

SHIRE OF LEONORA



**MINUTES OF ORDINARY MEETING HELD
IN SHIRE CHAMBERS, LEONORA
ON TUESDAY 15TH FEBRUARY, 2022
COMMENCING AT 9:32 AM.**

1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL/OTHER INTEREST DISCLOSURES

1.1 The President Cr PJ Craig declared the meeting open at 9:32am.

1.2 Visitors or members of the public in attendance

Nil

1.3 Financial Interests Disclosure

Nil

2.0 DISCLAIMER NOTICE

3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

**3.1 President (Chairperson)
Deputy President
Councillors**

**PJ Craig
RA Norrie
RM Cotterill
AM Moore
AE Taylor
LR Petersen
F Harris
JG Epis
K Lord**

**Chief Executive Officer
Executive Officer**

**3.2 Apologies
Deputy Chief Executive Officer**

L Trevenen

**3.3 Leave of Absence
Nil**

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

Nil

6.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

Moved Cr RA Norrie, seconded Cr AE Taylor that the Minutes of the Ordinary Meeting held on 21st December, 2021 be confirmed as a true and accurate record.

CARRIED (7 VOTES TO 0)

9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Cr PJ Craig attended meetings with GVROC, GEDC and Northern Goldfields Working Group since the previous meeting, and noted the following information:

- The GEDC, after the meeting last year with the Hon Alannah MacTiernan have been approaching Northern Goldfields Councils to find out what problems are being experienced in the hopes of assisting in the resolution thereof. This will be driven by the Northern Goldfields Working Group to ensure that the any of the issues addressed are done so per the actual requirements of the relevant communities.
- The Northern Goldfields Working Group Meeting included discussion regarding the Outback Rodeo event, and further clarification on the requirements to have this as a regular annual feature of the Northern Goldfields, alternating the councils that would act as hosts, with Menzies hosting in May 2022, Leonora in May 2023 and Laverton in 2024. This will require a monetary contribution, to be considered at a future meeting of Council prior to the next budget adoption.
- The Health Department have provided funds to the Northern Goldfields Shire's for the procurement of professional health services. Suggestions from the Council have been requested, with an emphasis on the provision of Mental Health Services where the community may be lacking.

11.0 REPORTS OF OFFICERS

11.1 CHIEF EXECUTIVE OFFICER

11.1(A) SIGNIFICANT AUDIT MATTER – ASSET SUSTAINABILITY AND OPERATING SURPLUS RATIO

SUBMISSION TO: Meeting of Council
Meeting Date: 15th February, 2022

AGENDA REFERENCE: 11.1 (A) FEB 22

SUBJECT: Significant Audit Matter – Asset Sustainability and Operating Surplus Ratio

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: N/A

FILE REFERENCE: Audits – Reports and Minutes 1.10

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 21st December, 2021

BACKGROUND

At the Ordinary Meeting of Council held 21st December, 2021 Council was presented with the Annual Report for the year ended 30th June, 2021. The 2020-21 Audit Report from The Office of the Auditor General (OAG) identified a significant adverse trend for both the asset sustainability ratio and the operating surplus ratio, which were below the standard set by the Department of Local Government, Sport and Cultural Industries for the past three financial years.

A report was prepared for consideration by the Audit and Risk Committee at its meeting held 21st December, 2021.

In line with section 7.12A(4) of the *Local Government Act 1995*, a local government is required to prepare a report stating what action has been taken or is intended to be taken in respect to matters raised within the audit report and give a copy of that report to the Minister within three months after that audit report is received by the local government.

In accordance with section 7.12A(5) of the *Local Government Act 1995*, the CEO must publish a copy of the report on the local government's official website within 14 days of the report being provided to the Minister under subsection (4)(b).

To comply with the requirements of section 7.12A(4) & (5) of the *Local Government Act 1995*, an action report was prepared (attached) and presented for the audit committee's consideration at its meeting held 21st December, 2021. The Audit and Risk Committee considered item 4.1.1 Significant Audit Matter – Asset Sustainability and Operating Surplus Ratio, and resolved the following:

Moved Cr RA Norrie, seconded Cr LR Petersen, that the Audit and Risk Committee:

1. *Receive the attached 'Action Report – 2020/21 Significant Adverse Trend – Asset Sustainability and Operating Surplus Ratios';*
2. *Recommend the endorsement of the attached 'Action Report – 2020/21 Significant Adverse Trend – Asset Sustainability and Operating Surplus Ratios' by Council at the next ordinary meeting; and*
3. *Following endorsement of the 'Action Report – 2020/21 Significant Adverse Trend – Asset Sustainability and Operating Surplus Ratios' by Council, authorise the CEO to forward a copy of the report to the Minister and to publish the report on the Shire of Leonora's official website.*

CARRIED (6 VOTES TO 0)

The report as received by the Audit and Risk Committee is attached for endorsement by Council.

STATUTORY ENVIRONMENT

Section 7.12A(4) of the *Local Government Act 1995* requires a local government to prepare a report stating what action has been taken or is intended to be taken in respect to matters raised within the audit report, and to forward a copy of the report to the Minister within three months of receiving the audit report.

Section 7.12A(5) of the *Local Government Act 1995* requires a local government to publish on its official website the report prepared under section 7.12A(4) within 14 days of supplying the report to the minister.

POLICY IMPLICATIONS

There are no policy implications resulting in the recommendation of this report.

FINANCIAL IMPLICATIONS

Provision is included in the 2021/22 adopted budget for consultants (as engaged to provide advice in this matter) and there are no extraordinary budget implications resulting from this report to the minister.

STRATEGIC IMPLICATIONS

Strategic references within the Shire of Leonora Strategic Community Plan 2017-2027 demonstrate connections between services and the desired outcomes and community vision for the Shire of Leonora, particularly in relation to Governance services. In this instance, outcome 4.5 Strong Leadership and Planning, with strategy 4.5.3 'Continue to develop strategic plans and ensure legislative compliance' applies.

RISK MANAGEMENT

This item has been evaluated against the Shire of Leonora's Risk Management Strategy and risk assessment matrix. The perceived level of risk is medium prior to treatment, the endorsement of this report by Council and subsequent actions will reduce the risk to low.

RECOMMENDATIONS

That the Council:

1. Endorse the attached 'Action Report – 2020-21 Significant Adverse Trend – Asset Sustainability and Operating Surplus Ratio'; and
2. Authorise the CEO to forward a copy of the report to the Minister and to publish the report on the Shire of Leonora's official website.

VOTING REQUIREMENT

Simple majority required.

COUNCIL DECISION

Moved Cr AM Moore, seconded Cr RA Norrie, that the Council:

1. Endorse the attached 'Action Report – 2020-21 Significant Adverse Trend – Asset Sustainability and Operating Surplus Ratio'; and
2. Authorise the CEO to forward a copy of the report to the Minister and to publish the report on the Shire of Leonora's official website.

CARRIED (7 VOTES TO 0)

ACTION REPORT – 2020 - 2021 Significant Adverse Trend – Asset Sustainability Ratio and Operating Surplus Ratio

Section 7.12A (4) of the Local Government Act 1995 requires a local government to prepare a report stating what action has been taken or is intended to be taken in respect to matters raised within the audit report. The Shire of Leonora’s Independent Auditor’s Report for 2020-21 issued by the Office of the Auditor General (OAG), noted a significant adverse trend for the asset sustainability and operating surplus ratio.

Shire of Leonora – Asset Sustainability Ratio

Asset Sustainability Ratio $\frac{\text{capital renewal and replacement expenditure}}{\text{depreciation}}$

The Asset Sustainability Ratio demonstrates the extent to which the Shire of Leonora is replacing or renewing existing assets at the same rate that its overall asset stock is depreciating. A basic standard is met if the ratio is greater than 0.9 and advanced standard is if the ratio is above 1.1. The ratio over the past three years is listed below:

2019	2020	2021
0.76	0.56	0.59

Explanation for Asset Sustainability Ratio Not Meeting Benchmarks

The Asset Sustainability Ratio can be influenced by a number of factors such as revaluation of assets and the subsequent increase and decrease in depreciation expense, as well as the amount being expended on renewal and replacement of assets annually. When considering the calculation of this ratio, the expected requirement to expend the equivalent of depreciation expense annually through the renewal and replacement of assets may not be reasonable.

Fluctuations will generally be observed with asset renewals annually. When required renewals are examined within the long term financial and asset management plans, it will reflect renewal and replacement requirements in some years are higher, as assets come to the end of their useful life. In other years, where assets are not required to be replaced or renewed, fluctuations or spikes in the level of renewal and replacement requirements will likely be observed at a much lower level than where assets have reached the end of their useful life. Due to these fluctuations described, the expenditure for asset renewal and replacement may not be equivalent to depreciation expenditure in each year when following integrated planning and reporting plans and undertaking sound asset management practices.

Actions Proposed to Address the Asset Sustainability Ratio

The Shire of Leonora intends for future renewal and replacement of assets to be undertaken in accordance with integrated planning and reporting plans. These plans reflect asset replacement and renewal requirements against depreciation expenditure over the term of the plan (fifteen years), as well as annually, to allow for better consideration and measurement of whether assets are being renewed at the same rate they are depreciating.

Shire of Leonora – Operating Surplus Ratio

Operating Surplus Ratio
$$\frac{\text{Operating Revenue MINUS Operating Expenditure}}{\text{Own Source Operating Revenue}}$$

The operating surplus ratio demonstrates the extent to which operating revenues cover operating expenses (including depreciation expense), with a positive operating surplus ratio considered by the Department an indicator of long-term financial sustainability. The Shire's operating surplus ratio has experienced movement over the previous three years as below:

2019	2020	2021
(0.05)	(0.01)	(0.05)

The basic benchmark set by the Department of Local Government, Sport and Cultural Industries (the Department) for the operating surplus ratio is 0.01 – 0.15. Ratios higher than 0.15 are in the desirable benchmark range set by the Department. The Shire of Leonora has experienced a downward trend with its operating surplus ratio in 2020/21 which does not meet the benchmark set by the Department, resulting in the 'significant adverse trend' finding on the Shire's audit report.

Explanation for Operating Surplus Ratio Not Meeting Benchmarks

The Shire has considered within its Long Term Financial Plan (LTFP) the impact of ongoing capital road funds such as Roads to Recovery (R2R) and Regional Road Group (RRG) – neither of which are included in the calculation of the operating surplus ratio. Depreciation expense, which is included within the calculation of the operating surplus ratio, is rarely funded in full by rural local governments such as the Shire of Leonora, with grant funds such as the R2R and RRG contributing to asset renewals and compensating for operating losses arising from depreciation expense.

Actions Proposed to Address the Operating Surplus Ratio

To ensure the operating surplus ratio would meet the benchmark set by the Department, the Shire could consider increasing rates, however this would effectively result in over rating the community when also considering the ongoing road grants received by the Shire. As a result, the Shire considers the benchmark for the operating surplus ratio to be flawed for a Shire receiving non-operating grants for the renewal of assets, and it does not intend to take action to increase revenue above a level which will result in the community being overrated when considering expected and ongoing non-operating grants for asset renewals.

The operating surplus ratio and the financial performance of the Shire of Leonora will continue to be reviewed through ongoing monitoring of depreciation expense and financial reports which are reported to Council, including required budget reviews and monthly statements of financial activity.

Disclaimer

This Report has been prepared for the exclusive use by the Shire of Leonora.

This report contains quantitative and qualitative statements, including projections, estimates, opinions and forecasts concerning the anticipated future performance of the Shire of Leonora, based on a large number of assumptions, and will be, subject to significant uncertainties and contingencies many, if not all, of which are outside the control of the Shire of Leonora.

This report is supplied in good faith for public information purposes and the Shire accepts no responsibility for any loss occasioned by any person acting or refraining from action as a result of reliance on this Report.

Document Management

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Status	Adopted
Date of Adoption	15 th February, 2022

11.0 REPORTS OF OFFICERS

11.1 CHIEF EXECUTIVE OFFICER

11.1(B) PROPOSED NEW CAT LOCAL LAW

SUBMISSION TO: Meeting of Council
Meeting Date: 15th February, 2022

AGENDA REFERENCE: 11.1 (B) FEB 22

SUBJECT: Proposed new Cat Local Law

LOCATION / ADDRESS: Shire of Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Local Laws 1.42

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 21st December, 2021

BACKGROUND:

Following a review of local laws as required under s3.16 of the *Local Government Act 1995*, at its meeting held on 19th October 2021 (item 11.1(b) refers) Council resolved to adopt a draft Shire of Leonora Cat Local law, advertise it for public comment, and send a copy to the Minister for Local Government.

The objective of the proposed new local law is to reflect the provisions of the *Cat Act 2011*, the *Cat Regulations 2012* and the *Cat (Uniform Local Provisions) Regulations 2013* that were previously dealt with under the *Shire of Leonora Health Local Law 1999*. Most matters relating to cats are dealt with by the Cat Act and its associated Regulations; the effect of the local law is to regulate the number of cats that may be kept on premises within the district without a permit from the Shire.

STATUTORY ENVIRONMENT

Section 3(2) of the *Cat Act 2011* provides that words and expressions defined in the Local Government Act 1995 have the same meaning in the Cat Act, unless the contrary intention appears. This includes making local laws, and using the process set out in section 3.12 of the *Local Government Act 1995*.

Amongst other things this requires a local government to give local public notice stating that it proposes to make a local law, the purpose and effect of which is summarized in the notice for a period of 6 weeks after it first appears. A copy is also to be given to the Minister for Local Government.

The period for public consultation closed on 17th December 2021. There were no comments from the public. The Department of Local Government, Sporting and Cultural Industries responded on behalf of the Minister for Local Government and made some minor suggestions in relation to page numbering, an index and insertion of a date in the Repeal Clause 1.3.

The changes are shown 'marked' on the updated version of the draft Cats Local Law attached to the agenda.

Subject to adoption of these changes and other minor matters as listed in the recommendation to Council below, the local law may now be made under s3.12(4) of the *Local Government Act 1995* and will come into effect 14 days after publication in the Government Gazette.

As part of the process to make subsidiary legislation (which includes local laws), local governments are also required to submit an Explanatory Memorandum to the WA Parliamentary Joint Standing Committee on Delegated Legislation, who oversee the making of local laws and regulations. If a local law offends the Committee's Terms of Reference it may recommend disallowance of the regulation or local law, but if this is the case usually requests the authority proposing the regulation of local law to amend it first.

Submission of an Explanatory Memorandum after gazettal of the proposed local law is reflected in the recommendation to council below.

POLICY IMPLICATIONS

There are no Policy Implications resulting from the recommendation of this report

FINANCIAL IMPLICATIONS

There are costs associated with drafting the local law, advertising it for public comment, considering submissions if any, and publication in the Government Gazette should council decide to make the local law.

STRATEGIC IMPLICATIONS

Keeping local laws up to date ensures the Shire is well placed to deal with any issues that may arise. While they are rarely used should be kept as up to date as they reasonably can be.

RECOMMENDATIONS

That Council;

1. In accordance with section 3.12(4) of the *Local Government Act 1995* adopts the Shire of Leonora Cat Local Law 2021, subject to:
 - a. various minor amendments as 'marked up' on the attachment to the report to Council; and
 - b. deletion of text boxes, page numbers in the index and notes in the version to be officially Gazetted.
2. In accordance with s3.12(5) of the *Local Government Act 1995* resolves that the local law be published in the Government Gazette and a copy sent to the Minister for Local Government;
3. In accordance with s3.12(6) of the *Local Government Act 1995*, resolves that after Gazettal local public notice be given:
 - a. Stating the title of the local law;
 - b. Summarising the purpose and effect of the local law and specifying the day on which it comes into operation; and
 - c. Advising that copies of the local law may be inspected or obtained from the Shire offices.
4. In accordance with the Local Laws Explanatory Memoranda Directions as issued by the Minister for Local Government on 12th November 2010, resolves that a copy of the local law and a duly completed explanatory memorandum signed by the Shire President and Chief Executive Officer be sent to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation.

VOTING REQUIREMENT

Absolute majority required.

COUNCIL DECISION

Moved Cr AE Taylor, seconded Cr AM Moore, that Council;

1. In accordance with section 3.12(4) of the *Local Government Act 1995* adopts the Shire of Leonora Cat Local Law 2021, subject to:
 - a. various minor amendments as 'marked up' on the attachment to the report to Council; and
 - b. deletion of text boxes, page numbers in the index and notes in the version to be officially Gazetted.
2. In accordance with s3.12(5) of the *Local Government Act 1995* resolves that the local law be published in the Government Gazette and a copy sent to the Minister for Local Government;
3. In accordance with s3.12(6) of the *Local Government Act 1995*, resolves that after Gazettal local public notice be given:
 - a. Stating the title of the local law;
 - b. Summarising the purpose and effect of the local law and specifying the day on which it comes into operation; and
 - c. Advising that copies of the local law may be inspected or obtained from the Shire offices.
4. In accordance with the Local Laws Explanatory Memoranda Directions as issued by the Minister for Local Government on 12th November 2010, resolves that a copy of the local law and a duly completed explanatory memorandum signed by the Shire President and Chief Executive Officer be sent to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation.

CARRIED BY ABSOLUTE MAJORITY (7 VOTES TO 0)

Local Government Act 1995
Cat Act 2011

Shire of Leonora

Cat Local Law 2021

Published in the Government Gazette on dd/mm 2022; number 12234
Amended:
Disclaimer: This version is an administrative version and while every attempt to ensure it is correct, only the Gazetted version as amended should be relied on. In particular, text boxes and notes in this version do not form part of the local law.

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CAT ACT 2011
LOCAL GOVERNMENT ACT 1995
Shire of Leonora
CAT LOCAL LAW 2021

Under the powers conferred by the *Cat Act 2011*, the *Local Government Act 1995* and all other powers enabling it, the Council of the Shire of Leonora resolved on 15th February, 2022 to make the following local law.

Part 1 - Preliminary

1.1 Title

This is the *Shire of Leonora Cat Local Law 2021*.

1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

1.3 Repeal

Clause 5.2.4 of the *Shire of Leonora Health Local Laws 1999* published in the *Government Gazette* on 9 April 1999 is repealed.

1.4 Terms used

(1) In this local law, unless the context otherwise requires -

Act means the *Cat Act 2011*;

applicant means a person who applies for an approval;

application means an application for an approval;

approval means approval under regulation 9 of the *Cat (Uniform Local Provisions) Regulations 2013* and Part 2 of this local law;

approved person means the person to whom an approval is granted;

authorised person means a person appointed by the local government to perform the functions conferred on an authorised person under this local law;

cat has the meaning given to it in the Act;

cat means an animal of the species *felis catus* or a hybrid of that species.

s3(1) of the *Cat Act 2011*.

cat management facility has the meaning given to it in the Act;

cat management facility means —

- (a) a facility operated by a local government that is, or may be, used for keeping cats; or
- (b) a facility for keeping cats that is operated by a person or body prescribed; or

(c) a facility for keeping cats that is operated by a person or body approved in writing by a local government;

S3(1) of the *Cat Act 2011*

CEO means the Chief Executive Officer of the local government;

district means the district of the local government;

local government means the Shire of Leonora;

local planning scheme means a local planning scheme made by the local government under the *Planning and Development Act 2005*;

nuisance means –

- (a) an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law;
- (b) an unreasonable interference with the use and enjoyment of a person of his or her ownership or occupation of land; or
- (c) interference which causes material damage to land or other property on the land affected by the interference;

owner has the meaning given to it in the Act;

4. Term used: owner

(1) In this Act —

owner, in relation to a cat, means any of these persons —

- (a) in the case of a cat that is registered, the registered owner of the cat; or
- (b) in the case of a cat that is not registered, a person who, or an owner of a business or organisation that, ordinarily keeps and cares for the cat; or
- (c) if a person referred to in paragraph (b) is a child under 18 years of age, that child's parent or guardian.

(2) In the case of a cat that is not registered, but is microchipped, a person whose name is recorded as the owner of the cat in a microchip database is to be taken, in the absence of evidence to the contrary, to be a person who ordinarily keeps and cares for the cat.

s4 Cat Act 2011

premises has the meaning given to it in the Act; and

premises includes the following —

- (a) land (whether or not vacant);
- (b) the whole or part of a building or structure (whether of a permanent or temporary nature);
- (c) a vehicle;

s3(1) Cat Act 2011.

veterinarian has the meaning given to it in the Act.

veterinarian means a registered veterinary surgeon as defined in the Veterinary Surgeons Act 1960 section 2.

s3(1) of the Cat Act 2011.

- (2) A term that is used in this local law and is not defined in subclause (1) has the same meaning given to it in the Act or, if not defined in the Act, the same meaning given to it in the *Cat Regulations 2012*, the *Cat (Uniform Local Provisions) Regulations 2013* or the *Local Government Act 1995*.

1.5 Application

This local law applies throughout the district.

Part 2 - Number of cats that may be kept

2.1 Interpretation

For the purposes of applying this Part, a **cat** does not include a cat less than 6 months old.

2.2 Prescribed premises

For the purposes of the definition of **prescribed premises** in regulation 4(1) of the *Cat (Uniform Local Provisions) Regulations 2013*, this local law limits the number of cats that may be kept at any premises within the district except —

- (a) a cat management facility operated by a body prescribed as a cat management facility operator under the *Cat Regulations 2012*;
- (b) a cat management facility operated by the local government; or
- (c) a veterinary clinic or veterinary hospital as defined under section 2 of the *Veterinary Surgeons Act 1960*, but only in relation to cats kept on those premises for treatment.

Regulation 4 of the Cat Regulations 2012 states –

4. Cat management facility operators (s. 3(1))

For the purposes of the definition of cat management facility paragraph (b) in section 3(1) of the Act, each of the following bodies are prescribed as operators of a facility for keeping cats –

- (a) Cat Welfare Society Inc., trading as “Cat Haven”;
- (b) Royal Society for the Prevention of Cruelty to Animals (Inc) of Western Australia

2.3 Standard number of cats

For the purposes of the definition of **standard number of cats** in regulation 4(1) of the *Cat (Uniform Local Provisions) Regulations 2013*, no more than 2 cats may be kept on premises within the residential zone of the local planning scheme or used for residential purposes at which a member of a cat organisation is not ordinarily resident.

Regulation 7 of the *Cat (Uniform Local Provisions) Regulations 2013* states -

‘If a member of a cat organisation is ordinarily resident at prescribed premises, the number of cats that may be kept at the premises is 3 times the number of cats that could be kept at the premises under the local law that applies to the premises’.

A “member of a cat organisation” is defined to mean a person referred to in regulation 23(c) of the *Cat Regulations 2012*;

Regulation 23(3) of the *Cat Regulations 2012* refers to a person who -

- (c) is a current member of one of the following organisations and associations —
 - (i) the Cat Owners Association of Western Australia (COAWA);
 - (ii) the Feline Control Council of Western Australia (FCCWA);
 - (iii) the Australian National Cats (ANCATS).

2.4 Application for approval

- (1) An application for approval to keep an additional number of cats at prescribed premises is dealt with in regulation 8 of the *Cat (Uniform Local Provisions) Regulations 2013*.
- (2) An application for approval must be accompanied by the application fee determined by the local government in accordance with the Act.

Note - under the *Cat (Uniform Local Provisions) Regulations 2013* –

- (1) A cat that is under 6 months of age is not to be included when calculating the number of cats ordinarily kept at prescribed premises (regulation 5);
- (2) A person who is ordinarily resident at prescribed premises may apply to the local government for approval to keep an additional number of cats at its premises (regulation 8(1)); and
- (3) There are detailed provisions dealing with the application and approval processes and requirements (see regulations 8-11).

2.5 Determining an application

Note - under regulation 9 of the *Cat (Uniform Local Provision) Regulations 2013*, the local government must not grant approval for an additional number of cats on prescribed premises unless it is satisfied that the premises are suitable for the additional number of cats.

- (1) For the purpose of determining whether to grant approval for an application to keep an additional number of cats at prescribed premises, the local government must have regard to -
 - (a) the zoning of the land under the local planning scheme;
 - (b) the physical suitability of the premises for the proposed use;
 - (c) the environmental sensitivity and general nature of the location surrounding the premises for the proposed use;
 - (d) the structural suitability of any enclosure in which any cat is to be kept;
 - (e) the likelihood of a cat causing a nuisance, inconvenience or annoyance to an occupier of adjoining land;
 - (f) the likely effect on the amenity of the surrounding area of the proposed use;
 - (g) the likely effect on the local environment including any pollution or other environmental damage, which may be caused by the proposed use; and
 - (h) any other factors which the local government considers to be relevant in the circumstances of the application.
- (2) An approval is to be in the form determined by the local government and is to be issued to the approved person.

2.6 Conditions

Regulation 9(3) of the *Cat (Uniform Local Provision) Regulations 2013* states:

An approval is subject to any condition that the local government –

- (a) reasonably considers is necessary to ensure that the premises are suitable for the additional number of cats; and

(b) specifies in the approval.

- (1) For the purpose of ensuring that the premises to which an application relates are suitable for the additional number of cats, the local government may impose any condition that it considers to be reasonably necessary for that purpose, including -
 - (a) that the premises must be adequately fenced (and premises will be taken not to be adequately fenced if there is more than one escape of a cat from the premises);
 - (b) that there must be adequate space for the exercise of the cats;
 - (c) that, in the case of multiple dwellings where there is no suitable dividing fence, each current occupier of the adjoining multiple dwellings must give their written consent to the approval; and
 - (d) that, without the consent of the local government, the approved person must not substitute or replace any cat that dies or is permanently removed from the premises.
- (2) An approved person who does not comply with a condition of the approval, commits an offence.

Penalty: a fine of not less than \$1,000 and not exceeding \$5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence has continued.

2.7 Renewal of an application

- (1) An application is to be renewed if –
 - (a) the approved person has not breached the conditions of the approval;
 - (b) the approval would have been granted if a fresh application for approval had been made; and
 - (c) the renewal fee, imposed and determined by the local government under sections 6.16 to 6.19 of the *Local Government Act 1995*, is paid to the local government before the expiry of the approval.
- (2) On the renewal of an approval, the conditions of the approval that applied immediately before the renewal continue to have effect.

Regulation 10 of the Cat (Uniform Local Provisions) Regulations 2013 states that an approval has effect for the period specified in the approval.

2.8 Transfer of an approval

- (1) An approval relates only to the premises specified in the approval, and only to the approved person specified in the approval, and is transferrable only in accordance with this clause .
- (2) An application for the transfer of an approval from the approved person to another person must be –

- (a) made in the form determined by the local government;
 - (b) made by the proposed transferee;
 - (c) made with the consent of the approved person; and
 - (d) lodged with the local government together with the fee for the application for the transfer of an approval that is imposed and determined by the local government under sections 6.16 to 6.19 of the *Local Government Act 1995*.
- (3) The local government is not to determine an application for the transfer of an approval until the proposed transferee has complied with subclause (2).
- (4) The local government may grant, or refuse to grant, an application for the transfer of an approval, and this approval will be subject to such conditions as the local government may impose under Regulation 9(3) of the *Cat (Uniform Local Provisions) Regulations 2013*.
- (5) Where the local government grants an application for the transfer of an approval –
- (a) it is to issue to the transferee an approval in the form determined by the CEO; and
 - (b) on the date of approval, unless otherwise specified in the approval, the transferee becomes the approved person for the purposes of this local law.

2.9 Variation or cancellation of an approval

- (1) The local government may, at any time, vary the conditions of an approval by giving written notice to the permit holder and specifying the date on which the changes will become effective.
- (2) The local government may cancel an approval –
- (a) on the request of the approved person;
 - (b) if the approved person breaches the Act, the *Cat Regulations 2012*, the *Cat (Uniform Local Provisions) Regulations 2013* or this local law; or
 - (c) if the approved person is not a fit and proper person to provide for the health and welfare of the cats.
- (3) If an approval is cancelled, the fee paid for the approval is not refundable for the term of the approval that has not yet expired.

2.10 Objection and review rights

A decision of the local government made under clauses 2.7, 2.8 or 2.9 is a decision to which Division 1, Part 9 of the *Local Government Act 1995* applies.

Regulation 11 of the *Cat (Uniform Local Provisions) Regulations 2013* states –

11. Review by the State Administrative Tribunal

A person who applies for approval to keep an additional number of cats may apply to the State Administrative Tribunal for a review of a decision of the local government to —

- (a) refuse to grant approval; or
- (b) grant approval to keep an additional number of cats that is less than the number specified in the application; or
- (c) grant approval subject to conditions.

Part 3 - Enforcement

3.1 Infringement notices

- (1) An offence against clause 2.6(2) is a prescribed offence for the purposes of section 62(1) of the Act and the modified penalty for the offence is a fine of \$200.
- (2) The form of an infringement notice is Form 6 in the *Cat Regulations 2012*, Schedule 1.
- (3) The form of withdrawal of the infringement notice is Form 7 in the *Cat Regulations 2012*, Schedule 1.

Regulations 6 and 13 of the Cat (Uniform Local Provisions) Regulations 2013 state:

6. Offence to keep more than standard number of cats

- (1) A person who is ordinarily resident at prescribed premises must ensure that the number of cats ordinarily kept at the premises is not more than the standard number of cats for the premises.

Penalty: a fine of \$5 000.

13. Infringement notices

- (1) An offence against regulation 6(1) is a prescribed offence for the purposes of section 62(1) of the Act and the modified penalty for the offence is a fine of \$200.
- (2) The form of an infringement notice is Form 6 in the *Cat Regulations 2012* Schedule 1.
- (3) The form of withdrawal of an infringement notice is Form 7 in the *Cat Regulations 2012* Schedule 1

11.0 REPORTS OF OFFICERS

11.1 CHIEF EXECUTIVE OFFICER

11.1(C) PROPOSED NEW DOG LOCAL LAW

SUBMISSION TO: Meeting of Council
Meeting Date: 15th February, 2022

AGENDA REFERENCE: 11.1 (C) FEB 22

SUBJECT: Proposed New Dog Local Law

LOCATION / ADDRESS: Shire of Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Local Laws 1.42

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 21st December, 2021

BACKGROUND:

Following a review of local laws as required under s3.16 of the *Local Government Act 1995*, at its meeting held on 19th October 2021 (item 11.1(c) refers) Council resolved to adopt a draft Shire of Leonora Dog Local law, advertise it for public comment, and send a copy to the Minister for Local Government.

The proposed new local law reflects changes made to the Dog Act 1976 and its associated Regulations.

STATUTORY ENVIRONMENT

Section 51 of the *Dog Act 1976* provides that a local government may make local laws about dogs using the process set out in section 3.12 of the *Local Government Act 1995*.

Amongst other things this requires a local government to give local public notice stating that it proposes to make a local law, the purpose and effect of which is summarized in the notice for a period of 6 weeks after it first appears. A copy is also to be given to the Minister for Local Government.

The period for public consultation closed on 17th December 2021. There were no comments from the public. The Department of Local Government, Sporting and Cultural Industries responded on behalf of the Minister for Local Government and made some minor suggestions in relation to page numbering, an index and insertion of a proposed change to the maximum penalty for failure to remove dog excreta in clause 4.1.

The changes are shown 'marked' on the updated version of the draft Dog Local Law attached to the agenda.

Subject to adoption of these changes and other minor matters as listed in the recommendation to Council below, the local law may now be made under s3.12(4) of the *Local Government Act 1995* and will come into effect 14 days after publication in the Government Gazette.

As part of the process to make subsidiary legislation (which includes local laws), local governments are also required to submit an Explanatory Memorandum to the WA Parliamentary Joint Standing Committee on Delegated Legislation, who oversee the making of local laws and regulations. If a local law offends the Committee's Terms of Reference it may recommend disallowance of the regulation or local law, but if this is the case usually requests the authority proposing the regulation of local law to amend it first.

Submission of an Explanatory Memorandum after gazettal of the proposed local law is reflected in the recommendation to council below.

POLICY IMPLICATIONS

There are no Policy Implications resulting from the recommendation of this report

FINANCIAL IMPLICATIONS

There are costs associated with drafting the local law, advertising it for public comment, considering submissions if any, and publication in the Government Gazette should council decide to make the local law.

STRATEGIC IMPLICATIONS

Keeping local laws up to date ensures the Shire is well placed to deal with any issues that may arise. While they are rarely used should be kept as up to date as they reasonably can be.

RECOMMENDATIONS

That Council

1. In accordance with section 3.12(4) of the *Local Government Act 1995* adopts the Shire of Leonora Dog Local Law 2021, subject to:
 - a. Various minor amendments as ‘marked up’ on the attachment to the report to Council; and
 - b. Deletion of text boxes, page numbers in the index and notes in the version to be officially Gazetted.
2. In accordance with s3.12(5) of the *Local Government Act 1995* resolves that the local law be published in the Government Gazette and a copy sent to the Minister for Local Government;
3. In accordance with s3.12(6) of the *Local Government Act 1995*, resolves that after Gazettal local public notice be given:
 - a. Stating the title of the local law;
 - b. Summarising the purpose and effect of the local law and specifying the day on which it comes into operation; and
 - c. Advising that copies of the local law may be inspected or obtained from the Shire offices.
4. In accordance with the Local Laws Explanatory Memoranda Directions as issued by the Minister for Local Government on 12th November 2010, resolves that a copy of the local law and a duly completed explanatory memorandum signed by the Shire President and Chief Executive Officer be sent to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation.

VOTING REQUIREMENT

Absolute majority required.

COUNCIL DECISION

Moved Cr LR Petersen, seconded Cr RM Cotterill, that Council

1. In accordance with section 3.12(4) of the *Local Government Act 1995* adopts the Shire of Leonora Dog Local Law 2021, subject to:
 - a. Various minor amendments as ‘marked up’ on the attachment to the report to Council; and
 - b. Deletion of text boxes, page numbers in the index and notes in the version to be officially Gazetted.
2. In accordance with s3.12(5) of the *Local Government Act 1995* resolves that the local law be published in the Government Gazette and a copy sent to the Minister for Local Government;
3. In accordance with s3.12(6) of the *Local Government Act 1995*, resolves that after Gazettal local public notice be given:
 - a. Stating the title of the local law;
 - b. Summarising the purpose and effect of the local law and specifying the day on which it comes into operation; and
 - c. Advising that copies of the local law may be inspected or obtained from the Shire offices.
4. In accordance with the Local Laws Explanatory Memoranda Directions as issued by the Minister for Local Government on 12th November 2010, resolves that a copy of the local law and a duly completed explanatory memorandum signed by the Shire President and Chief Executive Officer be sent to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation.

CARRIED BY ABSOLUTE MAJORITY (7 VOTES TO 0)

Local Government Act 1995

Dog Act 1976

**SHIRE OF LEONORA
DOG LOCAL LAW 2021**

Published in the Government Gazette on dd mm yy, number 123.
Amended:
Disclaimer: This version is an administrative version and while every attempt to ensure it is correct, only the Gazetted version as amended should be relied on. In particular, text boxes and notes in this version do not form part of the local law.

**Local Government Act 1995
Dog Act 1976**

**SHIRE OF LEONORA
DOG LOCAL LAW 2021**

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DRAFT

Note

Most issues regulating dogs are dealt with by the Dog Act 1976 and Dog Regulations 2013. This includes:

- Registration of dogs;
- 'Dangerous dogs' as defined by the Act;
- Operation of dog management facilities (pounds), including:
 - Issues in relation to the impounding of dogs;
 - Attendance of a poundkeeper at the pound;; and
 - Release of impounded dogs are dealt with by the Dog Act 1976, and in particular section 29.
- Registration fees (although fees for the seizure and impounding of a dog may be set by a local government in its annual budget under section 6.16 of the Local Government Act 1995);
- How off leash dog exercise areas are established;
- Dogs wandering at large;
- Dogs not under control;
- Dog attacks;
- Provisions about assistance animals such as guide dogs;
- Modified penalties applicable for minor offences.

The only matters that a local government may make local laws about are listed in section 51 of the Dog Act:

A local government may so make local laws —

(a) providing for the registration of dogs;

[(b) deleted]

(c) specifying areas within which it shall be an offence (unless the excreta are removed) for any person liable for the control of a dog to permit that dog to excrete on any street or public place or on any land without the consent of the occupier;

(d) requiring that in specified areas a portion of the premises where a dog is kept must be fenced in a manner capable of confining the dog;

(e) providing for the establishment and maintenance of dog management facilities and other services and facilities necessary or expedient for the purposes of this Act;

(f) providing for the detention, maintenance, care and release or disposal of dogs seized;

(g) as to the destruction of dogs pursuant to the powers hereinbefore conferred;

[(h) deleted]

(i) providing for the licensing, regulating, construction, use, and inspection of approved kennel establishments.

**Local Government Act 1995
Dog Act 1976**

SHIRE OF LEONORA

DOG LOCAL LAW 2021

Under the powers conferred by the *Local Government Act 1995*, the *Dog Act 1976* and under all other powers enabling it, the Council of the Shire of Leonora resolved on 15th February, 2022 to make the following local law.

PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the *Shire of Leonora Dog Local Law 2021*.

1.2 Repeal

The *Shire of Leonora Local Law Relating to Dogs 1999* published in the *Government Gazette* on 9 July 1999 and amended in the *Government Gazette* on 24 December 1999 is repealed.

1.3 Definitions

In this local law unless the context otherwise requires -

Act means the *Dog Act 1976*;

authorised person means a person authorised by the local government to perform all or any of the functions conferred on an authorised person under this local law;

CEO means the Chief Executive Officer of the local government;

district means the district of the local government;

local government means the Shire of Leonora;

local planning scheme means a local planning scheme made by the local government under the *Planning and Development Act 2005*;

“premises” shall, for the purpose of determining who is the occupier, be taken to refer to any land or building, or part of any land or building, that is or is intended to be occupied as a separate residence from any adjacent tenement, and includes a mobile home;

s3(1) Dog Act 1976

Regulations means the *Dog Regulations 2013*;

Schedule means a schedule in this local law; and

thoroughfare has the meaning given to it in section 1.4 of the *Local Government Act 1995*.

