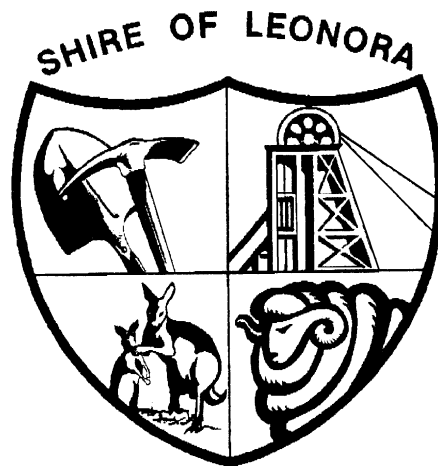


# **SHIRE OF LEONORA**

## **NOTICE OF AN ORDINARY COUNCIL MEETING**



**MINUTES OF ORDINARY MEETING HELD  
IN SHIRE CHAMBERS, LEONORA  
ON TUESDAY 15<sup>TH</sup> DECEMBER, 2020  
COMMENCING AT 9:35 AM.**

**1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL/OTHER INTEREST DISCLOSURES**

**1.1 The President Cr PJ Craig declared the meeting open at 9:35am.**

**1.2 Visitors or members of the public in attendance**

**At 9:35am** Gerard Martinet, General Manager of Rooforce Facility Management as well as Mick Berry and James Calyun

**At 10:02am** Mr Llew Withers, Environmental Health Consultant to Present Consultation Report for the Leonora Public Health Plan

**At 10:05am** Mr Ken Hart, MStJ JP, Community Paramedic, Northern Goldfields and Nadine Mcloughlin, Regional Manager for the Goldfields

**1.3 Financial/Other Interest Disclosures**

Nil

**2.0 DISCLAIMER NOTICE**

Nil

**3.0 COUNCIL MEETING INFORMATION NOTES**

**4.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

<b>4.1 President (Chairperson)</b>	<b>PJ Craig</b>
<b>Deputy President</b>	<b>RA Norrie</b>
<b>Councillors</b>	<b>AM Moore</b>
	<b>AE Taylor</b>
	<b>LR Petersen</b>
	<b>RM Cotterill</b>
<b>Chief Executive Officer</b>	<b>JG Epis</b>
<b>Deputy Chief Executive Officer</b>	<b>L Gray</b>
<b>Visitors</b>	<b>J Calyun</b>
	<b>G Martinet</b>
	<b>M Berry</b>
	<b>L Withers</b>
	<b>K Hart</b>
	<b>N Mcloughlin</b>

**3.2 Apologies**

Nil

**3.3 Leave of Absence (Previously approved)**

Nil

**3.4 Leave Of Absence  
Councillors**

**F Harris**

**4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5.0 PUBLIC QUESTION TIME**

Gerard Martinet spoke on the proposal to Council of bringing into Leonora security patrols that would also act as aboriginal liaison officers. They would like to set up a pilot project which would including bringing some of their staff from Perth to train local people, who would be employed in the role.

Questions were asked by Councillors as to the cost and what actual powers would they have.

Gerard Martinet spoke about the difference it makes to have indigenous people dealing with the problem of street drinking, they all have a connection, and that it will make a difference to Leonora especially if they can employ the right local people. Gerard also mentioned the venues they have worked in previously, and the local governments that can supply references as to the success of these patrols. They were advised by the Shire President that the matter would be further discussed behind closed doors by the Council and a response to their request submitted in due course.

*James Calyun, Gerard Martinet and Mick Berry left the meeting at 9:56am.*

*Llew Withers entered the meeting at 10:02am.*

Shire President Cr PJ Craig invited Llew Withers to speak to council.

Llew Withers, consultant and previous Environment Health Officer, presented to Council on the Shire of Leonora's Public Health and Wellbeing Plan which, once approved, will be in place for a four year period, and is closely aligned to the Shire's Community Strategic Plan.

*Ken Hart entered the meeting at 10:05am.*

*Llew Withers left the meeting at 10:06am..*

*Shire President, Cr PJ Craig adjourned the meeting at 10:35am for Morning Tea.*

*The meeting resumed at 10:49 am with all those previously listed in the record of attendance present.*

*Shire President, Cr PJ Craig welcomed Ken Hart and Nadine Mcloughlin to the meeting and invited Ms Mcloughlin to speak.*

Ms Mcloughlin thanked Council for the opportunity to talk about the dire straits Leonora is in due to a lack of volunteers. She talked about St John being at the end of the line regarding social issues in the town, and the impact the call outs have had on volunteers. The crisis is not in attracting volunteers but in keeping them when most are working and need rest from unreasonable call-outs.

*Ken Hart and Nadine Mcloughlin left the meeting at 11:27am.*

#### **6.0 APPLICATIONS FOR LEAVE OF ABSENCE**

The CEO, Mr JG Epis, advised that Cr F Harris had submitted an application for leave of absence from the Ordinary Meeting of Council to be held on 15<sup>th</sup> December 2020.

**Moved Cr AM Moore, seconded Cr RA Cotterill** that Cr F Harris be granted a leave of absence from the Ordinary Meeting of Council to be held on 15<sup>th</sup> December 2020.

**CARRIED (6 VOTES TO 0)**

#### **7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS**

Nil

#### **8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS**

**Moved Cr LR Petersen, seconded Cr AE Taylor** that the Minutes of the Ordinary Meeting held on 17<sup>th</sup> November, 2020 be confirmed as a true and accurate record.

**CARRIED (6 VOTES TO 0)**

#### **9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

- The Northern Goldfields Working Group met on Friday 27<sup>th</sup> November, 2020. The OICs of Wiluna, Leonora, Laverton and Leinster attended as well as Superintendent Brad Jackson and his Staff Officer attended in order to discuss strategies for the summer in flux of visitors from the Lands. The Superintendent advised that there was a plan in the pipeline for assisting with the problem. Also that WA Police were going to recruit 800 new officers.
- A brief update on the Cashless Debit Card (CDC) was that the trial had been extended for another two years, but unfortunately had not been made permanent. All the independent politicians had been invited to visit the Northern Goldfields and see the CDC working, but all had not responded.
- On Wednesday 9<sup>th</sup> December, 2020, the Auditor and the Director allocated to us by the Office of the Auditor General came to Leonora to conduct our Audit Exit Meeting. Cr Ross Norrie, the Deputy Shire President also attended. I would like that Linda and Jim for the work they have done in this very busy year. The Auditor advised that the Shire had come through the Audit with flying colours. On behalf of the Councillors I would like to thank the senior executives and staff for the work done during the year.
- Myself, the Deputy Shire President and Councillors attended training with Steve Tweedie on Thursday 10<sup>th</sup> December, 2020. It was good to see such a good attendance.

## 11.0 REPORTS OF OFFICERS

### 11.1 CHIEF EXECUTIVE OFFICER

#### 11.1(A) AWARD OF EQUOTES: PLAYGROUND DESIGN AND CONSTRUCT TOWER STREET LEONORA

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 15<sup>th</sup> December 2020

**AGENDA REFERENCE:** 11.1(A) DEC 20

**SUBJECT:** Playground Design and Construct Tower Street Leonora

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** N/A

**FILE REFERENCE:** 3.0

#### AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

**NAME:** J. G. Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 11<sup>th</sup> December 2020

#### BACKGROUND

The playground is located on Tower Street which is the main thoroughfare through Leonora. The last development and upgrade were approximately ten years ago with shade sails being constructed in the last four years. The community have identified that it needs to be replaced with new equipment and a more natural play environment. For this reason, a Request to Purchase was implemented through eQuotes which resulted in two competitive quotations for a nature based playground. Using eQuotes the Shire has not breached the requirement to call a public tender. The procurement process was therefore, conducted in accordance with the Shire of Leonora Purchasing Policy – A.2.3 and Regulation 11 (2)(f) the Local Government (Functions and General) Regulations 1996, where purchases can be made via the WALGA preferred Supplier arrangement, which is exempted from public tender process.

#### COMMENT

Whilst five design and construct companies were invited to quote, there were only two responses, their details are listed below:

##### Nature Playgrounds

Cost:	\$530,527.95 ex GST
Play Elements included in their design:	16
Art Work	2

##### Nature Play Solutions

Cost	\$499,852 ex GST
Play Elements included in their design:	16
Art Work	0

An evaluation was done of each project by both Linda Gray, Deputy Chief Executive Officer, Lee-anne Trevenen, Records Management Project Co-ordinator, and John Oxley, Works and Services Manager, in consultation with other community members such as Kiara Lord and Fifi Harris, who gave feedback.

An assessment was made of each design and the equipment and its suitability to the environment. It was obvious that the Nature Playgrounds design had not met the scope supplied with the RTQ, but it had included several interesting play elements, and a quick conversation identified that the design could be modified, and some possible savings made. Nature Play Solutions' design was very accurate to what had been requested and attractive– inviting children to play in the area allocated whilst allowing the community to still utilised the lawn area. The equipment met the brief of “nature play”, but it did not completely match the criteria requested in the scope, for example, more swings, no artwork and little shade. The long-term maintenance by the Shire of each completed playground was also considered in making an assessment.

It is obvious however, from brief conversations with each supplier that the final designs are still to be negotiated and can be improved to meet the community's brief, however, the next concern is the potential for increased cost. Whilst it was resolved that the Nature Playgrounds design supplied better value for money with a lot more "going on", the design and co-ordination of a play space was better with Nature Play Solutions as the whole area, not just the play elements, encourage children to explore and enjoy the play environment.

Based on the attractiveness of the design and with collaboration with the company to ensure that costs do not increase, plus the inclusion of some changes, it was felt that the Nature Play Solutions design and construct proposal was the most practical and easier to facilitate. In addition, the design worked with the current features and was a strong foundation for improvements going forward, as well as being not too onerous in terms of maintenance by the Shire.

As we are going into the hot summer months it was felt that the time frame for construction was not relevant in the immediate future.

## **STATUTORY ENVIRONMENT**

This procurement process has been completed in accordance with section 3.75 of the Local Government Act 1995 and the Regulation 11 (2)(f) of the Local Government (Functions and General) Regulations 1996.

## **POLICY IMPLICATIONS**

The procurement process was conducted in accordance with the Shire of Leonora Purchasing Policy – A.2.3 and Regulation 11 (2)(f) the Local Government (Functions and General) Regulations 1996, where purchases can be made via the WALGA preferred Supplier arrangement, which is exempted from public tender process.

## **FINANCIAL IMPLICATIONS**

Council has set aside funds in the 2020/21 Financial Year Budget of \$337,529 for the playground. There has been some expenditure and commitments to be paid and to date they are approximately \$110,000 excluding the design and construct costs. Under the Department of Infrastructure, Transport, Regional Development and Communications' Local Roads and Community Infrastructure Program (LRCI), \$250,000 has been approved for the project, so at this stage only \$87,000 has been budgeted by the Shire of Leonora. A further \$330,000 has been promised to the Shire of Leonora under a new \$500 million LRCI and this has not been allocated by the Shire to any shovel ready project. This will provide \$667,000 towards the project if approved.

## **STRATEGIC IMPLICATIONS**

Shire of Leonora Strategic Community Plan 2017-2027 Social Objective – 1.1.3 Support the community in sporting, recreational and volunteering initiatives through direct financial assistance, the utilisation of Shire facilities, or the leverage of Shire expertise in a mentoring role, and Economic Objective – 2.2.2 Enhance and maintain local attractions and associated infrastructure.

## **RECOMMENDATION**

That Council approves the selection of Nature Play Solutions for the Tower Street playground design and construct.

## **VOTING REQUIREMENT**

Absolute Majority

## **COUNCIL DECISION**

**Moved Cr RA Norrie, seconded Cr AM Moore**, that Council approves the selection of Nature Play Solutions for the Tower Street playground design and construct, and that the total costs be taken into account at the mid year Budget Review.

**CARRIED BY ABSOLUTE MAJORITY (6 VOTES TO 0)**

## **Reason for Variation to Recommendation**

Council expressed some concern that with the modifications required for the final design, there might be some extra costs. If this should happen, it was felt that the extra costs could be submitted to the Budget Review in February 2021.

## NATURE PLAYGROUND PROPOSAL

<b>Date:</b> 03/12/2020		<b>Ref:</b> Tender	
<b>Full or Legal Name:</b> Linda Gray C/o Shire of Leonora			
<b>Physical Address:</b> Tower Street, Leonora		<b>State:</b> WA	<b>Postcode:</b> 6438
<b>Billing Address:</b>		<b>State:</b>	<b>Postcode:</b>
<b>Email Address:</b> dceo@leonora.wa.gov.au		<b>Phone No:</b> 9037 6044	
<b>Trading Name:</b>		<b>Fax No:</b>	

DETAILS OF MATERIALS TO BE SUPPLIED/WORKS TO BE PROVIDED	QUANTITY	PRICE \$ (excl. GST)
Design and Construct of the new nature playground at Tower Street, Leonora	1	\$530,527.95
Please note that our playground products are manufactured from natural timber and will require periodic maintenance involving re-oiling every 6 - 12 months depending on equipment		
Commencement/Delivery Date: TBC	TOTAL PRICE \$ (excl. GST)	\$530,527.95
Cost of Delivery are included in the Price	GST \$	\$53,052.80
30% Deposit required on acceptance of quotation	TOTAL PRICE \$ (incl. GST)	\$583,580.75

**Payment Terms are: Progress Claim TBC, balance due 7 days after practical completion**

THIS QUOTATION REMAINS VALID FOR 30 DAYS FROM THE ABOVE DATE AFTER WHICH A REVISED QUOTATION MAY BE NECESSARY. ANY VARIATION TO THE ABOVE QUANTITIES OR THE REQUESTED WORKS MAY RESULT IN A VARIATION TO THE QUOTED PRICE.

