

SHIRE OF LEONORA

MINUTES OF AN ORDINARY COUNCIL MEETING



**MINUTES OF ORDINARY MEETING HELD
IN SHIRE CHAMBERS, LEONORA ON
TUESDAY 15TH DECEMBER, 2009
COMMENCING AT 9:30AM**

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE

- 1.1 Cr Carter declared the meeting open at 9.30am
- 1.2 Visitors or members of the public in attendance - Nil
- 1.2 Financial Interests Disclosure – Cr Petersen Item 10.3(A)

2.0 DISCLAIMER NOTICE

3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE (previously approved)

3.1 PRESENT

President	J F Carter
Deputy President	P Craig
Councillors	L Petersen
	G W Baker
	G R Dawes
	N G Johnson
	R Norrie
	J C Kennedy - Late arrival at 9.45am.
Chief Executive Officer	J G Epis
Deputy Chief Executive Officer	B Pepper

3.2 APOLOGIES

Cr J Heather

3.3 LEAVE OF ABSENCE

Nil

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

Nil

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

- a) Cr Dawes - Promotional Trip to Victoria.
- b) Cr Baker - His thoughts - Future Malcolm Dam.

8.1 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr Dawes, seconded Cr Johnson that the Minutes of the Ordinary Meeting held on 17th November, 2009 be confirmed as a true and accurate record.

CARRIED (7 VOTES TO 0)

9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

- a) Official Opening Children's Playground at 2.00pm.
- b) Annual meeting of Electors at 2.30pm.

10.0 REPORTS OF OFFICERS
10.1 CHIEF EXECUTIVE OFFICER
10.1(A) BUDGET AMENDMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 15th December, 2009

AGENDA REFERENCE: 10.1 (A) DEC 09

SUBJECT: Budget Amendment

LOCATION / ADDRESS: Not Applicable

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Budget - Current 1.6

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 26th November, 2009

BACKGROUND

Included in the 2009/2010 Annual Budget is an amount of \$130,000.00 earmarked to enable purchase of a new bobcat with various attachments. Since the adoption of the budget, Council has formed the opinion (informally) that these funds could be wisely spent elsewhere. Council considers that as a number of bobcat type machines are available from a number of contractors locally and considering the financial hardships being experienced by many, this type of work should be contracted out.

I am proposing that the \$130,000.00 less the \$30,000.00 expected income from sale of transportable home mentioned further in this report be re-allocated to other activities including:-

- (I) \$50,000.00 for the re-location and refit of a former T & R transportable two bedroom home presently located at the rear of lots 500 and 501 Tower Street, Leonora. As you are aware, this building was included in the purchase price of the "Coomanoo Evans Community Building" recently acquired by Council. Council's original intention was to sell by tender this particular building however because the asset is only ten years old, re-locating the building to the oval to be used as a caretakers residence was the preferred option, especially with the new Oval Sporting Facility presently under construction.
- (II) \$30,000.00 to assist with the completion of the Interpretive Garden Project. An amount of \$36,739.00 is included in the current budget to progress this project however the need to advance this project at a faster rate is now a necessity because many of the plants are becoming root bound and unless planted in the very near future will be worthless, remembering that Phil Stanley, Goldfield Landcare Services propagated many species of plants well over 12 months ago.

To refresh your memory, the Leonora Interpretive Garden is intended to be an entrance statement showcasing some of the diverse land forms, rock types and plants that can be found in the Goldfields region. It is intended that the park will have display panels and signs which will provide information on the geology, flora, fauna and aboriginal culture of the area.

It is intended that the Leonora Community involve itself in this project. Discussions with the Leonora School have been held in the past. Aboriginal involvement will be keenly sought.

- (III) \$20,000.00 to assist with the 90 minute film documentary “The Italian Girls from Gwalia”. You will recall this project was discussed informally following the November meeting of Council. Briefly, the documentary is about the migrant Italian women who came to the Goldfields, pre-and post-World War II, who helped pioneer one small part of the nation. Their recollections and experiences are at the core of Western Australia’s social and migration history. With the passing of time, their stories of fortitude and determination are being lost.

STATUTORY ENVIRONMENT

Section 6.8 of the Local Government Act, dealing with expenditure from the municipal fund not included in the annual budget states –

- (I) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –
- is incurred in a financial year before the adoption of the annual budget by the local government;
 - is authorised in advance by resolution; or
 - is authorised in advance by the mayor or president in an emergency
- (Ia) In subdivision (I) “additional purpose” means a purpose for which no expenditure estimate is included in the local government’s annual budget.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report. No change to surplus (deficit) required, simply re-allocating funds.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

- (I) that Council resolve to amend the 2009/2010 Annual Budget by deleting capital expenditure account E191001 (bobcat and attachments \$130,000.00) and capital income account (sale of transportable building \$30,000.00); and
- (II) that Council resolve to amend the 2009/2010 Annual Budget by including:-
- capital expenditure account E190009 (Caretaker Accommodation at Oval) \$50,000.00;
 - general ledger expenditure account E132097 (Italian Girls - Gwalia) \$20,000.00; and
 - increasing general ledger expenditure account E132082 (Interpretive Garden Project) by \$30,000.00.

VOTING REQUIREMENT

Absolute majority required.

Cr Kennedy arrived at 9.45am

Moved Cr Craig Seconded Cr Norrie

- (III) that Council resolve to amend the 2009/2010 Annual Budget by deleting capital expenditure account E191001 (bobcat and attachments \$130,000.00) and capital income account (sale of transportable building \$30,000.00); and**

- (IV) that Council resolve to amend the 2009/2010 Annual Budget by including:-**

- **capital expenditure account E190009 (Caretaker Accommodation at Oval) \$50,000.00;**
- **general ledger expenditure account E132097 (Italian Girls - Gwalia) \$20,000.00; and**

- increasing general ledger expenditure account E132082 (Interpretive Garden Project) by \$30,000.00.

CARRIED (8 VOTES TO 0)

10.0 REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1(B) TENDER - LIGHT TRUCK

SUBMISSION TO: Meeting of Council
Meeting Date: 15th December, 2009

AGENDA REFERENCE: 10.1 (B) DEC 09

SUBJECT: Tender - Light Truck

LOCATION / ADDRESS: Not Applicable

NAME OF APPLICANT: Not Applicable

FILE REFERENCE: Tenders Plant 10.7

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 8th December, 2009

BACKGROUND

In accordance with Council Plant/Vehicle Replacement Policy, tenders were called on the 18th November, 2009 for item of plant as detailed hereunder. An advertisement appeared in the West Australian on that date. Tenders closed 4.00pm Friday 5th December, 2009.

