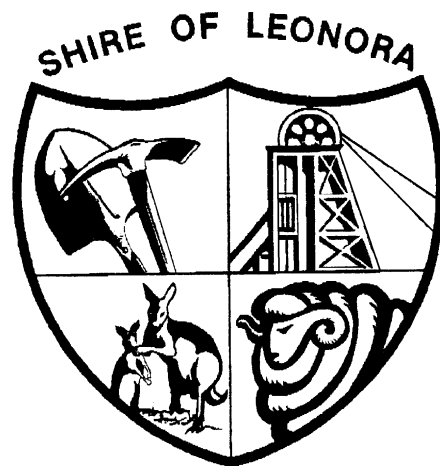


SHIRE OF LEONORA

NOTICE OF AN ORDINARY COUNCIL MEETING



**MINUTES OF ORDINARY MEETING HELD
IN SHIRE CHAMBERS, LEONORA
ON TUESDAY 18TH DECEMBER, 2018
COMMENCING AT 9:32 AM**

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE

1.1 President Peter Craig declared the meeting open at 9:32am.

1.2 Visitors or members of the public in attendance.

Mr Chris Stone, General Manager, Northern Operations Nickel West BHP Billiton was in attendance to address the meeting.

Ms Tanya Loughnane, Manager NPI, Nickel West Leinster was unable to attend.

1.3 Financial Interests Disclosure
Nil

2.0 DISCLAIMER NOTICE

3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

3.1 Present	
President	PJ Craig
Deputy President	RA Norrie
Councillors	RM Cotterill
	LR Petersen
	AE Taylor
	AM Moore
	F Harris
Chief Executive Officer	JG Epis
Deputy Chief Executive Officer	L Gray
Visitors	C Stone (From 10:01am to 10:33am)

3.2 Apologies
Nil

3.3 Leave of Absence (Previously Approved)
Nil

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

Nil

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr RA Norrie, Seconded Cr AM Moore that the Minutes of the Ordinary Meeting held on 20th November, 2018 be confirmed as a true and accurate record.

CARRIED (7 VOTES TO 0)

9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The Shire President, Cr Peter Craig, gave the meeting a brief overview of the recent Goldfields Tourism Association meeting and workshop held at Leonora on Friday, 14th December, 2018. He also spoke about the informal meeting of the CEOs and Shire Presidents of Menzies, Wiluna, Laverton and Leonora held on Friday 30th November, 2018.

Cr Ross Norrie attended the Mindaroo Foundation (Cashless Debit Card) meeting in Perth on Friday 23rd November, 2018.

10.0 REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1 (A) RISK MANAGEMENT POLICY

SUBMISSION TO: Meeting of Council
Meeting Date: 18th December 2018

AGENDA REFERENCE: 10.1(A) DEC 18

SUBJECT: Risk Management Policy

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: N/A

FILE REFERENCE: Delegation and Council Policies 1.40

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: J.G. Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 13th December 2018

BACKGROUND

Prior to 30th June 2018, meetings with the Chief Executive Officers (CEO's) for the Shires of Leonora, Laverton, Menzies and Wiluna were held, where opportunities for collaboration and service sharing were discussed. From these meetings, it was considered a viable opportunity to further explore the possibility of engaging the services of a consultancy company to perform the Statutory Compliance Services for the four local governments, given many already engaged consultants to assist with a variety of work.

The Shires of Leonora, Laverton, Menzies and Wiluna supported proceeding to the tender stage for Statutory Compliance Services and subsequently the tender was awarded to Moore Stephens. This tender includes risk management support services, and as a result, the timing of work already in progress relating to risk has been reviewed to maximise efficiency with the delivery of statutory support and compliance services. Risk Management was one of the services included in the service scope/fee response to be delivered by Moore Stephens.

The original policy relating to risk management was adopted by Council on 20th May 2014. In February 2018, *AS/NZS ISO 31000:2018 Risk Management Guidelines* was released, requiring the existing Risk Management Policy to be updated to align with the new standard. The reviewed draft policy is presented to Council for consideration for adoption.

COMMENT

Moore Stephens have prepared the attached draft policy as part of the risk management service included within the Statutory Compliance Services tender awarded. On the 17th November 2018, Ms Tanya Browning (Moore Stephens representative) met with the CEOs of the Shires of Leonora, Laverton, Menzies and Wiluna, where a draft policy was discussed. The feedback provided from the meeting has resulted in the attached draft policy, which has been developed to be succinct, clear, and conform to the new standard.

The draft policy states a *Risk Management Strategy* is to be maintained and implemented utilising the Principles, Framework and Process as defined within the standard. A draft Strategy has been developed by Moore Stephens in consultation with the Shire, aligned with the draft risk management policy, and considers the context of the Shire. The draft Strategy is being presented to the Audit and Risk Committee at its December 2018 meeting. By providing the necessary guidance and direction to be followed by the Shire in its risk management activities, the draft Strategy will support the attached draft risk management policy, and provide the level of detail required relating to how the Shire will progress with risk management activities.

STATUTORY IMPLICATIONS

Regulation 17.1 of the *Local Government (Audit) Regulations 1996* will require the CEO to monitor the appropriateness and effectiveness of systems and procedures in regard to risk management, internal controls and legislative compliance.

POLICY IMPLICATIONS

The Risk Management Policy outlines the Shire's commitment and approach to managing risks impacting on day-to-day operations and the delivery of strategic objectives.

FINANCIAL IMPLICATIONS

Provision is included in the 2018/19 Adopted Budget for Moore Stephens to deliver Statutory Compliance Services, including risk management, in line with the awarded tender.

STRATEGIC IMPLICATIONS

The Chief Executive Officer and executive team plays a key role in the establishment and development of an effective risk management framework. To ensure the successful delivery of the Strategic Planning objectives, the strategy requires ongoing monitoring and revision for alignment to the Plan for the Future.

One role of the audit committee is to monitor identified strategic high level risks and their treatment solutions to ensure the community receives the services delivered effectively as outlined within the Plan for the Future.

Monitoring and reviewing activities will continue to provide evidence of the appropriateness and effectiveness of systems and procedures in regard to risk management, internal control and legislative compliance, as required by the *Local Government (Audit) Regulations 1996*. The Risk Management Strategy will provide direction for the implementation of risk management activities.

Strategic references within the Shire of Leonora Strategic Community Plan 2017-2027 demonstrate connections between services and the desired outcomes and community vision for the Shire of Leonora, particularly in relation to Governance services in this instance such as 4.1 Efficient service offerings to the community, 4.2 Effective and open engagement with all sections of the community, 4.5 Strong leadership and planning.

RISK MANAGEMENT

This item has been evaluated against the Shire of Leonora's proposed Risk Management Strategy, Risk Assessment Matrix. The perceived level of risk is high prior to treatment, the updating of the policy and development of a Strategy that aligns with the new standard will reduce the risk to low.

RECOMMENDATIONS

That Council adopt the amended Risk Management Policy as attached.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr RA Norrie, Seconded Cr LR Petersen that Council adopt the amended Risk Management Policy as attached.

CARRIED (7 VOTES TO 0)

Objective

To encourage an integrated, effective and organisation wide approach to risk management within the Shire of Leonora, facilitating value creation and protection.

Policy Statement

Council is committed to the use of risk management in the course of achieving its strategic objectives and delivery of services to the community. Management of risk is considered the responsibility of all elected members, employees and contractors, and is to be integrated throughout the Shire.

A *Risk Management Strategy* is to be maintained and implemented utilising the Principles, Framework and Process as defined within *AS/NZS ISO 31000:2018 Risk management - Guidelines*.

Risk Tolerance and Appetite:

Risk tolerance or risk appetite refers to the amount and type of risk that the Shire is willing to take in order to meet its strategic objectives. As a public body, there is an expectation the Shire will maintain an inherent low appetite for risk and as a consequence adopt policies and maintain systems and procedures to create value and protect, the Shire, and its stakeholders.

Council's risk tolerance and appetite is articulated with the *Risk Management Strategy* and any change to the level of risk tolerance and appetite within the Strategy can only be made with Council approval.

Risk Management Commitment:

Council will maintain a continual commitment to risk management through the appropriate allocation of resources to facilitate application of the principles, framework and process as defined within *AS/NZS ISO 31000:2018*, through the '*Risk Management Strategy*'. The *Risk Management Strategy* will assist the organisation to integrate risk management into decision making and operational activities, across the organisation. This commitment will work towards:

- Aligning the objectives, culture and strategy of the Shire with risk management;
- Addressing and recognising all obligations (including voluntary commitments) of the Shire;
- Communicating the risk appetite of the Shire to guide the establishment of risk criteria, to all employees, contractors and elected members and stakeholders;
- Promoting and conveying the value of risk management across the Shire;
- Encouraging methodical monitoring of risks;
- Ensuring that the *Risk Management Strategy* remains relevant to and considers the context of the organisation.

This policy is to remain in force until otherwise determined by Council.

10.00 am The Shire President, Cr PJ Craig left the room to collect Mr Chris Stone, General Manager, Northern Operations Nickel West BHP Billiton.

10.01 am Both Mr Stone and the Shire President returned to the room. Introductions were made.

10.02 am Mr JG Epis, CEO, left the room and returned with Kiara Lord to adjust the projector for the presentation.

Mr Stone opened the meeting with a precis of what he was going to cover regarding the increase in mining activity, and the predicted expansion of their mines in the Leinster area due to the forecasted demand for nickel by the international electric car industry. He explained that high grade nickel is essential in order to produce electric car batteries.

His presentation illustrated the development of the three new mines in the northern Goldfields over the next couple of years which would increase the life span of nickel production in the region to 30 to 40 years, with the ore being refined in Kalgoorlie to 67% and to 100% in Kwinana.

Further discussion followed at the meeting as to the effect on Leinster due to the increase in residents expected as nickel production increased.

The Shire President, Cr PJ Craig, thanked Mr Stone for his informative presentation to the meeting.

10.31 am Ms L Gray, DCEO, left the room.

10.32 am Ms L Gray, DCEO, returned to the room.

10.33 am The meeting convened for Morning Tea.

10.59 am The meeting re-convened from Morning Tea.

10.0 REPORTS OF OFFICERS
10.2 DEPUTY CHIEF EXECUTIVE OFFICER
10.2(A) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO: Meeting of Council
Meeting Date: 18th December, 2018

AGENDA REFERENCE: 10.2 (A) DEC 18

SUBJECT: Monthly Financial Statements

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 13th December, 2018

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations, the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 30th November, 2018 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity –30th November, 2018
- (c) Material Variances – 30th November, 2018

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
- (b) *budget estimates to the end of the month to which the statement relates;*
- (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*

- (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 30th November, 2018 consisting of:

- (a) *Compilation Report*
- (b) *Statement of Financial Activity – 30th November, 2018*
- (c) *Material Variances – 30th November, 2018*

be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Move Cr RA Norrie, Seconded Cr AM Moore that the Monthly Financial Statements for the month ended 30th November, 2018 consisting of:

- (a) *Compilation Report*
- (b) *Statement of Financial Activity – 30th November, 2018*
- (c) *Material Variances – 30th November, 2018*

be accepted.

CARRIED (7 VOTES TO 0)

- (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
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POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 30th November, 2018 consisting of:

- (a) *Compilation Report*
- (b) *Statement of Financial Activity – 30th November, 2018*
- (c) *Material Variances – 30th November, 2018*

be accepted.

VOTING REQUIREMENT

Simple Majority

SIGNATURE

Deputy Chief Executive Officer

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Mr Jim Epis
The Chief Executive Officer
Shire of Leonora
PO Box 56
LEONORA WA 6438

COMPILATION REPORT TO THE SHIRE OF LEONORA

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Leonora, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 30 November 2018. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF LEONORA

The Shire of Leonora are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Leonora we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Leonora provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the special purpose financial statements.


Moore Stephens (WA) Pty Ltd
Chartered Accountants


PAUL BREMAN

DIRECTOR

7 December 2018

SHIRE OF LEONORA

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 30 November 2018

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 06 December 2018

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 , Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

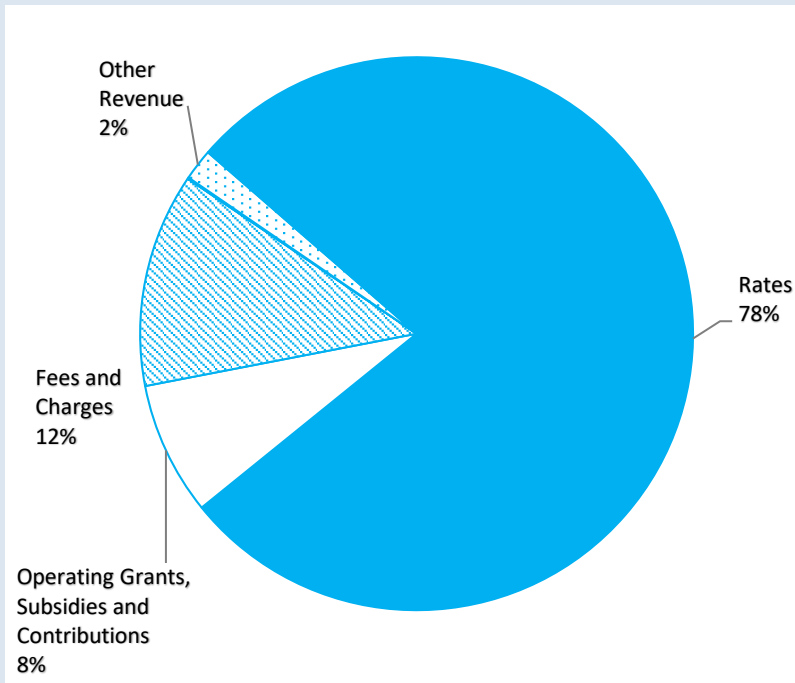
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

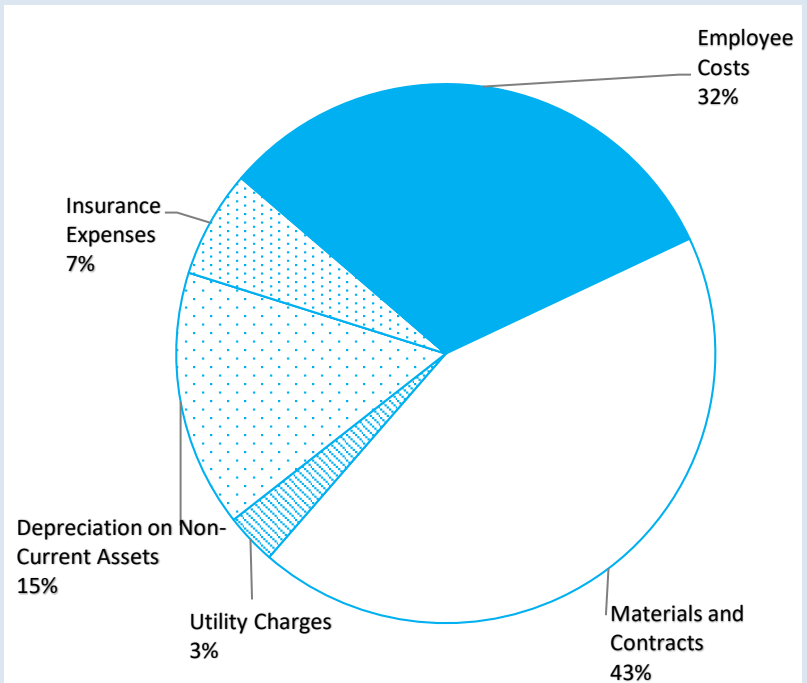
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

