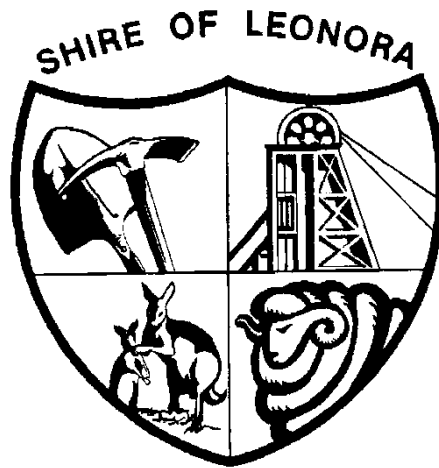


SHIRE OF LEONORA



**MINUTES OF ORDINARY COUNCIL MEETING
HELD IN COUNCIL CHAMBERS, LEONORA
ON TUESDAY 26TH SEPTEMBER, 2023
COMMENCING AT 9:31AM.**

SHIRE OF LEONORA
ORDER OF BUSINESS FOR MEETING HELD
TUESDAY 26TH SEPTEMBER, 2023.

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ORDINARY COUNCIL MEETING MINUTES**26 SEPTEMBER 2023**

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ORDINARY COUNCIL MEETING MINUTES

1.0 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 The Shire President, Cr PJ Craig declared the meeting open at 9:31am.

1.2 Visitors or members of the public in attendance
Nil

2.0 DISCLAIMER NOTICE

3.0 COUNCIL MEETING INFORMATION NOTES

4.0 PUBLIC QUESTION TIME

4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
Nil

4.2 PUBLIC QUESTION TIME
Nil

5.0 ANNOUNCEMENT FROM THE PRESIDING MEMBER

Shire President, Cr PJ Craig made the following announcements:

- Expressed appreciation for Councillors RA Norrie, LR Petersen and AE Taylor for their attendance at Local Government Week in Perth. Invited Councillors to provide feedback from this meeting.
 - Cr RA Norrie provided an overview of the Road Safety Award he accepted on behalf of the Council, in relation to the Road Safety Day held in Leonora
 - Councillors RA Norrie, LR Petersen, and AE Taylor provided some overview of the highlights, including presentations and speakers for both the conference days, and the additional events attended such as the breakfasts, WALGA Dinner, and the Annual General Meeting.
 - Cr LR Petersen attended a housing forum, and has recorded key points to be provided to Councillors after the meeting for their review.
- Congratulations were extended to Councillors who have been elected unopposed in light of the recent close of nominations. Councillors PJ Craig, RA Norrie and F Harris being re-elected, and the new appointment of Ms T Nardone to begin following the Elections Day October, 21st.
- Weekly updates from CEO Continue to be of great benefit to Council, maintaining that communication between the Chief Executive and Council.

6.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**6.1 Attendance**

President (Chairperson)

PJ Craig

Deputy President

RA Norrie

Councillors

RM Cotterill

F Harris

AE Taylor

LR Petersen

Chief Executive Officer

TD Matson

Deputy Chief Executive Officer

L Trevenen

Executive Officer

K Lord

6.2 Apologies

Nil

6.3 Applications for Leave of Absence

Councillor AM Moore requested a leave of absence from the meeting to be held today, 26th September, 2023.

COUNCIL DECISION**Moved:** Cr RA Norrie**Seconded:** Cr F Harris

That Councillor AM Moore be granted a leave of absence from the meeting to be held today, 26th September, 2023.

CARRIED (6 VOTES TO 0)*For: Cr RM Cotterill, Cr AE Taylor, Cr LR Petersen, Cr F Harris, Cr RA Norrie, Cr PJ Craig***6.4 Approved Leave of Absence**

Councillor

AM Moore

7.0 DECLARATION OF INTEREST**7.1 Declaration of Financial Interest**

Nil

7.2 Declaration of Proximity Interest

Nil

7.3 Declaration of Impartiality Interest

Nil

8.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr LR Petersen

That the minutes of the Ordinary Council Meeting held on 15th August, 2023 be confirmed.

CARRIED (6 VOTES TO 0)

For: Cr RM Cotterill, Cr AE Taylor, Cr LR Petersen, Cr F Harris, Cr RA Norrie, Cr PJ Craig

9.0 PRESENTATIONS

9.1 Petitions

Nil

9.2 Presentations

Nil

9.3 Deputations

Nil

9.4 Delegates Reports

Nil

10.0 REPORTS**10.1 REPORTS OF #SAFERLEONORA COMMITTEE****10.1.(A) SAFERLEONORA COMMITTEE MINUTES AND GRANT PROPOSAL**

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 26th September 2023

AGENDA REFERENCE: 10.1.(A) SEP 23

SUBJECT: SaferLeonora Committee Minutes and Grant Proposal

LOCATION/ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: 6.20 - #SaferLeonora Community Safety & Crime Prevention

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Kiara Lord

OFFICER: Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 21st September 2023

SUPPORTING DOCUMENTS:

1. Attachment 1 #SaferLeonora Committee Minutes - August, 2023 [↓](#)
2. Attachment 2 #SaferLeonora Committee Attachments - August, 2023 Supporting Documents [↓](#)
3. Attachment 3 DSS and Nyunngaku Womans Group proposed funding agreement [↓](#)

BACKGROUND

At its ordinary meeting, held 26th April, 2022, Council resolved to endorse the development of the #SaferLeonora Committee as an official Committee of Council, based on the terms listed in the #SaferLeonora Committee Terms of Reference.

On the 9th August, 2022, the #SaferLeonora Committee met for the first time.

As a committee of Council, it is a requirement that matters raised by the #SaferLeonora Committee at their meetings and detailed in their minutes are to be considered by Council at the next available Ordinary Meeting.

The most recent meeting was the 28th August, 2023. The minutes, and related attachments of this meeting have been attached to this report, and the following matters require the attention of Council:

1. Changes proposed to the #SaferLeonora Committee Terms of Reference as follows;
 - a. Reduction of Voting Members from 13 to 11
 - b. Alteration to membership composition

c. Adjustment to wording for Full Members and Ex-Officio Members

2. Alternative Funding Request Submission – Community Led Initiative Grant (DSS)

The Federal Government through the Department of Social Services (DSS) had previously offered the Nyunngaku Leonora Woman's Group an unsolicited grant titled Leonora Community-led Initiative grant to be auspice through the Shire of Leonora. The grant amount was for \$200,000. The DSS wrote to the Shire on 9 August 2023 requesting acceptance of the grant. The CEO declined acceptance as the woman's group was experiencing significant structural issues that made reaching a consensus on spending difficult. This presented a significant risk to the Shire as the approval process to disperse funds on behalf of the group was problematic.

The Shire proposed to DSS that the allocated grant be reallocated to the Shire through the Safer Leonora Committee. The Shire was subsequently invited to submit a formal proposal.

At the August Safer Leonora Committee meeting it was resolved to recommend to Council that projects stipulated in the original proposed agreement between DSS and the Woman's group be resubmitted by the Shire and managed by the Shire (**Attachment 3**)

STATUTORY ENVIRONMENT1. *Local Government Act 1994*5.8. *Establishment of committees*

A local government may establish committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

Strategic references within the Shire of Leonora's 'Plan for the Future 2021 – 2031' demonstrate connections between development of the #SaferLeonora Committee and community vision for the Shire of Leonora, particularly in relation to:

Social Objective – An empowered and spirited community**Outcomes:**

- 1.1 A great sense of community
Strategy 1.1.4 – Celebrate our cultural and social diversity
- 1.2 Community health and well-being initiatives
Strategy 1.2.1 – Support and advocate for community health and wellbeing initiatives and provision of services to the community.
- 1.4 Engaged and supported youth
Strategy 1.4.1 – Support youth engagement and wellbeing.

ORDINARY COUNCIL MEETING MINUTES

RECOMMENDATIONS

That Council:

1. Note the minutes of the #SaferLeonora Committee Meeting held 28th August, 2023
2. Endorse the proposed changes to the #SaferLeonora Committee Terms of Reference
3. Endorse the alternative funding request submission – Community Led Initiative Grant (DSS)

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr RM Cotterill

Seconded: Cr AE Taylor

That Council:

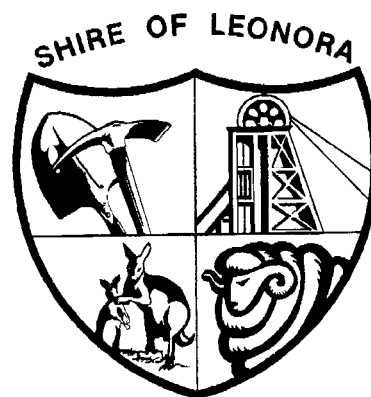
1. Note the minutes of the #SaferLeonora Committee Meeting held 28th August, 2023
2. Endorse the proposed changes to the #SaferLeonora Committee Terms of Reference
3. Endorse the alternative funding request submission – Community Led Initiative Grant (DSS)

CARRIED (6 VOTES TO 0)

For: Cr RM Cotterill, Cr AE Taylor, Cr LR Petersen, Cr F Harris, Cr RA Norrie, Cr PJ Craig

SHIRE OF LEONORA

#SAFERLEONORA COMMITTEE MEETING MINUTES



**MINUTES OF #SAFERLEONORA COMMITTEE
MEETING HELD
IN SHIRE CHAMBERS, LEONORA
ON MONDAY 28TH AUGUST, 2023
COMMENCING AT 2:03PM.**

1. DECLARATION OF OPENING

1.1 The Chairperson, Ms Naomi Sprigg Dos Santos declared the meeting open at 2:03PM

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**2.1 Attendees****Committee Members:**

Dept of Health (<i>Chairperson</i>)	Ms Naomi Sprigg Dos Santos
Community Representative (<i>Deputy Chair</i>)	Ms Marie Pointon
Councillor	Cr Larnie Petersen
Councillor	Cr Ross Norrie
OIC Leonora Police Station	SGT Jamie Cresswell
Hope Community Services	Ms Robbie McCleery
Centrecare	Ms Jenni Lys
Dept of Education	Ms Margaret Butterwood
Minara Resources	Ms Jenna Whistler

Committee Ex-Officio Members:

Chief Executive Officer	Mr Ty Matson
Shire of Leonora	Ms Kiara Lord
Stephen Michael Foundation	Mr Andrew McCarrey
Dept of Justice	Ms Bree Blokland
Macmahon	Mr Michael Naughton
Shooting Stars	Ms Shelley Coleman

Guests:

Youth Community Member	Macky Blake
Shire of Leonora	Mr Alex Baxter

2.2 Apologies**Committee Members:**

Dept of Communities	Mr Michael Saunders
Wongatha Community Representative	Mr Calvin Ashwin
Nyunnga-Ku	Ms Colleen Berry
Leonora Youth Centre	Mr Rene Reddingius

Committee Ex-Officio Members:

PCYC Kalgoorlie	Ms Julie Beeson
St Barbara	Ms Rachel Blacker
DLGSCI	Ms Kelly Waterhouse (Via Zoom)
Dept of Justice	Ms Bree Blokland
Macmahon	Mr Michael Naughton
Shooting Stars	Ms Shelley Coleman

3. DISCLOSURE OF INTERESTS

Nil

ORDINARY COUNCIL MEETING MINUTES

26 SEPTEMBER 2023

4. PUBLIC QUESTION TIME

4.1 Response to previous public questions taken on notice

Nil

4.2 Public Question Time

Nil

5. CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING

COMMITTEE DECISION

Moved Cr LR Petersen, seconded Ms M Pointon, that the Minutes of the #SaferLeonora Committee Meeting held on 17th June, 2023 be confirmed as a true and accurate record.

CARRIED (9 VOTES TO 0)

*For: J Whistler, M Butterwood, J Lys, R McCleery, J Cresswell,
Cr RA Norrie, Cr LR Petersen, M Pointon, N Sprigg Dos Santos*

6. ANNOUNCEMENTS FROM PRESIDING MEMBER

Nil

7. COMMITTEE REPORTS**7.1 TERMS OF REFERENCE & DELIVERY PLAN REVIEW**

SUBMISSION TO:	#SaferLeonora Committee Meeting Meeting Date: 28 th August 2023
AGENDA REFERENCE:	7.1. #SLC AUG 23
SUBJECT:	Terms of Reference & Delivery Plan Review
REPORTING OFFICER	Kiara Lord
PRESS RELEASE TO BE ISSUED	Nil
FILE REFERENCE:	6.20 #SaferLeonora Community Safety & Crime Prevention
RESPONSIBLE OFFICER, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT	
NAME:	Kiara Lord
OFFICER:	Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	23 rd August, 2023
BRIEF:	To review the #SaferLeonora Committee Terms of Reference and Delivery Action Plan prior to Council's meeting November 2023.
SUPPORTING DOCUMENTS	<ol style="list-style-type: none"> 1. #SaferLeonora Committee Terms of Reference 2. #SaferLeonora Delivery Action Plan

BACKGROUND

The first meeting of the #SaferLeonora Committee was 12 months ago on the 9th August, 2022. As part of the adopted Terms of Reference, Tenure of Membership shall be in accordance with the Local Government Act, section 5.11, ie, until the next scheduled local government ordinary elections. At the ordinary Council Meeting to be held 21st November, 2023, the Shire of Leonora council will be required to review the Committee, its purpose, and its membership before endorsing it for another term. It is expected that the Committee will continue to be a Committee of Council, and a review by the current committee of the Membership (full voting rights), Ex-Officio Members, and Delivery Action Plan is being proposed.

Proposed Changes to Terms of Reference:**1. Clarification on Membership terminology**

A definition of Membership, and Standing Ex-Officio Members to be included in the Terms of Reference as follows:

- **Membership** – Committee Members with full voting rights at all #SaferLeonora Committee Meetings. In-Person attendance by the member or their proxy is preferred, and an apology provided should they be unable to attend any scheduled or special meetings. 50% of Committee Members must be present for a quorum.
- **Ex-Officio Member** – Committee members without voting rights in #SaferLeonora Committee Meetings, but who contribute valuable information and/or insight into the Community's needs, and therefore help to inform decisions made by the Committee. Attendance is not required, and can be in-person, by proxy or virtual. Apologies for non-attendance can be submitted but aren't required.

2. Alteration to Membership Composition

To better meet the quorum requirement of 50% membership in attendance, it is proposed that membership be reduced by 2 positions (From 13 to 11), and these become Ex-Officio members instead. Composition as follows:

Membership

- 2 Elected Members
- 1 Officer in Charge at Leonora Police Station
- 1 Hope Community Services Representative
- 1 Department of Communities (DPFS) Representative
- 1 Department of Education Representative
- 1 Youth Centre Representative
- 1 Department of Health Representative
- 1 Darlot Group Representative (*new*)
- 2 Community Representatives

Standing Ex-Officio Members

- Chief Executive Officer / Nominated representative
- 1 Stephen Michael Foundation Representative
- 1 PCYC Representative
- 1 Department of Justice Representative
- 1 Shooting Stars Representative
- 1 DLGSCI Representative
- 1 Minara Resources Representative (*previously Member*)
- 1 Genesis Minerals Representative (*previously St Barbara's*)
- 1 MacMahon Representative
- 1 WALGA (Road Safety) Representative
- 1 DFES Representative (by invitation)
- 1 BHP Nickel Representative (*New*)
- 1 Red 5 Representative (*New*)
- 1 Northern Star Resources Representative (*New*)
- 1 Aboriginal Resident's Group (*New*)
- 1 Centrecare representative (*Currently Member*)
- 1 Nyunnga-ku Women's Group Representative (*Currently Member*)

Review of 2022/2023 3SaferLeonora Delivery Plan

As it is now the 2023/2024 financial year, it would be in the Committee's interest to review the current #SaferLeonora Delivery Plan and identify any actions that may need to be added, clarified or removed to best serve the Committee's future goals.

The reviewed plan can then be put to Council for their endorsement.

STRATEGIC IMPLICATIONS

Strategic references within the Shire of Leonora's 'Plan for the Future 2021 – 2031' demonstrate connections between development of the #SaferLeonora Committee and community vision for the Shire of Leonora, particularly in relation to its Social Objective – An empowered and spirited community.

STATUTORY ENVIRONMENT

Section 3.2(2) of the *Local Government Act 1995* states that the general function of a local government is to provide for the good government of persons in its district.

The Terms of Reference further refer to sections 5.11, 5.14, 5.21, 5.22, 5.23, and 5.65 of the *Local Government Act 1995*

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

RISK MANAGEMENT

This item has been evaluated against the Shire of Leonora's Risk Management Strategy, Risk Assessment Matrix, the results of which are noted in the table below.

Risk Category	Description	Likelihood	Consequence	Rating	Mitigation
Performance	Nil	Nil	Nil	Nil	Nil
Financial	Nil	Nil	Nil	Nil	Nil
Environmental	Nil	Nil	Nil	Nil	Nil
Reputation	Nil	Nil	Nil	Nil	Nil
Service Delivery / Business Interruption	Nil	Nil	Nil	Nil	Nil
Legislative / Regulatory / Policy / Occupational Safety & Health	Nil	Nil	Nil	Nil	Nil

RECOMMENDATION

That the Committee;

- 1) Endorse the reduction of full-voting members from 13 members to 11 to allow for a quorum to be more easily achieved in the future
- 2) Endorse the proposed changes to the Membership and Standing Ex-Officio Membership positions as noted
- 3) Initiate a review of the current #SaferLeonora Delivery Plan, and provide any changes/updates for consideration at the October Committee Meeting

VOTING REQUIREMENT

Simple Majority

COMMITTEE DECISION

Moved Mr J Cresswell seconded Ms M Pointon that the Committee;

- 1) Endorse the reduction of full-voting members from 13 members to 11 to allow for a quorum to be more easily achieved in the future
- 2) Endorse the proposed changes to the Membership and Standing Ex-Officio Membership positions as noted
- 3) Initiate a review of the current #SaferLeonora Delivery Plan, and provide any changes/updates for consideration at the October Committee Meeting

CARRIED (9 VOTES TO 0)

For: J Whistler, M Butterwood, J Lys, R McCleery, J Cresswell, Cr RA Norrie, Cr LR Petersen, M Pointon, N Sprigg Dos Santos

7.0 COMMITTEE REPORTS**7.2 PROPOSED ALTERNATIVE FUNDING REQUEST – COMMUNITY LED INITIATIVE GRANT**

SUBMISSION TO:	#SaferLeonora Committee Meeting Meeting Date: 28th August, 2023
AGENDA REFERENCE:	7.2. #SLC AUG 23
SUBJECT:	Proposed alternative funding request Community Led Initiative Grant
REPORTING OFFICER	Ty Matson
PRESS RELEASE TO BE ISSUED	Nil
FILE REFERENCE:	6.20 #SaferLeonora Community Safety & Crime Prevention
RESPONSIBLE OFFICER, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT	
NAME:	Ty Matson
OFFICER:	Chief Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	24th August, 2023
BRIEF:	This report requests the Committee to consider a funding request to the Department of Social Services for the Leonora Community Led Initiatives Grant
SUPPORTING DOCUMENTS	1. Women's Hub Community Application (Original)

BACKGROUND

On 9 August 2023 the Department of Social Services wrote to the Shire of Leonora seeking the Shire to auspice the Leonora Community-led Initiative (LCLI) grant on behalf of the Nyunnga-ku Womans Group. The grant was for \$200,000.

The objective of the LCLI grants program is to support the social and economic participation of vulnerable and disadvantaged recipients of a Social Security payment/s (eligible recipient) in the former Cashless Debit Card (CDC) trial sites of Leonora and surrounds by enabling the development and delivery of community-led solutions that address identified needs and place people on long-term pathways towards self-reliance with the following;

- a. Services that prevent domestic and family violence and support victims of such violence;
- b. Services that provide assistance to unemployed persons so that they may prepare for, and find work;
- c. Services that provide treatment, rehabilitation, case management services and training assessments for people with mental illness;
- d. Services that support families so as to ensure the safety and wellbeing of children;
- e. Services that assist youth to prepare for training and employment;
- f. Services that assist recipients of a social security payment/s to manage their payment, including improvement of their financial and digital literacy;
- g. Infrastructure which facilitates recipients of a social security payment to access the internet; and
- h. Projects which create jobs for recipients of social security payments

To be eligible the grant activity must:

- Be delivered in Leonora and surrounding communities; and
- Support members of the local communities in Leonora and surrounding communities.

Costs the grant can be used for are:

- staff salaries, on-costs and salaries or payments to Social Security recipients, as applicable, which can be directly attributed to the provision of the grant program in the identified service area as per the grant agreement;
- employee training provided to paid and unpaid staff, including Committee and Board members, that is relevant, appropriate and in line with the grant program;

- operating and administration expenses (up to 10% of grant) directly related to the project as per the grant agreement, such as:
 - telephones
 - rent and outgoings
 - computer/ IT/website/software
 - insurance
 - utilities
 - postage
 - stationery and printing
 - accounting and auditing
 - domestic travel (if COVID 19 permits)/accommodation costs
 - leasing of vehicles for activities directly related to the project, such as providing transport to program participants;
 - assets that can be reasonably attributed to meeting agreement deliverables.

The following are ineligible activities:

- Projects that have already commenced or are completed;
- Purchase of land;
- Wages not related to the direct delivery of the funded activity;
- Major capital expenditure;
- Costs incurred in the preparation of a grant application or related documentation;
- Subsidy of general ongoing administration of an organisation such as electricity, phone and rent;
- Major construction / capital works;
- Overseas travel; and
- Activities for which other Commonwealth, state, territory or local government bodies have primary responsibility.

The Shire declined to provide auspicing for the grant on behalf of Nyunnga-ku and is working with members of the group to resolve the current situation. During a meeting with DSS staff the Shire proposed that an alternative grant submission be placed by the Shire. It was proposed that the #SaferLeonora Committee develop a list of priorities for consideration. Final agreement of the grant will be required by both DSS and the Leonora Shire Council.

An initial review of the Safer Leonora Committee priorities has indicated the following projects may be suitable:

Option 1: Seek funding as per the Women's Community Hub application previously accepted by DSS – \$200,927.40 (as attached)

Option 2: Seek funding for the following items in line with the #SaferLeonora Plan - \$200,000

- Reintroduce 'Hot Lunch Program' to provide vulnerable children access to food (2.1.3) - \$50,000
- Healthy cooking workshops (2.1.3) - \$25,000
- Indigenous culture showcase; workshops, craft groups (2.4.1) - \$50,000
- Culture based youth activities; youth camp, tool making workshops (2.4.2) - \$45,000
- Family based activities with a focus on parent/child interaction (2.4.3) - \$30,000

STRATEGIC IMPLICATIONS

Strategic references within the Shire of Leonora's 'Plan for the Future 2021 – 2031' demonstrate connections between development of the #SaferLeonora Committee and community vision for the Shire of Leonora, particularly in relation to its Social Objective – An empowered and spirited community.

STATUTORY ENVIRONMENT

Section 3.2(2) of the *Local Government Act 1995* states that the general function of a local government is to provide for the good government of persons in its district.

FINANCIAL IMPLICATIONS

If the grant is accepted consideration will need to be given to amend the Shire of Leonora's budget. This will depend on how the funds are distributed. The Shire will need accept the risk if it agrees to auspicing funds on behalf of other organisations.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

RISK MANAGEMENT

This item has been evaluated against the Shire of Leonora's Risk Management Strategy, Risk Assessment Matrix, the results of which are noted in the table below.

Risk Category	Description	Likelihood	Consequence	Rating	Mitigation
Performance	Nil	Nil	Nil	Nil	Nil
Financial	A successful result will incur unbudgeted income/expenditure	Almost Certain	Moderate	High	Budget Amendment required
Environmental	Nil	Nil	Nil	Nil	Nil
Reputation	Refusal to auspice funds can result in poor public perception of Shire	Possible	Moderate	Medium	The Shire through the committee to ensure funds are utilised in a way that is in line with the original intention of the LCLI Grant
Service Delivery / Business Interruption	Nil	Nil	Nil	Nil	Nil
Legislative / Regulatory / Policy / Occupational Safety & Health	Nil	Nil	Nil	Nil	Nil

RECOMMENDATION

That the Committee endorse the submission to DSS of Option 1 for the LCLI Grant.

OR

That the Committee endorse the submission to DSS of Option 2 for the LCLI Grant

VOTING REQUIREMENT

Simple Majority

COMMITTEE DECISION

Moved Ms R McCleery seconded Mr J Creswell that the Committee endorse the submission to DSS of Option 1 for the LCLI Grant.

CARRIED (9 VOTES TO 0)

*For: J Whistler, M Butterwood, J Lys, R McCleery, J Creswell,
Cr RA Norrie, Cr LR Petersen, M Pointon, N Sprigg Dos Santos*

7.0 COMMITTEE REPORTS**7.3 #SAFERLEONORA DELIVERY PLAN & AGENCY UPDATES**

SUBMISSION TO:	#SaferLeonora Committee Meeting Meeting Date: 28 th August 2023
AGENDA REFERENCE:	7.3. #SLC AUG 23
SUBJECT:	#SaferLeonora Delivery Plan & Agency Updates
REPORTING OFFICER	Kiara Lord
PRESS RELEASE TO BE ISSUED	Nil
FILE REFERENCE:	6.20 #SaferLeonora Community Safety & Crime Prevention
RESPONSIBLE OFFICER, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT	
NAME:	Kiara Lord
OFFICER:	Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	23 rd August, 2023
BRIEF:	To provide an opportunity for staff, and external groups/agencies to review and discuss pertinent matters relating to the safety of the local community
SUPPORTING DOCUMENTS	<ol style="list-style-type: none"> 1. #SaferLeonora Delivery Plan Progress (Complete) 2. #SaferLeonora Delivery Plan Progress (all)

BACKGROUND

To assist in the committee's ability to progress towards achieving the goals of the #SaferLeonora Delivery Plan, a list of actions has been developed and is able to be continually updated by relevant committee members to demonstrate progress towards achieving each point as noted.

Progress continues to be made in actioning this plan, and provided alongside this agenda are PDFs of the completed actions, as well as all remaining actions to be addressed this financial year. To date, 40 tasks have successfully been completed. This number does include items where no further action is required, or can be actioned. Though it is important to note that actions that have been unable to be successfully completed still provide greater insight into the needs of the community, and the capability for the #SaferLeonora Committee to provide for these.

A further benefit of committees such as the #SaferLeonora Committee is the ability for external groups to provide an update on initiatives, challenges and opportunities that the local community is facing, relaxing the burden of reporting such updates during Council meetings. Relevant external groups and agencies may present pertinent matters of discussion related to the area of community safety and crime prevention, as well as any other programs or activities relating to external groups/agencies.

To allow for discussion of pertinent matters by staff and external groups/agencies and provide comments/input into the current state of the #SaferLeonora Delivery Plan, it is being recommended that standing orders are suspended for a short period.

STRATEGIC IMPLICATIONS

Strategic references within the Shire of Leonora's 'Plan for the Future 2021 – 2031' demonstrate connections between development of the #SaferLeonora Committee and community vision for the Shire of Leonora, particularly in relation to its Social Objective – An empowered and spirited community.

STATUTORY ENVIRONMENT

Section 3.2(2) of the *Local Government Act 1995* states that the general function of a local government is to provide for the good government of persons in its district.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

RISK MANAGEMENT

This item has been evaluated against the Shire of Leonora's Risk Management Strategy, Risk Assessment Matrix, the results of which are noted in the table below.

Risk Category	Description	Likelihood	Consequence	Rating	Mitigation
Performance	Nil	Nil	Nil	Nil	Nil
Financial	Nil	Nil	Nil	Nil	Nil
Environmental	Nil	Nil	Nil	Nil	Nil
Reputation	Nil	Nil	Nil	Nil	Nil
Service Delivery / Business Interruption	Nil	Nil	Nil	Nil	Nil
Legislative / Regulatory / Policy / Occupational Safety & Health	Nil	Nil	Nil	Nil	Nil

RECOMMENDATION

That the Committee;

- 1) accept the update on the progress of the #SaferLeonora Delivery Plan to date; and
- 2) suspends standing orders to allow further discussion pertaining to group/agency updates, including updates specific to the #SaferLeonora Smartsheet, to resume once discussion has been completed.

VOTING REQUIREMENT

Simple Majority

COMMITTEE DECISION

Moved Ms M Pointon seconded Ms R McCleery that the Committee;

- 1) accept the update on the progress of the #SaferLeonora Delivery Plan to date; and
- 2) suspends standing orders to allow further discussion pertaining to group/agency updates, including updates specific to the #SaferLeonora Smartsheet, to resume once discussion has been completed.

CARRIED (9 VOTES TO 0)

For: J Whistler, M Butterwood, J Lys, R McCleery, J Cresswell, Cr RA Norrie, Cr LR Petersen, M Pointon, N Sprigg Dos Santos

Chairperson, Ms Naomi Sprigg Dos Santos suspended standing orders at 2:32pm

RESUMPTION OF STANDING ORDERS**COMMITTEE DECISION**

Moved Ms M Pointon seconded Ms R McCleery that the Committee resume standing orders to proceed with the rest of the items on the Agenda.

CARRIED (8 VOTES TO 0)

For: J Whistler, J Lys, R McCleery, J Cresswell, Cr RA Norrie, Cr LR Petersen, M Pointon, N Sprigg Dos Santos

Standing orders resumed at 2:48PM with all those previously listed in the record of attendance present, except for Ms Margaret Butterwood, Mr Macky Blake and Mr Andrew McCarrey.

8. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

The Chairperson, Ms Naomi Sprigg Dos Santos provided an opportunity for an update on items as noted at the last meeting, these being:

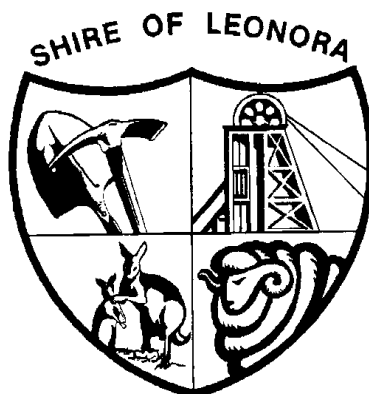
- CLSF closure this week, and an application will be put in for the #SaferLeonora Committee to take advantage of this.
- Minara Community Fund is currently open and accepting applications. This can be a multi-year project if needed.
- Shire of Leonora have been working alongside Naomi regarding the Safe House for Leonora, and notes that a stop-gap opportunity may be presenting itself in refitting an existing house, while further progress is made towards a Purpose-Built Facility, however this is a 4-5 year project. Meetings have been progressing well and there's a potential house available which can be refitted to include a saferoom. It will be something that the Shire will seek funding to achieve.
- Centrecare are applying to the Open round of the CLSF fund to reinstate a perpetrator program that can be tied into the school as well as the youth centre once the new structure has been finalised. The goal with this funding is to help foster knowledge regarding healthy relationships.
- Youth Centre structure almost finished – aiming to have it reopening in two weeks and getting as many kids involved as possible. Community feedback from members as well as agencies have been positive regarding this change.
- Swimming Pool is scheduled to reopen on time this season, following the Bush Missions Visit in the first week of the September School Holidays.

9. DATE OF NEXT MEETING

Tuesday 30th October, 2023 at 2:00pm in the Shire of Leonora Council Chambers.

10. DECLARATION OF CLOSURE

There being no further business, the Chairperson, Ms Naomi Sprigg Dos Santos declared the meeting closed at **3:08pm**.



SUPPORTING DOCUMENTS

#SaferLeonora Committee

Monday, 28th August, 2023

Signed: 17 OCTOBER 2023

President: _____

ORDINARY COUNCIL MEETING MINUTES

26 SEPTEMBER 2023

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*#SaferLeonora Committee Terms of Reference 2022 to 2027***TERMS OF REFERENCE****#SAFERLEONORA COMMITTEE****1. Role of the #SaferLeonora Committee**

The role of the #SaferLeonora Committee is to enhance community safety and reduce criminal and anti-social behaviour through a collaboration of key interests and agencies.

2. Powers of the #SaferLeonora Committee

The #SaferLeonora Committee is a formally appointed committee of Council and is responsible to that body. The #SaferLeonora Committee does not have executive powers or authority to implement actions in areas over which the Chief Executive Officer has legislative responsibility and does not have any delegated financial responsibility. The #SaferLeonora Committee does not have any management functions and cannot involve itself in management processes or procedures.

The #SaferLeonora Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the Chief Executive Officer.

3. Membership

The #SaferLeonora Committee shall consist of representatives from government, non-government, police and community agencies at the local level who share a collective commitment and expertise in relation to community safety and perceptions of safety. The Committee membership may include the following:

- Two (2) Elected Members;
- Officer In Charge of the Leonora Police Station or nominated representative;
- One (1) representative of Hope Community Services;
- One (1) representative of the Department of Communities - Child Protection and Family Support;
- One (1) representative of the Department of Education;
- One (1) representative of the Nyunnga-Ku women's support group;
- One (1) representative of the Leonora Youth Centre;
- One (1) representative of the Department of Health (Health Promotion);
- One (1) representative of Minara Resources
- One (1) representative of Centrecare;

#SaferLeonora Committee Terms of Reference 2022 - 2027_V2.doc

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#SaferLeonora Committee Terms of Reference 2022 to 2027

- Up to two (2) community representatives.

All members have full voting rights.

4. Standing Ex-Officio Members

- Chief Executive Officer or nominated representative, i.e. Deputy Chief Executive Officer;
- One (1) representative of the Stephen Michael Foundation;
- One (1) representative of the PCYC Kalgoorlie
- One (1) representative of the Department of Justice;
- One (1) representative of the Shooting Stars;
- One (1) representative of the Department Local Government, Sport and Cultural Industries;
- One (1) representative of Minara Resources
- One (1) representative of St Barbara's
- One (1) representative of Macmahon
- One (1) representative of WALGA (Road Safety);
- Department Fire and Emergency Services (by invitation)

5. Meetings

The #SaferLeonora Committee shall meet at least quarterly, with additional meetings convened at the discretion of the presiding member.

6. Reporting

Minutes and recommendations of each committee meeting shall be presented to the next ordinary meeting of the Council.

7. Duties and Responsibilities

The Committee will:

- Develop, review and oversee the implementation of the Shire of Leonora #SaferLeonora Plan;
- Develop effective partnerships with local State Government agencies through local service agreements to support the coordination and integration of community safety and crime prevention activities within the Shire of Leonora;
- Identify and coordinate funding opportunities to address priority issues that have been identified in the #SaferLeonora Plan;

#SaferLeonora Committee Terms of Reference 2022 to 2027

8. Working Parties

Working parties may be established at the edict of this Committee to address specific issues in relation to community safety and appoint people with the necessary knowledge and skills to contribute to those working parties.

All auxiliary working parties shall report back to the #SaferLeonora Committee on progress and outcomes with any recommendations.

9. Tenure of Membership

Shall be in accordance with the Local Government Act, section 5.11, ie, until the next scheduled local government ordinary elections.

10. Committee

10.1 Chairperson

The members shall appoint the Chairperson.

10.2 Secretary

A Shire of Leonora employee will fulfil the role of non-voting minute taker.

10.3 Quorum

The quorum at any meeting shall be at least 50% of the number of offices of the committee.

10.4 Voting

Shall be in accordance with the Local Government Act, Section 5.21.

10.5 Minutes

Shall be in accordance with the Local Government Act, Section 5.22.

10.6 Who Acts If No Presiding Member

Shall be in accordance with the Local Government Act, Section 5.14.

10.7 Meetings

Meetings shall be generally open to the public pursuant to Section 5.23 of the Local Government Act and include question time for members of the Committee pursuant to Section 5.24 of the Local Government Act.

10.8 Members Interests to be Disclosed

Members of the Committee are bound by the provisions of the Local Government Act Section 5.65 with respect to disclosure of financial, impartiality or proximity interests.

10.9 Code of Conduct

Members of the committee are bound by Council's Code of Conduct.

#SaferLeonora Plan 2022-2027

Community Safety and Crime Prevention Strategy



#SaferLeonora

Working together for a safer community



Disclaimer

This report has been prepared from information provided by the community and other sources. All effort has been made to confirm and validate the information.

The information has been prepared for the exclusive use of WAPOL Leonora and the Shire of Leonora. Whilst the information, data, opinions, evaluations, assessments and analysis referred to in this report have been researched and expressed in good faith, no responsibility will be accepted for any error of fact or opinion.

Authors

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May 2022



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Foreword

I am pleased to release the Shire of Leonora #SaferLeonora Plan 2022-2027. The Plan reaffirms the Shire of Leonora's commitment to addressing issues associated with community safety and crime prevention, in partnership with WA Police Leonora, key stakeholders and the community.

Community safety is rated as the highest area of importance and concern to local residents and business owners within the Shire of Leonora. The Plan is a five year strategic outlook for Leonora Police and the Shire of Leonora that aims to map the issues of primary concern to the community and document strategies and partnerships to alleviate these issues.

The plan aims to provide the Shire of Leonora with an overview of current local community safety issues, draw together information about existing initiatives and services, and coordinate a holistic approach to community safety and crime prevention through an action based strategy, drawing on the capacity of prospective partners and networks in relation to the efficient and effective use of available resources.

The Plan considers the perception of crime as well as the actual crime. A safe community is one where community members are able to pursue the fullest life possible without fear or hinderance of crime, making their feelings of safety as important as their actual level of safety.

The Shire of Leonora is very appreciative of the residents, community groups, business owners and key stakeholders who contributed during the development of the #SaferLeonora Plan. This partnership approach during the plans development lays the foundations which will continue to build during the plans implementation. We are confident that the plan will support everyone to work together, contributing to better outcomes for our community.

Cr Peter Craig
President, Shire of Leonora



Acknowledgement

The Shire of Leonora would like to acknowledge the contribution of the Leonora Police of the WA Police Force in the development of the #SaferLeonora Plan 2022-2027.

This co-design approach in collaboration with the community is key to sustainable change and we appreciate the ongoing support.



Executive Summary

Building a safe and inclusive community through better coordination of stakeholders and community members was a key objective of the #SaferLeonora Plan 2022-2027. Achieving this required the Shire of Leonora to understand the issues at a local level and work with stakeholders to share their experiences, explore possibilities and develop potential solutions that could be applied locally.

The development of the Plan was facilitated using a co-design approach to ensure that it represented the collective community voice and to make certain that resources could be strategically targeted in areas of identified need within the community.

The plan has four priority areas:

Creating Safer Places and Spaces

Creating environments that are safe, attractive, well maintained and used by the community without fear or hindrance of crime.

Supporting Families, Children and Youth

Maximising the resources available targeting barriers that impact on families, children and young people, and decrease the likelihood of offending.

Reducing the Impact of Alcohol and Other Drugs

Engaging and working with the community to implement effective programs that reduce the impact of alcohol and other drugs in Leonora.

Community Action, Connection and Involvement

Strengthening existing and establish new community and stakeholder partnerships that enable collaborative and effective approaches for addressing community safety.

The plan will guide the implementation of actions under the four priority areas and has

been designed to be a flexible and adaptable document to accommodate for the changing needs of the community over the next five years.

What is Community Safety and Crime Prevention?

According to the Australian Institute of Criminology (2012), crime prevention can be defined as 'an effective approach to reducing crime'.

A National Crime Prevention Framework has been introduced by the Australian Institute of Criminology to promote best practice and provide guidance to stakeholders in the development of sustainable policies, strategies and programs that address crime problems.

The Framework is intended to assist in the achievement of the following outcomes:

- A reduction in crime and disorder problems that are of greatest harm and concern to the community;
- Increased community safety, security and cohesion, including a reduction in the actual and perceived risk of victimisation;
- Increased support for people to cope with the impact of victimisation; and
- A reduction in re-offending among those people who have already engaged in criminal or anti-social behaviour.

Models of Crime Prevention

There are four approaches to crime prevention which used in combination ensure that the complex causes of crime are understood and addressed.

These approaches are:

- Developmental (early intervention and reducing the risk factors)
- Social (strengthening communities and helping to develop social capital)
- Situational (reducing the opportunity for crime and increasing the difficulty of offending)
- Criminal Justice (law enforcement)



Government Approach

From a government perspective, responsibility for the safety of our community falls across three tiers:

Federal

Responsibility is assumed by the Federal government for high-level crime, setting policy directions and co-funding many health and community services.

State

The WA State government funds and delivers most services involved in safety including the WA Police Force, Department of Fire and Emergency Services, St Johns Ambulance, Department of Communities, Drug and Alcohol Services as well as setting the regulatory framework such as building standards and the Office of Bush Fire Management.

Local

Local government enforces many of the state regulations and is responsible for the 'peace, order and good government' of their municipal districts. This includes the delivery of, and advocating for, the services that support a safer and inclusive community.

WA Police Force Priority Areas

The WA Police Force identified the following priority areas in their Annual Report 2021:

The key priorities are to:

- Contribute to preventing and combatting family violence
- Disrupt organised crime networks in WA and reduce the supply of illicit drugs with a focus on meth
- Reduce youth offending
- Reduce Aboriginal offending and victimisation
- Enforce traffic laws and support road safety initiatives
- Provide critical incident management, emergency prevention and preparedness

A core value for the WAPOL is to work in partnership with others to enhance the safety and security of the state. The agency collaborates with federal, state and local government agencies, not-for-profit and

community organisations and the private sector to contribute to better outcomes for the Western Australia community.

Why do we need a community safety and crime prevention plan?

While judicial and law enforcement roles are the responsibility of the federal and state government, local government is an active facilitator of collaboration at the local level between federal, state and community organisations on issues of community safety and crime prevention.

The #SaferLeonora Plan 2022-2027 is a tool to support WA Police Force Leonora, the Shire of Leonora, key stakeholders and the community to collaboratively enhance safety and public perceptions of safety, assist in the prevention of crime and coordinate actions to increase actual and perceived safety in the Leonora community.

The Plan identifies priorities in community safety and crime prevention and directs efforts for building partnerships with key stakeholders and the community, enabling a multidisciplinary approach to address safety issues that may impact upon our community.



Evidencing the Need for the Plan

The development of the #SaferLeonora Plan 2022-2027 involved:

- Research into crime statistics for the Shire of Leonora.
- Facilitation of new and consideration of past community consultations.
- Consultation with key stakeholders to seek their considered position on key focus areas.
- Desktop research of interstate and international community safety and crime prevention initiatives.

Reported Crime Statistics

Crime statistics accessed through the WA Police Force 'Crime Statistics Portal' provide an overview of categorised crimes occurring in the Leonora Local Government area.

The Shire of Leonora also receives regular crime statistics through an agreement with Western Australian Local Government Association (WALGA) and the WA Police Force. This provides an insight in to emerging issues specific to Leonora with which solutions can be developed in collaboration with the community.

Shire of Leonora crime statistics have been collated in Figure 1 to show total numbers of reported offences per financial year from 2015/2016 to 2020/2021, enabling identification of crime trends in the area.

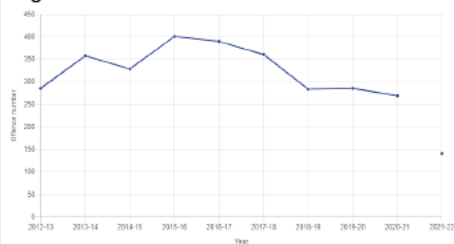
Figure 1: Reported Offences (Financial Year)

Offence	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021
Assault (family)	72	85	54	61	56	69
Assault (non-family)	40	39	33	29	20	31
Drug Offences	26	26	13	4	12	14
Dwelling Burglary	45	38	76	33	34	21
Property Damage	89	75	65	47	52	51
Threatening Behaviour (family)	3	8	4	2	3	1
Threatening Behaviour (non-family)	9	8	4	5	7	5
Stealing	45	43	47	53	44	31
Breach of Violence Restraint Order	21	32	18	15	16	12
Sexual Offences	1	1	8	3	4	5

While crime statistics are important, not all crime is reported and therefore crime statistical reporting is not an accurate indication of the actual level of crime in the community. Figure 2 shows that the level of crime in Leonora has decreased in more recent years however, the perception of the community is that the level of crime has increased.

A safe community is one where the community members are able to pursue the fullest life possible without fear or hindrance from crime and disorder, making their feelings of safety as important as their actual level of safety. The Shire of Leonora therefore utilises a number of other information sources to guide its efforts and develop a holistic response to community safety and crime prevention.

Figure 2: Police Crime Statistics



Retrieved from <https://www.police.wa.gov.au/Crime/CrimeStatistics/#/>.

Community Consultation

An important first step in the development of the #SaferLeonora Plan 2022-2027 was to undertake a consultation process in Leonora.

In March 2022 Leonora Police of the Western Australia Police Force (WAPOL Leonora) and the Shire of Leonora facilitated consultation sessions with the Leonora community and key stakeholders to develop an understanding of the community safety and crime prevention challenges in the community.

A total of 151 people were engaged with a broad representation from the community, and the key priorities for the Plan were identified by participants. The three most prominent community safety concerns identified were alcohol related issues, disengaged young people and antisocial behaviour.

