

SHIRE OF LEONORA



**MINUTES OF ORDINARY COUNCIL MEETING
HELD IN COUNCIL CHAMBERS, LEONORA
ON TUESDAY 22ND SEPTEMBER, 2026
COMMENCING AT 10:39AM.**

SHIRE OF LEONORA
ORDER OF BUSINESS FOR MEETING HELD
TUESDAY 22ND SEPTEMBER, 2026.

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1.0 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 The Shire President, Cr PJ Craig declared the meeting open at 10:39am.

1.2 Visitors or members of the public in attendance

Ross Crew, Bradley Thomas, Vanessa Williams and Matthew Reddingius.

2.0 DISCLAIMER NOTICE

3.0 COUNCIL MEETING INFORMATION NOTES

4.0 PUBLIC QUESTION TIME

4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.2 PUBLIC QUESTION TIME

Ross Crew, Bradley Thomas, Vanessa Williams and Matthew Reddingius submitted the following:

“The residents of Gwalia respectfully request that Council arrange for a revision of the Town Planning Scheme 2 to address the SU4, special-use zoning designation, which currently hinders the conversion of leasehold properties to freehold status. Properties in Gwalia were originally granted 99-year leases, many of which are now expiring or approaching expiration. We seek Council’s support in facilitating the transition of these properties to freehold tenure, consistent with the residential standing of other residents within the Shire”.

This matter was taken on notice by the Chief Executive Officer, Ty Matson. Shire administration will investigate the matter and provide a written response at the next Council meeting.

Cr. Ross Norrie left the chambers at 10:41am and returned at 10:42am.

Members of the public, Ross Crew, Bradley Thomas, Vanessa Williams and Matthew Reddingius left the meeting at 10:52am.

5.0 ANNOUNCEMENT FROM THE PRESIDING MEMBER

The Shire President, Cr PJ Craig made the following announcements:

- Attended the Goldfields Voluntary Regional Organisation of Councils (GVROC) meeting with the CEO in Norseman. The following week, we travelled to Perth alongside Cr Norrie to attend the 2026 WALGA Local Government Convention.

6.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

6.1 Attendance

President (Chairperson)

PJ Craig

Deputy President

RA Norrie

Councillors

F Harris (online)

AE Taylor

TM Nardone

CA Cotterill

NF Sprigg dos Santos

Chief Executive Officer

TD Matson

Manager Business Services

KJ Lord

Manager Community Services

AW Baxter

Manager Works & Services

TD Bell

A/Finance Officer (Minutes)

SC Watene

Visitors

Nil

6.2 Apologies

Nil

6.3 Applications for Leave of Absence

Nil

6.4 Approved Leave of Absence

7.0 DECLARATION OF INTEREST

7.1 Declaration of Financial Interest

Chief Executive Officer, Ty Matson declared a financial interest in Late Item: 14.1(A) CEO Annual Performance Review – 2025.

7.2 Declaration of Proximity Interest

Nil

7.3 Declaration of Impartiality Interest

Nil

8.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

COUNCIL DECISION

Moved: Cr AE Taylor

Seconded: Cr NF Sprigg dos Santos

That the minutes of the Ordinary Council Meeting held on 18 August, 2026 be confirmed.

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr F Harris, Cr AE Taylor,
Cr TM Nardone, Cr CA Cotterill and Cr NF Sprigg dos Santos.*

9.0 PRESENTATIONS

9.1 Petitions

Nil

9.2 Presentations

Nil

9.3 Deputations

Nil

9.4 Delegates Reports

Nil

10.0 REPORTS

10.1 REPORTS OF AUDIT, RISK AND IMPROVEMENT COMMITTEES

10.1.(D) 2024/25 FINAL AUDIT - SIGNIFICANT FINDINGS ACTION REPORT

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr TM Nardone

That Council:

1. adopts the section 7.12A(4) report as attached; and
2. directs the CEO to finalise the submission of the report to the Minister, and publication to the Shire's official website as per the relevant requirements.

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr F Harris, Cr AE Taylor,
Cr TM Nardone, Cr CA Cotterill and Cr NF Sprigg dos Santos.*

REPORT UNDER SECTION 7.12A(4)

SIGNIFICANT AUDIT FINDINGS – YEAR ENDED 30 JUNE 2025

Local Government Shire of Leonora
Audit Report Received 22 December 2025
ARIC Considered
Council Adopted
Report Submitted to Minister

BACKGROUND

The Shire of Leonora received the final audit management letter for the year ended 30 June 2025. The index of findings identifies three findings in the Significant column:

- Finding 1 - Exception reporting for employee and supplier masterfiles.
- Finding 2 - Lack of access management control for masterfile changes in Reckon.
- Finding 3 - Insufficient evidence of quotes obtained for purchase orders.

SIGNIFICANT FINDING 1

EXCEPTION REPORTING FOR EMPLOYEE AND SUPPLIER MASTERFILES

AUDITOR'S FINDING:

In our discussions with management, we identified a gap in the accounting system's functionality. Specifically, there is no exception report generated for changes to the employee masterfile or supplier masterfile, including bank account modifications. Additionally, the system is unable to automatically track which employee made these changes, instead when changes are made employees put manual notes on supplier/employee's page within Reckon on the date & change made. While we recognise that the Shire's policy mandates proper documentation and authorisation for all modifications, the absence of an exception report poses a risk to internal controls.

ACTION TAKEN:

- Council First went live on 1 July 2025 and provides integrated finance and payroll functionality.
- Change Log and Payroll Log entries automatically record masterfile amendments, including the previous value, the new value, the user responsible and the date/time of the change.
- Employee-masterfile changes are reviewed as part of the payroll control process, with unusual or unexpected entries investigated.
- Supplier-masterfile changes are reviewed as part of the month-end process, with supporting authorisation checked where required.
- Role-based permissions restrict who may amend employee and supplier information.
- The Shire continues to refine its review checklists and evidence retention as staff become more familiar with the system.

STATUS AND COMPLETION:

On 1 July 2025 the Shire's new ERP Council First went live. This system includes an integrated finance and payroll system. The system along with appropriate access controls are now in place. The new system addresses the identified risks and can produce a report to detail any updates to the employee and supplier masterfiles. The report

showing changes to employee details is to be run alongside payroll to identify any changes since the last one and unusual items are investigated further if identified, while supplier masterfile changes will be checked as part of the end of month process.

SIGNIFICANT FINDING 2

ACCESS MANAGEMENT CONTROLS FOR MASTERFILE CHANGES

AUDITOR'S FINDING:

All employees with access to Reckon have the ability to modify supplier and customer master file details. This includes a Community Development Officer who lacks involvement in these transactional processes.

ACTION TAKEN:

- Council First went live on 1 July 2025 with user profiles and permissions aligned to job responsibilities.
- Only personnel with an operational requirement may update relevant Masterfile details.
- Access is restricted at a functional level so users cannot edit areas outside their assigned responsibilities.
- System logs identify changes and support review of activity.
- The Shire acknowledges that full segregation of duties is difficult because of its small finance team. Compensating controls include role restrictions, manager/CEO approval processes, audit logs and internal spot checks.
- User access will be reviewed periodically and when employees commence, change roles or leave.

STATUS AND COMPLETION:

On 1 July 2025 the Shire's new ERP Council First went live. This system includes an integrated finance and payroll system. The system along with appropriate access controls are now in place. The new system addresses the identified risks. Individual users have profiles unique to their role, and updates to Masterfile details can only be done by the appropriate personnel.

We have expanded our finance team to include an additional finance staff member, bringing the team to 2 and have worked to segregate duties further through the admin team, thought he Finance Manager and the CEO continue to be the final authority on the Shire's finances. Internal spot audits, access controls and approval processes are now all in place, with regular review and refinement being undertaken to ensure they remain suitable for their respective purposes.

Further, an integrated onboarding and offboarding process is being developed regarding access to the relevant systems within the Shire, which will ensure appropriate review of access for all employees, including when they start, when they finish, and when responsibilities change.

SIGNIFICANT FINDING 3

EVIDENCE OF QUOTATIONS FOR PURCHASE ORDERS.

Important note: In The Index of Findings this finding is noted as **Significant**, however the detailed information regarding this finding notes the rating as **Moderate (2024: Moderate)**. It has been included in this report for full transparency, though it is possible it is not a Significant Finding for the purposes of Section 7.12(A).

AUDITOR'S FINDING:

During our testing of the procurement process during last year's audit, we observed that four out of 20 samples did not meet the requirement for obtaining quotes from multiple suppliers before approving purchase orders as

determined by the procurement process. Management has advised us that although they contacted the required number of suppliers, not all of them provided quotes. However, we are unable to verify this as no record is maintained of the calls made.

As per discussion with Kiara Lord (Manager of Business Services) on 6 June 2025, this deficiency has not been rectified completely yet in FY25.

We acknowledge that local governments in regional areas face challenges in soliciting interest from multiple suppliers/service providers.

ACTION TAKEN:

- Council First went live on 1 July 2025 with an integrated purchasing module and approval workflow.
- A compulsory purchase type must be selected when a purchase order is raised, identifying the applicable procurement pathway and quotation requirement.
- Quotation rules and a minimum attachment requirement prevent unsupported or blank purchase orders from progressing. Supporting documentation may include quotations, written supplier responses, or evidence of attempts to obtain quotations where suppliers do not respond.
- Purchase orders are subject to a two-stage workflow and cannot be issued or posted until approved by an authorised Manager or the CEO, who is required to review the purchase order and supporting attachments.
- Staff authorised to raise or approve purchase orders have been trained, and management undertakes spot checks. The configuration continues to be refined where interactions between purchase types, values and quotation rules create unintended system restrictions.

STATUS AND COMPLETION:

The ERP system to replace the one being used for the 2024/2025 period includes an integrated purchasing module that requires a two stage approval process (including for the CEO). This ensures that Purchase Orders cannot be raised without attaching the required number of quotes per the purchasing policy via “Quotation Rules” built into the system. A PO cannot be posted until approved by a Manager, who is required to review the attachments as well as the document to ensure they meet the requirements before they confirm. Approval can be delegated to alternative Managers, however approval must be actioned before the PO can be issued.

Training has been provided to staff able to raise POs, as well as managers who are required to approve it. Only Managers or the CEO can approve Purchase Orders. Spot audits are also conducted by the CEO.

Any person who raises a purchase order has to have this purchase order reviewed by an authorised approver, and controls are in place to ensure that purchasing thresholds are identified, reviewed by the relevant managers, and approved by someone with the relevant purchasing authority (i.e. Purchases over 50,000 are approved by the CEO but may be reviewed by the relevant manager)

Processes around Purchase Orders and obtaining relevant quotes is continuously being reviewed, with improvement on processes, transparency and consistency of approach a key focus.

CONCLUSION

The Shire considers that the core risks identified in the three Significant findings were addressed through the replacement of the previous ERP system via Council First on 1 July 2025. The controls are supported by change logs, restricted user access, approval workflows and required procurement evidence. The Shire will continue to refine the relevant procedures and provide evidence of operating effectiveness through the external audit and ARI oversight processes.

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10.0 REPORTS

10.2 CHIEF EXECUTIVE OFFICER REPORTS

10.2.(A) REVIEW OF LOCAL LAWS

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 22nd September 2026

AGENDA REFERENCE: 10.2.(A) SEP 26

SUBJECT: Review of Local Laws

LOCATION/ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: 1.42 Local Laws

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Ty Matson

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 30th July 2026

SUPPORTING DOCUMENTS: Nil

REPORT PURPOSE

To seek Council endorsement to commence a review of the Shire's local laws under section 3.16 of the *Local Government Act 1995* and to authorise public consultation.

BACKGROUND

Section 3.16 of the *Local Government Act 1995* requires all local governments to review their local laws within a 15-year period after their commencement to determine whether they should remain unchanged, be repealed, or be amended. The 15-year review period is calculated from either the date the local law commenced or the date the last review of the local law was completed.

As part of the Local Government reforms and the implementation of the *Local Government Amendment Act 2024*, local governments are now required to complete reviews of all local laws within a two-year transition period, prior to 7 December 2026, unless a review has been undertaken within the last eight years.

The Shire has the following local laws:

1. Bush Fire Brigades Local Law 2021
2. Health Local Laws (2000)
3. Local Law Relating to the Leonora Cemetery 2019
4. Meeting Procedures Local Law 2022
5. Parking and Parking Facilities Local Law 2019
6. Shire of Leonora Cat Local Law 2022
7. Shire of Leonora Dog Local Law 2022,
8. Shire of Leonora Public Places and Local Government Property Local Law 2022.

COMMENTS

The Shire of Leonora has eight (8) local laws. Except for the *Health Local Laws 1999* and the *Parking and Parking Facilities Local Law*, all local laws were made within the last 8 years and therefore are not required to be reviewed.

It is however the recommendation of Administration, that all Local Laws are reviewed to ensure they are consistent with current best practice. It is noted that there have been significant changes to State legislation and subsequently the model local laws recommended by WALGA in the past 5 years.

The Shire's Health Local Laws 1999 were made pursuant to section 342 of the *Health Act 1911*, now the *Health (Miscellaneous Provisions) Act 1911*. The Shire has been informed all Health Local Laws will be revoked through state amendments later in 2026.

The proposed review will assess each local law against the following criteria:

- Legislative compliance.
- Continued operational need.
- Consistency with current State legislation.
- Administrative effectiveness.
- Potential duplication with State laws or regulations.
- Community benefit and relevance.

In accordance with section 3.16(2), public notice will be given inviting submissions from the community and stakeholders for a period of not less than six weeks. Following the consultation period, officers will:

- Consider all submissions received.
- Prepare a review report.
- Present the report to Council for consideration.
- Council will then determine whether each local law should:
 - Remain unchanged;
 - Be amended; or
 - Be repealed.

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The commencement of a review does not predetermine the outcome of any local law. The review process is intended to provide Council with sufficient information to make an informed decision following community consultation.

STAKEHOLDER ENGAGEMENT

In accordance with section 3.16(2), public notice will be given inviting submissions from the community and stakeholders for a period of not less than six weeks.

STATUTORY ENVIRONMENT

Section 3.16 of the *Local Government Act 1995* establishes the process for periodic review of local laws, including public consultation and Council consideration of a review report.

POLICY IMPLICATIONS

Nil identified.

FINANCIAL IMPLICATIONS

While there are no costs associated with the current review, there are advertising requirements and gazettal costs associated with each amendment. These costs can be incorporated into existing budgetary provisions.

STRATEGIC IMPLICATIONS

The review supports Council's objectives relating to:

- Good governance.
- Legislative compliance.
- Effective local government administration.
- Continuous improvement of regulatory frameworks.

RISK MANAGEMENT

Failure to review local laws in accordance with the *Local Government Act 1995* and recent reforms exposes the Shire to statutory non-compliance. It also creates a risk that outdated or inconsistent local laws remain in force, reducing enforceability, undermining governance integrity, and increasing the likelihood of legal challenge or reputational damage.

RECOMMENDATIONS

That Council:

1. Endorses the commencement of a review of the following local laws in accordance with section 3.16 of the Local Government Act 1995:
 - a. Bush Fire Brigades Local Law 2021
 - b. Local Law Relating to the Leonora Cemetery
 - c. Meeting Procedures Local Law 2022
 - d. Parking and Parking Facilities Local Law
 - e. Shire of Leonora Cat Local Law 2022
 - f. Shire of Leonora Dog Local Law 2022
 - g. Shire of Leonora Public Places and Local Government Property Local Law 2022.
2. Authorises the Chief Executive Officer to undertake public consultation in accordance with section 3.16(2) of the *Local Government Act 1995*.
3. Requests the Chief Executive Officer present a further report to Council on completion of the review process, including any submissions received and recommendations regarding each local law.

VOTING REQUIREMENT

Absolute Majority

COUNCIL DECISION

Moved: Cr CA Cotterill

Seconded: Cr TM Nardone

That Council:

1. Endorses the commencement of a review of the following local laws in accordance with section 3.16 of the Local Government Act 1995:
 - a. Bush Fire Brigades Local Law 2021
 - b. Local Law Relating to the Leonora Cemetery
 - c. Meeting Procedures Local Law 2022
 - d. Parking and Parking Facilities Local Law
 - e. Shire of Leonora Cat Local Law 2022
 - f. Shire of Leonora Dog Local Law 2022
 - g. Shire of Leonora Public Places and Local Government Property Local Law 2022.
2. Authorises the Chief Executive Officer to undertake public consultation in accordance with section 3.16(2) of the *Local Government Act 1995*.
3. Requests the Chief Executive Officer present a further report to Council on completion of the review process, including any submissions received and recommendations regarding each local law.

CARRIED BY ABSOLUTE MAJORITY (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr F Harris, Cr AE Taylor,
Cr TM Nardone, Cr CA Cotterill and Cr NF Sprigg dos Santos.*

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10.0 REPORTS

10.2 CHIEF EXECUTIVE OFFICER REPORTS

10.2.(B) AGRN1120 FLOOD RECOVERY FUNDING ACCEPTANCE AND BUDGET AMENDMENT

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 22nd September 2026

AGENDA REFERENCE: 10.2.(B) SEP 26

SUBJECT: AGRN1120 Flood Recovery Funding Acceptance and Budget Amendment

LOCATION/ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: 1.6 Finance Management - Budget

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Ty Matson

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 17th September 2026

SUPPORTING DOCUMENTS: Nil

REPORT PURPOSE

Fo Council to consider accepting the DFES offer of disaster funding for the AGRN1120 flooding event and to authorise the amendment of the 2026/27 budget.

BACKGROUND

The Shire of Leonora submitted an Essential Public Asset Reconstruction (EPAR) application under disaster event AGRN1120, Storms and Associated Flooding across the Goldfields, Southern Interior and Eucla Areas from 7 March 2024 onwards. The application relates to the reconstruction of eligible flood-damaged road infrastructure within the Shire.

On 7 September 2026, the Department of Fire and Emergency Services (DFES) provided formal confirmation that State funding had been approved for the Shire's AGRN1120 application. DFES requested that the Shire confirm acceptance by signing and returning the Cost Estimate Summary and Verification worksheet. DFES also requested the signed Damage Assessment Report. If the Shire elects to access Asset Reconstruction Working Capital, the signed Terms and Conditions and a GST-exclusive tax invoice for the amount specified in the approval letter are also required.

The approved cost estimate records a total project cost estimate of \$5,367,710.92, inclusive of construction, project management and P50 contingency. The estimate covers 11 affected roads. The approved funding and associated expenditure were not incorporated in the adopted 2026/2027 Annual Budget, and a budget amendment is therefore required before the works are progressed.

COMMENTS

Acceptance of the approved funding will enable the Shire to proceed with the eligible reconstruction of flood-damaged road infrastructure without the full cost being borne by local ratepayers. The approval is a significant financial outcome following an extensive assessment and evidence process.

Council's formal acceptance and budget amendment will provide transparent authority for the funding and expenditure and allow the Shire to complete the acceptance documentation requested by DFES. Delivery must remain within the approved scope and conditions unless a variation is approved.

STAKEHOLDER ENGAGEMENT

The Shire has worked with DFES Recovery Funding and Main Roads technical assessors throughout the assessment of the EPAR application. Shire officers and the project consultant have provided damage evidence, maintenance records, cost information and technical material in support of the application.

STATUTORY ENVIRONMENT

Section 6.8 of the *Local Government Act 1995* provides that expenditure from the municipal fund for an additional purpose not included in the annual budget must be authorised in advance by Council resolution. An absolute majority is required.

The budget amendment will be reflected in the Shire's financial reporting in accordance with the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS

There are no known policy implications arising from the recommendation. Procurement and contract management associated with delivery of the approved works must comply with the Shire's Purchasing Policy and the funding conditions.

FINANCIAL IMPLICATIONS

The approved EPAR project estimate is \$5,367,710.92. It comprises base construction and contractor general costs, project management and P50 contingency. Council approval is sought to recognise both the approved funding income and the corresponding expenditure in the 2026/2027 Annual Budget.

Budget classification	Description	Increase in available cash	Decrease in available cash
Capital grants, subsidies and contributions	AGRN1120 EPAR approved funding	\$5,367,710.92	
Infrastructure expenditure	AGRN1120 eligible road reconstruction works		\$5,367,710.92
Net budget impact		Nil	Nil

The precise timing of grant recognition, working capital receipts and expenditure will be managed in accordance with the funding conditions and applicable accounting requirements. Any ineligible

expenditure, betterment works, cost overruns or expenditure outside the approved scope may remain the responsibility of the Shire unless separately approved by DFES.

STRATEGIC IMPLICATIONS

The recommendation is consistent with the Shire of Leonora Council Plan 2025–2035, particularly Outcome 4.2, an effective organisation providing strong leadership and services, and Action 4.2.1.2, maintaining accountability and financial responsibility through effective planning. Restoring damaged road infrastructure also supports safe and reliable access across the district.

RISK MANAGEMENT

The key financial risk is that costs outside the approved scope, unsupported expenditure or non-compliance with funding and procurement requirements may not be reimbursed. This will be mitigated through project governance, scope control, compliant procurement, accurate cost coding, retention of supporting evidence and regular financial and progress reporting.

There are also delivery risks associated with remote construction, contractor availability, seasonal weather and the condition of damaged assets. These risks will be managed through detailed project planning, appropriate procurement and contract arrangements, and monitoring against the approved cost estimate and completion requirements.

RECOMMENDATIONS

That Council:

1. ACCEPTS The State funding approved by the Department of Fire and Emergency Services for the Shire of Leonora AGRN1120 Essential Public Asset Reconstruction application, based on the approved total project cost estimate of \$5,367,710.92 and subject to the approved scope, eligibility requirements and funding conditions;
2. AUTHORISES the Chief Executive Officer to sign and return the Cost Estimate Summary and Verification worksheet, Damage Assessment Report, Asset Reconstruction Working Capital Terms and Conditions and any other documents necessary to accept and administer the approved funding;
3. AMENDS the 2026/2027 Annual Budget by increasing Capital Grants, Subsidies and Contributions revenue for AGRN1120 EPAR by \$5,367,710.92 and increasing Infrastructure expenditure for the approved AGRN1120 road reconstruction works by \$5,367,710.92, resulting in no net change to the budgeted closing surplus or deficit; and
4. AUTHORISES the Chief Executive Officer to make any necessary accounting and project-cost-centre adjustments to give effect to the approved funding, provided there is no change to the total authorised income or expenditure and all expenditure remains within the approved funding scope.

VOTING REQUIREMENT

Absolute Majority

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr NF Sprigg dos Santos

That Council:

1. ACCEPTS The State funding approved by the Department of Fire and Emergency Services for the Shire of Leonora AGRN1120 Essential Public Asset Reconstruction application, based on the approved total project cost estimate of \$5,367,710.92 and subject to the approved scope, eligibility requirements and funding conditions;
2. AUTHORISES the Chief Executive Officer to sign and return the Cost Estimate Summary and Verification worksheet, Damage Assessment Report, Asset Reconstruction Working Capital Terms and Conditions and any other documents necessary to accept and administer the approved funding;
3. AMENDS the 2026/2027 Annual Budget by increasing Capital Grants, Subsidies and Contributions revenue for AGRN1120 EPAR by \$5,367,710.92 and increasing Infrastructure expenditure for the approved AGRN1120 road reconstruction works by \$5,367,710.92, resulting in no net change to the budgeted closing surplus or deficit; and
4. AUTHORISES the Chief Executive Officer to make any necessary accounting and project-cost-centre adjustments to give effect to the approved funding, provided there is no change to the total authorised income or expenditure and all expenditure remains within the approved funding scope.

