

# **SHIRE OF LEONORA**

## **NOTICE OF AN ORDINARY COUNCIL MEETING**



**MINUTES OF ORDINARY MEETING HELD  
IN SHIRE CHAMBERS, LEONORA  
ON TUESDAY 18<sup>TH</sup> SEPTEMBER, 2012  
COMMENCING AT 9:34 AM**

**1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE**

**1.1 Cr JF Carter declared the meeting open at 9:34 am**

**1.2 Visitors or members of the public in attendance**

At 10:30 am Ms. Dianne Perrett, newly appointed Leonora Police Sergeant for meet and greet and informal discussion.

**1.3 Financial Interests Disclosure**

Cr L R Petersen declared a financial interest in item 10.3(A).

**2.0 DISCLAIMER NOTICE**

**3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

**3.1 Present**

President  
Deputy President  
Councillors

J F Carter  
P Craig  
G W Baker  
R A Norrie  
L R Petersen  
J G Epis  
T M Browning

Chief Executive Officer  
Deputy Chief Executive Officer

**3.2 Apologies**

Cr MWV Taylor

**3.3 Leave Of Absence (Previously Approved)**

Cr SJ Heather

**4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5.0 PUBLIC QUESTION TIME**

Nil

**6.0 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**7.0 PETTITIONS / DEPUTATIONS / PRESENTATIONS**

Nil

President: \_\_\_\_\_

**8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS**

**Moved Cr RA Norrie, Seconded Cr G Baker** that the Minutes of the Ordinary Meeting held on 21<sup>st</sup> August, 2012 be confirmed as a true and accurate record.

**CARRIED (5 VOTES TO 0)**

**9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

President: \_\_\_\_\_

**10.0 REPORTS OF OFFICERS****10.1 CHIEF EXECUTIVE OFFICER****10.1(A) GWALIA REFERENCE GROUP**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 18<sup>th</sup> September, 2012

**AGENDA REFERENCE:** 10.1 (A) SEP 12

**SUBJECT:** Gwalia Reference Group

**LOCATION / ADDRESS:** Not Applicable

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Gwalia Reference Group 8.14a

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 10<sup>th</sup> September, 2012

**BACKGROUND**

The Gwalia Reference Group (GRG) met on the 21<sup>st</sup> August, 2012. Minutes of this meeting are attached to this report. As detailed previously, matters raised at GRG meetings and detailed in the Minutes are to be considered by Council at its next monthly meeting. From the 21<sup>st</sup> August, 2012 Minutes, the following matter requires the attention of Council.

**(i) Restoration of Locomotive**

Mention is made that Mr Bob Biggs has been canvassing Leonora Shire Councillors and politicians suggesting that his proposal to have the locomotive restored to operational standards for use between Gwalia and Leonora be endorsed.

Strategic Community Plans dating back to 1999 detail no mention at all that the locomotive ever be restored to an operational standard. As you know, Strategic Community Plans are developed in accordance with community expectations and wishes. You will recall that the Community Plan developed in 1999 detailed a wish list of 100 projects, one of which was the locomotive being restored but not made operational. The proposal of Mr Biggs is not included in any forward planning documentation and as a consequence, funding from the Country Local Government Fund and the Department of Regional Development and Lands would not be available.

Besides funding, land tenure issues for the creation of rail corridor between Gwalia and Leonora would be a major issue.

Negotiating the extension to the sealed runway at the Leonora Airport commenced in about 1999 and is still ongoing. To constrict a rail line over different classes of land between Gwalia and Leonora will take even longer.

President: \_\_\_\_\_

Besides funding and land tenure issues, the biggest obstacle to overcome would be the issues in regard Worksafe Regulations, not only the restoration aspect but the operation thereof. I don't know anything about locomotives or boilers, but I provide the following for your information:

*“Boilers come in sizes and shapes as varied as the colours of the rainbow. However, there are only two basic types.*

*The firetube Boiler is what you see on the old farm tractors and locomotives. A firetube boiler basically consists of a tank full of water with hollow tubes running through it. The hollow tubes allow more heating surface, in order to turn the water to steam more rapidly and efficiently.*

*A firetube boiler will normally not withstand steam pressure in excess of 250 psi. This is one of the reasons so many of these **devices went into orbit during the last century.***

*Once in awhile you will still hear of a firetube boiler exploding, even when built with modern materials. Today's explosions can almost always be traced back to lack of maintenance.”*

Maybe “Ken the Locomotive” does not have a firetube boiler, nevertheless the chance is not worth taking.

## **STATUTORY ENVIRONMENT**

Section 3.1(2) of the Local Government Act 1995 states that the general function of a local government is to provide for the good government of persons in the district.

## **POLICY IMPLICATIONS**

There are no Policy Implications resulting from the recommendation of this report.

## **FINANCIAL IMPLICATIONS**

Funding for the restoration of the locomotive is currently earmarked in the current budget. Funding to make the locomotive operational is not.

## **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

## **RECOMMENDATIONS**

That Council resolve the following:

That due to lack of appropriate funding opportunities, the difficulties in acquiring land tenure for rail corridor and the implication of Worksafe Regulations that any plans to upgrade the locomotive to operational standards be abandoned.

## **VOTING REQUIREMENT**

Simple majority required.

President: \_\_\_\_\_

**COUNCIL DECISION**

**Moved Cr P Craig, Seconded Cr GW Baker** that Council resolve the following:

That due to lack of appropriate funding opportunities, the difficulties in acquiring land tenure for rail corridor and the implication of Worksafe Regulations that any plans to upgrade the locomotive to operational standards be abandoned.

**CARRIED (5 VOTES TO 0)**

## GWALIA REFERENCE GROUP DRAFT MINUTES OF MEETING

Tuesday, 21 August 2012 at Hoover House, Gwalia

**The meeting opened at 4.10 pm.**

### **1. Attendance/Apologies**

Attendance: Jeff Carter; Judy Carter; Tralee Cable; Matt Taylor; Gail Ross; Jacqui Sherriff

Apologies: Jeff Waddington

### **2. Confirmation of Minutes of Previous Meeting**

The minutes of the previous meeting, held on 17 July 2012, were confirmed.

*Moved: Gail Ross; Seconded: Tralee Cable.*

### **3. Business Arising**

#### **3.1 Forward Plan**

Members advised that they were satisfied with the Forward Plan as circulated. It was agreed that this was a fluid document that will be amended as needs arise. *Action: Jacqui*

#### **3.2 Living Ghost Town Registration**

The advice from Roland Rocchiccioli provided per the CEO was discussed. It was agreed not to pursue World Heritage Listing with UNESCO but that listing on the National Heritage List with the Australian Heritage Commission may be considered at some time in the future. *Action: Jacqui add into Forward Plan*

#### **3.3 Gwalia State Hotel**

It was agreed that this needs to be raised with St Barbara Ltd through their Reference Group representative. *To be discussed at the next meeting*

#### **3.4 RV Accredited Site**

It was noted that the site is in the course of preparation. The site has been given the name 'Hill Top Stay'. *Noted*

#### **3.5 Light at Entrance Gate**

Gail advised that the electrician has inspected the site and that she is waiting on advice regarding most suitable solution. *Action: Gail*

#### **3.6 Wendy Duncan's Office (MLC; Member for Agricultural Region)**

Jacqui has organised a meeting with Ms Duncan's Office for Monday, 10 September 2012.

*Action: Jacqui*

Jacqui also advised that she had spoken with Pip McCahon about possible funding sources. Pip advised that the Minara Foundation would be opening a grant round soon (up to \$100,000) and that Kapikarnpi (BHP/Community Foundation) take applications at any time if they are tabled by a committee member. Pip indicated that she would be willing to table an application for works at Gwalia. Jacqui also looked into Federal Government heritage grants. There is likely to be a round announced soon and closing in December (based on last year's grant round). Grants are up to \$500,000 but it is highly competitive for conservation works. Jeff offered to follow up Goldfields regarding their grants. *Action: Jeff*

#### **4. Promotion and Publicity**

##### 4.1 Logo

A graphic designer has been appointed to draft a new logo. Jacqui is meeting with them on Monday, 27 August 2012. *Action: Jacqui*

##### 4.2 Website

Updating pages on Shire website in progress. *Action: Jacqui/CEO*

##### 4.3 Media

Jacqui is yet to contact the Manager of ABC Regional Radio in Kalgoorlie regarding Northern Goldfields stories. *Action: Jacqui*

##### 4.4 Advertising Brochures

It was agreed that brochures for the museum and Hoover House need to be revised and printed as soon as the new logo is available. *Action: Jacqui/Gail/CEO*

#### **5. Visitor Services**

##### 5.1 Museum Visitor Numbers

Museum visitors for the month of July 2012: 478 adults; 44 children (up by 62 on July 2011 figures)

##### 5.2 Hoover House B&B & Function Venue

B&B guests for the month of July 2012: 48 guests; 39 rooms (same figures as July 2011).

Functions: 3

Meetings: 2

##### 5.3 Cane lounge for Hoover House verandah

The cane lounge has been ordered. *Noted.*

##### 5.4 Oven for Hoover House

Gail advised that the new stove has been installed. *Noted.*

#### **6. Projects**

##### 6.1 Patroni's Guest Home Conservation Project

It was noted that work is progressing slowly.

##### 6.2 Gwalia Townsite Interpretation Project

It was noted that the work is progressing.

##### 6.3 Woodline Engine (Midland/Ken) Preservation Project

The emails from the CEO regarding discussions with Mr Bob Biggs and Ms Philippa Rogers were discussed and noted. It was also noted that Mr Biggs has been canvassing Councillors and politicians regarding running the train between Gwalia and Leonora.

It was agreed that the matter be referred back to Council for resolution regarding Mr Bigg's proposal for the train to run between Gwalia and Leonora. *Action: Jeff/Matt*

#### **7. Building Collection**

##### 7.1 Townsite Conservation



Jacqui advised that she is pulling the documentation together in preparation for speaking with funding bodies and for grant applications. *Action: Jacqui*

## 7.2 Headframe

It was noted that this project has been taken over by Council.

## 7.3 Mine Manager's House

Swimming pool site, pergola and hitching rail

To be progressed by contractors working in Patroni's.

Verandah

No report.

Matt advised that Lani Peterson had offered the use of tradesmen engaged at the Lodge while they were on down time and that they may be able to do this work. *Action: Gail to liaise with Lani*

## 7.4 Swimming Pool

It was agreed that this needs to be raised with St Barbara Ltd through their Reference Group representative. *To be discussed at the next meeting*

## 8. Object Collection

### 8.1 Standard forms

Jacqui advised that the Standard Forms have almost been completed. *Noted*

### 8.2 Audit of small objects

The audit of small objects in the Mine Office Museum is progressing. *Noted*

## 9. Archives and Photographs Collection

### 9.1 Review of documents and photographs

Progressing. *Noted*

## 10. Professional Development

No report.

## 11. Other Business

### 11.1 50<sup>th</sup> Anniversary of the Closure of the Mine

The 50<sup>th</sup> anniversary of the closure of the Sons of Gwalia Mine on 21 December was discussed. It was agreed that there should be an event to mark the occasion.

It was agreed that the celebration should be on the Queen's Birthday Long Weekend (28 – 30 September 2013) with events focussed on the Saturday afternoon and Sunday. Initial ideas included:

- dinner dance on the Saturday evening (State Hotel the preferred venue)
- personal invitation to Gwalia Ex-Residents and other people with a long association with Gwalia
- fete type event with games, stalls etc that would be a community event and also provide some fund raising opportunities for Gwalia
- Launch of Roland Rocchiccioli's film. If it was not possible to coincide the launch with this event, to show the movie over the weekend and have the DVD available for sale.
- Reduced air fares through Alliance and bus fares through Guy Brownlie.

President: \_\_\_\_\_

*Action: Reference Group members to draft a proposal. Jacqui to contact the Ex Resident Association President to gauge potential interest.*

#### 11.2 Friends Group & Newsletter

Matt raised the issue of reinstating a friends group or similar to generate some financial and volunteer support. The matter of an associated newsletter was discussed. It was agreed that it should be an electronic newsletter.

It was noted that both items are in the Forward Plan for action early next year and that they should be brought forward.

*Action: Jacqui to investigate options. It was suggested that the Deputy CEO may be able to provide advice.*

#### **12. Date of next meeting**

2.30pm on Tuesday, 18 September 2012.

**The meeting closed at 5.05pm**

**10.0 REPORTS OF OFFICERS****10.2 DEPUTY CHIEF EXECUTIVE OFFICER****10.2(A) MONTHLY FINANCIAL STATEMENTS**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 18<sup>th</sup> September, 2012

**AGENDA REFERENCE:** 10.2 (A) SEP 12

**SUBJECT:** Monthly Financial Statements

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Nil

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 12<sup>th</sup> September, 2012

**BACKGROUND**

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements submitted for adoption include:

- (a) Statement of Financial Activity – 31<sup>st</sup> August, 2012
- (b) Compilation Report
- (c) Material Variances – 31<sup>st</sup> August, 2012

**STATUTORY ENVIRONMENT*****Part 4 — Financial reports— s. 6.4***

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

***committed assets*** means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

President: \_\_\_\_\_

- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
  - (b) *budget estimates to the end of the month to which the statement relates;*
  - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
  - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
  - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
  - (b) *by program; or*
  - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
  - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

### **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

### **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

### **RECOMMENDATIONS**

That the Monthly Financial Statements for the month ended 31<sup>st</sup> August, 2012 consisting of:

- (a) Statement of Financial Activity – 31<sup>st</sup> August, 2012
- (b) Compilation Report
- (c) Material Variances – 31<sup>st</sup> August, 2012

be accepted.