Broad consultations were also undertaken in 2021 for the development of the Shire of Leonora: Plan for the Future. The feedback from the community consultation highlighted community safety as a priority.

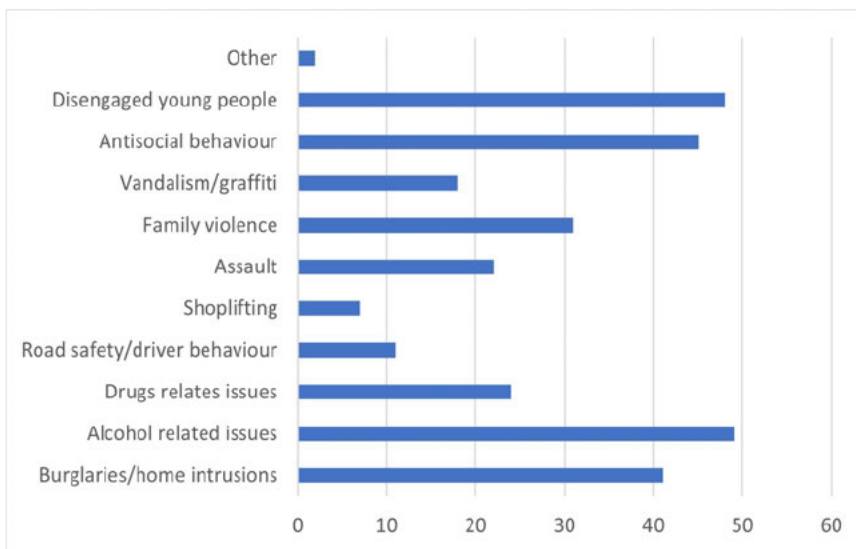
Key Stakeholder Consultation

The stakeholder engagement enabled a better understanding of the community safety and crime prevention issues that were raised by the Leonora community from the perspective of the agencies that individually target some of those issues. It also facilitated constructive, productive relationships of mutual benefit to enable a holistic collective impact.

Desktop Research

Desktop research considered international, federal, state as well as trends and best practice examples in community safety being delivered by other Local Government Authorities. Relevant concepts were translated where possible to reflect the context of community safety and crime prevention in the Shire of Leonora and included as potential strategies within the Plan.

Figure 3: Leonora Priority Concerns



Strategic Context

The following strategic context has been considered in the development of this plan. This framework also provides guidance and understanding with regard to the current trends and issues raised during consultation.

The World Health Organization's (WHO) 'Safe Communities Model'

The World Health Organization (WHO) Manifesto for Safe Communities states that "All human beings have an equal right to health and safety".

National Crime Prevention Framework (2020)

Developed by the Australian Institute of Criminology as a resource which outlines the most effective approaches to the prevention of crime.

Driving Change (2020-2030)

Driving Change is the framework to guide WA's road safety journey to reduce the number of people fatally, severely or seriously injured by 50 to 70% by 2030, and to zero by 2050.

Department of Communities Path to Safety (2020-2030)

Western Australia's strategy to reduce Family and Domestic Violence 2020-2030 is a long-term vision that sets out a whole of government and community plan for reducing and responding to family and domestic violence.

Strong Spirit Strong Mind - Aboriginal Drug and Alcohol Framework for Western Australia 2011-2015

The Strong Spirit Strong Mind – Aboriginal Drug and Alcohol Framework for Western Australia was developed to provide guidance towards delivering culturally secure programs and supporting Aboriginal ways of working in order to strengthen their efforts to manage and reduce alcohol and other drug related harm in Aboriginal communities.

Western Australian Mental Health, Alcohol and Other Drug Services Plan 2015-2025

Strategic planning for the mental health and AOD sector providing a guide for investment, decisions and priority setting. It provides an

overview of effective strategies for the mental health and AOD sector.

West Australian Alcohol and Drug Interagency Strategy 2018-2022

Western Australia's key policy document that outlines strategies to prevent and reduce the adverse impacts of AOD in Western Australia.

At Risk Youth Strategy 2015-2018

Department for Child Protection and Family Support

The Strategy has been developed to guide the Department's ongoing role in planning and delivering services that support and encourage young people to reach their potential and promote safety in the community.

Western Australia's Family and Domestic Violence (WA FDV) Prevention Strategy to 2022

The Strategy has been developed to guide the reduction of domestic violence.

National Drug Strategy 2017-2026

This is a ten-year framework that aims to reduce and prevent the harmful effects of alcohol, tobacco and other drugs.

WA Police Force Reconciliation Action Plan

The WAPOL's formal statement of commitment to reconciliation outlining strategies to close the gap.



Managing the Plan

#SaferLeonora Committee

The Leonora community identified the need to bring key stakeholders together in a structured way to achieve social change, through a collective impact approach.

The #SaferLeonora Committee was developed as a strategic crime prevention advisory group to enhance community safety and reduce crime in Leonora through collaboration and coordination of key stakeholders and community members. The Committee will review and oversee the implementation of the #SaferLeonora Plan 2022-2027, actively implement the actions listed in the plan, collaboratively seek resources and funding opportunities to aid in community safety and crime prevention and report outcomes achieved to the Shire of Leonora.

Key Stakeholders

The #SaferLeonora Committee is a Shire of Leonora 'Official Committee of Council', consisting of representatives from a diverse cross section of the Leonora community including government, non-government and members of the community who share a collective commitment and expertise in relation to community safety and crime prevention.

The #SaferLeonora Committee consists of representatives from both government and non-government organisations, police and community agencies at the local level who share a collective commitment and expertise in relation to community safety and perceptions of safety. The Committee membership includes:

- Two (2) Elected Members;
- Officer In Charge of the Leonora Police Station or nominated representative;
- One (1) representative of Hope Community Services;
- One (1) representative of the Department of Communities - Child Protection and Family Support;
- One (1) representative of the Department of Education;

- One (1) representative of the Nyunnga-Ku women's support group;
- One (1) representative of the Leonora Youth Centre;
- One (1) representative of the Wongatha Aboriginal Elders/Leaders;
- Up to two (2) community representatives.

Responsibilities of the Committee

The Committee is responsible for:

- Reviewing and overseeing the implementation of the Shire of Leonora #SaferLeonora Plan 2022-2027;
- Development of effective partnerships to support the coordination and integration of community safety and crime prevention activities within the Shire of Leonora; and
- Identifying and coordinating funding opportunities to address priority issues that have been identified in the #SaferLeonora Plan 2022-2027.



#SaferLeonora Action Plan

Through community and stakeholder consultation a diverse range of information was collected which focused on what those living in and visiting the Shire consider to be important in relation to community safety and their perceptions on crime. Four priority areas have been identified with supporting objectives, actions and outcomes.

<p>Focus 1 Creating Safer Places and Spaces</p> <p>Goal: To create environments that are safe, attractive, well maintained and used by the community without fear or hindrance of crime.</p>	<p>Focus 2 Supporting Families, Children and Youth</p> <p>Goal: To maximise resources available targeting barriers that impact on families, children and young people, and decrease the likelihood of offending.</p>	<p>Focus 3 Reducing the Impact of Alcohol and Other Drugs</p> <p>Goal: To engage and collaborate with the community and implement effective programs that reduce the impact of alcohol and other drugs in Leonora.</p>	<p>Focus 4 Community Action, Connection and Involvement</p> <p>Goal: To strengthen existing and establish new community and stakeholder partnerships that enable collaborative and effective approaches for addressing community safety.</p>
<p>1.1 Reduce the opportunity for crime or offending behaviour.</p> <p>1.2 Improve the perception of safety and security in the Leonora town centre.</p>	<p>2.1 Prevent children and young people from becoming involved in the youth justice system and improve the outcomes of those who do.</p> <p>2.2 Increase access to leadership and development opportunities and activities for Leonora young people.</p> <p>2.3 Reduce opportunity for domestic violence.</p> <p>2.4 Facilitate opportunity for healing through culture and country.</p> <p>2.5 Improve the health and wellbeing of disadvantaged community members.</p>	<p>3.1 Combat the ongoing problem of alcohol misuse and non legitimate behaviour in the streets at night.</p> <p>3.2 Reduce the harms of alcohol and other drug use through coordinated, multiagency responses and improve the social wellbeing of users and those around them.</p>	<p>4.1 Build strong partnerships and relationships.</p> <p>4.2 Encourage community engagement and participation in community safety and crime prevention.</p>

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Focus 1: Creating Safer Places and Spaces

Mapping of Current Initiatives and Services

Initiative/Service	Details	Current Status	Action
Shire of Leonora CCTV	CCTV system with Geutebruck Security Management System. Ability for live view by Police.	Community has requested additional CCTV. There is a modern CCTV system installed in the Leonora town centre. Opportunity to expand.	Establish if there is a real need for additional CCTV. Strategically map out crime hot spots and potential placement of cameras.
WA Senior Card - Safety and Security Rebate	Rebate of up to \$400 for a WA Seniors Card Holder to apply some target hardening to their homes.	Applications are open. Not currently marketed to Leonora Seniors.	Market to Leonora Seniors.
WA Police Force Cam-Map	<p>Cam-Map WA is a comprehensive database of all voluntarily registered CCTV systems across Western Australia.</p> <p>This publicly accessed platform allows owners and operators of CCTV systems to self-register onto a secure database operated by the Western Australia Police Force.</p> <p>Accurate knowledge of the locations of CCTV systems will assist WA Police to investigate incidents in order to improve community safety.</p> <p>Cam-Map WA encourages the active participation of State Government agencies, local governments, and the community to register towards the creation of safer environments.</p>	Low numbers of Leonora entries.	Market to the Leonora community.

Focus 1: Creating Safer Places and Spaces

1.1 Reduce the opportunity for crime or offending behaviour.

Strategies	Key Deliverables	Stakeholder	Timeframe					
			2022	2023	2024	2025	2026	2027
1.1.1 Apply 'Designing Out Crime' principles within the community.	Conduct a lighting audit to identify lighting requirements in Leonora.	Shire of Leonora			x			
	Apply for funding to upgrade lighting in areas identified in the lighting audit. Apply creative lighting to dark spaces.	Shire of Leonora				x		
	Promote the registration of private and business CCTV with the WA Police Force Cam-Map initiative.	WAPOL Leonora	COMPLETED					
	Conduct a 'map and gap' of community based CCTV to identify key gaps.	Shire of Leonora			x			
	Apply for funding to upgrade the CCTV infrastructure if gaps are identified.	Shire of Leonora / #SaferLeonora Committee				x		
1.1.2 Encourage activity in local parks, spaces and facilities.	Enable access to public open spaces during day and night where possible.	Shire of Leonora	x	x	x	x	x	x
	Encourage community-driven alternative activation in the town centre, both day and night using vacant shops, public open spaces and streets (e.g. colouring in station, cultural object making workshops).	#SaferLeonora Committee to select lead stakeholder	x	x	x	x	x	x
	Activate the Rec Centre with alternative activities that will attract youth (for example, purchase rollerskates and run indoor rollerskating, purchase of boxing equipment and start boxing classes). Note: Rollerskating in the Rec Centre will not damage the floor. Contact the Shire of Irwin for feedback on this).	Shire of Leonora Sponsorship Opportunity		x		x		x
1.1.3 Implement target hardening initiatives with the Leonora community.	Apply for funding to subsidise locks and lighting for seniors and vulnerable community members in their homes to reduce the opportunity for crime. 'Lock and Light' program.	#SaferLeonora Committee Sponsorship Opportunity	x					
	Create home security checklists for residents. Provide this to the Shire for inclusion on the 'Community safety' tab on the website.	#SaferLeonora Committee	COMPLETED					
	Distribute 'Business Beat' brochure (WAPOL website) to businesses to improve education on business security.	#SaferLeonora Committee WAPOL Leonora	x					
	Facilitate a campaign to remind people to lock up their homes and vehicles.	#SaferLeonora Committee	x					
	Investigate the availability of current WA Seniors Safety and Security Rebate and market to elderly residents.	#SaferLeonora Committee to select lead stakeholder	COMPLETED					

1.1.4	Reduce high risk behaviours that impact on the safety of Leonora residents and visitors.	Order 'Please Slow Down - Consider Our Kids' wheely bin stickers from WALGA's Roadwise program and provide them to property owners. Note: opportunity for a local #SaferLeonora campaign and personalised stickers.	Shire of Leonora Rangers / #SaferLeonora Committee Sponsorship Opportunity	x					
		Seek funding to purchase two (one for each end of the main thoroughfare through town) digital message boards to encourage truck drivers and other road users to slow down when driving through the town centre. Note: these can be used for activation and community announcements (emergency response, events, drawing attention to attractions, community safety messaging, warning about works programs, etc.)	Shire of Leonora (lead) / #SaferLeonora Committee Sponsorship Opportunity	x					

1.2 Improve the perception of safety and security at night in the Leonora town centre.

Strategies	Key Deliverables	Stakeholder	Timeframe						
			2022	2023	2024	2025	2026	2027	
1.2.1	Increase visibility of surveillance activities.	Task Shire rangers/works teams to facilitate the 'Eyes on the Streets' program and encourage other agencies to join. Order stickers for their vehicles. Arrange training through Community Policing.	Shire of Leonora / #SaferLeonora Committee	x					
		Seek funding and investigate opportunity to reintroduce 'night patrol' program.	#SaferLeonora Committee to select lead stakeholder Sponsorship Opportunity	x					
1.2.2	Reduce untidy and unwelcoming surroundings.	Identify old buildings that need maintenance and lobby property owner to complete repair work.	#SaferLeonora Committee to select lead stakeholder	x					
		Facilitate regular litter collection programs such as 'Keep Australia Beautiful'. Seek incentives to encourage participation.	#SaferLeonora Committee to select lead stakeholder Sponsorship Opportunity	x	x	x	x	x	x
		Apply for the Keep Australia Beautiful Litter \$5,000 Grant 2023 round to do a community education project on litter.	#SaferLeonora Committee to select lead stakeholder	x					
		Investigate opportunity for funding to include additional vibrant street art in the town centre.	Shire of Leonora Sponsorship Opportunity		x		x		
		Promote 'Snap Send Solve'. This is a free app that allows you to easily report service issues from your mobile phone reports are submitted directly to responsible organisation for action. It encouraged the community to actively be part of the solution.	#SaferLeonora Committee	COMPLETED					

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Focus 2: Supporting Families, Children and Youth**Mapping of Current Initiatives and Services**

Initiative/Service	Details	Current Status	Action
Hope Community Services	<ul style="list-style-type: none"> • Counselling (individual and in groups) • Community pharmacotherapy referral • Advocacy for individuals and families affected by AOD and MH concerns • Suicide and Harm Prevention • Integrated Team Care • AOD outreach 	Services delivered in Leonora currently.	No action.
Nyunnga-Ku Women's Group	The Nyunnga-Ku Women's Group is supported by Home Community Services. Colleen Berry is the Chairperson.	Operational but needs support	Use the #SaferLeonora Committee to support this group to continue to deliver their programs.
Stephen Michael Foundation	Provision of youth activities	Funded.	Opportunity to expand this service.
Kalgoorlie PCYC	Provision of youth activities	Funded. Additional funding required.	Support access to further funding to expand service.
Leonora Youth Centre	Drop-in and provision of youth activities	Operating with limited hours.	This service has opportunity to expand. More funding is required to extend the hours of operation.
Housing	No local Housing Officer.	The community has expressed the need for a Housing Officer. This is an area of high priority.	Lobby for a Housing Officer.
Centrecare	Family support services	Operating in Leonora once per fortnight.	Investigate opportunity to expand this service.

Focus 2: Supporting Families, Children and Youth

2.1 Prevent children and young people from becoming involved in the youth justice system and improve the outcomes of those who do.

Strategies	Key Deliverables	Stakeholder	Timeframe						
			2022	2023	2024	2025	2026	2027	
2.1.1 Increase availability and accessibility of services and programs.	Map existing programs, services and community groups, and establish a list of required services. Lobby for additional services to fill the gaps.	#SaferLeonora Committee to select lead stakeholder	x						
	Encourage delivery of the 'Protective Behaviour Program' to operate at Leonora District High School.			x					
	Engage Relationships Australia to deliver support in Leonora.			x					
	Investigate and implement the Safety House WA program.	#SaferLeonora Committee to select lead stakeholder		x					
	Facilitate the 'Keeping Kids in Schools' program.	Dept of Education (lead)	x	x	x	x	x	x	x
	Facilitate a 'Back to School' activity to ensure vulnerable young people have school supplies.	Leonora DHS P&C		x	x	x	x	x	x
	Facilitate a Creators Hub / Makers Hub (art and craft) for young people not in to physical activities, and facilitate intergenerational relationships.	Leonora Youth Centre		x	x	x	x	x	x
	Create an email network of Leonora youth stakeholders as a communication tool and encourage regular conversation and collaboration within the group. Send an introduction email to raise awareness of the group and to start conversations.	Shire of Leonora / Leonora Rec Centre	x						
	Develop and market collaborative school holiday programs with the support of all stakeholders.	Leonora Youth Centre Kalgoorlie PCYC SM Foundation Leonora Rec Centre/CRC	x	x	x	x	x	x	x
	Provide updated information about service providers to Shire of Leonora to add to the community directory on the website. Promote this resource.	#SaferLeonora Committee	x	x	x	x	x	x	x
Activate vacant shops and other 'in-between use' spaces with displays and interactive activities that promote services available.	Leonora DHS - artwork #SaferLeonora Committee	x	x	x	x	x	x	x	

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2.1.2	Increase engagement in education.	Identify stakeholders to support specific barriers experienced by young people and create an agreed localised referral process to better support Leonora DHS in providing a wrap around service for at risk young people.	#SaferLeonora Committee to select lead stakeholder	x						
		Support Leonora DHS to access funding to strengthen their ability to deliver current and additional learning programs.			x	x	x	x	x	x
		Arrange permissions for funding applications to be auspiced by the Shire of Leonora via the #SaferLeonora Committee.		x						
2.1.3	Develop opportunities for vulnerably families and children to access food when in need.	Reintroduce the 'Hot Lunch Program' to provide vulnerable children access to food.	#SaferLeonora Committee to select lead stakeholder Sponsorship Opportunity	x						
		Facilitate weekly healthy cooking on a budget workshops for vulnerable young people.		x	x	x	x	x	x	x
		Complete the community garden that was started in the Recreation Centre precinct and appoint a local group to be the caretaker.		x						
		"Foodscaping" in the town centre.	Shire of Leonora	x	x					
		Investigate opportunity for the church to facilitate a soup kitchen service on a day when food is not already available.		x						

2.2 Increase access to leadership and development opportunities and activities for Leonora young people.

Strategies	Key Deliverables	Stakeholder	Timeframe					
			2022	2023	2024	2025	2026	2027
2.2.1 Increase opportunity for Leonora young people to access leadership and development opportunities, and activities that are available in surrounding communities.	Identify programs and initiatives within close proximity to Leonora, and promote them to Leonora young people.	Youth Advisory Council Leonora Youth Centre Kalgoorlie PCYC SM Foundation Leonora Rec Centre #SaferLeonora Committee	x	x	x	x	x	x
	Seek funding to purchase a Shire owned community bus.	Shire of Leonora (lead) Sponsorship Opportunity		x				
	Encourage and assist community members to get their Working with Children Check and bus licenses to enable volunteering.	#SaferLeonora Committee to select lead stakeholder Sponsorship Opportunity	x					
	Investigate opportunity for Leonora young people to access to Clontarf in Kalgoorlie through lobbying for a hostel service and transport using community bas from Leonora to Kalgoorlie at the start and end of each week.				x	x		
	Seek funding to pay for scholarships for Leonora young people to access Clontarf and other leadership opportunities.			x	x	x	x	x
	Increase positive role modelling for young people. Enquire about existing mentoring programs to deliver to Leonora. Potentially True Blue Dreaming.			x	x	x	x	x

2.3 Reduce opportunity for domestic violence.

Strategies	Key Deliverables	Stakeholder	Timeframe						
			2022	2023	2024	2025	2026	2027	
2.3.1 Increase family support networks.	Expand the Toy Library to include support services for young mums and bubs through development of family support networks. Include service providers to enable extended opening.	#SaferLeonora Committee to select lead stakeholder	x						
	Investigate opportunity to form a Men's Shed.			x					
	Support the Nyunnga-Ku program to continue to provide assistance to women in Leonora.		x	x	x	x	x	x	
2.3.2 Facilitate opportunity for crisis care accommodation for women and children.	Develop a business case/feasibility study for the development of crisis accommodation in Leonora for women and children at risk.	Shire of Leonora Sponsorship Opportunity	x						
	Seek funding to produce a feasibility study for development of crisis accommodation in Leonora.		x						
	Seek funding to develop crisis accommodation in Leonora. Potentially the Building Better Regions Fund.			x					
2.3.3 Increase awareness of support services for domestic violence.	Research support services for domestic violence and request marketing materials to promote to the Leonora community.	Hope Community Services (lead) #SaferLeonora Committee	x						
	Promote the Strong Families, Safe Kids Advice & Referral Line 1800 000 123.		x	x	x	x	x	x	

2.4 Facilitate opportunity for healing through culture and country.

Strategies		Key Deliverables	Stakeholder	Timeframe						
				2022	2023	2024	2025	2026	2027	
2.4.1	Diversify services and initiatives with cultural considerations.	Facilitate opportunities to establish meaningful relationships between Aboriginal and non-Aboriginal community members using cultural activity.	Aboriginal Residency Group with support from #SaferLeonora Committee	x						
		Create an opportunity to showcase the Aboriginal culture in a setting that will instill pride within the Aboriginal community and support social cohesion.			x	x				
		Provide advice to support services around enhancing their services so that they are responsive to cultural considerations in Leonora.	Aboriginal Residency Group with support from #SaferLeonora Committee	x	x	x	x	x	x	
2.4.2	Facilitate opportunities for young people to connect to their culture to strengthen their sense of identity.	Support the Aboriginal Residency Group and the Leonora Youth Centre to access funding and deliver culture based activity targeting community safety, crime prevention and youth engagement (for example, on-country camp outs for young people, tool making workshops, etc.).	Aboriginal Residency Group and Leonora Youth Centre with support from #SaferLeonora Committee	x	x	x	x	x	x	
2.4.3	Facilitate opportunities for young people to strengthen connections with family and community to instill a sense of belonging.	Establish programs that facilitate mutually enjoyable parent/child interaction.	#SaferLeonora Committee to select lead stakeholder	x	x	x	x	x	x	

2.5 Improve the health and wellbeing of disadvantaged community members.

Strategies	Key Deliverables	Stakeholder	Timeframe						
			2022	2023	2024	2025	2026	2027	
2.5.1 Improve housing conditions in Leonora.	Lobby for Housing Officer to operate from Leonora through the Department of Housing.	#SaferLeonora Committee to select lead stakeholder	x						
	Investigate the opportunity for new housing stock in Leonora.		x	x					
	Rather than being reactive to poorly maintained houses, take a proactive approach and schedule regular inspections through the Department of Housing.		x	x	x	x	x	x	
	Encourage the community to report violations to tenant policy to the Department of Housing so that targeted inspections can take place.		x	x	x	x	x	x	
	Lobby Department of Housing to provide incentives to rehabilitate and maintain homes (i.e. lower rent they maintain the garden, lower rent if they keep the yard clean, etc.)		x						

Focus 3: Reducing the Impact of Alcohol and Other Drugs**Mapping of Current Initiatives and Services**

Initiative/Service	Details	Current Status	Action
Hope Community Services	<ul style="list-style-type: none"> • Counselling (individual and in groups) • Community pharmacotherapy referral • Advocacy for individuals and families affected by AOD and MH concerns • Suicide and Harm Prevention • Integrated Team Care • AOD outreach 	Program is currently being delivered in Leonora.	
Centrelink Cashless Debit Card	<p>A Cashless Debit Card looks and works like a normal bank debit card. You can't use it to buy alcohol, gamble, or get cash out. This is already active in the Goldfields Region.</p> <p>The Department of Social Services commissioned the Future of Employment and Skills (FES) Research Centre at the University of Adelaide to undertake an independent baseline data collection in the Goldfields Cashless Debit Card (CDC) site.</p>	Program is currently being delivered in Leonora.	
Alcohol Interlock Scheme	<p>A state-wide Alcohol Interlock Scheme commenced operation in Western Australia in October 2016.</p> <p>The purpose of the scheme is to reduce the road safety risk posed by repeat drink drivers. In certain circumstances, a court will order that, for a period of six months, offenders only drive vehicles fitted with interlock devices.</p>	The program is delivered in Leonora.	
Liquor Restricted premises	<p>To declare a premises liquor restricted, an application must be made to the Director of Liquor Licensing.</p> <p>Applications can be made by owners/occupiers of a private premises or by the Chief Executive Officer of the agency responsible for administering the Children and Community Services Act 2004.</p>		

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Initiative/Service	Details	Current Status	Action
Liquor Accords	<p>Liquor Accords are local voluntary agreements between the liquor industry, the WA Police Force, local government authorities and the WA Department of Health. Accords strive to exceed the standards of venue management and duty of care to patrons, as required by the Liquor Control Act.</p> <p>Accords are run and monitored locally by those groups interested in the safe and professional management of licensed premises. The purpose of Liquor Accords is to help reduce the harm associated with the misuse of alcohol.</p> <p>Accords can be approved by the licensing authority. Once approved the accord can request that the licensing authority impose, vary or cancel a condition of a license.</p>	In the process of developed by WAPOL.	Support the development of a Goldfields Liquor Accord
Banned Drinkers Register	Operational in Leonora.		
Strong Spirit Strong Mind	Cultural specific AOD Service		
School Drug Education and Road Aware (SDERA)	School Drug Education and Road Aware (SDERA) helps children and young people make safer choices by providing programs that use a resilience approach to alcohol and other drugs and road safety education.	Available to Leonora but not currently in operation.	
Goldfields Community Alcohol and Drug Service (GCADS)	<p>Aims to support individuals and families affected by alcohol or other drugs in the Goldfields region of WA.</p> <p>Services include counselling (individually and in groups), community pharmacotherapy referral, advocacy for individuals and families affected by alcohol or other drugs and mental health concerns, suicide and harm prevention, Integrated Team Care (ITC), individualised community living strategy, consultancy and referral services for health professionals, and community prevention initiatives to address alcohol and other drug</p>		

Focus 3: Reducing the Impact of Alcohol and Other Drugs

3.1 Combat the ongoing problem of alcohol misuse and non legitimate behaviour in the streets at night.

Strategies	Key Deliverables	Stakeholder	Timeframe						
			2022	2023	2024	2025	2026	2027	
3.1.1 Reduce access and consumption of alcohol in Leonora.	Develop a Goldfields Liquor Accord.	WAPOL Leonora	x						
	Lobby the Director of Liquor Licensing to impose a ban on the sale of take-away alcohol in Leonora that is stronger than 2.7% alcohol.	Goldfields Liquor Accord	x						
	Form an agreement with Goldfields Liquor Accord for purchase of take-away alcohol to only be permitted after 2pm and prior to 6pm each day.	WAPOL Leonora	x						
	Conduct controlled purchase operations to identify outlets selling liquor to young people.	Goldfields Liquor Accord		x					
	Investigate implementation of the Takeaway Alcohol Management System (TAMS) in the Goldfields-Esperance Region.	Goldfields Liquor Accord	x	x					
3.1.2 Reduce underage drinking.	Increase the level of signage of penalties for supplying alcohol to minors. Investigate current signage and provide appropriate signage.	Goldfields Liquor Accord		x					
	Promote appropriate alcohol related resources for young people and diverse dissemination strategies including: <ul style="list-style-type: none"> • Diversion programs • YPOP (DOJ) - Young Persons Opportunity Program • Court Diversion • Pay off fines - Work and Development Scheme related AOD • AAT - Alcohol Assessment and Treatment • CIR & ODIR - Cannabin Intervention Requirement and Other Drug Intervention Requirement. 	Hope Community Services (lead) #SaferLeonora Committee	x	x	x	x	x	x	
	Encourage community members to report sale or provision of alcohol to minors by calling Crime Stoppers on 1800 333 000.	WAPOL Leonora (lead) #SaferLeonora Committee		x					
	Plan a regular schedule of weekly diversionary activities to reduce the temptation for young people to drink alcohol.	Kalgoorlie PCYC / SM Foundation / Leonora Rec Centre	x	x	x	x	x	x	x

Strategies	Key Deliverables	Stakeholder	Timeframe					
			2022	2023	2024	2025	2026	2027
	Implement "I need you to say no" campaign targeted at parents of young people 12 to 17 years. Campaign resources will include audio and visual media in September and October 2022.		x					
	Investigate opportunities to implement educational workshops and stalls at community events.		x	x	x	x	x	x
	Promote the Alcohol and Drug Support Line - 1800 198 024.		x	x	x	x	x	x



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3.2 Reduce the harms of alcohol and other drug use through coordinated, multiagency responses and improve the social wellbeing of users and those around them.

Strategies	Key Deliverables	Stakeholder	Timeframe					
			2022	2023	2024	2025	2026	2027
3.2.1 Increase the focus on prevention of use of alcohol and other drugs.	Provide targeted public education campaigns focusing on prevention of uptake and delaying first use of alcohol.	#SaferLeonora Committee	x	x	x	x	x	x
	Lobby the Department of Education to reintroduce the School Drug Education and Road Aware (SDERA) program in Leonora and support them to facilitate activities.	#SaferLeonora Committee	x					
	Increase awareness of prevention services available online, by telephone and in person in Leonora.	#SaferLeonora Committee	x	x	x	x	x	x
	Facilitate and promote recreational, social, educational and cultural activities as healthy alternatives to prevent and delay alcohol and other drug use amongst young people.	Youth Advisory Council Leonora Youth Centre Kalgoorlie PCYC SM Foundation Leonora Rec Centre	x	x	x	x	x	x
3.2.2 Increase existing and implement additional intervention programs and services that identify people at risk of harm related to alcohol and other drugs, to provide opportunity to intervene before problems become enriched.	Investigate opportunities to leverage off existing groups and activities (bush days, men's and women's groups) and introduce intervention components.	Hope Community Services (lead) #SaferLeonora Committee	x	x	x	x	x	x
	Investigate existing intervention initiatives in other communities and replicate them in Leonora.		x	x	x	x	x	x
3.2.3 Support people to recover from alcohol and other drug related problems.	Lobby for additional recovery services to ensure that people with severe alcohol and other drug problems can access services when needed in Leonora.	Hope Community Services (lead) #SaferLeonora Committee	x	x	x	x	x	x
3.2.4 Reduce the prevalence of FASD and the impact it has on individuals, families and Leonora.	Develop culturally specific information regarding FASD and alcohol consumption for Aboriginal and Torres Strait Islander women.	Hope Community Services (lead) #SaferLeonora Committee	x	x	x	x	x	x
	Distribute Goldfields Community Alcohol and Drug Service (GCADS) alcohol and other drug support guides to local health care agencies and public spaces.	Hope Community Services (lead) #SaferLeonora Committee	x	x	x	x	x	x

Focus 4: Community Action, Connection and Involvement

Mapping of Current Initiatives and Services

Initiative/Service	Details	Current Status	Action
#SaferLeonora Committee	Shire of Leonora #SaferLeonora Committee is an official Committee of Council.	Adopted by Council. Ready to establish.	Facilitate the #SaferLeonora Committee.
Aboriginal Residency Group	The Aboriginal Residency Group is an established group in Leonora made up of a mix of people from the Wangi community. Rene Reddingius is the Chairperson.	Operational but needs support	Use the #SaferLeonora Committee to support this group to continue to deliver their programs.
Nyunnga-Ku Women's Group	The Nyunnga-Ku Women's Group is supported by Home Community Services. Colleen Berry is the Chairperson.	Operational but needs support	Use the #SaferLeonora Committee to support this group to continue to deliver their programs.
#SaferLeonora hashtag	<p>Leonora Police have established the hashtag '#SaferLeonora' which they have been using to group together conversations and content occurring online around community safety and crime prevention. The #SaferLeonora Committee and Plan have been developed as a build on from this original initiative by police.</p> <p>A hashtag is essentially a way to group together conversations or content online around a certain topic. It is used to index key topics online and allows people to easily follow that topic.</p>	The #SaferLeonora hashtag is being used successfully by police.	<p>The #SaferLeonora hashtag is a way for all different stakeholders to link and collaborate with delivery of content.</p> <p>Encourage all stakeholders to use the #SaferLeonora hashtag.</p>

Focus 4: Community Action, Connection and Involvement**4.1 Build strong partnerships and relationships.**

Strategies		Key Deliverables	Stakeholder	Timeframe					
				2022	2023	2024	2025	2026	2027
4.1.1	Develop and facilitate the #SaferLeonora Committee.	Request the development of the #SaferLeonora Committee as an 'Official Committee of Council' to ensure that the Committee retains its value and drive.	WAPOL Leonora	COMPLETED					
		Develop a list of key stakeholders to be members of the Committee based on the Stakeholder Impact Assessment.	WAPOL Leonora / Shire of Leonora	COMPLETED					
		Develop Terms of Reference for #SaferLeonora Committee.	WAPOL Leonora / Shire of Leonora	COMPLETED					
		Develop the #SaferLeonora Plan 2022-2027 and review bi-annually.	#SaferLeonora Committee	x		x		x	
		Conduct bi-monthly agenda-driven meetings to report progress against #SaferLeonora Plan to Council and the community. Meetings to take place August, October, December, February, April, June.	Shire of Leonora	x	x	x	x	x	x

4.2 Encourage community engagement and participation in community safety.

Strategies		Key Deliverables	Stakeholder	Timeframe						
				2022	2023	2024	2025	2026	2027	
4.2.1	Encourage local residents to take ownership of their neighbourhood and report issues.	Establish a #SaferLeonora Facebook group and use it to facilitate an online neighbourhood watch program.	#SaferLeonora Committee to select lead stakeholder		x					
		Support the local community through small grants programs to deliver community safety initiatives.			x	x	x	x	x	
		Create a #SaferLeonora home safety and security checklist to encourage property owners to target harden their property.		COMPLETED						
4.2.2	Provide opportunity for young people to take a leadership role in the community safety and develop civic pride.	Investigate opportunity to develop a Youth Advisory Council.	Leonora Youth Centre Kalgoorlie PCYC SM Foundation Leonora Rec Centre		x					

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4.2.3	Enable greater awareness of activities and projects across the Shire of Leonora which address community safety and crime prevention.	Develop a #SaferLeonora marketing and communications strategy.	#SaferLeonora Committee to select lead stakeholder	COMPLETED					
		Promote the use of the #SaferLeonora hashtag to group together conversations and content occurring online around community safety and crime prevention.		x	x	x	x	x	x
		Implement relevant State Government programs such as Burglar Beware, Dob in a Dealer, Eyes on the Street, Goodbye Graffiti, National Bike Register.		x	x	x	x	x	x
		Promote and support road safety initiatives in collaboration with WALGA's Roadwise program.		x	x	x	x	x	x
		Promote participation in Aboriginal diversion programs.		x	x	x	x	x	x
4.2.4	Promote crime reporting and recording avenues to the community.	Promote Crimestoppers through materials developed for social media use. Set as a reoccurring scheduled post.	#SaferLeonora Committee to select lead stakeholder	x	x	x	x	x	x
4.2.5	Engage with the Leonora business community via an email network to reduce the opportunity for crime.	Develop an email list for the Leonora business community.	Leonora CRC	x					
		Email #SaferLeonora business network with information regularly to keep them aware and target harden.		x	x	x	x	x	x
4.2.6	Engage local people in sharing messages with the broader community.	Develop 'Photo Voices' to share community safety messages using the experience of local people to give the message personal meaning. Visual cues to share simple messages from the heart. Aboriginal Elder - FASD Awareness, WAPOL - Antisocial Behaviour, Pub Owner - Alcohol Consumption, School Principal - Feeling Safe, Aboriginal Leader - Domestic Violence, Police/Paramedic - Road Safety.	Aboriginal Elders/Leaders Business Owners Youth Advisory Council Youth Leader Education Department WALGA Roadwise	COMPLETED					
4.2.7	Update the 'Community Safety' tab on the Shire of Leonora website with the name #SaferLeonora, and add relevant and accessible #SaferLeonora information.	Add #SaferLeonora campaigns, links to Keeping Kids in School assets, information about WAPOL Cam-Map, information about the #SaferLeonora Committee and access to the Plan. Opportunity to provide feedback to the Committee. Information about the Community CCTV. The Lock and Light Home Security Assessment.	Shire of Leonora	x	x	x	x	x	x
4.2.8	Enable greater access for the community to external funding for delivery of community-led activities and initiatives.	Create a Leonora focused 'grant cheat sheet' and share it with the community so that the application process is simplified and that projects have a uniformed approach. Support the application process.	#SaferLeonora Committee to select lead stakeholder	x					
		Send advice to interested community members about opportunities for external funding.	#SaferLeonora Committee to select lead stakeholder	x	x	x	x	x	x

Communications

Planning communications will enable effective delivery of information to identified target audiences. The plan is an outline of how the #SaferLeonora Committee will communicate important project information and when it will be communicated.

Media and Marketing Opportunities

Social Media

- Shire of Leonora
- The Leonora Grapevine
- Leonora CRC

Printed Media

- Tower Street Times
- Leonora District High School Newsletter
- Kalgoorlie Miner

Community Notice Boards

- Leonora CRC
- Shire of Leonora Administration Building
- Post Office Leonora
- The Food Van
- Leonora Pharmacy
- Leonora Information Centre
- Vacant shop windows

Calendar

January

- School holidays - youth engagement
- Post Christmas (large amounts of new purchases in the house)
- People leaving town on holidays
- New Year celebrations

February

- Back to school

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March

- Autumn begins
- Tourists camping

April

- School holidays - youth engagement
- People leaving town on holidays
- ANZAC Day
- Check fire alarms

May

- Back to school
- National Road Safety Week
- Mothers Day

June

- Golden Gift
- Winter Begins

July

- School holidays - youth engagement
- NAIDOC Week

August

- Wild flower season
- Keep Australia Beautiful week

September

- School holidays - youth engagement
- Spring begins

October

- Halloween




November

- Wild flower season
- Opening of the pool
- Warm weather - people leaving the windows and doors open and unlocked for cool air.

December

- School holidays - youth engagement
- Christmas
- Summer begins

Communications

IMAGE	BLURB	HOW & WHEN
	<p>No Alcohol is the Safest Choice</p> <p>Most parents don't provide alcohol to their children. Given teenagers vulnerabilities to the effects of alcohol and the associations with adverse adult outcomes, its safest to delay the use of alcohol until at least 18 years of age.</p> <p>Goldfields Community Alcohol and Other Drug Services (GCADS) provides advocacy for individuals and families affected by alcohol or other drugs and mental health concerns.</p> <p>#SaferLeonora</p>	<p>Social Media Shop Windows School Newsletter Printed Media</p> <ul style="list-style-type: none"> • Tower Street Times • Kalgoorlie Miner <p>Schedule to be posted twice per year.</p>
	<p>Drop to 40kms in the School Zone</p> <p>Drivers are reminded that the school term commences today. Please protect our kids and reduce your speed to 40 km/hr between the hours of 7:30 am and 9:00 am, and from 2:30 pm to 4:00 pm on school days.</p> <p>#SaferLeonora</p>	<p>Social Media</p> <p>First day back to school (February, May, July, October)</p>
	<p>Cam-Map</p> <p>Accurate knowledge of the locations of CCTV systems (both private and business) greatly assists WA Police to investigate incidents and improve community safety. 'Cam-Map WA' is a database operated by the Western Australia Police Force that allows owners of CCTV systems to securely self-register their equipment.</p> <p>If you have CCTV, we would really appreciate your help! You can make a big difference by taking 2 minutes to follow the link and register your CCTV. https://cam-mapwa.police.wa.gov.au/</p> <p>#SaferLeonora</p>	<p>Social Media</p> <p>Schedule to be posted twice per year.</p>



Alcohol is Destroying Our Beautiful Culture

Contact Goldfields Community Alcohol and Other Drug Services (GCADS) on (08) 9071 5169. They provide advocacy for individuals and families affected by alcohol or other drugs and mental health concerns.

This service outreaches to Leonora, Laverton, Kambalda, Coolgardie, Menzies, Norseman, Ravensthorpe and Hopetoun, and supports culturally appropriate and safe practice.

#SaferLeonora

Social Media
Shop Windows
Printed Media

- Tower Street Times
- Kalgoorlie Miner

Schedule to be posted twice per year.



I Deserve to Feel Safe in my Home

Everybody deserves to feel safe at home. Having a safe and secure space is essential to your health and wellbeing.

Mara Pirmi Healing Place provides family support, parenting and trauma counselling. In-reach services, such as alcohol and other drugs counselling, mental health support, housing support, legal services and financial support. Out-reach services such as advocacy and support, family and domestic violence education and awareness.

Mara Pirmi Healing - 9420 7264

Women's Domestic Violence Helpline - 1800 007 339

National Sexual Assault, Domestic & Family Violence Counselling Service - 1800 737 732

Crisis Care - 1800 199 008

#SaferLeonora

Social Media
Shop Windows
School Newsletter
Printed Media

- Tower Street Times
- Kalgoorlie Miner

Schedule to be posted twice per year.



I Can See the Harm that Alcohol Does

Contact Goldfields Community Alcohol and Other Drug Services (GCADS) on (08) 9071 5169. They provide advocacy for individuals and families affected by alcohol or other drugs and mental health concerns.

This service outreaches to Leonora, Laverton, Kambalda, Coolgardie, Menzies, Norseman, Ravensthorpe and Hopetoun, and supports culturally appropriate and safe practice.

#SaferLeonora

Social Media
Shop Windows
Printed Media

- Tower Street Times
- Kalgoorlie Miner

Schedule to be posted twice per year.



#SaferLeonora Plan 2022-2027

The #SaferLeonora Plan 2022-2027 is a five year strategic outlook for Leonora Police and the Shire of Leonora that aims to map the issues of primary concern to the community and key stakeholders, and document strategies and partnerships to alleviate these issues.

The #SaferLeonora Plan 2022-2027 is available from the Shire of Leonora website.

#SaferLeonora

**Shire of Leonora
Website
Social Media**

July



Limit Your Speed. Limit The Damage

If you're speeding, just 5kms/hr over the speed limit will greatly impact your ability to brake in time. Please consider our children and slow down.

#SaferLeonora

**Social Media
Printed Media**
• Tower Street Times

Schedule to be posted twice per year.



Snap Send Solve

Snap Send Solve is a free App that makes reporting issues in your community REALLY easy. It captures a photo and pinpoints your location, and sends a request to the correct local organisation to get the issue fixed. Download the App and help to improve your community.

#SaferLeonora

Social Media

Schedule to be posted twice per year.



Crime Stoppers

Call Crime Stoppers on 1800 333 000 to anonymously report any suspicious behaviour or go to their website <https://www.crimestopperswa.com.au/>. If you see something, say something. Crime Stoppers will make sure the right information gets to the right people.

#SaferLeonora

Social Media

Schedule to be posted quarterly.



You can make a difference. Join Neighbourhood Watch today!

You and your neighbours are in a really good position to observe and report anything of a suspicious nature around your neighbourhood to Police. Neighbourhood Watch helps people to protect their property and way of life through communication and cooperation with their neighbours.

Getting a Neighbourhood Watch program up and running in your area is easier than you think! Neighbourhood Watch today is simply about promoting good communication amongst neighbours. New technology and social media platforms have provided a free, convenient, instant and surprisingly easy to use method of communicating these days.

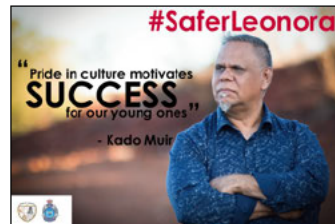
For information on how to start your own group, contact Neighbourhood Watch on 0428 377 901 or go to <https://www.nhw.wa.gov.au/>.

#SaferLeonora

Social Media

Schedule to be posted twice per year.





Pride in Culture Motivates Success For Our Young Ones

Cultural identity plays an important role in helping our young ones to define themselves. It is a part of a person's self-conception and their feeling of 'belonging'. It is important for our Aboriginal young people to not only continue to have cultural experiences, but to be able to proudly share those experiences with their non-Aboriginal peers.

#SaferLeonora

Social Media

Schedule to be posted twice per year.



You Need to Want to be Helped

Contact Goldfields Community Alcohol and Other Drug Services (GCADS) on (08) 9071 5169. They provide advocacy for individuals and families affected by alcohol or other drugs and mental health concerns.

This service outreaches to Leonora, Laverton, Kambalda, Coolgardie, Menzies, Norseman, Ravensthorpe and Hopetoun, and supports culturally appropriate and safe practice.

#SaferLeonora

Social Media Shop Windows Printed Media

- Tower Street Times
- Kalgoorlie Miner

Schedule to be posted twice per year.



Keeping Kids in School (when school goes back)

One of the biggest obstacles facing students is the temptation to take a day off school without permission. Our community is working together in a bid to encourage students to gain a better start in life by attending school every day.

