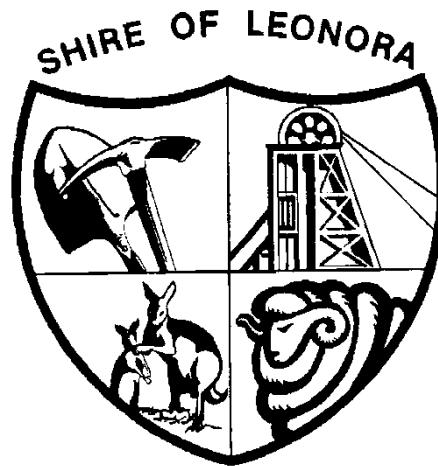


Signed: 19 March 2024

President: _____

SHIRE OF LEONORA



**MINUTES OF ORDINARY COUNCIL MEETING
HELD IN COUNCIL CHAMBERS, LEONORA
ON TUESDAY 20TH FEBRUARY, 2024
COMMENCING AT 9:33AM.**

SHIRE OF LEONORA
ORDER OF BUSINESS FOR MEETING HELD
TUESDAY 20TH FEBRUARY, 2024.

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1.0 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 The Shire President Cr PJ Craig declared the meeting open at 9:33am.

1.2 Visitors or members of the public in attendance
Nil

2.0 DISCLAIMER NOTICE

3.0 COUNCIL MEETING INFORMATION NOTES

4.0 PUBLIC QUESTION TIME

4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
Nil

4.2 PUBLIC QUESTION TIME
Nil

5.0 ANNOUNCEMENT FROM THE PRESIDING MEMBER

Shire President, Cr PJ Craig made the following announcements;

- The Goldfields Voluntary Regional Organisation of Councils (GVROC) meeting was held on the 25 January 2024. Attended with the Deputy Shire President Cr RA Norrie. Major topics included housing issues and unruly behaviour in Kalgoorlie.
- We have an urgent application due by the end of the month for State Government funding for 2 projects (housing).
- Care and Maintenance of Leinster BHP Nickel Mine - Meeting Federal Member for O'Conner, Mr Rick Wilson MP, today at 2:30pm for further information.
- Attended meeting with Mr Rick Wilson MP and Senator for South Australia, Kerryne Liddle on the 30 January, 2024 and spent time in Leonora looking around the town. Discussions occurred regarding the Cashless Debit Card (CDC), social issues and the lack of suitable housing and support services within the community. Some discussion also occurred around funding for programs in the region, and the potential review of what these services are meant to be providing to Leonora specifically, and whether this needs further attention at a state and federal level. We have a scheduled Northern Goldfields Working Group meeting on the 8 March, 2024 where I wish to propose a motion that we support Mr Rick Wilson MP to endorse the re-introduction of the CDC and drive this through GVROC.

6.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

6.1 Attendance

President (Chairperson)

PJ Craig

Deputy President

RA Norrie

Councillors

RM Cotterill

F Harris (attended by phone)

AE Taylor

LR Petersen

TM Nardone (attended by phone)

Chief Executive Officer

TD Matson

Executive Assistant

AM Matson

Manager Business Services

Kiara Lord

Manager Community Services

Alex Baxter

In accordance with Regulation 14C(2)(b) of the *Local Government (Administration) Regulations 1996*, the Shire President, Cr Peter J Craig gave authorisation for Cr F Harris and Cr TM Nardone to attend the meeting by electronic means.

Visitors

Nil

6.2 Apologies

Nil

6.3 Applications for Leave of Absence

Nil

6.4 Approved Leave of Absence

7.0 DECLARATION OF INTEREST

7.1 Declaration of Financial Interest

Nil

7.2 Declaration of Proximity Interest

Nil

7.3 Declaration of Impartiality Interest

Cr RM Cotterill declared an impartiality interest in item 10.3.(E) Reallocating capital funding from oval lights to enhancements and repairs at Bowls Club and Basketball Program support infrastructure as he is a club member of the Leonora Bowls Club.

CEO Ty Matson declared an impartiality interest in item 10.3.(E) Reallocating capital funding from oval lights to enhancements and repairs at Bowls Club and Basketball Program support infrastructure as he is a club member of the Leonora Bowls Club.

8.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr RM Cotterill

That the minutes of the Ordinary Council Meeting held on 19 December, 2023 be confirmed.

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

9.0 PRESENTATIONS

9.1 Petitions

Nil

9.2 Presentations

Nil

9.3 Deputations

Nil

9.4 Delegates Reports

Nil

10.0 REPORTS

10.1 REPORTS OF #SAFERLEONORA COMMITTEE

Nil

10.0 REPORTS

10.2 REPORTS OF AUDIT AND RISK COMMITTEES

Nil

10.0 REPORTS

10.3 CHIEF EXECUTIVE OFFICER REPORTS

10.3.(A) REQUEST FOR CONSENT TO ALLOW MISCELLANEOUS MINING LICENCE OVER SHIRE MANAGED RESERVE AT KATHLEEN TOWNSITE

SUBMISSION TO:	Ordinary Council Meeting Meeting Date: 20th February 2024
AGENDA REFERENCE:	10.3.(A) FEB 24
SUBJECT:	Request for consent to allow Miscellaneous Mining Licence over Shire Managed Reserve at Kathleen Townsite
LOCATION/ADDRESS:	Powel Street Kathleen
NAME OF APPLICANT:	LRL (Aust) Pty Ltd
FILE REFERENCE:	15.4 Mines Department Miscellaneous Licences
AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT	
NAME:	Ty Matson
OFFICER:	Chief Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	10th January 2024
SUPPORTING DOCUMENTS:	1. Kathleen Valley Mining Application Information

BACKGROUND

On 19 December 2023 the Shire received correspondence from the Department of Energy, Mines, Industry Regulation and Safety requesting comment on a mining application. The application from LRL (Aust) Pty Ltd relates to mining tenements 36/266. LRL wish to undertake activities that will impact on land within the Kathleen Townsite Boundary. It understood that the nature of this activity is the installation of a pipeline.

In order to progress the application, the Minister for Mines and Petroleum must seek comment from the local municipality and the Minister for Lands when mining activities may impact gazetted townsites such as Kathleen.

Kathleen is a former mining town within the Shire that has no freehold land owned by any private parties. The townsite itself is vested within the Shire of Leonora. There are no residents or remaining significant structures within the townsite. The site is littered with debris but there is no apparent heritage value to these items. A detailed heritage survey has not been undertaken by the Shire.

It is recommended that any agreement to allow mining activities be conditioned to ensure that should anything with non-indigenous heritage value that may be found during the activities are preserved and the Shire of Leonora Chief Executive Officer is consulted prior to disturbance.

