

# SHIRE OF LEONORA



**MINUTES OF ORDINARY COUNCIL MEETING  
HELD IN COUNCIL CHAMBERS, LEONORA  
ON TUESDAY 18TH JULY, 2023  
COMMENCING AT 9:32AM.**

**SHIRE OF LEONORA**  
**ORDER OF BUSINESS FOR MEETING HELD**  
**TUESDAY 18TH JULY, 2023.**

**COLOUR**

<b>CODING</b>	<b>1</b>	DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS	<b>4</b>
	<b>2</b>	DISCLAIMER NOTICE	<b>4</b>
	<b>3</b>	COUNCIL MEETING INFORMATION NOTES	<b>4</b>
	<b>4</b>	PUBLIC QUESTION TIME	<b>4</b>
	4.1	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	<b>4</b>
	4.2	PUBLIC QUESTION TIME	<b>4</b>
	<b>5</b>	ANNOUNCEMENTS FROM THE PRESIDING MEMBER	<b>4</b>
	<b>6</b>	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE	<b>5</b>
	6.1	ATTENDANCE	<b>5</b>
	6.2	APOLOGIES	<b>5</b>
	6.3	APPLICATIONS FOR LEAVE OF ABSENCE	<b>5</b>
	6.4	APPROVED LEAVE OF ABSENCE	<b>5</b>
	<b>7</b>	DECLARATION OF INTEREST	<b>5</b>
	7.1	DECLARATIONS OF FINANCIAL INTEREST	<b>5</b>
	7.2	DECLARATIONS OF PROXIMITY INTEREST	<b>5</b>
	7.3	DECLARATIONS OF IMPARTIALITY INTEREST	<b>5</b>
<b>White</b>	<b>8</b>	CONFIRMATION OF MINUTES FROM PREVIOUS MEETING	<b>5</b>
	<b>9</b>	PRESENTATIONS	<b>6</b>
	9.1	PETITIONS	<b>6</b>
	9.2	PRESENTATIONS	<b>6</b>
	9.3	DEPUTATIONS	<b>6</b>
	9.4	DELEGATES REPORTS	<b>6</b>
	<b>10</b>	REPORTS	<b>7</b>
<b>Orange</b>	10.1	REPORTS OF #SAFERLEONORA COMMITTEE	<b>6</b>
<b>Orange</b>	10.2	REPORTS OF AUDIT AND RISK COMMITTEES	<b>6</b>
<b>Pink</b>	10.3	CHIEF EXECUTIVE OFFICER REPORTS	<b>7</b>

**ORDINARY COUNCIL MEETING MINUTES**

**18 JULY 2023**

	(A) Shire of Leonora Eastern Precinct	7
	(B) Review of Plan for the Future 2021-2023	10
<b>Blue</b>	10.4 DEPUTY CHIEF EXECUTIVE OFFICER REPORTS	36
	(A) Accounts for Payment - June 2023	36
<b>Green</b>	10.5 ENVIRONMENTAL HEALTH OFFICER REPORTS	49
<b>Yellow</b>	10.6 ELECTED MEMBERS REPORTS	49
<b>11</b>	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	49
<b>12</b>	QUESTION FROM MEMBERS WITHOUT NOTICE	49
<b>13</b>	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING	49
	13.1 ELECTED MEMBERS	49
	13.2 OFFICERS	49
<b>14</b>	MEETING CLOSED TO PUBLIC	49
	14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED	49
	14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC	49
<b>15</b>	STATE COUNCIL AGENDA	49
<b>16</b>	NEXT MEETING	49
<b>17</b>	CLOSURE OF MEETING	49

**ORDINARY COUNCIL MEETING MINUTES**

**18 JULY 2023**

**1.0 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

**1.1** The Shire President, Cr PJ Craig declared the meeting open at 9:32am.

**1.2** Visitors or members of the public in attendance

Nil

**2.0 DISCLAIMER NOTICE**

**3.0 COUNCIL MEETING INFORMATION NOTES**

**4.0 PUBLIC QUESTION TIME**

**4.1** RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

**4.2** PUBLIC QUESTION TIME

Nil

**5.0 ANNOUNCEMENT FROM THE PRESIDING MEMBER**

The Chairperson, Shire President, Cr PJ Craig made the following announcements:

- Condolences were extended to the Mazza Family regarding the passing of Mr Bob Mazza, ex-resident of the now ghost town of Gwalia.
- Northern Goldfields Working Group Meeting held 30<sup>th</sup> June, 2023. The water issues continue to be a primary concern with the water table dropping and minimal opportunities for its recovery. The NGWG continues to push for a summit, and it's just about bringing the right people to the table and organising a date. Currently being pushed via GVROC as well.

The Working Group have also approved a combined Northern Goldfields Prospectus, that will help provide a united front for improvements in the Northern Goldfields. This will involve updating the Leonora Prospectus, and has in part been achieved with the minor update to the prospectus for Leonora and Laverton during Canberra Trip.

- Would like to organise to meet with Ms Mia Hicks in Kalgoorlie regarding the DSS funding that went to the community to try and identify the groups and see about providing Shire Support. This is still a work in progress.
- Sunday 30<sup>th</sup> July Peter and Ty will be attending a meeting in Kalgoorlie with the new Minister for Local Government, the Hon David Michael in Ali Kent's office between 12:30 and 1:30, followed by a Meeting with the Premier and Cabinet in the afternoon.

## 6.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

### 6.1 Attendance

President (Chairperson)

Deputy President

Councillors

PJ Craig

RA Norrie

RM Cotterill

AM Moore

AE Taylor

LR Petersen

Chief Executive Officer

TD Matson

Deputy Chief Executive Officer

L Trevenen

Executive Officer

K Lord

### 6.2 Apologies

Nil

### 6.3 Applications for Leave of Absence

Councillor F Harris requested a Leave of Absence from the meeting to be held today, Tuesday 18<sup>th</sup> July, 2023

#### COUNCIL DECISION

Moved: Cr AE Taylor

Seconded: Cr AM Moore

That Councillor F Harris requested a Leave of Absence from the meeting to be held today, Tuesday 18<sup>th</sup> July, 2023.

**CARRIED (6 VOTES TO 0)**

### 6.4 Approved Leave of Absence

Councillor

F Harris

## 7.0 DECLARATION OF INTEREST

### 7.1 Declaration of Financial Interest

Nil

### 7.2 Declaration of Proximity Interest

Nil

### 7.3 Declaration of Impartiality Interest

Nil

## 8.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

#### COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr RM Cotterill

That the minutes of the Ordinary Council Meeting held on 20 June, 2023 be confirmed.

**CARRIED (6 VOTES TO 0)**

**ORDINARY COUNCIL MEETING MINUTES**

---

**18 JULY 2023**

**9.0 PRESENTATIONS**

**9.1 Petitions**

Nil

**9.2 Presentations**

Nil

**9.3 Deputations**

Nil

**9.4 Delegates Reports**

Nil

**10.0 REPORTS**

**10.1 REPORTS OF #SAFERLEONORA COMMITTEE**

Nil

**10.0 REPORTS**

**10.2 REPORTS OF AUDIT AND RISK COMMITTEES**

Nil

**ORDINARY COUNCIL MEETING MINUTES**

**18 JULY 2023**

**10.0 REPORTS**

**10.3 CHIEF EXECUTIVE OFFICER REPORTS**

**10.3.(A) SHIRE OF LEONORA EASTERN PRECINCT**

**SUBMISSION TO:** Ordinary Council Meeting  
Meeting Date: 18th July 2023

**AGENDA REFERENCE:** 10.3.(A) JUL 23

**SUBJECT:** Shire of Leonora Eastern Precinct

**LOCATION/ADDRESS:** Leonora

**NAME OF APPLICANT:** N/A

**FILE REFERENCE:** 19.32.0 – Aboriginal Cultural Heritage Act 2021

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Ty Matson

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 9th July 2023

**SUPPORTING DOCUMENTS:** Nil

**BACKGROUND**

The Shire of Leonora is experiencing significant economic growth driven largely by mining. Within the shire several mining large operations are due to begin construction in the immediate future. Leonora is situated at the railhead and the intersection of the Goldfields Highway which links to the North West and the Laverton Highway that extends into the Great Central Road through to Queensland. The town is well serviced by industries that support the mining and transport sectors. The Airport is experiencing increased flights and demand for larger aircraft.

However the lack of access to suitable industrial and residential land, combined with lack of efficient integration of the transport network is hindering the economic growth of the town. In order to take advantage of the current and predicted future opportunities a well planned expansion of the town is required.

With mining operations limiting growth to the north, west and south of town the only available area is towards the eastern area. Land tenure is however complex with native title, mining, pastoral and grazing leases in the area. Negotiations with relevant stakeholders is required.

In regards to native title the Shire previously wrote to the Roe Legal who act on behalf of the Watarra Aboriginal Corporation (WAC) the Prescribed Body Corporate (PCB) for the Darlot people who hold native title in the area around the town of Leonora. This correspondence sought agreement to access a number of residential blocks within the townsite of Leonora. On 5 July 2023 correspondence was received from Roe Legal seeking to begin negotiations on an Indigenous Land Use Agreement (ILUA) between the Shire and WAC in relation to the identified land.

**ORDINARY COUNCIL MEETING MINUTES**

**18 JULY 2023**

The initial scope of the ILUA request by the Shire did not encompass the area of proposed development. An ILUA between the Shire and WAC should reflect the future ambitions of Council and WAC.

The establishment of an ILUA will provide benefit to the Darlot people both in terms of economic benefits and general liveability as well as identifying areas to be protected for cultural reasons. It will provide benefit to the wider community by allowing access to land parcels for residential and economic purposes.

An ILUA is a voluntary agreement between native title parties and other people or bodies about the use and management of areas of land. When registered ILUAs act as a contract between the parties. Any development will require a Cultural Heritage Survey to be undertaken by WAC prior to works being undertaken. It is likely that the terms of the survey will form part of the ILUA.

The proposed development is consistent with the Shires Local Planning Strategy (2021) which stipulates the need to identify land for residential, industry and commercial purposes. The development of the ILUA should run concurrently with amendments to the Shires Town Planning Scheme and the required consultation with relevant stakeholders.

The development of an ILUA, Local Planning Scheme amendment and stakeholder engagement requires a diversity of skills and qualifications not held within the Shires Administration. The engagement of a suitably qualified consultancy will be required.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995*

Section 5.56 Planning for the Future

- (1) A local government is to plan for the future of the district
- (2) A local government is to ensure that any plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

**POLICY IMPLICATIONS**

There are no identified policy implications.

**FINANCIAL IMPLICATIONS**

Current Financial Year

In order to enter into an ILUA and to amend the town planning the Shire will need to engage with a suitable qualified entity to draft an Eastern Precinct master plan. This plan will require extensive stakeholder engagement, the drafting of amendments to the Town Planning Scheme and the drafting and negotiations of the terms of the ILUA. It is anticipated that costs will be in the order of \$200,000 however costs will be clarified through a Request for Tender process.

Future Financial Years

Significant costs associated with the development of subdivisions, industrial areas and associated transport infrastructure road are anticipated. Cost estimates will be developed by the appointed consultant to inform Council. It is anticipated that development costs could be recovered through the sale of land and grant funding.



**ORDINARY COUNCIL MEETING MINUTES**

**18 JULY 2023**

**STRATEGIC IMPLICATIONS**

The proposed development is consistent with the Shire of Leonora Local Planning Strategy 2021 and the Shire of Leonora Strategic Community Plan and Corporate Business Plan 2021-2031.

