

# **SHIRE OF LEONORA**

## **NOTICE OF AN ORDINARY COUNCIL MEETING**



**MINUTES OF ORDINARY MEETING HELD  
IN SHIRE CHAMBERS, LEONORA  
ON TUESDAY 20<sup>TH</sup> DECEMBER, 2016  
COMMENCING AT 9:33AM.**

**1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE**

**1.1 President Cr P J Craig declared the meeting open at 9:33am**

**1.3 Visitors or members of the public in attendance.**

Ms T Cable – WAPHA

**1.4 Financial Interests Disclosure**

Nil

**2.0 DISCLAIMER NOTICE**

**3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

**3.1 Present**

**President**

**Deputy President**

**Councillors**

**Acting Chief Executive Officer**

**WAPHA**

**PJ Craig**

**MWV Taylor**

**LR Petersen from 9:37am**

**GW Baker**

**RA Norrie**

**RM Cotterill**

**AE Taylor**

**TM Browning**

**T Cable (until 9:49am)**

**3.2 Apologies**

**Chief Executive Officer**

**JG Epis**

**3.3 Leave Of Absence (Previously Approved)**

Nil

**4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5.0 PUBLIC QUESTION TIME**

Nil

**6.0 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS**

*Ms Tralee Cable, WA Primary Health Alliance, addressed the council on changes to ITC program and delivery in the local area.*

***Cr LR Peterson entered the meeting at 9:37am***

*As of the 2 January 2017, Hope Community Services will implement the ITC program in the Goldfields region, which replaces the old CCSS (Coordinated Care and Supplementary Services) and IIAMPC (Increasing Indigenous Access to Mainstream Health) programs that were previously provided by 360 Health + Community.*

*In the Northern Goldfields Region Hope Community Services will be working in collaboration with Poitiers Medical to provide the service which will employ qualified individuals to deliver plans etc. purely for*

*Aboriginal people in the community, through Hope Community Services. Two permanent officers will be servicing Leonora and Laverton.*

*Currently an EOI has been advertised for Chronic Disease care coordination, which will mean the second phase of a new approach to primary health care for everyone in the community.*

*Ms Cable also highlighted that several actions that were included on local action plans have been completed to date, and that mental health services are hoped to be on the ground and available from February/March 2017.*

*Cr PJ Craig thanked Ms Cable for her time and presentation to Council.*

*Ms T Cable left the meeting at 9:49am.*

## **8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS**

**Moved Cr RA Norrie, Seconded Cr MWV Taylor** that the Minutes of the Ordinary Meeting held on 15<sup>th</sup> November, 2016 be confirmed as a true and accurate record.

**CARRIED (7 VOTES TO 0)**

## **9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

*Cr PJ Craig made the following announcements:*

*- Announcement of funding for Aged Care Accommodation in Leonora was announced by Wendy Duncan last week on Friday 16th December 2016, which is great news for the community. Funding is from Royalties for Regions Goldfields Revitalisation Fund. Acknowledgement of the work to date by individuals involved in developing the business case and collaboration with the community is well deserved.*

*- Presentation was held Friday 16th December 2016 for Lotterywest grant toward participation with a film project, 'Decadent and Depraved'. This was an exciting project for the community members who were involved, and thanks is always deserved by Lotterywest for supporting these types of projects.*

*- GVROC draft Strategic Plan has been circulated to all Councillors. A meeting of the technical officers group will be held on 6th January 2017 to further work through the plan. Councillors should forward any comments to the Acting CEO that they would like considered as soon as possible.*

**10.0 REPORTS OF OFFICERS**  
**10.1 CHIEF EXECUTIVE OFFICER**  
**10.1 (A) GWALIA STATE HOTEL**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 20<sup>th</sup> December, 2016

**AGENDA REFERENCE:** 10.1 (A) DEC 16

**SUBJECT:** Gwalia State Hotel

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Gwalia Preservation – General 8.12

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 23<sup>rd</sup> November, 2016

**BACKGROUND**

I refer to letter dated 8<sup>th</sup> November, 2016 from St Barbara Limited and the presentation by Ms Amanda Rukuwai Donnelly, Senior Environment and Community Advisor with St Barbara Limited regarding their Boards decision to divest the Gwalia State Hotel from its ownership to the Shire of Leonora. St Barbara recognises that the Gwalia State Hotel represents a very significant part of both the history of Gwalia/Leonora and, more broadly, Western Australia and that ownership of the property does not align with their core business.

St Barbara has advised that transfer of ownership of the building and underlying tenure would be subject to the following:

- The Shire covers the administrative costs associated with the transfer of the State Hotel and the underlying title to Lot 474;
- The Shire undertakes the upgrading (including sealing) of an alternative access to the Gwalia mine entrance from Tower Street via Loring Street and Station Street; and
- The Shire agrees to restrict the use of the property in accordance with the conditions set out in annexure A to the letter dated 8<sup>th</sup> November, 2016.

Even though all Councillors are familiar with the building being offered and for the record, I'll provide a brief outline in regard physical evidence and the significant importance of the building.

The building is a two storey building in Federation Filigree style located at the building line on the corner of Kane and Station Streets.

The building is constructed of brick laid in stretcher bond, with a corrugated iron clad roof concealed behind a heavily moulded parapet.

Both street facades are treated in a similar manner, each with a centrally located entrance, emphasised by a segmental arch pediment. The truncated corner provides a secondary entrance, emphasised by a triangular pediment. An additional single-storey wing extends the Station Street elevation.

The words "Community", "Gwalia" and "Hotel" decorate the pediments of Kane Street, the truncation and Station Street respectively.

A two-storey verandah wraps the Station Street façade and half the length of the Kane Street façade which extends over the footpath. It is covered by bullnosed roof which is supported by paired slender timber posts, regularly spaced which divides the facades into bays. The verandah features a plain timber valance of vertical members and curved decorative timber frieze.

In 1911, a single-storey wing was added to the Station Street facade, although designed to accommodate a library, the area housed a bar and billiards room. The area was used as a kitchen when 'Sons of Gwalia' first occupied the building. The space is now used for storage. Latrines were also built further south along Station Street in an outbuilding.

The hotel comprised four bars, a dining room, lounge room and kitchen facilities, located at the rear. The interior features a variety of pressed metal ceilings and carved timber joinery.

Hotel staff were accommodated in an outbuilding at the rear. Stables and out offices were also located on the lower level. Ten bedrooms were located above. A beer garden is at the rear, in front of the staff accommodation.

In the early 1980s, restoration work on the building was carried out by 'Sons of Gwalia'. The works included reconstruction of the verandah, re-wiring, general repainting, upgrading the plumbing, removing the ground floor level bar counter and general restoration and repair.

The place is a fine example of the Federation Filigree style, combining solid classical details with delicate decorative timber elements, typical of the traditional Australian pub at the turn-of-the-century. With its wrap around verandah, the place is the dominant focal point in the streetscape and is one of a few brick buildings in Gwalia and the most imposing.

The place contributes to the community's sense of place, being the most substantial and imposing building in Gwalia, a town that is becoming increasingly more popular as a tourist destination, serving as a demonstration of the layout and function of a gold mining township.

The place demonstrates rare aspects of the cultural heritage significant at a national level because the historical importance of the mine, the social distinctiveness of the community, and the diversity of physical evidence within a small area, are a combination not equalled in Australia.

The State Hotel was formally registered as a heritage place on the 29<sup>th</sup> June, 1999.

## **STATUTORY ENVIRONMENT**

- (i) Section 3.1 of the Local Government Act 1995 states that:  
"The general function of a local government is to provide for the good government of persons in its district"
- (ii) The Heritage Council of Western Australia is the Government of Western Australian agency created to identify, conserve and promote places of cultural heritage significance in the state. The Heritage of Western Australia Act (1990) needs to be strictly complied with if the transfer of land is to proceed.

## **POLICY IMPLICATIONS**

There are no policy implications resulting in the recommendation of this report.

## **FINANCIAL IMPLICATIONS**

A Conservation Management Strategy for the State Hotel is currently being prepared by Conservation Architect, Ms Gemma Smith, cost of which is the responsibility of St Barbara Limited.

If the property is transferred to the Shire of Leonora, it is expected that any restoration/conservation type works would not commence within the first two years allowing time to create a Reserve Fund in which funds would be accumulated. Sourcing funds from both Commonwealth and State government agencies would be given top priority.

## **STRATEGIC IMPLICATIONS**

Outside the resource sector, tourism has been identified as a future diversification possibility for economic and social focus within the town. The Australian Governments (AusIndustry) marketing of the 'Golden Quest Discovery Trail' is significant for the region and seeks to link the town with other Northern Goldfields towns such as Laverton and Kalgoorlie-Boulder as an international destination for tourists seeking an authentic Australian experience. This

initiative stands alone as the only publicly noticeable push to market Leonora as a global tourist destination. A push to 'place-brand' Leonora in this fashion may provide the competitive identity required to generate sufficient alternative economic and social activity in order to reduce the regions reliance on and vulnerability to the resource sectors.

## **RECOMMENDATIONS**

That Council resolve to:

- (i) Accept the offer of St Barbara Limited to transfer Gwalia State Hotel (Lot 474 Station Street) to the Shire of Leonora subject to the following conditions:
  - The Shire covers the administrative costs associated with the transfer of the State Hotel and the underlying title to Lot 474;
  - The Shire undertakes the upgrading (including sealing) of an alternative access to the Gwalia mine entrance from Tower Street via Loring Street and Station Street; and
  - The Shire agrees to restrict the use of the property in accordance with the conditions set out in annexure A to the letter dated 8<sup>th</sup> November, 2016.
- (ii) That Roads to Recovery funding be considered in regard upgrade and sealing of Loring Street and part of Station Street to the Gwalia mine entrance which would create a separation of general public, tourists, caravans and buses and the daily mine traffic within the Gwalia Precinct; and
- (iii) That proposed restoration/conservation plans for the Gwalia State Hotel be considered in future Asset Management and Long Term Financial Plans of the Shire of Leonora.

## **VOTING REQUIREMENT**

Simple majority required.

## **COUNCIL DECISION**

**Mover Cr RA Norrie, Seconded Cr GW Baker that:**

- (iv) Accept the offer of St Barbara Limited to transfer Gwalia State Hotel (Lot 474 Station Street) to the Shire of Leonora subject to the following conditions:
  - The Shire covers the administrative costs associated with the transfer of the State Hotel and the underlying title to Lot 474;
  - The Shire undertakes the upgrading (including sealing) of an alternative access to the Gwalia mine entrance from Tower Street via Loring Street and Station Street; and
  - The Shire agrees to restrict the use of the property in accordance with the conditions set out in annexure A to the letter dated 8<sup>th</sup> November, 2016.
- (v) That Roads to Recovery funding be considered in regard upgrade and sealing of Loring Street and part of Station Street to the Gwalia mine entrance which would create a separation of general public, tourists, caravans and buses and the daily mine traffic within the Gwalia Precinct; and
- (vi) That proposed restoration/conservation plans for the Gwalia State Hotel be considered in future Asset Management and Long Term Financial Plans of the Shire of Leonora.

**CARRIED (7 VOTES TO 0)**

**10.0 REPORTS OF OFFICERS**  
**10.1 CHIEF EXECUTIVE OFFICER**  
**10.1 (B) ROAD CLOSURE**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 20<sup>th</sup> December, 2016

**AGENDA REFERENCE:** 10.1 (B) DEC 16

**SUBJECT:** Road Closure

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** St Barbara Limited

**FILE REFERENCE:** Road Closure 7.7

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 1<sup>st</sup> December, 2016

**BACKGROUND**

Council at its meeting on the 18<sup>th</sup> October, 2016 resolved to:

- permanently close that portion of unconstructed road between the northern boundary of Lot 473 and the southern boundary of Lot 602 Station Street and that the land be amalgamated with the leased area of land immediately to the east and to the north east (see map attached, in particular the area shaded blue); and
- that objections or submissions in regard the road closure be invited within the 35 day advertising period and that public utility service providers be advised of the proposal.

**STATUTORY ENVIRONMENT**

Any road closure must comply with section 58 of the Land Administration Act and regulation 9 of the Land Administration Regulations 1998.

Section 58(3) of the Land Administration Act states “*a local government must not resolve to make a request to the Minister to close a road until a period of 35 days has elapsed from the publication in newspaper circulating in its district of notice of motion for that resolution, and that the local government has considered any objection made to it within that period concerning the proposals set out in that notice*”.

The “Road Closure” notice was published in the Kalgoorlie Miner on the 20<sup>th</sup> October, 2016. No objections or submissions were received within the 35 day advertising period which expired on the 24<sup>th</sup> November, 2016. The Department of Planning and the Department of Mines and Petroleum responded without objection. Water Corporation, Horizon Power, Telstra Corporation, Western Australian Planning Commission and the Department of Industry and Resources did not respond.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

**STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

## **RECOMMENDATIONS**

That as no submissions or objections were received from public utility service providers and others within the 35 day statutory advertising period, Council resolve to proceed with the permanent closure of that portion of unconstructed road between the northern boundary of Lot 473 and the southern boundary of Lot 602 Station Street and that the land be amalgamated with the leased area of land immediately to the east and to the north east (see map attached, in particular the area shaded blue).

## **VOTING REQUIREMENT**

Simple majority required.

## **COUNCIL DECISION**

**Mover Cr MWV Taylor, Seconded Cr RA Norrie** that as no submissions or objections were received from public utility service providers and others within the 35 day statutory advertising period, Council resolve to proceed with the permanent closure of that portion of unconstructed road between the northern boundary of Lot 473 and the southern boundary of Lot 602 Station Street and that the land be amalgamated with the leased area of land immediately to the east and to the north east (see map attached, in particular the area shaded blue).

