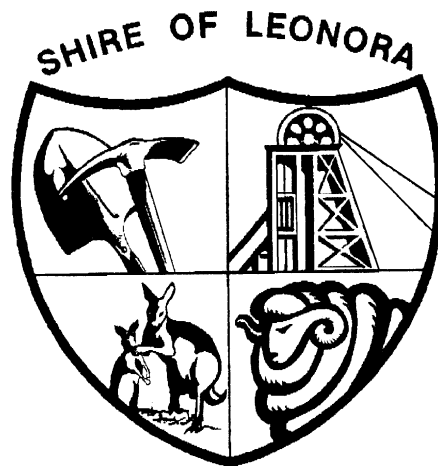


SHIRE OF LEONORA

NOTICE OF AN ORDINARY COUNCIL MEETING



**MINUTES OF ORDINARY MEETING HELD
IN SHIRE CHAMBERS, LEONORA
ON TUESDAY 18TH AUGUST, 2020
COMMENCING AT 9:33 AM.**

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL/OTHER INTEREST DISCLOSURES

1.1 The President Cr PJ Craig declared the meeting open at 9:33am.

1.2 Visitors or members of the public in attendance

At 10:45am: Ms Regina Alexandra Carson for Australian Citizenship Presentation

1.3 Financial/Other Interest Disclosures

Nil

2.0 DISCLAIMER NOTICE

3.0 COUNCIL MEETING INFORMATION NOTES

4.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

4.1 President (Chairperson)	PJ Craig
Deputy President	RA Norrie
Councillors	RM Cotterill
	AM Moore
	F Harris
	LR Petersen
Chief Executive Officer	JG Epis
Deputy Chief Executive Officer	L Gray

3.2 Apologies

Nil

3.3 Leave of Absence (Previously approved)

Nil

3.4 Leave of Absence

Councillor

AE Taylor

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

Nil

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

The CEO, Mr JG Epis, advised that Cr AE Taylor had submitted an application for leave of absence from the Ordinary Meeting of Council to be held on 18th August, 2020.

Moved Cr LR Petersen, seconded Cr F Harris that Cr AE Taylor be granted a leave of absence from the Ordinary Meeting of Council to be held on 18th August, 2020.

CARRIED (6 VOTES TO 0)

7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr RA Norrie, seconded Cr RM Cotterill that the Minutes of the Ordinary Meeting held on 21st July, 2020 and the Minutes of the Special Meeting of Council held on 28th July, 2020 be confirmed as a true and accurate record.

CARRIED (6 VOTES TO 0)

9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Cr PJ Craig made the following announcement:

The Northern Goldfields Working Group had a meeting last Friday 14th August 2020, and Cr PJ Craig and the CEO attended by telephone. The meeting was to discuss the joint Economic Prospectus being compiled by Puzzle Consulting. The consensus had been that it needed more depth and the map would be further upgraded.

11.0 REPORTS OF OFFICERS

11.1 CHIEF EXECUTIVE OFFICER

11.1(A) ROAD DEDICATION – MALCOLM DAM ROAD

SUBMISSION TO: Meeting of Council
Meeting Date: 18th August, 2020

AGENDA REFERENCE: 11.1 (A) AUG 20

SUBJECT: Road Dedication – Malcolm Dam Road

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Road Dedication 7.7

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 22nd July, 2020

BACKGROUND

In 1903 the “Malcolm Dam Road” was constructed by the Western Australian Government to service water supply for steam trains operating in the region. (see attached plan)

At that time, the road connected the Leonora-Laverton Road with the man-built Malcolm Dam. Malcolm Dam itself and surrounding area is protected by Recreation and Water Reserve 8946 over which the Shire of Leonora has management control.

Management goals of the Reserve are:

- i. to conserve the indigenous species of plants and animals, the aesthetic values and the natural environmental process occurring on the reserve; and
- ii. to facilitate the public enjoyment of the natural attributes of the reserve by providing for camping and passive recreational activities in a manner that does not compromise the conservation and other management activities.

The land between the Malcolm Dam Reserve and the Leonora-Laverton Road is protected by Common Reserve 7521, which again the Shire of Leonora has management control.

Even though the “Malcolm Dam Road” has never been surveyed nor dedicated, it is my understanding that the road has been continually maintained since 1903 by the Mount Malcolm Roads Board (1903 to 1917), Leonora-Malcolm Roads Board (1917 to 1930), Leonora Roads Board 1930 to 1961) and since that time, the Shire of Leonora.

In regards Heritage, it should be noted that this proposal/project is a land tenure project only. The object is to formalise the tenure under and adjacent to an existing formed road generally in accordance with existing improvements. No fencing exists. Road dedication formalities would have no affect on the normal day to day activities on the land.

Subject to the receipt of a local government resolution and at the completion of formal action, the Hon Minister for Lands would proceed to acquire and dedicate the subject land as road reserve and amend adjacent properties accordingly.

STATUTORY ENVIRONMENT

In accordance with Section 56 of the *Land Administration Act 1997* and Regulation 8 of the *Land Administration Regulations 1998*.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no costs involved in the dedication process however survey costs and drafting expenses could amount to about \$15,000.00.

STRATEGIC IMPLICATIONS

Upgrading of road will improve safety for all motorists.

RECOMMENDATIONS

That Council resolve to:

- (i) Request of the Minister for Lands that the road commonly known as the Malcolm Dam Road be dedicated as a public road reserve
- (ii) Provide notice to public utility providers and other government departments of Council's intention
- (iii) Indemnify in favour of the Minister for Lands against any claims for compensation (other than a claim for compensation in respect of land referred to in Section 56(6) of the *Land Administration Act 1997*) in an amount equal to the amount of all costs and expenses reasonably incurred by Department of Planning, Lands and Heritage on behalf of the Minister for Lands in considering and granting the request
- (iv) Engage the services of a Licenced Surveyor to undertake the survey works as required.

VOTING REQUIREMENT

Simple Majority Required

COUNCIL DECISION

Moved Cr AM Moore, seconded Cr LR Petersen, that Council resolve to:

- (i) Request of the Minister for Lands that the road commonly known as the Malcolm Dam Road be dedicated as a public road reserve
- (ii) Provide notice to public utility providers and other government departments of Council's intention
- (iii) Indemnify in favour of the Minister for Lands against any claims for compensation (other than a claim for compensation in respect of land referred to in Section 56(6) of the *Land Administration Act 1997*) in an amount equal to the amount of all costs and expenses reasonably incurred by Department of Planning, Lands and Heritage on behalf of the Minister for Lands in considering and granting the request
- (iv) Engage the services of a Licenced Surveyor to undertake the survey works as required.

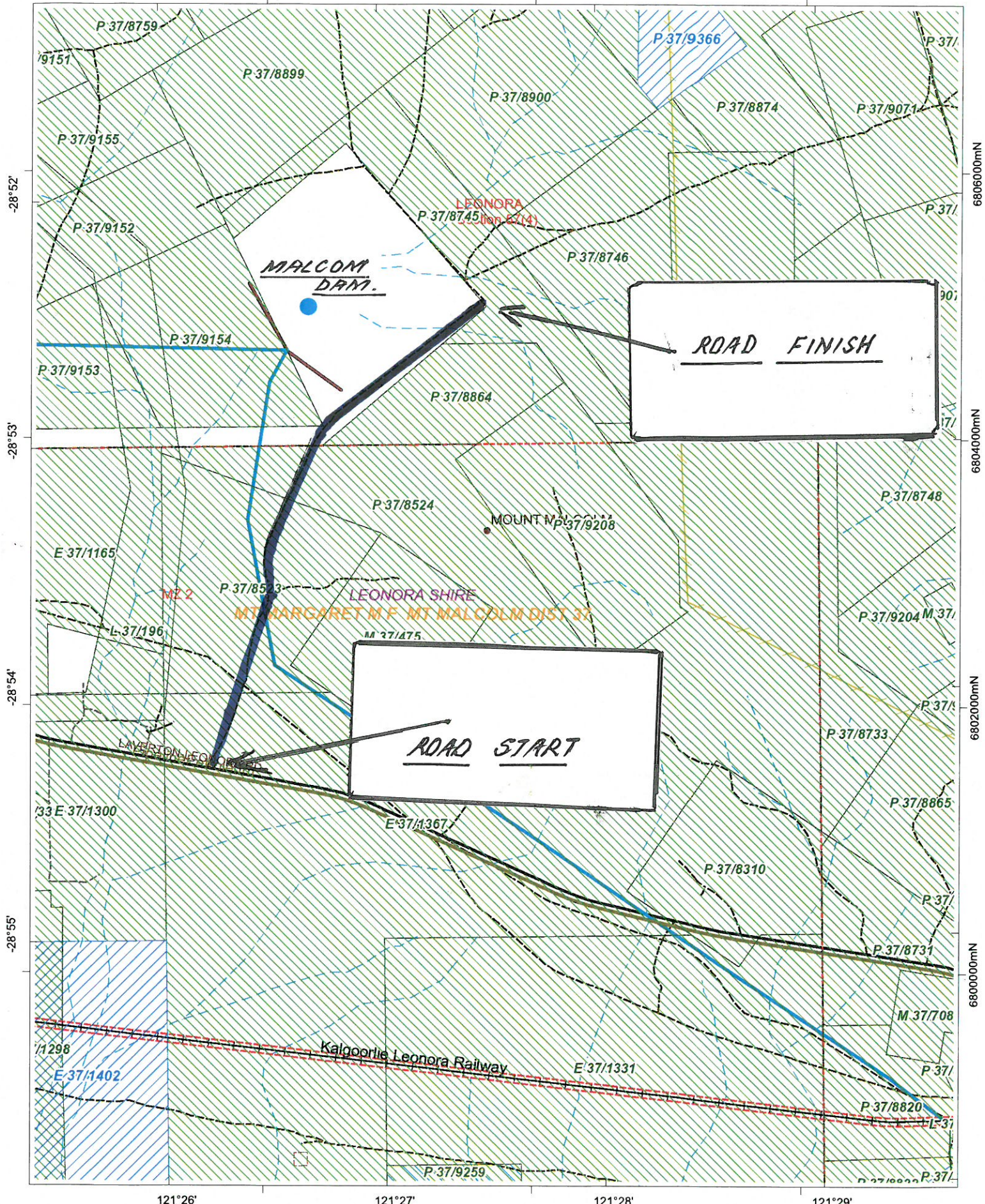
CARRIED (6 VOTES TO 0)



348000mE

350000mE

352000mE



-28°52'

-28°53'

-28°54'

-28°55'

6806000mN

6804000mN

6802000mN

6800000mN

121°26'

121°27'

121°28'

121°29'

This plan has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002, through Geoscience Australia and the Department of Defence, maintains copyright over those parts of the topographic data it has provided for display in TENGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at www.ga.gov.au. Confirmation of the extent and composition of any Native Title Claims should be sought from the Native Title Spatial Services Landgate. Enclosed Pastoral Lease land and Pre-1994 mining confined to Nharluwanga Wajarri and Ngatlawanga LUA Native Title determination boundary.