CARRIED BY ABSOLUTE MAJORITY (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr F Harris, Cr AE Taylor,
Cr TM Nardone, Cr CA Cotterill and Cr NF Sprigg dos Santos.*

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10.0 REPORTS

10.2 CHIEF EXECUTIVE OFFICER REPORTS

10.2.(C) DRAFT SHIRE OF LEONORA LOCAL PUBLIC HEALTH PLAN 2026–2031

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 22nd September 2026

AGENDA REFERENCE: 10.2.(C) SEP 26

SUBJECT: Draft Shire of Leonora Local Public Health Plan 2026–2031

LOCATION/ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: 1.51 Integrated Planning & Reporting

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Ty Matson

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 17th September 2026

SUPPORTING DOCUMENTS: 1. DRAFT Shire of Leonora Local Public Health Plan 2026-2031

REPORT PURPOSE

To consider the draft *Shire of Leonora Local Public Health Plan 2026–2031* and authorise its release for public comment before the final Plan is presented to Council at the November 2026 Ordinary Council Meeting.

BACKGROUND

The *Public Health Act 2016* requires local governments to prepare a Local Public Health Plan that identifies local public health needs, establishes public health objectives and priorities, and outlines how public health actions will be implemented, monitored and reviewed.

The draft *Shire of Leonora Local Public Health Plan 2026–2031* has been prepared to provide a practical framework for local public health planning, implementation and reporting over the next five years. It identifies local health needs and risk factors, establishes priority areas and includes an action register to guide delivery, partnerships, advocacy and annual reporting.

The draft Plan is aligned with the *Western Australian State Public Health Plan 2025–2030*. This alignment is required so that local public health planning reflects the State public health priorities, while responding to the particular health needs, service access challenges and operating environment of the Leonora community.

The draft Plan also links directly with the *Shire of Leonora Council Plan 2025–2035*. Public health priorities and actions have been connected to the Council Plan outcomes relating to community wellbeing, youth engagement, inclusion, environmental health, community safety, infrastructure, climate resilience, governance and regulatory services. This approach integrates public health

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delivery with the Shire's existing strategic, service planning, budgeting, risk management and reporting processes.

Before final adoption, the draft Plan should be released for public comment to obtain feedback from the community and relevant stakeholders. Following the consultation period, submissions will be reviewed and any recommended amendments will be presented with the final plan to the November 2026 Ordinary Council Meeting.

COMMENTS

The draft Plan provides a whole-of-organisation framework for the Shire's public health responsibilities and identifies the following priority areas:

- Healthy lifestyles, nutrition and chronic disease prevention;
- Alcohol, tobacco, vaping and other drug harm reduction;
- Mental health, self-harm prevention and social connection;
- Equity, inclusion, culture and Aboriginal health and wellbeing pathways;
- Children, young people and families;
- Environmental health and infectious disease protection;
- Community safety, injury prevention and road safety;
- Extreme heat, climate and emergency resilience;
- Housing quality and healthy living environments; and
- Implementation, capacity, governance and reporting.

Public consultation will provide an opportunity to test whether these priorities reflect local needs, confirm practical delivery opportunities and receive input from residents, Aboriginal organisations, health providers, schools, community groups, service providers, mining operators and relevant government agencies.

It is proposed that the draft Plan be advertised for public comment for a period of not less than 28 days. The outcomes of consultation, together with any recommended amendments, will then be reported to Council in November 2026 for consideration of final adoption.

The Shire President Forword has not been drafted. This will be drafted prior to the final report in order to reflect updates to the report as a result of public consultation.

STAKEHOLDER ENGAGEMENT

The purpose of this report is to seek consent to commence public consultation.

STATUTORY ENVIRONMENT

- *Public Health Act 2016*
- *Local Government Act 1995*
- *Local Government (Administration) Regulations 1996*

POLICY IMPLICATIONS

The draft Plan supports implementation of the *Shire of Leonora Council Plan 2025–2035* and integrates local public health planning with the Shire’s broader Integrated Planning and Reporting framework.

FINANCIAL IMPLICATIONS

The draft Plan has been prepared within existing operational resources. Implementation of actions will be subject to annual budget decisions, available resources, workforce capacity, partnership arrangements and external funding opportunities.

STRATEGIC IMPLICATIONS

The draft Plan links public health priorities and actions to the *Shire of Leonora Council Plan 2025–2035*. It also aligns local public health planning with the *Western Australian State Public Health Plan 2025–2030* and the State’s public health priorities.

RISK MANAGEMENT

Failure to prepare and maintain a Local Public Health Plan may expose the Shire to statutory compliance risk. Releasing the draft Plan for public comment will assist Council to identify omissions or concerns, demonstrate transparent decision-making and strengthen community and stakeholder ownership of the final Plan.

RECOMMENDATIONS

That Council;

1. Receives the draft Shire of Leonora Local Public Health Plan 2026–2031;
2. Endorses the draft Shire of Leonora Local Public Health Plan 2026–2031 for public comment for a period of not less than 28 days;
3. Authorises the Chief Executive Officer to undertake community and stakeholder consultation on the draft Plan;
4. Requests the Chief Executive Officer to present a further report to the November 2026 Ordinary Council Meeting summarising submissions received, identifying any recommended amendments and presenting the final Shire of Leonora Local Public Health Plan 2026–2031 for adoption; and
5. Notes that the draft Plan links with the Shire of Leonora Council Plan 2025–2035 and aligns with the Western Australian State Public Health Plan 2025–2030 and State public health priorities.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr TM Nardone

Seconded: Cr AE Taylor

That Council;

1. Receives the draft Shire of Leonora Local Public Health Plan 2026–2031;
2. Endorses the draft Shire of Leonora Local Public Health Plan 2026–2031 for public comment for a period of not less than 28 days;
3. Authorises the Chief Executive Officer to undertake community and stakeholder consultation on the draft Plan;
4. Requests the Chief Executive Officer to present a further report to the November 2026 Ordinary Council Meeting summarising submissions received, identifying any recommended amendments and presenting the final Shire of Leonora Local Public Health Plan 2026–2031 for adoption; and
5. Notes that the draft Plan links with the Shire of Leonora Council Plan 2025–2035 and aligns with the Western Australian State Public Health Plan 2025–2030 and State public health priorities.

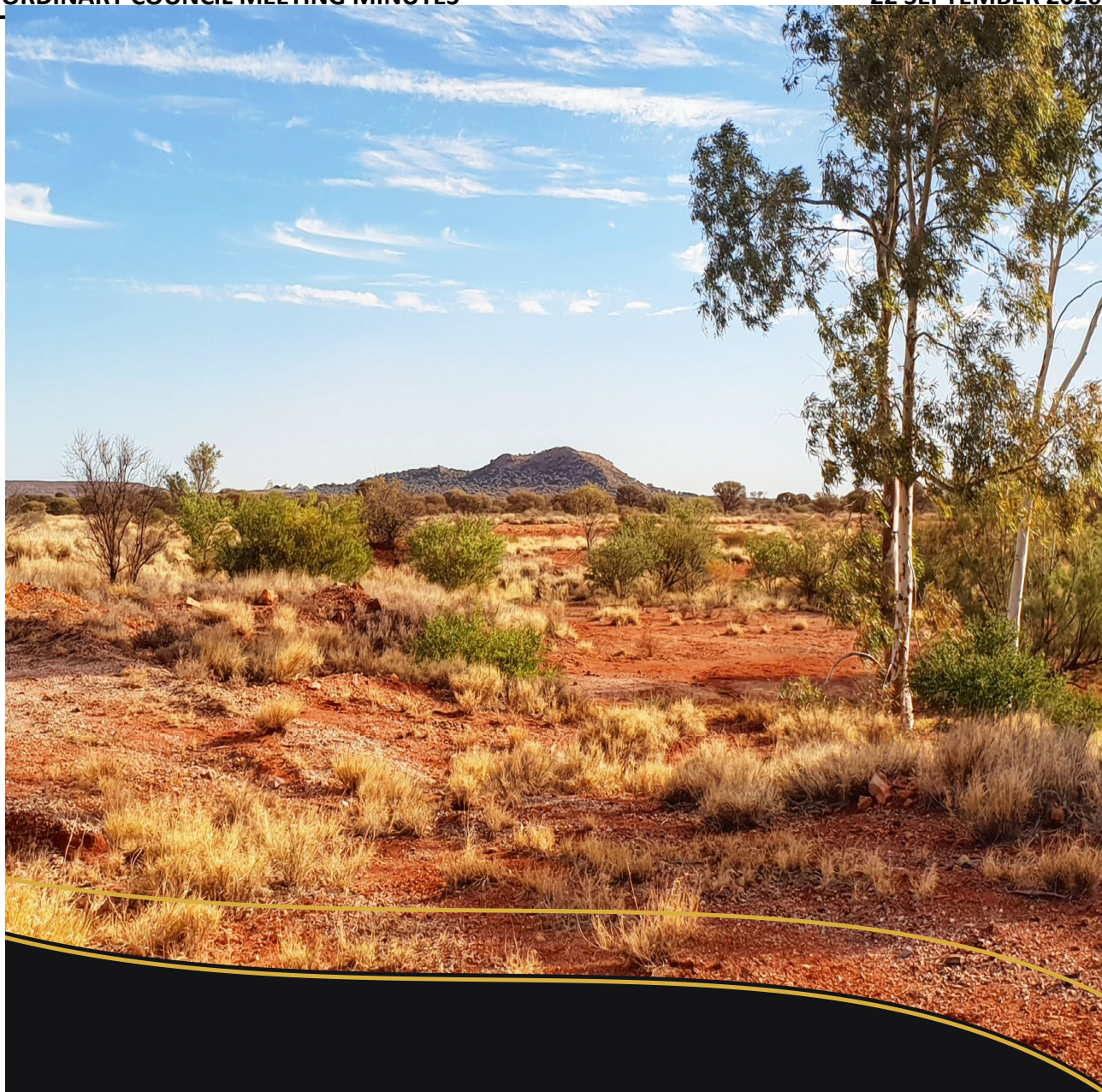
CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr F Harris, Cr AE Taylor,
Cr TM Nardone, Cr CA Cotterill and Cr NF Sprigg dos Santos.*



Shire of Leonora Local Public Health Plan 2026-2031





Acknowledgement of Country

The Shire of Leonora acknowledges the Traditional Owners of the land where we work and live. We pay our respects to Elders past, present and emerging. We celebrate the stories, culture and traditions of all people who work and live on this land.

Foreword from the Shire President

To be included in final version

Peter Craig

Shire President Shire of Leonora



Leonora Scenic Lookout — the country that shapes us

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Aerial view of Leonora township



1. Purpose and Statutory Context

This Plan is prepared to guide the Shire's local public health planning, implementation and reporting over the period 2026–2031. It identifies local health needs, sets public health priorities, aligns those priorities with the Shire of Leonora Council Plan 2025–2035, and establishes an action register and review framework to support annual reporting to Council.

The purpose of this Plan is to satisfy the Shire's obligations under the Public Health Act 2016 and provide a practical framework for local public health action. It identifies local public health needs, examines health status and health determinants, establishes objectives and policy priorities, describes how public health services and partnerships will be developed and delivered, includes a public health risk framework, and provides a basis for annual review, public availability and reporting on the Shire's performance of its functions under the Act.

This Plan is consistent with the Western Australian State Public Health Plan 2025–2030 by applying a local government lens to prevention, equity, Aboriginal health and wellbeing, healthy environments, public health protection, partnerships and evidence-informed action. It responds to Leonora's local health profile while recognising the Shire's role within the broader WA public health system.

The Shire's role is not to duplicate State or Commonwealth health service delivery. The Shire's role is to influence the local conditions that support health, deliver its statutory environmental health and regulatory functions, maintain safe and inclusive public places, support community wellbeing, advocate for service gaps, and coordinate with partners.

Public health actions identified in this Plan will be delivered having regard to available resources, annual budget priorities, workforce capacity and external funding opportunities.

2. Public Health Act Compliance Mapping

The following table demonstrates how this Plan addresses the key planning requirements of the Public Health Act 2016.

Public Health Act Requirement	Location in this Plan
Identification of local public health needs	Section 3 – Local Health Profile and Key Findings; Section 5 – Public Health Priorities
Health status and determinants	Section 3 – Local Health Profile and Key Findings
Public health objectives and priorities	Section 4 – Vision, Principles and Objectives; Section 5 – Public Health Priorities
Evidence-based actions	Section 5 – Public Health Priorities; Section 7 – Public Health Action Register
Partnerships and collaboration	Section 5 – Public Health Priorities; Section 6 – Consultation and Endorsement; Section 7 – Public Health Action Register
Public health risk assessment and management	Section 8 – Public Health Risk Framework
Governance, monitoring and review	Section 9 – Governance, Review and Reporting
Annual reporting arrangements	Section 9 – Governance, Review and Reporting
Public availability and transparency	Section 6 – Consultation and Endorsement; Section 9 – Governance, Review and Reporting

Tower Street – main street of Leonora township



3. Local Health Profile and Key Findings

Health Profile finding	Local result
Population	1,717 residents; 61.7% male; 16.1% Aboriginal people; 53.8% born overseas; 51.3% do not speak English at home.
Nutrition	30.4% eat fast food at least weekly, higher than WA; 46.7% eat recommended fruit daily, lower than WA; 8.3% meet vegetable guidelines, similar to WA.
Physical activity	49.3% meet recommended physical activity levels, similar to WA.
Weight	36% obesity prevalence, higher than WA; 31.4% overweight prevalence, lower than WA.
Tobacco	11.6% current smoking, similar to WA; tobacco-attributable hospitalisations and deaths are higher than WA.
Alcohol	32.7% high-risk long-term alcohol use and 11.8% high-risk short-term use, both higher than WA; alcohol-attributable hospitalisations and deaths are higher than WA.
Illicit drugs	Illicit drug-attributable hospitalisations are higher than WA; illicit drug-attributable deaths are lower than WA.
Mental health	Anxiety, depression, stress and any mental health condition are broadly similar to WA, although stress among females is higher.
Injury	Falls are the leading injury-related hospitalisation cause; assault and neglect, intentional self-harm and some transport-related outcomes are elevated.
Infectious disease	Sexually transmitted infection notifications are higher than the WA average, especially among females; vaccine-preventable disease rates are similar overall.

Mount Leonora from Cemetery Road



4. Vision, Principles and Objectives

Vision: A healthy, safe, resilient and connected Shire where all people can participate, belong and thrive.

- Prevention first: reduce avoidable illness, injury and harm.
- Equity and inclusion: recognise everyone's health matters, language accessibility, remoteness and service access barriers.
- Evidence-informed planning: use the Health Profile, community feedback, service data and local knowledge.
- Partnership: work with WA Health, WACHS, community organisations, schools, police, service providers, mining operators and community groups.
- Local practicality: focus on what the Shire can directly deliver, influence or advocate for.
- Accountability: report annually to Council and review the Plan each year.



Gwalia headframe — heritage and identity of the Leonora district

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5. Public Health Priorities, Risks and Action Register

Section 5 is the Shire's consolidated public health priorities, risk and action register. It brings together the local public health risks, evidence base, strategic direction, implementation actions, responsibilities, partners, timeframes, evidence measures and Council Plan links in one table to reduce duplication and support annual reporting.

The consolidated register should be used as the working implementation and monitoring tool for this Plan. Actions should be progressed through existing service plans, annual budgets, partnerships and advocacy channels wherever possible, having regard to available resources, workforce capacity and external funding opportunities.

These priorities provide the strategic bridge between the local health profile and the detailed implementation actions in Section 7. They should be reviewed annually to ensure they remain aligned with local needs, Council priorities, available resources and emerging public health risks.

Priority / Risk Area	Local Context and Evidence	Strategic Direction	Shire Action	Shire Role	Responsible Area	Key Partners	Timeframe	Evidence / Measure	Council Plan Link
Healthy lifestyles, nutrition and chronic disease prevention	The local health profile identifies higher obesity prevalence, weekly fast food consumption and preventable chronic disease risk factors that affect long-term health and quality of life.	Create local conditions that support active living, healthier food choices, recreation participation and prevention-focused partnerships.	Promote active living through sport, recreation, the pool, parks, walking, events and inclusive participation, and support healthy food and water options at Shire-supported activities where practical.	Deliver / Partner / Advocate	Community Development; Recreation; Environmental Health	Schools, clubs, community groups, WACHS, event organisers, food vendors	Ongoing; annual review	Participation data, facility use, event planning records, healthy event guidance and partnership activity.	1.1.3, 1.2.2, 1.3.1, 3.2.1
Alcohol, tobacco, vaping and other drug harm reduction	Alcohol-related harm, high-risk alcohol use, tobacco impacts, vaping and other drug-	Support prevention, harm reduction, public health messaging,	Advocate for prevention, outreach and harm reduction services; support smoke-free and vape-free expectations in	Advocate / Partner / Facilitate	CEO; Community Development; Ranger Services; Environmental	WACHS, WA Health, Police, Mental Health Commission, schools,	Ongoing; annual review	Advocacy correspondence, promoted messages, event	1.3.1.2, 1.3.2.5, 1.3.2.6, 1.3.2.7

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	related harms affect safety, wellbeing, family life and demand for local services.	appropriate event controls and support pathways.	Shire facilities and events where appropriate; participate in community safety partnerships responding to alcohol and drug-related harm; and advocate for improved FASD awareness, prevention, assessment, diagnosis and support pathways.		Health	event organisers, service providers		controls and community safety records.	
Mental health, self-harm prevention and social connection	Remoteness, isolation, economic pressure, limited access to services and social disconnection can contribute to mental health challenges, self-harm risk and reduced wellbeing.	Strengthen community connection, youth and seniors participation, inclusive recreation, crisis support advocacy and referral pathways.	Support youth, seniors and community connection programs, accessible facilities, inclusive activities and social participation opportunities that help residents remain active, connected and independent. Advocate for accessible mental health, crisis support, self-harm prevention, family support and ageing-in-place services.	Advocate / Partner / Assist	CEO; Community Development; Youth Services	WACHS, NGOs, schools, youth providers, volunteers, community groups, State agencies	Ongoing; annual review	Program records, participation data, referral pathway work, advocacy actions and partner feedback.	1.2.1, 1.2.2.5, 1.3.2.5, 1.3.2.6
Equity, inclusion, culture and Aboriginal health and	Cultural diversity, community health and wellbeing	Promote inclusive, appropriate and accessible	Support inclusive and needs-based approaches to public health communication, engagement and	Partner / Facilitate / Advocate	CEO; Community Development; Customer Service;	Aboriginal organisations, multicultural community members,	Ongoing; reviewed through engagement activities	Engagement records, consultation outcomes,	1.1.4, 1.1.2.3, 1.3.2.6, 4.1.1

ORDINARY COUNCIL MEETING MINUTES

wellbeing pathways	needs, language barriers, disability, disadvantage and remoteness can affect access to information, services and participation.	engagement, communication and service pathways.	service access. Support equitable access to health information through culturally appropriate communication, accessible formats, translated information where available, digital channels and practical referral pathways. Engage mining operators in community wellbeing, workforce health promotion, safety and healthy lifestyle initiatives where opportunities exist.		Communications	WACHS, schools, service providers, mining operators		supported initiatives, communication materials and service pathway evidence.	
Children, young people and families	Children, young people and families benefit from early support, safe environments, recreation, education, family support, cultural connection and opportunities to participate.	Support child-safe, youth-focused and family-supportive initiatives that build confidence, wellbeing, skills, participation and protective factors.	Support youth programs, school partnerships, family support advocacy, child-safe environments and health promotion initiatives linked to nutrition, recreation, safety and wellbeing. Advocate with health, education, Aboriginal, training and employment partners for FASD-related clinical support pathways and practical transition,	Deliver / Partner / Advocate	Community Development; Youth Services; Recreation	Schools, youth providers, family services, community groups, WACHS	Ongoing; annual review	Program records, partnership records, child-safe practices and participation data.	1.2.1, 1.2.2.5, 1.3.1, 3.2.1

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			training, supported employment and community participation options for affected young people and adults.						
Environmental health and infectious disease protection	Food safety, wastewater management, communicable disease, mosquito-borne risks and other environmental health issues remain core public health responsibilities for local government.	Maintain statutory environmental health functions, inspection programs, complaints response, monitoring and health agency partnerships.	Maintain food business and environmental health inspection programs, investigate complaints, undertake monitoring activities, deliver statutory environmental health services, manage wastewater and public health risks, and work with health agencies on communicable disease prevention, testing awareness and education initiatives.	Deliver / Partner	Environmental Health; Ranger Services; Works and Services	Department of Health, WACHS, food businesses, contractors, schools, relevant community organisations	Ongoing; annual review	Inspection records, complaint records, monitoring records, statutory reports and promoted partner messages.	1.3.1, 3.1.1, 4.2.1.3, 4.2.1.4
Community safety, injury prevention and road safety	Falls, assault, neglect, road trauma, event safety risks and public place safety issues contribute to preventable harm and affect community confidence.	Support safer public places, road safety, event safety planning, injury prevention activities and community safety partnerships.	Support road safety initiatives, public place improvements, community safety partnerships, event safety planning and practical injury prevention activities, including consideration of falls, assault, neglect, road trauma, hydration, shade, first aid and emergency access in relevant programs and	Deliver / Partner / Facilitate	Works and Services; Ranger Services; Community Development; Recreation	Main Roads WA, WALGA RoadWise, Police, emergency services, event organisers, community groups	Ongoing; annual review	Project records, event plans, safety assessments, community safety meeting records and partnership activity.	1.1.3, 3.2.1, 3.2.2, 4.2.2.1

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			events.						
Extreme heat, climate and emergency resilience	Extreme temperatures, climate-related impacts, dust, emergencies and remoteness create additional risks for vulnerable people, workers, visitors and emergency response arrangements.	Support heat-health messaging, shade, hydration, emergency preparedness, vulnerable resident communication and coordination with emergency management partners.	Support heat-health messaging, emergency preparedness, shade and hydration initiatives, dust mitigation and greening opportunities where practical, and communication with vulnerable residents during extreme heat, climate-related impacts and emergency events.	Deliver / Advocate / Partner	CEO; Works and Services; Ranger Services; Community Development; Emergency Management	Emergency services, State Government agencies, WACHS, regional partners, mining sector, community groups	Seasonal; annual review	Seasonal messages, emergency planning records, public place improvements, advocacy actions and partner coordination records.	2.1.3, 3.1.2, 3.1.4, 3.2.1
Housing quality and healthy living environments	Housing quality, availability, overcrowding and environmental living conditions influence health, wellbeing, workforce attraction, family stability and community resilience.	Advocate for improved housing outcomes and support healthy living environment initiatives through partnerships and relevant Shire functions.	Advocate for improved housing supply, housing quality and healthy living environments; support initiatives that reduce health risks associated with overcrowding, environmental health issues, inadequate infrastructure and service access barriers; and work with government agencies, housing providers, Aboriginal organisations, regional partners and industry to communicate local	Advocate / Partner / Facilitate	CEO; Environmental Health; Community Development; Planning	Department of Communities, Aboriginal corporations, housing providers, WA Government agencies, mining operators, regional development organisations	Ongoing; annual review	Advocacy actions, submissions, housing-related engagement activities and identified improvement initiatives.	1.1.4, 3.1.2, 3.1.4

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			housing needs.						
Implementati on, capacity, governance and reporting	Available resources, workforce capacity, changing community needs and external funding constraints may affect implementation of the actions identified in this Plan.	Embed public health priorities into planning, budgeting, risk management, evidence collection, annual review and Council reporting.	Integrate public health actions into service planning, annual budget preparation, risk management and Council reporting; seek partnership and external funding opportunities; undertake annual reviews; and report implementation progress, emerging risks, advocacy actions and partnership outcomes to Council.	Deliver / Coordinat e	CEO; Executive Team; Managers; Service Units	Council, external partners, State agencies, service providers and community stakeholders as relevant	Annual; replaced within five years	Annual Council report, updated action register, risk review, service plan updates and evidence of implementa tion.	4.1.2, 4.2.1.2, 4.2.1.3

6. Consultation and Endorsement

Community and partner engagement will be used to test the priorities, confirm local relevance and identify practical delivery opportunities. Engagement may include input from Council, Shire service areas, Aboriginal organisations, schools, health providers, community groups, service providers and relevant State agencies. Feedback received through consultation should be considered before final adoption and used to refine the Action Register where required.

