

SHIRE OF LEONORA



**MINUTES OF ORDINARY COUNCIL MEETING
HELD IN COUNCIL CHAMBERS, LEONORA
ON TUESDAY 20TH MAY, 2025
COMMENCING AT 10:03AM.**

SHIRE OF LEONORA
ORDER OF BUSINESS FOR MEETING HELD
TUESDAY 20TH MAY, 2025.

COLOUR

CODING

1	DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS	4
2	DISCLAIMER NOTICE	4
3	COUNCIL MEETING INFORMATION NOTES	4
4	PUBLIC QUESTION TIME	4
	4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	4
	4.2 PUBLIC QUESTION TIME	4
5	ANNOUNCEMENTS FROM THE PRESIDING MEMBER	4
6	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE	4
	6.1 ATTENDANCE	4
	6.2 APOLOGIES	5
	6.3 APPLICATIONS FOR LEAVE OF ABSENCE	5
	6.4 APPROVED LEAVE OF ABSENCE	5
7	DECLARATION OF INTEREST	5
	7.1 DECLARATIONS OF FINANCIAL INTEREST	5
	7.2 DECLARATIONS OF PROXIMITY INTEREST	5
	7.3 DECLARATIONS OF IMPARTIALITY INTEREST	5
8	CONFIRMATION OF MINUTES FROM PREVIOUS MEETING	5
9	PRESENTATIONS	5
	9.1 PETITIONS	5
	9.2 PRESENTATIONS	6
	9.3 DEPUTATIONS	6
	9.4 DELEGATES REPORTS	6
10	REPORTS	7
	10.1 REPORTS OF AUDIT AND RISK COMMITTEES	6
	10.2 CHIEF EXECUTIVE OFFICER REPORTS	7
	(A) Council Election 2025	7

White

Orange

Pink

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

	(B) Request for Prospecting Licence on Reserve 8946 (Malcolm Dam)	13
	(C) Request for Approval to Conduct Mineral Exploration Drilling within the Historic Kathleen Townsite	20
Purple	10.3 MANAGER OF BUSINESS SERVICES	26
	(A) Monthly Financial Statements - March 2025	26
	(B) Monthly Financial Statements - April 2025	37
	(C) Accounts for Payment - April to May 2025	48
Blue	10.4 MANAGER OF COMMUNITY SERVICES	71
	(A) Lot 541 Otterburn Street Gwalia	71
Green	10.5 ENVIRONMENTAL HEALTH OFFICER REPORTS	78
Yellow	10.6 ELECTED MEMBERS REPORTS	78
11	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	78
12	QUESTION FROM MEMBERS WITHOUT NOTICE	78
13	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING	78
	13.1 ELECTED MEMBERS	78
	13.2 OFFICERS	78
14	MEETING CLOSED TO PUBLIC	79
	14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED	79
	(A) Tender RFT04/2025 Financial Services	79
	(B) RFT 03/2025 - Maintenance Grading	79
	(C) RFT 05/2025 - Rural Roadworks - Kookynie Road Resheeting	79
	(D) CEO Annual Performance Review - 2025	79
	14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC	80
15	STATE COUNCIL AGENDA	80
16	NEXT MEETING	80
17	CLOSURE OF MEETING	80

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

1.0 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 The Shire President, Cr PJ Craig declared the meeting open at 10:03am.

1.2 Visitors or members of the public in attendance

Shire President, Cr PJ Craig welcomed Mr Rene Reddingius (Sr) and Mr Matt Reddingius to the meeting as public observers.

2.0 DISCLAIMER NOTICE

3.0 COUNCIL MEETING INFORMATION NOTES

4.0 PUBLIC QUESTION TIME

4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.2 PUBLIC QUESTION TIME

Nil

5.0 ANNOUNCEMENT FROM THE PRESIDING MEMBER

- Attended the Regional Road Group meeting held in Kalgoorlie on Friday 16th May.
- Also had a brief meeting with the Managing Director of Genesis Minerals Pty Ltd, Raleigh Finlayson on Wednesday 14th May. Discussions around their progress and where they are currently at.

6.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

6.1 Attendance

President (Chairperson)

Deputy President

Councillors

PJ Craig

RA Norrie

RM Cotterill

F Harris

AE Taylor

LR Petersen

TM Nardone

TD Matson

SC Watene

KJ Lord

AW Baxter

Chief Executive Officer

Executive Assistant

Manager of Business Services

Manager of Community Services

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

Visitors

R Reddingius (snr)
M Reddingius

6.2 Apologies
Nil

6.3 Applications for Leave of Absence
Nil

6.4 Approved Leave of Absence
Nil

7.0 DECLARATION OF INTEREST

7.1 Declaration of Financial Interest

The Shire President, Cr. PJ Craig declared a financial interest in item 14.1 (B) - RFT03/25 Maintenance Grading and item 14.1 (C) - RFT 05/25 Rural Roadworks Resheeting. CEO, Ty Matson declared an interest in item 14.1 (D) CEO Annual Performance Review 2025

7.2 Declaration of Proximity Interest
Nil

7.3 Declaration of Impartiality Interest
Nil

8.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr RM Cotterill

That the minutes of the Ordinary Council Meeting held on 15 April, 2025 and the Special Council Meeting held on 14 May, 2025 be confirmed.

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

9.0 PRESENTATIONS

9.1 Petitions
Nil

Signed: 17 JUNE 2025
President: 

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

9.2 Presentations

Nil

9.3 Deputations

Nil

9.4 Delegates Reports

Nil

10.0 REPORTS

10.1 REPORTS OF AUDIT AND RISK COMMITTEES

Nil

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

10.0 REPORTS

10.2 CHIEF EXECUTIVE OFFICER REPORTS

10.2.(A) COUNCIL ELECTION 2025

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 20th May 2025

AGENDA REFERENCE: 10.2.(A) MAY 25

SUBJECT: Council Election 2025

LOCATION/ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: 2.6

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Ty Matson

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 7th April 2025

SUPPORTING DOCUMENTS:

1. LGE2025 Cost Estimate Leonora
2. Written Agreement LG 2025 Leonora

SUMMARY

To consider the method by which normal Council elections will be held in 2025 and to declare the Electoral Commissioner responsible for conducting the election.

BACKGROUND

The Shire has received a letter from the Western Australian Electoral Commission advising of the estimated costs for the Commission to conduct the next local government ordinary elections, as well as confirming its agreement to undertake the elections. Local Government elections are held on the third Saturday of October every two years. The 2025 elections will be held on 18 October.

The CEO of a local government is the returning officer for each election unless another person or the Electoral Commissioner is appointed. In either case, permission must be sought from the Electoral Commission. An estimate have been obtained for conducting the elections in person. Should an election not be required, such as when candidates equal vacancies, then the cost may be reduced.

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

STAKEHOLDER ENGAGEMENT

Stakeholder engagement is not required on this matter.

STATUTORY ENVIRONMENT

Local Government Act 1995

4.20(4)

A local government may, having first obtained the written agreement of the Electoral Commissioner, declare the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.*

**Absolute majority required*

4.61(2)

*The local government may decide * to conduct the election as a postal election.*

**Absolute majority required*

POLICY IMPLICATIONS

There are no Council policies that relate to a matter of this nature.

FINANCIAL IMPLICATIONS

The estimated cost for the Electoral Commission to conduct the local government elections (in person) is \$10,867 (GST inclusive). This cost has been based on the following assumptions:

- The method of election will be in person;
- 500 electors;
- response rate of approximately 35%;
- appointment of a local Returning Officer; and
- count to be conducted at the Shire office using CountWA

STRATEGIC IMPLICATIONS

Strategies:

- 4.1 A strategically focused Council, leading our community.
 - 4.1.1 Provide strategic leadership and governance.
 - 4.1.2 Effectively represent, promote and advocate for the community and district.
- 4.2 An efficient and effective organisation.
 - 4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

4.2.2 Provide appropriate services to the community in a professional and efficient manner.

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

RISK MANAGEMENT

The process for conducting an election is heavily prescribed. Should administration staff be required to conduct the election, there is a risk that all legislative requirements may not be followed. Outsourcing the election to the Electoral Commissioner largely shifts this risk.

RECOMMENDATIONS

That Council:

- 1) Pursuant to Section 4.61(2) of the Local Government Act 1995, the ordinary election to be held on 18 October 2025 be conducted as an in person election.
- 2) declare, in accordance with Section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2025 ordinary election, together with any other elections or polls which may also be required.

VOTING REQUIREMENT

Absolute Majority

COUNCIL DECISION

Moved: Cr LR Petersen

Seconder: Cr RA Norrie

That Council:

- 1) Pursuant to Section 4.61(2) of the Local Government Act 1995, the ordinary election to be held on 18 October 2025 be conducted as an in person election.
- 2) declare, in accordance with Section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2025 ordinary election, together with any other elections or polls which may also be required.

CARRIED BY ABSOLUTE MAJORITY (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

ORDINARY COUNCIL MEETING MINUTES



WESTERN AUSTRALIAN
Electoral Commission

Mr Ty Matson
Chief Executive Officer
Shire of Leonora
PO Box 56
LEONORA WA 6438

Dear Mr Matson

Cost Estimate Letter: 2025 Local Government Ordinary Election

As you are aware, the next local government ordinary election will be held on 18 October 2025. This letter is in response to your query on 7 April 2025 for a cost estimate for the Western Australian Electoral Commission to conduct your election as an in person election should you proceed with making a declaration under the *Local Government Act 1995* for us to do so.

Cost Estimate

The Commission has estimated the cost to conduct your Council's election in 2025 as an in person election at approximately \$10,867 (ex GST).

This cost has been based on the following assumptions:

- The method of election will be in person;
- 500 electors;
- response rate of approximately 35%;
- appointment of a local Returning Officer; and
- count to be conducted at your office using CountWA.

If any of these assumptions are not correct, please contact us and we can provide a new cost estimate.

Variations to the final costs for your Council

In accordance with the *Local Government (Elections) Regulations 1997*, the Commission conducts elections on the basis of full accrual cost recovery. This means that should the actual costs incurred to conduct the election be less or greater than what we have estimated, the final cost may differ from the cost estimate you have been provided.

ORDINARY COUNCIL MEETING MINUTES

Whilst we aim to keep additional costs at a minimum wherever possible, the following are examples of where cost increases may arise:

- If a Returning Officer is selected that is not local to your area;
- If you elect for Australia Post Priority Service for the lodgement of your postal votes;
- If casual staff are required for the issuing of Early Votes;
- If casual staff are required to assist the Returning Officer on election day or night; or
- Unanticipated cost increases from our suppliers.

We will endeavour to keep you informed of any unanticipated cost increases as they are incurred during the election.

Service Commitment

The Commission is committed to conducting elections impartially, effectively, efficiently and professionally. Following each election event, we review our performance and identify ways to improve our service delivery.

The Commission acknowledges that during the 2023 Local Government Ordinary Elections, the results for many Local Governments were delayed. Since this time we have improved our Count Processes, and as demonstrated through extraordinary elections conducted in 2024, we are now able to finalise our results more quickly whilst still retaining accuracy and integrity.

If you have any suggestions for improvements we can make to deliver your election, your feedback is welcome at all times.

Next Steps

Should you wish to accept this cost estimate and proceed with the Electoral Commission undertaking this election, there are specific steps that must be taken under the *Local Government Act 1995*. These steps are summarised in the attached flow chart (Attachment A).

As outlined in the flow chart, if you accept this Cost Estimate then please advise of us this in writing, so that we can issue a Written Agreement letter. Both the Cost Estimate letter, and the Written Agreement letter then need to be taken to Council for a decision.

If you have any queries, please contact lgelections@waec.wa.gov.au.

Yours sincerely,



Courtney Barron
ACTING ELECTORAL COMMISSIONER

09 April 2025

ORDINARY COUNCIL MEETING MINUTES



WESTERN AUSTRALIAN
Electoral Commission

Mr Ty Matson
Chief Executive Officer
Shire of Leonora
PO Box 56
LEONORA WA 6438

Dear Mr Matson,

Written Agreement: 2025 Local Government Ordinary Election

I refer to your correspondence dated 13 April 2025 in which you accept the Western Australian Electoral Commission's Cost Estimate for the 2025 Local Government Ordinary Election, as outlined in my letter to you dated 9 April 2025 (the Cost Estimates Letter).

This letter is my written agreement to be responsible for the conduct of the local government ordinary election for the Shire of Leonora. In order to finalise this agreement, you are required under *the Local Government Act 1995* to submit the following motions to Council for a voting in person election:

1. declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2025 ordinary election, together with any other elections or polls which may be required;

Please note that:

- the above motion must be presented to Council as drafted and cannot be amended in any way;
- both the Cost Estimates Letter, and this Written Agreement Letter should be attached to the item for Council consideration; and
- the above motion must be passed by an absolute majority.

Once the Council passes the above mentioned motion, please forward confirmation to the Commission to the email address below. The Commission can then proceed with arrangements for your ordinary election.

If you have any queries, please contact lgelections@waec.wa.gov.au.

Yours sincerely,



Courtney Barron
ACTING ELECTORAL COMMISSIONER

1 May 2025

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

10.0 REPORTS

10.2 CHIEF EXECUTIVE OFFICER REPORTS

10.2.(B) REQUEST FOR PROSPECTING LICENCE ON RESERVE 8946 (MALCOLM DAM)

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 20th May 2025

AGENDA REFERENCE: 10.2.(B) MAY 25

SUBJECT: Request for Prospecting Licence on Reserve 8946
(Malcolm Dam)

LOCATION/ADDRESS: Reserve 8946

NAME OF APPLICANT: Berma Prospecting Pty Ltd

FILE REFERENCE: TBA

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Ty Matson

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 5th May 2025

SUPPORTING DOCUMENTS:

1. Attachment One Application for Mining Tenement
2. Attachment Two Request for Consent
3. Attachment Three Map 1
4. Attachment Four Map 2

BACKGROUND

The Shire of Leonora has received a request for comment from the Minister for Mines and Petroleum in regard to an application for a prospecting lease. The applicant, Berma Prospecting Pty Ltd, has applied for a prospecting licence over mining tenement P37/9698. This tenement partly covers reserve 8946.

Reserve 8946 is vested in the Shire of Leonora for the purposes of 'Recreation and Water'. Within the reserve is Malcolm Dam and associated recreation assets. P37/9698 covers a significant portion of the reserve, including parts of the levy bank wall and the creek system downstream from Malcolm Dam.

Malcolm Dam is listed in the Shire's Local Heritage Survey with a level of significance listed as 'Considerable'. The survey states that Conservation of the place is highly desirable and that impacts be minimised.

It is heavily utilised by the public for its aesthetics and recreation values. Built in 1902 to provide water for the railway, it is one of only a few freshwater bodies available for public use within the Shire. During periods of high rainfall water flows around the levy bank into the creek system. This occurred as recently as April 2025.

STAKEHOLDER ENGAGEMENT

No formal Stakeholder Engagement has been undertaken. It is however noted that this item may attract significant community interest. Should Council or the Minister consider granting the licence it is recommended that stakeholder engagement be a requirement of the applicant prior to the consideration of issuing the licence. This will inform the Minister prior to a decision being made.

STATUTORY ENVIRONMENT

Under Sections 23 to 26 of the Mining Act 1978, mining may be carried out on certain classes of land with the written consent of the Hon Minister for Mines and Petroleum. In respect to reserves vested with local authorities, the Minister for Mines and Petroleum is to first consult and obtain the recommendation of the vested authority and the responsible Minister before he can grant consent to mine.

The holder of a prospecting licence may, in accordance with the licence conditions, extract or disturb up to 500 tonnes of material from the ground including overburden, and the Minister for Mines and Petroleum may approve extraction of larger tonnages. The term of a prospecting licence is four years, with the provision to extend for one further four-year period.

POLICY IMPLICATIONS

There is no policy implications associated with the application.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the application.

STRATEGIC IMPLICATIONS

Council's *Plan for the Future* has a strategic Environmental Objective. This objective has listed outcomes of *3.1 Sustainable and effective environmental management*, and *3.2 Infrastructure and services meeting the needs of our community*.

Whilst there are many outdoor places to visit within the Shire, there is limited water assets. Locals and visitors highly value Malcolm Dam. Any detractor from the natural aesthetics may be considered contrary to the stated aspirations of the community.

RISK MANAGEMENT

The major risk associated with endorsing the application is *reputational*. The consequence of Council endorsing mining and subsequently mining activities interfering with Malcolm Dam is considered Major. The reputation consequence under major states *Local publicity of a major and persistent nature, affecting the perception/ standing within the community*. The likelihood is "Almost Certain" leading to an *Extreme/ Exceptional* risk rating.

Should Council not endorse the application the risk then it is likely to suffer reputation risk at an "minor level. This is stated as *Minor damage to reputation to a small audience, complaint from a large group of people*. The likelihood is possible presenting an overall risk rating of *Medium*.

RECOMMENDATIONS

That Council request the Chief Executive Officer write to the Minister for Mines and Petroleum conveying Councils objection to the granting of any Mining Licence or Lease on Reserve 8946.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr TM Nardone

Seconder: Cr RA Norrie

That Council request the Chief Executive Officer write to the Minister for Mines and Petroleum conveying Councils objection to the granting of any Mining Licence or Lease on Reserve 8946.

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

Signed: 17 JUNE 2025
President: 

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

Online Lodgement - Submission: 23/02/2023 09:45:40; Receipt: 23/02/2023 09:45:40

Form 21

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

APPLICATION FOR MINING TENEMENT

(a) Type of tenement	(a) Prospecting Licence	No. P 37/9698
(b) Time & Date marked out (where applicable)	(b) 17/02/2023 12:52:00	(c) MT MARGARET
(c) Mineral Field		
For each applicant:	(d) and (e)	(f) Shares
(d) Full Name and ACN/ABN	BERMA PROSPECTING PTY LTD (ACN: 665 477 734)	100
(e) Address	C/- MCMAHON MINING TITLE SERVICES PTY LTD, PO BOX 6301, EAST PERTH, WA, 6892	
(f) No. of shares		(g) Total 100
(g) Total No. of shares		
DESCRIPTION OF GROUND APPLIED FOR:		
(For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)		
(h) Locality	(h) Malcolm	
(i) Datum Peg	(i) All coordinates are MGA Zone 51	
(j) Boundaries	(j) 346706E 6805148N	
(k) Area (ha or km ²)	(j) From datum to 347702E 6805607N	
	348433E 6804092N	
	347223E 6804076N	
	THENCE BTD	
(l) Signature of applicant or agent (if agent state full name and address)	(l) Kara Williams	Date: 23/02/2023
	PO BOX 6301, EAST PERTH, WA, 6892	

OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 30th day of March 2023 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	09:45:40	on	23 February	2023	with fees of
Application	\$413.00				
Rent	\$553.00				
TOTAL	\$966.00				
Receipt No:	31432988575				

Mining Registrar

NOTES

Note 1: EXPLORATION LICENCE

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

Note 3: GROUND AVAILABILITY

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
 - (a) public plan search; (b) register search; (c) ground inspection.