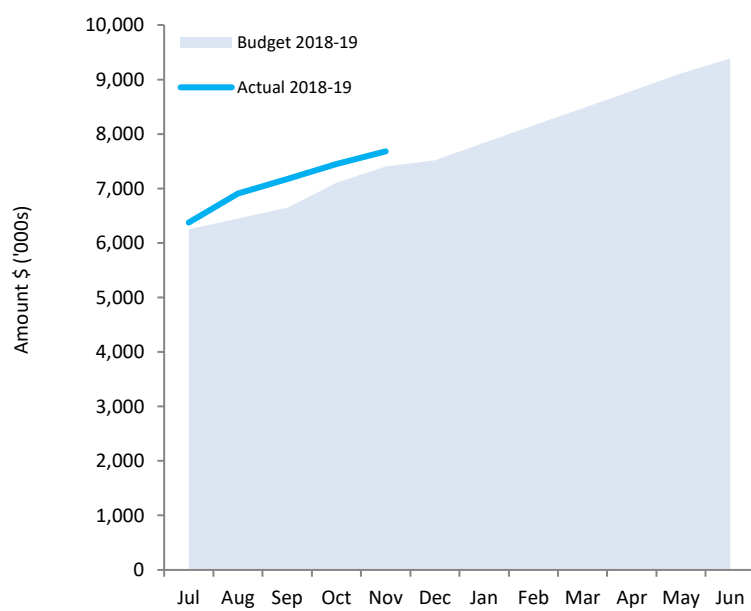
OPERATING REVENUE



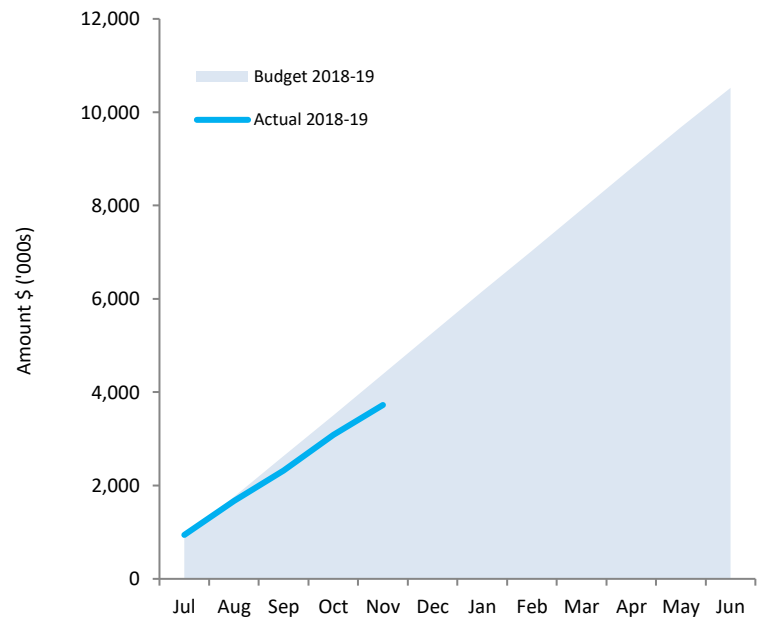
OPERATING EXPENSES



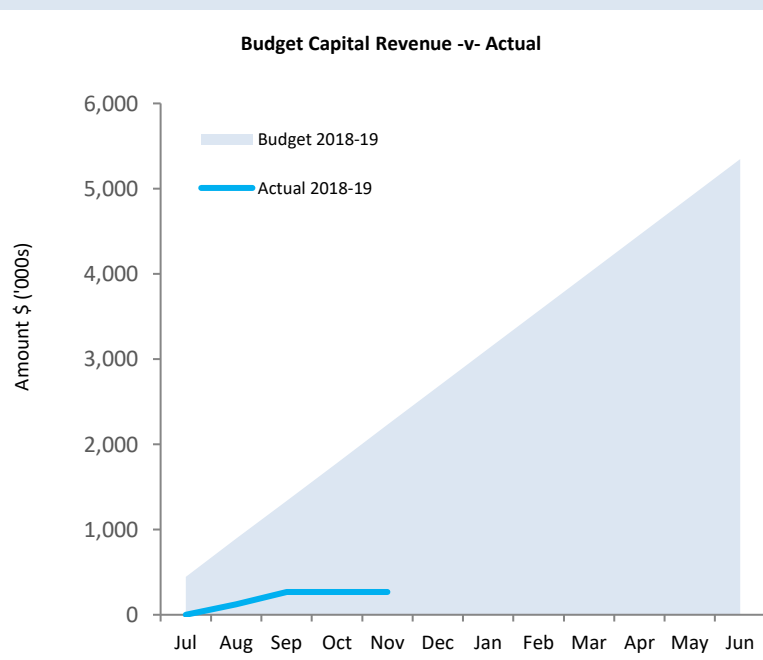
Budget Operating Revenues -v- Actual



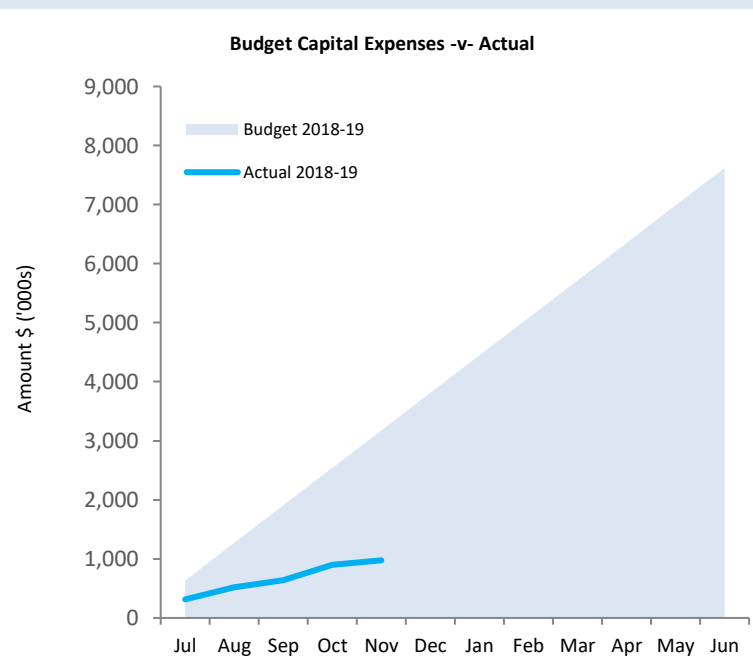
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

LAW, ORDER, PUBLIC SAFETY

To provide services to help a safer and environmentally conscious community.

HEALTH

To provide an operational framework for environmental and community health.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

HOUSING

To provide and maintain elderly residents housing.

ACTIVITIES

Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowance, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses. An administration cost is also allocated which enables staff to process Council meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting audit of Council books of accounts and procedures is also included under this heading.

1 Rates

(a) GRV (gross rental value) refers to the valuation methodology used for Lenora, Gwalia, Leinster and town sites and operational mines and associated infrastructure.

(b) UV (unimproved value) valuation methodology for mining properties and tenements (other than mines and other associated infrastructure) and includes prospecting licences, exploration licences and mining leases. It also refers to broad acre rural pastoral properties.

(c) Interim rates and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget.

(d) Administration charges refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process.

(e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.

2 Grants

(a) Grants Commission- a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population.

(b) Roads Grant - An untied road grant allocated by the Federal Government and again distributed by the Grants Commission utilising a pre-determined formula.

(c) Administration costs allocated to grants refers to the costs associated in collection of Federal Government grants including provision and updating of data used in grants commission formula.

3 Interest from Investments

Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.

Costs and revenues associated with animal control within the Shire and also includes fire insurance, dog control and registration.

Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/ control, food hygiene inspection / control, contribution to doctors expenses, Royal Flying Doctor donation and notification of disease.

Provision of support for education and aged and disabled facilities within the district for the betterment of the residents.

Costs of maintaining Council owned accommodation units and collection of rentals paid by staff for the use of those buildings. Costs that can be accurately attributed to other programs are allocated. Revenue associated with a State Government owned house by way of loan repayments to the Shire are also included. Accommodation units include 9 houses, 2 duplexes and a single person quarters.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

COMMUNITY AMENITIES

To provide services required by the community.

Costs of collection and disposal of domestic and commercial refuse for town site of Leonora and Gwalila and maintenance of the landfill refuse site. Revenue collection is by way of an annual fee for this service which is included on rate assessment notices. Costs associated with review and administration of Council's Town Planning Scheme. Provision of Christmas decorations in Leonora Town Site. Operation of the Leonora Cemetery.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and which will help the social wellbeing of the community.

Provision and maintenance of Council owned parks, gardens and grassed oval / recreation ground at Leonora and a contribution to similar facilities within Leinster townsite. Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball court, two squash courts, kitchen, gymnasium and associated facilities and revenues collected from the public for the use of these facilities. Costs of maintenance of Council owned and provided television and radio re-transmission service which includes digital television and radio.

Costs and revenue associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of Western Australia. Costs of maintenance of street trees. Costs of providing electricity for street lights in the Leonora/ Gwalia town sites and maintenance of Council's works depot and associated infrastructure.

Operation, maintenance and management of Leonora Aerodrome including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators.

Revenues by way of landing fees and Head Tax Charges charged to all aircraft with the exception of the Royal Flying Doctors Service, lease / renting of building to all users of facilities and charges for fuel supplied to aircraft.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Maintenance and improvements of 1,300 kilometres of Council controlled unsealed roads, townsite footpaths and streets, drainage control, street cleaning and provision and maintenance of street trees. Costs of providing electricity for street lights in the Leonora/Gwalia townsites and maintenance of Council's works depot and associated infrastructure. Operation, maintenance and management of Leonora Aerodrome including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators. Revenues by way of landing fees and Head Tax charges charged to all aircraft with the exception of the Royal Flying Doctors Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

ECONOMIC SERVICES

To help promote the shire and its economic wellbeing.

Costs associated with tourism promotion throughout the Shire including employment of staff at the Gwalia Museum and historic precinct & Leonora Information Centre. Contribution to employment of a Goldfields / Esperance Development Officer operating from Shire Offices - Leonora. Cost and revenues associated with the annual Leonora Golden Gift'. Costs and revenues associated with building control under building regulations, including inspections and issuing building permits.

OTHER PROPERTY AND SERVICES

To monitor and control council's overheads operating accounts.

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others. Cost allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities, works and services.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2018**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)	1(b)	1,596,099	1,596,099	1,593,263	(2,836)	(0.18%)	
Revenue from operating activities							
Governance		2,000	833	544	(289)	(34.69%)	
General Purpose Funding - Rates	5	5,921,241	5,963,241	5,974,916	11,675	0.20%	
General Purpose Funding - Other		589,470	245,613	311,422	65,809	26.79%	▲
Law, Order and Public Safety		8,600	3,583	4,786	1,203	33.58%	
Health		55,445	23,102	31,584	8,482	36.72%	
Education and Welfare		306,129	127,554	152,964	25,410	19.92%	▲
Housing		45,340	18,892	11,868	(7,024)	(37.18%)	
Community Amenities		376,381	156,826	297,944	141,118	89.98%	▲
Recreation and Culture		172,225	71,761	171,499	99,738	138.99%	▲
Transport		578,990	241,246	444,817	203,571	84.38%	▲
Economic Services		1,214,935	506,224	177,847	(328,377)	(64.87%)	▼
Other Property and Services		114,220	47,592	101,206	53,614	112.65%	▲
		9,384,976	7,406,467	7,681,397			
Expenditure from operating activities							
Governance		(722,513)	(301,048)	(289,400)	11,648	3.87%	
General Purpose Funding		(382,015)	(159,173)	(157,905)	1,268	0.80%	
Law, Order and Public Safety		(171,346)	(71,394)	(62,264)	9,130	12.79%	
Health		(592,757)	(246,981)	(256,962)	(9,981)	(4.04%)	
Education and Welfare		(724,604)	(301,919)	(288,937)	12,982	4.30%	
Community Amenities		(279,762)	(116,568)	(104,278)	12,290	10.54%	
Recreation and Culture		(1,364,800)	(568,669)	(484,871)	83,798	14.74%	▲
Transport		(3,493,676)	(1,455,699)	(1,193,442)	262,257	18.02%	▲
Economic Services		(2,755,598)	(1,148,169)	(759,933)	388,236	33.81%	▲
Other Property and Services		(34,864)	(14,527)	(127,709)	(113,182)	(779.11%)	▼
		(10,521,935)	(4,384,147)	(3,725,701)			
Operating activities excluded from Actual							
Add Back Depreciation		1,431,691	596,538	574,772	(21,766)	(3.65%)	
Adjust (Profit)/Loss on Asset Disposal	6	261,906	109,128	0	(109,128)	(100.00%)	▼
Adjust Provisions and Accruals		0	0	(82,126)	(82,126)		▼
Amount attributable to operating activities		556,638	3,727,986	4,448,342			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	9	5,033,375	2,097,240	267,000	(1,830,240)	(87.27%)	▼
Proceeds from Disposal of Assets	6	314,000	130,833	0	(130,833)	(100.00%)	▼
Capital Acquisitions	7	(7,619,557)	(3,174,815)	(975,509)	2,199,306	69.27%	▲
Amount attributable to investing activities		(2,272,182)	(946,742)	(708,509)			
Financing Activities							
Transfer from Reserves	8	235,000	0	0	0		
Transfer to Reserves	8	(115,555)	(4,101)	(4,101)	0	0.00%	
Amount attributable to financing activities		119,445	(4,101)	(4,101)			
Closing Funding Surplus(Deficit)	1(b)	0	4,373,242	5,328,995			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 10 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2018-19 year is \$15,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 NOVEMBER 2018**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995 . Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2018**

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Opening Funding Surplus (Deficit)	1(b)	1,596,099	1,596,099	1,593,263	(2,836)	(0.18%)
Revenue from operating activities						
Rates	5	5,921,241	5,963,241	5,974,916	11,675	0.20%
Operating Grants, Subsidies and Contributions	9	1,760,968	733,737	598,553	(135,184)	(18.42%)
Fees and Charges		1,489,553	620,650	961,235	340,585	54.88%
Interest Earnings		16,555	6,898	5,991	(907)	(13.15%)
Other Revenue		196,659	81,941	140,702	58,761	71.71%
		9,384,976	7,406,467	7,681,397		
Expenditure from operating activities						
Employee Costs		(1,986,519)	(827,716)	(1,177,535)	(349,819)	(42.26%)
Materials and Contracts		(6,197,980)	(2,582,499)	(1,616,141)	966,358	37.42%
Utility Charges		(269,484)	(112,285)	(113,740)	(1,455)	(1.30%)
Depreciation on Non-Current Assets		(1,431,691)	(596,538)	(574,772)	21,766	3.65%
Insurance Expenses		(260,522)	(108,551)	(239,809)	(131,258)	(120.92%)
Other Expenditure		(113,833)	(47,430)	(3,704)	43,726	92.19%
Loss on Disposal of Assets	6	(261,906)	(109,128)	0	109,128	100.00%
		(10,521,935)	(4,384,147)	(3,725,701)		
Operating activities excluded from Actual						
Add back Depreciation		1,431,691	596,538	574,772	(21,766)	(3.65%)
Adjust (Profit)/Loss on Asset Disposal	6	261,906	109,128	0	(109,128)	(100.00%)
Adjust Provisions and Accruals		0	0	(82,126)	(82,126)	
Amount attributable to operating activities		556,638	3,727,986	4,448,342		
Investing activities						
Non-operating grants, subsidies and contributions	9	5,033,375	2,097,240	267,000	(1,830,240)	(87.27%)
Proceeds from Disposal of Assets	6	314,000	130,833	0	(130,833)	(100.00%)
Capital acquisitions	7	(7,619,557)	(3,174,815)	(975,509)	2,199,306	69.27%
Amount attributable to investing activities		(2,272,182)	(946,742)	(708,509)		
Financing Activities						
Transfer from Reserves	8	235,000	0	0	0	
Transfer to Reserves	8	(115,555)	(4,101)	(4,101)	0	0.00%
Amount attributable to financing activities		119,445	(4,101)	(4,101)		
Closing Funding Surplus (Deficit)	1(b)	0	4,373,242	5,328,995		

KEY INFORMATION

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Other long-term employee benefits (Continued)

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

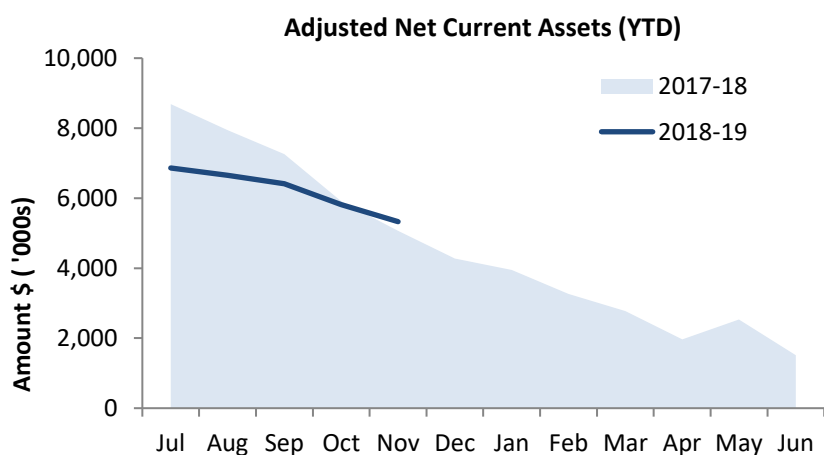
	Ref Note	Last Years Closing 30 Jun 2018	This Time Last Year 30 Nov 2017	Year to Date Actual 30 Nov 2018
Adjusted Net Current Assets		\$	\$	\$
Current Assets				
Cash Unrestricted	2	1,521,537	4,564,781	4,440,625
Cash Restricted	2	2,541,945	2,416,817	2,546,046
Rates outstanding	3	133,780	736,099	856,225
Sundry debtors	3	201,671	129,580	439,270
GST receivable	3	115,717	0	35,011
Inventories		43,861	30,861	39,396
		4,558,511	7,878,138	8,356,573
Less: Current Liabilities				
Payables	4	(505,429)	(395,431)	(481,532)
Provisions - employee		(198,195)	(167,699)	(198,195)
		(703,624)	(563,130)	(679,727)
Unadjusted Net Current Assets		3,854,887	7,315,008	7,676,846
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	2	(2,541,945)	(2,416,817)	(2,546,046)
Add: Provisions - employee		198,195	167,699	198,195
Add: Accrued salaried and wages		82,126	0	0
Adjusted Net Current Assets		1,593,263	5,065,890	5,328,995

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) compared to the budgeted surplus(deficit) represented on the budget.



