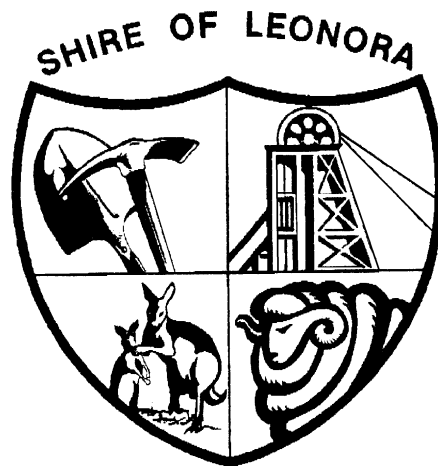


SHIRE OF LEONORA

NOTICE OF AN ORDINARY COUNCIL MEETING



**MINUTES OF ORDINARY MEETING HELD
IN SHIRE CHAMBERS, LEONORA
ON TUESDAY 20TH OCTOBER, 2020
COMMENCING AT 9:34 AM.**

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL/OTHER INTEREST DISCLOSURES

1.1 The President Cr PJ Craig declared the meeting open at 9:34am.

1.2 Visitors or members of the public in attendance

It was arranged that Ms Naomi Evans; Head of Regional Community Affairs (WA) would telephone in on Microsoft Team at 11.30 am to discuss the current situation with internet coverage for this area. There is a possibility that the Mr Peter Naylor, CEO, Shire of Laverton and Mr Patrick Hill, Shire President, will also join the meeting.

1.3 Financial/Other Interest Disclosures

Proximity Interest Local Government Act Section 5.60B

Cr LR Petersen declared a proximity interest in Item 11.1(A) as she owns land in close proximity to the land proposed to be reverted to the Shire of Leonora.

2.0 DISCLAIMER NOTICE

3.0 COUNCIL MEETING INFORMATION NOTES

4.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

4.1 President (Chairperson)	PJ Craig
Deputy President	RM Cotterill
Councillors	AM Moore
	AE Taylor
	LR Petersen
Chief Executive Officer	JG Epis
Deputy Chief Executive Officer	L Gray

3.2 Apologies
Nil

3.3 Leave of Absence (Previously approved)
Cr RA Norrie.

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
Nil

5.0 PUBLIC QUESTION TIME
Nil

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

The CEO, Mr JG Epis, advised that Cr F Harris had submitted an application for leave of absence from the Ordinary Meeting of Council to be held on 20th October 2020.

Moved Cr AM Moore, seconded Cr LR Petersen that Cr F Harris be granted a leave of absence from the Ordinary Meeting of Council to be held on 20th October 2020.

CARRIED (5 VOTES TO 0)

7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS
Nil

8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Mr J G Epis, Chief Executive Officer, left the meeting at 09.36 am.
Mr J G Epis, Chief Executive Officer returned to the meeting at 09.44 am.

Moved Cr AM Moore, seconded Cr AE Taylor that the Minutes of the Ordinary Meeting held on 18th September, 2020 be confirmed as a true and accurate record.

CARRIED (5 VOTES TO 0)

9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Cr P J Craig made the following announcements:

- Attended the AGM of the Golden Quest Discovery Trail Association in early October. The general opinion at the meeting was that tourism in the Northern Goldfields is booming, and that there will be another print run with more books to be distributed to the Shires. The cost of this is paid out of the support paid by each Shire of \$11,000.
- On Monday 19th October 2020 the CEO and myself had a phone meeting with Rick Wilson, the Federal Member for O'Connor. The University of Adelaide's report for the Senate Committee has been delayed due to the need for editing. The Shires are requested to provide additional information on the Card to Rick Wilson's office to support the continuation of the scheme.
- I will be attending the Australian Golden Outback's AGM on 16th November 2020.

Due to a declaration of a proximity interest in item 11.1(A) Cr LR Petersen exited from the meeting at 09.48 am.

11.0 REPORTS OF OFFICERS
11.1 CHIEF EXECUTIVE OFFICER
11.1(A) REVESTMENT OF LAND

SUBMISSION TO: Meeting of Council
Meeting Date: 20th October, 2020

AGENDA REFERENCE: 11.1 (A) OCT 20

SUBJECT: Revestment of Land

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Rateable Property – Revestments 16.3

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 12th October, 2020

BACKGROUND

Municipal rates on Lot 702 Tower Street, Leonora have remained outstanding since the 1st July, 2015. Attempts to contact the owner, Tracy Aleesha Andersen since that date have been unsuccessful.

Description of land referred to is title reference Volume 1976 Folio 125. The land is VACANT. Townsite plan attached.

As of this date, an amount of \$2,336.00 is owing.

Notice of intent to have the land revested in the Crown was advertised in the Government Gazette on the 18th August, 2020 and the Kalgoorlie Miner on the 15th August, 2020. No objection to the revestment of the land was received within the prescribed 30 day objection period.

STATUTORY ENVIRONMENT

In accordance with Section 6.74(1) of the *Local Government Act 1995* which states:

If land is –

- (a) rateable land; and*
- (b) vacant land; and*
- (c) land in respect of which any rates or services charges have been unpaid for a period of at least 3 years, the local government in whose district the land is situated may apply in the form and manner prescribed to the Minister to have the land revested in the Crown in right of the State.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report. Annual rate loss would be the minimum rate charge, possibly \$323.00.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council resolve:

- (i) that the Application for Revestment of Land in the Crown, being Lot 702 Tower Street, Leonora (Volume 1976 Folio 125) be referred to the Minister for Local Government with a request that he grant the application;
- (ii) that if the application is approved by the Minister, the rate arrears including the Emergency Services Levy amounting to \$2,336.00 be written off; and
- (iii) that if the application is approved by the Minister, that a request be made to the Department of Planning, Lands and Heritage that the land, the subject of the revestment, be amalgamated with Public Utility Services Reserve 44500 (vested with the Shire of Leonora and the Water Corporation).

VOTING REQUIREMENT

Absolute Majority Required

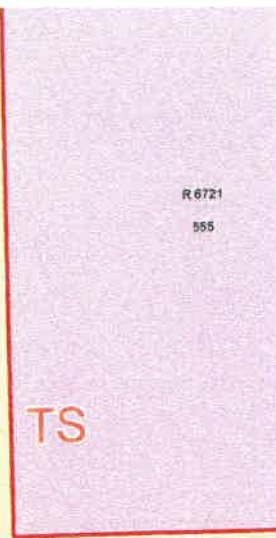
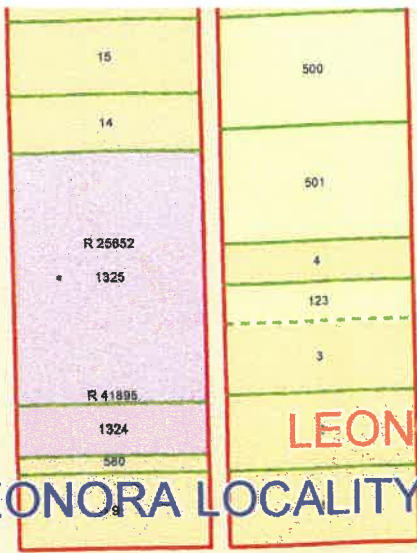
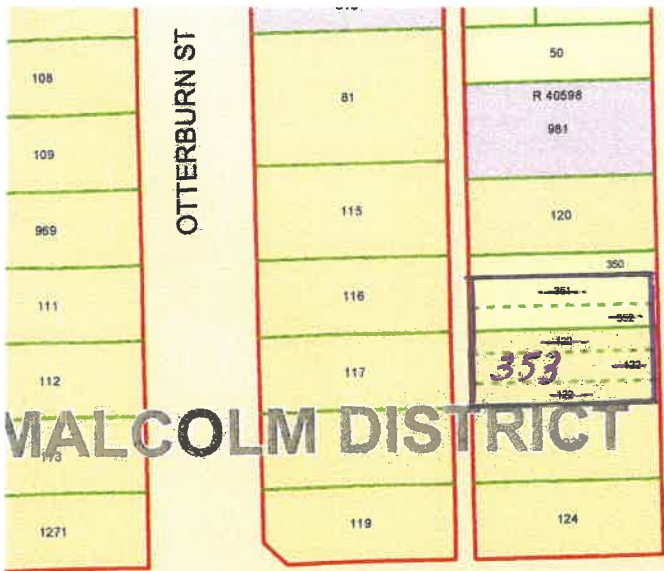
COUNCIL DECISION

Moved Cr RM Cotterill, seconded Cr AM Moore, that Council resolve:

- (i) that the Application for Revestment of Land in the Crown, being Lot 702 Tower Street, Leonora (Volume 1976 Folio 125) be referred to the Minister for Local Government with a request that he grant the application;
- (ii) that if the application is approved by the Minister, the rate arrears including the Emergency Services Levy amounting to \$2,336.00 be written off; and
- (iii) that if the application is approved by the Minister, that a request be made to the Department of Planning, Lands and Heritage that the land, the subject of the revestment, be amalgamated with Public Utility Services Reserve 44500 (vested with the Shire of Leonora and the Water Corporation).

CARRIED BY ABSOLUTE MAJORITY (4 VOTES TO 0)

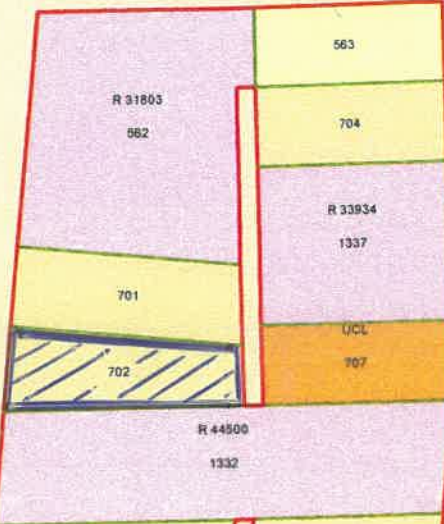
Cr LR Petersen returned to the meeting at 09.50 am and the President advised her of the decision of the resolution.



MALCOLM DISTRICT

LEONORA LOCALITY

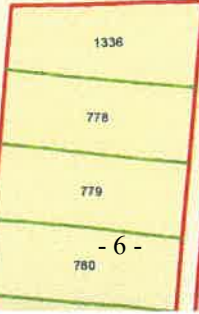
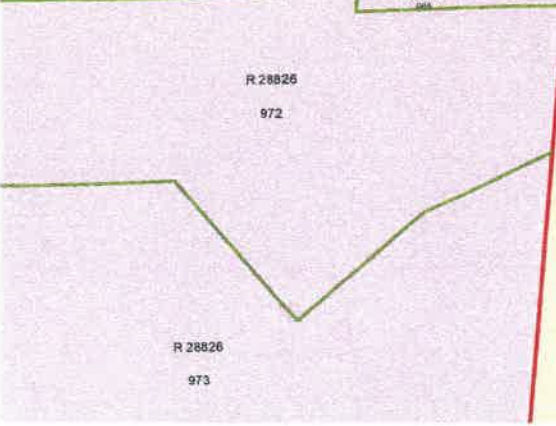
LEONORA TS



CAYZER ST

TOWER ST

STUAR



11.0 REPORTS OF OFFICERS

11.1 CHIEF EXECUTIVE OFFICER

11.1(B) GVROC – MEMORANDUM OF UNDERSTANDING

SUBMISSION TO: Meeting of Council
Meeting Date: 20th October, 2020

AGENDA REFERENCE: 11.1 (B) OCT 20

SUBJECT: GVROC – Memorandum of Understanding

LOCATION / ADDRESS: Not Applicable

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: GVROC 2.15

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 13th October, 2020

BACKGROUND

The Goldfields-Esperance Voluntary Regional Organisation of Councils (GVROC) has requested that each of the GVROC Local Government Authorities (LGAs) review the current Memorandum of Understanding (MoU) and its principles and develop their position on the future structure and operations of the GVROC.

With the recent withdrawal of the Shire of Ravensthorpe from the GVROC it has become necessary for each of the member councils to sign a new MoU with the exclusion of Ravensthorpe.

This matter was discussed at the recent GVROC Meeting held on 11th September, 2020, where some conjecture was raised in regards to the adequacy of the existing MoU in view of certain recommendations being made by the Local Government Review Panel to the State Government for consideration. These recommendations include the legislative framework around regional cooperation and the regional subsidiaries' model.

