

# **SHIRE OF LEONORA**

## **MINUTES OF AN ORDINARY COUNCIL MEETING**



**MINUTES OF ORDINARY MEETING HELD  
IN SHIRE CHAMBERS, LEONORA  
ON TUESDAY 19<sup>th</sup> APRIL, 2011  
COMMENCING AT 9:30AM**

**1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE**

**1.1 Mr J G Epis, Chief Executive Officer declared the meeting open at 9.30am and called for nominations for Chairperson (as per Section 5.35(2) of the Local Government Act 1995)**

**Moved Cr J Kennedy, Seconded Cr L R Petersen** that Cr G W Baker act as chair for the meeting Tuesday, 19<sup>th</sup> April, 2011.

**CARRIED (6 VOTES TO 0)**

**1.2 Visitors or members of the public in attendance**  
Nil

**1.3 Financial Interests Disclosure**  
Nil

**2.0 DISCLAIMER NOTICE**

**3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

**3.1 Present**

Acting Chairperson	G W Baker
Councillors	L Petersen
	R Norrie
	J C Kennedy
	S J Heather
	MWV Taylor
Chief Executive Officer	JG Epis
Deputy Chief Executive Officer	T Browning

**3.2 Apologies**

President	J F Carter
Deputy President	Cr P Craig

**3.3 Leave Of Absence (Previously Approved)**

Cr N G Johnson (approved meeting 15<sup>th</sup> March, 2011)

**4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5.0 PUBLIC QUESTION TIME**

Nil

**6.0 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS**

Nil

**8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS**

**Moved Cr R Norrie, Seconded Cr J C Kennedy** that the Minutes of the Ordinary Meeting held on 15<sup>th</sup> March, 2011 be confirmed as a true and accurate record.

**CARRIED (6 VOTES TO 0)**

**9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

## **10.0 REPORTS OF OFFICERS**

### **10.1 CHIEF EXECUTIVE OFFICER**

#### **10.1(A) PATRONI'S GUEST HOUSE**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 19<sup>th</sup> April, 2011

**LOCATION / ADDRESS:** Gwalia

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Gwalia Preservation - General

#### **AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 29<sup>th</sup> March, 2011

#### **BACKGROUND**

The Federal Government has allocated \$40 million over four (4) years from 1<sup>st</sup> July, 2011 for TQUAL Grants to stimulate sustainable economic growth in the Australian tourism industry. Funding will be available for tourism projects that enhance and refresh Australia's tourism offering and its competitiveness as a destination.

Two types of funding are available:

- Tourism Quality Products of up to \$100,000.00 (plus GST) are available for smaller scale projects
- Strategic Tourism Investment Grants of up to \$1 million (plus GST) to fund a small number of larger projects to support indigenous tourism, economic development and tourism employment.

The closing date for the current round of projects to be funded between 1<sup>st</sup> July, 2011 and 31<sup>st</sup> March, 2013 is Friday, 15<sup>th</sup> April, 2011.

Applicants must provide at least dollar for dollar matching cash for the project equivalent to the amount of funding being sought from TQUAL Grants. The matching cash must be available at the start of the project. For example, if the applicant requests \$100,000.00 (plus GST) of TQUAL Grants funding, they will need to commit \$100,000.00 (plus GST) in matching cash to the project.

As you know the Gwalia Historic Site has long been recognised as being a place of historic significance by both the local and mining community, and more recently, formally as a place of significance to the State of Western Australia. The Gwalia Conservative and Management Plan (2006) notes the heritage significance of the site. "... the historic town site precinct is a rare surviving example of a West Australian mining town, including a rare, cohesive group of goldfields vernacular dwellings with no infill development, and demonstrates a distinctive way of life associated with mining and prospecting..."

Within the town site precinct a number of buildings have deteriorated to a point where some of them are under threat due to loose roof sheets, structurally inadequate termite damaged frames and walls and collapsed floors and ceilings. Under particular threat is one of the iconic buildings – Patronri's Guest House. It is no longer accessible to the public due to collapsed ceilings, unstable walls and floor that is rotting through in many places. Funding sought from the TQUAL Grant is to undertake restoration work on Patronri's Guest House.

## **STATUTORY ENVIRONMENT**

*Section 3.1(1) of the Local Government Act 1995* states that “the general function of a local government is to provide for the good government of persons in its district”.

The unique tourism experience that Gwalia offers needs to be capitalised upon to capture a larger share of the tourism dollar and by undertaking the restorative and interpretative works within the Gwalia Precinct will enhance the overall experience for the visitor.

## **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

## **FINANCIAL IMPLICATIONS**

If the funding application to TQUAL was successful, an amount of \$100,000.00 would need to be included in the 2011/2012 budget as a matching contribution.

## **STRATEGIC IMPLICATIONS**

If the Gwalia precinct can be developed into one of the region’s major tourism drawcards (already evident) there will be flow on benefits to the region as a whole. The more reasons tourists have to visit the Northern Goldfields the more all towns in the region will benefit.

## **COUNCIL RESOLUTION**

**Moved Cr M W V Taylor, Seconded Cr S J Heather** that the actions of the Chief Executive Officer in submitting the funding application to TQUAL be endorsed and that \$100,000.00 be committed now for inclusion in the 2011/2012 Annual Budget.