**CARRIED (7 VOTES TO 0)**



## **10.0 REPORTS OF OFFICERS**

### **10.1 CHIEF EXECUTIVE OFFICER**

#### **10.1 (C) INFILL SEWERAGE PROGRAM AND ASSOCIATION WORKS**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 20<sup>th</sup> December, 2016

**AGENDA REFERENCE:** 10.1 (C) DEC 16

**SUBJECT:** Infill Sewerage Program and Associated Works

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Water Corporation

**FILE REFERENCE:** Water Corporation 5.40

#### **AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 2<sup>nd</sup> December, 2016

#### **BACKGROUND**

In late August, 2016 the Water Corporation sought consent to relocate part of the perimeter fence around the Leonora Wastewater Treatment Plant (WWTP). The reason for the fence relocation by 15 metres to the north was to provide a larger turning circle for vehicles to service the plant in time to come. The land to the north of the WWTP is vacant and not likely to be impacted by the presence of the fence. As a consequence, I advised the Water Corporation on the 14<sup>th</sup> September, 2016 that the Shire of Leonora had no objections to their proposal. Consent was provided on that day (see attached diagram marked "A").

In October, 2015 it became apparent that the WWTP required upgrading and that the Water Corporation would need to acquire more land from the adjoining Reserve 35852. This reserve is currently held under the control of the Shire of Leonora with Management Orders having been issued for the purposes of "Drainage and Recreation."

In order to apply for the excision and amalgamation of the land required from Reserve 35852, the consent of the managing authority (Shire of Leonora) is required to enable the land transaction to proceed. (see attached diagram marked "B").

Furthermore, attached is a third diagram maker "C" which relates to the Wastewater Treatment Plant and Treated Wastewater Disposal System Note provision for golf course feed and storage tank.

In regards the infill sewerage program, construction work is currently scheduled to commence mid-2017 and is expected to take about 14 months to complete. To dispose of wastewater from within the townsite, the Water Corporation proposes to construct below ground sewers up to 150mm diameter.

#### **STATUTORY ENVIRONMENT**

In accordance with the Land Administration Act 197 Part 4 Section 51. Subject to section 42, 43 and 45, the Minister may by order cancel, change the purpose of or amend the boundaries of, or the locations or lots comprising, a reserve.

#### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

### **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

### **RECOMMENDATIONS**

That consent be provided to the Water Corporation to apply to the Department of Lands for the excision and amalgamation of a portion of land (150m x 50m) from within Drainage and Recreation Reserve 35852 to accommodate their future expansion requirements within reserve 41956.

### **VOTING REQUIREMENT**

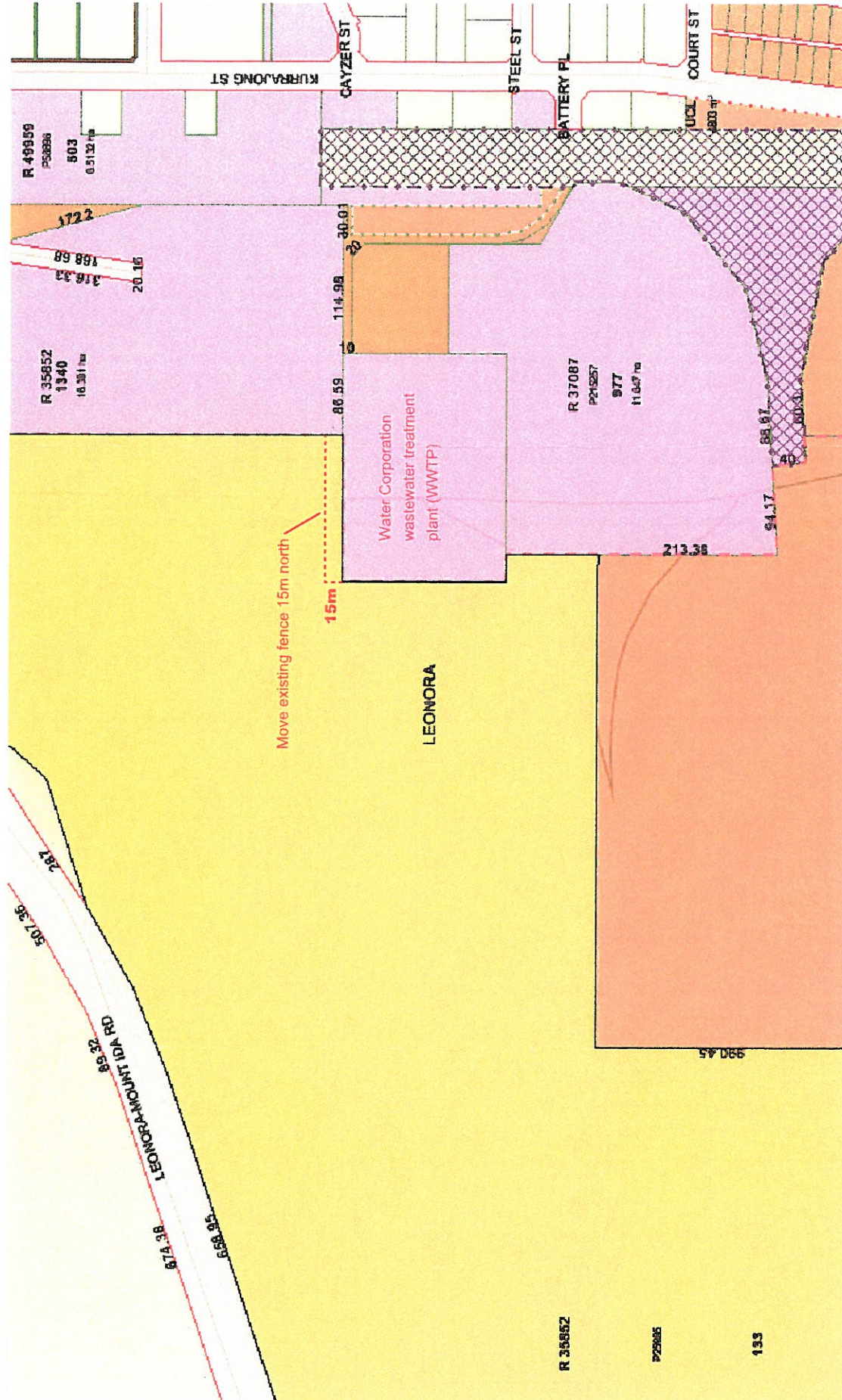
Simple Majority

### **COUNCIL DECISION**

**Mover Cr MWV Taylor, Seconded Cr LR Petersen** that consent be provided to the Water Corporation to apply to the Department of Lands for the excision and amalgamation of a portion of land (150m x 50m) from within Drainage and Recreation Reserve 35852 to accommodate their future expansion requirements within reserve 41956.

**CARRIED (7 VOTES TO 0)**

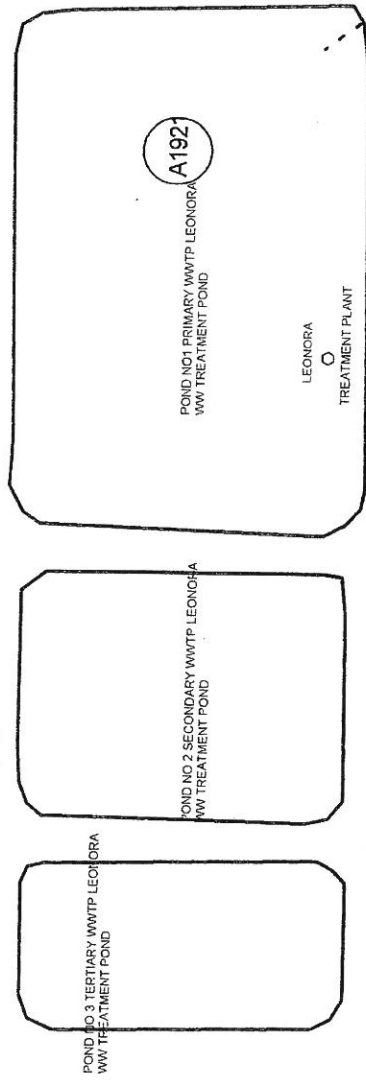
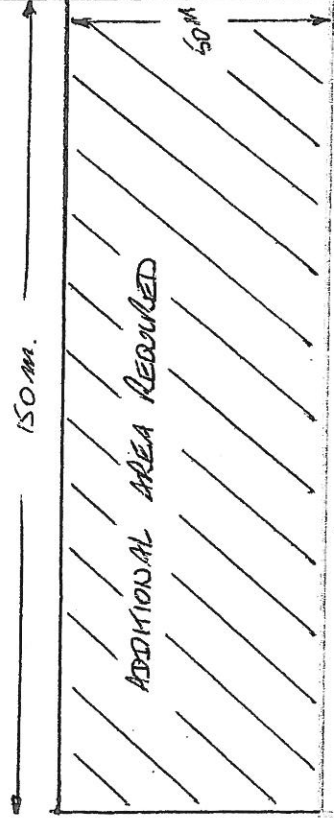
"A"



"B"

6803508 336573

↑ 35852  
lot 133



DISCHARGE  
TO  
-09.90  
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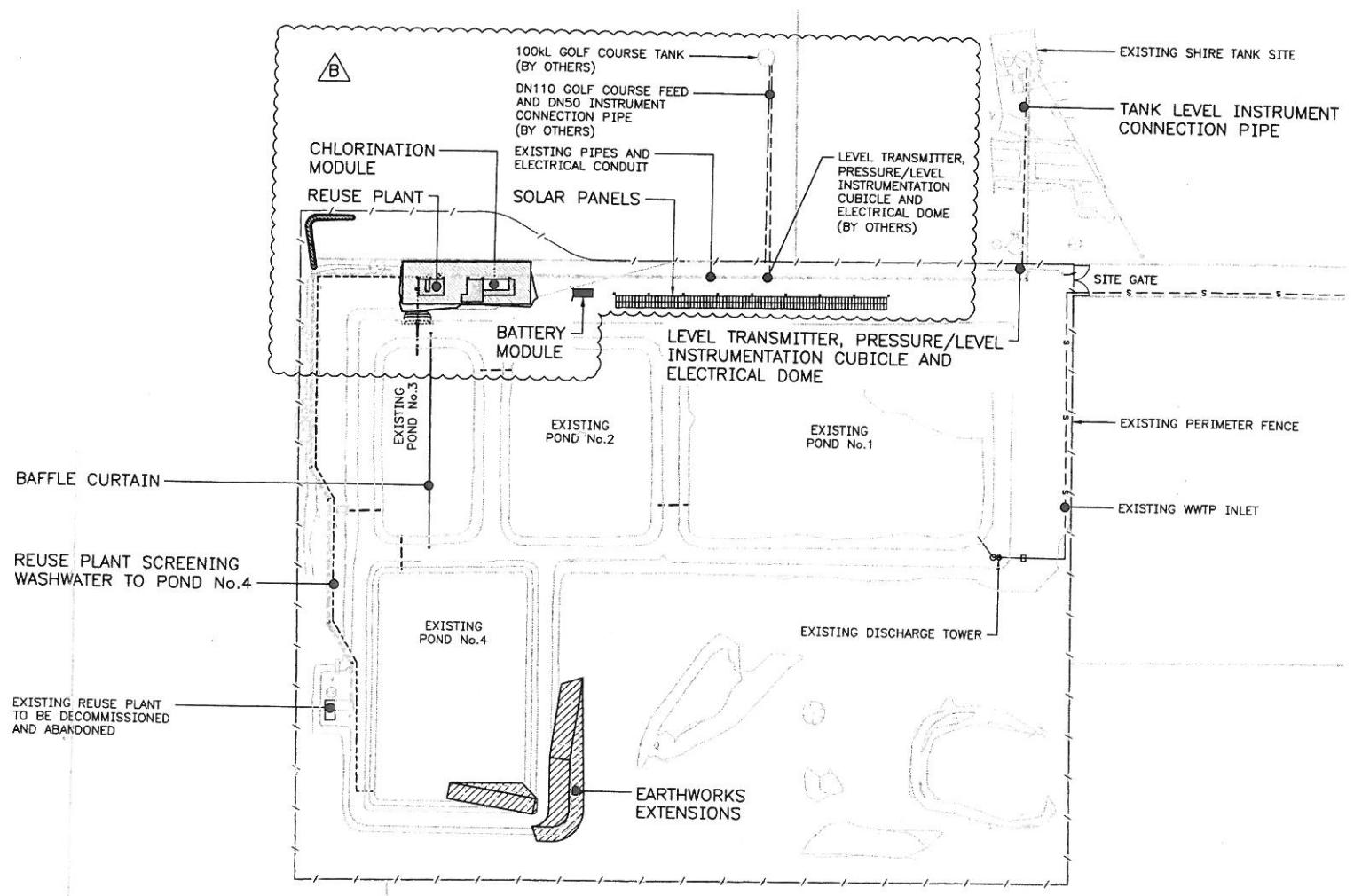
41956  
1273

The Water Corporation has taken due care in the preparation of data compiled on this map but accepts no responsibility for any inaccuracy of  
 facility information provided nor appropriate use of this information. The user is reminded that under no circumstances  
 this information be used for purposes not intended by the Water Corporation. Prior to carrying out any project, the user should  
 permission of the Water Corporation. Prior to carrying out any project, the user should contact the Water Corporation for  
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 Special Information Management on T(09) 9420 3066, F(09)9420 3112 or spatial-data@watercorp.qld.gov.au

6803237

"C"

