

SHIRE OF LEONORA

NOTICE OF AN ORDINARY COUNCIL MEETING



**MINUTES OF ORDINARY MEETING HELD
IN SHIRE CHAMBERS, LEONORA
ON TUESDAY 19TH SEPTEMBER, 2017
COMMENCING AT 9:31 AM**

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE

1.1 President Cr Peter Craig declared the meeting open at 9:31 am

1.3 Visitors or members of the public in attendance

10.30 am – District Director, Mr Keith King and Ms Claire Heptinstall, A/Assistant District Director, Goldfields Child Protection and Family Support Services.

- Acting Sgt James Brooks, Leonora Police and or his representatives

- School Principal, Ms Jennette Maxfield and or her representatives.

To further discuss the work the DCPFS undertakes with children and families , including their referral process and the function of Children at Risk Meetings.

11.30 am – Ms Tralee Cable, Regional Manager, Country WA Primary Health Alliance providing up-date in regard new services that are now being provided.

1.4 Financial Interests Disclosure

Cr LR Petersen, item 11.0(B)(i)

2.0 DISCLAIMER NOTICE

3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

3.1 Present

President

PJ Craig

Deputy President

RA Norrie

Councillors

RM Cotterill

GW Baker

AE Taylor

LR Petersen

Chief Executive Officer

JG Epis

Deputy Chief Executive Officer

TM Browning

Visitor

K King Goldfields CPFSS (From 10:45am – 11:33am)

C Heptinstall Goldfields CPFSS (From 10:45am – 11:33am)

J Brooks (Sgt) Leonora Police Station

T Cable Country WAPHA (From 11:41am – 12:16pm)

3.2 Apologies

Nil

3.3 Leave Of Absence (Previously Approved)

Nil

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

Nil

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr RA Norrie, Seconded Cr AE Taylor that the Minutes of the Ordinary Meeting held on 15th August, 2017 be confirmed as a true and accurate record.

CARRIED (6 VOTES TO 0)

9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

10.0 REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

Nil

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(A) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO: Meeting of Council
Meeting Date: 19th September, 2017

AGENDA REFERENCE: 10.2 (A) SEP 17

SUBJECT: Monthly Financial Statements

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Tanya Browning

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 12th September, 2017

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements submitted for adoption include:

- (a) Statement of Financial Activity – 31st August, 2017
- (b) Compilation Report
- (c) Material Variances – 31st August, 2017

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 31st August, 2017 consisting of:

- (a) Statement of Financial Activity –31st August, 2017
- (b) Compilation Report
- (c) Material Variances –31st August, 2017

be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr RA Norrie, Seconded Cr GW Baker that the Monthly Financial Statements for the month ended 31st August, 2017 consisting of:

- (a) Statement of Financial Activity –31st August, 2017
- (b) Compilation Report
- (c) Material Variances –31st August, 2017

CARRIED (6 VOTES TO 0)

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Mr Jim Epis
The Chief Executive Officer
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COMPILATION REPORT TO THE SHIRE OF LEONORA

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Leonora, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 31 August 2017. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF LEONORA

The Shire of Leonora are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Leonora we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Leonora provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

Moore Stephens (WA) Pty Ltd

Moore Stephens (WA) Pty Ltd
Chartered Accountants



RUSSELL BARNES
DIRECTOR

8 September 2017

**SHIRE OF LEONORA
MONTHLY FINANCIAL REPORT
For the Period Ended 31 August 2017**

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF LEONORA
STATEMENT OF FINANCIAL ACTIVITY
Statutory Reporting Program
For the Period Ended 31 August 2017

	Note	Adopted Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)- (a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		4,480	662	59	(603)	(91%)	
General Purpose Funding - Rates		5,488,040	5,488,040	5,577,689	89,649	2%	▲
General Purpose Funding - Other		676,406	210,088	146,203	(63,885)	(30%)	▼
Law, Order, Public Safety		9,615	5,635	53	(5,582)	(99%)	
Health		30,718	6,798	8,124	1,326	20%	
Education and Welfare		228,415	48,354	55,614	7,260	15%	
Housing		38,750	6,464	5,118	(1,346)	(21%)	
Community amenities		312,565	191,975	210,779	18,804	10%	▲
Recreation and Culture		176,812	42,302	34,513	(7,789)	(18%)	
Transport		578,069	217,519	239,134	21,615	10%	▲
Economic Services		606,575	68,145	199,020	130,875	192%	▲
Other Property and Services		134,090	10,330	12,925	2,595	25%	
Total Operating Revenue		8,284,535	6,296,312	6,489,231	192,919		
Operating Expense							
Governance		(631,755)	(125,864)	(98,921)	26,943	21%	▼
General Purpose Funding		(397,655)	(80,337)	(75,486)	4,851	6%	
Law, Order, Public Safety		(163,766)	(31,451)	(28,620)	2,831	9%	
Health		(631,547)	(125,929)	(114,140)	11,789	9%	
Education and Welfare		(643,201)	(117,831)	(95,558)	22,273	19%	▼
Housing		0	(110)	0	110	100%	
Community Amenities		(429,840)	(99,700)	(27,201)	72,499	73%	▼
Recreation and Culture		(1,198,405)	(204,333)	(193,299)	11,034	5%	
Transport		(3,044,039)	(526,519)	(573,921)	(47,402)	(9%)	▲
Economic Services		(1,949,802)	(294,668)	(265,610)	29,058	10%	▼
Other Property and Services		(30,600)	(84,064)	(87,024)	(2,960)	(4%)	
Total Operating Expenditure		(9,120,610)	(1,690,806)	(1,559,780)	131,026		
Funding Balance Adjustments							
Add back Depreciation		1,209,703	264,742	264,742	0	0%	
Adjust (Profit)/Loss on Disposal		140,552	0	0	0		
Adjust Provisions and Accruals		0	0	(94,834)	(94,834)		▲
Net Cash from Operations		514,180	4,870,248	5,099,359	229,111		
Capital Revenues							
Grants, Subsidies and Contributions	10	4,514,131	732,770	311,000	(421,770)	(58%)	▼
Proceeds from Disposal of Assets	3	198,181	0	0	0		
Total Capital Revenues		4,712,312	732,770	311,000	(421,770)		
Capital Expenses							
Land and Buildings	3	(1,995,970)	(160,000)	(33,434)	126,566	79%	▼
Infrastructure - Roads	3	(4,020,531)	(360,000)	(404,172)	(44,172)	(12%)	▲
Infrastructure - Other	3	(1,558,745)	(294,545)	(231,889)	62,656	21%	▼
Plant and Equipment	3	(615,612)	0	0	0		
Total Capital Expenditure		(8,190,858)	(814,545)	(669,495)	145,050		
Net Cash from Capital Activities		(3,478,546)	(81,775)	(358,495)	(276,720)		
Financing							
Transfer from Reserves	7	450,000	0	0	0		
Transfer to Reserves	7	(739,728)	(1,061)	(2,286)	(1,225)	115%	
Net Cash from Financing Activities		(289,728)	(1,061)	(2,286)	(1,225)		
Net Operations, Capital Financing		(3,254,094)	4,787,412	4,738,578	(48,835)		
Opening Funding Surplus(Deficit)	2	3,254,094	3,254,094	3,200,634			
Closing Funding Surplus(Deficit)	2	0	8,041,506	7,939,212			

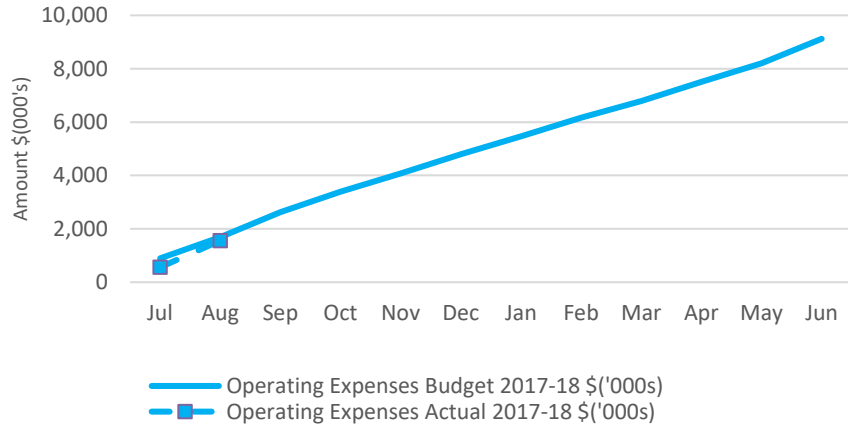
▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to the attached Explanation of Material Variances Statement for an explanation of the reasons for the variance.

