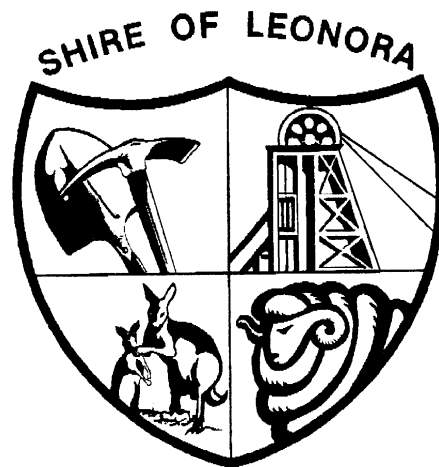


SHIRE OF LEONORA

NOTICE OF AN ORDINARY COUNCIL MEETING



**MINUTES OF ORDINARY MEETING HELD
IN SHIRE CHAMBERS, LEONORA
ON TUESDAY 18TH OCTOBER, 2016
COMMENCING AT 9:32AM.**

- 1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE**
- 1.1 President Cr P J Craig declared the meeting open at 9:32 am.
- 1.3 Visitors or members of the public in attendance.
- 1.4 Financial Interests Disclosure
Nil
- 2.0 DISCLAIMER NOTICE**
- 3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**
- 3.1 Present
- | | |
|-------------------------|--------------|
| President | PJ Craig |
| Deputy President | MWV Taylor |
| Councillors | LR Petersen |
| | GW Baker |
| | RA Norrie |
| | RM Cotterill |
| | AE Taylor |
| Chief Executive Officer | JG Epis |
- 3.2 Apologies
Deputy Chief Executive Officer TM Browning
- 3.3 Leave Of Absence (Previously Approved)
- 4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
Nil
- 5.0 PUBLIC QUESTION TIME**
Nil
- 6.0 APPLICATIONS FOR LEAVE OF ABSENCE**
Nil
- 7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS**
Nil
- 8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS**
- Moved Cr RA Norrie, Seconded Cr GW Baker that the Minutes of the Ordinary Meeting held on 20th September, 2016 be confirmed as a true and accurate record.
- CARRIED (7 VOTES TO 0)**
- 9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

10.0 REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1 (A) ROAD CLOSURE – LEONORA TOWNSITE

SUBMISSION TO: Meeting of Council
Meeting Date: 18th October, 2016

AGENDA REFERENCE: 10.1 (A) OCT 16

SUBJECT: Road Closure

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: St Barbara Limited

FILE REFERENCE: Road Closure 7.7

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 28th September, 2016

BACKGROUND

St Barbara Limited is seeking Council approval to close that portion of Station Street that fronts Lot 473 on Deposited Plan 222756 and Lot 602 on Deposited Plan 130062. Both lots are immediately south of the heritage listed State Hotel.

St Barbara currently lease both properties from the Department of Lands for the purpose of core farm associated with their nearby Gwalia gold mine operations. Storage capacity on both lots is now limited and as a consequence it is being proposed that the area of land within the proposed road closure be unutilised for this purpose.

As you know this section of road has not been accessible to the public for about 20 years, about the time a previous road closure of Station Street further to the south was approved.

STATUTORY ENVIRONMENT

In accordance with section 58 of the Land Administration Act 1997.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

- (i) that in accordance with section 58 of the Land Administration Act 1997, Council resolve to permanently close that portion of unconstructed road from the northern boundary of Lot 473 and the southern boundary of Lot 602 Station Street and that the land be amalgamated with the unallocated Crown land to the south (see map in particular the area shaded Blue), and
- (ii) that 35 days' public notice be provided by way of publication in a newspaper circulating the district in which submissions can be received; and
- (iii) that clearances to the proposed road closure be obtained from relevant public utilities.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Mover Cr GW Baker, Seconded Cr MWV Taylor that:

- (i) in accordance with section 58 of the Land Administration Act 1997, Council resolve to permanently close that portion of unconstructed road from the northern boundary of Lot 473 and the southern boundary of Lot 602 Station Street and that the land be amalgamated with the unallocated Crown land to the south (see map in particular the area shaded Blue), and
- (ii) that 35 days' public notice be provided by way of publication in a newspaper circulating the district in which submissions can be received; and
- (iii) that clearances to the proposed road closure be obtained from relevant public utilities.

CARRIED (7 VOTES TO 0)

LEONORA LOCALITY

SHIRE OF LEONORA

28°54'40"S

T

28°54'45"S

T

28°54'50"S

6800350mN

28°54'55"S

336937 mE

URN ST

R 26897	R 10026
537	544
UCL	UCL
538	545
UCL	UCL
539	546
R 9268	UCL
534	547
R 9268	UCL
533	548

R 10026	R 10026
553	560
UCL	UCL
552	561
UCL	UCL
551	562
UCL	UCL
550	563
UCL	564
549	

501

UCL
569
UCL
568
UCL
567
UCL
566
UCL
565

LORING ST

LORING ST

RAILWAY ST

STATION ST

MANNING ST

TOWER ST

KANE ST

UCL	UCL
L GE L942531	R 25897
482	483
L 3117/2776	UCL
481	484
UCL	UCL
480	485
UCL	UCL
485	L 3117/3398
UCL	486
486	UCL
UCL	487
487	UCL
UCL	488
478	R 25802
UCL	489
477	UCL
UCL	490
476	R 25802
UCL	491
475	R 25802
	490

UCL	R 25802
740	741
L GE L483572	R 25802
489	500
L GE L483589	R 25802
488	501
UCL	R 25802
487	502
UCL	R 25802
486	503
UCL	R 25802
485	504
L GE L609530	R 25802
484	505
	R 25802
	1132

R 3990
742
R 3990
521
R 3990
520
R 3990
519
R 3990
518
R 3990
517
R 3990
516
R 3990
515
R 3990
514
R 3990
513
R 3990
512
R 3990
511

L GE H758185
474
L GE H758185
473
L GE H758185
402
UCL
847
UCL
848
UCL
815
137
UCL
LEONORA TOWN
570

SECTION OF STATION STREET TO BE CLOSED.

LAND CURRENTLY LEASED.

10.0 REPORTS OF OFFICERS
10.1 CHIEF EXECUTIVE OFFICER
10.1(B) COMMUNITY GRANTS

SUBMISSION TO: Meeting of Council
Meeting Date: 18th October, 2016

AGENDA REFERENCE: 10.1 (B) OCT 16

SUBJECT: Community Grants

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: N/A

FILE REFERENCE: Grants Leonora/Leinster 11.16

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 3rd October, 2016

BACKGROUND

In the past the Shire of Leonora has made an annual financial contribution of \$40,000.00 directly to community and sporting organisations at both Leinster and Leonora. The following flyer was distributed within both the Leonora and Leinster Communities during July-September 2016.

GRANT: Assisting your Community

PROVIDER: Shire of Leonora

CLOSES: 16th September, 2016

FUNDING POOL: \$80,000.00 (for both communities)

FUNDING ALLOCATION: Maximum \$10,000 – Minimum \$500.00

PURPOSE: To provide the additional resources often needed by community groups to develop their own projects and find their own ways of getting people to work together for the common goal of promoting and benefiting the whole community.

ACTIVITIES SUPPORTED:

- Development Projects
 - Talent identification and development.
 - Developing sport and recreation within the community.
 - Creating school – community links.
 - Skill development clinics.
 - Coaches/officials course

- Participation Projects
 - Outdoor and indoor recreation
 - Community participation
 - Annual events at local level
 - Introduction of new competitions

- Community Service Groups

WHO CAN APPLY:

To be eligible for funding, organisations must be:

- Not for profit
- Incorporated
- Community based

Community organisations which are not incorporated should approach an incorporated community based organisation to auspice the project.

Since the 1st July, 2006 the following organisations/clubs at Leinster have been allocated \$480,000.00, details below.

Leinster Race Club	\$ 78,200.00
Leinster Golf Club	\$ 66,221.00
Leinster Community Library	\$ 65,550.00
Leinster Community Resource Centre	\$ 37,185.00
Leinster Community Day Care	\$ 36,435.00
Leinster Sports Recreation Association	\$ 34,100.00
Leinster Drive-In	\$ 33,481.00
Leinster St John Ambulance	\$ 29,500.00
Leinster Residents Association	\$ 25,000.00
Leinster Craft Group	\$ 18,000.00
Leinster Play Group	\$ 11,950.00
Leinster P & C Association	\$ 9,023.00
Leinster Charity Ball	\$ 6,000.00
Leinster Junior Football	\$ 5,500.00
Leinster Toy Library	\$ 5,000.00
Leinster Blue Light	\$ 5,000.00
Northern Goldfields Sport	\$ 4,000.00
Leinster Community Ball	\$ 3,000.00
Leinster Swimming Club	\$ 2,500.00
Leinster Kindergym	\$ 2,355.00
Laverton Sports Club	\$ 2,000.00
TOTAL	<u>\$480,000.00</u>

Since the 1st July, 2006 the following organisations/clubs at Leonora have been allocated \$440,000.00, details below.

Leonora Clay Target Club	\$ 52,271.00
Leonora Race Club	\$ 35,992.00
Leonora Bush Mission	\$ 35,600.00
Leonora St John Ambulance	\$ 34,300.00
Leonora Rifle Club	\$ 25,597.00
Walkatjurra Cultural Centre	\$ 22,250.00
Leonora Child Care Centre	\$ 21,105.00
Leonora RSL Club	\$ 20,828.45
Leonora Community Resource Centre	\$ 19,674.00
Leonora Golf Club	\$ 18,000.00
Leonora Aquatic Centre	\$ 17,905.00
Leonora Auskick	\$ 17,840.00
Leonora Information Centre/Library	\$ 17,398.00

Leonora Recreation Centre	\$ 11,307.00
Tjupan Ngalia Tribal Land Council	\$ 10,100.00
Marlarthunda Aboriginal Corporation	\$ 10,000.00
Gwalia Reference Group	\$ 8,000.00
Leonora Milo IN2 Program	\$ 7,025.00
Leonora Motocross	\$ 6,500.00
Leonora P&C Association	\$ 5,500.00
Leonora Community Xmas Group	\$ 5,000.00
Leonora Youth Services	\$ 5,000.00
Leonora Police Rangers	\$ 5,000.00
Leonora Bowls Club	\$ 4,907.00
Leonora Health Service	\$ 4,532.55
Leonora District High School	\$ 4,000.00
Leonora Junior Football	\$ 3,500.00
Leonora Drug Action Group	\$ 3,268.00
Tower Street Times	\$ 2,600.00
Aboriginal Football Training Squad	\$ 2,000.00
Leonora Junior Tennis	\$ 2,000.00
Leonora Playgroup	\$ 1,000.00
TOTAL	<u>\$440,000.00</u>

When applications for funding closed on the 16th September, 2016 the following community groups and sporting organisations has expressed an interest in the available funding.

LEINSTER

Leinster Day Care Centre	\$ 10,000.00
Leinster Golf Club	\$ 10,000.00
Leinster Race Club	\$ 9,129.00
Leinster Sport & Recreation Association	\$ 5,871.00
Leinster Playgroup	\$ 5,000.00
TOTAL	<u>\$ 40,000.00</u>

LEONORA

Walkatjurra Cultural Centre	\$ 10,000.00
Walkatjurra Cultural Centre	\$ 6,000.00
Leonora Bush Mission	\$ 5,400.00
Leonora Bowls Club	\$ 4,995.00
Leonora Senior Football (Kambalda)	\$ 3,000.00
Leonora Junior Football	\$ 3,000.00
Leonora Information Centre	\$ 3,000.00
Leonora Gwalia Reference Group	\$ 2,605.00
Leonora Junior Tennis	\$ 2,000.00
TOTAL	<u>\$ 40,000.00</u>

STATUTORY ENVIRONMENT

Section 3.1 of the Local Government Act 1995 states that “The general function of a Local Government is to provide for the good government of persons in its district”.

POLICY IMPLICATIONS

There are no policy implications resulting in the recommendation of this report.

FINANCIAL IMPLICATIONS

An amount of \$80,000.00 is contained within the current budget for expenditure as detailed.

STRATEGIC IMPLICATIONS

To provide the additional resources often needed by community groups and sporting organisations to develop their own projects and to find ways of getting people to work together for the common goal of promoting and benefiting the whole community.