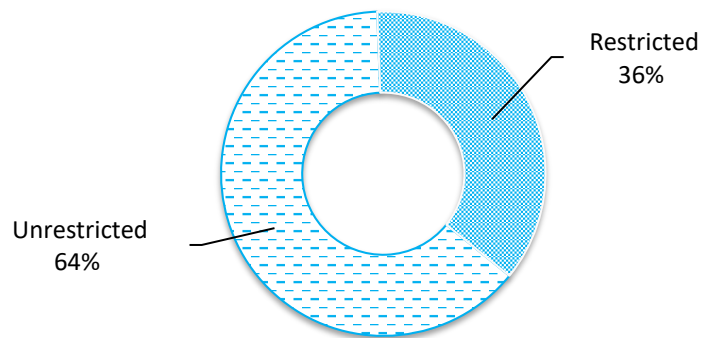
**This Year YTD
Surplus(Deficit)
\$5.33 M**

**Last Year YTD
Surplus(Deficit)
\$5.07 M**

Description	Unrestricted	Restricted	Total YTD Actual	Institution	Interest Rate	Maturity Date
	\$	\$	\$			
Municipal Account	4,437,955		4,437,955	NAB	Variable	Cheque Acc
LSL Maximiser		132,604	132,604	NAB	Variable	Cheque Acc
Fire Maximiser		35,056	35,056	NAB	Variable	Cheque Acc
Plant Maximiser		625,137	625,137	NAB	Variable	Cheque Acc
Annual Leave Maximiser		162,266	162,266	NAB	Variable	Cheque Acc
Gwalia Precinct Maximiser		183,564	183,564	NAB	Variable	Cheque Acc
Building Maintenance Maximiser		965,189	965,189	NAB	Variable	Cheque Acc
Waste Management Maximiser		177,230	177,230	NAB	Variable	Cheque Acc
Aerodrome Maximiser		250,000	250,000	NAB	Variable	Cheque Acc
IT Maximiser		15,000	15,000	NAB	Variable	Cheque Acc
Cash on Hand	2,670		2,670	N/A	NIL	On hand
Total	4,440,625	2,546,046	6,986,671			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as borrowings in current liabilities in the statement of financial position.



Total Cash

\$6.99 M

Unrestricted

\$4.44 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2018

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

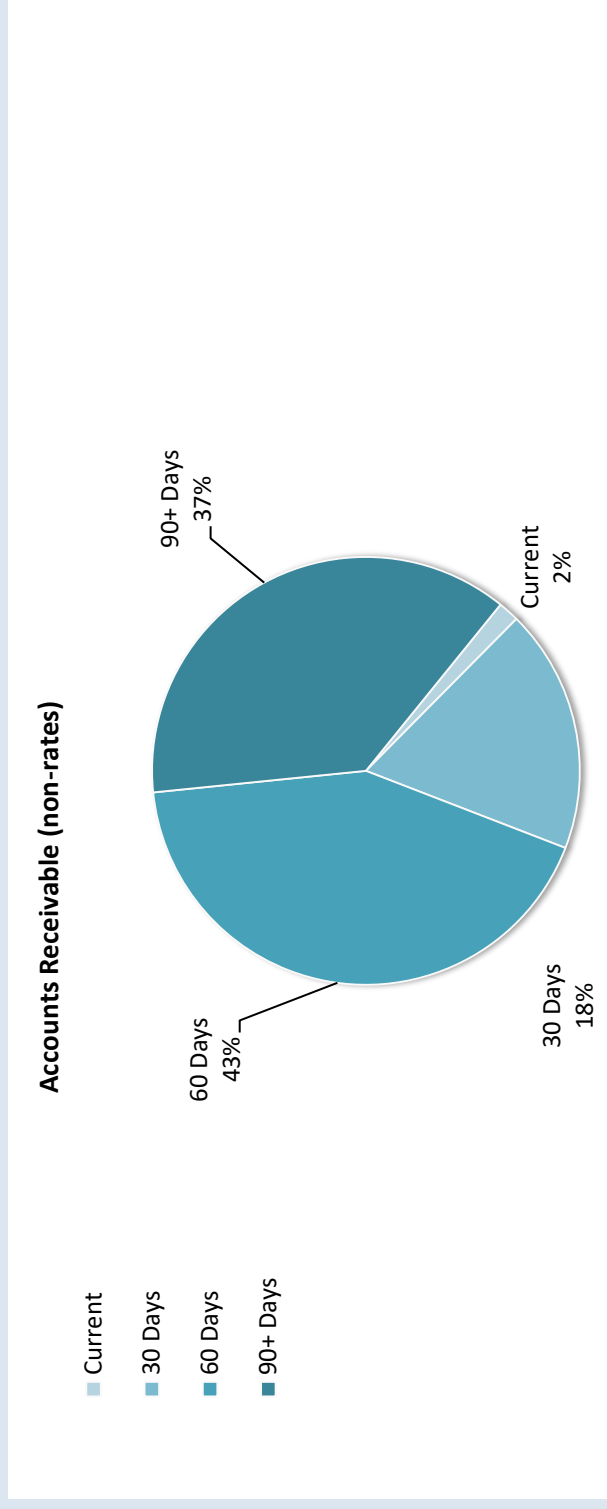
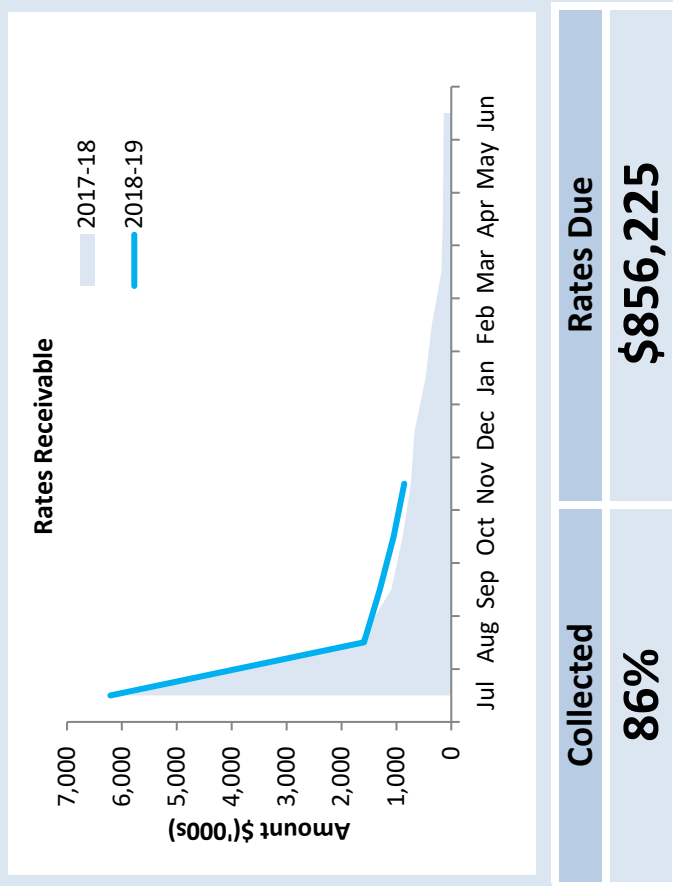
Rates Receivable	30 Jun 2018	30 Nov 18
Opening Arrears Previous Years	\$ 116,441	\$ 133,780
Levied this year	5,627,909	5,974,916
Less Collections to date	(5,610,570)	(5,252,471)
Equals Current Outstanding	133,780	856,225
Net Rates Collectable	133,780	856,225
% Collected	97.7%	86%

Receivables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
Receivables - General	\$ (4,608)	\$ 7,078	\$ 81,856	\$ 188,741	\$ 166,203	\$ 439,270
Percentage	-1%	1.6%	18.6%	43%	37.8%	
Balance per Trial Balance						
Sundry debtors						439,270
GST receivable						35,011
Total Receivables General Outstanding						474,281

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

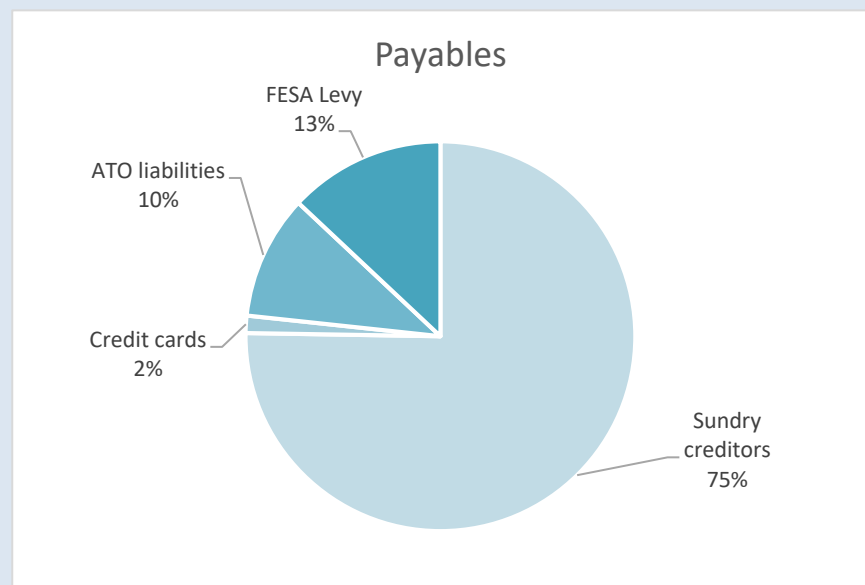
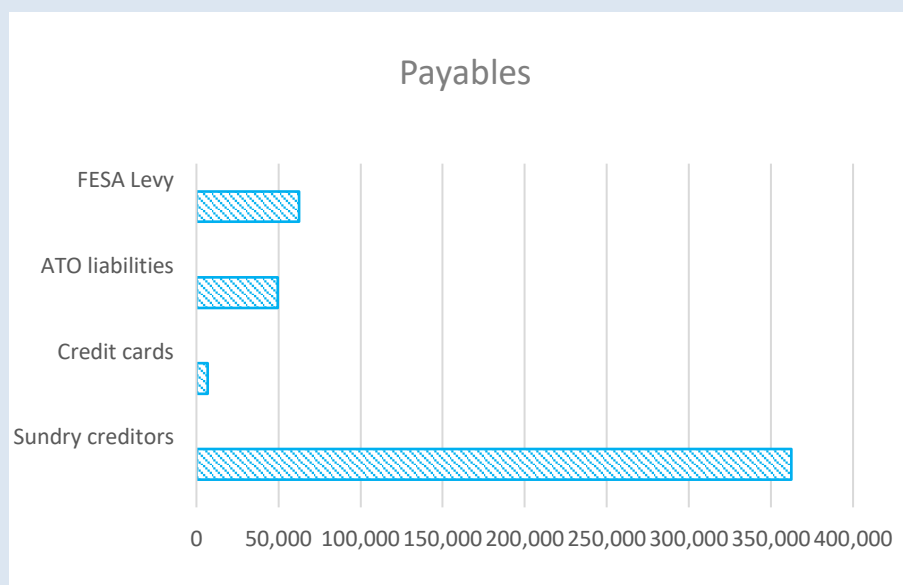
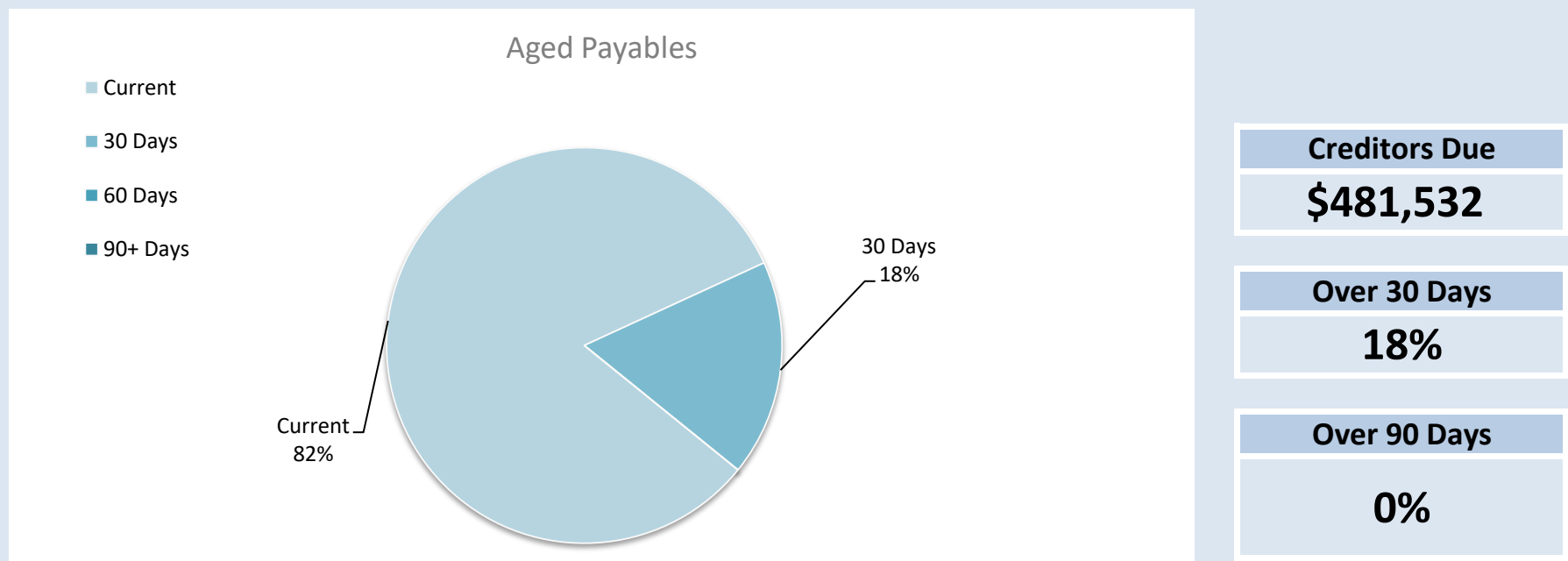


Payables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - General	(997)	299,120	64,282	0	0	362,405
Percentage	0%	82.5%	17.7%	0%	0%	
Balance per Trial Balance						
Sundry creditors						362,405
Credit cards						6,910
ATO liabilities						49,617
FESA Levy						62,600
Total Payables General Outstanding						481,532

Amounts shown above include GST (where applicable)

