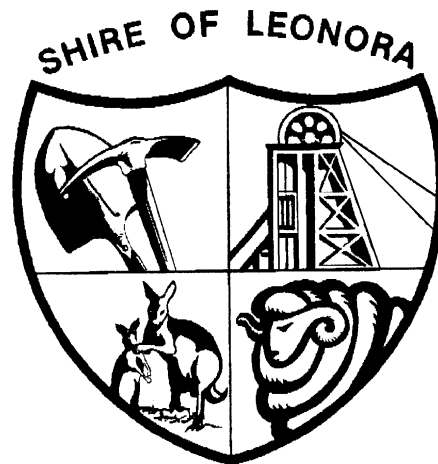


SHIRE OF LEONORA

NOTICE OF AN ORDINARY COUNCIL MEETING



**MINUTES OF ORDINARY MEETING HELD
IN SHIRE CHAMBERS, LEONORA
ON WEDNESDAY 16TH MAY, 2017
COMMENCING AT 9:33 AM**

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE

1.1 President Cr Peter Craig declared the meeting open at 9:33 am

1.3 Visitors or members of the public in attendance
Nil

1.4 Financial Interests Disclosure
Nil

2.0 DISCLAIMER NOTICE

3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

3.1 Present	
President	PJ Craig
Deputy President	RA Norrie
Councillors	RM Cotterill
	GW Baker
	AE Taylor
	LR Petersen
Chief Executive Officer	JG Epis
Deputy Chief Executive Officer	TM Browning

3.2 Apologies
Nil

3.3 Leave Of Absence (Previously Approved)
Nil

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

Nil

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

Cr RA Norrie requested a leave of absence from the ordinary meeting of Council to be held 20th June, 2017.

Moved Cr GW Baker, seconded Cr LR Petersen, that Cr RA Norrie be granted a leave of absence from the ordinary meeting to be held 20th June, 2017.

CARRIED (6 VOTES TO 0)

7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr RA Norrie, Seconded Cr LR Petersen that the Minutes of the Ordinary Meeting held on 26th April, 2017 be confirmed as a true and accurate record.

CARRIED (6 VOTES TO 0)

9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

10.0 REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1(A) REGIONAL PRICE PREFERENCE / BUY LOCAL POLICY

SUBMISSION TO: Meeting of Council
Meeting Date: 16th May, 2017

AGENDA REFERENCE: 10.1 (A) MAY 17

SUBJECT: Regional Price Preference / Buy Local Policy

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: N/A

FILE REFERENCE: 1.40

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 8th May, 2017

BACKGROUND

At a Council meeting held on the 21st March 2017, Council resolved as follows:-

- "1. That Council authorise the Chief Executive Officer to advertise the Draft Regional Price Preference/Buy Local Policy for a minimum of four weeks Statewide public notice as required by Part 4A r.24E of the Local Government (Functions and General) Regulations 1996 of the intention to adopt Regional Price Preference/ Buy Local Policy.*
- 2. That once the advertising period closes an item will be tabled at Council to assess any submissions and adopt the Regional Price Preference/ Buy Local Policy."*

In accordance with the resolution Officers advertised the Draft Regional Price Preference Policy Statewide for 4 weeks, one submission was received from Ben Taylor and in part reads:-

"Overall I think the policy is a good one and one that is very important to local business survival. Just a few thoughts below.

A supplier of goods or services who submits a tender is regarded as being a regional tenderer for the purposes of this Part if -

(a) that supplier has been operating a business continuously out of premises in the appropriate region for at least 6 months before the time after which further tenders cannot be submitted; or

(b) some or all of the goods or services are to be supplied from regional sources.

I would like to see part (a) changed from 6 months to 12 months as a building company may set up a ghost office for 6 months on a shoe string budget for bigger projects.

And I think a percentage should be added to part (B) I.E "75% of goods and services sourced locally" so companies don't just submit they will use local companies for some of the work and give a local a very small part of the project but still claim the local contents even if 5% is local and the rest is done by out of towners."

After considering the submission, Officers have made the following recommendation:-

No change to the Draft Regional Price Preference/Buy Local Policy for part (a) and leave the wording as “6 months”. Officers have reviewed a number of other Regions Price Preference Policies such as City of Karratha, City of Kalgoorlie-Boulder, Shire of Augusta Margaret River, City of Busselton, City of Greater Geraldton and Shire of Chittering and 6 months is standard across all regions and in line with the Western Australian Government Buy Local Policy.

No change to the Draft Regional Price Preference/Buy Local Policy for part (b) and leave the wording as “some or all of goods and services”. When pursuing such policies, between a local government body and another person it is important that they do not result in a lessening in competition. If this wording is changed to reflect 75% of goods and services sourced locally it would also limit the quality and expertise available to work on a project. Officers are recommending Council adopt the draft Regional Price Preference/Buy Local Policy.

STATUTORY ENVIRONMENT

Local Government Act 1995, Functions & General Regulations 1996 Part 4a 24(D)1, 24(E), 24(F) and 24(G) have been considered in forming this policy.

“24D. Discounts permitted for regional price preferences

- (1) *A preference may be given to a regional tenderer by assessing the tender from that regional tenderer as if the price bids were reduced by —*
 - (a) *up to 10% — where the contract is for goods or services, up to a maximum price reduction of \$50 000; or*
 - (b) *up to 5% — where the contract is for construction (building) services, up to a maximum price reduction of \$50 000; or*
 - (c) *up to 10% — where the contract is for goods or services (including construction (building) services), up to a maximum price reduction of \$500 000, if the local government is seeking tenders for the provision of those goods or services for the first time, due to those goods or services having been, until then, undertaken by the local government.*

24E. Regional price preference policies for local governments

- (1) *Where a local government intends to give a regional price preference in relation to a process, the local government is to —*
 - (a) *prepare a proposed regional price preference policy (if no policy has yet been adopted for that kind of contract); and*
 - (b) *give Statewide public notice of the intention to have a regional price preference policy and include in that notice —*
 - (i) *the region to which the policy is to relate; and*
 - (ii) *details of where a complete copy of the proposed policy may be obtained; and*
 - (iii) *a statement inviting submissions commenting on the proposed policy, together with a closing date of not less than 4 weeks for those submissions;*

and

 - (c) *make a copy of the proposed regional price preference policy available for public inspection in accordance with the notice.*
- (2) *A regional price preference policy may be expressed to be —*
 - (a) *for different regions in respect of different parts of the contract, or the various contracts, comprising the basis of the tender;*
 - (b) *for different goods or services within a single contract or various contracts;*
 - (c) *for different price preferences in respect of the different goods or services, or the different regions, that are the subject of a tender or tenders (subject to the limits imposed by regulation 24D),*
or for any combination of those factors.
- (3) *A region specified under this Part —*
 - (a) *must be (or include) the entire district of the local government; and*
 - (b) *cannot include a part of the metropolitan area.*
- (4) *A policy cannot be adopted by a local government until the local government has considered all submissions that are received in relation to the proposed policy and, if that consideration results in significant changes to the proposed policy, then the local government must again give Statewide public notice of the altered proposed regional price preference policy.*

24F. Adoption and notice of regional price preference policy

- (1) *A policy cannot be adopted by a local government until at least 4 weeks after the publication of the Statewide notice of the proposed policy.*
- (2) *An adopted policy must state —*
 - (a) *the region or regions within which each aspect of it is to be applied; and*
 - (b) *the types and nature of businesses that may be considered for each type of preference; and*
 - (c) *whether the policy applies to —*
 - (i) *different regions in respect of different parts of the contract, or the various contracts, comprising the basis of the tender;*
 - (ii) *different goods or services within a single contract or various contracts;*
 - (iii) *different price preferences in respect of the different goods or services, or the different regions, that are the subject of a tender or tenders,*
or to any combination of those factors.
- (3) *An adopted policy cannot be applied until the local government gives Statewide notice that it has adopted that policy.*
- (4) *The local government is to ensure that a copy of an adopted regional price preference policy is —*
 - (a) *included with any specifications for tenders to which the policy applies; and*
 - (b) *made available in accordance with regulation 29 of the Local Government (Administration) Regulations 1996.*

24G. Adopted regional price preference policy, effect of

A local government that has adopted a regional price preference policy in relation to a certain type of contract may choose not to apply that policy to a particular tender in the future for a contract of that type but, unless it does so, the policy is to apply to all like tenders.”

POLICY IMPLICATIONS

New policy.

FINANCIAL IMPLICATIONS

There are no financial implications that have not been considered in the current budget resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

The policies have been assessed in relation to their implications to the strategic plan and there does not appear to be any conflicts.

RECOMMENDATIONS

It is recommended, Council adopt the policy A.2.14 Regional Price Preference/Buy Local Policy’ as attached.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr RA Norrie, Seconded Cr GW Baker that Council adopt the policy A.2.14 Regional Price Preference/Buy Local Policy’ as attached.

CARRIED (6 VOTES TO 0)

A.2.14 DRAFT REGIONAL PRICE PREFERENCE/BUY LOCAL POLICY

Objective

This policy establishes the guidelines to promote local business partnerships within the Shire of Leonora by giving preferential consideration to regional suppliers in the procurement of goods and/or services.

Definitions

Quotation: Means a statement from a supplier setting out the cost for the supply of goods or services.

Local Business: in this Policy is a regional tenderer as defined in the Local Government Act (Functions and General) Regulations 1996 Part 4a 24(b).

regional tenderer means a supplier of goods or services who satisfies the criteria in subregulation (2).

(2) A supplier of goods or services who submits a tender is regarded as being a regional tenderer for the purposes of this Part if —

(a) that supplier has been operating a business continuously out of premises in the appropriate region for at least 6 months before the time after which further tenders cannot be submitted; or

(b) some or all of the goods or services are to be supplied from regional sources.

Region: is specified as the geographical area which comprises the whole of the Shire of Leonora.

Regional Price Preference: when applied in relation to a quotation or tender submitted by an Eligible Local Business, involves assessing the price component of the tender or quotation as if the tendered / quoted price were discounted in accordance with the Regional Price Preference Policy.

Tender: means a Tender required under Clause 11 of *the Local Government (Function and General) Regulations 1996* or other Tender Procedure as determined by Council.

Policy Statement

The Shire of Leonora will encourage local industry to do business with Council through the adoption of a regional price preference advantage in conjunction with standard tender and quotation considerations. This policy will apply to all Shire of Leonora tenders and quotations where prices are being sought from both local and non-local businesses..

Price Preference Levels:

A price preference may be given to a local business by assessing the tender from that local business as if the price bids were reduced by the values set out in the Local Government Act (Functions and General) Regulations 1996 Part 4a 24(D).1

(1) A preference may be given to a regional tenderer by assessing the tender from that regional tenderer as if the price bids were reduced by —

(a) up to 10% — where the contract is for goods or services, up to a maximum price

- reduction of \$50 000; or*
- (b) up to 5% — where the contract is for construction (building) services, up to a maximum price reduction of \$50 000; or*
- (c) up to 10% — where the contract is for goods or services (including construction (building) services), up to a maximum price reduction of \$500 000, if the local government is seeking tenders for the provision of those goods or services for the first time, due to those goods or services having been, until then, undertaken by the local government.*

Proof of eligibility:

Businesses who claim the regional price preference should indicate on their tender or quotation submission that they wish to claim the regional price preference and on which criteria they wish to claim it. Suitable proof of eligibility should be provided.