Tenders were opened by the Chief Executive Officer in the presence of Councillor G.R. Dawes after closing time and date.

Tender 09.02 Light Truck (Budget Change over price \$45,000.00)
Prices exclude GST

Tenderer	Make	Model	Engine	KW	Price	Trade-In	NET
Skipper Trucks	Fuso	Canter	Mitsubishi	110	59,960	31,818	28,142
WA Hino	Hino	300	Hino	114	61,065	22,727	38,338
Kalgoorlie Mitsubishi	Fuso	Canter	Mitsubishi	110	62,171	25,182	36,989
Purcher International	Fuso	Canter	Mitsubishi	110	67,482	22,727	44,755
Major Motors	Isuzu	NH NPR	Isuzu	114	66,550	20,000	46,550
Major Motors	Isuzu	NH NPR 300	Isuzu	114	58,920	20,000	38,920

STATUTORY ENVIRONMENT

Local Government (Functions and General) Regulations 11 states that tenders are to be publicly invited before a Local Government enters into a contract for another person to supply goods or services if the consideration under the contract is expected to be worth more than \$100,000.00. Eventhough not necessary to call tenders due to contract amount, it was considered advantageous on this occasion to do so.

POLICY IMPLICATIONS

In accordance with Council policy to replace:

- Graders/Loaders every 7 years
- Trucks every 4 years
- Other light vehicles every 2 years or 40,000kms.

FINANCIAL IMPLICATIONS

Expenditure for this item of plant, the subject of this report, is included in the current budget.

STRATEGIC IMPLICATIONS

There are no strategic implication due to the recommendation of this report.

RECOMMENDATIONS

That Council accept the following recommendations for the item of plant as specified.

- Light Truck - Skipper Trucks for the supply and delivery of Mitsubishi Fuso Sumo Cab the purchase price being \$59,960 (excluding GST) less trade-in \$31,818.00 (excluding GST), net price being \$28,142.00 (excluding GST).

VOTING REQUIREMENT

Simple majority required.

Moved Cr Craig Seconded Cr Baker

That Council accept the following recommendations for the item of plant as specified.

- **Light Truck - Skipper Trucks for the supply and delivery of Mitsubishi Fuso Sumo Cab the purchase price being \$59,960 (excluding GST) less trade-in \$31,818.00 (excluding GST), net price being \$28,142.00 (excluding GST).**

CARRIED (8 VOTES TO 0)

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(A) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO: Meeting of Council
Meeting Date: 15th December, 2009

AGENDA REFERENCE: 10.2 (A) DEC 09

SUBJECT: Monthly Financial Statements

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Brad Pepper

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 8th December, 2009

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the "cash" financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements submitted for adoption include:

- (a) Statement of Financial Activity – 30th November, 2009
- (b) Compilation Report
- (c) Material Variances – 30th November, 2009

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
- (b) *budget estimates to the end of the month to which the statement relates;*
- (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*

- (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 30th November, 2009 consisting of:

- (d) Statement of Financial Activity – 30th November, 2009
- (e) Compilation Report
- (f) Material Variances – 30th November, 2009

be accepted.

VOTING REQUIREMENT

Simple Majority

Moved Cr Petersen Seconded Cr Dawes

That the Monthly Financial Statements for the month ended 30th November, 2009 consisting of:

- (g) **Statement of Financial Activity – 30th November, 2009**
- (h) **Compilation Report**
- (i) **Material Variances – 30th November, 2009**

be accepted.

CARRIED (8 VOTES TO 0)

SHIRE OF LEONORA
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 NOVEMBER 2009

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SHIRE OF LEONORA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 NOVEMBER 2009

	NOTE	30 Nov 2009 Actual \$	30 Nov 2009 Y-T-D Budget \$	2009/10 Budget \$	Variance Budget Actual Y-T-D %
<u>Operating</u>					
Revenues	1,2				
Governance		10,400	10,320	10,320	0.78%
General Purpose Funding		683,620	1,124,846	1,749,838	(39.23%)
Law, Order, Public Safety		37,783	23,200	38,550	62.86%
Health		7,615	7,240	17,240	5.18%
Education and Welfare		96,593	97,075	214,836	(0.50%)
Housing		15,711	17,415	189,440	(9.78%)
Community Amenities		67,691	241,040	289,600	(71.92%)
Recreation and Culture		56,166	60,939	1,282,908	(7.83%)
Transport		132,006	121,250	986,256	8.87%
Economic Services		123,059	144,141	403,416	(14.63%)
Other Property and Services		74,901	12,000	52,700	100.00%
		<u>1,305,545</u>	<u>1,859,466</u>	<u>5,235,104</u>	(29.79%)
(Expenses)	1,2				
Governance		(91,432)	(52,599)	(186,398)	(73.83%)
General Purpose Funding		(139,245)	(156,071)	(385,069)	10.78%
Law, Order, Public Safety		(58,737)	(73,544)	(198,457)	20.13%
Health		(191,010)	(180,757)	(441,842)	(5.67%)
Education and Welfare		(83,840)	(131,150)	(336,732)	36.07%
Housing		0	0	0	0.00%
Community Amenities		(81,149)	(122,322)	(293,591)	33.66%
Recreation & Culture		(313,164)	(417,743)	(1,015,044)	25.03%
Transport		(1,616,576)	(1,589,600)	(3,664,411)	(1.70%)
Economic Services		(231,473)	(306,820)	(981,151)	24.56%
Other Property and Services		264,724	(90,949)	(9,007)	100.00%
		<u>(2,541,902)</u>	<u>(3,121,555)</u>	<u>(7,511,702)</u>	18.57%
<u>Adjustments for Non-Cash</u>					
<u>(Revenue) and Expenditure</u>					
(Profit)/Loss on Asset Disposals	4	39,399	14,116	(40,260)	100.00%
Depreciation on Assets		580,889	577,118	1,385,065	(0.65%)
<u>Capital Revenue and (Expenditure)</u>					
Purchase Land Held for Resale	3	(66,539)	0	(171,000)	100.00%
Purchase Land and Buildings	3	(432,489)	(142,000)	(4,059,542)	(100.00%)
Purchase Infrastructure Assets - Roads	3	0	0	0	0.00%
Purchase Infrastructure Assets - Other	3	(211,649)	(289,547)	(654,547)	26.90%
Purchase Plant and Equipment	3	(181,997)	(316,000)	(1,316,000)	42.41%
Purchase Furniture and Equipment	3	(7,713)	(146,500)	(146,500)	94.74%
Proceeds from Disposal of Assets	4	141,720	367,500	882,000	61.44%
Transfers to Reserves (Restricted Assets)	6	(14,575)	(446,490)	(1,071,577)	96.74%
Transfers from Reserves (Restricted Assets)	6	59	1,027,606	2,466,255	99.99%
ADD Net Current Assets July 1 B/Fwd	7	518,981	694,599	694,599	25.28%
LESS Net Current Assets Year to Date	7	3,104,623	4,386,418	0	29.22%
Amount Raised from Rates	8	<u>(3,974,894)</u>	<u>(4,308,105)</u>	<u>(4,308,105)</u>	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 NOVEMBER 2009