The Strategic Community Plan identifies the following outcomes:

*2.1 The economic focal point for business and industry in the norther Goldfields*

*3.2 Infrastructure and Services meeting the needs of our community*

**RECOMMENDATIONS**

That Council request the Chief Executive Officer to:

- (a) develop a master plan to guide the future development of residential, industrial and transport areas near Leonora for Councils consideration;
- (b) commence negotiations with the Watarra Aboriginal Corporation for an Indigenous Land Use Agreement;
- (c) Engage a suitably qualified consultant to draft amendments to the Town Planning Scheme; and
- (d) Present the master plan and draft Indigenous Land Use Agreement to Council for consideration.

**VOTING REQUIREMENT**

Simple Majority

**COUNCIL DECISION**

**Moved: Cr RA Norrie**

**Seconded: Cr LR Petersen**

That Council request the Chief Executive Officer to:

- (a) develop a master plan to guide the future development of residential, industrial and transport areas near Leonora for Councils consideration;
- (b) commence negotiations with the Watarra Aboriginal Corporation for an Indigenous Land Use Agreement;
- (c) Engage a suitably qualified consultant to draft amendments to the Town Planning Scheme; and
- (d) Present the master plan and draft Indigenous Land Use Agreement to Council for consideration.

**CARRIED (6 VOTES TO 0)**

**ORDINARY COUNCIL MEETING MINUTES**

**18 JULY 2023**

**10.0 REPORTS**

**10.3 CHIEF EXECUTIVE OFFICER REPORTS**

**10.3.(B) REVIEW OF PLAN FOR THE FUTURE 2021-2023**

**SUBMISSION TO:** Ordinary Council Meeting  
Meeting Date: 18th July 2023

**AGENDA REFERENCE:** 10.3.(B) JUL 23

**SUBJECT:** Review of Plan for the Future 2021-2023

**LOCATION/ADDRESS:** Leonora

**NAME OF APPLICANT:** N/A

**FILE REFERENCE:** 9.13

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Ty Matson

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 9th July 2023

**SUPPORTING DOCUMENTS:** 1. Shire of Leonora Plan for the Future 2021-2031  
(Minor Review June 2023) [↓](#)

**BACKGROUND**

On 26 August 2012 the Minister for Local Government introduced regulations (contained within the Local Government (Administration) Regulations 1996) which established new requirements for the Plan for the Future under the Local Government Act 1995. This was known as the introduction of the Integrated Planning Framework.

Under these regulations, local governments were required to develop and adopt (by absolute majority) two key documents, a Strategic Community Plan (SCP) and a Corporate Business Plan (CBP), which were to act as main drivers of the annual budget. A core component of Corporate Business Planning includes a 4-year service delivery program, aligned to the strategic direction identified during the Strategic Community Planning, and accompanied by financial projections.

These two documents (i.e. SCP and CBP) are supported and informed by other key documents, including the Asset Management Plan, Long Term Financial Plan and Workforce Plan. The review of the Strategic Community Plan conducted has resulted in the updated plan being prepared as a Plan for the Future, for an integrated approach to SCP/CBP.

In accordance with Regulations, a local government is to review its current Plan for the Future each year prior to adopting the Budget. The attached amendments are the outcome of workshops with the Shire of Leonora executive team on 23 May 2023, to undertake a minor review of the 'Plan for the Future – 2021-2031'.

The Shire of Lenora – Plan for the Future Minor Review 2023 is attached for consideration.

## STATUTORY ENVIRONMENT

Section 5.56 of the *Local Government Act 1995* requires local governments to Plan for the Future, ensuring that plans made are in accordance with any regulations made about planning for the future of the district. Regulation 19C of the *Local Government (Administration) Regulations 1996* requires the creation of a Strategic Community Plan in accordance with the following:

1. A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
2. A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.
3. A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.
4. A local government is to review the current strategic community plan for its district at least once every 4 years.
5. In making or reviewing a strategic community plan, a local government is to have regard to —
  - (a) the capacity of its current resources and the anticipated capacity of its future resources; and
  - (b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and
  - (c) demographic trends.
6. Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.
7. A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.  
*\*Absolute majority required.*
8. If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.
9. A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.
10. A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

Regulation 19DA requires that a corporate business plan is made for the district covering at least 4 years and setting out, consistent with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district.

Section 5.96A (1)(e) of the *Local Government Act 1995* also requires the current plan for the future documents to be published on the official local government website.

## POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

### FINANCIAL IMPLICATIONS

Moore Australia were engaged to facilitate the minor review of the Plan for the Future, through their three-year engagement from 2022/23 to 2024/25 to provide Shared Statutory Compliance Services, including updates to integrated planning and reporting documents. Provision is included in the relevant budget for Moore Australia to deliver Statutory Compliance Services.

Future financial implications will exist in terms of the delivery of some of the strategies identified within the plan and these will continue to be considered and costed.

### STRATEGIC IMPLICATIONS

The Strategic Community Plan provides the overall strategic direction for the community, for Council and for others who deliver services and play a part in the community. The plan can be used as a guiding document, not only with respect to the Shire of Leonora's responsibilities, but with respect to the broader community's responsibilities; and those of other agencies, private investors, residents and so on. As such the plan is of significant strategic importance.

### RECOMMENDATIONS

That Council adopt by absolute majority, the minor review of the Shire of Leonora Plan for the Future 2021-2031, as attached, as required by Section 5.56 of the *Local Government Act 1995*.

### VOTING REQUIREMENT

Absolute Majority

### COUNCIL DECISION

**Moved:** Cr AM Moore

**Seconder:** Cr RA Norrie

That Council adopt by absolute majority, the minor review of the Shire of Leonora Plan for the Future 2021-2031, as attached, as required by Section 5.56 of the *Local Government Act 1995*.

**CARRIED BY ABSOLUTE MAJORITY (6 VOTES TO 0)**

# Plan for the Future

Strategic Community Plan and  
Corporate Business Plan  
2021 - 2031

Minor Review  
June 2023



# CONTENTS

Foreword	01
Our Plan at a Glance	02
Framework	03
About Us	05
Community Engagement	06
Aspirations and Values	08
Strategic Direction	09
Key Objective 1	10
Key Objective 2	12
Key Objective 3	14
Key Objective 4	16
Services and Facilities	17
Resources	18
Measuring our Progress	19
Strategic Risk Management	20
References	21

Shire of Leonora  
16 Tower Street  
PO Box 56  
Leonora WA 6438  
P: 08 9037 6044  
F: 08 9037 6295  
E: [admin@leonora.wa.gov.au](mailto:admin@leonora.wa.gov.au)

# WELCOME

We are pleased to present the Shire of Leonora Plan for the Future: Strategic Community Plan and Corporate Business Plan 2021 – 2031. This Plan is part of the Shire of Leonora's continued commitment in maintaining a focus to ensure we strive to work with our community to meet their needs, support their aspirations, demonstrate leadership and act with fairness.

This Plan shares our vision and objectives, aligned to the community's expressed perspective and aspirations for the future. It outlines how we will, over the next decade, work towards a brighter future for the Shire of Leonora community.

This could not have been produced without the input of the local community. We are grateful to the community for their participation and especially to those who took the time to provide input into the strategic community planning process. Your responses gave us valuable insight into your vision for the future of the Shire of Leonora.

We have endeavoured to capture the community's aspirations and have reflected these in our vision and desired outcomes. As a local government we will work in partnership with the community, and other key stakeholders, to deliver these outcomes using the strategies we have detailed in this Plan.

In recent years, the Shire of Leonora has undertaken infrastructure developments which will be of ongoing benefit to our resident population, local business and visitors to the Shire of Leonora. During the development of this Plan, we recognised this progress and identified the need to ensure the Shire has sufficient resources and capacity to maintain our infrastructure and current levels of services to the community.

Peter Craig, President  
Jim Epis, Chief Executive Officer

December 2021



## FOREWORD





## OUR PLAN AT A GLANCE

2

## OUR VISION

A proactive, sustainable, safe and friendly place to be

## OUR STRATEGIC OBJECTIVES

### SOCIAL

**An empowered and spirited community**

**How we see this... the Outcomes**

- 1.1 A great sense of community
- 1.2 Engaged and supported community
- 1.3 Community health and well-being initiatives

### ECONOMIC

**The economic hub of the northern goldfields**

**How we see this... the Outcomes**

- 2.1 The economic focal point for business and industry in the Northern Goldfields
- 2.2 Increased awareness of the district and regional attractions

### ENVIRONMENT OBJECTIVE

**Forward thinking management of the built and natural environment**

**How we see this... the Outcomes**

- 3.1 Sustainable and effective environmental management
- 3.2 Infrastructure and services meeting the needs of our community

### LEADERSHIP OBJECTIVE

**An innovative and proactive local government**

**How we see this... the Outcomes**

- 4.1 An innovative, strategically focused Council leading our community
- 4.2 An effective organisation, providing strong leadership and services



# INTEGRATED PLANNING AND REPORTING

All Western Australian local governments are required to prepare a Plan for the Future for their district, comprising of two key strategic documents, a Strategic Community Plan and Corporate Business Plan. Local governments are required to have regard for the Plan for the Future when forming their annual budget.

## Plan for the Future

This Plan for the Future is an integrated approach, combining the Strategic Community Plan and Corporate Business Plan into one document, reflecting their strategic alignment and integration.

## Strategic Community Planning

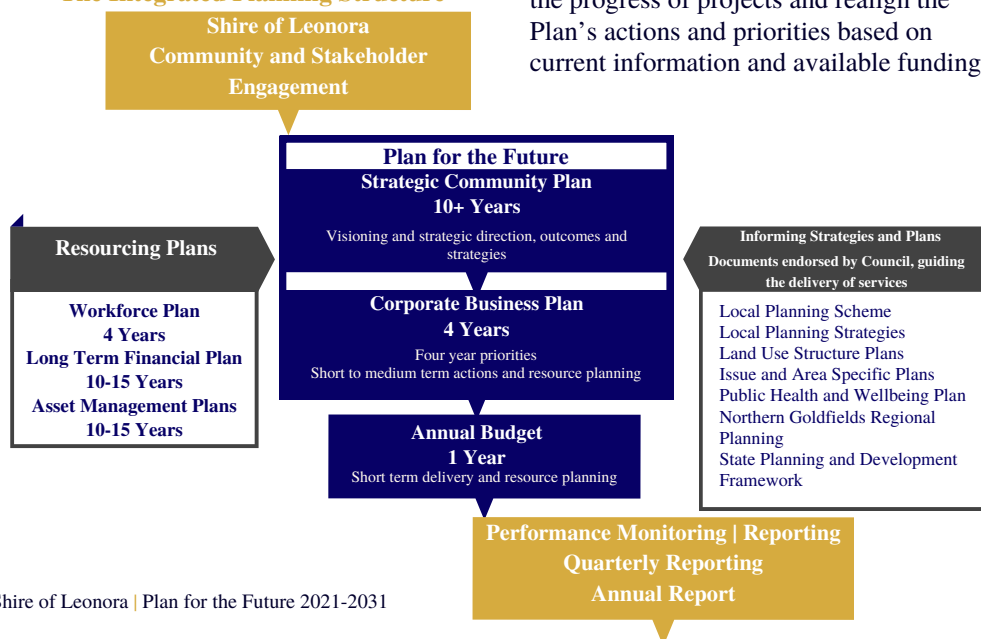
The Strategic Community Plan is Council's principal 10-year strategy and planning tool, guiding the remainder of the Shire's strategic planning. Community engagement underpins the Strategic Community Plan.

