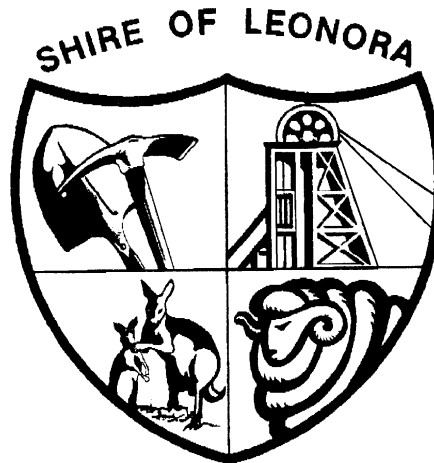


SHIRE OF LEONORA

NOTICE OF AN ORDINARY COUNCIL MEETING



**MINUTES OF ORDINARY MEETING HELD
IN SHIRE CHAMBERS, LEONORA
ON TUESDAY 16TH JUNE, 2020
COMMENCING AT 9:32 AM.**

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL/OTHER INTEREST DISCLOSURES

1.1 The President Cr PJ Craig declared the meeting open at 9:32am.

1.2 Visitors or members of the public in attendance

Nil

1.3 Financial/Other Interest Disclosures

Nil

2.0 DISCLAIMER NOTICE

3.0 COUNCIL MEETING INFORMATION NOTES

4.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

4.1 President (Chairperson)	PJ Craig
Deputy President	RA Norrie
Councillors	RM Cotterill
	F Harris
	AE Taylor
	AM Moore
	LR Petersen
Chief Executive Officer	JG Epis
Deputy Chief Executive Officer	L Gray

3.2 Apologies
Nil

3.3 Leave of Absence (Previously approved)
Nil

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

Nil

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr AE Taylor, seconded Cr RM Cotterill that the Minutes of the Ordinary Meeting held on 19th May, 2020 be confirmed as a true and accurate record.

CARRIED (7 VOTES TO 0)

9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

11.0 REPORTS OF OFFICERS

11.1 CHIEF EXECUTIVE OFFICER

Nil

11.0 REPORTS OF OFFICERS

11.2 DEPUTY CHIEF EXECUTIVE OFFICER

11.2(A) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO: Meeting of Council
Meeting Date: 16th June, 2020

AGENDA REFERENCE: 11.2 (A) JUN 20

SUBJECT: Monthly Financial Statements

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 9th June, 2020

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 31st May, 2020 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st May, 2020
- (c) Material Variances – 31st May, 2020

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
- (b) *budget estimates to the end of the month to which the statement relates;*
- (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*

- (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 31st May, 2020 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st May, 2020
- (c) Material Variances – 31st May, 2020

be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr RA Norrie , seconded Cr AM Moore, that the Monthly Financial Statements for the month ended 31st May, 2020 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st May, 2020
- (c) Material Variances – 31st May, 2020

be accepted.

CARRIED (7 VOTES TO 0)

11.0 REPORTS OF OFFICERS

11.2 DEPUTY CHIEF EXECUTIVE OFFICER

11.2(B) ACCOUNTS FOR PAYMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 16th June, 2020

AGENDA REFERENCE: 11.2 (B) JUN 20

SUBJECT: Accounts for Payment

LOCATION / ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Linda Gray

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 9th June, 2020

BACKGROUND

Attached statements consist of accounts paid by Delegated Authority and Council Authorisation since the previous council meeting as follows:

1. Accounts paid by Delegated Authority, totalling **\$520,271.51**, consisting of:
 - a. Credit Card Payments¹ for **May, 2020**, totalling **\$8,285.96**;
 - b. Direct Bank Transactions numbered from **1438** to **1467** and total **\$187,668.04**²;
 - c. Batch Payments **29, 30, 31 & 32**, totalling **\$231,225.77**; and
 - d. Cheques numbered from **25691** to **25700** and Payroll Payments relating to **Pay Periods Ending 20/05/2020 & 03/06/2020**, totalling **\$101,377.70**.
2. Accounts paid by Council Authorisation, totalling **\$193,309.06**, consisting of:
 - a. Batch Payment **BP 33.01** to **BP 33.35** totalling **\$198,309.06**.

The total amount paid since the previous meeting is **\$718,580.57**.

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.10 & Financial Management (1996) Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

¹ Credit Card Payments are listed individually to provide further transparency, however the total amount is included within item b. Direct Bank Transactions and is not to be used to calculate the total amount paid by Delegated Authority and Council Authorisation.

² This total is inclusive of Credit Card Payments noted above.

RECOMMENDATIONS

That the accounts for payment, as detailed:

1. Accounts paid by Delegated Authority, totalling **\$520,271.51**, consisting of:
 - a. Credit Card Payments for **May, 2020**, totalling **\$8,285.96**;
 - b. Direct Bank Transactions numbered from **1438** to **1467** and total **\$187,668.04**;
 - c. Batch Payments **29, 30, 31 & 32**, totalling **\$231,225.77**; and
 - d. Cheques numbered from **25691** to **25700** and Payroll Payments relating to **Pay Periods Ending 20/05/2020 & 03/06/2020**, totalling **\$101,377.70**.
2. Accounts paid by Council Authorisation, totalling **\$193,309.06**, consisting of:
 - a. Batch Payment **BP 33.01** to **BP 33.35** totalling **\$198,309.06**.

be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr RA Norrie, seconded Cr AE Taylor , that the accounts for payment, as detailed:

1. Accounts paid by Delegated Authority, totalling **\$520,271.51**, consisting of:
 - a. Credit Card Payments for **May, 2020**, totalling **\$8,285.96**;
 - b. Direct Bank Transactions numbered from **1438** to **1467** and total **\$187,668.04**;
 - c. Batch Payments **29, 30, 31 & 32**, totalling **\$231,225.77**; and
 - d. Cheques numbered from **25691** to **25700** and Payroll Payments relating to **Pay Periods Ending 20/05/2020 & 03/06/2020**, totalling **\$101,377.70**.
2. Accounts paid by Council Authorisation, totalling **\$198,309.06**, consisting of:
 - a. Batch Payment **BP 33.01** to **BP 33.35** totalling **\$198,309.06**.

be accepted.

CARRIED (7 VOTES TO 0)

Cr PJ Craig adjourned the meeting at 10:14am for morning tea.

Cr PJ Craig resumed the meeting at 10:36 am with all those previously listed in the record of attendance present.

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Mr Jim Epis
The Chief Executive Officer
Shire of Leonora
PO Box 56
LEONORA WA 6438

COMPILATION REPORT TO THE SHIRE OF LEONORA

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Leonora, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 31 May 2020. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF LEONORA

The Shire of Leonora are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Leonora we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Leonora provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the special purpose financial statements.



Moore Stephens (WA) Pty Ltd
Chartered Accountants



RUSSELL BARNES
DIRECTOR

8th June 2020

SHIRE OF LEONORA
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 May 2020

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 MAY 2020

INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 5 May 2020

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not inconsistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

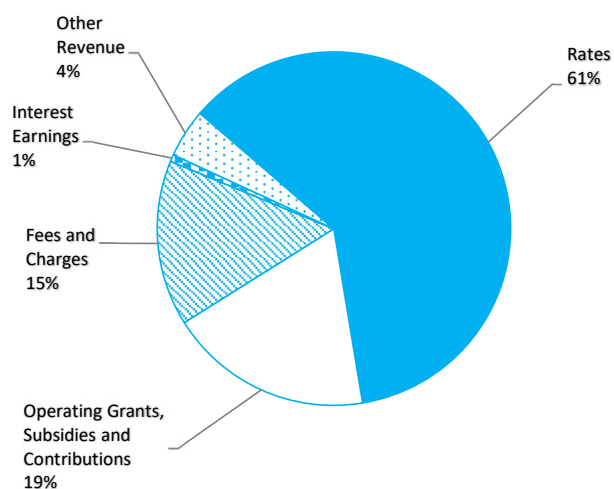
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

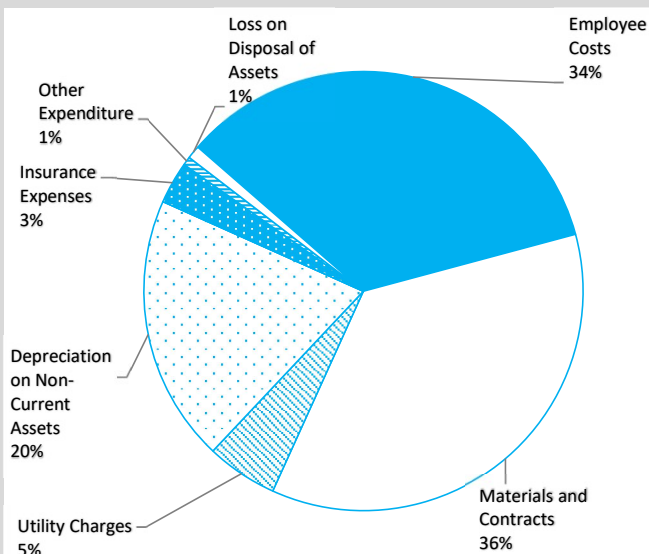
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MAY 2020