Note 4: ALL APPLICATIONS OVER PRIVATE LAND

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.

ORDINARY COUNCIL MEETING MINUTES



Government of Western Australia
Department of Mines, Industry Regulation and Safety

Our ref LM.lm
Enquiries Lexi Moore
08 90 377 546
lexi.moore@dmirs.wa.gov.au

Chief Executive Officer
Shire of Leonora
PO BOX 56
LEONORA WA 6438
Email: ceo@leonora.wa.gov.au

Dear Sir/Madam,

**APPLICATION FOR PROSPECTING LICENCE
BY BERMA PROSPECTING PTY LTD
SITUATED ON R 8946 RECREATION & WATER**

Under Sections 23 to 26 of the *Mining Act 1978*, mining may be carried out on certain classes of land with the written consent of the Hon Minister for Mines and Petroleum.

In respect to reserves vested with local authorities, the Minister for Mines and Petroleum is to first consult and obtain the recommendation of the vested authority and the responsible Minister before he can grant consent to mine.

The Minister for Mines and Petroleum has therefore directed that I commence the consultation process and obtain your Council's comments and recommendation with regard to the impact of the application on the reserve listed above.

I have enclosed a copy and plan of the application for this purpose.

Your reply in due course would be appreciated please.

Yours sincerely

Lexi Moore
Regional Mining Registrar
Leonora

29 April 2025

Rochester Street (PO Box 173) Leonora WA 6438
Telephone +61 8 9037 7546 Facsimile +61 8 9037 6248
www.dmirs.wa.gov.au
ABN 69 410 335 356

Signed: 17 JUNE 2025

President: 

ORDINARY COUNCIL MEETING MINUTES



Department of Energy, Mines,
Industry Regulation and Safety




GDA 1994 MOA Zone 51

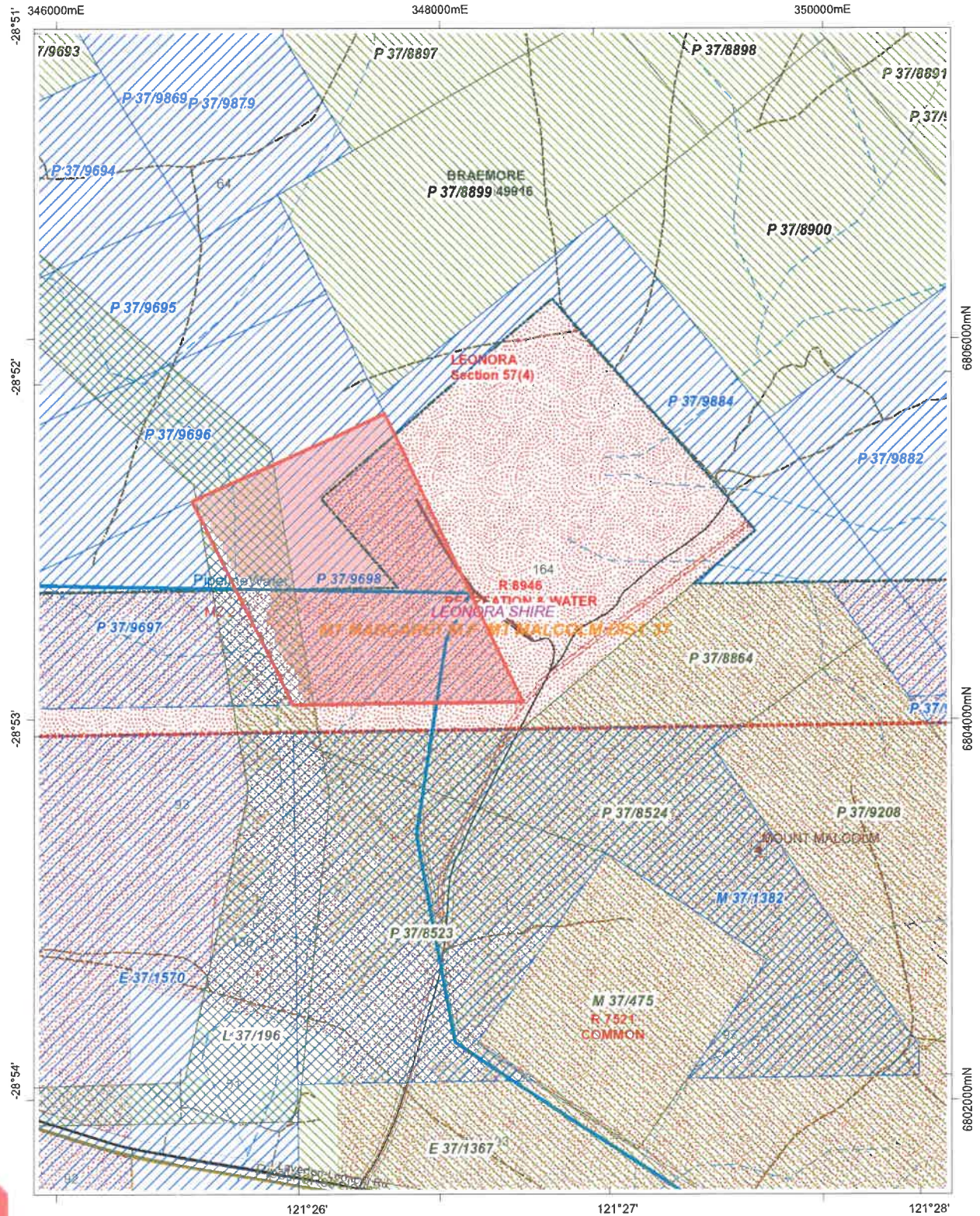
20 MAY 2025

TENGGRAPH (C) 2014

02:33 PM, 29/04/2025

MIDMPLS
(Tenement Status)

-  Pending Application
-  Live Tenement
-  Application over Live Tenement



This map has been compiled from various data sources received from a number of agencies and with information provided by applicants for mining tenements. No responsibility is accepted for any error or omission. The Department of Energy, Mines, Industry Regulation and Safety, through Geoscience Australia, maintains the Geoscience Australia (GA) Geospatial Information System (GIS) and the Department of Energy, Mines, Industry Regulation and Safety (DEMIRS) Geospatial Information System (GIS). Users wishing to use the data in the GIS should contact Geoscience Australia at www.ga.gov.au. Confirmation of the extent and location of the tenement, Determination of LRA should be sought from the National Native Title Register (NNTSR) or the National Native Title Register (NNTSR) or the National Native Title Register (NNTSR) or the National Native Title Register (NNTSR).

Scale: 1:25,000






Signed: 17 JUNE 2025
President: 

ORDINARY COUNCIL MEETING MINUTES

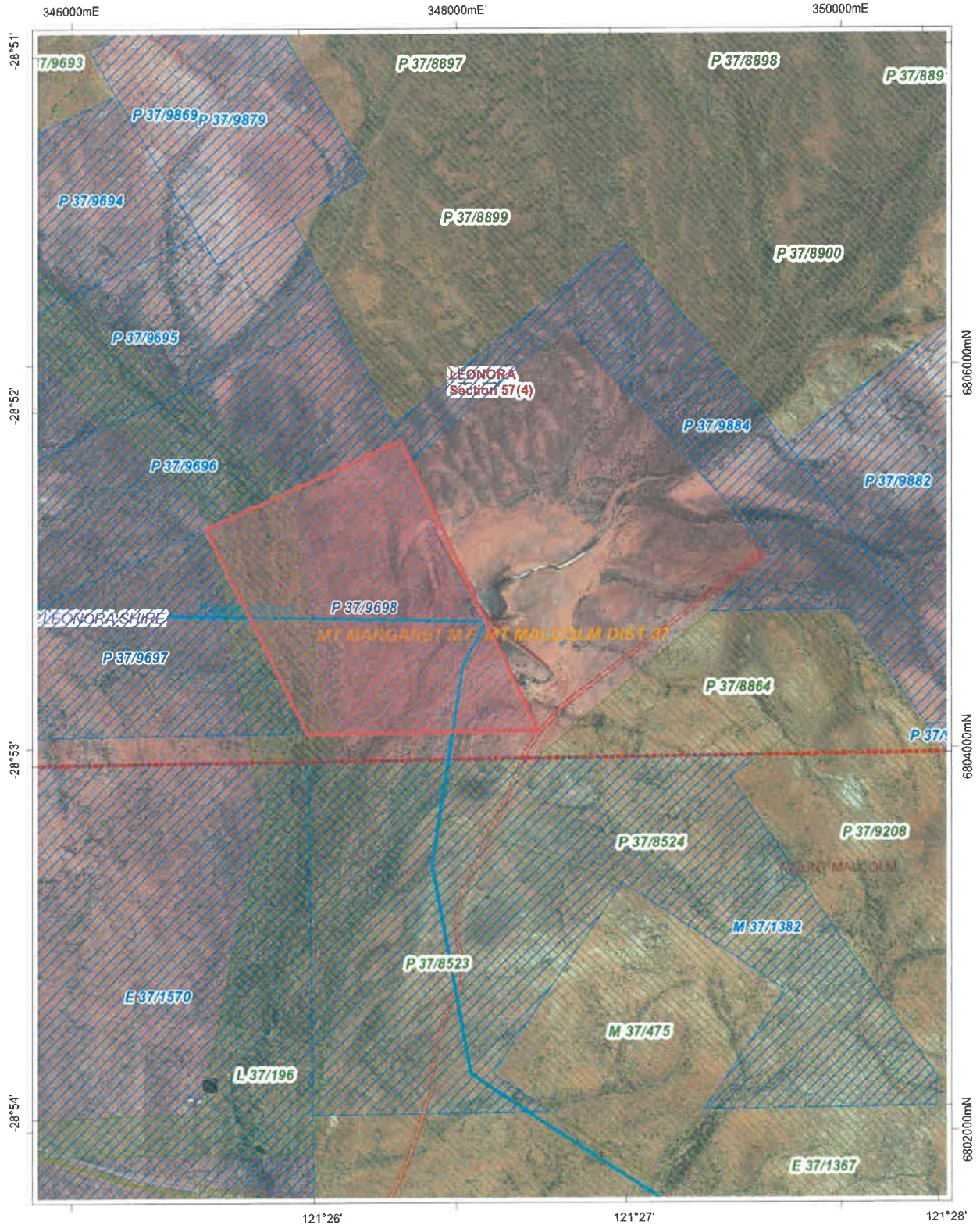


Department of Energy, Mines,
Industry Regulation and Safety

GDA 1994 MGA Zone 51

-  Pending Application
-  Live Tenement
-  Application over Live Tenement

20 MAY 2025
TENGGRAPH (c) 2014
02:38 PM, 29/04/2025
MIDMPLS
(Tenement Status)



This plan has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002, through Geoscience Australia and the Department of Defence, maintains copyright over those parts of the topographic data it has provided for display in TENGGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at www.ga.gov.au. Confirmation of the extent and composition of any Native Title Claims, Determinations or ILUAs should be sought from the National Native Title Tribunal (NNTT) respectively: Register of Native Title Claims (RNTC), National Native Title Register (NNTTR) or Register of Indigenous Land Use Agreements (ILUAs). Endorsed Pastoral Lease land and Pre 1984 mining confined to Pastoral Lease land and lease areas (LLA Native Title determination boundary).

Scale: 1:25,000



ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

10.0 REPORTS

10.2 CHIEF EXECUTIVE OFFICER REPORTS

**10.2.(C) REQUEST FOR APPROVAL TO CONDUCT MINERAL EXPLORATION DRILLING
WITHIN THE HISTORIC KATHLEEN TOWNSITE**

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 20th May 2025

AGENDA REFERENCE: 10.2.(C) MAY 25

SUBJECT: Request for Approval to Conduct Mineral Exploration
Drilling within the Historic Kathleen Townsite

LOCATION/ADDRESS: Kathleen Townsite

NAME OF APPLICANT: IGO Limited

FILE REFERENCE: 14.1

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Ty Matson

OFFICER: Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 15th May 2025

SUPPORTING DOCUMENTS: 1. Letter of request

BACKGROUND

On 14 April the Shire received a request from IGO Limited to allow mining in the Kathleen Townsite. The letter stated:

The proposed exploration work program would include the clearing of drilling access lines and drill pads, to allow the drilling of approximately 4 diamond drill holes, up to 400m deep, to test mineral occurrence at depth, with the potential for follow up work if there is success. The proposed exploration activities will be designed to be minimally invasive and will adhere to all regulatory and environmental guidelines. At the conclusion of the work program, all rehabilitation obligations will be strictly adhered to. IGO is committed to ensuring that our operations do not adversely impact the historical significance of Kathleen. The proposed exploration work area is approximately 400m to the West of the Yellow Aster Gold mine pits and 1.6km East of the Goldfields Highway.

IGO were granted permission from the Minister for Mines and Petroleum on the 8 August 2015 to mine Kathleen Townsite subject to consent from the local Authority, being the Shire of Leonora. .

STAKEHOLDER ENGAGEMENT

Stakeholder engagement has not been undertaken in the preparation of this report.

STATUTORY ENVIRONMENT

The *Mining Act 1978* makes the following provisions:

23. Mining on public reserves etc. and Commonwealth land

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

(1) Subject to this Act, a mining tenement may be applied for in respect of the following land (not being land that is already the subject of a mining tenement) —

(a) land, or land of a class, to which section 24, 24A or 25 applies;

(b) Commonwealth land.

(2) The holder of a mining tenement in respect of such land must not carry out mining on or under that land otherwise than in accordance with a relevant consent obtained in relation to that land under section 24, 24A, 25 or 25A.

(3) A mining tenement held in relation to such land is liable to be forfeited if the holder of the tenement —

(a) contravenes this section; or

(b) is in breach of any term or condition to which a consent given under section 24, 24A, 25 or 25A is made subject.

24. Classification of reserves

(1) The classes of land to which this section applies are —

.....

and

(c) land reserved under Part 4 of the Land Administration Act 1997, not being —

(i) land to which paragraph (a) or (b) of this subsection refers;

(ii) land reserved for mining or commons;

(iii) land reserved and designated for public utility for any purpose pursuant to that Part;

(iv) land that is a townsite within the meaning of the Land Administration Act 199

.....

(5A) Mining on any land referred to in subsection (1)(c) may be carried out with the written consent of the Minister who may refuse his consent or who may give his consent subject to such terms and conditions as the Minister specifies in the consent.

(5B) Before giving his consent under subsection (5A) whether conditionally or unconditionally the Minister shall first consult the responsible Minister and the local government, public body, or trustees or other persons in which the control and management of such land is vested with respect thereto, and obtain its or their recommendations thereon

POLICY IMPLICATIONS

The recommendations of this report has no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications from this report.

STRATEGIC IMPLICATIONS

There are no strategic implications from this report.

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

RISK MANAGEMENT

The proponent IGO Limited has been granted mining rights subject to Council approval. Should Council withhold its consent it may be the subject of an appeal.

There is some risk that the mining operations will negatively impact on historic aspects of the old townsite. This is however considered low given that the townsite has no standing structures. Whilst there are old material and bottles in the area it has limited historic value.

RECOMMENDATIONS

1. That Council grant approval for IGO Limited to undertake drilling operations within the Kathleen Townsite.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr AE Taylor

1. Approval be provided subject to the condition that any items or infrastructure of heritage significance be undisturbed, and the Chief Executive Officer notified.
2. That Council grant approval for IGO Limited to undertake drilling operations within the Kathleen Townsite.

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

REASON FOR AMENDMENT TO RECOMMENDATION: Councillors wanted to ensure the safety of any potential historic items that were found during IGOs drilling operations.

14 April 2025



Mr. Matson
Chief Executive Officer
Leonora Shire Council
16 Tower Street
Leonora, WA, 6438

Dear Mr Ty Matson,

Re: Request for Approval to Conduct Mineral Exploration Drilling within the Historic Kathleen Townsite

I hope this letter finds you well. I am writing to seek the Leonora Shire's approval for IGO Ltd to conduct mineral exploration drilling within the boundary of the historic Kathleen townsite.

As you may be aware, IGO Ltd owns the Cosmos mine and several surrounding mining & exploration tenements, one of these mining tenements intersects the historic Kathleen townsite. IGO has proposed mineral exploration drilling planned during 2025, on several IGO mining tenements. One of the proposed drilling areas intersects the Kathleen townsite, as shown in the below map. IGO were previously granted approval to mine on the Kathleen townsite by the relevant Minister on 08/05/2015, as recorded in the tenement condition, where:

"Consent to mine on Kathleen Townsite Boundary granted by the Minister responsible for the Mining Act 1978 subject to the following condition: Access to the surface of land within Kathleen Townsite Boundary Townsite for mining purposes being subject to the approval of the local Authority or relevant reserve vestees, and mining activities within the first 100 metres below the surface of the land being limited to such mining activities as may be approved by the Executive Director, Environment Division, DMP."

The proposed exploration work program would include the clearing of drilling access lines and drill pads, to allow the drilling of approximately 4 diamond drill holes, up to 400m deep, to test mineral occurrence at depth, with the potential for follow up work if there is success. The proposed exploration activities will be designed to be minimally invasive and will adhere to all regulatory and environmental guidelines. At the conclusion of the work program, all rehabilitation obligations will be strictly adhered to. IGO is committed to ensuring that our operations do not adversely impact the historical significance of Kathleen. The proposed exploration work area is approximately 400m to the West of the Yellow Aster Gold mine pits and 1.6km East of the Goldfields Highway.

