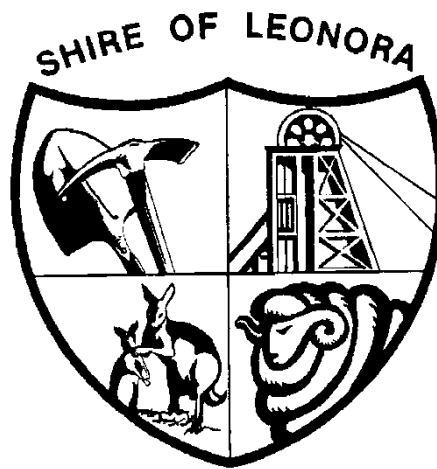


SHIRE OF LEONORA

NOTICE OF AN ORDINARY COUNCIL MEETING



DEAR COUNCIL MEMBER,
THE NEXT ORDINARY MEETING OF THE SHIRE OF LEONORA
WILL BE HELD ON TUESDAY, 16TH MARCH, 2021 IN THE SHIRE
OF LEONORA COUNCIL CHAMBERS AT 9:30AM

JG EPIS
CHIEF EXECUTIVE OFFICER

**AGENDA FOR THE MEETING IS DETAILED OVER
PAGE.**

SHIRE OF LEONORA

INFORMATION FOR PUBLIC ATTENDING COUNCIL MEETINGS

PLEASE NOTE:-

THE RECOMMENDATIONS CONTAINED IN THIS AGENDA ARE OFFICERS' RECOMMENDATIONS ONLY AND SHOULD NOT BE ACTED UPON UNTIL COUNCIL HAS RESOLVED TO ADOPT THOSE RECOMMENDATIONS.

THE RESOLUTIONS OF COUNCIL SHOULD BE CONFIRMED BY PURSUING THE MINUTES OF THE COUNCIL MEETING AT WHICH THESE RECOMMENDATIONS WERE CONSIDERED.

MEMBERS OF THE PUBLIC SHOULD ALSO NOTE THAT THEY ACT AT THEIR OWN RISK IF THEY ENACT ANY RESOLUTION PRIOR TO RECEIVING OFFICIAL WRITTEN NOTIFICATION OF COUNCIL'S DECISION.

JG EPIS
CHIEF EXECUTIVE OFFICER

COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee to examine subjects and then report to Council.
3. Generally, all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this at the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answer prior to the next meeting of Council.

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant or in common with a significant number of electors or ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have financial interest in a matter in the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to the Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration.

The Agenda closes the Wednesday week prior to the Council Meeting (i.e. six (6) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Leonora Shire office and Leonora library seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.

8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendation until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).
9. Public Question Time – Statutory Provisions – Local Government Act 1995
Time is to be allocated for questions to be raised by members of the public and responded to at:

- (a) Every ordinary meeting of Council; and
- (b) Such other meetings of Council or committees as may be prescribed

Procedures and the minimum time to be allocated for asking of and responding to questions raised by members of the public at Council or committee meetings are to be in accordance with regulations.

9A. Question Time for the Public at the certain Meetings – s5.24 (1) (b)

Local Government (administration) Regulations 1996

Reg 5 For the purpose of section 5.24(1)(b), the meetings at which time is to be allocated for questions to be raised by members of the public and responded to are:

- (a) Every special meeting of a Council; and
- (b) Every meeting of a committee to which the local government has delegated a power or duty.

Minimum Question Time for the Public – s5.24 (2)

Reg 6 (1) The minimum time to be allocated for asking of and responding to questions raised by members of the public at ordinary meetings of Council and meetings referred to in regulation 5 is fifteen (15) minutes.

- (2) Once all the questions raised by members of the public have been asked and responded to at a meeting referred to in sub regulation (1), nothing in these regulations prevents the unused part of the minimum question time period from being used for other matters.

Procedures for Question Time for the Public – s5.24 (2)

Local Government (Administration) Regulations 1996

Reg 7 (1) Procedures for the asking of and responding to questions raised by members of the public at a meeting referred to in regulation 6 (1) are to be determined:

- (a) by the person presiding at the meeting; or
- (b) in the case where the majority of the members of the Council or committee present at the meeting disagree with the person presiding, by the majority of the members, having regard to the requirements of sub regulations (2) and (3).

- (2) The time allocated to the asking and responding to questions raised by members of the public at a meeting referred to in regulation 6(1) is to precede the discussion of any matter that requires a decision to be made by Council or committee, as the case may be.
- (3) Each member of the public who wishes to ask a question at a meeting referred to in regulation 6(1) is to be given an equal and fair opportunity to ask a question and receive a response.
- (4) Nothing in sub regulation (3) requires:
 - (a) A Council to answer a question that does not relate to a matter affecting the local government;
 - (b) A Council at a special meeting to answer a question that does not relate to the purpose of the meeting; or
 - (c) A committee to answer a question that does not relate to a function of the committee.

10. Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Leonora Shire office and the Leonora library within ten (10) working days after the Meeting.

SHIRE OF LEONORA
ORDER OF BUSINESS FOR MEETING TO BE HELD
TUESDAY 16TH MARCH, 2021.

**COLOUR
CODING**

White

Pink

Blue

Green

1. **DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS/
FINANCIAL INTEREST DISCLOSURES**
At 10:00am Ms Katina Bowie, Community Engagement Manager, NBN Local
regarding NBN In the Region.
2. **DISCLAIMER NOTICE**
3. **COUNCIL MEETING INFORMATION NOTES**
4. **RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE
(PREVIOUSLY APPROVED)**
5. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
6. **PUBLIC QUESTION TIME**
7. **APPLICATIONS FOR LEAVE OF ABSENCE**
8. **PETITIONS / DEPUTATIONS / PRESENTATIONS**
9. **CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**
(Sent out previously)
Draft motion: That the Minutes of the Ordinary Meeting held on 16th February,
2021 be confirmed as a true and accurate record.
10. **ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT
DISCUSSION**
11. **REPORTS OF OFFICERS**
 - 11.1 **Chief Executive Officer**
 - a) Shire of Leonora/Northern Goldfields Prospectus
 - b) Disposition of Property/Land
 - c) Aircraft Storage
 - d) Codes of Conduct and CEO Standards
 - 11.2 **Deputy Chief Executive Officer**
 - a) Monthly Financial Statements – 28th February, 2021
 - b) Accounts for Payment
 - 11.3 **Environmental Health Officer**
 - a) Public Health and Wellbeing Plan
12. **NEW BUSINESS OF AN URGENT NATURE
INTRODUCED BY DECISION OF THE MEETING**
 - a) Elected Members
 - b) Officers
13. **STATE COUNCIL AGENDA**
14. **NEXT MEETING Tuesday 20th April, 2021**
15. **CLOSURE OF MEETING**

11.0 REPORTS OF OFFICERS

11.1 CHIEF EXECUTIVE OFFICER

11.1(A) SHIRE OF LEONORA/NORTHERN GOLDFIELDS PROSPECTUS

SUBMISSION TO: Meeting of Council
Meeting Date: 16th March, 2021

AGENDA REFERENCE: 11.1(A) MAR 21

SUBJECT: Shire of Leonora/Northern Goldfields Prospectus

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: N/A

FILE REFERENCE: Northern Goldfields Working Group 4.14

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 24th February, 2021

BACKGROUND

The preparation of the Prospectus was initiated by the Northern Goldfields Working Group, and has been an ongoing project by Puzzle Consulting on behalf of the five local governments within the Northern Goldfields Region.

Within the northern Goldfields Working Group, the Shire President and Chief Executive Officer have been working together with the consultant to develop the two Prospectus, that includes various aspects and investment opportunities within the Shire of Leonora and the wider region. Please see attachments.

This has been a very worthwhile project for the Northern Goldfields Region and certainly made each of the participating local governments aware of the various projects and future needs of each individual area from a local and regional perspective.

The Prospectus will be continually reviewed as projects are developed, our needs change, and other higher priority projects are identified. It is proposed that the documents will be a valuable tool to help promote the Northern Goldfields, and also for lobbying purposes in State and Federal elections.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) - Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 - Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no adverse financial implications for Council, provision has been included in the 2020/21 Budget.

STRATEGIC IMPLICATIONS

The compilation of the two Prospectus meets the overall objectives of the Shire of Leonora's Community Strategic Plan 2017 to 2027.

RECOMMENDATIONS

That Council receives and endorses the Shire of Leonora and Northern Goldfields Regional Prospectus as prepared and presented.

VOTING REQUIREMENT

Simple majority required.

SIGNATURE

Chief Executive Officer



ECONOMIC AND INVESTMENT

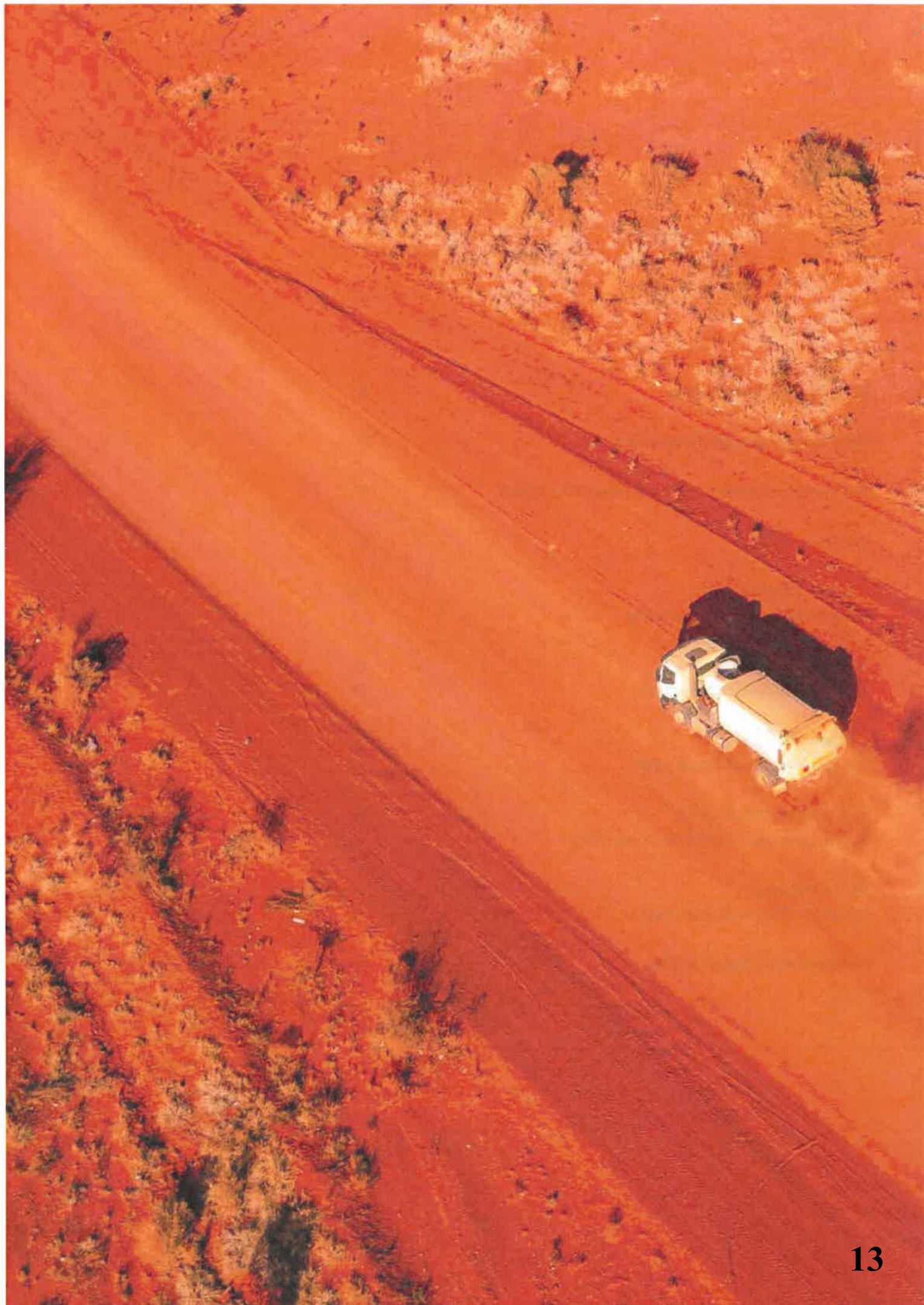
PROSPECTUS

NORTHERN GOLDFIELDS
REGION



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NORTHERN GOLDFIELDS REGION

The Shires of Laverton, Leonora, Menzies, Ngaanyatjarraku and Wiluna are brimming with economic opportunity. There are job opportunities across industries, including the ability to earn mining wages and be home with your family every night. The quality of life is unparalleled, with a welcoming community, active sporting and social activities, and affordable living. The towns are accessible to Perth and the City of Kalgoorlie.

With a combined population of 5,522 people, the sub-region make up just under 10% of the Goldfields-Esperance* region population, however accounts for over 22% of the employment in the region. This collection of Shires also punches well above their weight; accounting for over 55% of the sales value of minerals from the region and almost half of the entire regions value of exports.

This economic powerhouse of a sub-region has an abundance of prospects, and now more than ever is the time to invest in infrastructure development to underpin the growth of this sub-region, the broader region, and the state and national economies.

There is no single measure advocated to promote economic growth in the northern goldfields, rather a simultaneous effort of;

- Public infrastructure spending to create construction jobs and increase productivity
- Facilitating developments in the private sector across a range of industries including mining, tourism and agriculture.
- High quality service provision to improve liability for residential and FIFO workforce, reducing job vacancies and making the Northern Goldfields attractive to a residential workforce through quality housing, education and health services
- Ensuring engagement of local businesses in procurement opportunities so the value and multiplier impacts in job opportunities, wages growth and small business boosts can be retained in the region.

5,522
Population

7,222
Employees

\$848M
Value of wages
and salaries

\$5.33B
Value of exports

114
Local Businesses

\$2.155B
Contribution to Gross
Regional Product

\$6.4B
Output of Industries

\$7.5B
Sales Value of Minerals

\$76M
Value of non-residential
building approvals

*The State Government defined Goldfields-Esperance region includes the following nine LGA's: Coolgardie, Dundas, Esperance, Kalgoorlie, Laverton, Leonora, Menzies, Ngaanyatjarraku, Ravensthorpe. For the purpose of calculating data percentages, Wiluna data has been included in the Goldfields-Esperance region total.

THE ECONOMY PUNCHING ABOVE ITS WEIGHT

It is not just the direct economic output in these localities, but their contribution to the economy in the broader region and state. Investment into these agile and dynamic economic hot spots, with their can-do attitude, supportive investment environments, and track record of project delivery, generates critical multiplier impacts.

WA per capita Gross State Product is just over \$100,000, in this sub-region, the per capita of Gross Regional Product is as high as \$666,654 in Laverton. This highlights that although there is a relatively low population base, the economic output achieved in this sub-region is significant. Public and private investment into this part of the country will be transformational beyond the sub-regional boundary.

With over 40 active mining operations in this sub-region, it is important to note the manufacturing industry in adjoining Shires of Coolgardie and Kalgoorlie is significantly boosted, as these industrial based businesses principally support the sub-regional mining and exploration industries, producing commodities such as explosives, drilling equipment and machinery. Some of the mining supply companies establish depots in the northern sub-region, but many base their large workshops and employees in Kalgoorlie and Kambalda/Coolgardie.

Many of the region's most unique and spectacular tourist attractions are within the sub-region (Lake Ballard, Gwalia Ghost Town, the Outback Way- WA's gateway to Uluru). Access to these attractions is through the gateway towns of Kalgoorlie and Norseman. This travel provides a significant boost to their local industry output, as tourists pass through; spending money on accommodation, fuel, retail and hospitality.

The Shires within this sub-region have long advocated and initiated local content and local purchasing as they know that purchasing locally helps to support local businesses and creates job opportunities and wages growth. The economic multiplier impacts in smaller communities can deliver significant job creation and boosts to small businesses. They also understand that at times, supplies, sub-contractors and employees are sourced from the broader Goldfields-Esperance or WA regions, providing economic benefits to a much larger footprint. Finally, there is local skill and expertise developed; when the project has been locally sourced, there are locals who can maintain the services and facilities to the highest standards.

The Northern Goldfields region is host to rich gold, nickel, lead, uranium and iron ore deposits as well as productive pastoral leases and businesses in the construction, retail, accommodation and food services and transport sectors. There has never been a better time to consider investing in this region.





COMPARATIVE ADVANTAGE OF THE NORTHERN GOLDFIELDS

NEW OPPORTUNITIES

There are a range of shovel-ready investment opportunities across the vast region. All of the Shires are proactively investing in project development, promoting investment incentives and anticipating growth in the coming years. These opportunities are profiled in this document.

STABLE AND INCLUSIVE POPULATION

The Northern Goldfields boasts inclusive communities, with a stable population base, underpinning growth as people relocate to the region for work opportunities.

RICH NATURAL RESOURCES

With a unique natural landscape bordering the desert, responsible management of the natural environment maintains the breathtaking natural attractions. With an ideal climate, average temperature in the mid 20's, this presents ideal working and lifestyle conditions.

SUPPORTIVE LEADERSHIP

Strong community leadership over the past few years has delivered significant investment into the localities. The long-term partnerships internal and external to the community can be leveraged for best advantage for new economic activities to prosper.

SHARED INFRASTRUCTURE

Multiple opportunities exist for small to medium producers to share infrastructure and take advantage of common use arrangements regarding processing and freight. Unlike larger regional centres, there is willingness to work together and develop infrastructure for the benefit of all investors.

STRONG ECONOMIC BASE

With mining, agricultural and tourism sectors well-developed, the current economy is strong, diverse and sustainable. With a significant number of future mining projects on the horizon, the region is poised for a period of economic growth. There is no doubt this sub-region contributes substantially more than their population belies.

ESTABLISHED SERVICES AND INFRASTRUCTURE

Well-established infrastructure provides a solid foundation for further growth and expansion of the region.

This includes;

- Proximity to gas pipeline
- Extensive water sources
- High quality sealed roads, permitted to carry quad road trains
- Regular flights to the Capital, Perth
- Communications infrastructure
- Industrial land
- Retail and office space

LOCAL CONTENT

Support for local purchasing increases contracting opportunities, provides employment growth, builds capability, maximises development potential and has a multiplier effect on the economy.

NEW OPPORTUNITIES

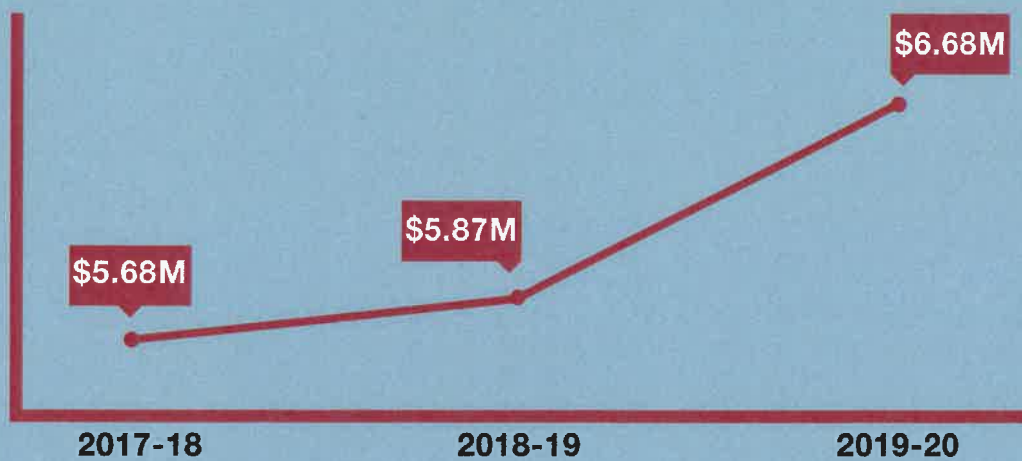
There are a range of shovel-ready investment opportunities across the vast region. All of the Shires are proactively investing in project development, promoting investment incentives and anticipating growth in the coming years. These opportunities are profiled in this document



ECONOMIC MAP

The region has experienced year on year minerals value growth, increasing by over a billion dollars in two years.

Mineral Values



LAVERTON SNAPSHOT



LIFESTYLE

1,153

Population

+ 4,000
FIFO

36

Median Age

\$1,597

Median personal weekly
income; double value for
WA and Australia

8.2%

Unemployment rate



BUSINESS

20

Local businesses

2,539

Employees

\$250,000

Residential Building
Approvals

\$6.5M

Non-Residential Building
Approvals



INDUSTRY

\$770M

Contribution to GRP

\$2.2B

Output of industries

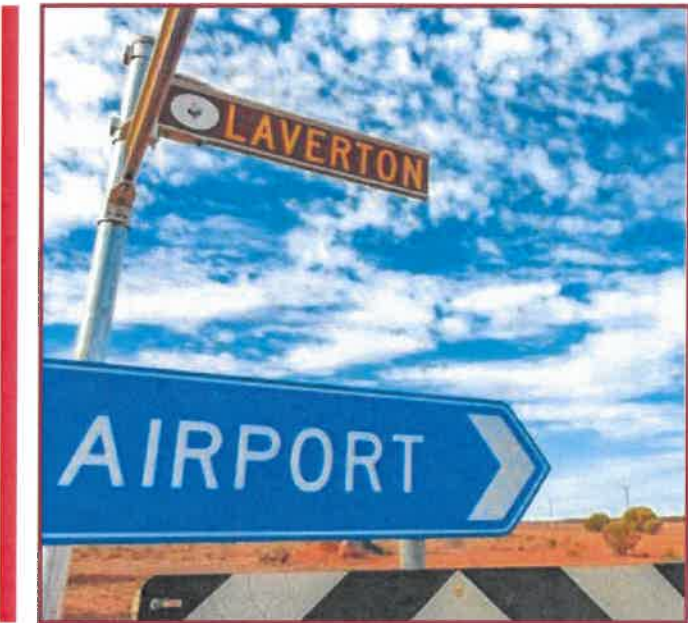
\$1.9B

Mining Output

Over
\$3B

Sales value of minerals

INVESTMENT OPPORTUNITIES



New Airport Terminal

The Shire of Laverton secured \$354,200 from the Regional Airport Development Scheme and \$186,330 from the Regional Economic Development Grants to build an additional apron and taxiway at the aerodrome in order to support the increased workforce participation and associated economic growth of mining in the Shire. Future plans include the construction of a new airport terminal to further support the mining and tourism growth in the region.



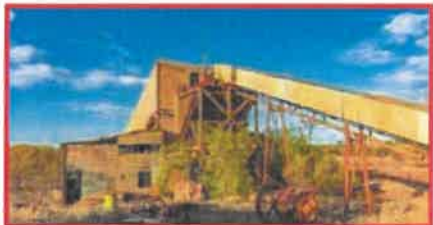
Aboriginal Cultural Programs and Development

Current: ranger program
Short stay visitors camp



Housing Development and Industrial land

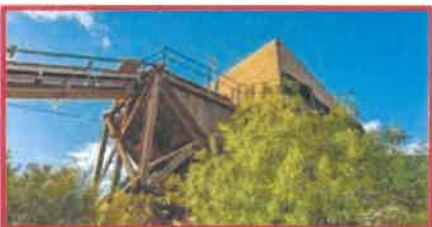
Land release
GROH housing



Extension of Goldfields Gas Pipeline



Sport & Recreation facilities and Water Recreation area



Former State Battery Upgrade



Telecommunications upgrades

Laverton Economic data snapshot

\$666,654

Per capita gross regional product

\$314M

Value of wages and salaries

\$2B

Value of Exports

LEONORA SNAPSHOT



LIFESTYLE

1,159

Population

35

Median Age

\$1,443

Median personal weekly
income; double value for
WA and Australia

1.9%

Unemployment rate



BUSINESS

62

Local businesses

2,457

Employees

\$915,000

Residential Building
Approvals

\$12.2M

Non-Residential Building
Approvals



INDUSTRY

\$782M

Contribution to GRP

\$2.3B

Output of industries

\$1.8B

Mining Output

Over
\$2B

Sales value of minerals

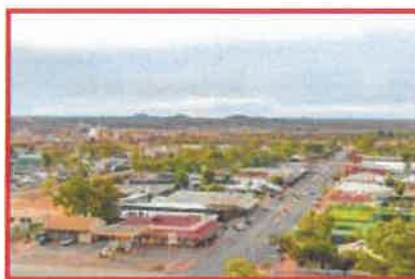
INVESTMENT OPPORTUNITIES

TOWN SITE INFILL SEWERAGE PROGRAM

Infill sewerage projects install a system of buried pipes and pumps in residential areas to take wastewater to wastewater treatment plants for safe processing and disposal. This construction based project delivers good environmental, economic and social benefits to the community. The project will enable houses access to the central wastewater system. It is estimated the project would cost \$6.5million.



Increased Rail Access



Housing Development

LEONORA ECONOMIC DATA SNAPSHOT

\$556,121

Per capita gross regional product

\$297M

Value of wages and salaries

\$1.9B

Value of Exports

MENZIES SNAPSHOT



LIFESTYLE

490

Population

38

Median Age

\$776

median personal
weekly income

10.7%

Unemployment rate



BUSINESS

\$90M

In wages

967

Employees

\$50K

Residential Building
Approvals

\$150K

Non-Residential Building
Approvals



INDUSTRY

\$215

Contribution to GRP

\$593M

Output of industries

\$516M

Mining

\$750M

Sales value of minerals

INVESTMENT OPPORTUNITIES

- Caravan park and camping area development
- Senior Citizen's Centre
- New works depot office and Amenities
- Tourism improvements Lake Ballard and Niagara Dam
- New staff house
- Maintenance of heritage buildings
- Housing maintenance works
- New public toilet for the Menzies truck bay
- Extending the town footpaths
- Further 5km sealing of the Menzies NW Road
- Extensive road maintenance program
- Cyclclassic and Rodeo events

MENZIES ECONOMIC DATA SNAPSHOT

\$132,768

Per capita gross regional product

\$89M

Value of wages and salaries

\$552M

Value of Exports

NGAANYATJARRAKU

SNAPSHOT



LIFESTYLE

1,606

Population



BUSINESS

\$30M

Wages



INDUSTRY

\$58M

Contribution to GRP

29

Median Age

336

Employees

\$85M

Output of industries

17%

Population growth
over 10 years to
2019

\$3M

Residential Building
Approvals

Almost
\$2M

output generated by
tourism

27.1%

Unemployment rate

\$2.3M

Non-Residential Building
Approvals

\$46.5M

investment in sealing of
WA section of outback
way to drive increased
visitors (Laverton)

INVESTMENT OPPORTUNITIES

The Shire of Ngaanyatjaraku, in partnership with the Ngaanyatjarra Council (Aboriginal Corporation) seeks to build on the growth in tourist visitation and their interest in the unique culture and art of the Yarnanu. Through a staged development project, the investment in sealing the Outback Way can be best leveraged through a commercial, tourist and community development of:

Warburton Entry Upgrades to provide:

- Entry Statements and improve signage directing tourists to points of interest
- Increased shaded seating areas including ablutions
- More appropriate tourist parking
- Pathways to encourage exploration
- Potential for further tourist development



Expansion of the Tjulyurru Regional Gallery is to provide:

- A larger and dynamically changeable exhibition space that meets contemporary gallery guidelines and requirements.
- Secure storage and preserving area for the Warburton Art Collection.
- Additional audio-visual, digital and projection facilities to support immersive components of exhibitions.
- Curatorial and painting studio for visiting and Ngaanyatjarra artists, thereby enabling visitors to see work being created and to meet the artists.
- Facilities including café and gallery shop, and improved accessibility to washrooms to improve guest experience and provide additional income.
- Expanding parking area for camper-trailer parking and turning bay.
- A Tjulyurru Regional Gallery office.

The benefits of this staged project include:

- Expanded engagement with tourists, including product sales and enhanced facilities.
- Showcase locally produced art and products to a wider audience.
- Introduce new and modern technologies to enhance visitor experiences and share important First Nations stories.
- Provide training and workplace opportunities for locals.
- Grow artistic endeavours and further develop local artists.
- Enable additional economic and social endeavours to be supported with state of the art-facilities.
- Government Agencies – continued delivery of health and counselling services.
- Government Housing – to attract and retain staff (and families).