Indigenous heritage values are protected under separate legislation that is not managed by the Shire.

The existing road is not managed by the Shire of Leonora is managed privately.

Further information relating to the application is contained within attachment 1.

STAKEHOLDER ENGAGEMENT

The Shire has not undertaken stakeholder engagement in regards to this application.

STATUTORY ENVIRONMENT

The Mining Act 1978 states:

S 24 Classification of Reserves

(1) *The classes of land to which this section applies are —*

....

(c) land reserved under Part 4 of the Land Administration Act 1997, not being —

- (i) land to which paragraph (a) or (b) of this subsection refers;*
- (ii) land reserved for mining or commons;*
- (iii) land reserved and designated for public utility for any purpose pursuant to that Part;*
- (iv) land that is a townsite within the meaning of the Land Administration Act 1997;*

.....

(5A) Mining on any land referred to in subsection (1)(c) may be carried out with the written consent of the Minister who may refuse his consent or who may give his consent subject to such terms and conditions as the Minister specifies in the consent.

(5B) Before giving his consent under subsection (5A) whether conditionally or unconditionally the Minister shall first consult the responsible Minister and the local government, public body, or trustees or other persons in which the control and management of such land is vested with respect thereto, and obtain its or their recommendations thereon.

POLICY IMPLICATIONS

There are no known policy implications.

FINANCIAL IMPLICATIONS

There are no known financial implications.

STRATEGIC IMPLICATIONS

There are no known Strategic Implications.

RISK MANAGEMENT

Should Council decline to comment on the matter the Minister will determine the matter on the basis that no objection has been received.

RECOMMENDATIONS

1. That Council request the Chief Executive Officer write to the Minister for Mines and:
 - a) Advise that Council does not object to the proposed mining activity; and
 - b) That the permission provided is conditioned to ensure that should anything of heritage value be located then the Shire of Leonora Chief Executive Officer is consulted prior to disturbance.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr RM Cotterill

Seconded: Cr AE Taylor

1. That Council request the Chief Executive Officer write to the Minister for Mines and:
 - a) Advise that Council does not object to the proposed mining activity; and
 - b) That the permission provided is conditioned to ensure that should anything of heritage value be located then the Shire of Leonora Chief Executive Officer is consulted prior to disturbance.

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

Kathleen Valley Townsite Referral – Further Information.

Tenement Holders Construction Information

It is proposed to construct an access road and pipeline between tenement L36/250, and tenement M36/460.

The purpose of this pipeline is to supply water to the Kathleen Valley Project. The access road will be approximately 6m in width, adjacent to the existing public road.

All appropriate street signage as required by the Shire for the intersection with Public Road (if applicable) will be installed.

Construction of the access road will occur using normal un-sealed road building techniques. This involves the use of a wheel loader to clear the track, and a grader and water cart to grade and bind the surface. The pipeline will be installed within the newly constructed access road.

Additional Notes from RMR


- Kathleen Valley is no longer an active townsite.
- There is already a preexisting road over the area.
- Does not appear to have current infrastructure in the area.
- Kathleen Valley is currently the subject of a registered ILUA under the Tjiwarl Palyakuwa Agreement.
- Townsite is subject to Aboriginal Heritage Place - Kathleen Valley Campsite and Burial Area. not within proposed mining area.





Government of Western Australia
Department of Mines, Industry Regulation and Safety

GDA 1994 MGA Zone 51

-  Pending Application
-  Live Tenement
-  Application over Live Tenement

TENGRAPH (c) 2014
09:31 AM, 06/02/2024

MIDMPLS
[Tenement Status]



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Scale: 1:2,000





Government of Western Australia
Department of Mines, Industry Regulation and Safety

GDA 1994 MGA Zone 51

-  Pending Application
-  Live Tenement
-  Application over Live Tenement

TENGRAPH (c) 2014
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MIDMPLS
[Tenement Status]



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Scale: 1:5,000





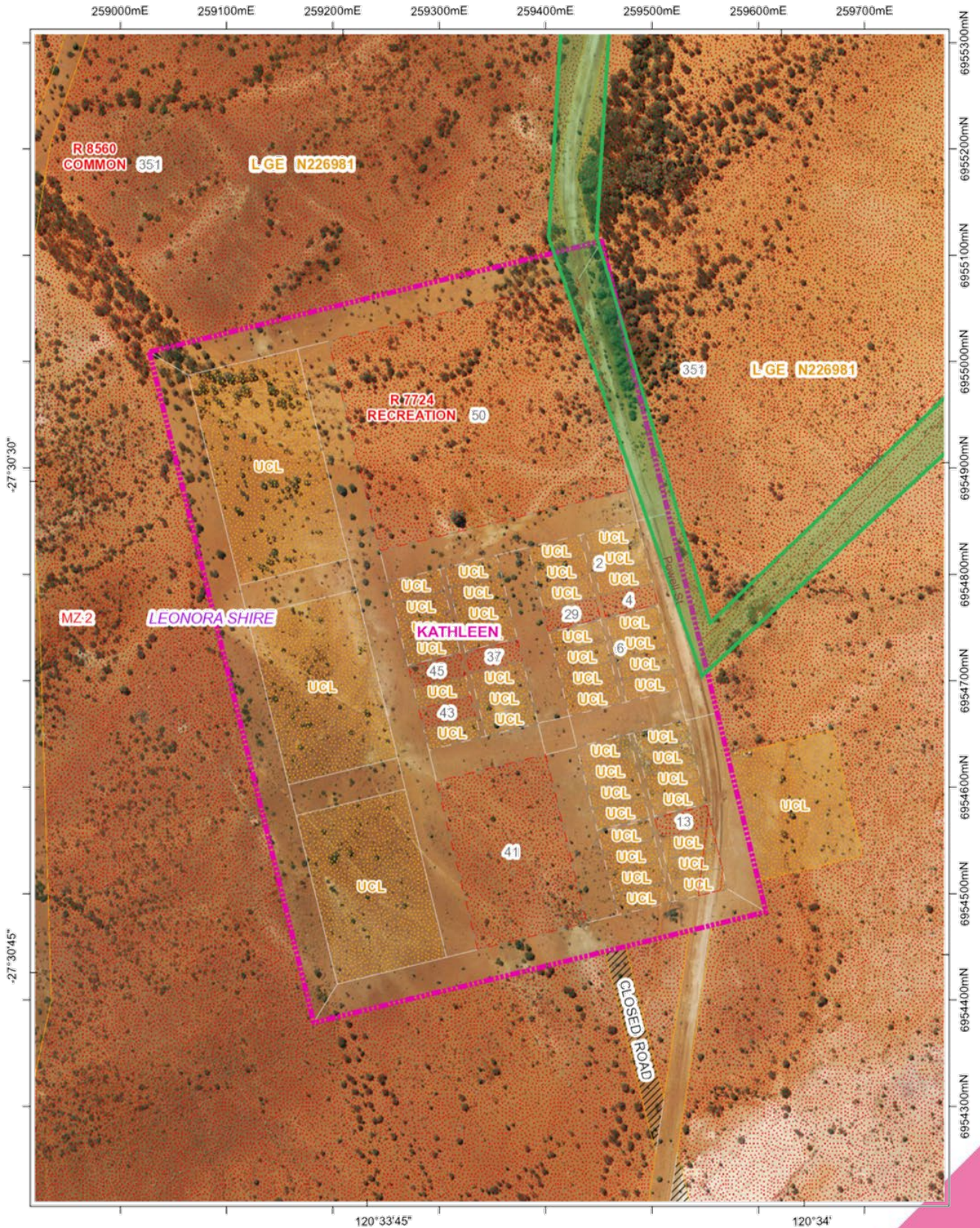
Government of Western Australia
Department of Mines, Industry Regulation and Safety