SUMMARY GRAPHS

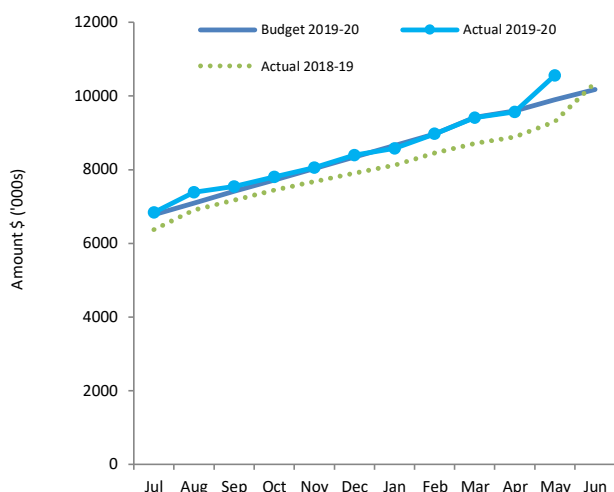
OPERATING REVENUE



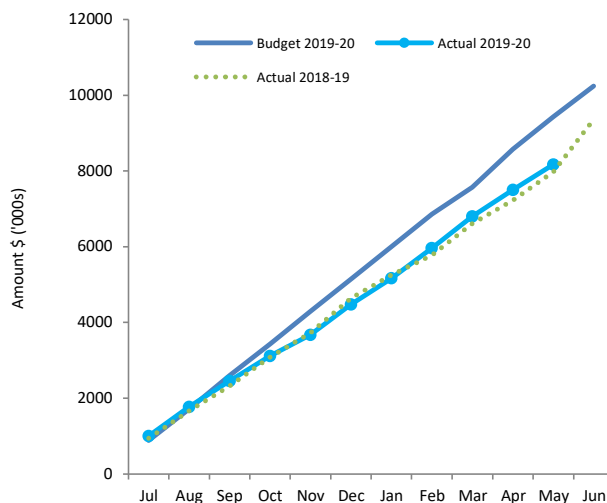
OPERATING EXPENSES



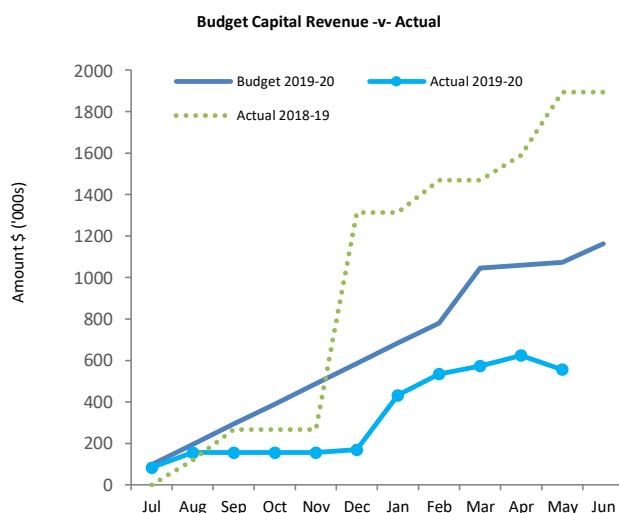
Budget Operating Revenues -v- Actual



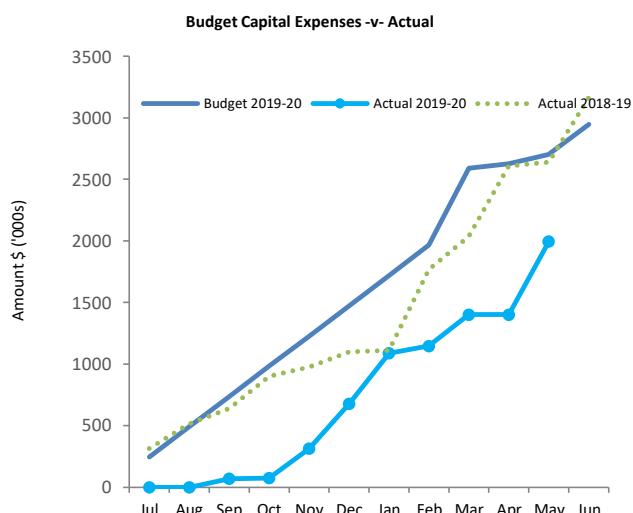
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES	ACTIVITIES
<p>GOVERNANCE</p> <p>To provide a decision making process for the efficient allocation of scarce resources.</p>	<p>Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowances, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses. An administration cost is also allocated which enables staff to process Council meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting any audits of Council books of accounts and procedures is included under this heading. Also included is the sponsorship of the Royal Flying Doctor Service of Australia through a five year contribution towards funding an aircraft.</p>
<p>GENERAL PURPOSE FUNDING</p> <p>To collect revenue to allow for the provision of services.</p>	<p>1. Rates.</p> <p>(a) GRV (gross rental value) refers to property rates for Leonora, Leinster and Agnew town sites and operational mines and associated infrastructure.</p> <p>(b) UV (Unimproved value) refers to mining properties and tenements (other than mines and other associated infrastructure) and prospecting licenses, exploration licenses and mining leases. It also refers to pastoral properties.</p> <p>(c) Additional rates and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget.</p> <p>(d) Administration charge refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process.</p> <p>(e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.</p> <p>2. Grants</p> <p>(a) Grants Commission - a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population.</p> <p>(b) Roads Grant - An unimproved road grant allocated by the Federal Government and again distributed by the Grants Commission utilising a pre-determined formula.</p> <p>(c) Administration costs allocated to grants refers to the costs associated in the collection of Federal Government grants including provision and updating of data used in grants commission formula.</p> <p>3. Interest from Investments</p> <p>Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.</p>
<p>LAW, ORDER, PUBLIC SAFETY</p> <p>To provide services to help ensure a safer and environmentally conscious community.</p>	<p>Costs and revenues associated with animal control within the Shire and also includes dog and cat registration, fire prevention and control, emergency services and other aspects of community safety.</p>
<p>HEALTH</p> <p>To provide an operational framework for environmental and community health.</p>	<p>Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/control, food hygiene inspection/control, contribution to doctor's expenses, aged care feasibility study and notification of disease.</p>

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Provision of support services for education through the Leonora Childcare Centre, and for the elderly, youth and disabled within the district for the betterment of the residents.

HOUSING

To provide and maintain staff housing.

Costs of maintaining Council owned accommodation units and collection of rentals paid by staff for the use of those buildings. Costs that can be accurately attributed to other programs are allocated. Accommodation included 9 houses, 2 duplexes and a single persons quarters.

COMMUNITY AMENITIES

To provide services required by the community.

Costs of collection and disposal of domestic and commercial refuse for the town site of Leonora and maintenance of the landfill refuse site and liquid waste facility. Revenue collection by way of an annual fee for this service is included on rate assessment notices. Costs associated with review and administration of Council's Town Planning Scheme and operation of the Leonora Cemetery. Provisions of Christmas decorations in Leonora townsite.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.

Provision and maintenance of Council owned parks, gardens and grassed oval/recreation ground at Leonora and a contribution to similar facilities within Leinster townsite. Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball courts, two squash courts, kitchen, gymnasium, swimming pool and associated facilities and revenues collected from the public for use of these facilities. Additional facilities located in Leonora include a bowling club and skate park. Costs of maintenance of Council owned television and radio re-transmission service which includes digital television and radio costs, and revenue associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of WA.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Maintenance and improvements of 1,300 kilometres of Council controlled unsealed roads, townsite footpaths and streets, drainage control, street cleaning and provision and maintenance of street trees. Costs of providing electricity for street lights in the Leonora townsite and maintenance of Council's works depot and associated infrastructure. Operation, maintenance and management of Leonora Airport including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators. Revenues by way of landing fees and head tax charges charged to all aircraft with the exception of the Royal Flying Doctor Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

ECONOMIC SERVICES

To help promote the Shire and its economic wellbeing.

Costs associated with tourism promotion throughout the Shire including employment of staff at the Gwalia Heritage Precinct and Leonora Information Centre. Costs and revenues associated with building control under building regulations including inspections and issuing building permits. Completion of the Northern Goldfields Regional Offices and Administration Centre (NGROAC) providing regional office accommodation and a casual meeting place.

OTHER PROPERTY AND SERVICES

To monitor and control the Shire's overheads operating accounts.

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others. Costing allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities, works and services. Costs and revenue associated with standpipe facilities.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020**

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus / (Deficit)	1(c)	2,270,579	2,270,579	2,270,579	0	0.00%	
Revenue from operating activities							
Governance		26,000	19,666	26,302	6,636	33.74%	
General Purpose Funding - Rates	6	6,465,520	6,465,520	6,442,683	(22,837)	(0.35%)	
General Purpose Funding - Other		580,243	581,231	1,310,360	729,129	125.45%	▲
Law, Order and Public Safety		11,515	11,473	9,783	(1,690)	(14.73%)	
Health		43,157	40,168	26,301	(13,867)	(34.52%)	
Education and Welfare		266,088	256,899	270,792	13,893	5.41%	
Housing		48,300	44,203	39,944	(4,259)	(9.64%)	
Community Amenities		393,552	380,279	364,357	(15,922)	(4.19%)	
Recreation and Culture		291,852	287,722	292,075	4,353	1.51%	
Transport		769,962	728,407	915,861	187,454	25.73%	▲
Economic Services		1,118,205	997,813	684,722	(313,091)	(31.38%)	▼
Other Property and Services		167,170	149,350	177,849	28,499	19.08%	▲
		10,181,564	9,962,731	10,561,029	598,298		
Expenditure from operating activities							
Governance		(676,501)	(518,885)	(530,661)	(11,776)	(2.27%)	
General Purpose Funding		(400,049)	(368,441)	(326,229)	42,212	11.46%	▲
Law, Order and Public Safety		(177,065)	(164,407)	(148,902)	15,505	9.43%	▲
Health		(652,735)	(567,359)	(611,783)	(44,424)	(7.83%)	
Education and Welfare		(673,488)	(618,089)	(598,853)	19,236	3.11%	
Housing		13,620	13,660	0	(13,660)	100.00%	
Community Amenities		(343,620)	(315,439)	(293,518)	21,921	6.95%	
Recreation and Culture		(1,384,713)	(1,267,036)	(1,180,567)	86,469	6.82%	
Transport		(3,216,198)	(2,978,335)	(2,927,971)	50,364	1.69%	
Economic Services		(2,718,644)	(2,507,363)	(1,702,510)	804,853	32.10%	▲
Other Property and Services		(10,600)	(16,975)	151,026	168,001	989.70%	▲
		(10,239,993)	(9,308,669)	(8,169,968)	1,138,701		
Non-cash amounts excluded from operating activities	1(a)	1,521,288	1,399,582	1,587,292	187,710	13.41%	▲
Amount attributable to operating activities		1,462,859	2,053,644	3,978,353	1,924,709		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12	770,876	685,118	734,256	49,138	7.17%	
Proceeds from disposal of assets	7	392,000	377,356	377,356	0	0.00%	
Purchase of property, plant and equipment	8	(2,947,161)	(2,847,161)	(1,995,839)	851,322	29.90%	▲
Amount attributable to investing activities		(1,784,285)	(1,784,687)	(884,227)	900,460		
Financing Activities							
Transfer from Reserves	9	250,000	0	0	0	0.00%	
Transfer to Reserves	9	(1,958,392)	(1,940,776)	(1,940,776)	0	0.00%	
Amount attributable to financing activities		(1,708,392)	(1,940,776)	(1,940,776)	0		
Closing Funding Surplus / (Deficit)	1(c)	240,761	598,760	3,423,929			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 13 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019-20 year is \$15,000 or 8.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 MAY 2020

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, **interest on rate arrears and interest on debtors.**