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

Council currently hold no funds on behalf of other entities.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 NOVEMBER 2009

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	2 to 15 years
Plant and Equipment	5 to 15 years
Infrastructure	10 to 40 years

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 NOVEMBER 2009

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2010.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 NOVEMBER 2009

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 NOVEMBER 2009

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowance, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses.

An administration cost is also allocated which enables staff to process Council Meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting audit of Council books of accounts and procedures is also include under this heading.

GENERAL PURPOSE FUNDING

1 Rates

- (a) GRV (gross rental value) refers to property rates for Leonora, Gwalia, Leinster and Agnew town sites and operational mines and associated infrastructure.
- (b) UV (unimproved value) refers to mining properties and tenements (other than mines and other associated infrastructure) and includes prospecting licences, exploration licences and mining leases. It also refers to broad acre rural pastoral properties.
- (c) Additional rates and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget.
- (d) Administration charge refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process
- (e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.

2 Grants

- (a) Grants Commission - a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population.
- (b) Roads Grant - An untied road grant allocated by the Federal Government and again distributed by the Grants Commission utilising a pre-determined formula.
- (c) Administration costs allocated to grants refers to the costs associated in collection of Federal Government grants including provision and updating of data used in grants commission formula.

3 Interest from Investments

Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.

LAW, ORDER, PUBLIC SAFETY

Costs and revenues associated with animal control within the Shire and also includes fire insurance, dog control and registration.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 NOVEMBER 2009

2. STATEMENT OF OBJECTIVE (Continued)

HEALTH

Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/control, food hygiene inspection/control, contribution to doctors expenses, Royal Flying Doctor donation and notification of disease.

EDUCATION AND WELFARE

Provision of support for education and aged and disabled facilities within the district for the betterment of the residents.

HOUSING

Costs of maintaining Council owned accommodation units and collection of rentals paid by staff for use of those buildings. Costs that can be accurately attributed to other programs are allocated. Revenue associated with a State Government owned house by way of loan repayments to Council are also included.

Accommodation units include 3 houses, 2 duplexes and a single persons quarters.

COMMUNITY AMENITIES

Costs of collection and disposal of domestic and commercial refuse for town site of Leonora and Gwalia and maintenance of the landfill refuse site. Revenue collection by way of an annual fee for this service which is included on rate assessment notices.

Costs associated with review and administration of Council's Town Planning Scheme.

Provision of Christmas decorations in Leonora Town site.

Operation of the Leonora Cemetery.

RECREATION AND CULTURE

Provision and maintenance of Council owned parks, gardens and grassed oval/recreation ground at Leonora and a contribution to similar facilities within Leinster town site.

Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball court, two squash courts, kitchen, gymnasium and associated facilities and revenues collected from the public for use of these facilities.

Costs of maintenance of Council owned and provided television and radio re-transmission service which includes GWN, WIN and SBS television and WAFM and ABC fine music radio.

Costs and revenues associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of Western Australia.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 NOVEMBER 2009

2. STATEMENT OF OBJECTIVE (Continued)

TRANSPORT

Maintenance and improvements of 1,300 kilometres of Council controlled unsealed roads, town site footpaths and streets, drainage control, street cleaning and provision and maintenance of street trees. Costs of providing electricity for steel lights in the Leonora/Gwalia town sites and maintenance of Council's works depot and associated infrastructure.

Operation, maintenance and management of Leonora Aerodrome including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators.

Revenues by way of landing fees and Head Tax charges charged to all aircraft with the exception of the Royal Flying Doctors Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

ECONOMIC SERVICES

Costs associated with tourism promotion throughout the Shire including employment of a Curator/Promotion Officer at the Gwalia Museum and historic precinct.

Contribution to employment of a Goldfields/Esperance Development Officer operating from Shire Offices - Leonora.

Contribution to costs of North Eastern Goldfields Landcare Organisation.

Costs and revenues associated with building control under building regulations, including inspections and issuing building permits.

OTHER PROPERTY & SERVICES

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others.

Costing allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities, works and services.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 NOVEMBER 2009