An essential element of the development process is to enable community members and stakeholders to participate in shaping the future of the community, identifying issues and solutions.

## Review of the Plan

In accordance with statutory requirements, the Strategic Community Plan is reviewed and updated on a 4-year review cycle including community consultation, with a desktop review being undertaken every 2 years.

## The Integrated Planning Structure



Shire of Leonora | Plan for the Future 2021-2031



FRAMEWORK



## FRAMEWORK

4

# INTEGRATED PLANNING AND REPORTING

## Strategic Community Planning

The Shire of Leonora intends to use the Strategic Community Plan in several ways, including:

- Guide Council's priority setting and decision making;
- Be a mechanism for the ongoing integration of local planning initiatives;
- Inform the decision making of other agencies and organisations, including community and State Government;
- Provide a rationale to pursue grants and other resources by demonstrating how specific projects align with the aspirations of our community, within the strategic direction of the Shire;
- Inform potential investors and developers of our community's key priorities, and the way we intend to grow and develop;
- Engage local businesses, community groups and residents in various ways to contribute to the Shire's future; and
- Provide a framework for monitoring progress against our vision.

Importantly, plans are only effective if adequate resources are dedicated to ensuring objectives can be delivered. The informing plans detailed next provide this more detailed level of service and resource planning.

## Strategic Resourcing Plan

The Shire took a combined approach to asset management, long term financial and workforce planning processes to produce an overarching Strategic Resourcing Plan. A key objective of the Strategic Resource Plan is to highlight and define key long term strategies to maintain financial and asset services to the community over the long term.

## Asset Management Planning Component

The Shire has developed an Asset Management Plan for major asset classes in accordance with Council's Asset Management Policy. The Asset Management Plan forms a component of an overall Asset Management Strategy which addresses the Shire's current processes and sets out the steps required to continuously improve the management of Shire controlled assets.

Capital renewal requirements are contained within the Asset Management Plan and have been planned for to the extent the financial and workforce resources are available to enable the renewals to occur.

## Long Term Financial Planning Component

The Shire of Leonora is planning for a positive and sustainable future. The Shire seeks to maintain, and where possible, improve service levels into the future while maintaining a healthy financial position.

During the development of this Plan for the Future, the Long Term Financial Plan was considered to ensure integration, resulting in an update to the capital works program.

## Workforce Planning Component

The Workforce Plan provides the workforce management and resource strategies necessary to deliver the objectives, outcomes and strategies of the Shire's Strategic Community Plan. Workforce issues have been considered during the development of this Plan for the Future.

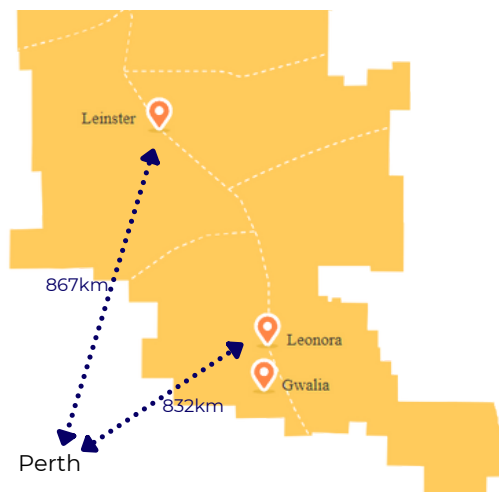
# SHIRE OF LEONORA



## Landscape

In the centre of Western Australia's golden outback is the Shire of Leonora:

- **32,189** square kilometres
- **Towns:** Leonora, Leinster, Gwalia (ghost town)
- **832** kilometres north east of Perth
- **771** dwellings
- **Day time temperatures** averaging 15°C in winter to 38°C in summer



## Heritage



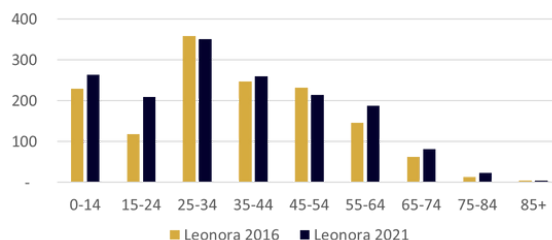
The thriving town of Leonora grew from the resourcefulness of early gold prospectors and miners and the tenacity of pastoralists. Leonora was gazetted in 1898 and by 1899 there were three hotels, three bakeries, a wide variety of shops, post office, police and fire stations, school, banks, church and Cobb & co services.

The area has an extensive Indigenous history, with a number of native title determinations approved.

## People

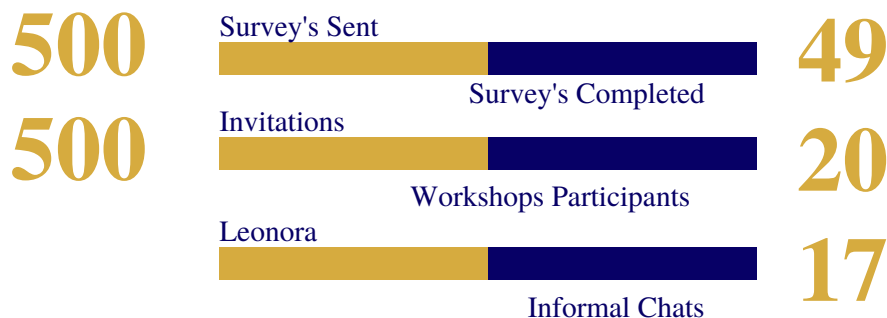
- **2,000** est. FIFO/DIDO population
- **2021** 1,596 resident population
- **2016** 1,412 resident population
- **2011** 2,512 resident population
- **Stable** population base
- **Low** unemployment rate

## Resident Population by Age



## OUR COMMUNITY'S VOICE

As part of the ongoing development, progression and review of the Strategic Community Plan, broad community consultation was again undertaken in 2021, tailored to the diverse needs of our community. The feedback received was carefully considered during the major review and subsequent development of this Plan for the Future: Strategic Community Plan and Corporate Business Plan.



## WE LOVE



## OUR WISH FOR THE FUTURE

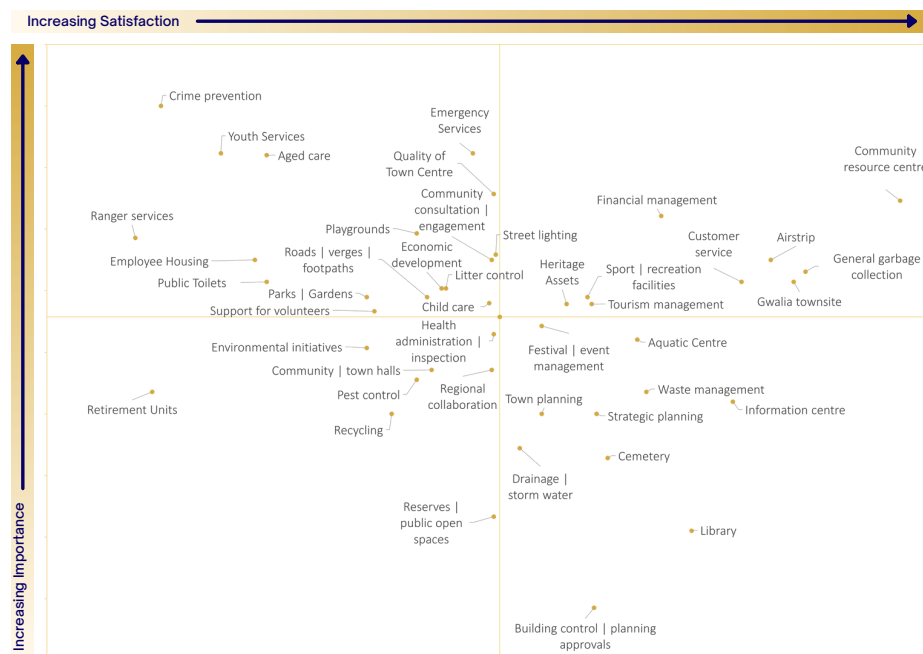
Shire of Leonora | Plan for the Future 2021-2031

# OUR COMMUNITY'S VOICE

## Survey Responses

Survey respondents rated their perspective of the importance and their level of satisfaction with current and anticipated Shire services, facilities and support. Based on the survey results, the importance and satisfaction of various Shire services, community facilities and infrastructure were determined, relative to each other.

## Importance and Satisfaction with current services



## How these results are calculated:

Services and facilities with a higher than average importance to the community are reflected in the top half of the chart. Services and facilities the community is most satisfied with are reflected in the right half of the chart.

The overall satisfaction and importance averages have remained at a similar level from 2017, when a similar survey was undertaken. The ratings are also included on page 19.





## THE ROAD FORWARD

The feedback received during our most recent community engagement process, continues to align with engagement responses received in 2017 during the previous iteration of the Strategic Community Plan. Our community have identified the following aspirations and values.

### ASPIRATIONS AND VALUES

8



### Sense of community and home

The strong sense of community is valued, with many active volunteer, sporting and community groups.

Appropriate services and facilities are highly important to support our strong community.

Essential health and wellbeing services, along with crime prevention and safety services are not viewed as adequate, with a keen need for state and federal government service provision to be increased in these areas.

The rich heritage and natural beauties of the region are identified as highly important to protect and retain.

### Economic Prosperity

Located in an intensely rich resource area, there is great potential, and desire, to both maintain and increase the strong and diverse local economy. Maximising opportunities for mining and support services is integral to the region's future stability.

In a history rich area, including the restored ghost town of Gwalia, Hoover House and Museum, along with beautiful natural wonders and the much anticipated annual Golden Gift foot and horse races, there is growing visitor interest and a desire from the local community to attract more.

### Northern Goldfields Intermodal Hub

Leonora is in an ideal location for a strategic intermodal hub for the northern goldfields, with high quality road and rail infrastructure already well established.

With well utilised air transport facilities servicing the local mining operations, business and community, there is opportunity to increase these facilities to support future growth and demand in the region.

# OBJECTIVES AND DESIRED OUTCOMES

The Shire of Leonora has set out the following four key themes within this Plan as it delivers services to the community. An objective has been defined for each of our four key themes aligned with our vision and values. Each of the four objectives has a number of desired outcomes the Shire is aiming to achieve over the 10+ years of this Plan.

The following summarises the desired outcomes of working toward the strategic objectives in achieving the Shire's vision.

## SOCIAL OBJECTIVE

### **An empowered and spirited community**

#### **Outcomes**

- 1.1 A great sense of community
- 1.2 Engaged and supported community
- 1.3 Community health and well-being initiatives

## ECONOMIC OBJECTIVE

### **The economic hub of the northern goldfields**

#### **Outcomes**

- 2.1 The economic focal point for business and industry in the Northern Goldfields
- 2.2 Increased awareness of the district and regional attractions

## ENVIRONMENT OBJECTIVE

### **Forward thinking management of the built and natural environment**

#### **Outcomes**

- 3.1 Sustainable and effective environmental management
- 3.2 Infrastructure and services meeting the needs of our community

## LEADERSHIP OBJECTIVE

### **An innovative and proactive local government**

#### **Outcomes**

- 4.1 An innovative, strategically focused Council leading our community
- 4.2 An effective organisation, providing strong leadership and services

In progressing towards these desired outcomes, Council's role may vary from 'doing', to collaborating, to advocating on behalf of the community.

Strategies and detailed actions to achieve these outcomes have been developed as part of the Corporate Business Planning process and are detailed on the following pages.