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020**

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus / (Deficit)	1(c)	2,270,579	2,270,579	2,270,579	0	0.00%	
Revenue from operating activities							
Rates	6	6,465,520	6,465,520	6,442,683	(22,837)	(0.35%)	▼
Operating grants, subsidies and contributions	11	1,733,131	1,644,490	1,973,896	329,406	20.03%	▲
Fees and charges		1,661,368	1,549,601	1,600,143	50,542	3.26%	▲
Interest earnings		34,000	31,166	66,287	35,121	112.69%	▲
Other revenue		267,545	251,954	472,123	220,169	87.38%	▲
Profit on disposal of assets	7	20,000	20,000	5,897	(14,103)	(70.52%)	
		10,181,564	9,962,731	10,561,029	598,298		▲
Expenditure from operating activities							
Employee costs		(1,998,009)	(1,827,758)	(2,813,425)	(985,667)	(53.93%)	▼
Materials and contracts		(5,948,140)	(5,422,098)	(2,937,281)	2,484,817	45.83%	▲
Utility charges		(363,189)	(329,344)	(427,896)	(98,552)	(29.92%)	▼
Depreciation on non-current assets		(1,460,449)	(1,338,743)	(1,607,041)	(268,298)	(20.04%)	▼
Insurance expenses		(246,799)	(246,299)	(252,308)	(6,009)	(2.44%)	
Other expenditure		(142,568)	(63,588)	(51,644)	11,944	18.78%	
Loss on disposal of assets	7	(80,839)	(80,839)	(80,373)	466	0.58%	
		(10,239,993)	(9,308,669)	(8,169,968)	1,138,701		▲
Non-cash amounts excluded from operating activities	1(a)	1,521,288	1,399,582	1,587,292	187,710	13.41%	▲
Amount attributable to operating activities		1,462,859	2,053,644	3,978,353	1,924,709		▲
Investing activities							
Non-operating grants, subsidies and contributions	12	770,876	685,118	734,256	49,138	7.17%	▲
Proceeds from disposal of assets	7	392,000	377,356	377,356	0	0.00%	
Payments for property, plant and equipment	8	(2,947,161)	(2,847,161)	(1,995,839)	851,322	(29.90%)	▲
Amount attributable to investing activities		(1,784,285)	(1,784,687)	(884,227)	900,460		▲
Financing Activities							
Transfer from reserves	9	250,000	0	0	0	0.00%	
Transfer to reserves	9	(1,958,392)	(1,940,776)	(1,940,776)	0	0.00%	
Amount attributable to financing activities		(1,708,392)	(1,940,776)	(1,940,776)	0		
Closing Funding Surplus / (Deficit)	1(c)	240,761	598,760	3,423,929			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(20,000)	(20,000)	(5,897)
Movement in employee wage accruals		0	0	(94,225)
Add: Loss on asset disposals	7	80,839	80,839	80,373
Add: Depreciation on assets		1,460,449	1,338,743	1,607,041
Total non-cash items excluded from operating activities		1,521,288	1,399,582	1,587,292

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 Jun 2019	This Time Last Year 31 May 2019	Year to Date 31 May 2020
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(3,330,623)	(2,564,870)	(5,271,399)
Add: Provisions - employee	10	145,175	198,195	145,175
Add: Wages liability		94,225	0	0
Total adjustments to net current assets		(3,091,223)	(2,366,675)	(5,126,224)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	4,863,498	5,450,056	8,250,357
Rates receivables	3	165,403	183,343	204,580
Receivables	3	585,949	563,345	326,117
Other current assets	4	63,166	52,564	73,339
Less: Current liabilities				
Payables	5	(171,039)	(159,281)	(159,065)
Provisions	10	(145,175)	(198,195)	(145,175)
Less: Total adjustments to net current assets	1(b)	(3,091,223)	(2,366,675)	(5,126,224)
Closing Funding Surplus / (Deficit)		2,270,579	3,525,157	3,423,929

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total YTD Actual	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$				
Cash on hand								
Municipal account	Cash and cash equivalents	2,977,688	0	2,977,688	0	NAB	Variable	Nil
Cash on hand	Cash and cash equivalents	1,270	0	1,270	0	Cash on hand	Nil	Nil
Long service leave reserve	Cash and cash equivalents	0	72,836	72,836	0	NAB	Variable	Nil
Fire disaster reserve	Cash and cash equivalents	0	9,061	9,061	0	NAB	Variable	Nil
Plant purchase reserve	Cash and cash equivalents	0	400,830	400,830	0	NAB	Variable	Nil
Annual leave reserve	Cash and cash equivalents	0	62,472	62,472	0	NAB	Variable	Nil
Gwalia precinct reserve	Cash and cash equivalents	0	318,902	318,902	0	NAB	Variable	Nil
Building maintenance reserve	Cash and cash equivalents	0	165,812	165,812	0	NAB	Variable	Nil
Waste management reserve	Cash and cash equivalents	0	192,540	192,540	0	NAB	Variable	Nil
Aerodrome reserve	Cash and cash equivalents	0	25,000	25,000	0	NAB	Variable	Nil
IT reserve	Cash and cash equivalents	0	15,000	15,000	0	NAB	Variable	Nil
Pool reserve	Cash and cash equivalents	0	45,039	45,039	0	NAB	Variable	Nil
Aged care reserve	Cash and cash equivalents	0	9,283	9,283	0	NAB	Variable	Nil
Reserve accounts held in term deposit	Cash and cash equivalents	0	102,731	102,731	0	NAB	0.70%	Jun-20
Reserve account held in term deposit	Cash and cash equivalents	0	1,951,893	1,951,893	0	NAB	0.70%	Jun-20
Reserve account held in term deposit	Cash and cash equivalents	0	1,900,000	1,900,000	0	NAB	1.55%	Jun-20
Total		2,978,958	5,271,399	8,250,357	0			
Comprising								
Cash and cash equivalents		2,978,958	5,271,399	8,250,357	0			
		2,978,958	5,271,399	8,250,357	0			

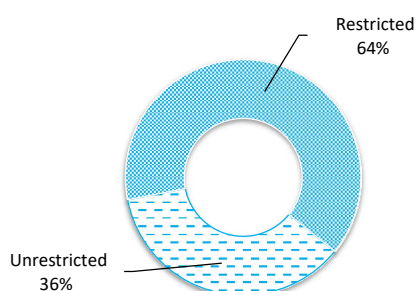
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash

\$8.25 M

Unrestricted

\$2.98 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020

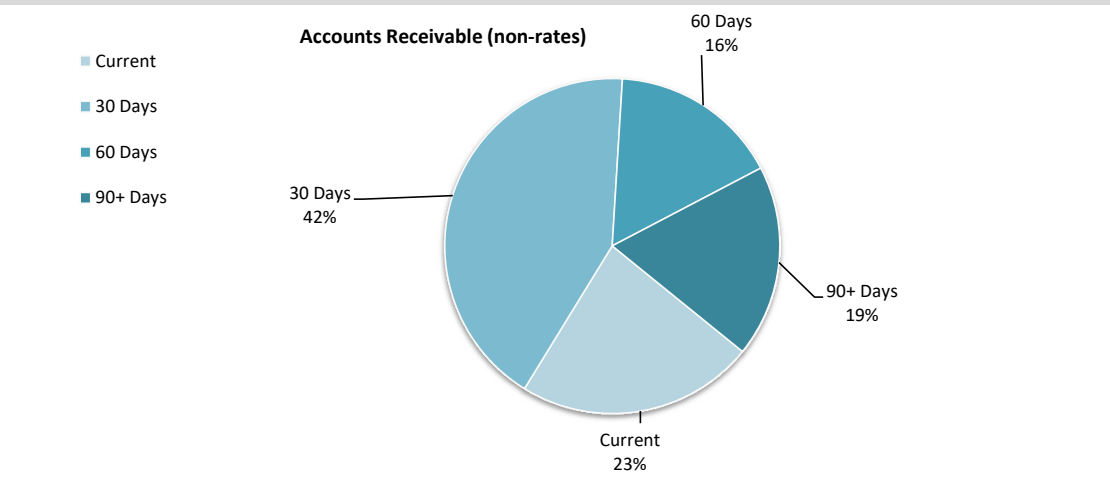
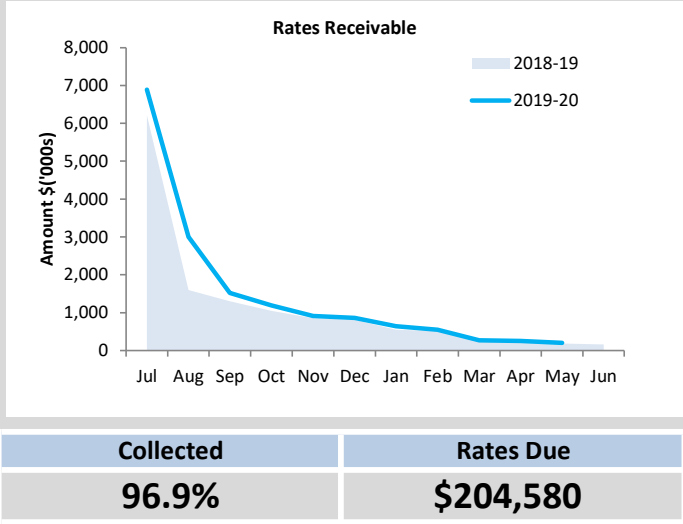
OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates Receivable	30 June 2019	31 May 20
	\$	\$
Opening Arrears Previous Years	133,780	165,403
Levied this year	6,038,744	6,442,683
Less - Collections to date	(6,007,121)	(6,403,506)
Equals Current Outstanding	165,403	204,580
Net Rates Collectable	165,403	204,580
% Collected	97.3%	96.9%

Receivables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - General	(5,978)	57,679	105,869	41,084	46,511	245,165
Percentage	-2.4%	23.5%	43.2%	16.8%	19%	
Balance per Trial Balance						
Sundry receivable						245,165
GST receivable						62,822
Allowance for impairment of receivables						(6,030)
Interest receiveable						24,160
Total Receivables General Outstanding						326,117
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
\$326,117
Over 30 Days
79%
Over 90 Days
19%

	Opening Balance 1 July 2019	Asset Increase	Asset Reduction	Closing Balance 31 May 2020
Other Current Assets	\$	\$	\$	\$
Inventory				
Diesel fuel - bulk	17,067	217,049	(224,371)	9,745
Avgas fuel - bulk	39,868	17,495	0	57,363
Materials - roadworks	6,231	0	0	6,231
Total Other Current assets	63,166			73,339
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

