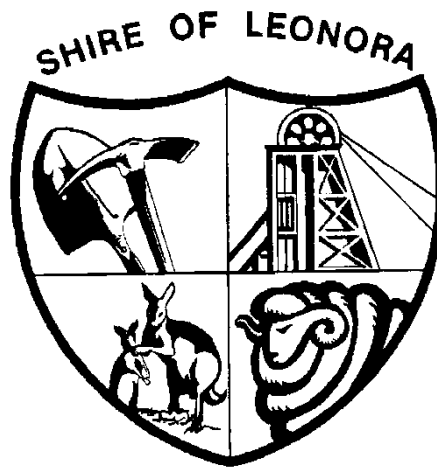


# SHIRE OF LEONORA

## NOTICE OF AN ORDINARY COUNCIL MEETING AGENDA



DEAR COUNCIL MEMBER,  
THE NEXT ORDINARY COUNCIL MEETING OF THE SHIRE OF LEONORA WILL BE  
HELD ON TUESDAY, 16TH JULY, 2024 IN COUNCIL CHAMBERS, LEONORA AT  
9:30AM

---

TY MATSON  
CHIEF EXECUTIVE OFFICER

**AGENDA FOR THE MEETING IS DETAILED OVER PAGE.**

## **SHIRE OF LEONORA**

### **INFORMATION FOR PUBLIC ATTENDING COUNCIL MEETINGS**

#### **PLEASE NOTE:-**

THE RECOMMENDATIONS CONTAINED IN THIS AGENDA ARE OFFICERS' RECOMMENDATIONS ONLY AND SHOULD NOT BE ACTED UPON UNTIL COUNCIL HAS RESOLVED TO ADOPT THOSE RECOMMENDATIONS.

THE RESOLUTIONS OF COUNCIL SHOULD BE CONFIRMED BY PERUSING THE MINUTES OF THE COUNCIL MEETING AT WHICH THESE RECOMMENDATIONS WERE CONSIDERED.

MEMBERS OF THE PUBLIC SHOULD ALSO NOTE THAT THEY ACT AT THEIR OWN RISK IF THEY ENACT ANY RESOLUTION PRIOR TO RECEIVING OFFICIAL WRITTEN NOTIFICATION OF COUNCIL'S DECISION.

TY MATSON  
CHIEF EXECUTIVE OFFICER

## COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee to examine subjects and then report to Council.
3. Generally, all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this at the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

**Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.**

**When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answer prior to the next meeting of Council.**

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant or in common with a significant number of electors or ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

**Members of staff**, who have delegated authority from Council to act on certain matters, may from time to time have financial interest in a matter in the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to the Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

**Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration.**

**The Agenda closes the Wednesday week prior to the Council Meeting (i.e. six (6) days prior to the meeting).**

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Leonora Shire office and Leonora library seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.

8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendation until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).

9. Public Question Time – Statutory Provisions – Local Government Act 1995

Time is to be allocated for questions to be raised by members of the public and responded to at:

- (a) Every ordinary meeting of Council; and
- (b) Such other meetings of Council or committees as may be prescribed

Procedures and the minimum time to be allocated for asking of and responding to questions raised by members of the public at Council or committee meetings are to be in accordance with regulations.

9A. Question Time for the Public at the certain Meetings – s5.24 (1) (b)

**Local Government (administration) Regulations 1996**

Reg 5 For the purpose of section 5.24(1)(b), the meetings at which time is to be allocated for questions to be raised by members of the public and responded to are:

- (a) Every special meeting of a Council; and
- (b) Every meeting of a committee to which the local government has delegated a power or duty.

Minimum Question Time for the Public – s5.24 (2)

Reg 6 (1) The minimum time to be allocated for asking of and responding to questions raised by members of the public at ordinary meetings of Council and meetings referred to in regulation 5 is fifteen (15) minutes.

- (2) Once all the questions raised by members of the public have been asked and responded to at a meeting referred to in sub regulation (1), nothing in these regulations prevents the unused part of the minimum question time period from being used for other matters.

Procedures for Question Time for the Public – s5.24 (2)

**Local Government (Administration) Regulations 1996**

Reg 7 (1) Procedures for the asking of and responding to questions raised by members of the public at a meeting referred to in regulation 6 (1) are to be determined:

- (a) by the person presiding at the meeting; or
- (b) in the case where the majority of the members of the Council or committee present at the meeting disagree with the person presiding, by the majority of the members, having regard to the requirements of sub regulations (2) and (3).

- (2) The time allocated to the asking and responding to questions raised by members of the public at a meeting referred to in regulation 6(1) is to precede the discussion of any matter that requires a decision to be made by Council or committee, as the case may be.

- (3) Each member of the public who wishes to ask a question at a meeting referred to in regulation 6(1) is to be given an equal and fair opportunity to ask a question and receive a response.

(4) Nothing in sub regulation (3) requires:

- (a) A Council to answer a question that does not relate to a matter affecting the local government;
- (b) A Council at a special meeting to answer a question that does not relate to the purpose of the meeting; or
- (c) A committee to answer a question that does not relate to a function of the committee.

**10. Public Inspection of Unconfirmed Minutes (Reg 13)**

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Leonora Shire office and the Leonora library within ten (10) working days after the Meeting.

**INTEREST DECLARATIONS**

With regards to Direct Financial Interests, Indirect Financial Interests and Proximity Interests, please consider sections 5.60A, 5.60B, 5.61 and 5.63 of the *Local Government Act 1995* and associated regulations.

**Financial Interests**

For the purpose of the financial interest disclosure provisions you will be treated as having an interest in a matter, if either you (as a relevant person), or a person with whom you are closely associated, has:

- a direct or indirect financial interest in a matter; or
- a proximity interest in a matter.

**Direct Financial Interest**

Section 5.60A of the *Local Government Act 1995* provides that:

A person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

**Indirect Financial Interest**

Section 5.61 of the *Local Government Act 1995* provides more detail in regards to this, however the existence of an indirect financial interest in a matter can be established by showing that you, or a person with whom you are closely associated, has a financial relationship with a person requiring a local government decision in relation to that matter. There is no requirement to establish a financial gain, loss, benefit or detriment in this instance, the mere existence of a financial relationship and the requirement for a decision is sufficient for a breach of the provision to have occurred.

**Proximity Interest**

See Section 5.60B of the *Local Government act 1995* for further detail.

The Act requires you to disclose a proximity interest that you, or a person with whom you are closely associated, has in a matter before a council or council committee meeting.

You (or a person with whom you are closely associated) have a proximity interest in any matter that concerns:

- a proposed change to a planning scheme affecting land that adjoins the person's land;
- a proposed change to the zoning or use of land that adjoins the person's land; or
- a proposed development of land that adjoins the person's land (development refers to the development, maintenance or management of the land or of services or facilities on the land).

The existence of a proximity interest is established purely by the location of land, a financial effect on the valuation of your land or on the profitability of your business does not have to be established. It is therefore important that you fully understand when a proximity interest exists.

The person's land referred to is both land in which you, or a person with whom you are closely associated, have any estate or interest.

Land that adjoins a person's land is defined by the Act as land that:

- not being a thoroughfare, has a common boundary with the person's land;
- is directly across a thoroughfare from the person's land; or
- is that part of a thoroughfare that has a common boundary with the person's land.

### **Impartiality Interest**

Impartiality Interest For the purposes of requiring disclosure, an impartiality interest is addressed at Division 4 of the Shire of Leonora Code of Conduct for Council Members, Committee Members and Candidates as, *"an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association"*

The above definition includes examples of the type of relationships from which an interest could arise. However, a significant element is the likely public perception as to whether there may be an interest.

