balance	12,115	12,115
Amount Set Aside / Transfer to Reserve	182	2,000
Amount Used / Transfer from Reserve	0	0
	12,297	14,115
<b>(c) Plant Purchase Reserve</b>		
Opening Balance	992	992
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	992	992
<b>(d) Bowling Green Reserve</b>		
Opening Balance	1,001,642	1,001,642
Amount Set Aside / Transfer to Reserve	15,026	0
Amount Used / Transfer from Reserve	0	(1,000,000)
	1,016,668	1,642
<b>(e) Annual Leave Capital Reserve</b>		
Opening Balance	115,482	115,482
Amount Set Aside / Transfer to Reserve	1,732	0
Amount Used / Transfer from Reserve	0	0
	117,214	115,482
<b>Total Reserves</b>	1,272,215	255,427

All of the above reserve accounts are supported by money held in financial institutions.



**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2010 TO 31 OCTOBER 2010**

	31 October 2010 Actual \$	2010/11 Budget \$
<b>6. RESERVES (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Long Service Leave Reserve	1,848	0
Fire Disaster Reserve	182	2,000
Plant Purchase Reserve	0	0
Bowling Green Reserve	15,026	0
Annual Leave Reserve	1,732	0
	<u>18,788</u>	<u>2,000</u>
<b>Transfers from Reserves</b>		
Long Service Leave Reserve	0	0
Fire Disaster Reserve	0	0
Plant Purchase Reserve	0	0
Bowling Green Reserve	0	(1,000,000)
Annual Leave Reserve	0	0
	<u>0</u>	<u>(1,000,000)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>18,788</u>	<u>(998,000)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Long Service Leave Reserve**

- This reserve is to offset Council's leave liability to it's employees.

**Fire Disaster Reserve**

- This reserve will assist in the provision of emergency contingencies in the case of fire disaster.

**Plant Replacement Reserve**

- to be used for the purchase of major plant.

**Bowling Green Reserve**

- to be used for the maintenance of the bowling green.

**Annual Leave Reserve**

- This reserve is to offset Council's annual leave liability to it's employees.

None of the above reserves are expected to be used within a set period as further transfers to the reserve accounts are expected before funds are utilised.

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2010 TO 31 OCTOBER 2010**

	<b>31 October 2010 Actual \$</b>	<b>Brought Forward 1-Jul \$</b>
<b>7. NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
 <b>CURRENT ASSETS</b>		
Cash - Unrestricted	3,033,215	505,432
Cash - Restricted	1,272,215	1,253,427
Receivables	648,486	368,413
Inventories	25,747	40,645
	4,979,663	2,167,917
 <b>LESS: CURRENT LIABILITIES</b>		
Payables and Provisions	(224,435)	(217,955)
<b>NET CURRENT ASSET POSITION</b>	4,755,228	1,949,962
Less: Cash - Reserves - Restricted	(1,272,215)	(1,253,427)
<b>NET CURRENT ASSET POSITION</b>	3,483,013	696,535

**SHIRE OF LEONORA**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2010 TO 31 OCTOBER 2010**

**8. RATING INFORMATION**

<u>RATE TYPE</u>	Rate in \$	Number of Properties	Rateable Value \$	2010/11 Rate Revenue \$	2010/11 Interim Rates \$	2010/11 Back Rates \$	2010/11 Total Revenue \$	2010/11 Budget \$
<b>Differential General Rate</b>								
GRV	0.0545	574	15,330,862	835,532	51,963	0	887,495	835,531
UV Pastoral	0.0450	26	1,239,156	55,762	0	0	55,762	56,762
UV Other	0.1200	1,185	27,581,983	3,309,838	3,202	0	3,313,040	3,443,328
<b>Sub-Totals</b>		1,785	44,152,001	4,201,132	55,165	0	4,256,297	4,335,621
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV	250	100	138,068	25,000	(250)	0	24,750	24,500
UV Pastoral	250	4	15,156	1,000	0	0	1,000	257,000
UV Other	250	1,028	1,160,752	257,000	10,608	0	267,608	1,000
<b>Sub-Totals</b>		1,132	1,313,976	283,000	10,358	0	293,358	282,500
							4,549,655	4,618,121
Write-offs							(2,910)	(100,000)
<b>Totals</b>							4,546,745	4,518,121