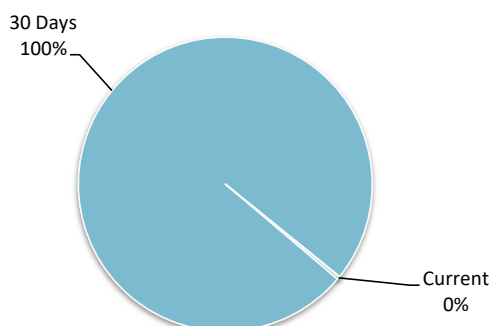
Payables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - General	0	251	73,355	0	0	73,606
Percentage	0%	0.3%	99.7%	0%	0%	
Balance per Trial Balance						
Sundry creditors						73,606
ATO liabilities						54,140
Credit card						10,221
DFES Levy						19,244
Prepaid rates						1,854
Total Payables General Outstanding						159,065
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

- Current
- 30 Days
- 60 Days
- 90+ Days

Aged Payables



Creditors Due

\$159,065

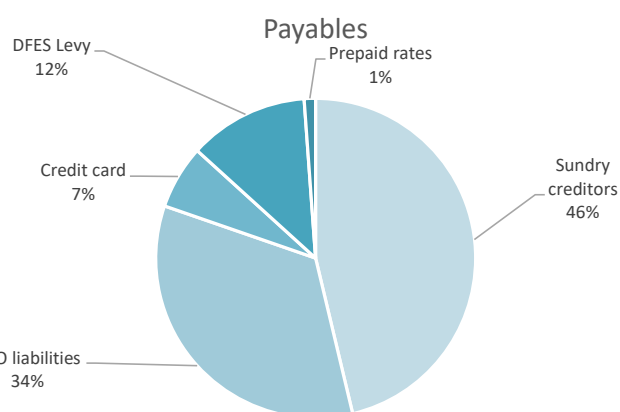
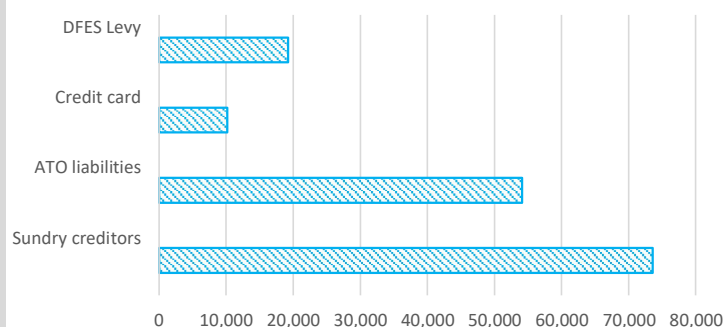
Over 30 Days

100%

Over 90 Days

0%

Payables



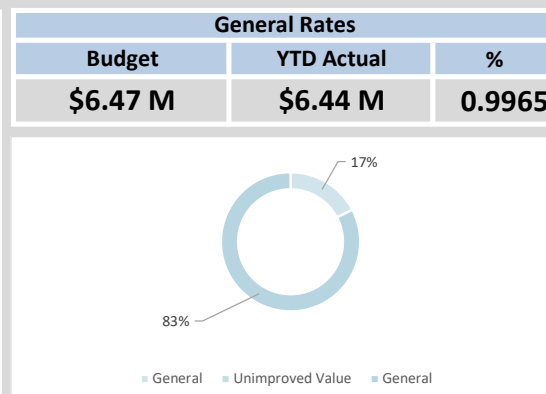
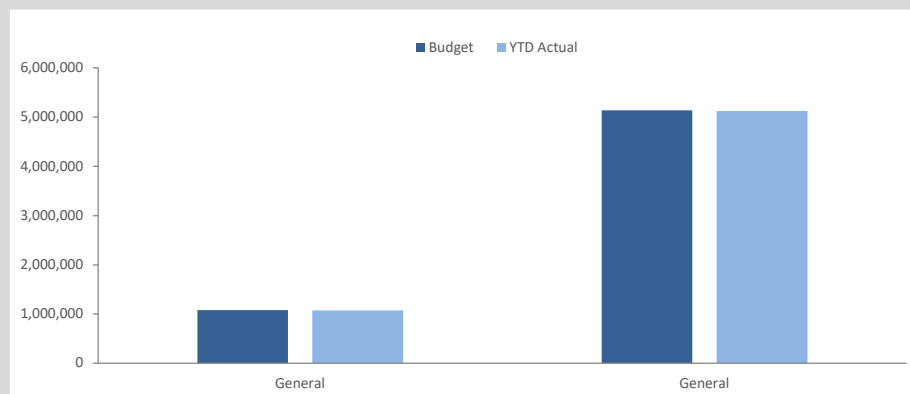
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

General Rate Revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
General Rate											
Gross Rental Value											
General	0.070600	588	15,244,954	1,076,294	4,000	0	1,080,294	1,076,294	(2,141)	0	1,074,153
Unimproved Value											
General	0.155000	1,397	32,889,087	5,097,808	40,000	0	5,137,808	5,097,809	23,303	0	5,121,112
Sub-Total		1,985	48,134,041	6,174,102	44,000	0	6,218,102	6,174,103	21,162	0	6,195,265
Minimum Payment	Minimum \$										
Gross Rental Value											
General	323	89	121,109	28,747	0	0	28,747	28,747	0	0	28,747
Unimproved Value											
General	323	677	774,488	218,671	0	0	218,671	218,671	0	0	218,671
Sub-Total		766	895,597	247,418	0	0	247,418	247,418	0	0	247,418
Amount from General Rates							6,465,520				6,442,683
Total General Rates							6,465,520				6,442,683

KEY INFORMATION

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

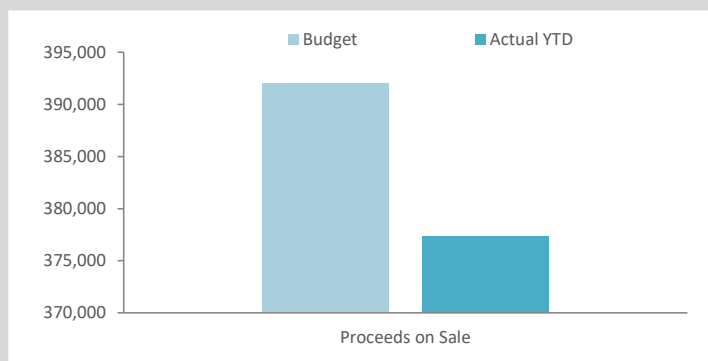


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book		Proceeds	Profit	Net Book		Profit	(Loss)
		Value	(Loss)			Value	(Loss)		
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and Equipment								
	Health								
PE17	2017 Subaru Forrester Wagon DR	22,000	27,000	5,000	0	20,888	24,546	3,658	0
PE20	2017 Mitsubishi Triton GLX	37,245	25,000	0	(12,245)	28,908	21,818	0	(7,090)
	Education and welfare								
PE18	2017 Nissan Xtrail	22,000	19,000	0	(3,000)	20,515	17,273	0	(3,242)
	Transport								
PE21	2017 Ford Ranger XL	37,000	31,000	0	(6,000)	33,231	28,182	0	(5,049)
PE19	2017 Mitsubishi Triton	27,500	24,000	0	(3,500)	26,110	22,727	0	(3,383)
38	Sweeper	5,000	15,000	10,000	0	21,401	13,636	0	(7,765)
43	Asset 43 Eagle Prime Mover	100,000	75,000	0	(25,000)	99,385	83,716	0	(15,669)
44	Asset 44 Eagle Prime Mover	90,000	70,000	0	(20,000)	88,288	72,105	0	(16,183)
327	Case IH 2012 Maxxfarm 60 Tractor	0	0	0	0	24,178	7,899	0	(16,279)
	Economic services								
PE3	Ranger 2WD Utility	10,000	12,000	2,000	0	8,670	10,909	2,239	0
	Other property and services								
PE13	CEO Nissan Patrol	65,094	54,000	0	(11,094)	35,039	30,000	0	(5,039)
P23	DCEO Ford Everest	37,000	40,000	3,000	0	45,219	44,545	0	(674)
		452,839	392,000	20,000	(80,839)	451,832	377,356	5,897	(80,373)

KEY INFORMATION



Proceeds on Sale		
Annual Budget	YTD Actual	%
\$392,000	\$377,356	96%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020**

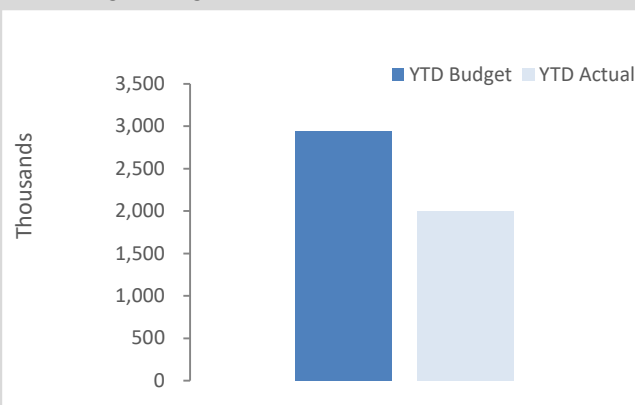
**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

Capital Acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Building and Improvements	307,600	232,600	0	(232,600)
Plant & Equipment	586,891	586,891	597,567	10,676
Roads	1,045,670	1,045,670	1,385,790	340,120
Improvements & Infrastructure	1,007,000	982,000	12,482	(969,518)
Capital Expenditure Totals	2,947,161	2,847,161	1,995,839	(851,322)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	770,876	685,118	734,256	49,138
Other (Disposals & C/Fwd)	392,000	377,356	377,356	0
Cash Backed Reserves				
Aerodrome reserve	250,000	0	0	0
Contribution - operations	1,534,285	1,784,687	884,227	(900,460)
Capital Funding Total	2,947,161	2,847,161	1,995,839	(851,322)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$2.95 M	\$1,995,839	68%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$770,876	\$734,256	95%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