3. ACQUISITION OF ASSETS	30 Nov 2009 Actual \$	2009/10 Budget \$
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Housing		
E192001 - 1260 Fitzgerald St	FE 7,713	60,000
E192008 - 1260 Fitzgerald St	LB 5,179	0
E190001 - 3 x 2 House	LB 0	300,000
Community Amenities		
E190002 - PEP Building	LB 252,932	250,000
E193001 - Cemetery Entrance	IO 0	60,000
E192004 - Christmas Decorations	FE 0	20,000
E190006 - Industrial Land Development	LR 66,539	171,000
E190007 - PEP Building Refit	LB 0	150,000
Recreation and Culture		
E190003 - Oval Sports Facility	LB 174,378	1,200,000
E190004 - Leonora Lawn Bowling Facility	LB 0	2,009,542
E193002 - Playground Equipment	IO 16,824	50,000
E193003 - Telecentre Shade Sail	IO 0	4,000
E193004 - Malcolm Dam Improvements	IO 0	25,000
E192003 - Portable Outdoor Cinema	FE 0	8,000
E193005 - Heating Swimming Pool	IO 0	250,000
E192005 - Stage Facility	FE 0	30,000
Transport		
E191001 - New Bobcat and Attachments	PE 0	130,000
E191002 - Road Sweeper	PE 0	90,000
E191003 - Prime Mover	PE 0	200,000
E191004 - Tray top Truck	PE 0	70,000
E191005 - Grader	PE 0	410,000
E191006 - Tip truck	PE 0	150,000
E191007 - Utility	PE 0	35,000
E191008 - Utility	PE 0	35,000
E191013 - Camp Generator	PE 15,980	18,000
E193006 - Airport Fuel Facility	IO 0	50,000
E191014 - Vermin Control Equipment	PE 0	10,000
E191015 - Coffee Vending Machine - Airport	PE 8,083	8,000
Economic Services		
E193007 - Goldfields North Heritage Trail	IO 194,825	215,547
Other Property and Services		
E190005 - Office Extensions	LB 0	150,000
E192002 - IT Upgrade and Restructure	FE 0	28,500
E191009 - CEO Vehicle	PE 46,247	55,000
E191010 - DCEO Vehicle	PE 37,229	35,000
E191011 - Health Vehicle	PE 37,229	35,000
E191012 - Doctor Vehicle	PE 37,229	35,000
	900,387	6,347,589

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 NOVEMBER 2009

3. ACQUISITION OF ASSETS (Continued)	30 Nov 2009 Actual \$	2009/10 Budget \$
 <u>By Class</u>		
Land for Resale	LR 66,539	171,000
Land and Buildings	LB 432,489	4,059,542
Infrastructure Assets - Other	IO 211,649	654,547
Plant and Equipment	PE 181,997	1,316,000
Furniture and Equipment	FE 7,713	146,500
	<u>900,387</u>	<u>6,347,589</u>

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 NOVEMBER 2009

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	30 Nov 2009 Actual \$	30 Nov 2009 Actual \$	30 Nov 2009 Actual \$
Health			
Ford FG XR Sedan	28,369	23,177	(5,192)
Transport			
Aska ES1705 Generator	10,284	4,091	(6,193)
Sweeper 6650	43,443	25,000	(18,443)
Admin			
Ford FG XR Sedan	28,439	23,091	(5,348)
Ford FG G6E Sedan	41,744	35,454	(6,290)
Ford Falcon Seduce	28,840	30,907	2,067
	181,119	141,720	(39,399)

<u>By Class</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	30 Nov 2009 Actual \$	30 Nov 2009 Actual \$	30 Nov 2009 Actual \$
Plant & Equipment	181,119	141,720	(39,399)
	181,119	141,720	(39,399)

<u>Summary</u>	30 Nov 2009 Actual \$
Profit on Asset Disposals	2,067
Loss on Asset Disposals	(41,466)
	<u>(39,399)</u>

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

The Shire of Leonora has no borrowings.

(b) New Debentures 2009/10

No new debentures were raised during the reporting period.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 NOVEMBER 2009

	30 Nov 2009 Actual \$	2009/10 Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Long Service Leave Reserve		
Opening Balance	119,484	119,484
Amount Set Aside / Transfer to Reserve	871	4,779
Amount Used / Transfer from Reserve	(4)	0
	120,351	124,263
(b) Fire Disaster Reserve		
Opening Balance	9,755	9,755
Amount Set Aside / Transfer to Reserve	2,080	2,430
Amount Used / Transfer from Reserve	0	0
	11,835	12,185
(d) Combined Sporting Reserve		
Opening Balance	825,458	825,458
Amount Set Aside / Transfer to Reserve	6,021	321,126
Amount Used / Transfer from Reserve	(29)	(1,145,720)
	831,450	864
(e) Plant Purchase Reserve		
Opening Balance	56,388	56,387
Amount Set Aside / Transfer to Reserve	411	1,127
Amount Used / Transfer from Reserve	(2)	(55,000)
	56,797	2,514
(f) Bowling Green Reserve		
Opening Balance	600,000	600,000
Amount Set Aside / Transfer to Reserve	4,375	665,535
Amount Used / Transfer from Reserve	(20)	(1,265,535)
	604,355	0
(g) Annual Leave Reserve		
Opening Balance	112,002	112,002
Amount Set Aside / Transfer to Reserve	817	4,480
Amount Used / Transfer from Reserve	(4)	0
	112,815	116,482
(h) Housing Reserve		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	0	72,100
Amount Used / Transfer from Reserve	0	0
	0	72,100
Total Cash Backed Reserves	1,737,603	328,408

All of the above reserve accounts are supported by money held in financial institutions.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 NOVEMBER 2009

6. RESERVES (Continued)	30 Nov 2009 Actual \$	2009/10 Budget \$
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Long Service Leave Reserve	871	4,779
Fire Disaster Reserve	2,080	2,430
Combined Sporting Reserve	6,021	321,126
Plant Purchase Reserve	411	1,127
Bowling Green Reserve	4,375	665,535
Annual Leave Reserve	817	4,480
Housing Reserve	0	72,100
	14,575	1,071,577
Transfers from Reserves		
Long Service Leave Reserve	(4)	0
Fire Disaster Reserve	0	0
Combined Sporting Reserve	(29)	(1,145,720)
Plant Purchase Reserve	(2)	(55,000)
Bowling Green Reserve	(20)	(1,265,535)
Annual Leave Reserve	(4)	0
Housing Reserve	0	0
	(59)	(2,466,255)
Total Transfer to/(from) Reserves	14,516	(1,394,678)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Long Service Leave Reserve

- This reserve is to offset Council's leave liability to it's employees.

Fire Disaster Reserve

- This reserve will assist in the provision of emergency contingencies in the case of fire disaster.

Combined Sporting Reserve

- To set aside money for the building of a combined sporting club facility within the Shire.

Plant Replacement Reserve

- to be used for the purchase of major plant.

Bowling Green Reserve

- to be used for the maintenance of the bowling green.

Annual Leave Reserve

- This reserve is to offset Council's annual leave liability to it's employees.

Housing Reserve

- To set aside money for the building of housing within the Shire.

None of the above reserves are expected to be used within a set period as further transfers to the reserve accounts are expected before funds are utilised.

