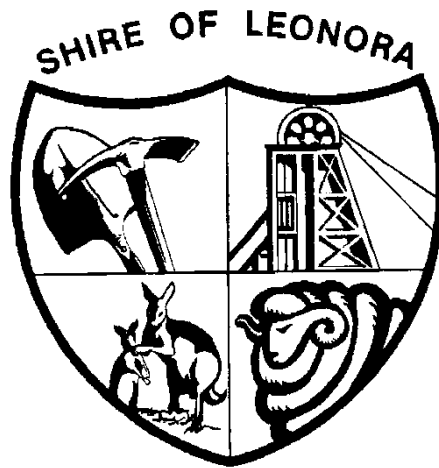


SHIRE OF LEONORA



**MINUTES OF ORDINARY MEETING OF THE SHIRE OF
LEONORA HELD ON TUESDAY, 17TH NOVEMBER 2020 IN THE
SHIRE OF LEONORA COUNCIL CHAMBERS COMMENCING
AT 9:30AM**

1.0 DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS/FINANCIAL/OTHER INTEREST DISCLOSURES

1.1 The President Cr PJ Craig declared the meeting open at 9:30 am.

1.2 Visitors or members of the public in attendance
Nil

1.3 Financial/Other Interest Disclosures
Nil

2.0 DISCLAIMER NOTICE
Nil

3.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3.1 President (Chairperson)	PJ Craig
Councillors	RM Cotterill
	AM Moore
	AE Taylor
	LR Petersen
	F Harris
Chief Executive Officer	JG Epis
Deputy Chief Executive Officer	L Gray

3.2 Apologies
Nil

3.3 Leave of Absence (Previously approved)
Cr RA Norrie

4.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

5.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
Nil

6.0 PUBLIC QUESTION TIME
Nil

7.0 APPLICATIONS FOR LEAVE OF ABSENCE
Nil

8.0 PETITIONS/DEPUTATIONS/PRESENTATIONS
Nil

9.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr AE Taylor, seconded Cr RM Cotterill that the Minutes of the Ordinary Meeting held on 20th October, 2020 be confirmed as a true and accurate record.

CARRIED (6 VOTES TO 0)

10.0 ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSION

- The Shire President recently attended the AGM for the Golden Quest Trail which discussed its future direction. There were no changes to the current Office Bearers. Its future will also be raised at the next meeting of the Northern Goldfields Working Group.
- The Shire President attended with CEO the GVROC Meeting in Kambalda on Friday 13th November, 2020. There was a discussion also on the future of the GVROC.
- Delegation to the Goldfields Esperance Regional Road Group on behalf of the Shire of Leonora. The Shire President spoke about a Councillor attending, if anyone has time to be part of it. They meet several times a year.
- The Shire President spent some time with the Outback Grave Markers at Lawler where 168 plaques were put up there. It is a credit. The Shire is certainly appreciative of the work they do, and we will look to the Budget Review for funds to fence some of the old cemeteries from stock.

11.0 REPORTS OF OFFICERS
11.1 CHIEF EXECUTIVE OFFICER
11.1(A) LEONORA TOWNSITE ROAD CLOSURE

SUBMISSION TO: Meeting of Council
Meeting Date: 17th November, 2020

AGENDA REFERENCE: 11.1 (A) NOV 20

SUBJECT: Leonora Townsite Road Closure

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Road Closure 7.7

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 26th October, 2020

BACKGROUND

The portion of Trump Street immediately west of Tower Street has been unofficially used as a public parking area since the land further to the west was vested in the Shire of Leonora in November, 1997 for the designated purpose of "Parking" (Reserve Number 44262 – Leonora Lots 849 and 1330 – Map attached). Road trains and other heavy machinery currently utilise this area.

The area of land west of Tower Street extending to the right of way is available to the public and falls within the *Land Administration Act 1997* definition of a "Road" and is under the care, control and management of the Shire of Leonora pursuant to Section 55 of the *Land Administration Act 1997*.

To allow for public parking and other public amenities, it is now necessary that a formal application to close portion of Trump Street be made to the Department of Planning, Lands and Heritage.

STATUTORY ENVIRONMENT

In accordance with Section 55 and 58 of the *Land Administration Act 1997* and Section 3.52 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

Providing public parking and public restrooms will achieve environmental improvements and social welfare gains.

RECOMMENDATIONS

That Council resolve:

- (i) permanently close that portion of Trump Street, west of Tower Street, Leonora;
- (ii) that a request be made to the Department of Planning, Lands, and Heritage that the land, the subject of the road closure, be vested in and be held by the Shire of Leonora for the designated purpose of "Parking and Public Amenities"; and that the opportunity of joint vesting be offered to the Water Corporation in order to protect infrastructure assets.
- (iii) that a public notice advising proposed road closure be published in a newspaper circulating the district allowing 35 days in which objections to the proposal can be submitted;
- (iv) that all service providers or those that may have an interest in the land be advised of the proposal; and
- (v) that the actions of the Chief Executive Officer in progressing the proposal to-date be endorsed.

VOTING REQUIREMENT

Simple Majority Required

COUNCIL DECISION

Moved Cr RM Cotterill, seconded Cr AM Moore that Council resolve;

- i. to permanently close that portion of Trump Street, west of Tower Street, Leonora;
- ii. that a request be made to the Department of Planning, Lands, and Heritage that the land, the subject of the road closure, be vested in and be held by the Shire of Leonora for the designated purpose of "Parking and Public Amenities"; and that the opportunity of joint vesting be offered to the Water Corporation in order to protect infrastructure assets,
- iii. that a public notice advising proposed road closure be published in a newspaper circulating the district allowing 35 days in which objections to the proposal can be submitted;
- iv. that all service providers or those that may have an interest in the land be advised of the proposal; and
- v. that the actions of the Chief Executive Officer in progressing the proposal to-date be endorsed.

CARRIED (6 VOTES TO 0)

11.0 REPORTS OF OFFICERS

11.1 CHIEF EXECUTIVE OFFICER

11.1(B) TENDER RFT 05/2020 BACKHOE/LOADER

SUBMISSION TO: Meeting of Council
Meeting Date: 17th November, 2020

AGENDA REFERENCE: 11.1 (B) NOV 20

SUBJECT: Tender RFT 05/2020 Backhoe/Loader

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Plant Tenders 10.5

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 30th October, 2020

BACKGROUND

In accordance with Council Plant/Vehicle replacement policy, tenders were called on the 26th September, 2020 for a Backhoe/Loader. An advertisement appeared in the West Australian and Kalgoorlie Miner on that day and the 3rd October 2020. Tenders closed at 4.00pm Monday 14th October, 2020. Tenders were opened by authorised officers after the closing time.

Copy of Specifications provided is attached.

Tenders received are listed in the table below.

Name/Company:	Backhoe Model:	Supply Price without Attachments: ex GST	Total Price of Options as per Tender Specifications	Total Supply Price with Attachments: ex GST	Warranty
AFGRI	JOHN DEERE 315SL	\$ 154,500.00	Included in Supply Price as per Tender Specifications	\$ 154,500.00	Stock on hand Extended Warranty 4,000hrs or 48 Months
WESTRAC PTY LTD	CAT 428	\$ 170,245.00	Set of Books \$3,680.68	\$ 173,925.68	8,000hrs or 48 Months Powertrain & Hydraulics plus Technology Equipment
McINTOSH & SON	CASE 580 ST	\$ 147,700.00	Total of \$12,297 consisting; Window Tinting- \$728 Dual Caged LED Beacons \$1,300 450mm GP Bucket \$1,523 1200mm Batter Bucket \$2,150 610mm GP Bucket \$1,635	\$ 159,997	3,000hrs or 48 Months

			Roll Over Forks Option \$4,961		
CEA	JCB CLASSIC	\$ 157,600.00	Total of Options \$ 8,585.00 consisting; 1200mm Batter Bucket \$1,832 450mm GP Bucket \$1,190 Dual Caged LED Beacons \$1,096 Roll Over Forks \$4,467	\$ 166,185.00	6,000hrs or 60 Months
CEA	JCB ELITE	\$ 173,100.00	Total of Options \$ 8,585.00 consisting; 1200mm Batter Bucket \$1,832 450mm GP Bucket \$1,190 Dual Caged LED Beacons \$1,096 Roll Over Forks \$4,467	\$ 181,685.00	6,000hrs or 60 Months

Tenders were assessed giving consideration to price, experience and serviceability.