### **VOTING REQUIREMENT**

Simple Majority

President: \_\_\_\_\_

**COUNCIL DECISION**

**Moved Cr P Craig, Seconded Cr LR Petersen,** that the Monthly Financial Statements for the month ended 31<sup>st</sup> August, 2012 consisting of:

- (a) Statement of Financial Activity – 31<sup>st</sup> August, 2012
- (b) Compilation Report
- (c) Material Variances – 31<sup>st</sup> August, 2012

**CARRIED (5 VOTES TO 0)**

**Shire of Leonora**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 31st August 2012**

LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**Shire of Leonora**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31st August 2012**

Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
<b>Operating Revenues</b>	\$	\$	\$	\$	%	
Governance	1,820	0	63	63	100.00%	
General Purpose Funding	1,304,550	21,805	13,967	(7,838)	(56.11%)	
Law, Order and Public Safety	15,530	0	1,818	1,818	100.00%	
Health	74,584	5,376	6,419	1,043	16.25%	
Education and Welfare	163,370	25,344	31,508	6,164	19.56%	
Housing	46,740	7,794	7,589	(205)	(2.70%)	
Community Amenities	89,771	78,242	84,035	5,793	6.89%	
Recreation and Culture	205,579	13,380	17,399	4,019	23.10%	
Transport	3,286,324	468,055	69,584	(398,471)	(572.65%)	▼
Economic Services	530,724	50,792	91,670	40,878	44.59%	▲
Other Property and Services	131,697	21,366	6,640	(14,726)	(221.78%)	
<b>Total (Ex. Rates)</b>	<b>5,850,689</b>	<b>692,154</b>	<b>330,692</b>	<b>(361,462)</b>		
<b>Operating Expense</b>						
Governance	(444,302)	(90,803)	(120,029)	(29,226)	(24.35%)	▲
General Purpose Funding	(321,990)	(62,282)	(60,703)	1,579	2.60%	
Law, Order and Public Safety	(155,837)	(25,302)	(22,065)	3,237	14.67%	
Health	(576,692)	(140,883)	(130,408)	10,475	8.03%	
Education and Welfare	(454,078)	(72,428)	(75,126)	(2,698)	(3.59%)	
Housing	(15,000)	2,498	(2,423)	(4,921)	(203.10%)	
Community Amenities	(393,913)	(122,367)	(22,775)	99,592	437.29%	▼
Recreation and Culture	(1,065,368)	(180,099)	(187,582)	(7,483)	(3.99%)	
Transport	(6,202,421)	(971,435)	(638,891)	332,544	52.05%	▼
Economic Services	(1,518,990)	(184,286)	(223,237)	(38,951)	(17.45%)	▲
Other Property and Services	(70,007)	(63,115)	(71,365)	(8,250)	(11.56%)	
<b>Total</b>	<b>(11,218,598)</b>	<b>(1,910,502)</b>	<b>(1,554,604)</b>	<b>355,898</b>		
<b>Funding Balance Adjustment</b>						
Add back Depreciation	1,557,338	258,526	277,023	18,497	6.68%	▲
Adjust (Profit)/Loss on Asset Disposal	303,023	31,110	0	(31,110)	(100.00%)	▼
Adjust Provisions and Accruals	0	0	(16,169)	(16,169)	(100.00%)	▼
<b>Net Operating (Ex. Rates)</b>	<b>(3,507,548)</b>	<b>(928,712)</b>	<b>(963,058)</b>	<b>(34,346)</b>		
<b>Capital Revenues</b>						
Grants, Subsidies and Contributions	471,643	0	0			
Proceeds from Disposal of Assets	720,800	60,067	0	(60,067)	(100.00%)	▼
Proceeds from New Debentures	0	0	0	0		
Proceeds from Sale of Investments	0	0	0	0		
Proceeds from Advances	0	0	0	0		
Self-Supporting Loan Principal	0	0	0	0		
Transfer from Reserves	50,000	0	4,000	4,000	100.00%	
<b>Total</b>	<b>1,242,443</b>	<b>60,067</b>	<b>4,000</b>	<b>(56,067)</b>		
<b>Capital Expenses</b>						
Land Held for Resale	0	0	0	0		
Land and Buildings	(1,181,796)	0	(4,998)	(4,998)	(100.00%)	
Plant and Equipment	(862,562)	0	0	0		
Furniture and Equipment	(235,748)	0	0	0		
Infrastructure Assets - Roads	(323,243)	0	0	0		
Infrastructure Assets - Other	(913,860)	0	(2,914)	(2,914)	(100.00%)	
Purchase of Investments	0	0	0	0		
Repayment of Debentures	0	0	0	0		
Advances to Community Groups	0	0	0	0		
Transfer to Reserves	(336,740)	0	(5,969)	(5,969)	(100.00%)	
<b>Total</b>	<b>(3,853,949)</b>	<b>0</b>	<b>(13,881)</b>	<b>(13,881)</b>		
<b>Net Capital</b>	<b>(2,611,506)</b>	<b>60,067</b>	<b>(9,881)</b>	<b>(69,948)</b>		
<b>Total Net Operating + Capital</b>	<b>(6,119,054)</b>	<b>(868,645)</b>	<b>(972,939)</b>	<b>(104,293)</b>		
Opening Funding Surplus(Deficit)	1,408,625	1,408,625	1,412,542	3,917	0.28%	
Rate Revenue	4,710,429	4,708,156	4,706,003	(2,153)	(0.05%)	
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>5,248,136</b>	<b>5,145,606</b>	<b>(102,530)</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data above the adopted materiality threshold. ◆◆

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Inventories**

**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated Closing Funding Surplus(Deficit)

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	2 to 15 years
Plant and Equipment	5 to 15 years

Roads - Aggregate	25 years
Roads - Unsealed - Gravel	35 years
Drains and Sewers	75 years
Airfield - Runways	12 years

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and service provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required to settle is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(q) Nature or Type Classifications (Continued)**

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Statement of Objectives**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**GOVERNANCE**

Includes costs and revenues associated with the President and Councillors in the exercise of their obligations as a governing body. Items of expenditure include conference, travel, meeting attendance fees, presidential allowance, receptions, donations, subscriptions and phone rentals. Costs of advertising and conducting elections are also included. Revenues include election nomination fees and reimbursements by members for private expenses.

An administration cost is also allocated which enables staff to process Council Meeting procedures, implement all government decisions and conduct Council meetings. Cost of conducting audit of Council books of accounts and procedures is also include under this heading.

**GENERAL PURPOSE FUNDING**

*1 Rates*

- (a) GRV (gross rental value) refers to property rates for Leonora, Gwalia, Leinster and Agnew town sites and operational mines and associated infrastructure.
- (b) UV (unimproved value) refers to mining properties and tenements (other than mines and other associated infrastructure) and includes prospecting licences, exploration licences and mining leases. It also refers to broad acre rural pastoral properties.
- (c) Additional rates and rates written back refer mainly to mining rates where tenements are granted or surrendered following the adoption of the budget.
- (d) Administration charge refers to the charge levied on ratepayers electing to make payment of rates on the offered instalment plan and is based on the actual cost involved in administering this process
- (e) Administration costs allocated are the costs of maintaining records, levying and collecting all rates.

*2 Grants*

- (a) Grants Commission - a general purpose grant allocated annually by the Federal Government to all local governments. The amount is determined by various formulae devised by the Grants Commission, with a significant component being based on population.
- (b) Roads Grant - An untied road grant allocated by the Federal Government and again distributed by the Grants Commission utilising a pre-determined formula.
- (c) Administration costs allocated to grants refers to the costs associated in collection of Federal Government grants including provision and updating of data used in grants commission formula.

*3 Interest from Investments*

Includes interest received on surplus funds invested throughout the year from both operating and reserve accounts.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(r) STATEMENT OF OBJECTIVE (Continued)**

**LAW, ORDER, PUBLIC SAFETY**

Costs and revenues associated with animal control within the Shire and also includes fire insurance, dog control and registration.

**HEALTH**

Costs and revenues associated with compliance with the Health Act including inspections and approvals, food quality control, mosquito control, septic tank inspection/control, food hygiene inspection/control, contribution to doctors expenses, Royal Flying Doctor donation and notification of disease.

**EDUCATION AND WELFARE**

Provision of support for education and aged and disabled facilities within the district for the betterment of the residents.

**HOUSING**

Costs of maintaining Council owned accommodation units and collection of rentals paid by staff for use of those buildings. Costs that can be accurately attributed to other programs are allocated. Revenue associated with a State Government owned house by way of loan repayments to Council are also included.

Accommodation units include 3 houses, 2 duplexes and a single persons quarters.

**COMMUNITY AMENITIES**

Costs of collection and disposal of domestic and commercial refuse for town site of Leonora and Gwalia and maintenance of the landfill refuse site. Revenue collection by way of an annual fee for this service which is included on rate assessment notices.

Costs associated with review and administration of Council's Town Planning Scheme.

Provision of Christmas decorations in Leonora Town site.

Operation of the Leonora Cemetery.

**RECREATION AND CULTURE**

Provision and maintenance of Council owned parks, gardens and grassed oval/recreation ground at Leonora and a contribution to similar facilities within Leinster town site.

Costs of operation and maintenance of a purpose built recreation centre which includes indoor basketball court, two squash courts, kitchen, gymnasium and associated facilities and revenues collected from the public for use of these facilities.

Costs of maintenance of Council owned and provided television and radio re-transmission service which includes GWN, WIN and SBS television and WAFM and ABC fine music radio.

Costs and revenues associated with the operation and maintenance of library facilities at Leonora in conjunction with the Library Board of Western Australia.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(r) STATEMENT OF OBJECTIVE (Continued)**

**TRANSPORT**

Maintenance and improvements of 1,300 kilometres of Council controlled unsealed roads, town site footpaths and streets, drainage control, street cleaning and provision and maintenance of street trees. Costs of providing electricity for steel lights in the Leonora/Gwalia town sites and maintenance of Council's works depot and associated infrastructure.

Operation, maintenance and management of Leonora Aerodrome including runways, runway lighting, tarmac and terminal building and gardens. Purchase of aviation fuel for resale to aircraft operators.

Revenues by way of landing fees and Head Tax charges charged to all aircraft with the exception of the Royal Flying Doctors Service, lease/renting of building to all users of facilities and charges for fuel supplied to aircraft.

**ECONOMIC SERVICES**

Costs associated with tourism promotion throughout the Shire including employment of a Curator/Promotion Officer at the Gwalia Museum and historic precinct.

Contribution to employment of a Goldfields/Esperance Development Officer operating from Shire Offices - Leonora.

Costs and revenues associated with building control under building regulations, including inspections and issuing building permits.

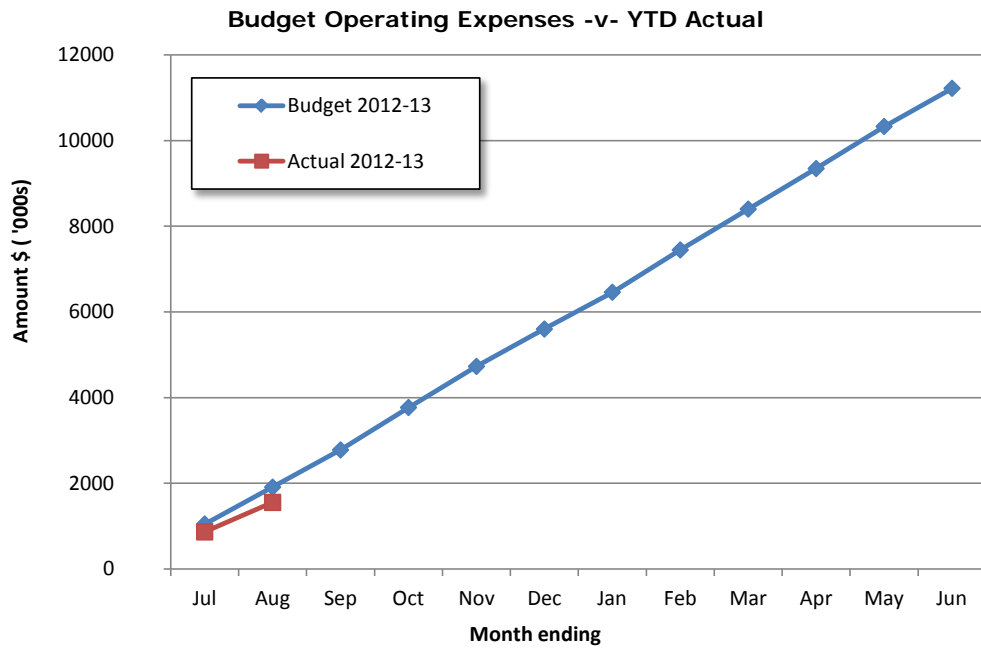
**OTHER PROPERTY & SERVICES**

Costs and revenues for private hire of Council machinery and operators for completion of private works for ratepayers and others.

Costing allocation pools including administration, overheads, plant operation costs and salaries and wages which are all individually detailed and then allocated throughout all previously mentioned operating activities, works and services.

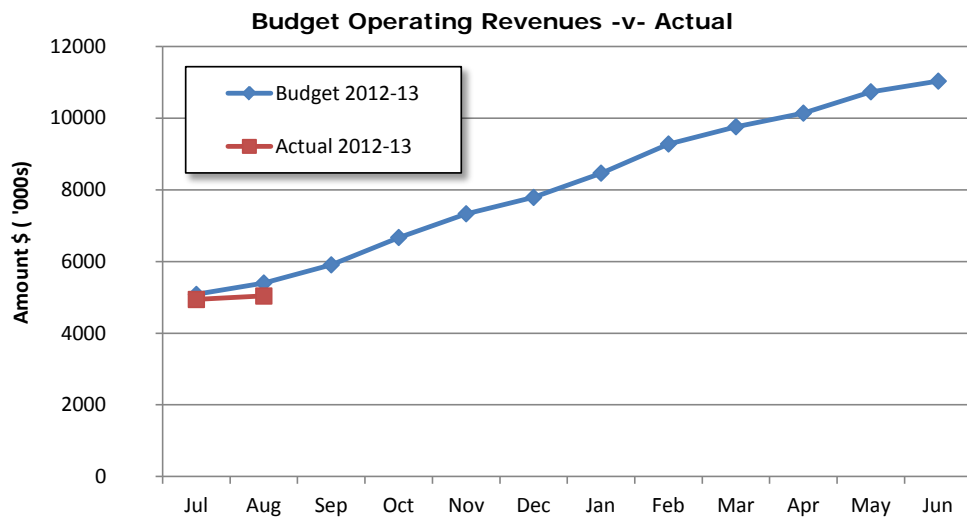
**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

**Note 2 - Graphical Representation - Source Statement of Financial Activity**



**Comments/Notes - Operating Expenses**

[Insert explanatory notes and commentary on trends and timing]



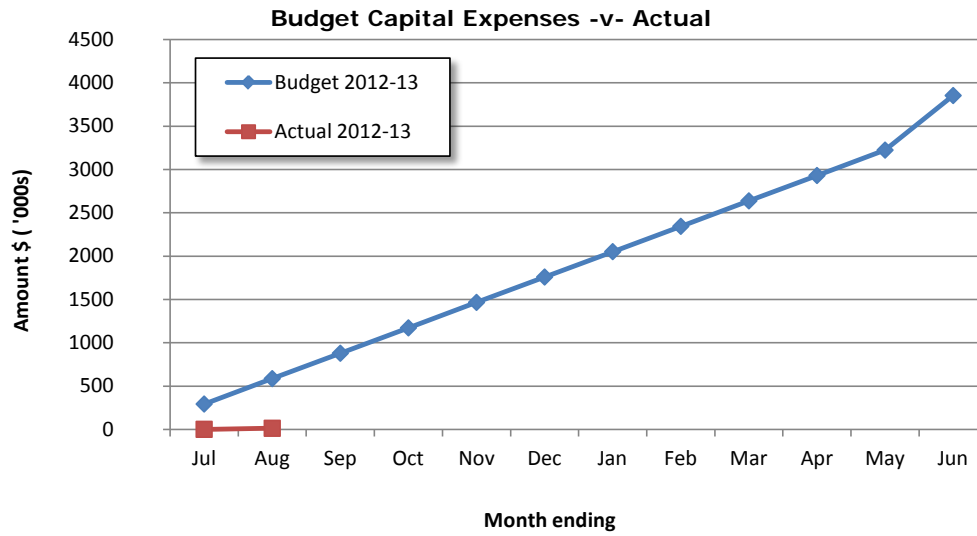
**Comments/Notes - Operating Revenues**

[Insert explanatory notes and commentary on trends and timing]