Please note that at the meeting of GVROC held on 15th May 2020, it was revealed that the last GVROC MoU that was executed was for the period July, 2015 – October, 2017 and had not been reviewed or renewed on the annual basis as stipulated. As a result, a new MoU was drafted and presented at the meeting for execution between all parties for the period 2020 to 2022.

A copy of the new MoU is attached.

At its meeting on 24th July, 2020, the GVROC carried the following resolution:

It is recommended that the GVROC:

- 1. Note and endorse the updated MoU and new Meeting Procedures.*
- 2. Request each GVROC Local Government President/Mayor and CEO execute under seal, Schedule 1 of the MOU and return via scanned PDF page to the Executive Officer for collation with the MoU.*
- 3. Note on receipt of all nine executed sections the Executive Officer will distribute the final executed copy to all CEOs for their records.*

Concern was expressed at the GVROC meeting that given the Review Panel Recommendations, it maybe that the current MoU needs to be reviewed.

Comment was made that the Review Panel Recommendations are just that (recommendations) and therefore may not be endorsed by the State Government, and if indeed they are it could well be some time before a new Local Government Act is formally enacted.

The Shire of Leonora was of the view that the current MoU presently covers the immediate needs/priorities of the GVROC and given the above comments should be signed and can be reviewed by the GVROC when we have a better understanding of the States progress with reference to the Review Panel's Recommendations and the proposed new Local Government Act.

However the GVROC, in taking into consideration the overall comments and views of the GVROC members, resolved as follows:

That the GVROC:

- 1. Note the status of the signing and execution of the MoU.*
- 2. Based on the Local Government Act Review Panel Recommendations on the future of regional councils, request each GVROC LGA take the current MoU and its principles back to their Council for discussion and to develop their position on the future structure and operations of the GVROC.*
- 3. Request the Executive Officer to organise a two-hour workshop to be held on 13th November, 2020 prior to the next GVROC meeting to discuss and agree the future of the GVROC, based on each LGA having a position following recommendation 2.*

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council resolve to endorse the updated GVROC Memorandum of Understanding and the new Meeting Procedures.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr LR Petersen, seconded Cr RM Cotterill, that Council resolve to endorse the updated GVROC Memorandum of Understanding and the new Meeting Procedures.

CARRIED (5 VOTES TO 0)



Memorandum of Understanding

between



Shire of Coolgardie



Shire of Dundas



Shire of Esperance

City of Kalgoorlie-Boulder



Shire of Laverton

Shire of Leonora



Shire of Menzies

Shire of Ngaanyatjarraku

Shire of Wiluna



2020 - 2022



Shire of **Ngaanyatjarraku**
ON A JOURNEY

Shire OF
Wiluna



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AGREEMENT

The Local Governments of:

Coolgardie – Irish Mulga Drive, KAMBALDA Western Australia, and
Dundas – Prinsep Street, NORSEMAN, Western Australia, and
Esperance – Windich Street, ESPERANCE Western Australia, and
Kalgoorlie-Boulder – Hannan Street, KALGOORLIE, Western Australia, and
Laverton – MacPherson Place, LAVERTON, Western Australia, and
Leonora – Tower Street, LEONORA, Western Australia, and
Menzies – Shenton Street, MENZIES, Western Australia, and
Ngaanyatjarraku – Great Central Rd, WARBURTON, Western Australia, and
Wiluna – Scotia Street, WILUNA, Western Australia.

Enter into a memorandum of understanding dated July 2020 to recognise the cooperation and shared goals of the member councils.

NAME

The name of the voluntary regional organisation is the Goldfields Voluntary Regional Organisation of Councils (GVROC).

PURPOSE

The purpose for which GVROC is established is to:

Enhance service delivery and infrastructure for our collective and individual communities.

Achieve a sustainable, cost effective model for sharing of resources.

OBJECTIVES

To form a strategic alliance for the retention of infrastructure and community services, acquiring funding from government grants, economic development initiatives and private sector funding.

To establish and maintain effective communication and consultative mechanisms between the participating local governments on policy and processes using a management strategy.

PRINCIPLES

In entering this Memorandum of Understanding (MOU) all the parties agree to abide by the following principles, as established between the local governments.

Overarching Principle

To develop an alliance consisting of Coolgardie, Esperance, Dundas, Kalgoorlie-Boulder, Laverton, Leonora, Menzies, Ngaanyatjarraku and Wiluna that contributes and works together to ensure the sustainability of individual members.

General Principles

1. Partnerships
 - a) Recognise that partnerships between the Local Governments in the MOU are essential to achieve sustainable social, environmental and economic development of the region.
 - b) Be flexible and open to new approaches to service delivery and funding.

- c) Recognise and acknowledge the needs and constraints of all spheres of government, community and stakeholders.
- d) Recognise that new partnership agreements may be considered if initiated by either Local, State and Federal Government.

2. Roles and Responsibilities

- a) Identify, understand and respect the roles and responsibilities of all parties.
- b) Be open and transparent in all dealings.

3. Communication

- a) Conduct open discussion on issues relevant to the region.
- b) Recognise the need for confidentiality when the subject matter requires.

4. Consultation

- a) Appropriate consultation to facilitate understanding and consensus.

5. Service Delivery

- a) Continual improvement practice in the efficiency, effectiveness, timeliness, and appropriateness of local government service delivery.

6. Outcomes

- a) Well defined and agreed outcomes and performance measures for all projects and activities.

7. Accountability

- a) A transparent approach to all dealings within the organisation.
- b) Have clearly defined reporting, dispute resolution and review mechanisms.

ORGANISATION

Appointment of Members

A participating Council is to appoint two voting members, one of whom shall be an elected member, to be members of the GVROC. Such appointments shall be at the discretion of the participating Council but can be the President/Mayor and Chief Executive Officer (CEO) of a participating Council or two other elected members.

Whilst the functions and decisions of the WALGA Goldfields Esperance Country Zone (GECZ) are incorporated into the meetings of the GVROC, each participating Council will be entitled to two voting delegates one of whom may be the CEO. If, however two elected member delegates are in attendance they shall be the voting delegates.

A participating Council may appoint two other persons as Deputies from the Council who are able to attend the GVROC meetings and who may act temporarily in place of either member of the GVROC during any period in which the member of the GVROC is unable by reason of illness, temporary absence from State, conflict of interest or any other inability to attend meetings.

Tenure of Members of GVROC

A member of GVROC shall hold office until either;

The member ceases to be a member of the participating Council or in the employ of the Council.

The member is removed by the participating Council.

Election of Chairperson and Deputy Chairperson

The members of the GVROC shall elect a Chairperson and Deputy Chairperson.

If the office of the Chairperson or Deputy Chairperson becomes vacant for any reason the members of the GVROC shall elect a new Chairperson or Deputy Chairperson as the case requires.

Tenure of Chairperson and Deputy Chairperson

The Chairperson or Deputy Chairperson will hold office until the election of a new Chairperson or Deputy Chairperson.

Elections for Chairperson and Deputy Chairperson shall be held at the first meeting of the GVROC following the local government elections for a term of two (2) years.

Role of Chairperson

The Chairperson:

- a) Presides at meeting of GVROC;
- b) Speaks on behalf of the GVROC and
- c) Liaises with the Executive Officer on GVROC affairs and the performance of its functions.

Role of Deputy Chairperson

The Deputy Chairperson may perform the functions of the Chairperson if:

- a) The office of the Chairperson is vacant; or
- b) The Chairperson is absent or unable or unwilling to perform the functions of Chairperson.

Role of Executive Officer

An Executive Officer will be appointed by GVROC with duties, conditions and a term to be determined by the GVROC.

FINANCIAL CONTRIBUTIONS

Annual Contributions

- a) As determined at the Goldfields Esperance Country Zone Meeting held 25 May 2007, each participating Council will contribute \$10,000 to the start up of the GVROC.
- b) Annual contributions will be determined and reviewed by the GVROC annually.
- c) The start up contribution and annual contributions paid by the member councils will be utilised in the ongoing employment of an Executive Officer and other expenses.
- d) The secretariat services will be provided by the Executive Officer.

Financial Management

The financial management of the GVROC will be dealt with by the Chief Executive Officer of the member council of the GVROC Chair and will hold the accounts on behalf of the GVROC. The GVROC Executive Officer will assist the Chief Executive Officer of the member council of the GVROC Chair with the financial management.

Ongoing Projects

GVROC members will determine appropriate projects to be undertaken, with participating members to meet the cost of each project on an agreed formula.

Admitting New Members

On entry a new member shall be required to contribute to GVROC the \$10,000 start up fee.

New members will be admitted to the GVROC upon an absolute majority vote.

Withdrawal of Members

The withdrawal of a participating Council shall take effect from the end of the tenure year, in which notice of the withdrawal is given.

As soon as practicable following a withdrawal taking effect the GVROC shall;

1. Distribute to the participating Council an amount equal to proceeds and any surplus funds which would have been payable if GVROC was wound up; or

2. Be entitled to recover from the participating Council an amount equal to the liability or debt which would have been payable by the Council if the GVROC was wound up.

TERM AND TERMINATION

Term of Agreement

This agreement will be reviewed 12 months from the date of signing.

Winding up by Agreement

- a) The Agreement will be reviewed at the first 12-month anniversary.
- b) The participating Councils may by absolute majority wind up the GVROC.

Division of Assets

If the GVROC is to be wound up and there remains, after satisfaction of all its debts and liabilities, any property and assets of GVROC then the property and assets shall be realised and the proceeds along with any surplus funds shall be divided among each of the participating Councils in the same proportions as the contributions of a particular council.

Division of Liabilities

If GVROC is to be wound up and there remains any liability or debt in excess of the realised property and assets of GVROC then the liability or debt is to be met by each of the participating Councils in the same proportions as the contributions of a particular council to the assets that GVROC bear to the total of such contributions by participants.

DISPUTE RESOLUTION

Dispute

In the event of any dispute or difference arising between the Parties and GVROC or any of them at any time as to any matter or thing arising under or in connection with the Memorandum of Understanding, then a Party or GVROC may give to the other Parties and GVROC (as the case may be) notice in writing ('dispute notice') adequately identifying the matters, the subject of the dispute, and the giving of the dispute notice shall be a condition precedent to the commencement by any Party or GVROC of proceedings (whether by way of litigation or arbitration) with regard to the dispute as identified in the dispute notice.

Arbitration

At the expiration of the 25 business days from the date of sending the dispute notice, the Party or GVROC giving the dispute notice may notify the others in writing (arbitration notice) that it requires the dispute to be referred to arbitration and the dispute (unless meanwhile settled) shall upon receipt of the arbitration notice by the recipients then be and is hereby referred to arbitration under and in accordance with the provisions of the Commercial Arbitration Act 1985.

Legal Representation

For the purposes of the *Commercial Arbitration Act 1985*, the Parties consent to each other and to GVROC being legally represented at any such arbitration.

Memorandum of Understanding in Good Faith

Despite anything expressed or implied to the contrary in this Memorandum of Understanding (MOU) or anywhere else, this MOU is a mere non-justicable statement of current intent, and is neither intended to be, nor is it, (a) legally binding, or (b) creative of legal relations between the parties to it. No legal rights or obligations will come into existence unless or until one or more legally enforceable written agreements are entered into.

SCHEDULE 1 – EXECUTION

EXECUTED by the Parties:

THE COMMON SEAL of SHIRE OF COOLGARDIE
Was hereunto affixed in the presence of:

President

Chief Executive Officer

THE COMMON SEAL of SHIRE OF DUNDAS
Was hereunto affixed in the presence of:

President

Chief Executive Officer

THE COMMON SEAL of SHIRE OF ESPERANCE
Was hereunto affixed in the presence of:

President

Chief Executive Officer

THE COMMON SEAL of CITY OF KALGOORLIE-BOULDER
Was hereunto affixed in the presence of:

Mayor

Chief Executive Officer

THE COMMON SEAL of SHIRE LAVERTON
Was hereunto affixed in the presence of:

President

Chief Executive Officer

THE COMMON SEAL of SHIRE OF LEONORA
Was hereunto affixed in the presence of:

President

Chief Executive Officer

THE COMMON SEAL of SHIRE OF MENZIES
Was hereunto affixed in the presence of:

President

Chief Executive Officer

THE COMMON SEAL of SHIRE OF NGAANYATJARRAKU
Was hereunto affixed in the presence of:

President

Chief Executive Officer

THE COMMON SEAL of SHIRE OF WILUNA
Was hereunto affixed in the presence of:

President

Chief Executive Officer

11.0 REPORTS OF OFFICERS
11.2 DEPUTY CHIEF EXECUTIVE OFFICER
11.2(A) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO: Meeting of Council
Meeting Date: 20th October, 2020

AGENDA REFERENCE: 11.2 (A) OCT 20

SUBJECT: Monthly Financial Statements

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 10th September, 2020

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 30th September, 2020 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 30th September, 2020
- (c) Material Variances – 30th September, 2020

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*

- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 30th September, 2020 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 30th September, 2020
- (c) Material Variances – 30th September, 2020

be accepted.

