

SHIRE OF LEONORA

NOTICE OF AN ORDINARY COUNCIL MEETING



**MINUTES OF ORDINARY MEETING HELD
IN SHIRE CHAMBERS, LEONORA
ON WEDNESDAY 26TH APRIL, 2017
COMMENCING AT 9:32 AM**

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE

1.1 President Cr Peter Craig declared the meeting open at 9:32 am

1.3 Visitors or members of the public in attendance

09:45 am Citizenship Ceremony – Mr James W. Spicer

10:45 am Ms Elaine Labushagne and Mr Roderick Sprigg regarding Gwalia Shed Mural

1.4 Financial Interests Disclosure

Nil

2.0 DISCLAIMER NOTICE

3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

3.1 Present

President

Deputy President

Councillors

PJ Craig

RA Norrie

RM Cotterill

GW Baker

AE Taylor

LR Petersen

JG Epis

Chief Executive Officer

3.2 Apologies

Deputy Chief Executive Officer

TM Browning

3.3 Leave Of Absence (Previously Approved)

Nil

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

Nil

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr RA Norrie, Seconded Cr RM Cotterill that the Minutes of the Ordinary Meeting held on 15th March, 2017 be confirmed as a true and accurate record.

CARRIED (6 VOTES TO 0)

9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

(i) LAUNCH OF THE KALGOORLIE-BOULDER GROWTH PLAN

The President advised having attended the above in Kalgoorlie on the 13th April, 2017.

The Plan compliments the strategic directions set with the Goldfields Esperance Regional Investment Blueprint. Kalgoorlie-Boulder occupies a strategic position as the gateway to WA at the nexus of both the national east-west road and rail networks, and the north-south road and rail line between the Northern Goldfields and the Port of Esperance.

The president suggested that with our own strategic review currently being undertaken, reference to the Growth Plan should be considered as part of Leonora's review.

(ii) HEALTHY WELFARE CARD

Mr Dougall Ethell from Minderoo Foundation was invited to discuss with GVROC's Member Councils the cashless debit card and its trialling here in WA and South Australia (this matter was a topic for discussion at the last in-person GVROC Council Meeting held in Esperance in early February).

The recommendation for a cashless welfare debit card, referred to as the Healthy Welfare Card in Creating Parity, aims to reduce the harm caused by illicit drug use, gambling and the excessive consumption of alcohol among welfare recipients on working aged payments. While the card can be used for all everyday purchase, the card limits the recipient's capacity to use welfare payments to acquire restricted items by blocking purchases at liquor and gambling outlets and preventing the withdrawal of cash at ATMs and EFTPOS terminals.

The Australian Government, with the support of the respective State Governments, have implemented a trial of the Cashless Welfare Debit Card in Ceduna SA and the East Kimberly WA.

Under the trial, 80% of the welfare recipient's payments are transferred onto the cashless debit card. The remaining balance is transferred into an ordinary bank account and can be withdrawn as cash and be used for purchases with any merchant.

Early indicators from the trial areas have been encouraging. Minderoo has called upon the Government to expand the implementation to across all Australia for other vulnerable groups including all under 18 year-old welfare recipients.

10.0 REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1(A) RESIDENTIAL SUBDIVISION LEONORA

SUBMISSION TO: Meeting of Council
Meeting Date: 26th April, 2017

AGENDA REFERENCE: 10.1 (A) APR 17

SUBJECT: Residential Subdivision. Leonora

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Lands Department Reserve 6.6

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 7th April, 2017

BACKGROUND

The subdivision concept plan prepared in 2009 provided for the creation of 106 residential lots, public open space, drainage and local access streets. It was anticipated that any redesign work would produce a similar number of lots and given this significant increase to the townsite, the Shire may wish to consider staging the subdivision to ensure lots were created and released in a response to market demands. Civil engineering advice determining the optimum servicing arrangements was to be considered of use in determining the appropriate staging to ensure lots are created within budgeting constraints within the subdivision approval timeframe.

Council at its meeting on the 15th December, 2015 resolved that once the package of land was created for the purpose for which it was required, that the land be developed in five stages instead of two and that the staging consist of the development of, on average, between 10 and 12 lots.

Progress since that time has almost been non-existent.

In early March, 2017, Taylor Burrell Barnett, Council's planners advised that the residential subdivision approval for the townsite expansion is due to expire towards the end of June, 2017 and recommended against allowing this to happen. A renewal request was submitted to the Western Australian Planning Commission with the required fee of \$6,585.00.

The request or application seeks re-approval for the creation of 50 residential lots plus a new public open space reservation, in order to ready the townsite for expansion as and when market demand improves. Taylor Burrell Barnett did query the Department of Lands regarding little or no action in regard the sub-division. The department responded by advising that they were waiting on an indemnity from the Shire to allow them to proceed with a future act pursuant to the Native Title Act 1993.

I have confirmed that this information was provided via correspondence on the 22nd May, 2015.

The Department of Lands via email dated the 27th March, 2017 advised that the requirement for an indemnity has been under review and subsequently changed since the indemnity was provided previously.

The indemnity required now reads as follows:

The [name of Local Government] agrees that it will indemnify and keep indemnified the State of Western Australia, the Department of Lands and the Minister for Lands (Indemnified Parties) and hold them harmless from and against all liabilities, obligations, costs, expenses or disbursements of any kind including, without limitation, compensation payable to any party as a result of the compulsory acquisition of any interests (whether native title or non-native title in the [insert description of the land to be taken] (land) under the Land Administration Act 1997 or the Native Title Act 1993 (Cth) which may be imposed on, or incurred by the Indemnified Parties relating to or arising directly or indirectly from the acquisition of the Land.

Originally it was requested that the proposed reservation of Unallocated Crown Land be set aside for the purpose of “Use and Requirements of the Shire of Leonora”.

It has since been determined that the term “use and benefit” is no longer applicable as a reserve purpose. It has been suggested that an alternative purpose be considered such as “employee housing”, “staff housing” or “Community Housing”. In my opinion, none fit the requirement.

As an alternative, I’m suggesting that the Department of Lands be asked to consider the issue of a lease pursuant to Section 80 of the Land Administration Act (Conditional Purchases Lease). Benefits being:

- minimal rent, possibly \$2,000.00 per annum + GST
- purchase price of the land can be locked in
- freehold available once development completed

STATUTORY ENVIRONMENT

In accordance with the following:

- Section 80 of the Land Administration Act 1997.
- Sections 24MD (6A) and (6B) of the Native Title Act 1993.
- Section 3.50 of the Local Government Act 1995.
- Planning and Development Act 2005.
- Shire of Leonora Town Planning Scheme.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

An amount of \$36,000.00 is contained within the current budget to assist with continued planning and preliminary design works. Civil works and service costs will need to be seriously considered in the 2017/2018 budget.

STRATEGIC IMPLICATIONS

The outcome will confer economic and/or social benefit to the State, Goldfields and Leonora locality in the following manner:

- Increasing the availability and affordability of housing within the townsite, thereby:
 - o encouraging the retention of residents, in particular those born and raised in the locality;
 - o assisting with the accommodation of population growth as a result of other activity in the region, such as the Governments foreshadowed closure of remote Aboriginal communities; and
 - o enabling the Town to prepare for, and maximise the benefits from the next surge in resource activity (as and when it may occur), rather than miss out due to extended timeframes involved in releasing Unallocated Crown Land for associated or complementary development.

RECOMMENDATIONS

That Council resolve to provide:

- i) the indemnity required which reads;
The Shire of Leonora agrees that it will indemnify and keep indemnified the State of Western Australia, the Department of Lands and the Minister for Lands (Indemnified Parties) and hold them harmless from and against all liabilities, obligations, costs, expenses or disbursements of any kind including, without limitation, compensation payable to any party as a result of the compulsory acquisition of any interests (whether native title or non-native title) in the affected unallocated Crown Land Lots: 745, 750, 751, 752, 753, 754, 755, 756, 757, 758, 763, 764, 765, 766, 767, 768, 769, 770 and 771 on Deposited Plan 222759; and Lot 31 on Deposited Plan 401923 (Land) under the Land Administration Act 1997 or the Native Title Act 1993 (Cth) which may be imposed on, or incurred by the Indemnified Parties relating to or arising directly or indirectly from the acquisition of the land, and;
- ii) that the Shire of Leonora requests of the Department of Lands that the affected unallocated Crown Land Lots as described in the resolution above be offered to the Shire of Leonora pursuant to Section 80 of the Land Administration Act.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr RA Norrie, Seconded Cr LR Petersen that Council resolve to provide:

- i) the indemnity required which reads;
The Shire of Leonora agrees that it will indemnify and keep indemnified the State of Western Australia, the Department of Lands and the Minister for Lands (Indemnified Parties) and hold them harmless from and against all liabilities, obligations, costs, expenses or disbursements of any kind including, without limitation, compensation payable to any party as a result of the compulsory acquisition of any interests (whether native title or non-native title) in the affected unallocated Crown Land Lots: 745, 750, 751, 752, 753, 754, 755, 756, 757, 758, 763, 764, 765, 766, 767, 768, 769, 770 and 771 on Deposited Plan 222759; and Lot 31 on Deposited Plan 401923 (Land) under the Land Administration Act 1997 or the Native Title Act 1993 (Cth) which may be imposed on, or incurred by the Indemnified Parties relating to or arising directly or indirectly from the acquisition of the land, and;
- ii) that the Shire of Leonora requests of the Department of Lands that the affected unallocated Crown Land Lots as described in the resolution above be offered to the Shire of Leonora pursuant to Section 80 of the Land Administration Act.

CARRIED (6 VOTES TO 0)

10.0 REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1(B) TENDER – LS 01/2017 – AGNEW – LAKE MIRANDA ROAD – BITUMEN SEALING WORKS

SUBMISSION TO: Meeting of Council
Meeting Date: 26th April 2017

AGENDA REFERENCE: 10.1 (B) APR 17

SUBJECT: Request for Tender – LS 01/2017 – Agnew – Lake Miranda Road –Bitumen Sealing Works

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: 10.7 Tenders General

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 19th April, 2017

BACKGROUND

On the 2nd March, 2017, Request for Tenders (RFT) for the bitumen sealing works on the Agnew-Lake Miranda Road, were called through an advertisement placed in the West Australian Newspaper. RFT Submissions closed on the 17th March 2017, with submissions from the following:

- Colas Australia
- Bitumen Sealing Service

Tenders were opened after the closing date and time in the presence of the Manager Works and Accounts Officer. Tenders were opened as follows:

- | | |
|---------------------------|------------------|
| • Colas | \$178,687 ex GST |
| • Bitumen Sealing Service | \$241,080 ex GST |

Tenders have been assessed according to price, experience and equipment.

Please note that the proposed New Regional Price Preference Policy was not applied to this Tender. Please read Policy Implications for further clarification.

STATUTORY ENVIRONMENT

Local Government (Functions and General) Regulation 11(2)(c)(ii) states that Tenders do not have to be publicly invited if the Local Government has under regulation 21(1) sought Expressions of Interest with respect to the supply of goods and services but no person was, as a result, listed as an acceptable tenderer.

Local Government (Functions and General) Regulation 23(3) states that Expressions of Interest that have not been rejected under sub-regulation (1) or (2) are to be considered by the local government and it is to decide which, if any, of those expressions of interest are from persons who it thinks would be capable of satisfactorily supplying the goods or services.

Local Government (Functions and General) Regulation 24 states that the CEO is to give each person who submitted an expression of interest notice in writing — (a) containing particulars of the persons the CEO has listed under regulation 23(4) as acceptable tenderers, (b) advising that the local government has decided not to invite tenders because no expression of interest that it considered was from a person who it thinks would be capable of satisfactorily supplying the goods or services; or (c) informing the person of any other outcome if neither paragraph (a) nor (b) is appropriate

Section 3.57 of the Local Government Act 1995 and Division 2 Part 4 of the Local Government (Functions and General) Regulations provide for tender process to be followed by local governments.

POLICY IMPLICATIONS

Submissions in regard the New Regional Price Preference Policy close on Friday 21st April, 2017. The Policy is not expected to be adopted anytime prior 16th May, 2017

FINANCIAL IMPLICATIONS

This is a Roads to Recovery Project for which an amount of \$934,738.00 is contained within the current budget

STRATEGIC IMPLICATIONS

The bitumen re-sealing works will ensure that the infrastructure continues to meet demand and remains in satisfactory standard in line with good asset management practices.

RECOMMENDATIONS

That Council accepts the tender submitted by Colas Australia for the tendered price of \$178,687 excluding GST as part of Agnew – Lake Miranda Road sealing works.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr AE Taylor, Seconded Cr LR Petersen that Council accepts the tender submitted by Colas Australia for the tendered price of \$178,687 excluding GST as part of Agnew – Lake Miranda Road sealing works.

