

SHIRE OF LEONORA

**MINUTES OF THE ORDINARY
COUNCIL MEETING**



LEONORA
Star of the West

**HELD IN COUNCIL CHAMBERS,
LEONORA ON TUESDAY,
16TH AUGUST, 2005**

SHIRE OF LEONORA

Minutes of the Ordinary Meeting held in Council Chambers, Leonora on Tuesday 16th August, 2005 commencing at 9.40am.

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURES

- 1.1 Cr Dawes declared the meeting open at 9.40am
- 1.2 No visitors or members of the public were in attendance.
- 1.3 Financial Interests Disclosure –
Nil

2.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

2.1 PRESENT

President	GR Dawes
Deputy President	BSD Taylor
Councillors	D Grills L Petersen N J Johnson
Acting Chief Executive Officer	JN Warne

2.2 APOLOGIES

Apoloies had been received from Councillors TC Demasson, GR Kemp, JF Carter and PJ Craig

2.3 LEAVE OF ABSENCE

Nil

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.0 PUBLIC QUESTION TIME – Section 5.24 of the Act refers.

Nil

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6.0 PETTITIONS / DEPUTATIONS / PRESENTATIONS

Nil

7.1 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr Johnson seconded Cr Taylor that the Minutes of the Ordinary Meeting held on Tuesday 19th July, 2005 be confirmed as a true and accurate record.

CARRIED (5 VOTES TO 0)

8.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The Shire President announced having, with the Acting CEO Neil Warne, had lunch in Leonora yesterday with Ms Louanne Munz, Principal Community Advisor, Northern Goldfields BHP Billiton operations. The President stated the exchange of views and ideas were very encouraging. He said he thought BHP-B was keen to develop a positive association with Council.

The President said he was not able to attend the function being arranged by BHP-Billiton in Leinster tonight but the Deputy President Cr Taylor and Councillors Craig and Kemp and the Acting CEO would be attending to represent Council.

9.0 REPORTS OF OFFICERS

9.1 ACTING CHIEF EXECUTIVE OFFICER

9.1 (A) GENERAL – REPORT ON RECENT ACTIVITIES OF COUNCIL

SUBMISSION TO: Meeting of Council
Meeting Date: 16th August, 2005

AGENDA REFERENCE: 9.1 (A) AUG05

SUBJECT: General

LOCATION / ADDRESS: Not applicable

NAME OF APPLICANT: Not applicable

FILE REFERENCE: Not applicable

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Neil Warne

OFFICER: Acting Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 4th August, 2005

BACKGROUND

I have been pleased to have been 'recruited' to be Acting CEO in the absence of the CEO Jim Epis while he is enjoying period of leave.

I have appreciated the arrangements which allowed me to travel with the Leonora delegation to the WALGA Conference and attend appropriate portions of the programme.

The Shire office and library is working with reduced staff due to illness and holiday arrangements which were made some time back, however from my observations the office is functioning well.

The staff continue to be involved in Council's current main projects as appropriate including the aquatic centre, refurbishment of the building on the corner of Tower Street and for the library, telecentre and tourist information and the receipt of recycled water ex the Water Corporation for use on the oval.

The recently appointed Aquatic Centre Manager Ms Diane Rickard commenced duties on Monday 25th August, 2005. Council's Risk Management Consultant Tim Stevens inspected the aquatic centre and recreation centre over the days 1-3 August and since provided a report on his observations. As this report contains some matters the architect and builder should be interested in a copy has been made available to the architect.

Both the CEO Jim Epis and I attended a very informative tourism forum in our Council Chambers on Tuesday 26th July. The thrust of the forum was 'Cross border development of outback tourism'. Amongst those present were John Watson of the Gwalia Museum Precinct, Robyn McCarthy of Miner's Cottage Craft Kookynie and Bill Mason of Indigenous Coordination Kalgoorlie.

Council's new garbage collection unit is due to be delivered by Major Motors either on Friday 5th August or Monday 8th August.

9.0 REPORTS OF OFFICERS

9.1 ACTING CHIEF EXECUTIVE OFFICER

**9.1 (A) GENERAL – REPORT ON RECENT ACTIVITIES OF COUNCIL
(continued)**

The new Esperance Goldfields Development Commission's Officer based in Leonora – Janice Kendell - commenced duty here on Thursday 4th August, 2005. Council provides the office accommodation and GEHA provides the housing for this officer.