The Keeping Kids in School program is a coordinated approach to increase participation in school and reduce truancy involving the entire community working together to address the issue. Under the program local businesses have the right to refuse service to school aged students who are not at school during normal school hours if they do not have a valid leave pass.

Information packages, including posters to display in shop windows are available from the Shire of Leonora website.

#SaferLeonora

Social Media Shop Windows School Newsletter

Schedule to be posted directly following school holidays each term.



Good Decisions Help Make Our Families Strong

Strong families help children to feel safe and secure. Looking after yourself is an important part of raising a strong family.

Contact Goldfields Community Alcohol and Other Drug Services (GCADS) on (08) 9071 5169. They provide advocacy for individuals and families affected by alcohol or other drugs and mental health concerns.

If you would like some help to strengthen your family, call the **Strong Families, Safe Kids Advice & Referral Line** on 1800 000 123.

#SaferLeonora

Social Media Shop Windows Printed Media

- Tower Street Times
- Kalgoorlie Miner

Schedule to be posted twice per year.



Violence is Never OK

Mara Piri Healing Place provides family support, parenting and trauma counselling. In-reach services, such as alcohol and other drugs counselling, mental health support, housing support, legal services and financial support. Out-reach services such as advocacy and support, family and domestic violence education and awareness.

Mara Piri Healing - 9420 7264

Women's Domestic Violence Helpline - 1800 007 339

National Sexual Assault, Domestic & Family Violence Counselling Service - 1800 737 732
Crisis Care - 1800 199 008

#SaferLeonora

Social Media Shop Windows Printed Media

- Tower Street Times
- Kalgoorlie Miner

Schedule to be posted twice per year.

Leonora Home Security Self-Assessment

You don't have to be a security expert to keep your house safe from burglars. There are simple things you can do to improve your home security.

To support residents in taking an active role in reducing the opportunity for crime, the #SaferLeonora Committee has developed a Home Security Self-Assessment which can be used to identify security issues in your home. This can be downloaded from the Shire of Leonora website ([linking address](#)).

It is recommended that the completed Home Security Self-Assessment is then taken to your hardware store for advice on cost effective products to assist with securing your home.

#SaferLeonora

Shire of Leonora Website

Sale or Provision of Alcohol to Minors is Illegal

Alcohol is not a prohibited drug however its use is controlled as set out in *The Liquor Control Act 1988* (WA).

It is an offence for any person (whether under 18 or over) to supply alcohol to a young person under 18 on an unlicensed premises without the consent of the young person's parent or guardian. Even if the parent or guardian consents, a young person (under 18) cannot be supplied alcohol by anyone if the young person, supplier or parent (or all three) are drunk or if the supplier cannot supervise the young person.

For legal advice about your own situation, contact Youth Legal Service 1800 199 006 or 9202 1688.

WA Police, Alcohol and the Law: <https://www.police.wa.gov.au/Your-Safety/Alcohol-and-drugs/Alcohol-and-the-law>

Alcohol. Think Again: <https://alcoholthinkagain.com.au/>

Government of Western Australia – Mental Health Commission “Alcohol and You” <https://www.mhc.wa.gov.au/your-health-and-wellbeing/alcohol/>

Drug & Alcohol Youth Service: <https://www.missionaustralia.com.au/servicedirectory/185-alcohol-other-drugs/drug-and-alcohol-youth-service-days-youth-withdrawal-and-respite-service>

#SaferLeonora

Social Media

Schedule to be posted twice per year.

Did you know that WA Senior Card holders may be eligible for a safety and security rebate of up to \$400?**Social Media**

If you are a WA Seniors Card holder, you can apply to receive the Safety and Security Rebate which will allow you to claim up to \$400 towards purchasing eligible safety and security items for your home. Go to <https://www.wa.gov.au/service/community-services/community-support/apply-safety-and-security-rebate> for more information.

#SaferLeonora



Social Media

Schedule to be posted twice per year.



Social Media

Schedule to be posted twice per year.

Social Media

ORDINARY COUNCIL MEETING MINUTES

26 SEPTEMBER 2023

#SAFERLEONORA COMMITTEE MEETING SUPPORTING DOCUMENTS

28 AUGUST 2023

	Jul 23	Aug 23	Sept 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul 24	O.A.L.
WOMEN'S COMMUNITY HUB GENERAL EXPENSES														
Community Support Supplies (General)	\$ 630.00	\$ 630.00	\$ 630.00	\$ 630.00	\$ 630.00	\$ 630.00	\$ 630.00	\$ 630.00	\$ 630.00	\$ 630.00	\$ 630.00	\$ 630.00	\$ 630.00	\$ 7,560.00
Sanitary Expenses	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 3,600.00
Miscosols	\$ 18.70	\$ 18.70	\$ 18.70	\$ 18.70	\$ 18.70	\$ 18.70	\$ 18.70	\$ 18.70	\$ 18.70	\$ 18.70	\$ 18.70	\$ 18.70	\$ 18.70	\$ 224.40
Postage and Print Mail	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 1,800.00
Equipment (Printing, stationery etc.)	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 6,000.00
Printing/Merchandise (Community T shirt, Flags, hats etc)	\$ 1,910.00	\$ 1,910.00	\$ 1,910.00	\$ 1,910.00	\$ 1,910.00	\$ 1,910.00	\$ 1,910.00	\$ 1,910.00	\$ 1,910.00	\$ 1,910.00	\$ 1,910.00	\$ 1,910.00	\$ 1,910.00	\$ 22,920.00
CA O.A.L.	\$ 1,588.70	\$ 1,588.70	\$ 1,588.70	\$ 1,588.70	\$ 1,588.70	\$ 1,588.70	\$ 1,588.70	\$ 1,588.70	\$ 1,588.70	\$ 1,588.70	\$ 1,588.70	\$ 1,588.70	\$ 1,588.70	\$ 19,111.67
WORKSHOP CAMP SUPPORT TRAVEL EXPENSES														
Karfaes (Program Support)	\$ 726.00	\$ 726.00	\$ 726.00	\$ 726.00	\$ 726.00	\$ 726.00	\$ 726.00	\$ 726.00	\$ 726.00	\$ 726.00	\$ 726.00	\$ 726.00	\$ 726.00	\$ 8,712.00
Can 12 cabin Bus Hire	\$ 660.00	\$ 660.00	\$ 660.00	\$ 660.00	\$ 660.00	\$ 660.00	\$ 660.00	\$ 660.00	\$ 660.00	\$ 660.00	\$ 660.00	\$ 660.00	\$ 660.00	\$ 7,920.00
Fuel	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Accommodation (External Community)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CA O.A.L.	\$ 726.00	\$ 726.00	\$ 726.00	\$ 726.00	\$ 726.00	\$ 726.00	\$ 726.00	\$ 726.00	\$ 726.00	\$ 726.00	\$ 726.00	\$ 726.00	\$ 726.00	\$ 8,712.00
PROGRAM COB B														
Wellbeing Workshops Series														
Admin (Co-ordinator fee)	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 2,160.00
Program Workshop Co-ordinators (hrs. day, 2 times per week)	\$ 1,512.00	\$ 1,512.00	\$ 1,512.00	\$ 1,512.00	\$ 1,512.00	\$ 1,512.00	\$ 1,512.00	\$ 1,512.00	\$ 1,512.00	\$ 1,512.00	\$ 1,512.00	\$ 1,512.00	\$ 1,512.00	\$ 18,144.00
Workshop Equipment Suppl	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 6,000.00
Workshop Catering / Food	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 3,600.00
CA O.A.L.	\$ 2,492.00	\$ 2,492.00	\$ 2,492.00	\$ 2,492.00	\$ 2,492.00	\$ 2,492.00	\$ 2,492.00	\$ 2,492.00	\$ 2,492.00	\$ 2,492.00	\$ 2,492.00	\$ 2,492.00	\$ 2,492.00	\$ 29,954.00
BSP and Youth														
Admin (Co-ordinator fee)	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 2,160.00
Workshop Co-ordinators (hrs weekly, times per month)	\$ 720.00	\$ 720.00	\$ 720.00	\$ 720.00	\$ 720.00	\$ 720.00	\$ 720.00	\$ 720.00	\$ 720.00	\$ 720.00	\$ 720.00	\$ 720.00	\$ 720.00	\$ 8,640.00
Youth Breakfast Club, Healthy Eating and Cooking Classes	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 7,200.00
Youth Design - Equipment/Activity Supplies (CD Players, Legos, games, activity mats)	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 12,000.00
Workshop Catering / Food	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 24.00
CA O.A.L.	\$ 2,492.00	\$ 2,492.00	\$ 2,492.00	\$ 2,492.00	\$ 2,492.00	\$ 2,492.00	\$ 2,492.00	\$ 2,492.00	\$ 2,492.00	\$ 2,492.00	\$ 2,492.00	\$ 2,492.00	\$ 2,492.00	\$ 29,954.00
Art Craft & Sewing Group														
Admin (Co-ordinator fee)	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 2,160.00
Workshop Co-ordinators (hrs per day, 3 times weekly)	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 27,000.00
Material and Craft Supplies	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 3,000.00
Art Supplies (Canvas, acrylic paint, brushes, containers)	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 3,000.00
CA O.A.L.	\$ 2,940.00	\$ 2,940.00	\$ 2,940.00	\$ 2,940.00	\$ 2,940.00	\$ 2,940.00	\$ 2,940.00	\$ 2,940.00	\$ 2,940.00	\$ 2,940.00	\$ 2,940.00	\$ 2,940.00	\$ 2,940.00	\$ 35,160.00
Culture Country & Community														
Admin (Co-ordinator fee)	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 2,160.00
Co-ordinators/Men of Fire	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 24,000.00
Photographer/Video	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 9,600.00
Equipment (Projector, speaker, big screen and popcorn maker)	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 18,000.00
Community Events (Electronic Bingo Machine, Bingo Balls, D4I markers, Games)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
NRVG Merchandise / Materials (joint with SSP)	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 12.00
Food / Catering	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 6,000.00
Activity Supplies	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 3,600.00
Transport & Fuel (Bus Hire)	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 7,800.00
Fuel	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 3,600.00
CA O.A.L.	\$ 4,340.00	\$ 4,340.00	\$ 4,340.00	\$ 4,340.00	\$ 4,340.00	\$ 4,340.00	\$ 4,340.00	\$ 4,340.00	\$ 4,340.00	\$ 4,340.00	\$ 4,340.00	\$ 4,340.00	\$ 4,340.00	\$ 52,160.00
Women's/Youth/Fam Less Healthy L. Festive														
Admin (Co-ordinator fee)	\$ 135.00	\$ 135.00	\$ 135.00	\$ 135.00	\$ 135.00	\$ 135.00	\$ 135.00	\$ 135.00	\$ 135.00	\$ 135.00	\$ 135.00	\$ 135.00	\$ 135.00	\$ 1,620.00
Healthy Lifestyles and Men at Risk in Workshop Equipment (once monthly)	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 600.00
Support Equipment (Mini Journals/Yoga Mats/Stat ones/Self Defence)	\$ 166.67	\$ 166.67	\$ 166.67	\$ 166.67	\$ 166.67	\$ 166.67	\$ 166.67	\$ 166.67	\$ 166.67	\$ 166.67	\$ 166.67	\$ 166.67	\$ 166.67	\$ 2,000.00
Program Manager/Mentor Fee	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 3,600.00
Health and Lifestyle Event Catering (Community)	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 12,000.00
CA O.A.L.	\$ 1,111.67	\$ 1,111.67	\$ 1,111.67	\$ 1,111.67	\$ 1,111.67	\$ 1,111.67	\$ 1,111.67	\$ 1,111.67	\$ 1,111.67	\$ 1,111.67	\$ 1,111.67	\$ 1,111.67	\$ 1,111.67	\$ 13,340.00
O.A.L.	\$ 15,230.37	\$ 14,630.37	\$ 23,469.37	\$ 19,130.37	\$ 14,630.37	\$ 16,856.37	\$ 14,630.37	\$ 14,630.37	\$ 19,376.37	\$ 16,856.37	\$ 14,630.37	\$ 16,856.37	\$ 14,630.37	\$ 200,927.40

2022/2023 #SaferLeonora Delivery Plan



Task Name	Lead Committee Member/Stakeholder	Due Date	Status	Not Current Financial Year	Progress Update
Promote the registration of private and business CCTV with the WA Police Force Cam-Map initiative	Marie Poulton, Michael Blackhurst	11-Oct-2022	Complete	<input checked="" type="checkbox"/>	MB - Cam-Map has been researched. Promotional material has been developed and provided to Shire of Leonora's Marketing Team for distribution.
Rage Cage for old CPFS Lot	Alex Baxter, Jamie Crosswell, Jim Eps	31-Mar-2023	No Further Action	<input checked="" type="checkbox"/>	EB - DLGSC can be engaged or funding. Has also discussed with Lotterywest. JC - The Department of Communities owns the land parcel that is proposed as the location for installation of the Rage Cage. The #SaferLeonora Committee requires a letter from the Department of Communities indicating that there is approval to construct on that space. A request has been made to obtain this approval. Awaiting response. #SLC - 13/12/2022 - Possible Plan B - Skate Park (incorporate Skate Park Rage Cage) or Rec Centre Outdoor area - For Skate Park speak to Lennie Laidston - Confirm with Shire re: Rec Centre space availability. (Still trying to get in under 200k) (Dave Hadden to check re: centre) (Transportable?) Budget confirmation SLC 14/02/23 - Min star the way to go - Requested that Jim provide Jamie with details of current common call on to justify going further with it. Jim to advise previous correspondence with advice that the Shire, and the committee will be moving forward with seeking a response from higher up. Jamie to proceed further following Jim's email. 23/08/2023 - To be revalued at a later date - not currently viable due to land/location and funding availability
Complete grant application for Rage Cage.	Alex Baxter	28-Feb-2023	No Further Action	<input checked="" type="checkbox"/>	JC - Contacted the Shire of Yalgoo (on the advice of Erin) and they are happy to provide their grant application to the #SaferLeonora Committee to make the application process easier. Yalgoo CEO Ian Hot and will send the application. #SLC - 13/12/2022 - Application from Yalgoo has been received SLC 14/02/23 - Proceed with application while waiting on results re: Lot. 23/08/2023 - To be revalued at a later date - not currently viable due to land/location and funding availability
Contact Lotterywest regarding funding of one third of the Rage Cage.	Alex Baxter	1-Feb-2023	No Further Action	<input checked="" type="checkbox"/>	23/08/2023 - To be revalued at a later date - not currently viable due to land/location and funding availability
Submit CSRFF grant application.	Alex Baxter	31-Mar-2023	No Further Action	<input checked="" type="checkbox"/>	23/08/2023 - To be revalued at a later date - not currently viable due to land/location and funding availability
Meet with Erin to discuss the CSRFF application process prior to grant opening on 01 Feb 2023. CSRFF can fund up to one third.	Alex Baxter, erin.bond@dgc.wa.gov.au	1-Feb-2023	No Further Action	<input checked="" type="checkbox"/>	EB - 18/11/22; DLGSC and Alex Baxter meeting 18/11/22 to discuss process. 23/08/2023 - To be revalued at a later date - not currently viable due to land/location and funding availability
Investigate funding opportunities for Rage Cage.	erin.bond@dgc.wa.gov.au, Jamie Crosswell, Michael Blackhurst	11-Oct-2022	Complete	<input checked="" type="checkbox"/>	JC - The CSRFF Small Grant round will be opened on 01 February for projects up to the value of \$300k (excl. GST). The CSRFF grant can contribute up to one third towards the costs of the project. Lotterywest are interested in supporting projects such as this where other funding partners have been included. The Committee can therefore approach Lotterywest for an additional third of the project. The remaining third will need to be raised.
Seek quotes for installation and supply of a Rage Cage.	Jamie Crosswell	11-Oct-2022	Complete	<input checked="" type="checkbox"/>	JC - This has been completed. As this is a unique item it is not possible to seek 3 different quotes from different companies. See paperclip to the left.
Investigate other Shires with recent Rage Cage installation and seek feedback.	Jamie Crosswell	11-Oct-2022	Complete	<input checked="" type="checkbox"/>	JC - Contacted the Shire of Yalgoo (on the advice of Erin) and they are having success with youth engagement with older youth with the Rage Cage.
Investigate CPFS cost and ability to purchase/repurpose	Jim Eps	11-Oct-2022	No Further Action	<input checked="" type="checkbox"/>	Update: Meeting December, 2022 JE - Department of Communities Liaising with the Department of Lands, Planning and Heritage in regards to the sale of the property. In regards to the sale, Shire of Leonora remains an interested party. Capital expenditure of any nature would not be committed on land over which the Shire of Leonora had no management control. 23/08/2023 - To be revalued at a later date - not currently viable due to land/location and funding availability
Enable access to public open spaces during day and night where possible.	Jim Eps, Lennie Petersen, Ross Norrie		Complete	<input checked="" type="checkbox"/>	Update: Meeting December, 2022 JE - Purchase Order has been raised in favour of West Coast Sporting Surfaces to proceed the Leonora Sports Court Re-Development project. Value of \$104,620.00 plus GST. #SLC - 13/12/2022 - Includes lighting upgrades SLC 14/02/23 - March/April to resurface courts & lighting - Push button lights to minimise power consumption and limit to when lights go on. Movement of gate to the front of the courts so access can be obtained from street 247 23/08/2023 - Tennis Court Upgrade complete, and access being provided 24/7
Distribute Business Best brochure (WAPOL website) to businesses to improve education on business security.	Drew Whitby	31-Dec-2022	No Further Action	<input checked="" type="checkbox"/>	MB - Relevant brochures are attached. See paperclip to the left. KL - Brochures have been forwarded to the CRC Staff for printing and distribution/display as needed 23/08/2023 - No further action required
Create home security checklists for residents. Provide this to the Shire for inclusion on the Community safety tab on the website.	Michelle Blackhurst		Complete	<input checked="" type="checkbox"/>	MB - Checklist has been developed and included on the Shire of Leonora website. See paperclip to the left.
Investigate the availability of current WA Seniors Safety and Security Rebate and market to elderly residents.	Michelle Blackhurst		Complete	<input checked="" type="checkbox"/>	MB - WA Seniors Safety and Security Rebate has been investigated and information is included on the Shire of Leonora website. See paperclip to the left for application form.
Investigate 'Please Slow Down - Consider Our Kids' wheeled bin stickers from WALGA's RoadW program for provision to property owners.	Jamie Crosswell, Michael Blackhurst	28-Feb-2023	No Further Action	<input checked="" type="checkbox"/>	MB - Investigated opportunity to access the stickers for bins. These are not provided for free. They are purchased by the Local Government at \$1.00 per sticker. Perhaps we can look at Road Safety Grant (opening 04 January 2023) and have this paid for as part of a bigger road safety project. JC - Shire of Leonora has offered to fund the stickers. Stickers are currently being designed and prepared for print. #SLC - 13/12/2022 - Stickers have been designed - waiting for print. SLC 14/02/23 - Photo and Media Release re: Stickers once they've arrived to encourage public awareness of the program KL - 14/02/2023 - Bin Stickers have arrived, proposal for Committee to begin distribution KL - 23/08/2023 - Bin Stickers are being distributed

ORDINARY COUNCIL MEETING MINUTES

#SAFERLEONORA COMMITTEE MEETING SUPPORTING DOCUMENTS

28 AUGUST 2023

Task Name	Lead Committee Member/Stakeholder	Due Date	Status	Not Current Financial Year	Progress Update
32 Seek funding to purchase two (one for each end of the main thoroughfare through town) digital message boards to encourage truck drivers and other road users to slow down when driving through the town centre. Note: These can be used for activation and community announcements (emergency response, events, drawing attention to a traction, community safety messaging, warning about works programs, etc.)	Alex Baxter	28-Feb-2023	Complete	<input checked="" type="checkbox"/>	MB - Road Safety grants will open on 04 January. This project could be considered by the #SaferLeonora Committee for an application. Shire of Leonora has registered their interest with WALGA to use the Courtesy Speed Reduction Signs (showing your speed and a happy face or a sad face) for a trial period to gain an understanding of whether signage such as this would make any difference to the speed of drivers in Leonora. A date of use will be confirmed in coming weeks. #SLC - 13/12/2022 - Road Safety Grant to be used for Emergency Services Day (Road Safety) 21st May, 2023. Temporary Speed Signs - March-April, 2023 SLC 14/02/23 - Application Submitted - waiting for confirmation of being approved. - Sign at Supermarket - consider update and replacement. Seek permission & obtain an updated campaign Slow down (Investigate Road Safety Commission Grant - re-released shortly) 23/08/2023 - Happy/God slow down signs installed at edge of town. Portable Noticeboards to be investigated later
49 School holiday program September/October 2022	Alex Baxter, Drew Whitby, Julie Beeson, Rene Raddingius, Rory Yates, Shelley Coleman	23-Sep-2022	Complete	<input checked="" type="checkbox"/>	
50 School holiday program December 2022/January 2023	Alex Baxter, Drew Whitby, Julie Beeson, Rene Raddingius, Rory Yates, Shelley Coleman	16-Dec-2022	Complete	<input checked="" type="checkbox"/>	#SLC - 13/12/2022 - Artgold in January, PCVC, YMCA, West Coast Eagles Development Officer and community activities and movie nights at the park (Friday nights) (Waterlight December 2022) (Portable electronic VMS message boards from Shire)
51 School holiday program April 2023	Alex Baxter, Drew Whitby, Julie Beeson, Rene Raddingius, Rory Yates, Shelley Coleman	31-Mar-2023	Complete	<input checked="" type="checkbox"/>	
52 School holiday program July 2023	Alex Baxter, Drew Whitby, Julie Beeson, Rene Raddingius, Rory Yates, Shelley Coleman	30-Jun-2023	Complete	<input checked="" type="checkbox"/>	
58 Identify vacant shops and other 'in-between use' spaces suitable for activation.	Is there a Committee member interested in doing his task?		No Further Action	<input checked="" type="checkbox"/>	#SLC - 13/12/2022 - Ross Norrie (Accounting) will be happy to update his window. Not really any vacant properties along the main street to activate. SLC 14/02/23 - Not sure if there's anything further to do here
59 Activate vacant shops and other 'in-between use' spaces with displays and interactive activities that promote services available.	Is there a Committee member interested in doing his task?		No Further Action	<input checked="" type="checkbox"/>	
64 Map existing programs, services and community groups.	Michelle Blackhurst	31-Jul-2022	Complete	<input checked="" type="checkbox"/>	MB - Expression of Interest in Youth At Risk funding has been submitted to extend the opening hours of the Leonora Youth Centre. MB - Map and gap of youth services provided was conducted as part of the Youth Services Review.
65 Create an email network of Leonora youth stakeholders as a communication tool and encourage regular conversation and collaboration within the group.	Michelle Blackhurst	31-Jul-2022	Complete	<input checked="" type="checkbox"/>	See paperclip to the left.
71 Arrange permissions for funding applications to be accepted by the Shire of Leonora via the #SaferLeonora Committee.	Michelle Blackhurst		Complete	<input checked="" type="checkbox"/>	MB - As an Official Committee of Council, this auspicing arrangement is now secured. The #SaferLeonora Committee can apply for funding using the Shire of Leonora as an auspicing body. Council will need to approve applications.
129 Implement 'I need you to say no' campaign targeted at parents of young people 12 to 17 years. Campaign resources will include audio and visual media in September and October 2022.	Marië Pointon, Michelle Blackhurst, Robbie McCleery	31-Aug-2022	Complete	<input checked="" type="checkbox"/>	MB - A Photo Voice was developed to support this campaign. See paperclip to the left. This can be used by any of the #SaferLeonora Stakeholders. AJ - On 21.10.2022 sent campaign fact sheet to all high schools in the Goldfields (including Leonora District High School). Furthermore, Hope CS used supplied MHC radio audio to be on local radio station Triple M Goldfields 98.1 during the whole month of November 2022 (30 days).
153 Request the development of the #SaferLeonora Committee as an 'Official Committee of Council' to ensure that the Committee retains its value and drive.	Jamie Crosswell	31-May-2022	Complete	<input checked="" type="checkbox"/>	MB - #SaferLeonora Committee has been adopted by Council as an Official Committee of Council.
155 Develop a list of key stakeholders to be members of the Stakeholder Impact Assessment.	Committee based on the Stakeholder Impact Assessment Michelle Blackhurst	31-May-2022	Complete	<input checked="" type="checkbox"/>	MB - List of stakeholders was researched as part of the #SaferLeonora Community and Stakeholder Engagement. Stakeholders were selected based on their potential impact on community safety and crime prevention.
156 Develop Terms of Reference for #SaferLeonora Committee.	Michelle Blackhurst	30-Jun-2022	Complete	<input checked="" type="checkbox"/>	MB - Terms of Reference have been developed and approved by Council.
157 Develop the #SaferLeonora Plan 2022-2027 and review bi-annually.	Michelle Blackhurst	31-Jul-2022	Complete	<input checked="" type="checkbox"/>	
162 Create a #SaferLeonora home safety and security checklist to encourage property owners to target harden their property.	Michelle Blackhurst		Complete	<input checked="" type="checkbox"/>	
168 -] Create an action plan to capture the road safety initiatives relevant to Leonora.	M Blackhurst		Complete	<input checked="" type="checkbox"/>	SLC 14/02/23 - Road Action Safety Plan to be forwarded to Council for endorsement
173 Investigate 'Please Slow Down - Consider Our Kids' wheely bin stickers from WALGA's RoadWise program for provision to property owners.	Jamie Crosswell, M Blackhurst	28-Feb-2023	Complete	<input checked="" type="checkbox"/>	MB - Investigated opportunity to access the stickers for bins. These are not provided for free. They are purchased by the Local Government at \$1.99 per sticker. Perhaps we can look at Road Safety Grant (opening 04 January 2023) and have this paid for as part of a bigger road safety project. JC - Shire of Leonora has offered to fund the stickers. Stickers are currently being designed and prepared for print. #SLC - 13/12/2022 - Stickers have been designed - waiting for Print. SLC 14/02/23 - Photo and Media Release re: Stickers once they've arrived to encourage public awareness of this program KL - 14/02/2023 - Bin Stickers have arrived proposal for Committee to begin distribution KL - 23/08/2023 - Bin Stickers are being distributed
174 Engage road users with safe speed education.	M Blackhurst		Complete	<input checked="" type="checkbox"/>	MB - 13/06/2023 - National Road Safety Week campaign was delivered in May and this focused on safe speed education. This was delivered in partnership with Police, Shire of Leonora, Road Safety Commission and RoadWise. This task is complete for the purposes of this plan but ongoing.
179 Increase community knowledge of the risks involved with driving an unroadworthy vehicle.	M Blackhurst		Complete	<input checked="" type="checkbox"/>	MB - 13/06/2023 - National Road Safety Week campaign was delivered in May and this focused on safe vehicle education. This was delivered in partnership with Police, Shire of Leonora, Road Safety Commission and RoadWise. This task is complete for the purposes of this plan but ongoing.
186 Book the WALGA RoadWise courtesy speed display signs to alert road users to their speed, and to collect data on speeds of vehicles through the town centre.	Jamie Crosswell, Kiera Lord	28-Feb-2023	Complete	<input checked="" type="checkbox"/>	MB - Signs have been booked and will be in use in Leonora in March 2023.
191 Participate in National Road Safety Week.	Alex Baxter, M Blackhurst		Complete	<input checked="" type="checkbox"/>	MB 19/04/2023 - NRSW social media campaign has been developed and will be delivered. AB - Successful in securing a NRSW grant. Event being planned. AB - Event delivered.
201 -] 4.2.7 Update the 'Community Safety' tab on the Shire of Leonora website with the name #SaferLeonora, and add relevant and accessible #SaferLeonora information.	Kiera Lord		Complete	<input checked="" type="checkbox"/>	

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ORDINARY COUNCIL MEETING MINUTES

26 SEPTEMBER 2023

#SAFERLEONORA COMMITTEE MEETING SUPPORTING DOCUMENTS

28 AUGUST 2023

Task Name	Lead Committee Member/Stakeholder	Due Date	Status	Not Current Financial Year	Progress Update
212 Develop 'Photo Voices' to share community safety messages using the experience of local people to give the message personal meaning. Visual cues to share simple messages from the heart. Aboriginal Elder - FASD Awareness, WAPOL - Antisocial Behaviour, Pub Owner - Alcohol Consumption, School Principal - Feeling Safe, Aboriginal Leader - Domestic Violence, Police/Paramedic - Road Safety.	Michelle Blackhurst		Complete	<input type="checkbox"/>	MB - Photo Voices have been developed and provided to Shire of Leonora's Marketing Team for distribution. See the paperclip to the left for current Photo Voices.
213 Market developed 'Photo Voices'	Maree Pointon		No Further Action	<input type="checkbox"/>	MB - Photo Voices are being marketed.


Comments


Row 4: Promote the registration of private and business CCTV with the WA Police Force Cam-Map initiative.

Michelle Blackhurst (michelle.blackhurst@bigpond.com) | Created 1 August 2022 6:52 PM | Updated 1 August 2022 6:54 PM

Cam-Map

Accurate knowledge of the locations of CCTV systems (both private and business) greatly assists WA Police to investigate incidents and improve community safety.

'Cam-Map WA' is a database operated by the Western Australia Police Force that allows owners of CCTV systems to securely self-register their equipment.

If you have CCTV, we would really appreciate your help! You can make a big difference by taking 2 minutes to follow the link and register your CCTV.

<https://cam-mapwa.police.wa.gov.au/>

#SaferLeonora


Row 21: Investigate CPFS lot and ability to purchase/repurpose

Klara Lord (eo@leonora.wa.gov.au) | 17 November 2022 11:44 AM

Update: Meeting September, 2022 -

JC - For the purposes of seeking funding for this project, a letter from Department of Communities providing approval to the Shire of Leonora for the use of the property for construction of the Rage Cage is adequate.

JE - For months and months Shire of Leonora has been contacting Business & Operational Support Services, Department of Communities in Perth without any success or Action.

Recently a change in direction to the Regional Executive Director Goldfields, Department of Communities. Next step is to the relevant Minister.


Row 22: Enable access to public open spaces during day and night where possible.

Klara Lord (eo@leonora.wa.gov.au) | 17 November 2022 11:44 AM

"Update: Meeting September, 2022

JE - Funding of \$100,000 approved in 22/23 Budget for upgrade of Tennis Court Infrastructure including 24 hour access and multi-purpose functionality of courts (not just for Tennis)"

2022/2023 #SaferLeonora Delivery Plan

smartsheet

Task Name	Lead Committee Member/Stakeholder	Due Date	Status	Not Current Financial Year	Progress Update
Focus 1: Creating Safer Places and Spaces					
1.1 Reduce the opportunity for crime or offending behaviour.					
1.1.1 Apply 'Designing Out Crime' principles within the community.					
Conduct a 'map and gap' of community based CCTV to identify key gaps.	Jamie Cresswell, Michele Blackhurst		In Progress		MB - Downer have a staged approach to CCTV installation - gaps identified by the Shire of Leonora. This is currently in the planning stages. #SLC 14/02/23 - Downer in area recently, discussing potential for State Commander to access feeds and incorporate combined effort of in-ground cameras in Leonora, Leaverton (differs one CCTV System currently implemented - compatible with Leonora's System) - installing ANFR between Leaverton and Leonora - at the very least in the neighbouring towns as to assist in crime prevention. Wiluna will be looking into CCTV as well. GYROCC has been looking into it as well.
Upgrade the CCTV infrastructure if gaps are identified.	Jamie Cresswell, Michele Blackhurst		In Progress		JC - There was an identified gap in CCTV infra structure with Automatic Number Plate Recognition (ANPR) within and surrounding Leonora. This technology will assist with tracking vehicles of interest (including stolen vehicles and missing people). Shire of Leonora is currently investigating ANPR installation. SLC 14/02/23 - Downer spoke about 3 stage approach, Leonora's CCTV is spot on so far as covering gaps.
1.1.2 Encourage activity in local parks, spaces and facilities.					
Activate the Rec Centre with alternative activities that will attract youth (for example, purchase of blankets and run indoor - not including, purchase of boxing equipment and start boxing classes). Note: Not entering in the Rec Centre will not damage the floor. Contact the Shire of Leonora for feedback on this).	Alex Baxter		Not Started		EB - DLGSC can be engaged for support activation, possible funding options. 16/11/22: DLGSC and Alex Baxter meeting 18/11/22 - discuss opportunities.
Arrange a meeting between DLGSC and Shire of Leonora to discuss funding opportunities to activate the Rec Centre with alternative activities, as recommended by Erin.	Alex Baxter, erin.bond@dpc.wa.gov.au	30-Nov-2022	Not Started		SLC 14/02/23 - Meeting has occurred - waiting on further advice - Michelle happy to offer support re: CSRFF apps.
Encourage community-driven alternative activities on in the town centre, both day and night using vacant shops, public open spaces and streets (e.g. outdoor in station, cultural object making workshops).	Rene Reddingius	7-Feb-2023	In Progress		MB - We have called for a donation of scooters to activate the Skate Park. 18 scooters have been delivered to Leonora by Rene Reddingius to local young people. #SLC - 13/12/2022 - Receive Update re: Distribution of Scooters. SLC 14/02/23 - 7 scooters given out. Busy Bee conducted recently with the kids. And unfortunately, most scooters provided by police have gone missing. But most have managed to be handed out to youth that are contributing positively to their community through their behaviour or support of various activities conducted to assist with this item.
1.1.3 Implement target hardening initiatives with the Leonora community.					
Facilitate a campaign to remind people to lock up their homes and vehicles.	annie.james@hopeca.org.au, Marie Pointon		In Progress		SLC 14/02/23 - Research has begun re: similar campaigns and methods for distributing to community - Annie from Hope has offered support (Resources from Police Website) MP - Intending posters & social media distribution
Lock/Leave Campaign - Miners focus as well as community	Jamie Cresswell	7-Feb-2023	In Progress		#SLC - 13/12/2022 - Sen or Security Rebate - CRC to help facilitate application process. Security checklist to be incorporated Sensor Lights - Cheapies from Bunnings.
1.1.4 Reduce high risk behaviours that impact on the safety of Leonora residents and visitors.					
1.2 Improve the perception of safety and security at night in the Leonora town centre.					
1.2.1 Increase visibility of surveillance activities.					
1.2.2 Reduce untidy and unwelcoming surroundings.					
Seek incentives to encourage participation in litter collection programs such as 'Keep Australia Beautiful'.	Marie Pointon	31-Jan-2023	Not Started		MP - Grant is open, researching and preparing application.
Facilitate litter collection programs such as 'Keep Australia Beautiful'.	Marie Pointon	31-Jan-2023	In Progress		MB - Litter collection resources have been ordered (gloves, bins and rubbish bags) to facilitate a clean up. A post has been placed on The Leonora Chapter re: let people know that 'Keep Australia Beautiful Day' is approaching. SLC 14/02/23 - Clean up Australia Day 5th March, and Keep Australia Beautiful - Containers for Change? Contact re: Change Depot at Youth Centre to assist with overflow from current depot - overseen by our youth, provide education on service for respect for surroundings School & Youth centre coordination - no winter based
Apply for the Keep Australia Beautiful Litter \$5,000 Grant 2023 round to do a community education project on litter.	Marie Pointon	9-Jan-2023	In Progress		MP - Grant opened 15/04/2023, researching and preparing application. MB - Grant will be available from around January 2023 at https://www.kabco.wa.gov.au/get-involved/community-litter-grants
Promo a 'Snap Send Solve' - This is a free app that allows you to easily report service issues from your mobile phone - reports are sent directly to responsible organisations for action, encouraging the community to actively be part of the solution.	Marie Pointon	31-Dec-2022	In Progress		MB - Information provided to Shire of Leonora's Marketing Team for distribution. #SLC - 13/12/2022 - Follow up with Telstra - Re: Timedrive
Focus 2: Supporting Families, Children and Youth					
2.1 Prevent children and young people from becoming involved in the youth justice system and improve the outcomes of those who do.					
2.1.1 Increase availability and accessibility of services and programs.					
Facilitate a network of Leonora youth stakeholders.	Alex Baxter		In Progress		MB - Youth Stakeholder meeting held in October 2022 revealed that stakeholders would prefer some coordination of youth services and youth stakeholders. They felt that this sits best with the Shire of Leonora.
Develop and market collaborative school holiday programs with the support of all stakeholders.	Alex Baxter, Drew Whitty, Julie Beeson, Rene Reddingius, Rory Yates, Shelley Coeman		In Progress		

Task Name	Lead Committee Member/Stakeholder	Due Date	Status	Not Current Financial Year	Progress Update
53 School holiday program September/October 2023	Alex Baxter, Drew Whitby, Julie Beeson, Rene Reddingius, Rory Yates, Shelley Coleman	23-Sep-2023	In Progress	<input type="checkbox"/>	
54 School holiday program December 2023/January 2024	Alex Baxter, Drew Whitby, Julie Beeson, Rene Reddingius, Rory Yates, Shelley Coleman	15-Dec-2023	Not Started	<input type="checkbox"/>	
55 Provide updated information about service providers to Shire of Leonora to add to the community directory on the website. Promote this resource.	Drew Whitby	31-Dec-2022	Not Started	<input type="checkbox"/>	
56 Seek funding to facilitate a Creators Hub / Makers Hub (art and craft) for young people not in to physical activities, and facilitate intergenerational relationships.	Alex Baxter	30-Jun-2023	In Progress	<input type="checkbox"/>	EB - DLGSC can be engaged through Arts and Culture grants #SLC - 13/12/2022 - Up to 3 different projects each year 15,000 max SLC 14/02/2023 Meeting yesterday and suggested lottery/west to assist with fact facing activities under the banner 23/08/2023 - Incorporated within Artgo activities
60 <input type="checkbox"/> Facilitate the 'Keeping Kids in Schools' program.	bianca.groombridge@educacion.wa.edu.au	31-Jan-2023	Not Started	<input type="checkbox"/>	
61 Create 'Keeping Kids in Schools' information posters with information about the new school year (school holiday dates etc.).	bianca.groombridge@educacion.wa.edu.au	31-Jan-2023	Not Started	<input type="checkbox"/>	SLC 14/02/23 - Census this week - high school numbers are very reduced, trying to offer alternatives to current offers to try and engage more students
62 Distribute 'Keeping Kids in Schools' information posters throughout the community.	bianca.groombridge@educacion.wa.edu.au	31-Jan-2023	Not Started	<input type="checkbox"/>	
63 Facilitate a 'Back to School' activity to ensure vulnerable young people have school supplies.	bianca.groombridge@educacion.wa.edu.au	31-Jan-2023	Not Started	<input type="checkbox"/>	
66 Establish a list of services required and lobby for additional groups and services to fill the gaps.			In Progress	<input type="checkbox"/>	
70 <input type="checkbox"/> 2.1.2 Increase engagement in education.				<input type="checkbox"/>	
72 Identify stakeholders to support specific barriers experienced by young people and create an agreed localised referral process to better support Leonora DHS in providing a wrap around service for at risk young people.			Not Started	<input type="checkbox"/>	
73 Support Leonora DHS to access funding to strengthen their ability to deliver current and additional learning programs.			In Progress	<input type="checkbox"/>	MB - Shire of Leonora have supported an additional school based SMF program for 2022/2023. SLC 14/02/23 - Currently investigating alternative programs to try and re-engage students that have been disengaged for significant amounts of time
74 <input type="checkbox"/> 2.1.3 Develop opportunities for vulnerable families and children to access food when in need.				<input type="checkbox"/>	
75 Facilitate weekly heat by cooking on a budget workshops for vulnerable young people.	Alex Baxter		In Progress	<input type="checkbox"/>	#SLC - 13/12/2022 - Incorporated into School Holiday Program SLC 14/02/23 - Waiting on Recreation Centre Upgrade for further programs - Can use the school home ec building. SMF also run programs.
76 "Foodscaping" in the town centre.	John Oxley		In Progress	<input type="checkbox"/>	#SLC - 13/12/2022 - 2 trees planted SLC 14/02/23 - Still continuing. 3 trees planted now - only young and needing to be maintained.
77 Investigate opportunity for the church to facilitate a soup kitchen service on a day when food is not already available.	Marie Pointon		In Progress	<input type="checkbox"/>	MP - advice received from Shire re: heat requirements. All food must be prepared in a commercial kitchen (Woolworths, bowls club, or sports complex), and transported for distribution must meet all safe food handling requirements. #SLC - 13/12/2022 - Rose at Bowls Club might be a good contact for this. Rec Centre being upgraded SLC 14/02/23 - Incorporate into Sunday Bowls? Rose & Kathy Contacts
78 Reintroduce the 'Hot Lunch Program' to provide vulnerable children access to food.	bianca.groombridge@educacion.wa.edu.au		In Progress	<input type="checkbox"/>	SLC 14/02/23 - Currently sandwiches and fresh fruit are working alright, though heated food creates problems as not enough resources to heat them up. Worth investigating further, but identifying what resources could be used to help with this. - Should be able to incorporate Youth Centre as well for evening meals - possible funding sources?
80 Food Secure Goldfields Region - Food Community Launch	bianca.groombridge@educacion.wa.edu.au, naomi.sprigg@saerita@health.wa.gov.au		In Progress	<input type="checkbox"/>	#SLC - 13/12/2022 - Parliamentary committee came through (State Wide, not just gold fields) regarding funding for school lunches.
81 School lunch Program	bianca.groombridge@educacion.wa.edu.au, Larrie Petersen		In Progress	<input type="checkbox"/>	#SLC - 13/12/2022 - Possible discussion with OPL re: Provision of food for school lunches. Kid friendly & Available for everyone
82 <input type="checkbox"/> 2.2 Increase access to leadership and development opportunities and activities for Leonora young people.				<input type="checkbox"/>	
83 <input type="checkbox"/> 2.2.1 Increase opportunity for Leonora young people to access leadership and development opportunities, and activities that are available in surrounding communities.				<input type="checkbox"/>	
84 Identify programs and initiatives within close proximity to Leonora, and promote them to Leonora young people.	Alex Baxter, Rene Reddingius, Rory Yates		In Progress	<input type="checkbox"/>	
90 <input type="checkbox"/> 2.3 Reduce opportunity for domestic violence.				<input type="checkbox"/>	
91 <input type="checkbox"/> 2.3.2 Facilitate opportunity for crisis care accommodation for women and children.	Larrie Petersen			<input type="checkbox"/>	
92 Develop a business case/feasibility study for the development of crisis accommodation in Leonora for women and children at risk.	Jim Epte, Larrie Petersen, Ross Norrie		In Progress	<input type="checkbox"/>	#SLC - 13/12/2022 - Email forwarded to GIHO - no further updates as of yet.
93 Seek funding to produce a feasibility study for development of crisis accommodation in Leonora.	Jim Epte, Larrie Petersen, Ross Norrie		In Progress	<input type="checkbox"/>	#SLC - 13/12/2022 - Email forwarded to GIHO - no further updates as of yet. SLC 14/02/23 Discussion Paper released recently re: Possible grant funding, what it would look like, duration, and implementation in the next six months depending on projects to be submitted
95 <input type="checkbox"/> 2.3.1 Increase family support networks.				<input type="checkbox"/>	
96 Support the Nyungu-Ku program to continue to provide assistance to women in Leonora.	Co been Berry		Not Started	<input type="checkbox"/>	
97 Expand the Toy Library to include support services for young mums and babies through development of family support networks. Include service providers to enable extended opening.	Drew Whitby		Not Started	<input type="checkbox"/>	
99 <input type="checkbox"/> 2.3.3 Increase awareness of support services for domestic violence.				<input type="checkbox"/>	