It is sometimes difficult to judge what a reasonable belief of another person is. Therefore, when deciding if such an interest should be disclosed, it is helpful to establish answers to the following questions:

- If you were to participate in assessment or decision making without disclosing, would you be comfortable if the public or your colleagues became aware of your association or connection with an individual or organisation?
- Do you think there would be a later criticism of perceived undisclosed partiality if you were not to disclose?

**SHIRE OF LEONORA**  
**ORDER OF BUSINESS FOR MEETING TO BE HELD**  
**TUESDAY 16TH JULY, 2024.**

**COLOUR****CODING**

- 1** DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS
- 2** DISCLAIMER NOTICE
- 3** COUNCIL MEETING INFORMATION NOTES
- 4** PUBLIC QUESTION TIME
  - 4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
  - 4.2 PUBLIC QUESTION TIME
- 5** ANNOUNCEMENTS FROM THE PRESIDING MEMBER
- 6** RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE
  - 6.1 ATTENDANCE
  - 6.2 APOLOGIES
  - 6.3 APPLICATIONS FOR LEAVE OF ABSENCE
  - 6.4 APPROVED LEAVE OF ABSENCE
- 7** DECLARATION OF INTEREST
  - 7.1 DECLARATIONS OF FINANCIAL INTEREST
  - 7.2 DECLARATIONS OF PROXIMITY INTEREST
  - 7.3 DECLARATIONS OF IMPARTIALITY INTEREST

**White**

- 8** CONFIRMATION OF MINUTES FROM PREVIOUS MEETING  
 (Sent out previously)  
 Draft motion: That the Minutes of the Ordinary Council Meeting held on 18 June, 2024 be confirmed as a true and accurate record.
- 9** PRESENTATIONS
  - 9.1 PETITIONS
  - 9.2 PRESENTATIONS
  - 9.3 DEPUTATIONS
  - 9.4 DELEGATES REPORTS

**10** REPORTS **11**

**Orange** 10.1 REPORTS OF #SAFERLEONORA COMMITTEE **10**

**Orange** 10.2 REPORTS OF AUDIT AND RISK COMMITTEES **10**



<i>Pink</i>	10.3 CHIEF EXECUTIVE OFFICER REPORTS	10
<i>Blue</i>	10.4 MANAGER OF BUSINESS SERVICES REPORTS	11
	(A) Monthly Financial Statements - June, 2024	11
	(B) Accounts for Payment - June to July 2024	21
<i>Green</i>	10.5 ENVIRONMENTAL HEALTH OFFICER REPORTS	33
<i>Yellow</i>	10.6 ELECTED MEMBERS REPORTS	33
11	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	33
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**10.0 REPORTS**

**10.1 REPORTS OF #SAFERLEONORA COMMITTEE**

Nil

**10.0 REPORTS**

**10.2 REPORTS OF AUDIT AND RISK COMMITTEES**

Nil

**10.0 REPORTS**

**10.3 CHIEF EXECUTIVE OFFICER REPORTS**

Nil

**10.0 REPORTS****10.4 MANAGER OF BUSINESS SERVICES REPORTS****10.4.(A) MONTHLY FINANCIAL STATEMENTS - JUNE, 2024**

<b>SUBMISSION TO:</b>	Ordinary Council Meeting Meeting Date: 16th July 2024
<b>AGENDA REFERENCE:</b>	10.4.(A) JUL 24
<b>SUBJECT:</b>	Monthly Financial Statements - June, 2024
<b>LOCATION/ADDRESS:</b>	Nil
<b>NAME OF APPLICANT:</b>	Nil
<b>FILE REFERENCE:</b>	Nil
<b>AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT</b>	
<b>NAME:</b>	Kiara Lord
<b>OFFICER:</b>	Executive Officer
<b>INTEREST DISCLOSURE:</b>	Nil
<b>DATE:</b>	11th July 2024
<b>SUPPORTING DOCUMENTS:</b>	1. Monthly Financial Statements - June 2024 <a href="#">↓</a>

**BACKGROUND**

In complying with the Local Government *Financial Management Regulations 1996*, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations, the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 30th June 2024, consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 30th June 2024
- (c) Material Variances – 30th June 2024

**STATUTORY ENVIRONMENT*****Part 4 — Financial reports— s. 6.4******34. Financial activity statement report – s. 6.4******(1A) In this regulation —***

***committed assets*** means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
  - (b) budget estimates to the end of the month to which the statement relates;*
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
  - (c) such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) according to nature and type classification; or*
  - (b) by program; or*
  - (c) by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
  - (b) recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

**STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

**RECOMMENDATIONS**

That Council accept the Monthly Financial Statements for the month ended 30th June 2024, consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 30th June 2024
- (c) Material Variances – 30th June 2024

**VOTING REQUIREMENT**

Simple Majority

**SIGNATURE**

---

Manager of Business Services



12 July 2024

Mr Ty Matson  
Chief Executive Officer  
Shire of Leonora  
PO Box 56  
**LEONORA WA 6438**

**Moore Australia**

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Dear Ty

**COMPILATION REPORT TO SHIRE OF LEONORA**

We have compiled the accompanying special purpose financial report of Shire of Leonora which comprise the statement of financial position as at 30 June 2024, the statement of financial activity, notes providing statement of financial activity supporting information, explanation of material variances for the year then ended and a summary of material accounting policy information. These have been prepared in accordance with *Local Government Act 1995* and associated regulations as described in Note 1 to the financial report. The specific purpose for which the special purpose financial statements have been prepared is also set out in Note 1 of the financial report. We have provided the supplementary information of Shire of Leonora as at 30 June 2024 and for the period then ended based on the records of the Shire of Leonora.

**THE RESPONSIBILITY OF SHIRE OF LEONORA**

The CEO of Shire of Leonora is solely responsible for information contained in the special purpose financial report and supplementary information, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial report was prepared.

**OUR RESPONSIBILITY**

On the basis of information provided by Shire of Leonora we have compiled the accompanying special purpose financial report in accordance with the requirements of *APES 315 Compilation of Financial Information* and the *Local Government Act 1995*, associated regulations and to the extent that they are not inconsistent with the *Local Government Act 1995*, the Australian Accounting Standards.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial report except for the matters of non-compliance with the basis of preparation identified with Note 1 of the financial report. We have complied with the relevant ethical requirements of *APES 110 Code of Ethics for Professional Accountants*.

Supplementary information attached to the financial report has been extracted from the records of Shire of Leonora and information presented in the special purpose financial report.

**ASSURANCE DISCLAIMER**

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial report was compiled exclusively for the benefit of Shire of Leonora who are responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, the special purpose financial report may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial report.

A handwritten signature in black ink, appearing to read 'Russell Barnes'.

Russell Barnes  
Director  
Moore Australia (WA) Pty Ltd

Moore Australia (WA) Pty Ltd trading as agent – ABN 99 433 544 961.  
An independent member of Moore Global Network Limited - members in principal cities throughout the world.  
Liability limited by a scheme approved under Professional Standards Legislation.