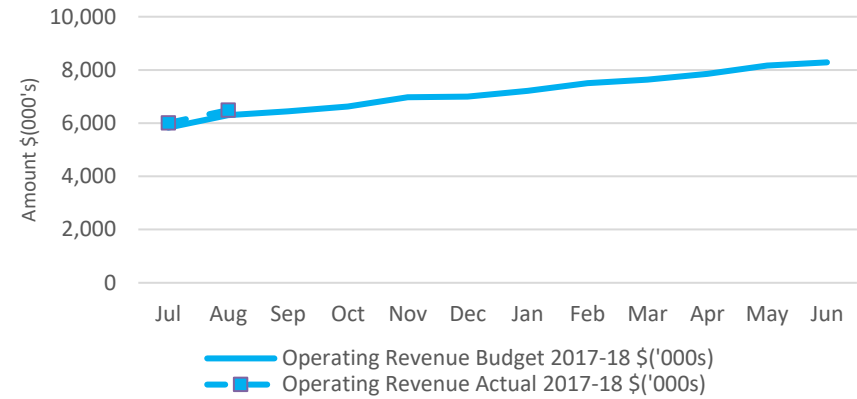
This statement is to be read in conjunction with the accompanying financial statements and notes.

**SHIRE OF LEONORA
SUMMARY GRAPHS - FINANCIAL ACTIVITY
For the Period Ended 31 August 2017**

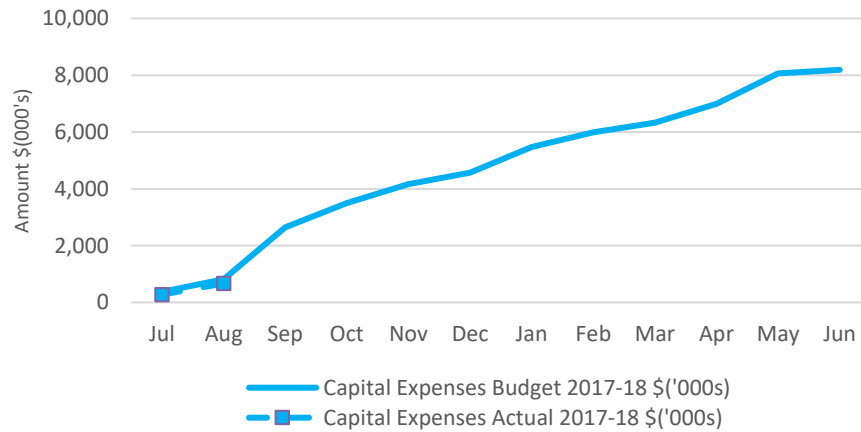
Operating Expenses



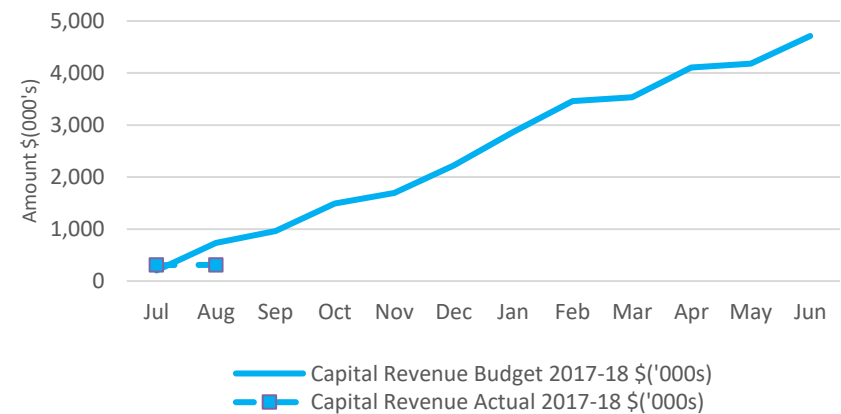
Operating Revenue



Capital Expenditure



Capital Revenue



This information is to be read in conjunction with the accompanying financial statements and notes.

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

SHIRE OF LEONORA

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

NOTES TO THE STATEMENT OF FINANCIAL POSITION

For the Period Ended 31 August 2017

**For the period ended
Note 1 (j) (Continued)**

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Depreciation Rate
Buildings	30 to 50 years
Furniture and Equipment	2 to 15 years
Plant and Equipment	5 to 15 years
Roads – Aggregate	25 years
Roads – Unsealed – Gravel	35 years
Drains and Sewers	75 years
Airfield – Runways	12 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of noncurrent assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments.

Losses are disclosed under the expenditure classifications.

SHIRE OF LEONORA

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

NOTES TO THE STATEMENT OF FINANCIAL POSITION

For the Period Ended 31 August 2017

For the period ended
Note 1 (p) (Continued)

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Program Classifications (Function/Activity)

Governance

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

General Purpose Funding

Rates, general purpose government grants and interest revenue.

Law, Order, Public Safety

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

Health

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

Education and Welfare

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

Housing

Provision and maintenance of elderly residents housing.

Community Amenities

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

Recreation and Culture

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

Transport

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

Economic Services

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

Other Property and Services

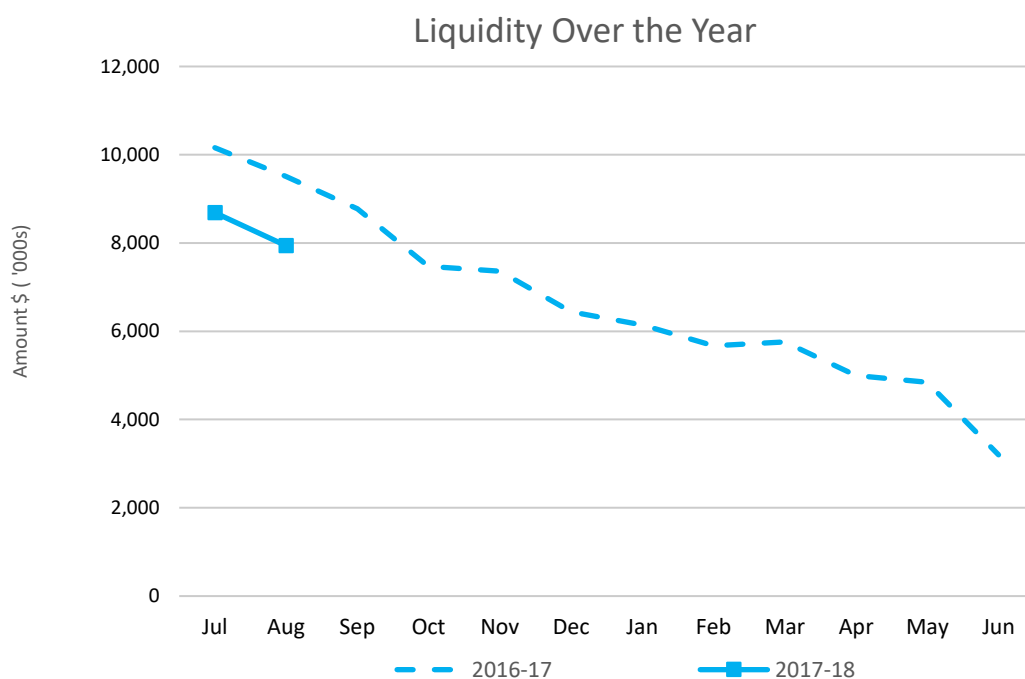
Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

NOTE 2. NET CURRENT ASSETS

Net Current Assets	Note	30 June 2017	YTD 31 Aug 2016	YTD 31 Aug 2017
		\$	\$	\$
Current Assets				
Cash Municipal	4	2,759,947	6,147,267	6,598,738
Cash Reserves	4	2,411,600	2,030,089	2,413,886
Restricted Municipal Cash Investments	4	0	1,314,691	0
Receivables - Rates	5	116,411	1,800,678	1,685,420
Receivables - Other	5	989,678	499,132	294,594
Inventories		40,848	39,844	35,862
		6,318,484	11,831,701	11,028,500
Less: Current Liabilities				
Payables	6	(706,250)	(295,910)	(675,402)
Provisions		(262,533)	(172,015)	(167,699)
Less: Cash Reserves	7	(2,411,600)	(2,030,089)	(2,413,886)
Add: Leave provisions already funded		167,699	172,015	167,699
Add: Accrued Salaries		94,834		0
Net Current Funding Position		3,200,634	9,505,702	7,939,212

Positive=Surplus (Negative=Deficit)