**CARRIED (6 VOTES TO 0)**

## 10.0 REPORTS OF OFFICERS

### 10.1 CHIEF EXECUTIVE OFFICER

#### 10.1(B) DIFFERENTIAL RATING – PASTORAL LEASES

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 19<sup>th</sup> April, 2011

**LOCATION / ADDRESS:** Not Applicable

**NAME OF APPLICANT:** Not Applicable

**FILE REFERENCE:** Lands Department Property 6.2

#### AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 11<sup>th</sup> April, 2011

#### BACKGROUND

In July 2009, new pastoral lease rents were determined and applied across the State as required under the Land Administration Act 1997 which requires a market based review every five (5) years. The recent determination resulted in significant increases in rents, particularly for cattle properties. The Valuation of Land Act 1978 requires that for rating and taxing purposes, the unimproved value of a pastoral lease is twenty (20) times the annual rent reserved in the lease. This means that for the many leases which have experienced an increase in rent, there will be a corresponding increase in the unimproved value which came into force on 1<sup>st</sup> July, 2010.

Please note that recent amendments to the Land Administration Act 1997 to allow a three (3) year phasing in of the new rents will not affect the unimproved value which will continue to be determined on the basis of the full rent determined by the Valuer General.

To assist pastoralists and local authorities with determining the modelling rates for 2011/2012, the Valuer General has undertaken to provide estimates in advance, of all unimproved values of pastoral leases in the State. This has given local governments adequate time for consultation and discussion if required. Approved and final annual valuation rolls will be sent out in May/June, 2011.

These values do not include:

- Diversification permit rents;
- Other special lease rents within the pastoral lease; and
- Any freehold land within the pastoral lease.

These additional rents or values will be included in the final valuation rolls to be sent in a few months time. In most cases, their exclusion will result in a slight understatement of the total (pastoral lease) unimproved value in each shire but are considered accurate enough for broad based modelling and budgeting purposes.

The increase in pastoral lease rents has resulted in the following change which is significant.

Gross 2009 Pastoral Lease UV	Gross 2010 Pastoral Lease UV	% Change in Pastoral Lease UV
\$637,192	\$1,239,156	94.47%

Under the local Government Act 1995 there are a number of discretionary mechanisms available to local governments to enable them to achieve a more equitable rate burden on properties in the district and to better reflect the capacity to pay. One of these is differential rating. This is designed to give local government more flexibility in rating and can be applied to either unimproved or gross rental properties. This may be applied to property according to its zoning, its predominant use, whether it is vacant or any other characteristics or combination of characteristics as prescribed in the regulations.

Local Governments are being encouraged to:

- 1) Identify in their budget papers the separate categories of pastoral and mining in the unimproved value environment so as to recognise the different methodologies used in obtaining valuations and;
- 2) Maintain principles of differential rating as established in the Local Government Act 1995.

In the past some consideration was given to replacing "unimproved value" with new categories such as "pastoral value" and "mining value".

However, it was decided that this would impact on a large number of pieces of legislation and would be a very costly exercise. Existing legislation, including differential rating provisions, was seen as being able to accommodate these and future changes.

It is considered that local governments in Western Australia are consistent and reasonably equitable in their approach to the rating of pastoral leases.

#### **Past History - Shire of Leonora – Pastoral Properties**

<b><u>Year</u></b>	<b><u>Rate in \$</u></b>	<b><u>Rateable Value</u></b>	<b><u>Rates Levied</u></b>
2000/01	0.096	346885	33300.96
2001/02	0.062	504877	31302.37
2002/03	0.0742	504925	37465.43
2003/04	0.088	510958	44964.30
2004/05	0.0925	510887	47257.04
2005/06	0.0975	737410	71897.47
2006/07	0.0650	702900	45688.50
2007/08	0.0650	705446	45854.00
2008/09	0.0685	722467	49489.00
2009/10	0.0702	711856	50084.00
2010/11	0.0450	1261378	56762.00

On previous occasions, Council resolved to provide assistance to the pastoral industry by creating a differential rate. With an 94.47% change in pastoral lease unimproved valuations in 2010/2011, Council has no other option than to continue a differential rating arrangement.

Work to date preparing the 2011/2012 Budget has already identified that an increase of about 3% in rates will be required to satisfy expenditure requirements. This would increase rates derived from pastoral properties from \$56,762.00 to about \$58,465.00. To achieve this amount, the rates in \$ (with total unimproved valuations being \$1,239,156.00) would need to be 0.046350 up from the previous year of 0.045000.

In regards Gross Rental Valuations, a review was completed on the 1<sup>st</sup> August, 2009 effective for 1<sup>st</sup> July, 2010. Valuations for the entire Shire increased overall by 45.31%. The need to reduce the rate in the dollar down from 0.0753 was necessary to reflect % increase in values but maintaining a 3% increase in rates compared to amount levied during the 2009/2010 financial year. It is proposed that the rate in the dollar be increased from 0.0545 to 0.056135. Anomalies are common with every revaluation however it is considered that to impose differential rating on use classifications is not necessary at this time. Valuation queries are more likely to be generated from those with mining plant and camp sites however the opportunity exists for those to appeal the valuation.