**SHIRE OF LEONORA****MONTHLY FINANCIAL REPORT**

(Containing the required statement of financial activity and statement of financial position)

**For the period ended 30 June 2024**

*LOCAL GOVERNMENT ACT 1995*

*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

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Please refer to the compilation report

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**SHIRE OF LEONORA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 JUNE 2024**

Note	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.
<b>OPERATING ACTIVITIES</b>						
<b>Revenue from operating activities</b>						
General rates	8,491,237	8,491,237	8,491,238	1	0.00%	
Rates excluding general rates	340,996	340,996	276,917	(64,079)	(18.79%)	▼
Grants, subsidies and contributions	2,124,528	2,124,528	2,134,859	10,331	0.49%	
Fees and charges	3,063,903	3,063,903	3,189,112	125,209	4.09%	▲
Interest revenue	136,000	136,000	150,987	14,987	11.02%	▲
Other revenue	200,118	200,118	212,818	12,700	6.35%	
Profit on asset disposals	158,220	158,220	122,506	(35,714)	(22.57%)	▼
	<b>14,515,002</b>	<b>14,515,002</b>	<b>14,578,437</b>	<b>63,435</b>	<b>0.44%</b>	
<b>Expenditure from operating activities</b>						
Employee costs	(4,799,571)	(4,799,571)	(4,426,167)	373,404	7.78%	▲
Materials and contracts	(5,259,081)	(5,259,081)	(4,838,075)	421,006	8.01%	▲
Utility charges	(414,151)	(414,151)	(437,078)	(22,927)	(5.54%)	▼
Depreciation	(2,658,765)	(2,658,765)	(2,679,843)	(21,078)	(0.79%)	▼
Insurance	(383,056)	(383,056)	(326,809)	56,247	14.68%	▲
Other expenditure	(358,388)	(358,388)	(105,797)	252,591	70.48%	▲
Loss on asset disposals	(14,680)	(14,680)	(18,514)	(3,834)	(26.12%)	▼
	<b>(13,887,692)</b>	<b>(13,887,692)</b>	<b>(12,832,283)</b>	<b>1,055,409</b>	<b>7.60%</b>	
Non-cash amounts excluded from operating activities	2,520,403	2,520,403	2,575,851	55,448	2.20%	▲
<b>Amount attributable to operating activities</b>	<b>3,147,713</b>	<b>3,147,713</b>	<b>4,322,005</b>	<b>1,174,292</b>	<b>37.31%</b>	
<b>INVESTING ACTIVITIES</b>						
<b>Inflows from investing activities</b>						
Proceeds from capital grants, subsidies and contributions	2,257,760	2,257,760	1,030,507	(1,227,253)	(54.36%)	▼
Proceeds from disposal of assets	637,636	637,636	457,070	(180,566)	(28.32%)	▼
	<b>2,895,396</b>	<b>2,895,396</b>	<b>1,487,577</b>	<b>(1,407,819)</b>	<b>(48.62%)</b>	
<b>Outflows from investing activities</b>						
Payments for property, plant and equipment	(6,128,945)	(6,128,945)	(4,602,517)	1,526,428	24.91%	▲
Payments for construction of infrastructure	(4,336,065)	(4,336,065)	(1,090,263)	3,245,802	74.86%	▲
	<b>(10,465,010)</b>	<b>(10,465,010)</b>	<b>(5,692,780)</b>	<b>4,772,230</b>	<b>45.60%</b>	
<b>Amount attributable to investing activities</b>	<b>(7,569,614)</b>	<b>(7,569,614)</b>	<b>(4,205,203)</b>	<b>3,364,411</b>	<b>44.45%</b>	
<b>FINANCING ACTIVITIES</b>						
<b>Inflows from financing activities</b>						
Transfer from reserves	3,353,152	3,353,152	3,061,335	(291,817)	(8.70%)	▼
	<b>3,353,152</b>	<b>3,353,152</b>	<b>3,061,335</b>	<b>(291,817)</b>	<b>(8.70%)</b>	
<b>Outflows from financing activities</b>						
Transfer to reserves	(984,233)	(984,233)	(980,936)	3,297	0.33%	
	<b>(984,233)</b>	<b>(984,233)</b>	<b>(980,936)</b>	<b>3,297</b>	<b>0.33%</b>	
<b>Amount attributable to financing activities</b>	<b>2,368,919</b>	<b>2,368,919</b>	<b>2,080,399</b>	<b>(288,520)</b>	<b>(12.18%)</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>						
<b>Surplus or deficit at the start of the financial year</b>	2,052,982	2,052,982	2,052,982	0	0.00%	
Amount attributable to operating activities	3,147,713	3,147,713	4,322,005	1,174,292	37.31%	▲
Amount attributable to investing activities	(7,569,614)	(7,569,614)	(4,205,203)	3,364,411	44.45%	▲
Amount attributable to financing activities	2,368,919	2,368,919	2,080,399	(288,520)	(12.18%)	▼
<b>Surplus or deficit after imposition of general rates</b>	<b>0</b>	<b>0</b>	<b>4,250,183</b>	<b>4,250,183</b>	<b>0.00%</b>	▲

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

\* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

Please refer to the compilation report

| 2



**SHIRE OF LEONORA  
STATEMENT OF FINANCIAL POSITION  
FOR THE PERIOD ENDED 30 JUNE 2024**

	<b>Actual 30 June 2023</b>	<b>Actual as at 30 June 2024</b>
	<b>\$</b>	<b>\$</b>
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	11,271,986	11,954,878
Trade and other receivables	728,304	1,123,026
Inventories	69,855	99,732
<b>TOTAL CURRENT ASSETS</b>	<b>12,070,145</b>	<b>13,177,636</b>
<b>NON-CURRENT ASSETS</b>		
Other financial assets	61,117	61,117
Inventories	45,052	45,052
Property, plant and equipment	35,177,240	38,208,407
Infrastructure	103,599,595	103,228,287
<b>TOTAL NON-CURRENT ASSETS</b>	<b>138,883,004</b>	<b>141,542,863</b>
<b>TOTAL ASSETS</b>	<b>150,953,149</b>	<b>154,720,499</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	593,802	121,148
Other liabilities	913,054	2,376,397
Employee related provisions	210,653	210,653
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,717,509</b>	<b>2,708,198</b>
<b>NON-CURRENT LIABILITIES</b>		
Employee related provisions	104,691	104,691
Other provisions	1,885,887	1,885,887
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>1,990,578</b>	<b>1,990,578</b>
<b>TOTAL LIABILITIES</b>	<b>3,708,087</b>	<b>4,698,776</b>
<b>NET ASSETS</b>	<b>147,245,062</b>	<b>150,021,723</b>
<b>EQUITY</b>		
Retained surplus	50,614,527	55,471,587
Reserve accounts	8,510,307	6,429,908
Revaluation surplus	88,120,228	88,120,228
<b>TOTAL EQUITY</b>	<b>147,245,062</b>	<b>150,021,723</b>

This statement is to be read in conjunction with the accompanying notes.

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2024

### 1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

#### BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

##### **Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

#### Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure

#### SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

#### PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 11 July 2024

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 JUNE 2024**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

		Amended	Actual	Actual
		Budget	as at	as at
		Opening	30 June 2023	30 June 2024
		1 July 2023		
		\$	\$	\$
<b>(a) Net current assets used in the Statement of Financial Activity</b>				
<b>Current assets</b>				
Cash and cash equivalents		11,271,987	11,271,986	11,954,878
Trade and other receivables		654,942	728,304	1,123,026
Inventories		60,608	69,855	99,732
		11,987,537	12,070,145	13,177,636
<b>Less: current liabilities</b>				
Trade and other payables		(237,071)	(593,802)	(121,148)
Other liabilities		(1,138,801)	(913,054)	(2,376,397)
Employee related provisions		(300,689)	(210,653)	(210,653)
		(1,676,561)	(1,717,509)	(2,708,198)
<b>Net current assets</b>		<b>10,310,976</b>	<b>10,352,636</b>	<b>10,469,438</b>
<b>Less: Total adjustments to net current assets</b>	2(c)	(8,214,796)	(8,299,654)	(6,219,255)
<b>Closing funding surplus / (deficit)</b>		<b>2,096,180</b>	<b>2,052,982</b>	<b>4,250,183</b>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Amended	YTD	YTD
		Budget	Budget	Actual
		Estimates	30 June 2024	30 June 2024
		30 June 2024		
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals		(158,220)	(158,220)	(122,506)
Add: Loss on asset disposals		14,680	14,680	18,514
Add: Depreciation		2,658,765	2,658,765	2,679,843
Movement in current employee provisions associated with restricted cash		5,178	5,178	0
<b>Total non-cash amounts excluded from operating activities</b>		<b>2,520,403</b>	<b>2,520,403</b>	<b>2,575,851</b>