STATUTORY ENVIRONMENT

Local Government (Functions and General) Regulations 11 states that tenders are to be publicly invited before a Local Government enters into a contract for another person to supply goods or services if the consideration under the contract is expected to be worth more than \$150,000.00.

POLICY IMPLICATIONS

In accordance with Council policy to replace:

- Graders/Loaders every 5years;
- Trucks every 4 years;
- Other light vehicles (except administration vehicles) every 2 years or 40,000 Kms; and
- Administration vehicles every year or 20,000km

FINANCIAL IMPLICATIONS

Expenditure for this item of plant, the subject of this report, is included in the current budget.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council:

1. Accept the tender from AFGRI for the supply of one 315SL John Deere Backhoe/Loader for the sum of \$154,500.00 ex GST.

VOTING REQUIREMENT

Simple majority required.

COUNCIL DECISION

Moved Cr RM Cotterill, seconded Cr AM Moore that Council accept the tender from AFGRI for the supply of one 315SL John Deere Backhoe/Loader for the sum of \$154,500.00 ex GST.

CARRIED (6 VOTES TO 0)

11.0 REPORTS OF OFFICERS

11.1 CHIEF EXECUTIVE OFFICER

11.1(C) TENDER RFT04/2020 ROAD GRADER

SUBMISSION TO: Meeting of Council
Meeting Date: 17th November, 2020

AGENDA REFERENCE: 11.1 (C) NOV 20

SUBJECT: Tender RFT04/2020 Road Grader

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Plant Tenders 10.5

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 3rd November, 2020

BACKGROUND

In accordance with Council Plant/Vehicle replacement policy, tenders were called on the 26th September, 2020 for a road grader, including the trade in or outright sale of a 2014 John Deere 670G road grader. An advertisement appeared in the West Australian and Kalgoorlie Miner on that day and the 3rd October 2020. Tenders closed at 4.00pm Monday 14th October, 2020. Tenders were opened by authorised officers after the closing time.

Copy of Specifications provided is attached.

Tenders received are listed in the table below.

Name/Company:	Grader Model:	Supply Price: ex GST	Trade/Purchase Price ex GST:	NET ex GST:
AFGRI	JOHN DEERE 670G	\$ 407,500.00	\$ 145,000.00 \$7,000.00 no trade discount	\$ 262,500.00
RONCO CONSTRUCTION EQUIPMENT	SANY SMG200C-8	\$ 312,000.00	No Trade Tendered \$ 0.00	\$ 312,000.00
SMITH BROUGHTON AUCTIONEERS	N/A	N/A	\$ 92,270.00	
KOMATSU	GD555_5	\$ 365,630.00	\$ 109,000.00	\$ 256,630.00
WESTRAC PTY LTD	CAT 140M	\$ 397,000.00	\$ 116,500.00	\$ 280,500.00
WESTRAC PTY LTD	CAT 150M	\$ 442,400.00	\$ 116,500.00	\$ 325,900.00
MANHEIM AUSTRALIA PTY LTD	N/A	N/A	Outright Purchase of Shire Grader \$100,000.00 ex GST	N/A

Tenders were assessed giving consideration to price, experience, and serviceability.

STATUTORY ENVIRONMENT

Local Government (Functions and General) Regulations 11 states that tenders are to be publicly invited before a Local Government enters into a contract for another person to supply goods or services if the consideration under the contract is expected to be worth more than \$150,000.00.

POLICY IMPLICATIONS

In accordance with Council policy to replace:

- Graders/Loaders every 5 years;
- Trucks every 4 years;
- Other light vehicles (except administration vehicles) every 2 years or 40,000 Kms; and
- Administration vehicles every year or 20,000km

FINANCIAL IMPLICATIONS

Expenditure for this item of plant, the subject of this report, is included in the current budget.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council:

1. Accept the tender from AFGRI for the supply of one 670G John Deere Grader for the sum of \$407,500.00 ex GST.
2. Accept the trade in/purchase offer from AFGRI for 2014 John Deere 670G of \$145,000.00 ex GST.

VOTING REQUIREMENT

Simple majority required.

COUNCIL DECISION

Moved Cr F Harris, seconded Cr AE Taylor that Council:

1. Accept the tender from AFGRI for the supply of one 670G John Deere Grader for the sum of \$407,500.00 ex GST.
2. Accept the trade in/purchase offer from AFGRI for 2014 John Deere 670G of \$145,000.00 ex GST.

CARRIED (6 VOTES TO 0)

11.0 REPORTS OF OFFICERS

11.1 CHIEF EXECUTIVE OFFICER

11.1(D) TENDER RFT 06/2020 PUBLIC RESTROOM TOWN CENTRE

SUBMISSION TO: Meeting of Council
Meeting Date: 17th November, 2020

AGENDA REFERENCE: 11.1 (D) NOV 20

SUBJECT: Tender RFT06/2020 Public Restroom Town Centre

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Tenders 10.5

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 9th November, 2020

BACKGROUND

In accordance with Council Purchasing Policy, tenders were called on the 17th October, 2020 for a Public Restroom Town Centre facility. An advertisement appeared in the West Australian and Kalgoorlie Miner on that day and the 17th October 2020 and 24th October 2020. Tenders closed at 4.00pm Monday 4th November, 2020. Tenders were opened by authorised officers after the closing time.

Copy of Specifications provided is attached.

Tenders received are listed in the table below.

Name / Company:	Building Description	Supply Price without Options ex GST	Total Price of Extra's	Warranty
Rebus Restrooms RQ083 Building Option 1	Rebus Restrooms OPTION 1 Internal walls fully tiled floor to ceiling	\$ 190,790.00	Optional Items \$9,045.00 <ul style="list-style-type: none">3 x 500mm high stainless-steel doorstop bollards \$1,275.001000mm x 450mm polished stainless-steel mirror with concealed fastening \$1,430.00Stainless steel fold-down baby changing table to disabled room \$2,475.005 x Electric hand dryers in place of the 5x hand towel dispensers \$3,865.00 Alternative Exterior Finishes \$26,810.00 <ul style="list-style-type: none">Composite timber slat finish to exterior walls 8,600.00Colourbond cladding to exterior walls \$3,210.00Cast in shapes 3-4 per wall. (Shape designs to be provided	Warranty Engineered to be a monolithic type structure with a 50 year design life / structural warranty

