

# **SHIRE OF LEONORA**

## **NOTICE OF AN ORDINARY COUNCIL MEETING**



**MINUTES OF ORDINARY MEETING HELD  
IN SHIRE CHAMBERS, LEONORA  
ON TUESDAY 21<sup>ST</sup> JULY, 2020  
COMMENCING AT 9:32 AM.**

**1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL/OTHER INTEREST DISCLOSURES**

**1.1 The President Cr PJ Craig declared the meeting open at 9:32am.**

**1.2 Visitors or members of the public in attendance**

**At 10:00am:** Mr Kyran O'Donnell, MLA Liberal Member for Kalgoorlie and Shadow Minister for Seniors and Ageing; Volunteering

**1.3 Financial/Other Interest Disclosures**

Mr JG Epis has a financial interest in late item 12.0 A. (i) as it relates to his contract of employment

**2.0 DISCLAIMER NOTICE**

**3.0 COUNCIL MEETING INFORMATION NOTES**

**4.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

<b>4.1 President (Chairperson)</b>	<b>PJ Craig</b>
<b>Deputy President</b>	<b>RA Norrie</b>
<b>Councillors</b>	<b>RM Cotterill</b>
	<b>F Harris</b>
	<b>AE Taylor</b>
	<b>LR Petersen</b>
<b>Chief Executive Officer</b>	<b>JG Epis</b>
<b>Deputy Chief Executive Officer</b>	<b>L Gray</b>
<b>Visitor</b>	<b>K O'Donnell</b>

**3.2 Apologies  
Councillors** **AM Moore**

**Moved Cr LR Petersen, seconded Cr RA Norrie** that Cr AM Moore's absence be noted.

**CARRIED (6 VOTES TO 0)**

**3.3 Leave of Absence (Previously approved)**  
Nil

**4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5.0 PUBLIC QUESTION TIME**

Nil

**6.0 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS**

Nil

**8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS**

**Moved Cr RA Norrie, seconded Cr RM Cotterill** that the Minutes of the Ordinary Meeting held on 16<sup>th</sup> June, 2020 be confirmed as a true and accurate record.

**CARRIED (6 VOTES TO 0)**

**9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

- Notification of CEO's award as the Local Government Officers' Distinguished Award
- Outback Grave Markers were in town – three sites; (acknowledge them)
- Cactus Hunters in town (acknowledge them)

*At 10:01am, Cr P Craig left the meeting and returned with Mr Kyran O'Donnell MLA, Liberal Member for Kalgoorlie and Shadow Minister for Seniors and Aging; Volunteering in attendance.*

*Cr PJ Craig welcomed Mr O'Donnell to the Council Meeting.*

*Mr Kyran O'Donnell left the meeting at 10:55am, and President Cr PJ Craig adjourned the meeting for a short morning tea break.*

*The meeting resumed at 11:07am with all those previously listed in the record of attendance present.*

*Cr RM Cotterill left the meeting at 11:08 am.*

*Cr RM Cotterill returned to the meeting at 11:08am.*



# STRATEGIC COMMUNITY PLAN

## 2017 – 2027

Reviewed November 2019

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# ***Our Vision***

***“A proactive, sustainable, safe, friendly and prosperous place to be.”***



## Foreword

We presented the Shire of Leonora Strategic Community Plan 2017 – 2027 to our community in April 2017. In response to best practice guidelines for local government, we have recently undertaken a desktop review of this Plan, to maintain our focus to ensure the Shire of Leonora community is *'a proactive, sustainable, safe, friendly and prosperous place to be'*.

The Plan shares our visions and aspirations for the future and outlines how we will, over the next decade, work towards a brighter future for the Leonora community.

This Plan could not have been produced without the input of the local community. We are grateful to the community for their response and especially to those who took the time to provide input into the Plan. Your responses gave us valuable insight into your aspirations for the future.

We believe we have captured the community's aspirations and have reflected these in our desired outcomes. We will work as a local government, in partnership with the community and other key stakeholders to deliver these outcomes using the strategies we have detailed in this Plan.

Peter Craig  
Shire President

Jim Epis  
Chief Executive Officer

18 February 2020

# Integrated Planning and Reporting Framework

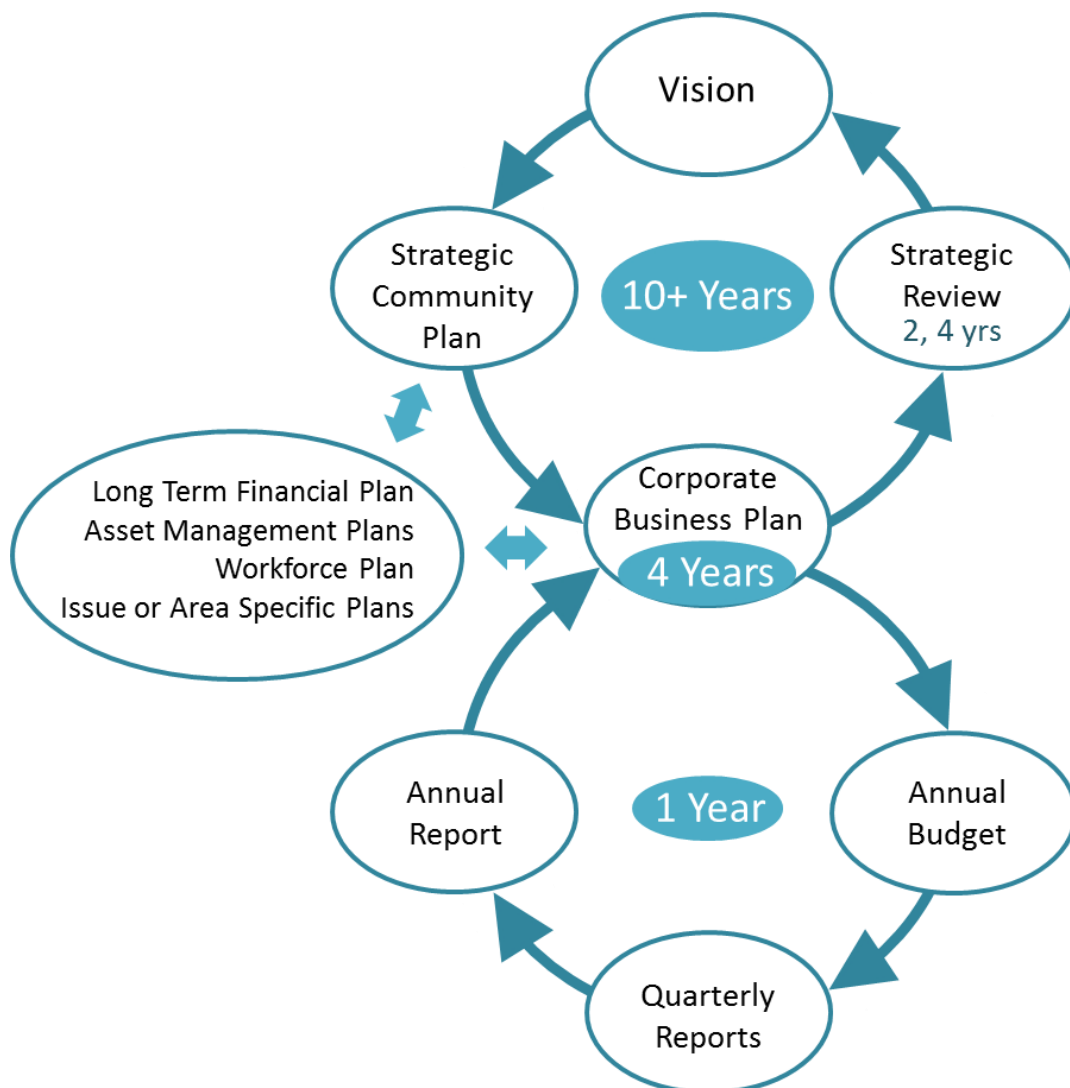
All local governments are required to prepare a Plan for the Future for their district under *Section 5.56(1) of the Local Government Act 1995*. The Plan for the Future comprises the following two key strategic documents<sup>1</sup>:

**Strategic Community Plan** – Council’s principal 10-year strategy and planning tool. It is the principal guiding document for the remainder of the Shire’s strategic planning and community engagement is central to the Plan.<sup>2</sup>

**Corporate Business Plan** – Council’s 4-year planning document. The core components of this Plan include a four-year delivery program, aligned to the Strategic Community Plan and accompanied by four-year financial projections.<sup>2</sup>

Importantly, the Strategic Community Plan and Corporate Business Plan are informed by several other key strategy documents and processes, shown in the following diagram.

**Diagram: The Strategic Planning Framework**



<sup>1</sup>Local Government (Administration) Regulations 1996, Paragraph 19BA.

<sup>2</sup>Department of Local Government, Integrated Planning and Reporting: Framework and Guidelines, September 2016



## What is the Strategic Community Plan

The Strategic Community Plan is the highest level planning document in the Integrated Planning and Reporting process. This Plan is designed to be a 'living' document that guides the development of the Shire of Leonora community for at least the next ten years.

One of the key features of the Strategic Community Planning process is community engagement and the part it plays in influencing the Shire's strategic direction as it seeks to achieve the community's long term vision and aspirations.

Strategic planning is a recurring process, requiring constant refinement and review. Every second year a minor review of this Plan is scheduled to occur which will alternate with a comprehensive review every four years to ensure the Plan remains in line with the community's vision, aspirations and objectives.

## Structure of the Plan

Based on community engagement, the Plan sets out the vision for the Shire's future and captures the community's aspirations and values.

A strategic objective has been developed for each of four key themes of community interest, being:

- **Social:** An empowered and spirited community
- **Economic:** Economic hub of the northern goldfields
- **Environment:** Forward thinking management of the built and natural environment
- **Leadership:** Innovative and proactive Shire and Councillors

Desired outcomes for each objective have been determined and strategies to meet the objectives established. In undertaking the review, the Shire had regard for the community's feedback, current and future resources, strategic performance indicators and demographic trends. Commentary on each of these is provided within the Plan.

For each strategic objective, the following information has been provided:

- a summary of the major issues highlighted by the community;
- a selection of community comments;
- tables of strategies to achieve the desired outcomes; and
- strategic performance indicators to monitor achievement of desired outcomes.

## How the Plan will be used

The Plan outlines how the Shire will, over the long term, work towards a brighter future for the Shire of Leonora community as it seeks to achieve its vision inspired by the community's aspirations for the future.

Looking to the future, the Strategic Community Plan will influence how the Shire uses its resources to deliver services to the community. The Plan forms the primary driver for all other planning undertaken by the Shire.

The Shire of Leonora intends to use the Strategic Community Plan in several ways, including:

- Guide Council priority setting and decision making;
- Be a mechanism for the ongoing integration of local planning initiatives;
- Inform the decision making of other agencies and organisations, including community and State Government;
- Provide a rationale to pursue grants and other resources by demonstrating how specific projects align with the aspirations of our community, and within the strategic direction of the Shire;
- Inform potential investors and developers of our community's key priorities, and the way we intend to grow and develop;
- Engage local businesses, community groups and residents in various ways to contribute to the Shire's future; and
- Provide a framework for monitoring progress against our vision, values and aspirations.

Importantly, plans are only effective if adequate resources is dedicated to ensure they can be delivered.

The strategies will be prioritised, and actions applied (after a further assessment of available resources) through the development of a Corporate Business Plan. Strategic performance indicators will be used to report back to the community on the Shire's performance in achieving the outcomes.



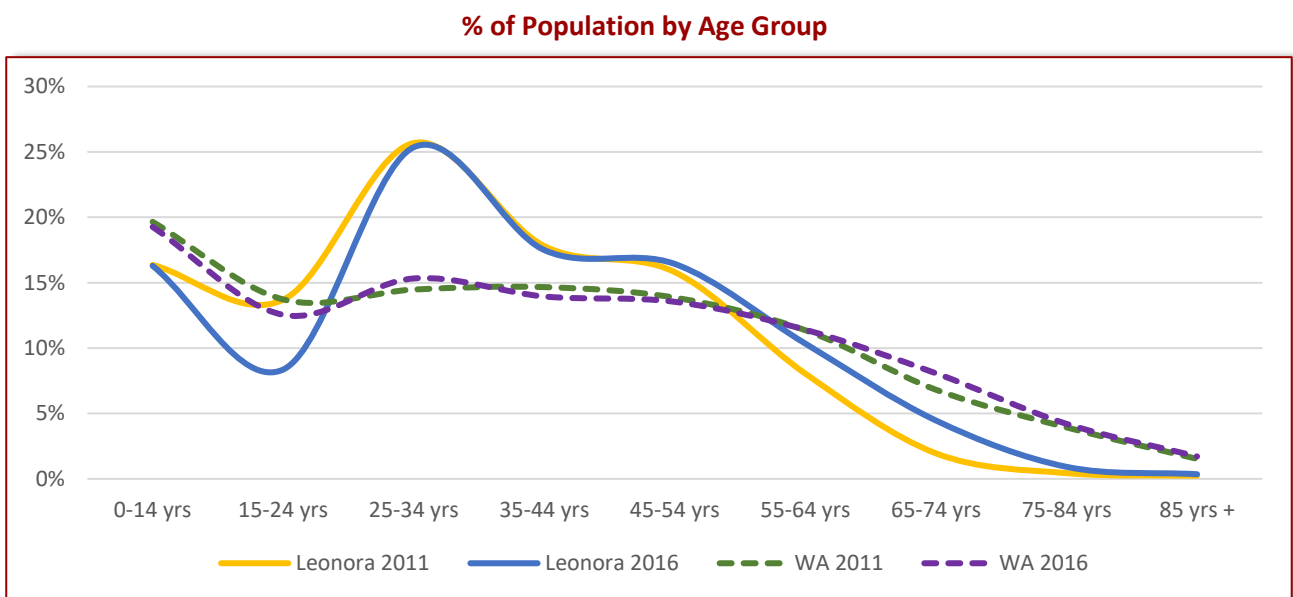
*“Leonora has an amazing  
community spirit”*

# Profile of the Shire of Leonora

## Demographic Trend

In 2016, the Shire of Leonora’s population on the night of the census was 1,411<sup>3</sup>, this is a decrease from the 2,512 estimated population at the time of the 2011 census. The chart below reflects the percentage of the estimated resident population within each age grouping for the Shire of Leonora (represented by the yellow (2011) and blue (2016) lines) and Western Australia (represented by the green (2011) and purple (2016) dotted lines).

The age demographic of the resident population illustrates the Shire of Leonora has a high proportion of working age persons, with 84% of the population under 55 years of age and 25% in the 25-34 year age group as indicated by the yellow (2011 demographic) and blue (2016 demographic) lines in the chart below.



When comparing the Shire’s demographic to Western Australia, (reflected by the dotted green and purple lines) there is lower proportion of younger residents in the 5-24 year old age, indicating a low percentage of families and many in this age group leaving for schooling. Making up 60% of the resident population, residents aged between 25 and 54, there is large scope for the growth, development and leadership of this community. The over 55 age group is below the state average at 16% of the district’s population, indicating a lower percentage retire in the district.

<sup>3</sup> Australian Bureau of Statistics, Leonora (S) (LGA55040) 2016 Census of Population and Housing, viewed 26 September 2019.

# Leonora Natural and Built Environment

## The Natural Landscape

The Shire of Leonora is situated within the Northern Goldfields region, covering an area of 32,189km<sup>2</sup> and is a service centre for the mining, exploration and the pastoral industry.

The Shire's main township is Leonora, 832 kilometres northeast of Perth and 230 kilometres north of Kalgoorlie. Neighbouring Shires include Wiluna, Laverton, Sandstone and Menzies.

As part of the golden outback and one of the gateways to the Outback Way, Leonora's natural attractions are drawing an increase in visitors with a number of self guided drive tours promoted through the region. Attractions include 'The Terraces' 40 kilometres north-east of Leonora, a fine example of so-called 'break-away' formations, created through the erosion of plateaux by wind and rain.

## The Built Environment

The establishment of the twin townships of Leonora and Gwalia originated in 1896 after the discovery of gold within the region. Leonora then became the largest centre on the north eastern Goldfields and by 1908 had up to 7 hotels, general stores, chemists, tailors and bakeries.

In 1963 the closure of the Sons of Gwalia mine substantially effected the population in the Gwalia town site, as demand for commercial and business enterprises decreased as the mining population departed. The population in Gwalia became negligible however, the townsite of Leonora survived the closure of the mine as a result of the alternative economic revenue streams from district administration, as well as being a rail head and supply centre.

Leonora is a service centre for mining exploration, mining services and the pastoral industry. The Shire hosts approximately 7 gold mining companies, as well as several nickel mining companies. The pastoral sector is the primary form of agricultural within the Shire. Large scale pastoral stations within the Shire include Leinster Downs, Pinnacles, Yakabindie, Yeelirrie and Weebo. The primary stock for the Shire pastoral stations is largely cattle. Tourism is a growing and developing industry within the Shire, with attractions such as visiting the historic Gwalia Museum and Village.

Today, the town consists of some 350 houses, 100 industrial sites, 3 mining type accommodation camps, a shady caravan park, 2 hotels with a-la-carte dining and 1 motel. Shopping facilities include a supermarket, butchers, newsagent/liquor/hardware and general store, post office, 2 roadhouses/service stations (including restaurants), nursery/garden centre, furniture/nicknacks store, cafe, accountant and TAB. A well-equipped purpose built modern recreation centre is situated in the CBD and caters for health and fitness requirements.

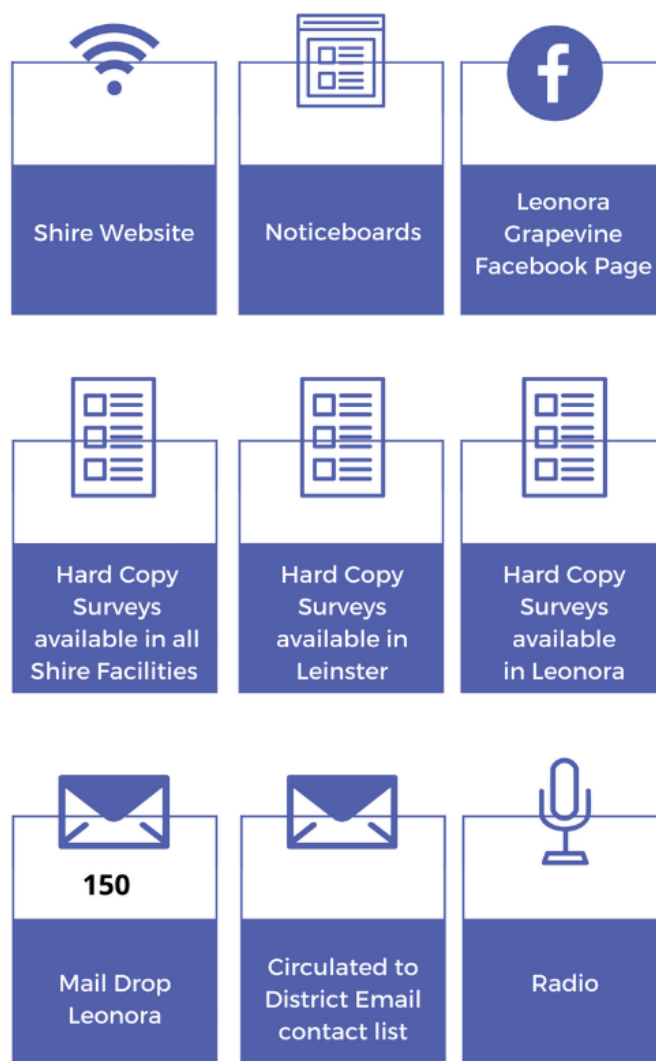


***“The beauty of the bush  
environment, the  
freedom...”***

## Community Engagement

The Strategic Community Plan review process commenced in February 2017, focused on obtaining feedback in relation to Shire services and facilities.

The campaign was promoted and advertised on local notice boards, radio, email community distribution list, mail drop and the Shire of Leonora website and community Facebook page with a link to the electronic survey provided.

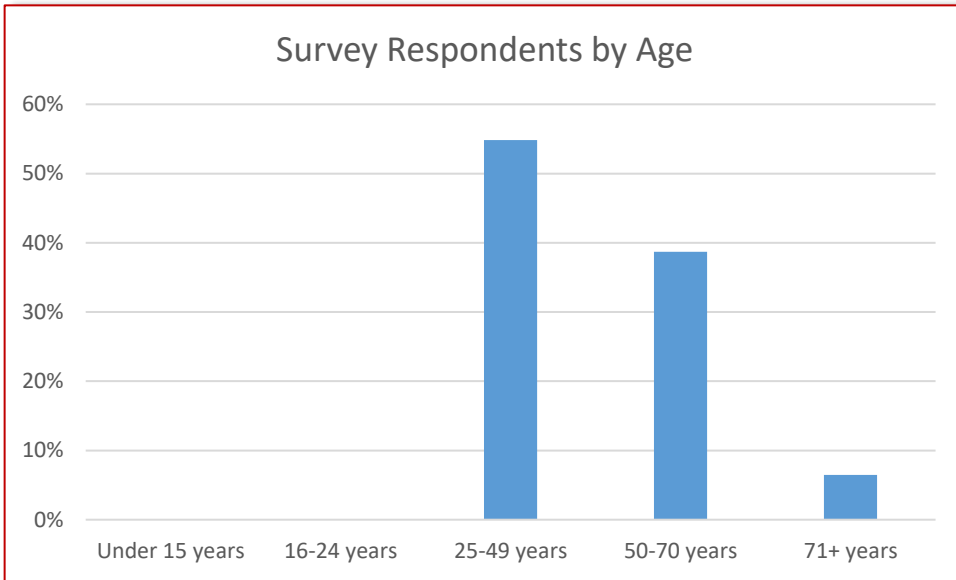


A community workshop was held on 20<sup>h</sup> March 2017, at the Shire Office. Responses were received from 44 individuals, either completing the survey or attending the community workshops.

A summary of the community communications and engagement is provided on the following page.

# Community Response

The community engagement has provided valuable insight into the key issues and aspirations as identified by the residents and ratepayers. Importantly for the Council, these views have established clear priorities and subsequently shaped the visions, values, objectives and strategies documented in this report. The community survey responses were from several different age groups, as represented in the chart below. Whilst there were no survey responses received from the under 15 and 16-24 years age groups, the Shire is undertaking alternative engagement methods to consult with these groups.



A summary of the community responses received from the two engagement processes is provided below.