Task Name	Lead Committee Member/Stakeholder	Due Date	Status	Not Current Financial Year	Progress Update
100 Research support services for domestic violence and request marketing materials to promote to the Leonora community.	Darren Burns		Not Started	<input type="checkbox"/>	
101 Promote the Strong Families, Safe Kids Advice & Referral Line 1800 000 123.	Marie Pointon		Not Started	<input type="checkbox"/>	
2.4 Facilitate opportunities for healing through culture and country.				<input type="checkbox"/>	
2.4.1 Diversify services and initiatives with cultural considerations.				<input type="checkbox"/>	
104 Facilitate opportunities to establish meaningful relationships between Aboriginal and non-Aboriginal community members using cultural activity.	Calvin Ashwin		In Progress	<input type="checkbox"/>	SLC 14/02/23 - NAIDOC is a significant contributor here, but overall a 1 point is part of day to day contributions through role both within the workplace and the community
105 Create an opportunity to showcase the Aboriginal culture in a setting that will instill pride within the Aboriginal community and support social cohesion.	Calvin Ashwin		In Progress	<input type="checkbox"/>	
106 Provide advice to support services around enhancing their services so that they are responsive to cultural considerations in Leonora.	Calvin Ashwin		In Progress	<input type="checkbox"/>	
2.4.2 Facilitate opportunities for young people to connect to their culture to strengthen their sense of identity.				<input type="checkbox"/>	
108 Support the Aboriginal Residency Group and the Leonora Youth Centre to access funding and deliver culture based activity targeting community safety, crime prevention and youth engagement (for example, on-country camp outs for young people, tool making workshops, etc.)	Calvin Ashwin, Co Ileen Berry, Rene Reddingius		In Progress	<input type="checkbox"/>	MB - Youth On Country project funding application has been submitted to the 'Youth At Risk' funding stream. Awaiting outcome. SLC 14/02/23 - Back to Country camps in April and May through Women's Group. And there's an opportunity for On Country learning grant - Department of Local Government and Cultural Industries
2.4.3 Facilitate opportunities for young people to strengthen connections with family and community to instill a sense of belonging.				<input type="checkbox"/>	
110 Establish programs that facilitate mutually enjoyable parent/child interaction.	bianca.groombridge@eduna.ln.wa.edu.au, Drew Whitby, Julie Beeson, Rene Reddingius, Rory Yates, Shelley Coleman		In Progress	<input type="checkbox"/>	#SLC - 13/12/2022 - PCYC and community events have been accessed - to continue going forward
2.5.1 Improve housing conditions in Leonora.				<input type="checkbox"/>	
112 Lobby for Housing Officer to operate from Leonora through the Department of Housing.	Jim Epis		In Progress	<input type="checkbox"/>	MB - Request has been made to Department of Housing to improve services offered in Leonora.
114 Investigate the opportunity for new housing stock in Leonora.	Jim Epis		In Progress	<input type="checkbox"/>	SLC 14/02/23 Leonora Aboriginal Resident's Group (Aboriginal Corporation) LARD have identified this as a high priority as well as GVRROC
115 Lobby Department of Housing to provide incentives to rehabilitate and maintain homes (i.e. lower rent if they maintain the garden, lower rent if they keep the yard clean, etc.)	Jim Epis		In Progress	<input type="checkbox"/>	MB - Met with Department of Housing and discussed ideas for them to lead change with incentive rather than punish for inactivity.
116 Rather than being reactive to poorly maintained houses, take a proactive approach and schedule regular inspections through the Department of Housing.			Not Started	<input type="checkbox"/>	
117 Research tenant policy to understand requirements.			Not Started	<input type="checkbox"/>	
118 Encourage the community to report violations to tenant policy to the Department of Housing so that targeted inspections can take place.			Not Started	<input type="checkbox"/>	
Focus 3: Reducing the Impact of Alcohol and Other Drugs				<input type="checkbox"/>	
3.1 Combat the ongoing problem of alcohol misuse and non legitimate behaviour in the streets at night.				<input type="checkbox"/>	
3.1.1 Reduce access and consumption of alcohol in Leonora.				<input type="checkbox"/>	
121 Investigate implementation of the Takeaway Alcohol Management System (TAMS) in the Goldfields-Esperance Region.	erin.bond@dlgs.wa.gov.au, Jim Epis	30-Nov-2022	In Progress	<input type="checkbox"/>	JC - Research in to why TAMS is available in the Kimberley but not in the Goldfields has been conducted. The program is being rolled out by DLGSCI and Kimberley is a trial location. Alcohol management without use of TAMS is inadequate. GVRROC Pushing for Tams in the region 19.04.22 - Improved interaction with the Banned Drinkers Register and Supporting legislation to a low police intervention with people on the Banned Drinkers Register to be implemented in the next couple of months. Email addresses to be provided to be able to update on Banned Drinkers Register.
122 Submit via GVRROC to DLGSCI a regional request for the TAMS trial to be extended to the Goldfields region.	erin.bond@dlgs.wa.gov.au, Jim Epis	30-Nov-2022	In Progress	<input type="checkbox"/>	JE - Since November, 2021 the Shire's of Wiluna, Ngaanyatjaraku, Laverton, Menzies and Leonora have been trying unsuccessfully to have a Northern Goldfields Liquor Accord signed off by all Licensees within the region. Almost reached the final stage. Furthermore, the Banned Drinkers Register seems to be a complete failure. If the Northern Goldfields Liquor Accord could be signed off and the Banned Drinkers Register made to work, then the Takeaway Alcohol Management System would be worth a trial.
124 Develop a Goldfields Liquor Accord.	Jamie Crosswell		In Progress	<input type="checkbox"/>	
125 Lobby the Director of Liquor Licensing to impose a ban on the sale of take-away alcohol in Leonora that is stronger than 2.7% alcohol.			Not Started	<input type="checkbox"/>	
126 Form an agreement with Goldfields Liquor Accord for purchase of take-away alcohol to only be permitted after 2pm and prior to 6pm each day.			Not Started	<input type="checkbox"/>	
3.1.2 Reduce underage drinking.				<input type="checkbox"/>	
130 Encourage community members to report sale or provision of alcohol to minors by calling Crime Stoppers on 1800 333 000.	Robbie McCleery		In Progress	<input type="checkbox"/>	19/04/2023 - Not as large a problem as originally perceived. Can't do many things about the provision of alcohol to minors, however continuing to educate on the issues around the underage consumption is still a priority
131 Promote appropriate alcohol related resources for young people and diverse dissemination strategies.	Marie Pointon, Robbie McCleery		In Progress	<input type="checkbox"/>	MB - Some Photo Voices were developed to achieve this. See paperwork to the left.
132 Promote the Alcohol and Drug Support Line - 1800 198 024.	Marie Pointon		In Progress	<input type="checkbox"/>	

ORDINARY COUNCIL MEETING MINUTES

#SAFERLEONORA COMMITTEE MEETING SUPPORTING DOCUMENTS

28 AUGUST 2023

Task Name	Lead Committee Member/Stakeholder	Due Date	Status	Not Current Financial Year	Progress Update
134 Plan a regular schedule of weekly diversionary activities to reduce the temptation for young people to drink alcohol.	Alex Baxter		In Progress	<input type="checkbox"/>	19/04/2023 - Po ice fund can be ut lead to increase he capacity for the Comm tee to provide these acty tes to the commun ty. 1st May funding closes - Sporting activities and expansion on current programs to incorporate broader participant base. Available ty of sporting equipment - potential for engagement with St Barbs and Minara and Police re-organised activities at least once a week for all groups.
135 Investigate opportunities to implement educational workshops and stalls at commun ty events.			In Progress	<input type="checkbox"/>	18/04/2023 - Ongoing
136 3.2 Reduce the harms of alcohol and other drug use through coordinated, multiagency responses and improve the social well being of users and those around them.				<input type="checkbox"/>	
137 3.2.1 Increase the focus on preven ion of use of alcohol and o her drugs.				<input type="checkbox"/>	
138 Facilitate and promote recreational, social, educational and cultural ac ivities as heal ty alternatives to prevent and delay alcohol and other drug use amongst young people.	Calvin Ashwin		In Progress	<input type="checkbox"/>	19/04/2023 - Bush days with roughly 10 boys 3 trips - really we l received - only have capacity for 12 campers, but womens group may be able to provide for her support through their own camping gear.
139 Lobby the Department of Education to reintroduce the School Drug Education and Road Aware (SDERA) program in Leonora and support them to facilitate activities.	bianca.groombrdgs@educat ion.wa.edu.au		In Progress	<input type="checkbox"/>	MB 19/04/2023 - The new SDERA Officer is Jack Griffin (0499 687 608) and he is looking for opportunities to work with Leonora.
140 Provide targeted public education campaigns focusing on proven ion of uptake and delaying first use of alcohol.	Robbie McCleery		In Progress	<input type="checkbox"/>	SLC 14/02/23 - Rene advised hat there's a campaign planned for 19/04/2023 - Hope Community Services events are always catering towards this area - Annie James has worked with the school regarding prevention as well with regards to school-aged kids.
141 Increase awareness of proven ion services available online, by telephone and in person in Leonora.	Robbie McCleery		In Progress	<input type="checkbox"/>	
142 3.2.2 Increase existing and implement additional intervention programs and services that identify people at risk of harm related to alcohol and o her drugs, to provide opportunity to intervene before problems become entrenched.				<input type="checkbox"/>	
143 Investigate existing intervention initiatives in other communities and replicate them in Leonora.	Michelle Blackhurst		In Progress	<input type="checkbox"/>	MB 19/04/2023 - GVRROC has contracted an investigation of this on beha f of all Go fields- Esperance Shires and I will be completed by June 2023.
144 Investigate opportunities to leverage off existing groups and ac ivities (bush days, men's and women's groups) and introduce intervention components.	Robbie McCleery		In Progress	<input type="checkbox"/>	
145 3.2.3 Support people to recover from alcohol and other drug related problems.				<input type="checkbox"/>	
146 Lobby for additional recovery services to ensure that people w th severe alcohol and other drug problems can access services when needed in Leonora.	Robbie McCleery		In Progress	<input type="checkbox"/>	MB 19/04/2023 - This will form part of the response from GVRROC on a regional level.
147 3.2.4 Reduce the prevalence of FASD and the impact it has on individuals, families and Leonora.				<input type="checkbox"/>	
148 Develop culturally specific information regarding FASD and alcohol consumption for Aboriginal and Torres Strait Islander women.	Robbie McCleery		In Progress	<input type="checkbox"/>	
149 Distribute Goldfields Community Alcohol and Drug Service (GCADS) alcohol and other drug support guides to local health care agencies and public spaces.	Robbie McCleery		In Progress	<input type="checkbox"/>	AJ - The 2022 support guides were distributed to agencies in Leonora, in 2023 these will be updated and redistributed to locations in Leonora.
Focus 4: Community Action, Connection and Involvement					
150 4.1 Build strong partnerships and relationships.				<input type="checkbox"/>	
151 4.1.1 Develop and facilitate the #SaferLeonora Committee.				<input type="checkbox"/>	
152 Conduct bi-monthly agenda-driven meetings to report #SaferLeonora Plan to Council and the community. Meetings to take place August, October, December, February, April, June.	Kiara Lord		In Progress	<input type="checkbox"/>	Ongoing
153 4.2 Encourage community engagement and participation in community safety.				<input type="checkbox"/>	
154 4.2.1 Encourage local residents to take ownership of their neighbourhood and report issues.				<input type="checkbox"/>	
155 Support the local community through small grants programs to deliver community safety initiatives.	Larrie Petersen, Ross Norrie		In Progress	<input type="checkbox"/>	MB - Encourage community safety initiatives to be presented for funding to Shire of Leonora Community Grants.
156 4.2.2 Provide opportunity for young people to take a leadership role in the community safety and develop civic pride.				<input type="checkbox"/>	
157 4.2.3 Enable greater awareness of activities and projects across the Shire of Leonora which address community safety and crime prevention.				<input type="checkbox"/>	
158 Promote and support road safety initiatives in collaboration with WALGA's Roadwise program.	M Blackhurst		In Progress	<input type="checkbox"/>	MB - Rural Road Safety Month was promoted through the Shire of Leonora's Facebook Page September 2022. See paperwork to the left.
159 Encourage community reporting of local road hazards.	Marie Pointon		Not Started	<input type="checkbox"/>	
160 Promote community reporting mechanisms such as the Snap Send Solve app.	Marie Pointon		In Progress	<input type="checkbox"/>	MB - 13/06/2023 - marketing material has been developed for this. It just needs to be scheduled on social media.
161 Promote Shire works and road condition reports to the community.	Marie Pointon		In Progress	<input type="checkbox"/>	
162 Recommend low cost road safety improvements to the Shire of Leonora to treat areas of community concern.	M Blackhurst		In Progress	<input type="checkbox"/>	MB - 13/06/2023 - Working with Works Manager and supporting the Shire to secure Black Spot funding for this. There is a report being developed to guide action. This will be provided to the Shire on completion.
163 Subscribe to the Road Safety Commission to receive speed awareness campaign material and assist to promote.	Alex Baxter		In Progress	<input type="checkbox"/>	13/06/2023 - Ongoing no fur her updates at this stage
164 Request via Main Roads and the Shire of Leonora, the supply and installation of traffic counters to conduct speed monitoring in areas of concern.	Paul Warner		In Progress	<input type="checkbox"/>	13/06/2023 - can be requested from Main Roads on a loan basis if none currently owned (Paul Starling) - Some are currently out
165 Support enforcement of safe speeds through lobbying for infrastructure in areas of need to aid compliance.			Not Started	<input type="checkbox"/>	

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#SAFERLEONORA COMMITTEE MEETING SUPPORTING DOCUMENTS

28 AUGUST 2023

Task Name	Lead Committee Member/Stakeholder	Due Date	Status	Not Current Financial Year	Progress Update
178 Develop incentives to decrease numbers of overcrowded and unroadworthy vehicles on local roads.			In Progress	<input type="checkbox"/>	13/06/2023 - Campaigning during Road Safety Week in regards to this. (How Safe is your vehicle?) - Potential for maintenance programs with community support to assist?
180 Increase community knowledge of the correct use of child car restraints.	Drew Whitby, M Blackhurst	31-May-2023	In Progress	<input type="checkbox"/>	MB - 13/06/2023 - Shire staff (and Michelle B) are completing training as type 1 child car seat fitters so that there are people available to the community to offer advice and support where needed. In addition to this we have secured free child car seats for the community, available to vulnerable community members in genuine need and can not afford or access a safe child car seat. These are available from the Leonora CRC.
181 Promote the use of seat belts.	Jamie Crosswell, M Blackhurst	31-May-2023	In Progress	<input type="checkbox"/>	13/06/2023 - Ongoing
182 Promote offroad bike safety	Jamie Crosswell, M Blackhurst		In Progress	<input type="checkbox"/>	
183 Increase awareness of vehicle safety ratings within the community.	M Blackhurst		Not Started	<input type="checkbox"/>	13/06/2023 - Materials provided, however limited due to location and demographic. 5 star vehicle isn't quite the same in the remote/regional areas as in cities. Sol. can make sure Shire vehicles for staff are 5 star (Currently incorporated into Policy Manuals)
184 Work with local police to target unsafe vehicles.	M Blackhurst		In Progress	<input type="checkbox"/>	13/06/2023 - Ongoing
185 Advocate for funding to purchase two (one for each end of the main thoroughfare through town) digital message boards to encourage truck drivers and other road users to slow down when driving through the town centre.	Alex Baxter		In Progress	<input type="checkbox"/>	13/06/2023 - In 23/24 Budget
187 Deliver targeted road safety education and initiatives to the Aboriginal community.	M Blackhurst		In Progress	<input type="checkbox"/>	MB - 13/06/2023 - National Road Safety Week campaign was delivered in May and this focused on safe speed education. This was delivered in partnership with Police, Shire of Leonora, Road Safety Commission and RoadWise.
188 Collaborate with agencies to deliver road safety opportunities within their existing programs.	M Blackhurst		In Progress	<input type="checkbox"/>	13/06/2023 - Ongoing
189 Promote and support road safety activities at the school and youth drop in centre.	M Blackhurst		In Progress	<input type="checkbox"/>	MB 19/04/2023 - working with young people on road safety is a role for SDERA. Jack Griffin has been contacted to let him know we are interested in his support in Leonora.
190 Deliver targeted road safety education and initiatives to tourists during peak tourism seasons.	Marie Pointon		Not Started	<input type="checkbox"/>	
192 Support the delivery of the Road Ribbons for Road Safety campaign.	Alex Baxter, M Blackhurst		Not Started	<input type="checkbox"/>	13/06/2023 - for next easter
193 Investigate opportunity in collaboration with WA Police to install Automatic Number Plate Recognition (ANPR) to aid in locating road users that are missing or presumed to be in trouble.	Jamie Crosswell, M Blackhurst		In Progress	<input type="checkbox"/>	JCMB 19/04/2023 - ANPR locations have been identified. ANPR is being coordinated with installation of Laverton ANPR. Contractor is finalising Laverton ANPR placement prior to commencing procurement for both locations. 13/06/2023 - Waiting on further information re: Funding
194 Establish a regular media presence via social media, local print media and information flyers on community notice boards.	Drew Whitby, Marie Pointon		In Progress	<input type="checkbox"/>	13/06/2023 - Ongoing
195 Display road safety information at local events and activities with #SaferLeonora displays.	Alex Baxter		In Progress	<input type="checkbox"/>	13/06/2023 - Ongoing
196 Research relevant State Government programs such as Burglar Beware, Dob in a Dealer, Eyes on the Street, Goodbye Graffiti, National Bike Register for implementation.	Michelle Blackhurst		In Progress	<input type="checkbox"/>	13/06/2023 - Resources available on WA Police website - to be scheduled in Communications Plans. Funding for Bike Safety available - Links forwarded
197 Develop a #SaferLeonora marketing and communications strategy.	Marie Pointon		In Progress	<input type="checkbox"/>	
198 Promote the use of the #SaferLeonora hashtag to group together conversations and content occurring online around community safety and crime prevention.	Marie Pointon		In Progress	<input type="checkbox"/>	
199 Market relevant State Government programs such as Burglar Beware, Dob in a Dealer, Eyes on the Street, Goodbye Graffiti, National Bike Register.	Marie Pointon		Not Started	<input type="checkbox"/>	
200 <input type="checkbox"/> Promote participation in Aboriginal diversion programs.			In Progress	<input type="checkbox"/>	
202 Add #SaferLeonora campaigns, links to Keeping Kids in School assets, information about WAPOL Campaign, information about the #SaferLeonora Committee and access to the Plan. Opportunity to provide feedback to the Committee. Information about the Community CCTV, The Lock and Light Home Security Assessment.	Marie Pointon	Ongoing	In Progress	<input type="checkbox"/>	
203 <input type="checkbox"/> 4.2.8 Enable greater access for the community to external funding for delivery of community-led activities and initiatives.	Marie Pointon		In Progress	<input type="checkbox"/>	MB - Met with Lotterywest in July 2022 and they are keen to be involved in Focus Area 2 of this plan. They require a list of potential projects to be funded from Focus Area 2 so that they can build an application for the Committee. Youth On Country project and #SaferLeonora After Hours funding application has been submitted to the Youth At Risk funding stream. Awaiting outcome.
204 Send advice to interested community members about opportunities for external funding.	Drew Whitby	Ongoing	In Progress	<input type="checkbox"/>	WM - St Barbs has an application process that can be accessed from www.stbarbs.com.au SLG 14/02/23 - Funding available through Miners Community Grants 13/06/2023 - St Barb waiting for Genesis confirmation for future opportunities in Community Support
205 Create a Leonora focused 'grant cheat sheet' and share it with the community so that the application process is simplified and that projects have a uniformed approach. Support the application process.	erin.bond@dgsc.wa.gov.au	31-Dec-2022	In Progress	<input type="checkbox"/>	EB - DLGSC will provide a list of departmental grant opportunities for circulation. A grant writing opportunity will be held later this year with opportunity for agencies and community members input. 13/06/2023 - Opportunities shared via Alex Baxter when they come up / are relevant to Leonora's community needs
206 <input type="checkbox"/> 4.2.4 Promote crime reporting and recording avenues to the community.				<input type="checkbox"/>	
207 Promote Crimestoppers through materials developed for social media use. Set as a recurring scheduled post.	Marie Pointon		In Progress	<input type="checkbox"/>	13/06/2023 - Scheduled posts have potentially been organised already - Marie to follow up & Confirm
208 <input type="checkbox"/> 4.2.5 Engage with the Leonora business community via an email network to reduce the opportunity for crime.				<input type="checkbox"/>	
209 Develop an email list for the Leonora business community.	Drew Whitby	31-Dec-2022	Not Started	<input type="checkbox"/>	
210 Email #SaferLeonora business network with information regularly to keep them aware and target harder.	Drew Whitby	31-Dec-2022	Not Started	<input type="checkbox"/>	
211 <input type="checkbox"/> 4.2.6 Engage local people in sharing messages with the broader community.				<input type="checkbox"/>	

Signed:

17 OCTOBER 2023

President: _____

26 SEPTEMBER 2023

ORDINARY COUNCIL MEETING MINUTES

#SAFERLEONORA COMMITTEE MEETING SUPPORTING DOCUMENTS

28 AUGUST 2023

Task Name	Lead Committee Member/Stakeholder	Due Date	Status	Not Current Financial Year	Progress Update
214 Develop additional concepts to enable local people to share messages with the broader community.			In Progress	<input type="checkbox"/>	13/08/2023 - #SaferLeonora Page (neighbourhood watch and/or just to share and distribute information)
215					
216					

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 Comments

Row 115: Lobby Department of Housing to provide incentives to rehabilitate and maintain ...

Michelle Blackhurst (michelle.blackhurst@bigpond.com) | 31 July 2022 6:19 PM

#SaferLeonora Committee could develop some incentive ideas and email Department of Housing for implementation.

ORDINARY COUNCIL MEETING MINUTES



**Community
Grants Hub**
Improving your grant experience



Ms Colleen Berry
Nyungaku Women's Group Leonora
PO Box 290
Leonora, WA, 6438
admin@nyungakuleonora.com.au

Dear Ms Berry,

The Community-led Support Services team, on behalf of the Department of Social Services, is pleased to invite your organisation to apply for the delivery of the Goldfields Community-led Initiatives as part of the Families and Communities program.

Please respond to this invitation by completing Attachment A and Attachment B, and emailing the completed attachments to CLSS@dss.gov.au. Please quote *2023-1566 Goldfields Community-led Initiatives* in the subject line of your email.

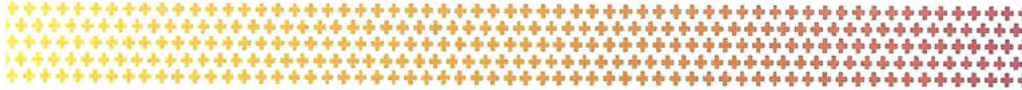
The closing date for your response is **9.00pm AEDT on 12 June 2023**.

If you have any questions, please email your query to CLSS@dss.gov.au up until **5.00pm AEDT on 9 June 2023**.

Yours sincerely,

Community-led Support Services
Income Management Engagement & Support Services

5 June 2023



Attachment A

Goldfields Community-led Initiatives Grant Opportunity

Service Delivery Plan Application Form

ID and Project Name	2023-1566 Goldfields Community-led Initiatives	
Funded Organisation	Nyungaku Women's Group Leonora	
Location/s	Goldfields	
Funding Amount (GST exclusive) and Activity Period	2023-24	Total Funding
	\$200,000	\$200,000

Description of the Services

Using the allocated spaces below, please provide details of the types of needs to be met by the funding and the organisational capability and governance that will apply over the funding period. You must address all of the following assessment criteria. A word limit of 900 words applies for each criterion response.

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Criteria 1 - Details of your project/ program

Describe the project in detail, how it will be delivered and the intended outcomes for all stakeholders.

In responding to this criterion you should include:

- a detailed description and the objectives of the project/program, including how it will be implemented, delivered and promoted.
- detail the strategies your project/program will use to deliver the funding objectives and outcomes.
- details about who will benefit and the intended outcomes.
- An overall budget (detailed budget will be required in the Activity Work Plan).

Nyunngaku Women's Community Hub has been designed, to deliver workshops, programs, group discussions, input sessions, training and to support local women to develop and share skills, capabilities, and techniques to create community-oriented businesses by delivering economic empowerment and support.

We achieve this through collective action and community-led support that address, locally identified needs and detriments women and youth/children are experiencing, with the aim to enrich lives, promote greater confidence, increase knowledge, self-worth and self-care and facilitate several community services, selected around community research and to address the specific needs of Leonora.

The workshop series leads the way in providing a positive impact and change to women and youth/children by delivery in a safe and relaxed environment, which is flexible with workshops/programs and sub programs scheduled both during the day, evenings and weekends to community, free of charge.

Nyunngaku takes a holistic approach to wellbeing for women of all ages, grounded in principles of inspiration, inclusion, self-determination and collective action with the values, knowledge and wisdom of community members. By approaching community issues, through first increasing self-confidence, promoting self-worth, self-care, friendship and sharing experiences getting to know one another and understanding each other, becomes much easier and as a result we are in a better position to help one another.

At the forefront of our collective action, we are prioritizing youth and future support to prevent disengagement from schools to early teenage years and to break the generational cycle and dependance on income support. By working with youth and providing a workshop platform that encourages them to work as a team, to plan, schedule and design their workshops with the encouragement of the Executive Committee based around peers' suggestions will provide youth a sense of empowerment, pride and fulfillment. There is already a cohort of young women ready to progress to self-development and can be connected to early intervention strategies, education, training and partnerships, through these pathways, today's youth can be our future leaders.

We are also focusing on capability building, leveraging partnership support through the Job Support Hub in Leonora (CRC) to up-skill and provide professional development opportunities in remote skills demand areas such as hair and beauty. Employing locally will boost economic development through locally focused employment.

Workshop are delivered in conjunction with service providers, health, training professionals and contractors and provide a range of information and services including but not limited to;

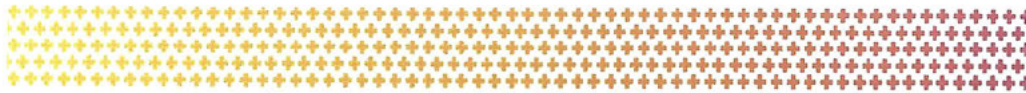
- Tips to manage stress and anxiety
- Healthy eating and lifestyle demonstrations
- Senior and Elders health workshop and promotions
- Women's Health (including guest speakers; Women's Health professionals, Share the Dignity)
- Increase awareness of mental health including knowing it is not a sign of weakness to discuss.
- Development of interpersonal and communication skills including being job ready
- How to cope with everyday life, stressful events and to overcome fears.
- Staying resilient when times get tough
- Connection to culture, country and community
- How to emerge from our challenges even stronger, knowing we can cope without vices
- Promotion of self-care, worth and personal hygiene products

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- Motivate and enhance skills and to make choices towards a healthy and fulfilling life.
- Mental Health, Domestic Violence, Drugs and Alcohol, Suicide Prevention and Health Awareness

The delivery of our programs must meet our objectives to help achieve our desired outcomes.

These include;

- Provide a safe place for women and youth/children to access a range of services and discussion groups, workshops, programs and sub programs.
- Facilitate easy access to resources, service and health providers, appropriate to the needs of women/youth in the Northern Goldfields.
- Provide opportunities, training and increase knowledge across a range of fields.
- Deliver resources to make informed decisions about one's own health and wellbeing.
- Assisting in the provision of resources, facilities and amenities for community programs, workshops and groups.
- Provide a platform for women/youth to come and develop new skills, while being supported and encouraged.
- Provide a Women's Community Hub that is accessible to all and no membership or fees payable.
- Encourage women/youth to provide feedback and information to help strengthen our strategies.
- To ensure that the interests of the local community as well as the community at large are recognised and considered at all points of development of our programs.

We designed our programs around collective outcomes and all programs must meet at least two (2) Outcomes Descriptions as detailed in the below table.

	Outcomes Description
Outcome 1	To provide community resources and support to improve knowledge, increase skills and make informed decisions against factors that affect health and wellbeing.
Outcome 2	To provide access to health professionals, services, training, and information to increase the longevity of the community.
Outcome 3	Reduced the numbers of people living in community with services and inadequate support or supplies.
Outcome 4	Community is helped to live healthy lifestyles, make healthy choices and increase confidants to maintain healthy mental health and wellbeing.

We design program feedback and evaluation around our desired outcomes, and this take form by way of;

- Pre-Program Consultation and/or Questionnaire.
- Feedback obtained from at least 5 participants and 1 service providers
- Follow up consultation and/or questionnaire
- Feedback collected and disclosed at Committee Meetings and recorded in database

To deliver and achieve planned outcomes, we work together as a strong Committee and highly reputable network of service providers, consultants and individuals to provide understanding of community impacts, health and wellbeing to identify additional support requirements for engagement with community, identifying opportunities and increase community understanding within the region.

Refer to attached overall Budget.

Word Limit: 900 words

ORDINARY COUNCIL MEETING MINUTES

**Criteria 2 - Organisational capacity**

Demonstrate your organisation's capability to successfully deliver the project/program in your community/communities on time and within budget.

In responding to this criterion you should include:

- a description of your organisation's prior experience in delivering similar projects/programs,
- details about your organisation's capability to meet reporting and performance requirements,
- an explanation as to how the proposal represents value with money,

The development and delivery of the Women's Hub was implemented shortly after the Back to Country Camp in September 2020, where the absence of consistent resources and services specific to women's/youths needs in Leonora and the Northern Goldfields was brought to the forefront. With the planning commencing shortly after the 2020 and COVID-19 lockdown, we were faced with adapting to processes and operating models that were limited to begin with. This did not deter our committee in delivering programs including Back to Country Camps (Cultural Camps) and the creation of the Women's Hub. The Hub hosts services providers, collaborating partners and delivers weekly yarnning circle, community group discussions, mental health, alcohol and drug workshops, regional resources, sewing group, Community Closet, Bra Bar, Share the Dignity and Women's Health days. Research has shown that implementing programs and providing support and services as a collective is one of the most effective ways to combat and implement change.

By bringing together a range of key community service providers/organisations, mentors and inspirational speakers that can use their collective influences and resources to address the unique sets of challenges in our community and provide skills and tools to discover and explore our strengths and the ability for women, youth and community to emerge stronger, be courageous, confident, safe and heard and by achieving this it will deliver substantial improvement to mental wellbeing, provide a sense of belong, which promotes positive change and this makes for a happier community.

The Back to Country Women's Camp accommodated for over 70 women, all from diverse backgrounds including local community, women in mining, community and regional service providers, trauma and health organisation and elders. By providing a platform and collaborating with experience health professionals, delivering insight to resources that can be offered, allowed us to prioritize essentials needs required for women/youth. The Back to Country Camp model and delivery has been adopted by other organisations within Kalgoorlie and our state.

When the interest in the Back to Country Camp exceeded expectation, it identified the urgent need for additional services and consistency in the region and this attracted its own challenges and well beyond the scope of what our committee and services providers expected, but with perseverance, determination and through collective action we delivered on time, within budget and have continued to provide programs and ongoing support to community.

Nyungaku advocates for women and female youth and currently are working with government, organisations and community to support community led programs and workshops. We gain insight into what works by collaborating with community, regional service providers and developing and evaluating each program through project indicators and community feedback.

Our committee are strong and determined and bring a wealth of knowledge and expertise to every aspect of community and have extensive experience in engagement, delivery and implementation of programs, community research and support. Christine Frey (Committee Secretary) is a Police Officer in Leonora and provides phenomenal insight to what the youth immediately require and what programs are of interest. Robbie McCleery (Executive Committee Member) is employed by Hope Community Services and is experienced in Mental Health, Drug and Alcohol and FDV and provides structure to our deliverables of programs ensuring that we reach outcomes. Fifi Harris (Executive Committee Member) is a School Teacher and also provides cultural awareness at our Back to Country Camps and will lead the way for our upcoming July 2023 Youth Camp and will share her wealth of knowledge with the youth and is a role model in community.

To deliver planned outcomes, we work with our strong network of qualified service providers, community role models and teams to provide understanding of community impacts, health and wellbeing to identify additional support requirements and improve engagement, identifying opportunities and increase community understanding of the services that are available in the region.

Nyungaku's Hub provides a one-stop-shop of services for women of all ages and allows opportunity to broadened qualified personnel/service providers to the region. As we are seeing more and more organisations turning towards digital literacy, the

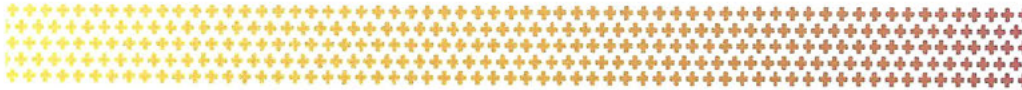
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Hub is a great example that if you deliver support effectively together with positive unbiased personal interaction with community members and a place that everyone belongs, the interest and demand to attend in person, continues.

We also work to identify and advocate for additional support requirements that can be provided to all communities through community networks. Its purpose is to provide a consistent and reliable systems that could better support our community as a whole.

Our reputation and extensive networking including committee members who have strong experience and direct insight into community issues, provides the ability to maximize output and program structure, ensuring effective and direct use of funding.

We also understand that to deliver consistent support to the Leonora community, requires thinking outside the box and should any additional COVID-19 restricted travel and external support restraints that this does not limit future delivery. To ensure that delivery of support and programs are not affected the Hub offers video conferencing, which essentially provides important characteristics that are necessary to connect and have a positive impact on the workshop and group participants. The use of collective services and video conferencing also enables more funding to be spent in required programs, supplies and equipment for activities. It also provides insight to analyse and understand gaps in service delivery and encourages service providers to budget for on-site community consultation in the future.

Word Limit: 900 words

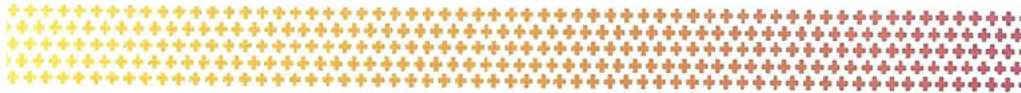
Criteria 3 - Demonstrate your organisation's governance arrangements to support the delivery of the project/program

In responding to this criterion, you should:

- provide an overview of your organisation, including governance structures, geographical coverage, and dispute resolution policies,

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- describe the relevant experience and qualifications you intend for staff who will deliver services, as well as how you will ensure they are appropriately skilled and supported. This includes staff from other organisations funded through any consortium or sub-contracting arrangements,
- describe your processes for ensuring that all reporting requirements in 'Grant acquittal and reporting' section below, are met.

Nyungaku Women's Group (Nyungaku) has been operating under the auspice of the Shire of Leonora for 8 years and collectively delivers support and services to the Leonora community within the Northern Goldfields region of Western Australia. Nyungaku has an appointed Executive Committee comprising of ten (10) women and complies by a constitution, that sets out governance structure, dispute resolutions and policies. A Shire community representative is allocated to assist in community programs, including the support required to assist in invoices and payment of services through the Shire auspice.

The Committee are accountable for the delivery of programs and support projects and are appointed to provide unbiased input and recommendations to increase positive outcomes for community. We regularly hold Committee meetings to review programs, community support, budget planning, partnerships and monitoring requirements.

The preparation of invoices, expense payments and records are managed and raised by the Shire of Leonora. Nyungaku are subject to Shire of Leonora processors and audit requirements as a local government body.

To deliver planned outcomes and measures of success via local engagement strategy, we work collectively with our strong network of highly experienced and trained local and regional service providers and individuals to measure impact in all areas. By approaching support to community, social issues/impacts, health and wellbeing it provides the ability to measure receptors across all areas and identifies gaps.

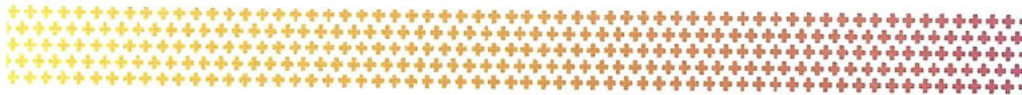
Nyungaku has a track record of delivering programs and support to community; i.e., Yarning Circle, Sewing and Craft Group, Mental Health Workshops, Women's Wellbeing and Health Workshops, Bra Box, Community Closet, Back to Country Camps and NAIDOC.

By bringing together a range of key local/regional service providers/organisations, mentors and inspirational speakers that can use their collective influences and resources to address the unique sets of challenges in our community and provide skills and tools to discover and explore our strengths and the ability to emerge, stronger and deliver substantial improvement to mental wellbeing which makes for a happier community. Approaching community issues as a collective, strengthens the approach, as we gain insight into what works with other communities, regional service providers and the local community, developing and evaluating each program through program indicators and community feedback.

We currently collaborate with government bodies, health organisations, local and key community, role models and regional service providers for programs. All committee members and community partners work to promote and raise awareness of the importance of wellbeing, working collectively both locally and regional.

Grant acquittals as managed from the onset of approval of grant, records of communication are recorded and purchase orders, invoicing and delivery of equipment/stock reconciliation is undertaken and recorded (where applicable). The Committee Treasurer is responsible for completion of the acquittal, utilising program feedback and elevation including committee consultation. The acquittal is reviewed by the Shire of Leonora as auspice for grant funds.

Word Limit: 900 words



Attachment B

Organisational details	
Organisation legal name	Shire of Leonora
Organisation trading name	Nyunngaku Women's Group Leonora
Organisation ABN	15 961 454 076
Type of organisation (i.e., Company, Incorporated Entity)	Community Group
Business address (i.e., street number, street address, suburb/town, state, postcode)	74b Tower Street, Leonora WA 6438
Postal address (As above or PO box no, suburb/town, postcode)	PO Box 290, Leonora WA 6438
Organisation phone number	Shire of Leonora - (08) 9037 6044 Tanya McColgan (NKWG Committee Treasurer) – 0413 564 530
Organisation fax (if applicable)	Shire of Leonora - (08) 9037 6295
Organisation general email	hub@nyunngakuleonora.com.au and admin@nyuungakuleonora.com.au
Organisation financial email	dceo@leonora.wa.gov.au
Organisation web address	www.nyunngakuleonora.com.au
Bank account BSB	086-712
Bank account number	505 239 025
Bank account name	Shire of Leonora
Financial Institution	National Australia Bank

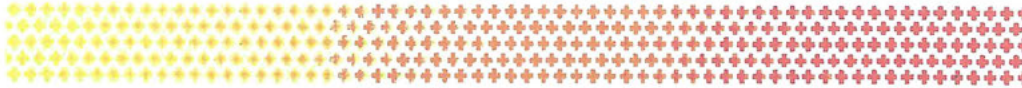
Primary Contact Person details	
Title (Mr, Mrs, Dr, etc.)	Ms
First name	Tanya
Last name	McColgan
Position	Committee Treasurer
Address	74b Tower Street, Leonora WA 6438
Phone number	0413 564 530
Email address	admin@nyunngakuleonora.com.au

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Declaration

This declaration must be signed by an authorised representative of the Applicant. The authorised representative should be a person who is legally empowered to enter into contracts and commitments on behalf of the Applicant.

I declare that:

- The information contained in this form is true and correct.
- I have read, understood and agree to abide by the Grant Opportunity Guidelines.
- I have read, understood and agree to the Grant Terms and Conditions, should this Application be successful.
- I give consent to the Community Grants Hub to make public the details of the Applicant and the funding received, should this Application be successful.
- If applicable, I agree to ensure that all persons who may engage with children, in undertaking this activity, will comply with relevant legislation relating to working with children and mandatory reporting of suspected child abuse or neglect.

I understand and agree to the declaration above.

I acknowledge that giving false or misleading information to the Community Grants Hub is a serious offence under Section 137.7 of the *Criminal Code Act 1995 (Cth)*.

Signature:	 <small>*Electronic signature: Double click after "Signature" on box image to open Bitmap Image, hold down left mouse button to sign, close bitmap image by clicking on top right corner, which will finalise your electronic signature</small>
Date:	12 June 2023
Full name of signatory:	Jim Epis
Position of signatory:	Chief Executive Officer

Signed: 17 OCTOBER 2023

President: _____

ORDINARY COUNCIL MEETING MINUTES

26 SEPTEMBER 2023

10.0 REPORTS

10.2 REPORTS OF AUDIT AND RISK COMMITTEES

Nil

10.0 REPORTS**10.3 CHIEF EXECUTIVE OFFICER REPORTS****10.3.(A) PROPOSAL TO ACQUIRE RESERVE 23925**

SUBMISSION TO:	Ordinary Council Meeting Meeting Date: 26th September 2023
AGENDA REFERENCE:	10.3.(A) SEP 23
SUBJECT:	Proposal to Acquire Reserve 23925
LOCATION/ADDRESS:	Lot 14 Laverton Leonora Road Leonora
NAME OF APPLICANT:	Rene Reddingius (snr) and Rosemary Reddingius
FILE REFERENCE:	6.6 - Lands Department - Reserves
AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT	
NAME:	Ty Matson
OFFICER:	Chief Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	24th August 2023
SUPPORTING DOCUMENTS:	<ol style="list-style-type: none"> Attachment 1 Reserve Diagram 23925 ↓ Attachment 2 Letter to Shire ↓

BACKGROUND

Rene (snr) and Rosemary Reddingius hold a lease of Crown Reserve 23925 (**Attachment 1**). The total area of the land parcel is 865.763 ha and is held for the purpose of stock grazing.

Located on the land are structures associated with the Leonora Rifle Club. These structures are located adjacent to reserve R 47340 which is held by the Western Australian Rifle Association (WARA) for the purposes of a rifle range. The Leonora Rifle Club (LRC) and WARA are currently in dispute over R47340 as the range is not currently registered and therefore is unable to be used. The Shire has written to WARA requesting consideration be given to surrendering the R47340 to the Shire who would then be able to sub lease it to LRC. Administration is currently working with WARA for the CEO to present to the WARA board for a request to surrender the lease.

On 21 August 2023 Rene and Rosemary Reddingius wrote to the Shire offering to surrender the lease to the Shire (Confidential **Attachment 2**). This offer was conditioned on the Shire issuing a legal guarantee allowing for ongoing grazing rights. This guarantee would require negotiation on the terms between the Shire, LRC and Rene and Rosemary Reddingius. They have also request that rates not be levied for the current financial year. The CEO has temporarily paused the rate notice pending consideration by Council.

Acquiring the land will provide greater opportunity for the Shire to assist LRC as well as potentially other land uses such as the proposed eastern precinct. A change in land use for all or part of the reserve will be subject to consent of the Minister for Lands. Native Title is extinguished on both reserves 23925 and 47340.

Should Council wish to take control of the land parcel an application to the Minister of Lands will be required to have a Management Order made in favour of the Shire of Leonora.

STATUTORY ENVIRONMENT

LAND ADMINISTRATION ACT 1997

18. *Crown land transactions that need Minister's approval*

- (1) *A person must not without authorisation under subsection (7) assign, sell, transfer or otherwise deal with interests in Crown land or create or grant an interest in Crown land.*
- (2) *A person must not without authorisation under subsection (7) —*
 - (a) *grant a lease or licence under this Act, or a licence under the Local Government Act 1995, in respect of Crown land in a managed reserve; or*
 - (b) *being the holder of such a lease or licence, grant a sublease or sublicense in respect of the whole or any part of that Crown land.*
- (3) *A person must not without authorisation under subsection (7) mortgage a lease of Crown land.*
- (4) *A lessee of Crown land must not without authorisation under subsection (7) sell, transfer or otherwise dispose of the lease in whole or in part.*

POLICY IMPLICATIONS

There are no identified policy implications.

FINANCIAL IMPLICATIONS

Should the land be vested in the Shire of Leonora costs associated with the management of the land will be the responsibility of the Shire. Costs associated with drafting a grazing agreement will be the responsibility of the Shire. Funds are available through the current budget provisions.

STRATEGIC IMPLICATIONS

The proposed acquisition aligns with Councils *Strategy 1.1.3 Support Community in sporting, recreational and volunteering*. This will be achieved as it will allow the Shire to assist the LRC in its aspirations to develop the rifle range. This will increase sporting opportunities for the community.

Obtaining control of the lease may also assist with the proposed Eastern Precinct and therefore align with Councils Economic Objective *2.1 The Economic focal point for business and industry in the Northern Goldfields*.

RECOMMENDATIONS

That Council requests and authorises the Chief Executive Officer to;

- (a) Request the Minister of Lands to create a Management Order in favour of the Shire of Leonora over reserve 23925; and
- (b) Negotiate and agree to the terms of grazing rights on reserve 23925 with Rene and Rosemary Reddingius.

ORDINARY COUNCIL MEETING MINUTES

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr LR Petersen

Seconded: Cr F Harris

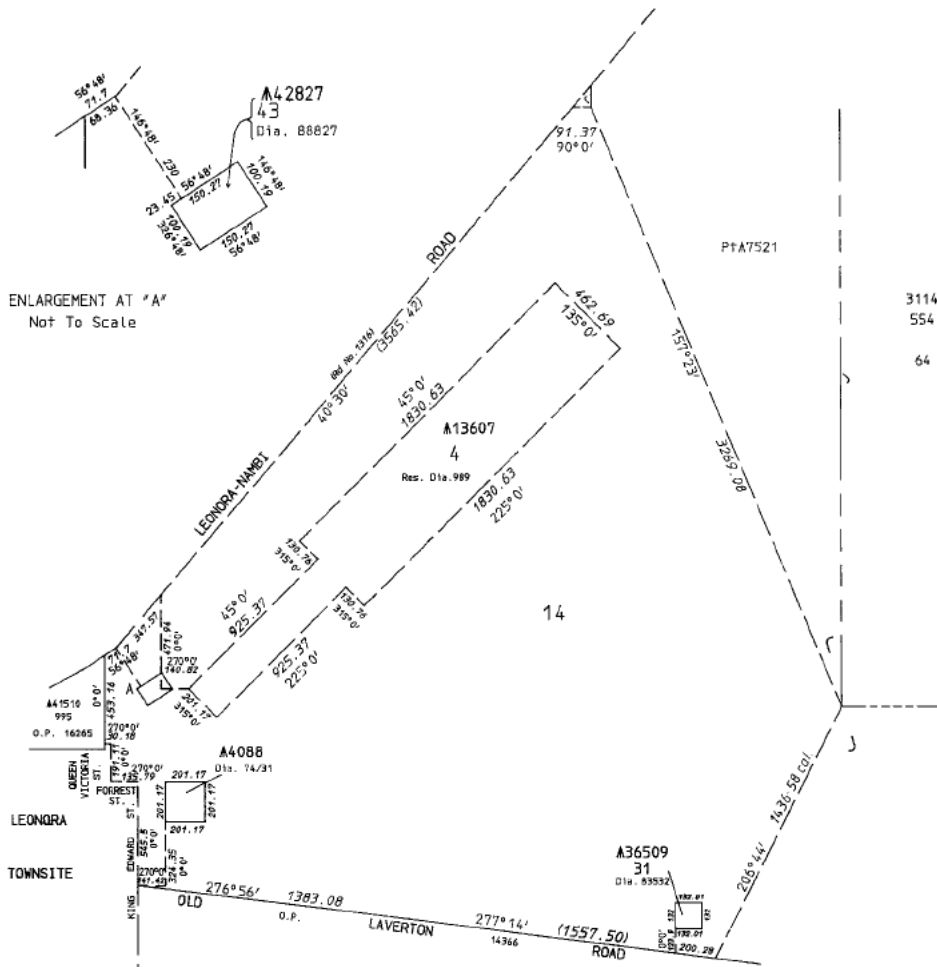
That Council requests and authorises the Chief Executive Officer to;

- (a) Request the Minister of Lands to create a Management Order in favour of the Shire of Leonora over reserve 23925; and
- (b) Negotiate and agree to the terms of grazing rights on reserve 23925 with Rene and Rosemary Reddingius.