I accept this quotation and certify that the above information is true and correct. I have read and understand the TERMS AND CONDITIONS OF TRADE (overleaf or attached) of Erutan Pty Ltd T/A Nature Playgrounds which form part of, and are intended to be read in conjunction with this Quotation Form and agree to be bound by these conditions. I authorise the use of my personal information as detailed in the Privacy Act clause therein. I agree that if I am a director/shareholder (owning at least 15% of the shares) of the Client I shall be personally liable for the performance of the Client's obligations under this contract.

<b>SIGNED (CLIENT):</b>		<b>SIGNED (WITNESS TO CLIENT'S SIGNATURE)</b>	
Name:	Date of Birth:	Name:	Date:
Position:	ID:	Address:	
(Driver's Licence, Passport, etc.)		State:	Postcode:

**SIGNED (NP):** 

**Name:** Stewart Winso **Date:** 03/12/2020

## Tower Street Park - Leonora - VP210899

### Nature Playground Works

<u>ITEM</u>	<u>UNIT</u>	<u>QTY</u>	<u>TOTAL</u>
<b><u>MOBILISATION AND PROJECT MANAGEMENT</u></b>			
Mobilisation and insurances	Item	1	\$ 1,800.00
Logistics	item	1	\$ 11,040.00
Playground safety audit and report	Item	1	\$ 1,680.00
Flights ( return airfares ) to Kalgoorlie inc car hire	Item	3	\$ 3,450.00
Engineering and certification	Item	1	\$ 4,800.00
Design and drafting for final plan development and approval	Item	1	\$ 2,400.00
As-con plan development	Item	1	\$ 960.00
Accommodation and living expenses	Item	1	\$ 23,540.00
<b>Total</b>			<b>\$ 49,670.00</b>
<b><u>EARTHWORKS AND SITE PREPERATION</u></b>			
Removal of all existing park furniture, equipment, surface treatments and associated equipment to be completed by shire of Leonora	Item	1	\$ -
Mark out, excavate and shape new playground levels	Item	1	\$ 5,525.00
Final grading	Item	1	\$ 3,315.00
Site refuse provided by Shire of Leonora free of charge. Nature Playgrounds to cart to tip site	Item	1	\$ -
Installation of site fencing to construction zone provided by Shire of Leonora	Item	1	\$ -
General project labour	Item	1	\$ 4,680.00
<b>Total</b>			<b>\$ 13,520.00</b>
<b><u>CONSTRUCTION OF PLAYGROUND PLAY EQUIPMENT</u></b>			
MINKE1. Flying Fox. Support frames combination of milled square jarrah posts and galvanised steel. Pommel seat, stainless steel trolley and heavy duty cable.	Item	1	\$ 16,380.00
Form and shape take off mound to flying fox	Item	1	\$ 1,755.00
Custom hardwood fallen tree climbing logs. Multi limbed logs debarked, sanded and oiled with 2 coats of external grade timber restorer. Height not too exceed 1500mm high.	Item	2	\$ 2,520.00
MACDONNELL 400. Balancing/seating logs 400mm dia. Debarked sanded and oiled with 2 coats of external grade timber restorer.	Item	1	\$ 743.40
SPIRES. Log steppers. 3-400dia. Debarked, sanded and oiled with 2 coats of external grade timber restorer. Bitumen sealed timber below ground level	Item	15	\$ 2,887.50

FRANKLAND CW. Double sided climbing wall. 3000mm high rock climbing wall. 150x150mm square hardwood posts. Rock wall Jarrah slabs 2600mm wide in-between posts with 75mm powdercoated steel tube set inbetween each slab. Combination of rubber and timber rock climbing holds. Rope climbing wall timber deck on steel rails with sisal rope climbing ropes x 3 attached to powdercoated steel posts as base and eyelet thimbles at top of wall.	Item	1	\$	8,450.00
UFO spinner. Spinning turntable in selected colour.	Item	1	\$	9,240.00
Nest swing. combination of aluminium and composite timber. 1200mm dia nest swing. safety chains.	Item	1	\$	8,325.00
LONGREACH 375. Goliath swing set. Hardwood timber frame. 200x200 square post & rails. 3750mm long goliath rope swing and galvanised steel swing hangers. Black powdercoated aluminium support brackets.	Item	1	\$	12,240.80
Spring rocker circle. Circular composite plastic balance circle with 3 x springs and 3 x individual jumping pads	Item	1	\$	3,300.00
Hardwood balance beams. 2500x150x75 jarrah beam checked into 400dia log stump steppers	Item	3	\$	3,780.00
Hardwood timber deck to sandpit. 38mm Jarrah decking bugle fixed on LOSP treated pine subframe. Galvanised stirrups. 2 coats of external grade timber restorer applied on completion	m2	12	\$	4,320.00
FLINDERS K. Forest Kitchen. Customised to suit size detailed on plans. Hardwood timber slab benchtop with recycled hardwood bush poles legs. Imitation hotplates with oven underneath. Secondary bench at base of kitchen. Hardwood utensil rail along top of posts.	Item	1	\$	3,220.00
Supply and installation of disability accessible orbital spinner. 2m diameter with provision for 3 x wheelchairs with stainless steel handrails. Softfall rubber surrounds to spinner.	Item	1	\$	24,279.60
4 seated pommel swing. Powdercoated steel framing. Pommel seats x 4. Pivoting and rotating swing. Colours TBC	Item	1	\$	14,767.50



Custom all ages nature play activity fort. Hardwood bush pole support posts averaging 200mm dia. All logs debarked, sanded and oiled. Hardwood timber decking on LOSP treated pine subframe. All decking screw fixed. Decked walkways to have timber balustrade. 75x50mm rails with 50x50mm pickets with 50mm spacings. Clatter transition bridge using 75x75 rails on galvanised steel chain support. Powdercoated steel handrail to clatter bridge. rope transition bridge to be manufactured from 16mm nylon coated wire strand rope with plastic connectors. rope ends to be aluminium fixings to support rope net. Handrail to rope bridge to be powdercoated steel. Stainless steel slide rails to selected exit point. Timber ladder access to 1800 platform. Rock climbing wall access to 1800 platform. 1000mm wide stainless steel slide from 1500 platform. All platforms to have 800 high balustrade to all required sides. Combination of steel and timber handrails and pickets. Roof section to be painted LOSP treated pine framing with colorbond roof sheeting and flashing. Final design TBC

	Item	1	\$	45,756.00
Foundations	Item	1	\$	3,600.00
Machinery provision for equipment installation	Item	1	\$	2,400.00
<b>Total</b>			<b>\$</b>	<b>167,964.80</b>

#### **PARK FURNITURE AND AMENITIES**

Supply and installation of 7000x4000 skillion shade shelters.	Item	2	\$	34,501.60
Concrete slabs for shade shelters. Standard grey concrete broom finish	m2	60	\$	6,480.00
Supply and installation of aluminium 8 seater table and bench seats to shade shelters	Item	2	\$	4,425.20
Supply and installation of Emerdyn Valletta park benches to selected locations	Item	4	\$	10,634.00
Supply and installation of drinking fountains with pet drink bowl to selected locations	Item	2	\$	6,643.00
Plumbing connection to mains water supply for drink fountains	Item	1	\$	2,910.00
Rubbish bins. General waste and recycling split bins to selected locations. 240L capacity	Item	3	\$	11,529.00
Freight of park furniture, shelters, drink fountains and rubbish bins	Item	1	\$	2,600.00
<b>Total</b>			<b>\$</b>	<b>79,722.80</b>

#### **ARTWORK AND ORNAMENTATION**

Lizard carving from hardwood log. Lizard type TBC. Painted on completion and design TBC. Provisional sum.	Item	1	\$	9,375.00
Large feature snake sculpture. Manufactured from steel including cement fibre/ fibreglass coating with pattern carving to surface Provisional sum	Item	1	\$	32,200.00
Freight for sculptures and artwork	item	1	\$	2,880.00
Foundations where required	Item	1	\$	960.00
<b>Total</b>			<b>\$</b>	<b>45,415.00</b>

**STONE AND PAVEMENTS**

Installation of coloured concrete bike path. Broom finish. Local indigenous artists to paint artwork onto selected sections of bike path	m2	320	\$	31,680.00
Machinery provision	Item	1	\$	1,800.00
<b>Total</b>			<b>\$</b>	<b>33,480.00</b>

**SYNTHETIC SURFACE FINISHES. Price includes travel for synthetic contractors**

Wet pour softfall rubber to selected areas. Colour TBC	m2	50	\$	17,250.00
35mm long pile synthetic turf to selected areas	m2	65	\$	13,081.25
<b>Total</b>			<b>\$</b>	<b>30,331.25</b>

**MISCELLANEOUS**

Shade sail design, manufacture and installation	Item	1	\$	34,262.20
Push button water play tap to sandpit deck.	Item	1	\$	1,105.00
Plumbing connection including dual backflow prevention device as required by law	Item	1	\$	1,610.00
Supply and installation of powdercoated steel Garrison fencing and security gates to front boundary	Item	1	\$	5,552.40
<b>Total</b>			<b>\$</b>	<b>42,529.60</b>

**SOFT LANDSCAPING WORKS**

Installation of automatic irrigation system to accommodate new playground and landscape. mains water supply. Council to provide location for controller	Item	1	\$	14,400.00
Electrical provision for irrigation controller	Item	1	\$	504.00
Soil conditioner to all tree and shrub planting	m3	40	\$	6,720.00
Advanced trees	100L	21	\$	5,460.00
Shrub planting @ 2 plants per m2	14cm	500	\$	3,900.00
Shredded Softfall mulch to all Softfall zones at minimum 300mm thick	m3	60	\$	10,350.00
Shredded Softfall mulch to all garden areas at minimum 150mm thick	m3	25	\$	4,312.50
Washed white sand to sandpits and flying fox at minimum 300mm thick	m3	66	\$	11,088.00
Deliveries	Item	1	\$	1,800.00
Labour	Item	1	\$	9,360.00
<b>Total</b>			<b>\$</b>	<b>67,894.50</b>

<b>SUB TOTAL</b>	<b>\$ 530,527.95</b>
<b>GST</b>	<b>\$ 53,052.80</b>
<b>TOTAL</b>	<b>\$ 583,580.75</b>

LEGEND	
	- SYNTHETIC TURF
	- DIRT
	- MULCH
	- SAND
	- RUBBER SOFTFALL
	- CONCRETE PATH
	- LOG STEPPERS
	- STONE BOULDERS
	- LOGS
	- DECKING
	- TREES
	- SHRUBS/GARDEN



**NOTES:**

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**DRAWING:**

Concept Plan

**SHEET NUMBER:** # 1 of 2

**DATE:** December 2020

**SCALE:** 1:200 (@A3)

**PROJECT:**

Tower St Playspace

**ADDITIONAL NOTES:**

**REVISION:** A006



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SHADE SAILS



SHADE SAILS



WATER FOUNTAIN



FALLEN LOG



FLYING FOX



CLIMBING WALL



POMMEL SWING



GOLIATH SWING



KANGAROO ART SCULPTURE



BALANCE BEAM



LOG STEPPERS



RUBBISH BIN



CLATTER BRIDGE



ROCKER



ORBITAL SPINNER



UFO SPINNER



EAGLE ARTWORK CONCEPT



SNAKE SCULPTURE



LIZZARD SCULPTURE



STONE BOULDERS



ROPE BRIDGE



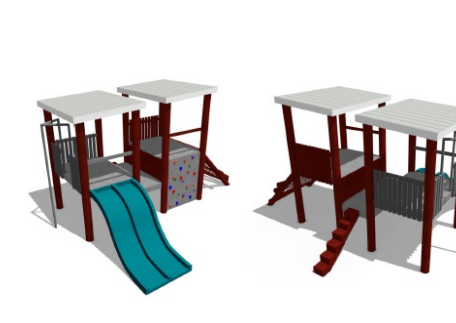
TIMBER DECK



SAND KITCHEN



TABLE & SEATS



CUSTOM FORT



NEST SWING



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**DRAWING:**

**Product Selection**

**SHEET NUMBER:** # 2 of 2

**DATE:** December 2020

**SCALE:** 1:200 (@A3)

**PROJECT:**

**Tower St Playspace**

**ADDITIONAL NOTES:**

**REVISION:** A006



## Shire of Leonora

Project No. 4233

Grand Total \$ 499,852

Costing based on Rev A

Ex GST

Category	Summary Description	Materials	Hours	Labour	
<b>Blocks, Logs &amp; Prep</b>	Labour		233	25,397	
	Site prep & set out	9,000			
	Rock Mound	2,317			
	Rocks	3,861			
	Logs	1,015			
	Limestone block - recon	2,581			
	Kerbing	2,865			
<b>Blocks, Logs &amp; Prep Total</b>		<b>21,639</b>	<b>233</b>	<b>25,397</b>	
<b>Equipment</b>	Labour		1,010	90,634	
	Fence	561			
	Decking	144			
	Balustrading - Jarrah 75 x 50	1,717			
	Platform	1,470			
	Shade sail	18,354			
	Tree Canopy Cubby	43,900			
	Other - Equipment	29,280			
	Possums Hangout	75,000			
	Swing Basket A-Frame	6,980			
	Bench Seat Concrete with Back	2,790			
	Short Table & Benches (Boddington) Surface F	4,300			
	Log Benches	2,896			
	Concrete Slide - Height 900mm	3,165			
	Balance Sleeper with Stumpss	2,370			
	Concrete Stepper - Grey 500s	4,875			
	Ladder Run	4,630			
	Dual Tight Rope Walk	942			
	Linear Stilts	1,260			
	Balancing Log - Galvanised Legs	750			
	Tee Pee with deck & cladding	5,776			
	Grinding Stone	832			
	Water Channel LH	843			
	Water-Play Fountain SS Timed Push Button	3,486			
	Upright Logss	1,380			
	Shade Sail Posts - Timber	3,584			
	Bench Seat Concrete	2,100			
	<b>Equipment Total</b>		<b>223,384</b>	<b>1,010</b>	<b>90,634</b>
	<b>Surfaces</b>	Labour		104	11,304
		Mulch - Playground	2,478		
Mulch - Playground IAS		5,041			
Path		12,696			
White washed sand		856			
Lawn		4,263			
Gravel		52			
Fill		3,882			
<b>Surfaces Total</b>		<b>29,268</b>	<b>104</b>	<b>11,304</b>	
<b>Plants</b>	Labour		167	17,969	
	Mulch - Garden	6,372			
	Soil Conditioner	2,329			
	Plants - Normal density	5,175			
	Trees - Small	6,038			
<b>Plants Total</b>		<b>19,913</b>	<b>167</b>	<b>17,969</b>	
<b>Other</b>	Labour		40	4,200	
	Machinery Hire	14,835			
	Project management	4,140			
	Safety Audit - Third Party	1,750			
	Mobilisations	3,744			
	Reticulation	21,117			
	Retic controller & wiring	1,150			
	Site clean up & finalisations	1,208			
	Waste disposals	1,601			
	Design Cost	5,400			
	Plumber	1,200			
<b>Other Total</b>		<b>56,144</b>	<b>40</b>	<b>4,200</b>	
<b>Total</b>		<b>350,348</b>	<b>1,553</b>	<b>149,504</b>	