The public health priorities in this Plan align with the Shire of Leonora Council Plan 2025–2035, which sets the vision of a thriving community with economic diversity, where people feel safe and friendly connections support sustainable growth. The Council Plan identifies Social, Economic, Environment and Leadership objectives and uses the roles of Deliver / Facilitate, Advocate / Lobby and Partner / Collaborate.

This Local Public Health Plan adopts those role categories and translates the Council Plan's community wellbeing, health advocacy, inclusive community, youth, infrastructure, environmental management, regulatory service and governance commitments into a practical public health implementation framework.

The strongest alignment is with Outcome 1.1, Outcome 1.2, Outcome 1.3, Outcome 3.1, Outcome 3.2, Outcome 4.1 and Outcome 4.2 of the Council Plan. These outcomes support community connection, youth engagement, health and wellbeing advocacy, regional service provision, environmental health and climate-related actions, community infrastructure, road and public place safety, organisational compliance, regulatory services, risk management and annual reporting. The public health actions in Section 7 should therefore be read as implementation actions that support the Council Plan rather than as a separate strategic direction.

Terraces — Campfire



7. Governance, Review and Reporting

Performance Monitoring

Progress against the Action Register will be monitored through existing service planning, budget monitoring and annual reporting processes. Performance measures identified in the Action Register should be used to demonstrate implementation activity, partnership outcomes, advocacy undertaken and continuous improvement actions.

Compliance checklist

This Plan identifies local public health needs, examines health status and health determinants, sets objectives and policy priorities, identifies evidence-based actions, describes partnership arrangements, includes a strategic public health risk framework, commits to annual review, commits to replacement within five years, and provides for annual reporting to Council on implementation and public health functions.

The CEO will be responsible for ensuring the Plan is integrated with service unit planning, annual budget preparation, risk management and Council reporting. Relevant managers will be responsible for delivering actions within their service areas and maintaining evidence of progress.

Council retains overall oversight of this Plan and will receive an annual implementation report outlining progress against actions, emerging public health risks, advocacy undertaken, partnership outcomes and any recommended amendments. Actions identified within the Public Health Action Register should be incorporated into relevant Service Unit Plans where practical to support implementation, accountability and annual reporting.

An annual public health report will be presented to Council. The report will summarise progress against the Action Register, changes in public health risks, environmental health activity, community wellbeing activity, partnership outcomes, advocacy actions, emerging issues, evidence retained by responsible service areas and any recommended amendments to the Plan.

Implementation and review of this Plan may be incorporated into the Shire's existing Integrated Planning and Reporting framework, service unit planning, risk management processes and annual corporate reporting activities to minimise duplication and promote whole of organisation accountability.

The Plan will be reviewed annually and replaced within five years unless replaced earlier. Annual review should consider updated Health Profile data, community and partner feedback, emerging public health risks, implementation progress, available resources and any changes to State public health priorities or statutory requirements.

Rationale

This Local Public Health Plan provides a practical framework to guide public health action across the Shire of Leonora between 2026 and 2031.

The Plan recognises that local government has an important role in influencing the determinants of health through environmental health services, public infrastructure, recreation facilities, community development programs, advocacy, partnerships and effective governance.

The Shire's role is not to duplicate health service delivery provided by State and Commonwealth agencies. Rather, the Plan focuses on actions that the Shire can directly deliver, facilitate, support through partnerships or advocate for on behalf of the community.

By integrating public health priorities with the Shire of Leonora Council Plan, service planning, budgeting, risk management and annual reporting processes, the Plan establishes a practical and sustainable approach to improving community wellbeing while meeting the requirements of the Public Health Act 2016.

The Plan is intended to complement, not duplicate, the functions of health service providers. It focuses on actions that the Shire can directly deliver, facilitate, advocate for or support through partnerships.

By integrating public health priorities with the Shire of Leonora Council Plan, service planning, budgeting, risk management and annual reporting processes, the Plan provides a sustainable and measurable approach to improving community wellbeing over the period 2026–2031.



Terraces — looking out across country (photo: Talbot Muir)

8. References

- Shire of Leonora. *Shire of Leonora Council Plan 2025–2035: Our Plan for the Future — Integrating our Strategic Community Plan and Corporate Business Plan*. Adopted 15 July 2025.
- Government of Western Australia. *Public Health Act 2016*.
- Government of Western Australia, Department of Health. *Western Australian State Public Health Plan 2025–2030*.
- Government of Western Australia, Department of Health. *Shire of Leonora Local Public Health Plan Health Profile*.
- Shire of Leonora. *Public Health Plan*.
- Government of Western Australia. *Local Government Act 1995*, section 5.56.
- Government of Western Australia. *Local Government (Administration) Regulations 1996*, regulations 19BA, 19C and 19DA.
- Department of Local Government, Sport and Cultural Industries. *Integrated Planning and Reporting: Framework and Guidelines*, September 2016.



Gwalia Museum and open-cut mine — living history of the Shire

10.0 REPORTS

10.2 CHIEF EXECUTIVE OFFICER REPORTS

10.2.(D) DRAFT SAFER LEONORA PLAN 2026-2031 FOR PUBLIC COMMENT

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 22nd September 2026

AGENDA REFERENCE: 10.2.(D) SEP 26

SUBJECT: Draft Safer Leonora Plan 2026-2031 for public comment

LOCATION/ADDRESS: Shire of Leonora

NAME OF APPLICANT: NA

FILE REFERENCE: 1.51 Integrated Planning & Reporting

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Ty Matson

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 18th September 2026

SUPPORTING DOCUMENTS: 1. Draft Safer Leonora Plan 2026-2031 REVISED

REPORT PURPOSE

To seek Council's endorsement of the *Draft Safer Leonora Plan 2026-2031* for public consultation and targeted engagement with the agencies, organisations and community representatives identified through the Safer Leonora Working Group membership.

Following consultation, the submissions received will be considered and the draft plan will be amended where appropriate before being presented back to Council for final consideration and adoption.

BACKGROUND

The *Safer Leonora Plan 2026-2031* is a community safety and crime prevention plan for the Shire of Leonora. It provides a framework for coordinated community safety activity from its adoption by Council in 2026 through to 30 June 2031.

The draft Plan replaces the previous *Safer Leonora Plan 2022–2027* and has been substantially revised rather than simply carried forward. The revised approach:

- recognises the transition from the former Safer Leonora Committee to the Safer Leonora Working Group;
- establishes the Working Group as an advisory and coordination forum without delegated, financial or decision-making authority;
- reduces the number of prescriptive actions and concentrates on actions the Working Group can deliver, influence or progress;
- identifies advocacy as a separate workstream; and

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- aligns the Plan with the *Shire of Leonora Council Plan 2025–2035* and the draft *Local Public Health Plan 2026–2031*.

The draft plan identifies four focus areas:

- Safe places and spaces;
- Children, young people and families;
- Alcohol and other drug harm; and
- Partnership, advocacy and community connection.

Each action identifies the Shire's proposed role as Deliver / Facilitate, Advocate / Lobby, or Partner / Collaborate, together with an indicative timeframe and a practical measure of progress. Actions remain subject to approved budgets, delegations and the agreement of participating external organisations.

The draft plan also establishes advocacy positions relating to housing, transport and licensing services, police resourcing, youth and family services, alcohol and other drug services, crisis support, public-place amenity, coordination support, and data sharing

COMMENTS

Community safety is influenced by the combined actions of the Shire, government agencies, community service providers, Aboriginal community representatives, education and health services, industry partners, community organisations, residents and businesses. Meaningful consultation is therefore important before the Plan is finalised.

It is proposed that the draft Plan be advertised for public comment for a period of not less than 28 days. The consultation process will include:

- publication of the draft plan on the Shire's website;
- public notices through the Shire's usual communication channels;
- availability of a copy of the draft plan at appropriate Shire facilities;
- an invitation for written submissions from residents, businesses and community organisations; and
- direct correspondence to the agencies, organisations and participant groups identified through the Safer Leonora Working Group membership, inviting formal feedback.

The targeted consultation will include representatives or relevant local contacts from the participant categories identified in the draft Plan, including:

- Council representatives;
- Shire administration;
- WA Police Force;
- the Department of Communities and child and family services;
- health and mental health services;
- education representatives;

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- community representatives and Traditional Owner voices;
- youth, sport and recreation providers;
- community service providers;

industry partners; and

- regional and specialist organisations.

Direct invitations should also be issued, where current contact details are available, to the partner agencies and organisations acknowledged in the draft Plan, including WA Police Force Leonora, the Department of Communities, the Department of Education and Leonora District High School, WA Country Health Service, the Department of Justice, Hope Community Services, One Tree Community Services, Centrecare, the Stephen Michael Foundation, Shooting Stars, the Waalitj Foundation, Blazers Basketball, WALGA RoadWise and DLGSCI. Relevant resource-sector partners should also be invited to comment.

The consultation should seek feedback on:

- whether the identified focus areas reflect current community safety priorities;
- whether the proposed actions are practical and appropriately allocated;
- whether partner roles and responsibilities are accurately described;
- whether any important services, agencies or community voices are missing;
- whether the advocacy positions reflect Leonora's priority needs;
- the suitability of the proposed performance measures and reporting arrangements; and
- any corrections, additions or implementation considerations that should be addressed before adoption.

The Working Group is advisory and does not have delegated decision-making or financial authority. It may identify issues, coordinate information and make recommendations, but operational responsibilities remain with the relevant agency, organisation or Shire officer. Council approval is therefore appropriate before the draft Plan is released as a formal Shire consultation document.

At the conclusion of the consultation period, officers will review all submissions, prepare a summary of the feedback received and recommend any amendments considered necessary. The final Plan, together with the consultation outcomes, will then be presented to Council for consideration and adoption.

The Shire President's foreword is intended to be completed after public consultation, allowing it to reflect the final direction and priorities contained in the adopted Plan.

STAKEHOLDER ENGAGEMENT

The draft Plan recognises the work of the Safer Leonora Working Group, partner agencies and community members who contributed to the previous Plan and associated community safety activities.

Subject to Council endorsement, the proposed stakeholder engagement will comprise:

- a public advertising period of not less than 28 days;

ORDINARY COUNCIL MEETING MINUTES

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- publication through the Shire's website and communication channels;
- direct written invitations to Working Group members and identified partner agencies;
- targeted engagement with Aboriginal community representatives and Traditional Owner voices;
- invitations to local service providers, youth and recreation organisations, businesses and industry partners; and
- consideration of all submissions before the Plan is returned to Council.

Where consultation comments relate to health, policing, crisis support, service eligibility, telephone numbers or agency responsibilities, the relevant information will be verified with the responsible agency before the final plan is presented to Council. The draft Plan already requires those details to be checked for currency before publication.

STATUTORY ENVIRONMENT

The Local Government Act 1995 provides the general legislative framework within which Council makes decisions and performs the functions of the local government.

There is no specific statutory public consultation process identified for the adoption of this community safety plan. Public consultation is proposed to support transparent decision-making, community participation, interagency coordination and the development of an informed final plan.

The Safer Leonora Working Group is proposed to remain an advisory and coordination forum. It is not a formally appointed committee of Council and does not hold delegated authority, executive authority, decision-making authority or financial authority.

POLICY IMPLICATIONS

There are no direct policy implications arising from the recommendation to release the draft Plan for public comment.

Any feedback identifying a need to create or amend a Council policy will be separately assessed and presented to Council where required.

FINANCIAL IMPLICATIONS

The costs of advertising, distributing consultation correspondence and administering the consultation process can be met from the Shire's existing operational resources. Endorsement of the draft plan for consultation does not authorise expenditure on individual actions or projects contained within the plan. Proposed actions remain subject to Council's adopted budget, applicable delegations, available resources, external funding and the agreement of relevant partner organisations.

Any material financial implications arising from submissions or proposed amendments will be identified when the final Plan is presented to Council.

STRATEGIC IMPLICATIONS

The draft Plan is intended to align with the *Shire of Leonora Council Plan 2025–2035* and the draft *Local Public Health Plan 2026–2031*. Its focus areas support safe and welcoming public places, youth

ORDINARY COUNCIL MEETING MINUTES

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and family wellbeing, coordinated responses to alcohol and other drug harm, collaboration, advocacy, service coordination, community engagement and accountable reporting.

The draft Plan supports the Council Plan vision of a thriving community with economic diversity, where people feel safe and friendly connections support sustainable growth

RISK MANAGEMENT

There is a moderate strategic and reputational risk if the Plan is adopted without providing the community and partner agencies with an opportunity to comment. This could result in:

- current community concerns not being adequately reflected;
- partner responsibilities or service arrangements being inaccurately described;
- important stakeholders being omitted;
- actions being proposed without sufficient partner support;
- inaccurate or outdated service information remaining in the final Plan; and
- reduced community and agency ownership of implementation.

These risks will be reduced by undertaking open public consultation, writing directly to identified partner agencies, verifying agency-specific information and presenting the consultation outcomes back to Council before final adoption.

There is also a risk that consultation may create an expectation that every suggested action will be implemented. Consultation material should therefore clearly state that submissions will be considered but that proposed actions remain subject to Council decisions, approved budgets, Shire delegations, available resources and partner agreement.

RECOMMENDATIONS

That Council:

1. **endorses** the draft Safer Leonora Plan 2026- 2031 for the purpose of public consultation;
2. **authorises** the Chief Executive Officer to advertise the draft Plan for public comment for a period of not less than 28 days;
3. **authorises** the Chief Executive Officer to write directly to the agencies, organisations, community representatives and industry partners identified through the Safer Leonora Working Group membership and the draft Plan, inviting feedback;
4. **authorises** the Chief Executive Officer to make minor administrative, formatting and typographical amendments to the draft Plan before it is released for public comment, provided those amendments do not materially alter its objectives, focus areas, advocacy positions or proposed actions; and
5. **requests** that a further report be presented to Council following the consultation period, summarising the submissions received, identifying any proposed amendments and presenting the final *Safer Leonora Plan 2026–2031* for consideration and adoption

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr NF Sprigg dos Santos

Seconded: Cr CA Cotterill

That Council:

1. **endorses** the draft Safer Leonora Plan 2026- 2031 for the purpose of public consultation;
2. **authorises** the Chief Executive Officer to advertise the draft Plan for public comment for a period of not less than 28 days;
3. **authorises** the Chief Executive Officer to write directly to the agencies, organisations, community representatives and industry partners identified through the Safer Leonora Working Group membership and the draft Plan, inviting feedback;
4. **authorises** the Chief Executive Officer to make minor administrative, formatting and typographical amendments to the draft Plan before it is released for public comment, provided those amendments do not materially alter its objectives, focus areas, advocacy positions or proposed actions; and
5. **requests** that a further report be presented to Council following the consultation period, summarising the submissions received, identifying any proposed amendments and presenting the final *Safer Leonora Plan 2026–2031* for consideration and adoption

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr F Harris, Cr AE Taylor,
Cr TM Nardone, Cr CA Cotterill and Cr NF Sprigg dos Santos.*



Shire of Leonora

Safer Leonora Plan 2026-2031

A community safety and crime prevention plan for the Shire of Leonora



Acknowledgement of Country

The Shire of Leonora acknowledges the Wongatha people as the Traditional Owners of the lands and waters on which our community lives, works and gathers, and pays respect to Elders past and present.

We recognise the continuing connection to country, culture and community, and the role that culture and cultural authority play in keeping people safe and well.

Acknowledgements

The Safer Leonora Working Group thanks its members, the partner agencies and the community members who have given their time, knowledge and practical support over the life of the previous Plan. The Shire acknowledges WA Police Force (Leonora), the Department of Communities, the Department of Education and Leonora District High School, WA Country Health Service, the Department of Justice, Hope Community Services, One Tree Community Services, Centrecare, the Stephen Michael Foundation, Shooting Stars, the Waalitj Foundation, , Blazers Basketball, WALGA (RoadWise) and DLGSCI.

The Shire thanks its resource sector partners, including Genesis Minerals, Glencore Murrin Murrin, Northern Star, BHP, Vault Minerals , whose contributions have made much of the work recorded in this Plan possible.

Foreword — Shire President

To be provided after public consultation.

DRAFT



Part A — About this Plan

Why we have this Plan

Community safety and wellbeing remain important to Leonora residents, businesses and partner agencies. Local government is well placed to bring local agencies, service providers, industry and community representatives together on a common goal. It maintains public places, operates recreation and youth facilities, regulates local amenity and supports coordinated local action.

This Plan provides the framework for coordination, setting out the priorities of the Safer Leonora Working Group from its adoption by Council in 2026 through to 30 June 2031, and how actions and projects will be progressed.

What has changed since 2022

The Plan has been substantially revised rather than simply carried forward, with four key changes shaping its direction.

- The former Safer Leonora Committee has transitioned to the Safer Leonora Working Group. The Working Group provides advice, coordinates information and develops recommendations but does not exercise delegated, financial or decision-making authority. Its status and operating arrangements are set out in Part E.
- The Plan is shorter. The 2022–2027 Plan ran to 59 pages and carried a long catalogue of prescriptive micro-actions and pre-written social media posts. Many were completed or superseded. This Plan keeps a smaller number of actions that the Working Group can influence or action and condenses the detailed communications material into a two-page appendix.
- Advocacy is now named as its own workstream. The 2026 review of the action plan replaced delivery actions with advocacy positions — on housing, transport services, police resourcing, youth and family services, and alcohol and other drug services. These are set out in Part D.
- The Plan now aligns explicitly with the *Shire of Leonora Council Plan 2025–2035* and the draft *Shire of Leonora Local Public Health Plan 2026–2031* and uses the same role categories those plans use: Deliver / Facilitate, Advocate / Lobby, and Partner / Collaborate.

How to read this Plan

Part B records achievements to date.

Part C sets the four focus areas and the action tables.

Part D sets the advocacy positions.

Part E covers governance, measurement and review.

The Appendix holds the communications calendar and key messages.



Part B — What has been achieved

The primary achievement over the past five years is the strong and established partnerships that has developed through the Working Group. Leonora now has a regular forum where police, health, education, justice, community representatives, service providers, industry and the Shire can collaborate on shared priorities and agreed actions.

Achievement	Evidence or significance
Established a continuing community safety partnership	The previous Committee has evolved into the Safer Leonora Working Group, providing a regular forum for police, health, education, justice, community organisations, community representatives, industry and the Shire to share information and coordinate responses.
Created and maintained a shared action log	The Working Group now records agreed actions allowing progress to be tracked between meetings.
Completed the foundation governance work	The original Committee was established, membership was identified, Terms of Reference were prepared, and arrangements have now been updated to reflect the Working Group's advisory and coordination role.
Improved public-place surveillance and CCTV capability	The Shire has a modern CCTV system in the Leonora town centre, including integration into a broader Shire-wide management system and capacity for police viewing.
Promoted home and business security actions	Home security checklists, lock-up messaging, Cam-Map awareness and business security information were identified or progressed as practical crime-prevention measures.
Progressed town-centre amenity and activation projects	Projects such as the litter reduction and activation of public places have been carried forward as visible community safety actions.
Strengthened youth, sport and recreation activity	The Recreation Centre, Youth Centre upgrades, Blazers Basketball, Stephen Michael Foundation, Shooting Stars,

	Waalitj Foundation and other partners have contributed to more structured youth engagement and activity.
Advanced the Leonora Safe House project	The Safe House has been completed strengthening local support for women, children and vulnerable people.
Supported family, women's and wellbeing activities	Activities involving women's health initiatives, Hope Community Services and other providers have supported local wellbeing, family connection and access to services.
Identified housing as a major safety and wellbeing issue	Housing quality and availability have moved from a background issue to a clear advocacy priority, with the Shire and Working Group seeking stronger State Government attention.
Reframed actions as advocacy priorities	Actions dependent on State agencies, funding or external service delivery have been reframed as advocacy positions rather than carried forward as Shire delivery commitments.

Lessons Learned

The previous Plan provided important lessons about what makes shared actions achievable. Actions are most effective when they are clearly defined, have an accountable lead organisation and can be delivered within available resources and funding. The 2026 review also highlighted the importance of recognising where progress depends on external partners, funding or broader service arrangements.



Part C — Where we will focus

The four focus areas have been carried forward from 2022 as they continue to reflect community priorities. Each area now contains fewer and broader objectives, enabling the Working Group to direct its efforts towards achievable actions and areas where it can have meaningful influence.

Every action identifies the Shire's role - Deliver / Facilitate, Advocate / Lobby, or Partner / Collaborate - together with a timeframe and a practical measure of progress. Timeframes are Year 1 (2026/27), Years 1-2, Years 2-3, or Ongoing. Actions remain subject to approved budgets, delegations and the agreement of any external organisation involved.