GDA 1994 MGA Zone 51

- Pending Application
- Live Tenement
- Application over Live Tenement

TENGRAPH (c) 2014
10:19 AM, 06/02/2024

MIDMPLS
[Tenement Status]



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Scale: 1:4,514



Government of Western Australia Department of Mines, Industry Regulation and Safety		QUICK APPRAISAL - Public Use		Environment: Production 10:20 AM, 06/02/2024 MIDMPLS	
<p>QUICK APPRAISAL DISCLAIMER: This report has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (c) 2002, through Geoscience Australia and Department of Defence maintains copyright over those parts of the topographic data it has provided for display in TENGGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at www.ga.gov.au. Confirmation of the extent and composition of any Native Title Claims should be sought from the Native Title Spatial Services Landgate. Enclosed Pastoral Lease land and Pre 1994 mining confined to Nhamuwangga Wajarri and Ngarlawangga iLUA Native Title determination boundary.</p>					
<p>APPRAISAL ID: KATHLEEN , Townsite Boundary</p>					
Object Area:	28.42 Ha.	Centroid:	(27° 30' 35" S, 120° 33' 49" E)		
Appraisal Options:	Admin Boundaries Affected, Land Affected, Native Title Details, Petroleum, Services/Infrastructure Affected, Map Sheet Details				
Datum:	GDA94				
<p>ADMINISTRATION BOUNDARIES AFFECTED</p>					
Name	Type	Encroached Area	Encroached Percentage		
KALUWIRI	Land District	28.4178HA	100%		
EASTERN LAND DIVISION	Land Division	28.4178HA	100%		
LEONORA SHIRE	LGA (Shire) Boundaries	28.4178HA	100%		
E MURCHISON M F LAWLERS DIST 36	Mineral Field Boundaries	28.4178HA	100%		
<p>TENEMENTS AFFECTED (NOT SELECTED)</p>					
<p>DEAD TENEMENTS AFFECTED (NOT SELECTED)</p>					
<p>LAND AFFECTED</p>					
Land ID	Purpose/Name	Land Type	Responsible Agency/Vesting	Encroached Area	Encroached Percentage
R 7552	"C" CLASS RESERVE EXCEPTED FROM SALE	Reserve	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)	0.5061HA	1.78%
R 7553	"C" CLASS RESERVE PUBLIC BUILDINGS	Reserve	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)	1.7196HA	6.05%
R 7724	"C" CLASS RESERVE RECREATION	Reserve	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)	4.9024HA	17.25%
R 8591	"C" CLASS RESERVE CHURCH SITE ROMAN CATHOLIC	Reserve	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)	0.1012HA	0.36%
ROAD	Road Regional	Road Isolation	See Services for agency information	11.3531HA	39.95%
Unallocated Crown Land	Unallocated Crown Land:45 Land parcels affected	Cadastral	Landgate	9.8354HA	34.61%
1258	Aboriginal Heritage Places-Registered Site, NGURA MUNKU NGARALA + 2.	Special Category Land	Department of Planning, Lands and Heritage	19.1535HA	67.4%
22331	Aboriginal Heritage Places-Lodged, Kathleen Valley Campsite and Burial	Special Category Land	Department of Planning, Lands and Heritage	3.2513HA	11.44%
468	Aboriginal Heritage Places-Registered Site, KATHLEEN VALLEY CAMP.	Special Category Land	Department of Planning, Lands and Heritage	0.0909HA	0.32%
469	Aboriginal Heritage Places-Registered Site, NINTIRANYI	Special Category Land	Department of Planning, Lands and Heritage	1.7957HA	6.32%
471	Aboriginal Heritage Places-Registered Site, YULARA	Special Category Land	Department of Planning, Lands and Heritage	28.4178HA	100%

Land ID	Purpose/Name	Land Type	Responsible Agency/Vesting	Encroached Area	Encroached Percentage
HSA 106384	Aboriginal Heritage Survey Areas	Special Category Land	Department of Planning, Lands and Heritage	19.1215HA	67.29%
HSA 17819	Aboriginal Heritage Survey Areas	Special Category Land	Department of Planning, Lands and Heritage	28.4178HA	100%
HSA 200062	Aboriginal Heritage Survey Areas	Special Category Land	Department of Planning, Lands and Heritage	20.4779HA	72.06%
HSA 200063	Aboriginal Heritage Survey Areas	Special Category Land	Department of Planning, Lands and Heritage	20.4779HA	72.06%
HSA 200064	Aboriginal Heritage Survey Areas	Special Category Land	Department of Planning, Lands and Heritage	20.4779HA	72.06%
HSA 200475	Aboriginal Heritage Survey Areas	Special Category Land	Department of Planning, Lands and Heritage	21.4115HA	75.35%
HSA 20642	Aboriginal Heritage Survey Areas	Special Category Land	Department of Planning, Lands and Heritage	10.1893HA	35.86%
HSA 21734	Aboriginal Heritage Survey Areas	Special Category Land	Department of Planning, Lands and Heritage	20.4749HA	72.05%
HSA 21735	Aboriginal Heritage Survey Areas	Special Category Land	Department of Planning, Lands and Heritage	20.4779HA	72.06%
FNA 17307	FILE NOTATION AREA PROPOSED GRANT OF AN EASEMENT FOR ACCESS TO WANJARRI NATURE RESERVE 30897 SECTION 16(3) CLEARANCE	Special Category Land	DEPT. OF PLANNING, LANDS & HERITAGE	0.0974HA	0.34%
GWA 21	GROUNDWATER AREA GOLDFIELDS	Special Category Land	Dept. of Water and Environmental Regulation	28.4178HA	100%
MZ 2	MINERALISATION ZONE, NON SECTION 57(2AA) SOUTHERN SECTION	Special Category Land	Dept. of Mines, Industry Regulation and Safety	28.4178HA	100%

