

# SHIRE OF LEONORA

## NOTICE OF AN ORDINARY COUNCIL MEETING



DEAR COUNCIL MEMBER,  
THE NEXT ORDINARY MEETING OF THE SHIRE OF LEONORA  
WILL BE HELD ON TUESDAY, 16TH OCTOBER, 2018 IN COUNCIL  
CHAMBERS, LEONORA AT 9:30AM.

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JG EPIS  
CHIEF EXECUTIVE OFFICER

**AGENDA FOR THE MEETING IS DETAILED OVER  
PAGE.**

**SHIRE OF LEONORA**

**INFORMATION FOR PUBLIC  
ATTENDING COUNCIL MEETINGS**

**PLEASE NOTE:-**

THE RECOMMENDATIONS CONTAINED IN THIS AGENDA ARE OFFICER'S RECOMMENDATIONS ONLY AND SHOULD NOT BE ACTED UPON UNTIL COUNCIL HAS RESOLVED TO ADOPT THOSE RECOMMENDATIONS.

THE RESOLUTIONS OF COUNCIL SHOULD BE CONFIRMED BY PURSUING THE MINUTES OF THE COUNCIL MEETING AT WHICH THESE RECOMMENDATIONS WERE CONSIDERED.

MEMBERS OF THE PUBLIC SHOULD ALSO NOTE THAT THEY ACT AT THEIR OWN RISK IF THEY ENACT ANY RESOLUTION PRIOR TO RECEIVING OFFICIAL WRITTEN NOTIFICATION OF COUNCIL'S DECISION.

JG EPIS  
CHIEF EXECUTIVE OFFICER

**SHIRE OF LEONORA**  
**ORDER OF BUSINESS FOR MEETING TO BE HELD**  
**TUESDAY 16TH OCTOBER, 2018.**

**COLOUR  
CODING**

1. **DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS/  
FINANCIAL INTEREST DISCLOSURES**  
At 9:30am Mr Marius van der Merve, Butler Settineri as per regulatory requirement to meet with Auditor.
2. **DISCLAIMER NOTICE**
3. **RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE  
(PREVIOUSLY APPROVED)**
4. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
5. **PUBLIC QUESTION TIME**
6. **APPLICATIONS FOR LEAVE OF ABSENCE**
7. **PETITIONS / DEPUTATIONS / PRESENTATIONS**
- White* 8. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**  
(Sent out previously)  
Draft motion: That the Minutes of the Ordinary Meeting held on 18<sup>th</sup> September, 2018 be confirmed as a true and accurate record.
9. **ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT  
DISCUSSION**
- Pink* 10. **REPORTS OF OFFICERS**
  - 10.1 **Chief Executive Officer**
    - a) Tender 09/2018 Road Grader
    - b) Meeting Between Council and its Auditor
    - c) Preparation of New Local Planning Strategy
    - d) Monthly Financial Statements – 30th September, 2018
    - e) Accounts for Payment
  - Blue* 10.2 **Deputy Chief Executive Officer**  
Nil
  - Green* 10.3 **Environmental Health Officer**  
Nil
11. **NEW BUSINESS OF AN URGENT NATURE  
INTRODUCED BY DECISION OF THE MEETING**
  - a) Elected Members
  - b) Officers
12. **NEXT MEETING Tuesday 20th November, 2018**
13. **CLOSURE OF MEETING**

**10.0 REPORTS OF OFFICERS**  
**10.1 CHIEF EXECUTIVE OFFICER**  
**10.1(A) TENDER 09/2018 ROAD GRADER**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 16<sup>th</sup> October, 2018

**AGENDA REFERENCE:** 10.1 (A) OCT 18

**SUBJECT:** Tender 09/2018 Road Grader

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Plant Tenders 10.5

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 9<sup>th</sup> October, 2018

**BACKGROUND**

In accordance with Council Plant/Vehicle replacement policy, tenders were called on the 22<sup>nd</sup> September, 2018 for a road grader, including the trade in or outright sale of a 2013 John Deere 670G road grader. An advertisement appeared in the West Australian on that day. Tenders closed at 4.00pm Monday 8<sup>th</sup> October, 2018. Tenders were opened by authorised officers after the closing time.

Copy of Specifications provided is attached.