6 7 8 9 10 11 12



SITE PLAN  
SCALE 1:1000

3T

MECHANICAL DRAWINGS

- LOCALITY PLAN AND DRAWING LIST
- SITE PLAN
- SITE PLAN - ISOMETRIC VIEW
- TREATMENT AREA - GENERAL ARRANGEMENT
- TREATMENT AREA - ISOMETRIC VIEW
- POND NO.4 - GENERAL ARRANGEMENT
- TREATMENT AREA - SECTIONS
- CHLORINE MODULE - GENERAL ARRANGEMENT
- POND NO.3 STUB BAFFLE CURTAIN DETAILS
- SHIRE TANK LEVEL TRANSMITTER

DRAWINGS

- P&ID - TREATMENT PONDS AND EFFLUENT PUMPS
- P&ID - SCREENING
- P&ID - MEDIA FILTRATION
- P&ID - PRESSURE MAIN AND SHIRE TANKS
- P&ID - CHLORINE CYLINDERS
- P&ID - EJECTOR PUMP
- P&ID - CHLORINATOR
- P&ID - DETAILS

MECHANICAL DESIGN SUMMARY DRAWINGS

HL56-85-90-1 EFFLUENT PUMPS DESIGN SUMMARY DRAWING

ELECTRICAL & I/C DRAWINGS

- HL56-40-1 SINGLE LINE DIAGRAM
- HL56-40-2 SINGLE LINE DIAGRAM CONTROL CUBICLE
- HL56-40-3 EARTHING DIAGRAM
- HL56-40-5 PRIMARY DESIGN - LOGIC BLOCK DIAGRAM - MODULE CONNECTIONS - PART 1
- HL56-40-6 PRIMARY DESIGN - LOGIC BLOCK DIAGRAM - MODULE CONNECTIONS - PART 2
- HL56-62-1 POWER AND EARTHING CABLE SCHEDULE
- CB81-56-4 SCADA BLOCK DIAGRAM

10 5 0 10 20 30 40 50 60 70 m (1:1000)

400 200 0 400 800 1200 m (1:20000)

RECOMMENDED 13/08/2015  
R. GRUJUSICH (SIGNED)  
CONSULTANT JOB MANAGER  
APPROVED 13/08/2015  
D. VISSER (SIGNED)  
CONSULTANT PROJECT DIRECTOR



LEONORA WASTEWATER  
WASTEWATER TREATMENT PLANT - TREATED WASTEWATER DISPOSAL  
LOCALITY PLAN AND DRAWING LIST

ORIGINAL SHEET SIZE

FILE	PLAN	CAD	ISSUE	A1
PROJECT CS02914	HL56-85-1-1	B	MF	

IA 6004 Australia

IT SHALL NOT BE COPIED WITHOUT PERMISSION.

*Cr PJ Craig adjourned the meeting at 10:27am for a morning tea break.*

*Cr PJ Craig reconvened the meeting at 10:40am, with those previously listed in the record of attendance, present.*

## **10.0 REPORTS OF OFFICERS**

### **10.2 DEPUTY CHIEF EXECUTIVE OFFICER**

#### **10.2 (A) MONTHLY FINANCIAL STATEMENTS**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 20<sup>th</sup> December, 2016

**AGENDA REFERENCE:** 10.2 (A) DEC 16

**SUBJECT:** Monthly Financial Statements

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Nil

#### **AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 29<sup>th</sup> November, 2016

#### **BACKGROUND**

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements submitted for adoption include:

- (a) Statement of Financial Activity – 30<sup>th</sup> November, 2016
- (b) Compilation Report
- (c) Material Variances 30<sup>th</sup> November, 2016

#### **STATUTORY ENVIRONMENT**

##### ***Part 4 — Financial reports— s. 6.4***

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

*committed assets means revenue unspent but set aside under the annual budget for a specific purpose.*

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

(a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*

- (b) *budget estimates to the end of the month to which the statement relates;*
  - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
  - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
  - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
  - (b) *by program; or*
  - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
  - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

#### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

#### **RECOMMENDATIONS**

That the Monthly Financial Statements for the month ended 30<sup>th</sup> November, 2016 consisting of:

- (a) Statement of Financial Activity – 30<sup>th</sup> November, 2016
- (b) Compilation Report
- (c) Material Variances 30<sup>th</sup> November, 2016

be accepted.

#### **VOTING REQUIREMENT**

Simple Majority

#### **COUNCIL DECISION**

**Moved Cr LR Petersen, Seconded Cr RA Norrie** that the Monthly Financial Statements for the month ended – 30<sup>th</sup> November, 2016 consisting of:

- (a) Statement of Financial Activity – 30<sup>th</sup> November, 2016
- (b) Compilation Report
- (c) Material Variances – – 30<sup>th</sup> November, 2016

**CARRIED (7 VOTES TO 0)**

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Mr Jim Epis  
The Chief Executive Officer  
Shire of Leonora  
PO Box 56  
LEONORA WA 6438

## COMPILATION REPORT TO THE SHIRE OF LEONORA

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Leonora, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 30 November 2016. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

## THE RESPONSIBILITY OF THE SHIRE OF LEONORA

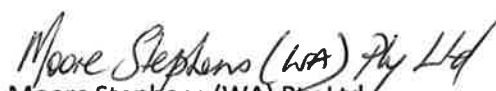
The Shire of Leonora are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

## OUR RESPONSIBILITY

On the basis of information provided by the Shire of Leonora we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Leonora provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

  
Moore Stephens (WA) Pty Ltd  
Chartered Accountants



**PAUL BREMAN**  
**DIRECTOR**

6 December 2016



**SHIRE OF LEONORA  
MONTHLY FINANCIAL REPORT  
For the Period Ended 30 November 2016**

LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**SHIRE OF LEONORA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**Statutory Reporting Program**  
**For the Period Ended 30 November 2016**

	Note	Adopted Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)- (a)/(a)	Var.
<b>Operating Revenues</b>							
Governance		\$ 4,500	\$ 1,875	\$ 593	\$ (1,282)	(68%)	
General Purpose Funding - Rates		5,303,874	5,310,874	5,292,452	(18,422)	(%)	▼
General Purpose Funding - Other		1,278,395	639,784	628,838	(10,946)	(2%)	
Law, Order, Public Safety		10,200	6,585	4,072	(2,513)	(38%)	
Health		51,368	34,630	37,201	2,571	7%	
Education and Welfare		222,568	102,909	107,811	4,902	5%	
Housing		38,650	16,120	12,300	(3,820)	(24%)	
Community amenities		271,029	204,019	259,618	55,599	27%	▲
Recreation and Culture		202,420	109,150	115,813	6,663	6%	
Transport		566,614	321,039	331,068	10,029	3%	
Economic Services		580,039	204,849	133,039	(71,810)	(35%)	▼
Other Property and Services		91,000	37,925	44,240	6,315	17%	
<b>Total Operating Revenue</b>		<b>8,620,657</b>	<b>6,989,759</b>	<b>6,967,045</b>	<b>(22,714)</b>		
<b>Operating Expense</b>							
Governance		(573,589)	(259,121)	(202,738)	56,383	22%	▼
General Purpose Funding		(385,488)	(160,620)	(141,251)	19,369	12%	▼
Law, Order, Public Safety		(151,926)	(62,110)	(60,682)	1,428	2%	
Health		(591,392)	(280,442)	(291,799)	(11,357)	(4%)	
Education and Welfare		(635,079)	(268,584)	(197,144)	71,440	27%	▼
Housing		0	(6,007)	0	6,007	100%	
Community Amenities		(238,250)	(102,666)	(78,104)	24,562	24%	▼
Recreation and Culture		(1,130,998)	(509,800)	(443,001)	66,799	13%	▼
Transport		(3,199,370)	(1,373,493)	(1,359,275)	14,218	1%	
Economic Services		(1,878,734)	(723,933)	(537,918)	186,015	26%	▼
Other Property and Services		(30,000)	(108,156)	(38,772)	69,384	64%	▼
<b>Total Operating Expenditure</b>		<b>(8,814,826)</b>	<b>(3,854,932)</b>	<b>(3,350,684)</b>	<b>504,248</b>		
<b>Funding Balance Adjustments</b>							
Add back Depreciation		1,180,621	491,915	517,885	25,970	5%	▼
Adjust (Profit)/Loss on Disposal		115,352	100,345	56,755	(43,590)	(43%)	▲
Adjust Provisions and Accruals		0	0	(51,751)			
<b>Net Cash from Operations</b>		<b>1,101,804</b>	<b>3,727,087</b>	<b>4,139,250</b>	<b>463,914</b>		
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	10	4,814,113	2,819,438	240,000	(2,579,438)	(91%)	▼
Proceeds from Disposal of Assets	3	166,000	110,910	110,910	0	0%	
<b>Total Capital Revenues</b>		<b>4,980,113</b>	<b>2,930,348</b>	<b>350,910</b>	<b>(2,579,438)</b>		
<b>Capital Expenses</b>							
Land and Buildings	3	(5,916,114)	(2,446,760)	(2,081,836)	364,924	15%	▼
Infrastructure - Roads	3	(1,529,738)	(550,942)	(67,749)	483,193	88%	▼
Infrastructure - Other	3	(3,230,887)	(775,850)	(15,092)	760,758	98%	▼
Plant and Equipment	3	(537,000)	(355,000)	(238,161)	116,839	33%	▼
<b>Total Capital Expenditure</b>		<b>(11,213,739)</b>	<b>(4,128,552)</b>	<b>(2,402,838)</b>	<b>1,725,714</b>		
<b>Net Cash from Capital Activities</b>		<b>(6,233,626)</b>	<b>(1,198,204)</b>	<b>(2,051,928)</b>	<b>(853,724)</b>		
<b>Financing</b>							
Transfer from Reserves	7	250,000	0	0	0		
Transfer to Reserves	7	(465,698)	(6,128)	(6,128)	0	0%	
<b>Net Cash from Financing Activities</b>		<b>(215,698)</b>	<b>(6,128)</b>	<b>(6,128)</b>	<b>0</b>		
Net Operations, Capital Financing		(5,347,520)	2,522,755	2,081,194	(389,811)		
Opening Funding Surplus(Deficit)	2	5,347,520	5,347,520	5,279,629			
<b>Closing Funding Surplus(Deficit)</b>	<b>2</b>	<b>0</b>	<b>7,870,275</b>	<b>7,360,823</b>			

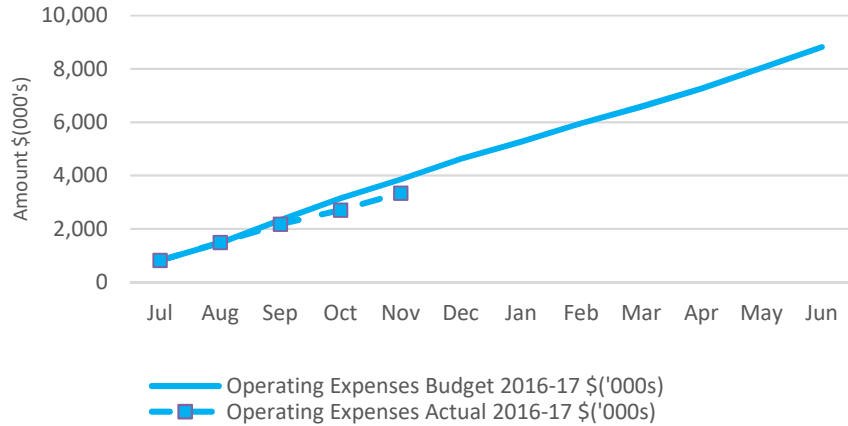
▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to the attached Explanation of Material Variances Statement for an explanation of the reasons for the variance.

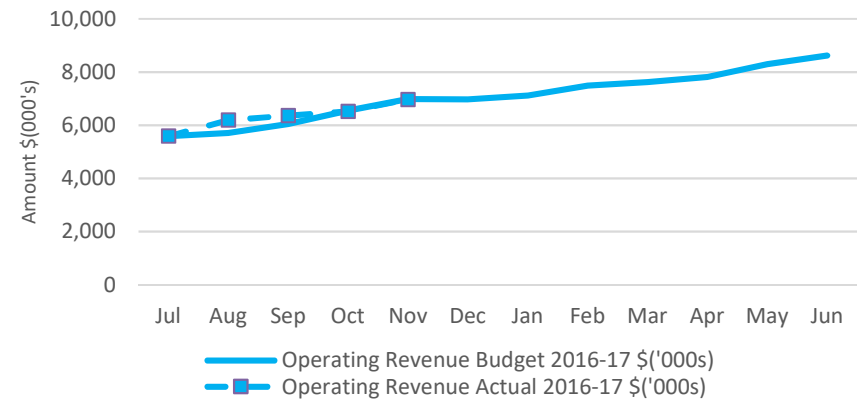
This statement is to be read in conjunction with the accompanying financial statements and notes.