Scale: 1:36,112



11.0 REPORTS OF OFFICERS
11.2 DEPUTY CHIEF EXECUTIVE OFFICER
11.2(A) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO: Meeting of Council
Meeting Date: 18th August, 2020

AGENDA REFERENCE: 11.2 (A) AUG 20

SUBJECT: Monthly Financial Statements

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 12th August, 2020

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 31st July, 2020 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st July, 2020
- (c) Material Variances – 31st July, 2020

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*

- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 31st July, 2020 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st July, 2020
- (c) Material Variances – 31st July, 2020

be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr RA Norrie, seconded Cr AM Moore, that the Monthly Financial Statements for the month ended 31st July, 2020 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st July, 2020
- (c) Material Variances – 31st July, 2020

be accepted.

CARRIED (6 VOTES TO 0)

12 August 2020

Mr Jim Epis
The Chief Executive Officer
Shire of Leonora
PO Box 56
LEONORA WA 6438

COMPILATION REPORT TO THE SHIRE OF LEONORA

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Leonora, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 31 July 2020. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF LEONORA

The Shire of Leonora are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Leonora we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Leonora provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the special purpose financial statements.



Russell Barnes
Director
[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)

SHIRE OF LEONORA
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 July 2020

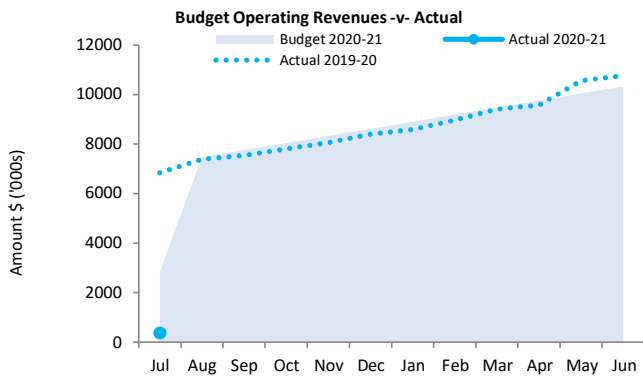
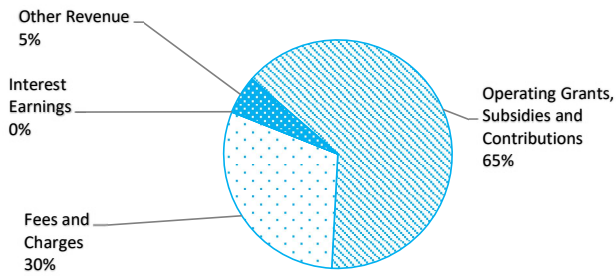
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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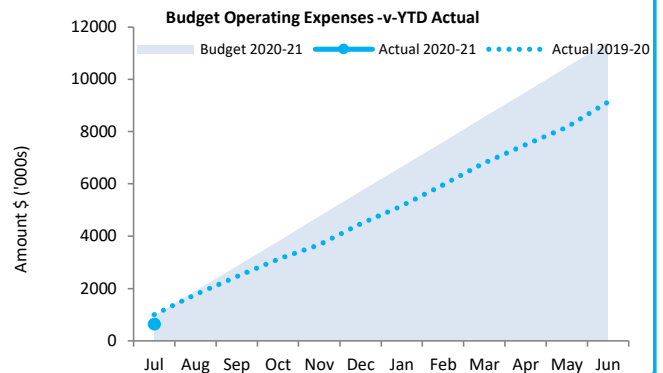
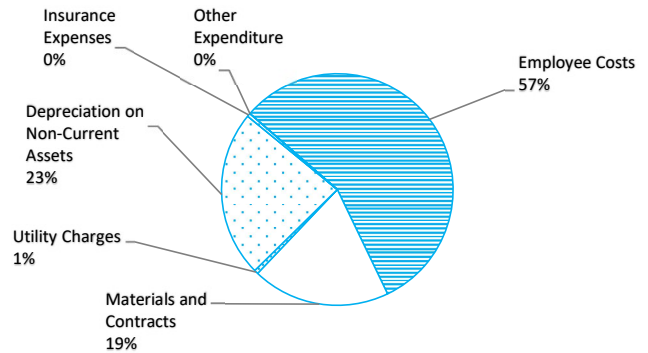
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OPERATING ACTIVITIES

OPERATING REVENUE

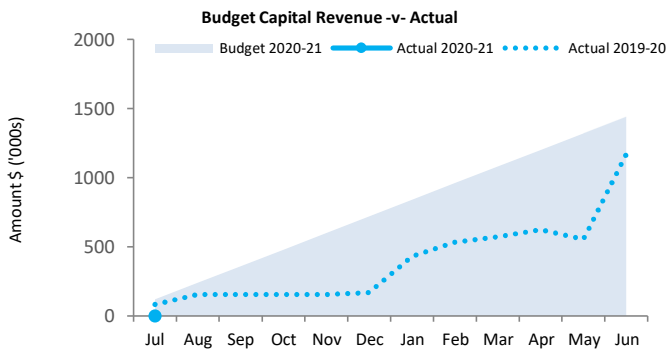


OPERATING EXPENSES

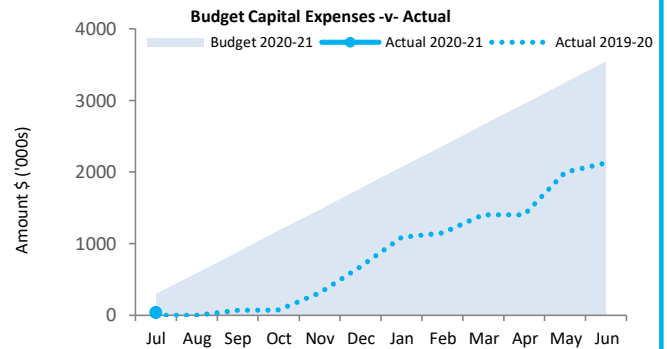


INVESTING ACTIVITIES

CAPITAL REVENUE

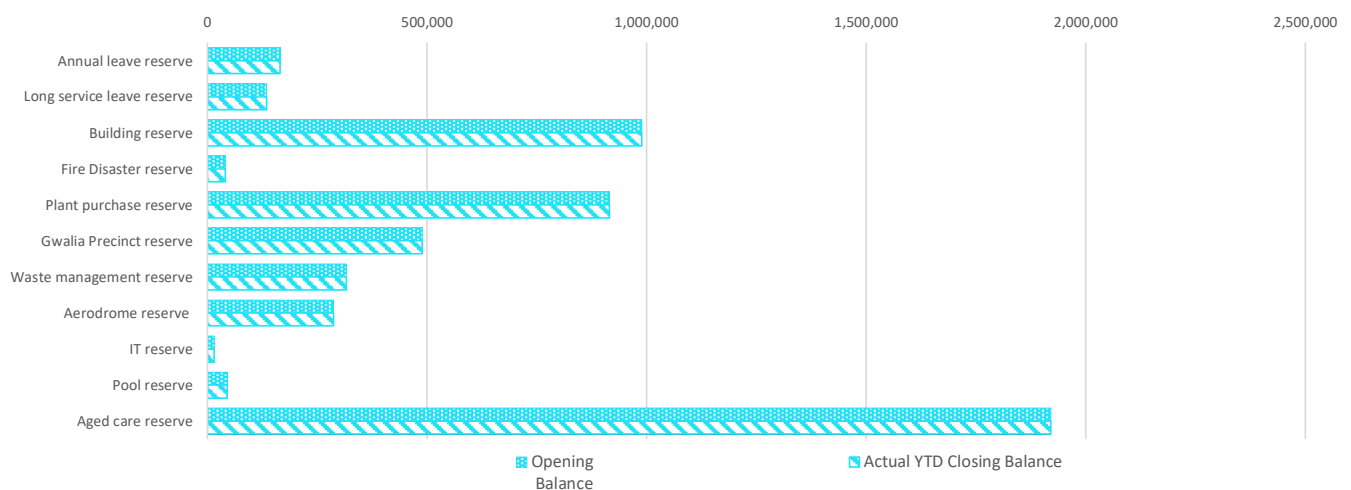


CAPITAL EXPENSES



FINANCING ACTIVITIES

RESERVES



Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.68 M	\$2.68 M	\$2.65 M	(\$0.03 M)
Closing	\$0.00 M	\$1.96 M	\$2.50 M	\$0.54 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	\$7.47 M	% of total
Unrestricted Cash	\$2.15 M	28.8%
Restricted Cash	\$5.32 M	71.2%

Refer to Note 2 - Cash and Financial Assets

Payables

	\$0.14 M	% Outstanding
Trade Payables	\$0.00 M	
Over 30 Days		0.0%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables

	\$0.38 M	% Collected
Rates Receivable	\$0.17 M	14.7%
Trade Receivable	\$0.38 M	
Over 30 Days		76.3%
Over 90 Days		2.9%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.68 M	(\$0.52 M)	(\$0.11 M)	\$0.40 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	\$0.00 M	% Variance
YTD Budget	\$0.00 M	#DIV/0!

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions

YTD Actual	\$0.25 M	% Variance
YTD Budget	\$0.12 M	104.8%

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges

YTD Actual	\$0.12 M	% Variance
YTD Budget	\$0.14 M	(19.4%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.10 M)	(\$0.20 M)	(\$0.04 M)	\$0.16 M

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	\$0.00 M	%
Adopted Budget	\$0.33 M	(100.0%)

Refer to Note 7 - Disposal of Assets

Asset Acquisition

YTD Actual	\$0.04 M	% Spent
Adopted Budget	\$3.54 M	(98.9%)

Refer to Note 8 - Capital Acquisition

Capital Grants

YTD Actual	\$0.00 M	% Received
Adopted Budget	\$1.11 M	(100.0%)

Refer to Note 8 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.27 M)	(\$0.00 M)	(\$0.00 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings

Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.00 M

Refer to Note 8 - Borrowings

Reserves

Reserves balance	\$5.32 M
Interest earned	\$0.00 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES

ACTIVITIES

GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowances, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses. An administration cost is also allocated which enables staff to process Council meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting any audits of Council books of accounts and procedures is included under this heading. Also included is the sponsorship of the Royal Flying Doctor Service of Australia through a five year contribution towards funding an aircraft.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

1. Rates.

- (a) GRV (gross rental value) refers to property rates for Leonora, Leinster and Agnew town sites and operational mines and associated infrastructure.
- (b) UV (Unimproved value) refers to mining properties and tenements (other than mines and other associated infrastructure) and prospecting licenses, exploration licenses and mining leases. It also refers to pastoral properties.
- (c) Additional rates and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget.
- (d) Administration charge refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process.
- (e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.