Tenders received are listed in the table below.

<b>Name/Company:</b>	<b>Grader Model:</b>	<b>Supply Price: Inc GST</b>	<b>Trade/Purchase Price Inc GST:</b>	<b>NET Inc GST:</b>
WesTrac	Cat 12M	\$ 405,020.00	\$ 160,600.00	\$ 244,420.00
Hitachi	John Deere 670G	\$ 434,500.00	\$ 170,500.00	\$ 264,000.00
Komatsu	GD555 5	\$ 408,100.00	\$ 121,000.00	\$ 287,100.00
Onetrak	Hydronek HMK 600	\$ 425,861.70	NIL	\$ 425,861.70

Tenders were assessed giving consideration to price, experience, and serviceability.

**STATUTORY ENVIRONMENT**

Local Government (Functions and General) Regulations 11 states that tenders are to be publicly invited before a Local Government enters into a contract for another person to supply goods or services if the consideration under the contract is expected to be worth more than \$150,000.00.

## **POLICY IMPLICATIONS**

In accordance with Council policy to replace:

- Graders/Loaders every 5 years;
- Trucks every 4 years;
- Other light vehicles (except administration vehicles) every 2 years or 40,000 Kms; and
- Administration vehicles every year or 20,000km

## **FINANCIAL IMPLICATIONS**

Expenditure for this item of plant, the subject of this report, is included in the current budget.

## **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

## **RECOMMENDATIONS**

That Council:

1. Accept the tender from Hitachi for the supply of one 670G John Deere Grader for the sum of \$434,500.00 inc GST.
2. Accept the trade in/purchase offer from Hitachi for 2013 John Deere 670C of \$170,500.00 inc GST.

## **VOTING REQUIREMENT**

Simple majority required.

## **SIGNATURE**

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Chief Executive Officer

## **10.0 REPORTS OF OFFICERS**

### **10.1 CHIEF EXECUTIVE OFFICER**

#### **10.1(B) MEETING BETWEEN COUNCIL AND ITS AUDITOR**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 16<sup>th</sup> October, 2018

**AGENDA REFERENCE:** 10.1 (B) OCT 18

**SUBJECT:** Meeting between Council and its Auditor

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** 1.10

#### **AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 9<sup>th</sup> October, 2018

#### **BACKGROUND**

Previously, Council has satisfied the regulatory requirement to meet with its auditors by either teleconference or in person meetings, and usually during the Ordinary Meeting of Council, or when the opportunity has presented to meet with the appointed auditors in person. In some instances, as the audit committee is represented by the full Council, it was decided after discussions with the Shire of Leonora's appointed auditors, to schedule visits for meetings at the same time as the Audit Committee Meeting. This would enable one of Council's appointed auditors, Mr Marius van der Merve, to attend in person and liaise with the committee.

This year, scheduling has prevented the Shire of Leonora's auditor to meet during an Audit Committee meeting, however meeting with Council in person at the full Council meeting still satisfies compliance requirements and Mr van der Merve will be in attendance at the Council meeting in person.

The independent audit report for the 2017/18 period was not available at the time of writing this report, however there will be opportunity for Council to engage with its auditor to raise queries about audits carried out this year and any other matter. Should the independent audit report become available prior to the meeting, it will be forwarded to Councillors for review at the earliest opportunity.

#### **STATUTORY ENVIRONMENT**

Section 7.12A(2) of the *Local Government Act 1005* requires a local government meet with its auditor at least once every year.

#### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

**RECOMMENDATIONS**

That Council accept this report prepared by the Chief Executive Officer, and note the requirement to meet with the Council's auditor at least once per year has been met for this period.

**VOTING REQUIREMENT**

Simple majority required.

**SIGNATURE**

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Chief Executive Officer



## **10.0 REPORTS OF OFFICERS**

### **10.1 CHIEF EXECUTIVE OFFICER**

#### **10.1(C) PREPARATION OF NEW LOCAL PLANNING SCHEME**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 16<sup>th</sup> October 2018

**AGENDA REFERENCE:** 10.1(C) OCT 18

**SUBJECT:** Preparation of new Local Planning Scheme

**LOCATION / ADDRESS:** Shire of Leonora

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** State Planning Leonora Scheme 5.33

#### **AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Colleen Thompson, Consultant Planner

**OFFICER:** James Gregory Epis

**INTEREST DISCLOSURE:** Nil

**DATE:** 10<sup>th</sup> October 2018

#### **BACKGROUND**

The Shire has engaged GHD to prepare a new local planning strategy and a new local planning scheme for the Shire of Leonora.