1.4 Application

This local law applies throughout the district.

1.5 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

PART 2 - REQUIREMENTS AND LIMITATIONS ON THE KEEPING OF DOGS

2.1 Dogs to be confined

(1) An occupier of premises on which a dog is kept must -

- (a) cause a portion of the premises on which the dog is kept to be fenced in a manner capable of confining the dog;
- (b) ensure the fence used to confine the dog and every gate or door in the fence is of a type, height and construction which having regard to the breed, age, size and physical condition of the dog is capable of preventing the dog at all times from passing over, under or through it;
- (c) ensure that every gate or door in the fence is kept closed at all times when the dog is on the premises (unless the gate is temporarily opened in a manner that ensures that the dog remains confined) and is fitted with a proper latch or other means of fastening it;
- (d) maintain the fence and all gates and doors in the fence in good order and condition;
- (e) ensure the fence is erected and maintained in accordance with the provisions of the *Shire of Leonora Fencing Local Law* or a policy made under a local planning scheme ; and
- (f) where no part of the premises consists of open space, yard or garden or there is no open space or garden or yard of which the occupier has exclusive use or occupation, ensure that other means exist on the premises (other than the tethering of the dog) for effectively confining the dog within the premises.

(2) Where an occupier fails to comply with subclause (1), he or she commits an offence.

(3) Notwithstanding subclauses (1) and (2), the confinement of dangerous dogs is dealt with in the Act and Regulations.

2.2 Limitation on the number of dogs

(1) This clause does not apply to premises which have been -

- (a) licensed under Part 3 as an approved kennel establishment;
- (b) granted an exemption under section 26(3) of the Act; or
- (c) established as a veterinary hospital or a veterinary clinic.

(2) The limit on the number of dogs which may be kept on any premises is, for the purpose of section 26(4) of the Act is:

- (a) two dogs over the age of three months and the young of those dogs under that age if the premises are situated within a town site; and
- (b) four dogs over the age of three months and the young of those dogs under that age if the premises are situated outside a town site.

PART 3 - APPROVED KENNEL ESTABLISHMENTS

3.1 Interpretation

In this Part and in Schedule 2 -

licence means a licence to keep an approved kennel establishment on premises;

licensee means the holder of a licence;

premises, in addition to the meaning given to it in section 3 of the Act, means the premises described in the application for a licence; and

transferee means a person who applies for the transfer of a licence to her or him under clause 3.14.

3.2 Application for licence for approved kennel establishment

An application for a licence must be made in the form of that in Schedule 1, and must be lodged with the local government together with –

- (a) evidence of any approvals required under the local planning scheme;
- (b) plans and specifications of the kennel establishment, including a site plan;
- (c) copies of the notices to be given under clause 3.3;
- (d) written evidence that either the applicant or another person who will have the charge of the dogs, will reside on the premises or, in the opinion of the local government, sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare;
- (e) a written acknowledgement that the applicant has read and agrees to comply with any code of practice relating to the keeping of dogs nominated by the local government; and
- (f) the fee for the application for a licence referred to in clause 3.10.

3.3 Notice of proposed use

(1) An applicant for a licence must give notice of the proposed use of the premises as an approved kennel establishment after the application for a licence has been lodged –

- (a) once in a newspaper circulating in the district; and
- (b) to the owners and occupiers of any premises adjoining the premises.

(2) The notices in subclause (1) must specify that -

- (a) any written submissions as to the proposed use are to be lodged with the CEO within 14 days of the date the notice is given; and
- (b) the application and plans and specifications may be inspected at the offices of the local government.

(3) Where –

- (a) the notices given under subclause (1) do not clearly identify the premises; or
- (b) a notice given under subclause (1)(a) is of a size or in a location in the newspaper which, in the opinion of the local government, would fail to serve the purpose of notifying persons of the proposed use of the premises,

then the local government may refuse to determine the application for a licence until the notices or notice, as the case may be, is given in accordance with its directions.

3.4 Exemption from notice requirements

(1) Where an application for a licence is made in respect of premises on which an approved kennel establishment is either a -

- (a) permitted use; or
- (b) use which the local government may approve subject to compliance with specified notice requirements,

under a local planning scheme, then the requirements of clauses 3.2(c), 3.3 and 3.5(c) do not apply in respect of the application for a licence.

(2) The local government may require advertising of an application as part of the planning process.

3.5 When application can be determined

An application for a licence is not to be determined by the local government until –

- (a) any approvals required under the local planning scheme have been obtained by the applicant;
- (b) the applicant has complied with clause 3.2;
- (c) the applicant submits proof that the notices referred to in clause 3.3(1) have been given in accordance with that clause; and
- (d) the local government has considered any written submissions received within the time specified in clause 3.3(2)(a) on the proposed use of the premises.

3.6 Determination of application

In determining an application for a licence, the local government is to have regard to –

- (a) the matters referred to in clause 3.7;
- (b) any written submissions received within the time specified in clause 3.3(2)(a) on the proposed use of the premises;
- (c) any economic or social benefits which may be derived by any person in the district if the application for a licence is approved;
- (d) the effect which the approved kennel establishment may have on the environment or amenity of the neighbourhood;
- (e) whether the approved kennel establishment will create a nuisance for the owners and occupiers of adjoining premises; and
- (f) whether or not the imposition of and compliance with appropriate conditions of a licence will mitigate any adverse effects of the approved kennel establishment identified in the preceding paragraphs.

3.7 Where application cannot be approved

The local government cannot approve an application for a licence where -

- (a) an approved kennel establishment cannot be permitted by the local government on the premises under a local planning scheme unless prior valid planning approval has been issued by the local government and the application for a licence is consistent with that approval; or
- (b) an applicant for a licence or another person who will have the charge of the dogs will not reside on the premises, or, in the opinion of the local government, sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare.

3.8 Conditions of approval

(1) The local government may approve an application for a licence subject to the conditions contained in Schedule 2 and to such other conditions as the local government considers appropriate.

- (2) In respect of a particular application for a licence, the local government may vary any of the conditions contained in Schedule 2.

3.9 Compliance with conditions of approval

Penalties applicable where a licensee does not comply with the conditions of a licence are contained in the Act and Regulations.

Extract from *Dog Act 1976*:

27. Licensing of approved kennel establishments

(1) Where, under section 26(1)(a) or (b), a limit is imposed on the number of dogs that can be kept in or at any premises situate in a local government's district area, and a person proposes to keep more than that number of dogs in or at premises in that area that are not exempt from the limitation, the person must apply for the premises in question to be licensed as an approved kennel establishment.

(2) A person who keeps, or permits or suffers to be kept, any dog over the age of 3 months of a breed or kind to which that licence applies at an approved kennel establishment otherwise than in accordance with the licence relating to that establishment commits an offence.

Penalty:

(a) a fine of \$5 000;

(b) for each separate and further offence committed by the person under the Interpretation Act 1984 section 71, a fine of \$100.

Extract from *Dog Regulations 2013*:

33. Modified penalties for offences under the principal Act

(1) For section 45A(1)(a), the offences under a provision of the Act specified in column 2 of the Table are offences in relation to which a modified penalty applies.

Item	Provision of Act	Nature of offence	Modified penalty for dogs other than dangerous dogs \$	Modified penalty for dangerous dogs \$	Modified penalty whether or not dog is a dangerous dog \$
13.	s. 27(2)	Breach of kennel establishment licence			200

3.10 Fees

- (1) On lodging an application for a licence, the applicant is to pay a fee to the local government.
- (2) On the issue or renewal of a licence, the licensee is to pay a fee to the local government.
- (3) On lodging an application for the transfer of a valid licence, the transferee is to pay a fee to the local government.
- (4) The fees referred to in subclauses (1) to (3) are to be imposed and determined by the local government under sections 6.15 to 6.19 of the *Local Government Act 1995*.

3.11 Form of licence

The licence is to be in the form determined by the local government and is to be issued to the licensee.

3.12 Period of licence

- (1) The period of effect of a licence is set out in section 27(5) of the Act.
- (2) A licence is to be renewed if the fee referred to in clause 3.10(2) is paid to the local government prior to the expiry of the licence.

- (3) On the renewal of a licence the conditions of the licence at the time of its renewal continue to have effect.

Extract from s27 of the *Dog Act 1976*:

(4) A licence to keep an approved kennel establishment may be granted by a local government on an application made in the prescribed manner and form, which may be required to be supported by evidence that due notice of the proposed use of the land has been given to persons in the locality, and where notice is required to be given the local government shall have regard to any objections raised.

(5) A licence under this section has effect for a period of 12 months, and is renewable upon payment of the prescribed fee, but may be cancelled at any time by the local government if the local government is dissatisfied with the conduct of the establishment.

3.13 Variation or cancellation of licence

- (1) The local government may vary the conditions of a licence.
- (2) The local government may cancel a licence –
- (a) on the request of the licensee;
 - (b) following a breach of the Act, the Regulations or this local law; or
 - (c) if the licensee is not a fit and proper person.
- (3) The date a licence is cancelled is to be, in the case of –
- (a) paragraph (a) of subclause (2), the date requested by the licensee; or
 - (b) paragraphs (b) and (c) of subclause (2), the date determined under section 27(6) of the Act.

Section 27(6) and (7) of the *Dog Act 1976* state -

(6) The cancellation of a licence under this section shall be effected by the service of a notice on the licensee specifying a period at the end of which the licence is cancelled, which shall be a period of not less than 3 months.

(7) Where –

- (a) the local government refuses the grant of a licence under this section; or
- (b) notice of the cancellation of a licence under this section is given,

the applicant or the licensee as the case may be may apply to the State Administrative Tribunal for a review of the decision.

3.14 Transfer

- (1) An application for the transfer of a valid licence from the licensee to another person must be-
- (a) made in the form determined by the local government;
 - (b) made by the transferee;
 - (c) made with the written consent of the licensee; and
 - (d) lodged with the local government together with –
 - (i) written evidence that a person will reside at or within reasonably close proximity to the premises the subject of the licence; and
 - (ii) the fee for the application for the transfer of a licence referred to in clause 3.10(3).
- (2) The local government is not to determine an application for the transfer of a valid licence until the transferee has complied with subclause (1).
- (3) The local government may approve, whether or not subject to such conditions as it considers appropriate, or refuse to approve an application for the transfer of a valid licence.

- (4) Where the local government approves an application for the transfer of a valid licence, then on the date of approval, unless otherwise specified in the notice issued under clause 3.15(b), the transferee becomes the licensee of the licence for the purposes of this local law.

3.15 Notification

The local government is to give written notice to -

- (a) an applicant for a licence of the local government's decision on her or his application;
- (b) a transferee of the local government's decision on her or his application for the transfer of a valid licence;
- (c) a licensee of any variation made under clause 3.13(1);
- (d) a licensee when her or his licence is due for renewal and the manner in which it may be renewed;
- (e) a licensee when her or his licence is renewed;
- (f) a licensee of the cancellation of a licence under clause 3.13(2)(a); and
- (g) a licensee of the cancellation of a licence under paragraphs (b) or (c) of clause 3.13(2), which notice is to be given in accordance with section 27(6) of the Act.

3.16 Inspection of kennel

With the consent of the occupier, an authorised person may inspect an approved kennel establishment at any time.

Section 12A(2) and (3) of the Dog Act 1976 states -

- (2) With the authority of a warrant, an authorised person, and any other person named in the warrant, may enter and inspect any premises for any purpose relating to the enforcement of this Act.
- (3) If he is satisfied that there are reasonable grounds for doing so, a Justice of the Peace may issue a warrant for the purpose of subsection (2).

PART 4 - MISCELLANEOUS

4.1 Offence to excrete

- (1) A dog must not excrete on -
 - (a) any thoroughfare, any dog exercise area or other public place; or
 - (b) any land which is not a public place without the consent of the occupier.
- (2) Subject to subclause (3), if a dog excretes contrary to subclause (1), every person liable for the control of the dog at that time commits an offence.
- (3) The person liable for the control of the dog does not commit an offence against subclause (2) if any excreta is removed immediately by that person.
- (4) Notwithstanding clause 5.2, the unmodified penalty for an offence under this clause is \$1,000.

PART 5 - ENFORCEMENT

5.1 Interpretation

In this Part -

infringement notice means the notice referred to in clause 5.4; and

notice of withdrawal means the notice referred to in clause 5.7(1).

5.2 Offences and general penalty

- (1) A person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) A person who commits an offence under this local law is liable, on conviction, to a penalty not less than \$500 and not exceeding \$5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence has continued.

5.3 Modified penalties

The offences contained in Schedule 3 are offences in relation to which a modified penalty may be imposed.

5.4 Issue of infringement notice

Where an authorised person has reason to believe that a person has committed an offence in respect of which a modified penalty may be imposed, he or she may issue to that person a notice in the form of Form 8 of the First Schedule of the Regulations.

5.5 Failure to pay modified penalty

Where a person who has received an infringement notice fails to pay the modified penalty within the time specified in the notice, or within such further time as may in any particular case be allowed by the CEO, he or she is deemed to have declined to have the offence dealt with by way of a modified penalty.

5.6 Payment of modified penalty

A person who has received an infringement notice may, within the time specified in that notice or within such further time as may in any particular case be allowed by the CEO, send or deliver to the local government the amount of the penalty, with or without a reply as to the circumstances giving rise to the offence, and the local government may appropriate that amount in satisfaction of the penalty and issue an acknowledgment.

5.7 Withdrawal of infringement notice

- (1) Whether or not the modified penalty has been paid, an authorised person may withdraw an infringement notice by sending a notice in the form of Form 9 of the First Schedule of the Regulations.
- (2) A person authorised to issue an infringement notice under clause 5.4 cannot sign or send a notice of withdrawal.

SCHEDULE 1 - APPLICATION FOR A LICENCE FOR AN APPROVED KENNEL ESTABLISHMENT
(clause 3.2)

DOG LOCAL LAW 2021

I/we (full name)
of (postal address)
(telephone number)
(facsimile number)
(E-mail address)

Apply for a licence for an approved kennel establishment at (address of premises)
.....

For (number and breed of dogs)

* (insert name of person) will be residing at the premises on and from (insert date)

* (insert name of person) will be residing (sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare) at (insert address of residence) on and from (insert date).

Attached are -

- (a) a site plan of the premises showing the location of the kennels and yards and all other buildings and structures and fences;
- (b) plans and specifications of the kennel establishment;
- (c) copy of notice of proposed use to appear in newspaper;
- (d) copy of notice of proposed use to be given to adjoining premises;
- (e) written evidence that a person will reside -
 - (i) at the premises; or
 - (ii) sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare; and
- (f) if the person in item (e) is not the applicant, written evidence that the person is a person in charge of the dogs.

I confirm that I have read and agree to comply with the Code of Practice known as, in the keeping of dogs at the proposed kennel establishment.

Signature of applicant

Date

* delete where inapplicable.

Note: a licence if issued will have effect for a period of 12 months – section 27.5 of the Dog Act.

OFFICE USE ONLY

Application fee paid on *[insert date]*.

SCHEDULE 2 - CONDITIONS OF A LICENCE FOR AN APPROVED KENNEL ESTABLISHMENT
(clause 3.8(1))

An application for a licence for an approved kennel establishment may be approved subject to the following conditions -

- (a) each kennel, unless it is fully enclosed, must have a yard attached to it;
- (b) each kennel and each yard must be at a distance of not less than -
 - (i) 25m from the front boundary of the premises and 5m from any other boundary of the premises;
 - (ii) 10m from any dwelling; and
 - (iii) 25m from any church, school room, hall, factory, dairy or premises where food is manufactured, prepared, packed or stored for human consumption;
- (c) each yard for a kennel must be kept securely fenced with a fence constructed of link mesh or netting or other materials approved by the local government;
- (d) the minimum floor area for each kennel must be calculated at 2.5 times the length of the breed of dog (when it is fully grown), squared, times the number of dogs to be housed in the kennel and the length of the dog is to be determined by measuring from the base of the tail to the front of its shoulder;
- (e) the floor area of the yard attached to any kennel or group of kennels must be at least twice the floor area of the kennel or group of kennels to which it is attached;
- (f) the upper surface of the kennel floor must be –
 - (i) at least 100mm above the surface of the surrounding ground;
 - (ii) smooth so as to facilitate cleaning;
 - (iii) rigid;
 - (iv) durable;
 - (v) slip resistant;
 - (vi) resistant to corrosion;
 - (vii) non-toxic;
 - (viii) impervious;
 - (ix) free from cracks, crevices and other defects; and
 - (x) finished to a surface having a fall of not less than 1 in 100 to a spoon drain which in turn must lead to a suitably sized diameter sewerage pipe which must be properly laid, ventilated and trapped in accordance with the health requirements of the local government;
- (g) all kennel floor washings must pass through the drain in item (f)(x) and must be piped to approved apparatus for the treatment of sewage in accordance with the health requirements of the local government;
- (h) the kennel floor must have a durable upstand rising 75mm above the floor level from the junction of the floor and external and internal walls, or internal walls must be so constructed as to have a minimum clearance of 50mm from the underside of the bottom plate to the floor;
- (i) where a yard is to be floored, the floor must be constructed in the same manner as the floor of any kennel;

- (j) from the floor, the lowest internal height of a kennel must be, whichever is the lesser of -
 - (i) 2m; or
 - (ii) 4 times the height of the breed of dog in the kennel, when it is fully grown, measured from the floor to the uppermost tip of its shoulders while in a stationary upright position;
- (k) the walls of each kennel must be constructed of concrete, brick, stone or framing sheathed internally and externally with good quality new zincalume or new pre-finished colour coated steel sheeting or new fibrous cement sheeting or other durable material approved by the local government;
- (l) all external surfaces of each kennel must be kept in good condition;
- (m) the roof of each kennel must be constructed of impervious material;
- (n) all kennels and yards and drinking vessels must be maintained in a clean condition and must be cleaned and disinfected when so ordered by an authorised person;
- (o) all refuse, faeces and food waste must be disposed of daily into the approved apparatus for the treatment of sewage;
- (p) noise, odours, fleas, flies and other vectors of disease must be effectively controlled;
- (q) suitable water must be available at the kennel via a properly supported standpipe and tap; and
- (r) the licensee or the person nominated in the application for a licence, must, in accordance with the application for the licence, continue to reside -
 - (i) at the premises; or
 - (ii) in the opinion of the local government, sufficiently close to the premises so as to control the dogs, and to ensure their health and welfare.

**SCHEDULE 3 - OFFENCES IN RESPECT OF WHICH MODIFIED PENALTY
APPLIES
(clause 5.3)**

Offence	Nature of offence	Modified penalty \$
2.1	Failing to provide means for effectively confining a dog	100
4.1(2)	Dog excreting in prohibited place	100

Note:
Regulation 33 of the Dog Regulations 2013 sets out a number of modified penalties for offences under the Act, including those applicable where a dangerous dog is involved.

DRAFT

11.0 REPORTS OF OFFICERS

11.1 CHIEF EXECUTIVE OFFICER

11.1(D) PROPOSED NEW PUBLIC PLACES AND LOCAL GOVERNMENT PROPERTY LOCAL LAW

SUBMISSION TO: Meeting of Council
Meeting Date: 15th February, 2022

AGENDA REFERENCE: 11.1 (D) FEB 22

SUBJECT: Proposed New Public Places and Local Government Property Local Law

LOCATION / ADDRESS: Shire of Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Local Laws 1.42

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 21st December, 2021

BACKGROUND:

Following a review of local laws as required under s3.16 of the *Local Government Act 1995*, at its meeting held on 19th October 2021 (item 11.1(d) refers) Council resolved to adopt a draft Shire of Leonora Public Places and Local Government Property Local law, advertise it for public comment, and send a copy to the Minister for Local Government.

The proposed new local law repeals three earlier local laws and replaces them with one.

STATUTORY ENVIRONMENT

A local government may make local laws about property under its care, control and management using the process set out in section 3.12 of the *Local Government Act 1995*.

Amongst other things this requires a local government to give local public notice stating that it proposes to make a local law, the purpose and effect of which is summarized in the notice for a period of 6 weeks after it first appears. A copy is also to be given to the Minister for Local Government.

The period for public consultation closed on 17th December 2021. There were no comments from the public. The Department of Local Government, Sporting and Cultural Industries responded on behalf of the Minister for Local Government and made some minor suggestions in relation to page numbering, an index and other minor matters which council should agree to.

The DLGSCI also noted that clause 8.6 of the local law provides that in absence of advice to the contrary, a shopping trolley is taken to belong to whatever retailer is marked on the trolley. The Delegated Legislation Committee has no issues with this clause, as the impact of the clause is relatively minor. However, the Committee has expressed the view that it is unlikely that clauses like 8.6 will be enforceable in court. Generally, the onus is on a prosecutor to prove all elements of an offence. When legislation is interpreted, it is presumed that this legislation will not authorize a reversal of the onus of proof unless the legislation explicitly says so.

Since the Local Government Act does not explicitly say that local laws can reverse the onus of proof, it is unlikely that the Act will be interpreted to allow such clauses.

While the Shire should keep this in mind when implementing the local law, it is considered highly unlikely a prosecution will be initiated by the Shire under this clause, which should therefore stay 'as is'.

The proposed changes to the draft local law are shown 'marked' on the updated version attached to the agenda.

Subject to adoption of these changes and other minor matters as listed in the recommendation to Council below, the local law may now be made under s3.12(4) of the *Local Government Act 1995* and will come into effect 14 days after publication in the Government Gazette.

As part of the process to make subsidiary legislation (which includes local laws), local governments are also required to submit an Explanatory Memorandum to the WA Parliamentary Joint Standing Committee on Delegated Legislation, who oversee the making of local laws and regulations. If a local law offends the Committee's Terms of Reference it may recommend disallowance of the regulation or local law, but if this is the case usually requests the authority proposing the regulation of local law to amend it first.

Submission of an Explanatory Memorandum after gazettal of the proposed local law is reflected in the recommendation to council below.

POLICY IMPLICATIONS

There are no Policy Implications resulting from the recommendation of this report

FINANCIAL IMPLICATIONS

There are costs associated with drafting the local law, advertising it for public comment, considering submissions if any, and publication in the Government Gazette should council decide to make the local law.

STRATEGIC IMPLICATIONS

Keeping local laws up to date ensures the Shire is well placed to deal with any issues that may arise. While they are rarely used should be kept as up to date as they reasonably can be.

RECOMMENDATIONS

That Council

1. In accordance with section 3.12(4) of the *Local Government Act 1995* adopts the Shire of Leonora Public Places and Local Government Property Local Law 2021, subject to:
 - a. Various minor amendments as 'marked up' on the attachment to the report to Council; and
 - b. Deletion of text boxes, page numbers in the index and notes in the version to be officially Gazetted.
2. In accordance with s3.12(5) of the *Local Government Act 1995* resolves that the local law be published in the Government Gazette and a copy sent to the Minister for Local Government;
3. In accordance with s3.12(6) of the *Local Government Act 1995*, resolves that after Gazettal local public notice be given:
 - a. Stating the title of the local law;
 - b. Summarising the purpose and effect of the local law and specifying the day on which it comes into operation; and
 - c. Advising that copies of the local law may be inspected or obtained from the Shire offices.
4. In accordance with the Local Laws Explanatory Memoranda Directions as issued by the Minister for Local Government on 12th November 2010, resolves that a copy of the local law and a duly completed explanatory memorandum signed by the Shire President and Chief Executive Officer be sent to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation.

VOTING REQUIREMENT

Absolute majority required

COUNCIL DECISION

Moved Cr AM Moore, seconded Cr LR Petersen, that Council

1. In accordance with section 3.12(4) of the *Local Government Act 1995* adopts the Shire of Leonora Public Places and Local Government Property Local Law 2021, subject to:
 - a. Various minor amendments as 'marked up' on the attachment to the report to Council; and
 - b. Deletion of text boxes, page numbers in the index and notes in the version to be officially Gazetted.
2. In accordance with s3.12(5) of the *Local Government Act 1995* resolves that the local law be published in the Government Gazette and a copy sent to the Minister for Local Government;
3. In accordance with s3.12(6) of the *Local Government Act 1995*, resolves that after Gazetted local public notice be given:
 - a. Stating the title of the local law;
 - b. Summarising the purpose and effect of the local law and specifying the day on which it comes into operation; and
 - c. Advising that copies of the local law may be inspected or obtained from the Shire offices.
4. In accordance with the Local Laws Explanatory Memoranda Directions as issued by the Minister for Local Government on 12th November 2010, resolves that a copy of the local law and a duly completed explanatory memorandum signed by the Shire President and Chief Executive Officer be sent to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation.

CARRIED BY ABSOLUTE MAJORITY (7 VOTES TO 0)

**LOCAL GOVERNMENT ACT 1995
SHIRE OF LEONORA**

**PUBLIC PLACES AND
LOCAL GOVERNMENT PROPERTY
LOCAL LAW 2021**

Published in the Government Gazette on dd mm yy, No 1234
Amended:
Disclaimer: This version is an administrative version and while every attempt to ensure it is correct, only the Gazetted version as amended should be relied on. In particular, text boxes and notes in this version do not form part of the local law.

**Public Places and Local Government Property Local
Law 2021**

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Local Government Act 1995

Shire of Leonora

Public Places and Local Government Property Local Law 2021

Under the powers conferred on it by the *Local Government Act 1995* and under all other enabling powers, the Council of the Shire of Leonora resolved on 15th February, 2022 to make this local law.

Part 1 - Preliminary

1.1 Title

This is the *Shire of Leonora Public Places and Local Government Property Local Law 2021*.

1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

1.3 Application

This local law applies throughout the district.

1.4 Repeal and transitional provisions

- (1) The following local laws are repealed –
 - (a) The *Shire of Leonora Prevention of Damage to Roads By-Law 1951* published in the *Government Gazette* on 14 December 1951;
 - (b) The *Shire of Leonora General Provisions Local Law 1998* published in the *Government Gazette* on 30 December 1998; and
 - (c) The *Shire of Leonora Local Law - Leonora Airport 2001* published in the *Government Gazette* on 8 January 2001.
- (2) An application for, or an application for the renewal of, a licence, permit or other authorisation made under a repealed local law that has not been finally determined before the commencement day is to be dealt with and determined as if it were an application under this local law.
- (3) A licence, permit or other authorisation under a repealed local law that is in force before the commencement day is to be regarded on and after that day as a permit under this local law and may be dealt with accordingly.

1.5 Definitions

In this local law -

Act means the *Local Government Act 1995*;

applicant means a person who applies for a permit;

application means an application for a permit;

application fee means the fee payable on the lodgement of an application for a permit and which relates to the lodgement, assessment and determination of the application but does not include the permit fee;

authorised person means a person appointed by the CEO under section 9.10 of the Act to perform any of the functions of an authorised person under this local law;

building means any building which is local government property and includes any –

- (a) hall or room; and
- (b) corridor, stairway or annexe of any hall or room.

bulk rubbish container means a bin or container designed or used for holding a substantial quantity of rubbish and which is unlikely to be lifted without mechanical assistance, but does not include a bin or container used in connection with the local government's regular domestic rubbish collection service;

carriageway has the meaning given to it by the *Road Traffic Code 2000*;

carriageway means a portion of a road that is improved, designed or ordinarily used for vehicular traffic, and includes the shoulders, and areas, including embayments, at the side or centre of the carriageway, used for the stopping or parking of vehicles; and, where a road has 2 or more of those portions divided by a median strip, the expression means each of those portions, separately;

Regulation 3 of the Road Traffic Code 2000

CEO means the chief executive officer of the local government;

commencement day means the day on which this local law comes into operation;

council means the council of the local government;

crossing means a crossing giving access from a public thoroughfare to -

- (a) private land; or
- (b) a private thoroughfare serving private land;

determination means a determination made under clause 2.1;

district means the district of the local government and any area outside the district of the local government in respect of which the Governor's approval under section 3.6(1) of the Act has been obtained;

entertainment means the action of providing or being provided with amusement or enjoyment, an event, performance, or activity designed to entertain others.

function means an event or activity characterised by all or any of the following -

- (a) formal organisation and preparation;
- (b) its occurrence is generally advertised or notified in writing to particular persons;
- (c) organisation by or on behalf of a club;
- (d) payment of a fee to attend it; and
- (e) systematic recurrence in relation to the day, time and place;

garden means any part of a street planted, developed or treated, otherwise than as a lawn, with one or more plants;

hire includes offer to hire and expose for hire;

intersection has the meaning given to it in the *Road Traffic Code 2000*;

intersection means —

- (a) the area where 2 or more carriageways meet; or
- (b) the area within which vehicles, travelling by, on or from different carriageways may come into conflict;

Rea 3 *Road Traffic Code 2000*

kerb includes the edge of a carriageway;

lawn means any part of a street which is planted only with grass, or with a similar plant, but will include any other plant provided that it has been planted by the local government;

liquor has the meaning given to it in section 3 of the *Liquor Control Act* ;

Liquor Control Act means the *Liquor Control Act 1988* and all regulations made under that Act;

local government means the Shire of Leonora;

local government property means anything –

- (a) which belongs to or leased by the local government;
- (b) of which the local government is the management body under the *Land Administration Act 1997*; or
- (c) which is an otherwise unvested facility within section 3.53 of the Act;

except a street.

local public notice has the meaning given to it by the Act;

1.7. Local public notice

Where under this Act local public notice of a matter is required to be given, notice of the matter must be —

- (a) published on the official website of the local government concerned in accordance with the regulations; and
- (b) given in at least 3 of the ways prescribed for the purposes of this section.

Regulation 3A of the *Local Government (Administration) Regulations 1996* provides that:

3A. Requirements for local public notice (Act s. 1.7)

- (1) For the purposes of section 1.7(a), notice of a matter must be published on the local government's official website for —
 - (a) the period specified in or under the Act in relation to the notice; or
 - (b) if no period is specified in relation to the notice — a period of not less than 7 days.
- (2) For the purposes of section 1.7(b), each of the following ways of giving notice of a matter is prescribed —
 - (a) publication in a newspaper circulating generally in the State;
 - (b) publication in a newspaper circulating generally in the district;
 - (c) publication in 1 or more newsletters circulating generally in the district;
 - (d) publication on the official website of the Department or another State agency, as appropriate having regard to the nature of the matter and the persons likely to be affected by it, for —
 - (i) the period specified in or under the Act in relation to the notice; or
 - (ii) if no period is specified in relation to the notice — a period of not less than 7 days;
 - (e) circulation by the local government by email, text message or similar electronic means, as appropriate having regard to the nature of the matter and the persons likely to be affected by it;
 - (f) exhibition on a notice board at the local government offices and each local government library in the district for —
 - (i) the period specified in or under the Act in relation to the notice; or
 - (ii) if no period is specified in relation to the notice — a period of not less than 7 days;
 - (g) posting on a social media account administered by the local government for —
 - (i) the period specified in or under the Act in relation to the notice; or
 - (ii) if no period is specified in relation to the notice — a period of not less than 7 days.

lot has the meaning given to it in the *Planning and Development Act 2005*;

lot means a defined portion of land —

- (a) depicted on a plan or diagram available from, or deposited with, the Authority and for which a separate Crown grant or certificate of title has been or can be issued; or

- (b) depicted on a diagram or plan of survey of a subdivision approved by the Commission; or
- (c) which is the whole of the land the subject of —
 - (i) a Crown grant issued under the *Land Act 1933*²; or
 - (ii) a certificate of title registered under the *Transfer of Land Act 1893*; or
 - (iii) a survey into a location or lot under section 27(2) of the *Land Administration Act 1997* or a certificate of Crown land title the subject of such a survey; or
 - (iv) a part-lot shown on a diagram or plan of survey of a subdivision deposited with the Authority; or
 - (v) a conveyance registered under the *Registration of Deeds Act 1856*,

but does not include a lot in relation to a strata scheme, a lot in relation to a survey-strata scheme, or a lot shown as common property on a survey-strata plan, as those terms are defined in the *Strata Titles Act 1985*;

Section 4 *Planning and Development Act 2005*

market means a collection of stalls, stands or displays erected for the purpose of selling or hiring goods or services or carrying out any other transaction;

nuisance means any activity, thing, condition, circumstance or state of affairs caused or contributed to by a person which –

- (a) is injurious or dangerous to the health or safety of another person of normal susceptibility; or
- (b) which has a disturbing effect on the state of reasonable physical, mental or social well being of another person;

owner or occupier, in relation to land, does not include the local government;

permit means a permit under this local law;

permit fee means the fee payable on the issue of a permit;

permit document means a permit document issued under this local law;

permit holder means a person who holds a permit;

permissible verge treatment means any one of the treatments described in clause 8.4(2), and includes any associated reticulation pipes and sprinklers;

person does not include the local government;

private property means any land that –

- (a) has a separate certificate of title; and
- (b) is in private ownership or is the subject of a lease or agreement with a person enabling its use for private purposes,

and includes any building or structure on the land;

prohibited drug has the meaning given to it by the *Misuse of Drugs Act 1981*;

prohibited drug means a drug to which this Act applies by virtue of section 4;

4. Drugs and plants to which Act applies

(1) Subject to subsection (4), the drugs to which this Act applies are —

- (a) drugs of addiction;
- (b) specified drugs; and
- (c) whether or not they are also drugs of addiction or specified drugs, the drugs specified in Schedule I.

(2) Subject to subsection (3), the plants to which this Act applies are —

- (a) prohibited plants as defined by section 5 of the Poisons Act 1964; and
- (b) whether or not they are also prohibited plants as defined by section 5 of the Poisons Act 1964, the plants specified in Schedule II.

(3) This Act does not apply to the non-viable seeds of the opium poppy *Papaver somniferum*.

(4) This Act does not apply to processed industrial hemp.

Extract from the Misuse of Drugs Act 1981

public place means —

- (a) a street;
- (b) any local government property; or
- (c) a place to which the public have access;

Regulations mean the *Local Government (Functions and General) Regulations 1996*;

repealed local law means a local law repealed under clause 1.4;

retailer means a the owner or occupier of a shop in respect of which shopping trolleys are provided for the use of customers of the shop;

Schedule means a schedule to this local law;

sell includes —

- (a) offer or attempt to sell;
- (b) display for sale;
- (c) send, forward or deliver for sale or on sale;
- (d) barter or exchange;
- (e) dispose, by lot or chance or by auction;
- (f) supply, or offer, agree or attempt to supply —

- (i) in circumstances which the supplier derives or would be likely to derive a direct or indirect pecuniary benefit; or
 - (ii) gratuitously, but with a view to gaining or maintaining custom or other commercial advantage; or
- (g) authorise, direct, cause or permit to be done any act referred to in this definition;

shopping trolley means a wheeled container or receptacle supplied by a retailer to enable a person to transport goods;

sign includes a notice, flag, mark, structure or device approved by the local government on which may be shown words, numbers, expressions or symbols;

stall means a movable or temporarily fixed structure, stand or table in, on or from which goods or services are sold and includes a vehicle;

street means any highway, thoroughfare or land used for vehicular or pedestrian traffic, and includes all the land lying between property lines, including the verge and footpath;

street tree means any tree planted or self sown in the street, of an appropriate species and in an appropriate location, for the purposes of contributing to the streetscape;

thoroughfare has the meaning given to it by the Act;

thoroughfare means a road or other thoroughfare and includes structures or other things appurtenant to the thoroughfare that are within its limits, and nothing is prevented from being a thoroughfare only because it is not open at each end;

Extract from s1.4 Local Government Act 1995

trading means selling or hiring goods or services and includes the setting up of a stall and conducting business at a stall;

vehicle includes –

- (a) every conveyance and every object capable of being propelled or drawn on wheels, tracks or otherwise; and
- (b) an animal being ridden or driven,

but excludes –

- (c) a wheel-chair or any device designed for use, by a physically impaired person on a footpath; and
- (d) a pram, stroller or similar device, or a shopping trolley;

verge means that part of a street between the carriageway and the land which abuts the street, but does not include any footpath; and

waste includes matter –

- (a) whether liquid, solid, gaseous or radioactive and whether useful or useless, which is discharged into the environment; or

- (b) prescribed by regulations under the *Waste Avoidance and Resource Recovery Act 2007* to be waste.

1.6 Interpretation

In this local law, a reference to local government property includes a reference to any part of local government property.

1.7 Overriding power to hire and agree

Despite anything to the contrary in this local law, the CEO or an authorised person, on behalf of the local government, may –

- (a) hire local government property to any person; or
- (b) enter into an agreement with any person regarding the use of any local government property.

Part 2 - Determinations in respect of local government property

2.1 Determinations as to use of local government property

- (1) The local government may make a determination in accordance with clause 2.2 –
 - (a) setting aside specified local government property for the pursuit of all or any of the activities referred to in clause 2.7;
 - (b) prohibiting a person from pursuing all or any of the activities referred to in clause 2.8 on specified local government property;
 - (c) as to the matters in clauses 2.7(2) and 2.8(2); and
 - (d) as to any matter ancillary or necessary to give effect to a determination.
- (2) The determinations in Schedule 1 -
 - (a) are to be taken to have been made in accordance with clause 2.2;
 - (b) may be amended or revoked in accordance with clause 2.6; and
 - (c) have effect on the commencement day.

2.2 Procedure for making a determination

- (1) The CEO or an authorised person is to give local public notice of the local government's intention to make a determination.
- (2) The local public notice referred to in subclause (1) is to state that –

- (a) the local government intends to make a determination, the purpose and effect of which is summarised in the notice;
 - (b) a copy of the proposed determination may be inspected and obtained from the offices of the local government; and
 - (c) submissions in writing about the proposed determination may be lodged with the local government within 21 days after the date of publication.
- (3) If no submissions are received in accordance with subclause (2)(c), the Council may decide –
- (a) to give local public notice that the proposed determination has effect as a determination on and from the date of publication;
 - (b) to amend the proposed determination, in which case subclause (5) is to apply; or
 - (c) not to continue with the proposed determination.
- (4) If submissions are received in accordance with subclause (2)(c), the Council –
- (a) is to consider those submissions; and
 - (b) may decide –
 - (i) whether or not to amend the proposed determination; or;
 - (ii) whether or not to continue with the proposed determination.
- (5) If the Council decides to amend the proposed determination, it is to give local public notice –
- (a) of the effect of the amendments; and
 - (b) that the proposed determination has effect as a determination on and from the date of publication.
- (6) If the Council decides not to amend the proposed determination, it is to give local public notice that the proposed determination has effect as a determination on and from the date of publication.
- (7) A proposed determination is to have effect as a determination on and from the date of publication of the local public notice referred to in subclauses (3), (5) and (6).
- (8) A decision under subclause (3) or (4) is not to be delegated by the Council.