	Adopted Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
Capital Acquisitions				
Building and Improvements	\$	\$	\$	\$
LB10001 Public Toilet - Town	100,000	100,000	0	(100,000)
LB10002 Public Toilet - Gwalia Museum	100,000	100,000	0	(100,000)
LB10003 Porch - Gwalia Museum	22,600	22,600	0	(22,600)
LB10004 Records storage shed - Kalgoorlie	75,000	0	0	0
LB10005 Back Shed Admin Offices	10,000	10,000	0	(10,000)
TOTAL - Building and Improvements	307,600	232,600	0	(232,600)
Plant & Equipment				
PE10001 Kluger Drs Vehicle	39,397	39,397	39,397	0
PE10002 Toyota Hilux Dual Cab 4WD EHO Vehicle	48,512	48,512	48,512	0
PE10003 Kluger MEW Vehicle	39,397	39,397	39,397	0
PE10004 Isuzu NPR - 65 - 190 Tipper Truck	57,300	57,300	59,499	2,199
PE10005 Toyota Hilux 2WD	33,510	33,510	32,827	(683)
PE10006 Sweeper	90,768	90,768	104,404	13,636
PE10007 Toyota Hilux Dual Cab 4WD (WS)	48,062	48,062	48,061	(1)
PE10008 Toyota Hilux Dual Cab 4WD (P&G)	43,755	43,755	43,754	(1)
PE10009 Metrocount Traffic Counter x 2	10,400	10,400	7,800	(2,600)
PE10010 Toyota Hilux Dual Cab 4WD (Museum)	43,755	43,755	43,754	(1)
PE10011 CEO Vehicle	75,248	75,248	68,145	(7,103)
PE10012 DCEO Vehicle	56,787	56,787	51,475	(5,312)
PE10013 TTC Bowling Green Roller	0	0	10,542	10,542
TOTAL - Plant & Equipment	586,891	586,891	597,567	10,676
TOTAL PROPERTY PLANT AND EQUIPMENT	894,491	819,491	597,567	(296,924)
Roads				
IR10001 Leonora Nambi Road (RRG)	562,792	562,792	743,846	181,054
IR10002 Mt Ida Road (R2R)	117,260	117,260	0	(117,260)
IR10003 Agnew to Lake Miranda Road (R2R)	205,618	205,618	594,240	388,622
IR10004 Footpath Renewals	110,000	110,000	47,704	(62,296)
IR10005 Grid Renewals	50,000	50,000	0	(50,000)
TOTAL - Roads	1,045,670	1,045,670	1,385,790	340,120
Improvements & Infrastructure				
IO10001 Playground - Tower Street	317,000	317,000	2,373	(314,627)
IO10002 Pumptrack - Skate Park	135,000	135,000	0	(135,000)
IO10003 Standpipe - Depot	30,000	30,000	8,820	(21,180)
IO10004 Fencing - Shire Common	25,000	0	0	0
IO10005 Airport lights	500,000	500,000	1,289	(498,711)
TOTAL - Other Infrastructure	1,007,000	982,000	12,482	(969,518)
TOTAL INFRASTRUCTURE	2,052,670	2,027,670	1,398,272	(629,398)
Total Capital Expenditure	2,947,161	2,847,161	1,995,839	(851,322)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020**

OPERATING ACTIVITIES

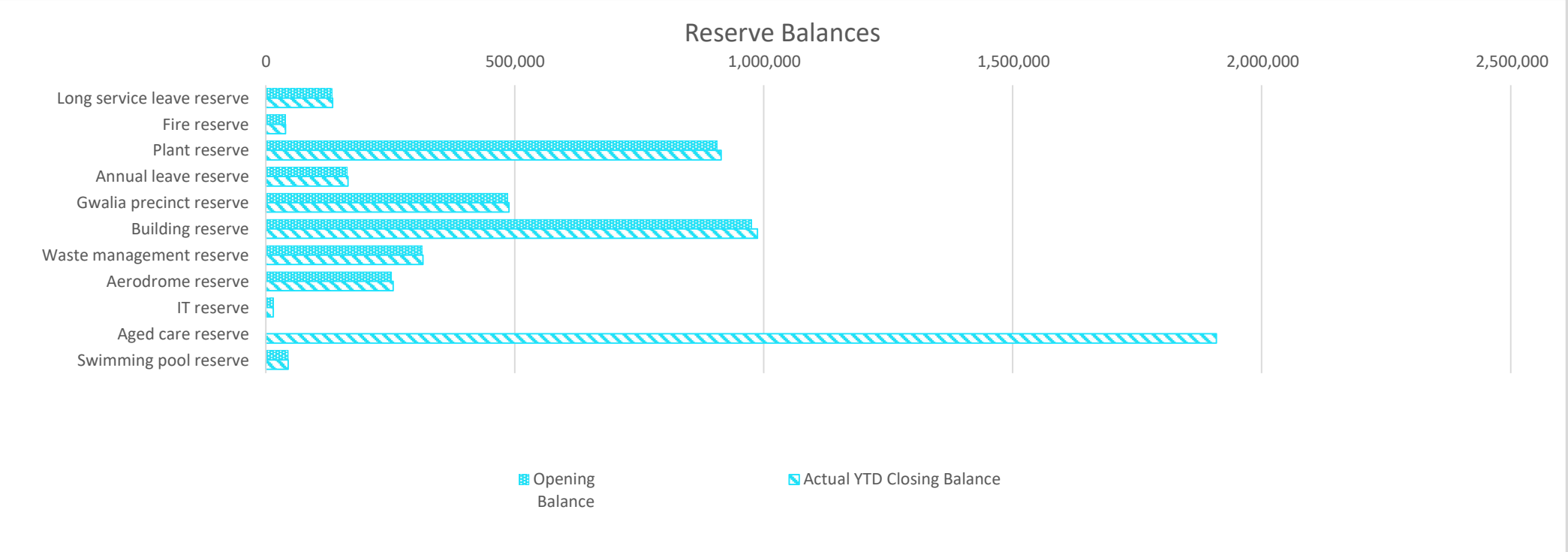
NOTE 9

CASH RESERVES

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long service leave reserve	133,500	769	975	0	0	0	0	134,269	134,475
Fire reserve	39,424	227	456	0	0	0	0	39,651	39,880
Plant reserve	906,540	5,220	7,946	0	0	0	0	911,760	914,486
Annual leave reserve	163,629	942	1,574	0	0	0	0	164,571	165,203
Gwalia precinct reserve	485,627	2,796	2,782	0	0	0	0	488,423	488,409
Building reserve	975,352	5,616	12,310	0	0	0	0	980,968	987,662
Waste management reserve	313,828	1,807	1,989	0	0	0	0	315,635	315,817
Aerodrome reserve	252,723	1,455	3,422	30,000	0	(250,000)	0	34,178	256,145
IT reserve	15,000	86	0	0	0	0	0	15,086	15,000
Aged care reserve	0	10,823	68	1,898,392	1,909,215	0	0	1,909,215	1,909,283
Swimming pool reserve	45,000	259	39	0	0	0	0	45,259	45,039
	3,330,623	30,000	31,561	1,928,392	1,909,215	(250,000)	0	5,039,015	5,271,399

KEY INFORMATION



Other Current Liabilities	Note	Opening Balance 1 July 2019	Liability Increase	Liability Reduction	Closing Balance 31 May 2020
		\$	\$	\$	\$
Provisions					
Annual leave		97,678	0	0	97,678
Long service leave		47,497	0	0	47,497
Total Provisions		145,175	0	0	145,175
Contract Liabilities					
Unspent grants, contributions and reimbursements					
- non-operating	12	0	734,256	(734,256)	0
Total unspent grants, contributions and reimbursements		0	734,256	(734,256)	0
Total Other Current assets		145,175			145,175
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020**

**NOTE 11
OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent Operating Grant, Subsidies and Contributions Liability					Operating Grants, Subsidies and Contributions Revenue		
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 31-May	Current Liability 31-May	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating Grants and Subsidies								
General purpose funding								
Grant - Equalisation	0	0	0	0	0	273,399	273,399	559,864
Grant - Roads (Untied)	0	0	0	0	0	304,094	304,094	681,211
Law, order, public safety								
Operational Grant - Bush Fire	0	0	0	0	0	4,163	4,163	2,031
Education and welfare								
Grant - Sustainability Child Care	0	0	0	0	0	83,403	83,403	82,768
Youth Support DCP Grant	0	0	0	0	0	72,419	72,419	71,935
Recreation and culture								
Other Grant Funding	0	0	0	0	0	110,420	110,420	112,507
Transport								
Contrib. - Street Lights	0	0	0	0	0	3,700	3,700	3,700
Grants - MRWA Direct	0	0	0	0	0	153,591	153,591	153,591
Economic services								
Weed Control	0	0	0	0	0	35,000	25,000	25,000
Lotterywest Gwalia Interpretation	0	0	0	0	0	523,692	480,051	275,289
Sponsorship	0	0	0	0	0	115,000	115,000	0
Grant Income	0	0	0	0	0	54,250	19,250	6,000
	0	0	0	0	0	1,733,131	1,644,490	1,973,896
TOTALS	0	0	0	0	0	1,733,131	1,644,490	1,973,896

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020**

**NOTE 12
NON-OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent Non Operating Grants, Subsidies and Contributions Liability				
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 31-May	Current Liability 31-May
	\$	\$	\$	\$	\$
Non-Operating Grants and Subsidies					
Transport					
Grant - Roads to Recovery	0	479,501	(479,501)	0	0
Natural Disaster Reinstatement	0	0	0	0	0
RRG Funding	0	254,755	(254,755)	0	0
	0	734,256	(734,256)	0	0
TOTALS	0	734,256	(734,256)	0	0

Non Operating Grants, Subsidies and Contributions Revenue		
Amended Budget Revenue	YTD Budget	YTD Revenue Actual (b)
\$	\$	\$
322,878	242,159	479,501
193,243	188,204	0
254,755	254,755	254,755
770,876	685,118	734,256
770,876	685,118	734,256