Focus 1 — Safe places and spaces

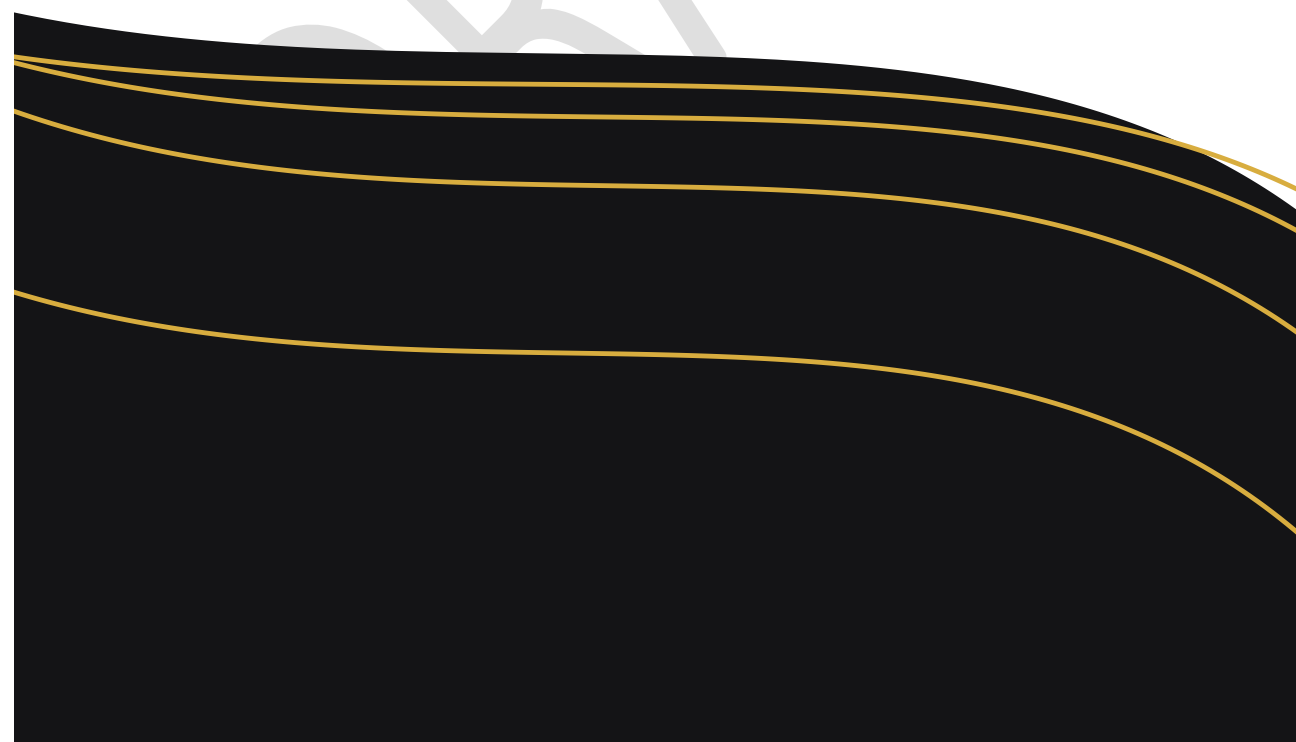
Objective 1.1 Reduce the opportunity for crime and antisocial behaviour through the design, lighting and maintenance of public places.

Objective 1.2 Improve how safe people feel in the town centre and in their own homes.

Action Strategy	Shire role	Timeframe	Action
Maintain an annual lighting, CCTV and public-place safety review covering the town centre, parks, public facilities and known concern areas.	Deliver / Facilitate	Ongoing	- Conduct an annual review of lighting, CCTV coverage and public-place safety across identified areas. - Identify and record priority safety, lighting and surveillance gaps. - Progress identified improvements through maintenance, capital works or future budget considerations.
Map existing Shire and community CCTV coverage and identify practical gaps before any further expansion.	Deliver / Facilitate	Year 1	- Map existing Shire CCTV locations and known community/business CCTV coverage. - Identify priority coverage gaps and assess options for future CCTV expansion. - Encourage and support local businesses and community members to install CCTV through appropriate incentive or rebate programs.
Continue to promote WA Police Cam-Map registration to residents, businesses and	Partner / Collaborate	Ongoing	Promote WA Police Cam-Map registration

organisations with private CCTV.			through Shire communication channels. Encourage residents, businesses and organisations with CCTV to register their systems.
Maintain simple home and vehicle security messaging through the communications calendar, including lock-up, lighting and reporting messages.	Deliver / Facilitate	Ongoing	- Develop an annual seasonal security awareness calendar, including key periods such as Christmas and holidays. - Promote simple home and vehicle security messages, including locking property, lighting and securing valuables.
Promote the WA Seniors Safety and Security Rebate to eligible Leonora seniors and service providers.	Facilitate	Year 1 and ongoing	- Promote the WA Seniors Safety and Security Rebate through Shire communication channels. - Provide rebate information to eligible seniors and their families.
Progress town-centre beautification and amenity actions including murals, litter reduction, vacant-building follow-up and reporting through Shire systems.	Deliver / Facilitate	Years 1–2	- Seek community input into priorities and plans for town-centre beautification and amenity improvements. - Promote the Shire's Contact Us service for reporting litter, maintenance and amenity issues and ensure appropriate follow-up.

			• Progress identified Working Group mural and public-space improvement projects.
Continue to pursue activation of parks, streets and community facilities through events, recreation programming, youth activities and community-led initiatives.	Partner/Collaborate	Ongoing	• Promote increased use and activation of parks, public spaces and community facilities. • Support events, recreation programs and youth activities that encourage community participation. • Partner with service providers and community organisations to deliver activities and services within community spaces.



Focus 2 — Children, young people and families

Objective 2.2 Increase access to leadership, education,
employment and development opportunities for local young people.

Objective 2.3 Strengthen family support, cultural connection and healing.

Action	Shire role	Timeframe	Measure of progress
Complete and use the service delivery audit to identify what youth, family, NDIS, health and community services are funded to provide and what is actually being delivered in Leonora.	Deliver / Facilitate	Year 1	• Complete the service delivery audit and present key findings to the Working Group. • Identify gaps between funded services and services being delivered in Leonora. • Use audit findings to advocate for improved, consistent and accessible local service delivery.
Maintain a coordinated youth service action register involving the Youth Centre, Recreation Centre, Library, CRC, school, police and service providers.	Deliver / Facilitate	Ongoing	• Maintain a coordinated register of youth service actions, programs and identified priorities. • Engage relevant Shire facilities, schools, police and service providers to update the register. • Review the youth service action register every six months and identify required follow-up actions.
Support expanded and culturally safe youth activities, including sport, recreation, mentoring, school holiday programs and activities for young	Partner / Collaborate	Ongoing	• Review and debrief activities to identify participation, successes, access

people at higher risk of disengagement.			barriers and areas for improvement. • Partner with service providers to deliver culturally safe and inclusive youth activities.
Support leadership and pathway opportunities for local young people through sport, education, training, employment and mentoring partnerships.	Partner / Collaborate	Ongoing	• Partner with local schools, sporting clubs, employers and service providers to deliver leadership, mentoring and development opportunities for young people. • Promote and support education, training and employment pathways, including work experience, traineeships and skills development.
Support family and women's wellbeing initiatives, women's health activities and practical family support networks.	Partner / Collaborate	Ongoing	• Partner with health and community service providers to deliver women's health and wellbeing activities. • Support family-focused programs, workshops and practical support initiatives. • Promote and connect families and women with relevant local and visiting support services.
Continue to support and advocate for the Leonora Safe House and related crisis-support arrangements for women, children and vulnerable people.	Advocate / Lobby and Partner / Collaborate	Years 1–2	• Advocate for the ongoing operation and accessibility of the Leonora Safe House.

			• Work with relevant agencies and service providers to identify and address gaps in crisis support. • Support coordination between local services to strengthen referral and support pathways for women, children and vulnerable people.
Promote local referral pathways for family support, domestic violence support, mental health, alcohol and other drug support and child wellbeing services.	Facilitate	Ongoing	• Maintain and promote up-to-date information on available local and visiting support services.
Work with education, employment and community partners to support school attendance, breakfast programs, vocational tasters and local training pathways.	Partner / Collaborate	Ongoing	• Support initiatives that encourage regular school attendance and student engagement. • Partner with the school and community organisations to support breakfast and student wellbeing programs. • Work with training providers and employers to promote vocational tasters, work experience and local training pathways.

Focus 3 — Alcohol and other drug harm

Objective 3.1 Reduce the availability and harmful consumption of alcohol in Leonora.

Objective 3.2 Reduce harm through coordinated multiagency prevention, intervention and recovery support.

The Shire's draft *Local Public Health Plan 2026-2031*, drawing on the Department of Health Leonora Health Profile, indicates that 32.7 per cent of local adults report high-risk long-term alcohol use and 11.8 per cent report high-risk short-term use are both above the Western Australian rate. Alcohol-attributable hospitalisations and deaths are also reported as higher than the State rate. This is why alcohol and other drug harm remains a focus area in its own right.

Action	Shire role	Timeframe	Measure of progress
Maintain alcohol and other drug harm as a standing Working Group issue, linked to local data, service updates and community concerns.	Partner / Collaborate	Ongoing	• Include alcohol and other drug issues as a standing item at Working Group meetings. • Share relevant service updates, local trends and emerging community concerns. • Identify opportunities for coordinated programs, service responses and advocacy with relevant agencies.
Support coordinated local prevention and early-intervention messaging, including alcohol and young people, responsible celebration and service referral messages.	Facilitate	Ongoing	• Promote prevention and early-intervention messaging with relevant local service providers. • Promote responsible choices around alcohol, particularly for young people and community events. • Share clear information on available support services and referral pathways through local communication channels.

Advocate for accessible, consistent and culturally safe alcohol and other drug services in Leonora, including outreach, counselling, family support and recovery pathways.	Advocate / Lobby	Ongoing	- Advocate for regular and accessible alcohol and other drug services in Leonora. - Identify service gaps and raise priorities with relevant agencies and funding bodies.
Continue to support programs and partnerships that provide alternatives to alcohol-related street activity, including sport, recreation, arts, events and youth engagement.	Partner / Collaborate	Ongoing	- Support regular sport, recreation, arts and community activities that provide positive alternatives to street activity. - Partner with local organisations and service providers to deliver engaging activities for young people and families. - Promote and support community events and programs that encourage positive participation and social connection.
Support beautification and activation projects that reduce unsafe or unwelcoming spaces associated with alcohol-related harm, including the Central Hotel mural and town-centre amenity projects.	Deliver / Facilitate	Years 1–2	- Progress the Central Hotel mural and other identified town-centre beautification projects. - Improve public spaces through lighting, landscaping, seating and other amenity improvements where appropriate.
Work with police, health, community services and licensed premises where appropriate to identify emerging alcohol-related issues and practical local responses.	Partner / Collaborate	Ongoing	Maintain regular communication with police, health, community services and licensed premises on emerging alcohol-related issues.

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|--|--|--|---|
| | | | <ul style="list-style-type: none">• Identify local trends, priority concerns and areas requiring a coordinated response.• Support practical joint actions and initiatives to reduce alcohol-related harm in the community. |
|--|--|--|---|



Focus 4 — Partnership, advocacy and community connection

Objective 4.1 Maintain a well-run, well-attended Working Group with a clear line of sight to Council.

Objective 4.2 Turn shared local concerns into coordinated advocacy.

Objective 4.3. Support ongoing community awareness and participation.

Action	Shire role	Timeframe	Measure of progress
Maintain the Safer Leonora Working Group as an advisory and coordination forum with clear meeting notes, action tracking and reporting pathways.	Deliver / Facilitate	Ongoing	• Hold Safer Leonora Working Group meetings quarterly where practicable. • Maintain and circulate meeting notes and an action register following each meeting. • Monitor outstanding actions and escalate priority matters to relevant agencies or Council where required.
Review Working Group membership and standing participants at least every two years to ensure the right agencies, service providers, Aboriginal community representatives, industry partners and community voices are involved.	Deliver / Facilitate	Years 1–2 and ongoing	• Review Working Group membership and participation at least every two years. • Identify gaps in representation across agencies, service providers, community and industry. • Encourage and invite relevant organisations and community representatives to participate where gaps or interest exists.
Develop concise advocacy papers for priority issues including housing, transport, police resourcing, youth and family services, and alcohol and other drug services.	Advocate / Lobby	Year 1	• Identify priority advocacy issues based on local needs, service gaps and available evidence.

			• Develop concise advocacy papers outlining key issues, impacts and proposed solutions. • Use endorsed advocacy positions in meetings, correspondence and funding discussions with relevant agencies and stakeholders.
Seek project or coordination support where funding is available to progress Working Group actions, evidence gathering and advocacy material.	Advocate / Lobby	Years 1–2	• Identify suitable funding opportunities to support Working Group priorities and projects. • Develop and submit funding applications or partnership proposals where appropriate.
Keep the community informed through the Safer Leonora communications calendar, Shire channels and partner networks.	Deliver / Facilitate	Ongoing	• Calendar used; messages published; partner sharing encouraged.
Record and report Working Group achievements, barriers, deferred actions and new priorities to Council annually.	Deliver / Facilitate	Ongoing	• Prepare an annual progress report outlining Working Group activities and achievements. • Report on completed, ongoing and deferred actions, including key barriers. • Identify emerging issues and priorities for consideration in the following year.
Continue to use industry and community partnerships to support practical local initiatives, including recreation, youth, safety, events and public-place improvements.	Partner / Collaborate	Ongoing	• Maintain partnerships with local industry, businesses and community organisations. • Recognise and report partner contributions to recreation, youth, safety, events and public-place improvements.

Part D — Our advocacy positions

The Working Group role is to establish shared positions and priorities that support coordinated advocacy and action across the Shire, partner agencies and community.

Issue	Position	Role
Housing quality and availability	Safe and suitable housing is fundamental to community safety, family wellbeing, school attendance and service access. Leonora requires stronger State Government action on housing maintenance, inspections, allocation, replacement and additional housing stock.	Maintain a clear evidence base, coordinate local feedback, escalate issues through the Shire, Ministers, agencies and regional forums, and support multiagency advocacy where appropriate.
Local transport and licensing services	Residents need reliable, respectful and accessible transport and licensing services. Visiting services should be coordinated with local needs and should treat residents as priority clients.	Advocate through regional and State channels for improved scheduling, service standards and local facilitation arrangements.
Police resourcing and visibility	Adequate police staffing and visibility are essential to community confidence, timely response and prevention activity.	Record local concerns, support police-community engagement and advocate for stable resourcing where gaps affect community safety.
Youth and family services	Young people and families need coordinated, culturally safe and consistent services that reduce disengagement, support attendance and provide safe alternatives to offending or antisocial behaviour.	Use the service delivery audit and Working Group updates to identify gaps, advocate for improved service delivery and support coordinated programming.
Alcohol and other drug services	Leonora requires accessible prevention, intervention, treatment, family support and recovery services that reflect local need and cultural context.	Advocate for sustained outreach and local access to AOD services, and support coordinated messaging and referral pathways.
Crisis support and safe accommodation	Women, children and vulnerable people need safe, practical and locally accessible crisis-support pathways.	Support the Safe House partnership, identify operational gaps and escalate issues requiring agency or funding support.
Public-place amenity and town-centre safety	Well-maintained, active and attractive public places improve perceptions of safety and reduce opportunities for antisocial behaviour.	Advocate for funding and partnerships to support lighting, activation, streetscape and visual

		amenity improvements, litter reduction, vacant-building follow-up and improvements to public spaces.
Coordination and project support	A voluntary working group cannot carry complex actions without coordination support, evidence gathering and follow-through.	Seek funding or in-kind support for project coordination, advocacy preparation and progress reporting.
Data sharing and reporting	Local action should be informed by current crime, health, service and community-perception information, while recognising that not all safety concerns appear in reported crime data.	Use available data-sharing arrangements, partner updates and community feedback to inform annual reporting and advocacy.



Part E — Governance

Status and authority

The Safer Leonora Working Group is an advisory and coordination forum. It is not a formally appointed committee of Council under *the Local Government Act 1995* and holds no delegated authority, executive power, decision-making power or financial authority.

The Working Group may identify issues, share information, coordinate partner responses and make recommendations to the Shire or to Council where a Council decision is required. Operational matters remain the responsibility of the relevant agency, organisation or Shire officer. The Working Group does not direct Shire employees, bind partner agencies or commit resources.

Membership and participation

Membership, appointments, chairing, meeting procedures, conflicts of interest and administrative support are governed by the Safer Leonora this section Membership is comprised of standing participants community members and invitees who contribute information, operational updates, local knowledge or specialist advice.

Participant category	Role in the Working Group
Council representatives	Provide elected-member perspective, community insight and a link to Council decision-making where formal Council consideration is required. Chair the meeting.
Shire administration	Convene meetings, prepare agendas, record actions, coordinate reporting and progress matters within approved budgets, delegations and administrative processes.
WA Police Force	Provide local policing updates, crime-prevention advice, community safety information and input on priorities affecting safety and perceptions of safety.
Department of Communities and child/family services	Contribute information on child, family, housing, crisis support and community service issues relevant to safety and wellbeing.

Health and mental health services	Provide health, wellbeing, alcohol and other drug, mental health and public health input where relevant to local safety priorities.
Education representatives	Contribute information on school attendance, student engagement, family support, education pathways and issues affecting children and young people.
Community representatives and Traditional Owner voices	Provide cultural knowledge, local priorities, community perspective and guidance on culturally safe approaches.
Youth, sport and recreation providers	Support youth engagement, mentoring, sport, recreation, diversion, school holiday activity and positive development opportunities.
Community service providers	Provide updates on funded services, service gaps, referral pathways, family support, domestic violence support, counselling and outreach.
Industry partners	Support initiatives through funding, in-kind assistance, employment pathways, community investment and participation in coordinated local action.
Regional and specialist organisations	Provide technical advice or program input on issues such as road safety, emergency management, service coordination and funding opportunities.

Participation is advisory and consensus-based, members do not hold formal voting rights. In-person attendance is preferred; proxy participation is encouraged.

Meetings, chairing and support

The Working Group is to meet at least quarterly, with additional meetings convened by the Chairperson, the Chief Executive Officer or a nominated Shire officer where an emerging issue requires a coordinated response.

Council appoints a Chairperson and a Deputy Chairperson. A Shire officer prepares agendas, records notes and tracks actions. Working parties may be formed for a specific issue, initiative or event and report back to the Working Group.

Measuring progress

Progress is measured through a small set of indicators that can be obtained reliably and reported without additional resourcing. Measures may include activities completed, outputs delivered, community perceptions and relevant external indicators.

The annual progress report will record each action as not commenced, underway, completed, deferred or discontinued and summarise progress, evidence, barriers, next steps, budget implications and any matter requiring a Council decision.

Indicator	What will be reported	Source or method
Action status	Whether each action is not commenced, underway, completed, deferred or discontinued.	Working Group action register and annual progress report.
Working Group activity	Number of meetings held, attendance patterns, standing items considered and actions recorded.	Meeting notes and action log.
Public-place safety actions	Lighting, CCTV, amenity, maintenance, beautification and activation actions completed or progressed.	Shire work records, project updates and Working Group reports.
Youth and family activity	Youth programs, recreation opportunities, mentoring, school holiday activities, service coordination actions and family support initiatives.	Shire service reports and partner updates.
Advocacy activity	Advocacy papers prepared, meetings held, letters sent, submissions made and issues escalated through regional or State channels.	Shire records and Working Group reports.
Community communication	Safety messages, service information and Safer Leonora communications delivered during the year.	Communications calendar and Shire records.
Partner contribution	Funding, in-kind support, services, programs or events contributed by government, community and industry partners.	Partner updates and annual reporting.

Reviewing and reporting

The action tables are the working tool of this Plan. Their status may be updated administratively to record progress, completion, deferral or minor implementation changes. Material changes to the Plan's focus areas, objectives, advocacy positions, financial implications or strategic direction require Council approval. New operational actions may be added only where they are consistent with the adopted objectives, fall within approved budgets and delegations, and are authorised through the Shire's normal administrative processes. A progress report will be presented to Council annually. The Plan will be reviewed at its midpoint and replaced by 30 June 2031.

Alignment with other Shire plans

This Plan is not a stand-alone document. Each focus area connects to an outcome in the *Council Plan 2025-2035* and to a priority in the draft *Local Public Health Plan 2026-2031*, so that reporting against one support reporting against the others. The alignment table should identify the relevant outcome, strategy or priority reference number before adoption.

Focus area	Council Plan 2025–2035 alignment	Local Public Health Plan 2026–2031 alignment
Safe places and spaces	Supports safe, welcoming and well-maintained community infrastructure, public places, roads, facilities and town presentation.	Supports healthy environments, injury prevention, public safety, walkability, amenity, heat and environmental health outcomes.
Children, young people and families	Supports youth engagement, community wellbeing, family support, participation, inclusion, education and local service partnerships.	Supports child and family wellbeing, mental health, social connection, Aboriginal health and wellbeing, early intervention and equitable access to services.
Alcohol and other drug harm	Supports advocacy for health and wellbeing services, safer community settings and coordinated local responses to social issues.	Supports prevention of alcohol and other drug-related harm, mental health, family wellbeing, injury prevention and service referral pathways.
Partnership, advocacy and community connection	Supports collaboration, community engagement, regional advocacy, grant seeking, service coordination,	Supports public health partnerships, evidence-informed planning, community engagement,

	governance and annual reporting.	equity, accountability and advocacy for service gaps.
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The Council Plan sets the vision of a thriving community with economic diversity, where people feel safe and friendly connections support sustainable growth. This Plan is one of the instruments through which the “feel safe” part of that vision is delivered.

References

Shire of Leonora. #SaferLeonora Plan 2022–2027.

Shire of Leonora. Safer Leonora Working Group Terms of Reference, 2026 review.

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Shire of Leonora. Council Plan 2025–2035, adopted 15 July 2025, and 2026 review draft.

Shire of Leonora. Draft Local Public Health Plan 2026–2031.

Australian Institute of Criminology. National Crime Prevention Framework.

Government of Western Australia. Public Health Act 2016; Local Government Act 1995.



Appendix — Communications calendar and key messages

Community safety and wellbeing messaging works best when it is timed to what is happening in town. This appendix replaces the detailed campaign material carried in the 2022–2027 Plan. It is a prompt sheet rather than a script: the Shire maintains the underlying artwork, posters and post text, and partners are encouraged to use the Safer Leonora identity so that messages from the Shire, police and service providers reinforce one another.

Annual communications calendar.

Period	What is happening locally	Message focus
January	School holidays; people away; new goods in homes after Christmas	Youth activities; lock up homes and vehicles; holiday house checks
February	School returns	School zone speed and road safety; school attendance
March	Tourist and camping season begin	Visitor safety; town centre amenity; reporting issues
April	School holidays; ANZAC Day	Youth activities; smoke alarm and home safety checks
May	School returns; National Road Safety Week	Road safety; driver behaviour on the main thoroughfare
June	Leonora Golden Gift; winter	Event safety; community pride and participation
July	School holidays; NAIDOC Week	Culture, identity and belonging; youth activities

Period	What is happening locally	Message focus
August	Wildflower season; Keep Australia Beautiful Week	Town presentation; litter and amenity
September	School holidays; spring; Women's Health Week	Family and women's support services; youth activities
October	Warmer weather; longer evenings	Alcohol harm reduction; support service contacts
November	Pool opens; hot weather; doors and windows left open	Home security; water and heat safety
December	School holidays; Christmas; summer	Youth activities; family support; responsible celebration

Key messages

Theme	Core message	Channels
Home and vehicle security	Simple steps make a difference. Lock up, light up, and register your CCTV with WA Police Cam-Map.	Shire channels; shop windows; noticeboards
Seniors safety	WA Seniors Card holders can claim up to \$400 towards home safety and security items.	Shire channels; pharmacy; post office

Theme	Core message	Channels
Road safety	Slow down through town and in the school zone. Speed decides whether you can stop in time.	Shire channels; school newsletter; local media
Alcohol and young people	Delaying the first drink protects young brains. Supplying alcohol to a minor is against the law.	Shire channels; school newsletter; licensed venues
Family and domestic violence	Everyone deserves to feel safe at home. Local support is available and confidential.	Shire channels; health and community services
Culture and identity	Pride in culture helps young people know who they are and where they belong.	Shire channels; NAIDOC and community events
Report it	If you see something, report it. Crime Stoppers 1800 333 000, or Snap Send Solve for local amenity issues.	Shire channels; noticeboards; local media

Every message carries the Safer Leonora identity. Partners are encouraged to use it so that community safety messaging in Leonora reads as one coordinated voice rather than a series of unrelated notices. Messages, programme details, eligibility requirements, telephone numbers and service contacts must be checked for currency before publication. Communications involving health, policing or crisis support should be confirmed with the responsible agency.