KEY INFORMATION

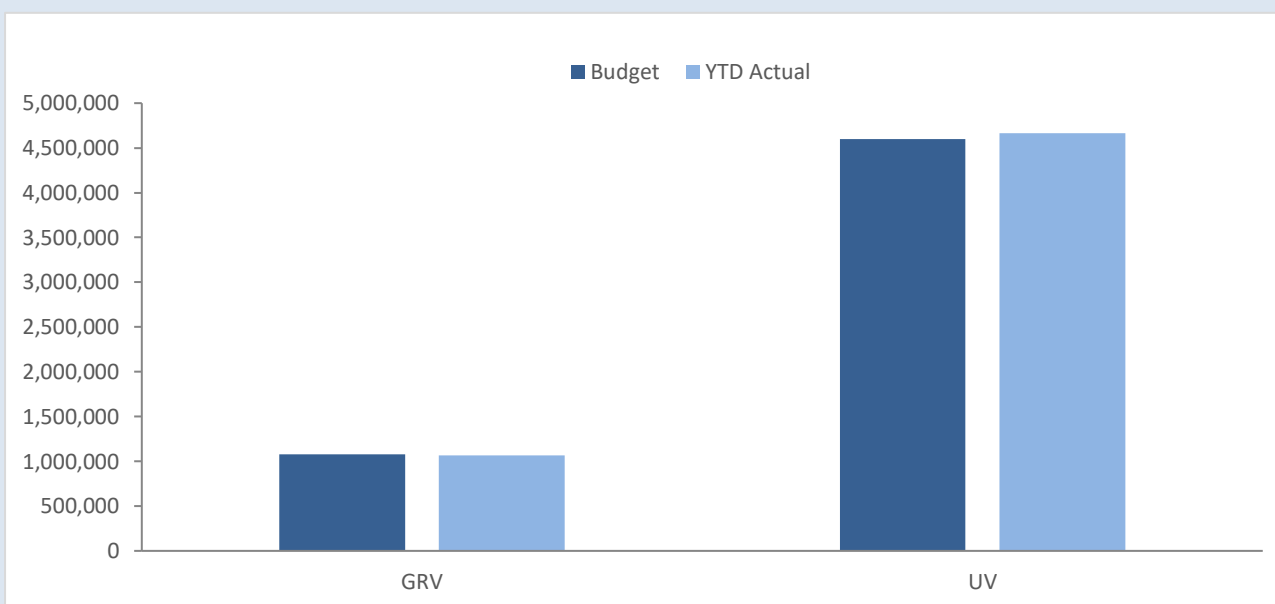
Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



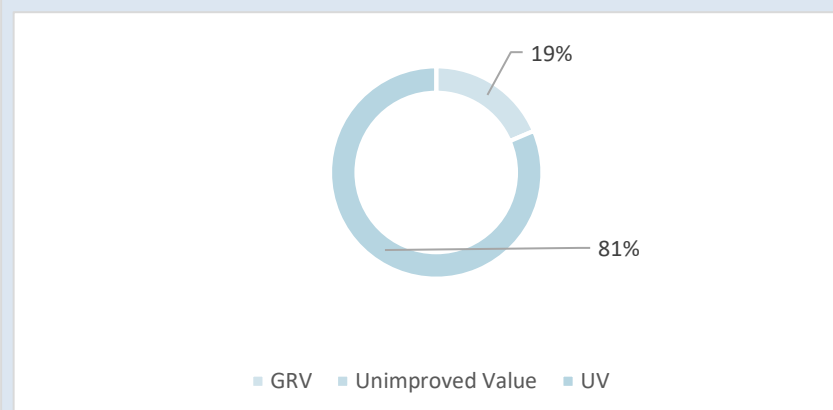
General Rate Revenue	Rate in	Number of Properties	Rateable Value	Budget			YTD Actual			Total Revenue	
				Rate Revenue	Interim Rate	Back Rate	Rate Revenue	Interim Rates	Back Rates		
RATE TYPE	\$			\$	\$	\$	\$	\$	\$	\$	
Differential General Rate											
Gross Rental Value											
GRV	0.067700	590	15,267,730	1,082,634	(2,000)	0	1,080,634	1,062,634	2,904	0	1,065,538
Unimproved Value											
UV	0.148500	1,286	30,363,281	4,637,973	(40,000)	0	4,597,973	4,636,472	30,272	0	4,666,744
Sub-Total		1,876	45,631,011	5,720,607	(42,000)	0	5,678,607	5,699,106	33,176	0	5,732,282
Minimum Payment											
Minimum \$											
Gross Rental Value											
GRV	318	84	120,809	27,984	0	0	27,984	27,984	0	0	27,984
Unimproved Value											
UV	318	645	760,547	214,650	0	0	214,650	214,650	0	0	214,650
Sub-Total		729	881,356	242,634	0	0	242,634	242,634	0	0	242,634
Amount from General Rates							5,921,241				5,974,916
Total General Rates							5,921,241				5,974,916

KEY INFORMATION

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

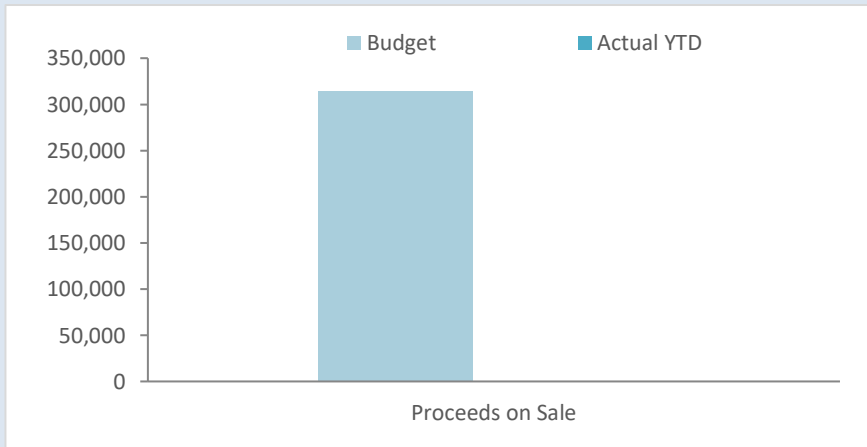


General Rates		
Budget	YTD Actual	%
\$5.92 M	\$5.97 M	1.0091



Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Transport									
	2016 Ford Ranger (P108) - (PE7)	42,198	22,000	0	(20,198)	0	0	0	0
	2016 Ford Ranger (P2416) - (PE11)	42,197	22,000	0	(20,197)	0	0	0	0
	2016 Ford Ranger Wildtrack (P6) - (PE10)	56,049	25,000	0	(31,049)	0	0	0	0
	International Eagle Prime Mover - (44)	124,554	75,000	0	(49,554)	0	0	0	0
	2013 John Deere Motor Grader - (555)	188,935	100,000	0	(88,935)	0	0	0	0
	International Eagle Prime Mover - (43)	121,973	70,000	0	(51,973)	0	0	0	0
		575,906	314,000	0	(261,906)	0	0	0	0

KEY INFORMATION



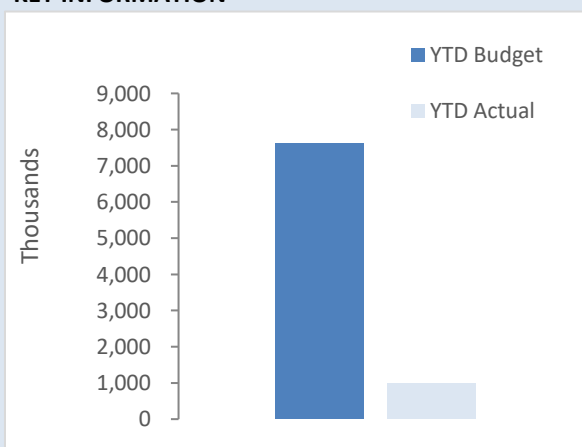
Proceeds on Sale		
Annual Budget	YTD Actual	%
\$314,000	\$0	0%

Capital Acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Building and Improvements	4,971,534	2,071,473	262,714	(1,808,759)
Plant & Equipment	1,213,000	505,417	157,757	(347,660)
Roads	853,326	355,553	18,417	(337,136)
Improvements & Infrastructure	581,697	242,374	536,621	294,247
Capital Expenditure Totals	7,619,557	3,174,815	975,509	(2,199,306)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	5,033,375	1,677,792	267,000	(1,410,792)
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	314,000	130,833	0	(130,833)
Cash Backed Reserves				
Plant reserve	100,000	0	0	0
Waste management reserve	135,000	0	0	0
Contribution - operations	2,037,182	1,366,190	708,509	(657,681)
Capital Funding Total	7,619,557	3,174,815	975,509	(2,199,306)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$7.62 M	\$0.98 M	13%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$5.03 M	\$0.27 M	5%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2018

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS

	Adopted Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
Capital Acquisitions				
Building and Improvements				
E920011 Aged Care Accommodation	\$ 4,000,000	\$ 1,666,667	\$ 0	\$ (1,666,667)
E940001 Land Trans Aged Care	205,000	85,417	0	(85,417)
E920002 Lot 250 Queen Vic St	21,097	8,790	0	(8,790)
E920003 35 Hoover Street Renewal	5,000	2,083	0	(2,083)
E920004 13 Fitzgerald Renewal	11,600	4,833	0	(4,833)
E920005 40 Hoover Renewal	3,000	1,250	0	(1,250)
E920006 29 Hoover Renewal	21,532	8,972	0	(8,972)
E920007 11B Walton Renewal	24,000	10,000	0	(10,000)
E920008 Lot 294 Queen Vic Renewal	12,000	5,000	18,480	13,480
E920009 Relocate / Renew Gym	20,000	8,333	0	(8,333)
E920021 Works Depot Workshop Upgrade	22,305	9,294	11,930	2,636
E920012 Edna Wilcox's NSRF Renewal	104,000	43,333	91,107	47,774
E920013 Mazza's Store NSRF Renewal	254,000	105,833	1,107	(104,726)
E920014 Sly Grog Shop NSRF Renewal	54,000	22,500	61,107	38,607
E920015 Matrinzollie's NSRF Renewal	34,000	14,167	45,727	31,560
E920016 Williams NSRF Renewal	34,000	14,167	33,256	19,089
E920017 Lawlers Polic Restoration	100,000	41,667	0	(41,667)
E920010 Admin Office Painting (internal)	46,000	19,167	0	(19,167)
TOTAL - Building and Improvements	4,971,534	2,071,473	262,714	(1,808,759)
Plant & Equipment				
E930007 Ride on Lawn Mower	18,000	7,500	16,221	8,721
E930001 Prime Mover	290,000	120,833	0	(120,833)
E930002 Prime Mover / Tipper	365,000	152,083	0	(152,083)
E930003 Motor Grader	380,000	158,333	0	(158,333)
E930004 MSW Vehicle	62,000	25,833	0	(25,833)
E930005 Grader Utility	49,000	20,417	49,015	28,598
E930006 Airport Workshop Utility	49,000	20,417	49,015	28,598
E930008 Skid Steer Loader & Attachments	0	0	30,000	30,000
E930009 Grader Camps x 2	0	0	13,506	13,506
TOTAL - Plant & Equipment	1,213,000	505,417	157,757	(347,660)
TOTAL PROPERTY PLANT AND EQUIPMENT	6,184,534	2,576,889	420,471	(5,764,063)
Roads				
E900001 Footpath Renewals	100,000	41,667	2,354	(39,313)
E900002 RRG Glenorn Yundamindra	450,000	187,500	2,063	(185,437)
E900003 Grid Renewals (various)	50,000	20,833	14,000	(6,833)
E910001 Depot Standpipe	20,000	8,333	0	(8,333)
E900004 Wandrra Leonora Nambi	233,326	97,219	0	(97,219)
TOTAL - Roads	853,326	355,553	18,417	(337,136)
Improvements & Infrastructure				
E910002 Liquid Waste Upgrade Completion	421,397	175,582	478,794	303,212
E910003 Oval Retic Upgrade	80,000	33,333	40,227	6,894
E910004 Fitness Playground Equipment	24,000	10,000	0	(10,000)
E910006 Renew Playground Softfall	15,000	6,250	0	(6,250)
E910005 Rushton Engine Reloc.	10,000	4,167	0	(4,167)
E910007 Agnew Steel Milling Machine	17,600	7,333	17,600	10,267
E910008 Renew Gwalia O/Head Pully	13,700	5,708	0	(5,708)
TOTAL - Other Infrastructure	581,697	242,374	536,621	294,247
TOTAL INFRASTRUCTURE	1,435,023	597,926	555,038	(42,888)
Total Capital Expenditure	7,619,557	3,174,815	975,509	(2,199,306)

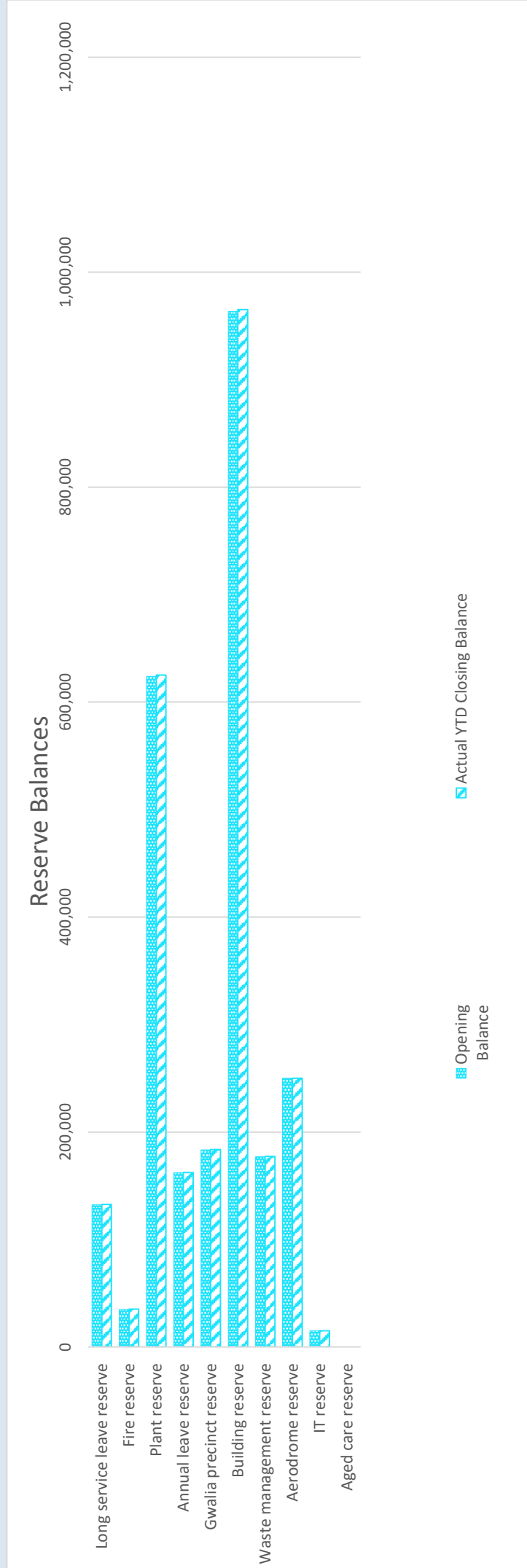
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2018

OPERATING ACTIVITIES
NOTE 8
CASH AND INVESTMENTS

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
Long service leave reserve	\$ 132,366	\$ 662	\$ 238	\$ 0	\$ 0	\$ 0	\$ 0	\$ 133,028	\$ 132,604
Fire reserve	34,993	195	63	4,000	0	0	0	39,188	35,056
Plant reserve	624,013	2,620	1,124	0	0	(100,000)	0	526,633	625,137
Annual leave reserve	161,974	810	292	0	0	0	0	162,784	162,266
Gwalia precinct reserve	183,234	916	330	0	0	0	0	184,150	183,564
Building reserve	963,453	4,817	1,735	0	0	0	0	968,270	965,188
Waste management reserve	176,912	210	319	0	0	(135,000)	0	42,122	177,231
Aerodrome reserve	250,000	1,250	0	0	0	0	0	251,250	250,000
IT reserve	15,000	75	0	0	0	0	0	15,075	15,000
Aged care reserve	0	0	0	100,000	0	0	0	100,000	0
	2,541,945	11,555	4,101	104,000	0	(235,000)	0	2,422,500	2,546,046

KEY INFORMATION



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2018

NOTE 9
GRANTS AND CONTRIBUTIONS

Grants and Contributions

Grant Provider	Adopted Budget Operating	Capital	YTD Budget	Annual Budget (d)	Budget Variations (e)	YTD Actual Revenue (b)
	\$	\$	\$			\$
General purpose funding						
WA Local Government Grants Commission	272,641	0	113,600	272,641	0	148,396
WA Local Government Grants Commission	285,764	0	119,068	285,764	0	147,108
Health						
Health - Aged Care Feasibility Study	20,000	0	8,333	20,000	0	20,000
Health - Aged Care SIHI	0	3,500,000	1,458,334	3,500,000	0	0
Education and welfare						
Dept. of Child Protection	70,309	0	29,295	70,309	0	35,446
Child Care Grants	85,820	0	35,757	85,820	0	42,910
Recreation and culture						
Other Grant Funding	114,635	0	47,765	114,635	0	56,394
Transport						
Main Roads WA Direct Grant	88,015	0	36,673	88,015	0	143,049
		1,233,375	513,906	1,233,375	0	0
Main Roads WA Contribution Street Lights	3,700	0	1,542	3,700	0	0
Main Roads RRG Funding	0	300,000	125,000	300,000	0	120,000
Other contributors - Crossovers	1,500	0	625	1,500	0	0
Economic services						
Grants	48,000	0	20,000	48,000	0	5,250
Sponsorship	115,000	0	47,920	115,000	0	0
Gwalia Precinct renewal	0	0	0	0	147,000	147,000
Lotterywest Interpretation grant	655,585	0	273,160	655,585	0	0
TOTALS	1,760,969	5,033,375	2,830,978	6,794,344	147,000	865,553
SUMMARY						
Operating grants, subsidies and contributions	1,760,969	0	733,738	1,760,969	0	598,553
Non-operating grants, subsidies and contributions	0	5,033,375	2,097,240	5,033,375	147,000	267,000
TOTALS	1,760,969	5,033,375	2,830,978	6,794,344	147,000	865,553