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020**

**NOTE 13
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus			(43,770)	(43,770)
I030019	Grant - Equalisation		Operating Revenue			(30,766)	(74,536)
I030021	Grant - Roads (Untied)		Operating Revenue			(50,898)	(125,434)
I041429	Reimbursements		Operating Revenue		25,000		(100,434)
I103431	Liquid Waste Disposal Fee		Operating Revenue			(24,722)	(125,156)
I112011	Minara - Youth Prog Sponsorship		Operating Revenue		1,227		(123,929)
I112005	Community Health Awareness Prog		Operating Revenue		3,700		(120,229)
I112001	Womens Group		Operating Revenue		4,545		(115,683)
I122200	Grants - MRWA Direct		Operating Revenue		13,591		(102,092)
I122213	Natural Disaster Reinstatement		Capital Revenue		20,158		(81,934)
I122218	RRG Funding		Capital Revenue			(8,037)	(89,971)
I126430	Charges - Fuel at airport Drums		Operating Revenue			(50,670)	(140,641)
I136495	Contrib. NG Tourism Member		Operating Revenue		5,873		(134,768)
I134452	Hoover House Accommodation		Operating Revenue			(15,000)	(149,768)
I141450	Private Works in water		Operating Revenue		25,000		(124,768)
E080008	Childcare Centre Maintenance		Operating Expenses			(5,000)	(129,768)
E080010	Childcare Staff Training		Operating Expenses		2,500		(127,268)
E091033	Mtce - Lot 1142 Walton (South)		Operating Expenses		2,500		(124,768)
E091034	Oval Caretaker Residence		Operating Expenses		7,520		(117,248)
E091035	Lot 240 Hoover Street		Operating Expenses			(6,000)	(123,248)
E091045	Lot 792 Cohen Street		Operating Expenses			(16,000)	(139,248)
E091046	Lot 250 Queen Victoria Street		Operating Expenses		25,600		(113,648)
E107033	Grave Restoration		Operating Expenses			(12,500)	(126,148)
E112013	Bellevue Gold AFL Program		Operating Expenses			(2,500)	(128,648)
E112011	Minara - Youth Prog Sponsorship		Operating Expenses			(1,227)	(129,875)
E113081	Leonora Mural projects		Operating Expenses		34,137		(95,739)
E113070	Oval		Operating Expenses			(25,000)	(120,739)
E113110	Oval Sport Complex Maintenance		Operating Expenses			(250)	(120,989)
E117003	CRC Equipment		Operating Expenses		10,000		(110,989)
E117008	Building Maintenance - CRC		Operating Expenses			(15,000)	(125,989)
E119001	Bowling Club Maintenance		Operating Expenses			(15,000)	(140,989)
E122151	Storm Water Drainage Maintenance		Operating Expenses			(5,000)	(145,989)
E132099	Loop Trail Marketing		Operating Expenses		5,500		(140,489)
E132101	Promoting Leonora TV		Operating Expenses		12,750		(127,739)
E134049	Archival Record Keeping		Operating Expenses		15,000		(112,739)
E134013	Museum Maintenance		Operating Expenses		60,000		(52,739)
E134022	Staff Training		Operating Expenses		10,000		(42,739)
E134024	Office & Equipment Maintenance		Operating Expenses		5,000		(37,739)
E135006	Training		Operating Expenses		5,000		(32,739)
E134043	Geocaching Project & Geo Trail		Operating Expenses		2,500		(30,239)
E136040	Standpipe		Operating Expenses			(25,000)	(55,239)
E142143	Freehold Council Properties		Operating Expenses		20,000		(35,239)
E143020	Engineering Expenses		Operating Expenses		15,000		(20,239)
E139008	Barnes Federal Theatre		Operating Revenue		25,000		4,761
I113101	Weed Control - Cactus Grant confirmed		Operating Revenue		35,000		39,761
	Aerodrome Reserve re Fence		Capital Expenses			(30,000)	9,761
	Aerodrome Reserve re RADS Grant		Capital Expenses		250,000		259,761
	Proceeds from sale of Xtrail		Operating Revenue			(19,000)	240,761
E081015	Loss on sale of asset		Operating Expenses	3,000	0	0	240,761
				3,000	642,101	(401,340)	240,761

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2020**

**NOTE 13
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2019-20 year is \$15,000 or 8.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
General Purpose Funding - Other	729,129	125.45%	▲ Permanent	Early receipt of 2020/21 FAGs due to impact of coronavirus \$663K
Transport	187,454	25.73%	▲ Permanent	Extra funds received from R2R \$150K for 2019/20
Economic Services	(313,091)	(31.38%)	▼ Timing	Recoup from Gwalia Interpretation Project delayed - \$300K
Other Property and Services	28,499	19.08%	▲ Permanent	Increased private works revenue \$20K
Expenditure from operating activities				
General Purpose Funding	42,212	11.46%	▲ Timing	Not yet in receipt of Valuation expense \$37K
Law, Order and Public Safety	15,505	9.43%	▲ Timing	Some decrease in CCTV maintenance \$12K
				Delay due to COVID-19 in Gwalia Interpretation Project \$300K Some tourism subscriptions to be paid & marketing costs \$60K Weed eradication expenses due \$50K Golden Gift cancelled \$400K
Economic Services	804,853	32.10%	▲ Timing	Corrections to be done at EOFY to Works Overheads & Plant Costs
Other Property and Services	168,001	989.70%	▲ Timing	
Investing Activities				
Capital Acquisitions	851,322	29.90%	▲ Permanent	Capital Projects to be carried over for completion in 2020/2021 FY.

Shire of Leonora				
Monthly Report – List of Credit Card Transactions Paid by Delegated Authority				
Submitted to Council on the 16th June, 2020				
The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for May, 2020 as per Direct Bank Transaction 1467 totalling \$8,285.96 .				
CHIEF EXECUTIVE OFFICER				
Reference	Date	Name	Item	Payment by Delegated Authority
DCEO 05/20	29/04/2020	Betta Service Stations	Fuel for P2	67.10
	14/05/2020	MyXplor Pty Ltd	Xplor software for childcare centre	5,280.00
	18/05/2020	Betta Service Stations	Fuel for P2	59.07
	18/05/2020	Betta Service Stations	Fuel for P2	58.36
	28/05/2020	Allied Pickfords	Transport of Antique Piano from Kalgoorlie to Leonora	1,682.18
	28/05/2020	National Australia Bank	Card Fee, May, 2020	9.00
DCEO 05/20			Total DCEO card May, 2020	\$7,155.71
CEO 05/20	01/05/2020	Coles Express Leonora	Fuel for P1	182.78
	04/05/2020	Caltex Falcon	Fuel for P1	137.05
	05/05/2020	Puma Towers	Fuel for P1	134.65
	06/05/2020	Bizness Apps	Monthly Subscription to hosting application for Geocaching App - May, 2020	154.35
	06/05/2020	Department Of Transport	Change of Plate due to loss of 1GSW183 - Plate now L2431	27.70
	14/05/2020	Foxtel	Foxtel, Internet and Phone for 35 Hoover Street May, 2020	211.94
	15/05/2020	Coles Express Leonora	Fuel for P1	100.23
	22/05/2020	Coles Express Leonora	Fuel for P1	167.92
	28/05/2020	National Australia Bank	Card Fee May, 2020	9.00
CEO 05/20			Total CEO card May, 2020	\$1,125.62
Other Fees/Payments	06/05/2020	National Australia Bank	International Money Fee - Bizness Apps Subscription - May, 2020	4.63
Other Fees/Payments			Total Other Fees/Payments	\$4.63
1467	02/06/2020	National Australia Bank	Credit Card Purchases for May, 2020	\$8,285.96

Shire of Leonora				
Monthly Report – List of Direct Bank Transactions Paid by Delegated Authority				
Submitted to Council on the 16th June, 2020				
The following list of accounts relate to Direct Bank Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions are numbered from 1438 to 1467 and totalling \$187,668.04				
CHIEF EXECUTIVE OFFICER				
Transaction	Date	Name	Item	Payment by Delegated Authority
1438	14/05/2020	Australian Super	Superannuation PPE: 4/5/2020	840.04
1439	14/05/2020	Christian Super	Superannuation PPE: 4/5/2020	67.62
1440	14/05/2020	CBUS	Superannuation PPE: 4/5/2020	808.70
1441	14/05/2020	Dazacom Superfund	Superannuation PPE: 4/5/2020	239.27
1442	14/05/2020	HESTA	Superannuation PPE: 4/5/2020	162.51
1443	14/05/2020	Hostplus Super	Superannuation PPE: 4/5/2020	183.54
1444	14/05/2020	MLC Super Fund	Superannuation PPE: 4/5/2020	1,404.21
1445	14/05/2020	MTAA Super	Superannuation PPE: 4/5/2020	304.78
1446	14/05/2020	Sunsuper	Superannuation PPE: 4/5/2020	190.92
1447	14/05/2020	WA Super	Superannuation PPE: 4/5/2020	8,529.05
1	19/05/2020	Shire of Leonora	Salaries & Wages PPE: 18/5/2020	74,881.29
1448	15/05/2020	National Australia Bank	NAB Connect Fee Access and Usage	32.99
1449	14/05/2020	3E Advantage	Printing Costs for Childcare, Shire, CRC, Works & Museum, April, 2020 + payment of difference of Contracted Amount vs Actual Amount - Office National Photocopier Agreement	2,343.83
1450	26/05/2020	Australian Super	Superannuation PPE: 18/5/2020	944.51
1451	26/05/2020	Christian Super	Superannuation PPE: 18/5/2020	67.62
1452	26/05/2020	CBUS	Superannuation PPE: 18/5/2020	819.53
1453	26/05/2020	HESTA	Superannuation PPE: 18/5/2020	159.88
1454	26/05/2020	Hostplus Super	Superannuation PPE: 18/5/2020	87.00
1455	26/05/2020	MLC Super Fund	Superannuation PPE: 18/5/2020	1,453.78
1456	26/05/2020	MTAA Super	Superannuation PPE: 18/5/2020	347.74
1457	26/05/2020	Sunsuper	Superannuation PPE: 18/5/2020	190.92
1458	26/05/2020	WA Super	Superannuation PPE: 18/5/2020	8,675.16
1459	29/05/2020	National Australia Bank	EFTPOS Merchant Fee - May, 2020 - 7381278 - Childcare	0.93
1460	29/05/2020	National Australia Bank	EFTPOS Merchant Fee - May, 2020 - 7380395 - CRC	3.97
1461	29/05/2020	National Australia Bank	Account Fees - leo Muni Account, May, 2020	37.70
1462	29/05/2020	National Australia Bank	EFTPOS Merchant Fee - May, 2020 - 7374471 - Airport	46.76
1463	29/05/2020	National Australia Bank	EFTPOS Merchant Fee - May, 2020 - 7381393 - Shire & Museum	118.89
1464	29/05/2020	National Australia Bank	EFTPOS Merchant Fee - May, 2020 - 7374513 - Events	127.23
1	2/06/2020	Shire of Leonora	Salaries & Wages PPE: 4/5/2020	76,272.55
			Sub Total	\$179,342.92

Transaction	Date	Name	Item	Payment by Delegated Authority
			Balance Brought Forward	\$179,342.92
1465	1/06/2020	Westnet	Monthly Hosting of CRC Email Address - 2019/2020 Financial Year - May, 2020	11.00
1466	2/06/2020	Click Super	Facility Fee - May, 2020	28.16
1467	2/06/2020	National Australia Bank	Credit Card Charges - May, 2020	8,285.96
			GRAND TOTAL	\$187,668.04