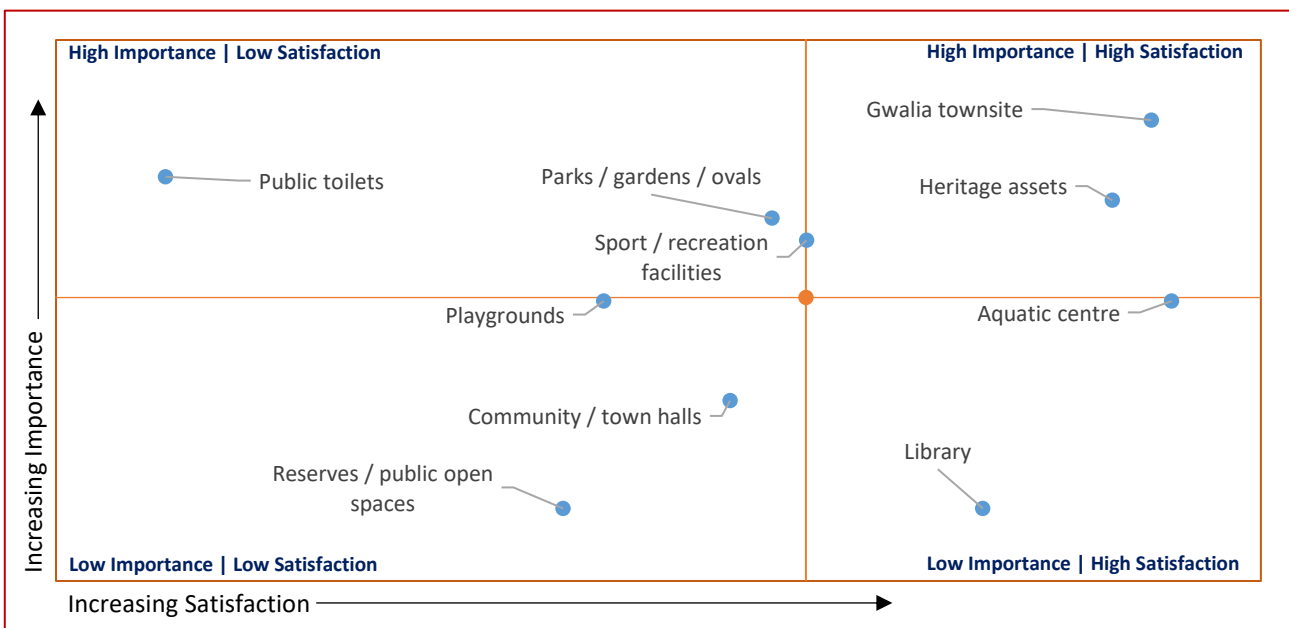
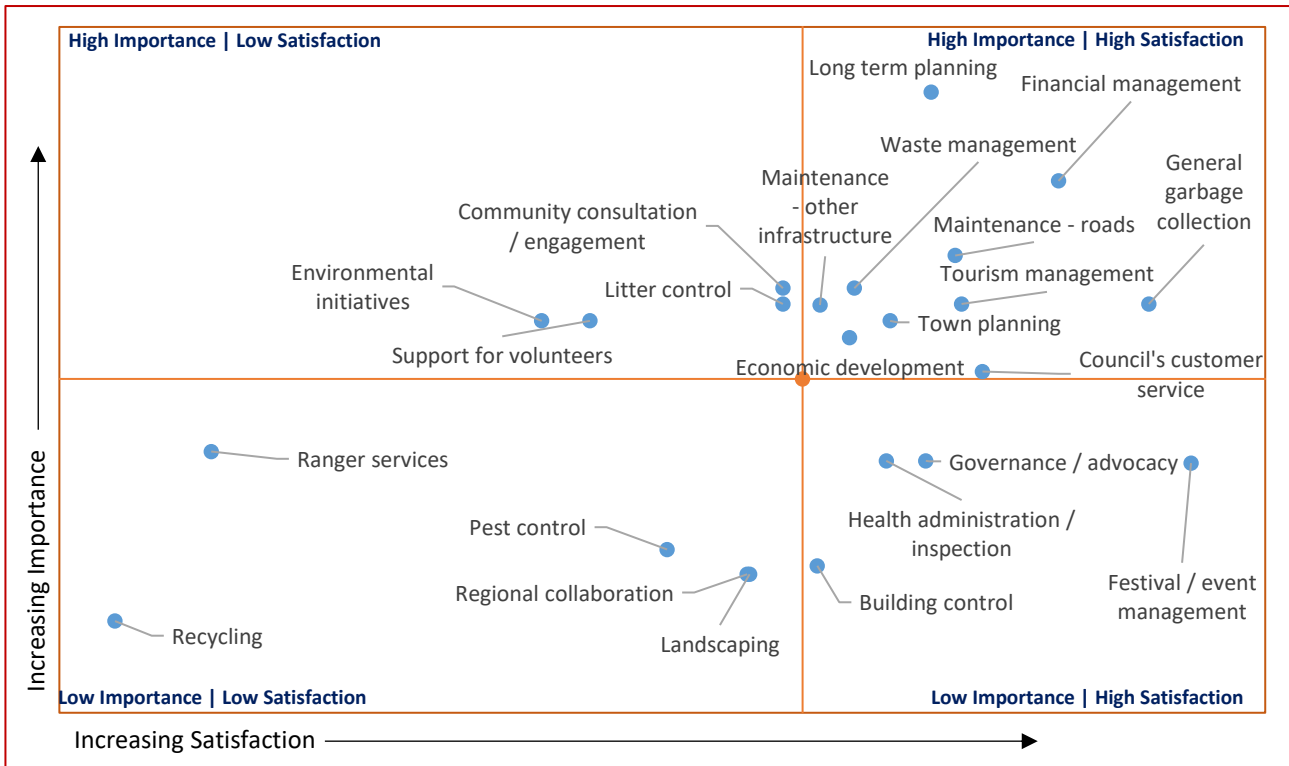


# Community Response (continued)

Survey respondents rated their perspective of the importance and their level of satisfaction with current and anticipated Shire services. Based on the survey results, the relative importance and satisfaction with various Shire services, community facilities and infrastructure is presented in the charts below.

Services and facilities with a higher than average importance to the community are reflected in the top half of the charts below. Services and facilities the community is most satisfied with are reflected in the right half of the charts below.

## Relative Importance and Satisfaction with the Shire Services and Facilities



## Objectives and Outcomes

The Shire of Leonora has set out four key objectives within this Plan as it delivers services to the community. An objective has been defined for each of four key themes, being: social, economic, environment and leadership. Each of the four objectives has a number of desired outcomes the Shire is aiming to achieve over the 10+ years of this Plan.

The following summarises the desired outcomes of working toward the strategic objectives in achieving the Shire's vision. The tables on the following pages detail the strategies developed to achieve these desired outcomes and the key performance measures to provide an indication of whether the Shire is meeting the objectives and will be monitored and reported.

	<p><b>SOCIAL</b> <i>An empowered and spirited community</i></p>	<p><b>1</b></p>	<p>Outcome 1.1 Foster a greater sense of community Outcome 1.2 Support our senior residents in their community Outcome 1.3 Encourage and support community health and well-being</p>
	<p><b>ECONOMIC</b> <i>Economic hub of the Northern Goldfields</i></p>	<p><b>2</b></p>	<p>Outcome 2.1 Become the economic focal point for business and industry in the Northern Goldfields Outcome 2.2 Increase awareness of the district and regional attractions</p>
	<p><b>ENVIRONMENT</b> <i>Forward thinking management of the built and natural environment</i></p>	<p><b>3</b></p>	<p>Outcome 3.1 Sustainable and effective environmental management Outcome 3.2 Plan for continuous improvement of infrastructure and services</p>
	<p><b>LEADERSHIP</b> <i>Innovative and proactive Shire and Councillors</i></p>	<p><b>4</b></p>	<p>Outcome 4.1 Efficient service offerings to the Community Outcome 4.2 Effective and open engagement with all sections of the community Outcome 4.3 Innovative and safe working environment Outcome 4.4 Diversify and strengthen revenue streams Outcome 4.5 Strong leadership and planning</p>

As the Shire strives to achieve these outcomes, the community will be kept informed of the progress by means of the Annual Report.



# Social Objective

## An empowered and spirited community

### Comments from the Community:

*“The people, the history”*

*“...the social connections, the opportunities to contribute directly to the community.”*

*“Leonora has an amazing community spirit. We rally together in good and bad times.”*

### Community Feedback

A strong sense of community and the friendly, welcoming atmosphere was highly valued by residents. An important part of this is the contribution made by the volunteers that underpin the sporting and community groups. The quality sporting and recreational facilities available were highlighted as important to the strong social fabric of the district.

The community expressed their pride in the history of the district and wish for it to be protected for future generations, and increase awareness of this history both to current residents and potential visitors.

The anti-social impacts of alcohol and drug abuse are of major concern to the community, including the associated level of crime and violence.

### Social Aspirations and Opportunities

The community wants to retain its community lifestyle and welcoming feel. As part of protecting this, addressing the mental health and crime issues was noted as a priority of the community.

Support and promotion of new and current community events, was identified to showcase the districts attractions and encourage social interaction and cohesion.

Retention and development of education and early childhood services, community support services and programs were identified as important, with opportunities to attract families to stay and be part of the community.



# Social Objective

## An empowered and spirited community

The following outcomes and strategies have been identified to achieve this objective.

### Outcome 1.1 Foster a greater sense of community

- |       |   |
|-------|---|
| 1.1.1 | Exhibit the community spirit and showcase attractions of the Shire by facilitating events attracting community members and other visitors   |
| 1.1.2 | Promote a sense of community through encouraging and motivating citizens and advocate the coordination of relevant government agencies to provide the required services                                   |
| 1.1.3 | Support community in sporting, recreational and volunteering initiatives through direct financial assistance, the utilisation of Shire facilities, or the leverage of Shire expertise in a mentoring role |
| 1.1.4 | Celebrate our cultural and social diversity   |

### Outcome 1.2 Support our senior residents in their community

- |       |  |
|-------|--|
| 1.2.1 | Ensure there is appropriate infrastructure and facilities to service the health and social needs of the Shire's senior residents |
|-------|--|

### Outcome 1.3 Encourage and support community health and well-being

- |       |  |
|-------|--|
| 1.3.1 | Support and advocate for community health and wellbeing initiatives and provision of services to the community |
|-------|--|

### Strategic Performance Indicators:

**Social media activity**  
*(increase posts and engagement rate)*

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**Community participation levels in recreation activities and events**  
*(increase number of participants / attendees)*

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**Recreation facilities usage rates**  
*(increase in usage of centres)*

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**Shire attendance / participation in collaborative meetings**  
*(maintain attendance / input)*

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### Comments from the Community:

*“Economic prosperity based on mining alternatives i.e. tourism.”*

*“To improve the history to keep the tourist industry coming to town.”*

*“Continued growth and development”*

*“More training programs for the local unemployed”*

# Economic Objective

## Economic hub of the Northern Goldfields

### Community Feedback

Mining and its associated industries dominates the Leonora economy.

Given its isolation, transport and the associated high cost of living are critical issues to the Shire of Leonora community. The frequency and cost of air services was identified in feedback as an inhibitor on the local economy. This is particularly important to residents and businesses who rely on the tourism industry and those impacted by high freight costs.

### Economic Aspirations and Opportunities

The Leonora community would like to see an increase in economic diversity. Tourism is a highly desired alternative economic driver for Leonora. With such a strong history and location on the Great Central highway, Leonora has a lot to offer. This creates many opportunities for cultural tours and history tourism. The development of infrastructure to support economic prosperity is viewed by the community as key to the district’s future.



# Economic Objective

## Economic hub of the Northern Goldfields

The following outcomes and strategies have been identified to achieve this objective.

### Outcome 2.1 Become the economic focal point for business and industry in the Northern Goldfields

<b>2.1.1</b>	Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
<b>2.1.2</b>	Develop Leonora as a transportation hub for the Northern Goldfields and alternate route to the Pilbara
<b>2.1.3</b>	Become the regional service hub for the Northern Goldfields
<b>2.1.4</b>	Improve essential infrastructure and services to promote growth
<b>2.1.5</b>	Support the continuation and establishment of business operations within the Shire to ensure sustained economic benefit

### Outcome 2.2 Increase awareness of the district and regional attractions

<b>2.2.1</b>	Promote the district and assist to develop tourism initiatives
<b>2.2.2</b>	Enhance and maintain local attractions and associated infrastructure

### Strategic Performance Indicators:

**Population statistics**  
*(stable / increasing population base)*

\_\_\_\_\_

**No. of development approvals**  
*(increase)*

\_\_\_\_\_

**No. of building approvals**  
*(increase)*

\_\_\_\_\_

**Visitor statistics**  
*(increase)*

\_\_\_\_\_



# Environment

## Objective

### Forward thinking management of the built and natural environment

#### Comments from the Community:

*“Being proud of living in a town that is kept so clean...”*

*“The beauty of the bush environment, the freedom...”*

*“The natural bush is at our doorstep for camping, swimming hunting, great parks, oval, swimming pool, golf, need safer bicycle paths”*

#### Community Feedback

The community appreciate and value the natural bushland. The remote wilderness qualities of the inland areas are host to an abundance of unique wildlife and flora, which the community view as a precious gift to be protected.

The town’s history and the reflection of this in the architecture and built form is also enjoyed, largely because this is a key part of Leonora’s identity and style and gives the heritage of the area a living quality.

#### Environment Aspirations and Opportunities

There are opportunities to further develop the built environment and provide increased facilities and services to the community, whilst also protecting the natural environment. Increasing amenities and accommodation for both resident and the transient population remains a focus of the Shire.



# Environment Objective

## Forward thinking management of the built and natural environment

The following outcomes and strategies have been identified to achieve this objective.

### Outcome 3.1 Sustainable and effective environmental management

- |       |  |
|-------|--|
| 3.1.1 | Identification and establishment of facilities for waste management to meet growing demand                                     |
| 3.1.2 | Identify opportunities for management of hazardous materials and waste minimisation  |
| 3.1.3 | Work in conjunction with mining companies for the reduction in the adverse effects of mining activity around and near the town |
| 3.1.4 | Support pest and weed control within the District  |

### Outcome 3.2 Plan for continuous improvement of infrastructure and services

- |       |  |
|-------|--|
| 3.2.1 | Continue to implement the asset management improvement plan and document the asset management policies and procedures currently undertaken |
| 3.2.2 | Ensure the Shire's historic Gwalia buildings remain for future generations of the community by specific asset management planning          |
| 3.2.3 | Ongoing assessment of services and infrastructure  |
| 3.2.4 | Ensure the Shire's historic heritage assets remain for future generations  |

### Strategic Performance Indicators:

**Statutory asset management ratios**  
*(maintain healthy ratios)*

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**Compliance with statutory reviews required by the Local Planning Framework**  
*(maintain compliance)*

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# Leadership Objective

## Innovative and proactive Shire and Councillors

### Comments from the Community:

*“To co-ordinate the various agencies, services and external input so that as a whole we can work more cohesively together to impact the issues (social) which we face as a community.”*

*“Encourage mines to employ locals and stop FIFO”*

### Community Feedback

The Leonora community values small town character including its welcoming and friendly community. In order to retain these important traits, the community acknowledges unity is essential. Anti-social behaviour is an increasing concern and the community seeks it to be proactively addressed in partnership with key stakeholders and agencies.

The community wants on its behalf, the Shire to continue to advocate for increased services and infrastructure.

### Leadership Aspirations and Opportunities

The Leonora community would like the Shire to continue to service the needs of the district. This Strategic Community Plan will provide the mechanism to ensure the services delivered are aligned to our community’s expectations. Council is committed to strategic forward thinking, strong representation and providing the community with leadership. We will proactively communicate and acknowledge local feedback to ensure the services we deliver are representative of our community’s needs.

Opportunities exist to work to leverage partnerships through greater collaboration, including regional collaboration. Whilst maximising our efforts to advocate and lobby for funding, resources and better services and attracting investment, we aim to continually enhance our capacity.



# Leadership Objective

## Innovative and proactive Shire and Councillors

The following outcomes and strategies have been identified to achieve this objective.

### Outcome 4.1 Efficient service offerings to the Community

4.1.1	Continue to support effective delivery of services by Federal and State Government agencies by providing a shared workspace
4.1.2	Provide appropriate regulatory services

### Outcome 4.2 Effective and open engagement with all sections of the community

4.2.1	Clearly engage and communicate with all sections of the community to promote Shire initiatives and ensure the Shire remains connected with the needs and requirements of the community
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### Outcome 4.3 Innovative and safe working environment

4.3.1	Create an environment that promotes and encourages best practice, with an emphasis on safety
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### Outcome 4.4 Diversify and strengthen revenue streams

4.4.1	Endeavour to attain the maximum grant assistance available to ensure the greatest benefit to the community
4.4.2	Plan for the adequate supply of residential and commercial land to meet the requirements of the community

### Outcome 4.5 Strong leadership and planning

4.5.1	Support the provision of opportunities for future leadership, develop and assist staff to reach their potential
4.5.2	Support and develop Councillors (and prospective Councillors) to represent the community effectively
4.5.3	Continue to develop strategic plans and ensure legislative compliance

## Strategic Performance Indicators:

Statutory financial ratios  
*(maintain healthy ratios)*

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Employee retention rates  
*(maintain / increase)*


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Volunteer levels  
*(increase)*

---

Community / Visitor awareness of Shire activities  
*(increase)*

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HOOVER  
HOUSE

1898

*“The history of Leonora  
and Gwalia ...”*

# Services and Facilities

Services and facilities provided by the Shire has been linked with the relevant strategy in the Plan in the following table. The table provides a connection between the services and facilities and the desired outcomes and community vision for the Shire of Leonora.

 <b>SHIRE SERVICES</b>		 <b>COMMUNITY FACILITIES</b>	
	Strategic Reference		Strategic Reference
Building control	3.2.1   3.2.3   4.4.2	Aquatic centre	1.1.3   3.2.1
Community consultation   engagement	1.1.2   1.1.3   1.2.1   4.2.1	Community   town halls	1.2.1   3.2.1
Council's customer service	4.1.1   4.2.1	Gwalia townsite	3.2.2
Economic development	2.1.1   2.1.2   2.1.3   2.1.4   2.1.5	Heritage assets	3.2.2
Environmental initiatives	3.1.1   3.1.2   3.1.3	Library	1.1.2   1.2.1
Festival   event management	1.1.1	Parks   gardens   ovals	1.1.3   3.2.1
Financial management	4.1.1   4.4.1   4.5.3	Playgrounds	1.1.3   3.2.1
General garbage collection	3.1.1	Public toilets	2.2.2   3.2.1
Governance   advocacy	4.1.1   4.2.1   4.3.1   4.4.1   4.4.2   4.5.1   4.5.2   4.5.3	Reserves   public open spaces	3.2.1
Health administration   inspection	4.1.2	Sport   recreation facilities	1.1.3   3.2.1
Landscaping	1.1.1   2.2.2		
Litter control	1.1.1   2.2.2	 <b>INFRASTRUCTURE</b>	
Long term planning	4.5.3		Strategic Reference
Maintenance – other infrastructure	3.2.1   3.2.3	Airstrip	3.2.1
Maintenance – roads	2.1.2   3.2.1	Cemetery	3.2.1
Pest control	4.1.2	Drainage   storm water	3.2.1
Ranger services	4.1.2	Employee housing	3.2.1   4.4.2
Recycling	3.1.2	Quality of town centre	1.1.1   2.2.2
Regional collaboration	1.1.1   1.1.2   1.2.1   2.1.1   2.1.2	Retirement units	1.2.1   2.1.3
Support for volunteers	1.1.2   1.1.3	Roads   verges   footpaths	2.1.2
Tourism management	1.1.1   2.2.1   2.2.2	Street lighting	3.2.1
Town planning	1.2.1   4.4.2		
Waste management	3.1.1.   3.1.2	 <b>COMMUNITY SUPPORT &amp; SERVICES</b>	
			Strategic Reference
		Aged care	3.2.1
		Child care	3.2.1
		Community resource centre	3.2.1
		Crime prevention	1.1.2
		Information centre	3.2.1
		Youth services	3.2.1

## Resource Capacity

This Strategic Community Plan was developed with an understanding of our current resource capacity, both financial, workforce and asset resources. Whilst future resource capacity is not known, expectations of relative future resource capacity were considered.

### Current Resource Capacity

At the 30 June 2019 the Shire had the following resource profile<sup>4</sup>.

Resource	Level
Workforce	35 FTE
Infrastructure Assets	\$60,774,961
Property, Plant and Equipment	\$23,373,272
Cash Backed Reserves	\$3,330,623
Borrowings	\$0
Annual Rates Revenue	\$6,023,197
Annual Revenue	\$10,360,376
Annual Expenditure	\$7,536,390

### Future Resource Capacity

Future resource capacity is partially dependent on other levels of government however the following long term trends are expected in each resource level.

Resource	Trend
Workforce	Stable
Infrastructure Assets	Increasing
Property, Plant and Equipment	Increasing
Cash Backed Reserves	Increasing
Borrowings	Stable / Increasing
Annual Rates Revenue	Stable / Increasing
Annual Revenue	Stable / Increasing
Annual Expenditure	Stable / Increasing

Review and further development of Asset Management Plans, the Workforce Plan and the Long Term Financial Plan will further influence expected future resource levels for consideration during Corporate Business Planning and Annual Budget processes.

<sup>4</sup> Shire of Leonora Annual Financial Report 2018-19

# Strategic Risk Management

It is important to consider the external and internal context in which the Shire of Leonora operates, relative to risk, in order to understand the environment in which the Shire seeks to achieve its strategic objectives.

The external and internal factors identified and considered during the preparation of this Plan are set out below:

External Factors
Increasing community expectations in relation to service levels and service delivery.
Rapid changes in information technology changing the service delivery environment.
Increased compliance requirements due to Government Policy and Legislation.
Cost shifting by Federal and State Governments.
Reducing external funding for infrastructure and operations.
Increasing population and economic development resulting in greater pressure on the natural environment and its resources.
Resource development and the associated social impacts.
Increasing community expectations and regulations in relation to waste management.
Native title processes and determinations.
Aboriginal Heritage.
Government responses in relation to social services (including itinerants).
Delivery of services to remote communities.
Climate change and subsequent response.

Internal Factors
The objectives and strategies contained in the Council's current Strategic Community Plan.
The timing and actions contained in the Council's Corporate Business Plan.
Organisational size, structure, activities and location.
Human resourcing levels and staff retention.
Current organisational strategy and culture.
The financial capacity of the Shire.
Allocation of resources to achieve strategic outcomes.
Maintenance of corporate records.
Current organisational systems and processes.

## References and Acknowledgements

Acknowledgement and a thank you is made to the people of the Shire of Leonora for their time and effort in being a part of our community engagement and for their invaluable input into our Strategic Community Plan.

The Shire of Leonora Strategic Community Plan 2017 – 2027, has been developed by engaging the community and other stakeholders. Council’s Elected Members, management and staff have also had input to the development of the Plan. Much of the information contained in this Plan has been derived from documents in the public domain and liaison with key stakeholders and the community.

Reference to the following documents or sources was made during the preparation of the Plan:

- Shire of Leonora Strategic Community Plan 2012 - 2022;
- Council website: [www.leonora.wa.gov.au](http://www.leonora.wa.gov.au);
- Australian Bureau of Statistics;
- Shire of Leonora Annual Financial Report 2018-19;
- Local Government Act 1995, Section 5.56(1);
- Local Government (Administration) Regulations 1996, Paragraph 19BA; and
- Department of Local Government, Sport and Cultural Industries, Integrated Planning and Reporting: Framework and Guidelines, September 2016.

### Disclaimer

This Plan has been prepared for the exclusive use by the Shire of Leonora.

This Plan contains quantitative and qualitative statements, including projections, estimates, opinions and forecasts concerning the anticipated future performance of the Shire of Leonora, based on a large number of assumptions, and will be, subject to significant uncertainties and contingencies many, if not all, of which are outside the control of the Shire of Leonora.

This Plan is supplied in good faith for public information purposes and the Shire of Leonora and Moore Stephens accepts no responsibility for any loss occasioned by any person acting or refraining from action as a result of reliance on the Plan.

### Review of the Plan

In accordance with statutory requirements the Strategic Community Plan is reviewed and updated on a four-year review cycle including community consultation, with a desktop review being undertaken every two years.

### Document Management

Version	2017- 2027 Desktop Review November 2019
Status	Draft Review   V1.1
Date of Adoption	20 June 2017
Date of Review Adoption	



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## Shire of Leonora – Strategic Community Plan

### Desktop Review November 2019

The following amendments are the outcome of a strategic planning workshop for the review of the current Strategic Community Plan with the Shire of Leonora Council and Senior Staff on Tuesday 19 November 2019 and subsequent discussions with senior staff.

2017 vision: *That the Shire of Leonora is a proactive, sustainable, safe, friendly and prosperous place to be*  
 Amended vision approved: *A proactive, sustainable, safe, friendly and prosperous place to be*

Confirmed current Strategic Community Plan objectives:

#### STRATEGIC COMMUNITY PLAN OBJECTIVES

Social: An empowered and spirited community

Economic: Economic hub of the Northern Goldfields

Environment: Forward thinking management of the built and natural environment

Civic Leadership: Innovative and proactive Shire and Councillors

#### New Strategic Community Plan Outcomes

Outcome No.	Outcome
1.3	Encourage and support community health and well-being

#### Amended Strategic Community Plan Strategies

Strategy No.	2017 Strategy	Strategy No.	2019 Strategy
3.1.3	Continue the reduction in the adverse effects of mining activity around and near the town	3.1.3	Work in conjunction with mining companies for the reduction in the adverse effects of mining activity around and near the town
3.2.1	Continue to implement the asset management improvement plan and document the asset management policies and procedures that are currently undertaken	3.2.1	Continue to implement the asset management improvement plan and document the asset management policies and procedures currently undertaken

#### New Strategic Community Plan Strategies

Strategy No.	Strategy
1.1.4	Celebrate our cultural and social diversity
1.3.1	Support and advocate for community health and wellbeing initiatives and provision of services to the community
3.1.4	Support pest and weed control within the District
3.2.4	Ensure the Shire's historic heritage assets remain for future generations



# DRAFT CORPORATE BUSINESS PLAN 2020 - 2024

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# *Our Vision*

*“A proactive, sustainable, safe, friendly and prosperous place to be.”*



# Integrated Planning and Reporting Framework

This Corporate Business Plan 2020-2024, together with the Strategic Community Plan 2017-2027, is the Shire of Leonora's Plan for the Future and has been prepared to achieve compliance with *the Local Government (Administration) Regulations 1996*.