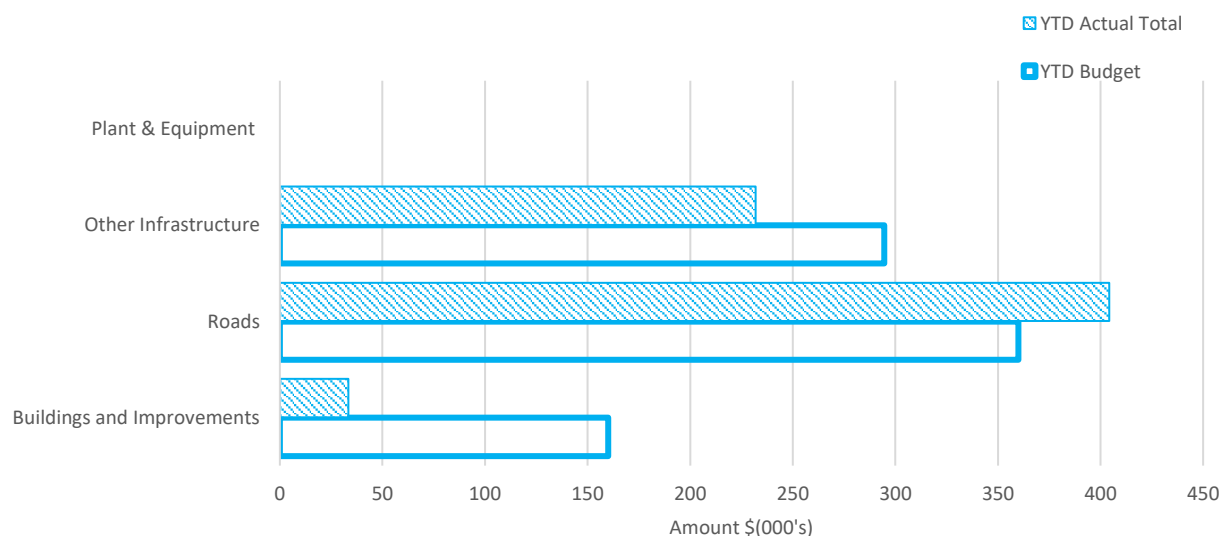


SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

NOTE 3. CAPITAL - ACQUISITIONS AND FUNDING

Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Adopted Annual Budget	YTD Budget (d)	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Buildings and Improvements		1,889	31,545	1,995,970	160,000	33,434	(1,835,970)
Roads		775	403,397	4,020,531	360,000	404,172	(3,660,531)
Other Infrastructure		5,254	226,635	1,558,745	294,545	231,889	(1,264,200)
Plant & Equipment		0	0	615,612	0	0	(615,612)
Capital Expenditure Totals		7,918	661,577	8,190,858	814,545	669,495	(7,376,313)
Capital Acquisitions Funded By							
Capital Grants and Contributions				4,514,131	732,770	311,000	(3,781,361)
Other (Disposals & C/Fwd)				198,181	0	0	(198,181)
Council Contribution - Operations				3,478,546	81,775	358,495	(3,396,771)
Capital Funding Total				8,190,858	814,545	669,495	(7,376,313)

Capital Expenditure Program YTD



SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

NOTE 3. CAPITAL ACQUISITIONS

			Adopted Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
Capital Acquisitions			\$	\$	\$	\$
Building and Improvements						
E840001	Land Trans Aged Care Facility	New	205,000	0	0	(205,000)
E820018	Aged Care Facility - SIHI	New	195,000	0	0	(195,000)
E082001	Lot 1142 Walton South	Renewal	27,320	0	0	(27,320)
E082002	Lot 240 Hoover St Renewal	Renewal	43,328	0	0	(43,328)
E082003	Lot 137A Hoover South	Renewal	6,846	0	0	(6,846)
E082004	Lot 137B Hoover North	Renewal	9,906	0	0	(9,906)
E082005	Lot 229 Hoover St Renewal	Renewal	5,700	0	0	(5,700)
E082006	Lot 250 Queen Vic St	Renewal	29,500	0	0	(29,500)
E820007	Lot 294 Queen Vic St	Renewal	26,070	0	1,545	(24,525)
E820019	Relocate / Renew Gym	Renewal	20,000	0	0	(20,000)
E820020	Skate Park Fencing	New	40,000	0	1,889	(38,111)
E820020	Works Depot Workshop Renewal	Renewal	50,000	10,000	0	(50,000)
E820013	School Masters House	Renewal	150,000	150,000	0	(150,000)
E820011	Chisholms House Renewal	Renewal	225,800	0	0	(225,800)
E820010	Hoover house Renewal	Renewal	256,400	0	0	(256,400)
E820008	Murrin Murrin Lockup Renewal	Renewal	20,600	0	30,000	9,400
E820009	Balletich's Place Renewal	Renewal	34,500	0	0	(34,500)
E820012	Art's Place Place Renewal	Renewal	101,400	0	0	(101,400)
E820014	Edna Wilcox's House	Renewal	100,000	0	0	(100,000)
E820015	Mazza's Store	Renewal	250,000	0	0	(250,000)
E820017	Paint Museum Office	Renewal	52,600	0	0	(52,600)
E810004	Lawler Police Stn Rest.	Renewal	100,000	0	0	(100,000)
E820016	Painting Admin Offices	New	46,000	0	0	(46,000)
TOTAL - Building and Improvements			1,995,970	160,000	33,434	(1,962,536)
Plant & Equipment						
E830004	EHO Vehicle	Replacement	36,855	0	0	(36,855)
E830008	Doctor's Vehicle	Replacement	38,546	0	0	(38,546)
E830005	Parks & Gardens Utility	Replacement	45,000	0	0	(45,000)
E830003	Grader Utility	Replacement	45,000	0	0	(45,000)
E830009	Semi Water Tanker	Replacement	75,000	0	0	(75,000)
E830010	Grader Camp Trailers	Replacement	200,000	0	0	(200,000)
E830006	MEHS Vehicle	Replacement	28,519	0	0	(28,519)
E830001	CEO Vehicle Replacement	Replacement	70,500	0	0	(70,500)
E830002	DCEO Vehicle	Replacement	50,192	0	0	(50,192)
E830007	MCS Vehicle	Replacement	26,000	0	0	(26,000)
TOTAL - Plant & Equipment			615,612	0	0	(615,612)
TOTAL PROPERTY PLANT AND EQUIPMENT			2,611,582	160,000	33,434	(2,578,148)

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

NOTE 3. CAPITAL ACQUISITIONS

			Adopted Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
Capital Acquisitions						
Roads						
E800001	Agnew Rd South WANDRRA	Renewal	275,000	0	7,131	(267,869)
E800002	Wonganoo Rd WANDRRA	Renewal	720,000	360,000	298,117	(421,883)
E800003	Leonora-Nambi Rd WANDRRA	Renewal	260,000	0	480	(259,520)
E800004	Littlemill Rd WANDRRA	Renewal	400,000	0	7,385	(392,615)
E800005	Leonora Mt Ida Rd WANDRRA	Renewal	100,000	0	15,000	(85,000)
E800006	Darlot Rd WANDRRA	Renewal	200,000	0	62,599	(137,401)
E800007	Albion Downs Yeerlirrie WANDRRA	Renewal	320,000	0	0	(320,000)
E800008	Kookynie Malcolm WANDRRA	Renewal	160,000	0	0	(160,000)
E800009	Glenorn Yundamindra Rd WANDRRA	Renewal	440,000	0	12,685	(427,315)
E800010	RRG Glenorn Yundamindra	Upgrade	480,000	0	775	(479,225)
E080011	R2R Project	Upgrade	565,531	0	0	(565,531)
E080012	Grid Renewals (various)	Renewal	100,000	0	0	(100,000)
TOTAL - Roads			4,020,531	360,000	404,172	(3,616,359)
Improvements & Infrastructure						
E810006	Liquid Waste Site Development	Upgrade	600,000	0	4,576	(595,424)
E810005	Cemetery Fencing	Renewal	45,200	0	0	(45,200)
E810007	Oval Retic System Renewal	Renewal	80,000	0	0	(80,000)
E810008	Fitness Playground Equip	Upgrade	24,000	0	0	(24,000)
E810009	Memorial Park Lighting	Upgrade	15,000	0	0	(15,000)
E810010	Playground Softfall	Renewal	15,000	0	0	(15,000)
E810012	Shade Sails Town Park	New	25,000	0	678	(24,322)
E810001	Gwalia Headframe Renewal	Renewal	494,545	294,545		(494,545)
E810002	Gwalia Headframe NSRF	Renewal	190,000	0	222,655	32,655
E810003	Upgrade Gwalia Entrance	Upgrade	25,000	0	0	(25,000)
E810011	Rushton Engine Reloc.	Renewal	20,000	0	3,980	(16,020)
E810013	Gwalia St Barb Fencing	New	25,000	0	0	(25,000)
						0
						0
TOTAL - Other Infrastructure			1,558,745	294,545	231,889	(1,326,856)
TOTAL INFRASTRUCTURE			5,579,276	654,545	636,061	(4,943,215)
Total Capital Expenditure			8,190,858	814,545	669,495	(7,521,363)