RATSIB Region	RATSIB Name	Description	Encroached Area	Encroached Percentage
Goldfields	Native Title Services Goldfields PO BOX 3007, EAST PERTH, WA, 6004 SAME AS CORRESPONDENCE	Representative Aboriginal/Torres Strait Island Body	28.4178HA	100%

Claimed FED CRT No	Name	Claimant Representative	Description	Encroached Area	Encroached Percentage
no intersections					

Determined ID	Name	Prescribed Body Corporate	Determination Outcome	Encroached Area	Encroached Percentage
WAD228/2011, WAD302/2015	Tjiwarl AND Tjiwarl #2(WCD2017/001)	n/a	Native title extinguished	3.5428HA	12.47%

Determined ID	Name	Prescribed Body Corporate	Determination Outcome	Encroached Area	Encroached Percentage
WAD228/2011, WAD302/2015	Tjiwarl AND Tjiwarl #2(WCD2017/001)	Tjiwarl (Aboriginal Corporation) RNTBC UNIT 6, 524 ABERNETHY ROAD, KEWDALE, WA, 6105 SAME AS CORRESPONDENCE	Native title exists (non-exclusive)	24.8751HA	87.53%

ILUA ID	Name	Applicant	Agreement Status	Encroached Area	Encroached Percentage
WI2022/012	Tjiwarl Palyakuwa (Agreement)	The State of Western Australia (acting through the Premier and Treasurer of the State of Western Australia)	ILUA registered	28.4178HA	100%

ENT No	Name	Managed By	Description	Encroached Area	Encroached Percentage
no intersections					

Pre-1994 Leases	Description	Encroached Area	Encroached Percentage
no intersections			

PETROLEUM/GEOTHERMAL TITLES AFFECTED

ID	Title Type	Holder/Applicant	Encroached Area	Encroached Percentage
no intersections				

SERVICES / INFRASTRUCTURE AFFECTED

Count	Layer	Description
2	Abandoned Mines Inventory	
1	Building	
2	Road Network	Minor, LGA
2	Road Network	Minor, Powell St, LGA
1	Road Network	Track
1	Watercourse Line	

---END OF REPORT---



Extract from Register of Indigenous Land Use Agreements

NNTT number	WI2022/012
Short name	Tjiwarl Palyakuwa (Agreement)
ILUA type	Body Corporate
Date registered	21/02/2023
State/territory	Western Australia
Local government region	Shire of Leonora, Shire of Sandstone, Shire of Wiluna

Description of the area covered by the agreement

2. Agreement Area

This Agreement applies to all the land and waters within the external boundaries of the area:

- (a) described in item A of Schedule 1 to this Agreement; and
- (b) shown on the map in item B of Schedule 1 to this Agreement (Agreement Area).

[A copy of items A and B of Schedule 1 is attached to this Register Extract.

The following general description of the agreement area has been provided by the National Native Title Tribunal to assist people to understand the location of the agreement area. It is provided for information only and should not be considered part of the Register of ILUAs:

The agreement area covers approximately 13,601 sq km and is located about 33 km south of Wiluna.]

Parties to agreement

Applicant

Party name	The State of Western Australia (acting through the Premier and Treasurer of the State of Western Australia)
Contact address	c/- State Solicitor's Office David Malcolm Justice Centre 28 Barrack Street Perth WA 6000

Other Parties

Party name	Brett Lewis, Allan Ashwin, Edwin Beaman, Tanya Bingham, Cheryl Bond, Lawrence Harris, Allan James, Jennifer Narrier, Nathan Redmond and Joyce Tullock-Taylor in their capacity as the applicant under section 61 of the Native Title Act 1993 (Cth) in compensation application WAD 142 of 2020 in their own right and for and on behalf of the Tjiwarl People
Contact address	c/- Central Desert Native Title Services Ltd 76 Wittenoom Street East Perth WA 6004

Party name	Commissioner of Main Roads
-------------------	----------------------------

ORDINARY COUNCIL MEETING MINUTES

Contact address	c/- State Solicitor's Office David Malcolm Justice Centre 28 Barrack Street Perth WA 6000
Party name	Conservation and Parks Commission
Contact address	c/- State Solicitor's Office David Malcolm Justice Centre 28 Barrack Street Perth WA 6000
Party name	Department of Biodiversity, Conservation and Attractions (acting through the Conservation and Land Management Executive Body)
Contact address	c/- State Solicitor's Office David Malcolm Justice Centre 28 Barrack Street Perth WA 6000
Party name	Goldfields-Esperance Development Commission
Contact address	c/- State Solicitor's Office David Malcolm Justice Centre 28 Barrack Street Perth WA 6000
Party name	Minister for Aboriginal Affairs
Contact address	c/- State Solicitor's Office David Malcolm Justice Centre 28 Barrack Street Perth WA 6000
Party name	Minister for Education
Contact address	c/- State Solicitor's Office David Malcolm Justice Centre 28 Barrack Street Perth WA 6000
Party name	Minister for Environment
Contact address	c/- State Solicitor's Office David Malcolm Justice Centre 28 Barrack Street Perth WA 6000
Party name	Minister for Lands
Contact address	c/- State Solicitor's Office David Malcolm Justice Centre 28 Barrack Street Perth WA 6000
Party name	Minister for Mines and Petroleum
Contact address	c/- State Solicitor's Office David Malcolm Justice Centre 28 Barrack Street Perth WA 6000
Party name	Minister for Regional Development
Contact address	c/- State Solicitor's Office David Malcolm Justice Centre 28 Barrack Street Perth WA 6000
Party name	Minister for Water

Signed: 19 MARCH 2024

President:

ORDINARY COUNCIL MEETING MINUTES

20 FEBRUARY 2024

Contact address c/- State Solicitor's Office
David Malcolm Justice Centre
28 Barrack Street
Perth WA 6000

Party name Shirley Wonyabong, Allan James, Brett Lewis, Allan Ashwin, Lawrence Harris, Jennifer Narrier, Kado Muir and Michael Tullock in their capacity as the applicant under section 61 of the Native Title Act 1993 (Cth) in compensation application WAD 269 of 2020 in their own right and for and on behalf of the Tjiwarl People

Contact address c/- Central Desert Native Title Services Ltd
76 Wittenoom Street
East Perth WA 6004

Party name Tjiwarl (Aboriginal Corporation) RNTBC (ICN 8628) in its own right and in its capacity as a registered native title body corporate holding native title on trust for the Tjiwarl People

Contact address Unit 6, 524 Abernethy Road
Kewdale WA 6105

Party name Western Australian Museum

Contact address c/- State Solicitor's Office
David Malcolm Justice Centre
28 Barrack Street
Perth WA 6000

Period in which the agreement will operate

Start date	not specified
End Date	not specified

4. Commencement, Term and Termination**4.1 Commencement**

Except for this clause 4 and clauses 1, 2, 3, 5, 20.1, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30 and clause 11 of the Mining Business Schedule which commence on the Execution Date, this Agreement commences upon the Conclusive Registration Date and binds each of the Parties, their successors and permitted assigns.