CARRIED (6 VOTES TO 0)

10.0 REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1(C) TENDER – LS 02/2017 – WATER CARTS AND PUMPING EQUIPMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 26th April 2017

AGENDA REFERENCE: 10.1 (C) APR 17

SUBJECT: Request for Tender – LS 02/2017-Water Carts and Pumping Equipment

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: 10.7 Tenders General

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 19th April, 2017

BACKGROUND

On the 15th March, 2017, Request for Tenders (RFT) for the wet hire of Water Carts and Pumping Equipment as part of the severe flooding event in January/February 2017 which resulted in the requirement to reinstate a portion of the Shire road network, were called through an advertisement placed in the West Australian Newspaper. RFT Submissions closed on the 5th April 2017, with submissions from the following:

- Metro Underground
- Weusandi Contracting
- Side Tippers Australia
- Goldfields Truck Power
- Kevin's Water Cartage

Tenders were opened after the closing date and time in the presence of the Manager Works and Accounts Officer. Tenders were opened as follows:

	SEMI(\$/hr)	8 WHEELER(\$/Hr)	PUMP/STANDPIPE(\$/day)
• Metro Underground	\$219	\$195	\$238
• Weusandi Contracting	\$185	\$155	\$160
• Side Tippers Australia	\$175	\$155	\$275
• Goldfields Truck Power	\$	\$155	\$275
• Kevin's Water Cartage	\$180	\$165	\$220

All prices exclude GST

Tenders have been assessed according to price, experience and equipment.

Please note that the proposed New Regional Price Preference Policy was not applied to this Tender. Please read Policy Implications for further clarification.

STATUTORY ENVIRONMENT

Local Government (Functions and General) Regulation 11(2)(c)(ii) states that Tenders do not have to be publicly invited if the Local Government has under regulation 21(1) sought Expressions of Interest with respect to the supply of goods and services but no person was, as a result, listed as an acceptable tenderer.

Local Government (Functions and General) Regulation 23(3) states that Expressions of Interest that have not been rejected under sub-regulation (1) or (2) are to be considered by the local government and it is to decide which, if any, of those expressions of interest are from persons who it thinks would be capable of satisfactorily supplying the goods or services.

Local Government (Functions and General) Regulation 24 states that the CEO is to give each person who submitted an expression of interest notice in writing — (a) containing particulars of the persons the CEO has listed under regulation 23(4) as acceptable tenderers, (b) advising that the local government has decided not to invite tenders because no expression of interest that it considered was from a person who it thinks would be capable of satisfactorily supplying the goods or services; or (c) informing the person of any other outcome if neither paragraph (a) nor (b) is appropriate

Section 3.57 of the Local Government Act 1995 and Division 2 Part 4 of the Local Government (Functions and General) Regulations provide for tender process to be followed by local governments.

POLICY IMPLICATIONS

Submissions in regard the New Regional Price Preference Policy close on Friday 21st April, 2017. The Policy is not expected to be adopted anytime prior 16th May, 2017

FINANCIAL IMPLICATIONS

The Shire has submitted cost estimates via the Western Australian Natural Disaster Relief and Recovery Arrangement (WANDRRA) process for full funding of the reinstatement works.

STRATEGIC IMPLICATIONS

The reinstatement of the damaged Shire road network areas will ensure that the infrastructure continues to meet demand and remains in satisfactory standard in line with good asset management practices.

RECOMMENDATIONS

That Council accepts the tender submitted by Weusandi Contracting for the wet hire of Watercarts and Pumping equipment as part of the Shire road network infrastructure reinstatement for tendered price of \$185 per hour for semi water cart, \$155 per hour for 8-wheel water cart and \$160 per day for pumping equipment and standpipe excluding GST.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr RA Norrie, Seconded Cr GW Baker that Council accepts the tender submitted by Weusandi Contracting for the wet hire of Watercarts and Pumping equipment as part of the Shire road network infrastructure reinstatement for tendered price of \$185 per hour for semi water cart, \$155 per hour for 8-wheel water cart and \$160 per day for pumping equipment and standpipe excluding GST.

CARRIED (6 VOTES TO 0)

10.0 REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1(D) TENDER – LS 03/2017 – DOZER RIP AND PUSH

SUBMISSION TO: Meeting of Council
Meeting Date: 26th April 2017

AGENDA REFERENCE: 10.1 (D) APR 17

SUBJECT: Request for Tender – LS 03/2017-Dozer Rip and Push

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: 10.7 Tenders General

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 19th April, 2017

BACKGROUND

On the 15th March, 2017, Request for Tenders (RFT) for the wet hire of a Dozer as part of the severe flooding event in January/February 2017 which resulted in the requirement to reinstate a portion of the Shire road network, were called through an advertisement placed in the West Australian Newspaper. RFT Submissions closed on the 5th April 2017, with submissions from the following:

- Metro Underground
- Earth Australia
- Goldfields Truck Power
- Minesite Construction Services

Tenders were opened after the closing date and time in the presence of the Manager Works and Accounts Officer. Tenders were opened as follows:

	Dozer (\$/hr)
• Metro Underground	\$341
• Earth Australia	\$270
• Goldfields Truck Power	\$320
• Minesite Construction Service	\$300

All Prices Exclude GST

Tenders have been assessed according to price, experience and equipment.

Please note that the proposed New Regional Price Preference Policy was not applied to this Tender. Please read Policy Implications for further clarification.

STATUTORY ENVIRONMENT

Local Government (Functions and General) Regulation 11(2)(c)(ii) states that Tenders do not have to be publicly invited if the Local Government has under regulation 21(1) sought Expressions of Interest with respect to the supply of goods and services but no person was, as a result, listed as an acceptable tenderer.

Local Government (Functions and General) Regulation 23(3) states that Expressions of Interest that have not been rejected under sub-regulation (1) or (2) are to be considered by the local government and it is to decide which, if any, of those expressions of interest are from persons who it thinks would be capable of satisfactorily supplying the goods or services.

Local Government (Functions and General) Regulation 24 states that the CEO is to give each person who submitted an expression of interest notice in writing — (a) containing particulars of the persons the CEO has listed under regulation 23(4) as acceptable tenderers, (b) advising that the local government has decided not to invite tenders because no expression of interest that it considered was from a person who it thinks would be capable of satisfactorily supplying the goods or services; or (c) informing the person of any other outcome if neither paragraph (a) nor (b) is appropriate

Section 3.57 of the Local Government Act 1995 and Division 2 Part 4 of the Local Government (Functions and General) Regulations provide for tender process to be followed by local governments.

POLICY IMPLICATIONS

Submissions in regard the New Regional Price Preference Policy close on Friday 21st April, 2017. The Policy is not expected to be adopted anytime prior 16th May, 2017

FINANCIAL IMPLICATIONS

The Shire has submitted cost estimates via the Western Australian Natural Disaster Relief and Recovery Arrangement (WANDRRA) process for full funding of the reinstatement works.

STRATEGIC IMPLICATIONS

The reinstatement of the damaged Shire road network areas will ensure that the infrastructure continues to meet demand and remains in satisfactory standard in line with good asset management practices.

RECOMMENDATIONS

That Council accepts the tender submitted by Earth Australia for the wet hire of a Dozer as part of the Shire road network infrastructure reinstatement, for the tendered price of \$270 per hour excluding GST.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr GW Baker, Seconded Cr AE Taylor that Council accepts the tender submitted by Earth Australia for the wet hire of a Dozer as part of the Shire road network infrastructure reinstatement, for the tendered price of \$270 per hour excluding GST.

CARRIED (6 VOTES TO 0)

10.0 REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1(E) TENDER – LS 04/2017 – MATERIAL CARTAGE

SUBMISSION TO: Meeting of Council
Meeting Date: 26th April 2017

AGENDA REFERENCE: 10.1 (E) APR 17

SUBJECT: Request for Tender – LS 04/2017 – Material Cartage

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: 10.7 Tenders General

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 19th April, 2017

BACKGROUND

On the 15th March, 2017, Request for Tenders (RFT) for the Material Cartage as part of the severe flooding event in January/February 2017 which resulted in the requirement to reinstate a portion of the Shire road network, were called through an advertisement placed in the West Australian Newspaper. RFT Submissions closed on the 5th April 2017, with submissions from the following:

- Earth Australia
- Breakaway Earthmoving
- Side Tippers Australia
- Goldfields Truck Power
- WA Sand Supply and Haulage

Tenders were opened after the closing date and time in the presence of the Manager Works and Accounts Officer. Tenders were opened as follows:

	Load and Haul (\$/m3)	Extra/Over (\$/m3)
• Earth Australia	\$5.20	\$15.00 (All in load rate)
• Breakaway Earthmoving	\$3.30	\$0.33
• Side Tippers Australia	\$7.00	\$10.00 (All in load rate)
• Goldfields Truck Power	\$6.81	\$15.31 (All in load rate)
• WA Sand Supply and Haulage	\$10.00	\$14.00 (All in load rate)
<i>All Prices Exclude GST</i>		

Tenders have been assessed according to price, experience and equipment.

Please note that the proposed New Regional Price Preference Policy was not applied to this Tender. Please read Policy Implications for further clarification.

STATUTORY ENVIRONMENT

Local Government (Functions and General) Regulation 11(2)(c)(ii) states that Tenders do not have to be publicly invited if the Local Government has under regulation 21(1) sought Expressions of Interest with respect to the supply of goods and services but no person was, as a result, listed as an acceptable tenderer.

Local Government (Functions and General) Regulation 23(3) states that Expressions of Interest that have not been rejected under sub-regulation (1) or (2) are to be considered by the local government and it is to decide which, if any, of those expressions of interest are from persons who it thinks would be capable of satisfactorily supplying the goods or services.

Local Government (Functions and General) Regulation 24 states that the CEO is to give each person who submitted an expression of interest notice in writing — (a) containing particulars of the persons the CEO has listed under regulation 23(4) as acceptable tenderers, (b) advising that the local government has decided not to invite tenders because no expression of interest that it considered was from a person who it thinks would be capable of satisfactorily supplying the goods or services; or (c) informing the person of any other outcome if neither paragraph (a) nor (b) is appropriate

Section 3.57 of the Local Government Act 1995 and Division 2 Part 4 of the Local Government (Functions and General) Regulations provide for tender process to be followed by local governments.

POLICY IMPLICATIONS

Submissions in regard the New Regional Price Preference Policy close on Friday 21st April, 2017. The Policy is not expected to be adopted anytime prior 16th May, 2017

FINANCIAL IMPLICATIONS

The Shire has submitted cost estimates via the Western Australian Natural Disaster Relief and Recovery Arrangement (WANDRRA) process for full funding of the reinstatement works.

STRATEGIC IMPLICATIONS

The reinstatement of the damaged Shire road network areas will ensure that the infrastructure continues to meet demand and remains in satisfactory standard in line with good asset management practices.

RECOMMENDATIONS

That Council accepts the tender submitted by Breakaway Earthmoving for the tendered price of \$ 3.30 per m3 and \$0.33 per m3 extra/over excluding GST as part of the Shire road network infrastructure reinstatement.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr LR Petersen, Seconded Cr AE Taylor that Council accepts the tender submitted by Breakaway Earthmoving for the tendered price of \$ 3.30 per m3 and \$0.33 per m3 extra/over excluding GST as part of the Shire road network infrastructure reinstatement.

CARRIED (6 VOTES TO 0)

10.0 REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1(F) TENDER – LS 05/2017 – ROAD CONSTRUCTION EQUIPMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 26th April 2017

AGENDA REFERENCE: 10.1 (F) APR 17

SUBJECT: Request for Tender – LS 05/2017 – Road Construction Equipment

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: 10.7 Tenders General

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 19th April, 2017

BACKGROUND

On the 15th March, 2017, Request for Tenders (RFT) for the wet hire of a Grader, Roller Pad Foot, Roller Multi Tyre as part of the severe flooding event in January/February 2017 which resulted in the requirement to reinstate a portion of the Shire road network, were called through an advertisement placed in the West Australian Newspaper. RFT Submissions closed on the 5th April 2017, with submissions from the following:

- Goldfields Truck Power
- Gencon Civil
- Earth Australia
- PMCC
- Metro Underground
- Minesite Construction Services

Tenders were opened after the closing date and time in the presence of the Manager Works and Accounts Officer. Tenders were opened as follows:

	Grader (\$/hr)	Roller Pad (\$/hr)	Roller Multi (\$/hr)
• Goldfields Truck Power	\$175	\$145	\$145
• Gencon Civil	\$172	\$126	\$126
• Earth Australia	\$200	\$170	\$170
• PMCC	\$182	\$140	\$140
• Metro Underground	\$235	\$179	\$140
• Minesite Construction Services	\$200	\$160	\$170

All Prices Exclude GST

Tenders have been assessed according to price, experience and equipment.

Please note that the proposed New Regional Price Preference Policy was not applied to this Tender. Please read Policy Implications for further clarification.

STATUTORY ENVIRONMENT

Local Government (Functions and General) Regulation 11(2)(c)(ii) states that Tenders do not have to be publicly invited if the Local Government has under regulation 21(1) sought Expressions of Interest with respect to the supply of goods and services but no person was, as a result, listed as an acceptable tenderer.

Local Government (Functions and General) Regulation 23(3) states that Expressions of Interest that have not been rejected under sub-regulation (1) or (2) are to be considered by the local government and it is to decide which, if any, of those expressions of interest are from persons who it thinks would be capable of satisfactorily supplying the goods or services.

Local Government (Functions and General) Regulation 24 states that the CEO is to give each person who submitted an expression of interest notice in writing — (a) containing particulars of the persons the CEO has listed under regulation 23(4) as acceptable tenderers, (b) advising that the local government has decided not to invite tenders because no expression of interest that it considered was from a person who it thinks would be capable of satisfactorily supplying the goods or services; or (c) informing the person of any other outcome if neither paragraph (a) nor (b) is appropriate

Section 3.57 of the Local Government Act 1995 and Division 2 Part 4 of the Local Government (Functions and General) Regulations provide for tender process to be followed by local governments.