Where a price preference is being claimed by non-local business on the basis of goods or services being supplied from regional sources only those goods or services identified in the tender or quotation as being from regional sources may be included in the discounted calculations that form a part of the assessments of a tender or quotation when a regional price preference policy is in operation.

If, in the opinion of the Shire of Leonora, a supplier has deliberately provided false or misleading information so as to benefit from this policy, their quotation or Tender may be considered non-conforming and, as such, may be disqualified.

Competitive Purchasing:

Price is only one factor that the Shire of Leonora considers when evaluating a quotation or Tender. There is nothing contained within this policy that compels acceptance of the lowest price.

The Tender or quotation that is determined to be both cost effective and advantageous to the Shire of Leonora will be the most likely to be accepted.

Consequences:

This policy represents the formal policy and expected standards of the Shire of Leonora. Elected Members and Employees are reminded of their obligations under the Council's Code of Conduct to give full effect to the lawful policies, decisions and practices of the Shire.

Roles and Responsibilities:

Employees will use the local market for their procurement requirements to encourage economic growth and local business partnerships where it is practical and reasonable to do so.

Employees are to ensure that the application of a regional price preference is clearly identified within the Tender and quotation documents to which the preference is to be applied and that this policy is made available to businesses as part of the quotation or Tender.

Relevant Documents

External:

- Local Government Act 1995;

- Local Government (Functions and General) Regulations 1996;

Internal:

- Code of Conduct;
- Tendering Procedure;

Cr PJ Craig adjourned the meeting at 9:59am for a comfort break.

Cr PJ Craig reconvened the meeting at 10:06am. All those previously listed in the record of attendance were present.

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(A) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO: Meeting of Council
Meeting Date: 16th May, 2017

AGENDA REFERENCE: 10.2 (A) MAY 17

SUBJECT: Monthly Financial Statements

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Tanya Browning

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 9th May, 2017

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements submitted for adoption include:

- (a) Statement of Financial Activity – 30th April, 2017
- (b) Compilation Report
- (c) Material Variances – 30th April, 2017

The monthly statement of financial activity was not available for distribution at the time that this agenda went to print. This report will be printed and distributed prior to the Council meeting as a separate attachment.

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 30th April, 2017 consisting of:

- (a) Statement of Financial Activity –30th April, 2017
- (b) Compilation Report
- (c) Material Variances –30th April, 2017

be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr LR Petersen, Seconded Cr RA Norrie that the Monthly Financial Statements for the month ended 30th April, 2017 consisting of:

- (a) Statement of Financial Activity –30th April, 2017
- (b) Compilation Report
- (c) Material Variances –30th April, 2017

be accepted.

CARRIED (6 VOTES TO 0)

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Mr Jim Epis
The Chief Executive Officer
Shire of Leonora
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LEONORA WA 6438

COMPILATION REPORT TO THE SHIRE OF LEONORA

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Leonora, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 30 April 2017. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF LEONORA

The Shire of Leonora are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Leonora we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Leonora provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the special purpose financial statements

**PAUL
DIRECTOR**

8 May 2017

**SHIRE OF LEONORA
MONTHLY FINANCIAL REPORT
For the Period Ended 30 April 2017**

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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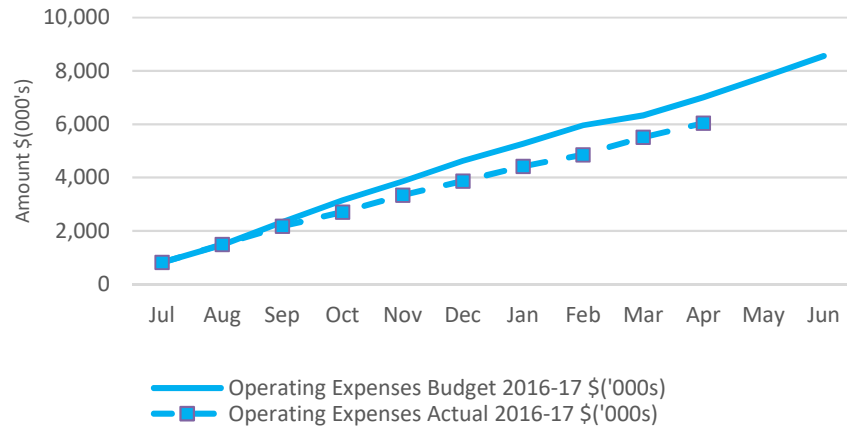
SHIRE OF LEONORA
STATEMENT OF FINANCIAL ACTIVITY
Statutory Reporting Program
For the Period Ended 30 April 2017

	Note	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		2,500	1,750	873	(877)	(50%)	
General Purpose Funding - Rates		5,303,874	5,310,957	5,315,080	4,123	0%	
General Purpose Funding - Other		1,252,527	936,272	940,398	4,126	0%	
Law, Order, Public Safety		9,200	8,168	7,499	(669)	(8%)	
Health		51,113	46,331	48,212	1,881	4%	
Education and Welfare		220,068	203,318	197,465	(5,853)	(3%)	
Housing		35,550	29,204	27,305	(1,899)	(7%)	
Community amenities		333,615	314,468	354,311	39,843	13%	▲
Recreation and Culture		199,552	193,434	200,477	7,043	4%	
Transport		565,114	494,948	500,818	5,870	1%	
Economic Services		475,217	287,737	276,365	(11,372)	(4%)	
Other Property and Services		118,200	103,040	115,068	12,028	12%	
Total Operating Revenue		8,566,530	7,929,627	7,983,871	54,244		
Operating Expense							
Governance		(575,184)	(427,357)	(354,334)	73,023	17%	▼
General Purpose Funding		(346,922)	(282,674)	(262,444)	20,230	7%	▼
Law, Order, Public Safety		(148,952)	(125,004)	(115,674)	9,330	7%	
Health		(586,248)	(532,701)	(520,993)	11,708	2%	
Education and Welfare		(557,863)	(453,150)	(404,570)	48,580	11%	▼
Housing		0	(1,716)	0	1,716	100%	
Community Amenities		(237,088)	(198,347)	(150,541)	47,806	24%	▼
Recreation and Culture		(1,079,710)	(932,753)	(820,061)	112,692	12%	▼
Transport		(3,229,346)	(2,707,670)	(2,500,553)	207,117	8%	▼
Economic Services		(1,752,231)	(1,279,682)	(940,680)	339,002	26%	▼
Other Property and Services		(40,000)	(64,042)	29,966	94,008	147%	▼
Total Operating Expenditure		(8,553,544)	(7,005,096)	(6,039,884)	965,212		
Funding Balance Adjustments							
Add back Depreciation		1,180,661	983,861	1,024,671	40,810	4%	▼
Adjust (Profit)/Loss on Disposal		71,762	71,762	56,755	(15,007)	(21%)	▲
Adjust Provisions and Accruals		(51,751)	(51,751)	(51,751)			
Net Cash from Operations		1,213,658	1,928,403	2,973,662	1,045,259		
Capital Revenues							
Grants, Subsidies and Contributions	10	5,009,113	5,009,113	1,999,700	(3,009,413)	(60%)	▼
Proceeds from Disposal of Assets	3	165,910	165,910	110,910	(55,000)	(33%)	▼
Total Capital Revenues		5,175,023	5,175,023	2,110,610	(3,064,413)		
Capital Expenses							
Land and Buildings	3	(6,090,114)	(4,792,713)	(4,109,725)	682,988	14%	▼
Infrastructure - Roads	3	(1,540,264)	(1,540,264)	(821,634)	718,630	47%	▼
Infrastructure - Other	3	(3,282,974)	(2,941,842)	(168,712)	2,773,130	94%	▼
Plant and Equipment	3	(537,162)	(537,162)	(253,683)	283,479	53%	▼
Total Capital Expenditure		(11,450,514)	(9,811,981)	(5,353,754)	4,458,227		
Net Cash from Capital Activities		(6,275,491)	(4,636,958)	(3,243,144)	1,393,814		
Financing							
Transfer from Reserves	7	250,000	0	0	0		
Transfer to Reserves	7	(465,698)	(11,114)	(11,114)	0	0%	
Net Cash from Financing Activities		(215,698)	(11,114)	(11,114)	0		
Net Operations, Capital Financing		(5,277,531)	(2,719,669)	(280,596)	2,439,072		
Opening Funding Surplus(Deficit)	2	5,279,629	5,279,629	5,279,631			
Closing Funding Surplus(Deficit)	2	2,098	2,559,960	4,999,035			

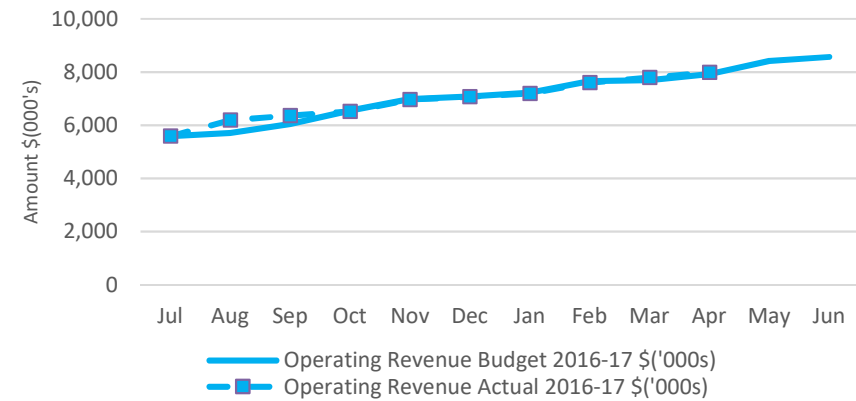
▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to the attached Explanation of Material Variances Statement for an explanation of the reasons for the variance.
This statement is to be read in conjunction with the accompanying financial statements and notes.

SHIRE OF LEONORA
SUMMARY GRAPHS - FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

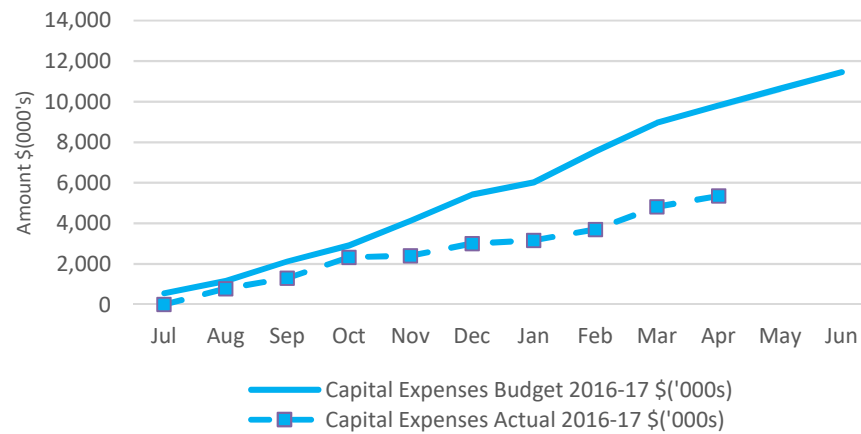
Operating Expenses



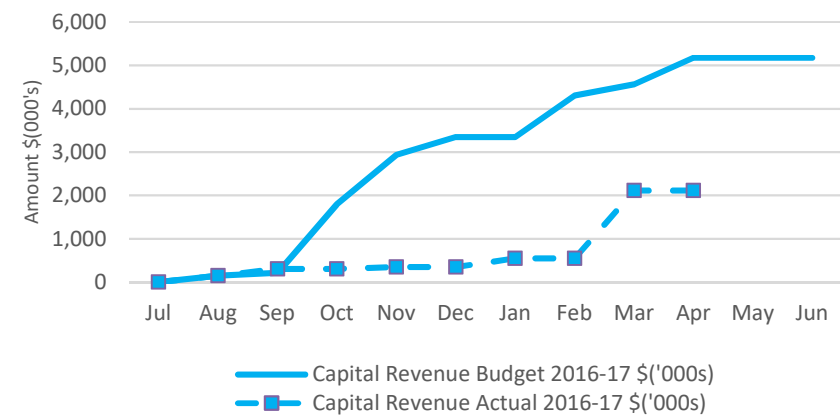
Operating Revenue



Capital Expenditure



Capital Revenue



This information is to be read in conjunction with the accompanying financial statements and notes.