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2018**

**NOTE 10
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2018-19 year is \$15,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Revenue from operating activities					
General Purpose Funding - Other	65,809	26.79%	▲	Timing	
Education and Welfare	25,410	19.92%	▲	Timing	
Community Amenities	141,118	89.98%	▲	Timing	
Recreation and Culture	99,738	138.99%	▲	Timing	
Transport	203,571	84.38%	▲	Timing	
Economic Services	(328,377)	(64.87%)	▼	Timing	
Other Property and Services	53,614	112.65%	▲	Timing	
Expenditure from operating activities					
Recreation and Culture	83,798	14.74%	▲	Timing	
Transport	262,257	18.02%	▲	Timing	
Economic Services	388,236	33.81%	▲	Timing	
Other Property and Services	(113,182)	(779.11%)	▼	Timing	
Investing Activities					
Non-operating Grants, Subsidies and Contribu	(1,830,240)	(87.27%)	▼	Timing	
Proceeds from Disposal of Assets	(130,833)	(100.00%)	▼	Timing	
Capital Acquisitions	2,199,306	69.27%	▲	Timing	

KEY INFORMATION

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2018**

**NOTE 10
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.
The material variance adopted by Council for the 2018-19 year is \$15,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var. Timing/ Permanent	Explanation of Variance	
Revenue from operating activities		%			
General Purpose Funding - Other	65,809	26.79%	▲ Timing	Timing in regard to receipt of FAGs.	▲ 26.79%
Education and Welfare	25,410	19.92%	▲ Timing	Timing in regard to receipt of Childcare & Youth Grants	▲ 19.92%
Community Amenities	141,118	89.98%	▲ Timing	Increase in domestic and commercial rubbish charges	▲ 89.98%
Recreation and Culture	99,738	138.99%	▲ Permanent	Indue Agreement	▲ 138.99%
Transport	203,571	84.38%	▲ Timing	Changes to timing for recoup of roadwork grants	▲ 84.38%
Economic Services	(328,377)	(64.87%)	▼ Timing	Gwalia grant income & Golden Gift not yet received	▼ -64.87%
Other Property and Services	53,614	112.65%	▲ Timing	Timing re Diesel Fuel Rebate not yet received/increased plant hire charges	▲ 112.65%
Expenditure from operating activities					
Recreation and Culture	83,798	14.74%	▲ Timing	Budget timing	▲ 14.74%
Transport	262,257	18.02%	▲ Timing	Budget timing	▲ 18.02%
Economic Services	388,236	33.81%	▲ Timing	Budget timing	▲ 33.81%
Other Property and Services	(113,182)	(779.11%)	▼ Permanent	Works Overheads & Plant costs to be adjusted to capture all expenses	▼ -779.11%
Investing Activities					
Non-operating Grants, Subsidies and Contribu	(1,830,240)	(87.27%)	▼ Timing	Budget timing re WANDRRA	▼ -87.27%
Proceeds from Disposal of Assets	(130,833)	(100.00%)	▼ Timing	Budget timing	▼ -100%
Capital Acquisitions	2,199,306	69.27%	▲ Timing	Budget timing	▲ 69.27%

KEY INFORMATION

10.0 REPORTS OF OFFICERS
10.2 DEPUTY CHIEF EXECUTIVE OFFICER
10.2(B) ACCOUNTS FOR PAYMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 18th December, 2018

AGENDA REFERENCE: 10.1 (B) DEC 18

SUBJECT: Accounts for Payment

LOCATION / ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 13th December, 2018

BACKGROUND

Attached statement consists of accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **24577** to **24721** and totalling **\$367,115.43** and accounts paid by Council Authorisation represented by cheques numbered from **24722** to **24787** totaling **\$610,164.19**.

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.10 & Financial Management (1996) Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **24577** to **24721** and totalling **\$367,115.43** and accounts paid by Council Authorisation represented by cheques numbered from **24722** to **24787** totaling **\$610,164.19** be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr AE Taylor, Seconded Cr LR Petersen that accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **24577** to **24721** and totalling **\$367,115.43** and accounts paid by Council Authorisation represented by cheques numbered from **24722** to **24787** totaling **\$610,164.19** be accepted.

CARRIED (7 VOTES TO 0)

Mr JG Epis, Chief Executive Officer, advised the meeting that there is a difference of \$6,548.90 between the original Agenda sent to Councillors and the one tabled at the meeting; a reduction from \$616,713.09 to \$610,164.19 as correctly shown in the resolution above. This was due to Cheque No 24725 made out to AYA Group Pty Ltd being cancelled, necessitating the adjustment to the total accounts paid by Council Authorisation.

Shire of Leonora				
Monthly Report – List of Accounts Paid by Delegated Authority				
Submitted to Council on the 18th December, 2018				
The following list of accounts has been paid under delegation, and Direct Bank Transactions by the Chief Executive Officer, since the previous list of accounts. Cheques are numbered from 24577 to 24721 and totalling \$367,115.43 .				
CHIEF EXECUTIVE OFFICER				
Cheque	Date	Name	Item	Payment by Delegated Authority
793	14/11/2018	Australian Super	Superannuation PPE: 5/11/2018	591.58
794	14/11/2018	BT Super for Life	Superannuation PPE: 5/11/2018	58.95
795	14/11/2018	Christian Super	Superannuation PPE: 5/11/2018	120.00
796	14/11/2018	CBUS	Superannuation PPE: 5/11/2018	680.91
797	14/11/2018	Host Plus	Superannuation PPE: 5/11/2018	143.98
798	14/11/2018	MLC Super Fund	Superannuation PPE: 5/11/2018	465.11
799	14/11/2018	MTAA Super	Superannuation PPE: 5/11/2018	282.70
800	14/11/2018	WA Super	Superannuation PPE: 5/11/2018	7,870.35
1	20/11/2018	Shire of Leonora	Salaries & Wages PPE: 19/11/2018	72,752.46
24700	21/11/2018	Australian Taxation Office	BAS October 2018	23,187.00
24701	21/11/2018	Tanya Browning	Reimbursement - Purchase items for Transit House	145.79
24702	22/11/2018	LGRCEU	Union Fee PPE: 19/11/18	20.50
24703	22/11/2018	Thomson Aviation	Refund of double payment of Invoice 7445	16,500.00
801	23/11/2018	Australian Super	Superannuation PPE: 19/11/2018	591.58
802	23/11/2018	BT Super for Life	Superannuation PPE: 19/11/2018	53.06
803	23/11/2018	Christian Super	Superannuation PPE: 19/11/2018	138.59
804	23/11/2018	CBUS	Superannuation PPE: 19/11/2018	791.16
805	23/11/2018	Host Plus	Superannuation PPE: 19/11/2018	143.98
806	23/11/2018	MLC Super Fund	Superannuation PPE: 19/11/2018	466.32
807	23/11/2018	MTAA Super	Superannuation PPE: 19/11/2018	282.70
808	23/11/2018	WA Super	Superannuation PPE: 19/11/2018	7,519.92
809	26/11/2018	3E Advantage	Depot Photocopier Lease, November, 2018 (30 of 36)	230.20
810	08/11/2018	3E Advantage	Photocopier Lease - Shire Office - November, 2018 (22/36)	797.78
811	09/11/2018	National Australia Bank	NAB Connect Fee Access and Usage - November, 2018	36.49
24704	21/11/2018	Debbie Lynn - The Repurpose Circus	Supply of Goods for Info Centre - Seniors Week	255.00
24705	21/11/2018	Kate Ferguson	Reimbursement	150.01
24706	21/11/2018	Kathy Beaton	Reimbursement	115.14
24707	21/11/2018	Zandra Comstive	Reimbursement	17.30
24708	21/11/2018	Australian Communications Authority	Licence Renewal	220.00
24709	21/11/2018	Dave Hadden	Health / Building Services as Per Contract	14,520.00
24710	3/12/2018	Clayton Dann	Reimbursement - Hall Hire Bond	150.00
			Sub Total	\$149,298.56

Cheque	Date	Name	Item	Payment by Delegated Authority
			Balance Brought Forward	\$149,298.56
24711	03/12/2018	Kim Hewson	Reimbursement	295.86
812	30/11/2018	National Australia Bank	Merchant Fee - Shire of Leonora 007374463 - November, 2018	22.72
813	30/11/2018	National Australia Bank	Merchant Fee - Shire of Leonora 007380395 - November, 2018	23.77
814	30/11/2018	National Australia Bank	Merchant Fee - Shire of Leonora 007381278 - November, 2018	24.26
815	30/11/2018	National Australia Bank	Merchant Fee - Shire of Leonora 007379314 - November, 2018	32.29
816	30/11/2018	National Australia Bank	Nab Connect Fee October, 2018	38.99
817	30/11/2018	National Australia Bank	EFTPOS Fee - Museum	53.00
818	30/11/2018	National Australia Bank	Account Fees, November, 2018	96.20
819	30/11/2018	National Australia Bank	Merchant Fee - Shire of Leonora 007374513 - November, 2018	117.45
820	30/11/2018	National Australia Bank	Merchant Fee - Shire of Leonora 007374471 - November, 2018	195.29
821	30/11/2018	National Australia Bank	Merchant Fee - Shire of Leonora 007381393 - November, 2018	284.51
822	19/11/2018	Click Super	Super Facility Charges PPE: 5/11/2018	28.05
1	03/12/2018	Shire of Leonora	Salaries & Wages PPE: 3/12/2018	68,222.52
24712	04/12/2018	Sophie Maske	Reimbursment for Childcare Resources	148.00
824	10/12/2018	Australian Super	Superannuation PPE: 3/12/2018	591.58
825	10/12/2018	BT Super for Life	Superannuation PPE: 3/12/2018	61.31
826	10/12/2018	Christian Super	Superannuation PPE: 3/12/2018	67.60
827	10/12/2018	CBUS	Superannuation PPE: 3/12/2018	623.85
828	10/12/2018	Host Plus	Superannuation PPE: 3/12/2018	138.30
829	10/12/2018	MLC Super Fund	Superannuation PPE: 3/12/2018	563.79
830	10/12/2018	MTAA Super	Superannuation PPE: 3/12/2018	352.02
831	10/12/2018	Student Super Professional Super Pty Ltd	Superannuation PPE: 3/12/2018	101.57
832	10/12/2018	WA Super	Superannuation PPE: 3/12/2018	9,474.09
24713	11/12/2018	LGRCEU	Union Fee PPE: 3/12/18	20.50
833	10/12/2108	3E Advantage	CRC Photocopier Lease December 2018 36/36	536.45
834	10/12/2018	3E Advantage	Photocopier Lease - Shire Office - December, 2018 (23/36)	797.78
24714	12/12/2018	Misprinted Cheque	Cancelled due to misprint	0.00
24715	12/12/2018	Goldfields Volkswagen	One Only 2018 Amarok TDi550 4 Door Dualcab	69,537.35
835	03/12/2018	Westnet	Internet for CRC - December, 2018	11.00
836	03/12/2018	National Australia Bank	Credit Card Charges November, 2018	6,910.02
24716	13/12/2018	Peter Craig	Presidential Allowance	16,713.00
24717	13/12/2018	Ross Norrie	Deputy Presidential Allowance	4,178.00
24718	13/12/2018	Horizon Power	Power Usage for streetlights, Shire Office and Rec Centre October - November, 2018	10,128.06
			Sub Total	\$339,687.74

Cheque	Date	Name	Item	Payment by Delegated Authority
			Balance Brought Forward	\$339,687.74
24719	13/12/2018	Netlogic	Airport Link and access to Airport site with Shire including Equipment and Labour, plus remote consultation as requested by senior staff	1,775.00
24720	13/12/2018	Telstra	Phone/Internet Usage for Shire Facilities October & November, 2018	8,028.07
24721	13/12/2018	Water Corporation	Water Usage - Shire Properties September - November, 2018	17,624.62
			GRAND TOTAL	\$367,115.43

Shire of Leonora**Monthly Report - List of Accounts Paid by Authorisation of Council****Submitted to Council on the 18th December, 2018**

Cheques numbered from **24722** to **24787** totaling **\$610,164.19** submitted to each member of the Council on 18th December, 2018 have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing.

CHIEF EXECUTIVE OFFICER

Cheque	Date	Name	Item	Payment
24722	18/12/2018	Air BP	Jet A-1 Fuel	4,603.25
24723	18/12/2018	Air Liquide W.A. Ltd	Cylinder Fee - 01/11/2018-30/11/2018	25.22
24724	18/12/2018	Asphalt in a Bag	Supply of 1 X Pallet as Quoted	1,718.75
24725	18/12/2018	AYA Group Pty Ltd	Cancelled – Incorrect Amount	0.00
24726	18/12/2018	BOC Limited	Container Service - Daily Tracking for Period 29/10/2018-27/11/2018	137.64
24727	18/12/2018	Bunnings Building Supplies Pty Ltd	Garden Retic Supplies, Tap Fixing Supplies, Taps, Sprinklers and Clamps for parks and garden maintenance	390.63
24728	18/12/2018	Butler Settineri	Final Fee for Audit for the Year Ended 30th June, 2018	2,427.54
24729	18/12/2018	Butsons Building Service	Cleaning of 29 Hoover Street	440.00
24730	18/12/2018	Canine Control	Ranger Services October, November & December, 2018 as per Ranger Contract	12,238.92
24731	18/12/2018	Coolgardie Tyre Service	Supply of 4 Tyres and Fitting Equipment	1,155.00
24732	18/12/2018	Creative Spaces	Second Payment - Gwalia Interpretation Stage One	27,386.70
24733	18/12/2018	CyberSecure Pty Limited	Data Protection, Backup Subscription, Fully Managed SLA, TB Quota for November & December, 2018	501.60
24734	18/12/2018	Department of Fire and Emergency Services	2018/19 ESL Quarter 2 - Emergency Services Levy	43,228.05
24735	18/12/2018	Design Sense Graphics & Web	Advertisement for Travel and Beyond Magazine, Website Updates for Golden Gift 2019 and graphic design for Golden Gift 2019	1,584.00
24736	18/12/2018	Downer EDI Engineering Electrical P/L	Replacement of Security System Panel in NGROAC & Provide security and access to control system inspection/maintenance	6,956.40
24737	18/12/2018	Dunning's	Avgas and Bulk Diesel Purchases November, 2018	41,980.35
24738	18/12/2018	Eagle Petroleum (WA) Pty Ltd	Motorpass Cards for September, October & November, 2018	1,109.04
24739	18/12/2018	Economic Transitions	Tourism Consulting Services November, 2018	6,000.00
24740	18/12/2018	Educational Experience	Supplies for Leinster Playgroup	430.14
24741	18/12/2018	Forman Bros	Work on Oval Retic, Supply of plumbing supplies as requested, & Repair of water leak at Youth Centre	5,226.40
24742	18/12/2018	GHD Pty Ltd	Preparation of Local Planning Strategy and Scheme	6,537.97
			Sub Total	\$164,077.60