**SHIRE OF LEONORA  
SUMMARY GRAPHS - FINANCIAL ACTIVITY  
For the Period Ended 30 November 2016**

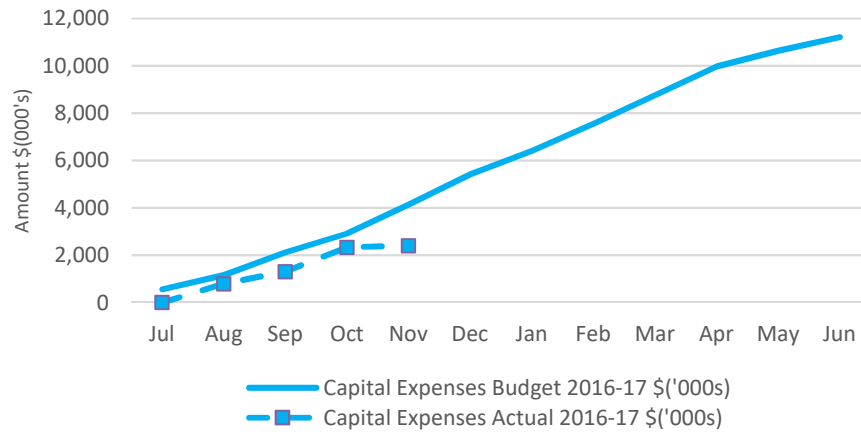
**Operating Expenses**



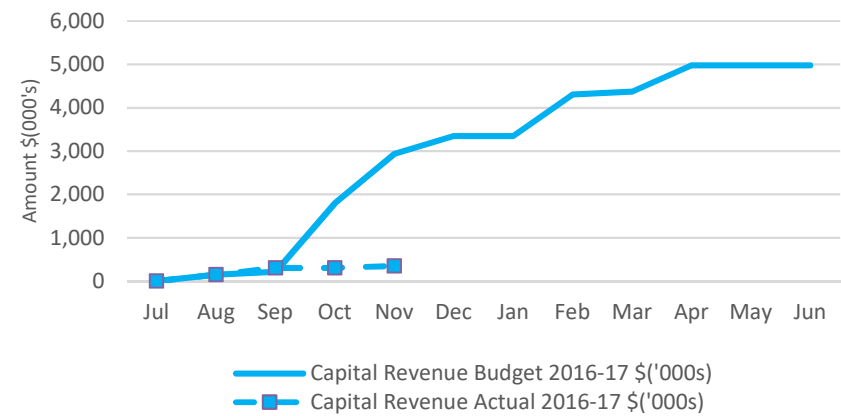
**Operating Revenue**



**Capital Expenditure**



**Capital Revenue**



This information is to be read in conjunction with the accompanying financial statements and notes.

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES**

**(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2016**

**Note 1 (j) (Continued)**

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Depreciation Rate
Buildings	30 to 50 years
Furniture and Equipment	2 to 15 years
Plant and Equipment	5 to 15 years
Roads – Aggregate	25 years
Roads – Unsealed – Gravel	35 years
Drains and Sewers	75 years
Airfield – Runways	12 years

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

*(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

*(ii) Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of noncurrent assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments.

Losses are disclosed under the expenditure classifications.

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2016**

**Note 1 (p) (Continued)**

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Program Classifications (Function/Activity)**

**Governance**

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**General Purpose Funding**

Rates, general purpose government grants and interest revenue.

**Law, Order, Public Safety**

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**Health**

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

**Education and Welfare**

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

**Housing**

Provision and maintenance of elderly residents housing.

**Community Amenities**

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

**Recreation and Culture**

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

**Transport**

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

**Economic Services**

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

**Other Property and Services**

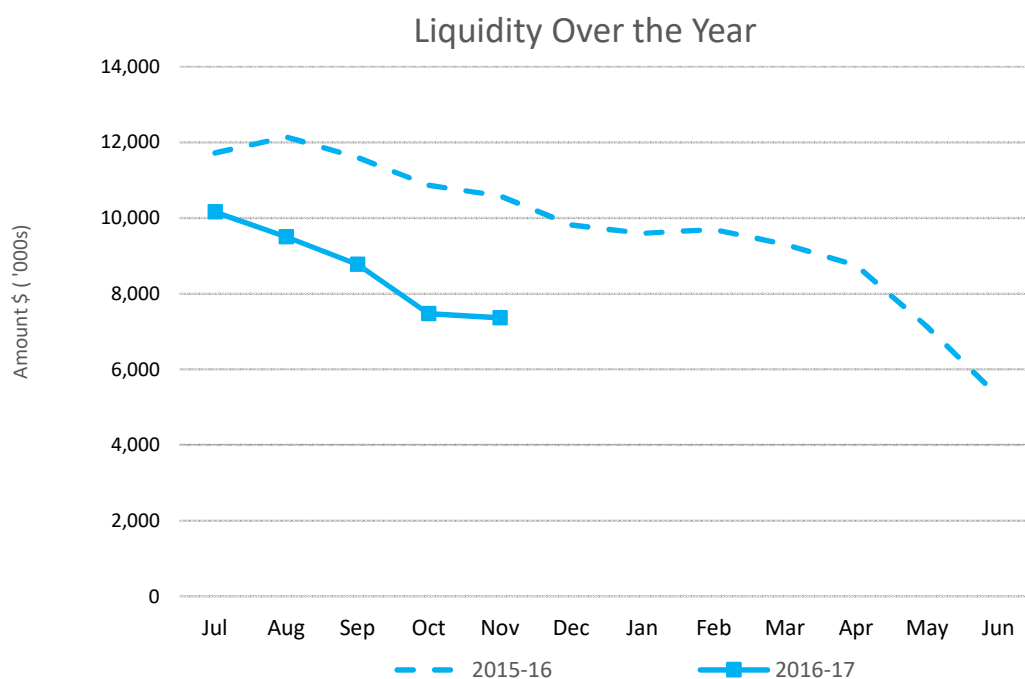
Private works operation, plant repair and operation costs and engineering operation costs.

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 November 2016

**NOTE 2. NET CURRENT ASSETS**

Net Current Assets	Note	30 June 2016	YTD 30 Nov 2015	YTD 30 Nov 2016
		\$	\$	\$
<b>Current Assets</b>				
Cash Municipal	4	2,423,092	5,153,135	5,408,805
Cash Reserves	4	2,027,361	1,035,546	2,033,489
Restricted Municipal Cash Investments	4	2,808,871	4,758,522	1,319,520
Receivables - Rates	5	116,915	678,081	648,071
Receivables -Other	5	198,615	220,520	360,139
Inventories		47,200	50,207	22,451
		7,622,054	11,896,011	9,792,475
<b>Less: Current Liabilities</b>				
Payables	6	(315,065)	(275,012)	(398,163)
Provisions		(223,766)	(183,822)	(172,015)
<b>Less: Cash Reserves</b>	7	(2,027,361)	(1,035,546)	(2,033,489)
Add: Cash Backed Leave Provisions		172,015	183,822	172,015
Add: Accrued Salaries already funded		51,752	0	0
<b>Net Current Funding Position</b>		5,279,629	10,585,453	7,360,823

Positive=Surplus (Negative=Deficit)

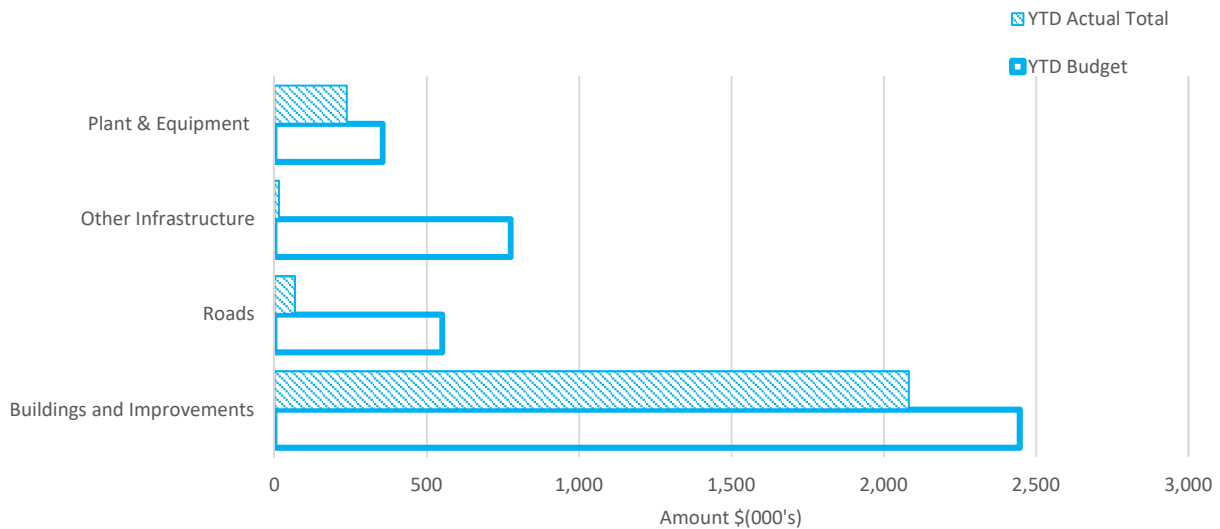


**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 November 2016

**NOTE 3. CAPITAL - ACQUISITIONS AND FUNDING**

Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Adopted Annual Budget	YTD Budget (d)	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Buildings and Improvements		2,049,511	32,325	5,916,114	2,446,760	2,081,836	(3,469,354)
Roads		39,424	28,325	1,529,738	550,942	67,749	(978,796)
Other Infrastructure		0	15,092	3,230,887	775,850	15,092	(2,455,037)
Plant & Equipment		238,161	0	537,000	355,000	238,161	(182,000)
<b>Capital Expenditure Totals</b>		<b>2,327,096</b>	<b>75,742</b>	<b>11,213,739</b>	<b>4,128,552</b>	<b>2,402,838</b>	<b>(7,085,187)</b>
<b>Capital Acquisitions Funded By</b>							
Capital Grants and Contributions				4,814,113	2,819,438	240,000	(1,994,675)
Other (Disposals & C/Fwd)				110,910	110,910	110,910	0
Council Contribution - Operations				6,288,716	1,198,204	2,051,928	(5,090,512)
<b>Capital Funding Total</b>				<b>11,213,739</b>	<b>4,128,552</b>	<b>2,402,838</b>	

Capital Expenditure Program YTD





**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2016**

**NOTE 3. CAPITAL ACQUISITIONS**

			Adopted Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
<b>Capital Acquisitions</b>			\$	\$	\$	\$
<b>Building and Improvements</b>						
E720016	Upgrade CCTV	Upgrade	100,000	100,000	0	(100,000)
E740001	Land Trans Aged Care Facility	New	205,000	0	0	(205,000)
E720015	Renew Childcare Play Equipment	Renewal	23,000	23,000	18,765	(4,235)
E720011	26 Queen Vic	Renewal	21,000	5,250	0	(21,000)
E720012	11 Queen Vic	Renewal	12,000	3,000	11,440	(560)
E720018	40A Hoover	Renewal	15,000	3,750	0	(15,000)
E720019	40B Hoover	Renewal	11,000	2,750	0	(11,000)
E720017	1 Queen Vic	Renewal	48,000	0	265	(47,735)
E720013	Relocate/Renew Gym	Renewal	20,000	20,000	0	(20,000)
E720009	Works Depot Workshop	Renewal	50,000	30,000	0	(50,000)
E720010	SPQ Renewal	Renewal	7,500	7,500	1,855	(5,645)
E720001	Mine Office	Renewal	123,200	51,335	0	(123,200)
E720002	Chisholms House	Renewal	225,800	94,085	0	(225,800)
E720003	Hoover House	Renewal	256,400	106,835	0	(256,400)
E720004	Murrin Murrin Lockup	Renewal	20,600	8,585	0	(20,600)
E720005	Balletich's Place	Renewal	102,600	42,750	0	(102,600)
E720006	Art's Place	Renewal	101,400	42,250	0	(101,400)
E720008	Lawlers Police Station	Renewal	100,000	41,665	0	(100,000)
E720014	NGROAC Facility	New	4,473,614	1,864,005	2,049,511	(2,424,103)
<b>TOTAL - Building and Improvements</b>			<b>5,916,114</b>	<b>2,446,760</b>	<b>2,081,836</b>	
<b>Plant &amp; Equipment</b>						
E730003	EHO Vehicle	Replacement	38,000	38,000	38,546	546
E730006	Grader Camp Genset	Replacement	17,000	17,000	0	(17,000)
E730004	Grader Camp Utility	Replacement	46,000	46,000	45,813	(187)
E730001	Works Supervisor Utility	Replacement	46,000	46,000	45,812	(188)
E730007	Trailers Dollies Grader Camp	Replacement	200,000	100,000	0	(200,000)
E730002	MWS Vehicle	Replacement	61,000	61,000	60,995	(5)
E730005	DCEO Vehicle	Replacement	47,000	47,000	46,995	(5)
E730008	CEO Vehicle	Replacement	82,000	0	0	(82,000)
<b>TOTAL - Plant &amp; Equipment</b>			<b>537,000</b>	<b>355,000</b>	<b>238,161</b>	
<b>TOTAL PROPERTY PLANT AND EQUIPMENT</b>			<b>6,453,114</b>	<b>2,801,760</b>	<b>2,319,997</b>	

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 November 2016

**NOTE 3. CAPITAL ACQUISITIONS**

			Adopted Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
<b>Capital Acquisitions</b>						
<b>Roads</b>						
E700001	Renewal of Grids	Renewal	50,000	0	0	(50,000)
E700003	RRG Wonganoo	Upgrade	450,000	168,750	36,512	(413,488)
E700004	R2R Project	Upgrade	934,738	350,526	2,912	(931,826)
E700002	Footpath Renewals	Renewal	95,000	31,666	27,347	(67,653)
E700000	Additions 16-17 Other	Renewal	0	0	978	978
<b>TOTAL - Roads</b>			<b>1,529,738</b>	<b>550,942</b>	<b>67,749</b>	
<b>Other Infrastructure</b>						
E710006	Waste Management Site Fencing	Upgrade	62,000	0	0	(62,000)
E710007	Liquid Waste Site Development	Upgrade	600,000	0	0	(600,000)
E710001	Cemetery Fencing	Renewal	35,000	35,000	0	(35,000)
E710008	Fitness Playground Equipment	Upgrade	24,000	0	0	(24,000)
E710004	Runway rejuv. & Paint	Renewal	306,600	51,000	0	(306,600)
E710005	Apron Taxi Subgrade Failure	Renewal	912,750	152,125	8,883	(903,867)
E710002	Gwalia Headframe	Renewal	847,537	353,140	5,300	(842,237)
E710010	Gwalia Headframe NSRF	Renewal	380,000	158,335	0	(380,000)
E710003	Gwalia Entrance	Upgrade	43,000	17,915	0	(43,000)
E710009	Relocate Ruston Engine	Renewal	20,000	8,335	909	(19,091)
<b>TOTAL - Other Infrastructure</b>			<b>3,230,887</b>	<b>775,850</b>	<b>15,092</b>	<b>(3,215,795)</b>
<b>TOTAL INFRASTRUCTURE</b>			<b>4,760,625</b>	<b>1,326,792</b>	<b>82,841</b>	
<b>Total Capital Expenditure</b>			<b>11,213,739</b>	<b>4,128,552</b>	<b>2,402,838</b>	