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 1 (j) (Continued)

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Depreciation Rate
Buildings	30 to 50 years
Furniture and Equipment	2 to 15 years
Plant and Equipment	5 to 15 years
Roads – Aggregate	25 years
Roads – Unsealed – Gravel	35 years
Drains and Sewers	75 years
Airfield – Runways	12 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of noncurrent assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments.

Losses are disclosed under the expenditure classifications.

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

Note 1 (p) (Continued)

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Program Classifications (Function/Activity)

Governance

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

General Purpose Funding

Rates, general purpose government grants and interest revenue.

Law, Order, Public Safety

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

Health

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

Education and Welfare

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

Housing

Provision and maintenance of elderly residents housing.

Community Amenities

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

Recreation and Culture

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

Transport

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

Economic Services

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

Other Property and Services

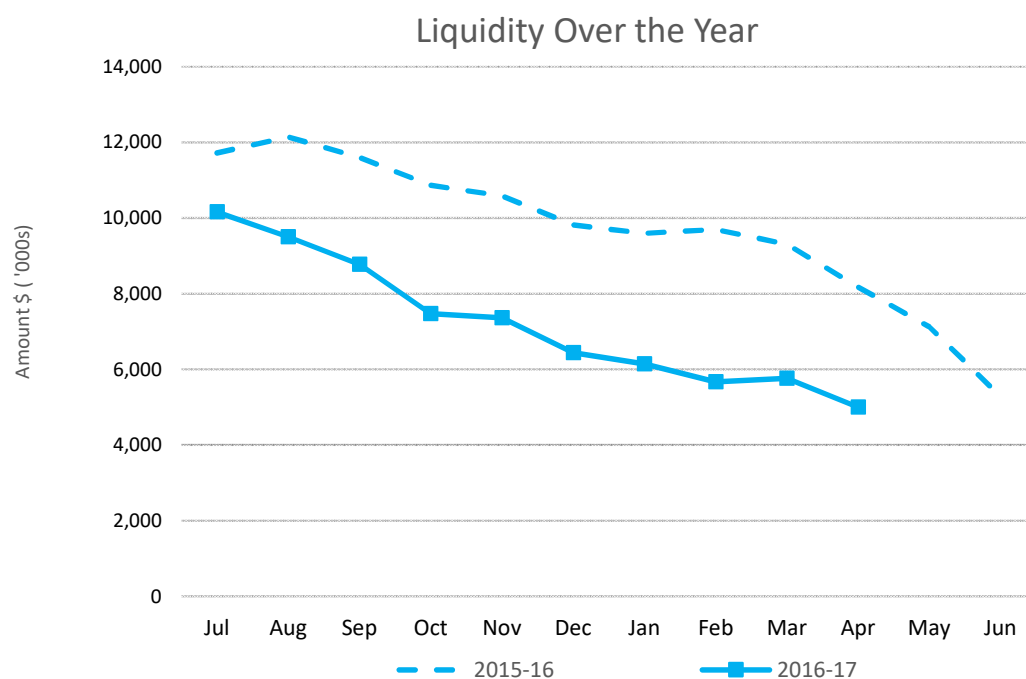
Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

NOTE 2. NET CURRENT ASSETS

Net Current Assets	Note	30 June 2016	YTD 30 Apr 2016	YTD 30 Apr 2017
		\$	\$	\$
Current Assets				
Cash Municipal	4	2,423,092	4,914,901	4,631,223
Cash Reserves	4	2,027,361	1,041,127	2,038,475
Restricted Municipal Cash Investments	4	2,808,871	2,797,289	324,791
Receivables - Rates	5	116,915	203,023	157,154
Receivables -Other	5	198,615	401,385	173,463
Inventories		47,200	82,201	31,578
		7,622,054	9,439,926	7,356,684
Less: Current Liabilities				
Payables	6	(315,063)	(229,219)	(319,174)
Provisions		(223,766)	(161,545)	(172,015)
Less: Cash Reserves	7	(2,027,361)	(1,041,127)	(2,038,475)
Add: Cash Backed Leave Provisions		172,015	161,545	172,015
Add: Accrued Salaries already funded		51,752	0	0
Net Current Funding Position		5,279,631	8,169,580	4,999,035

Positive=Surplus (Negative=Deficit)

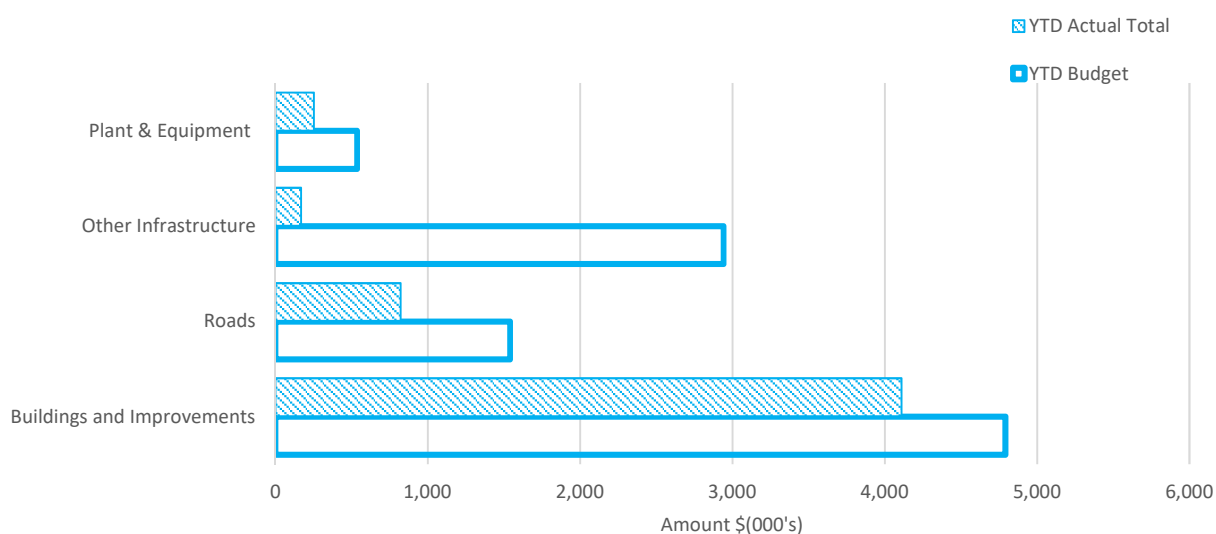


SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

NOTE 3. CAPITAL - ACQUISITIONS AND FUNDING

Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Adopted Annual Budget	YTD Budget (d)	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Buildings and Improvements		3,938,027	171,698	6,090,114	4,792,713	4,109,725	(1,297,401)
Roads		719,108	102,526	1,540,264	1,540,264	821,634	0
Other Infrastructure		15,025	153,687	3,282,974	2,941,842	168,712	(341,132)
Plant & Equipment		253,683	0	537,162	537,162	253,683	0
Capital Expenditure Totals		4,925,843	427,911	11,450,514	9,811,981	5,353,754	(1,638,533)
Capital Acquisitions Funded By							
Capital Grants and Contributions				5,009,113	5,009,113	1,999,700	0
Other (Disposals & C/Fwd)				165,910	165,910	110,910	0
Council Contribution - Operations				6,275,491	4,636,958	3,243,144	(1,638,533)
Capital Funding Total				11,450,514	9,811,981	5,353,754	

Capital Expenditure Program YTD



SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

NOTE 3. CAPITAL ACQUISITIONS

			Amended Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
Capital Acquisitions						
Building and Improvements			\$	\$	\$	\$
E720016	Upgrade CCTV	Upgrade	120,000	120,000	91,277	(28,723)
E740001	Land Trans Aged Care Facility	New	400,000	400,000	0	(400,000)
E720015	Renew Childcare Play Equipment	Renewal	28,000	28,000	21,412	(6,588)
E720011	26 Queen Vic	Renewal	21,000	21,000	5,330	(15,670)
E720012	11 Queen Vic	Renewal	12,000	12,000	11,440	(560)
E720018	40A Hoover	Renewal	0	0	0	0
E720019	40B Hoover	Renewal	0	0	0	0
E720017	1 Queen Vic	Renewal	48,000	24,000	265	(47,735)
E720013	Relocate/Renew Gym	Renewal	0	0	0	0
E720009	Works Depot Workshop	Renewal	50,000	50,000	1,890	(48,110)
E720010	SPQ Renewal	Renewal	7,500	7,500	6,582	(918)
E720001	Mine Office	Renewal	123,200	102,668	55,440	(67,760)
E720002	Chisholms House	Renewal	225,800	188,168	0	(225,800)
E720003	Hoover House	Renewal	256,400	213,668	0	(256,400)
E720004	Murrin Murrin Lockup	Renewal	20,600	17,168	1,239	(19,361)
E720005	Balletich's Place	Renewal	102,600	85,500	68,100	(34,500)
E720006	Art's Place	Renewal	101,400	84,500	0	(101,400)
E720008	Lawlers Police Station	Renewal	100,000	83,332	0	(100,000)
E720014	NGROAC Facility	New	4,473,614	3,355,209	3,846,750	(626,864)
TOTAL - Building and Improvements			6,090,114	4,792,713	4,109,725	
Plant & Equipment						
E730003	EHO Vehicle	Replacement	38,546	38,546	38,546	0
E730006	Grader Camp Genset	Replacement	17,000	17,000	15,522	(1,478)
E730004	Grader Camp Utility	Replacement	45,813	45,813	45,813	0
E730001	Works Supervisor Utility	Replacement	45,813	45,813	45,812	(1)
E730007	Trailers Dollies Grader Camp	Replacement	200,000	200,000	0	(200,000)
E730002	MWS Vehicle	Replacement	60,995	60,995	60,995	0
E730005	DCEO Vehicle	Replacement	46,995	46,995	46,995	0
E730008	CEO Vehicle	Replacement	82,000	82,000	0	(82,000)
TOTAL - Plant & Equipment			537,162	537,162	253,683	
TOTAL PROPERTY PLANT AND EQUIPMENT			6,627,276	5,329,875	4,363,408	