The meeting adjourned at 10.28 am for Morning Tea.

The meeting resumed at 10.50 am after Morning Tea.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr RM Cotterill, seconded Cr LR Petersen, that the Monthly Financial Statements for the month ended 30th September, 2020 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 30th September, 2020
- (c) Material Variances – 30th September, 2020

be accepted.

CARRIED (5 VOTES TO 0)

8 October 2020

Mr Jim Epis
The Chief Executive Officer
Shire of Leonora
PO Box 56
LEONORA WA 6438

COMPILATION REPORT TO THE SHIRE OF LEONORA

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Leonora, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 30 September 2020. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF LEONORA

The Shire of Leonora are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Leonora we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Leonora provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the special purpose financial statements.



Russell Barnes
Director
[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)

SHIRE OF LEONORA
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 30 September 2020

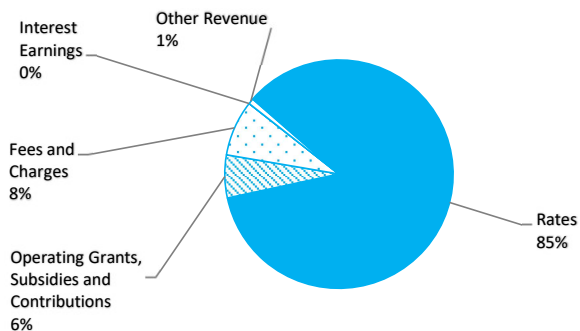
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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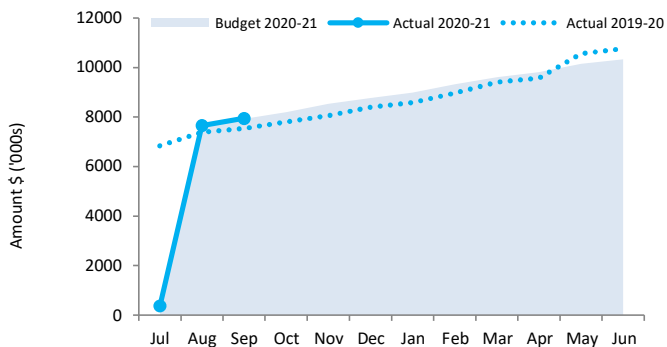
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OPERATING ACTIVITIES

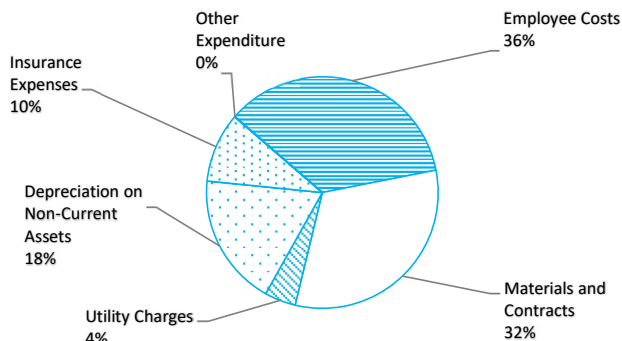
OPERATING REVENUE



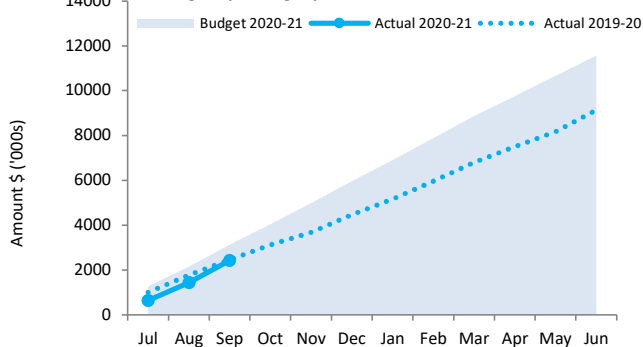
Budget Operating Revenues -v- Actual



OPERATING EXPENSES



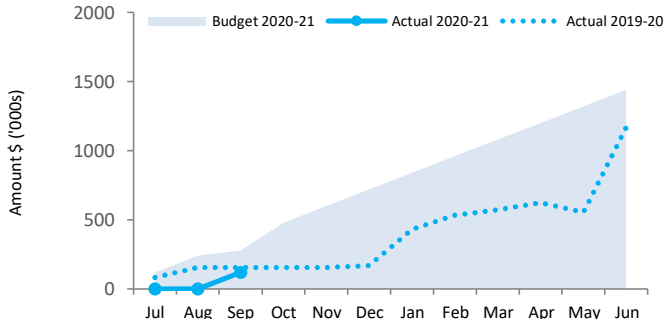
Budget Operating Expenses -v- YTD Actual



INVESTING ACTIVITIES

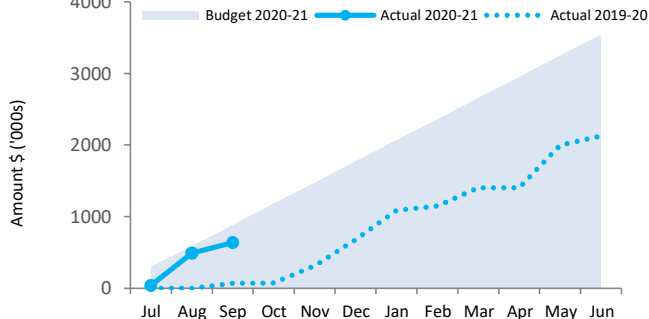
CAPITAL REVENUE

Budget Capital Revenue -v- Actual



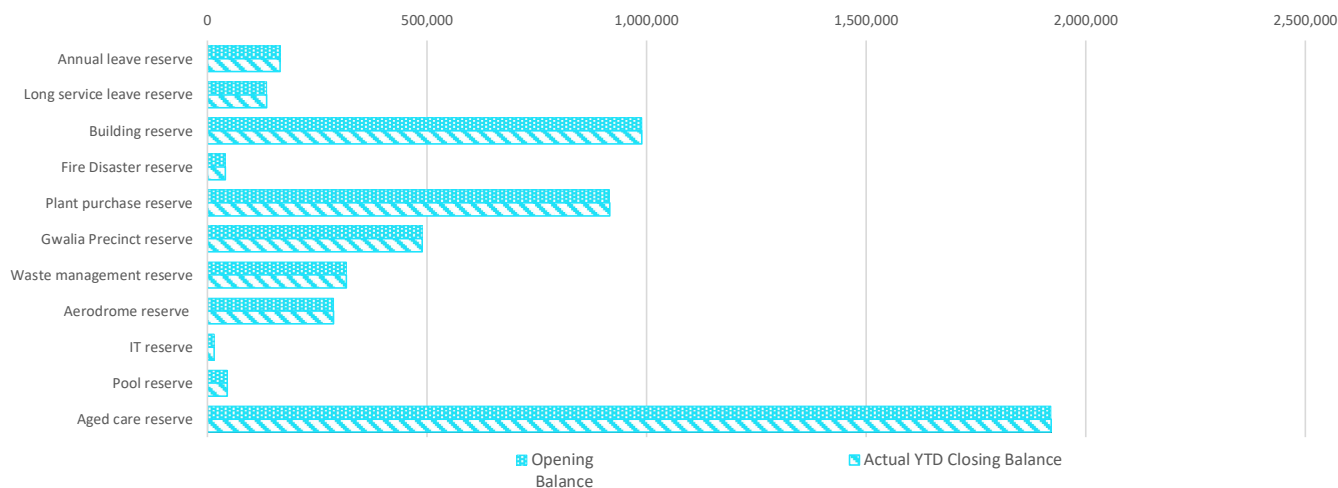
CAPITAL EXPENSES

Budget Capital Expenses -v- Actual



FINANCING ACTIVITIES

RESERVES



Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.68 M	\$2.68 M	\$2.49 M	(\$0.19 M)
Closing	\$0.00 M	\$7.30 M	\$8.04 M	\$0.74 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	\$12.75 M	% of total
Unrestricted Cash	\$7.44 M	58.3%
Restricted Cash	\$5.32 M	41.7%

Refer to Note 2 - Cash and Financial Assets

Payables

	\$0.45 M	% Outstanding
Trade Payables	\$0.18 M	
30 to 90 days		0.0%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables

	\$1.28 M	% Collected
Rates Receivable	\$0.98 M	86%
Trade Receivable	\$0.30 M	
30 to 90 days		32.4%
Over 90 Days		2.1%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.68 M	\$5.22 M	\$6.06 M	\$0.84 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	\$6.78 M	% Variance
YTD Budget	\$6.77 M	0.1%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions

YTD Actual	\$0.48 M	% Variance
YTD Budget	\$0.50 M	(2.9%)

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges

YTD Actual	\$0.63 M	% Variance
YTD Budget	\$0.58 M	8.4%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.10 M)	(\$0.61 M)	(\$0.52 M)	\$0.09 M

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	\$0.00 M	%
Adopted Budget	\$0.33 M	(100.0%)

Refer to Note 7 - Disposal of Assets

Asset Acquisition

YTD Actual	\$0.64 M	% Spent
Adopted Budget	\$3.54 M	(82.0%)

Refer to Note 8 - Capital Acquisition

Capital Grants

YTD Actual	\$0.12 M	% Received
Adopted Budget	\$1.11 M	(89.2%)

Refer to Note 8 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.27 M)	(\$0.00 M)	(\$0.00 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings

Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.00 M

Reserves

Reserves balance	\$5.32 M
Interest earned	\$0.00 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 SEPTEMBER 2020

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES

GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

ACTIVITIES

Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowances, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses. An administration cost is also allocated which enables staff to process Council meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting any audits of Council books of accounts and procedures is included under this heading. Also included is the sponsorship of the Royal Flying Doctor Service of Australia through a five year contribution towards funding an aircraft.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

1. Rates.

(a) GRV (gross rental value) refers to property rates for Leonora, Leinster and Agnew town sites and operational mines and associated infrastructure.

(b) UV (Unimproved value) refers to mining properties and tenements (other than mines and other associated infrastructure) and prospecting licenses, exploration licenses and mining leases. It also refers to pastoral properties.

(c) Additional rates and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget.

(d) Administration charge refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process.

(e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.

2. Grants

(a) Grants Commission - a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population.

(b) Roads Grant - An unimproved road grant allocated by the Federal Government and again distributed by the Grants Commission utilising a pre-determined formula.

(c) Administration costs allocated to grants refers to the costs associated in the collection of Federal Government grants including provision and updating of data used in grants commission formula.

3. Interest from Investments

Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Costs and revenues associated with animal control within the Shire and also includes dog and cat registration, fire prevention and control, emergency services and other aspects of community safety.

HEALTH

To provide an operational framework for environmental and community health.

Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/control, food hygiene inspection/control, contribution to doctor's expenses, aged care feasibility study and notification of disease.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Provision of support services for education through the Leonora Childcare Centre, and for the elderly, youth and disabled within the district for the betterment of the residents.

HOUSING

To provide and maintain staff housing.

Costs of maintaining Council owned accommodation units and collection of rentals paid by staff for the use of those buildings. Costs that can be accurately attributed to other programs are allocated. Accommodation included 9 houses, 2 duplexes and a single persons quarters.

COMMUNITY AMENITIES

To provide services required by the community.

Costs of collection and disposal of domestic and commercial refuse for the town site of Leonora and maintenance of the landfill refuse site and liquid waste facility. Revenue collection by way of an annual fee for this service is included on rate assessment notices. Costs associated with review and administration of Council's Town Planning Scheme and operation of the Leonora Cemetery. Provisions of Christmas decorations in Leonora townsite.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.