POLICY IMPLICATIONS

Submissions in regard the New Regional Price Preference Policy close on Friday 21st April, 2017. The Policy is not expected to be adopted anytime prior 16th May, 2017

FINANCIAL IMPLICATIONS

The Shire has submitted cost estimates via the Western Australian Natural Disaster Relief and Recovery Arrangement (WANDRRA) process for full funding of the reinstatement works.

STRATEGIC IMPLICATIONS

The reinstatement of the damaged Shire road network areas will ensure that the infrastructure continues to meet demand and remains in satisfactory standard in line with good asset management practices.

RECOMMENDATIONS

That Council accepts the tender submitted Gencon Civil for the wet hire of a Grader for \$172.00 per hour, a Roller Pad Foot for \$126.00 per hour and Roller Multi Tyre for \$126.00 per hour excluding GST as part of the Shire road network infrastructure reinstatement.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr GW Baker, Seconded Cr AE Taylor that Council accepts the tender submitted Gencon Civil for the wet hire of a Grader for \$172.00 per hour, a Roller Pad Foot for \$126.00 per hour and Roller Multi Tyre for \$126.00 per hour excluding GST as part of the Shire road network infrastructure reinstatement.

CARRIED (6 VOTES TO 0)

Cr PJ Craig Adjourned the meeting at 10:30am for a morning tea break.

Cr PJ Craig reconvened the meeting at 10:50am, with all those previously listed in the Record of Attendance present at the meeting.

Ms Elaine Labushagne and Mr Roderick Sprigg entered the meeting at 10:50 am

Ms Elaine Labushagne and Mr Roderick Sprigg were in attendance to explain the concept of a proposed mural on the western exterior wall of the newly constructed shed at Gwalia. Meeting agreed with the concept and that the project would proceed as planned.

Cr PJ Craig thanked Ms Labushagne and Mr Sprigg for having attended the meeting.

Ms Elaine Labushagne and Mr Roderick Sprigg left the meeting at 11:23am.

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(A) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO: Meeting of Council
Meeting Date: 26th April, 2017

AGENDA REFERENCE: 10.2 (A) APR 17

SUBJECT: Monthly Financial Statements

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Tanya Browning

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 12th April, 2017

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements submitted for adoption include:

- (a) Statement of Financial Activity – 31st March, 2017
- (b) Compilation Report
- (c) Material Variances – 31st March, 2017

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 31st March, 2017 consisting of:

- (a) Statement of Financial Activity –31st March, 2017
- (b) Compilation Report
- (c) Material Variances –31st March, 2017

be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr RM Cotterill, Seconded Cr RA Norrie that the Monthly Financial Statements for the month ended 31st March, 2017 consisting of:

- (a) Statement of Financial Activity –31st March, 2017
- (b) Compilation Report
- (c) Material Variances –31st March, 2017

be accepted.

CARRIED (6 VOTES TO 0)

Level 15 Exchange Tower
2 The Esplanade
Perth, WA 6000

PO Box 5785
St Georges Terrace, WA 6831

T +61 (0)8 9225 5355

www.moorestephenswa.com.au

Mr Jim Epis
The Chief Executive Officer
Shire of Leonora
PO Box 56
LEONORA WA 6438

COMPILATION REPORT TO THE SHIRE OF LEONORA

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Leonora, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 31 March 2017. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF LEONORA

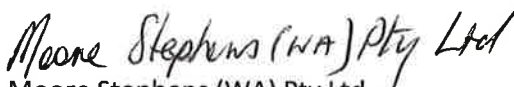
The Shire of Leonora are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Leonora we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Leonora provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the special purpose financial statements


Moore Stephens (WA) Pty Ltd
Chartered Accountants



PAUL BREMAN
DIRECTOR

11 April 2017

**SHIRE OF LEONORA
MONTHLY FINANCIAL REPORT
For the Period Ended 31 March 2017**

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF LEONORA
STATEMENT OF FINANCIAL ACTIVITY
Statutory Reporting Program
For the Period Ended 31 March 2017

	Note	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		2,500	1,375	873	(502)	(37%)	
General Purpose Funding - Rates		5,308,957	5,268,457	5,315,080	46,623	1%	▲
General Purpose Funding - Other		1,247,444	930,853	938,657	7,804	1%	
Law, Order, Public Safety		9,200	7,652	5,940	(1,712)	(22%)	
Health		51,113	43,940	47,415	3,475	8%	
Education and Welfare		220,068	164,426	188,989	24,563	15%	▲
Housing		35,550	26,030	24,281	(1,749)	(7%)	
Community amenities		333,615	304,895	341,760	36,865	12%	▲
Recreation and Culture		199,552	159,445	195,769	36,324	23%	▲
Transport		565,114	459,867	463,530	3,663	1%	
Economic Services		475,217	228,494	173,724	(54,770)	(24%)	▼
Other Property and Services		118,200	95,460	93,284	(2,176)	(2%)	
Total Operating Revenue		8,566,530	7,690,894	7,789,302	98,408		
Operating Expense							
Governance		(575,184)	(394,429)	(237,114)	157,315	40%	▼
General Purpose Funding		(346,922)	(250,550)	(335,955)	(85,405)	(34%)	▲
Law, Order, Public Safety		(148,952)	(113,030)	(105,765)	7,265	6%	
Health		(586,248)	(448,483)	(499,055)	(50,572)	(11%)	▲
Education and Welfare		(557,863)	(400,794)	(376,106)	24,688	6%	▼
Housing		0	(2,574)	0	2,574	100%	
Community Amenities		(237,088)	(178,979)	(139,338)	39,641	22%	▼
Recreation and Culture		(1,079,710)	(859,275)	(754,544)	104,731	12%	▼
Transport		(3,229,346)	(2,446,832)	(2,251,756)	195,076	8%	▼
Economic Services		(1,752,231)	(1,157,906)	(838,187)	319,719	28%	▼
Other Property and Services		(40,000)	(80,915)	25,611	106,526	132%	▼
Total Operating Expenditure		(8,553,544)	(6,333,767)	(5,512,209)	821,558		
Funding Balance Adjustments							
Add back Depreciation		1,180,661	885,462	923,609	38,147	4%	▼
Adjust (Profit)/Loss on Disposal		71,762	71,762	56,755	(15,007)	(21%)	▲
Adjust Provisions and Accruals		(51,751)	(51,751)	(51,751)			
Net Cash from Operations		1,213,658	2,262,600	3,205,706	943,106		
Capital Revenues							
Grants, Subsidies and Contributions	10	5,009,113	4,399,438	1,999,700	(2,399,738)	(55%)	▼
Proceeds from Disposal of Assets	3	165,910	165,910	110,910	(55,000)	(33%)	▼
Total Capital Revenues		5,175,023	4,565,348	2,110,610	(2,454,738)		
Capital Expenses							
Land and Buildings	3	(6,090,114)	(4,703,215)	(3,844,137)	859,078	18%	▼
Infrastructure - Roads	3	(1,540,264)	(1,357,171)	(566,661)	790,510	58%	▼
Infrastructure - Other	3	(3,282,974)	(2,356,051)	(162,017)	2,194,034	93%	▼
Plant and Equipment	3	(537,162)	(537,162)	(253,683)	283,479	53%	▼
Total Capital Expenditure		(11,450,514)	(8,953,599)	(4,826,498)	4,127,101		
Net Cash from Capital Activities		(6,275,491)	(4,388,251)	(2,715,888)	1,672,363		
Financing							
Transfer from Reserves	7	250,000	0	0	0		
Transfer to Reserves	7	(465,698)	(10,176)	(10,176)	0	0%	
Net Cash from Financing Activities		(215,698)	(10,176)	(10,176)	0		
Net Operations, Capital Financing		(5,277,531)	(2,135,827)	479,642	2,615,468		
Opening Funding Surplus(Deficit)	2	5,279,629	5,279,629	5,279,629			
Closing Funding Surplus(Deficit)	2	2,098	3,143,802	5,759,271			

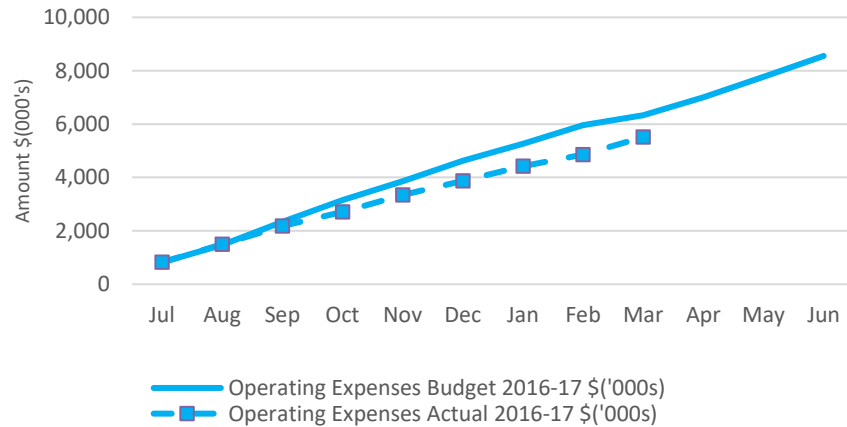
▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to the attached Explanation of Material Variances Statement for an explanation of the reasons for the variance.

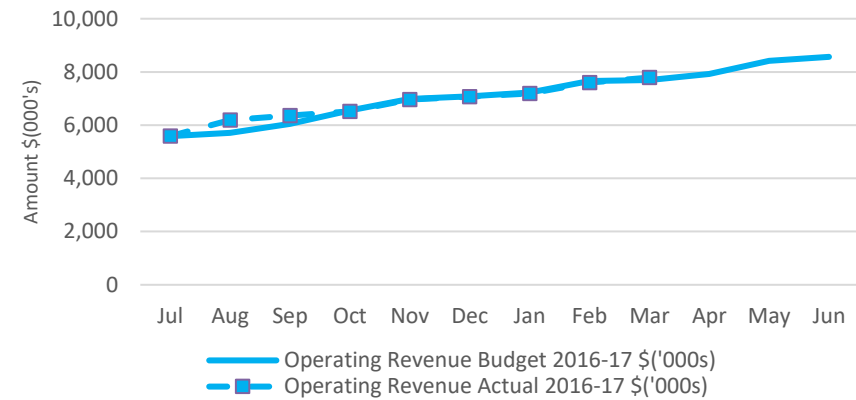
This statement is to be read in conjunction with the accompanying financial statements and notes.

SHIRE OF LEONORA
SUMMARY GRAPHS - FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

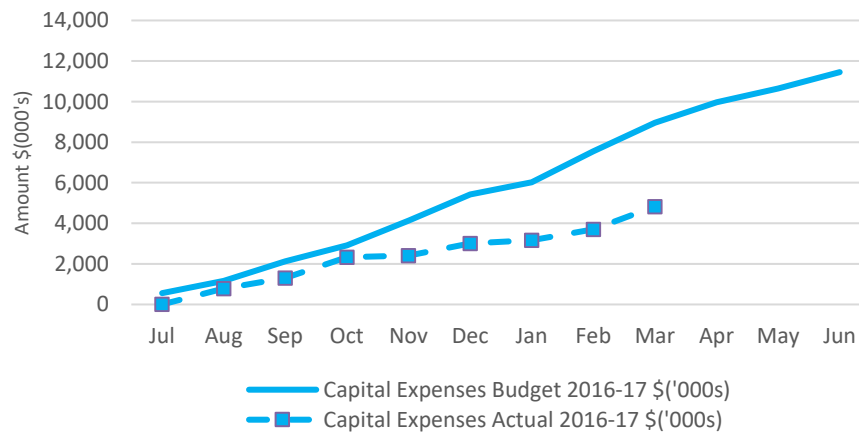
Operating Expenses



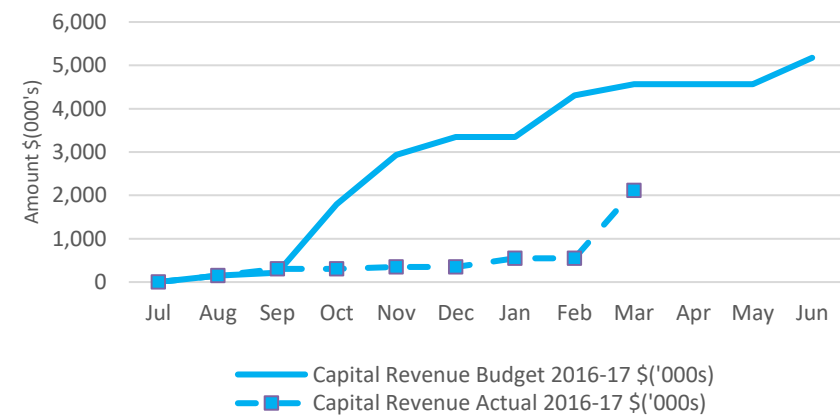
Operating Revenue



Capital Expenditure



Capital Revenue



This information is to be read in conjunction with the accompanying financial statements and notes.

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
NOTES TO THE STATEMENT OF FINANCIAL POSITION
For the Period Ended 31 March 2017

Note 1 (j) (Continued)

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Depreciation Rate
Buildings	30 to 50 years
Furniture and Equipment	2 to 15 years
Plant and Equipment	5 to 15 years
Roads – Aggregate	25 years
Roads – Unsealed – Gravel	35 years
Drains and Sewers	75 years
Airfield – Runways	12 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of noncurrent assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments.