RECOMMENDATIONS

That Council approve the allocation of funding to the following sporting groups/organisations:

LEINSTER

Leinster Day Care Centre	\$ 10,000.00
Leinster Golf Club	\$ 10,000.00
Leinster Race Club	\$ 9,129.00
Leinster Sport & Recreation Association	\$ 5,871.00
Leinster Playgroup	\$ 5,000.00
TOTAL	<u>\$ 40,000.00</u>

LEONORA

Walkatjorra Cultural Centre	\$ 10,000.00
Walkatjorra Cultural Centre	\$ 6,000.00
Leonora Bush Mission	\$ 5,400.00
Leonora Bowls Club	\$ 4,995.00
Leonora Senior Football (Kambalda)	\$ 3,000.00
Leonora Junior Football	\$ 3,000.00
Leonora Information Centre	\$ 3,000.00
Leonora Gwalia Reference Group	\$ 2,605.00
Leonora Junior Tennis	\$ 2,000.00
TOTAL	<u>\$ 40,000.00</u>

VOTING REQUIREMENT

Simple majority required.

COUNCIL DECISION

Mover Cr LR Petersen, Seconded Cr RA Norrie that Council approve the allocation of funding to the following sporting groups/organisations:

LEINSTER

Leinster Day Care Centre	\$ 10,000.00
Leinster Golf Club	\$ 10,000.00
Leinster Race Club	\$ 9,129.00
Leinster Sport & Recreation Association	\$ 5,871.00
Leinster Playgroup	\$ 5,000.00
TOTAL	<u>\$ 40,000.00</u>

LEONORA

Walkatjorra Cultural Centre	\$ 10,000.00
Walkatjorra Cultural Centre	\$ 6,000.00
Leonora Bush Mission	\$ 5,400.00
Leonora Bowls Club	\$ 4,995.00
Leonora Senior Football (Kambalda)	\$ 3,000.00
Leonora Junior Football	\$ 3,000.00
Leonora Information Centre	\$ 3,000.00
Leonora Gwalia Reference Group	\$ 2,605.00
Leonora Junior Tennis	\$ 2,000.00
TOTAL	<u>\$ 40,000.00</u>

CARRIED (7 VOTES TO 0)

10.0 REPORTS OF OFFICERS
10.2 DEPUTY CHIEF EXECUTIVE OFFICER
10.2(A) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO: Meeting of Council
Meeting Date: 18th October, 2016

AGENDA REFERENCE: 10.2 (A) OCT 16

SUBJECT: Monthly Financial Statements

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Tanya Browning

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 7th September, 2016

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements submitted for adoption include:

- (a) Statement of Financial Activity – 30th September, 2016
- (b) Compilation Report
- (c) Material Variances 30th September, 2016

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

(a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*

- (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 30th September, 2016 consisting of:

- (a) Statement of Financial Activity – 30th September, 2016
- (b) Compilation Report
- (c) Material Variances – 30th September, 2016

be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr LR Petersen, Seconded Cr RA Norrie that the Monthly Financial Statements for the month ended 30th September, 2016 consisting of:

- (a) Statement of Financial Activity – 30th September, 2016
- (b) Compilation Report
- (c) Material Variances – 30th September, 2016

CARRIED (7 VOTES TO 0)

Level 15, Exchange Tower,
2 The Esplanade, Perth, WA 6000

PO Box 5785, St Georges Terrace, WA 6831

T +61 (0)8 9225 5355

F +61 (0)8 9225 6181

www.moorestephenswa.com.au

Mr Jim Epis
The Chief Executive Officer
Shire of Leonora
PO Box 56
LEONORA WA 6438

COMPILATION REPORT TO THE SHIRE OF LEONORA

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Leonora, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 30 September 2016. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF LEONORA

The Shire of Leonora are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Leonora we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Leonora provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the special purpose financial statements.


Moore Stephens (WA) Pty Ltd
Chartered Accountants


PAUL BREMAN
DIRECTOR
7 October 2016

**SHIRE OF LEONORA
MONTHLY FINANCIAL REPORT
For the Period Ended 30 September 2016**

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Financial Activity by Program	2
Summary Graphs - Financial Activity	3
Note 1 Significant Accounting Policies	4-6
Note 2 Net Current Funding Position	7
Note 3 Capital - Acquisitions, Funding and Disposal	8-11
Note 4 Cash and Investments	12
Note 5 Receivables	13
Note 6 Payables	14
Note 7 Cash Backed Reserves	15
Note 8 Rating Information	16
Note 9 Information on Borrowings	17
Note 10 Grants and Contributions	18
Note 11 Budget Amendments	19
Note 12 Trust	20
Note 13 Material Variances	21

SHIRE OF LEONORA
STATEMENT OF FINANCIAL ACTIVITY
Statutory Reporting Program
For the Period Ended 30 September 2016

	Note	Adopted Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)- (a)/(a)	Var.
Operating Revenues							
Governance		\$ 4,500	\$ 1,125	\$ 551	\$ (574)	(51%)	
General Purpose Funding - Rates		5,303,874	5,302,373	5,302,373	0	0%	
General Purpose Funding - Other		1,278,395	339,104	321,982	(17,122)	(5%)	▼
Law, Order, Public Safety		10,200	1,551	931	(620)	(40%)	
Health		51,368	9,196	9,630	434	5%	
Education and Welfare		222,568	55,642	59,826	4,184	8%	
Housing		38,650	9,672	7,112	(2,560)	(26%)	
Community amenities		271,029	184,823	216,316	31,493	17%	▲
Recreation and Culture		202,420	40,104	73,775	33,671	84%	▲
Transport		566,614	249,375	244,416	(4,959)	(2%)	
Economic Services		580,039	43,195	103,583	60,388	140%	▲
Other Property and Services		91,000	22,755	22,892	137	1%	
Total Operating Revenue		8,620,657	6,258,915	6,363,387	104,472		
Operating Expense							
Governance		(573,589)	(160,374)	(137,207)	23,167	14%	▼
General Purpose Funding		(385,488)	(96,372)	(101,571)	(5,199)	(5%)	
Law, Order, Public Safety		(151,926)	(38,162)	(38,662)	(500)	(1%)	
Health		(591,392)	(216,898)	(232,213)	(15,315)	(7%)	▲
Education and Welfare		(635,079)	(163,872)	(132,263)	31,609	19%	▼
Housing		0	(7,723)	(239)	7,484	97%	
Community Amenities		(238,250)	(63,928)	(49,318)	14,610	23%	
Recreation and Culture		(1,130,998)	(262,506)	(266,756)	(4,250)	(2%)	
Transport		(3,199,370)	(833,951)	(873,649)	(39,698)	(5%)	▲
Economic Services		(1,878,734)	(368,938)	(320,066)	48,872	13%	▼
Other Property and Services		(30,000)	(130,616)	(29,326)	101,290	78%	▼
Total Operating Expenditure		(8,814,826)	(2,343,340)	(2,181,270)	162,070		
Funding Balance Adjustments							
Add back Depreciation		1,180,621	295,149	314,106	18,957	6%	▼
Adjust (Profit)/Loss on Disposal		115,352	82,487	56,755	(25,732)	(31%)	▲
Adjust Provisions and Accruals		0	0	(51,751)			
Net Cash from Operations		1,101,804	4,293,211	4,501,227	259,767		
Capital Revenues							
Grants, Subsidies and Contributions	10	4,814,113	120,000	190,000	70,000	58%	▲
Proceeds from Disposal of Assets	3	166,000	95,000	110,910	15,910	17%	▲
Total Capital Revenues		4,980,113	215,000	300,910	85,910		
Capital Expenses							
Land and Buildings	3	(5,916,114)	(1,479,029)	(1,036,045)	442,984	30%	▼
Infrastructure - Roads	3	(1,529,738)	(382,435)	(15,893)	366,542	96%	▼
Infrastructure - Other	3	(3,230,887)	(807,722)	(12,109)	795,613	99%	▼
Plant and Equipment	3	(537,000)	(134,250)	(238,161)	(103,911)	(77%)	▲
Total Capital Expenditure		(11,213,739)	(2,803,435)	(1,302,208)	1,501,227		
Net Cash from Capital Activities		(6,233,626)	(2,588,435)	(1,001,298)	1,587,137		
Financing							
Transfer from Reserves	7	250,000	0	0	0		
Transfer to Reserves	7	(465,698)	(3,177)	(3,896)	(719)	23%	
Net Cash from Financing Activities		(215,698)	(3,177)	(3,896)	(719)		
Net Operations, Capital Financing		(5,347,520)	1,701,599	3,496,033	1,846,184		
Opening Funding Surplus(Deficit)	2	5,347,520	5,347,520	5,281,523			
Closing Funding Surplus(Deficit)	2	0	7,049,119	8,777,556			

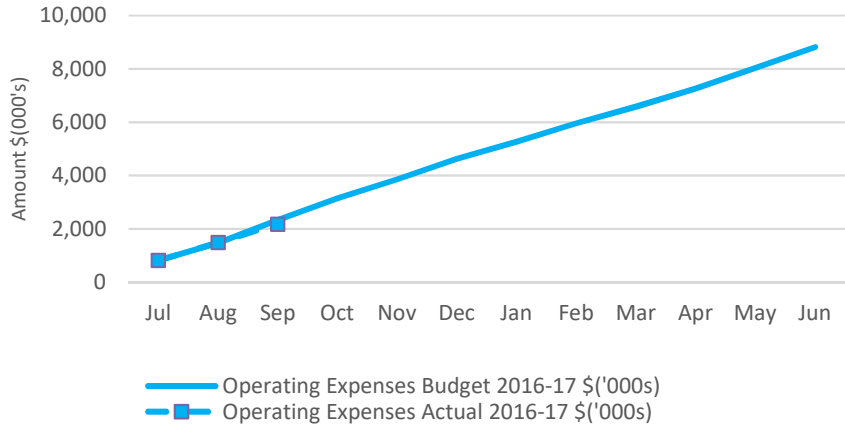
▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to the attached Explanation of Material Variances Statement for an explanation of the reasons for the variance.

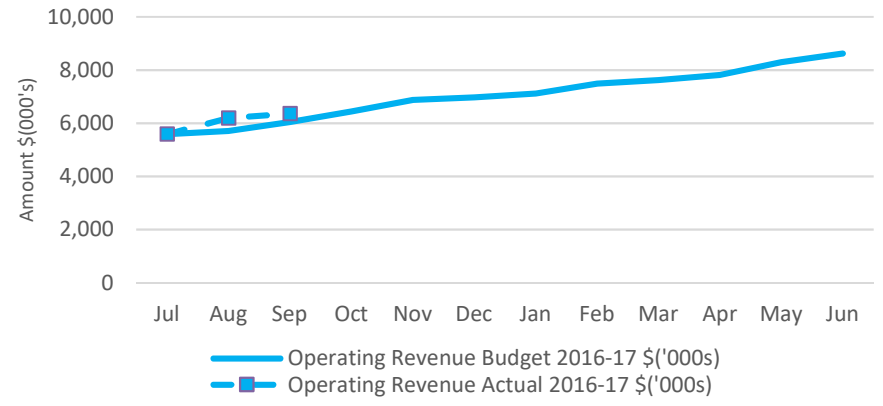
This statement is to be read in conjunction with the accompanying financial statements and notes.

**SHIRE OF LEONORA
SUMMARY GRAPHS - FINANCIAL ACTIVITY
For the Period Ended 30 September 2016**

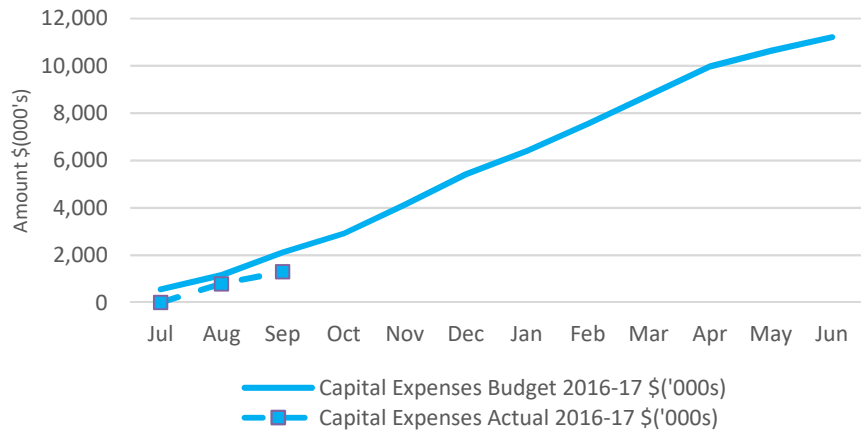
Operating Expenses



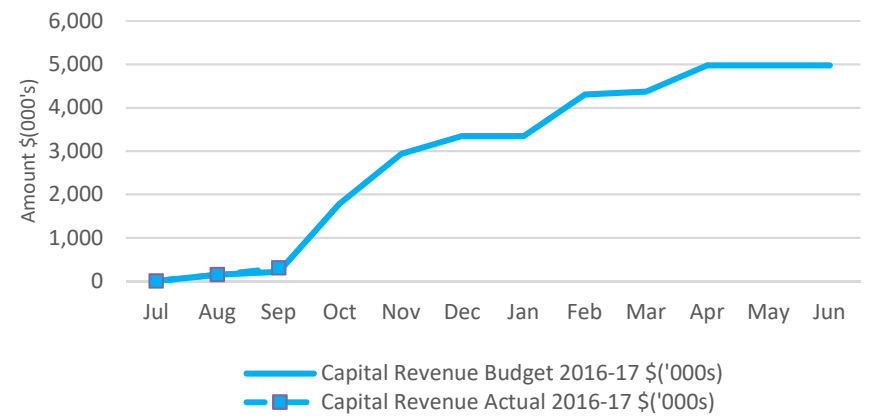
Operating Revenue



Capital Expenditure



Capital Revenue



This information is to be read in conjunction with the accompanying financial statements and notes.