Provision and maintenance of Council owned parks, gardens and grassed oval/recreation ground at Leonora and a contribution to similar facilities within Leinster townsite. Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball courts, two squash courts, kitchen, gymnasium, swimming pool and associated facilities and revenues collected from the public for use of these facilities. Additional facilities located in Leonora include a bowling club and skate park. Costs of maintenance of Council owned television and radio re-transmission service which includes digital television and radio costs, and revenue associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of WA.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Maintenance and improvements of 1,300 kilometres of Council controlled unsealed roads, townsite footpaths and streets, drainage control, street cleaning and provision and maintenance of street trees. Costs of providing electricity for street lights in the Leonora townsite and maintenance of Council's works depot and associated infrastructure. Operation, maintenance and management of Leonora Airport including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators. Revenues by way of landing fees and head tax charges charged to all aircraft with the exception of the Royal Flying Doctor Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

ECONOMIC SERVICES

To help promote the Shire and its economic wellbeing.

Costs associated with tourism promotion throughout the Shire including employment of staff at the Gwalia Heritage Precinct and Leonora Information Centre. Costs and revenues associated with building control under building regulations including inspections and issuing building permits. Completion of the Northern Goldfields Regional Offices and Administration Centre (NGROAC) providing regional office accommodation and a casual meeting place.

OTHER PROPERTY AND SERVICES

To monitor and control the Shire's overheads operating accounts.

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others. Costing allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities, works and services. Costs and revenue associated with standpipe facilities.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,683,641	2,683,641	2,494,005	(189,636)	(7.07%)	
Revenue from operating activities							
Governance		1,530	383	187	(196)	(51.17%)	
General purpose funding - general rates	6	6,903,219	6,772,719	6,778,487	5,768	0.09%	
General purpose funding - other		589,993	152,004	155,107	3,103	2.04%	
Law, order and public safety		9,950	189	1,270	1,081	571.96%	
Health		36,095	10,331	4,137	(6,194)	(59.96%)	
Education and welfare		300,800	94,916	101,347	6,431	6.78%	
Housing		44,795	11,202	11,541	339	3.03%	
Community amenities		423,146	249,934	256,626	6,692	2.68%	
Recreation and culture		310,746	77,689	73,841	(3,848)	(4.95%)	
Transport		776,870	315,299	325,214	9,915	3.14%	
Economic services		787,208	202,630	207,357	4,727	2.33%	
Other property and services		143,500	35,874	37,567	1,693	4.72%	
		10,327,852	7,923,170	7,952,681	29,511		
Expenditure from operating activities							
Governance		(702,267)	(201,002)	(139,217)	61,785	30.74%	▲
General purpose funding		(418,515)	(119,706)	(114,496)	5,210	4.35%	
Law, order and public safety		(209,030)	(54,799)	(40,903)	13,896	25.36%	
Health		(877,273)	(287,953)	(227,931)	60,022	20.84%	▲
Education and welfare		(777,830)	(205,286)	(170,370)	34,916	17.01%	▲
Community amenities		(361,499)	(94,356)	(136,492)	(42,136)	(44.66%)	▼
Recreation and culture		(1,704,445)	(458,363)	(349,318)	109,045	23.79%	▲
Transport		(3,479,033)	(861,533)	(868,023)	(6,490)	(0.75%)	
Economic services		(3,020,648)	(785,793)	(453,914)	331,879	42.23%	▲
Other property and services		(15,000)	(66,065)	77,684	143,749	217.59%	▲
		(11,565,540)	(3,134,856)	(2,422,980)	711,876		
Non-cash amounts excluded from operating activities	1(a)	1,920,718	432,330	531,108	98,778	22.85%	▲
Amount attributable to operating activities		683,030	5,220,644	6,060,809	840,165		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12	1,110,213	277,554	120,000	(157,554)	(56.77%)	▼
Proceeds from disposal of assets	7	331,000	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(3,542,524)	(885,631)	(637,728)	247,903	27.99%	▲
Amount attributable to investing activities		(2,101,311)	(608,077)	(517,728)	90,349		
Financing Activities							
Transfer from reserves	9	250,000	0	0	0	0.00%	
Transfer to reserves	9	(1,515,360)	(641)	(641)	0	0.00%	
Amount attributable to financing activities		(1,265,360)	(641)	(641)	0		
Closing funding surplus / (deficit)	1(c)	0	7,295,567	8,036,445			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 13 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$15,000 or 8.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 SEPTEMBER 2020

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

BY NATURE OR TYPE

	Ref Note	Adopted Budget \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
Opening funding surplus / (deficit)	1(c)	2,683,641	2,683,641	2,494,005	(189,636)	(7.07%)	
Revenue from operating activities							
Rates	6	6,903,219	6,772,719	6,778,487	5,768	0.09%	
Operating grants, subsidies and contributions	11	1,443,953	498,474	484,139	(14,335)	(2.88%)	
Fees and charges		1,717,206	577,787	626,423	48,636	8.42%	▲
Interest earnings		44,000	11,004	1,108	(9,896)	(89.93%)	
Other revenue		219,474	63,186	62,524	(662)	(1.05%)	
		10,327,852	7,923,170	7,952,681	29,511		
Expenditure from operating activities							
Employee costs		(2,245,080)	(561,274)	(860,302)	(299,028)	(53.28%)	▼
Materials and contracts		(6,736,538)	(1,802,431)	(772,663)	1,029,768	57.13%	▲
Utility charges		(305,200)	(79,296)	(105,379)	(26,083)	(32.89%)	▼
Depreciation on non-current assets		(1,774,091)	(432,330)	(447,650)	(15,320)	(3.54%)	
Insurance expenses		(241,690)	(234,850)	(235,603)	(753)	(0.32%)	
Other expenditure		(116,314)	(24,675)	(1,383)	23,292	94.40%	▲
Loss on disposal of assets	7	(146,627)	0	0	0	0.00%	
		(11,565,540)	(3,134,856)	(2,422,980)	711,876		
Non-cash amounts excluded from operating activities	1(a)	1,920,718	432,330	531,108	98,778	22.85%	▲
Amount attributable to operating activities		683,030	5,220,644	6,060,809	840,165		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	1,110,213	277,554	120,000	(157,554)	(56.77%)	▼
Proceeds from disposal of assets	7	331,000	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(3,542,524)	(885,631)	(637,728)	247,903	27.99%	▲
Amount attributable to investing activities		(2,101,311)	(608,077)	(517,728)	90,349		
Financing Activities							
Transfer from reserves	9	250,000	0	0	0	0.00%	
Transfer to reserves	9	(1,515,360)	(641)	(641)	0	0.00%	
Amount attributable to financing activities		(1,265,360)	(641)	(641)	0		
Closing funding surplus / (deficit)	1(c)	0	7,295,567	8,036,445			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 , Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 07 October 2020

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Add: Movement in liabilities associated with restricted cash		0	0	83,458
Add: Loss on asset disposals	7	146,627	0	0
Add: Depreciation on assets		1,774,091	432,330	447,650
Total non-cash items excluded from operating activities		1,920,718	432,330	531,108

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 30 September 2019	Year to Date 30 September 2020
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(5,315,508)	(3,330,982)	(5,316,149)
Add: Provisions - employee	10	145,175	145,175	228,633
Total adjustments to net current assets		(5,170,333)	(3,185,807)	(5,087,516)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	7,545,391	9,648,974	12,752,382
Rates receivables	3	195,415	1,524,142	978,521
Receivables	3	318,438	397,521	300,766
Other current assets	4	89,353	74,504	46,671
Less: Current liabilities				
Payables	5	(175,626)	(367,641)	(447,738)
Contract liabilities	10	(80,000)	(122,594)	(278,008)
Provisions	10	(228,633)	(145,175)	(228,633)
Less: Total adjustments to net current assets	1(b)	(5,170,333)	(3,185,807)	(5,087,516)
Closing funding surplus / (deficit)		2,494,005	7,823,924	8,036,445

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$				
Cash on hand								
Municipal bank	Cash and cash equivalents	7,434,963	0	7,434,963	0	NAB	Variable	Nil
Petty cash and floats	Cash and cash equivalents	1,270	0	1,270	0	Cash on hand	Nil	Nil
Reserve bank	Cash and cash equivalents	0	5,316,149	5,316,149	0	NAB	Variable	Nil
Total		7,436,233	5,316,149	12,752,382	0			
Comprising								
Cash and cash equivalents		7,436,233	5,316,149	12,752,382	0			
		7,436,233	5,316,149	12,752,382	0			

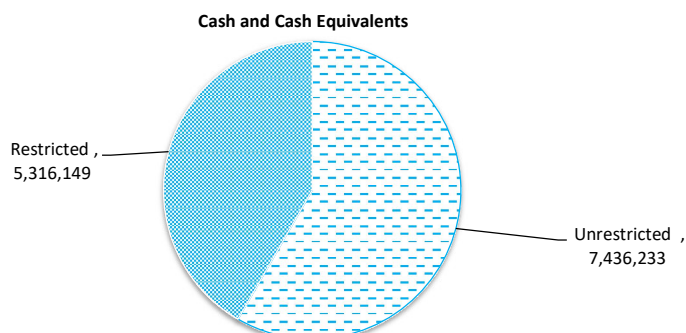
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

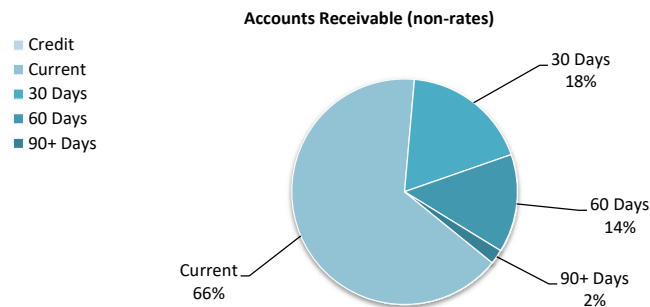
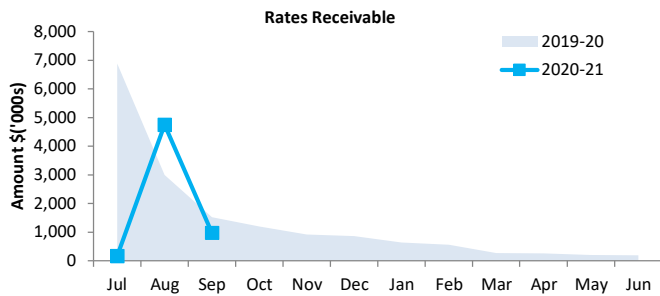
Rates receivable	30 Jun 2020	30 Sep 2020
	\$	\$
Opening arrears previous years	165,403	195,415
Rates, instalment charges and interest levied	6,448,237	6,778,487
Less - collections to date	(6,418,225)	(5,995,381)
Equals current outstanding	195,415	978,521
Net rates collectable	195,415	978,521
% Collected	97%	86%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	197,138	54,937	42,502	6,189	300,766
Percentage	0.0%	65.5%	18.3%	14.1%	2.1%	
Balance per trial balance						
Sundry receivable						300,766
Total receivables general outstanding						300,766

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



Other current assets	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 30 September 2020
	\$	\$	\$	\$
Inventory				
Stores on hand	89,353	0	(42,682)	46,671
Total other current assets	89,353	0	(42,682)	46,671

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

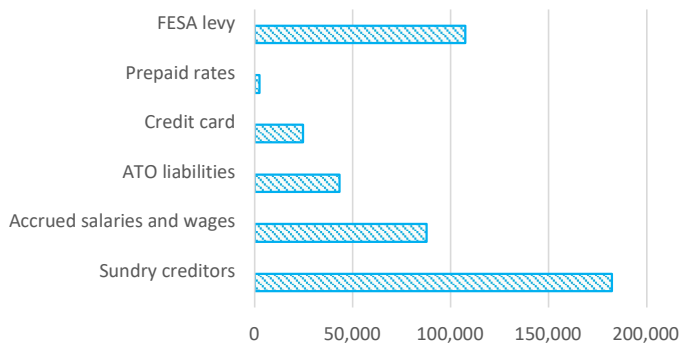
Payables	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - trade	0	182,205	0	0	0	182,205
Percentage	0%	100%	0%	0%	0%	
Balance per trial balance						
Sundry creditors						182,205
Accrued salaries and wages						87,575
ATO liabilities						43,362
Credit card						24,610
Prepaid rates						2,541
FESA levy						107,445
Total payables general outstanding						447,738