			in electronic format by client) \$15,000.00	
Rebus Restrooms RQ083 Building Option 2	Rebus Restrooms OPTION 2 Internal walls painted instead of tiled	\$ 182,700.00	<p>Optional Items \$9,045.00</p> <ul style="list-style-type: none"> • 3 x 500mm high stainless-steel doorstop bollards \$1,275.00 • 1000mm x 450mm polished stainless-steel mirror with concealed fastening \$1,430.00 • Stainless steel fold-down baby changing table to disabled room \$2,475.00 • 5 x Electric hand dryers in place of the 5x hand towel dispensers \$3,865.00 <p>Alternative Exterior Finishes \$26,810.00</p> <ul style="list-style-type: none"> • Composite timber slat finish to exterior walls 8,600.00 • Colourbond cladding to exterior walls \$3,210.00 • Cast in shapes 3-4 per wall. (Shape designs to be provided in electronic format by client) \$15,000.00 	Engineered to be a monolithic type structure with a 50 year design life / structural warranty
MODUS Proposal No: MA5233	YARRA-5 Custom Toilet Building	\$ 133,057.00	<p>Optional Extra's \$29,340.00</p> <ul style="list-style-type: none"> • External Cladding – Compressed Fibre Cement (CFC) in standard painted finish \$12,315.00 • Supply and Installation of Tiled Flooring in toilet cubicles \$9,195.00 • Baby Change Table (Horizontal) \$600 • Deadlocks (per door, pre-fitted) \$275 • Modus Electronic Locking Programmable (5xtoilet doors, pre-fitted) \$5,925 • Stainless Steel Hand Dryer; Fantech Rapid Dry \$330 • Stainless Steel Mirror; 600mm W x 1000mm H \$495 • Lighting Timer \$205 	<p>Warranty Asset life 30 years</p> <p>15 years for the structure</p> <p>5 years for finishes from the date of supply/installation to site.</p> <p>Internal fixtures 12 months limited by the manufacturer's warranty</p>

Tenders were assessed giving consideration to price, experience, and durability of materials.

STATUTORY ENVIRONMENT

Local Government (Functions and General) Regulations 11 states that tenders are to be publicly invited before a Local Government enters into a contract for another person to supply goods or services if the consideration under the contract is expected to be worth more than \$150,000.00.

POLICY IMPLICATIONS

In accordance with Council Purchasing Policy A.2.3

FINANCIAL IMPLICATIONS

Expenditure for this facility, the subject of this report, is included in the current budget.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council:

1. Accept the tender from Rebus for the supply of one Public Restroom to be built on proposed Public Amenities Reserve on Tower Street, Leonora for the sum of \$190,790 ex GST. or
2. Accept the tender from Rebus for the supply of one Public Restroom to be built on proposed Public Amenities Reserve on Tower Street, Leonora for the sum of \$226,645 ex GST inclusive of optional items and alternative exterior finishes.

VOTING REQUIREMENT

Simple majority required.

COUNCIL DECISION

Moved Cr AE Taylor, seconded Cr RM Cotterill that Council accept the tender from Rebus for **RQ083 Option 1** for the supply of one Public Restroom to be built on proposed Public Amenities Reserve on Tower Street, Leonora for the sum of \$226,645 ex GST inclusive of optional items and alternative exterior finishes.

CARRIED (6 VOTES TO 0)

11.0 REPORTS OF OFFICERS
11.2 DEPUTY CHIEF EXECUTIVE OFFICER
11.2(A) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO: Meeting of Council
Meeting Date: 17th November, 2020

AGENDA REFERENCE: 11.2 (A) NOV 20

SUBJECT: Monthly Financial Statements

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 10th September, 2020

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 31st October, 2020 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st October, 2020
- (c) Material Variances – 31st October, 2020

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*

- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 31st October, 2020 consisting of:

- (a) **Compilation Report**
- (b) **Statement of Financial Activity – 31st October, 2020**
- (c) **Material Variances – 31st October, 2020**

be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr LR Petersen, seconded Cr AM Moore, that the Monthly Financial Statements for the month ended 31st October, 2020 consisting of:

- (a) **Compilation Report**
- (b) **Statement of Financial Activity – 31st October, 2020**
- (c) **Material Variances – 31st October, 2020**

be accepted.

CARRIED (6 VOTES TO 0)

11.0 REPORTS OF OFFICERS
11.2 DEPUTY CHIEF EXECUTIVE OFFICER
11.2(B) ACCOUNTS FOR PAYMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 17th November, 2020

AGENDA REFERENCE: 11.2 (B) NOV 20

SUBJECT: Accounts for Payment

LOCATION / ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 10th September, 2020

BACKGROUND

Attached statements consist of accounts paid by Delegated Authority and Council Authorisation since the previous council meeting as follows:

1. Accounts paid by Delegated Authority, totalling **\$729,720.13**, consisting of:
 - a. Credit Card Payments for **October, 2020**, totalling **\$14,077.50**;
 - b. Direct Bank Transactions numbered from **1624** to **1646** and totalling **\$188,435.95**;
 - c. Batch Payments **48, 49** and **49B**, totalling **\$472,928.52**; and
 - d. Cheques from **25733** to **25740** and Payroll Payments relating to **Pay Periods Ending 21/10/2020, & 07/11/2020** totalling **\$68,355.66**.
2. Accounts paid by Council Authorisation, totalling **\$119,763.88**, consisting of:
 - a. Batch Payment **BP 50.01** to **BP 50.63** totalling **\$119,763.88**

The total amount paid since the previous meeting is **\$849.484.01**.

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.10 & Financial Management (1996) Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the accounts for payment, as detailed:

1. Accounts paid by Delegated Authority, totalling **\$729,720.13**, consisting of:
 - a. Credit Card Payments for **October, 2020**, totalling **\$14,077.50**;
 - b. Direct Bank Transactions numbered from **1624** to **1646** and totalling **\$188,435.95**;
 - c. Batch Payments **48, 49** and **49B**, totalling **\$472,928.52**; and
 - d. Cheques from **25733** to **25740** and Payroll Payments relating to **Pay Periods Ending 21/10/2020, & 07/11/2020** totalling **\$68,355.66**.
2. Accounts paid by Council Authorisation, totalling **\$119,763.88**, consisting of:
 - a. Batch Payment **BP 50.01** to **BP 50.63** totalling **\$119,763.88**

be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr LR Petersen, seconded Cr RM Cotterill, that the accounts for payment, as detailed:

1. Accounts paid by Delegated Authority, totalling **\$729,720.13**, consisting of:
 - a. Credit Card Payments for **October, 2020**, totalling **\$14,077.50**;
 - b. Direct Bank Transactions numbered from **1624** to **1646** and totalling **\$188,435.95**;
 - c. Batch Payments **48, 49** and **49B**, totalling **\$472,928.52**; and
 - d. Cheques from **25733** to **25740** and Payroll Payments relating to **Pay Periods Ending 21/10/2020, & 07/11/2020** totalling **\$68,355.66**.
2. Accounts paid by Council Authorisation, totalling **\$119,763.88**, consisting of:
 - a. Batch Payment **BP 50.01** to **BP 50.63** totalling **\$119,763.88**

be accepted.

CARRIED (6 VOTES TO 0)

The Meeting adjourned for Morning Tea at 10.29 am.

The Meeting reconvened at 10.50 am.