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

Note 1 (j) (Continued)

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Depreciation Rate
Buildings	30 to 50 years
Furniture and Equipment	2 to 15 years
Plant and Equipment	5 to 15 years
Roads – Aggregate	25 years
Roads – Unsealed – Gravel	35 years
Drains and Sewers	75 years
Airfield – Runways	12 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of noncurrent assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments.

Losses are disclosed under the expenditure classifications.

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

Note 1 (p) (Continued)

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Program Classifications (Function/Activity)

Governance

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

General Purpose Funding

Rates, general purpose government grants and interest revenue.

Law, Order, Public Safety

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

Health

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

Education and Welfare

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

Housing

Provision and maintenance of elderly residents housing.

Community Amenities

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

Recreation and Culture

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

Transport

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

Economic Services

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

Other Property and Services

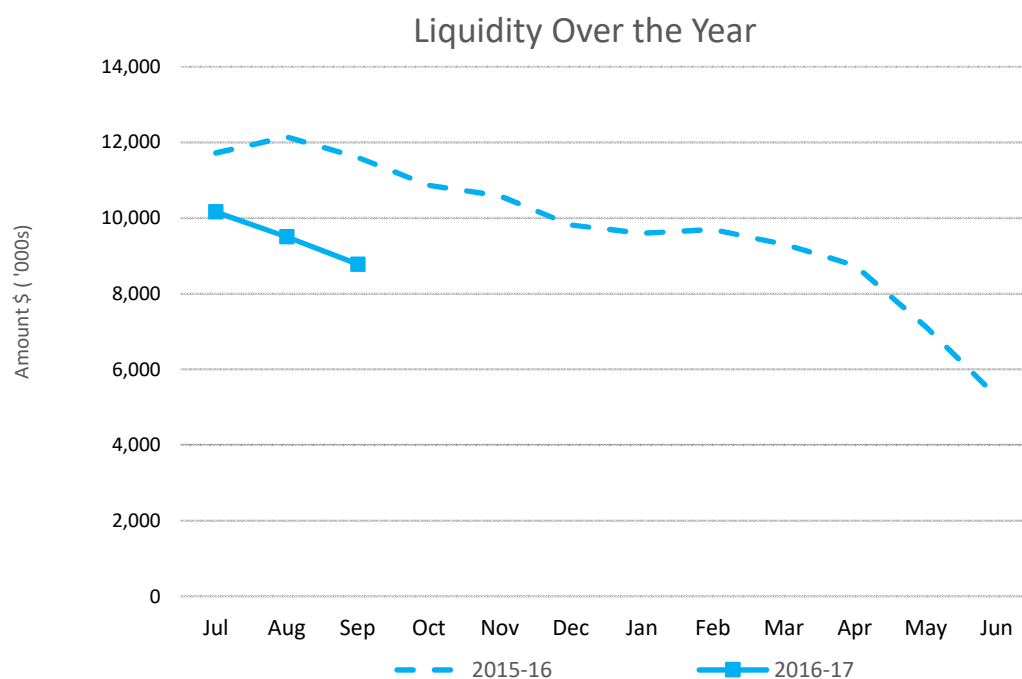
Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

NOTE 2. NET CURRENT ASSETS

Net Current Assets	Note	30 June 2016	YTD 30 Sep 2015	YTD 30 Sep 2016
		\$	\$	\$
Current Assets				
Cash Municipal	4	2,424,967	4,839,369	6,276,276
Cash Reserves	4	2,027,361	1,031,920	2,031,257
Restricted Municipal Cash Investments	4	2,808,871	4,735,210	1,316,328
Receivables - Rates	5	116,915	1,932,916	1,110,299
Receivables -Other	5	198,615	998,705	434,874
Inventories		47,200	20,990	37,198
		<u>7,623,929</u>	<u>13,559,110</u>	<u>11,206,232</u>
Less: Current Liabilities				
Payables	6	(315,046)	(381,896)	(397,419)
Provisions		(223,766)	(183,822)	(172,015)
Less: Cash Reserves	7	(2,027,361)	(1,031,920)	(2,031,257)
Add: Cash Backed Leave Provisions		172,015	183,822	172,015
Add: Accrued Salaries already funded		51,752	0	0
Net Current Funding Position		5,281,523	12,145,294	8,777,556

Positive=Surplus (Negative=Deficit)

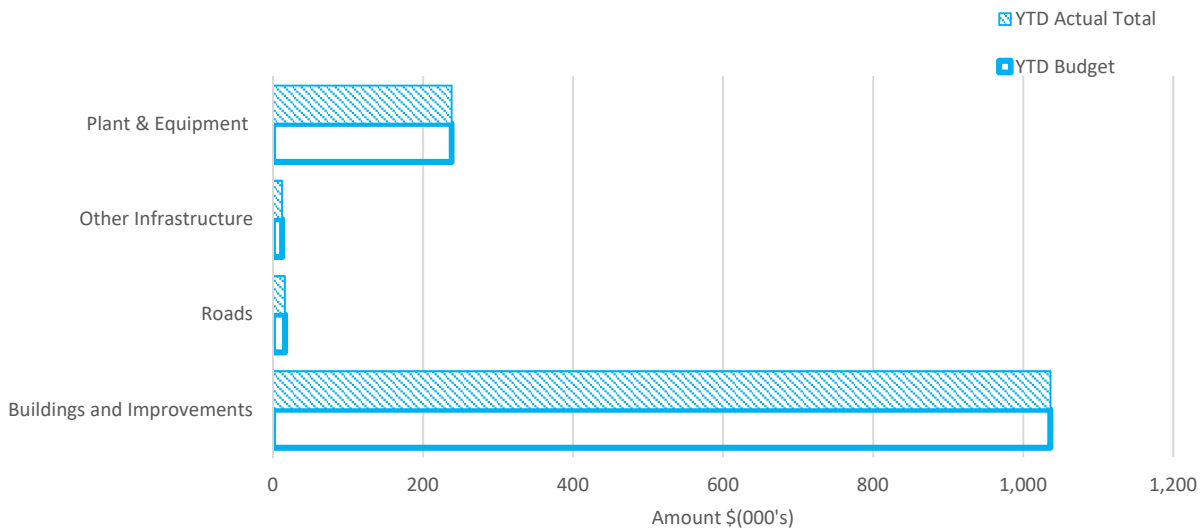


SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

NOTE 3. CAPITAL - ACQUISITIONS AND FUNDING

Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Adopted Annual Budget	YTD Budget (d)	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Buildings and Improvements		1,036,045		5,916,114	1,036,045	1,036,045	(4,880,069)
Roads		15,893		1,529,738	15,893	15,893	(1,513,845)
Other Infrastructure		12,109		3,230,887	12,109	12,109	(3,218,778)
Plant & Equipment		238,161		537,000	238,161	238,161	(298,839)
Capital Expenditure Totals		1,302,208	0	11,213,739	1,302,208	1,302,208	(9,911,531)
Capital Acquisitions Funded By							
Capital Grants and Contributions				4,814,113	120,000	190,000	(4,694,113)
Other (Disposals & C/Fwd)				110,910	110,910	110,910	0
Council Contribution - Operations				6,288,716	1,071,298	1,001,298	(5,217,418)
Capital Funding Total				11,213,739	1,302,208	1,302,208	

Capital Expenditure Program YTD



SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

NOTE 3. CAPITAL ACQUISITIONS

			Adopted Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
Capital Acquisitions			\$	\$	\$	\$
Building and Improvements						
E720016	Upgrade CCTV	Upgrade	100,000	25,000	0	(100,000)
E740001	Land Trans Aged Care Facility	New	205,000	51,250	0	(205,000)
E720015	Renew Childcare Play Equipment	Renewal	23,000	5,750	0	(23,000)
E720011	26 Queen Vic	Renewal	21,000	5,250	0	(21,000)
E720012	11 Queen Vic	Renewal	12,000	3,000	11,440	(560)
E720018	40A Hoover	Renewal	15,000	3,750	0	(15,000)
E720019	40B Hoover	Renewal	11,000	2,750	0	(11,000)
E720017	1 Queen Vic	Renewal	48,000	12,000	265	(47,735)
E720013	Relocate/Renew Gym	Renewal	20,000	5,000	0	(20,000)
E720009	Works Depot Workshop	Renewal	50,000	12,500	0	(50,000)
E720010	SPQ Renewal	Renewal	7,500	1,875	0	(7,500)
E720001	Mine Office	Renewal	123,200	30,800	0	(123,200)
E720002	Chisholms House	Renewal	225,800	56,450	0	(225,800)
E720003	Hoover House	Renewal	256,400	64,100	0	(256,400)
E720004	Murrin Murrin Lockup	Renewal	20,600	5,150	0	(20,600)
E720005	Balletich's Place	Renewal	102,600	25,650	0	(102,600)
E720006	Art's Place	Renewal	101,400	25,350	0	(101,400)
E720008	Lawlers Police Station	Renewal	100,000	25,000	0	(100,000)
E720014	NGROAC Facility	New	4,473,614	1,118,404	1,024,340	(3,449,274)
TOTAL - Building and Improvements			5,916,114	1,479,029	1,036,045	
Plant & Equipment						
E730003	EHO Vehicle	Replacement	38,000	9,500	38,546	546
E730006	Grader Camp Genset	Replacement	17,000	4,250	0	(17,000)
E730004	Grader Camp Utility	Replacement	46,000	11,500	45,813	(187)
E730001	Works Supervisor Utility	Replacement	46,000	11,500	45,812	(188)
E730007	Trailers Dollies Grader Camp	Replacement	200,000	50,000	0	(200,000)
E730002	MWS Vehicle	Replacement	61,000	15,250	60,995	(5)
E730005	DCEO Vehicle	Replacement	47,000	11,750	46,995	(5)
E730008	CEO Vehicle	Replacement	82,000	20,500	0	(82,000)
TOTAL - Plant & Equipment			537,000	134,250	238,161	
TOTAL PROPERTY PLANT AND EQUIPMENT			6,453,114	1,613,279	1,274,206	

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

NOTE 3. CAPITAL ACQUISITIONS

			Adopted Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
Capital Acquisitions						
Roads						
E700001	Renewal of Grids	Renewal	50,000	12,500	0	(50,000)
E700003	RRG Wonganoo	Upgrade	450,000	112,500		(450,000)
E700004	R2R Project	Upgrade	934,738	233,685	15,893	(918,845)
E700002	Footpath Renewals	Renewal	95,000	23,750		(95,000)
	TOTAL - Roads		1,529,738	382,435	15,893	
Other Infrastructure						
E710006	Waste Management Site Fencing	Upgrade	62,000	15,500	0	(62,000)
E710007	Liquid Waste Site Development	Upgrade	600,000	150,000	0	(600,000)
E710001	Cemetery Fencing	Renewal	35,000	8,750	0	(35,000)
E710008	Fitness Playground Equipment	Upgrade	24,000	6,000	0	(24,000)
E710004	Runway rejuv. & Paint	Renewal	306,600	76,650	0	(306,600)
E710005	Apron Taxi Subgrade Failure	Renewal	912,750	228,188	5,900	(906,850)
E710002	Gwalia Headframe	Renewal	847,537	211,884	5,300	(842,237)
E710010	Gwalia Headframe NSRF	Renewal	380,000	95,000	0	(380,000)
E710003	Gwalia Entrance	Upgrade	43,000	10,750	0	(43,000)
E710009	Relocate Ruston Engine	Renewal	20,000	5,000	909	(19,091)
						0
	TOTAL - Other Infrastructure		3,230,887	807,722	12,109	(3,218,778)
	TOTAL INFRASTRUCTURE		4,760,625	1,190,156	28,002	
	Total Capital Expenditure		11,213,739	2,803,435	1,302,208	