ORDINARY COUNCIL MEETING MINUTES

22 SEPTEMBER 2026

10.0 REPORTS

10.2 CHIEF EXECUTIVE OFFICER REPORTS

10.2.(E) 2025 COMPLIANCE AUDIT RETURN

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 22nd September 2026

AGENDA REFERENCE: 10.2.(E) SEP 26

SUBJECT: 2025 Compliance Audit Return

LOCATION/ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: 1.39 Reporting

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Ty Matson

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 6th January 2026

SUPPORTING DOCUMENTS: 1. 2025 Compliance Audit Return

REPORT PURPOSE

The purpose of this report is for Council to consider the recommendation of the Audit, Risk and Improvement Committee to adopt the Shire of Leonora's 2025 Compliance Audit Return and authorise the Shire President and Chief Executive Officer to sign the return for submission to the Local Government Inspector.

BACKGROUND

Each year, a local government is required to complete an annual compliance audit return for the calendar year immediately preceding, covering the period 1 January to 31 December. The Compliance Audit Return is ordinarily required to be completed by 31 March; however, for the 2025 return, the Local Government Inspector postponed the submission date to 30 September 2026 due to the commencement of the Local Government Inspector's operations and the final part of the *Local Government Amendment Act 2024*.

The 2025 Compliance Audit Return was completed through discussions with the Manager Business Services, Chief Executive Officer and Governance Officer, and through the inspection of relevant documents and records including:

- Minute books
- Tender Register
- Financial Interest & Return Register
- Complaints Register
- Delegations Register

- Council's website

The Compliance Audit Return is one of the mechanisms available to Council to monitor organisational compliance with the *Local Government Act 1995* and associated regulations. It also provides the Audit and Risk Committee with the opportunity to review compliance outcomes and report to Council on any matters where non-compliance, partial compliance, or opportunities for improvement have been identified.

The process also provides an opportunity for the Audit, Risk and Improvement Committee to identify matters that may require further review through the Shire's ongoing risk management framework, systems improvement activities and administrative compliance processes.

The Audit and Risk Committee reviewed the 2025 Compliance Audit Return at its meeting held on 22 September 2026. Following its review, the Committee resolved to recommend that Council adopt the Compliance Audit Return and authorise the Shire President and Chief Executive Officer to sign the return for submission to the Local Government Inspector.

COMMENTS

The 2025 Compliance Audit Return has been completed and reviewed by the Audit and Risk Committee prior to presentation to Council. The return identifies a small number of matters where full compliance was not achieved or where administrative improvements can be made. These matters are considered minor in nature and do not indicate any systemic governance failure.

The items noted through the Compliance Audit Return process provide an opportunity for the Shire to strengthen internal systems, improve record keeping, and ensure relevant registers, delegations, disclosures and statutory processes continue to be monitored throughout the year.

Following its review, the Audit, Risk, and Improvement Committee recommended that Council adopt the 2025 Compliance Audit Return and authorise the Shire President and Chief Executive Officer to sign the return for submission to the Local Government Inspector.

STATUTORY IMPLICATIONS

Section 7.13(1)(i) of the *Local Government Act 1995* provides for regulations relating to audits.

Regulation 14 of the *Local Government (Audit) Regulations 1996* sets out the requirements for the Compliance Audit Return. The regulation requires a local government to carry out a compliance audit for the period 1 January to 31 December each year, in the form approved by the Minister.

The Compliance Audit Return is to be reviewed by the Audit, Risk and Improvement Committee and presented to Council. Following adoption by Council, the Return is to be certified by the Shire President and Chief Executive Officer and submitted to the Local Government Inspector within the required timeframe.

Section 7.12A of the *Local Government Act 1995* requires local governments to take appropriate action in respect of matters raised in an auditor's report and, where significant matters are identified, to prepare and provide a report to the Minister within the statutory timeframe.

Regulation 35 of the *Local Government (Administration) Regulations 1996* sets out requirements for elected member training.

Regulation 17 of the *Local Government (Functions and General) Regulations 1996* sets out the information required to be recorded in the Tender Register.

POLICY IMPLICATIONS

The Shire's Legislative Compliance Policy requires the Shire to maintain systems and processes to identify, manage, report and rectify instances of non-compliance.

The matters identified in the 2025 Compliance Audit Return are consistent with the Shire's ongoing focus on strengthening legislative compliance, procurement controls, records management and governance processes.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

RISK MANAGEMENT

This item has been evaluated against the Shire's Risk Management Strategy, Risk Assessment Matrix. The perceived level of risk is medium prior to treatment.

STRATEGIC IMPLICATIONS

The recommendation aligns directly with the *Shire of Leonora Council Plan 2025–2035*, particularly:

Strategic Objective 4 – Leadership: An innovative and proactive local government.

Outcome 4.1 – An innovative, strategically focused Council leading our community.

- Strategy 4.1.2 – Provide strategic leadership and governance.
- Action 4.1.2.4 – Provide appropriate governance and leadership to the Shire.

Outcome 4.2 – An effective organisation, providing strong leadership and services.

- Strategy 4.2.1 – Provide appropriate services to the community, professionally and efficiently.
- Action 4.2.1.3 – Seek high level of compliance in organisational practices.

The annual review of the Compliance Audit Return supports transparent governance, accountable decision-making, legislative compliance, sound internal controls and continuous organisational improvement.

RECOMMENDATIONS

That Council, having received the report of the Audit, Risk and Improvement Committee following its review of the 2025 Compliance Audit Return in accordance with regulation 14 of the *Local Government (Audit) Regulations 1996*:

1. adopt the 2025 Compliance Audit Return as shown in the attachment to this report;
2. note the matters identified through the Compliance Audit Return process and the associated opportunities for administrative and governance improvement; and
3. authorise the Shire President and Chief Executive Officer to sign the 2025 Compliance Audit Return for submission to the Local Government Inspector.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr NF Sprigg dos Santos

Seconder: Cr RA Norrie

That Council, having received the report of the Audit, Risk and Improvement Committee following its review of the 2025 Compliance Audit Return in accordance with regulation 14 of the *Local Government (Audit) Regulations 1996*:

1. adopt the 2025 Compliance Audit Return as shown in the attachment to this report, once Item 11A has been updated to “No” with relevant commentary included;
2. note the matters identified through the Compliance Audit Return process and the associated opportunities for administrative and governance improvement; and
3. authorise the Shire President and Chief Executive Officer to sign the 2025 Compliance Audit Return for submission to the Local Government Inspector.

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr F Harris, Cr AE Taylor,
Cr TM Nardone, Cr CA Cotterill and Cr NF Sprigg dos Santos.*

REASON FOR AMENDMENT TO RECOMMENDATION: *The Audit, Risk and Improvement Committee (ARIC) identified that the purchasing controls response needed to be corrected to ensure the compliance audit return accurately reflected the Shire’s actual purchasing control status before submission to the Local Government Inspector.*



Local Government
Inspector

2025 Compliance Audit Return

Local Government Authority: The Shire of Leonora

Local Government Act 1995

s. 2.29

Has every person elected or appointed to a mayor, president, deputy, or councillor role made the required declaration in the prescribed form before a prescribed person, prior to acting in the office?

Response: Yes

s. 3.16

Has the local government reviewed local laws, which have not been reviewed in the previous 8 years, to ensure compliance with Schedule 9.3, Clause 65?

Response: Yes

s.3.57

Subject to Local Government (Functions and General) Regulations 1996, regulation 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in regulation 11(1) of the Regulations?

Response: Yes

s. 3.58(3)

Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) of the Local Government Act 1995 (unless section 3.58(5) applies)?

Response: Yes

s. 3.58(4)

Where the local government disposed of property under section 3.58(3) of the Local Government Act 1995, did it provide details, as prescribed by section 3.58(4) of the Act, in the required local public notice for each disposal of property?

Response: Yes

s. 3.59(2)(a)

Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2025?

Response: N/A

s. 3.59(2)(b)

Has the local government prepared a business plan for each major land transaction that was not exempt in 2025?

Response: N/A

s. 3.59(2)(c)

Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2025?

Response: N/A

s. 3.59(4)

Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2024?

Response: N/A

s. 3.59(5)

During 2025, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?

Response: N/A

s. 5.16 (1)

Were all delegations to committees resolved by absolute majority?

Response: Yes

s. 5.16 (2)

Were all delegations to committees in writing?

Response: Yes

s. 5.17

Were all delegations to committees within the limits specified in section 5.17 of the Local Government Act 1995?

Response: N/A

s. 5.18

Were all delegations to committees recorded in a register of delegations?

Response: N/A

s. 5.36(4) and s. 5.37(3)

Were all CEO and/or senior employee vacancies advertised in accordance with Local Government (Administration) Regulations 1996, regulation 18A?

Response: N/A

s. 5.37(2)

Did the CEO inform council of each proposal to employ or dismiss senior employee?

Response: N/A

Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?

Response: N/A

s. 5.39B

Has the local government adopted and maintained model standards that incorporate the prescribed model standards within required timeframes (including amendments), ensured adoption by absolute majority, published an up-to-date version on its official website, and avoided including any inconsistent additional provisions?

Response: Yes

s. 5.42

Were all delegations to the CEO resolved by an absolute majority?

Response: Yes

Were all delegations to the CEO in writing?

Response: Yes

s. 5.43

Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Local Government Act 1995?

Response: Yes

s. 5.44(2)

Were all employees delegated authority by the CEO under Section 5.44(1), issued with a written instrument of delegation?

Response: Yes

s. 5.45(1)(b)

Were all decisions by the Council to amend or revoke a delegation made by absolute majority?

Response: N/A

s. 5.46

Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?

Response: Yes

Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2024/2025 financial year?

Response: Yes

Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Local Government (Administration) Regulations 1996, regulation 19?

Response: Yes

s. 5.50

If the local government paid a finishing employee an amount in addition to their entitlement, did the local government follow a policy it had adopted and published on its website outlining the circumstances in relation to payments made to terminated employees?

Response: N/A

If the local government made a payment to a finishing employee that is more than the amount set out in the policy, was local public notice given?

Response: N/A

s. 5.51A

Has the CEO prepared and implemented a code of conduct to be observed by employees of the local government?

Response: Yes

Has the CEO published an up-to-date version of the code of conduct for employees on the local government's website?

Response: Yes

s. 5.67

Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69 of the Local Government Act 1995, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?

Response: Yes

s. 5.68(2)

Were all decisions regarding participation approval in relation to Section 5.68(2), including the extent of participation allowed and, where relevant, the information required by the Local Government (Administration) Regulations 1996 regulation 21A, recorded in the minutes of the relevant council or committee meeting?

Response: Yes

s. 5.69(5)

Were all decisions regarding participation approval in relation to Section 5.69(5), including the extent of participation allowed recorded in the minutes of the relevant council or committee meeting?

Response: Yes

s. 5.70

Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?

Response: Yes

s. 5.71B(5) and (7)

Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under section 5.71A(1) of the Local Government Act 1995 relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?

Response: N/A

Was any decision made by the Minister under section 5.71B(6) of the Local Government Act 1995, recorded in the minutes of the council meeting at which the decision was considered?

Response: N/A

s. 5.73

Were disclosures under sections 5.65, 5.70 or 5.71A(3) of the Local Government Act 1995 recorded in the minutes of the meeting at which the disclosures were made?

Response: Yes

s. 5.75

Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?

Response: Yes

s. 5.76

Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2025?

Response: Yes

s. 5.77

On receipt of a primary or annual return, did the CEO, or the Mayor/President, as the case may be, give written acknowledgment of having received the return?

Response: Yes

s. 5.88

Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76 of the Local Government Act 1995?

Response: Yes

Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28?

Response: Yes

After a person ceased to be a person required to lodge a return under sections 5.75 and 5.76 of the Local Government Act 1995, did the CEO remove from the register all returns relating to that person?

Response: Yes

Have all returns removed from the register in accordance with section 5.88(3) of the Local Government Act 1995 been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?

Response: Yes

s. 5.89A

Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28A?

Response: Yes

Did the CEO publish an up-to-date version of the gift register on the local government's website?

Response: Yes

s. 5.90A

Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?

Response: Yes

s. 5.94

Does the local government have information available for members of the public to inspect, free of charge as prescribed under section 5.94 and Admin Reg 29, except where restricted under this section?

Response: Yes

s. 5.96

Where a person is entitled to inspect information under this Division, can the local government confirm that copies are available and that the price at which it sells copies does not exceed the cost of providing them, (unless prescribed otherwise)?

Response: Yes

s. 5.96A

Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4) of the Local Government Act 1995?

Response: Yes

s. 5.104

Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates that incorporates the model code of conduct?

Response: Yes

Did the local government adopt additional requirements in addition to the model code of conduct?

Response: N/A

Has the CEO published an up-to-date version of the code of conduct for council members, committee members and candidates on the local government's website?

Response: Yes

s. 5.128

Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?

Response: Yes

s. 7.12A(3), (4) and (5)

Where the local government determined that matters raised in the auditor's report prepared under section 7.9(1) of the Local Government Act 1995 required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?

Response: Yes

Comments: Yes. The Shire of Leonora wrote to the OAG outlining what steps had and will be taken. This was in the Management Response.

Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters?

Response: Yes

Was a copy of the report given to the Minister within three months of the audit report being received by the local government?

Response: No

Within 14 days after the local government gave a report to the Minister under section 7.12A(4)(b) of the Local Government Act 1995, did the CEO publish a copy of the report on the local government's official website?

Response: N/A

Local Government (Administration) Regulations 1996

r. 18F

Were the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4) of the Local Government Act 1995?

Response: N/A

r. 19AB

Does the code of conduct contain the requirement that a local government employee (not including the CEO) must not accept a prohibited gift from an associated person?

Response: Yes

r. 19AC

Does the local government's code of conduct include requirements for the recording, storing, disclosure, and use of information relating to gifts accepted by local government employees (excluding the CEO) from associated persons, in accordance with regulatory requirements?

Response: Yes

r. 19AE

Does the local government's code of conduct include requirements addressing employee behaviour in the performance of duties, interactions with others, use and disclosure of information, use of local government resources and finances, the keeping of records, and the reporting and management of suspected breaches and misconduct, in accordance with regulatory requirements?

Response: Yes

r. 19B

Did the local government include in its annual report all information required under section 5.53(2)(g) and (i) and regulation 3A(2), including number of employee's in salary bands over \$130,000, remuneration and allowances paid, ordered payments, CEO remuneration, council member meeting attendance, available demographic information about council members, and details of any modifications to the strategic community plan or significant modifications to the corporate business plan?

Response: Yes

r. 19C

Has the local government adopted by absolute majority a strategic community plan?

Response: Yes

Adoption date or the date of the most recent review: 15/07/2025

r. 19DA

Has the local government reviewed its corporate business plan in accordance with Admin Regulation 19DA(4)?

Response: Yes

Date of review: 15/07/2025

Does the corporate business plan comply with the requirements of Local Government (Administration) Regulations 1996 19DA(2) & (3)?

Response: Yes

r. 22

No response required. This is covered by s5.75.

r. 23

No response required. This is covered by s5.76.

r. 28

No response required. This is covered by s5.88(1).

r. 28A

No response required. This is covered by s5.89A(1).

r. 29

No response required. This is covered by s5.94.

r. 29C

Does the local government publish all prescribed information on its official website— including up-to-date policies, required details of council member and employee returns, council member fees and allowances, and relevant public notices—within the specified timeframes and in accordance with legislative requirements?

Response: Yes

r. 35

Has every local government council member completed and passed the Council Member Essentials course, consisting of the five required modules and delivered by an approved provider, within 12 months of being elected?

Response: No

Comments: Councilor Craig, Councilor Norrie and Councilor Harris still to complete some modules

r. 36

Does the local government appropriately identify and document council members who are exempt from the training requirements under section 5.126(1), including verifying that the member:

- has completed an approved course within the specified 5-year period prior to election, or
- completed the LGASS00002 Elected Member Skill Set before 1 July 2019 within the relevant timeframe, or
- qualifies for the transitional exemption applicable to council members in office at the commencement of the 2019 regulatory amendments?

Response: N/A

Local Government (Audit) Regulations 1996

r. 10

Was the auditor's report for the financial year ending 30 June 2025 received by the local government within 30 days of completion of the audit?

Response: Yes

r. 17

Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulations 1996 regulation 17 within the three financial years prior to 31 December 2025?

Response: Yes

Date of council's resolution to accept the report: 17/06/2025

Local Government (Constitution) Regulations 1998

r. 11FA

Did the CEO provide the Minister a report as to the result of the election within 14 days of the declaration and in the form of Form 20 of the Local Government (Elections) Regulations 1997, modified as necessary?

Response: Yes

r. 13

Were all required oaths, affirmations and declarations under section 2.42 (in relation to Commissioners) made in the correct form (Form 8), before the appropriate authorised person?

Response: N/A

Local Government (Elections) Regulations 1997

r. 30G

Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate in accordance with regulations 30G(1) and 30G(2) of the Local Government (Elections) Regulations 1997?

Response: Yes

Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years in accordance with regulation 30G(4) of the Local Government (Elections) Regulations 1997?

Response: N/A

Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with regulation 30G(5) of the Local Government (Elections) Regulations 1997?

Response: Yes

Local Government (Financial Management) Regulations 1996

r. 5

Has the CEO ensured efficient systems and procedures are established under provisions set out in Financial Management Regulations 5(1)(a) to (g)?

Response: Yes

r. 6

Has the local government ensured that any employee delegated responsibility for day-to-day accounting or financial management operations is not also delegated the responsibility for conducting internal audits, reviewing their own duties, or for managing, directing or supervising someone who carries out these functions?

Response: Yes

r. 7

Did the local government ensure it has regard to the needs of the inhabitants of the district as a whole and not keep separate ward accounts or determine expenditure on the basis of revenue from a ward?

Response: Yes

r. 8

Does the local government maintain separate accounts with a bank or other financial institution for money to be held in the municipal fund, trust fund and for reserve account purposes?

Response: Yes

r. 9

Did the local government keep separate financial records for each trading undertaking and each major land transaction?

Response: N/A

r. 11

Has the local government developed procedures for the authorisation of, and the payment of, accounts in accordance with Local Government (Financial Management) Regulations 11(1), (2) and (3)?

Response: Yes

r. 12

Were payments made from the municipal fund or trust fund made by the CEO under a delegated authority or authorised, in accordance with regulation 13(2), in advance by a council resolution?

Response: Yes

r. 13

Can the local government confirm that, where the CEO has been delegated authority to make payments from the municipal or trust fund, the CEO prepared accurate monthly lists that are presented at the next ordinary council meeting and recorded in the minutes?

- includes the payee's name, payment amount, payment date, and sufficient information to identify each transaction where payments have already been made; or
- includes the payee's name, payment amount, sufficient information to identify each transaction, and the date of the council meeting (to which the list will be presented) for accounts requiring council approval.

Response: Yes

r. 13A

Did the local government prepare a list each month of all payments made using employee-authorised credit, debit or other purchasing cards, and include the payee's name, the amount of the payment, the date of the payment, sufficient information to identify the payment, and present the list at the next ordinary council meeting (and record in the minutes)?

Response: Yes

r. 19

Has the local government established and documented internal control procedures to enable identification of the nature and location of all investments and any related transactions?

Response: Yes

r. 19C

Has the local government ensured that all investments made under section 6.14(1) comply with statutory restrictions set out in Financial Management Reg. 19C?

Response: Yes

Local Government (Functions and General) Regulations 1996

r. 7

No response required. This is covered by s3.59(2).

r. 9

No response required. This is covered by s3.59(2).

r. 10

No response required. This is covered by s3.59(2).

r. 11A

Did the local government comply with its current purchasing policy, adopted under the Local Government (Functions and General) Regulations 1996, regulations 11A(1) and (3) in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?

Response: Yes

r. 11

No response required. This is covered by s3.57.

r. 12

Did the local government consider the implications of Local Government (Functions and General) Regulations 1996, Regulation 12 when deciding to enter into multiple contracts rather than a single contract?

Response: Yes

r. 14(1), (3) and (5)

If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents, or each acceptable tenderer notice of the variation?

Response: Yes

r. 15

Did the local government's procedure for receiving and opening tenders comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 15 and 16?

Response: Yes

r. 16

No response required. This is covered by r. 15.

r. 17

Did the information recorded in the local government's tender register comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?

Response: Yes

r. 18(1) and (4)

Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?

Response: Yes

Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?

Response: Yes

r. 19

Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?

Response: Yes

r. 21

Does the local government's advertising and expression of interest processes for limiting who can tender comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulations 21 and 22?

Response: Yes

r. 22

No response required. This is covered by r. 21.

r. 23

Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?

Response: N/A

Were all expressions of interest that were not rejected under the Local Government (Functions and General) Regulations 1996, Regulation 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?

Response: N/A

r. 24

Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with Local Government (Functions and General) Regulations 1996, Regulation 24?

Response: N/A

r. 24AD(2), (4) and (6)

Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with Local Government (Functions & General) Regulations 1996 regulations 24AD(4) and 24AE?

Response: N/A

If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?

Response: N/A

r. 24AE

No response required. This is covered by r. 24AD(2), (4) and (6).

r. 24AF

No response required. This is covered by r. 24AD(2), (4) and (6).

r. 24AG

Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24AG?

Response: N/A

r. 24AH(1) and (3)

Did the local government reject any applications to join a panel of prequalified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?

Response: N/A

Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?

Response: N/A

r. 24AI

Did the CEO send each applicant written notice advising them of the outcome of their application?

Response: N/A

r. 24E

Where the local government gave regional price preference, did the local government comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24E and 24F?

Response: Yes

r. 24F

No response required. This is covered by r. 24E.

ORDINARY COUNCIL MEETING MINUTES

22 SEPTEMBER 2026

I certify this is a true and accurate copy of the 2025 Compliance Audit Return, as adopted by Council at the meeting of _____ 2026.