Under *Local Government (Administration) Regulations 1996* Regulation 19DA (3), a Corporate Business Plan for a district is to:

- a) set out, consistently with any relevant priorities in the Strategic Community Plan, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
- b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
- c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.

In the preparation of the annual budget the local government is to have regard to the contents of the Plan for the Future as per Section 6.2(2) of the *Local Government Act 1995*.

Development of the Plan has also been influenced by the Department of Local Government, Sport and Cultural Industries Framework and Guidelines for Integrated Planning and Reporting.

## Strategic Community Plan

The Shire of Leonora community had a strong involvement and voice in the development of the Strategic Community Plan. Commencing in February 2017, the community were invited to share their visions and aspirations for the future of the Shire of Leonora, and the Plan has subsequently been reviewed and updated to reflect the community aspirations.

This information provided a valuable insight into the key issues and aspirations, as perceived by the local community. Importantly for the Council, these views have helped establish clear priorities and shaped the visions, values, objectives and strategies contained within the Strategic Community Plan 2017 - 2027. The following four key strategic objectives are defined within the Plan.

- **Social:** An empowered and spirited community;
- **Economic:** Economic hub of the Northern Goldfields;
- **Environment:** Forward thinking management of the built and natural environment; and
- **Leadership:** Innovative and proactive Shire and Councillors.

# Integrated Planning and Reporting Framework (continued)

## Corporate Business Plan

Achieving the community's vision and the Shire's strategic objectives requires the development of actions to address each strategy contained within the Strategic Community Plan. Careful operational planning and prioritisation is required to achieve the outcomes due to the constraints of limited resources. This planning process is formalised by the development of this Corporate Business Plan. The Corporate Business Plan then, in turn, converts the Strategic Community Plan into action via the adoption of an Annual Budget.

Actions requiring funding will only be undertaken once approved within the statutory budget and subject to funding availability. Along with achieving the community aspirations and objectives the Corporate Business Plan draws on information contained within the following strategic documents.

## Strategic Resource Plan

The Shire took a combined approach to asset management and long term financial planning processes to produce an overarching Strategic Resource Plan. A key objective of the Strategic Resource Plans is to highlight and define key long term strategies to maintain financial and asset services to the community over the long term.

## Asset Management Planning Component

The Shire has developed Asset Management Plans for major asset classes in accordance with Council's Asset Management Policy. The Asset Management Plans form a component of an overall Asset Management Strategy which addresses the Shire's current asset management processes and sets out the steps required to continuously improve the management of Shire controlled assets.

Capital renewal estimates contained within the Asset Management Plans have been included to the extent the financial and workforce resources are available to enable the renewals to occur.

## Long Term Financial Planning Component

The Shire of Leonora is planning for a positive and financially stable future. The Shire seeks to maintain, and where possible, improve service levels into the future while maintaining a healthy financial position.

During the development of this Corporate Business Plan, the Long Term Financial Plan was updated to confirm the financial capability to undertake the planned actions and ensure integration with this Plan. The results of this update are reflected within the Forecast Statement of Funding included within this document.

## Workforce Plan

The Workforce Plan provides the workforce management and resource strategies necessary to deliver the objectives, outcomes and strategies of the Shire's Strategic Community Plan.

Workforce issues have been considered during the development of this Corporate Business Plan. A combination of workforce and financial constraints has influenced the prioritisation of actions within this Plan.

## Review of Plan

In accordance with statutory requirements, the Corporate Business Plan is reviewed and updated annually. The major review of this Plan occurred following a major review of the Strategic Community Plan in 2017. A minor review of the adopted Corporate Business Plan 2018-2022 was undertaken in June 2019.

# Forecast Statement of Funding

The following Forecast Statement of Funding (operations) is extracted from the Long Term Financial Plan to provide an indication of the net funding available. The forecast statement should be read in conjunction with the full Long Term Financial Plan and its underlying assumptions and predictions.

	2020-21	2021-22	2022-23	2023-24
	\$	\$	\$	\$
<b>FUNDING FROM OPERATIONAL ACTIVITIES</b>				
<b>Revenues</b>				
Rates				
Operating grants, subsidies and contributions				
Fees and charges				
Interest earnings				
Other revenue				
<b>Expenses</b>				
Employee costs				
Materials and contracts				
Utility charges (electricity, gas, water etc.)				
Depreciation on non-current assets				
Interest expense				
Insurance expense				
Other expenditure				
<b>Funding Position Adjustments</b>				
Depreciation on non-current assets				
<b>Net Funding from Operational Activities</b>				
<b>FUNDING FROM CAPITAL ACTIVITIES</b>				
<b>Inflows</b>				
Proceeds on disposal				
Non-operating grants, subsidies and contributions				
<b>Outflows</b>				
Purchase of property plant and equipment				
Purchase of infrastructure				
<b>Net Funding from Capital Activities</b>				
<b>FUNDING FROM FINANCING ACTIVITIES</b>				
<b>Inflows</b>				
Transfer from reserves				
New borrowings				
<b>Outflows</b>				
Transfer to reserves				
Repayment of past borrowings				
<b>Net Funding from Financing Activities</b>				
Estimated Surplus/Deficit July 1 B/Fwd				
<b>Estimated Surplus/Deficit June 30 C/Fwd</b>				

TO BE UPDATED ONCE SRP FINALISED

## Capital Program

A number of projects are forecast to be undertaken during the life of the Plan, which result in additional capital expenditure. The projects include new, expansion, upgrade and renewal of assets and are detailed in the forecast capital expenditure provided in the Long Term Financial Plan (LTFP).

A number of the projects listed in the LTFP are reliant on external contributions, should these not be received the project may be deferred until adequate funding is available.

Action	Project	2020-21 \$	2021-22 \$	2022-23 \$	2023-24 \$
	Road Renewal RRG	410,668	421,756	433,143	
	Road Renewal R2R	403,598	403,598	403,598	
	Road Renewal	473,274	533,972	545,546	
3.2.1.1	Plant Replacement	579,642	277,034	350,349	
	Footpaths	150,000	150,000	150,000	
	Building Renewals	121,373	124,650	128,016	
	Airport Renewals/Upgrades				
3.2.2.1	Heritage Renewals	50,000	50,000	50,000	
3.2.3.1	Infrastructure (Signage)				
1.1.3.1	Recreation Renewals				
1.2.1.3	Aged Care				
3.2.1.1	Staff Housing		700,000		
<b>Total</b>		<b>2,188,555</b>	<b>3,111,010</b>	<b>2,060,652</b>	

**TO BE UPDATED ONCE SRP FINALISED**



# Service Delivery

The Shire of Leonora delivers services to its community in line with its mission, values and four key strategic objectives as set out within the Strategic Community Plan.

The table below summarises the desired outcomes under each of the five key strategic objectives. Strategies and detailed actions to achieve these outcomes have been developed and are detailed on the following pages.

As the Shire strives to achieve these outcomes, the community will be kept informed of the progress by means of the Annual Report.

	<p><b>SOCIAL</b> <i>An empowered and spirited community</i></p>	<p><b>1</b></p>	<p>Outcome 1.1 Foster a greater sense of community Outcome 1.2 Support our senior residents in their community Outcome 1.3 Encourage and support community health and well-being</p>
	<p><b>ECONOMIC</b> <i>Economic hub of the Northern Goldfields</i></p>	<p><b>2</b></p>	<p>Outcome 2.1 Become the economic focal point for business and industry in the Northern Goldfields Outcome 2.2 Increase awareness of the district and region's attractions</p>
	<p><b>ENVIRONMENT</b> <i>Forward thinking management of the built and natural environment</i></p>	<p><b>3</b></p>	<p>Outcome 3.1 Sustainable and effective environmental management Outcome 3.2 Plan for continuous improvement of infrastructure and services</p>
	<p><b>LEADERSHIP</b> <i>Innovative and proactive Shire and Councillors</i></p>	<p><b>4</b></p>	<p>Outcome 4.1 Efficient service offerings to the Community Outcome 4.2 Effective and open engagement with all sections of the community Outcome 4.3 Innovative and safe working environment Outcome 4.4 Diversify and strengthen revenue streams Outcome 4.5 Strong leadership and planning</p>



# Social Objective

## An empowered and spirited community

The following tables reflect the future actions to be undertaken for each strategy. The prioritisation of the actions is reflected by a square indicating when the action is planned to be undertaken.

### Outcome 1.1 Foster a greater sense of community

Strategy	Action	2020-21	2021-22	2022-23	2023-24	2024 Onwards
Exhibit the community spirit and showcase attractions of the Shire by facilitating events attracting community members and other visitors	1.1.1.1 Promote and support an annual program of arts cultural and festival events	■	■	■	■	→
	1.1.1.2 Collaborate with regional tourism groups to promote tourism within the Shire and the region	■	■	■	■	→
	1.1.1.3 Enhance, develop and promote the Golden Gift	■	■	■	■	→
	1.1.1.4 Consider opportunities to participate in competitions that promote the district	■	■	■	■	→
	1.1.1.5 Consider opportunities to recognise and celebrate outstanding community spirit and leadership	■	■	■	■	→
Promote a sense of community through encouraging and motivating citizens and advocate the coordination of relevant government agencies to provide the required services	1.1.2.1 Advocate on behalf of the community for improved coordination amongst state and federal agencies	■	■	■	■	→
	1.1.2.2 Participate in regional forums for improved coordination amongst state and federal agencies	■	■	■	■	→
Support community in sporting, recreational and volunteering initiatives through direct financial assistance, the utilisation of Shire facilities, or the leverage of Shire expertise in a mentoring role	1.1.3.1 Identify and implement the most appropriate sport and recreation opportunities for the Shire	■	■	■	■	→
	1.1.3.2 Encourage and support volunteerism by identifying successful policies, strategies and actions	■	■	■	■	→
	1.1.3.3 Support community groups to access various financial assistance grants available from external funding sources	■	■	■	■	→
	1.1.3.4 Maintain community grant allocation and process	■	■	■	■	→
Celebrate our cultural and social diversity	1.1.4.1 Consider opportunities to recognise and celebrate our culture and people	■	■	■	■	→
	1.1.4.2 Encourage and support initiatives promoting an inclusive community	■	■	■	■	→

# Social Objective (continued)

## Outcome 1.2 Support our senior residents in their community

Strategy	Action	2020-21	2021-22	2022-23	2023-24	2024 Onwards
Ensure there is appropriate infrastructure and facilities to service the health and social needs of the Shire's senior residents	1.2.1.1 Engage with the senior residents and relevant agencies in the community to understand their issues and service requirements	■	■	■	■	→
	1.2.1.2 Communicate to the Department of Health the issues and service requirements identified through engagement with the aged community	■	■	■	■	→
	1.2.1.3 Continue to implement the business case for the development of accommodation for the aged	■	■	■	■	→
	1.2.1.4 Encourage and promote utilisation and access by the aged to community facilities	■	■	■	■	→

## Outcome 1.3 Encourage and support community health and well-being

Strategy	Action	2020-21	2021-22	2022-23	2023-24	2024 Onwards
Support and advocate for community health and wellbeing initiatives and provision of services to the community	1.3.1.1 Develop Community Health Plan	■				
	1.3.1.2 Implement Community Health Plan initiatives in line with Annual Budget process		■	■	■	→

# Economic Objective

## Economic hub of the Northern Goldfields

### Outcome 2.1 Become the economic focal point for business and industry in the Northern Goldfields

Strategy	Action	2020-21	2021-22	2022-23	2023-24	2024 Onwards
Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business	2.1.1.1 Communicate with relevant universities and TAFE organisations to provide localised access to tertiary education	■	■	■	■	→
	2.1.1.2 Consider opportunities to improve infrastructure to support Leonora as the regional hub for tertiary education	■	■	■	■	→
	2.1.1.3 Develop and maintain stakeholder relationships	■	■	■	■	→
	2.1.1.4 Engage with potential investors	■	■	■	■	→
Develop Leonora as a transportation hub for the Northern Goldfields and alternate route to the Pilbara	2.1.2.1 Assess opportunities to attract transportation businesses to the district	■	■	■	■	→
	2.1.2.2 Continue to support the RRG, GEDC and other regional groups in the extension of the Goldfields highway to Great Northern highway	■	■	■	■	→
	2.1.2.3 Investigate opportunities to increase road RAV access	■				
	2.1.2.4 Investigate opportunities to increase rail usage (eg. fuel and mining material and equipment)	■				
Become the regional service hub for the Northern Goldfields	2.1.3.1 Advocate the healthcare issues in the northern goldfields region to relevant government agencies	■	■	■	■	→
	2.1.3.2 Promote and support the improvement of regional services in Leonora	■	■	■	■	→
	2.1.3.3 Advocate for improved health services at Leonora hospital	■	■	■	■	→
	2.1.3.4 Continue development of liquid waste, domestic and commercial refuse site facilities	■	■	■	■	→
Improve essential infrastructure and services to promote growth	2.1.4.1 Liaise with Horizon Power and source funding opportunities to improve essential power infrastructure to accommodate growth	■	■	■	■	→
	2.1.4.2 Liaise with Water Corporation and source funding opportunities to extend Leonora Townsite Sewerage Infill Program	■	■	■	■	→
	2.1.4.3 Lobby for underground power installation					→
	2.1.4.4 Investigate opportunity for alternative power services (eg. gas)					→
Support the continuation and establishment of business operations within the Shire to ensure sustained economic benefit	2.1.5.1 Consider individual business cases to support the local economy	■	■	■	■	→

# Economic Objective (continued)

## Outcome 2.2 Increase awareness of the district and regional attractions

Strategy	Action	2020-21	2021-22	2022-23	2023-24	2024 Onwards
Promote the district and assist to develop tourism initiatives	2.2.1.1 Collaborate with regional tourism groups to promote tourism within the Shire and the region	■	■	■	■	→
	2.2.1.2 Review and implement Tourism Strategy	■	■	■	■	→
	2.2.1.3 Promote Leonora as a destination for visiting clubs (eg. 4WD, motorbike and touring clubs)	■	■	■	■	→
	2.2.1.4 Promote and raise awareness of the Shire, initiatives and projects using a variety of communication mediums	■	■	■	■	→
Enhance and maintain local attractions and associated infrastructure	2.2.2.1 Continue to implement asset management plans	■	■	■	■	→
	2.2.2.2 Develop and maintain the walk, driving and other trails	■	■	■	■	→

# Environment Objective

## Forward thinking management of the built and natural environment

The following tables reflect the future actions to be undertaken for each strategy. The prioritisation of the actions is reflected by a square indicating when the action is planned to be undertaken.

### Outcome 3.1 Sustainable and effective environmental management

Strategy	Action	2020-21	2021-22	2022-23	2023-24	2024 Onwards
Identification and establishment of facilities for waste management to meet growing demand	3.1.1.1 Develop and implement a Regional Waste Management Strategy	■				
Identify opportunities for management of hazardous materials and waste minimisation	3.1.2.1 Consider opportunities for community recycling initiatives	■	■	■	■	→
	3.1.2.2 Maintain a register of hazardous materials such as asbestos	■	■	■	■	→
Work in conjunction with mining companies for the reduction in the adverse effects of mining activity around and near the town	3.1.3.1 Consider initiatives to reduce the adverse impact of dust from the movement of heavy vehicles	■	■	■	■	→
Support pest and weed control within the District	3.1.4.1 Consider initiatives and seek funding for control of invasive weeds and feral animals	■	■	■	■	→

# Environment Objective (continued)

## Outcome 3.2 Plan for continuous improvement of infrastructure and services

Strategy	Action	2020-21	2021-22	2022-23	2023-24	2024 Onwards
Continue to implement the asset management improvement plan and document the asset management policies and procedures currently undertaken	3.2.1.1 Continue to improve asset management planning practices	■	■	■	■	→
Ensure the Shire's historic Gwalia buildings remain for future generations of the community by specific asset management planning	3.2.2.1 Continue to engage heritage specialists in support of the conservation and restoration of Gwalia heritage assets	■	■	■	■	→
	3.2.2.2 Seek funding for the maintenance of historic assets	■	■	■	■	→
Ongoing assessment of services and infrastructure	3.2.3.1 Continue to monitor and identify improvements in services and infrastructure	■	■	■	■	→
	3.2.3.2 Maintain asset infrastructure information	■	■	■	■	→
Ensure the Shire's historic heritage assets remain for future generations	3.2.4.1 Seek funding for the restoration and conservation of historic assets	■	■	■	■	→
	3.2.4.2 Investigate opportunities for heritage signage	■				



# Leadership Objective

## Innovative and proactive Shire and Councillors

### Outcome 4.1 Efficient service offerings to the Community

Strategy	Action No.	Actions	2020-21	2021-22	2022-23	2023-24	2024 Onwards
Continue to support effective delivery of services by Federal and State Government agencies by providing a shared workspace	4.1.1.1	Encourage participation to raise awareness of needs and coordinate community driven initiatives	■	■	■	■	→
	4.1.1.2	Identify and promote to agencies, stakeholders and groups for the utilisation of available facilities	■	■	■	■	→
Provide appropriate regulatory services	4.1.2.1	Continue to provide regulatory services (including health/building inspections, ranger services)	■	■	■	■	→

### Outcome 4.2 Effective and open engagement with all sections of the community

Strategy	Action No.	Actions	2020-21	2021-22	2022-23	2023-24	2024 Onwards
Clearly engage and communicate with all sections of the community to promote Shire initiatives and ensure the Shire remains connected with the needs and requirements of the community	4.2.1.1	Develop and implement a community communication strategy	■	■	■	■	→
	4.2.1.2	Ensure all staff and elected members are aware of the community communication strategy and appropriately trained on the impact of the strategy	■	■	■	■	→
	4.2.1.3	Use the community communication strategy to promote the district and Shire initiatives	■	■	■	■	→

### Outcome 4.3 Innovative and safe working environment

Strategy	Action No.	Actions	2020-21	2021-22	2022-23	2023-24	2024 Onwards
Create an environment that promotes and encourages best practice, with an emphasis on safety	4.3.1.1	Continue to develop policies and procedures to improve internal business practices	■	■	■	■	→
	4.3.1.2	Improve workforce planning activities, support human resourcing requirements	■	■	■	■	→
	4.3.1.3	Continued improvement of occupational safety and health practices	■	■	■	■	→

# Leadership Objective (continued)

## Outcome 4.4 Diversify and strengthen revenue streams

Strategy	Action No.	Actions	2020-21	2021-22	2022-23	2023-24	2024 Onwards
Endeavour to attain the maximum grant assistance available to ensure the greatest benefit to the community	4.4.1.1	Investigate opportunities for an external resource to identify available and relevant grant funding	■	■	■	■	→
	4.4.2.1	Continue to identify opportunities for release of residential and industrial land	■	■	■	■	→
	4.4.2.2	Continue to monitor the demand for residential and industrial land	■	■	■	■	→
Plan for adequate supply of residential and commercial land to meet the requirements of the community	4.4.2.3	Implement Local Planning Scheme No 2 and Local Planning Strategy	■	■	■	■	→

## Outcome 4.5 Strong leadership and planning

Strategy	Action No.	Actions	2020-21	2021-22	2022-23	2023-24	2024 Onwards
Support the provision of opportunities for future leadership, develop and assist staff to reach their potential	4.5.1.1	Promote opportunities in support of professional development, career development and training for staff	■	■	■	■	→
	4.5.1.2	Identify opportunities for career progression within the existing workforce	■	■	■	■	→
	4.5.1.3	Plan for succession in relation to key roles	■	■	■	■	→
	4.5.1.4	Identify opportunities to develop local/indigenous staff	■	■	■	■	→
Support and develop Councillors (and prospective Councillors) to represent the community effectively	4.5.2.1	Host community information sessions prior to Councillor elections to increase interest and awareness of the roles and responsibilities of Councillors		■		■	→
	4.5.2.2	Provide appropriate training to Councillors for continuously improving their skills and knowledge. Consider alternative methods of delivery, local sessions (depending on content)	■	■	■	■	→
Continue to develop strategic plans and ensure legislative compliance	4.5.3.1	Maintain controls to ensure a high level of compliance throughout the organisation	■	■	■	■	→



## Measuring Success

The intended outcome of this Plan is to align the community's visions and aspirations for the future of the Shire of Leonora to the Shire's objectives. Success will be measured by both quantifiable and non-quantifiable outcomes.

Key performance measures provide an indication of whether the Shire is meeting the objectives and will be monitored and reported. The measures for each objective are provided in the table below.

Objectives		Strategic Performance Indicators	
SOCIAL	<b>An empowered and spirited community</b>	Social media activity	<i>increase posts and engagement rates</i>
		Community participation levels in recreation activities and events	<i>increase number of participants / attendees</i>
		Recreation facilities usage rates	<i>increase in usage of centres</i>
		Shire attendance / participation in collaborative meetings	<i>maintain attendance   input</i>
ECONOMIC	<b>Economic hub of the Northern Goldfields</b>	Population statistics	<i>(stable / increasing population base)</i>
		No. of development approvals	<i>(increase)</i>
		No. of building approvals	<i>(increase)</i>
		Visitor statistics	<i>(increase)</i>
ENVIRONMENT	<b>Forward thinking management of the built and natural environment</b>	Statutory asset management ratios	<i>(maintain healthy ratios)</i>
		Compliance with statutory reviews required by the Local Planning Framework	<i>(maintain compliance)</i>
LEADERSHIP	<b>Innovative and proactive Shire and Councillors</b>	Statutory financial ratios	<i>(maintain healthy ratios)</i>
		Employee retention rates	<i>(maintain / increase)</i>
		Volunteer levels	<i>(increase)</i>

## Services and Facilities

Services and facilities provided by the Shire are linked with the relevant strategy of the Strategic Community Plan in the following table. The table reflects the strong connection between the services and facilities provided by the Shire and the desired outcomes and community vision.

Services/Facilities	Associated Strategic Reference	Services/Facilities	Associated Strategic Reference
<b>Shire Services</b>		<b>Community Facilities</b>	
Building control	3.2.1   3.2.3   4.4.2	Aquatic centre	1.1.3   3.2.1
Community consultation / engagement	1.1.2   1.1.3   1.2.1   4.2.1	Community / town halls	1.2.1   3.2.1
Council's customer service	4.1.1   4.2.1	Gwalia townsite	3.2.2
Economic development	2.1.1   2.1.2   2.1.3   2.1.4   2.1.5	Heritage assets	3.2.2
Environmental initiatives	3.1.1   3.1.2   3.1.3	Library	1.1.2   1.2.1
Festival / event management	1.1.1	Parks / gardens / ovals	1.1.3   3.2.1
Financial management	4.1.1   4.4.1   4.5.3	Playgrounds	1.1.3   3.2.1
General garbage collection	3.1.1	Public toilets	2.2.2   3.2.1
Governance / advocacy	4.1.1   4.2.1   4.3.1   4.4.1   4.4.2   4.5.1   4.5.2   4.5.3	Reserves / public open spaces	3.2.1
Health administration / inspection	4.1.2	Sport / recreation facilities	1.1.3   3.2.1
Landscaping	1.1.1   2.2.2		
Litter control	1.1.1   2.2.2	<b>Infrastructure</b>	
Long term planning	4.5.3	Airstrip	3.2.1
Maintenance - other infrastructure	3.2.1   3.2.3	Cemetery	3.2.1
Maintenance - roads	3.2.1	Drainage / storm water	3.2.1
Pest control	4.1.2	Employee housing	3.2.1   4.4.2
Ranger services	4.1.2	Quality of town centre	1.1.1   2.2.2
Recycling	3.1.2	Retirement units	1.2.1   2.1.3
Regional collaboration	1.1.1   1.1.2   1.2.1   2.1.1   2.1.2	Roads / verges / footpaths	2.1.2
Support for volunteers	1.1.2   1.1.3	Street lighting	3.2.1
Tourism management	1.1.1   2.2.1   2.2.2		
Town planning	1.2.1   4.4.2	<b>Community Support &amp; Services</b>	
Waste management	3.1.1   3.1.2	Aged care	3.2.1
		Child care	3.2.1
		Community resource centre	3.2.1
		Crime prevention	1.1.2
		Information centre	3.2.1
		Youth services	3.2.1

# Strategic Risk Management

It is important to consider the external and internal context in which the Shire of Leonora operates, relative to risk, in order to understand the environment in which the Shire seeks to achieve its strategic objectives.