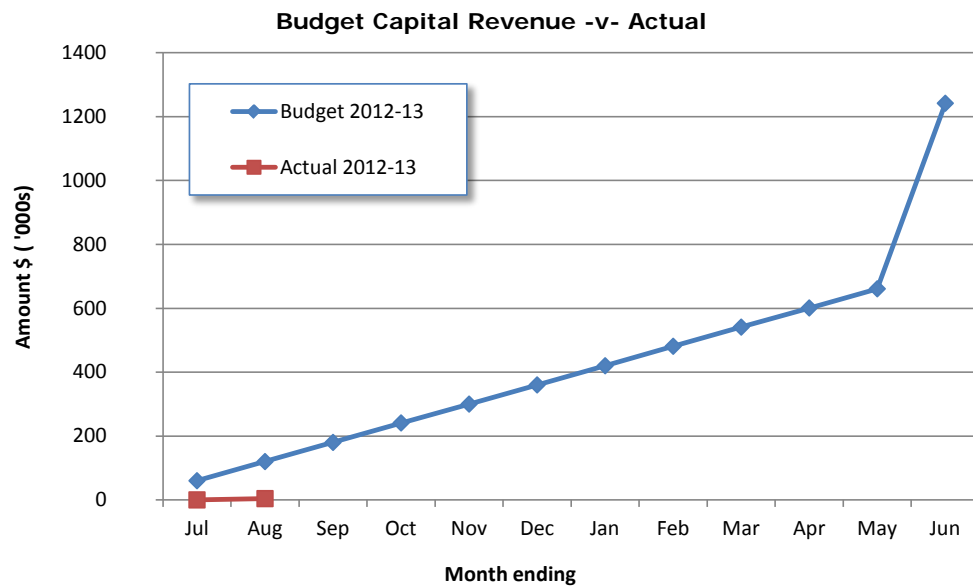
**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

**Note 2 - Graphical Representation - Source Statement of Financial Activity**



**Comments/Notes - Capital Expenses**

[Insert explanatory notes and commentary on trends and timing]



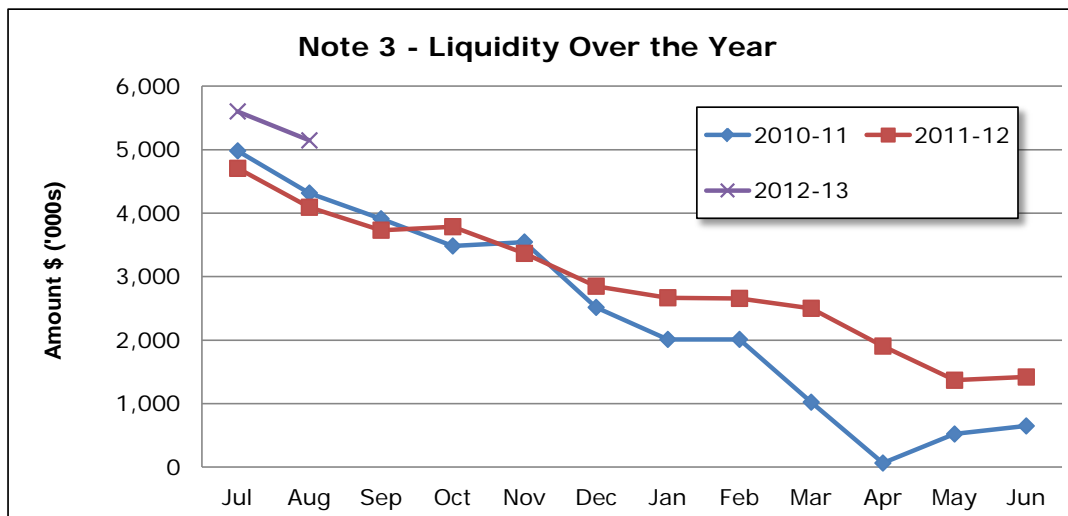
**Comments/Notes - Capital Revenues**

[Insert explanatory notes and commentary on trends and timing]

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

**Note 3: NET CURRENT FUNDING POSTION**

		Positive=Surplus (Negative=Deficit)		
		2012-13		
	Note	YTD 31 August 2012	30 June 2012	YTD 31st August 2011
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	3,330,523	1,084,981	3,015,352
Cash Restricted	4	392,971	391,002	310,917
Receivables - Rates	6	2,024,508	41,773	1,763,672
Receivables -Other	6	114,016	357,524	51,869
Inventories		53,455	47,364	44,838
		5,915,473	1,922,644	5,186,648
<b>Less: Current Liabilities</b>				
Payables		(373,646)	(132,019)	(438,750)
Provisions		(311,403)	(311,403)	(343,633)
		(685,049)	(443,422)	(782,383)
Less: Cash Reserves	7	(392,971)	(391,002)	(310,917)
Add: Cash Backed Provisions		308,153	324,322	0
<b>Net Current Funding Position</b>		<b>5,145,606</b>	<b>1,412,542</b>	<b>4,093,348</b>

**Comments - Net Current Funding Position**

[Insert explanatory notes and commentary on trends and timing]

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

**Note 4: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
<b>(a) Cash Deposits</b>							
Municipal Account	Variable	3,329,253			3,329,253		Cheque Acc.
LSL Maximiser	Variable		169,234		169,234		Cheque Acc.
Fire Maximiser	Variable		11,331		11,331		Cheque Acc.
Plant Maximiser	Variable		992		992		Cheque Acc.
Annual Leave Maximiser	Variable		147,351		147,351		Cheque Acc.
Gwalia Precinct Maximiser	Variable		64,063		64,063		Cheque Acc.
Cash On Hand	Nil	1,270			1,270		On Hand
<b>(b) Term Deposits</b>					0		
N/A					0		
<b>(c) Other Investments</b>					0		
N/A					0		
<b>Total</b>		<b>3,330,523</b>	<b>392,971</b>	<b>0</b>	<b>3,723,494</b>		

**Comments/Notes - Investments**

[Insert explanatory notes and commentary on trends and timing]

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

**Note5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	<b>Surplus/(Deficit) on Budget Adoption 17/07/2012</b>			\$ 0	\$ 0	\$ 0	\$ 0
	There were no budget amendments for the period ending 31 August 2012						0
	<b>Closing Funding Surplus (Deficit)</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

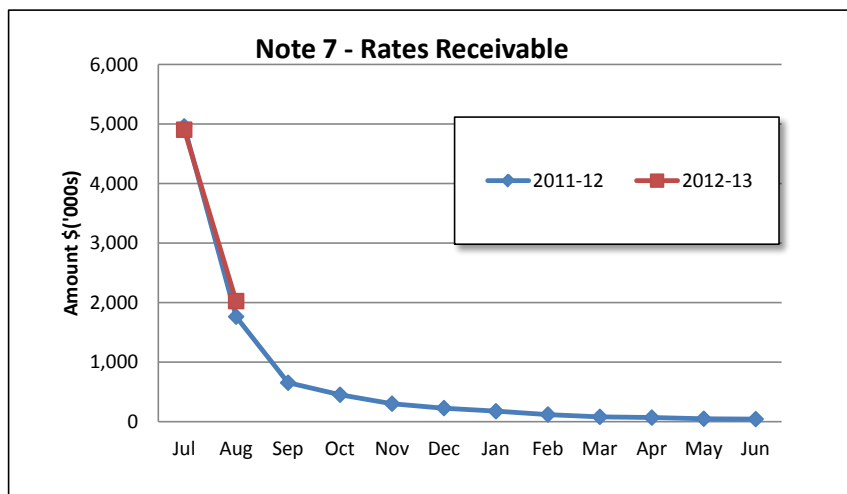
**Note 6: RECEIVABLES**

**Receivables - Rates Receivable**

Opening Arrears Previous Years  
 Levied this year  
 Less Collections to date  
 Equals Current Outstanding

**Net Rates Collectable**  
 % Collected

	YTD 31st August 2012	YTD 30th June 2012
	\$	\$
Opening Arrears Previous Years	41,773	53,938
Levied this year	4,706,003	5,037,515
Less Collections to date	(2,723,268)	(5,049,680)
Equals Current Outstanding	<b>2,024,508</b>	<b>41,773</b>
<b>Net Rates Collectable</b>	<b>2,024,508</b>	<b>41,773</b>
% Collected	57.36%	99.18%



**Comments/Notes - Receivables Rates and Rubbish**

[Insert explanatory notes and commentary on trends and timing]

**Receivables - General**

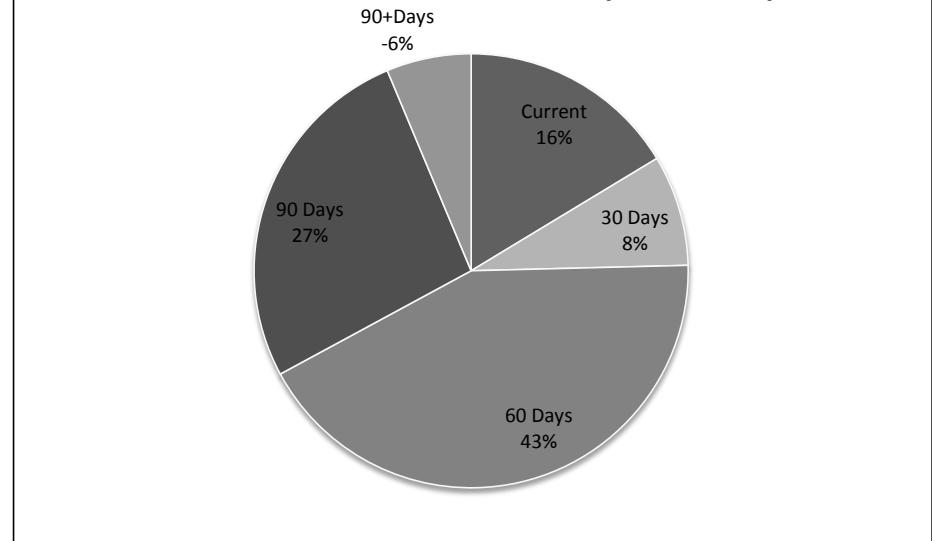
Receivables - General

**Total Receivables General Outstanding**

Amounts shown above include GST (where applicable)

	Current	30 Days	60 Days	90 Days	90+Days
	\$	\$	\$	\$	\$
Receivables - General	21,325	10,776	55,467	34,686	(8,238)
<b>Total Receivables General Outstanding</b>					<b>114,016</b>

**Note 7 - Accounts Receivable (non-rates)**



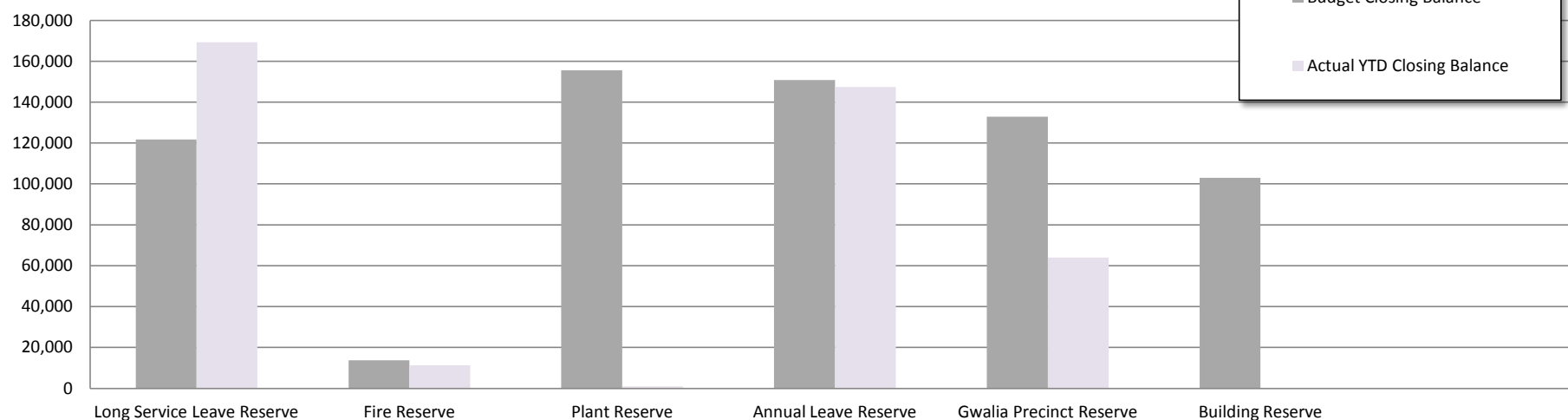
**Comments/Notes - Receivables General**

[Insert explanatory notes and commentary on trends and timing]

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

**Note 7: Cash Backed Reserve**

2012-13										
Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Long Service Leave Reserve	168,216	0	1,018	3,546	0	(50,000)	0		121,762	169,234
Fire Reserve	11,267	0	65	2,398	4,000	0	(4,000)		13,665	11,332
Plant Reserve	992	0	0	154,530	0	0	0		155,522	992
Annual Leave Reserve	146,465	0	886	4,394	0	0	0		150,859	147,351
Gwalia Precinct Reserve	64,062	0	0	68,872	0	0	0		132,934	64,062
Building Reserve	0	0	0	103,000	0	0	0		103,000	0
									0	0
	<b>391,002</b>	<b>0</b>	<b>1,969</b>	<b>336,740</b>	<b>4,000</b>	<b>(50,000)</b>	<b>(4,000)</b>		<b>677,742</b>	<b>392,971</b>

**Note 9 - Year To Date Reserve Balance to End of Year Estimate**

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

**Note 8: CAPITAL DISPOSALS AND ACQUISITIONS**

Actual YTD Profit(Loss) of Asset Disposal				Disposals	Current Budget		
					YTD 31 July 2012		
Cost	Accum Depr	Proceeds	Profit (Loss)		Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
				<b>Plant and Equipment</b>			
				0 Asset 300 Great Wall Utility D/Cab	(7,276)	0	7,276
				0 Asset 321 2011 Ford Falcon 4L	(9,659)	0	9,659
				0 Asset 9 2009 Ford Ranger L2229	(5,371)	0	5,371
				0 Asset 32 2009 Ford Ranger L2169	(10,154)	0	10,154
				0 Asset 26 Mack Prime Mover P2019	(85,047)	0	85,047
				0 Asset 326 2011 Nissan Navara 6L	(18,621)	0	18,621
				0 Asset 38 2009 Nilfilsk Sweeper P2253	(42,304)	0	42,304
				0 Asset 18 Haulmore Trailer P781	20,000	0	(20,000)
				0 Asset 16 Haulmore Trailer P 782	20,000	0	(20,000)
				0 Asset 322 2011 Ford Falcon 2L	(10,348)	0	10,348
				0 Asset 320 2011 Ford FG Sedan 1L	(11,243)	0	11,243
				0			
				0			
				<b>Land and Buildings</b>			
				0 Asset L211 Industrial Land	(143,000)	0	143,000
				0			
				0			
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>(303,023)</b>	<b>0</b>	<b>303,023</b>