Signed: 17 JUNE 2025
President: 
20 MAY 2025

ORDINARY COUNCIL MEETING MINUTES

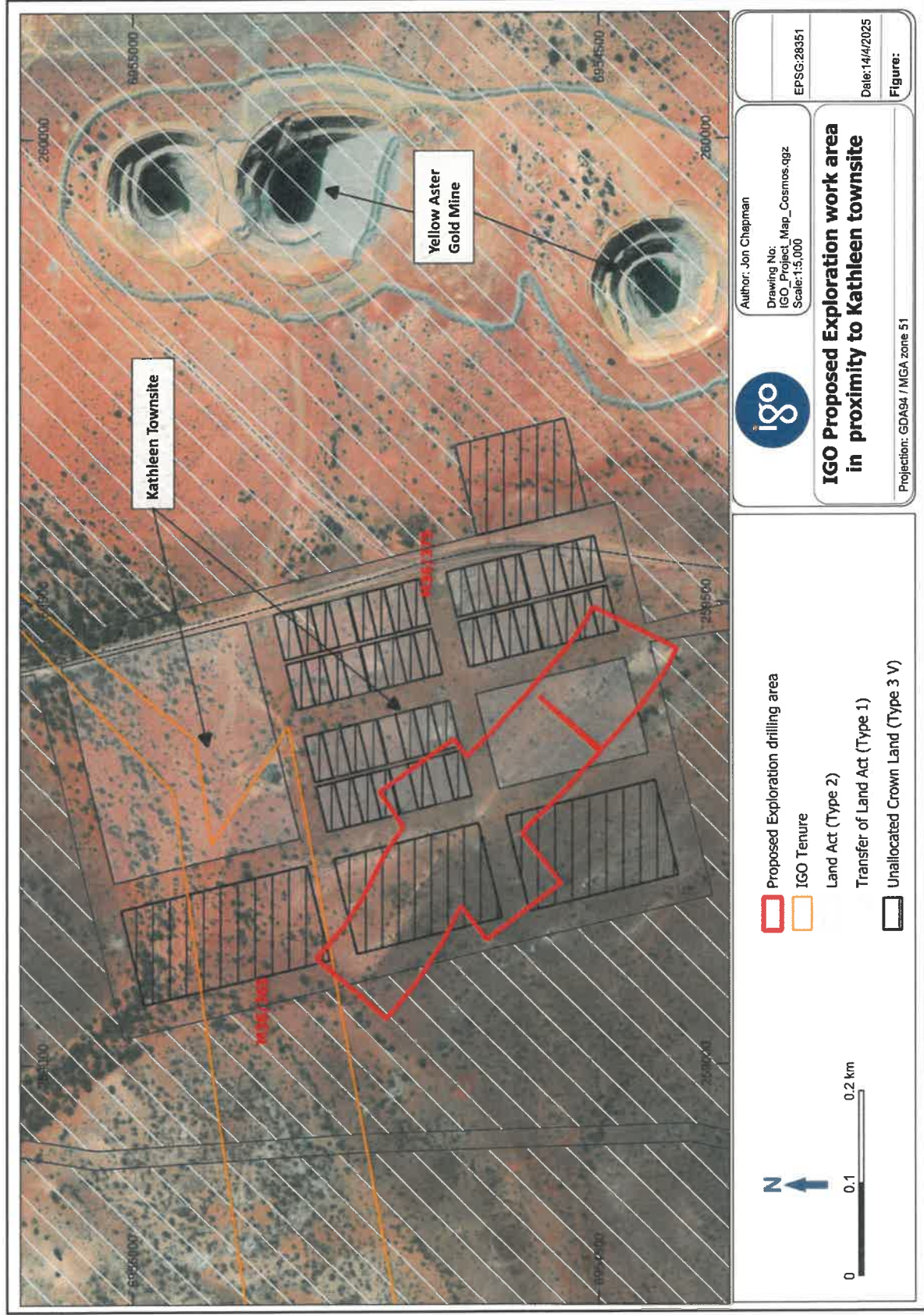
If you would like, IGO can discuss this proposal in more detail at your earliest convenience. Please let us know a suitable time for a meeting, or if there are any additional documents or information you require from us.

Thank you for considering our request. We look forward to your positive response and to continuing our collaborative relationship with the Leonora Shire.

Yours sincerely,

Jon Chapman
Senior Environmental Advisor
IGO Ltd

ORDINARY COUNCIL MEETING MINUTES



ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

10.0 REPORTS

10.3 MANAGER OF BUSINESS SERVICES

10.3.(A) MONTHLY FINANCIAL STATEMENTS - MARCH 2025

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 20th May 2025

AGENDA REFERENCE: 10.3.(A) MAY 25

SUBJECT: Monthly Financial Statements - March 2025

LOCATION/ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: 1.6 Current Budget

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Kiara Lord

OFFICER: Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 17th April 2025

SUPPORTING DOCUMENTS: 1. March Financial Statements 2025

BACKGROUND

In complying with the Local Government *Financial Management Regulations 1996*, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations, the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 31st March, 2025, consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st March, 2025
- (c) Material Variances – 31st March, 2025

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

- 34. Financial activity statement report – s. 6.4
- (1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
34. (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
34. (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
34. (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
34. (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

Signed: 17 JUNE 2025
President: 

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council accept the Monthly Financial Statements for the month ended 31st March, 2025, consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st March, 2025
- (c) Material Variances – 31st March, 2025

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr TM Nardone

Seconded: Cr LR Petersen

That Council accept the Monthly Financial Statements for the month ended 31st March, 2025, consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st March, 2025
- (c) Material Variances – 31st March, 2025

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*



17 April 2025

Mr Ty Matson
Chief Executive Officer
Shire of Leonora
PO Box 56
LEONORA WA 6438

Moore Australia

Level 15, Exchange Tower,
2 The Esplanade, Perth, WA 6000
PO Box 5785, St Georges Terrace, WA
6831

T +61 8 9225 5355
F +61 8 9225 6181

www.moore-australia.com.au

Dear Ty

COMPILATION REPORT TO SHIRE OF LEONORA

We have compiled the accompanying special purpose financial report of Shire of Leonora which comprise the statement of financial position as at 31 March 2025, the statement of financial activity, notes providing statement of financial activity supporting information, explanation of material variances for the year then ended and a summary of material accounting policy information. These have been prepared in accordance with *Local Government Act 1995* and associated regulations as described in Note 1 to the financial report. The specific purpose for which the special purpose financial statements have been prepared is also set out in Note 1 of the financial report. We have provided the supplementary information of Shire of Leonora as at 31 March 2025 and for the period then ended based on the records of the Shire of Leonora.

THE RESPONSIBILITY OF SHIRE OF LEONORA

The CEO of Shire of Leonora is solely responsible for information contained in the special purpose financial report and supplementary information, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial report was prepared.

OUR RESPONSIBILITY

On the basis of information provided by Shire of Leonora we have compiled the accompanying special purpose financial report in accordance with the requirements of *APES 315 Compilation of Financial Information* and the *Local Government Act 1995*, associated regulations and to the extent that they are not inconsistent with the *Local Government Act 1995*, the Australian Accounting Standards.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial report except for the matters of non-compliance with the basis of preparation identified with Note 1 of the financial report. We have complied with the relevant ethical requirements of *APES 110 Code of Ethics for Professional Accountants*.

Supplementary information attached to the financial report has been extracted from the records of Shire of Leonora and information presented in the special purpose financial report.

ASSURANCE DISCLAIMER

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial report was compiled exclusively for the benefit of Shire of Leonora who are responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, the special purpose financial report may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial report.



Russell Barnes
Director
Moore Australia (WA) Pty Ltd

Moore Australia (WA) Pty Ltd trading as agent – ABN 99 433 544 961.
An independent member of Moore Global Network Limited – members in principal cities throughout the world.
Liability limited by a scheme approved under Professional Standards Legislation.

SHIRE OF LEONORA
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 March 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Financial Activity	2
Statement of Financial Position	3
Note 1 Basis of Preparation	4
Note 2 Net Current Assets Information	5
Note 3 Explanation of Material Variances	6

Please refer to compilation report

| 1

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

SHIRE OF LEONORA
 STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 31 MARCH 2025

Note	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	9,832,598	9,832,598	9,773,604	(59,094)	(0.60%)	▼
Grants, subsidies and contributions	2,280,094	1,287,387	975,710	(311,677)	(24.21%)	▼
Fees and charges	3,004,278	2,396,716	2,435,342	38,626	1.61%	▲
Interest revenue	180,000	147,494	111,379	(36,115)	(24.49%)	▼
Other revenue	85,450	65,837	106,369	40,532	61.56%	▲
Profit on asset disposals	32,461	32,461	32,461	0	0.00%	
	15,414,881	13,762,493	13,434,765	(327,728)	(2.38%)	
Expenditure from operating activities						
Employee costs	(6,564,237)	(4,852,699)	(3,667,799)	1,194,900	24.62%	▲
Materials and contracts	(5,353,760)	(3,480,861)	(3,415,989)	64,872	1.86%	▲
Utility charges	(392,824)	(292,197)	(313,076)	(20,879)	(7.15%)	▼
Depreciation	(4,228,880)	(3,171,659)	(3,348,098)	(176,439)	(5.56%)	▼
Insurance	(355,238)	(355,238)	(355,237)	1	0.00%	
Other expenditure	(216,335)	(174,747)	(66,474)	118,273	67.68%	▲
Loss on asset disposals	(45,176)	(13,237)	(14,592)	(1,355)	(10.24%)	▼
	(17,156,450)	(12,340,638)	(11,161,265)	1,179,373	9.56%	
Non cash amounts excluded from operating activities	2(c) 4,241,595	3,152,435	3,330,229	177,794	5.64%	▲
Amount attributable to operating activities	2,500,026	4,574,290	5,603,729	1,029,439	22.50%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	4,547,385	549,030	544,226	(4,804)	(0.87%)	
Proceeds from disposal of assets	220,525	145,525	145,525	0	0.00%	
	4,767,910	694,555	689,751	(4,804)	(0.69%)	
Outflows from investing activities						
Payments for property, plant and equipment	(2,053,107)	(1,037,507)	(970,284)	67,223	6.48%	▲
Payments for construction of infrastructure	(7,735,446)	(1,316,632)	(1,015,211)	301,421	22.89%	▲
	(9,788,553)	(2,354,139)	(1,985,495)	368,644	15.66%	
Amount attributable to investing activities	(5,020,643)	(1,659,584)	(1,295,744)	363,840	21.92%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	14,262	0	0	0	0.00%	
	14,262	0	0	0	0.00%	
Outflows from financing activities						
Transfer to reserves	(827,263)	(45,464)	(45,464)	0	0.00%	
	(827,263)	(45,464)	(45,464)	0	0.00%	
Amount attributable to financing activities	(813,001)	(45,464)	(45,464)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 3,333,618	3,333,618	3,333,618	0	0.00%	
Amount attributable to operating activities	2,500,026	4,574,290	5,603,729	1,029,439	22.50%	▲
Amount attributable to investing activities	(5,020,643)	(1,659,584)	(1,295,744)	363,840	21.92%	▲
Amount attributable to financing activities	(813,001)	(45,464)	(45,464)	0	0.00%	
Surplus or deficit after imposition of general rates	0	6,202,860	7,596,139	1,393,279	22.46%	▲

KEY INFORMATION

- ▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 - ▲ Indicates a variance with a positive impact on the financial position.
 - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

Please refer to compilation report

12

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

SHIRE OF LEONORA
 STATEMENT OF FINANCIAL POSITION
 FOR THE PERIOD ENDED 31 MARCH 2025

	Actual 30 June 2024 \$	Actual as at 31 March 2025 \$
CURRENT ASSETS		
Cash and cash equivalents	11,954,878	15,821,530
Trade and other receivables	965,694	989,645
Inventories	84,581	146,490
TOTAL CURRENT ASSETS	13,005,153	16,957,665
NON-CURRENT ASSETS		
Other financial assets	62,378	62,378
Inventories	45,052	45,052
Property, plant and equipment	38,208,906	37,964,207
Infrastructure	103,101,480	101,855,920
TOTAL NON-CURRENT ASSETS	141,417,816	139,927,557
TOTAL ASSETS	154,422,969	156,885,222
CURRENT LIABILITIES		
Trade and other payables	865,230	466,441
Other liabilities	2,376,397	2,419,713
Employee related provisions	223,961	223,961
TOTAL CURRENT LIABILITIES	3,465,588	3,110,115
NON-CURRENT LIABILITIES		
Employee related provisions	140,945	140,945
Other provisions	1,976,278	1,976,278
TOTAL NON-CURRENT LIABILITIES	2,117,223	2,117,223
TOTAL LIABILITIES	5,582,811	5,227,338
NET ASSETS	148,840,158	151,657,884
EQUITY		
Retained surplus	53,186,739	55,959,000
Reserve accounts	6,429,908	6,475,372
Revaluation surplus	89,223,511	89,223,512
TOTAL EQUITY	148,840,158	151,657,884

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 16 April 2025

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Measurement of provisions

Please refer to compilation report

| 4

ORDINARY COUNCIL MEETING MINUTES

SHIRE OF LEONORA NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MARCH 2025

2 NET CURRENT ASSETS INFORMATION

	Note	Amended Budget Opening 1 July 2024	Actual as at 30 June 2024	Actual as at 31 March 2025
(a) Net current assets used in the Statement of Financial Activity				
Current assets		\$	\$	\$
Cash and cash equivalents		7,136,402	11,954,878	15,821,530
Trade and other receivables		1,123,026	965,694	989,645
Inventories		99,732	84,581	146,490
		8,359,160	13,005,153	16,957,665
Less: current liabilities				
Trade and other payables		(671,148)	(865,230)	(466,441)
Other liabilities		(445,103)	(2,376,397)	(2,419,713)
Employee related provisions		(223,961)	(223,961)	(223,961)
		(1,340,212)	(3,465,588)	(3,110,115)
Net current assets		7,018,948	9,539,565	13,847,550
Less: Total adjustments to net current assets	2(b)	(7,018,948)	(6,205,947)	(6,251,411)
Closing funding surplus / (deficit)		0	3,333,618	7,596,139
(b) Current assets and liabilities excluded from budgeted deficiency				
Adjustments to net current assets				
Less: Reserve accounts		(7,242,909)	(6,429,908)	(6,475,372)
Add: Current liabilities not expected to be cleared at the end of the year				
- Current portion of employee benefit provisions held in reserve		223,961	223,961	223,961
Total adjustments to net current assets	2(a)	(7,018,948)	(6,205,947)	(6,251,411)
		Amended Budget Estimates 30 June 2025	YTD Budget Estimates 31 March 2025	YTD Actual 31 March 2025
		\$	\$	\$
(c) Non-cash amounts excluded from operating activities				
Adjustments to operating activities				
Less: Profit on asset disposals		(32,461)	(32,461)	(32,461)
Add: Loss on asset disposals		45,176	13,237	14,592
Add: Depreciation		4,228,880	3,171,659	3,348,098
Total non-cash amounts excluded from operating activities		4,241,595	3,152,435	3,330,229

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

Please refer to compilation report

15

SHIRE OF LEONORA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 31 MARCH 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
 The material variance adopted by Council for the 2024-25 year is \$15,000 or 8.00% whichever is the greater.

Description	Var. \$ \$	Var. % %
Revenue from operating activities		
General rates		
Interim GRV	(59,094)	(0.60%) ▼
Grants, subsidies and contributions		
Childcare centre grant not yet received.	(311,677)	(24.21%) ▼
Youth Support DCP, Driver Access & Equity, Community-led Job are contract liability and revenue to be recognised when expenditure occurs.		Timing
Leonora Golden Gift sponsorship and grants received earlier than expected.		Timing
Fees and charges		
Bulk refuse, Avgas at airport, BCITF fees, sale of standpipe water YTD actuals are lower than YTD budget.	38,626	1.61% ▲
Animal control fines, Childcare Centre income, liquid waste disposal, landing fees YTD actuals higher than YTD budget.		Timing
Interest revenue		
Interest earned on investments lower than expected.	(36,115)	(24.49%) ▼
Other revenue		
Diesel fuel rebates are lower than YTD budget.	40,532	61.56% ▲
Insurance claim received.		Timing Permanent
Expenditure from operating activities		
Employee costs		
Some employee positions are vacant.	1,194,900	24.62% ▲
Refuse site maintenance, swimming pool, Community-led Job, CDC services, Roadworks maintenance, street cleaning, Aerodrome maintenance, Gwalia, administration overheads YTD actuals lower than YTD budget.		Timing
Childcare Centre, youth services, rec centre, depot salaries higher than YTD budget.		Timing
Materials and contracts		
Rates valuation expenses, Strategic Plan development, audit fees, Nurse incentive, driver access equity, property management services, town planning, community grant fund, local partner trans, traffic signs, tree lopping, aerodrome consultant, Barnes federal theatre, museum maintenance, standpipe, Leonora Golden Gift, accounting fees YTD actuals are lower than YTD budget.	64,872	1.86% ▲
Sanitation household, cemeteries Leonora, roadworks maintenance, depot maintenance, aerodrome maintenance, plant parts and repairs YTD actuals are higher than YTD budget.		Timing
Utility charges		
Ageing in place, oval, depot utilities lower than YTD budget.	(20,879)	(7.15%) ▼
Standpipe utility higher than budget.		Timing Permanent

Please refer to compilation report

16

SHIRE OF LEONORA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 31 MARCH 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
 The material variance adopted by Council for the 2024-25 year is \$15,000 or 8.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Depreciation	(176,439)	(5.56%)	▼
Staff housing, other community amenities, other recreation, aerodrome, administration and plant depreciation higher than YTD budget. Gwalia depreciation lower than budget.			
Other expenditure	118,273	67.68%	▲
Meeting attendance fees, phone rental, athletics prize money YTD actuals are lower than YTD budget.		Timing	
Loss on asset disposals	(1,355)	(10.24%)	▼
Disposal of Ford Everest.		Timing	
Non cash amounts excluded from operating activities	177,794	5.64%	▲
Depreciation and disposal of assets.		Timing	
Outflows from investing activities			
Payments for property, plant and equipment	67,223	6.48%	▲
Most building capital works projects are in progress and are not yet completed.		Timing	
Payments for construction of infrastructure	301,421	22.89%	▲
Some infrastructure other capital works projects are yet to start.		Timing	
Surplus or deficit after imposition of general rates	1,393,279	22.46%	▲
Due to variances described above.			