The external and internal factors identified and considered during the preparation of this Plan are set out below:

External Factors
Increasing community expectations in relation to service levels and service delivery
Rapid changes in information technology changing the service delivery environment
Increased compliance requirements due to Government Policy and Legislation
Cost shifting by Federal and State Governments
Reducing external funding for infrastructure and operations
Increasing population and economic development resulting in greater pressure on the natural environment and its resources
Resource development and the associated social impacts
Increasing community expectations and regulations in relation to waste management
Native title processes and determinations
Aboriginal Heritage
Government responses in relation to social services (including itinerants)
Delivery of services to remote communities
Climate change and subsequent response

Internal Factors
The objectives and strategies contained in the Council's Strategic Community Plan
The timing and actions contained in the Council's Corporate Business Plan
Organisational size, structure, activities and location
Human resourcing levels and staff retention
Current organisational strategy and culture
The financial capacity of the Shire
Allocation of resources to achieve strategic outcomes
Maintenance of corporate records
Current organisational systems and processes

## References and Acknowledgements

Reference to the following documents or sources were made during the preparation of the Corporate Business Plan:

- Shire of Leonora Strategic Community Plan 2017 – 2027 (reviewed 2019);
- Council website: [www.leonora.wa.gov.au](http://www.leonora.wa.gov.au);
- Shire of Leonora Corporate Business Plan 2019-2023; and
- Shire of Leonora Strategic Resource Plan 2019.

### Disclaimer

This Plan has been prepared for the exclusive use by the Shire of Leonora.

This Plan contains quantitative and qualitative statements, including projections, estimates, opinions and forecasts concerning the anticipated future performance of the Shire of Leonora, based on a large number of assumptions, and will be, subject to significant uncertainties and contingencies many, if not all, of which are outside the control of the Shire of Leonora.

This Plan is supplied in good faith for public information purposes and the Shire accepts no responsibility for any loss occasioned by any person acting or refraining from action as a result of reliance on the Plan.

### Prepared with the assistance of:

Moore Stephens (WA) Pty Ltd

Telephone: (08) 9225 5355

Email: [perth@moorestephens.com.au](mailto:perth@moorestephens.com.au)

### Document Management

Version	2019 – 2023   V1.0
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Date of Adoption	23 July 2019
Desktop Reviewed	November 2019
Version	2020 – 2024   V1.1
Date of Adoption	



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## Shire of Leonora – Corporate Business Plan

### Desktop Review November 2019

The following amendments are the outcome of a strategic planning workshop for the review of the current Strategic Community Plan and subsequently the Corporate Business Plan with the Shire of Leonora Council and Senior Staff on Tuesday 19 November 2019 and subsequent discussions with senior staff.

The amendments listed previously for the Strategic Community Plan have also been incorporated in the amended Corporate Business Plan to retain the close alignment of these two plans.

Amended Corporate Business Plan Actions			
Action No.	2017 Action	Action No.	2019 Action
2.1.5.1	Consider individual business cases for Shire owned infrastructure to support the local economy	2.1.5.1	Consider individual business cases to support the local economy
3.1.1.1	Develop and implement a Waste Management Strategy	3.1.1.1	Develop and implement a Regional Waste Management Strategy
3.1.2.2	Develop and Maintain a register of hazardous materials such as asbestos	3.1.2.2	Maintain a register of hazardous materials such as asbestos
4.2.1.3	Consider opportunities for community development initiatives		Remove
4.2.1.4	Use the community communication strategy to promote the district and Shire initiatives	4.2.1.3	Renumbered Action: Use the community communication strategy to promote the district and Shire initiatives

New Corporate Business Plan Actions	
Action No.	Actions
1.1.4.1	Consider opportunities to recognise and celebrate our culture and people
1.1.4.2	Encourage and support initiatives promoting an inclusive community
1.3.1.1	Develop Community Health Plan
1.3.1.2	Implement Community Health Plan initiatives in line with Annual Budget process
2.1.2.3	Investigate opportunities to increase road RAV access
2.1.2.4	Investigate opportunities to increase rail usage (eg. fuel and mining material and equipment)
2.1.3.4	Continue development of Liquid Waste, domestic and commercial refuse site facilities
2.1.4.3	Lobby for underground power installation
2.1.4.4	Investigate opportunity for alternative power services (eg. gas)
2.2.1.3	Promote Leonora as a destination for visiting clubs (eg. Australian Safari, 4WD Clubs)
2.2.1.4	Promote and raise awareness of the Shire, initiatives and projects using a variety of communication mediums
2.2.2.2	Develop and maintain the walk, driving and other trails
3.1.4.1	Consider initiatives and seek funding for control of invasive weeds and feral animals
3.2.4.1	Seek funding for the restoration and conservation of historic assets
3.2.4.2	Investigate opportunities for heritage signage
4.4.2.3	Implement Local Planning Scheme No 2 and Local Planning Strategy

## 11.0 REPORTS OF OFFICERS

### 11.1 CHIEF EXECUTIVE OFFICER

#### 11.1(A) ADOPTION OF REVIEWED STRATEGIC COMMUNITY PLAN 2017-2027 AND CORPORATE BUSINESS PLAN 2020-2024

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 21<sup>st</sup> July, 2020

**AGENDA REFERENCE:** 11.1 (A) JUL 20

**SUBJECT:** Adoption of Reviewed Integrated Planning & Reporting documents;  
Strategic Community Plan 2017-2027  
Corporate Business Plan 2020-2024

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** N/A

**FILE REFERENCE:** 9.13

#### AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 14<sup>th</sup> July, 2020

#### BACKGROUND

Under the requirements of the Integrated Planning & Reporting (IPR) Framework, all local governments must review their Strategic Community Plan (SCP) and subsequently the Corporate Business Plan (CBP). Both the SCP and the CBP have been reviewed and amended through the engagement and assistance of Moore Stephens, who have been working extensively with Senior Staff to review other IPR documents. The purpose of the CBP is to activate the goals outlined within the SCP, by prioritising, resourcing, and implementing the community's short, medium, and long-term aspirations.

The CBP document is a tool that influences the annual budget, to ensure that resources are being allocated appropriately, supported by the Asset Management Plan and Strategic Resource Plan. The CBP is reviewed annually and was previously adopted by absolute majority at the Ordinary Meeting of Council held 23<sup>rd</sup> July, 2019. The draft for both the SCP 2017-2027 and CBP for 2020-2024 is attached for review and consideration. There is a separate attachment showing proposed amendments to each document.

#### Comment

The amendments are the outcome of a strategic planning workshop for the review of the current Strategic Community Plan and the current Corporate Business Plan with the Shire of Leonora's Council and Senior Staff held Tuesday 19<sup>th</sup> November 2019.

The Strategic Community Plan defines four key visions of community interest:

- Social
- Economic
- Environment
- Civic Leadership

In accordance with Regulations, a local government is to review its current Corporate Business Plan for its Shire each year prior to adopting the Budget.

#### STATUTORY ENVIRONMENT

##### *Local Government Act 1995*

5.56. Planning for the future

##### *Local Government (Administration) Regulations 1996*

19DA. Corporate business plans, requirements for (Act s. 5.56)

19CA. Information about modifications to certain plans to be included (Act s. 5.53(2)(i))

Local governments are required to prepare a 'Plan for the Future' (S5.56 Local Government Act 1995), which encompasses the Strategic Community Plan.

Regulation 19DA of the Local Government (Administration) Regulations 1996 sets out requirements for CBP, including that a council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine whether or not to adopt the plan or the modifications.

Regulation 19D (2) (b)(i) (b)(ii) of the Local Government (Administration) Regulations) '*Adoption of plan, public notice of to be given*' sets out requirements that;

- (b) where a strategic community plan for the district has been modified —
  - (i) notification that the modifications to the plan have been adopted by the council and the plan as modified is to apply to the district for the period specified in the plan; and
  - (ii) details of where and when the modified plan may be inspected.

## **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

## **FINANCIAL IMPLICATIONS**

The Strategic Community Plan is the tool used to implement the community's short, medium and long-term aspirations, while the purpose of the Corporate Business Plan is to activate these goals and is used to guide the annual budgeting process.

## **STRATEGIC IMPLICATIONS**

Objective 4: Leadership

Outcome: 4.2 Effective and open engagement with all sections of the community  
4.5 Strong leadership and planning

## **RECOMMENDATIONS**

That Council;

1. Adopt the 2019 review of;
  - a. the Strategic Community Plan 2017-2027; and
  - b. the Corporate Business Plan 2020-2024and;
2. Gives local public notice through the Chief Executive Officer of the modifications and availability of the Strategic Community Plan 2017 – 2027 and the Corporate Business Plan 2020-2024 in accordance with Local Government (Administration) Regulations 1996, Regulation 19D(2).

## **VOTING REQUIREMENT**

Absolute Majority Required

## **COUNCIL DECISION**

**Moved Cr LR Petersen, seconded Cr RA Norrie, that Council;**

1. Adopt the 2019 review of;
  - a. the Strategic Community Plan 2017-2027; and
  - b. the Corporate Business Plan 2020-2024and;
2. Gives local public notice through the Chief Executive Officer of the modifications and availability of the Strategic Community Plan 2017 – 2027 and the Corporate Business Plan 2020-2024 in accordance with Local Government (Administration) Regulations 1996, Regulation 19D(2).

**CARRIED BY ABSOLUTE MAJORITY (6 VOTES TO 0)**

**11.0 REPORTS OF OFFICERS**  
**11.2 DEPUTY CHIEF EXECUTIVE OFFICER**  
**11.2(A) MONTHLY FINANCIAL STATEMENTS**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 21st July, 2020

**AGENDA REFERENCE:** 11.2 (A) JUL 20

**SUBJECT:** Monthly Financial Statements

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Nil

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Linda Gray

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 17<sup>th</sup> July, 2020

**BACKGROUND**

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 30th June, 2020 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 30th June, 2020
- (c) Material Variances – 30th June, 2020

**STATUTORY ENVIRONMENT**

**Part 4 — Financial reports— s. 6.4**

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

*committed assets means revenue unspent but set aside under the annual budget for a specific purpose.*

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
  - (b) *budget estimates to the end of the month to which the statement relates;*
  - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
  - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*

- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
  - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
  - (b) *by program; or*
  - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
  - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

#### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

#### **RECOMMENDATIONS**

That the Monthly Financial Statements for the month ended 30th June, 2020 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 30th June, 2020
- (c) Material Variances – 30th June, 2020

be accepted.

#### **VOTING REQUIREMENT**

Simple Majority

#### **COUNCIL DECISION**

**Moved Cr RM Cotterill, seconded Cr RA Norrie,** that the Monthly Financial Statements for the month ended 30th June, 2020 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 30th June, 2020
- (c) Material Variances – 30th June, 2020

be accepted.

**CARRIED (6 VOTES TO 0)**

16<sup>th</sup> July 2020

Mr Jim Epis  
The Chief Executive Officer  
Shire of Leonora  
PO Box 56  
**LEONORA WA 6438**

### **COMPILATION REPORT TO THE SHIRE OF LEONORA**

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Leonora, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 30 June 2020. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

### **THE RESPONSIBILITY OF THE SHIRE OF LEONORA**

The Shire of Leonora are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

### **OUR RESPONSIBILITY**

On the basis of information provided by the Shire of Leonora we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Leonora provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

A handwritten signature in black ink, appearing to read 'Russell Barnes', written in a cursive style.

Russell Barnes  
Director  
[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)

**SHIRE OF LEONORA**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 30 June 2020**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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## **PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 14 July 2020

## **BASIS OF PREPARATION**

### **REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

### **BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### **THE LOCAL GOVERNMENT REPORTING ENTITY**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement.

## **SIGNIFICANT ACCOUNTING POLICES**

### **GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

### **CRITICAL ACCOUNTING ESTIMATES**

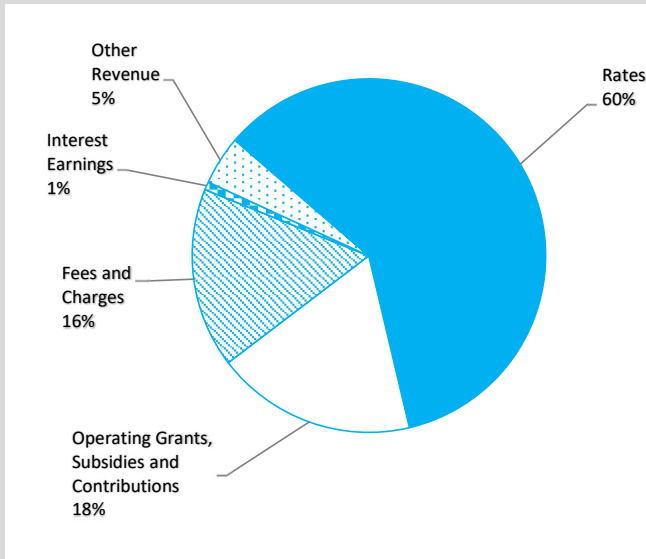
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

### **ROUNDING OFF FIGURES**

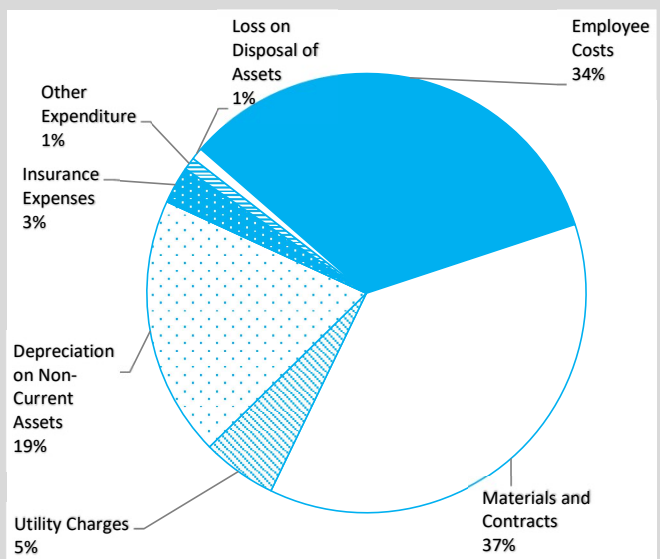
All figures shown in this statement are rounded to the nearest dollar.



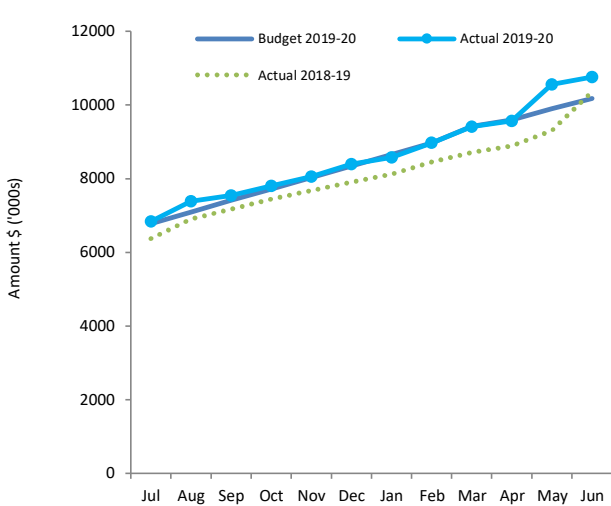
**OPERATING REVENUE**



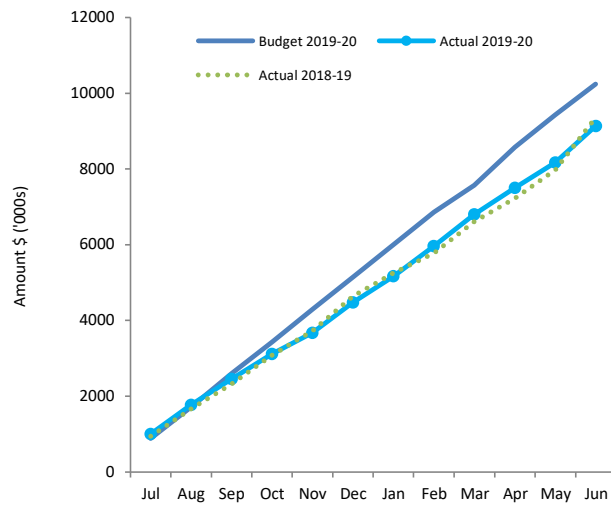
**OPERATING EXPENSES**



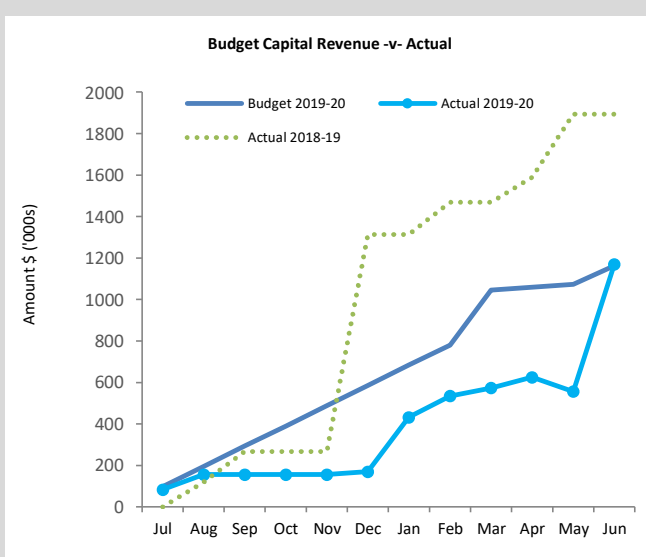
**Budget Operating Revenues -v- Actual**



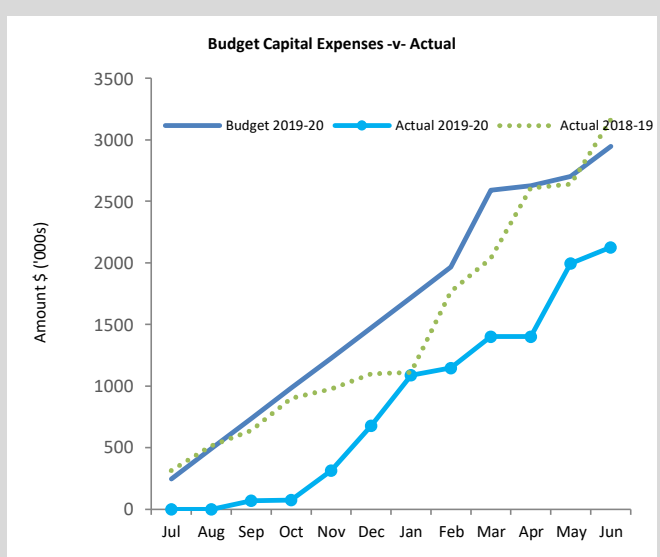
**Budget Operating Expenses -v-YTD Actual**



**CAPITAL REVENUE**



**CAPITAL EXPENSES**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES**

**ACTIVITIES**

**GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowances, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses. An administration cost is also allocated which enables staff to process Council meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting any audits of Council books of accounts and procedures is included under this heading. Also included is the sponsorship of the Royal Flying Doctor Service of Australia through a five year contribution towards funding an aircraft.

**GENERAL PURPOSE FUNDING**

To collect revenue to allow for the provision of services.

1. Rates.
  - (a) GRV (gross rental value) refers to property rates for Leonora, Leinster and Agnew town sites and operational mines and associated infrastructure.
  - (b) UV (Unimproved value) refers to mining properties and tenements (other than mines and other associated infrastructure) and prospecting licenses, exploration licenses and mining leases. It also refers to pastoral properties.
  - (c) Additional rates and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget.
  - (d) Administration charge refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process.
  - (e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.
2. Grants
  - (a) Grants Commission - a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population.
  - (b) Roads Grant - An unimproved road grant allocated by the Federal Government and again distributed by the Grants Commission utilising a pre-determined formula.
  - (c) Administration costs allocated to grants refers to the costs associated in the collection of Federal Government grants including provision and updating of data used in grants commission formula.
3. Interest from Investments
 

Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.

**LAW, ORDER, PUBLIC SAFETY**

To provide services to help ensure a safer and environmentally conscious community.

Costs and revenues associated with animal control within the Shire and also includes dog and cat registration, fire prevention and control, emergency services and other aspects of community safety.

**HEALTH**

To provide an operational framework for environmental and community health.

Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/control, food hygiene inspection/control, contribution to doctor's expenses, aged care feasibility study and notification of disease.

## EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Provision of support services for education through the Leonora Childcare Centre, and for the elderly, youth and disabled within the district for the betterment of the residents.

## HOUSING

To provide and maintain staff housing.

Costs of maintaining Council owned accommodation units and collection of rentals paid by staff for the use of those buildings. Costs that can be accurately attributed to other programs are allocated. Accommodation included 9 houses, 2 duplexes and a single persons quarters.

## COMMUNITY AMENITIES

To provide services required by the community.

Costs of collection and disposal of domestic and commercial refuse for the town site of Leonora and maintenance of the landfill refuse site and liquid waste facility. Revenue collection by way of an annual fee for this service is included on rate assessment notices. Costs associated with review and administration of Council's Town Planning Scheme and operation of the Leonora Cemetery. Provisions of Christmas decorations in Leonora townsite.

## RECREATION AND CULTURE

To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.

Provision and maintenance of Council owned parks, gardens and grassed oval/recreation ground at Leonora and a contribution to similar facilities within Leinster townsite. Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball courts, two squash courts, kitchen, gymnasium, swimming pool and associated facilities and revenues collected from the public for use of these facilities. Additional facilities located in Leonora include a bowling club and skate park. Costs of maintenance of Council owned television and radio re-transmission service which includes digital television and radio costs, and revenue associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of WA.

## TRANSPORT

To provide safe, effective and efficient transport services to the community.

Maintenance and improvements of 1,300 kilometres of Council controlled unsealed roads, townsite footpaths and streets, drainage control, street cleaning and provision and maintenance of street trees. Costs of providing electricity for street lights in the Leonora townsite and maintenance of Council's works depot and associated infrastructure. Operation, maintenance and management of Leonora Airport including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators. Revenues by way of landing fees and head tax charges charged to all aircraft with the exception of the Royal Flying Doctor Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

## ECONOMIC SERVICES

To help promote the Shire and its economic wellbeing.

Costs associated with tourism promotion throughout the Shire including employment of staff at the Gwalia Heritage Precinct and Leonora Information Centre. Costs and revenues associated with building control under building regulations including inspections and issuing building permits. Completion of the Northern Goldfields Regional Offices and Administration Centre (NGROAC) providing regional office accommodation and a casual meeting place.

## OTHER PROPERTY AND SERVICES

To monitor and control the Shire's overheads operating accounts.

