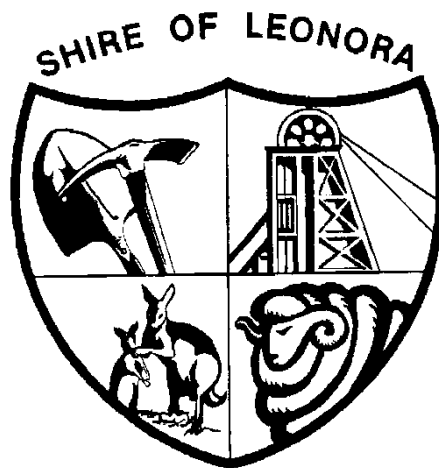


Signed: 18 April, 2023
President: _____

SHIRE OF LEONORA



**MINUTES OF ORDINARY COUNCIL MEETING
HELD IN COUNCIL CHAMBERS, LEONORA
ON TUESDAY 21ST MARCH, 2023
COMMENCING AT 9:32AM.**

**SHIRE OF LEONORA
ORDER OF BUSINESS FOR MEETING HELD
TUESDAY 21ST MARCH, 2023.**

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1.0 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 The Shire President, Cr PJ Craig declared the meeting open at 9:32am.

1.2 Visitors or members of the public in attendance
Nil

2.0 DISCLAIMER NOTICE

3.0 COUNCIL MEETING INFORMATION NOTES

4.0 PUBLIC QUESTION TIME

4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
Nil

4.2 PUBLIC QUESTION TIME
Nil

5.0 ANNOUNCEMENT FROM THE PRESIDING MEMBER

Shire President, Cr PJ Craig made the following announcements:

- In regard to the visit with Peter Dutton MP as noted in the minutes of the February Ordinary Meeting of Council, there were additional meetings for the same purpose (the effect the withdrawal of the Cashless Debit Card is having in regional areas) with Senator Michaela Cash who also visited the Shire of Laverton, and the State Opposition Member the Honourable Libby Mettams.

To date, neither President Patrick Hill at the Shire of Laverton, nor myself have had a response from the Premier or the Prime Minister.

- I will be travelling to Canberra next week (27th March, 2023 for a meeting on the 28th March) with MLA the Honourable Rick Wilson and Lesley to put pressure on the leaders of this country to put in place emergency housing – specifically Safe Housing to improve Child Safety and street patrols, estimated to require a \$10m contribution by the government. To assist in this, Kate Mills from Puzzle Consulting is updating the Leonora Prospectus so they can be handed out, as well as a letter to stakeholders with the hope that we will be able to have a meeting with the Prime Minister. Karl Callahan is providing promotion over the radio regarding this endeavour. Flying back into Western Australia on the Wednesday evening (29th March) to be picked up on Thursday (30th March) in time for the GVROC Meeting to be held Friday 31st March, 2023.

- Advised Council that Mr Greg Doherty, previously an Auditor for CASA and an advisor to the Shire of Leonora regarding Airport Matters had passed away recently, and that flowers were sent on behalf of Council.

6.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

6.1 Attendance

President (Chairperson)

PJ Craig

Deputy President

RA Norrie

Councillors

RM Cotterill

F Harris

AM Moore

AE Taylor

LR Petersen

Chief Executive Officer

JG Epis

Deputy Chief Executive Officer

L Trevenen

6.2 Apologies

Nil

6.3 Applications for Leave of Absence

APPLICATIONS FOR LEAVE OF ABSENCE

Cr AE Taylor requested a leave of absence from the meeting to be held Tuesday 19th April, 2023

COUNCIL DECISION

Moved: Cr AM Moore

Seconder: Cr RA Norrie

That Councillor AE Taylor be granted a leave of absence from the meeting to be held Tuesday 19th April, 2023.

CARRIED (7 VOTES TO 0)

APPLICATIONS FOR LEAVE OF ABSENCE

Cr RM Cotterill requested a leave of absence from the meeting to be held Tuesday 19th April, 2023

COUNCIL DECISION

Moved: Cr F Harris

Seconded: Cr LR Petersen

That Councillor RM Cotterill be granted a leave of absence from the meeting to be held Tuesday 19th April, 2023.

CARRIED (7 VOTES TO 0)

6.4 Approved Leave of Absence

Nil

7.0 DECLARATION OF INTEREST

7.1 Declaration of Financial Interest
Nil

7.2 Declaration of Proximity Interest
Nil

7.3 Declaration of Impartiality Interest
Nil

8.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

COUNCIL DECISION

Moved: Cr AE Taylor

Seconder: Cr RA Norrie

That the minutes of the Ordinary Council Meeting held on 21 February, 2023 be confirmed.

CARRIED (7 VOTES TO 0)

9.0 PRESENTATIONS

9.1 Petitions
Nil

9.2 Presentations
Nil

9.3 Deputations
Nil

9.4 Delegates Reports
Nil

10.0 REPORTS

10.1 REPORTS OF COMMITTEES

10.1.(A) 2022 COMPLIANCE AUDIT RETURN

SUBMISSION TO:	Ordinary Council Meeting Meeting Date: 21st March 2023
AGENDA REFERENCE:	10.1.(A) MAR 23
SUBJECT:	2022 Compliance Audit Return
LOCATION/ADDRESS:	Nil
NAME OF APPLICANT:	Nil
FILE REFERENCE:	Nil
AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT	
NAME:	James Gregory Epis
OFFICER:	Chief Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	15th March 2023
SUPPORTING DOCUMENTS:	<ol style="list-style-type: none">1. Compliance Audit Return 20222. Summary of Issues Noted - CAR 2022

BACKGROUND

Each year, Council is required to complete an annual compliance audit return (CAR) for the calendar year immediately preceding (1st January to 31st December) as published by the Department for Local Government, Sport and Cultural Industries. The CAR is then to be reviewed by the Audit Committee and a report presented to Council prior to the adoption of the CAR.

This year, the CAR was reviewed and completed by Moore Australia. Tanya Browning, Associate Director, and Jessica Spark, Senior Project Officer, Local Government Services from Moore Australia attended the Shire offices on 2-3 February 2023, during which time the CAR was completed through interviews with senior staff and the inspection of various documents and records including:

- Minute books
- Tender Register
- Financial Interest & Return Register
- Complaints Register
- Delegations Register
- Council's website

The CAR is one of the tools that allow Council to monitor how the organisation is functioning in regards to compliance with the Local Government Act 1995 and provides the Audit and Risk

Committee the opportunity to report to Council any cases of non-compliance or where full compliance was not achieved.

This process also provides opportunity for the Audit and Risk Committee to consider matters that may require further review within ongoing risk framework assessments and actions.

The 2022 Compliance Audit Return has been attached and will be considered by the Audit and Risk Committee Meeting to be held 9am, Tuesday, 21st March, 2023, with the recommended decision being to recommend the adoption of the report to the Council, and that the Shire President and Chief Executive Officer be authorised to sign the Compliance Audit Return for submission to the Department of Local Government.

Through the completion of the 2022 CAR, there was an instance of non-compliance noted, in relation to procurement. Whilst systems and processes should be in place to ensure compliance with the purchasing policy and legislation, it is impossible to certify compliance in every instance without a complete examination of all purchases. Instances of non compliance were noted by management to have occurred during the reporting period, as well as the difficulty to declare during the review period the appropriate number of quotations had been obtained for every purchase (particularly low value purchases) in accordance with the purchasing policy.

A summary of the matters noted during the completion of the 2022 CAR is attached for information. The attached summary also notes general improvement opportunities to systems and processes identified through the completion of the CAR. These improvements may assist the Shire in its risk management activities and continual improvement of administrative and compliance functions.

STATUTORY ENVIRONMENT

Regulation 14 of the *Local Government (Audit) Regulations 1996* provides:

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —
 - (a) presented to the council at a meeting of the council; and
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

Regulation 14 of the *Local Government (Audit) Regulations 1996* details the requirements with regard to certifying the CAR and issuing to the Departmental CEO

Section 7.13(1)(i) of the *Local Government Act 1995* refers to the provisions within regulations with regard to audits.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

Strategic references within the Shire of Leonora's Plan for the Future 2021-2031 demonstrate connections between services and the desired outcomes and community vision for the Shire of Leonora, particularly in relation to Leadership objective, outcomes and strategies such as 4.1.2.4 Provide appropriate governance and leadership to the Shire, 4.2.1.3 Seek high level of compliance in organisational practices.

RISK MANAGEMENT

This item has been evaluated against the Shire's Risk Management Strategy, Risk Assessment Matrix. The perceived level of risk is medium prior to treatment.

RECOMMENDATIONS

That the Council adopt the Compliance Audit Return for 2022 as shown in the attachment following this report, and that the Shire President and Chief Executive Officer be authorised to sign the Compliance Audit Return for submission to the Department of Local Government.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr LR Petersen

That the Council adopt the Compliance Audit Return for 2022 as shown in the attachment following this report, and that the Shire President and Chief Executive Officer be authorised to sign the Compliance Audit Return for submission to the Department of Local Government.

CARRIED (7 VOTES TO 0)

ORDINARY COUNCIL MEETING MINUTES

21 MARCH 2023

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return - Leonora



Leonora – Compliance Audit Return

Commercial Enterprises by Local Governments				
No	Reference	Question	Response	Comments
1	s3.59(2)(a) F&G Regs 7,9,10	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2022?	N/A	
2	s3.59(2)(b) F&G Regs 7,8A, 8, 10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2022?	N/A	
3	s3.59(2)(c) F&G Regs 7,8A, 8,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2022?	N/A	
4	s3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2022?	N/A	
5	s3.59(5)	During 2022, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A	

Delegation of Power/Duty				
No	Reference	Question	Response	Comments
1	s5.16	Were all delegations to committees resolved by absolute majority?	Yes	OCM 17 May 2022 Item 10.2.(D) May 22
2	s5.16	Were all delegations to committees in writing?	Yes	OCM 17 May 2022 10.2.(D) May 22
3	s5.17	Were all delegations to committees within the limits specified in section 5.17 of the Local Government Act 1995?	Yes	
4	s5.18	Were all delegations to committees recorded in a register of delegations?	Yes	
5	s5.18	Has council reviewed delegations to its committees in the 2021/2022 financial year?	Yes	OCM 17 May 2022 10.2.(D) May 22

ORDINARY COUNCIL MEETING MINUTES

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Department of Local Government, Sport and Cultural Industries - Compliance Audit Return - Leonora



6	s5.42(1) & s5.43 Admin Reg 18G	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Local Government Act 1995?	Yes	
7	s5.42(1)	Were all delegations to the CEO resolved by an absolute majority?	Yes	OCM 17 May 2022 10.2.(D) May 22
8	s5.42(2)	Were all delegations to the CEO in writing?	Yes	
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes	
10	s5.16(3)(b) & s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority?	Yes	OCM 18 October 2022 Item 10.2.(C)
11	s5.46(1)	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Yes	
12	s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2021/2022 financial year?	Yes	OCM 17 May 2022 Item 10.2.(D) May 22
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Local Government (Administration) Regulations 1996, regulation 19?	Yes	

Disclosure of Interest				
No	Reference	Question	Response	Comments
1	s5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69 of the Local Government Act 1995, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Yes	
2	s5.68(2) & s5.69(5) Admin Reg 21A	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by the Local Government (Administration) Regulations 1996 regulation 21A, recorded in the minutes of the relevant council or committee meeting?	N/A	
3	s5.73	Were disclosures under sections 5.65, 5.70 or 5.71A(3) of the Local Government Act 1995 recorded in the minutes of the meeting at which the disclosures were made?	N/A	
4	s5.75 Admin Reg 22, Form 2	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	Yes	

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Department of Local Government, Sport and Cultural Industries - Compliance Audit Return - Leonora



5	s5.76 Admin Reg 23, Form 3	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2022?	Yes	
6	s5.77	On receipt of a primary or annual return, did the CEO, or the mayor/president, give written acknowledgment of having received the return?	Yes	
7	s5.88(1) & (2)(a)	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76 of the Local Government Act 1995?	Yes	
8	s5.88(1) & (2)(b) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28?	Yes	
9	s5.88(3)	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76 of the Local Government Act 1995, did the CEO remove from the register all returns relating to that person?	Yes	
10	s5.88(4)	Have all returns removed from the register in accordance with section 5.88(3) of the Local Government Act 1995 been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Yes	
11	s5.89A(1), (2) & (3) Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28A?	Yes	
12	s5.89A(5) & (5A)	Did the CEO publish an up-to-date version of the gift register on the local government's website?	Yes	
13	s5.89A(6)	When people cease to be a person who is required to make a disclosure under section 5.87A or 5.87B of the Local Government Act 1995, did the CEO remove from the register all records relating to those people?	N/A	
14	s5.89A(7)	Have copies of all records removed from the register under section 5.89A(6) Local Government Act 1995 been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?	N/A	
15	s5.70(2) & (3)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	Yes	

ORDINARY COUNCIL MEETING MINUTES

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return - Leonora



16	s5.71A & s5.71B(5)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under section 5.71A(1) of the Local Government Act 1995 relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?	N/A	
17	s5.71B(6) & s5.71B(7)	Was any decision made by the Minister under section 5.71B(6) of the Local Government Act 1995, recorded in the minutes of the council meeting at which the decision was considered?	N/A	
18	s5.104(1)	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates within 3 months of the prescribed model code of conduct coming into operation (3 February 2021)?	Yes	OCM 16 March 2021
19	s5.104(3) & (4)	Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4) of the Local Government Act 1995?	N/A	
20	s5.104(7)	Has the CEO published an up-to-date version of the code of conduct for council members, committee members and candidates on the local government's website?	Yes	
21	s5.51A(1) & (3)	Has the CEO prepared and implemented a code of conduct to be observed by employee of the local government? If yes, has the CEO published an up-to-date version of the code of conduct for employees on the local government's website?	Yes	OCM 16 March 2021 and OCM 20 July 2021

Disposal of Property				
No	Reference	Question	Response	Comments
1	s3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) of the Local Government Act 1995 (unless section 3.58(5) applies)?	Yes	Item 11.1A OCM 15/03/2022, Item 11.1B OCM 15/03/2022, Item 10.2B OCM 15/11/2022
2	s3.58(4)	Where the local government disposed of property under section 3.58(3) of the Local Government Act 1995, did it provide details, as prescribed by section	Yes	

ORDINARY COUNCIL MEETING MINUTES

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return - Leonora



		3.58(4) of the Act, in the required local public notice for each disposal of property?		
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Elections				
No	Reference	Question	Response	Comments
1	Elect Regs 30G(1) & (2)	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate in accordance with regulations 30G(1) and 30G(2) of the Local Government (Elections) Regulations 1997?	Yes	
2	Elect Regs 30G(3) & (4)	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years in accordance with regulation 30G(4) of the Local Government (Elections) Regulations 1997?	N/A	No entries recorded therefore none to remove
3	Elect Regs 30G(5) & (6)	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with regulation 30G(5) of the Local Government (Elections) Regulations 1997?	N/A	No entries recorded therefore none to remove

Finance				
No	Reference	Question	Response	Comments
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Local Government Act 1995?	Yes	Item 11.1(F) OMC 21/12/2021

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Department of Local Government, Sport and Cultural Industries - Compliance Audit Return - Leonora



2	s7.1B	Where the council delegated to its audit committee any powers or duties under Part 7 of the Local Government Act 1995, did it do so by absolute majority?	Yes	10.2(D) OMC 17/05/2022
3	s7.9(1)	Was the auditor's report for the financial year ended 30 June 2022 received by the local government by 31 December 2022?	Yes	16 December 2022
4	s7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under section 7.9(1) of the Local Government Act 1995 required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	N/A	
5	s7.12A(4)(a) & (4)(b)	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government?	Yes	Item 11.1A OCM 15/02/2022
6	s7.12A(5)	Within 14 days after the local government gave a report to the Minister under section 7.12A(4)(b) of the Local Government Act 1995, did the CEO publish a copy of the report on the local government's official website?	Yes	
7	Audit Reg 10(1)	Was the auditor's report for the financial year ending 30 June 2022 received by the local government within 30 days of completion of the audit?	Yes	

Local Government Employees				
No	Reference	Question	Response	Comments
1	s5.36(4) & s5.37(3) Admin Reg 18A	Were all CEO and/or senior employee vacancies advertised in accordance with Local Government (Administration) Regulations 1996, regulation 18A?	Yes	
2	Admin Reg 18E	Was all information provided in applications for the position of CEO true and accurate?	N/A	
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4) of the Local Government Act 1995?	N/A	

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4	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	Yes	Item 10.2G OCM 18/10/2022
5	s5.37(2)	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	N/A	

Official Conduct				
No	Reference	Question	Response	Comments
1	s5.120	Has the local government designated an employee to be its complaints officer?	Yes	Item 11.1(D) OMC 16/02/2021 CEO is complaints officer
2	s5.121(1) & (2)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a) of the Local Government Act 1995?	Yes	Register published on website. No complaints recorded.
3	s5.121(2)	Does the complaints register include all information required by section 5.121(2) of the Local Government Act 1995?	Yes	
4	s5.121(3)	Has the CEO published an up-to-date version of the register of the complaints on the local government's official website?	Yes	Register published on website. No complaints recorded.

Tenders for Providing Goods and Services				
No	Reference	Question	Response	Comments
1	F&G Reg 11A(1) & (3)	Did the local government comply with its current purchasing policy, adopted under the Local Government (Functions and General) Regulations 1996, regulations 11A(1) and (3) in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?	No	Cannot guarantee compliance has occurred with all purchasing activities below \$250,000. Systems being monitored to minimise risk of non compliance.
2	s3.57 F&G Reg 11	Subject to Local Government (Functions and General) Regulations 1996, regulation 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in regulation 11(1) of the Regulations?	Yes	

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3	F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 of the Local Government Functions and General) Regulations 1996, required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with Regulation 14(3) and (4)?	Yes	
4	F&G Reg 12	Did the local government comply with Local Government (Functions and General) Regulations 1996, Regulation 12 when deciding to enter into multiple contracts rather than a single contract?	N/A	
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents, or each acceptable tenderer notice of the variation?	Yes	
6	F&G Regs 15 & 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 15 and 16?	Yes	
7	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	Yes	
8	F&G Reg 18(1)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?	N/A	
9	F&G Reg 18(4)	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	N/A	
10	F&G Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Yes	
11	F&G Regs 21 & 22	Did the local government's advertising and expression of interest processes comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulations 21 and 22?	N/A	No EOI's during reporting period
12	F&G Reg 23(1) & (2)	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?	N/A	No EOI's during reporting period

ORDINARY COUNCIL MEETING MINUTES

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Department of Local Government, Sport and Cultural Industries - Compliance Audit Return - Leonora



13	F&G Reg 23(3) & (4)	Were all expressions of interest that were not rejected under the Local Government (Functions and General) Regulations 1996, Regulation 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?	N/A	No EOI's during reporting period
14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with Local Government (Functions and General) Regulations 1996, Regulation 24?	N/A	No EOI's during reporting period
15	F&G Regs 24AD(2) & (4) and 24AE	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with Local Government (Functions & General) Regulations 1996 regulations 24AD(4) and 24AE?	N/A	Did not use panels of pre-qualified suppliers during reporting period.
16	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	N/A	
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?	N/A	
18	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24AG?	N/A	
19	F&G Reg 24AH(1)	Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?	N/A	
20	F&G Reg 24AH(3)	Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	N/A	
21	F&G Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	N/A	

ORDINARY COUNCIL MEETING MINUTES

21 MARCH 2023

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return - Leonora



22	F&G Regs 24E & 24F	Where the local government gave regional price preference, did the local government comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24E and 24F?	Yes	
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Integrated Planning and Reporting				
No	Reference	Question	Response	Comments
1	Admin Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	15/02/2022 OCM 15 February 2022 Item 11.1(E) FEB 2022
2	Admin Reg 19DA(1) & (4)	Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	15/02/2022 OCM 15 February 2022 Item 11.1(E) FEB 2022
3	Admin Reg 19DA(2) & (3)	Does the corporate business plan comply with the requirements of Local Government (Administration) Regulations 1996 19DA(2) & (3)?	Yes	

Optional Questions				
No	Reference	Question	Response	Comments
1	Financial Management Reg 5(2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with the Local Government (Financial Management) Regulations 1996 regulations 5(2)(c) within the three financial years prior to 31 December 2022? If yes, please provide the date of council's resolution to accept the report.	Yes	21/06/2022 Review undertaken in 2022 and presented to Audit & Risk Committee Meeting held 21/06/2022 item 4.1.(A) and presented to OCM 21/06/2022 item 14.2(B)
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulations 1996 regulation 17 within the three financial	Yes	21/06/2022 Review undertaken in 2022 and presented to Audit & Risk Committee Meeting held 21/06/2022 item 4.1.(A) and presented to OCM 21/06/2022 item 14.2(B)

ORDINARY COUNCIL MEETING MINUTES

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return - Leonora



		years prior to 31 December 2022? If yes, please provide date of council's resolution to accept the report.		
3	s5.87C	Where a disclosure was made under sections 5.87A or 5.87B of the Local Government Act 1995, were the disclosures made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C of the Act?	N/A	
4	s5.90A(2) & (5)	Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?	Yes	Published within Policy Manual. Item 11.2(M) at OMC held 18/2/2020 Reviewed Item 11.2(D) OMC 16/02/2021
5	s5.96A(1), (2), (3) & (4)	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4) of the Local Government Act 1995?	Yes	Published within Policy Manual. Item 11.2(M) at OMC held 18/2/2020 Reviewed Item 11.2(D) OMC 16/02/2021
6	s5.128(1)	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	Yes	
7	s5.127	Did the local government prepare a report on the training completed by council members in the 2021/2022 financial year and publish it on the local government's official website by 31 July 2022?	Yes	
8	s6.4(3)	By 30 September 2022, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2022?	Yes	Submitted 23/09/2022
9	s.6.2(3)	When adopting the annual budget, did the local government take into account all its expenditure, revenue and income?	Yes	

Chief Executive Officer

Date

ORDINARY COUNCIL MEETING MINUTES

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return - Leonora



Department of
**Local Government, Sport
and Cultural Industries**

Mayor/President

Date

Shire of Leonora 2022 Compliance Audit Return – Summary of Matters Noted

Question No.	Section/Topic	Matters Identified / Improvements	Reportable in CAR (Y/N)
1	Tenders for Providing Goods and Services	<p>Non-compliance between procurement thresholds and purchasing requirements for low value purchases has possibly occurred during the review period. It was noted with management it is very difficult to declare during the review period the appropriate number of quotations had been obtained for every purchase (particularly low value purchases) in accordance with the purchasing policy.</p> <hr/> <p>Improvement: Facilitate training with staff in relation to existing systems and controls, to minimise risks of future non compliance with adopted purchasing policy.</p>	Y



10.0 REPORTS

10.2 CHIEF EXECUTIVE OFFICER REPORTS

10.2.(A) LEONORA YOUTH CENTRE AND YOUTH SUPPORT SERVICES REVIEW

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 21st March 2023

AGENDA REFERENCE: 10.2.(A) MAR 23

SUBJECT: Leonora Youth Centre and Youth Support Services Review

LOCATION/ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: 4.8 - Youth Affairs

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 21st February 2023

SUPPORTING DOCUMENTS:

1. Youth Services Review 2022
2. Attachments to Youth Service Review 2022 - 1 to 14 (confidential) (under separate cover)

BACKGROUND

The Shire of Leonora continues to be committed to supporting local young people and recognises the importance of considering their diverse needs when investing in facilities and services within the community.

The Shire of Leonora contracts to an external provider on Council's behalf to facilitate youth services and programs. The Shire of Leonora also provides additional funding to maintain the level of service required to meet the needs of local young people. The Leonora Youth Centre (LYC) and Youth Support Services (YSS) has been operating since May 2014 and additional to this, youth services and programs are also delivered in Leonora by external youth stakeholders and service providers. The LYC and YSS is required to work collaboratively with these groups.

The establishment of the Shire of Leonora #SaferLeonora Committee of Council and release of the #SaferLeonora Plan 2022-2027 in May 2022, validated the importance of young people's health and wellbeing through engagement.

These results offered Council the opportunity to engage a consultant to undertake a review of the Leonora Youth Centre and Youth Support Services. The formal consultation process completed in August 2022 sought views of the local community and assessed the effectiveness of the current deliverables against the outcomes of the intended project.

ORDINARY COUNCIL MEETING MINUTES

Comment

The Shire of Leonora is seeking Council approval to invite Expressions of Interest from those interested in providing the Leonora Youth Centre (LYC) and Youth Support Services (YSS).

The objectives of the LYC and YSS are to:

- Reduce the overall level of risk of young people frequenting the youth service.
- Improve relationships between young people at risk with their family, school and community.
- Link young people at risk to appropriate services such as employment, training, education, accommodation, counselling, rehabilitation, and recreation.
- Enhance the ability of young people at risk to effectively manage their lives and increase their resilience.

A Memorandum of Understanding (MOU) for the operation of the Leonora Youth Centre and Youth Support Services will be entered into with the successful Contractor. The MOU will set out the terms and understanding between the Shire of Leonora and the Contractor for the operation of the Leonora Youth Centre and Youth Support Service. The MOU will be executed between the participating Parties with the Shire of Leonora's Common Seal.

STATUTORY ENVIRONMENT

Section 3.2(2) of the *Local Government Act 1995* states that the general function of a local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There is provision in the 2022/23 Budget for any financial implications resulting from the recommendation of this report

STRATEGIC IMPLICATIONS

As per the Shire of Leonora Plan for the Future, the recommendation of this report supports Strategic Objective 1.4 – Engaged and Supported Youth – as part of the Social key objective for “*an empowered and spirited community*”

RECOMMENDATIONS

That Council through the Chief Executive Officer

1. invite Expressions of Interest from those interested in providing the Leonora Youth Centre and Youth Support Services as a Contractor; and
2. enter into a Memorandum of Understanding with a suitable Youth Support Services Provider executed with the Shire's Common Seal

Signed:
President: _____

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr LR Petersen

Seconded: Cr AM Moore

That Council through the Chief Executive Officer

1. invite Expressions of Interest from those interested in providing the Leonora Youth Centre and Youth Support Services as a Contractor; and
2. enter into a Memorandum of Understanding with a suitable Youth Support Services Provider executed with the Shire's Common Seal

CARRIED (7 VOTES TO 0)



Shire of Leonora Leonora Youth Centre and Youth Support Service

Project Review

August 2022

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Disclaimer

This reiew has been prepared by Michelle Blackhurst from information provided by the community and other sources. All effort has been made to confirm and validate the information.

The information has been prepared for the exclusive use of the Shire of Leonora. Whilst the information, data, opinions, evaluations, assessments and analysis referred to in this report have been researched and expressed in good faith, no responsibility will be accepted for any error of fact or opinion.

1. EXECUTIVE SUMMARY

The Shire of Leonora is committed to supporting local young people and recognises the importance of considering their diverse needs when investing in facilities and services within the community.

The Leonora Youth Centre (LYC) and Youth Support Service (YSS) is facilitated by the Shire of Leonora, providing youth services and programs to local young people. The Shire of Leonora is contracted by the Department of Communities to provide the LYC and YSS, and subcontracts to an external provider to facilitate the service on Council's behalf. The Shire of Leonora provide additional funding to maintain the level of service required to meet the need.

Youth services and programs are also delivered in Leonora by external youth stakeholders and the Shire of Leonora contribute towards the cost of delivering these additional programs and activities.

This review assesses the effectiveness of the LYC and YSS against the intended project deliverables, determines what new factors are impacting Leonora young people and identifies what is needed for the future. The review also considers existing youth services and programs, strategically analysing how the Shire can better compliment and collaborate with other services and programs offered to local young people.

The timing of this review follows the establishment of the Shire of Leonora #SaferLeonora Committee and the release of the #SaferLeonora Plan 2022-2027, which recognises the importance of engaged young people in the Leonora community as an insurance of their health and wellbeing.

For the purposes of this review young people or youth are defined as being aged between 5 and 24 years of age.

2. INTRODUCTION

2.1 SHIRE OF LEONORA (PLACE)

The Leonora township was established in the Goldfields-Esperance region of Western Australia in 1898. It is situated within the Western Desert, approximately 832kms north-east of Perth and 230kms north of Kalgoorlie.

The region is extremely remote and there is a significant distance between each of the major settlements. The Shire of Leonora, which includes both townships of Leonora and Leinster, has a land area of 31,958 square kilometres with a population density of 0.05 people per square kilometre.

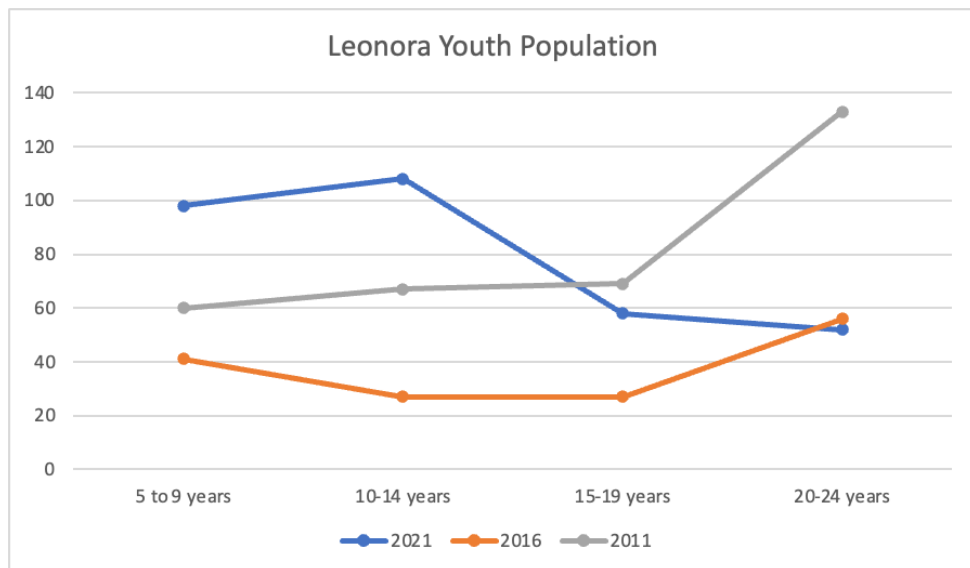
The residential population of Leonora is 1,588 (ABS, 2021) however according to the Shire of Leonora's Plan for the Future, the fly-in-fly-out (FIFO) and drive-in-drive-out (DIDO) population is estimated to be 2,000 people, and this increases numbers of regular dwellers in the community. 'The dramatic ebbs and flows of Leonora's population are closely linked to localised mining operations, and the majority of the town's employment is provided through the resource sector' (Rola-Rubzen et. al., 2010, p18).

In addition to this 10% of the population in Leonora identify as being Aboriginal or Torres Strait Islander however populations expand or shrink depending on cultural activities occurring in the region.

2.2 LEONORA YOUNG PEOPLE

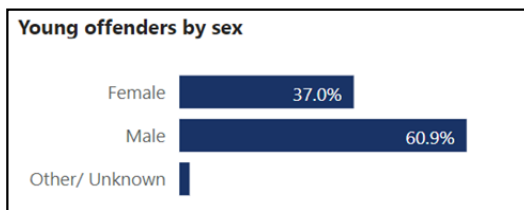
Population

The population of young people aged 5-24 in Leonora is 316 (ABS, 2021) which equates to 23.5% of the total population. There has been a significant decrease in the population of young people from the 15-24 age group over the past ten years and this is contributing toward the region's shortage of skilled workers.

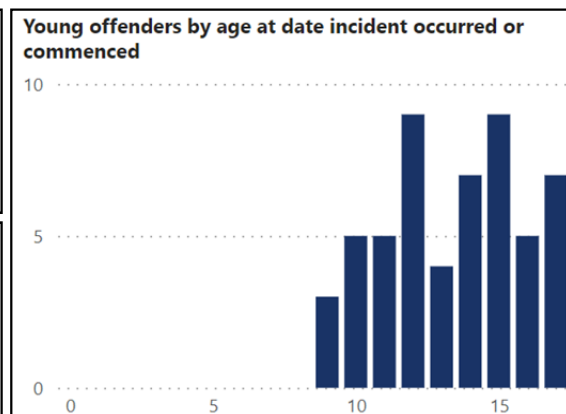


Responsible Behaviour

Western Australian Police Force (WAPOL) Young Offender statistics in 2021 for Leonora show a spike in offending between the ages of 12 and 15 however, offences were recorded for young people between the ages of 9 and 17. 100% of offences recorded were committed by Aboriginal young people, with 61% of those being male.



Ethnicity	# Offenders	% Offenders
Aboriginal and/or Torres Strait Islander	46	100.0%



There is a strong link between youth offending and adverse home circumstances such as exposure to family violence, alcohol/drug use and crime for youth under 18 years of age. 'Foetal Alcohol Syndrome is considered a prominent contributing factor to youth crime, incarceration of youth and suicides' (WAPOL, 2018).

Young people in Leonora have widely differing interests, barriers and needs. They are limited with their choice of social and networking opportunities, and this causes an increase in engagement of high-risk behaviours as a result of boredom.

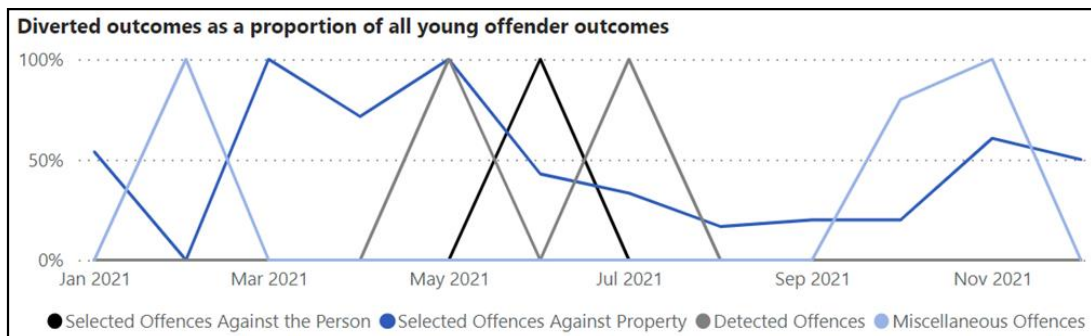
Diversion of Leonora Young People Away from the Criminal Justice System

A key focus for WAPOL is to work across Government to divert more young people away from the criminal justice system. Many young people start to show anti-social behaviour as they enter their teenage years. This can be a one-off incident, a 'stage' they go through because they are influenced by peers, or the start of a longer-term pattern of offending' (Government of WA - Department of Justice).

Young Leonora people diverted from the criminal justice system in 2021:

Young offender outcomes		
Outcome	# Offender outcomes	# Unique offenders
☐ Diverted	61	34
☐ Not diverted	54	15
☐ Other	9	4
Total	124	46

Young offender reason for not diverting, for offender outcomes dated on or after 26 May 2020		
Reason for not diverting	# Offender outcomes	# Unique offenders
Seriousness of this and previous offences s.23 YOA	29	9
It was considered that imposing conditional bail would improve safety and restrict the young person from further offending Part D s.2 Bail Act	13	5



Education, Training and Employment

'The number of students who continue to the senior years is very low. A lot of students have either left school or left with their families in search of better opportunities to study' (Rola-Rubzen et. al., 2010, p9). Non-completion of schooling is also a contributing factor. Early school leaving is most often the consequence of a mix of highly individualised circumstances. Key influences that increase the risk of non-completion of schooling include socio-economic status, family, residential impacts, school mobility and increased sibling responsibilities.

The closest training facilities which could provide alternative training opportunities for Leonora young people are located in Kalgoorlie. 'There is a need for extension of collaboration projects which would assist students in their transition from the school to the workplace' (Rola-Rubzen et al., 2010, p9).

Culturally appropriate work opportunities within Leonora are limited. Many Aboriginal people are reluctant to travel outside the region to seek work due to their significant attachment and connection to place. Although there are large numbers of jobs in Leonora, they are usually not filled by local young people.

Stakeholder feedback: "We need employment pathways for young people ... opportunities for skill development and formal traineeships"

It is perceived that younger people are leaving Leonora seeking education and employment opportunities. Youth are a contingent element of community, economic resilience and sustainability in Leonora. Investing in opportunity to increase education and employment will likely encourage young people to remain in Leonora, have their own children here and contribute to increasing the overall population.