2.3 Discretion to erect sign

The local government may erect a sign on local government property to give notice of the effect of a determination which applies to that property.

2.4 Determination to be complied with

A person must comply with a determination.

2.5 Register of determinations

- (1) The local government is to keep a register of determinations made under clause 2.1, and of any amendments to or revocations of determinations made under clause 2.6.
- (2) Sections 5.94 and 5.95 of the Act apply to the register referred to in subclause (1) and for that purpose the register is to be taken to be information within section 5.94(u)(i) of the Act.

2.6 Amendment or revocation of a determination

- (1) The local government may amend or revoke a determination.
- (2) The provisions of clause 2.2 are to apply to an amendment of a determination as if the amendment were a proposed determination.
- (3) If the local government revokes a determination it is to give local public notice of the revocation and the determination is to cease to have effect on the date of publication.

2.7 Activities which may be pursued on specified local government property

- (1) A determination may provide that specified local government property is set aside as an area on which a person may –
 - (a) take, ride or drive a vehicle, or a particular class of vehicle;
 - (b) fly or use a motorised model aeroplane;
 - (c) use a children's playground provided that the person is under an age specified in the determination, but the determination is not to apply to a person having the charge of a person under the specified age;
 - (d) launch, beach or leave a boat;
 - (e) take or use a boat, or a particular class of boat;
 - (f) play or practise –
 - (i) golf or archery;
 - (ii) pistol or rifle shooting, but subject to the compliance of that person with the *Firearms Act 1973*; or
 - (iii) a similar activity, specified in the determination, involving the use of a projectile which, in the opinion

of the local government may cause injury or damage to a person or property; or

- (g) ride a bicycle, a skateboard, roller skates, rollerblades, a sandboard or a similar device.
- (2) A determination may specify the extent to which and the manner in which an activity referred to in subclause (1) may be pursued and in particular –
- (a) the days and times during which the activity may be pursued;
 - (b) that an activity may be pursued on a class of local government property, specified local government property or all local government property;
 - (c) that an activity is to be taken to be prohibited on all local government property other than that specified in the determination;
 - (d) may limit the activity to a class of vehicles, equipment or things, or may extend it to all vehicles, equipment or things;
 - (e) may specify that the activity can be pursued by a class of persons or all persons; and
 - (f) may distinguish between different classes of the activity.

2.8 Activities which may be prohibited on specified local government property

- (1) A determination may provide that a person is prohibited from pursuing all or any of the following activities on specified local government property –
- (a) riding a bicycle, a skateboard, roller skates, rollerblades, a sandboard or a similar device;
 - (b) taking, riding or driving a vehicle or a particular class of vehicle;
 - (c) riding or driving above a specified speed a vehicle or a particular class of vehicle;
 - (d) taking or using a boat, or a particular class of boat;
 - (e) the playing or practice of –
 - (i) golf, archery, pistol shooting or rifle shooting; or
 - (ii) a similar activity, specified in the determination, involving the use of a projectile which, in the opinion of the local government may cause injury or damage to a person or property;
 - (f) the playing or practice of any ball game which may cause detriment to the property or any fauna on the property; and

- (g) the traversing of land which in the opinion of the local government has environmental value warranting such protection, either absolutely or except by paths provided for that purpose.
- (2) A determination may specify the extent to which and the manner in which a person is prohibited from pursuing an activity referred to in subclause (1) and, in particular –
- (a) the days and times during which the activity is prohibited;
 - (b) that an activity is prohibited on a class of local government property, specified local government property or all local government property;
 - (c) that an activity is prohibited in respect of a class of vehicles, equipment or things, or all vehicles, equipment or things;
 - (d) that an activity is prohibited in respect of a class of persons or all persons; and
 - (e) may distinguish between different classes of the activity.

Note: smoking on local government property, and in other places, is regulated by the Tobacco Products Control Regulations 2006.

2.9 Sign under repealed local law taken to be determination

- (1) Where an approved sign erected on local government property has been erected under a repealed local law, then it is to be taken to be and have effect as a determination on and from the commencement day, except to the extent that the sign is inconsistent with any provision of this local law or any determination made under clause 2.1.
- (2) Clause 2.5 does not apply to a sign referred to in subclause (1).

Part 3 - Activities on local government property requiring a permit

3.1 Activities requiring a permit

- (1) A person must not without a permit –
 - (a) subject to subclause (3) hire local government property;
 - (b) advertise anything by any means on local government property;
 - (c) erect, on local government property a structure for public amusement or for any performance, whether for gain or otherwise;
 - (d) teach, coach or train, for profit, a person or animal on local government property;
 - (e) plant any plant or sow any seeds on local government property;

- (f) carry on any trading on local government property or public place unless the trading is conducted –
 - (i) with the consent of a person who holds a permit to conduct a function, and where the trading is carried on under and in accordance with the permit; or
 - (ii) by a person who has a permit or permit to carry on trading on local government property under any written law;
- (g) conduct or set up a market on local government property or public place;
- (h) unless an employee of the local government in the course of her or his duties or on an area set aside for that purpose –
 - (i) drive or ride or take any vehicle on to local government property; or
 - (ii) park or stop any vehicle on local government property;
- (i) conduct a function on local government property ;
- (j) charge any person for entry to local government property, unless the charge is for entry to land or a building hired by a voluntary non-profit organisation;
- (k) light a fire on local government property except in a facility provided for that purpose;
- (l) parachute, hang glide, abseil or base jump from or on to local government property;
- (m) erect a building or a refuelling site on local government property;
- (n) make any excavation on or erect or remove any fence on local government property;
- (o) erect or install any structure above or below ground of local government property, for the purpose of supplying any water, power, sewer, communication, television or similar service to a person;
- (p) conduct or take part in any gambling game or contest or bet, or offer to bet, publicly on local government property;
- (q) erect, install, operate or use any broadcasting, public address system, loudspeaker or other device for the amplification of sound on local government property;
- (r) conduct an entertainment event on local government property;

- (s) fly or land a drone, balloon, unmanned aircraft or similar device from or on local government property; or
 - (t) film or make a recording as part of or for commercial gain on local government property.
- (2) The CEO or an authorised person may exempt a person from compliance with subclause (1) on the application of that person.
 - (3) The CEO or an authorised person may exempt specified local government property or a class of local government property from the application of subclause (1)(a).

3.2 Erecting structures or camping

- (1) In this clause –

camp unless the context requires otherwise has the same meaning as given to it in section 5 of the *Caravan Parks and Camping Grounds Act 1995*;

camp means any portable shed or hut, tent, tent fly, awning, blind or other portable thing used as or capable of being used for habitation and includes a vehicle of a prescribed type or in prescribed circumstances;
Extract from s5 *Caravan Parks and Camping Grounds Act 1995*

caravan has the same meaning as given to it in section 5 of the *Caravan Parks and Camping Grounds Act 1995*;

caravan means a vehicle that is fitted or designed for habitation, and unless the contrary intention appears, includes an annexe;
Extract from s5 *Caravan Parks and Camping Grounds Act 1995*

facility has the same meaning as is given to it in section 5(1) of the *Caravan Parks and Camping Grounds Act 1995*.

facility means a caravan park or camping ground;
Extract from s5 *Caravan Parks and Camping Grounds Act 1995*

park home has the same meaning as given to it in section 5 of the *Caravan Parks and Camping Grounds Act 1995*; and

park home means a vehicle of a prescribed class or description that is fitted or designed for habitation;
prescribed means prescribed by regulation;
Extract from s5 *Caravan Parks and Camping Grounds Act 1995*

structure includes a caravan, park home, or camp.

- (2) This clause does not apply to a facility operated by the local government.
- (3) A person must not without a permit –

- (a) camp on, lodge at or occupy any structure at night for the purpose of sleeping on local government property;
- (b) erect, on local government property, any tent, camp, hut or similar structure; or
- (c) erect, on local government property that is not enclosed, an umbrella or temporary shade structure unless –
 - (i) it is erected for protection from the sun or other elements;
 - (ii) it has an area of no more than 18 square metres;
 - (iii) it has a height of no less than 2.5 metres;
 - (iv) it is removed by that person –
 - (I) immediately on leaving that local government property; and
 - (II) during daylight on the same day on which it was erected; and
 - (v) it is for a private use.
- (4) The maximum period for which the CEO or an authorised person may approve an application for a permit in respect of paragraph (a) or (b) of subclause (3) is that provided in regulation 11(2)(a) of the *Caravan Parks and Camping Grounds Regulations 1997*.

Sections 3.37 – 3.38 of the *Local Government Act 1995* set out the requirements and processes for impounding animals, vehicles or goods that may have been involved in a contravention of a Regulation or Local Law.

Regulation 29 of the Local Government (Functions and General) Regulations 1996 further provides that:

- (1) *A contravention of a regulation or local law made under the Act can lead to the impounding of goods involved in the contravention if —*
 - (a) *it occurs in a public place; and*
 - (b) *either —*
 - (i) *the presence of the goods —*
 - (I) *presents a hazard to public safety; or*
 - (II) *obstructs the lawful use of any place;*
 - or*
 - (ii) *where the regulation or local law prohibits or regulates the placement of the goods, the goods are located in a place contrary to that regulation or local law.*

3.3 Licence required for possession and consumption of liquor

- (1) A person, on local government property, must not consume any liquor or have in her or his possession or under her or his control any liquor, unless –
 - (a) that is permitted under the *Liquor Control Act*; and

- (b) a licence has been obtained for that purpose.
- (2) Subclause (1) does not apply where the liquor is in a sealed container.

Part 4 - Advertising Signs On Thoroughfares

4.1 Interpretation

In this Part, unless the context otherwise requires—

advertising sign means a sign used for the purpose of advertisement;

direction sign means a sign which indicates the direction of another place, activity or event, but does not include any such sign erected or affixed by the local government or the Commissioner of Main Roads;

portable direction sign means a portable free standing direction sign; and **portable sign** means a portable free standing advertising sign.

4.2 Advertising signs and portable direction signs

- (1) A person shall not, without a permit—
 - (a) erect or place an advertising sign on a thoroughfare; or
 - (b) post any bill or paint, place or affix any advertisement on a thoroughfare.
- (2) Notwithstanding subclause (1), a permit is not required in respect of a portable direction sign which neither exceeds 500 millimetres in height nor 0.5 square metres in area, provided that the sign is placed or erected on a thoroughfare on an infrequent or occasional basis only to direct attention to a place, activity or event during the hours of that activity or event.
- (3) Notwithstanding subclause (1), a person shall not erect or place an advertising sign—
 - (a) on a footpath;
 - (b) over any footpath where the resulting vertical clearance between the sign and the footpath is less than 2.5 metres;
 - (c) on or within 3 metres of a carriageway;
 - (d) in any other location where, in the opinion of the local government, the sign is likely to obstruct lines of sight along a thoroughfare or cause danger to any person using the thoroughfare; or
 - (e) on any natural feature, including a rock or tree, on a thoroughfare, or on any bridge or the structural approaches to a bridge.

4.3 Matters to be considered in determining application for permit

In determining an application for a permit for the purpose of clause 4.2(1), the local government is to have regard to—

- (a) any other written law regulating the erection or placement of signs within the district;
- (b) the dimensions of the sign;
- (c) other advertising signs already approved or erected in the vicinity of the proposed location of the sign;
- (d) whether or not the sign will create a hazard to persons using a thoroughfare; and
- (e) the amount of the public liability insurance cover, if any, to be obtained by the applicant.

4.4 Conditions on portable sign

- (1) If the local government approves an application for a permit for a portable sign, the application is to be taken to be approved subject to the following conditions —
 - (a) the portable sign shall—
 - (i) not exceed 1 metre in height;
 - (ii) not exceed an area of 1 square metre on any side;
 - (iii) relate only to the business activity described on the permit;
 - (iv) contain letters not less than 200 millimetres in height;
 - (v) not be erected in any position other than immediately adjacent to the building or the business to which the sign relates;
 - (vi) be removed each day at the close of the business to which it relates and not be erected again until the business next opens for trading;
 - (vii) be secured in position in accordance with any requirements of the local government;
 - (viii) be placed so as not to obstruct or impede the reasonable use of a thoroughfare or access to a place by any person; and
 - (ix) be maintained in good condition.
- (2) No more than one portable sign shall be erected in relation to the one building or business.

- (3) A person must not place or erect a sign in contravention of a condition of a permit issued under this clause.

Part 5 - Behaviour on all local government property

Division 1 - Prohibited behaviour

5.1 Behaviour which interferes with others

A person must not, in or on any local government property, behave in a manner which –

- (a) is likely to interfere with the enjoyment of a person who might use the property or who might otherwise lawfully be on the property; or
- (b) interferes with the enjoyment of a person using, or otherwise lawfully on, the property.

5.2 Behaviour detrimental to property

- (1) A person must not behave in or on local government property in a way which is or might be detrimental to the property.

- (2) In subclause (1) –

detrimental to the property includes –

- (a) removing any thing from the local government property including a rock, a plant or a seat provided for the use of any person; and
- (b) destroying, defacing or damaging any thing on the local government property, including a plant, a seat provided for the use of any person or a building.

5.3 Taking or injuring fauna

- (1) A person must not take, injure or kill, or attempt to take, injure or kill, any fauna which is on or above any local government property, unless that person is authorised under a written law to do so.

- (2) In this clause and in clause 5.5 –

animal means any living thing that is not a human being, fly or plant; and

fauna means any animal indigenous to or which periodically migrates to any State or Territory of the Commonwealth or the territorial waters of the Commonwealth and includes in relation to any such animal –

- (a) any class of animal or individual member;
- (b) the eggs or larvae; or

- (c) the carcass, skin, plumage or fur unless it has been shed or discarded by the animal in a normal or natural manner.

5.4 Flora

- (1) Unless authorised to do so under a written law or with the written approval of the CEO or an authorised person, a person must not –
 - (a) remove, damage or interfere with any flora that is on or above any local government property; or
 - (b) cultivate, plant or deposit any flora on local government property.

- (2) In this clause –

flora means all vascular plants, seeds and other flora, whether living or dead.

5.5 Leaving animal or vehicle in public place

- (1) A person must not leave an animal or a vehicle, or any part of a vehicle, in a public place so that it obstructs the use of any part of that public place, unless that person has first obtained a licence or is authorized to do so under a written law.
- (2) A person does not contravene subclause (1) where the animal is secured or tethered for a period not exceeding 1 hour.
- (3) A person does not contravene subclause (1) where the vehicle is left for a period not exceeding 24 hours.

Note:

Dogs, and areas where they are prohibited from being, where they may be exercised off leash and other related matters are dealt with under the *Dog Act 1976*, the *Dogs Regulations 2012* and the *Shire of Leonora Dogs Local Law*.

5.6 Intoxicated persons not to be on local government property

A person must not enter or remain on local government property while under the influence of liquor or a prohibited drug.

5.7 Only specified gender to use entry of toilet block or change room

- (1) Where a sign on a toilet block or change room specifies that a particular entry of the toilet block or change room is to be used by –
 - (a) females - then a person of the male gender must not use that entry of the toilet block or change room;
 - (b) males - then a person of the female gender must not use that entry of the toilet block or change room; or
 - (c) families - then, where the toilet block or change room is being used by a family, only an immediate member of that family may use that entry of the toilet block or change room.

- (2) Paragraphs (a) and (b) of subclause (1) do not apply to a child, when accompanied by a parent, guardian or caregiver, where the child is –
 - (a) under the age of 8 years; or
 - (b) otherwise permitted by an authorised person to use the relevant entry.

Division 2 - Signs and powers to give directions

5.8 Signs

- (1) The CEO or an authorised person may erect a sign on local government property –
 - (a) specifying any conditions of use which apply to that property; and
 - (b) for any other purpose relevant to this local law, including giving notice of a breach of clause 5.4 and substituting a sign for flora that has been removed, damaged or interfered with contrary to clause 5.4.
- (2) A person must comply with a sign erected under subclause (1).
- (3) A condition of use specified on a sign erected under subclause (1) is –
 - (a) not to be inconsistent with any provision of this local law or any determination; and
 - (b) to be for the purpose of giving notice of the effect of a provision of this local law.

5.9 Authorised person to be obeyed

A person on local government property must obey any lawful direction of the CEO or an authorised person and must not in any way obstruct or hinder the CEO or an authorised person in the execution of her or his duties.

5.10 Refusal of entry and removal

- (1) If the CEO or an authorised person reasonably suspects that a person is breaching, or has just breached, a provision of this local law or any other written law, the CEO or authorised person may –
 - (a) refuse to allow that person to enter local government property;
 - (b) if the person is on local government property, direct the person to leave the local government property; and
 - (c) specify a period of up to 30 calendar days within which the person is not to re-enter the local government property.

- (2) A person who has been refused entry or who has been directed to leave under subclause (1) must immediately leave the local government property quickly and peaceably.
- (3) If a person fails to comply with subclause (2), the CEO or an authorised person may remove the person, or arrange for the person to be removed, from the local government property.
- (4) The CEO or an authorised person may reduce the period specified in subclause (1)(c) on application of the person who has been directed not to re-enter local government property.

5.11 Disposal of lost property

An article left on any local government property, and not claimed within a period of 3 months, may be disposed of by the CEO or an authorised person -

- (a) if the value of the property is reasonably believed to exceed the amount prescribed by regulation 30(3) of the *Local Government (Functions and General) Regulations 1996*, using the process under section 3.58 of the Act for the sale of the article as if it was property referred to in that section;
- (b) if the article is reasonably believed to be of a negligible or little value or likely to be of no interest to a not for profit body, in any manner he or she thinks fit; or
- (c) in any other case, by donation to a not for profit body incorporated under the *Associations Incorporations Act 2015*.

Part 6 - Matters relating to particular local government property

Division 1 - Functions and closed property

6.1 No unauthorised entry to function

- (1) A person must not enter local government property on such days or during such times as the property is set aside for a function for which a charge for admission is authorised, except –
 - (a) through the proper entrance for that purpose; and
 - (b) on payment of the fee chargeable for admission at the time.
- (2) The CEO or an authorised person may exempt a person from compliance with subclause (1)(b).

6.2 No entry to fenced or closed local government property

A person must not enter local government property which has been fenced off or closed to the public by a sign or otherwise, unless that person is authorised to do so by the CEO or an authorised person.

Division 2 - Golf courses

6.3 Interpretation

In this Division –

controller means an authorised person who has been appointed to control and manage a golf course;

golf course means that portion of a local government property which is laid out as a golf course and includes –

- (a) all tees, fairways, greens, practice tees, practice fairways, practice greens and any driving range; and
- (b) all buildings, structures, fittings, fixtures and equipment on that property.

Note: under these definitions, the provisions of this Division apply to a 'golf course' on 'local government property', whether operated by the local government or, for example, by a contractor or lessee.

6.4 Observance of special conditions of play

While on a golf course, a player must –

- (a) observe and comply with a direction of the controller in respect of any special conditions of play;
- (b) observe and comply with a requirement of any notice erected to direct or control play; and
- (c) not be accompanied by a non playing person without the permission of the controller or an authorised person.

6.5 Children under the age of 10 years

A person under the age of 10 years must not enter, play or practise on a golf course unless accompanied by a person of 18 years or older.

Division 4 - Airports

6.6 Application

This Part applies to each airport which is local government property within the district.

6.7 Use by aircraft

- (1) The owner of every aircraft, upon payment of the set fee and compliance with this local law and other written law, shall be entitled to use the airport for the landing, servicing and departure of their aircraft and the embarkment and disembarkment of passengers and freight.
- (2) The local government may close the airport to aircraft movements if it considers the surface of the airport to be unsafe.

6.8 Right of entry to airport

- (1) Except as provided, a person other than:
 - (a) a person lawfully employed upon duties in or about the supervision and control of the airport, or acting under a permit or other agreement of or with the local government, in or about the arrival, departure and servicing of or other attention to aircraft lawfully using the airport; or
 - (b) a passenger or intending passenger of an aircraft lawfully using the airport; or
 - (c) a person greeting or seeing off a passenger or intending passenger of an aircraft lawfully using the airport;shall not enter or remain upon the airport or any part thereof without the approval of the local government.
- (2) The local government may from time to time designate or set apart any specified part or parts of the Airport:-
 - (a) to which only persons from time to time designated by the local government shall be admitted;
 - (b) to which persons other than those mentioned in subclause (1) shall not be admitted;
 - (c) to which the general public, or any limited classes of the general public, may be admitted, either at all times or at specified times, or for limited periods and generally upon such terms and conditions as the local government may resolve;
 - (d) to which no vehicle may be admitted or to which a limited class of vehicles may be admitted or to which vehicles may be admitted only on such terms and conditions as the local government may resolve;
 - (e) to which no aircraft may be admitted or to which a limited class of aircraft may be admitted or to which aircraft may be admitted only on such terms and conditions as the local government resolves.
- (3) Signs, markings or notices may be placed by the local government at the airport indicating the limits of any part of the airport set apart for any special or limited use under subclause (2).
- (4) Notwithstanding the provisions of this clause the local government may on special occasions, for instance, an aerial pageant or other event of public interest, make such arrangements for the control of the airport as it may by resolution impose.

6.9 Access of animals restricted

- (1) A person shall not bring an animal on to an airport unless –

- (a) the person is a person referred to in section 8 of the *Dog Act 1976* acting in accordance with that provision;
 - (b) the animal is being air freighted from the airport;
 - (c) the animal has been air freighted to the airport; or
 - (d) the person is authorized to do so by the local government.
- (2) A person in charge of an animal shall keep the animal under control and shall not allow it to wander at large on the airport.
- (3) If an animal is at any time on an airport in contravention of subclause (2), in addition to the person specified in that subclause, the owner of the animal at that time commits an offence against subclause (2).
- (4) This clause is subject to any written law and law of the Commonwealth about assistance animals as defined in the Disability Discrimination Act 1992 (Commonwealth) Section 9(2).
- (5) .
- (a)

Part 7 - Activities in streets

Division 1 - General

7.1 General prohibitions

A person must not –

- (a) plant, or allow to remain, in a street a plant that is or may become an obstruction to a reasonable sight line hazard for a driver of any vehicle negotiating or using the street;
- (b) damage a lawn or a garden, or remove any plant or part of a plant from a lawn or a garden, in a street unless –
 - (i) the person is the owner or the occupier of the lot abutting that portion of the street and the lawn or the garden or the particular plant has not been installed or planted by the local government ; or
 - (ii) the person is acting under the authority of a written law;
- (c) damage, or remove a street tree, or part of a street tree, irrespective of whether it was planted by the owner or occupier of the lot abutting the street or by the local government , unless –
 - (i) the damage to, or removal of, the street tree is authorised by the CEO or an authorised person in writing; or
 - (ii) the person is acting under authority of written law;

- (d) place, or allow to be placed or remain, on a street any thing (except water) that –
 - (i) obstructs the street; or
 - (ii) results in a hazard for any person using the street;
- (e) unless at the direction of the CEO or an authorised person, damage, remove or interfere with any part of a street, or any structure erected on a street, by the local government or a person acting under the authority of a written law; or
- (f) play or participate in any game or sport so as to cause danger to any person or thing or impede the movement of vehicles or persons on a street.

7.2 Activities allowed with a permit

- (1) A person must not, without a permit –
 - (a) dig or otherwise create a trench through or under a kerb or footpath;
 - (b) throw, place or deposit any thing on a verge or street except for removal by the local government under a bulk rubbish collection, and then only in accordance with the terms and conditions and during the period of time advertised in connection with that collection by the local government;
 - (c) cause any obstruction to a vehicle or a person using a street as a street;
 - (d) cause any obstruction to a water channel or a water course in a street;
 - (e) throw, place or drain offensive, noxious or dangerous fluid onto a street;
 - (f) damage a street;
 - (g) fell or damage any street tree;
 - (h) fell any tree onto a street;
 - (i) light any fire or burn any thing on a street other than in a stove or fireplace provided for that purpose;
 - (j) unless installing, or in order to maintain, a permissible verge treatment –
 - (i) lay pipes under or provide taps on any verge; or
 - (ii) place or install, on any part of a street, any thing such as gravel, stone, flagstone, cement, concrete slabs, blocks, bricks, pebbles, plastic sheeting, kerbing, wood chips, bark or sawdust;

- (k) provide, erect, install or use in or on any building, structure or land abutting on a street any hoist or other thing for use over the street;
 - (l) on a street use anything or do anything so as to create a nuisance;
 - (m) place or cause to be placed on a street a bulk rubbish container;
 - (n) interfere with the soil of, or anything in, a street or take anything from a street;
 - (o) conduct or carry on any trading on a street or public place;
 - (p) conduct, carry on or set up a market or stall on a street or public place;
 - (q) conduct or carry on an entertainment event on a street or public place; or
 - (r) film or make a recording as part of or for commercial gain on a street or public place.
- (2) The CEO or an authorised person may exempt a person from compliance with subclause (1) on the application of that person.

7.3 Notice to owner or occupier

The CEO or an authorised person may give a notice in writing to the owner or the occupier of a lot abutting on a verge to make good, within the time specified in the notice, any breach of a provision of this Part.

Division 2 - Permissible verge treatments

7.4 Permissible verge treatments

- (1) An owner or occupier of land which abuts on a verge may, on that part of the verge directly in front of her or his land, install a permissible verge treatment.
- (2) A permissible verge treatment is—
 - (a) the planting and maintenance of a lawn;
 - (b) the planting and maintenance of a garden provided that —
 - (i) clear sight visibility is maintained at all times for a person using the abutting street in the vicinity of an intersection or bend in the street or using a driveway on land adjacent to the street for access to or from the street;
 - (ii) where there is no footpath, a pedestrian has safe and clear access of a minimum width of 2m along that part of the verge immediately adjacent to the kerb;

- (iii) it does not include a wall or built structure; and
 - (iv) it is not of a thorny, poisonous or hazardous nature; and
 - (c) the installation of an acceptable material.
- (3) In this clause **acceptable material** means any material which would create a hard surface, and which has been approved by the local government.
- (4) A person must not install or maintain a verge treatment which is not a permissible verge treatment.
- (5) The owner and occupier of the lot abutting a verge treatment referred to in subclause (1) are each to be taken to have installed and maintained that verge treatment for the purposes of this clause and clause 8.5.

7.5 Obligations of owner or occupier

An owner or occupier who installs or maintains a permissible verge treatment must –

- (a) keep the permissible verge treatment in a good and tidy condition and ensure, where the verge treatment is a garden or lawn, that a footpath on the verge and a carriageway adjoining the verge are not obstructed by the verge treatment;
- (b) ensure that clear sight visibility is maintained at all times for a person using the abutting thoroughfare in the vicinity of an intersection or bend in a thoroughfare, or using a driveway on land adjacent to the thoroughfare for access to or from the thoroughfare;
- (c) not place any obstruction on or around the verge treatment;
- (d) not disturb a footpath on the verge;
- (e) ensure that the verge treatment does not damage or obstruct a drain, manhole, galley, inspection pit, channel, kerb or tree planted by the local government; and
- (f) ensure that any sprinklers or pipes installed to irrigate a verge treatment –
 - (i) do not protrude above the level of the lawn or verge treatment when not in use;
 - (ii) are not used at such times so as to cause unreasonable inconvenience to pedestrians or other persons; and
 - (iii) do not otherwise present a hazard to pedestrians or other persons.

7.6 Transitional provision

(1) In this clause –

former provisions means the provisions of the repealed local laws which permitted certain types of verge treatments, whether with or without the consent of the local government.

(2) A verge treatment which –

- (a) was installed prior to the commencement day; and
- (b) on the commencement day is a type of verge treatment which was permitted under and complied with the former provisions,

is to be taken to be a permissible verge treatment for so long as the verge treatment remains of the same type and continues to comply with the former provisions.

7.7 Power to carry out public works on verge

Where the local government or an authority empowered to do so under a written law disturbs a verge, the local government or the authority –

- (a) is not liable to compensate any person for that disturbance;
- (b) may backfill with sand, if necessary, any garden or lawn; and
- (c) is not liable to replace or restore any –
 - (i) verge treatment and, in particular, any plant or any acceptable material or other hard surface; or
 - (ii) sprinklers, pipes or other reticulation equipment.

Division 3 - Vehicle crossings

Note:

Regulations 12 – 15 of the *Local Government (Uniform Local Provisions) Regulations 1996* apply to crossovers.

This Division deals with temporary crossovers and removal of redundant crossovers.

7.8 Temporary crossings

(1) Where it is likely that works on a lot will involve vehicles leaving a street and entering the lot, the person responsible for the works must obtain a permit for the construction of a temporary crossing to protect the existing carriageway, kerb, drains, footpath, existing materials and street trees, where –

- (a) a crossing does not exist; or
- (b) a crossing does exist, but the nature of the vehicles and their loads is such that they are likely to cause damage to the crossing.

- (2) The **person responsible for the works** in subclause (1) is to be taken to be –
- (a) the builder named on the building permit issued under the *Building Act 2011*, if one has been issued in relation to the works; or
 - (b) the owner of the lot, if no building permit has been issued under the *Building Act 2011* in relation to the works.
- (3) If the permit authority for the purpose of subclause (1) is the local government, the permit is taken to be issued on the condition that until such time as the temporary crossing is removed, the person to whom the permit is given must keep the temporary crossing in good repair and in such a condition so as not to create any danger or obstruction to persons using the street.

7.9 Removal of redundant crossing

- (1) Where works on a lot will result in a crossing no longer giving access to a lot, the crossing is to be removed and the kerb, drain, footpath, verge and any other part of the street affected by the removal are to be reinstated to the satisfaction of the CEO.
- (2) The CEO may give written notice to the owner or occupier of a lot requiring her or him to –
- (a) remove any part of or all of a crossing which does not give access to the lot; and
 - (b) reinstate the kerb, drain, footpath, verge and any other part of the street, which may be affected by the removal,
- within the period of time stated in the notice, and the owner or occupier of the lot must comply with that notice.

Division 4 - Property numbers

7.10 Assignment of numbers

- (1) The CEO or an authorised person may assign a number to a lot in the district and may assign another number to the lot instead of that previously assigned.
- (2) In this clause, **number** means a number of a lot with or without an alphabetical suffix indicating the address of a lot by reference to a thoroughfare.

Division 5 - Fencing

7.11 Public place – Item 4(1) of Division 1, Schedule 3.1 of Act

A public place, as that term is defined in clause 1.5, is specified as a public place for the purpose of item 4(1) of Division 1 of Schedule 3.1 of the Act.

Division 6 - Signs erected by the local government

7.12 Signs

- (1) The local government may erect a sign in a street specifying any conditions of use which apply to that street.
- (2) A person must comply with a sign erected under subclause (1).
- (3) A condition of use specified on a sign erected under subclause (1) is to be for the purpose of giving notice of the effect of a provision of this local law.

7.13 Transitional

Where a sign erected in a street has been erected under a repealed local law then, on and from the commencement day, it is to be taken to be a sign erected under clause 8.12 if –

- (a) the sign specifies a condition of use relating to the street which gives notice of the effect of a provision of this local law; and
- (b) the condition of use specified is not inconsistent with any provision of this local law.

Division 7 - Driving on a closed street

7.14 No driving on closed street

- (1) A person must not drive or take a vehicle on a closed street unless –
 - (a) it is in accordance with any limit or exception specified in the order made under section 3.50 of the Act; or
 - (b) the person has first obtained a permit.
- (2) In this clause –

closed street means a thoroughfare wholly or partially closed under section 3.50 or 3.50A of the Act.

Division 8 - Notices

7.15 Notice to redirect or repair sprinkler

Where a lawn or a garden is being watered with a sprinkler which is on the lawn or the garden, in a manner which causes or may cause an inconvenience or obstruction to any person using a street, the CEO or an authorised person may give a written notice to the owner or the occupier of the land abutting the lawn or the garden, requiring the owner or the occupier or both to move or alter the direction of the sprinkler or other watering equipment.

7.16 Notice to remove hazardous plants

- (1) Where a plant in a garden creates or may create a hazard for any person using a street, the CEO or an authorised person may give a

written notice to the owner or the occupier of the land abutting on the garden to remove, cut, move or otherwise deal with that plant so as to remove the hazard.

- (2) Subclause (1) does not apply where the plant was planted by the local government.

7.17 Notice to remove any thing unlawfully placed on street

Where any thing is placed on a street in contravention of this local law, the CEO or an authorised person may give a written notice –

- (a) to the owner or the occupier of the property which abuts that portion of the street where the thing has been placed; or
- (b) to any other person who may be responsible for the thing being so placed,

requiring the person to remove the thing.

Note that other provisions relating to notices are set out in Division 1 of Part 10 of this local law.

Part 8 – Activities in public places

Division 1 - General provisions

8.1 Leaving animal or vehicle in public place

- (1) A person must not leave an animal or a vehicle, or any part of a vehicle, in a public place so that it obstructs the use of any part of that public place, unless that person has first obtained a permit or is authorised to do so under a written law.
- (2) A person does not contravene subclause (1) where the animal is secured or tethered for a period not exceeding 1 hour.
- (3) A person does not contravene subclause (1) where the vehicle is left for a period not exceeding 24 hours.

8.2 Prohibitions relating to animals

- (1) In subclause (2), **owner** in relation to an animal includes –
- (a) an owner of it;
- (b) a person in possession of it;
- (c) a person who has control of it; and
- (d) a person who ordinarily occupies the premises where the animal is permitted to stay.
- (2) An owner of an animal must not –

- (a) allow the animal to enter or remain for any time on any public place except for the use of the public place as a thoroughfare and unless it is led, ridden or driven;
 - (b) allow the animal, if it has a contagious or infectious disease. to be led, ridden or driven in a public place; or
 - (c) train or race the animal in a public place.
- (3) An owner of a horse must not lead, ride or drive the horse on a street, unless that person does so under a permit or under the authority of a written law.
- (4) This clause is subject to any written law and law of the Commonwealth about assistance animals as defined in the *Disability Discrimination Act 1992* (Commonwealth) Section 9(2).

8.3 Shopping trolley to be marked

A retailer must clearly mark its name or its trading name on any shopping trolley made available for the use of customers.

8.4 Person not to leave trolley in public place

A person must not leave a shopping trolley in a public place other than in an area set aside for the storage of shopping trolleys.

3.37. Contraventions that can lead to impounding

- (1) Regulations may prescribe any contravention of a regulation or local law made under this Act to be a contravention that can lead to impounding.
- (2) Regulations may exclude the application of particular provisions of this Subdivision.

[Section 3.37 Local Government Act 1995]

29. Contraventions that may lead to impounding of goods (Act s. 3.37)

- (1) A contravention of a regulation or local law made under the Act can lead to the impounding of goods involved in the contravention if —

- (a) it occurs in a public place; and
- (b) either —

the presence of the goods —

- (I) presents a hazard to public safety; or
- (II) obstructs the lawful use of any place;

or

where the regulation or local law prohibits or regulates the placement of the goods, the goods are located in a place contrary to that regulation or local law.

- (1a) A contravention of a regulation or local law made under the Act can lead to the impounding of goods that are animals (if they are involved in the contravention) whether or not the contravention takes place in a private or a public place.

- (2) In subregulation (1) or (1a) —

public place includes a place that is on private property that the public are allowed to use.

[R29 Local Government (Functions and General) Regulations 1996]

3.38. Terms used

goods means any goods involved in a contravention that can lead to impounding, and includes —

- (a) a vehicle; or
- (ab) an animal; or
- (b) a stall or other structure temporarily placed on land, involved in such a contravention;

[Section 3.37 Local Government Act 1995]

8.5 Retailer to remove abandoned trolley

- (1) If a shopping trolley is found in a public place, other than in an area set aside for the storage of shopping trolleys, the CEO or an authorised officer may advise (verbally or in writing) a retailer whose name is marked on the trolley of the location of the shopping trolley.
- (2) A retailer must remove a shopping trolley within 24 hours of being so advised under subclause (1).

8.6 Retailer taken to own trolley

In the absence of any proof to the contrary, a shopping trolley is to be taken to belong to a retailer whose name is marked on the trolley.

Part 9 - Permits

Division 1 - Applying for a permit

9.1 Application for permit

- (1) Where a person is required to obtain a permit under this local law, that person must apply for the permit in accordance with subclause (2).
- (2) An application for a permit under this local law must -
 - (a) be in the form determined by the CEO;
 - (b) be signed by the applicant;
 - (c) provide the information required by the form; and
 - (d) be forwarded to the CEO together with any fee imposed by the Council under sections 6.16 to 6.19 of the Act.
- (3) The CEO or an authorised person may require an applicant to provide additional information reasonably related to the application before determining the application.
- (4) The CEO or an authorised person may require an applicant to give local public notice of the application .

- (5) The CEO or an authorised person may refuse to consider an application which is not in accordance with subclause (2) or where the requirements of subclause (3) or (4) have not been satisfied.

9.2 Decision on application

- (1) The CEO or an authorised person may –
 - (a) approve an application unconditionally or subject to any conditions; or
 - (b) refuse to approve an application.
- (2) If the CEO or an authorised person approves an application, he or she is to issue to the applicant a permit in the form determined by the CEO.
- (3) If the CEO or an authorised person refuses to approve an application, he or she is to give written notice of that refusal to the applicant.
- (4) The CEO or an authorised person may, at any time, amend a condition of approval and the amended condition takes effect when written notice of it is given to the permit holder.