Application for the 20hr/week position of Youth Services Officer close 4.00 pm Friday 12th August, 2005

STATUTORY ENVIRONMENT – Not applicable

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

RECOMMENDATION

Nil

(RECEIVED)

9.0 REPORTS OF OFFICERS

9.1 ACTING CHIEF EXECUTIVE OFFICER

9.1 (B) GOLDFIELDS ESPERANCE REGIONAL ROAD GROUP MEETING

SUBMISSION TO: Meeting of Council
Meeting Date: 16th August, 2005

AGENDA REFERENCE: 9.1 (B) AUG05

SUBJECT: Next Goldfields Esperance Regional Road Group Meeting.

LOCATION / ADDRESS: Not Applicable

NAME OF APPLICANT: Not Applicable

FILE REFERENCE: 7-4 MRD Grants

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Neil Warne

OFFICER: Acting Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 4th August, 2005.

BACKGROUND

Advice of the next meeting of the G – E RRG Meeting to be held Thursday 18th August, 2005 1.30 pm at the Esperance Shire Council Chambers has been received.

Council may wish to appoint delegated to this meeting.

Should any Councillor believe he/she may be a delegate to this meeting a copy of the fairly large agenda papers are available at the Shire Office.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Council is keen to project its need for more road funds

FINANCIAL IMPLICATIONS

The RRG funding for Leonora 2005/06 is-
Direct Grants \$85 290
Project Funds \$30 000 towards a \$45 000 job on Kookynie-Malcolm Road

STRATEGIC IMPLICATIONS

Nil

RECOMMENDATION

That Cr(s).....be appointed delegates to the next meeting of the Goldfields Esperance Regional Road Group to be held in Esperance on Thursday 18th August, 2005.

VOTING REQUIREMENTS

Simple majority

*Due to time and distance it was not possible to appoint delegates to this meeting.
Resolved that the information from the Regional Road Group be received and an apology for non attendance be forwarded*

CARRIED (5 VOTES TO 0)

9.0 REPORTS OF OFFICERS

9.1 ACTING CHIEF EXECUTIVE OFFICER

9.1 (C) MOUNT MAGNET-LEINSTER ROAD

SUBMISSION TO: Meeting of Council
Meeting Date: 16th August, 2005

AGENDA REFERENCE: 9.1 (C) AUG05

SUBJECT: Mount Magnet – Leinster Road

LOCATION / ADDRESS: Not applicable

NAME OF APPLICANT: Not applicable

FILE REFERENCE: 7-4 MRD Grants

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Neil Warne

OFFICER: Acting Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 4th August, 2005

BACKGROUND

The Shire of Sandstone has written to Council about the level of funding which will be lost to Sandstone (and the other two Councils involved) should the Mount Magnet – Sandstone Road be declared a Main Road.

The Shire of Sandstone writes-

The Mt Magnet Leinster Road, which traverses the Shires of Mt Magnet, Sandstone and Leonora, comprises one of the major road assets that the three Shires collectively have responsibility for. The financial implications of the status of the road changing, so that it becomes a main road, as has been previously suggested, needs to be properly determined. In Sandstone's case, it has been ascertained that the Shire will lose approximately \$600 000 in funding per annum in (mainly Federal Government) grant funding.

At the July Sandstone Council meeting that Council resolved –

1. That Greenfields Technical Services (Geraldton based engineering consultancy used by most Murchison Zone Councils) be engaged to develop an Asset Management Model which will assist the Shires of Mt Magnet, Sandstone and Leonora to determine the advantages and disadvantages of retaining responsibility for the Mt Magnet-Leinster Road.
2. That this proposal be circulated to the Shires of Mt Magnet and Leonora with the objective of;
 - a. Seeking 'in principle' support for the Asset Management Modelling to be carried out and;
 - b. Inviting the Shires to consider making a proportionate financial contribution to the cost of the Asset Management Model for the Mt Magnet-Leinster Road
3. That the CEO make himself available, as required to meet with the Shires of Mt Magnet and Leonora to further explain or clarify any aspects of this proposal as necessary

9.0 REPORTS OF OFFICERS

9.1 ACTING CHIEF EXECUTIVE OFFICER

9.1 (C) MOUNT MAGNET-LEINSTER ROAD (continued)

The cost to Leonora based on a shared arrangement using each Shire's length of the Mt Magnet – Leinster Road would be \$1775 plus GST.