Amounts shown above include GST (where applicable)

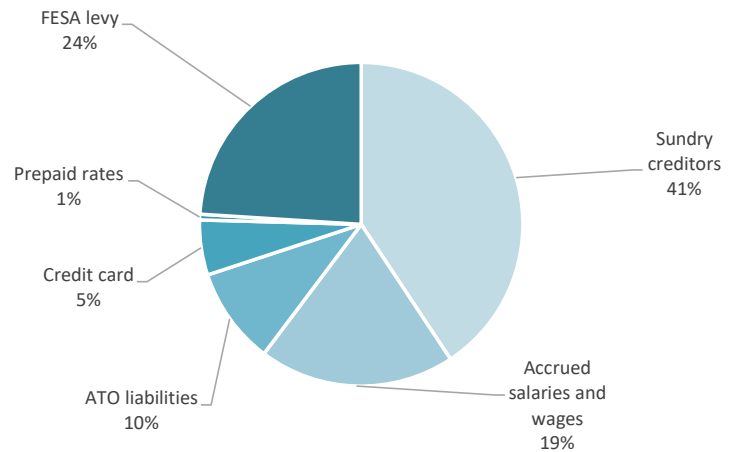
KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

Composition of Payables



Composition of Payables



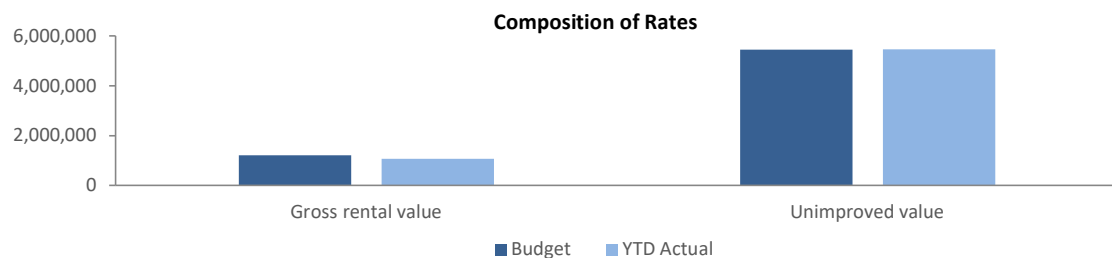
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

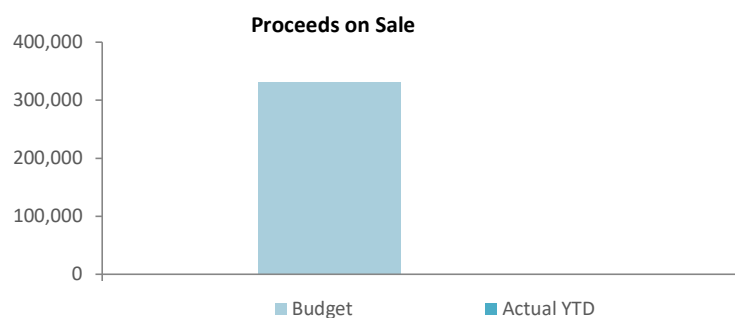
General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
General rate revenue	0.0706	586	15,222,674	1,074,721	134,000	0	1,208,721	1,074,721	(1,377)	0	1,073,344
Unimproved value											
General rate revenue	0.1550	1,415	34,965,661	5,419,677	40,000	0	5,459,677	5,419,677	50,645	0	5,470,322
Sub-Total		2,001	50,188,335	6,494,398	174,000	0	6,668,398	6,494,398	49,268	0	6,543,666
Minimum payment	Minimum \$										
Gross rental value											
General rate revenue	323	61	120,189	29,393	0	0	29,393	29,393	0	0	29,393
Unimproved value											
General rate revenue	323	636	720,994	205,428	0	0	205,428	205,428	0	0	205,428
Sub-total		697	841,183	234,821	0	0	234,821	234,821	0	0	234,821
Total general rates							6,903,219				6,778,487

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



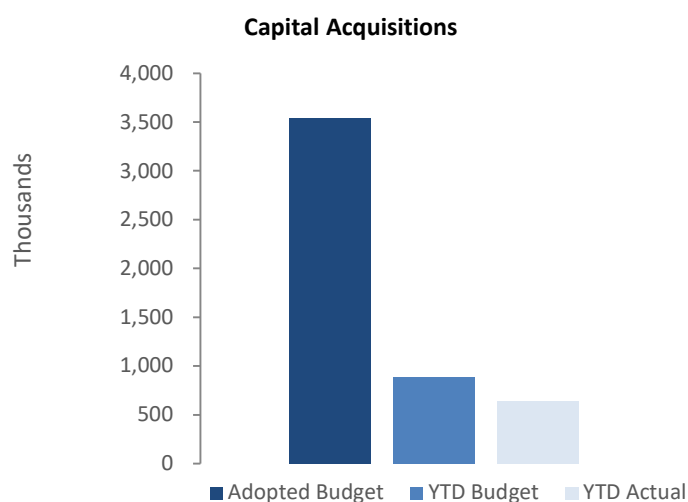
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
Transport									
658	2018 Ford Ranger Grader Ute	45,752	33,000	0	(12,752)	0	0	0	0
660	Holden Colorado Space Cab Tray Top 4WD	40,764	33,000	0	(7,764)	0	0	0	0
645	Asset 645 John Deere 670G Grader 2014	235,000	140,000	0	(95,000)	0	0	0	0
Other property and services									
PE70	2019 Nissan Patrol 4WD CEO	68,145	52,000	0	(16,145)	0	0	0	0
PE39	2019 Ford Everest 4WD DCEO	51,179	38,000	0	(13,179)	0	0	0	0
658	2018 Amarok Dual Cab MWS	36,787	35,000	0	(1,787)	0	0	0	0
		477,627	331,000	0	(146,627)	0	0	0	0



Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	778,566	194,642	22,866	(171,776)
Furniture and equipment	7,000	1,750	0	(1,750)
Plant and equipment	1,037,500	259,375	65,500	(193,875)
Infrastructure - roads	500,000	125,000	82,219	(42,781)
Infrastructure - parks, gardens, recreation facilities	1,219,458	304,865	467,143	162,279
Payments for Capital Acquisitions	3,542,524	885,631	637,728	(247,903)
Total Capital Acquisitions	3,542,524	885,631	637,728	(247,903)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,110,213	277,554	120,000	(157,554)
Other (disposals & C/Fwd)	331,000	0	0	0
Cash backed reserves				
Aerodrome reserve	250,000	0	0	0
Contribution - operations	1,851,311	608,077	517,728	(90,349)
Capital funding total	3,542,524	885,631	637,728	(247,903)

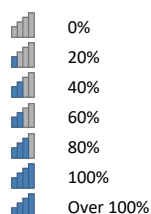
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Adopted			
Account Description		Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Buildings					
	11A Walton Street	25,000	6,250	0	(6,250)
	Doctor's House	40,000	10,000	0	(10,000)
	11 Queen Victoria Street	35,000	8,750	0	(8,750)
	26 Queen Victoria Street	15,000	3,750	0	(3,750)
	29 Hoover Street	35,000	8,750	0	(8,750)
	40A Hoover Street	25,000	6,250	0	(6,250)
	51 Gwalia Street	35,000	8,750	0	(8,750)
	9 Cohen Street	25,000	6,250	0	(6,250)
	Oval Caretaker	20,000	5,000	0	(5,000)
	Container Scheme Modifications	8,000	2,000	0	(2,000)
	Renewable Energy Setup Lot 60 Tower St	28,500	7,125	0	(7,125)
	Renewable Energy Setup Lot 96 Tower St	28,500	7,125	0	(7,125)
	Playground- Tower Street Toilet	73,202	18,301	0	(18,301)
	Public Toilet - Town	150,000	37,500	0	(37,500)
LB10002	Public Toilet - Gwalia Museum	126,764	31,691	22,866	(8,825)
	Porch - Gwalia Museum	22,600	5,650	0	(5,650)
	Records storage shed - Kalgoorlie (1/4)	70,000	17,500	0	(17,500)
	Renewable Energy Setup Admin Offices	16,000	4,000	0	(4,000)
		778,566	194,642	22,866	(171,776)
Furniture and Equipment					
	Services Locator	7,000	1,750	0	(1,750)
		7,000	1,750	0	(1,750)
Plant and Equipment					
PE20001	Tractor	66,500	16,625	65,500	48,875
	Backhoe	145,000	36,250	0	(36,250)
	Grader	450,000	112,500	0	(112,500)
	Grader Driver's Vehicle	62,000	15,500	0	(15,500)
	Solar Street Lights x 3	8,000	2,000	0	(2,000)
	Solar Street Lights x 3	40,000	10,000	0	(10,000)
	Reporting Officer's Vehicle	62,000	15,500	0	(15,500)
	MWS's Vehicle	73,000	18,250	0	(18,250)
	CEO's Vehicle Nissan	76,000	19,000	0	(19,000)
	DCEO's Vehicle Ford Everest	55,000	13,750	0	(13,750)
		1,037,500	259,375	65,500	(193,875)
Infrastructure Roads					
	Grid renewals	50,000	12,500	0	(12,500)
IR20001	Leonora Nambi Road RRG	450,000	112,500	82,219	(30,281)
		500,000	125,000	82,219	(42,781)
Infrastructure Other					
	Bowling Club internal fencing	30,000	7,500	0	(7,500)
IO10001	Playground - Tower Street	317,000	79,250	14,640	(64,610)
	Pumptrack - Skate Park	135,000	33,750	0	(33,750)
	Standpipe	30,000	7,500	0	(7,500)
	Fencing - Shire Common	25,000	6,250	0	(6,250)
IO20005	Airport Lights	632,458	158,115	452,503	294,389
	Information Bay Upgrade	10,000	2,500	0	(2,500)
	Malcom Dam Upgrade	40,000	10,000	0	(10,000)
		1,219,458	304,865	467,143	162,279
		3,542,524	885,631	637,728	(495,806)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020

OPERATING ACTIVITIES
NOTE 9
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Annual leave reserve	165,344	0	21	0	0	0	0	165,344	165,365
Long service leave reserve	134,561	960	17	0	0	0	0	135,521	134,578
Building reserve	988,771	40,000	124	950,000	0	0	0	1,978,771	988,895
Fire Disaster reserve	39,922	460	5	0	0	0	0	40,382	39,927
Plant purchase reserve	915,193	7,500	115	0	0	0	0	922,693	915,308
Gwalia Precinct reserve	488,650	0	61	0	0	0	0	488,650	488,711
Waste management reserve	315,991	2,000	40	0	0	0	0	317,991	316,031
Aerodrome reserve	286,443	3,400	10	200,000	0	(250,000)	0	239,843	286,453
IT reserve	15,000	0	0	0	0	0	0	15,000	15,000
Pool reserve	45,041	40	6	300,000	0	0	0	345,081	45,047
Aged care reserve	1,920,592	11,000	242	0	0	0	0	1,931,592	1,920,834
	5,315,508	65,360	641	1,450,000	0	(250,000)	0	6,580,868	5,316,149

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 30 September 2020
		\$	\$	\$	\$
Contract liabilities					
Unspent grants, contributions and reimbursements					
- operating	11	80,000	77,899	(100,099)	57,800
- non-operating	12	0	220,208	0	220,208
Total unspent grants, contributions and reimbursements		80,000	298,107	(100,099)	278,008
Provisions					
Annual leave		154,386	0	0	154,386
Long service leave		74,247	0	0	74,247
Total Provisions		228,633	0	0	228,633
Total other current assets		308,633	298,107	(100,099)	506,641
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11 and 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020