9.3 General restrictions on grant of permit

- (1) The CEO or an authorised person must not grant a permit if there are reasonable grounds for believing that the carrying on of the activity to which the application relates would constitute an unacceptable risk to the safety of the public.
- (2) The CEO or an authorised person must not grant a permit unless the CEO or an authorised person is satisfied that –
 - (a) the applicant is capable of carrying on the activity in accordance with this local law and the terms and conditions of the permit;
 - (b) the public place at which the activity is to be carried on is suitable for that purpose;
 - (c) a permit or similar authority granted or issued to the applicant has not been cancelled in the period of 5 years before the application is made; and
 - (d) the applicant is a fit and proper person to carry on the activity.

9.4 Amendment of permit

- (1) In this clause –

amend includes –

 - (a) to impose any new condition; and
 - (b) to change or remove any existing condition.

- (2) The CEO or an authorised person may, by written notice given to the permit holder, amend a permit.
- (3) An amendment may be made on application made by the permit holder or on the CEO or authorised person's initiative.

Division 2 - Conditions

9.5 Examples of conditions

- (1) Examples of the conditions that the CEO or an authorised person may impose on a permit under clause 10.2(1)(a) or 10.4(2) are conditions relating to -
 - (a) the payment of a fee;
 - (b) compliance with a standard or a policy adopted by the local government;
 - (c) the duration and commencement of the permit;
 - (d) the commencement of the permit being contingent on the happening of an event;
 - (e) the rectification, remedying or restoration of a situation or circumstance reasonably related to the application;
 - (f) the approval of another application for a permit which may be required by the local government under any written law;
 - (g) the area of the district to which the permit applies;
 - (h) where a permit is issued for an activity which will or may cause damage to local government property, the payment of a deposit or bond against such damage; and
 - (i) the obtaining of public risk insurance in an amount and on terms reasonably required by the CEO or an authorised person.
- (2) Examples of the type and content of the conditions on which a permit to hire local government property may be issued include –
 - (a) when fees and charges are to be paid;
 - (b) payment of a bond against possible damage or cleaning expenses or both;
 - (c) restrictions on the erection of material or external decorations;
 - (d) rules about the use of furniture, plant and effects;
 - (e) limitations on the number of persons who may attend any function in or on local government property;
 - (f) the duration of the hire;

- (g) the right of the CEO or an authorised person to cancel a booking during the course of an annual or seasonal booking, if the CEO or an authorised person sees fit;
- (h) a prohibition on the sale, supply or consumption of liquor unless a liquor licence is first obtained for that purpose under the Liquor Control Act;
- (i) whether or not the hire is for the exclusive use of the local government property;
- (j) the obtaining of a policy of insurance in the names of both the local government and the hirer, indemnifying the local government in respect of any injury to any person or any damage to any property which may occur in connection with the hire of the local government property by the hirer; and
- (k) the provision of an indemnity from the hirer, indemnifying the local government in respect of any injury to any person or any damage to any property which may occur in connection with the hire of the local government property by the hirer.

9.6 Imposing conditions under a policy

- (1) In this clause –

policy means a local government policy adopted by the Council under section 2.7 of the Act containing conditions subject to which an application for a permit may be approved under clause 10.2.
- (2) Under clause 10.2(1)(a) the CEO or an authorised person may approve an application subject to conditions by reference to a policy.
- (3) The CEO or an authorised person must give to the permit holder a copy of the policy or, at the discretion of the CEO or the authorised person, the part of the policy which is relevant to the application for a permit, with the form of permit referred to in clause 10.2(2).
- (4) An application for a permit is not to be taken to have been approved subject to the conditions contained in a policy until the CEO or an authorised person gives the permit holder a copy of the policy or the part of the policy which is relevant to the application.
- (5) Sections 5.94 and 5.95 of the Act apply to a policy and, for that purpose, a policy is deemed to be information within section 5.94(u)(i) of the Act.

9.7 Compliance with conditions

Where an application for a permit has been approved subject to conditions, the permit holder must comply with each of those conditions, as amended.

Division 3 - Duration of permits

9.8 Duration of permit

A permit is valid for one year from the date on which it is issued, unless it is –

- (a) otherwise stated in this local law or in the permit; or
- (b) suspended or cancelled under this Division.

9.9 Renewal of permit

- (1) A permit holder may apply to the CEO for the renewal of a permit.
- (2) An application for renewal must –
 - (a) be in the form determined by the CEO;
 - (b) be signed by the permit holder;
 - (c) provide the information required by the form;
 - (d) be forwarded to the CEO no later than 28 days before the expiry of the permit, or within a shorter period that the CEO in a particular case permits; and
 - (e) be accompanied by any fee imposed by the Council under section 6.16 to 6.19 of the Act.
- (3) The provisions of this Part that apply to an application for a permit also apply to an application for the renewal of a permit as though it were an application for a permit.

9.10 Transfer of permit

- (1) An application for the transfer of a valid permit is -
 - (a) to be made in writing;
 - (b) to be signed by the permit holder and the proposed transferee of the permit;
 - (c) to include such information as the CEO or an authorised person may require to enable the application to be determined; and
 - (d) to be forwarded to the CEO together with any fee imposed by the Council under sections 6.16 to 6.19 of the Act.
- (2) The CEO or an authorised person may approve an application for the transfer of a permit, refuse to approve it or approve it subject to any conditions.
- (3) Where the CEO or an authorised person approves an application for the transfer of a permit, the transfer may be effected by an endorsement on the permit signed by the CEO or the authorised person.
- (4) Where the CEO or an authorised person approves the transfer of a permit, the local government is not required to refund any part of any fee paid by the former permit holder.

9.11 Suspension of permit

- (1) The CEO may, subject to clause 10.12, by written notice given to the permit holder, suspend a permit if there are reasonable grounds for believing that –
 - (a) the permit holder has contravened a term or condition of a permit;
 - (b) the permit holder has contravened a provision of this local law; or
 - (c) the continued carrying on of the activity authorised by the permit constitutes or will constitute an unacceptable risk to the safety of the public.
- (2) The suspension notice must –
 - (a) state the day, or the day and time, on or at which the suspension takes effect;
 - (b) state the reasons for the CEO's decision to suspend the permit; and
 - (c) where appropriate, indicate what steps need to be taken to ensure that there is compliance with the relevant provision, term or condition or that there is no longer a risk as described in subclause (1)(c); and
 - (d) inform the permit holder that he/she has a right to apply under the Act for a review of the CEO's decision to suspend the permit.

Note – Part 11 of this local law deals with objection and review rights.

9.12 Proposed suspension

- (1) If the CEO proposes to suspend a permit for the reason mentioned in clause 10.11(1)(a), the CEO must give written notice to the permit holder of the proposed suspension.
- (2) The notice must –
 - (a) state that the CEO proposes to suspend the permit;
 - (b) state the reasons for the proposed suspension; and
 - (c) inform the permit holder that the permit holder is entitled to make representations to the CEO in respect of the proposed suspension within 7 days after the day on which the permit holder is given the notice.
- (3) In considering whether to suspend the permit, the CEO must have regard to any representations made by the permit holder within the period referred to in subclause (2)(c).

9.13 Revocation of suspension

- (1) The CEO must, by written notice given to the permit holder, revoke the suspension of a permit if the CEO is satisfied that the steps specified in the suspension notice have been taken.
- (2) The CEO may, by written notice given to the permit holder, revoke the suspension of the permit if the CEO considers that it is appropriate to do so in the circumstances of a particular case.

9.14 Period of suspension

The suspension of a permit has effect on the day, or the day and time, specified in the suspension notice until one of the following happens –

- (a) the suspension is revoked under clause 10.13;
- (b) the permit is cancelled under clause 10.15 or expires; or
- (c) the permit is surrendered in accordance with the provisions of this local law.

9.15 Cancellation of permit

A permit may be cancelled by the CEO if -

- (a) the permit was obtained improperly by including false or misleading information;
- (b) the permit holder has persistently or frequently contravened a term or condition of the permit, or a provision of this local law, whether or not the permit is or has been suspended on the grounds of a contravention; or
- (c) there are reasonable grounds for believing that the continued carrying on of the activity constitutes or would constitute an unacceptable risk to the safety of the public, whether or not the permit has been suspended on the grounds of that risk.

Note – objection and appeal rights under Part 11 apply to the suspension or cancellation of a permit
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9.16 Surrender of permit

A permit holder may, at any time by notice in writing to the CEO, surrender the permit.

Division 4 - Responsibilities of permit holders and others

9.17 Production of permit

A permit holder must produce to an authorised person her or his permit immediately after being required to do so by that authorised person.

9.18 Other responsibilities of permit holder

A permit holder must, in respect of local government property to which the permit relates -

- (a) ensure that an authorised person has unobstructed access to the local government property for the purpose of inspecting the property or enforcing any provision of this local law;
- (b) comply with a direction from the CEO or an authorised person to take the action specified in the direction for the purpose of maintaining public safety;
- (c) leave the local government property in a clean and tidy condition after its use;
- (d) report any damage or defacement of the local government property to the CEO or an authorised person; and
- (e) take reasonable action to prevent the consumption of any liquor on the local government property unless the permit allows it and a licence has been obtained under the *Liquor Control Act* for that purpose.

9.19 Production of permit document for amendment

If the CEO or an authorised person amends or renews a permit, the permit holder must, if required by the CEO or authorised person, produce the permit document to the CEO or authorised person for amendment within the period specified by the CEO or authorised person.

9.20 Return of permit document if permit no longer in effect

If a permit –

- (a) has expired or has not been renewed;
- (b) has been suspended or cancelled; or
- (c) has been surrendered,

the person who was the permit holder must, as soon as practicable after the expiry, suspension, cancellation or surrender, return the permit document to the CEO.

9.21 Advertising

A person must not advertise, or otherwise hold out in any way, that the person conducts a commercial activity in any public place unless that person holds a permit authorising that commercial activity.

9.22 False or misleading statement

A person must not make a false or misleading statement in connection with an application in respect of a permit under this local law.

Part 10 – Objections and review

10.1 Objection and review rights

Division 1 of Part 9 of the Act applies to a decision under this local law in respect of the grant, renewal, transfer, amendment, suspension or cancellation of a permit.

Part 11 – Enforcement

Division 1 - Notices

11.1 Definition

In this Division –

costs of the local government include its administrative costs.

11.2 Damage to local government property

If a person unlawfully removes, damages or interferes with local government property or portion of a street, the CEO or an authorised person may give the person a notice requiring that person, within the time specified in the notice, to do any one or more of the following (at the local government's option) –

- (a) reinstate the property to the state it was in before the removal, damage or interference;
- (b) replace that property; or
- (c) pay for the costs of reinstatement or replacement.

11.3 Breach of a permit

If a permit holder breaches a condition of the permit, or fails to comply with a direction under this local law, the CEO or an authorised person may give the person a notice.

11.4 Notice requirements

A notice under this Division must –

- (a) be in writing;
- (b) specify the reason for giving the notice, the work or action that is required to be undertaken and the time within which it is to be undertaken; and
- (c) be given to the person referred to in clause 12.2 or 12.3, as the case may be.

11.5 Local government may undertake requirements of notice

- (1) If a person fails to comply with a notice referred to in clause 12.2, the local government may –

- (a) do the thing specified in the notice, including replace the property, or reinstate the property to the state it was in before the removal, damage or interference; and
 - (b) recover from the person, as a debt, the costs of doing so.
- (2) If a person fails to comply with a notice referred to in clause 12.3, the local government may –
- (a) take whatever remedial action it considers appropriate to put the local government in the position it would have been in if the breach or failure had not occurred; and
 - (b) recover from the person, as a debt, the costs of doing so.

11.6 Offence to fail to comply with notice

A person who fails to comply with a notice given to him or her under this local law commits an offence.

Division 2 - Offences and penalties

11.7 Offences and general penalty

- (1) A person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) A person who commits an offence under this local law is liable, on conviction, to a penalty not less than \$500 and not exceeding \$5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence has continued.

11.8 Prescribed offences

- (1) An offence against a clause specified in Schedule 2 is a prescribed offence for the purposes of section 9.16(1) of the Act.
- (2) The modified penalty for a prescribed offence is the amount specified adjacent to the clause in Schedule 2.
- (3) For the purpose of guidance only, before giving an infringement notice to a person in respect of the commission of a prescribed offence, the local government should be satisfied that –
 - (a) commission of the prescribed offence is a relatively minor matter; and
 - (b) only straightforward issues of law and fact are involved in determining whether the prescribed offence was committed, and the facts in issue are readily ascertainable.

11.9 Form of notices

- (1) For the purposes of this local law -

- (a) where a vehicle is involved in the commission of an offence, the form of the notice referred to in section 9.13 of the Act is that of Form 1 in Schedule 1 of the Regulations;
 - (b) the form of the infringement notice given under section 9.16 of the Act is that of Form 2 in Schedule 1 of the Regulations; and
 - (c) the form of the notice referred to in section 9.20 of the Act is that of Form 3 in Schedule 1 of the Regulations.
- (2) Where an infringement notice is given under section 9.16 of the Act in respect of an alleged offence against clause 2.4, the notice is to contain a description of the alleged offence.

11.10 Evidence of a determination

- (1) In any legal proceedings, evidence of a determination may be given by tendering the register referred to in clause 2.5 or a certified copy of an extract from the register.
- (2) It is to be presumed, unless the contrary is proved, that the determination was properly made and that every requirement for it to be made and have effect has been satisfied.
- (3) Subclause (2) does not make valid a determination that has not been properly made.

SCHEDULE 1 - DETERMINATIONS

[Clause 2.1]

The following determinations are to be taken to have been made by the local government under clause 2.1.

Part 1 - Preliminary

1.1 Definition

In these determinations –

local law means the *Public Places and Local Government Property Local Law 2021* made by the local government.

1.2 Interpretation

Where a term is used but not defined in a determination and that term is defined in this local law then the term is to have the meaning given to it in this local law.

Part 2 - Application

2.1 Vehicles on local government property

- (1) Unless authorised by a permit or determination, a person must not take or cause a vehicle to be taken onto or driven on local government property unless –
 - (a) subject to subclause (3), the local government property is clearly designated as a road, access way or car park;
 - (b) the vehicle is driven by a local government employee, authorised person or contractor engaged by the local government, who is engaged in –
 - (i) providing a service or making a delivery in connection with the local government property; or
 - (ii) maintaining the local government property;
 - (c) the person is driving an emergency vehicle in the course of his or her duties;
 - (d) the vehicle is –
 - (i) driven on local government property that has been designated as a golf course;
 - (ii) used in accordance with the conditions set down by the local government, the controller or an authorised person; and
 - (iii) of a type allowed to be taken onto the golf course by the local government, the controller or an authorised person; or

- (e) the vehicle is a motorised wheelchair, and the driver of that vehicle is a disabled person.
- (2) A person must not drive a vehicle or allow a vehicle to be driven on local government property at a speed exceeding 10 kilometres per hour or as otherwise indicated by a sign, or in such a manner as to cause danger to any person.
- (3) Other than in accordance with paragraphs (b), (c), (d) or (e) of subclause (1), a person must not drive a vehicle on local government property that is being used for a function for which a permit has been obtained unless permitted to do so by the permit holder or an authorised person.

2.2 Motorised model aeroplanes, toys or ships

A person must not use, launch or fly a drone, motorised model aeroplane, toy, ship, glider or rocket that is propelled by mechanical, hydraulic, combustion or pyrotechnic means on or from local government property except in accordance with a permit or determination that specifies that particular local government property.

2.3 Children's playgrounds

- (1) The local government may set aside a public reserve or any portion of a public reserve as a children's playground.
- (2) The local government may limit the ages of persons who are permitted to use a children's playground and may erect a sign under clause 2.3 of this local law to that effect on or in the immediate vicinity of the playground.
- (3) A person over the age specified on that sign, other than a person having the charge of a child or children in the playground, must not use a playground or interfere with the use by children of the playground.

2.4 Launching and retrieval of boats

A person must not take a boat onto, launch a boat from, or retrieve a boat on, local government property except in accordance with permit or a determination that specifies that particular local government property unless –

- (a) the person is
 - (i) a local government employee or authorised person; or
 - (ii) a contractor engaged by the local government and who is engaged in providing a service, maintaining or making a delivery in connection with, the local government property.
- (b) the person is in charge of a boat engaged in rescue services or dealing with an emergency; or
- (c) the local government property is a boat ramp that is delineated by a sign to that effect.

2.5 Activities prohibited on local government property

- (1) A person must not play or practise archery or pistol or rifle shooting on local government property except on land which is reserved by the local government for that purpose, or as otherwise permitted by a determination or permit.
- (2) A person must not play or practise golf on local government property except on a reserve set aside by the local government as a golf course.
- (3) A person must not, on any local government property, use or ride a bicycle or wheeled recreational device, skateboard, or sand board –
 - (a) inside, or on the curtilage to, a building;
 - (b) on a golf course except to the extent permitted under clause 2.1(1)(d) of these Determinations; or
 - (c) in or on a lakebed or waterway.
- (4) A person must not use on, or take on to, any local government property, a spear gun, hand spear, gidgie or similar device unless permitted by a determination or permit.
- (5) A person shall not traverse sand dunes except along pathways designated by signs or fences for the purpose.

SCHEDULE 2 - PRESCRIBED OFFENCES

[Clause 11.8]

Item number	Clause	Description	Modified Penalty (\$)
1	2.4	Failure to comply with a determination	100
2	3.1	Undertaking activity on local government property without a permit	100
3	3.2	Camping on local government property or erecting an unauthorised structure	100
4	3.3	Failure to obtain licence for liquor	100
5	4.2	Failure to obtain permit for sign	100
6	4.4(3)	Failure to comply with sign permit condition	100
7	5.1	Behaviour interfering with others	100
8	5.2	Behaviour detrimental to local government property	100
9	5.3	Taking or injuring fauna without authorisation	100
10	5.4	Removing, damaging or depositing flora without authorisation	100
11	5.5	Animal on local government property without a permit	100
12	5.6	Under influence of liquor or prohibited drug on local government property	100
13	5.8	Failure to comply with sign	100
14	5.9	Failure to comply with direction of authorised person	100
15	6.1, 6.2	Unauthorised entry to event, closed or fenced local government property	100
16	6.4	Failure to observe conditions of play or direction of course controller on golf course	100
18	6.8	Unauthorised entry to airport premises	100
19	6.9	Animal on airport premises without approval	100
20	7.1(a), 7.4(2)(b)	Planting or allowing plant or verge treatment in street to become a sightline hazard	100
21	7.1(b)	Damaging a street lawn or garden	100
22	7.1(c)	Damaging or removing whole or part of a street tree without authorisation	300
23	7.1(d)	Obstruction of street	100
24	7.1(e)	Damaging, removing or interfering with street, part of street, sign or structure in a street without authorisation	100
25	7.1(f)	Playing games in street so as to impede vehicles or persons	100

Item number	Clause	Description	Modified Penalty (\$)
26	7.2	Carry on or undertake prohibited activity in street or damage local government property in a street without authorisation	300
27	7.4(4)	Install verge treatment that is not a permissible treatment	100
28	7.5(a), 7.5(d) 7.5(e)	Failure to keep permissible verge treatment in good and tidy condition, obstruct a street, footpath, drain, or driveway	100
29	7.5(c)	Placing an obstruction on or around a verge treatment	100
30	7.5(f)	Failure to ensure sprinklers or reticulation pipes do not protrude above level of verge treatment when not in use, not used at such times as to cause inconvenience to pedestrians, or otherwise present a hazard	100
31	7.8	Failure to obtain permit for a temporary crossing	100
32	7.9	Failure to remove redundant crossing or reinstate kerb, drain, footpath, verge or street	100
33	7.12	Failure to comply with condition of use of a street indicated by a sign	100
34	8.1(1)	Animal or vehicle obstructing public place without authorisation	100
35	8.2(2)	Animal in public place when not led, ridden or driven	100
36	8.3	Failure to clearly mark name or trading name on shopping trolley	100
37	8.4	Person leaving a shopping trolley in a public place other than trolley bay	100
38	8.5	Failure to remove shopping trolley after being advised of location	100
39	9.7	Failure to comply with permit condition	100
40	9.18	Failure to comply with permit condition in relation to local government property	100
41	9.17, 9.19, 9.20	Failure to produce permit for inspection, amendment or to return permit when no longer in effect	100
42	11.6	Failure to comply with notice	300
43	11.7	All other offences not specified	100

Dated

The Common Seal of the)
Shire of Leonora was affixed in)
the presence of)

.....
Cr P Craig
President

.....
J G Epis
Chief Executive Officer

DRAFT

11.0 REPORTS OF OFFICERS

11.1 CHIEF EXECUTIVE OFFICER

11.1(E) ADOPTION OF PLAN FOR THE FUTURE 2021 - 2031

SUBMISSION TO: Meeting of Council
Meeting Date: 15th February, 2022

AGENDA REFERENCE: 11.1 (E) FEB 22

SUBJECT: Adoption of Plan for the Future 2021 - 2031

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: N/A

FILE REFERENCE: 9.13

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: James Gregory Epis

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 12th January 2022

BACKGROUND

On 26 August 2012 the Minister for Local Government introduced regulations (contained within the *Local Government (Administration) Regulations 1996*) which established new requirements for the Plan for the Future under the Local Government Act 1995. This was known as the introduction of the Integrated Planning Framework. Under the new regulations, local governments were required to develop and adopt (by absolute majority) two key documents, a Strategic Community Plan and a Corporate Business Plan, which were to act as main drivers of the annual budget. These two documents are supported and informed by other key documents, including the Asset Management Plan, Long Term Financial Plan and Workforce Plan.

The Strategic Community Plan is required to be for a minimum 10-year timeframe with its purpose being to state the community vision, aspirations and objectives. The plan must be developed through active engagement with the community, details of which are to be included within the plan. As the Shire of Leonora's original Strategic Community Plan was adopted in 2012, a review was commenced in 2016, with structured community engagement commencing in February 2017, with the process concluding in June, 2017 with the adoption of the Leonora Strategic Community Plan 2017-2027. The regulations require that a local government review its Strategic Community Plan at least once every 4 years.

This Strategic Community Plan has now been reviewed, and feedback obtained in relation to Shire services and facilities in the latter half of 2021. The review campaign was circulated on local notice boards, radio, email community distribution list, mail drop, website, community Facebook page (with link to electronic survey) and was available in hard copy from all Shire of Leonora facilities, as well as select locations in Leinster. A community workshop and informal street engagement was also conducted

The community responses were from a range of different age groups, with a targeted approach to get the voice from community members up to 24 years of age, as this had been difficult to obtain during the previous major review. Forty-nine individual survey responses were received, four community members attended the workshop held on 13th September, 16 students and teachers attended the workshop at the District High School and 17 informal face-to-face conversations were held. Responses received were collated and analysed with four key themes being noted, and as a result, those themes were listed as key objectives within the plan: social, economical, environmental and leadership.

Each of the key themes have a number of desired outcomes that the Shire of Leonora will aim to achieve over the term of the Strategic Community Plan, as well as practical measures which will provide some measure of strategic performance to be reported annually to the community. This measurement of performance is included in the Annual Report each year.

The report will be subject to another major review in four years, with a desktop or minor review to take place in two years time. The Shire of Leonora Plan for the Future 2021 – 2031 comprised of the Strategic Community Plan and Corporate Business Plan is attached for your consideration.

STATUTORY ENVIRONMENT

Section 5.56 of the *Local Government Act 1995* requires local governments to Plan for the Future, ensuring that plans made are in accordance with any regulations made about planning for the future of the district. Regulation 19C of the Local Government Administration Regulations 1996 requires the creation of a Strategic Community Plan in accordance with the following:

1. A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
2. A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.
3. A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.
4. A local government is to review the current strategic community plan for its district at least once every 4 years.
5. In making or reviewing a strategic community plan, a local government is to have regard to —
 - a. the capacity of its current resources and the anticipated capacity of its future resources; and
 - b. strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and
 - c. demographic trends.
6. Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.
7. A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.
**Absolute majority required.*
8. If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.
9. A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.
10. A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

Regulation 19DA requires that a corporate plan is made for the district covering at least 4 years and setting out, consistent with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

Moore Australia were engaged to facilitate the review of the Strategic Community Plan, which was provided for in the adopted 2021/22 budget

Future financial implications will exist in terms of the delivery of some of the strategies identified within the plan and delivery of agreed Corporate Business Plan actions, services, and projects over the next 4 years. These have and will continue to be costed and considered as part of review of the Long Term Financial Plan.

STRATEGIC IMPLICATIONS

The Strategic Community Plan provides the overall strategic direction for the community, for Council and for others who deliver services and play a part in the community. The plan can be used as a guiding document, not only with respect to the Shire of Leonora's responsibilities, but with respect to the broader community's responsibilities; and those of other agencies, private investors, residents and so on. As such the plan is of significant strategic importance

RECOMMENDATIONS

That the Council adopt by absolute majority, the Shire of Leonora Plan for the Future 2021 - 2031, as attached, as its Plan for the Future as required by Section 5.56 of the *Local Government Act 1995*.

VOTING REQUIREMENT

Absolute Majority

COUNCIL DECISION

Moved Cr RA Norrie, seconded Cr LR Petersen, that the Council adopt by absolute majority, the Shire of Leonora Plan for the Future 2021 - 2031, as attached, as its Plan for the Future as required by Section 5.56 of the *Local Government Act 1995*.

CARRIED BY ABSOLUTE MAJORITY (7 VOTES TO 0)

Plan for the Future

Strategic Community Plan and
Corporate Business Plan
2021 - 2031



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WELCOME



We are pleased to present the Shire of Leonora Draft Plan for the Future: Strategic Community Plan and Corporate Business Plan 2021 – 2031. This Plan is part of the Shire of Leonora's continued commitment in maintaining a focus to ensure we strive to work with our community to meet their needs, support their aspirations, demonstrate leadership and act with fairness.

This Plan shares our vision and objectives, aligned to the community's expressed perspective and aspirations for the future. It outlines how we will, over the next decade, work towards a brighter future for the Shire of Leonora community.

This could not have been produced without the input of the local community. We are grateful to the community for their participation and especially to those who took the time to provide input into the strategic community planning process. Your responses gave us valuable insight into your vision for the future of the Shire of Leonora.

We have endeavoured to capture the community's aspirations and have reflected these in our vision and desired outcomes. As a local government we will work in partnership with the community, and other key stakeholders, to deliver these outcomes using the strategies we have detailed in this Plan.

In recent years, the Shire of Leonora has undertaken infrastructure developments which will be of ongoing benefit to our resident population, local business and visitors to the Shire of Leonora. During the development of this Plan, we recognised this progress and identified the need to ensure the Shire has sufficient resources and capacity to maintain our infrastructure and current levels of services to the community.

Peter Craig, President
Jim Epis, Chief Executive Officer

December 2021

FOREWORD



OUR VISION

A proactive, sustainable, safe and friendly place to be

OUR STRATEGIC OBJECTIVES

SOCIAL

An empowered and spirited community

How we see this... the Outcomes

- 1.1 A great sense of community
- 1.2 Supported senior community residents
- 1.3 Community health and well-being initiatives
- 1.4 Engaged and supported youth

ECONOMIC

The economic hub of the northern goldfields

How we see this... the Outcomes

- 2.1 The economic focal point for business and industry in the Northern Goldfields
- 2.2 Increased awareness of the district and regional attractions

ENVIRONMENT OBJECTIVE

Forward thinking management of the built and natural environment

How we see this... the Outcomes

- 3.1 Sustainable and effective environmental management
- 3.2 Infrastructure and services meeting the needs of our community

LEADERSHIP OBJECTIVE

An innovative and proactive local government

How we see this... the Outcomes

- 4.1 An innovative, strategically focused Council leading our community
- 4.2 An effective organisation, providing strong leadership and services



INTEGRATED PLANNING AND REPORTING

All Western Australian local governments are required to prepare a Plan for the Future for their district, comprising of two key strategic documents, a Strategic Community Plan and Corporate Business Plan. Local governments are required to have regard for the Plan for the Future when forming their annual budget.

Plan for the Future

This Plan for the Future is an integrated approach, combining the Strategic Community Plan and Corporate Business Plan into one document, reflecting their strategic alignment and integration.

Strategic Community Planning

The Strategic Community Plan is Council's principal 10-year strategy and planning tool, guiding the remainder of the Shire's strategic planning.

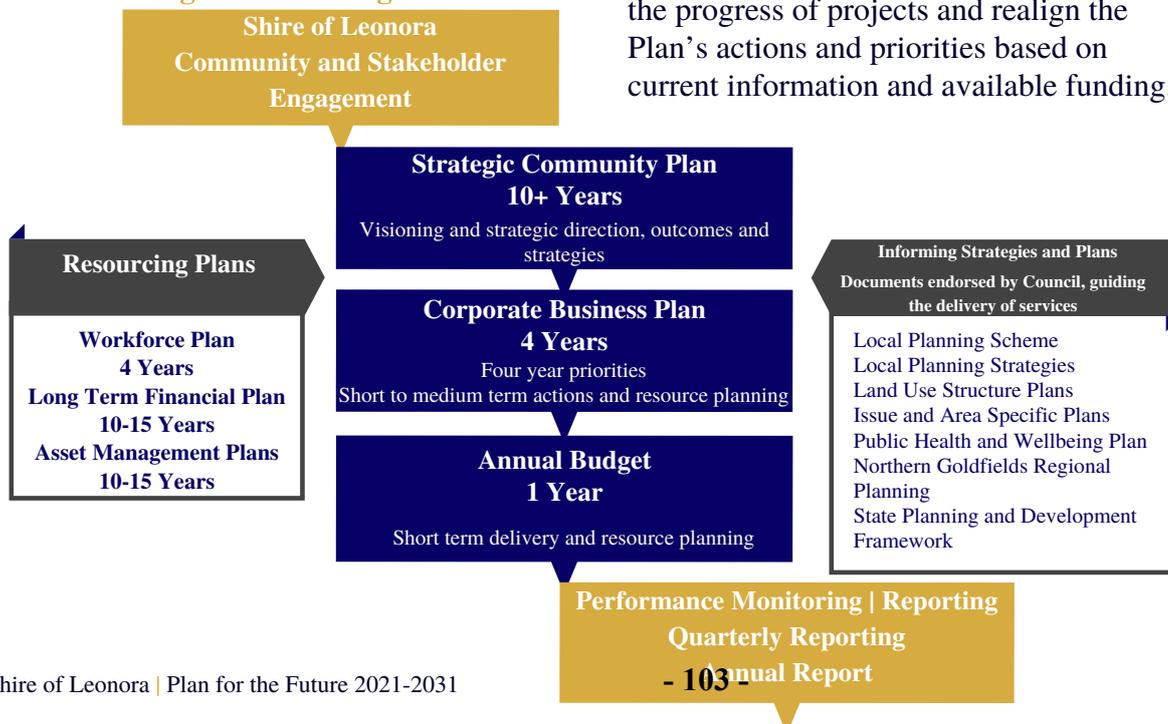
Community engagement underpins the Strategic Community Plan.

An essential element of the development process is to enable community members and stakeholders to participate in shaping the future of the community, identifying issues and solutions.

Review of the Plan

In accordance with statutory requirements, the Strategic Community Plan is reviewed and updated on a 4-year review cycle including community consultation, with a desktop review being undertaken every 2 years.

The Integrated Planning Structure



Corporate Business Planning

Achieving the community's vision and the Shire's strategic objectives requires development of actions to address each strategy contained within the Strategic Community Plan.

A core component of Corporate Business Planning includes a 4-year service delivery program, aligned to the strategic direction identified during the Strategic Community Planning, and accompanied by financial projections. These projections are being undertaken through the long term financial planning process and will be updated in this Plan once finalised.

Review of the Plan

In accordance with statutory requirements, the Corporate Business Plan component of this Plan for the Future is reviewed and updated annually to assess the progress of projects and realign the Plan's actions and priorities based on current information and available funding.



INTEGRATED PLANNING AND REPORTING

Strategic Community Planning

The Shire of Leonora intends to use the Strategic Community Plan in several ways, including:

- Guide Council's priority setting and decision making;
- Be a mechanism for the ongoing integration of local planning initiatives;
- Inform the decision making of other agencies and organisations, including community and State Government;
- Provide a rationale to pursue grants and other resources by demonstrating how specific projects align with the aspirations of our community, within the strategic direction of the Shire;
- Inform potential investors and developers of our community's key priorities, and the way we intend to grow and develop;
- Engage local businesses, community groups and residents in various ways to contribute to the Shire's future; and
- Provide a framework for monitoring progress against our vision.

Importantly, plans are only effective if adequate resources are dedicated to ensuring objectives can be delivered. The informing plans detailed next provide this more detailed level of service and resource planning.

Strategic Resourcing Plan

The Shire took a combined approach to asset management and long term financial planning processes to produce an overarching Strategic Resourcing Plan. A key objective of the Strategic Resource Plan is to highlight and define key long term strategies to maintain financial and asset services to the community over the long term.

Asset Management Planning Component

The Shire has developed an Asset Management Plan for major asset classes in accordance with Council's Asset Management Policy. The Asset Management Plan forms a component of an overall Asset Management Strategy which addresses the Shire's current processes and sets out the steps required to continuously improve the management of Shire controlled assets.

Capital renewal requirements are contained within the Asset Management Plan and have been planned for to the extent the financial and workforce resources are available to enable the renewals to occur.

Long Term Financial Planning Component

The Shire of Leonora is planning for a positive and sustainable future. The Shire seeks to maintain, and where possible, improve service levels into the future while maintaining a healthy financial position.

During the development of this Plan for the Future, the Long Term Financial Plan was considered to ensure integration, resulting in an update to the capital works program.

Workforce Plan

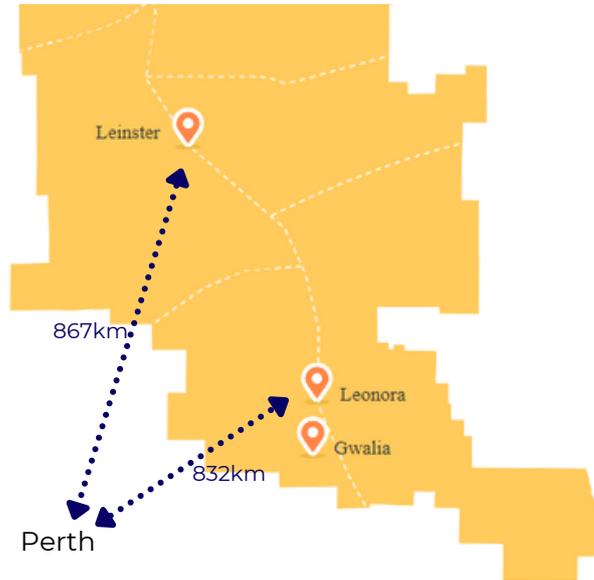
The Workforce Plan provides the workforce management and resource strategies necessary to deliver the objectives, outcomes and strategies of the Shire's Strategic Community Plan. Workforce issues have been considered during the development of this Plan for the Future.

SHIRE OF LEONORA

Landscape

In the centre of Western Australia's golden outback is the Shire of Leonora:

- **32,189** square kilometres
- **Towns:** Leonora, Leinster, Gwalia (ghost town)
- **832** kilometres north east of Perth
- **771** dwellings
- **Day time temperatures** averaging 15°C in winter to 38°C in summer



Heritage

The thriving town of Leonora grew from the resourcefulness of early gold prospectors and miners and the tenacity of pastoralists. Leonora was gazetted in 1898 and by 1899 there were three hotels, three bakeries, a wide variety of shops, post office, police and fire stations, school, banks, church and Cobb & co services.

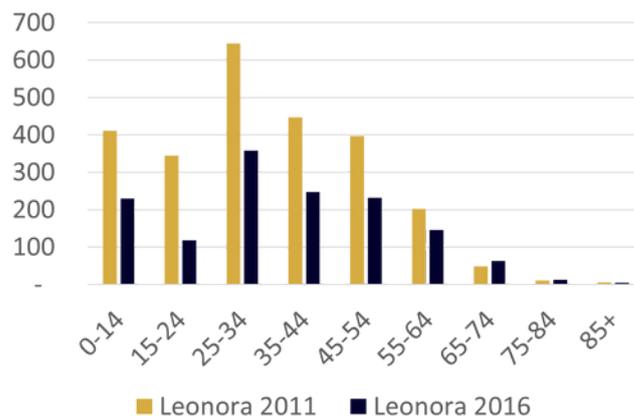
The area has an extensive Indigenous history, with a number of native title determinations approved.