Health and Wellbeing

There are a number of young people in the community of Leonora whose personal experiences are risk factors that could lead to poor outcomes. The impact of domestic and family violence in young people extends well beyond their immediate safety. Use of drugs and alcohol can often be a coping mechanism for young people to manage the trauma of domestic and family violence, and significant numbers are dealing with poor mental health.

There has been a 50% increase in family violence incident reports from 2009-10 to 2016-17, with over representation in Aboriginal communities. Substance abuse is a contributing factor and there is a strong link between family violence and youth offending (WA Police Force Annual Report, 2018).

There is an increasing demand for public housing. The risk of homelessness and overcrowded living conditions pose a serious threat to the health and wellbeing of young people in Leonora. The Department of Communities maintains a general and priority waitlist for public housing in Western Australia. As at 30 June 2022, there were 17 applicants in the Leonora Preference Zone on the waitlist for public housing and 25 properties occupied by public housing tenants. Factors influencing the time an applicant may wait include the turnover of properties in the region, the type of accommodation required and the number of people ahead of the applicant on the waitlist.

'Isolation and low population critical mass contribute to the cost of living in Leonora. These costs increase impacts to households and businesses, affecting

the viability of improving service and provision of infrastructure' (Goldfields-Esperance Development Commission, 2016, p13).

2.3 YOUTH STAKEHOLDERS

A core value of the Shire of Leonora is to work in partnership with existing youth stakeholders to enhance the opportunities available locally. To achieve this, stakeholder collaboration is an essential and ongoing process.

2.3.1 SHIRE OF LEONORA (LGA)

The Shire of Leonora has a significant investment in facilities, services and initiatives within the community to support young people, offering a range of activities within the township. These include:

Leonora Youth Centre and Youth Support Service

The LYC and YSS has been operating since May 2014. The aim of the initiative is primarily to support young people within the Leonora community, through the provision of diversionary and recreational activities based at the Leonora Youth Centre.

The objectives of the LYC and YSS are to:

- Reduce the overall level of risk of young people frequenting the youth service.
- Improve relationships between young people at risk with their family, school and community (as perceived by the young people frequenting the youth service).
- Link young people at risk to appropriate services such as employment, training, education, accommodation, counselling, rehabilitation and recreation.
- Enhance the ability of young people at risk to effectively manage their lives and increase their resilience.

The LYC and YSS are funded by both the Department of Communities and the Shire of Leonora. The Shire of Leonora were successful in securing a contract with the Department of Communities and this partnership provides an annual funding contribution towards delivery of the service which is managed through a service agreement.

The Shire of Leonora contract the management of the LYC and YSS to external organisation 'Transcend Initiatives Pty Ltd' for the amount of \$9,960 (plus GST) per month. This arrangement has been formalised through Memorandum of Understanding (MOU). The external organisation is responsible for the delivery of the LYC and YSS (as outlined in the MOU) as well as all overheads and reporting requirements associated with the running of that service.

Leonora Recreation and Aquatic Centre

The Shire of Leonora Recreation and Aquatic Centre is a well-equipped modern facility located in the town centre. It houses airconditioned squash courts, a gymnasium and an indoor basketball court that can also be used for other sports such as indoor cricket and volleyball. Outside, the Centre offers netball and tennis courts. The Leonora Football Oval and changeroom facilities are also provided as part of the recreation provision for the community.

The Aquatic Centre is located in Leonora's town centre and is attached to the Leonora Recreation Centre. It has a 6 lane, 25m lap pool (1m to 1.5m in depth), a

café, outdoor play area and other water leisure infrastructure. In the swimming season, it is open Tuesday to Sunday from 10am to 6pm. This facility is popular in the summer months for local young people.

The Leonora community has limited access to sport and recreation opportunities. There is an existing Bowls Club and Gold Club however these are more suited to the older community members. 'Due to the absence of clubs, there appears little to no regional or state sporting association support for regular delivery' (DLGCI, 2020, p7). The current approach to service delivery of sport and recreation rests largely on school programs, diversionary sport and active recreation programs delivered through the Shire of Leonora and not-for-profit organisations. For this reason, participation in sport is limited.

Leonora young people were consulted about programs that they participate in. 75% of survey respondents indicated that they attend programs delivered by the Shire of Leonora via the Leonora Recreation and Aquatic Centre. The activities they valued the most were swimming, indoor cricket, netball and after school activities. They would be interested in participating in more badminton, tennis, volleyball, football and would like to have access to a personal trainer at the Recreation Centre gym.

Youth feedback: "Not everyone is into basketball."

Youth feedback: "There are a lot of artists in town so having somewhere like the Rec Centre to paint or do other arts would be good."

Youth feedback: "I wish the Recreation Centre was open Saturdays."

Youth feedback: "We need sport for the younger kids 5 and up."

Leonora Community Resource Centre

The Leonora Community Resource Centre (CRC) is a government initiative that helps to deliver quality social, business and economic outcomes to support sustainable growth in regional communities.

The Leonora CRC is part of the JP Epis Centre and is open Monday to Friday 9am – 4.30pm. The service provides internet access, printing and Skype for the community and visitors to the area. Activities and events are often delivered by the CRC targeting children and young people.

Yinkapayi Park

The Yinkapayi (meaning 'to play') Park was opened in Leonora in March 2022. The playground was created for nature-based play to encourage physical, cognitive and social development of local young people. The park located in Leonora's town centre on Tower Street. The Skate Park is not accessible at night.

Community feedback: "All youth friendly places are closed after hours so young people are finding ways to entertain themselves. They have nothing else to do."

Community feedback: "Open up youth spaces for use at night."

Leonora Skate Park and Pump Track

The Leonora Skate Park is located on Gwalia Street in Leonora. It is a modern skatepark with smooth concrete, a four-foot mini, spine, flat banks, fun box and rail set up.

In May 2021 a 94metre pump track was installed at the Leonora Skate Park to encourage young children to ride bikes and scooters at the Skate Park rather than on the main road through town.

The Skate Park is not accessible at night. Being located in a residential area, the noise that is produced at the park impacts surrounding residents.

Community feedback: "A lot of young people don't have scooters or skateboards."

Community feedback: "We need to draw attention to the skate park again."

Community feedback: "There was a bit of a problem with kids making noise late at night, so it gets locked."

Community feedback: "Someone needs to create a club or run a few events there."

Community feedback: "Having someone go to the skate park to show them a thing or two would be good."

#SaferLeonora Committee

The #SaferLeonora Committee is an official committee of Council that facilitates a collective impact approach focusing on community safety and crime prevention in Leonora.

The Committee oversees the implementation of the #SaferLeonora Plan 2022-2027, which has a strategic focus on youth crime prevention and intervention.

2.3.2 LEONORA DISTRICT HIGH SCHOOL (DHS)

Leonora District High School caters for young people from kindergarten through to year 12 and it has approximately 100 students.

The school delivers a number of additional support services to Leonora young people through partnerships with youth stakeholders. This includes breakfast club and helping young people to get to school in the mornings.

The Department of Education are the lead and responsible organisation for education and ensuring that young people attend school. Currently the school has approximately 100 students from k-12 however, the population of young people 5-19 in Leonora is 218 people. Leinster Community School confirm that their school population is currently 111 students (August 2022) so the majority of young people are enrolled in school.

Youth feedback: "Breakfast Club gives me food before I go to my lessons, so I am not hungry."

Youth feedback: "The thing I find hardest about school is waking up early when I have family issues."

Youth feedback: "The teachers here give me lots of help. I hope they don't change teachers."

Contact

Merwan Kassem
Principal, Leonora District High School
P: (08) 9066 8000
E: merwan.kassem@education.wa.edu.au

2.3.3 SHOOTING STARS

The Shooting Stars program is currently operating in 15 sites across Australia, based in host schools. Leonora District High School is a participating school with the program. Approximately 30 to 40 girls are registered in the Leonora program each year between school years 3 and 12.

'In very remote and regional Australia, Aboriginal women are up to 52% less likely to graduate Year 12 than their non-indigenous peers. Shooting Stars is on a mission to change this' (Shooting Start, 2022). Shooting Stars empowers Aboriginal girls and women across Western and South Australia to make informed choices about their education and employment journey, helping them to shoot for the stars.

Participants in Leonora (Aboriginal and non-Aboriginal girls) are supported by 2 fulltime Aboriginal staff, focusing on classroom assistance and home/school liaison, support for people struggling to be transported to and from school, and with the breakfast program. The program also delivers community engagement activities including sporting opportunities and art groups.

The program is funded by National Indigenous Australia Agency and St Barbara at a cost of \$300k per annum. This cost budgets \$10k per girl per annum and the target is to support 30 girls each year in Leonora.

Leonora young people were consulted about programs that they participate in. 50% of the survey respondents are currently involved in the Shooting Stars program. All participants thoroughly enjoy everything about the program and the only criticism was that they wished that they had more of it.

Youth feedback: "I love hanging out with the other girls and bonding with them."

Youth feedback: "I like that I can be with the other girls and talk to people that can relate."

Youth feedback: "I feel comfortable being around a bunch of girls that I can talk to including Nanna Shelly."

Contact

Lowana Corley
Regional Manager – Greater WA
P: 0417 232 100
E: lowana.corley@shootingstars.org.au

Shelley Coleman
Leonora Shooting Stars Program Manager
P: (08) 9380 3700
E: shelley.coleman@shootingstars.org.au

2.3.4 KALGOORLIE PCYC

Kalgoorlie PCYC delivers fun and engaging diversionary programs to the Leonora community each month and during the school holiday period. These activities have been funded by the Shire of Leonora and Minara Resources.

Youth feedback: "They give us fun things to do on the school holidays."

Youth feedback: "They make it so we can try different sports and fun activities."

Youth feedback: "I'd love to do dodge with just the older kids."

Contact

Julie Beeson
Program Coordinator
P: (08) 9021 1096
E: kalgoorliepcyc@wapcyc.com.au

2.3.5 STEPHEN MICHAEL FOUNDATION (SMF)

The Stephen Michael Foundation (SMF) utilise sports-based wellbeing, education, leadership, training and employment programs to support children and young people to become valued members of their community regardless of their cultural background, gender or social circumstance.

SMF identify strengths of the community and engage them in programs with a focus on building the capacity of local community members to sustain ongoing activity and positive outcomes.

SMF has been visiting the Northern Goldfields region and delivering youth engagement programs in Leonora, Laverton and Leinster since 2020. Initial funding was provided by the Department of Local Government, Sport and Cultural Industries. Partnerships have been formed with local mining companies to support with flights, accommodation and transport within the region. However, the SMF is seeking additional funding to ensure the long-term sustainability of programs in the region.

Up until now, SMF programs in Leonora have focussed on supporting with physical education sessions, classroom teaching at Leonora DHS and after school football games for youth at the town oval. In 2022 and beyond, the SMF aims to deliver the Rising Leaders program to targeted students at Leonora DHS (high school aged boys have been identified by the school as the target group as Shooting Stars is focusing on the girls), continue supporting with physical education sessions, classroom teaching at Leonora DHS and after school football games for youth. They will also deliver an after school multi-sport program on a more regular basis (Night Fields program), organise more

frequent sporting carnivals in the Northern Goldfields that bring multiple communities together, including hosting in Leonora.

The cost to deliver the SMF program is \$100k per year. This is including Night Fields, Rising Leaders Program, Regional Sporting Carnival and the Youth Employment Program. The contribution requirement from the Shire of Leonora is \$40k and the additional \$60k is raised through external funding.

Leonora young people were consulted about programs that they participate in. 55% of the survey respondents are currently involved in SMF programs. All participants thoroughly enjoy everything about the program and the only criticism was that they wished that they had more of it.

Youth feedback: "I like that they give us food."

Youth feedback: "I like that it gives me something to do at night."

Youth feedback: "I love Night Fields."

Contact

Rory Yates

Regional Manager – Southwest & Northern Goldfields

P: 0475 282 571

E: rory@smfoundation.org.au

2.3.6 HOPE COMMUNITY SERVICES

Hope Community Services provide programs, services and interventions in collaboration with other local providers to help individuals, families and communities break free from negative cycles that affect their lives.

Services include alcohol and other drug support services, mental health support, justice and bail services, family and domestic violence and rehabilitation services. The service is available Monday to Friday from 9am to 5pm and are located in Shop 2, 72 Tower Street, Leonora.

The most concerning impact of excessive alcohol consumption is the impact on the wellbeing of children in Leonora, with many not being appropriately cared for or adequately supervised as their parents were intoxicated. Children are reported through community consultation to not be provided with adequate food due to money being spent on alcohol. Community consultation revealed that children did not want to return home at night due to alcohol consumption of their parents and concerns for their safety.

Youth feedback: "I think the main one young people need help within Leonora that I can think of is mental health. Being in my teens myself, I have struggled with anxiety, but I didn't know who I could talk to because I didn't want to put that stuff on anyone else. Maybe have a way for us kids to talk to someone without feeling shame."

Youth feedback: "We need people to talk to about our problems and health"

Youth feedback: "We need help with sorting out addictions ... and sex ed."

Youth feedback: "I would like help to get money when I need things and can't get it at home."

Community feedback: "Young children are at great risk mentally and physically through alcohol and drug intake by the adults that are responsible for their care. Children are left to wander the streets looking for shelter and food and this is reducing them to commit crime."

Contact

Robbie McCleery

P: (08) 9037 7661

E: robbie.mccleery@hopecs.org.au

2.3.7 CENTRECARE KALGOORLIE

Centrecare offers extensive outreach and specialised counselling, helping with a number of key services including:

- Accommodation and Support Service
- Family Dispute and Resolution Service
- Financial Counselling Service
- Indigenous Specific Service
- Mental Health Service
- Youth and Family Counselling and Support Service
- Post Separation Service

This service is accessible on weekdays by phone, only visiting the Leonora community once per fortnight. No service is available on the weekend to support family and domestic violence. The service could be extended if accommodation was available to house staff. The service is currently operated from Kalgoorlie.

Community feedback: "There is a big problem with domestic violence here and we need a safe place for women and children and a cooling off space for the men."

Community feedback: "If there is a police order to remove someone from a house for violent behaviour, they can potentially be placed right next door because there is nowhere else for them to go. This is not providing opportunity to protect the victim."

Community feedback: "We don't have a FDV worker full time here and it is needed."

Community feedback: "We need a youth hostel ... a safe space where youth could stay for short periods of time when they need to get away from home and learn livability skills, get food, etc."

Contact

Darren Burns

P: (08) 9080 0333

E: DBurns@centrecare.com.au

2.3.8 NYUNNGA-KU

Nyunngaku (meaning 'Women belong too') is a community group based in Leonora that is committed to investing in women and female youth. It focuses on making the women feel connected and part of the community and supports them in maintaining good mental health and wellbeing.

The program has a hub in the Leonora town centre which offers a space for women to gather and network in an inclusive environment.

By approaching women's issues, through first increasing self-confidence, promoting self-worth, self-care, friendship and sharing experiences with other women, who have had similar challenges, getting to know one another and understanding each other's needs, becomes much easier and as a result we are in a better position to help one another.

Contact

Colleen Berry

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E: colleenberry0@gmail.com

2.3.9 WESTERN AUSTRALIA POLICE FORCE (WAPOL) LEONORA

The Western Australia (WA) Police Force is responsible for policing the world's largest single police jurisdiction, covering Western Australia's 2.5 million square kilometres, with a structure comprising two regions, 15 districts and more than 200 police facilities.

The Goldfields-Esperance District of the WA Police Force is responsible for policing a large remote jurisdiction in the south-eastern corner of Western Australia, covering an area of 771,276 square kilometres and 9 Local Government areas with 14 police facilities. Their service delivery is responsive to the needs of our diverse communities.

The social and economic importance of ensuring that young people do not become entrenched in the criminal justice system cannot be overstated. WAPOL is working in partnership with the Department of Justice to divert early and minor young offenders from the formal judicial system and further offending behaviour.

The development and delivery of community-based crime prevention initiatives contributes to the achievement of effective, enduring and sustainable solutions by encouraging local problem solving and local investment in issue management, significantly improving community safety.

The Leonora Police Station is located on Rochester Street in Leonora's town centre. Local Police are proactive with their participation in youth diversion.

Community feedback: "We need to work together and provide more active support for our police and other community organisations."

Community feedback: "I think that our current team of Police Officers are doing a fantastic job. They genuinely care about the community and are working hard to make it a safer and more peaceful place for all of us."

Contact

SGT Jamie Cresswell
Officer In Charge Leonora Police Station
P: (08) 9028 6700
E: jamie.cresswell@police.wa.gov.au

Stakeholder feedback: "There needs to be an overarching coordinator to help us to work together more effectively. This needs to be someone that has no vested interest ... more objective. It needs to sit with the Shire."

3. LEONORA YOUTH CENTRE REVIEW

The LYC and YSS have been operating since May 2014. While the service is reviewed for contractual compliance bi-annually by the Department of Communities, the program has not been reviewed to ensure that it continues to be a relevant service that targets the current needs of young people in the Leonora community.

For the purposes of this review, statistical data from 2020 and 2021 has been used to inform the report.

3.1 REVIEW OF KEY DOCUMENTS

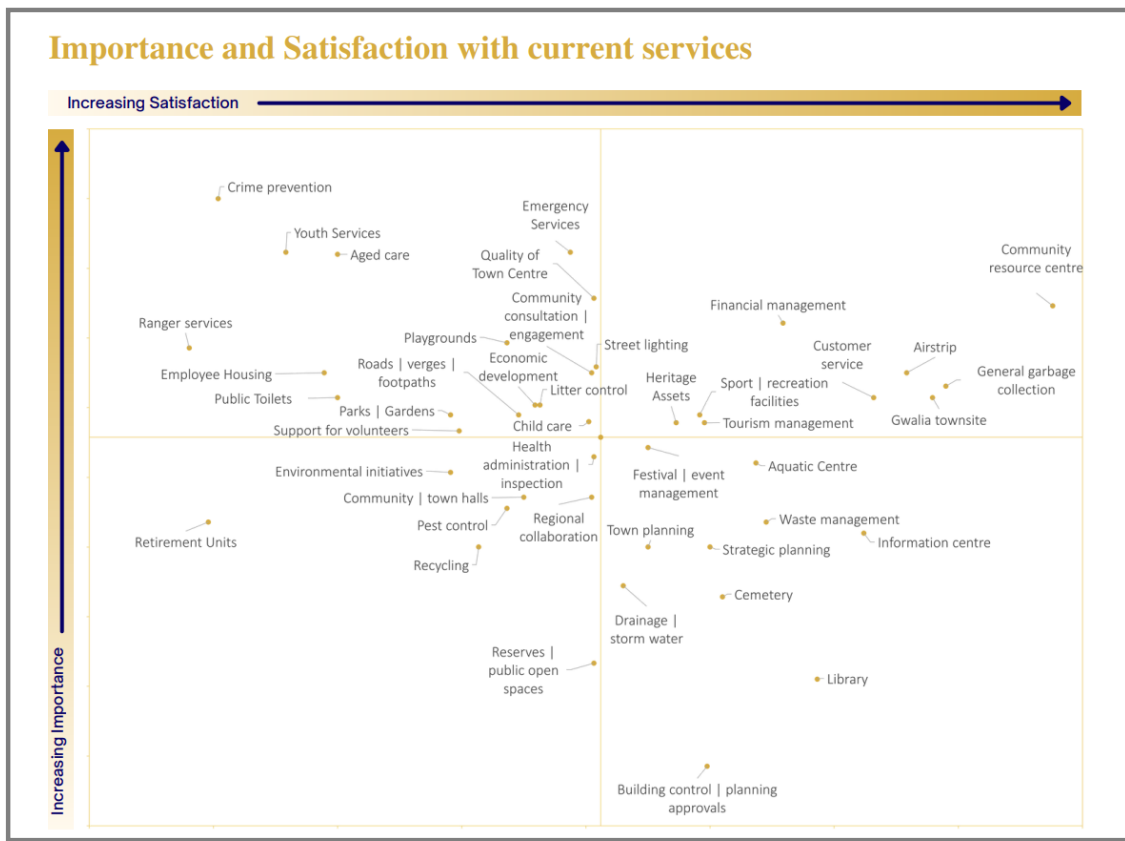
Often a program can evolve over time without relevant documentation being updated to reflect the change. However, a program should not evolve at the cost of its intended project deliverables.

A review of key documents provides the Shire of Leonora with an understanding of the current strategic position of the program, tracks progress towards agreed project deliverables, and alignment with the current plans as well as an awareness of documentation that requires updating.

3.1.1 SHIRE OF LEONORA: PLAN FOR THE FUTURE 2021-2031

Broad community consultations were undertaken in 2021 for the development of the 'Shire of Leonora: Plan for the Future 2021-2031'. 49 surveys were completed, 20 people attended workshops and 17 informal chats were facilitated.

The survey respondents rated the importance of the current and anticipated Shire services and provided feedback on their level of satisfaction of each. Youth services rated as the second highest priority area for the community, indicating it had the second highest level of increasing importance to the community, coupled with the second lowest level of community satisfaction.



Improved youth services and programs in Leonora will assist Council to progress towards the achievement of the outcomes listed in Shire of Leonora: Plan for the Future 2021-203, directly aligning with the following strategies:

Social Objective - An empowered and spirited community

Outcomes:

- 1.2 Community health and well-being initiatives
Strategy 1.2.1 - Support and advocate for community health and wellbeing initiatives and provision of services to the community.
- 1.4 Engaged and supported youth
Strategy 1.4.1 - Support youth engagement and wellbeing.

Current delivery of the LYC and YSS still aligns with the 'Shire of Leonora: Plan for the Future 2021-2031' and the strategic direction of the Shire of Leonora.

Attachment 13: Shire of Leonora Plan for the Future

3.1.2 #SAFERLEONORA PLAN 2022-2027

The #SaferLeonora Plan 2022-2027 is a five-year strategic outlook for Leonora Police and the Shire of Leonora that aims to map the issues of primary concern to the community and key stakeholders, and document strategies and partnerships to alleviate these issues.

The Plan considers the perception of crime as well as the actual crime. The Plan includes 4 main focus areas:

1. Creating Safer Places and Spaces
2. Supporting Families, Children and Youth
3. Reducing the Impact of Alcohol
4. Community Action, Connection and Involvement

Delivery of the LYC and YSS directly supports all focus areas of the Plan.

Attachment 12: #SaferLeonora Plan 2022-2027

3.1.3 MEMORANDUM OF UNDERSTANDING – LEONORA YOUTH CENTRE AND YOUTH SUPPORT SERVICE

The most recent MOU of the LYC and YSS was signed on 21 July 2017. The information in the MOU is dated and does not reflect the current situation.

Stakeholder feedback: "The MOU for the Youth Centre is dated and needs renewing."

Aim

The MOU lists the aim of the LYC and YSS as 'To provide a Youth Support Service primarily for young people at risk within the Leonora community, through the provision of diversionary and recreational activities based from the Leonora Youth Centre, in accordance with existing service agreement between the Shire of Leonora and the Department for Child Protection and Family Services.'

Expected Deliverables and Benefits Delivered

There are a number of expected deliverables outlined in the MOU. While monthly reporting loosely clarifies that the deliverables were achieved, effectiveness of the LYC and YSS in achieving those deliverables is not closely observed. In some cases the objective was achieved as a result of the activities of the LYC and YSS, and in some cases it was achieved as a result of other external providers.

Expected Deliverables and Benefits Delivered

Objective 1 - Reduce the overall level of risk of young people frequenting the youth service.															
Performance	Key Questions	Key Performance Indicators	What has been delivered/result												
Young people's formal contact with police is reduced.	To what extent did the LYC and YSS: <ul style="list-style-type: none"> • reduce their offending • decrease the seriousness of their offending 	Numbers of youth offending decrease.	<p>LYC has provided a drop-in service which is attended by at-risk young people, offering opportunity for diversion however, the most at risk young people that are most likely to offend are banned from the LYC.</p> <p>Young offender numbers in Leonora have decreased in the two-year period 01 January 2020 to 31 December 2021 in comparison to 01 January 2019 to 31 December 2020 but this cannot be directly attributed to only the actions of the LYC and YSS.</p> <p>According to Leonora WAPOL, the LYC and YSS does not actively engage with police.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="4">Effectiveness of the LYC and YSS against intended deliverable?</th> </tr> <tr> <th>Not Effective</th> <th>Somewhat Effective</th> <th>Effective</th> <th>Very Effective</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">x</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Effectiveness of the LYC and YSS against intended deliverable?				Not Effective	Somewhat Effective	Effective	Very Effective	x			
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At-risk young people's wellbeing is improved.	To what extent did the LYC and YSS: <ul style="list-style-type: none"> • increase their involvement in leisure and recreation activities • reduce their anti-social behaviour • reduce their 	A minimum of 70% of young people consenting to participate in diversionary and recreation activities facilitated by the LYC and YSS are deemed at-risk.	<p>LYC and YSS provided opportunity for young people to participate in leisure and recreation activities by facilitating activities or supporting young people to attend existing activities that were facilitated by other external providers.</p> <p>The LYC and YSS reported 451 of individual participants attending sessions in 2020. Of the participating young people, 357 were recorded as at-risk young people.</p> <p>The LYC and YSS reported 573 individual participants</p>												

	<p>alcohol and other drug use</p> <ul style="list-style-type: none"> increase their connection with pro-social peers 	<p>Youth anti-social behaviour is reduced.</p> <p>Youth use of alcohol and other drugs is reduced.</p>	<p>attending sessions in 2021. Of the participating young people, 452 were recorded as at-risk young people.</p> <p>According to Hope Community Services, the LYC and YSS have a collaborative partnership and during 2020 and 2021 reporting period, Hope Community Services organised weekly activities including bush trips and education groups.</p> <p>The most at-risk young people in the Leonora community are excluded from the LYC or choose not to frequent the service and this is an identified gap.</p> <table border="1" data-bbox="1267 600 1854 772"> <thead> <tr> <th colspan="4">Effectiveness of the LYC and YSS against intended deliverable?</th> </tr> <tr> <th>Not Effective</th> <th>Somewhat Effective</th> <th>Effective</th> <th>Very Effective</th> </tr> </thead> <tbody> <tr> <td></td> <td style="text-align: center;">x</td> <td></td> <td></td> </tr> </tbody> </table>	Effectiveness of the LYC and YSS against intended deliverable?				Not Effective	Somewhat Effective	Effective	Very Effective		x		
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	x														
<p>Number of young people unsupervised in the streets at night is reduced.</p>	<p>To what extent did the LYC and YSS:</p> <ul style="list-style-type: none"> reduce numbers of young people in the streets at night 	<p>Numbers of youth unsupervised in the streets at night decrease.</p>	<p>Opening hours of the LYC do not support drop-in to keep young people off the streets at night however, ad hoc activities are delivered at night to engage young people.</p> <p>The LYC and YSS facilitates ad hoc evening activities to engage young people at night. This has included movie nights, game nights and quiz nights.</p> <table border="1" data-bbox="1267 1018 1854 1190"> <thead> <tr> <th colspan="4">Effectiveness of the LYC and YSS against intended deliverable?</th> </tr> <tr> <th>Not Effective</th> <th>Somewhat Effective</th> <th>Effective</th> <th>Very Effective</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">x</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Effectiveness of the LYC and YSS against intended deliverable?				Not Effective	Somewhat Effective	Effective	Very Effective	x			
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<p>Engagement of young people is increased.</p>	<p>To what extent did the LYC and YSS:</p>	<p>Numbers of youth participating in</p>	<p>The LYC and YSS reported 451 of individual participants attending sessions in 2020. The LYC and YSS reported 573</p>												

	<ul style="list-style-type: none"> improve youth engagement increase opportunities for participation 	<p>engagement activities increases.</p> <p>Number of disengaged youth in Leonora known to Police decreases.</p>	<p>individual participants attending sessions in 2021. This is an increase of individual participants by 122.</p> <p>Drop-in Centre has been facilitated for the minimum hours of operation as outlined in the MOU for the operation of the LYC and YSS. Opportunity for participation has stayed the same.</p> <p>In previous years, the manager of the LYC and YSS has volunteered his time (outside of the prescribed minimum required hours) to increase engagement opportunity however, it was not viable to continue in the current year.</p> <table border="1" data-bbox="1267 571 1854 743"> <tr> <th colspan="4">Effectiveness of the LYC and YSS against intended deliverable?</th> </tr> <tr> <th>Not Effective</th> <th>Somewhat Effective</th> <th>Effective</th> <th>Very Effective</th> </tr> <tr> <td></td> <td style="text-align: center;">x</td> <td></td> <td></td> </tr> </table>	Effectiveness of the LYC and YSS against intended deliverable?				Not Effective	Somewhat Effective	Effective	Very Effective		x		
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Stakeholder feedback: "The most at-risk young people are banned from the youth centre. This is not helpful with youth engagement."

Objective 2 - Improve relationships between young people at-risk with their family, school and community (as perceived by the young people frequenting the youth service).			
Performance	Key Questions	Key Performance Indicators	What has been delivered/result
Young people's relationship with their family is improved.	To what extent did the LYC and YSS: <ul style="list-style-type: none"> improve family interactions improve positive engagements 	Number of parent and youth engagements in activities facilitated by the LYC and YSS that encourage interaction between young people	<p>The LYC and YSS reported 451 of individual participants attending sessions in 2020. Of the participating young people, 39% reported improved relationships with family.</p> <p>The LYC and YSS reported 573 individual participants attending sessions in 2021. Of the participating young people,</p>

	with their family	and their families increases.	<p>7% reported improved relationships with family.</p> <p>LYC and YSS supported a showcase event where young people could display skills to parents and community through equine project.</p> <table border="1" data-bbox="1267 405 1854 576"> <thead> <tr> <th colspan="4">Effectiveness of the LYC and YSS against intended deliverable?</th> </tr> <tr> <th>Not Effective</th> <th>Somewhat Effective</th> <th>Effective</th> <th>Very Effective</th> </tr> </thead> <tbody> <tr> <td></td> <td>x</td> <td></td> <td></td> </tr> </tbody> </table>	Effectiveness of the LYC and YSS against intended deliverable?				Not Effective	Somewhat Effective	Effective	Very Effective		x		
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Young people's relationship with service providers is improved.	<p>To what extent did the LYC and YSS:</p> <ul style="list-style-type: none"> work effectively with key stakeholders to connect young people to support services support service providers to deliver culturally appropriate services broker new services to meet identified need 	Number of young people connected to support services by LYC and YSS increases.	<p>LYC and YSS reported 176 young people being connected to other support services in 2020 and 38 young people being connected to other support services in 2021.</p> <p>There are a number of examples of the LYC and YSS working collaboratively with local service providers.</p> <p>According to Hope Community Services, the LYC and YSS have a collaborative partnership and during 2020 and 2021 reporting period, Hope Community Services organised weekly activities including bush trips and education groups.</p> <p>According to LYC and YSS progress reporting, no formal referrals to support services were made in the 2020 or 2021 reporting periods.</p> <table border="1" data-bbox="1267 1046 1854 1217"> <thead> <tr> <th colspan="4">Effectiveness of the LYC and YSS against intended deliverable?</th> </tr> <tr> <th>Not Effective</th> <th>Somewhat Effective</th> <th>Effective</th> <th>Very Effective</th> </tr> </thead> <tbody> <tr> <td></td> <td>x</td> <td></td> <td></td> </tr> </tbody> </table>	Effectiveness of the LYC and YSS against intended deliverable?				Not Effective	Somewhat Effective	Effective	Very Effective		x		
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<p>Young people are seen in a positive light by the community.</p>	<p>To what extent did the LYC and YSS:</p> <ul style="list-style-type: none"> improve perception of young people 	<p>Number of good news stories of young people and their achievements increases.</p>	<p>The manager of the LYC and YSS regularly posts good news stories about Basketball on social media.</p> <p>LYC and YSS facilitates annual youth awards and the community is invited to celebrate with the young recipients.</p> <table border="1" data-bbox="1267 405 1854 576"> <tr> <th colspan="4">Effectiveness of the LYC and YSS against intended deliverable?</th> </tr> <tr> <th>Not Effective</th> <th>Somewhat Effective</th> <th>Effective</th> <th>Very Effective</th> </tr> <tr> <td></td> <td>x</td> <td></td> <td></td> </tr> </table>	Effectiveness of the LYC and YSS against intended deliverable?				Not Effective	Somewhat Effective	Effective	Very Effective		x		
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Objective 3 - Link young people at-risk to appropriate services such as employment, training, education, accommodation, counselling, rehabilitation, and recreation.															
Performance	Key Questions	Key Performance Indicators	What has been delivered/result												
<p>Young people's participation and achievement in education is improved.</p>	<p>To what extent did the LYC and YSS:</p> <ul style="list-style-type: none"> improve participation in education 	<p>School attendance of young people frequently away from school increases as a result of LYC and YSS support.</p>	<p>LYC and YSS has reported facilitating regular tutoring sessions to support young people struggling with schoolwork.</p> <p>According to Hope Community Services, the LYC and YSS have a collaborative partnership and during 2020 and 2021 reporting period, Hope Community Services organised weekly education groups.</p> <table border="1" data-bbox="1267 991 1854 1161"> <tr> <th colspan="4">Effectiveness of the LYC and YSS against intended deliverable?</th> </tr> <tr> <th>Not Effective</th> <th>Somewhat Effective</th> <th>Effective</th> <th>Very Effective</th> </tr> <tr> <td></td> <td>x</td> <td></td> <td></td> </tr> </table>	Effectiveness of the LYC and YSS against intended deliverable?				Not Effective	Somewhat Effective	Effective	Very Effective		x		
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<p>Uptake of at-risk young people accessing support services via</p>	<p>To what extent did the LYC and YSS:</p> <ul style="list-style-type: none"> work effectively 	<p>100% of LYC and YSS referrals are accepted, and young person is</p>	<p>Youth stakeholders report that some activities were delivered collaboratively with their organisation and the LYC and YSS which assisted connection of young people to their service.</p>												

<p>the referral process is improved.</p>	<p>with key stakeholders to connect young people to support services</p> <ul style="list-style-type: none"> ensure that young people are aware of services accessible to them 	<p>supported by support service.</p> <p>At least one activity per week is delivered in partnership with a supporting service to improve rapport.</p>	<p>According to LYC and YSS progress reporting, no formal referrals to support services were made in the 2020 or 2021 reporting periods.</p> <table border="1" data-bbox="1267 376 1854 549"> <tr> <th colspan="4">Effectiveness of the LYC and YSS against intended deliverable?</th> </tr> <tr> <th>Not Effective</th> <th>Somewhat Effective</th> <th>Effective</th> <th>Very Effective</th> </tr> <tr> <td></td> <td>x</td> <td></td> <td></td> </tr> </table>	Effectiveness of the LYC and YSS against intended deliverable?				Not Effective	Somewhat Effective	Effective	Very Effective		x		
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<p>Employability skills of young people are increased.</p>	<p>To what extent did the LYC and YSS:</p> <ul style="list-style-type: none"> increase employability of young people 	<p>At least one activity per reporting period (6 monthly) targeted at the development of employability skills is delivered.</p>	<p>LYC and YSS has facilitated the following activities to increase employability skills:</p> <p>Try-a-Trade (delivered in partnership with Leonora DHS and the Wirrapunda Foundation (Jul - Dec 2021 reporting period).</p> <table border="1" data-bbox="1267 740 1854 912"> <tr> <th colspan="4">Effectiveness of the LYC and YSS against intended deliverable?</th> </tr> <tr> <th>Not Effective</th> <th>Somewhat Effective</th> <th>Effective</th> <th>Very Effective</th> </tr> <tr> <td>x</td> <td></td> <td></td> <td></td> </tr> </table>	Effectiveness of the LYC and YSS against intended deliverable?				Not Effective	Somewhat Effective	Effective	Very Effective	x			
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Not Effective	Somewhat Effective	Effective	Very Effective												
x															
<p>Objective 4 - Enhance the ability of young people at risk to effectively manage their lives and increasing their resilience.</p>															
<p>Performance</p>	<p>Key Questions</p>	<p>Key Performance Indicators</p>	<p>What has been delivered/result</p>												
<p>Young people's life skills are improved.</p>	<p>To what extent did the LYC and YSS:</p> <ul style="list-style-type: none"> increase life skills of young people 	<p>At least one activity per term targeted at the development of life skills is delivered.</p>	<p>LYC and YSS has facilitated the following activities to increase life skills:</p> <p>The Mulya Tjitji (good kids) life skills program was delivered regularly throughout the 2020 and 2021 period, focusing on several key areas including respect, communication, identity, resilience, responsibility, accountability, ambassadorship, and leadership.</p>												

			<p>In the 2020 and 2021, it was reported that there were 203 direct services provided to young people that encouraged independent living skills.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <th colspan="4">Effectiveness of the LYC and YSS against intended deliverable?</th> </tr> <tr> <th>Not Effective</th> <th>Somewhat Effective</th> <th>Effective</th> <th>Very Effective</th> </tr> <tr> <td></td> <td style="text-align: center;">x</td> <td></td> <td></td> </tr> </table>	Effectiveness of the LYC and YSS against intended deliverable?				Not Effective	Somewhat Effective	Effective	Very Effective		x		
Effectiveness of the LYC and YSS against intended deliverable?															
Not Effective	Somewhat Effective	Effective	Very Effective												
	x														
Young people's community connections are improved.	<p>To what extent did the LYC and YSS:</p> <ul style="list-style-type: none"> increase community connections of young people 	At least one activity per term supports the development of personal connections to pro-social community members.	<p>LYC and YSS has facilitated the following activities to increase community connections:</p> <p>In the 2020 and 2021 reporting periods a reward lunch was facilitated in collaboration with a local café which assisted with rapport building with community members.</p> <p>According to Leonora WAPOL, the LYC and YSS does not actively engage with police.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <th colspan="4">Effectiveness of the LYC and YSS against intended deliverable?</th> </tr> <tr> <th>Not Effective</th> <th>Somewhat Effective</th> <th>Effective</th> <th>Very Effective</th> </tr> <tr> <td></td> <td style="text-align: center;">x</td> <td></td> <td></td> </tr> </table>	Effectiveness of the LYC and YSS against intended deliverable?				Not Effective	Somewhat Effective	Effective	Very Effective		x		
Effectiveness of the LYC and YSS against intended deliverable?															
Not Effective	Somewhat Effective	Effective	Very Effective												
	x														

Objective 5 – Facilitate a Drop-in Centre and deliver diversional and recreational activities.			
Performance	Key Questions	Key Performance Indicators	What has been delivered/result
Drop-in service has been delivered for the minimum hours of	Has the LYC been delivered for the minimum hours of	The LYC is open during the school term, Monday to Friday from	The LYC is open during the school term, Monday to Friday from 3.30pm to 7pm and on Saturday from 1pm to 6pm (22.5 hours per week), and during school holidays, Monday to

<p>operation as outlined in the MOU for the operation of the LYC and YSS.</p>	<p>operation?</p>	<p>3.30pm to 7pm and on Saturday from 11am to 1pm and 2pm to 6pm (23.5 hours per week), and during school holidays, Monday to Saturday from 11am to 1pm and 2.30pm to 6pm (33 hours per week).</p>	<p>Saturday from 1pm to 6pm (32 hours per week).</p> <p>January-June 2021 the LYC was open 132 and there were 2562 attendances.</p> <p>July-December 2021 the LYC was open 145 times and there were 2314 attendances.</p> <p>January-June 2020 the LYC was open 145 times and there were 2314 attendances.</p> <p>July-December 2020 the LYC was open 148 times and there were 3308 attendances.</p> <table border="1" data-bbox="1267 628 1854 798"> <thead> <tr> <th colspan="4">Effectiveness of the LYC and YSS against intended deliverable?</th> </tr> <tr> <th>Not Effective</th> <th>Somewhat Effective</th> <th>Effective</th> <th>Very Effective</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td style="text-align: center;">x</td> </tr> </tbody> </table>	Effectiveness of the LYC and YSS against intended deliverable?				Not Effective	Somewhat Effective	Effective	Very Effective				x
Effectiveness of the LYC and YSS against intended deliverable?															
Not Effective	Somewhat Effective	Effective	Very Effective												
			x												
<p>Deliver two (2) planned activities per week at a minimum that are scheduled and advertised two (2) weeks in advance. One (1) of the two must be in conjunction with another agency.</p>	<p>Does the LYC and YSS deliver two planned activities per week and is one of the two in conjunction with another agency?</p> <p>Are the activities that are being delivered clearly branded as being delivered as initiatives of the Shire of Leonora and Department of Communities via the LYC and YSS?</p>	<p>Two planned activities are being delivered per week. One of these are delivered in conjunction with another agency.</p> <p>All activities being claimed as LYC and YSS are branded to identify delivering program.</p>	<p>List of diversionary activities follow.</p>												

Diversional and recreational activities

The following activities were reported to be delivered as diversional and recreational activities.