Shire of Leonora				
Monthly Report – List of Credit Card Transactions Paid by Delegated Authority				
Submitted to Council on the 17th November, 2020				
The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for September, 2020 as per Direct Bank Transaction 1645 totalling \$14,077.50 .				
CHIEF EXECUTIVE OFFICER				
Reference	Date	Name	Item	Payment by Delegated Authority
CEO 10/20	29/09/2020	Crown Towers Perth	Credit Card service Fee - CEO & President attendance in Perth for Local Government Week	25.60
	29/09/2020	Crown Towers Perth	Credit Card service Fee - CEO & President attendance in Perth for Local Government Week	29.75
	29/09/2020	Crown Towers Perth	President Accommodation in Perth for Local Government Week	2,174.13
	29/09/2020	Crown Towers Perth	CEO Accommodation in Perth for Local Government Week	4,219.03
	30/09/2020	Countrywide Austral	Advertisement - Ambulance Active Magazine	1,314.50
	06/10/2020	Bizness Apps	Monthly Subscription to Hosting Application for Geocaching App - October, 2020	138.42
	15/10/2020	Foxtel	Foxtel, Internet and Phone for 35 Hoover Street October, 2020	271.89
	19/10/2020	Coles Express Leonora	Fuel for P1	180.30
	20/10/2020	Local Government Professionals Australia	Annual Government Membership to LG Professionals	531.00
	28/10/2020	National Australia Bank	Card Fee - October, 2020	9.00
CEO 10/20			Total CEO Card October, 2020	8,893.62
DCEO 10/20	29/09/2020	Mobil Yellowdine	Fuel for P2	63.79
	01/10/2020	EG Fuelco (Australia) Limited	Fuel for P2	67.28
	02/10/2020	EmbroidMe Malaga Pty Ltd	Uniforms for Leonora Swimming Pool Staff	389.16
	05/10/2020	AYA Group Pty Ltd	TV for 11B Walton Street	645.00
	05/10/2020	Booking.com	Accommodation for L Gray to attend WALGA Training in Perth	192.42
	05/10/2020	Big W	Credit for Yoga Mats unable to be provided - Leonora Community Grant (Leonora Pilates Group)	-80.00
	06/10/2020	Commissioner of Police	Renewal of Corporate Firearm Licence 10013489	131.00
	07/10/2020	WA Cabs Pty Ltd	Cab fare for travel in Perth to attend training	41.11
	07/10/2020	City of Kalgoorlie /Boulder	Parking Fees at Kalgoorlie Airport	10.00
	08/10/2020	Swan Taxis	Cab Fare for Travel re: Training in Perth for L Gray	39.06
	09/10/2020	QT Hotels	Meals for L Gray while in Perth re: Training Course	53.57
	14/10/2020	Virgin Australia	Payment Surcharge for K Dubberley's flight to Perth for Training	3.56
	14/10/2020	Virgin Australia	Flights for K Dubberley to attend training in Perth	348.00
DCEO 10/20			DCEO Card Sub total	\$1,903.95

Reference	Date	Name	Item	Payment by Delegated Authority
DCEO 10/20			DCEO card brought forward	\$1,903.95
	14/10/2020	Virgin Australia	Flights for K Lord to attend training in Perth	297.99
	14/10/2020	Virgin Australia	Credit Card Surcharge for K Lord's flights to Perth re: Training	3.05
	14/10/2020	Virgin Australia	Detail change for K Lord Flights (Date change) re: Training attendance in Perth	30.01
	14/10/2020	Leonora Gwalia Historical Museum	Refreshments for Consultants	34.50
	14/10/2020	Diffuze Pty Ltd	New Software for the Leonora Childcare Centre - initial package & Monthly Subscription Fee October	348.05
	19/10/2020	Lifelike Plants	Fake Fruits and Vegetables for Hoover House/Gwalia Museum as Part of Leonora Interpretation Project	496.48
	19/10/2020	Black Crow Studio Pty Ltd	Art Supplies to facilitate creation of NAIDOC Banner	469.86
	19/10/2020	Leonora Post Office	Gift Cards for cultural/sport event	440.84
	20/10/2020	Department of Communities	Service Temporary Waiver 2020/2021 for Leonora Childcare Centre	112.00
	22/10/2020	Australian Museums and Galleries Association	Annual Subscription to AMaGA 2020/21	244.00
	23/10/2020	LG Professionals WA	Asset Management Workshop Registration for L Trevenan, G Leslie & L Gray	645.00
	26/10/2020	BP Allway Motors	Fuel for P2	65.36
	27/10/2020	BP Hyden	Fuel for P2	73.87
	28/10/2020	National Australia Bank	Card Fee - October, 2020	9.00
DCEO 10/20			Total DCEO Card October, 2020	\$5,173.96
Other Fees/Payments	05/10/2020	National Australia Bank	International Transaction Fee - Bizness Apps Subscription October, 2020	4.15
	05/10/2020	National Australia Bank	International Transaction Fee for Booking.Com booking	5.77
Other Fees/Payments			Total Other Fees/Payments	\$9.92
1645	02/11/2020	National Australia Bank	Credit Card Purchases - October, 2020	\$14,077.50

Shire of Leonora				
Monthly Report – List of Direct Bank Transactions Paid by Delegated Authority				
Submitted to Council on the 17th November, 2020				
The following list of accounts relate to Direct Bank Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions are numbered from 1624 to 1646 and totalling \$188,435.95				
CHIEF EXECUTIVE OFFICER				
Transaction	Date	Name	Item	Payment by Delegated Authority
1624	14/10/2020	3E Advantage	Printing Costs for Childcare, Shire, CRC, Works & Museum, September, 2020 Office National Photocopier Agreements	4,195.23
1	20/10/2020	Shire of Leonora	Salaries & Wages PPE: 19/10/2020	77,972.35
1625	23/10/2020	Click Super	Monthly Facility & Transaction Fee for 26-50 Staff - September, 2020	27.50
1626	26/10/2020	Australian Super	Superannuation PPE: 19/10/2020	952.99
1627	26/10/2020	Christian Super	Superannuation PPE: 19/10/2020	77.90
1628	26/10/2020	CBUS	Superannuation PPE: 19/10/2020	432.26
1629	26/10/2020	Dazacom Superfund	Superannuation PPE: 19/10/2020	239.34
1630	26/10/2020	HESTA	Superannuation PPE: 19/10/2020	202.88
1631	26/10/2020	MLC Super Fund	Superannuation PPE: 19/10/2020	1,604.38
1632	26/10/2020	MTAA Super	Superannuation PPE: 19/10/2020	312.15
1633	26/10/2020	Sunsuper	Superannuation PPE: 19/10/2020	324.09
1634	26/10/2020	TWU Super Fund	Superannuation PPE: 19/10/2020	286.45
1635	26/10/2020	WA Super	Superannuation PPE: 19/10/2020	8,413.53
1636	29/10/2020	National Australia Bank	NAB Connect Fee - September, 2020	30.24
1637	30/10/2020	National Australia Bank	EFTPOS Merchant Fee - October, 2020 - Childcare - 7381278	20.00
1638	30/10/2020	National Australia Bank	EFTPOS Merchant Fee - October, 2020 - Info Centre - 7374463	28.94
1639	30/10/2020	National Australia Bank	EFTPOS Merchant Fee - October, 2020 - CRC - 7380395	34.22
1640	30/10/2020	National Australia Bank	EFTPOS Merchant Fee - October, 2020 - Recreation Centre - 7379314	40.18
1641	30/10/2020	National Australia Bank	EFTPOS Merchant Fee - October, 2020 - Airport - 7374471	46.79
1642	30/10/2020	National Australia Bank	Account Fees - October, 2020	74.00
1643	30/10/2020	National Australia Bank	EFTPOS Merchant Fee - October, 2020 - Events - 7374513	117.02
1644	30/10/2020	National Australia Bank	EFTPOS Merchant Fee - October, 2020 - Shire & Museum - 7381393	713.83
1	03/11/2020	Shire of Leonora	Salaries & Wages PPE: 2/11/2020	78,201.18
1645	02/11/2020	National Australia Bank	Credit Card Purchases October, 2020	14,077.50
1646	02/11/2020	National Australia Bank	Internet Services - CRC - October, 2020	11.00
			GRAND TOTAL	\$188,435.95