All land except exempt land in the Shire of Leonora is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2010/11 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**SHIRE OF LEONORA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2010 TO 31 OCTOBER 2010**

**9. TRUST FUNDS**

Council holds no funds on behalf of other entities

## **COMPILATION REPORT TO THE SHIRE OF LEONORA**

### **(1) Scope**

On the basis of the information provided by the Shire of Leonora, we have compiled, in accordance with APS 9 "Statement on Compilation of Financial Reports", the attached (local government) special purpose financial report of the Shire of Leonora for the period ended 31<sup>st</sup> October, 2010.

The Shire of Leonora is solely responsible for the information contained in the attached monthly (local government) special purpose financial report.

Our procedures use accounting knowledge to collect, classify and summarise the financial information, which the Shire of Leonora provided, into a financial report. Our procedures do not include verification or validation procedures. *No audit or review has been performed* and accordingly *no assurance is expressed*.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Leonora, may suffer arising from any negligence on our part.

The monthly (local government) special purpose financial report was prepared exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the financial report.

### **(2) Legislative Framework**

The Shire of Leonora is required to prepare a monthly statement of financial activity for presentation to the Council by the Local Government Act 1995 and associated Regulations.

It should be noted that the attached financial report incorporates comparison of the actual year to date figures with the year to date budget amounts and also the full year budget figures.

UHY Haines Norton

**Shire of Leonora**  
**Material Variances as at 31st October 2010**

**Variances 2010/11 Budget to Actual**  
**Month Ended 31/10/2010**

In accordance with your adopted policy (\$15000.00 Variance) the following accounts are reported for your information.

ACCOUNT	NAME	ACTUAL	Year To Date BUDGET	DIFFERENCE	REASON FOR VARIATION
<b>Income</b>					
I030008 · Rates - Additional GRV		51,714.60	0.00	\$ 51,714.60	More new assessments and valuation increases than anticipated
I030009 · Rates - Additional UV		27,765.81	44,119.00	\$ (16,353.19)	Less tenement grants and valuation increases than anticipated
I030011 · Rates - Mining Written Back		(15,077.87)	(33,336.00)	\$ 18,258.13	Less tenement deaths and valuation decreases than anticipated
I030022 · Interest Revenue - Municipal		20,173.88	8,336.00	\$ 11,837.88	Good rate collection has contributed to higher than expected interest payments
I030023 · Interest Revenue - Reserves		18,788.21	3,358.00	\$ 15,430.21	Investments not required to be called upon as early as expected (more interest)
I10080012 · Youth Centre Refurbishment Grant PEP		0.00	150,000.00	\$(150,000.00)	Quotations collated, funding sources for grant applications being sought
I107457 · Gain on Sale Of Assets		0.00	44,984.00	\$ (44,984.00)	Asset disposals not yet processed
I116413 · Grant - Telecentre Wages		0.00	16,000.00	\$ (16,000.00)	Audited statements to be forwarded to DLG prior to funds being released
I122056 · Grant - MRWA Direct		0.00	94,000.00	\$ (94,000.00)	Recoup not yet submitted, therefore funds not yet received
I122208 · Kurrajong St Lighting		0.00	35,000.00	\$ (35,000.00)	Subject to grant approval - e.g. Crime Prevention (submission not yet prepared)
I122300 · Gain on Disposal of Assets		0.00	73,000.00	\$ (73,000.00)	Asset disposals not yet processed
I134 · Gwalia Historical Precinct		17,032.83	0.00	\$ 17,032.83	Income now processed through Shire accounts since September 2010
I136468 · Cont to Gold Plant Feas. Study		0.00	16,664.00	\$ (16,664.00)	Subject to grant approval - GVROC or other source (also delay in timing of project)
I145500 · Suspense		250,504.31	0.00	\$ 250,504.31	This item is balanced out with A/C E149999 (used for short term transactions only)
I141450 · Charges - plant hire		188,386.26	33,336.00	\$ 155,050.26	More private works than budget estimate
		\$			
		\$ 559,288.03	485,461.00	\$ 73,827.03	
<b>Expenditure</b>					