Please refer to compilation report

17

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

10.0 REPORTS

10.3 MANAGER OF BUSINESS SERVICES

10.3.(B) MONTHLY FINANCIAL STATEMENTS - APRIL 2025

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 20th May 2025

AGENDA REFERENCE: 10.3.(B) MAY 25

SUBJECT: Monthly Financial Statements - April 2025

LOCATION/ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: 1.6 Current Budget

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Kiara Lord

OFFICER: Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 13th May 2025

SUPPORTING DOCUMENTS: 1. April Financial Statements - 2025

BACKGROUND

In complying with the Local Government *Financial Management Regulations 1996*, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the "cash" financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations, the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 30th April, 2025, consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 30th April, 2025
- (c) Material Variances – 30th April, 2025

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*
- (1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
34. (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
34. (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
34. (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
34. (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council accept the Monthly Financial Statements for the month ended 30th April, 2025, consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 30th April, 2025
- (c) Material Variances – 30th April, 2025

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr AE Taylor

Seconded: Cr RM Cotterill

That Council accept the Monthly Financial Statements for the month ended 30th April, 2025, consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 30th April, 2025
- (c) Material Variances – 30th April, 2025

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

Signed: 17 JUNE 2025
President: 

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025



13 May 2025

Mr Ty Matson
Chief Executive Officer
Shire of Leonora
PO Box 56
LEONORA WA 6438

Moore Australia

Level 15, Exchange Tower,
2 The Esplanade, Perth, WA 6000
PO Box 5785, St Georges Terrace, WA
6831

T +61 8 9225 5355
F +61 8 9225 6181

www.moore-australia.com.au

Dear Ty

COMPILATION REPORT TO SHIRE OF LEONORA

We have compiled the accompanying special purpose financial report of Shire of Leonora which comprise the statement of financial position as at 30 April 2025, the statement of financial activity, notes providing statement of financial activity supporting information, explanation of material variances for the year then ended and a summary of material accounting policy information. These have been prepared in accordance with *Local Government Act 1995* and associated regulations as described in Note 1 to the financial report. The specific purpose for which the special purpose financial statements have been prepared is also set out in Note 1 of the financial report. We have provided the supplementary information of Shire of Leonora as at 30 April 2025 and for the period then ended based on the records of the Shire of Leonora.

THE RESPONSIBILITY OF SHIRE OF LEONORA

The CEO of Shire of Leonora is solely responsible for information contained in the special purpose financial report and supplementary information, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial report was prepared.

OUR RESPONSIBILITY

On the basis of information provided by Shire of Leonora we have compiled the accompanying special purpose financial report in accordance with the requirements of *APES 315 Compilation of Financial Information* and the *Local Government Act 1995*, associated regulations and to the extent that they are not inconsistent with the *Local Government Act 1995*, the Australian Accounting Standards.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial report except for the matters of non-compliance with the basis of preparation identified with Note 1 of the financial report. We have complied with the relevant ethical requirements of *APES 110 Code of Ethics for Professional Accountants*.

Supplementary information attached to the financial report has been extracted from the records of Shire of Leonora and information presented in the special purpose financial report.

ASSURANCE DISCLAIMER

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial report was compiled exclusively for the benefit of Shire of Leonora who are responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, the special purpose financial report may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial report.



Russell Barnes
Director
Moore Australia (WA) Pty Ltd

Moore Australia (WA) Pty Ltd trading as agent – ABN 99 433 544 961.
An independent member of Moore Global Network Limited - members in principal cities throughout the world.
Liability limited by a scheme approved under Professional Standards Legislation.

SHIRE OF LEONORA
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 30 April 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Financial Activity	2
Statement of Financial Position	3
Note 1 Basis of Preparation	4
Note 2 Net Current Assets Information	5
Note 3 Explanation of Material Variances	6

Please refer to compilation report

11

ORDINARY COUNCIL MEETING MINUTES

SHIRE OF LEONORA STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2025

Note	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	9,832,598	9,832,598	9,766,896	(65,703)	(0.67%)	▼
Grants, subsidies and contributions	2,280,094	1,497,907	1,150,266	(347,641)	(23.21%)	▼
Fees and charges	3,004,278	2,599,231	2,514,539	(84,692)	(3.26%)	▼
Interest revenue	180,000	158,327	120,285	(38,042)	(24.03%)	▼
Other revenue	85,450	72,375	109,094	36,719	50.73%	▲
Profit on asset disposals	32,461	32,461	32,461	0	0.00%	
	15,414,881	14,192,899	13,693,540	(499,359)	(3.52%)	
Expenditure from operating activities						
Employee costs	(6,564,237)	(5,423,210)	(4,259,950)	1,163,260	21.45%	▲
Materials and contracts	(5,323,760)	(4,079,825)	(3,922,707)	157,118	3.85%	▲
Utility charges	(392,824)	(325,739)	(346,438)	(20,697)	(6.35%)	▼
Depreciation	(4,228,880)	(3,524,066)	(3,717,160)	(193,094)	(5.48%)	▼
Insurance	(355,238)	(355,238)	(363,647)	(8,409)	(2.37%)	
Other expenditure	(216,335)	(188,610)	(58,513)	130,097	68.98%	▲
Loss on asset disposals	(45,176)	(13,237)	(14,592)	(1,355)	(10.24%)	▼
	(17,126,450)	(13,909,925)	(12,683,005)	1,226,920	8.82%	
Non cash amounts excluded from operating activities	2(c) 4,241,595	3,504,842	3,699,291	194,449	5.55%	▲
Amount attributable to operating activities	2,530,026	3,787,816	4,709,826	922,010	24.34%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	4,547,385	555,572	573,976	18,404	3.31%	▲
Proceeds from disposal of assets	220,525	145,525	145,525	0	0.00%	
	4,767,910	701,097	719,501	18,404	2.63%	
Outflows from investing activities						
Payments for property, plant and equipment	(2,540,748)	(1,037,507)	(1,080,651)	(43,144)	(4.16%)	▼
Payments for construction of infrastructure	(7,735,446)	(1,316,632)	(1,135,809)	180,823	13.73%	▲
	(10,276,194)	(2,354,139)	(2,216,460)	137,679	5.85%	
Amount attributable to investing activities	(5,508,284)	(1,653,042)	(1,496,959)	156,083	9.44%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	471,903	0	0	0	0.00%	
	471,903	0	0	0	0.00%	
Outflows from financing activities						
Transfer to reserves	(827,263)	(49,327)	(49,327)	0	0.00%	
	(827,263)	(49,327)	(49,327)	0	0.00%	
Amount attributable to financing activities	(355,360)	(49,327)	(49,327)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 3,333,618	3,333,618	3,333,618	0	0.00%	
Amount attributable to operating activities	2,530,026	3,787,816	4,709,826	922,010	24.34%	▲
Amount attributable to investing activities	(5,508,284)	(1,653,042)	(1,496,959)	156,083	9.44%	▲
Amount attributable to financing activities	(355,360)	(49,327)	(49,327)	0	0.00%	
Surplus or deficit after imposition of general rates	0	5,419,065	6,497,158	1,078,093	19.89%	▲

KEY INFORMATION

- ▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 - ▲ Indicates a variance with a positive impact on the financial position.
 - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

Please refer to compilation report

12

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

SHIRE OF LEONORA
 STATEMENT OF FINANCIAL POSITION
 FOR THE PERIOD ENDED 30 APRIL 2025

	Actual 30 June 2024 \$	Actual as at 30 April 2025 \$
CURRENT ASSETS		
Cash and cash equivalents	11,954,878	15,282,992
Trade and other receivables	965,694	760,262
Inventories	84,581	168,517
TOTAL CURRENT ASSETS	13,005,153	16,211,771
NON-CURRENT ASSETS		
Other financial assets	62,378	62,378
Inventories	45,052	45,052
Property, plant and equipment	38,208,906	37,955,413
Infrastructure	103,101,480	101,726,617
TOTAL NON-CURRENT ASSETS	141,417,816	139,789,460
TOTAL ASSETS	154,422,969	156,001,231
CURRENT LIABILITIES		
Trade and other payables	865,230	936,343
Other liabilities	2,376,397	2,299,035
Employee related provisions	223,961	223,961
TOTAL CURRENT LIABILITIES	3,465,588	3,459,339
NON-CURRENT LIABILITIES		
Employee related provisions	140,945	140,945
Other provisions	1,976,278	1,976,278
TOTAL NON-CURRENT LIABILITIES	2,117,223	2,117,223
TOTAL LIABILITIES	5,582,811	5,576,562
NET ASSETS	148,840,158	150,424,669
EQUITY		
Retained surplus	53,186,739	54,721,922
Reserve accounts	6,429,908	6,479,235
Revaluation surplus	89,223,511	89,223,512
TOTAL EQUITY	148,840,158	150,424,669

This statement is to be read in conjunction with the accompanying notes.

Please refer to compilation report

13

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

SHIRE OF LEONORA NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 08 May 2025

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Measurement of provisions

Please refer to compilation report

14

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

SHIRE OF LEONORA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 30 APRIL 2025

2 NET CURRENT ASSETS INFORMATION

	Note	Amended Budget Opening 1 July 2024	Actual as at 30 June 2024	Actual as at 30 April 2025
(a) Net current assets used in the Statement of Financial Activity				
Current assets		\$	\$	\$
Cash and cash equivalents		7,136,402	11,954,878	15,282,992
Trade and other receivables		1,123,026	965,694	760,262
Inventories		99,732	84,581	168,517
		8,359,160	13,005,153	16,211,771
Less: current liabilities				
Trade and other payables		(671,148)	(865,230)	(936,343)
Other liabilities		(445,103)	(2,376,397)	(2,299,035)
Employee related provisions		(223,961)	(223,961)	(223,961)
		(1,340,212)	(3,465,588)	(3,459,339)
Net current assets		7,018,948	9,539,565	12,752,432
Less: Total adjustments to net current assets	2(b)	(6,561,307)	(6,205,947)	(6,255,274)
Closing funding surplus / (deficit)		457,641	3,333,618	6,497,158
(b) Current assets and liabilities excluded from budgeted deficiency				
Adjustments to net current assets				
Less: Reserve accounts		(6,785,268)	(6,429,908)	(6,479,235)
Add: Current liabilities not expected to be cleared at the end of the year				
- Current portion of employee benefit provisions held in reserve		223,961	223,961	223,961
Total adjustments to net current assets	2(a)	(6,561,307)	(6,205,947)	(6,255,274)
		Amended Budget Estimates 30 June 2025	YTD Budget Estimates 30 April 2025	YTD Actual 30 April 2025
(c) Non-cash amounts excluded from operating activities				
Adjustments to operating activities				
Less: Profit on asset disposals		(32,461)	(32,461)	(32,461)
Add: Loss on asset disposals		45,176	13,237	14,592
Add: Depreciation		4,228,880	3,524,066	3,717,160
Total non-cash amounts excluded from operating activities		4,241,595	3,504,842	3,699,291

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

Please refer to compilation report

15

ORDINARY COUNCIL MEETING MINUTES

SHIRE OF LEONORA NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
 The material variance adopted by Council for the 2024-25 year is \$15,000 or 8.00% whichever is the greater.

Description	Var. \$ \$	Var. % %
Revenue from operating activities		
General rates	(65,703)	(0.67%) ▼
Interim GRV		
Grants, subsidies and contributions	(347,641)	(23.21%) ▼
Childcare centre grant not yet received.		Timing
Driver Access & Equity, Community-led Job are contract liability and revenue to be recognised when expenditure occurs.		Timing
Fees and charges	(84,692)	(3.26%) ▼
Bulk refuse, Avgas and PAX at airport, BCITF fees, sale of standpipe water YTD actuals are lower than YTD budget.		Timing
Animal control fines, Childcare Centre income, facility hire, landing fees YTD actuals higher than YTD budget.		Timing
Interest revenue	(38,042)	(24.03%) ▼
Interest earned on investments lower than expected.		Timing
Other revenue	36,719	50.73% ▲
Staff housing reimbursements and Diesel fuel rebates are lower than YTD budget.		Timing
Insurance claim received.		Permanent
Expenditure from operating activities		
Employee costs	1,163,260	21.45% ▲
Some employee positions are vacant.		Timing
Refuse site maintenance, swimming pool, Community-led Job, CDC services, Roadworks maintenance and bush gravel, street cleaning, Aerodrome maintenance, Gwalia, administration overheads YTD actuals lower than YTD budget.		Timing
Childcare Centre, youth services, rec centre, depot salaries higher than YTD budget.		Timing
Materials and contracts	157,118	3.85% ▲
Rates valuation expenses, Strategic Plan development, audit fees, Nurse incentive, driver access equity, property management services, 1260 Fitzgerald Street, town planning, Eastern Precinct project, community grant fund, local partner trans, traffic signs, tree lopping, SPQ maintenance, aerodrome consultant, Barnes federal theatre, museum maintenance, standpipe, Leonora Golden Gift, administration overheads YTD actuals are lower than YTD budget.		Timing
Doctor & Medical Centre, Ageing in place maintenance, Sanitation household, cemeteries Leonora, roadworks maintenance, depot maintenance, aerodrome maintenance, plant parts and repairs YTD actuals are higher than YTD budget.		Timing
Utility charges	(20,697)	(6.35%) ▼
Ageing in place, oval, Gwalia, depot utilities lower than YTD budget.		Timing
Standpipe utility higher than budget.		Permanent

Please refer to compilation report

16

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

SHIRE OF LEONORA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 30 APRIL 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
 The material variance adopted by Council for the 2024-25 year is \$15,000 or 8.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Depreciation	(193,094)	(5.48%)	▼
Staff housing, other community amenities, other recreation, aerodrome, administration and plant depreciation higher than YTD budget. Gwalia depreciation lower than budget.			
Other expenditure	130,097	68.98%	▲
Meeting attendance fees, phone rental, athletics prize money YTD actuals are lower than YTD budget.		Timing	
Loss on asset disposals	(1,355)	(10.24%)	▼
Disposal of Ford Everest.		Timing	
Non cash amounts excluded from operating activities	194,449	5.55%	▲
Depreciation and disposal of assets.		Timing	
Proceeds from capital grants, subsidies and contributions	18,404	3.31%	▲
LRCI Phase 4B. Youth Program grants.			
Outflows from investing activities			
Payments for property, plant and equipment	(43,144)	(4.16%)	▼
Most building capital works projects are in progress and are not yet completed.		Timing	
Payments for construction of infrastructure	180,823	13.73%	▲
Some infrastructure other capital works projects are yet to start.		Timing	
Surplus or deficit after imposition of general rates	1,078,093	19.89%	▲
Due to variances described above.			

Please refer to compilation report

17

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

10.0 REPORTS

10.3 MANAGER OF BUSINESS SERVICES

10.3.(C) ACCOUNTS FOR PAYMENT - APRIL TO MAY 2025

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 20th May 2025

AGENDA REFERENCE: 10.3.(C) MAY 25

SUBJECT: Accounts for Payment - April to May 2025

LOCATION/ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: 1.8 Financial Statements

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Kiara Lord

OFFICER: Manager Business Services

INTEREST DISCLOSURE: Nil

DATE: 13th May 2025

SUPPORTING DOCUMENTS:

1. Accounts for Payment - March & April 2025
2. May 2025 Accounts for Payment

BACKGROUND

Attached statements consist of accounts paid by Delegated Authority totalling **\$1,549,414.86** since the previous council meeting consisting of:

- (1) Direct Bank Transactions numbered from **3671** to **3688** and totalling **\$41,054.20**;
 - a. Credit Card Payments March 2025 \$16,656.32
 - b. Credit card Payments April, 2025 \$15,122.44
- (2) Batch Payments **262, 263, 264, 265, and 266** totalling **\$1,246,969.56**; and
- (3) Payroll Payments from **Pay Periods Ending 14/04/2025, and 28/04/2025** totalling **\$244,734.78**

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.10 & Financial Management (1996) Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council accepts the accounts for payment, as detailed:

- (1) Direct Bank Transactions numbered from **3671** to **3688** and totalling **\$41,054.20**;
 - a. Credit Card Payments March 2025 \$16,656.32
 - b. Credit card Payments April, 2025 \$15,122.44
- (2) Batch Payments **262, 263, 264, 265, and 266** totalling **\$1,246,969.56**; and
- (3) Payroll Payments from **Pay Periods Ending 14/04/2025, and 28/04/2025** totalling **\$244,734.78**

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr LR Petersen

Seconded: Cr TM Nardone

That Council accepts the accounts for payment, as detailed:

- (1) Direct Bank Transactions numbered from **3671** to **3688** and totalling **\$41,054.20**;
 - a. Credit Card Payments March 2025 \$16,656.32
 - b. Credit card Payments April, 2025 \$15,122.44
- (2) Batch Payments **262, 263, 264, 265, and 266** totalling **\$1,246,969.56**; and
- (3) Payroll Payments from **Pay Periods Ending 14/04/2025, and 28/04/2025** totalling **\$244,734.78**

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

Signed: 17 JUNE 2025
President: 