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 NOVEMBER 2009

	30 Nov 2009 Actual \$	Brought Forward 1-Jul \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	2,694,286	500,809
Cash - Restricted	1,737,603	1,723,086
Receivables	595,586	262,656
Inventories	80,014	32,448
	5,107,489	2,518,999
LESS: CURRENT LIABILITIES		
Payables and Provisions	(265,263)	(276,932)
NET CURRENT ASSET POSITION	4,842,226	2,242,067
Less: Cash - Reserves - Restricted	(1,737,603)	(1,723,086)
NET CURRENT ASSET POSITION	3,104,623	518,981

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2009 TO 30 NOVEMBER 2009

8. RATING INFORMATION

<u>RATE TYPE</u>	Rate in \$	Number of Properties	Rateable Value \$	2009/10 Rate Revenue \$	2009/10 Interim Rates \$	2009/10 Back Rates \$	2009/10 Total Revenue \$	2009/10 Budget \$
Differential General Rate								
GRV	0.0753	575	9,550,728	702,858	9,245	0	712,103	703,357
UV Pastoral	0.0702	28	707,188	49,645	0	0	49,645	49,644
UV Other	0.1102	1,225	26,622,891	2,985,998	86,270	(3,190)	3,069,078	3,389,704
Sub-Totals		1,828	36,880,807	3,738,501	95,515	(3,190)	3,830,826	4,142,705
Minimum Rates	Minimum \$							
GRV	220	70	37,515	15,400	0	0	15,400	15,400
UV Pastoral	220	2	4,668	440	0	0	440	440
UV Other	220	1,069	1,211,468	240,106	0	0	240,106	236,060
Sub-Totals		1,141	1,253,651	255,946	0	0	255,946	251,900
							4,086,772	4,394,605
Write-offs							(111,878)	(86,500)
Totals							3,974,894	4,308,105

All land except exempt land in the Shire of Leonora is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2009/10 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

9. TRUST FUNDS

Council holds no funds on behalf of other entities

COMPILATION REPORT TO THE SHIRE OF LEONORA

(1) Scope

On the basis of the information provided by the Shire of Leonora, we have compiled, in accordance with APS 9 "Statement on Compilation of Financial Reports", the attached (local government) special purpose financial report of the Shire of Leonora for the period ended 30th November, 2009.

The Shire of Leonora is solely responsible for the information contained in the attached monthly (local government) special purpose financial report.

Our procedures use accounting knowledge to collect, classify and summarise the financial information, which the Shire of Leonora provided, into a financial report. Our procedures do not include verification or validation procedures. *No audit or review has been performed* and accordingly *no assurance is expressed*.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Leonora, may suffer arising from any negligence on our part.

The monthly (local government) special purpose financial report was prepared exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the financial report.

(2) Legislative Framework

The Shire of Leonora is required to prepare a monthly statement of financial activity for presentation to the Council by the Local Government Act 1995 and associated Regulations.

It should be noted that the attached financial report incorporates comparison of the actual year to date figures with the year to date budget amounts and also the full year budget figures.

UHY Haines Norton

Shire of Leonora
Material Variances as at November 30 2009

Variances 2009/10 Budget to Actual
Month Ended 30/11/2009

In accordance with your adopted policy the following accounts are reported for your information.

ACCOUNT	NAME	ACTUAL	Year To Date BUDGET	DIFFERENCE
Income				
I030009	Additional Mining Rates	\$ 86,270.00	\$ 166,665.00	\$ (80,395.00)
I030011	Rates - Mining Written Back	\$ 114,516.00	\$ 69,274.00	\$ 45,242.00
I030022	Interest - Muni	\$ 10,290.00	\$ 20,831.00	\$ (10,541.00)
I030028	Grant - Country local Govt Fund	\$ -	\$ 390,535.00	\$ (390,535.00)
I030029	R4R - 09-10 Gergs	\$ -	\$ 225,000.00	\$ (225,000.00)
I030030	Community Infrastructure Prog	\$ -	\$ 30,000.00	\$ (30,000.00)
I053404	Roadwise Project	\$ 25,380.00	\$ 15,000.00	\$ 10,380.00
I080005	Youth Support Program	\$ 27,892.00	\$ 40,000.00	\$ (12,108.00)
I107413	Grant - Pep Building	\$ -	\$ 150,000.00	\$ (150,000.00)
I107457	Gain on Sale Of Industrial Land	\$ 208.00	\$ 20,000.00	\$ (19,792.00)
I136498	Grant - NG Tourism	\$ -	\$ 42,454.00	\$ (42,454.00)
I144451	Reimb - Insurance	\$ 15,030.00	\$ -	\$ 15,030.00
I144456	Diesel Rebate	\$ 19,965.00	\$ 7,500.00	\$ 12,465.00
		\$ 299,551.00	\$ 1,177,259.00	\$ (877,708.00)
Expenditure				
#074075	Doctor Top up Salary	\$ 62,400.00	\$ 52,000.00	\$ 10,400.00
E081004	Youth Support Services	\$ 443.00	\$ 34,419.00	\$ (33,976.00)
E101030	Refuse site Maint	\$ 2,240.00	\$ 20,831.00	\$ (18,591.00)
E113030	Parks and Gardens	\$ 20,017.00	\$ 31,250.00	\$ (11,233.00)
E113050	Sporting Leonora	\$ 2,991.00	\$ 16,669.00	\$ (13,678.00)
E113070	Oval	\$ 14,572.00	\$ 25,000.00	\$ (10,428.00)
E113092	Swimming Pool Maint	\$ 31,212.00	\$ 41,456.00	\$ (10,244.00)
E114280	Salaries - Rec Centre	\$ 26,266.00	\$ 49,379.00	\$ (23,113.00)
E114294	Repairs Rec	\$ 21,823.00	\$ 6,250.00	\$ 15,573.00
E114351	Member Card System Upgrade	\$ -	\$ 10,419.00	\$ (10,419.00)
E122040	Roadworks Mtce	\$ 751,642.00	\$ 515,327.00	\$ 236,315.00
E122043	Bush graders	\$ 96,763.00	\$ 116,669.00	\$ (19,906.00)
E122160	Street Cleaning	\$ 99,022.00	\$ 83,331.00	\$ 15,691.00
E122189	Street Lighting	\$ -	\$ 14,581.00	\$ (14,581.00)
E122203	RRG Old Agnew	\$ -	\$ 101,335.00	\$ (101,335.00)
E122205	Leinster Shoulder Grading	\$ -	\$ 60,300.00	\$ (60,300.00)
E126010	Aerodrome Maint	\$ 27,883.00	\$ 47,919.00	\$ (20,036.00)
E132076	NG Working Group	\$ 16,981.00	\$ 40,607.00	\$ (23,626.00)
E132082	Revegetation Project	\$ 3,309.00	\$ 15,305.00	\$ (11,996.00)
E132093	Museum - Salary Subsidy	\$ -	\$ 12,500.00	\$ (12,500.00)
E132095	Regional Marketing	\$ -	\$ 10,419.00	\$ (10,419.00)
E136005	GEDC Officer	\$ 19,259.00	\$ 31,376.00	\$ (12,117.00)
E142011	Salaries Admin	\$ 145,143.00	\$ 168,981.00	\$ (23,838.00)
E142012	Annual Leave - Admin	\$ -	\$ 13,619.00	\$ (13,619.00)
E142030	Insurance Admin	\$ 33,810.00	\$ 14,581.00	\$ 19,229.00
E143030	Sick & Holidays	\$ 16,747.00	\$ 33,331.00	\$ (16,584.00)
E144010	Fuel and Oil	\$ 49,302.00	\$ 104,169.00	\$ (54,867.00)
E144030	Parts and Repairs	\$ 53,780.00	\$ 40,000.00	\$ 13,780.00
E146200	Gross Salaries	\$ 676,636.00	\$ 793,014.00	\$ (116,378.00)
		\$ 2,172,241.00	\$ 2,505,037.00	\$ (332,796.00)