NGAANYATAJARRAKU ECONOMIC DATA SNAPSHOT

\$36,636

Per capita gross regional product

\$31M

Value of wages and salaries

\$38M

Value of Exports

WILUNA SNAPSHOT



LIFESTYLE

745

Population

35

Median Age

22

degrees average
temperature

2 Awards

each in last 2 years
for school and Wi-
luna



BUSINESS

21

Local businesses

1,193

Employees (REMPAIN)

\$1.4M

Residential Building
Approvals

\$3.4M

Non-Residential Building
Approvals



INDUSTRY

\$330M

Contribution to GRP

\$1.8B

Output of industries

\$707M

Mining Output

\$777M

Sales value of minerals

INVESTMENT OPPORTUNITIES

WILUNA-MEEKATHARRA ROAD: \$60M

The Goldfields Highway, connecting Wiluna with the mid-west region via Meekatharra includes a 124km section of unsealed road. The road services locals, tourists, transportation companies and the resources industry. Although maintained, unfortunately, in cases of even minimal rain fall (5/10mm) or poor visibility from dust, pot holes and poor terrain, the road can be closed and/or inaccessible, creating a 140km detour on the Leinster-Mount Magnet road. This project would deliver:

- Employment, training and business opportunities for the local Aboriginal community; as a best practice example of linking training to the creation of real jobs.
- Benefits to the regional economy; resource, transport and freight industries, by unlocking under-developed natural resource projects.
- Reduced travel distance to the Pilbara region by 140km yielding significant productivity gains.
- Enhanced tourism opportunities and unlock greater visitation to the region.
- Reduction in the ongoing and increasing financial and environmental cost to maintain the current road.

NEW CARAVAN PARK: \$3M

A new Caravan Park located in the Wiluna town site will improve the prospects of attracting tourists, people on business and contractors to the area. There are currently no accommodation options in the town; and this is a key economic growth opportunity the Shire are keen to take advantage of.

WILUNA ECONOMIC DATA SNAPSHOT

\$135M

Value of Wages & Salaries

\$839M

Value of Exports

\$438,776

Gross Regional Product per capita

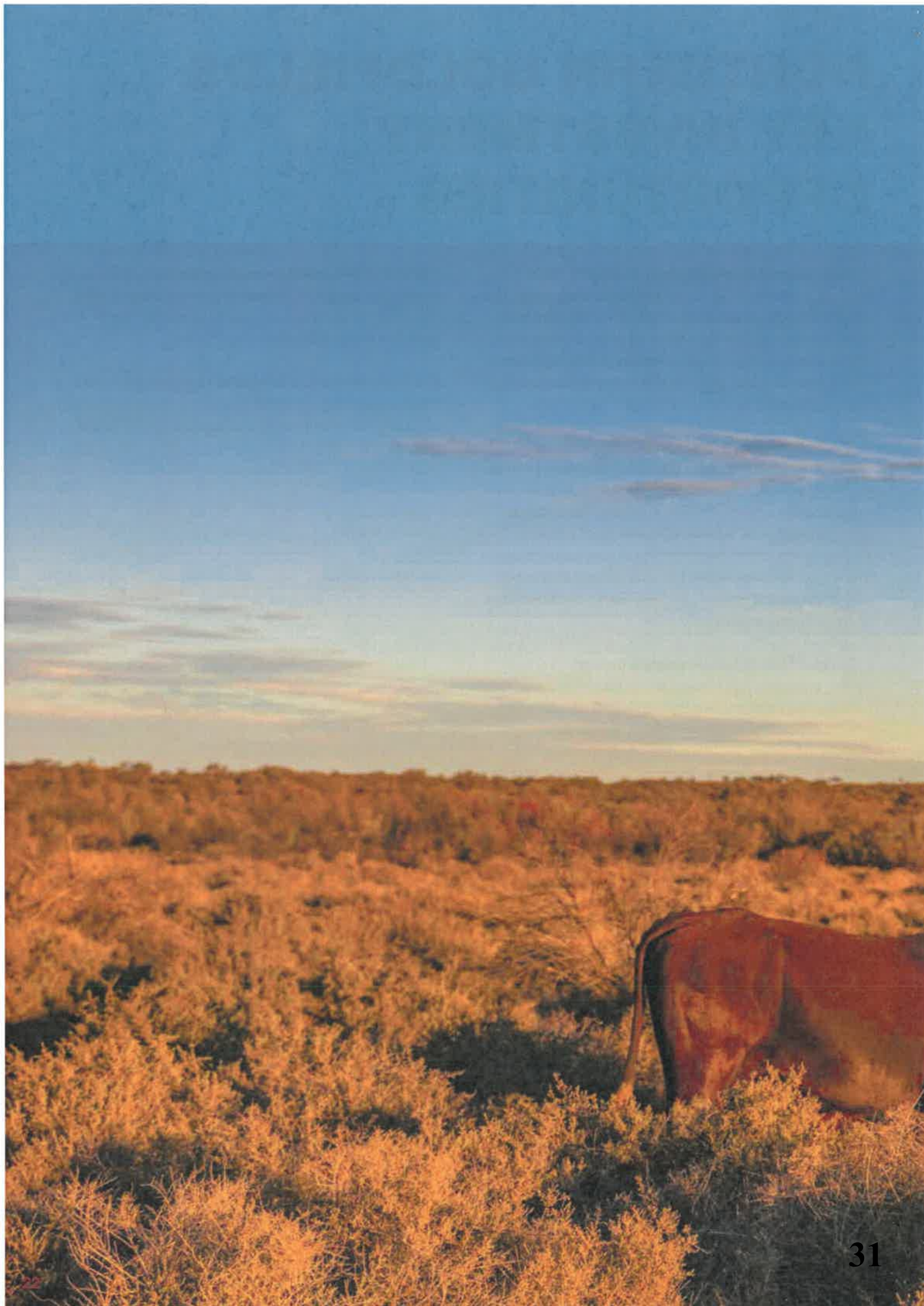




NORTHERN GOLDFIELDS

KEY INVESTMENT OPPORTUNITIES

- Water security for the Northern Goldfields, via a proposed pipeline from the Kimberley to Kalgoorlie. This project would support current economic development in the mining industry as well as allow for expansion of agriculture and horticultural activities in this region. It would provide water security and improve the quality of the water supply to inland locations.
- Complete sealing of major arterial roads: Great Central (Outback Way) and Goldfields Highway (Wiluna-Meekatharra). The roads provide strategic links to the east and north of Western Australia. The projects provide major local training and workforce benefits, Aboriginal economic development during construction. The longer-term economic benefits include improved accessibility, tourism, and economic developments such as mining activity.
- Enhanced use of remote airstrips through mining company FIFO usage rather than duplicate infrastructure and explore the parking of aircraft when not in service and for decommissioned aircraft.
- Rail extension corridor development beyond Leonora for increased rail transport. This would reduce road cartage of ore and mining supply goods, preserving roads and increasing safety.
- Low level radiation storage facility, located west of Leonora. In alignment with government regulations and safety standards, a remote waste storage facility would provide both a critical service to a range of industries including medical and mining, in addition to the associated economic activity generated from a facility.
- Improved energy solutions, such as increased supply (gas) corridors and renewable energy upgrades to town-site stand-alone power stations. There are many examples of wind and solar power solutions which could be adopted as upgrades to current systems are delivered.
- Critical communication issues addressed, such as exchanges being full, monopoly service delivery, and high costs of access in remote locations for many agencies and individuals.
- Re-establishment of the GEDC Northern Goldfields office to provide pro-active economic development and co-ordination of critical services and program delivery.



CONTACT



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Phone: (08) 9981 8000

Email: ceo@wiluna.wa.gov.au

Website: www.wiluna.wa.gov.au

FEDERAL AND STATE GOVERNMENT OPPORTUNITIES

The Federal and State Governments offer a range of support and incentives for economic development in the Northern Goldfields. We encourage prospective investors to contact:



**Regional Development Australia,
Goldfields-Esperance**

Phone: (08) 9091 6051

Email: director@rdage.com.au

171 Piccadilly Street, Kalgoorlie



**Goldfields-Esperance Development
Commission**

Phone: (08) 9080 5000

Email: info@gedc.wa.gov.au

377 Hannan Street, Kalgoorlie

ECONOMIC AND INVESTMENT

PROSPECTUS 2020

NORTHERN GOLDFIELDS
REGION

*The Shire of Leonora is a proactive,
sustainable, safe, friendly and
prosperous place to be*



Shire of LEONORA

PROSPECTUS

34 www.leonora.wa.gov.au

LEONORA SNAPSHOT



LIFESTYLE

1,159

Population

35

Median Age

\$1,443

Median personal weekly income; double value for WA and Australia

1.9%

Unemployment rate



BUSINESS

62

Local businesses

2,457

Employees

\$915,000

Residential Building Approvals

\$12.2M

Non-Residential Building Approvals



INDUSTRY

\$782M

Contribution to GRP

\$2.3B

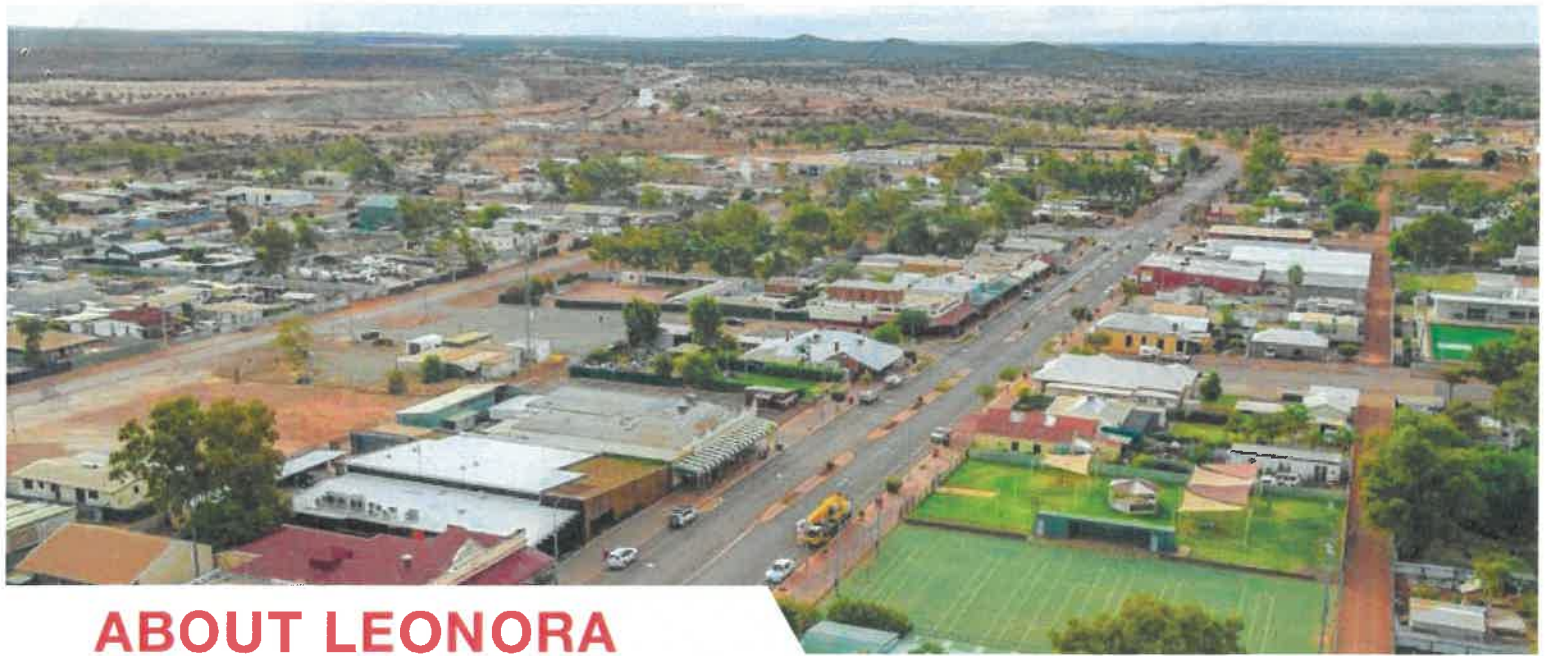
Output of industries

\$1.8B

Mining Output

Over
\$2B

Sales value of minerals



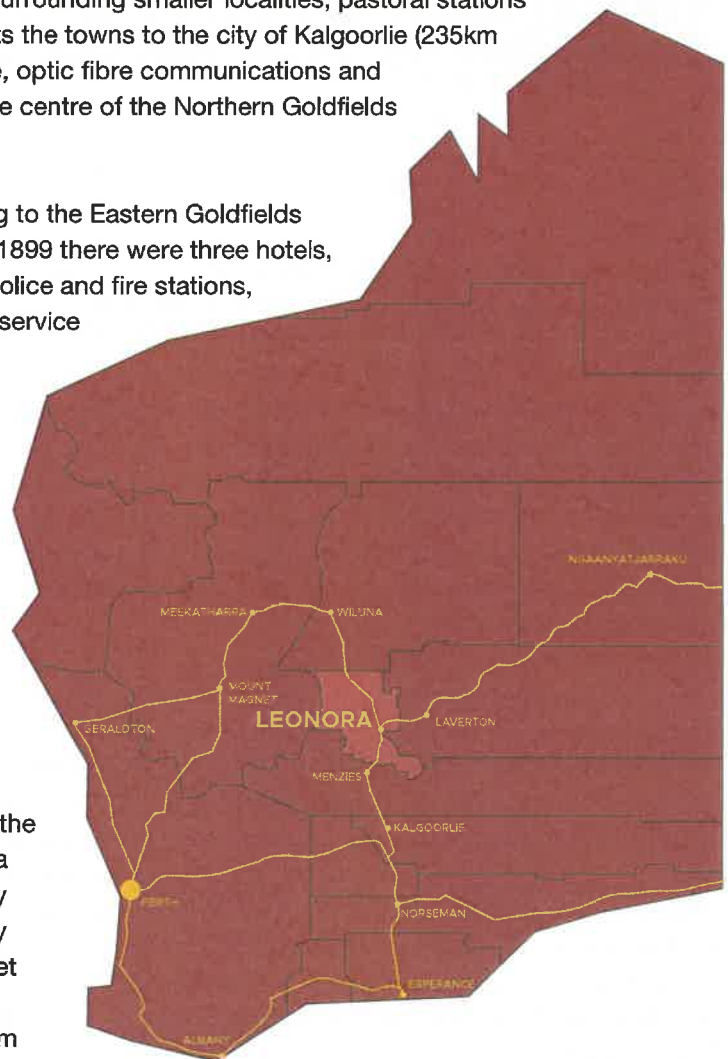
ABOUT LEONORA

The Shire of Leonora consists of the major twin towns of Leonora (830km by road, northeast of the state capital, Perth) and Leinster (135km north of Leonora) and the surrounding smaller localities, pastoral stations and mining operations. A high quality highway connects the towns to the city of Kalgoorlie (235km south). There is rail access linked to ports, gas pipeline, optic fibre communications and weekly flights to Perth. Leonora is well positioned at the centre of the Northern Goldfields communities.

The first gold lease was pegged in 1896, and according to the Eastern Goldfields Historical Society; “Leonora was gazetted in 1898. By 1899 there were three hotels, three bakeries, a wide variety of shops, a post office, police and fire stations, a school, banks, a Wesleyan church and a Cobb & Co service to Coolgardie”. Today, the Shire boasts productive gold, nickel and base metal mining operations as well as productive pastoral leases and businesses in the construction, retail, accommodation and food services and transport sectors. The area has an extensive Indigenous history and a number of native title determinations have been approved. More modern Aboriginal history of the area includes the appointment of the first Aboriginal Matron to the hospital in 1958 (Sadie Canning) and the recognition of over 700 Aboriginal heritage sites of significance.

Positioned north from Kalgoorlie, south of Wiluna, and the eastern access point to Laverton and the Ngaanyatjarra Lands, Leonora is a strategic transport link, serviced by high quality roads and a rail freight line. There are many opportunities to invest in the Shire, including main street retail opportunities, mining exploration, industrial and mining service supplies, and the agricultural and tourism sectors.

Like many remote communities Fly-In, Fly-Out (FIFO) and Drive-In, Drive-Out (DIDO) workers support the mining and manufacturing sector. Between Leonora, Leinster and Agnew, the population would grow by 2,000, not counted in the ABS Census, spending significant time within the towns and who rely on the infrastructure of these communities.

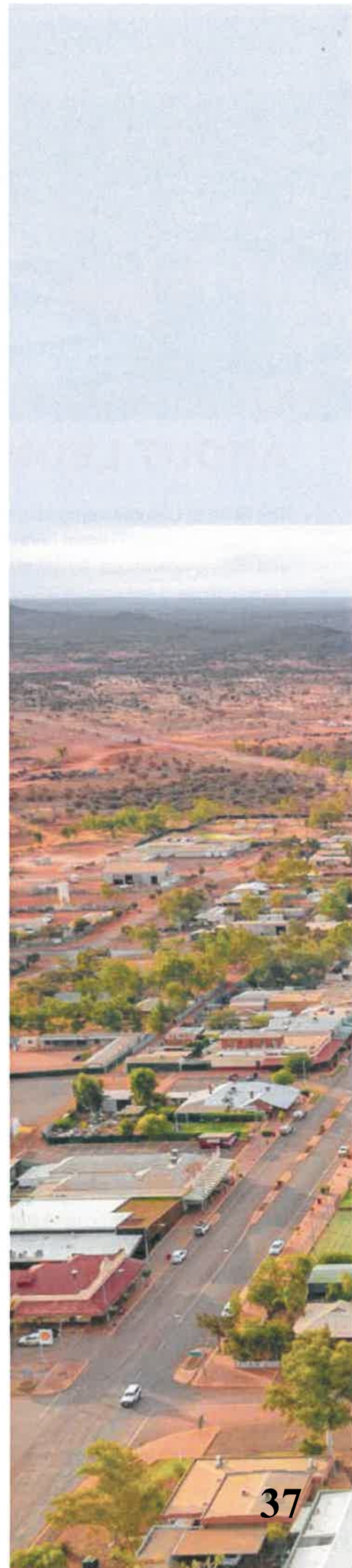




LIFESTYLE

Leonora offers all of the benefits of a regional lifestyle, just a few hours from the City of Kalgoorlie with all of the services and amenities you'd expect from a city, including one of the largest regional hospitals in WA, tertiary study opportunities, and a large retail sector for all you may need. The Shire has a stable population base able to take advantage of all that regional living has to offer; significant employment opportunities (in fact, the community has one of the lowest rates of unemployment in Australia) and a relaxed lifestyle surrounded by the natural beauty of the environment on their doorstep and easy to explore. Leonora is home to unique flora and fauna across several reserves and other sites of interest that attracts many visitors drawn to such an impressive landscape.

Leonora has modern community facilities including a supermarket and Coles express, pharmacy, op shop, newsagent/liquor/hardware and general store, post office, two roadhouses/service stations, nursery/garden centre, furniture/knickknacks store, cafe, accountant and there are two hotels with a-la-carte dining and one motel. In Leinster modern conveniences include a supermarket, beautician, post office, service station, newsagency, coffee shop, hairdressing salon and nursery. Both Leonora and Leinster have resident doctors, with modern medical facilities. Schooling is offered from kindy to high school and students at the schools participate in a range of outstanding programs such as Shooting Stars with Netball WA, Goldfields Girl, and the CSIRO Science Pathways program.



CSIRO AWARD WINNING

The Leonora District High School has been working with the CSIRO over a number of years, leading them to be an award winner in 2017. Fifi Harris is a Wangkatja/Tjupan woman running Department for Biodiversity, Conservation and Attractions Bushranger Program (amongst other roles at the school) and the school once again being a finalist in the Indigenous STEM awards in 2019 for the partnership with CSIRO and the two-way Science learning program that connects traditional knowledge of Aboriginal people with Western Science.



Leinster and Leonora are communities that promote an active social life, where there are many opportunities to meet people and become connected to the wider community. Both communities have a well-equipped purpose built modern recreation centre with squash courts, a gymnasium, indoor basketball court which doubles for such sports as indoor cricket, volleyball and badminton. Both communities have outdoor swimming pools and tennis/netball courts, race track, grassed oval and both have golf courses. Leonora has new bowling green and club house as well as clay target club and facilities.

INDUSTRIES IN THE REGION



AGRICULTURE

A number of cattle stations operate within the Shire, making it the third largest Shire export behind mining and manufacturing.

Two emerging sectors include the carbon offset based businesses on stations, taking advantage of carbon credit policies and programs and sandalwood harvesting. Based in Leonora, Marnta Sandalwood is an Aboriginal owned sandalwood harvesting, seeding and oil product company producing oils for luxury skincare and fragrance purposes.



TOURISM

Leonora is well positioned as a tourist destination, located at the junctions of both the Goldfields Highway and the Leonora-Laverton Road, leading to the Outback Way. It boasts several attractions, including;

- Gwalia Ghost Town and Museum
- Natural wonders of Malcolm Dam, Tanky Hill and the Terraces
- Golden Quest Discovery Trail
- Leonora Loop Trails
- Leonora Heritage Trail
- Outback Grave Markers project; identifying and preserving outback pioneers' memory (a 2019 Nominee for the WA Regional Achievement & Community Awards).
- Kalgnet 4WD TOURING TRAK

In addition, the community hosts the famous annual golden gift, the richest one mile foot race in Australia. The event attracts elite athletes to this unique location and is combined with a weekend long festival and entertainment including a horse race carnival and bands/street entertainment and market stalls.



MINING

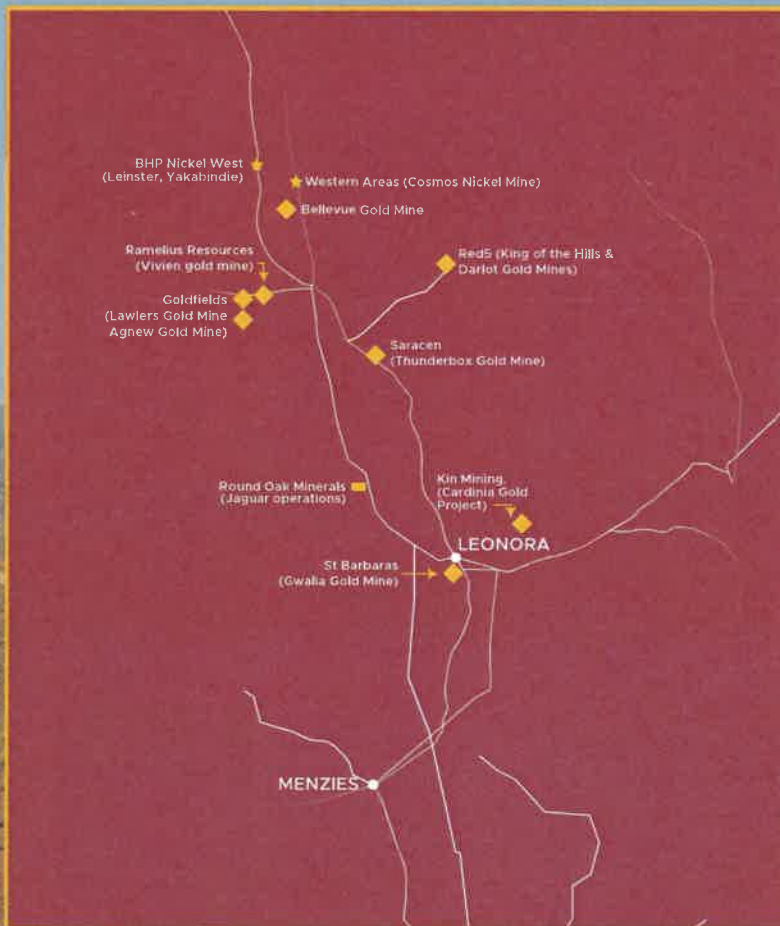
There is extensive mining activity in the region, including;

- St Barbaras, Gwalia gold mine
- BHP Nickel West (Leinster, Yakabindie)
- Kin Mining, Cardinia gold project
- Salt Lake Potash, Lake Raeside and Lake Irwin
- Red5, King of the Hills and Darlot gold mines
- Ramelius Resources, Vivien gold mine
- Saracen, Thunderbox gold mine
- Goldfields' Agnew and Lawlers gold mines
- Bellevue Gold, Bellevue gold mine
- Road Oak Minerals, Jaguar operations of zinc and copper
- Western Areas, Cosmos nickel mine
- GME Resources, Ni-Wet Nickel and Cobalt projects

The Leonora region is an historic mining precinct. It has been a prolific gold, nickel and base metal mining region and therefore has well developed, high quality infrastructure, such as rail access, communications, and flight accessibility.



Mineral Value



GWALIA: Award Winning Project

The upgrades to the Gwalia Historic Precinct saw the Shire take out a prestigious State Heritage Award in 2019. Almost \$4million has been spent on the upgrade to the miners' cottages, Hoover House, the Sons of Gwalia headframe and associated tourist facilities. The award showcases the talent of the Shire of Leonora in delivering large scale infrastructure projects. They have a proven track-record of delivering projects on-time and to budget.

For those unfamiliar with the Gwalia story, it was a settlement that developed around the Sons of Gwalia mine in the 1890's, located nearby the Leonora township. In 1963 the mine closed and within a few weeks the population fell from 1200 to 40. The miners cottages, mine manager's house, timber incline headframe and associated mine buildings remain as a public museum in a location overlooking the current day gold mine.

Childcare

Both Leonora and Leinster offer exceptional childcare services, allowing local families the ability to balance work and family commitments. Not all regional communities can enjoy the benefits of supporting their workforce in this way, with a 19-place centre in Leonora and 42-place centre in Leinster.

The provision of child care supports the local economy through:

- Local labour market participation, especially for women
- Human capital development in children (skills and learning) is valuable and improves overall educational outcomes
- Addressing skill shortages through attraction and retention of people to Leonora and Leinster by improving liability through service provision.

LEONORA ECONOMIC DATA SNAPSHOT

\$556,121

**Per capita gross
regional product**

\$297M

Value of wages and salaries

\$1.9B

Value of Exports

PROFILE: RENEWABLE ENERGY

Just west of Leinster a new renewable off-grid energy solution has been delivered for the GoldFields Agnew mine. This new project has been described by the State Government as incredibly innovative that is setting the standard for powering mine sites throughout Western Australia. Once completed it will become Australia's largest hybrid renewable energy micro-grid and the first to use wind generation at a mine site. The project will be delivered in 2 stages and comprises a combination of gas, diesel, solar and wind power generation. With ample solar and wind energy resources, Leonora is a fantastic location to consider for development of renewable energy sources.

MAJOR INVESTMENT HIGHLIGHTS

- Over \$3million upgrading the Gwalia Historic Precinct
- \$300,00 new Bowling Green and Sports Club constructed
- Over \$8million for the JG Epis Centre and community building, providing community engagement, IT support, meeting and training rooms and administrative support to new businesses, federal and state agencies, not-for-profit operating base, toy library and community resource centre.
- Funding support for the annual Golden Gift event, drawing tourists from across Australia
- School bandwidth upgrade
- Independent Public School status for Leonora District High School
- Waterwise town program participation
- Community fares on RPT flights to and from Leonora
- Community Stewardship grant for coral cactus control
- LED street lighting upgrade program
- State government co-funding for projects located in the Shire under the Exploration Incentive Scheme

FUTURE COMMITMENTS

- Retirement Village housing development

INVESTMENT OPPORTUNITIES

Projects from the Shire

TOWN SITE INFILL SEWERAGE PROGRAM

Infill sewerage projects install a system of buried pipes and pumps in residential areas to take wastewater to wastewater treatment plants for safe processing and disposal. This construction based project delivers good environmental, economic and social benefits to the community. The project will enable houses access to the central wastewater system. It is estimated the project would cost \$6.5million.