Using the current data, the model indicates that minimum rates will not be imposed on more than 50% of properties in any category, which means that Ministerial approval is not required to be sought in this instance. Councillors will note, however, that the recommendation includes for this provision. Given that three more mining valuation rolls will be received prior to the adoption of the budget, it is possible that changes may alter the number of properties which are minimum rated, and therefore it would be better to err on the side of caution and request approval in the event that it may be necessary when raising rates.

## **STATUTORY ENVIRONMENT**

Section 6.33 of the Local Government Act 1995 and associated regulations prevail in this matter. Prior to finally adopting differential rates, the proposed rates need to be advertised for three (3) weeks seeking public comment. Following the advertising period Council is then to consider any responses received before adopting the final rates in the dollar. Council is not compelled to adopt the differential rates advertised or compelled to factor in any comments received; only to consider the comments prior to final adoption.

Section 6.33 (3) of the Act requires that a differential rate of more than twice the lowest differential rate cannot be set without the approval of the Minister (delegated to the Director General)

Also, section 6.35 (3) (4) require Ministerial approval to impose more than 50% minimum rates in any category.

### **Local Government to Give Notice of Certain Rates**

#### **6.36**

- (1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.
- (2) A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1)
- (3) A notice referred to in subsection (1) –
  - (a) may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency;
  - (b) is to contain –
    - a. details of each rate or minimum payment the local government intends to impose;
    - b. an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as specified in the notice) of the notice; and
    - c. any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed.and
  - (a) is to advise electors and ratepayers of the time and place where a document describing the objects of and reasons for, each proposed rate and minimum payment may be inspected.
- (4) The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Creating a differential rate in the dollar in favour of unimproved valuations on pastoral properties will result in a 3% increase compared to the previous year however this increase will apply to all rate categories.

## **STRATEGIC IMPLICATIONS**

Nil

## **COUNCIL RESOLUTION**

**Moved Cr J C Kennedy, Seconded Cr S J Heather that:**

2. Council adopt the option as presented and as shown in the attachment to this report as the differential rate model to be used for 2011/2012 budget;
3. the approval of the Hon Minister (delegated to the Director General) be sought for any differential rate that is outside the 2:1 ratio, as required by the Local Government Act; and
4. the approval of the Hon Minister (delegated to the Director General) be sought to impose minimum rates on more than 50% of properties in any differential rate category.

**CARRIED (6 VOTES TO 0)**



**2010/11 with 3.0% uniform increase**

	Rates Levied				Minmum rates				Total
	#	Values		Rates	#	Values		Rates	
<b>Gross rental values</b>									
General	577	16,214,632	0.056135	910,208	98	140,073	258	25,284	935,492
	<b>577</b>	<b>16,214,632</b>		<b>910,208</b>	<b>98</b>	<b>140,073</b>		<b>25,284</b>	<b>935,492</b>
<b>Unimproved values</b>									
Pastoral	26	1,239,156	0.046350	57,435	4	15,156	258	1,032	58,467
Mining Tenements	1,168	27,944,655	0.123600	3,453,959	978	1,120,377	258	252,324	3,706,283
	<b>1,194</b>	<b>29,183,811</b>		<b>3,511,394</b>	<b>982</b>	<b>1,135,533</b>		<b>253,356</b>	<b>3,764,750</b>
<b>TOTALS:</b>	1,771	45,398,443		4,421,603	1,080	1,275,606		278,640	4,700,243
<b>Notes:</b>	Option	Budget							
	# 1	2010/11							
Increase in total revenue	3.0%	4.0%							

*Mr Bill Thomas, Auditor was dialled in to the meeting at 9.50 am*

## **10.0 REPORTS OF OFFICERS**

### **10.2 DEPUTY CHIEF EXECUTIVE OFFICER**

#### **10.2(A) MEETING BETWEEN COUNCIL AND ITS AUDITOR**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 19<sup>th</sup> April, 2011

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** N/A

**FILE REFERENCE:** 1.10

#### **AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 11 April 2011

#### **BACKGROUND**

As was raised at the February 2011 Council meeting, Council is required to meet with its auditor, Mr Greg Wyllie. This will be the last year that Greg Wyllie (appointed auditor up to 30 June 2010) will liaise with Council in this capacity, unless appointed at a future date.

It was originally proposed that Mr Wyllie meet with the audit committee prior to the March 2011 meeting, however, it was noted that the Audit Committee do not have any delegated authority from Council, and as such, a meeting with only the audit committee may not satisfy the requirements of the Act.

As Greg Wyllie is no longer our appointed auditor, he recommended we contact newly our appointed auditor, Bill Thomas. Bill has confirmed his availability at the meeting, and it is recommended that he be telephoned during consideration of this item. During the meeting, Bill will be available to provide an overview of works undertaken during audit, and to answer any questions the Council may have. Mr Thomas may not however be able to provide too much explanatory information with regard to the audit report, as he did not compile and complete the report.

The independent audit report has identified that the Shire's financial affairs are in good order. The auditor's opinion however, is understandably expressed with some caveats given that not every financial transaction and process can be explored fully. This is a risk management issue determined by Council in terms of 'depth' of audit required and the fee that is paid for the service.