**Comments - Capital Disposal/Replacements**

Comments	Summary Acquisitions	Current Budget		
		Budget	Actual	Variance
		\$	\$	\$
	<b>Property, Plant &amp; Equipment</b>	862,562	0	(862,562)
	<b>Land and Buildings</b>	1,181,796	4,998	(1,176,798)
	<b>Furniture and Equipment</b>	235,748	0	(235,748)
	<b>Infrastructure</b>			
	Roadworks	323,243	0	(323,243)
	Drainage	0	0	0
	Bridges	0	0	0
	Footpath & Cycleways	0	0	0
	Parks, Gardens & Reserves	0	0	0
	Airports	0	0	0
	Sewerage	0	0	0
	Other Infrastructure	913,860	2,914	(910,946)
	<b>Capital Totals</b>	<b>3,517,209</b>	<b>7,912</b>	<b>(3,509,297)</b>

Comments	Buildings	Current Budget		
		This Year		
		Budget	Actual	Variance
		\$	\$	\$
	Youth Centre - External Refurbishment	60,000		(60,000)
	Construct New Satff Housing	450,000		(450,000)
	Patroni's Guest House Restoration	371,796	4,998	(366,798)
	Building for Vintage Hearse and Truck	300,000		(300,000)
				0
	<b>Capital Totals</b>	<b>1,181,796</b>	<b>4,998</b>	<b>(1,176,798)</b>

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

**Note 8: CAPITAL DISPOSALS AND ACQUISITIONS**

Comments	Plant & Equipment	Current Budget		
		This Year		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Health Vehicle 4L	41,737		(41,737)
	Maintenance Grading Camp Genset	17,500		(17,500)
	Utility Vehicle	65,000		(65,000)
	Utility Vehicle	38,000		(38,000)
	Utility Vehicle	46,000		(46,000)
	Street Sweeper	80,463		(80,463)
	Side Tipper Trailer	105,000		(105,000)
	Side Tipper Trailer	105,000		(105,000)
	Prime Mover	240,000		(240,000)
	DCEO Vehicle 2L	41,737		(41,737)
	CEO Vehicle 1L	52,237		(52,237)
	CDO Vehicle	29,888		(29,888)
				0
	<b>Capital Totals</b>	<b>862,562</b>	<b>0</b>	<b>(862,562)</b>

Comments	Furniture & Equipment	Current Budget		
		This Year		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
	TV Radio - Upgrade self help site to digital	139,748		(139,748)
	Accounting Software Upgrade	96,000		(96,000)
				0
	<b>Capital Totals</b>	<b>235,748</b>	<b>0</b>	<b>(235,748)</b>

Comments	Roads	Current Budget		
		This Year		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
	R2R - Townsite Reseal	323,243		(323,243)
	<b>Capital Totals</b>	<b>323,243</b>	<b>0</b>	<b>(323,243)</b>

Comments	Other Infrastructure	Current Budget		
		This Year		
		Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Extend Rubbish Tip Boundary Fence	20,000		(20,000)
	Main Street Verandah Refurbishment	10,000		(10,000)
	Town Entry Statements	57,610		(57,610)
	Footpath Renewal	320,164		(320,164)
	Extension to Street Lighting	220,000		(220,000)
	Aerodrome - Bitulastic Seal Apron	71,400		(71,400)
	Gwalia Headframe Renewal	67,000		(67,000)
	Restoration Ken Locomotive	15,000	2,914	(12,086)
	Restoration Leonora Electric Tram	75,000		(75,000)
	Stock Yards	57,686		(57,686)
				0
	<b>Capital Totals</b>	<b>913,860</b>	<b>2,914</b>	<b>(910,946)</b>



**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

**Note 9: RATING INFORMATION**

RATE TYPE		Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Budget Rate Revenue \$	Budget Interim Rate \$	Budget Back Rate \$	Budget Total Revenue \$
<b>General/Differential Rates</b>												
GRV	Residential	0.0580	483	6,440,356	373,541	0	0	373,541	373,541	2,500	0	376,041
	Industrial	0.0580	47	3,537,480	205,174	0	0	205,174	205,174	0	0	205,174
	Commercial	0.0580	29	3,460,322	200,699	0	0	200,699	200,699	0	0	200,699
	Town Centre	0.0580	4	246,770	14,313	0	0	14,313	14,313	0	0	14,313
	Vacant	0.0580	1	17,368	1,007	0	0	1,007	1,007	0	0	1,007
	Miscellaneous	0.0580	11	404,468	23,459	0	0	23,459	25,602	0	0	25,602
	Mining Tenement	0.0580	6	2,399,248	139,156	0	0	139,156	139,156	0	0	139,156
UV	Mining Tenement	0.1280	1,112	26,398,746	3,379,039	1,394	0	3,380,433	3,375,658	0	0	3,375,658
	Pastoral	0.0480	26	1,244,156	59,719	0	0	59,719	59,800	0	0	59,800
	Rural	0.0480	2	50,000	2,400	0	0	2,400	1,924	0	0	1,924
<b>Sub-Totals</b>			1,721	44,198,914	4,398,508	1,394	0	4,399,902	4,396,874	2,500	0	4,399,374
<b>Minimum Rates</b>		<b>Minimum \$</b>										
GRV	Residential	267	19	0	5,073	0	0	5,073	5,073	0	0	5,073
	Industrial	267	11	0	2,937	0	0	2,937	2,937	0	0	2,937
	Commercial	267	4	0	1,068	0	0	1,068	1,068	0	0	1,068
	Town Centre	267	3	0	801	0	0	801	801	0	0	801
	Vacant	267	59	0	15,753	(2,017)	0	13,736	16,020	0	0	16,020
	Miscellaneous	267	3	0	801	0	0	801	801	0	0	801
	Mining tenement	267	1,048	0	279,816	0	0	279,816	282,486	15,000	0	297,486
UV	Pastoral	267	4	0	1,068	0	0	1,068	1,068	0	0	1,068
	Rural	267	3	0	801	0	0	801	801	0	0	801
<b>Sub-Totals</b>			1,154	0	308,118	(2,017)	0	306,101	311,055	15,000	0	326,055
Written Back								4,706,003				4,725,429
								0				(15,000)
								4,706,003				4,710,429
Discounts								0				0
<b>Totals</b>								4,706,003				4,710,429

**Comments - Rating Information**

All land except exempt land in the Shire of Leonora is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2012/13 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

**10. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

The Shire of Leonora has no borrowings.

(b) New Debentures

No new debentures were raised during the reporting period.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

**Note 11: GRANTS AND CONTRIBUTIONS**

Program/Details GL	Grant Provider	Approval	2012-13 Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
<b>GENERAL PURPOSE GRANTS</b>								
Grants Commission	WALGGC	Y	276,986		276,986		0	276,986
Federal Roads	WALGGC	Y	263,589		263,589		0	263,589
Country Local			675,220		675,220		0	675,220
<b>HEALTH</b>								
Medical Centre			20,000		20,000		0	20,000
EHO Contributions	Various Shires	Y	0	4,940	4,940		4,940	0
Aged Care Feasibility			20,000		20,000		0	20,000
<b>LAW, ORDER, PUBLIC SAFETY</b>								
Fire Prevention Grant			7,280		7,280		0	7,280
<b>WELFARE SERVICES</b>								
Childcare	Dept. Comm & Welfare		61,552		61,552		11,000	50,552
Youth Programs	Dept. Child Protect.		65,518		65,518		15,130	50,388
<b>RECREATION AND CULTURE</b>								
Recreation Centre	Dept. of Sports & Rec.		113,000			113,000	0	113,000
Centrelink Agent	Centrelink		37,779		37,779		6,297	31,482
CRC			111,500		111,500		0	111,500
<b>ECONOMIC SERVICES</b>								
Contract building Surveyor	Various Shires	Y	0	4,937	4,937	0	4,937	0
GEDC Officer	Various Shires	Y	0	13,636	13,636		13,636	0
Gold Treat Plant	Shire of Menzies	Y	0	10,000	10,000		10,000	0
Golden Gift Contribution	Various	Y		4,530	4,530		4,530	0
<b>TRANSPORT</b>								
<b>MRWA ROAD FUNDING</b>								
Project Grants	MRWA Funding		132,099		96,699	35,400	0	132,099
Direct Grants	MRWA RRG		373,257		373,257	0	0	373,257
<b>OTHER ROAD/STREETS GRANTS</b>								
Roads To Recovery	Building Program		2,586,411		2,263,168	323,243	0	2,586,411
<b>OTHER PROPERTY &amp; SERVICES</b>								
Grant - Projects			91,500		91,500	0	0	91,500
<b>TOTALS</b>			<b>4,835,691</b>	<b>38,043</b>	<b>4,402,091</b>	<b>471,643</b>	<b>70,470</b>	<b>4,803,264</b>

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

**Note 12: TRUST FUND**

Council holds no funds on behalf of other entities.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

**Note 13: MAJOR VARIANCES**

Comments/Reason for Variance
------------------------------

**13.1 OPERATING REVENUES****13.1.8 TRANSPORT***I122213 - Natural Disaster Reinstatement*

Still awaiting previous claim to be approved before continuing works and submitting more claims

*I122213 - Fees Landing at Airport*

Avdata statement not received for month end processing, so August figures yet to be entered.

**13.1.9 ECONOMIC SERVICES***I136456 Contribution to GEDC Officer*

Invoices issued earlier than budgeted

*I136458 Cont to Gold Treatment Plant Feasibility Study*

Invoices issued earlier than budgeted

**13.2 OPERATING EXPENSE****13.2.1 GOVERNANCE***E041070 Presidential Allowance*

Allowance issued month earlier than budgeted

*E041187 Deputy President Allowance*

Allowance issued month earlier than budgeted

*E041187 Strategic Plan Development*

Invoice received earlier than originally budgeted

**13.2.4 HEALTH***E074075 Doctor Top Up Salary*

Payment made for six months rather than quarterly

**13.2.6 COMMUNITY AMENITIES***E101020 Domestic Refuse Collection*

YTD budget should be allocated at 1/12 per month, not as full allocation at this point.

*E102020 Commercial Refuse Collection*

YTD budget should be allocated at 1/12 per month, not as full allocation at this point.

*E107042 Othe Community Amenities Insurance*

YTD budget should be allocated at 1/12 per month, not as full allocation at this point.

**13.2.8 TRANSPORT***E122209 - Natural Disaster Reinstatement*

Still awaiting previous claim to be approved before continuing works and submitting more claims

*E122040 Roadworks Maintenance*

Alteration to timing of programme

*E122043 Bush Grading*

Alteration to timing of programme

*E122044 Depn Road Infrastructure*

Alteration to timing of programme

*E122207 RRG Kookynie Malcolm Road*

Alteration to timing of programme

*E122208 RRG Leonora Mt Ida Road*

Alteration to timing of programme

**13.2.9 ECONOMIC SERVICES***E132040 Donation Golden Quest Trail*

Alteration to timing of programme

*E132075 Golden Quest Trail Marketing*

Alteration to timing of programme

*E134021 Insurance (Gwalia)*

YTD budget should be allocated at 1/12 per month, not as full allocation at this point.

**Shire of Leonora**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31st August 2012**

**Note 13: MAJOR VARIANCES**

**Comments/Reason for Variance**

**13.3 CAPITAL REVENUE**

**13.3.2 PROCEEDS FROM DISPOSAL OF ASSETS**

Alteration to timing of programme

**10.0 REPORTS OF OFFICERS****10.2 DEPUTY CHIEF EXECUTIVE OFFICER****10.2(B) ACCOUNTS FOR PAYMENT**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 18<sup>th</sup> September, 2012

**AGENDA REFERENCE:** 10.2 (B) SEP 12

**SUBJECT:** Accounts for Payment

**LOCATION / ADDRESS:** Nil

**NAME OF APPLICANT:** Nil

**FILE REFERENCE:** Nil

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 10<sup>th</sup> September, 2012

**BACKGROUND**

Attached statement consists of accounts paid by Delegated Authority and direct bank transactions represented by **Cheques 16101 to 16262** and totalling **\$267,739.59**, and accounts paid by Council Authorisation represented by **Cheques 16263 to 16320** and totalling **\$231,013.33** be authorised for payment.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

**STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

**RECOMMENDATIONS**

That accounts paid by Delegated Authority and Direct Bank Transactions represented by **Cheques 16101 to 16262** and totalling **\$267,739.59**, and accounts paid by Council Authorisation represented by **Cheques 16263 to 16320** and totalling **\$231,013.33** be authorised for payment.

**VOTING REQUIREMENT**

Simple Majority

President: \_\_\_\_\_

**COUNCIL DECISION**

**Moved Cr GW Baker, Seconded Cr LR Petersen**, that accounts paid by Delegated Authority and Direct Bank Transactions represented by **Cheques 16101 to 16262** and totalling **\$267,739.59**, and accounts paid by Council Authorisation represented by **Cheques 16263 to 16320** and totalling **\$231,013.33** be authorised for payment.