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

NOTE 3. CAPITAL DISPOSALS

Assets Disposed

Description Disposed Asset	Cost/Fair Value	Accum Depr	Proceeds	Adopted Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	Comments
	\$	\$	\$	\$	\$	\$	
Plant and Equipment (Fixed Assets)							
642 Nissan Pathfinder	30,600	(2,465)	20,455	(11,194)	(7,680)	3,514	
643 Triton 4x4 Dual Cab	28,500	(2,560)	15,455	(17,858)	(10,485)	7,373	
647 Ford Ranger	35,000	(2,885)	20,000	(23,736)	(12,115)	11,621	
PE5 Territory Titanium	42,500	(863)	30,000	(16,458)	(11,637)	4,821	
641 Nissan Navara	43,500	(3,662)	25,000	(31,099)	(14,838)	16,261	
637 2014 Ford FPV				(15,007)	0	15,007	
					0	0	
	180,100	(12,435)	110,910	(115,352)	(56,755)	58,597	
Land (Inventory)							
	0	0	0	0	0	0	
	0	0	0	0	0	0	
	180,100	(12,435)	110,910	(115,352)	(56,755)	58,597	

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

NOTE 4. CASH AND INVESTMENTS

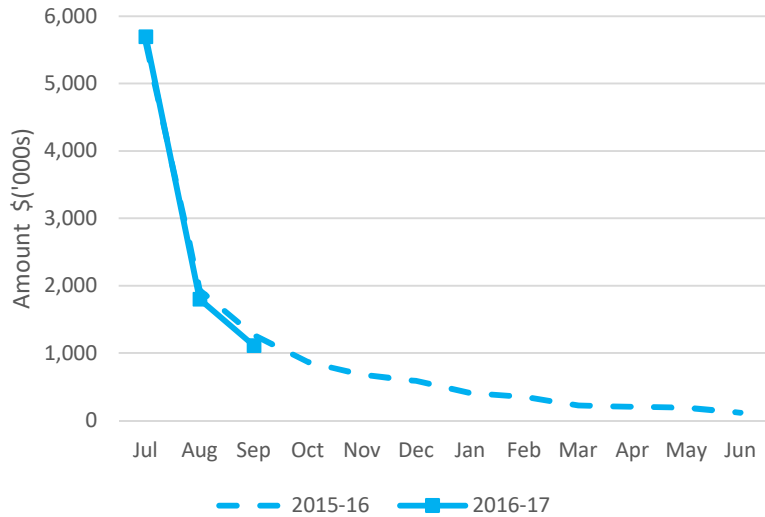
Bank Accounts	Municipal	Municipal Restricted	Reserves	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$		\$	\$	\$			
(a) Cash Deposits								
Municipal Account	6,274,784				6,274,784	NAB	Variable	Cheque Acc.
LSL Maximiser			131,081		131,081	NAB	Variable	Cheque Acc.
Fire Maximiser			26,710		26,710	NAB	Variable	Cheque Acc.
Plant Maximiser			392,552		392,552	NAB	Variable	Cheque Acc.
Annual Leave Maximiser			160,401		160,401	NAB	Variable	Cheque Acc.
Gwalia Precinct Maximiser			471,112		471,112	NAB	Variable	Cheque Acc.
Building Maintenance Maximiser			348,725		348,725	NAB	Variable	Cheque Acc.
Waste Management Maximiser			500,676		500,676	NAB	Variable	Cheque Acc.
Cash on Hand	1,492				1,492	NAB	NIL	On Hand
(b) Term Deposits								
N/A					0			
(c) Other Investments								
OCDC R4R		1,316,328			1,316,328	WATC	1.45%	Ongoing
Total	6,276,276	1,316,328	2,031,257	0	9,623,861			

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

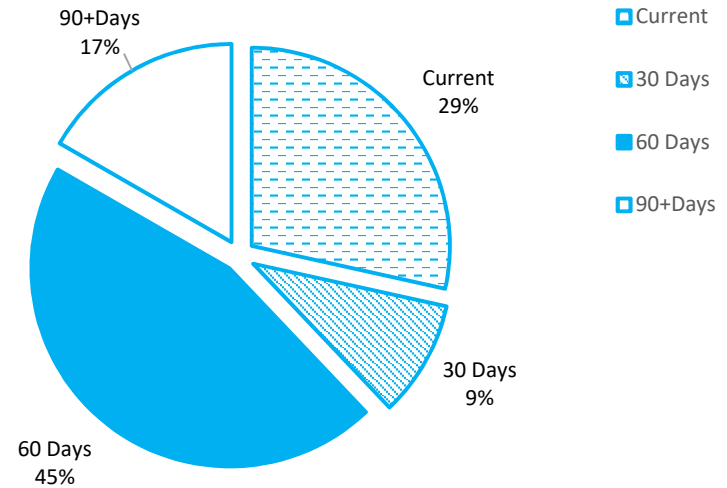
NOTE 5. RECEIVABLES

Receivables - Rates and Other Rates Receivable	YTD 30 Sep 2016	30 June 2016	Receivables - General	Credit	Current	30 Days	60 Days	90+Days	Total
	\$	\$		\$	\$	\$	\$	\$	\$
Opening Arrears Previous Years	116,915	83,147	Receivables - General	(99)	107,402	35,662	171,256	62,954	377,175
Levied this year	5,302,373	5,239,642							
Discounts	0	0	GST Receivable						57,699
Deferred	0	0							
<u>Less</u> Collections to date	(4,308,989)	(5,205,874)							
Equals Current Outstanding	1,110,299	116,915							
Net Rates Collectable	1,110,299	116,915	Total Receivables General Outstanding						434,874
% Collected	79.51%	97.80%	Amounts shown above include GST (where applicable)						

Rates Receivable



Accounts Receivable (non-rates)

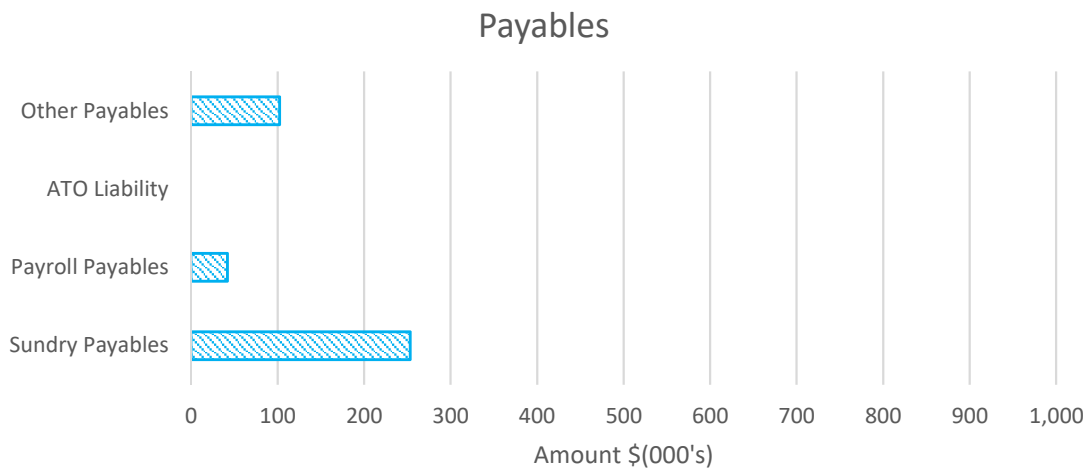
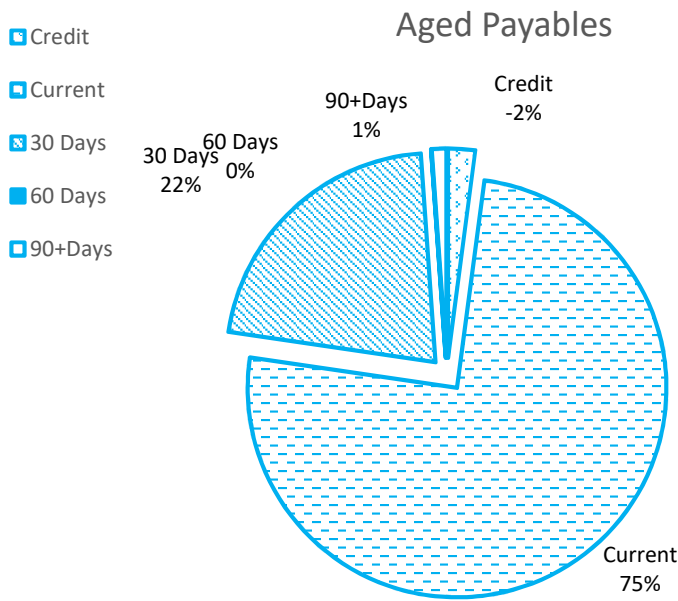


SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

NOTE 6. PAYABLES

Payables	Credit	Current	30 Days	60 Days	90+Days	Total
Payables - General	\$ (5,495)	\$ 198,752	\$ 56,950	\$ 0	\$ 2,958	\$ 253,165
Sundry Payables						253,165
Payroll Payables						42,091
ATO Liability						0
Other Payables						102,163
Total Payables General Outstanding						397,419

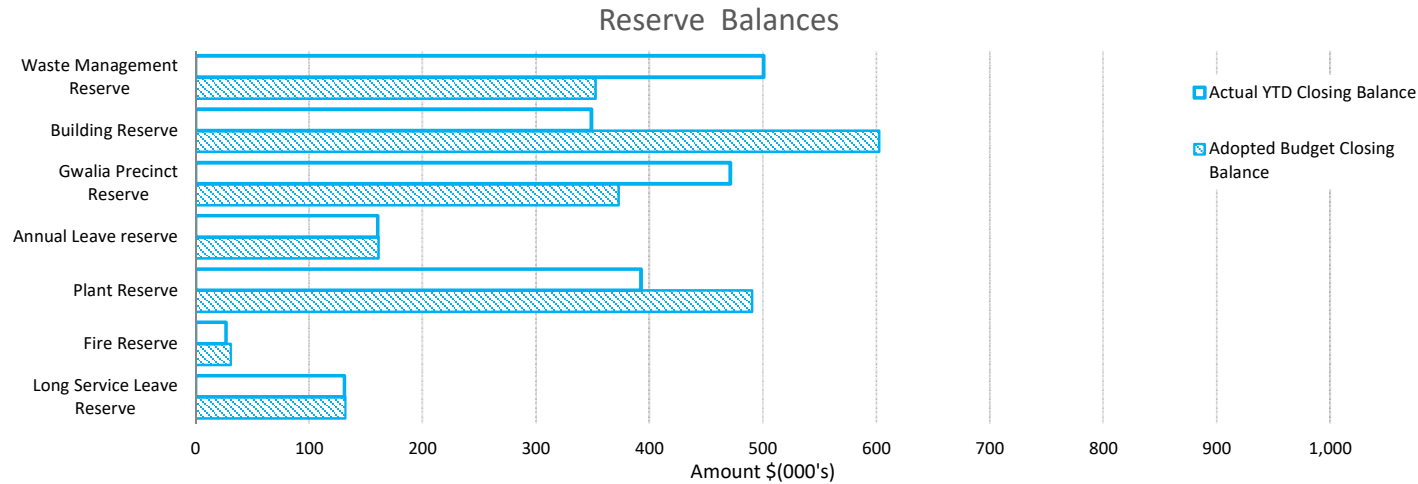
Amounts shown above include GST (where applicable)



SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

NOTE 7. CASH BACKED RESERVE

Reserves	Opening Balance	Adopted Budget	Actual	Adopted Budget	Actual	Adopted Budget	Actual	Adopted Budget	Actual YTD
		Interest Earned	Interest Earned	Transfers In (+)	Transfers In (+)	Transfers Out (-)	Transfers Out (-)	Closing Balance	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave Reserve	130,805	981	276			0	0	131,786	131,081
Fire Reserve	26,654	230	56	4,000		0	0	30,884	26,710
Plant Reserve	391,726	3,650	826	95,000		0	0	490,376	392,552
Annual Leave reserve	160,064	1,201	337			0	0	161,265	160,401
Gwalia Precinct Reserve	470,121	2,776	991			(100,000)	0	372,897	471,112
Building Reserve	347,991	4,485	734	250,000		0	0	602,476	348,725
Waste Management Reserve	500,000	2,625	676			(150,000)	0	352,625	500,676
Aerodrome Reserve	0	750	0	100,000		0	0	100,750	0
	2,027,361	16,698	3,896	449,000	0	(250,000)	0	2,243,059	2,031,257



SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

NOTE 8. RATING INFORMATION

RATE	Rate in	Number of Properties	Rateable Value	Rate Revenue	YTD Actual		Total Revenue	Adopted Budget			Total Revenue
					Interim Rates	Back Rates		Rate Revenue	Interim Rate	Back Rate	
General Rate	\$		\$				\$				\$
GRV	0.0667	676	15,313,822	1,021,205	(525)		1,020,680	1,021,432	1,500	0	1,022,932
UV	0.1463	1,805	27,701,736	4,052,476	(4,559)		4,047,917	4,052,764	(13,502)	0	4,039,262
Sub-Totals		2,481	43,015,558	5,073,681	(5,084)	0	5,068,597	5,074,196	(12,002)	0	5,062,194
Minimum Payment	Minimum \$										
GRV	304	83	114,261	25,232			25,232	25,232	0	0	25,232
UV	304	712	786,932	208,544			208,544	216,448	0	0	216,448
Sub-Totals		795	901,193	233,776	0	0	233,776	241,680	0	0	241,680
							5,302,373				5,303,874
							0				0
Amount from General Rates							5,302,373				5,303,874
Ex-Gratia Rates							0				0
							5,302,373				5,303,874

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

NOTE 9. INFORMATION ON BORROWINGS

(a) Debenture Repayments

The Shire does not have any borrowings.