2. Grants

- (a) Grants Commission - a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population.
- (b) Roads Grant - An unimproved road grant allocated by the Federal Government and again distributed by the Grants Commission utilising a pre-determined formula.
- (c) Administration costs allocated to grants refers to the costs associated in the collection of Federal Government grants including provision and updating of data used in grants commission formula.

3. Interest from Investments

Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Costs and revenues associated with animal control within the Shire and also includes dog and cat registration, fire prevention and control, emergency services and other aspects of community safety.

HEALTH

To provide an operational framework for environmental and community health.

Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/control, food hygiene inspection/control, contribution to doctor's expenses, aged care feasibility study and notification of disease.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Provision of support services for education through the Leonora Childcare Centre, and for the elderly, youth and disabled within the district for the betterment of the residents.

HOUSING

To provide and maintain staff housing.

Costs of maintaining Council owned accommodation units and collection of rentals paid by staff for the use of those buildings. Costs that can be accurately attributed to other programs are allocated. Accommodation included 9 houses, 2 duplexes and a single persons quarters.

COMMUNITY AMENITIES

To provide services required by the community.

Costs of collection and disposal of domestic and commercial refuse for the town site of Leonora and maintenance of the landfill refuse site and liquid waste facility. Revenue collection by way of an annual fee for this service is included on rate assessment notices. Costs associated with review and administration of Council's Town Planning Scheme and operation of the Leonora Cemetery. Provisions of Christmas decorations in Leonora townsite.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.

Provision and maintenance of Council owned parks, gardens and grassed oval/recreation ground at Leonora and a contribution to similar facilities within Leinster townsite. Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball courts, two squash courts, kitchen, gymnasium, swimming pool and associated facilities and revenues collected from the public for use of these facilities. Additional facilities located in Leonora include a bowling club and skate park. Costs of maintenance of Council owned television and radio re-transmission service which includes digital television and radio costs, and revenue associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of WA.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Maintenance and improvements of 1,300 kilometres of Council controlled unsealed roads, townsite footpaths and streets, drainage control, street cleaning and provision and maintenance of street trees. Costs of providing electricity for street lights in the Leonora townsite and maintenance of Council's works depot and associated infrastructure. Operation, maintenance and management of Leonora Airport including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators. Revenues by way of landing fees and head tax charges charged to all aircraft with the exception of the Royal Flying Doctor Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

ECONOMIC SERVICES

To help promote the Shire and its economic wellbeing.

Costs associated with tourism promotion throughout the Shire including employment of staff at the Gwalia Heritage Precinct and Leonora Information Centre. Costs and revenues associated with building control under building regulations including inspections and issuing building permits. Completion of the Northern Goldfields Regional Offices and Administration Centre (NGROAC) providing regional office accommodation and a casual meeting place.

OTHER PROPERTY AND SERVICES

To monitor and control the Shire's overheads operating accounts.

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others. Costing allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities, works and services. Costs and revenue associated with standpipe facilities.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,683,641	2,683,641	2,653,655	(29,986)	(1.12%)	
Revenue from operating activities							
Governance		1,530	128	0	(128)	(100.00%)	
General purpose funding - general rates	6	6,903,219	0	0	0	0.00%	
General purpose funding - other		589,993	49,166	407	(48,759)	(99.17%)	▼
Law, order and public safety		9,950	829	0	(829)	(100.00%)	
Health		36,095	3,008	2,542	(466)	(15.49%)	
Education and welfare		300,800	25,067	14,517	(10,550)	(42.09%)	
Housing		44,795	3,733	5,428	1,695	45.41%	
Community amenities		423,146	35,262	7,291	(27,971)	(79.32%)	▼
Recreation and culture		310,746	25,896	23,919	(1,977)	(7.63%)	
Transport		776,870	64,739	210,912	146,173	225.79%	▲
Economic services		787,208	65,601	100,444	34,843	53.11%	▲
Other property and services		143,500	11,958	16,835	4,877	40.78%	
		10,327,852	285,387	382,295	96,908		
Expenditure from operating activities							
Governance		(702,267)	(58,522)	(21,810)	36,712	62.73%	▲
General purpose funding		(418,515)	(34,876)	(29,526)	5,350	15.34%	
Law, order and public safety		(209,030)	(17,419)	(4,867)	12,552	72.06%	
Health		(877,273)	(73,106)	(75,964)	(2,858)	(3.91%)	
Education and welfare		(777,829)	(64,819)	(56,534)	8,285	12.78%	
Community amenities		(361,499)	(30,125)	(62,201)	(32,076)	(106.48%)	▼
Recreation and culture		(1,704,445)	(142,037)	(83,680)	58,357	41.09%	▲
Transport		(3,479,034)	(280,293)	(308,476)	(28,183)	(10.05%)	▼
Economic services		(3,020,648)	(251,721)	(93,675)	158,046	62.79%	▲
Other property and services		(15,000)	1,342	90,208	88,866	6621.91%	▲
		(11,565,540)	(951,576)	(646,525)	305,051		
Non-cash amounts excluded from operating activities	1(a)	1,920,718	147,841	150,353	2,512	1.70%	
Amount attributable to operating activities		683,030	(518,348)	(113,877)	404,471		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12	1,110,213	92,518	0	(92,518)	(100.00%)	▼
Proceeds from disposal of assets	7	331,000	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(3,542,524)	(295,210)	(39,997)	255,213	86.45%	▲
Amount attributable to investing activities		(2,101,311)	(202,692)	(39,997)	162,695		
Financing Activities							
Transfer from reserves	9	250,000	0	0	0	0.00%	
Transfer to reserves	9	(1,515,360)	(213)	(213)	0	0.00%	
Amount attributable to financing activities		(1,265,360)	(213)	(213)	0		
Closing funding surplus / (deficit)	1(c)	0	1,962,388	2,499,568			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 13 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$15,000 or 8.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 JULY 2020

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020**

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,683,641	2,683,641	2,653,655	(29,986)	(1.12%)	
Revenue from operating activities							
Rates	6	6,903,219	0	0	0	0.00%	
Operating grants, subsidies and contributions	11	1,443,953	120,329	246,419	126,090	104.79%	▲
Fees and charges		1,717,206	143,101	115,270	(27,831)	(19.45%)	▼
Interest earnings		44,000	3,667	307	(3,360)	(91.63%)	
Other revenue		219,474	18,290	20,299	2,009	10.98%	
		10,327,852	285,387	382,295	96,908		
Expenditure from operating activities							
Employee costs		(2,245,080)	(187,090)	(365,240)	(178,150)	(95.22%)	▼
Materials and contracts		(6,736,538)	(561,378)	(124,233)	437,145	77.87%	▲
Utility charges		(305,200)	(25,433)	(3,649)	21,784	85.65%	▲
Depreciation on non-current assets		(1,774,091)	(147,841)	(150,353)	(2,512)	(1.70%)	
Insurance expenses		(241,690)	(20,141)	(2,837)	17,304	85.91%	▲
Other expenditure		(116,314)	(9,693)	(213)	9,480	97.80%	
Loss on disposal of assets	7	(146,627)	0	0	0	0.00%	
		(11,565,540)	(951,576)	(646,525)	305,051		
Non-cash amounts excluded from operating activities	1(a)	1,920,718	147,841	150,353	2,512	1.70%	
Amount attributable to operating activities		683,030	(518,348)	(113,877)	404,471		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	1,110,213	92,518	0	(92,518)	(100.00%)	▼
Proceeds from disposal of assets	7	331,000	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(3,542,524)	(295,210)	(39,997)	255,213	86.45%	▲
Amount attributable to investing activities		(2,101,311)	(202,692)	(39,997)	162,695		
Financing Activities							
Transfer from reserves	9	250,000	0	0	0	0.00%	
Transfer to reserves	9	(1,515,360)	(213)	(213)	0	0.00%	
Amount attributable to financing activities		(1,265,360)	(213)	(213)	0		
Closing funding surplus / (deficit)	1(c)	0	1,962,388	2,499,568	537,180		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 , Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 11 August 2020

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Add: Loss on asset disposals	7	146,627	0	0
Add: Depreciation on assets		1,774,091	147,841	150,353
Total non-cash items excluded from operating activities		1,920,718	147,841	150,353

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 31 July 2019	Year to Date 31 July 2020
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(5,315,507)	(3,330,780)	(5,315,720)
Add: Provisions - employee	10	145,175	198,195	145,175
Add: Wages liability		0	94,225	0
Total adjustments to net current assets		(5,170,332)	(3,038,360)	(5,170,545)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	7,545,391	4,891,479	7,469,701
Rates receivables	3	195,415	6,888,688	166,657
Receivables	3	274,070	489,870	377,857
Other current assets	4	89,353	102,985	76,347
Less: Current liabilities				
Payables	5	(55,067)	(761,996)	(143,342)
Contract liabilities	10	(80,000)	0	(131,932)
Provisions	10	(145,175)	(198,195)	(145,175)
Less: Total adjustments to net current assets	1(b)	(5,170,332)	(3,038,360)	(5,170,545)
Closing funding surplus / (deficit)		2,653,655	8,374,471	2,499,568

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$				
Cash on hand								
Municipal bank	Cash and cash equivalents	2,152,711	0	2,152,711	0	NAB	Variable	Nil
Petty cash and floats	Cash and cash equivalents	1,270	0	1,270	0	Cash on hand	Nil	Nil
Reserve bank	Cash and cash equivalents	0	5,315,720	5,315,720	0	NAB	Variable	Nil
Total		2,153,981	5,315,720	7,469,701	0			
Comprising								
Cash and cash equivalents		2,153,981	5,315,720	7,469,701	0			
		2,153,981	5,315,720	7,469,701	0			

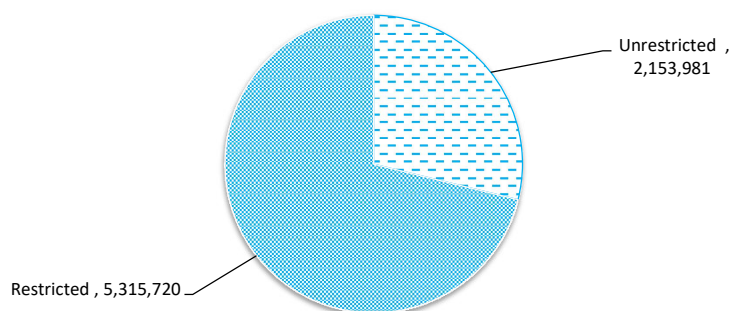
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