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2016**

**NOTE 3. CAPITAL DISPOSALS**

**Assets Disposed**

Description Disposed Asset	Cost/Fair Value	Accum Depr	Proceeds	Adopted Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	Comments
	\$	\$	\$	\$	\$	\$	
<b>Plant and Equipment (Fixed Assets)</b>							
642 Nissan Pathfinder	30,600	(2,465)	20,455	(11,194)	(7,680)	3,514	
643 Triton 4x4 Dual Cab	28,500	(2,560)	15,455	(17,858)	(10,485)	7,373	
647 Ford Ranger	35,000	(2,885)	20,000	(23,736)	(12,115)	11,621	
PE5 Territory Titanium	42,500	(863)	30,000	(16,458)	(11,637)	4,821	
641 Nissan Navara	43,500	(3,662)	25,000	(31,099)	(14,838)	16,261	
637 2014 Ford FPV				(15,007)	0	15,007	
					0	0	
	<b>180,100</b>	<b>(12,435)</b>	<b>110,910</b>	<b>(115,352)</b>	<b>(56,755)</b>	<b>58,597</b>	
	<b>180,100</b>	<b>(12,435)</b>	<b>110,910</b>	<b>(115,352)</b>	<b>(56,755)</b>	<b>58,597</b>	

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2016**

**NOTE 4. CASH AND INVESTMENTS**

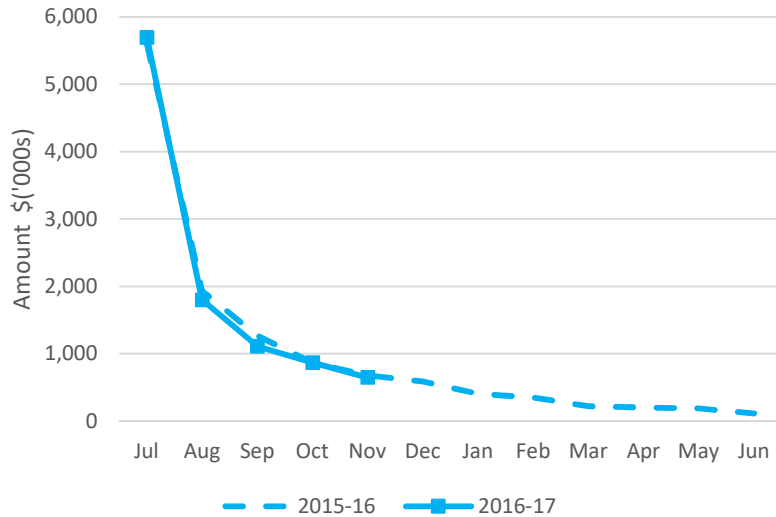
<b>Bank Accounts</b>	<b>Municipal</b>	<b>Municipal Restricted</b>	<b>Reserves</b>	<b>Trust</b>	<b>Total Amount</b>	<b>Institution</b>	<b>Interest Rate</b>	<b>Details</b>
	\$		\$	\$	\$			
<b>(a) Cash Deposits</b>								
Municipal Account	5,406,045				5,406,045	NAB	Variable	Cheque Acc.
LSL Maximiser			131,225		131,225	NAB	Variable	Cheque Acc.
Fire Maximiser			26,740		26,740	NAB	Variable	Cheque Acc.
Plant Maximiser			392,983		392,983	NAB	Variable	Cheque Acc.
Annual Leave Maximiser			160,578		160,578	NAB	Variable	Cheque Acc.
Gwalia Precinct Maximiser			471,629		471,629	NAB	Variable	Cheque Acc.
Building Maintenance Maximiser			349,108		349,108	NAB	Variable	Cheque Acc.
Waste Management Maximiser			501,226		501,226	NAB	Variable	Cheque Acc.
Cash on Hand	2,760				2,760	NAB	NIL	On Hand
<b>(b) Term Deposits</b>								
N/A					0			
<b>(c) Other Investments</b>								
OCDC R4R		1,319,520			1,319,520	WATC	1.45%	Ongoing
<b>Total</b>	<b>5,408,805</b>	<b>1,319,520</b>	<b>2,033,489</b>	<b>0</b>	<b>8,761,814</b>			

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2016**

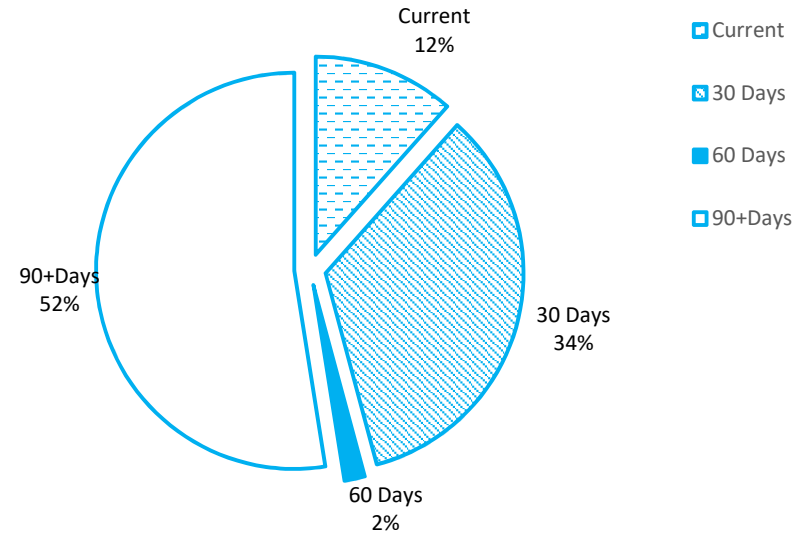
**NOTE 5. RECEIVABLES**

Receivables - Rates and Other Rates Receivable	YTD 30 Nov		Receivables - General	Credit	Current	30 Days	60 Days	90+Days	Total
	2016	30 June 2016							
	\$	\$		\$	\$	\$	\$	\$	\$
Opening Arrears Previous Years	116,915	83,147	Receivables - General	(275)	39,533	117,205	5,716	179,631	341,810
Levied this year	5,292,452	5,239,642							
Discounts	0	0	GST Receivable						18,329
Deferred	0	0							
Less Collections to date	(4,761,296)	(5,205,874)							
Equals Current Outstanding	<b>648,071</b>	<b>116,915</b>							
<b>Net Rates Collectable</b>	<b>648,071</b>	<b>116,915</b>	<b>Total Receivables General Outstanding</b>						<b>360,139</b>
% Collected	88.02%	97.80%	Amounts shown above include GST (where applicable)						

**Rates Receivable**



**Accounts Receivable (non-rates)**

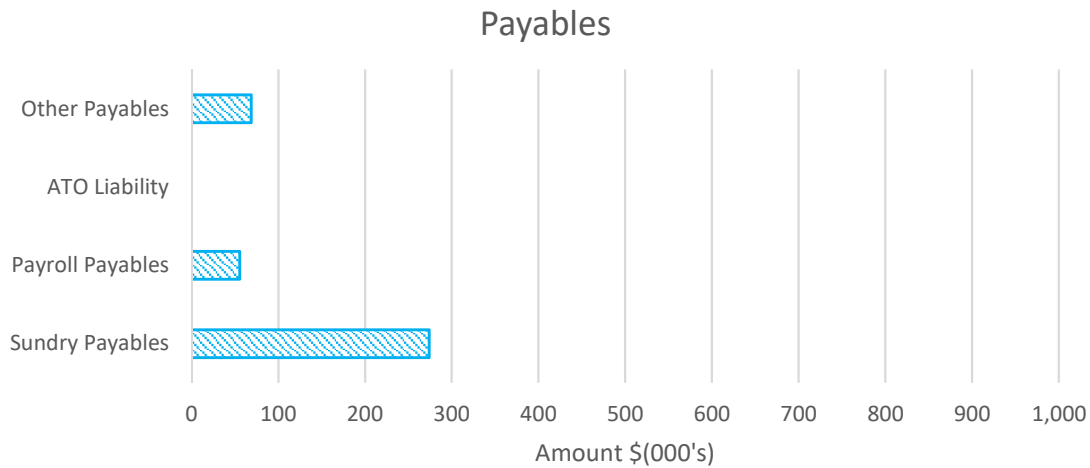
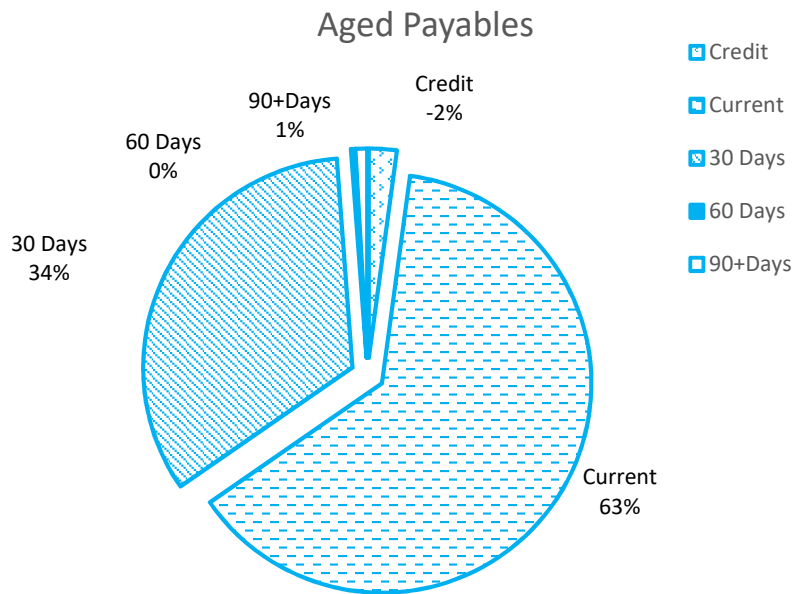


**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2016**

**NOTE 6. PAYABLES**

<b>Payables</b>	<b>Credit</b>	<b>Current</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90+Days</b>	<b>Total</b>
Payables - General	\$ (6,109)	\$ 180,902	\$ 95,636	\$ 840	\$ 2,600	\$ 273,869
Sundry Payables						273,869
Payroll Payables						55,469
ATO Liability						0
Other Payables						68,825
<b>Total Payables General Outstanding</b>						<b>398,163</b>

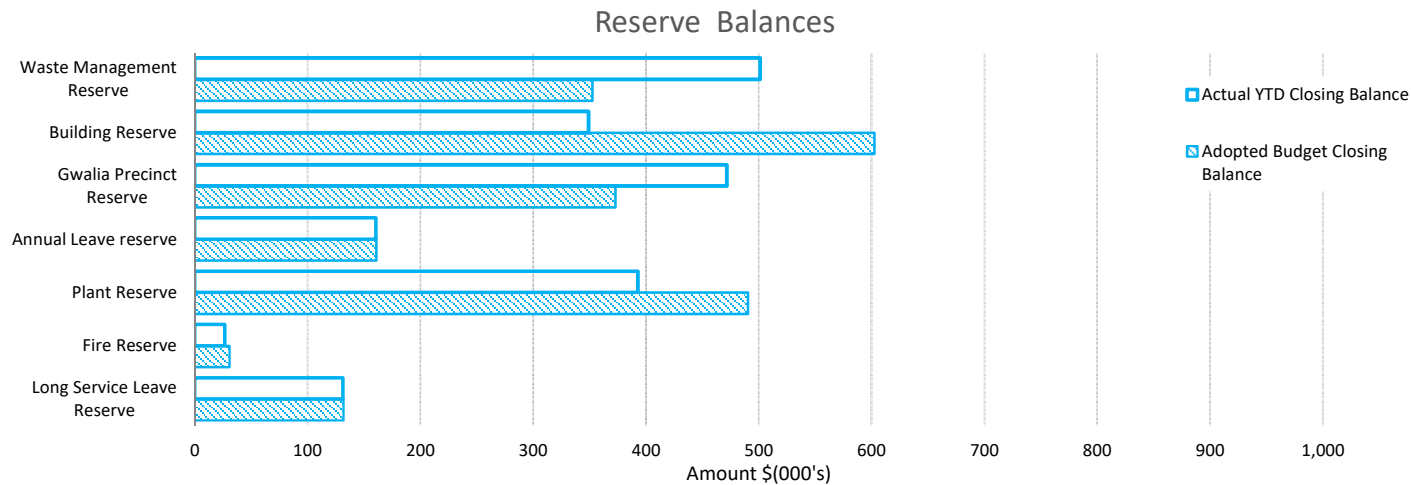
Amounts shown above include GST (where applicable)



**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 November 2016

**NOTE 7. CASH BACKED RESERVE**

<b>Reserves</b>	<b>Opening Balance</b>	<b>Adopted Budget Interest Earned</b>	<b>Actual Interest Earned</b>	<b>Adopted Budget Transfers In (+)</b>	<b>Actual Transfers In (+)</b>	<b>Adopted Budget Transfers Out (-)</b>	<b>Actual Transfers Out (-)</b>	<b>Adopted Budget Closing Balance</b>	<b>Actual YTD Closing Balance</b>
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave Reserve	130,805	981	420			0	0	131,786	131,225
Fire Reserve	26,654	230	86	4,000		0	0	30,884	26,740
Plant Reserve	391,726	3,650	1,257	95,000		0	0	490,376	392,983
Annual Leave reserve	160,064	1,201	514			0	0	161,265	160,578
Gwalia Precinct Reserve	470,121	2,776	1,508			(100,000)	0	372,897	471,629
Building Reserve	347,991	4,485	1,117	250,000		0	0	602,476	349,108
Waste Management Reserve	500,000	2,625	1,226			(150,000)	0	352,625	501,226
Aerodrome Reserve	0	750	0	100,000		0	0	100,750	0
	<b>2,027,361</b>	<b>16,698</b>	<b>6,128</b>	<b>449,000</b>	<b>0</b>	<b>(250,000)</b>	<b>0</b>	<b>2,243,059</b>	<b>2,033,489</b>