A 8 Burchell Way, Kewdale WA 6105  
T 08 9361 1355  
E [play@natureplaysolutions.com.au](mailto:play@natureplaysolutions.com.au)

# TOWER STREET PLAY SPACE

SHIRE OF LEONORA



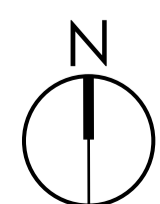


## LEGEND

- A INDIGENOUS CONCRETE PATTERNS (PENDING CONSULTATION)
- B TURF MOUND
- C TIMBER PLATFORM WITH CUBBY
- D CLIMBING WALL
- E NET CLIMB
- F EXISTING PERGOLA
- G LOG BENCH (L002200)
- H TABLE AND BENCH (L031208)
- I TRANSITION BENCH (L009800)
- J WATER CHANNEL RH (L003102) WITH WATER FOUNTAIN (L006202)
- K GRINDING STONE (L001200)
- L TEE PEE WITH DECK & CLADDING (L001011)
- M CONCRETE BENCH SEAT (L013800)
- N PROPOSED TOILET BLOCK (BY OTHERS)
- O CONCRETE SLIDE 900mm (L000203) WITH DECKING
- P BALANCE SLEEPER (L005201)
- Q LADDER RUN (L008700)
- R DUAL TIGHT ROPE (L006300)
- S STILTS - LINEAR (L004500)
- T BALANCE LOG (L004201)
- U POSSUMS HANGOUT (L025999)
- V TREE CANOPY CUBBY (L021701)
- W BENCH (L013801)

- LAWN
- WHITE SAND
- COMPACTED GRAVEL (BOUND WITH DIRT GLUE)
- MULCH
- CONCRETE (BROOM FINISH)
- CONCRETE (ROCK SALT FINISH)
- SHADE SAIL
- IAS RUBBER
- ROCK BOULDERS
- CONCRETE STEPPER
- BUSH POLES
- TIMBER SLEEPER
- LOG
- CONCRETE KERB
- BLOCK EDGE
- + PROPOSED TREE
- PLANTS
- FALL ZONE
- CONTOURS / UNDERGROUND SERVICES

Scale Approx 1:100 @ A1  
1:200 @ A3  
0 1 2 3 4 5 10m



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# TOWER STREET PLAY SPACE

TOWER STREET, LEONORA  
LS101 - CONCEPT PLAN

Job No: 4233  
Rev: A  
Date: Dec 2020  
Design: AC

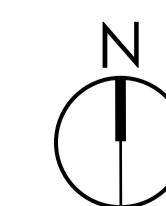


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# TOWER STREET PLAY SPACE

TOWER STREET, LEONORA  
 LS102 - PERSPECTIVES

Scale Approx 1:100 @ A1  
 1:200 @ A3  
 0 1 2 3 4 5 10m



Job No: 4233  
 Rev: A  
 Date: Dec 2020  
 Design: AC



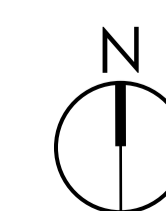


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# TOWER STREET PLAY SPACE

TOWER STREET, LEONORA  
 LS103 - PERSPECTIVES

Scale Approx 1:100 @ A1  
 1:200 @ A3  
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Job No: 4233  
 Rev: A  
 Date: Dec 2020  
 Design: AC

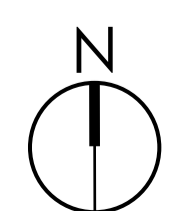


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# TOWER STREET PLAY SPACE

TOWER STREET, LEONORA  
 LS104 - PERSPECTIVES

Scale Approx 1:100 @ A1  
 1:200 @ A3  
 0 1 2 3 4 5 10m



Job No: 4233  
 Rev: A  
 Date: Dec 2020  
 Design: AC

## 11.0 REPORTS OF OFFICERS

### 11.2 DEPUTY CHIEF EXECUTIVE OFFICER

#### 11.2(A) MONTHLY FINANCIAL STATEMENTS

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 15th December, 2020

**AGENDA REFERENCE:** 11.2 (A) DEC 20

**SUBJECT:** Monthly Financial Statements

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Nil

#### AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

**NAME:** Linda Gray

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 10<sup>th</sup> December, 2020

#### BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 30th November, 2020 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 30th November, 2020
- (c) Material Variances – 30th November, 2020

#### STATUTORY ENVIRONMENT

##### **Part 4 — Financial reports— s. 6.4**

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

**committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
  - (b) *budget estimates to the end of the month to which the statement relates;*
  - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
  - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*

- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
  - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
  - (b) *by program; or*
  - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
  - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

#### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

#### **RECOMMENDATIONS**

That the Monthly Financial Statements for the month ended 30th November, 2020 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 30th November, 2020
- (c) Material Variances – 30th November, 2020

be accepted.

#### **VOTING REQUIREMENT**

Simple Majority

#### **COUNCIL DECISION**

**Moved Cr AM Moore, seconded Cr RM Cotterill,** that the Monthly Financial Statements for the month ended 30th November, 2020 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 30th November, 2020
- (c) Material Variances – 30th November, 2020

be accepted.

**CARRIED (6 VOTES TO 0)**

8 December 2020

Mr Jim Epis  
The Chief Executive Officer  
Shire of Leonora  
PO Box 56  
**LEONORA WA 6438**

### COMPILATION REPORT TO THE SHIRE OF LEONORA

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Leonora, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 30 November 2020. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

### THE RESPONSIBILITY OF THE SHIRE OF LEONORA

The Shire of Leonora are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

### OUR RESPONSIBILITY

On the basis of information provided by the Shire of Leonora we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Leonora provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the special purpose financial statements.



Russell Barnes  
Director  
[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)

**SHIRE OF LEONORA**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 30 November 2020**

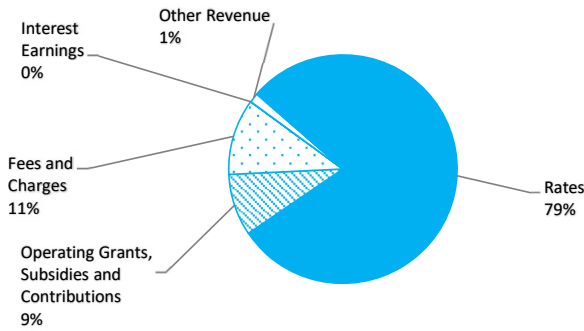
**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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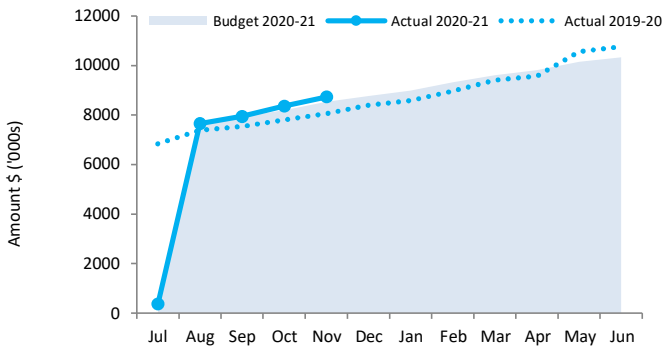
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OPERATING ACTIVITIES

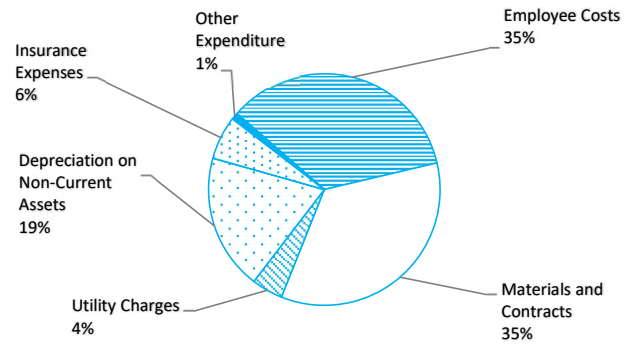
OPERATING REVENUE



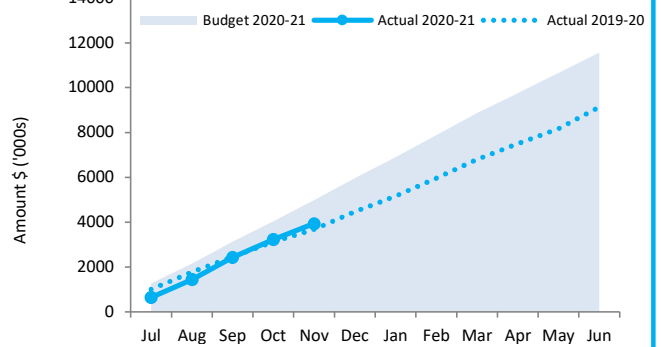
Budget Operating Revenues -v- Actual



OPERATING EXPENSES



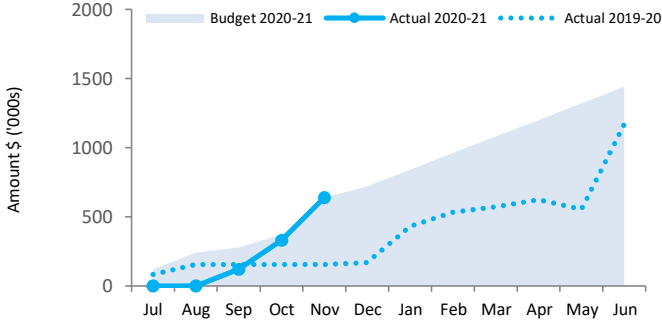
Budget Operating Expenses -v- YTD Actual



INVESTING ACTIVITIES

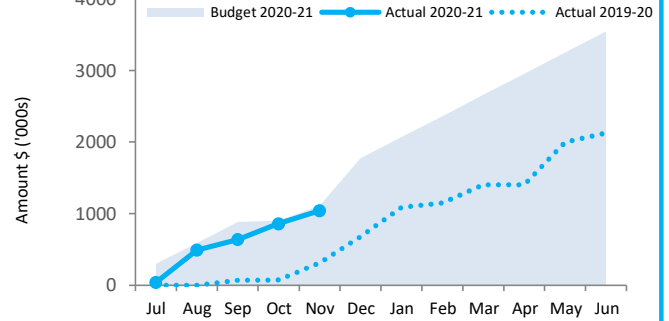
CAPITAL REVENUE

Budget Capital Revenue -v- Actual



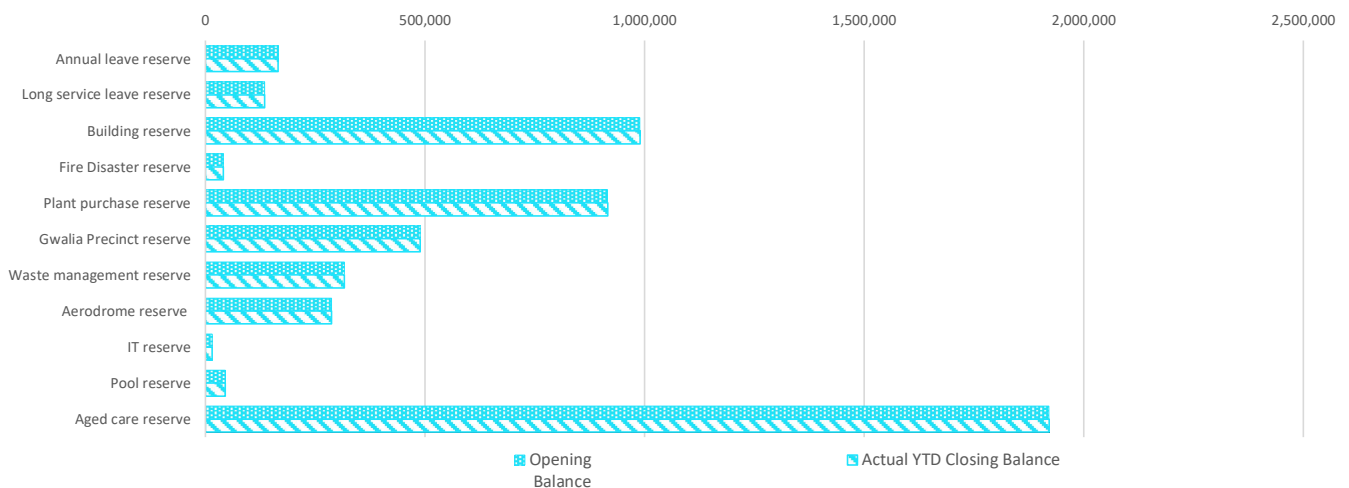
CAPITAL EXPENSES

Budget Capital Expenses -v- Actual



FINANCING ACTIVITIES

RESERVES



Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.68 M	\$2.68 M	\$2.49 M	(\$0.19 M)
Closing	\$0.00 M	\$6.36 M	\$7.72 M	\$1.36 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	\$12.63 M	% of total
Unrestricted Cash	\$7.32 M	57.9%
Restricted Cash	\$5.32 M	42.1%

Refer to Note 2 - Cash and Financial Assets

Payables

	\$0.43 M	% Outstanding
Trade Payables	\$0.12 M	
30 to 90 days		39.1%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables

	\$1.11 M	% Outstanding
Rates Receivable	\$0.50 M	93%
Trade Receivable	\$0.62 M	% Collected
30 to 90 days		67.7%
Over 90 Days		0.2%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.68 M	\$4.32 M	\$5.63 M	\$1.31 M

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	\$6.91 M	% Variance
YTD Budget	\$6.80 M	1.6%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions

YTD Actual	\$0.76 M	% Variance
YTD Budget	\$0.76 M	(0.0%)

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges

YTD Actual	\$0.94 M	% Variance
YTD Budget	\$0.84 M	12.7%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.10 M)	(\$0.65 M)	(\$0.40 M)	\$0.25 M

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	\$0.02 M	%
Adopted Budget	\$0.33 M	(94.1%)

Refer to Note 7 - Disposal of Assets

Asset Acquisition

YTD Actual	\$1.04 M	% Spent
Adopted Budget	\$3.54 M	(70.6%)

Refer to Note 8 - Capital Acquisition

Capital Grants

YTD Actual	\$0.62 M	% Received
Adopted Budget	\$1.11 M	(44.2%)

Refer to Note 8 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.27 M)	(\$0.00 M)	(\$0.00 M)	\$0.00 M

Refer to Statement of Financial Activity

Reserves

Reserves balance	\$5.32 M
Interest earned	\$0.00 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.



## KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 NOVEMBER 2020

## STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

### PROGRAM NAME AND OBJECTIVES

#### GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

### ACTIVITIES

Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowances, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses. An administration cost is also allocated which enables staff to process Council meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting any audits of Council books of accounts and procedures is included under this heading. Also included is the sponsorship of the Royal Flying Doctor Service of Australia through a five year contribution towards funding an aircraft.

### GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

#### 1. Rates.

(a) GRV (gross rental value) refers to property rates for Leonora, Leinster and Agnew town sites and operational mines and associated infrastructure.

(b) UV (Unimproved value) refers to mining properties and tenements (other than mines and other associated infrastructure) and prospecting licenses, exploration licenses and mining leases. It also refers to pastoral properties.

(c) Additional rates and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget.

(d) Administration charge refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process.

(e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.

#### 2. Grants

(a) Grants Commission - a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population.

(b) Roads Grant - An unimproved road grant allocated by the Federal Government and again distributed by the Grants Commission utilising a pre-determined formula.

(c) Administration costs allocated to grants refers to the costs associated in the collection of Federal Government grants including provision and updating of data used in grants commission formula.

#### 3. Interest from Investments

Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.

### LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Costs and revenues associated with animal control within the Shire and also includes dog and cat registration, fire prevention and control, emergency services and other aspects of community safety.

### HEALTH

To provide an operational framework for environmental and community health.

Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/control, food hygiene inspection/control, contribution to doctor's expenses, aged care feasibility study and notification of disease.

### EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Provision of support services for education through the Leonora Childcare Centre, and for the elderly, youth and disabled within the district for the betterment of the residents.

**HOUSING**

To provide and maintain staff housing.

Costs of maintaining Council owned accommodation units and collection of rentals paid by staff for the use of those buildings. Costs that can be accurately attributed to other programs are allocated. Accommodation included 9 houses, 2 duplexes and a single persons quarters.

**COMMUNITY AMENITIES**

To provide services required by the community.

Costs of collection and disposal of domestic and commercial refuse for the town site of Leonora and maintenance of the landfill refuse site and liquid waste facility. Revenue collection by way of an annual fee for this service is included on rate assessment notices. Costs associated with review and administration of Council's Town Planning Scheme and operation of the Leonora Cemetery. Provisions of Christmas decorations in Leonora townsite.

**RECREATION AND CULTURE**

To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.

Provision and maintenance of Council owned parks, gardens and grassed oval/recreation ground at Leonora and a contribution to similar facilities within Leinster townsite. Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball courts, two squash courts, kitchen, gymnasium, swimming pool and associated facilities and revenues collected from the public for use of these facilities. Additional facilities located in Leonora include a bowling club and skate park. Costs of maintenance of Council owned television and radio re-transmission service which includes digital television and radio costs, and revenue associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of WA.

**TRANSPORT**

To provide safe, effective and efficient transport services to the community.

Maintenance and improvements of 1,300 kilometres of Council controlled unsealed roads, townsite footpaths and streets, drainage control, street cleaning and provision and maintenance of street trees. Costs of providing electricity for street lights in the Leonora townsite and maintenance of Council's works depot and associated infrastructure. Operation, maintenance and management of Leonora Airport including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators. Revenues by way of landing fees and head tax charges charged to all aircraft with the exception of the Royal Flying Doctor Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

**ECONOMIC SERVICES**

To help promote the Shire and its economic wellbeing.

Costs associated with tourism promotion throughout the Shire including employment of staff at the Gwalia Heritage Precinct and Leonora Information Centre. Costs and revenues associated with building control under building regulations including inspections and issuing building permits. Completion of the Northern Goldfields Regional Offices and Administration Centre (NGROAC) providing regional office accommodation and a casual meeting place.

**OTHER PROPERTY AND SERVICES**

To monitor and control the Shire's overheads operating accounts.

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others. Costing allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities, works and services. Costs and revenue associated with standpipe facilities.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	2,683,641	2,683,641	<b>2,494,005</b>	(189,636)	(7.07%)	
<b>Revenue from operating activities</b>							
Governance		1,530	638	<b>187</b>	(451)	(70.69%)	
General purpose funding - general rates	6	6,903,219	6,801,719	<b>6,908,039</b>	106,320	1.56%	
General purpose funding - other		589,993	297,796	<b>301,875</b>	4,079	1.37%	
Law, order and public safety		9,950	8,015	<b>16,735</b>	8,720	108.80%	
Health		36,095	16,055	<b>9,907</b>	(6,148)	(38.29%)	
Education and welfare		300,800	137,900	<b>140,827</b>	2,927	2.12%	
Housing		44,795	18,670	<b>17,546</b>	(1,124)	(6.02%)	
Community amenities		423,146	288,426	<b>275,208</b>	(13,218)	(4.58%)	
Recreation and culture		310,746	151,175	<b>170,560</b>	19,385	12.82%	▲
Transport		776,870	416,965	<b>452,550</b>	35,585	8.53%	▲
Economic services		787,208	331,454	<b>365,796</b>	34,342	10.36%	▲
Other property and services		143,500	59,790	<b>73,688</b>	13,898	23.24%	
		<b>10,327,852</b>	<b>8,528,603</b>	<b>8,732,918</b>	204,315		
<b>Expenditure from operating activities</b>							
Governance		(702,267)	(306,592)	<b>(219,751)</b>	86,841	28.32%	▲
General purpose funding		(418,515)	(186,110)	<b>(181,262)</b>	4,848	2.60%	
Law, order and public safety		(209,030)	(89,067)	<b>(84,581)</b>	4,486	5.04%	
Health		(877,273)	(390,779)	<b>(313,215)</b>	77,564	19.85%	▲
Education and welfare		(777,830)	(332,520)	<b>(287,454)</b>	45,066	13.55%	▲
Community amenities		(361,499)	(153,718)	<b>(171,388)</b>	(17,670)	(11.50%)	▼
Recreation and culture		(1,704,445)	(735,268)	<b>(675,353)</b>	59,915	8.15%	▲
Transport		(3,479,033)	(1,438,159)	<b>(1,418,770)</b>	19,389	1.35%	
Economic services		(3,020,648)	(1,281,917)	<b>(724,641)</b>	557,276	43.47%	▲
Other property and services		(15,000)	(55,775)	<b>142,096</b>	197,871	354.77%	▲
		<b>(11,565,540)</b>	<b>(4,969,905)</b>	<b>(3,934,319)</b>	1,035,586		
Non-cash amounts excluded from operating activities	1(a)	1,920,718	763,277	<b>829,823</b>	66,546	8.72%	▲
<b>Amount attributable to operating activities</b>		<b>683,030</b>	<b>4,321,975</b>	<b>5,628,422</b>	1,306,447		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	1,110,213	462,590	<b>619,803</b>	157,213	33.99%	▲
Proceeds from disposal of assets	7	331,000	0	<b>19,545</b>	19,545	0.00%	▲
Payments for property, plant and equipment and infrastructure	8	(3,542,524)	(1,110,260)	<b>(1,041,333)</b>	68,927	6.21%	
<b>Amount attributable to investing activities</b>		<b>(2,101,311)</b>	<b>(647,670)</b>	<b>(401,985)</b>	245,685		
<b>Financing Activities</b>							
Transfer from reserves	9	250,000	0	<b>0</b>	0	0.00%	
Transfer to reserves	9	(1,515,360)	(1,005)	<b>(1,005)</b>	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>(1,265,360)</b>	<b>(1,005)</b>	<b>(1,005)</b>	0		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>6,356,941</b>	<b>7,719,437</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 13 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$15,000 or 8.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS

### FOR THE PERIOD ENDED 30 NOVEMBER 2020

## NATURE OR TYPE DESCRIPTIONS

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

**BY NATURE OR TYPE**

	Ref Note	Adopted Budget \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
<b>Opening funding surplus / (deficit)</b>	1(c)	2,683,641	2,683,641	<b>2,494,005</b>	(189,636)	(7.07%)	
<b>Revenue from operating activities</b>							
Rates	6	6,903,219	6,801,719	<b>6,908,039</b>	106,320	1.56%	
Operating grants, subsidies and contributions	11	1,443,953	764,162	<b>763,789</b>	(373)	(0.05%)	
Fees and charges		1,717,206	836,937	<b>943,624</b>	106,687	12.75%	▲
Interest earnings		44,000	18,338	<b>2,011</b>	(16,327)	(89.03%)	▼
Other revenue		219,474	107,447	<b>115,455</b>	8,008	7.45%	
		<b>10,327,852</b>	<b>8,528,603</b>	<b>8,732,918</b>	204,315		
<b>Expenditure from operating activities</b>							
Employee costs		(2,245,080)	(928,456)	<b>(1,373,131)</b>	(444,675)	(47.89%)	▼
Materials and contracts		(6,736,538)	(2,879,384)	<b>(1,367,017)</b>	1,512,367	52.52%	▲
Utility charges		(305,200)	(130,160)	<b>(173,007)</b>	(42,847)	(32.92%)	▼
Depreciation on non-current assets		(1,774,091)	(727,795)	<b>(745,474)</b>	(17,679)	(2.43%)	
Insurance expenses		(241,690)	(230,503)	<b>(238,540)</b>	(8,037)	(3.49%)	
Other expenditure		(116,314)	(38,125)	<b>(36,259)</b>	1,866	4.89%	
Loss on disposal of assets	7	(146,627)	(35,482)	<b>(891)</b>	34,591	97.49%	▲
		<b>(11,565,540)</b>	<b>(4,969,905)</b>	<b>(3,934,319)</b>	1,035,586		
Non-cash amounts excluded from operating activities	1(a)	1,920,718	763,277	<b>829,823</b>	66,546	8.72%	▲
<b>Amount attributable to operating activities</b>		<b>683,030</b>	<b>4,321,975</b>	<b>5,628,422</b>	1,306,447		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	1,110,213	462,590	<b>619,803</b>	157,213	33.99%	▲
Proceeds from disposal of assets	7	331,000	0	<b>19,545</b>	19,545	0.00%	▲
Payments for property, plant and equipment and infrastructure	8	(3,542,524)	(1,110,260)	<b>(1,041,333)</b>	68,927	6.21%	
<b>Amount attributable to investing activities</b>		<b>(2,101,311)</b>	<b>(647,670)</b>	<b>(401,985)</b>	245,685		
<b>Financing Activities</b>							
Transfer from reserves	9	250,000	0	<b>0</b>	0	0.00%	
Transfer to reserves	9	(1,515,360)	(1,005)	<b>(1,005)</b>	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>(1,265,360)</b>	<b>(1,005)</b>	<b>(1,005)</b>	0		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>6,356,941</b>	<b>7,719,437</b>			

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

## **BASIS OF PREPARATION**

### **REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

### **BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### **PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 07 December 2020

## **SIGNIFICANT ACCOUNTING POLICES**

### **CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

### **THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

### **GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

### **ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Add: Movement in liabilities associated with restricted cash		0	0	83,458
Add: Loss on asset disposals	7	146,627	35,482	891
Add: Depreciation on assets		1,774,091	727,795	745,474
<b>Total non-cash items excluded from operating activities</b>		<b>1,920,718</b>	<b>763,277</b>	<b>829,823</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 30 November 2019	Year to Date 30 November 2020
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	9	(5,315,508)	(3,345,727)	(5,316,513)
Add: Provisions - employee	10	145,175	145,175	228,633
<b>Total adjustments to net current assets</b>		<b>(5,170,333)</b>	<b>(3,200,552)</b>	<b>(5,087,880)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>				
Cash and cash equivalents	2	7,545,391	9,686,327	12,632,609
Rates receivables	3	195,415	914,560	496,400
Receivables	3	318,438	151,190	618,121
Other current assets	4	89,353	66,594	27,498
<b>Less: Current liabilities</b>				
Payables	5	(175,626)	(219,791)	(434,603)
Contract liabilities	10	(80,000)	(101,902)	(304,075)
Provisions	10	(228,633)	(145,175)	(228,633)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(5,170,333)</b>	<b>(3,200,552)</b>	<b>(5,087,880)</b>
<b>Closing funding surplus / (deficit)</b>		<b>2,494,005</b>	<b>7,151,251</b>	<b>7,719,437</b>

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
Municipal bank	Cash and cash equivalents	7,314,816	0	7,314,816	0	NAB	Variable	Nil
Trust bank	Cash and cash equivalents	10	0	10	0	NAB	Nil	Nil
Petty cash and floats	Cash and cash equivalents	1,270	0	1,270	0	Cash on hand	Nil	Nil
Reserve bank	Cash and cash equivalents	0	5,316,513	5,316,513	0	NAB	Variable	Nil
<b>Total</b>		<b>7,316,096</b>	<b>5,316,513</b>	<b>12,632,609</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		7,316,096	5,316,513	12,632,609	0			
		<b>7,316,096</b>	<b>5,316,513</b>	<b>12,632,609</b>	<b>0</b>			

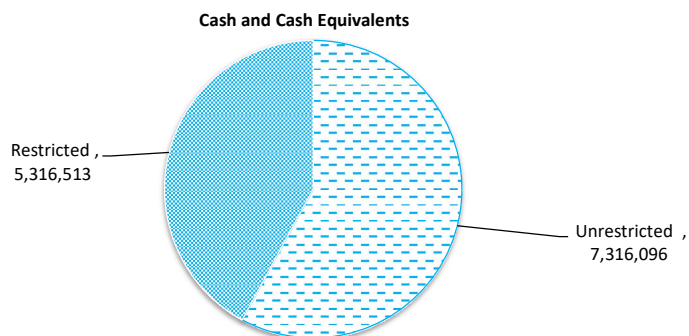
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.