In accordance with Regulation 19 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council is required to make a formal resolution to prepare a local planning scheme.

#### **Comment**

Under the *Planning and Development Act 2005*, local governments can prepare a local planning scheme for any land within its district to make suitable provisions for the improvement, development and use of land. The *Planning and Development (Local Planning Schemes) Regulations 2015* require that local planning schemes are reviewed on a five yearly basis, or within two years of the Regulations coming into operation.

The Shire of Leonora Town Planning Scheme No. 1 (TPS1) was originally gazetted on 23<sup>rd</sup> November 1984, and was last amended on 24 November 2009. Due to its age, TPS1 is out-of-date and does not comply with the *Planning and Development (Local Planning Schemes) Regulations 2015* (hereafter referred to as “the Regulations”). In particular, the scheme is not aligned with the model provisions or deemed provisions set out in the Regulations, and should therefore be repealed and a new scheme prepared in its place.

The Regulations require that local governments prepare a local planning strategy for the local planning scheme. A local planning strategy sets out the long-term planning directions for a local government, taking into account any relevant regional or state planning policy, and provides the rationale for any zoning or classification of land under the local planning scheme. The Shire of Leonora does not currently have a local planning strategy.

Planning consultants, GHD, have commenced preparation of a new local planning strategy and local planning scheme. The consultant team visited Leonora from 26<sup>th</sup> to 29<sup>th</sup> March, 2018 to meet with community members and key stakeholders and identify key issues to be addressed in the local planning strategy and scheme. The visit included a workshop with elected members to canvas a vision and objectives for the local planning strategy. Incorporating community inputs, GHD developed ideas for future land use and development within the Shire, and returned to Leonora from 27<sup>th</sup> to 28<sup>th</sup> August, 2018 to workshop strategic planning actions with stakeholders and community members prior to developing the draft local planning strategy and draft local planning scheme for consideration by the Council. The consultant team is now ready to commence preparation of the new local planning scheme, which requires Council to make a formal resolution to initiate the scheme.

### *Scheme Map Area*

The area to which a local planning scheme applies is defined by the scheme map, which, under TPS1 covers an area that incorporates the Leonora townsite and surrounds, as shown in *Appendix 1*.

The draft local planning strategy will cover the entirety of the Shire of Leonora, however, in considering appropriate planning responses for the broader Shire area beyond the existing scheme map area, it is considered that there is limited planning purpose to expand the new scheme beyond the current TPS1 area. This is because future land use and development outside the Leonora townsite is expected to be primarily associated with mining of identified mineral deposits, which would be exempt from any operative local planning scheme by virtue of the operation of the *Nickel (Agnew) Agreement Act 1974* and the *Mining Act 1978*.

The *Nickel (Agnew) Agreement Act 1974* ratifies a state agreement between the State of Western Australia and (now) BHP Billiton associated with mining of nickel ore reserves, which precludes any local government interference in any of BHP's operations undertaken in accordance with the state agreement, including land use and development within Leinster. Whilst the state agreement does not preclude zoning of land subject to the state agreement, it requires that any zone does not influence operations. As such, there is no practical purpose to applying a zone that would operate to exempt all land use and development undertaken in accordance with the state agreement.

With respect to the *Mining Act 1978*, whilst it does not preclude extension of the scheme, it operates to exempt all anticipated mining land use and development across the Shire area from the need to comply with a local planning scheme. Due to the extent of the mineralised area, most of the municipality outside of the Leonora townsite is subject to the *Mining Act 1978*. Therefore, extension of the scheme would have no planning purpose in relation to the predominant land use in the district.

Outside mining areas, pastoral use and development is managed by the *Land Administration Act 1997*. Any land use change on pastoral leases (except mining) would be subject to a permit pursuant to the *Land Administration Act 1997*, the Shire of Leonora has the opportunity to provide comment on any permits issued and any expansion of the existing scheme extent would duplicate this process, and in effect add an unnecessary layer of regulation.