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(B) ACCOUNTS FOR PAYMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 15th December, 2009

AGENDA REFERENCE: 10.2 (B) DEC 09

SUBJECT: Accounts for Payment

LOCATION / ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Brad Pepper

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 8th December, 2009

BACKGROUND

Attached statement consists of accounts paid by Delegated Authority represented by **Vouchers 484 to 569** and totalling **\$571,480.92**, and accounts paid by Council Authorisation represented by **Vouchers 570 to 612** and totalling **\$53,794.40**.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That accounts paid by Delegated Authority represented by **Vouchers 484 to 569** and totalling **\$571,480.92**, and accounts paid by Council Authorisation represented by **Vouchers 570 to 612** and totalling **\$53,794.40** be authorised for payment.

VOTING REQUIREMENT

Simple Majority

Moved Cr Kennedy Seconded Cr Norrie

That accounts paid by Delegated Authority represented by Vouchers 484 to 569 and totalling \$571,480.92, and accounts paid by Council Authorisation represented by Vouchers 570 to 612 and totalling \$53,794.40 be authorised for payment.

CARRIED (8 VOTES TO 0)

Shire of Leonora

Monthly Report - List of Accounts Paid by Delegated Authority

Submitted to Council on 15th December, 2009

The following list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Vouchers numbered from 484 to 569.

CHIEF EXECUTIVE OFFICER

484	10.11.2009	Pip McCahon	Reimbursement Parts & Repairs	70.00
485	10.11.2009	Westnet Pty Ltd	Telecentre Gen. Exp. – Nov 09 B/S	11.00
486	10.11.2009	National Australia Bank	Bank Fees – Nov 09 B/S	122.50
487	10.11.2009	National Australia Bank	Master Card Charges – Nov 09 B/S	528.40
488	10.11.2009	Navigator (Bronzewing) Pty Ltd	Rates Refund	552.99
489	12.11.2009	Builders Registration Board	Builders Rego Fee – B/L No: 23/09	34.50
490	16.11.2009	Mick Gagliardi	Contract Grading	8,600.00
491	16.11.2009	Air Liquide WA Pty Ltd	Liquid Nitrogen - Medical Centre	121.22
492	16.11.2009	Bunnings	Expendable Tools	293.06
493	16.11.2009	G. R. Dawes	Reimbursement - Travel Costs	879.27
494	16.11.2009	Express Yourself Printing	Scrapbooking - Telecentre	56.91
495	16.11.2009	Horizon Power	Electricity Usage	2,963.62
496	16.11.2009	Jane Marie Curtains	Curtains - Shire Office	2,120.00
497	16.11.2009	Landgate	Fees for Change of Notification	612.00
498	16.11.2009	Leonora Motor Inn	Accommodation - A. Reynolds	242.00
499	16.11.2009	Mackay Projects	Engineering Services	4,246.00
500	16.11.2009	Montrose Resources Ltd	Rate Refund - Ass No. 6497 & 6498	3,957.94
501	16.11.2009	Minter Ellison Lawyers	Legal Fees	7,792.60
502	16.11.2009	PowerVac	Purchase of Vacuum Cleaner - Rec	1,002.69
503	16.11.2009	Poitier Medical Centre	Medical Retainer - 01.10.09-30.12.09	34,320.00
504	16.11.2009	Reynolds Graphics	Printing Costs - Tourism	7,228.10
505	16.11.2009	Trisley's Hydraulic Services	Chemicals - Aquatic Centre	2,241.80
506	16.11.2009	Tourism Council of WA	Registration Fees	195.00
507	16.11.2009	Universal Sodexo	Catering - Leonora Loop Trails	534.60
508	16.11.2009	VIP Entertainment	Deposit for Entertainment - GG 2010	5,025.00
509	16.11.2009	Sparlon Electrical	Parts and Repairs - PV843	1,045.00
510	16.11.2009	Kmart Kalgoorlie	Child Care Centre Christmas Supplies	123.00
511	18.11.2009	Shire of Leonora	Salaries & Wages – PPE: 18.11.2009	47,494.00
511(a)	18.11.2009	L.G.R.C.E.U.	Union Fees – PPE: 18.11.2009	16.40
511(b)	18.11.2009	Shire of Leonora	Tax/Rent – PPE: 18.11.2009	16,741.69
511(c)	18.11.2009	W.A.L.G.S. Plan	Superannuation – PPE: 18.11.2009	8,741.69
511(d)	18.11.2009	Child Support Agency	Child Support – PPE: 18.11.2009	610.84
512	18.11.2009	Majstrovich Building Company	Leonora Oval Sports Facility	182,160.00
513	18.11.2009	Builders Registration Board	Builders Rego Fee – B/L No: 25/09	34.50
514	19.11.2009	Stuart Williamson	Contract Grading	5760.00
515	20.11.2009	Toyota Finance	GEDC's Vehicle - Nov 09 B/S	1,476.05
516	20.11.2009	National Australia Bank	Bank Fees – Nov 09 B/S	119.00
517	23.11.2009	Goldsworthy Family Trust	Health & Building Contract	7,376.93
518	24.11.2009	Audiocom	Expendable Tools and Freight	718.00
			Sub Total	\$321,882.62