Increased Rail Access



Housing Development





INCENTIVES

The Shire of Leonora welcomes the opportunity to facilitate and support investment for economic development and growth. A range of services can be made available to targeted investment opportunities, including:

- Dedicated Point of Contact – work with investors and developers to assess project and/or development suitability, facilitate rapid response on council matters, and consider other support options from inception to completion.
- Accelerated Assessment – project and/or development applications will be provided with accelerated assessment by the Shire as it aims to reducing red tape, time and costs.
- Incentives – the Shire provides a range of incentives to targeted desirable developments:
 - o Delayed payment of charges
 - o Reduced rates for a range of developments
 - o Assistance with accessing State and Federal Government programs

FEDERAL AND STATE GOVERNMENT OPPORTUNITIES

The Federal and State Governments offer a range of support and incentives for economic development in Laverton. We encourage prospective investors to contact:



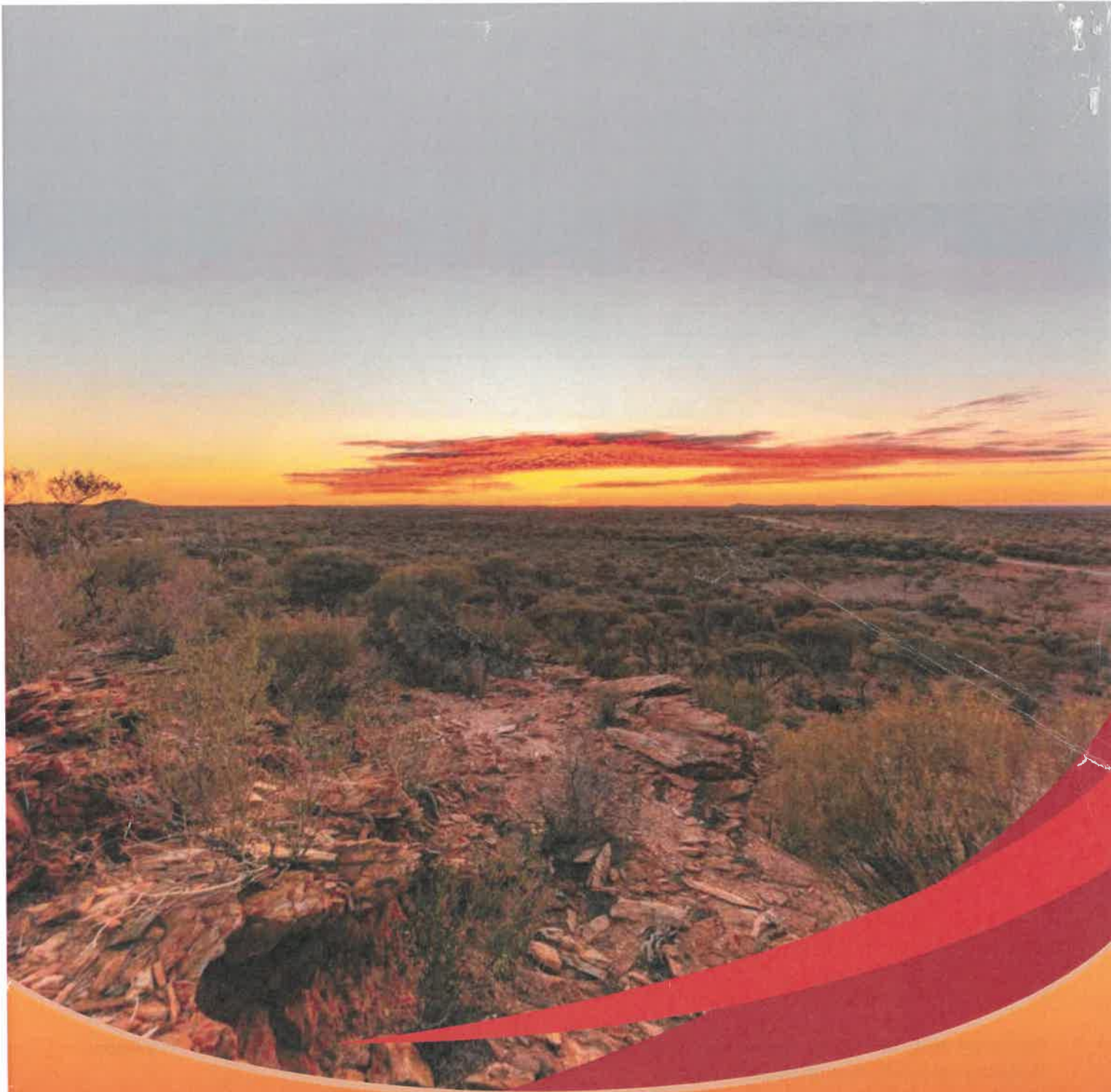
**Regional Development Australia,
Goldfields-Esperance**

171 Piccadilly Street
Kalgoorlie
(08) 9091 6051
director@rdage.com.au



**Goldfields-Esperance Development
Commission**

377 Hannan Street
Kalgoorlie
(08) 9080 5000
info@gedc.wa.gov.au



To discuss your project or development opportunity,
the Shire of Leonora welcomes your communication:

Phone: (08) 9037 6044

Email: ceo@leonora.wa.gov.au

www.leonora.wa.gov.au

11.0 REPORTS OF OFFICERS

11.1 CHIEF EXECUTIVE OFFICER

11.1(B) DISPOSITION OF PROPERTY/LAND

SUBMISSION TO: Meeting of Council
Meeting Date: 16th March, 2021

AGENDA REFERENCE: 11.1(B) MAR 21

SUBJECT: Disposition of Property/Land

LOCATION / ADDRESS: Tower Street Leonora

NAME OF APPLICANT: R.W & S.M Johnson

FILE REFERENCE: Council Property 3.0

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 2nd March, 2021

BACKGROUND

Mr Robert William Johnson and Ms Susan Marilyn Johnson by way of written communication have offered to purchase Lot 300 Tower Street, Leonora from the Shire of Leonora.

The Johnsons are the registered proprietors of Leonora town Lots 116 and 120, commonly known as the White House Hotel which is adjacent to Leonora Lot 300 currently being utilised as a public parking area. The Johnson's claim that a successful purchase would add value to their current business operation but at the same time, provide them with the authority to deal with security and other anti-social behaviour issues that presently exists around the current rest rooms that are located on lot 300.

Griffin Valuations did on the 30th September, 2020 provide the Shire of Leonora with a current market valuation, that being:

Land Value	\$30,000.00
Toilet Block	\$35,000.00
Bitumen Surface	<u>\$18,000.00</u>
	\$83,000.00

The offer provided by the Johnson's does not include the toilet block which is likely to be removed or demolished once the new rest rooms on Trump Street, Leonora have been constructed. The offer of \$50,000.00 to purchase the land is therefore considered fair and reasonable.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 3.58

3.58. Disposing of property

- (1) In this section —
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;
property includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
 - (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition —

- (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and
- (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
 - (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.
- (5) This section does not apply to —
 - (a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - (d) any other disposition that is excluded by regulations from the application of this section.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

As advised previously, a current market valuation has been provided. Sale proceeds from the proposed land transaction has not been included in the 2020/2021 Budget nor was it considered during Budget Review

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report, however the proposal may assist with traffic congestion on Tower Street and provide a safer/secure environment for those that patronise the Licenced premise.

RECOMMENDATIONS

That Council:

- (i) Accept the offer to purchase land known as 300 Tower Street, Leonora on Deposited Plan 401140 contained within Certificate of Title Volume 2918 Folio 983 for the amount of \$50,000.00 (GST exclusive);
- (ii) Local Public Notice of the offer be provided pursuant to Section 3.58(3) of the *Local Government Act 1995*;
- (iii) The valuation of the land dated 30th September, 2020 be noted; and
- (iv) At the conclusion of the local public notice advertising period, the matter be referred back to Council to consider any submissions received and to resolve whether or not to dispose of the property.

VOTING REQUIREMENT

Simple majority required.

SIGNATURE

11.0 REPORTS OF OFFICERS
11.1 CHIEF EXECUTIVE OFFICER
11.1(C) AIRCRAFT STORAGE

SUBMISSION TO: Meeting of Council
Meeting Date: 16th March, 2021

AGENDA REFERENCE: 11.1(C) MAR 21

SUBJECT: Aircraft Storage

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Aerodrome – Planning and Infrastructure – Aerodromes 3.2

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 9th March, 2021

BACKGROUND

In about 2016 the matter of aircraft storage at Leonora was raised as a project that required investigation. Airplanes have been built in countries around the world for decades. As these planes become outdated or no longer needed they must be stored in boneyards and eventually disposed of. Boneyards around the world serve several functions, including temporary storage, maintenance, parts reclamation, and scrapping. Some are small, some are open for a time and then closed.

The world's newest "airliner boneyard" is located at Alice Springs Airport and was completed in 2013 with operations beginning in 2014. Alice Springs was chosen because its dry, arid climate is ideal for aircraft storage and preservation. Furthermore humidity is very low, its outside Australia's cyclone zone, has low rainfall, and with low lying vegetation providing additional dust suppression qualities; a very similar climate to Leonora.

Due to time constraints and other pressing matters, the project was not further developed nor investigated.

In May, 2020, I did write to the Hon George Gear, Chairman of Azark Project Pty Ltd about my communication with an English Group wanting to set up an aircraft storage facility adjacent to the Leonora Airport but due to some internal reasons within the group, it could not continue with its plans.

Since that time, Azark Project Pty Ltd have continued their own investigation into aircraft storage facilities in Australia and around the world. This investigation has been at Azark's expense.

At any given time, pre coronavirus era, there were usually as many as 20,000 planes swirling around the planet at altitude. The system isn't designed for that amount of planes to be anywhere else apart from in the air – the only place they generate revenue.

Massive numbers of aircraft have been grounded around the world, and for how long, no one has any idea.

On the best available analysis there are 16,000 larger bodied aircraft withdrawn from service due to the disastrous consequences of the coronavirus on the airline industry internationally and all of these will need suitable and cost effective storage.

It is predicted that the decline in the airline industry will continue regardless of vaccine development for many years to come as a result of reduced international travel.

The establishment of the storage facility at Leonora will include the provision of all aircraft engineering maintenance and related services for both the stored aircraft engineering maintenance and related services for both the stored aircraft and for the aviation industry generally throughout the Asian and Pacific regions making the

Leonora airport precinct a major centre for the aviation industry on an international level as the stored aircraft will come from all parts of the world.

Through collaborative arrangements by ASSA the storage of all aircraft will involve several large aviation industry leaders including Czech Airlines Technics (which is one of Europe's major MRO groups) and Heston MRO.

In addition, ASSA is in negotiations with other major international aviation service providers and contractors and aircraft lessors with a view to them using the Leonora airport precinct as a base for their operations in the Asia Pacific region. It is for this very basic reason why ASSA must verify/confirm/prove its right to the Leonora airport precinct.

As a result the Shire could derive substantial financial benefits from this undertaking enabling it to fund various badly needed civic amenities within its district.

Most importantly, the proposals by ASSA will create badly needed employment opportunities for the Leonora district which may include establishing a local training centre for potential employees in the aviation industry.

Annexure "A" provides a comparison between the Alice Springs and Leonora Airports.

A proprietary company known as Aircraft Storage Solutions Australia Pty Ltd (ASSA) has been set up to undertake all commercial aspects in regards the aircraft parking business project at Leonora. The directors of this company are Mr G.J. Martinet, Ms S.A. Pearce, Mr J.B. Bell, Mr G.A. Gear, Mr R. Middleton and Mr P.J.A. Remta.

The advantage of using this company for operating the business and holding the business assets is that it would avoid the rather cumbersome and inflexible and invariably lengthy legislative requirements and procedures imposed on the local government in undertaking a commercial activity or enterprise.

It has been suggested by ASSA that the local government could hold up to a shareholding interest of 20% in the company but the operations of the company and the parking business would be run by the company completely in its own right as a proper commercial and profit making enterprise. The problem with this is that a local government cannot own a share in a business entity. A lease Agreement between ASSA and the Shire of Leonora would clearly need to define the partnership agreement.

Councillors, you will recall that following the meeting of Council on the 20th October, 2020 the matter of aircraft parking at the Leonora Aerodrome was discussed. It was my opinion that those Councillors present were very supportive of the idea/proposal.

Some questions raised at that time included:

- What would be the involvement of ASSA?
- Who would be responsible for creating the parking area(s)?
- Would the aircraft owner have their own insurance policies in case of any damage to any aircraft as a result of any storm, hail, earthquake etc?
- Anyone have any ideas of likely parking fees levied on a monthly basis?
- The land being owned by the Shire of Leonora freehold, it is assumed that the Shire of Leonora would be responsible for security.

Considering the charges for parking and storage at three other airports in Australia it would not be unreasonable for a charge of \$6,000.00 per calendar month to be applied for stored aircraft at the Leonora Airport.

$200 \times 30 = \$6,000$ a month - \$72,000 a year. If 40 aircraft were being stored at Leonora for a full year, this would equate to \$2,880,000.00. From all available sources a storage fee of AUD \$6,000.00 a month for an aircraft is, if anything, on the lower side but certainly sustainable and highly profitable.

Annexure "B" details how parking could be configured along existing runways; I would need to investigate if the parking of aircraft in close proximity to the runways would be considered an obstacle.

ASSA have previously advised that the configuration would be designed by Aerodrome Specialist Engineers and approved and certified by the Civil Aviation Safety Authority.

STATUTORY ENVIRONMENT

In accordance with the *Local Government Act 1995*

Section 2.7(2)(a) – oversee the allocation of the local government's finances; and

Section 3.1(1) – the general function of the local government is to provide for the good government of persons in its district.

Section 3.5 and 3.10 dealing with a Local Law and in particular, Leonora Airport Local Law.

In accordance with the Civil Aviation Act 1988 and the Civil Aviation Safety Authority, Australia's civil aviation safety regulator.

CASA's key role is to conduct the safety regulation of civil air operations in Australian territory and the operation of Australian aircraft outside Australian territory. While safety of air navigation is the most important consideration, CASA is also responsible for fostering the efficient use of, and equitable access to, Australian-administered airspace.

CASA, the Australian Transport Safety Bureau, the Department of Infrastructure, Transport, Cities and Regional Development, Airservices Australia and the Department of Defence constitute Australia's aviation safety framework, each with separate and distinct functions, but working together as parts of an integrated system.

In keeping with CASA's fundamental obligations, efforts are maintained and promoted at all times to ensure our decision-making and actions are lawful, fair, reasonable and consistent, and in all cases contribute to optimal safety outcomes, while not unnecessarily impeding the efficiency of the operations we regulate.

ASSA is working on all technical aspects for full and proper compliance of all regulatory requirements of both Federal and State Governments. This will ensure that the Shire is fully protected in all respects including all compliance issues and any possible liability claims.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

No expenditure has been included in the 2020/2021 Budget for this project. It has been estimated that the initial cost for setting up the precinct could amount to \$300,000 for site works, general marketing, and contract administration before the start of an income flow.

For the Shire of Leonora to earn its equity in the project an amount of \$100,000.00 should be earmarked immediately to allow for at least some site works at the airport in anticipation of early arrivals. Two New Zealand aircraft and some Finnair aircraft have already expressed interest in using the facility.

It must be remembered though, that a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –

- (a) is incurred in a financial year before the adoption of the annual budget by the local government;
- (b) is authorised in advance by resolution*; or
- (c) is authorised in advance by the mayor or president in an emergency

**Absolute majority required*

In accordance with the *Local Government Act 1995, Section 6.8(1)*

Furthermore, it is likely the ASSA will request of the local government an immediate advance by way of repayable loan of \$100,000.00 which would enable ASSA to advance the development of the facility project and pay some professional fees needed to complete its funding applications to various financial sources including the Northern Australia Infrastructure Facility.

The borrowing could be interest free if so desired by Council. ASSA would need to provide detail as to how the loan would be re-paid (i.e. \$25,000.00 each year for 4 years). These arrangements would need to be stipulated in the Lease Agreement.

Again, this type of expenditure would need to be authorised in accordance with Section 8.8(1) of the *Local Government Act 1995*.

STRATEGIC IMPLICATIONS

This report meets the overall objectives of the Shire of Leonora's Community Strategic Plan 2017 to 2027.

Environment 3.2 – Plan for continuous improvement of infrastructure and services.

Leadership 4.4 – Diversify and strengthen revenue streams.

The development of infrastructure to support economic prosperity is viewed by the Leonora Community as key to the district's future.

Becoming the economic focal point for business and industry in the Northern Goldfields is high on the community wish list. Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business, a high priority.

The proposals by ASSA should more than adequately meet the objectives of the Shire's Strategic Community Plan as it is expected that the proposals would lead to the establishment of a major and new industry for the Goldfields region.

These proposals could include:

- (a) Storage of up to 300 larger size aircraft
- (b) Establishing a base for all engineering and maintenance requirements for all aircraft starting with those stored at the precinct
- (c) Use Leonora as the springboard for the aeronautical contractors to enter the Asian Pacific market
- (d) Establish Leonora as an internationally recognised major participant in the aviation industry

Most importantly, the proposals by ASSA will create badly needed employment opportunities for the Leonora district which may include establishing a local training centre for potential employees in the aviation industry

Based on the Alice Springs experience, its facility employees number at least 60 and possibly up to 90 persons, but unlike Leonora does not have the maintenance and service organisational structure proposed for Leonora with the involvement of leading aeronautical services contractors.

RECOMMENDATIONS

That Council resolve by simple majority;

- (i) that depending on the outcomes of this report, airport security, especially airside at the Leonora airport be paramount;
- (ii) that in-principle support be offered to Aircraft Storage Solutions Australia Pty Ltd to further investigate and implement an out of service aircraft fleet to be stored at the Leonora Aerodrome precinct.;
- (iii) that a Lease agreement, including financial arrangements between Aircraft Storage Solutions Australia Pty Ltd and the Shire of Leonora be prepared so that both parties have the opportunity to examine contents more closely and prior to document execution;
- (iv) that plans to replace/upgrade part of the airport external security fence (5.43Km) at an estimated cost of \$500,000.00 be fast-tracked; and
- (v) that the assets of a third party, being the parked aircraft (various ownership) be referred to the Local Government Insurance Scheme so a determination can be made in regard any local government liability.

Furthermore, that Council resolve by absolute majority;

- (i) that expenditure incurred on the Aircraft Storage Project be authorised in accordance with Section 6.8(1) of the *Local Government Act 1995*, that expenditure being \$100,000.00 on site construction and other associated works by the Shire of Leonora and \$100,000.00 by way of loan to Aircraft Storage Solutions Australia subject to a lease Agreement being executed by both parties.

VOTING REQUIREMENT

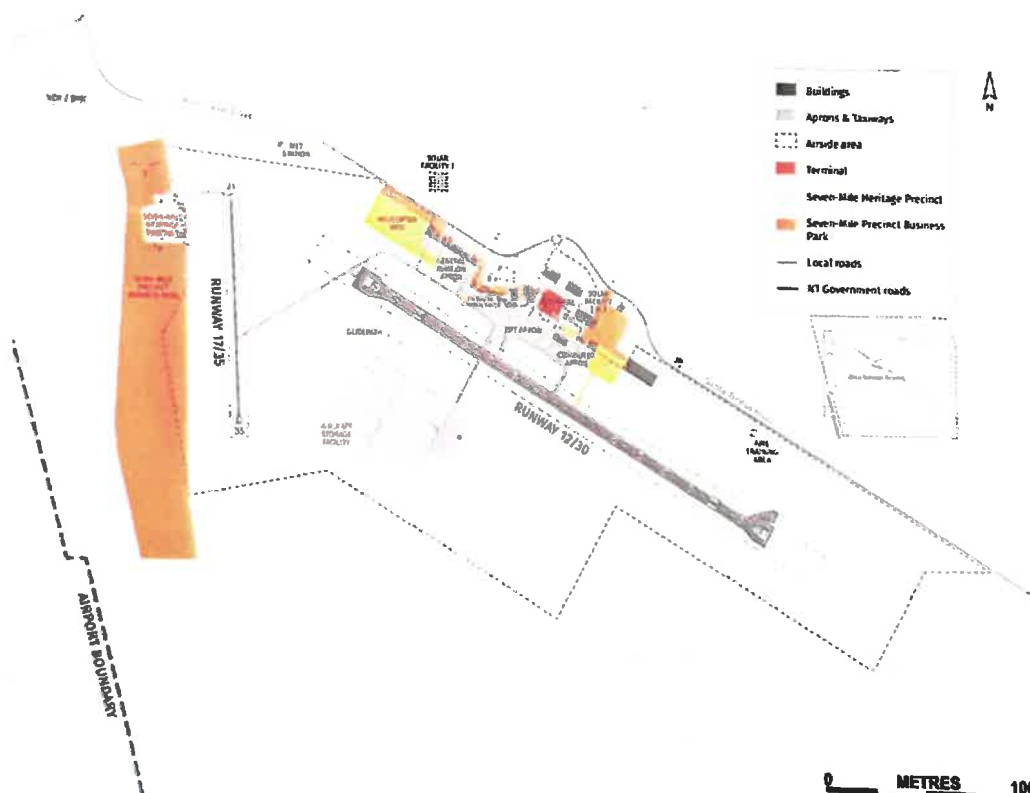
Both Simple Majority and Absolute Majority required as specified in recommendations.

SIGNATURE

ALICE SPRINGS

Below is a map of the Alice Springs airport which shows the main runway designated as 12/30 of 2438 m in length and the shorter runway west of the longer runway designated as 17/35 which is 1133 m long

You will see that south of the western end of the longer runway is an area designated as an aircraft storage facility which inclusive of the portion designated as potential future expansion of aircraft storage facility has a total calculated area of 102 ha



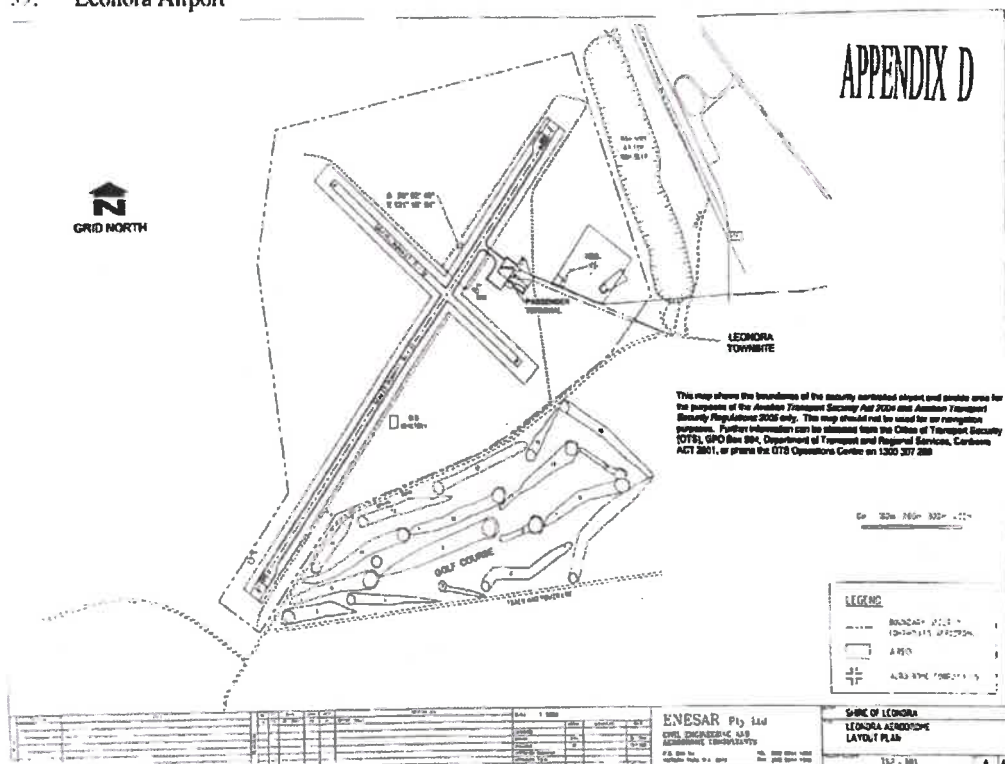
LEONORA

Below is a map of the Leonora airport precinct which is located two

kilometres from the central business area of Leonora and has a two directional runway system.

The main runway (04/22) is completely sealed and has a length of some 2018 metres while the secondary runway (12/30) is of good gravel construction and 1140 metres in length.

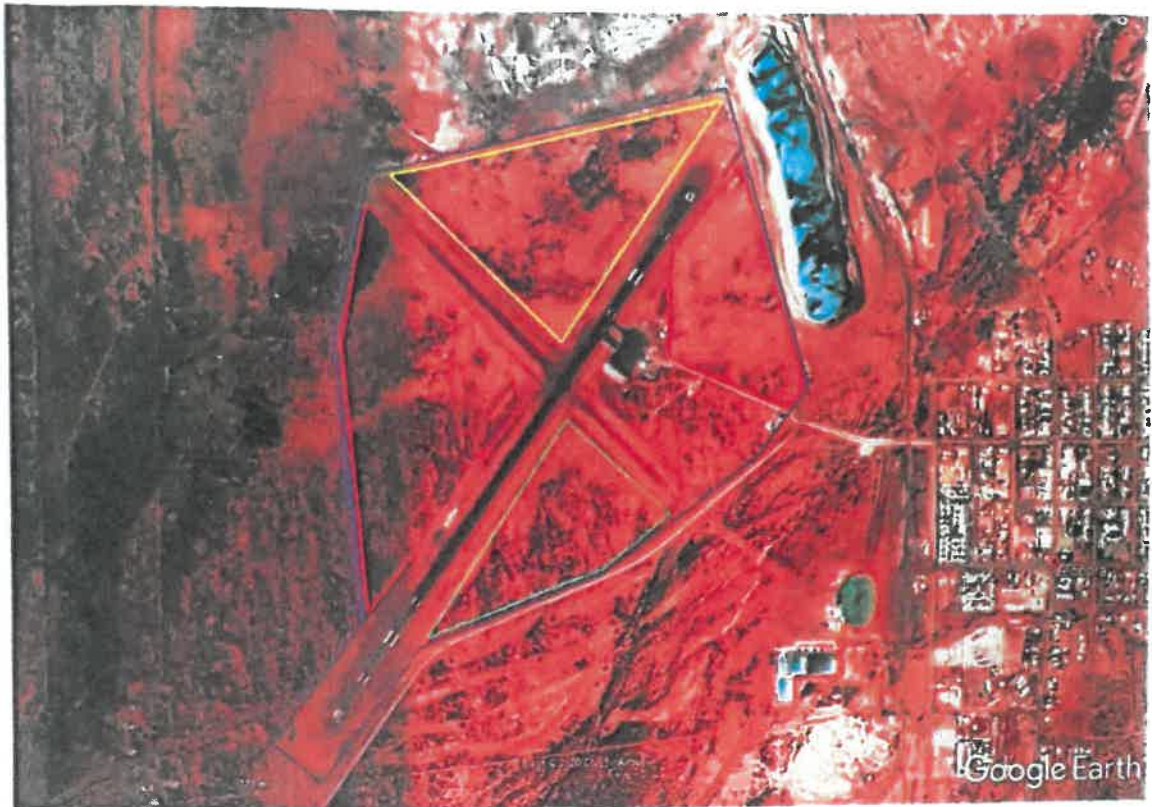
89. Leonora Airport



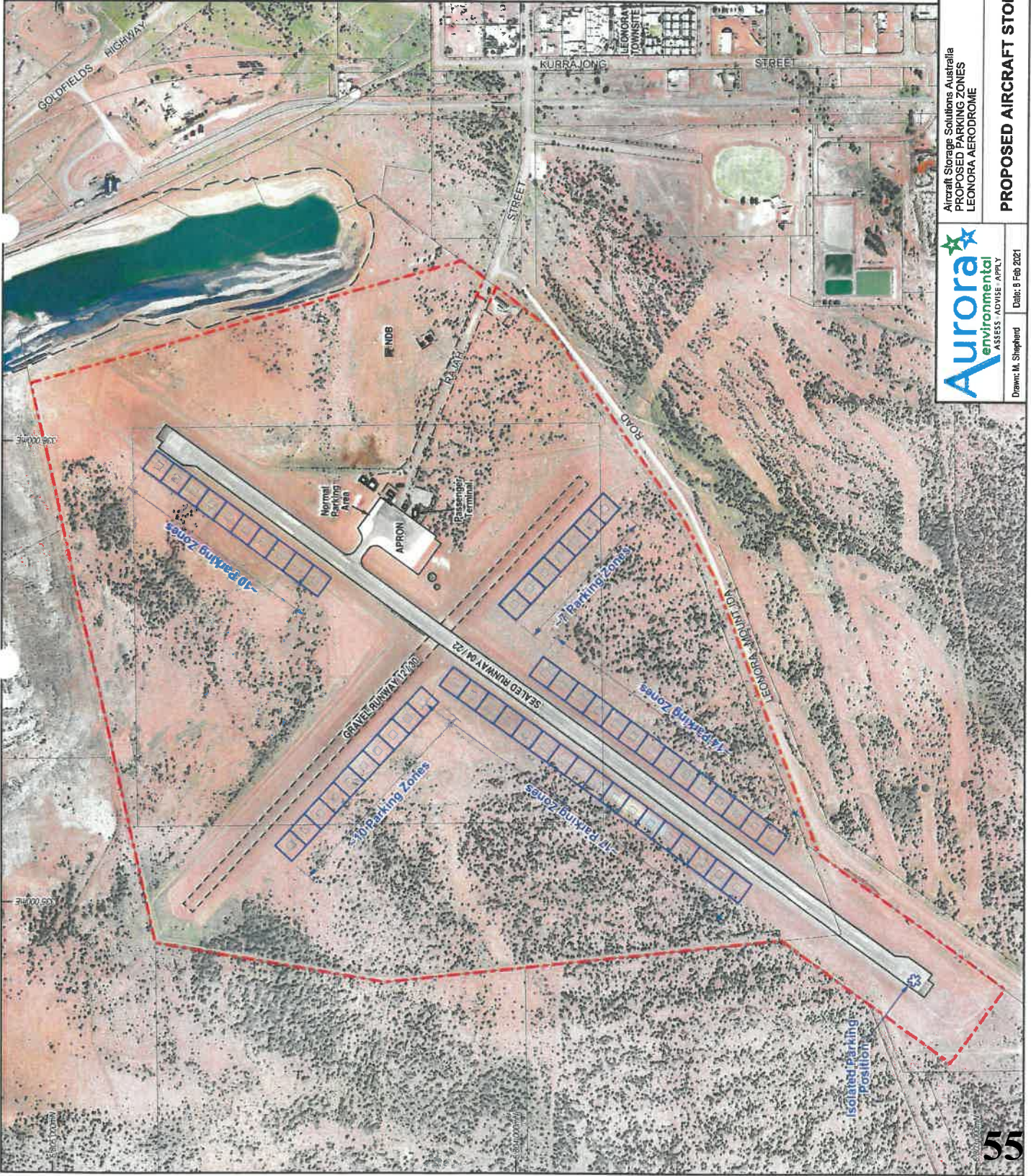
The

Google Earth map below shows the Leonora airport precinct outlined in blue with a calculated area of 201 ha

The areas of the various portions identified by colour outlines are: yellow triangle is 34.4 hectares, the red shape is 19.4 hectares, the green area is 21 hectares and the pink is 40.6 hectares.