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Amended	Actual	Actual
		Budget	as at	as at
		Opening	30 June 2023	30 June 2024
		1 July 2023		
		\$	\$	\$
<b>Adjustments to net current assets</b>				
Less: Reserve accounts		(8,510,307)	(8,510,307)	(6,429,908)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of employee benefit provisions held in reserve		295,511	210,653	210,653
<b>Total adjustments to net current assets</b>	2(a)	<b>(8,214,796)</b>	<b>(8,299,654)</b>	<b>(6,219,255)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Please refer to the compilation report

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**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 JUNE 2024**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.  
The material variance adopted by Council for the 2023-24 year is \$15,000 or 8.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
<b>Revenue from operating activities</b>			
<b>Rates excluding general rates</b>	(64,079)	(18.79%)	▼
Interim UV rating.			
<b>Fees and charges</b>	125,209	4.09%	▲
Commercial refuse charges, bulk refuse and liquid waste disposal received more than budgeted.			
<b>Interest revenue</b>	14,987	11.02%	▲
Interest rates are higher than budgeted.			
<b>Profit on asset disposals</b>	(35,714)	(22.57%)	▼
3 x plant and equipment items budgeted for trade will not occur as vehicles will continue to form part of the fleet.			
<b>Expenditure from operating activities</b>			
<b>Employee costs</b>	373,404	7.78%	▲
There are some employment positions vacant.			
<b>Materials and contracts</b>	421,006	8.01%	▲
Rodeo sponsorship, strategic plan development, GVROC project, CCTV maintenance, driver access & equity, property management services, town planning, Nyunnga-Ku Women's Group, local partner trans 2021-9085, Barnes federal theatre, Gwalia Historical Precinct, Leonora Golden Gift YTD actuals are lower than budget.			
Contract EHO, Recreation Centre repairs, roadworks maintenance, depot maintenance, administration and works overheads YTD actuals are higher than budget.			
<b>Utility charges</b>	(22,927)	(5.54%)	▼
Swimming pool and standpipe YTD actuals are higher than budget. Oval utilities are lower than budgeted.			
<b>Depreciation</b>	(21,078)	(0.79%)	▼
Plant and equipment items purchased and trade.			
<b>Insurance</b>	56,247	14.68%	▲
Insurance premiums were lower than the expected estimated budget.			
<b>Other expenditure</b>	252,591	70.48%	▲
Meeting attendance fees, member travel, member phone, donations, Golden Quest Trail donation and athletics events prize YTD actuals are lower than budget.			
<b>Loss on asset disposals</b>	(3,834)	(26.12%)	▼
3 x plant and equipment items budgeted for trade will not occur as vehicles will continue to form part of the fleet.			
<b>Non-cash amounts excluded from operating activities</b>	55,448	2.20%	▲
Depreciation and asset disposals.			

Please refer to the compilation report

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**10.0 REPORTS****10.4 MANAGER OF BUSINESS SERVICES REPORTS****10.4.(B) ACCOUNTS FOR PAYMENT - JUNE TO JULY 2024**

<b>SUBMISSION TO:</b>	Ordinary Council Meeting Meeting Date: 16th July 2024
<b>AGENDA REFERENCE:</b>	10.4.(B) JUL 24
<b>SUBJECT:</b>	Accounts for Payment - June to July 2024
<b>LOCATION/ADDRESS:</b>	Nil
<b>NAME OF APPLICANT:</b>	Nil
<b>FILE REFERENCE:</b>	1.8 Financial Statements
<b>AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT</b>	
<b>NAME:</b>	Kiara Lord
<b>OFFICER:</b>	Manager Business Services
<b>INTEREST DISCLOSURE:</b>	Nil
<b>DATE:</b>	11th July 2024
<b>SUPPORTING DOCUMENTS:</b>	1. Accounts Paid Under Delegated Authority - July, 2024 <a href="#">↓</a>

**BACKGROUND**

Attached statements consist of accounts paid by Delegated Authority totalling **\$1,290,582.34** since the previous council meeting consisting of:

- (1) Direct Bank Transactions numbered from **3295** to **3328** and totalling **\$51,794.12**;
  - a. *Includes Credit Card Payments of \$5,071.35 for June, 2024; and*
- (2) Batch Payments **224 & 225** totalling **\$1,038,163.21**; and
- (3) Payroll Payments from **Pay Periods Ending 24/06/2024 & 08/07/2024** totalling **\$222,696.59**

**Statutory Environment**

*Local Government Act 1995* S6.10 & *Financial Management (1996)* Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

**STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

**RECOMMENDATIONS**

That Council accepts the accounts for payment, as detailed:

- (1) Direct Bank Transactions numbered from **3295** to **3328** and totalling **\$51,794.12**;
  - a. *Includes Credit Card Payments of \$5,071.35 for June, 2024; and*
- (2) Batch Payments **224 & 225** totalling **\$1,038,163.21**; and
- (3) Payroll Payments from **Pay Periods Ending 24/06/2024 & 08/07/2024** totalling **\$222,696.59**

**VOTING REQUIREMENT**

Simple Majority

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Manager of Business Services



**Accounts for Payment  
Presented to Council  
16th July, 2024**

## Accounts for Payment - Credit Card Breakdown June 2024

Shire of Leonora					
Monthly Report – List of Credit Card Transactions Paid by Delegated Authority					
Submitted to Council on the 16th July, 2024					
The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for <b>June, 2024</b> as per Direct Bank Transaction <b>3327</b> totalling <b>\$5,071.35</b>					
CHIEF EXECUTIVE OFFICER					
Reference	Date	Name	Item	Payment by Delegated Authority	Balance
CEO 06/24	01/06/2024	Dunnings Southern Cross	Fuel for P1	90.63	90.63
	03/06/2024	LG Professionals WA	Affiliate dues April - June 2024	46.26	136.89
	03/06/2024	Starlink Australia	CEO internet	139.00	275.89
	04/06/2024	The Plaza Hotel	Accommodation for P.Craig	258.64	534.53
	10/06/2024	Kalgoorlie Noodle House	Lunch - Conference expenses	25.80	560.33
	10/06/2024	The Plaza Hotel	Accommodation for conference	258.64	
	20/06/2024	Dezigna Fashion	Supplies for NAIDOC Week 2024	940.00	
	21/06/2024	Harvey Norman	Keyboards for admin & depot	96.00	
	24/06/2024	Leonora Post Office	Working With Childrens Check - CEO	87.00	
	26/06/2024	Starlink Australia	CEO internet	139.00	
	27/06/2024	Starlink Australia	Internet - Youth Centre	139.00	
	28/06/2024	National Australia Bank	Card fee	9.00	
	Total CEO Card June, 2024			\$2,228.97	
MBS 06/24	03/06/2024	Bunnings	Supplies for entertainment at Golden Gift	77.05	77.05
	28/06/2024	National Australia Bank	Card fee	9.00	86.05
	Total MBS Card June, 2024			\$86.05	
MCS 06/24	01/06/2024	Coles-	Catering supplies for Golden Gift Brunch at Hoover House	82.56	82.56
	01/06/2024	Kmart	Consumables for Hoover House	109.00	191.56
	01/06/2024	Four and Family	500 bread rolls for Golden Gift breakfast Sunday	375.00	566.56
	01/06/2024	Office National	Donation box & office supplies Gwalia Museum	86.95	653.51
	03/06/2024	Coles Express Leonora	Bread for Golden Gift Sun Downer	18.00	671.51
	03/06/2024	Bunnings	Gardening items for Hoover House	78.05	749.56
	10/06/2024	Nature's Botanical	Mosquito repellent supplies for resale at Information Centre	404.19	1,153.75
	28/06/2024	National Australia Bank	Card fee	9.00	1,162.75
	Total MCS Card June, 2024			\$1,162.75	
MWS 06/24	11/06/2024	Bunnings	Supplies for depot	161.11	161.11
	19/06/2024	Leonora Supplies	Sticky tape for depot	15.54	176.65
	19/06/2024	Leonora Post Office	SD Card for depot	79.98	256.63
	28/06/2024	National Australia Bank	Card fee	9.00	265.63
	Total MWS Card June, 2024			\$265.63	
	28/06/2024	Department Of Transport	Department of Transport fees for JSH	149.40	149.40
	28/06/2024	Department Of Transport	Department of Transport fees for JSH	149.40	