4.2 Term

Subject to clause 4.3, this Agreement continues indefinitely.

4.3 Termination

This Agreement will terminate only on the occurrence of the following events, whichever is the first to occur (the **Termination Date**):

- (a) where all Parties agree in writing to end this Agreement;
- (b) where one of the Parties has exercised its discretion to terminate the agreement under clause 3.7;
- (c) where this Agreement is removed from the Register of Indigenous Land Use Agreements by the Native Title Registrar in accordance with section 199C of the Native Title Act; or
- (d) where a Replacement Agreement comes into effect in accordance with clause 4.5(b).

4.5 Consequences of Termination

(b) If this Agreement is terminated as a result of events described in clauses 4.3(a), 4.3(b) or 4.3(c) the Parties will meet to discuss arrangements for entering into a new agreement (**Replacement Agreement**) to be registered as an Indigenous Land Use Agreement on the Register of Indigenous Land Use Agreements.

Conclusive Registration means, once this Agreement has been Registered, that this Agreement remains Registered:

- (a) at a date that is 60 Business Days after the date on which a decision is made to Register this Agreement, provided that no Review Proceedings have been commenced in respect of such Registration; or
- (b) otherwise, at a date that is 40 Business Days following the exhaustion and determination of the final available Review Proceedings in respect of such Registration, and **Conclusively Registered** has a corresponding meaning.

Execution Date means the date on which this Agreement is executed by all the Parties.

Mining Business Schedule means Schedule 4 to this Agreement [a copy of Schedule 4, or references to terms within it, is not included with this Register extract].

Native Title Act means the *Native Title Act 1993* (Cth).

Statements of the kind mentioned in ss. 24EB(1) or 24EBA(1) or (4)**8. Consent to Future Acts****8.1 Parties' Consent**

The Parties state as follows:

- (a) to the extent that they are future acts, the acts set out in clauses 8.2, 8.3, 8.4 and 8.5 are consented to by the Parties with the intent that such statement of consent satisfies the requirements of section 24EB(1)(b) of the Native Title Act; and
- (b) for the avoidance of doubt and to the extent, if at all, that the following acts are not considered to be consented to for the purpose of clause 8.1(a), the Parties consent to the doing of all things ancillary to the acts described in clauses 8.2, 8.3, 8.4 and 8.5, with the intent that such statement of consent satisfies the requirements of section 24EB(1)(b) of the Native Title Act.

8.2 Parties' consent to future acts in the Mining Business Schedule

Each Party consents to:

- (a) the grant of Mining Exploration Tenure in accordance with clause 5.4(d) or 5.5(b) of the Mining Business Schedule;
- (b) the grant of Other Mining Tenure in accordance with clause 6.5(c) or 6.6(b)(ii) of the Mining Business Schedule;
- (c) the grant of Mining Infrastructure Licences in accordance with clause 7.4(c) or 7.5(b)(ii) of the Mining Business Schedule;
- (d) the grant of Mining Water Licences in accordance with clause 8.4(c) or 8.6(d) of the Mining Business Schedule;
- (e) the grant of PGER Exploration Tenure in accordance with clause 9.4(c) or 9.5(b)(ii) of the Mining Business Schedule; and
- (f) the grant of Other PGER Tenure in accordance with clause 10.6(b) or 10.7(b)(ii) of the Mining Business Schedule.

8.3 Parties' consents to future acts in the Water Schedule

Each Party consents to the grant of RIWI Licences in accordance with clause 6.4(b) or 6.6(b) of the Water

Schedule.

8.4 Parties' consents to future acts in the Land Estate Schedule

To the extent that it is a future act, each Party consents to:

- (a) the grant, issue, transfer, conveyance, reservation, conferral or creation of any tenure, interest or authority in, or over, land under the LA Act:
 - (i) to the Landholding Body; or
 - (ii) which is directly necessary to facilitate Handover to the Landholding Body; and
- (b) any land assembly activities required to give effect to clause 8.4(a).

8.5 Parties' consents to future acts in the Conservation Estate Schedule

Each Party consents to the doing of the following future acts in accordance with the Conservation Estate Schedule:

- (a) the addition of the Wanjarri Nature Reserve Addition to the Wanjarri Nature Reserve by order of the Minister for Lands under section 42(3)(a) of the LA Act;
- (b) the reservation of the Yeelirrie Lake Mason Reserve for the purpose of National Park and for it to be classified as a class A reserve by orders of the Minister for Lands under sections 41 and 42 of the LA Act;
- (c) the Joint Vesting in the Commission and Tjiwarl AC of the Wanjarri Nature Reserve and the Yeelirrie Lake Mason Reserve;
- (d) the creation of the Wanjarri Nature Reserve Access Easement;
- (e) the creation of a right of access to Reserve 12207;
- (f) the creation and Joint Vesting of the Future Conservation Reserves;
- (g) the Land Assembly Activities; and
- (h) the grant, issue or creation, from time to time, of any lease, licence permit or other authority which is granted, issued or created under the CALM Act or the Biodiversity Conservation Act over the Wanjarri Nature Reserve, the Yeelirrie Lake Mason Reserve or the Future Conservation Reserves.

8.8 No Right to Negotiate

The Parties agree that, on and from Conclusive Registration:

- (a) the right to negotiate procedure under Part 2, Division 3, Subdivision P of the Native Title Act does not apply to any of the acts referred to in clauses 8.2, 8.3, 8.4 and 8.5, with the intent that such statement satisfies the requirement of section 24EB(1)(c) of the Native Title Act; and
- (b) no other procedural requirements in Part 2 Division 3 of the NT Act apply to the future acts referred to in clauses 8.2, 8.3, 8.4 and 8.5.

Biodiversity Conservation Act means the *Biodiversity Conservation Act 2016 (WA)*.

Conservation Estate Schedule means Schedule 7 to this Agreement [a copy of Schedule 7, or references to terms within it, is not included with this Register extract].