People

- **2020** est. 5,056 resident population
- **2,000** est. FIFO/DIDO population
- **2016** 1,412 resident population
- **2011** 2,512 resident population
- **Stable** population base
- **Low** unemployment rate

Resident Population by Age

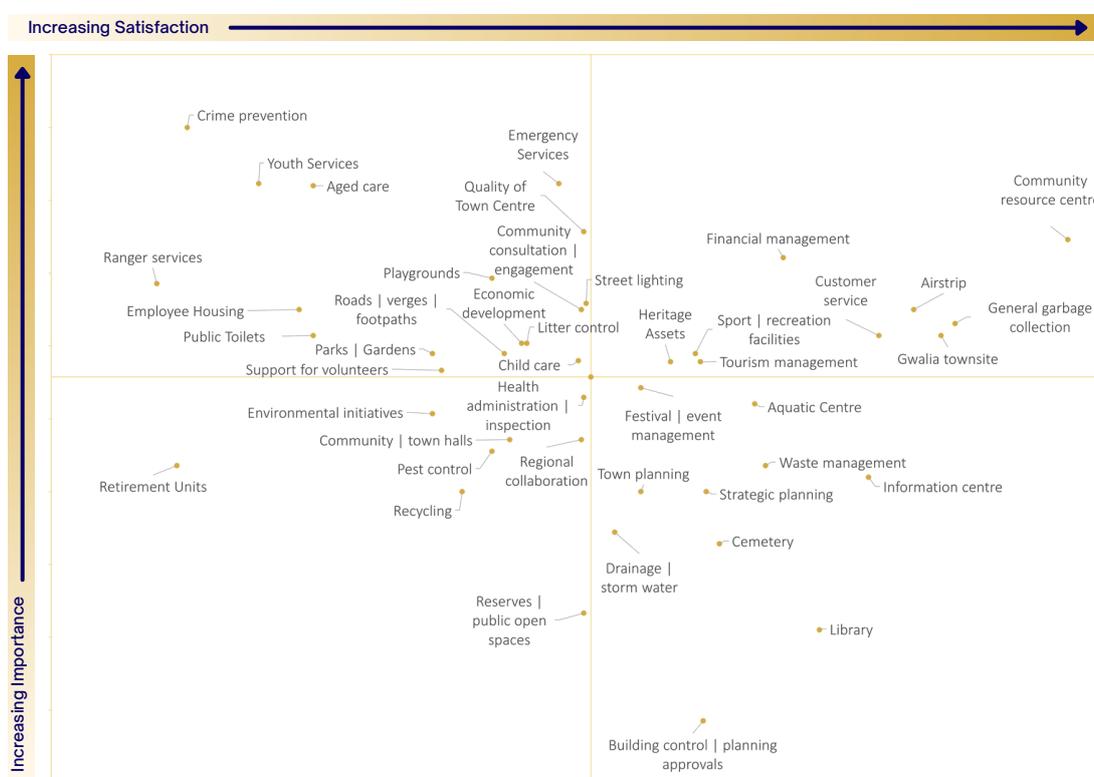


OUR COMMUNITY'S VOICE

Survey Responses

Survey respondents rated their perspective of the importance and their level of satisfaction with current and anticipated Shire services, facilities and support. Based on the survey results, the importance and satisfaction of various Shire services, community facilities and infrastructure were determined, relative to each other.

Importance and Satisfaction with current services



How these results are calculated:

Services and facilities with a higher than average importance to the community are reflected in the top half of the chart. Services and facilities the community is most satisfied with are reflected in the right half of the chart.

The overall satisfaction and importance averages have remained at a similar level from 2017, when a similar survey was undertaken. The ratings are also included on page 19.



THE ROAD FORWARD

The feedback received during our most recent community engagement process, continues to align with engagement responses received in 2017 during the previous iteration of the Strategic Community Plan. Our community have identified the following aspirations and values.

ASPIRATIONS AND VALUES



Sense of community and home

The strong sense of community is valued, with many active volunteer, sporting and community groups.

Appropriate services and facilities are highly important to support our strong community.

Essential health and wellbeing services, along with crime prevention and safety services are not viewed as adequate, with a keen need for state and federal government service provision to be increased in these areas.

The rich heritage and natural beauties of the region are identified as highly important to protect and retain.



Economic Prosperity

Located in an intensely rich resource area, there is great potential, and desire, to both maintain and increase the strong and diverse local economy. Maximising opportunities for mining and support services is integral to the region's future stability.

In a history rich area, including the restored ghost town of Gwalia, Hoover House and Museum, along with beautiful natural wonders and the much anticipated annual Golden Gift foot and horse races, there is growing visitor interest and a desire from the local community to attract more.



Northern Goldfields Intermodal Hub

Leonora is in an ideal location for a strategic intermodal hub for the northern goldfields, with high quality road and rail infrastructure already well established.

With well utilised air transport facilities servicing the local mining operations, business and community, there is opportunity to increase these facilities to support future growth and demand in the region.



OBJECTIVES AND DESIRED OUTCOMES

The Shire of Leonora has set out the following four key themes within this Plan as it delivers services to the community. An objective has been defined for each of our four key themes aligned with our vision and values. Each of the four objectives has a number of desired outcomes the Shire is aiming to achieve over the 10+ years of this Plan.

The following summarises the desired outcomes of working toward the strategic objectives in achieving the Shire's vision.

SOCIAL OBJECTIVE

An empowered and spirited community

Outcomes

- 1.1 A great sense of community
- 1.2 Supported senior community residents
- 1.3 Community health and well-being initiatives
- 1.4 Engaged and supported youth

ECONOMIC OBJECTIVE

The economic hub of the northern goldfields

Outcomes

- 2.1 The economic focal point for business and industry in the Northern
- 2.2 Goldfields
Increased awareness of the district and regional attractions

ENVIRONMENT OBJECTIVE

Forward thinking management of the built and natural environment

Outcomes

- 3.1 Sustainable and effective environmental management
- 3.2 Infrastructure and services meeting the needs of our community

LEADERSHIP OBJECTIVE

An innovative and proactive local government

Outcomes

- 4.1 An innovative, strategically focused Council leading our community
 - 4.2 An effective organisation, providing strong leadership and services
-

In progressing towards these desired outcomes, Council's role may vary from 'doing', to collaborating, to advocating on behalf of the community.

Strategies and detailed actions to achieve these outcomes have been developed as part of the Corporate Business Planning process and are detailed on the following pages.

The actions listed will include short, medium and long term deliverables, and in many cases will be ongoing considerations and have developing results. The community will be informed of the progress we are making with with these actions through the Annual Report.



SOCIAL

An empowered and spirited community

How we see this... the Outcomes

- 1.1 A great sense of community
- 1.2 Supported senior community residents
- 1.3 Community health and well-being initiatives
- 1.4 Engaged and supported youth



Our strategies and actions to achieve these desired outcomes...

A great sense of community

Strategy 1.1.1

Exhibit the community spirit and showcase attractions of the Shire

Actions to achieve our strategy

- 1.1.1.1 | Promote and support regional and local arts, cultural and festival events
- 1.1.1.2 | Collaborate with regional tourism groups, promoting the Shire and region
- 1.1.1.3 | Enhance, develop and promote the Golden Gift
- 1.1.1.4 | Consider opportunities to participate in competitions promoting the district
- 1.1.1.5 | Recognise and celebrate outstanding community spirit and leadership

Strategy 1.1.2

Promote sense of community

Actions to achieve our strategy

- 1.1.2.1 | Advocate on behalf of the community for improved cooperation amongst State and Federal agencies, seek funding for local service provision
- 1.1.2.2 | Participate in regional forums, seeking improved cooperation amongst State and Federal agencies and funding for local service provision
- 1.1.2.3 | Communicate regularly with our community, encouraging inclusion and motivating involvement

Strategy 1.1.3

Support community in sporting, recreational and volunteering initiatives

Actions to achieve our strategy

- 1.1.3.1 | Identify and implement appropriate sport and recreation opportunities, as part of a regional northern goldfields approach
- 1.1.3.2 | Encourage and support volunteerism
- 1.1.3.3 | Support community group access to external financial assistance grants
- 1.1.3.4 | Maintain community grant allocation program

Strategy 1.1.4

Celebrate our cultural and social diversity

Actions to achieve our strategy

- 1.1.4.1 | Consider opportunities to recognise and celebrate our culture and people
- 1.1.4.2 | Encourage and support initiatives promoting an inclusive community



SOCIAL

An empowered and spirited community

Our strategies and actions to achieve these desired outcomes...

Community health and well-being initiatives

Strategy 1.2.1

Support and advocate for community health and wellbeing initiatives and provision of services to the community

Actions to achieve our strategy

1.1.2.1 | Implement Community Health Plan initiatives in line with annual budget process

1.1.2.2 | Advocate for provision of adequate social support services and facilities to protect at risk population

Strategy 1.2.2

Become the regional service hub for the Northern Goldfields

Actions to achieve our strategy

1.2.2.1 | Advocate and lobby relevant government agencies, seeking to address healthcare and well-being issues within the northern goldfields region

1.2.2.2 | Promote and support the improvement of regional services in Leonora

1.2.2.3 | Advocate for improved health and associated services at Leonora Hospital

Supported senior community residents

Strategy 1.3.1

Ensure appropriate infrastructure and facilities, servicing the health and social needs of our senior residents

Actions to achieve our strategy

1.3.1.1 | Continue engaging with our senior residents and relevant community agencies, develop understanding of challenges and service requirements

1.3.1.2 | Ensure appropriate management of new aged care accommodation precinct

1.3.1.3 | Advocate for construction of additional aged care accommodation to support requirements

1.3.1.4 | Identify opportunities for increased access and utilisation of facilities for our senior residents

Engaged and empowered local youth

Strategy 1.4.1

Support youth engagement and wellbeing

Actions to achieve our strategy

1.1.4.1 | Support youth engagement initiatives and programs

1.1.4.2 | Advocate for consistent social support services to help protect at risk local youth

1.1.4.3 | Seek to increase local youth services and activities

1.1.4.4 | Promote and support opportunities for local work experience

KEY OBJECTIVE 1



ECONOMIC

The economic hub of the northern goldfields

How we see this... the Outcomes

- 2.1 The economic focal point for business and industry in the Northern
- 2.2 Goldfields
Increased awareness of the district and regional attractions



Our strategies and actions to achieve these desired outcomes...

The economic focal point for business and industry in the Northern Goldfields

Strategy 2.1.1

Attract new industry, business, investment and encourage economic diversity and growth of local business

Actions to achieve our strategy

- 2.1.1.1 | Communicate with education providers, seeking localised and reliable access to further education choices
- 2.1.1.2 | Consider opportunities to improve infrastructure in support of Leonora as the regional hub for further education
- 2.1.1.3 | Develop and maintain stakeholder relationships
- 2.1.1.4 | Engage with potential investors
- 2.1.1.5 | Consider individual business cases to support the continuation and establishment of business operations within the Shire, encouraging the local economy

Strategy 2.1.2

Develop Leonora as an intermodal transportation hub for the Northern Goldfields and alternate route to the Pilbara, Midwest and the great Australian outback

Actions to achieve our strategy

- 2.1.2.1 | Assess opportunities to attract transportation businesses to the district
- 2.1.2.2 | Continue to support the RRG, GEDC and other regional groups for the extension of the Goldfields Highway to the Great Northern Highway
- 2.1.2.3 | Investigate opportunities to increase road RAV access
- 2.1.2.4 | Investigate opportunities to increase rail usage

Strategy 2.1.3

Improve essential infrastructure and services to promote growth

Actions to achieve our strategy

- 2.1.3.1 | Liaise with Water Corporation and source funding opportunities to extend Leonora Townsite Sewerage Infill Program
- 2.1.3.2 | Lobby for underground power installation
- 2.1.3.3 | Support investigation of opportunities for alternative power services
- 2.1.3.4 | Continue development of liquid waste, domestic and commercial refuse site facilities and services
- 2.1.3.5 | Plan for adequate supply of residential and commercial land to meet the requirements of the community
- 2.1.3.6 | Continue to identify opportunities for release of residential and industrial land



ECONOMIC

The economic hub of the northern goldfields

Our strategies and actions to achieve these desired outcomes...

Increased awareness of the district and regional attractions

Strategy 2.2.1

Promote the northern goldfields region and assist development of tourism initiatives

Actions to achieve our strategy

- 2.2.1.1 | Collaborate with regional tourism groups, promoting tourism within the northern goldfields and the wider region
- 2.2.1.2 | Review and implement updated Tourism Strategy
- 2.2.1.3 | Promote Leonora as a destination for visiting clubs
- 2.2.1.4 | Promote and raise awareness of the Shire, initiatives and projects with development of an annual marketing plan

Strategy 2.2.2

Enhance and maintain local attractions and associated infrastructure

Actions to achieve our strategy

- 2.2.2.1 | Continue to implement asset management plans
- 2.2.1.2 | Develop and maintain the walking, driving and other trails

KEY OBJECTIVE 2



ENVIRONMENT

Forward thinking management of the built and natural environment

How we see this... the Outcomes

- 3.1 Sustainable and effective environmental management
- 3.2 Infrastructure and services meeting the needs of our community



Our strategies and actions to achieve these desired outcomes...

Sustainable and effective environmental management

Strategy 3.1.1

Establish waste management facilities to meet growing demand

Actions to achieve our strategy

- 3.1.1.1 | Develop and implement a Regional Waste Management Strategy

Strategy 3.1.2

Manage hazardous materials and seek waste minimisation

Actions to achieve our strategy

- 3.1.2.1 | Consider opportunities for community recycling and re-use initiatives
- 3.1.2.2 | Maintain a hazardous materials register

Strategy 3.1.3

Collaborate with mining companies, seeking reduction in adverse effects of mining activity to the townsite

Actions to achieve our strategy

- 3.1.3.1 | Consider initiatives to reduce the adverse impact of dust from the movement of heavy vehicles

Strategy 3.1.4

Support pest and weed control within the district

Actions to achieve our strategy

- 3.1.4.1 | Consider initiatives and seek funding for control of invasive weeds and feral animals

Strategy 3.1.5

Protect local natural attractions

Actions to achieve our strategy

- 3.1.5.1 | Maintain approved access, signage and support infrastructure at natural attraction sites



ENVIRONMENT

Forward thinking management of the built and natural environment

Our strategies and actions to achieve these desired outcomes...

Infrastructure and services meeting the needs of our community

Strategy 3.2.1

Provide appropriate community infrastructure

Actions to achieve our strategy

3.2.1.1 | Maintain community and recreation infrastructure in line with asset management planning

3.2.1.2 | Document asset management policies and procedures and maintain infrastructure asset information

3.2.1.3 | Continue to monitor and identify improvements in services and infrastructure

Strategy 3.2.2

Pursue appropriate road, rail and air transport infrastructure network

Actions to achieve our strategy

3.2.2.1 | Maintain road infrastructure network and pursue funding opportunities to support appropriate road network service levels

3.2.2.2 | Investigate upgrade and development of airport terminal and infrastructure

3.2.2.3 | Advocate for maintenance of rail services and increased utilisation

Strategy 3.2.3

Preserve the Shire's historic heritage assets for future generations

Actions to achieve our strategy

3.2.3.1 | Seek funding for restoration and conservation of historic assets

3.2.3.2 | Investigate opportunities for heritage tourism signage

3.2.3.3 | Continue the Outback Grave Markers program, restoring and identifying our historic grave sites

Strategy 3.2.4

Ensure the Shire's historic Gwalia buildings remain for future generations by specific asset management planning

Actions to achieve our strategy

3.2.4.1 | Continue to engage heritage specialists in support of the conservation and restoration of Gwalia heritage assets

3.2.4.2 | Seek funding for the maintenance of historic assets

Strategy 3.2.5

Progress transfer of ownership of the Gwalia State Hotel to the Shire of Leonora

Actions to achieve our strategy

3.2.5.1 | Continue to progress the ownership transfer process of the Gwalia State Hotel to the Shire of Leonora

3.2.5.2 | Seek funding for restoration of Gwalia State Hotel and investigate opportunities for utilisation

KEY OBJECTIVE 3



LEADERSHIP

An innovative and proactive local government

How we see this looking... the Outcomes

- 4.1 An innovative, strategically focused Council leading our community
- 4.2 An effective organisation, providing strong leadership and services

Our strategies and actions to achieve these desired outcomes...

An innovative, strategically focused Council leading our community

Strategy 4.1.1

Effectively represent and promote the Shire of Leonora

Actions to achieve our strategy

- 4.1.1.1 | Maintain active two way communication with the community, promoting awareness of Council initiatives
- 4.1.1.2 | Actively promoting our region and advocating on behalf of the community
- 4.1.1.3 | Participate with key stakeholders and committees

Strategy 4.1.2

Provide strategic leadership and governance

Actions to achieve our strategy

- 4.1.2.1 | Ongoing training and development for elected members
- 4.1.2.2 | Maintain and support implementation of the IPR framework
- 4.1.2.3 | Encourage and support leadership within the community
- 4.1.2.4 | Provide appropriate governance and leadership to the Shire

An effective organisation, providing strong leadership and services

Strategy 4.2.1

Provide appropriate services to the community, professionally and efficiently

Actions to achieve our strategy

- 4.2.1.1 | Provide high quality customer service
- 4.2.1.2 | Maintain accountability and financial responsibility through effective planning
- 4.2.1.3 | Seek high level of compliance in organisational practices
- 4.2.1.4 | Continue to provide appropriate regulatory services

Strategy 4.2.2

Provide a positive and safe workplace

Actions to achieve our strategy

- 4.2.2.1 | Continue to provide a safe and positive workplace, ensuring WHS and mitigating risks
- 4.2.2.2 | Support training and development for employees

SERVICE DELIVERY

Services and facilities provided by the Shire have been linked with the relevant strategies identified in the Strategic Community Plan, providing a connection with the desired outcomes and community vision. The average rating of importance and satisfaction from survey respondents in 2021 is also included, with a scale of 1 being not important/satisfied, 2 being important/satisfied and 3 being very important/satisfied.

Services	Responding Strategy	Average Rating	
		Importance	Satisfaction
Facilities Infrastructure			
Aquatic centre	3.2.1	2.6	2.2
Airstrip	3.2.2	2.8	2.4
Cemetery	3.2.1	2.4	2.1
Community town halls	3.2.1	2.6	1.8
Drainage storm water	3.2.2	2.4	2.0
Employee housing	xx	2.8	1.5
Gwalia townsite	3.2.4	2.7	2.5
Heritage assets	3.2.3	2.7	2.0
Library	3.2.1 4.2.1	2.3	2.3
Parks gardens	3.2.1	2.7	1.7
Playgrounds	3.2.1	2.8	1.8
Public toilets	3.2.1	2.7	1.5
Town centre	3.2.1	2.9	1.9
Reserves public open space	xx	2.3	1.9
Retirement units	1.3.1	2.5	1.3
Roads verges footpaths	3.2.2	2.7	1.8
Sport recreation facilities	3.2.1	2.7	2.7
Street lighting	3.2.1	2.8	1.9
Shire Services			
Building control planning approvals	4.2.1	2.2	2.1
Community consultation engagement	4.1.1 4.2.1	2.8	1.9
Customer service	4.2.1	2.7	2.4
Economic development	2.1.1 2.1.2 2.1.3	2.7	1.8
Environmental initiatives	3.1.3 3.1.4	2.6	1.7
Festival event management	1.1.1	2.6	2.0
Financial management	4.1.2 4.2.1	2.8	2.2
General garbage collection	3.1.1	2.7	2.5
Health administration inspection	4.2.1	2.6	1.9
Litter control	3.1.1	2.7	1.8
Pest control	3.1.4	2.6	1.8
Ranger services	4.2.1	2.8	1.3
Recycling	3.1.4	2.5	1.7
Regional collaboration	4.1.1 4.1.2	2.6	1.9
Strategic planning	4.1.2 4.2.1	2.5	2.1
Tourism management	2.2.1	2.7	2.1
Town planning	4.1.2 4.2.1	2.5	2.0
Waste management	3.1.1	2.5	2.2
Community Support Advocacy			
Aged care	1.3.1	2.9	1.5
Child care	1.2.1 1.4.1	2.7	1.9
Community resource centre	4.2.1	2.8	2.7
Crime prevention	4.1.1	3.0	1.3
Emergency Services	1.2.1 1.2.2	2.9	1.9
Information centre	2.2.1	2.5	2.3
Support for volunteers	1.1.3	2.7	1.7
Youth Services	1.4.1	2.9	1.4



CURRENT RESOURCES

This Plan for the Future was developed with an understanding of the Shire's current resource capacity, including financial, workforce and asset resources. There are a number of projects forecast to be undertaken during the life of the Corporate Business Plan, which result in additional capital expenditure. A number of the projects are reliant on external contributions, should these not be received the project may be deferred until adequate funding is available.

As at 30 June 2021, the Shire had the following estimated current resource profile. Future resource capacity is not currently known and is partially dependent on other levels of government. The expected future resource capacity and trend was considered in the development of this Plan for the Future.

<p>Workforce</p> <p>35 FTE</p> <p>Stable</p>	<p>Infrastructure Assets</p> <p>\$60.8m</p> <p>Stable</p>	<p>Property, Plant, Equipment</p> <p>\$24.9m</p> <p>Stable</p>
<p>Cash Backed Reserves</p> <p>\$7.8m</p> <p>Stable</p>	<p>Borrowings</p> <p>Nil</p> <p>Stable</p>	<p>Annual Rates Revenue</p> <p>\$6.9m</p> <p>Stable</p>
<p>Annual Revenue (excluding Rates)</p> <p>\$4.7m</p> <p>Stable</p>	<p>Annual Expenditure (excluding Depreciation)</p> <p>\$8.7m</p> <p>Stable</p>	



KEY PERFORMANCE INDICATORS

The following key measures have been identified in line with our strategic objectives, the Shire will monitor and report our progress using these measures.

Measure	Desired Trend
Key Objective 1 Social: An empowered and spirited community	
Social Media Activity	Increase posts and engagement rate
Community participation levels in recreation activities and events	Maintain increase number of participants attendees
Recreation facilities usage rates	Increase in usage of centre
Shire attendance / participation in collaborative meetings	Maintain attendance and input
Key Objective 2 Economic: Economic hub of the northern goldfields	
Population statistics	Stable/increasing population base
Number of development approvals	Increase in usage of centre
No. building approvals	Increase
Visitor statistics	Increase
Key Objective 3 Environment: Forward thinking management of the built and natural environment	
Statutory asset management ratios	Maintain healthy ratios
Compliance with statutory reviews required by Local Planning Framework	Maintain compliance
Key Objective 4 Leadership: Innovative and proactive Shire and Councillors	
Statutory financial ratios	Maintain healthy ratios
Employee retention rates	Maintain/increase
Volunteer levels	Increase
Community and visitor awareness of Shire activities	Increase

MEASURING OUR PROGRESS



RISK MANAGEMENT

It is important to consider the external and internal context in which the Shire of Leonora operates, relative to risk, in order to understand the environment in which the Shire seeks to achieve its strategic objectives.

External Factors	Internal Factors
Increasing community expectations in relation to service levels and delivery	The objectives and strategies contained in the Council's current Strategic Community Plan
Demand for resourcing due to potential expansion in service delivery	The timing and actions contained in the Council's Corporate Business Plan
Rapid changes in information technology, changing the service delivery environment	Organisational size, structure, activities and location
Increased compliance requirements due to Government Policy and Legislation	Human resourcing levels and staff retention
Cost shifting by Federal and State Governments	The financial capacity of the Shire
Reducing external funding for infrastructure and operations	Allocation of resources to achieve strategic outcomes
Changes in mining and pastoral practices and the associated social impacts	Maintenance of corporate records
COVID-19 Pandemic	



ACKNOWLEDGEMENTS AND REFERENCES

Acknowledgement and appreciation are expressed to the ratepayers and residents of the Shire of Leonora, for their time and effort in being a part of the community engagement process and for their invaluable input into the Strategic Community Plan.

The Shire of Leonora Plan for the Future: Strategic Community Plan and Corporate Business Plan, has been developed by engaging the community and other stakeholders. Council's elected members, management and staff also provided input to the development of the Plan. Much of the information contained in this Plan has been derived from documents in the public domain and liaison with key stakeholders and the community.

Reference to the following documents or sources were made during the preparation of the Plan for the Future:

- Shire of Leonora Strategic Community Plan 2017-2027;
- Council website:
www.leonora.wa.gov.au;
- Australian Bureau of Statistics, Leonora (S) (LGA55040), 2016 Census of Population and Housing General Community Profile, viewed 26 September 2019;
- Australian Bureau of Statistics, Region Summary Leinster-Leonora SA2, viewed 24 November 2021;
- Shire of Leonora Annual Financial Report 2020-21;
- *Local Government Act 1995*, Section 5.56(1);
- Local Government (Administration) Regulations 1996, Paragraph 19BA;
- Department of Local Government, Sport and Cultural Industries, Integrated Planning and Reporting: Framework and Guidelines, September 2016;
- Shire of Leonora Prospectus 2020; and
- Northern Goldfields Region Economic and Investment Prospectus 2020

Document Management

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Prepared with the assistance of:

Moore Australia (WA) Pty Ltd

Telephone: (08) 9225 5355

Email: localgov-wa@moore-australia.com.au

Disclaimer

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Shire President, Cr PJ Craig adjourned the meeting at 10:29am for morning tea.

The meeting resumed at 10:38am with all those previously listed in the register of attendance present.

11.0 REPORTS OF OFFICERS

11.2 DEPUTY CHIEF EXECUTIVE OFFICER

11.2(A) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO: Meeting of Council
Meeting Date: 15th February, 2022

AGENDA REFERENCE: 11.2 (A) FEB 22

SUBJECT: Monthly Financial Statements

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Lee-Anne Trevenen

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 9th January, 2022

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 31st December, 2021 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st December, 2021
- (c) Material Variances – 31st December, 2021

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*

- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 31st December, 2021 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st December, 2021
- (c) Material Variances – 31st December, 2021

be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr AE Taylor, seconded Cr AM Moore, that the Monthly Financial Statements for the month ended 31st December, 2021 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st December, 2021
- (c) Material Variances – 31st December, 2021

be accepted.

CARRIED (7 VOTES TO 0)

19 January 2022

Mr Jim Epis
Chief Executive Officer
Shire of Leonora
PO Box 56
LEONORA WA 6438

COMPILATION REPORT TO THE SHIRE OF LEONORA

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Leonora, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 31 December 2021. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF LEONORA

The Shire of Leonora are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Leonora we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Leonora provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the special purpose financial statements.



Russell Barnes
Director
[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)

SHIRE OF LEONORA
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 December 2021

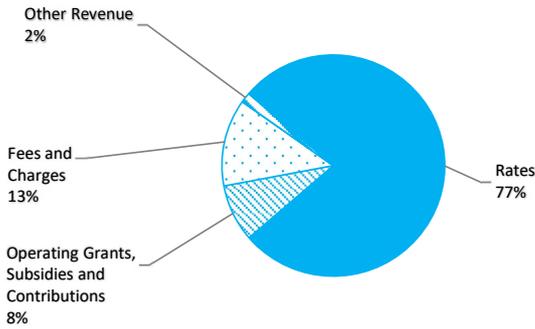
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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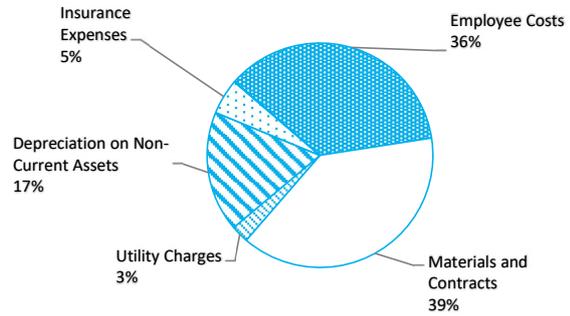
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OPERATING ACTIVITIES

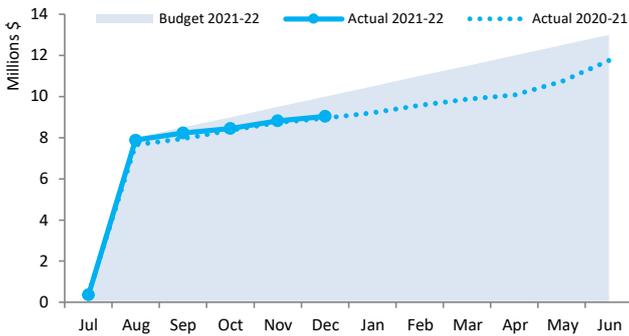
OPERATING REVENUE



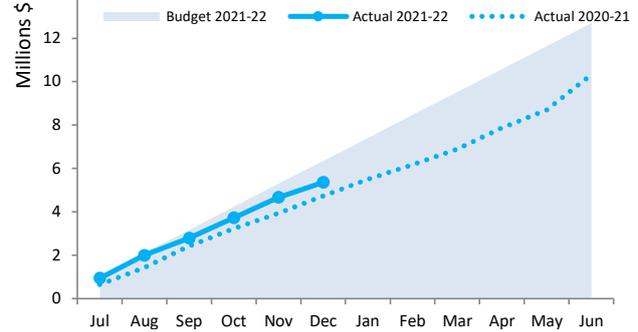
OPERATING EXPENSES



Budget Operating Revenues -v- Actual

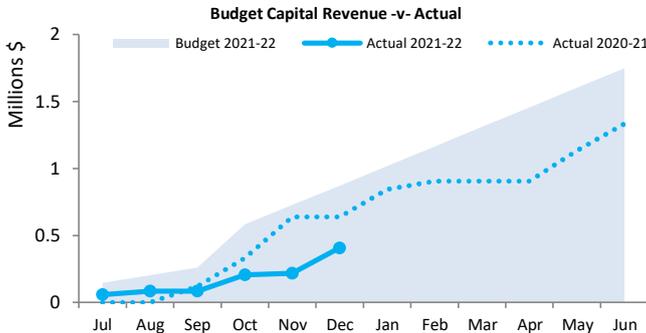


Budget Operating Expenses -v-YTD Actual

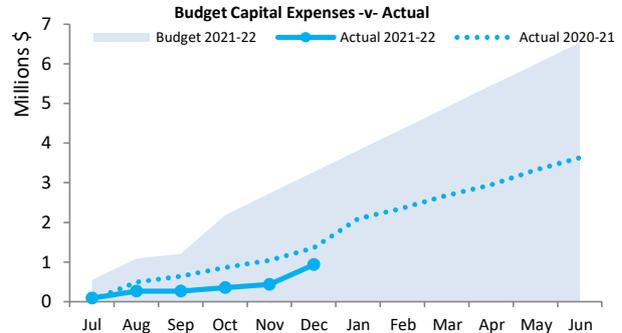


INVESTING ACTIVITIES

CAPITAL REVENUE

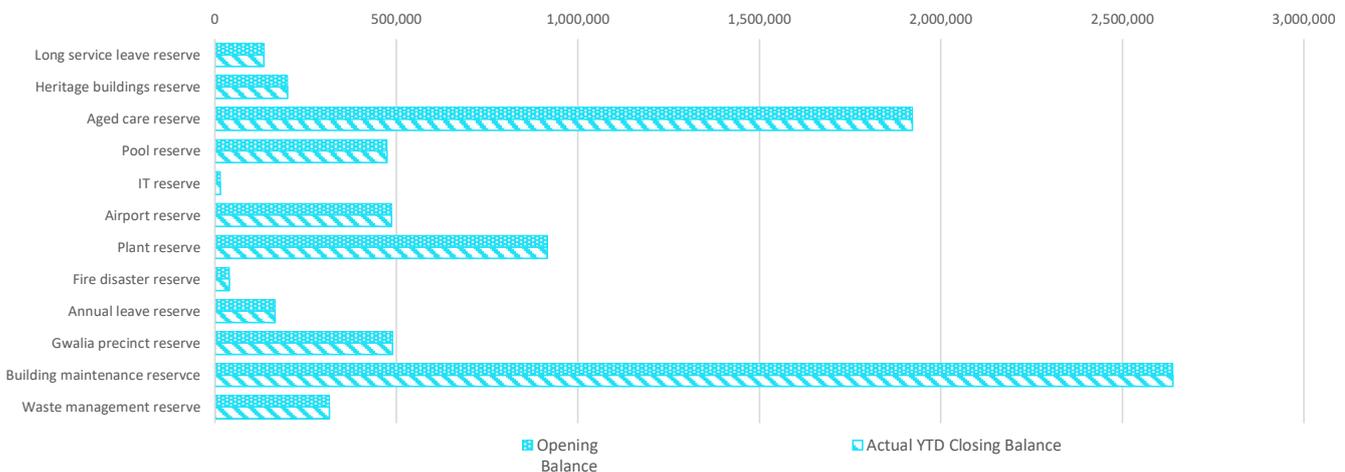


CAPITAL EXPENSES



FINANCING ACTIVITIES

RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.06 M	\$1.06 M	\$0.75 M	(\$0.31 M)
Closing	\$0.00 M	\$4.18 M	\$4.94 M	\$0.76 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$13.24 M	% of total
Unrestricted Cash	\$5.45 M	41.1%
Restricted Cash	\$7.80 M	58.9%

Refer to Note 2 - Cash and Financial Assets

Payables	
	\$0.33 M
	% Outstanding
Trade Payables	\$0.00 M
0 to 30 Days	0.0%
30 to 90 Days	0.0%
Over 90 Days	0%

Refer to Note 5 - Payables

Receivables		
	\$0.91 M	% Collected
Rates Receivable	\$0.55 M	92.2%
Trade Receivable	\$0.36 M	% Outstanding
30 to 90 Days		31.4%
Over 90 Days		4.1%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$2.08 M	\$4.55 M	\$4.72 M	\$0.17 M

Refer to Statement of Financial Activity

Rates Revenue		
	YTD Actual	% Variance
	\$6.99 M	
	YTD Budget	\$7.00 M
		(0.2%)

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
	YTD Actual	% Variance
	\$0.76 M	
	YTD Budget	\$1.70 M
		(55.4%)

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges		
	YTD Actual	% Variance
	\$1.15 M	
	YTD Budget	\$1.04 M
		10.7%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$4.79 M)	(\$1.43 M)	(\$0.53 M)	\$0.91 M

Refer to Statement of Financial Activity

Proceeds on sale		
	YTD Actual	%
	\$0.07 M	
	Adopted Budget	\$0.70 M
		10.1%

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
	YTD Actual	% Spent
	\$0.94 M	
	Adopted Budget	\$6.54 M
		14.3%

Refer to Note 8 - Capital Acquisitions

Capital Grants		
	YTD Actual	% Received
	\$0.34 M	
	Adopted Budget	\$1.04 M
		32.2%

Refer to Note 8 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.65 M	\$0.00 M	(\$0.00 M)	(\$0.00 M)

Refer to Statement of Financial Activity

Reserves	
Reserves balance	\$7.80 M
Interest earned	\$0.00 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES
GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

ACTIVITIES

Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowances, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses. An administration cost is also allocated which enables staff to process Council meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting any audits of Council books of accounts and procedures is included under this heading. Also included is the sponsorship of the Royal Flying Doctor Service of Australia through a five year contribution towards funding an aircraft.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

1. Rates.

(a) GRV (gross rental value) refers to property rates for Leonora, Leinster and Agnew town sites and operational mines and associated infrastructure.

(b) UV (Unimproved value) refers to mining properties and tenements (other than mines and other associated infrastructure) and prospecting licenses, exploration licenses and mining leases. It also refers to pastoral properties.

(c) Additional rates and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget.

(d) Administration charge refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process.

(e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.

2. Grants

(a) Grants Commission - a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population.

distributed by the Grants Commission utilising a pre-determined formula.

(c) Administration costs allocated to grants refers to the costs associated in the collection of Federal Government grants including provision and updating of data used in grants commission formula.

3. Interest from Investments

Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Costs and revenues associated with animal control within the Shire and also includes dog and cat registration, fire prevention and control, emergency services and other aspects of community safety.

HEALTH

To provide an operational framework for environmental and community health.

Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/control, food hygiene inspection/control, contribution to doctor's expenses, aged care feasibility study and notification of disease.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Provision of support services for education through the Leonora Childcare Centre, and for the elderly, youth and disabled within the district for the betterment of the residents.

HOUSING

To provide and maintain staff housing.

Costs of maintaining Council owned accommodation units and collection of rentals paid by staff for the use of those buildings. Costs that can be accurately attributed to other programs are allocated. Accommodation included 9 houses, 2 duplexes and a single persons quarters.

COMMUNITY AMENITIES

To provide services required by the community.

Costs of collection and disposal of domestic and commercial refuse for the town site of Leonora and maintenance of the landfill refuse site and liquid waste facility. Revenue collection by way of an annual fee for this service is included on rate assessment notices. Costs associated with review and administration of Council's Town Planning Scheme and operation of the Leonora Cemetery. Provisions of Christmas decorations in Leonora townsite.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.

Provision and maintenance of Council owned parks, gardens and grassed oval/recreation ground at Leonora and a contribution to similar facilities within Leinster townsite. Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball courts, two squash courts, kitchen, gymnasium, swimming pool and associated facilities and revenues collected from the public for use of these facilities. Additional facilities located in Leonora include a bowling club and skate park. Costs of maintenance of Council owned television and radio re-transmission service which includes digital television and radio costs, and revenue associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of WA.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Maintenance and improvements of 1,300 kilometres of Council controlled unsealed roads, townsite footpaths and streets, drainage control, street cleaning and provision and maintenance of street trees. Costs of providing electricity for street lights in the Leonora townsite and maintenance of Council's works depot and associated infrastructure. Operation, maintenance and management of Leonora Airport including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators. Revenues by way of landing fees and head tax charges charged to all aircraft with the exception of the Royal Flying Doctor Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

ECONOMIC SERVICES

To help promote the Shire and its economic wellbeing.

Costs associated with tourism promotion throughout the Shire including employment of staff at the Gwalia Heritage Precinct and Leonora Information Centre. Costs and revenues associated with building control under building regulations including inspections and issuing building permits. Completion of the Northern Goldfields Regional Offices and Administration Centre (NGROAC) providing regional office accommodation and a casual meeting place.

OTHER PROPERTY AND SERVICES

To monitor and control the Shire's overheads operating accounts.