Losses are disclosed under the expenditure classifications.

SHIRE OF LEONORA

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

NOTES TO THE STATEMENT OF FINANCIAL POSITION

For the Period Ended 31 March 2017

For the period ended

Note 1 (p) (Continued)

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Program Classifications (Function/Activity)

Governance

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

General Purpose Funding

Rates, general purpose government grants and interest revenue.

Law, Order, Public Safety

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

Health

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

Education and Welfare

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

Housing

Provision and maintenance of elderly residents housing.

Community Amenities

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

Recreation and Culture

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

Transport

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

Economic Services

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

Other Property and Services

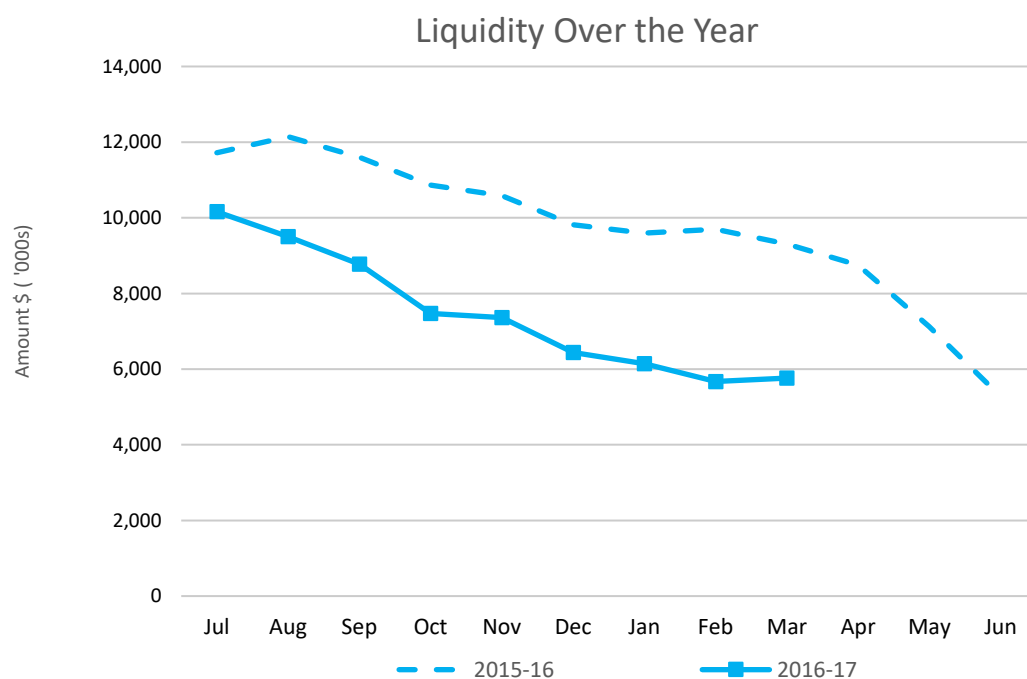
Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

NOTE 2. NET CURRENT ASSETS

Net Current Assets	Note	30 June 2016	YTD 30 Mar 2016	YTD 31 Mar 2017
		\$	\$	\$
Current Assets				
Cash Municipal	4	2,423,092	4,089,502	6,304,348
Cash Reserves	4	2,027,361	1,040,053	2,037,537
Restricted Municipal Cash Investments	4	2,808,871	4,789,357	324,391
Receivables - Rates	5	116,915	224,211	183,834
Receivables -Other	5	198,615	342,868	149,684
Inventories		47,200	71,511	21,478
		7,622,054	10,557,502	9,021,272
Less: Current Liabilities				
Payables	6	(315,065)	(209,786)	(1,224,464)
Provisions		(223,766)	(161,545)	(172,015)
Less: Cash Reserves	7	(2,027,361)	(1,040,053)	(2,037,537)
Add: Cash Backed Leave Provisions		172,015	161,545	172,015
Add: Accrued Salaries already funded		51,752	0	0
Net Current Funding Position		5,279,629	9,307,663	5,759,271

Positive=Surplus (Negative=Deficit)

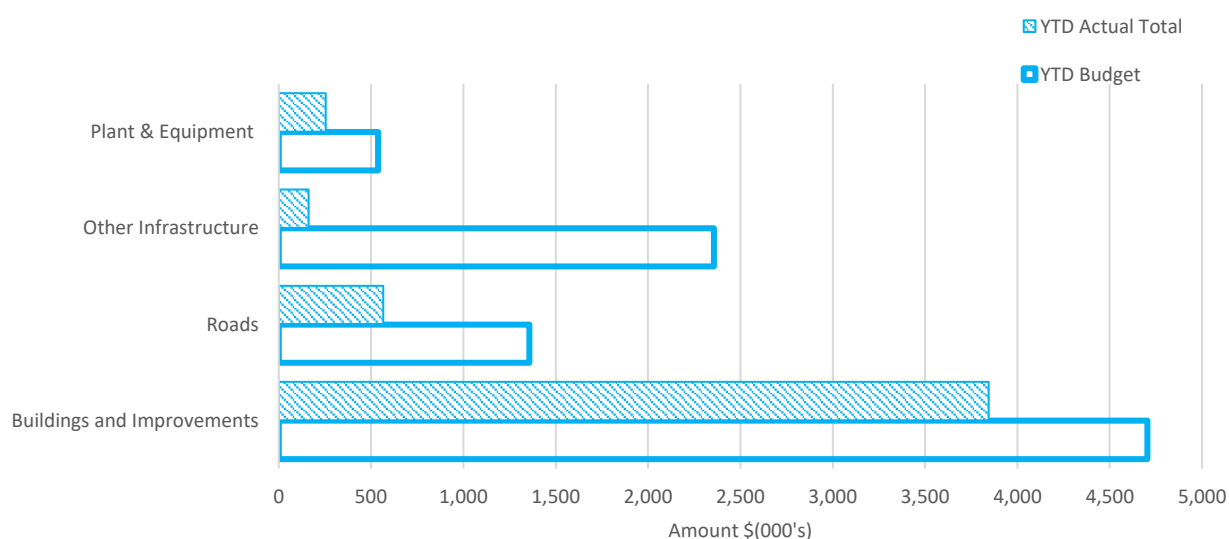


SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

NOTE 3. CAPITAL - ACQUISITIONS AND FUNDING

Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Adopted Annual Budget	YTD Budget (d)	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Buildings and Improvements		3,801,435	42,702	6,090,114	4,703,215	3,844,137	(1,386,899)
Roads		464,135	102,526	1,540,264	1,357,171	566,661	(183,093)
Other Infrastructure		8,330	153,687	3,282,974	2,356,051	162,017	(926,923)
Plant & Equipment		253,683	0	537,162	537,162	253,683	0
Capital Expenditure Totals		4,527,583	298,915	11,450,514	8,953,599	4,826,498	(2,496,915)
Capital Acquisitions Funded By							
Capital Grants and Contributions				5,009,113	4,399,438	1,999,700	(609,675)
Other (Disposals & C/Fwd)				165,910	165,910	110,910	0
Council Contribution - Operations				6,275,491	4,388,251	2,715,888	(1,887,240)
Capital Funding Total				11,450,514	8,953,599	4,826,498	

Capital Expenditure Program YTD



SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

NOTE 3. CAPITAL ACQUISITIONS

			Amended Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
Capital Acquisitions						
Building and Improvements			\$	\$	\$	\$
E720016	Upgrade CCTV	Upgrade	120,000	120,000	0	(120,000)
E740001	Land Trans Aged Care Facility	New	400,000	400,000	0	(400,000)
E720015	Renew Childcare Play Equipment	Renewal	28,000	28,000	21,412	(6,588)
E720011	26 Queen Vic	Renewal	21,000	21,000	1,113	(19,887)
E720012	11 Queen Vic	Renewal	12,000	12,000	11,440	(560)
E720018	40A Hoover	Renewal	0	0	0	0
E720019	40B Hoover	Renewal	0	0	0	0
E720017	1 Queen Vic	Renewal	48,000	12,000	265	(47,735)
E720013	Relocate/Renew Gym	Renewal	0	0	0	0
E720009	Works Depot Workshop	Renewal	50,000	50,000	1,890	(48,110)
E720010	SPQ Renewal	Renewal	7,500	7,500	6,582	(918)
E720001	Mine Office	Renewal	123,200	92,402	0	(123,200)
E720002	Chisholms House	Renewal	225,800	169,352	0	(225,800)
E720003	Hoover House	Renewal	256,400	192,302	0	(256,400)
E720004	Murrin Murrin Lockup	Renewal	20,600	15,452	0	(20,600)
E720005	Balletich's Place	Renewal	102,600	76,950	0	(102,600)
E720006	Art's Place	Renewal	101,400	76,050	0	(101,400)
E720008	Lawlers Police Station	Renewal	100,000	74,998	0	(100,000)
E720014	NGROAC Facility	New	4,473,614	3,355,209	3,801,435	(672,179)
TOTAL - Building and Improvements			6,090,114	4,703,215	3,844,137	
Plant & Equipment						
E730003	EHO Vehicle	Replacement	38,546	38,546	38,546	0
E730006	Grader Camp Genset	Replacement	17,000	17,000	15,522	(1,478)
E730004	Grader Camp Utility	Replacement	45,813	45,813	45,813	0
E730001	Works Supervisor Utility	Replacement	45,813	45,813	45,812	(1)
E730007	Trailers Dollies Grader Camp	Replacement	200,000	200,000	0	(200,000)
E730002	MWS Vehicle	Replacement	60,995	60,995	60,995	0
E730005	DCEO Vehicle	Replacement	46,995	46,995	46,995	0
E730008	CEO Vehicle	Replacement	82,000	82,000	0	(82,000)
TOTAL - Plant & Equipment			537,162	537,162	253,683	
TOTAL PROPERTY PLANT AND EQUIPMENT			6,627,276	5,240,377	4,097,820	

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

NOTE 3. CAPITAL ACQUISITIONS

			Amended Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
Capital Acquisitions						
Roads						
E700001	Renewal of Grids	Renewal	50,000	40,000	0	(50,000)
E700003	RRG Wonganoo	Upgrade	450,000	393,750	425,307	(24,693)
E700004	R2R Project	Upgrade	934,738	817,895	38,828	(895,910)
E700002	Footpath Renewals	Renewal	105,526	105,526	102,526	(3,000)
TOTAL - Roads			1,540,264	1,357,171	566,661	
Other Infrastructure						
E710006	Waste Management Site Fencing	Upgrade	62,000	0	0	(62,000)
E710007	Liquid Waste Site Development	Upgrade	600,000	300,000	1,505	(598,495)
E710001	Cemetery Fencing	Renewal	35,000	35,000	0	(35,000)
E710008	Fitness Playground Equipment	Upgrade	24,000	24,000	0	(24,000)
E710004	Runway rejuv. & Paint	Renewal	306,600	255,500	6,825	(299,775)
E710005	Apron Taxi Subgrade Failure	Renewal	912,750	760,625	19,266	(893,484)
E710002	Gwalia Headframe	Renewal	899,624	648,674	5,550	(894,074)
E710010	Gwalia Headframe NSRF	Renewal	380,000	285,002	127,962	(252,038)
E710003	Gwalia Entrance	Upgrade	43,000	32,248	0	(43,000)
E710009	Relocate Ruston Engine	Renewal	20,000	15,002	909	(19,091)
					0	
TOTAL - Other Infrastructure			3,282,974	2,356,051	162,017	(3,120,957)
TOTAL INFRASTRUCTURE			4,823,238	3,713,222	728,678	
Total Capital Expenditure			11,450,514	8,953,599	4,826,498	

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

NOTE 3. CAPITAL DISPOSALS

Assets Disposed

Description Disposed Asset		Cost/Fair Value	Accum Depr	Proceeds	Adopted Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	Comments
		\$	\$	\$	\$	\$	\$	
Plant and Equipment (Fixed Assets)								
642	Nissan Pathfinder	30,600	(2,465)	20,455	(7,680)	(7,680)	(0)	
643	Triton 4x4 Dual Cab	28,500	(2,560)	15,455	(10,485)	(10,485)	0	
647	Ford Ranger	35,000	(2,885)	20,000	(12,115)	(12,115)	(0)	
PE5	Territory Titanium	42,500	(863)	30,000	(11,637)	(11,637)	0	
641	Nissan Navara	43,500	(3,662)	25,000	(14,838)	(14,838)	0	
637	2014 Ford FPV				(15,007)	0	15,007	
						0	0	
		180,100	(12,435)	110,910	(71,762)	(56,755)	15,007	
		180,100	(12,435)	110,910	(71,762)	(56,755)	15,007	