Cheque	Date	Name	Item	Payment
			Balance Brought Forward	\$164,077.60
24743	18/12/2018	Giovanni Coffee	Supply of 8 X 1KG Giovanni Cafe Beans	264.80
24744	18/12/2018	Goldfield Services -	Cleaning Services for NGROAC Building, Office, Airport, Rec Centre, Library and Depot for November, 2018	15,719.12
24745	18/12/2018	Goldfields Pest Control	Annual Pest Control/Treatment for Shire owned Facilities and residences	21,945.00
24746	18/12/2018	Goldline Distributors	Soap for Rec Centre	59.11
24747	18/12/2018	GTN Services	Repair of Brake Sensor and Replace Plug for P108 & Supply of various parts and supplies for Cat 322B + repair of Aircon	1,445.48
24748	18/12/2018	Helen Smith	Microchipping of animals attending the murdoch vet program - 29 Microchips @ \$55.00/chip	1,595.00
24749	18/12/2018	Hitachi Construction Machinery	Service of P2396 and Repair for P2360, Fuel Filters and Globes	3,445.46
24750	18/12/2018	Hocking Heritage Studio	Preparations and Advice - Gwalia's Gold Weekend	6,247.53
24751	18/12/2018	J.R. & A. Hersey Pty Ltd	Supply of Polu Diesel Tank, Pumps, Tool Boxes & water Tank plus other tools and supplies as requested by the Depot	12,772.98
24752	18/12/2018	Josway Hospitality Pty Ltd	Catering for Great Gatsby Event and Meals as requested by Shire	3,004.92
24753	18/12/2018	Kalgoorlie Retravisoin	Replacement Fridge for 11 Queen Victoria Street	778.00
24754	18/12/2018	Landgate	Mining Tenements 11/10/2018-12/11/2018	351.00
24755	18/12/2018	Leonora Motor Inn	Accommodation, Meals and Incidentals for G Dewer, K Ferguson, K Hewson, M Fitzgerald, P Smith, P Craig, B Gawronski and skippers crew as required for November & December, 2018	4,132.50
24756	18/12/2018	Leonora Painting Services	Rub Down, Power Wash and Application of Two Coats of White Paint - Motor Shed at Gwalia	5,170.00
24757	18/12/2018	Leonora Post Office	Post for Shire facilities - November, 2018	333.93
24758	18/12/2018	Lo-Go Appointments	Permanent Recruitment Service Fee - Deputy CEO Linda Gray	9,542.46
24759	18/12/2018	Majstrovich Building Co	Relocate and reconstruct collapsed overhead pully system behind old assay building, move furniture and hang pictures in preparation for Gwalia's Gold Weekend Event & Restoration/Conservation Works at Old Lawlers Police Station	69,498.00
24760	18/12/2018	Marindust Sales	New Rope for Memorial Park flagpole	90.86
24761	18/12/2018	McMahon Burnett Transport	Freight Services for November 2018	576.05
24762	18/12/2018	Midas Motel Kalgoorlie	Accommodation, meals & Incidentals for B Gawronski - 4th December, 2018	180.00
24763	18/12/2018	Moore Stephens	Provision of Acting DCEO Early November & Quarterly Fee for Provision of Statutory Compliance Services 2018/19	35,867.37
24764	18/12/2018	Office National Kalgoorlie	Copier Meter Charges Depot & CRC, Travel to Service copiers & Ink for doctor's Surgery	473.48
24765	18/12/2018	Outback Parks&Lodges	Accommodation, Meals and Incidentals for 10 People 20/11/2018-21/11/2018 (Vet Program)	3,300.00
			Sub Total	\$360,870.65

Cheque	Date	Name	Item	Payment
			Balance Brought Forward	\$360,870.65
24766	18/12/2018	Penns Cartage Contractors	Transport of 1x Pallet from Asphalt in a Bag to Leonora	154.00
24767	18/12/2018	Pier Street Medical	Medicals & Drug Screens for shire personell & new employees + Medical Services Provisional Fee & Administrative Support Payment for January - March, 2019	62,775.53
24768	18/12/2018	Pipeline Mining & Civil Contracting	Grave Digging - J Isaacs & J Evans	1,551.00
24769	18/12/2018	Prosegur Australia Pty Ltd	Monthly Rental and Upkkep - October	2,847.59
24770	18/12/2018	PWT Electrical Pty Ltd	Electrical Repairs at Depot, Rec Centre, Hoover House and the White House at Gwalia	6,606.35
24771	18/12/2018	Randstad	Relief Child care workers Agnes Kliever & Kar Hui Toh November - December, 2018	13,498.56
24772	18/12/2018	Redwave Media Pty Ltd	Radio Advertising for Gwalia's Gold Weekend	1,430.00
24773	18/12/2018	Royal Flying Doctor Service	Sponsorship to Assist with Purchase of PC-12 Aircraft	110,000.00
24774	18/12/2018	Sci Aero Technology Pty Ltd	Supply of Mavic 2 Zoom, Fly More Kit, Mavic 2 Battery and Training at Sci Aero Office	4,227.00
24775	18/12/2018	Shire Of Leonora - General	Books purchased from the Museum for 51 Gwalia Street (Transit House) & Laminating for Child Care Centre (from the CRC)	202.99
24776	18/12/2018	Siong Looi	Photography Services for Gwalia Launch Weekend 17/11/2018-18/11/2018	200.00
24777	18/12/2018	Skippers Aviation Pty Ltd	Hire/Charter Fokker F100 Aircraft - Perth-Leonora 17/11/2018 and Leonora-Perth 18/11/2018	31,667.79
24778	18/12/2018	The Food Van	Catering for Mad Hatters Tea Party and Lunch for the Murdoch Vet Program	342.50
24779	18/12/2018	Toll Ipec Pty Ltd	Freight Charges November, 2018	1,667.63
24780	18/12/2018	Toll Transport Pty Ltd	Storage and Distribution - November 2018	141.15
24781	18/12/2018	West Australian Newspapers Ltd	Advertising Costs - Gwalia Launce & Local Government Notices - November, 2018	1,628.40
24782	18/12/2018	Western Australian Local Government Ass.	Supply of 5 X 2019 Desk Pad Calendars	48.90
24783	18/12/2018	WINC Australia Pty Ltd	Stationery November, 2018 for Child Care Centre, Office, Depot, CRC & Medical Centre	641.32
24784	18/12/2018	WML Consultants Pty Ltd	Updated Engineering Report Independent Living Village Site & professional Fee for services rendered - Construction Sign Off for Leonora Liquid Waste Ponds	5,863.00
24785	18/12/2018	Wurth Australia Pty Ltd	Supply of Interior Cleaner, Windscreen Cleaner, Adhesive Set, Screws and Bearings and Cleaning Cloths plus other supplies as requested by works manager	735.26
24786	18/12/2018	Xstra Group Pty Ltd	Line rental and call charges November & December, 2018	1,216.57
24787	18/12/2018	Yeti's Records Management Consultancy	Site Visit on 16th November & Document Cataloguing/Scanning & Sorting as required	1,848.00
			GRAND TOTAL	\$610,164.19

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(A) ENDORSEMENT OF WESTERN AUSTRALIAN COMMUNITY RESOURCE NETWORK ANNUAL REPORT 2017/18.

SUBMISSION TO: Meeting of Council
Meeting Date: 18th December, 2018

AGENDA REFERENCE: 10.2 (C) DEC 18

SUBJECT: Endorsement of Western Australian Community Resource Network Annual Report 2017/18.

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: 5.44A

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 13th December 2018

BACKGROUND

The Western Australian Community Resource Network (CRC) is located in the Northern Goldfields Regional Office and Administration Centre, and is managed by the Shire of Leonora Council, and funded jointly by the Shire of Leonora through the Leonora Local Government Community Grants, the Department of Primary Industries and Regional Development (DPIRD), and Minara Resources.

Under the DPIRD funding conditions the CRC must submit an Annual Report demonstrating that it has met the service delivery set by the Department. The current payment received from DPIRD for the 2017/18 financial period was \$114,037.25.

As the CRC is managed by the Shire of Leonora Council which includes the Leonora Community Resource Centre Management Committee, it is important to endorse the document in recognition of the important part the Shire of Leonora pays in supporting this organisation, and to ensure the continuation of funding through DPIRD.

STATUTORY ENVIRONMENT

Section 3.2(2) of the Local Government Act 1995, states that the general function of a local government is to provide for the good government of persons in a district.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATION

That Council endorse the Western Australian Community Resource Network Annual Report 2017/18.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr AM Moore, Seconded Cr LR Petersen that Council endorse the Western Australian Community Resource Network Annual Report 2017/18.

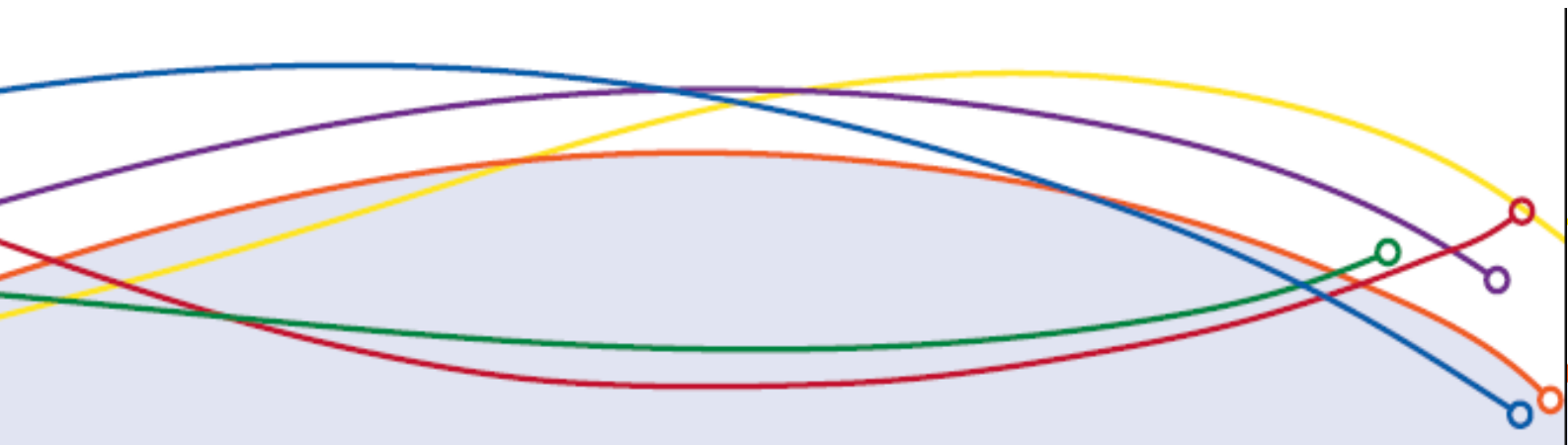
CARRIED (7 VOTES TO 0)



Leonora Community Resource Centre

ANNUAL REPORT

2017-2018



Proudly supported by



Department of
**Primary Industries and
Regional Development**

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Who we are

Leonora Community Resource Centre (CRC) is supported by the Shire of Leonora in its endeavours to increase and supply services for a broad section of the community including Social and Community Development and Business & Economic Support through the delivery of services and activities.

Leonora Community Resource Centre is a not-for-profit organisation and is funded through the provision of user pays services, one-off grants and local & state government contracts.

The Leonora Community Resource Centre maintains a friendly, honest and trustworthy relationship with individuals and businesses within the community, and ensures assistance is available to customers for varied tasks including, but not limited to:

- Computer access for business and pleasure
- Internet banking
- Internet searches
- Assistance in the use of computer programs
- Secretarial duties
- Resume writing
- Document typing
- Printing, photocopying, scanning and emailing
- Personalised assistance and information
- Individual specific one-on-one tutorials
- Brochures & pamphlets available about Government initiatives and local service providers
- Provide activities tailored towards the community needs.

Leonora Community Resource Centre is one of the few Community Resource Centres state wide that offers 24 hour access for internet and computer. This can be access by applying to staff at the Leonora Community Resource Centre.

Our Vision

To help develop our community's sense of belonging within the Shire of Leonora

Our Mission

The Leonora CRC strives to supply accessible and relevant services that support programs and partnerships over a diverse section of the community, in a friendly and caring manner.



What we do

Access to government services

- Access to local and state government services
- Free printing, internet & computer access for State and Local Government sites
- Information and support
- Videoconferencing services

Economic and business development support

- Referral of business development and employment service available to the community
- Initiate and facilitate business development activities and initiatives
- Information and support

Social development support

- Referral service to local social support services
- Facilitate, initiate and develop initiatives that support social development
- Information and support

Services and products

- Secretarial services provided at a rate applicable to the socio-economic status of the community
- Tailored assistance to community members with their computer requirements, including internet banking and checking emails
- 24/7 member access to computer and internet

Building community connections

- Communication with the community through production and distribution of a local newsletter
- Community social events
- Engagement with community on a one-on-one basis receiving feedback involving community preferences

Chairperson's Report

The Shire of Leonora, the managing body of the Leonora CRC, works under the leadership of the CEO and his senior officers (Deputy CEO, Tanya Browning and Manager of Works and Services, Dan Yates). To date, the Leonora CRC has played an active role in the work that the Shire of Leonora has been doing towards achieving the goals of the community, as identified within the Strategic Community Plan. Creating opportunities to realise these goals continues to be a focus of the Council, and it is positive for our community to note continued progress in this regard.

In 2017-18 the Leonora CRC (LCRC) has once again delivered services and support with the Strategic Community Plan in mind, and with the move to the Northern Goldfields Regional Administration Centre (NGROAC) in October 2017, we've found our range of service and the variety of what we can offer guests and residents as well as other service providers has improved greatly.

We have continued to work alongside local service providers to try and create a centralised hub of information, where any query is able to be handled in a friendly, professional manner or otherwise referred to someone who can provide further clarification. As with previous practices, the LCRC takes great pride in being as flexible as possible with the needs and requirements of the community, and we have focused strongly on improving our existing relationships, and building new ones.

2017-18 saw several large changes. We were able to move into the NGROAC in October, 2017, and new signage was obtained to ensure our location was still prominently displayed in town. We also employed our new Coordinator, Ms Zandra Comstive, who has been able to introduce her own unique brand and experience into this role, fitting seamlessly into the community and helping ensure our high level of customer service was maintained, with the ongoing assistance and guidance from Colleen O'Reilly and DCEO Tanya Browning. The introduction of the Cashless Debit Card, with the CRCs as local partners has proved to be one of the more significant changes, and with this system likely to continue, it is critical that the LCRC continues to be a trusted, approachable resource within the Leonora community.

As anticipated with the relocation to the NGROAC building there was a sharp increase of

foot traffic, and by setting up at the very entrance, the LCRC was able to reach a greater amount of people than previously experienced. This increase is a testament to the decision, but so to is it a testament to our staff, our community and the visitors who are utilising the CRC services to gain the benefit that we are able to offer.

As always, my gratitude to the Shire of Leonora Council, for helping guide the organisation, and providing support and feedback to ensure we continue to successfully meet our goals, and the goals of the community.

To our staff, well done on going above and beyond what is expected, and working to provide solutions rather than giving up the moment things become difficult. It is not always possible to provide all the luxuries of a larger town, but you do a very good job working to get as close as possible to that.

I would also like to acknowledge the support of our members and volunteers. Every positive voice in the community works to increase the LCRCs profile in town, and through that, allows us to further provide for community members and visitors in town. Without your support, either through hands on labour or advocacy, we would be unable to maintain the high level of service we so pride ourselves in.

To the residents and visitors to the Shire of Leonora, thank you for your continued support. We look forward to continuing to work with you to make Leonora a safer, happier, healthier place each and every day that goes by.

Thank you

Jim Epis, Chief Executive Officer,
Shire of Leonora

Manager's Report

Community Engagement has long been the focus of the Leonora Community Resource Centre and this year has proven to be no different. The Leonora Community Resource Centre has changed and adjusted their programs and activities always finding ways to approach and provide community members with fun, unique and educational activities while meeting their contracted obligations

This last financial year we have looked closely at our community and through the creation of strong ties within the service provider sector have been able to adjust and create activities that not only meet our contracted requirements but also enable us to reach a broad section of the community

Staff at the Leonora Community Resource Centre have allocated significant time to talking to community members and service providers to best develop activities that suit and enhance the lives and education of participants. Our core of supporters has grown and over this year we have started to reach out to the youth creating activities where they can not only learn but feel confident in a safe environment

The combined efforts of various community members have witnessed the continued success of the Nyunnga Gu group. This group while targeting the Aboriginal community is open for all of our residents and currently has a variety of participants from several walks of life. The Group has achieved many successes and the progression has been very positive. What has been most positive to witness is the group sourcing grant funds, creating items for sale at local markets and engagement by a large cross section of the community.

This forum has also been proven to be a highly accessible area to ensure we are able to inform community members about several different issues including mental health, diet, nutrition and life skills. The need for a non-judgmental and safe environment continues to be apparent in our community and the Community Resource Centre staff have continued to work with community service providers to ensure that the needs of our

community are met. The Nyunnga Gu group is one of methods that have been incorporated to meet individual and community needs.