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others. Costing allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities works and services. Costs and revenue associated with standpipe facilities.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2021

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,063,131	1,063,131	750,714	(312,417)	(29.39%)	▼
Revenue from operating activities							
Governance		1,530	758	1,128	370	48.81%	
General purpose funding - general rates	6	7,003,983	7,003,983	6,990,558	(13,425)	(0.19%)	
General purpose funding - other		1,314,565	662,534	293,089	(369,445)	(55.76%)	▼
Law, order and public safety		9,472	4,716	7,045	2,329	49.39%	
Health		36,095	18,042	14,925	(3,117)	(17.28%)	
Education and welfare		325,800	162,894	179,253	16,359	10.04%	▲
Housing		47,895	23,898	17,325	(6,573)	(27.50%)	
Community amenities		439,406	219,690	330,433	110,743	50.41%	▲
Recreation and culture		373,353	186,642	160,982	(25,660)	(13.75%)	▼
Transport		1,373,588	686,772	624,652	(62,120)	(9.05%)	▼
Economic services		1,932,513	966,204	379,171	(587,033)	(60.76%)	▼
Other property and services		144,000	71,988	45,817	(26,171)	(36.35%)	▼
		13,002,200	10,008,121	9,044,378	(963,743)		
Expenditure from operating activities							
Governance		(762,937)	(381,444)	(254,721)	126,723	33.22%	▲
General purpose funding		(449,243)	(224,622)	(221,682)	2,940	1.31%	
Law, order and public safety		(248,544)	(124,261)	(103,253)	21,008	16.91%	▲
Health		(758,136)	(379,062)	(413,268)	(34,206)	(9.02%)	▼
Education and welfare		(909,570)	(454,795)	(432,521)	22,274	4.90%	
Community amenities		(344,654)	(172,314)	(286,596)	(114,282)	(66.32%)	▼
Recreation and culture		(1,923,764)	(961,921)	(750,656)	211,265	21.96%	▲
Transport		(3,387,306)	(1,693,669)	(2,106,219)	(412,550)	(24.36%)	▼
Economic services		(3,908,543)	(1,954,297)	(1,031,778)	922,519	47.20%	▲
Other property and services		(5,000)	(2,472)	239,353	241,825	9782.56%	▲
		(12,697,697)	(6,348,857)	(5,361,341)	987,516		
Non-cash amounts excluded from operating activities	1(a)	1,775,918	887,942	1,033,013	145,071	16.34%	▲
Amount attributable to operating activities		2,080,421	4,547,206	4,716,050	168,844		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12	1,043,923	521,958	336,646	(185,312)	(35.50%)	▼
Proceeds from disposal of assets	7	703,167	0	71,051	71,051	0.00%	▲
Payments for property, plant and equipment and infrastructure	8	(6,540,642)	(1,956,934)	(936,598)	1,020,336	52.14%	▲
Amount attributable to investing activities		(4,793,552)	(1,434,976)	(528,901)	906,075		
Financing Activities							
Transfer from reserves	9	1,650,000	0	0	0	0.00%	
Transfer to reserves	9	0	0	(367)	(367)	0.00%	
Amount attributable to financing activities		1,650,000	0	(367)	(367)		
Closing funding surplus / (deficit)	1(c)	0	4,175,361	4,937,496			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$15,000 or 8.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 DECEMBER 2021

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2021**

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,063,131	1,063,131	750,714	(312,417)	(29.39%)	▼
Revenue from operating activities							
Rates	6	7,003,983	7,003,983	6,990,558	(13,425)	(0.19%)	
Operating grants, subsidies and contributions	11	3,398,242	1,699,092	758,351	(940,741)	(55.37%)	▼
Fees and charges		2,068,519	1,039,356	1,150,838	111,482	10.73%	▲
Interest earnings		44,000	22,004	544	(21,460)	(97.53%)	▼
Other revenue		487,456	243,686	132,563	(111,123)	(45.60%)	▼
Profit on disposal of assets	7	0	0	11,524	11,524	0.00%	
		13,002,200	10,008,121	9,044,378	(963,743)		
Expenditure from operating activities							
Employee costs		(2,445,251)	(1,222,620)	(1,937,747)	(715,127)	(58.49%)	▼
Materials and contracts		(7,828,494)	(3,914,278)	(2,078,738)	1,835,540	46.89%	▲
Utility charges		(258,402)	(129,204)	(137,174)	(7,970)	(6.17%)	
Depreciation on non-current assets		(1,775,918)	(887,942)	(930,027)	(42,085)	(4.74%)	
Insurance expenses		(243,704)	(121,847)	(274,729)	(152,882)	(125.47%)	▼
Other expenditure		(145,928)	(72,966)	(2,926)	70,040	95.99%	▲
		(12,697,697)	(6,348,857)	(5,361,341)	987,516		
Non-cash amounts excluded from operating activities	1(a)	1,775,918	887,942	1,033,013	145,071	16.34%	▲
Amount attributable to operating activities		2,080,421	4,547,206	4,716,050	168,844		
Investing activities							
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Proceeds from disposal of assets	7	703,167	0	71,051	71,051	0.00%	▲
Payments for property, plant and equipment	8	(6,540,642)	(1,956,934)	(936,598)	1,020,336	52.14%	▲
Amount attributable to investing activities		(4,793,552)	(1,434,976)	(528,901)	906,075		
Financing Activities							
Transfer from reserves	9	1,650,000	0	0	0	0.00%	
Transfer to reserves	9	0	0	(367)	(367)	0.00%	
Amount attributable to financing activities		1,650,000	0	(367)	(367)		
Closing funding surplus / (deficit)	1(c)	0	4,175,361	4,937,496			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 17 January 2022

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	0	0	(11,524)
Less: Movement in liabilities associated with restricted cash		0	0	(16,598)
Movement in inventory (non-current)		0	0	131,108
Add: Depreciation on assets		1,775,918	887,942	930,027
Total non-cash items excluded from operating activities		1,775,918	887,942	1,033,013

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing	This Time Last Year	Year to Date
		30 June 2021	31 December 2020	31 December 2021
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(7,795,731)	(5,316,555)	(7,796,098)
Add: Provisions - employee	10	286,312	228,633	269,714
Total adjustments to net current assets		(7,509,419)	(5,087,922)	(7,526,384)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	9,365,146	12,655,885	13,243,741
Rates receivables	3	100,035	464,244	553,772
Receivables	3	539,987	252,212	358,185
Other current assets	4	89,621	70,649	96,586
Less: Current liabilities				
Payables	5	(718,137)	(327,431)	(327,146)
Contract liabilities	10	(100,000)	0	(240,385)
Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	10	(730,207)	(824,350)	(934,561)
Provisions	10	(286,312)	(228,633)	(286,312)
Less: Total adjustments to net current assets	1(b)	(7,509,419)	(5,087,922)	(7,526,384)
Closing funding surplus / (deficit)		750,714	6,974,654	4,937,496

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Municipal bank	Cash and cash equivalents	5,446,363	0	5,446,363	0	NAB	Variable	Nil
Trust	Cash and cash equivalents	10	0	10	0	NAB	Nil	Nil
Petty cash floats	Cash and cash equivalents	1,270	0	1,270	0	Cash on hand	Nil	Nil
Reserve cash	Cash and cash equivalents	61	7,796,037	7,796,098	0	NAB	Variable	Nil
Total		5,447,704	7,796,037	13,243,741	0			
Comprising								
Cash and cash equivalents		5,447,704	7,796,037	13,243,741	0			
		5,447,704	7,796,037	13,243,741	0			

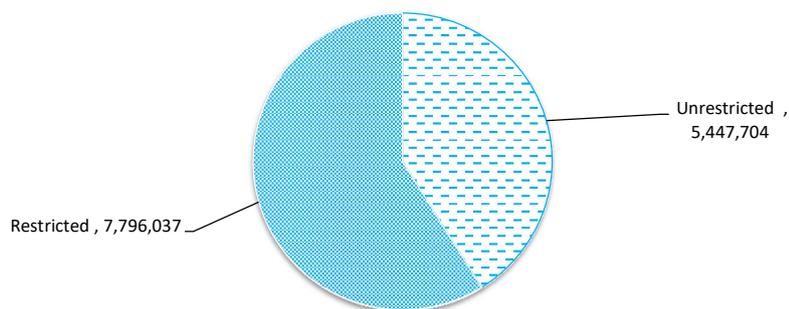
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

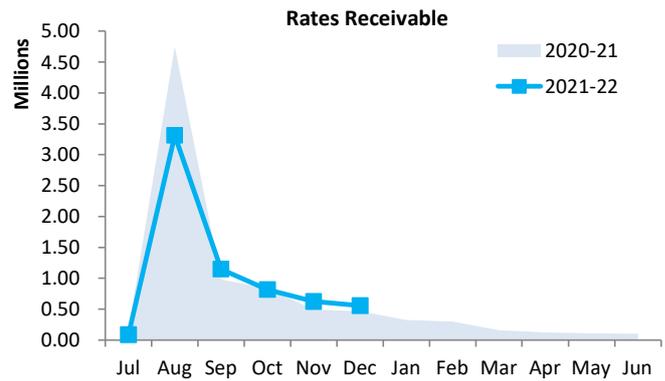
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Rates receivable	30 Jun 2021	31 Dec 2021
	\$	\$
Opening arrears previous years	195,415	100,035
Levied this year	6,924,847	6,990,558
Less - collections to date	(7,020,227)	(6,536,821)
Equals current outstanding	100,035	553,772
Net rates collectable	100,035	553,772
% Collected	98.6%	92.2%

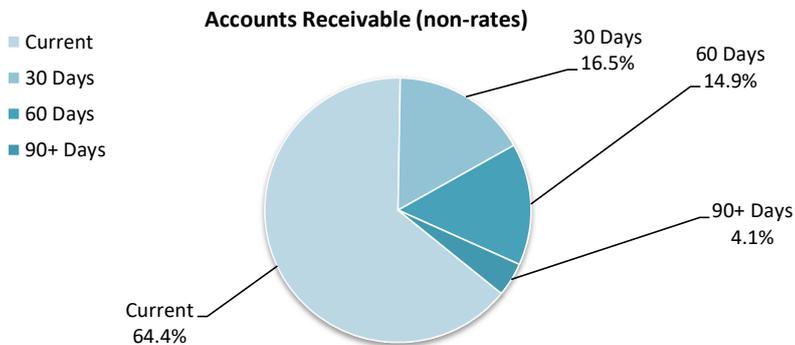


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	230,803	59,260	53,389	14,733	358,185
Percentage		64.4%	16.5%	14.9%	4.1%	
Balance per trial balance						
Sundry receivable						358,185
Total receivables general outstanding						358,185

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



Other current assets	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 December 2021
	\$	\$	\$	\$
Inventory				
Stores on hand	89,621	115,711	(108,746)	96,586
Total other current assets	89,621	115,711	(108,746)	96,586
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

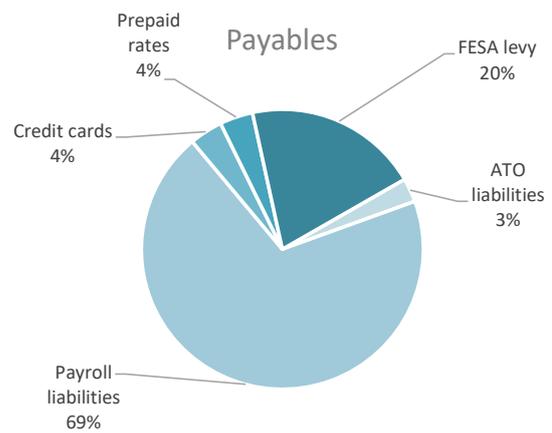
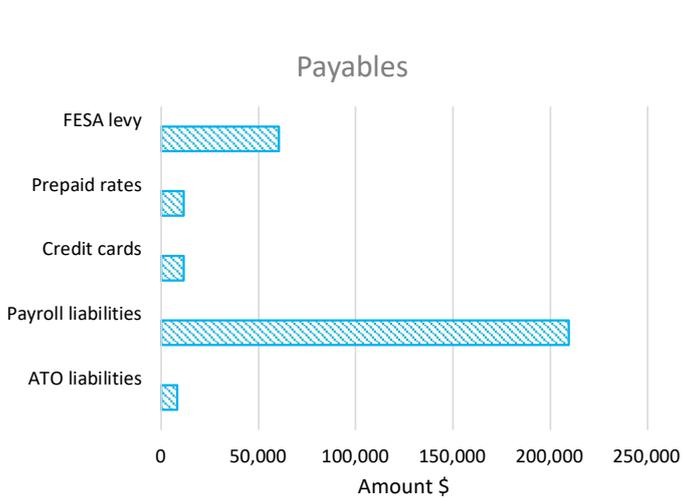
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	0	0	0	0	0
Percentage		0%	0%	0%	0%	
Balance per trial balance						
ATO liabilities						8,350
Payroll liabilities						209,607
Credit cards						11,499
Prepaid rates						11,525
Accrued expenses						25,627
FESA levy						60,538
Total payables general outstanding						327,146

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



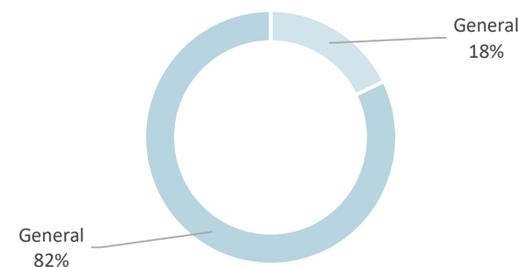
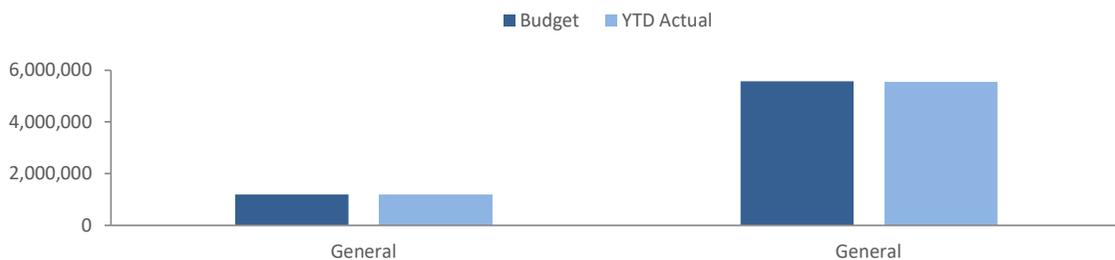
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2021

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

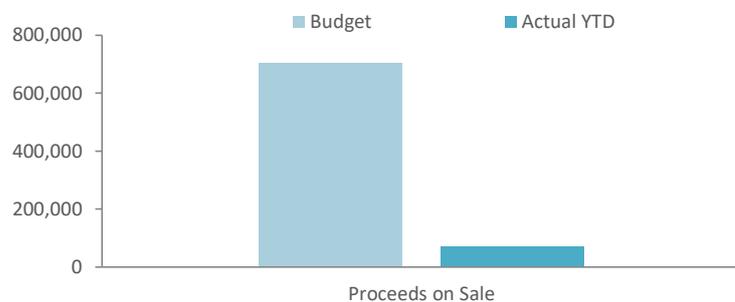
General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
General	0.0706	587	17,030,114	1,202,326	0	(7,000)	1,195,326	1,202,326	0	(4,796)	1,197,530
Unimproved value											
General	0.1550	1,445	35,729,256	5,538,035	90,000	(50,000)	5,578,035	5,538,035	47,008	(22,637)	5,562,406
Sub-Total		2,032	52,759,370	6,740,361	90,000	(57,000)	6,773,361	6,740,361	47,008	(27,433)	6,759,936
Minimum payment	Minimum \$										
Gross rental value											
General	323	90	120,479	29,070	0	0	29,070	29,070	0	0	29,070
Unimproved value											
General	323	624	711,810	201,552	0	0	201,552	201,552	0	0	201,552
Sub-total		714	832,289	230,622	0	0	230,622	230,622	0	0	230,622
Total general rates							7,003,983				6,990,558

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



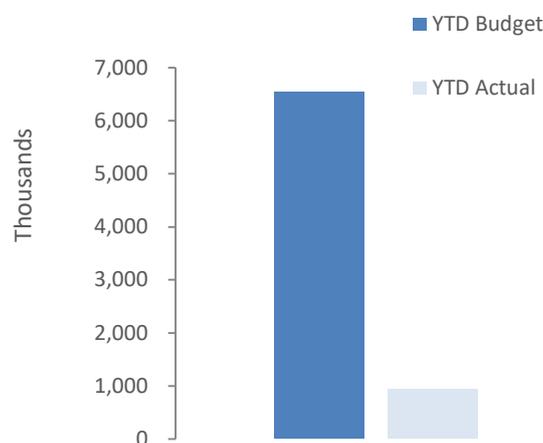
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Transport								
	Prime mover (water cart)	80,000	80,000	0	0	0	0	0	0
	Compactor/Rubbish truck	70,000	70,000	0	0	0	0	0	0
	Front End Loader	190,000	190,000	0	0	0	0	0	0
	Skid Steer	20,000	20,000	0	0	0	0	0	0
	2018 Ford Ranger Grader Ute	33,037	33,037	0	0	0	0	0	0
	Holden Colorado Space	36,608	36,608	0	0	0	0	0	0
	Toyota Hilux Cab Tray Top 4WD	41,243	41,243	0	0	0	0	0	0
	Ford Ranger Works Crew	33,036	33,036	0	0	0	0	0	0
	Toyota Hilux Cab Tray Top 4WD	41,243	41,243	0	0	0	0	0	0
	Reporting Officer's Vehicle	33,000	33,000	0	0	0	0	0	0
552	Bomag BW216PD Roller	0	0	0	0	59,527	71,051	11,524	0
	Other property and services								
	MWS's Vehicle	35,000	35,000	0	0	0	0	0	0
	CEO's Vehicle	52,000	52,000	0	0	0	0	0	0
	DCEO's Vehicle	38,000	38,000	0	0	0	0	0	0
		703,167	703,167	0	0	59,527	71,051	11,524	0



Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	2,824,132	1,176,722	232,281	(944,441)
Plant and equipment	1,844,000	0	0	0
Infrastructure - roads	450,000	187,500	228,345	40,845
Infrastructure - other	1,422,510	592,713	475,972	(54,657)
Payments for Capital Acquisitions	6,540,642	1,956,934	936,598	(958,253)
Total Capital Acquisitions	6,540,642	1,956,934	936,598	(958,253)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,043,923	521,958	336,646	(185,312)
Other (disposals & C/Fwd)	703,167	0	71,051	71,051
Cash backed reserves				
Heritage buildings reserve	200,000	0	0	0
Aged care reserve	500,000	0	0	0
Airport reserve	250,000	0	0	0
Building maintenance reserve	700,000	0	0	0
Contribution - operations	3,143,552	1,434,976	528,901	(906,075)
Capital funding total	6,540,642	1,956,934	936,598	(1,020,336)

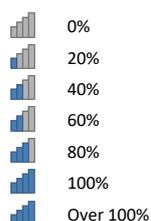
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted		Year to Date Actual	Variance (Under)/Over
	Current Budget	Year to Date Budget		
Buildings				
CEO's House	700,000	291,667	-	(291,667)
51 Gwalia Street - Patio	10,000	4,167	-	(4,167)
51 Gwalia Street - Carport	15,000	6,250	-	(6,250)
Container Scheme Modifications	8,000	3,333	-	(3,333)
LB30028 Leonora Museum	50,000	20,833	-	(20,833)
LB30026 Recreation Centre Lighting upgrade	70,000	29,167	53,108	23,941
LB30013 Public Toilet - Town	50,000	20,833	12,451	(8,382)
Barnes Federal Theatre	100,000	41,667	-	(41,667)
Information Bay Toilet	115,000	47,917	-	(47,917)
Records Storage Shed - Kalgoorlie (1/4)	70,000	29,167	-	(29,167)
LB30020 Aged Care Village	1,563,132	651,305	132,722	(518,583)
LB30001 Storage Shed Gwalia	53,000	22,083	34,000	11,917
Archival Room Gwalia	20,000	8,333	-	(8,333)
Total Buildings	2,824,132	1,176,722	232,281	(944,441)
Plant & Equipment				
Toyota Hilux Dual Cab (Health Officer)	52,000	-	-	-
Skid Steer	65,000	-	-	-
Prime Mover - water cart truck	300,000	-	-	-
Bomag Roller	190,000	-	-	-
Grader Drivers Vehicle (Ranger)	62,000	-	-	-
Toyota Hilux dual cab 4WD (WS)	52,000	-	-	-
Toyota Hilux dual cab 4WD (P&G)	52,000	-	-	-
Ranger 4WD dual cab	62,000	-	-	-
Town Water Cart	72,000	-	-	-
Compactus/Rubbish Truck	370,000	-	-	-
Front End Loader	420,000	-	-	-
Reporting Officers Vehicle	62,000	-	-	-
Hoover House Coffee Machine	12,000	-	-	-
MWS Vehicle	73,000	-	-	-
Total Plant & Equipment	1,844,000	-	-	-
Roads				
Old Agnew SLK 21.00 to SLK 41.00	450,000	187,500	228,345	40,845
Total Roads	450,000	187,500	228,345	40,845
Other				
IO30008 Upgrade CCTV System	45,871	19,113	45,871	26,758
IO30001 Playground - Tower Street	466,585	194,410	411,672	217,262
Skate Park precinct	100,000	41,667	2,690	(38,977)
Christmas Tree	20,000	8,333	6,607	(1,726)
Standpipe	80,000	33,333	-	(33,333)
Fencing - Shire Common	25,000	10,417	-	(10,417)
Apron Lighting - RAUP	149,000	62,083	-	(206,689)
Airport Fencing - RADS	496,054	206,689	-	(206,689)
Malcolm Dam upgrade	40,000	16,667	9,132	(7,535)
Total Other	1,422,510	592,713	475,972	(54,657)
Grand Total	6,540,642	1,956,934	936,598	(958,253)

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long service leave reserve	134,595	0	7	0	0	0	0	134,595	134,602
Heritage buildings reserve	200,000	0	10	0	0	(200,000)	0	0	200,010
Aged care reserve	1,921,085	0	97	0	0	(500,000)	0	1,421,085	1,921,182
Pool reserve	473,940	0	24	0	0	0	0	473,940	473,964
IT reserve	15,000	0	0	0	0	0	0	15,000	15,000
Airport reserve	486,453	0	0	0	0	(250,000)	0	236,453	486,453
Plant reserve	915,428	0	46	0	0	0	0	915,428	915,474
Fire disaster reserve	39,932	0	2	0	0	0	0	39,932	39,934
Annual leave reserve	165,386	0	8	0	0	0	0	165,386	165,394
Gwalia precinct reserve	488,776	0	24	0	0	0	0	488,776	488,800
Building maintenance reserve	2,639,064	0	133	0	0	(700,000)	0	1,939,064	2,639,197
Waste management reserve	316,072	0	16	0	0	0	0	316,072	316,088
	7,795,731	0	367	0	0	(1,650,000)	0	6,145,731	7,796,098

KEY INFORMATION

	Opening Balance	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance
Other current liabilities	1 July 2021				31 December 2021
	\$		\$	\$	\$
Other liabilities					
- Contract liabilities	100,000	0	272,890	(132,505)	240,385
- Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	730,207	0	300,000	(95,646)	934,561
Total other liabilities	830,207	0	572,890	(228,151)	1,174,946
Provisions					
Provision for annual leave	181,992	0	0	0	181,992
Provision for long service leave	104,320	0	0	0	104,320
Total Provisions	286,312	0	0	0	286,312
Total other current liabilities	1,116,519	0	572,890	(228,151)	1,461,258
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11 and 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue
	1 July 2021		(As revenue)	31 Dec 2021	31 Dec 2021	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
Equalisation	0	0	0	0	0	610,398	304,071	115,080
Roads (Untied)	0	0	0	0	0	649,667	323,709	169,066
Law, order, public safety								
Bushfire	0	0	0	0	0	2,682	1,338	5,282
Education and welfare								
Sustainability Child Care	0	0	0	0	0	78,865	39,432	33,062
Youth Support DCP	0	55,565	(30,711)	24,854	24,854	71,935	35,964	30,711
Youth Program grants	0	0	0	0	0	0	0	5,500
Recreation and culture								
National Australia Day	0	0	0	0	0	20,000	9,996	16,000
Community Resource Centre other	0	85,267	(47,371)	37,896	37,896	132,887	66,444	47,371
Community Resource Centre Indue	0	65,308	(54,423)	10,885	10,885	0	0	54,423
BHP Vital Resources Fund	100,000	0	0	100,000	100,000	0	0	0
Nyunnga-Ku Womens Group	0	0	0	0	0	0	0	14,741
CDC Support Hub	0	66,750	0	66,750	66,750	0	0	0
NAIDOC Week	0	0	0	0	0	0	0	600
Transport								
Street Lights	0	0	0	0	0	4,422	2,208	3,700
MRWA Direct	0	0	0	0	0	168,432	84,216	168,432
Security Fencing - RADS	0	0	0	0	0	248,027	124,014	0
Airport Framework - RADS	0	0	0	0	0	50,000	24,996	0
Airport Apron Lighting - RAUP	0	0	0	0	0	145,957	72,978	58,383
Economic services								
Weed Control	0	0	0	0	0	154,140	77,070	0
Barnes Federal Theatre	100,000	0	0	100,000	100,000	880,830	440,412	0
Golden Gift Sponsorship	0	0	0	0	0	125,000	62,496	0
Golden Gift income	0	0	0	0	0	55,000	29,748	36,000
	200,000	272,890	(132,505)	340,385	340,385	3,398,242	1,699,092	758,351

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD
	1 July 2021		(As revenue)	31 Dec 2021	31 Dec 2021	Revenue	Budget	Revenue
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
General purpose funding								
COVID Phase 2	233,607	0	0	233,607	233,607	100,117	50,058	0
Recreation and culture								
Ageing in Place Project	376,600	300,000	(95,646)	580,954	580,954	0	0	95,646
ACA Grant	0	0	0	0	0	0	0	1,000
Transport								
Roads to Recovery	0	0	0	0	0	403,598	201,798	0
COVID Infrastructure	20,000	0	0	20,000	20,000	240,208	120,102	0
Regional Road Group	0	0	0	0	0	300,000	150,000	240,000
	630,207	300,000	(95,646)	834,561	834,561	1,043,923	521,958	336,646

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2021**

**NOTE 13
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$15,000 or 8.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Revenue from operating activities						
General purpose funding - other	(369,445)	(55.76%)	▼			Grant income spread over 12 months.
Education and welfare	16,359	10.04%	▲	Budget timing - spread over 12 months		
Community amenities	110,743	50.41%	▲	Refuse charges raised on rates spread over 12 months.		
Recreation and culture	(25,660)	(13.75%)	▼			Revenue Recognition Ageing in Place. Grant income for Australia Day pending
Transport	(62,120)	(9.05%)	▼			Airport Framework & Lighting \$140,000 not yet received
Economic services	(587,033)	(60.76%)	▼			Barnes Federal Theatre grant \$100,000 pending & Golden Gift Sponsorship \$125,000 timing
Other property and services	(26,171)	(36.35%)	▼			Plant hire charges down
Expenditure from operating activities						
Governance	126,723	33.22%	▲	Strategic Plan and other expense yet to materialise.		
Law, order and public safety	21,008	16.91%	▲			
Health	(34,206)	(9.02%)	▼			Budget amendment EHO Officer & Doctor payment - timing. Admin Allocations.
Community amenities	(114,282)	(66.32%)	▼			Admin Allocations & PWOH.
Recreation and culture	211,265	21.96%	▲	Swimming Pool Maintenance at Tender stage		
Transport	(412,550)	(24.36%)	▼			Roadworks, insurance 12 months & depreciation
Economic services	922,519	47.20%	▲	Barnes Federal Theatre, Weed Control & Agnew Interpretation Project yet to be fully expended		
Other property and services	241,825	9782.56%	▲	Overhead Allocations		
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	(185,312)	(35.50%)	▼			Timing - Revenue recognition Work not completed and funds yet to be received.
Proceeds from disposal of assets	71,051	0.00%	▲	Sale of Bomag		
Payments for property, plant and equipment and infrastructure	1,020,336	52.14%	▲	Equipment orders not yet undertaken.		

11.0 REPORTS OF OFFICERS
11.2 DEPUTY CHIEF EXECUTIVE OFFICER
11.2(B) MONTHLY FINANCIAL STATEMENTS

SUBMISSION TO: Meeting of Council
Meeting Date: 15th February, 2022

AGENDA REFERENCE: 11.2 (B) FEB 22

SUBJECT: Monthly Financial Statements

LOCATION / ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Lee-Anne Trevenen

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 8th February, 2022

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 31st January, 2022 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st January, 2022
- (c) Material Variances – 31st January, 2022

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*

- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
 - (b) *by program; or*
 - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the Monthly Financial Statements for the month ended 31st January, 2022 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st January, 2022
- (c) Material Variances – 31st January, 2022

be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr AM Moore, seconded Cr LR Petersen, that the Monthly Financial Statements for the month ended 31st January, 2022 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st January, 2022
- (c) Material Variances – 31st January, 2022

be accepted.

CARRIED (7 VOTES TO 0)

11.0 REPORTS OF OFFICERS
11.2 DEPUTY CHIEF EXECUTIVE OFFICER
11.2(C) ACCOUNTS FOR PAYMENT

SUBMISSION TO: Meeting of Council
Meeting Date: 15th February, 2022

AGENDA REFERENCE: 11.2 (C) FEB 22

SUBJECT: Accounts for Payment

LOCATION / ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Lee-Anne Trevenen

OFFICER: Deputy Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 8th February, 2022

BACKGROUND

Attached statements consist of accounts paid by Delegated Authority totalling **\$1,656,644.33** since the previous council meeting consisting of:

1. Direct Bank Transactions numbered from **2186** to **2257** and totalling **\$77,139.25**;
 - a. *Includes Credit Card Payments of \$11,481.72 for December, 2021*
 - b. *Includes Credit Card Payments of \$5,743.99 for January, 2022*
2. Batch Payments **106, 107, 108, 109, 110, & 111**, totalling **\$1,319,979.78**; and
3. Cheque **25826** and Payroll Payments from **Pay Period Ending 14/12/2021**, to **25/01/2022** totalling **\$259,525.30**

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.10 & Financial Management (1996) Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That the accounts for payment, as detailed:

1. Direct Bank Transactions numbered from **2186** to **2257** and totalling **\$77,139.25**;
 - a. *Includes Credit Card Payments of \$11,481.72 for December, 2021*
 - b. *Includes Credit Card Payments of \$5,743.99 for January, 2022*
2. Batch Payments **106, 107, 108, 109, 110, & 111**, totalling **\$1,319,979.78**; and
3. Cheque **25826** and Payroll Payments from **Pay Period Ending 14/12/2021**, to **25/01/2022** totalling **\$259,525.30**

be accepted.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved Cr LR Petersen, seconded Cr AM Moore, that the accounts for payment, as detailed:

1. Direct Bank Transactions numbered from **2186** to **2257** and totalling **\$77,139.25**;
 - a. *Includes Credit Card Payments of \$11,481.72 for December, 2021*
 - b. *Includes Credit Card Payments of \$5,743.99 for January, 2022*
2. Batch Payments **106, 107, 108, 109, 110, & 111**, totalling **\$1,319,979.78**; and
3. Cheque **25826** and Payroll Payments from **Pay Period Ending 14/12/2021**, to **25/01/2022** totalling **\$259,525.30**

be accepted.

CARRIED (6 VOTES TO 0)

9 February 2022

Mr Jim Epis
Chief Executive Officer
Shire of Leonora
PO Box 56
LEONORA WA 6438

COMPILATION REPORT TO THE SHIRE OF LEONORA

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Leonora, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 31 January 2022. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF LEONORA

The Shire of Leonora are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Leonora we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Leonora provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the special purpose financial statements.



Russell Barnes
Director
[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)

SHIRE OF LEONORA
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 January 2022

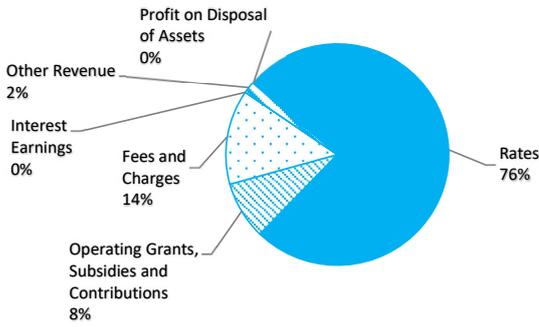
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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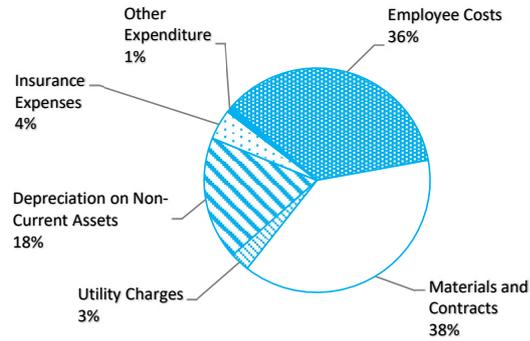
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OPERATING ACTIVITIES

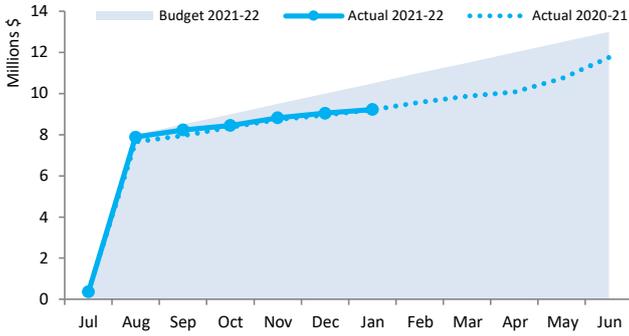
OPERATING REVENUE



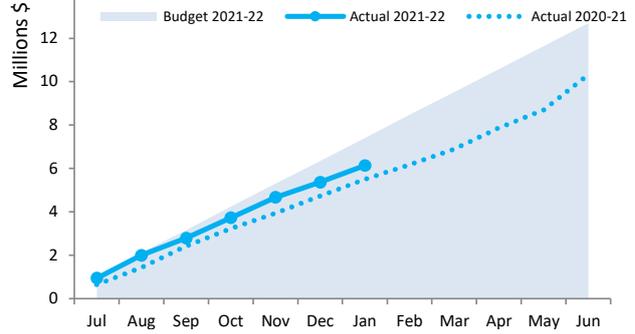
OPERATING EXPENSES



Budget Operating Revenues -v- Actual

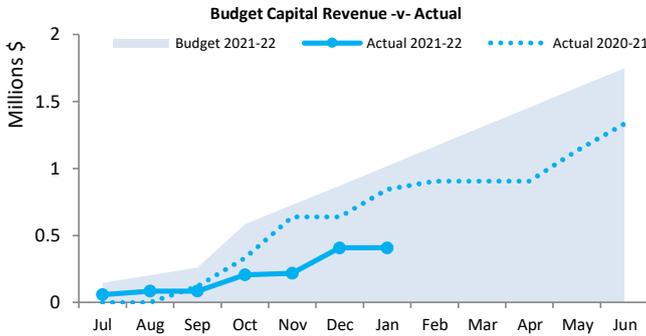


Budget Operating Expenses -v- YTD Actual

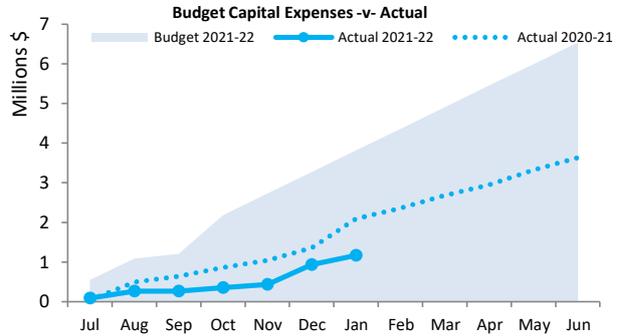


INVESTING ACTIVITIES

CAPITAL REVENUE

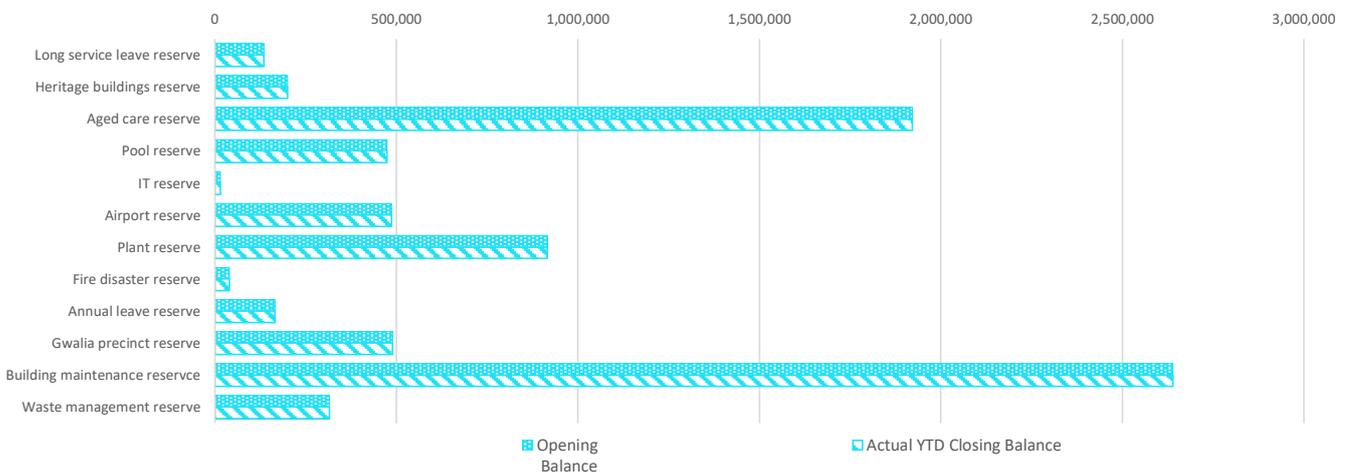


CAPITAL EXPENSES



FINANCING ACTIVITIES

RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.06 M	\$1.06 M	\$0.75 M	(\$0.31 M)
Closing	\$0.00 M	\$3.07 M	\$4.26 M	\$1.20 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$5.12 M	39.6%
Restricted Cash	\$7.80 M	60.4%
Total	\$12.91 M	

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.01 M	
0 to 30 Days		100.0%
30 to 90 Days		0.0%
Over 90 Days		0%
Total	\$0.33 M	

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$0.39 M	94.5%
Trade Receivable	\$0.25 M	
30 to 90 Days		68.3%
Over 90 Days		30.8%
Total	\$0.64 M	

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$2.08 M	\$4.14 M	\$4.28 M	\$0.14 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$7.00 M	
YTD Budget	\$7.00 M	(0.1%)

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.78 M	
YTD Budget	\$1.98 M	(60.7%)

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$1.28 M	
YTD Budget	\$1.21 M	5.5%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$4.79 M)	(\$2.13 M)	(\$0.76 M)	\$1.37 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.07 M	
Adopted Budget	\$0.70 M	10.1%

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$1.17 M	
Adopted Budget	\$6.54 M	17.9%

Refer to Note 8 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$0.34 M	
Adopted Budget	\$1.04 M	32.2%

Refer to Note 8 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.65 M	\$0.00 M	(\$0.00 M)	(\$0.00 M)

Refer to Statement of Financial Activity

Reserves	
	\$
Reserves balance	\$7.80 M
Interest earned	\$0.00 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES
GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

ACTIVITIES

Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowances, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses. An administration cost is also allocated which enables staff to process Council meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting any audits of Council books of accounts and procedures is included under this heading. Also included is the sponsorship of the Royal Flying Doctor Service of Australia through a five year contribution towards funding an aircraft.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

1. Rates.

(a) GRV (gross rental value) refers to property rates for Leonora, Leinster and Agnew town sites and operational mines and associated infrastructure.