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025



**Accounts for Payment
Presented to Council
20th May 2025**

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

Accounts for Payment - Credit Card Breakdown April 2025

Shire of Leonora					
Monthly Report – List of Credit Card Transactions Paid by Delegated Authority					
Submitted to Council on the 20th May 2025					
The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for March, 2025 as per Direct Bank Transaction 3673 totalling \$16,656.32					
CHIEF EXECUTIVE OFFICER					
Reference	Date	Name	Item	Payment by Delegated Authority	Balance
CEO 03/25	03/03/2025	Dome Cafe	Travel expenses - Meals	25.90	25.90
	03/03/2025	Dome Cafe	Travel expenses - Meals	11.30	37.20
	03/03/2025	John Papas Trailers	Replacement fogger trailer	1,717.00	1,754.20
	10/03/2025	RSEA Safety Kalgoorlie	Depot staff uniforms	214.99	1,969.19
	10/03/2025	Butson Group	Networking - Central Hotel	168.00	2,137.19
	11/03/2025	Australian Local Government	Advertising in the Australian LG Jobs Directory for MWS	392.76	2,529.95
	12/03/2025	Canva	Annual Canva subscription	209.90	2,739.85
	17/03/2025	Coles Express Leonora	Cartons of water	29.00	2,768.85
	19/03/2025	Starlink Australia	CEO internet	139.00	2,907.85
	21/03/2025	BamBamBoo	Travel expenses - Meals	40.93	2,948.78
	24/03/2025	Uber	Travel expenses - transportation	1.60	2,950.38
	24/03/2025	Uber	Travel expenses - transportation	39.14	2,989.52
	24/03/2025	TOC	Travel expenses - Meals	34.85	3,024.37
	27/03/2025	Starlink Australia	Youth centre internet	139.00	3,163.37
	28/03/2025	National Australia Bank	Card fee	9.00	3,172.37
	Total CEO Card March 2025			\$3,172.37	
MBS 03/25	07/03/2025	JB Hi Fi - Online	Heavy duty safety case for mobile phone	128.94	128.94
	17/03/2025	Yarn Marketplace	Staff NAIDOC week shirts	1,523.50	1,652.44
	20/03/2025	GM Taxipay	Conference travel	83.48	1,735.92
	20/03/2025	Crown Towers Perth	Accommodation for MBS to attend Finance Conference	1,092.42	2,828.34
	20/03/2025	Crown Towers Perth	Accommodation for Finance Officer to attend Finance Conference	1,092.42	3,920.76
	20/03/2025	Easy Park	Airport parking for P3	100.36	4,021.12
	24/03/2025	Ampol Kalgoorlie	Fuel for P3	49.34	4,070.46
	24/03/2025	Mad Wax Car Wash	Cleaning of P3	22.00	4,092.46
	24/03/2025	Crown Towers Perth	Meals during conference	72.83	4,165.29
	24/03/2025	Crown Towers Perth	Meals during conference	72.83	4,238.12
	24/03/2025	Cabfare Payments	Taxi from conferenced	52.50	4,290.62
	28/03/2025	Starlink Australia	Interenet for depot	195.00	4,485.62
	28/03/2025	National Australia Bank	Card fee	9.00	4,494.62
	Total MBS Card March, 2025			\$4,494.62	

Accounts for Payment - Credit Card Breakdown April 2025

Reference	Date	Name	Item	Payment by Delegated Authority	Balance
MCS 03/25	06/03/2025	Virgin Australia	Conference flights	563.51	563.51
	14/03/2025	Uber	Airport transport fees	35.69	599.20
	14/03/2025	Uber	Taxi fees	27.36	626.56
	17/03/2025	The Perth Mint	Citizenship coins	33.00	659.56
	17/03/2025	Ampol Kalgoorlie	Fuel for driver access vehicle	54.78	714.34
	17/03/2025	BP Service Station	Fuel for driver access vehicle	50.34	764.68
	17/03/2025	Novotel Perth	Accommodation to pickup driver access vehicle	929.23	1,693.91
	17/03/2025	Rydges Kalgoorlie	Accommodation for LELC staff training	693.25	2,387.16
	17/03/2025	JB Hi Fi Booragoon	Workstation dock for depot	499.00	2,886.16
	17/03/2025	Rydges Kalgoorlie	Accommodation for LELC staff training	483.14	3,369.30
	17/03/2025	Rydges Kalgoorlie	Accommodation for LELC staff training	475.02	3,844.32
	17/03/2025	Rydges Kalgoorlie	Accommodation for LELC staff training	475.02	4,319.34
	17/03/2025	The View on Hannans	Accommodation for tag and test training	273.04	4,592.38
	24/03/2025	Kmart	Easter supplies for CRC Easter event	19.40	4,611.78
	24/03/2025	Goldfields Locksmiths	Replacement lock for telecentre	92.35	4,704.13
	24/03/2025	Fiesta Canvas	Dust caps for depot	64.00	4,768.13
	24/03/2025	Kalgoorlie Feed Barn Pty Lt	Chicken food	58.00	4,826.13
	24/03/2025	Booking.com	Accommodation for Youth Centre activity trip	700.00	5,526.13
	24/03/2025	Kmart	Easter supplies for CRC Easter event	634.00	6,160.13
	24/03/2025	WA Direct Plasterboard Sa	Plasterboard supplies for depot	192.50	6,352.63
	26/03/2025	CMO Trading	Sporting equipment	821.16	7,173.79
	27/03/2025	Central Regional TAFE	LELC Staff training	57.00	7,230.79
	28/03/2025	The Plaza Hotel	Accommodation for Youth Centre	383.00	7,613.79
	28/03/2025	National Australia Bank	Card fee	9.00	7,622.79
	Total MCS Card March, 2025			\$7,622.79	
CRC 03/25	10/03/2025	National Crime Check	Police clearance for JSH participant	34.69	34.69
	10/03/2025	Kmart	Clothes for JSH course	70.00	104.69
	12/03/2025	Leonora Post Office	ID for JSH participant	87.00	191.69
	14/03/2025	Leonora Post Office	ID Checks for JSH	87.80	279.49
	14/03/2025	Leonora Post Office	ID checks for JSH	109.75	389.24
	14/03/2025	Department Of Transport	Driver Access & Equity participant fees	114.50	503.74
	19/03/2025	Department Of Transport	Driver Access & Equity participant fees	114.50	618.24
	19/03/2025	Department Of Transport	Driver Access & Equity participant fees	114.50	732.74
	19/03/2025	Department Of Transport	Driver Access & Equity participant fees	114.50	847.24
	19/03/2025	Department Of Transport	Driver Access & Equity participant fees	114.50	961.74
	21/03/2025	Department Of Transport	Driver Access & Equity participant fees	83.00	1,044.74
	21/03/2025	Department Of Transport	Driver Access & Equity participant fees	143.30	1,188.04
	21/03/2025	Department Of Transport	Driver Access & Equity participant fees	114.50	1,302.54
	21/03/2025	Births Deaths and Marriage	Application for birth certificate for JSH	55.00	1,357.54
	28/03/2025	National Australia Bank	Card fee	9.00	1,366.54

Signed: 17 JUNE 2025
President: 

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

Accounts for Payment - Credit Card Breakdown April 2025

Reference	Date	Name	Item	Payment by Delegated Authority	Balance
			Total CRC Card March, 2025	\$1,366.54	
3673	2/04/2025	National Australia Bank	Credit Card Charges - March, 2024	\$16,656.32	

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

Accounts for Payment - Credit Card Breakdown April 2025

Shire of Leonora					
Monthly Report – List of Credit Card Transactions Paid by Delegated Authority					
Submitted to Council on the 20th May 2025					
<p>The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for April, 2025 as per Direct Bank Transaction 3687 totalling \$15,122.44</p>					
CHIEF EXECUTIVE OFFICER					
Reference	Date	Name	Item	Payment by Delegated Authority	Balance
CEO 04/25	01/04/2025	Red Rooster Kalgoorlie	Meals	19.00	19.00
	01/04/2025	Comfort Inn Bay of Isles	Accommodation Conference	808.20	827.20
	01/04/2025	The Pier Hotel	Accommodation Conference	263.90	1,091.10
	01/04/2025	Comfort Inn Bay of Isles	Meals - Conference	38.50	1,129.60
	01/04/2025	BP Kalgoorlie	Fuel for P1	23.00	1,152.60
	01/04/2025	McDonalds	Meals - Conference	13.75	1,166.35
	01/04/2025	BP Esperance	Fuel P1	138.48	1,304.83
	07/04/2025	Scintex Australia	Parts for fogger	1,700.75	3,005.58
	08/04/2025	Abel Flag Poles	New locking mechanisms for flag poles	595.32	3,600.90
	08/04/2025	Super Cheap Auto	Parts for plant equipment	324.98	3,925.88
	10/04/2025	White House Hotel	Meals for consultants	279.00	4,204.88
	11/04/2025	White House Hotel	Meals for consultants	5.08	4,209.96
	11/04/2025	White House Hotel	Meals for consultants	48.79	4,258.75
	11/04/2025	Central Hotel	Refreshments for consultants	67.00	4,325.75
	11/04/2025	Industrial Rubber Supplies	Depot supplies	102.89	4,428.64
	17/04/2025	Department of Planning La	Lease rent P214587	550.00	4,978.64
	22/04/2025	Super Soakers Oconnor	Cashwash for P1	4.35	4,982.99
	22/04/2025	Woolworths	Coffee for admin	48.00	5,030.99
	22/04/2025	The Animal Hospital	Worming for animals	37.65	5,068.64
	22/04/2025	Super Soakers Oconnor	Cashwash for P1	20.35	5,088.99
	22/04/2025	Kalgoorlie Refrigeration	Repairs to engel fridge	431.20	5,520.19
	22/04/2025	Bridgestone Kalgoorlie	Tyres	355.00	5,875.19
	22/04/2025	Starlink Australia	CEO internet	139.00	6,014.19
	22/04/2025	Department Of Transport	Plant equipment registration	114.90	6,129.09
	24/04/2025	Super Cheap Auto	Parts for P1	119.97	6,249.06
	28/04/2025	Starlink Australia	Youth centre internet	139.00	6,388.06
	28/04/2025	Super Cheap Auto	Refund for parts not supplies	(49.99)	6,338.07
	28/04/2025	National Australia Bank	International Transaction Fee - Starlink	0.99	6,339.06
	29/04/2025	National Australia Bank	Card fee	9.00	6,348.06
	Total CEO Card April 2025			\$6,348.06	
	01/04/2025	Ampol Kalgoorlie	Fuel for P3	52.37	52.37
	01/04/2025	BP Leonora.	Fuel for P3	51.52	103.89

Accounts for Payment - Credit Card Breakdown April 2025

Reference	Date	Name	Item	Payment by Delegated Authority	Balance
MBS 04/25	22/04/2025	Zoom	Annual subscription	447.80	551.69
	28/04/2025	Starlink Australia	Grader camp internet	195.00	746.69
	29/04/2025	National Australia Bank	Card fee	9.00	755.69
	Total MBS Card April, 2025			\$755.69	
MCS 04/25	01/04/2025	Virgin Australia	Airfares for Tourism Conference	505.96	505.96
	01/04/2025	Kmart	Supplies for CRC event	45.00	550.96
	01/04/2025	House in Kalgoorlie	Bingo prizes	963.86	1,514.82
	04/04/2025	Roofmart Kalgoorlie	Supplies for Hoover House renovations	1,305.76	2,820.58
	04/04/2025	Woolworths	Food for CRC school holiday activities	210.60	3,031.18
	07/04/2025	Duxton Hotel Perth	Accommodation for training and MWS ver	641.34	3,672.52
	07/04/2025	Coles-	Community Bingo supplies	231.00	3,903.52
	08/04/2025	Coles-	CRC Easter event supplies	112.70	4,016.22
	09/04/2025	Maxwell Williams	Hoover House catering/ event supplies	2,594.20	6,610.42
	10/04/2025	Slimline Warehouse	TV Stand for technogym	340.06	6,950.48
	14/04/2025	Bunnings	Gardening supplies for Hoover House	81.00	7,031.48
	16/04/2025	Facebook	Golden Gift advertising	3.49	7,034.97
	16/04/2025	Facebook	Golden Gift advertising	3.30	7,038.27
	16/04/2025	Facebook	Golden Gift advertising	3.30	7,041.57
	16/04/2025	Facebook	Golden Gift advertising	3.30	7,044.87
	16/04/2025	Facebook	Golden Gift advertising	3.30	7,048.17
	16/04/2025	Facebook	Golden Gift advertising	3.30	7,051.47
	16/04/2025	Facebook	Golden Gift advertising	3.30	7,054.77
	16/04/2025	National Australia Bank	International Transaction Fees - Social Me	0.70	7,055.47
	17/04/2025	Facebook	Golden Gift advertising	3.30	7,058.77
	17/04/2025	Coles-	CRC Easter event supplies	202.50	7,261.27
	17/04/2025	National Australia Bank	International Transaction Fee - Advertising	0.10	7,261.37
	22/04/2025	Facebook	Golden Gift advertising	8.80	7,270.17
	22/04/2025	Facebook	Golden Gift advertising	5.50	7,275.67
	22/04/2025	Facebook	Golden Gift advertising	5.50	7,281.17
	22/04/2025	Facebook	Golden Gift advertising	19.80	7,300.97
	22/04/2025	Facebook	Golden Gift advertising	13.20	7,314.17
	22/04/2025	Telrex	Power supply for museum phones	74.18	7,388.35
	22/04/2025	Team Global Express Pty L	Freight for Hoover House supplies	215.90	7,604.25
	22/04/2025	National Australia Bank	International Transaction Fee - Advertising	15.02	7,619.27
	24/04/2025	In A Box Holdings Pty Ltd	Leonora Golden Gift website renewal	150.00	7,769.27
	28/04/2025	Facebook	Golden Gift advertising	33.00	7,802.27
	28/04/2025	Facebook	Golden Gift advertising	29.70	7,831.97
	28/04/2025	Nespresso Australia	Coffee pods	140.00	7,971.97
	28/04/2025	National Australia Bank	International Transaction Fee - Starlink	0.89	7,972.86
	29/04/2025	BP Esperance	Fuel for P2	27.83	8,000.69
	29/04/2025	National Australia Bank	Card fee	9.00	8,009.69
	Total MCS Card April, 2025			\$8,009.69	
CRC 04/25	29/04/2025	National Australia Bank	Card fee	9.00	9.00

Signed: 17 JUNE 2025
President: 

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

Accounts for Payment - Credit Card Breakdown April 2025

Reference	Date	Name	Item	Payment by Delegated Authority	Balance
CRC 04/25			Total CRC Card April, 2025	\$9.00	
3687	5/05/2025	National Australia Bank	Credit Card Charges - April, 2025	\$15,122.44	

Accounts for Payment - April 2025

Shire of Leonora					
Monthly Report – List of Direct Bank Transactions Paid by Delegated Authority					
Submitted to Council on the 20th May 2025					
The following list of accounts relate to Direct Bank Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions are numbered from 3671 to 3688 and totalling \$41,054.20					
CHIEF EXECUTIVE OFFICER					
Transaction	Date	Name	Item	Payment by Delegated Authority	Balance
3671	01/04/2025	Alex Taylor -	Rent 23 Queen Vic	2,166.67	2,166.67
3672	01/04/2025	Avdam	Merchant fees	16.50	2,183.17
3673	02/04/2025	National Australia Bank	Credit card transactions March 2025	16,656.32	18,839.49
3674	07/04/2025	Quest Merchant Services Pty Ltd	Merchant fees	11.00	18,850.49
3675	15/04/2025	3E Advantage	Printing charges March 2025	4,196.62	23,047.11
3676	22/04/2025	Click Super	Merchant fees	24.64	23,071.75
3677	30/04/2025	National Australia Bank	Account keeping fees	19.00	23,090.75
3678	30/04/2025	National Australia Bank	Merchant fees	25.00	23,115.75
3679	30/04/2025	National Australia Bank	Merchant fees	25.00	23,140.75
3680	30/04/2025	National Australia Bank	Merchant fees	25.00	23,165.75
3681	30/04/2025	National Australia Bank	Merchant fees	27.51	23,193.26
3682	30/04/2025	National Australia Bank	Merchant fees	27.96	23,221.22
3683	30/04/2025	National Australia Bank	Connect fee access and usage	43.74	23,264.96
3684	30/04/2025	National Australia Bank	Merchant fees	472.63	23,737.59
3685	01/05/2025	Alex Taylor	Rent for 23 Queen Vic	2,166.67	25,904.26
3686	01/05/2025	Avdam	Merchant fees	16.50	25,920.76
3687	05/05/2025	National Australia Bank	Credit card transactions April 2025	15,122.44	41,043.20
3688	05/05/2025	Quest Merchant Services Pty Ltd	Merchant fees	11.00	41,054.20
GRAND TOTAL				\$41,054.20	

Accounts for Payment - April 2025

Shire of Leonora					
Monthly Report – List of Accounts Paid by Delegated Authority					
Submitted to Council on the 20th May 2025					
<p>Batch Payments 262, 263, 264, 265 and 266 totalling \$1,246,969.56 has been paid by delegated authority by the Chief Executive Officer and has been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>					
CHIEF EXECUTIVE OFFICER					
Batch Ref	Date	Name	Item	Payment by delegated	Balance
BP262.01	11/04/2025	Galaxy Embroidery and Printing	Merch for resale as per quote 39632	4,067.32	4,067.32
BP262.02	11/04/2025	Goldfields Locksmiths	Gym swipe cards and postage as per quote #4026476	350.71	4,418.03
BP262.03	11/04/2025	Moore Australia	Accountant consulting	15,708.00	20,126.03
BP262.04	11/04/2025	Remote Construction and Maintenance	Safehouse construction	77,000.00	97,126.03
BP262.05	11/04/2025	Snap Printing	Business cards as per quote F112-13228	309.98	97,436.01
BP262.06	11/04/2025	Ty Matson	CEO Allowance	1,088.15	98,524.16
Total - Batch Payment 262				98,524.16	
BP263.01	17/04/2025	ARB Cockburn	deposit -Accessories for CEO Landcruiser as per quote/estimate	5,000.00	5,000.00
BP263.02	17/04/2025	Australian Taxation Office	BAS March 2025	71,180.00	76,180.00
BP263.03	17/04/2025	Bluepen Collective Pty Ltd	Project Management for roads	4,961.00	81,141.00
BP263.04	17/04/2025	Canine Control	Ranger services	4,543.00	85,684.00
BP263.05	17/04/2025	Luck Thai Cleaning	Cleaning of shire buildings	11,797.50	97,481.50
BP263.06	17/04/2025	Regional Airport Management Services Pty	Airport Location Feasibility Assessment	8,412.25	105,893.75
BP263.07	17/04/2025	Skippers Aviation Pty Ltd	Flights for JSH trainer	880.00	106,773.75
BP263.08	17/04/2025	Transaction Network Services	Monthly transaction and support fee for Avgas tank at airport 2024/25	132.00	106,905.75
BP263.09	17/04/2025	Trent Whitby-	Payroll bounce back due to incorrect bank details	2,039.07	108,944.82
Total - Batch Payment 263				108,944.82	
BP264.01	02/05/2025	Admedia Australia	Golden Gift Ad revisions	550.00	550.00
BP264.02	02/05/2025	Air Liquide W.A. Ltd	Oxygen cylinder fee for medical centre	26.06	576.06
BP264.03	02/05/2025	Ann-Marie. Brassington	Reimbursement for expenses paid on person card	529.40	1,105.46
BP264.04	02/05/2025	Australian Venture Consultants Pty Ltd	GVROC Project Participation	27,500.00	28,605.46
BP264.05	02/05/2025	Avis - Australia	Vehicle hire for Cactus Hunters 2025	1,433.97	30,039.43
BP264.06	02/05/2025	Bidfood Kalgoorlie	Catering and consumables for Hoover House	2,456.44	32,495.87
BP264.07	02/05/2025	Bigfoot Contracting	Bowls Club Cleaning	510.00	33,005.87
BP264.08	02/05/2025	Bluepen Collective Pty Ltd	Project Management for roads	15,050.91	48,056.78
BP264.09	02/05/2025	BOC Limited	Gas cylinders for depot and medical centre	307.64	48,364.42
BP264.10	02/05/2025	Bullivants Pty Ltd.	Inspection slings/chains/riemesses at Depot	921.80	49,286.22
BP264.11	02/05/2025	Bunnings Building Supplies Pty Ltd	Building and maintenance supplies for depot and Hoover House	5,617.61	54,903.83