A copy of the agenda item considered by the Shire of Sandstone in July is attached. This seems a reasonable proposition so long as the result of the study indicates clearly a fairly accurate estimate of projected maintenance costs and also the loss of grant funds should the road become a main road.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Consistent with Council's policies to maximise grant funds

FINANCIAL IMPLICATIONS

An unbudgeted but not excessive cost of \$1775

STRATEGIC IMPLICATIONS

Nil

RECOMMENDATION

That Council indicate to the Shire of Sandstone a willingness to participate in a professionally prepared Asset Management Model to determine the advantages and disadvantages of retaining responsibility for the Mount Magnet – Leinster Road and is prepared to fund its share of the cost being \$1775.

VOTING REQUIREMENTS

Being unbudgeted expenditure an absolute majority is required (at least 5 votes in favour).

moved Cr Taylor

seconded Cr Petersen

That Council indicate to the Shire of Sandstone a willingness to participate in a professionally prepared Asset Management Model to determine the advantages and disadvantages of retaining responsibility for the Mount Magnet – Leinster Road and is prepared to fund its share of the cost being \$1775.

CARRIED (5 VOTES TO 0)

9.0 REPORTS OF OFFICERS

9.1 ACTING CHIEF EXECUTIVE OFFICER

9.1 (D) LG BACKEND PROCESSING AND SHARED SERVICES

SUBMISSION TO: Meeting of Council
Meeting Date: 16th August, 2005

AGENDA REFERENCE: 9.1 (D) AUG05

SUBJECT: Local Government Backend Processing and Shared Services

LOCATION / ADDRESS: Not applicable

NAME OF APPLICANT: Not applicable

FILE REFERENCE: 1.28 LGMA & 2.11 Goldfields Zone of WALGA

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Neil Warne

OFFICER: Acting Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 5th August, 2005

BACKGROUND

On Tuesday 31st May 2004 the GECZ of WALGA and the Goldfields Branch of LGMA jointly hosted a forum in Kalgoorlie-Boulder to discuss issues relation to backend processing and shared service agreements. The forum was attended by most G – E region Councils plus Yilgarn. Leonora was not able to attend.

A paper prepared by Kal – Bldr CEO Ian Fletcher was circulated and considered.

Several issues were raised by forum delegates relating to the viability and appropriateness of implementing a backend processing model within this zone as well as issues relating to the accessibility of broadband technology to some of the more remote areas within the zone.

As a result of the forum a working group was formed to work with other agencies.

A copy of the paper considered is attached.

Although the impact of any outcomes might be minimal in relation to the Shire of Leonora Council needs to be within the group rather than outside of it.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Consistent with Council's policy to keep abreast of any new Local Government initiative.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

9.0 REPORTS OF OFFICERS

9.1 ACTING CHIEF EXECUTIVE OFFICER

9.1 (D) LG BACKEND PROCESSING AND SHARED SERVICES (continued)

RECOMMENDATION

That Council

1. Receive the information in relation distributed to the 31st May backend processing forum
2. Support further investigation into the potential for Local Government backend processing and shared service agreements within the Goldfields-Esperance Country Zone as well as the implications of such for the region

VOTING REQUIREMENTS

Simple majority

moved Cr Johnson

seconded Cr Grills

That Council

1. Receive the information in relation distributed to the 31st May backend processing forum

2. Support further investigation into the potential for Local Government backend processing and shared service agreements within the Goldfields-Esperance Country Zone as well as the implications of such for the region

CARRIED (5 VOTES TO 0)

Council adjourned for morning tea at 10.25am and resumed at 10.41am with attendance the same as prior to morning tea.

9.0 REPORTS OF OFFICERS

9.1 ACTING CHIEF EXECUTIVE OFFICER

9.1 (E) MONTHLY FINANCIAL STATEMENTS – JULY, 2005

SUBMISSION TO:	Meeting of Council Meeting Date: 16 th August, 2005
AGENDA REFERENCE:	9.1(E) AUG05
SUBJECT:	Monthly Financial Statements – JULY, 2005
AUTHOR:	Neil Warne
POSITION:	Acting Chief Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	10 th August, 2005
COMMENT:	Monthly Financial Statements submitted for adoption include: <ul style="list-style-type: none">(a) Financial Position as at 10th August, 2005(b) Operating Statement Summary – 31st July, 2005(c) Operating Statement - Detail - 31st July, 2005(d) Operating Statement - Nature/Type - 31st July, 2005(e) Balance Sheet as at - 31st July, 2005(f) Statement of Fixed Assets - 31st July, 2005(g) Statement of Outstanding Debtors - 31st July, 2005