CARRIED (6 VOTES TO 0)

For: Cr RM Cotterill, Cr AE Taylor, Cr LR Petersen, Cr F Harris, Cr RA Norrie, Cr PJ Craig

Dimensions shown hereon are SUBJECT TO SURVEY.



ENLARGEMENT AT "A"
Not To Scale

3114
554
64

DP 91980



RD 983



RESERVE No. 23925	Area 861.7161 ha.	FILE No. 2264/954
Purpose Public Utility		SCALE 1:20000 All measurements in metres
DISTRICT MALCOLM	SUBJECT TO SURVEY	Gazetted 19.10.93 Page 5757
Public Plan LEONORA REGIONAL 1:25000	AMENDMENTS	Recorded on Public Plan 9. FRANCIS 16.9.94
Reference LEONORA TOWNSITE (D) P18.04	Gazette	Registered Supervisor Graphic Bank Crown Surveys
Prepared by A. BRADSHAW Date 22/07/91	Page	On Key Plan LEONORA REG. (10) / LEONORA T/S (2) SH 1
Checked [Signature] Date 27.8.91	Initials	DEPT. OF LAND ADMINISTRATION
Approved [Signature] Date 8.10.1991		RESERVE
4 Number Statutory Amendments		DIAGRAM No. 983

Signed: 17 OCTOBER 2023

President: _____

ORDINARY COUNCIL MEETING MINUTES

26 SEPTEMBER 2023

Confidential Attachment

Signed: 17 OCTOBER 2023

President: _____

Confidential Attachment

Signed: 17 OCTOBER 2023

President: _____
26 SEPTEMBER 2023

ORDINARY COUNCIL MEETING MINUTES

Confidential Attachment

10.0 REPORTS**10.3 CHIEF EXECUTIVE OFFICER REPORTS****10.3.(B) TENDER RFT 03/2024 - PRIME MOVER**

SUBMISSION TO:	Ordinary Council Meeting Meeting Date: 26th September 2023
AGENDA REFERENCE:	10.3.(B) SEP 23
SUBJECT:	Tender RFT 03/2024 - Prime Mover
LOCATION/ADDRESS:	Leonora
NAME OF APPLICANT:	Shire of Leonora
FILE REFERENCE:	Plant Tenders 10.5
AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT	
NAME:	Ty Matson
OFFICER:	Chief Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	31st August 2023
SUPPORTING DOCUMENTS:	<ol style="list-style-type: none"> 1. Tender 03/2024 - Specifications Prime Mover ↓ 2. Truck Centre Tender Submission ↓

BACKGROUND

In accordance with Council Plant/Vehicle replacement policy, tenders were called on the 12th August, 2023 for a Prime Mover. An advertisement appeared in the West Australian on that day, as well as on the Shire of Leonora Website under "Tenders" and as a separate News Item. Tenders closed at 4:00pm Monday 28th August, 2023, and were opened by authorised officers at 4:03pm on that day.

A copy of specifications provided is attached.

Only one Tender was received, as noted below.

Name/Company	Grader Model	Supply Price (ex GST)
Truck Centre WA	Superliner 6 x 4 Prime Mover 600 MP10 710 Low Rise Supercab	\$414,750.00

Tenders were assessed giving consideration to price, experience, and serviceability.

STATUTORY ENVIRONMENT

Local Government (Functions and General) Regulations 1996 clause 11 states:

11. When tenders have to be publicly invited

- (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if

the consideration under the contract is, or is expected to be, more, or worth more, than \$250 000 unless subregulation (2) states otherwise.

POLICY IMPLICATIONS

Councils Policy T.6.1 Plant and Vehicle Replacement Program stipulates that trucks are to be replaced every 4 (four) years. The current prime mover was purchased second hand is over 10 years old.

Councils Policy F09 Purchase Order Authorisation requires tenders with a consideration over \$250,000 to be approved by Council.

FINANCIAL IMPLICATIONS

Expenditure for this item of plant, the subject of this report, is included in the current budget. The tendered price is consistent with market conditions.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report

RECOMMENDATIONS

That Council accept the tender from Truck Centre WA for the supply of one Superliner 6 x 4 Prime Mover 600 MP10 710 Low Rise Supercab for the sum of \$414,750.00 ex GST.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr AE Taylor

Seconder: Cr RA Norrie

That Council accept the tender from Truck Centre WA for the supply of one Superliner 6 x 4 Prime Mover 600 MP10 710 Low Rise Supercab for the sum of \$414,750.00 ex GST.

CARRIED (6 VOTES TO 0)

For: Cr RM Cotterill, Cr AE Taylor, Cr LR Petersen, Cr F Harris, Cr RA Norrie, Cr PJ Craig



TENDER RFT 03/2024 PRIME MOVER

SPECIFICATIONS FOR 110,000KG PRIME MOVER

- TRUCK CONFIGURATION – ROAD TRAIN, SIDE TIPPER FOR 3 TRAILERS
- 600HO WITH 28 INCH OR BIGGER BUNK, BONNETED
- AUTOMATED MANUAL TRANSMISSION PTO COMPATIBLE
- QUALITY CD/RADIO WITH AUXILIARY INPUT AND BLUETOOTH
- UHF 40 CHANNEL TWO WAY RADIO
- 12 VOLT OUTLET, HD SEAT COVER
- LED FLASHING LIGHT (NOT STROBE TYPE)
- ANY SOFTWARE OR COMS LEADS REQUIRED FOR FAULT DIAGNOSES
- DISC BRAKES
- AIRBAG SUSPENSION
- REAR CROSSMEMBER 3 TONNE PIN
- MALE AND FEMALE TRUCK TYPE AIR FITTINGS TO REAR OF MACHINE
- 4 FUEL TANKS AND 1 ADBLUE ALL POWDER COATED
- TEN STUD ALLOY RIMS
- PTO PREP KIT DASH FULL HYDRAULICS
- MATS, SEAT COVERS, FRIDGE
- LOW PROFILE 3.5" K-HITCH TURNTABLE
- TRAILER CONNECTION REAR OF CAB AIR AND ELECTRICAL
- RUBBER OVER DUAL DRIVE AXELS WITH HEAVY DUTY LIGHT BAR
- BULL BAR POWDER COATED WITH SPOTLIGHTS
- WORK LIGHTS, MIRROR LIGHTS

For further information please contact Works and Services Manager, Paul Warner on 0428 376 154

Signed: 17 OCTOBER 2023

President: _____

ORDINARY COUNCIL MEETING MINUTES

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Confidential Attachment

Signed: 17 OCTOBER 2023

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ORDINARY COUNCIL MEETING MINUTES

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Confidential Attachment

10.0 REPORTS**10.3 CHIEF EXECUTIVE OFFICER REPORTS****10.3.(C) COMMUNITY GRANTS 2023**

SUBMISSION TO:	Ordinary Council Meeting Meeting Date: 26th September 2023
AGENDA REFERENCE:	10.3.(C) SEP 23
SUBJECT:	Community Grants 2023
LOCATION/ADDRESS:	Leonora
NAME OF APPLICANT:	N/A
FILE REFERENCE:	Grants Leonora/Leinster 11.16
AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT	
NAME:	Ty Matson
OFFICER:	Chief Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	22nd September 2023
SUPPORTING DOCUMENTS:	1. Community Grant Applications, 2023 ↓

BACKGROUND

In the past, the Shire of Leonora has made an annual financial contribution of \$80,000.00 directly to community and sporting organisations at both Leinster and Leonora. The following flyer was distributed within both the Leonora and Leinster Communities during August-September, 2023.

GRANT:	Assisting Your Community
PROVIDER:	Shire of Leonora
CLOSES:	15 th September, 2023
FUNDING POOL:	\$40,000.00 Leonora Community \$40,000.00 Leinster Community
FUNDING ALLOCATION:	Maximum \$10,000 – Minimum \$500.00
PURPOSE:	To provide the additional resources often needed by community groups to develop their own projects and find their own ways of getting people to work together for the common goal of promoting and benefitting the whole community.

ACTIVITIES SUPPORTED:

ORDINARY COUNCIL MEETING MINUTES

- Development Projects
 - Talent identification and development
 - Developing sport and recreation within the community
 - Creating school-community links
 - Skill development clinics
 - Coaches/officials course

- Participation Projects
 - Outdoor and indoor recreation
 - Community participation
 - Annual events at local level
 - Introduction of new competitions

- Community Service Groups

WHO CAN APPLY:

To be eligible for funding, organisations must be:

- Not for profit
- Incorporated
- Community Based

Community organisations which are not incorporated should approach an incorporated, community-based organisation to auspice the project.

Since the 1st July, 2006 the following organisations/clubs at Leinster have been allocated \$760,000.00, details below.

Leinster District Race Club Inc	\$ 122,704.00
Leinster Golf Club	\$ 110,705.25
Leinster Sports & Recreation Association	\$ 85,251.75
Leinster Community Day Care	\$ 83,810.00
Leinster Community Library	\$ 65,550.00
Leinster Community Resource Centre	\$ 37,185.00
Leinster Play Group	\$ 35,900.00
Leinster Residents Association	\$ 35,000.00
Leinster Drive-In	\$ 33,481.00
Leinster P & C Association	\$ 33,395.00
Leinster St John Ambulance	\$ 29,500.00
Leinster Craft Group	\$ 28,250.00
Leinster Community School	\$ 13,913.00
Leinster's 40th Anniversary	\$ 10,000.00
Leinster Charity Ball	\$ 6,000.00
Leinster Junior Football	\$ 5,500.00
Leinster Toy Library	\$ 5,000.00
Leinster Blue Light	\$ 5,000.00
Northern Goldfields Sport	\$ 4,000.00

ORDINARY COUNCIL MEETING MINUTES

Leinster Community Ball	\$	3,000.00
Leinster Swimming Club	\$	2,500.00
Leinster Kinder Gym	\$	2,355.00
Laverton Sports Club	\$	2,000.00
TOTAL	\$	<u>760,000.00</u>

Since the 1st July, 2006 the following organisations/clubs at Leonora have been allocated \$720,000.00, details below.

Leonora Bush Mission	\$	69,700.00
Leonora Clay Target Club	\$	57,271.00
Walkatjorra Cultural Centre	\$	55,428.00
Leonora Race Club	\$	49,872.00
Leonora Rifle Club	\$	49,197.00
Leonora St John Ambulance	\$	41,830.00
Leonora Information Centre/Library	\$	37,898.00
Leonora Community Resource Centre	\$	32,111.00
Leonora Golf Club	\$	24,500.00
Leonora Early Learning Centre	\$	23,605.00
Leonora RSL Branch	\$	22,828.45
Leonora Auskick	\$	21,190.00
Leonora Basketball (Local)	\$	20,940.00
Leonora Bowls Club	\$	18,902.00
Leonora Aquatic Centre	\$	17,905.00
Leonora P&C Association	\$	17,290.00
Leonora Nyunnga-gu Women's Group	\$	11,900.00
Leonora Recreation Centre	\$	11,307.00
Gwalia Reference Group	\$	10,605.00
Tjupan Ngalia Tribal Land Council	\$	10,100.00
Leonora Senior Football Club (Kambalda)	\$	10,000.00
Leonora Youth Services	\$	10,000.00
Marlarthunda Aboriginal Corporation	\$	10,000.00
Redd Horizons (Life Skills Program)	\$	9,260.00
YMCA Goldfields Leonora	\$	7,500.00
Leonora Milo IN2 Program	\$	7,025.00
Leonora District High School	\$	7,000.00
Leonora Junior Football	\$	6,500.00
Leonora Motocross	\$	6,500.00
Leonora Pilates Group	\$	6,470.00
Leonora WA Country Health Service	\$	6,450.00
Leonora Police Rangers	\$	6,000.00
Leonora Adventurer's Anonymous (Dungeons & Dragons)	\$	5,877.00

ORDINARY COUNCIL MEETING MINUTES

26 SEPTEMBER 2023

Mindful Hearts	\$ 5,638.00
Leonora Art Prize	\$ 5,000.00
Leonora Community Xmas Group	\$ 5,000.00
Leonora Extended Shooters Club	\$ 5,000.00
Leonora Junior Tennis	\$ 5,000.00
Ngalia Heritage Research Council	\$ 5,000.00
Stephen Michael Foundation	\$ 5,000.00
Leonora Health Service	\$ 4,532.55
Redd Horizons (Tutoring Program)	\$ 4,000.00
Leonora Drug Action Group	\$ 3,268.00
Leonora Community Guitar Lessons	\$ 3,000.00
Tower Street Times	\$ 2,600.00
Aboriginal Football Training Squad	\$ 2,000.00
Leonora Kindy Gym	\$ 1,000.00
Leonora Playgroup	\$ 1,000.00
TOTAL	<u>\$ 760,000.00</u>

When applications for funding closed on the 15th September, 2023 the following community groups and sporting organisations had expressed an interest in the available funding.

LEINSTER

Leinster District Race Club	\$ 10,000.00
Leinster Community Day Care	\$ 10,000.00
Leinster P&C Association	\$ 10,000.00
Leinster Sports & Recreation Association	\$ 8,534.00
TOTAL	<u>\$ 38,534.00</u>

LEONORA

Leonora Art Prize	\$ 10,000.00
Leonora Blazers	\$ 10,000.00
Tiny Tots	\$ 9,873.00
Leonora Bowls Club	\$ 4,500.00
TOTAL	<u>\$ 34,373.00</u>

Applications were also received from the following community groups and sporting organisations outside of the advertised period.

LEINSTER

Leinster Golf Club	\$ 10,000
TOTAL	<u>\$ 48,534.00</u>

ORDINARY COUNCIL MEETING MINUTES**26 SEPTEMBER 2023****LEONORA**

Leonora Extended Shooters Club

	\$	10,000
TOTAL	\$	<u>44,373.00</u>

For Leinster, the total amount sought exceeds the funding pool by \$8,534.00. Noting that one application was received outside the application period, the three largest applications have been reduced by 5% and the fourth rounded down, with the balance allocated to the final applicant.

For Leonora, the total amount of funding sought exceeds the funding pool by \$4,373.00. Noting that one application was received outside the application period, that application has been reduced to the available amount if all other applications are granted in full.

While all projects above would be of great benefit to both communities, not all projects can be fully funded.

I can only offer the support and assistance of the Shire of Leonora in sourcing funds elsewhere for those projects not fully funded.

STATUTORY ENVIRONMENT

Section 3.1 of the *Local Government Act 1995* states that “the general function of a Local Government is to provide for the good government of persons in its district”.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report

FINANCIAL IMPLICATIONS

An amount of \$80,000.00 is contained within the current budget for expenditure as detailed

STRATEGIC IMPLICATIONS

To provide the additional resources often needed by community groups and sporting organisations to develop their own projects and to find ways of getting people to work together for the common goal of promoting and benefitting the whole community.

RECOMMENDATIONS

That Council:

1. Accept the applications received outside the advertised period.
2. Approve the allocation of funding to the following sporting groups/organisations:

LEINSTER

Leinster District Race Club	\$	9,500.00
Leinster Community Day Care	\$	9,500.00
Leinster P&C Association	\$	9,500.00
Leinster Sports & Recreation Association	\$	8,500.00
Leinster Golf Club	\$	<u>3,000.00</u>
TOTAL	\$	<u>40,000.00</u>

LEONORA

Leonora Art Prize	\$	10,000.00
Leonora Blazers	\$	10,000.00
Tiny Tots	\$	9,873.00
Leonora Extended Shooters Club	\$	5,627.00
Leonora Bowls Club	\$	4,500.00
TOTAL	\$	<u>40,000.00</u>

VOTING REQUIREMENT

Simple Majority

*Shire of Leonora Works and Services Manager, Mr P Warner entered the meeting at 10:06am***COUNCIL DECISION****Moved:** Cr LR Petersen**Seconder:** Cr RA Norrie

That Council:

1. Accept the applications received outside the advertised period.
2. Approve the allocation of funding to the following sporting groups/organisations:

LEINSTER

Leinster District Race Club	\$	9,500.00
Leinster Community Day Care	\$	9,500.00
Leinster P&C Association	\$	9,500.00
Leinster Sports & Recreation Association	\$	8,500.00
Leinster Golf Club	\$	3,000.00
TOTAL	\$	<u>40,000.00</u>

LEONORA

Leonora Art Prize	\$	10,000.00
Leonora Blazers	\$	10,000.00
Tiny Tots	\$	9,873.00
Leonora Extended Shooters Club	\$	5,627.00
Leonora Bowls Club	\$	4,500.00
TOTAL	\$	<u>40,000.00</u>

CARRIED (6 VOTES TO 0)*For: Cr RM Cotterill, Cr AE Taylor, Cr LR Petersen, Cr F Harris, Cr RA Norrie, Cr PJ Craig*

Leinster Community School P&C Association
1 Gledden Drive
Leinster WA 6437

leinsterpc@gmail.com
ABN 497 137 079 95

TD Matson
Chief Executive Officer
Shire of Leonora

Dear Mr Matson

Re: Community Grants

The Leinster Community School P&C Association is a not for profit organisation run by volunteers. It is a group of parents and community members who work together to improve our school and enrich the experience for our children. We support the school with fundraising activities and grant applications to provide additional resources that are not within the school budget.

The school has requested assistance from the P&C in raising money to build a new nature playground. Nature play settings can positively influence children's behavior and their development in terms of mental health, social and emotional relationships and provide stimulating, sensory experiences.

Whilst this playground will be located on school grounds, it will also benefit the whole community, as it will be accessible after school hours and on weekends. This is especially important as the ageing playgrounds around town have been removed and it is uncertain if they will be replaced.

Last year, we received funding from your Community Grant program to cover the design costs and this was very much appreciated. The design has now been finalised and the total cost of the project is \$173,738. The total cost has been substantially reduced from the initial proposal (close to \$250,000) due to assistance from the community and local companies providing labour and materials.

The project will be carried out in stages and work will be commencing shortly with the Sand Pit and Creek Bed area and the Block Hut and Gather Space.

Therefore, we would like to apply for \$10,000 funding to purchase the large items for these areas. The items we would like to purchase with the Shire grant are listed below, with the shortfall being made up with funds from the P&C.

Timber bridge + platform	\$5,300
<u>Bush Hut</u>	<u>\$6,700</u>
Total	\$12,000

Please find following this letter the Fee Structure from Urban Discovery and the playground design.

We are very excited to finally start construction of the playground after years of discussion and planning and as such, look forward to hearing of the outcome for this application. If you have any additional questions or require further information please let me know.

Sincerely,
Teleah McGrath



President
Leinster Community School P&C Association



Landscape Construction Fee Structure

Client: Leinster Community School
 Address: 1 Gledden Drive, Leinster
 Project: Bushland play area
 Date: 8th Sept 2023

Jenn Reed
 ABN: 60 406 861 895
 Ph: 0439 357 510
 E: jenn@jennreeddesign.com.au

Item	Description	Unit	Qty	Rate	Total Fee
<i>To be read inconjunction with concept plan detail</i>					
<i>Fee schedule Inclusive of :</i>					
Playspace Installation Including					
1	Project Management	ea	1	\$ 12,000.00	\$ 12,000.00
1.1	Flights P/Person	ea	4	\$ 600.00	\$ 2,400.00
1.2	Accommodation tbc	ea	0	\$ 600.00	\$ -
1.3	BP induction (2days P/person)	ea	0	\$ 1,000.00	\$ -
2	<u>SITE COSTS</u>				
2.1	Set out labour	Day	4	\$ 650.00	\$ 2,600.00
2.2	Machinery	Day	0	\$ 450.00	\$ -
3	<u>SANDPIT & CREEK BED AREA:</u>				
3.1	Timber bridge + platform	ea	1	\$ 5,300.00	\$ 5,300.00
3.2	Logs round	ea	2	\$ 450.00	\$ 900.00
3.3	Water stone/water pump (tbd)	ea	1	\$ 4,250.00	\$ 4,250.00
3.4	River pebbles	m3	1	\$ 600.00	\$ 600.00
3.5	Concrete	m3	2	\$ 450.00	\$ 900.00
3.6	Boulders	m3	0	\$ 450.00	\$ -
3.7	Sand kitchen	ea	1	\$ 3,800.00	\$ 3,800.00
3.8	Washed river sand	m3	10	\$ 130.00	\$ 1,300.00
3.9	Large logs 300mm plus	m	6	\$ 650.00	\$ 3,900.00
3.10	Plants and materials	Allowance	1	\$ 5,000.00	\$ 5,000.00
3.11	Labour	day	12	\$ 650.00	\$ 7,800.00
4	<u>BLOCK HUT & GATHERING SPACE</u>				
4.1	Bush hut	ea	1	\$ 6,700.00	\$ 6,700.00
4.2	Logs round	ea	4	\$ 450.00	\$ 1,800.00
4.3	Large logs 300mm plus	m	3	\$ 350.00	\$ 1,050.00
4.4	Bush hut decking base	m2	4	\$ 500.00	\$ 2,000.00
4.5	Labour	day	6	\$ 650.00	\$ 3,900.00



Landscape Construction Fee Structure

Client: Leinster Community School
 Address: 1 Gledden Drive, Leinster
 Project: Bushland play area
 Date: 8th Sept 2023

Jenn Reed
 ABN: 60 406 861 895
 Ph: 0439 357 510
 E: jenn@jennreeddesign.com.au

Item	Description	Unit	Qty	Rate	Total Fee
5	<u>ROPES COURSE & MOUNDS</u>				
5.1	Ropes course	ea	1	\$ 12,000.00	\$ 12,000.00
5.2	Soil mounds	ea	3	\$ 1,200.00	\$ 3,600.00
5.3	Logs round	ea	4	\$ 450.00	\$ 1,800.00
5.4	Large logs 300mm plus	m	3	\$ 350.00	\$ 1,050.00
5.5	Boulders	m2	0	\$ 500.00	\$ -
5.6	Labour	day	6	\$ 650.00	\$ 3,900.00
6	<u>CLIMBING STRUCTURE</u>				
6.1	Deck platform	Ea	6	\$ 2,400.00	\$ 14,400.00
6.2	Deck Landing	Ea	1	\$ 4,200.00	\$ 4,200.00
6.3	Scramble / cargo net	ea	1	\$ 4,000.00	\$ 4,000.00
6.4	Single Slide	ea	1	\$ 2,200.00	\$ 2,200.00
6.5	Bush post	ea	4	\$ 700.00	\$ 2,800.00
6.6	Arm rails	m	9	\$ 1,100.00	\$ 9,900.00
6.7	Soft fall	m3	22	\$ 200.00	\$ 4,400.00
6.8	Deliveries	ea	2	\$ 120.00	\$ 240.00
6.9	Plants and materials	Allowance	1	\$ 6,000.00	\$ 6,000.00
6.10	Labour	day	16	\$ 650.00	\$ 10,400.00
7	<u>MULCH & SOIL</u>				
7.1	Mulch	m3	6	\$ 92.00	\$ 552.00
7.2	Organic	m3	6	\$ 92.00	\$ 552.00
7.3	Labour	day	3	\$ 650.00	\$ 1,950.00



Landscape Construction Fee Structure

Client: Leinster Community School
Address: 1 Gledden Drive, Leinster
Project: Bushland play area
Date: 8th Sept 2023

Jenn Reed
ABN: 60 406 861 895
Ph: 0439 357 510
E: jenn@jennreeddesign.com.au

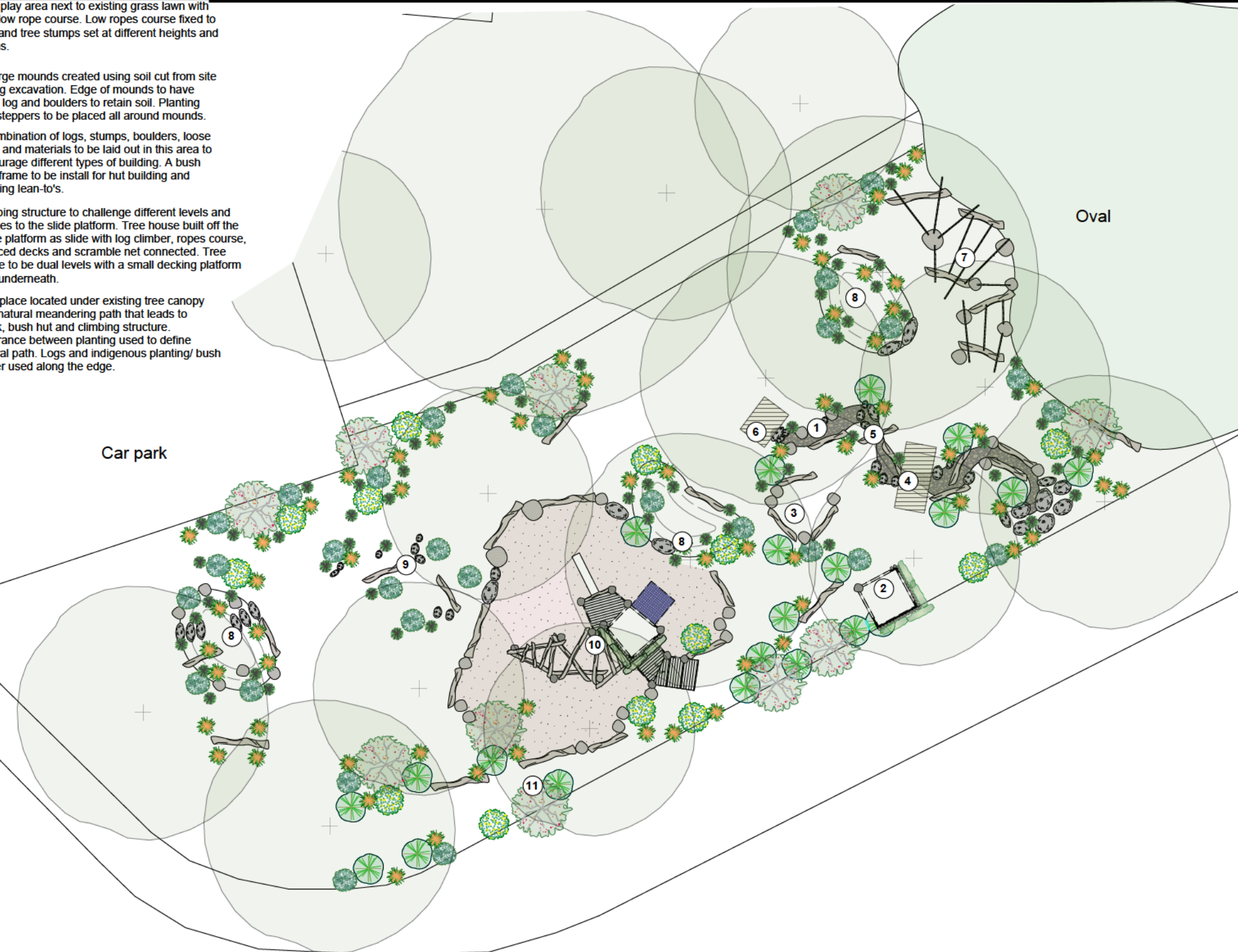
Item	Description	Unit	Qty	Rate	Total Fee
8	<u>INSTALL LABOUR</u>				
8.1	Machinery	Day	0	\$ 450.00	\$ -
8.2	Landscape Labour	Day	12	\$ 650.00	\$ 7,800.00
	Landscape Fee Excluding GST				\$ 157,944.00
	<i>GST amount</i>				<i>\$ 15,794.40</i>
	<i>Project Total</i>				<i>\$ 173,738.40</i>

ORDINARY COUNCIL MEETING MINUTES

- 1 Creek bed, with water stone connected to the existing tap. River pebbles, boulders and logs set into concrete base. Timber platforms between to enable free movement between elevated area and lower lying area.
- 2 Open 4 post Timber BUSH HUT built next to creek bed, with large bench seat set within bushy space with group of logs for cubby building.
- 3 GATHERING CIRCLE used for outdoor activities, seating ceremonies and events. Edge of circle to be defined by sustainable sourced large logs and log rounds.
- 4 Inclusive entry via TIMBER BRIDGE into wild place to be constructed from timber with a rise in the centre.
- 5 Log bridge / Balancing log placed over the creek raised about 400-500mm above existing ground. See images for example.
- 6 Decking platform constructed next to water stone as a flat level for students to collect water from. Decking will be used to high plumbing and shut off valves connected to water stone.

- 7 Free play area next to existing grass lawn with new low rope course. Low ropes course fixed to logs and tree stumps set at different heights and widths.
- 8 3x large mounds created using soil cut from site during excavation. Edge of mounds to have large log and boulders to retain soil. Planting and steppers to be placed all around mounds.
- 9 A combination of logs, stumps, boulders, loose parts and materials to be laid out in this area to encourage different types of building. A bush pole frame to be install for hut building and creating lean-to's.
- 10 Climbing structure to challenge different levels and abilities to the slide platform. Tree house built off the same platform as slide with log climber, ropes course, terraced decks and scramble net connected. Tree house to be dual levels with a small decking platform built underneath.
- 11 Wild place located under existing tree canopy with natural meandering path that leads to creek, bush hut and climbing structure. Clearance between planting used to define natural path. Logs and indigenous planting/ bush tucker used along the edge.

Climbing Structure - Reference Images



Urban Discovery
BY JENN REED DESIGN

Ph. 0439 357 510 Email: jenn@jennreeddesign.com.au Web: www.jennreeddesign.com.au

GLEDDEN DRIVE CONCEPT PLAN

- 1. Do not scale from drawings.
- 2. All dimensions and levels to be checked prior to commencement.
- 3. This drawing to be read in conjunction with structural drawings.
- 4. Site check existing dimensions before manufacture or fabrication.
- 5. Stormwater to be discharged at legal point as required by local law

1 Gledden Dr, Leinster WA 6437
Leinster Community School

PROJECT NO.:		
DRAWN BY:		
DATE:	SHEET NO.:	
SCALE:		
Scale: 1/200 @A3	L101	

ITEM 01: CREEK BED TO FLOW INTO EXISTING PILE OF BOULDERS. EXISTING BOULDER TO BE CONVERTED INTO A QUARRY FOR EXCAVATING.

ITEM 02: BUSH HUT CONSTRUCTED WITH ONE SIDE OPEN, A SERVERY AND BUILT ON A DECKING BASE. BUSH PANTRY STORAGE INSTALLED UNDER HUT BENCH SEAT, TO STORE LOOSE PARTS.

ITEM 03: GATHERING CIRCLE PLACED UNDER EXISTING TREE CANOPY. FORMED USING LOGS, STUMPS AND BOULDERS.

ITEM 08: LARGE DIRT MOUNDS PLANTED OUT WITH NATIVE GRASSES AND SHRUBS. LOGS AND BOULDERS USED ON THE EDGE FOR SEATING AND TO RETAIN SOIL.

ITEM 07: LOG AND ROPES COURSE LOCATED ON THE EDGE NEAR EXISTING LAWN. A ROPE SCRAMBLE NET TO COME OFF ONE SIDE OF THE LOGS.

ITEM 06: WATER STONE WITH COPPER PIPE RUNNING NEXT TO RAISED DECK. WATER TO TRICKLE ON TO CASCADING ROCKS FLOWING DOWN TO DRY CREEK BED.

ITEM 04: TIMBER BRIDGE BUILT ACROSS PROPOSED CREEK BED.

ITEM 05: RAISED BALANCE LOG PLACED ACROSS THE CREEK BED.

NOTE: EACH ITEM NUMBER REFERS TO THE IMAGE NUMBER ON SHEET NO: L101.

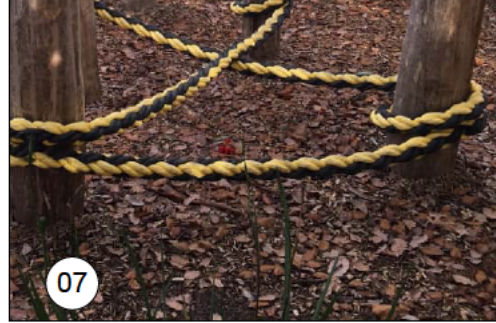
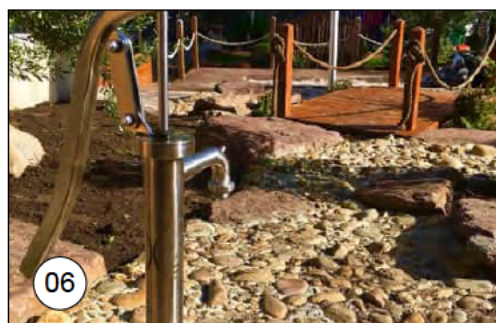


GLEDDEN DRIVE CONCEPT SKETCH

1. Do not scale from drawings.
2. All dimensions and levels to be checked prior to commencement.
3. This drawing to be read in conjunction with structural drawings.
4. Site check existing dimensions before manufacture or fabrication.
5. Stormwater to be discharged at legal point as required by local law

1 Gledden Dr, Leinster WA 6437
Leinster Community School

PROJECT NO.:		
-		
DRAWN BY:	DATE:	
Rorie Clarke	24 - 04 - 2023	
SCALE:	SHEET NO.:	
Scale: 1/200 @A3	L100	



- 01 CREEK BED
- 02 BUSH HUT
- 03 GATHERING CIRCLE
- 04 TIMBER BRIDGE
- 05 LOG BRIDGE
- 06 WATER STONE
- 07 ROPES COURSE
- 09 COMBINATION OF ITEMS


Urban Discovery
BY JENN REED DESIGN

Ph. 0439 357 510 Email: jenn@jennreeddesign.com.au Web: www.jennreeddesign.com.au

GLEDDEN DRIVE ITEM IMAGES

1. Do not scale from drawings.
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3. This drawing to be read in conjunction with structural drawings.
4. Site check existing dimensions before manufacture or fabrication.
5. Stormwater to be discharged at legal point as required by local law

1 Gledden Dr, Leinster WA 6437
Leinster Community School

PROJECT NO.:		
-		
DRAWN BY:	DATE:	
Rorie Clarke	01 - 05 - 23	
SCALE:	SHEET NO.:	
Scale: 1/200 @A3	L101	

31 August 2023

Leinster District Race Club (Inc)

ABN 23408338688

PO Box 44 Leinster WA 6437

Tel 08 9037 9191 Fax 08 9037 9192



Shire of Leonora

Mr Ty Matson

The Leinster District Race Club would like to apply for funding through the Leinster Community Grants Program

Its exciting times for country racing with the upgrade to full TAB status, meaning all Northern Goldfields Racing Clubs will have Sky Racing providing full TV vision broadcasting across the whole nation.

On top of this RWWA have provided much needed funding increases for all races, this includes a prize pool of \$30,000 for the cup races in each of our communities, Leinster, Leonora and Laverton cups with distribution of \$13,000 per every other race.

With the increase of residential population in Leinster over the past 12 months and people travelling through WA, plus confirmation that we have confirmed two F100 aircraft, one being a day trip ex Perth and the other an overnight stay in Leinster our intention is now to enlarge the patron's undercover area on course as you will see from the attached quote.

The Leinster Race Club is requesting funding to the value of \$10,000 to help with the extensions.

The Leinster Race Club Committee of Management would like to take the opportunity to say thank you to the Shire of Leonora for its continued support towards not only the Leinster Race Club but the community of Leinster.

Please feel free to make contact either by email or phone anytime to discuss further our requirements if this request is seen favourable.

Sincerely,

Peter Craig
President
Leinster District Race Club



Q005737 - LEINSTER RACE CLUB WORKS

31 May Holman Drive, Bassendean WA 6054
Phone: 08 6467 7412
Email: operations@northfields.com.au
www.northfields.com.au

Page 1 of 5

ORDINARY COUNCIL MEETING MINUTES

26 SEPTEMBER 2023



QUOTE

Q005737 - Leinster Race Club Works

Attention:
 Peter Craig
 Leinster Race Club
 Lot 5000 North Road
 Leinster
 WA 6437
 Australia

Date:
 30 August 2023

Valid To:
 29 September 2023

Quote Number
 Q005737

Northfields (WA) Pty Ltd
 31 May Holman Dr
 BASSENDEAN WA 6054
 AUSTRALIA

Leinster Race Club Works:

- Relocate Kitchen building back 4m
- Assist with reconnecting electrical and water
- Pour concrete in front of Building 25m x 4m x 100mm 10m3
- Pour concrete on side of building in line with existing concrete 7m x 3m x 100mm 2.5m3
- Allow for thickening on post placement
- Extend both existing veranda structures in front of kitchen 4m x 18m and to the side of kitchen 7m x 7m as per drawing

Tasks	Time	Rate	Amount
Earthworks & Services Disconnect and Re-Connect	1:00	5,210.00	5,210.00
Formwork & Steelfixing Inclusive of materials	1:00	5,028.00	5,028.00
Pour 2 x Slabs	1:00	5,179.00	5,179.00
Veranda Install Inclusive of materials	1:00	23,178.00	23,178.00
Costs	Quantity	Rate	Amount
Concrete Supplied ex Leinster – Price x m3 Materials ONLY Up to 32MPa	13.00	460.00	5,980.00
		Subtotal	44,575.00
		GST	4,457.50
		Total	49,032.50

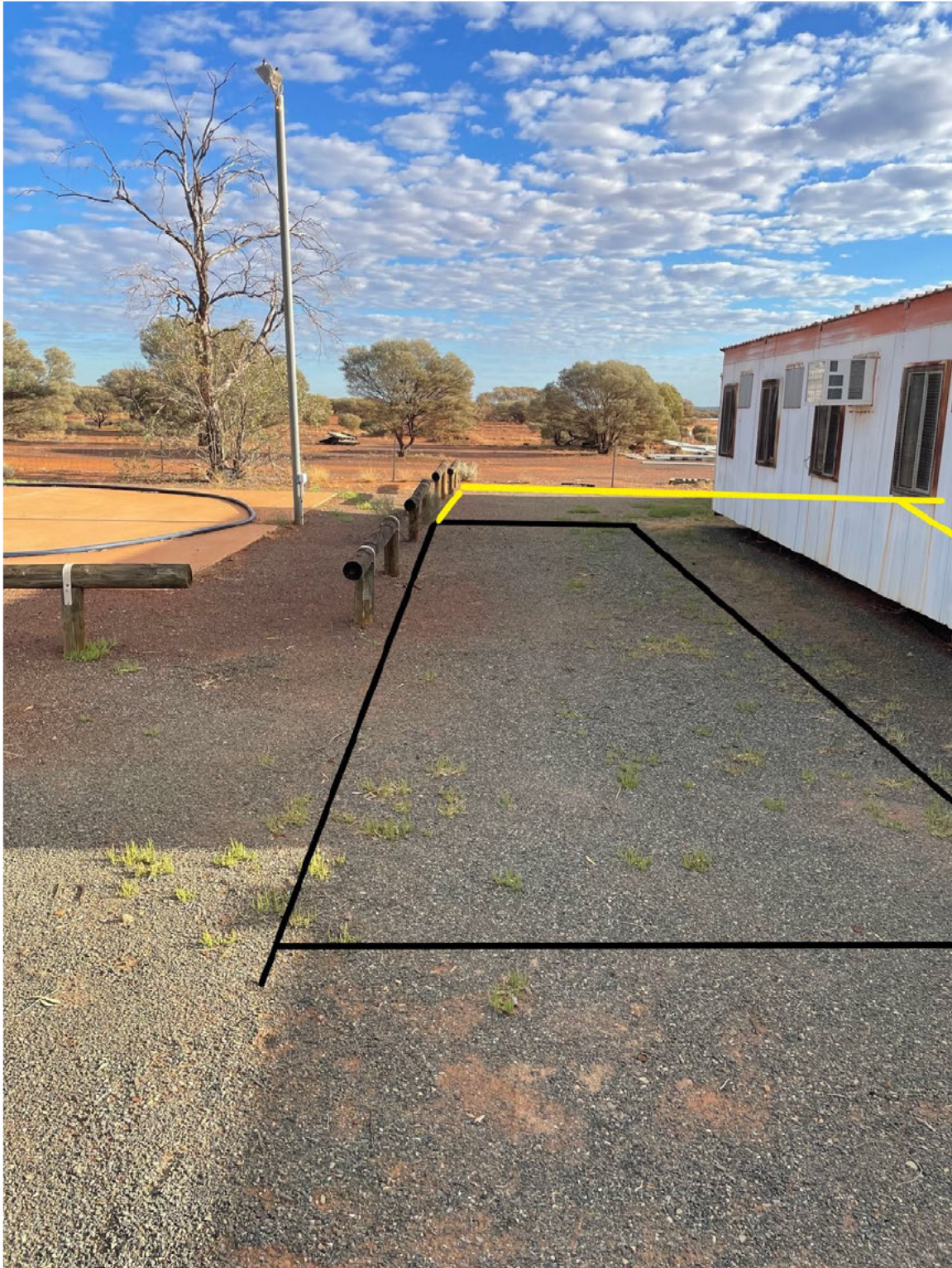


Terms, Conditions and Clarifications:

- 1) Northfields WA will take every precaution possible to avoid/control concrete cracking but cannot guarantee it won't crack due to local materials and other factors outside of our control.
- 2) No allowances have been made for concrete testing. Northfields WA can arrange samples to be tested by an independent NATA accredited company on request. Concrete Testing can be provided at Cost Plus 15% with any associated Labour charged at hourly Rate.
- 3) No allowances have been made for compaction testing. Northfields WA can arrange for testing on request. This will be billed at Cost Plus 15 % and we ask that suitable notice is given if testing is required.
- 4) Water Cart and Potable site water for concrete batching to be supplied on Site by the Client.
 - a. Suitable Water Connection Point to be Provided. Requirements are that Northfields WA can connect to a 2inch Female Camlock
- 5) Client to Provide Accommodation, Flights and Transfers. Accommodation is to be on Site unless otherwise arranged.
- 6) OPTION Freight. Where the Client cannot/does not Provide Freight, Northfields WA can provide at Cost Plus 10%.
1. Materials are considered SOLD once the Client has possession, this includes: Materials which have been accepted on site and Materials which have been collected by the Client's Freight Provider. Northfields WA accepts no responsibility for loss or damage caused during transport where the Client has used their own transport Company and considers these items chargeable to the Client. Loss or damage caused by the Client's transport Company may incur additional costs and may impact the Job Schedule.
- 7) Client to Provide all Permits as required.
- 8) Client to Provide Diesel Fuel on Site.
- 9) Client to provide First Aid Officer and adequate access to Facility/Medical Supplies.
- 10) This Quote excludes any Site-Specific Requirements; including but not limited to, Inductions, Plant & Equipment Specific Requirements – Weed and Seed, Medicals, Drug and Alcohol Screening and/or National Police Clearances. Northfields WA reserves the right to charge the Client at an Hourly Rate for any time to complete these requirements; Third Party Charges incurred will be on-charged to the Client at a rate of Cost Plus 10%.
- 11) Stand Down Rates are applicable to Labour and Plant & Equipment Costs and will be charged in whole days. This is chargeable for any event, including but not limited to; inclement weather, stoppages of work and breakdown, outside of Northfields WA control.
- 12) Northfields WA reserves the right to supply a new Quote for any changes to Scope of Works. This may result in additional costs to the Client.
- 13) In order to guarantee availability of Tradesman/Operator, Plant & Equipment and prior to Scheduling works and/or ordering Materials, a valid Purchase Order must be received by Northfields WA.
- 14) Northfields (W.A.) have quoted these works based on Best Practice and Previous Experience with works of a Similar nature. It is our recommendation that the Client engage an Engineer/Engineering Firm for the Purpose of design and specification for this Project. Northfields (W.A.) accepts no responsibility for the Design component of this Project.
- 15) Rock Clause: No allowance has been made for rock. In the Event of Rock presence, as determined by Northfields WA representative, Northfields WA will remove Fill not considered rock first and excavate the rock on hourly rate. If rock cannot be placed back in the excavation, supply of suitable fill and carting away spoil will be done on an hourly rate and Cost Plus.