The actions listed will include short, medium and long term deliverables, and in many cases will be ongoing considerations and have developing results. The community will be informed of the progress we are making with these actions through the Annual Report.





# KEY OBJECTIVE 1

10

## SOCIAL An empowered and spirited community

### How we see this... the Outcomes

- 1.1 A great sense of community
- 1.2 Engaged and supported community
- 1.3 Community health and well-being initiatives



### Our strategies and actions to achieve these desired outcomes...

#### A great sense of community

##### Strategy 1.1.1

Exhibit the community spirit and showcase attractions of the Shire

##### Actions to achieve our strategy

- 1.1.1.1 | Promote and support regional and local arts, cultural and festival events
- 1.1.1.2 | Collaborate with regional tourism groups, promoting the Shire and region
- 1.1.1.3 | Enhance, develop and promote the Golden Gift
- 1.1.1.4 | Consider opportunities to participate in competitions promoting the district

##### Strategy 1.1.2

Promote sense of community

##### Actions to achieve our strategy

- 1.1.2.1 | Advocate on behalf of the community for improved cooperation amongst State and Federal agencies, seek funding for local service provision
- 1.1.2.2 | Participate in regional forums, seeking improved cooperation amongst State and Federal agencies and funding for local service provision
- 1.1.2.3 | Communicate regularly with our community, encouraging inclusion and motivating involvement

##### Strategy 1.1.3

Support community in sporting, recreational and volunteering initiatives

##### Actions to achieve our strategy

- 1.1.3.1 | Identify and implement appropriate sport and recreation opportunities, as part of a regional northern goldfields approach
- 1.1.3.2 | Encourage and support volunteerism
- 1.1.3.3 | Support community group access to external financial assistance grants
- 1.1.3.4 | Maintain community grant allocation program

##### Strategy 1.1.4

Celebrate our cultural and social diversity

##### Actions to achieve our strategy

- 1.1.4.1 | Consider opportunities to recognise and celebrate our culture and people
- 1.1.4.2 | Encourage and support initiatives promoting an inclusive community



## SOCIAL

### An empowered and spirited community

Our strategies and actions to achieve these desired outcomes...

#### Engaged and supported community

##### Strategy 1.2.1

Support youth engagement initiatives and programs

##### Actions to achieve our strategy

- 1.2.1.1 | Advocate for consistent social support services to help protect at risk local youth
- 1.2.1.2 | Seek to increase local youth services and activities
- 1.2.1.3 | Advocate for improved health and associated services to the Leonora community and surrounds
- 1.2.1.3 | Promote and support opportunities for local work experience

##### Strategy 1.2.2

Ensure appropriate infrastructure and facilities, servicing the health and social needs of our senior residents

##### Actions to achieve our strategy

- 1.2.2.1 | Continue engaging with our senior residents and relevant community agencies, develop understanding of challenges and service requirements
- 1.2.2.2 | Ensure appropriate management of new aged care accommodation precinct
- 1.2.2.3 | Identify opportunities for increased access and utilisation of facilities for our senior residents
- 1.2.2.4 | Support senior engagement initiatives and programs

#### Community health and well-being initiatives

##### Strategy 1.3.1

Support and advocate for community health and wellbeing initiatives and provision of services to the community

##### Actions to achieve our strategy

- 1.3.1.1 | Implement Community Health Plan initiatives in line with annual budget process
- 1.3.1.2 | Advocate and lobby for programs and initiatives to address drug, alcohol and gambling abuse
- 1.3.1.3 | Facilitate the Driver Equity Program

##### Strategy 1.3.2

Become the regional service hub for the Northern Goldfields

##### Actions to achieve our strategy

- 1.3.2.1 | Advocate and lobby relevant government agencies, seeking to address healthcare and well-being issues within the northern goldfields region
- 1.3.2.2 | Promote and support the improvement of regional services in Leonora
- 1.3.2.3 | Advocate for improved health and associated services to the Leonora community and surrounds
- 1.3.2.4 | Advocate for provision of adequate social support services and facilities to protect at risk population





## KEY OBJECTIVE 2

12

## ECONOMIC

### The economic hub of the northern goldfields

#### How we see this... the Outcomes

- 2.1 The economic focal point for business and industry in the Northern
- 2.2 Goldfields  
Increased awareness of the district and regional attractions



#### Our strategies and actions to achieve these desired outcomes...

#### The economic focal point for business and industry in the Northern Goldfields

##### Strategy 2.1.1

Attract new industry, business, investment and encourage economic diversity and growth of local business

##### Actions to achieve our strategy

- 2.1.1.1 | Develop Eastern Precinct Plan
- 2.1.1.2 | Communicate with education providers, seeking localised and reliable access to further education choices
- 2.1.1.3 | Develop and maintain stakeholder relationships
- 2.1.1.4 | Engage with potential investors
- 2.1.1.5 | Promote the continuation and establishment of business operations within the Shire, encouraging the local economy

##### Strategy 2.1.2

Develop Leonora as an intermodal transportation hub for the Northern Goldfields and alternate route to the Pilbara, Midwest and the great Australian outback

##### Actions to achieve our strategy

- 2.1.2.1 | Assess opportunities to attract transportation businesses to the district as part of the development of the Eastern Precinct Plan
- 2.1.2.2 | Continue to support the RRG, GEDC and other regional groups for the extension of the Goldfields Highway to the Great Northern Highway
- 2.1.2.3 | Investigate opportunities to increase road RAV access
- 2.1.2.4 | Investigate opportunities to increase rail usage

##### Strategy 2.1.3

Improve essential infrastructure and services to promote growth

##### Actions to achieve our strategy

- 2.1.3.1 | Liaise with Water Corporation to extend Leonora Townsite Sewerage Infill Program
- 2.1.3.2 | Lobby for underground power installation
- 2.1.3.3 | Support investigation of opportunities for alternative power services
- 2.1.3.4 | Continue development of liquid waste, domestic and commercial refuse site facilities and services
- 2.1.3.5 | Plan for adequate supply of residential and commercial land to meet the requirements of the community as part of the development of the Eastern Precinct Plan
- 2.1.3.6 | Source funding for development of residential and commercial land

Shire of Leonora | Plan for the Future 2021-2031

## ECONOMIC

### The economic hub of the northern goldfields

Our strategies and actions to achieve these desired outcomes...

#### Increased awareness of the district and regional attractions

##### Strategy 2.2.1

Promote the northern goldfields region and assist development of tourism initiatives

##### Actions to achieve our strategy

2.2.1.1 | Collaborate with regional tourism groups, promoting tourism within the northern goldfields and the wider region

2.2.1.2 | Review and implement updated regional tourism strategy

2.2.1.3 | Promote Leonora as a destination

##### Strategy 2.2.2

Enhance and maintain local attractions and associated infrastructure

##### Actions to achieve our strategy

2.2.2.1 | Continue to implement asset management plans

2.2.2.2 | Maintain the walking, driving and other trails



## KEY OBJECTIVE 2



## KEY OBJECTIVE 3

14

# ENVIRONMENT

## Forward thinking management of the built and natural environment

### How we see this... the Outcomes

- 3.1 Sustainable and effective environmental management
- 3.2 Infrastructure and services meeting the needs of our community



### Our strategies and actions to achieve these desired outcomes...

#### Sustainable and effective environmental management

##### Strategy 3.1.1

Ensure appropriate resource recovery process and facilities

##### Actions to achieve our strategy

3.1.1.1 | Consider opportunities for resource recovery strategies

##### Strategy 3.1.2

Manage hazardous materials and seek waste minimisation

##### Actions to achieve our strategy

3.1.2.1 | Consider opportunities for community recycling and re-use initiatives

##### Strategy 3.1.3

Collaborate with mining companies, seeking reduction in adverse effects of mining activity to the townsite

##### Actions to achieve our strategy

3.1.3.1 | Continue dust mitigation on temporary northern bypass road to reduce the adverse impact of dust from the movement of heavy vehicles

##### Strategy 3.1.4

Support pest and weed control within the district

##### Actions to achieve our strategy

3.1.4.1 | Consider initiatives and seek funding for control of invasive weeds and feral animals

##### Strategy 3.1.5

Protect local natural attractions

##### Actions to achieve our strategy

3.1.5.1 | Maintain approved access, signage and support infrastructure at natural attraction sites

## ENVIRONMENT

### Forward thinking management of the built and natural environment

Our strategies and actions to achieve these desired outcomes...

#### Infrastructure and services meeting the needs of our community

##### Strategy 3.2.1

Provide appropriate community infrastructure

##### Actions to achieve our strategy

3.2.1.1 | Maintain community and recreation infrastructure in line with asset management planning

##### Strategy 3.2.2

Pursue appropriate road, rail and air transport infrastructure network

##### Actions to achieve our strategy

3.2.2.1 | Maintain road infrastructure network and pursue funding opportunities to support appropriate road network service levels

3.2.2.2 | Investigate upgrade and development of airport terminal and infrastructure

3.2.2.3 | Advocate for maintenance of rail services and increased utilisation

##### Strategy 3.2.3

Preserve the Shire's historic heritage assets for future generations

##### Actions to achieve our strategy

3.2.3.1 | Seek funding for restoration and conservation of historic assets

3.2.3.2 | Investigate opportunities for heritage tourism signage

3.2.3.3 | Continue the Outback Grave Markers program, restoring and identifying our historic grave sites

##### Strategy 3.2.4

Ensure the Shire's historic Gwalia buildings remain for future generations by specific asset management planning

##### Actions to achieve our strategy

3.2.4.1 | Continue to engage heritage specialists in support of the conservation and restoration of Gwalia heritage assets

3.2.4.2 | Seek funding for the maintenance of historic assets

##### Strategy 3.2.5

Progress transfer of ownership of the Gwalia State Hotel to the Shire of Leonora

##### Actions to achieve our strategy

3.2.5.1 | Continue to progress the ownership transfer process of the Gwalia State Hotel to the Shire of Leonora

3.2.5.2 | Seek funding for restoration of Gwalia State Hotel and investigate opportunities for utilisation



## KEY OBJECTIVE 3



## KEY OBJECTIVE 4

# LEADERSHIP

## An innovative and proactive local government

### How we see this looking... the Outcomes

- 4.1 An innovative, strategically focused Council leading our community
- 4.2 An effective organisation, providing strong leadership and services

### Our strategies and actions to achieve these desired outcomes...

#### An innovative, strategically focused Council leading our community

##### Strategy 4.1.1

Effectively represent and promote the Shire of Leonora

##### Actions to achieve our strategy

- 4.1.1.1 | Maintain active two way communication with the community, promoting awareness of Council initiatives
- 4.1.1.2 | Actively promoting our region and advocating on behalf of the community
- 4.1.1.3 | Participate with key stakeholders and committees

##### Strategy 4.1.2

Provide strategic leadership and governance

##### Actions to achieve our strategy

- 4.1.2.1 | Ongoing training and development for elected members
- 4.1.2.2 | Maintain and support implementation of the IPR framework
- 4.1.2.3 | Encourage and support leadership within the community
- 4.1.2.4 | Provide appropriate governance and leadership to the Shire

#### An effective organisation, providing strong leadership and services

##### Strategy 4.2.1

Provide appropriate services to the community, professionally and efficiently

##### Actions to achieve our strategy

- 4.2.1.1 | Provide high quality customer service
- 4.2.1.2 | Maintain accountability and financial responsibility through effective planning
- 4.2.1.3 | Seek high level of compliance in organisational practices
- 4.2.1.4 | Continue to provide appropriate regulatory services

##### Strategy 4.2.2

Provide a positive and safe workplace

##### Actions to achieve our strategy

- 4.2.2.1 | Continue to provide a safe and positive workplace, ensuring WHS and mitigating risks
- 4.2.2.2 | Support training and development for employees

## SERVICE DELIVERY

Services and facilities provided by the Shire have been linked with the relevant strategies identified in the Strategic Community Plan, providing a connection with the desired outcomes and community vision. The average rating of importance and satisfaction from survey respondents in 2021 is also included, with a scale of 1 being not important/satisfied, 2 being important/satisfied and 3 being very important/satisfied.