Consequently, it would appear that there is no role for a local planning scheme outside the Leonora townsite. It is recommended that the new Local Planning Scheme No. 2 retain the same jurisdictional boundary as TPS1. This has been discussed with officers of the Department of Planning, Lands and Heritage.

Council's resolution to prepare a new local planning scheme will ensure that all statutory requirements are satisfied and that the strategy and scheme incorporate all matters considered necessary by key State government agencies, public authorities and neighbouring local governments.

### **STATUTORY ENVIRONMENT**

The *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015* provides the statutory framework for the development and adoption of local planning strategies and schemes.

### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

### **FINANCIAL IMPLICATIONS**

The cost of preparing a new local planning scheme and local planning strategy is included in Council's budget.

### **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

## **RECOMMENDATION**

That Council:

- Resolve that the Shire of Leonora, pursuant to section 75 of the *Planning and Development Act 2005*, prepare Local Planning Scheme No. 2 for the area shown on the Scheme Area Map; and
- Advertise the resolution in accordance with Regulation 20 of Part 4, Division 1 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

## **VOTING REQUIREMENT**

Simple Majority

## **SIGNATURE**

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Chief Executive Officer

**10.0 REPORTS OF OFFICERS**  
**10.1 CHIEF EXECUTIVE OFFICER**  
**10.1(D) MONTHLY FINANCIAL STATEMENTS**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 16th October, 2018

**AGENDA REFERENCE:** 10.1 (D) OCT 18

**SUBJECT:** Monthly Financial Statements

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Nil

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 10<sup>th</sup> October, 2018

**BACKGROUND**

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 30th September, 2018 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity –30th September, 2018
- (c) Material Variances – 30th September, 2018

**STATUTORY ENVIRONMENT**

***Part 4 — Financial reports— s. 6.4***

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

***committed assets*** means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
  - (b) *budget estimates to the end of the month to which the statement relates;*
  - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*

- (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) *the net current assets at the end of the month to which the statement relates.*
- 34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
  - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
  - (c) *such other supporting information as is considered relevant by the local government.*
- 34. (3) *The information in a statement of financial activity may be shown —*
  - (a) *according to nature and type classification; or*
  - (b) *by program; or*
  - (c) *by business unit.*
- 34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
  - (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
  - (b) *recorded in the minutes of the meeting at which it is presented.*
- 34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

#### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

#### **RECOMMENDATIONS**

That the Monthly Financial Statements for the month ended 30th September, 2018 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 30th September, 2018
- (c) Material Variances – 30th September, 2018

be accepted.

#### **VOTING REQUIREMENT**

Simple Majority

#### **SIGNATURE**

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Chief Executive Officer

**10.0 REPORTS OF OFFICERS**  
**10.1 CHIEF EXECUTIVE OFFICER**  
**10.1(E) ACCOUNTS FOR PAYMENT**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 16th October, 2018

**AGENDA REFERENCE:** 10.1 (E) OCT 18

**SUBJECT:** Accounts for Payment

**LOCATION / ADDRESS:** Nil

**NAME OF APPLICANT:** Nil

**FILE REFERENCE:** Nil

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 9<sup>th</sup> October, 2018

**BACKGROUND**

Attached statement consists of accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **24391** to **24394** and **24470** to **24496** totalling **\$303,905.37** and accounts paid by Council Authorisation represented by cheques numbered from **24497** to **24576** totalling **\$247,803.95**.

**STATUTORY ENVIRONMENT**

Local Government Act 1995 S6.10 & Financial Management (1996) Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

**STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

**RECOMMENDATIONS**

That accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **24391** to **24394** and **24470** to **24496** totalling **\$303,905.37** and accounts paid by Council Authorisation represented by cheques numbered from **24497** to **24576** totalling **\$247,803.95** be accepted.