NOTE 11

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase	Liability	Liability	Current	Adopted Budget	YTD	YTD Revenue
	1 July 2020	in Liability	Reduction (As revenue)	30 Sep 2020	Liability 30 Sep 2020	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
Grant - Equalisation	0	0	0	0	0	273,399	68,350	73,778
Grant - Roads (Untied)	0	0	0	0	0	304,094	76,024	71,792
Law, order, public safety								
Operational Grant - Bush Fire	0	0	0	0	0	2,000	0	0
Education and welfare								
Youth Support DCP Grant	0	17,984	(17,984)	0	0	71,935	17,984	17,984
Grant- Sustainability Child Ca	0	0	0	0	0	78,865	39,432	39,432
Recreation and culture								
Indue agreement	0	31,857	(31,857)	0	0	0	0	31,857
CRC other grants	0	0	0	0	0	132,887	33,222	2,500
CRC grant funding	0	28,058	(28,058)	0	0	0	0	28,558
Transport								
MRWA Direct	0	0	0	0	0	159,050	159,050	159,050
NGWG Consultant	80,000	0	(22,200)	57,800	57,800	0	0	0
Contrib. - Street Lights	0	0	0	0	0	4,070	0	0
Economic services								
Weed control	0	0	0	0	0	0	0	10,000
Lotterywest Gwalia Interpretation	0	0	0	0	0	248,403	62,100	49,188
Golden Gift Sponsorship	0	0	0	0	0	115,000	28,749	0
Golden Gift Grants	0	0	0	0	0	54,250	13,563	0
	80,000	77,899	(100,099)	57,800	57,800	1,443,953	498,474	484,139

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020

NOTE 12

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Sep 2020	Current Liability 30 Sep 2020	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Transport								
Grant - Roads to Recovery	0	0	0	0	0	178,236	44,559	0
Grant - Infrastructure COVID-19	0	220,208	0	220,208	220,208	440,415	110,103	0
RRG Funding	0	0	0	0	0	300,000	75,000	120,000
RADS Grant	0	0	0	0	0	191,562	47,892	0
	0	220,208	0	220,208	220,208	1,110,213	277,554	120,000

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2020**

**NOTE 13
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$15,000 or 8.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Expenditure from operating activities				
Governance	61,785	30.74%	▲ Timing	E/O Allowances paid at EOFY \$60K
Health	60,022	20.84%	▲ Timing	COVID19 Impact Account not yet fully utilised \$36K/ Contract Health Surveyor costs to be received/Public Health Profile not yet completed \$18K
Education and welfare	34,916	17.01%	▲ Timing	Youth Services Management Costs not yet billed by contractor \$32K
Community amenities	(42,136)	(44.66%)	▼ Timing	Refuse Site Maintenance overexpended \$29K/Grave Restoration over expended \$15K due to budget split only
Recreation and culture	109,045	23.79%	▲ Timing	Murals not completed \$35K/Swimming Pool Maintenance underway so underexpended due to budget timing only \$60K/
Economic services	331,879	42.23%	▲ Timing	Projects not underway \$66K/Filming not yet underway \$13K/Gwalia Interpretation Plan still slow due to contractors & other maintenance work \$120K /Golden Gift \$100K/
Other property and services	143,749	217.59%	▲ Timing	Projects slow to get underway \$20K/Over allocations to be adjusted and Depreciation \$90K
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(157,554)	(56.77%)	▼ Timing	Projects need to be completed for revenue recognition under new accounting standards \$150K
Payments for property, plant and equipment and infrastructure	247,903	27.99%	▲ Timing	Projects underway but demand is high due to post COVID 19 and this has an impact on contractors & equipment available for purchase \$240K

11.0 REPORTS OF OFFICERS

11.2 DEPUTY CHIEF EXECUTIVE OFFICER

11.2(B) ACCOUNTS FOR PAYMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 20th October, 2020

AGENDA REFERENCE: 11.2 (B) OCT 20

SUBJECT: Accounts for Payment

LOCATION / ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 10th September, 2020

BACKGROUND

Attached statements consist of accounts paid by Delegated Authority and Council Authorisation since the previous council meeting as follows:

1. Accounts paid by Delegated Authority, totalling **\$737,133.66**, consisting of:
 - a. Credit Card Payments for **September, 2020**, totalling **\$16,783.05**;
 - b. Direct Bank Transactions numbered from **1581** to **1623** and totalling **\$213,169.20**;
 - c. Batch Payments **45** and **46**, totalling **\$415,680.37**; and
 - d. Cheques from **25722** to **25732** and Payroll Payments relating to **Pay Periods Ending 07/09/2020, 21/09/2020, & 07/10/2020** totalling **\$108,284.09**.
2. Accounts paid by Council Authorisation, totalling **\$139,166.59**, consisting of:
 - a. Batch Payment **BP 47.01** to **BP 47.44** totalling **\$133,023.31**.
 - b. Cheques from **25733** to **25744** totalling **\$6,143.28**

The total amount paid since the previous meeting is **\$876,300.25**.

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.10 & *Financial Management (1996)* Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the accounts for payment, as detailed:

1. Accounts paid by Delegated Authority, totalling **\$737,133.66**, consisting of:
 - a. Credit Card Payments for **September, 2020**, totalling **\$16,783.05**;
 - b. Direct Bank Transactions numbered from **1581** to **1623** and totalling **\$213,169.20**;
 - c. Batch Payments **45** and **46**, totalling **\$415,680.37**; and
 - d. Cheques from **25722** to **25732** and Payroll Payments relating to **Pay Periods Ending 07/09/2020, 21/09/2020, & 07/10/2020** totalling **\$108,284.09**.
2. Accounts paid by Council Authorisation, totalling **\$139,166.59**, consisting of:
 - a. Batch Payment **BP 47.01** to **BP 47.44** totalling **\$133,023.31**.
 - b. Cheques from **25733** to **25744** totalling **\$6,143.28**

be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr AE Taylor, seconded Cr RM Cotterill, that the accounts for payment, as detailed:

1. Accounts paid by Delegated Authority, totalling **\$737,133.66**, consisting of:
 - a. Credit Card Payments for **September, 2020**, totalling **\$16,783.05**;
 - b. Direct Bank Transactions numbered from **1581** to **1623** and totalling **\$213,169.20**;
 - c. Batch Payments **45** and **46**, totalling **\$415,680.37**; and
 - d. Cheques from **25722** to **25732** and Payroll Payments relating to **Pay Periods Ending 07/09/2020, 21/09/2020, & 07/10/2020** totalling **\$108,284.09**.
2. Accounts paid by Council Authorisation, totalling **\$139,166.59**, consisting of:
 - a. Batch Payment **BP 47.01** to **BP 47.44** totalling **\$133,023.31**.
 - b. Cheques from **25733** to **25744** totalling **\$6,143.28**

be accepted.

CARRIED (5 VOTES TO 0)

Ms Naomi Evans, Head of Regional Community Affairs (WA) failed to connect at 11.30am with the meeting due to an information technology system failure.

Shire of Leonora				
Monthly Report – List of Credit Card Transactions Paid by Delegated Authority				
Submitted to Council on the 20th October, 2020				
The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for September, 2020 as per Direct Bank Transaction 1614 totalling \$16,783.05 .				
CHIEF EXECUTIVE OFFICER				
Reference	Date	Name	Item	Payment by Delegated Authority
CEO 09/20	04/09/2020	Whitehouse Hotel	Dinner and refreshments for members of the Chamber of Minerals and Energy and Councillors - 3rd September, 2020	616.20
	07/09/2020	Bizness Apps	Monthly Subscription to Hosting Application for Geocaching App - September, 2020	137.12
	15/09/2020	Foxtel	Foxtel, Internet and Phone for 35 Hoover Street September, 2020	211.94
	16/09/2020	Local Government Professionals Australia	Network Membership for K Lord	150.00
	18/09/2020	ToLoveNow	Payment in error - CEO to reimburse	66.86
	21/09/2020	Department of Primary Industries and Regi	Re-registration of Shire of Leonora Stock Brand	76.50
	21/09/2020	Coles Express Leonora	Fuel for P1	184.94
	21/09/2020	Australian Health Management Group	Payment made in error - CEO to reimburse	166.25
	23/09/2020	West Coast Cabs	Travel costs re: Attendance at Local Government Conference	42.00
	23/09/2020	The Plaza Hotel	Accommodation Expenses - Kalgoorlie - to attend Local Government Conference in Perth	72.00
	23/09/2020	The Plaza Hotel	Accommodation - CEO in Kalgoorlie prior to going to Perth for Local Government Conference	155.00
	24/09/2020	City Of Kalgoorlie/Boulder	Parking Fees at Kalgoorlie Airport	10.00
	28/09/2020	Qantas	Excess Baggage Charges for CEO - attending Local Government Conference in Perth	100.00
	28/09/2020	Bistro Guillaume Crown Perth	Meals and Refreshments for CEO and guests while in Perth for Local Government Annual General Meeting	698.28
	28/09/2020	National Australia Bank	Card fee - September, 2020	9.00
CEO 09/20			Total CEO Card September, 2020	2,696.09
DCEO 09/20	31/08/2020	Mobil Yellowdine	Fuel P2	59.45
	01/09/2020	Liberty Oil Albany	Fuel for P2	80.83
	02/09/2020	Coles Express Leonora	Fuel for P245 - Alex to go to Perth for Training	82.32
	03/09/2020	BP Hyden	Fuel for P2	66.99
	07/09/2020	Allpumps and Water	New Pressure Pump & Tank for Pool	921.53
	07/09/2020	Natural Learning	Webinars for Childcare Staff	400.00
	07/09/2020	Qantas	Flights for L Gray to attend Training in Perth October, 2020	183.78
	08/09/2020	Rural Press Pty Ltd	Advertising for Leonora Visitor Centre	173.00
	11/09/2020	Discount Domain Name Services Pty. Ltd.	Domain Name Renewal for gwalia.org.au - 2 years (to 08/09/2022)	35.00
DCEO 09/20			DCEO Card Sub total	\$2,002.90

Reference	Date	Name	Item	Payment by Delegated Authority
DCEO 09/20			DCEO Card brought forward	\$2,002.90
	14/09/2020	Shire Of Leonora	WWII Initiative - F Duffy	40.00
	16/09/2020	Eagle Petroleum	Fuel Purchases - Shire Vehicles July, 2020	581.40
	17/09/2020	Coastal Midwest Transport	Transport of Women's Group Pallet via Coastal Midwest	288.33
	18/09/2020	Smart Digital Australia	Projector, Screen, Speakers and Accessories for "Movie set up" - P&C Community Grant	6,061.02
	22/09/2020	Red Dot	50L Tubs for Women's Group	60.00
	23/09/2020	DND Beyond	Digital Sourcebooks for Leonora Adventurers Anonymous Community Grant	223.63
	23/09/2020	Big W	6 x Yoga Block & Strap Combo for Pilates Group (Community Grant)	129.90
	24/09/2020	State Records	Additional Copy of Keyword for Councils in Excel	31.12
	24/09/2020	Carpet Call (WA) Pty Ltd	Rugs and Runners for Hoover House	1,605.00
	28/09/2020	BP Allway Motors	Fuel for P2	64.67
	28/09/2020	Mobil Yellowdine	Fuel for P2	56.04
	28/09/2020	Allpumps and Water	New Pump for Hoover House Gardens	2,701.12
	28/09/2020	Riverside Hotel	Accommodation for Z Comstive to attend training	220.00
	28/09/2020	National Australia Bank	Card Fee - September, 2020	9.00
DCEO 09/20			Total DCEO Card September, 2020	\$14,074.13
Other Fees/Payments	18/09/2020	National Australia Bank	International Transaction Fee - Adventurers Anonymous community grant purchase	2.01
	18/09/2020	National Australia Bank	International Transaction Fee for accidental purchase from ToLoveNow	6.71
	07/09/2020	National Australia Bank	International Transaction Fee - Bizness Apps Subscription September, 2020	4.11
Other Fees/Payments			Total Other Fees/Payments	\$12.83
1614	05/10/2020	National Australia Bank	Credit Card Purchases – September, 2020	\$16,783.05