Shire of Leonora				
Monthly Report - List of Accounts Paid by Delegated Authority				
Submitted to Council on the 17th November, 2020				
<p>Batch Payments 48, consisting of BP 48.01 to BP 48.23 (\$167,099.74), 49 consisting of BP 49.01 (\$694.68), and 49B consisting of BP 49B.01 to BP 49B.63 (\$305,134.10) and totalling \$472,928.52 were paid by delegated authority by the Chief Executive Officer and have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>				
CHIEF EXECUTIVE OFFICER				
Batch Reference	Date	Name	Item	Payment by delegated Authority
BP 48.01	20/10/2020	AFGRI Equipment Australia Pty Ltd	Parts and Filters	1,358.61
BP 48.02	20/10/2020	Air Liquide W.A. Ltd	Monthly Cylinder fee for Medical Centre	25.22
BP 48.03	20/10/2020	AYA Group Pty Ltd	Consumables for Main Office, Hoover House, Childcare Centre and Information Centre	806.04
BP 48.04	20/10/2020	BOC Limited	Container Service Supplied Monthly for Depot & Medical Centre Equipment	136.21
BP 48.05	20/10/2020	Bunnings Building Supplies Pty Ltd	2 Boxes Tec Screws, Lawn Seed and Tap Fittings.	209.06
BP 48.06	20/10/2020	Coyles Mower & Chainsaw Centre	Service and Repair to Shire Farm Boss Chainsaw	227.80
BP 48.07	20/10/2020	Galaxy Embroidery and Printing	Calico Bags and Tea Towels for Resale for Gwalia Museum	517.94
BP 48.08	20/10/2020	Global Communication Services	3 TX6160TP Hand Held UHF Radios	1,515.39
BP 48.09	20/10/2020	Goldfields Locksmiths	Leverset for Single Persons Quarters (Depot)	58.05
BP 48.10	20/10/2020	Heatley's Sales Pty Ltd	Toilet Paper and Hand Towel for CRC, Main Office and Airport	439.54
BP 48.11	20/10/2020	Juwest Pty Ltd	Install Sump Pump in Backwash Tank at Pool, repair Oval retic and Hand Excavate and Repair Water Pipe from Leaks at Gwalia Ghost Town	1,719.96
BP 48.12	20/10/2020	Leonora Drive Connectors	Hose Fittings & Parts for Grader Gen-Set & 2 Hydraulic Hoses for P596	1,001.83
BP 48.13	20/10/2020	Majors Group	Soft Ice Cream Machine for Leinster Sport & Recreation Association Community Grant	3,190.00
BP 48.14	20/10/2020	Modern Teaching Aids Pty Ltd	Community Grant - Equipment for Leinster Community Day Care	697.96
BP 48.15	20/10/2020	Multiple Trades and Maintenance	Pump Out Septic Tank at Gwalia Public Toilets	348.70
BP 48.16	20/10/2020	Netlogic Information Technology	Monthly Offsite Consulting Labor, Continued Work with AltusECM and Laptops for Main Office	2,152.50
BP 48.17	20/10/2020	Northern Goldfields Electrical Pty Ltd	Supply parts and install lighting tracks and separate dimmers at Hoover House, Backwash Pump at Pool, Replace Faulty RCD in Changerooms at Oval & Replace GPO at Sports Complex	2,380.40
BP 48.18	20/10/2020	Office National Kalgoorlie	Stationery - Main Office, CRC, Gwalia, Medical Centre and Childcare	740.61
BP 48.19	20/10/2020	Purcher International	Suspension Ride Height Adjuster for P833	190.62
BP 48.20	20/10/2020	Rangelands NRM Coordinating Group Inc.	2020 School of the Air Photo Competition Sponsorship - Living in Isolation and Managing the lands	1,650.00
			Sub Total Batch Payment 48	19,366.44

Batch Reference	Date	Name	Item	Payment by delegated Authority
			Balance Brought Forward Batch Payment 48	\$19,366.44
BP 48.21	20/10/2020	Sidetipper Australia	Hire 2 Sidetippers & 1 Dolly for the Leonora-Nambi Rd Project	17,380.00
BP 48.22	20/10/2020	West Coast Civil	New Airfield Ground Lighting Infrastructure as per request for Tender RFT 02/2020	129,828.30
BP 48.23	20/10/2020	Western Australian Local Government Ass.	Planning Day Essentials short course for L Gray	525.00
			Total Batch Payment 48	\$167,099.74
BP 49.01	23/10/2020	Air BP Limited	Jet A1 fuel at Leonora Aerodrome using Shire of Leonora card. 403.34L @ \$1.53023/L + Excise Duty Invoiced out to Skippers Aviation Invoice#8678	694.68
			Total Batch Payment 49	\$694.68
BP 49B.01	05/11/2020	Agserv	Sumillarv Mosquito 250g Bottles X 4	339.90
BP 49B.02	05/11/2020	Alcolizer Technology	6 Month Module Service for LE5 Druglizer Unit	275.00
BP 49B.03	05/11/2020	AYA Group Pty Ltd	Consumables Provided to Gwaila, Childcare Centre and Main Office	862.26
BP 49B.04	05/11/2020	BHP Billiton Nickel West Pty Ltd	Flights for T McColgan	1,276.00
BP 49B.05	05/11/2020	Bidfood Kalgoorlie	Catering and Consumables for Gwalia and Childcare	2,541.91
BP 49B.06	05/11/2020	BOC Limited	Container Service Supplied Monthly for Depot & Medical Centre Equipment	140.73
BP 49B.07	05/11/2020	Bunnings Building Supplies Pty Ltd	Supplies for Childcare, Lot 294 Queen Victoria Street, Bowls Club and Liquid Waste Disposal Site	299.86
BP 49B.08	05/11/2020	Butson Group Pty Ltd	Council Lunch at Budget Special Meeting	112.00
BP 49B.09	05/11/2020	Canine Control	Ranger Services - 14th, 15th and 16th October, 2020	4,169.39
BP 49B.10	05/11/2020	Collins Distributors	Jewellery for Resale at Gwalia Museum	282.48
BP 49B.11	05/11/2020	Commercial Aquatics Australia	Supply and installation of new make up water valve, decommission and removal of sand filters and media, and supply and installation of new sandfilters and replacement of filter face plumbing for Swimming Pool.	112,084.50
BP 49B.12	05/11/2020	D & S Building Service	Leonora Cemetery Form up and Lay Concrete Grave and Headstone for A.C.Males	616.00
BP 49B.13	05/11/2020	Dave Hadden	Environmental Health and Building Services for Shires of Leonora, Laverton and Menzies 19/10/2020-23/10/2020 and 06/10/2020-16/10/2020	14,669.50
BP 49B.14	05/11/2020	Dennis Warner.	Staff Reimbursement for Police Clearance	55.80
BP 49B.15	05/11/2020	Des Taylor	Supply of Dog Food and Tyres	3,644.60
BP 49B.16	05/11/2020	Elite Gym Hire	Gym Equipment Hire Rental 1/11/2020 - 1/12/2020	1,499.74
BP 49B.17	05/11/2020	Express Yourself Printing	Books for Resale Gwalia - Gwalia Unearthed	1,625.00
BP 49B.18	05/11/2020	Fiesta Canvas	Supply and Install Blinds at the Childcare Centre	5,483.50
BP 49B.19	05/11/2020	Gail Ross	Reimbursement for Consumables for Hoover House	47.70
BP 49B.20	05/11/2020	Goldfields Locksmiths	Restricted Cut Key for Main Office & Oval Cylinder Lock for Childcare Centre	512.78
BP 49B.21	05/11/2020	Goldfields Mining Supplies	1 High Pressure Bass Float Valve and 1 Ball Float for Hoover House and Assorted Fittings for RRG Nambi Road	465.20
			Sub Total Batch Payment 49B	151,003.85
			Batch Payment 48, 49 & 49B Sub Total	\$318,798.27