(b) New Debentures

There are no new debentures as at the reporting date.

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

NOTE 10. GRANTS AND CONTRIBUTIONS

Grants	Grant Provider	Approval (Y/N)	2016-17	2016-17 Budget		Variations		Recoup Status	
			Adopted Budget	Operating	Capital	Operating	Capital	Received	Not Received
			\$	\$	\$	\$	\$	\$	
General Purpose Funding									
I030019 Grant Equalisation	WALGCC	Y	608,952	608,952	0	0	0	151,797	457,155
I030021 Grant - Roads	WALGCC	Y	592,395	592,395	0	0	0	148,262	444,133
Law, Order, Public Safety									
I053406 Grant - CCTV			100,000	0	100,000	0	0		100,000
Health									
I076473 Aged Care Feasibility Study Grant			20,650	20,650	0	0	0		20,650
Welfare Services									
I080014 Childcare Grant			2,500	2,500	0	0	0		2,500
I080002 Sustainability Child Care			54,715	54,715	0	0	0	12,584	42,131
I082001 Youth Support DCP Grant	DCP		67,353	67,353	0	0	0	17,433	49,920
Recreation and Culture									
I114467 Grant Swimming Pool	DSR		30,000	30,000	0	0	0		30,000
I117010 Other Grant Funding			123,720	123,720	0	0	0	62,850	60,870
Transport									
MRWA Funding									
I122200 MRWA Direct	MRWA		140,429	140,429	0	0	0	140,429	0
I122052 Contribution Street Lights	MRWA		3,700	3,700	0	0	0		3,700
I122218 RRG Funding	MRWA		300,000	0	300,000	0	0	120,000	180,000
Other Streets/Roads Funding									
I122042 Contribution Crossovers			1,500	1,500	0	0	0		1,500
I122206 Roads to Recovery			934,738	0	934,738	0	0		934,738
I123494 RADS funding	RADS		609,675	0	609,675	0	0		609,675
Economic Services									
I134468 Minara Comm. Foundation Grants			48,309	48,309	0	0	0	21,335	26,974
I134458 Projects			28,000	28,000	0	0	0	28,000	0
I138005 Grants			48,000	48,000	0	0	0		48,000
I138002 Sponsorship			115,000	115,000	0	0	0		115,000
I134463 Lotterywest Headframe Stage 1	Lotterywest		300,000	0	300,000	0	0		300,000
I134464 Lotterywest Cottages Conservation	Lotterywest		50,000	0	50,000	0	0		50,000
I134470 Gwalia Precinct Renewal	Regional		605,000	0	605,000	0	0		605,000
I134471 Headframe Renewal Reg. Grants Scheme	Regional		300,000	0	300,000	0	0	70,000	230,000
I137008 Lotterywest Fitout funding	Lotterywest		1,564,700	0	1,564,700	0	0		1,564,700
I139002 Lotterywest Heritage Conserv. Grant	Lotterywest		50,000	0	50,000	0	0		50,000
I139003 Lotterywest Trail Grant	Lotterywest		32,883	32,883	0	0	0		32,883
TOTALS			6,732,219	1,918,106	4,814,113	0	0	772,690	5,959,529

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

NOTE 11. BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Budget Amendments

COA	Description	Council Resolution	Classification	No Change - (Non Cash Items)	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$

There are no budget amendments.

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

NOTE 12. TRUST FUND

There are no funds held at balance date over which the Shire has no control.

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2016

NOTE 13. EXPLANATION OF MATERIAL VARIANCES

Details and explanations of the material variances reflected on the Statement of Financial Activity are provided below as required by Local Government (Financial Management) Regulation 34(1) (d). ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of \$15,000.

Reporting Program	Variance	Variance	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
					Some interest revenues lower than budget estimate. There has also been some variation to budgeted rate revenue.
General Purpose Funding - Other	(17,122)	(5.05%)	▼	Timing	
Education and Welfare	4,184	7.52%			
Transport	(4,959)	(1.99%)			
Economic Services	60,388	139.80%	▲	Timing	Some grant revenue processed/invoiced earlier than budgeted.
Operating Expense			▼		
					Staff expenses at childcare centre lower than budgeted following resignation of staff. Currently advertising for new staff, which will see expenses level out to budget estimates.
Education and Welfare	31,609	19.29%	▼	Timing	
Community Amenities	14,610	22.85%			
Recreation and Culture	(4,250)	(1.62%)			
Transport	(39,698)	(4.76%)	▲	Timing	Alteration to timing of airport works in preparation for technical inspections and compliance works etc
Economic Services	48,872	13.25%	▼	Timing	Alteration to timing of various projects and programmes, particularly those associated with grant revenue.

Other Property and Services	101,290	77.55%	▼	Timing	Alteration to timing of projects and programmes.
Capital Revenues					
Capital Expenses					
Land and Buildings	442,984	29.95%	▼	Timing	Some variation to timing/receipt of creditor invoices than budgeted.
Plant and Equipment	(103,911)	(77.40%)	▲	Timing	Some alteration to timing of plant replacement

Additional Comments

- Note 2 - Net Current Assets
- Note 3 - Capital
- Note 4 - Cash
- Note 5 - Receivables
- Note 6 - Payables
- Note 7 - Reserves
- Note 8 - Rates
- Note 9 - Borrowings
- Note 10 - Grants
- Note 11 - Budget Amendments
- Note 12 - Trust

10.0 REPORTS OF OFFICERS
10.2 DEPUTY CHIEF EXECUTIVE OFFICER
10.2(B) ACCOUNTS FOR PAYMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 18TH October, 2016

AGENDA REFERENCE: 10.2 (B) OCT 16

SUBJECT: Accounts for Payment

LOCATION / ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Tanya Browning

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 7th September, 2016

BACKGROUND

Attached statement consists of accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **21839** to **21906** totalling **\$287,715.01** and accounts paid by Council Authorisation represented by cheques numbered from **21815** to **21838** totalling **\$629,675.37**.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That accounts paid Delegated Authority and Direct Bank Transactions represented by cheques numbered from **21839** to **21906** totalling **\$287,715.01** and accounts paid by Council Authorisation represented by cheques numbered from **21815** to **21838** totalling **\$629,675.37**.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr RA Norrie, Seconded Cr LR Petersen that accounts paid Delegated Authority and Direct Bank Transactions represented by cheques numbered from **21839** to **21906** totalling **\$287,715.01** and accounts paid by Council Authorisation represented by cheques numbered from **21815** to **21838** totalling **\$629,675.37**.

CARRIED (7 VOTES TO 0)

Cr PJ Craig adjourned the meeting at 10:25am for a morning tea break.

Cr PJ Craig reconvened the meeting at 10:40am. All those previously listed in the record of attendance being present.

Shire of Leonora				
Monthly Report - List of Accounts Paid by Authorisation of Council				
Submitted to Council on the 18th October, 2016				
<p>Cheques numbered from 21839 to 21906 totaling \$287,715.01 submitted to each member of the Council on 18th October, 2016 have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing.</p>				
CHIEF EXECUTIVE OFFICER				
Cheque	Date	Name	Item	Payment by Delegated Authority
21839	18/10/2016	Air Liquide W.A. Ltd	Cylinder fee - medical centre	22.81
21840	18/10/2016	ALU Glass	Reglaze windows at Recreation Centre and Youth Centre	1,300.02
21841	18/10/2016	AMPAC Debt Recovery Pty Ltd	Debt recovery costs	1,287.85
21842	18/10/2016	Anne Skinner Media	Editing panels for Gwalia - its people and places	600.00
21843	18/10/2016	Austral Mercantile Collections P/L	Legal costs	931.15
21844	18/10/2016	Boldline Services	Services, repairs and parts for P568, P2087, P6, P432, P118, P119	2,808.85
21845	18/10/2016	Bunnings Building Supplies Pty Ltd	Step ladders, gardening equipment, herbicides, potting mix	1,905.17
21846	18/10/2016	Butler Settineri	Cancelled cheque due to journal entry misprint	0.00
21847	18/10/2016	Butson Group Pty Ltd	Hot platters and wine for book launch at Info Centre	235.00
21848	18/10/2016	Canine Control	Ranger services - 20-22 September, 2016	3,921.23
21849	18/10/2016	Collins Distributors	Hematite jewellery for museum	169.29
21850	18/10/2016	Coopers Carpet Cleaning	Carpet cleaning & travel costs - Youth Centre, 40A Hoover Street, Lounge Suite at 11 Queen Vic S...	1,390.00
21851	18/10/2016	Covs Parts Pty Ltd	Safety glasses, contact cleaner, batteries various, step ladders, water tank, safety knives	2,539.38
21852	18/10/2016	CR Hose Glassware Pty Ltd	Gwalia Ghost Town and Museum - Red wine glasses, gold print, gold rim	578.00
21853	18/10/2016	Creative Spaces	Design of DL brochures - Leonora Loop Trail, Gwalia Museum & Hoover House, design 2 additional panels & historical timeline, design 20 panels, project management, design of DL invite	4,807.00
21854	18/10/2016	Custom Creative Carpentry	Dry hire of skid steer to bore holes for installation of signage at Agnew	420.00
21855	18/10/2016	DC & LM Brownlie	Clean out grid - Goldfields Hwy & Albion Downs Rd	1,220.00
			Sub Total	\$24,135.75

			Balance Brought Forward	\$21,135.75
21856	18/10/2016	Department of Fire and Emergency Services	2016/17 ESL	372.62
21857	18/10/2016	Department Of Transport	Cheque cancelled due to duplicate payment	0.00
21858	18/10/2016	Donovan Payne Architects	Additional fees to assist with the development of business case for Leonora Retirement Village	10,450.00
21859	18/10/2016	Eagle Petroleum (WA) Pty Ltd	Motor pass charges ending 19/09/2016, bulk diesel purchases, motor pass charges ending 3/10/2016, grease	33,340.17
21860	18/10/2016	Earth Australia Contracting Pty Ltd	5 x 9k gas bottles	225.01
21861	18/10/2016	Economic Transitions	Visit to Leonora 19-21 September for further development of Geo-trail and Geo-caching sites with...	3,000.00
21862	18/10/2016	Elite Gym Hire	Hire of gym equipment September 2016	1,072.50
21863	18/10/2016	eTourism WA	Annual subscription 2016 - Hoover House Bed and Breakfast	195.00
21864	18/10/2016	Forman Bros	Locate water shut of valve for kitchen, remove HWS in kitchen - Sport complex, repair leaking tap at 40A Hoover St, install riser and IS mound septic tank - Museum, repair toilet at info centre, pump out septic tanks at info bay, reprogram oven controls, check retic, instruct tenant on use, repair burst water pipe 29 Hoover St	3,804.41
21865	18/10/2016	Garage Sale Trail Foundation Ltd	Garage sale trail - 2016 participation fee	2,200.00
21866	18/10/2016	Gill Smash Repairs	Paint and consumables for 1927 Chev truck	3,097.60
21867	18/10/2016	Horizon Power	Power usage 26/08/2016 - 26/09/2016 (20 994 9), power usage decorative street lights 01/09/2016-30/09/2016, power usage street lights 01/09/2016-30/09/2016	4,385.59
21868	18/10/2016	Kalgoorlie Retravision	Freestanding dishwasher	720.00
21869	18/10/2016	Kleenheat Gas	2 x gas bottles - 51 Gwalia Street Leonora (Elaine), 1 gas bottle - 13 Fitzgerald St, 1 gas bottle - 35 Hoover St, 2 gas bottles - Lot 16 Tower St	767.34
21870	18/10/2016	Landgate	Mining Tenements Chargeable	296.40
21871	18/10/2016	Leinster Contracting Services	Empty skip bins at Malcolm Dam and Nambi Village	1,164.24
21872	18/10/2016	Leisure Institute of WA Aquatics (Inc)	Country Pool Managers Seminar and 12 month membership for Patrick Allin	210.00
21873	18/10/2016	Leonora Drive Connectors	BSP male hose tail	48.79
21874	18/10/2016	Leonora Motor Inn	Accommodation for Ranger 20/9/2016-22/09/2016	264.00
21875	18/10/2016	Leonora Post Office	Post office charges September, 2016	613.64
21876	18/10/2016	Leonora Supplies WA	Supplies for Council Office, Museum, Child Care Centre 19/09/2016	538.28
			Sub Total	\$87,901.34