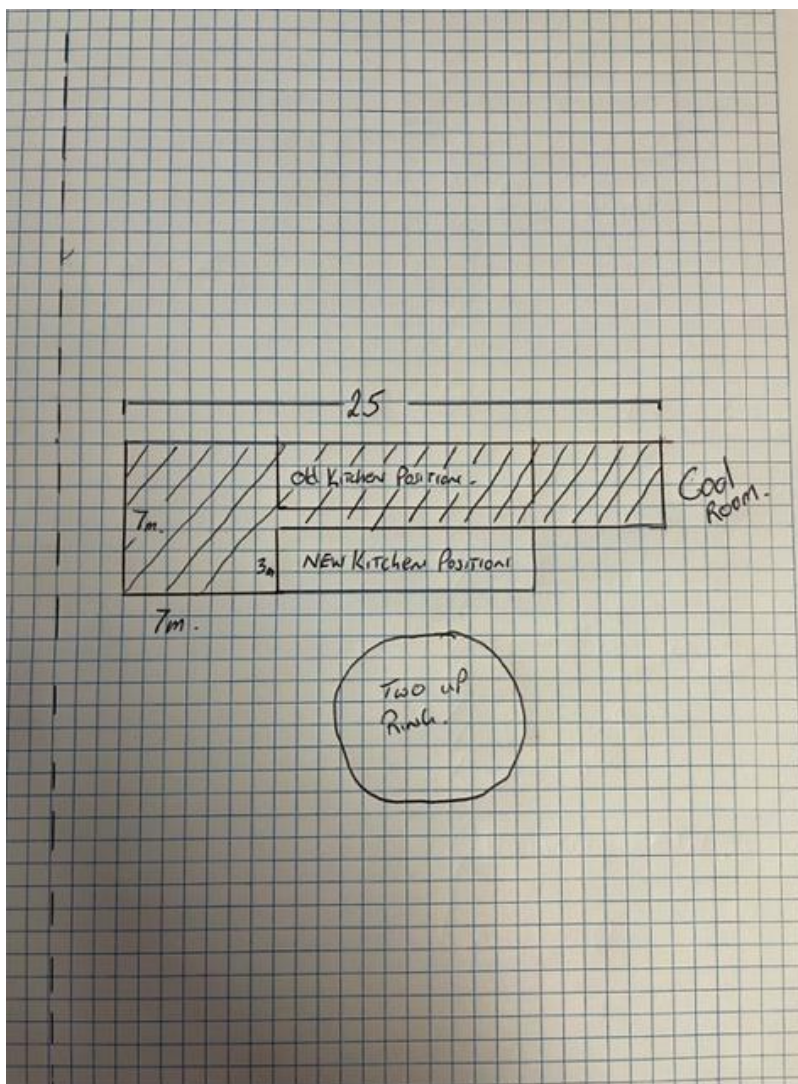
Claim, Invoicing and Payment Terms:

- 1) Preliminaries and/or Mobilisation charges are to be invoiced on day of arrival to Site.
- 2) Where applicable; Materials, Freight and 3rd Party Supplier Charges are to be invoiced on date of receipt of invoice from Northfields WA Supplier or once considered SOLD, whichever occurs first.
 - a. Materials are considered SOLD once the Client has possession, this includes: Materials which have been accepted on site and Materials which have been collected by the Client's Freight Provider.
- 3) Where applicable: Invoices will be submitted monthly for works completed or projected up to the last day of the month. Invoices will be issued for payment in line with Trading account terms.
- 4) Payment of Invoices;
 - a) Where the Client has no active Trading account with Northfields WA, all invoices are due for payment within 7 Days, unless otherwise stipulated.
 - b) Where the Client has an active Trading account with Northfields WA, all invoices are due for payment within account terms.





QUOTE
Q005737 - Leinster Race Club Works





**LEINSTER SPORT & RECREATION
ASSOCIATION**

ABN : 82 194 747 921

14/9/2023

Mr T Matson
Chief Executive Officer
Shire of Leonora
PO Box 56
Leonora WA 6438
RE: Community Grants 2022

Dear Mr Matson and Leonora Shire Councillors,

The Leinster Sport and Recreation Association (LSRA) would like to submit this proposal for consideration of a community grant from the Shire of Leonora to help go towards our annual insurance costs, purchasing equipment for the upgrade of our local BMX track and additional sports equipment.

The insurance is an annual cost that covers members and volunteers while they are participating in and hosting events.

The LSRA would like to submit a request for the following:
2024 Insurance \$5,787 (cost based on 2023 premium)
BMX Equipment AEG Compressor - \$649; Shade Gazebo - \$1098
Various Sporting upgrade equipment \$1000

Total \$8534

Attached to this Sponsorship for 2023 insurance premiums and required equipment for the BMX track, for your reference.

On behalf of the LSRA and the Leinster community, I would like to take this opportunity to thank you for your time and I look forward to hearing from you.

Sincerely
Jess Taylor
Secretary
Leinster Sports and Recreation Association
PO Box 125, Leinster



WANDERER

Wanderer Heavy Duty
Gazebo 6x3m

\$549.00

\$299.99 Club Price

★★★★★ (3)



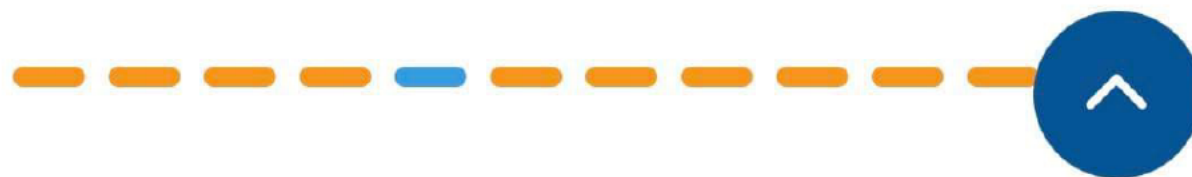
WAND

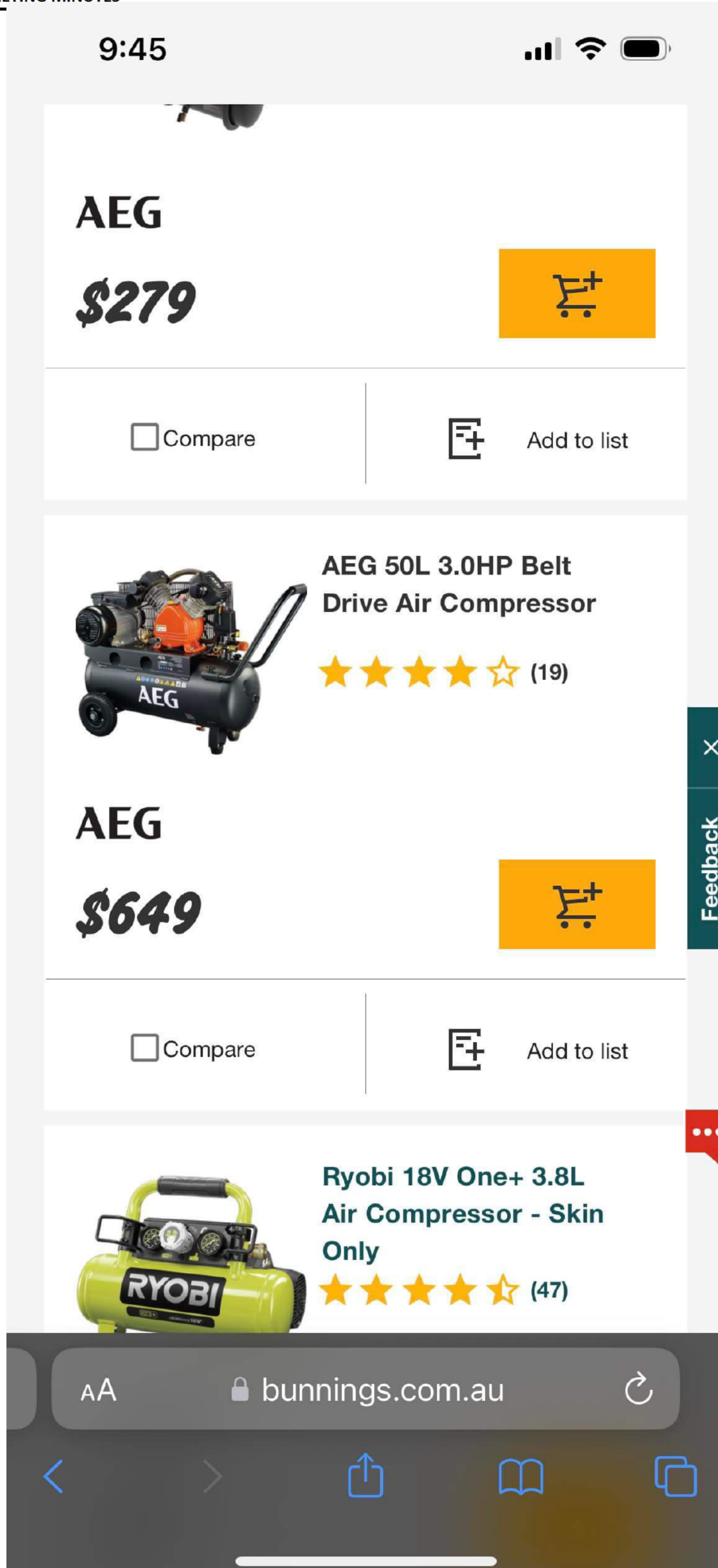
Wanderer Anti
4.2x3m

\$459.00

\$349.99

★★★★★





Marie Pointon

Subject: RE: Leonora Grant Submission

From: Brendon Stewart <brendonstewart@hotmail.com>
Sent: Friday, September 22, 2023 1:58 PM
To: Katie Livesey <admin@leonora.wa.gov.au>
Subject: Leonora Grant Submission

Afternoon Team,
Apologies for the late submission. One of our committee members who was looking after this has been pre occupied having a baby so it slipped through without anyone following up. Sincere appreciation for being able to ask the question and completely understand if declined due to the closing date passing.

The Leinster Golf Club is one of a very few incorporated groups in Leinster providing positive opportunities in physical and mental wellbeing as well as offering to the community, a safe environment where kids and parents can come while utilising the facilities with the option of playing golf in weekly competitions.

We have submitted and received grants from the Leonora Shire in the past and thank you again for the opportunity to submit in 2023.

Our submission this year would be for \$10,000 which would contribute to upgrading the outside area on the Northern side of our club house. We are looking at building shade structures with seating for members and guests in this area as currently it is open to the elements and with Summer fast approaching, means that for 5 months, this area becomes unusable. With the committees focus on community and with suggestions of additional open events for the community, this upgraded area would help cater for the increase of new community members Leinster currently finds itself in.

If you require any additional info on the project I would be happy to supply.
Thank you for your time and the opportunity

Kind Regards
Brendon Stewart

LEONORA EXTENDED SHOOTERS CLUB Inc.
PO BOX 157
LEONORA WA 6438

CHIEF EXECUTIVE OFFICER
SHIRE OF LEONORA
PO BOX 56
LEONORA WA 6438

DATE: 3rd July, 2023

**ATTENTION CHIEF EXECUTIVE OFFICER
REGARDING REQUEST FOR LEONORA COMMUNITY GRANT**

Dear Sir

We would like to thank you for the support the Leonora Shire has given us in the past and submit a request for a \$10,000 grant from the Shire this year. These funds would assist with the payment we need to make to lawyers for our embattled rifle club problems.

Thanking you in anticipation.

Yours faithfully

John Nielson
Secretary/Captain
Leonora Extended Shooters Club Inc.
M: 0478 621 921

SHIRE OF LEONORA

COMMUNITY GRANT SUBMISSION

Leonora Connecting Communities Program



LITTLE THINGS FOR TINY TOTS

SEPTEMBER 2023

"Many thanks for the support that you provide to families in this area"

*Naomi Sprigg dos Santos | Senior Project Officer- Child Safety
WA Country Health Service
96 Tower Street Leonora 6438*

Leonora Connecting Communities Program

The Charity

Little Things for Tiny Tots' vision is 'for every baby to receive the care and support they need'. The WA-based volunteer-powered charity was established in 2015 in response to the compelling & increasing need of disadvantaged families across WA and works tirelessly to give babies a better start to life regardless of their family's economic or social circumstances or the location where they live. Little Things is the only charity of its kind in WA that addresses the specific needs of disadvantaged families with newborns.

To achieve its vision, the charity has implemented a model whereby it establishes partnership arrangements with community welfare and social service agencies across WA. Using this model, the locally based agencies identify those most vulnerable within their communities and determine their particular needs, while the charity utilises a network of businesses to act as collection points for community donations where people can recycle baby items they no longer need or use. These donations are then delivered to the charity's warehouse and teams of community and corporate volunteers sort and package the items into 'baby boxes' ready for redistribution to specific locations.

Using this model, all the partners are collectively responsible for ensuring that families can be as self-sufficient as possible and, with the assistance of the charity, welfare agencies are then able to directly assist disadvantaged, vulnerable and at risk families and create more positive outcomes than they would be able to achieve on their own.

The Program

At present, the charity works in partnership with the *WA Country Health Service* in Leonora to distribute the baby boxes to families across the Shire. The distribution of the baby boxes by the agencies ensures that immediate assistance is provided to the most vulnerable, alleviating the hardships they experience and improving community wellbeing.

With a Shire grant, the Leonora Connecting Communities Program will continue to support the current service received by local residents from the *WA Country Health Service* as well as provide additional material aid to disadvantaged families across the shire by establishing new agreements with additional welfare agencies to ensure extended reach amongst families.

By increasing the charity's impact, scale and accessibility, the charity could also explore access to further funding opportunities eg. the charity may be able to identify transport companies, who with a common goal of benefiting the whole community, would donate in-kind support for these services.

Benefits

With the charity's support, families are better placed to care for their newborns, have improved mental health and wellbeing, and can focus their time with their children to support the child's overall development & sense of wellbeing. Material support also enables parent's energy and resources to be directed to other important expenditures such as rent, food and transport.

Additionally, there are many ways that the program will contribute to the local community including:

* Minimising the financial stress on local government especially where there are currently unresolved social issues. "...the costs of social dislocation and not intervening early are already staggering" (Why economic recovery relies on charities as a strong industry, socialventures.com.au).

* Providing early intervention assistance will also assist in the longer term when disadvantaged "children and young people experience serious issues that require crisis services". Annual costs of late intervention for child protection, youth crime & unemployment, mental health, etc is staggeringly high and will also effect communities if not attended to. Mental health services already cost Australia billions and "poor educational performance...directly affects long-term GDP growth" (socialventures.com.au).

"The effects of growing up in poverty go beyond the home environment. These conditions can negatively affect a child's school life and mean they are less likely to achieve the educational outcomes (and in turn employment outcomes) that then limit their overall life outcomes, passing on disadvantage to the next generation" (Smith Family Nov 2022).

Leonora Shire

Little Things for Tiny Tots works tirelessly to overcome poverty amongst children and seeks to work with welfare agencies who are assisting the most vulnerable in the communities they serve.

Most areas of disadvantage are in remote parts of Western Australia. The Shire of Leonora has been identified in the top ten (10) areas in WA that is "experiencing multilayered and persistent disadvantage including economic, health, education, social distress, community safety, intergenerational and environment indicators" (Dropping Off the Edge 2021, <https://www.dote.org.au>).

Assistance for those living in Leonora is particularly important too given the City's *Index of Relative Socio-economic Disadvantage* score in 2021 which was 948. The City was ranked in the 30% decile of disadvantage across local government areas (with 100% being the most advantaged) (ABS: Socio-Economic Indexes for Australia (SEIFA), 2021. (see Local Government Area, Indexes, SEIFA 2021 <https://www.abs.gov.au/statistics/people/people-and-communities/socio-economic-indexes-areas-seifa-australia/latest-release>).

Strategic Alignment

The Leonora Connecting Communities Program supports one of the Shire's (Public Health & Wellbeing Plan 2021-2025) key strategic objectives to attain an '*empowered and spirited community*' which supports community health and well-being initiatives.

With similar objectives, the charity now has successful partnership arrangements with community welfare agencies in other regions in WA including Broome, Bunbury, Derby-West Kimberley, Geraldton, Kalgoorlie, Karratha, Newman, Hedland, Roebourne and the Wheatbelt.

Capacity to Deliver

The charity currently works with over 90 welfare agencies across the state and has more than 600 volunteers who offer their assistance to deliver the charity's programs. The charity is led by a Management Ctee and employs only two part-time employees; namely Program Manager and Volunteer Coordinator, who manage the day to day operations of the charity.

The charity's financial reports can be found on the Australian Charities & Not-for Profits Commission website. (see <https://www.acnc.gov.au/>)

Objectives and Measurement

Using its proven & successful partnership model, the program's objectives will be to:

1. Increase number of disadvantaged families accessing and making use of charity services via the agencies resulting in families ability to increase carer time with babies, building emotional connection & resilience, and reducing familial stress
 - The charity will report on the numbers of disadvantaged families accessing and making use of the charity's services in the Shire
2. Increase number of new partner agencies who will identify and reach vulnerable families resulting in the provision of a more equitable reach & an increased sense of belonging from extended community care given to families
 - The charity will report on the numbers of agencies in partnership with the charity within the Shire
3. Contribute to improved health and wellbeing outcomes of at-risk and disadvantaged babies and their families as a result of receiving essential material aid items at a critical time
 - The charity will collect feedback from agencies and testimonials from families (where allowed)
4. Implement improved charity services to the community based on feedback
 - The charity will collect feedback from agencies to inform any improvements for the future.

Funding & Deliverables

The charity is seeking funding of \$9873.

The Shire's Community Grants Program will enable the charity to provide between 200-250 baby boxes specifically destined for the Shire's families over the course of 12 months. The charity will work with transport companies to deliver its boxes on a regular basis to local agencies in Leonora on a quarterly basis.

The exact number of recipient families will be determined by the local agencies. With the current increased cost of living, the amount of aid needed to help any one single family has, in many cases, tripled and where 1 baby box per family was sufficient, this is sometimes no longer the case.

Grant Expenditure

The charity will use the grant funds primarily to purchase essential items such as nappies, wipes, nursing pads, bathing materials, etc which are not typically provided through community donations however are required by families to look after their babies. A portion of funds will be used for transportation, and for program delivery (coordination between charity and welfare agencies & transport companies).

Please see details budget in Attachment A.

Sustainability of the Program

The charity will endeavour to continue to provide material aid to the existing welfare agency in Leonora on a regular basis. Grant funding from the Shire will ensure that the orders from the agency under the current arrangements will continue for at least another 12 months.

Following that period, the charity will be dependent on external funding such as fundraising activities, community donations, corporate sponsorship and philanthropy to ensure longer term commitment.

As always, the charity will continue to work tirelessly to secure funding to continue its programs into the future, particularly given the value of the program in Leonora as outlined in the Letter of Support (see attached document) received from the WA Country Health Service and the various testimonials provided from agencies across regional WA (see Attachment B).

Shire Promotion and Acknowledgement

Little Things will promote the Shire's Community Grants Program via our marketing channels, including social media, LinkedIn, website and electronic newsletters. Acknowledgement will include logo placement on the charity's supporters page on the website and posts via social media platforms as well as acknowledgement in the charity's annual report.

Attachment A

Shire of Leonora			
BUDGET			
INCOME			
Provider	Income Description	Income Amount	Notes
Shire	Material aid <u>not</u> provided through donations	\$7,875	Nappies, wipes, nursing pads, bathing products, etc. These items are purchased in small quantities just before the boxes are prepared
Shire	Packing supplies & consumables	\$68	Tape, ribbon, markers, labels, printing, boxes etc
Shire	Transport	\$1,000	Transport from Perth to Leonora
Shire	Program Delivery	\$900	Volunteer Coordinator for Shire's specific program needs, liaise with agencies & transport companies
Shire	System	\$30	Technology requirements to track/manage stock, volunteers, outputs, outcomes/impacts, reporting to Shire
	TOTAL GRANT	\$9,873	
EXPENSES			
Provider	Expense Description	Expense Amount	Notes
Charity - In kind	Donations	\$91,125	Clothes, blankets, bibs, etc
Charity - In kind	Volunteers	\$9,540	Volunteers to collect, sort, quality control, pack baby boxes
Charity	Staff wages	\$200	Program Manager for overall program delivery
Charity	Venue Hire	\$1,440	Venue to prepare for Shire's program delivery
Charity	Insurance	\$433	Insurances to cover donations and volunteers as required
Charity	Storage	\$270	Storage costs to house donations
Charity	System	\$120	Technology requirements to track/manage stock, volunteer outputs, outcomes/impacts, reporting to Shi
	TOTAL	\$103,128	
	TOTAL PROGRAM COSTS	\$113,000	
	Percentage Grant to Total Program Costs	9%	

ATTACHMENT C

Charity Details

Entity Name	Little Things for Tiny Tots Inc
ABN	68 867 216 899
ABN Status	Active
Entity Type	Other Incorporated Entity
Goods & Services Tax	Yes
DGR Endorsed	Yes (Item 1)
ATO Charity Type	Public Benevolent Institution
ACNC	Registered
Tax Concessions	FBT Exemption, GST Exemption, Income Tax Exemption
Entity Address	PO Box 502 Hillarys, WA, 6025

Contact Details

Ms Andrea Marchesi
Vice Chair
Little Things for Tiny Tots

+61 409 068 010

vicechair@littlethings.org.au

www.littlethings.org.au

Attachment B

SHIRE OF LEONORA COMMUNITY GRANT

TESTIMONIALS

The continued value and socio economic impact that the charity has in the community can be further demonstrated by a series of testimonials from welfare agencies working in regional and remote WA as follows:

"We have one particular client about to give birth to a baby girl, she is expected to be premature as this is the 9th birth with all coming early and other complications often involved. This client has recently entered into our medium term refuge and is in significant need of financial support for her new born baby. We have multiple other clients across both refuges that are in need of nappies, wipes and formula. Your support is very much appreciated by the woman, and children, that we are assisting. The other packages are to assist our clients that are experiencing FDV or escaping FDV in our outreach and community services programs, the need for programs like yours is very evident and appreciated". (OVIS Community Services - Warlang Bidi, Sept 2022)

"Many of our pregnant and new mums/families are from low social-economic status and many are unemployed. Many women are in FDV relationships, and living in social housing or overcrowded housing. Buying essential baby items are often difficult for our parents". (Broome Regional Aboriginal Medical Service (BRAMS) March 2023)

"An Aboriginal couple in Wagin, aged 18 & 19, FDV, Homelessness, Financial struggle, unemployment, intergenerational trauma and intergenerational involvement with Child Protection Concerns. Working well with Best Beginnings Plus, want to provide items in preparation for baby and try break the cycle". (Department of Communities - CPFS Wheatbelt (Northam) 2023)

“Client is pregnant and a victim of financial and domestic violence she became a client of the Women's Refuge with very little personal items that did not include anything for the unborn baby therefore she is unable to afford essential baby items”. (Derby Aboriginal Health Service Council February 2023)

“The rental crisis in Bunbury is making life very difficult for some of our clients. I am currently supporting 3 families (17 people in total) living under 1 roof, who are all in difficult financial circumstances and this help makes the world of difference to them”. (Pregnancy Assistance Bunbury March 2022)

“I do appreciate all of your donations, which we have sent to our teams in Carnarvon and Meekatharra as well as here. They have been used in emergency situations ie cyclone Seroja as well as for families who are struggling more generally to make ends meet”. (Department of Communities - Midwest Gascoyne March 2022)

“Within the last 3 weeks, we provided a particular single mother of four children with a newborn baby box. The mother presented to Accordwest after explaining she was asked to leave her property, and was couch surfing with her children aged 2, 3, 4 and 1 month old. The mother did not have enough clothing, nappies, wipes, or other nursing items such as dummies and bottles for her baby. She was completely overwhelmed with the boxes; we provided both a bottle-feeding box and a newborn box”. (November 2022)

ATTACHMENT C

Charity Details

Entity Name	Little Things for Tiny Tots Inc
ABN	68 867 216 899
ABN Status	Active
Entity Type	Other Incorporated Entity
Goods & Services Tax	Yes
DGR Endorsed	Yes (Item 1)
ATO Charity Type	Public Benevolent Institution
ACNC	Registered
Tax Concessions Exemption	FBT Exemption, GST Exemption, Income Tax Exemption
Address	PO Box 502 Hillarys, WA, 6025

Contact Details**Ms Andrea Marchesi OR Duc Pham???**

Growth & Development Manager and Vice Chair
Little Things for Tiny Tots

+61 409 068 010

businessdevelopment@littlethings.org.au

www.littlethings.org.au**Banking Details**

Bank	ANZ
Name on Account	Little Things for Tiny Tots Inc
BSB	016460
Account Number	407265131

Marie Pointon

From: admin@centralleonora.com
Sent: Tuesday, 5 September 2023 7:04 PM
To: Ty Matson; Marie Pointon
Subject: RE: Goldfields Girl Leonora participants and program

Hi Ty & Marie,

This has been a valuable event for all the young girls in Leonora, on debut in 2017 one of our local young girls (Breanna Taylor) took out this competition and is still highly involved, in fact she was the one that contacted me today.

From memory, a crew of the Goldfields Girls working group come to Leonora and set up in the Golf Club for a little while to do the basic pre-prep of grooming, modelling etc before they go to Kalgoorlie for a more intense workshop of confidence building, public speaking, etc.

FYI From last year below request to councillors.

Afternoon Councillors,

Since 2017, the Shire of Leonora has been a sponsor of the Annual Goldfields Girl Event.

In the past, Leonora's sponsorship has been within the range \$3000.00 to \$7500.00 plus GST.

Costs can be sourced from E113091 – Community Arts/ Cultural Performance.

We all need to encourage some of the younger aboriginal girls living in the Leonora community that participation in this event will improve social, emotional and wellbeing outcomes for all.

For Leonora to have a sense of "ownership" of this event, a contribution of at least \$7,500 needs to be made.

Leonora would then become a Gold Sponsor.

If you are in favour of the proposal detailed above, please respond with just a YES.

If NOT in favour, could you please provide some reasons why so that I can provide this information to the Event Organisers.

Some criticism sometimes might help, not that I have any.

Hope this helps.

Kind Regards,

Larnie Petersen



P: (08) 9037 6042

M: 0419 177 232

E: admin@centralleonora.com

From: Ty Matson <ty.matson@leonora.wa.gov.au>

Sent: Tuesday, September 5, 2023 6:29 PM

SPONSORSHIP LEVELS 2023



Program Partnership Financial support over \$25,000 + GST

Program Partnership enables you to select two to three regional programs (Kimberley, Pilbara, Goldfields) to partner with, dependant on funding level, and have a plan tailored to suit your business needs. Goolarri Media would work with you to develop a mutually beneficial partnership over a period of 12 months. Gain maximum exposure for your business or organisation across all media and promotional activities. You will also have the opportunity to work directly with the participants.

For more information about Program Partnership contact kira.fong@gme.com.au or phone 08 9194 9999

Platinum Sponsorship Prize or Financial support of \$10,001 to \$25,000 + GST

- Banner display during workshops
- Logo on the Goldfields/Pilbara/Kimberley Girl DVD production
- Opportunity to present a main award at the Finals event
- Mention by MC at all Goldfields/Pilbara/Kimberley Girl events
- Business logo projected on the large screen at all Goldfields/Pilbara/Kimberley Girl events
- 8 VIP tickets for each of the Goldfields/Pilbara/Kimberley Girl events in Broome
- Mention/Logo display in all forms of advertising (print, radio & television ads, website, social media)
- Opportunity to sit on the judging panel

- Mention by MC at all Goldfields/Pilbara/Kimberley Girl events
- Business logo projected on the large screen at all Goldfields/Pilbara/Kimberley Girl events
- 6 VIP tickets for each of the Goldfields/Pilbara/Kimberley Girl events in Broome
- Mention/Logo display in all forms of advertising (print, radio & television ads, website, social media)
- Opportunity to present a smaller award at the Finals event

- Mention by MC at all Goldfields/Pilbara/Kimberley Girl events
- Business listing projected on the large screen at all Goldfields/Pilbara/Kimberley Girl events
- 4 VIP tickets for each of the Goldfields/Pilbara/Kimberley Girl events in Broome
- Business listing on all print and online advertising (posters, website, social media)

Bronze Sponsorship Prize or Financial support of \$1,000 to \$2,999 + GST

- Mention by MC at all Goldfields/Pilbara/Kimberley Girl events
- Business listing projected on the large screen at all Goldfields/Pilbara/Kimberley Girl events
- Business listing on online media (website, social media)
- 2 VIP tickets for each of the Goldfields/Pilbara/Kimberley Girl events in Broome

- Scrolling listing on the large screen at all Goldfields/Pilbara/Kimberley Girl events
- 2 Friends Tickets for each of the Goldfields/Pilbara/Kimberley Girl events in Broome
- A great opportunity to show your support for the program. All donations are 100% tax deductible

Leonora Art Prize Incorporated

0427763395

roderick.sprigg@gmail.com



Dear Mr Matson

On behalf of the Leonora Art Prize trustees and committee, I would like to nominate our incorporation for a community grant, with funds going towards our upcoming 2024 Leonora Inland Art Prize.

The Shire has been extremely generous in the past and without your help this event would not and will not be possible in years to come. The 2024 Leonora Inland Art Prize will be held during the Leonora Golden Gift weekend adding another dimension to the event and we anticipate another warm response from community members and visitors over this long weekend.

In the past, the Inland Art Prize has attracted up to 300 art works each year from all over the state and country vying for over \$20000 in prize money. Local artists, young and old, are encouraged to enter with the allocation of separate prize money in each category for local entrants. Around 20% of the artwork submitted into the prize is from our local artist. Additionally, 20% of all artwork is also sold during the exhibition period by the many visitors that view the works.

We believe that our local artistic talent should be nurtured and encouraged, and the 2024 Leonora Inland Art Prize is a fantastic way for local artists to exhibit their work to the greater public and be inspired by other artists. It is our hope that the next prize will focus more on the region, giving locals and visitors a unique opportunity to view an art show that is truly distinct. It is not often many people in our community have the opportunity to view other quality artwork in a temporary gallery setting and we are proud to be able to provide this experience.

A community grant of \$10,000 would contribute to the following expenses (figures based on previous expenses and NAVA Artist Fee Guide):

- Catalogues and Posters (printed at the Leonora CRC) - \$800
- Judges travel and transportation - \$1000
- Judges Accommodation - \$1500
- Judges Fees- \$1260
- Art Freight - \$3500
- Art Install - \$1500
- Opening Night Equipment Hire- \$440


We are excited for the 2024 Art Prize and look forward to working with the community to once again deliver an incredible show.


Kind regards,


Roderick and Talitha Sprigg

Leonora Inland Art Prize Committee Members



 **Location:** Leonora Bowls Club
48 Gwalia St, Leonora WA 6438

 **Date:** 21st May 2023

 **Time:** 4:30pm, after bowls

15th September 2023

Re: Community Grants Leonora

Dear Mr Matson,

Leonora Bowls Club has had another busy year in 2023 with our inaugural Easter tournament being held in April, and our annual Golden Gift tournament taking place in June, both to overwhelmingly positive reviews.

Our membership numbers remain stable, we have a core group of regular players, and host a variety of visitors travelling through Leonora that are pleasantly surprised at the quality of our facilities and the hospitality they receive.

The facility itself is frequently hired for training, meetings, and private functions, by a range of organisations and community members. As a result, we are requesting the Shire support us in further upgrading our kitchen facilities via a Community Grant of \$4,500, with which we intend to purchase an ice machine and/or under counter fridges.

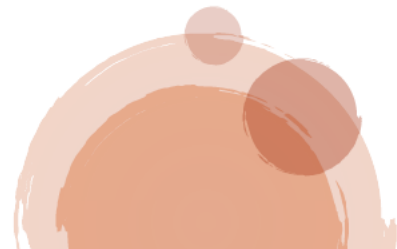
These additions would improve usability of the facility for all catered events, particularly larger scale ones, thereby benefitting not only the Leonora Bowls Club but all who hire the venue.

Please feel free to contact me should you require anything further or have any queries.

Sincerely,

John Timms

John Timms
President



Marie Pointon

To: Ty Matson
Subject: RE: Community Grants Application - Leonora Blazers Broome Youth Leadership and Cultural Exchange Basketball Camp

From: Rene Reddingius <rener@westnet.com.au>
Date: 15 September 2023 at 16:06:31 AWST
To: Ty Matson <ty.matson@leonora.wa.gov.au>
Subject: Community Grants Application - Leonora Blazers Broome Youth Leadership and Cultural Exchange Basketball Camp

Hi Ty,

Further to my recent conversation with you I would like to apply for support for the Blazers Basketball Camp to Broome. This event is the Broome Basketball Tournament 3-4 Oct and 6-8 Oct (Flyers attached). We have a camp planned for the 30 Sept – 9th Oct. Broome is where the Blazers first started in August 1991, and this would be the first time we have returned since then. This event is an important part of our legacy focus as we will be connecting with the original Blazers elders, many of which remain in the Kimberley's. We are connecting with a suicide prevention youth program called Alive and Kicking Goals in a cultural exchange out on country including mud crabbing and spear making and we have a few activities getting out to see the unique west Kimberley landscape using our connections to the locals up there. This camp will continue to enhance the worldview of our local kids and youth connected to our Blazers Basketball program. The camps provide the medium-term goals that are critical to give strong purpose to a number of at-risk youth involved in our program and gain buy in to better ensure positive decision making on the street to meet eligibility for selection.

The logistical costs are inflated due to the location with accommodation alone being \$15,500 with discount (I have included a quote and manifest for your perusal). We are looking to take around 35 people including supervisors, 3 vehicles so the overall cost is approximately around \$25,000 (Food, Fuel, Tournament fees etc), others would be making their own way to Broome from various locations as is always the case in order to fulfill team numbers throughout the divisions. We have support in principle from Minara, Goldfields Australia and Red 5, however we need further partners. Due to the timeframes, we understand bigger buckets of money are out of the question so we are asking for contributions from a number of sources which would be able to get us over the line.

Going forward Blazers are supporting Leinster Basketball development and a strong connections have been made with Chris Grant and Matt Ballard in the town of Leinster. Blazers conducted a basketball clinic and had an exhibition game with Leinster in 2022. This year Leinster participated in the inaugural Leonora Basketball Carnival and this Saturday 16th September, Leinster basketballers will be travelling to Leonora to have joint Training session and participate in exhibition games in multiple age divisions. Blazers have a strong plan to continue building capacity in the region and will be heading to Leinster to run clinics and play exhibition games over the next 12 months. Matt has also requested that Leinster join Blazers moving forward so they can be involved in tournaments around the state and gain access to the pathways created by Blazers within the Basketball community. Blazers looks forward to champion the development of grass roots basketball in the Northern Goldfields and give healthy options for youth moving forward.

Please let me know if this something you could consider.

ORDINARY COUNCIL MEETING MINUTES

Furthermore, a number of key stakeholders have agreed to group meeting to discuss the sustainability of the program with a 3 year plan. Blazers would conduct a presentation and lay out the plan. This meeting is planned to be in November with the date TBA. The Shire of Leonora would be invited to this meeting as a partner.

Please get back me with your thoughts and if this support could be forthcoming.

Any questions please call me

Kind regards

Rene`
0417434447



2023 BROOME BASKETBALL JUNIOR *Carnival*

OCT
3RD AND
4TH

LOCATION
BROOME
RECREATION AND
AQUACTIC CENTRE

TIME
8:30AM

NOMINATIONS
CLOSE
12PM
WEDNESDAY
26TH SEPTEMBER
2023

ENTRY FEE
PER TEAM
\$200.00

MALE & FEMALE DIVISIONS

U12s - MIXED

AGES
8 (2015), 9 (2014), 10
(2013), 11 (2012)
IN 2023

U14s - BOYS / GIRLS

AGES
12 (2011) & 13 (2010)
IN 2023

U16s - BOYS

AGES
14 (2009) & 15 (2008)
IN 2023

U18s - BOYS

AGES
16 (2007), 17 (2006)
IN 2023

U18s - GIRLS

AGES
14 (2009), 15 (2008)
16 (2007), 17 (2006)
IN 2023

Limited Team Nominations

Further Information

BBAI Secretary - Mj Crutchley
E: secretary@bbai.org.au
M: 0418 117 189

BBAI Registrar - Amanda Gregory
E: registrar@bbai.org.au
M: 0499 995 351





BROOME BASKETBALL

SENIOR CARNIVAL

OCTOBER	BRAC	TEAM REGO
6TH - 4PM	OUTDOOR COURTS	\$350
7TH/8TH - 8:30AM		



REGISTRATIONS NOW OPEN



FURTHER INFORMATION

BBAI Secretary - Mj Crutchley
E: secretary@bbai.org.au
M: 0418 117 189

BBAI Registrar - Amanda Gregory
E: registrar@bbai.org.au
M: 0499 995 351



ORDINARY COUNCIL MEETING MINUTES

57 Hoover Street 6438

Group Confirmation Letter

We are pleased to confirm your group reservation as follows:

Status Reservation Group Basket Ball - Rene Reddingius Arrive 2/10/2023 ETA 1400 Depart 9/10/2023 ETD 1000 Folio 125996

		Date							
Room Type	Data	02 Oct	03 Oct	04 Oct	05 Oct	06 Oct	07 Oct	08 Oct	Grand Total
DLX Queen Room	Held by Members	2	2	2	2	2	2	2	14
	Available on Master	0	0	0	0	0	0	0	0
STD Family Room	Held by Members	3	3	3	3	3	3	3	21
	Available on Master	0	0	0	0	0	0	0	0
STD Queen Room	Held by Members	3	3	3	3	3	3	3	21
	Available on Master	0	0	0	0	0	0	0	0
Total Held		8	8	8	8	8	8	8	56
Total Available		0	0	0	0	0	0	0	0

Yours sincerely,

ORDINARY COUNCIL MEETING MINUTES

Group Manifest

Hotel Date
Wed 19 July, 2023

Broome Time Resort Cable Beach

Status Reservation Group Basket Ball - Rene Reddingius Arrive 2/10/2023 ETA 1400 Depart 9/10/2023 ETD 1000 Folio 125996

Check-In Comments

Group Members

Room	Member Names	Folio	Arrive	Depart	Ad	Ch	Room Type	Rate Code	Rate	Status	Parent	Check-In Comments
4D	Basket Ball - Rene Reddingius Me	125997	02/10/23	09/10/23	2	0	DLX Queen Room	BB	\$209.00	Reservation		
5D	Basket Ball - Rene Reddingius Me	125998	02/10/23	09/10/23	2	0	DLX Queen Room	BB	\$209.00	Reservation		
39U	Basket Ball - Rene Reddingius Me	125999	02/10/23	09/10/23	2	0	STD Queen Room	BB	\$209.00	Reservation		
14D	Basket Ball - Rene Reddingius Me	126000	02/10/23	09/10/23	2	0	STD Queen Room	BB	\$209.00	Reservation		
13D	Basket Ball - Rene Reddingius Me	126001	02/10/23	09/10/23	2	0	STD Queen Room	BB	\$209.00	Reservation		
25D	Basket Ball - Rene Reddingius Me	126002	02/10/23	09/10/23	4	0	STD Family Room	BB	\$398.00	Reservation		
26D	Basket Ball - Rene Reddingius Me	126003	02/10/23	09/10/23	4	0	STD Family Room	BB	\$398.00	Reservation		
27U	Basket Ball - Rene Reddingius Me	126004	02/10/23	09/10/23	4	0	STD Family Room	BB	\$398.00	Reservation		

Total Group Members: 22

--End of Report--

10.0 REPORTS**10.3 CHIEF EXECUTIVE OFFICER REPORTS****10.3.(D) ENVIRONMENTAL HEALTH REPORT**

SUBMISSION TO:	Ordinary Council Meeting Meeting Date: 26th September 2023
AGENDA REFERENCE:	10.3.(D) SEP 23
SUBJECT:	Environmental Health Report
LOCATION/ADDRESS:	N/A
NAME OF APPLICANT:	N/A
FILE REFERENCE:	18.1.0 - EHO/Building Surveyor Appointment
AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT	
NAME:	Ty Matson
OFFICER:	Chief Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	21st September 2023
SUPPORTING DOCUMENTS:	1. Draft Environmental Health Review ↓

BACKGROUND

In July, 2023, the Shire of Leonora's long-standing Environmental Health Officer/Building Surveyor resigned. The service provided by this officer as part of a Shared Service Arrangement with neighbouring Shires, servicing the Shires of Laverton, Menzies, Wiluna, Yalgoo, Mt Magnet and Sandstone as well as Leonora.

This Shared Service Arrangement is no longer in place, and Officers have determined that a full-time Environmental Health Officer/Building Surveyor is not feasible.

As a result, we have begun discussions with service providers to provide an ad-hoc service to the Shire of Leonora to fulfil this need. We have utilised Mr Terry Sargent, Environmental Health Officer over the past few weeks, and have received a report providing an overview of our current situation regarding the Shire's Environmental Health requirements, including recommendations for the Shire to implement going forward.

This report is attached for your information.

STATUTORY ENVIRONMENT

1. The *Public Health Act 2016* sets out the role of Local Government in Public Health.

16. *Functions of local governments*

A local government has the following functions in relation to the administration of this Act —

- (a) *to initiate, support and manage public health planning for its local government district;*

ORDINARY COUNCIL MEETING MINUTES

- (b) *to develop and implement policies and programmes to achieve the objects of this Act within its local government district;*
- (c) *to perform the functions that are conferred on local governments by or under this Act;*

(d) to administer and enforce this Act within its local government district in accordance with the objects and principles of this Act.

POLICY IMPLICATIONS

There are no Policy Implications resulting from the recommendation of this report

FINANCIAL IMPLICATIONS

The 2022/23 Budget has funds allocated to an Environmental Health Officer/Building Surveyor. These will be utilised in any services provided in these areas.

STRATEGIC IMPLICATIONS

Managing Public Health at a local level was one of the principle reasons Local Governments (Road Boards) were established in Western Australia. An inadequately managed Public Health program may have a significant on the reputation of the Shire and the health and wellbeing of its residents.

As Administration resolve the issues identified in the report there may be some level of angst from the community and businesses.

RECOMMENDATIONS

That Council note the Draft Environmental Health Review as attached

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr RM Cotterill

Seconded: Cr LR Petersen

That Council note the Draft Environmental Health Review as attached

CARRIED (6 VOTES TO 0)

For: Cr RM Cotterill, Cr AE Taylor, Cr LR Petersen, Cr F Harris, Cr RA Norrie, Cr PJ Craig

TR (Terry) Sargent
Consulting Environmental Health Officer

DRAFT

Assessment of EHO Role and Resource Requirements for the Shire of Leonora

18th September 2024

SCOPE

Because the shire did not hold, or could not easily access, comprehensive records of the activities and workload requirements within its Environmental Health and related portfolio of activities, it was agreed that my initial role would be, in summary:

- Provide guidance to the shire to address outstanding matters (applications for approval etc) requiring immediate attention.
- Attend the Shire offices and undertake relevant risk assessment/inspections within the shire.
- Review and report on the suitability of current processes, systems, record keeping etc
- Provide a professional opinion as to the requirements for a cost-effective Environmental Health Service, meeting the Shire's legal obligations along with the expectations of the community, industry, and partner agencies.

Background

Following the resignation of the Shire's long serving EHO, a review was conducted to assist the CEO in appropriately meeting the shire's statutory obligations under what is generally understood to be the Environmental Health portfolio.

in its "Public Health Act 2016 Handbook (Public Health Division 2017)" the WA Department of Health provides a broad overview of the areas in which local government is required to play a role in mitigating health risks. These priority areas *guided* but did not define my review, as I also considering areas such as the oversight of caravan parks, environmental hazards etc, where the Shire has statutory obligations unrelated to a pure public health focus.

I attended the Shire Administration office and Depot intending to spend 4-5 days reviewing files, undertaking some key site visits to verify the accuracy of the shire's records and to confirm if the shire was meeting its obligations in the defined roles under the Public Health Act, Food Act etc. I was assisted where possible by the Exec Officer who was able to access some information and provide valuable insights and information.

After less than 2 days at the office I became ill and had to return home to complete this task off-site, with assistance from shire staff.

While this delayed completion of this report slightly, I did have the opportunity to undertake several site visits and informal assessments outside of office hours. The apparent absence of many records limited the value of on-site attendance anyway.

TR (Terry) Sargent
Consulting Environmental Health Officer

Key Observations

Food Safety:

- There does not seem to be a consolidated register of food premises or comprehensive records to show the extent to which this role is being conducted.
- Site visits (informal) to a couple of food premises provided evidence of extremely varied food safety standards within the Leonora townsite. Some were of serious concern and require immediate attention to ensure a suitable food safety standard is achieved *and maintained*.