**CARRIED (5 VOTES TO 0)**



President: \_\_\_\_\_

<b>Shire of Leonora</b>				
<b>Monthly Report - List of Accounts Paid by Delegated Authority</b>				
<b>Submitted to Council on the 18th September, 2012</b>				
<p>The following list of accounts has been paid via <b>direct bank transactions</b> since the previous list of accounts, totalling <b>\$3,471.99</b></p> <p>_____</p> <p><b>CHIEF EXECUTIVE OFFICER</b></p>				
<b>Direct Deposits</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
1 (/D/D)	15/08/2012	Toyota Financial Service	GEDC Vehicle – August 2012 Bank Statement	1,476.05
1 (D/D)	15/08/2012	Alliance Equipment Finance	CRC Photocopier Lease – August 2012 Bank Statement	275.84
1 (D/D)	27/08/2012	Alliance Equipment Finance	Lease on Photocopier – August 2012 Bank Statement	1,121.55
1 (D/D)	27/08/2012	National Australia Bank	Bank Fee – August 2012 Bank Statement	105.00
1 (D/D)	31/08/2012	National Australia Bank	Bank Fee – August 2012 Bank Statement	267.80
1 (D/D)	07/09/2012	National Australia Bank	Bank Fee for EFTPOS – September 2012 Bank Statement	124.25
1 (D/D)	07/09/2012	National Australia Bank	Bank Fee – September 2012 Bank Statement	101.50
			<b>GRAND TOTAL</b>	<b>\$3,471.99</b>

<b>Shire of Leonora</b>				
<b>Monthly Report - List of Accounts Paid by Delegated Authority</b>				
<b>Submitted to Council on the 18th September, 2012</b>				
The following list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Cheques numbered from <b>16232</b> to <b>16262</b> and totalling <b>\$246,235.65</b>				
<hr/>				
<b>CHIEF EXECUTIVE OFFICER</b>				
<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
16232	16/08/2012	Garry J Agnew (CANCELLED Direct Deposit)	Health & Building Contract	8,434.27
16233	20/08/2012	Leonora District High School	Bond Refund - Sporting Facility Hall Hire for 28/07/2012	330.00
16234	20/08/2012	ATO	July 2012 BAS	25,041.00
1 (D/D)	22/08/2012	Shire of Leonora	Salaries & Wages – PPE: 22/08/2012	53,291.00
16235	22/08/2012	L.G.R.C.E.U.	Union Fee – PPE: 22/09/2012	19.40
16236	22/08/2012	Shire of Leonora	Tax/Rent – PPE: 22/08/2012	18,050.69
16237	22/08/2012	W.A.L.G.S. Plan	Superannuation – PPE: 22/08/2012	9,783.48
16238	22/08/2012	Child Support Agency	Child Support – PPE: 22/08/2012	643.31
16239	22/08/2012	Asgard	Superannuation – PPE: 22/08/2012	111.38
16240	28/8/2012	GVROC	Reimbursement of Additional Asset Management Costs	8,687.80
16241	30/8/2012	Earth Australia Contracting	Backfill and Airport Apron Sweeping as requested by Works Manager	2,035.00
16242	30/08/2012	Building Commission	Builders Registration Fee – B/L No: 10/12	35.50
1 (D/D)	05/09/2012	Shire of Leonora	Salaries & Wages – PPE: 05/09/2012	55,702.00
16243	05/09/2012	LGRCEU	Union Fee – PPE: 05/09/2012	19.40
16244	05/09/2012	Shire of Leonora	Tax/Rent – PPE: 05/09/2012	19,964.11
16245	05/09/2012	WALGS Plan	Superannuation – PPE: 05/09/2012	9,744.72
16246	05/09/2012	Child Support Agency	Child Support – PPE: 05/09/2012	941.97
16247	05/09/2012	Asgard	Superannuation – PPE: 05/09/2012	506.16
16248	05/09/2012	Shire of Leonora	Petty Cash Recoup	317.60
16249	04/09/2012	Biggs Butchers	Meat for BBQ 22 <sup>nd</sup> April, 2012	430.00
16250	04/09/2012	Daniel Yates	Reimbursement for purchase of Grading Camp Equipment	541.38
16251	04/09/2012	Gail Ross	Reimbursement – Purchases for Hoover house	372.20
16252	04/09/2012	Gary Ross	Carpet Cleaning 229 Hoover Street + Information Centre	120.00
16253	04/09/2012	Horizon Power	Power Usage – Shire owned Properties	23,202.47
16254	04/09/2012	PH Kerr & Co	New Croplands Sprayer for Eradication of Cacti in Gwalia	4,288.00
16255	04/09/2012	Poitier Medical Practice	Urine, Drug and Alcohol Screens for T. Browning, D. Yates and J. Epis	225.00
16256	04/09/2012	RLG Mechanical Services	Repairs to P 14788 and Genset Service	905.66
			<b>Sub Total</b>	<b>\$243,743.50</b>

President: \_\_\_\_\_

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
			<b>Balance Brought Forward</b>	<b>\$243,743.50</b>
16257	04/09/2012	Telstra	Phone/Internet Usage – Shire Properties	413.95
16258	04/09/2012	Pipeline Mining and Civil Contracting	Trench work & Pruning of Street trees as per requests	8,205.98
16259	05/09/2012	Garry J Agnew (CANCELLED CHQ Direct Deposit)	Health & Building Report	4,881.82
16260	07/09/2012	R F Young	Contract Grading	6,716.60
16261	10/09/2012	Building Commission	Builders Rego Fee – Builders Licence No. 11/12	94.00
16262	10/09/2012	Construction training Fund	Construction Training Fund Fee – Building Licence No. 11/12	211.75
			<b>GRAND TOTAL</b>	<b>\$264,267.60</b>

President: \_\_\_\_\_

<b>Shire of Leonora</b>				
<b>Monthly Report - List of Accounts Paid by Authorisation of Council</b>				
<b>Submitted to Council on the 18th September, 2012</b>				
<p>Cheques numbered from <b>16263</b> to <b>16321</b> totaling <b>\$231,013.33</b> submitted to each member of the Council on 18th September, 2012 have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing.</p>				
<b>CHIEF EXECUTIVE OFFICER</b>				
<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
16263	18/09/2012	Air BP	Avgas Drums purchased for resale	3,366.64
16264	18/09/2012	Airport Lighting Specialists	Light Holder and Plate Assembled+ Airbag as requested for Aerodrome	244.64
16265	18/09/2012	ATOM Supply	Heater Oil Demon as requested by Works Manager	833.77
16266	18/09/2012	Austral Mercantile Collections P/L	Legal Costs Recoverable - Shire of Leonora Vs Oro Del Sur Pty Ltd + Vs Brutus Constructions P/L	403.33
16267	18/09/2012	BOC Limited	Oxygen Industrial G Size for Museum	51.72
16268	18/09/2012	Breakaway Earthmoving	Hire of Road Train Sidetippers and Primemover	2,838.00
16269	18/09/2012	Bridgestone	4 Tyres and a Wheel Alignment	1,480.05
16270	18/09/2012	Bunnings Building Supplies Pty Ltd	Smoke Alarm, Kinetic Plug and Cutlery Drainer for Depot and Shower Set for 250 Queen Victoria Street	116.95
16271	18/09/2012	Butsons Building Service	Remove old garden retainer walls and replace with double brick retaining walls to all areas at CRC	10,780.00
16272	18/09/2012	Chubb Security Services Ltd	ATM Upkeep Expenses - August 2012	1,956.33
16273	18/09/2012	City Of Kalgoorlie/Boulder	GVROC Reimbursements and Contribution to Goldfields Collections Care Project	25,151.00
16274	18/09/2012	Courier Australia	Freight Costs	96.78
16275	18/09/2012	CPS Wear Parts	Grader Blade + Bolts and Nuts	2,509.32
16276	18/09/2012	Department for Communities	Service Annual Fee - Leonora Child Care Centre	185.00
16277	18/09/2012	Department of Finance	Local Government Contribution to Regional Heritage Advisory Service 2012/13	2,475.00
16278	18/09/2012	Eagle Petroleum (WA) Pty Ltd	Diesel Purchased for Depot	44,050.92
16279	18/09/2012	Elite Gym Hire	Annual Inspection/Repair of Gym Equipment at Leonora recreation Centre	695.15
16280	18/09/2012	Express Yourself Printing	Diaries for Depot, Ink Cartridges Sold by CRC and Stationery for Museum	282.20
16281	18/09/2012	FESA	ESL Quarter 1	30,522.90
			<b>Sub Total</b>	<b>\$128,039.70</b>

President: \_\_\_\_\_

Cheque	Date	Name	Item	Payment
			<b>Balance Brought Forward</b>	<b>\$128,039.70</b>
16282	18/09/2012	Forman Bros	Repairs at Youth Centre, Supply Water to Roundabout, Repair Burst Sewer Line on Kurrajong Street, Repair Hot Water System at 11A Walton Street, Fix Coffee Machine at Airport	4,624.40
16283	18/09/2012	Galaxy Embroidery and Printing	Stubbies and Caps for Gwalia Historical Precinct	913.88
16284	18/09/2012	Goldfields Tourism Network Assoc Inc	Golden Quest Trail Books, Shire Contribution to Discovery Trail Project and Shire contribution to the association	40,869.10
16285	18/09/2012	Goldfields Toyota	80,000Km Service of P817	567.20
16286	18/09/2012	Goldfields Truck Power	Padfoot Roller Hire for July, 2012	3,256.00
16287	18/09/2012	Goldline Distributors	Goods ordered for Hoover House, Cleaning products for Airport, Info Centre and Main Office and Coffee Beans for Airport Coffee Machine.	1,462.97
16288	18/09/2012	Hardie Grant	50 x 'And be Home Before Dark" Books for Museum and Info Centre	874.00
16289	18/09/2012	Healthscope Pathology	Pathology Services associated with staff medicals	60.00
16290	18/09/2012	Heart Foundation	Donation to Heart Foundations Doorknock Appeal 2012	1,000.00
16291	18/09/2012	Information Services & Technology Pty Ltd	Upgrade and extra Licence for Collections MOSAiC Version 10	880.00
16292	18/09/2012	J tagz	Dog Registration Tags - 2015	258.50
16293	18/09/2012	J.R. & A. Hersey Pty Ltd	Tools and supplies as requested by Works Manager	2,746.72
16294	18/09/2012	Kalgoorlie Auto Service	50,000Km Service for P11521 + Annual Road Worthy Inspection	1,673.01
16295	18/09/2012	Kalgoorlie Retravision	Video Camera, Platinum Shot + Spray Auto Off Iron, Iron Cleaner + CD and iPod Micro Hifi System + Milkshake Maker for Museum	2,014.00
16296	18/09/2012	Kleenheat Gas	2 x Gas Cylinders to 11(B) Walton Street	173.92
16297	18/09/2012	Landgate	Online Transaction Summary + Valuation Rolls - Minimum Charge	164.00
16298	18/09/2012	Leonora Post Office	Postage Costs for August 2012	288.75
16299	18/09/2012	Leonora Supermarket and Hardware	Supermarket Purchases for Shire Businesses July, 2012	857.97
16300	18/09/2012	Local Health Authorities Analytical Comm	Analytical Services 2012/2013	481.09
16301	18/09/2012	Martins Trailer Parts	Trailer Hub for P857	84.41
16302	18/09/2012	McLean Print	Printing of Shire of Leonora Letterheads	572.00
16303	18/09/2012	McMahon Burnett Transport	Freight Costs	3,272.86
16304	18/09/2012	Mukinbudin Agencies July 08	Supplies and tools for Cactus Eradication at Gwalia	2,374.70
16305	18/09/2012	Office National Kalgoorlie	Rolls for Cash Register and Monthly photocopier charge for Shire Office and CRC	1,729.35
			<b>Sub Total</b>	<b>\$199,238.53</b>

President: \_\_\_\_\_

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
			<b>Balance Brought Forward</b>	<b>\$199,238.53</b>
16306	18/09/2012	Officeworks	Glue Gun for Museum	27.52
16307	18/09/2012	Onsite Rental Group	Plant Hire - August, 2012	14,892.74
16308	18/09/2012	Paramount Business Supplies Pty Ltd	Supply of 2x Large Laminate Rolls for CRC	321.20
16309	18/09/2012	Penns Cartage Contractors	Transport of 17 ton Pad Foot Roller Ex from depot to Kalgoorlie	1,199.22
16310	18/09/2012	Sigma Chemicals	Cleaning Supplies for Leonora Pool	2,430.00
16311	18/09/2012	Signpower	2x Town Planning Scheme Signs	297.00
16312	18/09/2012	Sunny Brushware Supplies Pty Ltd	33 Broom Panels to suit Bobcat Broom	924.35
16313	18/09/2012	Toll Ipec Pty Ltd	Freight Costs	56.12
16314	18/09/2012	Tourism Council Western Australia	Renewal: Australian Tourism Accreditation Program	299.00
16315	18/09/2012	UHY Haines Norton	Accounting Service fee for July 2012	6,270.00
16316	18/09/2012	Visitors Centre Association WA	2012/2013 VCAWA Membership - Level 2 (Non Accredited)	180.00
16317	18/09/2012	WA Country Health Service - Goldfields	Rental of Surgery and Consulting Rooms September 2012	408.80
16318	18/09/2012	WA Local Government Association	2012 WA Local Government Convention and Trade Exhibition - Registration - T Browning + J Carter	1,083.00
16319	18/09/2012	Wajon Publishing Company	Colour Guide to Spring Wildflowers of WA - Museum Resale	137.00
16320	18/09/2012	Westland Autos No1 Pty Ltd	Service for P33 and P6	1,264.80
16321	18/09/2012	Westrac Pty Ltd	Parts for P289 and P000	1,984.05
			<b>TOTAL</b>	<b>\$231,013.33</b>

**10.0 REPORTS OF OFFICERS****10.2 DEPUTY CHIEF EXECUTIVE OFFICER****10.2(C) 2012/13 BUDGET AMENDMENT FOR PURCHASE OF LAND**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 18 September 2012

**AGENDA REFERENCE:** 10.2 (C) SEP 12

**SUBJECT:** 2012/13 Budget Amendment for Purchase of Land

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** N/A

**FILE REFERENCE:** 2.25

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 12<sup>th</sup> September 2012

**BACKGROUND**

The Shire has had listed in its Forward Capital Works Plan, as well as other operational and business plans, to extend the Community Resource Centre in order to accommodate requests for meeting rooms, office space for short term visitors/businesses/agencies in Leonora, and increased services provided by the Community Resource Centre. This extension to the existing Community Resource Centre was to be funded from Country Local Government Fund allocations.

Whilst preparing the necessary plans, costings and documentation for this project, there have been several issues identified with extending behind the current building. Although it can be done, it will not be to the optimal standard. During these preparations, the demand for office accommodation has become more prevalent, and discussions have taken place with other agencies to relocate the Community Resource Centre to a new facility that will provide shared office accommodation for government agencies etc. The advantage of progressing along this route, is that the facility will be purpose built to cater to the requirements identified in various business planning documents etc. Work undertaken to date by the Leonora GEDC Project Officer, Pip McCahon has identified several agencies that would support such a facility being established, and in principle endorsement has already been received from the Minister for Regional Development & Lands.

The site identified for this facility is Lot 58-60A Tower Street in Leonora, due to its proximity within the Town Centre, street parking etc. The owner of this property has advised that the property could be purchased for \$240,000 plus GST. Currently, no budget provision exists within the 2012/13 for this purchase.

To accommodate this purchase, the 2012/13 budget has been reviewed by the executive staff, and areas of potential savings identified for the Council's consideration.

Currently, generous provisions are made for transfers to reserve accounts, including the establishment of new reserves for future purposes. At the time that the 2012/13 budget was formulated, surplus funds were allocated to these reserves, in particular a transfer of \$150,000 to the Plant Replacement Reserve to purchase new plant in the future, \$65,000 to the Gwalia Reserve to carry out restoration and historical projects in the Gwalia precinct, and

President: \_\_\_\_\_

\$100,000 to the Building Maintenance Reserve to carry out construction/preservation of Council buildings as well as urgent repairs and maintenance.

An examination of these three areas in the 2012/13 budget was carried out. During this review, consideration excluded projects that were funded by sources other than Council, and also excluded recurring operating expenditure. The review focussed on expenditure in each of these three categories to assess whether it would be possible to reduce transfers to the aforementioned reserve accounts responsibly. The results are listed below:

Gwalia:

E134013 Museum Maintenance	\$15,000
E134014 Hoover House Maintenance	\$12,000
E134025 Consultant Fees	\$90,800
E134029 Collections Care	\$38,000
E134031 Gwalia Buildings Maintenance	\$25,000
E134015 Gardens and Grounds Maintenance	\$12,000
Patroni's Guest House	\$311,796
Gwalia Headframe Renewal	\$67,000
Restoration Ken the Locomotive	\$15,000
Restoration Electric Tram	<u>\$40,000</u>
Total	\$626,596

Proportionately to other programs, significant expenditure is being allocated to the Gwalia precinct, to bring many areas in the museum, and the precinct up to scratch. It would seem reasonable to assume that expenditure is being allocated to works that are encompassed within the purpose of the reserve from municipal funds. Reducing the reserve transfer without this amount of work would warrant more detailed analysis, however given the funds already allocated this financial year, it is a potential saving.