			Balance Brought Forward	\$87,901.34
21877	18/10/2016	Marketforce	Advertisement of Vacancy - Child care centre	503.48
21878	18/10/2016	Marlou Contracting	Clean up tyre pit and liquid waste ponds - excavator and bobcat	1,683.00
21879	18/10/2016	Matt Taylor-	Deputy President Allowance 2016-2017	4,178.00
21880	18/10/2016	McMahon Burnett Transport	Freight charges - ink collection CRC, Office and Pool	366.40
21881	18/10/2016	Mobile Pest and Weed Control	Lay mouse baits and blocks - Hoover House 16/09/2016	286.00
21882	18/10/2016	Moore Stephens	Compilation of the monthly financial report for August 2016 including end of month accounting, Compilation of the 2015-16 annual financial statements in accordance with agreement, Assistance with the entry, updating and reconciliation of asset revaluation information	22,656.70
21883	18/10/2016	Netlogic Information Technology	Remote consulting recover windows child care pc, scan viruses at Gwalia and fix printer issues, Remote consulting - assist getting network and server back online, install new hard disk at child care centre	1,207.50
21884	18/10/2016	Nigel's Service Centre	1 x dogging and basic rigging training and assessment 4-6th of September	1,350.00
21885	18/10/2016	Office National Kalgoorlie	Ink cartridges and machine services for Doctors Surgery, CRC and Shire Offices	3,292.12
21886	18/10/2016	Penns Cartage Contractors	Freight - benchmark malaga, forty winks, COVS parts	369.60
21887	18/10/2016	Peter Craig.	President Allowance 2016-2017	14,278.00
21888	18/10/2016	Platters Catering and Events	Services for function Old Palace Hotel 13th October, 2016 Gwalia Exhibition	2,866.00
21889	18/10/2016	Prime Media Group Ltd	Air-time for Gwalia Ghost Town & Museum 01/09/201-29/09/2016	660.00
21890	18/10/2016	Prosegur Australia Pty Ltd	ATM monthly fees	2,879.80
21891	18/10/2016	Public Libraries Western Australia	PLWA membership 2016	165.00
21892	18/10/2016	RAMM Software Pty Ltd	Annual support and maintenance fee for period 01/07/2016-30/06/2017	6,690.02
21893	18/10/2016	Reckon Limited	Reckon accounts premier 2016 - 5 user licence annual	840.00
21894	18/10/2016	Sigma Chemicals	Pool chemicals	682.00
21895	18/10/2016	Skippers Aviation Pty Ltd	Flights for Greg Doherty - Per-Leo 05/09/2016 & Leo - Perth 09/09/2016, flights Kim Hewson PER-LEO return	1,388.00
21896	18/10/2016	Slater-Gartrell Sports	Sports equipment - Indoor & outdoor balls	116.60
21897	18/10/2016	Staples Australia Pty Limited	Back order stationery - ink & floor mats	231.17
21898	18/10/2016	Telstra	Phone bill September, 2016	4,193.23
21899	18/10/2016	The Food Van	Pensioners morning tea & Morning tea for NGIAM meeting	285.00
			Sub Total	\$159,068.96

			Balance Brought Forward	\$159,068.96
21900	18/10/2016	Threat Protect	Security monitoring - 01/10/2016-31/12/2016, attend site to diagnose issues at CRC and rec centre	2,299.52
21901	18/10/2016	Tjuma Pulka (Media) Aboriginal Corporation	Reimbursement - Telstra phone line connection 16/08/16-15/09/2016	155.00
21902	18/10/2016	Toll Fast	Distribution of tourist information - Templar Storage	349.24
21903	18/10/2016	Toll Ipec Pty Ltd	Freight charges - Pool, office, library	248.92
21904	18/10/2016	WA Country Health Service - Goldfields	Doctor Surgery Rent September, 2016,	417.38
21905	18/10/2016	Westland Autos No1 Pty Ltd	2016 Ford Ranger Wildtrack - less trade in of 2014 Nissan Navara, Cost of new 2016 Mitsubishi Pajero Sportswagen less trade in value for 2014 Nissan Pathfinder, Purchase New 2016 Ford Ranger Dual Cab - Less trade in cost of 2014 Triton Dual Cab, additional payment due to underpayment on previous invoice	125,091.99
21906	18/10/2016	Whitehouse Hotel	Dinner for Paul Sheriff	84.00
			Grand Total	\$287,715.01

Shire of Leonora				
Monthly Report – List of Accounts Paid by Delegated Authority				
Submitted to Council on the 18th October, 2016				
The following list of accounts has been paid under delegation, and Direct Bank Transactions by the Chief Executive Officer, since the previous list of accounts. Cheques are numbered from 21815 to 21838 and totalling \$629,675.37 .				
CHIEF EXECUTIVE OFFICER				
Cheque	Date	Name	Item	Payment by Delegated Authority
21815	14/09/16	G&K Construction Pty Ltd	Contracted works 01/09/2016-14/09/2016	5,940.00
99	12/09/16	Alliance Finance	CRC photocopier Lease September, 2016	536.45
1	13/09/16	Shire of Leonora	Salaries & Wages PPE: 14/9/16	59,920.71
21816	16/09/16	Pier Street Medical Pty	medical services provisional fee & administrative support payment	59,887.98
100	16/09/16	National Australia Bank	NAB Super Pay - September, 2016	14.75
101	19/09/16	Aon Master Trust	Superannuation PPE: 14/9/16	179.35
102	19/09/16	Australian Super	Superannuation PPE: 14/9/16	544.76
103	19/09/16	BT Super for Life	Superannuation PPE: 14/9/16	169.53
104	19/09/16	C&BUS	Superannuation PPE: 14/9/16	197.69
105	19/09/16	WA Super	Superannuation PPE: 14/9/16	7,498.82
21817	20/09/16	Pipeline Mining & Civil Contracting	Work on gen set pad, lower gate extension at Museum	2,911.70
21818	20/09/16	Puzzle Consulting	Development and drafting of 2016 business case for Leonora Ageing in Place	12,650.00
21819	20/09/16	Dave Hadden	Health/Building contract 63. 06/09/2016-16/09/2016	8,712.00
21820	21/09/16	All Mine & Construction Training Pty Ltd	Chemical safety rules training - 1 day course and travel	1,950.00
21821	21/09/16	Leonora Drive Connectors	Reimbursement for football carnival & LPG refill	655.00
21822	21/09/16	Majstrovich Building Company	Claim No. 7 - Northern Goldfields Regional Office	330,000.00
21823	21/09/16	Department of Transport	Licence renewal P1, P772, P771, 6L, P967, P968	2,228.10
21824	21/09/16	Department of Transport	Licence renewal P4	384.30
21825	21/09/16	Glenn Baker	Part payment on Rushton Engine relocation to museum	1,000.00
21826	21/09/16	Michael Biggs	Cleaning services - 13th-14th September, 2016 - 40A Hoover Street	200.00
21827	22/09/16	Komatsu Australia Pty Ltd	Re-entry of invoice after lost cheque cancelled	29.57
			Sub Total	\$495,610.71

			Balance Brought Forward	\$495,610.71
21828	27/09/16	Telstra	Camp requisites 10/09/2016-09/10/2016	35.00
106	27/09/16	Alliance Equipment Rental	Depot Photocopier Lease - September, 2016 - (5 of 36)	230.20
1	27/09/16	Shire of Leonora	Salaries & Wages PPE: 28/9/16	63,660.43
108	28/09/16	LGRCEU	Void - misprint	0.00
21830	28/09/16	LGRCEU	Union fee PPE: 28/9/16	20.50
21831	28/09/16	Dave Hadden	Health/Building contract 64. 19/09/2016-23/09/2016	5,808.00
21832	28/09/16	G & K Construction Pty Ltd	Contracted works 14/09/2016-28/09/2016	6,655.00
110	28/09/16	Aon Master Trust	Superannuation PPE: 28/9/16	125.07
111	28/09/16	Australian Super	Superannuation PPE: 28/9/16	139.78
112	28/09/16	BT Super for Life	Superannuation PPE: 28/9/16	148.81
113	28/09/16	C&BUS	Superannuation PPE: 28/9/16	197.69
114	28/09/16	IOOF Employer Super	Superannuation PPE: 28/9/16	44.13
115	28/09/16	MLC Nominees Pty Ltd	Superannuation PPE: 28/9/16	78.14
116	28/09/16	WA Super	Superannuation PPE: 28/9/16	8,298.19
117	29/09/16	National Australia Bank	NAB Connect Fee - September, 2016 Bank Statement	35.24
21833	03/10/16	Engenuity Engineering Pty Ltd	Stage 2 - Gwalia Timber Head Frame	3,190.00
21834	03/10/16	Butler Settineri	Re-issue of cancelled cheque. Further fee in relation to audit for year ending July 2016	6,404.09
21835	03/10/16	Horizon Power	Power usage 19/08/2016-20/09/2016 - rec centre	4,625.07
21836	03/10/16	Water Corporation	Water usage 01/09/2016-31/10/2016	0.00
118	03/10/16	National Australia Bank	Account Fees - September, 2016 Bank Statement	115.40
119	03/10/16	National Australia Bank	EFTPOS Fee (Gwalia) - September, 2016 Bank Statement	165.01
21837	03/10/16	Leonora Bush Mission	Community Grant - Leonora Bush Mission 2016	5940.00
21838	04/10/16	Water Corporation	Water usage 01/09/2016-31/10/2016	12,157.36
120	06/10/16	National Australia Bank	Credit Card Charges - September, 2016	15,455.10
121	10/10/16	Alliance Equipment Rental	CRC photocopier lease October, 2016	536.45
			Grand Total	\$629,675.37

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(C) ADOPTION OF CORPORATE BUSINESS PLAN

SUBMISSION TO: Meeting of Council
Meeting Date: 18th October 2016

AGENDA REFERENCE: 10.2 (C) OCT 16

SUBJECT: Adoption of Corporate Business Plan

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: N/A

FILE REFERENCE: 9.13

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Tanya Browning

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 30th September, 2016

BACKGROUND

Under the requirements of the Integrated Planning & Reporting (IPR) Framework, all local governments must prepare a Corporate Business Plan(CBP). The CBP has been reviewed and amended, through the engagement and assistance of Moore Stephens, who have been working extensively with the administration to review other IPR documents. The purpose of the CBP is to activate the goals outlined within the Strategic Community Plan, by prioritising, resourcing, and implementing the community's short, medium and long term aspirations.

The document is a tool that influences the annual budget, to ensure that resources are being allocated appropriately, supported by the Asset Management Plan and Strategic Resource Plan. The draft CBP is attached for review and consideration.

STATUTORY ENVIRONMENT

Local governments are required to prepare a 'Plan for the Future' (S5.56 Local Government Act 1995), which encompasses the Strategic Community Plan.

Regulation 19DA of the Local Government (Administration) Regulations 1996 sets out requirements for CBP, including that a council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine whether or not to adopt the plan or the modifications.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no unbudgeted financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

The attached plan will form the direction for future budget considerations to achieve goals etc within the Shire of Leonora's Strategic Community Plan.

RECOMMENDATIONS

That the attached draft Shire of Leonora Corporate Business Plan 2016-20 be adopted.