Diversional and Recreational Activities (Reported by LYC and YSS)			
Activity	Details	LYC and YSS Involvement	Frequency of Activity
Basketball Programs	Blazers Games Basketball Clinics Exhibition Basketball Games Casual Basketball YMCA Basketball Basketball Camp Basketball Excursions Tribal Wars	The Blazers is a successful youth engagement activity for young people interested in basketball. This program is not branded as an initiative of Shire of Leonora/Dept of Communities. YMCA Basketball is delivered by an external provider. Casual basketball is an engagement activity. Basketball games and exhibitions offer opportunity for young people to network with young people from neighbouring communities.	January-June 2020 760 sessions July-December 2020 1003 sessions January-June 2021 758 sessions July-December 2021 775 sessions
Netball Programs	Shooting Stars Netball Netball Carnivals Shooting Stars Presentation Netball Competitions	Not facilitated by LYC and YSS. This program is not branded as an initiative of Shire of Leonora or Department of Communities.	Regular
Other Sport	Golden Gift Athletic Training Leonora Bike Challenge	Young people are trained to participate in endurance bicycle activities and supported to enter the Golden Gift.	Ad hoc / Seasonal
Mulya Tjitji Program	Behaviour Management Community Participation Life Skills	The Mulya Tjitji (good kids) life skills program focuses on several key areas including respect, communication, identity, resilience, responsibility, accountability, ambassadorship, and leadership.	Regular
Social Program	Casual Swimming Program	The casual swimming program is facilitated by LYC and YSS. It provides opportunity for young people to go to the pool	Ad hoc / Seasonal

	Pool Parties Quiz Nights Movie Nights Games Nights	when parents are not available to supervise their swimming and pays for their entry fees so that youth without money are not excluded. Quiz nights, movie nights and games nights are diversionary initiatives that are facilitated ad hoc.	
Equine Program	Animal Husbandry Program Casual Horse Riding Horse Training Program Horse Handling Program	Not facilitated by LYC and YSS but the program supports young people to attend. This program is not currently operating. This program is not branded as a Shire of Leonora/Dept of Communities initiative and is funded separately to the LYC and YSS and as such is not included as an initiative of the LYC and YSS.	Not currently operating
Little Kids Playtime	Activities for small children	Activities are facilitated to engage small children at the LYC and YSS.	Regular
Health and Wellbeing Programs	Mooditj 1 – Sexual Health & Healthy Lifestyles Program Pampering Sessions Goldfields Girl Finale Workouts Sharing is Caring Program	A number of programs and activities were facilitated that targeted health and wellbeing.	Ad hoc
NAIDOC Event	Community Event	Not facilitated by LYC and YSS. Support young people to attend.	Annual
Education and Employment Programs	Try A Trade Tutoring School Presentation	School presentation not facilitated by LYC and YSS. Tutoring is reported to be a regular support program offered	School Presentation Annual

		by the LYC and YSS.	
Art Programs	Art Sessions Mural Painting	One art session was facilitated in the 2020 and 2021 reporting period with 22 participants.	Ad hoc (not regular)
Excursions	On country camps Basketball camps and excursions	The Laverton farm excursion and basketball excursions were reported in the 2020 and 2021 period.	Ad hoc (not regular)
Youth Awards	Youth recognition	The Annual Youth Awards have been facilitated for three years.	Annual

Youth feedback: "Not everyone is into basketball."

3.1.4 CPFS SERVICE AGREEMENT

The Shire of Leonora receives funding for the purposes of facilitating LYC and YSS initiative. This is a contract arrangement between the Shire of Leonora and the Department of Communities. The funding only covers a portion of the need to deliver the service and additional funding is committed to the service by the Shire of Leonora.

The original service agreement was signed on 09 May 2014 for a contract period of 2 years and 3 months from the date of signing. The current service agreement expires June 2024, with option to extend to June 2026 at the discretion of CPFS.

The contractual obligations listed in the CPFS Service Agreement include the following:

- The organisation makes a public commitment to child safety.
- A child safe culture is championed and modelled at all levels of the organisation from the top down and the bottom up.
- Governance arrangements facilitate implementation of the child safety and wellbeing policy at all levels.
- A Code of Conduct provides guidelines for staff and volunteers on expected behavioural standards and responsibilities.
- Risk management strategies focus on preventing, identifying and mitigating risks to children and young people.
- Staff and volunteers understand their obligations on information sharing and recordkeeping.

A service review is conducted by the Department of Communities. The most recent service review was conducted in June 2022 and it did not identify any issues regarding the delivery of service.

Attachment 1: CPFS Service Agreement 2014

Attachment 2: CPFS Service Agreement Variation 2021

Attachment 3: National Principles for Child Safe Organisations

Attachment 14: Service Agreement Review

3.1.5 YOUTH CENTRE MANAGER PROGRESS REPORT

Progress reports are completed in six monthly reporting periods.

Reports require statistical information regarding youth activity. Reporting is thorough however no documentation is required to evidence delivery of activities. The MOU states that activity plans should be forwarded to the Shire of Leonora prior to deliver of activities. This would improve accountability.

Attachment 10: Youth Centre Progress Report January-June 2020

Attachment 11: Youth Centre Progress Report July-December 2020

Attachment 9: Youth Centre Progress Report January-June 2021

Attachment 4: Youth Centre Progress Report July-December 2021

3.2 STAKEHOLDER SATISFACTION

Key youth stakeholders currently delivering services in the Leonora community have been consulted to inform the review, giving the Shire of Leonora a better understanding of the new factors impacting young people, to inform about current service delivery barriers and to help the Shire to plan for the future need.

3.2.1 SHIRE OF LEONORA COMMUNITY AND STAKEHOLDER ENGAGEMENT REPORT 2022

In March 2022 Leonora Police and the Shire of Leonora facilitated community and stakeholder engagement in preparation for the development of the inaugural community safety and crime prevention (CSCP) strategy, the #SaferLeonora Plan 2022-2027.

The purpose of the engagement was to provide opportunity for the views of the Leonora community to be heard, understood and addressed through coordinated service provision, partnerships, activities and events for addressing the CSCP needs in the Shire of Leonora.

This community engagement process revealed that youth engagement was a key area of concern for residents and supporting families, children and young people was an agreed priority for the community.

Disengaged young people was a key concern for the survey respondents and interviewed stakeholders. 62 comments were received specifically about disengaged youth. The community wanted to see a greater investment in youth engagement activities.

Community feedback: "The youth is the biggest issue here. If they stuff up, they shouldn't be kicked out of youth programs. They should be supported more so that they don't reoffend."

Community feedback: "Youth services are very exclusive. We need to find a way to make them more inclusive."

Community feedback: "There needs to be more activities at night to keep kids occupied."

Community feedback: "We need proactive rather than reactive services."

Community feedback: "Extend the hours of the Youth Centre to when businesses close. If the last pub shuts at 10pm, the youth service should operate until then also."

Community feedback: "The focus of our youth programs needs to be on engagement of at-risk youth, including afterhours programs."

3.2.2 YOUTH CONSULTATION

To ensure that programs, services, strategies and advocacy continues to meet the needs of young people who live and spend time in Leonora, the Shire of Leonora has engaged with young people.

The engagement aimed to facilitate a level of participation by young people to better understand their needs, while engaging them to help identify potential solutions for addressing their perceived issues.

Shire of Leonora Youth Support Survey

In June 2022 the Shire of Leonora facilitated an online survey to gauge the opinions of young people, to determine what new factors are impacting them and identify what their perceived need for the future is.

The 'Leonora Youth Support Survey' was open for comment between 13 June 2022 and 22 July 2022. Questions were designed to help identify what activities and services young people were currently accessing in Leonora and providing insight in to how engaging or helpful they found them. It also investigated where they felt the gaps in service and activity were and ideas for improvement. 20 young people participated in the survey. Each age group was represented. 80% of respondents were female and 60% of respondents recognise as being Aboriginal.

Informal Youth Interviews

Between Tuesday 27 April 2022 and Friday 30 April 2022, children and young people were engaged in one-on-one and small group discussions at the Leonora Youth Centre and Leonora Yingkapayi Park.

Targeted activities were facilitated to engage targeted age groups and varying levels of community engagement. This included a logo design competition and chatting to children and young people at the Youth Centre and at the Yingkapayi Park. 12 participants were engaged (4 boys and 8 girls).

Informal Youth Interviews

Between Tuesday 23 August 2022 and Thursday 25 August 2022, children and young people were engaged in one-on-one and small group discussions at the Leonora Yingkapayi Park and in Tower Street. 13 participants were engaged (9 boys and 4 girls).

Analysing the Response

The engagement process attracted feedback from a cross-section of young people from Leonora in the targeted age group. Youth feedback from these consultations has been inserted in relevant areas throughout this report.

3.2.3 YOUTH STAKEHOLDER MEETING – 24 AUGUST 2022

The purpose of this meeting was to facilitate open discussion on delivery of youth services in Leonora. The aim was to reach an agreement on some of the issues pertaining to the delivery of those services using a participatory and inclusivity approach.

Stakeholders represented at the table were:

- Shire of Leonora
- Hope Community Services
- Leonora Youth Centre and Youth Support Service
- Leonora Recreation and Aquatic Centre
- Leonora WAPOL
- Shooting Stars
- #SaferLeonora Committee

The Stephen Michael Foundation recorded an apology. Feedback from Rory Yates has been included.

A preliminary assessment of the needs and interests of the youth stakeholders was conducted prior to the meeting. The purpose of this was to determine areas of consensus within the group to find common ground with service delivery and to identify areas where the meeting could facilitate collaborative negotiation.

Coordination of Services

Youth stakeholders expressed that there is a strong need to work together to avoid replication and strengthen the overall service to young people. The LYC and YSS felt that they were in the position to be the lead organisation however, the group

felt that the coordination role sat better with the Shire of Leonora as it is more objective and there was no vested interest. The group felt that coordination of services would better support the LYC and YSS as currently the lack of coordination is impacting on the services ability to work effectively with the service.

Youth stakeholders were asked if there was anything that would improve each stakeholders ability to deliver services as a collaboration. It was noted that use of the Shire bus would be beneficial to all stakeholders.

It was noted that delivery of service was impacted by both transient staff and lack of accommodation options.

Stakeholder feedback: "Replication of service can be managed through better coordination of youth stakeholders."

Stakeholder feedback: "The external service provider running the LYC has a vested interest and therefore can not lead the rest of us."

3.3 GAP ANALYSIS

The gap analysis examines the current state of youth services in Leonora in comparison to the need.

3.3.1 CURRENT FACTORS IMPACTING LEONORA YOUNG PEOPLE AND SERVICES TARGETING ISSUES

There are a number of existing programs and initiatives that operate in Leonora targeting identified youth issues:

Key Issues	Current Programs/Initiatives
Responsible Behaviour	
Drug and alcohol misuse	<ul style="list-style-type: none"> • Hope Community Services
Smoking	<ul style="list-style-type: none"> • BEGA
Respecting self and others	<ul style="list-style-type: none"> • Leonora Youth Centre • Leonora Support Service
Criminal activity	<ul style="list-style-type: none"> • WAPOL • Leonora Youth Centre • Leonora Support Service
Disengaged/bored	<ul style="list-style-type: none"> • Leonora Youth Centre • Leonora Support Service • Leonora CRC • PCYC Kalgoorlie • Stephen Michael Foundation • Leonora Recreation and Aquatic Centre • Shooting Stars

Education, Training and Employment	
Lack of education options	<ul style="list-style-type: none"> • Leonora District High School
Non-attendance at school	<ul style="list-style-type: none"> • Department of Education
Lack of literacy and numeracy	<ul style="list-style-type: none"> • Department of Education
Lack of employment and pathway opportunities	<ul style="list-style-type: none"> • Stephen Michael Foundation • Leonora CRC
Lack of employability skills	<ul style="list-style-type: none"> • Stephen Michael Foundation • Leonora CRC
Health and Wellbeing	
Family and domestic violence	<ul style="list-style-type: none"> • Centrecare Kalgoorlie • Department of Child Protection and Family Services
Youth suicide	<ul style="list-style-type: none"> • Hope Community Services • Beyond Blue • Centrecare Kalgoorlie • LYC and YSS
Healthy transitions to adulthood	<ul style="list-style-type: none"> • Nyunnga-Ku • Stephen Michael Foundation • LYC and YSS
Teenage Pregnancy	<ul style="list-style-type: none"> • Nyunnga-Ku
Healthy eating/hunger	<ul style="list-style-type: none"> • School Breakfast Club • LYC and YSS
Mental health	<ul style="list-style-type: none"> • Hope Community Services • Beyond Blue • Centrecare Kalgoorlie
Homelessness/lack of supported crisis youth accommodation	<ul style="list-style-type: none"> • Department of Child Protection and Family Services • Centrecare Kalgoorlie
Parenting/Dysfunctional families	<ul style="list-style-type: none"> • Centrecare Kalgoorlie • Department of Child Protection and Family Services • LYC and YSS
Poverty	<ul style="list-style-type: none"> • Centrecare Kalgoorlie • Department of Child Protection and Family Services
Family Feuding	<ul style="list-style-type: none"> • Centrecare Kalgoorlie • Department of Child Protection and Family Services
Other	
Negative perception of youth	<ul style="list-style-type: none"> • LYC and YSS • Stephen Michael Foundation

	<ul style="list-style-type: none"> • Shooting Stars • Nyunnga-Ku
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3.3.2 PROGRAM OF CURRENT YOUTH ENGAGEMENT ACTIVITIES

Monday	6am	7am	8am	9am	10am	11am	12n	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10pm
Breakfast Club																	
School																	
Leonora Youth Centre																	
Night Fields (SMF)																	
Tuesday	6am	7am	8am	9am	10am	11am	12n	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10pm
Breakfast Club																	
School																	
Leonora Youth Centre																	
Rising Leaders (SMF)																	
High School PE (SMF)																	
Wednesday	6am	7am	8am	9am	10am	11am	12n	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10pm
Breakfast Club																	
School																	
Leonora Youth Centre																	
Thursday	6am	7am	8am	9am	10am	11am	12n	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10pm
Breakfast Club																	
School																	
Leonora Youth Centre																	
Friday	6am	7am	8am	9am	10am	11am	12n	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10pm
Breakfast Club																	
School																	
Leonora Youth Centre																	
Saturday	6am	7am	8am	9am	10am	11am	12n	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10pm
Leonora Youth Centre																	
Sunday	6am	7am	8am	9am	10am	11am	12n	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10pm

Identified time where diversionary programs would be beneficial.

3.3.3 GAPS IN DIRECT SERVICES FOR YOUTH

While there are services targeting many of the identified issues, many of the services are limited to the amount of support they can offer and the frequency of the service being available in the community. Family and domestic violence, family support and youth mental health support were identified as high priorities where services do not meet the needs of the young people.

3.3.4 WHAT OTHER OPPORTUNITIES EXIST

There is opportunity to advocate for existing programs that are not already being delivered in Leonora and are accessible in Leonora.

Youth in Emergency Services (YES) Cadets

YES Cadets have the opportunity to learn through hands on experience about:

- State Emergency Service (SES)
- Volunteer Fire and Rescue Service (VFRS)
- WA Police Force
- St John Ambulance
- Bush Fire Brigades (BFB)
- DBCA Parks and Wildlife

The skills that they learn include firefighting, rescue techniques, radio communications, knots and ropes, bush craft, first aid, teamwork and marching drills. There are no ongoing fees for cadets to attend and they are issued for free uniforms.

The program is facilitated by the Department of Fire and Emergency Services (DFES).

Stakeholder feedback: "There are pathways for young people in areas such as Saint Johns who are also looking for volunteers. We just need to find a way for them to be involved."

Stephen Michael Foundation – Food for the Mob

'Food for the Mob' is a food production and service business designed to create education, training and employment for disengaged Aboriginal women and youth. It supports the alignment of current service providers to create tailored transition to work programs. This program could potentially coordinate a Leonora community garden project, providing young people with experience as 'growers and pickers' and generate a viable secondary market for food in Leonora.

Stephen Michael Foundation – Aboriginal Culture

The SMF deliver a school-based program to support the development of knowledge of Aboriginal culture.

Stephen Michael Foundation – Drug and Alcohol Awareness

The SMF deliver a school-based program to support the development of knowledge of drug and alcohol awareness. Delivery of this program would directly align with the #SaferLeonora Plan 2022-2027 and target one of the priority issues identified by the community.

Stephen Michael Foundation – Self Awareness and Identity

The SMF deliver a program to support the development of knowledge around self-awareness and identity.

Centrecare

Centrecare currently services the Leonora community from Kalgoorlie once per fortnight. Opportunity exists to increase provision of service for family and domestic violence support. Housing will need to be sourced for staffing.

Beyond Skate

'Beyond Skate' is a WA based company that delivers skateboard and scooter demonstrations and skate clinics as an engagement and skill development initiative. This would be a suitable activation activity for the Leonora Skate Park and Pump Track.

Youth feedback: "I know this is a hard one, but more horse riding would be good."

Youth feedback: "I'd love an art space for everyone."

Youth feedback: "We need shelters for at night to get away from the environment that they're in ... and a warm shower with no questions asked about why we need it."

Youth feedback: "I'd like to do more life skills type activities."

Youth feedback: "We need somewhere to do driving lessons."

Youth feedback: "We need different activities. It gets boring doing the same thing and then people don't go."

Youth feedback: "I want to do more bush learning days."

Youth feedback: "I'd like to do more activities to learn cooking."

4. KEY ISSUES RAISED AND INVESTIGATION

A number of issues have been raised.

4.1 BUDGETARY CONSTRAINTS

Based on information provided from youth stakeholders, there is more than \$697,000 currently being invested specifically on youth engagement in Leonora per annum.

- \$230k – LYC and YSS
- \$300k – Shooting Stars
- \$50k – Nyunnga-Ku
- \$100k – Stephen Michael Foundation
- \$10k – Kalgoorlie PCYC
- \$7.5k – Goldfields Girl Project

This investment is a necessary enabler of youth intervention however, more emphasis needs to be placed on prevention, targeting the underlying issues that are causing the cycle of disengagement.

4.1.1 LEONORA YOUTH CENTRE AND YOUTH SUPPORT SERVICE BUDGET

The MOU indicates that a payment amount of \$9,960 (excluding GST) is provided per month to Transcend Initiatives Pty Ltd to deliver the LYC and YSS.

The Shire of Leonora support the service with an allocation of funding to other specific costs including building maintenance, insurances, administration costs.

Once per week the LYC and YSS is required to deliver a diversionary activity in partnership with a service provider. Service providers contribute towards the costs associated with this.

INCOME	DCP Funding	Shire of Leonora	Other	In-kind /waiver	Total
Centre Management Cost \$9,960 (ex) per month	\$71,935	\$47,585			\$119,520
Shire of Leonora Building Maintenance		\$20,000		\$3,600	\$23,600
Other - Stakeholders			\$5,000	\$2,000	\$7,000
Other - External grants			\$60,680		\$60,680
				Total	\$210,800
EXPENDITURE	DCP Funding	Shire of Leonora	Other	In-kind	Total
LYC Opening and Youth Case Work (1,447 hours per year) Based on yearly salaries of Social Workers, Youth Coordinators and Community Liaison Workers, the average hourly rate for a similar location is \$50. We are using \$50 for the purposes of this budget.	\$71,935	\$415			\$72,350
Program Development and Reporting. If this was a full time position to take in to account program development and delivery outside of LYC opening hours, the position would be paid approximately (1976 hours – 1447 hours) 529 (\$98,800 p/a)		\$26,450			\$26,450
Cleaning of the LYC. Based on feedback from other LGAs, 1 clean is costed at approximately \$50 and cleaning is usually every second day of opening. 6 days of opening each week for 48 weeks of the year. No current COVID Clean requirements are in place listing minimum requirements.		\$7,200			\$7,200
Supply of Consumables. (Toilet paper, paper hand towels, soap, toilet smellies, cleaning products)		\$3,000			\$3,000
Program Delivery. Delivery of 2 activities per week for 48 weeks of the year calculated at \$150 per activity for		\$7,400	Partner Stakeholder to contribute to activity	Partner stakeholder to contribute time to	\$14,400

program materials and catering @ 48 weeks.			\$5,000	activity	\$2,000
Office Expenses. Internet, telephone, computer, printing, etc.		\$7,000			\$7,000
Insurance. This cost is based on price provided by Transcend Initiatives.		\$9,800			\$9,800
Utility charges		\$6,320	\$680		\$7,000
Venue Hire. Use of Recreation Centre and Aquatic Centre.				Fee waiver	\$3,600
Additional staffing			\$40,000		\$40,000
Building maintenance		\$20,000			\$20,000
Total					\$210,800

Community feedback: "The resourcing for the Leonora Youth Centre doesn't meet the need"

4.1.2 POTENTIAL ALTERNATIVE FUNDING OPTIONS

There are a significant number of external funding opportunities that could potentially bolster the LYC and YSS.

Current Grants Available

Lotterywest - <https://www.lotterywest.wa.gov.au/grants/grant-opportunities>

This grant is open all year round.

Active Regional Communities - <https://www.dlgsc.wa.gov.au/funding>

This grant is available through the Department of Local Government, Sport and Cultural Industries (DLGSCI). There are three streams being Participation Grant for up to \$5k, Capacity Building Grant for up to \$5k, and the Event Hosting Grant for up to \$5k. The funding aims to increase the opportunities for regional people to participate in sport and active recreation activities.

Arts U-15K - <https://www.dlgsc.wa.gov.au/funding>

This grant is available through Department of Local Government, Sport and Cultural Industries (DLGSCI). There are three streams being Creative Development for up to \$15k, Commercial Development for up to \$15k and Aboriginal Arts-Up to \$15k. It can be used to deliver a one-off project or a program of activity. Promotes participation and active engagement in high quality arts and cultural experiences. It promotes participation and active engagement in high quality arts and cultural experiences.

Community Grants Program

<https://www.omi.wa.gov.au/funding/community-grants-program>

The Office of Multicultural Interests (OMI) offers grant funding through its Community Grants Program (CGP) with a total annual budget of \$1,000,000. It provides funding to empower culturally and linguistically diverse (CaLD) communities in Western Australia to design, deliver and partner on projects that

address their needs. There are four streams being Festivals for up to \$10k, Community Capacity Building for up to \$5k, Strategic Projects for up to \$50k and Strategic Projects for up to \$100k.

Contemporary Music Fund

<https://www.dlgsc.wa.gov.au/funding/arts-funding/contemporary-music-fund-grant-program>

The funding aims to contribute to the development of markets for WA music locally, nationally and internationally, and to ensure a strong representation of musicians and music professionals from Aboriginal, regional, cultural and gender diverse backgrounds.

Regional Events Program Funding

<https://www.tourism.wa.gov.au/industry-support-and-events/resources-for-event-holders/Funding-for-regional-events/Pages/Regional-Events-Program-funding.aspx#/>

This funding supports events that bring more people to the region, attract media coverage, add vibrancy and excitement to the region. Supports medium to large regional events across WA that require funding of \$40,000 or more.

Regional Organisation Grants

<https://www.dlgsc.wa.gov.au/funding/sport-and-recreation-funding/community-place-based-grants>

This funding aims to improve the quality of sporting opportunities for people in regional Western Australia, whilst assisting the Department of Local Government, Sport and Cultural Industries (DLGSC) meet its regional strategic outcomes. There are two categories, Category A: Regional \$20k to \$50k. Category B: District or Zone \$5k to \$2k.

Community Place Based Grants

<https://www.dlgsc.wa.gov.au/funding/sport-and-recreation-funding/community-place-based-grants>

This grant provides funding for the development and delivery of co-designed, place based structured holiday and out-of-school activity programs in the Kimberley, Goldfields, Pilbara and Gascoyne regions. It provides \$5k to \$50k per annum for up to 3 years.

Road Safety Commission Grant

<https://www.wa.gov.au/service/community-services/grants-and-subsidies/apply-road-safety-commission-grant>

This grant supports the development and implementation of sustainable projects and one-off community activities that assist in promoting road safety across the state through the Road Trauma Trust Account (RTTA). It is open twice yearly and offers funding of up to \$25k.

Police Community Services Funding (Youth At Risk)

<https://forms.office.com/pages/responsepage.aspx?id=pFBFljp8Lk6ELoLhfxtApIdG Cc-uhBhEvM29QADfb6BURFJOUkYxQkNWSTIUSIJRSkJBNzNBNIRaQS4u>

The Western Australia Police Force are seeking Registration of Interest (ROI) submissions for Service Providers who can offer programs and initiatives targeting Youth at Risk.

Criminal Property Confiscation Grants Program

<https://www.wa.gov.au/organisation/department-of-justice/criminal-property-confiscation-grants-program>

The Act makes provision for re-distribution of confiscated funds and proceeds of the sale of other confiscated property for a number of purposes including the development and administration of programs or activities. It is designed to provide

support services and other assistance to victims of crime, and to prevent or reduce drug-related criminal activity and the abuse of prohibited drugs.

Club Night Lights Program

<https://www.dlgsc.wa.gov.au/funding>

The purpose of the program is to provide financial assistance to community groups and local governments to develop sports floodlighting infrastructure. The program aims to maintain or increase participation in sport and recreation with an emphasis on physical activity, through rational development of good quality, well-designed and well-utilised facilities.

Community Sporting and Recreation Facilities Fund

<https://www.dlgsc.wa.gov.au/funding/sport-and-recreation-funding/community-sporting-and-recreation-facilities-fund>

Grant is open in July/August. Annual and forward planning grants: Projects over \$300k. Small grants: Projects from \$7500 to \$300k. The purpose of the program is to provide Western Australian Government financial assistance to community groups and local government authorities to develop basic infrastructure for sport and recreation. The program aims to increase participation in sport and recreation, with an emphasis on physical activity, through rational development of sustainable, good quality, well-designed and well-utilised facilities. Through CSRFF, the State Government will invest annually in the development of high-quality physical environments in which people can enjoy sport and recreation.

FRRR – Strengthening Rural Communities

<https://rdawa.grantguru.com.au/grant/frrr-strengthening-rural-communities-program/>

The grant focuses on rebuilding regional communities stream aims to recognise the impacts of COVID on communities by supporting community-led initiatives. The Bushfire Recovery stream aims to support initiatives that support the recovery and future preparedness of communities affected by 2019-20 Black Summer bushfires. The Small and Vital stream aims to support communities in remote, rural or regional Australia with fewer than 15,000 people.

ANZ Seeds of Renewal

<https://frrr.org.au/funding/people/anz-seeds-of-renewal/>

Small grants program designed to help build a vibrant and sustainable rural community.

Local Capability Fund

https://rdawa.grantguru.com.au/grant/local-capability-fund/?etm_code=d0xKSUZrU0Z6aC42MmExOTUwM2FjZGJIMzQwMDQyNTZmY2Y=

This program aims to assist small and medium enterprises (SMEs) in Western Australia to increase their capability, capacity and competitiveness as suppliers of products, services and works to the Western Australian Government, major projects and other important markets. It typically provides funding assistance for activities such as planning, improvements to internal infrastructure, plant and equipment and training. There are three streams Aboriginal Business Round of up to \$50k, Supplying Key Major Projects Round of up to \$50k and National and International Standards Compliance Round of up to \$50k.

Australia Post

<https://rdawa.grantguru.com.au/grant/australia-post-community-grants-program/>

Provides funding of up to \$10k to eligible community-led, local projects that connect individuals and communities to improve mental health and wellbeing.

Reconnect WA - RAC

<https://rac.com.au/about-rac/advocating-change/initiatives/reconnect-wa>

Seeks to help reimagine and revitalise streets and public spaces, laying the foundation to support safe, sustainable and connected communities.

4.2 HOURS OF OPERATION

The minimum hours of operation are outlined in the MOU for the operation of the LYC and YSS.

The MOU states that the Centre should be open during the school term, Monday to Friday from 3.30pm to 7pm and on Saturday from 11am to 1pm and 2pm to 6pm. This equates to 23.5 hours per week.

The MOU states that the Centre should be open during the school holidays, Monday to Saturday from 11am to 1pm and 2.30pm to 6pm. This equates to 33 hours per week.

It should be noted that program development and delivery is facilitated outside of these hours as there is a requirement for case management of young attendees while they are at the LYC.

The LYC must operate for 48 weeks of the year (11 weeks of school holidays excluding 1 week during the Christmas period and 37 weeks during the school term). The LYC is not open on public holidays. There are 8 public holidays during the school holiday period (-44 hours). This equates to approximately 1,447 hours of operation per year.

The current hours of operation differ slightly from the hours outlined in the MOU.

Youth feedback: "I think it should be open by 2.30pm when school finishes so we don't have to wait around." (Comment was continuously repeated)

Youth feedback: "It should be open straight after school and finish later at night to remove kids from the street." (Comment was continuously repeated)

Youth feedback: "The opening hours are good, but I think it should be open longer."

4.2.1 POLICE STATISTICS EVIDENCING HOURS YOUNG PEOPLE ARE MOST LIKELY TO OFFEND

WAPOL Young Offender statistics in 2021 for Leonora show a spike in offending between the ages of 12 and 15 however, offences were recorded for young people between the ages of 9 and 17. 100% of offences recorded were committed by Aboriginal young people, with 61% of those being male.

There are no patterns to when young people are most likely to offend as their timing is very sporadic. There are no diversionary options between 7pm and 10pm in the evening and this is a time when unsupervised young people are on the streets. This can be attributed to a number of contributing factors including:

- Substance abuse by family members of young offenders making their homes unsafe or unpleasant for them to stay home.

- Lack of safe spaces for young people to go at night or engagement options within the community.

4.3 ATTENDANCE AND INCLUSIVITY

Banning Participants

The MOU for the Operation of the LYC and YSS states that *'Prior to banning any patrons an Incident Report must be completed and the ban of a patron must be approved by the Manager Community Services after reviewing the Incident Report Form.'*

The CPFS Service Agreement 2021 for the provision of funding to facilitate the LYC and YSS states that the service must have inclusion of National Principles for Child Safe Organisations. This document identifies the need for *'families and communities to have a say in the development and review of the organisation's policies and practices.'* Community engagement was undertaken by the Shire of Leonora between March and May 2022. Disengaged young people is a key concern for survey respondents and interviewed stakeholders. There were comments repeated throughout the community engagement indicating that the community wanted more support and engagement for the severely disengaged young people. Similarly, comments indicated dissatisfaction that the most at-risk young people were banned from the LYC which was contrary to the purpose of the initiative.

The Mulya Tjitji Program (Good Kids Program) is facilitated as an initiative of the LYC and YSS. The program helps young people to become aware that their actions have positive and negative consequence. The 'most at-risk' young people in Leonora lack opportunity to understand about consequences for their actions in their home life and the aim of this program is to help them make choices that create positive consequences. A consequence for behaviour that is ethically and legally wrong is for the young person to be banned from the LYC. When the young person chooses to make right their wrongs (through simple apology and other agreed actions), the ban is lifted. While the community perception is that the 'most at-risk' young people are falling through the gaps, there is logic to the action.

The population of young people aged 5-24 in Leonora is 316 (ABS, 2021) which equates to 23.5% of the total population.

4.4 COLLABORATION WITH OTHER SERVICE PROVIDERS

For the young people to be adequately supported, there is a need for collaboration with multiple service providers.

4.4.1 EXTERNAL SERVICE DELIVERY

Many of the services provided for young people in Leonora are delivered by external providers that are not based locally. While many of these providers have expressed their desire to have staff residing in Leonora, limited accommodation and housing options inhibit opportunity. In addition to this, the complex issues that service providers are supporting require skilled resources. Local people may not always be an appropriate option.

The main purpose of outsourcing in Leonora is to provide the community with access to skilled resources with a focus on core areas. There is a skills shortage and support of external bodies ensures continued delivery of service.

The current external providers not living in Leonora are long term providers for the community and as such there is a sustainability of knowledge of the community's needs and interests. Services are not transient.