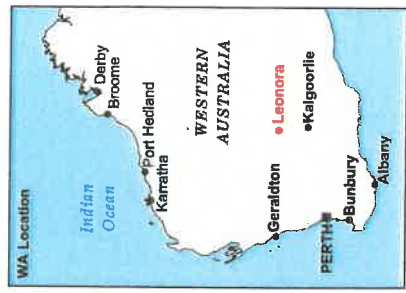


From these maps it is quite obvious that there is ample room within the Leonora airport precinct for the storage of aircraft in a similar manner as at Alice Springs



0 50 100 150 200 250m
SCALE 1 : 8 000 at A3 (MGA)

- Legend**
- Aerodrome Perimeter Fence
 - Cadastral Boundary
 - Fenceline
 - Airport Infrastructure
 - Proposed Parking Zone



CADASTRAL SOURCE: Landinfo, February 2021.
AERIAL PHOTOGRAPH SOURCE: Neatmap, flown February 2012

Aircraft Storage Solutions Australia
PROPOSED PARKING ZONES
LEONORA AERODROME



Drawn: M. Shephard Date: 8 Feb 2021

PROPOSED AIRCRAFT STORAGE LAYOUT

Figure 1

Job: ASSA

11.0 REPORTS OF OFFICERS

11.1 CHIEF EXECUTIVE OFFICER

11.1(D) CODES OF CONDUCT AND CEO STANDARDS

SUBMISSION TO: Meeting of Council
Meeting Date: 16th March, 2021

AGENDA REFERENCE: 11.1(D) MAR 21

SUBJECT: Codes of Conduct and CEO Standards

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: N/A

FILE REFERENCE: 1.41 – Code of Conduct

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 10th March, 2021

BACKGROUND

On February 3rd 2021 changes took effect to the *Local Government Act 1995*, *Local Government (Model Code of Conduct) Regulations 2021*, and the *Local Government (Administration) Amendment Regulations 2021*, and the *Local Government Regulations Amendment (Employee Code of Conduct) Regulations 2021* commenced.

At the Ordinary Meeting of Council held February 16th, 2021 the Shire of Leonora updated Complaints Management Policy, a Complaints Lodgement form and a new delegation to the CEO regarding the nomination of a complaints officer were adopted by Council Decision in response to the changes above.

To finalise the Shire of Leonora's compliance with the changes to the Local Government Act and regulations, and the commencement of the *Local Government Regulations Amendment (Employee Code of Conduct) Regulations 2021*, staff have compiled the following:

- a) **Code of Conduct for Council Members, Committee Members and Candidates for Election 2021 –**
This Code of Conduct has been created using the Model Code of Conduct provided to us, and consists of three parts:
- i) **Part A – principles** – overarching behaviours that council members, committee members and candidates must take into consideration in their role as public representatives, or potential public representatives;
 - ii) **Part B – behaviour** – sets out the standards of behaviour which enable and empower council members to meet the principles outlined in Part A. Behaviour is expected to be managed at the local level by the local government, so Part B also deals with how complaints are to be managed; and
 - iii) **Part C – rules of conduct** – matters that negatively affect the honest or impartial performance of a council member or involve a breach of trust placed in the council member or involve the misuse of information or material.

b) Code of Conduct for Staff Members 2021

This Code of Conduct is the one previously adopted by Council, however has been updated by the removal of mentions of Council and Committee Members as it is no longer relevant to them. A further review of this Code will be conducted once a template has been provided by WALGA, and consultation with staff regarding a new Code has been finalised, though the current version has been deemed compliant to the changes now that Council and Committee Member specific references have been removed.

It is important to note that as there is now a separate Employee Code of Conduct, Council are not required to make a decision regarding adoption, and this update is provided for completeness, however the Shire feels it is best practice to continue to bring updates in this regard to Council so there is an awareness of some of the detail therein, in case asked by the public or other stakeholders.

c) Standards for the Recruitment, Selection, Performance Review and Termination of Local Government CEOs

The Shire are required to operate under the mandatory minimum standards covering the recruitment, selection, performance review and early termination of local government Chief Executive Officers, and are therefore adopting the Model Standards that became operative from 3rd February, 2021.

Points of significance include the requirement to advertise the position of Chief Executive Officer if a period of 10 or more years has elapsed since a recruitment process has been carried out, and that no further exemptions have been included regarding “Preserved CEOs” and the amended regulations. This means the Shire needs to ensure we’re compliant where relevant.

At this stage, the President and the Chief Executive Officer have discussed his contract as it stands, and decided that no adjustments need to be made to the current contract in relation to the new minimum standards. However, it was felt that an independent review would be best to ensure that the current CEO contract including the CEO’s KPIs, does not contradict the Model CEO standards in any way. Quotations for the review are being sought and the results will be brought back to the April Council Meeting.

The above documents have been attached to this item, with the Code of Conduct for Council Members, Committee Members and Candidates for Election 2021 also being provided as a separate document for your convenience.

STATUTORY ENVIRONMENT

On 2nd February 2021 changes took effect to the Local Government Act 1995, and the Local Government (Model Code of Conduct) Regulations 2021, Local Government (Administration) Amendment Regulations 2021 and Local Government Regulations Amendment (Employee Code of Conduct) Regulations 2021 commenced.

POLICY IMPLICATIONS

The new Code of Conduct for Council Members, Committee Members and Candidates for Election will replace the former relevant Code provisions in the Council Policy Manual.

The remaining provisions of the former Code regarding employees will continue until the CEO makes a new Code to apply to employees.

The CEO Standards will need to be included as Council Policy also.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council;

- i) by absolute majority adopt the Code of Conduct for Council Members, Committee Members and Candidates for Election 2021 as attached; and
- ii) by simple majority:

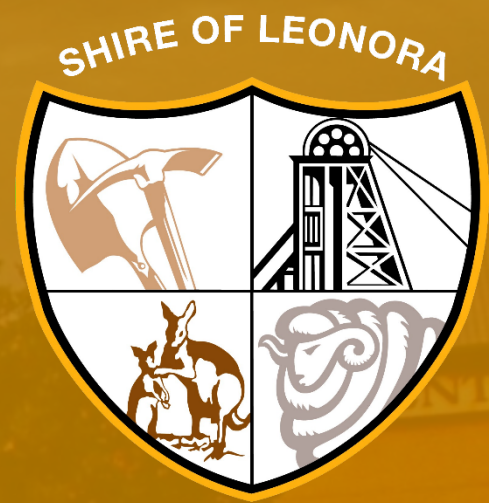
- a. note the Code of Conduct for Staff;
- b. note that the Shire President has sought advice on the extent to which, if at all, the CEO's contract differs materially from the CEO Standards and that a Report will be provided to the April OCM accordingly.
- c. adopt the Model Standards as the Shire of Leonora's Standards for the Recruitment, Selection, Performance Review and Termination of Local Government CEOs

VOTING REQUIREMENT

Both Simple Majority and Absolute Majority required as specified in recommendations.

SIGNATURE

Chief Executive Officer



Code of Conduct 2021

**Council Members, Committee
Members, and Candidates**

Adopted: March 2021

Reviewed: March 2021

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Schedule 1 – Model Code of Conduct

Division 1 – Preliminary Devisions

1. Citation

This is the Shire of Leonora Code of Conduct for Council Members, Committee Members and Candidates

2. Terms Used

(1) In this Code –

Act means the Local Government Act 1995;

candidate means a candidate for election as a council member;

complaint means a complaint made under clause 11(1);

publish includes to publish on a social media platform.

(2) Other terms used in this code that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

Division 2 – General Principles

3. Overview of Division

This Division sets out general principles to guide the behaviour of council members, committee members and candidates.

4. Personal Integrity

(1) A council member, committee member or candidate should —

- (a) act with reasonable care and diligence; and
- (b) act with honesty and integrity; and
- (c) act lawfully; and
- (d) identify and appropriately manage any conflict of interest; and
- (e) avoid damage to the reputation of the local government.

(2) A council member or committee member should —

- (a) act in accordance with the trust placed in council members and committee members; and
- (b) participate in decision-making in an honest, fair, impartial and timely manner; and
- (c) actively seek out and engage in training and development opportunities to improve the performance of their role; and

- (d) attend and participate in briefings, workshops and training sessions provided or arranged by the local government in relation to the performance of their role.

5. Relationship with others

- (1) A council member, committee member or candidate should —
 - (a) treat others with respect, courtesy and fairness; and
 - (b) respect and value diversity in the community.
- (2) A council member or committee member should maintain and contribute to a harmonious, safe and productive work environment.

6. Accountability

A council member or committee member should —

- (a) base decisions on relevant and factually correct information; and
- (b) make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness; and
- (c) read all agenda papers given to them in relation to council or committee meetings; and
- (d) be open and accountable to, and represent, the community in the district.

Division 3 – Behaviour

7. Overview of Division

This division sets out —

- (a) requirements relating to the behaviour of council members, committee members and candidates; and
- (b) the mechanism for dealing with alleged breaches of those requirements.

8. Personal Integrity

- (1) A council member, committee member or candidate —
 - (a) must ensure that their use of social media and other forms of communication complies with this code; and act with honesty and integrity; and
 - (b) must only publish material that is factually correct.
- (2) A council member or committee member —
 - (a) must not be impaired by alcohol or drugs in the performance of their official duties; and participate in decision-making in an honest, fair, impartial and timely manner; and
 - (b) must comply with all policies, procedures and resolutions of the local government.

9. Relationship with Others

A council member, committee member or candidate —

- (a) must not bully or harass another person in any way; and
- (b) must deal with the media in a positive and appropriate manner and in accordance with any relevant policy of the local government; and
- (c) must not use offensive or derogatory language when referring to another person; and
- (d) must not disparage the character of another council member, committee member or candidate or a local government employee in connection with the performance of their official duties; and
- (e) must not impute dishonest or unethical motives to another council member, committee member or candidate or a local government employee in connection with the performance of their official duties.

10. Council or Committee Meetings

When attending a council or committee meeting, a council member, committee member or candidate —

- (a) must not act in an abusive or threatening manner towards another person; and
- (b) must not make a statement that the member or candidate knows, or could reasonably be expected to know, is false or misleading; and
- (c) must not repeatedly disrupt the meeting; and
- (d) must comply with any requirements of a local law of the local government relating to the procedures and conduct of council or committee meetings; and
- (e) must comply with any direction given by the person presiding at the meeting; and
- (f) must immediately cease to engage in any conduct that has been ruled out of order by the person presiding at the meeting.

11. Complaint about Alleged Breach

- (1) A person may make a complaint, in accordance with subclause (2), alleging a breach of a requirement set out in this Division.
- (2) A complaint must be made —
 - (a) in writing in the form approved by the local government; and
 - (b) to a person authorised under subclause (3); and
 - (c) within 1 month after the occurrence of the alleged breach.
- (3) The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints.

12. Dealing with a Complaint

- (1) After considering a complaint, the local government must, unless it dismisses the complaint under clause 13 or the complaint is withdrawn under clause 14(1), make a finding as to whether the alleged breach the subject of the complaint has occurred.
- (2) Before making a finding in relation to the complaint, the local government must give the person to whom the complaint relates a reasonable opportunity to be heard.

- (3) A finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.
- (4) If the local government makes a finding that the alleged breach has occurred, the local government may —
 - (a) take no further action; or
 - (b) prepare and implement a plan to address the behaviour of the person to whom the complaint relates.
- (5) When preparing a plan under subclause (4)(b), the local government must consult with the person to whom the complaint relates.
- (6) A plan under subclause (4)(b) may include a requirement for the person to whom the complaint relates to do 1 or more of the following —
 - (a) engage in mediation;
 - (b) undertake counselling;
 - (c) undertake training;
 - (d) take other action the local government considers appropriate.
- (7) If the local government makes a finding in relation to the complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of —
 - (a) its finding and the reasons for its finding; and
 - (b) if its finding is that the alleged breach has occurred — its decision under subclause (4).

13. Dismissal of Complaint

- (1) The local government must dismiss a complaint if it is satisfied that —
 - (a) the behaviour to which the complaint relates occurred at a council or committee meeting; and
 - (b) either —
 - (i) the behaviour was dealt with by the person presiding at the meeting; or
 - (ii) the person responsible for the behaviour has taken remedial action in accordance with a local law of the local government that deals with meeting procedures.
- (2) If the local government dismisses a complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of its decision and the reasons for its decision.

14. Withdrawal of Complaint

- (1) A complainant may withdraw their complaint at any time before the local government makes a finding in relation to the complaint.
 - (a) The withdrawal of a complaint must be —
 - (b) in writing; and
- (2) given to a person authorised under clause 11(3).

15. Other Provisions about Complaints

- (1) A complaint about an alleged breach by a candidate cannot be dealt with by the local government unless the candidate has been elected as a council member.
- (2) The procedure for dealing with complaints may be determined by the local government to the extent that it is not provided for in this Division.

Division 4 – Rules of Conduct

Notes for this division:

1. Under section 5.105(1) of the Act a council member commits a minor breach if the council member contravenes a rule of conduct. This extends to the contravention of a rule of conduct that occurred when the council member was a candidate.
2. A minor breach is dealt with by the standards panel under section 5.110 of the Act.

16. Overview of Division

- (1) This Division sets out rules of conduct for council members and candidates.
- (2) A reference in this Division to a council member includes a council member when acting as a committee member.

17. Misuse of Local Government Resources

- (1) In this clause —

electoral purpose means the purpose of persuading electors to vote in a particular way at an election, referendum or other poll held under the Act, the Electoral Act 1907 or the Commonwealth Electoral Act 1918;

resources of a local government includes —

- (a) local government property; and
 - (b) services provided, or paid for, by a local government.
- (2) A council member must not, directly or indirectly, use the resources of a local government for an electoral purpose or other purpose unless authorised under the Act, or by the local government or the CEO, to use the resources for that purpose.

18. Securing Personal Advantage or Disadvantaging Others

- (1) A council member must not make improper use of their office —
 - (a) to gain, directly or indirectly, an advantage for the council member or any other person; or
 - (b) to cause detriment to the local government or any other person.
- (2) Subclause (1) does not apply to conduct that contravenes section 5.93 of the Act or The Criminal Code section 83.

19. Prohibition Against Involvement in Administration

- (1) A council member must not undertake a task that contributes to the administration of the local government unless authorised by the local government or the CEO to undertake that task.
- (2) Subclause (1) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

20. Relationship with Local Government Employees

- (1) In this clause —
 - (a) local government employee means a person —
 - (b) employed by a local government under section 5.36(1) of the Act; or
 - (c) engaged by a local government under a contract for services.
- (2) A council member or candidate must not —
 - (a) direct or attempt to direct a local government employee to do or not to do anything in their capacity as a local government employee; or
 - (b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a local government employee in their capacity as a local government employee; or
 - (c) act in an abusive or threatening manner towards a local government employee.
- (3) Subclause (2)(a) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.
- (4) If a council member or candidate, in their capacity as a council member or candidate, is attending a council or committee meeting or other organised event (for example, a briefing or workshop), the council member or candidate must not orally, in writing or by any other means —
 - (a) make a statement that a local government employee is incompetent or dishonest; or
 - (b) use an offensive or objectionable expression when referring to a local government employee.
- (5) Subclause (4)(a) does not apply to conduct that is unlawful under The Criminal Code Chapter XXXV.

21. Disclosure of Information

- (1) In this clause —
 - (a) closed meeting means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;
 - (b) confidential document means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;

- (c) document includes a part of a document;
 - (d) non confidential document means a document that is not a confidential document.
- (2) A council member must not disclose information that the council member —
- (a) derived from a confidential document; or
 - (b) acquired at a closed meeting other than information derived from a non confidential document.
- (3) Subclause (2) does not prevent a council member from disclosing information —
- (a) at a closed meeting; or
 - (b) to the extent specified by the council and subject to such other conditions as the council determines; or
 - (c) that is already in the public domain; or
 - (d) to an officer of the Department; or
 - (e) to the Minister; or
 - (f) to a legal practitioner for the purpose of obtaining legal advice; or
 - (g) if the disclosure is required or permitted by law.

22. Disclosure of Interests

- (1) In this clause —
- interest* —
- (a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and
 - (b) includes an interest arising from kinship, friendship or membership of an association.
- (2) A council member who has an interest in any matter to be discussed at a council or committee meeting attended by the council member must disclose the nature of the interest —
- (a) in a written notice given to the CEO before the meeting; or
 - (b) at the meeting immediately before the matter is discussed.
- (3) Subclause (2) does not apply to an interest referred to in section 5.60 of the Act.
- (4) Subclause (2) does not apply if a council member fails to disclose an interest because the council member did not know —
- (a) that they had an interest in the matter; or
 - (b) that the matter in which they had an interest would be discussed at the meeting and the council member disclosed the interest as soon as possible after the discussion began.
- (5) If, under subclause (2)(a), a council member discloses an interest in a written notice given to the CEO before a meeting, then —
- (a) before the meeting the CEO must cause the notice to be given to the person who is to preside at the meeting; and

- (b) at the meeting the person presiding must bring the notice and its contents to the attention of the persons present immediately before any matter to which the disclosure relates is discussed.
- (6) Subclause (7) applies in relation to an interest if —
 - (a) under subclause (2)(b) or (4)(b) the interest is disclosed at a meeting; or
 - (b) under subclause (5)(b) notice of the interest is brought to the attention of the persons present at a meeting.
- (7) The nature of the interest must be recorded in the minutes of the meeting.

23. Compliance with Plan Requirement

If a plan under clause 12(4)(b) in relation to a council member includes a requirement referred to in clause 12(6), the council member must comply with the requirement.

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Version Control

Doc #	Date Presented	Review Type ¹	Comments
1.0	16 th March, 2021	Adoption	New regulations required the adoption of a new Code of Conduct for Council Members, Committee Members, and Candidates

¹Review Types are:

Adoption

Only used when the document is first created

Major

Major Amendment has been made due to legislative or organisational changes

Minor

Minor Amendment has been made such as formatting or wording changes

No Change

Review conducted with no changes identified for inclusion



**CODE OF CONDUCT
EMPLOYEES
2021**

References	<i>Local Government Act 1995</i> (Section 5.103 – Codes of Conduct) and <i>Local Government (Administration Regulations 1996</i> (Regulations 34B and 34C)		
Related Documents	<ul style="list-style-type: none"> • Shire of Leonora Induction Checklist • Shire of Leonora Safety Handbook (Inside) • Shire of Leonora Safety Handbook (Outside) • Shire of Leonora Policy Manual 		
Date Adopted by Council	17 th July, 2018		
Review/Amendment Date	16 th March, 2021		
Next Review	15 th March 2022		

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1. Code of Conduct

Responsible Officer	Chief Executive Officer
File Number	1.41

1.1 OBJECTIVE

1.1.1 Statutory Requirement

The Code of Conduct observes statutory requirements of the *Local Government Act 1995* (section 5.103 – Codes of Conduct) and *Local Government (Administration) Regulations 1996* (Regulations 34B and 34C).

1.1.2 Preamble

The Code of Conduct (The Code) provides Staff in Local Government with consistent guidelines for an acceptable standard of professional conduct. The Code addresses in a concise manner the broader issue of ethical responsibility and encourages greater transparency and accountability in individual Local Governments.

The Code is complementary to the principles adopted in the *Local Government Act 1995* and regulations which incorporates four fundamental aims to result in:-

- (a) better decision-making by local governments;
- (b) greater community participation in the decisions and affairs of local governments;
- (c) greater accountability of local governments to their communities; and
- (d) more efficient and effective local government.

The Code provides a guide and a basis of expectations for Staff. It encourages a commitment to ethical and professional behaviour and outlines principles in which individual and collective Local Government responsibilities may be based.

1.1.3 Ethical Principles

This Code of Conduct is also governed by three ethical principles – Justice, Respect for Persons, and Responsible Care.

1.1.4 Justice

A responsibility to: -

- Be fair and equitable in our treatment of others, not treating people as a means to an end.
- Use and share power for the common good of both individuals and society.
- Avoid discrimination, abuse or exploitation of others.

1.1.5 Respect for Persons

A responsibility to:

- Respect the rights of individuals and groups allowing them their opinion and their right to be different.
- Enable and empower others to achieve their potential by promoting their physical, mental and social wellbeing.
- Encourage honest working relationships by being truthful and sincere when dealing with others.

1.1.6 Responsible Care

A responsibility to: -

- Contribute to the wellbeing of individuals and society by exercising due diligence and a duty of care to others.
- Treat others, as they would like to be treated, doing good and not doing harm.
- Uphold the rights of those who are unable to do so, advocating for others where required.
- Protect and responsibly manage the resources of the Shire of Leonora (SoL)

2. RULES OF CONDUCT

2.1 ROLES

2.1.1 Role of Staff

The role of staff is determined by the functions of the CEO as set out in section 5.41 of the *Local Government Act 1995* : -

“The CEO’s functions are to —

- (a) advise the council in relation to the functions of a local government under this Act and other written laws;*
- (b) ensure that advice and information is available to the council so that informed decisions can be made;*
- (c) cause council decisions to be implemented;*
- (d) manage the day to day operations of the local government;*
- (e) liaise with the mayor or president on the local government’s affairs and the performance of the local government’s functions;*
- (f) speak on behalf of the local government if the mayor or president agrees;*
- (g) be responsible for the employment, management supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees);*
- (h) ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law; and*
- (i) perform any other function specified or delegated by the local government or imposed under this Act or any other written law as a function to be performed by the CEO.”*

2.1.2 Relationships between Council Members and Staff

Employees will recognise that Members' views and opinions often reflect valid community viewpoints that should be considered in conjunction with professional opinion. Employees will therefore make every effort to assist Members in the performance of their role, and to achieve the satisfactory resolution of issues that may arise in the performance of their official role.

3. CONFLICT AND DISCLOSURE OF INTEREST

3.1 Conflict of Interest

- (a) Staff will ensure that there is no actual (or perceived) conflict of interest between their personal interests and the impartial fulfilment of their professional duties.
- (b) Staff will not engage in private work with or for any person or body with an interest in a proposed or current contract with the Local Government, without first making disclosure to the Chief Executive Officer. In this respect, it does not matter whether an advantage is in fact obtained, as any appearance that private dealings could conflict with performance of duties must be scrupulously avoided.
- (c) Staff will lodge written notice with the Chief Executive Officer describing an intention to undertake a dealing in land within the local government area or which may otherwise be in conflict with the Council's functions (other than purchasing the principal place of residence).
- (d) Staff who exercise a recruitment or other discretionary function will make disclosure before dealing with relatives or close friends and will disqualify themselves from dealing with those persons.
- (e) Staff will refrain from partisan political activities which could cast doubt on their neutrality and impartiality in acting in their professional capacity. An individual's rights to maintain their own political convictions are not impinged upon by this clause. It is recognised that such convictions cannot be a basis for discrimination and this is supported by anti-discriminatory legislation.

3.2 Financial Interest

Staff will adopt the principles of disclosure of financial interest as contained within the *Local Government Act 1995*.

3.3 Disclosure of Interest

Definition:

In this clause, and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996 -

“interest” means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

- (a) A person who is an employee and who has an interest in any matter to be discussed at a Council or Committee meeting attended by the person is required to disclose the nature of the interest –
 - (i) in a written notice given to the CEO before the meeting; or
 - (ii) at the meeting immediately before the matter is discussed.
- (b) A person who is an employee and who has given, or will give, advice in respect of any matter to be discussed at a Council or Committee meeting not attended by the person is required to disclose the nature of any interest the person has in the matter –
 - (i) in a written notice given to the CEO before the meeting; or
 - (ii) at the time the advice is given.
- (c) A requirement described under items (a) and (b) exclude an interest referred to in section 5.60 of the *Local Government Act 1995*.
- (d) A person is excused from a requirement made under items (a) or (b) to disclose the nature of an interest if -
 - (i) the person's failure to disclose occurs because the person did not know he or she had an interest in the matter; or
 - (ii) the person's failure to disclose occurs because the person did not know the matter in which he or she had an interest would be discussed at the meeting and the person discloses the nature of the interest as soon as possible after becoming aware of the discussion of a matter of that kind.
- (e) If a person who is an employee makes a disclosure in a written notice given to the CEO before a meeting to comply with requirements of items (a) or (b), then –
 - (i) before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
 - (ii) immediately before a matter to which the disclosure relates is discussed at the meeting the person presiding is to bring the notice and its contents to the attention of the persons present.
- (f) If -
 - (i) to comply with a requirement made under item (a), the nature of a person's interest in a matter is disclosed at a meeting; or
 - (ii) a disclosure is made as described in item (d)(ii) at a meeting; or
 - (iii) to comply with a requirement made under item (e)(ii), a notice disclosing the nature of a person's interest in a matter is brought to the attention of the persons present at a meeting,the nature of the interest is to be recorded in the minutes of the meeting.

4. PERSONAL BENEFIT

4.1 Use of Confidential Information

Staff will not use confidential information to gain improper advantage for themselves or for any other person or body, in ways which are inconsistent with their obligation to act impartially and in good faith, or to improperly cause harm or detriment to any person or organisation.

