

# DISCLOSURE OF INTEREST

Surname Baxter Other Names Alex  
Office Held Manager Community Services

Nature of Interest:

Financial  Proximity  Impartiality  Gift  Other

Extent of Interest: Member of Club

Meeting of: Council

Meeting Date: 17 / 03 / 2026

Meeting Item No. 10.30

Meeting Item Description: Community Grants Round - Additional Allocation

Signature



Date of disclosure 17 / 03 / 2026

Acknowledgement of Receipt:

Position CEO / President

CEO/President Signature



Election Date 18 / 12 / 26

CEO's approval to add to Financial Interest Register: \_\_\_\_\_

Signature

## DISCLOSURE OF INTEREST

<b>Guidance Notes</b>
An <b>Elected Member</b> must disclose the interest in writing given to the CEO before the meeting or at the meeting immediately before the matter is discussed.
An <b>Employee</b> must disclose the nature of the interest when giving the advice or report. If requested by the Council or Committee, the employee must provide the extent of the interest.
An <b>Employee</b> making a disclosure in relation to a delegated power or duty must do so as soon as practicable after becoming aware that he or she has the interest in the matter.
A <b>CEO</b> making a disclosure relating to a gift in a matter where the CEO proposes to give advice or a report must do so in writing prior to giving the advice or report.
A <b>CEO</b> making a disclosure relating to a gift in a matter where another employee proposes to give advice or a report must disclose the interest directly to the Council or committee at the time the advice or report is provided.

<b>Include the following in Minutes of Meeting:</b>		
Point reached in the agenda (Item Number):		
Time at which a disclosing member left the room and returned:	Left	Returned
Decision to allow or disallow a disclosing member to be present or participate in the discussion and decision-making procedures in relation to a matter, together with the extent of any participation allowed:		
Basis for each decision to allow members to participate (e.g., so trivial or insignificant as to be unlikely to influence the disclosing member's conduct in relation to the matter):		
Where the extent of a member's or employee's interest has also been disclosed, the extent of that interest:		
Decision to allow or disallow a disclosing CEO to provide advice or a report in relation to a matter relating to gift:		
Basis for the Minister's decision to allow the CEO to provide advice or a report (where the value of the gift is above \$1,000):		
Where decision to allow an elected member to participate in the discussion and decision-making procedures in relation to a matter where the interest relates to a gift, a description of the gift, the estimated value of the gift, the name and suburb of the address of the person who made the gift, and the reasons for the decision:		

Please attach an extract of Meeting Minutes to be included in Financial Interest Register.

**ORDINARY COUNCIL MEETING MINUTES**

**17 MARCH 2026**

*Councillor AE Taylor declared an impartiality interest in item 10.3.(D) 2025/26 Community Grants Round - Additional Allocation.*

*Councillor PJ Craig declared an impartiality interest in item 10.3.(D) 2025/26 Community Grants Round - Additional Allocation.*

*Manager of Community Services, AW Baxter declared an impartiality interest in item 10.3.(D) 2025/26 Community Grants Round - Additional Allocation.*

**10.0 REPORTS**

**10.3 MANAGER OF BUSINESS SERVICES**

**10.3.(D) 2025/26 COMMUNITY GRANTS ROUND - ADDITIONAL ALLOCATION**

**SUBMISSION TO:** Ordinary Council Meeting  
Meeting Date: 17th March 2026

**AGENDA REFERENCE:** 10.3.(D) MAR 26

**SUBJECT:** 2025/26 Community Grants Round - Additional Allocation

**LOCATION/ADDRESS:** Leonora

**NAME OF APPLICANT:** N/A

**FILE REFERENCE:** Grants Leonora/Leinster 11.16

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Kiara Lord

**OFFICER:** Manager Business Services

**INTEREST DISCLOSURE:** Nil

**DATE:** 11th March 2026

**SUPPORTING DOCUMENTS:** 1. Leinster Golf Club Application 2025

**BACKGROUND**

The Shire of Leonora's Community Grants Round is an annual, open, competitive grants round providing a total pool of \$60,000.00 to community groups and organisations in Leonora and Leinster. Applications were open from 1<sup>st</sup> September, 2025 to 30<sup>th</sup> September, 2025, and as a result, at the meeting of Council held October 21<sup>st</sup>, 2025 the following decision was made:

**Moved:** Cr AE Taylor

**Seconded:** Cr F Harris

*That Council:*

1. Approve the allocation of funding to the following sporting groups/organisations:

**Applicant**

**Amount**

**ORDINARY COUNCIL MEETING MINUTES**

**17 MARCH 2026**

<i>Regional Early Education And Development Inc</i>	\$ 10,000.00
<i>Otitis Media Group (Inc.)</i>	\$ 10,000.00
<i>Leinster Sport Recreation Association</i>	\$ 10,000.00
<i>Leinster Primary School Parents And Citizens Association Inc</i>	\$ 10,000.00
<i>Leinster Community Playgroup</i>	\$ 10,000.00
<b>TOTAL</b>	<b>\$ 50,000.00</b>

2. Approve the re-allocation of remaining Community Grants Round funds to the CEO Support Grants, in the amount of \$10,000.00

When the grant round closed, there was a pending application that has since been finalised for the Leinster Golf Club (started 16 September 2025, submitted 13 November 2025) requesting \$10,000.00. As it had not been finalised within the grant opening period, the submission was not presented to Council for inclusion in the allocation for the 2025/26 Community grant funds.

While undertaking the Budget Review for 25/26 Officers identified that the funds that were re-allocated to the CEO Support Grant had not yet been expended, and an opportunity to provide Leinster Golf Club with the originally requested funding amount presented itself.

It is the intention of this report to request that Council approve the allocation of \$10,000 funding towards Leinster Golf Club as a late allocation of the 2025/26 Community Grant Funding round, noting that this should be viewed as a unique opportunity, and not one that will be repeated in future grant rounds.

**STATUTORY ENVIRONMENT**

Section 3.1 of the *Local Government Act 1995* states that “the general function of a Local Government is to provide for the good government of persons in its district”.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS**

\$50,000 was originally allocated out of the 2025/26 Budget for Community Grants, with \$10,000 being repurposed for the CEO Support Grant Fund. There will be no impact on the Budget to re-allocate the 10,000 back to the Community Grant fund for the purposes of this recommendation.

**STRATEGIC IMPLICATIONS**

The Shire of Leonora Council Plan 2025–2035 includes action 1.1.3.4 Maintain community grants allocation program.

Signed: 21 APRIL 2026  
President: \_\_\_\_\_

**ORDINARY COUNCIL MEETING MINUTES**

**17 MARCH 2026**

**RECOMMENDATIONS**

That Council approve the late allocation of funding for the Leinster Golf Club for \$10,000 from the original Community Grant Funding Round for 2025/26.

**VOTING REQUIREMENT**

Absolute Majority

**COUNCIL DECISION**

**Moved: Cr TM Nardone**

**Seconded: Cr NF Sprigg dos Santos**

That Council approve the late allocation of funding for the Leinster Golf Club for \$10,000 from the original Community Grant Funding Round for 2025/26.

**CARRIED BY ABSOLUTE MAJORITY (5 VOTES TO 0)**

*For; Cr RA Norrie, Cr AE Taylor, Cr TM Nardone,  
Cr CA Cotterill and Cr NF Sprigg dos Santos*