RECOMMENDATION

The Monthly Financial Statements for the month ended 31st July, 2005 consisting of Operating Statements (3), Balance Sheet, Statement of Fixed Assets, Lists of Outstanding Debtors, and the Financial Position as 10th August, 2005 showing balances of:-

	\$	
Municipal	\$61,288.90	Debit
Long Service Leave Reserve	\$62,187.36	Credit
Fire Disaster Reserve	\$5640.26	Credit
Building Reserve	Nil	Credit
Plant Replacement Reserve	Nil	Credit
Community Amenities Reserve- Swimming Pool	Nil	Credit
Municipal Investment	Nil	Credit

be adopted.

VOTING REQUIREMENT

Simple Majority

moved Cr Taylor

seconded Cr Johnson

The Monthly Financial Statements for the month ended 31st July, 2005 consisting of Operating Statements (3), Balance Sheet, Statement of Fixed Assets, Lists of Outstanding Debtors, and the Financial Position as 10th August, 2005 showing balances of:-

	\$	
<i>Municipal</i>	<i>\$61,288.90</i>	<i>Debit</i>
<i>Long Service Leave Reserve</i>	<i>\$62,187.36</i>	<i>Credit</i>
<i>Fire Disaster Reserve</i>	<i>\$5640.26</i>	<i>Credit</i>
<i>Building Reserve</i>	<i>Nil</i>	<i>Credit</i>
<i>Plant Replacement Reserve</i>	<i>Nil</i>	<i>Credit</i>
<i>Community Amenities Reserve- Swimming Pool</i>	<i>Nil</i>	<i>Credit</i>
<i>Municipal Investment</i>	<i>Nil</i>	<i>Credit</i>

be adopted.

CARRIED (5 VOTES TO 0)

9.0 REPORTS OF OFFICERS

9.1 ACTING CHIEF EXECUTIVE OFFICER

9.1 (E) MONTHLY FINANCIAL STATEMENTS – JULY, 2005

SHIRE OF LEONORA		
FINANCIAL POSITION AS AT 10th August, 2005		
	MUNICIPAL	
	\$	
Balance as at 31 st July, 2005	\$	17,348.07 dr
Receipts to 10 th August, 2005	\$	51,405.88
Balance	\$	34,057.81 cr
Less Accounts since 31 st July, 2005	\$	95,346.71
Balance 10th August, 2005	\$	61,288.90 dr
AMOUNT HELD ON TERM DEPOSIT - NATIONAL AUSTRALIA BANK		
	\$	
A) PLANT REPLACEMENT RESERVE	Nil	CREDIT
B) LONG SERVICE LEAVE	\$62,187.36	CREDIT
C) FIRE DISASTER RESERVE	\$5,640.26	CREDIT
D) BUILDING RESERVE	Nil	CREDIT
E) COMMUNITY AMENITIES RESERVE	Nil	CREDIT
F) MUNICIPAL INVESTMENT	Nil	CREDIT

9.0 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1 (F) ACCOUNTS FOR PAYMENT – JULY, 2005

SUBMISSION TO: Meeting of Council
Meeting Date: 16th August, 2005

AGENDA REFERENCE: 9.1(E) AUG05

SUBJECT: Accounts for Payment

AUTHOR: Neil Warne

OFFICER: Acting Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 10th August, 2005

COMMENT:

Attached statement consists of Vouchers **1 to 114 plus Direct Bank Transactions** and totalling \$ **457,264.47** attached.

RECOMMENDATION

That accounts as represented by Vouchers **1 to 114 plus Direct Bank Transactions** and totalling \$ **457,264.47** attached be authorised for payment.

VOTING REQUIREMENTS

Simple Majority

moved Cr Petersen seconded Cr Johnson

That accounts as represented by Vouchers 1 to 114 plus Direct Bank Transactions and totalling \$ 457,264.47 attached be authorised for payment.

CARRIED (5 VOTES TO 0)

The Environmental Health Officer/Building surveyor, Marius Olsen attended the meeting at 10.55am.