Future Conservation Reserves means any land outside Wanjarri Nature Reserve and the Yeelirrie Lake Mason Reserve, but within the Agreement Area, that the Parties agree from time to time should be:

- (a) reserved under section 41 of the LA Act for the purposes of a conservation park, national park or nature reserve; and
- (b) added to the Tjiwarl Conservation Estate in accordance with this Agreement.

Handover has the meaning set out in clause 2.2 of the Land Estate Schedule.

LA Act means the *Land Administration Act 1997 (WA)*.

Land Assembly Activities means the land assembly activities required to give effect to the creation of the Tjiwarl Conservation Estate as provided for in the Conservation Estate Schedule.

Land Estate Schedule means Schedule 6 to this Agreement [a copy of Schedule 6, or references to terms within it, is not included with this Register extract].

Mining Exploration Tenure has the meaning given in clause 5.1 of the Mining Business Schedule.

Mining Infrastructure Licence has the meaning given in clause 7.1 of the Mining Business Schedule.

Mining Water Licence has the meaning given in clause 8.1 of the Mining Business Schedule.

Other Mining Tenure has the meaning given in clause 6.1 of the Mining Business Schedule.

Other PGER Tenure has the meaning given in clause 10.1 of the Mining Business Schedule.

PGER Act means the *Petroleum and Geothermal Energy Resources Act 1967 (WA)*.

PGER Exploration Tenure has the meaning given in clause 9.1 of the Mining Business Schedule.

PGER Title means a permit, drilling reservation, access authority, lease, licence, or special prospecting authority granted under the PGER Act.

RIWI Act means the *Rights in Water and Irrigation Act 1914 (WA)*.

RIWI Licence has the meaning given in clause 6.1 of the Water Schedule.

Tjiwarl AC means Tjiwarl (Aboriginal Corporation) RNTBC (ICN: 8628) of unit 6, 524 Abernethy Road, Kewdale, Western Australia in its capacity as a registered native title body corporate holding native title on trust for the Tjiwarl People.

Tjiwarl Conservation Estate means such of Wanjarri Nature Reserve, the Yeelirrie Lake Mason Reserve and any Future Conservation Reserves that are from time to time jointly vested in accordance with this Agreement.

Wanjarri Nature Reserve means all that land and water comprising Reserve 30897, that is classified under the LA Act as a class A reserve, being Lot 569 on Deposited Plan 73751 and being the whole of the land in Certificate of Crown Land Title Volume LR3162 Folio 538 including, as the context requires:

- (a) the setting aside of that reserve; and
- (b) that reserve as expanded to include the Wanjarri Nature Reserve Addition as provided for in the Conservation Estate Schedule.

Wanjarri Nature Reserve Addition means Lot 568 on Deposited Plan 73751 and being the whole of the land in Certificate of Crown Land Title Volume LR3162 Folio 537 to be included in Wanjarri Nature Reserve as provided for in the Conservation Estate Schedule.

Wanjarri Nature Reserve Access Easement means an easement to be granted by the Minister for Lands under the LA Act, of such type and for such purposes as may be required to give access from the Goldfields Highway to Wanjarri Nature Reserve for:

- (a) the Parties, their employees, agents, contractors and invitees; and
 - (b) the general public,
- generally along the proposed route which is indicatively shown on the map at Annexure 3 to the Conservation Estate Schedule.

Water Schedule means Schedule 5 to this Agreement [a copy of Schedule 5, or references to terms within it, is not included with this Register extract].

Yeelirrie Lake Mason Reserve means all that land and water comprising a new reserve for the purpose of National Park to be classified under the LA Act as a Class A reserve, to be created within the Agreement Area as provided for in the Conservation Estate Schedule including, as the context requires:

- (a) the setting aside of that reserve; and
- (b) that reserve when created.

Attachments to the entry

[WI2022_012 Schedule 1 - Item A - Agreement Area \(Technical Description\).pdf](#)

[WI2022_012 Schedule 1 - Item B - Agreement Area \(Map\).pdf](#)

10.0 REPORTS

10.3 CHIEF EXECUTIVE OFFICER REPORTS

10.3.(B) IDENTIFICATION OF REVENUE LOSS AS A RESULT OF INCORRECT CHARGING OF FEES AND SUGGESTED AMENDED TO FEES FOR DISPOSAL OF BULK REFUSE

SUBMISSION TO:	Ordinary Council Meeting Meeting Date: 20th February 2024
AGENDA REFERENCE:	10.3.(B) FEB 24
SUBJECT:	Identification of revenue loss as a result of incorrect charging of fees and suggested amended to fees for disposal of bulk refuse
LOCATION/ADDRESS:	Shire of Leonora Refuse
NAME OF APPLICANT:	NA
FILE REFERENCE:	1.6 Budget Current
AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT	
NAME:	Ty Matson
OFFICER:	Chief Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	21st January 2024
SUPPORTING DOCUMENTS:	Nil

BACKGROUND

The annual budget set by Council imposes fees for the disposal of waste at the Leonora Refuse Facility. These fees are broken down into solid and liquid waste. The solid waste charges include bins (kerb side) and bulk refuse. The current budget stipulates that the fee for bulk waste is charged per truckload up to 10m³ at \$500. Council has not adopted a separate fee for skip bins and skip bins are charged as bulk waste according to the capacity of the bin.

The fee for bulk commercial waste since the 2020/ 21 budget by year has been:

- 2020/21 \$110 per truckload up to 10m³
- 2021/22 \$110 per truckload up to 10m³
- 2022/23 \$422 per truckload up to 10m³
- 2023/24 \$500 per truckload up to 10m³

A review of the fees and charges has revealed that the fees applied to users of the facility for the disposal of bulk waste has not been correct. It has also indicated that in the 2023 calendar year only one company has been charged for waste disposal and this was at an incorrect fee of \$100 per load. Prior to April 2023 there are no recorded fees collected relating to the disposal of skip bin waste at the facility and only limited bulk waste fee collection in previous years. The current system is an honour system with users required to notify the Shire of disposals as the site is not staffed.

The company depositing skip bin waste has been charged at \$100 per bin. In the 2022/23 financial year the company notified the Shire and was subsequently invoiced for 86 skip bins at \$8600. The correct charge should have been \$36,222 resulting in a loss of \$27,622.

In the current 23/24 financial year the company was invoiced for 29 skip bins in July and 41 in October at \$100 per bin or a total of \$7000. As the fee was increased to \$500 in the current financial year the correct charge should have been \$35,000 a loss of \$28,000.