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

NOTE 3. CAPITAL DISPOSALS

Assets Disposed

Description Disposed Asset	Cost/Fair Value	Accum Depr	Proceeds	Adopted Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	Comments
	\$	\$	\$	\$	\$	\$	
Plant and Equipment (Fixed Assets)							
PE8 2016 Mitsubishi Paj. Sport EHO				(9,455)	0	9,455	29,091
651 2015 Ford Territory TX (Doc 3L)				(17,989)	0	17,989	19,545
648 MCS Nissan X Trail KBC772K				(10,295)	0	10,295	15,454
PE6 DCEO Ford Territory Titanium				(16,086)	0	16,086	30,909
650 Mits. 2014 Triton (P646)				(16,415)	0	16,415	20,000
644 Mits. 2014 Triton (P968)				(18,468)	0	18,468	18,182
649 MEHS Nissan X Trail KBC771K				(9,385)	0	9,385	16,364
637 CEO 2014 Ford FPV GTF Sedan				(32,459)	0	32,459	43,636
20 P850 1984 Water Tanker				(10,000)	0	10,000	5,000
	0	0	0	(140,552)	0	140,552	
	0	0	0	(140,552)	0	140,552	

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

NOTE 4. CASH AND INVESTMENTS

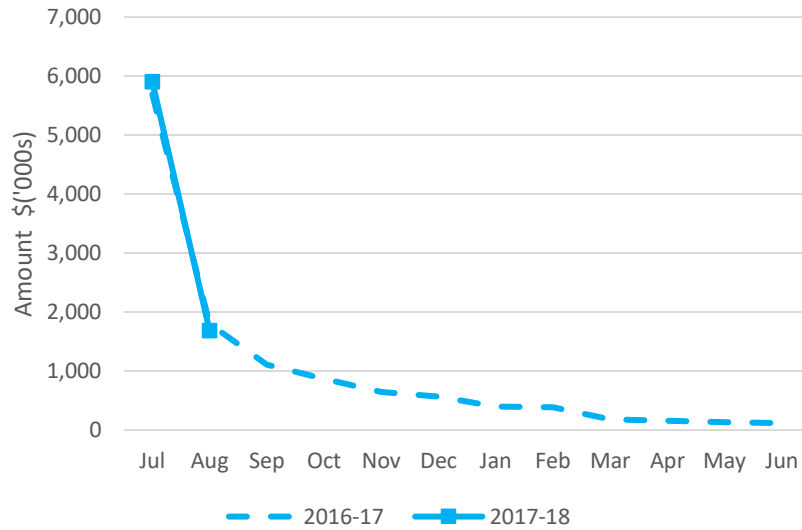
Bank Accounts	Municipal	Municipal Restricted	Reserves	Trust	Total Amount	Institution	Interest Rate	Details
	\$		\$	\$	\$			
(a) Cash Deposits								
Municipal Account	6,597,468				6,597,468	NAB	Variable	Cheque Acc.
Trust Account				0	0	NAB	Variable	Cheque Acc.
LSL Maximiser			131,817		131,817	NAB	Variable	Cheque Acc.
Fire Maximiser			30,864		30,864	NAB	Variable	Cheque Acc.
Plant Maximiser			511,881		511,881	NAB	Variable	Cheque Acc.
Annual Leave Maximiser			161,302		161,302	NAB	Variable	Cheque Acc.
Gwalia Precinct Maximiser			373,652		373,652	NAB	Variable	Cheque Acc.
Building Maintenance Maximiser			600,951		600,951	NAB	Variable	Cheque Acc.
Waste Management Maximiser			503,419		503,419	NAB	Variable	Cheque Acc.
Aerodrome			100,000		100,000	NAB	Variable	Cheque Acc.
Cash on Hand	1,270				1,270	NAB	NIL	On Hand
Total	6,598,738	0	2,413,886	0	9,012,624			

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

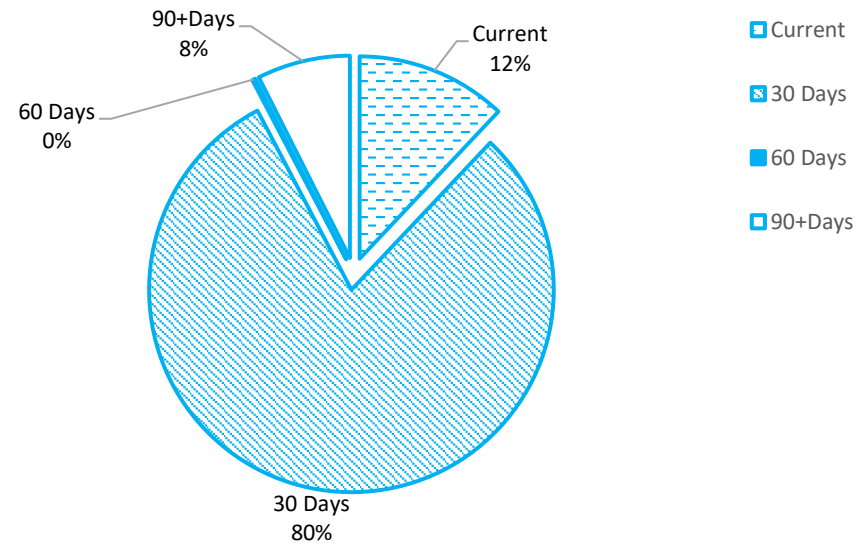
NOTE 5. RECEIVABLES

Receivables - Rates and Other Rates Receivable	YTD 31 Aug		Receivables - General	Credit	Current	30 Days	60 Days	90+Days	Total
	2017	30 June 2016							
	\$	\$		\$	\$	\$	\$	\$	\$
Opening Arrears Previous Years	116,915	83,147	Receivables - General	0	35,458	236,500	741	21,895	294,594
Levied this year	5,577,689	5,239,642							
Discounts	0	0							
Deferred	0	0							
Less Collections to date	(4,009,184)	(5,205,874)							
Equals Current Outstanding	1,685,420	116,915							
Net Rates Collectable	1,685,420	116,915	Total Receivables General Outstanding						294,594
% Collected	70.40%	97.80%	Amounts shown above include GST (where applicable)						

Rates Receivable



Accounts Receivable (non-rates)

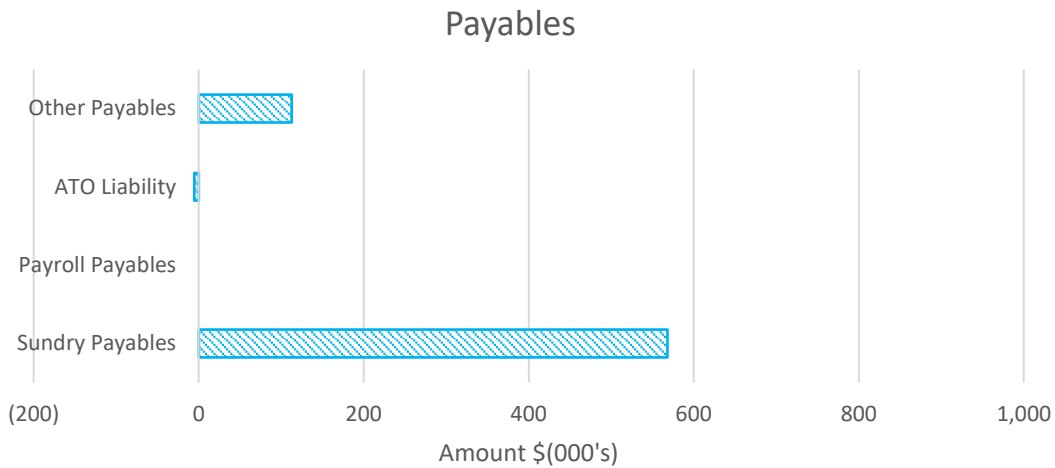
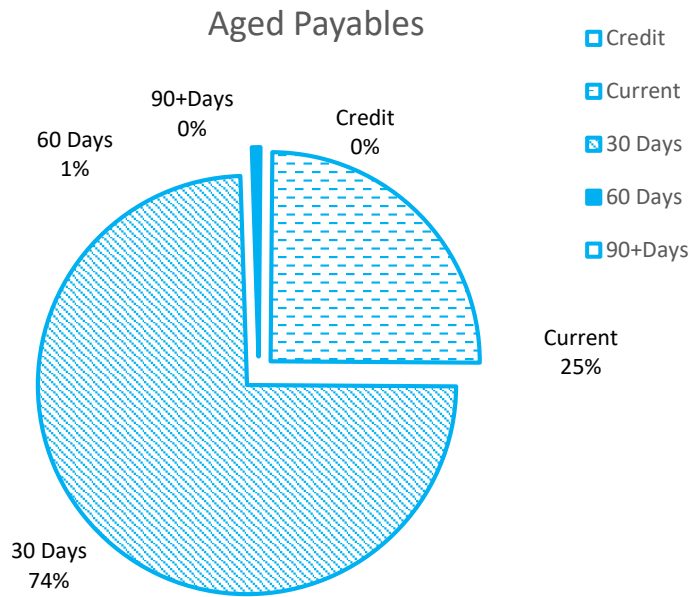


SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

NOTE 6. PAYABLES

Payables	Credit	Current	30 Days	60 Days	90+Days	Total
Payables - General	\$ (755)	\$ 142,234	\$ 423,709	\$ 2,872	\$ 0	\$ 568,060
Sundry Payables						568,060
Payroll Payables						0
ATO Liability						(5,380)
Other Payables						112,722
Total Payables General Outstanding						675,402

Amounts shown above include GST (where applicable)

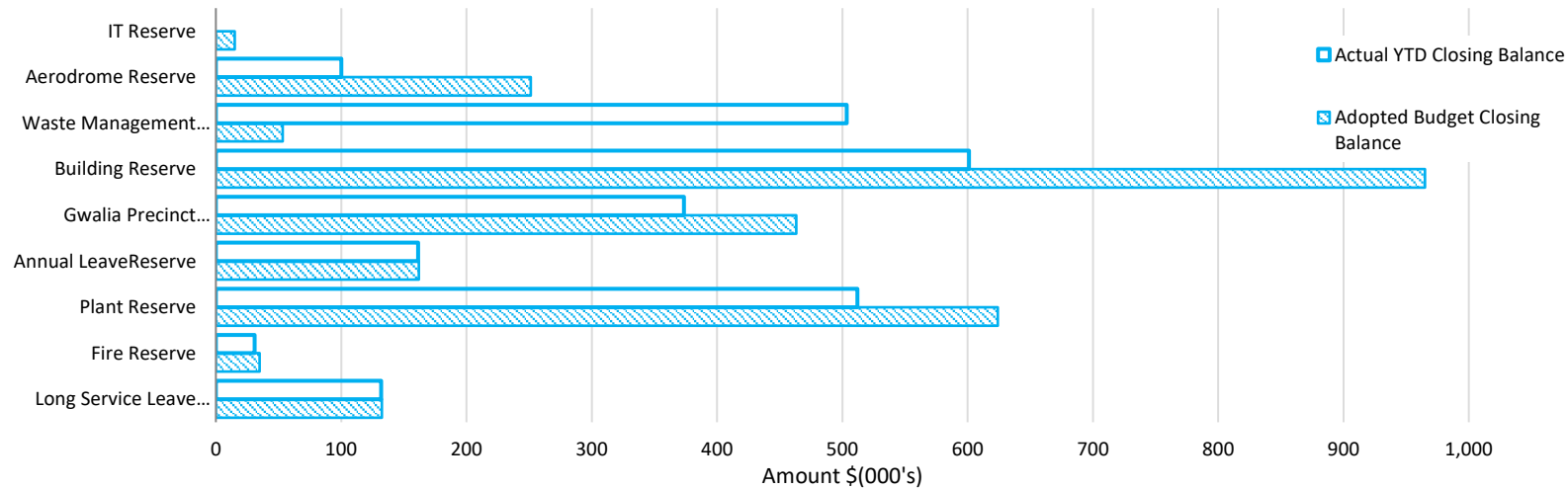


SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

NOTE 7. CASH BACKED RESERVE

Reserves	Opening Balance	Adopted Budget Interest Earned	Actual Interest Earned	Adopted Budget Transfers In (+)	Actual Transfers In (+)	Adopted Budget Transfers Out (-)	Actual Transfers Out (-)	Adopted Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave Reserve	131,683	658	134	0	0	0	0	132,341	131,817
Fire Reserve	30,833	174	31	4,000	0	0	0	35,007	30,864
Plant Reserve	511,360	2,732	521	110,000	0	0	0	624,092	511,881
Annual Leave Reserve	161,138	806	164	0	0	0	0	161,944	161,302
Gwalia Precinct Reserve	373,271	1,966	381	88,000	0	0	0	463,237	373,652
Building Reserve	600,339	4,802	612	360,000	0	0	0	965,141	600,951
Waste Management Reserve	502,976	265	443	0	0	(450,000)	0	53,241	503,419
Aerodrome Reserve	100,000	1,250	0	150,000	0	0	0	251,250	100,000
IT Reserve	0	75	0	15,000	0	0	0	15,075	0
	2,411,600	12,728	2,286	727,000	0	(450,000)	0	2,701,328	2,413,886

Reserve Balances



SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

NOTE 8. RATING INFORMATION

RATE	Rate in	Number of Properties	Rateable Value	Rate Revenue	YTD Actual		Total Revenue	Rate Revenue	Adopted Budget		Total Revenue
					Interim Rates	Back Rates			Interim Rate	Back Rate	
General Rate	\$		\$				\$				\$
GRV	0.0677	591	15,290,974	1,035,199	0	0	1,035,199	1,035,207	1,500	0	1,036,707
UV	0.1485	1,104	28,708,933	4,264,729	52,500	0	4,317,229	4,264,572	(38,500)	0	4,226,072
Sub-Totals		1,695	43,999,907	5,299,928	52,500	0	5,352,428	5,299,779	(37,000)	0	5,262,779
Minimum Payment	Minimum \$										
GRV	309	84	114,929	25,956	0	0	25,956	25,956	0	0	25,956
UV	309	645	716,621	199,305	0	0	199,305	199,305	0	0	199,305
Sub-Totals		729	831,550	225,261	0	0	225,261	225,261	0	0	225,261
							5,577,689				5,488,040
							0				0
Amount from General Rates							5,577,689				5,488,040
Ex-Gratia Rates							0				0
							5,577,689				5,488,040

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

NOTE 9. INFORMATION ON BORROWINGS

(a) Debenture Repayments

The Shire does not have any borrowings.

(b) New Debentures

There are no new debentures as at the reporting date.

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

NOTE 10. GRANTS AND CONTRIBUTIONS

Grants	Grant Provider	Approval (Y/N)	2017-18			Variations		Received	Recoup Status Not Received
			Adopted Budget	Adopted 2016-17 Operating	Budget Capital	Additions / Operating	(Deletions) Capital		
			\$	\$	\$	\$	\$	\$	
General Purpose Funding									
I030019 Grant Equalisation	WALGCC	Y	316,245	316,245	0	0	0	68,160	248,085
I030021 Grant - Roads	WALGCC	Y	329,748	329,748	0	0	0	71,441	258,307
Law, Order, Public Safety									
I053402 Operational Grant - Bush Fire	DFES		1,415	1,415	0	0	0	0	1,415
Welfare Services									
I080002 Sustainability Child Care			54,715	54,715	0	0	0	19,007	35,708
I082001 Youth Support DCP Grant	DCP		68,700	68,700	0	0	0	17,433	51,267
Recreation and Culture									
I1130045 Arts in Residence Grant Contr.			9,000	9,000	0	0	0	0	9,000
I117010 Other Grant Funding			120,000	120,000	0	0	0	31,686	88,314
Transport									
MRWA Funding									
I122200 MRWA Direct	MRWA		143,998	143,998	0	0	0	143,998	0
I122052 Contribution Street Lights	MRWA		3,700	3,700	0	0	0	0	3,700
I122213 Natural Disaster Reinstatement	MRWA		2,721,600	0	2,721,600	0	0	0	2,721,600
I122218 RRG Funding	MRWA		320,000	0	320,000	0	0	128,000	192,000
Other Streets/Roads Funding									
I122042 Contribution Crossovers			1,500	1,500	0	0	0	0	1,500
I122206 Roads to Recovery			565,531	0	565,531	0	0	0	565,531
Economic Services									
I138005 Grants			48,000	48,000	0	0	0	0	48,000
I138002 Sponsorship			115,000	115,000	0	0	0	0	115,000
I134470 Gwalia Precinct Renewal	Regional		729,000	0	729,000	0	0	147,000	582,000
I134471 Headframe Renewal Reg. Grants Scheme	Regional		178,000	0	178,000	0	0	178,000	0
TOTALS			5,726,152	1,212,021	4,514,131	0	0	804,725	4,921,427

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

NOTE 12. TRUST FUND

Funds held at balance sheet date over which Shire has no control and which are not included in the financial statements are as follows:

Description	Opening Balance 1 Jul 17	Amount Received	Amount Paid	Closing Balance 31 Aug 17
	\$	\$	\$	\$
Nomination fees	0	0	0	0
	0	0	0	0

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

NOTE 13. EXPLANATION OF MATERIAL VARIANCES

Details and explanations of the material variances reflected on the Statement of Financial Activity are provided below as required by Local Government (Financial Management) Regulation 34(1) (d). ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of \$15,000.