There were no items of statutory non-compliance raised in the Audit Report, nor any items raised in the Management Report to bring to the Council's attention for the period ending 30 June 2010.

#### **STATUTORY ENVIRONMENT**

*Section 7.12 A (2) of the Local Government Act 1995* requires a local government meet with its auditor at least once every year.

#### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

### **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

### **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

### **COUNCIL RESOLUTION**

**Moved Cr R Norrie, Seconded Cr L R Peterson** that the Council accept this report prepared by the Deputy Chief Executive Officer, and note the requirement to meet with the Council's auditor at least once per year has been met for this period.

**CARRIED (6 VOTES TO 0)**

*Mr Bill Thomas, Auditor was dialled out of the meeting at 9.59 am*

## **10.0 REPORTS OF OFFICERS**

### **10.2 DEPUTY CHIEF EXECUTIVE OFFICER**

#### **10.2(B) 2010/11 MID YEAR BUDGET REVIEW**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 19 April 2011

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** N/A

**FILE REFERENCE:** 1.6

#### **AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 28 March 2011

#### **BACKGROUND**

The Local Government (Financial Management) Regulations require a local government to carry out a review of its budget between 1<sup>st</sup> January and 31<sup>st</sup> March each year.

Each month, the monthly financial reports (as well as supplementary financial reports) presented to Council have contained information that identify year to date expenditure against budget allocations in the four categories of operating and capital income and expenditure. This information has been supported by commentary that explains any variance of note at single account level detail.

Effectively we are conducting a budget review on a monthly basis.

The report for the period ending 28<sup>th</sup> February 2011 shown in the attachment to this report is the basis of the midyear budget review. Some adjustments have been made to include expenditure items not included in the original budget (which have been approved by Council), as well as increasing provisions for other items where over income/expenditure is anticipated.

Of significant note during the review, was the requirement to allocate funds to cover a shortfall in the opening surplus of \$170,326, as well as \$118,944 as a result of budget amendments in October 2010. Furthermore, Council's resolution to purchase Lot 1 Gwalia Street at the February 2011 meeting also needed to be addressed.

To cover these items, the following changes that have been identified for amendment in the review:

I030008 – Rates, Additional GRV – include provision of \$51,800  
I030022 – Interest Revenue, Municipal – increase provision to \$52,500  
I114465 – Charges, Swimming Pool – increase provision to \$17,000  
I126410 – Airport Landing Fees – increase provision to \$42,000  
I126415 – Passenger Head Tax – increase provision to \$230,000  
E107030 – Cemeteries, Leonora – reduce provision to \$4,200  
E113051 – Skatepark Maintenance – reduce provision to \$5,000  
E113092 – Swimming Pool Maintenance – reduce provision to \$80,000  
E122180 – Street Trees and Watering – reduce provision to \$117,030  
E122205 – Leinster Agnew Shoulder Grading – reduce provision to \$0  
E132044 – Legal Fees LGHM – reduce provision to \$0  
E132099 – Loop Trail Marketing – reduce provision to \$5,000

## **STATUTORY ENVIRONMENT**

Regulation 33A prevails in this matter. The regulation requires that the Council is to consider a review and is to determine (by absolute majority) whether or not to adopt the review, any parts of the review or any recommendations made in the review.

Subsequently a copy of the review and determination has to be sent to the Local Government Department.

## **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

## **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report that will have any detrimental effect on the Shire's finances. The review indicates that we will be finishing the year with a modest surplus.

## **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

## **COUNCIL RESOLUTION**

**Moved Cr J C Kennedy, Seconded Mr M W V Taylor** that the Council, by absolute majority, adopt the 2010/11 midyear budget review as attached to this report, and approve the following budget amendments:

I030008 – Rates, Additional GRV – include provision of \$51,800  
I030022 – Interest Revenue, Municipal – increase provision to \$52,500  
I114465 – Charges, Swimming Pool – increase provision to \$17,000  
I126410 – Airport Landing Fees – increase provision to \$42,000  
I126415 – Passenger Head Tax – increase provision to \$230,000  
E107030 – Cemeteries, Leonora – reduce provision to \$4,200  
E113051 – Skatepark Maintenance – reduce provision to \$5,000  
E113092 – Swimming Pool Maintenance – reduce provision to \$80,000  
E122180 – Street Trees and Watering – reduce provision to \$117,030  
E122205 – Leinster Agnew Shoulder Grading – reduce provision to \$0  
E132044 – Legal Fees LGHM – reduce provision to \$0  
E132099 – Loop Trail Marketing – reduce provision to \$5,000

**CARRIED (6 VOTES TO 0)**

## 10.0 REPORTS OF OFFICERS

### 10.2 DEPUTY CHIEF EXECUTIVE OFFICER

#### 10.2(C) MONTHLY FINANCIAL STATEMENTS

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 19<sup>th</sup> April, 2011

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Nil

#### AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 13 April, 2011

#### BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the "cash" financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements submitted for adoption include:

- (a) Statement of Financial Activity – 31<sup>st</sup> March, 2011
- (b) Compilation Report
- (c) Material Variances – 31<sup>st</sup> March, 2011