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

NOTE 3. CAPITAL ACQUISITIONS

			Amended Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
Capital Acquisitions						
Roads						
E700001	Renewal of Grids	Renewal	50,000	50,000	0	(50,000)
E700003	RRG Wonganoo	Upgrade	450,000	450,000	442,664	(7,336)
E700004	R2R Project	Upgrade	934,738	934,738	276,444	(658,294)
E700002	Footpath Renewals	Renewal	105,526	105,526	102,526	(3,000)
TOTAL - Roads			1,540,264	1,540,264	821,634	
Other Infrastructure						
E710006	Waste Management Site Fencing	Upgrade	62,000	62,000	0	(62,000)
E710007	Liquid Waste Site Development	Upgrade	600,000	500,000	1,505	(598,495)
E710001	Cemetery Fencing	Renewal	35,000	35,000	0	(35,000)
E710008	Fitness Playground Equipment	Upgrade	24,000	24,000	0	(24,000)
E710004	Runway rejuv. & Paint	Renewal	306,600	306,600	13,520	(293,080)
E710005	Apron Taxi Subgrade Failure	Renewal	912,750	912,750	19,266	(893,484)
E710002	Gwalia Headframe	Renewal	899,624	732,324	5,550	(894,074)
E710010	Gwalia Headframe NSRF	Renewal	380,000	316,668	127,962	(252,038)
E710003	Gwalia Entrance	Upgrade	43,000	35,832	0	(43,000)
E710009	Relocate Ruston Engine	Renewal	20,000	16,668	909	(19,091)
TOTAL - Other Infrastructure			3,282,974	2,941,842	168,712	(3,114,262)
TOTAL INFRASTRUCTURE			4,823,238	4,482,106	990,346	
Total Capital Expenditure			11,450,514	9,811,981	5,353,754	

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

NOTE 3. CAPITAL DISPOSALS

Assets Disposed

Description Disposed Asset		Cost/Fair Value	Accum Depr	Proceeds	Adopted Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	Comments
		\$	\$	\$	\$	\$	\$	
Plant and Equipment (Fixed Assets)								
642	Nissan Pathfinder	30,600	(2,465)	20,455	(7,680)	(7,680)	(0)	
643	Triton 4x4 Dual Cab	28,500	(2,560)	15,455	(10,485)	(10,485)	0	
647	Ford Ranger	35,000	(2,885)	20,000	(12,115)	(12,115)	(0)	
PE5	Territory Titanium	42,500	(863)	30,000	(11,637)	(11,637)	0	
641	Nissan Navara	43,500	(3,662)	25,000	(14,838)	(14,838)	0	
637	2014 Ford FPV				(15,007)	0	15,007	
						0	0	
		180,100	(12,435)	110,910	(71,762)	(56,755)	15,007	
		180,100	(12,435)	110,910	(71,762)	(56,755)	15,007	

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

NOTE 4. CASH AND INVESTMENTS

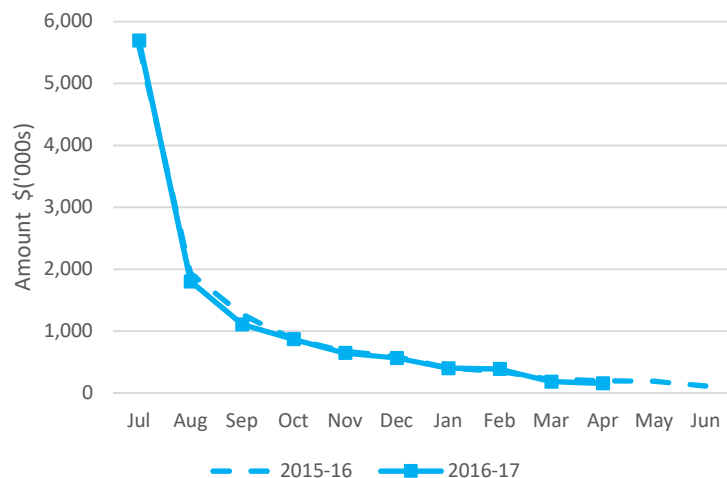
Bank Accounts	Municipal	Municipal Restricted	Reserves	Trust	Total Amount	Institution	Interest Rate	Details
	\$		\$	\$	\$			
(a) Cash Deposits								
Municipal Account	4,629,953				4,629,953	NAB	Variable	Cheque Acc.
LSL Maximiser			131,547		131,547	NAB	Variable	Cheque Acc.
Fire Maximiser			26,805		26,805	NAB	Variable	Cheque Acc.
Plant Maximiser			393,947		393,947	NAB	Variable	Cheque Acc.
Annual Leave Maximiser			160,971		160,971	NAB	Variable	Cheque Acc.
Gwalia Precinct Maximiser			472,786		472,786	NAB	Variable	Cheque Acc.
Building Maintenance Maximiser			349,964		349,964	NAB	Variable	Cheque Acc.
Waste Management Maximiser			502,455		502,455	NAB	Variable	Cheque Acc.
Cash on Hand	1,270				1,270	NAB	NIL	On Hand
(b) Term Deposits								
N/A					0			
(c) Other Investments								
OCDC R4R		324,791			324,791	WATC	1.45%	Ongoing
Total	4,631,223	324,791	2,038,475	0	6,994,489			

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

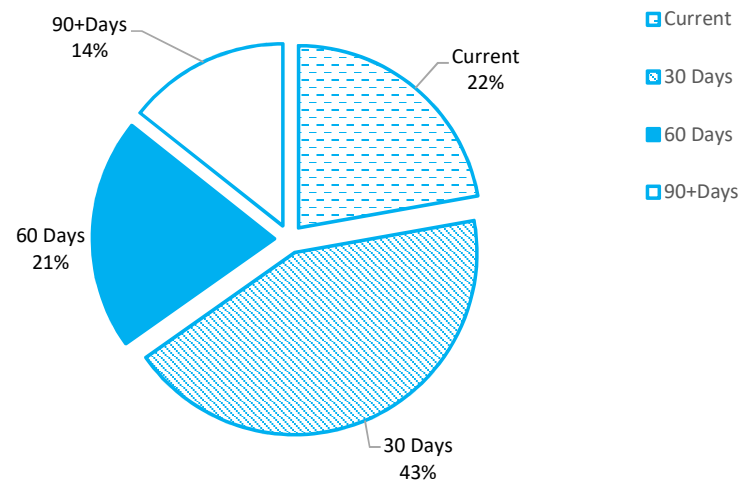
NOTE 5. RECEIVABLES

Receivables - Rates and Other Rates Receivable	YTD 30 Apr 2017	30 June 2016	Receivables - General	Credit	Current	30 Days	60 Days	90+Days	Total
	\$	\$		\$	\$	\$	\$	\$	\$
Opening Arrears Previous Years	116,915	83,147	Receivables - General	(99)	38,499	74,706	35,470	24,887	173,463
Levied this year	5,315,080	5,239,642							
Discounts	0	0	GST Receivable						
Deferred	0	0							
Less Collections to date	(5,274,841)	(5,205,874)							
Equals Current Outstanding	157,154	116,915							
Net Rates Collectable	157,154	116,915	Total Receivables General Outstanding						173,463
% Collected	97.11%	97.80%	Amounts shown above include GST (where applicable)						

Rates Receivable



Accounts Receivable (non-rates)



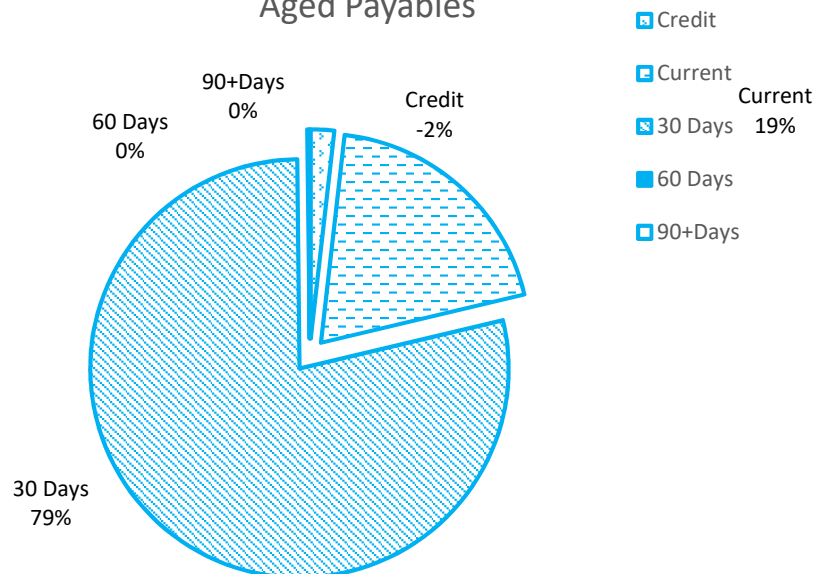
SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

NOTE 6. PAYABLES

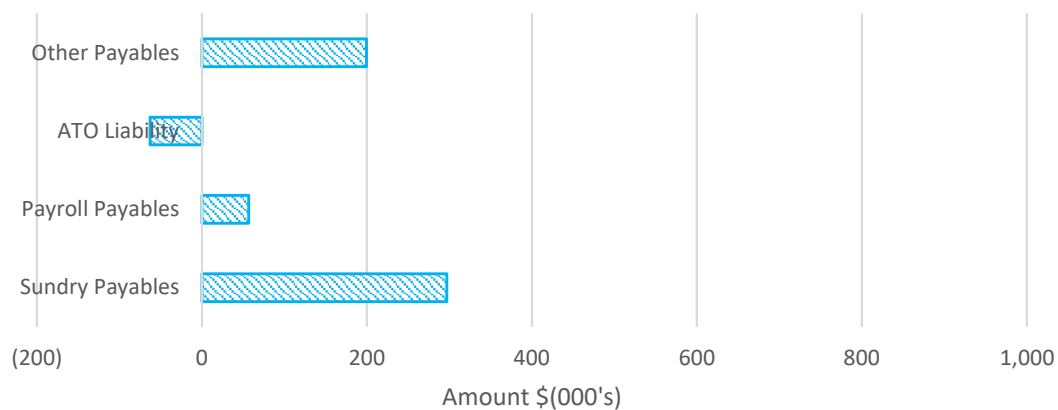
Payables	Credit	Current	30 Days	60 Days	90+Days	Total
Payables - General	\$ (5,571)	\$ 60,060	\$ 242,111	\$ 560	\$ 0	\$ 297,160
Sundry Payables						297,160
Payroll Payables						56,757
ATO Liability						(62,490)
Other Payables						199,762
Total Payables General Outstanding						491,189

Amounts shown above include GST (where applicable)