4.2 Intellectual Property

The title to Intellectual Property in all duties relating to contracts of employment will be assigned to the Local Government upon its creation unless otherwise agreed by separate contract.

4.3 Improper or Undue Influence

Staff will not take advantage of their position to improperly influence other staff in the performance of their duties or functions, in order to gain undue or improper (direct or indirect) advantage or gain for themselves or for any other person or body.

4.4 Gifts

Definitions :

In this clause, and in accordance with Regulation 34B of the Local Government (Administration) Regulations 1996 -

“activity involving a local government discretion” means an activity -

- (a) that cannot be undertaken without an authorisation from the local government; or*
- (b) by way of a commercial dealing with the local government;*

“gift” has the meaning given to that term in section 5.82(4) except that it does not include -

- (a) a gift from a relative as defined in section 5.74(1); or*
- (b) a gift that must be disclosed under Regulation 30B of the Local Government (Elections) Regulations 1997; or*
- (c) a gift from a statutory authority, government instrumentality or non-profit association for professional training;*
- (d) a gift from WALGA, the Australian Local Government Association Limited (ABN 31 008 613 876) or the Local Government Managers Australia WA Division Incorporated (ABN 91 208 607 072);*

“notifiable gift”, in relation to a person who is an employee, means -

- (a) a gift worth between \$50 and \$300; or*
- (b) a gift that is one of 2 or more gifts given to the employee by the same person within a period of 6 months that are in total worth between \$50 and \$300;*

“prohibited gift”, in relation to a person who is an employee, means -

- (a) a gift worth \$300 or more; or*
- (b) a gift that is one of 2 or more gifts given to the employee by the same person within a period of 6 months that are in total worth \$300 or more.*

- (a) A person who is an employee is to refrain from accepting a prohibited gift from a person who -
 - (i) is undertaking or seeking to undertake an activity involving a local government discretion; or
 - (ii) it is reasonable to believe is intending to undertake an activity involving a local government discretion.
- (b) A person who is an employee and who accepts a notifiable gift from a person who –
 - (i) is undertaking or seeking to undertake an activity involving a local government discretion; or
 - (ii) it is reasonable to believe is intending to undertake an activity involving a local government discretion,

must notify the CEO, in accordance with item (c) and within 10 days of accepting the gift, of the acceptance.

- (c) The notification of the acceptance of a notifiable gift must be in writing and include –
- (i) the name of the person who gave the gift; and
 - (ii) the date on which the gift was accepted; and
 - (iii) a description, and the estimated value, of the gift; and
 - (iv) the nature of the relationship between the person who is an employee and the person who gave the gift; and
 - (v) if the gift is a notifiable gift under paragraph (b) of the definition of “notifiable gift” (whether or not it is also a notifiable gift under paragraph (a) of that definition) –
 1. a description; and
 2. the estimated value; and
 3. the date of acceptance,of each other gift accepted within the 6 month period.
- (d) The CEO is to maintain a register of notifiable gifts and record in it details of notifications given to comply with a requirement made under item (c).
- (e) This clause does not apply to gifts received from a relative (as defined in section 5.74(1) of the *Local Government Act 1995*) or an electoral gift (to which other disclosure provisions apply).
- (f) This clause does not prevent the acceptance of a gift on behalf of the local government in the course of performing professional or ceremonial duties in circumstances where the gift is presented in whole to the CEO, entered into the Register of Notifiable Gifts and used or retained exclusively for the benefit of the local government.
- (g) **Amendment to disclosure of gifts:**

Following the publication of the Governance Bulletin - Issue 11 - March 2016 the Local Government Act 1995 was amended with regard to the disclosure of gifts. A relevant person who accepts a gift which is worth greater than \$200 must disclose acceptance of the gift within ten days of receipt to the Chief Executive Officer. Rather than in an annual return, the disclosure must be made on line.

- (h) **Disclosure of a contribution to travel:**

The disclosure of a contribution to travel must include:

- Name of relevant person making the disclosure;
- A description of the contribution to travel;
- The name and address of the person who made the contribution to travel;
- The date on which the contribution to travel was received;
- The estimated value of the contribution to travel at the time it was made;
- The nature of the relationship between the relevant person and the person who made the contribution;
- A description of the travel undertaken; and
- Date of travel undertaken.

- (i) The CEO is required to keep a record of the disclosures by way of a register. This is to be published on the local government's official website as well as made available for public inspection at the council offices.
- (j) As soon as is practicable after a person ceases to be a relevant person, the CEO must remove all records relating to that person from the register. However, a CEO must ensure that these disclosures are kept for a period of at least 5 years, and made available for public inspection if requested.

5. CONDUCT OF COUNCIL MEMBERS, COMMITTEE MEMBERS AND STAFF

5.1 Personal Behaviour

- (a) Staff will:
 - (i) act, and be seen to act, properly and in accordance with the requirements of the law and the terms of this Code;
 - (ii) perform their duties impartially and in the best interests of the Local Government uninfluenced by fear or favour;
 - (iii) act in good faith (i.e. honestly, for the proper purpose, and without exceeding their powers) in the interests of the Local Government and the community;
 - (iv) make no allegations which are improper or derogatory (unless true and in the public interest) and refrain from any form of conduct, in the performance of their official or professional duties, which may cause any reasonable person unwarranted offence or embarrassment;
 - (v) always act in accordance with their obligation of fidelity to the Local Government; and

5.2 Honesty and Integrity

Staff will:

- (a) Observe the highest standards of honesty and integrity, and avoid conduct which might suggest any departure from these standards;
- (b) Bring to the notice of the Shire President any dishonesty or possible dishonesty on the part of any other member, and in the case of an employee to the Chief Executive Officer; and
- (c) Be frank and honest in their official dealing with each other.

5.3 Performance of Duties

While on duty, staff will give their whole time and attention to the Local Government's business and ensure that their work is carried out efficiently, economically and effectively, and that their standard of work reflects favourably both on them and on the Local Government.

5.4 Compliance with Lawful Orders

Staff will comply with any lawful order given by any person having authority to make or give such an order, with any doubts as to the propriety of any such order being taken up with the superior of the person who gave the order and, if resolution cannot be achieved, with the Chief Executive Officer.

Staff will give effect to the lawful policies of the Local Government, whether or not they agree with or approve of them.

5.5 Administrative and Management Practices

Staff will ensure compliance with proper and reasonable administrative practices and conduct, and professional and responsible management practices.

5.6 Corporate Obligations

(a) Standard of Dress

Staff are expected to comply with neat and responsible dress standards at all times. Accordingly:

- (i) Management reserves the right to adopt policies relating to corporate dress and to raise the issue of dress with individual staff.

(b) Communication and Public Relations

- (i) All aspects of communication by staff (including verbal, written, written electronic or personal), involving Local Government's activities should reflect the status and objectives of that Local Government. Communications should be accurate, polite and professional.

6. DEALING WITH COUNCIL PROPERTY

6.1 Use of Local Government Resources

Staff will:

- (a) be scrupulously honest in their use of the Local Government's resources and shall not misuse them or permit their misuse (or the appearance of misuse) by any other person or body;
- (b) use the Local Government resources entrusted to them effectively and economically in the course of their duties; and

- (c) not use the Local Government's resources (including the services of Council staff) for private purposes (other than when supplied as part of a contract of employment), unless properly authorised to do so, and appropriate payments are made (as determined by the Chief Executive Officer).

6.2 Travelling and Sustenance Expenses

Staff will only claim or accept travelling and sustenance expenses arising out of travel-related matters which have a direct bearing on the services, policies or business of the Local Government in accordance with Local Government policy and the provisions of the *Local Government Act 1995*.

6.3 Access to Information

- (a) Staff will ensure that Council Members are given access to all information necessary for them to properly perform their functions and comply with their responsibilities.

7. REPORTING BREACHES AND SUSPECTED BREACHES OF THE CODE

7.1 Breaches of the Code by Staff

A person who reasonably believes that a member of staff's behaviour is in breach of the standards of conduct set out in the Code, may refer the matter to the CEO or the responsible person for Human Resources who will take the matter into consideration and deal with it according to the management protocols, procedures or practices of the Shire of Leonora and any applicable laws regarding staff.

A person who reasonably believes that the personal behaviour of the CEO is in breach of the standards of conduct set out in the Code may refer the matter to the Deputy CEO who will take the matter into consideration and deal with it according to the management protocols, procedures or practices of the Shire of Leonora and any applicable laws.

Each report of a breach is to be dealt with efficiently, effectively and fairly in line with the principles of fair procedures.

7.2 Reporting legislative breaches by regular external contractors and consultants, internal consultants and volunteers

The person responsible for Human Resources ensures delivery of an induction to staff, internal consultants, and volunteers. The induction which is outlined in the document "Shire of Leonora Induction" includes an obligation to report legislative breaches. The DCEO will ensure that an induction including an obligation to report legislative breaches is delivered to external contractors and consultants. The induction is outlined in the document "Contractor OHS Compliance Guidelines".

7.3 Reporting misconduct to the Corruption and Crime Commission

As a ‘principal officer of a notifying authority’ (for the purposes of the *Corruption and Crime Commission Act 2003*), the CEO, is statutorily obligated to report to the Corruption and Crime Commission:

- (a) any alleged misconduct; or
- (b) any situation that might be drawn to his or her attention involving misconduct,

where the CEO reasonably suspects that the misconduct is relevant or is an issue of concern to the CEO in his or her official capacity.

Nonetheless, any staff member or any other person may report directly to the Corruption and Crime Commission any matter which that person reasonably suspects may concern misconduct that:

- (a) has or may have occurred
- (b) is or may be occurring
- (c) is or may be about to occur; or
- (d) is likely to occur.

Section 4 of the *Corruption and Crime Commission Act 2003* defines the instances when ‘misconduct’ occurs:

7.3.1 Term used: misconduct

Misconduct occurs if —

- (a) a public officer corruptly acts or corruptly fails to act in the performance of the functions of the public officer’s office or employment;
- (b) a public officer corruptly takes advantage of the public officer’s office or employment as a public officer to obtain a benefit for himself or herself or for another person or to cause a detriment to any person;
- (c) a public officer whilst acting or purporting to act in his or her official capacity, commits an offence punishable by 2 or more years’ imprisonment; or
- (d) a public officer engages in conduct that —
 - (i) adversely affects, or could adversely affect, directly or indirectly, the honest or impartial performance of the functions of a public authority or public officer whether or not the public officer was acting in their public officer capacity at the time of engaging in the conduct;
 - (ii) constitutes or involves the performance of his or her functions in a manner that is not honest or impartial;

- (iii) constitutes or involves a breach of the trust placed in the public officer by reason of his or her office or employment as a public officer; or
- (iv) involves the misuse of information or material that the public officer has acquired in connection with his or her functions as a public officer, whether the misuse is for the benefit of the public officer or the benefit or detriment of another person, and constitutes or could constitute —
- (v) an offence against the *Statutory Corporations (Liability of Directors) Act 1996* or any other written law; or
- (vi) a disciplinary offence providing reasonable grounds for the termination of a person's office or employment as a public service officer under the *Public Sector Management Act 1994* (whether or not the public officer to whom the allegation relates is a public service officer or is a person whose office or employment could be terminated on the grounds of such conduct).

Section 3 of the *Corruption and Crime Commission Act 2003* defines 'serious misconduct' as misconduct of a kind described in section 4(a), (b) or (c) of the *Corruption and Crime Commission Act 2003*.

7.4 Public Interest Disclosure Act 2003

The *Public Interest Disclosure Act 2003* facilitates the reporting of public interest information and provides protection for those who report this information under that Act.

The SoL:

- (a) does not tolerate corrupt or other improper conduct, including mismanagement of public resources, in the exercise of the public functions of the SoL, by its members, employees or contractors.
- (b) is committed to the aims and objectives of the *Public Interest Disclosure Act 2003*.
- (c) strongly supports disclosures being made by employees as to corrupt or other improper conduct.
- (d) will take all reasonable steps to provide protection to employees who make disclosures from any detrimental action in reprisal for the making of a public interest disclosure.
- (e) does not tolerate any of its employees or contractors engaging in acts of victimisation or reprisal against those who make public interest disclosures.

Employees are encouraged to contact the CEO as the SoL's nominated Public Interest Disclosure Officer to be assisted on their disclosure and to lodge completed Public Interest Disclosure forms.

A person who makes an appropriate disclosure of public interest information to the SoL's nominated Public Interest Disclosure Officer under section 5 is ensured of protection under section 13 of the *Public Interest Disclosure Act 2003* as outlined below:

- (a) incurs no civil or criminal liability for doing so
- (b) is not, for doing so, liable:
 - (i) to any disciplinary action under a written law
 - (ii) to be dismissed
 - (iii) to have his or her services dispensed with or otherwise terminated; or
 - (iv) for any breach of duty of secrecy or confidentiality or any other restriction on disclosure (whether or not imposed by a written law) applicable to the person

Code of Conduct Acknowledgement and Acceptance

I, _____, can confirm that I have read and understand the Shire of Leonora Code of Conduct, and acknowledge my capacity to uphold the values within.

_____	_____	_____
Position	Signature	Date

Supervisor confirmation

_____	_____	_____	_____
Supervisor Name	Position	Signature	Date

Schedule 2 — Model standards for CEO recruitment, performance and termination

[r. 18FA]

[Heading inserted: SL 2021/14 r. 7.]

Division 1 — Preliminary provisions

[Heading inserted: SL 2021/14 r. 7.]

1. Citation

These are the Shire of Leonora *Standards for CEO Recruitment, Performance and Termination*.

[Clause 1 inserted: SL 2021/14 r. 7.]

2. Terms used

- (1) In these standards —

Act means the *Local Government Act 1995*;

additional performance criteria means performance criteria agreed by the local government and the CEO under clause 16(1)(b);

applicant means a person who submits an application to the local government for the position of CEO;

contract of employment means the written contract, as referred to in section 5.39 of the Act, that governs the employment of the CEO;

contractual performance criteria means the performance criteria specified in the CEO's contract of employment as referred to in section 5.39(3)(b) of the Act;

job description form means the job description form for the position of CEO approved by the local government under clause 5(2);

local government means the [insert name of local government];

selection criteria means the selection criteria for the position of CEO determined by the local government under clause 5(1) and set out in the job description form;

selection panel means the selection panel established by the local government under clause 8 for the employment of a person in the position of CEO.

- (2) Other terms used in these standards that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

[Clause 2 inserted: SL 2021/14 r. 7.]

Division 2 — Standards for recruitment of CEOs

[Heading inserted: SL 2021/14 r. 7.]

3. Overview of Division

This Division sets out standards to be observed by the local government in relation to the recruitment of CEOs.

[Clause 3 inserted: SL 2021/14 r. 7.]

4. Application of Division

- (1) Except as provided in subclause (2), this Division applies to any recruitment and selection process carried out by the local government for the employment of a person in the position of CEO.
- (2) This Division does not apply —
 - (a) if it is proposed that the position of CEO be filled by a person in a class prescribed for the purposes of section 5.36(5A) of the Act; or
 - (b) in relation to a renewal of the CEO's contract of employment, except in the circumstances referred to in clause 13(2).

[Clause 4 inserted: SL 2021/14 r. 7.]

5. Determination of selection criteria and approval of job description form

- (1) The local government must determine the selection criteria for the position of CEO, based on the local government's consideration of the knowledge, experience, qualifications and skills necessary to effectively perform the duties and responsibilities of the position of CEO of the local government.
- (2) The local government must, by resolution of an absolute majority of the council, approve a job description form for the position of CEO which sets out —
 - (a) the duties and responsibilities of the position; and
 - (b) the selection criteria for the position determined in accordance with subclause (1).

[Clause 5 inserted: SL 2021/14 r. 7.]

6. Advertising requirements

- (1) If the position of CEO is vacant, the local government must ensure it complies with section 5.36(4) of the Act and the *Local Government (Administration) Regulations 1996* regulation 18A.
- (2) If clause 13 applies, the local government must advertise the position of CEO in the manner referred to in the *Local Government (Administration) Regulations 1996* regulation 18A as if the position was vacant.

[Clause 6 inserted: SL 2021/14 r. 7.]

7. Job description form to be made available by local government

If a person requests the local government to provide to the person a copy of the job description form, the local government must —

- (a) inform the person of the website address referred to in the *Local Government (Administration) Regulations 1996* regulation 18A(2)(da); or
- (b) if the person advises the local government that the person is unable to access that website address —
 - (i) email a copy of the job description form to an email address provided by the person; or
 - (ii) mail a copy of the job description form to a postal address provided by the person.

[Clause 7 inserted: SL 2021/14 r. 7.]

8. Establishment of selection panel for employment of CEO

- (1) In this clause —
independent person means a person other than any of the following —
 - (a) a council member;
 - (b) an employee of the local government;
 - (c) a human resources consultant engaged by the local government.
- (2) The local government must establish a selection panel to conduct the recruitment and selection process for the employment of a person in the position of CEO.
- (3) The selection panel must comprise —
 - (a) council members (the number of which must be determined by the local government); and
 - (b) at least 1 independent person.

[Clause 8 inserted: SL 2021/14 r. 7.]

9. Recommendation by selection panel

- (1) Each applicant's knowledge, experience, qualifications and skills must be assessed against the selection criteria by or on behalf of the selection panel.
- (2) Following the assessment referred to in subclause (1), the selection panel must provide to the local government —
 - (a) a summary of the selection panel's assessment of each applicant; and
 - (b) unless subclause (3) applies, the selection panel's recommendation as to which applicant or applicants are suitable to be employed in the position of CEO.
- (3) If the selection panel considers that none of the applicants are suitable to be employed in the position of CEO, the selection panel must recommend to the local government —
 - (a) that a new recruitment and selection process for the position be carried out in accordance with these standards; and
 - (b) the changes (if any) that the selection panel considers should be made to the duties and responsibilities of the position or the selection criteria.
- (4) The selection panel must act under subclauses (1), (2) and (3) —
 - (a) in an impartial and transparent manner; and
 - (b) in accordance with the principles set out in section 5.40 of the Act.
- (5) The selection panel must not recommend an applicant to the local government under subclause (2)(b) unless the selection panel has —
 - (a) assessed the applicant as having demonstrated that the applicant's knowledge, experience, qualifications and skills meet the selection criteria; and
 - (b) verified any academic, or other tertiary level, qualifications the applicant claims to hold; and
 - (c) whether by contacting referees provided by the applicant or making any other inquiries the selection panel considers appropriate, verified the applicant's character, work history, skills, performance and any other claims made by the applicant.
- (6) The local government must have regard to, but is not bound to accept, a recommendation made by the selection panel under this clause.

[Clause 9 inserted: SL 2021/14 r. 7.]

10. Application of cl. 5 where new process carried out

- (1) This clause applies if the local government accepts a recommendation by the selection panel under clause 9(3)(a) that a new recruitment and selection process for the position of CEO be carried out in accordance with these standards.
- (2) Unless the local government considers that changes should be made to the duties and responsibilities of the position or the selection criteria —
 - (a) clause 5 does not apply to the new recruitment and selection process; and
 - (b) the job description form previously approved by the local government under clause 5(2) is the job description form for the purposes of the new recruitment and selection process.

[Clause 10 inserted: SL 2021/14 r. 7.]

11. Offer of employment in position of CEO

Before making an applicant an offer of employment in the position of CEO, the local government must, by resolution of an absolute majority of the council, approve —

- (a) the making of the offer of employment to the applicant; and
- (b) the proposed terms of the contract of employment to be entered into by the local government and the applicant.

[Clause 11 inserted: SL 2021/14 r. 7.]

12. Variations to proposed terms of contract of employment

- (1) This clause applies if an applicant who is made an offer of employment in the position of CEO under clause 11 negotiates with the local government a contract of employment (the ***negotiated contract***) containing terms different to the proposed terms approved by the local government under clause 11(b).
- (2) Before entering into the negotiated contract with the applicant, the local government must, by resolution of an absolute majority of the council, approve the terms of the negotiated contract.

[Clause 12 inserted: SL 2021/14 r. 7.]

13. Recruitment to be undertaken on expiry of certain CEO contracts

- (1) In this clause —

commencement day means the day on which the *Local Government (Administration) Amendment Regulations 2021* regulation 6 comes into operation.
- (2) This clause applies if —
 - (a) upon the expiry of the contract of employment of the person (the ***incumbent CEO***) who holds the position of CEO —
 - (i) the incumbent CEO will have held the position for a period of 10 or more consecutive years, whether that period commenced before, on or after commencement day; and
 - (ii) a period of 10 or more consecutive years has elapsed since a recruitment and selection process for the position was carried out, whether that process was carried out before, on or after commencement day;

and

- (b) the incumbent CEO has notified the local government that they wish to have their contract of employment renewed upon its expiry.
- (3) Before the expiry of the incumbent CEO's contract of employment, the local government must carry out a recruitment and selection process in accordance with these standards to select a person to be employed in the position of CEO after the expiry of the incumbent CEO's contract of employment.
- (4) This clause does not prevent the incumbent CEO's contract of employment from being renewed upon its expiry if the incumbent CEO is selected in the recruitment and selection process referred to in subclause (3) to be employed in the position of CEO.

[Clause 13 inserted: SL 2021/14 r. 7.]

14. Confidentiality of information

The local government must ensure that information provided to, or obtained by, the local government in the course of a recruitment and selection process for the position of CEO is not disclosed, or made use of, except for the purpose of, or in connection with, that recruitment and selection process.

[Clause 14 inserted: SL 2021/14 r. 7.]

Division 3 — Standards for review of performance of CEOs

[Heading inserted: SL 2021/14 r. 7.]

15. Overview of Division

This Division sets out standards to be observed by the local government in relation to the review of the performance of CEOs.

[Clause 15 inserted: SL 2021/14 r. 7.]

16. Performance review process to be agreed between local government and CEO

- (1) The local government and the CEO must agree on —
 - (a) the process by which the CEO's performance will be reviewed; and
 - (b) any performance criteria to be met by the CEO that are in addition to the contractual performance criteria.
- (2) Without limiting subclause (1), the process agreed under subclause (1)(a) must be consistent with clauses 17, 18 and 19.
- (3) The matters referred to in subclause (1) must be set out in a written document.

[Clause 16 inserted: SL 2021/14 r. 7.]

17. Carrying out a performance review

- (1) A review of the performance of the CEO by the local government must be carried out in an impartial and transparent manner.
- (2) The local government must —
 - (a) collect evidence regarding the CEO's performance in respect of the contractual performance criteria and any additional performance criteria in a thorough and comprehensive manner; and
 - (b) review the CEO's performance against the contractual performance criteria and any additional performance criteria, based on that evidence.

[Clause 17 inserted: SL 2021/14 r. 7.]

18. Endorsement of performance review by local government

Following a review of the performance of the CEO, the local government must, by resolution of an absolute majority of the council, endorse the review.

[Clause 18 inserted: SL 2021/14 r. 7.]

19. CEO to be notified of results of performance review

After the local government has endorsed a review of the performance of the CEO under clause 18, the local government must inform the CEO in writing of —

- (a) the results of the review; and
- (b) if the review identifies any issues about the performance of the CEO — how the local government proposes to address and manage those issues.

[Clause 19 inserted: SL 2021/14 r. 7.]

Division 4 — Standards for termination of employment of CEOs

[Heading inserted: SL 2021/14 r. 7.]

20. Overview of Division

This Division sets out standards to be observed by the local government in relation to the termination of the employment of CEOs.

[Clause 20 inserted: SL 2021/14 r. 7.]

21. General principles applying to any termination

- (1) The local government must make decisions relating to the termination of the employment of a CEO in an impartial and transparent manner.
- (2) The local government must accord a CEO procedural fairness in relation to the process for the termination of the CEO's employment, including —
 - (a) informing the CEO of the CEO's rights, entitlements and responsibilities in relation to the termination process; and
 - (b) notifying the CEO of any allegations against the CEO; and
 - (c) giving the CEO a reasonable opportunity to respond to the allegations; and
 - (d) genuinely considering any response given by the CEO in response to the allegations.

[Clause 21 inserted: SL 2021/14 r. 7.]

22. Additional principles applying to termination for performance-related reasons

- (1) This clause applies if the local government proposes to terminate the employment of a CEO for reasons related to the CEO's performance.
- (2) The local government must not terminate the CEO's employment unless the local government has —
 - (a) in the course of carrying out the review of the CEO's performance referred to in subclause (3) or any other review of the CEO's performance, identified any issues (the *performance issues*) related to the performance of the CEO; and
 - (b) informed the CEO of the performance issues; and

- (c) given the CEO a reasonable opportunity to address, and implement a plan to remedy, the performance issues; and
 - (d) determined that the CEO has not remedied the performance issues to the satisfaction of the local government.
- (3) The local government must not terminate the CEO's employment unless the local government has, within the preceding 12-month period, reviewed the performance of the CEO under section 5.38(1) of the Act.

[Clause 22 inserted: SL 2021/14 r. 7.]

23. Decision to terminate

Any decision by the local government to terminate the employment of a CEO must be made by resolution of an absolute majority of the council.

[Clause 23 inserted: SL 2021/14 r. 7.]

24. Notice of termination of employment

- (1) If the local government terminates the employment of a CEO, the local government must give the CEO notice in writing of the termination.
- (2) The notice must set out the local government's reasons for terminating the employment of the CEO.

[Clause 24 inserted: SL 2021/14 r. 7.]

11.0 REPORTS OF OFFICERS

11.2 DEPUTY CHIEF EXECUTIVE OFFICER

11.2(A) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO: Meeting of Council
Meeting Date: 16th March, 2021

AGENDA REFERENCE: 11.2 (A) MAR 21

SUBJECT: Monthly Financial Statements

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 11th February, 2021

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 28th February, 2021 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 28th February, 2021
- (c) Material Variances – 28th February, 2021

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*

34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
 (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
 (a) *according to nature and type classification; or*
 (b) *by program; or*
 (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
 (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 28th February, 2021 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 28th February, 2021
- (c) Material Variances – 28th February, 2021

be accepted.

VOTING REQUIREMENT

Simple Majority

SIGNATURE

Deputy Chief Executive Officer

11 March 2021

Mr Jim Epis
Chief Executive Officer
Shire of Leonora
PO Box 56
LEONORA WA 6438

COMPILATION REPORT TO THE SHIRE OF LEONORA

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Leonora, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 28 February 2021. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF LEONORA

The Shire of Leonora are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Leonora we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Leonora provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the special purpose financial statements.