**VOTING REQUIREMENT**

Simple Majority

**SIGNATURE**

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Chief Executive Office

<b>Shire of Leonora</b>				
<b>Monthly Report – List of Accounts Paid by Delegated Authority</b>				
<b>Submitted to Council on the 16<sup>th</sup> October, 2018</b>				
The following list of accounts has been paid under delegation, and Direct Bank Transactions by the Chief Executive Officer, since the previous list of accounts. Cheques are numbered from <b>24391</b> to <b>24394</b> and <b>24470</b> to <b>24496</b> and totalling <b>\$303,905.37</b> .				
<b>CHIEF EXECUTIVE OFFICER</b>				
<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
24391	31/08/2018	Department of Transport	Vehicle Registrations - P063, P008 & P2416	424.10
24392	31/08/2018	Horizon Power	Power Usage - Shire owned properties - 20/06/2018 - 16/08/2018	1,093.53
24393	31/08/2018	John Oxley	Reimbursement for Fuel and Travel to pick up new Dolly and Trailer	200.62
24394	31/08/2018	Stephen Peacock	Final Invoice for School House	49,500.00
24470	13/09/2018	Doug Gilmore	Contract Grader Driver 24/8/18 - 13/9/2018	10,170.00
24471	13/09/2018	LGRCEU	Union Fee PPE: 10/9/2018	20.50
746	13/09/2018	Australian Super	Superannuation PPE: 10/9/2018	359.72
747	13/09/2018	Christian Super	Superannuation PPE: 10/9/2018	70.98
748	13/09/2018	CBUS	Superannuation PPE: 10/9/2018	926.29
749	13/09/2018	Host Plus	Superannuation PPE: 10/9/2018	290.45
750	13/09/2018	MLC Super Fund	Superannuation PPE: 10/9/2018	481.74
751	13/09/2018	MTAA Super	Superannuation PPE: 10/9/2018	282.70
752	13/09/2018	WA Super	Superannuation PPE: 10/9/2018	9,130.21
753	10/09/2018	3E Advantage	Photocopier Lease - CRC - September, 2018 - Payment 33/36	536.45
754	10/09/2018	3E Advantage	Photocopier Lease - Shire Office - September, 2018 (20/36)	797.78
24472	13/09/2018	Arc Infrastructure	Refund Deposit for 7 x Gym Cards	175.00
24473	18/09/2018	Australian Taxation Office	BAS August 2018	48,599.00
1	25/09/2018	Shire of Leonora	Salaries & Wages PPE: 24/9/2018	65,082.73
24474	20/09/2018	Grabowski Pty Ltd	Relocation Expenses - DCEO from Leonora to Atwell as per relocation proposal	6,479.00
24475	20/09/2018	Transcend Initiatives Pty Ltd	Youth Services March - July, 2018	35,607.00
24476	25/09/2018	Cancelled Cheques	Cancelled Cheque due to Misprint	0.00
24477	25/09/2018	Wayne Halloran	\$100/week from 28th May - 16th September (16 Weeks) for cleaning of Malcolm Dam	1,600.00
24478	25/09/2018	Dave Hadden	Building and Health Services as per contract - 17/09/2018 - 20/09/2018	5,808.00
24479	25/09/2018	Elaine Labushagne	Assistance in providing report #5 for Gwalia Upgrade Project & Proofread and Review Looking Back Book	3,750.00
24480	27/09/2018	LGRCEU	Union Fee PPE: 24/09/2018	20.50
24481	27/09/2018	Leonora Bush Mission	Funding for 2018 Leonora Bush Missions	5,940.00
24482	28/09/2018	Abby Layh	Reimbursement for Police Clearance	54.30
			<b>Sub Total</b>	<b>\$247,400.60</b>