Building Maintenance:

E080008 Childcare Centre Maintenance	\$5,000
E082007 Youth Services Building Mtce	\$4,000
E091033 Lot 1142 Walton South	\$1,500
E091034 Oval Caretaker Residence	\$10,000
E091035 Lot 240 Hoover Street	\$7,000
E091036 Lot 1142 Walton North	\$4,000
E091037 Lot 137A Hoover	\$2,500
E091038 Lot 137B Hoover	\$2,500
E091039 Lot 289 Queen Victoria	\$7,620
E091040 Lot 229 Hoover	\$19,000
E091045 Lot 792 Cohen St	\$5,000
E091046 Lot 250 Queen Victoria St	\$12,600
E091452 Lot 1260 Fitzgerald Drive	\$8,000
E091048 Lot 294 Queen Victoria	\$21,000
E113109 Bowling Club Mtce	\$12,800
E113110 Oval Complex	\$4,500
E114294 Rec Centre Repairs & Mtce	\$55,000
E117008 CRC Building Mtce	\$14,000
E122120 Depot Mtce	\$12,000
E122210 SPQ Depot Mtce	\$15,000
E126010 Aerodrome Mtce	\$9,000
E135003 Info Centre Mtce	\$5,000
E142050 Office Building Mtce	<u>\$18,000</u>
Total:	\$255,020

The expenditure for building maintenance above has been extracted from budget provisions, and does not include allocations for utilities, consumables etc. This level of expenditure is similar to most years, and with asset management plans etc currently being drawn up, a better notion of appropriate allocations for future years will be available and can be incorporated into the long term financial plan. Leaving a provision of approximately \$40,000 to



President: \_\_\_\_\_

be transferred to the Building Maintenance Reserve will allow ample provision for emergency works such as a new roof to a house etc.

Plant Replacement (changeover costs 2012/13)

Health Vehicle	\$12,646
Utility L2229	\$24,000
Utility L2169	\$17,000
Prime Mover	\$180,000
Works Manager Utility	\$40,000
Street Sweeper	\$68,463
Side Tipper Trailer	\$85,000
Side Tipper Trailer	\$85,000
CEO Vehicle	\$15,419
DCEO Vehicle	<u>\$12,646</u>
Total:	\$540,174

There has not been any significant transfer to the plant purchase reserve for approximately two years now, as the plant replacement program has been allocated from municipal funds. The plant replacement program is also due for review, and a better idea of the requirement per annum for the transfer to occur will be known at that time. In the meantime, a transfer of \$50,000 will still provide a starting point from the existing balance.

A review of the cost of the construction of new staff housing has also been reviewed, and reducing the balance from \$450,000 to \$410,000 will still provide ample provision for the project to proceed.

### **STATUTORY ENVIRONMENT**

Section 6.8(1) (b) of the Local Government Act 1995 provides that expenditure can be incurred when not included in the annual budget provided that it is authorised in advance by resolution (absolute majority).

### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

### **FINANCIAL IMPLICATIONS**

The financial implications resulting from this report have been considered in formulating the recommendation of a budget amendment.

### **STRATEGIC IMPLICATIONS**

Purchasing the block of land referred to in this report will assist the Shire of Leonora to complete projects within the Forward Capital Works Programme, and also in reaching the direction set within the Strategic Community Plan.

### **RECOMMENDATIONS**

That the Council resolve by absolute majority to amend the 2012/13 adopted budget, in order to purchase commercial property situated at 58-60a Tower Street, as follows:

- Reduce transfer to Plant Replacement Reserve by \$100,000 to \$50,000
- Reduce transfer to Gwalia Reserve by \$40,000 to \$25,000
- Reduce transfer to Building Maintenance Reserve by \$60,000 to \$40,000
- Reduce capital expenditure on New Staff Housing by \$40,000 to \$410,000
- Add capital expenditure to purchase Lot 58-60a Tower Street totalling \$240,000

### **VOTING REQUIREMENT**

Absolute Majority

President: \_\_\_\_\_

## **COUNCIL DECISION**

**Moved Cr RA Norrie, Seconded Cr GW Baker**, that the Council resolve by absolute majority to amend the 2012/13 adopted budget, in order to purchase commercial property situated at 58-60a Tower Street, as follows:

- Reduce transfer to Plant Replacement Reserve by \$100,000 to \$50,000
- Reduce transfer to Gwalia Reserve by \$40,000 to \$25,000
- Reduce transfer to Building Maintenance Reserve by \$60,000 to \$40,000
- Reduce capital expenditure on New Staff Housing by \$40,000 to \$410,000
- Add capital expenditure to purchase Lot 58-60a Tower Street totalling \$240,000

**CARRIED BY ABSOLUTE MAJORITY(5 VOTES TO 0)**

President: \_\_\_\_\_

*Cr L R Petersen declared a financial interest in item 10.3(A), as she is an employee of the applicant, and left the meeting at 10:05 am.*

## **10.0 REPORTS OF OFFICERS**

### **10.3 ENVIRONMENTAL HEALTH AND BUILDING OFFICER**

#### **10.3(A) APPLICATION FOR PLANNING APPROVAL**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 18<sup>th</sup> September, 2012

**AGENDA REFERENCE:** 10.3 (A) SEP 12

**SUBJECT:** Application for Planning Approval

**LOCATION / ADDRESS:** Lot 1258 H/No.10 Bell Court Leonora

**NAME OF APPLICANT:** Gwalia Properties Pty Ltd

**FILE REFERENCE:** Assess No.

#### **AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Garry Agnew

**OFFICER:** Principle Environmental Health and Building Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 4<sup>th</sup> September, 2012

#### **BACKGROUND**

##### **SUMMARY**

Council is asked to consider an Application for Planning Approval from Gwalia Properties Pty Ltd to place a 2 bedroom with central kitchen transportable accommodation unit at Lot 1258 Bell Court Leonora.

##### **COMMENT**

Council is in receipt of an application for Planning Approval from Gwalia Properties Pty Ltd C/o PO Box 9050 Alice Springs NT 0871 for the development of a 2 bedroom transportable unit at Lot 1258 Bell Court Leonora to be used for additional accommodation – see **Attachments 10.3(A) 1, 10.3(A) 2 and 10.3(A) 3.**

Lot 1258 Bell Court Leonora is zoned “Residential” with an R12.5/20 density coding under the Shire of Leonora Town Planning Scheme No.1. Therefore as the property is serviced by Water Corporation sewerage the R20 density would apply.

Table 1 of the Residential Design Codes specifies the following for R20:

1 <i>R- Code</i>	2 <i>Dwelling Type</i>	3 <i>Minimum site area per dwelling (m<sup>2</sup>)</i>	4 <i>Minimum lot area/rear Battle-axe (m<sup>2</sup>)</i>	5 <i>Minimum Frontage (m<sup>2</sup>)</i>	6 <i>Open Space</i>		7 <i>Minimum setbacks (m)</i>		
					<i>Min total</i>	<i>Min total</i>	<i>Primary street</i>	<i>Other/rear</i>	<i>Secondary street</i>
<b>R20</b>	<b><i>Single house or grouped dwelling</i></b>	<b><i>Min 440 Av 500</i></b>	<b><i>540</i></b>	<b><i>10</i></b>	<b><i>50</i></b>	<b><i>30</i></b>	<b><i>6</i></b>	<b><i>1.5</i></b>	<b><i>-</i></b>
	<b><i>Multiple Dwelling</i></b>	<b><i>500</i></b>	<b><i>-</i></b>	<b><i>-</i></b>	<b><i>-</i></b>	<b><i>-</i></b>	<b><i>6</i></b>	<b><i>1.5</i></b>	<b><i>-</i></b>

There is a single dwelling currently at the site and this proposed additional accommodation is to be positioned to the rear of the site.

The additional accommodation cannot be defined as group dwelling under the Residential Design Codes as land is not strata titled. Consequently as the proposed development at lot 1258 Bell Court generally satisfies the density requirements of Table 1 above Council may, at its discretion, permitted the development as 'additional accommodation'.

### STATUTORY ENVIRONMENT

Shire of Leonora Town Planning Scheme No.1;  
Residential Design Codes of Western Australia;  
Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

### POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

### FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

### STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

### VOTING REQUIREMENT

Simple majority required.

President: \_\_\_\_\_

## **RECOMMENDATIONS**

That Planning Approval is granted to Gwalia Properties Pty Ltd of PO Box 9050 Alice Springs NT 0871 for the development of a 2 bedroom transportable building to be used as “additional accommodation” at Lot 1258 Bell Court Leonora, as described by the Application for Planning Approval attached to this report.

Advice

The proponent is not to commence any site preparation or commence building work until/unless an application for building permit has been lodged with the Shire and a formal Building Permit issued.

## **VOTING REQUIREMENT**

Simple majority required.

## **COUNCIL DECISION**

**Moved Cr GW Baker, Seconded Cr P Craig**, that Planning Approval is granted to Gwalia Properties Pty Ltd of PO Box 9050 Alice Springs NT 0871 for the development of a 2 bedroom transportable building to be used as “additional accommodation” at Lot 1258 Bell Court Leonora, as described by the Application for Planning Approval attached to this report.

Advice

The proponent is not to commence any site preparation or commence building work until/unless an application for building permit has been lodged with the Shire and a formal Building Permit issued.

**CARRIED (4 VOTES TO 0)**

***Cr L R Petersen returned to the meeting at 10:07 am.***

ATTACHMENT 10.3(A)1.

### Application For Planning Approval SHIRE OF LEONORA


Town Planning Scheme No 1

**Name of Owner of land on which development is proposed:**

Surname: Smith  
 Other Names: Anthony Ward  
 Address in Full: PO Box 9050 Alice Springs Post Code: 0871  
 Telephone No.: 0889537777 Fax: 0889537555 Email: T.smith@NtLink.com.au  
 Contact Person: Larnie Petersen  
 Signature:  Larnie Petersen on behalf of Tony Smith Date: 20.8.2012  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The signature of the landowner(s) is required on all applications. This application will not proceed without that signature.

**Applicant Details:**

Name (In full) Gwalia Properties Pty LTD  
 Address in Full: PO Box 9050 Alice Springs Post Code: 0871  
 Telephone No.: 0889537777 Fax: 0889537555 Email: T.smith@NtLink.com.au  
 Contact Person for Correspondence: Larnie Petersen  
 Signature:  Date: 20.8.2012

**Property Details:**

Street Name: Bell Court Suburb/Town: Leonora  
 Nearest Street Intersection: Bell Court Stuart Street  
 Lot No.: \_\_\_\_\_ House No.: \_\_\_\_\_ Location No.: \_\_\_\_\_  
 Diagram or Plan No.: \_\_\_\_\_ Certificate of Title No.: \_\_\_\_\_ Folio: \_\_\_\_\_  
 Title Encumbrances (e.g. easements, restrictive covenants) \_\_\_\_\_

**Existing Building/Land Use:**

Description of proposed development and/or use: Additional 2 Bedroom unit to be used for accommodation with rooking facilities

President: \_\_\_\_\_

Nature of any existing buildings and/or use: Existing 2 Bedroom House on  
this block

Approximate cost of proposed development: \$150,000.00

Estimated time of completion: 4 weeks

**Building Materials:**

External Walls: Customer's Colourbond

Roof: Zincalume

Floor: \_\_\_\_\_

**Total Floor Area (M<sup>2</sup>):** 50

**Office Use Only**

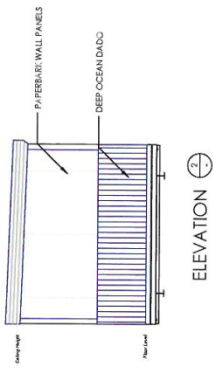
Acceptance Officer's Initials: ..... Date Received: .....

Leonora Shire Reference Number: .....

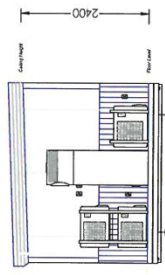
Fees Paid: ..... Date: ..... Receipt No.: .....

ATTACHMENT 10.3(A)2.

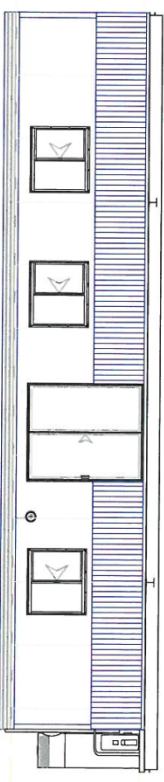
ELECTRICAL LEGEND	
Point of Entry - Elec x1	
Distribution Board - Elec	
Switch Board - Elec x1	
Connection Box	
1 x 50W Fluorescent - Diffused	
2 x 50W Fluorescent - Diffused	
1 x 18W Fluorescent - Diffused x 4	
2 x 18W Fluorescent - Diffused	
GPO - 10 amp Single x 4	
GPO - 10 amp Double x 1/2	
GPO - 15amp Single	
GPO - 15amp Double	
GPO - 20amp Single	
Isolator / Memo Weather Proof x 4	
Switch - Light - Single x 8	
3 Switch - Light x 4	
3 Switch - Light	
Switch - Light - Two Way	
Light - External - W/Proof x 4	
Light - Oyster Fitting x 8	
PE Cell	
Light - Flood	
Movement Sensor	
Smoke Detector - Hard Wired x 4	
TV Point @ 1200 AF x 4	
Phone Outlet @ 300 AF	
DATA Outlet @ 300 AF	
Iron - Exhaust - Wall Mounted x 4	
MAX. ELECTRICAL DEMAND:	



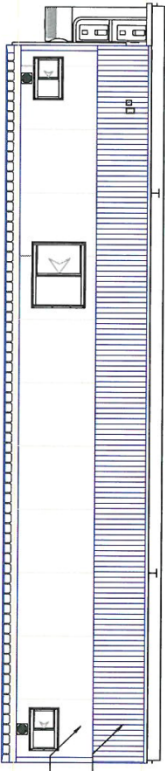
ELEVATION



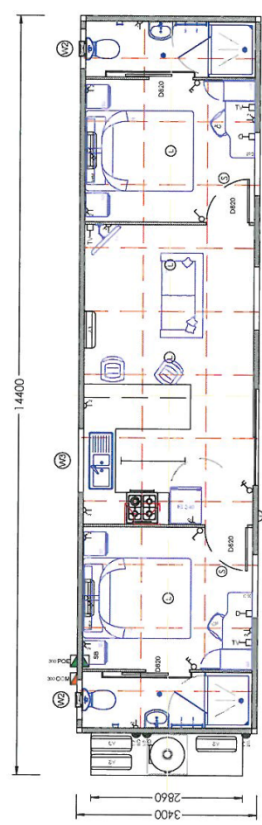
ELEVATION



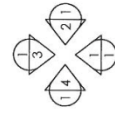
ELEVATION



ELEVATION



FLOOR PLAN



QTY	ITEM	DESCRIPTION	COLOUR
W1 3	1000 x 1100	FIXED BLIND	DEEP OCEAN
	FLY SCREEN	ALUM. FRAME w/ MESH	BLACK
	GLASS	4mm TGLT	BLACK
W1 2	2000 x 1700	FIXED BLIND	DEEP OCEAN
	FLY SCREEN	ALUM. FRAME w/ MESH	BLACK
	GLASS	SAFETY GLASS	DEEP OCEAN
W1 3	1000 x 1100	FIXED BLIND	DEEP OCEAN
	FLY SCREEN	ALUM. FRAME w/ MESH	BLACK
	GLASS	4mm TGLT	BLACK
D1 2	SLIDING DOOR	PANEL DOOR	SURFMIT
	SLIDING DOOR	DRYER 2000 x 800	DEEP OCEAN
S1 1	SLIDING DOOR	GLASS DOOR	ALUMINUM
	SLIDING DOOR	DRYER 2100 x 1800	ALUMINUM
	FRAME		ALUMINUM

50, NORTON ST. WILMINGTON, DELAWARE

**Antlink**  
PH: 301 894 7777  
www.antlink.com

CURVE: RT LINK PLY LG  
DESCRIPTION: TWO BED LIVING QUARTERS  
14.4m x 3.4m

DATE: 14/10/12  
BY: [Signature]





**10.0 REPORTS OF OFFICERS****10.3 ENVIRONMENTAL HEALTH AND BUILDING OFFICER****10.3(B) APPLICATION FOR PLANNING APPROVAL**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 18<sup>th</sup> September, 2012

**AGENDA REFERENCE:** 10.3 (B) SEP 12

**SUBJECT:** Application for Planning Approval

**LOCATION / ADDRESS:** 78 Tower Street Leonora

**NAME OF APPLICANT:** RTL Property Development

**FILE REFERENCE:** Assess No.

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Garry Agnew

**OFFICER:** Principle Environmental Health and Building Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 7<sup>th</sup> September, 2012

**BACKGROUND****SUMMARY**

Council is asked to consider an Application for Planning Approval for a change-of-use to existing premises at 78 Tower Street Leonora.