Shire of Leonora				
Monthly Report - List of Accounts Paid by Delegated Authority				
Submitted to Council on the 16th June, 2020				
<p>Batch Payment 29 (consisting of BP 29.01 only and totalling \$3,792.25), Batch Payment 30 (consisting of BP 30.01 and 30.02 and totalling \$12,356.00), Batch Payment 31 (consisting of BP 31.01 only and totalling \$9,524.70), and Batch Payment 32 (consisting of BP 32.01 and 32.31 and totalling \$205,552.82) for a total amount of \$231,225.77 were paid by delegated authority by the Chief Executive Officer and have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>				
CHIEF EXECUTIVE OFFICER				
Batch Reference	Date	Name	Item	Payment by delegated Authority
BP 29.01	14/05/2020	Luck Thai Cleaning	Cleaning for Shire Buildings as per Contract: 13/04/2020-26/04/2020	3,792.25
			Total Batch Payment 29	\$3,792.25
BP 30.01	18/05/2020	GVROC	Annual Contribution 2019/2020	11,000.00
BP 30.02	18/05/2020	Netlogic Information Technology	Supply of Replacement Desktop and Monitor for ARO	1,356.00
			Total Batch Payment 30	\$12,356.00
BP 31.01	25/05/2020	Netlogic Information Technology	Office 365 annual subscription and resolve minor staff queries	9,524.70
			Total Batch Payment 31	\$9,524.70
BP 32.01	02/06/2020	Aaxxa	Supply of 4500L Self bundled fuel tank, nozzle, hoses and fittings for Grader Camp Genset and Refuelling Machine & Supply of 1 x Retractable Hose Reel for P833	13,486.00
BP 32.02	02/06/2020	Air Liquide W.A. Ltd	Large Cylinder Fee for Medical Centre 1/4/2020-30/4/2020	25.22
BP 32.03	02/06/2020	Alex Taylor -	Reimbursement for Councillor Sitting Fees, Mileage and Allowances for 2019/2020	12,951.92
BP 32.04	02/06/2020	Alexis Moore.	Reimbursement for Member Sitting Fees, Mileage and Allowances 2019/2020	8,629.00
BP 32.05	02/06/2020	Bidfood Kalgoorlie	Cleaning and catering supplies for Museum and Childcare Centre	808.69
BP 32.06	02/06/2020	Bunnings Building Supplies Pty Ltd	Maintenance Materials for Airport, Parks and Gardens, and 137B Hoover St	104.00
BP 32.07	02/06/2020	Department of Fire and Emergency Services	2019/20 ESL Quarter 4 Contribution	14,837.49
BP 32.08	02/06/2020	Design Sense Graphics & Web	Gwalia Website Upgrade	550.00
BP 32.09	02/06/2020	Dianne Demasson	Supply of Associated Plants for Pedestrian Island on Tower Street, Leonora	1,053.22
BP 32.10	02/06/2020	Emarketing Solutions Pty Ltd	Supply of 2 x Boards for Leinster Play Group as per Community Grant 2019/20	347.95
BP 32.11	02/06/2020	Felicity Harris	Reimbursement for Member Sitting Fees, Mileage and Allowances 2019/2020	9,744.00
BP 32.12	02/06/2020	Goldfields Locksmiths	Keys and Locks for Liquid Waste Disposal Site	567.80
BP 32.13	02/06/2020	Goldfields Pest Control	Treatment of Child Care Centre Play Equipment	662.75
			Sub Total Batch Payment 32	\$63,768.04
			Sub Total Batch Payments 29, 30, 31 & 32	\$89,440.99

Batch Reference	Date	Name	Item	Payment by delegated Authority
			Batch Payments 29, 30, 31 & 32 Balance Brought Forward	\$89,440.99
			Batch Payment 32 Balance Brought Forward	\$63,768.04
BP 32.14	02/06/2020	Hart Sport	Sporting Equipment for Leinster Sport and Recreation Association as per Community Grant	9,631.70
BP 32.15	02/06/2020	Heatley's Sales Pty Ltd	Hand Towel for Airport	48.95
BP 32.16	02/06/2020	JB Automation Supplies	Supply and Install New Motors and Hardware for all Security Gates at Leonora Aerodrome	10,081.50
BP 32.17	02/06/2020	Kalpumps Sales and Service	Supply 1 Davey HP45-05T Pressure Pump as per Quote SK27648 for Grader Camp	759.00
BP 32.18	02/06/2020	Kerion Pty. Ltd.	Flights for K Hewson Perth to Leo 8th October, 2019 & Leo to Perth 10th October, 2019 - Gwalia Business plan (Invoice requested by CSO as not previously received)	500.00
BP 32.19	02/06/2020	Kidsplay Crafts	Assortment of Children's Play Craft for the Leinster Playgroup as per Community Grant 2019/20	338.78
BP 32.20	02/06/2020	Landgate	Consolidated Mining Tenement Roll	16,182.25
BP 32.21	02/06/2020	Larnie Petersen	Reimbursement for Member Sitting Fees, Mileage and Allowances 2019/2020	9,075.00
BP 32.22	02/06/2020	Leonora Motor Inn	Accommodation, Meals and Incidentals for E Jhandi 23rd October, 2019 (Invoice requested by CSO as not previously received)	188.00
BP 32.23	02/06/2020	McGinty and Co Pty Ltd	Reline Shed at Administration Building	9,592.00
BP 32.24	02/06/2020	McMahon Burnett Transport	Freight Charges for Stationery Transported Kalgoorlie to Leonora	285.61
BP 32.25	02/06/2020	Modern Teaching Aids Pty Ltd	Supply of 2 x Full Harness (clip) - Wooden Low Feeding Chair & Age-Appropriate play activities and equipment for the Leonora Childcare to meet Development Requirements	4,985.37
BP 32.26	02/06/2020	Northern Goldfields Electrical Pty Ltd	Replace Cable from Garage to Shed at Rear of Administration Building, Upgrade Switchboard and Install LED Fluors.	1,113.20
BP 32.27	02/06/2020	Office National Kalgoorlie	Stationery for Office, childcare Centre and Museum & Mop and Bucket for Childcare Centre	493.63
BP 32.28	02/06/2020	Peter Craig.	Reimbursement for Member Sitting Fees, Mileage and Allowances 2019/2020	20,063.79
BP 32.29	02/06/2020	Pilbara Environmental	Cactus Management for Shire of Leonora	38,280.00
BP 32.30	02/06/2020	Richard Cotterill -	Reimbursement for Member Sitting Fees and Allowances 2019/2020	9,744.00
BP 32.31	02/06/2020	Ross Norrie -	Reimbursement for Member Sitting Fees, Mileage and Allowances 2019/2020	10,422.00
			Total Batch Payment 32	\$205,552.82
			GRAND TOTAL BATCH PAYMENTS 29, 30, 31 & 32	\$231,225.77

Shire of Leonora				
Monthly Report – List of Accounts Paid by Delegated Authority				
Submitted to Council on the 16th June, 2020				
The following list of accounts has been paid under delegation by the Chief Executive Officer, since the previous list of accounts. Cheques are numbered from 25691 to 25700 (\$101,336.70), and Payroll Liability payments relate to Pay Periods Ending 20/05/2020 (\$20.50) & 3/06/2020 (\$20.50), totalling \$101,377.70 .				
CHIEF EXECUTIVE OFFICER				
Cheque	Date	Name	Item	Payment by Delegated Authority
25691	19/05/2020	Department Of Transport	12 Month Licence Renewal for 8WR082 Expiry - 18/06/2021	24.00
25692	19/05/2020	Horizon Power	Power for Street Lighting and Shire Office April, 2020	4,665.39
25693	19/05/2020	Telstra	Service and Usage Charges and Equipment Rental for 21/04/2020-21/05/2020	7,573.37
25694	19/05/2020	Wayne Holloran A/C Shire of Leonora	\$100.00 Per Week Period 16th October, 2019 to 3rd February, 2020 (16 Weeks).	1,600.00
25696	21/05/2020	Australian Taxation Office	BAS for April, 2020	33,704.00
25697	03/06/2020	Cash -	Petty Cash Recoup - 3rd June, 2020	282.50
25698	09/06/2020	Horizon Power	Streetlight & Shire Office Power, May, 2020	4,998.00
25699	09/06/2020	Telstra	Service and equipment rental for NGROAC and phone service charges for Camping Requisites	4,624.10
25700	09/06/2020	Water Corporation	Water Service and Usage Fees for 1/05/2020-30/06/2020 - Shire owned properties & Standpipe usage	43,865.34
PL20-5-20	27/05/2020	LGRCEU	Union Fee PPE: 18/5/2020	20.50
PL03062020	5/06/2020	LGRCEU	Union Fee PPE: 3/6/2020	20.50
			GRAND TOTAL	\$101,377.70

Shire of Leonora				
Monthly Report - List of Accounts Paid by Authorisation of Council				
Submitted to Council on the 16th June, 2020				
<p>Batch Payment 33, referenced from BP 33.01 to BP 33.35 totalling \$198,309.06 submitted to each member of the Council on 16th June, 2020 has been checked and is fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>				
CHIEF EXECUTIVE OFFICER				
Batch Reference	Date	Name	Item	Payment
BP 33.01	16/06/2020	Alcolizer Technology	Alcohol Breath Tester Calibration Service	125.40
BP 33.02	16/06/2020	AYA Group Pty Ltd	Supplies from Leonora Supermarket for Childcare Centre, Shire Office and Gwalia Museum/Hoover House as well as garden hose and gun for 13 Fitzgerald Drive	613.01
BP 33.03	16/06/2020	Bidfood Kalgoorlie	Consumables for Hoover House and Gwalia Museum	390.22
BP 33.04	16/06/2020	BOC Limited	Container Service - Daily Tracking for Period 28/04/2020-28/05/2020	140.73
BP 33.05	16/06/2020	Bunnings Building Supplies Pty Ltd	Paint and tape for Leonora Mural Projects, Door Hardware for Shire House repairs, Plants and Pots for Admin Building Parks and Gardens parts, tools and consumables and Plants for Main Street and Retic Supplies	5,085.45
BP 33.06	16/06/2020	Butson Group Pty Ltd	Refreshments for Northern Goldfields Working Group 29/5/2020	165.00
BP 33.07	16/06/2020	Canine Control	Ranger Services for Shire of Leonora 24-26/05/2020	4,140.83
BP 33.08	16/06/2020	Chefmaster Australia	Supply of 2 x Cartons of Ice Bags and 2 x Cartons of 100L Bin Liners	494.90
BP 33.09	16/06/2020	Dunning's	Approx. 30,000L of Diesel Delivered to Leonora Shire Depot	30,015.97
BP 33.10	16/06/2020	Eagle Petroleum (WA) Pty Ltd	Fuel for P304 and Parks and Gardens	368.88
BP 33.11	16/06/2020	Gail Ross	Reimbursement for Milk Bought for Hoover House Cafe	12.50
BP 33.12	16/06/2020	Goldfields Canvas	Shade Sail for Town Park	1,984.40
BP 33.13	16/06/2020	Kalgoorlie Case & Drill Pty Ltd	Rechargeable power tools for Depot	6,982.55
BP 33.14	16/06/2020	Kalgoorlie Retravisio	1 x Tumble Dryer for Doctor's House and 1 x Washing Machine for Grader Camp	1,126.00
BP 33.15	16/06/2020	Leonora Motor Inn	Accommodation Booking Cancellation 29/05/2020-30/05/2020	135.00
BP 33.16	16/06/2020	Leonora Painting Services	Painting of Leonora Youth Centre	8,140.00
BP 33.17	16/06/2020	Leonora Post Office	Postage and Supplies for Shire of Leonora - May, 2020	611.20
BP 33.18	16/06/2020	Linda Gray	Reimbursement of Fuel for P2 purchased using personal card and Recreation Allowance.	3,172.93
BP 33.19	16/06/2020	McMahon Burnett Transport	Freight Charges for Stationery Transported from Kalgoorlie to Leonora	225.43
			GRAND TOTAL	\$63,930.40