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
			<b>Balance Brought Forward</b>	<b>\$247,400.60</b>
24483	28/09/2018	Dave Hadden	Health/building services as per invoice 120. 04/09/2018-14/09/2018	8,712.00
755	21/09/2018	Click super	Facility and transaction fee - Aug 2018	33.55
756	26/09/2018	Alliance Equipment Finance	Hire costs September 2018 Depot copier	230.20
757	28/09/2018	Australian Super	Superannuation PPE: 24/9/2018	379.09
758	28/09/2018	Christian Super	Superannuation PPE: 24/9/2018	67.60
759	28/09/2018	CBUS	Superannuation PPE: 24/9/2018	780.49
760	28/09/2018	Host Plus	Superannuation PPE: 24/9/2018	289.13
761	28/09/2018	MLC Super Fund	Superannuation PPE: 24/9/2018	182.17
762	28/09/2018	MTAA Super	Superannuation PPE: 24/9/2018	282.70
763	28/09/2018	WA Super	Superannuation PPE: 24/9/2018	8,508.86
24484	1/10/2018	Department of Transport	Renewal of licence and insurance for P2	402.75
24485	1/10/2018	Horizon Power	Power usage 21/08/2018-20/09/2018 Rec Centre	2,984.17
24486	1/10/2018	Kathy Beaton	Reimbursement for purchase of magnets from Vista Print	105.96
24487	1/10/2018	Leonora Bush Mission	Fuel reimbursement for community bus paid for by Leonora Bush Missions driver	92.18
24488	1/10/2018	Randstad	Relief staff wages	7,950.79
24489	1/10/2018	Shire of Leonora - Petty Cash	Petty cash recoup	331.00
24490	1/10/2018	Telstra	Phone and internet usage	4,594.10
24491	1/10/2018	Yein Catherine Medina Ramirez	Reimbursement for payment of resources for Childcare Centre	53.11
764	28/09/2018	National Australia Bank	NAB Connect Fee - September, 2018	36.49
765	28/09/2018	National Australia Bank	Account Fees - September, 2018	97.10
766	28/09/2018	National Australia Bank	Merchant Fees - September, 2018	482.92
767	1/10/2018	Westnet Pty Ltd	CRC internet fees - October, 2018	11.00
24492	19/09/2018	Transcend Initiatives Pty Ltd	Payment of Youth Services July 2018 - Paid in advance in error	10,956.00
24493	3/10/2018	Kiara Lord	Meal allowance - Attending training in Perth	225.00
24494	3/10/2018	Amalgamated Prospector & Leasehold Association	Refund of deposit - booking 15/09/2018	150.00
24495	3/10/2018	Central Desert Native Title Services	Refund of deposit - booking 30/08/2018	150.00
24496	4/10/2018	Conservation Council WA	Refund of deposit for Rec Centre booking dated 01/09/2018	150.00
768	3/10/2018	National Australia Bank	CC charges - September, 2018	8,266.41
			<b>GRAND TOTAL</b>	<b>\$303,905.37</b>



<b>Shire of Leonora</b>				
<b>Monthly Report - List of Accounts Paid by Authorisation of Council</b>				
<b>Submitted to Council on the 16th October, 2018</b>				
Cheques numbered from <b>24497</b> to <b>24576</b> totaling <b>\$247,803.95</b> submitted to each member of the Council on 16 <sup>th</sup> October, 2018 have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing.				
<b>CHIEF EXECUTIVE OFFICER</b>				
<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
24497	16/10/2018	Air Liquide W.A. Ltd	Cylinder fee charges	51.28
24498	16/10/2018	Austral Mercantile Collections P/L	Legal expenses - Debt Collection	115.41
24499	16/10/2018	Baileys Fertilisers (AKC Pty Ltd)	Supply of 1X Pallet/Tonne of Energy Complete Compound as Quoted	1,738.00
24500	16/10/2018	BOC Limited	Container Service - Daily Tracking for period 29/08/2018-27/09/2018	130.36
24501	16/10/2018	Boldline Services	Parts for repairs to 332B CAT Excavator	231.00
24502	16/10/2018	Bunnings Building Supplies Pty Ltd	Supplies for work at 35 Hoover St and paint, accessories for Depot	576.42
24503	16/10/2018	Butler Settineri	Interim Fee in Relation to the Audit of Shire of Leonora for the Year Ended 30/06/2018	5,530.95
24504	16/10/2018	Canine Control	Ranger services 23-26 September, 2018	4,079.64
24505	16/10/2018	Caralie Adams.	Bond refund for Rec Centre hire dated 06/07/2018	150.00
24506	16/10/2018	Charlotte Huckerby.	Reimbursement for travel and meal costs - Attend TAFE - Kalgoorlie 10-11 October, 2018	350.50
24507	16/10/2018	Commissioner of Police	Renewal of Firearm Licence - Hoover House Possession Only	126.00
24508	16/10/2018	Concept Media	Advertising costs Aug-Oct 2018	755.04
24509	16/10/2018	Creative Spaces	First invoice to commence project - Gwalia's Gold Exhibition	4,624.40
24510	16/10/2018	CyberSecure Pty Limited	Backup subscription - October, 2018	250.80
24511	16/10/2018	Department of Fire and Emergency Services	2018/19 ESL Income Local Government	427.64
24512	16/10/2018	Department Of Transport	Licence Renewals - October, 2018	1,283.80
24513	16/10/2018	Design Sense Graphics & Web	Business cards for Hoover House and staff sign	764.50
24514	16/10/2018	Eagle Petroleum (WA) Pty Ltd	Fuel and oil supplies	1,161.71
24515	16/10/2018	Earth Australia Contracting Pty Ltd	Supply of 2 X 9KG Kwik Gas Bottles	90.00
24516	16/10/2018	Economic Transitions	Onsite and remote services relating to Gwalia Historical Precinct - including travel costs	7,230.38
24517	16/10/2018	Elite Gym Hire	Hire of gym equipment 01/10/2018-01/11/2018	1,072.50
24518	16/10/2018	EmbroidMe Malaga Pty Ltd	Polo shirts for Pool Manager ( A Baxter)	187.98
24519	16/10/2018	Flex Industries Pty Ltd	Parts for Dolly	642.35
24520	16/10/2018	Forman Bros	Plumbing works at 26 Queen Vic and Liquid Waste Ponds	9,476.50
			<b>Sub Total</b>	<b>\$41,047.16</b>