Services	Responding Strategy	Average Rating Importance	Satisfaction
<b>Facilities   Infrastructure</b>			
Aquatic centre	3.2.1	2.6	2.2
Airstrip	3.2.2	2.8	2.4
Cemetery	3.2.1	2.4	2.1
Community   town halls	3.2.1	2.6	1.8
Drainage   storm water	3.2.2	2.4	2.0
Employee housing	2.1.3	2.8	1.5
Gwalia townsite	3.2.4	2.7	2.5
Heritage assets	3.2.3	2.7	2.0
Library	3.2.1   4.2.1	2.3	2.3
Parks   gardens	3.2.1	2.7	1.7
Playgrounds	3.2.1	2.8	1.8
Public toilets	3.2.1	2.7	1.5
Town centre	3.2.1	2.9	1.9
Reserves   public open space	3.1.4   3.1.5	2.3	1.9
Retirement units	1.2.2	2.5	1.3
Roads   verges   footpaths	3.2.2	2.7	1.8
Sport   recreation facilities	3.2.1	2.7	2.7
Street lighting	3.2.1	2.8	1.9
<b>Shire Services</b>			
Building control   planning approvals	4.2.1	2.2	2.1
Community consultation   engagement	4.1.1   4.2.1	2.8	1.9
Customer service	4.2.1	2.7	2.4
Economic development	2.1.1   2.1.2   2.1.3	2.7	1.8
Environmental initiatives	3.1.3   3.1.4	2.6	1.7
Festival   event management	1.1.1	2.6	2.0
Financial management	4.1.2   4.2.1	2.8	2.2
General garbage collection	3.1.1	2.7	2.5
Health administration   inspection	4.2.1	2.6	1.9
Litter control	3.1.1	2.7	1.8
Pest control	3.1.4	2.6	1.8
Ranger services	4.2.1	2.8	1.3
Recycling	3.1.4	2.5	1.7
Regional collaboration	4.1.1   4.1.2	2.6	1.9
Strategic planning	4.1.2   4.2.1	2.5	2.1
Tourism management	2.2.1	2.7	2.1
Town planning	4.1.2   4.2.1	2.5	2.0
Waste management	3.1.1	2.5	2.2
<b>Community Support   Advocacy</b>			
Aged care	1.2.2	2.9	1.5
Child care	1.2.1   1.3.1	2.7	1.9
Community resource centre	4.2.1	2.8	2.7
Crime prevention	4.1.1	3.0	1.3
Emergency Services	1.3.1   1.3.2	2.9	1.9
Information centre	2.2.1	2.5	2.3
Support for volunteers	1.1.3	2.7	1.7
Youth Services	1.2.1	2.9	1.4






## CURRENT RESOURCES

This Plan for the Future was developed with an understanding of the Shire's current resource capacity, including financial, workforce and asset resources. There are a number of projects forecast to be undertaken during the life of the Corporate Business Plan, which result in additional capital expenditure. A number of the projects are reliant on external contributions, should these not be received the project may be deferred until adequate funding is available.

As at 30 June 2022, the Shire had the following estimated current resource profile. Future resource capacity is not currently known and is partially dependent on other levels of government. The expected future resource capacity and trend was considered in the development of this Plan for the Future.

<b>Workforce</b>  <b>35 FTE</b>  Stable	<b>Infrastructure Assets</b>  <b>\$82.8m</b>  Stable	<b>Property, Plant, Equipment</b>  <b>\$25.8m</b>  Stable
<b>Cash Backed Reserves</b>  <b>\$8.8m</b>  Stable	<b>Borrowings</b>  <b>Nil</b>  Stable	<b>Annual Rates Revenue</b>  <b>\$7.0m</b>  Stable
<b>Annual Revenue (excluding Rates)</b>  <b>\$5.2m</b>  Stable	<b>Annual Expenditure (excluding Depreciation)</b>  <b>\$9.1m</b>  Stable	

## RESOURCES



# KEY PERFORMANCE INDICATORS

The following key measures have been identified in line with our strategic objectives, the Shire will monitor and report our progress using these measures.

Measure	Desired Trend
<b>Key Objective 1 Social: An empowered and spirited community</b>	
Social Media Activity	Increase posts and engagement rate
Community participation levels in recreation activities and events	Maintain   increase number of participants   attendees
Recreation facilities usage rates	Increase in usage of centre
Shire attendance / participation in collaborative meetings	Maintain attendance and input
<b>Key Objective 2 Economic: Economic hub of the northern goldfields</b>	
Population statistics	Stable/increasing population base
Number of development approvals	Increase in usage of centre
No. building approvals	Increase
Visitor statistics	Increase
<b>Key Objective 3 Environment: Forward thinking management of the built and natural environment</b>	
Asset management ratios	Maintain healthy ratios
Compliance with statutory reviews required by Local Planning Framework	Maintain compliance
<b>Key Objective 4 Leadership: Innovative and proactive Shire and Councillors</b>	
Employee retention rates	Maintain/increase
Volunteer levels	Increase
Community and visitor awareness of Shire activities	Increase





# STRATEGIC RISK MANAGEMENT

20

## RISK MANAGEMENT

It is important to consider the external and internal context in which the Shire of Leonora operates, relative to risk, in order to understand the environment in which the Shire seeks to achieve its strategic objectives.

External Factors	Internal Factors
Increasing community expectations in relation to service levels and delivery	The objectives and strategies contained in the Council's current Strategic Community Plan
Demand for resourcing due to potential expansion in service delivery	The timing and actions contained in the Council's Corporate Business Plan
Rapid changes in information technology, changing the service delivery environment	Organisational size, structure, activities and location
Increased compliance requirements due to Government Policy and Legislation	Human resourcing levels and staff retention
Cost shifting by Federal and State Governments	The financial capacity of the Shire
Reducing external funding for infrastructure and operations	Allocation of resources to achieve strategic outcomes
Changes in mining and pastoral practices and the associated social impacts	Maintenance of corporate records
COVID-19 Pandemic	

# ACKNOWLEDGEMENTS AND REFERENCES

Acknowledgement and appreciation are expressed to the ratepayers and residents of the Shire of Leonora, for their time and effort in being a part of the community engagement process and for their invaluable input into the Strategic Community Plan.

The Shire of Leonora Plan for the Future: Strategic Community Plan and Corporate Business Plan, has been developed by engaging the community and other stakeholders.

Council's elected members, management and staff also provided input to the development of the Plan. Much of the information contained in this Plan has been derived from documents in the public domain and liaison with key stakeholders and the community.

Reference to the following documents or sources were made during the preparation of the Plan for the Future:

- Shire of Leonora Strategic Community Plan 2017-2027;
- Council website: [www.leonora.wa.gov.au](http://www.leonora.wa.gov.au);
- Australian Bureau of Statistics, Leonora (S) (LGA55040), 2021 Census of Population and Housing General Community Profile, viewed 4 July 2022;
- Australian Bureau of Statistics, Region Summary Leinster-Leonora SA2, viewed 24 November 2021;
- Shire of Leonora Annual Financial Report 2020-21;
- Shire of Leonora Annual Financial Report 2021-22;
- *Local Government Act 1995*, Section 5.56(1);
- Local Government (Administration) Regulations 1996, Paragraph 19BA;
- Department of Local Government, Sport and Cultural Industries, Integrated Planning and Reporting: Framework and Guidelines, September 2016;
- Shire of Leonora Prospectus 2020; and
- Northern Goldfields Region Economic and Investment Prospectus 2020

## Document Management

Version: 2021-2031 | V2

Status: Final

Date of Adoption: 15 February 2022

Minor Review: June 2023

Version: 2021-2031 | V3

Status: Draft

Date of Adoption:

## Prepared with the assistance of:

Moore Australia (WA) Pty Ltd

Telephone: (08) 9225 5355

Email: [localgov-wa@moore-australia.com.au](mailto:localgov-wa@moore-australia.com.au)

## Disclaimer

This Plan has been prepared for the exclusive use by the Shire of Leonora.

Liability limited by a scheme approved under Professional Standards Legislation.

The services provided by Moore Australia in preparing this document comprise an advisory engagement, which is not subject to assurance or other standards issued by the Australian Auditing and Assurance Standard Board and, consequently no opinions or conclusions are intended to convey assurance either expressed or implied.

Throughout this document, a reference to Moore Australia refers to Moore Australia (WA) Pty Ltd trading as agent ABN 99 433 544 961, an independent member of Moore Global Network Limited – member in principal cities throughout the world. Moore Australia (WA) is not a partner or agent of any other Moore Australia or Moore Global member firm.



# REFERENCES

ORDINARY COUNCIL MEETING MINUTES

18 JULY 2023

10.0 REPORTS

10.4 DEPUTY CHIEF EXECUTIVE OFFICER REPORTS

10.4.(A) ACCOUNTS FOR PAYMENT - JUNE 2023

**SUBMISSION TO:** Ordinary Council Meeting  
Meeting Date: 18th July 2023

**AGENDA REFERENCE:** 10.4.(A) JUL 23

**SUBJECT:** Accounts for Payment - June 2023

**LOCATION/ADDRESS:** Nil

**NAME OF APPLICANT:** Nil

**FILE REFERENCE:** Nil

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Lee-Anne Trevenen

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 13th July 2023

**SUPPORTING DOCUMENTS:** 1. Accounts for Payment - July, 2023 [↓](#)

**BACKGROUND**

Attached statements consist of accounts paid by Delegated Authority totalling **\$1,832,529.42** since the previous council meeting consisting of:

- (1) Direct Bank Transactions numbered from **2863** to **2892** and totalling **\$50,230.88**;
  - a. Includes Credit Card Payments of **\$11,578.26** for **June, 2023**; and
- (2) Batch Payments **182, 183, 184, 185, & 186** totalling **\$1,664,186.30**; and
- (3) Cheques **26001, 26002, & 25847** and Payroll Payments from **Pay Periods Ending 12/06/2023 & 26/06/2023**, totalling **\$118,112.24**.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995* S6.10 & *Financial Management (1996)* Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

**STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

## RECOMMENDATIONS

That Council accepts the accounts for payment, as detailed:

- (1) Direct Bank Transactions numbered from **2863** to **2892** and totalling **\$50,230.88**;
  - a. *Includes Credit Card Payments of \$11,578.26 for June, 2023; and*
- (2) Batch Payments **182, 183, 184, 185, & 186** totalling **\$1,664,186.30**; and
- (3) Cheques **26001, 26002, & 25847** and Payroll Payments from **Pay Periods Ending 12/06/2023 & 26/06/2023**, totalling **\$118,112.24**.