E030013 · Admin Allocated to Rates	125,570.45	106,279.00	\$ 19,291.45	Requirement to review admin allocation rates
E041030 · Conference Expenses	19,188.98	38,000.00	\$ (18,811.02)	Alteration to timing of original programme
E041160 · Subscriptions	22,517.63	7,000.00	\$ 15,517.63	Payment of ROMAN II subscription earlier than originally anticipated
E041187 · Strategic Plan Development	0.00	30,000.00	\$ (30,000.00)	Alteration to timing of original programme
E114352 · Tennis/netball Resurface	0.00	31,135.00	\$ (31,135.00)	Alteration to timing of original programme
E122040 · Roadworks - Maintenance	445,668.56	369,112.00	\$ 76,556.56	Evidence that plant allocations & depreciation allocations too high
E122180 · Street trees & watering	18,213.52	41,664.00	\$ (23,450.48)	Alteration to timing of original programme
E122204 · Grant RRG-Leo Nambi	15,743.50	0.00	\$ 15,743.50	Alteration to timing of original programme
E122205 · Leinster Agnew Shoulder Grading	0.00	60,000.00	\$ (60,000.00)	Alteration to timing of original programme
E132041 · Donation - Leonora Tourism	748.81	22,500.00	\$ (21,751.19)	Now funded by Shire, instead of one off payment
E134 · Gwalia Historical Precinct	21,335.94	0.00	\$ 21,335.94	Now managed by Shire, A/C E132041 & E132093 will be reallocated at budget review
E132078 · Leonora Golden Gift	26,448.10	0.00	\$ 26,448.10	Residual Expenses
E132076 · NG Tourism Working Group	1,191.83	27,230.00	\$ (26,038.17)	Alteration to timing of original programme
E132093 · Hoover Museum - Salary Subsidy	29,752.31	10,000.00	\$ 19,752.31	Wages now processed through Shire, this account to be reallocated at budget review
E132095 · Regional Tourism Marketing	20,872.00	0.00	\$ 20,872.00	Reallocation required to account E132075
E132097 · Italian Girls - Gwalia	69,000.00	23,000.00	\$ 46,000.00	Alteration to timing of original programme (paid in one lump sum, not instalments)
E136042 · Gold Treat Feasability Study	0.00	33,336.00	\$ (33,336.00)	Alteration to timing of original programme (grant not yet applied for)
E141010 · Private Works	176,134.86	23,336.00	\$ 152,798.86	More private works than budget estimate
E142030 · Insurance Admin	37,194.28	12,000.00	\$ 25,194.28	Paid in one lump sum (no instalments)
E142143 · Grants Consultation	27,855.41	9,336.00	\$ 18,519.41	Alteration to timing of original programme
E142299 · LESS Allocated To Programs	(418,568.26)	(354,257.00)	\$ (64,311.26)	Review required to correctly allocate expenses & consider rates being allocated
E143040 · Insurance on Works	164,336.72	56,664.00	\$ 107,672.72	Paid in one lump sum (no instalments)
E143290 · Less PWOH Allocated to Projects	(91,961.17)	(156,114.00)	\$ 64,152.83	Review required to correctly allocate
E144290 · Less POC Allocated to Projects	(237,102.50)	(123,000.00)	\$(114,102.50)	Review required to correctly allocate
E148299 · Less Depn. Allocated to Project	(126,288.00)	(40,336.00)	\$ (85,952.00)	Evidence that plant allocations too high, detailed review currently being undertaken
E149999 · Suspense Account	250,256.55	0.00	\$ 250,256.55	This item is balanced out with A/C I145500 (used for short term transactions only)
		\$		
	\$ 598,109.52	226,885.00	\$ 371,224.52	

## **10.0 REPORTS OF OFFICERS**

### **10.2 DEPUTY CHIEF EXECUTIVE OFFICER**

#### **10.2(B) ACCOUNTS FOR PAYMENT**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 16<sup>th</sup> November, 2010

**AGENDA REFERENCE:** 10.2 (B) NOV 10

**SUBJECT:** Accounts for Payment

**LOCATION / ADDRESS:** Nil

**NAME OF APPLICANT:** Nil

**FILE REFERENCE:** Nil

#### **AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 9<sup>th</sup> November, 2010

#### **BACKGROUND**

Attached statement consists of accounts paid by Delegated Authority represented by **Vouchers 389 to 462** and totalling **\$789,221.62**, and accounts paid by Council Authorisation represented by **Vouchers 463 to 498** and totalling **\$42,569.93**.

#### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

#### **RECOMMENDATIONS**

That accounts paid by Delegated Authority represented by **Vouchers 389 to 462** and totalling **\$789,221.62**, and accounts paid by Council Authorisation represented by **Vouchers 463 to 498** and totalling **\$42,569.93** be authorised for payment.

#### **VOTING REQUIREMENT**

Simple Majority

Moved Cr Craig

Seconded Cr Heather

**That accounts paid by Delegated Authority represented by Vouchers 389 to 462 and totalling \$789,221.62, and accounts paid by Council Authorisation represented by Vouchers 463 to 498 and totalling \$42,569.93 be authorised for payment.**

**CARRIED (9 VOTES TO 0)**



Shire of Leonora

Monthly Report - List of Accounts Paid by Delegated Authority

Submitted to Council on 16<sup>th</sup> November, 2010

The following list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Vouchers numbered from 389 to 462.

\_\_\_\_\_  
**CHIEF EXECUTIVE OFFICER**

389	13.10.2010	Navigator (B/Wing) P/L	Refund of Rates – Ass No. 3536	747.00
390	13.10.2010	NAB	Bank Fee – B/S Oct 2010	108.50
391	13.10.2010	Westnet Pty Ltd	Telecentre Gen. Exp. – B/S Oct 2010	11.00
392	14.10.2010	Minara Resources	Rates Refund	207.91
393	14.10.2010	PN White	Contract Grading	10,164.00
394	14.10.2010	Toyota Financial Services	GEDC Vehicle – Oct 2010 B/S	1,476.05
395	18.10.2010	BOC Limited	Container Service Charge – Aquatic	187.20
396	18.10.2010	Boulder Promotion & Development	Leonora Loop Card Administration	396.00
397	18.10.2010	Cheric Leonora	Removal & Installation of Rain Tank	192.78
398	18.10.2010	Central Hotel	Refreshments – R. Rocchiccioli Plays	1,522.00
399	18.10.2010	Horizon Power	Electricity Usage	896.66
400	18.10.2010	Harvey Norman Kalgoorlie	Dishwasher – Lot 289 Queen Victoria	1,457.00
401	18.10.2010	Mackay Projects Pty Ltd	Engineering Services	19,882.50
402	18.10.2010	Majstrovich Building Company	2 <sup>nd</sup> Progress Payment – Bowls Club	385,000.00
403	18.10.2010	Rolsh Productions	Postcards, Calenders & Books	128.70
404	18.10.2010	Telstra	Phone & Internet Usage	3,070.95
405	18.10.2010	Telstra	Phone Usage – Museum	237.85
406	18.10.2010	Documentary Services Pty Ltd	Settlement Fee – Lot 137-138 Hoover St	640.95
407	20.10.2010	Shire of Leonora	Wages & Salaries PPE: 20.10.2010	46,257.00
407(a)	20.10.2010	L.G.R.C.E.U.	Union Fees PPE: 20.10.2010	17.40
407(b)	20.10.2010	Shire of Leonora	Tax/Rent PPE: 20.10.2010	16,283.16
407(c)	20.10.2010	WALGS Plan	Superannuation PEE: 20.10.2010	8,733.16
407(d)	20.10.2010	Child Support Agency	Child Support PPE: 20.10.2010	352.56
408	20.10.2010	The GWN Trek	Donation – Children’s Cancer	5,000.00
409	20.10.2010	Goldsworthy Family Trust	Health & Building Contract	8,855.00
410	20.10.2010	P.J.J.D. Nominees P/L	Contract Grading	8,712.00
411	21.10.2010	National Australian Bank	Bank Fees – October 2010 B/Statement	108.50
412	21.10.2010	Builders Registration Board	Builders Rego. Fee – B/L No: 17/10	35.00
413	21.10.2010	Construction training Fund	Construction Train. Fee – B/L No: 17/10	566.40
414	21.10.2010	Alliance Equipment Finance	Lease on P/Copier – Oct 2010 B/S	1,121.55
415	22.10.2010	S. Williamson	Contract Grading	4,520.00
416	26.10.2010	National Australia Bank	M/Card Charges – October 2010 B/S	5,929.46
417	28.10.2010	Australia’s Golden Outback	Shire Editorial in 2011 Planner	1,675.00
418	28.10.2010	Biggs Butcher	Meat for Rocchiccioli Plays	1,085.00
419	28.10.2010	Bunnings Building Supplies	Various Plants & Building Supplies	2,605.42
420	28.10.2010	Central Hotel	Accommodation & Meals – C. Dalton	510.50
421	28.10.2010	Goldfields South East Health	Rent – Medical Centre	408.80
422	28.10.2010	Forman Bros	Various Plumbing Services	1,866.15
423	28.10.2010	Gemma Boucher	Reimbursement – Hire Car	369.94
			<b>Sub Total</b>	<b>\$541,339.05</b>