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others. Costing allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities, works and services. Costs and revenue associated with standpipe facilities.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus / (Deficit)</b>	1(c)	2,270,579	2,270,579	<b>2,270,579</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Governance		26,000	26,000	<b>26,302</b>	302	1.16%	
General Purpose Funding - Rates	6	6,465,520	6,465,520	<b>6,448,237</b>	(17,283)	(0.27%)	
General Purpose Funding - Other		580,243	580,243	<b>1,324,650</b>	744,407	128.29%	▲
Law, Order and Public Safety		11,515	11,515	<b>10,248</b>	(1,267)	(11.00%)	
Health		43,157	43,157	<b>38,259</b>	(4,898)	(11.35%)	
Education and Welfare		266,088	266,088	<b>302,278</b>	36,190	13.60%	▲
Housing		48,300	48,300	<b>42,754</b>	(5,546)	(11.48%)	
Community Amenities		393,552	393,552	<b>422,135</b>	28,583	7.26%	
Recreation and Culture		291,852	291,852	<b>294,672</b>	2,820	0.97%	
Transport		769,962	769,962	<b>963,746</b>	193,784	25.17%	▲
Economic Services		1,118,205	1,118,205	<b>656,303</b>	(461,902)	(41.31%)	▼
Other Property and Services		167,170	167,170	<b>231,224</b>	64,054	38.32%	▲
		<b>10,181,564</b>	<b>10,181,564</b>	<b>10,760,808</b>	579,244		
<b>Expenditure from operating activities</b>							
Governance		(676,501)	(676,501)	<b>(573,918)</b>	102,583	15.16%	▲
General Purpose Funding		(400,049)	(400,049)	<b>(377,839)</b>	22,210	5.55%	
Law, Order and Public Safety		(177,065)	(177,065)	<b>(168,576)</b>	8,489	4.79%	
Health		(652,735)	(652,735)	<b>(704,398)</b>	(51,663)	(7.91%)	
Education and Welfare		(673,488)	(673,488)	<b>(720,083)</b>	(46,595)	(6.92%)	
Housing		13,620	13,620	<b>0</b>	(13,620)	100.00%	
Community Amenities		(343,620)	(343,620)	<b>(295,385)</b>	48,235	14.04%	▲
Recreation and Culture		(1,384,713)	(1,384,713)	<b>(1,271,227)</b>	113,486	8.20%	▲
Transport		(3,216,198)	(3,216,198)	<b>(3,118,819)</b>	97,379	3.03%	
Economic Services		(2,718,644)	(2,718,644)	<b>(1,906,807)</b>	811,837	29.86%	▲
Other Property and Services		(10,600)	(10,600)	<b>(204)</b>	10,396	98.08%	
		<b>(10,239,993)</b>	<b>(10,239,993)</b>	<b>(9,137,256)</b>	1,102,737		
Non-cash amounts excluded from operating activities	1(a)	1,521,288	1,521,288	<b>1,731,774</b>	210,486	13.84%	▲
<b>Amount attributable to operating activities</b>		<b>1,462,859</b>	<b>1,462,859</b>	<b>3,355,326</b>	1,892,467		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	770,876	770,876	<b>791,948</b>	21,072	2.73%	
Proceeds from disposal of assets	7	392,000	392,000	<b>377,356</b>	(14,644)	(3.74%)	
Purchase of property, plant and equipment	8	(2,947,161)	(2,947,161)	<b>(2,126,684)</b>	820,477	27.84%	▲
<b>Amount attributable to investing activities</b>		<b>(1,784,285)</b>	<b>(1,784,285)</b>	<b>(957,380)</b>	826,905		
<b>Financing Activities</b>							
Transfer from Reserves	9	250,000	250,000	<b>0</b>	(250,000)	(100.00%)	▼
Transfer to Reserves	9	(1,958,392)	(1,958,392)	<b>(1,984,884)</b>	(26,492)	1.35%	
<b>Amount attributable to financing activities</b>		<b>(1,708,392)</b>	<b>(1,708,392)</b>	<b>(1,984,884)</b>	(276,492)		
<b>Closing Funding Surplus / (Deficit)</b>	1(c)	<b>240,761</b>	<b>240,761</b>	<b>2,683,641</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 13 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019-20 year is \$15,000 or 8.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 JUNE 2020

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, **interest on rate arrears and interest on debtors.**

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

## NATURE OR TYPE DESCRIPTIONS

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020**

**BY NATURE OR TYPE**

	Ref Note	Amended Budget \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
<b>Opening Funding Surplus / (Deficit)</b>	1(c)	2,270,579	2,270,579	<b>2,270,579</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Rates	6	6,465,520	6,465,520	<b>6,448,237</b>	(17,283)	(0.27%)	
Operating grants, subsidies and contributions	11	1,733,131	1,733,131	<b>1,973,896</b>	240,765	13.89%	▲
Fees and charges		1,661,368	1,661,368	<b>1,768,964</b>	107,596	6.48%	
Interest earnings		34,000	34,000	<b>80,526</b>	46,526	136.84%	▲
Other revenue		267,545	267,545	<b>483,288</b>	215,743	80.64%	▲
Profit on disposal of assets	7	20,000	20,000	<b>5,897</b>	(14,103)	(70.52%)	
		<b>10,181,564</b>	<b>10,181,564</b>	<b>10,760,808</b>	579,244		▲
<b>Expenditure from operating activities</b>							
Employee costs		(1,998,009)	(1,998,009)	<b>(3,065,029)</b>	(1,067,020)	(53.40%)	▼
Materials and contracts		(5,948,140)	(5,948,140)	<b>(3,402,645)</b>	2,545,495	42.79%	▲
Utility charges		(363,189)	(363,189)	<b>(501,628)</b>	(138,439)	(38.12%)	▼
Depreciation on non-current assets		(1,460,449)	(1,460,449)	<b>(1,751,523)</b>	(291,074)	(19.93%)	▼
Insurance expenses		(246,799)	(246,799)	<b>(252,724)</b>	(5,925)	(2.40%)	
Other expenditure		(142,568)	(142,568)	<b>(83,334)</b>	59,234	41.55%	▲
Loss on disposal of assets	7	(80,839)	(80,839)	<b>(80,373)</b>	466	0.58%	
		<b>(10,239,993)</b>	<b>(10,239,993)</b>	<b>(9,137,256)</b>	1,102,737		▲
Non-cash amounts excluded from operating activities	1(a)	1,521,288	1,521,288	<b>1,731,774</b>	210,486	13.84%	▲
<b>Amount attributable to operating activities</b>		<b>1,462,859</b>	<b>1,462,859</b>	<b>3,355,326</b>	1,892,467		▲
<b>Investing activities</b>							
Non-operating grants, subsidies and contributions	12	770,876	770,876	<b>791,948</b>	21,072	2.73%	
Proceeds from disposal of assets	7	392,000	392,000	<b>377,356</b>	(14,644)	(3.74%)	
Payments for property, plant and equipment	8	(2,947,161)	(2,947,161)	<b>(2,126,684)</b>	820,477	(27.84%)	▲
<b>Amount attributable to investing activities</b>		<b>(1,784,285)</b>	<b>(1,784,285)</b>	<b>(957,380)</b>	826,905		▲
<b>Financing Activities</b>							
Transfer from reserves	9	250,000	250,000	<b>0</b>	(250,000)	(100.00%)	
Transfer to reserves	9	(1,958,392)	(1,958,392)	<b>(1,984,884)</b>	(26,492)	1.35%	
<b>Amount attributable to financing activities</b>		<b>(1,708,392)</b>	<b>(1,708,392)</b>	<b>(1,984,884)</b>	(276,492)		
<b>Closing Funding Surplus / (Deficit)</b>	1(c)	<b>240,761</b>	<b>240,761</b>	<b>2,683,641</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	7	(20,000)	(20,000)	(5,897)
Movement in employee wage accruals		0	0	(94,225)
Add: Loss on asset disposals	7	80,839	80,839	80,373
Add: Depreciation on assets		1,460,449	1,460,449	1,751,523
<b>Total non-cash items excluded from operating activities</b>		<b>1,521,288</b>	<b>1,521,288</b>	<b>1,731,774</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 Jun 2019	This Time Last Year 30 Jun 2019	Year to Date 30 Jun 2020
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	9	(3,330,623)	(3,330,623)	(5,315,507)
Add: Provisions - employee	10	145,175	145,175	145,175
Add: Wages liability		94,225	94,225	0
<b>Total adjustments to net current assets</b>		<b>(3,091,223)</b>	<b>(3,091,223)</b>	<b>(5,170,332)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>				
Cash and cash equivalents	2	4,863,498	4,863,498	7,545,381
Rates receivables	3	165,403	165,403	195,415
Receivables	3	585,949	585,949	336,712
Other current assets	4	63,166	63,166	89,353
<b>Less: Current liabilities</b>				
Payables	5	(171,039)	(171,039)	(87,713)
Contract liabilities	10	0	0	(80,000)
Provisions	10	(145,175)	(145,175)	(145,175)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(3,091,223)</b>	<b>(3,091,223)</b>	<b>(5,170,332)</b>
<b>Closing Funding Surplus / (Deficit)</b>		<b>2,270,579</b>	<b>2,270,579</b>	<b>2,683,641</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	YTD Actual \$				
<b>Cash on hand</b>								
Municipal account	Cash and cash equivalents	2,228,604	0	2,228,604	0	NAB	Variable	Nil
Cash on hand	Cash and cash equivalents	1,270	0	1,270	0	Cash on hand	Nil	Nil
Long service leave reserve	Cash and cash equivalents	0	134,561	134,561	0	NAB	Variable	Nil
Fire disaster reserve	Cash and cash equivalents	0	39,922	39,922	0	NAB	Variable	Nil
Plant purchase reserve	Cash and cash equivalents	0	915,193	915,193	0	NAB	Variable	Nil
Annual leave reserve	Cash and cash equivalents	0	165,344	165,344	0	NAB	Variable	Nil
Gwalia precinct reserve	Cash and cash equivalents	0	488,650	488,650	0	NAB	Variable	Nil
Building maintenance reserve	Cash and cash equivalents	0	988,770	988,770	0	NAB	Variable	Nil
Waste management reserve	Cash and cash equivalents	0	315,991	315,991	0	NAB	Variable	Nil
Aerodrome reserve	Cash and cash equivalents	0	286,443	286,443	0	NAB	Variable	Nil
IT reserve	Cash and cash equivalents	0	15,000	15,000	0	NAB	Variable	Nil
Pool reserve	Cash and cash equivalents	0	45,041	45,041	0	NAB	Variable	Nil
Aged care reserve	Cash and cash equivalents	0	1,920,592	1,920,592	0	NAB	Variable	Nil
<b>Total</b>		<b>2,229,874</b>	<b>5,315,507</b>	<b>7,545,381</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		2,229,874	5,315,507	7,545,381	0			
		<b>2,229,874</b>	<b>5,315,507</b>	<b>7,545,381</b>	<b>0</b>			

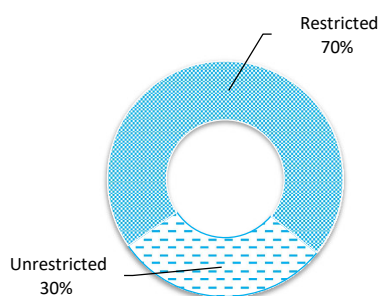
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash	Unrestricted
<b>\$7.55 M</b>	<b>\$2.23 M</b>



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020**

**OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES**

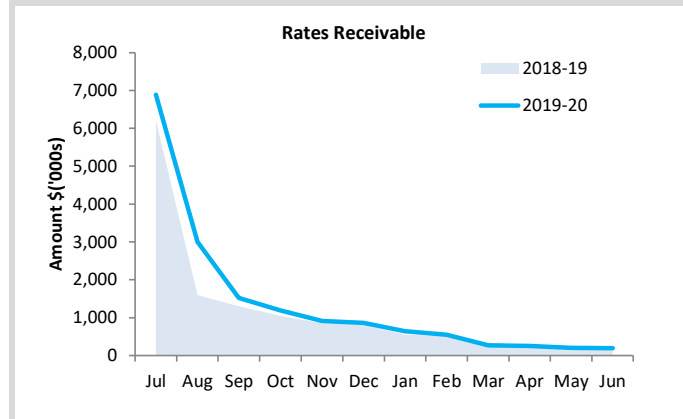
Rates Receivable	30 June 2019	30 Jun 20
	\$	\$
Opening Arrears Previous Years	133,780	165,403
Levied this year	6,038,744	6,448,237
Less - Collections to date	(6,007,121)	(6,418,225)
Equals Current Outstanding	<b>165,403</b>	<b>195,415</b>
<b>Net Rates Collectable</b>	<b>165,403</b>	<b>195,415</b>
% Collected	97.3%	97%

Receivables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - General	(35,176)	117,792	46,381	104,954	41,549	275,500
Percentage	-12.8%	42.8%	16.8%	38.1%	15.1%	
<b>Balance per Trial Balance</b>						
Sundry receivable						275,500
GST receivable						43,082
Allowance for impairment of receivables						(6,030)
Interest receivable						24,160
<b>Total Receivables General Outstanding</b>						<b>336,712</b>

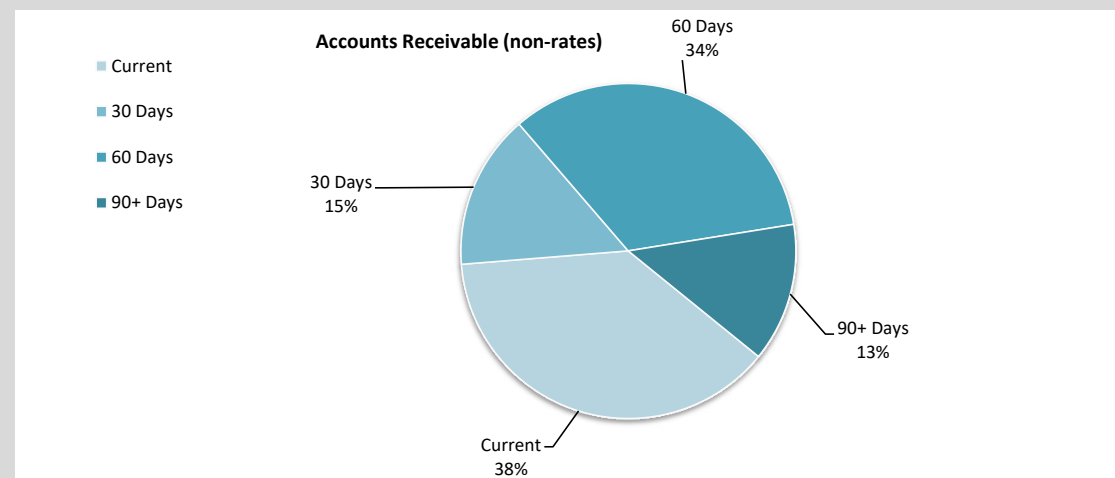
Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
<b>97%</b>	<b>\$195,415</b>



<b>Debtors Due</b>
<b>\$336,712</b>
<b>Over 30 Days</b>
<b>70%</b>
<b>Over 90 Days</b>
<b>15.1%</b>

Other Current Assets	Opening Balance 1 July 2019	Asset Increase	Asset Reduction	Closing Balance 30 June 2020
	\$	\$	\$	\$
<b>Inventory</b>				
Diesel fuel - bulk	17,067	244,336	(235,644)	25,759
Avgas fuel - bulk	39,868	17,495	0	57,363
Materials - roadworks	6,231	0	0	6,231
<b>Total Other Current assets</b>	<b>63,166</b>			<b>89,353</b>
<b>Amounts shown above include GST (where applicable)</b>				

**KEY INFORMATION**

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

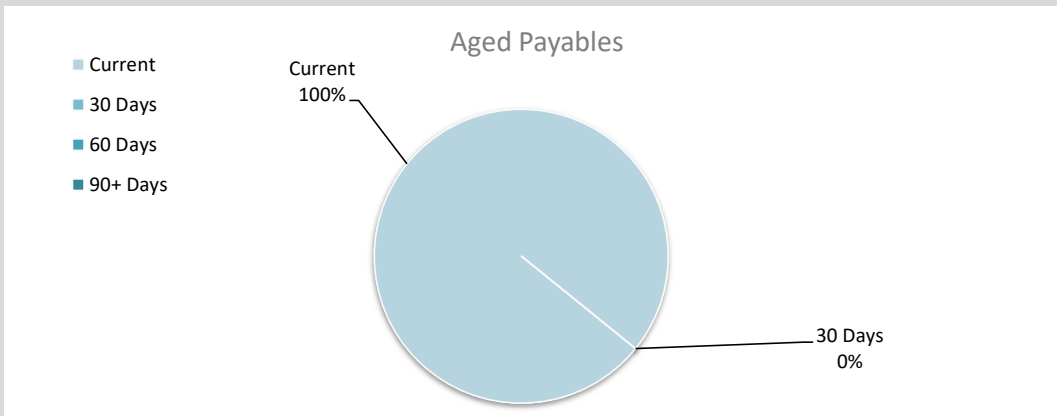
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - General	(341)	5,691	0	0	0	5,350
Percentage	0%	106.4%	0%	0%	0%	
<b>Balance per Trial Balance</b>						
Sundry creditors						5,350
ATO liabilities						64,643
Credit card						9,719
DFES Levy						4,406
Prepaid rates						3,595
<b>Total Payables General Outstanding</b>						<b>87,713</b>

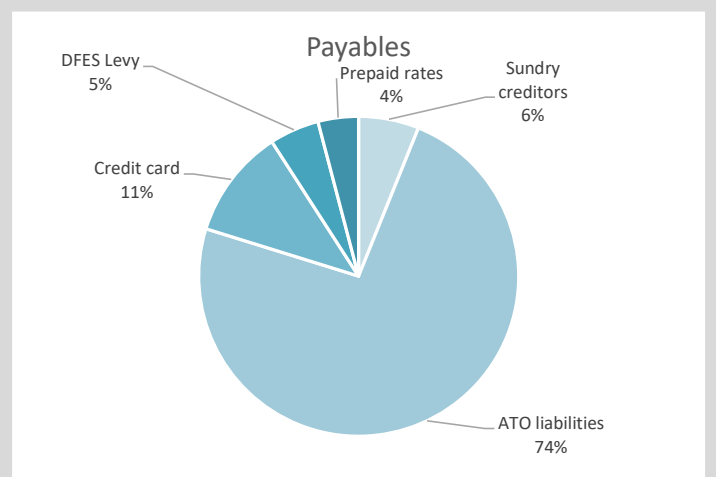
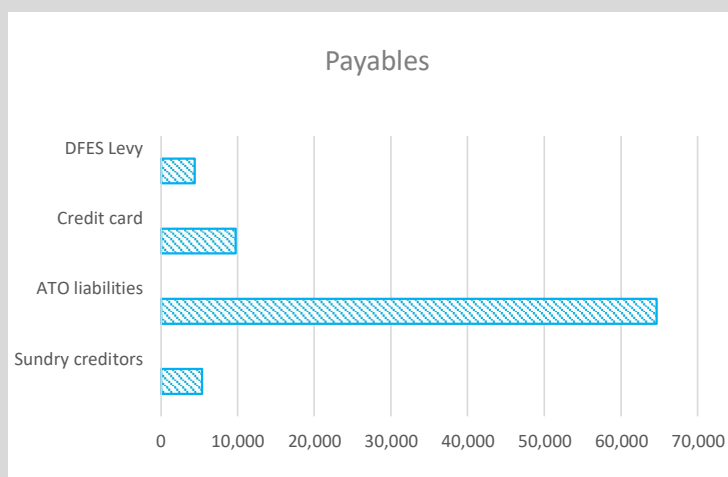
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



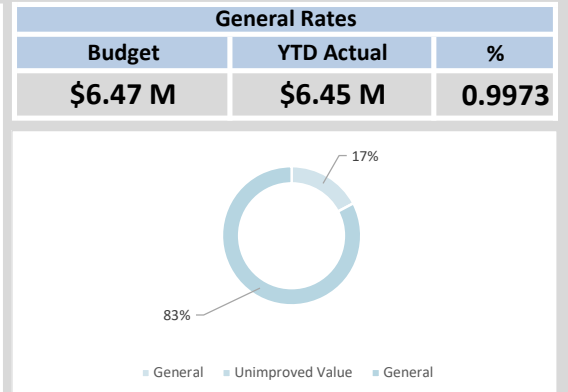
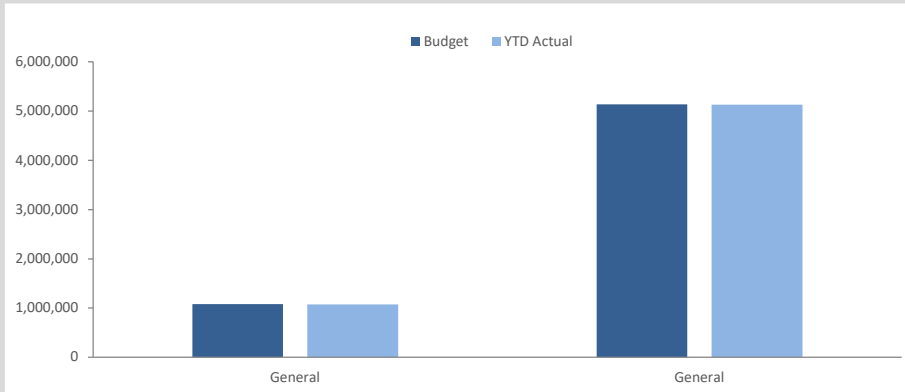
<b>Creditors Due</b>
<b>\$87,713</b>
<b>Over 30 Days</b>
<b>0%</b>
<b>Over 90 Days</b>
<b>0%</b>



General Rate Revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue \$	Interim Rate \$	Back Rate \$	Total Revenue \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$
<b>RATE TYPE</b>											
<b>General Rate</b>											
<b>Gross Rental Value</b>											
General	0.070600	588	15,244,954	1,076,294	4,000	0	1,080,294	1,076,294	(2,141)	0	1,074,153
<b>Unimproved Value</b>											
General	0.155000	1,397	32,889,087	5,097,808	40,000	0	5,137,808	5,096,438	30,228	0	5,126,666
<b>Sub-Total</b>		<b>1,985</b>	<b>48,134,041</b>	<b>6,174,102</b>	<b>44,000</b>	<b>0</b>	<b>6,218,102</b>	<b>6,172,732</b>	<b>28,087</b>	<b>0</b>	<b>6,200,819</b>
<b>Minimum Payment</b>	<b>Minimum \$</b>										
<b>Gross Rental Value</b>											
General	323	89	121,109	28,747	0	0	28,747	28,747	0	0	28,747
<b>Unimproved Value</b>											
General	323	677	774,488	218,671	0	0	218,671	218,671	0	0	218,671
<b>Sub-Total</b>		<b>766</b>	<b>895,597</b>	<b>247,418</b>	<b>0</b>	<b>0</b>	<b>247,418</b>	<b>247,418</b>	<b>0</b>	<b>0</b>	<b>247,418</b>
<b>Amount from General Rates</b>							<b>6,465,520</b>				<b>6,448,237</b>
<b>Total General Rates</b>							<b>6,465,520</b>				<b>6,448,237</b>

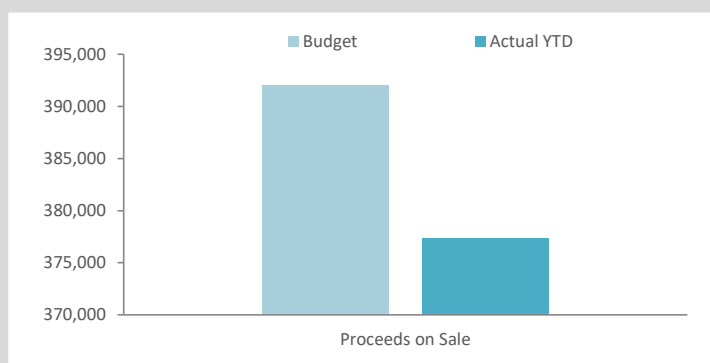
**KEY INFORMATION**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.



Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and Equipment</b>								
	<b>Health</b>								
PE17	2017 Subaru Forrester Wagon DR	22,000	27,000	5,000	0	20,888	24,546	3,658	0
PE20	2017 Mitsubishi Triton GLX	37,245	25,000	0	(12,245)	28,908	21,818	0	(7,090)
	<b>Education and welfare</b>								
PE18	2017 Nissan Xtrail	22,000	19,000	0	(3,000)	20,515	17,273	0	(3,242)
	<b>Transport</b>								
PE21	2017 Ford Ranger XL	37,000	31,000	0	(6,000)	33,231	28,182	0	(5,049)
PE19	2017 Mitsubishi Triton	27,500	24,000	0	(3,500)	26,110	22,727	0	(3,383)
38	Sweeper	5,000	15,000	10,000	0	21,401	13,636	0	(7,765)
43	Asset 43 Eagle Prime Mover	100,000	75,000	0	(25,000)	99,385	83,716	0	(15,669)
44	Asset 44 Eagle Prime Mover	90,000	70,000	0	(20,000)	88,288	72,105	0	(16,183)
327	Case IH 2012 Maxxfarm 60 Tractor	0	0	0	0	24,178	7,899	0	(16,279)
	<b>Economic services</b>								
PE3	Ranger 2WD Utility	10,000	12,000	2,000	0	8,670	10,909	2,239	0
	<b>Other property and services</b>								
PE13	CEO Nissan Patrol	65,094	54,000	0	(11,094)	35,039	30,000	0	(5,039)
P23	DCEO Ford Everest	37,000	40,000	3,000	0	45,219	44,545	0	(674)
		<b>452,839</b>	<b>392,000</b>	<b>20,000</b>	<b>(80,839)</b>	<b>451,832</b>	<b>377,356</b>	<b>5,897</b>	<b>(80,373)</b>

KEY INFORMATION



Proceeds on Sale		
Annual Budget	YTD Actual	%
<b>\$392,000</b>	<b>\$377,356</b>	<b>96%</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020

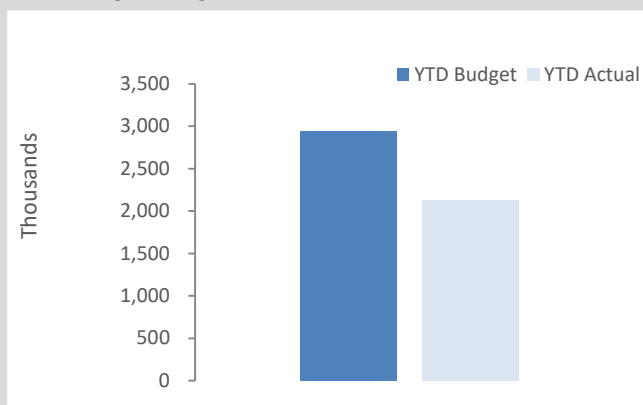
INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS

Capital Acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Building and Improvements	307,600	307,600	8,720	(298,880)
Plant & Equipment	586,891	586,891	597,567	10,676
Roads	1,045,670	1,045,670	1,393,135	347,465
Improvements & Infrastructure	1,007,000	1,007,000	127,262	(879,738)
<b>Capital Expenditure Totals</b>	<b>2,947,161</b>	<b>2,947,161</b>	<b>2,126,684</b>	<b>(820,477)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	770,876	770,876	791,948	21,072
Other (Disposals & C/Fwd)	392,000	392,000	377,356	(14,644)
Cash Backed Reserves				
Aerodrome reserve	250,000	0	0	0
Contribution - operations	1,534,285	1,784,285	957,380	(826,905)
<b>Capital Funding Total</b>	<b>2,947,161</b>	<b>2,947,161</b>	<b>2,126,684</b>	<b>(820,477)</b>

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



<b>Acquisitions</b>	<b>Annual Budget</b>	<b>YTD Actual</b>	<b>% Spent</b>
	<b>\$2.95 M</b>	<b>\$2,126,684</b>	<b>72%</b>
<b>Capital Grant</b>	<b>Annual Budget</b>	<b>YTD Actual</b>	<b>% Received</b>
	<b>\$770,876</b>	<b>\$791,948</b>	<b>103%</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020

INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS

	Adopted Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
<b>Capital Acquisitions</b>				
<b>Building and Improvements</b>				
LB10001 Public Toilet - Town	\$ 100,000	\$ 100,000	\$ 0	\$ (100,000)
LB10002 Public Toilet - Gwalia Museum	100,000	100,000	0	(100,000)
LB10003 Porch - Gwalia Museum	22,600	22,600	0	(22,600)
LB10004 Records storage shed - Kalgoorlie	75,000	75,000	0	(75,000)
LB10005 Back Shed Admin Offices	10,000	10,000	8,720	(1,280)
<b>TOTAL - Building and Improvements</b>	<b>307,600</b>	<b>307,600</b>	<b>8,720</b>	<b>(298,880)</b>
<b>Plant &amp; Equipment</b>				
PE10001 Kluger Drs Vehicle	39,397	39,397	39,397	0
PE10002 Toyota Hilux Dual Cab 4WD EHO Vehicle	48,512	48,512	48,512	0
PE10003 Kluger MEW Vehicle	39,397	39,397	39,397	0
PE10004 Isuzu NPR - 65 - 190 Tipper Truck	57,300	57,300	59,499	2,199
PE10005 Toyota Hilux 2WD	33,510	33,510	32,827	(683)
PE10006 Sweeper	90,768	90,768	104,404	13,636
PE10007 Toyota Hilux Dual Cab 4WD (WS)	48,062	48,062	48,061	(1)
PE10008 Toyota Hilux Dual Cab 4WD (P&G)	43,755	43,755	43,754	(1)
PE10009 Metrocount Traffic Counter x 2	10,400	10,400	7,800	(2,600)
PE10010 Toyota Hilux Dual Cab 4WD (Museum)	43,755	43,755	43,754	(1)
PE10011 CEO Vehicle	75,248	75,248	68,145	(7,103)
PE10012 DCEO Vehicle	56,787	56,787	51,475	(5,312)
PE10013 TTC Bowling Green Roller	0	0	10,542	10,542
<b>TOTAL - Plant &amp; Equipment</b>	<b>586,891</b>	<b>586,891</b>	<b>597,567</b>	<b>10,676</b>
<b>TOTAL PROPERTY PLANT AND EQUIPMENT</b>	<b>894,491</b>	<b>894,491</b>	<b>606,287</b>	<b>(288,204)</b>
<b>Roads</b>				
IR10001 Leonora Nambi Road (RRG)	562,792	562,792	749,322	186,530
IR10002 Mt Ida Road (R2R)	117,260	117,260	125,094	7,834
IR10003 Agnew to Lake Miranda Road (R2R)	205,618	205,618	255,070	49,452
IR10004 Footpath Renewals	110,000	110,000	47,704	(62,296)
IR10005 Grid Renewals	50,000	50,000	0	(50,000)
IR10006 Rajah St to SLK 0.96 km (R2R)	0	0	48,778	48,778
IR10007 Nambi Rd to SLK 2.15 km (R2R)	0	0	109,243	109,243
IR10008 Braemore Rd to SLK 1.1 km (R2R)	0	0	57,924	57,924
<b>TOTAL - Roads</b>	<b>1,045,670</b>	<b>1,045,670</b>	<b>1,393,135</b>	<b>347,465</b>
<b>Improvements &amp; Infrastructure</b>				
IO10001 Playground - Tower Street	317,000	317,000	2,793	(314,207)
IO10002 Pumptrack - Skate Park	135,000	135,000	0	(135,000)
IO10003 Standpipe - Depot	30,000	30,000	8,819	(21,181)
IO10004 Fencing - Shire Common	25,000	25,000	0	(25,000)
IO10005 Airport lights	500,000	500,000	95,435	(404,565)
IO10006 Sports Oval Switchboard Upgrade	0	0	20,215	20,215
		0	0	0
		0	0	0
<b>TOTAL - Other Infrastructure</b>	<b>1,007,000</b>	<b>1,007,000</b>	<b>127,262</b>	<b>(879,738)</b>
<b>TOTAL INFRASTRUCTURE</b>	<b>2,052,670</b>	<b>2,052,670</b>	<b>1,520,397</b>	<b>(532,273)</b>
<b>Total Capital Expenditure</b>	<b>2,947,161</b>	<b>2,947,161</b>	<b>2,126,684</b>	<b>(820,477)</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020**

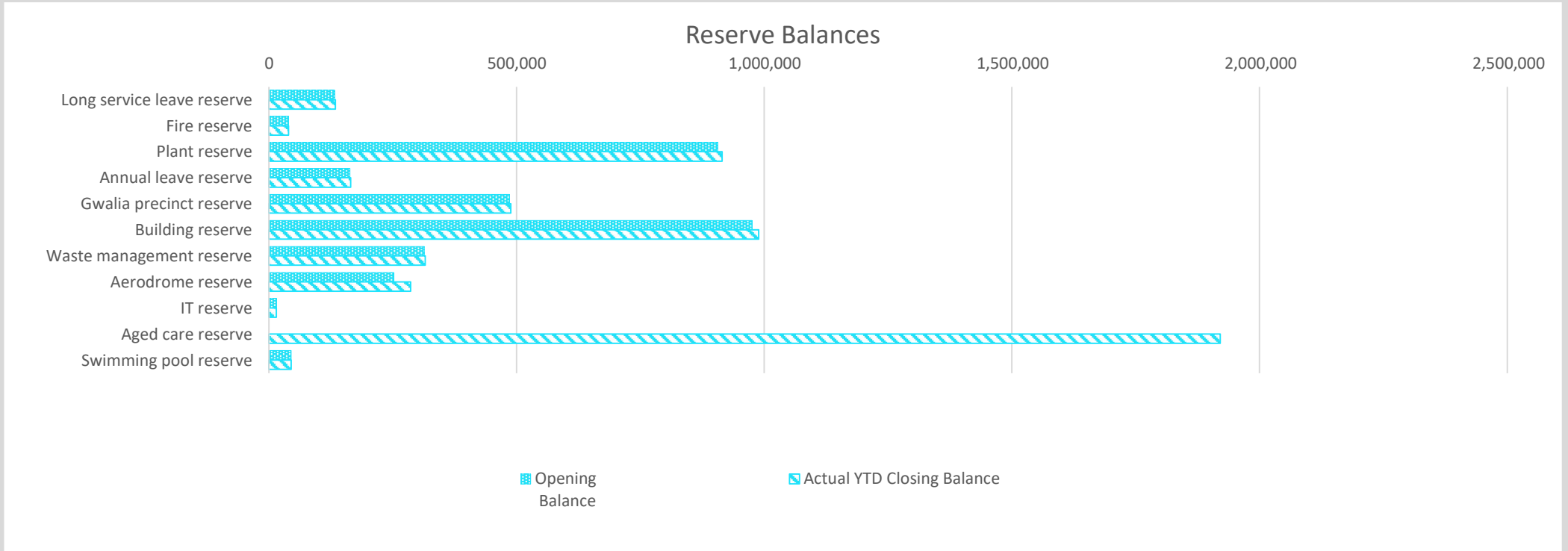
**OPERATING ACTIVITIES  
NOTE 9  
CASH RESERVES**

**Cash Backed Reserve**

<b>Reserve Name</b>	<b>Opening Balance</b>	<b>Budget Interest Earned</b>	<b>Actual Interest Earned</b>	<b>Budget Transfers In (+)</b>	<b>Actual Transfers In (+)</b>	<b>Budget Transfers Out (-)</b>	<b>Actual Transfers Out (-)</b>	<b>Budget Closing Balance</b>	<b>Actual YTD Closing Balance</b>
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long service leave reserve	133,500	769	1,061	0	0	0	0	134,269	134,561
Fire reserve	39,424	227	498	0	0	0	0	39,651	39,922
Plant reserve	906,540	5,220	8,653	0	0	0	0	911,760	915,193
Annual leave reserve	163,629	942	1,715	0	0	0	0	164,571	165,344
Gwalia precinct reserve	485,627	2,796	3,023	0	0	0	0	488,423	488,650
Building reserve	975,352	5,616	13,418	0	0	0	0	980,968	988,770
Waste management reserve	313,828	1,807	2,163	0	0	0	0	315,635	315,991
Aerodrome reserve	252,723	1,455	3,720	30,000	30,000	(250,000)	0	34,178	286,443
IT reserve	15,000	86	0	0	0	0	0	15,086	15,000
Aged care reserve	0	10,823	9,296	1,898,392	1,911,296	0	0	1,909,215	1,920,592
Swimming pool reserve	45,000	259	41	0	0	0	0	45,259	45,041
	<b>3,330,623</b>	<b>30,000</b>	<b>43,588</b>	<b>1,928,392</b>	<b>1,941,296</b>	<b>(250,000)</b>	<b>0</b>	<b>5,039,015</b>	<b>5,315,507</b>



KEY INFORMATION



Other Current Liabilities	Note	Opening Balance 1 July 2019	Liability Increase	Liability Reduction	Closing Balance 30 June 2020
		\$	\$	\$	\$
<b>Provisions</b>					
Annual leave		97,678	0	0	97,678
Long service leave		47,497	0	0	47,497
<b>Total Provisions</b>		145,175	0	0	145,175
<b>Contract Liabilities</b>					
Unspent grants, contributions and reimbursements					
- non-operating	12	0	791,948	(791,948)	0
<b>Total unspent grants, contributions and reimbursements</b>		0	871,948	(791,948)	0
<b>Total Other Current assets</b>		<b>145,175</b>			<b>145,175</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

#### KEY INFORMATION

##### PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### EMPLOYEE BENEFITS

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

###### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020

NOTE 11  
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Operating Grant, Subsidies and Contributions Liability					Operating Grants, Subsidies and Contributions Revenue		
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 30-Jun	Current Liability 30-Jun	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating Grants and Subsidies</b>								
<b>General purpose funding</b>								
Grant - Equalisation	0	0	0	0	0	273,399	273,399	559,864
Grant - Roads (Untied)	0	0	0	0	0	304,094	304,094	681,211
<b>Law, order, public safety</b>								
Operational Grant - Bush Fire	0	0	0	0	0	4,163	4,163	2,031
<b>Education and welfare</b>								
Grant - Sustainability Child Care	0	0	0	0	0	83,403	83,403	82,768
Youth Support DCP Grant	0	0	0	0	0	72,419	72,419	71,935
<b>Recreation and culture</b>								
Other Grant Funding	0	0	0	0	0	110,420	110,420	112,507
<b>Transport</b>								
Contrib. - Street Lights	0	0	0	0	0	3,700	3,700	3,700
Grants - MRWA Direct	0	0	0	0	0	153,591	153,591	153,591
<b>Economic services</b>								
Weed Control	0	0	0	0	0	35,000	35,000	25,000
Lotterywest Gwalia Interpretation	0	0	0	0	0	523,692	523,692	275,289
Sponsorship	0	0	0	0	0	115,000	115,000	0
Grant Income	0	0	0	0	0	54,250	54,250	6,000
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,733,131</b>	<b>1,733,131</b>	<b>1,973,896</b>
<b>Operating Contributions</b>								
<b>Transport</b>								
NGWG - Consultant	0	80,000		80,000	80,000	0	0	0
	<b>0</b>	<b>80,000</b>	<b>0</b>	<b>80,000</b>	<b>80,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTALS</b>	<b>0</b>	<b>80,000</b>	<b>0</b>	<b>80,000</b>	<b>80,000</b>	<b>1,733,131</b>	<b>1,733,131</b>	<b>1,973,896</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020

NOTE 12  
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Non Operating Grants, Subsidies and Contributions Liability					Non Operating Grants, Subsidies and Contributions Revenue		
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 30-Jun	Current Liability 30-Jun	Amended Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-Operating Grants and Subsidies</b>								
<b>Transport</b>								
Grant - Roads to Recovery	0	479,501	(479,501)	0	0	322,878	322,878	479,501
Natural Disaster Reinstatement	0	0	0	0	0	193,243	193,243	0
RRG Funding	0	254,755	(254,755)	0	0	254,755	254,755	254,755
Aerodrome - RADS Grant	0	57,692	(57,692)	0	0	0	0	57,692
	<b>0</b>	<b>791,948</b>	<b>(791,948)</b>	<b>0</b>	<b>0</b>	<b>770,876</b>	<b>770,876</b>	<b>791,948</b>
<b>TOTALS</b>	<b>0</b>	<b>791,948</b>	<b>(791,948)</b>	<b>0</b>	<b>0</b>	<b>770,876</b>	<b>770,876</b>	<b>791,948</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020

NOTE 13  
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget Adoption</b>		Opening Surplus			(43,770)	(43,770)
I030019	Grant - Equalisation		Operating Revenue			(30,766)	(74,536)
I030021	Grant - Roads (Untied)		Operating Revenue			(50,898)	(125,434)
I041429	Reimbursements		Operating Revenue		25,000		(100,434)
I103431	Liquid Waste Disposal Fee		Operating Revenue			(24,722)	(125,156)
I112011	Minara - Youth Prog Sponsorship		Operating Revenue		1,227		(123,929)
I112005	Community Health Awareness Prog		Operating Revenue		3,700		(120,229)
I112001	Womens Group		Operating Revenue		4,545		(115,683)
I122200	Grants - MRWA Direct		Operating Revenue		13,591		(102,092)
I122213	Natural Disaster Reinstatement		Capital Revenue		20,158		(81,934)
I122218	RRG Funding		Capital Revenue			(8,037)	(89,971)
I126430	Charges - Fuel at airport Drums		Operating Revenue			(50,670)	(140,641)
I136495	Contrib. NG Tourism Member		Operating Revenue		5,873		(134,768)
I134452	Hoover House Accommodation		Operating Revenue			(15,000)	(149,768)
I141450	Private Works in water		Operating Revenue		25,000		(124,768)
E080008	Childcare Centre Maintenance		Operating Expenses			(5,000)	(129,768)
E080010	Childcare Staff Training		Operating Expenses		2,500		(127,268)
E091033	Mtce - Lot 1142 Walton (South)		Operating Expenses		2,500		(124,768)
E091034	Oval Caretaker Residence		Operating Expenses		7,520		(117,248)
E091035	Lot 240 Hoover Street		Operating Expenses			(6,000)	(123,248)
E091045	Lot 792 Cohen Street		Operating Expenses			(16,000)	(139,248)
E091046	Lot 250 Queen Victoria Street		Operating Expenses		25,600		(113,648)
E107033	Grave Restoration		Operating Expenses			(12,500)	(126,148)
E112013	Bellevue Gold AFL Program		Operating Expenses			(2,500)	(128,648)
E112011	Minara - Youth Prog Sponsorship		Operating Expenses			(1,227)	(129,875)
E113081	Leonora Mural projects		Operating Expenses		34,137		(95,739)
E113070	Oval		Operating Expenses			(25,000)	(120,739)
E113110	Oval Sport Complex Maintenance		Operating Expenses			(250)	(120,989)
E117003	CRC Equipment		Operating Expenses		10,000		(110,989)
E117008	Building Maintenance - CRC		Operating Expenses			(15,000)	(125,989)
E119001	Bowling Club Maintenance		Operating Expenses			(15,000)	(140,989)
E122151	Storm Water Drainage Maintenance		Operating Expenses			(5,000)	(145,989)
E132099	Loop Trail Marketing		Operating Expenses		5,500		(140,489)
E132101	Promoting Leonora TV		Operating Expenses		12,750		(127,739)
E134049	Archival Record Keeping		Operating Expenses		15,000		(112,739)
E134013	Museum Maintenance		Operating Expenses		60,000		(52,739)
E134022	Staff Training		Operating Expenses		10,000		(42,739)
E134024	Office & Equipment Maintenance		Operating Expenses		5,000		(37,739)
E135006	Training		Operating Expenses		5,000		(32,739)
E134043	Geocaching Project & Geo Trail		Operating Expenses		2,500		(30,239)
E136040	Standpipe		Operating Expenses			(25,000)	(55,239)
E142143	Freehold Council Properties		Operating Expenses		20,000		(35,239)
E143020	Engineering Expenses		Operating Expenses		15,000		(20,239)
E139008	Barnes Federal Theatre		Operating Revenue		25,000		4,761
I113101	Weed Control - Cactus Grant confirmed		Operating Revenue		35,000		39,761
	Aerodrome Reserve re Fence		Capital Expenses			(30,000)	9,761
	Aerodrome Reserve re RADS Grant		Capital Expenses		250,000		259,761
	Proceeds from sale of Xtrail		Operating Revenue			(19,000)	240,761
E081015	Loss on sale of asset		Operating Expenses	3,000	0	0	240,761
				<b>3,000</b>	<b>642,101</b>	<b>(401,340)</b>	<b>240,761</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2020**

**NOTE 13  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2019-20 year is \$15,000 or 8.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
<b>Revenue from operating activities</b>	\$	%		
General Purpose Funding - Other	744,407	128.29%	▲ Permanent	Early receipt of 2020/21 FAGs due to impact of coronavirus \$663K Vigorous debt collection \$10K/Increased support of the centre resulting in increased income/Free childcare negated by transfer of funds against COVID-19 account
Education and Welfare	36,190	13.60%	▲ Permanent	\$25K
Transport	193,784	25.17%	▲ Permanent	Extra revenue from R2R received during 19/20 FY \$160K/Airport fees & charges on track despite COVID-19 plus early partial payment of RADS grant \$57,692.
Economic Services	(461,902)	(41.31%)	▼ Permanent	Recoup from Gwalia Interpretation Project delayed \$248K/No revenue from Golden Gift \$120K
Other Property and Services	64,054	38.32%	▲ Permanent	Robust debt collection re rates \$22K/Extra income from private works on widening of main road out of Leonora
<b>Expenditure from operating activities</b>				
Governance	102,583	15.16%	▲ Permanent	Lack of attendance due to COVID-19 \$80K/Over budgeted of Audit Fees \$20K
Community Amenities	48,235	14.04%	▲ Permanent	Town Planning Expenses low \$12K/Reduced spending on grave restoration/cemetery \$30K
Recreation and Culture	113,486	8.20%	▲ Permanent	CRC Wages down (only 1.5 FTE) \$30K/Building Maintenance not applicable as NGROAC \$13K
Economic Services	811,837	29.86%	▲ Permanent	Delay due to COVID-19 in Gwalia Interpretation Project \$300K/Equipment maintenance down for NGROAC \$30K/ Golden Gift cancelled \$400K
<b>Investing Activities</b>				
Capital Acquisitions	820,477	27.84%	▲ Permanent	Capital Projects to be carried over for completion in 2020/2021 FY.
<b>Financing Activities</b>				
Transfer from Reserves	(250,000)	(100.00%)	▼ Permanent	RADS project re aerodrome solar lights commenced late in 19/20 so funds did not need to be transferred until 20/21.

**11.0 REPORTS OF OFFICERS**  
**11.2 DEPUTY CHIEF EXECUTIVE OFFICER**  
**11.2(B) ACCOUNTS FOR PAYMENT**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 21st July, 2020

**AGENDA REFERENCE:** 11.2 (B) JUL 20

**SUBJECT:** Accounts for Payment

**LOCATION / ADDRESS:** Nil

**NAME OF APPLICANT:** Nil

**FILE REFERENCE:** Nil

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Linda Gray

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 17<sup>th</sup> July, 2020

**BACKGROUND**

Attached statements consist of accounts paid by Delegated Authority and Council Authorisation since the previous council meeting as follows:

1. Accounts paid by Delegated Authority, totalling **\$819,213.53**, consisting of:
  - a. Credit Card Payments for **June, 2020**, totalling **\$9,718.98**;
  - b. Direct Bank Transactions numbered from **1468** to **1509** and total **\$289,224.23**;
  - c. Batch Payments **34, 35, 36, 37 & 38**, totalling **\$487,146.17**; and
  - d. Cheques numbered from **25701** to **25710** and Payroll Payments relating to **Pay Periods Ending 15/06/2020 & 01/07/2020**, totalling **\$42,843.13**.
2. Accounts paid by Council Authorisation, totalling **\$92,166.48**, consisting of:
  - a. Batch Payment **BP 39.01** to **BP 39.21** totalling **\$92,166.48**

The total amount paid since the previous meeting is **\$911,380.01**.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995 S6.10 & Financial Management (1996) Regulation 12 & 13* apply to how the information is to be presented within this report for authorisation by Council.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

**STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

## RECOMMENDATIONS

That the accounts for payment, as detailed:

1. Accounts paid by Delegated Authority, totalling **\$819,213.53**, consisting of:
  - a. Credit Card Payments for **June, 2020**, totalling **\$9,718.98**;
  - b. Direct Bank Transactions numbered from **1468** to **1509** and total **\$289,224.23**;
  - c. Batch Payments **34, 35, 36, 37 & 38**, totalling **\$487,146.17**; and
  - d. Cheques numbered from **25701** to **25710** and Payroll Payments relating to **Pay Periods Ending 15/06/2020 & 01/07/2020**, totalling **\$42,843.13**.
2. Accounts paid by Council Authorisation, totalling **\$92,166.48**, consisting of:
  - a. Batch Payment **BP 39.01** to **BP 39.21** totalling **\$92,166.48**

be accepted.

## VOTING REQUIREMENT

Simple Majority

## COUNCIL DECISION

**Moved Cr RM Cotterill, seconded Cr LR Petersen**, that the accounts for payment, as detailed:

1. Accounts paid by Delegated Authority, totalling **\$819,213.53**, consisting of:
  - a. Credit Card Payments for **June, 2020**, totalling **\$9,718.98**;
  - b. Direct Bank Transactions numbered from **1468** to **1509** and total **\$289,224.23**;
  - c. Batch Payments **34, 35, 36, 37 & 38**, totalling **\$487,146.17**; and
  - d. Cheques numbered from **25701** to **25710** and Payroll Payments relating to **Pay Periods Ending 15/06/2020 & 01/07/2020**, totalling **\$42,843.13**.
2. Accounts paid by Council Authorisation, totalling **\$92,166.48**, consisting of:
  - a. Batch Payment **BP 39.01** to **BP 39.21** totalling **\$92,166.48**

be accepted.