Reporting Program	Variance	Variance	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Operating Revenues					
General Purpose Funding - Rates	89,649	2.00%	▲	Timing	No adjustments for tenement deaths etc processed at report date
General Purpose Funding - Other	(63,885)	(30.00%)	▼	Permanent	Reduction in FAGS allocations
Community Amenities	18,804	10.00%	▲	Timing	Higher volume of liquid waste received during the reporting period than budgeted
Transport	21,615	10.00%	▲	Timing	Alteration to timing of payment of grants
Operating Expense					
General Purpose Funding	26,943	21.00%	▼	Timing	Variance to administration allocation and timing of allocation
Education and Welfare	22,273	19.00%	▼	Timing	Lower staffing costs whilst recruitment processes are undertaken
Community Amenities	72,499	73.00%	▼	Timing	Less activity during reporting period than estimated (at time of preparing monthly budgets)
Recreation and Culture	11,034	5.00%	▼	Timing	Lower staffing costs whilst recruitment processes are undertaken
Transport	(47,402)	(9.00%)	▼	Timing	Alteration to timing of works for road maintenance, insurance payments, and aerodrome operations
Economic Services	29,058	10.00%	▼	Timing	Alteration to timing of works for heritage projects, insurance payments, and aerodrome operations
Other Property and Services	(2,960)	(4.00%)	▼	Timing	Variance to timing of administration allocation expenses
Capital Revenues					
Grants, Subsidies and Contributions	102,417	50.31%	▲	Timing	Alteration to timing of payment of grants
Capital Expenses					
Infrastructure - Roads	129,697	72.05%	▼	Timing	Alteration to timing of works programmes
Infrastructure - Other	(28,110)	(14.45%)	▲	Timing	Alteration to timing of works programmes
Additional Comments					
Note 2 - Net Current Assets					N/A
Note 3 - Capital					N/A
Note 4 - Cash					N/A
Note 5 - Receivables					N/A
Note 6 - Payables					N/A
Note 7 - Reserves					N/A
Note 8 - Rates					N/A
Note 9 - Borrowings					N/A
Note 10 - Grants					N/A
Note 11 - Budget Amendments					N/A
Note 12 - Trust					N/A

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(B) ACCOUNTS FOR PAYMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 19th September, 2017

AGENDA REFERENCE: 10.2 (B) SEP 17

SUBJECT: Accounts for Payment

LOCATION / ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Tanya Browning

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 12th September, 2017

BACKGROUND

Attached statement consists of accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **23055** to **23028** totalling **\$805,070.86**. and accounts paid by Council Authorisation represented by cheques numbered from **23029** to **23110** totalling **\$\$875,906.27**.

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.10 & Financial Management (1996) Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **23055** to **23028** totalling **\$805,070.86** and accounts paid by Council Authorisation represented by cheques numbered from **23029** to **23110** totalling **\$875,906.27** be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr LR Petersen, Seconded Cr RM Cotterill that accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **23055** to **23028** totalling **\$805,070.86** and accounts paid by Council Authorisation represented by cheques numbered from **23029** to **23110** totalling **\$875,906.27** be accepted.

CARRIED (6 VOTES TO 0)

Shire of Leonora				
Monthly Report – List of Accounts Paid by Delegated Authority				
Submitted to Council on the 19th September, 2017				
The following list of accounts has been paid under delegation, and Direct Bank Transactions by the Chief Executive Officer, since the previous list of accounts. Cheques are numbered from 23005 to 23028 and totalling \$805,070.86 .				
CHIEF EXECUTIVE OFFICER				
Cheque	Date	Name	Item	Payment by Delegated Authority
23005	9/08/2017	Terrestrial Ecosystem Services Pty Ltd	Refund for 2 drums of unused AvGas	1,100.00
23006	9/08/2017	Bradley Ashwin	Refund of bond for funeral	150.00
23007	14/08/2017	LGIS	Insurance renewal 2017/2018	250,685.19
420	8/08/2017	Alliance Equipment Finance	Office Photocopier Lease - August, 2017	797.78
421	2/08/2017	National Australia Bank	Credit Card Charges - July, 2017	6,856.86
422	11/08/2017	Alliance Equipment Finance	CRC photocopier lease - July, 2017	536.45
23008	14/08/2017	Dave Hadden	Health/building services as per contract invoice 86 31/07/2017-11/08/2017	8,712.00
1	15/08/2017	Shire of Leonora	Salaries & Wages PPE: 14/8/17	65,565.23
23009	15/08/2017	LGRCEU	Union Fee PPE: 14/8/17	20.50
23010	16/08/2017	Klondike Enterprise Pty Ltd	Jewellery and gemstones for resale at museum	430.00
23011	16/08/2017	Sparlon Electrical	Various works - Museum, Shire Office, Rec Centre, Tennis Courts	5,470.30
23012	16/08/2017	Telstra	Phone bill - July, 2017	5,610.74
23013	16/08/2017	Shire of Leonora - Rates	Rates for Shire properties 2017/2018	51,709.08
423	17/08/2017	Australian Super	Superannuation PPE: 14/8/17	371.12
424	18/08/2017	BT Super for Life	Superannuation PPE: 14/8/17	59.79
425	19/08/2017	Host Plus	Superannuation PPE: 14/8/17	154.06
426	20/08/2017	MLC Nominees Pty Ltd	Superannuation PPE: 14/8/17	66.50
427	21/08/2017	Prime Superannuation Fund	Superannuation PPE: 14/8/17	506.35
428	22/08/2017	Rest Superannuation	Superannuation PPE: 14/8/17	90.20
429	23/08/2017	WA Super	Superannuation PPE: 14/8/17	8,066.03
430	16/08/2017	National Australia Bank	NAB Connect Fee - August, 2017	36.49
23014	21/08/2017	Australian Taxation Office	BAS July 2017	42,178.00
23015	21/08/2017	Dave Hadden	Health/building services as per contract invoice 87 14/08/2017-18/08/2017	5,808.00
23016	21/08/2017	Kiara Reddingius	Donation/sponsorship for costs associated with training	3,000.00
23017	21/08/2017	Telstra	Camp requisites phone usage	35.00
23018	22/08/2017	DMIRS	9 x caveats Brewer tenements	1,026.00
23019	23/08/2017	Long Neck Creek Holdings	Earthworks on Wonganoo Rd, Darlot Rd, Little Mill Rd and Glenorn-Yundamindra Rd	32,493.23
23020	N/A	N/A	cancelled cheque due to misprint	0.00
1		Shire of Leonora	Salaries & Wages PPE: 28/8/17	75,667.83
			Sub Total	\$567,202.73

Cheque	Date	Name	Item	Payment by Delegated Authority
			Balance Brought Forward	\$567,202.73
23021	30/08/2017	Gavin Prime	Travel to site PER-LEO-PER	694.00
23022	30/08/2017	Kenyon & Company Pty Ltd	Battery clamps, UHF radios, cable sleeving	1,697.30
23023	30/08/2017	LGRCEU	Union Fee PPE: 28/8/17	20.50
431	29/08/2017	Alliance Equipment Finance	Hire of copier - August, 2017 - Depot	230.20
432	31/08/2017	Australian Super	Superannuation PPE: 28/8/17	792.23
433	31/08/2017	BT Super for Life	Superannuation PPE: 28/8/17	89.86
434	31/08/2017	Host Plus	Superannuation PPE: 28/8/17	98.08
435	31/08/2017	MLC Nominees Pty Ltd	Superannuation PPE: 28/8/17	39.90
436	31/08/2017	Prime Super	Superannuation PPE: 28/8/17	549.79
437	31/08/2017	Prime Superannuation Fund	Superannuation PPE: 28/8/17	512.53
438	31/08/2017	Rest Superannuation	Superannuation PPE: 28/8/17	143.40
439	31/08/2017	WA Super	Superannuation PPE: 28/8/17	8,523.05
440	31/08/2017	National Australia Bank	Merchant Fee - Gwalia Museum Eftpos, September 2017	122.52
441	31/08/2017	National Australia Bank	Account Fees - August, 2017	141.80
442	4/09/2017	Westnet Pty Ltd	CRC internet charges - September, 2017	11.00
23024	4/09/2017	Constructive PD Pty Ltd	50% completion Gwalia Headframe Restoration	176,000.00
23025	5/09/2017	Building Commission	Building Services Levy payment for August, 2017	56.65
443	4/09/2017	National Australia Bank	Credit Card Charges - August, 2017	11,414.70
23026	11/09/2017	Cassandra Dickie	Refund for hall hire deposit - funeral	150.00
23027	11/09/2017	Horizon Power	Power usage various	30,861.94
23028	11/09/2017	Telstra	Phone and internet - August, 2017	5,718.68
			Grand Total	\$805,070.86

Shire of Leonora**Monthly Report - List of Accounts Paid by Authorisation of Council****Submitted to Council on the 19th September, 2017**

Cheques numbered from **23029** to **23110** totaling **\$875,906.27** submitted to each member of the Council on 19th September, 2017 have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing.