**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

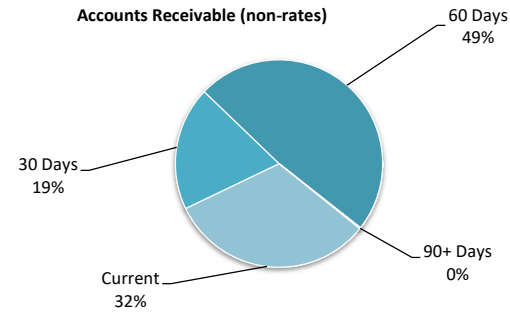
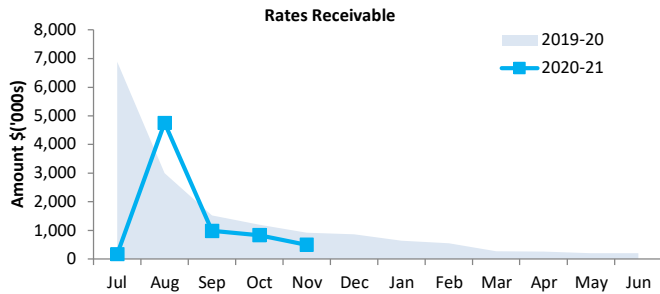
**OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES**

Rates receivable	30 Jun 2020	30 Nov 2020
	\$	\$
Opening arrears previous years	165,403	195,415
Rates, instalment charges and interest levied	6,448,237	6,908,039
Less - collections to date	(6,418,225)	(6,607,054)
<b>Equals current outstanding</b>	<b>195,415</b>	<b>496,400</b>
<b>Net rates collectable</b>	<b>195,415</b>	<b>496,400</b>
% Collected	97%	93%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	195,084	117,605	294,967	1,356	609,012
Percentage	0.0%	32%	19.3%	48.4%	0.2%	
<b>Balance per trial balance</b>						
Sundry receivable						609,012
GST receivable						9,109
<b>Total receivables general outstanding</b>						<b>618,121</b>
<b>Amounts shown above include GST (where applicable)</b>						

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 30 November 2020
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Inventory</b>				
Stores on hand	89,353	25,065	(86,920)	27,498
<b>Total other current assets</b>	<b>89,353</b>	<b>25,065</b>	<b>(86,920)</b>	<b>27,498</b>

KEY INFORMATION

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

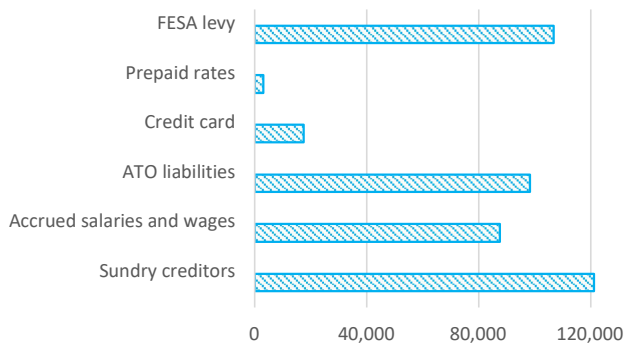
Payables	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - trade	0	73,897	47,466	(174)	3	121,192
Percentage	0%	61%	39.2%	-0.1%	0%	
<b>Balance per trial balance</b>						
Sundry creditors						121,192
Accrued salaries and wages						87,575
ATO liabilities						98,375
Credit card						17,554
Prepaid rates						3,066
FESA levy						106,841
<b>Total payables general outstanding</b>						<b>434,603</b>

Amounts shown above include GST (where applicable)

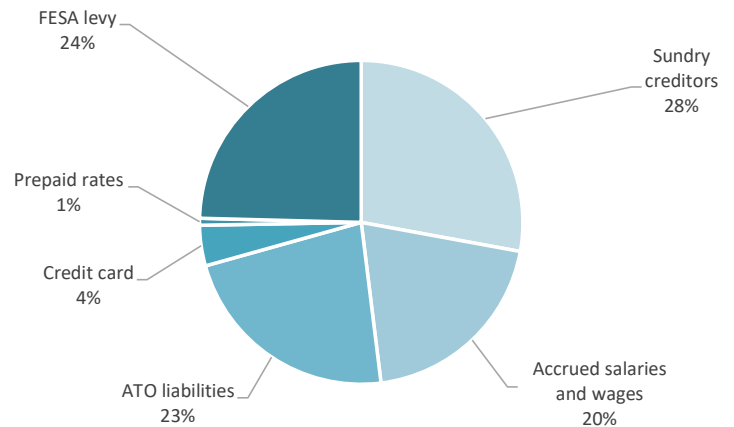
KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

Composition of Payables



Composition of Payables



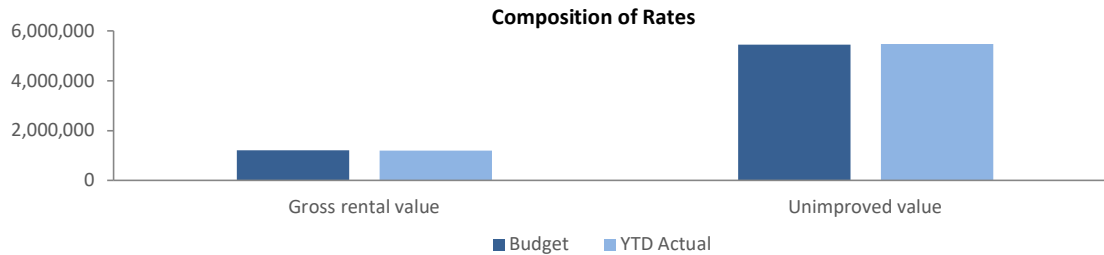
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2020

OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

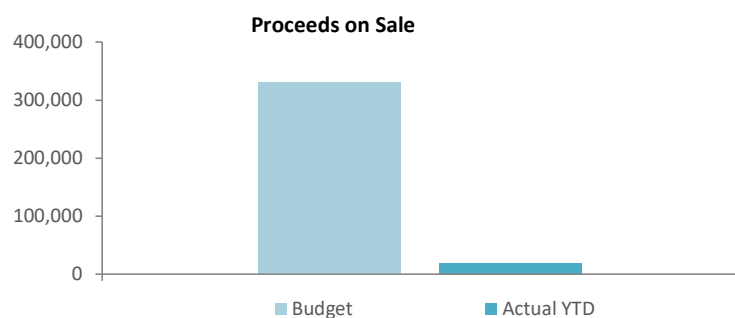
General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
General rate revenue	0.0706	586	15,222,674	1,074,721	134,000	0	1,208,721	1,074,721	127,333	0	1,202,054
<b>Unimproved value</b>											
General rate revenue	0.1550	1,415	34,965,661	5,419,677	40,000	0	5,459,677	5,419,677	51,487	0	5,471,164
<b>Sub-Total</b>		<b>2,001</b>	<b>50,188,335</b>	<b>6,494,398</b>	<b>174,000</b>	<b>0</b>	<b>6,668,398</b>	<b>6,494,398</b>	<b>178,820</b>	<b>0</b>	<b>6,673,218</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
General rate revenue	323	61	120,189	29,393	0	0	29,393	29,393	0	0	29,393
<b>Unimproved value</b>											
General rate revenue	323	636	720,994	205,428	0	0	205,428	205,428	0	0	205,428
<b>Sub-total</b>		<b>697</b>	<b>841,183</b>	<b>234,821</b>	<b>0</b>	<b>0</b>	<b>234,821</b>	<b>234,821</b>	<b>0</b>	<b>0</b>	<b>234,821</b>
<b>Total general rates</b>							<b>6,903,219</b>				<b>6,908,039</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



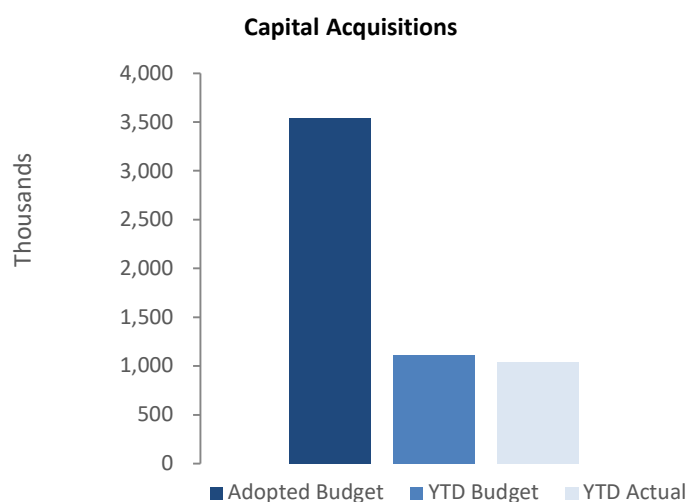
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Plant and equipment</b>									
<b>Transport</b>									
658	2018 Ford Ranger Grader Ute	45,752	33,000	0	(12,752)	0	0	0	0
660	Holden Colorado Space Cab Tray Top 4WD	40,764	33,000	0	(7,764)	0	0	0	0
645	Asset 645 John Deere 670G Grader 2014	235,000	140,000	0	(95,000)	0	0	0	0
<b>Economic services</b>									
PE15	2017 Nissan X Trail ST	0	0	0	0	20,436	19,545	0	(891)
<b>Other property and services</b>									
PE70	2019 Nissan Patrol 4WD CEO	68,145	52,000	0	(16,145)	0	0	0	0
PE39	2019 Ford Everest 4WD DCEO	51,179	38,000	0	(13,179)	0	0	0	0
658	2018 Amarok Dual Cab MWS	36,787	35,000	0	(1,787)	0	0	0	0
		<b>477,627</b>	<b>331,000</b>	<b>0</b>	<b>(146,627)</b>	<b>20,436</b>	<b>19,545</b>	<b>0</b>	<b>(891)</b>



Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	778,566	324,403	35,365	(289,038)
Furniture and equipment	7,000	2,917	0	(2,917)
Plant and equipment	1,037,500	66,500	65,500	(1,000)
Infrastructure - roads	500,000	208,333	342,343	134,010
Infrastructure - parks, gardens, recreation facilities	1,219,458	508,108	598,125	90,017
<b>Payments for Capital Acquisitions</b>	<b>3,542,524</b>	<b>1,110,260</b>	<b>1,041,333</b>	<b>(68,927)</b>
<b>Total Capital Acquisitions</b>	<b>3,542,524</b>	<b>1,110,260</b>	<b>1,041,333</b>	<b>(68,927)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	1,110,213	462,590	619,803	157,213
Other (disposals & C/Fwd)	331,000	0	19,545	19,545
Cash backed reserves				
Aerodrome reserve	250,000	0	0	0
Contribution - operations	1,851,311	647,670	401,985	(245,685)
<b>Capital funding total</b>	<b>3,542,524</b>	<b>1,110,260</b>	<b>1,041,333</b>	<b>(68,927)</b>

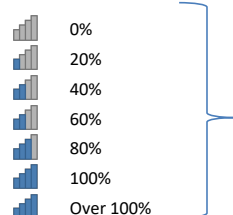
#### SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Adopted			
Account Description		Budget	YTD Budget	YTD Actual	Variance (Under)/Over
<b>Buildings</b>					
	11A Walton Street	25,000	10,417	0	(10,417)
	Doctor's House	40,000	16,667	0	(16,667)
	11 Queen Victoria Street	35,000	14,583	0	(14,583)
	26 Queen Victoria Street	15,000	6,250	0	(6,250)
	29 Hoover Street	35,000	14,583	0	(14,583)
	40A Hoover Street	25,000	10,417	0	(10,417)
	51 Gwalia Street	35,000	14,583	8,139	(6,444)
	9 Cohen Street	25,000	10,417	0	(10,417)
	Oval Caretaker	20,000	8,333	0	(8,333)
LB20019	Container Scheme Modifications	8,000	3,333	1,345	(1,988)
	Renewable Energy Setup Lot 60 Tower St	28,500	11,875	0	(11,875)
	Renewable Energy Setup Lot 96 Tower St	28,500	11,875	0	(11,875)
	Playground- Tower Street Toilet	73,202	30,501	0	(30,501)
	Public Toilet - Town	150,000	62,500	0	(62,500)
LB10002	Public Toilet - Gwalia Museum	126,764	52,818	22,866	(29,952)
	Porch - Gwalia Museum	22,600	9,417	0	(9,417)
	Records storage shed - Kalgoorlie (1/4)	70,000	29,167	0	(29,167)
	Renewable Energy Setup Admin Offices	16,000	6,667	0	(6,667)
LB20014	Tower Street Playground	0	0	3,015	3,015
		778,566	324,403	35,365	(289,038)
<b>Furniture and Equipment</b>					
	Services Locator	7,000	2,917	0	(2,917)
		7,000	2,917	0	(2,917)
<b>Plant and Equipment</b>					
PE20001	Tractor	66,500	66,500	65,500	(1,000)
	Backhoe	145,000	0	0	0
	Grader	450,000	0	0	0
	Grader Driver's Vehicle	62,000	0	0	0
	Solar Street Lights x 3	8,000	0	0	0
	Solar Street Lights x 3	40,000	0	0	0
	Reporting Officer's Vehicle	62,000	0	0	0
	MWS's Vehicle	73,000	0	0	0
	CEO's Vehicle Nissan	76,000	0	0	0
	DCEO's Vehicle Ford Everest	55,000	0	0	0
		1,037,500	66,500	65,500	(1,000)
<b>Infrastructure Roads</b>					
	Grid renewals	50,000	20,833	0	(20,833)
IR20001	Leonora Nambi Road RRG	450,000	187,500	342,343	154,843
		500,000	208,333	342,343	134,010
<b>Infrastructure Other</b>					
	Bowling Club internal fencing	30,000	12,500	0	(12,500)
IO10001	Playground - Tower Street	317,000	132,083	27,596	(104,487)
	Pumptrack - Skate Park	135,000	56,250	0	(56,250)
	Standpipe	30,000	12,500	0	(12,500)
	Fencing - Shire Common	25,000	10,417	0	(10,417)
IO20005	Airport Lights	632,458	263,524	570,529	307,005
	Information Bay Upgrade	10,000	4,167	0	(4,167)
	Malcom Dam Upgrade	40,000	16,667	0	(16,667)
		1,219,458	508,108	598,125	90,018
		<b>3,542,524</b>	<b>1,110,260</b>	<b>1,041,333</b>	<b>(68,927)</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2020