Accounts for Payment - April 2025

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP264.12	02/05/2025	Canine Control	Ranger services 10th - 12th April	4,543.00	59,446.83
BP264.13	02/05/2025	Central Hotel	Catering for Job Support Hub training and CRC hosted events	2,021.00	61,467.83
BP264.14	02/05/2025	Clear Bridge Group Pty Ltd	Supply gazebos as specified by Leinster P&C to the value of \$9,514.00 + GST	10,465.40	71,933.23
BP264.15	02/05/2025	Cleverpatch	Childcare Activity Supplies	183.30	72,116.53
BP264.16	02/05/2025	Council First Pty Ltd	Professional services and Microsoft Azure subscription	33,479.18	105,595.71
BP264.17	02/05/2025	CyberSecure Pty Limited	Monthly data protection back up & storage	738.10	106,333.81
BP264.18	02/05/2025	Eagle Petroleum (WA) Pty Ltd	Replacement pump kit and fuel card transactions	1,987.36	108,321.17
BP264.19	02/05/2025	Harvey Norman AV/IT Kalgoorlie	New MWS workstation and TV for gym	1,994.00	110,315.17
BP264.20	02/05/2025	Harvey Norman Bedding Kalgoorlie	Furniture for 51 Gwalia St	5,044.00	115,359.17
BP264.21	02/05/2025	Hersey's Safety Pty Ltd	Staff uniforms and depot supplies	5,228.22	120,587.39
BP264.22	02/05/2025	Hocking Heritage Studio	Preparation of Local Heritage Survey and Heritage List.	27,240.99	147,828.38
BP264.23	02/05/2025	Home Migration Services	Visa applications for LELC staff	28,608.69	176,437.07
BP264.24	02/05/2025	Horizon Power	Power and supply charges for shire buildings	36,254.66	212,691.73
BP264.25	02/05/2025	IBR Electrical and Security	Replacement batteries for PTZ Camera Trailer	1,342.00	214,033.73
BP264.26	02/05/2025	Instant Racking	Shelving - White House Hoover	1,000.00	215,033.73
BP264.27	02/05/2025	ITR Kalgoorlie	Parts for grader P2487	262.02	215,295.75
BP264.28	02/05/2025	Kalgoorlie Paint Centre	Painting supplies to clean up graffiti	2,410.86	217,706.61
BP264.29	02/05/2025	KleenWest	Cleaning supplies	72.49	217,779.10
BP264.30	02/05/2025	Lambron Contracting Pty Ltd.	Grading on Little Mill Road	16,956.50	234,735.60
BP264.31	02/05/2025	Landgate	Mining schedule M2025/04	9.05	234,744.65
BP264.32	02/05/2025	Lash Sublime Pty Ltd	Lash & Brow course including all required equipment	25,229.25	259,973.90
BP264.33	02/05/2025	Leonora Post Office	Postage costs and pre-paid cards for Youth activity travel costs	1,200.08	261,173.98
BP264.34	02/05/2025	LG Professionals WA	Attendance to LG Pro conference and membership	1,837.50	263,011.48
BP264.35	02/05/2025	LPD Surveys	50% deposit of equipment and aircraft hire	18,909.69	281,921.17
BP264.36	02/05/2025	Luck Thai Cleaning	Cleaning for shire buildings	22,451.00	304,372.17
BP264.37	02/05/2025	Makers Tribe Studio	Leonora Art workshops	3,200.00	307,572.17
BP264.38	02/05/2025	Marie Pointon.	Reimbursement travel expenses to collect replacement ute	230.26	307,802.43
BP264.39	02/05/2025	Marketforce	Advertising of tenders in news	2,279.06	310,081.49
BP264.40	02/05/2025	Mcleods Barristers and Solicitors	Drafting of lease for Tenancy C JG Epis Centre	1,487.64	311,569.13
BP264.41	02/05/2025	McMahon Burnett Transport	Freight for Hoover House consumables	220.99	311,790.12
BP264.42	02/05/2025	Mining Equities	Rates refund A5667	191.14	311,981.26
BP264.43	02/05/2025	MLG OZ Pty Ltd	Crusher dust for Tarmoola	10,626.03	322,607.29
BP264.44	02/05/2025	Modern Teaching Aids Pty Ltd	Childcare Equipment	1,055.89	323,663.18
BP264.45	02/05/2025	Moore Australia	Accountant consulting	24,150.51	347,813.69
BP264.46	02/05/2025	Motor Pass	Motor Pass fuel card transactions	2,087.07	349,900.76

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

Accounts for Payment - April 2025

Batch Ref	Date	Name	Item	Payment by delegated	Balance
BP264.47	02/05/2025	Netlogic Information Technology	Computer consulting	3,404.18	353,304.94
BP264.48	02/05/2025	Ninga Nunthalee	Childcare Activity Expenses - Books	200.00	353,504.94
BP264.49	02/05/2025	Northern Goldfields Electrical Pty Ltd	Various electrical work	18,026.80	371,531.74
BP264.50	02/05/2025	Office National Kalgoorlie	Stationery supplies	332.43	371,864.17
BP264.51	02/05/2025	Patronus Resources Limited-	Refund of rates 4916	563.43	372,427.60
BP264.52	02/05/2025	PFD Food Services Pty Ltd	Catering and consumables for Hoover House	7,629.25	380,056.85
BP264.53	02/05/2025	Pier Street Medical	and medical for depot staff	78,624.55	458,681.40
BP264.54	02/05/2025	Pink Sugar Crafts	Fortnightly art classes	3,000.00	461,681.40
BP264.55	02/05/2025	Rangeland Services Pty Ltd	Repairs to gate at Leonora Motor Inn	9,251.00	470,932.40
BP264.56	02/05/2025	Receptive Security	Removal of equipment at courthosue building	1,595.00	472,527.40
BP264.57	02/05/2025	Rhino Commercial & Domestic Cleaning	Cleaning of Ageing in Place units - Invoice never raised 23/24 FY	8,547.00	481,074.40
BP264.58	02/05/2025	Seven Network Operations Ltd	Advertising for Gwalia on channel 7	1,162.70	482,237.10
BP264.59	02/05/2025	Signature Security Group	Alarm monitoring for LELC, admin, rec centre and bowls club	1,107.91	483,345.01
BP264.60	02/05/2025	Sonam Deki.	Reimbursement - Exam fees	460.00	483,805.01
BP264.61	02/05/2025	Supagas Pty Ltd	Annual gas cylinder charges	198.00	484,003.01
BP264.62	02/05/2025	Team Global Express Pty Ltd	Freight charges for depot	1,826.43	485,829.44
BP264.63	02/05/2025	Telstra	Phone and internet charges	12,941.98	498,771.42
BP264.64	02/05/2025	Tennant Australia	Street sweeper brushes	4,241.16	503,012.58
BP264.65	02/05/2025	Terry Sargent	Contract Health Surveyor	9,251.00	512,263.58
BP264.66	02/05/2025	The Runner's Tribe	2025 LGG Elite Mile Management	13,750.00	526,013.58
BP264.67	02/05/2025	Transaction Network Services	Monthly transaction and support fee for Avgas tank at airport 2024/25	66.00	526,079.58
BP264.68	02/05/2025	Treanightly Exploration Services	Refund of rates 4021	36.14	526,115.72
BP264.69	02/05/2025	Vanguard Print	Freight and handling of Northern Goldfields maps and brochures	180.46	526,296.18
BP264.70	02/05/2025	Verb Advertising	Updates to Gold Gift advertising	583.00	526,879.18
BP264.71	02/05/2025	Wall to Wall Construction	Youth centre refurbishment and Hoover House laundry construction	46,476.98	573,356.16
BP264.72	02/05/2025	West Australian newspapers Ltd	Gwalia advertising in West Australian	150.84	573,507.00
BP264.73	02/05/2025	Weusandi Contractors	Grading and watercart hire/labor for aeromdrome and Leinster Downs Rd	14,212.00	587,719.00
BP264.74	02/05/2025	Whitehouse Hotel	Meals and accommodation for Cactus Hunters	513.50	588,232.50
BP264.75	02/05/2025	Woodlands	Bin Retainers	3,957.80	592,190.30
BP264.76	02/05/2025	Wurth Australia Pty Ltd	Depot supplies	1,846.80	594,037.10
BP264.77	02/05/2025	Xstra Group Pty Ltd	PLAX Hosting, Provision and Support per Extension and Rental Service per Month for CRC	504.03	594,541.13
Total - Batch Payment 264				594,541.13	
BP265.01	08/05/2025	Calimo Pty Ltd	Claim 10 Practical completion and first half of retention monies	326,091.00	326,091.00
BP265.02	08/05/2025	Coolgardie Tyre Service	Tyres for plant equipment	4,405.50	330,496.50



**Accounts for Payment
Presented to Council
20th May 2025**

Signed: 17 JUNE 2025

President: **ORDINARY ACCOUNTS FOR PAYMENTS Credit Card Breakdown April 2025 20 MAY 2025**

Shire of Leonora

Monthly Report – List of Credit Card Transactions Paid by Delegated Authority

Submitted to Council on the 20th May 2025

The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for **March, 2025** as per Direct Bank Transaction **3673** totalling **\$16,656.32**

CHIEF EXECUTIVE OFFICER

Reference	Date	Name	Item	Payment by Delegated Authority	Balance
CEO 03/25	03/03/2025	Dome Cafe	Travel expenses - Meals	25.90	25.90
	03/03/2025	Dome Cafe	Travel expenses - Meals	11.30	37.20
	03/03/2025	John Papas Trailers	Replacement fogger trailer	1,717.00	1,754.20
	10/03/2025	RSEA Safety Kalgoorlie	Depot staff uniforms	214.99	1,969.19
	10/03/2025	Butson Group	Networking - Central Hotel	168.00	2,137.19
	11/03/2025	Australian Local Government	Advertising in the Australian LG Jobs Directory for MWS	392.76	2,529.95
	12/03/2025	Canva	Annual Canva subscription	209.90	2,739.85
	17/03/2025	Coles Express Leonora	Cartons of water	29.00	2,768.85
	19/03/2025	Starlink Australia	CEO internet	139.00	2,907.85
	21/03/2025	BamBamBoo	Travel expenses - Meals	40.93	2,948.78
	24/03/2025	Uber	Travel expenses - transportation	1.60	2,950.38
	24/03/2025	Uber	Travel expenses - transportation	39.14	2,989.52
	24/03/2025	TOC	Travel expenses - Meals	34.85	3,024.37
	27/03/2025	Starlink Australia	Youth centre internet	139.00	3,163.37
	28/03/2025	National Australia Bank	Card fee	9.00	3,172.37
	Total CEO Card March 2025			\$3,172.37	
MBS 03/25	07/03/2025	JB Hi Fi - Online	Heavy duty safety case for mobile phone	128.94	128.94
	17/03/2025	Yarn Marketplace	Staff NAIDOC week shirts	1,523.50	1,652.44
	20/03/2025	GM Taxipay	Conference travel	83.48	1,735.92
	20/03/2025	Crown Towers Perth	Accommodation for MBS to attend Finance Conference	1,092.42	2,828.34
	20/03/2025	Crown Towers Perth	Accommodation for Finance Officer to attend Finance Conference	1,092.42	3,920.76
	20/03/2025	Easy Park	Airport parking for P3	100.36	4,021.12
	24/03/2025	Ampol Kalgoorlie	Fuel for P3	49.34	4,070.46
	24/03/2025	Mad Wax Car Wash	Cleaning of P3	22.00	4,092.46
	24/03/2025	Crown Towers Perth	Meals during conference	72.83	4,165.29
	24/03/2025	Crown Towers Perth	Meals during conference	72.83	4,238.12
	24/03/2025	Cabfare Payments	Taxi from conferenced	52.50	4,290.62
	28/03/2025	Starlink Australia	Interenet for depot	195.00	4,485.62
	28/03/2025	National Australia Bank	Card fee	9.00	4,494.62
	Total MBS Card March, 2025			\$4,494.62	
	06/03/2025	Virgin Australia	Conference flights	563.51	563.51
	14/03/2025	Uber	Airport transport fees	35.69	599.20
	14/03/2025	Uber	Taxi fees	27.36	626.56

Signed: 17 JUNE 2025

President: **ORDINARY ACCOUNTS FOR PAYMENTS Credit Card Breakdown April 2025 20 MAY 2025**

Reference	Date	Name	Item	Payment by Delegated Authority	Balance
MCS 03/25	17/03/2025	The Perth Mint	Citizenship coins	33.00	659.56
	17/03/2025	Ampol Kalgoorlie	Fuel for driver access vehicle	54.78	714.34
	17/03/2025	BP Service Station	Fuel for driver access vehicle	50.34	764.68
	17/03/2025	Novotel Perth	Accommodation to pickup driver access vehicle	929.23	1,693.91
	17/03/2025	Rydges Kalgoorlie	Accommodation for LELC staff training	693.25	2,387.16
	17/03/2025	JB Hi Fi Booragoon	Workstation dock for depot	499.00	2,886.16
	17/03/2025	Rydges Kalgoorlie	Accommodation for LELC staff training	483.14	3,369.30
	17/03/2025	Rydges Kalgoorlie	Accommodation for LELC staff training	475.02	3,844.32
	17/03/2025	Rydges Kalgoorlie	Accommodation for LELC staff training	475.02	4,319.34
	17/03/2025	The View on Hannans	Accommodation for tag and test training	273.04	4,592.38
	24/03/2025	Kmart	Easter supplies for CRC Easter event	19.40	4,611.78
	24/03/2025	Goldfields Locksmiths	Replacement lock for telecentre	92.35	4,704.13
	24/03/2025	Fiesta Canvas	Dust caps for depot	64.00	4,768.13
	24/03/2025	Kalgoorlie Feed Barn Pty Lt	Chicken food	58.00	4,826.13
	24/03/2025	Booking.com	Accommodation for Youth Centre activity trip	700.00	5,526.13
	24/03/2025	Kmart	Easter supplies for CRC Easter event	634.00	6,160.13
	24/03/2025	WA Direct Plasterboard Sa	Plasterboard supplies for depot	192.50	6,352.63
	26/03/2025	CMO Trading	Sporting equipment	821.16	7,173.79
	27/03/2025	Central Regional TAFE	LELC Staff training	57.00	7,230.79
	28/03/2025	The Plaza Hotel	Accommodation for Youth Centre	383.00	7,613.79
	28/03/2025	National Australia Bank	Card fee	9.00	7,622.79
	Total MCS Card March, 2025			\$7,622.79	
CRC 03/25	10/03/2025	National Crime Check	Police clearance for JSH participant	34.69	34.69
	10/03/2025	Kmart	Clothes for JSH course	70.00	104.69
	12/03/2025	Leonora Post Office	ID for JSH participant	87.00	191.69
	14/03/2025	Leonora Post Office	ID Checks for JSH	87.80	279.49
	14/03/2025	Leonora Post Office	ID checks for JSH	109.75	389.24
	14/03/2025	Department Of Transport	Driver Access & Equity participant fees	114.50	503.74
	19/03/2025	Department Of Transport	Driver Access & Equity participant fees	114.50	618.24
	19/03/2025	Department Of Transport	Driver Access & Equity participant fees	114.50	732.74
	19/03/2025	Department Of Transport	Driver Access & Equity participant fees	114.50	847.24
	19/03/2025	Department Of Transport	Driver Access & Equity participant fees	114.50	961.74
	21/03/2025	Department Of Transport	Driver Access & Equity participant fees	83.00	1,044.74
	21/03/2025	Department Of Transport	Driver Access & Equity participant fees	143.30	1,188.04
	21/03/2025	Department Of Transport	Driver Access & Equity participant fees	114.50	1,302.54
	21/03/2025	Births Deaths and Marriage	Application for birth certificate for JSH	55.00	1,357.54
	28/03/2025	National Australia Bank	Card fee	9.00	1,366.54
	Total CRC Card March, 2025			\$1,366.54	
3673	2/04/2025	National Australia Bank	Credit Card Charges - March, 2024	\$16,656.32	

Signed: 17 JUNE 2025

President: **ORDINARY ACCOUNTS FOR PAYMENTS Credit Card Breakdown April 2025 20 MAY 2025**

Shire of Leonora

Monthly Report – List of Credit Card Transactions Paid by Delegated Authority

Submitted to Council on the 20th May 2025

The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for April, 2025 as per **Direct Bank Transaction 3687** totalling **\$15,122.44**