At the beginning of the year the implementation of the Cashless Debit Card was about to be introduced. We were going to be the local Shopfront for Leonora and after some training days, we were ready. This has gone very well, encouraging our indigenous population to come into our CRC, which has resulted in building relationships with them and they feel more comfortable coming in and using our facilities.

It is important to acknowledge that without the support and assistance of the Shire of Leonora, individuals and service providers the Leonora Community Resource Centre would not be as well situated within the community as it currently is.

With the year ahead, the Community Resource Centre looks forward to establishing closer and more varied ties within the community and is focusing on meeting the contracted requirements, providing for social growth, personal development and establishing and enhancing their ties within the community.

I would like to thank everyone that assisted with the changes this year and I look forward to the next year and what it will bring.

Thank you

Zandra Comstive
Coordinator

Year in Brief



Government Services

The Leonora CRC is located within the Shire of Leonora, which is 230km north of Kalgoorlie within the Goldfields Region. As of the last census, the Leonora Community recorded a population of 2,476 people with around 825 of those residing within the Leonora townsite itself. Due to many residents being unable to travel to Kalgoorlie during ordinary business hours, it can be very difficult for residents to access government information and services. To help combat this, the Leonora CRC provides a Government Booth that gives community members the ability to find the information they require without having to wait in long queues or travel a five hour return trip.

Government Access Point

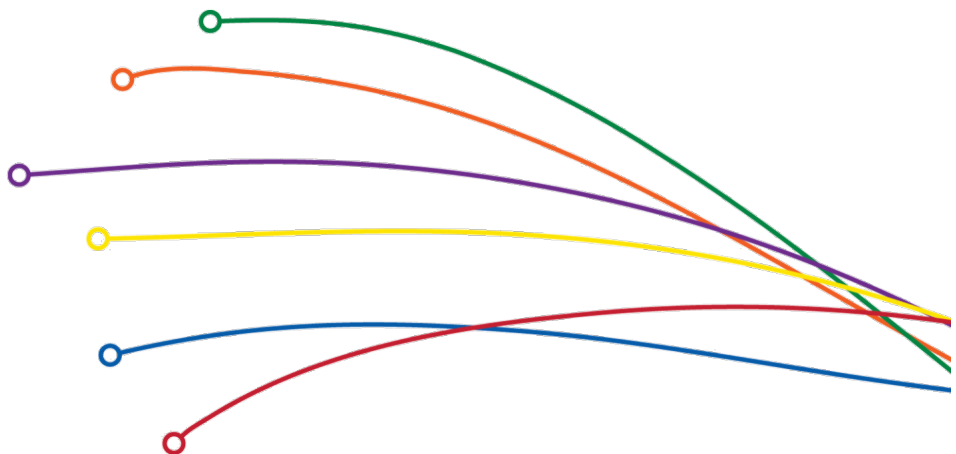
Via our Government Access Point, we provide free access to resources relating to local and state government agencies. This service ensures community members without internet access at their homes will still be able to find information relevant to themselves. Leonora CRC staff are available to assist anyone if they require it and will provide free printing, assistance in filling in forms and applications as well as supplying brochures, information and community contacts for any services that may be able to be sourced elsewhere.

We had just over 2000 individuals access the Government booth for information and services over the last year.

Videoconferencing Connections

Since moving into the new building in October our previous insufficient level of privacy has disappeared. We now have videoconferencing facilities set up in the multiple rooms which gives individuals the level of privacy they require. We have had both businesses and personal usage of the videoconferencing connections.

Since we opened the building in October 2017 we have had 23 individuals utilise the videoconferencing.



Economic and Business Development Support

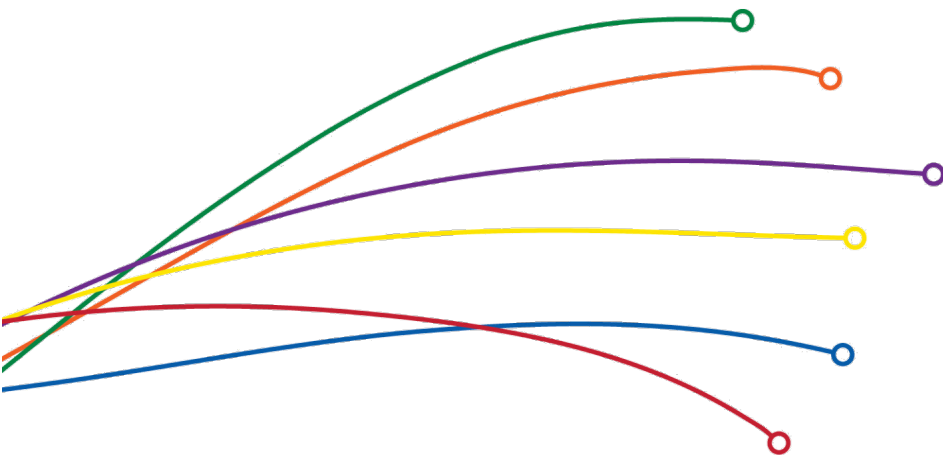


The Leonora Community Resource Centre works closely with different organisations to supply referrals and support for local and visiting services. The Department of Primary Industries and Regional Development has been supportive of our requirement to be flexible in our delivery of business development due to the understanding that training in regional and remote areas isn't always an easy task.

The freedom within our contract makes it easier for us to supply what the community truly wants and needs, while allows a wide variety of business activity that can be tailored specifically to suit our local businesses. While each activity may only have a handful of attendees, the feedback we get from such initiatives has always been positive and leads to further activity ideas so that Leonora CRC can continue to cater to the varying needs of these businesses.

The Leonora CRC has developed partnerships with various small business in Kalgoorlie, in particular the Kalgoorlie Small Business Centre which arranges a visit to Leonora once a quarter to then deliver presentations and one-on-one assistance through the CRC with small businesses.

"We thought you had closed down when we went to the other building. We are SO glad you're open! (Mining lease to be printed, signed scanned and sent back via email)"



Social Development Support



The Leonora Community Resource Centre has always been committed to the Leonora Community, aiming to provide carefully thought out development activities to the local community. With the support of the Leonora Shire and local services, we have once again made the 2017-2018 year an amazing one filled with activities suited to the ever changing community and social environment in Leonora.

We love coming here for meetings and eating lunch in your beautiful gardens.

- St Barbs visitor

Throughout the year we have continued to create and strengthen links within the community. With the support and assistance from local community services we have been able to achieve our goals and further support the community by creating and supplying community and social development activities that are relevant to our communities demographic.

In 2017-2018 we have delivered 38 Training & Workshops and 23 Community Activities with over 450 participants over the two areas. We are still running the Nyunnga Gu group which is an excellent facilitator for many of our initiatives, with it being a safe space for women in the community and a less formal approach for presentations which opens the door for more participants. We recently moved into a more child friendly premises, which allows more participants to join in and bring their children.

Services and Products

The Leonora Community Resource Centre is constantly seeking to identify services that are needed by the community but which, on their own, may not be financially viable for a stand alone business. Once identified, the Leonora CRC tries to see how we can incorporate that service into the ones we already have, so as to better serve the needs of the community.

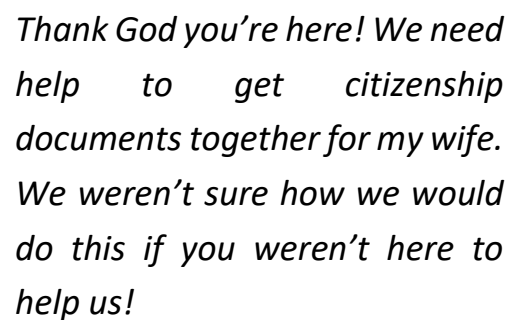
The Leonora CRC has a fee-for-service structure that allows relevant services to be provided at a cost suitable for the socioeconomical status of the community. Secretarial services continue to be the most used service, allowing members of the community to request specific tasks to be undertaken on behalf of themselves or their business. Among some of our more popular services are printing, photocopying, laminating, scanning, emailing, notice design & distributions, digitisation of hand-written documents, faxing, research and assistance for internet usage.

Our constant research into information and services that can be delivered via the Leonora CRC allows us to ensure the relevance of what we are providing, adjusting how we deliver our services to suit the needs of an ever transient community.

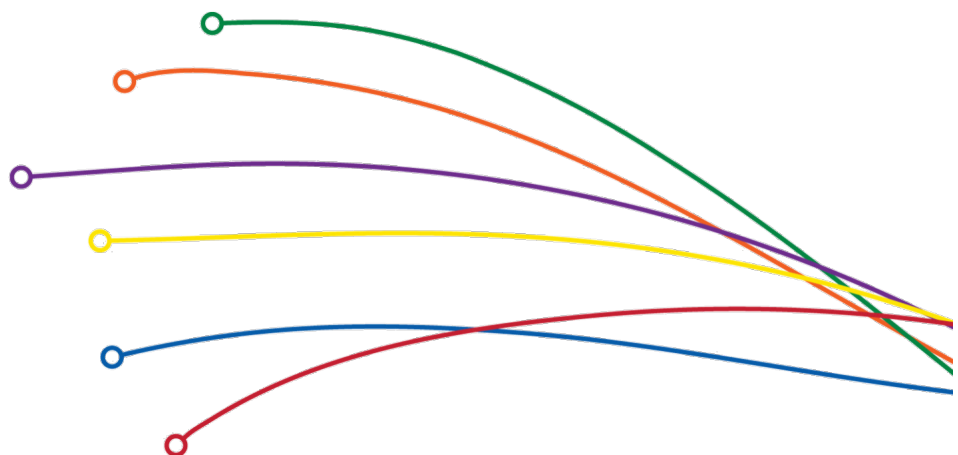
Printing and desktop publishing have continued this year incorporating several different aspects including personalised poster designs and publications. We continue to design and produce the race books for the Leonora Race Club twice a year and have a very positive response regarding this service.

Staff at the Leonora CRC strive to constantly improve themselves so as to ensure their ability to cater to the general community remains strong. Users can request a personalised service, though we have found people eager to benefit from our one-on-one tutorials.

With the opening of the new building, we have been able to expand on the services we previously offered.




Thank God you're here! We need help to get citizenship documents together for my wife. We weren't sure how we would do this if you weren't here to help us!




Building Community Connections

The Leonora Community Resource Centre endeavours to establish and maintain close ties and links within the Leonora Community. This ensures that we can maintain the delivery of services and activities suited to the community as a whole and is further strengthened by the re-enforcement of old connections, and the creation of new ones with both service and business providers.



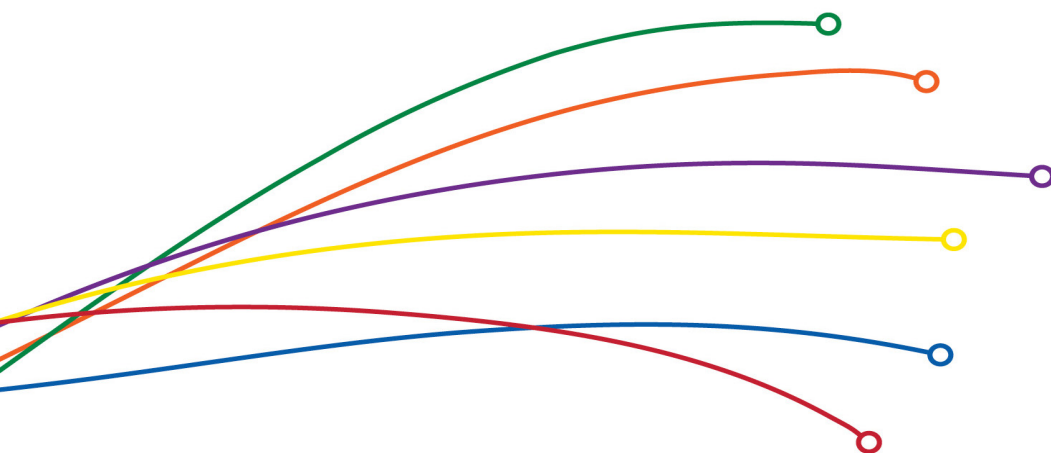
We love coming here to attend our monthly meetings. It has everything we need and you always have it hooked up and ready to go!

Sarah - WAPHA



As part of this process, the Leonora CRC tries to attend and also receive the minutes each month from the Northern Goldfields Inter-Agency meetings (NGIAM), which gives us a solid foundation to work from in establishing what activities and services will benefit the community. It also allows us to build relationships within the community and gives us the opportunity to link the delivery of initiatives and activities we have already planned with existing service and business providers.

The Leonora CRC also was publishing and producing a local newsletter called the Tower Street Times. This was put on hold but will be put back into production soon. This is a great platform for local community members to submit stories and articles that is of interest to them and for businesses to advertise. Local notices are included free of charge and advertising for both local and visiting businesses are charged with a variety of different prices to help cover the cost of printing the TST.



Our Team

Leonora Community Resource Centre Management Committee – Shire of Leonora Council

The Leonora Community Centre is supported by the Shire of Leonora and its management is contributed by the Local Council during the ordinary Council Meetings held the third Tuesday of every month.

- Jim Epis
- Chief Executive Officer



- Cr Peter Craig
- President



- Cr Ross Norrie
- Deputy President



- Cr Larnie Peterson
- Councillor



- Cr Fifi Harris
- Councillor



- Cr Alex Taylor
- Councillor



- Cr Richard Cotterill
- Councillor



- Cr Lexi Moore
- Councillor



Our Staff Team

The Leonora Community Resource Centre has gone through a few changes in staff over the past year, but the Shire of Leonora personnel have been working to ensure the continued quality of service the Leonora CRC has always provided. Together with the part-time Administrative Assistant, they continued to provide a professional, yet personalised approach to the community members requiring the use of the centre.

- **Zandra Comstive**

- Leonora CRC Coordinator
- Started working for the CRC in March 2018
- Has previous experience in a Community Centre



- **Colleen O'Reilly**

- Leonora CRC Administration Assistant
- Part Time employee
- Started working for the CRC in 2014
- Ensures the Co-ordinator can focus on their responsibilities by serving customers as they come through the door.

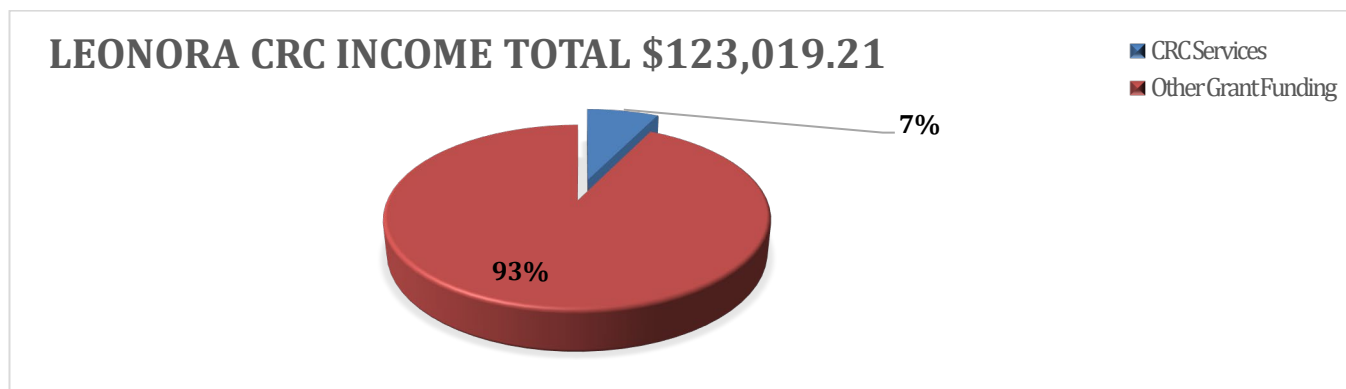


- **Kiara Lord**

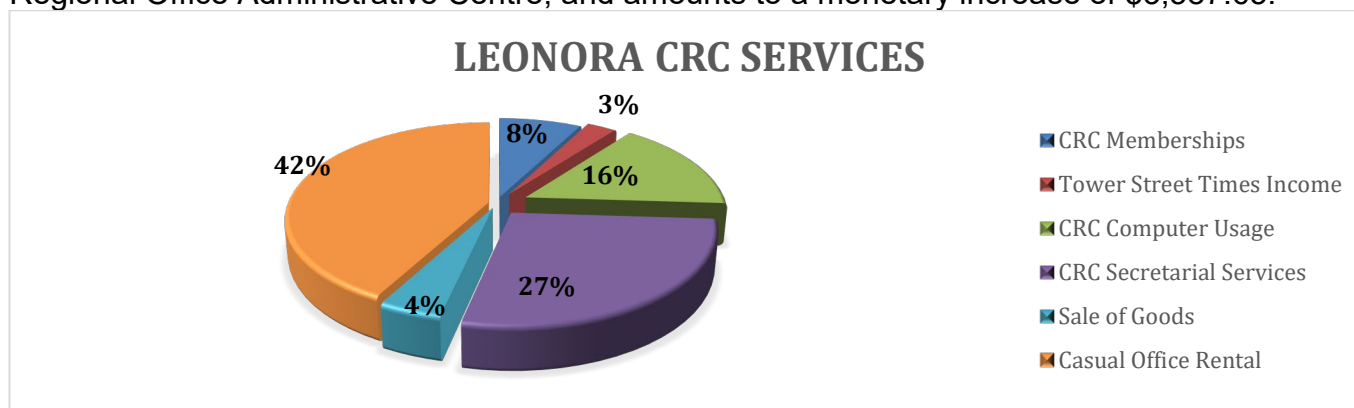
- Shire of Leonora Corporate Services Officer
- Provides administrative assistance as required
- Works closely with the Nyunnga Gu