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
			<b>Balance Brought Forward</b>	<b>\$41,047.16</b>
24521	16/10/2018	Former Leinster Residents Assocn. Inc	3 x copies of An Unlikely Oasis books for resale at library	105.00
24522	16/10/2018	GHD Pty Ltd	Preparation of Local Planning Strategy and Scheme - final payment	9,875.31
24523	16/10/2018	Giovanni Coffee	Supply of Coffee and Stain Remover to Museum	239.42
24524	16/10/2018	Goldfield Services -	Cleaning charges for September, 2018	14,905.00
24525	16/10/2018	Goldfields Locksmiths	Supply of prox cards for gym and keys cut	381.54
24526	16/10/2018	Goldfields Records Storage	Record keeping fees	18,118.95
24527	16/10/2018	Goldfields Truck Power	Supply of 2 X Ladders for Access to Drop Decks on New Grader Camps	2,750.00
24528	16/10/2018	Goldline Distributors	Supplies for Hoover House, Gwalia Museum and Shire Offices - September, 2018	1,537.87
24529	16/10/2018	Hale Group International Pty Ltd	CRC show and seminar- Comedy hypnosis	8,763.00
24530	16/10/2018	Haulmore Trailer Sales Pty Ltd	Supply only 2 x removable rear container support frames	12,106.60
24531	16/10/2018	Hocking Heritage Studio	Provision of heritage advice on works to Engineer's House and Hoover House, St Barbara's monitor...	3,850.00
24532	16/10/2018	Horizon Power	Power usage - various Shire properties	4,364.07
24533	16/10/2018	J.R. & A. Hersey Pty Ltd	Supplies for Depot	5,240.13
24534	16/10/2018	Jason Signmakers	Signs for various Shire areas - See invoice for details	1,640.53
24535	16/10/2018	Kalgoorlie Retravision	Supply of 1 X 32 Inch Smart TV	398.00
24536	16/10/2018	Kiara Reddingius	Donation to assist with athletic ambitions	3,000.00
24537	16/10/2018	Kleenheat Gas	Gas bottles for Hoover House and 11A Walton St	228.22
24538	16/10/2018	Landgate	Mining tenements and rental valuations chargeable AUG-SEP 2018	238.10
24539	16/10/2018	Leinster Contracting Services	Travel to Leonora and Empty Skip Bins at Malcom Dam	1,163.80
24540	16/10/2018	Leonora Motor Inn	Accommodation charges for September - October 2018	2,536.50
24541	16/10/2018	Leonora Night Stay	Catering and Delivery to Hoover House for Villa Tours Function - 06/09/2018	660.00
24542	16/10/2018	Leonora Nursery	Supply and Planting of Lavender and Daisies at Hoover House	578.60
24543	16/10/2018	Leonora Post Office	Post office charges for September, 2018	580.65
24544	16/10/2018	Leonora Supplies WA	Supplies for Shire Office, Childcare Centre, Info Centre and Hoover House during September	1,695.67
24545	16/10/2018	Mackie's Concrete Services	Supply of 2 X Custom Made Grid Tops	15,400.00
24546	16/10/2018	Marketforce	Advertising in The West Australian for Road Grader Tender 09/2018	685.21
24547	16/10/2018	McLean Print	Purchase order books x 50 (Triplicate)	742.50
24548	16/10/2018	McMahon Burnett Transport	Freight charges for September, 2018	870.95
24549	16/10/2018	Moore Stephens	Compilation of the monthly financial report for August 2018, including end of month accounting r...	4,290.00
24550	16/10/2018	Netlogic Information Technology	IT consulting charges	1,350.00
24551	16/10/2018	Office National Kalgoorlie	Copier service charges and usage fees	1,496.06
			<b>Sub Total</b>	<b>\$160,838.84</b>