**Accounts for Payment - Credit Card Breakdown June 2024**

Reference	Date	Name	Item	Payment by Delegated Authority	Balance
<b>CRC 06/24</b>	28/06/2024	Department Of Transport	Department of Transport fees for JSH	138.70	
	28/06/2024	Department Of Transport	Department of Transport fees for JSH	138.70	
	28/06/2024	Department Of Transport	Department of Transport fees for JSH	138.70	
	28/06/2024	Department Of Transport	Department of Transport fees for JSH	113.70	
	28/06/2024	Department Of Transport	Department of Transport fees for JSH	113.70	
	28/06/2024	Department Of Transport	Department of Transport fees for JSH	95.00	
	28/06/2024	Department Of Transport	Department of Transport fees for JSH	47.50	
	28/06/2024	Department Of Transport	Department of Transport fees for JSH	46.85	
	28/06/2024	Department Of Transport	Department of Transport fees for JSH	46.85	
	28/06/2024	Department Of Transport	Department of Transport fees for JSH	32.20	
	28/06/2024	Department Of Transport	Department of Transport fees for JSH	21.20	
	28/06/2024	Department Of Transport	Department of Transport fees for JSH	18.20	
	28/06/2024	Leonora Post Office	Supplies for JSH	22.00	
	28/06/2024	National Australia Bank	Card fee	9.00	
	<b>Total CRC Card June, 2024</b>			<b>\$1,327.95</b>	
<b>3327</b>	<b>03/07/2024</b>	<b>National Australia Bank</b>	<b>Credit Card Charges - June 2024</b>	<b>\$5,071.35</b>	

### Accounts for Payment - June to July 2024 Direct Bank Transactions

<b>Shire of Leonora</b>					
<b>Monthly Report – List of Direct Bank Transactions Paid by Delegated Authority</b>					
<b>Submitted to Council on the 16th July, 2024</b>					
The following list of accounts relate to Direct Bank Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions are numbered from <b>3295</b> to <b>3328</b> and totalling <b>\$51,794.12</b>					
<b>CHIEF EXECUTIVE OFFICER</b>					
Transaction	Date	Name	Item	Payment by Delegated Authority	Balance
3295	14/06/2024	Australian Retirement Trust	Superannuation - PPE10/06/2024	894.81	894.81
3296	14/06/2024	Australian Super	Superannuation - PPE10/06/2024	8,292.70	9,187.51
3297	14/06/2024	Aware Super	Superannuation - PPE10/06/2024	9,565.35	18,752.86
3298	14/06/2024	Construction and Building Unions Superann	Superannuation - PPE10/06/2024	656.88	19,409.74
3299	14/06/2024	Host Plus	Superannuation - PPE10/06/2024	861.97	20,271.71
3300	14/06/2024	MTAA Superannuation Fund	Superannuation - PPE10/06/2024	289.79	20,561.50
3301	14/06/2024	Rest Superannuation	Superannuation - PPE10/06/2024	466.11	21,027.61
3302	14/06/2024	The Trustee for Mercer Super Trust	Superannuation - PPE10/06/2024	209.01	21,236.62
3303	14/06/2024	TWU Superannuation Fund	Superannuation - PPE10/06/2024	555.83	21,792.45
3304	14/06/2024	Wealth Personal Superannuation	Superannuation - PPE10/06/2024	279.13	22,071.58
3305	28/06/2024	Australian Retirement Trust	Superannuation - PPE 24/06/2024	910.85	22,982.43
3306	28/06/2024	Australian Super	Superannuation - PPE 24/06/2024	6,205.43	29,187.86
3307	28/06/2024	Aware Super	Superannuation - PPE 24/06/2024	9,153.71	38,341.57
3308	28/06/2024	Construction and Building Unions Superann	Superannuation - PPE 24/06/2024	629.17	38,970.74
3309	28/06/2024	Host Plus	Superannuation - PPE 24/06/2024	818.13	39,788.87
3310	28/06/2024	MTAA Superannuation Fund	Superannuation - PPE 24/06/2024	277.91	40,066.78
3311	28/06/2024	Rest Superannuation	Superannuation - PPE 24/06/2024	670.09	40,736.87
3312	28/06/2024	The Trustee for Mercer Super Trust	Superannuation - PPE 24/06/2024	209.01	40,945.88
3313	28/06/2024	TWU Superannuation Fund	Superannuation - PPE 24/06/2024	559.48	41,505.36
3314	28/06/2024	Wealth Personal Superannuation	Superannuation - PPE 24/06/2024	347.39	41,852.75
3315	17/06/2024	3E Advantage Pty Ltd	Printing charges May 2024	3,472.40	45,325.15
3316	20/06/2024	Click Super	Transaction and Facility fees - May 2024	32.01	45,357.16
3317	27/06/2024	National Australia Bank	Connect Fee Access and Usage	54.98	45,412.14
3318	28/06/2024	National Australia Bank	Merchant fees - LELC	20.00	45,432.14
3319	28/06/2024	National Australia Bank	Merchant fees - Rec	20.00	45,452.14
3320	28/06/2024	National Australia Bank	Merchant fees - Events	20.00	45,472.14
3321	28/06/2024	National Australia Bank	Merchant fees - Depot	20.00	45,492.14
3322	28/06/2024	National Australia Bank	Merchant fees - CRC	20.64	45,512.78
3323	28/06/2024	National Australia Bank	Merchant fees - Info	24.10	45,536.88
3324	28/06/2024	National Australia Bank	Account keeping fee - June 2024	25.00	45,561.88
3325	28/06/2024	National Australia Bank	Merchant fees - Admin/Museum	400.24	45,962.12
3326	03/07/2024	Aware Super	Superannuation Payment - Bounced back	749.65	46,711.77
3327	03/07/2024	National Australia Bank	Credit Card Charges - June 2024	5,071.35	51,783.12
3328	05/07/2024	Quest Merchant Services Pty Ltd	QMS Fees June 2024	11.00	51,794.12
<b>GRAND TOTAL</b>				<b>\$51,794.12</b>	