Treasurer's Report



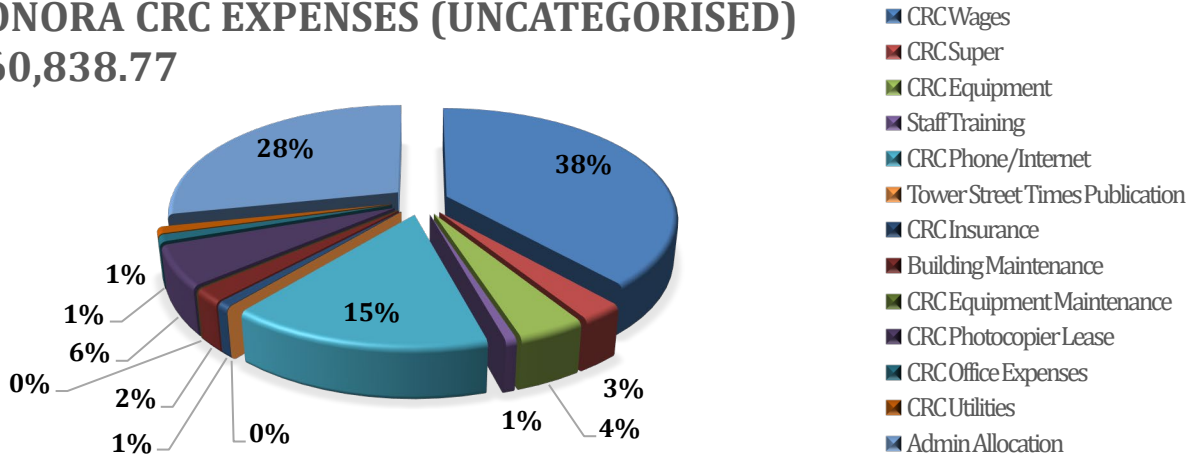
Overall Income for the 2017/18 financial year was unfortunately \$8,082.02 shy of the 2016/17 financial year, and \$5,980.79 short of the budget projections for the year. As with previous years, the vast majority of this income comes from grants, though this year we did see a decrease in that particular income stream. Of note is a 3% increase in our revenue for CRC services, which is reflective of the increased service delivery facilitated by the move to the Northern Goldfields Regional Office Administrative Centre, and amounts to a monetary increase of \$3,587.65.



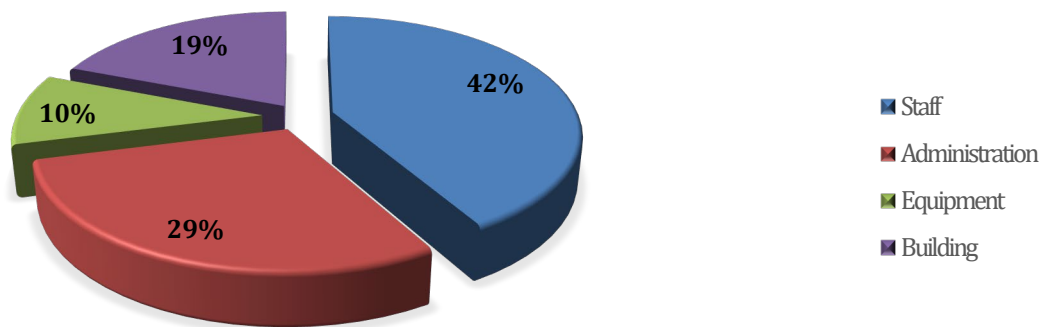
While proportionately the revenue for CRC services has increased, of particular importance is the Casual Office Rental that the LCRC now provides to the community, which is sitting at 42% of the overall income, and at a total of \$3,778.19 is rather closely linked to the increase in the % revenue noted above. Secretarial Services remain the dominant service outside of this new revenue stream, at 27% of what remains and approximately 46% of the revenue if we remove the Casual Office Rental Figures for an appropriate comparison to last year. Unfortunately, as reflected in the overall decrease in the income stream, this didn't quite make up for the decreased use of certain service with a value of \$69.89 less than 2016/17. While difficult to identify due to the addition of office revenue, CRC memberships, Computer Usage and Sale of Goods all experienced an increased use over the period, with a total of \$728.70 higher than 2016/17, but the Tower Street Times was the biggest loss, with \$629.48 less income than last year. Excluding the office rental, CRC services did actually have an overall increase of \$29.33, which we anticipate will continue to grow with the CRC's own capacity moving forward.

EXPENSES

**LEONORA CRC EXPENSES (UNCATEGORISED)
\$160,838.77**



LEONORA CRC EXPENSES (CATEGORISED) \$160,838.77

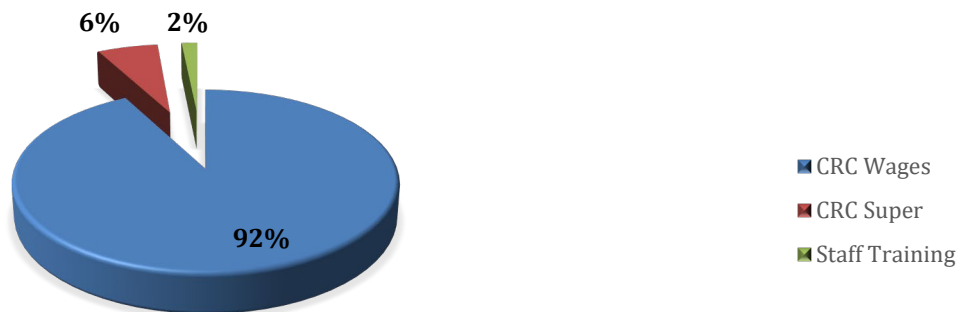


2017/18 was a more expensive year to the previous financial year, due mainly to the move to the NGROAC building in October, and the upgrade of existing equipment to further settle into the more advanced infrastructure in place. Overall there was a \$22,596.68 increase in expenses, from 2016/17 though this did still come \$62,192.23 under projected budget costs.

In comparison to 2016/17 we are starting to see some equalisation of the proportions for each category, with Staff costs still dominating, though both Staff and Admin have seen an overall decrease of 5% to the previous year. Building expenses have seen the largest jump at 9% a \$14,964 increase on last year. This was an anticipated cost, and while it hasn't quite matched up to budget expectations, correlates well with the move to the Northern Goldfields Administration Building.

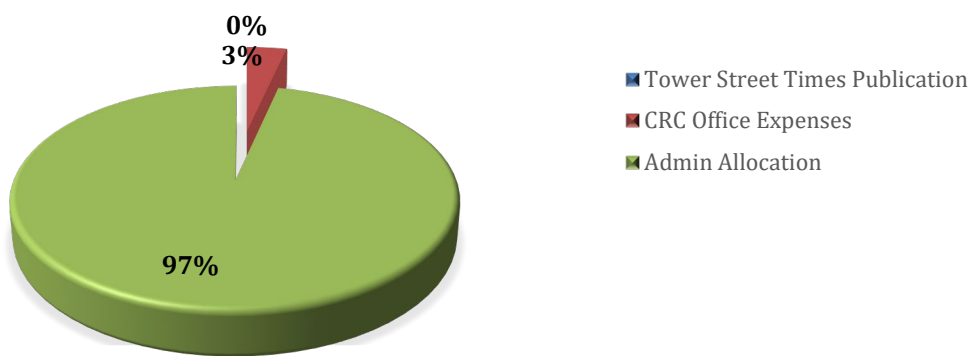
Admin Expenses saw the least change in monetary value, contributing only an increase of \$507.04 to last financial year, despite the 5% decrease in its overall contribution to the total expenses for 2017/18, and can be attributed to the loss of the Tower Street Times near the of the year.

STAFF EXPENSES



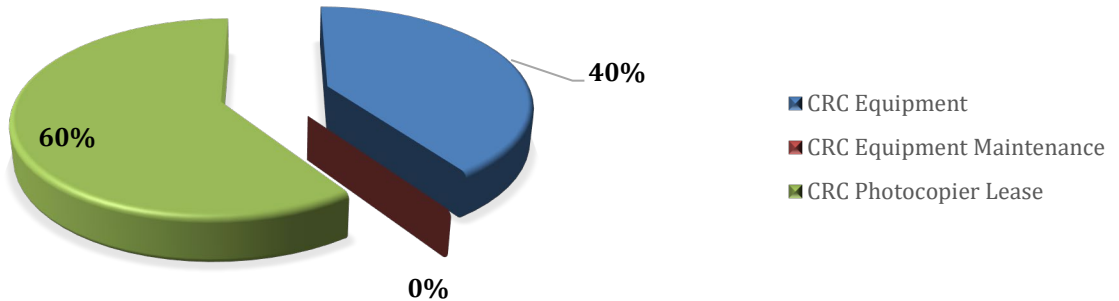
Staffing only contributed to 42% of the CRC Expenses this year, though overall there was a \$2,204.85 increase in expenses. Of this, Staff Training saw an increase (from 0% to 2%) of staff costs, and Super actually encountered a 3% drop of \$1,521.20. With the employment of a full time coordinator, the LCRC was expecting the 1% increase in staff wages, and continue to work on minimising costs elsewhere through the implementation of free learning services, resources and other courses that can reduce the impact on the CRC's annual budget.

ADMINISTRATION EXPENSES



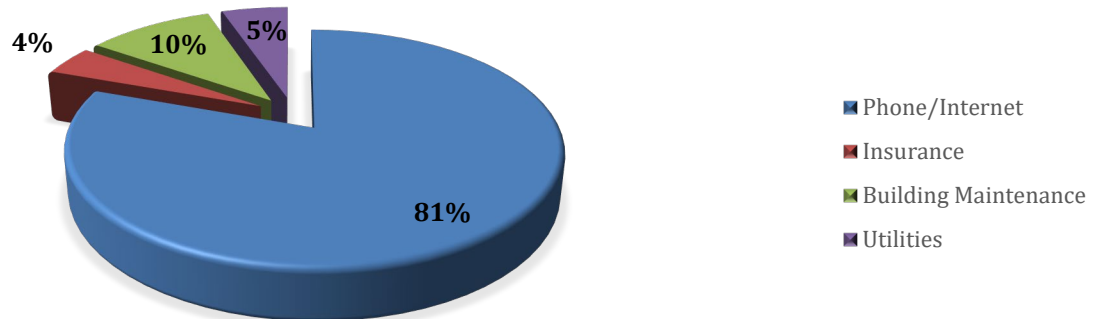
Administration only contributed to 29% of the overall expenses this year, with a small increase of \$507.04 to the previous year. This year we actually ceased the Tower Street Times, though will be looking to reboot it in the new financial year, and we can probably see an increase in this expense as we go back to printing and distributing this community newsletter. It is anticipated that this will balance out with the renewed income stream from the sale of these new publications.

EQUIPMENT EXPENSES



In 2017/18 there was a larger distribution of varying expenses for CRC equipment. The Photocopier Lease remained a majority with 60%, however there was 40% increase on Equipment purchases while maintenance remained negligible as per previous years. The increase in Equipment was predominantly due to the move to the NGROAC Building, as new computers were purchased and installed.

BUILDING



At 19% the building expenses aren't the most significant category for expenses, however at an increase of \$14,964.52 overall from the 2016/17 financial year it is the one that was most impacted by the move to the NGROAC. Phone and Internet Expenses are the majority allocation, at \$24,728.30 total, an increase of \$16,424.64. This is due to the upgrading of the internet the CRC can provide to optic fibre as well as blanketing the building in a wifi net to broaden the reach for those who wish to utilise the CRC's internet services. This will continue to be a majority expense going forward, however it's anticipated that the stability of the network will promote greater utilisation of these particular services

For budget figures vs actual amounts for 2016/17, please see Financial Statements on the following page.

Financial Statements

Income			
Account	Budget 2017/18	Actual 2017/18	Grouping
CRC Memberships	1,000.00	688.06	CRC Services
Tower Street Times Income	1,000.00	244.38	CRC Services
CRC Computer Usage	1,000.00	1,402.20	CRC Services
CRC Secretarial Services	2,000.00	2,472.54	CRC Services
Sale of Goods	2,000.00	396.59	CRC Services
Other Grant Funding	120,000.00	114,037.25	Grant
Casual Office Rental	2,000.00	3,778.19	CRC Services
Total Income	129,000.00	123,019.21	
Expenditure			
Account	Budget 2017/18	Actual 2017/18	Grouping
CRC Wages	102,929.00	61,877.26	Staff
CRC Super	9,530.00	4,132.18	Staff
CRC Equipment	1,500.00	6,418.18	Equipment
Staff Training	5,000.00	1,057.34	Staff
CRC Phone/Internet	24,486.00	24,728.30	Building
Tower Street Times Publication	1,200.00	0.00	Admin
CRC Insurance	1,042.00	1,280.10	Building
Building Maintenance	5,000.00	3,097.89	Building
CRC Equipment Maintenance	3,000.00	0.00	Equipment
CRC Photocopier Lease	12,000.00	9,492.40	Equipment
CRC Office Expenses	4,000.00	1,646.22	Admin
CRC Utilities	2,500.00	1,616.05	Building
Admin Allocation	50,844.00	45,492.85	Admin
Total Expenses	223,031.00	160,838.77	
CRC TOTAL	-94,031.00	-37,819.56	

Our Supporters

The Leonora Community Resource Centre has had many different supports within the community, local businesses and services each contributing time, money or assistance. These individuals and businesses have made it possible to deliver relevant activities to our community.

Grant Funding Bodies

Department of Regional Development

Minara Resources

Leonora Local Government Community Grants

Community and Small Business Supporters

We have numerous supporters within the community who not only utilise our services but also through donations, reduced fees and assistance in delivering activities have enabled us to continue to support and empower the Leonora Community

- St Johns Ambulance
- Medicare local
- Hope Community Services
- 360 Community health
- Gwalia Museum
- The Food Van Shop
- Biggs Butcher
- Central Hotel
- Minara Mines
- Community Health
- Leonora Hospital
- Leonora Rec Centre
- Leonora District High School
- Shire of Leonora
- Butsons Building Service
- Leonora Childcare Centre
- GETS
- Leonora Information Centre and Library

- Majstrovich Building Consultants
- Department of Mines and Petroleum
- An Itch to Stitch
- Small Business Centre Kalgoorlie

Special Thanks

To all of the business that have gone above and beyond in participating and contributing to our different Activities

- Eagle Petroleum
- Outback parks and Lodges
- Leonora Supermarket
- Butsons Building services
- PowerChill
- Leonora Villas
- LDC
- Forman Bros
- Central Hotel
- Australia Post
- Shell Garage
- GTN Services

To all of the individuals who have given up their personal time to assist in running our activities

- Rosemary Reddingius
- Linn Whitby
- Kiara Lord
- Owen Lord
- Tanya Nardone
- Godfrey Nardone
- David Comstive
- Margot Epis
- Colleen O'Reilly

Get involved:

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E: leonora@crc.net.au

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Proudly supported by



GOVERNMENT OF
WESTERN AUSTRALIA

Department of
**Primary Industries and
Regional Development**

10.0 REPORTS OF OFFICERS

10.3 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR

Nil

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

A. ELECTED MEMBERS

Nil

B. OFFICERS

Nil

12.0 NEXT MEETING

Tuesday 19th February, 2019, in the Shire of Leonora Council Chambers, commencing at 9:30am.

13.0 CLOSURE OF MEETING

There being no further business, Shire President Cr PJ Craig declared the meeting closed at **11:14am**.