Batch Reference	Date	Name	Item	Payment
			Balance Brought Forward	\$63,930.40
BP 33.20	16/06/2020	Moore Stephens	GST Workshop for E Howard and Compilation of Statement of Financial Activity, and Review and Lodge BAS for April, 2020	4,785.00
BP 33.21	16/06/2020	Multiple Trades and Maintenance	Pump Out of Portaloos at Wilsons Patch (Covid Camp)	385.00
BP 33.22	16/06/2020	Netlogic Information Technology	Preconfigured Airport Link from new Terminal to Old Building for ARO PC	435.00
BP 33.23	16/06/2020	NGT Downer	Visit 1 - CCTV System & CRC Access Control System Maintenance Agreement	9,515.00
BP 33.24	16/06/2020	Northern Goldfields Electrical Pty Ltd	New Switchboard Installation and Upgrade of Electrical System at the Leonora Oval, Supply and Install New RCDS and Smoke Alarms in Various Shire Buildings & Replace and Repair Burnt Out Electrical Connectors in Aerodrome Lighting Control Box	18,660.40
BP 33.25	16/06/2020	Office National Kalgoorlie	Stationery Supplies for Shire Office and Childcare Centre	1,418.54
BP 33.26	16/06/2020	Penns Cartage Contractors	Freight costs	1,247.40
BP 33.27	16/06/2020	Prosegur Australia Pty Ltd	ATM Rental and Upkeep for Month of April, 2020	3,009.69
BP 33.28	16/06/2020	Roskva Brabazon-	Reimbursement for goods purchased on behalf of Leonora childcare Centre on Personal Credit Card	420.93
BP 33.29	16/06/2020	Sign Here Signs Pty Ltd	Assorted Signs and Graphics for Gwalia as per Gwalia Interpretation Plan including Packaging and...	1,109.90
BP 33.30	16/06/2020	Solomons Flooring (Goldfields)	Supply and Installation of 4 x Roller blinds to Bed 1, 2, 3, and 4 x Roller Blinds to Bed 5, 6 and 7 to Mines Office, Gwalia as part of Gwalia interpretation Project.	2,619.00
BP 33.31	16/06/2020	State Library of WA	SLWA Courier Service Fee 2019/20	317.66
BP 33.32	16/06/2020	Stratco (WA) Pty Ltd	Fencing Materials for LCC for Compliance as per quote #25044178	1,723.41
BP 33.33	16/06/2020	Toll Transport Pty Ltd	Freight Charges for Transport of Goods from Dwellingup to Leonora (Child Care Uniforms)	25.03
BP 33.34	16/06/2020	Transcend Initiatives Pty Ltd	Youth Engagement for Month of February, 2020	10,956.00
BP 33.35	16/06/2020	West Coast Civil	Leonora AGL Upgrade - Progress Claim No. 1 (May, 2020) (Airport)	77,750.70
			GRAND TOTAL	\$198,309.06

12.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

A. ELECTED MEMBERS

Nil

Moved Cr AM Moore , seconded Cr AE Taylor , that Item 12.0 B (i) – Award of eQuotes: New Toilet Block at Tower Street Playground and New Toilet Block at Gwalia Historical Precinct be accepted for consideration by Council

CARRIED (7 VOTES TO 0)

12.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

12.0 B. OFFICERS

12.0 B. (i)

AWARD OF EQUOTES: NEW TOILET BLOCK AT TOWER STREET PLAYGROUND AND NEW TOILET BLOCK AT GWALIA HISTORIC PRECINCT

SUBMISSION TO: Meeting of Council
Meeting Date: 16th June 2020

AGENDA REFERENCE: 12.0 B.(i) JUN 20

SUBJECT: New toilet block at Tower Street Playground and new toilet block at Gwalia Historic Precinct

LOCATION / ADDRESS: Leonora/Gwalia

NAME OF APPLICANT: N/A

FILE REFERENCE: 3.0

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: J. G. Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 15th June 2020

BACKGROUND

Council identified a need last year for the addition of a toilet block at the Gwalia Historic Precinct, to be located close to the Vehicle and Ken's Sheds. The intention was that it could also be utilised by staff based in the reception area, as well as tourists passing through the buildings. Also identified in 2019 was the need for a small toilet block to be located in the Tower Street Playground (Lot 1238) for use by children and parents, as well as by people utilising the tennis courts for playing or training purposes.

It was decided to seek a supplier or suppliers through a Request for Quotation process for the supply and installation of toilet blocks at both sites. It was always intended that each project would stand alone and that the choice of each successful supplier was dependent upon meeting the different criteria of each project, as well as the best value for money, for that reason, they were advertised separately but with the same closing date. However, having both projects closing at the same time and for the same product, has created the risk of the contracts being awarded to one supplier at a cost of more than \$150,000 and above. By conducting the Request to Purchase through eQuotes which resulted in multiple competitive quotations (at least two Preferred Suppliers), the Shire has not breached the requirement to call a public tender. The procurement process was therefore, conducted in accordance with the Shire of Leonora Purchasing Policy – A.2.3 and Regulation 11 (2)(f) the Local Government (Functions and General) Regulations 1996, where purchases can be made via the WALGA preferred Supplier arrangement, which is exempted from public tender process.

The Request to Quotation process has provided the Shire of Leonora with the following responses:

Tower Street Playground (excl. GST)

Exteria (Modus)	\$ 73,202.00
Landmark	\$103,108.50
Moodie	\$ 57,495.90
Rebus	\$149,490.00

Gwalia Historic Precinct (excl. GST)

Exteria (Modus)	\$126,764.10
Landmark	\$150,816.60
Moodie Option 1	\$109,923.00
Moodie Option 2	\$127,029.10
Rebus	\$179,795.00

An evaluation was done of each project by Linda Gray, Deputy Chief Executive Officer, and Lee-anne Trevenen, Records Management Project Co-ordinator, which involved matching the conditions of each quotation against the criteria stated in the specifications supplied. In regard to the Tower Street Playground, the costs varied from \$57,495.90 to \$149,490, and although the criteria prioritised value for money, this needed to be married to the second criteria of attractiveness of the design and suitability to its surroundings, which resulted in a choice of Exteria (Modus) as the preferred supplier. Similarly, with the Gwalia Historic Precinct toilet block, the price was subordinate to the attractiveness and suitability of the design, and although not the cheapest, the Exteria (Modus) quotation met these requirements. In addition, in both cases the timeline supplied by that company was also the most suitable and convenient for the Shire.

STATUTORY ENVIRONMENT

This procurement process has been completed in accordance with section 3.75 of the Local Government Act 1995 and the Regulation 11 (2)(f) of the Local Government (Functions and General) Regulations 1996.

The erection of the toilet block at the Gwalia Historic Precinct was also pre-approved by the State Heritage Office of the Department of Planning, Lands and Heritage under the provisions of Section 73 of the *Heritage Act 2018*.

POLICY IMPLICATIONS

The procurement process was conducted in accordance with the Shire of Leonora Purchasing Policy – A.2.3 and Regulation 11 (2)(f) the Local Government (Functions and General) Regulations 1996, where purchases can be made via the WALGA preferred Supplier arrangement, which is exempted from public tender process.

FINANCIAL IMPLICATIONS

Council has set aside funds in the 2019/20 Financial Year Budget of \$100,000 for the Gwalia Historic Precinct toilet block, and a toilet block was included in funds of \$317,000 for the Tower Street Playground. These funds will need to be adjusted to the amounts specified by the approved supplier(s) and approved by Council for inclusion in the 2020/21 Financial Year Budget.

STRATEGIC IMPLICATIONS

Shire of Leonora Strategic Community Plan 2017-2027 Social Objective – 1.1.3 Support the community in sporting, recreational and volunteering initiatives through direct financial assistance, the utilisation of Shire facilities, or the leverage of Shire expertise in a mentoring role, and Economic Objective – 2.2.2 Enhance and maintain local attractions and associated infrastructure.

RECOMMENDATION

That Council:

1. approves the quote provided by Exteria (Modus) for the New Toilet Block at Tower Street Playground for \$73,202.00;
2. approves the quote provided by Exteria (Modus) for the New Toilet Block at Gwalia Historic Precinct for \$126,764.10; and
3. includes provision in the 2020/2021 Budget of \$199,966.10 to facilitate the new toilet blocks at Tower Street Playground and the Gwalia Historic Precinct.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr RA Norrie, seconded Cr LR Petersen, that Council:

1. approves the quote provided by Exteria (Modus) for the New Toilet Block at Tower Street Playground for \$73,202.00;
2. approves the quote provided by Exteria (Modus) for the New Toilet Block at Gwalia Historic Precinct for \$126,764.10; and
3. includes provision in the 2020/2021 Budget of \$199,966.10 to facilitate the new toilet blocks at Tower Street Playground and the Gwalia Historic Precinct.

CARRIED (7 VOTES TO 0)

13.0 STATE COUNCIL AGENDA

14.0 NEXT MEETING

Tuesday 21st July, 2020

15.0 CLOSURE OF MEETING

There being no further business, the Shire President Cr PJ Craig declared the meeting closed at **10:58 am**.