**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2016**

**NOTE 8. RATING INFORMATION**

RATE	Rate in	Number of Properties	Rateable Value	Rate Revenue	YTD Actual		Total Revenue	Rate Revenue	Adopted Budget		Total Revenue
					Interim Rates	Back Rates			Interim Rate	Back Rate	
<b>General Rate</b>	\$		\$				\$				\$
GRV	0.0667	676	15,313,822	1,021,205	(525)		<b>1,020,680</b>	1,021,432	1,500	0	1,022,932
UV	0.1463	1,805	27,701,736	4,052,476	(14,480)		<b>4,037,996</b>	4,052,764	(13,502)	0	4,039,262
<b>Sub-Totals</b>		<b>2,481</b>	<b>43,015,558</b>	<b>5,073,681</b>	<b>(15,005)</b>	<b>0</b>	<b>5,058,676</b>	<b>5,074,196</b>	<b>(12,002)</b>	<b>0</b>	<b>5,062,194</b>
<b>Minimum Payment</b>	<b>Minimum \$</b>										
GRV	304	83	114,261	25,232			<b>25,232</b>	25,232	0	0	25,232
UV	304	712	786,932	208,544			<b>208,544</b>	216,448	0	0	216,448
<b>Sub-Totals</b>		<b>795</b>	<b>901,193</b>	<b>233,776</b>	<b>0</b>	<b>0</b>	<b>233,776</b>	<b>241,680</b>	<b>0</b>	<b>0</b>	<b>241,680</b>
							<b>5,292,452</b>				<b>5,303,874</b>
							<b>0</b>				
<b>Amount from General Rates</b>							<b>5,292,452</b>				<b>5,303,874</b>
Ex-Gratia Rates							<b>0</b>				<b>0</b>
							<b>5,292,452</b>				<b>5,303,874</b>



**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2016**

**NOTE 9. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

The Shire does not have any borrowings.

(b) New Debentures

There are no new debentures as at the reporting date.

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 November 2016

**NOTE 10. GRANTS AND CONTRIBUTIONS**

Grants	Grant Provider	Approval (Y/N)	2016-17	2016-17 Budget		Variations		Recoup Status	
			Adopted Budget	Operating	Capital	Operating	Capital	Received	Not Received
			\$	\$	\$	\$		\$	\$
<b>General Purpose Funding</b>									
I030019 Grant Equalisation	WALGCC	Y	608,952	608,952	0	0	0	451,856	157,096
I030021 Grant - Roads	WALGCC	Y	592,395	592,395	0	0	0	148,262	444,133
<b>Law, Order, Public Safety</b>									
I053406 Grant - CCTV			100,000	0	100,000	0	0	50,000	50,000
<b>Health</b>									
I076473 Aged Care Feasibility Study Grant			20,650	20,650	0	0	0		20,650
<b>Welfare Services</b>									
I080014 Childcare Grant			2,500	2,500	0	0	0		2,500
I080002 Sustainability Child Care			54,715	54,715	0	0	0	25,168	29,547
I082001 Youth Support DCP Grant	DCP		67,353	67,353	0	0	0	34,866	32,487
<b>Recreation and Culture</b>									
I114467 Grant Swimming Pool	DSR		30,000	30,000	0	2,000	0	32,000	0
I117010 Other Grant Funding			123,720	123,720	0	0	0	62,850	60,870
<b>Transport</b>									
<b>MRWA Funding</b>									
I122200 MRWA Direct	MRWA		140,429	140,429	0	0	0	140,429	0
I122052 Contribution Street Lights	MRWA		3,700	3,700	0	0	0		3,700
I122218 RRG Funding	MRWA		300,000	0	300,000	0	0	120,000	180,000
<b>Other Streets/Roads Funding</b>									
I122042 Contribution Crossovers			1,500	1,500	0	0	0		1,500
I122206 Roads to Recovery			934,738	0	934,738	0	0		934,738
I123494 RADS funding	RADS		609,675	0	609,675	0	0		609,675
<b>Economic Services</b>									
I134468 Minara Comm. Foundation Grants			48,309	48,309	0	0	0	21,335	26,974
I134458 Projects			28,000	28,000	0	0	0	28,000	0
I138005 Grants			48,000	48,000	0	0	0		48,000
I138002 Sponsorship			115,000	115,000	0	0	0		115,000
I134463 Lotterywest Headframe Stage 1	Lotterywest		300,000	0	300,000	0	0		300,000
I134464 Lotterywest Cottages Conservation	Lotterywest		50,000	0	50,000	0	0		50,000
I134470 Gwalia Precinct Renewal	Regional		605,000	0	605,000	0	0		605,000
I134471 Headframe Renewal Reg. Grants Scheme	Regional		300,000	0	300,000	0	0	70,000	230,000
I137008 Lotterywest Fitout funding	Lotterywest		1,564,700	0	1,564,700	0	0		1,564,700
I139002 Lotterywest Heritage Conserv. Grant	Lotterywest		50,000	0	50,000	0	0		50,000
I139003 Lotterywest Trail Grant	Lotterywest		32,883	32,883	0	0	0		32,883
<b>TOTALS</b>			<b>6,732,219</b>	<b>1,918,106</b>	<b>4,814,113</b>	<b>2,000</b>	<b>0</b>	<b>1,184,766</b>	<b>5,549,453</b>

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2016**

**NOTE 11. BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

**Budget Amendments**

COA	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$

There are no budget amendments.

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2016**

**NOTE 12. TRUST FUND**

There are no funds held at balance date over which the Shire has no control.

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2016**

**NOTE 13. EXPLANATION OF MATERIAL VARIANCES**

Details and explanations of the material variances reflected on the Statement of Financial Activity are provided below as required by Local Government (Financial Management) Regulation 34(1) (d). ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of \$15,000.

Reporting Program	Variance	Variance	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
<b>Operating Revenues</b>					
General Purpose Funding - Other	(10,946)	(1.71%)		Permanent	Draw down on OCDF has resulted in less interest revenue than expected.
Education and Welfare	4,902	4.76%			
Transport	10,029	3.12%			
Economic Services	(71,810)	(35.06%)	▼	Timing	Alteration to timing of receipt of heritage grant funds
<b>Operating Expense</b>			▼		
Education and Welfare	71,440	26.60%	▼	Timing	Some delays in recruitment of staff at child care centre has resulted in lower employee expenses to date, timing of payments for youth service delayed also.
Community Amenities	24,562	23.92%	▼	Timing	Town planning works and alteration to timing of works programs at refuse site
Recreation and Culture	66,799	13.10%	▼	Timing	Distribution of community grants still progressing, variation to timing of works at swimming pool and other facilities such as oval.
Transport	14,218	1.04%		Timing	Alteration to timing of works programmes
Economic Services	186,015	25.70%	▼	Timing	Alteration to timing of receipt of heritage grant funds (hence alteration to timing of project expenditure)
Other Property and Services	69,384	64.15%	▼	Timing	Alteration to timing of works programmes
<b>Capital Revenues</b>					
<b>Capital Expenses</b>					
Land and Buildings	364,924	14.91%	▼	Timing	Alteration to timing of housing renewals and heritage works
Plant and Equipment	116,839	32.91%	▼	Timing	Alteration to timing of acquisition of plant assets
<b>Additional Comments</b>					
Note 2 - Net Current Assets					
Note 3 - Capital					
Note 4 - Cash					
Note 5 - Receivables					
Note 6 - Payables					
Note 7 - Reserves					
Note 8 - Rates					
Note 9 - Borrowings					
Note 10 - Grants					
Note 11 - Budget Amendments					
Note 12 - Trust					

## 10.0 REPORTS OF OFFICERS

### 10.2 DEPUTY CHIEF EXECUTIVE OFFICER

#### 10.2(B) ACCOUNTS FOR PAYMENT

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 20<sup>th</sup> December, 2016

**AGENDA REFERENCE:** 10.2 (B) DEC 16

**SUBJECT:** Accounts for Payment

**LOCATION / ADDRESS:** Nil

**NAME OF APPLICANT:** Nil

**FILE REFERENCE:** Nil

#### AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 28<sup>th</sup> November, 2016

#### BACKGROUND

Attached statement consists of accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **21938** to **22014** totalling **\$181,678.47** and accounts paid by Council Authorisation represented by cheques numbered from **21907** to **21937** totalling **\$1,367,843.71**.

#### POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

#### FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

#### STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

#### RECOMMENDATIONS

That accounts paid Delegated Authority and Direct Bank Transactions represented by cheques numbered from **21938** to **22014** totalling **\$181,678.47** and accounts paid by Council Authorisation represented by cheques numbered from **21907** to **21937** totalling **\$1,367,843.71**.

#### VOTING REQUIREMENT

Simple Majority

#### COUNCIL DECISION

**Moved Cr LR Petersen, Seconded Cr RA Norrie** that accounts paid Delegated Authority and Direct Bank Transactions represented by cheques numbered from **21938** to **22014** totalling **\$181,678.47** and accounts paid by Council Authorisation represented by cheques numbered from **21907** to **21937** totalling **\$1,367,843.71**.

**CARRIED (7 VOTES TO 0)**

**Shire of Leonora****Monthly Report - List of Accounts Paid by Authorisation of Council****Submitted to Council on the 20<sup>th</sup> December, 2016**

Cheques numbered from **22044** to **22133** totaling **\$409,886.94** submitted to each member of the Council on 20<sup>th</sup> December, 2016 have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing.

**CHIEF EXECUTIVE OFFICER**

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
22044	20/12/2016	Air Liquide W.A. Ltd	Cylinder Fees - November, 2016	92.48
22045	20/12/2016	ALU Glass	Reglaze timber doors at rec centre and info centre, install security screens at shire office	2,833.00
22046	20/12/2016	AMPAC Debt Recovery Pty Ltd	Legal costs	449.90
22047	20/12/2016	Arlene Collings-	Prints of Hoover House and Headframe	178.10
22048	20/12/2016	Betta Roads Pty Ltd	6 x boxes polycom stabiliser	21,384.00
22049	20/12/2016	BHP Billiton Limited	Accommodation for roadworks at Leinster	1,056.00
22050	20/12/2016	Boldline Services	Repairs to rubbish truck, ice machine at depot, prime mover, air compressor and installation of dual battery	2,869.35
22051	20/12/2016	Boral Construction Materials Group Ltd	160 tonne of 5mm aggregate, 25 tonne of 7mm aggregate	9,509.03
22052	20/12/2016	Bridgestone	HD plug kits, valve tools, valve couplers, golden tool	1,828.88
22053	20/12/2016	BS & M Walley	Sole Survivor books x 12	252.00
22054	20/12/2016	Bunnings Building Supplies Pty Ltd	Varies items for oval, child care centre, youth centre and cemetery maintenance	1,817.21
22055	20/12/2016	Butson Group Pty Ltd	Accommodation and meal charges for November, 2016 - Peter Craig, Leonora District High School, Council Chambers and Childcare professional development day	654.00
22056	20/12/2016	Canine Control	Ranger services for 28/11/2016-30/11/2016 and vet program 16/11/2016-19/11/2016	7,842.46
22057	20/12/2016	Cheric Leonora	3 x 32000 ltr poly tanks - including delivery to Melrose Station	13,117.50
22058	20/12/2016	Comfort Inn Midas	Accommodation charges - Dan Yates, Brenton Meynell, Tanya Nardone	531.50
22059	20/12/2016	Coyles Mower & Chainsaw Centre	Honda self-propelled lawn mower	1,749.00
22060	20/12/2016	Creative Spaces	Exhibition panels for Geraldine Hogarth exhibition	677.60
22061	20/12/2016	Curtain Villa	Supply of one Holland blind for Gwalia Museum	129.36
22062	20/12/2016	Custom Creative Carpentry	Dry hire of skid steer for footpath works	1,600.00
			<b>Sub Total</b>	<b>\$68,571.37</b>