## VOTING REQUIREMENT

Simple Majority

## COUNCIL DECISION

**Moved: Cr AM Moore**

**Seconded: Cr LR Petersen**

That Council accepts the accounts for payment, as detailed:

- (1) Direct Bank Transactions numbered from **2863** to **2892** and totalling **\$50,230.88**;
  - a. *Includes Credit Card Payments of \$11,578.26 for June, 2023; and*
- (2) Batch Payments **182, 183, 184, 185, & 186** totalling **\$1,664,186.30**; and
- (3) Cheques **26001, 26002, & 25847** and Payroll Payments from **Pay Periods Ending 12/06/2023 & 26/06/2023**, totalling **\$118,112.24**.

**CARRIED (6 VOTES TO 0)**



**Accounts for Payment  
Presented to Council  
18th July, 2023**

## ORDINARY COUNCIL MEETING MINUTES

18 JULY 2023

## Accounts for Payment - June 2023 Credit Card Breakdown

<b>Shire of Leonora</b>					
<b>Monthly Report – List of Credit Card Transactions Paid by Delegated Authority</b>					
<b>Submitted to Council on the 18th July, 2023</b>					
The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for <b>June, 2023</b> as per Direct Bank Transaction <b>2892</b> totalling <b>\$11,578.26</b> .					
<b>CHIEF EXECUTIVE OFFICER</b>					
Reference	Date	Name	Item	Payment by Delegated Authority	Balance
<b>CEO 06/23 (Card 3624)</b>	01/06/2023	VoiceQ	Payment for production of Digital App version of Mamutjiti story - Leonora Community Grant	5,000.00	5,000.00
	08/06/2023	Wild Mount	Donation to Trek2Reconnect	1,000.00	6,000.00
	08/06/2023	Rural Health West	Membership Renewal - Rural Health West	100.00	6,100.00
	09/06/2023	Coles Express Leonora	Fuel for P1	246.41	6,346.41
	12/06/2023	Petals Network	Flowers for J Walsh Funeral	200.25	6,546.66
	15/06/2023	Foxtel	Payment for Phone & Foxtel - 35 Hoover Street	218.95	6,765.61
	28/06/2023	National Australia Bank	Card Fee - June, 2023	9.00	6,774.61
<b>Total CEO Card June, 2023</b>				<b>\$6,774.61</b>	
<b>DCEO 06/23 (Card 4580)</b>	01/06/2023	Nespresso Australia	Coffee Pods for Shire Office	249.00	249.00
	06/06/2023	Coles Express Leonora	Fuel for P2	78.45	327.45
	06/06/2023	Budget Rent A Car	Hire Car for B Green - Golden Gift (Runners Tribe)	971.56	1,299.01
	15/06/2023	WA Country Health	Services provided at Kalgoorlie Health Campus	351.00	1,650.01
	20/06/2023	Plexus Health	Full Medical for Staff Sponsorship	431.40	2,081.41
	27/06/2023	Plexus Health	Full Medical for Staff Sponsorship	431.40	2,512.81
	28/06/2023	National Australia Bank	Card Fee - June, 2023	9.00	2,521.81
<b>Total DCEO Card June, 2023</b>				<b>\$2,521.81</b>	
<b>MWS 06/23 (Card 7478)</b>	31/05/2023	Auslec Kalgoorlie	Smoke alarm for single persons quarters	267.70	267.70
	31/05/2023	Karri Holdings PL	Consumables for depot	1,580.26	1,847.96
	05/06/2023	Bunnings	Consumables for Depot	66.00	1,913.96
	12/06/2023	AYA Group Pty Ltd	Food for training	41.98	1,955.94
	27/06/2023	Bunnings	Drill Bits and Threaded Rod for Depot	124.40	2,080.34
	27/06/2023	Bunnings	Carpet Tiles for Depot	35.00	2,115.34
	27/06/2023	Coles Express Leonora	Drinks (training)	7.50	2,122.84
	28/06/2023	National Australia Bank	Card Fee - June, 2023	9.00	2,131.84
<b>Total MWS Card June, 2023</b>				<b>\$2,131.84</b>	
<b>Other Fees/ Payments 06/23</b>	01/06/2023	National Australia Bank	International Transaction Fee - Production of Digital App Kiwa Digital Limited	150.00	150.00
	<b>Total CEO Card June, 2023</b>				<b>\$150.00</b>
<b>2892</b>	<b>03/07/2023</b>	<b>National Australia Bank</b>	<b>Shire Credit Cards for June, 2023</b>	<b>\$11,578.26</b>	



**Accounts for Payment - July 2023 Direct Bank Transactions**

<b>Shire of Leonora</b>					
<b>Monthly Report – List of Direct Bank Transactions Paid by Delegated Authority</b>					
<b>Submitted to Council on the 18th July, 2023</b>					
The following list of accounts relate to Direct Bank Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions are numbered from <b>2863</b> to <b>2892</b> and totalling <b>\$50,230.88</b>					
<b>CHIEF EXECUTIVE OFFICER</b>					
<b>Transaction</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>	<i>Balance</i>
2863	15/06/2023	3E Advantage	Printer charges May 2023	4,209.16	4,209.16
2864	15/06/2023	ANZ Smart Choice Super	Superannuation PPE: 12/06/2023	228.39	4,437.55
2865	15/06/2023	Australian Super	Superannuation PPE: 12/06/2023	3,006.51	7,444.06
2866	15/06/2023	Aware Super	Superannuation PPE: 12/06/2023	11,256.67	18,700.73
2867	15/06/2023	CBUS	Superannuation PPE: 12/06/2023	571.27	19,272.00
2868	15/06/2023	Host Plus	Superannuation PPE: 12/06/2023	631.23	19,903.23
2869	15/06/2023	MLC Super Fund	Superannuation PPE: 12/06/2023	86.06	19,989.29
2870	15/06/2023	MTAA Superannuation Fund	Superannuation PPE: 12/06/2023	441.38	20,430.67
2871	15/06/2023	Rest Superannuation	Superannuation PPE: 12/06/2023	228.39	20,659.06
2872	15/06/2023	Wealth Personal Super	Superannuation PPE: 12/06/2023	139.74	20,798.80
2873	27/06/2023	ANZ Smart Choice Super	Superannuation PPE:26/06/2023	253.77	21,052.57
2874	27/06/2023	Australian Super	Superannuation PPE:26/06/2023	3,686.21	24,738.78
2875	27/06/2023	Aware Super	Superannuation PPE:26/06/2023	10,309.60	35,048.38
2876	27/06/2023	CBUS	Superannuation PPE:26/06/2023	730.57	35,778.95
2877	27/06/2023	Host Plus	Superannuation PPE:26/06/2023	617.65	36,396.60
2878	27/06/2023	MLC Super Fund	Superannuation PPE:26/06/2023	99.16	36,495.76
2879	27/06/2023	MTAA Superannuation Fund	Superannuation PPE:26/06/2023	370.36	36,866.12
2880	27/06/2023	Rest Superannuation	Superannuation PPE:26/06/2023	258.04	37,124.16
2881	27/06/2023	TWU Superannuation Fund	Superannuation PPE:26/06/2023	779.40	37,903.56
2882	27/06/2023	Wealth Personal Super	Superannuation PPE:26/06/2023	186.32	38,089.88
2883	29/06/2023	Click Super	Transaction & facility fees May 2023	29.81	38,119.69
2884	30/06/2023	National Australia Bank	Merchant fees Childcare 7381278	20.00	38,139.69
2885	30/06/2023	National Australia Bank	Merchant fees Rec Centre 7379314	20.00	38,159.69
2886	30/06/2023	National Australia Bank	Merchant fees Events (airport) 7374513	20.00	38,179.69
2887	30/06/2023	National Australia Bank	Merchant fees Info Centre 7374463	23.11	38,202.80
2888	30/06/2023	National Australia Bank	Merchant fees Airport 7374471	25.04	38,227.84
2889	30/06/2023	National Australia Bank	Merchant fees CRC 7380395	37.70	38,265.54
2890	30/06/2023	National Australia Bank	Account keeping fees May 2023	48.40	38,313.94
2891	30/06/2023	National Australia Bank	Merchant fees Admin/Museum 7381393	338.68	38,652.62
2892	03/07/2023	National Australia Bank	Credit Card Charges June, 2023	11,578.26	50,230.88
<b>GRAND TOTAL</b>				<b>\$50,230.88</b>	



**Accounts for Payment - July 2023 Batch Payments 182 - 186**

Shire of Leonora					
Monthly Report – List of Accounts Paid by Delegated Authority					
Submitted to Council on the 18th July, 2023					
<p><b>Batch Payments 182, 183, 184, 185, &amp; 186</b> totalling <b>\$1,664,186.30</b> have been paid by delegated authority by the Chief Executive Officer and has been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>					
CHIEF EXECUTIVE OFFICER					
Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 182.01	19/06/2023	123 Drive With Me	Driving Lessons- Leonora & Menzies - June 2023	4,554.00	4,554.00
BP 182.02	19/06/2023	Air Liquide W.A. Ltd	Cylinder fees for May 2023.	26.06	4,580.06
BP 182.03	19/06/2023	Alex Taylor -	Reimbursement for Member Sitting Fees, Mileage and Allowances 2022/2023	11,624.28	16,204.34
BP 182.04	19/06/2023	Avdata Australia	Leonora Water Management - Standpipe - May, 2023	594.35	16,798.69
BP 182.05	19/06/2023	Avis- Leinster	2 x vehicles for Event personnel - Leonora Golden Gift 2022	1,743.89	18,542.58
BP 182.06	19/06/2023	AYA Group Pty Ltd	Consumables for Admin, CRC, Women's Group and Road Safety Week.	1,814.08	20,356.66
BP 182.07	19/06/2023	Brown's Party Hire	Supply materials for Leonora Golden Gift Weekend 2023	4,516.05	24,872.71
BP 182.08	19/06/2023	Calimo Pty Ltd	Ageing In Place project - Claim 7	643,500.00	668,372.71
BP 182.09	19/06/2023	Cameron Myers	1st Place Elite Mile M 2023	7,500.00	675,872.71
BP 182.10	19/06/2023	Canine Control	Ranger Service for 1st, 2nd and 5th June, 2023	4,215.20	680,087.91
BP 182.11	19/06/2023	Central Hotel	Catering for Jim's farewell and staff training	14,327.60	694,415.51
BP 182.12	19/06/2023	Colleen Berry.	Nyunngaku Women's Group Hub Co-ordinator - 36 hours for May, 2023	1,620.00	696,035.51
BP 182.13	19/06/2023	Connor Whiteley	5th Place Elite Mile M 2023	1,250.00	697,285.51
BP 182.14	19/06/2023	CyberSecure Pty Limited	Monthly Data Protection 22/23 Financial Year	304.70	697,590.21
BP 182.15	19/06/2023	Danielle Graham	4th Place Elite Mile F 2023	1,700.00	699,290.21
BP 182.16	19/06/2023	Dave Hadden	Reimbursement for fuel purchases due to inactive Shell card	269.30	699,559.51
BP 182.17	19/06/2023	Eagle Petroleum (WA) Pty Ltd	Shell fuel card transactions & fuel trailer hire	1,862.31	701,421.82
BP 182.18	19/06/2023	Enchanted Stiltwalking	Performance DUO for Leonora Golden Gift 2023 -Bubbles, Balloons & Stilts	4,356.00	705,777.82
BP 182.19	19/06/2023	Ethan Wyatt-Smith	6th Place Elite Mile M 2023	1,000.00	706,777.82
BP 182.20	19/06/2023	Harvey Norman AV/IT Kalgoorlie	iPad and keyboard for Nyunngaku Women's Group	1,888.00	708,665.82
BP 182.21	19/06/2023	Helen Smith	Additional Ranger hours for the 2023 Leonora Golden Gift - 3rd and 4th of June	3,000.00	711,665.82