Shire of Leonora				
Monthly Report - List of Accounts Paid by Delegated Authority				
Submitted to Council on the 15 th December, 2009				
Vouch. No.	Date	Payee's Name	Particulars	Payment Made By Delegated Authority.
			Balance B/Fwd	\$321,882.62
519	24.11.2009	Airport Lighting Specialists	Airport Maintenance	1,328.80
520	24.11.2009	ENESAR Pty Ltd	Leonora Aerodrome Manual & Audit	4,101.90
521	24.11.2009	Gav's Auto & Electrics	Parts and Repairs	23.65
522	24.11.2009	Hocking & Company Pty Ltd	Advertising Charges	1,132.56
523	24.11.2009	Horizon Power	Electricity Usage	920.81
524	24.11.2009	IP Systems Pty Ltd	Phone & Internet Usage - Medical Centre	242.84
525	24.11.2009	Kalgoorlie Auto Service Pty Ltd	Parts and Repairs - P11521	1,310.84
526	24.11.2009	Leonora Roadhouse	Fuel Purchases - Parks & Gardens	137.55
527	24.11.2009	Sigma Chemicals	Pool Maintenance	828.40
528	24.11.2009	Slater Gartrell Sports	Sporting Equipment - Rec Centre	475.20
529	24.11.2009	W.A.L.G.A.	Advertising Charges	600.02
530	24.11.2009	Woodbine Aviation Pty Ltd	Professional Services	4,745.00
531	24.11.2009	Elite Gym Hire	Gym Maintenance - Rec Centre	522.50
532	24.11.2009	Merry's Furniture	Community Grant - Leonora Library/Info	2,198.00
533	24.11.2009	Management Solutions (Qld)	SEGRA Conference - Ross Norrie	1,263.50
534	24.11.2009	Reliance Petroleum	Fuel Card Purchases, Fuels & Oils	7,042.57
535	24.11.2009	State Library of WA	Recoveries of Lost & Damaged Books	53.90
536	24.11.2009	WA Rangers Association Inc.	Membership Renewal - 3 Years	120.00
537	24.11.2009	Leinster District Racing Club	Community Grant	7,370.00
538	24.11.2009	Lee Jeavons	Reimbursement - Travelling Costs	136.58
539	24.11.2009	UHY Haines Norton	Accounting Fees	17,930.00
540	24.11.2009	WA Planning Commission	Lodgement Fees - Lot 240 Hoover Street	1,512.00
541	24.11.2009	Golden West Network	Advertising Charges - Tourism	1,202.20
542	24.11.2009	Telstra	Phone Usage	32.20
543	24.11.2009	Water Corporation	Water Usage	9,231.45
544	24.11.2009	Goldfields Television Services	Repair of WIN Transmitter	3,775.00
545	25.11.2009	Golden State Resources	Overpayment on Rates – Ass No: 6602	128.86
546	27.11.2009	Builders Registration Board	Builders Rego Fee – B/L No: 27/09	34.50
547	27.11.2009	Toll Ipec	Various Freight Charges	1,020.24
548	27.11.2009	Ross Crew	Rate Reimbursement	320.25
549	30.11.2009	Dawn Little	Investing In Our Communities	150.00
550	30.11.2209	P N White	Contract Grader	8,080.00
551	30.11.2009	National Bank Fees	Bank Fees – B/S Nov 09	176.30
552	30.11.2009	St Barbara Limited	Bus Bond Refund for 26 th June, 2009	200.00
553	02.12.2009	Shire of Leonora	Sal & Wages (D/D) PPE: 02.12.09	53,816.00
553(a)	02.12.2009	LGRCEU	Union Fees PPE: 02.12.09	16.40
553(b)	02.12.2009	Shire of Leonora	Tax/Rent PPE: 02.12.09	19,135.00
553(c)	02.12.2009	WALGS Plan	Superannuation PPE: 02.12.09	10,060.47
553(d)	02.12.2009	Child Support	Child Support PPE: 02.12.09	610.84
554	02.12.2009	Dept Planning & Infrastructure	Registration Fees - P2230	35.80
555	04.12.2009	Leonora Dodgey Tyre Service	Various Tyre Repairs	1,050.00
			Sub Total	\$484,954.75

Shire of Leonora

Monthly Report - List of Accounts Paid by Authorisation of Council

Submitted to Council on the 15th December, 2009

Vouchers numbered from 484 to 569 **and direct bank transactions** totaling \$571,480.92 submitted to each member of the Council on Tuesday 15th December, 2009 have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