			<b>Balance Brought Forward</b>	<b>\$68,571.37</b>
22063	20/12/2016	Dean's Autoglass	Supply and fit windscreen to Ford Territory 2015 3L	286.00
22064	20/12/2016	Department of Fire and Emergency Services	2016/17 ESL Quarter 2 Emergency Services Levy	37,569.53
22065	20/12/2016	Dunning's	40 drums Avgas, bulk diesel purchases	38,441.13
22066	20/12/2016	Eagle Petroleum (WA) Pty Ltd	Motorpass charges period ending 28/11/2016 & 14/11/2016, 60 litres unleaded petrol	1,089.95
22067	20/12/2016	Earth Australia Contracting Pty Ltd	2 x 9kg Kwik Gas	90.00
22068	20/12/2016	Elite Gym Hire	Gym equipment hire charge 1/11/2016-1/12/2016	1,072.50
22069	20/12/2016	Forman Bros	Check for gas leak at 26 Queen Vic, check and replace batteries retic at 137A & B Hoover St, check and repair water cooler at airport, locate and map solenoid at Hoover House, check and repair underground services airport, repair drain pipe at child care centre, inspect and replace sprinklers at Lot 144 Gwalia St, isolate water and repair leak depot	4,335.21
22070	20/12/2016	Galaxy Embroidery and Printing	Tea towels - Museum	403.04
22071	20/12/2016	Goldfields Pest Control	Annual pest control inspection 2016	13,442.00
22072	20/12/2016	Goldfields Records Storage	User charges for record storage 01/11/2016-30/11/2016	143.00
22073	20/12/2016	Goldfields Truck Power	Connector front door glass window, diagnostic to find and repair electrical faults Iveco	2,567.83
22074	20/12/2016	Goldline Distributors	Supplies for Hoover House, Shire Office and Child Care Centre	961.29
22075	20/12/2016	GTN Services	Investigate and repair electrical fault on rubbish truck	983.99
22076	20/12/2016	Halfway Studios	Mini cupcakes for Geraldine Hogarth function 10/11/2016	44.00
22077	20/12/2016	Helen Smith	Microchipping of animals attending Murdoch vet program	125.00
22078	20/12/2016	Institute of Public Works and Engineering	IPWEA Registration Professional Certificate in Asset Management Planning 23/08/2016-25/10/2016	1,915.00
22079	20/12/2016	J.R. & A. Hersey Pty Ltd	Tools, batteries, autolock cut, roll on repellent, cotton rag, tie down straps, spot marking dispenser, sunscreen	3,952.97
22080	20/12/2016	Jason Signmakers	Various parts	1,722.82
22081	20/12/2016	JT Professional Services	Preparation of quarterly risk review and update to date base and preparation of agenda item	630.00
22082	20/12/2016	Kalgoorlie Retravisio	Cordless phone, steam iron, weber and TV aerial lead	538.00
22083	20/12/2016	Keep Australia Beautiful Council	Orange roadside litter bags 8 boxes	320.00
22084	20/12/2016	Kleenheat Gas	45kg vap cylinder - Facility fee/Cylinder service charge NOV-2017	138.60
22085	20/12/2016	Komatsu Australia Pty Ltd	Supply 30 cutting edges	2,772.00
22086	20/12/2016	Landgate	Mining tenements chargeable	448.40
			<b>Sub Total</b>	<b>\$182,563.63</b>



			<b>Balance Brought Forward</b>	<b>\$182,563.63</b>
22087	20/12/2016	Leinster Contracting Services	Empty skip bins at Nambi Village and Malcolm Dam	2,328.48
22088	20/12/2016	Leonora Art Prize Inc-	Donation towards the Leonora Art Prize 2017	5,000.00
22089	20/12/2016	Leonora Drive Connectors	Make up hoses and fittings for watercart, replace hose on float ramps, hose clamp, spiral guard and fuel hose	609.31
22090	20/12/2016	Leonora Motor Inn	Accommodation for Frances Thornton for GG meeting, Ranger and vets for sterilisation program, Greg Doherty	5,317.10
22091	20/12/2016	Leonora Painting Services	Paint one internal wall in reception area of shire office and one external wall to clear laneway...	495.00
22092	20/12/2016	Leonora Post Office	Australia post charges November, 2016	456.70
22093	20/12/2016	Leonora Supplies WA	Supplies for Hoover House, Child Care Centre and Shire Office	568.71
22094	20/12/2016	Long Neck Creek Holdings	Hire of pump (downhole) and trailer	32,912.00
22095	20/12/2016	Marketforce	Advertising vacancy at Child Care Centre	834.41
22096	20/12/2016	McMahon Burnett Transport	Freight - Office stationery supplies	124.66
22097	20/12/2016	Moore Stephens	Compilation of monthly financial report - October, 2016	4,290.00
22098	20/12/2016	Netlogic Information Technology	Remote consulting set up tenders mailbox, upgrade office 2016 on server, investigate door access software, setup remote access email session for PMP, assist MCS getting online and forwarding emails, assist Goldfields Security with door issues	1,425.00
22099	20/12/2016	Oaktown P/L T/A Specialised Tree Lopping	Prune and remove street trees as directed 13th-17th November, 2016	18,425.00
22100	20/12/2016	Office National Kalgoorlie	Ink for child care centre, monthly charges for Depot, CRC, Shire Office	1,563.32
22101	20/12/2016	Penns Cartage Contractors	Freight charges for November, 2016	810.50
22102	20/12/2016	PlayRight Australia Pty Ltd	New play equipment for Child Care Centre	20,641.50
22103	20/12/2016	Prime Media Group Ltd	Airtime for Gwalia Museum/Hoover House	660.00
22104	20/12/2016	Prosegur Australia Pty Ltd	ATM monthly rental October, 2016	2,745.69
22105	20/12/2016	Puzzle Consulting	SIHI Grant Application for the Leonora Ageing in Place Applications	3,168.00
22106	20/12/2016	PWT Electrical Pty Ltd	Remove and replace split system at 11B Walton Street	3,754.78
22107	20/12/2016	Quick Corporate Australia	Stationery Supplies	1,399.76
22108	20/12/2016	Sai Global	BCA & RED STDS online renewal 2016	2,325.64
22109	20/12/2016	Skippers Aviation Pty Ltd	Flights PER-LEO 09/11/2016 Frances Thornton	347.00
22110	20/12/2016	Sunny Brushware Supplies Pty Ltd	Brooms for Tenant sweeper	1,848.00
22111	20/12/2016	Telstra	Cancelled cheque - incorrect amount due to credit on system	0.00
22112	20/12/2016	The Food Van	Elderly get together and lunch for vets from sterilisation program	409.00
22113	20/12/2016	The West Australian-	Annual Electors Meeting advertisement	262.80
			<b>Sub Total</b>	<b>\$295,285.99</b>

			<b>Balance Brought Forward</b>	<b>\$295,285.99</b>
22114	20/12/2016	Tjuma Pulka (Media) Aboriginal Corporation	Reimbursement for Telstra connection 16/10/2016-15/12/2016	310.00
22115	20/12/2016	Toll Fast	Freight costs November, 2016	665.69
22116	20/12/2016	Toll Ipec Pty Ltd	Freight costs November, 2016	421.34
22117	20/12/2016	Visage Productions	Participation in Our Town WA TV series 50% final payment as per agreement	22,000.00
22118	20/12/2016	WA Country Health Service - Goldfields	Rent surgery and consulting rooms - doctors surgery - November, 2016	417.38
22119	20/12/2016	West Australian Newspapers Ltd	Various notices - Kalgoorlie Miner	1,660.80
22120	20/12/2016	Western Australia Showbag Services PtyLtd	Showbags for Leonora 's town Christmas party 2016	556.80
22121	20/12/2016	Westland Autos No1 Pty Ltd	12 month services for 3L and check-up/service for 6L	3,085.40
22122	20/12/2016	Weusandi Contractors	Hire of water cart 26 hrs Leinster Downs Road	3,718.00
22123	20/12/2016	Whiston Refrigeration	Supply and install air-con to Leinster playgroup building	2,183.50
22124	20/12/2016	Woodbine Park Pty Ltd	Amalgamation amend reserve 40598 to comprise Lot 300 on D.P 401140 Tower St Leonora	685.00
22125	20/12/2016	Wurth Australia Pty Ltd	Adapter enlargement assortment/set, interior cleaner and spray glue	349.14
22126	20/12/2016	Butler Settineri	Final fee in relation to audit year ended 30 June, 2016	3,717.62
22127	20/12/2016	Telstra	Phone usage for November, 2016	4,441.01
22128	20/12/2016	Dave Hadden	Health and building contract 70	8,712.00
22129	20/12/2016	Elite Gym Hire	Hire costs gym equipment 01/12/2016-01/01/2017	1,072.50
22130	20/12/2016	Murdoch University	Vet program sterilisation for the Leonora community	1,448.30
22131	20/12/2016	Pier Street Medical	Medical services provisional fee and administrative support payment	58,636.07
22132	20/12/2016	Toll Ipec Pty Ltd	Freight - Library	103.02
22133	20/12/2016	WA Country Health Service - Goldfields	Rent of surgery and consulting rooms December, 2016	417.38
			<b>Grand Total</b>	<b>\$409,886.94</b>

<b>Shire of Leonora</b>				
<b>Monthly Report – List of Accounts Paid by Delegated Authority</b>				
<b>Submitted to Council on the 20<sup>th</sup> December, 2016</b>				
The following list of accounts has been paid under delegation, and Direct Bank Transactions by the Chief Executive Officer, since the previous list of accounts. Cheques are numbered from <b>22015</b> to <b>22043</b> and totalling <b>\$950,015.48</b> .				
<b>CHIEF EXECUTIVE OFFICER</b>				
<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
1	8/11/2016	Shire of Leonora	Salaries & Wages PPE: 9/11/16	65,319.19
22015	10/11/2016	LGRCEU	Union Fee PPE: 9/11/16	20.50
22016	14/11/2016	Dave Hadden	Health/building services as per contract 68	8,883.00
22017	14/11/2016	Nick Gagliardi	Reimbursement for accommodation - museum pick-up	320.00
142	10/11/2016	Alliance Equipment Finance	CRC photocopier lease November, 2016	536.45
143	15/11/2016	National Australia Bank	Nab Super Pay Fee November, 2016	14.75
144	16/11/2016	Aon Master Trust	Superannuation PPE:9/11/2016	178.76
145	16/11/2016	Australian Super	Superannuation PPE:9/11/2016	1,094.24
146	16/11/2016	BT Super for Life	Superannuation PPE:9/11/2016	152.49
147	16/11/2016	CBUS	Superannuation PPE:9/11/2016	197.69
148	16/11/2016	IOOF Employer Super	Superannuation PPE:9/11/2016	191.03
149	16/11/2016	MLC Nominees Pty Limited	Superannuation PPE:9/11/2016	63.18
150	16/11/2016	Rest Superannuation	Superannuation PPE:9/11/2016	162.00
151	16/11/2016	WA Super	Superannuation PPE:9/11/2016	7,756.72
22018	18/11/2016	Earth Australia Contracting Pty Ltd	Hire dozer 45hrs at Wonganoo Road	15,097.50
22019	18/11/2016	Elaine Labuschagne	Reimbursement for Gwalia Exhibition in Perth	575.51
22020	18/11/2016	Prince-Wright Productions	Reimbursement of costs associated with filming	5,150.00
22021	18/11/2016	Leonora Pharmacy	Medical Supplies Depot	209.25
22022	21/11/2016	Horizon Power	Power Usage 17/08/2016-18/10/2016 18/06/2016-16/08/2016	6,533.05
22023	23/11/2016	LGRCEU	Union Fee PPE: 23/11/16	20.50
22024	24/11/2016	Outback Parks and Lodges	Refund for double payment of invoice 6529	1,051.20
22025	24/11/2016	Dave Hadden	Health/building services as per contract 69	5,929.00
22026	24/11/2016	Leonora District High School	600ml water and paper plates for community lunch	49.00
22027	24/11/2016	AMPAC Debt Recovery Pty Ltd	Legal Expenses	449.90
152	28/11/2016	Telstra	Phone usage camp requisites - cancelled due to incorrect amount	0.00
153	28/11/2016	Alliance Equipment Finance	Depot printer lease - November, 2016	230.20
			<b>Sub Total</b>	<b>\$120,185.11</b>

			<b>Balance Brought Forward</b>	<b>\$120,185.11</b>
154	22/11/2016	National Australia Bank	NAB Connect Fee - November, 2016	28.00
1	22/11/2016	Shire of Leonora	Salaries & Wages PPE: 23/11/16	74,130.45
22029	29/11/2016	Prime Superannuation Fund	Superannuation PPE: 23/11/2016	568.10
156	29/11/2016	Aon Master Trust	Superannuation PPE: 23/11/2016	168.30
157	29/11/2016	Australian Super	Superannuation PPE: 23/11/2016	923.12
158	29/11/2016	BT Super for Life	Superannuation PPE: 23/11/2016	164.87
159	29/11/2016	CBUS	Superannuation PPE: 23/11/2016	197.69
160	29/11/2016	IOOF Employer Super	Superannuation PPE: 23/11/2016	191.03
161	29/11/2016	MLC Nominees Pty Limited	Superannuation PPE: 23/11/2016	66.50
162	29/11/2016	Rest Superannuation	Superannuation PPE: 23/11/2016	164.20
163	29/11/2016	WA Super	Superannuation PPE: 23/11/2016	7,973.93
22028	1/12/2016	Elaine Labuschagne	Reimbursement for costs associated with Linda Persson (artist in residence)	893.11
22030	1/12/2016	Shire of Leonora - Rates	(cancelled - incorrect amount)Rates - year ended June, 2017 - assessment 3803	0.00
22031	1/12/2016	Sparlon Electrical	Quaterly inspection for airport electricals	1,881.00
22032	1/12/2016	Water Corporation	Water usage various	22,178.83
164	30/11/2016	National Australia Bank	EFTPOS Fee (Gwalia) - November, 2016 Bank Statement	101.50
165	30/11/2016	National Australia Bank	Account Fees - November, 2016 Bank Statement	104.30
166	30/11/2016	Allied Equipment Finance	Lease on Office Photocopier	1,723.00
167	30/11/2016	Allied Equipment Finance	Lease on Office Photocopier November, 2016	861.50
22033	1/12/2016	Water Corporation	Water usage various	23,169.88
168	1/12/2016	Westnet	CRC Internet November, 2016	11.00
22034	5/12/2016	Majstrovich Building Company	Certificate 09 - Northern Goldfields Administration Offices	528,000.00
22035	5/12/2016	Shire of Leonora - Rates	Rates - assessment 3803 - Glenn Baker	634.79
22036	5/12/2016	R&D Mechanical	Re-issue of cheque 21999 - Lost in mail	735.00
1	6/12/2016	Shire of Leonora	Salaries & Wages PPE: 7/12/16	78,042.27
22037	8/12/2016	Kimberley Melville	Reimbursement for costs associated with First Aid Training in Kalgoorlie 10/12/2016	465.35
22038	8/12/2016	Marlou Contracting	Wind up poly pipe at Malcolm and Clover Downs - store at Braemore Station (14 rolls)	1,177.00
22039	8/12/2016	Earth Australia Contracting Pty Ltd	Roadworks - Wanganoo Road - Gravel pushing - dozer hire	28,275.50
22040	8/12/2016	Koz Art	Artwork for the new admin building	2,805.00
22041	8/12/2016	Marlou Contracting	Gravel pushing - roadworks on Sandstone Rd, Agnew	19,897.75
22042	8/12/2016	LGRCEU	Union Fee PPE: 7/12/16	20.50
169	5/12/2016	National Australia Bank	Credit card charges November, 2016	13,940.44
170	8/12/2016	Aon Master Trust	Superannuation PPE: 7/12/2016	179.35
171	8/12/2016	Australian Super	Superannuation PPE: 7/12/2016	701.94
172	8/12/2016	BT Super for Life	Superannuation PPE: 7/12/2016	169.53
			<b>Sub Total</b>	<b>\$930,729.84</b>