#### STATUTORY ENVIRONMENT

##### **Part 4 — Financial reports— s. 6.4**

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

***committed assets*** means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
  - (b) *budget estimates to the end of the month to which the statement relates;*
  - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
  - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) *the net current assets at the end of the month to which the statement relates.*

34. (2) *Each statement of financial activity is to be accompanied by documents containing —*  
(a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*  
(b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*  
(c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*  
(a) *according to nature and type classification; or*  
(b) *by program; or*  
(c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*  
(a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*  
(b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

#### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

#### **COUNCIL RESOLUTION**

**Moved Cr L R Petersen, Seconded Cr J C Kennedy** that the Monthly Financial Statements for the month ended March, 2011 consisting of:

- (a) Statement of Financial Activity – 31<sup>st</sup> March, 2011
- (b) Compilation Report
- (c) Material Variances – 31<sup>st</sup> March, 2011

be accepted.

**CARRIED (6 VOTES TO 0)**

## **10. OFFICERS REPORTS**

### **10.2 DEPUTY CHIEF EXECUTIVE OFFICER**

#### **10.2(D) ACCOUNTS FOR PAYMENT**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 19<sup>th</sup> April, 2011

**LOCATION / ADDRESS:** Nil

**NAME OF APPLICANT:** Nil

**FILE REFERENCE:** Nil

#### **AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 13 April, 2011

#### **BACKGROUND**

Attached statement consists of accounts paid by Delegated Authority represented by **Cheques 14030, 14032, 14033, 14034, 14104 to 14143, 14219 and 14236** and totalling **\$422,902.12**, and accounts paid by Council Authorisation represented by **Cheques 14144 to 14254** and totalling **\$1,036,056.06**.

#### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

#### **COUNCIL RESOLUTION**

**Moved Cr J C Kennedy, Seconded Cr S J Heather** that accounts paid by Delegated Authority represented by **Cheques 14030, 14032, 14033, 14034, 14104 to 14143, 14219 and 14236** and totalling **\$422,902.12**, and accounts paid by Council Authorisation represented by **Cheques 14144 to 14254** and totalling **\$1,036,056.06** be authorised for payment.

**CARRIED (6 VOTES TO 0)**



<b>Shire of Leonora</b>				
<b>Monthly Report - List of Accounts Paid by Delegated Authority</b>				
<b>Submitted to Council on the 19<sup>th</sup> April, 2011</b>				
The following list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Cheques numbered from 14030, 14032, 14033, 14034, 14104 to 14143, 14219 and 14236.				
<b>CHIEF EXECUTIVE OFFICER</b>				
<b>Cheque</b>	<b>Date</b>	<b>Payee's Name</b>	<b>Particulars</b>	<b>Payment By Delegated Authority</b>
14030	09.03.2011	Shire of Leonora	Petty Cash Recoup	302.70
14032	10.03.2011	S Williamson	Contract Grading	960.00
1 (B/S)	11.03.2011	NAB	Bank Fee – March 2011	108.50
1 (B/S)	11.03.2011	NAB		3,944.40
14033	17.03.2011	Narembeen Carpentry	Work carried out at Youth Centre	11,220.00
14034	17.03.2011	Sparlon Electrical	Various Electrical Works	1,783.10
14104	15.03.2011	Kym Carter	Reimbursement for Golf Club Purchases	1,363.64
14105	18.03.2011	Nick Gagliardi	Contract Grader Works	6,512.00
14106	18.03.2011	Lou Vaccaro	Road Train Driver	726.00
14107	21.03.2011	Australian Taxation Office	BAS February 2011	24,284.00
1	23.03.2011	Shire of Leonora	Salary and Wages (D/D) PPE 23.03.2011	61,267.00
14108	23.03.2011	LGRCEU	Union Fees - PPE 23.03.2011	17.40
14109	23.03.2011	Shire of Leonora	Tax / Rent - PPE 23.03.2011	21,374.00
14110	23.03.2011	WALGS Plan	Superannuation - PPE 23.03.2011	9,846.33
14111	23.03.2011	Child Support Agency	Child Support - PPE 23.03.2011	300.39
14112	23.03.2011	Prime Super	Superannuation - PPE 23.03.2011	501.45
14113	23.03.2011	Sun Super	Superannuation - PPE 23.03.2011	138.74
14114	23.03.2011	Yugunga-Nya Peoples Trust	Bond Refund for Recreation Centre Hire	330.00
14115	23.03.2011	St Barbara Ltd	Bond Refund for Recreation Centre Hire	330.00
1 (B/S)	24.03.2011	Toyota Financial Services	GEDC Vehicle – March 2011	1,476.05
1 (B/S)	24.03.2011	Alliance Equip. Finance	Lease of Photocopier – March 2011	1,121.55
1 (B/S)	24.03.2011	NAB	Bank Fees – March 2011	126.00
1 (B/S)	24.03.2011	Westnet Pty Ltd	Telecentre General Expenses – March 11	11.00
14116	25.03.2011	Goldsworthy Family Trust	Health and Building Contract	9,548.00
14117	25.03.2011	Documentary Services Pty Ltd	Purchase and Settlement – 25 Gwalia St	15,525.20
14118	28.03.2011	Sparlon Electrical	Oval and Depot Repairs	4,283.40
14119	30.03.2011	Builders Registration Board of WA	Builders Registration Board Fee	35.00
14120	30.03.2011	Construction Training Fund	Construction Collection Fee	1,841.40
14121	30.03.2011	Courier Australia	Freight Costs	65.93
14122	30.03.2011	Toll Fast	Freight Costs	28.91
14123	30.03.2011	Toll Ipec	Freight Costs	1,078.02
14124	30.03.2011	Toll Priority	Freight Costs	987.81
14125	31.03.2011	PsiTech Pty Ltd	Renewal and Purchase Antivirus	1,168.31
14126	31.03.2011	CANCELLED CHEQUE	INCORRECT DATE PRINTED	0.00
14127	31.03.2011	Eagle Petroleum	Fuel & Motor Charge Expenses	743.91
14128	31.03.2011	Shire of Leonora	Petty Cash Recoup	334.65
14129	31.03.2011	Builders Registration Board	Builders Rego Fee 8/11 & 9/11	70.00
14130	31.03.2011	Construction Training Fund	Construction Fee 8/11 & 9/11	276.80
			<b>Sub Total</b>	<b>\$184,031.59</b>