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

NOTE 4. CASH AND INVESTMENTS

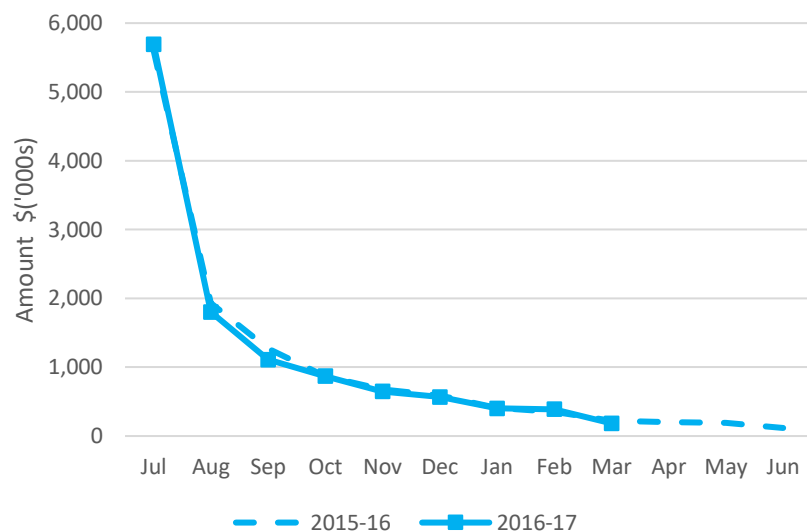
Bank Accounts	Municipal	Municipal Restricted	Reserves	Trust	Total Amount	Institution	Interest Rate	Details
	\$		\$	\$	\$			
(a) Cash Deposits								
Municipal Account	6,299,548				6,299,548	NAB	Variable	Cheque Acc.
LSL Maximiser			131,486		131,486	NAB	Variable	Cheque Acc.
Fire Maximiser			26,793		26,793	NAB	Variable	Cheque Acc.
Plant Maximiser			393,765		393,765	NAB	Variable	Cheque Acc.
Annual Leave Maximiser			160,898		160,898	NAB	Variable	Cheque Acc.
Gwalia Precinct Maximiser			472,568		472,568	NAB	Variable	Cheque Acc.
Building Maintenance Maximiser			349,803		349,803	NAB	Variable	Cheque Acc.
Waste Management Maximiser			502,224		502,224	NAB	Variable	Cheque Acc.
Cash on Hand	4,800				4,800	NAB	NIL	On Hand
(b) Term Deposits								
N/A					0			
(c) Other Investments								
OCDC R4R		324,391			324,391	WATC	1.45%	Ongoing
Total	6,304,348	324,391	2,037,537	0	8,666,276			

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

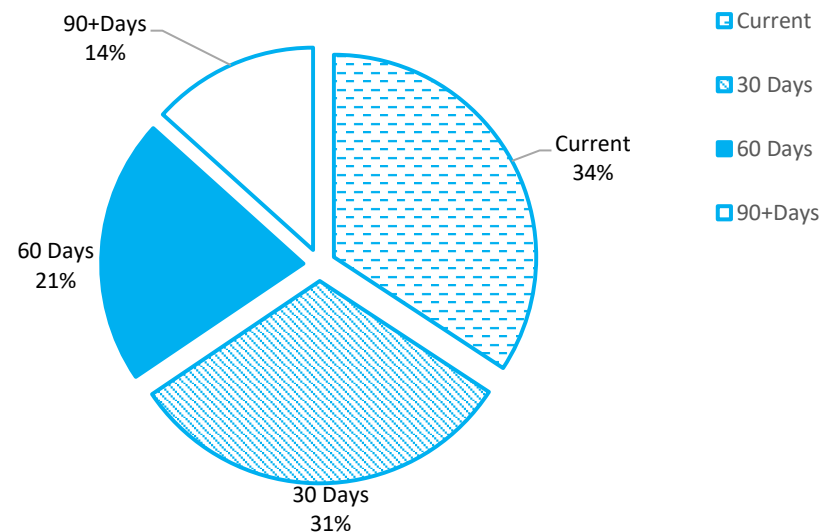
NOTE 5. RECEIVABLES

	YTD 31 Mar								
Receivables - Rates and Other Rates Receivable	2017	30 June 2016	Receivables - General	Credit	Current	30 Days	60 Days	90+Days	Total
	\$	\$		\$	\$	\$	\$	\$	\$
Opening Arrears Previous Years	116,915	83,147	Receivables - General	(274)	51,345	46,950	31,685	19,978	149,684
Levied this year	5,315,080	5,239,642							
Discounts	0	0	GST Receivable						
Deferred	0	0							
Less Collections to date	(5,248,161)	(5,205,874)							
Equals Current Outstanding	183,834	116,915							
Net Rates Collectable	183,834	116,915	Total Receivables General Outstanding						149,684
% Collected	96.62%	97.80%	Amounts shown above include GST (where applicable)						

Rates Receivable



Accounts Receivable (non-rates)

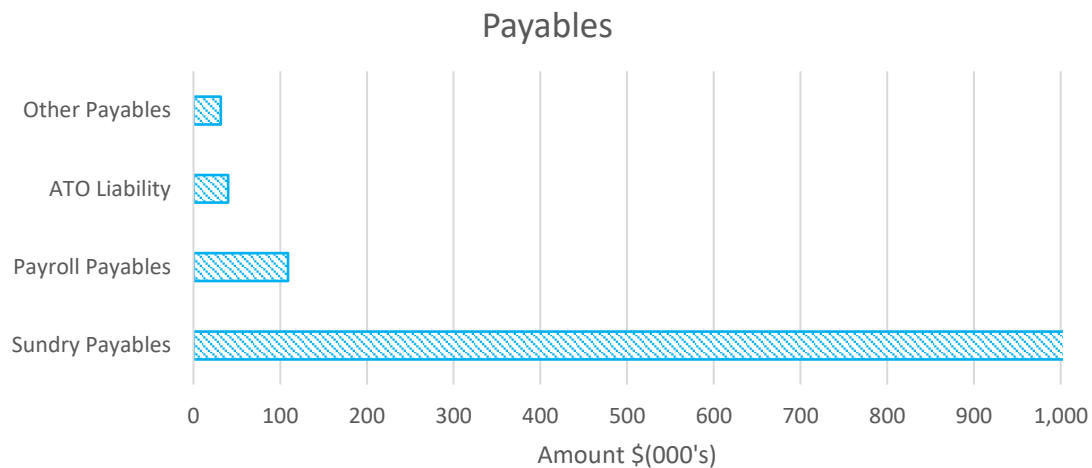
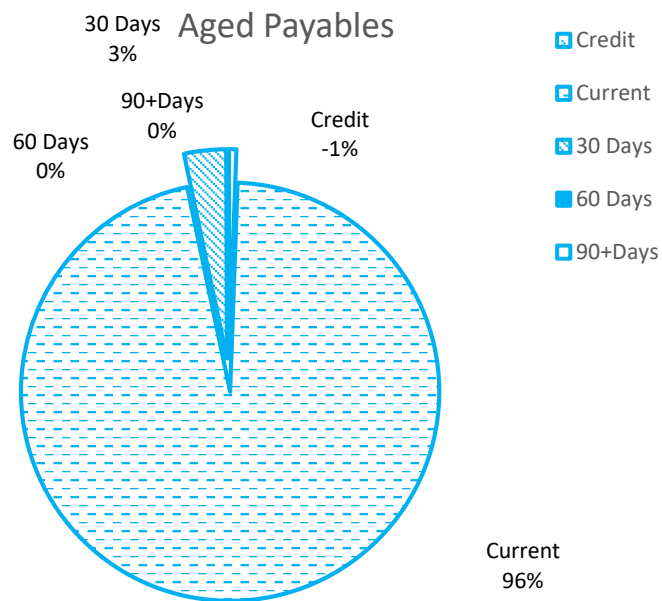


SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

NOTE 6. PAYABLES

Payables	Credit	Current	30 Days	60 Days	90+Days	Total
Payables - General	\$ (5,990)	\$ 1,015,066	\$ 34,228	\$ 560	\$ 0	\$ 1,043,864
Sundry Payables						1,043,864
Payroll Payables						109,078
ATO Liability						39,919
Other Payables						31,603
Total Payables General Outstanding						1,224,464

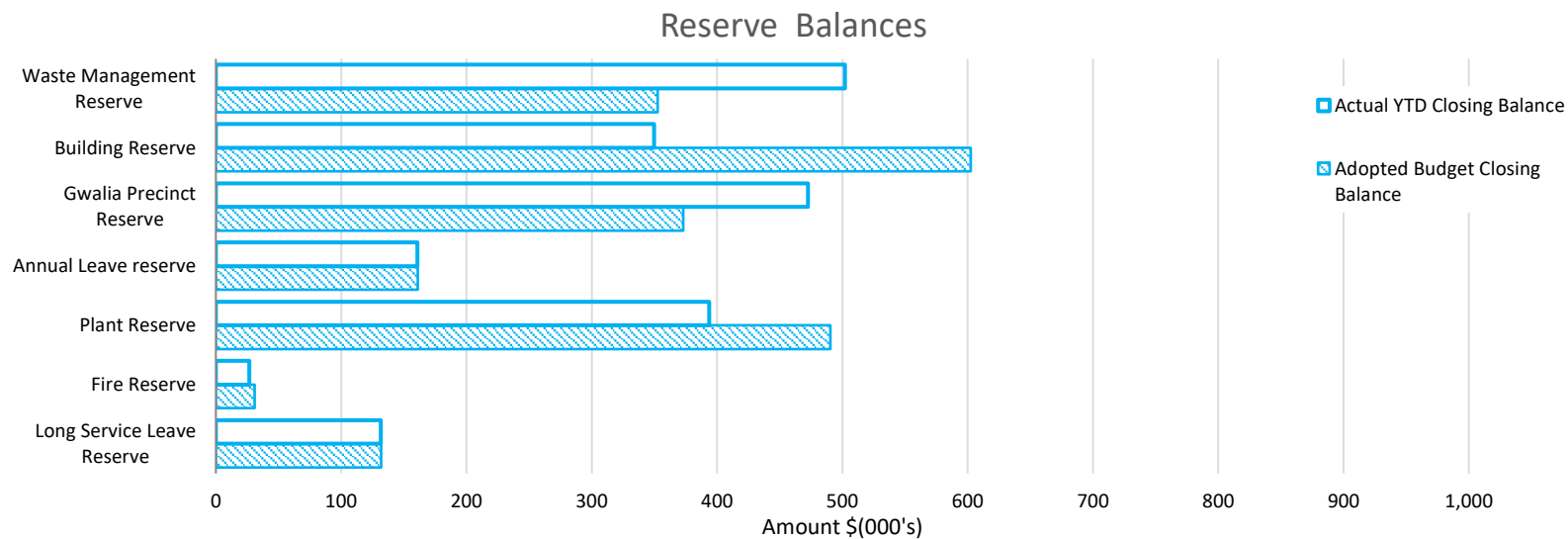
Amounts shown above include GST (where applicable)



SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

NOTE 7. CASH BACKED RESERVE

Reserves	Opening Balance	Adopted Budget Interest Earned	Actual Interest Earned	Adopted Budget Transfers In (+)	Actual Transfers In (+)	Adopted Budget Transfers Out (-)	Actual Transfers Out (-)	Adopted Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave Reserve	130,805	981	681			0	0	131,786	131,486
Fire Reserve	26,654	230	139	4,000		0	0	30,884	26,793
Plant Reserve	391,726	3,650	2,039	95,000		0	0	490,376	393,765
Annual Leave reserve	160,064	1,201	833			0	0	161,265	160,897
Gwalia Precinct Reserve	470,121	2,776	2,448			(100,000)	0	372,897	472,569
Building Reserve	347,991	4,485	1,812	250,000		0	0	602,476	349,803
Waste Management Reserve	500,000	2,625	2,224			(150,000)	0	352,625	502,224
Aerodrome Reserve	0	750	0	100,000		0	0	100,750	0
	2,027,361	16,698	10,176	449,000	0	(250,000)	0	2,243,059	2,037,537



SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

NOTE 8. RATING INFORMATION

RATE	Rate in	Number of Properties	Rateable Value	Rate Revenue	YTD Actual		Total Revenue	Rate Revenue	Adopted Budget		Total Revenue
					Interim Rates	Back Rates			Interim Rate	Back Rate	
General Rate	\$		\$				\$				\$
GRV	0.0667	676	15,313,822	1,021,205	(783)		1,020,422	1,021,432	1,500	0	1,022,932
UV	0.1463	1,805	27,701,736	4,052,476	8,406		4,060,882	4,052,764	(13,502)	0	4,039,262
Sub-Totals		2,481	43,015,558	5,073,681	7,623	0	5,081,304	5,074,196	(12,002)	0	5,062,194
Minimum Payment	Minimum \$										
GRV	304	83	114,261	25,232			25,232	25,232	0	0	25,232
UV	304	712	786,932	208,544			208,544	216,448	0	0	216,448
Sub-Totals		795	901,193	233,776	0	0	233,776	241,680	0	0	241,680
							5,315,080				5,303,874
							0				
Amount from General Rates							5,315,080				5,303,874
Ex-Gratia Rates							0				0
							5,315,080				5,303,874

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

NOTE 9. INFORMATION ON BORROWINGS

(a) Debenture Repayments

The Shire does not have any borrowings.

(b) New Debentures

There are no new debentures as at the reporting date.