Aged Payables



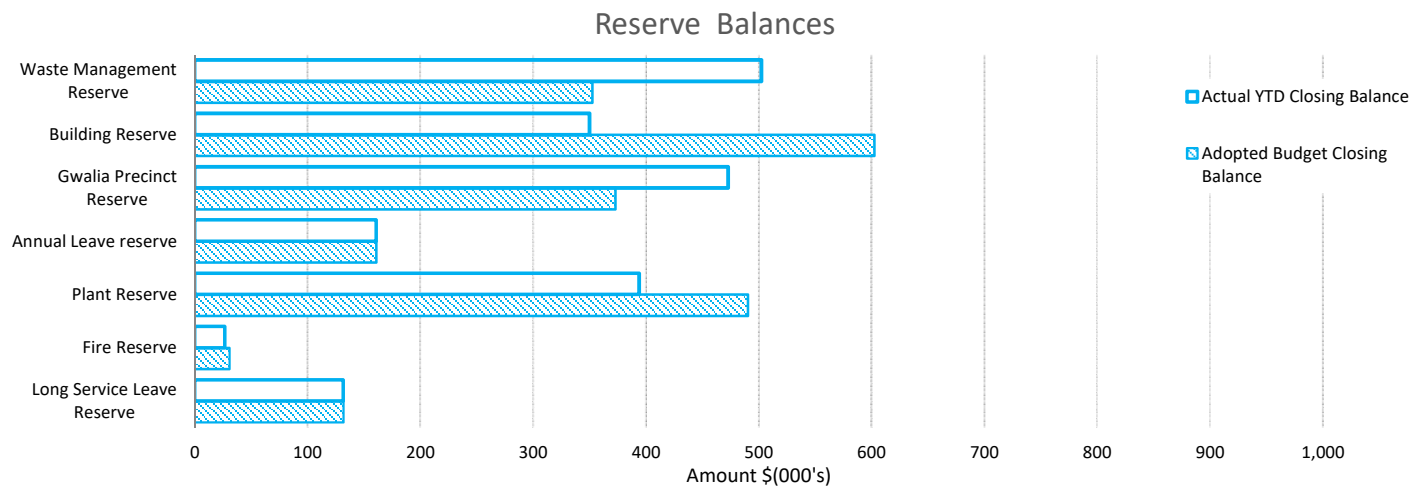
Payables



SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

NOTE 7. CASH BACKED RESERVE

Reserves	Opening Balance	Adopted Budget Interest Earned	Actual Interest Earned	Adopted Budget Transfers In (+)	Actual Transfers In (+)	Adopted Budget Transfers Out (-)	Actual Transfers Out (-)	Adopted Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave Reserve	130,805	981	742			0	0	131,786	131,547
Fire Reserve	26,654	230	151	4,000		0	0	30,884	26,805
Plant Reserve	391,726	3,650	2,221	95,000		0	0	490,376	393,947
Annual Leave reserve	160,064	1,201	907			0	0	161,265	160,971
Gwalia Precinct Reserve	470,121	2,776	2,665			(100,000)	0	372,897	472,786
Building Reserve	347,991	4,485	1,973	250,000		0	0	602,476	349,964
Waste Management Reserve	500,000	2,625	2,455			(150,000)	0	352,625	502,455
Aerodrome Reserve	0	750	0	100,000		0	0	100,750	0
	2,027,361	16,698	11,114	449,000	0	(250,000)	0	2,243,059	2,038,475



SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

NOTE 8. RATING INFORMATION

RATE	Rate in	Number of Properties	Rateable Value	Rate Revenue	YTD Actual		Total Revenue	Rate Revenue	Adopted Budget		Total Revenue
					Interim Rates	Back Rates			Interim Rate	Back Rate	
General Rate	\$		\$				\$				\$
GRV	0.0667	676	15,313,822	1,021,205	(783)		1,020,422	1,021,432	1,500	0	1,022,932
UV	0.1463	1,805	27,701,736	4,052,476	8,406		4,060,882	4,052,764	(13,502)	0	4,039,262
Sub-Totals		2,481	43,015,558	5,073,681	7,623	0	5,081,304	5,074,196	(12,002)	0	5,062,194
Minimum Payment	Minimum \$										
GRV	304	83	114,261	25,232			25,232	25,232	0	0	25,232
UV	304	712	786,932	208,544			208,544	216,448	0	0	216,448
Sub-Totals		795	901,193	233,776	0	0	233,776	241,680	0	0	241,680
							5,315,080				5,303,874
							0				
Amount from General Rates							5,315,080				5,303,874
Ex-Gratia Rates							0				0
							5,315,080				5,303,874

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

NOTE 9. INFORMATION ON BORROWINGS

(a) Debenture Repayments

The Shire does not have any borrowings.

(b) New Debentures

There are no new debentures as at the reporting date.

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

NOTE 10. GRANTS AND CONTRIBUTIONS

Grants	Grant Provider	Approval (Y/N)	2016-17 Amended Budget	2016-17 Amended Operating	2016-17 Budget Capital	Variations Additions / (Deletions) Operating	Variations (Deletions) Capital	Received	Recoup Status Not Received
			\$	\$	\$	\$		\$	\$
General Purpose Funding									
I030019 Grant Equalisation	WALGCC	Y	607,188	607,188	0	0	0	603,653	3,535
I030021 Grant - Roads	WALGCC	Y	593,049	593,049	0	0	0	296,524	296,525
Law, Order, Public Safety									
I053402 Operational Grant - Bush Fire	DFES		1,500	1,500	0	1,317	0	2,817	0
I053406 Grant - CCTV			100,000	0	100,000	0	0	50,000	50,000
Health									
I076473 Aged Care Feasibility Study Grant			20,650	20,650	0	0	0		20,650
I076476 Grant -Aged Care SIHI			195,000	0	195,000	0	0	195,000	0
Welfare Services									
I080014 Childcare Grant			0	0	0	0	0		0
I080002 Sustainability Child Care			54,715	54,715	0	0	0	37,752	16,963
I082001 Youth Support DCP Grant	DCP		67,353	67,353	0	0	0	52,298	15,055
Recreation and Culture									
I114467 Grant Swimming Pool	DSR		32,000	32,000	0	0	0	32,000	0
I117010 Other Grant Funding			123,720	123,720	0	1,980	0	125,700	0
Transport									
MRWA Funding									
I122200 MRWA Direct	MRWA		140,429	140,429	0	0	0	140,429	0
I122052 Contribution Street Lights	MRWA		3,700	3,700	0	0	0		3,700
I122218 RRG Funding	MRWA		300,000	0	300,000	0	0	120,000	180,000
Other Streets/Roads Funding									
I122042 Contribution Crossovers			0	0	0	0	0		0
I122206 Roads to Recovery			934,738	0	934,738	0	0		934,738
I123494 RADS funding	RADS		609,675	0	609,675	0	0		609,675
Economic Services									
I134468 Minara Comm. Foundation Grants			21,335	21,335	0	0	0	21,335	0
I134458 Projects			28,000	28,000	0	0	0	28,000	0
I138005 Grants			48,000	48,000	0	0	0	36,000	12,000
I138002 Sponsorship			115,000	115,000	0	0	0	1,000	114,000
I134463 Lotterywest Headframe Stage 1	Lotterywest		300,000	0	300,000	0	0		300,000
I134464 Lotterywest Cottages Conservation	Lotterywest		50,000	0	50,000	0	0		50,000
I134470 Gwalia Precinct Renewal	Regional		605,000	0	605,000	0	0		605,000
I134471 Headframe Renewal Reg. Grants Scheme	Regional		300,000	0	300,000	0	0	70,000	230,000
I137008 Lotterywest Fitout funding	Lotterywest		1,564,700	0	1,564,700	0	0	1,564,700	0
I139002 Lotterywest Heritage Conserv. Grant	Lotterywest		50,000	0	50,000	0	0		50,000
I139003 Lotterywest Trail Grant	Lotterywest		32,883	32,883	0	0	0		32,883
TOTALS			6,898,635	1,889,522	5,009,113	3,297	0	3,377,208	3,524,724

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

NOTE 11. BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Budget Amendments COA	Description	Council Resolution	Classification	No Change - \$	Increase in \$	Decrease in \$	Amended \$
Opening Carried Forward Surplus (Deficit)							0
I04	Governance	10.2 (C) MAR 17	Operating Revenue			(2,000)	(2,000)
I03	General Purpose Funding	10.2 (C) MAR 17	Operating Revenue			(25,868)	(27,868)
I05	Law, Order, Public Safety	10.2 (C) MAR 17	Operating Revenue			(2,500)	(30,368)
I053402	Operational Grant - Bush Fire	10.2 (C) MAR 17	Operating Revenue		1,500		(28,868)
I07	Health	10.2 (C) MAR 17	Operating Revenue			(255)	(29,123)
I076476	Grant - Aged Care SIHI	10.2 (C) MAR 17	Capital Revenue		195,000		165,877
I080014	Childcare Grant (Misc)	10.2 (C) MAR 17	Operating Revenue			(2,500)	163,377
I09	Housing	10.2 (C) MAR 17	Operating Revenue			(3,100)	160,277
I10	Community Amenities	10.2 (C) MAR 17	Operating Revenue		62,586		222,863
I11	Recreation and Culture	10.2 (C) MAR 17	Operating Revenue			(4,868)	217,995
I114467	Grant - Swimming Pool	10.2 (C) MAR 17	Operating Revenue		2,000		219,995
I122042	Contrib - Crossovers	10.2 (C) MAR 17	Operating Revenue			(1,500)	218,495
I13	Economic Services	10.2 (C) MAR 17	Operating Revenue			(77,848)	140,647
I134468	Minara Community Foundation Grant	10.2 (C) MAR 17	Operating Revenue			(26,974)	113,673
I14	Other Property and Services	10.2 (C) MAR 17	Operating Revenue		27,200		140,873
E04	Governance	10.2 (C) MAR 17	Operating Expenses			(1,595)	139,278
E03	General Purpose Funding	10.2 (C) MAR 17	Operating Expenses		38,566		177,844
E05	Law, Order, Public Safety	10.2 (C) MAR 17	Operating Expenses		2,974		180,818
E07	Health	10.2 (C) MAR 17	Operating Expenses		1,630		182,448
E074071	Adjust Loss on disposal of asset	10.2 (C) MAR 17	Non Cash Item	(3,514)			182,448
E08	Education and Welfare	10.2 (C) MAR 17	Operating Expenses		77,216		259,664
E10	Community Amenities	10.2 (C) MAR 17	Operating Expenses		1,162		260,826
E11	Recreation and Culture	10.2 (C) MAR 17	Operating Expenses		51,288		312,114
E12	Transport	10.2 (C) MAR 17	Operating Expenses			(48,970)	263,144
E122190	Adjust Loss on disposal of asset	10.2 (C) MAR 17	Non Cash Item	(18,994)			263,144
E13	Economic Services	10.2 (C) MAR 17	Operating Expenses		126,503		389,647
E14	Other Property and Services	10.2 (C) MAR 17	Operating Expenses			(31,042)	358,605
E142183	Adjust Loss on disposal of asset	10.2 (C) MAR 17	Non Cash Item	(21,082)			358,605
E740001	Land Transactions Aged Care Site	10.2 (C) MAR 17	Capital Expenses			(195,000)	163,605

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

NOTE 11. BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Budget Amendments COA	Description	Council Resolution	Classification	No Change -	Increase in	Decrease in	Amended
E720016	Upgrade CCTV	10.2 (C) MAR 17	Capital Expenses			(20,000)	143,605
E720015	Renew Childcare Play Equipment	10.2 (C) MAR 17	Capital Expenses			(5,000)	138,605
E720018	40A Hoover Street Renewal	10.2 (C) MAR 17	Capital Expenses		15,000		153,605
E720019	40B Hoover Street Renewal	10.2 (C) MAR 17	Capital Expenses		11,000		164,605
E720013	Relocate/Renew Gym	10.2 (C) MAR 17	Capital Expenses		20,000		184,605
E700002	Footpath Renewals	10.2 (C) MAR 17	Capital Expenses			(10,526)	174,079
E710002	Gwalia Headframe renewal	10.2 (C) MAR 17	Capital Expenses			(52,087)	121,992
E130002	Dual Cab Utlity MWS	10.2 (C) MAR 17	Capital Revenue		5		121,997
E730005	DCEO Vehicle	10.2 (C) MAR 17	Capital Revenue		5		122,002
E730004	Dual Cab Utility Grader Camp	10.2 (C) MAR 17	Capital Revenue		187		122,189
E730003	EHO Vehicle	10.2 (C) MAR 17	Capital Expenses			(546)	121,643
E730001	Utility Depot Works Supervisor	10.2 (C) MAR 17	Capital Expenses		187		121,830
E148298	Depreciation	10.2 (C) MAR 17	Non Cash Item	40			121,830
	Proceeds from Disposal of Assets	10.2 (C) MAR 17				(90)	121,740
L01752	Movement in Non Current Provisions	10.2 (C) MAR 17				(51,751)	69,989
	Previous Year Surplus/(Deficit)	10.2 (C) MAR 17				(67,891)	2,098
Amended Budget Cash Position as per Council Resolution				(43,550)	634,009	(631,911)	2,098

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

NOTE 12. TRUST FUND

There are no funds held at balance date over which the Shire has no control.