'For service providers that are not based locally, getting to and from the communities involves lengthy car travel or expensive chartered small plane trips. This can pose problems for continuity of programming and may influence the level of engagement of young people and their families' (Goodrick, 2012, p13).

Stakeholder feedback: "I see the Shire supporting external bodies when we are already battling at a local level."

Stakeholder feedback: "There are a lot of external services that are sustainably funded to come out here. We need them. We need to work better with them."

Stakeholder feedback: "We can't rely on only the services that are already here. We are seen as a stepping stone and transient staff make service delivery unstable."

4.4.2 HOW OTHER COMMUNITIES FACILITATE YOUTH SERVICES

Northam Youth At Risk Working Group

In 2022, Northam WAPOL, the Shire of Northam and local Aboriginal elders and Aboriginal leaders convened a meeting together with the Department of Education, Juvenile Justice, Northam PCYC and Northam Headspace to discuss strategies to work better together to support vulnerable youth and recent youth related crime issues.

The group felt that a partnership approach would provide better support for young people and a monthly meeting informs all partners and facilitates collaborative project delivery where needed. While there is clearly a lead youth stakeholder in the group, there is no overarching body in the partnership. The group reports outcomes of their partnership to the Shire of Northam Community Safety Committee.

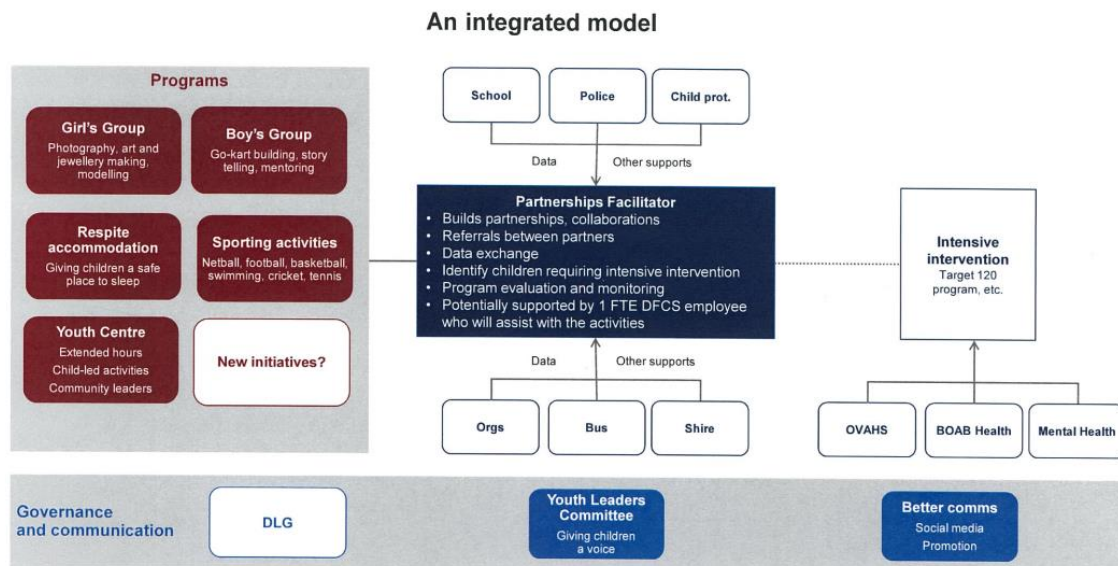
Kununurra Integrated Youth Partnership Model

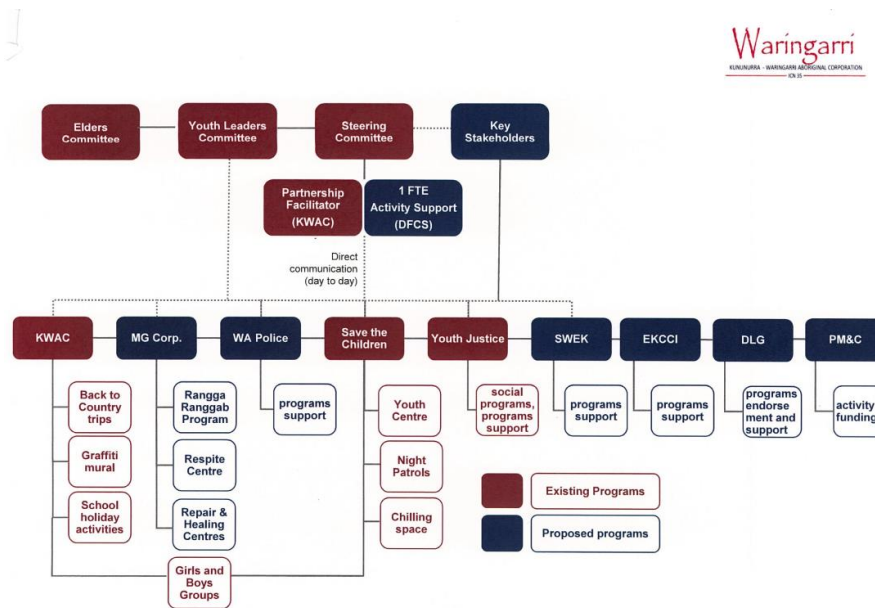
In 2018, the Shire of Wyndham-East Kimberley convened a meeting of representatives of the East Kimberley District Leadership Group (EKDLG) as well as Kununurra WAPOL and the Aboriginal Social Reference Group to discuss the underlying causes and current strategies to support vulnerable youth and address youth related crime. This arose from a series of incidents of late-night break-ins and vandalism occurring within the Kununurra town centre attributed to 'street present' children and young people.

The meeting covered a range of topics including underlying causes of youth related crime such as: family violence; child neglect; substance abuse; mental health; foetal alcohol spectrum disorder (FASD); poor living conditions including overcrowding, and the over-representation of Aboriginal youth in care and in the justice system. The Department of Communities, at that time, reported that while there were a significant number of services working with young people and families to address youth related issues, these efforts required improved coordinated and communication. Organisations delivering youth services also acknowledged the: mismatch between client needs and service delivery models; limited or duplicative investment of resources and funding; limited evaluation and information sharing and missed opportunities for meaningful intervention.

Addressing the service system failures associated with youth has, since that time, become a key focus for the Shire. The Strategic Community Plan has captured a number of focus areas and goals which relate to addressing the public's concerns. However, with changes to the service provision landscape and government funding programs the Shire moved away from direct youth service provision, reducing its direct involvement and supporting other youth service providers in the provision of youth services through facilities access such as the Kununurra Youth Hub.

While this support was somewhat successful it did not reduce duplication within the sector and Council felt that a more targeted and collaborative approach was needed. Following the success of a similar model between the Shire and Wyndham Aboriginal Youth Corporation in Wyndham, Council endorsed financial support to Kununurra Waringarri Aboriginal Corporation (KWAC) Integrated Youth Partnership Model for Kununurra. This included the engagement of a Youth Partnership Facilitator (YPF). This coordinator has been responsible for establishing partnerships with government and non-government sectors and provided a central coordination point for WAPOL and Youth Justice to identify individual needs and determine appropriate diversionary activities. The position while funded by the Shire is directly managed by an Aboriginal community organisation, being KWAC, to ensure that the interventions initiated were purposeful, culturally appropriate and community driven.





Moora, Narrogin and Merredin

Avon Community Services coordinate the drop-in centre and provide youth services. Our staff work in collaboration with Mental Health, Health Dept, Schools, Legal Service, Centrelink, WA Police, Community Officers at local Shire. There is no overarching body, it is a collaboration.

At each of our locations (Narrogin, Moora and Merredin) we have a company car that has been previously funded from reserves and then we put away a minimum of \$700- per month over a 5-year period to to replace the vehicle again. On-road costs need to be taken into consideration, being fuel, rego, insurance, depreciation and as we are a charity, and the vehicle is declared a pool vehicle, we do not pay Fringe Benefit Tax and 50% rego costs. Being a charity, we are also governed by ACNC and a Board.

Running costs for the operation of a youth centre is rental charges, rates and taxes, electricity, maintenance, food supplies for programs, program costs to develop and run the programs for the youth. We operate with 1-full-time staff member in each outreach location and we advertise for volunteers to support the centres. The trouble you have is the local community does not want to volunteer and expect the paid staff should be good enough to offer a centre and diversional program. The local community wants to be paid to support their own children and have a say in the operation of the youth centre, so it is advisable that strong governance is in place so however the centre is run you maintain total control.

Our staff are either qualified as Youth or Social Workers and as such are paid under the SACS Award commencing at a minimum grade of 3.1.

To be comfortable in offering a service that encompasses diverse programs, mentoring to youth, feeding the youth two afternoons a week, renting a property that has facilities that attracts youth, heating and cooling (pool tables, table tennis, air hockey, Smart TV with YouTube, Soccerballs, Football's, Basketballs, Basketball Ring, Hoops etc, Tool of Trade Vehicle, mobile phone, laptop and internet, a cleaner for min of 2-hours a day for 3-days per week, ongoing maintenance costs, etc a budget of \$200k to \$250Kpa plus GST would get you through with very little surplus. It would be better to overestimate and seek extra

funding especially in set-up stages as tight budget control is needed to be successful.

Please be aware that Insurance costs, Auditing if a Charity and operating Accounting package can be quite expensive as well as other little hidden costs that prop up. If a charity is set up this allows for an application to be made to pay the staff member a tax-free component of salary up to \$15900-pa.

Our staff must develop diversionary programs around 6-KPI's set by our Funders and these programs run for 4-week blocks so each school term 4 programs are run. Also, staff mentor youth aged between 12-25 that may not be engaging in school, have personal and family issues, wanting education on lifestyle changes to reduce smoking, drug use or alcohol.

If staff want to run a special program and there is no funding within the Annual Budget then outreach staff apply for small grants to run a NAIDOC week program, a special Girls or Boys Program, Indigenous Art or Language Program.

We have run trials in the past and collected data and costing to allow us to apply for Lotterywest Grants to support buses.

To be successful you need a good staff member, that can deliver programs that make a difference to the youth of the town and that feels protected and supported that is strong but fair and has the support of Police and Shire and you tight controls in place.

4.5 DIVERSIONARY AND ENGAGEMENT ACTIVITIES

The MOU states that there must be two (2) planned activities per week at a minimum that are scheduled and advertised two (2) weeks in advance. One (1) of the two must be in conjunction with another agency.

There are many great programs being delivered and supported by the LYC however, community and youth feedback suggests that this is too heavily focused on basketball.

Programs delivered are not branded as initiatives of the Shire of Leonora and Department of Communities and it is therefore unclear as to whether activities form part of those two required weekly activities or if they are separate to the LYC and YSS.

Reports require statistical information regarding youth activity. No documentation is required to evidence delivery of activities. The MOU states that activity plans should be forwarded to the Shire of Leonora prior to deliver of activities. Current delivery of diversionary activities lacks accountability.

4.6 ASSET MANAGEMENT

The current LYC building is located in Leonora's town centre and is generally in good condition. The Shire of Leonora provides ongoing maintenance services to the building which is included on the Shire of Leonora Asset Management Plan.

Cleaning of the building and general maintenance (other than structural) on the property which includes the repair of broken windows, holes in walls and damage to furniture is included in the sub-contracting arrangement.

Youth feedback: "The youth centre is outdated"

Youth feedback: "The youth centre is not looked after. It needs fixing up."

5. RECOMMENDATIONS

The LYC and YSS is a valuable service supporting young people in the Leonora community and the consequences of not providing this service would be harmful to local youth, their families, and the community.

5.1 DEVELOP NEW LEONORA YOUTH CENTRE AND YOUTH SUPPORT SERVICE CONTRACT AND MEMORANDUM OF UNDERSTANDING

The most recent MOU for the operation of the LYC and YSS was signed on 21 July 2017. The MOU does not state a contract end date. The information in the MOU is dated and does not reflect the current situation. Typically, an MOU is valid for a period of two to three years. After this period the agreement may need to be renewed or renegotiated as needed.

The current contractor Transcend Initiatives Pty Ltd is not satisfied with the conditions of the current contract and evidence supports this view that the MOU governing the operation of the LYC and YSS is inadequate. Opportunity exists for the Shire of Leonora to review and improve the conditions of the contract and MOU to ensure that the service is relevant and viable. This would be presented as a new contract.

Recommended Action – That the Shire of Leonora review and develop a new contract and MOU to reflect the current need with a contract start and end date. This date should coincide with funding agreements issued by the Department of Communities.

Opportunity exists for the #SaferLeonora Committee to review the MOU bi-annually and recommend any changes needed. Youth engagement is a priority of the #SaferLeonora Committee and this will provide the Committee opportunity to ensure appropriateness of the service.

Recommended Action – That the #SaferLeonora Committee review and recommend the bi-annual renewal of the MOU.

5.1.1 MAINTENANCE OF THE LYC

The current MOU states that the contractor will be responsible for all general maintenance other than structural on the property which will include but not limited to the repair of broken windows, holes in walls and damage to furniture.

The Leonora Youth Centre is included in the Shire of Leonora's Asset Management Plan. Shire of Leonora has a budget of \$20,000 for maintenance of the Leonora Youth Centre.

Recommended Action - That the MOU be adjusted to clarify that maintenance of the building is the responsibility of the Shire of Leonora.

5.1.2 INSURANCE

The Shire of Leonora confirm that the Shire's insurance covers the LYC building which is owned by the Shire of Leonora. In addition to this, the MOU states that the contractor is responsible for replacement and insurance of the LYC contents however, if the items in the LYC were purchased by the Shire of Leonora or purchased using grant funding, they are the property of the Shire and not the contractor. The insurance for these items is therefore covered by the Shire of Leonora.

The contractor is responsible for all other insurance including public liability and worker compensation.

Recommended Action – That the MOU be adjusted to show insurances covered by the Shire of Leonora and insurances required by the contractor.

Recommended Action – That the Shire of Leonora arrange an audit of assets owned by the Shire of Leonora that are at the LYC.

5.1.3 REPORTING REQUIREMENT

The Shire of Leonora receives monthly reports from the sub-contractor and provides 6 monthly reports to the Department of Communities. All reports are completed by the sub-contractor. Reports require statistical information regarding youth activity. No documentation is required to evidence delivery of activities, and this leaves the service open to potential unrealistic reporting. It also leaves the contractor unprotected from claims of unrealistic reporting.

Recommended Action – That the MOU be adjusted to require evidence of reported statistical information. This can be as simple as young people signing into the LYC or activities.

The MOU states that activity plans should be forwarded to the Shire of Leonora prior to deliver of activities. Enforcing this would improve accountability.

Recommended Action – That the MOU be adjusted to include requirement for activity plans to be submitted monthly for authorisation and for this to be enforced.

5.1.4 DIVERSIONARY PROGRAMS

Programs delivered by the LYC and YSS are not branded as initiatives of the Shire of Leonora and Department of Communities and it is therefore unclear as to whether activities form part of those two required weekly activities or if they are separate to the LYC and YSS.

Recommended Action – That the MOU includes requirements for all activities included as part of the 'required activities' to be branded as initiatives of the Shire of Leonora and Department of Communities.

There are many great programs being delivered and supported by the LYC however, community and youth feedback suggests that this is too heavily focused on basketball. Transcend Initiatives Pty Ltd refers to the basketball program as a volunteer program so this may be a misconception by the community.

Recommended Action – That the MOU is adjusted to include requirement to submit annual activity plans (as per the MOU) for four-week block activities (two activities delivered weekly) offering variety of activity and aligning with the objectives of the LYC and YSS. This should include a minimum of one activity delivered in collaboration with a service provider and one ran independently by the LYC and YSS.

Recommended Action – That the Shire of Leonora create an activity plan template to provide clear direction of activities required. Include the following:

- **Active engage with police at least once per month.**
- **Facilitation of formal referrals to support services.**
- **Include engagement of the ‘most at-risk’ young people that are currently excluded from the LYC.**

5.1.5 HEALTH AND SAFETY

A serious approach to health and safety is a fundamental part of building a safe environment for young people, volunteers and youth workers.

While the Shire of Leonora’s risk management may be adequately covering the basic requirement for risk management planning of the LYC and YSS as identified in the CPFS Service Agreement, there may be specific considerations where risk could be mitigated through implementation of a LYC and YSS specific Risk Management Plan. It is anticipated that this would include considerations such as youth worker to youth ratio.

Recommended Action – That the MOU be adjusted to include the requirement for the LYC and YSS coordinator to develop a Risk Management Plan that is reviewed annually.

Attachment 1: CPFS Service Agreement 2014

Attachment 2: CPFS Service Agreement Variation 2021

Attachment 3: National Principles for Child Safe Organisations

5.1.6 ATTENDANCE AND INCLUSIVITY

The MOU lists the aim of the LYC and YSS as ‘To provide a Youth Support Service primarily for **young people at risk within the Leonora community**’ however, the Mulya Tjitji (good kids) life skills program prevents young people at risk from attending the LYC. This is a major concern of the community.

Recommended Action – That the MOU is adjusted to include requirement to create alternative engagement options to ensure that those at-risk young people that are banned from the LYC or choose not to attend are targeted and supported.

5.1.7 BUDGET

It is recommended that more external funding is sourced to run an effective program. A portion of the program manager’s time should be focused on sourcing external funding to boost program funding through sponsorship and grant funding. Strategic use of the #SaferLeonora Committee to apply for funding to boost the service may be an option.

Note: The Department of Communities has advised that while the amount of funding has not increased to match the increase in need, there is no opportunity for additional funding to be provided at this time. As most youth services in other communities are experiencing the same issue, the Department of Communities is looking to do a complete service delivery review in the near future and opportunity to increase funding based on need will present at this time.

Recommended Action – That the MOU lists a requirement for the contractor (with the support of the #SaferLeonora Committee) to seek external funding for initiatives and activities. All funding applications to be approved and auspiced by the Shire of Leonora.

Recommended Action – That the Shire of Leonora approach CPFS with an enquiry about increasing the funding allocation for provision of youth service in Leonora.

5.1.8 OPENING HOURS

For the LYC to be a successful diversionary program it needs to be open and activated when Leonora young people are offending.

The ideal opening hours of the LYC during the school term:

- Monday to Friday from 3pm to 10pm
- Saturday and Sunday from 1pm to 10pm

The ideal opening hours of the LYC during the school holidays:

- Monday to Friday from 1pm to 10pm
- Saturday and Sunday from 1pm to 10pm

Current budget does not support additional opening hours.

Recommended Action – That the Shire of Leonora amend the required opening time on weekdays from 3.30pm to 3pm so that there is not a waiting period between school finishing and the LYC opening.

Recommended Action – That the Sub-contractor (with the support of the #SaferLeonora Committee) actively seek funding opportunities to extend the evening opening hours of the Leonora Youth Centre to 10pm and weekend hours from 2pm to 10pm, and that the current hours be adjusted to the following until external funding can be obtained:

Opening hours of the LYC during the school term:

- Monday to Friday from 3pm to 7pm
- Saturday to Sunday from 1pm to 7pm

Opening hours of the LYC during the school holidays:

- Monday to Friday from 2pm to 7pm
- Saturday to Sunday from 2pm to 7pm
- The Sub-contractor will work with the Shire of Leonora Manager of Recreation Services to schedule any diversionary activities during school holidays outside of hours of operation of the LYC.

5.1.9 STAKEHOLDER COLLABORATION

There is a requirement for coordination of youth stakeholders and it was agreed by those youth stakeholders that this should sit with the Shire of Leonora as they are more objective without a vested interest.

Recommended Action – That the Shire of Leonora consider including youth service coordination to the portfolio of the Manager of Recreation and Aquatic Services.

There is a requirement in the current MOU to deliver one activity per week in collaboration with another external service provider however, this is not strictly monitored or evidenced.

Recommended Action – That the Shire of Leonora include an evidence-based reporting requirement showing stakeholder collaboration.

5.2 ADVERTISE FOR EXPRESSIONS OF INTEREST

The Shire of Leonora Purchasing Policy asserts that Expressions of Interest (EOI) are typically considered in situations where the project is of a significant value or contains complex deliverables that may solicit responses from a considerable range of industry providers. All EOI processes are conducted as public process.

As the contract will undergo considerable changes it should be treated as a new contract and as such should be facilitated as an EOI. This will ensure that Transcend Initiatives Pty Ltd continues to be the best option for the community.

The new contract should be in place by 01 December 2022 to ensure that the service is not compromised during the school holiday period.

Transcend Initiatives Pty Ltd should be encouraged to apply. Reapplication will create opportunity for business planning for better delivery of service.

Recommended Action – That the new contract for delivery of the LYC and YSS be advertised for expressions of interest.

Recommended Action – That Transcend Initiatives Pty Ltd be strongly encouraged to apply.

5.3 OTHER COMMUNITY IMPROVEMENT IDEAS

There are opportunities for improvement throughout the community to better engage local young people.

5.3.1 STAKEHOLDER COORDINATION

There is a need for an overarching coordinator of youth services in Leonora. While it was discussed that this could be the LYC and YSS, other stakeholders agreed that it needed to sit with an organisation that was more objective without a vested interest. The group agreed that the best organisation for this to sit with was the Shire of Leonora.

Recommended Action – That the Shire of Leonora add the coordination of youth services to the portfolio of the Shire's Manager of Recreation Services.

5.3.2 LEONORA RECREATION AND AQUATIC CENTRE

Opportunity exists for diversification of activity at the Leonora Recreation and Aquatic Centre.

Recommended Action – That the Shire of Leonora seek external funding opportunities to fund alternative activities at the recreation and aquatic centres.

5.3.3 LEONORA SKATE PARK AND PUMP TRACK

The Leonora Skate Park and Pump Track is currently underutilised however, it presents an opportunity to engage young people. Activation of the park will likely renew interest.

Recommended Action – That the #SaferLeonora Committee call for a donation of scooters so that more young people have opportunity to use the park. (Completed. Scooters are with LYC)

Recommended Action – That the LYC and YSS facilitate a youth-led mural project as one of their engagement activities at the skate park to instil a sense of ownership and young people will take better care of the infrastructure.

Recommended Action – That the Shire of Leonora investigate solutions for the gravel base at the skate park that gets stuck in wheels.

Recommended Action – That the LYC and YSS arrange scooter workshop school holiday activity as one of their engagement activities.

5.3.4 YOUTH PLACES AND SPACES

The youth infrastructure in Leonora is targeting younger cohort however police crime young offender statistics show a spike in offending between the ages of 12 and 15. Infrastructure for older youth would be beneficial.

Recommended Action – That the #SaferLeonora Committee investigate and seek funding for a Rage Cage.

6. CONCEPTS FOR FUTURE INITIATIVES

Based on feedback from Leonora young people, key stakeholders and the wider community, the following program and initiative concepts would be valuable for young people.

Note: These are basic concepts for the purposes of further development in to funding applications.

#SaferLeonora After Hours

'#SaferLeonora After Hours' is a diversionary program enabling the extension of opening times of the Leonora Youth Centre into the evening for vulnerable young people who are experiencing stressful situations at home are most likely to be roaming the streets looking for a safe place.

Young people currently have no options when seeking a safe space after 7pm on weekdays and for most of the weekend. '#SaferLeonora After Hours' offers extended hours, covering the period from 7pm to 10pm on weeknights, extending Saturday opening times to 10pm and Sunday from 11am to 10pm. Young people who attend will have access to meals, shower facilities and supervised engagement activities.

The program will provide young people with an opportunity to build relationships with a wider support network so that they are comfortable to ask for help with issues such as family and domestic violence or substance abuse. 'Indigenous children and youth may be quiet about the way they express their pain and hurt which is in contrast to how health professionals are trained to assess it' (Latimer et al, 2018).

The aim of this project is to:

- Improve access for young people to support services that are culturally safe and responsive.
- Provide alternative community based diversionary options to strategically support the Aboriginal community.
- Encourage effective communication between Aboriginal young people and key stakeholders so that service uptake increases.
- Engage Aboriginal young people who would normally be tempted to offend.
- Provide alternative activities to alleviate boredom and reduce youth crime.
- Enhance positive youth development.

Resourcing:

- Youth At Risk Funding <https://www.police.wa.gov.au/Our-Community/Police-Community-Services-Funding>

- LotteryWest <https://www.lotterywest.wa.gov.au/grants/grant-opportunities>
- DLGSCI – Community Place Based Grants
<https://www.dlgsc.wa.gov.au/funding/sport-and-recreation-funding/community-place-based-grants/community-place-based-grants-guidelines>

Recommended Action – That Michelle Blackhurst submits an expression of interest for the ‘Youth At Risk’ funding stream via WAPOL Community Policing Funding. (Completed)

Youth On Country Project

Aboriginal elders and leaders have expressed their concerns about their young people and issues of substance abuse and high-risk behaviours. They see the need for a place where their young people could separate themselves from the negative influences of contemporary society and reconnect with their culture, on-country in a culturally significant place.

The ‘Youth On-Country’ project will enable Aboriginal people to undertake on-country activities that promote the preservation of culture through intergenerational transfer of knowledge. This program will help Aboriginal young people to develop their cultural identity and connections within their community, ensuring that they are supported with the skills and confidence needed to move away from activities of substance abuse and high-risk or criminal behaviours.

The primary target group of the project are Aboriginal young people aged 10-17 years who are involved (or likely to be involved) in activities of substance abuse and high-risk or criminal behaviours. The secondary target group of the project are Aboriginal elders and leaders. The project will facilitate and support the delivery of cultural guidance and mentoring.

‘Youth On-Country’ will provide opportunity for Aboriginal young people to go out on country to:

- Interact with Aboriginal elders and leaders for opportunity to transfer knowledge through generations.
- Learn language and hear traditional stories and songs.
- Learn to care for country and visit sites of Aboriginal significance.
- Learn to make traditional artefacts.

The aim of this project is to:

- Facilitate sharing of cultural knowledge and skills between generations, such as the preservation of language, stories and dance.
- Recognise Aboriginal cultural leadership within the Aboriginal community and support leadership development in young people.
- Enhance communication between Aboriginal young people and local Aboriginal elders and leaders.
- Facilitate opportunity for Aboriginal young people to reconnect with their culture.
- Provide alternative community based diversionary options to strategically support the Aboriginal community.
- Encourage effective communication between Aboriginal people and stakeholders so that service uptake increases.
- Provide an opportunity for Aboriginal young people to build connections with their elders and leaders to influence positive behaviours.
- Engage Aboriginal young people who would normally be tempted to offend.
- Provide alternative activities to alleviate boredom and reduce youth crime.

Resourcing:

- Youth At Risk Funding <https://www.police.wa.gov.au/Our-Community/Police-Community-Services-Funding>
- LotteryWest <https://www.lotterywest.wa.gov.au/grants/grant-opportunities>
- DLGSCI – Community Place Based Grants
<https://www.dlgsc.wa.gov.au/funding/sport-and-recreation-funding/community-place-based-grants/community-place-based-grants-guidelines>

Recommended Action – That Michelle Blackhurst submits an expression of interest for the ‘Youth At Risk’ funding stream via WAPOL Community Policing Funding. (Completed)

Recommended Action – That Michelle Blackhurst discuss project concept with Lotterywest. Lotterywest have a current focus on environmental sustainability so the caring for country focus of this project is of interest to them. (Completed)

Youth feedback: “I wish we could do more bush learning days.”

Community feedback: “We need to introduce programs to encourage respect for town elders and community leaders”

Skate Park Mural Project

Delivery of this project will have two-fold benefit. Firstly, it will provide a creative based diversion and engagement activity to attract at risk young people, to deter boredom and alleviate high risk and criminal behaviors. Secondly, a mural project will breathe new life into Leonora Skate Park and Pump Track making it vibrant and more appealing to young people.

By involving young people in the development of the artwork, they will have a sense of ownership and develop a greater respect for the space.

The aim of this project is to:

- Assist young people to build connections with volunteers that will potentially become mentors and role models for these young people.
- Assist volunteers who do not normally interact with this particular cohort of young people to understand them, understand their issues and make a connection with them which will in turn help to make our community more friendly and inclusive.
- Engage young people that would normally be tempted to offend in alternative social activities.
- Provide diversion and engagement activity to deter boredom and alleviate high risk and criminal behaviours.
- Build the capacity of young people to understand and address youth issues and improve their self-worth.
- Promote positive images of young people.

Social Cohesion Projects

The aim of this project is to encourage an increased understanding of the Aboriginal culture, supporting social cohesion in the community with people of various cultural orientations by facilitating the opportunity for the community to come together with common interests and enthusiasm.

The aim of this project is to:

- Encourage a decrease in anti-social behaviour between the Aboriginal and non-Aboriginal members of the community.
- Encourage an increase the level of pride of local Aboriginal people in their culture and heritage.
- Encourage an increase of non-Aboriginal community members who show an interest in learning about the Aboriginal culture.
- Provide an opportunity for traditional owners to have a place to practice, celebrate and teach their culture to both their own youth and the wider community.
- Provide an opportunity to increase understanding of local Aboriginal culture with assist in reconciliation and social cohesion.
- Provide alternative community based diversionary options to strategically support the Aboriginal community.
- Develop partnerships to creatively engage Aboriginal families at risk.
- Foster motivation, personal and social development within the Aboriginal community.
- Encourage partnerships and collaboration so that together stakeholders can collaboratively deliver a better service to the Aboriginal community.
- To enhance and highlight the cultural opportunities in the community and the wider Wheatbelt region.
- To provide stakeholders with an opportunity to link and engage the Aboriginal community.
- Provide a focal point for people of various cultural orientations to come together with common interests to understand and respect difference within our community.
- Provide opportunities for cultural based activities in and around the community.
- Raise awareness of Aboriginal issues and themes.
- Promote a positive image of the Aboriginal community.

Skill Development Projects

The aim of this project is to build the skills and capacity of the Aboriginal community through culturally appropriate training opportunities that embrace Aboriginal learning styles, and have been designed to develop their capabilities, individually and collectively, so that they can achieve their goals.

The aim of this project is to:

- Build the capacity of the Aboriginal community so that they are able to apply local solutions to local issues and barriers.
- Deliver training programs in areas of interest to the Aboriginal community to encourage their participation and improve and strengthen their skills.
- Develop the abilities of the Aboriginal community to set and achieve objectives and understand how to apply their own solutions to identified problems.

Culture Promotion Projects

The aim of this project is to encourage to an increased understanding of local Aboriginal culture by providing an opportunity for Aboriginal people to practice, celebrate and continue to teach their culture to each other and the wider community.

The aim of this project is to:

- Provide opportunities for culturally based activities in and around the community.
- Raise awareness of Aboriginal issues and themes.
- Promote a positive image of the Aboriginal community.
- To provide stakeholders with an opportunity to link and engage the Aboriginal community.

- Provide an opportunity to increase understanding of local Aboriginal culture with assist in reconciliation and social cohesion.
- Encourage partnerships and collaboration so that together stakeholders can collaboratively deliver a better service to the Aboriginal community.
- To enhance and highlight the cultural opportunities in the community and the wider Wheatbelt region.
- Encourage an increase in the level of pride of local Aboriginal people in their culture and heritage.
- Provide an opportunity to develop an understanding of the views and interests of Aboriginal people to build better relationships, partnerships and trust to improve the confidence of the Aboriginal community.

Programs directed to at risk Aboriginal young people should have a strong focus on culturally relevant activities and, where possible, be developed in consultation with community elders. Where a young person is not linked in with the local community or lacks Aboriginal role models, programs should endeavour to make these connections (At Risk Youth Strategy 2015-2018).

Aboriginal Family Engagement Projects

The aim of this project is to identify, engage with and positively influence the health and wellbeing of at-risk Aboriginal families by encouraging program participation, building a rapport and then linking them to appropriate support agencies.

The aim of this project is to:

- Encourage effective communication between Aboriginal people and stakeholders so that service uptake increases.
- Bring about improvements in Aboriginal engagement through offering activities and incentives that appeal to Aboriginal families.
- Develop partnerships to creatively engage Aboriginal families at risk.
- Encourage partnerships and collaboration so that together stakeholders can collaboratively deliver a better service to the Aboriginal community.
- Provide opportunities for cultural based activities in and around the community.
- Develop a close working relationship with significant members of the Aboriginal community.
- Provide an opportunity to develop an understanding of the views and interests of Aboriginal people to build better relationships, partnerships and trust to improve the confidence of the Aboriginal community.
- Communicate with Aboriginal organisations and Aboriginal Elders to increase understanding of how to best support Aboriginal communities.

Alternative Learning/Education Participation Projects

The purpose of this project is to support young people who are disengaged (or at risk of disengaging) from mainstream education, to reengage in education through the provision of an alternative learning option, with a focus on improving their ability to make positive life choices.

The aim of this project is to:

- Assist disengaged young people with attaining Year 12 (or equivalent) qualifications.
- Encourage partnerships and collaboration so that together the youth stakeholders can deliver a better service to young people.
- Engage young people that would normally be tempted to offend.
- To assist young people to make progress towards personal and social outcomes.
- Provide opportunity for prevention and early intervention to address the needs of youth.

- Engage young offenders to reduce re-offending.
- Engage young people that would normally be tempted to offend in alternative social activities.
- Reduce drug and alcohol related crime amongst young people.
- Provide diversion and engagement activity to deter boredom and alleviate high risk and criminal behaviours.

Mentoring Projects

The aim of this project is to inspire and equip the community to provide positive role models and build relationships with young people of their community. There are not enough people trained or willing to mentor younger people and this is due to the lack of understanding, and training opportunities.

The aim of this project is to:

- To inspire and equip the community to provide role models and build relationships with young people of their community.
- To provide opportunity for young people to explore positive intergenerational relationships.
- To increase support network available to young people within their own communities.
- Provide diversion and engagement activities to deter boredom and alleviate high risk and criminal behaviours.
- To assist young people to make progress towards personal and social outcomes.
- Provide opportunity for prevention and early intervention to address the needs of youth.
- Engage young people that would normally be tempted to offend in alternative social activities.

Active/Sport Based Projects

This aim of this project is to engage at risk young people aged 12-18 in an inclusion, diversion and engagement program that uses sport as a means to reach young people in need and make a significant difference in the number of offending young people in this area.

The aim of this project is to:

- Encourage partnerships and collaboration so that together the youth stakeholders can deliver a better service to young people.
- Provide an opportunity for young people to get together, network and share intercommunity information.
- Assist young people to build connections with volunteers that will potentially become mentors and role models for these young people.
- Assist volunteers who do not normally interact with this particular cohort of young people to understand them, understand their issues and make a connection with them which will in turn help to make our community more friendly and inclusive.
- Provide the youth stakeholders with opportunity to build the confidence and background knowledge to interact with at risk young people and provide local solutions to target youth diversion and engagement.
- Provide opportunity for prevention and early intervention to address the needs of youth.
- Engage young people that would normally be tempted to offend in alternative social activities.
- Provide diversion and engagement activity to deter boredom and alleviate high risk and criminal behaviours.
- Build the capacity of young people to understand and address youth issues and improve their self-worth.

- Diversionary tactics to deter young people from entering the justice system.

7. ATTACHMENTS

Attachment 1: CPFS Service Agreement 2014
 Attachment 2: CPFS Service Agreement Variation 2021
 Attachment 3: National Principles for Child Safe Organisations
 Attachment 4: Youth Centre Progress Report July-December 2021
 Attachment 5: MOU with Proposed Amendments
 Attachment 6: Striving Instills Resilience Program Final Report
 Attachment 7: Mulya Tjitji Program Participants
 Attachment 8: Signed MOU Shire and Transcend
 Attachment 9: Youth Centre Progress Report January-June 2021
 Attachment 10: Youth Centre Progress Report January-June 2020
 Attachment 11: Youth Centre Progress Report July-December 2020
 Attachment 12: #SaferLeonora Plan 2022-2027
 Attachment 13: Shire of Leonora Plan for the Future
 Attachment 14: Service Agreement Review

8. REFERENCES

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10.0 REPORTS

10.2 CHIEF EXECUTIVE OFFICER REPORTS

10.2.(B) AGEING IN PLACE FACILITY (VILLAGE)

SUBMISSION TO:	Ordinary Council Meeting Meeting Date: 21st March 2023
AGENDA REFERENCE:	10.2.(B) MAR 23
SUBJECT:	Ageing in Place Facility (Village)
LOCATION/ADDRESS:	Leonora
NAME OF APPLICANT:	Shire of Leonora
FILE REFERENCE:	Aged Care Accommodation 4.9
AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT	
NAME:	James Gregory Epis
OFFICER:	Chief Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	8th March 2023
SUPPORTING DOCUMENTS:	1. Draft Ageing in Place Village Policy

BACKGROUND

When a person first enters aged care, they're generally assessed under a means test to determine how much they can afford to pay towards their aged care costs.