CHIEF EXECUTIVE OFFICER

Cheque	Date	Name	Item	Payment
23029	19/09/2017	Aerosweep Pty Ltd	Item FB2400-0GFB as quoted	8,921.00
23030	19/09/2017	Air Liquide W.A. Ltd	Gas cylinder rental at medical centre	24.84
23031	19/09/2017	ALU Glass	Reglaze windows at rec centre, Gwalia museum and townsite, 35 Hoover St, and install Alugard security system at rec centre	4,235.40
23032	19/09/2017	Ange Leech	Payment for music performance at Leonora Golden Gift	750.00
23033	19/09/2017	Baileys Fertilisers (AKC Pty Ltd)	Supply of fertilisers for town oval	2,578.40
23034	19/09/2017	BOC Limited	Container services and nitrogen for medical centre	254.10
23035	19/09/2017	Boldline Services	Service for rubbish truck and repair work to crane	233.75
23036	19/09/2017	Breakaway Earthmoving	Wandrra works for tender LS 04/2017	103,899.40
23037	19/09/2017	Bundarra Ngumbu Pastoral Holdings	Supply of one loader 09/05/2017-11/05/2017	4,620.00
23038	19/09/2017	Bunnings Building Supplies Pty Ltd	Supplies from Bunnings	507.24
23039	19/09/2017	Butson Group Pty Ltd	BBQ and refreshments provided for LEMAC field exercise 18th August, 2017	1,316.04
23040	19/09/2017	Canine Control	Ranger services for August, 2017	8,007.14
23041	19/09/2017	Cheric Leonora	Supply of fittings associated with water transfer - Darlot Road - Wandrra Works	371.47
23042	19/09/2017	Child Australia	Support proposal for the Leonora Childcare Centre	4,481.00
23043	19/09/2017	Collins Distributors	Jewellery for display and resale at Gwalia Museum	508.86
23044	19/09/2017	Dean's Autoglass	Supply and fit rear windscreen to P646	555.50
23045	19/09/2017	Department of Fire and Emergency Services	2017/18 ESL quarter 1 ESLB contribution	40,151.50
23046	19/09/2017	Department Of Transport	Renewal of licences for various Shire vehicles	2,315.00
23047	19/09/2017	Dunning's	Supply of AvGas	42,387.20
23048	19/09/2017	Eagle Petroleum (WA) Pty Ltd	Bulk diesel and motorpass charges - August, September, 2017	36,669.85
23049	19/09/2017	Earth Australia Contracting Pty Ltd	Wandrra works - hire of bulldozer	110,319.00
23050	19/09/2017	Economic Transitions	Development of geo-trail and geo-caching, Hoover House and Café business plan	5,462.00
23051	19/09/2017	Elite Gym Hire	Gym equipment hire - period 01/08/2017-01/09/2017	1,072.50
			Sub Total	\$379,641.19

Cheque	Date	Name	Item	Payment
			Balance Brought Forward	\$379,641.19
23052	19/09/2017	Essential Resources	Teaching materials for child care centre	150.53
23053	19/09/2017	Fairfax Media	Advertising in July addition of the WA Senior	436.15
23054	19/09/2017	Fitz Gerald Strategies	Annual subscription rate for comprehensive IR & HR services	3,620.30
23055	19/09/2017	Forman Bros	Plumbing works at Info Bay, Hoover House, Gwalia Public Toilets, Oval	1,638.18
23056	19/09/2017	Fyson & Associates.	Refund for rates overpaid by agent A7899	412.23
23057	19/09/2017	Gencon Civil Pty Ltd	Equipment hire for Wandrra works LS 05/2017	110,953.70
23058	19/09/2017	Giovanni Coffee	Additional charges for equipment missed off previous invoice - Elaine has given ok to pay.	168.99
23059	19/09/2017	Goldfield Services -	Catering and cleaning for the Shire	5,075.00
23060	19/09/2017	Goldfields Locksmiths	Youth centre locks - master key system	726.10
23061	19/09/2017	Goldfields Truck Power	Hire of multi tyre roller	9,054.00
23062	19/09/2017	Goldline Distributors	Supplies for Hoover House and Child Care Centre	1,101.22
23063	19/09/2017	Gregory Smith	Rates refund for P37/8446	271.52
23064	19/09/2017	GSD Projects Pty Ltd	App changes as per email dated 18/08/2017	715.00
23065	19/09/2017	Harvey Norman AV/IT Superstore Kalgoorlie	Microwave oven for info centre and vacuum for women's group	498.00
23066	19/09/2017	Hitachi Construction Machinery	2000 hour service - John Deere Grader	4,470.43
23067	19/09/2017	In2balance	Annual RBO licence maintenance and support fees for the year ended 30/06/2017	17,710.00
23068	19/09/2017	Inspired Development Solutions	Review of the day care centre plus travel expenses	4,056.21
23069	19/09/2017	J.R. & A. Hersey Pty Ltd	Toilet tissue and rolls	396.00
23070	19/09/2017	Josway Hospitality Pty Ltd	Meals and refreshments for Elaine and Gemma Smith and Elaine and Brad Pool	225.00
23071	19/09/2017	Kalgoorlie Auto Service	Split system for grader camp	898.00
23072	19/09/2017	Kalgoorlie Retravision	Fridge for Elaine, vacuum for youth centre, water filter for childcare centre, split system air con for grader camp, security system for aquatic centre	3,472.00
23073	19/09/2017	Klondike Enterprise Pty Ltd	Jewellery for display and resale at Gwalia Museum	280.00
23074	19/09/2017	Landgate	Rural UV's chargeable and gross rental valuations chargeable	131.00
23075	19/09/2017	Leinster Contracting Services	Travel to Leonora and empty skip bins at Nambi Village and Malcolm Dam	1,164.24
23076	19/09/2017	Leonora Drive Connectors	Hoses for P2146	750.90
23077	19/09/2017	Leonora Motor Inn	Accommodation and meals for Greg Doherty 17-21 August and 04-07 September, 2017	1,219.00
23078	19/09/2017	Leonora Painting Services	Covering up graffiti - men's public toilet, back lane at bowling club, skate park and gazebo area	2,530.00
23079	19/09/2017	Leonora Post Office	Postage fees - August, 2017	230.00
23080	19/09/2017	Leonora Supplies WA	Supplies for Hoover House, Child Care Centre, Shire Office	454.61
			Sub Total	\$552,449.50