**Accounts for Payment - July 2023 Batch Payments 182 - 186**

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 182.22	19/06/2023	Hocking Heritage Studio	Archiving - Site Visit 30th May, 2023 to 2nd June, 2023	12,581.77	724,247.59
BP 182.23	19/06/2023	Horizon Power	Power supply charges for street lights	5,842.39	730,089.98
BP 182.24	19/06/2023	Jack Bruce	8th Place Elite Mile M 2023	350.00	730,439.98
BP 182.25	19/06/2023	James Hansen	2nd Place Elite Mile M 2023	4,500.00	734,939.98
BP 182.26	19/06/2023	Kalaire P/L	Supply BBQ, grill and gas bottles to Nyunngaku Women's Group	2,183.80	737,123.78
BP 182.27	19/06/2023	Kleenheat Gas	Gas bottles for staff houses	696.35	737,820.13
BP 182.28	19/06/2023	Lachlan Herd	7th Place Elite Mile M 2023	650.00	738,470.13
BP 182.29	19/06/2023	Leonora Bowls Club (C/- Shire of Leonora)	Additional Prize Money for Bowling Carnival Golden Gift Weekend 2023	4,000.00	742,470.13
BP 182.30	19/06/2023	Leonora Motor Inn	Accommodation for P Craig - 2nd, 3rd & 4th of June, 2023 - checking out 5th June	420.00	742,890.13
BP 182.31	19/06/2023	Leonora Post Office	Postage and Supplies for May, 2023	1,556.05	744,446.18
BP 182.32	19/06/2023	Luck Thai Cleaning	Cleaning of Shire buildings	7,898.66	752,344.84
BP 182.33	19/06/2023	Luke Burrows.	3rd Place Elite Mile M 2023	2,500.00	754,844.84
BP 182.34	19/06/2023	MadDog Promotions	Glassware for resale at Gwalia Museum	3,294.72	758,139.56
BP 182.35	19/06/2023	Maddy Luscombe	5th Place Elite Mile F 2023	1,250.00	759,389.56
BP 182.36	19/06/2023	Madeleine Murray	1st Place Elite Mile F 2023	7,500.00	766,889.56
BP 182.37	19/06/2023	Magnum Road Maintenance - MRM	Supply Grader Operator for maintenance grading on Shire roads	4,356.00	771,245.56
BP 182.38	19/06/2023	Marie Pointon.	Supply of cakes for resale at Hoover House	650.00	771,895.56
BP 182.39	19/06/2023	Matthew Clarke.	4th Place Elite Mile M 2023	1,700.00	773,595.56
BP 182.40	19/06/2023	McMahon Burnett Transport	Freight Charges for delivery of table and chairs	1,183.81	774,779.37
BP 182.41	19/06/2023	Modern Teaching Aids Pty Ltd	Cleaning and activity supplies for LELC	414.32	775,193.69
BP 182.42	19/06/2023	Moore Australia	Staff training	6,116.00	781,309.69
BP 182.43	19/06/2023	Natale Group Australia P/L	To provide security and crowd control for the Leonora Golden Gift, 2023	35,134.01	816,443.70
BP 182.44	19/06/2023	Nina Yeats.	6th Place Elite Mile F 2023	1,000.00	817,443.70
BP 182.45	19/06/2023	Northern Goldfields Electrical Pty Ltd	Inspect, supply and install new compressor at Recreation Centre	1,578.50	819,022.20
BP 182.46	19/06/2023	Office National Kalgoorlie	Printer and printer supplies for Nyunngaku Women's Group as per quote 104263	4,499.31	823,521.51
BP 182.47	19/06/2023	Outback Parks&Lodges	Accommodation for those associated with Golden Gift 2023	29,524.00	853,045.51
BP 182.48	19/06/2023	Peter Craig.	Reimbursement for Member Sitting Fees, mileage and allowances 2022/2023	24,417.11	877,462.62
BP 182.49	19/06/2023	PFD Food Services Pty Ltd	Consumables for Hoover House	944.95	878,407.57
BP 182.50	19/06/2023	Prime Media Group Ltd	Promoting Leonora & Leonora Golden Gift on channel 7	4,301.00	882,708.57

**Accounts for Payment - July 2023 Batch Payments 182 - 186**

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 182.51	19/06/2023	Prosegur Australia Pty -Cash	Cash for Golden Gift prize money, 2023	55,850.00	938,558.57
BP 182.52	19/06/2023	Prosegur Australia Pty Ltd	ATM service fees and fees for cash delivery	3,386.44	941,945.01
BP 182.53	19/06/2023	Rachel McCormick	3rd Place Elite Mile F 2023	2,500.00	944,445.01
BP 182.54	19/06/2023	Radrock Adventures	Reimbursement of fuel costs for travel to Leonora for Leonora Golden Gift 2023	287.72	944,732.73
BP 182.55	19/06/2023	School Products Australia	LELC staff uniforms	103.90	944,836.63
BP 182.56	19/06/2023	Skippers Aviation Pty Ltd	Hire of Fokker F100 aircraft for Leonora Golden Gift Weekend 2023	37,950.00	982,786.63
BP 182.57	19/06/2023	Snap Osborne Park	Stationery for Rate Notices	879.13	983,665.76
BP 182.58	19/06/2023	Southern Cross Austereo	Radio advertising for the Leonora Golden Gift 2023	5,313.00	988,978.76
BP 182.59	19/06/2023	Tanya McColgan.	Reimbursement of expenses for Nyunngaku Women's Group	4,038.06	993,016.82
BP 182.60	19/06/2023	TAPS Industries Pty Ltd	Plumbing works as per quote #0018 - 51 Gwalia St	1,384.05	994,400.87
BP 182.61	19/06/2023	Telstra	Phone charges for camping requisites	390.00	994,790.87
BP 182.62	19/06/2023	Transcend Initiatives Pty Ltd	Youth Centre Engagement	38,346.00	1,033,136.87
BP 182.63	19/06/2023	Vanguard Press	Freight and Handling of Northern Goldfields Tourism Maps and Brochures	374.06	1,033,510.93
BP 182.64	19/06/2023	Warren Neil Roper	Reimbursement for food at grader camp	712.43	1,034,223.36
BP 182.65	19/06/2023	Win - Nine Life Channel	Advertising on All Win Network Channels for Gwalia - May, 2023 - 9 LIFE	148.50	1,034,371.86
BP 182.66	19/06/2023	Win Television WA-	Gwalia advertising on all WIN networks	838.20	1,035,210.06
BP 182.67	19/06/2023	Woodbine Park Pty Ltd	Survey requirements Leonora Airport, including travel, accommodation & other expenses	5,478.00	1,040,688.06
BP 182.68	19/06/2023	Xstra Group Pty Ltd	PABX Hosting Provision and Support per Extension and Rental Service	514.79	1,041,202.85
BP 182.69	19/06/2023	Zoe Buckman	2nd Place Elite Mile F 2023	4,500.00	1,045,702.85
<b>Total - Batch Payment 182</b>				<b>1,045,702.85</b>	
BP 183.01	23/06/2023	ALU Glass	Supplies to repair shower at Hoover House	495.00	495.00
BP 183.02	23/06/2023	AYA Group Pty Ltd	Consumables provided to Hoover House	2,888.24	3,383.24
BP 183.03	23/06/2023	Butsons Building Service	Accommodation for Mr T Matson - 11th April, 2023 to 30th June, 2023	13,365.00	16,748.24
BP 183.04	23/06/2023	Cameron Alexander	Provide musical entertainment at the Leonora Golden Gift 2023	2,550.00	19,298.24
BP 183.05	23/06/2023	Cameron Myers	Reimbursement for 50% of flight costs to the Leonora Golden Gift 2023	424.88	19,723.12

**Accounts for Payment - July 2023 Batch Payments 182 - 186**

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 183.06	23/06/2023	Cardile International Fireworks P/L	Fireworks for the Leonora Golden Gift 2023	24,200.00	43,923.12
BP 183.07	23/06/2023	CCA Productions	Provide sound equipment for Leonora Golden Gift 2023	19,800.00	63,723.12
BP 183.08	23/06/2023	Central Hotel	Accommodation LELC Staff and catering for meetings	3,290.00	67,013.12
BP 183.09	23/06/2023	Concept Media	Australia's Golden Outback - Half page advertisement in Have-a-Go News	1,754.50	68,767.62
BP 183.10	23/06/2023	Elite Gym Hire	Gym Equipment Hire for the Month of June	1,499.74	70,267.36
BP 183.11	23/06/2023	European Foods	Coffee supplies for Hoover House	564.85	70,832.21
BP 183.12	23/06/2023	Goldfields Locksmiths	Bolts for Townsite toilet doors	244.30	71,076.51
BP 183.13	23/06/2023	HWL Ebsworth Lawyers	Professional services- Lease of part of the Leonora Airport	1,270.50	72,347.01
BP 183.14	23/06/2023	ITR Kalgoorlie	Parts for graders P2431 & P2487	7,955.20	80,302.21
BP 183.15	23/06/2023	Janome Sewing Centre Balcatta	Sewing and embroidery machines for Nyunngaku Women's Group	6,044.00	86,346.21
BP 183.16	23/06/2023	Kleenheat Gas	Yearly gas bottle service charges 51 Gwalia St.	76.98	86,423.19
BP 183.17	23/06/2023	Larnie Petersen	Sitting fees, mileage and telecommunications allowance 2022/23	8,852.00	95,275.19
BP 183.18	23/06/2023	Lillyco Accessories Australia PTY LTD	Assorted jewellery for resale at Gwalia Museum	1,736.10	97,011.29
BP 183.19	23/06/2023	Lily Mather	8th Place Elite Mile F 2023	350.00	97,361.29
BP 183.20	23/06/2023	Luck Thai Cleaning	Cleaning of Shire buildings	14,429.25	111,790.54
BP 183.21	23/06/2023	Magnum Road Maintenance - MRM	Grader operator for maintenance on Old Agnew - North 12/06/23 to 18/06/23	5,082.00	116,872.54
BP 183.22	23/06/2023	Marie Pointon.	Cake for Hoover House Cafe	325.00	117,197.54
BP 183.23	23/06/2023	McMahon Burnett Transport	Freight charges for depot - Traffic equipment Australia	93.95	117,291.49
BP 183.24	23/06/2023	Modular WA	CEO House - Design and Construction (RFT 03/2023) - Progress Claim 2	119,860.20	237,151.69
BP 183.25	23/06/2023	Moore Australia	Multi-Purpose Court Upgrade - Audit of the GEDC grant	1,320.00	238,471.69
BP 183.26	23/06/2023	Netlogic Information Technology	Consulting for IT issues at Admin & CRC	2,419.00	240,890.69
BP 183.27	23/06/2023	Northfields (WA) Pty Ltd	Repairs to pot holes bitumen road (Leinster Road) at Leinster	818.40	241,709.09
BP 183.28	23/06/2023	Office National Kalgoorlie	Stationery and craft supplies for LELC & CRC	729.89	242,438.98
BP 183.29	23/06/2023	Peter Brown	Labour hire- construction of Carport Depot 07/06/23 to 09/06/23	1,035.00	243,473.98
BP 183.30	23/06/2023	PFD Food Services Pty Ltd	Consumables for Hoover House	1,264.65	244,738.63
BP 183.31	23/06/2023	Receptive Security	Supply and replace back up battery and 7 x wireless sensor batteries - Info Centre	818.40	245,557.03