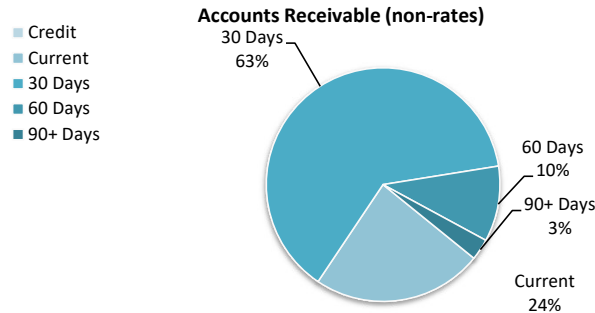
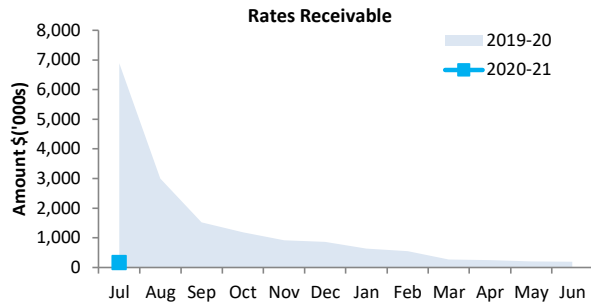
Rates receivable	30 Jun 2020	31 Jul 2020
	\$	\$
Opening arrears previous years	165,403	195,415
Levied this year	6,448,237	0
Less - collections to date	(6,418,225)	(28,758)
Equals current outstanding	195,415	166,657
Net rates collectable	195,415	166,657
% Collected	97%	14.7%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	89,500	239,089	39,588	11,110	379,287
Percentage	0.0%	23.6%	63%	10.4%	2.9%	
Balance per trial balance						
Sundry receivable						379,287
Allowance for impairment of receivables						(6,030)
Undeposited cash						4,600
Total receivables general outstanding						377,857

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



Other current assets	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 31 July 2020
	\$	\$	\$	\$
Inventory				
Stores on hand	89,353	0	(13,006)	76,347
Total other current assets	89,353	0	(13,006)	76,347
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

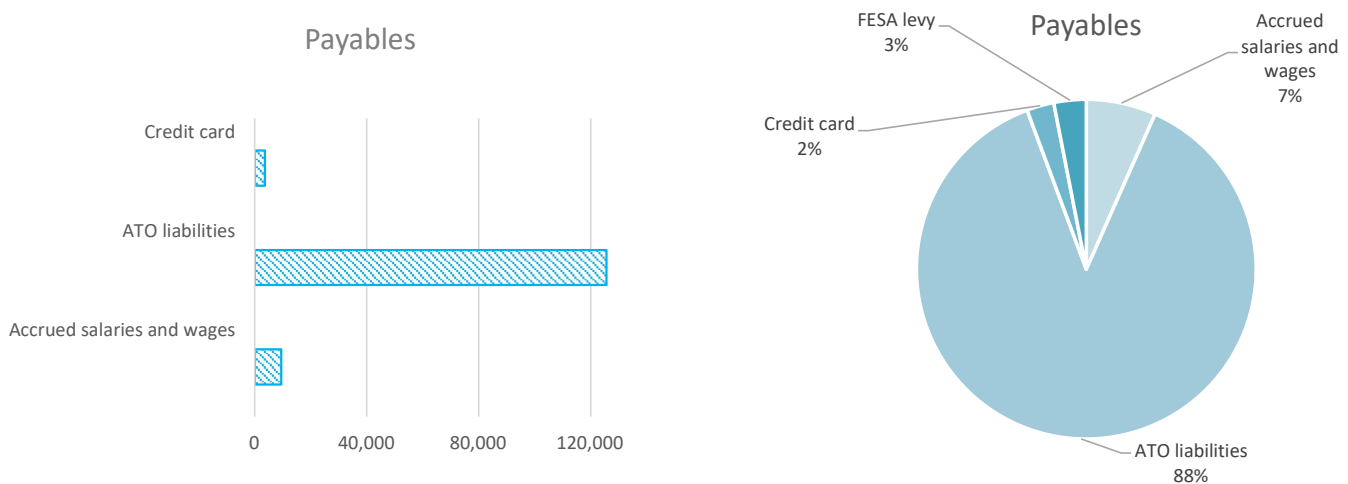
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	0	0	0	0	0
Percentage	0%	0%	0%	0%	0%	0%
Balance per trial balance						
Accrued salaries and wages						9,534
ATO liabilities						125,676
Credit card						3,726
FESA levy						4,406
Total payables general outstanding						143,342

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



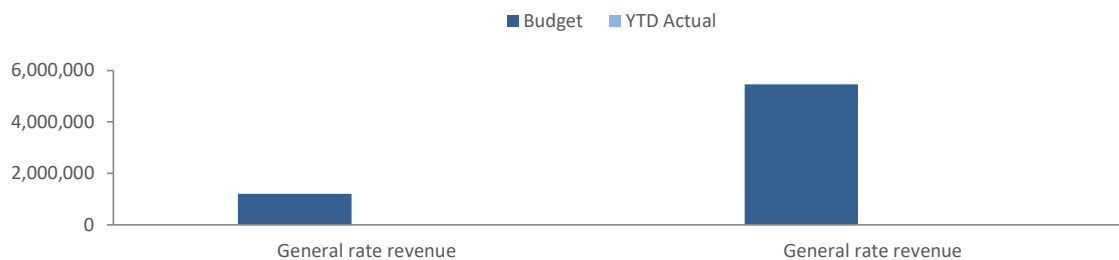
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

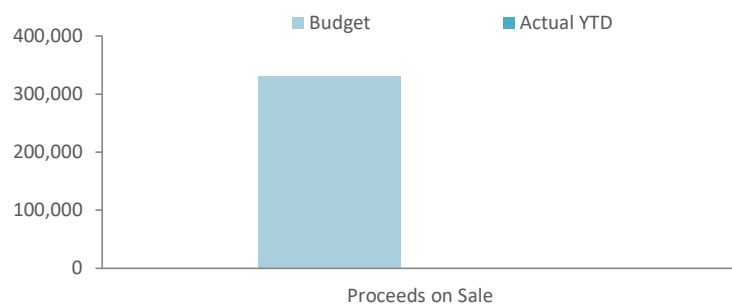
General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
General rate revenue	0.0706	586	15,222,674	1,074,721	134,000	0	1,208,721	0	0	0	0
Unimproved value											
General rate revenue	0.1550	1,415	34,965,661	5,419,677	40,000	0	5,459,677	0	0	0	0
Sub-Total		2,001	50,188,335	6,494,398	174,000	0	6,668,398	0	0	0	0
Minimum payment	Minimum \$										
Gross rental value											
General rate revenue	323	61	120,189	29,393	0	0	29,393	0	0	0	0
Unimproved value											
General rate revenue	323	636	720,994	205,428	0	0	205,428	0	0	0	0
Sub-total		697	841,183	234,821	0	0	234,821	0	0	0	0
Total general rates							6,903,219				0

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



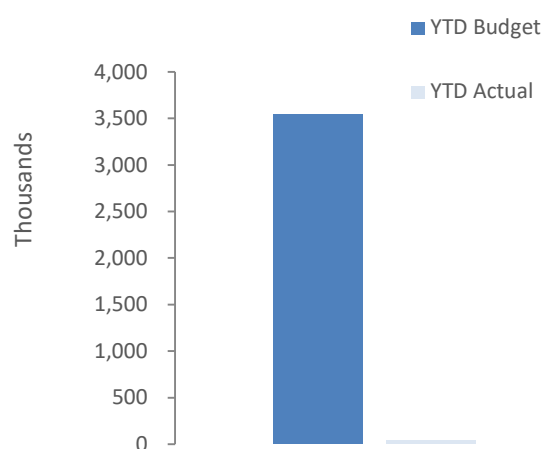
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
Transport									
658	2018 Ford Ranger Grader Ute	45,752	33,000	0	(12,752)	0	0	0	0
660	Holden Colorado Space Cab Tray Top 4WD	40,764	33,000	0	(7,764)	0	0	0	0
645	Asset 645 John Deere 670G Grader 2014	235,000	140,000	0	(95,000)	0	0	0	0
Other property and services									
PE70	2019 Nissan Patrol 4WD CEO	68,145	52,000	0	(16,145)	0	0	0	0
PE39	2019 Ford Everest 4WD DCEO	51,179	38,000	0	(13,179)	0	0	0	0
658	2018 Amarok Dual Cab MWS	36,787	35,000	0	(1,787)	0	0	0	0
		477,627	331,000	0	(146,627)	0	0	0	0



Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	778,566	64,881	22,866	(42,015)
Furniture and equipment	7,000	583	0	(583)
Plant and equipment	1,037,500	86,458	0	(86,458)
Infrastructure - roads	500,000	41,667	0	(41,667)
Infrastructure - parks, gardens, recreation facilities	1,219,458	101,622	17,131	(84,491)
Payments for Capital Acquisitions	3,542,524	295,210	39,997	(255,213)
Total Capital Acquisitions	3,542,524	295,210	39,997	(255,213)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,110,213	92,518	0	(92,518)
Other (disposals & C/Fwd)	331,000	0	0	0
Cash backed reserves				
Aerodrome reserve	250,000	0	0	0
Contribution - operations	1,851,311	202,692	39,997	(162,695)
Capital funding total	3,542,524	295,210	39,997	(255,213)

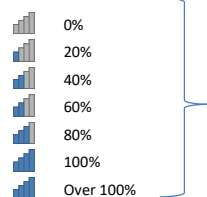
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Adopted			
Account Description		Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Buildings					
	11A Walton Street	25,000	2,083	0	(2,083)
	Doctor's House	40,000	3,333	0	(3,333)
	11 Queen Victoria Street	35,000	2,917	0	(2,917)
	26 Queen Victoria Street	15,000	1,250	0	(1,250)
	29 Hoover Street	35,000	2,917	0	(2,917)
	40A Hoover Street	25,000	2,083	0	(2,083)
	51 Gwalia Street	35,000	2,917	0	(2,917)
	9 Cohen Street	25,000	2,083	0	(2,083)
	Oval Caretaker	20,000	1,667	0	(1,667)
	Container Scheme Modifications	8,000	667	0	(667)
	Renewable Energy Setup Lot 60 Tower St	28,500	2,375	0	(2,375)
	Renewable Energy Setup Lot 96 Tower St	28,500	2,375	0	(2,375)
	Playground- Tower Street Toilet	73,202	6,100	0	(6,100)
	Public Toilet - Town	150,000	12,500	0	(12,500)
LB10002	Public Toilet - Gwalia Museum	126,764	10,564	22,866	12,302
	Porch - Gwalia Museum	22,600	1,883	0	(1,883)
	Records storage shed - Kalgoorlie (1/4)	70,000	5,833	0	(5,833)
	Renewable Energy Setup Admin Offices	16,000	1,333	0	(1,333)
		778,566	64,881	22,866	(42,015)
Furniture and Equipment					
	Services Locator	7,000	583	0	(583)
		7,000	583	0	(583)
Plant and Equipment					
	Tractor	66,500	5,542	0	(5,542)
	Backhoe	145,000	12,083	0	(12,083)
	Grader	450,000	37,500	0	(37,500)
	Grader Driver's Vehicle	62,000	5,167	0	(5,167)
	Solar Street Lights x 3	8,000	667	0	(667)
	Solar Street Lights x 3	40,000	3,333	0	(3,333)
	Reporting Officer's Vehicle	62,000	5,167	0	(5,167)
	MWS's Vehicle	73,000	6,083	0	(6,083)
	CEO's Vehicle Nissan	76,000	6,333	0	(6,333)
	DCEO's Vehicle Ford Everest	55,000	4,583	0	(4,583)
		1,037,500	86,458	0	(86,458)
Infrastructure Roads					
	Grid renewals	50,000	4,167	0	(4,167)
	Leonora Nambi Road RRG	450,000	37,500	0	(37,500)
		500,000	41,667	0	(41,667)
Infrastructure Other					
	Bowling Club internal fencing	30,000	2,500	0	(2,500)
IO10001	Playground - Tower Street	317,000	26,417	14,640	(11,777)
	Pumptrack - Skate Park	135,000	11,250	0	(11,250)
	Standpipe	30,000	2,500	0	(2,500)
	Fencing - Shire Common	25,000	2,083	0	(2,083)
IO10005	Airport Lights	632,458	52,705	2,491	(50,214)
	Information Bay Upgrade	10,000	833	0	(833)
	Malcom Dam Upgrade	40,000	3,333	0	(3,333)
		1,219,458	101,622	17,131	(84,491)
		3,542,524	295,210	39,997	(510,427)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