CHIEF EXECUTIVE OFFICER

570	07.12.2009	Allpack Signs Pty Ltd	Various Road Signs	891.00
571	07.12.2009	Australian Communications	Licence Renewal - WOW63	36.00
572	07.12.2009	Angus & Robertson	Community Grant - Leinster Library	160.00
573	07.12.2009	Dora Cotterill	Rate Reimbursement - Ass No. 7432	249.60
574	07.12.2009	Coates Hire Operations P/L	Purchase of Pump and Roller	9,595.82
575	07.12.2009	Cutting Edges	Grader Blade	842.38
576	07.12.2009	Canning Pool & Pump Centre	Pool Maintenance - Aquatic Centre	27.90
577	07.12.2009	Coyles Mower & Chainsaw Centre	Parks and Gardens	1,068.00
578	07.12.2009	Peter Craig	Reimbursement - Accommodation	587.00
579	07.12.2009	Dell Australia Pty Ltd	Computer Expenses	88.00
580	07.12.2009	Duncan J Jack Pty Ltd	Engineering Services	275.00
581	07.12.2009	Department of Premier & Cabinet	Advertising Charges	268.75
582	07.12.2009	Express Yourself Printing	Various Stationery	472.60
583	07.12.2009	Earth Australia Contracting	LPG Refills and Sand	3,792.51
584	07.12.2009	The Educational Experience	Child Care Centre Supplies	402.16
585	07.12.2009	Forman Bros	Depot Maintenance	236.50
586	07.12.2009	Goldfields Truck Power	Parts and Repairs - P2146	275.10
587	07.12.2009	Horizon Power	Electricity Usage	2,179.03
588	07.12.2009	John Heather	Rate Reimbursement - Ass No. 7107	97.23
589	07.12.2009	Kerion Pty Ltd	Various Airfares	5,184.56
590	07.12.2009	Kenyon & Company Pty Ltd	Expendable Tools and Freight	1,364.29
591	07.12.2009	Kalgoorlie Retravision	Electric Kettle - Info Centre	115.00
592	07.12.2009	Kleenheat Gas	Annual Service Charges	484.30
593	07.12.2009	Landgate	Mining Tenements	1,650.00
594	07.12.2009	Leonora Drive Connectors	Parts and Repairs	84.61
595	07.12.2009	Outback Store Pty Ltd Leonora	Various Refreshments	209.38
596	07.12.2009	Minter Ellison Lawyers	Legal Fees	535.70
597	07.12.2009	Modern Teaching Aids	Child Care Centre Supplies	1,498.53
598	07.12.2009	Nicholson Agencies	Various Cleaning Supplies	440.89
599	07.12.2009	On-Line Business Equipment	Service Agreement - Telecentre	1,096.94
600	07.12.2009	Office National	Service Agreement	701.74
601	07.12.2009	Powerchill Electrical	Leonora Airport Maintenance	756.80
602	07.12.2009	Shire of Leonora	Invoice No. 1618, 1617 & 1496	1,889.32
603	07.12.2009	Shire of Laverton	Refreshments - Tourism	162.00
604	07.12.2009	Stratco (WA) Pty Ltd	Fence - Walton Street Units	579.03
605	07.12.2009	Toll Priority	Freight Charges	114.76
606	07.12.2009	Tafe WA Central	Course Fees - D. Yates	570.00
607	07.12.2009	Taylor Burrell Barnett	Professional Services	8,696.89
608	07.12.2009	Wurth Australia Pty Ltd	Expendable Tools and Freight	623.75
			Sub Total	\$48,303.07

10.0 REPORTS OF OFFICERS

10.3 PRINCIPAL ENVIRONMENTAL HEALTH OFFICER

10.3(A) APPLICATION TO OCCUPY A CARAVAN

10.02am.

Cr Petersen declared an interest and left the meeting, due to being the manager of the Leonora caravan park.

Mr Gary Goldsworthy, Shire of Leonora Principle Environmental Health Officer, entered the meeting to discuss this item.

SUBMISSION TO: Meeting of Council
Meeting Date: 15th December, 2009

AGENDA REFERENCE: 9.3 (A) Dec 09

SUBJECT: Application to Occupy a Caravan

LOCATION / ADDRESS: Lot 1267 Tower Street Gwalia

NAME OF APPLICANT: Jim and Karen Hurst

FILE REFERENCE: Submissions to Council – 18.3.0

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Gary Goldsworthy

OFFICER: Principal Environmental Health Officer

INTEREST DISCLOSURE: Nil

DATE: 23rd November, 2009

BACKGROUND

An inspection of the town site of Leonora indicated that there were a number of caravans parked on private and industrial sites, some of these caravans had electrical leads attached that indicated that they may be occupied. Contact was made with the property owners to ascertain if they were being occupied and if they were they were advised that under Caravan Parks and Camping Ground Regulations 1997 they are required to have approval by the Council to occupy a caravan on private property.

Hurst Contracting wrote to Shire of Leonora on the 26th August, 2009 seeking approval to occupy a caravan on their property the caravan is to be used as a caretakers unit and occupied when the owners are away in Kalgoorlie-Boulder on average three nights a week. The caravan is located at the rear of their property and is occupied by a Mr. Stokes who also works locally in Leonora.

Council considered this application at the Ordinary Meeting held on the Tuesday, 20th October 2009 and refused the application to have a caravan occupied as a caretakers unit at Lot 1276 Tower Street Gwalia.

The applicants were advised of the decision of Council and have written a second letter explaining the reasons why they require approval to have the caravan occupied as a caretakers unit. They have raised a number of points:

- Mr Ian Stokes has been employed by the company for 10 years;
- He is the companies only permanent employee;
- The other company employee is casual and his base is in Kalgoorlie/Boulder and his shifts are two weeks on and five days off;
- The casual employee does on occasions have his family with him in Leonora;
- Sometimes Mr Hurst and another employee are required to work at other mines so this would leave the house vacant for days;
- Mr Hurst is in Gwalia house 3-4 nights every week. The company needs someone responsible and long term to care take this residence hence Mr Stokes is there on a full time basis, which is why he elected to live in his caravan so he can have his own television, privacy etc... instead of having a common area to share;
- As our contract with the Minesite could cease at any time we would still need a caretaker at the residence and good ones are very hard to find and keep; and

- There is also not enough bedrooms in the small house to house all the men as Mr. Hurst's wife Karen and their three children come up to stay a few times a year when the Leonora Clay Target Club has events on. Karen has been secretary of the club for the previous five years. We are also avid supporters of the Leonora Race Club.

STATUTORY ENVIRONMENT

Caravan Parks and Camping Grounds Regulations 1997, Regulation 11 "Camping other than at a caravan park or camping ground".

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council re-considers the application from Hurst Contracting to have a caravan located at the rear of Lot 1276 Tower Street, Leonora for the purpose of caretaker's accommodation.

VOTING REQUIREMENTS

Simple Majority

Moved Cr Dawes Seconded Cr Craig
Council reject the application on the grounds that the application appears to be for permanent occupancy in the caravan.

CARRIED (7 VOTES TO 0)

10.52am.

Cr Petersen returned to the meeting

Mr Gary Goldsworthy left the meeting

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

A. ELECTED MEMBERS

Nil

B. OFFICERS

Nil

12.0 NEXT MEETING

16th February, 2010 to be held in Council Chambers, Leonora commencing 9.30am. The President reminded Councillors of the General Meeting of Electors scheduled for the same date, commencing at 2.30pm.

13.0 CLOSURE OF MEETING

Cr Carter declared the meeting closed the time being 10.17am.