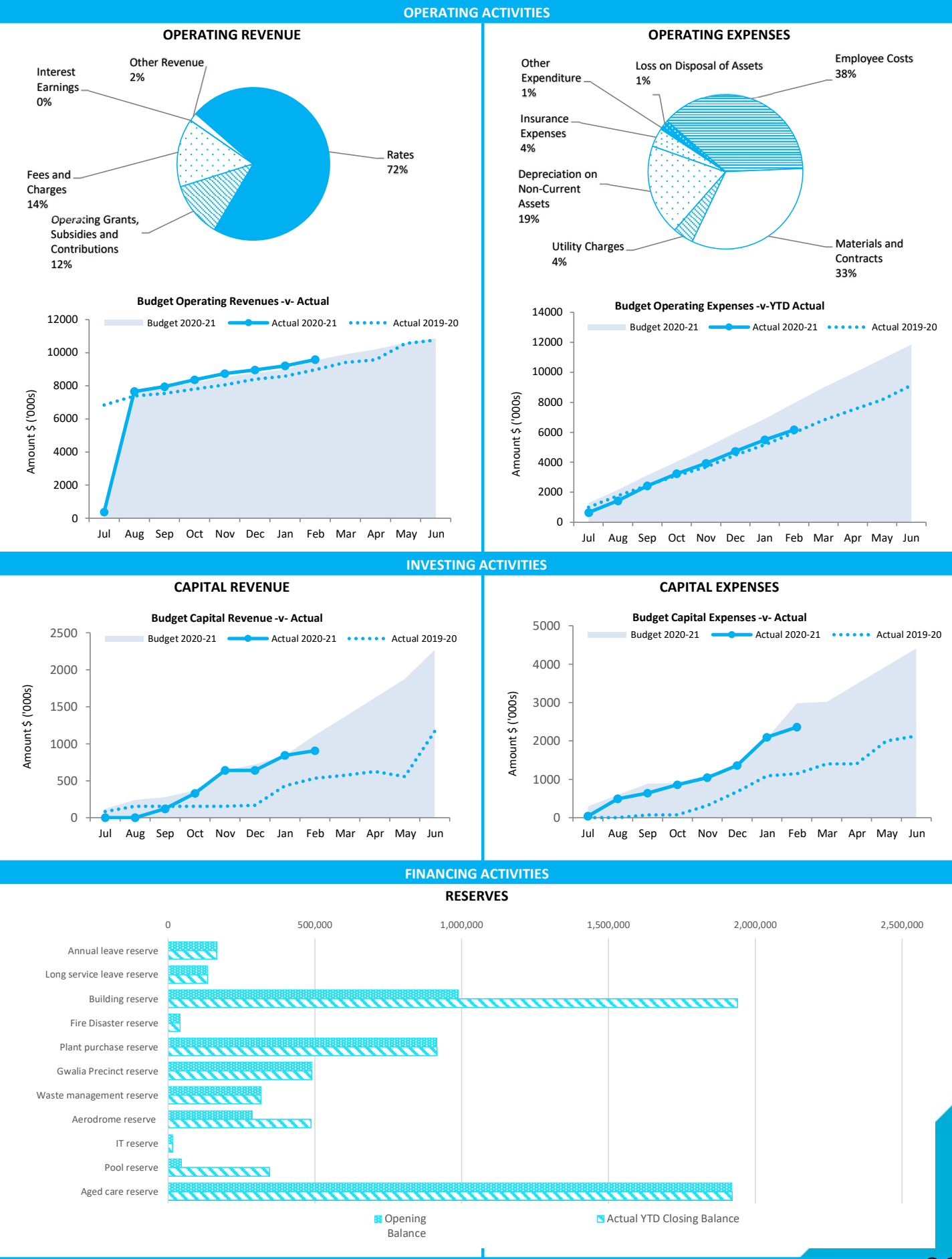
Russell Barnes
Director
Moore Australia (WA) Pty Ltd

SHIRE OF LEONORA
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 28 February 2021

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.58 M	\$2.58 M	\$2.58 M	\$0.00 M
Closing	\$0.00 M	\$2.24 M	\$4.35 M	\$2.11 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	\$11.57 M	% of total
Unrestricted Cash	\$4.81 M	41.5%
Restricted Cash	\$6.77 M	58.5%

Refer to Note 2 - Cash and Financial Assets

Payables

	\$0.24 M	% Outstanding
Trade Payables	\$0.01 M	
30 to 90 days		0.0%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables

	\$0.54 M	% Outstanding
Rates Receivable	\$0.30 M	95.8%
Trade Receivable	\$0.24 M	% Collected
30 to 90 days		46.5%
Over 90 Days		16.3%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.96 M	\$2.93 M	\$4.68 M	\$1.75 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	\$6.91 M	% Variance
YTD Budget	\$6.85 M	0.9%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions

YTD Actual	\$1.12 M	% Variance
YTD Budget	\$1.19 M	(6.1%)

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges

YTD Actual	\$1.39 M	% Variance
YTD Budget	\$1.26 M	9.7%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.14 M)	(\$1.87 M)	(\$1.45 M)	\$0.42 M

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	\$0.23 M	%
Amended Budget	\$0.33 M	(31.9%)

Refer to Note 7 - Disposal of Assets

Asset Acquisition

YTD Actual	\$2.36 M	% Spent
Amended Budget	\$4.41 M	(46.5%)

Refer to Note 8 - Capital Acquisition

Capital Grants

YTD Actual	\$0.68 M	% Received
Amended Budget	\$1.94 M	(64.9%)

Refer to Note 8 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.39 M)	(\$1.39 M)	(\$1.45 M)	(\$0.06 M)

Refer to Statement of Financial Activity

Reserves

Reserves balance	\$6.77 M
Interest earned	\$0.00 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES
GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

ACTIVITIES

Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowances, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses. An administration cost is also allocated which enables staff to process Council meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting any audits of Council books of accounts and procedures is included under this heading. Also included is the sponsorship of the Royal Flying Doctor Service of Australia through a five year contribution towards funding an aircraft.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

1. Rates.
(a) GRV (gross rental value) refers to property rates for Leonora, Leinster and Agnew town sites and operational mines and associated infrastructure.
(b) UV (Unimproved value) refers to mining properties and tenements (other than mines and other associated infrastructure) and prospecting licenses, exploration licenses and mining leases. It also refers to pastoral properties.
(c) Additional rates and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget.
(d) Administration charge refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process.
(e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.
2. Grants
(a) Grants Commission - a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population.
(b) Roads Grant - An unimproved road grant allocated by the Federal Government and again distributed by the Grants Commission utilising a pre-determined formula.
(c) Administration costs allocated to grants refers to the costs associated in the collection of Federal Government grants including provision and updating of data used in grants commission formula.
3. Interest from Investments
Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Costs and revenues associated with animal control within the Shire and also includes dog and cat registration, fire prevention and control, emergency services and other aspects of community safety.

HEALTH

To provide an operational framework for environmental and community health.

Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/control, food hygiene inspection/control, contribution to doctor's expenses, aged care feasibility study and notification of disease.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Provision of support services for education through the Leonora Childcare Centre, and for the elderly, youth and disabled within the district for the betterment of the residents.

HOUSING

To provide and maintain staff housing.

Costs of maintaining Council owned accommodation units and collection of rentals paid by staff for the use of those buildings. Costs that can be accurately attributed to other programs are allocated. Accommodation included 9 houses, 2 duplexes and a single persons quarters.

COMMUNITY AMENITIES

To provide services required by the community.

Costs of collection and disposal of domestic and commercial refuse for the town site of Leonora and maintenance of the landfill refuse site and liquid waste facility. Revenue collection by way of an annual fee for this service is included on rate assessment notices. Costs associated with review and administration of Council's Town Planning Scheme and operation of the Leonora Cemetery. Provisions of Christmas decorations in Leonora townsite.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.

Provision and maintenance of Council owned parks, gardens and grassed oval/recreation ground at Leonora and a contribution to similar facilities within Leinster townsite. Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball courts, two squash courts, kitchen, gymnasium, swimming pool and associated facilities and revenues collected from the public for use of these facilities. Additional facilities located in Leonora include a bowling club and skate park. Costs of maintenance of Council owned television and radio re-transmission service which includes digital television and radio costs, and revenue associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of WA.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Maintenance and improvements of 1,300 kilometres of Council controlled unsealed roads, townsite footpaths and streets, drainage control, street cleaning and provision and maintenance of street trees. Costs of providing electricity for street lights in the Leonora townsite and maintenance of Council's works depot and associated infrastructure. Operation, maintenance and management of Leonora Airport including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators. Revenues by way of landing fees and head tax charges charged to all aircraft with the exception of the Royal Flying Doctor Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

ECONOMIC SERVICES

To help promote the Shire and its economic wellbeing.

Costs associated with tourism promotion throughout the Shire including employment of staff at the Gwalia Heritage Precinct and Leonora Information Centre. Costs and revenues associated with building control under building regulations including inspections and issuing building permits. Completion of the Northern Goldfields Regional Offices and Administration Centre (NGROAC) providing regional office accommodation and a casual meeting place.

OTHER PROPERTY AND SERVICES

To monitor and control the Shire's overheads operating accounts.

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others. Costing allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities, works and services. Costs and revenue associated with standpipe facilities.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,577,463	2,577,463	2,577,463	0	0.00%	
Revenue from operating activities							
Governance		1,530	1,020	187	(833)	(81.67%)	
General purpose funding - general rates	6	6,938,219	6,852,219	6,913,126	60,907	0.89%	
General purpose funding - other		923,717	510,541	448,008	(62,533)	(12.25%)	▼
Law, order and public safety		19,950	18,704	18,243	(461)	(2.46%)	
Health		36,095	24,641	13,453	(11,188)	(45.40%)	
Education and welfare		328,300	200,884	206,742	5,858	2.92%	
Housing		44,795	29,872	26,008	(3,864)	(12.94%)	
Community amenities		423,146	346,164	363,704	17,540	5.07%	
Recreation and culture		466,746	376,866	347,116	(29,750)	(7.89%)	
Transport		543,146	510,789	631,403	120,614	23.61%	▲
Economic services		1,025,208	577,180	508,660	(68,520)	(11.87%)	▼
Other property and services		143,500	95,664	106,057	10,393	10.86%	
		10,894,352	9,544,544	9,582,707	38,163		
Expenditure from operating activities							
Governance		(679,857)	(492,680)	(301,913)	190,767	38.72%	▲
General purpose funding		(418,515)	(285,715)	(278,712)	7,003	2.45%	
Law, order and public safety		(234,032)	(145,478)	(137,199)	8,279	5.69%	
Health		(883,213)	(609,512)	(489,154)	120,358	19.75%	▲
Education and welfare		(820,828)	(531,967)	(481,912)	50,055	9.41%	▲
Community amenities		(371,501)	(244,759)	(203,233)	41,526	16.97%	▲
Recreation and culture		(1,834,841)	(1,187,285)	(1,021,908)	165,377	13.93%	▲
Transport		(3,539,032)	(2,378,822)	(2,056,465)	322,357	13.55%	▲
Economic services		(3,030,648)	(2,027,544)	(1,207,403)	820,141	40.45%	▲
Other property and services		(44,520)	(40,089)	11,112	51,201	127.72%	▲
		(11,856,987)	(7,943,851)	(6,166,787)	1,777,064		
Non-cash amounts excluded from operating activities	1(a)	1,920,718	1,329,344	1,263,160	(66,184)	(4.98%)	
Amount attributable to operating activities		958,083	2,930,037	4,679,080	1,749,043		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12	1,937,321	921,562	679,803	(241,759)	(26.23%)	▼
Proceeds from disposal of assets	7	331,000	192,000	225,454	33,454	17.42%	▲
Payments for property, plant and equipment and infrastructure	8	(4,409,632)	(2,985,588)	(2,358,655)	626,933	21.00%	▲
Amount attributable to investing activities		(2,141,311)	(1,872,026)	(1,453,398)	418,628		
Financing Activities							
Transfer from reserves	9	250,000	250,000	0	(250,000)	(100.00%)	▼
Transfer to reserves	9	(1,644,235)	(1,644,235)	(1,451,135)	193,100	11.74%	▲
Amount attributable to financing activities		(1,394,235)	(1,394,235)	(1,451,135)	(56,900)		
Closing funding surplus / (deficit)	1(c)	0	2,241,239	4,352,010			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$15,000 or 8.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 28 FEBRUARY 2021

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,577,463	2,577,463	2,577,463	0	0.00%	
Revenue from operating activities							
Rates	6	6,938,219	6,852,219	6,913,126	60,907	0.89%	
Operating grants, subsidies and contributions	11	1,563,953	1,188,723	1,116,744	(71,979)	(6.06%)	
Fees and charges		1,962,206	1,263,356	1,386,107	122,751	9.72%	▲
Interest earnings		44,000	29,336	2,262	(27,074)	(92.29%)	▼
Other revenue		385,974	210,910	164,468	(46,442)	(22.02%)	▼
		10,894,352	9,544,544	9,582,707	38,163		
Expenditure from operating activities							
Employee costs		(2,338,080)	(1,508,332)	(2,340,092)	(831,760)	(55.14%)	▼
Materials and contracts		(6,883,102)	(4,547,464)	(2,020,688)	2,526,776	55.56%	▲
Utility charges		(305,200)	(203,456)	(265,574)	(62,118)	(30.53%)	▼
Depreciation on non-current assets		(1,774,091)	(1,182,717)	(1,170,214)	12,503	1.06%	
Insurance expenses		(241,690)	(241,690)	(239,972)	1,718	0.71%	
Other expenditure		(168,197)	(113,565)	(37,301)	76,264	67.15%	▲
Loss on disposal of assets	7	(146,627)	(146,627)	(92,946)	53,681	36.61%	▲
		(11,856,987)	(7,943,851)	(6,166,787)	1,777,064		
Non-cash amounts excluded from operating activities	1(a)	1,920,718	1,329,344	1,263,160	(66,184)	(4.98%)	
Amount attributable to operating activities		958,083	2,930,037	4,679,080	1,749,043		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	1,937,321	921,562	679,803	(241,759)	(26.23%)	▼
Proceeds from disposal of assets	7	331,000	192,000	225,454	33,454	17.42%	▲
Payments for property, plant and equipment and infrastructure	8	(4,409,632)	(2,985,588)	(2,358,655)	626,933	21.00%	▲
Amount attributable to investing activities		(2,141,311)	(1,872,026)	(1,453,398)	418,628		
Financing Activities							
Transfer from reserves	9	250,000	250,000	0	(250,000)	(100.00%)	▼
Transfer to reserves	9	(1,644,235)	(1,644,235)	(1,451,135)	193,100	11.74%	▲
Amount attributable to financing activities		(1,394,235)	(1,394,235)	(1,451,135)	(56,900)		
Closing funding surplus / (deficit)	1(c)	0	2,241,239	4,352,010			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 09 March 2021

SIGNIFICANT ACCOUNTING POLICIES

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Add: Loss on asset disposals	7	146,627	146,627	92,946
Add: Depreciation on assets		1,774,091	1,182,717	1,170,214
Total non-cash items excluded from operating activities		1,920,718	1,329,344	1,263,160

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 28 February 2020	Year to Date 28 February 2021
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(5,315,508)	(5,263,310)	(6,766,643)
Add: Provisions - employee	10	228,633	145,175	228,633
Total adjustments to net current assets		(5,086,875)	(5,118,135)	(6,538,010)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	7,545,391	6,346,707	11,572,127
Financial assets at amortised cost	2	0	1,900,000	0
Rates receivables	3	195,415	552,579	302,110
Receivables	3	318,438	353,097	235,692
Other current assets	4	89,353	90,766	55,244
Less: Current liabilities				
Payables	5	(175,626)	(131,617)	(242,767)
Contract liabilities	10	(80,000)	0	(803,753)
Provisions	10	(228,633)	(145,175)	(228,633)
Less: Total adjustments to net current assets	1(b)	(5,086,875)	(5,118,135)	(6,538,010)
Closing funding surplus / (deficit)		2,577,463	3,848,222	4,352,010

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Municipal bank	Cash and cash equivalents	4,804,204	0	4,804,204	0	NAB	Variable	Nil
Trust bank	Cash and cash equivalents	10	0	10	0	NAB	Nil	Nil
Petty cash and floats	Cash and cash equivalents	1,270	0	1,270	0	Cash on hand	Nil	Nil
Reserve bank	Cash and cash equivalents	0	6,766,643	6,766,643	0	NAB	Variable	Nil
Total		4,805,484	6,766,643	11,572,127	0			
Comprising								
Cash and cash equivalents		4,805,484	6,766,643	11,572,127	0			
		4,805,484	6,766,643	11,572,127	0			

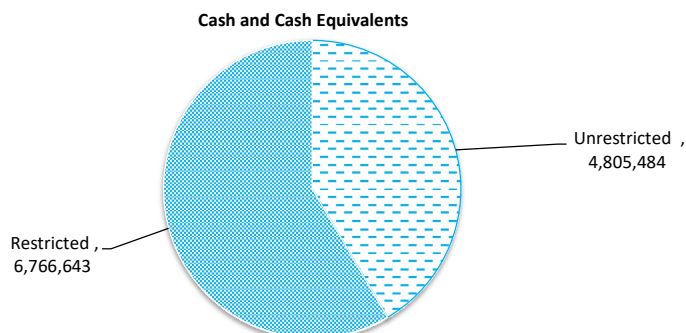
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

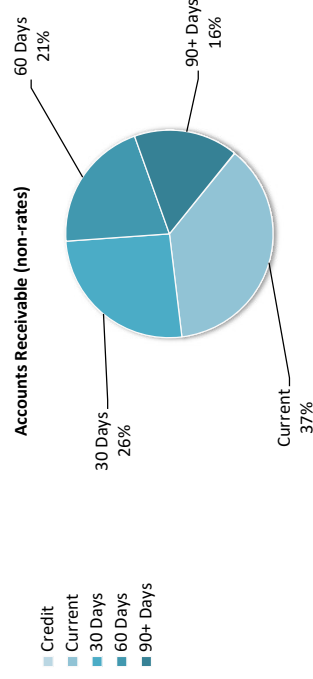
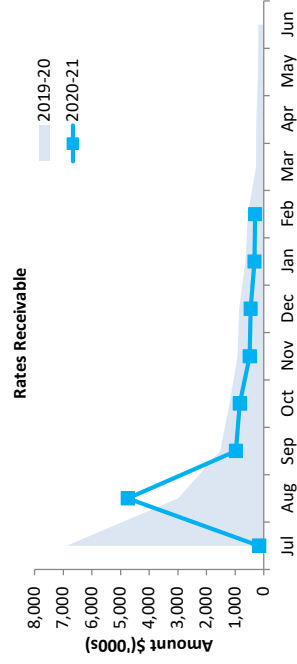


Rates receivable	30 June 2020	28 Feb 2021
Opening arrears previous years	\$ 165,403	\$ 195,415
Rates, instalment charges and interest levied	6,448,237	6,913,126
Less - collections to date	(6,418,225)	(6,806,431)
Equals current outstanding	195,415	302,110
Net rates collectable	195,415	302,110
% Collected	97%	95.8%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
Receivables - general	\$ (146)	\$ 87,664	\$ 60,921	\$ 48,896	\$ 38,357	\$ 235,692
Percentage	(0.1%)	37.2%	25.8%	20.7%	16.3%	
Balance per trial balance						
Sundry receivable						235,692
Total receivables general outstanding						235,692
Amounts shown above include GST (where applicable)						



	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 28 February 2021
Other current assets	\$	\$	\$	\$
Inventory				
Stores on hand	89,353	112,445	(146,554)	55,244
Total other current assets	89,353	112,445	(146,554)	55,244

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

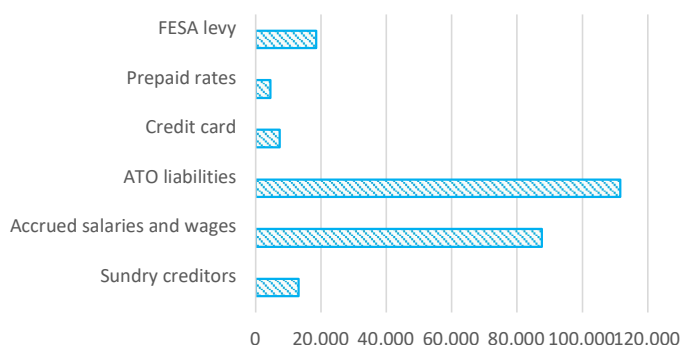
Payables	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - trade	0	13,143	0	0	3	13,146
Percentage	0%	100%	0%	0%	0%	
Balance per trial balance						
Sundry creditors						13,146
Accrued salaries and wages						87,575
ATO liabilities						111,629
Credit card						7,377
Prepaid rates						4,518
FESA levy						18,522
Total payables general outstanding						242,767

Amounts shown above include GST (where applicable)

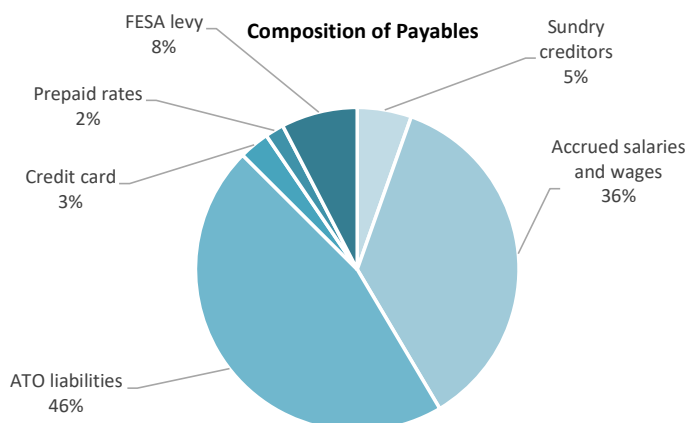
KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

Composition of Payables



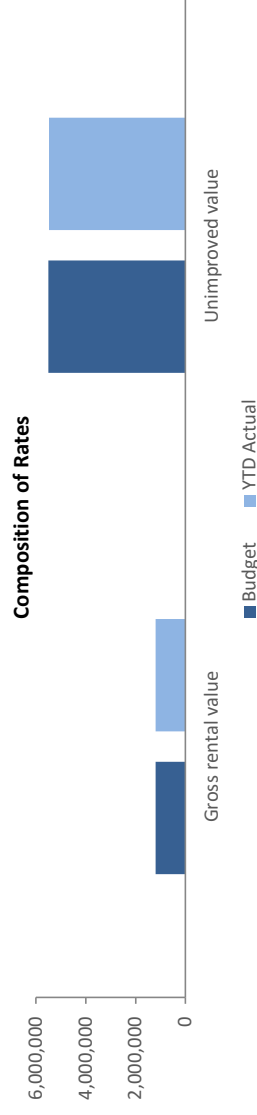
Composition of Payables



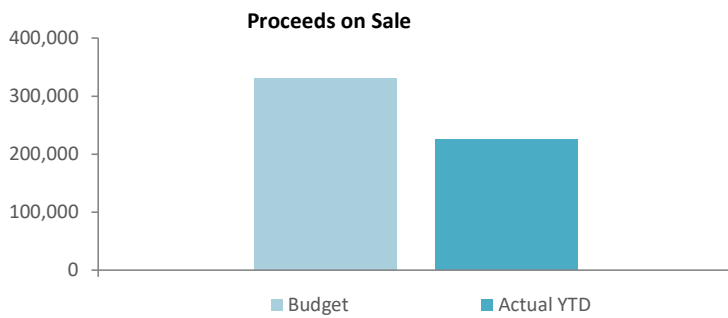
General rate revenue		RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Amended Budget				YTD Actual			
						Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
						\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value													
	General rate revenue	0.0706	586	15,222,674	1,074,721	129,000	0	1,203,721	1,074,721	127,065	0	1,201,786	
Unimproved value													
	General rate revenue	0.1550	1,415	34,965,661	5,419,677	80,000	0	5,499,677	5,419,677	56,842	0	5,476,519	
Sub-Total			2,001	50,188,335	6,494,398	209,000	0	6,703,398	6,494,398	183,907	0	6,678,305	
Minimum payment													
Gross rental value													
	General rate revenue	323	61	120,189	29,393	0	0	29,393	29,393	0	0	29,393	
Unimproved value													
	General rate revenue	323	636	720,994	205,428	0	0	205,428	205,428	0	0	205,428	
Sub-total			697	841,183	234,821	0	0	234,821	234,821	0	0	234,821	
Total general rates								6,938,219				6,913,126	

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
Transport									
658	2018 Ford Ranger Grader Ute	45,752	33,000	0	(12,752)	0	0	0	0
660	Holden Colorado Space Cab Tray Top 4WD	40,764	33,000	0	(7,764)	0	0	0	0
645	Asset 645 John Deere 670G Grader 2014	235,000	140,000	0	(95,000)	233,498	145,000	0	(88,498)
Economic services									
PE15	2017 Nissan X Trail ST	0	0	0	0	20,436	19,545	0	(891)
Other property and services									
PE70	2019 Nissan Patrol 4WD CEO	68,145	52,000	0	(16,145)	64,466	60,909	0	(3,557)
PE39	2019 Ford Everest 4WD DCEO	51,179	38,000	0	(13,179)	0	0	0	0
658	2018 Amarok Dual Cab MWS	36,787	35,000	0	(1,787)	0	0	0	0
		477,627	331,000	0	(146,627)	318,400	225,454	0	(92,946)



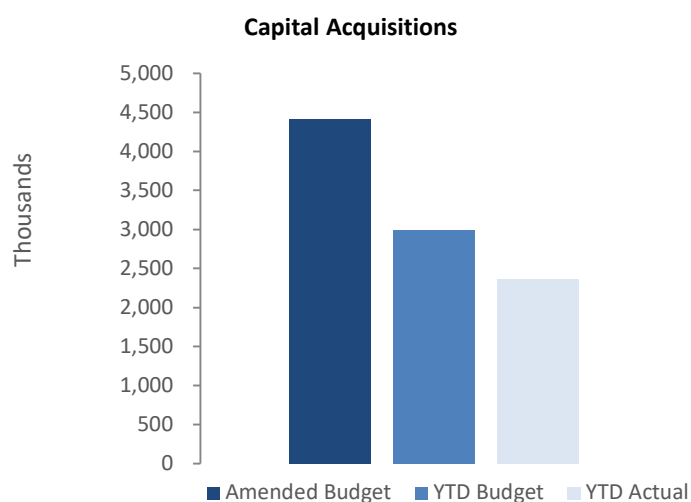
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

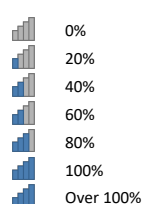
Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	838,566	559,044	132,412	(426,632)
Furniture and equipment	7,000	4,667	0	(4,667)
Plant and equipment	1,037,500	737,500	807,785	70,285
Infrastructure - roads	725,357	483,571	720,325	236,754
Infrastructure - parks, gardens, recreation facilities	1,801,209	1,200,806	698,133	(502,673)
Payments for Capital Acquisitions	4,409,632	2,985,588	2,358,655	(626,933)
Total Capital Acquisitions	4,409,632	2,985,588	2,358,655	(626,933)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,937,321	921,562	679,803	(241,759)
Other (disposals & C/Fwd)	331,000	192,000	225,454	33,454
Cash backed reserves				
Aerodrome reserve	250,000	250,000	0	(250,000)
Contribution - operations	1,891,311	1,622,026	1,453,398	(168,628)
Capital funding total	4,409,632	2,985,588	2,358,655	(626,933)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Amended

	Account Description	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Buildings					
LB20001	11A Walton Street	25,000	16,667	0	(16,667)
LB20002	Doctor's House	40,000	26,667	0	(26,667)
LB20003	11 Queen Victoria Street	35,000	23,333	0	(23,333)
LB20004	26 Queen Victoria Street	15,000	10,000	0	(10,000)
LB20005	29 Hoover Street	35,000	23,333	0	(23,333)
LB20006	40A Hoover Street	25,000	16,667	0	(16,667)
LB20007	51 Gwalia Street	70,000	46,667	8,139	(38,528)
LB20008	9 Cohen Street	25,000	16,667	0	(16,667)
LB20009	Oval Caretaker	20,000	13,333	0	(13,333)
LB20011	Renewable Energy Setup Lot 60 Tower St	28,500	19,000	0	(19,000)
LB20012	Renewable Energy Setup Lot 96 Tower St	28,500	19,000	0	(19,000)
LB20013	Public Toilet - Town	150,000	100,000	15,000	(85,000)
LB20014	Tower Street Playground	0	0	14,031	14,031
LB20015	Public Toilet - Gwalia Museum	126,764	84,509	43,766	(40,743)
LB20016	Porch - Gwalia Museum	22,600	15,067	0	(15,067)
LB20017	Records storage shed - Kalgoorlie (1/4)	70,000	46,667	0	(46,667)
LB20018	Renewable Energy Setup Admin Offices	16,000	10,667	0	(10,667)
LB20019	Container Scheme Modifications	8,000	5,333	1,345	(3,988)
LB20020	Ageing in Place Project	0	0	50,131	50,131
	Playground- Tower Street Toilet	73,202	48,801	0	(48,801)
	Old CRC Building - renovation	25,000	16,667	0	(16,667)
		838,566	559,044	132,412	(426,632)
Furniture and Equipment					
FE20001	Services Locator	7,000	4,667	0	(4,667)
		7,000	4,667	0	(4,667)
Plant and Equipment					
PE20001	Tractor	66,500	66,500	65,500	(1,000)
PE20002	Backhoe	145,000	145,000	154,500	9,500
PE20003	Grader	450,000	450,000	407,000	(43,000)
PE20004	Grader Driver's Vehicle	62,000	0	0	0
PE20005	Solar Street Lights x 3 Light	8,000	0	0	0
PE20006	Solar Street Lights x 3 Heavy	40,000	0	0	0
PE20007	Airport Reporting Vehicle	62,000	0	0	0
PE20008	MWS's Vehicle	73,000	0	0	0
PE20009	CEO's Vehicle	76,000	76,000	97,024	21,024
PE20010	DCEO's Vehicle	55,000	0	0	0
PE20011	Cattle Yard - Animal Welfare	0	0	21,010	21,010
PE20012	Excavator P322B New Motor	0	0	62,751	62,751
		1,037,500	737,500	807,785	70,285
Infrastructure Roads					
IR20001	Leonora Nambi Road (RRG)	450,000	300,000	720,325	420,325
IR20002	Leonora Town Reseal (R2R)	225,357	150,238	0	(150,238)
IR20003	Grid renewals	50,000	33,333	0	(33,333)
		725,357	483,571	720,325	236,754
Infrastructure Other					
LB20010	Bowling Club internal fencing	30,000	20,000	0	(20,000)
IO20001	Tower Street Playground Phase 1	317,000	211,333	49,261	(162,072)
IO20002	Pumptrack	135,000	90,000	76,083	(13,917)
IO20003	Standpipe	30,000	20,000	0	(20,000)
IO20004	Fencing - Shire Common	273,027	182,018	0	(182,018)
IO20005	Airport Runway Lights	632,458	421,639	570,529	148,890
IO20006	Information Bay Upgrade	10,000	6,667	2,260	(4,407)
IO20007	Malcom Dam Upgrade	40,000	26,667	0	(26,667)
IO20008	Playground Tower Street Phase 2	333,724	222,483		(222,483)
		1,801,209	1,200,806	698,133	(502,673)
		4,409,632	2,985,588	2,358,655	(626,933)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021