OPERATING ACTIVITIES
NOTE 9
CASH RESERVES

Cash backed reserve

Reserve name	Opening	Budget Interest	Actual Interest	Budget Transfers	Actual Transfers	Budget Transfers	Actual Transfers	Budget Closing	Actual YTD
	Balance	Earned	Earned	In (+)	In (+)	Out (-)	Out (-)	Balance	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Annual leave reserve	165,344	0	7	0	0	0	0	165,344	165,351
Long service leave reserve	134,561	960	6	0	0	0	0	135,521	134,567
Building reserve	988,771	40,000	42	950,000	0	0	0	1,978,771	988,813
Fire Disaster reserve	39,922	460	2	0	0	0	0	40,382	39,924
Plant purchase reserve	915,193	7,500	39	0	0	0	0	922,693	915,232
Gwalia Precinct reserve	488,650	0	21	0	0	0	0	488,650	488,671
Waste management reserve	315,991	2,000	13	0	0	0	0	317,991	316,004
Aerodrome reserve	286,443	3,400	0	200,000	0	(250,000)	0	239,843	286,443
IT reserve	15,000	0	0	0	0	0	0	15,000	15,000
Pool reserve	45,040	40	2	300,000	0	0	0	345,080	45,042
Aged care reserve	1,920,592	11,000	81	0	0	0	0	1,931,592	1,920,673
	5,315,507	65,360	213	1,450,000	0	(250,000)	0	6,580,867	5,315,720

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 31 July 2020
		\$	\$	\$	\$
Contract liabilities					
Unspent grants, contributions and reimbursements - operating	11	80,000	77,899	(25,967)	131,932
Total unspent grants, contributions and reimbursements		80,000	77,899	(25,967)	131,932
Provisions					
Annual leave		97,678	0	0	97,678
Long service leave		47,497	0	0	47,497
Total Provisions		145,175	0	0	145,175
Total other current assets		225,175	77,899	(25,967)	277,107
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

NOTE 11

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Jul 2020	Current Liability 31 Jul 2020	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
Grant - Equalisation	0	0	0	0	0	273,399	22,783	0
Grant - Roads (Untied)	0	0	0	0	0	304,094	25,341	0
Law, order, public safety								
Operational Grant - Bush Fire	0	0	0	0	0	2,000	167	0
Education and welfare								
Youth Support DCP Grant	0	17,984	(5,995)	11,989	11,989	71,935	5,995	5,995
Grant- Sustainability Child Ca	0	0	0	0	0	78,865	6,572	0
Recreation and culture								
Indue agreement	0	31,857	(10,619)	21,238	21,238	0	0	10,619
CRC other grants	0	0	0	0	0	132,887	11,074	2,500
CRC grant funding	0	28,058	(9,353)	18,705	18,705	0	0	9,353
Transport								
MRWA Direct	0	0	0	0	0	159,050	13,254	159,049
NGWG Consultant	80,000	0	0	80,000	80,000	0	0	0
Contrib. - Street Lights	0	0	0	0	0	4,070	339	0
Economic services								
Weed control	0	0	0	0	0	0	0	10,000
Lotterywest Gwalia Interpretation	0	0	0	0	0	248,403	20,700	48,903
Golden Gift Sponsorship	0	0	0	0	0	115,000	9,583	0
Golden Gift Grants	0	0	0	0	0	54,250	4,521	0
	80,000	77,899	(25,967)	131,932	131,932	1,443,953	120,329	246,419

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020**

NOTE 12

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Jul 2020	Current Liability 31 Jul 2020	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Transport								
Grant - Roads to Recovery	0	0	0	0	0	178,236	14,853	0
Grant - Infrastructure COVID-19	0	0	0	0	0	440,415	36,701	0
RRG Funding	0	0	0	0	0	300,000	25,000	0
RADS Grant	0	0	0	0	0	191,562	15,964	0
	0	0	0	0	0	1,110,213	92,518	0

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020**

**NOTE 13
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$15,000 or 8.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
General purpose funding - other	(48,759)	(99.17%)	▼ Timing	Accounting Standards Impact - Will be adjusted at end of quarter
Community amenities	(27,971)	(79.32%)	▼ Timing	
Transport	146,173	225.79%	▲ Timing	
Economic services	34,843	53.11%	▲ Timing	
Expenditure from operating activities				
Governance	36,712	62.73%	▲ Timing	Allocations to be reviewed as monthly split resulting in positive numbers
Community amenities	(32,076)	(106.48%)	▼ Timing	
Recreation and culture	58,357	41.09%	▲ Timing	
Transport	(28,183)	(10.05%)	▼ Timing	
Economic services	158,046	62.79%	▲ Timing	
Other property and services	88,866	6621.91%	▲ Timing	
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(92,518)	(100.00%)	▼ Timing	
Payments for property, plant and equipment and infrastructure	255,213	86.45%	▲ Timing	

11.0 REPORTS OF OFFICERS
11.2 DEPUTY CHIEF EXECUTIVE OFFICER
11.2(B) ACCOUNTS FOR PAYMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 18th August, 2020

AGENDA REFERENCE: 11.2 (B) AUG 20

SUBJECT: Accounts for Payment

LOCATION / ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 12th August, 2020

BACKGROUND

Attached statements consist of accounts paid by Delegated Authority and Council Authorisation since the previous council meeting as follows:

1. Accounts paid by Delegated Authority, totalling **\$250,643.06**, consisting of:
 - a. Credit Card Payments for **July, 2020**, totalling **\$3,598.42**;
 - b. Direct Bank Transactions numbered from **1513** to **1544** and total **\$177,382.00**;
 - c. Batch Payment **40**, totalling **\$21,994.50**; and
 - d. Cheque from **25711** and Payroll Payments relating to **Pay Periods Ending 13/07/2020 & 29/07/2020**, totalling **\$51,266.56**.
2. Accounts paid by Council Authorisation, totalling **\$131,307.25**, consisting of:
 - a. Batch Payment **BP 41.01** to **BP 41.32** totalling **\$131,307.25**.

The total amount paid since the previous meeting is **\$381,950.31**.

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.10 & Financial Management (1996) Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the accounts for payment, as detailed:

1. Accounts paid by Delegated Authority, totalling **\$250,638.06**, consisting of:
 - a. Credit Card Payments for **July, 2020**, totalling **\$3,598.42**;
 - b. Direct Bank Transactions numbered from **1513** to **1544** and total **\$177,382.00**;
 - c. Batch Payment **40**, totalling **\$21,994.50**; and
 - d. Cheque from **25711** and Payroll Payments relating to **Pay Periods Ending 13/07/2020 & 29/07/2020**, totalling **\$51,266.56**.
2. Accounts paid by Council Authorisation, totalling **\$131,307.25**, consisting of:
 - a. Batch Payment **BP 41.01** to **BP 41.32** totalling **\$131,307.25**.

be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr RM Cotterill, seconded Cr RA Norrie, that accounts for payment, as detailed:

1. Accounts paid by Delegated Authority, totalling **\$250,638.06**, consisting of:
 - a. Credit Card Payments for **July, 2020**, totalling **\$3,598.42**;
 - b. Direct Bank Transactions numbered from **1513** to **1544** and total **\$177,382.00**;
 - c. Batch Payment **40**, totalling **\$21,994.50**; and
 - d. Cheque from **25711** and Payroll Payments relating to **Pay Periods Ending 13/07/2020 & 29/07/2020**, totalling **\$51,266.56**.
2. Accounts paid by Council Authorisation, totalling **\$626,320.81**, consisting of:
 - a. Batch Payment **BP 41.01** to **BP 41.32** totalling **\$131,307.25**.
 - b. Special Batch Payment **BP 42A** of **\$495,013.56** including GST to West Coast Civil for the lighting upgrade at the Leonora Aerodrome.

be accepted.