Batch Reference	Date	Name	Item	Payment by delegated Authority
			Batch Payment 48, 49 & 49B Balance Brought Forward	\$318,798.27
			Balance Brought Forward Batch Payment 49B	151,003.85
BP 49B.22	05/11/2020	GTN Services	Carry out first inspection for P2435 and diagnose and repair air con in P832	978.13
BP 49B.23	05/11/2020	Harvey Norman AV/IT Superstore Kalgoorlie	Modified Invoice for Oven at 29 Hoover Street	100.00
BP 49B.24	05/11/2020	Imagesource	Gwalia Interpretation Plan - Banner, Contour Cut Lettering for Window Glazing & ACM Panels	1,560.06
BP 49B.25	05/11/2020	Juwest Pty Ltd	Supply Storm Water Materials for Lot 294 Queen Victoria St, Test RPZ Valve at Lot 15 Cayzer St and Repair 100mm Retic Pipe and Test and Adjust all Sprinklers	2,925.13
BP 49B.26	05/11/2020	Kateva Dubberley	Reimbursement - Travel and Food for Staff Training	277.80
BP 49B.27	05/11/2020	Kleenheat Gas	1 House Hold Gas Bottle - Lot 1142 Walton (North), Lot 792 Cohen Street and 1260 Fitzgerald Street	312.42
BP 49B.28	05/11/2020	Leonora Bush Missions.	Community Grant (Leonora) to Assist with Kid/Youth Activities from 26/9/2020 - 3/10/2020	5,500.00
BP 49B.29	05/11/2020	Leonora Motor Inn	Accommodation and Meals for Mr B Parker and Mr R Kither for 14th October, 2020 - 17th October, 2020	1,027.00
BP 49B.30	05/11/2020	Leonora Painting Services	Exterior Painting of Entire House at Lot 294 Queen Victoria St	8,140.00
BP 49B.31	05/11/2020	Leonora Post Office	Supply and Deliver 1 Bulka Bag Premium Potting Mix for Depot and Postage Service for Main Office, Gwalia and Information Centre	555.15
BP 49B.32	05/11/2020	Light Project Pty Ltd	New suspended lighting system for Hoover house as part of Gwalia Interpretation Project	3,621.73
BP 49B.33	05/11/2020	Luck Thai Cleaning	Cleaning of Shire Buildings 12/10/2020 - 25/10/2020	9,999.00
BP 49B.34	05/11/2020	Manuel Zagorianos	Reimbursement for Fuel	138.60
BP 49B.35	05/11/2020	McMahon Burnett Transport	Freight for Gwalia and Main Office	224.77
BP 49B.36	05/11/2020	Multiple Trades and Maintenance	Public Toilets blocked, Social & economic impact of coronavirus on the Shire of Leonora and Remodification to tap in Laundry at Childcare Centre	1,562.48
BP 49B.37	05/11/2020	Netlogic Information Technology	Monthly Offsite Consulting Labour October, 2020	225.00
BP 49B.38	05/11/2020	NGT Downer	Replace and Upgrade Faulty Equipment and Security Maintenance - CCTV System and CRC Access Control System	25,733.88
BP 49B.39	05/11/2020	Northern Goldfields Electrical Pty Ltd	Replace Faulty Split System at Hoover House, Repair Fault to Aircon at Info Centre and Rec Centre and Inspect Faults with Sub-Pump at Mertondale	2,772.00
BP 49B.40	05/11/2020	Nov Portable Power	Hire of 2 Trailers Mounted 20 KVA Generators	770.00
BP 49B.41	05/11/2020	Office National Kalgoorlie	Stationery for October, 2020 Main Office, CRC, Gwalia, Childcare	503.62
BP 49B.42	05/11/2020	Outback Parks&Lodges	Ranger Accommodation 14th and 15th October, 2020	260.00
BP 49B.43	05/11/2020	Penns Cartage Contractors	Transport 1 Pallet from Stratco Kalgoorlie to Shire Depot and Transport 1 Generator from NOV Portable Power Kalgoorlie to Shire Depot	281.60
BP 49B.44	05/11/2020	Pier Street Medical	Pre Employment Medical and Instant D & A Screen	196.00
			Sub Total Batch Payment 49B	218,668.22
			Batch Payment 48, 49 & 49B Sub Total	\$386,462.64

Batch Reference	Date	Name	Item	Payment by delegated Authority
			Batch Payment 48, 49 & 49B Balance Brought Forward	\$386,462.64
			Balance Brought Forward Batch Payment 49B	218,668.22
BP 49B.45	05/11/2020	Prosegur Australia Pty Ltd	ATM Monthly Rental - September 2020	2,875.40
BP 49B.46	05/11/2020	Ralph Briggs.	Reimbursement for High Risk Work Licence Renewal	53.00
BP 49B.47	05/11/2020	RF Young	Labour Hire for Various Roads and Projects within the Shire of Leonora	5,049.00
BP 49B.48	05/11/2020	Royal Flying Doctor Service	Goods for Resale for the Information Centre Flying Doctor Cookbooks	324.00
BP 49B.49	05/11/2020	Royal Life Saving (WA Branch)	Watch Around Water Registration for Shire Pool	165.00
BP 49B.50	05/11/2020	State Law Publisher	Publication in Government Gazette - Minister's Determination Basis of Rates UV Mining Rates - publication provided by S Elliot, Department of Local Government, Sport and Cultural Industries	123.60
BP 49B.51	05/11/2020	Stratco (WA) Pty Ltd	Hardware and Materials for Lot 137 A Hoover St Rear Patio	911.77
BP 49B.52	05/11/2020	Stuart Lindsay Williamson	Labour Hire for Gravel Pushing on Nambi Rd RRG Project	1,170.00
BP 49B.53	05/11/2020	Supalux Linemarking Pty Ltd	Roadworks - Road Line Marking	28,948.54
BP 49B.54	05/11/2020	The Harbour Agency	Deposit for Christine Anu for the Leonora Golden Gift 2020	12,100.00
BP 49B.55	05/11/2020	TM McColgan	Reimbursement of Expenses Assisting Women's Group with 'Back to Country Women's Camp'	2,681.06
BP 49B.56	05/11/2020	Toll Transport Pty Ltd	Freight for 1 Parcel from Afgri Equipment to Shire Depot and Water Samples from Shire of Leonora to Pathwest - Health	238.54
BP 49B.57	05/11/2020	Truckline	Brake Hose	518.77
BP 49B.58	05/11/2020	Vanguard Press	Freight and Handling of Northern Goldfields Maps and Brochures for 2020/2021 Financial Year	236.56
BP 49B.59	05/11/2020	WA Fuel Supplies	Supply Approx 30,000 Litres of Diesel to Shire Depot 0.9088 Per Litre	27,570.73
BP 49B.60	05/11/2020	Western Australian Local Government Ass.	Accounts Payable Training for K Dubberley	578.00
BP 49B.61	05/11/2020	Whitehouse Hotel	Light Refreshments for Childcare Centre	135.00
BP 49B.62	05/11/2020	Xstra Group Pty Ltd	PABX Hosting, Provision and Support per Extension. Service Rental per Month: September	536.91
BP 49B.63	05/11/2020	Yabu Band	First installment for Concert and Workshop	2,250.00
			Total Batch Payment 49B	\$305,134.10
			BATCH PAYMENT 48, 49 & 49B GRAND TOTAL	\$472,928.52