OPERATING ACTIVITIES
NOTE 9
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Annual leave reserve	165,344	0	36	0	0	0	0	165,344	165,380
Long service leave reserve	134,561	960	30	0	0	0	0	135,521	134,591
Building reserve	988,771	40,000	228	950,000	950,000	0	0	1,978,771	1,938,999
Fire Disaster reserve	39,922	460	9	0	0	0	0	40,382	39,931
Plant purchase reserve	915,193	7,500	204	0	0	0	0	922,693	915,397
Gwalia Precinct reserve	488,650	0	109	0	0	0	0	488,650	488,759
Waste management reserve	315,991	2,000	70	0	0	0	0	317,991	316,061
Aerodrome reserve	286,443	3,400	10	200,000	200,000	(250,000)	0	239,843	486,453
IT reserve	15,000	0	0	0	0	0	0	15,000	15,000
Pool reserve	45,041	40	12	428,875	300,000	0	0	473,956	345,053
Aged care reserve	1,920,592	11,000	427	0	0	0	0	1,931,592	1,921,019
	5,315,508	65,360	1,135	1,578,875	1,450,000	(250,000)	0	6,709,743	6,766,643

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 28 February 2021
		\$	\$	\$	\$
Unspent grants, contributions, reimbursements and liabilities					
- operating	11	80,000	233,332	(229,787)	83,545
- non-operating	12	0	720,208	0	720,208
Total unspent grants, contributions and reimbursements		80,000	953,540	(229,787)	803,753
Provisions					
Annual leave		154,386	0	0	154,386
Long service leave		74,247	0	0	74,247
Total Provisions		228,633	0	0	228,633
Total other current assets		308,633	953,540	(229,787)	1,032,386
Amounts shown above include GST (where applicable)					

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

NOTE 11

OPERATING GRANTS AND CONTRIBUTIONS

Operating grants, subsidies and contributions revenue

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 28 Feb 2021	Current Liability 28 Feb 2021	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
Grant - Equalisation	0	0	0	0	0	273,399	205,050	221,333
Grant - Roads (Untied)	0	0	0	0	0	304,094	228,071	215,377
Law, order, public safety								
Operational Grant - Bush Fire	0	0	0	0	0	2,000	1,000	2,288
Education and welfare								
Youth Support DCP Grant	0	54,552	(48,457)	6,095	6,095	71,935	53,952	49,058
Grant- Sustainability Child Ca	0	0	0	0	0	78,865	39,432	39,432
Recreation and culture								
Indue agreement	0	94,607	(84,310)	10,297	10,297	0	0	84,310
CRC grant funding	0	84,173	(74,820)	9,353	9,353	132,887	99,666	74,820
CRC other funding	0	0	0	0	0	0	0	3,000
National Australia Day grant	0	0	0	0	0	20,000	20,000	20,000
BHP Vital Resources Fund	0	0	0	0	0	100,000	100,000	100,000
Transport								
MRWA Direct	0	0	0	0	0	159,050	159,050	159,050
Contrib. - Street Lights	0	0	0	0	0	4,070	4,070	3,699
Economic services								
Weed control	0	0	0	0	0	0	0	10,000
Lotterywest Gwalia Interpretation	0	0	0	0	0	248,403	165,600	134,377
Golden Gift Sponsorship	0	0	0	0	0	115,000	76,664	0
Golden Gift Grants	0	0	0	0	0	54,250	36,168	0
	0	233,332	(207,587)	25,745	25,745	1,563,953	1,188,723	1,116,744
Operating contributions								
Transport								
NGWG Consultant	80,000	0	(22,200)	57,800	57,800	0	0	0
	80,000	0	(22,200)	57,800	57,800	0	0	0
TOTALS	80,000	233,332	(229,787)	83,545	83,545	1,563,953	1,188,723	1,116,744

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021

NOTE 12
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 28 Feb 2021	Current Liability 28 Feb 2021	Amended Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
General purpose funding								
Grant - Infra (COVID) Phase 2	0	0	0	0	0	333,724	66,744	0
Law, order, public safety								
Emergency Management	0	0	0	0	0	10,000	10,000	10,000
Recreation and culture								
Ageing in Place Project	0	500,000	0	500,000	500,000	0	0	0
ACA Grant - Indoor Cricket Net	0	0	0	0	0	10,000	10,000	0
Transport								
Grant - Roads to Recovery	0	0	0	0	0	403,593	163,895	178,241
Grant - Infrastructure COVID-19	0	220,208	0	220,208	220,208	440,415	293,608	0
RRG Funding	0	0	0	0	0	300,000	200,000	300,000
RADS Grant	0	0	0	0	0	439,589	177,315	191,562
	0	720,208	0	720,208	720,208	1,937,321	921,562	679,803

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 28 FEBRUARY 2021

NOTE 13 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption						
I030009	Rates - Additional UV	Item 11.2(F) 16/02/2021	Opening surplus	0	0	(106,178)	(106,178)
I030011	Rates - Mining Written Back	Item 11.2(F) 16/02/2021	Operating Revenue	0	50,000	0	(56,178)
I030012	Rates - General Written Back	Item 11.2(F) 16/02/2021	Operating Revenue	0	0	(10,000)	(66,178)
I030016	Grant - Infra - Malcolm Dam	Item 11.2(F) 16/02/2021	Operating Revenue	0	0	(5,000)	(71,178)
I030017	Grant - Infra - Town Toilets	Item 11.2(F) 16/02/2021	Capital Revenue	40,000	0	0	(71,178)
I030018	Grant - Infra - Playground	Item 11.2(F) 16/02/2021	Capital Revenue	150,000	0	0	(71,178)
I053401	Grant - Emergency Management	Item 11.2(F) 16/02/2021	Capital Revenue	250,415	0	0	(71,178)
I080005	Youth Support Program	Item 11.2(F) 16/02/2021	Operating Expenses	0	10,000	0	(61,178)
I080008	Childcare Centre Income	Item 11.2(F) 16/02/2021	Operating Revenue	0	2,500	0	(58,678)
I112018	BHP Vital Resources Fund	Item 11.2(F) 16/02/2021	Operating Revenue	0	25,000	0	(33,678)
I112017	Documentary "Off Like Flies"	Item 11.2(F) 16/02/2021	Operating Revenue	0	100,000	0	66,322
I112013	NAIDOC Week	Item 11.2(F) 16/02/2021	Operating Revenue	0	10,000	0	76,322
I112001	Nyunnga-Ku Women's Group	Item 11.2(F) 16/02/2021	Operating Revenue	0	16,000	0	92,322
I113006	National Australia Day Grant	Item 11.2(F) 16/02/2021	Operating Revenue	0	0	(9,564)	82,758
I113007	Grant - Indoor Cricket Net ACA	Item 11.2(F) 16/02/2021	Operating Revenue	0	20,000	0	102,758
I030033	Grant - Infra COVID-19 Stage 2	Item 11.2(F) 16/02/2021	Operating Revenue	0	10,000	0	112,758
I122220	Grant - Infra COVID-19 Stage 1	Item 11.2(F) 16/02/2021	Operating Revenue	0	333,724	0	446,482
I122206	Grant - Roads to Recovery	Item 11.2(F) 16/02/2021	Capital Revenue	(440,415)	0	0	446,482
I126494	RADS Grant	Item 11.2(F) 16/02/2021	Capital Revenue	0	225,357	0	671,839
I126430	Charges - Fuel at Airport drum	Item 11.2(F) 16/02/2021	Capital Revenue	0	248,027	0	919,866
I113101	Weed Control	Item 11.2(F) 16/02/2021	Operating Revenue	0	120,000	0	1,039,866
I133410	Charges - Building Permits	Item 11.2(F) 16/02/2021	Operating Revenue	0	0	(10,000)	1,029,866
I133450	Fees - BCITF	Item 11.2(F) 16/02/2021	Operating Revenue	0	35,000	0	1,064,866
I134452	Hoover House Accommodation	Item 11.2(F) 16/02/2021	Operating Revenue	0	48,000	0	1,112,866
I134454	Merchandise Sales	Item 11.2(F) 16/02/2021	Operating Revenue	0	35,000	0	1,147,866
I134455	Catering & Coffee Sales	Item 11.2(F) 16/02/2021	Operating Revenue	0	15,000	0	1,162,866
I136454	NGWG - Employee/Consultant	Item 11.2(F) 16/02/2021	Operating Revenue	0	15,000	0	1,177,866
E041187	Strategic Plan Development	Item 11.2(F) 16/02/2021	Operating Revenue	0	90,000	0	1,267,866
E042206	Bad Debts Written-Off	Item 11.2(F) 16/02/2021	Operating Expenses	0	30,000	0	1,297,866
E052121	Animal Sterilisation Program	Item 11.2(F) 16/02/2021	Operating Expenses	0	0	(7,590)	1,290,276
				0	0	(15,000)	1,275,276

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**NOTE 13
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
E053411	Emergency Management	Item 11.2(F) 16/02/2021	Operating Expenses	0	0	(10,000)	1,265,276
E080005	Childcare Centre Salaries	Item 11.2(F) 16/02/2021	Operating Expenses	0	0	(33,000)	1,232,276
E082007	Youth Services Building Maint	Item 11.2(F) 16/02/2021	Operating Expenses	0	0	(10,000)	1,222,276
E091037	Mtce - Lot 137A Hoover South	Item 11.2(F) 16/02/2021	Operating Expenses	0	0	(5,000)	1,217,276
E091038	Mtce - Lot 137B Hoover North	Item 11.2(F) 16/02/2021	Operating Expenses	0	0	(5,000)	1,212,276
E091048	Mtce - Lot 294 Queen Victoria	Item 11.2(F) 16/02/2021	Operating Expenses	0	0	(12,000)	1,200,276
E051451	Housing Allocated	Item 11.2(F) 16/02/2021	Operating Expenses	0	22,000	0	1,222,276
E074064	Staff Housing Allocated	Item 11.2(F) 16/02/2021	Operating Expenses	0	0	(5,940)	1,216,336
E114320	Staff Housing Allocated	Item 11.2(F) 16/02/2021	Operating Expenses	0	0	(1,540)	1,214,796
E142251	Staff Housing Allocated	Item 11.2(F) 16/02/2021	Operating Expenses	0	0	(12,320)	1,202,476
E143070	Staff Housing Allocated	Item 11.2(F) 16/02/2021	Operating Expenses	0	0	(2,200)	1,200,276
E107040	Public Toilets	Item 11.2(F) 16/02/2021	Operating Expenses	0	0	(10,000)	1,190,276
E112015	NAIDOC Week	Item 11.2(F) 16/02/2021	Operating Expenses	0	0	(13,201)	1,177,075
E112001	Nyunnga-Ku Women's Group	Item 11.2(F) 16/02/2021	Operating Expenses	0	0	(11,092)	1,165,983
E113119	National Australia Day Grant	Item 11.2(F) 16/02/2021	Operating Expenses	0	0	(20,000)	1,145,983
E113091	Comm Arts/Cult Performance	Item 11.2(F) 16/02/2021	Operating Expenses	0	0	(10,000)	1,135,983
E114280	Superannuation - Rec Centre	Item 11.2(F) 16/02/2021	Operating Expenses	0	0	(5,000)	1,130,983
E114290	Salaries - Rec Centre	Item 11.2(F) 16/02/2021	Operating Expenses	0	0	(40,000)	1,090,983
E115040	TV & Radio Maintenance	Item 11.2(F) 16/02/2021	Operating Expenses	0	0	(20,000)	1,070,983
E126050	Aviation Fuel - drums	Item 11.2(F) 16/02/2021	Operating Expenses	0	0	(60,000)	1,010,983
E146010	Gross Salaries & Wages	Item 11.2(F) 16/02/2021	Operating Expenses	0	0	(15,000)	995,983
IR20003	Grids for R2R Funds	Item 11.2(F) 16/02/2021	Capital Expenses	0	0	(225,357)	770,626
LB20007	Gwalia Street - Patio	Item 11.2(F) 16/02/2021	Capital Expenses	0	0	(35,000)	735,626
TBA	Old CRC Building - renovation	Item 11.2(F) 16/02/2021	Capital Expenses	0	0	(25,000)	710,626
IO20008	Tower Street Playground	Item 11.2(F) 16/02/2021	Capital Expenses	0	0	(333,724)	376,902
IO20004	RADS Grant - Security Fence	Item 11.2(F) 16/02/2021	Capital Expenses	0	0	(248,027)	128,875
A01348	Transfer to Pool Reserve	Item 11.2(F) 16/02/2021	Capital Expenses	0	0	(128,875)	0
				0	1,460,608	(1,460,608)	0

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2021**

**NOTE 14
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$15,000 or 8.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
General purpose funding - other	(62,533)	(12.25%)	▼ Timing	Reimbursement from Aviation fuel up
Transport	120,614	23.61%	▲ Timing	Reimbursement from Aviation fuel up \$60K due to industry demand. Budget timing re RADS Grant \$14K Golden Gift sponsorship not yet sought \$100K, otherwise all other income from Gwalia/NGROAC/Building Permits up \$30K.
Economic services	(68,520)	(11.87%)	▼ Timing	
Expenditure from operating activities				
Governance	190,767	38.72%	▲ Timing	Elected Officers travel and attendance not paid \$40K, Strategic Plan (Revaluation) not yet paid \$30K, Audit Fees not paid \$24K, Conference not yet attended \$10K, Subscriptions not paid \$10K, Phone Rentals for members not paid \$16K.
Health	120,358	19.75%	▲ Timing	COVID Impact funding not expensed \$80K, Contract EHO not yet paid \$30K.
Education and welfare	50,055	9.41%	▲ Timing	Youth Services Invoices not yet received for payment \$80K, Building Maintenance over -\$5K, Childcare salaries over by -\$42K.
Community amenities	41,526	16.97%	▲ Timing	Maintenance on rubbish site and waste management reduced -\$40K
Recreation and culture	165,377	13.93%	▲ Timing	Mural projects not done \$23K, Community projects not expensed \$20K, CRC expenses down \$43K, Library expenses down \$10K & CRC \$43K
Transport	322,357	13.55%	▲ Timing	Road maintenance lagging \$130K, Asset Lost not yet achieved \$25K, Aviation Fuel up by 40%, \$60K.
Economic services	820,141	40.45%	▲ Timing	Agnew Project not yet implemented \$168K, Weed control under expended as yet by \$15K, Golden Gift \$230K and Gwalia Historic Precinct underexpended by \$350K inc Gwalia Interpretation Plan down by \$160K, under promotion of tourism \$40K & Barnes by \$14K.
Other property and services	51,201	127.72%	▲ Timing	Effect of POC and PWOH allocation, will be reviewed at EOFY. \$50K
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(241,759)	(26.23%)	▼ Timing	Some Infra (COVID) funding to be received partially from Stage 1 and total from Stage 2 \$333,724.
Proceeds from disposal of assets	33,454	17.42%	▲ Timing	Still working on selling and purchasing of assets \$33K, DCEO and MWS vehicles to be sold.
Payments for property, plant and equipment and infrastructure	626,933	21.00%	▲ Timing	Still pushing along capital programs \$600K Work on houses still slow due to lack of tradies \$426K
Financing activities				
Transfer from reserves	(250,000)	(100.00%)	▼ Permanent	Not required as yet, still held in Aerodrome Reserve account.
Transfer to reserves	193,100	11.74%	▲ Timing	Not required as yet.

11.0 REPORTS OF OFFICERS

11.2 DEPUTY CHIEF EXECUTIVE OFFICER

11.2(B) ACCOUNTS FOR PAYMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 16th March, 2021

AGENDA REFERENCE: 11.2 (B) MAR 21

SUBJECT: Accounts for Payment

LOCATION / ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 11th February, 2021

BACKGROUND

Attached statements consist of accounts paid by Delegated Authority totalling **\$265,797.61** since the previous council meeting consisting of:

1. Credit Card Payments for **February, 2021**, totalling **\$7,376.62**;
2. Direct Bank Transactions numbered from **1773** to **1809** and totalling **\$37,246.13**;
3. Batch Payment **64**, totalling **\$63,956.79**; and
4. Refunds and Payroll Payments from **Pay Period Ending 15/02/2020**, to **12/03/2021** totalling **\$164,594.69**.

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.10 & *Financial Management (1996)* Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the accounts for payment, as detailed:

1. Credit Card Payments for **February, 2021**, totalling **\$7,376.62**;
2. Direct Bank Transactions numbered from **1773** to **1809** and totalling **\$37,246.13**;
3. Batch Payment **64**, totalling **\$63,956.79**; and
4. Refunds and Payroll Payments from **Pay Period Ending 15/02/2020**, to **12/03/2021** totalling **\$164,594.69**.

be accepted.

VOTING REQUIREMENT

Simple Majority

SIGNATURE

Deputy Chief Executive Officer

Shire of Leonora				
Monthly Report – List of Credit Card Transactions Paid by Delegated Authority				
Submitted to Council on the 16th March, 2021				
The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for February, 2021 as per Direct Bank Transaction 1809 totalling \$7,376.62				
CHIEF EXECUTIVE OFFICER				
Reference	Date	Name	Item	Payment by Delegated Authority
CEO 02/21	04/02/2021	Coles Express Leonora	Fuel for P1	87.00
	05/02/2021	Coles Express Leonora	Fuel for P1	140.80
	08/02/2021	Mad Wax Car Wash	Maintenance P1	30.00
	08/02/2021	Tower Hotel	Accommodation for P Craig & J Epis - Meeting Attendance in Perth	220.00
	08/02/2021	Bizness Apps	Monthly Subscription to Hosting Application for Geocaching App - February, 2020	130.50
	09/02/2021	Comfort Inn Bay of Isles	Accommodation - P Craig - Esperance Conference Attendance	299.00
	09/02/2021	Comfort Inn Bay of Isles	Accommodation - J Epis - Conference Attendance Esperance	296.00
	09/02/2021	Nespresso Australia	Coffee Pods for Office	219.00
	15/02/2021	Foxtel	Foxtel, Internet and Phone for 35 Hoover Street February, 2020	211.94
	17/02/2021	White House Hotel	Refreshments for Sundowner 16th February with National Party	112.40
	22/02/2021	Coles Express Leonora	Fuel for P1	204.72
	23/02/2021	Drone Shop Perth	Drone, Controller, Accessories and Freight for works projects - Aerodrome and Roads	3,243.00
	26/02/2021	National Australia Bank	Card Fee - February, 2021	9.00
CEO 02/21			Total CEO Card February, 2021	5,203.36
DCEO 02/21	01/02/2021	Facebook	Advertising for Australia Day Celebration	20.00
	02/02/2021	Impact Office Supplies	2021 Diaries	82.32
	04/02/2021	Australian Tenders	Payment for Quarterly Subscription	117.00
	08/02/2021	Seek	Job advertisement - Visitor Services Manager	324.50
	08/02/2021	Macmil	Vehicle Registration - P 203 - Backhoe	163.85
	15/02/2021	BP Lake Grace	Fuel for P2	49.96
	15/02/2021	BP Allway Motors	Fuel for P2	78.51
	15/02/2021	EZI Diffuse	Monthly Subscription - Child HR	72.39
	15/02/2021	Mobil Yellowdine	Fuel - P2	71.87
	15/02/2021	Caltex Star Mart Coolgardie	Fuel for P2	66.00
	15/02/2021	Rydges Kalgoorlie	Accommodation - K Barnes - attending Training in Kalgoorlie	156.67
	15/02/2021	Rydges Kalgoorlie	Accommodation for K Dubberley - Training in Kalgoorlie	156.67
	17/02/2021	Local Government Professionals Australia	Training for Z Comstive	690.00
	17/02/2021	Trinity on Hampden	Accommodation - Z Comstive Training	110.00
	26/02/2021	National Australia Bank	Card Fee - February, 2021	9.00
DCEO 02/21			Total DCEO Card February, 2021	2,168.74

Reference	Date	Name	Item	Payment by Delegated Authority
Other Fees/Payments	01/02/2021	National Australia Bank	International Transaction Fee	0.60
	08/02/2021	National Australia Bank	International Transaction Fee - Bizness Apps Subscription February, 2020	3.92
Other Fees/Payments			Total Other Fees/Payments	4.52
1809	03/03/2021	National Australia Bank	Credit Card Charges - February. 2021	7,376.62

Shire of Leonora				
Monthly Report – List of Direct Bank Transactions Paid by Delegated Authority				
Submitted to Council on the 16th March, 2021				
The following list of accounts relate to Direct Bank Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions are numbered from 1773 to 1809 and totalling \$37,246.13				
CHIEF EXECUTIVE OFFICER				
Transaction	Date	Name	Item	Payment by Delegated Authority
1773	12/02/2021	Australian Super	Superannuation PPE: 8/02/2021	1,663.90
1774	12/02/2021	Aware Super	Superannuation PPE: 8/02/2021	7,670.83
1775	12/02/2021	Christian Super	Superannuation PPE: 8/02/2021	67.64
1776	12/02/2021	CBUS	Superannuation PPE: 8/02/2021	432.26
1777	12/02/2021	Dazacom Superfund	Superannuation PPE: 8/02/2021	257.03
1778	12/02/2021	HESTA	Superannuation PPE: 8/02/2021	225.05
1779	12/02/2021	ING Superannuation	Superannuation PPE: 8/02/2021	492.99
1780	12/02/2021	MLC Super Fund	Superannuation PPE: 8/02/2021	1,611.60
1781	12/02/2021	NGS Super	Superannuation PPE: 8/02/2021	307.57
1782	12/02/2021	Sunsuper	Superannuation PPE: 8/02/2021	191.00
1783	12/02/2021	TWU Super Fund	Superannuation PPE: 8/02/2021	555.75
1784	15/02/2021	3E Advantage	Printing Costs for Childcare, Shire, CRC, Works & Museum, + payment of difference of Contracted Amount vs Actual Amount January, 2021 Office National Photocopier Agreements	2,724.52
1785	26/02/2021	National Australia Bank	EFTPOS Merchant Fee - February, 2021 - Childcare - 7381278	20.00
1786	26/02/2021	National Australia Bank	EFTPOS Merchant Fee - February, 2021 - Info Centre - 7374463	22.22
1787	26/02/2021	National Australia Bank	EFTPOS Merchant Fee - February, 2021 - CRC - 7380395	24.99
1788	26/02/2021	National Australia Bank	EFTPOS Merchant Fee - February, 2021 - Rec Centre - 7379314	34.79
1789	26/02/2021	National Australia Bank	NAB Connect Fee - February 2021	46.49
1790	26/02/2021	National Australia Bank	EFTPOS Merchant Fee - February, 2021 - Airport - 7374471	59.33
1791	26/02/2021	National Australia Bank	Account Fees - February, 2021	72.60
1792	26/02/2021	National Australia Bank	EFTPOS Merchant Fee - February, 2021 - Events - 7374513	98.67
1793	26/02/2021	National Australia Bank	EFTPOS Merchant Fee - February, 2021 - Shire & Museum - 7381393	184.91
1794	1/3/2021	Westnet	Email hosting - Leonora CRC - March, 2021	11.00
1795	1/3/2021	Click Super	Transaction & Facility Fee - October, 2020	33.44
1796	8/3/2021	Australian Super	Superannuation PPE: 22/02/2021	1,726.00
1797	8/3/2021	Aware Super	Superannuation PPE: 22/02/2021	7,479.74
1798	8/3/2021	Christian Super	Superannuation PPE: 22/02/2021	101.46
1799	8/3/2021	CBUS	Superannuation PPE: 22/02/2021	432.26
1800	8/3/2021	Dazacom Superfund	Superannuation PPE: 22/02/2021	261.45
1801	8/3/2021	HESTA	Superannuation PPE: 22/02/2021	225.05
			Sub Total	\$27,134.57

Transaction	Date	Name	Item	Payment by Delegated Authority
			Balance Brought Forward	\$27,034.54
1802	8/3/2021	Host Plus	Superannuation PPE: 22/02/2021	70.10
1803	8/3/2021	ING Superannuation	Superannuation PPE: 22/02/2021	492.99
1804	8/3/2021	MLC Super Fund	Superannuation PPE: 22/02/2021	1,604.53
1805	8/3/2021	NGS Super	Superannuation PPE: 22/02/2021	307.57
1806	8/3/2021	Sunsuper	Superannuation PPE: 22/02/2021	191.00
1807	8/3/2021	TWU Super Fund	Superannuation PPE: 22/02/2021	111.65
1808	8/3/2021	Wealth Personal Superannuation	Superannuation PPE: 22/02/2021	57.13
1809	03/03/2021	National Australia Bank	Credit Cards February 2021	7,376.62
			GRAND TOTAL	\$37,246.13

Shire of Leonora				
Monthly Report - List of Accounts Paid by Delegated Authority				
Submitted to Council on the 16th March, 2021				
<p>Batch Payment 64, totalling \$63,956.79 was paid by delegated authority by the Chief Executive Officer and has been checked and is fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>				
CHIEF EXECUTIVE OFFICER				
Batch Reference	Date	Name	Item	Payment by delegated Authority
BP 64.01	18/02/2021	Air Liquide W.A. Ltd	Rental Fees for January 2021	26.06
BP 64.02	18/02/2021	BOC Limited	Mig Wire 0.9mm, 2 X 16 TC Roads 2.5mm and 2 X 16 TC Roads 3.2mm	324.97
BP 64.03	18/02/2021	Bunnings Building Supplies Pty Ltd	Retic Controller for Lot 229 Hoover Street, Clothes Line for Lot 294 Queen Victoria Street, Pressure Sprayer, Fertiliser and Hose Reel for Depot, 2 Boxes Lawn Seed for Lot 144 Gwalia Street and Floor and Wall Tiles for Lot 250 Queen Victoria	1,404.85
BP 64.04	18/02/2021	Cheric Leonora	Conduct Audit of Signs on the Golden Quest Discovery Trail (Within Shire of Leonora Only)	472.18
BP 64.05	18/02/2021	Elite Gym Hire	12 Months Gym Equipment Hire Rental 1/3/21 - 1/4/21	1,499.74
BP 64.06	18/02/2021	Goldfields Children Charity	Nickel Sponsorship Package for the Goldfields Children Charity Ball 13th March, 2021	4,043.00
BP 64.07	18/02/2021	Goldfields Pest Control	Annual Termite and Pest Inspection/Treatments for Shire Properties	24,090.00
BP 64.08	18/02/2021	Goldfields Truck and Plant Hire	Hire of 24T Multi Tyre Roller at \$250exGST a day plus Mobilisation, Replacement and Installation...	3,698.88
BP 64.09	18/02/2021	Goldfields Truck Power	Service Kit for Hyster Forklift	57.38
BP 64.10	18/02/2021	GTN Services	Inspect and Re-Gas A/C in P2333	149.00
BP 64.11	18/02/2021	Information Services and Technology Pty L	Annual Fee Hosting Mosaic Online for Gwalia	1,225.40
BP 64.12	18/02/2021	Juwest Pty Ltd	Repair Retic at CRC	2,265.88
BP 64.13	18/02/2021	Kalgoorlie Case & Drill Pty Ltd	Blower and Batteries, Box Roof and Gutter Sealant, Sifters and Stanley Blades for Depot	1,320.80
BP 64.14	18/02/2021	Kateva Dubberley	Reimbursement for Food and Travel for Training	433.40
BP 64.15	18/02/2021	Kaychlolas Ice Cream Van	Ice Cream Provided for Australia Day Event	1,200.00
BP 64.16	18/02/2021	Keep Australia Beautiful Council	5 Boxes of Orange Roadside Litter Bags	200.00
BP 64.17	18/02/2021	Kerry Barnes	Reimbursement for Food for Training in Kalgoorlie	95.00
BP 64.18	18/02/2021	Kleenheat Gas	Annual Facility Fee for 58 Tower St - 2 Bottles	85.80
BP 64.19	18/02/2021	Luck Thai Cleaning	Cleaning Shire Facilities 01/02/21 - 14/02/21	9,405.00
BP 64.20	18/02/2021	Market Creations	Annual Web Hosting Service up to 31/05/2022	660.00
			Sub Total	\$52,657.34