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

NOTE 10. GRANTS AND CONTRIBUTIONS

Grants	Grant Provider	Approval (Y/N)	2016-17 Amended Budget	Amended 2016-17 Budget Operating	2016-17 Budget Capital	Variations Additions / (Deletions) Operating	Capital	Received	Recoup Status Not Received
			\$	\$	\$	\$		\$	\$
General Purpose Funding									
I030019 Grant Equalisation	WALGCC	Y	607,188	607,188	0	0	0	603,653	3,535
I030021 Grant - Roads	WALGCC	Y	593,049	593,049	0	0	0	296,524	296,525
Law, Order, Public Safety									
I053402 Operational Grant - Bush Fire	DFES		1,500	1,500	0	0	0	1,409	91
I053406 Grant - CCTV			100,000	0	100,000	0	0	50,000	50,000
Health									
I076473 Aged Care Feasibility Study Grant			20,650	20,650	0	0	0		20,650
I076476 Grant -Aged Care SIHI			195,000	0	195,000	0	0	195,000	0
Welfare Services									
I080014 Childcare Grant			0	0	0	0	0		0
I080002 Sustainability Child Care			54,715	54,715	0	0	0	37,752	16,963
I082001 Youth Support DCP Grant	DCP		67,353	67,353	0	0	0	52,298	15,055
Recreation and Culture									
I114467 Grant Swimming Pool	DSR		32,000	32,000	0	0	0	32,000	0
I117010 Other Grant Funding			123,720	123,720	0	1,980	0	125,700	0
Transport									
MRWA Funding									
I122200 MRWA Direct	MRWA		140,429	140,429	0	0	0	140,429	0
I122052 Contribution Street Lights	MRWA		3,700	3,700	0	0	0		3,700
I122218 RRG Funding	MRWA		300,000	0	300,000	0	0	120,000	180,000
Other Streets/Roads Funding									
I122042 Contribution Crossovers			0	0	0	0	0		0
I122206 Roads to Recovery			934,738	0	934,738	0	0		934,738
I123494 RADS funding	RADS		609,675	0	609,675	0	0		609,675
Economic Services									
I134468 Minara Comm. Foundation Grants			21,335	21,335	0	0	0	21,335	0
I134458 Projects			28,000	28,000	0	0	0	28,000	0
I138005 Grants			48,000	48,000	0	0	0		48,000
I138002 Sponsorship			115,000	115,000	0	0	0	1,000	114,000
I134463 Lotterywest Headframe Stage 1	Lotterywest		300,000	0	300,000	0	0		300,000
I134464 Lotterywest Cottages Conservation	Lotterywest		50,000	0	50,000	0	0		50,000
I134470 Gwalia Precinct Renewal	Regional		605,000	0	605,000	0	0		605,000
I134471 Headframe Renewal Reg. Grants Scheme	Regional		300,000	0	300,000	0	0	70,000	230,000
I137008 Lotterywest Fitout funding	Lotterywest		1,564,700	0	1,564,700	0	0	1,564,700	0
I139002 Lotterywest Heritage Conserv. Grant	Lotterywest		50,000	0	50,000	0	0		50,000
I139003 Lotterywest Trail Grant	Lotterywest		32,883	32,883	0	0	0		32,883
TOTALS			6,898,635	1,889,522	5,009,113	1,980	0	3,339,800	3,560,815

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

NOTE 11. BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Budget Amendments COA	Description	Council Resolution	Classification	No Change - \$	Increase in \$	Decrease in \$	Amended \$
Opening Carried Forward Surplus (Deficit)							0
I04 Governance		10.2 (C) MAR 17	Operating Revenue			(2,000)	(2,000)
I03 General Purpose Funding		10.2 (C) MAR 17	Operating Revenue			(25,868)	(27,868)
I05 Law, Order, Public Safety		10.2 (C) MAR 17	Operating Revenue			(2,500)	(30,368)
I053402 Operational Grant - Bush Fire		10.2 (C) MAR 17	Operating Revenue		1,500		(28,868)
I07 Health		10.2 (C) MAR 17	Operating Revenue			(255)	(29,123)
I076476 Grant - Aged Care SIHI		10.2 (C) MAR 17	Capital Revenue		195,000		165,877
I080014 Childcare Grant (Misc)		10.2 (C) MAR 17	Operating Revenue			(2,500)	163,377
I09 Housing		10.2 (C) MAR 17	Operating Revenue			(3,100)	160,277
I10 Community Amenities		10.2 (C) MAR 17	Operating Revenue		62,586		222,863
I11 Recreation and Culture		10.2 (C) MAR 17	Operating Revenue			(4,868)	217,995
I114467 Grant - Swimming Pool		10.2 (C) MAR 17	Operating Revenue		2,000		219,995
I122042 Contrib - Crossovers		10.2 (C) MAR 17	Operating Revenue			(1,500)	218,495
I13 Economic Services		10.2 (C) MAR 17	Operating Revenue			(77,848)	140,647
I134468 Minara Community Foundation Grant		10.2 (C) MAR 17	Operating Revenue			(26,974)	113,673
I14 Other Property and Services		10.2 (C) MAR 17	Operating Revenue		27,200		140,873
E04 Governance		10.2 (C) MAR 17	Operating Expenses			(1,595)	139,278
E03 General Purpose Funding		10.2 (C) MAR 17	Operating Expenses		38,566		177,844
E05 Law, Order, Public Safety		10.2 (C) MAR 17	Operating Expenses		2,974		180,818
E07 Health		10.2 (C) MAR 17	Operating Expenses		1,630		182,448
E074071 Adjust Loss on disposal of asset		10.2 (C) MAR 17	Non Cash Item	(3,514)			182,448
E08 Education and Welfare		10.2 (C) MAR 17	Operating Expenses		77,216		259,664
E10 Community Amenities		10.2 (C) MAR 17	Operating Expenses		1,162		260,826
E11 Recreation and Culture		10.2 (C) MAR 17	Operating Expenses		51,288		312,114
E12 Transport		10.2 (C) MAR 17	Operating Expenses			(48,970)	263,144
E122190 Adjust Loss on disposal of asset		10.2 (C) MAR 17	Non Cash Item	(18,994)			263,144
E13 Economic Services		10.2 (C) MAR 17	Operating Expenses		126,503		389,647
E14 Other Property and Services		10.2 (C) MAR 17	Operating Expenses			(31,042)	358,605
E142183 Adjust Loss on disposal of asset		10.2 (C) MAR 17	Non Cash Item	(21,082)			358,605
E740001 Land Transactions Aged Care Site		10.2 (C) MAR 17	Capital Expenses			(195,000)	163,605

E720016	Upgrade CCTV	10.2 (C) MAR 17	Capital Expenses		(20,000)	143,605
E720015	Renew Childcare Play Equipment	10.2 (C) MAR 17	Capital Expenses		(5,000)	138,605
E720018	40A Hoover Street Renewal	10.2 (C) MAR 17	Capital Expenses	15,000		153,605
E720019	40B Hoover Street Renewal	10.2 (C) MAR 17	Capital Expenses	11,000		164,605
E720013	Relacate/Renew Gym	10.2 (C) MAR 17	Capital Expenses	20,000		184,605
E700002	Footpath Renewals	10.2 (C) MAR 17	Capital Expenses		(10,526)	174,079
E710002	Gwalia Headframe renewal	10.2 (C) MAR 17	Capital Expenses		(52,087)	121,992
E130002	Dual Cab Utlity MWS	10.2 (C) MAR 17	Capital Revenue	5		121,997
E730005	DCEO Vehicle	10.2 (C) MAR 17	Capital Revenue	5		122,002
E730004	Dual Cab Utility Grader Camp	10.2 (C) MAR 17	Capital Revenue	187		122,189
E730003	EHO Vehicle	10.2 (C) MAR 17	Capital Expenses		(546)	121,643
E730001	Utility Depot Works Supervisor	10.2 (C) MAR 17	Capital Expenses	187		121,830
E148298	Depreciation	10.2 (C) MAR 17	Non Cash Item	40		121,830
	Proceeds from Disposal of Assets	10.2 (C) MAR 17			(90)	121,740
L01752	Movement in Non Current Provisions	10.2 (C) MAR 17			(51,751)	69,989
	Previous Year Surplus/(Deficit)	10.2 (C) MAR 17			(67,891)	2,098
Amended Budget Cash Position as per Council Resolution				(43,550)	634,009	(631,911)

Classifications Pick

Operating Revenue
Operating Expenses
Capital Revenue
Capital Expenses
Opening Surplus(Deficit)
Non Cash Item

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

NOTE 12. TRUST FUND

There are no funds held at balance date over which the Shire has no control.

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2017

NOTE 13. EXPLANATION OF MATERIAL VARIANCES

Details and explanations of the material variances reflected on the Statement of Financial Activity are provided below as required by Local Government (Financial Management) Regulation 34(1) (d). ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of \$15,000.

Reporting Program	Variance	Variance	Var.	Timing/ Permanent	Explanation of Variance
1 Operating Revenues	\$	%			
1 General Purpose Funding - Rates	46,623	0.88%	▲		N/A
1 Education and Welfare	24,563	14.94%	▲	Timing	Some grants received earlier than expected
Community Amenities	36,865	12.09%	▲	Permanent	Higher revenue for liquid waste charges than anticipated
1 Recreation and Culture	36,324	22.78%	▲		Some grants received earlier than expected
Economic Services	(54,770)	(23.97%)	▼	Timing	Gwalia project grants - alteration to timing of receipt of these grants
1 Operating Expense			▼		
Governance	157,315	39.88%	▼	Timing	Meeting attendance fees and Councillor travelling expenses not yet billed
1 General Purpose Funding	(85,405)	(34.09%)	▲	Timing	Valuation and administration costs lower than expected during reporting period
1 Health	(50,572)	(11.28%)	▲		
Education and Welfare	24,688	6.16%	▼	Timing	Manager Community Services has filled a staff placement whilst undergoing Diploma studies and reviewing structure, resulting in savings on wages
1 Community Amenities	39,641	22.15%	▼	Timing	Depreciation expenses require some review, alteration to timing of Town Planning review expenses, alteration to timing of cemetery works, timing delay to refuse site mtce
1 Recreation and Culture	104,731	12.19%	▼	Timing	Distribution of community grants still progressing, variation to timing of works at swimming pool and other facilities such as town oval. Renewable engery feasibility study not commenced
1 Transport	195,076	7.97%	▼	Timing	Alteration to timing of roadworks, asset disposals etc

1	Economic Services	319,719	27.61%	▼	Timing	Delays to some works for Info Centre, cactus eradication, Gwalia projects, and projects within 'Other Heritage' category
1	Other Property and Services	106,526	131.65%	▼	Timing	Alteration to timing of works programmes
1	Capital Revenues					
1	Grants, Subsidies and Contributions	(2,399,738)	(54.55%)	▼	Timing	Alteration to timing of receipt of capital grants, including R2R, RRG, NSRF (Gwalia)
1	Proceeds from Disposal of Assets	(55,000)	(33.15%)	▼	Timing	Alteration to timing of asset acquisitions
1	Capital Expenses					
1	Land and Buildings	859,078	18.27%	▼	Timing	Aged Care Land transactions not finalised, Gwalia Renewals not yet commenced
1	Infrastructure - Roads	790,510	58.25%	▼	Timing	Delays in progress of some projects due to inclement weather
1	Infrastructure - Other	2,194,034	93.12%	▼	Timing	Delays in commencement of Gwalia renewals, aerodrome works, liquid waste disposal upgrade still progressing
1	Plant and Equipment	283,479	52.77%	▼	Timing	Grader camp renewal not yet commenced, CEO vehicle purchase also not effected.

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2(B) ACCOUNTS FOR PAYMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 26th April, 2017

AGENDA REFERENCE: 10.2 (B) APR 17

SUBJECT: Accounts for Payment

LOCATION / ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Tanya Browning

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 20th April, 2017

BACKGROUND

Attached statement consists of accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **22384** to **22419** totalling **\$1,520,647.97** and accounts paid by Council Authorisation represented by cheques numbered from **22420** to **22487** totalling **\$311,164.63**.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **22384** to **22419** totalling **\$1,520,647.97** and accounts paid by Council Authorisation represented by cheques numbered from **22420** to **22487** totalling **\$311,164.63** be authorised for payment.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr RA Norrie, Seconded CrGRM Cotterill, that accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **22384** to **22419** totalling **\$1,520,647.97** and accounts paid by Council Authorisation represented by cheques numbered from **22420** to **22487** totalling **\$311,164.63** be authorised for payment.