OPERATING ACTIVITIES  
NOTE 9  
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Annual leave reserve	165,344	0	33	0	0	0	0	165,344	165,377
Long service leave reserve	134,561	960	26	0	0	0	0	135,521	134,587
Building reserve	988,771	40,000	196	950,000	0	0	0	1,978,771	988,967
Fire Disaster reserve	39,922	460	8	0	0	0	0	40,382	39,930
Plant purchase reserve	915,193	7,500	182	0	0	0	0	922,693	915,375
Gwalia Precinct reserve	488,650	0	97	0	0	0	0	488,650	488,747
Waste management reserve	315,991	2,000	63	0	0	0	0	317,991	316,054
Aerodrome reserve	286,443	3,400	10	200,000	0	(250,000)	0	239,843	286,453
IT reserve	15,000	0	0	0	0	0	0	15,000	15,000
Pool reserve	45,041	40	9	300,000	0	0	0	345,081	45,050
Aged care reserve	1,920,592	11,000	381	0	0	0	0	1,931,592	1,920,973
	<b>5,315,508</b>	<b>65,360</b>	<b>1,005</b>	<b>1,450,000</b>	<b>0</b>	<b>(250,000)</b>	<b>0</b>	<b>6,580,868</b>	<b>5,316,513</b>



Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 30 November 2020
		\$	\$	\$	\$
<b>Unspent grants, contributions and reimbursements liabilities</b>					
- operating	11	80,000	156,098	(152,231)	83,867
- non-operating	12	0	220,208	0	220,208
<b>Total unspent grants, contributions and reimbursements</b>		80,000	376,306	(152,231)	304,075
<b>Provisions</b>					
Annual leave		154,386	0	0	154,386
Long service leave		74,247	0	0	74,247
<b>Total Provisions</b>		228,633	0	0	228,633
<b>Total other current assets</b>		<b>308,633</b>	<b>376,306</b>	<b>(152,231)</b>	<b>532,708</b>
<b>Amounts shown above include GST (where applicable)</b>					

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee benefits

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2020

NOTE 11

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Nov 2020	Current Liability 30 Nov 2020	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>								
<b>General purpose funding</b>								
Grant - Equalisation	0	0	0	0	0	273,399	136,700	147,555
Grant - Roads (Untied)	0	0	0	0	0	304,094	152,048	143,584
<b>Law, order, public safety</b>								
Operational Grant - Bush Fire	0	0	0	0	0	2,000	500	1,090
<b>Education and welfare</b>								
Youth Support DCP Grant	0	36,268	(30,173)	6,095	6,095	71,935	35,968	30,173
Grant- Sustainability Child Ca	0	0	0	0	0	78,865	39,432	39,432
<b>Recreation and culture</b>								
Indue agreement	0	63,715	(53,096)	10,619	10,619	0	0	53,096
CRC grant funding	0	56,115	(46,762)	9,353	9,353	132,887	66,444	46,763
CRC other funding	0	0	0	0	0	0	0	3,000
National Australia Day grant	0	0	0	0	0	0	0	20,000
<b>Transport</b>								
MRWA Direct	0	0	0	0	0	159,050	159,050	159,050
Contrib. - Street Lights	0	0	0	0	0	4,070	0	0
<b>Economic services</b>								
Weed control	0	0	0	0	0	0	0	10,000
Lotterywest Gwalia Interpretation	0	0	0	0	0	248,403	103,500	110,046
Golden Gift Sponsorship	0	0	0	0	0	115,000	47,915	0
Golden Gift Grants	0	0	0	0	0	54,250	22,605	0
	<b>0</b>	<b>156,098</b>	<b>(130,031)</b>	<b>26,067</b>	<b>26,067</b>	<b>1,443,953</b>	<b>764,162</b>	<b>763,789</b>
<b>Operating contributions</b>								
<b>Transport</b>								
NGWG Consultant	80,000	0	(22,200)	57,800	57,800	0	0	0
	<b>80,000</b>	<b>0</b>	<b>(22,200)</b>	<b>57,800</b>	<b>57,800</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTALS</b>	<b>80,000</b>	<b>156,098</b>	<b>(152,231)</b>	<b>83,867</b>	<b>83,867</b>	<b>1,443,953</b>	<b>764,162</b>	<b>763,789</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2020

NOTE 12

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Nov 2020	Current Liability 30 Nov 2020	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>Law, order, public safety</b>								
Emergency Management	0	0	0	0	0	0	0	10,000
<b>Transport</b>								
Grant - Roads to Recovery	0	0	0	0	0	178,236	74,265	178,241
Grant - Infrastructure COVID-19	0	220,208	0	220,208	220,208	440,415	183,505	0
RRG Funding	0	0	0	0	0	300,000	125,000	240,000
RADS Grant	0	0	0	0	0	191,562	79,820	191,562
	<b>0</b>	<b>220,208</b>	<b>0</b>	<b>220,208</b>	<b>220,208</b>	<b>1,110,213</b>	<b>462,590</b>	<b>619,803</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

**NOTE 13  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$15,000 or 8.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
Recreation and culture	19,385	12.82%	▲ Permanent	Additional funding sourced by Womens' Group for NAIDOC Week \$19K
Transport	35,585	8.53%	▲ Timing	Budget timing only
Economic services	34,342	10.36%	▲ Permanent	Variation throughout the Economic Services program due to increase of tourism activity at Gwalia \$65K/NGWG Consultant \$22K/Weed Control \$10K versus Budget Timing re Golden Gift \$-77
<b>Expenditure from operating activities</b>				
Governance	86,841	28.32%	▲ Timing	Councillors' Fees & Expenses not yet paid \$70K/Bad Debts Written-Off \$7K
Health	77,564	19.85%	▲ Timing	COVID Expenses not yet paid in full \$53K/Some Health admin & inspections under expended \$28K
Education and welfare	45,066	13.55%	▲ Timing	Youth Centre Consultants fees not yet invoiced \$45K Expenditure up on Grave Restoration \$11K/Refuse Site Maintenance \$11K
Community amenities	(17,670)	(11.50%)	▼ Permanent	NAIDOC & Womens Group Expenditure \$10K/Community Grants not yet expended \$10K/CRC Wages due to reduction in staffing \$14K/CRC Expenditure reduction \$25K
Recreation and culture	59,915	8.15%	▲ Permanent	Gwalia Interpretation Project \$90K/Golden Gift \$150K/Reduced expenditure \$20K/Gwalia Maintenance \$250K/Tourism Promotion \$40K
Economic services	557,276	43.47%	▲ Timing	Plant costs overallocation \$100K/Plant Depreciation \$48K/Budget underexpended \$50K
Other property and services	197,871	354.77%	▲ Timing	
<b>Investing activities</b>				
Proceeds from non-operating grants, subsidies and contributions	157,213	33.99%	▲ Timing	Budget timing only re payment of RRG Funding \$120K/R2R \$100K but COVID Infrastructure funds deposited in a liability fund due to requirement to complete performance obligations \$183K/Budget error RADS Grant \$120K
Proceeds from disposal of assets	19,545	0.00%	▲ Timing	Purchases underway as tender processes finalised/shortage of replacement vehicles due to COVID.

**11.0 REPORTS OF OFFICERS**  
**11.2 DEPUTY CHIEF EXECUTIVE OFFICER**  
**11.2(B) ACCOUNTS FOR PAYMENT**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 15th December, 2020

**AGENDA REFERENCE:** 11.2 (B) DEC 20

**SUBJECT:** Accounts for Payment

**LOCATION / ADDRESS:** Nil

**NAME OF APPLICANT:** Nil

**FILE REFERENCE:** Nil

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Linda Gray

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 10<sup>th</sup> December, 2020

*DCEO Linda Gray left the meeting at 12:04pm*  
*DCEO Linda Gray returned to the meeting at 12:07am*

**BACKGROUND**

Attached statements consist of accounts paid by Delegated Authority and Council Authorisation since the previous council meeting as follows:

1. Accounts paid by Delegated Authority, totalling **\$535,689.25** consisting of:
  - a. Credit Card Payments for **November, 2020**, totalling **\$17,142.15**;
  - b. Direct Bank Transactions numbered from **1647** to **1681** and totalling **\$227,015.92**;
  - c. Batch Payments **51** and **52**, totalling **\$197,006.54**; and
  - d. Cheques from **25741** to **25753** and Payroll Payments relating to **Pay Periods Ending 16/11/2020, & 30/11/2020** totalling **\$111,666.79**.
2. Accounts paid by Council Authorisation, totalling **\$257,767.64**, consisting of:
  - a. Batch Payment **53** totalling **\$257,767.64**

The total amount paid since the previous meeting is **\$793,456.89**.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995* S6.10 & *Financial Management (1996)* Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

**STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

## RECOMMENDATIONS

That the accounts for payment, as detailed:

1. Accounts paid by Delegated Authority, totalling **\$535,689.25** consisting of:
  - a. Credit Card Payments for **November, 2020**, totalling **\$17,142.15**;
  - b. Direct Bank Transactions numbered from **1647** to **1681** and totalling **\$227,015.92**;
  - c. Batch Payments **51** and **52**, totalling **\$197,006.54**; and
  - d. Cheques from **25741** to **25753** and Payroll Payments relating to **Pay Periods Ending 16/11/2020, & 30/11/2020** totalling **\$111,666.79**.
2. Accounts paid by Council Authorisation, totalling **\$257,767.64**, consisting of:
  - a. Batch Payment **53** totalling **\$257,767.64**

be accepted.

## VOTING REQUIREMENT

Simple Majority

## COUNCIL DECISION

**Moved RA Cotterill seconded LR Petersen** that the accounts for payment, as detailed:

1. Accounts paid by Delegated Authority, totalling **\$535,689.25** consisting of:
  - a. Credit Card Payments for **November, 2020**, totalling **\$17,142.15**;
  - b. Direct Bank Transactions numbered from **1647** to **1681** and totalling **\$227,015.92**;
  - c. Batch Payments **51** and **52**, totalling **\$197,006.54**; and
  - d. Cheques from **25741** to **25753** and Payroll Payments relating to **Pay Periods Ending 16/11/2020, & 30/11/2020** totalling **\$111,666.79**.
2. Accounts paid by Council Authorisation, totalling **\$257,767.64**, consisting of:
  - a. Batch Payment **53** totalling **\$257,767.64**

be accepted.

**CARRIED (6 VOTES TO 0)**

<b>Shire of Leonora</b>				
<b>Monthly Report – List of Credit Card Transactions Paid by Delegated Authority</b>				
<b>Submitted to Council on the 15th December, 2020</b>				
The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for <b>November, 2020</b> as per Direct Bank Transaction <b>1681</b> totalling <b>\$17,142.15</b> .				
<b>CHIEF EXECUTIVE OFFICER</b>				
<b>Reference</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
<b>CEO 11/20</b>	05/11/2020	Bizness Apps	Monthly Subscription to Hosting Application for Geocaching App - November, 2020	140.47
	09/11/2020	Coles Express Leonora	Fuel for P1	137.63
	10/11/2020	Whitehouse Hotel	Refreshments/finger food for volunteers, Outback Grave Markers and Shire Representatives 9th Nov...	22.80
	10/11/2020	Whitehouse Hotel	Refreshments/Fingerfood for Volunteers, Outback Grave Markers and Shire Representatives - 9/11/...	313.30
	11/11/2020	Australian Flag Makers	High-quality flags for Shire	1,128.60
	13/11/2020	Foxtel	Foxtel, Internet and Phone for 35 Hoover Street November, 2020	211.94
	16/11/2020	EasyPOS	New til for Leinster Golf Club - Leinster Community Grant	2,075.00
	16/11/2020	Whitehouse Hotel	Dinner for Outback Grave Markers Team 9th November, 2020	284.00
	25/11/2020	Coles Express Leonora	Fuel for P1	195.79
	27/11/2020	National Australia Bank	Card Fee - November, 2020	9.00
<b>CEO 11/20</b>			<b>Total CEO Card November, 2020</b>	<b>\$4,518.53</b>
<b>DCEO 11/20</b>	29/10/2020	BP Allway Motors	Fuel for P2	64.75
	29/10/2020	Carpet Call (WA) Pty Ltd	Freight of Carpet for Hoover House	305.99
	29/10/2020	Albany Ford	Service for P2	570.00
	30/10/2020	Mobil Yellowdine	Fuel for P2	61.73
	02/11/2020	EG Fuelco (Australia) Limited	Fuel for P2	74.34
	02/11/2020	Comfort Style Kalgoorlie	Furnishing for 137B Hoover Street	4,181.00
	04/11/2020	National Breast Cancer Foundation	Funds donated on behalf of Nyunngaku Women's Group	285.00
	04/11/2020	Woolworths	Groceries for New Staff - 40B Hoover Street	154.07
	04/11/2020	Australian Tenders	Quarterly Subscription to Tenders Management System	117.00
	04/11/2020	Aussie Graze	DCEO following up	189.00
	05/11/2020	QT Hotels	Accommodation for staff Attending Training	404.32
	06/11/2020	AYA Group Pty Ltd	TV, Cleaning Products & Toilet Paper for 40B Hoover Street	666.63
	09/11/2020	Bunnings	Gardening Supplies and Retic parts for 40B Hoover Street	363.23
	13/11/2020	EZI Diffuse	Fuel for P2	72.39
	16/11/2020	Joondalup Resort	Food for staff - Training in Joondalup	57.00
<b>DCEO 11/20</b>			<b>Sub Total</b>	<b>\$7,566.45</b>