The significance of the first aged care means test for an individual entering residential aged care can't be understated as most people have limited resources for upfront and ongoing aged care fees.

The aged care means test is based on a person's income and assets. If they're part of a couple, it's based on 50% of the couple's combined income and assets. It calculates a person's daily means tested amount (MTA). If the MTA exceeds the maximum accommodation supplement determined by the government, the excess amount becomes the person's daily means tested care fee, which is subject to annual and lifetime limits.

The aged care means test applies when entering residential aged care and is valid for 120 days. It's significant, as it determines whether a person will pay for their entire accommodation costs or be eligible to receive a government subsidy.

Where the person's MTA is assessed as less than or equal to the daily maximum accommodation supplement, the person will be a 'low means resident'.

This means the person's daily accommodation contribution (DAC), equivalent refundable accommodation contribution (RAC), or a combination of both, will be the lower of:

- their MTA limited to the maximum accommodation supplement amount or
- the daily accommodation supplement the aged care facility is entitled to receive for the person's bed.

The government pays the difference between the person's MTA and the daily accommodation supplement the aged care facility is entitled to each day. The accommodation supplement a facility is entitled to, varies depending on whether the facility meets certain standards and their proportion of low means, supported, concessional and assisted residents (subsidised residents) on a given day.

In December, 2022, Ms Kate Mills, Puzzle Consulting, provided an up-date on the community consultation process for the new Leonora Retirement Village and, specifically, the allocation model for the units. The up-date provided the following information:

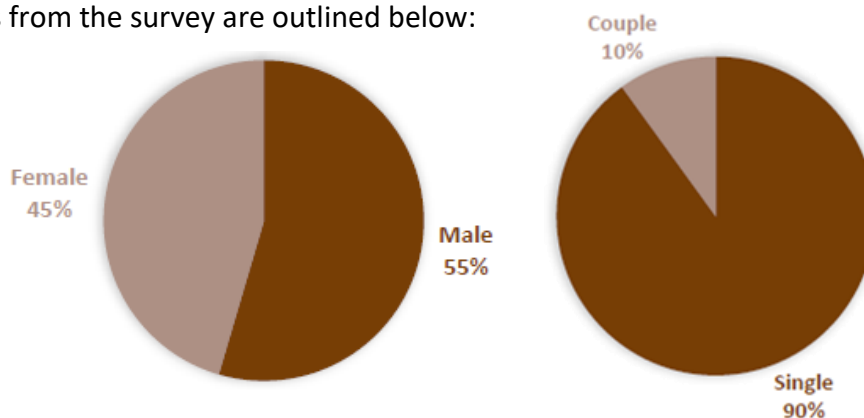
Extensive community consultation was undertaken to establish the community's need and demand for the facility before construction. The updated consultation was to measure the community demand again and included an opportunity for feedback regarding the proposed method of allocating units to residents.

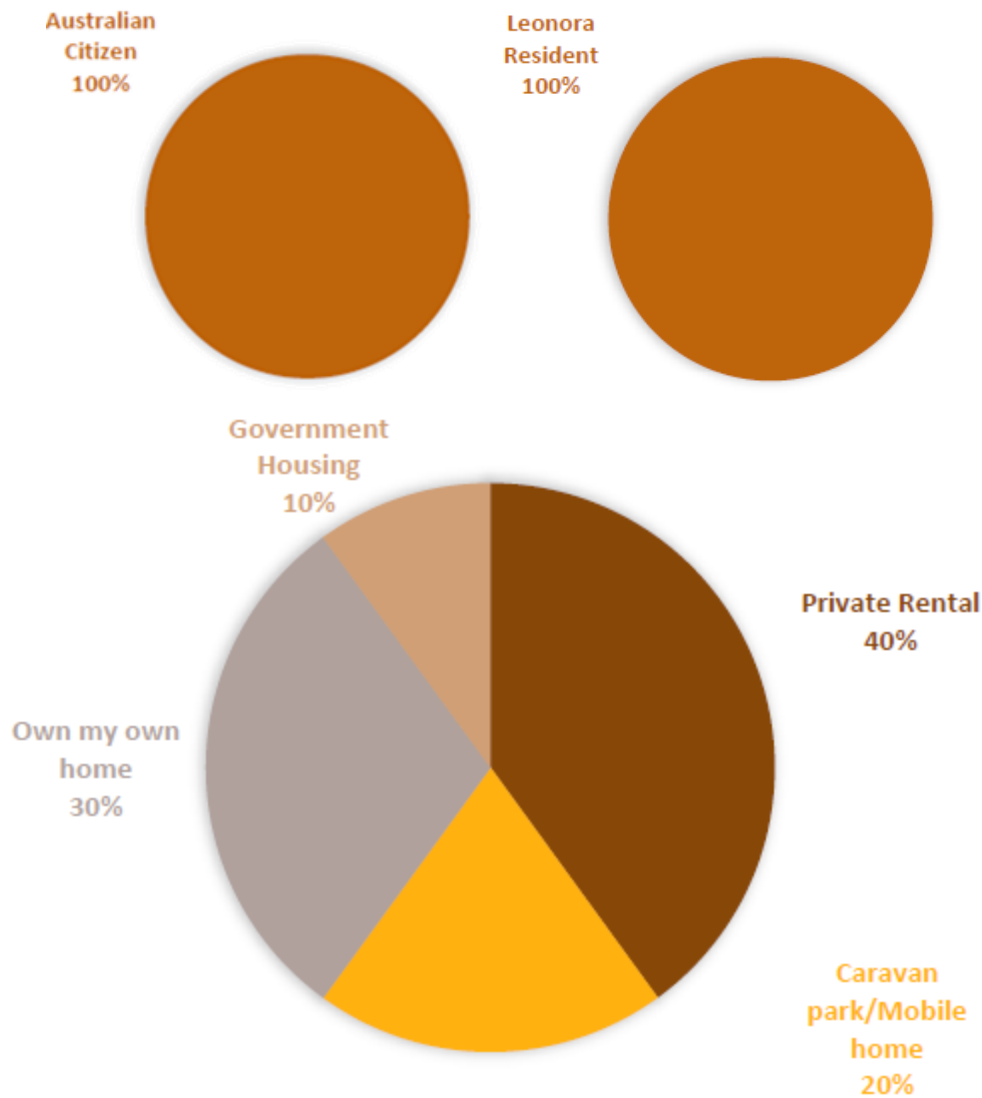
A survey was distributed to the communities of Leonora, Laverton, Kookynie, and Menzies in both hard copy and online. Ten surveys were completed.

In addition, direct phone communication with Menzies, Laverton, and key services in Leonora (Hospital, Community Health, Shire) occurred, with the following feedback:

- Many Kookynie and Menzies residents who may have previously expressed interest had relocated to the Shire of Coolgardie, which is well-regarded for its aged resident programs.
- The Shire of Laverton was originally developing their village; however, this project did not progress. The State Government recently announced the delivery to Laverton of two new modular social housing units designed for seniors housing.
- There are approximately 20 residents in Leonora utilising MPS home care and CHSP home care services. This is a total number and does not reflect the daily service variability required by different residents. Each resident is assessed for need, which can fluctuate as people's circumstances change over time. For example, daily meals may be provided for eight people one day and two people the next.
- During the original consultation, up to three older residents of Leonora lived in the local hospital. There are currently no residents permanently at this facility.

The outcomes from the survey are outlined below:





The feedback regarding the eligibility criteria for a unit was positive. Some comments were received regarding community participation and noting that restrictions from the COVID_19 pandemic have impacted the last few years. One comment requested at least ten years of residency in Leonora and the need to qualify for government-funded aged-care assistance. One question was received regarding wheelchair accessibility. The feedback illustrates that the eligibility criteria are sound, with many consultation participants meeting the current policy requirements.

The original purpose of the project was (*among other things*).

- Provide an ageing-in-place option for older community members who cannot remain in their own homes as it is unsafe or unsuitable.
- Residents will remain in their community where they are familiar and comfortable, increasing positive outcomes.
- Streamline the provision of HACC and other support services with the village in a central location with facilities designed to support community services.

- Decrease the incidences of injury and accidents which require hospitalisation or residential aged care, as older residents have access to suitable accommodation that caters for their needs.
- Residents will have greater access to support services and the wider community with the location of the village (close to the town centre and amenities) and the inclusion of the multi-use meeting facility.

These outcomes highlight that the eligibility criteria should focus on the needs of the individual/s. Whilst the Shire does not have specific aged-care expertise, this expertise exists within the community (Hospital, Community Health).

There are two-unit allocation stages: the initial eight units and subsequent allocations when a unit becomes available.

Initial unit allocation

1. An open application process should commence before residents can move in (suggest four months).
2. The applications should be made on a Shire form, with a health needs questionnaire included (drafted in consultation with local health services).
3. Initial eligibility screening should occur (residency, completed paperwork) with a shortlist of potential residents established.
4. A meeting consisting of the Shire CEO, an additional nominee, and a representative from the Hospital and the Community Health Centre should assess the applications based on the council allocation policy and a recommendation be made to the Council.
5. This process should occur in enough time to ensure the new residents can attend to any required activities, such as giving notice on a current rental or selling their current rental or selling their current residence.

Allocation when a unit becomes available

1. The Shire should maintain a waitlist register, with the applicants unsuccessful with the initial unit allocation, and new applications can be received at any time.
2. When a unit becomes available, the waitlisted applicants will be asked to reconfirm or update their application details and ongoing interest in being allocated a unit.
3. In consultation with the Hospital and Community Health Centre, the Shire CEO shall recommend the unit allocation to the Council.

NEXT STEPS

- Provide the survey results to stakeholders such as WACHS, the Hospital and Community Health.
- Provide a report to Council regarding the consultation process.
- Forward a report to the State Government for their records as part of the Financial Assistance Agreement.

OPTIONS

1. During the consultation, the safety and security of residents were raised. In the original business case for the 16-unit construction, one unit was to be allocated to a caretaker. It is recommended that the Council again endorse this proposal and that suitable applicants from the community are identified.
2. The Policy regarding the village exclusively relates to the allocation policy (as this is a requirement of the Funding Agreement); however, there are several other matters the Council may wish to consider, including rent setting and rules for residents. A comprehensive village policy could be drafted.

STATUTORY ENVIRONMENT

Section 3.1 of the *Local Government Act 1995* states that “the general function of a Local Government is to provide for the good government of persons in the district”.

POLICY IMPLICATIONS

Attached is a proposed policy in draft form for the Ageing in Place Village. Some changes may be required prior to formal adoption, however the content within forms the basis of what will be required.

FINANCIAL IMPLICATIONS

Sufficient funds are contained within the current budget to allow for the engagement of a consultant to continue their work until completion.

STRATEGIC IMPLICATIONS

In regards the facility and it’s elderly occupants,

Government financing and funding policy should aim to produce a viable, sustainable and efficient aged care sector which achieves:

- Equity in the distribution of services
- Reasonable choice for consumers
- Technical efficiency
- Quality Care
- Investment in appropriate technology
- A balance between quality and cost and between government funding and consumer co-payment that is acceptable to the community
- An integrated and stable mix of acute, community and residential care.

A sustainable sector can only be achieved through a funding and financing model that:

- Allows service providers to generate sufficient surpluses and profits to maintain their viability and continuing operations
- Encourages continuous investment for long term sector sustainability.

RECOMMENDATIONS

That Council resolve:

- that Puzzle Consulting be engaged further to consult with the WA Country Health Service, the Leonora Hospital, and Community Health regarding the survey outcomes and feedback from these agencies;
- to appoint a staff member within the Shire of Leonora who will be responsible for managing the village operations. This would allow Ms Mills to work with that person, up-dating and finalising policies, drafting relevant application forms and provide things that might be required (including connections to the Kalgoorlie Retirement Village Administrator) to establish a sustainable management process once construction is complete;
- that as part of the Financial Assistance Agreement a copy of this Agenda item be forwarded to the Department of Primary Industries and Regional Development for their records; and
- that the draft Ageing in Place (Village) Policy document be further developed, if required, in readiness for adoption at the April meeting of Council.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr LR Petersen

That Council resolve:

- that Puzzle Consulting be engaged further to consult with the WA Country Health Service, the Leonora Hospital, and Community Health regarding the survey outcomes and feedback from these agencies;
- to appoint a staff member within the Shire of Leonora who will be responsible for managing the village operations. This would allow Ms Mills to work with that person, up-dating and finalising policies, drafting relevant application forms and provide things that might be required (including connections to the Kalgoorlie Retirement Village Administrator) to establish a sustainable management process once construction is complete;
- that as part of the Financial Assistance Agreement a copy of this Agenda item be forwarded to the Department of Primary Industries and Regional Development for their records; and
- that the draft Ageing in Place (Village) Policy document be further developed, if required, in readiness for adoption at the April meeting of Council.

CARRIED (7 VOTES TO 0)

Shire of Leonora

Name: Ageing in Place village

Policy Adopted: DATE

OBJECTIVE

The Ageing in Place accommodation units provide fit-for-purpose rental accommodation options for older members of the community to support the ongoing independence and health of residents as part of an age-friendly community. This document outlines the procedures for providing, assessing and managing tenancy applications.

The Shire aims to ensure the process is fair, equitable and transparent.

POLICY STATEMENT

The Shire of Leonora will provide housing to residents based on the following criteria:

1. Be an Australian citizen or permanent resident and able to prove your identity.
2. Live in Western Australia and have a connection with the broader Leonora community.
3. Not earn in excess of the income set out under the National Rental Affordability Scheme (as per the Community Housing Income and Asset Limits (CHIAL) Policy 2020).
4. Not hold assets in excess of the amounts set out in the National Rental Affordability Scheme (as per the CHIAL).
5. Not be the owner or part-owner of property in Leonora that constitutes another viable housing option.
6. At least one applicant must be over the age of 65 or over the age of 55 for people who identify as ATSI.

The Shire of Leonora shall allocate units within the ageing in place village in alignment to the Community Housing Income and Asset Limits (CHIAL) Policy 2020.

The units are offered on the following basis:

- In accordance with the terms and conditions as outlined in the Residential Tenancies Act.
- All written tenancy agreements must be done using the Residential Tenancy Agreement.
- The units are on a weekly rental basis with a bond of 4 weeks' rent being applicable.
- The rent is reviewed annually and is set by the Council as part of the Annual Fees and Charges.
- Tenants are liable for power and water usage and are sub-metered.
- All telecommunications are between the tenant and the supplier of their choice.
- All building maintenance is to be performed by the Shire.
- The gardens are to be maintained by the tenant.
- If applicable, tenants shall agree to abide by a community code of conduct.

Vacant units shall be advertised in accordance with Shire of Leonora procedures for Public Notices.

A completed application form and proof of identity shall be provided by the application cut-off period. Applications will be assessed against the following assessment process:

1. Social and Affordable Housing Eligibility
 - Are you eligible for Social (Band A) or Affordable (Band B) Housing Income Eligibility Limits?

2. Residential Status/Community Involvement
 - How long have you resided in the Shire of Leonora?
 - Are you currently or have you in the past actively participated in community groups, events and/or enabled others to get involved within your community?

3. Health and Care requirements
 - Do you qualify for government-funded aged care services?
 - Are you in poor health and require more complex care/been admitted to hospital in the last 6 months?

The intention of the assessment is to ensure the special-purpose housing is provided to community members in greatest need. This includes low-income, locally based, and health/care requirements.

Additional information shall also be assessed on a case-by-case basis, such as the absence of similar accommodation options in Menzies, Kookynie and Laverton, the real estate market in remote locations, and a recommendation of the Director of Nursing/GP/Community Health Clinic (within privacy parameters).

ORDINARY COUNCIL MEETING MINUTES

21 MARCH 2023

Shire of Leonora
Ageing in Place Allocation Model Calculation Tool

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1. **Social and Affordable Housing Eligibility**
 - Are you eligible for Social (Band A) or Affordable (Band B) Housing Income Eligibility Limits?
2. **Residential Status/Community Involvement**
 - How long have you resided in the Shire of Leonora?
 - Are you currently or have you in the past actively participated in community groups, events and/or enabled others to get involved within your community?
3. **Health and Care requirements**
 - Do you qualify for government-funded aged care services?
 - Are you in poor health and require more complex care/been admitted to hospital in the last 6 months?

1. Social and Affordable Housing Eligibility (40%)		SCORE	APPLICANT	WEIGHTED
Question: Are you eligible for Social (Band A) or Affordable (Band B) Housing Income Eligibility? To comply with the Community Housing Income and Asset Limits (CHIAL) Policy 2020 – Income Eligibility Limits. Those that are not on social housing benefits however are not excluded from applying given the nature of the remote community in which the aged persons units are located encouraging persons to stay in the Shire once retired. Not Eligible Eligible for Affordable Housing Eligible for Social Housing		2		0
		4		
		6		
			0	
2. Residential Status/Community Involvement (30%)		SCORE	APPLICANT	WEIGHTED
Question: How long have you resided in the Shire of Leonora This question is scored on a sliding scale, benefiting longer term residents of the Shire of Leonora however applicants that have not lived in the Shire are not excluded from applying. 0-2 years 2-4 years 4-6 years 6-8 years 8-10 years More than 10 years		2		
		4		
		5		
		7		
		8		
		10		
Question: Are you currently or have you in the past actively participated in community groups, events and/or enabled others to get involved in your community? This question is to benefit those members of the community that have been active and/or enabled others to get involved within their community. Have never participated or enabled others to be involved within their local community Have previously participated or enabled others to be involved within their local community Currently participating or enabling others to be involved within their local community		0		0
		5		
		10		
			0	
3. Health and Care requirements (30%)		SCORE	APPLICANT	WEIGHTED
Question: Do you qualify for government-funded aged care services? This question is scored based on the level of government-funded aged care support, where preference is given to applicants with the highest care requirements. Type of aged care service include Commonwealth Home Support Program (CHSP) and Home Care Package (HCP). Applicant has not been assessed for either CHSP or HCP No, applicant has been assessed and does not qualify for either CHSP or HCP Yes, applicant has been assessed and qualifies for CHSP Yes, applicant has been assessed and qualifies for HCP; level 1 – 2 Yes, applicant has been assessed and qualifies for HCP, level 3 (*level 4 not provided in the regions)		0		
		0		
		2		
		6		
		10		
Question: Which statement best describes current level of wellness Sliding scale based on self-health assessment, benefitting those in good health who can live independently. Applicant is in poor health or requires complex care and/or has been admitted to hospital in the last 6 months Applicant is in fair health and/or has been admitted to hospital in the last 6 to 12 months Applicant is in good health		2		0
		6		
		10		
			0	

Signed: 18 APRIL 2023
President: _____

ORDINARY COUNCIL MEETING MINUTES

21 MARCH 2023

10.0 REPORTS

10.3 DEPUTY CHIEF EXECUTIVE OFFICER REPORTS

10.3.(A) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO:	Ordinary Council Meeting Meeting Date: 21st March 2023
AGENDA REFERENCE:	10.3.(A) MAR 23
SUBJECT:	Monthly Financial Statements
LOCATION/ADDRESS:	Nil
NAME OF APPLICANT:	Nil
FILE REFERENCE:	Nil
AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT	
NAME:	Lee-Anne Trevenen
OFFICER:	Deputy Chief Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	14th March 2023
SUPPORTING DOCUMENTS:	1. Monthly Financial Statements - February, 2023

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 28th February, 2023 consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 28th February, 2023
- (c) Material Variances – 28th February, 2023

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. Financial activity statement report – s. 6.4

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) budget estimates to the end of the month to which the statement relates;*
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) according to nature and type classification; or*
 - (b) by program; or*
 - (c) by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council accept the Monthly Financial Statements for the month ended 28th February, 2023 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 28th February, 2023
- (c) Material Variances – 28th February, 2023

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr AE Taylor

That Council accept the Monthly Financial Statements for the month ended 28th February, 2023 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 28th February, 2023
- (c) Material Variances – 28th February, 2023

CARRIED (7 VOTES TO 0)



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14 March 2023

Mr Jim Epis
Chief Executive Officer
Shire of Leonora
PO Box 56
LEONORA WA 6438

Dear Jim

COMPILATION REPORT TO THE SHIRE OF LEONORA

We have compiled the accompanying local government financial report of the Shire of Leonora, which comprise the statement of financial activity (by nature or type), a summary of significant accounting policies and other explanatory notes for the period ending 28 February 2023. The monthly financial report has been compiled to meet compliance with the *Local Government Act 1995* and associated regulations.

THE RESPONSIBILITY OF THE SHIRE OF LEONORA

The Shire of Leonora are solely responsible for the information contained in the financial report and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Leonora we have compiled the accompanying financial report in accordance with the requirements of the *Local Government Act 1995*, associated regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Leonora provided, in compiling the financial report. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The local government financial report was compiled exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the financial report.

A handwritten signature in black ink, appearing to read 'Russell Barnes', written over a light blue horizontal line.

Russell Barnes
Director
[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)

SHIRE OF LEONORA
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 28 February 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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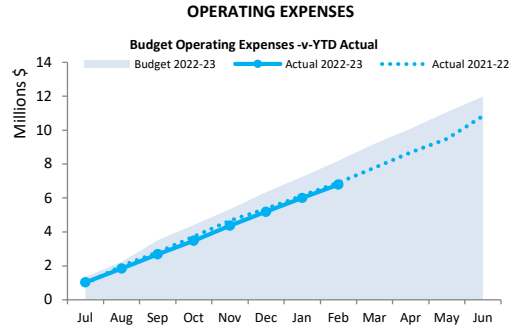
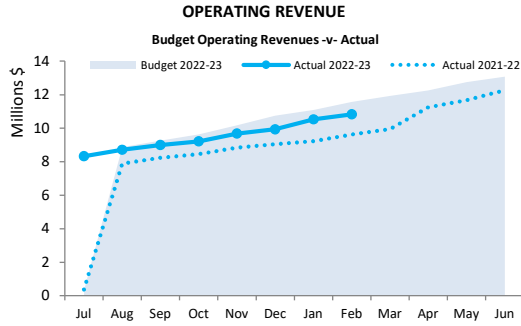
Please refer to the compilation report

SHIRE OF LEONORA | 1

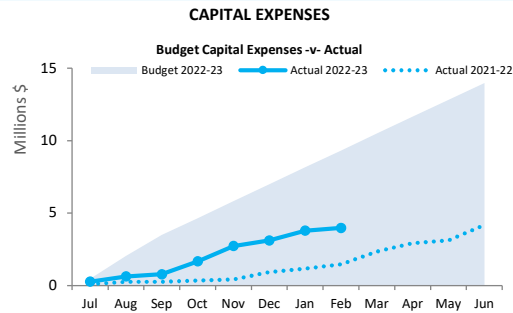
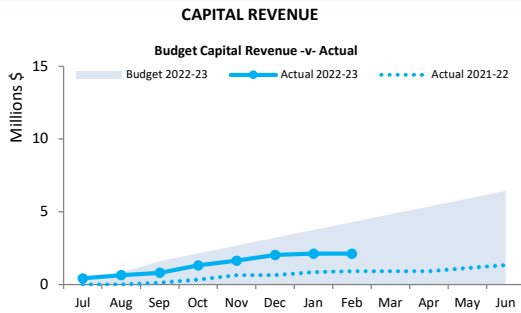
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2023

SUMMARY INFORMATION - GRAPHS

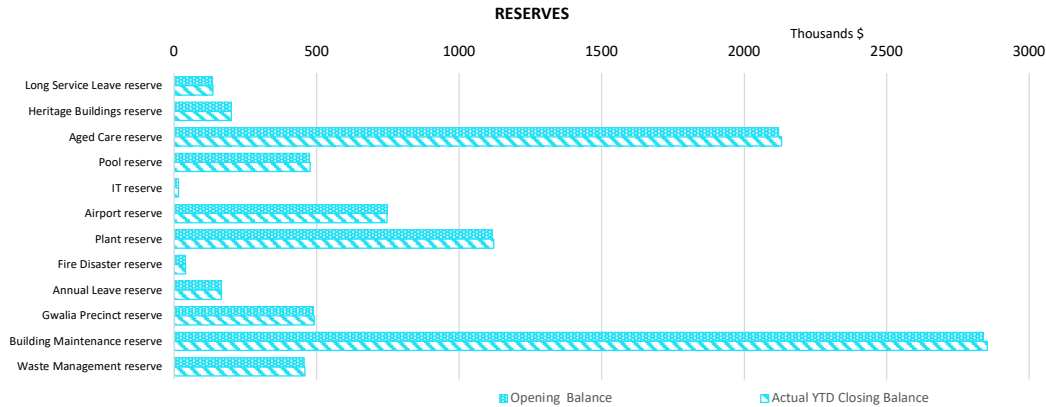
OPERATING ACTIVITIES



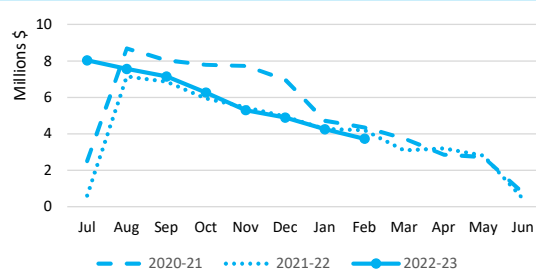
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Please refer to the compilation report

ORDINARY COUNCIL MEETING MINUTES

21 MARCH 2023

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2023

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.19 M	\$0.19 M	\$0.28 M	\$0.09 M
Closing	(\$0.09 M)	\$1.43 M	\$3.73 M	\$2.30 M

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables			Receivables		
	\$12.99 M	% of total		\$0.57 M	% Outstanding		\$0.24 M	% Collected
Unrestricted Cash	\$4.16 M	32.0%	Trade Payables	\$0.23 M		Rates Receivable	\$0.32 M	95.9%
Restricted Cash	\$8.84 M	68.0%	0 to 30 Days		100.0%	Trade Receivable	\$0.24 M	% Outstanding
			Over 30 Days		0.0%	Over 30 Days		49.6%
			Over 90 Days		0%	Over 90 Days		10.6%

Refer to Note 2 - Cash and Financial Assets Refer to Note 5 - Payables Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities				Rates Revenue			Operating Grants and Contributions			Fees and Charges		
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	YTD Actual	YTD Budget	% Variance	YTD Actual	YTD Budget	% Variance	YTD Actual	YTD Budget	% Variance
\$2.97 M	\$4.59 M	\$5.35 M	\$0.77 M	\$7.77 M	\$7.74 M	0.4%	\$1.15 M	\$1.95 M	(40.9%)	\$1.66 M	\$1.68 M	(1.1%)

Refer to Statement of Financial Activity Refer to Statement of Financial Activity Refer to Note 10 - Operating Grants and Contributions Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities				Proceeds on sale			Asset Acquisition			Capital Grants		
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	YTD Actual	Amended Budget	%	YTD Actual	Amended Budget	% Spent	YTD Actual	Amended Budget	% Received
(\$7.65 M)	(\$3.35 M)	(\$1.86 M)	\$1.49 M	\$0.00 M	\$0.76 M	0.0%	\$3.98 M	\$14.08 M	28.3%	\$2.11 M	\$5.67 M	37.2%

Refer to Statement of Financial Activity Refer to Note 6 - Disposal of Assets Refer to Note 7 - Capital Acquisitions Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities				Reserves	
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Reserves balance	Interest earned
\$4.40 M	\$0.00 M	(\$0.04 M)	(\$0.04 M)	\$8.84 M	\$0.04 M

Refer to Statement of Financial Activity Refer to Note 8 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Please refer to the compilation report

SHIRE OF LEONORA | 3

KEY TERMS AND DESCRIPTIONS**FOR THE PERIOD ENDED 28 FEBRUARY 2023****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

Please refer to the compilation report

EXPENSES**EMPLOYEE COSTS**

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2023

BY NATURE OR TYPE

	Ref	Amended Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	191,874	191,874	279,087	87,213	45.45%	▲
Revenue from operating activities							
Rates		7,775,027	7,742,827	7,774,562	31,735	0.41%	
Operating grants, subsidies and contributions	10	2,616,472	1,948,281	1,152,068	(796,213)	(40.87%)	▼
Fees and charges		2,414,398	1,680,806	1,662,498	(18,308)	(1.09%)	
Interest earnings		8,000	5,328	63,809	58,481	1097.62%	▲
Other revenue		242,805	191,389	168,220	(23,169)	(12.11%)	▼
Profit on disposal of assets	6	24,753	0	0	0	0.00%	
		13,081,455	11,568,631	10,821,157	(747,474)	(6.46%)	
Expenditure from operating activities							
Employee costs		(2,410,184)	(1,623,988)	(2,586,681)	(962,693)	(59.28%)	▼
Materials and contracts		(6,991,250)	(4,779,938)	(2,291,991)	2,487,947	52.05%	▲
Utility charges		(245,100)	(163,404)	(249,962)	(86,558)	(52.97%)	▼
Depreciation on non-current assets		(1,834,984)	(1,223,340)	(1,318,806)	(95,466)	(7.80%)	
Insurance expenses		(311,912)	(311,912)	(306,566)	5,346	1.71%	
Other expenditure		(130,878)	(102,778)	(33,324)	69,454	67.58%	▲
Loss on disposal of assets	6	(59,968)	0	0	0	0.00%	
		(11,984,276)	(8,205,360)	(6,787,330)	1,418,030	(17.28%)	
Non-cash amounts excluded from operating activities	1(a)	1,870,199	1,223,340	1,319,453	96,113	7.86%	
Amount attributable to operating activities		2,967,378	4,586,611	5,353,280	766,669	16.72%	
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	11	5,668,103	3,977,841	2,118,336	(1,859,505)	(46.75%)	▼
Proceeds from disposal of assets	6	760,600	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	7	(14,077,955)	(7,330,759)	(3,983,118)	3,347,641	45.67%	▲
Amount attributable to investing activities		(7,649,252)	(3,352,918)	(1,864,782)	1,488,136	(44.38%)	
Financing Activities							
Transfer from reserves	8	4,400,000	0	0	0	0.00%	
Transfer to reserves	8	0	0	(38,551)	(38,551)	0.00%	▼
Amount attributable to financing activities		4,400,000	0	(38,551)	(38,551)	0.00%	
Closing funding surplus / (deficit)	1(c)	(90,000)	1,425,567	3,729,034	2,303,467	(161.58%)	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2023**

BASIS OF PREPARATION

BASIS OF PREPARATION

This financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

SIGNIFICANT ACCOUNTING POLICIES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 13 March 2023

ORDINARY COUNCIL MEETING MINUTES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2023NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(24,753)	0	0
Less: Movement in liabilities associated with restricted cash		0	0	647
Add: Loss on asset disposals	6	59,968	0	0
Add: Depreciation on assets		1,834,984	1,223,340	1,318,806
Total non-cash items excluded from operating activities		1,870,199	1,223,340	1,319,453

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening	Last Year Closing	Year to Date	
Adjustments to net current assets				
		30 June 2022	30 June 2022	28 February 2023
Less: Reserves - restricted cash	8	(4,397,221)	(8,797,221)	(8,835,772)
Add: Provisions employee related provisions	9	300,043	300,042	300,689
Total adjustments to net current assets		(4,097,178)	(8,497,179)	(8,535,083)

(c) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents	2	4,493,244	11,076,288	12,994,597
Rates receivables	3	107,031	107,031	323,478
Receivables	3	452,568	492,228	236,058
Other current assets	4	71,829	71,829	108,787
Less: Current liabilities				
Payables	5	(710,256)	(560,406)	(566,400)
Contract liabilities	9	0	(2,110,015)	(531,714)
Provisions	9	(317,238)	(300,689)	(300,689)
Less: Total adjustments to net current assets	1(b)	(4,097,178)	(8,497,179)	(8,535,083)
Closing funding surplus / (deficit)		0	279,087	3,729,034

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2023OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Municipal	Cash and cash equivalents	4,157,544	0	4,157,544	0	NAB	Variable	Nil
Trust	Cash and cash equivalents	10	0	10	0	NAB	Nil	Nil
Cash on hand	Cash and cash equivalents	1,270	0	1,270	0	Cash on hand	Nil	Nil
Reserves	Cash and cash equivalents	0	8,835,773	8,835,773	0	NAB	Variable	Nil
Total		4,158,824	8,835,773	12,994,597	0			
Comprising								
Cash and cash equivalents		4,158,824	8,835,773	12,994,597	0			
		4,158,824	8,835,773	12,994,597	0			

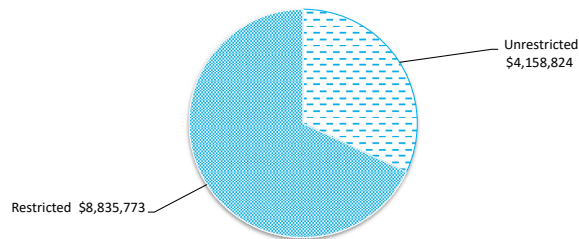
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



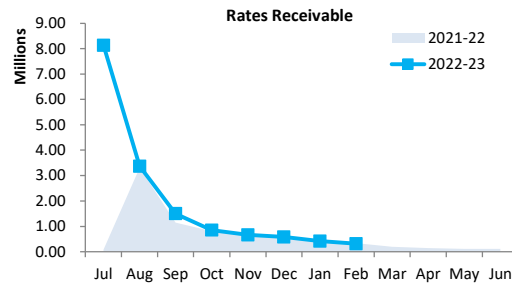
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SHIRE OF LEONORA | 8

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 28 FEBRUARY 2023

OPERATING ACTIVITIES
 NOTE 3
 RECEIVABLES

Rates receivable	30 June 2022	28 Feb 2023
	\$	\$
Opening rates arrears	100,035	107,031
Levied	7,005,810	7,774,562
Less - collections	(6,998,814)	(7,558,115)
Net rates receivable	107,031	323,478
% Collected	98.5%	95.9%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	98,430	2,710	73,401	20,674	195,215
Percentage	0.0%	50.4%	1.4%	37.6%	10.6%	
Balance per trial balance						
Sundry receivable						195,215
GST receivable						40,843
Total receivables general outstanding						236,058

Amounts shown above include GST (where applicable)

KEY INFORMATION

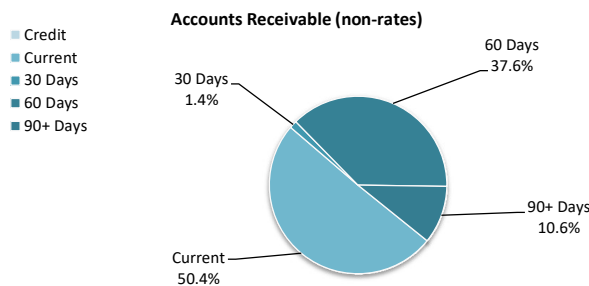
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 28 FEBRUARY 2023

OPERATING ACTIVITIES
 NOTE 4
 OTHER CURRENT ASSETS

	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 28 February 2023
Other current assets	\$	\$	\$	\$
Inventory				
Fuel	71,829	324,177	(287,219)	108,787
Total other current assets	71,829	324,177	(287,219)	108,787

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 28 FEBRUARY 2023

OPERATING ACTIVITIES
 NOTE 5
 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	231,114	0	0	0	231,114
Percentage	0%	100%	0%	0%	0%	
Balance per trial balance						
Sundry creditors						231,114
ATO liabilities						109,955
Other payables						61,866
Credit card						7,865
Prepaid rates						5,600
Bonds and deposits held						150,000
Total payables general outstanding						566,400

Amounts shown above include GST (where applicable)

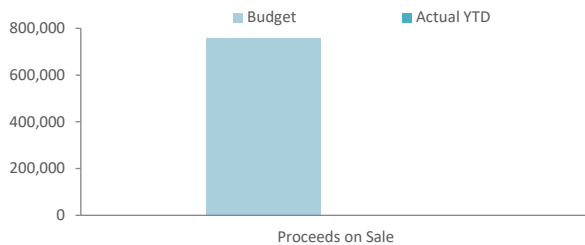
KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 28 FEBRUARY 2023