Shire of Leonora				
Monthly Report - List of Accounts Paid by Delegated Authority				
Submitted to Council on the 16 <sup>th</sup> November, 2010				
Vouch. No.	Date	Payee's Name	Particulars	Payment Made By Delegated Authority.
			<b>Balance B/Fwd</b>	<b>\$541,339.05</b>
424	28.10.2010	Horizon Power	Electricity Usage	17,684.43
425	28.10.2010	J.R. & A. Hersey Pty Ltd	Expendables Tools & Freight	1,218.24
426	28.10.2010	Leonora Drive Connectors	Depot Maintenance & Parts and Repairs	725.73
427	28.10.2010	LGIS Insurance Broking	Insurance	841.22
428	28.10.2010	Leinster Tavern	Refreshments – Council Meeting	667.00
429	28.10.2010	Leonora Bush Mission	Community Grant	2,500.00
430	28.10.2010	Morrison's Public Address	Airport Maintenance	2,837.26
431	28.10.2010	McMahon Burnett Transport	Freight Charges	402.23
432	28.10.2010	Plaza Cameras Pty Ltd	Photo Paper – Telecentre	414.90
433	28.10.2010	Robert Griffiths	Expendable Tools & Freight	471.70
434	28.10.2010	Reliance Petroleum	Fuel Card Purchases	186.10
435	28.10.2010	Safety Care Australia Pty Ltd	Safety Training DVD's	649.00
436	28.10.2010	Sparlon Electrical	Electrical Works – Lot 250 Queen Victoria	1,357.40
437	28.10.2010	State Library of WA	Gift Books	187.00
438	28.10.2010	Toll Ipec	Various Freight Charges	229.59
439	28.10.2010	Tanya Nardone	Reimbursement – Beads Asylum Seekers	791.09
440	28.10.2010	UHY Haines Norton	Accounting Fees – October 2010	5,720.00
441	28.10.2010	W.A.L.G.A.	Advertising – Tenders	595.12
442	28.10.2010	Westland Autos No.1 Pty Ltd	Purchase of Ford Falcon – P3	14,764.12
443	28.10.2010	Yates Contracting Pty Ltd	Hire of Foxtel – Camp Requisites	225.00
444	28.10.2010	St John Ambulance (WA) Inc.	Community Grant	956.44
445	28.10.2010	Telstra	Internet Usage – Telecentre	315.00
446	28.10.2010	Esplanade River Suites	Accommodation & Meals – G. Boucher	867.00
447	28.10.2010	Horizon Power	Electricity Usage	21.41
448	28.10.2010	Eagle Petroleum (WA) Pty Ltd	Various Fuel Charges	429.53
449	29.10.2010	Main Street Motors	Holden Rodeo Trayback – Museum	7,000.00
450	29.10.2010	National Australia Bank	Bank Fees – OCT 2010 Bank Statement	175.40
451	01.11.2010	Department of Transport	Licence & 3 <sup>rd</sup> Party Insurance – Museum	207.50
452	03.11.2010	Shire of Leonora	Salaries & Wages – PPE: 03.11.10	58,430.00
452(a)	03.11.2010	L.G.R.C.E.U.	Union Fee – PPE: 03.11.10	17.40
452(b)	03.11.2010	Shire of Leonora	Tax/Rent – PPE: 03.11.10	20,330.75
452(c)	03.11.2010	W.A.L.G.S. Plan	Superannuation – PPE: 03.11.10	10,159.90
452(d)	03.11.2010	Child Support Agency	Child Support – PPE: 03.11.10	318.39
453	05.11.2010	S. Williamson	Contract Grader	1,560.00
454	08.11.2010	Australia's Golden Outback	Advertising Charges – Museum	995.00
455	08.11.2010	Boulder Promotions & Development	KalkKards for Gwalia Museum	495.00
456	08.11.2010	Breakaway Earthmoving	Maintenance Grading – Old Agnew North	70,812.50
457	08.11.2010	Chubb Security	ATM Running Costs	2,303.85
458	08.11.2010	Mr A.G. Buckle	Leonora Loop Trail Advertising	120.00
459	08.11.2010	Site Ware Direct	Road Maintenance – Weebo Wildara Rd	635.14
460	08.11.2010	R.J. Rush	Community Grant – Leonora Rifle Club	7,470.00
			<b>Sub Total</b>	<b>\$777,426.39</b>