Reference	Date	Name	Item	Payment by Delegated Authority
			<b>Balance Brought Forward</b>	<b>\$7,566.45</b>
<b>DCEO 11/20</b>	16/11/2020	Audiocom Albany	Phone Charger for DCEO Phone	50.00
	16/11/2020	Joondalup Resort	Accommodation for staff - Attending LG Supervisors conference	756.00
	16/11/2020	Public Libraries Western Australia	Annual subscription renewal for PLWA Membership	170.00
	19/11/2020	Global Drone Solutions	Drone training for staff	1,490.00
	19/11/2020	AYA Group Pty Ltd	Gardening Supplies for 13 Fitzgerald Drive	115.06
	20/11/2020	Harvey Norman Bedding Kalgoorlie	King Bed and Mattress for 40A Hoover Street	1,099.00
	20/11/2020	LG Professionals WA	Membership for staff	531.00
	23/11/2020	QT Hotels	Accommodation - staff Ignite Management Program Perth	832.90
	27/11/2020	National Australia Bank	Card Fee - November, 2020	9.00
<b>DCEO 11/20</b>			<b>Total DCEO Card November, 2020</b>	<b>\$12,619.41</b>
<b>Other Fees/Payments</b>	05/11/2020	National Australia Bank	International Transaction Fee - Bizness Apps Subscription November, 2020	4.21
<b>Other Fees/Payments</b>			<b>Total Other Fees/Payments</b>	<b>\$4.21</b>
<b>1681</b>	<b>02/12/2020</b>	<b>National Australia Bank</b>	<b>Credit Card Purchases - November, 2020</b>	<b>\$17,142.15</b>



<b>Shire of Leonora</b>				
<b>Monthly Report – List of Direct Bank Transactions Paid by Delegated Authority</b>				
<b>Submitted to Council on the 15th December, 2020</b>				
The following list of accounts relate to Direct Bank Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions are numbered from <b>1647</b> to <b>1681</b> and totalling <b>\$227,015.92</b>				
<b>CHIEF EXECUTIVE OFFICER</b>				
<b>Transaction</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
1	17/11/2020	Shire of Leonora	Salaries & Wages PPE: 16/11/2020	76,436.81
1647	09/11/2020	Australian Super	Superannuation PPE: 2/11/2020	775.50
1648	09/11/2020	Christian Super	Superannuation PPE: 2/11/2020	67.64
1649	09/11/2020	CBUS	Superannuation PPE: 2/11/2020	432.26
1650	09/11/2020	Dazacom Superfund	Superannuation PPE: 2/11/2020	186.35
1651	09/11/2020	HESTA	Superannuation PPE: 2/11/2020	202.88
1652	09/11/2020	MLC Super Fund	Superannuation PPE: 2/11/2020	1,611.24
1653	09/11/2020	MTAA Super	Superannuation PPE: 2/11/2020	274.36
1654	09/11/2020	Sunsuper	Superannuation PPE: 2/11/2020	324.65
1655	09/11/2020	TWU Super Fund	Superannuation PPE: 2/11/2020	614.96
1656	09/11/2020	WA Super	Superannuation PPE: 2/11/2020	8,374.60
1657	16/11/2020	3E Advantage	Printing Costs for Childcare, Shire, CRC, Works & Museum, November, 2020 Office National Photocopier Agreements	5,820.40
1658	16/11/2020	Australian Super	Superannuation PPE: 16/11/2020	674.31
1659	16/11/2020	Christian Super	Superannuation PPE: 16/11/2020	91.31
1660	16/11/2020	CBUS	Superannuation PPE: 16/11/2020	432.26
1661	16/11/2020	Dazacom Superfund	Superannuation PPE: 16/11/2020	143.29
1662	16/11/2020	HESTA	Superannuation PPE: 16/11/2020	202.88
1663	16/11/2020	Host Plus	Superannuation PPE: 16/11/2020	76.25
1664	16/11/2020	ING Superannuation	Superannuation PPE: 16/11/2020	429.42
1665	16/11/2020	MLC Super Fund	Superannuation PPE: 16/11/2020	1,585.97
1666	16/11/2020	MTAA Super	Superannuation PPE: 16/11/2020	322.37
1667	16/11/2020	Sunsuper	Superannuation PPE: 16/11/2020	191.00
1668	16/11/2020	TWU Super Fund	Superannuation PPE: 16/11/2020	156.30
1669	16/11/2020	WA Super	Superannuation PPE: 16/11/2020	8,474.59
1670	26/11/2020	Click Super	Transaction & Facility Fee - October, 2020	27.28
1671	30/11/2020	National Australia Bank	Account Fees - November, 2020	82.30
1	01/12/2020	Shire of Leonora	Salaries & Wages PPE: 30/11/2020	101,231.89
1672	01/12/2020	Westnet	Monthly hosting - November, 2020	11.00
1673	01/12/2020	National Australia Bank	EFTPOS Merchant Fee - November, 2020 - Childcare - 7381278	20.00
1674	01/12/2020	National Australia Bank	EFTPOS Merchant Fee - November, 2020 - Info Centre - 7374463	21.29
1675	01/12/2020	National Australia Bank	EFTPOS Merchant Fee - November, 2020 - CRC - 7380395	21.95
			<b>Sub Total</b>	<b>\$209,317.31</b>

<b>Transaction</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
			<b>Balance Brought Forward</b>	<b>\$209,317.31</b>
1676	01/12/2020	National Australia Bank	EFTPOS Merchant Fee - November, 2020 - Airport - 7374471	42.71
1677	01/12/2020	National Australia Bank	EFTPOS Merchant Fee - November, 2020 - Rec Centre - 7379314	45.91
1678	01/12/2020	National Australia Bank	EFTPOS Merchant Fee - November, 2020 - Events - 7374513	182.42
1679	01/12/2020	National Australia Bank	EFTPOS Merchant Fee - November, 2020 - Shire & Museum - 7381393	234.19
1680	02/12/2020	National Australia Bank	NAB Connect Fee - Access and Usage - November, 2020	51.23
1681	02/12/2020	National Australia Bank	Credit Card Charges - November, 2020	17,142.15
			<b>GRAND TOTAL</b>	<b>\$227,015.92</b>

<b>Shire of Leonora</b>				
<b>Monthly Report - List of Accounts Paid by Delegated Authority</b>				
<b>Submitted to Council on the 15th December, 2020</b>				
<p><b>Batch Payments 51</b>, consisting of <b>BP 51.01</b> to <b>BP 51.49</b> (<b>\$170,863.960</b>), and <b>52</b> consisting of <b>BP 52.01</b> to <b>BP 52.02</b> (<b>\$26,142.64</b>) and totalling <b>\$197,006.54</b> were paid by delegated authority by the Chief Executive Officer and have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>				
<b>CHIEF EXECUTIVE OFFICER</b>				
<b>Batch Reference</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by delegated Authority</b>
BP 51.01	24/11/2020	Advance Press	Leonora Heritage Trail Guide Book - Information Centre	2,541.00
BP 51.02	24/11/2020	Air Liquide W.A. Ltd	Large Cylinder Fee for 1/10/2020-31/10/2020	26.06
BP 51.03	24/11/2020	Anna Naisbitt.	Reimbursement for staff Travel	60.75
BP 51.04	24/11/2020	Bidfood Kalgoorlie	Catering and Consumables for Hoover House	522.25
BP 51.05	24/11/2020	Boldline Services	Repairs for P232 and P2396	4,254.80
BP 51.06	24/11/2020	Bunnings Building Supplies Pty Ltd	Miscellaneous Items for Maintenance at Museum	791.39
BP 51.07	24/11/2020	Butsons Building Service	Accommodation for Singer at NAIDOC Week	135.00
BP 51.08	24/11/2020	Canine Control	Ranger Service 15 & 16 November, 2020	4,169.39
BP 51.09	24/11/2020	Central Regional TAFE.	Childcare Staff Training staff	315.40
BP 51.10	24/11/2020	Dave Hadden	Environmental Health and Building Services for Shires of Leonora, Laverton and Menzies 3/11/2020 - 20/11/2020 & Reimbursement for Travel to Tjukayirla Roadhouse	14,790.00
BP 51.11	24/11/2020	Dunning's	Refill Approx 38 Drums of Avgas @ \$2.3079 per litre	17,078.46
BP 51.12	24/11/2020	Eagle Petroleum (WA) Pty Ltd	4 Cartons of Grease, 1 20kg Bucket Grease and 1 Grease Gun	711.70
BP 51.13	24/11/2020	Earth Australia Contracting Pty Ltd	5 X 8.5KG Gas Bottles for Parks and Gardens	225.01
BP 51.14	24/11/2020	Golden City Motors.	Clear Fault Codes and Run DPF Reneration on P6	154.00
BP 51.15	24/11/2020	Goldfields Sheet Metal Fabrication	Supply of 2 Brackets for the Honour Boards to Sit in Mine Office at Gwalia	814.00
BP 51.16	24/11/2020	Goldfields Truck Power	Oil Filters for P2480	29.74
BP 51.17	24/11/2020	GTN Services	Perform 75k Service for P6	311.71
BP 51.18	24/11/2020	Heatley's Sales Pty Ltd	Uniform and Safety Boots for All Outside Staff & Toilet Paper and hand Towel for Public Toilets	4,672.57
BP 51.19	24/11/2020	J.R. & A. Hersey Pty Ltd	Supply 4' Sub pump 3HP 3 Phase with Everything Required for Pumping 80m	3,300.00
BP 51.20	24/11/2020	Juwest Pty Ltd	Water Filtration Unit for Childcare Centre, Earthworks, Pour and Form Concrete Pad at 51 Gwalia Street, Toilet Block Foundation at Playground & Replace Water Pipe from Sly Grog Shop to Public Toilet at Gwalia Ghost Town	34,817.17
BP 51.21	24/11/2020	Kalaire P/L	Footymaster 4 Burner Lage Hotplate BBQ	799.00
BP 51.22	24/11/2020	Kayliss Kar Toh	Relocation Allowance for End of Contract - childcare	250.00
BP 51.23	24/11/2020	Kerion Pty. Ltd.	Flights for staff - Childcare Centre	250.00
			<b>Sub Total Batch Payment 51</b>	<b>\$91,019.40</b>

<b>Batch Reference</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by delegated Authority</b>
			<b><i>Balance Brought Forward Batch Payment 51</i></b>	<b><i>\$91,019.40</i></b>
BP 51.24	24/11/2020	Kiara Lord.	Travel and Food Allowance for Ignite Management Program Training	582.04
BP 51.25	24/11/2020	Kleenheat Gas	House Hold Gas Bottles and Rental Fees	1,518.70
BP 51.26	24/11/2020	Learning Discovery Pty Ltd	5 Big Books for Childcare Centre	100.00
BP 51.27	24/11/2020	Lee-Anne Trevenen	Reimbursement for Petrol for P245	80.58
BP 51.28	24/11/2020	Leonora Motor Inn	Meals and Accommodation for NAIDOC Week for 7 Band Members	1,155.00
BP 51.29	24/11/2020	LGISWA	Difference Remaining on Original Invoice	39.54
BP 51.30	24/11/2020	McMahon Burnett Transport	Transport Stationery from Office National to Main Office	139.72
BP 51.31	24/11/2020	Mova Furniture Trailer Hire	Trailer Hire, Collect, Unpack and Assembly Furniture for 40B Hoover Street	577.00
BP 51.32	24/11/2020	Multiple Trades and Maintenance	Pump Out Porta Loos at Wilsons Patch and Repair Broken Water Service at White House Gwalia	2,001.77
BP 51.33	24/11/2020	Netlogic Information Technology	Monthly Offsite Consulting Labour for October, 2020	2,086.50
BP 51.34	24/11/2020	Northern Goldfields Electrical Pty Ltd	Install Ceiling Fans, Relocate Split System Aircon and Repair Split System Aircon for Lot 144 Gwalia Street, Fix Antenna at Lot 137B Hoover North & Emergency Install of Genset at the Oval for Retic and Caretakers Residence after Storm	2,420.22
BP 51.35	24/11/2020	Outback Parks&Lodges	Accommodation for Ranger and Childcare Relief Staff	1,565.01
BP 51.36	24/11/2020	Penns Cartage Contractors	Transport 1 20 KVA Generators from NOV to Shire Depot	93.50
BP 51.37	24/11/2020	Pier Street Medical	Instant Drug and Alcohol Screen for M. Lozano	66.00
BP 51.38	24/11/2020	Prime Media Group Ltd	Promoting Leonora TV Airtime October, 2020	1,100.00
BP 51.39	24/11/2020	RF Young	Labour Hire for Various Roads and Projects Within Shire of Leonora	7,887.00
BP 51.40	24/11/2020	Scott Printers Pty Ltd	Leonora Tourist Map	921.80
BP 51.41	24/11/2020	Sidetipper Australia	Delivery of Tractor from Esperance to Leonora	3,300.00
BP 51.42	24/11/2020	Slimline Warehouse	Rolling Retractable Belt Barrier - Gwalia Interpretation Plan	1,879.77
BP 51.43	24/11/2020	Tanisha Kemp.	Reimbursement for Overpayment on Childcare Fees	175.81
BP 51.44	24/11/2020	TAPS Industries Pty Ltd	Gas Conversion at the Childcare Centre	550.00
BP 51.45	24/11/2020	TM McColgan	Reimbursement of Expenses Assisting Women's Group	3,880.48
BP 51.46	24/11/2020	Tourism Council Western Australia	Renewal Membership Fees 2021	289.00
BP 51.47	24/11/2020	Vanguard Press	Freight and Handling of Northern Goldfields Maps and Brochures for October, 2020r	263.10
BP 51.48	24/11/2020	Weusandi Contractors	Hire of Watercart @ \$149 per hour and Hire of Pump and Standpipe @ \$160 per day & Supply 10,00m3 Pea Gravel for Leonora Nambi Road (RRG) @ \$2.00 per m3	46,848.45
BP 51.49	24/11/2020	Wurth Australia Pty Ltd	Parts and Consumables	323.51
			<b><i>Total Batch Payment 51</i></b>	<b><i>\$170,863.90</i></b>
BP 52.01	08/12/2020	Building and Energy	Building Services Levy Remittance Advice for November, 2020	5,996.14
BP 52.02	08/12/2020	Luck Thai Cleaning	Cleaning of Shire Buildings 26/10/2020 - 22/11/2020	20,146.50
			<b><i>Total Batch Payment 52</i></b>	<b><i>\$26,142.64</i></b>
			<b>GRAND TOTAL BATCH PAYMENTS 51 &amp; 52</b>	<b>\$197,006.54</b>