OPERATING ACTIVITIES
 NOTE 6
 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Buildings								
249	35 Hoover Street Leonora	144,000	150,000	6,000	0	0	0	0	0
	Plant and equipment								
	Health								
PE43	EHO vehicle	36,370	30,000	0	(6,370)	0	0	0	0
PE44	Doctor's vehicle	29,462	30,000	538	0	0	0	0	0
	Transport								
287	2016 Grader John Deere 670G	147,000	155,000	8,000	0	0	0	0	0
	Prime Mover (Water Cart) Iveco	96,822	70,000	0	(26,822)	0	0	0	0
656	2018 Ford Ranger Grader Utility	26,600	22,800	0	(3,800)	0	0	0	0
660	Holden Colorado space	28,700	30,000	1,300	0	0	0	0	0
PE41	Toyota Hilux cab tray top 4WD	32,804	30,000	0	(2,804)	0	0	0	0
657	Ford Ranger works crew	25,900	22,800	0	(3,100)	0	0	0	0
PE45	Toyota Hilux cab tray top 4WD	33,569	30,000	0	(3,569)	0	0	0	0
PE42	Reporting Officer's vehicle	36,033	30,000	0	(6,033)	0	0	0	0
PE46	Water Cart 3 Tonne Tipper	31,290	30,000	0	(1,290)	0	0	0	0
	Economic services								
PE46	Toyota Hilux dual cab 4WD	25,185	30,000	4,815	0	0	0	0	0
	Other property and services								
658	MWS vehicle	25,900	30,000	4,100	0	0	0	0	0
PE53	DCEO vehicle	45,954	40,000	0	(5,954)	0	0	0	0
PE47	Admin Kluger	30,226	30,000	0	(226)	0	0	0	0
		795,815	760,600	24,753	(59,968)	0	0	0	0



Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2023

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land and Buildings	6,692,000	3,903,667	2,254,168	(1,649,499)
Plant and equipment	1,762,939	147,000	134,429	(12,571)
Infrastructure - roads	3,295,603	1,922,435	962,998	(959,437)
Infrastructure - improvements & infrastructure	2,327,413	1,357,658	631,523	(726,135)
Payments for Capital Acquisitions	14,077,955	7,330,759	3,983,118	(3,347,641)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	5,668,103	3,977,841	2,107,982	(1,869,859)
Other (disposals & C/Fwd)	760,600	0	0	0
Cash backed reserves				
Aged Care reserve	2,000,000	0	0	0
Pool reserve	300,000	0	0	0
Plant reserve	900,000	0	0	0
Building Maintenance reserve	1,200,000	0	0	0
Contribution - operations	3,249,252	3,352,918	1,875,136	(1,477,782)
Capital funding total	14,077,955	7,330,759	3,983,118	(3,347,641)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

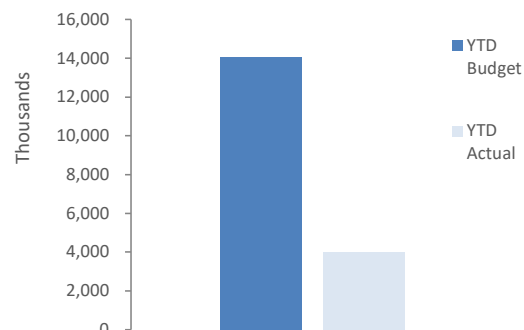
Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

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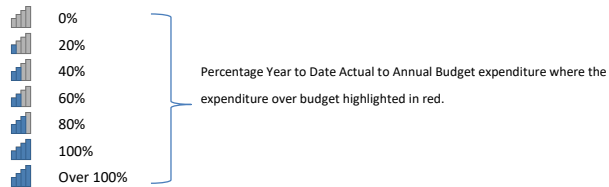
Payments for Capital Acquisitions



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2023INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total

Level of completion indicators

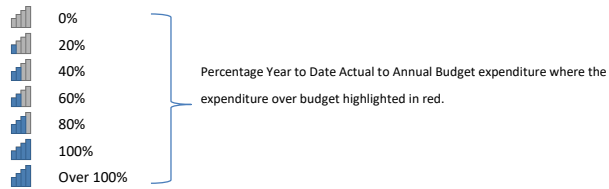


Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Amended			Variance (Under)/Over
	Budget	YTD Budget	YTD Actual	
	\$	\$	\$	\$
Land and Buildings				
CP2378 Lot 252 (22) Queen Victoria Street	0	0	10,877	10,877
CP2306 1 QV Bathrms/wet areas, int paint & flooring	30,000	17,500	0	(17,500)
CP2308 Leonora Early Learning Centre Toilets	50,000	29,167	0	(29,167)
CP2309 CEO's House	750,000	437,500	13,040	(424,460)
CP2310 13 FitzGerald Street Enclose Outdoor Area	60,000	35,000	10,064	(24,936)
CP2311 11A Walton Street Front Fence & Shed	25,000	14,583	3,397	(11,186)
CP2312 11B Walton Street Front Fence & Shed	25,000	14,583	3,400	(11,183)
CP2315 40A Hoover Street Kitchen, Bathroom & Shed	35,000	20,417	0	(20,417)
CP2316 40B Hoover Street Kitchen, Bathroom & Shed	35,000	20,417	0	(20,417)
CP2317 11 Queen Vic - back verandah/patio enclose	20,000	11,667	230	(11,437)
CP2318 26 Queen Vic - Carport	25,000	14,583	403	(14,180)
CP2319 51 Gwalia - Carport	25,000	14,583	7,436	(7,147)
CP2320 Cohen - Retaining Wall, fence & Shed	40,000	23,333	230	(23,103)
CP2313 Transportable Accommodation 3brd x 3 bthrm	190,000	110,833	65,362	(45,471)
CP2321 Aged Care Village	5,362,000	3,127,833	2,139,729	(988,104)
CP2368 Archival Room, Gwalia Compactus	20,000	11,667	0	(11,667)
Total Land and Buildings	6,692,000	3,903,667	2,254,168	(1,649,499)
Plant and Equipment				
CP2303 CCTV Trailer	22,000	22,000	5,400	(16,600)
CP2305 Toyota Hilux Dual Cab (Health Officer)	52,000	0	0	0
CP2307 Doctor Vehicle Kluger 2WD Petrol Wagon	54,255	0	0	0
CP2326 10 x Skip Bins	35,000	35,000	39,029	4,029
CP2336 Grader John Deere 670G	495,000	0	0	0
CP2337 Prime Mover - water cart truck	300,000	0	0	0
CP2339 Grader Driver's Vehicle (Ranger)	62,000	0	0	0
CP2340 Toyota Hilux dual Cab 4WD (WS)	52,000	0	0	0
CP2341 Toyota Hilux dual Cab 4WD (P & G)	52,000	0	0	0
CP2342 Ranger 4WD Dual Cab Tradein \$'s reqd	62,000	0	0	0
CP2343 Town Water Cart	72,000	0	0	0
CP2345 Small Tipper 3 Tonne - Townsite	20,000	0	0	0
CP2346 Trailer (Tipping) - Town Crew	14,000	0	0	0
CP2347 Trailer Sub Pump, hydraulic	18,000	0	0	0
CP2362 Reporting Officer's Vehicle	69,205	0	0	0
CP2364 RADS Grant - Airport Framework	50,000	0	0	0
CP2369 Toyota Hilux dual Cab 4WD (M)	65,254	0	0	0
CP2370 MWS's Vehicle	73,000	0	0	0
CP2372 DCEO Vehicle	75,225	0	0	0
CP2373 Admin Spare Kluger	30,000	0	0	0
CP2376 Toyota Landcruiser Ute/side drill rig/Tamden Trailer with compressor	90,000	90,000	90,000	0
Total Plant and Equipment	1,762,939	147,000	134,429	(12,571)

Please refer to the compilation report

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2023INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)Capital expenditure total
Level of completion indicators

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Amended		YTD Actual	Variance (Under)/Over
	Budget	YTD Budget		
	\$	\$	\$	\$
Infrastructure Other				
IO30003 Standpipe - Electric Monitor	0	0	8,817	8,817
CP2301 Upgrade of CCTV System (Asset No I43)	45,871	26,758	0	(26,758)
CP2302 Upgrade of CCTV System Shire Depot	30,000	17,500	35,727	18,227
CP2325 Town Planning Development	500,000	291,667	0	(291,667)
CP2327 Masonic Hall Perimetre Fence	10,000	5,833	0	(5,833)
CP2328 Barnes Federal Theatre Perimetre Fence	10,000	5,833	0	(5,833)
CP2329 Swimming Pool Retiling	1,048,100	611,392	141,738	(469,654)
CP2330 Multi-Purpose) Court Upgrade plus LED Lights	124,415	72,575	0	(72,575)
CP2331 Oval Lights LED	5,000	2,917	0	(2,917)
CP2332 Small Childrens Swing Set Yungakapi Park	5,000	2,917	0	(2,917)
CP2353 Fencing - Shire Common	25,000	14,583	0	(14,583)
CP2354 Footpaths (Concrete)	110,000	64,167	139,055	74,888
CP2355 Electric Security Gates Depot (Airport Style)	25,000	14,583	0	(14,583)
CP2357 Carport Depot	34,000	19,833	2,934	(16,899)
CP2358 Re-line Shed Depot	34,000	19,833	460	(19,373)
CP2359 Fuel Storage Unit - Self Bunded Depot	67,000	39,083	0	(39,083)
CP2363 Airport Fencing - RADS	248,027	144,682	302,792	158,110
CP2374 Antennae Internet	6,000	3,500	0	(3,500)
Total Infrastructure Other	2,327,413	1,357,658	631,523	(726,135)
Infrastructure Roads				
IR30004 Glenorn Yundamindra Road	0	0	744,122	744,122
CP2349 Old Agnew SLK 21.00 to SLK 41.00 Check	900,000	525,000	218,876	(306,124)
CP2350 Town RAV Network R2R	1,755,603	1,024,102	0	(1,024,102)
CP2351 Agnew Lake Miranda	640,000	373,333	0	(373,333)
Total Infrastructure Roads	3,295,603	1,922,435	962,998	(959,437)
Grand Total	14,077,955	7,330,759	3,983,118	(3,347,641)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 28 FEBRUARY 2023

OPERATING ACTIVITIES
 NOTE 8
 RESERVE ACCOUNTS

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council									
Long Service Leave reserve	134,623	0	646	0	0	0	0	134,623	135,269
Heritage Buildings reserve	200,041	0	960	0	0	0	0	200,041	201,001
Aged Care reserve	2,121,478	0	10,178	0	0	(2,000,000)	0	121,478	2,131,656
Pool reserve	474,036	0	2,274	0	0	(300,000)	0	174,036	476,310
IT reserve	15,000	0	0	0	0	0	0	15,000	15,000
Airport reserve	746,453	0	0	0	0	0	0	746,453	746,453
Plant reserve	1,115,615	0	5,352	0	0	(900,000)	0	215,615	1,120,967
Fire Disaster reserve	39,940	0	191	0	0	0	0	39,940	40,131
Annual Leave reserve	165,420	0	794	0	0	0	0	165,420	166,214
Gwalia Precinct reserve	488,875	0	2,345	0	0	0	0	488,875	491,220
Building Maintenance reserve	2,839,603	0	13,623	0	0	(1,200,000)	0	1,639,603	2,853,226
Waste Management reserve	456,137	0	2,188	0	0	0	0	456,137	458,325
	8,797,221	0	38,551	0	0	(4,400,000)	0	4,397,221	8,835,772

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2023OPERATING ACTIVITIES
NOTE 9
OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2022	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 28 February 2023
		\$		\$	\$	\$
Other current liabilities						
Other liabilities						
- Contract liabilities		348,746	0	227,893	(359,188)	317,451
- Capital grant/contribution liabilities		1,761,269	0	30,085	(1,477,091)	214,263
Total other liabilities		2,110,015	0	257,978	(1,836,279)	531,714
Employee Related Provisions						
Annual leave		172,113	0	0	0	172,113
Long service leave		128,576	0	0	0	128,576
Total Employee Related Provisions		300,689	0	0	0	300,689
Total other current liabilities		2,410,704	0	257,978	(1,836,279)	832,403
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 10 and 11

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2023

NOTE 10

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2022		(As revenue)	28 Feb 2023	28 Feb 2023			
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
Grant - Equalisation	0	0	0	0	0	338,132	253,599	129,731
Grant - Roads (Untied)	0	0	0	0	0	230,160	172,620	128,717
Law, order, public safety								
Operational Grant - Bush Fire	0	0	0	0	0	2,682	2,682	1,652
Education and welfare								
Grant- Sustainability Child Care	0	0	0	0	0	68,107	34,053	34,053
Childcare Grants (Misc)	0	0	0	0	0	15,500	10,336	0
Youth Support DCP Grant	0	37,698	(37,698)	0	0	75,001	50,001	57,527
Youth Program Grants	0	0	0	0	0	5,500	3,668	0
LGA Suicide Prevent Grant	35,000	0	(35,000)	0	0	35,000	23,336	35,000
Recreation and culture								
National Australia Day Grant	0	0	0	0	0	20,000	20,000	16,000
Other grants - Various	0	0	0	0	0	115,000	76,668	0
CDC Services Grant	313,746	0	(124,603)	189,143	189,143	623,395	415,599	124,603
Indue Agreement	0	101,918	(86,093)	15,825	15,825	129,137	86,093	86,093
Other Grant Funding	0	0	0	0	0	3,000	2,000	1,150
Nyunnga-Ku Womens Group	0	0	0	0	0	0	0	5,000
Grant CRC Services	0	88,277	(75,794)	12,483	12,483	113,690	75,794	75,794
Transport								
Contrib. - Street Lights	0	0	0	0	0	3,699	3,699	8,786
Grants - MRWA Direct	0	0	0	0	0	179,442	179,442	183,302
RADS Grant - Airport Framework	0	0	0	0	0	50,000	50,000	0
RADS Grant - Security Fencing	0	0	0	0	0	248,027	248,027	244,660
Economic services								
Cactus Eradication	0	0	0	0	0	50,000	33,332	0
Gwalia Historical Precinct other grant	0	0	0	0	0	120,000	80,000	0
Leonora Golden Gift Sponsorship	0	0	0	0	0	125,000	83,332	0
Leonora Golden Gift Grant	0	0	0	0	0	66,000	44,000	20,000
	348,746	227,893	(359,188)	217,451	217,451	2,616,472	1,948,281	1,152,068

Please refer to the compilation report

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 28 FEBRUARY 2023

NOTE 11
 NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2022			28 Feb 2023	28 Feb 2023			
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
General purpose funding								
Grant-Infra(COVID) Yingkapayi Playground	0	0	0	0	0	100,117	100,117	66,745
Grant-Infra(COVID) Yingkapayi Playground	0	0	0	0	0	25,042	25,042	0
Grant-Infra(COVID) Public Toilets Townsite	0	0	0	0	0	15,000	15,000	0
Grant-Infra(COVID) Malcolm Dam Facility Upgrade	0	0	0	0	0	4,000	4,000	0
Housing								
Ageing in Place	1,335,354	0	(1,335,354)	0	0	3,500,000	2,333,336	1,335,354
Recreation and culture								
ACA Grant - Indoor Cricket Net	0	0	0	0	0	1,000	1,000	0
Swimming Pool - LRCI Phase 3 Grant	325,915	30,085	(141,737)	214,263	214,263	880,830	880,830	236,237
Multi-Purpose Courts Tower Street	100,000	0	0	100,000	100,000	138,516	138,516	0
Transport								
Grant - Roads to Recovery	0	0	0	0	0	403,598	0	0
RRG Funding-Grant	0	0	0	0	0	600,000	480,000	480,000
	1,761,269	30,085	(1,477,091)	314,263	314,263	5,668,103	3,977,841	2,118,336

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 28 FEBRUARY 2023

NOTE 12
 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
CP2376	Toyota Landcruiser Ute/side drill rig/Tamden Trailer with compressor	10.2.(A) NOV 22	Capital Expenses	0	0	(90,000)	(90,000)
				0	0	(90,000)	(90,000)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 28 FEBRUARY 2023

NOTE 13
 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$15,000 or 8.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Opening funding surplus / (deficit)	87,213	45.45%	▲	Actual 2021/22 end of year carry over figure		
Revenue from operating activities						
Operating grants, subsidies and contributions	(796,213)	(40.87%)	▼		Grant fund milestone payments yet to be received	
Interest earnings	58,481	1097.62%	▲	Higher interest rates		
Other revenue	(23,169)	(12.11%)	▼		Lower than expectations	
Expenditure from operating activities						
Employee costs	(962,693)	(59.28%)	▼		Budget review classification amendments required	
Materials and contracts	2,487,947	52.05%	▲	Budget review classification amendments		
Utility charges	(86,558)	(52.97%)	▼		Budget review amendment required	
Other expenditure	69,454	67.58%	▲	Timing		
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	(1,859,505)	(46.75%)	▼		Timing over 12 months various grant funding	
Payments for property, plant and equipment and infrastructure	3,347,641	45.67%	▲	Timing/Tenders in progress or yet to be undertaken. Budget review consideration		
Financing activities						
Transfer to reserves	(38,551)	0.00%	▼		Interest	
Closing funding surplus / (deficit)	2,303,467	(161.58%)	▲	Due to variances as described above		

10.0 REPORTS

10.3 DEPUTY CHIEF EXECUTIVE OFFICER REPORTS

10.3.(B) ACCOUNTS FOR PAYMENT

SUBMISSION TO:	Ordinary Council Meeting Meeting Date: 21st March 2023
AGENDA REFERENCE:	10.3.(B) MAR 23
SUBJECT:	Accounts for Payment
LOCATION/ADDRESS:	Nil
NAME OF APPLICANT:	Nil
FILE REFERENCE:	Nil
AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT	
NAME:	Lee-Anne Trevenen
OFFICER:	Deputy Chief Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	14th March 2023
SUPPORTING DOCUMENTS:	1. Accounts for Payment - March, 2023

BACKGROUND

Attached statements consist of accounts paid by Delegated Authority totalling **\$733,543.12** since the previous council meeting consisting of:

- (1) Direct Bank Transactions numbered from **2722** to **2760** and totalling **\$45,837.48**;
 - a. Includes Credit Card Payments of **\$7,865.35** for **February, 2023**; and
- (2) Batch Payments **163, 164, & 165**, totalling **\$489,408.18**; and
- (3) Business Activity Statement Payment for **January, 2023** and Payroll Payments from **Pay Period Ending 20/02/2023**, and **06/03/2023** totalling **\$198,297.46**.

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.10 & *Financial Management (1996)* Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council accepts the accounts for payment, as detailed:

- (1) Direct Bank Transactions numbered from **2722** to **2760** and totalling **\$45,837.48**;
 - a. *Includes Credit Card Payments of \$7,865.35 for February, 2023; and*
- (2) Batch Payments **163, 164, & 165**, totalling **\$489,408.18**; and
- (3) Business Activity Statement Payment for **January, 2023** and Payroll Payments from **Pay Period Ending 20/02/2023**, and **06/03/2023** totalling **\$198,297.46**

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr F Harris

Seconded: Cr AE Taylor

That Council accepts the accounts for payment, as detailed:

- (1) Direct Bank Transactions numbered from **2722** to **2760** and totalling **\$45,837.48**;
 - a. *Includes Credit Card Payments of \$7,865.35 for February, 2023; and*
- (2) Batch Payments **163, 164, & 165**, totalling **\$489,408.18**; and
- (3) Business Activity Statement Payment for **January, 2023** and Payroll Payments from **Pay Period Ending 20/02/2023**, and **06/03/2023** totalling **\$198,297.46**

CARRIED (7 VOTES TO 0)



**Accounts for Payment
Presented to Council
21st March, 2023**

Accounts for Payment - February 2023 Credit Card Breakdown

Shire of Leonora					
Monthly Report – List of Credit Card Transactions Paid by Delegated Authority					
Submitted to Council on the 21st March, 2023					
The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for February, 2023 as per Direct Bank Transaction 2747 totalling \$7,865.35 .					
CHIEF EXECUTIVE OFFICER					
Reference	Date	Name	Item	Payment by Delegated Authority	Balance
CEO 02/23 (Card 3624)	30/01/2023	Ampol Falcon	Fuel for P1	203.29	203.29
	01/02/2023	Mandurah Tyre Centre	Tyres for P1	575.75	779.04
	06/02/2023	Bizness Apps	Monthly subscription to hosting service for Geocaching App - February, 2022	143.13	922.17
	07/02/2023	BP Halls Head	Fuel for P1	186.10	1,108.27
	08/02/2023	Eva's Flowers	Flowers on behalf of the Council for Mr G Doherty - 10/02/2023	230.00	1,338.27
	08/02/2023	Dunnings Southern Cross	Fuel for P1	181.99	1,520.26
	09/02/2023	Nespresso Australia	Coffee pods for Shire office	246.00	1,766.26
	15/02/2023	Foxtel	Foxtel & phonenumber - 35 Hoover Street Leonora - February, 2022	216.95	1,983.21
	16/02/2023	Department Of Transport	Vehicle Licence for 1TSB588	21.45	2,004.66
	20/02/2023	White House Hotel	Refreshments following review of CEO Applicants with Councillors, Selection Panel and Shire Staff - 16/02/2023	296.10	2,300.76
	24/02/2023	Australian Red Cross	Donation to the Australian Red Cross (Carlton)	1,000.00	3,300.76
	27/02/2023	Coles Express Leonora	Fuel for P1	288.09	3,588.85
	28/02/2023	National Australia Bank	Card Fee - February, 2023	9.00	3,597.85
	Total CEO Card February, 2023				\$3,597.85
DCEO 02/23 (Card 4580)	01/02/2023	St John Ambulance	First Aid Course for CRC Staff	320.00	320.00
	01/02/2023	BusinessName.com.au	Business Name Renewal - Leonora Information & Visitor Centre (3 years)	297.00	617.00
	01/02/2023	Booking.com	Refund of booking in Kalgoorlie due to cancellation	-259.00	358.00
	01/02/2023	Booking.com	Refund of booking in Kalgoorlie due to cancellation	-259.00	99.00
	02/02/2023	EZI Diffuse	Childcare Centre Desktop Subscription - 1/02/2023 - 31/01/2024	397.00	496.00
	06/02/2023	Rydges Kalgoorlie	Accommodation, meals and incidentals for Mr PJ Craig - GVROC Meeting Kalgoorlie	637.81	1,133.81
	06/02/2023	Harvey Norman	Delonghi coffee machine for Leonora Early Learning Centre	215.00	1,348.81
	08/02/2023	SP Lash Prodigy	Training Course for Cashless Debit Card Support Hub	1,414.95	2,763.76
	08/02/2023	WA Country Health Services	Medical for Shire worker	351.00	3,114.76
	08/02/2023	IRIS Consulting Group Pty Ltd	Records Management Training - Museum Staff	209.00	3,323.76
	08/02/2023	IRIS Consulting Group Pty	Records Management Training - Museum Staff	209.00	3,532.76
	24/02/2023	Instant Racking	Cage to suit box trailer	390.00	3,922.76
	27/02/2023	Rydges Kalgoorlie	Meals, accommodation for D Whitby - CDC Hub training meeting	322.45	4,245.21
	28/02/2023	National Australia Bank	Card Fee - February, 2023	9.00	4,254.21
	Total DCEO Card February, 2023				\$4,254.21
MWS 02/23 (Card 7478)	28/02/2023	National Australia Bank	Card Fee - February, 2023	9.00	9.00
	Total MWS Card February, 2023				\$9.00
Other Fees / Payments 02/23	06/02/2023	National Australia Bank	International Transaction Fee re: payment for Geocaching App Subscription - February, 2023	4.29	4.29
	Total Other Fees/Payments February, 2023				\$4.29
2747	06/03/2023	National Australia Bank	Shire Credit Cards for February, 2023		\$7,865.35

Accounts for Payment - March 2023 Direct Bank Transactions

Shire of Leonora					
Monthly Report – List of Direct Bank Transactions Paid by Delegated Authority					
Submitted to Council on the 21st March, 2023					
The following list of accounts relate to Direct Bank Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions are numbered from 2722 to 2760 and totalling \$45,837.48					
CHIEF EXECUTIVE OFFICER					
Transaction	Date	Name	Item	Payment by Delegated Authority	Balance
2722	15/02/2023	3E Advantage	Fees & charges for printers January 2023	3,044.82	3,044.82
2723	24/02/2023	ANZ Smart Choice Super	Superannuation PPE: 20/02/2023	421.43	3,466.25
2724	24/02/2023	Australian Retirement Trust	Superannuation PPE: 20/02/2023	488.46	3,954.71
2725	24/02/2023	Australian Super	Superannuation PPE: 20/02/2023	2,214.58	6,169.29
2726	24/02/2023	Aware Super	Superannuation PPE: 20/02/2023	10,637.03	16,806.32
2727	24/02/2023	Christian Super	Superannuation PPE: 20/02/2023	79.93	16,886.25
2728	24/02/2023	CBUS	Superannuation PPE: 20/02/2023	543.79	17,430.04
2729	24/02/2023	HESTA	Superannuation PPE: 20/02/2023	288.05	17,718.09
2730	24/02/2023	Host Plus	Superannuation PPE: 20/02/2023	419.39	18,137.48
2731	24/02/2023	ING Superannuation Fund	Superannuation PPE: 20/02/2023	38.41	18,175.89
2732	24/02/2023	MTAA Superannuation Fund	Superannuation PPE: 20/02/2023	476.49	18,652.38
2733	24/02/2023	Rest Superannuation	Superannuation PPE: 20/02/2023	204.19	18,856.57
2734	24/02/2023	TWU Superannuation Fund	Superannuation PPE: 20/02/2023	964.62	19,821.19
2735	24/02/2023	Wealth Personal Super	Superannuation PPE: 20/02/2023	165.03	19,986.22
2736	28/02/2023	National Australia Bank	Rec centre merchant fees February 2023	20.00	20,006.22
2737	28/02/2023	National Australia Bank	Events merchant fees February 2023	20.00	20,026.22
2738	28/02/2023	National Australia Bank	Childcare merchant fees February 2023	20.00	20,046.22
2739	28/02/2023	National Australia Bank	Info centre merchant fees February 2023	20.68	20,066.90
2740	28/02/2023	National Australia Bank	CRC merchant fees February 2023	25.11	20,092.01
2741	28/02/2023	National Australia Bank	Airport merchant fees February 2023	103.89	20,195.90
2742	28/02/2023	National Australia Bank	Shire office/museum merchant fees February 2023	956.22	21,152.12
2743	28/02/2023	National Australia Bank	Muni acct bank fees February 2023	44.40	21,196.52
2744	28/02/2023	Click Super	Contribution & facility fee January 2023	29.48	21,226.00
2745	01/03/2023	Westnet	Monthly hosting of CRC email address February 2023	11.00	21,237.00
2746	01/03/2023	National Australia Bank	NAB connect fee access and usage January 2023	47.73	21,284.73
2747	06/03/2023	National Australia Bank	Shire credit cards for February 2023	7,865.35	29,150.08
2748	10/03/2023	ANZ Smart Choice Super	Superannuation PPE: 6/03/2023	324.40	29,474.48
2749	10/03/2023	Australian Retirement Trust	Superannuation PPE: 6/03/2023	299.82	29,774.30
2750	10/03/2023	Australian Super	Superannuation PPE: 6/03/2023	2,540.93	32,315.23
2751	10/03/2023	Aware Super	Superannuation PPE: 6/03/2023	9,775.47	42,090.70

Accounts for Payment - March 2023 Direct Bank Transactions

Transaction	Date	Name	Item	Payment by Delegated Authority	Balance
2752	10/03/2023	Christian Super	Superannuation PPE: 6/03/2023	73.50	42,164.20
2753	10/03/2023	CBUS	Superannuation PPE: 6/03/2023	543.79	42,707.99
2754	10/03/2023	HESTA	Superannuation PPE: 6/03/2023	288.05	42,996.04
2755	10/03/2023	Host Plus	Superannuation PPE: 6/03/2023	631.29	43,627.33
2756	10/03/2023	ING Superannuation Fund	Superannuation PPE: 6/03/2023	113.47	43,740.80
2757	10/03/2023	MTAA Superannuation Fund	Superannuation PPE: 6/03/2023	492.85	44,233.65
2758	10/03/2023	Rest Superannuation	Superannuation PPE: 6/03/2023	253.77	44,487.42
2759	10/03/2023	TWU Superannuation Fund	Superannuation PPE: 6/03/2023	1,190.36	45,677.78
2760	10/03/2023	Wealth Personal Super	Superannuation PPE: 6/03/2023	159.70	45,837.48
GRAND TOTAL				\$45,837.48	

Accounts for Payment - March, 2023 Batch Payments 163 - 165

Shire of Leonora					
Monthly Report – List of Accounts Paid by Delegated Authority					
Submitted to Council on the 21st March, 2023					
<p>Batch Payments 163, 164, & 165, totalling \$489,408.18 have been paid by delegated authority by the Chief Executive Officer and has been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>					
<p>_____ CHIEF EXECUTIVE OFFICER</p>					
Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP163.01	24/02/2023	Access Equipment Hire	Scissor lift hire and diesel	1,552.32	1,552.32
BP163.02	24/02/2023	Air Liquide W.A. Ltd	Cylinder fee	26.06	1,578.38
BP163.03	24/02/2023	Building and Energy	BCITF Levy - October- January	3,642.02	5,220.40
BP163.04	24/02/2023	Bunnings Building Supplies Pty Ltd	Assorted materials for depot stock	87.90	5,308.30
BP163.05	24/02/2023	Cheryl Cotterill.	Reimbursement for WWC check	87.00	5,395.30
BP163.06	24/02/2023	Dunning's	55,004L of diesel for Depot	88,007.00	93,402.30
BP163.07	24/02/2023	Elite Gym Hire	Gym equipment hire - March, 2023	1,499.74	94,902.04
BP163.08	24/02/2023	Fat Buddha Thai Food	Food Van for Australia Day Event	2,250.00	97,152.04
BP163.09	24/02/2023	GTN Services	Parts & repairs for various plant	1,779.16	98,931.20
BP163.10	24/02/2023	Infocouncil Pty Ltd	Change Request - InfoCouncil templates for meeting documents	2,315.28	101,246.48
BP163.11	24/02/2023	Jump 4 Us	Hire of 4 x inflatables & travel for School Holiday Program 21/01/2023	4,290.00	105,536.48
BP163.12	24/02/2023	Kaychlolas Ice Cream Van	Ice cream van for Australia Day event	2,383.70	107,920.18
BP163.13	24/02/2023	Kleenheat Gas	Equipment service charge 11 Queen Victoria Street	11.69	107,931.87
BP163.14	24/02/2023	Leonora Motor Inn	Accommodation and meals for S Tweedie 15th to 17th February, 2023	290.00	108,221.87
BP163.15	24/02/2023	Luck Thai Cleaning	Cleaning services for various Shire buildings	7,474.50	115,696.37
BP163.16	24/02/2023	Magnum Road Maintenance - MRM	Contract grading various Shire roads	10,164.00	125,860.37
BP163.17	24/02/2023	Netlogic Information Technology	Server & PC monitoring etc	375.00	126,235.37
BP163.18	24/02/2023	Northern Goldfields Electrical Pty Ltd	Repair lighting in Shire Office	300.30	126,535.67
BP163.19	24/02/2023	Office National Kalgoorlie	Museum stationery supplies	41.38	126,577.05
BP163.20	24/02/2023	Office of the Auditor General	Audit fees	11,000.00	137,577.05
BP163.21	24/02/2023	PFD Food Services Pty Ltd	Consumables for Hoover House	1,471.99	139,049.04
BP163.22	24/02/2023	Sai Global	Electronic access to Referenced Australian Standards	2,841.64	141,890.68
BP163.23	24/02/2023	Shire of Laverton	Pool entry fees for School Holiday Program	115.00	142,005.68
BP163.24	24/02/2023	Telstra	Mobile 0147 150 889	90.00	142,095.68
BP163.25	24/02/2023	Toll Transport Pty Ltd	Freight for Depot & Shire office	163.90	142,259.58
BP163.26	24/02/2023	Toyota Material Handling Australia Pty Li	Supply and fit front door and air con to skid steer	18,562.90	160,822.48

Accounts for Payment - March, 2023 Batch Payments 163 - 165

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP163.27	24/02/2023	WA Direct Plasterboard Sales	Building supplies for carport 51 Gwalia Street.	1,650.00	162,472.48
BP163.28	24/02/2023	Western Australian Local Government Ass.	Car seat course for CRC staff	450.00	162,922.48
Total - Batch Payment 163				162,922.48	
BP164.01	03/03/2023	123 Drive With Me	Automatic/manual driving lessons	2,007.50	2,007.50
BP164.02	03/03/2023	AFGRI Equipment Australia Pty Ltd	Parts and repairs	6,715.92	8,723.42
BP164.03	03/03/2023	Allied Pumps Pty Ltd	Pump part for Museum ground maintenance	336.41	9,059.83
BP164.04	03/03/2023	Avdata Australia	Leonora Water Management- Standpipe	211.57	9,271.40
BP164.05	03/03/2023	BOC Limited	Container Services Depot and Medical Centre	121.42	9,392.82
BP164.06	03/03/2023	Canine Control	Ranger services 22/02/2023, 23/02/2023 and 24/02/2023	4,215.20	13,608.02
BP164.07	03/03/2023	Central Hotel	Refreshments & dinner following Community Meeting- Peter Dutton	1,067.20	14,675.22
BP164.08	03/03/2023	Creative Spaces	"No Dog" signs for Gwalia	1,007.60	15,682.82
BP164.09	03/03/2023	Department of Fire and Emergency Services	2022/23 ESLB 3rd quarter contribution	50,416.24	66,099.06
BP164.10	03/03/2023	Donovan Payne Architects	Leonora Ageing in Place project	20,119.00	86,218.06
BP164.11	03/03/2023	Galaxy Embroidery and Printing	Polo shirts for resale at Gwalia Museum	1,504.80	87,722.86
BP164.12	03/03/2023	Goldfields Truck Power	Parts for water cart IVECO	4,132.52	91,855.38
BP164.13	03/03/2023	GTN Services	Services, and tyres for P271, P306 & P782 as required	1,694.52	93,549.90
BP164.14	03/03/2023	Horizon Power	Power Usage for Shire Facilities - December 2022 - February, 2023	26,726.68	120,276.58
BP164.15	03/03/2023	Infocouncil Pty Ltd	Annual License Fee - 24/02/2023 to 30/06/2023	2,334.72	122,611.30
BP164.16	03/03/2023	Landgate	Mining tenement schedule No: M2023/2	127.50	122,738.80
BP164.17	03/03/2023	Leonora Motor Inn	Conference expenses- accommodation for Peter Craig and Patrick Hill	271.00	123,009.80
BP164.18	03/03/2023	Magnum Road Maintenance - MRM	Supply grader operator for maintenance grading on various Shire roads	2,904.00	125,913.80
BP164.19	03/03/2023	NAPA Auto Parts	Parts for works vehicle	2,637.26	128,551.06
BP164.20	03/03/2023	Netlogic Information Technology	1 month server and PC monitoring	179.00	128,730.06
BP164.21	03/03/2023	Outback Parks&Lodges	Accommodation for ranger services - Peter Smith.	495.00	129,225.06
BP164.22	03/03/2023	PFD Food Services Pty Ltd	Consumables for Hoover House	533.45	129,758.51
BP164.23	03/03/2023	Remote Digital Imagery	Photo booth hire for Australia Day Celebrations 2023	2,355.00	132,113.51
BP164.24	03/03/2023	Royal Flying Doctor Service	PC-12 Sponsorship - Instalment 5	110,000.00	242,113.51
BP164.25	03/03/2023	Sheridan's	Desk name plate for Lee-Anne Trevenen DCEO	135.30	242,248.81