(b) UV (Unimproved value) refers to mining properties and tenements (other than mines and other associated infrastructure) and prospecting licenses, exploration licenses and mining leases. It also refers to pastoral properties.

(c) Additional rates and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget.

(d) Administration charge refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process.

(e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.

2. Grants

(a) Grants Commission - a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population.

distributed by the Grants Commission utilising a pre-determined formula.

(c) Administration costs allocated to grants refers to the costs associated in the collection of Federal Government grants including provision and updating of data used in grants commission formula.

3. Interest from Investments

Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Costs and revenues associated with animal control within the Shire and also includes dog and cat registration, fire prevention and control, emergency services and other aspects of community safety.

HEALTH

To provide an operational framework for environmental and community health.

Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/control, food hygiene inspection/control, contribution to doctor's expenses, aged care feasibility study and notification of disease.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Provision of support services for education through the Leonora Childcare Centre, and for the elderly, youth and disabled within the district for the betterment of the residents.

HOUSING

To provide and maintain staff housing.

Costs of maintaining Council owned accommodation units and collection of rentals paid by staff for the use of those buildings. Costs that can be accurately attributed to other programs are allocated. Accommodation included 9 houses, 2 duplexes and a single persons quarters.

COMMUNITY AMENITIES

To provide services required by the community.

Costs of collection and disposal of domestic and commercial refuse for the town site of Leonora and maintenance of the landfill refuse site and liquid waste facility. Revenue collection by way of an annual fee for this service is included on rate assessment notices. Costs associated with review and administration of Council's Town Planning Scheme and operation of the Leonora Cemetery. Provisions of Christmas decorations in Leonora townsite.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.

Provision and maintenance of Council owned parks, gardens and grassed oval/recreation ground at Leonora and a contribution to similar facilities within Leinster townsite. Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball courts, two squash courts, kitchen, gymnasium, swimming pool and associated facilities and revenues collected from the public for use of these facilities. Additional facilities located in Leonora include a bowling club and skate park. Costs of maintenance of Council owned television and radio re-transmission service which includes digital television and radio costs, and revenue associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of WA.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Maintenance and improvements of 1,300 kilometres of Council controlled unsealed roads, townsite footpaths and streets, drainage control, street cleaning and provision and maintenance of street trees. Costs of providing electricity for street lights in the Leonora townsite and maintenance of Council's works depot and associated infrastructure. Operation, maintenance and management of Leonora Airport including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators. Revenues by way of landing fees and head tax charges charged to all aircraft with the exception of the Royal Flying Doctor Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

ECONOMIC SERVICES

To help promote the Shire and its economic wellbeing.

Costs associated with tourism promotion throughout the Shire including employment of staff at the Gwalia Heritage Precinct and Leonora Information Centre. Costs and revenues associated with building control under building regulations including inspections and issuing building permits. Completion of the Northern Goldfields Regional Offices and Administration Centre (NGROAC) providing regional office accommodation and a casual meeting place.

OTHER PROPERTY AND SERVICES

To monitor and control the Shire's overheads operating accounts.

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others. Costing allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities works and services. Costs and revenue associated with standpipe facilities.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,063,131	1,063,131	750,714	(312,417)	(29.39%)	▼
Revenue from operating activities							
Governance		1,530	885	1,128	243	27.46%	
General purpose funding - general rates	6	7,003,983	7,003,983	6,996,853	(7,130)	(0.10%)	
General purpose funding - other		1,314,565	771,205	293,396	(477,809)	(61.96%)	▼
Law, order and public safety		9,472	5,502	8,079	2,577	46.84%	
Health		36,095	21,049	16,418	(4,631)	(22.00%)	
Education and welfare		325,800	190,043	189,309	(734)	(0.39%)	
Housing		47,895	27,881	21,422	(6,459)	(23.17%)	
Community amenities		439,406	256,305	347,625	91,320	35.63%	▲
Recreation and culture		373,353	217,749	188,239	(29,510)	(13.55%)	▼
Transport		1,373,588	801,234	691,843	(109,391)	(13.65%)	▼
Economic services		1,932,513	1,127,238	399,519	(727,719)	(64.56%)	▼
Other property and services		144,000	83,986	72,215	(11,771)	(14.02%)	
		13,002,200	10,507,060	9,226,046	(1,281,014)		
Expenditure from operating activities							
Governance		(762,937)	(445,018)	(331,273)	113,745	25.56%	▲
General purpose funding		(449,243)	(262,059)	(242,686)	19,373	7.39%	
Law, order and public safety		(248,544)	(144,971)	(114,626)	30,345	20.93%	▲
Health		(758,136)	(442,239)	(443,757)	(1,518)	(0.34%)	
Education and welfare		(909,570)	(530,594)	(484,062)	46,532	8.77%	▲
Community amenities		(344,654)	(201,034)	(279,520)	(78,486)	(39.04%)	▼
Recreation and culture		(1,923,764)	(1,122,241)	(913,254)	208,987	18.62%	▲
Transport		(3,387,306)	(1,975,947)	(2,148,231)	(172,284)	(8.72%)	▼
Economic services		(3,908,543)	(2,280,013)	(1,164,780)	1,115,233	48.91%	▲
Other property and services		(5,000)	(2,884)	(18,000)	(15,116)	(524.13%)	▼
		(12,697,697)	(7,407,000)	(6,140,189)	1,266,811		
Non-cash amounts excluded from operating activities	1(a)	1,775,918	1,035,932	1,191,117	155,185	14.98%	▲
Amount attributable to operating activities		2,080,421	4,135,992	4,276,974	140,982		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12	1,043,923	608,951	336,646	(272,305)	(44.72%)	▼
Proceeds from disposal of assets	7	703,167	0	71,051	71,051	0.00%	▲
Payments for property, plant and equipment and infrastructure	8	(6,540,642)	(2,739,708)	(1,170,455)	1,569,253	57.28%	▲
Amount attributable to investing activities		(4,793,552)	(2,130,757)	(762,758)	1,367,999		
Financing Activities							
Transfer from reserves	9	1,650,000	0	0	0	0.00%	
Transfer to reserves	9	0	0	(429)	(429)	0.00%	
Amount attributable to financing activities		1,650,000	0	(429)	(429)		
Closing funding surplus / (deficit)	1(c)	0	3,068,366	4,264,501			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$15,000 or 8.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 JANUARY 2022

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022**

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,063,131	1,063,131	750,714	(312,417)	(29.39%)	▼
Revenue from operating activities							
Rates	6	7,003,983	7,003,983	6,996,853	(7,130)	(0.10%)	
Operating grants, subsidies and contributions	11	3,398,242	1,982,274	778,668	(1,203,606)	(60.72%)	▼
Fees and charges		2,068,519	1,210,832	1,277,721	66,889	5.52%	
Interest earnings		44,000	25,670	702	(24,968)	(97.27%)	▼
Other revenue		487,456	284,301	160,578	(123,723)	(43.52%)	▼
Profit on disposal of assets	7	0	0	11,524	11,524	0.00%	
		13,002,200	10,507,060	9,226,046	(1,281,014)		
Expenditure from operating activities							
Employee costs		(2,445,251)	(1,426,390)	(2,193,964)	(767,574)	(53.81%)	▼
Materials and contracts		(7,828,494)	(4,566,658)	(2,364,392)	2,202,266	48.22%	▲
Utility charges		(258,402)	(150,738)	(171,350)	(20,612)	(13.67%)	▼
Depreciation on non-current assets		(1,775,918)	(1,035,932)	(1,088,129)	(52,197)	(5.04%)	
Insurance expenses		(243,704)	(142,155)	(265,791)	(123,636)	(86.97%)	▼
Other expenditure		(145,928)	(85,127)	(56,563)	28,564	33.55%	▲
		(12,697,697)	(7,407,000)	(6,140,189)	1,266,811		
Non-cash amounts excluded from operating activities	1(a)	1,775,918	1,035,932	1,191,117	155,185	14.98%	▲
Amount attributable to operating activities		2,080,421	4,135,992	4,276,974	140,982		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	1,043,923	608,951	336,646	(272,305)	(44.72%)	▼
Proceeds from disposal of assets	7	703,167	0	71,051	71,051	0.00%	▲
Payments for property, plant and equipment	8	(6,540,642)	(2,739,708)	(1,170,455)	1,569,253	57.28%	▲
Amount attributable to investing activities		(4,793,552)	(2,130,757)	(762,758)	1,367,999		
Financing Activities							
Transfer from reserves	9	1,650,000	0	0	0	0.00%	
Transfer to reserves	9	0	0	(429)	(429)	0.00%	
Amount attributable to financing activities		1,650,000	0	(429)	(429)		
Closing funding surplus / (deficit)	1(c)	0	3,068,366	4,264,501			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 07 February 2022

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	0	0	(11,524)
Less: Movement in liabilities associated with restricted cash		0	0	(16,596)
Movement in inventory (non-current)		0	0	131,108
Add: Depreciation on assets		1,775,918	1,035,932	1,088,129
Total non-cash items excluded from operating activities		1,775,918	1,035,932	1,191,117

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing	This Time Last Year	Year to Date
		30 June 2021	31 January 2021	31 January 2022
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(7,795,731)	(6,766,596)	(7,796,160)
Add: Provisions - employee	10	286,312	228,633	269,716
Total adjustments to net current assets		(7,509,419)	(6,537,963)	(7,526,444)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	9,365,146	12,382,010	12,911,312
Rates receivables	3	100,035	326,415	390,338
Receivables	3	539,987	197,805	245,767
Other current assets	4	89,621	67,077	67,869
Less: Current liabilities				
Payables	5	(718,137)	(656,938)	(331,419)
Contract liabilities	10	(100,000)	0	(272,049)
Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	10	(730,207)	(829,497)	(934,561)
Provisions	10	(286,312)	(228,633)	(286,312)
Less: Total adjustments to net current assets	1(b)	(7,509,419)	(6,537,963)	(7,526,444)
Closing funding surplus / (deficit)		750,714	4,720,276	4,264,501

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$				
Cash on hand								
Municipal bank	Cash and cash equivalents	5,113,872	0	5,113,872	0	NAB	Variable	Nil
Trust	Cash and cash equivalents	10	0	10	0	NAB	Nil	Nil
Petty cash floats	Cash and cash equivalents	1,270	0	1,270	0	Cash on hand	Nil	Nil
Reserve cash	Cash and cash equivalents	0	7,796,160	7,796,160	0	NAB	Variable	Nil
Total		5,115,152	7,796,160	12,911,312	0			
Comprising								
Cash and cash equivalents		5,115,152	7,796,160	12,911,312	0			
		5,115,152	7,796,160	12,911,312	0			

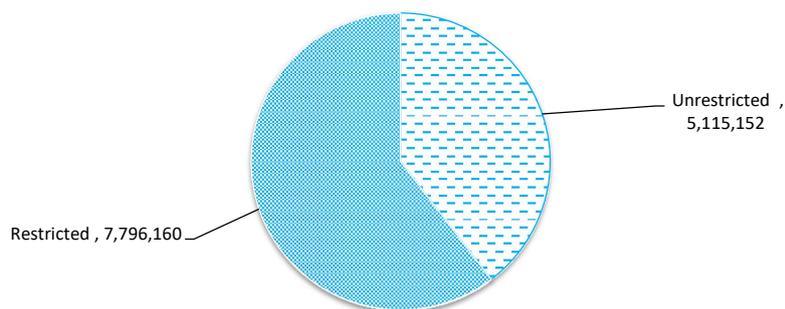
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

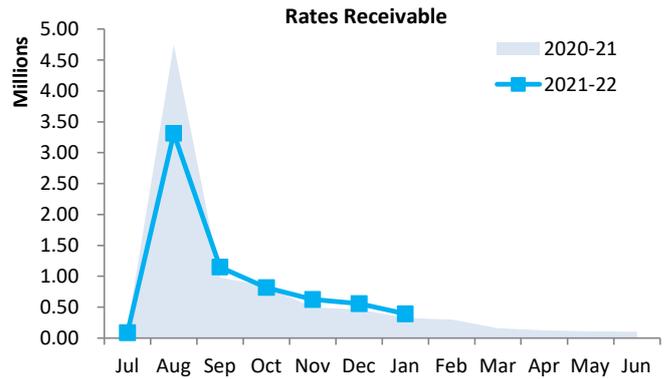
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Rates receivable	30 June 2021	31 Jan 2022
	\$	\$
Opening arrears previous years	195,415	100,035
Levied this year	6,924,847	6,996,853
Less - collections to date	(7,020,227)	(6,706,550)
Equals current outstanding	100,035	390,338
Net rates collectable	100,035	390,338
% Collected	98.6%	94.5%

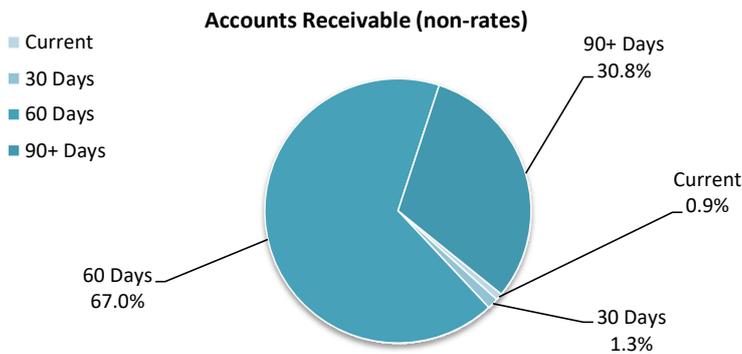


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	1,811	2,786	139,456	64,156	208,209
Percentage		0.9%	1.3%	67%	30.8%	
Balance per trial balance						
Sundry receivable						208,209
GST receivable						37,558
Total receivables general outstanding						245,767

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



Other current assets	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 January 2022
	\$	\$	\$	\$
Inventory				
Stores on hand	89,621	115,711	(137,463)	67,869
Total other current assets	89,621	115,711	(137,463)	67,869
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	12,573	0	0	0	12,573
Percentage		100%	0%	0%	0%	
Balance per trial balance						
Sundry creditors						12,573
ATO liabilities						25,747
Payroll liabilities						188,877
Credit cards						6,744
Prepaid rates						11,313
Accrued expenses						25,627
FESA levy						60,538
Total payables general outstanding						331,419

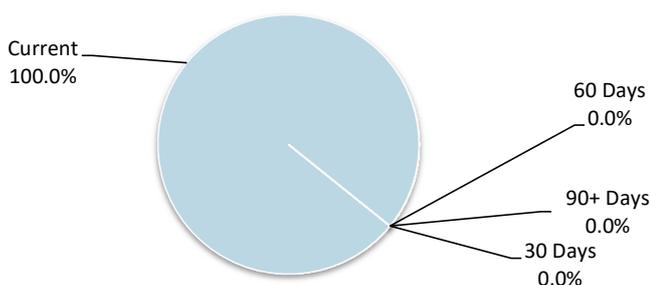
Amounts shown above include GST (where applicable)

KEY INFORMATION

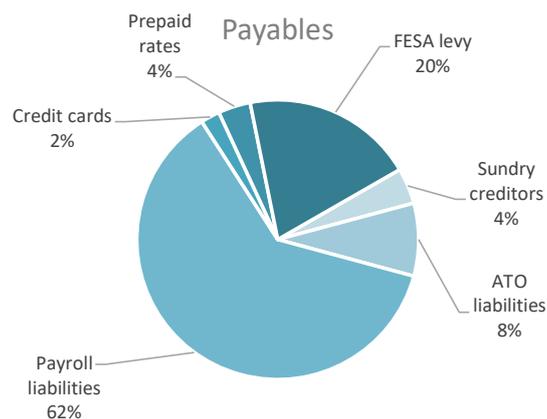
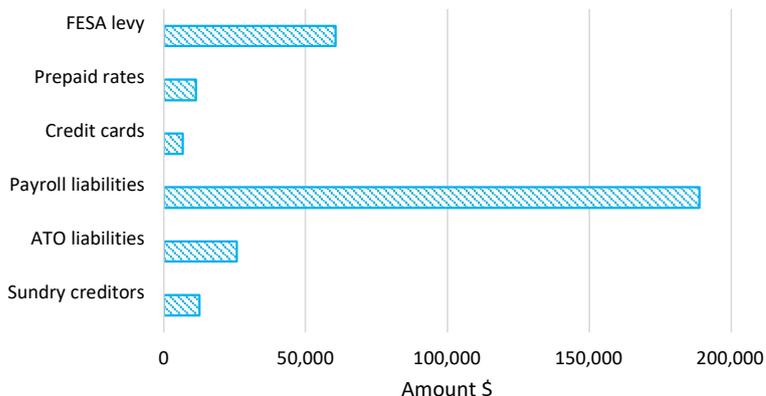
Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

- Current
- 30 Days
- 60 Days
- 90+ Days

Aged Payables



Payables



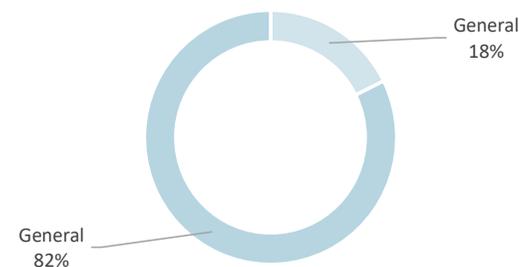
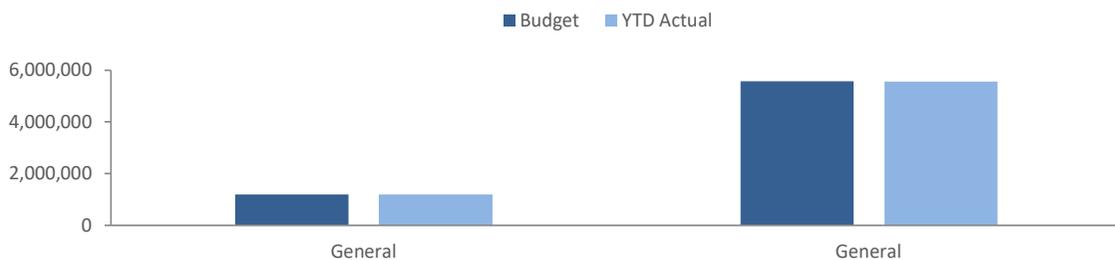
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

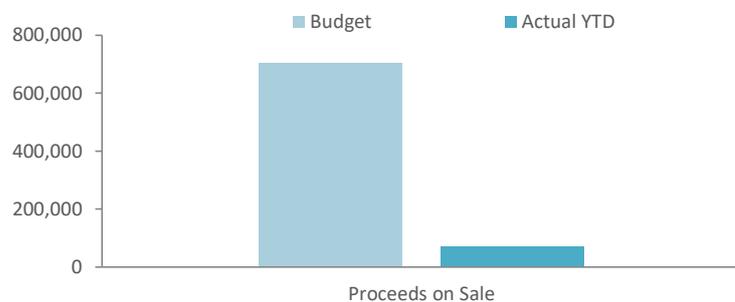
General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
General	0.0706	587	17,030,114	1,202,326	0	(7,000)	1,195,326	1,202,326	275	(4,796)	1,197,805
Unimproved value											
General	0.1550	1,445	35,729,256	5,538,035	90,000	(50,000)	5,578,035	5,538,035	53,028	(22,637)	5,568,426
Sub-Total		2,032	52,759,370	6,740,361	90,000	(57,000)	6,773,361	6,740,361	53,303	(27,433)	6,766,231
Minimum payment	Minimum \$										
Gross rental value											
General	323	90	120,479	29,070	0	0	29,070	29,070	0	0	29,070
Unimproved value											
General	323	624	711,810	201,552	0	0	201,552	201,552	0	0	201,552
Sub-total		714	832,289	230,622	0	0	230,622	230,622	0	0	230,622
Total general rates							7,003,983				6,996,853

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



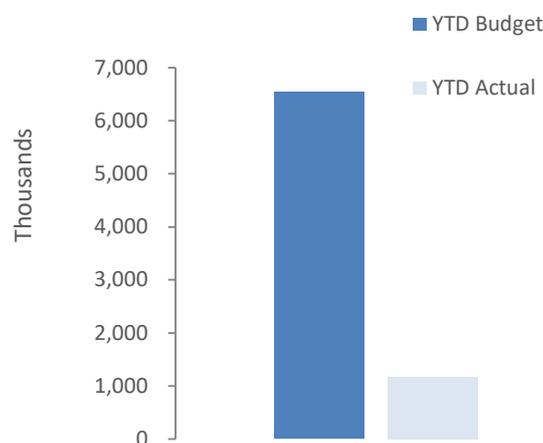
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Transport								
	Prime mover (water cart)	80,000	80,000	0	0	0	0	0	0
	Compactor/Rubbish truck	70,000	70,000	0	0	0	0	0	0
	Front End Loader	190,000	190,000	0	0	0	0	0	0
	Skid Steer	20,000	20,000	0	0	0	0	0	0
	2018 Ford Ranger Grader Ute	33,037	33,037	0	0	0	0	0	0
	Holden Colorado Space	36,608	36,608	0	0	0	0	0	0
	Toyota Hilux Cab Tray Top 4WD	41,243	41,243	0	0	0	0	0	0
	Ford Ranger Works Crew	33,036	33,036	0	0	0	0	0	0
	Toyota Hilux Cab Tray Top 4WD	41,243	41,243	0	0	0	0	0	0
	Reporting Officer's Vehicle	33,000	33,000	0	0	0	0	0	0
552	Bomag BW216PD Roller	0	0	0	0	59,527	71,051	11,524	0
	Other property and services								
	MWS's Vehicle	35,000	35,000	0	0	0	0	0	0
	CEO's Vehicle	52,000	52,000	0	0	0	0	0	0
	DCEO's Vehicle	38,000	38,000	0	0	0	0	0	0
		703,167	703,167	0	0	59,527	71,051	11,524	0



Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	2,824,132	1,647,410	363,219	(1,284,191)
Plant and equipment	1,844,000	0	0	0
Infrastructure - roads	450,000	262,500	296,431	33,931
Infrastructure - other	1,422,510	829,798	510,805	(232,076)
Payments for Capital Acquisitions	6,540,642	2,739,708	1,170,455	(1,482,336)
Total Capital Acquisitions	6,540,642	2,739,708	1,170,455	(1,482,336)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,043,923	608,951	336,646	(272,305)
Other (disposals & C/Fwd)	703,167	0	71,051	71,051
Cash backed reserves				
Heritage buildings reserve	200,000	0	0	0
Aged care reserve	500,000	0	0	0
Airport reserve	250,000	0	0	0
Building maintenance reserve	700,000	0	0	0
Contribution - operations	3,143,552	2,130,757	762,758	(1,367,999)
Capital funding total	6,540,642	2,739,708	1,170,455	(1,569,253)

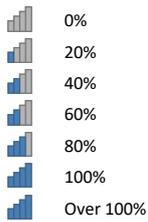
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted		Year to Date Actual	Variance (Under)/Over
	Current Budget	Year to Date Budget		
Buildings				
CEO's House	700,000	408,333	-	(408,333)
51 Gwalia Street - Patio	10,000	5,833	-	(5,833)
51 Gwalia Street - Carport	15,000	8,750	-	(8,750)
Container Scheme Modifications	8,000	4,667	-	(4,667)
LB30028 Leonora Museum	50,000	29,167	-	(29,167)
LB30026 Recreation Centre Lighting upgrade	70,000	40,833	53,108	12,275
LB30013 Public Toilet - Town	50,000	29,167	37,073	7,906
Barnes Federal Theatre	100,000	58,333	-	(58,333)
Information Bay Toilet	115,000	67,083	-	(67,083)
Records Storage Shed - Kalgoorlie (1/4)	70,000	40,833	-	(40,833)
LB30020 Aged Care Village	1,563,132	911,827	239,038	(672,789)
LB30001 Storage Shed Gwalia	53,000	30,917	34,000	3,083
Archival Room Gwalia	20,000	11,667	-	(11,667)
Total Buildings	2,824,132	1,647,410	363,219	(1,284,191)
Plant & Equipment				
Toyota Hilux Dual Cab (Health Officer)	52,000	-	-	-
Skid Steer	65,000	-	-	-
Prime Mover - water cart truck	300,000	-	-	-
Bomag Roller	190,000	-	-	-
Grader Drivers Vehicle (Ranger)	62,000	-	-	-
Toyota Hilux dual cab 4WD (WS)	52,000	-	-	-
Toyota Hilux dual cab 4WD (P&G)	52,000	-	-	-
Ranger 4WD dual cab	62,000	-	-	-
Town Water Cart	72,000	-	-	-
Compactus/Rubbish Truck	370,000	-	-	-
Front End Loader	420,000	-	-	-
Reporting Officers Vehicle	62,000	-	-	-
Hoover House Coffee Machine	12,000	-	-	-
MWS Vehicle	73,000	-	-	-
Total Plant & Equipment	1,844,000	-	-	-
Roads				
Old Agnew SLK 21.00 to SLK 41.00	450,000	262,500	296,431	33,931
Total Roads	450,000	262,500	296,431	33,931
Other				
IO30008 Upgrade CCTV System	45,871	26,758	45,871	19,113
IO30001 Playground - Tower Street	466,585	272,175	425,386	153,211
Skate Park precinct	100,000	58,333	2,690	(55,643)
Christmas Tree	20,000	11,667	6,607	(5,060)
Standpipe	80,000	46,667	-	(46,667)
Fencing - Shire Common	25,000	14,583	-	(14,583)
Apron Lighting - RAUP	149,000	86,917	-	(86,917)
Airport Fencing - RADS	496,054	289,365	-	(289,365)
Malcolm Dam upgrade	40,000	23,333	30,251	6,918
Total Other	1,422,510	829,798	510,805	(232,076)
Grand Total	6,540,642	2,739,708	1,170,455	(1,482,336)

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long service leave reserve	134,595	0	8	0	0	0	0	134,595	134,603
Heritage buildings reserve	200,000	0	12	0	0	(200,000)	0	0	200,012
Aged care reserve	1,921,085	0	113	0	0	(500,000)	0	1,421,085	1,921,198
Pool reserve	473,940	0	28	0	0	0	0	473,940	473,968
IT reserve	15,000	0	0	0	0	0	0	15,000	15,000
Airport reserve	486,453	0	0	0	0	(250,000)	0	236,453	486,453
Plant reserve	915,428	0	54	0	0	0	0	915,428	915,482
Fire disaster reserve	39,932	0	2	0	0	0	0	39,932	39,934
Annual leave reserve	165,386	0	10	0	0	0	0	165,386	165,396
Gwalia precinct reserve	488,776	0	29	0	0	0	0	488,776	488,805
Building maintenance reserve	2,639,064	0	155	0	0	(700,000)	0	1,939,064	2,639,219
Waste management reserve	316,072	0	18	0	0	0	0	316,072	316,090
	7,795,731	0	429	0	0	(1,650,000)	0	6,145,731	7,796,160

KEY INFORMATION

	Opening Balance	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance
Other current liabilities	1 July 2021				31 January 2022
	\$		\$	\$	\$
Other liabilities					
- Contract liabilities	100,000	0	304,554	(132,505)	272,049
- Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	730,207	0	300,000	(95,646)	934,561
Total other liabilities	830,207	0	604,554	(228,151)	1,206,610
Provisions					
Provision for annual leave	181,992	0	0	0	181,992
Provision for long service leave	104,320	0	0	0	104,320
Total Provisions	286,312	0	0	0	286,312
Total other current liabilities	1,116,519	0	604,554	(228,151)	1,492,922
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11 and 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2021	Liability	Liability	31 Jan 2022	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
Equalisation	0	0	0	0	0	610,398	356,062	115,080
Roads (Untied)	0	0	0	0	0	649,667	378,973	169,066
Law, order, public safety								
Bushfire	0	0	0	0	0	2,682	1,561	1,916
Education and welfare								
Sustainability Child Care	0	0	0	0	0	78,865	46,004	33,062
Youth Support DCP	0	55,565	(30,711)	24,854	24,854	71,935	41,958	30,711
Youth Program grants	0	0	0	0	0	0	0	5,500
Recreation and culture								
National Australia Day	0	0	0	0	0	20,000	11,662	16,000
Community Resource Centre other	0	85,267	(47,371)	37,896	37,896	132,887	77,518	47,371
Community Resource Centre Indue	0	96,972	(54,423)	42,549	42,549	0	0	54,423
BHP Vital Resources Fund	100,000	0	0	100,000	100,000	0	0	0
Nyunnga-Ku Womens Group	0	0	0	0	0	0	0	39,025
CDC Support Hub	0	66,750	0	66,750	66,750	0	0	0
Transport								
Street Lights	0	0	0	0	0	4,422	2,576	3,700
MRWA Direct	0	0	0	0	0	168,432	98,252	168,432
Security Fencing - RADS	0	0	0	0	0	248,027	144,683	0
Airport Framework - RADS	0	0	0	0	0	50,000	29,162	0
Airport Apron Lighting - RAUP	0	0	0	0	0	145,957	85,141	58,382
Economic services								
Weed Control	0	0	0	0	0	154,140	89,915	0
Barnes Federal Theatre	100,000	0	0	100,000	100,000	880,830	513,814	0
Golden Gift Sponsorship	0	0	0	0	0	125,000	72,912	0
Golden Gift income	0	0	0	0	0	55,000	32,081	36,000
	200,000	304,554	(132,505)	372,049	372,049	3,398,242	1,982,274	778,668

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD
	1 July 2021		(As revenue)	31 Jan 2022	31 Jan 2022	Revenue	Budget	Revenue
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
General purpose funding								
COVID Phase 2	233,607	0	0	233,607	233,607	100,117	58,401	0
Recreation and culture								
Ageing in Place Project	376,600	300,000	(95,646)	580,954	580,954	0	0	95,646
ACA Grant	0	0	0	0	0	0	0	1,000
Transport								
Roads to Recovery	0	0	0	0	0	403,598	235,431	0
COVID Infrastructure	20,000	0	0	20,000	20,000	240,208	140,119	0
Regional Road Group	0	0	0	0	0	300,000	175,000	240,000
	630,207	300,000	(95,646)	834,561	834,561	1,043,923	608,951	336,646

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022**

**NOTE 13
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$15,000 or 8.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Revenue from operating activities						
General purpose funding - other	(477,809)	(61.96%) ▼			Grant income spread over 12 months.	
Community amenities	91,320	35.63% ▲	Refuse charges raised on rates spread over 12 months.			
Recreation and culture	(29,510)	(13.55%) ▼			Revenue Recognition Ageing in Place. Grant income for Australia Day pending	
Transport	(109,391)	(13.65%) ▼			Airport Framework & Lighting \$140,000 not yet received	
Economic services	(727,719)	(64.56%) ▼			Barnes Federal Theatre grant \$100,000 pending & Golden Gift Sponsorship \$125,000 timing	
Expenditure from operating activities						
Governance	113,745	25.56% ▲	Strategic Plan and other expense yet to materialise.			
Law, order and public safety	30,345	20.93% ▲	Community Safety/Grants & Timing			
Education and welfare	46,532	8.77% ▲	Child Care & Youth Support Grant funds timing			
Community amenities	(78,486)	(39.04%) ▼			Admin Allocations & PWOH.	
Recreation and culture	208,987	18.62% ▲	Swimming Pool Maintenance at Tender stage			
Transport	(172,284)	(8.72%) ▼			Roadworks, insurance 12 months & depreciation	
Economic services	1,115,233	48.91% ▲	Barnes Federal Theatre, Weed Control & Agnew Interpretation Project yet to be fully expended			
Other property and services	(15,116)	(524.13%) ▼			Overhead Allocations	
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	(272,305)	(44.72%) ▼			Timing - Revenue recognition Work not completed and funds yet to be received.	
Proceeds from disposal of assets	71,051	0.00% ▲	Sale of Bomag			
Payments for property, plant and equipment and infrastructure	1,569,253	57.28% ▲	Equipment orders not yet undertaken.			