CARRIED (6 VOTES TO 0)

Shire of Leonora				
Monthly Report – List of Credit Card Transactions Paid by Delegated Authority				
Submitted to Council on the 18th August, 2020				
The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for July, 2020 as per Direct Bank Transaction 1544 totalling \$3,598.42 .				
CHIEF EXECUTIVE OFFICER				
Reference	Date	Name	Item	Payment by Delegated Authority
DCEO 07/20	06/07/2020	Aviation ID Australia Pty Ltd.	C Molloy ASIC Card (Security Clearance)	257.00
	06/07/2020	Aviation ID Australia Pty Ltd.	ARO ASIC Card for R Sprigg - Security Clearance	257.00
	07/07/2020	Shire Of Leonora	Refreshments for Staff during performance review	11.50
	17/07/2020	Child Australia	Webcast for Childcare Centre staff training - Child Protection	76.00
	17/07/2020	Natural Learning	Team event on Environmental Provocations, Programming Cycle and EL Framework for Childcare Staff	550.00
	23/07/2020	Golf WA	2020 Country Club Fees & Affiliation Fee	84.72
	28/07/2020	St John Ambulance Association	Refund of amount for P Lockyer CPR training - unable to attend	(49.00)
	28/07/2020	National Australia Bank	Card Fee - July, 2020	9.00
DCEO 07/20			Total DCEO Card July, 2020	\$1,196.22
CEO 07/20	06/07/2020	Bizness Apps	Monthly Subscription to hosting application for Geocaching App – July, 2020	143.25
	14/07/2020	Foxtel	Foxtel, Internet and Phone for 35 Hoover Street July, 2020	211.94
	20/07/2020	Qantas	Flight costs for J & M Epis – Travel September, 2020	1,859.44
	23/07/2020	Coles Express Leonora	Fuel for P1	149.27
	28/07/2020	Westnet Pty Ltd	Annual DNS hosting Recurring for the period 27/06/2020 – 27/06/2021	25.00
	28/07/2020	National Australia Bank	Card Fee – June, 2020	9.00
CEO 07/20			TOTAL CEO Card July, 2020	\$2,397.90
Other Fees/Payments	06/07/2020	National Australia Bank	International Transaction Fee – Bizness Apps Subscription July, 2020	4.30
Other Fees/Payments			Total Other Fees/Payments	\$4.30
1544	03/08/2020	National Australia Bank	Credit Card Purchases for July, 2020	\$3,598.42

Shire of Leonora				
Monthly Report – List of Direct Bank Transactions Paid by Delegated Authority				
Submitted to Council on the 18th August, 2020				
The following list of accounts relate to Direct Bank Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions are numbered from 1513 to 1544 and totalling \$177,382.00				
CHIEF EXECUTIVE OFFICER				
Transaction	Date	Name	Item	Payment by Delegated Authority
1513	21/07/2020	Australian Super	Superannuation PPE:13/7/2020	1,250.88
1514	21/07/2020	Christian Super	Superannuation PPE:13/7/2020	67.64
1515	21/07/2020	CBUS	Superannuation PPE:13/7/2020	536.46
1516	21/07/2020	Dazacom Superfund	Superannuation PPE:13/7/2020	243.46
1517	21/07/2020	HESTA	Superannuation PPE:13/7/2020	159.94
1518	21/07/2020	Hostplus Super	Superannuation PPE:13/7/2020	99.16
1519	21/07/2020	MLC Super Fund	Superannuation PPE:13/7/2020	1,461.57
1520	21/07/2020	MTAA Super	Superannuation PPE:13/7/2020	358.65
1521	21/07/2020	Sunsuper	Superannuation PPE:13/7/2020	191.00
1522	21/07/2020	WA Super	Superannuation PPE:13/7/2020	8,129.50
1	28/07/2020	Shire of Leonora	Salaries & Wages PPE: 27/7/2020	77,058.70
1525	30/07/2020	Australian Super	Superannuation PPE:27/7/2020	941.51
1526	30/07/2020	Christian Super	Superannuation PPE:27/7/2020	72.30
1527	30/07/2020	CBUS	Superannuation PPE:27/7/2020	910.24
1528	30/07/2020	Dazacom Superfund	Superannuation PPE:27/7/2020	247.57
1529	30/07/2020	HESTA	Superannuation PPE:27/7/2020	159.94
1530	30/07/2020	Hostplus Super	Superannuation PPE:27/7/2020	112.34
1531	30/07/2020	MLC Super Fund	Superannuation PPE:27/7/2020	1,496.22
1532	30/07/2020	MTAA Super	Superannuation PPE:27/7/2020	358.65
1533	30/07/2020	Sunsuper	Superannuation PPE:27/7/2020	295.16
1534	30/07/2020	WA Super	Superannuation PPE:27/7/2020	8,547.70
1535	30/07/2020	National Australia Bank	Connect Fee Access and Usage	55.98
1536	27/07/2020	National Australia Bank	Click Super July, 2020	28.05
1537	31/07/2020	National Australia Bank	EFTPOS Merchant Fee - July 2020 - 7379314 - Rec Centre	0.10
1538	31/07/2020	National Australia Bank	EFTPOS Merchant Fee - July 2020 - 73780395 - CRC	3.52
1539	31/07/2020	National Australia Bank	EFTPOS Merchant Fee - July 2020 - 7374463 - Info Centre	4.00
1540	31/07/2020	National Australia Bank	EFTPOS Merchant Fee - July 2020 - 7374513 - Events	6.31
1541	31/07/2020	National Australia Bank	EFTPOS Merchant Fee - July 2020 - 7374471 - Airport	66.21
1542	31/07/2020	National Australia Bank	Account Fees - July, 2020	68.40
1543	31/07/2020	National Australia Bank	EFTPOS Merchant Fee - July 2020 - 7381393 - Shire & Museum	236.98
1544	3/08/2020	National Australia Bank	Credit Card Purchases July, 2020	3,598.42
1	11/08/2020	Shire of Leonora	Salaries & Wages PPE: 10/08/2020	70,615.44
			GRAND TOTAL	\$177,382.00

Shire of Leonora**Monthly Report - List of Accounts Paid by Delegated Authority****Submitted to Council on the 18th August, 2020**

Batch Payment 40, consisting of **BP 40.01** to **BP 40.02** and totalling **\$21,994.50** was paid by delegated authority by the Chief Executive Officer and have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.

CHIEF EXECUTIVE OFFICER

Batch Reference	Date	Name	Item	Payment by delegated Authority
BP40.01	6/08/2020	Dave Hadden	Environmental Health and Building Services for Shire of Leonora, Laverton and Menzies	5,808.00
BP40.02	6/08/2020	Luck Thai Cleaning	Cleaning for Shire Buildings 6/7/2020-19/7/2020 and 20/07/2020-2/08/2020	16,186.50
			GRAND TOTAL	\$21,994.50

Shire of Leonora				
Monthly Report – List of Accounts Paid by Delegated Authority				
Submitted to Council on the 18th August, 2020				
The following list of accounts has been paid under delegation by the Chief Executive Officer, since the previous list of accounts. Cheque 25711 (\$50,311.56), and Payroll Liability payments relating to Pay Periods Ending 13/07/2020 (\$472.50) & 27/07/2020 (\$472.50), total \$51,266.56 .				
CHIEF EXECUTIVE OFFICER				
Cheque	Date	Name	Item	Payment by Delegated Authority
PL13072020	17/07/2020	Shire of Leonora	Payroll deductions PPE: 13/7/2020	457.00
PL13072020	17/07/2020	LGRCEU	Union Fee PPE: 13/7/2020	20.50
PL29072020	29/07/2020	Shire of Leonora	Payroll deductions PPE: 27/7/2020	457.00
PL29072020	29/07/2020	LGRCEU	Union Fee PPE: 27/7/2020	20.50
25711	1/08/2020	Water Corporation	Water Usage Charges for Shire Properties	50,311.56
			GRAND TOTAL	\$51,266.56

Shire of Leonora				
Monthly Report - List of Accounts Paid by Authorisation of Council				
Submitted to Council on the 18th August, 2020				
<p>Batch Payment 41, referenced from BP 41.01 to BP 41.32 totalling \$131,307.25 submitted to each member of the Council on 18th August, 2020 has been checked and is fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>				
CHIEF EXECUTIVE OFFICER				
Batch Reference	Date	Name	Item	Payment
BP 41.01	18/08/2020	APRA Ltd	Music for Local Government - Rural. Period 1/07/2020 - 30/06/2020	350.00
BP 41.02	18/08/2020	AYA Group Pty Ltd	Consumables for Gwalia Museum, Shire Office and Child Care. Catering for School Holiday Program Disco	1,454.72
BP 41.03	18/08/2020	Bidfood Kalgoorlie	Consumables for Gwalia Museum and Information Centre	1,275.67
BP 41.04	18/08/2020	BOC Limited	Container Service - Daily Tracking for Period 28/06/2020-28/07/2020	140.73
BP 41.05	18/08/2020	Canine Control	Ranger Services for Shire of Leonora - Month of July, 2020	8,553.78
BP 41.06	18/08/2020	Cloud Collections Pty Ltd	Legal Costs Incurred for Recovery of Bad Debts - Rates	520.32
BP 41.07	18/08/2020	Collins Distributors	Jewellery for Resale at Museum	272.97
BP 41.08	18/08/2020	Concept Media	Full Page Advertisement for Gwalia	2,079.00
BP 41.09	18/08/2020	CyberSecure Pty Limited	Monthly Data Protection Services for Shire of Leonora Month of August, 2020	250.80
BP 41.10	18/08/2020	Desert Inn Hotel	Accommodation for J. Epis 23/07/2020	130.00
BP 41.11	18/08/2020	DR Fitzgerald	Reimbursement Costs for Production of 40 Copies of 2020 Cactus Reports and Postage	684.80
BP 41.12	18/08/2020	European Foods	Coffee beans for Gwalia	315.00
BP 41.13	18/08/2020	Harvey Norman AV/IT Superstore Kalgoorlie	New Vacuum for Childcare and New Oven for 240 Hoover St	1,698.00
BP 41.14	18/08/2020	Imagesource	PVC Banners with Pockets and Dowel Plus SAV as per Quote 96554 and Fabric Banners for Gwalia Museum	4,672.70
BP 41.15	18/08/2020	Kleenheat Gas	Gas Bottles for Hoover House, 13 Fitzgerald Dr, 137B Hoover St and 11A Walton St	458.78
BP 41.16	18/08/2020	Leonora Motor Inn	Accommodation for P. Craig and Ranger - July, 2020	270.00
BP 41.17	18/08/2020	Linkwest	Membership for Leonora CRC 2020/2021	3,162.00
BP 41.18	18/08/2020	Mandy Wynne -	Review of Shire of Leonora 20/21 Budget and Advice for Month of August - Re: Audit	481.20
BP 41.19	18/08/2020	McLean Print	Supply of 100 Purchase Order Books	1,265.00
BP 41.20	18/08/2020	McMahon Burnett Transport	Freight Charges for Stationery for Shire Office and Consumables for Gwalia Museum	198.78
			Sub Total	\$28,234.25

Batch Reference	Date	Name	Item	Payment
			Balance Brought Forward	\$28,234.25
BP 41.21	18/08/2020	Moore Stephens	Compilation of the Statement of Financial Activity for June, 2020 and Quarterly Fee (1/07/2020 - 31/09/2020) for the Provision of Statutory Compliance Services	21,821.25
BP 41.22	18/08/2020	Netlogic Information Technology	Update Reckon to Reflect Tax Tables and Set up of CEO Working from Home	1,305.00
BP 41.23	18/08/2020	Office National Kalgoorlie	Photocopier - Travel Costs for 31/07/2020	88.00
BP 41.24	18/08/2020	Pier Street Medical	Drug and Alcohol Screen for B. Felstead	66.00
BP 41.25	18/08/2020	Prosegur Australia Pty Ltd	ATM Monthly Rental and Upkeep - June, 2020	5,930.67
BP 41.26	18/08/2020	PWT Electrical Pty Ltd	To assist Netlogic with upgrade of antenna on Admin Roof	7,185.58
BP 41.27	18/08/2020	Randstad	Fee for Supply of Educator - Maria	2,200.00
BP 41.28	18/08/2020	Royal Life Saving (WA Branch)	2 Day Pool Lifeguard Course for I. Falanitama	299.00
BP 41.29	18/08/2020	Shire Of Leonora - Rates	Annual Rates 2020/2021 financial year for Shire of Leonora Properties	52,642.30
BP 41.30	18/08/2020	Squire Patton Boggs	Various Local Government Native Title Claims - Native Title Watching Brief: Nyalpa Pirnki	393.80
BP 41.31	18/08/2020	State Law Publisher	Publication in Government Gazette - Determination - Basis of Rates for Shire of Leonora	185.40
BP 41.32	18/08/2020	Studio Milton	Plinths, Cabinet and Jarrah Hex Frames designed and delivered to Museum	10,956.00
			GRAND TOTAL	\$131,307.25

11.0 REPORTS OF OFFICERS

11.2 DEPUTY CHIEF EXECUTIVE OFFICER

11.2(C) PURCHASING POLICY

SUBMISSION TO: Meeting of Council
Meeting Date: 18th August 2020

AGENDA REFERENCE: 11.2 (C) AUG 20

SUBJECT: Purchasing Policy

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: N/A

FILE REFERENCE: 1.40

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 2ND August 2020

BACKGROUND

Currently, the Shire of Leonora policy manual contains a policy ‘A.2.3 Purchasing Policy’ which aims to deliver the best practice in the purchase of goods, services and works that align with the principles of transparency, probity and good governance.