Accounts for Payment - March, 2023 Batch Payments 163 - 165

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP164.26	03/03/2023	Solomons Flooring (Goldfields)	Installation of 2 x blinds as per quote:25205	1,190.00	243,438.81
BP164.27	03/03/2023	Telstra	Phone charges for December 2022 and February 2023	5,022.34	247,271.15
BP164.28	03/03/2023	Toll Transport Pty Ltd	Freight fees for EHO water samples	31.99	247,303.14
BP164.29	03/03/2023	Tradelink Pty Ltd	Supply PVC Pipes and leach drain for new sewage at Hoover House	1,949.08	249,252.22
Total - Batch Payment 164				250,442.22	
BP165.01	13/03/2023	Christina Bevan	Nurses Incentive Payment - Registered Nurse - 04/10/2022 to 30/06/2022	3,000.00	3,000.00
BP165.02	13/03/2023	Construction Training Fund-	BCITF Levy 24/22	201.75	3,201.75
BP165.03	13/03/2023	CyberSecure Pty Limited	Monthly Data Protection	304.70	3,506.45
BP165.04	13/03/2023	Dave Hadden	Reimbursement - wheel alignment for 4L	79.00	3,585.45
BP165.05	13/03/2023	Debbie Jordan	Reimbursement for goods purchased for LELC	60.00	3,645.45
BP165.06	13/03/2023	Eagle Petroleum (WA) Pty Ltd	Shell card transactions Jan & Feb 2023	2,731.69	6,377.14
BP165.07	13/03/2023	Fitz Gerald Strategies	Consultant fees- staff matters	5,511.16	11,888.30
BP165.08	13/03/2023	Harvey Norman AV/IT Kalgoorlie	Ninja Foodi Dual Zone Air Fryer for CRC	299.00	12,187.30
BP165.09	13/03/2023	Harvey Norman Bedding Kalgoorlie	Classic chair for reading at library	599.00	12,786.30
BP165.10	13/03/2023	Horizon Power	Power Usage - streetlights & Shire office - February, 2023	6,159.71	18,946.01
BP165.11	13/03/2023	In Safe Hands	Online training for LELC Staff	330.00	19,276.01
BP165.12	13/03/2023	Janine Guy	Nurses Incentive Payments - Registered Nurse 1st July, 2022 to 30th June, 2023.	4,000.00	23,276.01
BP165.13	13/03/2023	Katie Livesey-	Reimbursement - food for Council meeting 21/02/2023	33.16	23,309.17
BP165.14	13/03/2023	Larrikin House Pty Ltd	40x Assorted books exchange	380.00	23,689.17
BP165.15	13/03/2023	Leonora Bowls Club (C/- Shire of Leonora)	Financial support in the aid of the 2023 Leonora Bowls Easter Tournament	2,000.00	25,689.17
BP165.16	13/03/2023	Leonora Post Office	Main office postage February 2023.	93.34	25,782.51
BP165.17	13/03/2023	Luck Thai Cleaning	Cleaning of Shire buildings 13/02/2023 to 26/02/2023	7,474.50	33,257.01
BP165.18	13/03/2023	Magnum Road Maintenance - MRM	Supply grader operator for maintenance grading on various Shire roads	726.00	33,983.01
BP165.19	13/03/2023	Meagan Rymer.	Nurses Incentive Payment - Registered Nurse - 01/07/2022 to 30/06/2023	4,000.00	37,983.01
BP165.20	13/03/2023	Moore Australia	Accounting Services	4,125.00	42,108.01
BP165.21	13/03/2023	Netlogic Information Technology	Computer operating expenses - various consulting needs	825.00	42,933.01

Accounts for Payment - March, 2023 Batch Payments 163 - 165

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP165.22	13/03/2023	Office National Kalgoorlie	Travel charges for Shire photocopier maintenance for 2022-2023 financial year	385.00	43,318.01
BP165.23	13/03/2023	Percina Nyamhunga-	Nurses Incentive Payment - Registered Nurse - 01/07/2022 to 30/06/2023	4,000.00	47,318.01
BP165.24	13/03/2023	Prime Media Group Ltd	Promoting Leonora TV Advertising - February 2023	1,100.00	48,418.01
BP165.25	13/03/2023	Prosegur Australia Pty Ltd	ATM Fees and Charges January 2023	2,995.43	51,413.44
BP165.26	13/03/2023	Satellite Television & Radio Australia	Annual fee 12 months remote management, fault intervention and one annual site visit	6,270.00	57,683.44
BP165.27	13/03/2023	Shashiyupa Budaram	Nurses Incentive Payments - Registered Nurse - 1st November, 2022 to 30th June, 2023	2,667.00	60,350.44
BP165.28	13/03/2023	Steven Tweedie	Shire of Leonora CEO recruitment and selection panel	3,717.63	64,068.07
BP165.29	13/03/2023	TAPS Industries Pty Ltd	Replace hand basin flex mixer with new at Rec Centre	275.00	64,343.07
BP165.30	13/03/2023	Tawanda Nyamhunga-	Nurses Incentive Payment - Registered Nurse- 01/07/2022 to 30/06/2023	4,000.00	68,343.07
BP165.31	13/03/2023	Telstra	Phone Activity 21st Jan to 21 Feb 2023	2,676.64	71,019.71
BP165.32	13/03/2023	Vanguard Press	Freight and handling of Northern Goldfields Tourism maps and brochures	172.24	71,191.95
BP165.33	13/03/2023	Visage Productions	2 minute video summarising 3 day self tour - Gwalia	3,465.00	74,656.95
BP165.34	13/03/2023	Water Corporation	Unit 2/40 Hoover Street 119kl @ 1.9050 14/11/22 to 17/01/23	271.27	74,928.22
BP165.35	13/03/2023	Win Television WA	Advertising Gwalia on all WIN channels	596.20	75,524.42
BP165.36	13/03/2023	Xstra Group Pty Ltd	PABX hosting provision and support per extension and rental service -Feb to April	519.06	76,043.48
Total - Batch Payment 165				76,043.48	
GRAND TOTAL				489,408.18	

Accounts for Payment - March 2023 Cheques & Payroll Liabilities

Shire of Leonora					
Monthly Report – List of Accounts Paid by Delegated Authority					
Submitted to Council on the 21st March, 2023					
The following list of accounts has been paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions contain Payroll Liability payments since the previous list of accounts paid by Delegated Authority totalling \$198,297.46					

CHIEF EXECUTIVE OFFICER					
Cheque	Date	Name	Item	Payment by Delegated Authority	Balance
PPE20022023	21/02/2023	Shire of Leonora	Salaries & wages PPE: 20/02/2023	89,235.74	89,235.74
BAS012023	24/02/2023	ATO	BAS January 2023	9,978.00	99,213.74
PL07032023	09/03/2023	Shire of Leonora	Payroll deductions PPE: 6/03/2023	2,277.86	101,491.60
PL21022023	23/02/2023	Shire of Leonora	Payroll deductions PPE: 20/02/2023	2,023.64	103,515.24
PPE06032023	07/03/2023	Shire of Leonora	Salaries & wages PPE: 6/03/2023	94,782.22	198,297.46
GRAND TOTAL				198,297.46	

*The Chairperson, Shire President Cr PJ Craig adjourned the meeting at 10:37am for morning tea
The meeting resumed at 10:57am with all those previously listed in the record of attendance present.*

10.0 REPORTS

10.4 ENVIRONMENTAL HEALTH OFFICER REPORTS

Nil

10.0 REPORTS

10.5 ELECTED MEMBERS REPORTS

Nil

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.0 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13.1 ELECTED MEMBERS

Nil

13.2 OFFICERS

13.2.(A) 2022/23 MID-YEAR BUDGET REVIEW

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr AE Taylor

That late item 13.2.(A) 2022/23 Mid-Year Budget Review be accepted for consideration at the meeting.

CARRIED (7 VOTES TO 0)

13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13.3 OFFICERS

13.2.(A) 2022/23 MID-YEAR BUDGET REVIEW

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 21st March 2023

AGENDA REFERENCE: 13.2.(A) MAR 23

SUBJECT: 2022/23 Mid-Year Budget Review

LOCATION/ADDRESS: Leonora

NAME OF APPLICANT: Lee-Anne Trevenen

FILE REFERENCE: 1.6

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Lee-Anne Trevenen

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 17th March 2023

SUPPORTING DOCUMENTS: 1. Budget Review - 2022/23

PURPOSE

To consider the Shire of Leonora's financial position as at 28th February 2023 and performance for the period 1st July 2022 to 28th February 2023 in relation to the adopted annual budget and projections estimated for the remainder of the financial year.

BACKGROUND

The budget review has been prepared to include information required by the Local Government Act 1995, *Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards*). The Statement of Comprehensive Income (SoCI) and rate setting statement by Nature and Type is included within the statutory budget document.

Under previous regulations, the SoCI was prepared in two formats, by Nature and Type, as well as by Program. Recent amendments to regulations removed the requirement to prepare the SoCI by Program and require the Rate Setting Statement and SoCI to both be adopted by Nature and Type in the annual budget.

Legislation provides that expenditure cannot be incurred unless included in the adopted annual budget. Where expenditure is not included in the annual budget, it may only be incurred when authorised by an absolute majority of Council.

COMMENT

The budget review report includes at Note 4 a summary of predicted variances by nature and type/program activities contained within the rate setting statement, including whether variances are considered to be permanent (where a difference is likely between the current budget and the expected outcome to 30 June) or due to timing (e.g. where a project is likely to be delayed).

Consideration of the status of various projects and programs was undertaken to ensure any anticipated variances were captured within the review document where possible. The material variance levels which have been reported for the budget review, have utilised the same materiality levels as monthly reporting.

Some items were identified requiring a budget amendment to correct nature and type classifications, specifically adjustments between budgeted Employee Costs and Other Expenses and Materials and Contracts. These adjustments are non-cash items and require a budget movement between classifications with no expected impact on the projected cash position at 30th June 2023. The required movements between classifications have been calculated to provide a more accurate budget estimate.

A review of workpapers used to compile the annual budget is currently being undertaken in relation to Nature and Type classifications at account levels in an effort to provide a higher level of reporting detail within future budgets.

The report for the period 1st July 2022 to 28th February 2023 shown in the attachment has been prepared incorporating year to date budget variations and forecasts to 30th June 2023 and is presented for Council's consideration.

Features of the budget review include:

OPERATING REVENUE (EXCLUDING RATES)

Operating Grants, Subsidies and Contributions

Receipt of Road Safety Program grant and additional MRWA funding.

Fees & Charges

Liquid Waste Fees expected to exceed adopted budget amount while a decrease in swimming pool fees has occurred due to capital works being undertaken.

Interest Earnings

Higher than expected interest earnings in both Municipal and Reserve accounts.

Profit on Asset Disposal

Non cash item - Vehicle purchases deferred to 2023-24 financial year due to long wait time by suppliers.

OPERATING EXPENSES

Employee Costs

Movement of non cash items – Reclassification from materials and contracts to employee costs with no impact to the projected cash position at 30th June 2023.

Materials and Contracts

Increase in available cash as the full budget provision is unlikely to be required in the accounts of property management services, swimming pool maintenance, archive recordkeeping, Agnew Interpretation project and Museum Interpretive plan. A decrease in available cash due to the additional provisions required for BCITF levies, tourism publications and radioactive waste storage consultation.

Reclassification of non cash adjustments from materials and contracts to employee costs, other expenses and utilities with no impact to the projected cash position at 30th June 2023.

Insurance Expenses

Insurance provision required to be increased due to current economic climate.

Utility Charges

Increase in provision required due to a rise in utility charges since budget adoption.

Movement required as utilities previously grouped into materials and contracts classification with no impact to the projected cash position at 30th June 2023.

Other Expenditure

Donation to Royal Flying Doctor Service to honour the last year of agreement.

Movement of non cash items – Reclassification from materials and contracts to other expenses with no impact to the projected cash position at 30th June 2023.

Loss on Asset Disposal

Non cash item - Vehicle purchases deferred to 2023-24 financial year due to long wait time by suppliers.

CAPITAL REVENUE

Proceeds from Disposal of Assets

Vehicle purchases deferred to 2023-24 financial year due to long wait time by suppliers.

CAPITAL EXPENSES

Land and Buildings

Increase in cash due to decrease to staff housing provision at 13 FitzGerald Drive and 11 Queen Victoria Street, Leonora.

Provision made to purchase block of land at 22 Queen Victoria Street, Leonora.

Plant and Equipment

Provision reduced due to long wait times on vehicles – purchases deferred until 2023-24

Infrastructure Assets - Roads

Due to CPI increases, an increase in provision is required to complete works on Old Agnew Road and tendered contract price for works on Agnew-Lake Miranda Road.

Infrastructure Assets - Other

Projects deferred until 2023-24 at depot and LED lights at oval increasing available cash. Increase of provisions to enable works can be carried out to completion on various projects including swimming pool retiling, fuel storage unit, airport waiting room and perimeter fencing on public buildings.

The capacity to fulfill multiple projects is not achievable through limited staff time and the difficulty in sourcing contractors in the current climate.

OTHER ITEMS

Rate Revenue

Increase in GRV commercial interim rates

Opening Funding Surplus/Deficit

Closing balance of financial year 30th June 2022 and adopted budget for financial year 2022-23 difference being surplus \$87,213.

Non-Cash Write Back of Profit (Loss)

Loss on write back of profit due to long wait times on vehicle resulting in purchases being deferred until 2023-24

In considering the above variances and projections within the attached budget review, the closing position has decreased from \$87,213 to \$0, reflected in the Statement of Budget Review by Nature or Type.

Following completion of the budget review and to properly consider the impact of estimated projections at 30 June 2023, some items have been identified as requiring a budget amendment to properly account for these variances. Required budget amendments have been included in Note 5 of the attached budget review document for information, and also presented as a separate recommendation to the budget review for council consideration.

Consultation has taken place over the last eight weeks between senior staff responsible for different areas of the budget, to ensure that projects are reflected progressing on track, and to capture any anticipated variances. A strong focus of this review has been on capital projects due to the limiting availability of materials and services and to correct nature and type classifications. The review was primarily undertaken by the Deputy Chief Executive Officer with Chief Executive Officer and Manager Works and Services providing input.

Further budget amendments may be required to be presented to Council at future meetings as projects are continually reviewed and monitored.

STATUTORY ENVIRONMENT

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires:

- (1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
 - (2A)(a) Consideration and review is to be given to a local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year.
 - (b) Consideration and review is to be given to the local government's financial position as at the review date.
 - (c) Review of the outcomes for the end of the financial year that are forecast in the budget is to be undertaken.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.

ORDINARY COUNCIL MEETING MINUTES

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- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

**Absolute majority required.*

- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Section 6.8(1) (b) of the *Local Government Act 1995* provides that expenditure can be incurred when not included in the annual budget provided it is authorised in advance by resolution (absolute majority required).

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

Authorisation of expenditure through budget amendments recommended. Other specific financial implications are as outlined in the body of this report.

STRATEGIC IMPLICATIONS

The budget review has been developed having regard for the Shire of Leonora’s integrated planning and reporting documents adopted by council.

RISK ASSESSMENT

This item has been evaluated against the Shire’s Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is high prior to treatment. The adoption of the recommendations as presented will result in reassessed low level of risk.

RECOMMENDATION

- That Council, by absolute majority, adopt the 2022/23 mid-year budget review as attached.
- That the Council, by absolute majority, adopt the following budget amendments to the 2022/2023 adopted annual budget:

CLASSIFICATION	DESCRIPTION	No Change - (Non-Cash Items) Adjustment	Increase in Provision	Decrease in Provision
RECLASSIFICATION		\$	\$	\$
Non Cash Item	E080007 · Childcare Superannuation	35,000	0	0
CLASSIFICATION	DESCRIPTION	No Change - (Non-Cash Items) Adjustment	Increase in Provision	Decrease in Provision
Non Cash Item	E080007 · Childcare Superannuation	(35,000)	0	0
Non Cash Item	E133010 · Salaries - Building Control	78,750	0	0
Non Cash Item	E133010 · Salaries - Building Control	(78,750)	0	0
Non Cash Item	E135001 · Info Centre Wages	32,000	0	0
Non Cash Item	E135001 · Info Centre Wages	(32,000)	0	0
Non Cash Item	E142012 · Annual Leave - Admin.	100,000	0	0
Non Cash Item	E142012 · Annual Leave - Admin.	(100,000)	0	0

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CLASSIFICATION	DESCRIPTION	No Change - (Non-Cash Items) Adjustment	Increase in Provision	Decrease in Provision
Non Cash Item	E143030 · Sick & Holiday	147,000	0	0
Non Cash Item	E143030 · Sick & Holiday	(147,000)	0	0
Non Cash Item	E143031 · Location allowance	16,000	0	0
Non Cash Item	E143031 · Location allowance	(16,000)	0	0
Non Cash Item	E143033 · Camp allowance	500	0	0
Non Cash Item	E143033 · Camp allowance	(500)	0	0
Non Cash Item	E143032 · Industry allowance	15,000	0	0
Non Cash Item	E143032 · Industry allowance	(15,000)	0	0
Non Cash Item	E143010 · Supervision - Allocated	45,000	0	0
Non Cash Item	E143010 · Supervision - Allocated	(45,000)	0	0
Non Cash Item	E143020 · Engineering Expenses	80,000	0	0
Non Cash Item	E143020 · Engineering Expenses	(80,000)	0	0
Non Cash Item	E122040 · Roadworks - Maintenance	798,506	0	0
Non Cash Item	E122040 · Roadworks - Maintenance	(798,506)	0	0
Non Cash Item	E122043 · Road Maintenance - Bush Gra	167,542	0	0
Non Cash Item	E122043 · Road Maintenance - Bush Gra	(167,542)	0	0
Non Cash Item	E122160 · Street cleaning	159,100	0	0
Non Cash Item	E122160 · Street cleaning	(159,100)	0	0
Non Cash Item	E122180 · Street trees & watering	50,400	0	0
Non Cash Item	E122180 · Street trees & watering	(50,400)	0	0
Non Cash Item	E126010 · Aerodrome maintenance	92,500	0	0
Non Cash Item	E126010 · Aerodrome maintenance	(92,500)	0	0
Non Cash Item	E134015 · Gardens & Grounds Maintenance	16,450	0	0
Non Cash Item	E134015 · Gardens & Grounds Maintenance	(16,450)	0	0
Non Cash Item	E041026 · Councillors Training	12,500	0	0
Non Cash Item	E041026 · Councillors Training	(12,500)	0	0
Non Cash Item	E041020 · Councillors Travelling	12,000	0	0
Non Cash Item	E041020 · Councillors Travelling	(12,000)	0	0
Non Cash Item	E041183 · Donations	50,000	0	0
Non Cash Item	E041183 · Donations	(50,000)	0	0
Non Cash Item	E074070 · Donation	40,000	0	0
Non Cash Item	E074070 · Donation	(40,000)	0	0
Non Cash Item	E118008 · Oval Complex Utilities	1,200	0	0
Non Cash Item	E118008 · Oval Complex Utilities	(1,200)	0	0
Non Cash Item	E126010 · Aerodrome maintenance	6,250	0	0
Non Cash Item	E126010 · Aerodrome maintenance	(6,250)	0	0
Non Cash Item	E082005 Youth Services Telephone	1,000	0	0
Non Cash Item	E082005 Youth Services Telephone	(1,000)	0	0
Non Cash Item	Profit on asset disposals	(17,453)	0	0
Non Cash Item	Loss on asset disposals	59,968	0	0
OPERATING EXPENSES				
Operating Expenses	E030010 Valuation Expenses	0	11,000	0
Operating Expenses	E041030 Councillors travelling	0	10,000	0
Operating Expenses	E041183 Donations	0	0	(100,000)

ORDINARY COUNCIL MEETING MINUTES

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CLASSIFICATION	DESCRIPTION	No Change - (Non-Cash Items) Adjustment	Increase in Provision	Decrease in Provision
Operating Expenses	E053420 Road Safety Program Grant	0	0	(4,800)
Operating Expenses	E082007 · Youth Services Building Maint	0	0	(3,000)
Operating Expenses	E091033 · Mtce - Lot 1142 Walton (South)	0	0	(2,500)
Operating Expenses	E091035 · Mtce - Lot 240 Hoover St	0	0	(3,500)
Operating Expenses	E091036 · Mtce - Lot 1142 Walton (North)	0	0	(5,000)
Operating Expenses	E091037 · Mtce - Lot 137A Hoover South	0	0	(2,500)
Operating Expenses	E091038 · Mtce - Lot 137B Hoover North	0	0	(2,000)
Operating Expenses	E091039 · Mtce - Lot 289 Queen Victoria	0	0	(8,000)
Operating Expenses	E091040 · Mtce - Lot 229 Hoover	0	0	(9,500)
Operating Expenses	E091045 · Mtce - Lot 792 Cohen Street	0	0	(4,000)
Operating Expenses	E091046 · Mtce - Lot 250 Queen Victoria	0	0	(7,000)
Operating Expenses	E091048 · Mtce - Lot 294 Queen Victoria	0	0	(4,000)
Operating Expenses	E091452 · 1260 Fitzgerald Street	0	0	(8,000)
Operating Expenses	E091455 · Lot 144 Gwalia Street	0	0	(7,500)
Operating Expenses	E091456 Property Management Services	0	60,000	0
Operating Expenses	E092300-03 · Mtce - Lot 1261-4 Stuart Street (E092305)	0	0	(2,000)
Operating Expenses	E107030 · Cemeteries - Leonora	0	0	(1,000)
Operating Expenses	E107040 · Public Toilets-Cemetery	0	0	(8,000)
Operating Expenses	E107041 · Sale of Indust. Blocks (Costs)	0	0	(3,000)
Operating Expenses	E107044 Radioactive Waste Storage Consult	0	0	(12,123)
Operating Expenses	E113030 · Parks & gardens	0	0	(20,000)
Operating Expenses	E113051 · Skatepark Mtce	0	0	(700)
Operating Expenses	E113070 · Oval	0	0	(23,000)
Operating Expenses	E113092 · Swimming Pool Mtce	0	0	(28,000)
Operating Expenses	E113092 Swimming Pool Maintenance	0	60,000	0
Operating Expenses	E114300 · Tennis Courts	0	0	(1,000)
Operating Expenses	E115040 · TV & Radio Maintenance	0	0	(7,000)
Operating Expenses	E122120 · Depot maintenance	0	0	(25,000)
Operating Expenses	E126010 · Aerodrome maintenance	0	0	(8,000)
Operating Expenses	E132042 · Tourist Information Bay	0	0	(4,500)
Operating Expenses	E132079 Tourism Development & Publications	0	0	(36,400)
Operating Expenses	E133050 BCITF Levy	0	0	(73,000)
Operating Expenses	E134049 Archive Record Keeping Gwalia	0	50,000	0
Operating Expenses	E139002 Agnew Hotel Interpretation Project	0	40,000	0
Operating Expenses	E139010 Leonora Museum Interpretive Plan	0	30,000	0
Operating Expenses	E142030 Insurance increase	0	0	(13,000)
Operating Expenses	E142182 Senior Staff Rec. Expenses	0	3,250	0
OPERATING REVENUE				
Operating Revenue	I030008 Rates Additional GRV	0	43,056	0
Operating Revenue	I030023 Interest revenue - Municipal	0	26,000	0
Operating Revenue	I030022 Interest revenue - Reserves	0	51,000	0
Operating Revenue	I053406 Road Safety Program Grant	0	4,800	0
Operating Revenue	I103431 Liquid Waste	0	52,000	0

ORDINARY COUNCIL MEETING MINUTES

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CLASSIFICATION	DESCRIPTION	No Change - (Non-Cash Items) Adjustment	Increase in Provision	Decrease in Provision
Operating Revenue	I114450 Hall Hire	0	0	(8,000)
Operating Revenue	I114465 Swimming Pool Charges	0	0	(17,000)
Operating Revenue	I122200 Grant MWRA additional	0	3,860	0
CAPITAL EXPENSES				
Capital Expenses	CP2375 Coffee Machine Hoover House	0		(20,000)
Capital Expenses	CP2377 Airport Waiting Room	0		(50,000)
Capital Expenses	CP2378 Solar Bore	0		(18,000)
Capital Expenses	CP2379 CCTV Waste Site	0		(5,600)
Capital Expenses	CP2380 22 Queen Victoria Street	0		(11,698)
Capital Expenses	CP2310 13 Fitzgerald Drive Enclose outdoor-extend west verandah	0	20,000	0
Capital Expenses	CP2317 11 Queen Vic - back verandah/patio enclosure	0	20,000	0
Capital Expenses	CP2321 Masonic Hall Perimeter Fence	0	0	(10,000)
Capital Expenses	CP2327 Masonic Hall Perimeter Fence	0	0	(10,000)
Capital Expenses	CP2328 Barnes Federal Theatre Perimeter Fence	0	0	(10,000)
Capital Expenses	CP2329 Swimming Pool Retiling - Upgrade	0	0	(100,000)
Capital Expenses	CP2346 Trailer Tipping - Town Crew	0	0	(53,000)
Capital Expenses	CP2347 Trailer Sub Pump, hydraulic	0	18,000	(5,600)
Capital Expenses	CP2351 Agnew-Lake Miranda Road	0	0	(38,000)
Capital Expenses	CP2355 Electric Security Gates-Depot (Airport Style)	0	25,000	0
Capital Expenses	CP2379 Standpipe - Electronic Monitor	0		(8,817)
Capital Expenses	CP2349 Old Agnew Road	0		(350,000)
Capital Expenses	CP2331 Oval Lights LED	0	5,000	0
Capital Expenses	CP2305 Toyota Hilux Dual Cab (Health Officer)	0	52,000	0
Capital Expenses	CP2307 Doctor Vehicle Kluger 2WD Petrol Wagon	0	54,255	0
Capital Expenses	CP2337 Prime Mover - water cart truck	0	300,000	0
Capital Expenses	CP2339 Grader Driver's Vehicle (Ranger)	0	62,000	0
Capital Expenses	CP2340 Toyota Hilux dual Cab 4WD (WS)	0	52,000	0
Capital Expenses	CP2341 Toyota Hilux dual Cab 4WD (P & G)	0	52,000	0
Capital Expenses	CP2342 Ranger 4WD Dual Cab Trade-in \$'s reqd	0	62,000	0
Capital Expenses	CP2346 Trailer (Tipping) - Town Crew	0	14,000	0
Capital Expenses	CP2362 Reporting Officer's Vehicle	0	69,205	0
Capital Expenses	CP2369 Toyota Hilux dual Cab 4WD (M)	0	65,254	0
Capital Expenses	CP2370 MWS's Vehicle	0	73,000	0
Capital Expenses	CP2372 DCEO Vehicle	0	75,225	0
Capital Expenses	CP2373 Admin Spare Kluger	0	30,000	0
Capital Expenses	CP2336 Grader John Deere 670G	0	495,000	0
Capital Expenses	CP2309 CEO House additional	0	0	(249,780)
Capital Expenses	CP2376 Landcruiser Tanden Trailer	0	0	(90,000)
CAPITAL REVENUE				
Capital Revenue	Proceeds from disposal of assets	0	0	(580,600)

VOTING REQUIREMENT

Absolute Majority

ORDINARY COUNCIL MEETING MINUTES

21 MARCH 2023

COUNCIL DECISION

Moved: Cr AE Taylor
Seconded: Cr LR Petersen

1. That Council, by absolute majority, adopt the 2022/23 mid-year budget review as attached.
2. That the Council, by absolute majority, adopt the following budget amendments to the 2022/2023 adopted annual budget:

CLASSIFICATION	DESCRIPTION	No Change - (Non-Cash Items) Adjustment	Increase in Provision	Decrease in Provision
RECLASSIFICATION		\$	\$	\$
Non Cash Item	E080007 · Childcare Superannuation	35,000	0	0
Non Cash Item	E080007 · Childcare Superannuation	(35,000)	0	0
Non Cash Item	E133010 · Salaries - Building Control	78,750	0	0
Non Cash Item	E133010 · Salaries - Building Control	(78,750)	0	0
Non Cash Item	E135001 · Info Centre Wages	32,000	0	0
Non Cash Item	E135001 · Info Centre Wages	(32,000)	0	0
Non Cash Item	E142012 · Annual Leave - Admin.	100,000	0	0
Non Cash Item	E142012 · Annual Leave - Admin.	(100,000)	0	0
Non Cash Item	E143030 · Sick & Holiday	147,000	0	0
Non Cash Item	E143030 · Sick & Holiday	(147,000)	0	0
Non Cash Item	E143031 · Location allowance	16,000	0	0
Non Cash Item	E143031 · Location allowance	(16,000)	0	0
Non Cash Item	E143033 · Camp allowance	500	0	0
Non Cash Item	E143033 · Camp allowance	(500)	0	0
Non Cash Item	E143032 · Industry allowance	15,000	0	0
Non Cash Item	E143032 · Industry allowance	(15,000)	0	0
Non Cash Item	E143010 · Supervision - Allocated	45,000	0	0
Non Cash Item	E143010 · Supervision - Allocated	(45,000)	0	0
Non Cash Item	E143020 · Engineering Expenses	80,000	0	0
Non Cash Item	E143020 · Engineering Expenses	(80,000)	0	0
Non Cash Item	E122040 · Roadworks - Maintenance	798,506	0	0
Non Cash Item	E122040 · Roadworks - Maintenance	(798,506)	0	0
Non Cash Item	E122043 · Road Maintenance - Bush Gra	167,542	0	0
Non Cash Item	E122043 · Road Maintenance - Bush Gra	(167,542)	0	0
Non Cash Item	E122160 · Street cleaning	159,100	0	0
Non Cash Item	E122160 · Street cleaning	(159,100)	0	0
Non Cash Item	E122180 · Street trees & watering	50,400	0	0
Non Cash Item	E122180 · Street trees & watering	(50,400)	0	0
Non Cash Item	E126010 · Aerodrome maintenance	92,500	0	0
Non Cash Item	E126010 · Aerodrome maintenance	(92,500)	0	0
Non Cash Item	E134015 · Gardens & Grounds Maintenance	16,450	0	0
Non Cash Item	E134015 · Gardens & Grounds Maintenance	(16,450)	0	0
Non Cash Item	E041026 · Councillors Training	12,500	0	0
Non Cash Item	E041026 · Councillors Training	(12,500)	0	0
Non Cash Item	E041020 · Councillors Travelling	12,000	0	0

ORDINARY COUNCIL MEETING MINUTES

21 MARCH 2023

CLASSIFICATION	DESCRIPTION	No Change - (Non-Cash Items) Adjustment	Increase in Provision	Decrease in Provision
Non Cash Item	E041020 · Councillors Travelling	(12,000)	0	0
Non Cash Item	E041183 · Donations	50,000	0	0
Non Cash Item	E041183 · Donations	(50,000)	0	0
Non Cash Item	E074070 · Donation	40,000	0	0
Non Cash Item	E074070 · Donation	(40,000)	0	0
Non Cash Item	E118008 · Oval Complex Utilities	1,200	0	0
Non Cash Item	E118008 · Oval Complex Utilities	(1,200)	0	0
Non Cash Item	E126010 · Aerodrome maintenance	6,250	0	0
Non Cash Item	E126010 · Aerodrome maintenance	(6,250)	0	0
Non Cash Item	E082005 Youth Services Telephone	1,000	0	0
Non Cash Item	E082005 Youth Services Telephone	(1,000)	0	0
Non Cash Item	Profit on asset disposals	(17,453)	0	0
Non Cash Item	Loss on asset disposals	59,968	0	0
OPERATING EXPENSES				
Operating Expenses	E030010 Valuation Expenses	0	11,000	0
Operating Expenses	E041030 Councillors travelling	0	10,000	0
Operating Expenses	E041183 Donations	0	0	(100,000)
Operating Expenses	E053420 Road Safety Program Grant	0	0	(4,800)
Operating Expenses	E082007 · Youth Services Building Maint	0	0	(3,000)
Operating Expenses	E091033 · Mtce - Lot 1142 Walton (South)	0	0	(2,500)
Operating Expenses	E091035 · Mtce - Lot 240 Hoover St	0	0	(3,500)
Operating Expenses	E091036 · Mtce - Lot 1142 Walton (North)	0	0	(5,000)
Operating Expenses	E091037 · Mtce - Lot 137A Hoover South	0	0	(2,500)
Operating Expenses	E091038 · Mtce - Lot 137B Hoover North	0	0	(2,000)
Operating Expenses	E091039 · Mtce - Lot 289 Queen Victoria	0	0	(8,000)
Operating Expenses	E091040 · Mtce - Lot 229 Hoover	0	0	(9,500)
Operating Expenses	E091045 · Mtce - Lot 792 Cohen Street	0	0	(4,000)
Operating Expenses	E091046 · Mtce - Lot 250 Queen Victoria	0	0	(7,000)
Operating Expenses	E091048 · Mtce - Lot 294 Queen Victoria	0	0	(4,000)
Operating Expenses	E091452 · 1260 Fitzgerald Street	0	0	(8,000)
Operating Expenses	E091455 · Lot 144 Gwalia Street	0	0	(7,500)
Operating Expenses	E091456 Property Management Services	0	60,000	0
Operating Expenses	E092300-03 · Mtce - Lot 1261-4 Stuart Street (E092305)	0	0	(2,000)
Operating Expenses	E107030 · Cemeteries - Leonora	0	0	(1,000)
Operating Expenses	E107040 · Public Toilets-Cemetery	0	0	(8,000)
Operating Expenses	E107041 · Sale of Indust. Blocks (Costs)	0	0	(3,000)
Operating Expenses	E107044 Radioactive Waste Storage Consult	0	0	(12,123)
Operating Expenses	E113030 · Parks & gardens	0	0	(20,000)
Operating Expenses	E113051 · Skatepark Mtce	0	0	(700)
Operating Expenses	E113070 · Oval	0	0	(23,000)
Operating Expenses	E113092 · Swimming Pool Mtce	0	0	(28,000)
Operating Expenses	E113092 Swimming Pool Maintenance	0	60,000	0
Operating Expenses	E114300 · Tennis Courts	0	0	(1,000)
Operating Expenses	E115040 · TV & Radio Maintenance	0	0	(7,000)

ORDINARY COUNCIL MEETING MINUTES

21 MARCH 2023

CLASSIFICATION	DESCRIPTION	No Change - (Non-Cash Items) Adjustment	Increase in Provision	Decrease in Provision
Operating Expenses	E122120 · Depot maintenance	0	0	(25,000)
Operating Expenses	E126010 · Aerodrome maintenance	0	0	(8,000)
Operating Expenses	E132042 · Tourist Information Bay	0	0	(4,500)
Operating Expenses	E132079 Tourism Development & Publications	0	0	(36,400)
Operating Expenses	E133050 BCITF Levy	0	0	(73,000)
Operating Expenses	E134049 Archive Record Keeping Gwalia	0	50,000	0
Operating Expenses	E139002 Agnew Hotel Interpretation Project	0	40,000	0
Operating Expenses	E139010 Leonora Museum Interpretive Plan	0	30,000	0
Operating Expenses	E142030 Insurance increase	0	0	(13,000)
Operating Expenses	E142182 Senior Staff Rec. Expenses	0	3,250	0
OPERATING REVENUE				
Operating Revenue	I030008 Rates Additional GRV	0	43,056	0
Operating Revenue	I030023 Interest revenue - Municipal	0	26,000	0
Operating Revenue	I030022 Interest revenue - Reserves	0	51,000	0
Operating Revenue	I053406 Road Safety Program Grant	0	4,800	0
Operating Revenue	I103431 Liquid Waste	0	52,000	0
Operating Revenue	I114450 Hall Hire	0	0	(8,000)
Operating Revenue	I114465 Swimming Pool Charges	0	0	(17,000)
Operating Revenue	I122200 Grant MWRA additional	0	3,860	0
CAPITAL EXPENSES				
Capital Expenses	CP2375 Coffee Machine Hoover House	0		(20,000)
Capital Expenses	CP2377 Airport Waiting Room	0		(50,000)
Capital Expenses	CP2378 Solar Bore	0		(18,000)
Capital Expenses	CP2379 CCTV Waste Site	0		(5,600)
Capital Expenses	CP2380 22 Queen Victoria Street	0		(11,698)
Capital Expenses	CP2310 13 Fitzgerald Drive Enclose outdoor-extend west verandah	0	20,000	0
Capital Expenses	CP2317 11 Queen Vic - back verandah/patio enclosure	0	20,000	0
Capital Expenses	CP2321 Masonic Hall Perimeter Fence	0	0	(10,000)
Capital Expenses	CP2327 Masonic Hall Perimeter Fence	0	0	(10,000)
Capital Expenses	CP2328 Barnes Federal Theatre Perimeter Fence	0	0	(10,000)
Capital Expenses	CP2329 Swimming Pool Retiling - Upgrade	0	0	(100,000)
Capital Expenses	CP2346 Trailer Tipping - Town Crew	0	0	(53,000)
Capital Expenses	CP2347 Trailer Sub Pump, hydraulic	0	18,000	(5,600)
Capital Expenses	CP2351 Agnew-Lake Miranda Road	0	0	(38,000)
Capital Expenses	CP2355 Electric Security Gates-Depot (Airport Style)	0	25,000	0
Capital Expenses	CP2379 Standpipe - Electronic Monitor	0		(8,817)
Capital Expenses	CP2349 Old Agnew Road	0		(350,000)
Capital Expenses	CP2331 Oval Lights LED	0	5,000	0
Capital Expenses	CP2305 Toyota Hilux Dual Cab (Health Officer)	0	52,000	0
Capital Expenses	CP2307 Doctor Vehicle Kluger 2WD Petrol Wagon	0	54,255	0
Capital Expenses	CP2337 Prime Mover - water cart truck	0	300,000	0
Capital Expenses	CP2339 Grader Driver's Vehicle (Ranger)	0	62,000	0
Capital Expenses	CP2340 Toyota Hilux dual Cab 4WD (WS)	0	52,000	0