In January 2024 an internal audit identified that the user was being charged an incorrect fee. An internal review subsequently indicated that the charge of \$100 per bin was set by staff in 2022. This was confirmed by the current CEO whilst discussing the matter with the company concerned. It is understood that the company approached the Shire requesting information on the correct fee. They were reportedly advised by Officers that the fee that would be set at \$100 per bin. Both officers identified during the review are no longer employed by the Shire of Leonora and have not been contacted for clarification or comment.

All current staff have been advised that it is beyond the scope of any officer to set fees and charges outside of what is stipulated in the adopted budget. The power to set fees is not able to be delegated to any officer and can only be exercised by the absolute majority of Council.

Acknowledging the impact on the company of a 500% increase in the fee the current fees and charges schedule was interpreted by the CEO to read 'bins' as including skip bins rather than the higher bulk waste fee. Therefore the company is being charged \$422 per bin rather than the \$500 bulk waste fee until Council can consider the matter.

As there is no allegation of any wrongdoing by the company concerned the application of the lower fee that is contained within the budget will reduce the financial impact on the company concerned until the matter is considered by Council. As per below a resolution by Council to provide a fee structure based on volume the situation is recommended.

The total lost revenue that has been identified is \$55,622. It is not considered by officers that this sum is recoverable. The review has indicated that the company concerned approached the Shire seeking advice on the prescribed fee and that they were advised that the fee was \$100 per bin. There is no allegations of any wrongdoing by the company or that they acted in anything but good faith in their dealings with the Shire. They are the only company that has self-reported depositing bulk waste this financial year.

Interim measures have been implemented to prevent a reoccurrence of the situation and to identify commercial users of the facility. All staff have been advised that the only fees or charges to be levied are those that are stipulated in the current budget as adopted by Council. Any existing verbal arrangements with any stakeholders are no longer valid unless verified in writing by the CEO.

The CCTV trailer has been deployed at the Refuse Site to ensure that all commercial waste operators using the facility are identified and appropriately invoiced. New operating processes are being drafted and a permanent CCTV asset and updated signage have been ordered.

The Shire has been advised by the Department of Water and Environment Regulation that due to Leonora's population being over 1500 people there is a legislative requirement to have staff at the site during operational hours. Officers are drafting plans to comply with the legislation. A report for Councils consideration will be provided in due course.

Skip bins come in various capacity however existing infrastructure does not allow for the weighing of the waste or the measurement of actual volume. A system based on the designed capacity of the skip bin is simple and equitable system that will not require additional assets or resources to be utilised.

Recommended charges by skip bin size are;

2m³ to 5 m³ - \$250

6m³ \$300

7m³ \$350

8m³ \$400

9m³ \$450

10m³ \$500.

Volumes over 10m³ are able to be calculated on designed capacity utilising a combination of the above fees.

STAKEHOLDER ENGAGEMENT

Consultation with identified users of the facility will occur during the development of the new operating environment at the site to ensure measures are appropriate and practicable. Stakeholders including commercial operators and other local governments have been consulted in the suggested fee structure.

STATUTORY ENVIRONMENT

The Local Government Act 1995 sets out the following provision:

6.16. Imposition of fees and charges

- (1) *A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.*

** Absolute majority required.*

- (2) *A fee or charge may be imposed for the following —*
- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;*
 - (b) supplying a service or carrying out work at the request of a person;*
 - (c) subject to section 5.94, providing information from local government records;*
 - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;*
 - (e) supplying goods;*
 - (f) such other service as may be prescribed.*
- (3) *Fees and charges are to be imposed when adopting the annual budget but may be —*
- (a) imposed* during a financial year; and*

(b) *amended* from time to time during a financial year.*

* Absolute majority required.

POLICY IMPLICATIONS

The application of a fee or charge not adopted by an absolute majority of Council is in breach of section 6.16 of the Local Government Act 1995. Councils policy A1.8 Legislative Compliance sets out Councils commitment to upholding the highest level of legislative compliance and to rectify any breach as soon as reasonably possible.

FINANCIAL IMPLICATIONS

A loss of \$55,622 has been identified over the two financial years. The current financial years loss has been identified as \$28,000.

STRATEGIC IMPLICATIONS

A well maintained and functioning refuse site aligns with Councils objective

3.1 Sustainable and effective environmental management

RISK MANAGEMENT

The proposed measures including the installation of CCTV and staff awareness seek to minimise the risk of ongoing lost income. Should the measures not be adopted then there is a significant risk that ongoing disposal of refuse where fees are not appropriately levied will continue.

RECOMMENDATIONS

1. That Council:

(a) Note that incorrect application of fees has resulted in lost income amounting to \$55,622 over two financial years;

(b) Resolve to amend the current Fees and Charges to read;

(i) I 102411 Charges Bulk Refuse by container designed volume.

2m³ to 5 m³ - \$250

6m³ \$300

7m³ \$350

8m³ \$400

9m³ \$450

10m³ \$500

Volumes greater than 10m³ to be calculated at total designed volume of the container.

VOTING REQUIREMENT

Absolute Majority

COUNCIL DECISION

Moved: Cr LR Petersen

Seconder: Cr RA Norrie

1. That Council:

(a) Note that incorrect application of fees has resulted in lost income amounting to \$55,622 over two financial years;

(b) Resolve to amend the current Fees and Charges to read;

(i) I 102411 Charges Bulk Refuse by container designed volume.

2m³ to 5 m³ - \$250

6m³ \$300

7m³ \$350

8m³ \$400

9m³ \$450

10m³ \$500

Volumes greater than 10m³ to be calculated at total designed volume of the container.

CARRIED BY ABSOLUTE MAJORITY (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

10.0 REPORTS

10.3 CHIEF EXECUTIVE OFFICER REPORTS

10.3.(C) UNBUDGETED EXPENDITURE - PURCHASE URGENT TV TRANSMISSION EQUIPMENT

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 20th February 2024

AGENDA REFERENCE: 10.3.(C) FEB 24

SUBJECT: Unbudgeted Expenditure - Purchase Urgent TV Transmission Equipment

LOCATION/ADDRESS: Leonora

NAME OF APPLICANT: N/A

FILE REFERENCE: 8.12

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Chris Morrison

OFFICER: Acting Chief Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 14th February 2024

SUPPORTING DOCUMENTS: Nil

BACKGROUND

The free-to-air television transmission within the Shire failed in mid-January and there is no service currently for our community. This service is a Shire responsibility and urgent attention was required.

The Shire has a five year maintenance contract in place with a company called Satellite Television and Radio Australia (STRA) as a budgeted item of \$8,250 (ex GST) annually. This includes the following.

- Remote monitoring of the electronic components and service of the television equipment in the Shire.
- An annual inspection and maintenance of the electronic equipment

The contract does not include the following Shire responsibilities:

- The tower,
- Satellite dishes,
- Storage unit the equipment is contained within.
- Air conditioning at the storage unit to keep electronics cool.
- Electronics other than those directly to do with the transmission equipment.