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2017

NOTE 13. EXPLANATION OF MATERIAL VARIANCES

Details and explanations of the material variances reflected on the Statement of Financial Activity are provided below as required by Local Government (Financial Management) Regulation 34(1) (d). ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of \$15,000.

Reporting Program	Variance \$	Variance %	Var.	Timing/ Permanent	Explanation of Variance
1 Operating Revenues					
0 Governance	(877)	(50.11%)		Permanent	Less reimbursements required than anticipated at time of setting budget
0 General Purpose Funding - Rates	4,123	0.08%			N/A
0 General Purpose Funding - Other	4,126	0.44%			N/A
0 Law, Order and Public Safety	(669)	(8.19%)		Timing	Alteration to timing of payments
0 Health	1,881	4.06%			N/A
0 Education and Welfare	(5,853)	(2.88%)			N/A
0 Housing	(1,899)	(6.50%)			N/A
1 Community Amenities	39,843	12.67%	▲	Permanent	Higher revenue for liquid waste charges than anticipated
0 Recreation and Culture	7,043	3.64%			N/A
0 Transport	5,870	1.19%			N/A
0 Economic Services	(11,372)	(3.95%)		Timing	Some alteration to timing of receipt of grant payments
0 Other Property and Services	12,028	11.67%			
0					
1 Operating Expense			▼		
1 Governance	73,023	17.09%	▼	Timing	Meeting attendance fees and Councillor travelling expenses not yet billed
1 General Purpose Funding	20,230	7.16%	▼	Timing	Valuation and administration costs lower than expected during reporting period
0 Law, Order and Public Safety	9,330	7.46%			N/A
0 Health	11,708	2.20%			N/A
1 Education and Welfare	48,580	10.72%	▼	Timing	Manager Community Services has filled a staff placement whilst undergoing Diploma studies and reviewing structure, resulting in savings on wages
0 Housing	1,716	100.00%			N/A
1 Community Amenities	47,806	24.10%	▼	Timing	Depreciation expenses require some review, alteration to timing of Town Planning review expenses, alteration to timing of cemetery works, timing delay to refuse site mtce
1 Recreation and Culture	112,692	12.08%	▼	Timing	Distribution of community grants still progressing, variation to timing of works at swimming pool and other facilities such as town oval. Renewable engery feasibility study not commenced
1 Transport	207,117	7.65%	▼	Timing	Alteration to timing of roadworks, asset disposals etc
1 Economic Services	339,002	26.49%	▼	Timing	Delays to some works for Info Centre, cactus eradication, Gwalia projects, and projects within 'Other Heritage' category
1 Other Property and Services	94,008	146.79%	▼	Timing	Alteration to timing of works programmes. Some review of allocations and rates also required
1 Capital Revenues					
1 Grants, Subsidies and Contributions	(3,009,413)	(60.08%)	▼	Timing	Alteration to timing of receipt of capital grants, including R2R, RRG, NSRF (Gwalia)
1 Proceeds from Disposal of Assets	(55,000)	(33.15%)	▼	Timing	Alteration to timing of asset acquisitions
1 Capital Expenses					
0 Land	0				
1 Land and Buildings	682,988	14.25%	▼	Timing	Aged Care Land transactions not finalised, Gwalia Renewals still progressing
1 Infrastructure - Roads	718,630	46.66%	▼	Timing	Delays in progress of some projects due to inclement weather
1 Infrastructure - Other	2,773,130	94.27%	▼	Timing	Delays in commencement of Gwalia renewals, aerodrome works, liquid waste disposal upgrade still progressing
1 Plant and Equipment	283,479	52.77%	▼	Timing	Grader camp renewal not yet commenced, CEO vehicle purchase also not effected.

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(B) ACCOUNTS FOR PAYMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 16th May, 2017

AGENDA REFERENCE: 10.2 (B) MAY 17

SUBJECT: Accounts for Payment

LOCATION / ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Tanya Browning

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 9th May, 2017

BACKGROUND

Attached statement consists of accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **22488** to **22505** totalling **\$437,779.14** and accounts paid by Council Authorisation represented by cheques numbered from **22506** to **22569** totalling **\$595,977.05**

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.10 & Financial Management (1996) Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **22488** to **22505** totalling **\$437,779.14** and accounts paid by Council Authorisation represented by cheques numbered from **22506** to **22569** totalling **\$595,977.05**.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr LR Petersen, Seconded Cr RA Norrie that accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **22488** to **22505** totalling **\$437,779.14** and accounts paid by Council Authorisation represented by cheques numbered from **22506** to **22569** totalling **\$595,977.05**.

CARRIED (6 VOTES TO 0)

Shire of Leonora				
Monthly Report – List of Accounts Paid by Delegated Authority				
Submitted to Council on the 16th May, 2017				
<p>The following list of accounts has been paid under delegation, and Direct Bank Transactions by the Chief Executive Officer, since the previous list of accounts. Cheques are numbered from 22488 to 22505 and totalling \$437,779.14</p>				
CHIEF EXECUTIVE OFFICER				
Cheque	Date	Name	Item	Payment by Delegated Authority
321	13/04/2017	Australian Super	Superannuation PPE: 10/4/17	672.35
322	13/04/2017	BT Super for Life	Superannuation PPE: 10/4/17	169.57
323	13/04/2017	C&BUS	Superannuation PPE: 10/4/17	138.41
324	13/04/2017	Host Plus	Superannuation PPE: 10/4/17	143.52
325	13/04/2017	IOOF Employer Super	Superannuation PPE: 10/4/17	176.55
326	13/04/2017	MLC Nominees Pty Ltd	Superannuation PPE: 10/4/17	109.73
327	13/04/2017	Prime Superannuation Fund	Superannuation PPE: 10/4/17	728.65
328	13/04/2017	Rest Superannuation	Superannuation PPE: 10/4/17	167.55
329	13/04/2017	WA Super	Superannuation PPE: 10/4/17	8,571.23
22488	20/04/2017	Netlogic IT	Move CRC to NGROAC building, check back up at depot, redirect accounts emails to admin	32,466.50
330	19/04/2017	National Australia Bank	NAB Super Pay - April, 2017	17.25
22489	24/04/2017	ATO	BAS Payment March 2017	142,510.00
1	24/04/2017	Shire of Leonora	Salaries & Wages PPE: 24/4/17	73,882.72
22490	26/04/2017	Eskimo Live Pty Ltd	50% Payment - 3 piece performance at 2017 Leonora Golden Gift	11,000.00
22491	26/04/2017	LGRCEU	Union Fee PPE: 24/4/17	20.50
331	26/04/2017	Australian Super	Superannuation PPE: 24/4/17	469.74
332	26/04/2017	BT Super for Life	Superannuation PPE: 24/4/17	169.57
333	26/04/2017	Host Plus	Superannuation PPE: 24/4/17	130.07
334	26/04/2017	MLC Nominees Pty Ltd	Superannuation PPE: 24/4/17	73.15
335	26/04/2017	Prime Superannuation Fund	Superannuation PPE: 24/4/17	697.78
336	26/04/2017	Rest Superannuation	Superannuation PPE: 24/4/17	226.11
337	26/04/2017	WA Super	Superannuation PPE: 24/4/17	8,413.97
22492	27/04/2017	Telstra	Camp requisites April	184.38
22493	27/04/2017	The Trustee for The Baugh Family Trust	consulting fee for 2017 Golden Gift Athletic Carnival	1,760.00
DD	27/04/2017	Daphne Florist	2 x arrangements delivered to Matt Taylor and Helen Peterson	410.00
DD	27/04/2017	D Hadden	Contracted services as per invoice 78 11th-21st April, 2017	7,744.00
DD	27/04/2017	Sparlon Electrical	Various works at the airport and Hoover House	5,465.90
338	26/04/2017	Alliance Equipment Finance	Depot photocopier lease - April, 2017	230.20
339	28/04/2017	National Australia Bank	Account Fees April, 2017	62.30
			Sub Total	\$296,811.70

Cheque	Date	Name	Item	Payment by Delegated Authority
			Balance Brought Forward	\$296,811.70
340	28/04/2017	National Australia Bank	Merchant Fee - Gwalia Eftpos - April, 2017	91.12
22494	2/05/2017	Brenton Meynell	Reimbursement for costs associated with junior football BBQ	325.00
22495	2/05/2017	Dave Hadden	Health and building services as per contract 79	5,808.00
22496	2/05/2017	Earth Australia	Works at Darlot Wonganoo road - Dozer	6,275.50
22497	2/05/2017	Netlogic IT	Remote consulting fees - arranging delivery of equipment for new building and replacement of ADSL router for Gwalia	300.00
22498	2/05/2017	Shaun Vincent	Return of bond for hall hire 29/04/2017	150.00
341	1/05/2017	Westnet	CRC Internet April, 2017	11.00
342	2/05/2017	National Australia Bank	NAB Connect Fees March, 2017	32.49
22499	5/05/2017	Elaine Labuschagne	reimbursement for costs associated with Hoover House Mother's Day High Tea	1,804.70
343	4/05/2017	National Australia Bank	Credit card charges - April , 2017	10,793.65
22500	8/05/2017	Horizon Power	Void: Incorrect amount due to typo	0.00
22501	8/05/2017	Telstra	CRC internet May, 2017	220.00
22502	8/05/2017	Horizon Power	Power usage various	30,822.38
22503	8/05/2017	Bunnings Trade	Items for depot maintenance	974.36
22504	8/05/2017	Robert Renfree	Contracted works 03/05/2017-08/05/2017	2,400.00
1	9/05/2017	Shire of Leonora	Salaries & Wages PPE: 8/5/17	80,938.74
22505	9/05/2017	LGRCEU	Union Fee PPE: 8/5/17	20.50
			GRAND TOTAL	\$437,779.14