Drinking Water Quality:

- In the shire there is an unknown number of remote accommodation villages etc with their own self-managed drinking water scheme. Provided the schemes are operated in accordance with their approved management plan, the shire does not need to take regular samples for analysis or to be *directly* involved in monitoring the water quality. However, there is no record of any oversight or risk assessment at all to ensure these self-managed schemes are maintaining the required standards.

Recreational Water Quality:

- Pool samples are taken from the Public Pool in Leonora and records of analytical results are provided by email. These are retained. Records seem to be less comprehensive when it comes to public pools associated with accommodation villages or businesses.
- There is no consolidated list of pools and aquatic facilities with locations and operator contact details to assist monitoring or efficient response in the event of an incident.

Wastewater management:

- On-site effluent disposal systems are recorded and, there are records of formal approvals being issued.
- An upgraded facility for disposal of controlled (liquid) waste is under construction following the DWER process. User records from this facility will be able to provide data for the mandatory annual report which does not appear to be recorded elsewhere.
- Sewage from the Leonora townsite is treated by Water Corp and supplied for re-use at the Town oval. The scheme was observed to function well, without obvious evidence of improper operation or delivery of substandard treated water.
- Monthly sampling of the re-use scheme has previously been undertaken by the Works staff but resourcing issues make this challenging moving forward. It is a statutory requirement and can sit in the Environmental Health area until operations staff are in a position to meet that need.
- Analytical results seemed generally good and can be accessed from the EHO's undeleted emails.
- A similar scheme is understood to operate at Leinster and while this is understood to be operated by BHP, the shire does not seem to hold significant records demonstrating adequate oversight of the scheme.

TR (Terry) Sargent
Consulting Environmental Health Officer

Events/Public Buildings

- There is limited information on file regarding any risk assessment of events or associated stalls, rides, or activities.
- I (we) failed to locate a register of public buildings (churches, halls, entertainment venues etc) or records of inspections/risk assessments to demonstrate the premises meet the required safety standards.

Housing and Accommodation:

- Short term accommodation associated - Hotel/Motels/Hostels etc are generally covered by the definition of "Lodging House" and as such, must be registered and assessed. There doesn't appear to be a register or any record of oversight.
- Caravan parks and camping grounds, covered by separate legislation, must also be registered. This was not reviewed in detail but there is no obvious record of this role being undertaken.
- Like many remote and or goldfields towns, Leonora has some issues with accommodation for transient people and housing maintenance standards more generally. Little if anything is on record. Observation of the town's residential areas gives cause for concern, showing evidence of people camping in tents on un-serviced residential land without direct access to sanitary facilities. The failure to address this issue has numerous negative implications for the shire.

Pollution, Hazard Management and Contaminated Land Etc.

- Although there is separation between the role of Local Government and agencies such as DWER, the available records don't show clear evidence of *any* working relationship or involvement in resolution of historical issues that are virtually inevitable in an established mining/industrial centre like Leonora.
- The shire may have properly managed health risks of this type but there is simply no record to assist in addressing future issues or demonstrating the Leonora Shire *has* fulfilled its obligations.

Aboriginal Environmental Health:

- Not assessed in any detail, but there is at least one aboriginal community in the shire. It is typical for the Local Government to be responsible for some municipal services and approvals in remote Aboriginal communities. This is usually recorded in a MOU between the Local Government, state agencies and the relevant Aboriginal Corporation but the Environmental Health office does not appear to contain any such record or evidence.

Health Promotion/Physical Activity etc

- It is noted the Shire of Leonora has adopted a fairly comprehensive Public Health Plan and this clearly identifies a community priority to be significantly involved in addressing (presumably with other agencies) broader health issues such as substance misuse, Tobacco control, provision of educational material, and the ongoing maintenance of Environmental Health protections. I did not find any records demonstrating the Environmental Health office has acted on the Shire's aspirations.

TR (Terry) Sargent
Consulting Environmental Health Officer

Hairdressers/Skin Penetration, body art etc.

- Not assessed and not likely to impose significant workload.

Administration/Governance

Records

- The overwhelming theme of this review is the lack of contemporary record keeping and/or use of the digital tools and information that improve efficiency and record keeping.
- The absence of suitable records, registers etc exposes the shire to liability, prevents objective assessment and monitoring of potential health risks including the ability to access evidence in the event of legal action being required.
- Inadequate record keeping also calls into question the reliability of data provided in mandatory Annual Reporting to state agencies.

Transparency and Integration of the EHO Role:

- The conduct of the EHO role is a statutory obligation delegated to the CEO and while required qualifications/knowledge limit the delegation of some of this work to other staff, it is no longer a stand-alone role as defined under the repealed Health Act of 1911. There simply must be procedure manuals and guidance notes to ensure the role can be undertaken or partly delegated in the physical absence of the EHO.
- Best practice requires the keeping of comprehensive records and effective performance measurement so the shire can satisfy the community and state agencies the role is being performed effectively and efficiently. These records don't seem exist at present.
- Documented guidelines, standard procedures, accessible by the rest of the organisation, are critical in the retention of corporate knowledge and to enable a basic level of service in the absence of the EHO.

Accumulated Documents etc.

- The State Records Act 2000 imposes an obligation to retain certain documents and the Shire may quite appropriately choose to retain other data. But the Environmental Health Office, because of its reliance on hard copy rather than digital data has an accumulation of old technical information, repealed and out of date legislation, standards, forms, and guidance notes that are often duplicated or no longer relevant.
- Consumables such as printer cartridges for nonextant devices, test kit reagents etc have not been properly stored or managed and require sorting and disposal.
- Retrieval of equipment or information seems to have depended on the accumulated knowledge of the EHO. This *may* have been consistent with the former organisational culture, but it is not conducive to an effective efficient work environment.

Summary of "Field" Observations

Some activities/businesses are clearly conducted in a manner that's consistent with effective management of health risks, but the inconsistency suggests this is related to their own management practice rather than shire oversight.

TR (Terry) Sargent
Consulting Environmental Health Officer

Assessment of Workload/Resource Requirements:

- The available records are simply insufficient to meaningfully assess the resource requirements for this role.
- Based on my experience, observation of comparable LGA's, the level of economic/industrial activity and the aspirations of the Shire of Leonora Public Health Plan, it is reasonable to assume that the EHO role will be in the order of 0.4 full time equivalents (FTEs) with at least half of that being attendance at the shire. However, this needs to be re-assessed considering the following:
 - Establishing the required registers and records management practices to accurately identify the number and nature of premises and activities requiring EHO oversight.
 - Establishing work practices and transparent records management to enable some level of transparency to enable effective admin support.
 - Access to suitable technology, software and systems for remote access, communication, and data storage.
 - The extent to which the EHO will be involved in related duties such as coordinating with the Shire's Building Surveyor, oversight and compliance management of the Shire's waste management facility, water re-use scheme etc.... all of which are appropriate but currently undefined.

CONCLUSIONS AND RECOMMENDATIONS

1. The Environmental Health Office has operated as a satellite file location, separate to the main records database. This has prevented a smooth transition as staff are replaced and reduces the organisation's ability to ensure the effective operation of this office.

RECOMMEND: *EHO to work with Admin staff to transfer records to digital database, or common drive on the network if currently practical. Where not practical the records to be integrated with the shire's other records so customer enquires etc are not dependent on one persons' memory.*

2. The physical office environmental health office is not an efficient workspace.

RECOMMEND: *EHO to work with Admin staff to remove all the "out of date" and unusable documents, equipment, consumables etc and to initiate more efficient storage of consumables and equipment. NB: an interim holding arrangement for say, 12 months may protect against human error in this process.*

3. There are insufficient records to meet the Shire's statutory and reporting obligations.

RECOMMEND: *a) EHO and Admin staff to prioritise the establishment of the mandated registers and records and, b) ensure the implementation of appropriate registration processes, including collection of fees from registered businesses .*

TR (Terry) Sargent
Consulting Environmental Health Officer

4. It is not currently possible to prioritise and schedule routine risk assessments and follow-up compliance actions for relevant premises or activities because there are no appropriate records.

RECOMMEND: *When registers are constructed/reconstructed using all available information, the EHO to:*

a) undertake inspections /assessments of all premises that are, or should be registered, designating risk classifications and re-inspection frequency etc, as required; and

b) use this information to establish a programme for the ongoing and programmed inspection/assessment work for the following 12 months.

5. The work required to establish registers etc is dependent on currently unknown factors such as the number of premises, type and classification of premises etc.

RECOMMEND: *EHO and admin staff reconstructing records and establishing documented procedures and risk assessment (inspection programmes) to maintain close contact with the CEO and to provide formal progress reports quarterly or as preferred by the CEO to maintain task focus and to ensure accountability.*

10.0 REPORTS**10.4 DEPUTY CHIEF EXECUTIVE OFFICER REPORTS****10.4.(A) ACCOUNTS FOR PAYMENT - SEPTEMBER 2023**

SUBMISSION TO:	Ordinary Council Meeting Meeting Date: 26th September 2023
AGENDA REFERENCE:	10.4.(A) SEP 23
SUBJECT:	Accounts for Payment - September 2023
LOCATION/ADDRESS:	Nil
NAME OF APPLICANT:	Nil
FILE REFERENCE:	Nil
AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT	
NAME:	Lee-Anne Trevenen
OFFICER:	Deputy Chief Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	21st September 2023
SUPPORTING DOCUMENTS:	1. Accounts for Payment - September 2023 ↓

BACKGROUND

Attached statements consist of accounts paid by Delegated Authority totalling **\$2,784,669.17** since the previous council meeting consisting of:

- (1) Direct Bank Transactions numbered from **2925** to **2971** and totalling **\$71,229.67**;
 - a. Includes Credit Card Payments of **\$9,587.31** for **August, 2023**; and
- (2) Batch Payments **189, 190, 191, 192, 193, & 194**, totalling **\$2,362,338.35**; and
- (3) BAS Payment **July 2023**, and Payroll Payments from **Pay Periods Ending 07/08/2023, 21/08/2023, 04/09/2023 & 18/09/2023** totalling **\$351,101.15**

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.10 & *Financial Management (1996) Regulation 12 & 13* apply to how the information is to be presented within this report for authorisation by Council.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council accepts the accounts for payment, as detailed:

- (1) Direct Bank Transactions numbered from **2925** to **2971** and totalling **\$71,229.67**;
 - a. *Includes Credit Card Payments of \$9,587.31 for August, 2023; and*
- (2) Batch Payments **189, 190, 191, 192, 193, & 194**, totalling **\$2,362,338.35**; and
- (3) BAS Payment **July 2023**, and Payroll Payments from **Pay Periods Ending 07/08/2023, 21/08/2023, 04/09/2023 & 18/09/2023** totalling **\$351,101.15**

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr AE Taylor

Secunder: Cr RA Norrie

That Council accepts the accounts for payment, as detailed:

- (1) Direct Bank Transactions numbered from **2925** to **2971** and totalling **\$71,229.67**;
 - a. *Includes Credit Card Payments of \$9,587.31 for August, 2023; and*
- (2) Batch Payments **189, 190, 191, 192, 193, & 194**, totalling **\$2,362,338.35**; and
- (3) BAS Payment **July 2023**, and Payroll Payments from **Pay Periods Ending 07/08/2023, 21/08/2023, 04/09/2023 & 18/09/2023** totalling **\$351,101.15**

CARRIED (6 VOTES TO 0)

For: Cr RM Cotterill, Cr AE Taylor, Cr LR Petersen, Cr F Harris, Cr RA Norrie, Cr PJ Craig



**Accounts for Payment
Presented to Council
26th September, 2023**

Accounts for Payment - August 2023 Credit Card Breakdown

Shire of Leonora					
Monthly Report – List of Credit Card Transactions Paid by Delegated Authority					
Submitted to Council on the 26th September, 2023					
The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for August, 2023 as per Direct Bank Transaction 2969 totalling \$9,587.31					
CHIEF EXECUTIVE OFFICER					
Reference	Date	Name	Item	Payment by Delegated Authority	Balance
CEO 08/23 (Card 5772)	31/07/2023	Harvey Norman	Cable & Charger for CEO Office	119.90	119.90
	31/07/2023	Tower Hotel	Accommodation for P Craig - Kalgoorlie attending meetings with DLG Premier	340.00	459.90
	31/07/2023	De Bernales Tavern	Meal - CEO - Kalgoorlie for meeting with Premier	11.17	471.07
	01/08/2023	Mad Wax Car Wash	Car wash for P1 (maintenance)	25.00	496.07
	01/08/2023	The Accommodation Brokers	Accommodation for Youth and Rec Coordinator - World Urban Parks and Parks and Leisure Australia ...	1,650.53	2,146.60
	02/08/2023	Qantas	Flights for Youth and Rec Coordinator - world Urban Parks and Parks and Leisure Australia Congress	913.25	3,059.85
	03/08/2023	The Redbook	Valuation for 2020 Nissan Patrol (Old P1)	33.00	3,092.85
	03/08/2023	Starlink Australia	Monthly Payment - Internet for CEO Property	139.00	3,231.85
	11/08/2023	Crown Metropol Perth	Accommodation, Meals and Incidentals - Community Development Conference Perth	927.82	4,159.67
	17/08/2023	Australian Local Government Association	Attendance for CEO at National Local Roads and transport Congress	925.00	5,084.67
	24/08/2023	Onemusic Australia	Music licence - Golden Gift 2023	190.44	5,275.11
	25/08/2023	Nespresso Australia	Coffee Pods for Shire Office	249.00	5,524.11
	29/08/2023	National Australia Bank	Card Fee - August, 2023	9.00	5,533.11
	Total CEO Card August, 2023				\$5,533.11
	31/07/2023	Kmart	Table clothes, decorative items and other miscellanea for Childcare Centre	118.50	118.50
	31/07/2023	Woolworths	Food & Cooking supplies for Childcare Activities	29.95	148.45
	31/07/2023	Coles Express Leonora	Fuel for P2	52.80	201.25
	01/08/2023	Bunnings	Supplies for Childcare Centre Activities	415.87	617.12
	01/08/2023	Central Hotel	Dinner and refreshments for farewell of VSO 6/8/23	233.00	850.12
	11/08/2023	Leonora Post Office	Police Check - Staff involved in Driver Access and Equity Services	58.70	
	14/08/2023	Quality Inn Railway	Accommodation, Meals and Incidentals - Childcare staff - Kalgoorlie training	618.30	

Accounts for Payment - August 2023 Credit Card Breakdown

Reference	Date	Name	Item	Payment by Delegated Authority	Balance
DCEO 08/23 (Card 4580)	14/08/2023	Quality Inn Railway	Meals, Accommodation and Incidentals for Childcare Staff - Training Kalgoorlie	149.00	
	14/08/2023	Mega Office Supplies	Visitors Book for Gwalia Historic Precinct	184.09	
	14/08/2023	Liberty Leonora	Fuel for P2	179.55	
	15/08/2023	Quality Inn Railway	Meals, Accommodation and Incidentals for Childcare Staff - Training Kalgoorlie	158.50	
	15/08/2023	Quality Inn Railway	Meals, Accommodation and Incidentals for Childcare Staff - Training Kalgoorlie	679.25	
	15/08/2023	BP Goldengate Kalgoorlie	Fuel for P2	113.33	
	18/08/2023	Leonora Post Office	Police check for staff involved in Driver Access and Equity Program	58.70	
	21/08/2023	Liberty Leonora	Fuel for P2	119.05	969.17
	21/08/2023	Holiday Inn West Perth	Accommodation, Meals and Incidentals - Youth Staff - Training	589.78	1,558.95
	24/08/2023	Vibe Coolgardie	Fuel for P2	83.25	1,642.20
	25/08/2023	Liberty Leonora	Fuel for P2	108.74	1,750.94
	28/08/2023	Gull Merredin Roadhouse	Fuel for P2	85.84	1,836.78
	29/08/2023	National Australia Bank	Card Fee - August, 2023	9.00	1,845.78
	Total DCEO Card August, 2023				\$4,045.20
MWS 08/23 (Card 7478)	29/08/2023	National Australia Bank	Card Fee - August, 2023	9.00	9.00
Total MWS Card August, 2023				\$9.00	
2968	4/09/2023	National Australia Bank	Credit card usage August 2023	\$9,587.31	

Accounts for Payment - September 2023 Direct Bank Transactions

Shire of Leonora					
Monthly Report – List of Direct Bank Transactions Paid by Delegated Authority					
Submitted to Council on the 26th September, 2023					
The following list of accounts relate to Direct Bank Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions are numbered from 2925 to 2971 and totalling \$71,229.67					
CHIEF EXECUTIVE OFFICER					
Transaction	Date	Name	Item	Payment by Delegated Authority	Balance
2925	14/08/2023	ANZ Smart Choice Super	Superannuation PPE: 7/08/2023	26.61	26.61
2926	14/08/2023	Australian Super	Superannuation PPE: 7/08/2023	3,484.89	3,511.50
2927	14/08/2023	Aware Super	Superannuation PPE: 7/08/2023	10,292.67	13,804.17
2928	14/08/2023	CBUS	Superannuation PPE: 7/08/2023	983.16	14,787.33
2929	14/08/2023	Host Plus	Superannuation PPE: 7/08/2023	770.92	15,558.25
2930	14/08/2023	MLC Super Fund	Superannuation PPE: 7/08/2023	174.20	15,732.45
2931	14/08/2023	MTAA Superannuation Fund	Superannuation PPE: 7/08/2023	402.14	16,134.59
2932	14/08/2023	Rest Superannuation	Superannuation PPE: 7/08/2023	266.12	16,400.71
2933	14/08/2023	TWU Superannuation Fund	Superannuation PPE: 7/08/2023	1,070.53	17,471.24
2934	14/08/2023	Wealth Personal Super	Superannuation PPE: 7/08/2023	167.47	17,638.71
2935	15/08/2023	Quest Merchant Services Pty Ltd	QMS fees July 2023	11.00	17,649.71
2936	15/08/2023	3E Advantage Pty Ltd	Printing charges July 2023	4,799.17	22,448.88
2937	9/08/2023	National Australia Bank	NAB Connect fees April 2023	51.73	22,500.61
2938	24/08/2023	National Australia Bank	NAB Connect fees May 2023	71.98	22,572.59
2939	24/08/2023	Australian Super	Superannuation PPE: 21/08/2023	3,716.76	26,289.35
2940	24/08/2023	Aware Super	Superannuation PPE: 21/08/2023	10,419.75	36,709.10
2941	24/08/2023	CBUS	Superannuation PPE: 21/08/2023	556.44	37,265.54
2942	24/08/2023	Host Plus	Superannuation PPE: 21/08/2023	223.21	37,488.75
2943	24/08/2023	MLC Super Fund	Superannuation PPE: 21/08/2023	298.19	37,786.94
2944	24/08/2023	MTAA Superannuation Fund	Superannuation PPE: 21/08/2023	403.31	38,190.25
2945	24/08/2023	Rest Superannuation	Superannuation PPE: 21/08/2023	270.59	38,460.84
2946	24/08/2023	TWU Superannuation Fund	Superannuation PPE: 21/08/2023	1,301.26	39,762.10
2947	24/08/2023	Wealth Personal Super	Superannuation PPE: 21/08/2023	173.06	39,935.16
2948	29/08/2023	Click Super	Facility & transaction fees July 2023	23.21	39,958.37
2949	31/08/2023	National Australia Bank	Merchant fees Rec Centre 7379314	20.00	39,978.37
2950	31/08/2023	National Australia Bank	Merchant fees Childcare 7381278	20.00	39,998.37
2951	31/08/2023	National Australia Bank	Merchant fees CRC 7380395	20.57	40,018.94
2952	31/08/2023	National Australia Bank	Merchant fees Info Centre 7374463	26.65	40,045.59
2953	31/08/2023	National Australia Bank	Account keeping fees May 2023	48.10	40,093.69
2954	31/08/2023	National Australia Bank	Merchant fees Events (airport) 7374513	72.42	40,166.11
2955	31/08/2023	National Australia Bank	Merchant fees Airport 7374471	134.65	40,300.76
2956	31/08/2023	National Australia Bank	Merchant fees Admin/Museum 7381393	590.07	40,890.83
2957	5/09/2023	Quest Merchant Services Pty Ltd	QMS fees August 2023	11.00	40,901.83
2958	11/09/2023	Australian Super	Superannuation PPE: 4/09/2023	3,579.13	44,480.96
2959	11/09/2023	Aware Super	Superannuation PPE: 4/09/2023	9,694.98	54,175.94
2960	11/09/2023	CBUS	Superannuation PPE: 4/09/2023	556.44	54,732.38
2961	11/09/2023	Host Plus	Superannuation PPE: 4/09/2023	161.26	54,893.64
2962	11/09/2023	MLC Super Fund	Superannuation PPE: 4/09/2023	266.50	55,160.14
2963	11/09/2023	MTAA Superannuation Fund	Superannuation PPE: 4/09/2023	428.39	55,588.53
2964	11/09/2023	Rest Superannuation	Superannuation PPE: 4/09/2023	808.46	56,396.99

Accounts for Payment - September 2023 Direct Bank Transactions

Transaction	Date	Name	Item	Payment by Delegated Authority	Balance
2965	11/09/2023	TWU Superannuation Fund	Superannuation PPE: 4/09/2023	538.69	56,935.68
2966	11/09/2023	Wealth Personal Super	Superannuation PPE: 4/09/2023	221.90	57,157.58
2967	1/09/2023	Westnet	CRC email hosting Sept 2023	11.00	57,168.58
2968	4/09/2023	National Australia Bank	Credit card usage August 2023	9,587.31	66,755.89
2969	14/09/2023	National Australia Bank	NAB Connect Fee June (?) 2023	61.48	66,817.37
2970	15/09/2023	3E Advantage Pty Ltd	Printing charges August 2023	4,376.22	71,193.59
2971	19/09/2023	Click Super	Transaction fees super August 2023	36.08	71,229.67
GRAND TOTAL				\$71,229.67	

Accounts for Payment - September 2023 Batch Payments 189 - 194

Shire of Leonora					
Monthly Report – List of Accounts Paid by Delegated Authority					
Submitted to Council on the 26th September, 2023					
<p>Batch Payments 189, 190, 191, 192, 193, & 194, totalling \$2,362,338.35 have been paid by delegated authority by the Chief Executive Officer and has been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>					
<p>CHIEF EXECUTIVE OFFICER</p>					
Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 189.01	10/08/2023	Calimo Pty Ltd	Claims for Ageing in Place and Pool retiling works	804,168.20	804,168.20
BP 189.02	10/08/2023	Canine Control	Ranger services 4th-6th July, 2023	4,215.20	808,383.40
BP 189.03	10/08/2023	Central Hotel	Catering for the Traffic Management course as per QU-0095	2,720.00	811,103.40
BP 189.04	10/08/2023	Cleverpatch	Supplies for Fathers Day activities	657.68	811,761.08
BP 189.05	10/08/2023	Coolgardie Tyre Service	Tyre balancing and valve systems	357.50	812,118.58
BP 189.06	10/08/2023	Corrine Paniora.	Reimbursement for Police clearance and LR vehicle licence	225.10	812,343.68
BP 189.07	10/08/2023	Debbie Jordan	Reimbursement for fuel paid when Shell card declined	100.55	812,444.23
BP 189.08	10/08/2023	Department of Planning, Lands & Heritage	Special Lease 116 and 117 Land Act (Agnew) M048639	200.00	812,644.23
BP 189.09	10/08/2023	Documentary Services Pty Ltd	Purchase of 30 Queen Vic	2,318.97	814,963.20
BP 189.10	10/08/2023	Eagle Petroleum (WA) Pty Ltd	Bulk diesel for Depot \$1.5063 per litre Ex GST	41,418.28	856,381.48
BP 189.11	10/08/2023	GTN Services	Service for Plant equipment	2,064.02	858,445.50
BP 189.12	10/08/2023	GVROC	GVROC Subscription fee 2023/24	38,500.00	896,945.50
BP 189.13	10/08/2023	In2balance	Ratebook online annual fee 2023-2024	24,200.00	921,145.50
BP 189.14	10/08/2023	Infocouncil Pty Ltd	Annual help desk and licence fee 2023/24	11,841.50	932,987.00
BP 189.15	10/08/2023	Kleenheat Gas	Gas Bottles for Hoover House and 29 Hoover st	272.07	933,259.07
BP 189.16	10/08/2023	Lakes Electrical - LED Goldfields	Aircon units for DCEO & LELC and parts for Works depot	5,362.11	938,621.18
BP 189.17	10/08/2023	Leah M Ashwin	Reimbursement for expenses paid for NAIDOC events	1,978.13	940,599.31
BP 189.18	10/08/2023	LG Professionals WA	LG Professional subscriptions	3,747.00	944,346.31
BP 189.19	10/08/2023	Luck Thai Cleaning	Cleaning of Shire buildings 03/07/23 to 16/07/23	7,920.00	952,266.31
BP 189.20	10/08/2023	Magnum Road Maintenance - MRM	Grading of various Shire roads	14,520.00	966,786.31
BP 189.21	10/08/2023	Mandy Wynne -	Accounting and support for various budgets	3,533.53	970,319.84
BP 189.22	10/08/2023	Mary Molloy.	Reimbursement for expenses paid for Police clearance and MR licence	120.20	970,440.04
BP 189.23	10/08/2023	Modular WA	CEO accommodation (RFT 03/2023)	133,961.40	1,104,401.44
BP 189.24	10/08/2023	On Call ECT	ECT Communications- 26 weeks - 03/07/23 to 31/12/23	10,010.00	1,114,411.44
BP 189.25	10/08/2023	Outback Family History	Upkeep and maintain online Leonora Cemetery records and history pages	5,500.00	1,119,911.44

Accounts for Payment - September 2023 Batch Payments 189 - 194

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 189.26	10/08/2023	Outback Parks&Lodges	Accommodation for Ranger and contractors	4,070.00	1,123,981.44
BP 189.27	10/08/2023	Panee Claxton.	Reimbursement for Police clearance	58.70	1,124,040.14
BP 189.28	10/08/2023	PFDFood Services Pty Ltd	Consumables for Hoover House	4,278.12	1,128,318.26
BP 189.29	10/08/2023	Pier Street Medical	Medical Services Provisional Fee and Admin Support Payment 01/07/23 to 30/09/23	69,729.70	1,198,047.96
BP 189.30	10/08/2023	RAMM Software Pty Ltd	RAMM Transport Asset annual support and maintenance fee 01/07/23 to 30/06/24	10,484.39	1,208,532.35
BP 189.31	10/08/2023	Remote Construction and Maintenance	Renovations to 11 Queen Vic plus variations	18,187.00	1,226,719.35
BP 189.32	10/08/2023	Roads 2000	Airport Taxi-way redevelopment	143,000.00	1,369,719.35
BP 189.33	10/08/2023	Snap Printing	Business cards for CEO, MWS & EHO	311.30	1,370,030.65
BP 189.34	10/08/2023	TAPS Industries Pty Ltd	Plumbing and repairs for White House (Gwalia) and Shire office	474.32	1,370,504.97
BP 189.35	10/08/2023	Telstra	Phone and internet charges for J.G.Epis Centre	2,721.17	1,373,226.14
BP 189.36	10/08/2023	Tradelink Pty Ltd	Water filters for 9 Cohen st	210.16	1,373,436.30
BP 189.37	10/08/2023	Warren Neil Roper	Reimbursement for Grader camp food supplies	745.63	1,374,181.93
BP 189.38	10/08/2023	Western Australian Local Government Ass.	Suscription fees for 2023/24	38,835.29	1,413,017.22
BP 189.39	10/08/2023	Western Australian Museum	Books for library and freight charges.	498.46	1,413,515.68
Total - Batch Payment 189				1,413,515.68	
BP 190.01	16/08/2023	Altus Planning	Planning Application Assessment - Longreach Construction - 64 Kurrajong St Leonora	214.50	214.50
BP 190.02	16/08/2023	Bridget Jackson-	Participation in WAPHA Photo shoot	235.71	450.21
BP 190.03	16/08/2023	Bruce Richards-	Participation in the WAPHA Photo	235.71	685.92
BP 190.04	16/08/2023	Colleen Berry.	Participation in the WAPHA Photo	235.71	921.63
BP 190.05	16/08/2023	CyberSecure Pty Limited	Managed Backup Service & Cloud storage	1,000.15	1,921.78
BP 190.06	16/08/2023	Debbie Jordan	Reimbursement for flights and activity supplies for LELC	463.47	2,385.25
BP 190.07	16/08/2023	Horizon Power	Power supply for Pools and final account for former CEO	1,158.62	3,543.87
BP 190.08	16/08/2023	LGIS Broking WA	Insurance for 2023/24 Financial year	12,850.75	16,394.62
BP 190.09	16/08/2023	LGISWA	Insurance for 2023/24 Financial year	175,673.46	192,068.08
BP 190.10	16/08/2023	Quinton Mitchell	Participation in the WAPHA Photo	235.72	192,303.80
BP 190.11	16/08/2023	Simone Williams-	Participation in the WAPHA Photo	471.44	192,775.24
BP 190.12	16/08/2023	Zaquisha Dimer	Participation in the WAPHA Photo	235.71	193,010.95
Total - Batch Payment 190				193,010.95	
BP 191.01	28/08/2023	AFGRI Equipment Australia Pty Ltd	Fittings for P203	65.53	65.53
BP 191.02	28/08/2023	Air Liquide W.A. Ltd	Rental container charges for Medical Centre	25.22	90.75
BP 191.03	28/08/2023	Alcolizer Technology	Online training for Depot staff	655.60	746.35
BP 191.04	28/08/2023	ASM ECLIPSE PTY LTD	Pannikin mugs for resale at Gwalia Museum	2,324.63	3,070.98
BP 191.05	28/08/2023	ATOM Supply	Cleaning supplies for Depot	75.11	3,146.09
BP 191.06	28/08/2023	Australia's Golden Outback	Annual subscription - Gold	350.00	3,496.09

Accounts for Payment - September 2023 Batch Payments 189 - 194

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 191.07	28/08/2023	Canine Control	Ranger Services 25/07 to 27/07 & 08/08 to 10/08	8,430.40	11,926.49
BP 191.08	28/08/2023	Canning Pool and Pump Centre	Pool supplies for 26 Queen Vic -	91.90	12,018.39
BP 191.09	28/08/2023	Central Hotel	Catering for NAIDOC Week events x 4	3,734.50	15,752.89
BP 191.10	28/08/2023	City Of Kalgoorlie/Boulder	Return of Unspent Funds- Brokerage Funding Nyunngaku Women's Group	1,678.24	17,431.13
BP 191.11	28/08/2023	Coolgardie Tyre Service	Tyres for P590	946.00	18,377.13
BP 191.12	28/08/2023	Department of Planning, Lands & Heritage	Lease rent as per agreement M048640 - Special Lease - 116 & 117	200.00	18,577.13
BP 191.13	28/08/2023	Fitz Gerald Strategies	Consultants Fees Provision of Industrial Relations Services 23/24	4,486.32	23,063.45
BP 191.14	28/08/2023	Flex Industries Pty Ltd	Parts for Plant equipment	2,345.39	25,408.84
BP 191.15	28/08/2023	Goldfields Controlled Waste.	Rubbish removal for Nambi Village and Malcolm dam	770.00	26,178.84
BP 191.16	28/08/2023	Goldfields Locksmiths	Spare keys for Shire buildings	540.00	26,718.84
BP 191.17	28/08/2023	Hocking Heritage Studio	Barnes Federal Theatre - Preliminary plans for roof reconstruction	3,850.00	30,568.84
BP 191.18	28/08/2023	IT Vision	Annual subscription for Altus (ECM) 2023/24	4,061.76	34,630.60
BP 191.19	28/08/2023	Jim Epis -	Overpayment of rates	122.42	34,753.02
BP 191.20	28/08/2023	Kleenheat Gas	1x 45kg gas bottle for 29 Hoover st	132.07	34,885.09
BP 191.21	28/08/2023	Lakes Electrical - LED Goldfields	Lights for staff housing and parts for Works depot	1,324.07	36,209.16
BP 191.22	28/08/2023	Leinster Smash Repairs	Bull bar for P1	7,862.68	44,071.84
BP 191.23	28/08/2023	Leonora Painting Services	Painting 11 Queen Victoria St	8,800.00	52,871.84
BP 191.24	28/08/2023	Local Government Professionals Australia	Community Development Conference Registration	1,130.00	54,001.84
BP 191.25	28/08/2023	Luck Thai Cleaning	Cleaning of Shire buildings 17/07/23 to 30/07/23	7,326.00	61,327.84
BP 191.26	28/08/2023	Magnum Road Maintenance - MRM	Grading of various Shire roads	7,260.00	68,587.84
BP 191.27	28/08/2023	Mary Molloy.	Reimbursement for expenses paid for Police Clearance	99.00	68,686.84
BP 191.28	28/08/2023	Moore Australia	Review of CEO contract	572.00	69,258.84
BP 191.29	28/08/2023	Natural Gold Nuggets & Jewellery	Pewter figurines for resale at Gwalia Museum	1,896.18	71,155.02
BP 191.30	28/08/2023	Netlogic Information Technology	New computers for Shire staff	26,101.00	97,256.02
BP 191.31	28/08/2023	Northern Goldfields Electrical Pty Ltd	Electrical work at Aerodome, Grader camp and staff housing	4,036.45	101,292.47
BP 191.32	28/08/2023	Office National Kalgoorlie	Stationery for Admin, LELC, Women's group and Museum	962.23	102,254.70
BP 191.33	28/08/2023	Outback Parks&Lodges	Accommodation for Ranger and contractors	1,661.00	103,915.70
BP 191.34	28/08/2023	Parks and Leisure Australia	Individual Membership for 2023/24 financial year	297.00	104,212.70
BP 191.35	28/08/2023	Prime Media Group Ltd	Marketing of Gwalia/Hoover House on channel 7 networks 2023/24 Financial year	1,100.00	105,312.70
BP 191.36	28/08/2023	Prosegur Australia Pty Ltd	Monthly ATM fees July	2,935.24	108,247.94

Accounts for Payment - September 2023 Batch Payments 189 - 194

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 191.37	28/08/2023	Remote Construction and Maintenance	35% progress payment for Depot shed re-line	32,272.80	140,520.74
BP 191.38	28/08/2023	Simply Uniforms	Staff Uniforms with embroidery and shipping	1,362.24	141,882.98
BP 191.39	28/08/2023	Steven Tweedie	CEO preparation of matrix of draft KPI's and measures of assessment	825.00	142,707.98
BP 191.40	28/08/2023	Stratco (WA) Pty Ltd	Concrete sheets for fencing at Masonic Building	1,672.29	144,380.27
BP 191.41	28/08/2023	TAPS Industries Pty Ltd	Inspect and repair leaking pipe at the White House Gwalia	627.10	145,007.37
BP 191.42	28/08/2023	Team Global Express Pty Ltd	Freight charges Works depot and Admin	190.50	145,197.87
BP 191.43	28/08/2023	Telstra	Phone and internet for Shire buildings	2,857.29	148,055.16
BP 191.44	28/08/2023	Visage Productions	Promoting Leonora TV- Our Town television series 50% payment	11,000.00	159,055.16
BP 191.45	28/08/2023	WA Fibreglass Pools	10% Deposit on CEO pool	4,072.50	163,127.66
BP 191.46	28/08/2023	West Australian Newspapers Ltd	Public Notice - Shire Meetings 23/24	448.05	163,575.71
BP 191.47	28/08/2023	Whitehouse Hotel	Catering for events hosted at the CRC/ Job Hub	700.00	164,275.71
BP 191.48	28/08/2023	Xstra Group Pty Ltd	Support for CRC PABX hosting	1,027.44	165,303.15
Total - Batch Payment 191				165,303.15	
BP 192.01	08/09/2023	Avdata Australia	Standpipe use July & August	570.29	570.29
BP 192.02	08/09/2023	Horizon Power	Power and supply charges 20/06/23 to 16/08/23	37,400.22	37,970.51
BP 192.03	08/09/2023	Water Corporation	Water and supply charges Shire buildings	15,431.63	53,402.14
Total - Batch Payment 192				53,402.14	
BP 192.01	08/09/2023	Avdata Australia	Standpipe use July & August	570.29	570.29
BP 192.02	08/09/2023	Horizon Power	Power and supply charges 20/06/23 to 16/08/23	37,400.22	37,970.51
BP 192.03	08/09/2023	Water Corporation	Water and supply charges Shire buildings	15,431.63	53,402.14
BP 193.01	12/09/2023	Admedia Australia	Produce TV Commercial for Gwalia	352.00	53,754.14
BP 193.02	12/09/2023	Air Liquide W.A. Ltd	Container rental 01/07/23 to 31/07/23	26.06	53,780.20
BP 193.03	12/09/2023	Airport Lighting Specialists	Supplies for Aerodome maintenance	5,590.20	59,370.40
BP 193.04	12/09/2023	Alex Baxter	Reimbursement for expenses paid during training	476.44	59,846.84
BP 193.05	12/09/2023	All Workwear	Polo shirts for resale at Gwalia Museum	16,285.50	76,132.34
BP 193.06	12/09/2023	Artgold	Art program for various workshops	11,396.00	87,528.34
BP 193.07	12/09/2023	ATOM Supply	Supplies for Works depot and staff housing	689.97	88,218.31
BP 193.08	12/09/2023	Avdata Australia- Shop	Keys for truck stop toilet access	1,223.53	89,441.84
BP 193.09	12/09/2023	AYA Group Pty Ltd	Consumables for Hoover House, Admin, CRC and LELC	3,599.09	93,040.93
BP 193.10	12/09/2023	Betta Roads Pty Ltd	Polycorn for roadwork maintenance	1,881.00	94,921.93
BP 193.11	12/09/2023	Bunnings Building Supplies Pty Ltd	Supplies for Leinster Playgroup from Community Grant	2,016.01	96,937.94
BP 193.12	12/09/2023	Canine Control	Ranger services 20/08/ to 23/08 and 28/08/ & 29/08	8,430.40	105,368.34
BP 193.13	12/09/2023	Coates Hire	Message board and equipment for Leonora Golden Gift 2023	4,353.97	109,722.31
BP 193.14	12/09/2023	Corsign WA Pty Ltd	Shire of Leonora signs	88.00	109,810.31

Accounts for Payment - September 2023 Batch Payments 189 - 194

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 193.15	12/09/2023	Coyles Mower & Chainsaw Centre	Fuels and Oils. 2 x 5 litre 2 stoke oil	286.00	110,096.31
BP 193.16	12/09/2023	Department of Fire and Emergency Services	ESLB 1st Qtr Contribution 2023/24	50,525.29	160,621.60
BP 193.17	12/09/2023	Eagle Petroleum (WA) Pty Ltd	Shire fuel card transactions July, 2023.	1,680.13	162,301.73
BP 193.18	12/09/2023	Elite Gym Hire	Gym equipment hire - September, 2023	1,499.74	163,801.47
BP 193.19	12/09/2023	European Foods	Coffee beans for Hoover House	625.00	164,426.47
BP 193.20	12/09/2023	Heatley's Sales Pty Ltd	Parts and consumables for Works depot	3,644.77	168,071.24
BP 193.21	12/09/2023	Hersey's Safety Pty Ltd	Uniforms for Depot Staff	411.40	168,482.64
BP 193.22	12/09/2023	Kalgoortie Case & Drill Pty Ltd	40l fridge and transit bag for P2451	1,684.00	170,166.64
BP 193.23	12/09/2023	Landgate	Online shop and Mining Tenements chargeable schedule	324.40	170,491.04
BP 193.24	12/09/2023	Leonora Post Office	Postage and stationery items for Admin, LELC, Keys for 11 Queen Vic	794.79	171,285.83
BP 193.25	12/09/2023	Luck Thai Cleaning	Cleaning of Shire buildings 31/07/23 to 13/08/23	7,830.02	179,115.85
BP 193.26	12/09/2023	Magnum Road Maintenance - MRM	Grading of various Shire roads	7,260.00	186,375.85
BP 193.27	12/09/2023	Marie Pointon.	Cakes for Hoover House	1,080.00	187,455.85
BP 193.28	12/09/2023	Multiple Trades and Maintenance	Installation of lights and DCEO aircon at Admin office	2,531.10	189,986.95
BP 193.29	12/09/2023	National College of Management	Professional Skills for the Executive Secretary and PA	395.00	190,381.95
BP 193.30	12/09/2023	Netlogic Information Technology	Equipment for wireless network upgrades	8,932.05	199,314.00
BP 193.31	12/09/2023	Northern Goldfields Electrical Pty Ltd	Electrical Works depot and staff housing	2,434.30	201,748.30
BP 193.32	12/09/2023	Northern Star Resources Ltd-	Rates refund dead tenements 3170 2640 2146	705.91	202,454.21
BP 193.33	12/09/2023	Office National Kalgoortie	Stationery for Admin, LELC, Depot and Museum	2,031.38	204,485.59
BP 193.34	12/09/2023	Outback Parks&Lodges	Accommodation for Ranger, President and contractors	1,078.00	205,563.59
BP 193.35	12/09/2023	Parks and Leisure Australia	Registration for Joint Congress	1,782.00	207,345.59
BP 193.36	12/09/2023	Penns Cartage Contractors	Freight charges for signs	160.88	207,506.47
BP 193.37	12/09/2023	PFD Food Services Pty Ltd	Catering and consumables for Hoover House	4,512.10	212,018.57
BP 193.38	12/09/2023	Prosegur Australia Pty Ltd	ATM service July/August	3,027.11	215,045.68
BP 193.39	12/09/2023	PVW Leonora Pty Ltd.	Rates overpayment due to area reduction on 4245 11/8/2023	496.81	215,542.49
BP 193.40	12/09/2023	Rangeland Services Pty Ltd	Masonic Hall Perimeter Fence	35,223.10	250,765.59
BP 193.41	12/09/2023	Remote Construction and Maintenance	Relining shed roof at Works depot	59,935.20	310,700.79
BP 193.42	12/09/2023	Resources Trading	Parts for Plant equipment	14,243.28	324,944.07
BP 193.43	12/09/2023	Shire Of Leonora - Rates	2023/24 Shire rates for Shire buildings	55,257.80	380,201.87
BP 193.44	12/09/2023	Sigma Chemicals	Chemicals for pool season 2023/24	3,916.83	384,118.70
BP 193.45	12/09/2023	Skippers Aviation Pty Ltd	Flights to Perth for staff training	1,747.99	385,866.69
BP 193.46	12/09/2023	St John Ambulance Western Australia Ltd	First aid training hosted by Job Hub	5,680.00	391,546.69
BP 193.47	12/09/2023	Stephen Michael Foundation	Leonora Youth Engagement Project 2023/24 Commitment	61,050.00	452,596.69

Accounts for Payment - September 2023 Batch Payments 189 - 194

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 193.48	12/09/2023	Taylor Burrell Barnett	Town Planning expenses Eastern development	682.00	453,278.69
BP 193.49	12/09/2023	Team Global Express Pty Ltd	Freight for Depot	45.02	453,323.71
BP 193.50	12/09/2023	Tennant Australia	Filters for P2480	1,800.81	455,124.52
BP 193.51	12/09/2023	Vanguard Press	Freight and handling of Northern Goldfields maps and brochures	394.24	455,518.76
BP 193.52	12/09/2023	Visage Productions	Promoting Leonora TV second and final payment	11,000.00	466,518.76
BP 193.53	12/09/2023	West Australian Newspapers Ltd	Advertising in the West Australian newspaper	4,166.30	470,685.06
BP 193.54	12/09/2023	Whitehouse Hotel	Supply of staff member to cook BBQ for CEO farewell (from Staff)	165.00	470,850.06
BP 193.55	12/09/2023	Win - Nine Life Channel	Gwalia Advertising 2023/24 - 9LIFE	99.00	470,949.06
BP 193.56	12/09/2023	Win Television WA-	Gwalia Advertising 2023/24 - 9GEM	512.60	471,461.66
Total - Batch Payment 193				471,461.66	
BP 194.01	18/09/2023	AFGR1 Equipment Australia Pty Ltd	Parts for P2431	5,578.80	5,578.80
BP 194.02	18/09/2023	Air Liquide W.A. Ltd	Container monthly rental fee	26.06	5,604.86
BP 194.03	18/09/2023	Alcolizer Technology	Works depot staff training online	324.50	5,929.36
BP 194.04	18/09/2023	Bianca Corciulo	Reimbursement for expenses paid towards catering for Job Hub training	130.57	6,059.93
BP 194.05	18/09/2023	Bidfood Kalgoorlie	Cleaning supplies for Gwalia Museum	523.42	6,583.35
BP 194.06	18/09/2023	BOC Limited	Container service for Depot and Medical Centre	134.43	6,717.78
BP 194.07	18/09/2023	Bunnings Building Supplies Pty Ltd	Supplies for Works depot and staff housing	579.18	7,296.96
BP 194.08	18/09/2023	Cloud Collections Pty Ltd	Debt collection fees	353.44	7,650.40
BP 194.09	18/09/2023	Eagle Petroleum (WA) Pty Ltd	Shell card transactions August 2023	2,730.39	10,380.79
BP 194.10	18/09/2023	Everett Butchers	Sausages for R U Okay day	259.95	10,640.74
BP 194.11	18/09/2023	GTN Services	Window winder master switch for P2450	260.33	10,901.07
BP 194.12	18/09/2023	Harvey Norman AV/IT Kalgoorlie	Westinghouse dishwasher as per quote 01-124-1347105	779.00	11,680.07
BP 194.13	18/09/2023	Harvey Norman Bedding Kalgoorlie	Furniture as per quote 01-124-1347010	4,197.00	15,877.07
BP 194.14	18/09/2023	Harvey Norman Furniture Kalgoorlie	Furniture as per quote 01-124-1347056	5,197.00	21,074.07
BP 194.15	18/09/2023	Hersey's Safety Pty Ltd	Works staff uniforms and supplies for Works depot	6,886.75	27,960.82
BP 194.16	18/09/2023	Horizon Power	Power and supply charges 27/07/23 to 24/08/23	418.98	28,379.80
BP 194.17	18/09/2023	Landgate	Gross Rental Valuations 10/06/23 to 04/08/23	74.15	28,453.95
BP 194.18	18/09/2023	Leonora Motor Inn	Accommodation for Shire President	145.00	28,598.95
BP 194.19	18/09/2023	Leonora Post Office	Shipping for Admin and Info Centre	72.79	28,671.74
BP 194.20	18/09/2023	Mandy Wynne -	General account and support - Accrued expenses	666.38	29,338.12
BP 194.21	18/09/2023	Mcleods Barristers and Solicitors	Legal expenses for EHO matters	3,507.60	32,845.72
BP 194.22	18/09/2023	McMahon Burnett Transport	Freight charges for Pool and Works depot supplies	484.86	33,330.58

Accounts for Payment - September 2023 Batch Payments 189 - 194

Batch Ref	Date	Name	Item	Payment by delegated Authority	<i>Balance</i>
BP 194.23	18/09/2023	Moore Australia	Consulting expenses for financial activity and BAS statements	11,869.00	45,199.58
BP 194.24	18/09/2023	Netlogic Information Technology	Consulting expenses for computers across Shire departments	4,341.50	49,541.08
BP 194.25	18/09/2023	Outback Parks&Lodges	Accommodation for Job Hub staff - Cancellation fee	121.00	49,662.08
BP 194.26	18/09/2023	PFD Food Services Pty Ltd	Catering and consumables for Hoover House	938.75	50,600.83
BP 194.27	18/09/2023	Pier Street Medical	Staff medicals	215.45	50,816.28
BP 194.28	18/09/2023	Prime Media Group Ltd	Marketing of Gwalia/Hoover House on channel 7 networks	1,100.00	51,916.28
BP 194.29	18/09/2023	Royal Life Saving (WA Branch)	Pool staff training/qualifications	289.00	52,205.28
BP 194.30	18/09/2023	State Library of WA	Delivery of Better Beginnings Program 2023/24	71.50	52,276.78
BP 194.31	18/09/2023	TAPS Industries Pty Ltd	Plumbing work at depot and staff housing	4,275.25	56,552.03
BP 194.32	18/09/2023	Team Global Express Pty Ltd	Freight for Works depot and Admin	794.31	57,346.34
BP 194.33	18/09/2023	Telstra	Phone for camping requisites	365.00	57,711.34
BP 194.34	18/09/2023	Vanguard Press	Freight and handling of Northern Goldfields maps and brochures 2023/24 Financial year	265.14	57,976.48
BP 194.35	18/09/2023	Warren Neil Roper	Reimbursement for expenses paid towards Grader camp food	1,061.38	59,037.86
BP 194.36	18/09/2023	Water Corporation	Water and supply charges 541 Otterburn st	94.97	59,132.83
BP 194.37	18/09/2023	West Australian Newspapers Ltd	RFT and Notice in the West Australian newspaper	1,160.89	60,293.72
BP 194.38	18/09/2023	Western Australian Local Government Ass.	Attendance at WALGA Convention & CEO State employment laws	4,847.60	65,141.32
BP 194.39	18/09/2023	Xstra Group Pty Ltd	PABX Hosting, Provision and Support per Extension and Rental Service per Month for CRC	503.45	65,644.77
Total - Batch Payment 194				65,644.77	
GRAND TOTAL				2,362,338.35	

Accounts for Payment - September 2023 Cheques & Payroll Liabilities

Shire of Leonora					
Monthly Report – List of Accounts Paid by Delegated Authority					
Submitted to Council on the 26th September, 2023					
The following list of accounts has been paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions contain BAS payments, Wages & Payroll Liability payments since the previous list of accounts paid by Delegated Authority totalling \$351,101.15					
CHIEF EXECUTIVE OFFICER					
Cheque	Date	Name	Item	Payment by Delegated Authority	Balance
PL05092023	8/09/2023	Shire of Leonora	Payroll deductions PPE: 4/09/2023	1,988.32	1,988.32
BAS072023	28/08/2023	Australian Taxation Office	BAS July 2023	78,917.00	80,905.32
PL08082023	14/08/2023	Shire of Leonora	Payroll deductions PPE: 7/08/2023	2,156.92	83,062.24
PL22082023	28/08/2023	Shire of Leonora	Payroll deductions PPE: 21/08/2023	1,851.61	84,913.85
PPE04092023	5/09/2023	Shire of Leonora	Salaries & wages PPE: 04/09/2023	81,802.74	166,716.59
PPE18092023	19/09/2023	Shire of Leonora	Salaries & wages PPE: 18/09/2023	86,782.64	253,499.23
PPE21082023	22/08/2023	Shire of Leonora	Salaries & wages PPE: 21/08/2023	97,601.92	351,101.15
GRAND TOTAL				351,101.15	

26th September, 2023

10.0 REPORTS

10.4 DEPUTY CHIEF EXECUTIVE OFFICER REPORTS

10.4.(B) MONTHLY FINANCIAL STATEMENTS - AUGUST, 2023

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 26th September 2023

AGENDA REFERENCE: 10.4.(B) SEP 23

SUBJECT: Monthly Financial Statements - August, 2023

LOCATION/ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Lee-Anne Trevenen

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 21st September 2023

SUPPORTING DOCUMENTS: 1. Monthly Financial Statements - August, 2023 [↓](#)

BACKGROUND

In complying with the Local Government *Financial Management Regulations 1996*, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 31st August, 2023 consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st August, 2023
- (c) Material Variances – 31st August, 2023

As the Monthly Financial statements were not available when this Agenda was due to be compiled, these will be provided as a separate attachment as soon as possible.