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
			<b>Balance Brought Forward</b>	<b>\$160,838.84</b>
24552	16/10/2018	Penns Cartage Contractors	Freight costs for September, 2018	3,843.40
24553	16/10/2018	Pier Street Medical	Pre-employment medical for Abby Layh	130.00
24554	16/10/2018	Pipeline Mining & Civil Contracting	Sand for topdressing of town oval	10,450.00
24555	16/10/2018	Prime Media Group Ltd	Advertising for Gwalia Ghost Town and Museum - September, 2018	620.40
24556	16/10/2018	Prosegur Australia Pty Ltd	ATM monthly rental - August 2018 (including rebate)	2,943.16
24557	16/10/2018	Puzzle Consulting	Works carried out at Leonora Childcare Centre and Ageing in Place assessments	14,322.00
24558	16/10/2018	PWT Electrical Pty Ltd	Electrical works at Hoover House and Leonora Airport	3,969.86
24559	16/10/2018	Randstad	Relief staff for Leonora Childcare Centre	4,421.75
24560	16/10/2018	Round Oak Minerals Pty Ltd.	Refund of bond hire for rec centre booking dated 18/07/2018	150.00
24561	16/10/2018	Royal Flying Doctor Service	1 x box of historical cookbooks for resale	525.00
24562	16/10/2018	Shire Of Leonora - General	General costs for the Shire - September/October, 2018	1,405.70
24563	16/10/2018	Shire of Menzies.	Contribution to Menzies Rodeo and Ute Muster 2018	5,500.00
24564	16/10/2018	Sigma Chemicals	Supply of chemicals for Leonora Aquatic Centre	3,950.76
24565	16/10/2018	Talis	2018 RAMM Updates and Valuation Reports	3,300.00
24566	16/10/2018	Talitha Sprigg.	Cakes supplied to Hoover House for resale	250.00
24567	16/10/2018	Telstra	Phone and internet usage September 2018	3,704.04
24568	16/10/2018	The Food Van	Elderly folks morning tea Sep/Oct 2018	372.00
24569	16/10/2018	Threat Protect	Alarm Monitoring - Various Shire properties - October 2018	968.83
24570	16/10/2018	Toll Customised Solutions	Freight and storage of tourism brochures	488.37
24571	16/10/2018	Toll Ipec Pty Ltd	Freight charges for September 2018	179.08
24572	16/10/2018	Water Corporation	Water usage for various Shire properties	12,444.66
24573	16/10/2018	West Australian Newspapers Ltd	Advertising costs Race Around 2018	1,540.00
24574	16/10/2018	Westland Autos No1 Pty Ltd	Services on P108 and P2440	1,461.15
24575	16/10/2018	WINC Australia Pty Ltd	Stationery supplies	1,774.95
24576	16/10/2018	YMCAWA	YMCA Activities for the Youth of Leonora Over Three Weekends Commencing 14/09/2018	8,250.00
			<b>GRAND TOTAL</b>	<b>\$247,803.95</b>

**10.0 REPORTS OF OFFICERS**

**10.2 DEPUTY CHIEF EXECUTIVE OFFICER**

Nil

**10.0 REPORTS OF OFFICERS**

**10.3 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR**

Nil

**11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.**

**A. ELECTED MEMBERS**

Nil

**B. OFFICERS**

Nil

**12.0 NEXT MEETING**

Tuesday 20<sup>th</sup> November, 2018

**13.0 CLOSURE OF MEETING**