VOTING REQUIREMENT

Absolute Majority

COUNCIL DECISION

Moved Cr RM Cotterill, Seconded Cr AE Taylor that the attached draft Shire of Leonora Corporate Business Plan 2016-20 be adopted.

CARRIED (7 VOTES TO 0)



Draft Corporate Business Plan

2016 - 2020

CONTENTS

Vision and Values	2
Planning Framework.....	3
Informing Strategies	4
Forecast Statement of Funding.....	5
Capital Program.....	7
Service Delivery	9
Social Objective	10
Economic Objective.....	11
Environment Objective.....	12
Measuring Success	16

Adopted by Absolute Majority: XX August 2016

VISION AND VALUES

The Strategic Community Plan 2013, sets out the Shire's community's vision, values and aspirations for the future. The Corporate Business Plan aims to progress the Council's strategic direction and vision while keeping with the communities' aspiration and values.

Our Vision:

The Shire of Leonora will be a progressive Shire supporting its residents in an environment of development while maintaining quality of life, values and retaining ownership of its future.

Values:

- **An empowered and spirited community** – A community that leverages the skills, knowledge and facilities of the Shire to build a strong sense of community
- **Economic hub of the Northern goldfields** – A diverse, local economy that encompasses mining support, transport services, medical services and vocational training services
- **Forward thinking environmental management** – Manage the impact of our activity on the environment in a practical and sustainable manner
- **Innovative and proactive Shire and Councillors** – Equip our staff and councillors with the skills to lead the Shire into the future

PLANNING FRAMEWORK

This Corporate Business Plan 2016 – 2020 together with the Strategic Community Plan 2013, is the Shire of Leonora’s Plan for the Future and has been prepared to achieve compliance with the *Local Government (Administration) Regulations 1996*.

Under *Local Government (Administration) Regulations 1996* Regulation 19C (3), a Corporate Business Plan for a district is to:

- a) set out, consistent with any relevant priorities set out in the strategic community plan for the district, a local government’s priorities for dealing with the objectives and aspirations of the community in the district; and
- b) govern a local government’s internal business planning by expressing a local government’s priorities by reference to operations that are within the capacity of the local government’s resources; and
- c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.

In the preparation of the annual budget the local government is to have regard to the contents of the Plan for the Future in terms of Section 6.2(2) of the *Local Government Act 1995*.

Development of the Plan has also been influenced by the Department of Local Government and Communities Framework and Guidelines for Integrated Planning and Reporting.

Strategic Community Plan

The Leonora community had a strong involvement and voice in the outcomes contained in the Strategic Community Plan 2013. The community were invited to share their visions and aspirations for the future of Leonora and this information provided a valuable insight into the key issues and aspirations, as perceived by the local community. Importantly for the Council, these views have established clear priorities, and subsequently shaped the visions, values, objectives and strategies documented in the Strategic Community Plan 2013.

Corporate Business Plan

Achieving the community’s vision and Shire’s strategic objectives requires development of actions to address each strategy contained within the Strategic Community Plan. Careful operational planning and prioritisation is required due to limited resources. This planning process is formalised in this Corporate Business Plan, which puts the Strategic Community Plan into action via the Annual Budget.

The Corporate Business Plan 2016 – 2020 will be reviewed annually to assess the progress of projects and realign actions and priorities with current information and available funding.

Along with achieving the community aspirations and objectives, the Corporate Business Plan draws upon information from all other strategic documents.

INFORMING STRATEGIES

Asset Management Plan

The Shire has developed Asset Management Plans for major asset classes in accordance with Council's Asset Management Policy. The asset management plans form a component of an overall Asset Management Strategy which addresses the Shire's current asset management processes and sets out the steps required to continuously improve the management of Shire controlled assets.

Capital renewal requirements detailed within the Asset Management Plans have been included to the extent the financial and workforce resources are available to enable the renewals to be undertaken.

Workforce Plan

The Workforce Plan outlines the workforce management and resource strategies necessary to deliver the objectives, outcomes and strategies contained in the Strategic Community Plan.

Workforce issues have been considered during the development of this Corporate Business Plan and the financial impacts of the Workforce Plan captured within the Long Term Financial Plan. A combination of workforce and financial constraints has influenced the prioritisation of actions within this Plan.

Long Term Financial Plan

The Shire of Leonora is planning for a positive and sustainable future. The Shire seeks to maintain, and where possible, improve service levels into the future while ensuring a healthy financial position.

During the development of this Corporate Business Plan, the Long Term Financial Plan was updated to confirm the financial capability to undertake the planned actions and to ensure the two plans are fully integrated. The results of this update are reflected within the Forecast Statement of Funding as set out in this document.

FORECAST STATEMENT OF FUNDING

The following Forecast Statement of Funding (operations) was extracted from the Long Term Financial Plan to provide an indication of the net funding available from operational activities. The forecast statement should be read in conjunction with the overall Long Term Financial Plan and its underlying assumptions and predictions.

	2016-17	2017-18	2018-19	2019-20
	\$	\$	\$	\$
FUNDING FROM OPERATIONAL ACTIVITIES				
Revenues				
Rates	5,303,874	5,462,990	5,626,878	5,795,685
Operating grants, subsidies and contributions	1,918,106	1,956,467	1,995,597	2,035,509
Profit on asset disposal	0	0	850,000	0
Fees and charges	1,210,623	1,234,838	1,259,534	1,284,718
Interest earnings	144,356	34,161	30,250	29,438
Other revenue	123,256	125,724	128,240	130,804
	<u>8,700,215</u>	<u>8,814,180</u>	<u>9,890,499</u>	<u>9,276,154</u>
Expenses				
Employee costs	(2,565,294)	(2,616,600)	(2,668,932)	(2,722,308)
Materials and contracts	(4,400,330)	(4,488,338)	(4,578,105)	(4,669,664)
Utility charges (electricity, gas, water etc.)	(193,150)	(197,016)	(200,957)	(204,976)
Depreciation on non-current assets	(1,785,097)	(1,965,445)	(2,110,901)	(2,202,104)
Loss on asset disposal	(163,132)	0	0	0
Insurance expense	(255,999)	(261,120)	(266,343)	(271,670)
Other expenditure	(104,080)	(106,161)	(108,285)	(110,452)
	<u>(9,467,082)</u>	<u>(9,634,680)</u>	<u>(9,933,523)</u>	<u>(10,181,174)</u>
	<u>(766,867)</u>	<u>(820,500)</u>	<u>(43,024)</u>	<u>(905,020)</u>
Funding Position Adjustments				
Depreciation on non-current assets	1,785,097	1,965,445	2,110,901	2,202,104
Net profit and losses on disposal	163,132	0	(850,000)	0
Net Funding From Operational Activities	<u>1,181,362</u>	<u>1,144,945</u>	<u>1,217,877</u>	<u>1,297,084</u>

FORECAST STATEMENT OF FUNDING (CONTINUED)

The following capital and financing activity portion of the Forecast Statement of Funding is extracted from the Long Term Financial Plan to provide an indication of the source and application of funds in relation to the capital program. The forecast statement should be read in conjunction with the overall Long Term Financial Plan and its underlying assumptions and predictions.

	2016-17	2017-18	2018-19	2019-20
	\$	\$	\$	\$
Net Funding From Operational Activities	1,181,362	1,144,945	1,217,877	1,297,084
FUNDING FROM CAPITAL ACTIVITIES				
Inflows				
Proceeds on disposal	128,588	449,454	1,280,852	229,476
Non-operating grants, subsidies and contributions	4,814,113	4,063,924	2,262,484	1,484,747
Outflows				
Purchase of property plant and equipment	(6,451,614)	(4,698,843)	(1,093,282)	(585,978)
Purchase of infrastructure	(4,760,625)	(1,220,174)	(3,722,017)	(2,262,532)
Net Funding From Capital Activities	<u>(6,269,538)</u>	<u>(1,405,639)</u>	<u>(1,271,963)</u>	<u>(1,134,287)</u>
FUNDING FROM FINANCING ACTIVITIES				
Inflows				
Transfer from reserves	250,000	450,000	230,000	70,000
New borrowings	0	0	0	0
Outflows				
Transfer to reserves	(465,698)	(189,306)	(175,914)	(232,797)
Repayment of past borrowings	0	0	0	0
Net Funding From Financing Activities	<u>(215,698)</u>	<u>260,694</u>	<u>54,086</u>	<u>(162,797)</u>
Estimated Surplus/Deficit July 1 B/Fwd	5,303,874	0	0	0
Estimated Surplus/Deficit June 30 C/Fwd	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

CAPITAL PROGRAM

A number of activities are forecast to be undertaken during the life of the Plan which results in capital expenditure, as summarised below.

Strategy	Action Ref	Project	Capital Expenditure			
			2016-17 \$	2017-18 \$	2018-19 \$	2019-20 \$
Ensure that there is appropriate infrastructure and facilities to service the health and social needs of the Shire's senior residents	1.1.2.4	Aged Care	205,000	3,000,000		
Develop Leonora as a transportation hub for the Northam Goldfields and alternate route to the Pilbara.	2.1.2.3	Road Renewal RRG	369,155	379,122	389,358	399,871
		Road Renewal RTR	934,738	283,126	283,126	283,126
		Road Renewal	225,845	295,426	319,533	439,535
		Plant Replacement	535,500	1,020,634	880,801	369,110
Identification and establishment of a reserve for waste management to meet the growing requirements of the community.	3.1.1.1	Sewerage Ponds	600,000			
	4.1.1.2	NGROAC Facility	4,473,614			
Expand the asset management plan and document the asset management policies and procedures that are currently undertaken.	4.3.1.2	Airport Apron and Taxiways	1,219,350			
		Airport Runway Rejuvenation		112,500		
		Airport Runway Pavement Renewal			580,000	
		Airport Runway Pavement Seal				990,000
		Footpaths		150,000	150,000	150,000
		Building Renewal	164,500	158,209	162,481	166,868
		Fencing	97,000			
		Upgrade CCTV	100,000			
		Renew/Gym	20,000			
		Fitness Playground Equipment	24,000			
		Childcare Playground Equipment	23,000			
		Residential land subdivision			2,000,000	

CAPITAL PROGRAM (CONTINUED)

Strategy	Action Ref	Project	Capital Expenditure			
			2016-17 \$	2017-18 \$	2018-19 \$	2019-20 \$
Ensure the Shire's historic GWALIA buildings remain viable for future generations of the community by developing specific asset management plans.	4.3.2.3	Barnes Federal Theatre		520,000		
		Heritage Renewals			50,000	50,000
	4.3.2.4	Gwalia Renewals	930,000			
		Gwalia Headframe & Infrastructure Renewals	1,290,537			
Plan for adequate supply of residential and commercial land to meet the requirements of the community.	4.5.2.1	Residential land subdivision			2,000,000	
			11,212,239	5,919,017	4,815,299	2,848,510

SERVICE DELIVERY

The Shire of Leonora delivers services to its community in line with four key objectives, set out within the Strategic Community Plan.

- **SOCIAL OBJECTIVE: An empowered and spirited community**
- **ECONOMIC OBJECTIVE: Economic hub of the Northern Goldfields**
- **ENVIRONMENT OBJECTIVE: Forward thinking environmental management**
- **CIVIC LEADERSHIP OBJECTIVE: Innovative and proactive Shire and Councillors**

Each of the four objectives has a number of desired outcomes Council is aiming to achieve over the 10+ years of the Strategic Community Plan. Strategies to achieve these desired outcomes are also provided within the Strategic Community Plan.

The tables on the following pages detail future actions to be undertaken for each strategy to deliver services to the community. Prioritisation of the actions is reflected by the square indicating when the action is planned to be undertaken. This prioritisation guides the delivery of services, as part of the implementation of the actions.