Shire of Leonora				
Monthly Report – List of Direct Bank Transactions Paid by Delegated Authority				
Submitted to Council on the 20th October, 2020				
The following list of accounts relate to Direct Bank Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions are numbered from 1581 to 1623 and totalling \$213,169.20				
CHIEF EXECUTIVE OFFICER				
Transaction	Date	Name	Item	Payment by Delegated Authority
1581	08/09/2020	Click Super	Transaction Fee July 2020 & Facility Fee	33.33
1582	15/09/2020	Australian Super	Superannuation PPE: 7/9/2020	912.43
1583	15/09/2020	Christian Super	Superannuation PPE: 7/9/2020	76.10
1584	15/09/2020	CBUS	Superannuation PPE: 7/9/2020	809.00
1585	15/09/2020	Dazacom Superfund	Superannuation PPE: 7/9/2020	239.34
1586	15/09/2020	HESTA	Superannuation PPE: 7/9/2020	199.92
1587	15/09/2020	Hostplus Super	Superannuation PPE: 7/9/2020	113.31
1588	15/09/2020	MLC Super Fund	Superannuation PPE: 7/9/2020	1,531.68
1589	15/09/2020	MTAA Super	Superannuation PPE: 7/9/2020	348.54
1590	15/09/2020	Sunsuper	Superannuation PPE: 7/9/2020	343.90
1591	15/09/2020	WA Super	Superannuation PPE: 7/9/2020	8,560.81
1592	14/09/2020	3E Advantage	Printing Costs for Childcare, Shire, CRC, Works & Museum, August, 2020 Office National Photocopier Agreements	3,996.40
1	22/09/2020	Shire of Leonora	Salaries & Wages PPE: 21/9/2020	75,049.32
1593		Australian Super	Superannuation PPE: 21/9/2020	848.57
1594		Christian Super	Superannuation PPE: 21/9/2020	91.31
1595		CBUS	Superannuation PPE: 21/9/2020	819.79
1596		Dazacom Superfund	Superannuation PPE: 21/9/2020	239.34
1597		HESTA	Superannuation PPE: 21/9/2020	201.70
1598		Hostplus Super	Superannuation PPE: 21/9/2020	9.08
1599		MLC Super Fund	Superannuation PPE: 21/9/2020	1,574.06
1600		MTAA Super	Superannuation PPE: 21/9/2020	301.61
1601		Sunsuper	Superannuation PPE: 21/9/2020	343.90
1602		WA Super	Superannuation PPE: 21/9/2020	7,975.41
1603	28/09/2020	Click Super	Facility & Transaction Fees - August, 2020	27.83
1604	28/09/2020	National Australia Bank	NAB Connect Fee Access and Usage - September, 2020	39.74
1605	30/09/2020	National Australia Bank	Account Fees - Muni account September, 2020	89.60
1606	01/10/2020	Westnet	Monthly Email Hosting Fee	11.00
1607	01/10/2020	National Australia Bank	EFTPOS Merchant Fee - September, 2020 - Rec Centre - 7379314	20.00
1608	01/10/2020	National Australia Bank	EFTPOS Merchant Fee - September, 2020 - CRC - 7380395	28.01
1609	01/10/2020	National Australia Bank	EFTPOS Merchant Fee - September, 2020 - Info Centre - 7374463	30.95
			Sub Total	\$104,865.98

Transaction	Date	Name	Item	Payment by Delegated Authority
			Balance Brought Forward	\$104,865.98
1610	01/10/2020	National Australia Bank	EFTPOS Merchant Fee - September, 2020 - Childcare - 7381278	43.43
1611	01/10/2020	National Australia Bank	EFTPOS Merchant Fee - September, 2020 - Events - 7374513	69.68
1612	01/10/2020	National Australia Bank	EFTPOS Merchant Fee - September, 2020 - Airport - 7374471	88.70
1613	01/10/2020	National Australia Bank	EFTPOS Merchant Fee - September, 2020 - Shire & Museum - 7381393	1,503.34
1614	5/10/2020	National Australia Bank	Credit Card Purchases - September, 2020	16,783.05
1	6/10/2020	Shire of Leonora	Salaries & Wages PPE: 5/10/2020	77,176.60
1615	9/10/2020	Australian Super	Superannuation PPE: 5/10/2020	967.77
1616	9/10/2020	Christian Super	Superannuation PPE: 5/10/2020	60.88
1617	9/10/2020	CBUS	Superannuation PPE: 5/10/2020	926.64
1618	9/10/2020	Dazacom Superfund	Superannuation PPE: 5/10/2020	243.46
1619	9/10/2020	HESTA	Superannuation PPE: 5/10/2020	202.88
1620	9/10/2020	MLC Super Fund	Superannuation PPE: 5/10/2020	1,561.06
1621	9/10/2020	MTAA Super	Superannuation PPE: 5/10/2020	348.54
1622	9/10/2020	Sunsuper	Superannuation PPE: 5/10/2020	338.04
1623	9/10/2020	WA Super	Superannuation PPE: 5/10/2020	7,989.15
			GRAND TOTAL	\$213,169.20

Shire of Leonora				
Monthly Report - List of Accounts Paid by Delegated Authority				
Submitted to Council on the 20th October, 2020				
<p>Batch Payments 45, consisting of BP 45.01 to BP 45.02 (\$253,541.13), and 46 consisting of BP 46.01 to BP 46.63 (\$162,139.24) and totalling \$415,680.37 were paid by delegated authority by the Chief Executive Officer and have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>				
CHIEF EXECUTIVE OFFICER				
Batch Reference	Date	Name	Item	Payment by delegated Authority
BP 45.01	18/09/2020	LGIS Broker	Insurance for all shire buildings	5,411.90
BP 45.02	18/09/2020	LGISWA	Insurance for all shire buildings	248,129.23
			Total Batch Payment 45	253,541.13
BP 46.01	05/10/2020	AFGRI Equipment Australia Pty Ltd	2000hr Warranty Service for P183	6,106.10
BP 46.02	05/10/2020	Allcom Communications	Service, Replace Battery and Charger for VX829 Emergency Radio	346.50
BP 46.03	05/10/2020	AMPAC Debt Recovery Pty Ltd	Debt Recovery for the Month of July 2020	99.00
BP 46.04	05/10/2020	AYA Group Pty Ltd	Supplies purchased from Leonora Supermarket for office, childcare centre and Museum, September, 2020	3,286.59
BP 46.05	05/10/2020	Bidfood Kalgoorlie	Catering and consumables purchased for Hoover House Bed and Breakfast and Leonora Childcare Centre for September, 2020	1,980.59
BP 46.06	05/10/2020	Bitz Batteries	2 X N150 Batteries	777.33
BP 46.07	05/10/2020	Brooks Hire	Hire of Komatsu WA320 Loader for 26/8/20 - 31/8/20	1,934.06
BP 46.08	05/10/2020	Bunnings Building Supplies Pty Ltd	Hardware and consumables for Lot 294 Queen Victoria street, Rec Centre and Childcare Centre	2,677.59
BP 46.09	05/10/2020	Butson Group Pty Ltd	Refreshments Councillors Re Information Consultation Session	399.50
BP 46.10	05/10/2020	Butsons Building Service	Accommodation for L Trevenen	3,564.00
BP 46.11	05/10/2020	Canine Control	Ranger Services for 6th, 7th and 8th September 2020	4,169.39
BP 46.12	05/10/2020	Cleverpatch	Art Supplies for Childcare Centre	492.96
BP 46.13	05/10/2020	Commercial Aquatics Australia	Asset Report and Annual Service	4,345.00
BP 46.14	05/10/2020	CyberSecure Pty Limited	Monthly Data Protection Services for Shire of Leonora - September 2020	250.80
BP 46.15	05/10/2020	Dave Hadden	Environmental Health and Building Services for Shire of Leonora, Laverton and Menzies	14,520.00
BP 46.16	05/10/2020	Eagle Petroleum (WA) Pty Ltd	Retail Fuel Cards for August 2020	376.39
BP 46.17	05/10/2020	Ebony Howard-	Reimbursement of 1/2 Price for Couch to Leave in 11B Walton Street	600.00
BP 46.18	05/10/2020	Elite Gym Hire	12 Months Gym Equipment Hire Rental July, 2020-June, 2021 - Hire Period 1/10/20 - 1/11/20	1,499.74
BP 46.19	05/10/2020	European Foods	Coffee Espresso Braziliano Beans for Hoover House	315.00
BP 46.20	05/10/2020	Flex Industries Pty Ltd	2 Service Kits and Add Blue Filters & Coolant for P012 & P596	1,111.22
			Sub Total Batch Payment 46	48,851.76
			Sub Total Batch Payment 45 & 46	\$302,392.89

Batch Reference	Date	Name	Item	Payment by delegated Authority
			Batch Payment 45 & 46 Balance Brought Forward	\$302,392.89
			Batch Payment 46 Balance Brought Forward	48,851.76
BP 46.21	05/10/2020	GHD Pty Ltd	Preparation of Local Planning Strategy and Scheme	3,334.02
BP 46.22	05/10/2020	Global Communication Services	25m Shielded Pre-terminated CAT6 Patch Lead	94.88
BP 46.23	05/10/2020	Goldfields Locksmiths	Supply 2 Double Cylinder Locks Keyed to 11.2 And 3 Keys	257.10
BP 46.24	05/10/2020	Goldfields Pest Control	Termite Treatment for Museum Archive Room	660.00
BP 46.25	05/10/2020	Goldfields Truck Power	Fuel Tank for P438	999.71
BP 46.26	05/10/2020	GTN Services	Service and Repairs to 1GXT782	386.39
BP 46.27	05/10/2020	Harvey Norman AV/IT Superstore Kalgoorlie	Outstanding Balance Owing on Samsung Galaxy TAB A 10.1 for Childcare	259.85
BP 46.28	05/10/2020	J.R. & A. Hersey Pty Ltd	Portable Toilet Additive for Grader Camp	363.00
BP 46.29	05/10/2020	JB Automation Supplies	Supply 4 x Nova Transmitters to Depot	264.00
BP 46.30	05/10/2020	Juwest Pty Ltd	Maintenance - Lot 240 Hoover Street as per quote # JW2531	1,088.99
BP 46.31	05/10/2020	Kerry Barnes	Ancestry Meeting with Sgt F Duffy Family at Hoover House	45.00
BP 46.32	05/10/2020	Komatsu Australia Pty Ltd	Inspect and Carry out Oil Sampling on John Deere Backhoe	320.40
BP 46.33	05/10/2020	Landgate	Valuation Expenses	533.35
BP 46.34	05/10/2020	Leonora Drive Connectors	Hydraulic Hoses, Fuel Line and Fittings & 10m 1/4" Airline Nylm Tube for P012	702.52
BP 46.35	05/10/2020	Leonora Post Office	Postage costs September, 2020	952.25
BP 46.36	05/10/2020	LIWA Aquatics	Accreditation for Leonora Pool 2020/2021	132.00
BP 46.37	05/10/2020	Local Government Professionals Australia	Staff Training - Ignite Management Program Registration - A Baxter & K Lord	5,660.00
BP 46.38	05/10/2020	Majstrovich Building Co	Gwalia Interpretation Project Labour hire rate assisting R Clarke - Creative spaces.	9,790.00
BP 46.39	05/10/2020	Marketforce	Advertising in the Kalgoorlie Miner Monday 3rd August 2020 - Public Notice	137.72
BP 46.40	05/10/2020	McMahon Burnett Transport	Transport of Stationary to Main Office for September	350.86
BP 46.41	05/10/2020	MHW Integration Pty Ltd	32" Touchscreen etc/ Accessories Installation and Mobilisation in Vehicle Shed Gwalia	4,636.50
BP 46.42	05/10/2020	Moore Australia	Review And Lodge the Business Activity Statement for June 2020	550.00
BP 46.43	05/10/2020	Multiple Trades and Maintenance	Pump Out 2 X Porta Loos at Wilsons Patch	2,147.75
BP 46.44	05/10/2020	Northern Goldfields Electrical Pty Ltd	Test and Tag All Shire Facilities	3,797.75
BP 46.45	05/10/2020	Office National Kalgoorlie	Stationery orders as requested by Childcare Centre, Doctor's Surgery, Depot, Pool, Information Centre, CRC and Shire Office	3,914.51
BP 46.46	05/10/2020	Outback Parks&Lodges	Ranger accommodation	390.00
BP 46.47	05/10/2020	Pack & Send	Transport of Artwork in line with Gwalia Interpretation Plan	1,950.39
BP 46.48	05/10/2020	Penns Cartage Contractors	Freight as required - September, 2020	1,629.10
BP 46.49	05/10/2020	Prime Media Group Ltd	Airtime Proposal for Gwalia Ghost Town 2019/2020 as per proposal dated 9th July, 2019	660.00
			Sub Total Batch Payment 46	94,859.80
			Sub Total Batch Payment 45 & 46	\$348,400.93