**COMMENT**

Council is in receipt of an application for Planning Approval from RTL Property Development of PO Box 8294 Kalgoorlie WA 6430 for a change of use and internal fit-out of the commercial premise at 78 Tower Street Leonora owned and occupied by MEEDAC Holdings Pty Ltd – **see Attachments 10.3(B) 1, 10.3(B) 2 and 10.3(B) 3.**

78 Tower Street Leonora is zoned “Town Centre” under the Shire of Leonora Town Planning Scheme No.1.

Table 1 of the Shire of Leonora TPS lists “Office” with a ‘P’ symbol in the Town Centre zone therefore this class use is permitted.

In respect to the training component of the application, Table 1 lists “Education” with an ‘AA’ symbol; and pursuant to Clause 3.2.2 of the Shire of Leonora Town Planning Scheme No.1 the ‘AA’ symbol means that the Council may, at its discretion, permit the use.

Council will note that in the covering letter to the Application for Planning Approval the applicant seeks Council discretion in respect to any parking requirements under the Town Planning Scheme.

*Clause 4.3 Town Centre Zone:*

*4.3.1 Development for uses within the zone shall be in conformity with the following:*

President: \_\_\_\_\_

<i>Use</i>	<i>Setback from street Alignment</i>	<i>No. of Car Parking Spaces Provided on Site</i>
<i>Shop</i>	<i>Nil</i>	<i>1 for every 15m<sup>2</sup> of gross leasable area</i>
<i>Office</i>	<i>Nil</i>	<i>1 for every 65m<sup>2</sup> of floor area</i>
<i>Hotel</i>	<i>Nil</i>	<i>1 space for each bedroom plus 1 space for ever 4m of bar and public area</i>
<i>Motel</i>	<i>-</i>	<i>1 space for each motel unit.</i>
<i>Residential</i>	<i>In accordance with the provisions of the R10 Residential Design Code.</i>	
<i>Other Uses</i>	<i>At the discretion of Council having regard to the nature of the development and the orderly and proper planning of the locality and the street system.</i>	

*Notwithstanding the above Council may at its discretion waive the requirements for car parking spaces to be provided on site if it is satisfied that:*

- (a) It is not practicable to provide on-site parking; and*
- (b) Adequate car parking facilities exist in the immediate vicinity.*

As the propose change-of-use generally satisfies the criteria specified in the Shire of Leonora Town Planning Scheme No.1 and that there would be no significant impact on parking in the vicinity it is suggested that the proposal be supported.

#### **STATUTORY ENVIRONMENT**

Shire of Leonora Town Planning Scheme No.1;  
Residential Design Codes of Western Australia;  
Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

#### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

#### **VOTING REQUIREMENT**

Simple majority required.

#### **RECOMMENDATIONS**

That Planning Approval is granted to RTL Property Development for a change-of-use to Office and Training activities at MEEDAC Holdings Pty Ltd owned “Town Centre” zoned 78 Tower Street Leonora; and that the car parking requirements specified in Clause 4.3.1.of the Shire of Leonora Town Planning Scheme No. 1 are waived.

Advice

The owner is not to commence any building work on the proposed internal fit-out until/unless an application for building permit has been lodged with the Shire and a formal Building Permit issued.

President: \_\_\_\_\_

### **VOTING REQUIREMENT**

Simple majority required.

### **COUNCIL DECISION**

**Moved Cr LR Petersen, Seconded Cr GW Baker**, that Planning Approval is granted to RTL Property Development for a change-of-use to Office and Training activities at MEEDAC Holdings Pty Ltd owned “Town Centre” zoned 78 Tower Street Leonora; and that the car parking requirements specified in Clause 4.3.1.of the Shire of Leonora Town Planning Scheme No. 1 are waived.

Advice

The owner is not to commence any building work on the proposed internal fit-out until/unless an application for building permit has been lodged with the Shire and a formal Building Permit issued.

**CARRIED (5 VOTES TO 0)**

ATTACHMENT 10.3 (B) 1.



27 August 2012

**RTI Property Development**

ABN: 60 131 019 595

56 Maritana Street  
KALGOOLIE WA 6430PO Box 0294  
KALGOORLIE WA 6430Telephone: 08 9022 2330  
Facsimile: 08 9022 2331

RE: Internal fit out/ change of use at 78 Tower Street, LEONORA WA 6438

To whom it may concern,

Please find attached a proposal for internal fit out/ change of use to existing commercial premises at the above address.

The renovation is approximately 540m<sup>2</sup> and the premises will be occupied by Meedac for office & training.

Meedac is a community based employment and training program centre.

Currently there are two staff members and this is expected to increase to four staff members. They will not all be on site at the same time.

Whilst there is the potential for training on site the turn out for this training is generally not more than 9 participants.

Most of the participants are walk in or collected by the Meedac staff. However the majority of the training is off site and in the field.

Currently staff members are parking at the rear of the property and as for the participants there are very few parking requirements.

We would like to request the option of on street parking to service these needs as there is disabled parking right outside the main entrance of the building, this would solve some of disability issues.

If there any questions on the above please do not hesitate to contact us.

Kind Regards,

Owner: MEEDAC HOLDINGS PTY LTD

Representative name: ANDREW GREAVES

Signature: *Andrew Greaves*

Date: 27/8/12

14/08/2012 13:34 0899641804

WJ BRADFORD

PAGE 04/05

0899641804

ATTACHMENT 10.3(B)2

### Application For Planning Approval SHIRE OF LEONORA

Town Planning Scheme No: 1

**Name of Owner of land on which development is proposed:**

Surname: MEE D A C HOLDINGS

Other Names: \_\_\_\_\_

Address in Full: PO Box 5151, ROCKINGHAM BEACH Post Code: 6969

Telephone No: 08 9522 5796 Fax: 08 9592 6900 Email: ANDREW@MAXIMBUSINESS.COM.AU

Contact Person: ANDREW CREAVES

Signature: [Signature] Date: 14/8/12

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The signature of the landowner(s) is required on all applications. This application will not proceed without that signature.

**Applicant Details:**

Name: (in full) RTL PROPERTY DEVELOPMENT

Address in Full: 55 MARIANA ST, KALGOORLE Post Code: 6430

Telephone No: 9022 2330 Fax: 9022 2331 Email: drafting@rtlproperty.com.au

Contact Person for Correspondence: Stephanie Lee

Signature: [Signature] Date: \_\_\_\_\_

**Property Details:**

Street Name: 78 TOWER ST Suburb/Town: LEONORA

Nearest Street Intersection: TRUMP ST, RAJAH ST

Lot No: \_\_\_\_\_ House No: 78 Locallon No: \_\_\_\_\_

Diagram or Plan No: \_\_\_\_\_ Certificate of Title No: \_\_\_\_\_ Folio: \_\_\_\_\_

Title Encumbrances (e.g. easements, restrictive covenants) \_\_\_\_\_

**Existing Building/Land Use:**

Description of proposed development and/or use: office / internal fit out

President: \_\_\_\_\_

Nature of any existing buildings and/or use: Shop

Approximate cost of proposed development: \$135,000.00

Estimated time of completion: 25 November 2012

**Building Materials:**

External Walls: BRICK

Roof: C.G.I.

Floor: CONCRETE

Total Floor Area (M<sup>2</sup>): 510 M<sup>2</sup>

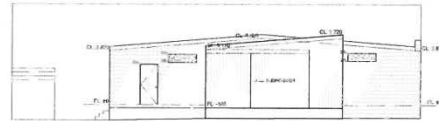
Office Use Only			
Acceptance Officer's Initials: .....	Date Received: .....		
Leonora Shire Reference Number: .....			
Fees Paid: .....	Date: .....	Receipt No.: .....	

ATTACHMENT 10.3(B) 3.



EXISTING ELEVATION A

1/150



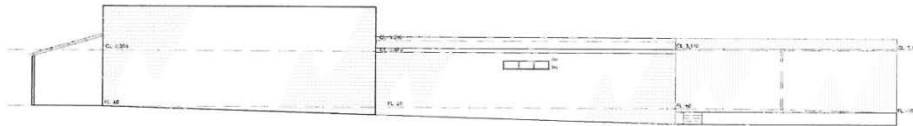
EXISTING ELEVATION C

1/150




EXISTING ELEVATION B

1/150

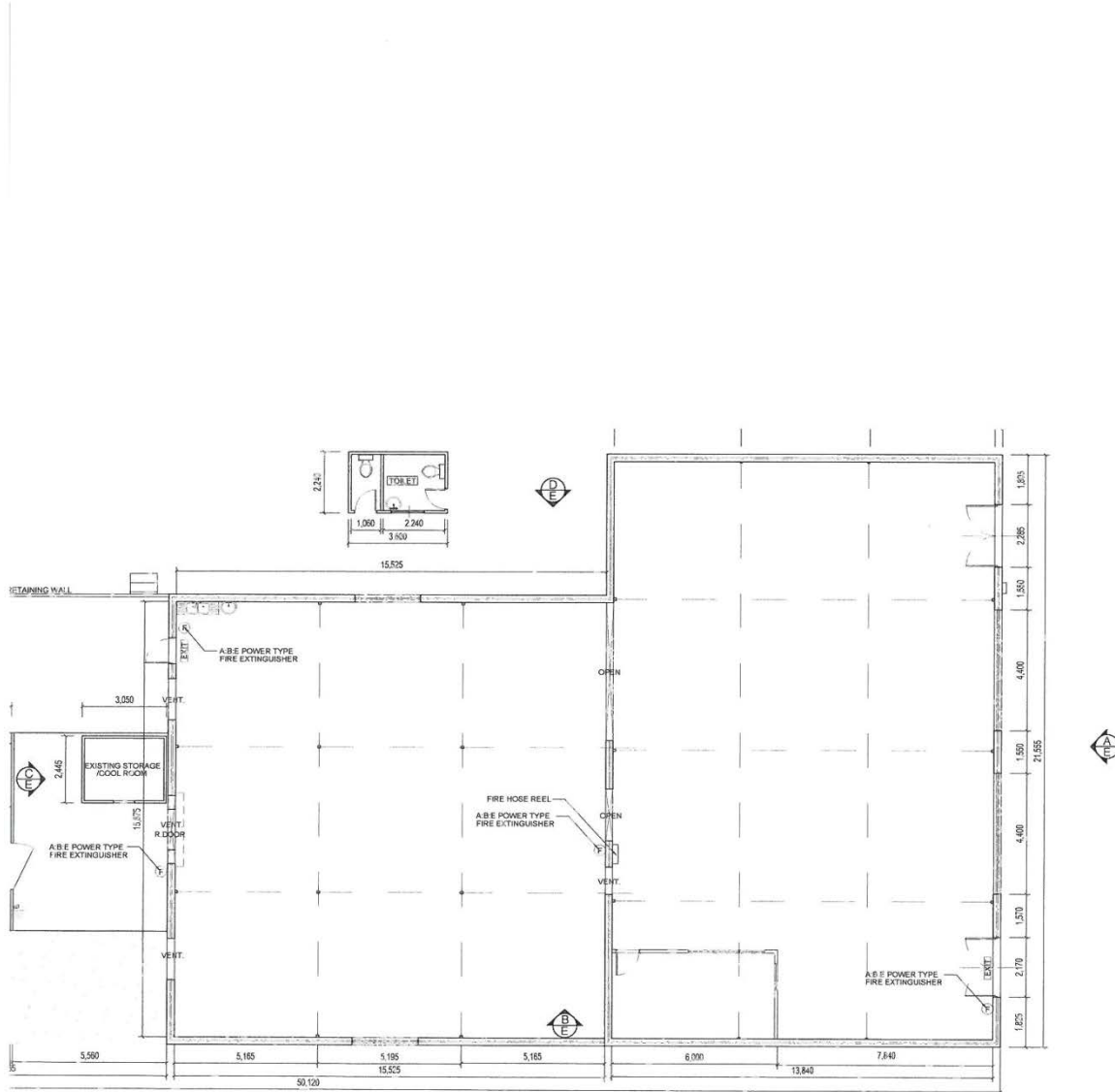


EXISTING ELEVATION D

1/150

	RTL Property Development PO Box 8294, Kalbarrie, WA 6430 Email: rto@rtlproperty.com.au Tel: 08 9022 330 Fax: 08 90232 331 ABN: 58 151 076 585	Builder: _____ Client: _____ Client: _____	Client: Meedac Holdings Address: 78 Tower St, Lenora, WA 6438	Revisions: Date: _____ Amendment: _____ By: _____
	Note: All dimensions to be checked on site and may vary.		J2J No: _____ RTL 1524	Scale: 1:150 Date: 18.05.12 Drawn: SL





	RTL Property Development PO Box 4294, Kalgoorlie, WA 6430 Email: info@rtlproperty.com.au Tel: 08 9022 330 Fax: 08 9022 331 ABN: 66 131 019 516	Builder: _____ Client: _____ Client: _____	Clients: Meritac Holdings Address: 78 Tower St, Leonora, WA 6438	Revisions: <table border="1"> <thead> <tr> <th>Date</th> <th>Amendment</th> <th>By</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	Date	Amendment	By									
	Date	Amendment	By													
Note: All dimensions to be checked on site and may vary.	Job No: RTL 1524	Scale: 1:100	Date: 18.05.12	Drawn: SL												