<b>Shire of Leonora</b>				
<b>Monthly Report - List of Accounts Paid by Delegated Authority</b>				
<b>Submitted to Council on the 19<sup>th</sup> April 2011</b>				
<b>Cheque</b>	<b>Date</b>	<b>Payee's Name</b>	<b>Particulars</b>	<b>Payment By Delegated Authority</b>
			<b>Balance B/Fwd</b>	<b>\$184,031.59</b>
14131	31.03.2011	Breakaway Earth Moving	Old Agnew Road – Grading	66,000.00
1 (B/S)	31.03.2011	National Australia Bank	Bank Fee – March 2011	139.10
14132	31.03.2011	Builders Registration Boards	Builders Rego Fee 5/11	35.00
1	06.04.2011	Shire of Leonora	Salary & Wages PPE 06.04.2011	59,179.00
14133	06.04.2011	LGRCEU	Union Fee - PPE 06.04.2011	17.40
14134	06.04.2011	Shire of Leonora	Tax/Rent PPE 06.04.2011	21,436.73
14135	06.04.2011	WALGS Plan	Superannuation - PPE 06.04.2011	8,078.46
14136	06.04.2011	Child Support Agency	Child Support - PPE 06.04.2011	605.83
14137	06.04.2011	Prime Super	Superannuation - PPE 06.04.2011	322.36
14138	06.04.2011	Sunsuper	Superannuation - PPE 06.04.2011	138.74
14139	06.04.2011	PJJD Nominees PL	Contract Grading	7744
14140	07.04.2011	Hall Contracting	Grading – Nambi Road	15,262.50
14141	07.04.2011	Horizon Power	Power Usage – Lot 16 Tower Street	975.31
14142	07.04.2011	Oracle Energy	Deep Earthing – Tender LS 130	49,530.25
14143	07.04.2011	Boase Transport	Cat Grader Transport	2,887.17
1 (BS)	08.04.2011	National Australia Bank	Bank Fee – April 2011	122.50
1 (BS)	08.04.2011	Westnet Pty Ltd	Telecentre – April 2011	11.00
1 (BS)	08.04.2011	National Australia Bank	Mastercard Charges – April 2011	2887.18
14219	19/04/2011	Rozway Signs	Sign Writing	2,508.00
14236	12/04/2011	Rozway Signs	Sign Writing	990.00
			<b>GRAND TOTAL</b>	<b>\$422,902.12</b>