**Accounts for Payment - July 2023 Batch Payments 182 - 186**

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 183.32	23/06/2023	TAPS Industries Pty Ltd	Repair broken water pipe at Hoover House	537.90	246,094.93
BP 183.33	23/06/2023	Team Global Express Pty Ltd	Freight charges for Admin - EHO water samples	31.99	246,126.92
BP 183.34	23/06/2023	Telstra	Fees and charges for Shire buildings and internet at CRC	7,796.16	253,923.08
<b>Total - Batch Payment 183</b>				<b>253,923.08</b>	
BP 184.01	03/07/2023	BOC Limited	Monthly container service 29/05/23 to 27/06/23 - Depot & Medical Centre	130.09	130.09
BP 184.02	03/07/2023	Canine Control	Ranger services for Shire of Leonora 21/06/23 to 23/06/23	4,215.20	4,345.29
BP 184.03	03/07/2023	Central Hotel	Catering for Women's Workshop on 20 June 2023	800.00	5,145.29
BP 184.04	03/07/2023	Colleen Berry.	Nyunngaku Women's Group Hub Co-ordinator - 36 hours for June, 2023	1,620.00	6,765.29
BP 184.05	03/07/2023	Doug Beaton	Reimbursement - Police clearance	58.70	6,823.99
BP 184.06	03/07/2023	Goldfields Truck Power	Parts for P438 & P2456	757.92	7,581.91
BP 184.07	03/07/2023	GTN Services	Parts and services for P2450, 4L & 1L	3,068.57	10,650.48
BP 184.08	03/07/2023	Harvey Norman AV/IT Kalgoorlie	Chest freezer for Nyunngaku Women's Group	370.00	11,020.48
BP 184.09	03/07/2023	Horizon Power	Power and supply charges 21/04/23 to 19/06/23	21,413.71	32,434.19
BP 184.10	03/07/2023	Joseph Cleasby	Local - 1st Place Elite M 600m - Local 1st Place/ 3rd Place Open Mile M	600.00	33,034.19
BP 184.11	03/07/2023	Landgate	Notional Valuation (GRV) for the Bellevue Gold's accommodation village at Bellevue.	1,660.78	34,694.97
BP 184.12	03/07/2023	Major Motors Pty Ltd.	1x Isuzu 3 Tonne tipper	73,271.77	107,966.74
BP 184.13	03/07/2023	Modern Teaching Aids Pty Ltd	Early learning equipment for LELC & Leinster Playgroup	2,149.21	110,115.95
BP 184.14	03/07/2023	Netlogic Information Technology	Laptops, keyboards, mice and associated software for programs at the CRC	17,724.00	127,839.95
BP 184.15	03/07/2023	Office National Kalgoorlie	Ergonomic chairs for Nyunngaku Women's Group	633.12	128,473.07
BP 184.16	03/07/2023	Outback Parks&Lodges	Ranger accommodation and meals 21/06/23 to 22/06/23	462.00	128,935.07
BP 184.17	03/07/2023	Parkland Mazda	Driver Equity & Access Vehicle - Mazda 3	40,000.00	168,935.07
BP 184.18	03/07/2023	PFD Food Services Pty Ltd	Consumables for Hoover House	871.85	169,806.92
BP 184.19	03/07/2023	Pier Street Medical	Pre-employment medical	196.00	170,002.92
BP 184.20	03/07/2023	Prosegur Australia Pty Ltd	ATM Fees and Charges	2,994.90	172,997.82
BP 184.21	03/07/2023	Puipuilupe Tavake.	Reimbursement of expenses for Northern Goldfields Bakeoff prizes	3,357.30	176,355.12
BP 184.22	03/07/2023	Ross Norrie -	Reimbursement for Member Sitting Fees& telecommunication allowance 2022/2023	9,298.00	185,653.12
BP 184.23	03/07/2023	Sienna Hanikeri	7th Place Elite Mile F 2023	650.00	186,303.12

**Accounts for Payment - July 2023 Batch Payments 182 - 186**

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 184.24	03/07/2023	Tanya McColgan.	Reimbursement of expenses for Nyunngaku Women's Group supplies	5,607.27	191,910.39
BP 184.25	03/07/2023	Transcend Initiatives Pty Ltd	Reimbursement of expenses paid to assist Jaymarl Hogarth to attend the ICBL	5,115.48	197,025.87
BP 184.26	03/07/2023	Ty Matson	Reimbursment of expenses paid for P128 & 11 Queen Vic st	520.80	197,546.67
BP 184.27	03/07/2023	Vanguard Press	Freight and handling of Northern Goldfields Tourism maps and brochures	185.54	197,732.21
BP 184.28	03/07/2023	Whitehouse Hotel	Refreshments for GVROC Meeting held at the J. G. Epis Centre 26th May, 2023	375.00	198,107.21
<b>Total - Batch Payment 184</b>				<b>198,107.21</b>	
BP 185.01	05/07/2023	Australian Taxation Office	FBT 2022/23	47,751.01	47,751.01
<b>Total - Batch Payment 185</b>				<b>47,751.01</b>	
BP 186.01	11/07/2023	BOC Limited	Nitrogen for medical centre & parts for blow torch gun	245.19	245.19
BP 186.02	11/07/2023	Bunnings Building Supplies Pty Ltd	Parts for Works depot - Ankor screws	27.26	272.45
BP 186.03	11/07/2023	Central Hotel	Catering for various meetings	664.00	936.45
BP 186.04	11/07/2023	Colleen Berry.	Duties as JDS Hub Advisor June 2023	1,890.00	2,826.45
BP 186.05	11/07/2023	Corsign WA Pty Ltd	Traffic Signs. 2 x reduce speed signs for Nambi road	1,309.00	4,135.45
BP 186.06	11/07/2023	Eagle Petroleum (WA) Pty Ltd	Shell fuel card transactions & fuel trailer hire	5,647.86	9,783.31
BP 186.07	11/07/2023	Everett Butchers	Meat pack as per docket #9044 for Jim's farewell (staff)	355.43	10,138.74
BP 186.08	11/07/2023	Horizon Power	Street lights power and supply charges	6,495.38	16,634.12
BP 186.09	11/07/2023	Kalgoorlie Retravisoin	Chest freezer for Hope Community Services - Community Grans Leonora	448.00	17,082.12
BP 186.10	11/07/2023	Lakes Electrical - LED Goldfields	Lock sets and testing tags	603.90	17,686.02
BP 186.11	11/07/2023	Leonora Motor Inn	Accommodation for Shire President 30/06/23	145.00	17,831.02
BP 186.12	11/07/2023	Magnum Road Maintenance - MRM	Supply Grader Operator for maintenance grading on Shire roads	7,986.00	25,817.02
BP 186.13	11/07/2023	Mcleods Barristers and Solicitors	Legal fees relating to EHO matters	899.25	26,716.27
BP 186.14	11/07/2023	McMahon Burnett Transport	Freight/shipping costs for Admin and Hoover House	156.68	26,872.95
BP 186.15	11/07/2023	Moore Australia	Progressive billing and consulting charges	50,028.26	76,901.21
BP 186.16	11/07/2023	Nicholas Justin Gahan	Attach signage for Gwalia Museum	290.00	77,191.21



**Accounts for Payment - July 2023 Batch Payments 182 - 186**

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 186.17	11/07/2023	Outback Grave Markers	Manufacture and fix new denominational signs at the Leonora Cemetery	1,843.60	79,034.81
BP 186.18	11/07/2023	Outback Parks&Lodges	Accommodation for staff working on 11 Queen Vic upgrades	1,496.00	80,530.81
BP 186.19	11/07/2023	Prime Media Group Ltd	Gwalia TV advertising on Channel 7 networks	1,202.30	81,733.11
BP 186.20	11/07/2023	Remote Construction and Maintenance	Renovations to 11 Queen Victoria St Upgrade 50% deposit	9,112.00	90,845.11
BP 186.21	11/07/2023	Southern Cross Austereo	Advertising of 2023 Leonora Golden Gift - Radio	594.00	91,439.11
BP 186.22	11/07/2023	Sunny Industrial Brushware	Parts for P2480 - Brushes	1,056.00	92,495.11
BP 186.23	11/07/2023	TAPS Industries Pty Ltd	Repairs to public toilets in the townsite	110.00	92,605.11
BP 186.24	11/07/2023	Team Global Express Pty Ltd	Shipping costs for Admin & Nyunngaku Women's Group	448.93	93,054.04
BP 186.25	11/07/2023	Telstra	Fees and Charges 22/05/23 to 21/06/23 and Directory Charges	2,769.09	95,823.13
BP 186.26	11/07/2023	The Runner's Tribe	Service for 2023 Golden Gift - Events and Fields Management and Event Marketing 3/3	22,107.80	117,930.93
BP 186.27	11/07/2023	Win - Nine Life Channel	Promoting Gwalia on Channel 9 networks - 9LIFE	49.50	117,980.43
BP 186.28	11/07/2023	Win Television WA-	Promoting Gwalia on Channel 9Go, 9GEM and 9WA	279.40	118,259.83
BP 186.29	11/07/2023	Zoe Buckman	Reimbursement of 50% flight costs to attend the Leonora Golden Gift 2023	442.32	118,702.15
<b>Total - Batch Payment 186</b>				<b>118,702.15</b>	
<b>GRAND TOTAL</b>				<b>1,664,186.30</b>	



**Accounts for Payment - July 2023 Cheques & Payroll Liabilities****Shire of Leonora****Monthly Report – List of Accounts Paid by Delegated Authority****Submitted to Council on the 18th July, 2023**

The following list of accounts has been paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions contain Cheques **25847, 26001, & 26002** Wages & Payroll Liability payments since the previous list of accounts paid by Delegated Authority totalling **\$118,112.24**

**CHIEF EXECUTIVE OFFICER**

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>	<i>Balance</i>
26001	29/06/2023	Shire of Leonora - Petty Cash	Petty Cash Recoup - June, 2023	55.95	55.95
26002	30/06/2023	Shire of Leonora - Petty Cash	Petty Cash Recoup - June, 2023 (Additional)	37.00	92.95
25847	12/07/2023	Department of Transport	Fleet registration fees	16,136.95	16,229.90
PL13062023	15/06/2023	Shire of Leonora	Payroll deductions PPE: 12/06/2023	2,366.92	18,596.82
PL27062023	29/06/2023	Shire of Leonora	Payroll deductions PPE: 26/06/2023	2,206.92	20,803.74
PPE26062023	27/06/2023	Shire of Leonora	Salaries & wages PPE:26/06/2023	97,308.50	118,112.24
<b>GRAND TOTAL</b>				<b>118,112.24</b>	

**ORDINARY COUNCIL MEETING MINUTES**

**18 JULY 2023**

---

**10.0 REPORTS**

**10.5 ENVIRONMENTAL HEALTH OFFICER REPORTS**

Nil

**10.0 REPORTS**

**10.6 ELECTED MEMBERS REPORTS**

Nil

**11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12.0 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

Nil

**13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**13.1 ELECTED MEMBERS**

Nil

**13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**13.2 OFFICERS**

Nil

**14.0 MEETING CLOSED TO PUBLIC**

**14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil

**14.0 MEETING CLOSED TO PUBLIC**

**14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC**

**15.0 STATE COUNCIL AGENDA**

Nil

**16.0 NEXT MEETING**

Tuesday 15th August 2023

**17.0 CLOSURE OF MEETING**

There being no further business, the Chairperson, Shire President Cr PJ Craig declared the meeting closed at 9:58am.