EXISTING FLOOR PLAN  
1/100



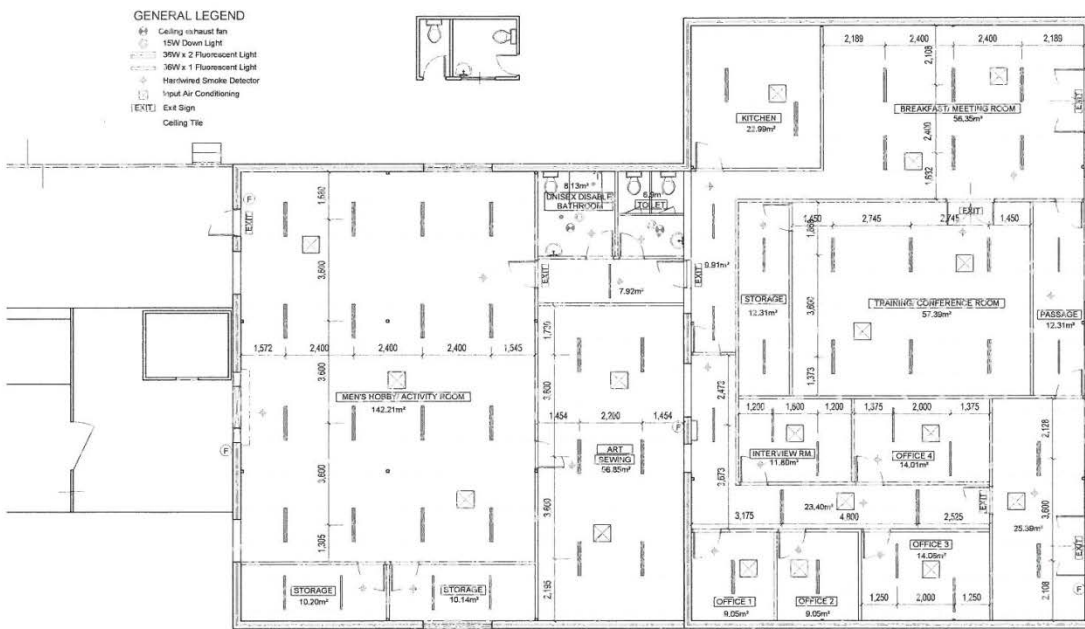
	RTL Property Development PO Box 8294, Kalbarrie, WA 6430 Email: office@rtlproperty.com.au Tel: 08 9022 330 Fax: 08 9022 331 ABN: 68 131 019 595	Builder: _____ Client: _____ Client: _____	Client: Menjac Holdings Address: 78 Tower St., Leonora, WA 6408	Revisions: Date: _____ Amendment: _____ By: _____
	Note: All dimensions to be checked on site and may vary.	Job No: RTL 1524	Scale: 1:100	Date: 18.05.12

EXISTING LIGHTING PLAN  
1/100



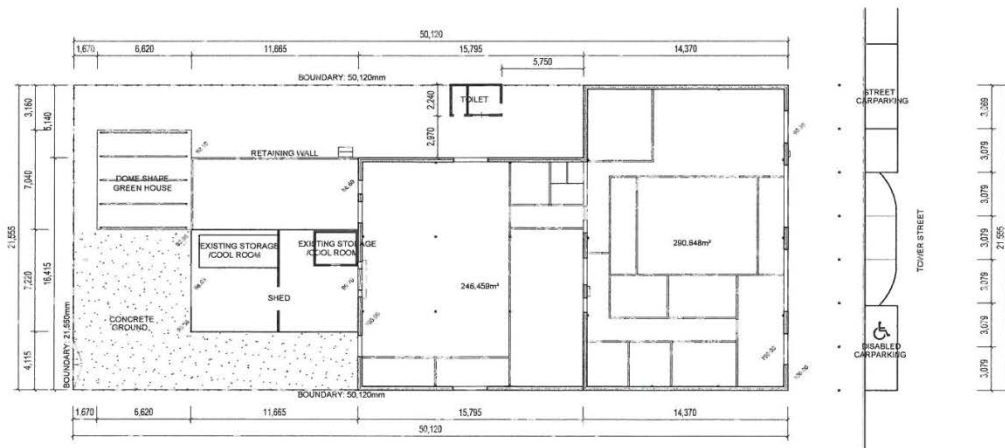
EXISTING SITE PLAN  
1/200

	RTL Property Development PO Box 8284, Kalgoorlie, WA 8430 Email: office@rtlproperty.com.au Tel: +61 80222 330 Fax: 08 90222 331 ABN: 68 131 019 595	Builder: _____ Client: _____ Client: _____	Client: Medifac Holdings Address: 76 Tower St, Leonora, WA 8438	Revisions: Date: _____ Amendment: _____ By: _____
	Note: All dimensions to be checked on site and may vary.	Job No: RTL 1524	Scale: 1:200	Date: 18.05.12



	RTL Property Development PO Box 6294 Kalgoorlie, WA 6430 Email: office@rtlproperty.com.au Tel: 08 93222 210 Fax: 08 93222 331 ABN: 66 131 019 595	Builder: _____ Client: _____ Client: _____	Client: Meedac Holdings Address: 76 Turner St., Leonora, WA 6438	Revisions: Date: _____ Amendment: _____ By: _____ _____ _____ _____
	Note: All dimensions to be checked on site and may vary.	Job No: RTL 1534	Scale: 1:100	Date: 30.07.12

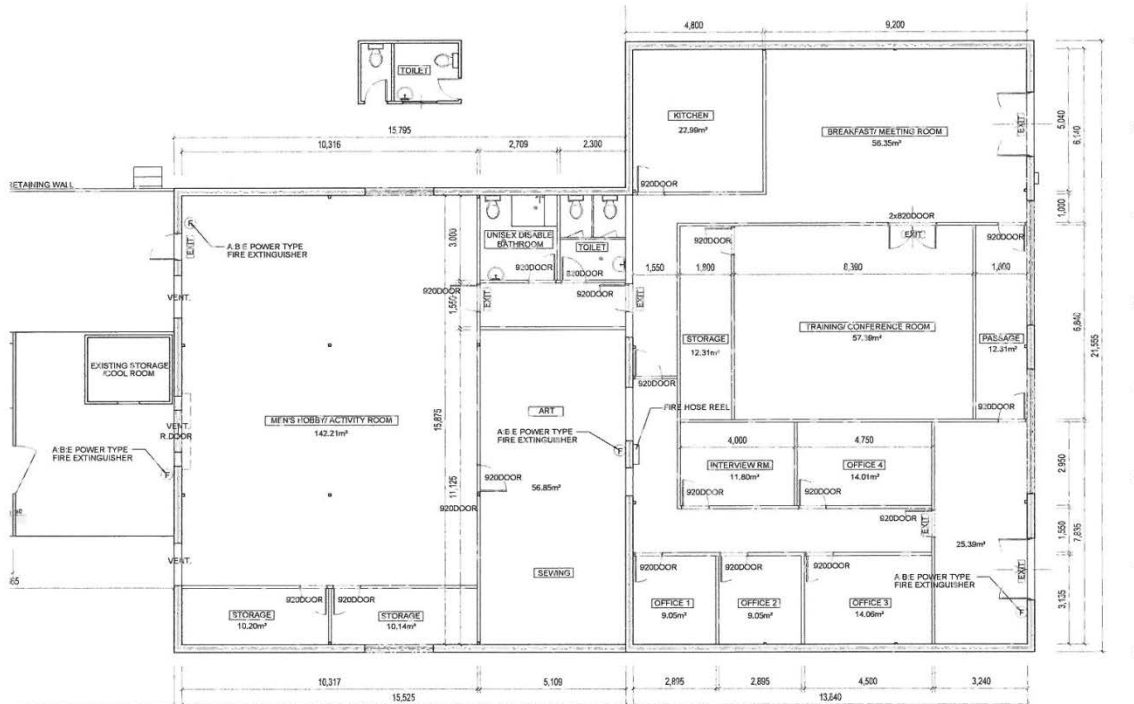
PROPOSED LIGHTING PLAN  
 1/100



PROPOSED AREA: 537.307m<sup>2</sup>

PROPOSED SITE PLAN  
1/200

	RTL Property Development PO Box 8294, Kalgoorlie, WA 6439 Email: office@rtlproperty.com.au Tel: 08 9022 330 Fax: 08 9022 331 ABN: 68 131 019 595	Builder: _____ Client: _____ Client: _____	Client: Meedac Holdings Address: 78 Tower St, Leonora, WA 6438	Revisions: Date: _____ Amendment: _____ By: _____ _____ _____ _____
	Note: All dimensions to be checked on site and may vary.	Job No: RTL 1524	Scale: 1:200	Date: 18.05.12



RTL Property Development  
 PO Box 8294,  
 Kalgoorlie, WA 6430  
 Email: office@rtlproperty.com.au  
 Tel 08 90222 730 Fax 08 90222 331  
 ABN: 68 131 019 545

Builder: \_\_\_\_\_  
 Client: \_\_\_\_\_  
 Client: \_\_\_\_\_

Client:  
 Meedaco Holdings  
 Address:  
 78 Tower St, Leonora, WA 6408

Job No:  
 RTL 1524

Scale:  
 1:100

Date:  
 30.07.12

Drawn:  
 SL

Revisions:		
Date	Amendment	By

Note: All dimensions to be checked on site and may vary.



PROPOSED FLOOR PLAN  
 1/100

**11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING.****A. ELECTED MEMBERS**

Nil

**11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING****11.0(B) OFFICERS****11.0(B)(i) ACCOUNTS FOR PAYMENT**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 18<sup>th</sup> September, 2012

**AGENDA REFERENCE:** 11.0(B)(i) SEP 12

**SUBJECT:** Accounts for Payment

**LOCATION / ADDRESS:** Nil

**NAME OF APPLICANT:** Nil

**FILE REFERENCE:** Nil

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 18<sup>th</sup> September, 2012

**BACKGROUND**

Due to Council's auditors being on site in early September to conduct the interim and annual audits, not all accounts were processed at the time that the agenda was printed. The attached statement consists of accounts to be paid by Council Authorisation represented by **Cheques 16330 to 16350** and totalling **\$73,257.05**, for consideration and to be authorised for payment.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

**STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

**RECOMMENDATIONS**

That accounts paid by Council Authorisation represented by **Cheques 16330 to 16350** and totalling **\$73,257.05** be authorised for payment.

President: \_\_\_\_\_

**VOTING REQUIREMENT**

Simple Majority

**COUNCIL DECISION**

**Moved Cr LR Petersen, Seconded Cr P Craig**, that accounts paid by Council Authorisation represented by **Cheques 16330 to 16350** and totalling **\$73,257.05** be authorised for payment.

**CARRIED (5 VOTES TO 0)**



President: \_\_\_\_\_

<b>Shire of Leonora</b>				
<b>Monthly Report - List of Accounts Paid by Authorisation of Council</b>				
<b>Submitted to Council on the 18th September, 2012</b>				
<p>Cheques numbered from <b>16330</b> to <b>16350</b> totaling <b>\$73,257.05</b> submitted to each member of the Council on 18th September, 2012 have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing.</p>				
<b>CHIEF EXECUTIVE OFFICER</b>				
<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
16330	18/09/2012	Amcom IP Telephony Pty Ltd	Phone Usage - Doctor's Surgery - August, 2012	27.50
16331	18/09/2012	Corporate Express	Stationery Order August/July 2012	1,789.26
16332	18/09/2012	Earth Australia Contracting Pty Ltd	Hire of Excavator at Tyre Pit - Leonora Disposal Site	396.00
16333	18/09/2012	Emma Cadd.	Child Care Centre Sheets + Storage	145.50
16334	18/09/2012	Forman Bros	Outstanding amount from Invoice 0001154 and repairs to Leaking Toilet and Tap at Hoover House	1,150.60
16335	18/09/2012	Horizon Power	Power Usage - Streetlights, Office and Outstanding amount	3,376.44
16336	18/09/2012	J L Sherriff	Provision of Consultancy Services - August 2012	8,749.55
16337	18/09/2012	Kalgoorlie Miner	Advertising Race Round Feature	266.20
16338	18/09/2012	Kerion Pty. Ltd.	Fligh change fees - Golden Gift	1,440.00
16339	18/09/2012	Leonora DodgeyTyre Service	4 x Changeovers on P33	100.00
16340	18/09/2012	Cancelled Cheques	Misprinted Cheque	0.00
16341	18/09/2012	Navigator (Bronzewing) P/L	Refund due to surrendered prospecting licence	1,373.50
16342	18/09/2012	Officeworks	Filing Cabinets for Museum	986.32
16343	18/09/2012	Powerchill Electrical & Refrigeration	Replace Outside GPO + Re-write Old Labelling as per Inspectors Orders - 13 Fitzgerald Drive	169.40
16344	18/09/2012	Telstra	Phone/Internet Usage - Telstra	3,454.97
16345	18/09/2012	Toll Fast	Freight costs	497.86
16346	18/09/2012	Water Corporation	Fine for using water outside of Allowable watering times.	200.00
16347	18/09/2012	West Australian Newspapers Ltd	Advertising Costs - August 2012	798.60
16348	18/09/2012	Whitehouse Hotel	Food - Mums + Bubs Nutrition workshop, Elderly and Shire Lunch - Council Meeting 21/8/12	599.00
16349	18/09/2012	Westland Autos No1 Pty Ltd	New Fort Territory Titanium RWD less trade-in	19,213.15
16350	18/09/2012	Goldfields Nissan	New 2012 Nissan Patron Less Trade-in	28,523.20
			<b>GRAND TOTAL</b>	<b>\$73,257.05</b>

*Sgt Dianne Perrett and 1/C Constable Tegan Lord entered the meeting at 10:31am*

*The meeting was adjourned for a morning tea break at 10:32am.*

*The meeting resumed at 10:47am with all those previously listed as being in attendance present, with the exception of Cr P. Craig, who departed during the morning tea break.*

*Cr JF Carter welcomed Sgt D. Perrett to Leonora as the Officer in Charge at the Police Station, and provided some background to the relationship between Council and local police. Some discussion ensued on communications involving Leonora and Kalgoorlie police stations.*

*Cr JF Carter invited the police to approach Council, where they can assist through lobbying or partnerships etc, without hesitation in the future. It was suggested that the GERCG Executive Officer could be requested to collate information for member councils with regard to regional penalties for police that may assist in more comparative allowances for the Goldfields to improve recruitment and retention of officers to areas like Leonora.*

*It was suggested that to improve the issue of littering (empty alcohol containers) that the Shire could roster staff authorised to issue litter infringements a few times per month outside of normal work hours.*

*Cr J F Carter thanked Sgt D Perrett and 1/C Constable T Lord for their attendance.*

*Sgt D Perrett and 1/C Constable T Lord left the meeting at 11:24am.*

**12.0 NEXT MEETING**

16<sup>th</sup> October, 2012, 9:30 am in the Shire of Leonora Council Chambers.

**13.0 CLOSURE OF MEETING**

There being no further business, President JF Carter declared the meeting closed at 11:45am