## Accounts for Payment - June to July 2024 Batch Payments 224 - 225

<b>Shire of Leonora</b>					
<b>Monthly Report – List of Accounts Paid by Delegated Authority</b>					
<b>Submitted to Council on the 16th July, 2024</b>					
<p><b>Batch Payments 224, &amp; 225, totalling \$1,038,163.21</b> has been paid by delegated authority by the Chief Executive Officer and has been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>					
<b>CHIEF EXECUTIVE OFFICER</b>					
<b>Batch Ref</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by delegated Authority</b>	<i>Balance</i>
BP224.01	21/06/2024	AFGRI Equipment Australia Pty Ltd	Service on P2487	1,614.66	1,614.66
BP224.02	21/06/2024	Air Liquide W.A. Ltd	Cylinder fees - Medical centre	26.06	1,640.72
BP224.03	21/06/2024	Alex Taylor -	Sitting fees 2024	12,846.74	14,487.46
BP224.04	21/06/2024	All Workwear	Uniforms for admin & museum staff	3,789.06	18,276.52
BP224.05	21/06/2024	Australian Taxation Office	BAS May 2024	30,040.00	48,316.52
BP224.06	21/06/2024	AYA Group Pty Ltd	Catering and Consumables for Hoover House & LELC	2,277.46	50,593.98
BP224.07	21/06/2024	Bidfood Kalgoorlie	Catering and Consumables for Hoover House	425.85	51,019.83
BP224.08	21/06/2024	Bigfoot Contracting	Cleaning of Bowls Club	400.00	51,419.83
BP224.09	21/06/2024	Bridgestone Mining Solutions	Tyres for graders	5,868.06	57,287.89
BP224.10	21/06/2024	Bunnings Building Supplies Pty Ltd	Gardening supplies for depot	69.23	57,357.12
BP224.11	21/06/2024	Canine Control	Ranger Services	8,430.40	65,787.52
BP224.12	21/06/2024	Christina Bevan	Nurses Incentive payment 01/01/24 to 30/06/24	2,000.00	67,787.52
BP224.13	21/06/2024	Coates Hire	Lighting and signage for Leonora Golden Gift 2024	4,153.10	71,940.62
BP224.14	21/06/2024	CyberSecure Pty Limited	Monthly data protection for the 2023/24 Financial year	540.11	72,480.73
BP224.15	21/06/2024	Delivering Outcomes	Work Health and Safety Services - Consultant	16,500.00	88,980.73
BP224.16	21/06/2024	Denese Mahoney-	Nurses Incentive payment 01/01/24 to 30/06/24	2,000.00	90,980.73
BP224.17	21/06/2024	Des Taylor	Tyre repair for P203	242.85	91,223.58
BP224.18	21/06/2024	Eagle Petroleum (WA) Pty Ltd	Bulk diesel for depot	18,244.95	109,468.53
BP224.19	21/06/2024	Elite Gym Hire	Gym equipment hire	1,649.34	111,117.87
BP224.20	21/06/2024	Goldfields Records Storage	Contribution towards Goldfields Record Storage	28,547.24	139,665.11
BP224.21	21/06/2024	Horizon Power	Power and supply charges - Final account AIP unit 3	111.12	139,776.23
BP224.22	21/06/2024	IBR Electrical and Security	Progress payment for Number Plate Recognition cameras	27,500.00	167,276.23
BP224.23	21/06/2024	IT Vision	Altus content ECM annual subscription 1st July 2024 - 30 June 2025	4,248.61	171,524.84
BP224.24	21/06/2024	Jay Bowerman	Masters mile 2nd place	250.00	171,774.84
BP224.25	21/06/2024	Kalgoorlie Metro Property Group	Property Management Services	11,000.00	182,774.84

**Accounts for Payment - June to July 2024 Batch Payments 224 - 225**

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP224.26	21/06/2024	Kalgoorlie Metro Property Group RENTALS	Property Management Services	14,190.00	196,964.84
BP224.27	21/06/2024	Kleenheat Gas	Gas bottles for staff housing	558.49	197,523.33
BP224.28	21/06/2024	Landgate	Valuation expenses	329.35	197,852.68
BP224.29	21/06/2024	Larnie Petersen	Sitting fees 2024	9,520.00	207,372.68
BP224.30	21/06/2024	Leinster Community School	Community Grants 23/24 - Leinster	10,450.00	217,822.68
BP224.31	21/06/2024	Leonora Art Prize Inc-	Purchase of artwork from Leonora Art Prize	3,000.00	220,822.68
BP224.32	21/06/2024	Leonora Motor Inn	Consultant accommodation - ERC	1,242.00	222,064.68
BP224.33	21/06/2024	Leonora Painting Services	Paint of admin & council chambers	17,050.00	239,114.68
BP224.34	21/06/2024	Luck Thai Cleaning	Cleaning of Shire buildings 03/06/24 to 15/06/24	8,981.50	248,096.18
BP224.35	21/06/2024	Marie Pointon (Cakes)	Cakes for Hoover House	650.00	248,746.18
BP224.36	21/06/2024	Max Shervington	Elite mile 4th place - Banking details corrected	1,700.00	250,446.18
BP224.37	21/06/2024	McMahon Burnett Transport	Freight for Hoover House and depot	323.83	250,770.01
BP224.38	21/06/2024	Moore Australia	Accountants consulting	4,701.04	255,471.05
BP224.39	21/06/2024	Motor Pass	Motor pass charges May 2024	1,161.42	256,632.47
BP224.40	21/06/2024	Natale Group Australia P/L	Security for GG 2024	19,958.13	276,590.60
BP224.41	21/06/2024	Netlogic Information Technology	Computer consulting	1,259.00	277,849.60
BP224.42	21/06/2024	Nomad Pumping	Inspect and repair water supply issue at AIP unit 3	143.00	277,992.60
BP224.43	21/06/2024	Northern Goldfields Electrical Pty Ltd	Electrical work completed at Shire buildings	2,019.60	280,012.20
BP224.44	21/06/2024	Office National Kalgoorlie	LELC activity supplies	46.80	280,059.00
BP224.45	21/06/2024	Outback Parks&Lodges	Ranger accommodation June 2024	330.00	280,389.00
BP224.46	21/06/2024	Peter Brown	Labor hire for town crew	1,125.00	281,514.00
BP224.47	21/06/2024	Peter Craig.	Sitting fees 2024	21,218.03	302,732.03
BP224.48	21/06/2024	PFD Food Services Pty Ltd	Catering and Consumables for Hoover House	5,888.65	308,620.68
BP224.49	21/06/2024	Pier Street Medical	Medicals for depot staff	343.30	308,963.98
BP224.50	21/06/2024	PWT Electrical Pty Ltd	Investigate and repair faulty gate at AIP units	2,914.02	311,878.00
BP224.51	21/06/2024	Ralph Briggs.	Reimbursement for purchase of supplies for depot	365.10	312,243.10
BP224.52	21/06/2024	Richard Cotterill -	Sitting fees 2024	9,520.00	321,763.10
BP224.53	21/06/2024	Ross Norrie -	Sitting fees 2024	12,273.76	334,036.86
BP224.54	21/06/2024	Shashiyupa Budaram	Nurses incentive 01/01/24 to 30/06/24	1,000.00	335,036.86
BP224.55	21/06/2024	Sports Power Kalgoorlie	Golden Gift Basketball Tournament prizes	528.00	335,564.86
BP224.56	21/06/2024	Stratco (WA) Pty Ltd	Maintenance supplies for Bowls club and Hoover House	719.28	336,284.14
BP224.57	21/06/2024	Tanya Nardone-	Sitting fees 2024	7,155.00	343,439.14
BP224.58	21/06/2024	Tawanda Nyamhunga-	Nurses incentive payment 01/01/24 to 30/06/24	2,000.00	345,439.14
BP224.59	21/06/2024	Team Global Express Pty Ltd	Freight charges admin	86.56	345,525.70
BP224.60	21/06/2024	Telstra	Phone and internet charges	3,327.67	348,853.37
BP224.61	21/06/2024	Terry Sargent	EHO services June 2024	7,172.00	356,025.37
BP224.62	21/06/2024	The Perth Mint	Citizenship coins	26.40	356,051.77
BP224.63	21/06/2024	Wildflora Factory	Seeds for resale at Information centre	734.66	356,786.43

**Accounts for Payment - June to July 2024 Batch Payments 224 - 225**

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
<i>Total - Batch Payment 224</i>				<b>356,786.43</b>	