CHIEF EXECUTIVE OFFICER

Reference	Date	Name	Item	Payment by Delegated Authority	Balance
CEO 04/25	01/04/2025	Red Rooster Kalgoorlie	Meals	19.00	19.00
	01/04/2025	Comfort Inn Bay of Isles	Accommodation Conference	808.20	827.20
	01/04/2025	The Pier Hotel	Accommodation Conference	263.90	1,091.10
	01/04/2025	Comfort Inn Bay of Isles	Meals - Conference	38.50	1,129.60
	01/04/2025	BP Kalgoorlie	Fuel for P1	23.00	1,152.60
	01/04/2025	McDonalds	Meals - Conference	13.75	1,166.35
	01/04/2025	BP Esperance	Fuel P1	138.48	1,304.83
	07/04/2025	Scintex Australia	Parts for fogger	1,700.75	3,005.58
	08/04/2025	Abel Flag Poles	New locking mechanisms for flag poles	595.32	3,600.90
	08/04/2025	Super Cheap Auto	Parts for plant equipment	324.98	3,925.88
	10/04/2025	White House Hotel	Meals for consultants	279.00	4,204.88
	11/04/2025	White House Hotel	Meals for consultants	5.08	4,209.96
	11/04/2025	White House Hotel	Meals for consultants	48.79	4,258.75
	11/04/2025	Central Hotel	Refreshments for consultants	67.00	4,325.75
	11/04/2025	Industrial Rubber Supplies	Depot supplies	102.89	4,428.64
	17/04/2025	Department of Planning La	Lease rent P214587	550.00	4,978.64
	22/04/2025	Super Soakers Oconnor	Cashwash for P1	4.35	4,982.99
	22/04/2025	Woolworths	Coffee for admin	48.00	5,030.99
	22/04/2025	The Animal Hospital	Worming for animals	37.65	5,068.64
	22/04/2025	Super Soakers Oconnor	Cashwash for P1	20.35	5,088.99
	22/04/2025	Kalgoorlie Refrigeration	Repairs to engel fridge	431.20	5,520.19
	22/04/2025	Bridgestone Kalgoorlie	Tyres	355.00	5,875.19
	22/04/2025	Starlink Australia	CEO internet	139.00	6,014.19
	22/04/2025	Department Of Transport	Plant equipment registration	114.90	6,129.09
	24/04/2025	Super Cheap Auto	Parts for P1	119.97	6,249.06
	28/04/2025	Starlink Australia	Youth centre internet	139.00	6,388.06
	28/04/2025	Super Cheap Auto	Refund for parts not supplies	(49.99)	6,338.07
	28/04/2025	National Australia Bank	International Transaction Fee - Starlink	0.99	6,339.06
	29/04/2025	National Australia Bank	Card fee	9.00	6,348.06
	Total CEO Card April 2025			\$6,348.06	
MBS 04/25	01/04/2025	Ampol Kalgoorlie	Fuel for P3	52.37	52.37
	01/04/2025	BP Leonora.	Fuel for P3	51.52	103.89
	22/04/2025	Zoom	Annual subscription	447.80	551.69
	28/04/2025	Starlink Australia	Grader camp internet	195.00	746.69
	29/04/2025	National Australia Bank	Card fee	9.00	755.69

Signed:

17 JUNE 2025

President:



ORDINARY ACCOUNTS COMMITTEE MEETING MINUTES Credit Card Breakdown April 2025 20 MAY 2025

Reference	Date	Name	Item	Payment by Delegated Authority	Balance
Total MBS Card April, 2025				\$755.69	
MCS 04/25	01/04/2025	Virgin Australia	Airfares for Tourism Conference	505.96	505.96
	01/04/2025	Kmart	Supplies for CRC event	45.00	550.96
	01/04/2025	House in Kalgoorlie	Bingo prizes	963.86	1,514.82
	04/04/2025	Roofmart Kalgoortie	Supplies for Hoover House renovations	1,305.76	2,820.58
	04/04/2025	Woolworths	Food for CRC school holiday activities	210.60	3,031.18
	07/04/2025	Duxton Hotel Perth	Accommodation for training and MWS ver	641.34	3,672.52
	07/04/2025	Coles-	Community Bingo supplies	231.00	3,903.52
	08/04/2025	Coles-	CRC Easter event supplies	112.70	4,016.22
	09/04/2025	Maxwell Williams	Hoover House catering/ event supplies	2,594.20	6,610.42
	10/04/2025	Slimline Warehouse	TV Stand for technogym	340.06	6,950.48
	14/04/2025	Bunnings	Gardening supplies for Hoover House	81.00	7,031.48
	16/04/2025	Facebook	Golden Gift advertising	3.49	7,034.97
	16/04/2025	Facebook	Golden Gift advertising	3.30	7,038.27
	16/04/2025	Facebook	Golden Gift advertising	3.30	7,041.57
	16/04/2025	Facebook	Golden Gift advertising	3.30	7,044.87
	16/04/2025	Facebook	Golden Gift advertising	3.30	7,048.17
	16/04/2025	Facebook	Golden Gift advertising	3.30	7,051.47
	16/04/2025	Facebook	Golden Gift advertising	3.30	7,054.77
	16/04/2025	National Australia Bank	International Transaction Fees - Social Me	0.70	7,055.47
	17/04/2025	Facebook	Golden Gift advertising	3.30	7,058.77
	17/04/2025	Coles-	CRC Easter event supplies	202.50	7,261.27
	17/04/2025	National Australia Bank	International Transaction Fee - Advertising	0.10	7,261.37
	22/04/2025	Facebook	Golden Gift advertising	8.80	7,270.17
	22/04/2025	Facebook	Golden Gift advertising	5.50	7,275.67
	22/04/2025	Facebook	Golden Gift advertising	5.50	7,281.17
	22/04/2025	Facebook	Golden Gift advertising	19.80	7,300.97
	22/04/2025	Facebook	Golden Gift advertising	13.20	7,314.17
	22/04/2025	Telrex	Power supply for museum phones	74.18	7,388.35
	22/04/2025	Team Global Express Pty L	Freight for Hoover House supplies	215.90	7,604.25
	22/04/2025	National Australia Bank	International Transaction Fee - Advertising	15.02	7,619.27
	24/04/2025	In A Box Holdings Pty Ltd	Leonora Golden Gift website renewal	150.00	7,769.27
	28/04/2025	Facebook	Golden Gift advertising	33.00	7,802.27
	28/04/2025	Facebook	Golden Gift advertising	29.70	7,831.97
	28/04/2025	Nespresso Australia	Coffee pods	140.00	7,971.97
	28/04/2025	National Australia Bank	International Transaction Fee - Starlink	0.89	7,972.86
	29/04/2025	BP Esperance	Fuel for P2	27.83	8,000.69
	29/04/2025	National Australia Bank	Card fee	9.00	8,009.69
	Total MCS Card April, 2025			\$8,009.69	
CRC 04/25	29/04/2025	National Australia Bank	Card fee	9.00	9.00
	Total CRC Card April, 2025			\$9.00	
3687	5/05/2025	National Australia Bank	Credit Card Charges - April, 2025	\$15,122.44	

Signed: 17 JUNE 2025
President: 

ORDINARY COUNCIL MEETING MINUTES
Accounts for Payment - April 2025

20 MAY 2025

Shire of Leonora

Monthly Report – List of Direct Bank Transactions Paid by Delegated Authority

Submitted to Council on the 20th May 2025

The following list of accounts relate to Direct Bank Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions are numbered from 3671 to 3688 and totalling \$41,054.20

CHIEF EXECUTIVE OFFICER

Transaction	Date	Name	Item	Payment by Delegated Authority	Balance
3671	01/04/2025	Alex Taylor -	Rent 23 Queen Vic	2,166.67	2,166.67
3672	01/04/2025	Avdam	Merchant fees	16.50	2,183.17
3673	02/04/2025	National Australia Bank	Credit card transactions March 2025	16,656.32	18,839.49
3674	07/04/2025	Quest Merchant Services Pty Ltd	Merchant fees	11.00	18,850.49
3675	15/04/2025	3E Advantage	Printing charges March 2025	4,196.62	23,047.11
3676	22/04/2025	Click Super	Merchant fees	24.64	23,071.75
3677	30/04/2025	National Australia Bank	Account keeping fees	19.00	23,090.75
3678	30/04/2025	National Australia Bank	Merchant fees	25.00	23,115.75
3679	30/04/2025	National Australia Bank	Merchant fees	25.00	23,140.75
3680	30/04/2025	National Australia Bank	Merchant fees	25.00	23,165.75
3681	30/04/2025	National Australia Bank	Merchant fees	27.51	23,193.26
3682	30/04/2025	National Australia Bank	Merchant fees	27.96	23,221.22
3683	30/04/2025	National Australia Bank	Connect fee access and usage	43.74	23,264.96
3684	30/04/2025	National Australia Bank	Merchant fees	472.63	23,737.59
3685	01/05/2025	Alex Taylor	Rent for 23 Queen Vic	2,166.67	25,904.26
3686	01/05/2025	Avdam	Merchant fees	16.50	25,920.76
3687	05/05/2025	National Australia Bank	Credit card transactions April 2025	15,122.44	41,043.20
3688	05/05/2025	Quest Merchant Services Pty Ltd	Merchant fees	11.00	41,054.20
GRAND TOTAL				\$41,054.20	

ORDINARY COUNCIL MEETING MINUTES
 Accounts for Payment - April 2025

20 MAY 2025

Shire of Leonora

Monthly Report – List of Accounts Paid by Delegated Authority

Submitted to Council on the 20th May 2025

Batch Payments 262, 263, 264, 265 and 266 totalling \$1,246,969.56 has been paid by delegated authority by the Chief Executive Officer and has been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.

CHIEF EXECUTIVE OFFICER

Batch Ref	Date	Name	Item	Payment by delegated	Balance
BP262.01	11/04/2025	Galaxy Embroidery and Printing	Merch for resale as per quote 39632	4,067.32	4,067.32
BP262.02	11/04/2025	Goldfields Locksmiths	Gym swipe cards and postage as per quote #4026476	350.71	4,418.03
BP262.03	11/04/2025	Moore Australia	Accountant consulting	15,708.00	20,126.03
BP262.04	11/04/2025	Remote Construction and Maintenance	Safehouse construction	77,000.00	97,126.03
BP262.05	11/04/2025	Snap Printing	Business cards as per quote F112-13228	309.98	97,436.01
BP262.06	11/04/2025	Ty Matson	CEO Allowance	1,088.15	98,524.16
Total - Batch Payment 262				98,524.16	
BP263.01	17/04/2025	ARB Cockburn	deposit -Accessories for CEO Landcruiser as per quote/estimate	5,000.00	5,000.00
BP263.02	17/04/2025	Australian Taxation Office	BAS March 2025	71,180.00	76,180.00
BP263.03	17/04/2025	Bluepen Collective Pty Ltd	Project Management for roads	4,961.00	81,141.00
BP263.04	17/04/2025	Canine Control	Ranger services	4,543.00	85,684.00
BP263.05	17/04/2025	Luck Thai Cleaning	Cleaning of shire buildings	11,797.50	97,481.50
BP263.06	17/04/2025	Regional Airport Management Services Pty	Airport Location Feasibility Assessment	8,412.25	105,893.75
BP263.07	17/04/2025	Skippers Aviation Pty Ltd	Flights for JSH trainer	880.00	106,773.75
BP263.08	17/04/2025	Transaction Network Services	Monthly transaction and support fee for Avgas tank at airport 2024/25	132.00	106,905.75
BP263.09	17/04/2025	Trent Whitby-	Payroll bounce back due to incorrect bank details	2,039.07	108,944.82
Total - Batch Payment 263				108,944.82	
BP264.01	02/05/2025	Admedia Australia	Golden Gift Ad revisions	550.00	550.00
BP264.02	02/05/2025	Air Liquide W.A. Ltd	Oxygen cylinder fee for medical centre	26.06	576.06
BP264.03	02/05/2025	Ann-Marie. Brassington	Reimbursement for expenses paid on person card	529.40	1,105.46
BP264.04	02/05/2025	Australian Venture Consultants Pty Ltd	GVROC Project Participation	27,500.00	28,605.46
BP264.05	02/05/2025	Avis - Australia	Vehicle hire for Cactus Hunters 2025	1,433.97	30,039.43
BP264.06	02/05/2025	Bidfood Kalgoorlie	Catering and consumables for Hoover House	2,456.44	32,495.87
BP264.07	02/05/2025	Bigfoot Contracting	Bowls Club Cleaning	510.00	33,005.87
BP264.08	02/05/2025	Bluepen Collective Pty Ltd	Project Management for roads	15,050.91	48,056.78
BP264.09	02/05/2025	BOC Limited	Gas cylinders for depot and medical centre	307.64	48,364.42
BP264.10	02/05/2025	Bullivants Pty Ltd.	Inspection slings/chains/harnesses at Depot	921.80	49,286.22
BP264.11	02/05/2025	Bunnings Building Supplies Pty Ltd	Building and maintenance supplies for depot and Hoover House	5,617.61	54,903.83
BP264.12	02/05/2025	Canine Control	Ranger services 10th - 12th April	4,543.00	59,446.83
BP264.13	02/05/2025	Central Hotel	Catering for Job Support Hub training and CRC hosted events	2,021.00	61,467.83

Signed: **17 JUNE 2025**
 President: 

ORDINARY COUNCIL MEETING MINUTES
Accounts for Payment - April 2025

20 MAY 2025

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP264.14	02/05/2025	Clear Bridge Group Pty Ltd	Supply gazebos as specified by Leinster P&C to the value of \$9,514.00 + GST	10,465.40	71,933.23
BP264.15	02/05/2025	Cleverpatch	Childcare Activity Supplies	183.30	72,116.53
BP264.16	02/05/2025	Council First Pty Ltd	Professional services and Microsoft Azure subscription	33,479.18	105,595.71
BP264.17	02/05/2025	CyberSecure Pty Limited	Monthly data protection back up & storage	738.10	106,333.81
BP264.18	02/05/2025	Eagle Petroleum (WA) Pty Ltd	Replacement pump kit and fuel card transactions	1,987.36	108,321.17
BP264.19	02/05/2025	Harvey Norman AV/IT Kalgoorlie	New MWS workstation and TV for gym	1,994.00	110,315.17
BP264.20	02/05/2025	Harvey Norman Bedding Kalgoorlie	Furniture for 51 Gwalia St	5,044.00	115,359.17
BP264.21	02/05/2025	Hersey's Safety Pty Ltd	Staff uniforms and depot supplies	5,228.22	120,587.39
BP264.22	02/05/2025	Hocking Heritage Studio	Preparation of Local Heritage Survey and Heritage List.	27,240.99	147,828.38
BP264.23	02/05/2025	Home Migration Services	Visa applications for LELC staff	28,608.69	176,437.07
BP264.24	02/05/2025	Horizon Power	Power and supply charges for shire buildings	36,254.66	212,691.73
BP264.25	02/05/2025	IBR Electrical and Security	Replacement batteries for PTZ Camera Trailer	1,342.00	214,033.73
BP264.26	02/05/2025	Instant Racking	Shelving - White House Hoover	1,000.00	215,033.73
BP264.27	02/05/2025	ITR Kalgoorlie	Parts for grader P2487	262.02	215,295.75
BP264.28	02/05/2025	Kalgoorlie Paint Centre	Painting supplies to clean up graffiti	2,410.86	217,706.61
BP264.29	02/05/2025	KleenWest	Cleaning supplies	72.49	217,779.10
BP264.30	02/05/2025	Lambron Contracting Pty Ltd.	Grading on Little Mill Road	16,956.50	234,735.60
BP264.31	02/05/2025	Landgate	Mining schedule M2025/04	9.05	234,744.65
BP264.32	02/05/2025	Lash Sublime Pty Ltd	Lash & Brow course including all required equipment	25,229.25	259,973.90
BP264.33	02/05/2025	Leonora Post Office	Postage costs and pre-paid cards for Youth activity travel costs	1,200.08	261,173.98
BP264.34	02/05/2025	LG Professionals WA	Attendance to LG Pro conference and membership	1,837.50	263,011.48
BP264.35	02/05/2025	LPD Surveys	50% deposit of equipment and aircraft hire	18,909.69	281,921.17
BP264.36	02/05/2025	Luck Thai Cleaning	Cleaning for shire buildings	22,451.00	304,372.17
BP264.37	02/05/2025	Makers Tribe Studio	Leonora Art workshops	3,200.00	307,572.17
BP264.38	02/05/2025	Marie Pointon.	Reimbursement travel expenses to collect replacement ute	230.26	307,802.43
BP264.39	02/05/2025	Marketforce	Advertising of tenders in news	2,279.06	310,081.49
BP264.40	02/05/2025	Mcleods Barristers and Solicitors	Drafting of lease for Tenancy C JG Epis Centre	1,487.64	311,569.13
BP264.41	02/05/2025	McMahon Burnett Transport	Freight for Hoover House consumables	220.99	311,790.12
BP264.42	02/05/2025	Mining Equities	Rates refund A5667	191.14	311,981.26
BP264.43	02/05/2025	MLG OZ Pty Ltd	Crusher dust for Tarmoola	10,626.03	322,607.29
BP264.44	02/05/2025	Modern Teaching Aids Pty Ltd	Childcare Equipment	1,055.89	323,663.18
BP264.45	02/05/2025	Moore Australia	Accountant consulting	24,150.51	347,813.69
BP264.46	02/05/2025	Motor Pass	Motor Pass fuel card transactions	2,087.07	349,900.76
BP264.47	02/05/2025	Netlogic Information Technology	Computer consulting	3,404.18	353,304.94
BP264.48	02/05/2025	Ninga Nunthalee	Childcare Activity Expenses - Books	200.00	353,504.94
BP264.49	02/05/2025	Northern Goldfields Electrical Pty Ltd	Various electrical work	18,026.80	371,531.74
BP264.50	02/05/2025	Office National Kalgoorlie	Stationery supplies	332.43	371,864.17
BP264.51	02/05/2025	Patronus Resources Limited-	Refund of rates 4916	563.43	372,427.60
BP264.52	02/05/2025	PFD Food Services Pty Ltd	Catering and consumables for Hoover House	7,629.25	380,056.85
BP264.53	02/05/2025	Pier Street Medical	and medical for depot staff	78,624.55	458,681.40