CEO

Date

Mayor or President

Date

ORDINARY COUNCIL MEETING MINUTES

22 SEPTEMBER 2026

10.0 REPORTS

10.3 MANAGER OF BUSINESS SERVICES

10.3.(A) MONTHLY FINANCIAL STATEMENTS - JULY 2026

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 22nd September 2026

AGENDA REFERENCE: 10.3.(A) SEP 26

SUBJECT: Monthly Financial Statements - July 2026

LOCATION/ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: 1.6 - Current Budget

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Kiara Lord

OFFICER: Manager Business Services

INTEREST DISCLOSURE: Nil

DATE: 17th September 2026

SUPPORTING DOCUMENTS: 1. July 2026 Monthly Financial Statements

BACKGROUND

In complying with the Local Government *Financial Management Regulations 1996*, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations, the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 31 July 2026 consisting of:

- a) Compilation Report
- b) Statement of Financial Activity – 31 July 2026
- c) Material Variances – 31 July 2026

STAKEHOLDER ENGAGEMENT

Shire staff work collaboratively with external accountants and internal budget managers in the preparation of the Monthly Financial Statements. No external stakeholder engagement is undertaken in relation to this item, with the report provided to Council for oversight and compliance purposes.

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) budget estimates to the end of the month to which the statement relates;*
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) according to nature and type classification; or*
 - (b) by program; or*
 - (c) by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

ORDINARY COUNCIL MEETING MINUTES

22 SEPTEMBER 2026

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RISK MANAGEMENT

Non-compliance with the *Local Government (Financial Management) Regulations 1996* may result in governance and reputational risk to the Shire. Additionally, inadequate review of the Monthly Financial Statements may reduce Council's ability to effectively monitor the Shire's financial position and performance against the adopted budget.

The regular preparation and presentation of Monthly Financial Statements to Council supports informed decision-making and reduces financial, governance and compliance risks to an acceptable level.

RECOMMENDATIONS

That Council accept the Monthly Financial Statements for the month ended 31 July 2026 consisting of:

- a) Compilation Report
- b) Statement of Financial Activity – 31 July 2026
- c) Material Variances – 31 July 2026

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr TM Nardone

That Council accept the Monthly Financial Statements for the month ended 31 July 2026 consisting of:

- a) Compilation Report
- b) Statement of Financial Activity – 31 July 2026
- c) Material Variances – 31 July 2026

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr F Harris, Cr AE Taylor,
Cr TM Nardone, Cr CA Cotterill and Cr NF Sprigg dos Santos.*



11 September 2026

Mr Ty Matson
Chief Executive Officer
Shire of Leonora
PO Box 56
LEONORA WA 6438

Moore Australia

Level 15, Exchange Tower,
2 The Esplanade, Perth, WA 6000
PO Box 5785, St Georges Terrace, WA
6831

T +61 8 9225 5355

F +61 8 9225 6181

www.moore-australia.com.au

Dear Ty

COMPILATION REPORT TO SHIRE OF LEONORA

We have compiled the accompanying special purpose financial report of Shire of Leonora which comprise the statement of financial position as at 31 July 2026, the statement of financial activity, notes providing statement of financial activity supporting information, explanation of material variances for the year then ended and a summary of material accounting policy information. These have been prepared in accordance with *Local Government Act 1995* and associated regulations as described in Note 1 to the financial report. The specific purpose for which the special purpose financial statements have been prepared is also set out in Note 1 of the financial report. We have provided the supplementary information of Shire of Leonora as at 31 July 2026 and for the period then ended based on the records of the Shire of Leonora.

THE RESPONSIBILITY OF SHIRE OF LEONORA

The CEO of Shire of Leonora is solely responsible for information contained in the special purpose financial report and supplementary information, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial report was prepared.

OUR RESPONSIBILITY

On the basis of information provided by Shire of Leonora we have compiled the accompanying special purpose financial report in accordance with the requirements of *APES 315 Compilation of Financial Information* and the *Local Government Act 1995*, associated regulations and to the extent that they are not inconsistent with the *Local Government Act 1995*, the Australian Accounting Standards.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial report except for the matters of non-compliance with the basis of preparation identified with Note 1 of the financial report. We have complied with the relevant ethical requirements of *APES 110 Code of Ethics for Professional Accountants*.

Supplementary information attached to the financial report has been extracted from the records of Shire of Leonora and information presented in the special purpose financial report.

ASSURANCE DISCLAIMER

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial report was compiled exclusively for the benefit of Shire of Leonora who are responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, the special purpose financial report may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial report.

NOTE REGARDING BASIS OF PREPARATION

We draw attention to Note 1 to the financial report where matters of non-compliance with the basis of preparation have been detailed. Supplementary information is provided for management information purposes and does not comply with the disclosure requirements of the Australian Accounting Standards.

Russell Barnes
Director
Moore Australia (WA) Pty Ltd

Moore Australia (WA) Pty Ltd trading as agent – ABN 99 433 544 961.
An independent member of Moore Global Network Limited - members in principal cities throughout the world.
Liability limited by a scheme approved under Professional Standards Legislation.

SHIRE OF LEONORA
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 July 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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ORDINARY COUNCIL MEETING MINUTES

22 SEPTEMBER 2026

SHIRE OF LEONORA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2026

Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	11,371,766	0	0	0		
Rates excluding general rates	281,361	0	0	0		
Grants, subsidies and contributions	2,714,889	395,716	404,525	8,809	2.23%	
Fees and charges	3,287,661	273,972	587,801	313,829	114.55%	▲
Interest revenue	180,800	15,067	22,233	7,166	47.56%	▲
Other revenue	120,600	10,050	34,097	24,047	239.27%	▲
Profit on asset disposals	20,000	0	0	0		
	17,977,077	694,805	1,048,656	353,851	50.93%	
Expenditure from operating activities						
Employee costs	(5,832,767)	(486,064)	(447,315)	38,749	7.97%	▲
Materials and contracts	(8,954,217)	(746,185)	(856,301)	(110,116)	(14.76%)	▼
Utility charges	(691,300)	(57,608)	(32,041)	25,567	44.38%	▲
Depreciation	(4,468,779)	(372,398)	(399,460)	(27,062)	(7.27%)	▼
Insurance	(303,158)	(303,158)	(296,386)	6,772	2.23%	
Other expenditure	(506,002)	(42,167)	(23,625)	18,542	43.97%	▲
Loss on asset disposals	(7,980)	0	0	0		
	(20,764,203)	(2,007,580)	(2,055,128)	(47,548)	(2.37%)	
Amounts excluded from operating activities	2(c) 4,456,759	372,398	399,460	27,062	7.27%	▲
Amount attributable to operating activities	1,669,633	(940,377)	(607,012)	333,365	35.45%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	3,441,821	750,000	750,000	0	0.00%	
Proceeds from disposal of property, plant and equipment	60,000	0	0	0		
	3,501,821	750,000	750,000	0	0.00%	
Outflows from investing activities						
Acquisition of property, plant and equipment	(3,290,000)	(1,511,667)	(1,354,656)	157,011	10.39%	▲
Acquisition of infrastructure	(6,091,402)	(150,417)	(149,363)	1,054	0.70%	
	(9,381,402)	(1,662,083)	(1,504,019)	158,064	9.51%	
Amount attributable to investing activities	(5,879,581)	(912,083)	(754,019)	158,064	17.33%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	979,765	0	0	0		
	979,765	0	0	0		
Outflows from financing activities						
Transfer to reserves	(1,668,159)	(19,785)	(19,785)	0	0.00%	
	(1,668,159)	(19,785)	(19,785)	0	0.00%	
Amount attributable to financing activities	(688,394)	(19,785)	(19,785)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 4,898,342	4,898,342	4,194,820	(703,522)	(14.36%)	▼
Amount attributable to operating activities	1,669,633	(940,377)	(607,012)	333,365	35.45%	▲
Amount attributable to investing activities	(5,879,581)	(912,083)	(754,019)	158,064	17.33%	▲
Amount attributable to financing activities	(688,394)	(19,785)	(19,785)	0	0.00%	
Surplus or deficit after imposition of general rates	0	3,026,097	2,814,004	(212,093)	(7.01%)	▼

KEY INFORMATION

- ▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 ▲ Indicates a variance with a positive impact on the financial position.
 ▼ Indicates a variance with a negative impact on the financial position.
 Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF LEONORA
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JULY 2026**

	Actual 30 June 2026 \$	Actual as at 31 July 2026 \$
CURRENT ASSETS		
Cash and cash equivalents	14,132,369	11,912,105
Trade and other receivables	1,564,301	2,879,356
Inventories	124,444	111,787
TOTAL CURRENT ASSETS	15,821,114	14,903,248
NON-CURRENT ASSETS		
Other financial assets	59,715	59,715
Inventories	45,051	45,051
Property, plant and equipment	36,822,040	37,999,480
Infrastructure	101,344,696	101,271,815
TOTAL NON-CURRENT ASSETS	138,271,502	139,376,061
TOTAL ASSETS	154,092,616	154,279,309
CURRENT LIABILITIES		
Trade and other payables	723,780	828,259
Other liabilities	549,408	888,094
Employee related provisions	266,978	266,978
TOTAL CURRENT LIABILITIES	1,540,166	1,983,331
NON-CURRENT LIABILITIES		
Employee related provisions	142,881	142,881
Other provisions	2,040,102	2,040,102
TOTAL NON-CURRENT LIABILITIES	2,182,983	2,182,983
TOTAL LIABILITIES	3,723,149	4,166,314
NET ASSETS	150,369,467	150,112,995
EQUITY		
Retained surplus	50,937,297	50,661,040
Reserve accounts	10,353,106	10,372,891
Revaluation surplus	89,079,064	89,079,064
TOTAL EQUITY	150,369,467	150,112,995

This statement is to be read in conjunction with the accompanying notes.

ORDINARY COUNCIL MEETING MINUTES

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2026

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied with exception to the following:

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 10 September 2026

Matters of non-compliance with Basis of Preparation

The following matters on non-compliance with the basis of preparation have not been corrected.

1. Balances as at 30 June 2026 have not been audited and may be subject to change.

The local government reporting entity

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Material accounting policies

Material accounting policies utilised in the preparation of these statements are as described within the 2026-27 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Measurement of provisions

ORDINARY COUNCIL MEETING MINUTES

22 SEPTEMBER 2026

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2026

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents
Trade and other receivables
Inventories

Less: current liabilities

Trade and other payables
Other liabilities
Employee related provisions

Net current assets

Less: Total adjustments to net current assets

Closing funding surplus / (deficit)

Note	Adopted Budget Opening 1 July 2026	Actual as at 30 June 2026	Actual as at 31 July 2026
	\$	\$	\$
	14,761,630	14,132,369	11,912,105
	2,151,049	1,564,301	2,879,356
	120,301	124,444	111,787
	17,032,980	15,821,114	14,903,248
	(1,276,085)	(723,780)	(828,259)
	(523,900)	(549,408)	(888,094)
	(266,978)	(266,978)	(266,978)
	(2,066,963)	(1,540,166)	(1,983,331)
	14,966,017	14,280,948	12,919,917
2(b)	(10,067,675)	(10,086,128)	(10,105,913)
	4,898,342	4,194,820	2,814,004

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets

Less: Reserve accounts
Add: Current liabilities covered by funds held in reserve account
- Current portion of employee benefit provisions

Total adjustments to net current assets

	(10,334,653)	(10,353,106)	(10,372,891)
	266,978	266,978	266,978
2(a)	(10,067,675)	(10,086,128)	(10,105,913)

(c) Amounts excluded from operating activities

Less: Profit on asset disposals
Add: Loss on disposal of assets
Add: Depreciation

Total amounts excluded from operating activities

	Adopted Budget Estimates 30 June 2027	YTD Budget Estimates 31 July 2026	YTD Actual 31 July 2026
	\$	\$	\$
	(20,000)	0	0
	7,980	0	0
	4,468,779	372,398	399,460
	4,456,759	372,398	399,460

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.
The material variance adopted by Council for the 2026-27 year is \$15,000 or 8.00% whichever is the lesser.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
Fees and charges	313,829	114.55%	▲
Airport landing fees, catering, standpipe water and office rental YTD actual higher than YTD budget.		Timing	
Bulk refuse disposal higher than budget.		Permanent	
Interest revenue	7,166	47.56%	▲
Interest earnings on accounts higher than expected.		Timing	
Other revenue	24,047	239.27%	▲
FBT reimbursements received.		Timing	
Expenditure from operating activities			
Employee costs	38,749	7.97%	▲
Budgets are profiled as 1/12th. Actual expenditure lower than budgets.		Timing	
Materials and contracts	(110,116)	(14.76%)	▼
Contracts, subscriptions, fuels & oils, IT operational YTD actual higher than YTD budget.		Timing	
Maintenance tourism and health other higher than budget.		Permanent	
Utility charges	25,567	44.38%	▲
Streetlight utility costs are higher than the YTD budget; however, this is more than offset by lower expenditure across other utility accounts.		Timing	
Utility budgets are profiled as 1/12th.		Timing	
Depreciation	(27,062)	(7.27%)	▼
Buildings and infrastructure other YTD actual higher than YTD budget.		Timing	
Other expenditure	18,542	43.97%	▲
No expenditure for Golden Gift prize money or Genesis community development - budgets profiled as 1/12th.		Timing	
Amounts excluded from operating activities	27,062	7.27%	▲
Fixed assets depreciation.		Timing	
Outflows from investing activities			
Acquisition of property, plant and equipment	157,011	10.39%	▲
Accommodation Units and Recreation Centre painting.		Timing	
Surplus or deficit at the start of the financial year	(703,522)	(14.36%)	▼
Surplus or deficit after imposition of general rates	(212,093)	(7.01%)	▼

Please refer to the compilation report

| 6

ORDINARY COUNCIL MEETING MINUTES

22 SEPTEMBER 2026

10.0 REPORTS

10.3 MANAGER OF BUSINESS SERVICES

10.3.(B) ACCOUNTS FOR PAYMENT SEPTEMBER 2026

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 22nd September 2026

AGENDA REFERENCE: 10.3.(B) SEP 26

SUBJECT: Accounts for Payment September 2026

LOCATION/ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: 1.8 - Financial Statements

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Kiara Lord

OFFICER: Manager Business Services

INTEREST DISCLOSURE: Nil

DATE: 17th September 2026

SUPPORTING DOCUMENTS:

1. Accounts for Payment - September 2026
2. Credit Cards - August 2026

BACKGROUND

Attached statements consist of accounts paid by Delegated Authority totalling **\$1,405,302.29*** since the previous council meeting consisting of:

- (1) Credit Card Transactions August 2026 totalling **\$23,342.37**;
- (2) Direct Bank Transactions totalling **\$104,282.68**;
- (3) Batch Payments totalling **\$1,830,491.51**; and
- (4) Payroll Payments and liabilities from **Pay Periods Ending 02/08/2026, 16/08/2026, and 30/08/2026**, totalling **\$501,843.26**

Note: Due to the timing difference between when credit card transactions are incurred and when those transactions are settled through the Shire's bank account, amounts included within *Direct Bank Transactions* may include payments relating to *Credit Card Transactions* for the current and/or prior reporting periods.

The totals presented above are accurate for the purpose of this payment listing at the time the report is prepared. However, caution should be exercised if aggregating payment categories across multiple months, as doing so may result in the same expenditure being counted more than once.

STAKEHOLDER ENGAGEMENT

Suppliers, Shire staff, delegated purchasing authorities, credit card holders and the Finance Team contribute to the transactions recorded within this report. No stakeholder engagement occurs in relation to the report outside of its presentation to Council for review and authorisation.

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.10 & *Financial Management (1996)* Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

The payments listed in this report represent transactions processed since the previous Council meeting and provide oversight of expenditure made under delegated authority.

Due to timing differences between the incurrence of credit card transactions and their settlement through the Shire's bank account, individual payment categories within this report may include expenditure that has been reflected in prior or subsequent reporting periods under different payment types.

Accordingly, the totals presented in this report should not be used to assess cumulative expenditure across multiple months. The Monthly Financial Statements and the Annual Financial Report provide the most accurate and comprehensive view of the Shire's overall financial performance and expenditure for monitoring against the adopted budget.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RISK MANAGEMENT

Failure to report and review payments made under delegated authority may result in non-compliance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996* and may limit Council's oversight of expenditure against the adopted budget.

The presentation of the Accounts Paid Listing enables Council to monitor expenditure, confirm that payments are made in accordance with delegation, budget and legislative requirements, and reduces financial and governance risk to an acceptable level.

ORDINARY COUNCIL MEETING MINUTES

22 SEPTEMBER 2026

RECOMMENDATIONS

That Council accepts the accounts for payment, as detailed:

- (1) Credit Card Transactions August 2026 totalling **\$23,342.37**;
- (2) Direct Bank Transactions totalling **\$104,282.68**;
- (3) Batch Payments totalling **\$1,830,491.51**; and
- (4) Payroll Payments and liabilities from **Pay Periods Ending 02/08/2026, 16/08/2026, and 30/08/2026**, totalling **\$501,843.26**.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr TM Nardone

Seconded: Cr NF Sprigg dos Santos

That Council accepts the accounts for payment, as detailed:

- (1) Credit Card Transactions August 2026 totalling **\$23,342.37**;
- (2) Direct Bank Transactions totalling **\$104,282.68**;
- (3) Batch Payments totalling **\$1,830,491.51**; and
- (4) Payroll Payments and liabilities from **Pay Periods Ending 02/08/2026, 16/08/2026, and 30/08/2026**, totalling **\$501,843.26**.

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr F Harris, Cr AE Taylor,
Cr TM Nardone, Cr CA Cotterill and Cr NF Sprigg dos Santos.*



**Accounts for Payment
Presented to Council
22nd September 2026**

Accounts for Payment - September 2026

Shire of Leonora					
Monthly Report – List of Direct Bank Transactions Paid by Delegated Authority					
Submitted to Council on the 22nd September 2026					
The following list of accounts relate to Direct Bank Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions are dated from 1st August 2026 to 2nd September 2026 and total \$104,282.68					
CHIEF EXECUTIVE OFFICER					
Date	Transaction	Name	Item	Payment by Delegated Authority	Balance
3/08/2026	BRB00052	FDMA	AVGAS Monthly merchant fees July 2026	\$164.51	\$ 164.51
3/08/2026	57	National Australia Bank	Council Credit Cards - July 2027	\$14,531.63	\$ 14,696.14
5/08/2026	BRB00051	Quest	Monthly Quest Merchant Fees July 2026	\$11.00	\$ 14,707.14
5/08/2026	BRB00050	LightSpeed	Lightspeed merchant fees - Admin 04/08	\$0.48	\$ 14,707.62
5/08/2026	58	Click Super	Superannuation PPE020826	\$28,417.97	\$ 43,125.59
6/08/2026	BRB00051	LightSpeed	Lightspeed merchant fees - Admin 05/08	\$5.13	\$ 43,130.72
11/08/2026	BRB00055	LightSpeed	Lightspeed merchant fees - Admin 11/08/26	\$0.48	\$ 43,131.20
12/08/2026	BR00371	LightSpeed	Lightspeed transaction fees - Admin 11/08/26	\$0.48	\$ 43,131.68
14/08/2026	BR00372	LightSpeed	Lightspeed transaction fees - Admin 12/08/26	\$0.84	\$ 43,132.52
17/08/2026	BR00381	3E Advantage	Monthly Photocopier Fees July 26 - Admin	\$1,744.21	\$ 44,876.73
17/08/2026	BR00380	3E Advantage	Monthly Photocopier Fees July 26 - Depot	\$164.23	\$ 45,040.96
17/08/2026	BR00379	3E Advantage	Monthly Photocopier Fees July 26 - Library	\$18.78	\$ 45,059.74
17/08/2026	BR00378	3E Advantage	Monthly Photocopier Fees July 26 - Museum	\$90.87	\$ 45,150.61
17/08/2026	BR00377	3E Advantage	Monthly Photocopier Fees July 26 - Doctor	\$333.83	\$ 45,484.44
17/08/2026	BR00376	3E Advantage	Monthly Photocopier Fees July 26 - CRC	\$970.21	\$ 46,454.65
17/08/2026	BR00375	3E Advantage	Monthly Photocopier Fees July 26 - LELC	\$511.18	\$ 46,965.83
17/08/2026	BR00373	LightSpeed	Lightspeed transaction fees - Admin 14/08	\$6.14	\$ 46,971.97
18/08/2026	BR00382	LightSpeed	Lightspeed transaction fees - Admin 17/08	\$3.89	\$ 46,975.86
19/08/2026	BR00371	LightSpeed	Lightspeed transaction fees - Admin 18/08	\$42.53	\$ 47,018.39
19/08/2026	59	Click Super	Superannuation PPE160826	\$26,601.67	\$ 73,620.06
20/08/2026	BR00383	LightSpeed	Lightspeed transaction fees - Admin 19/08	\$0.96	\$ 73,621.02
24/08/2026	BPAY00003	City of Kalgoorlie Boulder	FOI Fee - JSH queries	\$30.00	\$ 73,651.02
24/08/2026	BR00384	Little Hotelier	Monthly Little Hotelier Fee - August 2026	\$120.00	\$ 73,771.02
24/08/2026	BR00371	LightSpeed	Lightspeed transaction fees - Admin 21/08/26	\$38.91	\$ 73,809.93
25/08/2026	BR00385	LightSpeed	Lightspeed transaction fees - Admin 24/08	\$87.75	\$ 73,897.68
27/08/2026	BR00386	LightSpeed	Lightspeed transaction fees - Admin 26/08	\$2.06	\$ 73,899.74
28/08/2026	BR00387	LightSpeed	Lightspeed transaction fees - Admin 27/08	\$64.15	\$ 73,963.89
31/08/2026	BR00397	National Australia Bank	Merchant Fees #393 - August 2026 - Admin/Museum	\$74.68	\$ 74,038.57
31/08/2026	BR00396	National Australia Bank	Monthly Connect Fee Access and Usage August 2026	\$57.23	\$ 74,095.80
31/08/2026	BR00395	National Australia Bank	Merchant Fees #314 - August 2026 - Rec	\$25.00	\$ 74,120.80
31/08/2026	BR00394	National Australia Bank	Merchant Fees #395- August 2026 - Airport	\$25.00	\$ 74,145.80
31/08/2026	BR00393	National Australia Bank	Merchant Fees #513 - August 2026 - Depot Events	\$25.00	\$ 74,170.80
31/08/2026	BR00392	National Australia Bank	Merchant Fees #463 - August 2026 - Info/Library	\$25.00	\$ 74,195.80

Accounts for Payment - September 2026

Date	Transaction	Name	Item	Payment by Delegated Authority	Balance
31/08/2026	BR00391	National Australia Bank	Merchant Fees #471 - August 2026 - CRC	\$25.00	\$ 74,220.80
31/08/2026	BR00390	National Australia Bank	Account Keeping Fees - August 2026	\$22.00	\$ 74,242.80
31/08/2026	BR00389	LightSpeed	Lightspeed transaction fees - Admin	\$3.63	\$ 74,246.43
2/09/2026	61	National Australia Bank	Council Credit Cards - NABCredit Card Transactions August 2026	\$27,501.67	\$ 101,748.10
2/09/2026	60	Click Super	Superannuation PPE300826	\$2,534.58	\$ 104,282.68
GRAND TOTAL				\$ 104,282.68	