CARRIED (6 VOTES TO 0)

Shire of Leonora				
Monthly Report – List of Accounts Paid by Delegated Authority				
Submitted to Council on the 26th April, 2017				
<p>The following list of accounts has been paid under delegation, and Direct Bank Transactions by the Chief Executive Officer, since the previous list of accounts. Cheques are numbered from 22384 to 22419 and totalling \$1,520,647.97.</p>				
CHIEF EXECUTIVE OFFICER				
Cheque	Date	Name	Item	Payment by Delegated Authority
293	14/03/2017	National Australia Bank	CRC photocopier lease, March 2017	536.45
1	14/03/2017	Shire of Leonora	Salaries & Wages PPE: 13/3/17	78735.16
22384	14/03/2017	LGRCEU	Union Fee PPE: 13/3/17	20.5
294	15/03/2017	National Australia Bank	NAB Super Pay - March, 2017	26.25
22385	20/03/2017	Dave Hadden	Health/building services contract 76	8,712.00
22386	20/03/2017	PGC Irrigation Contractors Pty Ltd	Sprinklers for town park	882.92
22387	20/03/2017	Western Australian Planning Commission	Town planning expenses	6,385.00
22388	20/03/2017	PMCC	Refund for AVGAS - returned intact and unused	2,200.00
295	20/03/2017	Australian Super	Superannuation PPE: 15/3/17	623.74
296	20/03/2017	BT Super for Life	Superannuation PPE: 15/3/17	169.57
297	20/03/2017	C&BUS	Superannuation PPE: 15/3/17	197.73
298	20/03/2017	Host Plus	Superannuation PPE: 15/3/17	130.07
299	20/03/2017	IOOF Employer Super	Superannuation PPE: 15/3/17	198.62
300	20/03/2017	MLC Nominees Pty Ltd	Superannuation PPE: 15/3/17	86.45
301	20/03/2017	Prime Superannuation Fund	Superannuation PPE: 15/3/17	716.30
302	20/03/2017	Rest Superannuation	Superannuation PPE: 15/3/17	167.55
303	20/03/2017	WA Super	Superannuation PPE: 15/3/17	8,001.42
22389	22/03/2017	Matt Taylor	Sitting Fees & Allowances	3,321.26
22390	28/03/2017	Dave Hadden	Health/building services contract 77 20/03/2017-24/03/2017	5,808.00
22391	28/03/2017	Earth Australia Contracting	Contracted works at Wonganoo Rd	25,896.75
22392	28/03/2017	Gavin Prime	Reimbursement for travel costs	694.00
22393	28/03/2017	Greg Doherty	Reimbursement of travel expenses 06-10 March 2017	199.65
22394	28/03/2017	Robert Renfree	Contracted works at Wonganoo Rd 14/03/2017-24/03/2017	4,480.00
			Sub Total	\$148,189.39

Cheque	Date	Name	Item	Payment by Delegated Authority
			Balance Brought Forward	\$148,189.39
22395	28/03/2017	Sparlon Electrical	Change transformers and plus leads to identify earth leakage issue and repair broken lamp	5,538.50
22396	28/03/2017	Telstra	CRC Internet and camp requisites	255.00
22397	28/03/2017	DHS - Child Support Agency	Child Support PPE: 27/3/17	463.30
22398	28/03/2017	LGRCEU	Union Fee PPE: 27/3/17	20.50
1	28/03/2017	Shire of Leonora	Salaries & Wages PPE: 27/3/17	72,921.39
22399	31/03/2017	Eagle Petroleum Pty Ltd	Motorpass cards period ending 20/03/2017, hire of fuel trailer 01/02/2017-28/02/2017	1,298.45
23400	31/03/2017	Netlogic	Remote consulting various and visit to Leonora to attend meeting on how to relocate CRC	4,926.50
23401	31/03/2017	Water Corporation	Water usage March, 2017	29,532.60
23402	3/04/2017	Constructive PD Pty Ltd	Deposit 10% Gwalia headframe construction	140,758.64
23403	3/04/2017	Downer EDI Engineering Electrical	WAPOL CCTV strategy grant funding 80% of total cost	100,404.85
23404	3/04/2017	Kalgoorlie Case & Drill Pty Ltd	Re-issue of cheque 22349 - due to double payment of invoice 203054/01	559.56
23405	3/04/2017	Majstrovich Building Co	Progress Claim no.11 Administration Building	832,747.63
23406	3/04/2017	Netlogic IT	Remote consulting - Set up email and configure back up	225.00
23407	3/04/2017	Stephen Peacock	40% of invoice for Mines Office works at Gwalia Museum	60,984.00
23408	3/04/2017	Water Corporation	Water usage Memorial Tower St - 01/03/2017-30/04/2017	110.54
304	31/03/2017	National Australia Bank	Merchant Fee - Gwalia Eftpos - March, 2017	129.89
305	31/03/2017	National Australia Bank	Account Fees March, 2017	100.40
306	27/03/2017	Alliance Equipment Finance	Depot photocopier lease - March, 2017	230.20
307	3/04/2017	Westnet	CRC internet March, 2017	11.00
308	3/04/2017	National Australia Bank	Credit card charges for March, 2017	13,488.65
23409	5/04/2017	Fairfax Media Publications	WA Today advertising for Leonora Golden Gift 2017	3,303.30
23410	5/04/2017	Netlogic Information Technology	Remote consulting fix password issue Kidz care email and Lorraines PC outlook issue	112.50
309	4/04/2017	Australian Super	Superannuation PPE: 27/3/17	593.34
310	4/04/2017	BT Super for Life	Superannuation PPE: 27/3/17	169.57
311	4/04/2017	C&BUS	Superannuation PPE: 27/3/17	197.73
312	4/04/2017	Host Plus	Superannuation PPE: 27/3/17	123.45
313	4/04/2017	IOOF Employer Super	Superannuation PPE: 27/3/17	176.55
314	4/04/2017	MLC Nominees Pty Ltd	Superannuation PPE: 27/3/17	108.06
315	4/04/2017	Prime Superannuation Fund	Superannuation PPE: 27/3/17	506.35
316	4/04/2017	Rest Superannuation	Superannuation PPE: 27/3/17	167.55
317	4/04/2017	WA Super	Superannuation PPE: 27/3/17	8,256.48
23411	7/04/2017	Air BP	Jet Fuel	631.17
			Sub Total	\$1,427,242.04

Cheque	Date	Name	Item	Payment by Delegated Authority
			Balance Brought Forward	\$1,427,242.04
318	6/04/2017	National Australia Bank	NAB Connect Fees March, 2017	31.99
319	10/04/2017	Alliance Equipment Finance	CRC Photocopier Lease April, 2017	536.45
320	10/04/2017	Alliance Equipment Finance	Office photocopier lease April, 2017	797.78
1	11/04/2017	Shire of Leonora	Salaries & Wages PPE: 10/04/17	80,030.83
22412	12/04/2017	Air BP	Void - duplicate cheque	0.00
22413	12/04/2017	Department of Transport	Registration renewal for L2295, L2296	434.15
22414	12/04/2017	Horizon Power	Power usage various	10,293.98
22415	12/04/2017	Netlogic IT	Remote consulting create new email address - Simone, fix issues on Elaine's laptop	337.50
22416	12/04/2017	T-Quip	Idler Pulley	78.75
22417	12/04/2017	LGRCEU	Union Fee PPE: 10/4/17	20.50
22418	12/04/2017	Centrecare Inc.	Bond refund for hall hire - 11/04/2017-12/04/2017	150.00
22419	13/04/2017	Gavin Prime	Travel reimbursements - Per-Leo return	694.00
			Grand Total	\$1,520,647.97

Shire of Leonora				
Monthly Report - List of Accounts Paid by Authorisation of Council				
Submitted to Council on the 26th April, 2017				
<p>Cheques numbered from 22420 to 22487 totaling \$311,164.63 submitted to each member of the Council on 26th April, 2017 have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing.</p>				
CHIEF EXECUTIVE OFFICER				
Cheque	Date	Name	Item	Payment
22420	26/04/2017	Aerodrome Compliance & Civil	Aerodrome technical inspection - March 2017	5,610.00
22421	26/04/2017	ALU Glass	Glass sliding door at 1 Queen Vic St (doctors house)	3,930.00
22422	26/04/2017	AMPAC Debt Recovery Pty Ltd	Legl costs	153.57
22423	26/04/2017	BOC Limited	Container service fee - daily tracking period 26/2/2017-28/3/2017	39.67
22424	26/04/2017	Boldline Services	Repair headlight, replace window and services	1,111.55
22425	26/04/2017	Bunnings Building Supplies Pty Ltd	Plants - Hoover House, tables for Nyunnag Gu women's group, various items for depot	560.57
22426	26/04/2017	Butson Group Pty Ltd	Finger food 10 people 09/03/2017 Local Gov workshop, Lunch for 12 people 21/03/2017 Shire Meeting	220.00
22427	26/04/2017	Butsons Building Service	Materials and labour for works on Tony Balatich's house at Gwalia	74,910.00
22428	26/04/2017	Canine Control	Ranger services 30th March - 1st April 2017	3,921.23
22429	26/04/2017	Collins Distributors	Jewellery for re-sale at Gwalia Museum	461.56
22430	26/04/2017	Comfort Inn Midas	Accommodation and meals for Brad Gawronski - 27/03/2017	190.00
22431	26/04/2017	Concept Media	Have a Go News advertising	359.70
22432	26/04/2017	Coolgardie Tyre Service	Tyre set and foam filling, tyre set for trailer	4,158.00
22433	26/04/2017	Covs Parts Pty Ltd	Various parts and products for depot maintenance	1,997.93
22434	26/04/2017	Creative Spaces	Final invoice for design and print of Leonora loop trail brochure	2,179.85
22435	26/04/2017	E. Fire and Safety	Service fire equipment, replacements where needed	1,630.20
22436	26/04/2017	Eagle Petroleum (WA) Pty Ltd	Hire of fuel tanker 01/03/2017-31/03/2017, motorpass charges period ending 03/04/2017	1,558.78
			Sub Total	\$102,992.61

Cheque	Date	Name	Item	Payment
			Balance Brought Forward	\$102,992.61
22437	26/04/2017	Economic Transitions	Ongoing progress on Geotrail and geocaching project, Hoover House café business plan	10,464.00
22438	26/04/2017	Educational Experience	Paint pattern tools - Leinster Playgroup - community grant	10.78
22439	26/04/2017	Elite Gym Hire	Hire costs gym equipment - March, 2017	1,072.50
22440	26/04/2017	Ellery Brookman Barristers & Solicitors	Professional fees - lease agreement & user agreement NGROAC	3,300.00
22441	26/04/2017	Forman Bros	Repair water leak near mains meter - Hoover House, repair aqua trip leak 11A Walton St, pump out evaporation ponds, dig trench along side airstrip to locate damaged storm water - airport	2,214.63
22442	26/04/2017	Future Security Solutions Pty Ltd	Installation of access control to gym	7,102.70
22443	26/04/2017	Goldfields Locksmiths	Keys cut for Museum buildings	45.60
22444	26/04/2017	Goldfields Pilbara Forklift Services	Full service and clean + parts	3,314.00
22445	26/04/2017	Goldfields Sign Works	Gold lettering for honour board update - M Taylor, A Taylor and R Cotterill	26.40
22446	26/04/2017	Goldfields Truck Power	Dry hire multi tyre roller 01/03/2017-31/03/2017	4,372.50
22447	26/04/2017	Goldline Distributors	Supplies for Gwalia Museum and Hoover House, cleaning products for office	2,942.44
22448	26/04/2017	Greg Doherty	Reimbursement for travel expense for attendance AAA in Busselton	802.50
22449	26/04/2017	Hocking Heritage Studio	Heritage advice and reports, archival record Agnew Hotel and Banjos Place, Agnew Tree	4,950.00
22450	26/04/2017	In A Box Holdings Pty Ltd	Hosting of leonoragoldengift.com site 20/04/2017-19/04/2018	150.00
22451	26/04/2017	J.R. & A. Hersey Pty Ltd	PPE for outside staff, line marking spray and hex key set	1,868.35
22452	26/04/2017	Josway Hospitality Pty Ltd	Dinner for 3 people (Elaine, Kim Hewson, Margot) 11/04/2017, meals and refreshments for David Fitzgerald and John Walsh, meals for 3 people 14/03/2017	298.50
22453	26/04/2017	KAL Engineering Consultants Pty Ltd	Assistance with youth services agreements, contracts and documentation, assistance to finalise lease and operational requirements for NGROAC	7,374.40
22454	26/04/2017	Kambalda Football Club Inc.	Sponsorship for 2017 season	3,000.00
22455	26/04/2017	Kleenheat Gas	Facility fee/cylinder service charge FEB - NGROAC, 1 cannister supplied to 51 Gwalia St, 2 cannisters supplied to 13 Fitzgerald St	407.21
22457	26/04/2017	Landgate	Land enquiry, mining tenements chargeable	465.65
			Sub Total	\$157,174.77

Cheque	Date	Name	Item	Payment
			Balance Brought Forward	\$157,174.77
22458	26/04/2017	Leonora Motor Inn	Accommodation and meals for Greg Doherty 6-10 March, 2017, Accommodation for ranger 13-15 March, 2017, Accommodation for David Fitzgerald and John Walsh 23-24 March, 2017, Accommodation for Ranger 30/03/2017-01/04/2017	1,423.50
22459	26/04/2017	Leonora Post Office	Postal charges for March, 2017	337.39
22460	26/04/2017	Leonora Supplies WA	Supplies for Office, Child Care Centre and Museum 20/02/2017 - 03/04/2017	578.75
22461	26/04/2017	Long Neck Creek Holdings	Hire of pump trailer with reel - March, 2017 (21 Days)	2,310.00
22462	26/04/2017	Marketforce	Advert for 'Buy Local Policy' 22/03/2017 - Local government notice section, Advertisement for tenders 15/03/2017 Local government notices section	905.82
22463	26/04/2017	McMahon Burnett Transport	Freight for museum and office, Freight for Office National	273.03
22464	26/04/2017	Michael Bargerbos	Photo for ASIC card application	16.95
22465	26/04/2017	Moore Stephens	Compilation of the monthly financial report for Feb, 2017, including end of month accounting review, progressive billing - Integrated planning and reporting	18,531.17
22466	26/04/2017	Mr W V Holloran A/C Shire of Leonora	Removal of rubbish Malcolm Dam and surrounding area 13/03/2017-2/06/2017	1,600.00
22467	26/04/2017	Nov Portable Power	15 KVA genset	17,074.20
22468	26/04/2017	Office National Kalgoorlie	Sabina chair for pool office, till rolls for cash register, monthly charges for copier in office, depot and CRC, heavy duty holepunch for office	2,205.07
22469	26/04/2017	Penns Cartage Contractors	Freight Various	992.75
22470	26/04/2017	Pier Street Medical	Drug and alcohol screen for Russel Richards	74.98
22471	26/04/2017	Pipeline Mining & Civil Contracting	Grave digging - K Beaman 08/03/2017	671.00
22472	26/04/2017	Prosegur Australia Pty Ltd	Monthly rental for ATM - March, 2017	2,837.56
22473	26/04/2017	Quadrio Earthmoving Pty Ltd	Hire of grader, padfoot roller, smooth drum roller, multi tyre roller	46,442.00
22474	26/04/2017	Quick Corporate Australia	Stationery supplies for office, doctors surgery	745.01
22475	26/04/2017	REDD Horizons Pty Ltd	Community fitness sessions	1,850.00
22476	26/04/2017	Regal Engineering & Lineboring Pty Ltd	Supply of stainless stell handrail - Rec Centre	1,326.60
22477	26/04/2017	Rural Road Services Pty Ltd	Hire of Semi watercart, 6 wheel water cart, standpipe and pumping equipment and service truck wi...	31,000.75
22478	26/04/2017	Skippers Aviation Pty Ltd	Flights Greg Doherty 6th & 10th March, 2017 - Perth-Leo return	1,041.00
22479	26/04/2017	St John Ambulance Australia (WA) Inc.	First Aid Course - Hayley Davies - 18/02/2017	199.00
22480	26/04/2017	Telstra	Telstra charges - March, 2017	12,135.89
			Sub Total	\$301,747.19