## Accounts for Payment - June to July 2024 Batch Payments 224 - 225

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP225.01	28/06/2024	Advance Press	The Leonora Loop Trails brochures	869.00	869.00
BP225.02	28/06/2024	Altus Planning	Service Provision - Town Planning Expenses 2023/2024 Financial Year	858.00	1,727.00
BP225.03	28/06/2024	ALU Glass	Glass repairs due to break ins	7,015.00	8,742.00
BP225.04	28/06/2024	Avis - Australia	Car hire - Cactus Hunters	2,691.43	11,433.43
BP225.05	28/06/2024	Bidfood Kalgoorlie	Catering and consumables for Hoover House	279.22	11,712.65
BP225.06	28/06/2024	Bigfoot Contracting	Cleaning of Bowls Club June 2024	150.00	11,862.65
BP225.07	28/06/2024	Birmingham Sports Pty Ltd	Elite runners 50% contribution towards flights	351.88	12,214.53
BP225.08	28/06/2024	Blue Pen Solutions	Consultant works for Flood Disaster Recovery	2,245.00	14,459.53
BP225.09	28/06/2024	Bunnings Building Supplies Pty Ltd	Supplies for Hoover House	383.42	14,842.95
BP225.10	28/06/2024	Canine Control	Ranger services 23/06 to 25/06	4,215.20	19,058.15
BP225.11	28/06/2024	Central Hotel	Supplies for entertainment crew - meals and drinks	1,243.66	20,301.81
BP225.12	28/06/2024	Coolgardie Tyre Service	O-rings for graders	220.00	20,521.81
BP225.13	28/06/2024	Dave Sheehan	Commentary for Leonora Golden Gift 2024	1,800.00	22,321.81
BP225.14	28/06/2024	Department of Premier and Cabinet	Basis of Rates - Bellevue Gold Mine	124.80	22,446.61
BP225.15	28/06/2024	Felicity Harris	Sitting fees 2024	7,800.00	30,246.61
BP225.16	28/06/2024	GFG Temp Assist-	Tender documentation for swimming pool heating project	561.00	30,807.61
BP225.17	28/06/2024	Hames Sharley	Shire of Leonora Strategic Planning	4,578.75	35,386.36
BP225.18	28/06/2024	Horizon Power	Power and supply charges	26,029.23	61,415.59
BP225.19	28/06/2024	IBR Electrical and Security	Number Plate Recognition cameras	23,974.50	85,390.09
BP225.20	28/06/2024	In Safe Hands	Training for LELC staff	225.50	85,615.59
BP225.21	28/06/2024	Landgate	Mining tenements schedule M2024/06	176.00	85,791.59
BP225.22	28/06/2024	Leinster Sport & Recreation Association	Leinster Sport & Recreation Association - Leinster Community Grants	9,350.00	95,141.59
BP225.23	28/06/2024	Mcleods Barristers and Solicitors	Legal fees regarding Notice of Discontinuance	286.00	95,427.59
BP225.24	28/06/2024	Mitchell Adams	Reimbursement for fuel for Shire bus	256.78	95,684.37
BP225.25	28/06/2024	Modern Teaching Aids Pty Ltd	Activity supplies for LELC	392.71	96,077.08
BP225.26	28/06/2024	Moore Australia	Accountants consulting	4,125.00	100,202.08
BP225.27	28/06/2024	Nadine McAllister	Reimbursement - Hoover House supplies	335.10	100,537.18
BP225.28	28/06/2024	Netlogic Information Technology	Computer consulting June 2024	2,025.00	102,562.18
BP225.29	28/06/2024	Nomad Pumping	Plumbing and aircon services	20,739.40	123,301.58
BP225.30	28/06/2024	Office National Kalgoorlie	Stationery for museum	300.20	123,601.78
BP225.31	28/06/2024	Outback Parks&Lodges	Accommodation for consultants	2,376.00	125,977.78
BP225.32	28/06/2024	Peter Brown	Labor hire for town crew	1,575.00	127,552.78
BP225.33	28/06/2024	PFD Food Services Pty Ltd	Catering and Consumables for Hoover House	1,976.30	129,529.08
BP225.34	28/06/2024	Regional Airport Management Services Pty	RAMS ATI May 2024	28,261.20	157,790.28
BP225.35	28/06/2024	Southern Cross Austereo	Radio advertising for Leonora Goldent Gift 2024	11,266.20	169,056.48
BP225.36	28/06/2024	Squire Patton Boggs	Various LG Native Title Claims	163.17	169,219.65
BP225.37	28/06/2024	Team Global Express Pty Ltd	Freight for fireworks	425.27	169,644.92

**Accounts for Payment - June to July 2024 Batch Payments 224 - 225**

<b>Batch Ref</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by delegated Authority</b>	<i>Balance</i>
BP225.38	28/06/2024	Technogym	Technogym MyWellness kiosk and associated equipment	18,253.29	187,898.21
BP225.39	28/06/2024	Telstra	Microsoft teams phone	69.30	187,967.51
BP225.40	28/06/2024	Tennant Australia	Parts and supplies for depot	2,820.40	190,787.91
BP225.41	28/06/2024	The Runner's Tribe	Coordination, management and facilitation or Athletics portion of Golden Gift 2024	13,750.00	204,537.91
BP225.42	28/06/2024	Transcend Initiatives Pty Ltd	Golden Gift basketball tournament organisation	4,282.97	208,820.88
BP225.43	28/06/2024	Truck Centre (WA) Pty Ltd	1 x Superliner 6 x 4 Prime Mover as per Successful Tender RFT 03/2024	466,899.30	675,720.18
BP225.44	28/06/2024	Vanguard Print	Freight and handling of Northern Goldfields maps and brochures	193.60	675,913.78
BP225.45	28/06/2024	Wajon Publishing Company	Books for resale at Museum	810.00	676,723.78
BP225.46	28/06/2024	Western Australian Local Government Ass.	Staff training	4,653.00	681,376.78
<b>Total - Batch Payment 225</b>				<b>681,376.78</b>	
<b>GRAND TOTAL</b>				<b>1,038,163.21</b>	

## Accounts for Payment - June to July 2024 Cheques & Payroll Liabilities

<b>Shire of Leonora</b>					
<b>Monthly Report – List of Accounts Paid by Delegated Authority</b>					
<b>Submitted to Council on the 16th July, 2024</b>					
<p>The following list of accounts has been paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions contain Wages &amp; Payroll Liability payments since the previous list of accounts paid by Delegated Authority totalling <b>\$222,696.59</b></p>					
<b>CHIEF EXECUTIVE OFFICER</b>					
<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>	<i>Balance</i>
PPE24062024	25/06/2024	Shire of Leonora	Salaries & Wages: PPE 24/06/2024	109,605.24	109,605.24
PL24062024	26/06/2024	Shire of Leonora	Payroll Liabilities - PPE 24/06/2024	1,872.73	111,477.97
PPE08072024	09/07/2024	Shire of Leonora	Salaries & Wages: PPE 08/07/2024	109,475.89	220,953.86
PL08072024	10/07/2024	Shire of Leonora	Payroll Liabilities - PPE 08/07/2024	1,742.73	222,696.59
<b>GRAND TOTAL</b>				<b>222,696.59</b>	

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**10.0 REPORTS**

**10.5 ENVIRONMENTAL HEALTH OFFICER REPORTS**

Nil

**10.0 REPORTS**

**10.6 ELECTED MEMBERS REPORTS**

Nil

**11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12.0 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

Nil

**13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**13.1 ELECTED MEMBERS**

Nil

**13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING****13.2 OFFICERS****13.2.(A) AMENDMENT TO COUNCIL RESOLUTION- CHANGE OF MINISTERS TITLE**