Accounts for Payment - September, 2026

Shire of Leonora						
Monthly Report – List of Accounts Paid by Delegated Authority						
Submitted to Council on the 22nd September 2026						
Batch Payments totalling \$1,830,491.51 have been paid by delegated authority by the Chief Executive Officer and has been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.						
CHIEF EXECUTIVE OFFICER						
Batch Ref	ID	Date	Name	Item	Payment by delegated Authority	Balance
EFTA00012	01	31/07/2026	Ngangganawili Aboriginal Health Service	Pre-employment Medical	300.00	300.00
EFTA00012	02	31/07/2026	Cherry Blossom Candle and Co	Candle making workshop - CRC event	4,555.47	4,855.47
EFTA00012	03	31/07/2026	Em Anders Artist	School Holiday Workshops	4,000.00	8,855.47
EFTA00012	04	31/07/2026	Kalgoortie Demolition Pty Ltd	Bypass Road - Sound Wall installation	4,840.00	13,695.47
EFTA00012	05	31/07/2026	Leonora Mining + Civil	Landfill Expansion and plant repairs	4,999.50	18,694.97
EFTA00012	06	31/07/2026	Education is Key	Barista Course - CRC course	8,050.00	26,744.97
EFTA00012	07	31/07/2026	The Prospect Project	Custom Perfume Making Class - CRC	4,925.00	31,669.97
EFTA00012	08	31/07/2026	Site Sentry Pty Ltd	CCTV Tower hire 01/08/26 - 31/08/26	6,547.20	38,217.17
EFTA00012	09	31/07/2026	Raheja Projects Pty Ltd	Design of road and floodway on Malcolm Kookynie road	4,928.00	43,145.17
EFTA00012	10	31/07/2026	Kalgoortie Mitre 10	Supplies for Sound wall on Bypass Rd	334.50	43,479.67
EFTA00012	11	31/07/2026	Richard Cotterill	Elected Member Sitting Fees 2025/26	4,895.00	48,374.67
EFTA00012	12	31/07/2026	West GIS Pty Ltd	Landfill Expansion & Upgrade	1,089.00	49,463.67
EFTA00012	13	31/07/2026	Alex Taylor	Elected Member Sitting Fees 2025/26	12,702.82	62,166.49
EFTA00012	14	31/07/2026	Cheryl Cotterill	Elected Member Sitting Fees 2025/26	8,155.00	70,321.49
EFTA00012	15	31/07/2026	Leonora Airside Pty Ltd	Cleaning of airport Week June 2026	5,684.25	76,005.74
EFTA00012	16	31/07/2026	White House Hotel	Catering for courses hosted by CRC and JSH	5,720.00	81,725.74
EFTA00012	17	31/07/2026	Goldfields Voluntary Regional Organisation of Councils	GVROC Subscription fees 2026/27	38,500.00	120,225.74
EFTA00012	18	31/07/2026	Western Australian Local Government Ass.	WALGA annual subscription and conference attendance	35,605.12	155,830.86
EFTA00012	19	31/07/2026	The Runner's Tribe	Final payment - GG Athlete Management 2026	15,000.00	170,830.86
EFTA00012	20	31/07/2026	Telstra	Phone and internet for shire facilities	4,677.05	175,507.91
EFTA00012	21	31/07/2026	Rangeland Services Pty Ltd	Gate upgrades for Museum, Admin and Airport	57,615.80	233,123.71
EFTA00012	22	31/07/2026	PWT Electrical Pty Ltd	Repairs to Grader camp	1,106.09	234,229.80
EFTA00012	23	31/07/2026	Outback Family History	Annual upkeep of Leonora Cemetery Records Online 2026/27	5,000.00	239,229.80
EFTA00012	24	31/07/2026	Office National Kalgoorlie	Office chairs for CRR	1,873.84	241,103.64
EFTA00012	25	31/07/2026	Northern Goldfields Electrical Pty Ltd	Fix Broken Exit Light - Bowls Club	383.90	241,487.54

Accounts for Payment - September, 2026

Batch Ref	ID	Date	Name	Item	Payment by delegated Authority	Balance
EFTA00012	26	31/07/2026	Nomad Plumbing	Plumbing and maintenance work across shire facilities	21,014.42	262,501.96
EFTA00012	27	31/07/2026	Local Health Authorities Analytical Comm	LHAAC Sampling Scheme Annual Fee 2026/27	541.76	263,043.72
EFTA00012	28	31/07/2026	LG Professionals WA	Annual memberships 2026/27	5,830.00	268,873.72
EFTA00012	29	31/07/2026	Leonora Village.	Accommodation for ranger	362.00	269,235.72
EFTA00012	30	31/07/2026	Leonora Motel Pty Ltd	P Craig, Accommodation - Town Hall & JSC meeting	150.00	269,385.72
EFTA00012	31	31/07/2026	Horizon Power	Power and supply Recreation	3,521.41	272,907.13
EFTA00012	32	31/07/2026	Harvey Norman Bedding Kalgoorlie	2 x Queen ensemble for Villa 4	3,846.00	276,753.13
EFTA00012	33	31/07/2026	GTN Services	Vehicle servicing	1,172.92	277,926.05
EFTA00012	34	31/07/2026	Council First Pty Ltd	Microsoft Azure June 2026	15.71	277,941.76
EFTA00012	35	31/07/2026	Coastline Mowers	5 Brush cutter heads - Whipper Snippers	162.00	278,103.76
EFTA00012	36	31/07/2026	Chefmaster Australia	Bin liners for town cleaning	798.30	278,902.06
EFTA00012	37	31/07/2026	Bunnings Building Supplies Pty Ltd	Tools for Bypass Rd work	2,155.13	281,057.19
EFTA00012	38	31/07/2026	Bluepen Collective Pty Ltd	Project Management Services July 2026	19,527.46	300,584.65
EFTA00012	39	31/07/2026	AYA Group Pty Ltd	Consumables for shire facilities May and June 2026	13,241.50	313,826.15
EFT00051	40	11/08/2026	Astro Alloys Pty Ltd	Septic tank and Drain cleaner N-Zyme	5,088.10	318,914.25
EFT00051	41	11/08/2026	Hertz Rentals	Hire car for JSH facilitator - Dress for success	1,062.08	319,976.33
EFT00051	42	11/08/2026	Crafter Studio	Crafternoon Workshop and travel expenses	5,537.95	325,514.28
EFT00051	43	11/08/2026	Boomer Painting Services	Rec Centre painting	95,150.00	420,664.28
EFT00051	44	11/08/2026	Fulton Hogan Industries Pty Ltd	Pallet of EZ Street Pothole Repairs	2,006.40	422,670.68
EFT00051	45	11/08/2026	ATO Luck Thai	25% ATO Payment - Luck Thai Cleaning	8,740.88	431,411.56
EFT00051	46	11/08/2026	Kalgoorlie-Boulder Chamber of Commerce & Industry Inc.	Sundowner Event Management, Administration & Marketing	6,083.00	437,494.56
EFT00051	47	11/08/2026	KB Security Group	Ongoing monitoring of 13 Sites - July - September 2026	3,861.00	441,355.56
EFT00051	48	11/08/2026	Water Corporation	Water and service charges 25/05/26 - 13/07/26	62,158.17	503,513.73
EFT00051	49	11/08/2026	Transaction Network Services	AVGAS Monthly Transition & Support Fee July 2026	76.81	503,590.54
EFT00051	50	11/08/2026	ThinkProject	Thinkproject - Asset & Work Manager 12 Month	11,723.98	515,314.52
EFT00051	51	11/08/2026	Team Global Express Pty Ltd	Freight for depot	2,512.20	517,826.72
EFT00051	52	11/08/2026	Supagas Pty Ltd	Gas bottles for facilities and housing	495.75	518,322.47
EFT00051	53	11/08/2026	Stephen Michael Foundation	The Leonora Youth Engagement Project	83,268.90	601,591.37
EFT00051	54	11/08/2026	Southern Cross Austereo	Radio advertising 2026 Golden Gift	385.03	601,976.40
EFT00051	55	11/08/2026	Seven Network Operations Ltd	Seven Network - Gwalia Advertising	1,100.00	603,076.40
EFT00051	56	11/08/2026	PWT Electrical Pty Ltd	Realignment of Hoover House Wi-Fi antenna	1,549.98	604,626.38

Accounts for Payment - September, 2026

Batch Ref	ID	Date	Name	Item	Payment by delegated Authority	Balance
EFT00051	57	11/08/2026	PFD Food Services Pty Ltd	Catering and consumables for Hoover House	6,513.92	611,140.30
EFT00051	58	11/08/2026	Parks and Leisure Australia	Annual Parks & Leisure subscription 2026/27	313.50	611,453.80
EFT00051	59	11/08/2026	Modern Teaching Aids Pty Ltd	Equipment and activity supplies for LELC	2,993.86	614,447.66
EFT00051	60	11/08/2026	McMahon Burnett Transport	Freight for bar tables & stools	332.93	614,780.59
EFT00051	61	11/08/2026	Luck Thai Cleaning	Cleaning of shire facilities	17,696.26	632,476.85
EFT00051	62	11/08/2026	LIWA Aquatics	LIWA Conference 2026 Pool Manager	924.00	633,400.85
EFT00051	63	11/08/2026	LGISWA	EAP Subscription - 01/07/26 - 31/12/26	2,419.15	635,820.00
EFT00051	64	11/08/2026	Leonora Village.	Ranger accommodation 04/08 - 06/08	362.00	636,182.00
EFT00051	65	11/08/2026	Leonora Motel Pty Ltd	Hoover House Accommodation Offsite	175.00	636,357.00
EFT00051	66	11/08/2026	Lawton Macmaster Legal	Legal services - NNTT	1,413.50	637,770.50
EFT00051	67	11/08/2026	Landgate	Mining Schedules	19.10	637,789.60
EFT00051	68	11/08/2026	KleenWest	Cleaning supplies	269.06	638,058.66
EFT00051	69	11/08/2026	Kalgoorlie Case & Drill Pty Ltd	New compressor for Grader camp P221	1,030.00	639,088.66
EFT00051	70	11/08/2026	Instant Racking	Racking and lockable cupboard - Depot	4,159.00	643,247.66
EFT00051	71	11/08/2026	In2balance	Export of RBO and FAO data	2,200.00	645,447.66
EFT00051	72	11/08/2026	Horizon Power	Power supply - Street lights and admin	8,033.61	653,481.27
EFT00051	73	11/08/2026	Hames Sharley	Town Planning Scheme Statutory Review	579.70	654,060.97
EFT00051	74	11/08/2026	GTN Services	Maxxis tyres x 2 6L	1,092.63	655,153.60
EFT00051	75	11/08/2026	Fiesta Canvas	Shade panels for CEO house	12,058.75	667,212.35
EFT00051	76	11/08/2026	Eagle Petroleum (WA) Pty Ltd	Diesel Supply Depot	14,278.92	681,491.27
EFT00051	77	11/08/2026	CyberSecure Pty Limited	Monthly data protection - July 2026	1,181.92	682,673.19
EFT00051	78	11/08/2026	Council First Pty Ltd	Council First Subscription - August 2026	8,113.60	690,786.79
EFT00051	79	11/08/2026	Cheric Leonora	Liquid waste Pump and batteries cover	1,141.25	691,928.04
EFT00051	80	11/08/2026	Central Hotel	Accommodation - 2 workers Dress for success	330.00	692,258.04
EFT00051	81	11/08/2026	Catalytic IT	Catalytic IT - Agreement MS AUGUST 2026/27	13,364.43	705,622.47
EFT00051	82	11/08/2026	Canine Control	Ranger services 2026/27 - 23/07 - 25/07	5,445.00	711,067.47
EFT00051	83	11/08/2026	Bunnings Building Supplies Pty Ltd	Fence and patio repair supplies & NAIDOC Week bingo prizes	779.20	711,846.67
EFT00051	84	11/08/2026	BOC Limited	Monthly container Depot & Doctors	165.81	712,012.48
EFT00051	85	11/08/2026	Bidfood Kalgoorlie	Catering and Consumables Hoover House July 2026	3,123.20	715,135.68
EFT00051	86	11/08/2026	Australia's Golden Outback	26/27 contribution towards Goldfields Tourism Development	35,545.40	750,681.08
EFT00051	87	11/08/2026	ALU Glass	Double Mess doors supply & install - 30 Queen Vic	6,430.00	757,111.08
EFT00051	88	11/08/2026	Altus Planning	Town Planning Services for July 2026	3,205.13	760,316.21
EFT00051	89	11/08/2026	Air Liquide W.A. Ltd	Monthly container fee for medical centre July 2026	26.06	760,342.27
EFT00051	90	11/08/2026	Aerodrome Management Services	Independent Peer Review and Pavement Upgrade Design	3,135.00	763,477.27
EFTA00013	91	19/08/2026	Em Anders Artist	School Holiday Workshops - July 2026	\$ 4,000.00	767,477.27

Accounts for Payment - September, 2026

Batch Ref	ID	Date	Name	Item	Payment by delegated Authority	Balance
EFTA00013	92	19/08/2026	Hames Sharley	Hames Sharley Town Planning Scheme Review 2026 - August	\$ 4,274.60	771,751.87
EFTA00013	93	19/08/2026	Pier Street Medical	Pre - Employment Medical	\$ 196.00	771,947.87
EFTA00013	94	19/08/2026	Bidfood Kalgoorlie	Catering and consumables Hoover House	\$ 1,909.77	773,857.64
EFTA00013	95	19/08/2026	Xstra Group Pty Ltd	Monthly PAXX hosting	\$ 989.05	774,846.69
EFTA00013	96	19/08/2026	Department of Planning, Lands & Heritage	General Lease - Grazing LOT14 P214587	\$ 458.30	775,304.99
EFTA00013	97	19/08/2026	Kal Engineering Consultants Pty Ltd	Masonic Lodge Inspection	\$ 6,416.30	781,721.29
EFTA00013	98	19/08/2026	West GIS Pty Ltd	Heritage survey and Leonora Tip planning	\$ 3,723.50	785,444.79
EFTA00013	99	19/08/2026	Supagas Pty Ltd	Gas bottles for shire facilities and houses	\$ 1,552.34	786,997.13
EFTA00013	100	19/08/2026	Yinarrgroup Pty Ltd	Install cattle grid Minara Road	\$ 24,200.00	811,197.13
EFTA00013	101	19/08/2026	AYA Group Pty Ltd	Consumables for depot, admin, youth and library	\$ 1,911.26	813,108.39
EFTA00013	102	19/08/2026	Building and Energy	BSL PAYABLE JULY 2026	\$ 2,715.61	815,824.00
EFTA00013	103	19/08/2026	EyeJack Pty Ltd	Final - Gwalia Historical Walk Companion App	\$ 11,000.00	826,824.00
EFTA00013	104	19/08/2026	Leonora Airside Pty Ltd	Monthly Cleaning of Airport - July 2026	\$ 5,898.75	832,722.75
EFTA00013	105	19/08/2026	Hertz Rentals	Vehicle Hire for JSH Trainer - Lash Sublime	\$ 686.75	833,409.50
EFTA00013	106	19/08/2026	GTN Services	Servicing and repairs to shire vehicles and water for depot	\$ 6,148.27	839,557.77
EFTA00013	107	19/08/2026	Northern Goldfields Electrical Pty Ltd	Electrical work at CRC, Gwalia and villas	\$ 2,637.80	842,195.57
EFTA00013	108	19/08/2026	Kalgoorlie Demolition Pty Ltd	Soundwall for Bypass Rd work	\$ 1,355.00	843,550.57
EFTA00013	109	19/08/2026	Nomad Plumbing	Plumbing work at 30 Queen Vic, sports complex and villas	\$ 6,525.59	850,076.16
EFTA00013	110	19/08/2026	Dunning's	4285 Litres Avgas delivered 03/08/2026	\$ 17,670.92	867,747.08
EFTA00013	111	19/08/2026	KB Security Group	Security services at depot - Security upgrades	\$ 4,389.00	872,136.08
EFTA00013	112	19/08/2026	Council First Pty Ltd	council First Professional Services - Support June 2026	\$ 4,262.50	876,398.58
EFTA00013	113	19/08/2026	Tanaka Beauty College	Acrylic Nail Course - JSH	\$ 16,915.36	893,313.94
EFTA00013	114	19/08/2026	Team Global Express Pty Ltd	Freight for depot and admin	\$ 293.05	893,606.99
EFTA00013	115	19/08/2026	Luck Thai Cleaning	Fortnightly cleaning of shire facilities less 25% ATO payment	\$ 17,267.26	910,874.25
EFTA00013	116	19/08/2026	Mantmac	Install Hand rails at Aging in Place - All Units	\$ 3,762.00	914,636.25
EFTA00013	117	19/08/2026	PFD Food Services Pty Ltd	Catering and consumables HH	\$ 1,176.45	915,812.70
EFTA00013	118	19/08/2026	Bellini Bulk Haulage	Supply blue rock for Main Reef Road truck stop toilets	\$ 20,524.12	936,336.82
EFTA00013	119	19/08/2026	Leonora Motel Pty Ltd	Accommodation for candle making host	\$ 175.00	936,511.82
EFTA00013	120	19/08/2026	Terry Sargent	EHO Services 2026/27 - July - August 2026	\$ 11,768.90	948,280.72
EFTA00013	121	19/08/2026	McMahon Burnett Transport	Freight for Hoover House consumables	\$ 76.23	948,356.95
EFTA00013	122	19/08/2026	Elite Gym Hire	Monthly gym equipment hire - September	\$ 2,302.51	950,659.46
EFTA00014	123	28/08/2026	Goldfields Pest Control	Pest control and weed spraying	\$ 34,210.00	984,869.46

Accounts for Payment - September, 2026

Batch Ref	ID	Date	Name	Item	Payment by delegated Authority	Balance
EFTA00014	124	28/08/2026	Council First Pty Ltd	STP transactions May & June 2026	\$ 116.60	984,986.06
EFTA00014	125	28/08/2026	Telstra	Phone and internet all shire facilities	\$ 5,780.92	990,766.98
EFTA00014	126	28/08/2026	Catalytic IT	Monthly IT Support fee	\$ 215.07	990,982.05
EFTA00014	127	28/08/2026	European Foods	Coffee beans for HH cafe	\$ 1,260.00	992,242.05
EFTA00014	128	28/08/2026	E. Fire and Safety	Half yearly test of Fire Indicator Panel at Museum	\$ 269.50	992,511.55
EFTA00014	129	28/08/2026	Goldfields Controlled Waste.	Goldfields Controlled Waste. Skip bin for community member 19 Nambi Village	\$ 1,754.50	994,266.05
EFTA00014	130	28/08/2026	Kalgoorlie Demolition Pty Ltd	Remove Trap from Clay Target	\$ 4,092.00	998,358.05
EFTA00014	131	28/08/2026	Team Global Express Pty Ltd	Freight for depot	\$ 108.15	998,466.20
EFTA00014	132	28/08/2026	Skippers Aviation Pty Ltd	Flights for staff, trainers and consultants	\$ 3,932.93	1,002,399.13
EFTA00014	133	28/08/2026	PWT Electrical Pty Ltd	Power check for a rouge underground cable	\$ 272.80	1,002,671.93
EFTA00014	134	28/08/2026	Raheja Projects Pty Ltd	Old Agnew Road Floodway Technical Assessment	\$ 11,990.00	1,014,661.93
EFTA00014	135	28/08/2026	Lash Sublime Pty Ltd	Lash and brow course hosted by Job Support Hub	\$ 21,703.55	1,036,365.48
EFTA00014	136	28/08/2026	Supagas Pty Ltd	Gas bottles for shire facilities and staff housing	\$ 1,088.94	1,037,454.42
EFTA00014	137	28/08/2026	GA Solutions	Airport reticulations and house landscaping	\$ 6,397.49	1,043,851.91
EFTA00014	138	28/08/2026	Nomad Plumbing	Servicing, repairs and plumbing to shire facilities	\$ 56,258.01	1,100,109.92
EFTA00014	139	28/08/2026	GTN Services	Fleet vehicle servicing and parts	\$ 7,945.34	1,108,055.26
EFTA00014	140	28/08/2026	Genset Hire & Sales Australia Pty Ltd	Install new Smartfill Gauge Avgas Tank	\$ 10,890.00	1,118,945.26
EFTA00014	141	28/08/2026	Leonora Motel Pty Ltd	Accommodation for P. Craig and records trainer	\$ 525.00	1,119,470.26
EFTA00014	142	28/08/2026	Leonora Mining + Civil	Earthworks for shire projects	\$ 21,488.50	1,140,958.76
EFTA00014	143	28/08/2026	Office National Kalgoorlie	Stationery and equipment for LELC and admin	\$ 1,533.90	1,142,492.66
EFTA00014	144	28/08/2026	Europcar WA	Vehicle hire G. Gaffney July 2026	\$ 1,373.50	1,143,866.16
EFTA00014	145	28/08/2026	Kalgoorlie Auto Electrics & Mechanical	Service & repairs to P2515	\$ 5,933.40	1,149,799.56
EFTA00014	146	28/08/2026	Leonora Village.	Accommodation - Acrylic trainer	\$ 1,048.00	1,150,847.56
EFTA00014	147	28/08/2026	Redfish Technologies	Annual Subscription - Council video and audio recording	\$ 3,909.84	1,154,757.40
EFTA00014	148	28/08/2026	AFGRI Equipment Australia Pty Ltd	New Alternator - Backhoe P203	\$ 1,752.04	1,156,509.44
EFTA00014	149	28/08/2026	Reward Hospitality	Trundle bed and consumables for Hoover House	\$ 1,398.55	1,157,907.99
EFTA00014	150	28/08/2026	KleenWest	Cleaning consumables Depot	\$ 286.06	1,158,194.05
EFTA00014	151	28/08/2026	Pier Street Medical	Pre-employment medical	\$ 218.00	1,158,412.05
EFTA00014	152	28/08/2026	PFD Food Services Pty Ltd	Catering and consumables Hoover House	\$ 3,680.05	1,162,092.10
EFTA00014	153	28/08/2026	Cleverpatch	LELC activity supplies	\$ 129.56	1,162,221.66
EFTA00014	154	28/08/2026	Enviro Infrastructure Pty Ltd	Rail safety Management Plan - Malcolm Rail Head Rd	\$ 2,601.32	1,164,822.98