Shire of Leonora

Monthly Report - List of Accounts Paid by Authorisation of Council

Submitted to Council on the 16<sup>th</sup> November, 2010

Vouchers numbered from 389 to 462 **and direct bank transactions** totaling \$789,221.62 submitted to each member of the Council on Tuesday 16<sup>th</sup> November, 2010 have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

**CHIEF EXECUTIVE OFFICER**

463	08.11.2010	Atom Supply	Hoover House Maintenance	638.50
464	08.11.2010	BAH Henneker's	Rec Centre Maintenance	577.50
465	08.11.2010	Bridgestone Australia Ltd	Tyres – P850 & P819	4,892.62
466	08.11.2010	Bunnings Building Services	Office Building Maintenance	29.65
467	08.11.2010	Butsons Building Service	Various Maintenance Works	2,508.00
468	08.11.2010	Cutting Edges	Grader Blades	4,108.94
469	08.11.2010	Chefmaster Australia	Airport Maintenance	518.45
470	08.11.2010	Coyles Mower & Chainsaw Centre	Street Maintenance	136.00
471	08.11.2010	Cockburn Cement Ltd	Maintenance – Leonora Nambi Road	411.88
472	09.11.2010	Dell Australia Pty Ltd	Computer Expenses & Toners	3,818.16
473	09.11.2010	Express Yourself Printing	Stationery – Museum	308.55
474	09.11.2010	Fluid Line Services Pty Ltd	Parts and Repairs – P2174	500.50
475	09.11.2010	Forman Bros	Various Plumbing Services	8,378.15
476	09.11.2010	Goldline Distributors	Various Catering Supplies – Museum	925.15
477	09.11.2010	Horizon Power	Electricity Usage	2,662.30
478	09.11.2010	Kenyon & Company Pty Ltd	Parts and Repairs – P289 & P2221	990.00
479	09.11.2010	Kalgoorlie Caravan & Camping	Expendable Tools & Freight	109.00
480	09.11.2010	Kalgoorlie Retravision	Vacuum Cleaner – Depot	149.00
481	09.11.2010	Kleenheat Gas	Gas Cylinder – Lot 1260 Fitzgerald Drv	85.79
482	09.11.2010	Landgate	Searches & Valuations	867.80
483	09.11.2010	Leonora Post Office	Various Postal Charges	524.95
484	09.11.2010	L & W Mitre 10	Oval Maintenance	370.55
485	09.11.2010	Leonora Police Station – Blue Light	Community Grant	600.00
486	09.11.2010	Major Motors Pty Ltd	Parts and Repairs – P2174	110.95
487	09.11.2010	Nicholson Agencies	Depot Maintenance	182.35
488	09.11.2010	Office National	Printer, Toner & Service Agreement	1,806.51
489	09.11.2010	On-Line Business Equipment	Service Agreement & Repairs – T/Cnt	598.08
490	09.11.2010	Powerchill Electrical	Electrical Work – Various	1,563.10
491	09.11.2010	SJ & JA Heather	Rent – Centrelink	1,338.99
492	09.11.2010	Shire of Leonora	Accommodation & Catering – Hoover H	195.00
493	09.11.2010	Toll Transport Pty Ltd	Freight Charges	28.54
494	09.11.2010	WesTrac Pty Ltd	Parts and Repairs – P289	709.39
495	09.11.2010	Whitehouse Hotel	Refreshments	246.00
496	09.11.2010	Wurth Australia Pty Ltd	Expendable Tools & Freight	888.27
497	09.11.2010	Westland Autos No.1 Pty Ltd	Parts and Repairs – P33	540.95
498	09.11.2010	West Australian Newspapers Ltd	Advertising Charges	250.36
			<b>GRAND TOTAL</b>	<b>\$42,569.93</b>