Shire of Leonora				
Monthly Report – List of Accounts Paid by Delegated Authority				
Submitted to Council on the 17th November, 2020				
The following list of accounts has been paid under delegation by the Chief Executive Officer, since the previous list of accounts. Cheque 25733 to 740 (\$67,288.06), and Payroll Liability payments relating to Pay Periods Ending 21/10/2020 (\$422.50) and 04/11/2020 (\$645.10), totalling \$68,355.66 .				
CHIEF EXECUTIVE OFFICER				
Cheque	Date	Name	Item	Payment by Delegated Authority
25733	20/10/2020	Horizon Power	Power supply for 283 Street Lighting for 01/09/2020 to 30/09/2020	4,868.54
25734	20/10/2020	Wayne Holloran A/C Shire of Leonora	\$100.00 Per Week Period 4th February, 2020 to 3rd May, 2020 (13 Weeks).	1,274.74
25735	21/10/2020	Australian Taxation Office	BAS September 2020	22,816.00
PL21102020	26/10/2020	Shire of Leonora	Payroll deductions PPE: 19/10/2020	422.50
25736	28/10/2020	Telstra	Phone Usage and Service Rental Charges 10/10/20 - 10/11/20	7,081.65
25737	28/10/2020	Horizon Power	Power Supplied from 19/8/20 - 16/10/20	21,744.89
25738	28/10/2020	Department of Transport	9 Registrations to Align Registrations Licence Expiry Date to 31 July, 2021	1,930.20
PL04112020	06/11/2020	Shire of Leonora	Payroll deductions PPE: 02/11/2020	645.10
25739	09/11/2020	Marcus McGuire	Singing at NAIDOC Week	650.00
25740	09/11/2020	Horizon Power	Power Supplied from 19/9/2020 - 20/10/2020	6,922.04
			GRAND TOTAL	\$68,355.66

Shire of Leonora				
Monthly Report - List of Accounts Paid by Authorisation of Council				
Submitted to Council on the 17th November, 2020				
<p>Batch Payment 50, referenced from BP 50.01 to BP 50.27 submitted to each member of the Council on 17th November, 2020 and totalling \$119,763.88 has been checked and is fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>				
CHIEF EXECUTIVE OFFICER				
Batch Reference	Date	Name	Item	Payment
BP 50.01	17/11/2020	Bidfood Kalgoorlie	Catering and Consumables for Gwalia and Childcare Centre	579.18
BP 50.02	17/11/2020	Canine Control	Ranger Services for Shire of Leonora - 31/10/20 - 2/11/20	4,329.39
BP 50.03	17/11/2020	CyberSecure Pty Limited	Monthly Data Protection Services for Shire of Leonora November, 2020	250.80
BP 50.04	17/11/2020	Dunning's	Supply of 40 New Drums of Avgas 200L	22,063.20
BP 50.05	17/11/2020	Eagle Petroleum (WA) Pty Ltd	Fuel Cards for October, 2020	295.61
BP 50.06	17/11/2020	Gail Ross	Reimbursement for Consumables for Hoover House	38.75
BP 50.07	17/11/2020	GVROC	2020/2021 Annual Contribution to GVROC	11,000.00
BP 50.08	17/11/2020	Harvey Norman AV/IT Superstore Kalgoorlie	Vacuum Cleaner for Hoover House	379.00
BP 50.09	17/11/2020	J.R. & A. Hersey Pty Ltd	Timber for Float	825.00
BP 50.10	17/11/2020	John Oxley	Reimbursement for Parts	80.75
BP 50.11	17/11/2020	Juwest Pty Ltd	Showers at the Youth Centre	14,546.84
BP 50.12	17/11/2020	Landgate	Valuation of 26 Mining Tenements	615.00
BP 50.13	17/11/2020	Leonora Post Office	Postage and Freight for Main Office and Information Centre for October, 2020	335.44
BP 50.14	17/11/2020	Marketforce	Advertising Tenders RFT04.2020 Saturday 26th September 2020 and 3rd October 2020	2,555.33
BP 50.15	17/11/2020	McMahon Burnett Transport	Transport Stationery to Main Office	209.58
BP 50.16	17/11/2020	Moore Australia	Statutory Compliance Services 1/10/20 - 31/12/20 & Review and Lodge BAS for September 2020	22,371.25
BP 50.17	17/11/2020	Murdock Recruitment Pty Ltd	Relief Staff for Childcare Centre 2/11/20 - 6/11/20	1,892.64
BP 50.18	17/11/2020	Outback Parks&Lodges	Ranger and Childcare Worker Accommodation	1,425.00
BP 50.19	17/11/2020	Penns Cartage Contractors	Transport 40 Drums of Avgas from Northam to Shire Depot	1,463.00
BP 50.20	17/11/2020	Pier Street Medical	Pre-Employment Medical, Drug and Alcohol Test for A Bawden	66.00
BP 50.21	17/11/2020	PWT Electrical Pty Ltd	Maintenance - Lot 229 Hoover Street - Disconnect all Illegal Wiring from Main Meter Box to Old Shed, Install Underground Conduits and Replace Old Oven	5,972.29
BP 50.22	17/11/2020	RF Young	Labour Hire for Various Roads and Projects Within Shire of Leonora 17/10/2020 - 31/10/2020	7,095.00
BP 50.23	17/11/2020	Sidetipper Australia	Hire 2 Sidetippers & 1 Dolly for the Leonora Rd Project	15,471.83
			Sub Total	\$113,860.88

Batch Reference	Date	Name	Item	Payment
			Balance Brought Forward	\$113,860.88
BP 50.24	17/11/2020	West Australian Newspapers Ltd	Racing Supplement Re Leonora and Leonora Information Centre, Tender for Backhoe, Grader and Public Toilets, Fire Control Officer	2,512.10
BP 50.25	17/11/2020	Western Australian Museum	Resell for Gwalia 110 In the Waterbag	970.40
BP 50.26	17/11/2020	Whitehouse Hotel	Seniors Melbourne Cup Day Luncheon – Leonora Community Grant	170.50
BP 50.27	17/11/2020	Yabu Band	Second Installment for Concert and Workshop for NAIDOC Week	2,250.00
			GRAND TOTAL	\$119,763.88

11.0 REPORTS OF OFFICERS

11.2 DEPUTY CHIEF EXECUTIVE OFFICER

11.2 (C) CHANGE OF NAME – LEONORA CHILDCARE CENTRE

SUBMISSION TO: Meeting of Council
Meeting Date: 17th November 2020

AGENDA REFERENCE: 11.2 (C) NOV 20

SUBJECT: Change of Name – Leonora Childcare Centre

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: N/A

FILE REFERENCE: 4.7 – Leonora Childcare Centre

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 9th November 2020

BACKGROUND

The Leonora Child Care Centre caters for the developmental needs of children from ages 1 to 5 years, and is licenced for up to 19 children. It was established in 2004 and is wholly operated by the Shire of Leonora under the regulatory authority of the Education and Care Regulatory Unit of the Department of Communities. The Western Australian early learning system has changed over the last sixteen years and the standards required to be met by the Leonora Child Care Centre are detailed under a rating and assessment process within the National Quality Framework (NQF) and covered by the *Education and Care Services National Law (WA) Act 2012* and the *Education and Care Services National Regulations 2012*.

Under the NQF the Child Care Centre must ensure that a program is delivered to all children being educated and cared for by the service that meets the standards and is as follows:

- is based on an approved learning framework
- is delivered in accordance with that approved learning framework
- is based on the development needs, interests and experiences of each child
- is designed to take into account the individual differences of each child

In addition, an educational program is to contribute to the following outcomes for each child:

- the child will have a strong sense of identify
- the child will be connected with and contribute to his or her world
- the child will have a strong sense of wellbeing
- the child will be a confident and involved learner
- the child will be an effective communicator

The standards look more and more towards a recognition of the early years as being critical for lifelong learning and wellbeing for children, particularly for the development of a child's brain as it reaches 90% of the size of an adult's by the age of five. For that reason, the Leonora Child Care Centre Staff have requested that the Council consider carefully a change of name that reflects the trend towards the early education of children as opposed to "child care".

Various suggestions were made by the Child Care staff and these have been listed below in order of preference:

1. Leonora Learn & Play Early Learning Centre
2. Leonora Stepping-Stones Early Learning Centre
3. Leonora Building Blocks Early Learning Centre

These are some suggestions, and a further one would be to simply change the name from Leonora Child Care Centre to Leonora Early Learning Centre.