SOCIAL OBJECTIVE

An empowered and spirited community

Outcome 1.1 Foster a greater sense of Community

Strategy	Action	2016-17	2017-18	2018-19	2019-20
Exhibit the community spirit and showcase sights of the Shire by facilitating events attracting community members and other visitors	1.1.1.1 Promote an annual program of arts cultural and festival events	■	■	■	■
	1.1.1.2 Collaborate with Tourism Groups such as Goldfields Tourism Network to promote tourism within the Shire and the region	■	■	■	■
	1.1.1.3 Enhance, develop and promote the Golden Gift	■	■	■	■
	1.1.1.4 Enter the Shire in Australian Tidy Town competition and work with the community in the coordination of the competition		■		
	1.1.1.5 Set up a program to present awards that recognise and celebrate outstanding community spirit and leadership	■	■	■	■
Promote a sense of community through encouraging law abiding citizens and coordination of relevant government agencies to tackle crime	1.1.2.1 Work with groups (and state agencies) to refer to a document consolidating views of the community and working toward improvement	■	■	■	■
Support community run sporting, recreational and volunteering initiatives through direct financial assistance; the utilisation of Shire facilities; or the leverage of Shire expertise in a mentoring role.	1.1.3.1 Identify and implement the most appropriate sport and recreation opportunities for the Shire	■	■	■	■
	1.1.3.2 Encourage volunteerism by identifying successful policies, strategies and actions to encourage increased volunteer base	■	■	■	■
	1.1.3.3 Promotion of Shire assistance schemes and the process to obtain assistance	■	■	■	■
	1.1.3.4 Maintain Community grant	■	■	■	■

Outcome 1.2 Support our senior residents in their community

Strategy	Action	2016-17	2017-18	2018-19	2019-20
Ensure that there is appropriate infrastructure and facilities to service the health and social needs of the Shire's senior residents	1.1.2.1 Engage with the senior residents and relevant agencies in the community to understand their issues and service requirements	■	■	■	■
	1.1.2.2 Leverage the action 2.1.3.1 to communicate to the Department of Health the issues and service requirements identified in action 1.1.2.1		■	■	■
	1.1.2.3 Undertake a feasibility study of accommodation for the elderly		■		
	1.1.2.4 Create a Business Case for the development of accommodation for the elderly and seek funding			■	■

ECONOMIC OBJECTIVE

Economic hub of the Northern Goldfields

Outcome 2.1		Become the economic focal point for key industries in the Northern Goldfields				
Strategy	Action	2016-17	2017-18	2018-19	2019-20	
Become the further education and vocational hub for the Northern Goldfields region.	2.1.1.1	Develop mechanisms to have open communications with Universities and TAFE organisations. Commence communications	■	■	■	■
	2.1.1.2	Utilise GERCG networks to hold discussions with the other Northern Shires to understand their further education (FE) and higher education (HE) requirements	■	■	■	■
Develop Leonora as a transportation hub for the Northern Goldfields and alternate route to the Pilbara.	2.1.2.1	Use LIAM and other communications / invitations to attract industrial training business to town	■	■	■	■
	2.1.2.2	Use LIAM and schedule events to attract business in the transport industry to the Shire	■	■	■	■
	2.1.2.3	Continue to support the RRG, GEDC and other regional groups in the extension of the Goldfields highway to Great Northern highway	■	■	■	■
Become the regional health hub for the Northern Goldfields.	2.1.3.1	Establish a mechanism to work in partnership with the Department of Health and other relevant government agencies to communicate and identify the healthcare issues in the Northern region	■			
	2.1.3.2	Promote and support the establishment of a regional hospital and aged care facility for the Northern Goldfields within the Shire	■	■	■	■
	2.1.3.3	Encourage the Department of Health to increase the services provided by Leonora hospital	■	■	■	■
	2.1.3.4	Liaise with Horizon Power and source funding opportunities to improve essential power infrastructure to accommodate growth	■	■	■	■
	2.1.3.5	Liaise with Water Corporation and source funding opportunities to extend Leonora Townsite Sewerage Infill Program	■	■	■	■
Improve essential infrastructure services to accommodate growth	2.1.4.1	Liaise with Horizon Power and source funding opportunities to improve essential power infrastructure to accommodate growth	■	■	■	■
	2.1.4.2	Liaise with Water Corporation and source funding opportunities to extend Leonora Townsite Sewerage Infill Program	■	■	■	■

ENVIRONMENT OBJECTIVE

Forward thinking environmental management

Outcome 3.1		Sustainable and effective environmental management				
Strategy	Action	2016-17	2017-18	2018-19	2019-20	
Identification and establishment of a reserve for waste management to meet the growing requirements of the community	3.1.1.1	Research successful initiatives, techniques, best practice and policies and guidelines for the management of waste	■	■		
	3.1.1.2	Undertake a review of current waste management within the Shire		■		
	3.1.1.3	Analyse Census data to establish the future waste management requirements of the Shire	■			
	3.1.1.4	Develop and implement a Waste Management Strategy		■		
	3.1.1.5	Identify an appropriate land area to meet the future waste requirements of the Shire and conduct a feasibility study. LG Management to put forward a proposal determining how to deal with future waste requirements that considers waterways, prevailing winds, planning considerations, native title required in			■	
Reduction in the adverse effects of mining activity around and near the town	3.1.2.1	Discuss with MRWA designated truck parking areas off Goldfields Highway	■			

CIVIC LEADERSHIP OBJECTIVE

Innovative and proactive Shire and Councillors

Outcome 4.1		Efficient service offerings to the Community				
Strategy	Action	2016-17	2017-18	2018-19	2019-20	
Coordinated and improved provision of services across all government agencies to the community	4.1.1.1	Encourage participation to raise awareness of needs and coordinate community driven initiatives	■	■	■	■
	4.1.1.2	Identify appropriate facilities to host Federal and State government agencies. Identify appropriate government agencies who should use the facilities (both those currently working in the community, and those that should)	■			
	4.1.1.3	Develop mechanisms such as Website advertising (LIAM) for the communication of the available facilities to government agencies	■	■	■	■
	4.1.1.4	Support and promote the Leonora Inter-Agency (LIA) initiative	■	■	■	■
Outcome 4.2		Maintain long term financial viability.				
Strategy	Action	2016-17	2017-18	2018-19	2019-20	
Effective and open engagement with all sections of the community	4.2.1.1	Identify the critical success factors for engagement with Aboriginal residents and FIFO workers using GERCG guidance	■	■	■	■
	4.2.1.2	Develop and implement a Communication Strategy	■	■	■	■
	4.2.1.3	Create a mechanism to ensure all staff and Councillors are aware of the Communication Strategy and identify how they will utilise and update the strategy and be supported in their interactions with the community	■			
	4.2.1.4	Develop a proposal to fund the recruitment of a Community Development Officer		■		
	4.2.1.5	Use the Communication Strategy to promote Shire initiatives	■	■	■	■

CIVIC LEADERSHIP OBJECTIVE (CONTINUED)

Outcome 4.3		Plan for continuous improvement of infrastructure and services				
Strategy		Action	2016-17	2017-18	2018-19	2019-20
Expand the asset management plan and document the asset management policies and procedures that are currently undertaken.	4.3.1.1	Develop Asset Management Plan	■			
	4.3.1.2	Implement Asset Management Plan	■	■	■	■
	4.3.1.3	Document current asset management policies and procedures	■			
Ensure the Shire's historic GWALIA buildings remain viable for future generations of the community by developing specific asset management plans.	4.3.2.1	Organise valuations of the buildings in the GWALIA area and update Asset Management Plan		■		
	4.3.2.2	Develop a specific GWALIA Asset Management Plan		■		
	4.3.2.3	Engage Architects specialising in heritage buildings to identify the future needs of the buildings		■		
	4.3.2.4	Develop a proposal to seek heritage funding for the maintenance of historic assets	■	■	■	
	4.3.2.5	Utilise the services provided by the GWALIA reference volunteer group to organise ongoing building maintenance busy bees	■	■	■	■
Consult with the community to identify the community needs for the improvement of infrastructure and services.	4.3.3.1	Create and conduct annual stakeholder consultation to identify infrastructure and services that require improvement	■	■	■	■
	4.3.3.2	Develop Infrastructure and service line plans with acceptable variances to be reviewed monthly and any deviation to be flagged	■	■	■	■
	4.3.3.3	Conduct quarterly internal checks to support the improvement of infrastructure and services are being made and updates to individual plans	■	■	■	■
Outcome 4.4		Innovative and safe working environment				
Strategy		Action	2016-17	2017-18	2018-19	2019-20
Create an environment that promotes the finest work from staff by adopting and implementing best management practices, with an emphasis on safety.	4.4.1.1	Continue to liaise with the Shire of Wiluna and other administrations within LGMA, GERCG and other networks to share and utilise policies, procedures and handbooks	■	■	■	■
	4.4.1.2	Adhere to DLGC guidelines and other good management practices, by developing for staff handbooks identifying legislative requirements, which are easily updateable	■	■	■	■
	4.4.1.3	Adopt best practice HR management frameworks	■	■	■	■
	4.4.1.4	Develop a workforce plan to ensure the efficient allocation of staff and to identify the future staff requirements of the Shire	■			
	4.4.1.5	Develop occupational safety and health manuals	■			

CIVIC LEADERSHIP OBJECTIVE (CONTINUED)

Outcome 4.5		Diversify and strengthen revenue streams				
Strategy	Action	2016-17	2017-18	2018-19	2019-20	
Ensure the Shire receives the maximum grant assistance available to ensure the greatest benefit to the community.	4.5.1.1	Consult with the Shire of Laverton & Wiluna to understand the critical success factors and their progress towards employing a grant officer. Use Workforce Plan to identify if a Grant Officer would be appropriate for the Shire – develop a proposal if appropriate	■	■		
	4.5.1.2	Investigates the grants available that the Shire is eligible to receive	■	■	■	■
	4.5.1.3	Create a mechanism to communicate with the government to request additional grants when the Shire is required to undertake non-traditional services	■	■	■	■
Plan for adequate supply of residential and commercial land to meet the requirements of the community.	4.5.2.1	Continue to identify residential and commercial land blocks to release	■	■	■	■
	4.5.2.2	Create and a proposal to Council for the release of residential and commercial land blocks	■	■		
	4.5.2.3	Leverage relationships developed in action 1.1.3.2 to seek information and to promote State Housing to release empty blocks to allow resale of blocks to the community	■	■	■	■
Support the continuation and establishment of mining operations within the Shire to ensure sustained economic benefit to the Shire.	4.5.3.1	Utilise data already available through CME to construct differential ratings on mining tenements. Implement differential ratings on mining tenements if appropriate	■	■	■	■
	4.5.3.2	Develop a business case for the investment in Shire-owned mining infrastructure such as a custom mill		■	■	
Outcome 4.6		Increase regional collaboration and resource sharing opportunities.				
Strategy	Action	2016-17	2017-18	2018-19	2019-20	
Identify the future leadership requirements of the Shire and develop and equip staff to fulfil these positions.	4.6.1.1	Develop and implement a leadership trainee scheme to provide opportunities and budget for professional development, career development and training for staff	■	■	■	■
	4.6.1.2	Prioritise internal promotion	■	■	■	■
	4.6.1.3	Enhance salary packaging including accommodation	■			
	4.6.1.4	Utilise the Workforce Plan to create succession planning for key roles and ensure deputy positions are in place where required		■	■	
	4.6.1.5	Identify funding opportunities to develop local/indigenous staff	■	■	■	■
Support and develop Councillors to represent their community effectively.	4.6.2.1	Host community information sessions prior to Councillor elections to increase interest and awareness of the roles and responsibilities of Councillors		■		
	4.6.2.2	Provide appropriate training to Councillors for continuously improve their skills and knowledge. Consider alternative methods of delivery, local sessions (depending on content)	■	■	■	■

MEASURING SUCCESS

The aim of this Plan is to align the community's visions and aspirations for the future to the Shire's objectives. These objectives will be measured by both quantifiable and non-quantifiable outcomes.

As part of the formulation of this Plan, the community was asked to provide feedback on the importance of services we provide and the level of satisfaction with the services.

By conducting a regular community satisfaction survey the Shire intends to obtain an indication of ongoing community satisfaction levels to guide the prioritisation of the delivery of this Plan.

Key performance measures provide an indication of whether we are meeting our objectives and will be monitored and reported. A combination of measures will be developed by the Shire along with a base level and target level for each measure.

An example of some of the measures we may use for each objective is provided in the table below.

OBJECTIVES	KEY PERFORMANCE MEASURES
<p>An empowered and spirited community</p>	<ul style="list-style-type: none"> • Level of participation in events • No. of standard facilities and services available in Shire for senior residents
<p>Economic hub of the Northern Goldfields</p>	<ul style="list-style-type: none"> • No. of local industries
<p>Forward thinking environmental management</p>	<ul style="list-style-type: none"> • Currency of emergency management plans
<p>Innovative and proactive Shire and Councillors</p>	<ul style="list-style-type: none"> • No. of Shire organized and assisted community events • Level of asset expenditure • Staff retention rates and annual compliance return

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

A. ELECTED MEMBERS

Nil

B. OFFICERS

Nil

12.0 NEXT MEETING

Tuesday 15th November, 2016 at 9:30am in the Leonora Shire Council Chambers.

13.0 CLOSURE OF MEETING

There being no further business, presiding member Cr PJ Craig closed the meeting at 10:55am.