**CARRIED (6 VOTES TO 0)**



<b>Shire of Leonora</b>				
<b>Monthly Report – List of Credit Card Transactions Paid by Delegated Authority</b>				
<b>Submitted to Council on the 21st July, 2020</b>				
The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for <b>June, 2020</b> as per Direct Bank Transaction <b>1508</b> totalling <b>\$9,718.98</b> .				
<b>CHIEF EXECUTIVE OFFICER</b>				
<b>Reference</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
<b>DCEO 06/20</b>	29/05/2020	Global Communication Services	Vehicle Mounted Radio for Airport	1,803.79
	02/06/2020	Moore Stephens	Training - Financial & Management Reporting	2,191.20
	02/06/2020	Seek	Job Advertisement - Childcare	313.50
	08/06/2020	Betta Service Stations	Fuel for P2	48.58
	10/06/2020	Liberty Oil Albany	Fuel for P2	75.25
	12/06/2020	T&T WA Pty Ltd	Service for P2 by Albany Ford	488.47
	15/06/2020	Walpole IGA	Fuel for P2	30.21
	15/06/2020	Caltex Albany	Fuel for P2	73.65
	15/06/2020	Betta Service Stations	Fuel for P2	72.95
	15/06/2020	Plantagenet Bakery Pty Ltd	Cakes for Council Meeting	51.50
	15/06/2020	Albany Horsecworld	3 Bottles of Neatsfoot Oil to renovate leather at Gwalia Museum	50.85
	15/06/2020	Aviation ID Australia Pty Ltd.	ARO ASIC Card for C Molloy	257.00
	23/06/2020	Ausrecord	Labels for Records Files	806.30
	26/06/2020	St John Ambulance Association	CPR Refresher for P Lockyer	49.00
	29/06/2020	National Australia Bank	Card Fee June, 2020	9.00
<b>DCEO 06/20</b>			<b>Total DCEO card June, 2020</b>	<b>\$6,321.25</b>
<b>CEO 06/20</b>	29/05/2020	Landgate	Title Search as requested	26.20
	29/05/2020	Landgate	Title Searches as requested	104.80
	04/06/2020	Mad Wax Car Wash	Clean CEO Vehicle - P1	30.00
	05/06/2020	BP Goldengate Kalgoorlie	Fuel for P1	170.49
	08/06/2020	Bizness Apps	Monthly Subscription to hosting application for Geocaching App - June, 2020	142.90
	16/06/2020	Foxtel	Foxtel, Internet and Phone for 35 Hoover Street June, 2020	211.94
	22/06/2020	Rural Health West	Membership Renewal - 2020/2021 financial year	100.00
	22/06/2020	Whitehouse Hotel	Dinner and Refreshments - Councillors/Staff, Members of the Cactus Hunters, Members of the Outback Grave Finders	1,407.30
	22/06/2020	Butson Group Pty Ltd	Dinner for Cactus Hunters	115.00
	25/06/2020	White House Hotel	Dinner and refreshments for Volunteers and Members of Cactus Hunters Group	910.50
	29/06/2020	Coles Express Leonora	Fuel for P1	165.31
	29/06/2020	National Australia Bank	Card Fee - June, 2020	9.00
<b>CEO 06/20</b>			<b>Total CEO Card June, 2020</b>	<b>\$3,393.44</b>

<b>Reference</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
<b>Other Fees/Payments</b>	08/06/2020	National Australia Bank	International Money Fee – Bizness Apps Subscription – June, 2020	4.29
<b>Other Fees/Payments</b>			<b>Total Other Fees/Payments</b>	<b>\$4.29</b>
<b>1508</b>	<b>06/07/2020</b>	<b>National Australia Bank</b>	<b>Credit Card Purchases for June, 2020</b>	<b>\$9,718.98</b>

<b>Shire of Leonora</b>				
<b>Monthly Report – List of Direct Bank Transactions Paid by Delegated Authority</b>				
<b>Submitted to Council on the 21st July, 2020</b>				
The following list of accounts relate to Direct Bank Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions are numbered from <b>1468</b> to <b>1509</b> and totalling <b>\$289,224.23</b>				
<b>CHIEF EXECUTIVE OFFICER</b>				
<b>Transaction</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
1468	9/06/2020	Australian Super	Superannuation PPE: 1/6/2020	944.06
1469	9/06/2020	Christian Super	Superannuation PPE: 1/6/2020	67.62
1470	9/06/2020	CBUS	Superannuation PPE: 1/6/2020	898.95
1471	9/06/2020	HESTA	Superannuation PPE: 1/6/2020	179.86
1472	9/06/2020	Hostplus Super	Superannuation PPE: 1/6/2020	126.15
1473	9/06/2020	MLC Super Fund	Superannuation PPE: 1/6/2020	1,484.07
1474	9/06/2020	MTAA Super	Superannuation PPE: 1/6/2020	349.91
1475	9/06/2020	Sunsuper	Superannuation PPE: 1/6/2020	190.92
1476	9/06/2020	WA Super	Superannuation PPE: 1/6/2020	8,230.73
1	16/06/2020	Shire of Leonora	Salaries & Wages PPE: 15/6/2020	71,495.60
1478	22/06/2020	Australian Super	Superannuation PPE: 15/6/2020	941.20
1479	22/06/2020	Christian Super	Superannuation PPE: 15/6/2020	67.62
1480	22/06/2020	CBUS	Superannuation PPE: 15/6/2020	655.31
1481	22/06/2020	HESTA	Superannuation PPE: 15/6/2020	162.51
1482	22/06/2020	Hostplus Super	Superannuation PPE: 15/6/2020	97.57
1483	22/06/2020	MLC Super Fund	Superannuation PPE: 15/6/2020	1,450.42
1484	22/06/2020	MTAA Super	Superannuation PPE: 15/6/2020	358.57
1485	22/06/2020	Sunsuper	Superannuation PPE: 15/6/2020	190.92
1486	22/06/2020	WA Super	Superannuation PPE: 15/6/2020	8,137.04
1	23/06/2020	Shire of Leonora	Accrued leave paid 23/06/2020	13,720.00
1487	15/06/2020	3E Advantage	Printing Costs for Childcare, Shire, CRC, Works & Museum, April, 2020 + payment of difference of Contracted Amount vs Actual Amount - Office National Photocopier Agreement - May, 2020	2,616.37
1488	24/06/2020	National Australia Bank	NAB Connect Fee Access and Usage - June, 2020	43.24
1489	26/06/2020	Click Super	Facility Fee for May 2020	28.27
1	30/06/2020	Shire of Leonora	Salaries & Wages PPE:29/6/2020	78,040.46
1490	30/06/2020	National Australia Bank	Account Fees June, 2020	38.60
1492	7/07/2020	Australian Super	Superannuation PPE: 29/6/2020	987.37
1493	7/07/2020	Christian Super	Superannuation PPE: 29/6/2020	67.62
1494	7/07/2020	CBUS	Superannuation PPE: 29/6/2020	996.42
1495	7/07/2020	HESTA	Superannuation PPE: 29/6/2020	170.39
1496	7/07/2020	Hostplus Super	Superannuation PPE: 29/6/2020	117.07
1497	7/07/2020	MLC Super Fund	Superannuation PPE: 29/6/2020	1,463.42
1498	7/07/2020	MTAA Super	Superannuation PPE: 29/6/2020	398.28
			<b>Sub Total</b>	<b>\$194,716.54</b>

<b>Transaction</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
			<b>Balance Brought Forward</b>	<b>\$194,716.54</b>
1499	7/07/2020	Sunsuper	Superannuation PPE: 29/6/2020	190.92
1500	7/07/2020	WA Super	Superannuation PPE: 29/6/2020	8,598.93
1501	9/07/2020	National Australia Bank	V303 Bank Fees - October 2009 Bank Statement	126.00
1502	1/07/2020	National Australia Bank	EFTPOS Merchant Fee - June 2020 - 7374463 - Info Centre	1.67
1503	1/07/2020	National Australia Bank	EFTPOS Merchant Fee - June 2020 - 7380395 - CRC	6.67
1504	1/07/2020	Westnet	Monthly Hosting of CRC Email Address - 2020/2021 Financial Year - July, 2020	11.00
1505	1/07/2020	National Australia Bank	EFTPOS Merchant Fee - June 2020 - 7374471 - Airport	17.42
1506	1/07/2020	National Australia Bank	EFTPOS Merchant Fee - June 2020 - 7374513 - Events	41.40
1507	1/07/2020	National Australia Bank	EFTPOS Merchant Fee - June 2020 - 7381393 - Shire & Museum	455.03
1508	6/07/2020	National Australia Bank	Credit Card Purchases - June, 2020	9,718.98
1	14/07/2020	Shire of Leonora	Salaries & Wages PPE:13/7/2020	67,951.19
1	14/07/2020	Shire of Leonora	Salaries & Wages PPE:13/7/2020	4,654.36
1509	14/07/2020	3E Advantage	Printing Costs for Childcare, Shire, CRC, Works & Museum, June, 2020 + payment of difference of Contracted Amount vs Actual Amount - Office National Photocopier Agreement	2,734.12
			<b>GRAND TOTAL</b>	<b>\$289,224.23</b>

<b>Shire of Leonora</b>				
<b>Monthly Report - List of Accounts Paid by Delegated Authority</b>				
<b>Submitted to Council on the 21st July, 2020</b>				
<p><b>Batch Payment 34</b> (consisting of <b>BP 34.01</b> to <b>BP 34.06</b> and totalling <b>\$26,574.84</b>), <b>Batch Payment 35</b> (consisting of <b>BP 35.01</b> and <b>35.41</b> and totalling <b>\$172,137.67</b>), <b>Batch Payment 36</b> (consisting of <b>BP 36.01</b> to <b>BP 36.05</b> and totalling <b>\$29,857.63</b>), <b>Batch Payment 37</b> (consisting of <b>BP 37.01</b> and <b>37.58</b> and totalling <b>\$194,780.68</b>), and <b>Batch Payment 38</b> (consisting of <b>BP 38.01</b> and <b>38.17</b> and totalling <b>\$63,795.35</b>) for a total amount of <b>\$487,146.17</b> were paid by delegated authority by the Chief Executive Officer and have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>				
<b>CHIEF EXECUTIVE OFFICER</b>				
<b>Batch Reference</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by delegated Authority</b>
BP 34.01	10/06/2020	Dave Hadden	Environmental Health and Building Services for Shire of Leonora, Laverton and Menzies 13-22/05/2020 & 25-28/05/2020	16,456.00
BP 34.02	10/06/2020	Honeybee Toys Pty Ltd	Goods for Leinster Play Group - Leinster Community Grant	537.10
BP 34.03	10/06/2020	KTEAM	Technical Assistance with the preparation for Tender RFT01/2020	1,870.00
BP 34.04	10/06/2020	Luck Thai Cleaning	Cleaning of Shire Buildings 11/05/2020-24/05/2020	3,811.50
BP 34.05	10/06/2020	Modern Teaching Aids Pty Ltd	Goods Supplied to Leinster Play Group - Leinster Community Grant	3,561.46
BP 34.06	10/06/2020	Kidsplay Crafts	Assortment of Children's Play Craft for the Leinster Playgroup as per Community Grant 2020	338.78
			<b>Total Batch Payment 34</b>	<b>\$26,574.84</b>
BP 35.01	23/06/2020	Air Liquide W.A. Ltd	Large Cylinder Fee 1/05/2020-31/05/2020	26.06
BP 35.02	23/06/2020	Airport Lighting Specialists	Supply of 10 x Globes for Leonora Airport	518.65
BP 35.03	23/06/2020	Arlene Collings-	Various Art and Drawings for Resale at Gwalia Museum	1,500.00
BP 35.04	23/06/2020	AYA Group Pty Ltd	Catering and Consumeables purchased May - June, 2020 for Childcare Centre and Gwalia Museum	252.33
BP 35.05	23/06/2020	Bellbird Early Educational Resources	Supplies for Leinster Playgroup as per Community Grant	1,305.32
BP 35.06	23/06/2020	Bidfood Kalgoorlie	Cleaning and catering supplies as required for Gwalia Museum & Hoover House and Leonora Childcare Centre	461.21
BP 35.07	23/06/2020	BOC Limited	1 x F3 Uiper Size Agroshield	107.03
BP 35.08	23/06/2020	Boldline Services	Repair Track Adjusters, Remove Radiator, Flush and Clean and Refill with Coolant (P322)	6,239.20
BP 35.09	23/06/2020	Bunnings Building Supplies Pty Ltd	Various Items for Maintenance of Parks and Gardens	296.52
BP 35.10	23/06/2020	Comfort Style Kalgoorlie	Furniture for 51 Gwalia St and Grader Camps	5,792.00
BP 35.11	23/06/2020	CyberSecure Pty Limited	Data Protection for Month of June, 2020	250.80
BP 35.12	23/06/2020	Dunning's	Supply and delivery of Avgas to Shire for resale	31,528.55
			<b>Sub Total Batch Payment 35</b>	<b>\$48,277.67</b>
			<b>Sub Total Batch Payments 34 &amp; 35</b>	<b>\$74,852.51</b>

Batch Reference	Date	Name	Item	Payment by delegated Authority
			<b>Batch Payments 34 &amp; 35 Balance Brought Forward</b>	<b>\$74,852.51</b>
			<b>Batch Payment 35 Balance Brought Forward</b>	<b>\$48,277.67</b>
BP 35.13	23/06/2020	Eagle Petroleum (WA) Pty Ltd	Fuel for Shire owned vehicles and 2 swivels for fuel nozzles to graders	98.00
BP 35.14	23/06/2020	Forman Bros	Supply of Portaloos, Digga Trenching Attachment and Diesel Flexi Drive Trash Pump	5,500.00
BP 35.15	23/06/2020	Goldfields Canvas	Supply of Shade Sails for Leonora Airport Terminal Buildings	2,135.00
BP 35.16	23/06/2020	Goldfields Locksmiths	1 x Entrance Set for Council Chambers with 4.1 Keyed Barrell	89.63
BP 35.17	23/06/2020	Goldfields Pest Control	Termite Treatment to Archive Room at Hoover House Reception Shed as quoted	660.00
BP 35.18	23/06/2020	Harvey Norman Bedding Kalgoorlie	Supply of 2 x Queen Beds for 51 Gwalia St	2,936.00
BP 35.19	23/06/2020	Heatley's Sales Pty Ltd	Supply 1 x 2 Drum Lockable Pallet Bund for Grader Camp	2,710.40
BP 35.20	23/06/2020	John Oxley	Reimbursement for expenses incurred relating to road maintenance	460.65
BP 35.21	23/06/2020	Juwest Pty Ltd	Hire of 8.5 Tonne Excavator and Plate Compactor for Nambi Road Floodway	742.50
BP 35.22	23/06/2020	Kalgoorlie Case & Drill Pty Ltd	2 x Engels and Clear Silicone for Grader Camps	2,951.60
BP 35.23	23/06/2020	Kalgoorlie Retravision	2 x 5 Piece Cookware Sets for Grader Camps and 1 x 5 Piece Cookware Set for 51 Gwalia St	1,044.00
BP 35.24	23/06/2020	Kleenheat Gas	Cylinder Service Fee for Year - 51 Gwalia St	69.48
BP 35.25	23/06/2020	Leonora Drive Connectors	Supply of 2 x Hydraulic Hoses and Fittings for P322	719.51
BP 35.26	23/06/2020	Manuel Zagorianos	Void: Reimbursement for Fuel Purchased	0.00
BP 35.27	23/06/2020	McMahon Burnett Transport	Freight as required - June, 2020	848.54
BP 35.28	23/06/2020	Netlogic Information Technology	Improve connectivity to Doctor's and DCEO's house, assist in set up of on-line system for Childcare centre, resolution of general IT issues during May, 2020 and new PCs for DCEO, Rates Officer, Works Manager & laptop for Depot.	11,123.50
BP 35.29	23/06/2020	Northern Goldfields Electrical Pty Ltd	Inspect and rectify pressure pump & Supply and installation of Auto Change over control box for generator at Hoover House	2,753.85
BP 35.30	23/06/2020	Northfields (WA) Pty Ltd	Purchase of Fencing Materials on Behalf of the Leinster Golf Club	4,235.10
BP 35.31	23/06/2020	Penns Cartage Contractors	Freight as required - May, 2020	193.60
BP 35.32	23/06/2020	Prime Media Group Ltd	Airtime Proposal for Gwalia Ghost Town 2019/2020 as per proposal dated 9th July, 2019	660.00
BP 35.33	23/06/2020	Sign Here Signs Pty Ltd	Gwalia Mine Office Interior Graphics as per quote No. Q001939/3 dated 29th November, 2019	11,199.10
BP 35.34	23/06/2020	Stratco (WA) Pty Ltd	Supply of 1 x Pallet of Rapid Set Concrete	479.40
BP 35.35	23/06/2020	TAPS Industries Pty Ltd	Toilet Pumpouts for 8 Mile Covid-19 Camp	3,332.00
BP 35.36	23/06/2020	Transcend Initiatives Pty Ltd	Youth Services Management Costs - April, May, February and June, 2020	46,563.00
			<b>Sub Total Batch Payment 35</b>	<b>\$149,782.53</b>
			<b>Sub Total Batch Payments 34 &amp; 35</b>	<b>\$176,357.37</b>

<b>Batch Reference</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by delegated Authority</b>
			<b>Batch Payments 34 &amp; 35 Balance Brought Forward</b>	<b>\$176,357.37</b>
			<b>Batch Payment 35 Balance Brought Forward</b>	<b>\$149,782.53</b>
BP 35.37	23/06/2020	Vanguard Press	Freight and Handling of Northern Goldfields Maps and Brochures	79.55
BP 35.38	23/06/2020	Visage Productions	Participation in "One Man and a Bike" Television Series	11,000.00
BP 35.39	23/06/2020	Weldpower Pty Ltd -	Structural Works to the Gwalia Mine Tourist Lookout Excluding Panel Works and Artworks, ...	6,006.00
BP 35.40	23/06/2020	Wurth Australia Pty Ltd	Tools and Consumables	1,231.59
BP 35.41	23/06/2020	Harvey Norman AV/IT Superstore Kalgoorlie	Toasters, Kettles, and TVs and Wallmounts for Grader Camps. TV, Toaster, Kettle, and Coffee machine for 144 Gwalia Street	4,038.00
			<b>Total Batch Payment 35</b>	<b>\$172,137.67</b>
BP 36.01	26/06/2020	Canine Control	Ranger Services for Shire of Leonora 9-11/06/2020	4,140.83
BP 36.02	26/06/2020	Dave Hadden	Environmental Health and Building Services for Shire of Leonora, Laverton and Menzies 30/05/2020 - 29/06/2020	14,520.00
BP 36.03	26/06/2020	Department of Water and Environmental Reg	Annual Licence Fee for Shire of Leonora Refuse Site	1,217.50
BP 36.04	26/06/2020	Leinster Play Group	Purchases made using Leinster Community Grant	711.80
BP 36.05	26/06/2020	Luck Thai Cleaning	Cleaning of Shire facilities June, 2020	9,267.50
			<b>Total Batch Payment 36</b>	<b>\$29,857.63</b>
BP 37.01	30/06/2020	AFGRI Equipment Australia Pty Ltd	Filters and Test Kits for all 3 John Deere Graders	8,303.03
BP 37.02	30/06/2020	Anne Skinner Media	Proof Read Gwalia Interpretation Sign Graphics as provided by Creative Spaces	2,850.00
BP 37.03	30/06/2020	Avis Osborne Park	Hire of Isuzu DMax 4WD Dual Cab - Pickup 15/06/2020 Return 25/06/2020 for Gwalia Cactus haters	1,665.06
BP 37.04	30/06/2020	AYA Group Pty Ltd	Supplies purchased from Leonora Supermarket for office, childcare centre and Museum, June, 2020	776.60
BP 37.05	30/06/2020	Bidfood Kalgoorlie	Catering and consumables purchased for Hoover House Bed and Breakfast and Leonora Childcare Centre	477.65
BP 37.06	30/06/2020	Bitutek Pty Ltd	Resealing of Aerodrome GA Parking	25,809.30
BP 37.07	30/06/2020	Bunnings Building Supplies Pty Ltd	Hardware and consumables for grader camp, mop storage holder and broom holders for leonora childcare centre	351.12
BP 37.08	30/06/2020	Canine Control	Ranger Services for Shire of Leonora 28-30/06/2020	4,140.83
BP 37.09	30/06/2020	Choices Flooring	Blinds for 29 Hoover St	4,620.00
BP 37.10	30/06/2020	Cloud Collections Pty Ltd	Legal Expenses Incurred as a Result of Outstanding Debt Recovery Action	20,079.12
BP 37.11	30/06/2020	Corsign WA Pty Ltd	Supply of 3 x Illegal Dumping of Rubbish Signs	165.00
BP 37.12	30/06/2020	Des Taylor	Tyres for Grader Camp and Car Trailer, and dog food for pound	3,247.00
BP 37.13	30/06/2020	Diane Hopley	Reimbursement for Working with Children's Check	87.00
			<b>Sub Total Batch Payment 37</b>	<b>\$72,571.71</b>
			<b>Sub Total Batch Payments 34, 35, 36 &amp; 37</b>	<b>\$301,141.85</b>

<b>Batch Reference</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by delegated Authority</b>
			<b>Batch Payments 34, 35, 36 &amp; 37 Balance Brought Forward</b>	<b>\$301,141.85</b>
			<b>Batch Payment 37 Balance Brought Forward</b>	<b>\$72,571.71</b>
BP 37.14	30/06/2020	DR Fitzgerald	Reimbursement of Fuel Costs for Cactus Monitoring Trip - June, 2020	463.79
BP 37.15	30/06/2020	E. Fire and Safety	6 Monthly Servicing of Fire Equipment at Leonora Airport	1,037.30
BP 37.16	30/06/2020	Earth Australia Contracting Pty Ltd	9KG Gas Bottle for 35 Hoover St	45.00
BP 37.17	30/06/2020	Executive Media Pty Ltd	Advertising in Caravanning Australia for months of June, July, August 2020	1,150.00
BP 37.18	30/06/2020	Fitzgerald Photo	Work as requested for Gwalia Interpretation Plan	4,113.15
BP 37.19	30/06/2020	Forman Bros	Labour and Materials for Connection of Water Supply and Sewerage to two Buildings at Leo...	7,700.00
BP 37.20	30/06/2020	Goldfields Canvas	Hose Reel Cover for P833	177.87
BP 37.21	30/06/2020	Goldfields Children Charity	Sponsorship Nickel Tier 2020 - Goldfields Children's Charity Ball	4,043.00
BP 37.22	30/06/2020	Griffin Valuation Advisory	Professional Valuation Advisory - Additional Vacant Land Assets	1,540.00
BP 37.23	30/06/2020	GTN Services	Service for P6	509.82
BP 37.24	30/06/2020	Harvey Norman AV/IT Superstore Kalgoorlie	1 x Chest Freezer for 35 Hoover St	699.00
BP 37.25	30/06/2020	IT Vision	Altus Enterprise Content Management Implementation	11,929.50
BP 37.26	30/06/2020	J.R. & A. Hersey Pty Ltd	Hats and Shirts for Leonora Child Care Centre	334.62
BP 37.27	30/06/2020	JF + DP Walsh	Reimbursement of Costs Paid to Drone Shop Perth - Repairs to Remote Controller (Drone)	500.00
BP 37.28	30/06/2020	John Oxley	Reimbursement for Bedding Purchased for 51 Gwalia St	341.00
BP 37.29	30/06/2020	Juwest Pty Ltd	Design Plan for a Septic System to Service a Single Unisex Wheelchair Accessible Toilet	462.00
BP 37.30	30/06/2020	Kalgoorlie Case & Drill Pty Ltd	Supply 1 x Peerless Air Compressor	1,499.00
BP 37.31	30/06/2020	Leonora Drive Connectors	Hose and fittings as required for P833, P2360 and parks and gardens vehicle	677.48
BP 37.32	30/06/2020	Leonora Motor Inn	Accommodation and Meals for P Craig as well as Cactus Haters during their visit	3,405.50
BP 37.33	30/06/2020	Leonora Pharmacy -	"Prize" for Leonora Public Health Profile Surveys and first aid supplies for Leonora Childcare Centre	476.50
BP 37.34	30/06/2020	Majstrovich Building Co	Install two pin up boards at Office and Reception Area Gwalia	198.00
BP 37.35	30/06/2020	Marketforce	Advertisement for Shire of Leonora Local Planning Scheme and change of meeting place	633.10
BP 37.36	30/06/2020	MHW Integration Pty Ltd	Supply and Install Interactive Displays at Gwalia Museum	10,481.90
BP 37.37	30/06/2020	Modern Teaching Aids Pty Ltd	Payment of Invoices as Per Community Grant (Leinster Day Care)	4,590.64
BP 37.38	30/06/2020	Moore Stephens	Accounting fees and advice regarding contracts	20,721.25
BP 37.39	30/06/2020	Multiple Trades and Maintenance	Pump out septic tanks as required, as well as repairs, supply, delivery and installation of plumbing to public toilets and recreation centre lawns and community gardens	7,124.52
			<b>Sub Total Batch Payment 37</b>	<b>\$157,425.65</b>
			<b>Sub Total Batch Payments 34, 35, 36 &amp; 37</b>	<b>\$385,995.79</b>