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*
- (1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
34. (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
34. (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
34. (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
34. (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

ORDINARY COUNCIL MEETING MINUTES

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council accept the Monthly Financial Statements for the month ended 31st August, 2023 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st August, 2023
- (c) Material Variances – 31st August, 2023

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr LR Petersen

Seconded: Cr AE Taylor

That Council accept the Monthly Financial Statements for the month ended 31st August, 2023 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st August, 2023
- (c) Material Variances – 31st August, 2023

CARRIED (6 VOTES TO 0)

For: Cr RM Cotterill, Cr AE Taylor, Cr LR Petersen, Cr F Harris, Cr RA Norrie, Cr PJ Craig



18 September 2023

Mr Ty Matson
Chief Executive Officer
Shire of Leonora
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LEONORA WA 6438

Moore Australia

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Dear Ty

COMPILATION REPORT TO SHIRE OF LEONORA

We have compiled the accompanying special purpose financial report of Shire of Leonora which comprise the statement of financial position as at 31 August 2023, the statement of financial activity, notes providing statement of financial activity supporting information, explanation of material variances for the year then ended and a summary of material accounting policy information. These have been prepared in accordance with *Local Government Act 1995* and associated regulations as described in Note 1 to the financial report. The specific purpose for which the special purpose financial statements have been prepared is also set out in Note 1 of the financial report. We have provided the supplementary information of Shire of Leonora as at 31 August 2023 and for the period then ended based on the records of the Shire of Leonora.

THE RESPONSIBILITY OF SHIRE OF LEONORA

The CEO of Shire of Leonora is solely responsible for information contained in the special purpose financial report and supplementary information, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial report was prepared.

OUR RESPONSIBILITY

On the basis of information provided by Shire of Leonora we have compiled the accompanying special purpose financial report in accordance with the requirements of *APES 315 Compilation of Financial Information* and the *Local Government Act 1995*, associated regulations and to the extent that they are not inconsistent with the *Local Government Act 1995*, the Australian Accounting Standards.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial report except for the matters of non-compliance with the basis of preparation identified with Note 1 of the financial report. We have complied with the relevant ethical requirements of *APES 110 Code of Ethics for Professional Accountants*.

Supplementary information attached to the financial report has been extracted from the records of Shire of Leonora and information presented in the special purpose financial report.

ASSURANCE DISCLAIMER

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial report was compiled exclusively for the benefit of Shire of Leonora who are responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, the special purpose financial report may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial report.

NOTE REGARDING BASIS OF PREPARATION

We draw attention to Note 1 to the financial report where matters of non-compliance with the basis of preparation have been detailed. Supplementary information is provided for management information purposes and does not comply with the disclosure requirements of the Australian Accounting Standards.

Russell Barnes
Director
[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)

Moore Australia (WA) Pty Ltd trading as agent – ABN 99 433 544 961.
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Liability limited by a scheme approved under Professional Standards Legislation.

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SHIRE OF LEONORA

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 August 2023

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Please refer to the compilation report

| 1

SHIRE OF LEONORA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2023

Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	8,610,527	8,491,237	8,491,115	(122)	(0.00%)	
Rates excluding general rates	221,706	221,706	221,706	0	0.00%	
Grants, subsidies and contributions	2,365,778	885,295	98,060	(787,235)	(88.92%)	▼
Fees and charges	3,171,143	694,010	639,326	(54,684)	(7.88%)	▼
Interest revenue	101,000	16,840	23,583	6,743	40.04%	▲
Other revenue	346,890	54,140	21,356	(32,784)	(60.55%)	▼
Profit on asset disposals	68,083	0	0	0	0.00%	
	14,885,127	10,363,228	9,495,146	(868,082)	(8.38%)	
Expenditure from operating activities						
Employee costs	(5,323,632)	(886,528)	(671,274)	215,254	24.28%	▲
Materials and contracts	(5,505,184)	(917,085)	(506,881)	410,204	44.73%	▲
Utility charges	(382,041)	(63,881)	(9,855)	54,026	84.57%	▲
Depreciation	(1,970,250)	(328,450)	0	328,450	100.00%	▲
Insurance	(383,056)	(383,056)	(167,086)	215,970	56.38%	▲
Other expenditure	(369,995)	(41,040)	10,548	51,588	125.70%	▲
Loss on asset disposals	(1,895)	0	0	0	0.00%	
	(13,936,053)	(2,620,040)	(1,344,548)	1,275,492	48.68%	
Non-cash amounts excluded from operating activities	2(b) 1,909,240	328,450	191	(328,259)	(99.94%)	▼
Amount attributable to operating activities	2,858,314	8,071,638	8,150,789	79,151	0.98%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	2,257,760	83,340	90,000	6,660	7.99%	
Proceeds from disposal of assets	478,500	0	0	0	0.00%	
	2,736,260	83,340	90,000	6,660	7.99%	
Outflows from investing activities						
Payments for property, plant and equipment	(5,961,377)	(703,522)	(954,416)	(250,894)	(35.66%)	▼
Payments for construction of infrastructure	(4,350,296)	(725,052)	(223,702)	501,350	69.15%	▲
	(10,311,673)	(1,428,574)	(1,178,118)	250,456	17.53%	
Amount attributable to investing activities	(7,575,413)	(1,345,234)	(1,088,118)	257,116	19.11%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	3,570,152	0	0	0	0.00%	
	3,570,152	0	0	0	0.00%	
Outflows from financing activities						
Transfer to reserves	(949,233)	(17,206)	(17,206)	0	0.00%	
	(949,233)	(17,206)	(17,206)	0	0.00%	
Amount attributable to financing activities	2,620,919	(17,206)	(17,206)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2,096,180	2,096,180	1,690,522	(405,658)	(19.35%)	▼
Amount attributable to operating activities	2,858,314	8,071,638	8,150,789	79,151	0.98%	▲
Amount attributable to investing activities	(7,575,413)	(1,345,234)	(1,088,118)	257,116	19.11%	▲
Amount attributable to financing activities	2,620,919	(17,206)	(17,206)	0	0.00%	
Surplus or deficit after imposition of general rates	0	8,805,378	8,735,987	(69,391)	(0.79%)	▼

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF LEONORA
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 AUGUST 2023**

	Actual 30 June 2023	Actual as at 31 August 2023
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	11,271,987	15,671,617
Trade and other receivables	738,338	3,925,578
Inventories	69,855	74,080
TOTAL CURRENT ASSETS	12,080,180	19,671,275
NON-CURRENT ASSETS		
Other financial assets	61,117	61,117
Inventories	94,380	94,380
Property, plant and equipment	29,288,385	30,242,800
Infrastructure	93,595,787	93,819,490
TOTAL NON-CURRENT ASSETS	123,039,669	124,217,787
TOTAL ASSETS	135,119,849	143,889,062
CURRENT LIABILITIES		
Trade and other payables	735,564	1,066,170
Other liabilities	1,138,801	1,336,810
Employee related provisions	300,689	300,689
TOTAL CURRENT LIABILITIES	2,175,054	2,703,669
NON-CURRENT LIABILITIES		
Employee related provisions	98,500	98,500
Other provisions	2,676,283	2,676,283
TOTAL NON-CURRENT LIABILITIES	2,774,783	2,774,783
TOTAL LIABILITIES	4,949,837	5,478,452
NET ASSETS	130,170,012	138,410,610
EQUITY		
Retained surplus	50,422,916	58,646,308
Reserve accounts	8,510,307	8,527,513
Revaluation surplus	71,236,789	71,236,789
TOTAL EQUITY	130,170,012	138,410,610

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 AUGUST 2023

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Matters of non-compliance with Basis of Preparation

The following matters on non-compliance with the basis of preparation have not been correct.

1. Depreciation has not been raised during the current financial year.
2. Balances as at 30 June 2023 have not been audited and may be subject to change.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure
- estimation uncertainties made in relation to lease accounting

SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 14 September 2023

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2023

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

	Adopted Budget Opening 1 July 2023	Actual as at 30 June 2023	Actual as at 31 August 2023
(a) Net current assets used in the Statement of Financial Activity			
Current assets			
Cash and cash equivalents	11,271,987	11,271,987	15,671,617
Trade and other receivables	654,942	738,338	3,925,578
Inventories	60,608	69,855	74,080
	11,987,537	12,080,180	19,671,275
Less: current liabilities			
Trade and other payables	(237,071)	(735,564)	(1,066,170)
Other liabilities	(1,138,801)	(1,138,801)	(1,336,810)
Employee related provisions	(300,689)	(300,689)	(300,689)
	(1,676,561)	(2,175,054)	(2,703,669)
Net current assets	10,310,976	9,905,126	16,967,606
Less: Total adjustments to net current assets	2(c) (8,214,796)	(8,214,604)	(8,231,619)
Closing funding surplus / (deficit)	2,096,180	1,690,522	8,735,987

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Non-cash amounts excluded from operating activities	Adopted Budget Estimates 30 June 2024	YTD Budget (a)	YTD Actual (b)
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	(68,083)	0	0
Add: Loss on asset disposals	1,895	0	0
Add: Depreciation	1,970,250	328,450	0
Movement in current employee provisions associated with restricted cash	5,178	0	191
Total non-cash amounts excluded from operating activities	1,909,240	328,450	191

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening 1 July 2023	Actual as at 30 June 2023	Actual as at 31 August 2023
	\$	\$	\$
Adjustments to net current assets			
Less: Reserve accounts	(8,510,307)	(8,510,307)	(8,527,513)
Add: Current liabilities not expected to be cleared at the end of the year:			
- Current portion of employee benefit provisions held in reserve	295,511	295,703	295,894
Total adjustments to net current assets	2(a) (8,214,796)	(8,214,604)	(8,231,619)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2023

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$15,000 or 8.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	(787,235)	(88.92%)	▼
Grants for Child care, Youth program, Driver A&E, FRRR, Donations for Dignity, Local Partners, MRWA Direct not yet received.			
Fees and charges	(54,684)	(7.88%)	▼
ESL admin fee, bulk refuse disposal, rent 15 Cayzer St, Shared Office 1. Rent and hire facilities are profiled as 2/12th of the budget.			
Interest revenue	6,743	40.04%	▲
YTD budgets are profiled as 2/12th of the annual budget.			
Other revenue	(32,784)	(60.55%)	▼
Childcare miscellaneous, Nyunng Brokerage, Gwalia Precinct donations. Golden Gift YTD budgets are profiled as 2/12th of the annual budget.			
Expenditure from operating activities			
Employee costs	215,254	24.28%	▲
YTD budgets are profiled as 2/12th of the annual budget.			
Materials and contracts	410,204	44.73%	▲
Member conferences, audit fees, subscriptions, refuse site maintenance, CRC equipment, road works, street cleaning, Hoover House, Small projects. Some YTD budgets are profiled as 2/12th of the annual budget.			
Utility charges	54,026	84.57%	▲
YTD budgets are profiled as 2/12th of the annual budget.			
Depreciation	328,450	100.00%	▲
Depreciation not processed as 2023 Annual Financial Report is not yet finalised.			
Insurance	215,970	56.38%	▲
First instalment paid.			
Other expenditure	51,588	125.70%	▲
Members travel, member allowances, donation Golden Quest Trail.			
Non-cash amounts excluded from operating activities	(328,259)	(99.94%)	▼
Depreciation not processed as 2023 Annual Financial Report is not yet finalised. Movement in employee related provisions.			
Outflows from investing activities			
Payments for property, plant and equipment	(250,894)	(35.66%)	▼
Building capital works are profiled as 2/12th of the annual budget.			
Payments for construction of infrastructure	501,350	69.15%	▲
Roadworks are profiled as 2/12th of the annual budget and there is no YTD expenditure. Improvement capital works are profiled as 2/12th of the annual budget.			
Surplus or deficit at the start of the financial year	(405,658)	(19.35%)	▼
Refer to note 2(a) for detail of differences.			
Surplus or deficit after imposition of general rates	(69,391)	(0.79%)	▼
Due to variances described above			

Please refer to the compilation report

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SHIRE OF LEONORA
SUPPLEMENTARY INFORMATION
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Please refer to the compilation report

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ORDINARY COUNCIL MEETING MINUTES

26 SEPTEMBER 2023

SHIRE OF LEONORA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.10 M	\$2.10 M	\$1.69 M	(\$0.41 M)
Closing	\$0.00 M	\$8.81 M	\$8.74 M	(\$0.07 M)

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables		Receivables		
	\$15.67 M	% of total	\$1.07 M	% Outstanding	\$0.40 M	% Collected	
Unrestricted Cash	\$7.14 M	45.6%	Trade Payables	\$0.31 M	Rates Receivable	\$3.52 M	61.6%
Restricted Cash	\$8.53 M	54.4%	0 to 30 Days		Trade Receivable	\$0.40 M	% Outstanding
			Over 30 Days		Over 30 Days		56.6%
			Over 90 Days		Over 90 Days		6.7%

Refer to 3 - Cash and Financial Assets

Refer to 9 - Payables

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$2.86 M	\$8.07 M	\$8.15 M	\$0.08 M

Refer to Statement of Financial Activity

Rates Revenue			Grants and Contributions			Fees and Charges		
YTD Actual	\$8.49 M	% Variance	YTD Actual	\$0.10 M	% Variance	YTD Actual	\$0.64 M	% Variance
YTD Budget	\$8.49 M	(0.0%)	YTD Budget	\$0.89 M	(88.9%)	YTD Budget	\$0.69 M	(7.9%)

Refer to 10 - Rate Revenue

Refer to 12 - Grants and Contributions

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$7.58 M)	(\$1.35 M)	(\$1.09 M)	\$0.26 M

Refer to Statement of Financial Activity

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$0.00 M	%	YTD Actual	\$0.22 M	% Spent	YTD Actual	\$0.09 M	% Received
Adopted Budget	\$0.48 M	(100.0%)	Adopted Budget	\$4.35 M	(94.9%)	Adopted Budget	\$2.26 M	(96.0%)

Refer to 6 - Disposal of Assets

Refer to 5 - Capital Acquisitions

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$2.62 M	(\$0.02 M)	(\$0.02 M)	\$0.00 M

Refer to Statement of Financial Activity

Reserves	
Reserves balance	\$8.53 M
Interest earned	\$0.02 M

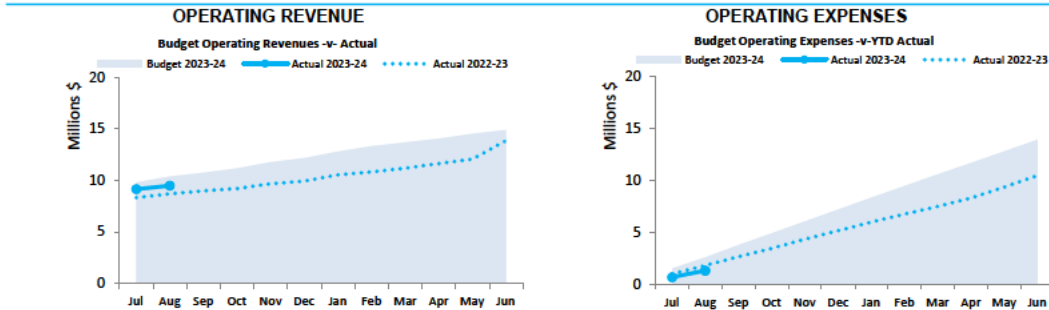
Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

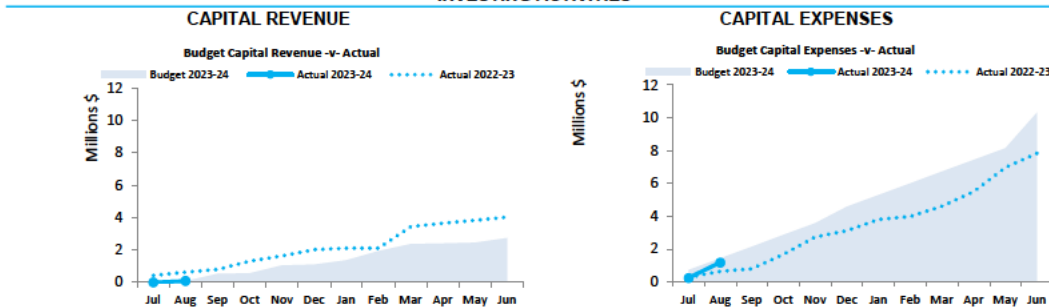
SHIRE OF LEONORA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023

2 KEY INFORMATION - GRAPHICAL

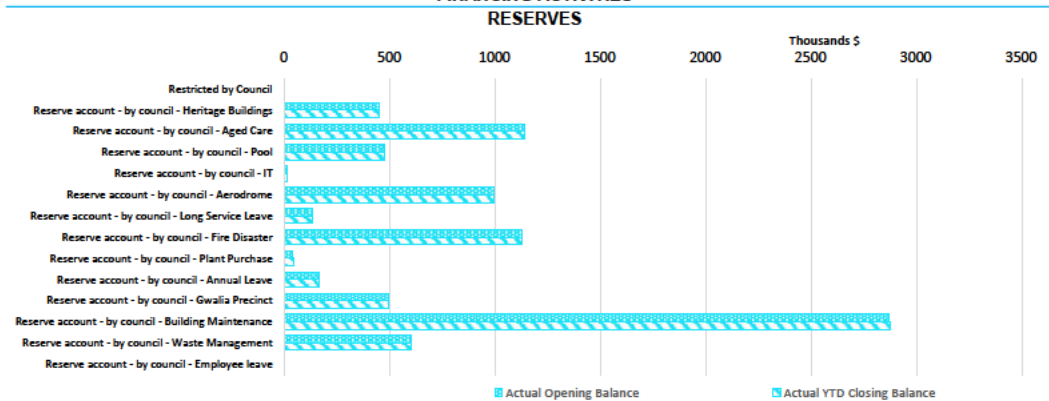
OPERATING ACTIVITIES



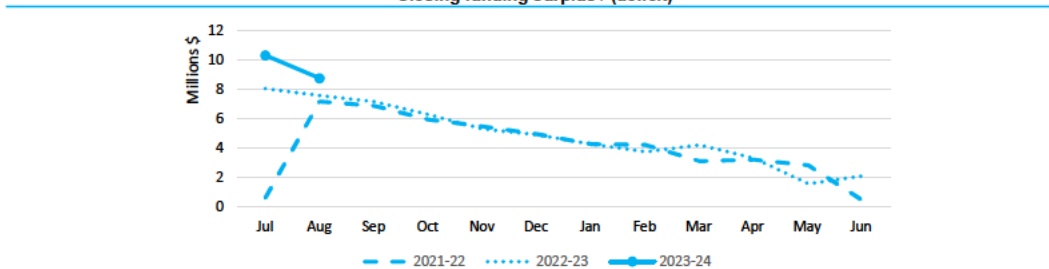
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Please refer to the compilation report

SHIRE OF LEONORA
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 AUGUST 2023

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Municipal bank	Cash and cash equivalents	7,142,824	0	7,142,824	0	NAB	Variable	NA
Trust bank	Cash and cash equivalents	10	0	10	0	NAB	NA	NA
Petty cash	Cash and cash equivalents	1,270	0	1,270	0	Cash on hand	NA	NA
Reserve bank	Cash and cash equivalents	0	8,527,513	8,527,513	0	NAB	Variable	NA
Total		7,144,104	8,527,513	15,671,617	0			
Comprising								
Cash and cash equivalents		7 144 104	8 527 513	15 671 617	0			
		7,144,104	8,527,513	15,671,617	0			

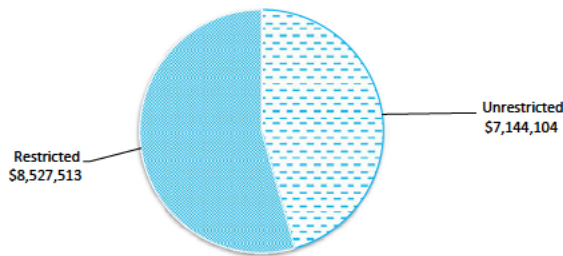
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



SHIRE OF LEONORA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023

4 RESERVE ACCOUNTS

Reserve name	Budget	Budget	Budget	Budget	Budget	Actual	Actual	Actual	Actual	Actual
	Opening	Interest	Transfer	Transfers	Closing	Opening	Interest	Transfers	Transfer	YTD
	Balance	Earned	s In (+)	Out (-)	Balance	Balance	Earned	In (+)	s Out (-)	Closing
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council										
Reserve account - by council - Heritage Buildings	451,883	5,000	0	0	456,883	451,883	1,037	0	0	452,920
Reserve account - by council - Aged Care	1,140,361	0	0	(1,140,361)	0	1,140,361	2,617	0	0	1,142,978
Reserve account - by council - Pool	478,379	5,293	0	0	483,672	478,379	1,098	0	0	479,477
Reserve account - by council - IT	15,000	0	0	0	15,000	15,000	0	0	0	15,000
Reserve account - by council - Aerodrome	996,453	16,630	441,442	0	1,454,525	996,453	0	0	0	996,453
Reserve account - by council - Long Service Leave	135,856	0	0	(135,856)	0	135,856	312	0	0	136,168
Reserve account - by council - Fire Disaster	40,306	446	0	0	40,752	40,306	2,583	0	0	42,889
Reserve account - by council - Plant Purchase	1,125,837	5,841	0	(598,000)	533,678	1,125,837	92	0	0	1,125,929
Reserve account - by council - Annual Leave	166,935	0	0	(166,935)	0	166,935	383	0	0	167,318
Reserve account - by council - Gwalia Precinct	493,354	3,688	0	(160,000)	337,042	493,354	1,132	0	0	494,486
Reserve account - by council - Building Maintenance	2,865,621	16,560	0	(1,369,000)	1,513,181	2,865,621	6,575	0	0	2,872,196
Reserve account - by council - Waste Management	600,322	8,192	140,000	0	748,514	600,322	1,377	0	0	601,699
Reserve account - by council - Employee leave	0	3,350	302,791	0	306,141	0	0	0	0	0
	8,510,307	65,000	884,233	(3,570,152)	5,889,388	8,510,307	17,206	0	0	8,527,513

Please refer to the compilation report

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SHIRE OF LEONORA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - non-specialised	1,020,000	170,000	246,538	76,538
Buildings - specialised	3,201,152	533,522	707,878	174,356
Plant and equipment	1,740,225	0	0	0
Acquisition of property, plant and equipment	5,961,377	703,522	954,416	250,894
Infrastructure - roads	2,954,041	492,340	0	(492,340)
Infrastructure - improvements	1,396,255	232,712	223,702	(9,010)
Acquisition of infrastructure	4,350,296	725,052	223,702	438
Total capital acquisitions	10,311,673	1,428,574	1,178,118	251,332
Capital Acquisitions Funded By:				
Capital grants and contributions	2,257,760	83,340	90,000	6,660
Other (disposals & C/Fwd)	478,500	0	0	0
Reserve accounts				
Reserve account - by council - Aged Care	1,140,361	0	0	0
Reserve account - by council - Plant Purchase	598,000	0	0	0
Reserve account - by council - Gwalia Precinct	160,000	0	0	0
Reserve account - by council - Building Maintenance	1,369,000	0	0	0
Contribution - operations	4,308,052	1,345,234	1,088,118	(257,116)
Capital funding total	10,311,673	1,428,574	1,178,118	(250,456)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

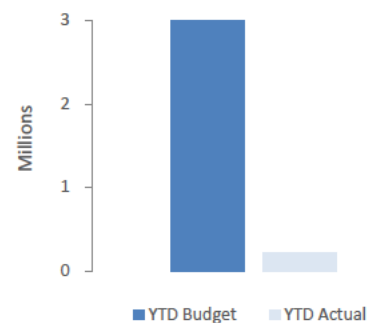
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognised at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



ORDINARY COUNCIL MEETING MINUTES

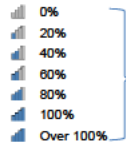
26 SEPTEMBER 2023

SHIRE OF LEONORA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted			Variance (Under)/Over
	Budget	YTD Budget	YTD Actual	
	\$	\$	\$	\$
Buildings - non-specialised				
CP2409 CEO - house	605,000	100,834	131,182	(30,348)
CP2410 CEO - earthworks	150,000	25,000	82,743	(57,743)
13 Fitzgerald Street - 2 x airconditioner	25,000	4,166	0	4,166
9 Cohen Street - retaining wall and fence	40,000	6,666	0	6,666
Staff Housing - solar panels	200,000	33,334	0	33,334
CP2424 11 Queen Victoria Street - upgrade	0	0	32,613	(32,613)
	1,020,000	170,000	246,538	(76,538)
Buildings - specialised				
Leonora Early Learning Center - toilets	100,000	16,666	0	16,666
CP2413 Aged Care Village - building	2,155,737	359,290	657,039	(297,740)
CP2415 Depot - reline shed	85,000	14,166	50,839	(36,673)
Airport - shed and terminal building LRCI	440,415	73,402	0	73,402
Gwalla - cottages	75,000	12,500	0	12,500
Museum - shed doors	30,000	5,000	0	5,000
Museum - lining and fitout	45,000	7,500	0	7,500
Sea container	10,000	1,666	0	1,666
Council Chambers - furniture, equipment and IT	130,000	21,666	0	21,666
Administration - refurbishment	130,000	21,666	0	21,666
	3,201,152	533,522	707,878	(174,356)
Plant and Equipment				
Health - Toyota Hilux	27,500	0	0	0
Public Halls - tables and chairs	15,000	0	0	0
Grader John Deere 670G	495,000	0	0	0
Water cart truck - prime mover	300,000	0	0	0
Grader Driver - Ranger	62,000	0	0	0
Grader Driver - Ranger	62,000	0	0	0
WS - Toyota Hilux	52,000	0	0	0
PG - Toyota Hilux	52,000	0	0	0
Ranger 4WD	62,000	0	0	0
Townsite - Small tipper 3T	72,000	0	0	0
Town Crew - Tipping trailer	20,000	0	0	0
Low loader	160,000	0	0	0
Fuel trailer	45,000	0	0	0
Fire Fighting - trailer	6,000	0	0	0
Number plate recognition cameras	30,000	0	0	0
ARO - vehicle	52,000	0	0	0
Building - Toyota Hilux	27,500	0	0	0
Gwalla - archival room compactus	20,000	0	0	0
M - Toyota Hilux	32,000	0	0	0
MWS - vehicle	73,000	0	0	0
DCEO - vehicle	75,225	0	0	0
	1,740,225	0	0	0
Total acquisition of property, plant and equipment	5,961,377	703,522	954,416	(250,894)
Infrastructure - roads				
LRCI - Phase 4	254,041	42,340	0	42,340
R2R - Town RAV network	1,800,000	300,000	0	300,000
RRG - Leinster Downs Road	900,000	150,000	0	150,000
	2,954,041	492,340	0	492,340
Infrastructure - improvements				
CI2400 CEO - swimming pool	80,000	13,334	3,702	9,632
26 Queen Victoria Street - driveway and retaining wall	65,000	10,834	0	10,834
40A and 40B Hoover Street - fence and gate	26,000	4,334	0	4,334
Aged Care Village - solar panels	50,000	8,334	0	8,334
Sewerage Pond - addition	250,000	41,666	0	41,666
Swimming Pool - heating	300,000	50,000	0	50,000
CP2416 Swimming Pool - retiling	365,255	60,876	90,000	(29,124)
Office/Museum/Depot - electric security gates	100,000	16,666	0	16,666
Sea Container - dome shade shelter	20,000	3,334	0	3,334
CP2430 Airport - taxiway redevelopment	140,000	23,334	130,000	(106,666)
	1,396,255	232,712	223,702	9,010
Total acquisition of infrastructure	4,350,296	725,052	223,702	501,350
Total capital acquisitions	10,311,673	1,428,574	1,178,118	751,368

Please refer to the compilation report

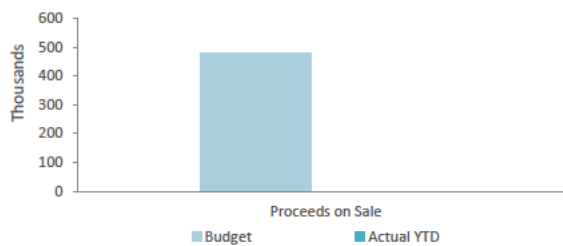
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SHIRE OF LEONORA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
	Health - 2019 Toyota Hilux	31,665	30,000	0	(1,665)	0	0	0	0
	Doctor - 2019 Toyota Kluger	25,641	30,000	4,359	0	0	0	0	0
	2018 Ford Ranger	22,915	22,800	0	(115)	0	0	0	0
	2019 Holden Colorado	24,724	30,000	5,276	0	0	0	0	0
	2019 Toyota Hilux	24,750	30,000	5,250	0	0	0	0	0
	Ford Ranger	22,915	22,800	0	(115)	0	0	0	0
	2019 Toyota Hilux	24,750	30,000	5,250	0	0	0	0	0
	Reporting Officers vehicle	22,001	30,000	7,999	0	0	0	0	0
	Town water cart 3 tonne tipper	24,750	30,000	5,250	0	0	0	0	0
	Toyota Hilux	25,185	30,000	4,815	0	0	0	0	0
	MWS - vehicle	22,311	30,000	7,689	0	0	0	0	0
	DCEO - vehicle	40,882	45,000	4,118	0	0	0	0	0
	Admin - Kluger	26,404	30,000	3,596	0	0	0	0	0
	CEO - vehicle	73,419	87,900	14,481	0	0	0	0	0
		412,312	478,500	68,083	(1,895)	0	0	0	0

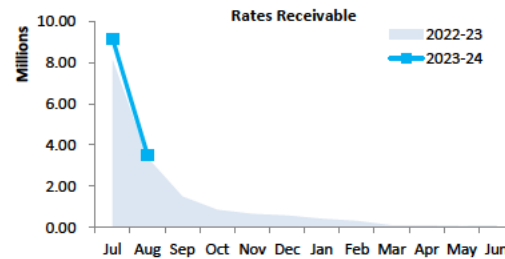


SHIRE OF LEONORA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable	30 Jun 2023	31 Aug 2023
	\$	\$
Opening arrears previous years	107,031	97,456
Levied this year - rates	7,797,180	8,712,821
Levied this year - services	344,633	356,783
Less - collections to date	(8,151,388)	(5,644,989)
Net rates collectable	97,456	3,522,071
% Collected	98.8%	61.6%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	115,108	90,569	42,077	17,823	265,577
Percentage	0.0%	43.3%	34.1%	15.8%	6.7%	
Balance per trial balance						265,577
Trade receivables						137,930
GST receivable						403,507
Total receivables general outstanding						403,507

Amounts shown above include GST (where applicable)

KEY INFORMATION

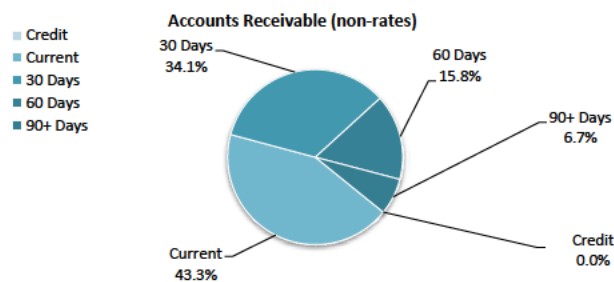
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



Please refer to the compilation report

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SHIRE OF LEONORA
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 AUGUST 2023

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 August 2023
	\$	\$	\$	\$
Inventory				
Inventories - Stores on hand	69,855	37,653	(33,428)	74,080
Total other current assets	69,855	37,653	(33,428)	74,080

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

SHIRE OF LEONORA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023

OPERATING ACTIVITIES

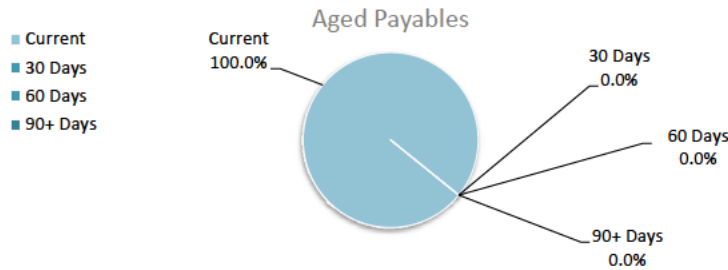
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	314,507	0	0	0	314,507
Percentage	0.0%	100.0%	0.0%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors						314,507
ATO liabilities						73,543
Other payables						177,206
Prepaid rates						500,914
Total payables general outstanding						1,066,170

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



Please refer to the compilation report

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ORDINARY COUNCIL MEETING MINUTES

SHIRE OF LEONORA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023

OPERATING ACTIVITIES

10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	YTD Actual	Total
	\$ (cents)	Properties	Value	Revenue	Reassessed	Revenue	Revenue	Reassessed	Revenue
				\$	\$	\$	\$	\$	\$
Gross rental value									
General rates	0.0741	597	20,513,404	1,520,043	76,750	1,596,793	1,520,044	0	1,520,044
Unimproved value									
General rates	0.1628	1,650	42,820,602	6,971,194	42,540	7,013,734	6,971,194	(123)	6,971,071
Sub-Total		2,247	63,334,006	8,491,237	119,290	8,610,527	8,491,238	(123)	8,491,115
Minimum payment									
Gross rental value									
General rates	339	93	102,514	31,527	0	31,527	31,527	0	31,527
Unimproved value									
General rates	339	561	640,135	190,179	0	190,179	190,179	0	190,179
Sub-total		654	742,649	221,706	0	221,706	221,706	0	221,706
Total general rates						8,832,233			8,712,821

Please refer to the compilation report

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SHIRE OF LEONORA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023

OPERATING ACTIVITIES

11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 31 August 2023 \$
Other current liabilities						
Other liabilities						
Contract liabilities		490,826	0	329,713	(41,704)	778,835
Capital grant/contributions liabilities		647,975	0	0	(90,000)	557,975
Total other liabilities		1,138,801	0	329,713	(131,704)	1,336,810
Employee Related Provisions						
Provision for annual leave		172,113	0	0	0	172,113
Provision for long service leave		128,576	0	0	0	128,576
Total Provisions		300,689	0	0	0	300,689
Total other current liabilities		1,439,490	0	329,713	(131,704)	1,637,499

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

ORDINARY COUNCIL MEETING MINUTES

26 SEPTEMBER 2023

SHIRE OF LEONORA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability 1 July 2023	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Aug 2023	Current Liability 31 Aug 2023	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
National Road Safety	0	0	0	0	0	5,000	0	0
Bushfire Operational	0	0	0	0	0	2,700	0	0
Sustainability Child Care	0	0	0	0	0	68,107	68,107	0
Youth Support DCP	0	0	0	0	0	76,702	19,176	19,176
Youth Program	0	0	0	0	0	200,000	33,340	0
Driver Eaccess and Equity	51,439	0	(850)	50,589	50,589	171,439	28,579	850
Elders Fitness Classes	0	0	0	0	0	15,000	2,500	0
FRRR Strengthening Rural Communities	0	0	0	0	0	10,000	10,000	0
Donations for Dignity	0	0	0	0	0	90,000	90,000	0
Womens Group - Nyunnga Gu	0	0	0	0	0	5,000	5,000	0
Recreation other	0	0	0	0	0	150,000	0	0
National Australia Day	0	0	0	0	0	20,000	0	0
Local Partner Trans 2021-9085 CRC	0	136,237	(300)	135,937	135,937	188,243	47,063	300
CRC Services	0	30,635	(20,423)	10,212	10,212	113,690	28,424	20,423
Community-led Job Support Hub	0	162,841	(20,131)	142,710	142,710	325,682	54,282	20,131
CRC Other	0	0	0	0	0	50,000	8,340	1,818
LRCI - Phase 4	0	0	0	0	0	254,041	0	0
Main Roads WA Direct	0	0	0	0	0	466,879	466,879	0
Cactus Eradication	0	0	0	0	0	50,000	8,340	0
Gwalia other	0	0	0	0	0	20,492	3,422	0
Leonora Golden Gift	0	0	0	0	0	60,000	10,000	0
CDC Services	439,387	0	0	439,387	439,387	0	0	0
Equalisation	0	0	0	0	0	0	0	5,894
Roads	0	0	0	0	0	0	0	9,996
	490,826	329,713	(41,704)	778,835	778,835	2,342,975	883,452	78,588
Contributions								
Youth reimbursements	0	0	0	0	0	5,501	921	0
Youth contributions	0	0	0	0	0	5,502	922	0
CRC Services other	0	0	0	0	0	3,000	0	0
Street Lights	0	0	0	0	0	8,800	0	0
Gwalia Precinct donations	0	0	0	0	0	0	0	5,522
Raffle proceeds	0	0	0	0	0	0	0	11,950
Sponsorship	0	0	0	0	0	0	0	2,000
	0	0	0	0	0	22,803	1,843	19,472
TOTALS	490,826	329,713	(41,704)	778,835	778,835	2,365,778	885,295	98,060

SHIRE OF LEONORA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023

INVESTING ACTIVITIES

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD Revenue
	1 July 2023		(As revenue)	31 Aug 2023	31 Aug 2023	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
LRCI Phase 4	0	0	0	0	0	440,415	0	0
Ageing in Place	0	0	0	0	0	500,000	83,340	0
LRCI Phase 3 - Swimming Pool	225,747	0	(90,000)	135,747	135,747	313,747	0	90,000
Roads to Recovery	403,598	0	0	403,598	403,598	403,598	0	0
Regional Road Group	0	0	0	0	0	600,000	0	0
Local Fov Heritage Consultancy	18,630	0	0	18,630	18,630	0	0	0
	<u>647,975</u>	<u>0</u>	<u>(90,000)</u>	<u>557,975</u>	<u>557,975</u>	<u>2,257,760</u>	<u>83,340</u>	<u>90,000</u>

Please refer to the compilation report

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ORDINARY COUNCIL MEETING MINUTES

26 SEPTEMBER 2023

10.0 REPORTS

10.5 ENVIRONMENTAL HEALTH OFFICER REPORTS

Nil

10.0 REPORTS

10.6 ELECTED MEMBERS REPORTS

Nil

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.0 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13.1 ELECTED MEMBERS

Nil

13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13.2 OFFICERS

Nil

14.0 MEETING CLOSED TO PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

14.0 MEETING CLOSED TO PUBLIC

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

15.0 STATE COUNCIL AGENDA

Nil

16.0 NEXT MEETING

Tuesday 17th October 2023

17.0 CLOSURE OF MEETING

There being no further business, the Chairperson, Cr PJ Craig declared the meeting closed at 10:25am.