In the process of compiling the Shire of Leonora’s 2020/21 Budget it was noted that in assessing expenditure for last year and going forward, there are opportunities for the Shire to be more transparent and efficient around when exemptions can be applied regarding sole providers. In the case of the ongoing Gwalia Interpretation Project, there is a degree of expertise and historical knowledge required that limits the choice of suppliers. Again, there are still queries from auditors as to why we do not test the market for our telecommunication costs, even though WALGA has previously done work to establish that Telstra is the only provider that can give sufficient mobile coverage in the Northern Goldfields.

For that reason and to ensure transparency it is proposed that the following amendment be made under the currently existing heading “*Sole Source of Supply* to the Shire’s procurement policy:

EXEMPTIONS TO THE ABOVE – SOLE PROVIDERS:

Whilst it is important that the Shire of Leonora should follow a process of continuous improvement, it is also important that it be “agile and smart”. It recognises that the achievement of value for money which allows the best possible outcome for the Shire can be also reliant on the supplier having a degree of expertise that specifically relates to the work involved, and/or historical knowledge, or a degree of technology that has the functionality to provide the required service to the Shire. Therefore, the Shire wishes to be more transparent and efficient by recognising these purchase types as sole providers and their exemption from procurement policy requirements. The status of these purchase types has been approved by Council due to their expertise and knowledge of the Shire of Leonora or because of regional limitations, and are listed below:

- Telecommunications
- Legal Services
- Heritage Architecture and/or Interpretation relating to Gwalia Historic Precinct specifically
- IT Services

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 3.57, *Local Government (Functions and General) Regulations 1996* and *State Records Act 2000* have been considered in amending this policy.

POLICY IMPLICATIONS

Purchasing Policy Review.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

This policy has been assessed in relation to its implications to the strategic plan and there does not appear to be any conflicts.

RECOMMENDATIONS

That Council adopt the amended policy 'A.2.3 Purchasing Policy' as attached.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr RA Norrie, seconded Cr LR Petersen, that Council adopt the amended policy 'A.2.3 Purchasing Policy' as attached.

CARRIED (6 VOTES TO 0)

11.0 REPORTS OF OFFICERS

11.3 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR

11.3(A) UNMANNED 24-HOUR FUEL FACILITY

SUBMISSION TO: Meeting of Council
Meeting Date: 18th August, 2020

AGENDA REFERENCE: 11.3 (A) AUG 20

SUBJECT: Unmanned 24-Hour Fuel Facility

LOCATION / ADDRESS: Lot 11 Rochester Street Leonora

NAME OF APPLICANT: Eagle Petroleum

FILE REFERENCE: 21.1.0

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Dave Hadden

OFFICER: Environmental Health Officer/Building Surveyor

INTEREST DISCLOSURE: Nil

DATE: 12th August, 2020

Council resolved at its 21st July 2020 meeting to advertise the received application for an unmanned 24 hour fuel facility upon Lot 11 (882) Rochester Street Leonora. The advertising period has concluded and the application has now been returned to Council for its consideration.

Comment

No comments were received by Council during the advertising period of 21 days. Advertisement of the application was undertaken through a letter drop of immediate neighbouring property owners requesting comment on the application and advertising through the Kalgoorlie Miner over the same period.

STATUTORY ENVIRONMENT

Shire of Leonora Town Planning Scheme No 1.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no Financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That council resolve to grant formal planning consent for an Unmanned 24-Hour Fuel Facility upon 11 Rochester Street Leonora, subject to compliance with the following:

Conditions:

1. Development shall be in accordance with the approved plan(s) and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan shall not be modified or altered without the prior written approval of the local government.
2. Any additions to or change of use of any part of the buildings or land (not the subject of this consent/approval) considered by the Chief Executive Officer to represent significant variation from the approved development plan requires further application and planning approval for that use/addition.

At this point in discussion regarding Agenda Item 11.3 (A) AUG 20 it was decided to seek further qualification of the voting requirement as the Chief Executive Officer, Mr JG Epis, felt that it was not correct.

The Chief Executive Officer JG Epis left the Council Chambers at 10:21am.

The Chief Executive Officer JG Epis returned to the Council Chambers at 10:26am.

Cr PJ Craig adjourned the meeting at 10:35am for morning tea and for a Citizenship Ceremony to be held for Ms Regina Alexandra Carson.

Cr PJ Craig resumed the meeting at 11:00am with all those previously listed in the record of attendance present.

The Chief Executive Officer, Mr JG Epis, advised the Meeting that the correct voting requirement under the Local Government Act 1995, was a simple majority.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr RA Norrie, seconded Cr LR Petersen, that council resolve to grant formal planning consent for an Unmanned 24-Hour Fuel Facility upon 11 Rochester Street Leonora, subject to compliance with the following:

Conditions:

- 1.** Development shall be in accordance with the approved plan(s) and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan shall not be modified or altered without the prior written approval of the local government.
- 2.** Any additions to or change of use of any part of the buildings or land (not the subject of this consent/approval) considered by the Chief Executive Officer to represent significant variation from the approved development plan requires further application and planning approval for that use/addition.

CARRIED (4 VOTES TO 2)

Cr AM Moore and Cr F Harris recorded their votes against the motion.

**Application For Planning Approval
SHIRE OF LEONORA**

Town Planning Scheme No 1

Name of Owner of land on which development is proposed:

Surname: Distribution Management Services Pty Ltd

Other Names:

Address in Full: 11 Rochester Street, Leonora WA **Post Code :** 6438

Telephone No.: 08 9022 7711 **Fax:** 08 9022 7306 **Email:** admin@eaglepetroleum.com.au

Contact Person: Jessica Biddle

Signature: 

Date: 24/06/2020

Signature:

Date:

The signature of the landowner(s) is required on all applications. This application will not proceed without that signature.

Applicant Details:

Name: (In full) Eagle Petroleum (WA) Pty Ltd – Jessica Biddle

Address in Full: 11 Rochester Street, Leonora WA **Post Code :** 6438

Telephone No.: 08 9022 7711 **Fax:** 08 9022 7306 **Email:** admin@eaglepetroleum.com.au

Contact Person for Correspondence: Jessica Biddle

Signature: 

Date: 24/06/2020

Property Details:

Street Name: 11 Rochester Street **Suburb/Town:** Leonora WA 6438

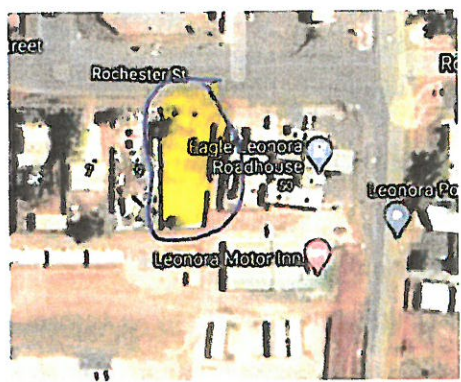
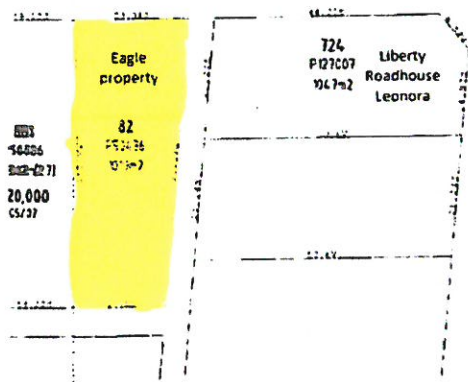
Nearest Street Intersection: Rochester Street & Tower Street, Leonora WA 6438

Lot No.: 82 **House No:** 11 **Location No.:**

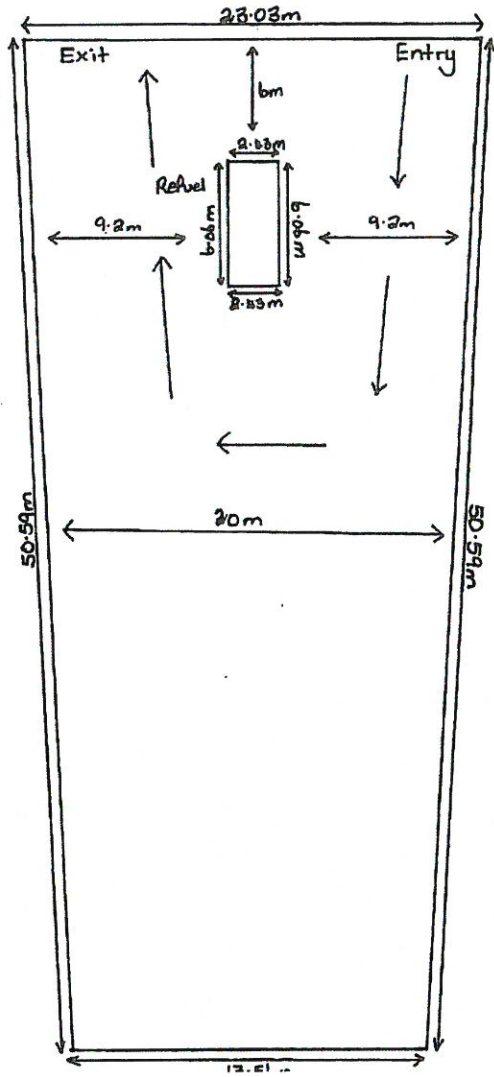
Diagram or Plan No.: **Certificate of Title No.:** **Folio:**

Title Encumbrances (e.g. easements, restrictive covenants):

11 Rochester Street, Leonora WA 6438



11 Rochester Street, Leonora WA 6438



Existing Building/Land Use:

Description of proposed development and/or use:
Nil buildings currently in place on the land.