Batch Reference	Date	Name	Item	Payment by delegated Authority
			Balance Brought Forward	\$52,657.34
BP 64.21	18/02/2021	Modus Australia	3 X Paper Towel Dispenser for Gwalia Museum Public Toilet and 1 Paper Towel Dispenser for the ...	910.80
BP 64.22	18/02/2021	Multiple Trades and Maintenance	Fix Leak in Ensuite for LOT 1260 Fitzgerald Street, Replace 3 Toilets at Info Centre Building, Leaking Toilet at Information Centre and Repair Leak in Toilets at Main Office	1,530.59
BP 64.23	18/02/2021	Netlogic Information Technology	Monthly Offsite Consulting Labor Januray, 2021	825.00
BP 64.24	18/02/2021	Office National Kalgoorlie	Photocopier - Travel Costs	1,712.19
BP 64.25	18/02/2021	Outback Parks&Lodges	Ranger Accommodation 1/02/2021 and Accommodation for Childcare Center Relief Staff B West	335.00
BP 64.26	18/02/2021	PWT Electrical Pty Ltd	Electrical Lights Internal and External for 1260 Fitzgerald Street	1,180.85
BP 64.27	18/02/2021	The Food Van	Senior's Morning Tea 22/9/20 - 4/2/21	504.00
BP 64.28	18/02/2021	Toll Transport Pty Ltd	Freight for Depot, Shire Pool and Childcare Centre	213.54
BP 64.29	18/02/2021	Tradelink Pty Ltd	Bathroom Parts and Accessories, Sink, Taps and Washing Machine Trap - Lot 250 Queen Victoria Street	2,587.48
BP 64.30	18/02/2021	Zebs Foto Frames	Hire of Photo Mirror and Dart Board for Australia Day	1,500.00
			GRAND TOTAL	\$63,956.79

Shire of Leonora				
Monthly Report – List of Accounts Paid by Delegated Authority				
Submitted to Council on the 16th March, 2021				
The following list of accounts has been paid under delegation by the Chief Executive Officer, since the previous list of accounts. Refunds and Payroll Liability payments since the previous list of accounts paid by Delegated Authority totalling \$164,594.69 .				
CHIEF EXECUTIVE OFFICER				
Cheque	Date	Name	Item	Payment by Delegated Authority
PPE03082021	09/03/2021	Shire of Leonora	Salaries & Wages PPE: 8/3/2021	83,464.94
PL09032021	12/03/2021	Shire of Leonora	Payroll Liabilities PPE: 08/03/2021	833.10
PL22022021	23/02/2021	Shire of Leonora	Payroll Liabilities PPE: 23/02/2021	862.50
PPE22022021	23/02/2021	Shire of Leonora	Salaries & Wages PPE: 22/02/2021	78,337.51
Refund	15/02/2021	Mt Malcolm Gold Holdings Pty Ltd	Rates refunds tenement deaths M2020/12 2233 2241 2258	495.29
177858474	09/03/2021	Shire of Leonora	Repayment of bounced salary PPE: 22/2/2021	601.35
			GRAND TOTAL	\$164,594.69

11.0 REPORTS OF OFFICERS

11.3 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR

11.3(A) LEONORA PUBLIC HEALTH AND WELLBEING PLAN

SUBMISSION TO: Meeting of Council
Meeting Date: 16th March, 2021

AGENDA REFERENCE: 11.3 (A) MAR 21

SUBJECT: Public Health and Wellbeing Plan

LOCATION / ADDRESS: Leonora Shire

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: 23.4.1.0

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Dave Hadden

OFFICER: Environmental Health Officer/Building Surveyor

INTEREST DISCLOSURE: Nil

DATE: 22nd February 2021

BACKGROUND

Council engaged the services of Mr Llew Withers in late 2018 to undertake the preparation of Councils Public Health and Wellbeing Plan. The State through the new Public Health Act 2016 requires that each local authority produce a public health plan that applies to its district. The requirement to produce the plan comes into effect two years after the Public Health Act 2016 is finalised. That is the State is currently transitioning between the Health Act 1911 and new Public Health Act 2016 which when completed will require the individual public health plans to be completed within two years. Council engaged Mr Withers in an effort to beat the rush for consultants as there are very few working in this field currently. The WA Health Department is aware that many local governments are developing their local plans before the Public Health Act 2016 is finalised and is highly supportive of this occurring.

Comment

The local plan is required to be consistent with the State Public Health Plan whilst responding to local public health risks and must:

- Identify the public health needs of the local government district.
- Include an examination of data relating to health status and health determinants in the local government district.
- Establish objectives and policy priorities for the promotion and protection of public health in the local government district.
- Describe the development and delivery of public health services in the local government district, and
- Include a report on the local governments performance of its functions under the Act.

Mr Withers has met with Council a number of times while arranging consultation surveys, assessing responses and preparing the plan.

STATUTORY ENVIRONMENT

Subject to State approval through Department of Planning, Lands and Heritage.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

Financial implications can be expected through inclusion of the Public Health and Well Being Plan into Councils Strategic Plan when next due for review.

STRATEGIC IMPLICATIONS

The Department of Health encourages local governments to incorporate public health planning into the Integrated Planning and Reporting Framework (Strategic Plan) as an informing strategy. Informing strategies inform the local government of how capable it is to deliver the services and assets required by the community while also allowing local governments to set its priorities within its resourcing capabilities.

RECOMMENDATIONS

That Council;

- a) Endorse the Shire of Leonora Public Health and Wellbeing Plan 2021 – 2025, and
- b) Submit a copy of the Shire of Leonora Public Health and Wellbeing Plan to the Health Department of WA, Director Environmental Health, Dr Michael Lindsay.

VOTING REQUIREMENT

Simple Majority

SIGNATURE

Environmental Health Officer/Building Surveyor



Public Health and Wellbeing Plan

Shire of Leonora 2021-2025



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Acknowledgement of Country

The Shire of Leonora acknowledges the Wongatha People, the Traditional Owners of the country within the Council's boundaries.

Introduction

We are proud to present the Shire of Leonora Public Health Plan. This Plan is designed to be both a stand-alone plan and also one that influences the periodic revisions of the Shire of Leonora Strategic Community Plan 2017 – 2027.

Each local government in Western Australia is required by the *Public Health Act 2016* to enhance the health, wellbeing and safety of all of its citizens and align with the *State Public Health Plan for Western Australia 2019 – 2024*. Incorporating the outcomes and strategies of the Public Health Plan into Council's Strategic Community Plan, will ensure the public health plan will remain relevant to the community needs and keep pace with the ever-changing demographics of the local community.

While the process of the development of the plan has been taken over a four year period, some of the delay has been caused by the inability to travel to the Goldfields during the COVID 19 lockdown during 2020 and the need to consult with nearby shires and trying to coordinate information sessions through a combined consultation process.

In a practical sense, it was decided to consult with all communities by local government by an electronic survey process using social media and the website. In the Shire of Leonora, this method proved to be very successful attracting over 80 electronic and paper submissions.

We would like you to enjoy reading this plan as we look forward to working collaboratively with the community to continuously improve the public health outcomes of all of our citizens.

Peter Craig

Shire President

February 2021

Jim Epis

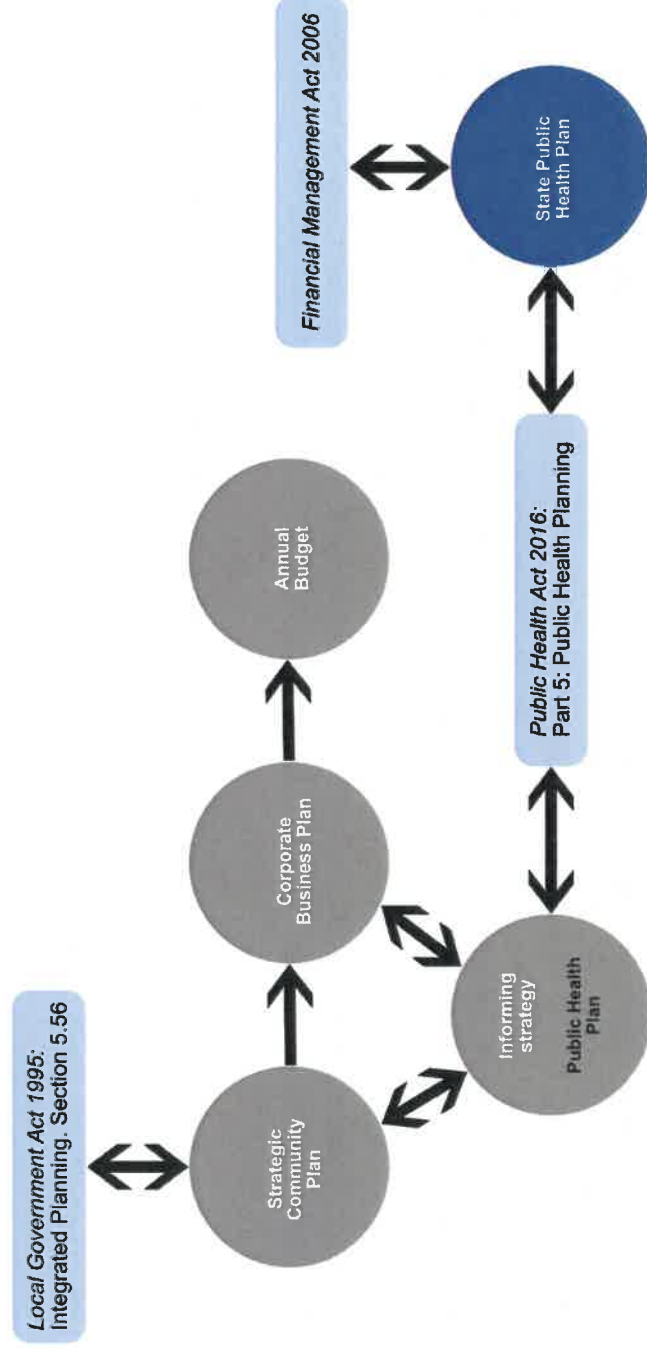
Chief Executive Officer



Plan Implementation

The State Public Health Plan is a stand-alone plan and each local government is required to create its own public health plan, which in turn, is to be incorporated into the Council's Strategic Community Plan. The Strategic Community Plan connects with Council's Business Plan which is funded by each local government through its revenue stream. Each local government is then required to prepare and adopt a local government public health plan.

The diagram below provides a pictorial representation of how this is to be achieved.



Linkages between Part 5: Public Health Planning of the Public Health Act 2016 and Local Government Planning for the future requirements under section 5.56 of the Local Government Act 1995

Our Current Health Role

The Shire of Leonora currently supports the promotion of Public Health outcomes through its community.



These may be explained in more detail in the core business described here:

- **Infrastructure and property services** including provision of local roads, footpaths, drainage, waste collection and management.
- **Environmental Health Services** to prevent and control environmental health hazards, emissions and communicable diseases e.g. tobacco control, water and food safety, noise and air pollution, and mosquito and animal control.
- **Community Services** such as provision of a doctor, and proposed aged care accommodation.
- **Cultural facilities and services** such as libraries, art galleries, places of historic importance and museums.
- **Provision of recreation facilities** such as parks, ovals, golf course, swimming pool, sports centre, and camping grounds.
- **Building services, planning and development control** including inspections, licensing, certification and enforcement.
- **Administration of facilities** such as airport, cemetery, waste collection, CRC, and wastewater reuse.
- **Local Government Health Law Enforcement, Ranger and Emergency Services.**



Snapshot of the Health of Goldfields Residents

Goldfields population 54,821
10% of WACHS* population
(2% of State)
12% are Aboriginal people
ERP 2016

3% decrease in birth rate
for Goldfields residents from
2011-2012 to 2015-2016

333 dental and 457 ear, nose & throat
Potentially Preventable Hospitalisations
(PPH)
0-14 years old
2011-2015

7,135 hospitalisations for
digestive diseases
15-64 years old
2011-2015

2 in 5 did not do
sufficient physical activity
1 in 5 have high blood pressure
adults 16+ years old
2013-2016

38% are obese
adults 16+ years old
2013-2016

1.4 x higher rate of
alcohol-related hospitalisations**
2011-2015

4,773
Potentially Preventable Hospitalisations
(PPH)
1,942 (40%) were Aboriginal people
2011-2015

756
Potentially Preventable Hospitalisations
(PPH) for dental conditions
all ages
2011-2015

1.6 x higher rate of lung cancer**
2011-2015

2.8 x higher ischaemic heart disease
mortality rate**
for Aboriginal people
2006-2015

415 avoidable deaths
(56% of all deaths)
<75 years old
2011-2015

81% were able to receive
hospital care in the region
2016-2017

5.4 x higher hospitalisation
rate for Aboriginal people
15-64 years old
2006-2015

2 x higher death rate**
from transport accidents
<75 years old
2011-2015

Youth Suicide
1.2 x higher for males,**
1.3 x higher for females**
15-24 years old
2006-2015

*Western Australian Country Health Services

**Compared with the WA State average

THE RESIDENTS OF LEONORA SPEAK

140

Key results from the Leonora Health and Wellbeing Survey

AS THINGS ARE NOW

The worst health risks in the community are from:

- Sniffing volatile substances
- Using illegal drugs
- Tobacco/cigarette smoking
- Drinking too much alcohol
- Being overweight

The most serious mental & social health issues in our community are:

- Alcoholism
- Drug addiction
- Violence in the home

The sport & recreation facilities we use the most are:

- Leonora Pool
- Leonora Recreation Centre

The top four volunteering activities we do are for:

- Public events
- Community groups & services
- Charities
- Sporting

The things which worry us the most about COVID-19 are:

- Our children's future education
- Our family's future health

I enjoy interacting with my neighbours (68%)

I feel like my life has a sense of purpose (78%)

There is strong community spirit in Leonora (66%)

I feel like I belong in my local community (66%)

I feel the Shire cares about our welfare (71%)

I am proud of the community where I live (73%)

I know where to get help when I need it (75%)

Great ^{bush}small open spaces ^{making}need ^{town}place
community ^{life}people ^{love}friendly

^{weather}live ^{sense}Freedom time

The words we used the most, to say what we like best about living in Leonora

CHANGE FOR THE FUTURE

More of these programs will improve the health of our community

- Routine screening for health issues eg cervical cancer, prostate cancer
- Programs for Children
- Programs for Teens

We support new programs to reduce harm from:

- Sniffing volatiles
- Illegal drugs
- Alcohol
- Tobacco

To help us be more physically active, we'd like

- Free fitness classes
- More recreational community activities
- Public exercise equipment that is free to use

For good community health, we need:

- Safe roads
- Recreation and sporting facilities
- Parks and public open spaces
- Affordable housing

For easier access to healthy food, we need:

- More healthy food options in takeaway/fast food outlets
- Healthy food options at sporting & community & events

The key environmental issues for good community health are:

- Access to safe, affordable & nutritious food
- Clean & safe air
- Environmental testing
- Safe waters in swimming pools



Integrating the Public Health Vision into the Strategic Community Plan

The Public Health Plan incorporates the 4 key themes of community interest from the Shire of Leonora Strategic Community Plan:

- **Social** An empowered and spirited community
 - **Economic** Economic hub of the northern goldfields
 - **Environment** Forward thinking management of the built and natural environment
 - **Leadership** Innovative and proactive Shire and Councillors
- And introduces a new theme:
- **Health** Improving the health outcome of all people living in our community

While the Australian Bureau of Statistics has found that persons living in remote areas with town populations less than 1,000 are happier than those living in urban areas, this is balanced against greater travelling distances to access hospitals and specialised medical care and higher number of preventable deaths from lifestyle factors (obesity, smoking, diabetes), occupational incidents and road trauma.

The Shire of Leonora provides a wide range of recreational facilities in Leonora and has demonstrated its commitment to public health through its continuing administration of environmental health and building services, provision of the Shire of Leonora Disability Access and Inclusion Plan, and supporting community use of recreational facilities.

Leonora has little disadvantage in the community (SEIFA Index) and has high employment in predominantly mining and service and tourism industries and as a regional centre in the Northern Goldfields, has a wider range of government and community services than surrounding shires. Public Health Indicators are more positive than not, with high rates of immunisation, low teenage birth rate, lower cancer rates than state average, a low rate of youth suicide but low participation in cervical cancer screening



The Public Health Vision added to the Strategic Community Plan

SOCIAL	ECONOMIC	ENVIRONMENT	LEADERSHIP	HEALTH
<p><i>An empowered and spirited community</i></p> <p>1.1 Foster a greater sense of community</p> <p>1.2 Support our senior residents in their community</p>	<p><i>Economic hub of the Northern Goldfields</i></p> <p>2.1 Become the economic focal point for business and industry in the Northern Goldfields</p> <p>2.2 Increase awareness of the district and region's attractions</p>	<p><i>Forward thinking, management of the built environment and natural environment</i></p> <p>3.1 Sustainable and effective environmental management</p> <p>3.2 Plan for continuous improvement of infrastructure and services</p>	<p><i>Innovative and proactive Shire and Councillors</i></p> <p>4.1 Efficient service offerings to the Community</p> <p>4.2 Effective and open engagement with all sections of the community</p> <p>4.3 Innovative and safe working environment</p> <p>4.4 Diversify and strengthen revenue streams</p> <p>4.5 Strong leadership and planning</p>	<p><i>Planning for a healthy and sustainably active community</i></p> <p>5.1 Planning a COVID safe and healthy community</p> <p>5.2 Preventing harm from unsafe use of alcohol, drugs, and solvents</p> <p>5.3 Preventing obesity and increasing healthy affordable food options</p> <p>5.4 Improving Community Health by encouraging preventable health screening</p> <p>5.5 Providing environmental health protection</p>



Community and Public Health Outcomes

Infectious Disease

5.1 Planning a COVID safe and healthy community

5.1.1 Minimise incidents of infectious disease by surveillance and providing information for disease prevention

5.1.2 Keep the community informed on COVID-19 revisions

5.1.3 Implement COVID-19 Safety plans in consultation with emergency authorities

5.1.4 Develop COVID risk management guidelines for public events

5.1.5 Encourage all persons to keep premises safe by regular cleaning and disinfection

Harm Minimisation

5.2 Preventing harm from unsafe use alcohol & drug & solvents.

5.2.1 Work with the community and Police and other stakeholders to improve safety, prevent crime and anti-social behaviour associated with alcohol and drug use.

5.2.2 Plan more alcohol and smoke free community events.

5.2.3 Continue to promote smoke free playgrounds and public spaces.

5.2.4 Liaise with sporting clubs to promote good times without alcohol and reward those clubs with responsible service policies and alcohol-free areas.

5.2.5 Encourage FIFO workers to reduce smoking consumption.

Preventing Obesity

5.3 Preventing obesity and increasing healthy affordable food options

5.3.1 Link with LiveLighter and get involved in the campaigns to raise awareness.

5.3.2 Raise awareness of recreation activities and facilities to reduce overweight and obese persons.

5.3.3 Promote recipes for healthy meals in takeaway / fast food outlets prepared with local ingredients.

5.3.4 Develop and implement a healthy catering policy for all Council functions and meetings

Improving Community Health

5.4 Improving community health by encouraging preventable health screening

5.4.1 Encourage government agencies to institute a regular cycle to promote personal screening services e.g. cervical cancer & mammograms.

5.4.2 Recognise child health nurses for achieving a 100% immunisation rate amongst pre-schoolers.

5.4.3 Review the AEDC score for vulnerable children to achieve a zero score.

5.4.4 Work with Road Safety authorities to make safer roads.

5.4.5 Continue to recognise individuals who volunteer in community health.

Environmental Health Protection

5.5 Providing environmental health protection

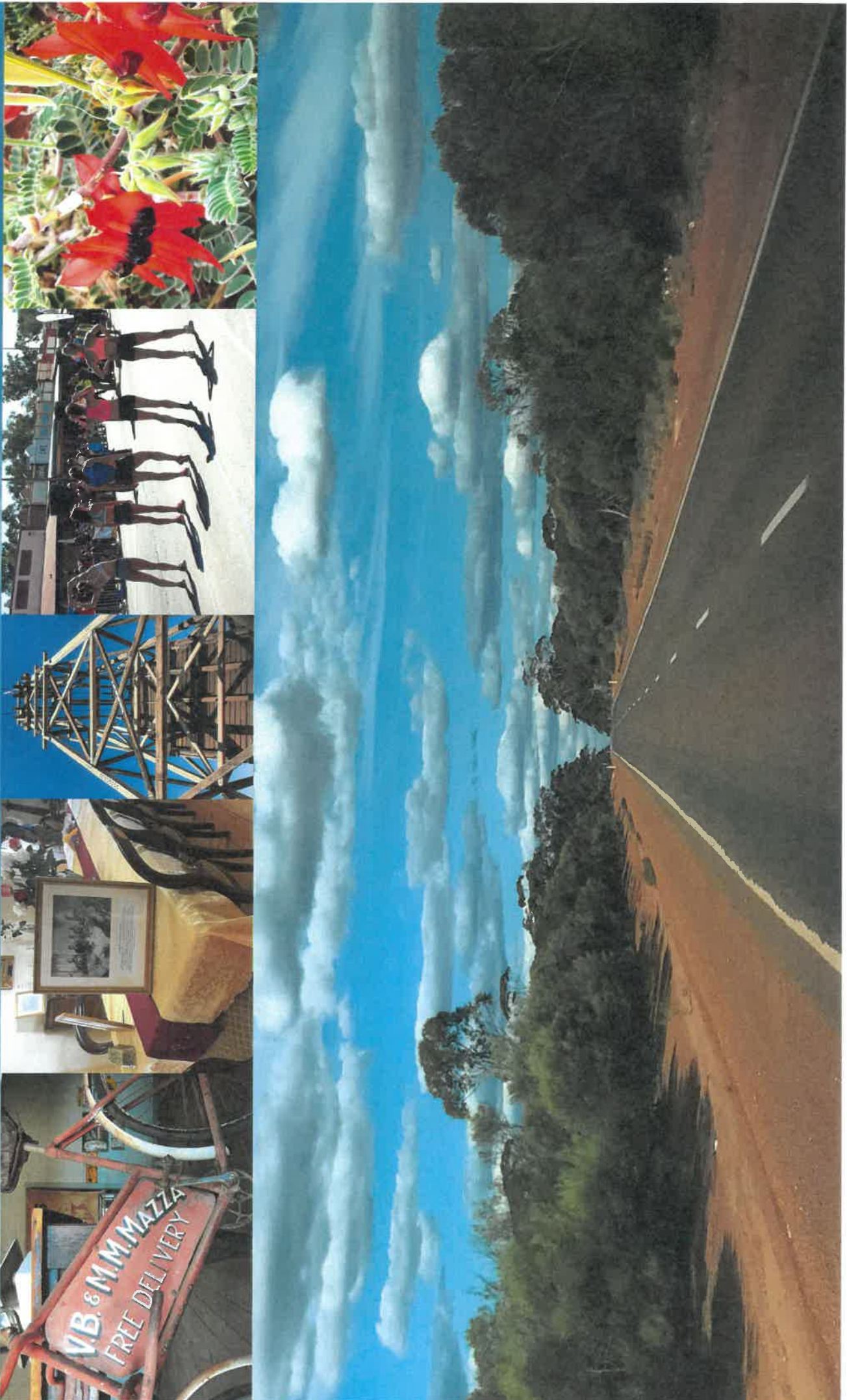
5.5.1 Provide access to educational information for relevant operators on public health matters, e.g. Foodsafe online.

5.5.2 Continuing inspection of food premises based on risk.

5.5.3 Continue to monitor and report on all drinking and aquatic facility waters highlighting any areas of high risk.

5.5.4 Working in the built environment for safe and sustainable constructions.





Conclusion

This Plan was developed in consultation with elected members and the community to reflect the needs of the local community.

Although health is everyone's responsibility, the Shire of Leonora is already contributing substantially to supporting the community through the provision of recreational services, tourism activities, airport and health and building administration.

Specifically, the Plan will directly influence the way in which the Shire of Leonora supports public health in the community by addressing better health outcomes for its citizens through the Strategic Community Plan outcomes.

These initiatives will provide the Shire of Leonora with a strong leadership role in the health and wellbeing of its population by:

- Adopting a leadership and advocacy role in better health planning;
- Having a whole of Council approach to delivering better health and wellbeing initiatives;
- Encouraging external partnerships in health; and
- Engaging elected members with the community to promote healthy lifestyles.

The Plan was developed by including:

- Extensive analysis of health data (a well-developed Health Profile Report);
- Participation in an electronic Health and Wellbeing Survey; and
- Consultation with elected members and senior officers.



The strategies contained in the Shire of Leonora's Public Health Plan are intended to mirror the work already underway. The Shire of Leonora effectively communicates with its citizens and provides a wide range of recreational services and facilities. This connection with Community was noted by the number of positive comments in the Public Health and Wellbeing Survey. Three quarters of respondents (83 responses) offered a positive comment about *being proud of my community* (73%) where I live and feeling that the Shire of Leonora cares about my welfare (71%).

It is intended that the Plan be one where the Shire of Leonora can continue to do the good work already underway but take the opportunity to also include measures designed to increase early intervention against health illnesses (heart through overweight & obesity, harm minimisation through addressing smoking and drug awareness and cancer screening by lobbying health agencies to increase the number of opportunities for screening of cancers). There are a number of strategies which are designed to guide the Shire of Leonora in the manner in which it addresses better public health outcomes in this locality.

The Shire of Leonora within its financial capabilities will support the Goldfields Population Health Unit in conjunction with surrounding shires, to improve health outcomes for persons residing in the Shire of Leonora by raising awareness of unhealthy lifestyle conditions that have been identified in the Health Profile Report and the Better Health and Wellbeing Survey.

Over the next four years, the Shire of Leonora will undertake initiatives to achieve the key strategies under each theme. Success will be measured by reporting against the outcomes of the plan. Modifying public health outcomes in the community is likely to be a slow process and may take a number of plans implemented to bring about community change.

Information used in the research phase of this plan was principally drawn from Census material (2011 & 2016), SEIFA Index (2016), AEDC (Education) data (2018), Health Department hospital admissions data (2018) and the Shire of Leonora Public Health and Wellbeing Survey (2020).





- 12.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.**
- A. ELECTED MEMBERS**
Nil
- B. OFFICERS**
Nil
- 13.0 STATE COUNCIL AGENDA**
Nil
- 14.0 NEXT MEETING**
Tuesday 20th April, 2021
- 15.0 CLOSURE OF MEETING**