9.0 REPORTS OF OFFICERS

9.3 ENVIRONMENTAL HEALTH OFFICER

9.3(A) GENERAL INFORMATION – RECENT ACTIVITIES IN HEALTH/BUILDING

SUBMISSION TO: Meeting of Council
Meeting Date: 16 August 2005

AGENDA REFERENCE: 9.3(A) AUG05

SUBJECT: General Information

LOCATION: Not applicable

NAME OF APPLICANT: Not applicable

FILE REFERENCE: Not applicable

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Marius Olsen

OFFICER: Environmental Health Officer

INTEREST DISCLOSURE: Nil

DATE: 9th August 2005

BACKGROUND

Swimming Pool: The Leonora Aquatic Centre is nearing completion, with the Aquatic Construction Services workers commencing the final finishing touches on Tuesday 9 August 2005. The pool will be filled in approximately 1 to 2 weeks time. Once the pool has been filled with water Trisleys will return to commence the commissioning water treatment system.

Tim Stevens the Shire of Leonora's Occupational Health and Safety consultant has completed a risk assessment report on the Leonora Aquatic/Recreation Centre. This report has revealed a number of areas that will need to be addressed in the near future. A copy of the report has been sent to Donovan Payne Architects so they may take appropriate action.

A Department of Health Officer has been tentatively booked to conduct the final inspection on the 27 September 2005. This should allow sufficient time to complete the commissioning works and any other areas identified in Tim Stevens report that directly affect the safe operation of the pool. Once the Department of Health is satisfied that the pool complies with relevant Regulations and Australian Standards they will issue the approval to commence operation.

It is proposed that the existing wall of the Recreation Centre within the pool enclosure will be painted before the grand opening.

Leonora Waste-Water Reuse Scheme: The Water Corporations waste water treatment plant has now been completed. Shire Officer's are currently in the process of organising the reticulation system to meet the compliance requirements set by the Department of Health (fencing, signage etc). The entire system is expected to be functional by mid to late September 2005.

Leonora Landfill Site: Work has commenced on further rehabilitation of the Leonora Landfill Site.

9.0 REPORTS OF OFFICERS

9.3 ENVIRONMENTAL HEALTH OFFICER

9.3(A) GENERAL INFORMATION (continued)

Building Licences Issued:

15 July 2005 – B/L 8/05 Barrick Gold (Lawlers Fairyland open pit) – Has re-commenced operation.

25 July 2005 – B/L 9/05-10/05 Barrick Gold Lawlers site – Addition of 20 accommodation rooms to their camp.

26 July 2005 – B/L 11/05 WMC (Cliffs Nickel Project) – Workshop to be constructed to assist mining operations.

29 July 2005 – B/L 12/05 Barrick Gold – Darlot Airport Site to construct Shade Structure.

2 August 2005 – B/L 13/05-16/05 Cosmos Nickel Mine (Jubilee) – Addition of 42 accommodation rooms to their camp.

Recycling: The Shire has received a used oil collection tank, which is situated at the Depot. The facility was funded by WALGA's Waste Oil Recycling Scheme and is designated to receive waste oil generated from engine/hydraulics equipment. It was initially envisioned that Public Access would be gained from the street verge when combined with the National Packaging Covenant recycling project, which began back in 2003. The hold up with the NPC project has been a funding issue at State level, progress is continuing towards a new funding body, with further information to be available in October/November 2005.

A Planet Ark Cartridge recycling box is now situated in the Shire Office. The recycling includes any cartridge from any printer, fax or copier machine and includes empty toner bottles.

General Business

The Shire of Laverton has requested Health/Building services for 2 continuous days per fortnight. This will increase the amount of contributions made to Councils Health/Building services budget and is due to commence in 2 weeks time.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

OFFICER RECOMMENDATION:

Nil

VOTING REQUIREMENT

Nil

(RECEIVED)

Cr Taylor left the meeting at 10.57am.
Adjournment: Council adjourned due to lack of a quorum.
Cr Taylor occupied his seat 11.20am at which time Council resumed.
The Environmental Health Officer/Building Surveyor not present.

10.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

A. ELECTED MEMBERS

Nil

B. OFFICERS

Nil

Before the meeting closed the President gave the Acting CEO the opportunity to bring Council up to date in relation to –

Work at the Aquatic Centre
Appointment of Youth Officer
New Garbage Collection Unit
Air Services to Leonora
Security at the Airport
Grants Commission 2005/06 Determinations
Grant expected for Golden Gift event

and the Shire President provided a report on Local Government held August, 2005 and attended by Councillors Dawes, Johnson and Petersen and the Acting CEO.

11.0 NEXT MEETING

Tuesday 20th September, 2005 at Leonora (location subject to change to Leinster in which event Councillors will be advised).

12.0 CLOSURE OF MEETING

The President closed the meeting at 11.40am.