<b>Shire of Leonora</b>				
<b>Monthly Report - List of Accounts Paid by Authorisation of Council</b>				
<b>Submitted to Council on the 19<sup>th</sup> April, 2011</b>				
<p>Cheques numbered from 14144 to 14254 <b>and direct bank transactions</b> totaling \$1,036,056.06 submitted to each member of the Council on 19<sup>th</sup> April, 2011 have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing.</p>				
<p>_____</p> <p><b>CHIEF EXECUTIVE OFFICER</b></p>				
<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
14144	19/04/2011	Advance Tourism	Northern Goldfields Brochure	1,320.00
14145	19/04/2011	ALU Glass	Replace & reglaze glass at Rec Centre	2,315.00
14146	19/04/2011	Animal Management Services	Dog Waste Bags	214.00
14147	19/04/2011	Athletics Western Australia	Sponsorship – 2011 Golden Gift	2,200.00
14148	19/04/2011	ATOM Supply	Air Compressor	660.00
14149	19/04/2011	Audiocom Pty Ltd	Apple iPhone & Accessories	1,719.01
14150	19/04/2011	Austral Mercantile Collections P/L	Rates Collection	327.15
14151	19/04/2011	Australian Communications Authority	Apparatus Licence Renewal	37.00
14152	19/04/2011	B.T. & M.A. Salmon	Road Sweeping – Leonora Streets	6,380.00
14153	19/04/2011	Best Western Hospitality Inn Esperance	Accommodation – G Boucher	430.00
14154	19/04/2011	Boyes Mechanical Pty Ltd	8000hrs Services for 12H	1,844.70
14155	19/04/2011	Built By Geoff Fencing	Caretakers Residence – Gates	1,052.90
14156	19/04/2011	Bunnings Building Supplies Pty Ltd	Building Supplies	347.27
14157	19/04/2011	Central Hotel	Accommodation and Meals	1,729.00
14158	19/04/2011	Charles (Bush) Parker	Surveying – Industrial Sub Division	2,963.00
14159	19/04/2011	Children's Classics	Various Books – Leinster Library	239.87
14160	19/04/2011	Chubb Security Services Ltd	ATM Running Costs	4,943.84
14161	19/04/2011	Comfort Inn Midas	Accommodation – G Boucher	160.50
14162	19/04/2011	Corporate Express	Stationery	1,145.77
14163	19/04/2011	Courier Australia	Freight Costs	14.75
14164	19/04/2011	CR Hose Glassware Pty Ltd	Glassware for Hoover House	814.50
14165	19/04/2011	Custom Creative Carpentry	Retaining Walls – 13 Fitzgerald	2,200.00
14166	19/04/2011	Dell Australia	Computers – Museum & Events Co	4,818.00
14167	19/04/2011	Donovan Payne Architects	Consultancy – Bowling Club	63,822.00
14168	19/04/2011	Duncan J Jack	Engineering – Industrial Sub Division	3,960.00
14169	19/04/2011	Earth Australia Contracting Pty Ltd	Gas Bottles & Raodworks	48,111.50
14170	19/04/2011	Eastern Goldfields Cycle Club	Sponsorship – Goldfields Classic	5,000.00
14171	19/04/2011	Echelon Australia Pty Ltd	Risk Management – OHS	8,000.00
14172	19/04/2011	Educational Experience	Craft & Various Supplies	1,066.01
14173	19/04/2011	Elite Gym Hire	Treadmills Serving – Rec Centre	1,412.40
14174	19/04/2011	Ertech Pty Ltd	Hire of Water Cart & Mobilisation	2,832.50
14175	19/04/2011	Express Yourself Printing	Stationery and Paper Supplies	195.45
			<b>Sub Total</b>	<b>\$172,276.12</b>

<b>Shire of Leonora</b>				
<b>Monthly Report - List of Accounts Paid by Authorisation of Council</b>				
<b>Submitted to Council on the 19<sup>th</sup> April, 2011</b>				
<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
			<b>Balance B/Fwd</b>	<b>\$172,276.12</b>
14176	19/04/2011	Filters Elite	Service kits and wash	2,186.95
14177	19/04/2011	Fluid Line Services	Hydraulic Cylinder Repairs	703.45
14178	19/04/2011	Forman Bros	Various Plumbing works	9,779.55
14179	19/04/2011	Forpark Australia	Play Equipments – Leinster DCC	2,664.20
14180	19/04/2011	Gemma Boucher	Fuel Reimbursement	66.37
14181	19/04/2011	Gold Health	Phone and Internet – Medical Centre	505.18
14182	19/04/2011	Goldfields Commercial Security P/L	Upgrade and Commission System	17,031.73
14183	19/04/2011	Goldfields Locksmiths	Keys for Shire facilities	773.06
14184	19/04/2011	Goldfields Pilbara Forklift Services	Service and Check – Hyster Forklift	1,703.63
14185	19/04/2011	Goldfields Commercial Security Pty Ltd	Motor Drive & Switch Gear – Airport	1,980.00
14186	19/04/2011	Goldline Distributors	Groceries and Cleaning Supplies	607.18
14187	19/04/2011	Harvey Norman, Kalgoorlie	Photo and Printer Consumables	1,045.08
14188	19/04/2011	Horizon Power	Power Usage	2,662.30
14189	19/04/2011	J.R. & A. Hersey Pty Ltd	Electrical Tape	22.00
14190	19/04/2011	Johnson Gold Partnership	Grave Preparations	650.00
14191	19/04/2011	Juwest Pty Ltd	Concrete to Nambi Road	15,391.20
14192	19/04/2011	Kalgoorlie Goldfields Visitor Centre	2011 Membership – Nickel	295.00
14193	19/04/2011	Kalgoorlie Retravision	Various Electrical Goods	2,201.00
14194	19/04/2011	Kenyon & Company Pty Ltd	Vehicle Spot Lights	697.40
14195	19/04/2011	Kleenheat Gas	Facility Fees	56.00
14196	19/04/2011	L & W Mitre 10	Cleaning Supplies	519.58
14197	19/04/2011	Landgate	Land Enquiries	807.08
14198	19/04/2011	Lang & Gunilla Baker	Goods for Gwalia Museum	3,233.00
14199	19/04/2011	Leinster Smash Repairs	Panel and Paint Repairs	1,838.34
14200	19/04/2011	Leonora Coffee and Snack Van	Lunch for Bowling Club Meeting	49.00
14201	19/04/2011	Leonora Post Office	March 2011 Postage	275.19
14202	19/04/2011	Leonora Supermarket and Hardware	Various Groceries and Newspapers	270.96
14203	19/04/2011	Local Government Managers Australia	Registration – Professional	525.00
14204	19/04/2011	Mackay Projects Pty Ltd	Engineering Services	31,575.50
14205	19/04/2011	Majstrovich Building Co	4 <sup>th</sup> Progress Claim – Bowling Club	534,500.00
14206	19/04/2011	McMahon Burnett Transport	Freight Costs	3,479.19
14207	19/04/2011	Mercury Firesafety Pty Ltd	Fire Extinguisher Servicing	2,074.60
14208	19/04/2011	Modern Teaching Aids Pty Ltd	Various Teaching Supplies	1,291.79
14209	19/04/2011	Mukinbudin Agencies July 08	Various Supplies	1,303.10
14210	19/04/2011	Narembeen Carpentry	Replacement Doors and Locks	9,350.00
14211	19/04/2011	Office National Kalgoorlie	Printing and Toner	1,277.32
14212	19/04/2011	On- Line Business Equipment	Servicing	714.87
14213	19/04/2011	PGM Resources	Rates Refund	545.79
			<b>Sub Total</b>	<b>\$826,927.71</b>