Signed: 18 APRIL 2023
 President: _____

ORDINARY COUNCIL MEETING MINUTES

21 MARCH 2023

CLASSIFICATION	DESCRIPTION	No Change - (Non-Cash Items) Adjustment	Increase in Provision	Decrease in Provision
Capital Expenses	CP2341 Toyota Hilux dual Cab 4WD (P & G)	0	52,000	0
Capital Expenses	CP2342 Ranger 4WD Dual Cab Trade-in \$'s reqd	0	62,000	0
Capital Expenses	CP2346 Trailer (Tipping) - Town Crew	0	14,000	0
Capital Expenses	CP2362 Reporting Officer's Vehicle	0	69,205	0
Capital Expenses	CP2369 Toyota Hilux dual Cab 4WD (M)	0	65,254	0
Capital Expenses	CP2370 MWS's Vehicle	0	73,000	0
Capital Expenses	CP2372 DCEO Vehicle	0	75,225	0
Capital Expenses	CP2373 Admin Spare Kluger	0	30,000	0
Capital Expenses	CP2336 Grader John Deere 670G	0	495,000	0
Capital Expenses	CP2309 CEO House additional	0	0	(249,780)
Capital Expenses	CP2376 Landcruiser Tanden Trailer	0	0	(90,000)
CAPITAL REVENUE				
Capital Revenue	Proceeds from disposal of assets	0	0	(580,600)

CARRIED BY ABSOLUTE MAJORITY (7 VOTES TO 0)

SHIRE OF LEONORA

BUDGET REVIEW REPORT

FOR THE PERIOD ENDED 28 FEBRUARY 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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ORDINARY COUNCIL MEETING MINUTES

21 MARCH 2023

SHIRE OF LEONORA
STATEMENT OF BUDGET REVIEW
(NATURE OR TYPE)
FOR THE PERIOD ENDED 28 FEBRUARY 2023

Budget v Actual						
Note	Adopted Budget (a)	YTD Actual (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)	Year End (a)+(c)+(d)	
	\$	\$	\$	\$	\$	
OPERATING ACTIVITIES						
Net current assets at start of financial year surplus/(deficit)						
4.5.2	191,874	279,087	87,213	0	279,087	▲
Revenue from operating activities (excluding rates)						
Operating grants, subsidies and contributions						
4.1.2	2,616,472	1,152,068	8,660	0	2,625,132	▲
Fees and charges						
4.1.3	2,414,398	1,662,498	27,000	0	2,441,398	▲
Interest earnings						
4.1.6	8,000	63,809	77,000	0	85,000	▲
Other revenue						
4.1.7	242,805	168,220	0	0	242,805	▼
Profit on asset disposals						
4.1.8	24,753	0	(17,453)	0	7,300	▼
	5,306,428	3,046,595	95,207	0	5,401,635	
Expenditure from operating activities						
Employee costs						
4.2.1	(2,410,184)	(2,292,156)	(1,830,498)	0	(4,240,682)	▲
Materials and contracts						
4.2.2	(6,991,250)	(2,586,516)	2,010,375	70,000	(4,910,875)	▼
Utility charges						
4.2.3	(245,100)	(249,962)	(205,150)	0	(450,250)	▲
Depreciation on non-current assets						
4.2.4	(1,834,984)	(1,318,806)	0	0	(1,834,984)	▲
Insurance expenses						
4.2.6	(311,912)	(306,566)	(13,000)	0	(324,912)	▲
Other expenditure						
4.2.7	(130,878)	(33,324)	(204,500)	0	(335,378)	▲
Loss on asset disposals						
4.2.8	(59,968)	0	59,968	0	0	▼
	(11,984,276)	(6,787,330)	(182,805)	70,000	(12,097,081)	
Non-cash amounts excluded from operating activities						
	1,870,199	1,319,453	(42,515)	0	1,827,684	▼
Amount attributable to operating activities						
	(4,615,775)	(2,142,195)	(42,900)	70,000	(4,588,675)	
INVESTING ACTIVITIES						
Non-operating grants, subsidies and contributions						
4.3.1	5,668,103	2,118,336	0	0	5,668,103	▲
Purchase land and buildings						
4.4.2	(6,692,000)	(2,254,168)	(241,478)	20,000	(6,913,478)	▲
Purchase plant and equipment						
4.4.3	(1,672,939)	(134,429)	(168,600)	1,468,339	(373,200)	▲
Purchase and construction of infrastructure-roads						
4.4.5	(3,295,603)	(962,998)	(388,000)	0	(3,683,603)	▲
Purchase and construction of infrastructure-other						
4.4.6	(2,327,413)	(631,523)	(243,817)	64,000	(2,507,230)	▲
Proceeds from disposal of assets						
4.3.2	760,600	0	(580,600)	0	180,000	▲
	(7,559,252)	(1,864,782)	(1,622,495)	1,552,339	(7,629,408)	
Non-cash amounts excluded from investing activities						
	0	0			0	
Amount attributable to investing activities						
	(7,559,252)	(1,864,782)	(1,622,495)	1,552,339	(7,629,408)	
FINANCING ACTIVITIES						
Transfers to cash backed reserves (restricted assets)						
4.5.10	0	(38,551)	0	0	0	
Transfers from cash backed reserves (restricted assets)						
4.5.11	4,400,000	0	0	0	4,400,000	
Amount attributable to financing activities						
	4,400,000	(38,551)	0	0	4,400,000	
Budget deficiency before general rates						
	(7,775,027)	(4,045,528)	(1,665,395)	1,622,339	(7,818,083)	
Estimated amount to be raised from general rates						
4.5.1	7,775,027	7,774,562	43,056	0	7,818,083	▲
Closing funding surplus(deficit)						
3 (c)	0	3,729,034	(1,622,339)	1,622,339	0	

SHIRE OF LEONORA
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2023

1. BASIS OF PREPARATION

The budget review comprises financial statements which have been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Local Government (Financial Management) Regulations 1996 prescribe that the budget review be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from *AASB 16* which would have required the Shire of Leonora to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this budget review have been consistently applied unless stated otherwise. Except for rate setting information, the budget review has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Financial reporting disclosures in relation to assets and liabilities required by the Australian Accounting Standards have not been made unless considered important for the understanding of the budget review or required by legislation.

The local government reporting entity

All funds through which the Shire of Leonora controls resources to carry on its functions have been included in the financial statements forming part of this budget review.

All monies held in the Trust Fund are excluded from the financial statements.

Rounding off figures

All figures shown in this budget review are rounded to the nearest dollar.

2022-23 actual balances

Balances shown in this budget review report as YTD Actual are as forecast at the time of budget review preparation and are subject to final adjustments.

Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in the budget review relate to the original budget estimate for the relevant item of disclosure.

Judgements, estimates and assumptions

The preparation of the annual budget review in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

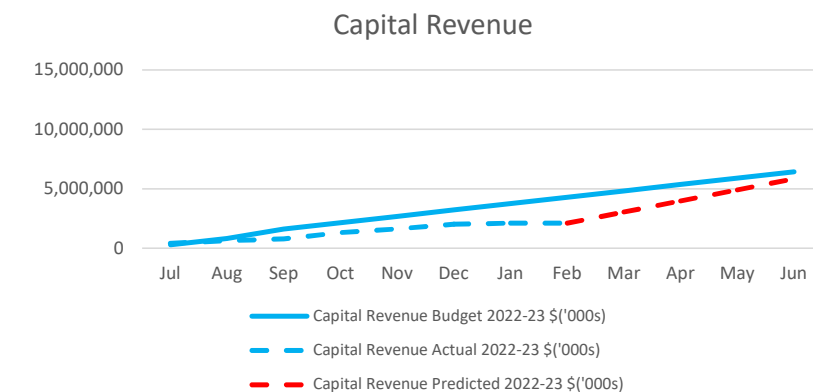
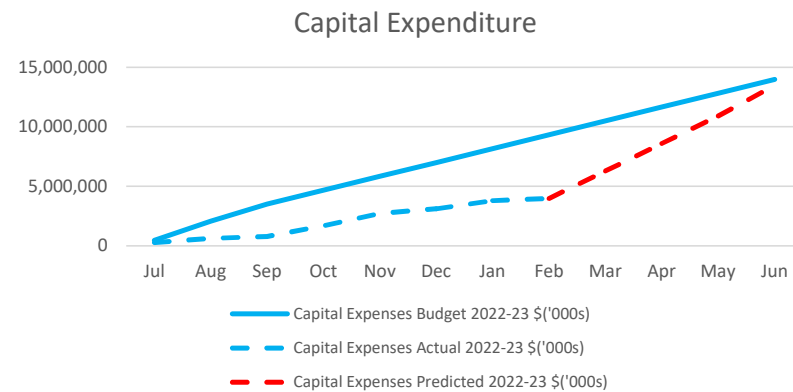
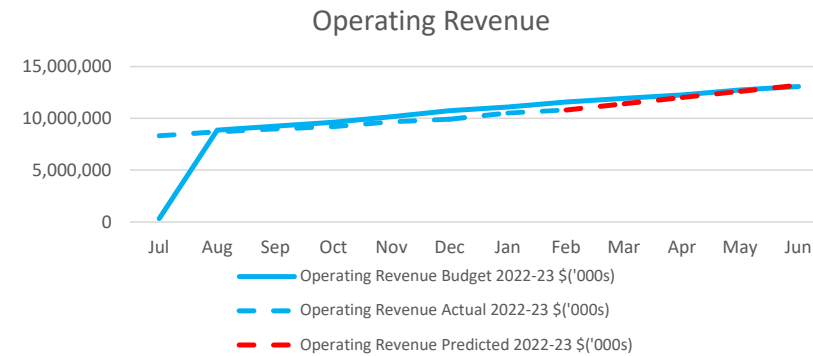
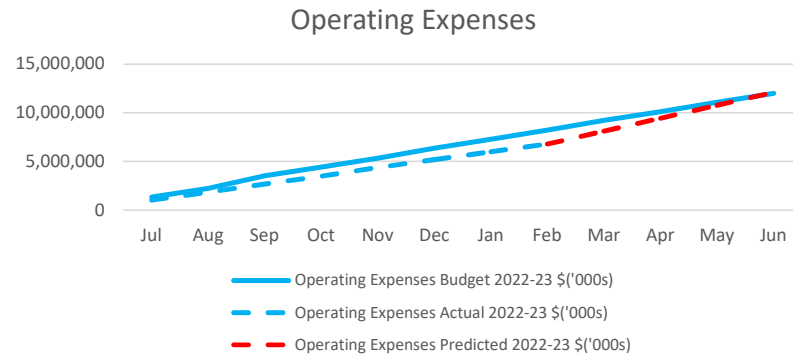
The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- estimation of fair values of land and buildings and investment property
- impairment of financial assets
- estimation uncertainties and judgements made in relation to lease accounting
- estimated useful life of assets

SHIRE OF LEONORA
 SUMMARY GRAPHS - BUDGET REVIEW
 FOR THE PERIOD ENDED 28 FEBRUARY 2023

2. SUMMARY GRAPHS - BUDGET REVIEW



This information is to be read in conjunction with the accompanying financial statements and notes.

ORDINARY COUNCIL MEETING MINUTES

21 MARCH 2023

SHIRE OF LEONORA
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 20233 NET CURRENT FUNDING POSITION
EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Operating activities excluded from budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(a) Operating activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from operating activities within the Rate Setting Statement.

	Actual - Used for Budget 30 June 2022	Audited Actual 30 June 2022	Budget 30 June 2023	Actual 28 February 2023
Adjustments to operating activities			\$	\$
Less: Profit on asset disposals	(70,821)	(70,821)	(24,753)	0
Less: Movement in liabilities associated with restricted cash	13,731	13,730		647
Add: Loss on asset disposals			59,968	0
Add: Change in accounting policies	264,452	0	0	0
Add: Depreciation on non-current assets	1,866,189	3,210,755	1,834,984	1,318,806
Non-cash amounts excluded from operating activities	2,073,551	3,153,664	1,870,199	1,319,453

(b) Investing activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from amounts attributable to investing activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32*.

Adjustments to investing activities

Less: Movement in unspent non-operating grants liability	(1,735,731)	0	0	0
Add: Infrastructure received in-kind	0	(2,676,283)	0	0
Non cash amounts excluded from investing activities	(1,735,731)	(2,676,283)	0	0

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement.

Adjustments to net current assets

Less: Restricted cash	(8,797,221)	(8,797,221)	(4,397,221)	(8,835,772)
Add: Provisions - employee	300,043	300,042	300,043	300,689
Total adjustments to net current assets	(8,497,178)	(8,497,179)	(4,097,178)	(8,535,083)

(d) Composition of estimated net current assets

Current assets

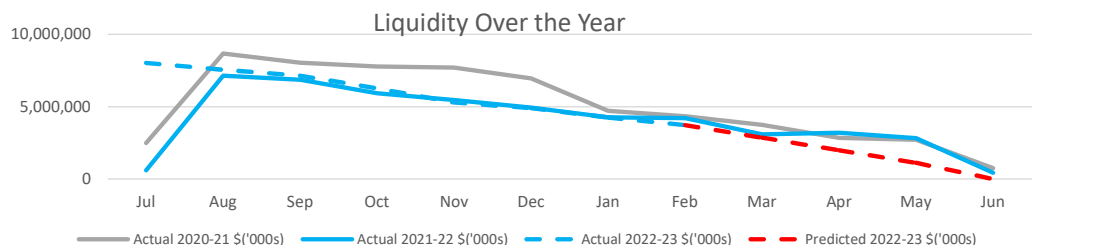
Cash unrestricted	87,897	2,279,067	96,023	4,158,824
Cash restricted	10,988,391	8,797,221	4,397,221	8,835,773
Receivables - rates and rubbish	0	107,031	0	323,478
Receivables - other	559,599	492,228	559,599	236,058
Inventories	71,829	71,829	71,829	108,787
	11,707,716	11,747,376	5,124,672	13,662,920

Less: current liabilities

Payables	(510,256)	(560,406)	(710,256)	(566,400)
Contract liabilities	(455,439)	(2,110,015)	0	(531,714)
Unspent non-operating grants	(1,735,731)	0	0	0
Provisions	(317,238)	(300,689)	(317,238)	(300,689)
	(3,018,664)	(2,971,110)	(1,027,494)	(1,398,803)

Net current assets

	8,689,052	8,776,266	4,097,178	12,264,117
Less: Total adjustments to net current assets	(8,497,178)	(8,497,179)	(4,097,178)	(8,535,083)
Closing funding surplus / (deficit)	191,874	279,087	0	3,729,034



SHIRE OF LEONORA
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2023

3 COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities.

FINANCIAL ASSETS AT AMORTISED COST

The Shire of Leonora classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire of Leonora applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

CURRENT AND NON-CURRENT CLASSIFICATION

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Leonora's operational cycle. In the case of liabilities where the Shire of Leonora does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire of Leonora's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire of Leonora prior to the end of the financial year that are unpaid and arise when the Shire of Leonora becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire of Leonora recognises revenue for the prepaid rates that have not been refunded.

EMPLOYEE BENEFITS

Short-Term Employee Benefits

Provision is made for the Shire of Leonora's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Leonora's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current of financial trade and other payables in the statement position. Shire of Leonora's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

PROVISIONS

Provisions are recognised when the Shire of Leonora has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire of Leonora are recognised as a liability until such time as the Shire of Leonora satisfies its obligations under the agreement.

SHIRE OF LEONORA
 NOTES TO THE REVIEW OF THE ANNUAL BUDGET
 FOR THE PERIOD ENDED 28 FEBRUARY 2023

4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
4.1 OPERATING REVENUE (EXCLUDING RATES)		
4.1.1 SPECIFIED AREA RATES		
No material variance	0	0
4.1.2 OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS		
New grant Road Safety Program and additional MRWA funding	8,660	0
4.1.3 FEES AND CHARGES		
Increase in liquid waste fees and charges received. Decrease in hall hire and swimming pool fees.	27,000	0
4.1.5 SERVICE CHARGES		
No material variance	0	0
4.1.6 INTEREST EARNINGS		
Interest earned higher than expected.	77,000	0
4.1.7 OTHER REVENUE		
No material variance	0	0
4.1.8 PROFIT ON ASSET DISPOSAL		
Long wait times on vehicles - purchases deferred to 2023-24	(17,453)	0
Predicted Variances Carried Forward	95,207	0

SHIRE OF LEONORA
 NOTES TO THE REVIEW OF THE ANNUAL BUDGET
 FOR THE PERIOD ENDED 28 FEBRUARY 2023

4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
Predicted Variances Brought Forward	95,207	0
4.2 OPERATING EXPENSES		
4.2.1 EMPLOYEE COSTS		
Senior staff recreation expenses budget allocation decrease	(1,830,498)	0
4.2.2 MATERIAL AND CONTRACTS		
Increase in available cash for rates valuation services, property management services, swimming pool maintenance, archive record keeping, Agnew interpretation project, museum interpretive plan. Decrease in available cash for radioactive waste storage consult, tourism publications, BCITF levies. Reclassification non cash adjustments.	2,010,375	70,000
4.2.3 UTILITY CHARGES		
Utility budgets were previously grouped into materials and contracts. Reclassification non cash adjustments.	(205,150)	0
4.2.4 DEPRECIATION (NON CURRENT ASSETS)		
No material variance	0	0
4.2.5 INTEREST EXPENSES		
No material variance	0	0
4.2.6 INSURANCE EXPENSES		
Increase in insurance premiums	(13,000)	0
4.2.7 OTHER EXPENDITURE		
Decrease in Councillor travelling budget. Donation made to the RFDS. Reclassification non cash adjustments.	(204,500)	0
4.2.8 LOSS ON ASSET DISPOSAL		
Long wait times on vehicles - purchases deferred to 2023-24	59,968	0
Predicted Variances Carried Forward	(87,598)	70,000

ORDINARY COUNCIL MEETING MINUTES

21 MARCH 2023

SHIRE OF LEONORA
 NOTES TO THE REVIEW OF THE ANNUAL BUDGET
 FOR THE PERIOD ENDED 28 FEBRUARY 2023

4. PREDICTED VARIANCES

Comments/Reason for Variance

	Variance \$	
	Permanent	Timing
Predicted Variances Brought Forward	(87,598)	70,000
4.3 CAPITAL REVENUE		
4.3.1 NON OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS		
No material variance	0	0
4.3.2 PROCEEDS FROM DISPOSAL OF ASSETS		
Long wait times on vehicles - purchases deferred to 2023-24	(580,600)	0
4.3.3 PROCEEDS FROM NEW DEBENTURES		
No material variance	0	0
4.3.4 PROCEEDS FROM SALE OF INVESTMENT		
No material variance	0	0
4.3.5 PROCEEDS FROM ADVANCES		
No material variance	0	0
4.3.6 SELF-SUPPORTING LOAN PRINCIPAL		
No material variance	0	0
4.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)		
No material variance	0	0
Predicted Variances Carried Forward	(668,198)	70,000

ORDINARY COUNCIL MEETING MINUTES

21 MARCH 2023

SHIRE OF LEONORA
 NOTES TO THE REVIEW OF THE ANNUAL BUDGET
 FOR THE PERIOD ENDED 28 FEBRUARY 2023

4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
Predicted Variances Brought Forward	(668,198)	70,000
4.4 CAPITAL EXPENSES		
4.4.1 LAND HELD FOR RESALE		
No material variance	0	0
4.4.2 LAND AND BUILDINGS		
Purchase of 22 Queen Victoria Street. Decrease in allocation for 13 Fitzgerald Drive. Timing carryover for 11 Queen Victoria Street.	(241,478)	20,000
4.4.3 PLANT AND EQUIPMENT		
Purchase of coffee machine, CCTV waste site, trailer tipping. Long wait times on vehicles - purchases deferred to 2023-24	(168,600)	1,468,339
4.4.4 FURNITURE AND EQUIPMENT		
No material variance	0	0
4.4.5 INFRASTRUCTURE ASSETS - ROADS		
Agnew-Lake Miranda Road and Old Agnew Road.	(388,000)	0
4.4.6 INFRASTRUCTURE ASSETS - OTHER		
Redesign airport waiting room, solar bore. Masonic perimeter fencing, Barnes federal theatre fencing, swimming pool retiling, carport depot, fuel storage unit, standpipe electronic monitor. Projects deferred until 23-24 electric security gates depot, reline shed depot and oval lights LED.	(243,817)	64,000
4.4.7 PURCHASES OF INVESTMENT		
No material variance	0	0
4.4.8 REPAYMENT OF DEBENTURES		
No material variance	0	0
4.4.9 ADVANCES TO COMMUNITY GROUPS		
No material variance	0	0
Predicted Variances Carried Forward	(1,710,093)	1,622,339

ORDINARY COUNCIL MEETING MINUTES

21 MARCH 2023

SHIRE OF LEONORA
 NOTES TO THE REVIEW OF THE ANNUAL BUDGET
 FOR THE PERIOD ENDED 28 FEBRUARY 2023

4. PREDICTED VARIANCES

Comments/Reason for Variance

	Variance \$	
	Permanent	Timing
Predicted Variances Brought Forward	(1,710,093)	1,622,339
4.5 OTHER ITEMS		
4.5.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)		
No material variance - Transfer of interest earned	0	0
4.5.11 TRANSFER FROM RESERVES (RESTRICTED ASSETS)		
No material variance	0	0
4.5.1 RATE REVENUE		
GRV Commercial interim rates	43,056	0
4.5.2 OPENING FUNDING SURPLUS(DEFICIT)		
Difference between closing balance 2022 and adopted budget 2023	87,213	0
4.5.3 NON-CASH WRITE BACK OF PROFIT (LOSS)		
Long wait times on vehicles - purchases deferred to 2023-24	(42,515)	0
Total Predicted Variances as per Annual Budget Review	(1,622,339)	1,622,339

ORDINARY COUNCIL MEETING MINUTES

21 MARCH 2023

SHIRE OF LEONORA
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2023

5. BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
Budget Adoption		Opening Surplus(Deficit)	0	87,213	0	87,213
Purchase plant and equipment	10.2(A) NOV 22	Capital Expenses	0	0	(90,000)	(2,787)
Rates		Operating Revenue	0	43,056	0	40,269
Operating grants, subsidies and contributions		Operating Revenue	0	8,660	0	48,929
Fees and charges		Operating Revenue	0	27,000	0	75,929
Interest earnings		Operating Revenue	0	77,000	0	152,929
Profit on asset disposals		Non Cash Item	(17,453)	0	0	152,929
Employee costs		Operating Expenses	0	3,250	0	156,179
Employee costs		Non Cash Item	(1,833,748)	0	0	156,179
Materials and contracts		Operating Expenses	0	251,000	(126,323)	280,856
Materials and contracts		Non Cash Item	1,955,698	0	0	280,856
Insurance expenses		Operating Expenses	0	0	(13,000)	267,856
Utility charges		Operating Expenses	0	0	(197,700)	70,156
Utility charges		Non Cash Item	(7,450)	0	0	70,156
Other expenditure		Operating Expenses	0	10,000	(100,000)	(19,844)
Other expenditure		Non Cash Item	(114,500)	0	0	(19,844)
Loss on asset disposals		Non Cash Item	59,968	0	0	(19,844)
Purchase land and buildings		Capital Expenses	0	28,302	(249,780)	(241,322)
Purchase plant and equipment		Capital Expenses	0	1,389,739	0	1,148,417
Purchase and construction of infrastructure-roads		Capital Expenses	0	0	(388,000)	760,417
Purchase and construction of infrastructure-other		Capital Expenses	0	0	(179,817)	580,600
Proceeds from disposal of assets		Capital Revenue	0	0	(580,600)	0
Amended Budget Cash Position as per Council Resolution			42,515	1,925,220	(1,925,220)	0

14.0 MEETING CLOSED TO PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

It was determined that while the attachments to item **14.1.(A) CEO Recruitment – Minutes of Meeting of CEO Recruitment and Selection Panel, and Recommendation** should be kept confidential due to the nature of the information within, the matters in the report itself do not disclose any information that should be contrary to Section 5.23(2) of the *Local Government Act 1995* and that the meeting not be required to proceed behind closed doors.

15.0 MEETING CLOSED TO PUBLIC

15.2 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

14.1.(A) CEO RECRUITMENT - MINUTES OF MEETING OF CEO RECRUITMENT AND SELECTION PANEL, AND RECOMMENDATION

SUBMISSION TO: Ordinary Council Meeting Confidential
Meeting Date: 21st March 2023

AGENDA REFERENCE: 14.1.(A) MAR 23

SUBJECT: CEO Recruitment - Minutes of Meeting of CEO Recruitment and Selection Panel, and Recommendation

LOCATION/ADDRESS: Leonora

NAME OF APPLICANT: N/A

FILE REFERENCE: 1.19 - CEO Recruitment

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Steven Tweedie

OFFICER: Consultant

INTEREST DISCLOSURE: Nil

DATE: 7th March 2023

SUPPORTING DOCUMENTS:

1. CEO Recruitment Panel Meeting Minutes - Feb 2023 (under separate cover)
2. Selection Panel Assessment of each applicant (confidential) (under separate cover)
3. Candidate Details (confidential) (under separate cover)
4. CEO Employment Contract (confidential) (under separate cover)

BACKGROUND

In accordance with the *Local Government Act 1995* (the Act), Regulations, and the Shire of Leonora Policy A.3.23 – CEO Recruitment, Performance Review and Termination (the CEO Standards) – established under the Act – the Council has established a ‘selection panel’ for the recruitment and selection of a new CEO, endorsed, by absolute majority, a job description form setting out the duties and responsibilities of the position, and established the selection criteria for the position.

The Panel has met on 2 occasions, most recently February 16th, 2023 to interview 2 candidates – one in person, and one by video.

The Shire President (as Presiding Member of the Panel) has circulated the draft contract to all Panel Members for consideration, prior to Council consideration.

All Panel Members have either notified their approval of the draft contract, or had no comments on it, and accordingly Council may have confidence in the assessment of the Panel in recommending it for formal consideration and approval by Council.

STATUTORY ENVIRONMENT

CEO Standards

Section 5.39 B of the *Local Government Act 1995* requires local governments to adopt standards to be observed in relation to CEO Recruitment, performance review, and termination, which incorporate prescribed Model Standards.

The Shire of Leonora Policy A.3.23 – CEO Standards for Recruitment, Performance, and Termination meet this requirement, and outline what is required with respect to the adoption of a position description, inclusive of selection criteria, the advertising of a vacant CEO position, the establishment and responsibilities of a selection panel, and the appointment of the CEO.

The relevant provisions are detailed below:

9. Recommendation by selection panel

- (1) *Each applicant's knowledge, experience, qualifications and skills must be assessed against the selection criteria by or on behalf of the selection panel.*
- (2) *Following the assessment referred to in subclause (1), the selection panel must provide to the local government –*
 - (a) *a summary of the selection panel's assessment of each applicant; and*
 - (b) *unless subclause (3) applies, the selection panel's recommendation as to which applicant or applicants are suitable to be employed in the position of CEO.*
- (4) *The selection panel must act under subclauses (1), (2) and (3) –*
 - (a) *in an impartial and transparent manner; and*
 - (b) *in accordance with the principles set out in section 5.40 of the Act.*
- (5) *The selection panel must not recommend an applicant to the local government under subclause (2)(b) unless the selection panel has –*
 - (a) *assessed the applicant as having demonstrated that the applicant's knowledge, experience, qualifications and skills meet the selection criteria; and*
 - (b) *verified any academic, or other tertiary level, qualifications the applicant claims to hold; and*
 - (c) *whether by contacting referees provided by the applicant or making any other inquiries the selection panel considers appropriate, verified the applicant's character, work history, skills, performance and any other claims made by the applicant.*
- (6) *The local government must have regard to, but is not bound to accept, a recommendation made by the selection panel under this clause.*

11. Offer of employment in position of CEO

Before making an applicant an offer of employment in the position of CEO, the local government must, by resolution of an absolute majority of the council, approve –

- (a) *the making of the offer of employment to the applicant; and*
- (b) *the proposed terms of the contract of employment to be entered into by the local government and the applicant.*

12. Variations to proposed terms of contract of employment

- (1) *This clause applies if an applicant who is made an offer of employment in the position of CEO under clause 11 negotiates with the local government a contract of employment (the negotiated contract) containing terms different to the proposed terms approved by the local government under clause 11(b).*
- (2) *Before entering into the negotiated contract with the applicant, the local government must, by resolution of an absolute majority of the council, approve the terms of the negotiated contract.*

Once the formalities of appointment are completed:

- Council must resolve, by Absolute Majority, that the employment was undertaken in accordance with the Shire's CEO Standards – *Local Government (Administration) Regulations 19FB(3)*
- Council must provide the Department of Local Government CEO with a copy of the resolution as above – *Local Government (Administration) Regulations 19FB(4)*

It is proposed the this will occur at and following the March 2023 Ordinary Council Meeting.

It should be noted that cl 16.3 (2) of the Shire of Leonora Meeting Procedures Local Law prevents the CEO from implementing any Council decisions until the afternoon of the next business day following the Council meeting (unless Council pursuant to cl 16.3 (3) directs the CEO to give immediate effect to the Council decision. This is to allow any Council Member to give notice of revocation of any decision, prior to its enactment.

Accordingly, no announcement, nor any enactment of the Council decision may take place until noon of the next business day following the OCM.

The Shire President will issue a media statement when the Council decision is able to be made public and when formalities with the preferred candidate are complete, (or substantially complete).

POLICY IMPLICATIONS

The Report and its recommendations are consistent with Council Policy A.3.23 CEO Standards for Recruitment, Performance and Termination.

FINANCIAL IMPLICATIONS

The financial implications arising from the adoption of the Panel's recommendations are those consistent with the employment contract agreed with the successful application, including associated costs such as relocation etc.

STRATEGIC IMPLICATIONS

Adoption of the updated policy will comply with the Shire of Leonora's Strategic Community Plan's Leadership Objective, Outcome 4.5 – Strong Leadership and planning, section 4.5.3 – Continue to develop strategic plans and ensure legislative compliance.

RECOMMENDATIONS

1. That Council resolve by Absolute Majority that it:

- (a) is satisfied that the Panel's deliberations and recommendation complies with clause 9 of the Shire of Leonora CEO Recruitment, Performance Review and Termination Standards;
 - (b) selects **Ty Matson** as specified in the Confidential Attachment "*Candidate Details*" to make an offer of employment to, for the position of Chief Executive Officer (CEO) at the Shire of Leonora (Preferred Applicant), with the applicant recommended as suitable for the position;
 - (c) approves the proposed terms of the CEO employment contract as per Confidential Attachment "*CEO Employment Contract*" for a period of 5 years;
 - (d) authorises the Shire President, in conjunction with the HR Consultant, and the incumbent CEO, to present the CEO employment contract to **Ty Matson** and negotiate terms within the defined parameters set out in Confidential Attachment "*CEO Employment Contract*", noting that if the Preferred Applicant negotiates (under clause 12 of the Shire of Leonora CEO Recruitment, Performance Review, and Termination Standards) terms substantially different to the proposed terms (noting recommendation f below), the amended CEO employment contract will be provided to Council for approval before the contract is executed;
 - (e) authorises the Shire President to execute the CEO Employment Contract, subject to **Ty Matson** agreeing to enter into the proposed terms of the contract other than minor amendments as per recommendation f;
 - (f) authorises the HR Consultant and incumbent CEO, in consultation with the Shire President, to make any minor changes to the CEO Employment Contract that may be required to finalise this matter, subject to those changes not being material to the contract and noting that any changes must ensure compliance with the provisions of the *Local Government Act 1995*;
 - (g) confirms that, subject to the Preferred Applicant accepting the proposed terms of the CEO employment contract, **Ty Matson** is appointed to the position of CEO at the Shire of Leonora;
 - (h) confirms the employment was undertaken in accordance with the Shire's CEO Standards – *Local Government (Administration) Regulations 19FB (3)*; and
 - (i) authorises the CEO to provide the Department of Local Government CEO with a copy of the resolution – as above – and in accordance with the *Local Government (Administration) Regulations 19FB (4)*.
2. That Council resolve by simple majority to:
- (a) receive the draft minutes of the meeting of the Chief Executive Officer Recruitment and Selection Panel held on February 16, 2023;
 - (b) note that the incumbent CEO, Mr Jim Epis, has offered to provide advice and support services to the incoming CEO, and appreciates this offer, and encourages **Ty Matson** to avail himself of such support, on terms to be agreed by the incoming CEO and Mr Epis.

COUNCIL DECISION

Moved: Cr LR Petersen

Seconder: Cr RA Norrie

1. That Council resolve by Absolute Majority that it:
 - (a) is satisfied that the Panel's deliberations and recommendation complies with clause 9 of the Shire of Leonora CEO Recruitment, Performance Review and Termination Standards;
 - (b) selects **Ty Matson** as specified in the Confidential Attachment "*Candidate Details*" to make an offer of employment to, for the position of Chief Executive Officer (CEO) at the Shire of Leonora (Preferred Applicant), with the applicant recommended as suitable for the position;
 - (c) approves the proposed terms of the CEO employment contract as per Confidential Attachment "*CEO Employment Contract*" for a period of 5 years;
 - (d) authorises the Shire President, in conjunction with the HR Consultant, and the incumbent CEO, to present the CEO employment contract to **Ty Matson** and negotiate terms within the defined parameters set out in Confidential Attachment "*CEO Employment Contract*", noting that if the Preferred Applicant negotiates (under clause 12 of the Shire of Leonora CEO Recruitment, Performance Review, and Termination Standards) terms substantially different to the proposed terms (noting recommendation f below), the amended CEO employment contract will be provided to Council for approval before the contract is executed;
 - (e) authorises the Shire President to execute the CEO Employment Contract, subject to **Ty Matson** agreeing to enter into the proposed terms of the contract other than minor amendments as per recommendation f;
 - (f) authorises the HR Consultant and incumbent CEO, in consultation with the Shire President, to make any minor changes to the CEO Employment Contract that may be required to finalise this matter, subject to those changes not being material to the contract and noting that any changes must ensure compliance with the provisions of the *Local Government Act 1995*;
 - (g) confirms that, subject to the Preferred Applicant accepting the proposed terms of the CEO employment contract, **Ty Matson** is appointed to the position of CEO at the Shire of Leonora;
 - (h) confirms the employment was undertaken in accordance with the Shire's CEO Standards – *Local Government (Administration) Regulations 19FB (3)*; and
 - (i) authorises the CEO to provide the Department of Local Government CEO with a copy of the resolution – as above – and in accordance with the *Local Government (Administration) Regulations 19FB (4)*.
2. That Council resolve by simple majority to:
 - (a) receive the draft minutes of the meeting of the Chief Executive Officer Recruitment and Selection Panel held on February 16, 2023;

Signed: 18 APRIL 2023
President: _____

ORDINARY COUNCIL MEETING MINUTES

21 MARCH 2023

- (b) note that the incumbent CEO, Mr Jim Epis, has offered to provide advice and support services to the incoming CEO, and appreciates this offer, and encourages **Ty Matson** to avail himself of such support, on terms to be agreed by the incoming CEO and Mr Epis.

CARRIED BY ABSOLUTE MAJORITY (7 VOTES TO 0)

15.0 MEETING CLOSED TO PUBLIC

15.3 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

Nil

16.0 STATE COUNCIL AGENDA

Nil

17.0 NEXT MEETING

Tuesday 18th April 2023

18.0 CLOSURE OF MEETING

There being no further business, the Chairperson, Shire President, Councillor PJ Craig declared the meeting closed at 11:46am