			<b>Balance Brought Forward</b>	<b>\$930,729.84</b>
173	8/12/2016	CBUS	Superannuation PPE: 7/12/2016	197.69
174	8/12/2016	IOOF Employer Super	Superannuation PPE: 7/12/2016	176.52
175	8/12/2016	Prime Superannuation Fund	Superannuation PPE: 7/12/2016	611.33
176	8/12/2016	Rest Superannuation	Superannuation PPE: 7/12/2016	165.74
177	8/12/2016	WA Super	Superannuation PPE: 7/12/2016	8,214.12
22043	9/12/2016	Horizon Power	Power usage Street Lights, Office and Rec Centre 21/10/2016-30/11/2016	9,920.24
			<b>Grand Total</b>	<b>\$950,015.48</b>

## **10.0 REPORTS OF OFFICERS**

### **10.3 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR**

#### **10.3 (A) PUBLIC HEALTH ACT 2016- STAGE 3 APPOINTMENT AND AUTHORISATION.**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 20<sup>th</sup> December, 2016

**AGENDA REFERENCE:** 10.3 (A) DEC 2016

**SUBJECT:** Public Health Act 2016

**LOCATION / ADDRESS:** Shire of Leonora

**NAME OF APPLICANT:** EHO/Building Surveyor

#### **FILE REFERENCE:**

#### **AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Dave Hadden

**OFFICER:** Environmental Health Officer/Building Surveyor

**INTEREST DISCLOSURE:** Nil

**DATE:** 16<sup>th</sup> November 2016

**Attachments:** Draft Delegation H05 and H06

#### **BACKGROUND**

The Health Department of WA have advised Council (16<sup>th</sup> November 2016) that the staged implementation of the new Public Health Act 2016 will require local government to take responsibility for appointing Authorised Officers under the new Act from January 2017. Local governments will also become responsible for issuing authorisation cards to existing EHO's and any newly employed authorised officers after January 2017. Existing employed EHO's are automatically recognised as authorised officers under the new Act however will require issuing with the new Authority cards which will require Shire delegation to the CEO to allow signing and issue of the cards. As such this report will recommend that Council provide the CEO with the relevant delegations required under the new Public Health Act 2016 as noted following.

#### **COMMENT**

Section 17 of the new Public Health Act provides Council the new ability to appoint Environmental Health Officers/Authorised Officers without the need to apply for approval from the Health Department of WA. As such Council will need to provide delegation to the CEO to carry out this new function. Section 24 of the new Public Health Act provides Council the new ability to designate a person or class of persons as Authorised Officers and to issue authority cards to those officers. This function was previously carried out by the Health Department of WA. Council will now need to provide delegation to the CEO to carry out this new function.

#### **STATUTORY ENVIRONMENT**

Public Health Act 2016

#### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

#### **FINANCIAL IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

## **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

## **RECOMMENDATIONS**

That Council approve delegation H05 and H06 as attached for inclusion in the Shire of Leonora Register of Delegations.

## **VOTING REQUIREMENT**

Simple Majority

## **COUNCIL DECISION**

**Moved Cr AE Taylor, Seconded Cr MWV Taylor** that Council approve delegation H05 and H06 as attached for inclusion in the Shire of Leonora Register of Delegations

**CARRIED (7 VOTES TO 0)**

## **HEALTH**

### **H05 ENVIRONMENTAL HEALTH**

<b>Function to be performed:</b>	In accordance with section 17 of the Public Health Act 2016 the Chief Executive Officer is authorised to appoint Authorised Officers to carry out functions under the Public Health Act 2016.
<b>Delegated to:</b>	Chief Executive Officer
<b>On delegated to:</b>	N/A
<b>Conditions:</b>	Subject to Section 18 of the Public Health Act 2016
<b>Record of use:</b>	Retention of file copy of relevant correspondence. Records to be kept under the provisions of General Disposal Authority for local Government Records Legislation.
<b>Reference:</b>	Public Health Act 2016
<b>Council Policy:</b>	Nil
<b>Date Adopted:</b>	
<b>Date Reviewed:</b>	
<b>Date Reviewed and Amended:</b>	



## **HEALTH**

### **H06 ENVIRONMENTAL HEALTH**

<b>Function to be performed:</b>	In accordance with the provisions of Section 24 and Section 30 of the Public Health Act 2016 the Chief Executive Officer is authorised to designate a person or class of persons as an Authorised Officer and issue Certificates of Authority.
<b>Delegated to:</b>	Chief Executive Officer
<b>On delegated to:</b>	N/A
<b>Conditions:</b>	Subject to provision of Sections 24, 30 and 312 of the Public Health Act 2016.
<b>Record of use:</b>	Retention of file copy of relevant correspondence. Records to be kept under the provisions of General Disposal Authority for local Government Records Legislation.
<b>Reference:</b>	Public Health Act 2016
<b>Council Policy:</b>	Nil
<b>Date Adopted:</b>	
<b>Date Reviewed:</b>	
<b>Date Reviewed and Amended:</b>	

**11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**A. ELECTED MEMBERS**

Nil

Moved Cr MWV Taylor seconded CR RM Cotterill that late item 11.0(B)(i) be accepted

**CARRIED (7 VOTES TO 0)**

**11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING**

**11.0 (B) OFFICERS**

**11.0 (B) (i) EXPRESSION OF INTEREST – SONS OF GWALIA HEADFRAME  
DECONSTRUCTION AND RECONSTRUCTION**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 20<sup>th</sup> December, 2016

**AGENDA REFERENCE:** 11.0 (B) (i) DEC 16

**SUBJECT:** Expression of Interest – Sons of Gwalia Headframe Deconstruction and Reconstruction

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Gwalia Preservation General 8.12

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 14<sup>th</sup> December, 2016

**BACKGROUND**

Council at its meeting on the 20<sup>th</sup> September, 2016 resolved that Clinton Long Project Management Pty Ltd, Timber Restoration Systems and Timber Insight Pty Ltd be invited to submit tender documentation in regard project works required on the deconstruction and reconstruction of the heritage listed Sons of Gwalia timber headframe structure.

On the 12<sup>th</sup> October, 2016 tender documents were emailed to all three companies. All were advised that closing time for tenders was 5:00pm 9<sup>th</sup> November, 2016.

On the 4<sup>th</sup> November, 2016, Clinton Long Project Management advised that due to current and new upcoming commitments, they would be unable to offer their services to the project.

Tenders were received from the following:

Timber Insight Pty Ltd \$1,279,624.00 plus GST \$127,962.40 = \$1,407,586.40

Timber Restoration Systems Pty Ltd

Option 1 \$394,973.00 plus GST \$39,497.00 = \$434,471.00

Option 2 \$406,961.00 plus GST \$40,696.00 = \$447,658.00

Option 3 \$349,979.00 plus GST \$34,998.00 = \$387,977.00

See the table below which summarizes the costs for each option above;

BREAKDOWN OF TENDER SUM	Option 1	Option 2A	Option 2B
Preliminaries	\$ 78,737	\$ 92,070	\$112,100
Deconstruction	\$226,000	\$226,000	\$ 96,000
Reconstruction	\$308,953	\$317,790	\$308,203
Provisional and Monetary Sums: Galvanised Metal Fasteners	\$ 20,000	\$ 20,000	\$ 40,000
Repairs to scarf splice and disconnected brace ends	\$ 2,000	\$ 2,000	
Value of Work	\$635,689	\$657,860	\$556,303
GST	\$ 63,569	\$ 65,786	\$ 55,630
<b>TENDER SUM</b>	<b>\$699,258</b>	<b>\$723,646</b>	<b>\$611,933</b>

- Option 1 - Deconstruction of the headframe and reconstruction with Karri timbers as specified;  
Option 2a - Deconstruction of the headframe and reconstruction using Oregon Pine (Douglas fir) which is the timber species that the headframe was constructed from in 1898; and  
Option 2b - Deconstruction of the headframe and reconstruction with Oregon Pine (Douglas fir) per the original design plans from 1898. This design uses less timber and is correspondingly a lower cost.

Significant consideration has been given to the tender submissions, and many discussions have taken place with independent and qualified officers to ensure that any decision reached achieves good heritage outcomes. The purpose of the works to the headframe is to conserve the structure for 50+ years and as a state registered place, all works must be mindful of the cultural significance of the structure. Although approx. 50% of the existing fabric will have to be replaced in order to achieve the desired outcome, the minimization of the introduction of new fabric and re-sizing existing timbers has been assessed as achieving a good heritage outcome.

In the instance of the headframe, it is not just the physical structure that is of significance but the extant fabric, the story of its contribution to the mine and the story of its movement from the mine to the museum site. Part of maintaining a heritage place is to keep as much of the original fabric as possible. To reconstruct a headframe from completely new material achieves little to no heritage outcome. The result is instead a replica that interprets the story rather than the original. The care for heritage place is guided by the Heritage of Western Australia Act 1990 and the principles and processes established in the Burra Charter. The ethos of the Burra Charter is to 'do as much as necessary but change as little as possible'. Demolishing an existing structure and replacing it with a replica is not following that principle.

Ideally, the deconstruction and reconstruction processes for the successful tenderer should see the utilization of as much existing timber as possible. Although new timbers provide a cost saving, and will also be necessary to complete the project, too much will result in a headframe that is essentially 'new work'. In heritage terms, new and old work should be distinguishable so as not to confuse the story and understanding of the structure. It is expected and accepted that there will be distinctive differences in the appearance of the new and old fabric and this is how it should be as this is an indication that the structure has been conserved. Furthermore, funding applications to support this project have focused heavily on the conservation and preservation of the headframe structure due to its significance to the area. Any deviation in the original scope of works (to conserve as much of the existing structure as possible) will need to be carefully assessed in the event that it breaches approved grant funding parameters.

Consideration in assessing tender submissions has also been allocated to the types of timbers proposed to be used by tenderers, the performance of such timbers to maximise life of the structure once works are complete, and experience of tenderers in successfully completing heritage works. The compliance of both tender submissions also has been reviewed against what has been approved by the State Heritage Office and Heritage Council WA (any change to scope of works will require referral to the heritage council, which will delay the project from proceeding).

## STATUTORY ENVIRONMENT

Local Government (Functions and General) Regulation 11(2)(c)(ii) states that Tenders do not have to be publicly invited if the Local Government has under regulation 21(1) sought Expressions of Interest with respect to the supply of goods and services but no person was, as a result, listed as an acceptable tenderer.

Local Government (Functions and General) Regulation 23(3) states that Expressions of Interest that have not been rejected under sub-regulation (1) or (2) are to be considered by the local government and it is to decide which, if any, of those expressions of interest are from persons who it thinks would be capable of satisfactorily supplying the goods or services.

### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

### **FINANCIAL IMPLICATIONS**

Budget provision for the proposed works is included within the current budget and include funding partners:

Royalties for Regions (GEDC)	\$300,000.00
Lotterywest	\$193,754.00
Community Development Program	\$190,000.00

Capital works have been budgeted at \$1,227,537.00. Funds are available within the Gwalia Precinct Reserve to supplement any budget shortfall if required.

### **STRATEGIC IMPLICATIONS**

The Sons of Gwalia Headframe is the only timber underlie, or incline, headframe surviving in Australia. The place is part of a unique cultural environment with the Mine Managers House, Mine Office and Assay Building intact on their original site in close proximity to a modern mining operation, and together they contribute to a greater understanding of the mining operations of 1898 to 1963. The place has landmark quality demonstrated by the visual impact of the Headframe from many positions around the town of Leonora and the settlement of Gwalia. The place had short, but significant, association with Herbert Hoover, later a president of the United States of America. All buildings and on-site infrastructure are valued by the local and wider communities for their associations with the early gold mining history and their ongoing value as a tourist attraction for the area.

### **RECOMMENDATIONS**

That Council accepts the tender submitted by Timber Insight Pty Ltd to deconstruct and reconstruct the Sons of Gwalia Headframe, at the price of \$1,279,624.00 plus GST \$127,962.40, totalling \$1,407,586.40 including GST.

### **COUNCIL DECISION**

**Moved Cr MWV Taylor, Seconded Cr RA Norrie** that Council accepts the tender submitted by Timber Insight Pty Ltd to deconstruct and reconstruct the Sons of Gwalia Headframe, at the price of \$1,279,624.00 plus GST \$127,962.40, totalling \$1,407,586.40 including GST.

**CARRIED (7 VOTES TO 0)**

**12.0 NEXT MEETING**

Tuesday 21<sup>st</sup> February, 2017 at 9:30am in the Leonora Shire Council Chambers.

**13.0 CLOSURE OF MEETING**

There being no further business, presiding member Cr PJ Craig closed the meeting at 11:05am.