Batch Reference	Date	Name	Item	Payment by delegated Authority
			<b>Batch Payments 34, 35, 36 &amp; 37 Balance Brought Forward</b>	<b>\$385,995.79</b>
			<b>Batch Payment 37 Balance Brought Forward</b>	<b>\$157,425.65</b>
BP 37.40	30/06/2020	Netlogic Information Technology	Resolve Minor Staff Issues and Complete Setup of ARO PC and Altus Server - June, 2020	862.50
BP 37.41	30/06/2020	NGT Downer	Investigate Remote Problems with some CCTV Cameras, Leonora Townsite as Result of Complaints	313.50
BP 37.42	30/06/2020	Northern Goldfields Electrical Pty Ltd	Electrical inspections as requested	20,051.90
BP 37.43	30/06/2020	Office National Kalgoorlie	Hand Sanitiser for office as well as stationery for childcare centre and office	712.11
BP 37.44	30/06/2020	Penns Cartage Contractors	Freight as required - June, 2020	616.00
BP 37.45	30/06/2020	Pipeline Mining & Civil Contracting	Grave Digging for A. Nelson	910.00
BP 37.46	30/06/2020	PWT Electrical Pty Ltd	Disconnect Power Supply to Shed at Rear of 35 Hoover St	429.00
BP 37.47	30/06/2020	Royal Life Saving (WA Branch)	Pool Lifeguard Requalification - Alex Baxter	159.00
BP 37.48	30/06/2020	Stratco (WA) Pty Ltd	Gable Roof Shed for 35 Hoover St	5,676.83
BP 37.49	30/06/2020	Talitha Sprigg.	Hoovers Gold Cake for Hoover House	50.00
BP 37.50	30/06/2020	The Food Van	Light Lunch and Elderly Morning Tea for August and September	366.00
BP 37.51	30/06/2020	Transcend Initiatives Pty Ltd	Reimbursement for youth payments as per leonora community grant and minara community grant where monies were held by the shire.	1,701.52
BP 37.52	30/06/2020	Truckline	Parts for plant repairs (stock)	346.46
BP 37.53	30/06/2020	United Steel	Supply of 5 x 2.4 x 4.2 3mm Aluminium Sheets and 4 x 50mmx50mm Aly Angle	1,078.00
BP 37.54	30/06/2020	Wagener Holdings Pty Ltd	Supply of 3 x 6m Patriot Flagpoles with Internal Haylards and 2 x Australian Flags as pe...	3,140.00
BP 37.55	30/06/2020	Whitehouse Hotel	Morning Tea and Lunch for 6 People @ \$30/head 18&19/06/2020	360.00
BP 37.56	30/06/2020	Wurth Australia Pty Ltd	Supply of 1 x Precision Square	13.34
BP 37.57	30/06/2020	Xstra Group Pty Ltd	PABX Hosting, Provision & Support per extension - Service Rental July 2019 - June 2020	548.87
BP 37.58	30/06/2020	Manuel Zagorianos	Reimbursement for Fuel Purchased	20.00
			<b>Total Batch Payment 37</b>	<b>\$194,780.68</b>
BP 38.01	17/07/2020	Air Liquide W.A. Ltd	Large Cylinder Fee for 1/06/2020-30/06/2020	25.22
BP 38.02	17/07/2020	BOC Limited	Container Service - Daily Tracking Fee for 29/05/2020-27/06/2020	136.21
BP 38.03	17/07/2020	Elite Gym Hire	Gym Equipment Hire Rental July, 2020	1,499.74
BP 38.04	17/07/2020	Golden Quest Trails Association	2 x Boxes of Golden Quest Discovery Trail Books for Resale at Information Centre	949.18
BP 38.05	17/07/2020	GTN Services	Perform Scheduled Service to P271	361.54
BP 38.06	17/07/2020	Harvey Norman Bedding Kalgoorlie	2 x Waterford Queen Beds, Queen Memory Mattress, Queen Waterproof Mattress Protector and 2 x L-Avenue Queen Sheet Set (White) for Hoover House	3,202.00
			<b>Sub Total Batch Payment 38</b>	<b>\$6,173.89</b>
			<b>Sub Total Batch Payments 34, 35, 36, 37 &amp; 38</b>	<b>\$429,524.71</b>

<b>Batch Reference</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by delegated Authority</b>
			<b>Batch Payments 34, 35, 36, 37 &amp; 38 Balance Brought Forward</b>	<b>\$429,524.71</b>
			<b>Batch Payment 38 Balance Brought Forward</b>	<b>\$6,173.89</b>
BP 38.07	17/07/2020	Luck Thai Cleaning	Cleaning of Shire Properties 8/6/2020-21/06/2020	4,768.50
BP 38.08	17/07/2020	McMahon Burnett Transport	Freight Charges for Transport of Stationery and Sheets for Shed at 35 Hoover St	308.90
BP 38.09	17/07/2020	Modus Australia	Custom toilet buildings for Gwalia & Town Park	41,257.26
BP 38.10	17/07/2020	Moore Stephens	Compilation of the Statement of Financial Activity for May 2020 and Lodge of BAS for May, 2020	4,125.00
BP 38.11	17/07/2020	Pipeline Mining & Civil Contracting	Grave Digging for F M Walker 19/06/2020	910.00
BP 38.12	17/07/2020	St John Ambulance Leonora Sub Branch	Hire of St John's room for Pilates as part of community grant and Nyunnga Gu womens group meeting	413.00
BP 38.13	17/07/2020	TAPS Industries Pty Ltd	Remove and Dispose of Existing 5L Boiling Unit and Supply New Unit in Similar Model	1,815.00
BP 38.14	17/07/2020	Toll Transport Pty Ltd	Freight Charges for Transport of Goods from Netlogic to Leonora	30.68
BP 38.15	17/07/2020	Vanguard Press	Freight and Handling of Northern Goldfields Maps and Brochures for June, 2020	68.05
BP 38.16	17/07/2020	West Australian Newspapers Ltd	Advertising for Hoover House Bed and Breakfast and Advertising in Kalgoorlie Miner for Child Care centre	3,376.20
BP 38.17	17/07/2020	Xstra Group Pty Ltd	PABX Hosting, Provision and Support per Extension. Service Rental per Month: July, 2020	548.87
			<b>Total Batch Payment 38</b>	<b>\$63,795.35</b>
			<b>GRAND TOTAL BATCH PAYMENTS 34, 35, 36, 37 &amp; 38</b>	<b>\$487,146.17</b>

<b>Shire of Leonora</b>				
<b>Monthly Report – List of Accounts Paid by Delegated Authority</b>				
<b>Submitted to Council on the 21st July, 2020</b>				
The following list of accounts has been paid under delegation by the Chief Executive Officer, since the previous list of accounts. Cheques are numbered from <b>25701</b> to <b>25710</b> (\$101,336.70), and Payroll Liability payments relating to <b>Pay Periods Ending 15/06/2020</b> (\$20.50) & <b>01/07/2020</b> (\$20.50), totalling <b>\$42,843.13</b> .				
<b>CHIEF EXECUTIVE OFFICER</b>				
<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
PL15062020	23/06/2020	LGRCEU	Union fee PPE: 15/6/2020	20.50
25701	29/06/2020	Department of Communities	SE-00012839, Leonora Child Care Facility, Service Annual Fee - Small, 2020-2021	209.00
25702	29/06/2020	Department Of Transport	Vehicle Licence Renewals - Shire Plant 2020/2021 financial year	465.45
25703	29/06/2020	Horizon Power	Power Usage Charges 17/04/2020-16/06/2020 for Shire facilities and properties	23,121.68
25704	29/06/2020	Telstra	Service and Usage Charges and Equipment Rental for 21/05/2020-21/06/2020 - Internet/Phone	7,621.21
25705	30/06/2020	Building Commission	Building Services Levy Remittance Advice for March to May, 2020	56.65
25706	30/06/2020	Department Of Transport	Renewal of Vehicle Licence for Trailer L857 Expiry 30/7/2021	24.00
25707	30/06/2020	Horizon Power	Power Usage Charges for Lot 16 Tower St 27/05/2020-24/06/2020 209949	841.49
PL01072020	7/07/2020	LGRCEU	Union fee PPE: 29/6/2020 + payment for stale cheque 24928 27/2/2019	41.00
25708	16/07/2020	Department Of Transport	Vehicle Licence Renewals - Shire Plant 2020/2021 financial year	3,357.50
25709	16/07/2020	Horizon Power	Streetlight Power charges - June, 2020	4,014.16
25710	16/07/2020	Telstra	Service and Equipment Rental for Shire of Leonora - July, 2020	3,070.49
			<b>GRAND TOTAL</b>	<b>\$42,843.13</b>

<b>Shire of Leonora</b>				
<b>Monthly Report - List of Accounts Paid by Authorisation of Council</b>				
<b>Submitted to Council on the 21st July, 2020</b>				
<p><b>Batch Payment 39</b>, referenced from <b>BP 39.01</b> to <b>BP 39.21</b> totalling <b>\$92,166.48</b> submitted to each member of the Council on 21st July, 2020 has been checked and is fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>				
<b>CHIEF EXECUTIVE OFFICER</b>				
<b>Batch Reference</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
BP39.01	21/07/2020	Bidfood Kalgoorlie	Consumables for Hoover House and Leonora Child Care Centre	1,377.34
BP39.02	21/07/2020	Central Regional TAFE.	Enrolment for Donelle Whitby (G063200) Cert III Early Childhood Education	331.60
BP39.03	21/07/2020	CyberSecure Pty Limited	Monthly Data Protection Services for Shire of Leonora July, 2020	250.80
BP39.04	21/07/2020	Department of Planning, Lands & Heritage	M048640 and M048639 Lease Rent as per Agreement 1/07/2020-30/12/2020	400.00
BP39.05	21/07/2020	Eagle Petroleum (WA) Pty Ltd	Fuel Card Transactions for Month of June, 2020	209.66
BP39.06	21/07/2020	Gail Ross	Reimbursement for Soft Drink Purchased for Hoover House	33.80
BP39.07	21/07/2020	Kerry Barnes	Reimbursement for Travel to Laverton for Community Markets 127km @\$0.72/km	182.88
BP39.08	21/07/2020	Landgate	Mining Tenements Chargeable M2020/4, M2020/5 and M2020/6 and DLI Invoices for Month of June, 2020	1,392.20
BP39.09	21/07/2020	Leonora Motor Inn	3 x Nights Accommodation with Meals and Incidentals for Brad Gawronski	536.00
BP39.10	21/07/2020	Leonora Post Office	Postage and Freight for Shire Office and Information Centre - June, 2020	175.60
BP39.11	21/07/2020	Local Government Professionals Australia	2020/2021 Local Government Membership - Silver Category	2,200.00
BP39.12	21/07/2020	Local Health Authorities Analytical Comm	Analytical Services for the Shire of Leonora 2020/2021 Financial Year	254.65
BP39.13	21/07/2020	Multiple Trades and Maintenance	Pump out of Portable Toilets at Wilsons Patch (Covid-19 Camp)	330.00
BP39.14	21/07/2020	Netlogic Information Technology	Vsit in July to upgrade admin antenna for improved connectivity	10,352.25
BP39.15	21/07/2020	Office National Kalgoorlie	Stationery Supplies for Shire Office, Information Centre, Child Care Centre, NGROAC, Medical Centre and Depot	338.98
BP39.16	21/07/2020	Outback Family History	Upkeep and Maintain Online Leonora Cemetery Records and History Pages for Website	2,200.00
BP39.17	21/07/2020	Pier Street Medical	Quarterly Payment for 1/07/2020-30/09/2020 for Medical Services Provisional Fee and Administrative Support	63,312.58
			<b>Sub Total</b>	<b>\$83,878.34</b>

<b>Batch Reference</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by delegated Authority</b>
			<b><i>Balance Brought Forward</i></b>	<b><i>\$83,878.34</i></b>
BP39.18	21/07/2020	Satellite Television & Radio Australia	2020 DTV Site Maintenance and Remote Monitoring, Additional Maintenance Costs for 2020 DTV Site Maintenance and Remote Monitoring and Replacement Batteries for TV Site UPS Unit	7,100.50
BP39.19	21/07/2020	Talitha Sprigg.	Supply of 3 x Hoovers Gold Cakes for Hoover House	150.00
BP39.20	21/07/2020	Threat Protect	Alarm Monitoring for Recreation Centre, Bowling Club Building, Shire Office, ATM, Information Centre and Child Care Centre	968.83
BP 39.21	21/07/2020	Toll Transport Pty Ltd	Freight Charges for Transport of Goods from Perth to Leonora	68.81
			<b>GRAND TOTAL</b>	<b>\$92,166.48</b>

## 11.0 REPORTS OF OFFICERS

### 11.3 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR

#### 11.3(A) UNMANNED 24-HOUR FUEL FACILITY

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 21<sup>st</sup> July, 2020

**AGENDA REFERENCE:** 11.3 (A) JUL 20

**SUBJECT:** Unmanned 24-Hour Fuel Facility

**LOCATION / ADDRESS:** Lot11 Rochester Street Leonora

**NAME OF APPLICANT:** Eagle Petroleum

**FILE REFERENCE:** 21.1.0

#### AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

**NAME:** Dave Hadden

**OFFICER:** Environmental Health Officer/Building Surveyor

**INTEREST DISCLOSURE:** Nil

**DATE:** 23<sup>rd</sup> June, 2020

#### BACKGROUND

An application has been received seeking approval to develop an Unmanned 24-Hour Fuel Facility on Lot 11 Rochester Street Leonora.

#### Comment

The applicant proposes to develop the unmanned facility on the site of the old residence next door to the Liberty Roadhouse which was once used to house staff working at the previously operated Eagle Roadhouse. The 28,500L diesel tank proposed is below the Dangerous Goods licencing requirement while all safety requirements will be met for the purpose of selling the diesel fuel. The fuel tank is completely self-reliant with safety lights, running on solar with backup generator under the self-compliance category of the Dangerous Goods legislation.

#### STATUTORY ENVIRONMENT

Lot 11 Rochester Street Leonora is zoned "Town Centre" under the Shire of Leonora Town Planning Scheme No 1.

The Scheme objective for the Town Centre zone is as follows: to promote development of a comprehensive, compatible range of commercial and civic uses within the existing town Centre.

Fuel Station is listed as a "P" (ie permitted) in the Town Centre zone, that is the use is permitted provided it complies with the relevant standards and requirements laid down in the Scheme and all conditions (if any) imposed by the Council in granting Planning Approval. The Scheme and the Regulations define Service Station as meaning:

*land and buildings used for the supply of petroleum products and motor vehicle accessories and for carrying out greasing, tyre repairs and minor mechanical repairs and may include a cafeteria, restaurant or shop incidental to the primary use, but does not include transport depot, panel beating, spray painting, major repairs or wrecking.*

Given that the proposed development does involve the sale of fuel but not the associated retail sale of motor vehicle accessories and goods of an incidental or convenience nature, then the proposed development should not be determined under the definition of Service Station.

It is recommended that this application is considered as an Unmanned 24-Hour Fuel Facility, which is a use not listed in the Scheme. Where a (SA) use is not listed in the Key to Zoning Table, Council may determine to deal with the application under Section 3.2.5.

Section 3.2.5 of the *Shire of Leonora Town Planning Scheme No. 1*:

- 3.2.5 If the use of land for a particular purpose is not specifically referred to in Table 1 and cannot reasonably be determined as falling within the interpretation of one of the use classes shown, the Council may:
- a) determine that the use is not consistent with the objectives and purposes of the particular Zone, and is therefore not permitted; or
  - b) determine by absolute majority that the proposed use is consistent with the objectives and purposes of the Zone and therefore follow the SA procedures of Clause 6.2 in considering an application for Planning Approval.

Section 6.2 of the *Shire of Leonora Town Planning Scheme No. 1*:

## **6.2 ADVERTISING OF APPLICATIONS:**

- 6.2.1 Where an application is made for Planning Approval to commence or carry out development which involves an SA use the Council shall not grant approval to that application unless notice of the application is first given in accordance with the provisions of this Clause.
- 6.2.2 Where an application is made for Planning Approval to commence or carry out development which involves an AA use, or for any other development which requires the Planning Approval of the Council, the Council may give notice of the application in accordance with the provisions of this clause.
- 6.2.3 Where the Council is required or decides to give notice of an application for Planning Approval the Council shall cause one or more of the following to be carried out except that where the development requires an amendment to the Scheme, Council may defer notice of the application until preliminary approval has been granted:
- a) Notice of the proposed development to be served on the owners and occupiers of land within an area determined by the Council as likely to be affected by the granting of Planning Approval stating that submissions may be made to the Council within twenty one days of the service of such notice;
  - b) Notice of the proposed development to be published in a newspaper circulating in the Scheme Area stating that submissions may be made to the Council within twenty-one days from the publication thereof;
  - c) A sign or signs displaying notice of the proposed development to be erected in a conspicuous position on the land for a period of twenty-one days from the date of publication of the notice referred to in paragraph b) of this clause.
- 6.2.4 If notices have been given, after expiration of twenty-one days from the publication of the notice, the erection of the notice or the posting of the notice to the owners and occupiers, whichever is the later, the Council shall consider and
- a) determine the application or
  - b) where the application requires an amendment to the Scheme, determine whether to proceed with such amendment.
- As noted in Clause 6.2.3 (b&c) and Council may determine to advertise the proposal for 21 days in accordance with Section 6.2 for comment prior to being returned to Council for its consideration of the application and submissions received.

## **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

## **FINANCIAL IMPLICATIONS**

There are no Financial implications resulting from the recommendation of this report.

## **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

## **RECOMMENDATIONS**

That Council determine that an Unmanned 24 Hour Fuel Facility is a use not listed within its Local Town Planning Scheme Zoning Table and that the application for an Unmanned 24 Hour Fuel Facility upon Lot 11 Rochester Street Leonora shall be advertised for public comment and returned to a future meeting of Council for its consideration of the application and any submissions received.

## **VOTING REQUIREMENT**

Absolute Majority

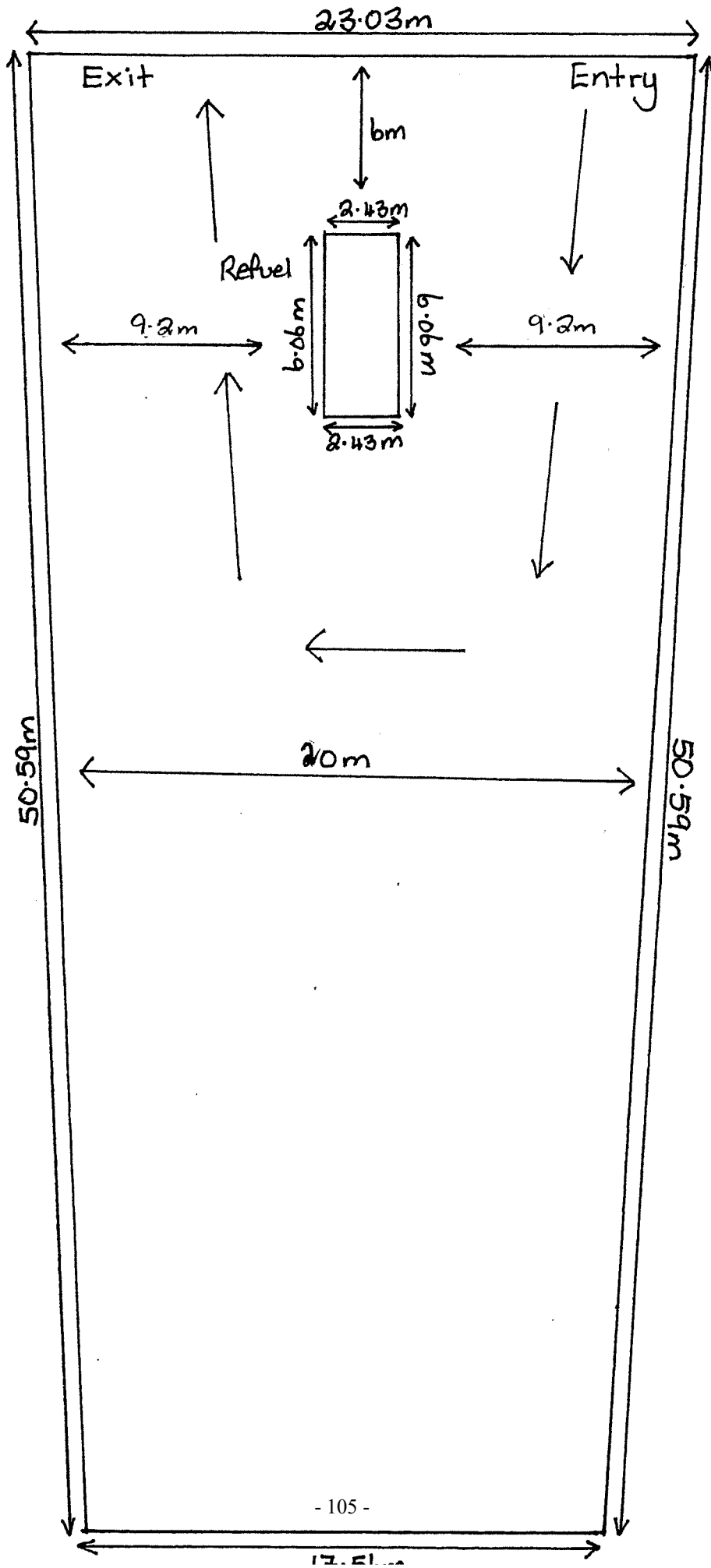
## **COUNCIL DECISION**

**Moved Cr RA Norrie, seconded Cr AE Taylor,** that Council determine that an Unmanned 24 Hour Fuel Facility is a use not listed within its Local Town Planning Scheme Zoning Table and that the application for an Unmanned 24 Hour Fuel Facility upon Lot 11 Rochester Street Leonora shall be advertised for public comment and returned to a future meeting of Council for its consideration of the application and any submissions received.

**CARRIED BY ABSOLUTE MAJORITY (6 VOTES TO 0)**



11 Rochester Street, Leonora WA 6438



**12.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.**

**A. ELECTED MEMBERS**

**Moved Cr LR Petersen, seconded Cr RA Norrie, that Item 12.0 A (i) – Update re: Employment Contract – Chief Executive Officer be accepted for consideration by Council**

**CARRIED (6 VOTES TO 0)**

*Mr JG Epis declared a financial interest in item 12.0 A. (i) as it relates to his contract of employment and left the meeting at 11:37am*

*Being confidential business relating to staff contract of employment, it was recommended that the meeting proceed behind closed doors.*

*Moved Cr RA Norrie, seconded Cr L R Petersen, that as item 12.0 A. (i) relates to a staff contract of employment, the meeting proceed behind closed doors.*

**CARRIED (6 VOTES TO 0)**

*The meeting proceeded behind closed doors at 11:38am.*

*The meeting came out from behind closed doors at 11:57am*

*Mr JG Epis returned to the meeting at 11:58am.*

The Shire President, Cr PJ Craig, thanked the Chief Executive Officer, Mr JG Epis, for his hard work over the years, and that the Shire of Leonora is very lucky to have him at the helm. The Shire President, Cr PJ Craig, congratulated him on his new contract for the next three years. The Chief Executive Officer, Mr JG Epis, also thanked the Council and the Staff for their co-operation and their support.

**12.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.**

**B. OFFICERS**

Nil

**13.0 STATE COUNCIL AGENDA**

Nil

**14.0 NEXT MEETING**

Tuesday 18<sup>th</sup> August, 2020

**15.0 CLOSURE OF MEETING**

There being no further business, the Shire President Cr PJ Craig declared the meeting closed at **12.05pm.**