Cheque	Date	Name	Item	Payment
			Balance Brought Forward	\$301,747.19
22481	26/04/2017	The Food Van	Morning tea for elderly folk 14 and 21 March, 2017	120.00
22482	26/04/2017	Toll Fast	Storage and dispatch of tourist information	165.80
22483	26/04/2017	Visit Merchandise	Metal can cooler - Gwalia Museum	744.81
22484	26/04/2017	WA Country Health Service - Goldfields	Rent of surgery and consulting rooms for April, 2017	417.38
22485	26/04/2017	Westland Autos No1 Pty Ltd	20,000km Service for KBC772K (MCS Vehicle), Tyres and wheel alignment for 6L (MWS vehicle), various tyres, 15,000km 1 year Service L2416, 20,000km service for KBC771K MEHS vehicle	4,192.18
22486	26/04/2017	Weusandi Contractors	Hire of standpump and pump + 20 days	3,300.00
22487	26/04/2017	Wurth Australia Pty Ltd	Drill set, spray glue, tape	477.27
			Grand Total	\$311,164.63

10.0 REPORTS OF OFFICERS

10.2 DEPUTY CHIEF EXECUTIVE OFFICER

10.2 (C) UNBUDGETED EXPENDITURE – GWALIA ARCHIVES

SUBMISSION TO: Meeting of Council
Meeting Date: 26th April 2017

AGENDA REFERENCE: 10.2 (C) APR 17

SUBJECT: Unbudgeted Expenditure – Gwalia Archives

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: N/A

FILE REFERENCE: 8.12

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Tanya Browning

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 30th March 2017

BACKGROUND

The Gwalia collections policy was adopted by Council on 17/07/2012. The mission reads: To conserve, explore and share the cultural heritage of Gwalia and Leonora.

The archival collections consist of documents, archival records, maps, manuscripts, photographs and pictures. These paper based items can become fragile and brittle when exposed to the environment and incorrect storage.

Good progress has been made in regards to the correct collections management practices, however archival storage space in line with the National Standards is required to conserve the collection and share information with the public. The current situation at Gwalia is as follows:

- Archival collection is housed under poor conditions in the former assay room, which was never built with the purposes to house a State significant archival collection;
- Environment is dusty as windows and door openings do not seal properly;
- Light levels (natural and artificial) are inappropriate causing damage to the already fragile items; There should be no windows which allows damaging sunlight in;
- Timber shelving, not originally designed for an archive collection impacts negatively on the collection;
- Due to a lack of space bound volumes are stacked in the timber “pigeonhole” and on the floor on top of one another making access, cleaning and biological control difficult;
- Security risk of maps in cabinets in public exhibition space;
- Items are exposed to impact damage every time the material is handled. Especially accessing it from the bottom of a stack.

A dedicated proposed built archival room within the vehicle shed at the entrance of the Museum Precinct will provide a clean, climate controlled, easy accessible and secure archival facility, that will protect the rapidly deteriorating collection (see map attached). A purpose of custom built archive room will help to achieve the following:

- Preservation of a significant part of Western Australian and Australian goldmining history;

- be a repository for items directly relating to mining activities (exploration, extraction, processing, rehabilitation and management), domestic life and commercial enterprises at Gwalia since 1896, together with recognition of the people and stories behind the collection;
- serve as a depot for items relating to Leonora and pastoral stations and mines in the wider Leonora area;
- integrate and manage the Shire's cultural heritage collections to industry standards;
- engage and inform visitors about life and mining in Gwalia in the context of Western Australian and Australian history, and particularly the history of the immediate region;
- provide a research and educational resource for the public.

The large archival collection comprises photographs and archives of the Sons of Gwalia mine, town and surrounding district and aspects of living and working in Gwalia and the wider Leonora area.

The archive holds 82 archival boxes containing loose leaf material and 110 individually wrapped bound material (registers, ledgers, journals). There are approximately 5500 photographs stored in albums and display. The archive a large collection of documents, photographs and maps (approximately 300) relating to the workings of the Sons of Gwalia mine and surveying maps of the district of Leonora. The collection is frequently accessed by both professional and hobbyist historians, and provides the following benefits and opportunities:

- Frequented by family members tracing family histories of relatives connected with Gwalia & Leonora.
- Valuable resource for researcher and a number of books and other publications have been published using information from the archive. Example - 110° in the Waterbag; Leonora Heritage Trail.
- Shire staff utilises the archive to research for exhibitions, interpretation, public enquires and educational purposes.

It was hoped that the project could be deferred until next financial year, however with the works currently taking place at the Gwalia precinct, it would be most advantageous to undertake the works as soon as possible, as visitor services are reduced whilst capital works projects are taking place. The risk to further deterioration of the collection is significant, and by proceeding with the development of purpose built archives, it is anticipated that the following outcomes will be achieved:

- best practice storage for better protection and management for the archival records;
- enhanced storage and enclosures to the collection increasing the life-span of the collection. Reducing contamination for other material in the vicinity;
- improved visitor experience and sharing the collection in the Shire's care
- increased awareness and knowledge of the gold mining industry specifically the Sons of Gwalia mine;
- better monitoring of the environment (temperature, light and humidity)
- improved access to the collection, making the retrieval of information easier while limiting damage to the collection;
- consolidate the archival collection within one room. Currently there is a large number of maps stored in timber mapping draws located in the former Mine Office building and archive.
- Reduce expenditure on costly conservation work caused by unsatisfactory storage conditions

To properly consider the operational impact of this unbudgeted capital expenditure, the following are recommended for budget amendment for the 2016/17 period:

E720020 – Gwalia Archive Room, provision be increased by \$60,000 to **\$60,000**

E730008 – CEO Vehicle, provision be decreased by \$82,000 to **\$0**

Transfer to Plant Reserve be increased by \$22,000 to **\$117,000**

Discussions with the CEO have indicated that it is unlikely that due to time constraints etc, scheduled replacement of a new vehicle will not significantly impact operations if delayed by another few months. It is recommended that the balance of funds left over from deferring the replacement of the vehicle be transferred to the Plant Reserve Account to be utilised in the 2017/18 period when the vehicle will be replaced.

STATUTORY ENVIRONMENT

Section 6.8(1) (b) of the Local Government Act 1995 provides that expenditure can be incurred when not included in the annual budget provided that it is authorised in advance by resolution (absolute majority).

The following also provide guidance on collections care practices:

- The Preservation Plan completed by Paul Malone c2007.
- The National Standards of Australian Museums and Galleries.
- The Code of ethics of the International Council of Museums and the Code of ethics of Museums Australia.
- Significance Assessment of the Collection at Leonora Gwalia Historical Museum conducted by Denise Cook, March 2007.

POLICY IMPLICATIONS

Adoption of the recommendations within this report will assist to achieve the objectives as set out within the Gwalia collections policy.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report that will have any detrimental effect on the Shire's finances.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Council, by absolute majority, approve the unbudgeted expenditure for the construction of a purpose built archive room at the Gwalia Historic Precinct, with the following budget amendments also being approved by absolute majority for the 2016/17 period to accommodate the expense:

E720020 – Gwalia Archive Room, provision be increased by \$60,000 to **\$60,000**

E730008 – CEO Vehicle, provision be decreased by \$82,000 to **\$0**

Transfer to Plant Reserve be increased by \$22,000 to **\$117,000**

VOTING REQUIREMENT

Absolute Majority

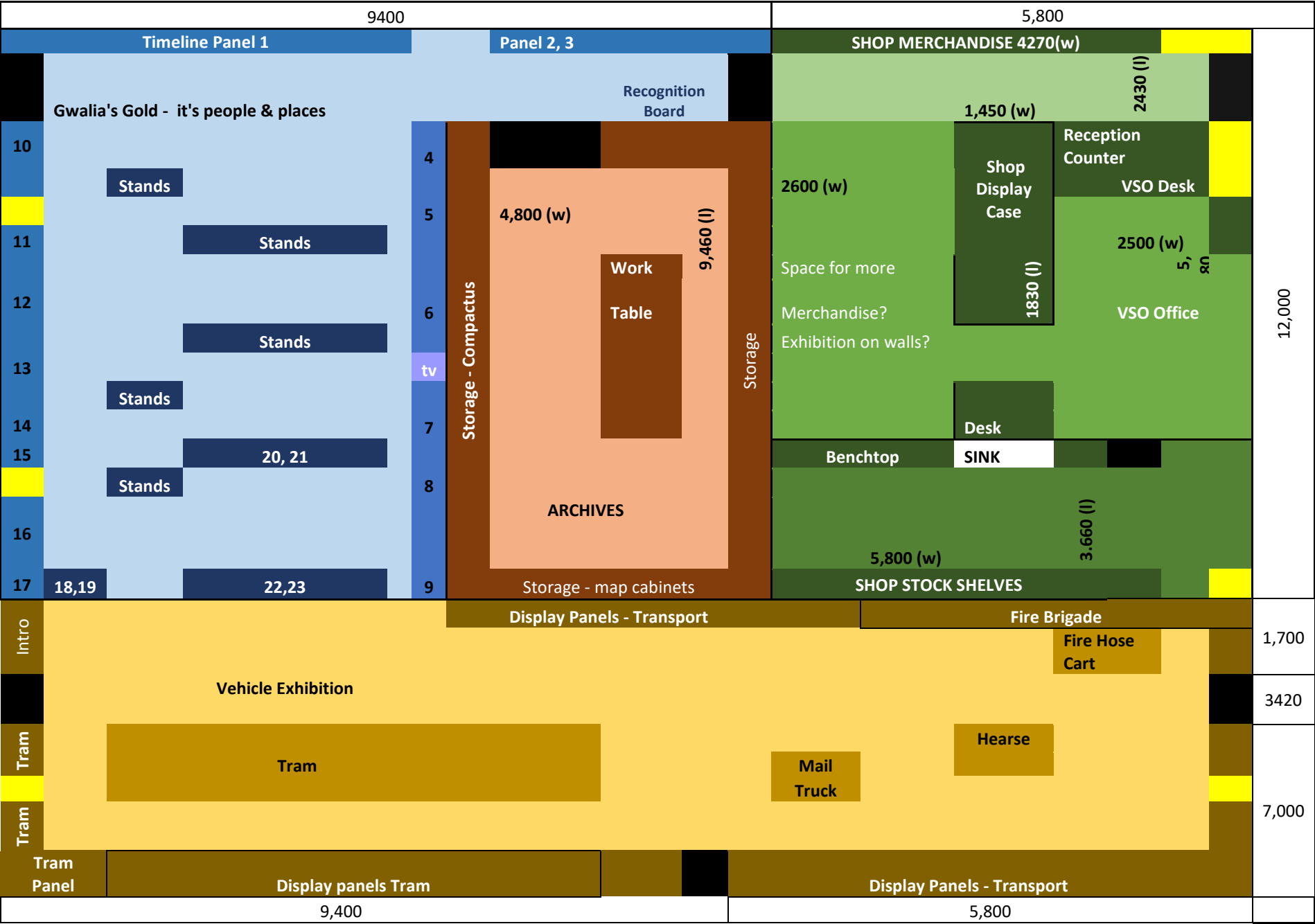
COUNCIL DECISION

Moved Cr RA Norrie, Seconded Cr RM Cotterill that the Council, by absolute majority, approve the unbudgeted expenditure for the construction of a purpose built archive room at the Gwalia Historic Precinct, with the following budget amendments also being approved by absolute majority for the 2016/17 period to accommodate the expense:

E720020 – Gwalia Archive Room, provision be increased by \$60,000 to **\$60,000**

E730008 – CEO Vehicle, provision be decreased by \$82,000 to **\$0**

CARRIED BY ABSOLUTE MAJORITY (6 VOTES TO 0)



Vehicle shed proposed layout of Archives Room.

10.0 REPORTS OF OFFICERS

10.3 ENVIRONMENTAL HEALTH AND BUILDING OFFICER
Nil

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

A. ELECTED MEMBERS
Nil

B. OFFICERS
Nil

12.0 NEXT MEETING

Tuesday 16th May, 2017, in the Shire of Leonora Council Chambers.

13.0 CLOSURE OF MEETING

There being no further business, Shire President Cr PJ Craig declared the meeting closed at *11:43am*.