Signed: 17 JUNE 2025

President: ORDINARY COUNCIL MEETING MINUTES
Accounts for Payment - April 2025

20 MAY 2025

Batch Ref	Date	Name	Item	Payment by delegated	Balance
BP264.54	02/05/2025	Pink Sugar Crafts	Fortnightly art classes	3,000.00	461,681.40
BP264.55	02/05/2025	Rangeland Services Pty Ltd	Repairs to gate at Leonora Motor Inn	9,251.00	470,932.40
BP264.56	02/05/2025	Receptive Security	Removal of equipment at courthosue building	1,595.00	472,527.40
BP264.57	02/05/2025	Rhino Commercial & Domestic Cleaning	Cleaning of Ageing in Place units - Invoice never raised 23/24 FY	8,547.00	481,074.40
BP264.58	02/05/2025	Seven Network Operations Ltd	Advertising for Gwalia on channel 7	1,162.70	482,237.10
BP264.59	02/05/2025	Signature Security Group	Alarm monitoring for LELC, admin, rec centre and bowls club	1,107.91	483,345.01
BP264.60	02/05/2025	Sonam Deki.	Reimbursement - Exam fees	460.00	483,805.01
BP264.61	02/05/2025	Supagas Pty Ltd	Annual gas cylinder charges	198.00	484,003.01
BP264.62	02/05/2025	Team Global Express Pty Ltd	Freight charges for depot	1,826.43	485,829.44
BP264.63	02/05/2025	Telstra	Phone and internet charges	12,941.98	498,771.42
BP264.64	02/05/2025	Tennant Australia	Street sweeper brushes	4,241.16	503,012.58
BP264.65	02/05/2025	Terry Sargent	Contract Health Surveyor	9,251.00	512,263.58
BP264.66	02/05/2025	The Runner's Tribe	2025 LGG Elite Mile Management	13,750.00	526,013.58
BP264.67	02/05/2025	Transaction Network Services	Monthly transaction and support fee for Avgas tank at airport 2024/25	66.00	526,079.58
BP264.68	02/05/2025	Treadlightly Exploration Services	Refund of rates 4021	36.14	526,115.72
BP264.69	02/05/2025	Vanguard Print	Freight and handling of Northern Goldfields maps and brochures	180.46	526,296.18
BP264.70	02/05/2025	Verb Advertising	Updates to Gold Gift advertising	583.00	526,879.18
BP264.71	02/05/2025	Wall to Wall Construction	Youth centre refurbishment and Hoover House laundry construction	46,476.98	573,356.16
BP264.72	02/05/2025	West Australian Newspapers Ltd	Gwalia advertising in West Australian	150.84	573,507.00
BP264.73	02/05/2025	Weusandi Contractors	Grading and watercart hire/labor for aeromdrome and Leinster Downs Rd	14,212.00	587,719.00
BP264.74	02/05/2025	Whitehouse Hotel	Meals and accommodation for Cactus Hunters	513.50	588,232.50
BP264.75	02/05/2025	Woodlands	Bin Retainers	3,957.80	592,190.30
BP264.76	02/05/2025	Wurth Australia Pty Ltd	Depot supplies	1,846.80	594,037.10
BP264.77	02/05/2025	Xstra Group Pty Ltd	PLAX Hosting, Provision and Support per Extension and Rental Service per Month for CRC	504.03	594,541.13
Total - Batch Payment 264				594,541.13	
BP265.01	08/05/2025	Calimo Pty Ltd	Claim 10 Practical completion and first half of retention monies	326,091.00	326,091.00
BP265.02	08/05/2025	Coolgardie Tyre Service	Tyres for plant equipment	4,405.50	330,496.50
BP265.03	08/05/2025	DCN Transport	Freight for depot	231.00	330,727.50
BP265.04	08/05/2025	Fitz Gerald Strategies	MWS Recruitment assistance	8,000.00	338,727.50
Total - Batch Payment 265				338,727.50	
BP266.01	09/05/2025	Esperance Motor Group	Purchase of CEO vehicle	106,231.95	106,231.95
Total - Batch Payment 255				106,231.95	
GRAND TOTAL				1,246,969.56	

Signed: 27 JUNE 2025
President: 

ORDINARY COUNCIL MEETING MINUTES
Accounts for Payment - April 2025

20 MAY 2025

Shire of Leonora

Monthly Report – List of Accounts Paid by Delegated Authority

Submitted to Council on the 20th May 2025

The following list of accounts has been paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions contain Wages & Payroll Liability payments since the previous list of accounts paid by Delegated Authority totalling **\$244,734.78**

CHIEF EXECUTIVE OFFICER

Cheque	Date	Name	Item	Payment by Delegated Authority	Balance
PE14042025	15/04/2025	Shire of Leonora	Salaries and Wages PPE 14/04/2025	116,222.42	116,222.42
PL14042025	16/04/2025	Shire of Leonora	Payroll Liabilities PPE 14/04/2025	2,057.89	118,280.31
PE28042025	29/04/2025	Shire of Leonora	Salaries and Wages PPE 28/04/2025	124,727.33	243,007.64
PL28042025	30/04/2025	Shire of Leonora	Payroll Liabilities PPE 28/04/2025	1,727.14	244,734.78
GRAND TOTAL				244,734.78	

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

10.0 REPORTS

10.4 MANAGER OF COMMUNITY SERVICES

10.4.(A) LOT 541 OTTERBURN STREET GWALIA

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 20th May 2025

AGENDA REFERENCE: 10.4.(A) MAY 25

SUBJECT: Lot 541 Otterburn Street Gwalia

LOCATION/ADDRESS: Gwalia

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: 8.12

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Alex Baxter

OFFICER: Manager Community Services

INTEREST DISCLOSURE: Nil

DATE: 15th May 2025

SUPPORTING DOCUMENTS: 1. Offer - Lot 541 Otterburn Street Gwalia

BACKGROUND

The Shire of Leonora formally included Lot 541 Otterburn Street, Gwalia, in its Municipal Heritage Inventory (MHI) on 17 February 1998. A Municipal Heritage Inventory, or local government inventory, is a record of places that are, or may become, of cultural heritage significance. While the MHI serves as an important tool for identifying heritage sites and guiding the development of the Town Planning Scheme Heritage List, it does not impose statutory obligations unless it is formally incorporated into the Town Planning Scheme. The responsibility for maintaining and updating the MHI rests with the local government in compliance with State heritage legislation.

In late February 2025, a severe storm impacted the Gwalia area, causing extensive damage to numerous structures, including those situated on Lot 541 Otterburn Street. The extent of the damage to both properties has been assessed as severe, posing ongoing structural integrity and public safety concerns.

Following the stakeholder engagement with nearby residents, Norm and Vanessa Williams have formally approached the Shire of Leonora regarding the future of Lot 541 Otterburn Street. Concerned about the potential demolition of the property, they have expressed a willingness to assume responsibility for restoring the site to preserve its historical significance and prevent further deterioration.

The Shire of Leonora recognises the cultural and historical value of its heritage assets and remains committed to their preservation wherever practicable. However, it is also acknowledged that ongoing budgetary constraints and competing community priorities may limit the Shire's ability to independently undertake extensive restoration projects.

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

The offer submitted by Mr and Mrs Williams, which is attached for Council's consideration, presents a timely opportunity to safeguard the heritage value of Lot 541 while shifting the cost and responsibility of restoration to private hands. The offer includes a proposed purchase price of \$2,000, with the proponents committing to undertake restoration works at their own expense. In supporting the proposal in principle, the Shire would like to recommend the inclusion of an additional clause in the agreement. Specifically, this clause would require that the external façade of the building be appropriately repaired and restored within 12 months of the agreement's commencement. This condition aims to ensure that visible improvements are made in a timely manner, maintaining the character of the streetscape and reinforcing the intent of the restoration.

STAKEHOLDER ENGAGEMENT

Engagement has been had with members of the former Gwalia committee and some current residents.

STATUTORY ENVIRONMENT

Heritage Act 2018 (WA) – Part 8: Local Heritage Surveys

102. Term used: local heritage survey

In this Part —

local heritage survey means a survey prepared under section 103(1).

103. Local heritage survey

(1) A local government must prepare a survey of places in its district that, in its opinion, are, or may become, of cultural heritage significance.

(2) In preparing, or reviewing and updating, a local heritage survey, a local government must have regard to —

(a) the purposes set out in section 104; and

(b) guidelines published under section 105.

(3) Nothing in subsection (2) —

(a) derogates from the duty of the local government to exercise its discretion in a particular case; or

(b) precludes the local government from taking into account matters not set out in the guidelines.

(4) After preparing a local heritage survey, or reviewing and updating a local heritage survey, a local government must —

(a) provide the Council with a copy of the local heritage survey; and

(b) make the local heritage survey available to the public.

104. Purposes of local heritage survey

The purposes of a local heritage survey by a local government include —

(a) identifying and recording places that are, or may become, of cultural heritage significance in its district; and

(b) assisting the local government in making and implementing decisions that are in harmony with cultural heritage values; and

- (c) providing a cultural and historical record of its district; and
- (d) providing an accessible public record of places of cultural heritage significance to its district; and
- (e) assisting the local government in preparing a heritage list or list of heritage areas under a local planning scheme.

105. Guidelines for local heritage surveys

- (1) The Council must issue guidelines about the preparation, review, and periodic updating of local heritage surveys, including guidelines about the following —
 - (a) criteria for the inclusion of places in the survey;
 - (b) assessment processes;
 - (c) processes for consultation with interested parties and with the public;
 - (d) processes for reviewing and updating the survey, and the frequency of reviews;
 - (e) processes and mechanisms for making surveys available to the public;
 - (f) any other matter the Council considers appropriate.
- (2) The guidelines must be published in the prescribed way.
- (3) The Council may amend or revoke the guidelines.
- (4) An amendment or revocation under subsection (3) must be published in the prescribed way.
- (5) The guidelines are not subsidiary legislation for the purposes of the Interpretation Act 1984.

3.58 . Disposing of property

- (1) In this section —
 - dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;
 - property includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
 - (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;
 - and

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include

- (a) the names of all other parties concerned; and
- (b) the consideration to be received by the local government for the disposition; and
- (c) the market value of the disposition —

(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or

(ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

(5) This section does not apply to —

(a) a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or

(b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or

(c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or

(d) any other disposition that is excluded by regulations from the application of this section.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The Shire would realise an increase in revenue of \$2,000.00 from the sale, with associated expenses incurred to cover standard property settlement costs.

STRATEGIC IMPLICATIONS

The Shire of Leonora's Plan for the Future outline's strategic objectives 3.2.3 and 3.2.4, which focus on preserving the Shire's historical heritage assets and ensuring the long-term sustainability of Gwalia's historic buildings through dedicated asset management planning.

RISK MANAGEMENT

The current condition of the buildings poses a safety risk, as unauthorised access could result in injury. If further storms occur, debris may impact surrounding heritage buildings, causing additional damage.

RECOMMENDATIONS

1. That Council accepts the offer submitted by Norm and Vanessa Williams and grants the Chief Executive Officer delegated authority to commence the process of transferring the lease for Lot 541 Otterburn Street, Gwalia, subject to the outcome of the required public comment period on the proposed lease disposal.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr LR Petersen

Seconded: Cr AE Taylor

1. That Council accepts the offer submitted by Norm and Vanessa Williams and grants the Chief Executive Officer delegated authority to commence the process of transferring the lease for Lot 541 Otterburn Street, Gwalia, subject to the outcome of the required public comment period on the proposed lease disposal.

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

ORDINARY COUNCIL MEETING MINUTES

23/04/2025

RECEIVED
29 APR 2025

Leonora Shire
PO Box 56
Leonora WA, 6438

Dear Ty and Alex,

Thanks again for your time inspecting Lot 541 Otterburn St, Gwalia.

Following our site visit it was agreed we could submit a proposal to Council regarding the long term future of the above property (partly damaged during recent storms).

We understand the Shire intended to demolish this family home.

The following is our proposal.

- Upon agreement of appropriate figure the lease title is transferred to us and we commit to returning this house to a habitable residence.
- We agree that any work undertaken should reflect the heritage of the house and as much as possible should maintain the character of the property.
- We agree to make the site safe within a timely manner upon signing an agreement and make the home lockable to ensure public safety.
- In view of the expected outlay we request that the title be transferred to our names before work commences. We see this as critical as we are not confident the Shire will not be pressured to relinquish the lease following the expiration of the current lease tenure. This ensures the properties' long term future as it will be of equal standing with the other lease hold properties in Gwalia and subject to any lease extensions as deemed appropriate by Landgate and the Department of Planning, lands and heritage.
- All plumbing and electrical work would be carried out in line with State regulations.
- Should the council view our proposal favourably we propose to offer \$2,000. This sum should contribute towards any administrative and transfer costs incurred by the Shire and takes into account the expected outlay and scope of work we are undertaking. Benefits to the Shire include an additional ratable property, another family home in the Shire, no demolition costs and the protection and preservation of a heritage house, listed as Category One for Conservation.

We hope the Council will view our proposal favourably as there is a housing shortage Australia, WA and Leonora wide.

Signed: 17 JUNE 2025
President: 
20 MAY 2025

ORDINARY COUNCIL MEETING MINUTES

Mining companies that operate close to existing communities work under a Social License. We don't believe the Leonora Shire should be pressured to allow others to destroy the fabric of the historic settlement we live within. In our view mining companies should not be allowed to buy homes in order to stop people living in them, especially during a housing crisis.

Kind regards,



Norm and Vanessa Williams

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

10.0 REPORTS

10.5 ENVIRONMENTAL HEALTH OFFICER REPORTS

Nil

10.0 REPORTS

10.6 ELECTED MEMBERS REPORTS

Nil

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.0 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

Shire President, Cr PJ Craig adjourned the meeting at 10:32am for morning tea.

Shire President, Cr PJ Craig resumed the meeting at 11:01am with all except Rene and Matt Reddingius as previously listed in the record.

13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13.1 ELECTED MEMBERS

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr LR Petersen

That late item 14.1.(D) CEO Annual Performance Review – 2025 be accepted for consideration at the meeting.

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13.2 OFFICERS

Nil

ORDINARY COUNCIL MEETING MINUTES

14.0 MEETING CLOSED TO PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr LR Petersen

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

14.1.(A) TENDER RFT04/2025 FINANCIAL SERVICES

This matter is considered to be confidential under Section 5.23(2) - (c) and (e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting and a matter that if disclosed, would reveal –

- (i) a trade secret; or
- (ii) information that has a commercial value; or
- (iii) information about the business, professional, commercial or financial affairs of a person.

14.1.(B) RFT 03/2025 - MAINTENANCE GRADING

This matter is considered to be confidential under Section 5.23(2) - (c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

14.1.(C) RFT 05/2025 - RURAL ROADWORKS - KOOKYNIE ROAD RESHEETING

This matter is considered to be confidential under Section 5.23(2) - (c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

14.1.(D) CEO ANNUAL PERFORMANCE REVIEW - 2025

This matter is considered to be confidential under Section 5.23(2) - (a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter affecting an employee or employees.

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

ORDINARY COUNCIL MEETING MINUTES

At 11:01am, Shire President, Cr PJ Craig closed the meeting to the public, and the meeting moved behind closed doors.

MOTION

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr LR Petersen

That the meeting be closed to the public.

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

14.0 MEETING CLOSED TO PUBLIC

MOTION

COUNCIL DECISION

Moved: Cr AE Taylor

Seconded: Cr TM Nardone

That the meeting be reopened to the public.

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

At 11:36am, Shire President, Cr PJ Craig reopened the meeting to the public, and the meeting came out from behind closed doors.

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

14.1.(A) TENDER RFT04/2025 FINANCIAL SERVICES

COUNCIL DECISION

Moved: Cr RM Cotterill

Seconded: Cr LR Petersen

That Council accepts the tender provided by Moore Australia for the initial period of three (3) years, with an option to extend twice for 12 months, to a maximum period of five (5) years, for an annual cost of \$90,000.00 plus CPI every year after Year 1.

CARRIED (7 VOTES TO 0)

For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,

Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris

14.1.(B) RFT 03/2025 - MAINTENENCE GRADING

MOTION

Moved: Cr AE Taylor

Seconded: Cr RM Cotterill

That the Matter be deferred to the next meeting of Council to be held 17 June 2025 when further information can be provided.

CARRIED (6 VOTES TO 0)

*For; Cr RA Norrie, Cr RM Cotterill, Cr AE Taylor,
Cr LR Petersen, Cr TM Nardone, Cr F Harris*

Due to a declaration of financial Interest, Cr PJ Craig was not present for the deliberation and decision relating to Item 14.1(B) RFT 03/2025 – Maintenance Grading

14.1.(C) RFT 05/2025 - RURAL ROADWORKS - KOOKYNIE ROAD RESHEETING

COUNCIL DECISION

Moved: Cr RM Cotterill

Seconded: Cr TM Nardone

1. That Council award a contract to Lambron Contracting Pty Ltd for RFT 04/ 2025 Rural Roadworks Kookynie – Malcolm Road Gravel Resheet SLK 9.00 – SLK 15.00 for the value of \$622,300.
2. That Council allocates \$35,460 for miscellaneous and provisional works.

CARRIED (6 VOTES TO 0)

*For; Cr RA Norrie, Cr RM Cotterill, Cr AE Taylor,
Cr LR Petersen, Cr TM Nardone, Cr F Harris*

Due to a declaration of financial Interest, Cr PJ Craig was not present for the deliberation and decision relating to Item 14.1(C) RFT 05/2025 - Rural Roadworks - Kookynie Road Resheeting

14.1.(D) CEO ANNUAL PERFORMANCE REVIEW - 2025

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr F Harris

That Council;

- 1) Acknowledges the very satisfactory outcome of the CEO Performance Review 2025 and commends the CEO for his excellent contribution to the management of the Shire's affairs, as set out in Attachments 1 and 2.
- 2) Approves the proposed CEO Remuneration Review that has been negotiated with the CEO by the Shire President and Fitz Gerald Strategies as set out in Attachment 3.

Signed: 17 JUNE 2025
President: 

ORDINARY COUNCIL MEETING MINUTES

20 MAY 2025

- 3) Approves the proposed extension to the CEO's Employment Contract to 30 June 2030, as negotiated by the Shire President and Fitz Gerald Strategies as set out in Attachment 3
- 4) Approves the KPIs for the 2025-2026 CEO Performance Review Period 2025-2026 as set out in Attachment 3.
- 5) Authorises the President to sign on Attachment 3.
- 6) Adopts the Review Panel's report to Council dated 15 May 2025 as per Attachment 4.

CARRIED BY ABSOLUTE MAJORITY (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

15.0 STATE COUNCIL AGENDA

Nil

16.0 NEXT MEETING

Tuesday 17th June 2025

17.0 CLOSURE OF MEETING

There being no further business, the Chairperson, Shire President, Cr PJ Craig declared the meeting closed at 11:37am.