**SUBMISSION TO:** Ordinary Council Meeting  
Meeting Date: 16th July 2024

**AGENDA REFERENCE:** 13.2.(A) JUL 24

**SUBJECT:** Amendment to Council Resolution- Change of Ministers Title

**LOCATION/ADDRESS:** Shire of Leonora

**NAME OF APPLICANT:** NA

**FILE REFERENCE:** 7.7 - Road Closure and Dedication

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Ty Matson

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 15th July 2024

**SUPPORTING DOCUMENTS:** Nil

**BACKGROUND**

At the June 2024 Ordinary Meeting of Council resolution 10.3.(B) JUN 24 was made by Council:

1. *That Council request the Chief Executive Officer write to the Minister for Transport requesting the permanent closure of the following roads:*
  - *Sadie Canning Drive to the west of Goldfields Highway*
  - *Unnamed road to the South of Court Street and the north of Sadie Canning drive and bounded by Goldfields Highway and Court Street*
  - *Court Street south of the intersection of Kurrajong Street*
  - *Hall Street South of Court Street*
  - *Otterburn Street, South of Court Street,*
  - *All public right of ways associated with the roads described.*

Administration wrote to the Department of Planning Lands and Heritage (DPLH) to progress Council Resolution. DPLH advised the Shire that the correct Minister was the Minister for Lands and they would not accept the resolution as it stands.

This item was not included in the original agenda. It is however considered that a delay of another month will be unfair on the original proponent Genesis Minerals.

**STAKEHOLDER ENGAGEMENT**

DPLH was consulted. It is their view that the change in the relevant Minister is “substantially different” than the original motion and they would not process the request for the Minister unless the Ministers title was changed in the resolution.

**STATUTORY ENVIRONMENT**

The *Local Government (Administration) Regulations 1996* make the following provisions should Council consider changing a resolution.

**10. Revoking or changing decisions (Act s. 5.25(1)(e))**

- (1) *If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —*
  - (a) *in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or*
  - (b) *in any other case, by at least  $\frac{1}{3}$  of the number of offices (whether vacant or not) of members of the council or committee,*  
*inclusive of the mover.*
- (1a) *Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least  $\frac{1}{3}$  of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.*
- (2) *If a decision is made at a council or committee meeting, any decision to revoke or change the decision must be made by an absolute majority.*
- (3) *This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.*

The *Shire of Leonora Meeting Procedures Local Law 2022* clause 5.4 makes the following provisions for late items:

**5.4 New business of an urgent nature**

- (1) *In cases of extreme urgency or other special circumstances, matters may, on a motion by the Presiding Member that is carried by the meeting, be raised without notice and decided by the meeting.*
- (2) *In subclause (1), 'cases of extreme urgency or other special circumstances' means matters that have arisen after the preparation of the agenda that are considered by the Presiding Member to be of such importance and urgency that they are unable to be dealt with administratively by the Local Government and must be considered and dealt with by the Council before the next meeting.*

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

**STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

**RISK MANAGEMENT**

There are no risk issues identified from the recommendation of this report.

**RECOMMENDATIONS**

That Council amend resolution 10.3(B) JUN 24 to read:

That Council request the Chief Executive Officer write to the Minister for Lands requesting the permanent closure of the following roads:

- Sadie Canning Drive to the west of Goldfields Highway
- Unnamed road to the South of Court Street and the north of Sadie Canning drive and bounded by Goldfields Highway and Court Street
- Court Street south of the intersection of Kurrajong Street
- Hall Street South of Court Street
- Otterburn Street, South of Court Street,
- All public right of ways associated with the roads described.

**VOTING REQUIREMENT**

Absolute Majority

**SIGNATURE**

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Chief Executive Officer

**13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING****13.2 OFFICERS****13.2.(B) APPOINTMENT OF ACTING CEO**

<b>SUBMISSION TO:</b>	Ordinary Council Meeting Meeting Date: 16th July 2024
<b>AGENDA REFERENCE:</b>	13.2.(B) JUL 24
<b>SUBJECT:</b>	Appointment of Acting CEO
<b>LOCATION/ADDRESS:</b>	Shire of Leonora
<b>NAME OF APPLICANT:</b>	NA
<b>FILE REFERENCE:</b>	1.19 Personnel
<b>AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT</b>	
<b>NAME:</b>	Ty Matson
<b>OFFICER:</b>	Chief Executive Officer
<b>INTEREST DISCLOSURE:</b>	Nil
<b>DATE:</b>	15th July 2024
<b>SUPPORTING DOCUMENTS:</b>	Nil

**BACKGROUND**

The Shire of Leonora has adopted Policy A3.4 *Temporary Employment or Appointment of a Chief Executive Officer*. This document was drafted when the organisational structure included the role of Deputy Chief Executive Officer. As such when the CEO is absent the DCEO is authorised to act as the CEO.

In October 2023 structural changes removed the role of DCEO from the organisational chart and instead created the roles of Manager Community Services (MCS) and Manager Business Services (MBS). The second management tier now includes the two new roles and the Manager Works and Services.

Policy A3.4 will need to be amended to reflect the change, however this will take time for Administration to work through and present a new policy to Council for consideration. It is anticipated that this will be drafted for the October Ordinary Meeting of Council.

The CEO is intending to take leave at relatively short notice (August) for a period of 6 working days. Therefore an acting CEO will need to be appointed.

The recommendation is that Ms Kiara Lord, Manager Business Services be appointed as acting CEO for the period of Friday 2 August 2024 to Sunday 11 August 2024 inclusive.

**STAKEHOLDER ENGAGEMENT**

Not required.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995 - Section 5.38C Policy for temporary employment or appointment of CEO*

1. A local government must prepare and adopt\* a policy that sets out the process to be followed by the local government in relation to the following —
  - (a) the employment of a person in the position of CEO for a term not exceeding 1 year;
  - (b) the appointment of an employee to act in the position of CEO for a term not exceeding 1 year.
2. A local government may amend\* the policy.  
*\* Absolute majority required.*
3. When preparing the policy or an amendment to the policy, the local government must comply with any prescribed requirements relating to the form or content of a policy under this section.
4. The CEO must publish an up-to-date version of the policy on the local government's official website.

**POLICY IMPLICATIONS**

The proposed appointment is not considered within the scope of the policy. The policy is however now outdated as it is not reflective of the administrative structure of the Shire.

**FINANCIAL IMPLICATIONS**

The existing policy allows for the payment of an allowance for a CEO as per the State Administrative Tribunal CEO band 3 entitlements.

**STRATEGIC IMPLICATIONS**

No strategic implications have been identified.

**RISK MANAGEMENT**

A comprehensive handover will be provided to the acting CEO. Due to the short term, it is not considered that extensive strategic decisions will be required. A suitable support structure will be in place to allow the incumbent suitable support to undertake the role.

**RECOMMENDATIONS**

That Council appoint Ms Kiara Lord as Acting Chief Executive Officer at the Shire of Leonora for the period Friday 2 August 2024 to Sunday 11 August 2024 inclusive during a period of leave for the substantive Chief Executive Officer.

**VOTING REQUIREMENT**

Absolute Majority

**SIGNATURE**

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Chief Executive Officer

**14.0 MEETING CLOSED TO PUBLIC****14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED****RECOMMENDATIONS**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

**14.1.(A) LEONORA AQUATIC CENTRE HEATING**

This matter is considered to be confidential under Section 5.23(2) - (c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

**14.0 MEETING CLOSED TO PUBLIC**

**14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC**

**15.0 STATE COUNCIL AGENDA**

Nil

**16.0 NEXT MEETING**

Wednesday 25th December 2030

**17.0 CLOSURE OF MEETING**