<b>Shire of Leonora</b>				
<b>Monthly Report - List of Accounts Paid by Authorisation of Council</b>				
<b>Submitted to Council on the 19<sup>th</sup> April, 2011</b>				
<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
			<b>Balance B/Fwd</b>	<b>\$ 826,927.71</b>
14214	19/04/2011	Poitier Medical Practice	Standard Medical - Child Care	121.00
14215	19/04/2011	PsiTech Pty Ltd	It Services 14/06 – 03/03	16,350.90
14216	19/04/2011	Random House Australia Pty Ltd	And Be Home Before Dark	699.00
14217	19/04/2011	Reliance Petroleum	Fuels and Oils	7,109.16
14218	19/04/2011	RLG Mechanical Services	Mechanical Services	614.13
14220	19/04/2011	Salinovich	Contribution – Gwalia Girls	17,000.00
14221	19/04/2011	Samuel Burke	Reimbursement for flights	287.00
14222	19/04/2011	Sarah Mazza	Expense Claim – Excess Luggage	210.00
14223	19/04/2011	Site Ware Direct	T Top Bollards	536.25
14224	19/04/2011	Skippers Aviation Pty Ltd	Flights	2,910.00
14225	19/04/2011	Sunny Brushware Supplies Pty Ltd	Re-bristle main and cutter brush	662.20
14226	19/04/2011	Tecline Pty Ltd	Accommodation	2,310.00
14227	19/04/2011	Telstra	Phone and Internet Charges	8,932.31
14228	19/04/2011	The Laminex Group	Hardwood Boards - Low Loader	1,401.85
14229	19/04/2011	Toll Ipec Pty Ltd	Freight Costs	34.11
14230	19/04/2011	UHY Haines Norton	Accounting Service Fees – March 11	5,720.00
14231	19/04/2011	WA Country Health Service - Goldfields	Rental – Surgery and Consulting Room	408.80
14232	19/04/2011	Water Corporation	Water Charges	29,928.75
14233	19/04/2011	Westland Autos No1 Pty Ltd	Car Servicing	856.70
14234	19/04/2011	WesTrac Pty Ltd	Parts and Servicing – Various	8,786.64
14235	19/04/2011	Yates Contracting	Hire of Foxtel – Camp Requisites	480.75
14237	19/04/2011	Chefmaster Australia	Bin Liners	388.65
14238	19/04/2011	Collins Distributors	Merchandise for Gwalia Museum	184.69
14239	19/04/2011	Comfort Inn Midas	Accommodation - T Browning	314.70
14240	19/04/2011	Corporate Express	USB Extension Cable	11.35
14241	19/04/2011	Courier Australia	Freight Costs	6.93
14242	19/04/2011	Forman Bros	Plumbing and other works	3,067.35
14243	19/04/2011	Goldfields Filter Clean	Clean and Testing Filters	298.10
14244	19/04/2011	Horizon Power	Power – 16 Tower Street	1,795.03
14245	19/04/2011	Midwest Aviation	100 AW Oil	106.56
14246	19/04/2011	MLG OZ Pty Ltd	LCM Rock Armouring	2,453.68
14247	19/04/2011	Nicholson Agencies	Cleaning Supplies – Depot	352.73
14248	19/04/2011	Reliance Petroleum	AVGAS	81,967.17
14249	19/04/2011	Scottish Pacific Business Finance	Merchandise for Gwalia Museum	460.46
14250	19/04/2011	Toll Ipec Pty Ltd	Freight Costs	46.74
14251	19/04/2011	WA Country Health Service - Goldfields	Rental of Surgery – May 2011	408.80
14252	19/04/2011	Water Corporation	Water Usage – Stand Pipe	2,110.05
14253	19/04/2011	Western Plant Hire (WA) Pty Ltd	Hire of Dynapac Padfoot Roller	2,640.00
14254	19/04/2011	WesTrac Pty Ltd	Service and Parts – Heavy Equipment	7,155.81
			<b>GRAND TOTAL</b>	<b>\$1,036,056.06</b>

**11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.**

**A. ELECTED MEMBERS**

Nil

**B. OFFICERS**

Nil

**12.0 NEXT MEETING**

Tuesday, 17<sup>th</sup> May, 2011 to be held in Council Chambers, Leonora

**13.0 CLOSURE OF MEETING**

There being no further business, the Acting Chairperson Cr G W Baker declared the meeting closed the time being 10.34am.