Shire of Leonora				
Monthly Report - List of Accounts Paid by Authorisation of Council				
Submitted to Council on the 16th May, 2017				
<p>Cheques numbered from 22506 to 22569 totaling \$595,977.05 submitted to each member of the Council on 16th May, 2017 have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing.</p>				
CHIEF EXECUTIVE OFFICER				
Cheque	Date	Name	Item	Payment
22506	16/05/2017	ATOM Supply	Parts and fittings various	1,576.77
22507	16/05/2017	Austral Mercantile Collections P/L	Legal expenses	560.75
22508	16/05/2017	Australian Communications Authority	Licence Renewal Radiocommunication apparatus 2017-2018	44.00
22509	16/05/2017	BHP BillitonYakabindie Nickel Pty Ltd	Leinster accommodation - roadworks crew	3,036.00
22510	16/05/2017	BOC Limited	Container service - daily tracking period 29/03/2017-27/04/2017	103.54
22511	16/05/2017	Boldline Services	Service for Bobcat, Grader and repair of throttle control on Roller	654.50
22512	16/05/2017	Boral Construction Materials Group Ltd	85tonne of 5mm aggregate	4,144.11
22513	16/05/2017	Butson Group Pty Ltd	Accommodation 20/03/2017-22/03/2017 - Jessica Spark and Paul Breman - Moore Stephens	480.00
22514	16/05/2017	Commander Australia Limited	CRC internet - 08/03/2017-07/04/2017	2.75
22515	16/05/2017	Coolgardie Tyre Service	Advance tyres for float P786	660.00
22516	16/05/2017	Data #3 Limited	15 x Microsoft Office pro plus software licence renewals	2,371.71
22517	16/05/2017	David Fitzgerald	Expenses for travel to Leonora - Cactus management workshop 22/03/2017-24/03/2017	674.62
22518	16/05/2017	Defiant Holdings Pty Ltd	Repair shade sail - airport	77.00
22519	16/05/2017	Desert Enterprises Australia Pty Ltd	Works carried out on Agnew Road, Lake Miranda Road	133,479.50
22520	16/05/2017	Design Sense Graphics & Web	Graphic design for WA Today ads, update website	407.00
22521	16/05/2017	Dunning's	40 drums of Avgas	18,008.00
22522	16/05/2017	Eagle Petroleum (WA) Pty Ltd	Motorpass charges, fuel trailer hire and bulk fuel purchase	36,012.59
22523	16/05/2017	Educational Experience	Items for Leinster Community Day Care - community grant	3,029.29
22524	16/05/2017	Elite Gym Hire	Gym equipment hire - 01/04/2017 - 01/05/2017	1,072.50
22525	16/05/2017	Fast Finishing Services	Finishing of minutes from June 2015 - June 2016	125.40
22526	16/05/2017	Forman Bros	Locate underground services at Leonora Airport, repair leaking cistern at Hoover House, repair leak in kitchen and laundry/check irrigation pump at Hoover House	3,651.89
			Sub Total	\$210,171.92

Cheque	Date	Name	Item	Payment
			Balance Brought Forward	\$210,171.92
22527	16/05/2017	Goldfields Pest Control	Spray weeds at Hoover House, Gwalia Museum, Gwalia precinct and Leonora town site	11,429.00
22528	16/05/2017	Goldfields Tourism Network Assoc Inc	GQ guidebook 2nd Ed Wholesale	479.38
22529	16/05/2017	Goldfields Truck Power	Hire of multi tyre roller, parts for Semi Water Tanker	6,159.16
22530	16/05/2017	Goldfields Valuation Services Pty Ltd	Valuation of office space NGROAC facility	2,750.00
22531	16/05/2017	Goldline Distributors	Supplies for Gwalia Museum and Hoover House	755.15
22532	16/05/2017	Hitachi Construction Machinery	Air conditioner filters for grader	255.73
22533	16/05/2017	Hocking Heritage Studio	Site visit to inspect Hoover House and Chisholm's place	3,528.98
22534	16/05/2017	Juwest Pty Ltd	Carry out earthworks, form and pour concrete shed pad	4,638.70
22535	16/05/2017	KAL Engineering Consultants Pty Ltd	Assistance with NGROAC, youth services agreement, contracts and documentation	7,770.95
22536	16/05/2017	Kalgoorlie Boulder Chamber of Commerce	12 Step business plan workbooks for Women's group	50.00
22537	16/05/2017	Kalgoorlie Case & Drill Pty Ltd	40L Engel and dyna bolts	1,611.56
22538	16/05/2017	Komatsu Australia Pty Ltd	Washer, wear plate, plow bold and nut	619.26
22539	16/05/2017	Leinster Contracting Services	Empty skip bins at Malcolm Dam	1,163.80
22540	16/05/2017	Leonora Motor Inn	Accommodation and meals for Desert Enterprise 18-22 April and 01-05 May, 2017	3,629.50
22541	16/05/2017	Leonora Post Office	Postal expenses April, 2017	187.35
22542	16/05/2017	Leonora Supplies WA	Supplies for Gwalia Museum, Hoover House, Office of Council, Child Care Centre and Visitor Centre	338.98
22543	16/05/2017	Marlou Contracting	Hire of D8 dozer rip and push up gravel at Pig Well, Polyweld 355mm pipe at airport, cat excavator load out sand at Doyles Well	24,024.00
22544	16/05/2017	Marnta Pty Ltd	Provision of youth services at Leonora Youth Centre for March 2017	10,956.00
22545	16/05/2017	McLean Print	Business cards - blank and Jim Epis	231.00
22546	16/05/2017	McMahon Burnett Transport	Freight - office stationery and Bunnings depot	181.56
22547	16/05/2017	Moore Stephens	Accounting services March and April	7,040.00
22548	16/05/2017	Northfields (WA) Pty Ltd	Earthworks to floodway Agnew-Miranda and community grant for Leinster Race Club works	153,203.15
22549	16/05/2017	Office National Kalgoorlie	Copier services Office, Depot and CRC	961.25
22550	16/05/2017	Penns Cartage Contractors	Freight Various	517.00
22551	16/05/2017	Prime Media Group Ltd	Airtime costs Gwalia Ghost Town and Museum - April 2017	702.90
22552	16/05/2017	Prosegur Australia Pty Ltd	ATM monthly rental fees March, 2017	2,755.19
22553	16/05/2017	R C Lambert	13 autobiographies of R C Lambert for resale at museum	104.00
22554	16/05/2017	Rural Road Services Pty Ltd	Hire of semi water cart, stand pipe and service truck	41,035.75
		- 41 -	Sub Total	\$497,251.22

Cheque	Date	Name	Item	Payment
			Balance Brought Forward	\$497,251.22
22555	16/05/2017	Safe Roads WA	Sealing works and edge widening on intersections meeting Agnew-Lake Miranda Rd	60,770.60
22556	16/05/2017	Skippers Aviation Pty Ltd	Flights Per-Leo return 10th & 12th April, 2017 - Ms Kim Hewson	694.00
22557	16/05/2017	Snake R&R Training	6 x snake handling course conducted 19/04/2017	2,310.00
22558	16/05/2017	Specialised Tree Lopping	Tree works as instructed by Dan Yates 10 & 11 April, 2017	11,000.00
22559	16/05/2017	Spotless Facility Services Pty Ltd	Accommodation and food in Leinster for road works crew	11,213.98
22560	16/05/2017	Taylor Burrell Barnett	Professional services to 31/03/2017	2,495.19
22561	16/05/2017	Telstra	Telstra phone bill May, 2017	4,910.89
22562	16/05/2017	The Food Van	Morning tea for elderly folks 24/04/2017 02/05/2017 and finger food for training at museum 10-11 April	252.00
22563	16/05/2017	Threat Protect	Alarm Monitoring April 2017	1,117.84
22564	16/05/2017	Toll Fast	Templar storage - tourist information storage and distribution	150.85
22565	16/05/2017	Toyworld	Toys for NGROAC toy library	1,300.00
22566	16/05/2017	Verb Advertising	Production of 30 sec GG commercial for TV	1,001.00
22567	16/05/2017	Vissign Australia Pty Ltd	2 x muster point signs for NGROAC building	52.80
22568	16/05/2017	WA Country Health Service - Goldfields	Rent for surgery and consulting rooms for May 2017	417.38
22569	16/05/2017	Westland Autos No1 Pty Ltd	45,000km services for 6L - MWS vehicle	1,039.30
			GRAND TOTAL	\$595,977.05

Cr PJ Craig adjourned the meeting at 10:19am for a morning tea break.

Cr PJ Craig reconvened the meeting at 10:35am. All those previously listed in the record of attendance were present.

10.0 REPORTS OF OFFICERS

10.3 ENVIRONMENTAL HEALTH AND BUILDING OFFICER

10.3(A) FOOD PREMISE STANDARD

SUBMISSION TO: Meeting of Council
Meeting Date: 16th May, 2017

AGENDA REFERENCE: 10.3 (A) MAY 17

SUBJECT: Food Premise Standard

LOCATION / ADDRESS: Lot 3/80 Tower Street, Leonora

NAME OF APPLICANT: Nil

FILE REFERENCE: 33.1.0

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: David Hadden

OFFICER: Environmental Health and Building Officer

INTEREST DISCLOSURE: Nil

DATE: 21st May, 2017

BACKGROUND

SUMMARY

Council is informed of an attempt to encourage voluntary upgrade of food safety and food hygiene standards at the Leonora Butcher Shop; and to clarify statutory accountability in respect to application of enforcement measures under the *Food Act 2008*.

COMMENT

Councils EHO issued an Improvement Notice on the Leonora Butcher Shop on the 17th of March 2017 see Attachment 10.3(A).1, requiring an immediate improvement of the daily cleaning regime and further improvements requiring completion by 11th April 2017. Follow up inspections were carried out on the 14th and 21 April 2017 where all listed items were noted as still noncompliant.

My last visit on the 27th April 2017 contributed to my impression that the proprietor was indifferent to any effort to encourage serious improvement to food safety and food premise hygiene/cleanliness at the Leonora Butchers; as a consequence this agenda item has been prepared and will recommend the issue of a Prohibition Order – **see Attachment 10.3(A).2.**

For information, Council is advised that Shire records show that all matters detailed in this report were similarly mentioned in correspondence to the Leonora Butchers going back to the 1980's.

Council is advised that under the *Food Act 2008* the local government (Council) is the agency charged with the responsibility of administering the *Food Act 2008*, and enforcement of its provisions.

Council is reminded that if an Improvement Notice is issued and its terms not satisfied by the noted completion dates then Council has a responsibility to endorse the service of a Prohibition Order – closure of food business.

STATUTORY ENVIRONMENT

Food Act 2008

Section 8

enforcement agency means —

- (a) the CEO;
- (b) a local government; or
- (c) a person or body, or a person or body within a class of persons or bodies, prescribed by the regulations for the purposes of this definition;

Section 118

Functions of enforcement agencies and delegation

- (1) An enforcement agency has the functions in relation to the administration of this Act that are conferred or imposed on the agency by or under this Act or are delegated to the agency under this Act.
- (2) A function conferred or imposed on an enforcement agency may be delegated —
 - (a) if the enforcement agency is the CEO — in accordance with section 117; or
 - (b) if the enforcement agency is a local government or a person or body, or a person or body within a class of persons or bodies, prescribed by the regulations — subject to subsections (3) and (4), in accordance with the regulations.

Section 107

Notification of conduct of a food business

- (1) The proprietor of a food business must not conduct the food business at any premises unless the proprietor has given written notification in respect of those premises to the appropriate enforcement agency, in the approved form, of the specified information.

Penalty:

- (a) for an individual — a fine of \$10 000;
- (b) for a body corporate — a fine of \$50 000.

Section 109

Conduct of unregistered food business

- (1) The proprietor of a food business, other than an exempted food business, must not conduct the food business at any premises unless the food business is registered in respect of those premises under this Part.

Penalty:

- (a) for an individual — a fine of \$10 000;
- (b) for a body corporate — a fine of \$50 000.