Eagle Petroleum (WA) Pty Ltd is interested in placing a 29,350L safe fill self bunded diesel tank to service Eagle Petroleum (WA) Pty Ltd customers and people living in/transiting through Leonora WA.

Dangerous goods licence is not required as the 29,350L tank is less than 100,000L threshold. Below is an excerpt from the Government of Western Australia – Department of Mines, Industry Regulations and Safety website - <http://www.dmp.wa.gov.au/Dangerous-Goods/Applying-for-a-dangerous-goods-4431.aspx>.

For sites storing only combustible liquids (Diesel), the licensing threshold is 100,000 litres.

Specifications for FES Grande 30 self bunded tank attached.

Nature of any existing buildings and/or use: Nil buildings in place

.....
Approximate cost of proposed development: \$50,000.00

Estimated time of completion: 4 weeks from date of acceptance

Building Materials:

External Walls: N/A

Roof: N/A

Floor: N/A

Total Floor Area (M²): N/A

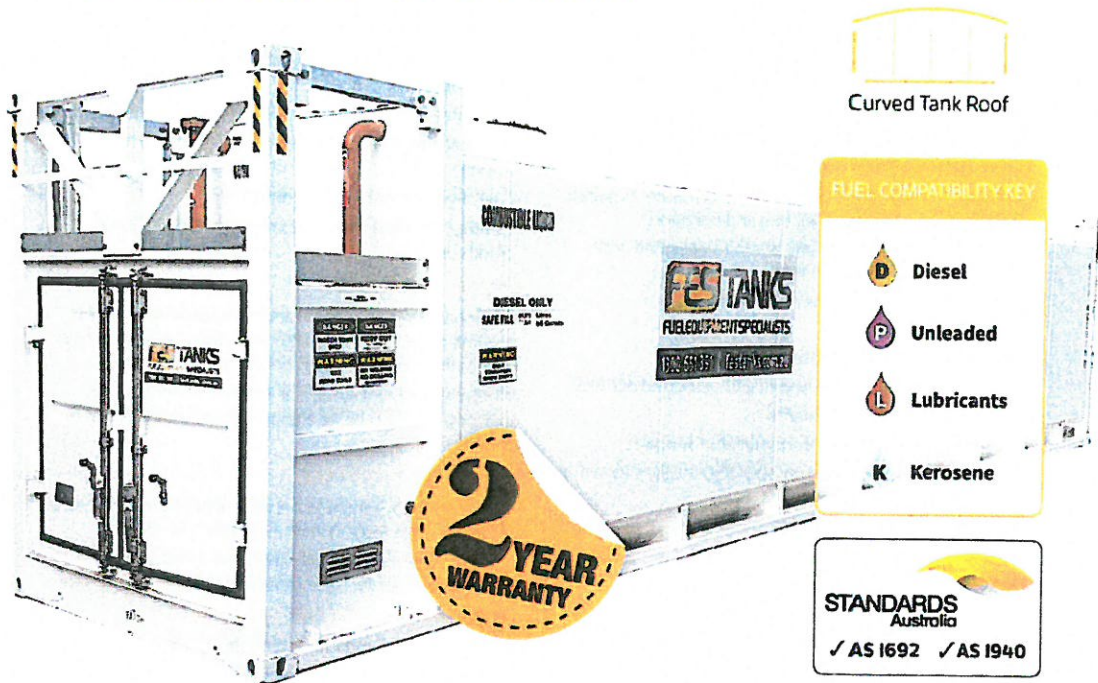
Office Use Only

Acceptance Officer's Initials: **Date Received:**

Leonora Shire Reference Number:

Fees Paid: **Date:** **Receipt No.:**

Grande Series



The FES Tanks Grande range offers self-bundled storage tanks for combustible liquids as well as other non-hazardous liquids up to 110,000 litres. The Grande series is a premium fuel storage solution designed for harsh operating environments with minimal site preparation. Pressed corners and a reinforced top means a robust tank for your fuel storage needs.

The main points in this design is a curved tank roof finish, greater capacity for safe fill and the ability to see under the tank.

INCOMING FUEL / PRODUCT

- 80nb tanker fill pipework
- Fire safe flanged ball valve, camlock adaptor and cap
- Non return valve
- Hydraulic overfill valve with optional unload pump
- Internal pipe work serviceable
- High level alarm; hazardous rated and battery powered

OUTGOING FUEL / PRODUCT

- Anti-siphon valve (foot valve) x 2
- Pipe work terminating under walkway with ANSI flanges
- 6 inch sockets in both manholes for the mounting of submersible pumps standard
- Pump suction line size 50mm including priming point plug

The tanks are constructed to international ISO container footprints for ease of transport and transfer. The standard footprints are 3, 6, 12, and 14 metres utilising the container lock dimensions. This means these tanks can be transported without the need for specific costly logistics. The range of tanks are primarily designed for the storage and dispensing of combustible liquids.

All Grande Tanks are certified to Australian Standards by Australian Engineers.

PUMP BAY

- Bunded pump bay complete with water/product drain valves
- Internal access for hoses from pylon kits
- Pylon kits with counter weights (optional)
- Lockable bund doors with rubber dust seal
- Access ladder to work platform mounted on left or right hand side
- Bund ventilations
- Front earth connection
- Built in safety hand rail system
- Lighting (extra)
- Dual 50mm side wall cavity sockets

1300 651 391 | festanks.com.au

Grande Series

STANDARD SPECIFICATION

- Self bunded tank designed and constructed to ASI692 and ASI940 Standards. Supplied with all statutory signage.
- Safe fill level capacities from 11,839ltrs to 108,000ltrs
- Curved tank roof finish externally
- Unit based on ISO style 20, 40 or 48ft foot cube shipping container foot print for easy lifting and transport
- In-built tank access ladder and platform designed and constructed to ASI657 Standard
- Dual 600mm manway tank access points
- Up draft vent pipe
- Calibrated aluminium anodized dipstick
- Interstitial space monitoring point with anodized dip stick
- Audible overfill protection alarm
- 6" sockets for installation of submersible pumps
- Extra paint thickness based on 300-350 microns for extra protection during harsh climates
- Transportable via tilt tray or side loader
- Bunded cowling and dispensing area
- Dual hose high mast retractable units
- Lockable doors on pump and dispensing area
- Suitable for fuel farm configuration (master and slave)

CUSTOM BUILD REFUELLING PACKAGES

Please discuss your requirements, so we can create a customised solution that meets your business needs.

GRANDE DISPENSING OPTIONS

- Tank fitted with AC/DC electrical or engine driven dispensing equipment
- Bowser, dispenser units or retractable hose reel systems available

- Heavy and / or light vehicle refueling
- Pump electrical switch box with start / stop / e-stop station fitted
- Flow rates from 40lpm to 400lpm (400+lpm on request)
- Bulk fuel dispensing unit (quick fill for onsite service trucks)
- Fuel Management System compatible
- Outdoor payment terminal compatible (EFTPOS and credit card)

OPTIONAL EXTRAS

Additional extras or optional add-ons can be reviewed at any time before, during or after your tank purchase to help achieve the most from your fuel equipment systems.

A fuel management system or inline filtration unit can go a long way to improve equipment and availability and longevity.

FLAMMABLE STORAGE

- Under ASI940 Standards it is possible to store flammable products up to 55,000 litres in self-bunded tanks.
- Please check the local regulation and install relevant emergency vent for flammable storage.

MULTI COMPARTMENTS TANK

Including Ad Blue and fuel additive products

GRANDE tanks are based on container-sized footprints for ease of transportation and handling. They can be supplied with pumps, reels, meters and filtration ready to use. Standard and custom build add-on compartments can be specified to hold lubricants, coolant or waste oil as required. Multi products within same tank footprint are available if required.

End mounted security cabinets can be fitted including steel or roller shutter doors and internal spillage trays, to house

FES GRANDE TANK SPECIFICATIONS

Dimensions are nominal only. Alternative capacities available upon request.

MODEL	CAPACITY	SFL	LENGTH (mm)	WIDTH (mm)	HEIGHT (mm)	WEIGHT (kg)	PUMP BAY
FES GRANDE 12	11,839L	11,240L	2,991	2,438	2,896	4,825	YES
FES GRANDE 20	18,183L	17,274L	2,991	2,438	2,896	4,730	NO
FES GRANDE 30	30,901L	29,350L	6,058	2,438	2,896	7,695	YES
FES GRANDE 38	37,250L	35,380L	6,058	2,438	2,896	7,350	NO
FES GRANDE 55	60,982L	57,933L	12,192	2,438	2,590	12,550	YES
FES GRANDE 68	69,023L	65,570L	12,192	2,438	2,896	13,575	YES
FES GRANDE 75	75,498L	71,723L	12,192	2,438	2,896	13,470	NO
FES GRANDE 90	90,600L	86,000L	14,630	2,438	2,896	16,095	NO
FES GRANDE 100	101,000L	95,900L	14,630	2,438	3,200	17,190	NO
FES GRANDE 110	112,000L	107,100L	14,630	2,438	3,550	21,000	NO

* Additional bolt on rounded pump bays available on request.



YOUR LOCAL DISTRIBUTOR

Genset Hire and Sales Australia
28 Felspar Street, Welshpool, WA 6106

E sales@ghasa.com.au
T +61 08 9359 1988

1300 651 391 | festanks.com.au

compac
INTEGRATED BUSINESS SOLUTIONS

24/7
REFUELLING



1

Insert your pump nozzle



2

Select 'V' for Visa



3

Follow instructions on the screen



4

Air to pump and take fuel



5

Remove nozzle and return to the screen



Basic Fuel Dispenser Operation

To get fuel from tank
Select 1 for Fuel 60YER
Select pump 1 60YER to the Station this pump

Insert Card then remove
Fuel Nozzle 60YER
Pump ready for delivery
Left Nozzle and wait for 60YER to start after 15000
When fuel from nozzle full or four fuel use each fuel display &
Wipe up nozzle when back
Return instructions on 60YER if receipt is required
Receipt will stop after 2. 8 0000



PRESS AND HOLD
FOR 10 SECONDS

EMERGENCY
STOP

COMBUSTIBLE LIQUID

DIESEL ONLY
SAFE FILL
2429 Litres
7750 US Gallons

WARNING
ONLY
QUALIFIED
PERSONNEL
SHOULD SERVICE

FES TANKS
FUEL EQUIPMENT SPECIALISTS
1800 651 391 | fes@fes.com.au



12.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

A. ELECTED MEMBERS

Nil

B. OFFICERS

Nil

13.0 STATE COUNCIL AGENDA

Nil

14.0 NEXT MEETING

Tuesday 15th September, 2020

15.0 CLOSURE OF MEETING

There being no further business, the Shire President Cr PJ Craig declared the meeting closed at **11:02 am.**