Batch Reference	Date	Name	Item	Payment by delegated Authority
			Batch Payment 45 & 46 Balance Brought Forward	\$348,400.93
			Batch Payment 46 Balance Brought Forward	94,859.80
BP 46.50	05/10/2020	Puzzle Consulting	Partial Payment RE NGWG Economic Prospectus	24,420.00
BP 46.51	05/10/2020	RAMM Software Pty Ltd	Rental of the Pocket RAMM Software & Annual Support & Maintenance Fee for 1st July, 2020 - 30th - 30th June, 2020	8,435.35
BP 46.52	05/10/2020	RF Young	Hourly Labour Hire for Various Roads and Projects Within The Shire of Leonora	17,688.00
BP 46.53	05/10/2020	Sigma Chemicals	Manual Pool Vac, Pool Cleaning Basket & Various Pool Chemicals	7,334.53
BP 46.54	05/10/2020	State Library of WA	Delivery of Better Beginnings Program 2020/21	77.00
BP 46.55	05/10/2020	Stratco (WA) Pty Ltd	240L Green Wheelie Bin	1,931.60
BP 46.56	05/10/2020	Talis	2019/20 Financial Year - Valuation of Data for Shire of Leonora	2,750.00
BP 46.57	05/10/2020	Talitha Sprigg,	3 Hoover Gold Cakes for Hoover House	150.00
BP 46.58	05/10/2020	TAPS Industries Pty Ltd	Maintenance - Lot 792 Cohen Street Blocked Drain in Shower	492.25
BP 46.59	05/10/2020	TM McColgan	Expenses Claim for Nyunnga-Ku Women's Group Leonora	513.77
BP 46.60	05/10/2020	Toll Transport Pty Ltd	Freight as required - September, 2020	633.37
BP 46.61	05/10/2020	Wildflora Factory	Seeds for Resale at the Leonora Information Centre	270.50
BP 46.62	05/10/2020	Wurth Australia Pty Ltd	Parts, Tools and Consumables	2,538.67
BP 46.63	05/10/2020	Linda Gray	Reimbursement for Women's Group Purchase of Nibbles	44.40
			Total Batch Payment 46	\$162,139.24
			GRAND TOTAL BATCH PAYMENTS 42, 42A & 43	\$415,680.37

Shire of Leonora				
Monthly Report – List of Accounts Paid by Delegated Authority				
Submitted to Council on the 20th October, 2020				
The following list of accounts has been paid under delegation by the Chief Executive Officer, since the previous list of accounts. Cheque 25722 to 25732 (\$106,386.01), and Payroll Liability payments relating to Pay Periods Ending 07/09/2020 (\$850.09), 21/09/2020 (\$625.49) and 05/10/2020 (\$422.50), total \$108,284.09				
CHIEF EXECUTIVE OFFICER				
Cheque	Date	Name	Item	Payment by Delegated Authority
25722	10/09/2020	Horizon Power	Power Usage - Shire Properties	7,614.85
25723	10/09/2020	Telstra	Power Usage - Camping Requisites	135.00
PL07092020	10/09/2020	Shire of Leonora	Payroll deductions PPE: 07/09/2020	850.09
25724	18/09/2020	John Deere	1 CAB Tractor	72,050.00
25725	25/09/2020	Ebony Howard	Refund to E Howard for payment of Invoice 8701 as payment taken from final pay instead	202.99
PL21092020	25/09/2020	Shire of Leonora	Payroll deductions PPE: 21/09/2020	625.49
25726	01/10/2020	Roderick Sprigg	Markets 19th September, 2020 (Third Party EFT Payment/Receipt Authorisation)	240.00
25727	02/10/2020	Horizon Power	Power Usage Charges for Leonora Sporting Complex for August, 2020 + Over Due	2,904.79
25728	02/10/2020	Telstra	Service, Equipment Rental and Usage Charges 21/8/20 - 21/9/20	11,398.91
25729	02/10/2020	Water Corporation	Water Usage Charges for Shire of Leonora July - September 2020	10,554.52
25730	07/10/2020	Gordon McWilliam	Refund overpayment of rates 5080 5079	669.12
PL07102020	08/10/2020	Shire of Leonora	Payroll deductions PPE: 5/10/2020	422.50
25731	09/10/2020	Horizon Power	Void due to printing error	0.00
25732	09/10/2020	Horizon Power	Power Usage Charges for Lot 16 Tower Street from 27/8/2020 to 24/9/2020	615.83
GRAND TOTAL				\$108,284.09

Shire of Leonora				
Monthly Report - List of Accounts Paid by Authorisation of Council				
Submitted to Council on the 20th October, 2020				
<p>Batch Payment 47, referenced from BP 47.01 to BP 47.44 submitted to each member of the Council on 20th October, 2020 and totalling \$133,023.31 has been checked and is fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>				
CHIEF EXECUTIVE OFFICER				
Batch Reference	Date	Name	Item	Payment
BP 47.01	20/10/2020	Air BP	Jet A1 fuel at Leonora Aerodrome using Shire of Leonora card.403.34L @ \$1.53023/L + Excise Duty	694.68
BP 47.02	20/10/2020	Air Liquide W.A. Ltd	Large Cylinder Fee for 1/08/2020-31/08/2020	26.06
BP 47.03	20/10/2020	Anna Naisbitt	Reimbursement for Travel - Employee	153.65
BP 47.04	20/10/2020	Bidfood Kalgoorlie	Catering and Consumables for Hoover House	752.66
BP 47.05	20/10/2020	Brooks Hire	Hire of Komatsu WA320 Loader for Minimum 160 hours per Month	9,918.94
BP 47.06	20/10/2020	Bunnings Building Supplies Pty Ltd	Hardware and consumables for Lot 229 Hoover Street Leonora and Shire Pool	2,122.20
BP 47.07	20/10/2020	Butson Group Pty Ltd	BBQ and Refreshments for about 30 People for Emergency Management Exercise	1,374.30
BP 47.08	20/10/2020	Cheric Leonora	Pump, Hose and Hose Reel for Liquid Waste Wash Down, Pump for Water Transfer for Roadworks and Parts for Fire Hose Reel for P833	3,324.20
BP 47.09	20/10/2020	CyberSecure Pty Limited	Monthly Data Protection Services for Shire of Leonora - October 2020	250.80
BP 47.10	20/10/2020	Department of Fire and Emergency Services	2020/21 Emergency Service Levy	438.09
BP 47.11	20/10/2020	Eagle Petroleum (WA) Pty Ltd	Retail Fuel Cards for September, 2020	503.49
BP 47.12	20/10/2020	Economic Transitions	Development of Visitor Stat Project - Air Travel, Car Rental, Accommodation, Printing Posters and Attending Sites in Leonora	3,299.83
BP 47.13	20/10/2020	GME Resources Limited	Rates refund tenement death E39/1795 2765	141.82
BP 47.14	20/10/2020	Griffin Valuation Advisory	Professional Fees to Undertake Various Property Valuations: Masonic Centre Buildings - State Hotel Gwalia - Land Transactions to allow for Pricing in Place Project	8,360.00
BP 47.15	20/10/2020	GTN Services	Service for P2444	456.44
BP 47.16	20/10/2020	Harvey Norman AV/IT Superstore Kalgoorlie	Supply 1 Top Mount Fridge Model for Works Depot	988.00
BP 47.17	20/10/2020	Hocking Heritage Studio	Gwalia Interpretation Plan Project management by G Dewar	5,940.00
BP 47.18	20/10/2020	Jason Signmakers	Leonora Aquatic Centre Entrance Sign 2mX1x And Community Garden Sign 450mmX300mm + Artwork	516.98
			Sub Total	\$39,262.14

Batch Reference	Date	Name	Item	Payment
			Balance Brought Forward	\$39,262.14
BP 47.19	20/10/2020	Juwest Pty Ltd	Supply 4M3 of Footing Pad for Lot 229 Hoover Street, Gardens and Grounds Maintenance and Supply 1 Length of PVC Pipe for Childcare	2,254.73
BP 47.20	20/10/2020	Kalgoorlie Case & Drill Pty Ltd	3/4' Torque Wrench and a 3 Draw Toolbox	1,198.83
BP 47.21	20/10/2020	Kerion Pty. Ltd.	Flights for G. Dewar, R Sprigg and Z Comstive.	1,250.00
BP 47.22	20/10/2020	Komatsu Australia Pty Ltd	Complete 4000hr Service to our Komatsu WA 430-6	6,586.50
BP 47.23	20/10/2020	Landgate	Mining Tenements Chargeable Schedule M2020/9 - 12/8/20 to 18/9/20 and Online Transaction for September 2020	529.00
BP 47.24	20/10/2020	Leinster Smash Repairs	Excess for Repairs for Doctors Car L3	300.00
BP 47.25	20/10/2020	Llew Withers	Preparation of the Health and Wellbeing Survey and Report 2020	4,489.72
BP 47.26	20/10/2020	Luck Thai Cleaning	Cleaning for all Shire Facilities 31/8/2020 - 13/9/2020	18,909.00
BP 47.27	20/10/2020	McMahon Burnett Transport	Freight for Hoover House September 2020	50.93
BP 47.28	20/10/2020	Modern Teaching Aids Pty Ltd	Equipment for the Childcare Centre	3,010.46
BP 47.29	20/10/2020	Moore Australia	Preparation of the 2020-21 Statutory Budget, Share of Travel Expenses for 2019-20 in relation to Group Compliance Services, Compilation of the 2019-20 Annual Financial & Review and Lodge the BAS Statements	37,825.44
BP 47.30	20/10/2020	Multiple Trades and Maintenance	Pump out Overflowing Portaloo at 2 Mile Camp	165.00
BP 47.31	20/10/2020	Netlogic Information Technology	Monthly Offsite Consulting Labour and Continued Work with AltusECM	2,706.50
BP 47.32	20/10/2020	Outback Parks&Lodges	Ranger accommodation 23/9/20 - 24/9/20	260.00
BP 47.33	20/10/2020	Penns Cartage Contractors	Freight Liquid Waste Disposal, Depot and Shire Pool	886.05
BP 47.34	20/10/2020	Pipeline Mining & Civil Contracting	Cemetery Grave Digging - L Polak & B Blizzard	1,551.00
BP 47.35	20/10/2020	Prosegur Australia Pty Ltd	Monthly ATM Rental August 2020	2,947.91
BP 47.36	20/10/2020	PWT Electrical Pty Ltd	Electrical Work on Hoover House, L1260 Fitzgerald St, L792 Cohen St and Childcare Centre	1,805.27
BP 47.37	20/10/2020	Roskva Brabazon	Reimbursement for Meals and Fuel - Training	359.58
BP 47.38	20/10/2020	Southern Cross Austereo	Outside Broadcast Out the Font of the Leonora Information Centre - HIT FM September 2020	3,300.00
BP 47.39	20/10/2020	Stanley Bell	Reimbursement for a Police Certificate for S Bell	55.80
BP 47.40	20/10/2020	The Food Van	Seniors Morning Tea from 11/2/20 - 8/9/20	792.00
BP 47.41	20/10/2020	Threat Protect	Alarm Monitoring for Bowls Club Building, Childcare Centre, Rec Centre, Main Office, Information Centre and ATM	968.83
BP 47.42	20/10/2020	Toll Transport Pty Ltd	Expendable Tools and Freight for Shire Pool	125.16
BP 47.43	20/10/2020	WesTrac Pty Ltd	4 x CAT Keys & Filter kit for P232	339.73
BP 47.44	20/10/2020	Xstra Group Pty Ltd	PABX Hosting, Provision and Support per Extension. Service Rental per Month of September	1,093.73
			GRAND TOTAL	\$133,023.31

Shire of Leonora**Monthly Report - List of Accounts Paid by Authorisation of Council****Submitted to Council on the 20th October, 2020**

Cheques numbered from **25733** to **25734** totaling **\$6,143.28** submitted to each member of the Council on 20th October, 2020 have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing.

CHIEF EXECUTIVE OFFICER

Cheque	Date	Name	Item	Payment
25733	20/10/2020	Horizon Power	Power supply for 283 Street Lighting for 01/09/2020 to 30/09/2020	4,868.54
25734	20/10/2020	Wayne Holloran A/C Shire of Leonora	\$100.00 Per Week Period 4th February, 2020 to 3rd May, 2020 (13 Weeks).	1,274.74
			GRAND TOTAL	\$6,143.28

11.0 REPORTS OF OFFICERS

11.3 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR
Nil

12.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

A. ELECTED MEMBERS
Nil

B. OFFICERS
Nil

13.0 STATE COUNCIL AGENDA
Nil

14.0 NEXT MEETING
Tuesday 17th November, 2020

15.0 CLOSURE OF MEETING
There being no further business, the Shire President Cr PJ Craig declared the meeting closed at **11.00 am.**