Accounts for Payment - September, 2026

Batch Ref	ID	Date	Name	Item	Payment by delegated Authority	Balance
EFTA00014	155	28/08/2026	Kal Engineering Consultants Pty Ltd	Emergency repair to Granite Creek Bridge	\$ 8,624.00	1,173,446.98
EFTA00014	156	28/08/2026	Bluepen Collective Pty Ltd	Project Management Services	\$ 18,991.48	1,192,438.46
EFTA00014	157	28/08/2026	West GIS Pty Ltd	Bypass Rd maps with LiDAR data	\$ 1,996.50	1,194,434.96
EFTA00014	158	28/08/2026	Bidfood Kalgoorlie	Catering and consumables Hoover House	\$ 1,571.80	1,196,006.76
EFTA00014	159	28/08/2026	Leonora Painting Services	Graffiti removal around town	\$ 700.00	1,196,706.76
EFTA00015	160	14/09/2026	MW Civil & Earthmoving Pty Ltd	Reimbursement for prepaid water on FOB #98702	\$ 3,762.17	1,200,468.93
EFTA00015	161	14/09/2026	IW Projects	Waste Management Services - Site inspection	\$ 6,270.00	1,206,738.93
EFTA00015	162	14/09/2026	Mantmac	Maintenance to Leonora Safe House	\$ 2,134.00	1,208,872.93
EFTA00015	163	14/09/2026	Boomer Painting Services	Rec Centre Painting Final Payment	\$ 13,585.00	1,222,457.93
EFTA00015	164	14/09/2026	Florence and Folk	Leonora Art Class - August 2026	\$ 3,200.00	1,225,657.93
EFTA00015	165	14/09/2026	Europcar WA	Consultant and trainer vehicle hire	\$ 1,557.14	1,227,215.07
EFTA00015	166	14/09/2026	Leonora Airside Pty Ltd	Monthly Cleaning of Airport - August 2026	\$ 5,469.75	1,232,684.82
EFTA00015	167	14/09/2026	Peter Craig	Reimbursement - Accommodation	\$ 415.33	1,233,100.15
EFTA00015	168	14/09/2026	MetroCount	Road Traffic counters accessories	\$ 542.30	1,233,642.45
EFTA00015	169	14/09/2026	Mummy Sam Cafe	2627 CG - CEO - School holiday lunches	\$ 156.79	1,233,799.24
EFTA00015	170	14/09/2026	Xstra Group Pty Ltd	Monthly CRC PAXX Hosting	\$ 502.81	1,234,302.05
EFTA00015	171	14/09/2026	Woodlands	Oval maintenance supplies	\$ 416.90	1,234,718.95
EFTA00015	172	14/09/2026	West Australian Newspapers Ltd	Public Notice in Kalgoorlie Miner - OCM Date Change	\$ 503.94	1,235,222.89
EFTA00015	173	14/09/2026	Vanguard Print	Freight for maps and brochures	\$ 253.27	1,235,476.16
EFTA00015	174	14/09/2026	Transaction Network Services	AVGAS Monthly Transition & Support Fee August 2026	\$ 74.84	1,235,551.00
EFTA00015	175	14/09/2026	Telstra	Admin teams phones 26/07/26 - 25/08/26	\$ 348.08	1,235,899.08
EFTA00015	176	14/09/2026	Teletrac Navman	Monthly vehicle tracking - July, August and September	\$ 6,675.90	1,242,574.98
EFTA00015	177	14/09/2026	Team Global Express Pty Ltd	Freight for depot supplies	\$ 1,428.15	1,244,003.13
EFTA00015	178	14/09/2026	SurePact	Surepact annual subscription 2026/27	\$ 31,329.38	1,275,332.51
EFTA00015	179	14/09/2026	Supagas Pty Ltd	Gas bottles for shire housing and facilities	\$ 788.61	1,276,121.12
EFTA00015	180	14/09/2026	Seven Network Operations Ltd	Gwalia Advertising	\$ 1,100.00	1,277,221.12
EFTA00015	181	14/09/2026	Regional Airport Management Services Pty	Regional Airport Management Services Pty	\$ 28,802.40	1,306,023.52
EFTA00015	182	14/09/2026	Puzzle Consulting	Consulting Fees 01/04/26 - 30/06/26 and associated travel expenses	\$ 104,620.80	1,410,644.32
EFTA00015	183	14/09/2026	Pink Sugar Crafts	Art class September 2026	\$ 3,200.00	1,413,844.32
EFTA00015	184	14/09/2026	PFD Food Services Pty Ltd	Catering and consumables for Hoover House	\$ 1,262.40	1,415,106.72
EFTA00015	185	14/09/2026	Northfields (WA) Pty Ltd	Bypass Road - Dry Hire Excavator	\$ 3,960.00	1,419,066.72
EFTA00015	186	14/09/2026	Northern Goldfields Earthmoving Pty Ltd	Maintenance grading July & August, Padfoot roller dry hire.	\$ 120,131.00	1,539,197.72
EFTA00015	187	14/09/2026	Nomad Plumbing	Plumbing and maintenance for shire facilities	\$ 11,630.87	1,550,828.59

Accounts for Payment - September, 2026

Batch Ref	ID	Date	Name	Item	Payment by delegated Authority	Balance
EFTA00015	188	14/09/2026	Netlogic Information Technology	Domain name registration 2 years - Gwalia.org.au	\$ 134.30	1,550,962.89
EFTA00015	189	14/09/2026	Motor Pass	July 2026 Motor Pass Fuel Transactions	\$ 2,321.92	1,553,284.81
EFTA00015	190	14/09/2026	Moore Australia	Monthly - Financial Activity and Assets RFT04-2025	\$ 3,437.50	1,556,722.31
EFTA00015	191	14/09/2026	McMahon Burnett Transport	Freight for Hoover House supplies	\$ 266.46	1,556,988.77
EFTA00015	192	14/09/2026	Mcleods Barristers and Solicitors	Debt recover - Unpaid rates	\$ 3,356.40	1,560,345.17
EFTA00015	193	14/09/2026	Major Motors Pty Ltd.	Ratchet Strap Binder for P1083	\$ 123.20	1,560,468.37
EFTA00015	194	14/09/2026	LGIS Broking WA	Local Community Insurance	\$ 1,019.08	1,561,487.45
EFTA00015	195	14/09/2026	LG Professionals WA	LG Pro - AI Fundamentals	\$ 320.00	1,561,807.45
EFTA00015	196	14/09/2026	Leonora Village.	Ranger accommodation - 06/09 - 09/09	\$ 522.00	1,562,329.45
EFTA00015	197	14/09/2026	Leonora Post Office	Postage and stationery July 2026	\$ 242.37	1,562,571.82
EFTA00015	198	14/09/2026	Landgate	GRV Roll and titles searches.	\$ 2,821.09	1,565,392.91
EFTA00015	199	14/09/2026	Horizon Power	Power and supply to Shire properties	\$ 36,080.15	1,601,473.06
EFTA00015	200	14/09/2026	Harvey Norman AV/IT Kalgoorlie	TV's for staff housing 40A & 40B Hoover	\$ 1,638.00	1,603,111.06
EFTA00015	201	14/09/2026	Hames Sharley	Town Planning Scheme Review 2026 - August	\$ 6,584.60	1,609,695.66
EFTA00015	202	14/09/2026	Goldfields Pest Control	Annual weeding and pest control	\$ 32,337.80	1,642,033.46
EFTA00015	203	14/09/2026	Fitz Gerald Strategies	Annual Subscription for comprehensive IR & HR Services	\$ 6,034.50	1,648,067.96
EFTA00015	204	14/09/2026	Elite Gym Hire	Monthly gym equipment hire - July	\$ 2,302.51	1,650,370.47
EFTA00015	205	14/09/2026	Earth Australia Contracting Pty Ltd	BBQ gas bottles for Hoover House	\$ 180.02	1,650,550.49
EFTA00015	206	14/09/2026	Eagle Petroleum (WA) Pty Ltd	Diesel Delivery Depot - 12,000L @ 2.1985 p/l exc GST	\$ 29,020.20	1,679,570.69
EFTA00015	207	14/09/2026	Department of Planning, Lands & Heritage	Grazing Lease Lot 14 - P214587	\$ 91.66	1,679,662.35
EFTA00015	208	14/09/2026	Department of Fire and Emergency Services	2026/27 ESL Quarter 1	\$ 55,074.90	1,734,737.25
EFTA00015	209	14/09/2026	CyberSecure Pty Limited	Monthly Data protection - August and September	\$ 2,406.57	1,737,143.82
EFTA00015	210	14/09/2026	Creative Spaces	Leonora Loop Trails 35% claim	\$ 12,690.98	1,749,834.80
EFTA00015	211	14/09/2026	Council First Pty Ltd	Professional services and support - July 2026	\$ 14,301.10	1,764,135.90
EFTA00015	212	14/09/2026	Corsign WA Pty Ltd	Road sign equipment	\$ 3,355.00	1,767,490.90
EFTA00015	213	14/09/2026	Coates Hire	Boom hire for rec centre painting	\$ 6,428.70	1,773,919.60
EFTA00015	214	14/09/2026	Cleverpatch	LELC activity supplies	\$ 321.72	1,774,241.32
EFTA00015	215	14/09/2026	Central Hotel	Meals and refreshments for NAIDOC week	\$ 1,924.40	1,776,165.72
EFTA00015	216	14/09/2026	Catalytic IT	Monthly IT services and CDC monitor	\$ 14,570.94	1,790,736.66
EFTA00015	217	14/09/2026	Canine Control	Ranger services 04/08 - 06/08	\$ 5,445.00	1,796,181.66
EFTA00015	218	14/09/2026	Bunnings Building Supplies Pty Ltd	Hoover House garden supplies and ladder for admin and Gwalia	\$ 345.53	1,796,527.19
EFTA00015	219	14/09/2026	Bluepen Collective Pty Ltd	Provision of Project Management Services	\$ 20,455.16	1,816,982.35

Accounts for Payment - September, 2026

Batch Ref	ID	Date	Name	Item	Payment by delegated Authority	Balance
EFTA00015	220	14/09/2026	Bidfood Kalgoorlie	Catering and consumables for Hoover House	\$ 2,139.85	1,819,122.20
EFTA00015	221	14/09/2026	AYA Group Pty Ltd	Consumables for depot, admin and Gwalia	\$ 3,039.97	1,822,162.17
EFTA00015	222	14/09/2026	ALU Glass	Reglazing and door repairs, airport, Gwalia and depot	\$ 7,031.40	1,829,193.57
EFTA00015	223	14/09/2026	Altus Planning	Town Planning Services for August 2026	\$ 1,271.88	1,830,465.45
EFTA00015	224	14/09/2026	Air Liquide W.A. Ltd	Monthly cylinder fee - Doctors Surgery - August 2026	\$ 26.06	1,830,491.51
GRAND TOTAL					\$1,830,491.51	

Accounts for Payment - September, 2026

Shire of Leonora					
Monthly Report – List of Accounts Paid by Delegated Authority					
Submitted to Council on the 22nd September 2026					
The following list of accounts has been paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions contain Wages & Payroll Liability payments since the previous list of accounts paid by Delegated Authority totalling \$501,843.26					
CHIEF EXECUTIVE OFFICER					
Cheque	Date	Name	Item	Payment by Delegated Authority	Balance
PJ001284	5/08/2026	Shire of Leonora - Wages	Salaries & Wages PPE 02/08/26	\$ 122,242.21	122,242.21
PJ001324	5/08/2026	Shire of Leonora - Wages	Out-of-Cycle Pay PPE 02/08/26	\$ 5,268.50	127,510.71
EFT00050	6/08/2026	Shire of Leonora	Payroll Liabilities - 02/08/26	\$ 52,563.34	180,074.05
PJ001355	18/08/2026	Shire of Leonora - Wages	Salaries & Wages PPE 16/08/26	\$ 115,366.69	295,440.74
PJ001416	18/08/2026	Shire of Leonora - Wages	Out-of-Cycle Pay PPE 16/08/26	\$ 1,737.51	297,178.25
EFT00055	19/08/2026	Shire of Leonora	Pay Liabilities - 16/08/26	\$ 44,626.69	341,804.94
PJ001441	4/09/2026	Shire of Leonora - Wages	Salaries & Wages PPE 30/08/26	\$ 115,130.19	456,935.13
EFT00052	4/09/2026	Shire of Leonora	Pay Liabilities - 30/08/26	\$ 44,908.13	501,843.26
GRAND TOTAL				\$501,843.26	

Signed:

20 OCTOBER 2026

President:

22 SEPTEMBER 2026

ORDINARY COUNCIL MEETING MINUTES

01/09/2026 Credit Card Charges Card 5772 - 2608 CEO

Date	Supplier	Description	GL	Job No	Task	DEP	PRO	ACT	LOC	Total	GST
3/08/2026	Butson Group Pty Ltd	Meeting refreshments	22101			1001	PR04	0101	B1003	78.00	Yes
3/08/2026	Eagle Petroleum Menzies	P1 - Fuel	21303			1001	PR12	0203	B1037	100.32	Yes
3/08/2026	Starlink	Internet - St Johns	22505			1001	PR11	0109	B1003	320.00	Yes
5/08/2026	Crown Towers Perth	WALGA Conference, P Craig & R Norrie	25309			1001	PR04	0143	B1037	5,030.00	Yes
7/08/2026	Roleystone Family Centre	Rent - Lounge Room (Meeting)	22101			1001	PR14	0144	B1037	44.00	Yes
13/08/2026	Public Transport Authority	Travel Fare	21303			1001	PR12	0143	B1037	3.50	Yes
13/08/2026	Kilns Cafe Ascot	Consultant meeting refreshments	22101			1001	PR14	0101	B1037	19.79	Yes
14/08/2026	Transperth	Travel Fare	21303			1001	PR12	0143	B1037	3.50	Yes
20/08/2026	Easy Flowers Adelaide	Condolence flowers for the Strugnell Family	22502			1001	PR04	0144	B1003	155.90	Yes
21/08/2026	SurveyMonkeyCore	AI-powered suite and resource hub	20203			1001	PR04	0101	B1003	349.09	Yes
26/08/2026	Uber	Travel Fare - Meetings	21303			1001	PR12	0143	B1037	33.69	Yes
27/08/2026	Starlink	CEO Internet	23505			1001	PR09	0109	H1011	210.00	Yes
28/08/2026	NAB	Card Fee	22519			2001	PR14	0144	B1003	9.00	No
28/08/2026	White House	Consultants Dinner	22101			1001	PR13	0144	B1003	101.65	Yes
31/08/2026	Butson Group Pty Ltd	Meeting refreshments	22511			1001	PR04	0101	B1003	66.00	Yes
			Total							6,524.44	

Employee Declaration

I Declare that the above changes are a true and correct record in accordance with company policy

CEO Signature: _____

MBS Signature: _____

Signed:

20 OCTOBER 2026

President:

22 SEPTEMBER 2026

ORDINARY COUNCIL MEETING MINUTES

01/09/2026 Credit Card Charges Card 5772 - 2608 CRC

Date	Supplier	Description	GL	Job No	Task	DEP	PRO	ACT	LOC	Total	GST
13/08/2026	Birth-Certificate	Identification for JSH Participant	22546			3001	PR08	0133	B1015	\$60	No
13/08/2026	License Renewal	Licensing fees for DAEP Participant	22547			3001	PR10	0141	B1015	\$33.30	No
13/08/2026	Photo-ID (DOT)	Identification for JSH Participant	22546			3001	PR08	0133	B1015	24.85	No
13/08/2026	License Renewal	Licensing fees for DAEP Participant	22547			3001	PR10	0141	B1015	\$33.30	No
13/08/2026	Birth Certificate	Identification for JSH Participant	22546			3001	PR08	0133	B1015	39.00	No
13/08/2026	Practical (DOT)	Licensing fees for DAEP Participant	22547			3001	PR10	0141	B1015	120.50	No
13/08/2026	Birth- Certificate	Identification for JSH Participant	22546			3001	PR08	0133	B1015	60.00	No
28/08/2026	National Australia Bank	Card fee	22519			2001	PR14	0144	B1003	9.00	No
		Total								379.95	

Employee Declaration

I Declare that the above changes are a true and correct record in accordance with company policy

CEO Signature: _____

MCS Signature: _____

ORDINARY COUNCIL MEETING MINUTES

01/09/2026 Credit Card Charges Card 5772 - 2608 MBS

Date	Supplier	Description	GL	Job No	Task	DEP	PRO	ACT	LOC	Total	GST
3/08/2026	Microsoft	Microsoft email licences	23504			2001	PR14	0144	B1003	19.80	Yes
10/0/2026	Aldi Mobile	Sim cards for security gates	23505			4001	PR10	0109	B1008	10.00	Yes
10/08/2026	Fast Courier	Freight for Finance Coordinator work station	22522			2001	PR14	0105	B1003	160.09	Yes
13/08/2026	APRA Limited	One Music Annual Subscription	22536			3001	PR11	0144	B1041	402.37	Yes
18/08/2026	Microsoft	Microsoft email licences	23504			2001	PR14	0144	B1003	1,444.19	Yes
28/08/2026	National Australia Bank	Card fee	22519			2001	PR14	0144	B1003	9.00	No
			Total							2,045.45	

Employee Declaration

I Declare that the above changes are a true and correct record in accordance with company policy

CEO Signature: _____

MBS Signature: _____

Signed:

20 OCTOBER 2026

President:

22 SEPTEMBER 2026

ORDINARY COUNCIL MEETING MINUTES

01/09/2026 Credit Card Charges Card 5772 - 2608 MCS

Date	Supplier	Description	GL	Job No	Task	DEP	PRO	ACT	LOC	Total	GST
3/08/2026	Kmart	NAIDOC Week cocktail night supplies	24708			3001	PR10	0144	B1041	75.00	Yes
3/08/2026	New Aim Pty Ltd	Water dispenser Hoover House	22305			3001	PR13	0144	B1013	214.99	Yes
3/08/2026	House	NAIDOC Week cocktail night supplies	24708			3001	PR10	0144	B1041	402.90	Yes
7/08/2026	Aldi Mobile	Sim Card for Gwalia Gate	22305			3001	PR13	0144	B1014	15.00	Yes
7/08/2026	Aldi Mobile	Sim Card for Admin Gate	22305			2001	PR14	0144	B1003	15.00	Yes
10/08/2026	Adina Hotel	Accommodation B. Butson	21303			3001	PR11	0143	B1026	1,193.92	Yes
11/08/2026	Kounta	Monthly Lightspeed Hospitality Fee	22519			2001	PR14	0144	B1003	69.00	Yes
12/08/2026	Site Minder	Monthly Little Hotelier Fee	22519			2001	PR14	0144	B1003	179.87	Yes
13/08/2026	Yodeck	Notice board subscription	22305			3001	PR14	0144	B1003	284.20	Yes
18/08/2026	Accor	Accommodation A. Baxter	21303			3001	PR11	0143	B1026	286.25	Yes
20/08/2026	Kmart	Storage containers for CRC	22305			3001	PR10	0144	B1015	149.45	Yes
21/08/2026	Office Works	Stationery for CRC	22305			3001	PR10	0144	B1015	453.41	Yes
24/08/2026	Otterbox Australia	Protective cases for shire electronics	22305			3001	PR10	0144	B1015	79.95	Yes
24/0/2026	Otterbox Australia	Protective cases for shire electronics	22305			3001	PR10	0144	B1015	99.95	Yes
25/08/2026	Leisure Institute WA	Membership fees	21302			3001	PR11	0144	B1026	126.64	Yes
26/08/2026	Adnate Art Series OPI Perth	Parking for conference	21303			3001	PR11	0143	B1026	54.60	Yes
28/08/2026	National Australia Bank	Card fee	22519			2001	PR14	0144	B1003	9.00	No
28/08/2026	BnB Supplies	Hoover House accommodation supplies	22305			3001	PR13	0144	B10014	2,607.00	Yes
		Total								6,316.13	

Employee Declaration

I Declare that the above changes are a true and correct record in accordance with company policy

CEO Signature: _____

MCS Signature: _____

ORDINARY COUNCIL MEETING MINUTES

01/09/2026 Credit Card Charges Card 5772 - 2608 MWS

Date	Supplier	Description	GL	Job No	Task	DEP	PRO	ACT	LOC	Total	GST
1/08/2026	Kings	Draws for Hoover Van	23305			4001	PR16	0144	P1061	614.36	Yes
5/08/2026	Woolworths	Mortein Roach Spray	22307			4001	PR14	0129	B1008	22.50	Yes
5/08/2026	KMart	Kettle	22307			4001	PR14	0129	B1008	138.00	Yes
8/08/2026	Bunnings	Paint Brush, Buckets	22307			4001	PR14	0130	B1004	21.53	yes
8/08/2026	AutObarn	Battery Charger and Bolts	22307			4001	PR16	0210	B1008	212.98	yes
10/08/2026	Apple	Additional iPhone storage	23504			4001	PR14	0149	B1008	1.49	Yes
11/08/2026	Main Roads	Course Subscription	21302			4001	PR14	0122	B1008	391.60	yes
6/08/2026	The Detail Warehouse	Vacuum Cleaner	23303			4001	PR16	0210	B1008	539.94	Yes
10/08/2026	SGS Perth Airport	Water Sampling	22311			4001	PR11	0286	PG1002	706.42	Yes
12/08/2026	Perth Pressure Washers	Pressure washer	23303			4001	PR16	0210	B1008	4,692.21	Yes
24/08/2026	Aldi Mobile	Data/Internet for - Admin	23505			2001	PR14	0109	B1003	35.00	Yes
24/08/2026	Aldi Mobile	Data/Internet for -Gwalia Museum	23505			3001	PR13	0109	B1012	35.00	Yes
28/08/2026	Blackwoods	Boots	20206			4001	PR14	0129	B1008	178.20	Yes
28/08/2026	Truckline	Cable(Truck electrics)	23305			4001	PR14	0210	B1008	478.17	Yes
28/08/2026	National Australia Bank	Card fee	22519			2001	PR14	0144	B1003	9.00	No
			Total							8,076.40	

Employee Declaration

I Declare that the above changes are a true and correct record in accordance with company policy

CEO Signature: _____

MWS Signature: _____

ORDINARY COUNCIL MEETING MINUTES

22 SEPTEMBER 2026

10.0 REPORTS

10.4 MANAGER OF COMMUNITY SERVICES

Nil

10.0 REPORTS

10.5 ENVIRONMENTAL HEALTH OFFICER REPORTS

Nil

10.0 REPORTS

10.6 ELECTED MEMBERS REPORTS

Nil

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.0 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13.1 ELECTED MEMBERS

Nil

13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13.2 OFFICERS

Nil

14.0 MEETING CLOSED TO PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

CHIEF EXECUTIVE OFFICER, TY MATSON DECLARED A FINANCIAL INTEREST IN ITEM 14.1 (A) CEO ANNUAL PERFORMANCE REVIEW – 2025.

COUNCIL DECISION

Moved: Cr NF Sprigg dos Santos

Seconder: Cr RA Norrie

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

14.1.(A) CEO ANNUAL PERFORMANCE REVIEW - 2025

This matter is considered to be confidential under - of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with .

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr F Harris, Cr AE Taylor,
Cr TM Nardone, Cr CA Cotterill and Cr NF Sprigg dos Santos.*

Chairperson, Cr PJ Craig closed the meeting to the public at 11:31am and the meeting moved behind closed doors. Ty Matson and all Shire staff present left the chambers.

The Chairperson reopened the meeting to the public at 11:39am and the meeting came out from behind closed doors. Ty Matson and the Shire staff returned to the chambers.

ORDINARY COUNCIL MEETING MINUTES

22 SEPTEMBER 2026

14.0 MEETING CLOSED TO PUBLIC

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

15.0 STATE COUNCIL AGENDA

Nil

16.0 NEXT MEETING

Tuesday 20th October 2026

17.0 CLOSURE OF MEETING

There being no further business, the Chairperson, Cr PJ Craig declared the meeting closed at 11:41am.