STATUTORY ENVIRONMENT

Section 3.1 of the Local Government Act 1995 states that “The general function of a Local Government is to provide for the good government of persons in its district”.

POLICY IMPLICATIONS

There are no policy implications resulting in the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting in the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting in the recommendation of this report.

RECOMMENDATIONS

That Council approve the change of name from Leonora Child Care Centre to Leonora Learn & Play Early Learning Centre.

VOTING REQUIREMENT

Simple majority required.

COUNCIL DECISION

Moved Cr AM Moore, seconded Cr F Harris that Council reject the recommendation below due to the recommended new name for the Leonora Child Care Centre being too long:

That Council approve the change of name from Leonora Child Care Centre to Leonora Learn & Play Early Learning Centre.

CARRIED (6 VOTES TO 0)

11.0 REPORTS OF OFFICERS
11.2 DEPUTY CHIEF EXECUTIVE OFFICER
11.2(D) POLICY MANUAL AMENDMENTS

SUBMISSION TO: Meeting of Council
Meeting Date: 17th November, 2020

AGENDA REFERENCE: 11.2 (D) NOV 20

SUBJECT: Policy Manual Amendments

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: N/A

FILE REFERENCE: 1.40

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 10th November, 2020

BACKGROUND

Currently, the Shire of Leonora policy manual contains the policies 'A.3.3 Conferences – Staff Travel and Accommodation Expenses' and 'M.5.2 Conferences – Members' Travel and Accommodation Expenses' which both aim to determine the travel and accommodation expenses payable in respect of officers and members of the Council travelling on official Shire business.

In situations where meals and incidentals are unable to be charged back to the shire or, for members, where it is not practicable for the elected member to incur costs and submit a reimbursement claim, these policies state that an advance can be paid to cover the potential out of pocket expenses. The maximum amount for this advance for the Staff Policy was adopted with the policy itself on 16th December 2011, and included in the amendment for the Members' Policy on the same date.

At the 19th February 2019 Ordinary Council Meeting it was determined that this advance be increased by \$20 to allow an advance of up to \$95/day for both Staff and Members subject to the terms of their respective policies.

It is now prudent to clarify the cost limit for each daily meal to be advance paid or reimbursed in order to cover expenses when officers and elected members are on official Shire business. The cost limits are up to;

Breakfast - \$25.00
Lunch - \$25.00
Dinner - \$45.00

STATUTORY ENVIRONMENT

The *Local Government Act 1995*, has been considered in amending these policies.

POLICY IMPLICATIONS

Policy A.3.3 Conferences – Staff Travel and Accommodation Expenses & Policy M.5.2 Conferences – Members' Travel and Conference Expenses Review.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

This policy has been assessed in relation to its implications to the strategic plan and there does not appear to be any conflicts.

RECOMMENDATIONS

That Council adopt the amended policies 'A.3.3 Conferences – Staff Travel and Accommodation Expenses' and 'M.5.2 Conferences – Members' Travel and Accommodation Expenses' as attached.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr LR Petersen, seconded Cr AE Taylor that Council adopt the amended policies 'A.3.3 Conferences – Staff Travel and Accommodation Expenses' and 'M.5.2 Conferences – Members' Travel and Accommodation Expenses' as attached.

CARRIED (6 VOTES TO 0)

11.0 REPORTS OF OFFICERS
11.2 DEPUTY CHIEF EXECUTIVE OFFICER
11.2(E) POLICY REVIEW

SUBMISSION TO: Meeting of Council
Meeting Date: 27th November 2020

AGENDA REFERENCE: 11.2 (E) NOV 20

SUBJECT: T.6.1 Policy Review

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: N/A

FILE REFERENCE: 1.40

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 11th November 2020

BACKGROUND

An error was identified in the Shire of Leonora's Plant and Vehicle Replacement Program Policy that it did not reflect the best practice of the Shire, specifically the criteria used to purchase trucks. The Chief Executive Officer requested that research be done to provide assurance that it was indeed the policy that was incorrect and that the incorrect details were simply a typo error not previously rectified.

A study as far back as October 2007 showed that in the case of every agenda item submitted to Council for the purchase of plant and vehicles, the same criteria was used. On each occasion it was stated that it was in accordance with Council policy to replace:

- Graders/Loaders every 7 years
- Trucks every 4 years
- Other light vehicles every 2 years or 40,000 klms

A check of the Policy Manual going back to 2011, showed a different criterion, being:

- Graders and other heavy duty items (e.g. loaders) every 5 years
- Prime mover and other trucks every ten (10) years
- Light vehicles (except administration sedans) every 2 years or 40,000 klms
- Administration sedans every year or 20,000 klms

The Strategic Resource Plan was also checked against both criteria but the Business Plan and Long Term Financial Plan do not list any particular requirement, only that the Shire needs to have a Plant Replacement Program. As individual vehicle changeover dates and values are not computed each year in a program, it is important for the Shire to have a non-negotiable criterion for changeover of both plant and vehicles. It is imperative for the compilation of the budget each year, and for the changeover to maximise the price received for secondhand plant. It is obvious that keeping a truck for ten years does not meet that criteria. It was similarly felt that the Policy Manual's criteria of graders and other heavy duty items (e.g. loaders) changeover at five years was more in line with the Shire's aim of getting the best secondhand price, and that the changeover time of five years should be retained.

For these reasons, and after researching and analysing all the data available, the Shire was confident that the policy quoted in agenda items relating to plant and vehicle purchases since 2007 was correct and that the information provided in T.6.1 Plant and Vehicle Replacement Program should be amended to reflect the information set out in previous Council Agendas and Minutes in combination with approval for a shorter time frame for graders and other heavy duty plant, so that the policy should now read:

- Graders/Loaders every 5 years
- Trucks every 4 years
- Other light vehicles every 2 years or 40,000 klms

And include the administration vehicles at every year or 20,000 klms.

In addition, the sentence that states:

“Generally, graders and other heavy duty items (e.g. loader) will be changed over every five years” be amended to “Graders and other heavy duty items (e.g. loader) will be changed over every five years” to reflect the firm changeover criteria that allows inclusion to the budget each year of any plant and vehicles.

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 3.57, Local Government (Functions and General) Regulations 1996 and State Records Act 2000 have been considered in amending this policy, as well as the Shire of Leonora’s Strategic Resource Plan 2016 - 2031.

POLICY IMPLICATIONS

Reviewed Policy.

FINANCIAL IMPLICATIONS

There are no financial implications that have not been considered in the current budget resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

Shire of Leonora Strategic Community Plan 2017-2027

Leadership Objective - ‘Innovative and proactive Shire and Councillors’

Outcome 4.5 Strong leadership and planning

4.5.3 Continue to develop strategic plans and ensure legislative compliance

The policies have been assessed in relation to implications to the strategic community plan and there does not appear to be any conflicts.

RECOMMENDATIONS

That the Council adopt the amended policy ‘T.6.1 Plant and Vehicle Replacement Program’ as attached.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr AE Taylor, seconded Cr AM Moore that Council adopt the amended policy ‘T.6.1 Plant and Vehicle Replacement Program’ as attached, with the inclusion of a new line item being “Garbage Compactor Truck every 10 years”.

CARRIED (6 VOTES TO 0)

11.0 REPORTS OF OFFICERS

11.3 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR

Nil

12.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

A. ELECTED MEMBERS

Nil

B. OFFICERS

Nil

13.0 STATE COUNCIL AGENDA

Nil

14.0 NEXT MEETING

Tuesday 15th December, 2020, commencing at 9.30 am.

15.0 CLOSURE OF MEETING

There being no further business, the Shire President Cr PJ Craig declared the meeting closed at **11.08 am.**