<b>Shire of Leonora</b>				
<b>Monthly Report – List of Accounts Paid by Delegated Authority</b>				
<b>Submitted to Council on the 15th December, 2020</b>				
The following list of accounts has been paid under delegation by the Chief Executive Officer, since the previous list of accounts. Cheque <b>25741</b> to <b>25753</b> (\$111,325.79), and Payroll Liability payments relating to <b>Pay Periods Ending 16/11/2020</b> (\$170.50) and <b>30/11/2020</b> (\$170.50), totalling <b>\$111,666.79</b> .				
<b>CHIEF EXECUTIVE OFFICER</b>				
<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
25741	17/11/2020	Horizon Power	Power Supplied to Street Lights 1/10/2020 - 31/10/2020	5,030.70
25742	17/11/2020	Telstra	Service, Equipment Rental and Usages Charges 21/10/2020 - 21/11/2020	3,096.12
PL18112020	18/11/2020	Shire of Leonora	Payroll deductions PPE: 16/11/2020	170.50
25743	18/11/2020	Australian Tax Office	October, 2020 BAS	47,701.00
25744	26/11/2020	Leonora Lodge A/C Shire of Leonora	In Process of Being Transferred from Leonora Lodge to the Shire of Leonora	617.88
25745	26/11/2020	Construction Training Fund-	BCITF Levy Payment November, 2020	4,372.14
25746	26/11/2020	Telstra	Service and Rental Charges from 10/11/2020 - 10/12/2020 for CRC	4,135.00
25747	26/11/2020	Department Of Transport	Registration for P410 from 05/12/2020 to 31/7/2021 & Registration for P782 & P6 from 17/12/2020 to 31/7/2021	1,182.20
25748	26/11/2020	Horizon Power	Power Supplied from 21/10/2020 19/11/2020 for Rec Centre	5,942.17
25749	26/11/2020	Water Corporation	Water Use and Service Charges from 14/9/2020 - 16/11/2020 for Shire Buildings	29,171.23
PL30112020	03/11/2020	Shire of Leonora	Payroll deductions PPE: 30/11/2020	170.50
25750	10/12/2020	Horizon Power	Service Chargers for Decorative St Lights 1/9/2020 - 30/11/2020 and Power Supplied for Main Office 27/10/2020 - 25/11/2020	5,783.50
25751	10/12/2020	Water Corporation	Water Supplied to Airport for 14/9/2020 - 16/11/2020	875.80
25752	10/12/2020	Australian Communications Authority	Radiocommunication Apparatus Licence(s) Renewal 2021	405.00
25753	10/12/2020	Telstra	Service, Equipment Rental and Usage Charges 21/11/2020 - 21/12/2020	3,013.05
			<b>GRAND TOTAL</b>	<b>\$111,666.79</b>

<b>Shire of Leonora</b>				
<b>Monthly Report - List of Accounts Paid by Authorisation of Council</b>				
<b>Submitted to Council on the 15th December, 2020</b>				
<p><b>Batch Payment 53</b>, referenced from <b>BP 53.01</b> to <b>BP 53.59</b> submitted to each member of the Council on 15th December, 2020 and totalling <b>\$257,767.64</b> has been checked and is fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>				
<b>CHIEF EXECUTIVE OFFICER</b>				
<b>Batch Reference</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
BP 53.01	15/12/2020	Alan Cutting	COVID-19 Quarantine and Travel Allowance	3,000.00
BP 53.02	15/12/2020	Antoio Madariaga.	Reimbursement for Police Clearance	55.80
BP 53.03	15/12/2020	AYA Group Pty Ltd	Consumables Provided to Hoover House, Main Office and Childcare Centre	1,407.87
BP 53.04	15/12/2020	Bidfood Kalgoorlie	Consumables Provided to Hoover House and Childcare Centre	617.77
BP 53.05	15/12/2020	Breakaway Earthmoving	Dozer Hire for Nambi Road RRG Works - Mobilisation & Demobilisation	34,507.00
BP 53.06	15/12/2020	Brooks Hire	Hire of Komatsu Loader for October, 2020 - Nambi Road	9,744.79
BP 53.07	15/12/2020	Bunnings Building Supplies Pty Ltd	Garage Workbench for Lot 229 Hoover Street, Parts and Consumables for Parks and Gardens and Various Shelving for Childcare Centre	1,422.89
BP 53.08	15/12/2020	Butson Group Pty Ltd	Meals and Drinks Provided for Brest Cancer Dinner and NAIDOC Week	6,688.50
BP 53.09	15/12/2020	Coolgardie Tyre Service	Pots Tyre Cement, Box of Radial Patches, Lock on Inflators and Nitro Fittings	283.14
BP 53.10	15/12/2020	Creative Spaces	8 Crates for Mazza's Display	170.50
BP 53.11	15/12/2020	CyberSecure Pty Limited	Monthly Data Protection Services for Shire of Leonora November, 2020	250.80
BP 53.12	15/12/2020	Department of Fire and Emergency Services	ESLB 2nd Quarter Contribution	44,159.67
BP 53.13	15/12/2020	Des Taylor	Delivery of Avgas Drums to Mt Weld Station	1,100.00
BP 53.14	15/12/2020	Dunning's	Refill 38 Drums of Avgas 7600L @ \$2.312 per litre	17,571.21
BP 53.15	15/12/2020	E. Fire and Safety	Fire Hydrant Annual Flow and Pressure Test	1,564.20
BP 53.16	15/12/2020	Eagle Petroleum (WA) Pty Ltd	Degrease, Truckwash, Window Cleaner and 20l Pumps, 40 Litres Unleaded Petrol and Fuel Cards for November, 2020	1,152.80
BP 53.17	15/12/2020	Earth Australia Contracting Pty Ltd	3 9Kg Gas Bottles for - Lot 229 Hoover Street	135.00
BP 53.18	15/12/2020	Elite Gym Hire	Gym Equipment Hire for December, 2020	1,499.74
BP 53.19	15/12/2020	Goldfields Auto Spares	2 X Welded Bottle Jacks for Depot	221.72
BP 53.20	15/12/2020	Golf Australia	Golf Link Fees	7.70
BP 53.21	15/12/2020	GTN Services	Supply and Fit New Compressor and Repair Aircon on P2396, Scheduled Service for P2451 and Scheduled Service for P782	2,327.62
BP 53.22	15/12/2020	Heatley's Sales Pty Ltd	Uniform and Safety Boots for All Outside Staff - S Bell	579.90
BP 53.23	15/12/2020	Hocking Heritage Studio	Gwalia Interpretation Plan Project By Gemma Dewar	9,329.94
			<b>Sub Total</b>	<b>\$137,798.56</b>

Batch Reference	Date	Name	Item	Payment
			<b>Balance Brought Forward</b>	<b>\$137,798.56</b>
BP 53.24	15/12/2020	J.R. & A. Hersey Pty Ltd	Parts, Tools, Consumables and PPE for the Shire Depot	2,619.32
BP 53.25	15/12/2020	Jim Epis -	Reimbursement for Allowance to R Briggs due to St Johns Ambulance Delaying Payment for Loss of Wa...	200.00
BP 53.26	15/12/2020	John Oxley	Parts, Tools, Consumables and PPE for the Shire Depot and Phone Repairs	580.19
BP 53.27	15/12/2020	Juwest Pty Ltd	Install Backwash Pump at Shire Pool, Repair Retic and Toilets at Oval Complex, Isolate and Repair Retic at Town Park and Repair Leak in Retic and Unblock Male Toilets at the CRC	2,304.17
BP 53.28	15/12/2020	Landgate	Valuation Expenses M2020/11	241.10
BP 53.29	15/12/2020	Learning Discovery Pty Ltd	14 Picture Story Books for Childcare Centre	147.00
BP 53.30	15/12/2020	Leonora Drive Connectors	2 Hydraulic Hoses for P596	966.24
BP 53.31	15/12/2020	Leonora Pharmacy -	50 Gift Packs for School Art Competition	600.00
BP 53.32	15/12/2020	Leonora Post Office	Postage and Freight for Information Centre and Main Office November, 2020	66.70
BP 53.33	15/12/2020	Manuel Zagorianos	Reimbursement for Petrol for P304 25.83L @ \$1.187/L	30.66
BP 53.34	15/12/2020	Marketforce	Advertising Tender RFT06/2020 17/10/2020 & 24/10/2020	1,320.22
BP 53.35	15/12/2020	McMahon Burnett Transport	Transport Stationary from Kalgoorlie to Main Office	95.92
BP 53.36	15/12/2020	Moore Australia	BAS and Compilation of the Statement of Financial Activity for October, 2020	4,125.00
BP 53.37	15/12/2020	Multiple Trades and Maintenance	Relocate Underground Water Reticulation Piping to Enable Construction of Shed at 35 Hoover St and Maintenance - Lot 289 Queen Victoria Water Leak	6,850.47
BP 53.38	15/12/2020	Murdock Recruitment Pty Ltd	Relief Staff for Childcare Centre 12/11/2020 - 27/11/2020	4,031.05
BP 53.39	15/12/2020	Netlogic Information Technology	Monthly Offsite Consulting Labor November, 2020	112.50
BP 53.40	15/12/2020	Northern Goldfields Electrical Pty Ltd	Supply and Install New Card Reader for CRC	902.00
BP 53.41	15/12/2020	Office National Kalgoorlie	Stationery for CRC, Childcare Centre, Doctor, Information Centre and Main Office for November, 2020	1,211.45
BP 53.42	15/12/2020	Outback Parks&Lodges	Ranger accommodation and Meals and Accommodation for Relief Childcare Staff	2,850.01
BP 53.43	15/12/2020	Peter Craig.	Presidential Allowance 2020	20,891.00
BP 53.44	15/12/2020	Pier Street Medical	2 Per Employment Drug and Alcohol Tests for A & S Cutting	132.00
BP 53.45	15/12/2020	Prime Media Group Ltd	Promoting Leonora TV 1 Month Airtime November, 2020	1,100.00
BP 53.46	15/12/2020	Prosegur Australia Pty Ltd	ATM Monthly Rental November, 2020	2,897.75
BP 53.47	15/12/2020	PWT Electrical Pty Ltd	Replace Fluro Lights with LED Downlights for Childcare Centre	5,083.65
BP 53.48	15/12/2020	Rebus Restrooms	Deposit for Supply, Delivery and Installation of New Public Restroom Town Centre	16,500.00
BP 53.49	15/12/2020	RF Young	Labour Hire for Various Roads and Projects within the Shire of Leonora 16/11/2020 23/11/2020	3,498.00
BP 53.50	15/12/2020	Ross Norrie	Deputy President's Allowance 2020	5,223.00
			<b>Sub Total</b>	<b>\$222,377.96</b>

<b>Batch Reference</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
			<b>Balance Brought Forward</b>	<b>\$222,377.96</b>
BP 53.51	15/12/2020	Sigma Chemicals	Shire Pool Maintenance	432.63
BP 53.52	15/12/2020	Solomons Flooring (Goldfields)	Blinds for Lot 240 Hoover Street	1,036.00
BP 53.53	15/12/2020	Stratco (WA) Pty Ltd	Materials for Rear Patio at Lot 137B Hoover Street North	1,100.69
BP 53.54	15/12/2020	Susan Cutting.	COVID-19 Quarantine and Travel Allowance	3,000.00
BP 53.55	15/12/2020	Toll Transport Pty Ltd	Fright for Various Parcels for November, 2020	157.75
BP 53.56	15/12/2020	University of South Australia	Culture Study 2020	5,500.00
BP 53.57	15/12/2020	Visage Productions	Initial Payment for Participation in OUR TOWN Television Series	22,000.00
BP 53.58	15/12/2020	West Australian Newspapers Ltd	Advertising - Gwalia, Tenders and Leonora Races	1,619.28
BP 53.59	15/12/2020	Wurth Australia Pty Ltd	2 Cartons of Windscreen Adhesive	543.33
			<b>GRAND TOTAL</b>	<b>\$257,767.64</b>



**11.0 REPORTS OF OFFICERS**

**11.3 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR**  
Nil

**12.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.**

**A. ELECTED MEMBERS**  
Nil

**B. OFFICERS**  
Nil

**13.0 STATE COUNCIL AGENDA**  
Nil

**14.0 NEXT MEETING**  
Tuesday 16<sup>th</sup> February, 2021

**15.0 CLOSURE OF MEETING**  
There being no further business, the Shire President Cr PJ Craig declared the meeting closed at **12:12 pm.**