Cheque	Date	Name	Item	Payment
			Balance Brought Forward	\$552,449.50
23081	19/09/2017	Long Neck Creek Holdings	Mobilisation of equipment from Leonora - Wandrra Works	5,971.68
23082	19/09/2017	Main Roads Department	Refund for overpayment of grant on 2017/18 RRG - Direct grant	61,068.00
23083	19/09/2017	McLean Print	DL envelopes with window and C4 Tudor envelopes white (cheque envelopes)	1,991.00
23084	19/09/2017	McMahon Burnett Transport	Freight for Shire Office and Museum	150.15
23085	19/09/2017	Michele Allison	Cleaning of the airport terminal and grounds	885.00
23086	19/09/2017	Moore Stephens	Accounting fees general	49,748.77
23087	19/09/2017	Netlogic Information Technology	Various consultations for Shire IT issues	1,684.50
23088	19/09/2017	Office National Kalgoorlie	Monthly service and copier charges for CRC, Depot and Office	575.27
23089	19/09/2017	Penns Cartage Contractors	Freight various	686.40
23090	19/09/2017	PH Kerr & Co	Parts for croplands sprayer	335.05
23091	19/09/2017	Pier Street Medical	Admin support and medical retention payments first and second quarter, treatment of injury sustained by Roderick Sprigg	62,308.94
23092	19/09/2017	Pipeline Mining & Civil Contracting	Grave digging costs - 25/08/2017 - R.Dickie	561.00
23093	19/09/2017	Powerchill Electrical & Refrigeration	Upgrade electrical service to sheds at Gwalia Museum - allow operation of recently relocated Rus...	4,378.00
23094	19/09/2017	Prosegur Australia Pty Ltd	ATM monthly rental - August, 2017	2,833.86
23095	19/09/2017	PWT Electrical Pty Ltd	Various electrical works carried out at Shire buildings	11,699.92
23096	19/09/2017	Rangeland Services Pty Ltd	Supply and install gates at airport	4,224.00
23097	19/09/2017	Shire Of Leonora - General	Casual Office Rental at NGROAC facility - LEMC meeting 06/09/2017	165.00
23098	19/09/2017	Shire Of Leonora - Rates	Rates	2,872.05
23099	19/09/2017	Shire of Menzies.	Hire of HAMM Roller - Wandrra Works	4,500.00
23100	19/09/2017	Skippers Aviation Pty Ltd	Flights for Greg Doherty and Brad Podmore during August and September	2,082.00
23101	19/09/2017	Stephen Peacock Construction	Works carried out on Murrin Murrin lock-up at Gwalia	33,000.00
23102	19/09/2017	Tanya Browning -	Flights Leo-Per-Leo 24/08-28/08	500.00
23103	19/09/2017	Tea & Trinket Cakes	Catering for event at Hoover House and supply of cake for resale at the museum	152.00
23104	19/09/2017	The Food Van	Elderly folks morning tea - 08/08 & 22/08 2017	144.00
23105	19/09/2017	Toll Customised Solutions	Administration and storage fees - August, 2017	355.49
23106	19/09/2017	Toll Ipec Pty Ltd	Freight various	160.16
23107	19/09/2017	WA Country Health Service - Goldfields	Rent of surgery and consulting rooms - August, 2017	417.38
23108	19/09/2017	WA Local Government Association	Attendance at LG convention - Peter Craig and Jim Epis, annual DNS management	3,005.00
23109	19/09/2017	West Australian Newspapers Ltd	Public notice advertising - Council Meeting dates for 2017	350.40
23110	19/09/2017	Weusandi Contractors	Hire of watercart	66,651.75
			Grand Total	\$875,906.27

10.0 REPORTS OF OFFICERS

10.3 ENVIRONMENTAL HEALTH AND BUILDING OFFICER

Nil

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

A. ELECTED MEMBERS

Nil

B. OFFICERS

Moved Cr AE Taylor, Seconded Cr RA Norrie that late items 11.0(B)(i) be accepted for consideration by Council.

CARRIED (6 VOTES TO 0)

Councillor LR Petersen declared a financial interest in item 11.0(B)(i), as she is a part owner in a competing business interest.

Cr LR Petersen left the meeting at 9:57am.

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

11.0(B) OFFICERS

11.0(B)(i) APPLICATION FOR PLANNING APPROVAL

SUBMISSION TO: Meeting of Council
Meeting Date: 19th September, 2017

AGENDA REFERENCE: 11.0(B)(i) SEP 17

SUBJECT: Application for Planning Approval

LOCATION / ADDRESS: Lot 1126 Otterburn Street Leonora

NAME OF APPLICANT: Outback Parks and Lodges

FILE REFERENCE: 33.1.0

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Dave Hadden

OFFICER: Environmental Health Officer/Building Surveyor

INTEREST DISCLOSURE: Nil

DATE: 13th September, 2017

BACKGROUND

Application has been received seeking approval to allow alcohol to be consumed between 5.00pm and 9.00pm seven days per week in the new dry mess (dining room) building recently placed on site as part of an upgrade of kitchen and dry mess buildings on Lot 1126 Otterburn Street Leonora. Council has previously approved the consumption of alcohol in the new wet mess building (March 2017) however the applicant was advised by Racing and Gaming at the time that they would not be able to licence the dining room due to lack of toilet facilities. The Office of Racing and Gaming has recently advised Leonora Lodge that licencing of the dining room is now possible with Council approval (toilet facilities have been addressed). The applicant advises that there will be no alcohol sales to the general public as was previously approved with the wet mess facility. This application has been submitted to Council with the only intention of being able to serve alcohol with meals served to Leonora Lodge customers eating in the dining room.

Comment

The land is zoned Mining and Accommodation while Councils Town Planning Scheme No 1 allows an ancillary liquor establishment under its Zoning Table which is an IP use. IP means that a use is not permitted unless such use is incidental to the predominant use as decided and approved by Council.

STATUTORY ENVIRONMENT

Shire of Leonora Town Planning Scheme No 1 & Health Act 1911

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council:

- a) Approve the development of a licenced dry mess facility on Lot 1126 Otterburn Street Leonora, and
- b) Prepare a Section 40 certificate for issue to the applicant in preparation for their licence application to the Western Australian Department of Racing and Gaming.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr GW Baker, Seconded Cr AE Taylor that Council:

- a) Approve the development of a licenced dry mess facility on Lot 1126 Otterburn Street Leonora; and
- b) Prepare a Section 40 certificate for issue to the applicant in preparation for their licence application to the Western Australian Department of Racing and Gaming.

CARRIED (3 VOTES TO 2)

Cr RA Norrie and Cr RM Cotterill recorded their vote against the motion.

Councillor LR Petersen returned to the meeting at 10:06am.

Cr PJ Craig adjourned the meeting at 10:07am to conduct the Audit and Risk Committee Meeting, and for a morning tea break.

Cr PJ Craig reconvened the meeting at 10:45am. All those previously listed in the record of attendance were present, plus Mr Keith King, District Director Goldfields Child Protection and Family Support Services, Ms Claire Heptinsall, Acting Assistant District Director Goldfields Child Protection and Family Support Services, and Acting Sgt James Brooks, Acting OIC Leonora Police.

Cr PJ Craig welcomed Mr Keith King, District Director Goldfields Child Protection and Family Support Services, Ms Claire Heptinsall, Acting Assistant District Director Goldfields Child Protection and Family Support Services, and Acting Sgt James Brooks, Acting OIC Leonora Police, to address the Council with regard to matters raised at the previous meeting about unsupervised young people and the capacity for CPFSS to assist with these issues.

Discussion ensued on the situation with public service staffing for CPFSS and the continued uncertainty surrounding this (outcomes likely to be forthcoming in a couple of weeks). Some detail was provided also on the current mechanisms in place for cooperation amongst agencies. It was noted that as only key state government

agencies are permitted at some of these forums, efforts will be made to engage with the local interagency meetings as a tool for local information about concerns with young people to CPFSS. Opportunity may exist for the Shire to provide assistance to the community on how to convey concerns to CPFSS with regard to young people in the community. In response to this, links and information will be provided on the Shire's Facebook page. It was noted that Crisis Care in an option for the community in addition to this, and this information will be provided to the community also.

Cr PJ Craig thanked our visitors for their time and information provided to the Council.

Mr Keith King, District Director Goldfields Child Protection and Family Support Services, Ms Claire Heptinsall, Acting Assistant District Director Goldfields Child Protection and Family Support Services, and Acting Sgt James Brooks, Acting OIC Leonora Police, left the meeting at 11:33am.

Cr PJ Craig adjourned the meeting at 11:34am for a comfort break.

Cr PJ Craig reconvened the meeting at 11:41am. All those previously listed in the record of attendance were present, as well as Ms Tralee Cable, Regional Manager, Country WA Primary Health Alliance.

Cr PJ Craig welcomed Ms Cable to the meeting and invited her to address the Council. Ms Cable provided an update of the services available and noted that a significant portion of funding received from WAPHA is being allocated within the northern goldfields. Some details were noted on specific programs being rolled out, training opportunity to upskill local people to be engaged with service delivery (local people offering local services).

Cr PJ Craig thanked Ms Cable for her attendance and update to the Council.

Ms Tralee Cable, Regional Manager, Country WA Primary Health Alliance, left the meeting at 12:16pm.

12.0 NEXT MEETING

Tuesday 17th October, 2017, in the Shire of Leonora Council Chambers.

13.0 CLOSURE OF MEETING

There being no further business, Shire President Cr PJ Craig declared the meeting closed at **12:18PM**.