Shire of Leonora				
Monthly Report – List of Credit Card Transactions Paid by Delegated Authority				
Submitted to Council on the 15th February, 2022				
The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for December, 2021 as per Direct Bank Transaction 2233 totalling \$11,481.72				
CHIEF EXECUTIVE OFFICER				
Reference	Date	Name	Item	Payment by Delegated Authority
CEO 12/21	06/12/2021	Bizness Apps	Monthly subscription for Geocaching App - December, 2021	141.61
	09/12/2021	Coles Express Leonora	Fuel for P1	249.40
	09/12/2021	Coles Express Leonora	Milk for Elderly Christmas Hampers	43.00
	13/12/2021	Kmart	T-shirts and tea towels for Elderley Christmas Hampers	42.30
	13/12/2021	EZI Diffuse	Monthly Subscription Renewal - December, 2021 - Child HR	72.79
	13/12/2021	Coles Kalgoorlie	Consumeables for Elderly Christmas Hampers 2021	669.30
	13/12/2021	The Reject Shop	Miscellaneous provisions for Elderley Christmas Hampers 2021	445.40
	13/12/2021	Foxtel	Foxtel & Phonenumber - 35 Hoover Street Leonora - December, 2021	216.95
	15/12/2021	Whitehouse Hotel	Refreshments and snacks for contractors and staff involved in Children's Playground upgrade hand...	318.50
	16/12/2021	St Vincent De Paul Society	Donation to St Vincent De Paul Society	1,000.00
	22/12/2021	PCH Foundation	Donation to PCH Foundation	1,000.00
	29/12/2021	Aqua Valet Car Wash	Car Wash - P1	17.00
	29/12/2021	Ampol Falcon	Fuel for P1	183.71
	29/12/2021	Ampol Kalgoorlie	Fuel for P1	146.07
	29/12/2021	National Australia Bank	Card Fee - December, 2021	9.00
			Total CEO Card December, 2021	4,555.03
DCEO (OLD) 12/21	29/12/2021	National Australia Bank	Card Fee - December, 2021	9.00
			Total DCEO (Old) Card December, 2021	9.00
DCEO (NEW) 12/21	08/12/2021	Reckon Limited	Reckon Accounts subscription - 2022	5,040.00
	10/12/2021	Jason Windows Spare Parts	Supply and delivery of new door handle for 13 fitzgerald Street	20.00
	13/12/2021	Qantas	Flights for Childcare Relief Staff	912.44
	13/12/2021	Qantas	Additional fee re: Flights for Childcare Staff	15.00
	14/12/2021	EcoCareBags Pty Ltd	Bags for Australia Day event	917.00
	29/12/2021	National Australia Bank	Card Fee - December, 2021	9.00
				Total DCEO (New) Card December, 2021

Reference	Date	Name	Item	Payment by Delegated Authority
Other Fees/Payments	06/12/2021	National Australia Bank	International Transaction Fee for Geocaching App subscription	4.25
			Total Other Fees/Payments December, 2021	4.25
2233	04/01/2022	National Australia Bank	Shire Credit Cards December, 2021	11,481.72

Shire of Leonora				
Monthly Report – List of Credit Card Transactions Paid by Delegated Authority				
Submitted to Council on the 15th February, 2022				
The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for January, 2022 as per Direct Bank Transaction 2257 totalling \$5,743.99				
CHIEF EXECUTIVE OFFICER				
Reference	Date	Name	Item	Payment by Delegated Authority
CEO 01/22	31/12/2021	Aqua Valet Car Wash	Car wash - P1 (maintenance)	17.00
	05/01/2022	Bizness Apps	Monthly subscription for Geocaching App - January, 2022	137.83
	10/01/2022	Ampol Falcon	Fuel for P1	169.02
	13/01/2022	EZI Diffuse	Child HR Subscription - January, 2022	72.79
	14/01/2022	Foxtel	Foxtel & Phoneline - 35 Hoover Street Leonora - January, 2022	216.95
	17/01/2022	Ampol Falcon	Fuel for P1	221.54
	24/01/2022	Ampol Falcon	Fuel for P1	47.53
	27/01/2022	Ampol Falcon	Fuel for P1	98.00
	27/01/2022	Silver Sponge Car Wash	Clean & Maintain CEO Vehicle P1	450.00
	28/01/2022	National Australia Bank	Card Fee - January, 2022	9.00
			Total CEO Card January, 2022	1,439.66
DCEO 01/22	19/01/2022	Department of Planning Lands and Heritage	Amalgamation 43-45 Gwalia Street	2,448.00
	20/01/2022	Reece Australia Pty Ltd	Gardening supplies for Hoover House	465.18
	24/01/2022	Bunnings Building Supplies Pty Ltd	Gardening & Maintenance supplies for Hoover House	593.33
	24/01/2022	RSEA Safety Kalgoorlie	Uniform for Gardener and Grounds Person at Gwalia Museum	398.70
	24/01/2022	EG Fuelco (Australia) Limited	Fuel for P2	105.79
	25/01/2022	Kalgoorlie Retravisation	Replacement Phone for Museum Office	88.00
	27/01/2022	Whitehouse Hotel	DCEO Recreation Allowance - Meals for Staff 25/01/2022	192.20
	28/01/2022	National Australia Bank	Card Fee - January, 2022	9.00
		Total DCEO Card January, 2022	4,300.20	
Other Fees/Payments	05/01/2022	National Australia Bank	International Transaction Fee for Geocaching App monthly subscription	4.13
			Total Other Fees/Payments January, 2022	4.13
2257	02/02/2022	National Australia Bank	Shire Credit Cards January, 2022	5,743.99

Shire of Leonora				
Monthly Report – List of Direct Bank Transactions Paid by Delegated Authority				
Submitted to Council on the 15th February, 2022				
The following list of accounts relate to Direct Bank Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions are numbered from 2186 to 2257 and totalling \$77,139.25				
CHIEF EXECUTIVE OFFICER				
Transaction	Date	Name	Item	Payment by Delegated Authority
2186	15/12/2021	3E Advantage	Printer Fees and Charges for 1/11/21 - 30/11/21	3,387.71
2187	17/12/2021	Australian Super	Superannuation PPE:13/12/2021	1,886.65
2188	17/12/2021	Aware Super	Superannuation PPE:13/12/2021	7,995.35
2189	17/12/2021	Christian Super	Superannuation PPE:13/12/2021	70.00
2190	17/12/2021	CBUS	Superannuation PPE:13/12/2021	531.27
2191	17/12/2021	HESTA	Superannuation PPE:13/12/2021	236.97
2192	17/12/2021	Host Plus	Superannuation PPE:13/12/2021	380.97
2193	17/12/2021	ING Superannuation	Superannuation PPE:13/12/2021	504.61
2194	17/12/2021	MLC Super Fund	Superannuation PPE:13/12/2021	168.43
2195	17/12/2021	MTAA Superannuation Fund	Superannuation PPE:13/12/2021	313.00
2196	17/12/2021	TWU Superannuation Fund	Superannuation PPE:13/12/2021	1,224.88
2197	17/12/2021	Wealth Personal Super	Superannuation PPE:13/12/2021	56.99
2198	22/12/2021	Click Super	Transaction & Facility Fee - Click Super - December, 2021	27.83
2199	31/12/2021	National Australia Bank	EFTPOS Merchant Fee - December, 2021 - Childcare - 7381278	20.00
2200	31/12/2021	National Australia Bank	EFTPOS Merchant Fee - December, 2021 - Info Centre - 7374463	21.63
2201	31/12/2021	National Australia Bank	EFTPOS Merchant Fee - December, 2021 - CRC - 7380395	21.76
2202	31/12/2021	National Australia Bank	Account Fees - December, 2021	46.40
2203	31/12/2021	National Australia Bank	EFTPOS Merchant Fee - December, 2021 - Rec Centre - 7379314	47.84
2204	31/12/2021	National Australia Bank	EFTPOS Merchant Fee - December, 2021 - Events - 7374513	57.27
2205	31/12/2021	National Australia Bank	EFTPOS Merchant Fee - December, 2021 - Airport - 7374471	124.84
2206	31/12/2021	National Australia Bank	EFTPOS Merchant Fee - December, 2021 - Shire & Museum - 7381393	222.37
2207	04/01/2022	Westnet	Email hosting - Leonora CRC - January, 2021	11.00
2208	04/01/2022	National Australia Bank	NAB Connect Fees December, 2021	62.73
2212	06/01/2022	Australian Super	Superannuation PPE:27/12/2021	1,495.80
2213	06/01/2022	Aware Super	Superannuation PPE:27/12/2021	9,857.09
			Sub Total	\$28,773.39

Transaction	Date	Name	Item	Payment by Delegated Authority
			Balance Brought Forward	\$28,773.39
2214	06/01/2022	Christian Super	Superannuation PPE:27/12/2021	72.76
2215	06/01/2022	CBUS	Superannuation PPE:27/12/2021	531.27
2216	06/01/2022	HESTA	Superannuation PPE:27/12/2021	236.97
2217	06/01/2022	Host Plus	Superannuation PPE:27/12/2021	372.32
2218	06/01/2022	ING Superannuation	Superannuation PPE:27/12/2021	471.46
2219	06/01/2022	MLC Super Fund	Superannuation PPE:27/12/2021	144.37
2220	06/01/2022	MTAA Superannuation Fund	Superannuation PPE:27/12/2021	233.73
2221	06/01/2022	TWU Superannuation Fund	Superannuation PPE:27/12/2021	849.44
2222	06/01/2022	Wealth Personal Super	Superannuation PPE:27/12/2021	56.99
2223	17/01/2022	Australian Super	Superannuation PPE:10/01/2022	1,220.63
2224	17/01/2022	Aware Super	Superannuation PPE:10/01/2022	6,918.11
2225	17/01/2022	Christian Super	Superannuation PPE:10/01/2022	74.71
2226	17/01/2022	CBUS	Superannuation PPE:10/01/2022	531.27
2227	17/01/2022	HESTA	Superannuation PPE:10/01/2022	236.97
2228	17/01/2022	Host Plus	Superannuation PPE:10/01/2022	216.96
2229	17/01/2022	ING Superannuation	Superannuation PPE:10/01/2022	412.35
2230	17/01/2022	MLC Super Fund	Superannuation PPE:10/01/2022	67.12
2231	17/01/2022	TWU Superannuation Fund	Superannuation PPE:10/01/2022	567.54
2232	17/01/2022	Wealth Personal Super	Superannuation PPE:10/01/2022	47.49
2233	04/01/2022	National Australia Bank	Shire Credit Cards December, 2021	11,481.72
2234	17/01/2022	3E Advantage	Printer Fees and Charges for 1/12/21 - 31/12/21	4,060.39
2235	21/01/2022	Click Super	Transaction & Facility Fee - Click Super - January, 2022	27.61
2236	31/01/2022	National Australia Bank	Account Fees - January, 2022	46.90
2237	02/02/2022	Australian Super	Superannuation PPE:24/01/2022	1,284.16
2238	02/02/2022	Aware Super	Superannuation PPE:24/01/2022	8,552.09
2239	02/02/2022	Christian Super	Superannuation PPE:24/01/2022	70.00
2240	02/02/2022	CBUS	Superannuation PPE:24/01/2022	602.88
2241	02/02/2022	HESTA	Superannuation PPE:24/01/2022	236.97
2242	02/02/2022	Host Plus	Superannuation PPE:24/01/2022	333.99
2243	02/02/2022	ING Superannuation	Superannuation PPE:24/01/2022	433.40
2244	02/02/2022	MLC Super Fund	Superannuation PPE:24/01/2022	187.43
2245	02/02/2022	MTAA Superannuation Fund	Superannuation PPE:24/01/2022	258.19
2246	02/02/2022	TWU Superannuation Fund	Superannuation PPE:24/01/2022	836.76
2247	02/02/2022	Wealth Personal Super	Superannuation PPE:24/01/2022	58.57
2248	01/02/2022	National Australia Bank	EFTPOS Merchant Fee - January, 2022- Shire & Museum - 7381393	669.68
2249	01/02/2022	National Australia Bank	EFTPOS Merchant Fee - January, 2022- Rec Centre - 7379314	44.81
			Sub Total	\$71,221.40

Transaction	Date	Name	Item	Payment by Delegated Authority
			Balance Brought Forward	\$71,221.40
2250	01/02/2022	National Australia Bank	EFTPOS Merchant Fee - January, 2022- Airport - 7374471	27.43
2251	01/02/2022	National Australia Bank	EFTPOS Merchant Fee - January, 2022- Events - 7374513	24.15
2252	01/02/2022	National Australia Bank	EFTPOS Merchant Fee - January, 2022- CRC - 7380395	22.67
2253	01/02/2022	National Australia Bank	EFTPOS Merchant Fee - January, 2022- Info Centre - 7374463	21.13
2254	01/02/2022	National Australia Bank	EFTPOS Merchant Fee - January, 2022- Childcare - 7381278	20.00
2255	01/02/2022	Westnet	Email hosting - Leonora CRC - Febuary, 2022	11.00
2256	02/02/2022	National Australia Bank	Fees for December, 2021	47.48
2257	02/02/2022	National Australia Bank	Shire Credit Cards January, 2022	5,743.99
			Sub Total	\$77,139.25

Shire of Leonora				
Monthly Report - List of Accounts Paid by Delegated Authority				
Submitted to Council on the 15th February, 2022				
<p>Batch Payments 106, 107, 108, 109, 110 & 110, totalling \$1,319,979.78 have been paid by delegated authority by the Chief Executive Officer and has been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>				
CHIEF EXECUTIVE OFFICER				
Batch Ref	Date	Name	Item	Payment by delegated Authority
BP 106.01	17/12/2021	Angela Sutherland	Face painting for Australia Day 2021	1,754.28
BP 106.02	17/12/2021	AYA Group Pty Ltd	\$100.00 Food Voucher for People Getting Covid Vaccination at December, 2021 Clinic and Consumables for Hoover House, Main Office, Information Centre and Childcare Centre	13,355.95
BP 106.03	17/12/2021	Bunnings Building Supplies Pty Ltd	Garden Equipment for 1260 Fitzgerald Street, Doilies for Hoover House and Extension Leads and Assorted Electrical Supplier and 2 Mounting Boards for Christmas Tree at Depot	996.37
BP 106.04	17/12/2021	Canine Control	Ranger Services 14, 19 and 20th November, 2021 and 10th December, 2021	8,430.48
BP 106.05	17/12/2021	Construction Training Fund-	BCITF Levy for LOT 16 Cayzer St	61.75
BP 106.06	17/12/2021	Donovan Payne Architects	Engineering and Building Consultants, Architecture and Project Manager for Aging in Place Project and Pool Refurbishment	112,997.50
BP 106.07	17/12/2021	Eagle Petroleum (WA) Pty Ltd	2 Drums Pumps and Filter Housings for Grease Nipple Connectors	803.00
BP 106.08	17/12/2021	Harvey Norman AV/IT Superstore Kalgoorlie	New Phones for Doctors	229.00
BP 106.09	17/12/2021	Horizon Power	Fees and Charges for Street Light 1/11/21 - 30/11/21	5,307.30
BP 106.10	17/12/2021	Kleenheat Gas	1 Householder Gas Bottle for 1260 Fitzgerald Street, Service Charge for 1260 Fitzgerald Street, 1 Household Gas Bottle for Lot 1142 Walton (South) and 1 Householder Gas Bottle for - Lot 240 Hoover Street	645.77
BP 106.11	17/12/2021	Lambron Contracting Pty Ltd.	Hourly Hire of Double Road Train Side Tippers \$235 ex GST per Hour and Dry Hire of 950H Loader \$5...	56,267.75
BP 106.12	17/12/2021	M2 Commander Pty Ltd	Service Charges 3/1/22 - 2/1/23	973.62
BP 106.13	17/12/2021	Meglen Maintenance	Install New Shed at Lot 289 Queen Victoria	7,260.00
BP 106.14	17/12/2021	Moore Australia	Accounting Services for the 2021/2022 Financial Year	3,850.00
			BP 106 Sub Total	\$212,932.77

Batch Ref	Date	Name	Item	Payment by delegated Authority
			BP 106 Balance Brought Forward	\$212,932.77
BP 106.15	17/12/2021	Nature Play Solutions	Water Meter Upgrade and Suppl and Install a Backflow Device to New Meter at Tower St Playground and Design and Construct Playground - Tower Street Amended Contract Value Practical Completion of Work	173,355.05
BP 106.16	17/12/2021	Netlogic Information Technology	Resolve Minor Computer Issues for Staff for the Month of December, 2021	300.00
BP 106.17	17/12/2021	Office National Kalgoorlie	Stationery for Main Office, CRC, Dr and Pool	936.39
BP 106.18	17/12/2021	On Call ECT	Contract Teacher for Childcare Centre Jan - June 2022	6,500.00
BP 106.19	17/12/2021	Outback Parks&Lodges	Accommodation for Ranger	135.00
BP 106.20	17/12/2021	Parks and Leisure Australia	WA Leisure Facilities Management Course for A Baxter	1,947.00
BP 106.21	17/12/2021	PFD Food Services Pty Ltd	Consumables for Hoover House	156.00
BP 106.22	17/12/2021	Pier Street Medical	Instant Drug and Alcohol Screen and Clearance to Return to Work for C Nardone, Medical Services Provisional Fee Administration Support Quarterly Payment 1/1/22 - 31/3/22	65,786.73
BP 106.23	17/12/2021	Piper Preston (Administrators Appointed)	Refund for rates paid twice 5/11/2021 & 12/11/2021	799.01
BP 106.24	17/12/2021	Red Grenade Media	Production of TV Commercial Promotion Gwalia Museum and Hoover House	790.00
BP 106.25	17/12/2021	Roderick Sprigg.	Overpayment for Electricity Bills for 26 Queen Victoria St	886.76
BP 106.26	17/12/2021	Slater-Gartrell Sports	Supply Medals for Rec Centre	311.30
BP 106.27	17/12/2021	State Library of WA	DDS Freight Recoup Mid-year 2021	163.72
BP 106.28	17/12/2021	Stephen Peacock Construction	Lining of the Doors on the Museum Tin Shed	6,608.80
BP 106.29	17/12/2021	Tamara Watson	Reimbursement for Christmas Books for Childcare Centre, Sunscreen and Christmas Supplies for Childcare Centre	227.50
BP 106.30	17/12/2021	Telstra	Fees and Charges for 21/11/21 - 20/12/21	2,836.31
BP 106.31	17/12/2021	Tennant Australia	Supply 2 Service Kits and 2 Hopper Fire Sensors for Depot	94.60
BP 106.32	17/12/2021	Wren Oil	Pick up Waste Oil from Depot - Admin Cost	16.50
			BP 106 Total	474,783.44
BP 107.01	21/12/2021	Luck Thai Cleaning	Cleaning Shire Facilities 22/11/2021 - 5/12/2021 & House Clean 40A Hoover Street	7,920.00
BP 107.02	21/12/2021	Transcend Initiatives	Youth Centre Engagement 1st July, 2021 - 1st August, 2021 (5 weeks)	13,695.00
			BP 107 Total	21,615.00
BP 108.01	11/01/2022	Air Liquide W.A. Ltd	Rental Fees for Dr Oxygen	25.22
BP 108.02	11/01/2022	BOC Limited	Container Service Supplied to Depot and Dr	127.57
			BP 108 Sub Total	\$152.79

Batch Ref	Date	Name	Item	Payment by delegated Authority
			<i>BP 108 Balance Brought Forward</i>	<i>\$152.79</i>
BP 108.03	11/01/2022	Canine Control	Ranger Service for 20 & 21/12/21	4,215.24
BP 108.04	11/01/2022	Central Hotel	Lunch for Minister Hon Reece Whitby MLA Visit 16/12/21	330.00
BP 108.05	11/01/2022	Creative Spaces	Progress for Deign Work Undertaken for Gwalia Museum	2,640.00
BP 108.06	11/01/2022	Dave Hadden	Consulting/ Administration for 8/12/21 - 17/12/21	9,064.00
BP 108.07	11/01/2022	Dunning's	Refill Aprox 38 Drums of Avgas for Depot	21,286.61
BP 108.08	11/01/2022	Elite Gym Hire	Hire of Gym Equipment for the Month of December, 2021	1,499.74
BP 108.09	11/01/2022	Grillex Pty Ltd	Supply 5 Table and Shelter Setting for Malcolm Dam and Supply 1 Contour Double BBQ for Playground - Tower Street	34,684.10
BP 108.10	11/01/2022	Hersey's Safety Pty Ltd	Uniform for Work Staff	2,728.00
BP 108.11	11/01/2022	Horizon Power	Fees and Charges for Shire Properties for 25/11/21 - 24/12/21 and Electricity Infrastructure Works for LOT 100 Stuart St, (Aging in Place Project)	126,201.13
BP 108.12	11/01/2022	Lambron Contracting Pty Ltd.	Hourly Hire of Double Road Train Side Tippers \$235 ex GST per Hour 123hrs and Dry Hire of 950H Lo...	37,295.50
BP 108.13	11/01/2022	Landgate	Online Transactions for December, 2021	27.20
BP 108.14	11/01/2022	Leinster Smash Repairs	Repairs to Rear Bumper and Tail Light on P2	3,235.28
BP 108.15	11/01/2022	Leonora Drive Connectors	Supply 1 Vee Belt for P2480	22.44
BP 108.16	11/01/2022	Leonora Motor Inn	Accommodation for P Craig and A Taylor	270.00
BP 108.17	11/01/2022	Leonora Post Office	Postage for Main Office and Information Centre	171.30
BP 108.18	11/01/2022	Luck Thai Cleaning	Cleaning of Shire Facilities 06/12/21 - 19/12/21	13,142.25
BP 108.19	11/01/2022	Marketforce	Advertising Meeting Procedures Local Law, Tenders 03/2022 and 04/2022 and Childcare Director Pos...	1,898.14
BP 108.20	11/01/2022	McMahon Burnett Transport	Freight for Main Office	252.53
BP 108.21	11/01/2022	Netlogic Information Technology	Resolve Minor Computer Issues for Staff for the Month of December, 2021 and One Laptop and Set up to Allow CEO Access to Shire E-mail Plus Accessories	3,418.50
BP 108.22	11/01/2022	Office National Kalgoorlie	48 Archive Boxes for Main Office and Masks for Covid Prevention	1,255.48
BP 108.23	11/01/2022	Office of the Auditor General	Fee for the Attest Audit of Shire of Leonora Year Ending 30 June 2021 and Fee for the Certification of the Roads to Recovery Funding	51,700.00
BP 108.24	11/01/2022	Outback Parks&Lodges	3 Nights Accommodation for T Browning and T Pond	780.02
BP 108.25	11/01/2022	Pier Street Medical	Medical Assessment and Instant Drug and Alcohol for S Bell and M Puffler	392.00
BP 108.26	11/01/2022	Prosegur Australia Pty Ltd	Monthly Fees for ATM December, 2021	3,054.04
			<i>BP 108 Sub Total</i>	<i>\$319,716.29</i>

Batch Ref	Date	Name	Item	Payment by delegated Authority
			<i>BP 108 Balance Brought Forward</i>	<i>\$319,716.29</i>
BP 108.27	11/01/2022	Randstad	Relief Staff for Childcare Centre D Bennett for 5 Days 13/12/21 - 17/12/21	3,133.10
BP 108.28	11/01/2022	Rebus Restrooms	Variation to Tender for Town Centre, Public Toilet, Town Centre, Public Toilet Supply and Instal...	27,084.20
BP 108.29	11/01/2022	Reward Hospitality	Consumables for Hoover House	123.48
BP 108.30	11/01/2022	Solomons Flooring (Goldfields)	Replace Flooring at Assay Office Gwalia Museum	15,281.00
BP 108.31	11/01/2022	Southern Cross Austereo	Radio Christmas Message 2021	1,355.20
BP 108.32	11/01/2022	Tamara Watson	Reimbursement for Phone Usage for Childcare Centre	50.00
BP 108.33	11/01/2022	Telstra	Fees and Charges for Camp Requisites for 8/12/21 - 7/1/22	4,165.51
BP 108.34	11/01/2022	Threat Protect	Monitoring of Bowls Club, Rec Centre and Childcare Centre	626.01
BP 108.35	11/01/2022	TM McColgan	Reimbursement for Woman's Group	4,953.23
BP 108.36	11/01/2022	Toll Transport Pty Ltd	Freight for Information Centre, Main Office and Pool	767.44
BP 108.37	11/01/2022	Vanguard Press	Freight and Handling of Northern Goldfields Maps and Brochures for the Month of December, 2021	83.30
BP 108.38	11/01/2022	West Australian Newspapers Ltd	Advertising Position for Director of Childcare and Christmas Closure	845.96
BP 108.39	11/01/2022	Xstra Group Pty Ltd	PABX Hosting, Provision and Support per Extension. Service Rental per Month: December, 2021	511.52
			<i>BP 108 Total</i>	<i>\$378,696.24</i>
BP 109.01	21/01/2022	Air Liquide W.A. Ltd	Rental Fees for Dr Oxygen	26.06
BP 109.02	21/01/2022	Alex Baxter	Refund for Childcare Payments	1,000.00
BP 109.03	21/01/2022	AYA Group Pty Ltd	\$100.00 Food Voucher for People Getting Covid Vaccination at December, 2021 Clinic, Consumables for Childcare Centre, Main Office and Hoover House	3,341.31
BP 109.04	21/01/2022	Bidfood Kalgoorlie	Cleaning Supplies for Childcare Centre	458.09
BP 109.05	21/01/2022	Bitz Batteries	1 Deep Cycle N70 Battery for P306	235.40
BP 109.06	21/01/2022	Bunnings Building Supplies Pty Ltd	Assorted Tools for Depot and 12 Tubes of Sika Flex for Town Park	630.18
BP 109.07	21/01/2022	Butler Creative Childcare Resources	Diary for Childcare Centre	60.15
BP 109.08	21/01/2022	Canine Control	Ranger Service 12, 13 and 14 January, 2022	4,215.24
BP 109.09	21/01/2022	Central Hotel	Accommodation for T Browning and Catering for Women's Group Events	964.00
BP 109.10	21/01/2022	CyberSecure Pty Limited	Monthly Data Protection Services for Shire of Leonora January 2022	250.80
BP 109.11	21/01/2022	Department of Planning, Lands & Heritage	Lease Rest as per Agreement 01/01/2022 30/06/2022	200.00
BP 109.12	21/01/2022	Documentary Services Pty Ltd	Purchase of 34 Stuart St	16,752.31
BP 109.13	21/01/2022	Eagle Petroleum (WA) Pty Ltd	Fuel Cards	519.66
			<i>BP 109 Sub Total</i>	<i>\$28,653.20</i>

Batch Ref	Date	Name	Item	Payment by delegated Authority
			BP 109 Balance Brought Forward	\$28,653.20
BP 109.14	21/01/2022	Elite Gym Hire	Hire of Gym Equipment for the Month of February, 2022	1,499.74
BP 109.15	21/01/2022	Genwest Pty Ltd	1 Multi Tyre Roller for 3 Months	9,609.60
BP 109.16	21/01/2022	GIHO.	Reimbursement for Markets Held on the 10th December, 2021	64.00
BP 109.17	21/01/2022	GTN Services	Supply 1 Battery For P306	193.96
BP 109.18	21/01/2022	GVROC	2021/2022 Annual Contribution to GVROC	16,500.00
BP 109.19	21/01/2022	Heatley's Sales Pty Ltd	Chains, Blinders and Hooks for Depot	877.87
BP 109.20	21/01/2022	Hersey's Safety Pty Ltd	20 x Quarter Inch Push Pull Air Fitting and 50 x Blue Points for Depot	244.44
BP 109.21	21/01/2022	Horizon Power	Fees and Charges for Street Light 1/12/21 31/12/21	5,484.15
BP 109.22	21/01/2022	Juwest Pty Ltd	Install Service/Cleaners Tap in Playground Toilet and Install Garden/ Washdown Tap Near Undercover...	871.75
BP 109.23	21/01/2022	Kalgoorlie Case & Drill Pty Ltd	Assorted Tools for Depot	829.05
BP 109.24	21/01/2022	Kerion Pty. Ltd.	Flights for D Bennett 10/12/21 and 17/12/21 Relief Staff for Childcare Centre	358.00
BP 109.25	21/01/2022	Leonora Painting Services	Painting Inside of 74 Tower St for Women's Group, 6 Jacaranda Trees for Cemetery and Information Bay, Painting Interior of Leonora Museum and Painting Interior of Gwalia Museum	15,664.00
BP 109.26	21/01/2022	Local Government NSW	Subscription for Career at Council for Advertising Jobs for the Shire 19//10/21 19/10/22	550.00
BP 109.27	21/01/2022	Luck Thai Cleaning	Cleaning of Shire Facilities 03/1/22 16/1/22	7,004.25
BP 109.28	21/01/2022	Marcus McGuire	Entertainment for Australia Day Celebrations	1,000.00
BP 109.29	21/01/2022	McMahon Burnett Transport	Freight for Main Office	88.81
BP 109.30	21/01/2022	Modern Teaching Aids Pty Ltd	Cleaning Supplies for Childcare Centre	1,075.69
BP 109.31	21/01/2022	MT Dance Pty Ltd	Three Day Dance Program inc. Travel, Accommodation and Meals	2,501.22
BP 109.32	21/01/2022	Multiple Trades and Maintenance	Reticulation Renovation at 1260 Fitzgerald Street	866.05
BP 109.33	21/01/2022	Netlogic Information Technology	Resolve Minor Computer Issues for Staff for the Month of January, 2022	2,137.50
BP 109.34	21/01/2022	Northern Goldfields Electrical Pty Ltd	Repair Power Fault at Hoover House	572.00
BP 109.35	21/01/2022	Office National Kalgoorlie	1 Pallet (80 Boxes) of Paper	2,400.00
BP 109.36	21/01/2022	PFD Food Services Pty Ltd	Consumables for Hoover House	404.20
BP 109.37	21/01/2022	Pratricia Mathews.	Reimbursement for Coffee Filters for Hoover House	72.85
BP 109.38	21/01/2022	Prime Media Group Ltd	Promoting Leonora TV 12 Months Airtime December, 2021	1,100.00
BP 109.39	21/01/2022	Quality Inn Railway	Accommodation for D Butson for Training	188.00
			BP 109 Sub Total	\$100,810.33

Batch Ref	Date	Name	Item	Payment by delegated Authority
			BP 109 Balance Brought Forward	\$100,810.33
BP 109.40	21/01/2022	Randstad	Recruitment Fees for T Watson and N Zangmo on a Permanent Basis	15,950.00
BP 109.41	21/01/2022	Receptive Security	Technician to Attend Main Office, Supply and Replace Security System Back up Battery and 2 Smoke ...	877.25
BP 109.42	21/01/2022	Reynolds Graphics Pty Ltd	Edit and Reprint of Northern Goldfields Travel Planner 25,000 Copies	1,870.00
BP 109.43	21/01/2022	Sai Global	Subscription for Health Building	2,785.93
BP 109.44	21/01/2022	Signarama Burswood and Perth CBD	Supply Signage for Australia Day	2,454.10
BP 109.45	21/01/2022	Statewest Group Pty Ltd	Aircon Repairs to P2333	2,469.82
BP 109.46	21/01/2022	Stratco (WA) Pty Ltd	Tin, Battens and Screws for Fence for Lot 289 Queen Victoria	954.85
BP 109.47	21/01/2022	Telstra	Fees and Charges for Shire Properties 21/12/21 17/1/22	2,970.73
BP 109.48	21/01/2022	Threat Protect	Monitoring of Main Office, Information Centre and ATM	342.82
BP 109.49	21/01/2022	Toll Transport Pty Ltd	Freight for Depot, Main Office and Pool	86.32
BP 109.50	21/01/2022	WA Police & Community Youth Centre Kalgoorlie	Youth Activation Program for 2021/2022	44,000.00
BP 109.51	21/01/2022	Water Corporation	Fees and Charges for LOT 1261 1264 Stuart St Leonora	364.00
			BP 109 Total	\$175,936.15
BP 110.01	28/01/2022	Bitz Batteries	2 New Batteries for Tower Street Playgrounds Toilet Lights	131.16
BP 110.02	28/01/2022	Bunnings Building Supplies Pty Ltd	Ladders, Shower Heads and Mat for Gwalia	510.94
BP 110.03	28/01/2022	Canning Pool and Pump Centre	Floating Dispensers for Chlorine Tablets for Lot 250 Queen Victoria and Lot 294 Queen Victoria	39.90
BP 110.04	28/01/2022	Cheric Leonora	Supply Tank Pressure Pump and All Fittings for Leonora Racing Club - Community Grant	2,979.35
BP 110.05	28/01/2022	Cherie Zagorianos.	Rent for Two Shop Space in Tower Street for Nyunngaku Women's Group \$150 Per Shop Per Week Paid Monthly March, 2021 to February, 2022	11,700.00
BP 110.06	28/01/2022	Fully Promoted Malaga	250 Enduro Sports Towels for Australia Day	1,828.75
BP 110.07	28/01/2022	GTN Services	Supply 2 x NISO Batteries for Gardens P2431	748.30
BP 110.08	28/01/2022	Heatley's Sales Pty Ltd	4 Packs of Toilet Paper and 2 Cartons of Hand Towel for Airport and J G Epis Centre	579.74
BP 110.09	28/01/2022	Hersey's Safety Pty Ltd	Uniform for Work Staff	6,265.72
BP 110.10	28/01/2022	Juwest Pty Ltd	Supply of Machine and Operator for Reopening of Grave for N. Gilla	1,108.25
BP 110.11	28/01/2022	Northern Goldfields Electrical Pty Ltd	Install Lighting and BBQ at Tower Street Playground, Repair and Test PAPI Lights at Airport and Install Split System at Single Persons Quarters (Depot)	4,328.50
			BP 110 Sub Total	\$30,220.61

Batch Ref	Date	Name	Item	Payment by delegated Authority
			<i>BP 110 Balance Brought Forward</i>	<i>\$30,220.61</i>
BP 110.12	28/01/2022	Office National Kalgoorlie	Masks for Covid Prevention, Stationery for Pool, Dr, Main Office, Childcare and Gwalia	2,320.12
BP 110.13	28/01/2022	Outback Parks&Lodges	Accommodation for Ranger 12 & 13/01/2022	300.00
BP 110.14	28/01/2022	Pennant House	Supply 2 sets of Australia, Western Australia and Indigenous Flags	1,310.00
BP 110.15	28/01/2022	PFD Food Services Pty Ltd	Consumables for Hoover House	650.70
BP 110.16	28/01/2022	Reynolds Graphics Pty Ltd	Edit and Reprint of Northern Goldfields Travel Planner 25,000 Copies	423.50
BP 110.17	28/01/2022	TAPS Industries Pty Ltd	Plumbing Issue At Childcare Centre and Weekly Inspections and Filter Clean of Oval Irrigation System	660.00
BP 110.18	28/01/2022	Toll Transport Pty Ltd	Freight for Main Office and Australia Day Event	371.90
BP 110.19	28/01/2022	Wurth Australia Pty Ltd	Parts and Consumables for Depot	687.24
			<i>BP 110 Total</i>	<i>\$36,944.07</i>
BP 111.01	03/02/2022	Alexis Moore.	Refund for Childcare Payments	32.62
BP 111.02	03/02/2022	Astro Synthetic Surfaces PTY LTD	Supply Synthetic Turf with Anti Slip Backing for the Rec Centre	7,480.00
BP 111.03	03/02/2022	BOC Limited	Container Service Supplied to Depot and Dr	128.65
BP 111.04	03/02/2022	Bracklemann Deli	Food Van for Australia Day 2022	5,562.00
BP 111.05	03/02/2022	Cheric Leonora	3 x 32,000Ltr Tanks, Joiners and Level Float Valve for Old Agnew Rd	17,735.30
BP 111.06	03/02/2022	Eagle Petroleum (WA) Pty Ltd	Fuel Cards for January, 2022	739.37
BP 111.07	03/02/2022	Earth Australia Contracting Pty Ltd	Construction of Pistol Range Bunds for Leonora Rifle Range Community Grant	7,150.00
BP 111.08	03/02/2022	Goldfields Children Charity	Nickel Sponsorship for the 2022 Goldfields Children Charity Ball	4,043.00
BP 111.09	03/02/2022	Goldfields Locksmiths	Supply 2 Cylinders 2.2 for Playground BBQ	175.80
BP 111.10	03/02/2022	GTN Services	Supply and Fit New Tyres for P4	901.08
BP 111.11	03/02/2022	Harvey Norman Furniture Kalgoorlie	Furniture for Youth Centre	4,887.00
BP 111.12	03/02/2022	Heatley's Sales Pty Ltd	8 Packs of Jumbo Toilet Paper for Public Toilets	492.98
BP 111.13	03/02/2022	Horizon Power	Fees and Charges for Rec Centre and Main Office 21/12/21 - 28/1/22	5,250.17
BP 111.14	03/02/2022	In Safe Hands	Child Protection Training for 2 Staff at Childcare Centre	88.00
BP 111.15	03/02/2022	John Oxley	Reimbursement for Diesel for P6	560.00
BP 111.16	03/02/2022	Juwest Pty Ltd	Supply Labourer to Deliver Concrete Plus Batch 1m3 of 25mpa for Leonora Race Club for Community ...	1,146.75
BP 111.17	03/02/2022	Kiara Lord.	Refund for Childcare Payments	503.49
BP 111.18	03/02/2022	Kleenheat Gas	1 House Hold Bottle of Gas for Lot 240 Hoover Street	141.09
			<i>BP 111 Sub Total</i>	<i>\$57,017.30</i>

Batch Ref	Date	Name	Item	Payment by delegated Authority
			BP 111 Balance Brought Forward	\$57,017.30
BP 111.19	03/02/2022	Lambron Contracting Pty Ltd.	Hourly Hire of Double Road Train Side Tippers \$235 exGST per Hour and Dry Hire of 950H Loader \$5...	29,249.00
BP 111.20	03/02/2022	Landgate	Gross Rental Valuations Chargeable Schedule No. G2021/08 and G2022/01, Mining Tenements Schedule No. M2021/11, M2021/12 and M2022/1	725.30
BP 111.21	03/02/2022	Leonora Post Office	Postage for Main Office and Information Centre	66.40
BP 111.22	03/02/2022	Luck Thai Cleaning	Cleaning of Shire Facilities 03/1/22 - 16/01/22	7,004.25
BP 111.23	03/02/2022	Moore Australia	Provision of Online Software and Support for 2021/2022 Financial Year, Under and Over Clearance of PWOH, POC, Plant Depreciation Allocations at End of 31th December, 2021 and Consultancy Requirements - Review of Financial Management Arrangements, Legislative compliance	34,455.53
BP 111.24	03/02/2022	Netlogic Information Technology	Resolve Minor Computer Issues for Staff for the Month of January 2022	479.00
BP 111.25	03/02/2022	Nicholas Justin Gahan	Undertake Various Works to Allow for New Verandah Concrete Slab to Prevent Flooding at Hoover House	23,737.00
BP 111.26	03/02/2022	Notice Boards Australia	40% Deposit on New Notice Board for Main Office	1,120.00
BP 111.27	03/02/2022	Office National Kalgoorlie	Stationery for Office	29.30
BP 111.28	03/02/2022	PFD Food Services Pty Ltd	Consumables for Hoover House	765.90
BP 111.29	03/02/2022	Rebus Restrooms	Town Centre, Public Toilet Supply and Install	32,529.20
BP 111.30	03/02/2022	Smart HD Security Solutions	Security Alarm Yearly Monitoring Fee for the 1/2/22 - 1/2/23	520.00
BP 111.31	03/02/2022	Squire Patton Boggs	Global Navigation Satellite System Lease to Geosciences Australia	217.77
BP 111.32	03/02/2022	St John Ambulance Western Australia Ltd	First Aid Training for Staff	2,322.00
BP 111.33	03/02/2022	TAPS Industries Pty Ltd	Urgent Repair to Plumbing at 137B Hoover North	123.18
BP 111.34	03/02/2022	Telstra	Fees and Charges for CRC and Camp Requisites 10/1/22 - 10/2/22	4,320.31
BP 111.35	03/02/2022	Toll Transport Pty Ltd	Freight for Main Office, Pool and Depot	1,231.10
BP 111.36	03/02/2022	Water Corporation	Fees and Charges for 17/11/21 - 17/1/22	36,092.34
			BP 110 Total	\$232,004.88
			Batch Payments 106 – 111 GRAND TOTAL	\$1,319,979.78

Shire of Leonora**Monthly Report – List of Accounts Paid by Delegated Authority****Submitted to Council on the 15th February, 2022**

The following list of accounts has been paid under delegation by the Chief Executive Officer, since the previous list of accounts. **Cheques 25826**, and Payroll Liability payments since the previous list of accounts paid by Delegated Authority totalling **\$259,525.30**

CHIEF EXECUTIVE OFFICER

Cheque	Date	Name	Item	Payment by Delegated Authority
PL14122021	16/12/2021	Shire of Leonora	Payroll Liabilities PPE: 13/12/2021	1,315.50
PPE27/12/2021	24/12/2021	Shire of Leonora	Salaries & Wages PPE: 27/12/2021	89,363.16
PL24122021	05/01/2022	Shire of Leonora	Payroll Liabilities PPE:27/12/2021	1,539.10
PPE10012022	11/01/2022	Shire of Leonora	Salaries & Wages PPE: 10/01/2022	70,343.52
PL11012022	14/01/2022	Shire of Leonora	Payroll Liabilities PPE: 10/01/2022	1,380.50
PPE24012022	25/01/2022	Shire of Leonora	Salaries & Wages PPE: 24/01/2022	92,486.53
PL25012022	31/01/2022	Shire of Leonora	Payroll Liabilities PPE: 24/01/2022	1,827.50
25826	02/02/2022	Water Corporation	Fees and Charges for 15/11/21 - 18/1/22	1,269.49
			GRAND TOTAL	\$259,525.30

11.0 REPORTS OF OFFICERS

11.3 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR
Nil

12.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.

A. ELECTED MEMBERS

Nil

B. OFFICERS

Nil

13.0 STATE COUNCIL AGENDA

Nil

14.0 NEXT MEETING

Tuesday 15th March, 2022

Before the closure of the meeting, Chief Executive Officer JG Epis advised that the April Council Meeting would fall on a Local Government public holiday (Easter Tuesday) and it was decided that the meeting date for April would be best to fall the week after, on the 26th of April.

Further, due to the need for the Audit Committee to address some matters prior to being able to be presented to Council, it was proposed that the March Audit Committee Meeting be held at 9:00am, 15th March, 2022 prior to the Ordinary Meeting of Council.

15.0 CLOSURE OF MEETING

There being no further business, the Shire President Cr PJ Craig declared the meeting closed at **11:22am.**