Improvement Notices and Prohibition Orders

Section 62 - Grounds for serving improvement notice

An authorised officer may serve an improvement notice on the proprietor of a food business in accordance with this Division if the authorised officer believes, on reasonable grounds, that —

- (a) any premises used by the food business in connection with the handling of food intended for sale are, or any equipment or food transport vehicle is, in an unclean or insanitary condition or otherwise unfit for the purpose for which the premises are, or the equipment or vehicle is, designed or intended to be used;
- (b) any premises used by the food business in connection with the handling of food intended for sale do not, or any equipment or food transport vehicle does not, comply with a provision of the Food Safety Standards with which the food business is required to comply;
- (c) in relation to any premises used by the food business in connection with the handling of food for sale or any food transport vehicle — any relevant food safety program prepared in accordance with the regulations is not being implemented adequately by the food business; or
- (d) any provision of the Food Standards Code with which the food business is required to comply is being contravened in relation to the handling of food intended for sale on any premises, or in any

food transport vehicle, used by the food business in connection with the handling of food intended for sale.

Section 63 – Improvement notice may require certain action to be taken

- (1) *An improvement notice must take the form of an order that, within the period of 24 hours (or any longer period that is specified in the notice) after the service of the notice on the proprietor of the food business —*
- (a) premises, equipment or a food transport vehicle be put into a clean and sanitary condition, or be repaired, to the satisfaction of an authorised officer;*
 - (b) equipment or a vehicle be replaced;*
 - (c) a food safety program be prepared if required by the regulations;*
 - (d) a food safety program required by the regulations be revised so as to comply with the requirements of the regulations;*
 - (e) in relation to the handling of food intended for sale — measures be taken to implement the provisions of any relevant food safety program required by the regulations to be prepared; or*
 - (f) in relation to the handling of food intended for sale — measures be taken to implement the requirements of the Food Safety Standards.*
- (2) *Before the end of the period specified in the improvement notice, the authorised officer who issued the notice may, on his or her own motion or on the application of the proprietor of the food business, extend the period within which the proprietor of the food business is to take action in accordance with the notice.*
- (3) *An improvement notice must state that it is issued under this section.*
- (4) *An improvement notice may include ancillary or incidental directions.*

Section 65 – Prohibition order

- (1) *If the CEO or another enforcement agency believes on reasonable grounds —*
- (a) that any of the circumstances specified in section 62(a), (b), (c) or (d) exist; and*
 - (b) that —*
 - (i) the proprietor of a food business has not complied with an improvement notice within the time required by section 63 for compliance; or*
 - (ii) the issue of the order is necessary to prevent or mitigate a serious danger to public health,*
- the CEO or other enforcement agency may serve a prohibition order on the proprietor of the food business in accordance with this Part.*
- (2) *A prohibition order must take the form of an order that —*
- (a) no food intended for sale is to be handled on specified premises or a specified part of specified premises;*
 - (b) no food intended for sale is to be conveyed in a specified vehicle;*
 - (c) specified equipment is not to be used in connection with food intended for sale;*
 - (d) no food intended for sale is to be handled by a food business in a specified way or for a specified purpose; or*
 - (e) no other specified activities in relation to food intended for sale are to be carried out on specified premises or a specified part of specified premises,*
- until the proprietor of the food business has been given a certificate of clearance under section 66 stating that —*
- (f) the premises, part of the premises, vehicle or equipment may be used for the handling or conveyance of food intended for sale, or in connection with such food;*
 - (g) food intended for sale may be handled in the specified way or for the specified purpose; or*
 - (h) the specified activities in relation to food intended for sale may be carried out,*
- as the case may be.*

Section 68 – Contravention of prohibition order

A person must not contravene or fail to comply with a prohibition order served on the person under this Division.

Penalty:

- (a) for an individual — a fine of \$50 000~~45~~ -*

(b) for a body corporate — a fine of \$250 000.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That:

- a) Council endorse the service of a Prohibition Order (Attachment 10.3(A).2, under Section 65 of the Food Act 2008 on the Leonora Butcher Shop forthwith, and
- b) Request staff to advise the Leonora Butcher Shop that the prohibition order will remain in force until a Certificate of Clearance has been issued to the proprietor by the Chief Executive officer, Shire of Leonora.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr AE Taylor, Seconded Cr GW Baker that:

- a) Council endorse the service of a Prohibition Order (Attachment 10.3(A).2, under Section 65 of the Food Act 2008 on the Leonora Butcher Shop forthwith, and
- b) Request staff to advise the Leonora Butcher Shop that the prohibition order will remain in force until a Certificate of Clearance has been issued to the proprietor by the Chief Executive officer, Shire of Leonora.

CARRIED (5 VOTES TO 1)

Cr LR Petersen recorded her vote against the motion.

Appendix 2

IMPROVEMENT NOTICE

Food Act 2008 Part 6 Division 1

Issued To:

Name of proprietor: **Neil Biggs**
 Name of Food Business: **Leonora Butchers**
 Address of Premise: **Lot 38/3 #80 Tower Street Leonora WA 6438**

Take notice that an assessment of the above mentioned premises by the Shire of Leonora's authorised officer David Hadden on the 17th March 2017 revealed that, in accordance with Part 6 Division 1 Section 62 of the *Food Act 2008*, there are reasonable grounds to serve an improvement notice under Section 63.

These grounds are detailed within the following table

Item	Issue of non-compliance to be rectified:	Action to be completed by (date):	Compliance observed	
			Y/N	Date
1.	Implement a more effective daily cleaning regime that includes all fixtures, fittings, work surfaces, floors, walls, ceilings and rooms within the premises.	Immediately		
2.	Cleaning chemicals that must be used when cleaning the premises include detergents and sanitisers.	Immediately		
3.	Create a daily and weekly cleaning schedule for all fixtures, fittings, work surfaces, floors, walls, ceilings and rooms within the premises and submit to Councils Authorised Officer Mr David Hadden for approval.	11 April 2017		
4.	Internal and external surfaces of chiller door to be cleaned prepared and painted with a hard wearing paint for ease of cleaning. Door seal on this door to be thoroughly cleaned or replaced.	April 2017		
5.	Internal door separating front of shop from rear is required to be painted and fitted with a door handle.	11 April 2017		

Number of additional pages attached: Nil				
Notice served:	Date: 17 th March 2017	2.30pm		

Take further notice that the above matters must be rectified within the time specified and non-compliance with this notice may result in the issue of a Prohibition Order under Section 65 of the *Food Act 2008* which may prohibit the handling or conveyance of food or the use of specified equipment or other actions within the food business premise.

Signature: 

Our Ref: 32.1.0

Neil Biggs
Leonora Butchers
Tower Street
(PO Box 3)
LEONORA WA 6438

Dear Neil,

FOOD ACT 2008 – IMPROVEMENT NOTICE

In previous inspections I have advised you of my concerns regarding cleaning issues of non-compliance at your butcher shop in terms of the requirements of the Food Safety Standards Code and sought your positive response to their attention to avoid the service of an “Improvement Notice.

On the 10th March **2017**, following an inspection, I confirmed my disappointment that you had not seriously responded to my instructions to thoroughly clean, sanitize and deodorize the premises.

A further visit to your butcher shop on the 17th March 2017 showed that you still did not accept the gravity of the situation as you have not adequately cleaned, sanitized/deodorised the premises as previously requested on a number of occasions.

Food Act 2008 – see below;

You are hereby warned that should you not comply with the matters detailed by the “Improvement Notice” within the time specified then a “Prohibition Order” will be served directing that the handling and sale of food is prohibited within the food premise.

For your information –

Food Act 2008

Division 2 — Prohibition orders

65. Prohibition order

- (1) *If the CEO or another enforcement agency believes on reasonable grounds —*
- (a) *that any of the circumstances specified in section 62(a), (b), (c) or (d) exist;*
and
 - (b) *that —*

(i) *the proprietor of a food business has not complied with an improvement notice within the time required by section 63 for compliance; or*
(ii) *the issue of the order is necessary to prevent or mitigate a serious danger to public health,*
the CEO or other enforcement agency may serve a prohibition order on the proprietor of the food business in accordance with this Part.

- (2) *A prohibition order must take the form of an order that —*
- (a) *no food intended for sale is to be handled on specified premises or a specified part of specified premises;*
 - (b) *no food intended for sale is to be conveyed in a specified vehicle;*
 - (c) *specified equipment is not to be used in connection with food intended for sale;*
 - (d) *no food intended for sale is to be handled by a food business in a specified way or for a specified purpose; or*
 - (e) *no other specified activities in relation to food intended for sale are to be carried out on specified premises or a specified part of specified premises.*

68. *Contravention of prohibition order*

A person must not contravene or fail to comply with a prohibition order served on the person under this Division.

Penalty:

- (a) *for an individual — a fine of \$50 000;*
- (b) *for a body corporate — a fine of \$250 000.*

Yours faithfully



**DAVID HADDEN PRINCIPAL ENVIRONMENTAL HEALTH OFFICER/BUILDING
SURVEYOR**

(Authorised Officer – Food Act 2008)

Date: 17TH March 2017

Encl:



PROHIBITION ORDER

Neil Biggs
Leonora Butchers
PO Box 3
LEONORA WA 6438

FOOD ACT 2008 PROHIBITION ORDER UNDER SECTION 65

WHEREAS:

- A. You are the registered proprietor of a food business trading as Leonora Butchers located at Lot 3 H/No 80 Tower Street Leonora WA 6438; and
- B. The Chief Executive Officer, Shire of Leonora, is satisfied from an assessment of the above mentioned premises on the 21st April 2017 and again on the 27th April 2017 that reasonable grounds exist in accordance with Section 65 (1) for the service of a prohibition notice.

TAKE NOTICE THEREFORE that pursuant to Section 65 of the *Food Act 2008*, the Chief Executive Officer, Shire of Leonora, orders that –

No food intended for sale is to be handled on specified premises or a specified part of premises;

- *no food intended for sale is to be handled in any part of facilities within the Leonora Butcher Shop Leonora.*

This prohibition will remain in force until a certificate of clearance has been issued to you by the Chief Executive Officer, Shire of Leonora.

FURTHER TAKE NOTICE that failure to comply with this order may result in:

- the issue of an infringement notice under the *Food Regulations 2009* which carries penalties of \$500 for an individual or \$1000 in the case of a body corporate; or
- legal action through the Courts for contravention of Section 68 of the *Food Act 2008* which carries maximum penalties of \$50 000 for an individual or \$250 000 for a body corporate.

Signed:

DATE

CERTIFICATE OF CLEARANCE – SECTION 66

This prohibition remains in force until a certificate of clearance has been provided by the CEO Shire of Leonora.

In order to obtain a certificate of clearance you may request an authorised officer to reinspect the premises affected by this prohibition order at any time after the order has been served. A certificate of clearance will only be issued if the inspection reveals that the premises are (a) not a serious danger to public health and (b) the person on whom the prohibition order was served has complied with the prohibition order and any improvement notices served on the person.

In accordance with section 67 the request for re-inspection must be in writing and is to be forwarded to:

CEO
Shire of Leonora
PO Box 56
LEONORA WA 6438

NOTE: You may apply to the State Administrative Tribunal for a review of a decision of the Shire of Leonora to refuse to give a certificate of clearance within 28 days after the day on which notification of the decision was received.

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

A. ELECTED MEMBERS

Nil

B. OFFICERS

Nil

12.0 NEXT MEETING

Tuesday 20th June, 2017, in the Shire of Leonora Council Chambers.

13.0 CLOSURE OF MEETING

There being no further business, Shire President Cr PJ Craig declared the meeting closed at *11:08am*.