**10.3 ENVIRONMENTAL HEALTH AND BUILDING OFFICER**

Nil

**11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.**

**A. ELECTED MEMBERS**

Nil

**11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.**

**11.1 OFFICERS**

**11.1(B) ADOPTION OF FORWARD CAPITAL WORKS PLAN**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 16<sup>th</sup> November, 2010

**AGENDA REFERENCE:** 11.B (1) NOV 10

**SUBJECT:** Forward Capital Works Plan 2010-11

**LOCATION / ADDRESS:** Nil

**NAME OF APPLICANT:** Nil

**FILE REFERENCE:** Nil

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 15<sup>th</sup> November, 2010

**BACKGROUND**

The preparation of a forward capital works plan has been developed as a pre-requisite for funding applications under the 2009-10 round of the Country Local Government Fund (CLGF). The fund is administered by the Department of Regional Development and Lands and the content has been developed to meet compliance with their published plan guidelines.

James Davis, of Leighton Davis & Partners was engaged earlier this year by Council to assist with the preparation of the plan, following his involvement with the recently adopted strategic plan.

Included in these agenda papers are summary pages of each capital project proposed to take place over the next five years. These projects were identified through a series of workshops, and link back to the strategic plan (through objectives identified by Council and specific projects). The summary pages are compiled from a variety of considerations. These include the purpose behind the project, problems being addressed, risk analysis and financial implications. A tabular format is also available in the Council chambers to compare these projects.

At this stage, the draft plan is being presented to Council for review and consideration. It is proposed that the plan be included in the agenda at the December 2010 ordinary meeting of Council for adoption. This should allow sufficient time for Councillors to review the content and discuss any queries etc. Any required amendments can then be made prior to a resolution.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report. Future asset management policies may arise in the future.

## **FINANCIAL IMPLICATIONS**

The Shire of Leonora will not be able to access CLGF allocations if a Forward Capital Works Plan is not prepared within Departmental guidelines, adopted by Council and submitted to the Department by the 31<sup>st</sup> December 2010.

## **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report, however the Forward Capital Works Plan relies on the content of the Strategic Plan for direction.

## **RECOMMENDATIONS**

That the Council receive the Forward Capital Works Plan as presented, and that this item be presented for adoption at the Ordinary Meeting of Council to be held on 17 December 2010.

## **VOTING REQUIREMENT**

Simple Majority

**Moved Cr Johnson**

**Seconded Cr Heather**

**That the Council receive the Forward Capital Works Plan as presented, and that this item be presented for adoption at the Ordinary Meeting of Council to be held on 17 December 2010.**

**CARRIED (9 VOTES TO 0)**

### **12.0 NEXT MEETING**

17<sup>th</sup> December, 2010 at 2.00pm to be held in Council Chambers, Leonora.

### **13.0 CLOSURE OF MEETING**

There being no further business, the President declared the meeting closed the time being 10.26am.