The Issue

The overall TV transmission facility situated behind 29 Hoover Street has not been well maintained and no active replacement schedule has been followed to replace either the infrastructure or the STRA electronic equipment. The electronic equipment is designed to have a maximum of a ten-year life and the components are now thirteen (13) years old.

This has resulted in a recent complete failure of the equipment, causing community members to lose their free-to-air services and a rising number of complaints.

The electronic equipment required has a current delivery time of 8-15 weeks from the point of the Shire placing an order, which presents a significant impact on community members.

Procurement

The procurement policy requires us to obtain comparable quotes for the equipment. Due to the type of equipment and the limited suppliers we have been unable to source an alternative quote to compare prices, STRA currently supplies four Goldfields Shires and has been a long-term supplier.

Requirements

The requirements, above the annual maintenance contract, are to upgrade components, in a planned schedule and ensure a suitable depreciation and replacement schedule is in place for the coming years, to prevent a reoccurrence.

This includes the following stages:

Stage 1 – Estimate a minimum of ten (10) weeks from the point of order.

- Replace the current failed component – The *Appear TV ASI signal receiver/processor head-end* and have it configured and licensed for VAST commercial DTV services – this will resume current transmission services.

Stage 2 – Estimate a minimum of twelve (12) weeks from the point of order.

- Replace the four (4) 25-watt integrated DTV transmitters – this will replace the ageing equipment that is overdue for replacement.

Stage 3 – During the 2024-25 Financial year

- Replace the small steel storage shed and air conditioning, tidy up the site and place on a regular asset maintenance cycle with Shire staff to maintain the grounds and equipment.
- Replace the transmission tower and associated equipment.

Funding

A grant of \$440,415.00 from the Local Community and Roads Infrastructure Grant Program Phase 4 (LRCI) grant is currently earmarked for the airport waiting room infrastructure, however the guidelines allow for this grant to be used for general community infrastructure. The grant provider has agreed that the capital expenditure for the TV Transmission would be a suitable use of these funds.

Investment Required

Stage 1 – replacing the TV ASI signal receiver/processor head-end.

\$68,159 plus GST (Quote attached) – this will resume current service.

Stage 2 – replacing the 4 x 25-Watt DTV transmitters.

\$127,536 plus GST.

Stage 3 – replacing the storage shed, air conditioning and transmission tower.

- This requires investigation, quotes, and further information to clarify costs.

Action Taken

The Shire President has provided authorisation to the CEO for the purchase of the Stage 1 components to resume free-to-air service at a cost of \$68,159.00 under Part 6 Division 4, section 6.8.(1)(c) of the *Local Government act* 1995.

Due to the emergency nature of restoring the service, and the inability to source any comparable quote, the Acting CEO has, under delegated authority, issued a Purchase Order to STRA for Stage 1 of this project. Funding for this expenditure is to come from the LRCI Phase 4 funding.

Stage 2 and Stage 3 of this project require investments which are critical, but not of an urgent nature, and a further item addressing these stages is to be presented at today's meeting to be held Tuesday 20th February, 2024.

STAKEHOLDER ENGAGEMENT

The Shire of Leonora community have been vocal on Social Media regarding the current state of the TV Transmission Tower and the lack of free-to-air services within the townsite, and it is very clear the repair and upgrade of the current tower would be well received.

STATUTORY ENVIRONMENT

Local Government Act 1995

Part 6

Division 4

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution; or
 - (c) is authorised in advance by the mayor or president in an emergency
- (1a) In subsection (1) –

additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.
- (2) Where expenditure has been incurred by a local government –
 - (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and

- (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

POLICY IMPLICATIONS

As no other suppliers can be sourced, this purchase authorisation was actioned with only the single quote provided by STRA.

FINANCIAL IMPLICATIONS

\$440,415 to the Shire of Leonora through the Local Roads and Community Infrastructure Grant Program (Phase 4) (LRCI 4). As a project has not yet been finalised for this grant, it is intended to use this amount to fund the TV Transmission Project. This has been agreed to by the funding body.

STRATEGIC IMPLICATIONS

Strategic References within the Shire of Leonora Strategic Community Plan 2017-2027 demonstrate connections between services and infrastructure, and the desired outcomes and community vision for the Shire of Leonora, particularly in relation to Provide appropriate community infrastructure (3.2.1).

RISK MANAGEMENT

By not improving the current Transmission Tower, significant reputational damage can occur, as it is a firm understanding amongst the wider community, that the Shire of Leonora is to provide free-to-air transmission services to the community. By upgrading the tower, we minimise future reputational, and financial risk.

RECOMMENDATIONS

That Council by absolute majority approve the unbudgeted expenditure for the purchase of the Stage 1 Components for the TV Transmission Project, to an amount of \$68,459 (ex GST), to be funded from the LRCI Phase 4 Grant of \$440,415.

VOTING REQUIREMENT

Absolute Majority

COUNCIL DECISION

Moved: Cr RM Cotterill

Seconder: Cr RA Norrie

That Council by absolute majority approve the unbudgeted expenditure for the purchase of the Stage 1 Components for the TV Transmission Project, to an amount of \$68,459 (ex GST), to be funded from the LRCI Phase 4 Grant of \$440,415.

CARRIED BY ABSOLUTE MAJORITY (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

10.0 REPORTS**10.3 CHIEF EXECUTIVE OFFICER REPORTS****10.3.(D) REQUEST FOR BUDGET AMENDMENT TO UPGRADE KITCHEN FACILITIES AT HOOVER HOUSE**

SUBMISSION TO:	Ordinary Council Meeting Meeting Date: 20th February 2024
AGENDA REFERENCE:	10.3.(D) FEB 24
SUBJECT:	Request for budget amendment to upgrade kitchen facilities at Hoover House
LOCATION/ADDRESS:	Hoover House Gwalia
NAME OF APPLICANT:	NA
FILE REFERENCE:	4.12
AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT	
NAME:	Alex Baxter
OFFICER:	Manager Community Services
INTEREST DISCLOSURE:	Nil
DATE:	15th February 2024
SUPPORTING DOCUMENTS:	Nil

BACKGROUND

In the current budget \$75,000.00 has been allocated for repairs to the cottages located in the Gwalia area however specific actions were not specified. As there are no identified urgent items that need repairing the project has not proceeded. A comprehensive review of the building maintenance program across the Shire is being undertaken and this will inform future budget submissions.

The Gwalia Museum precinct, a significant attraction in the region, welcomed a total of 12,356 visitors in the last fiscal year, generating \$107,044.33 in revenue, from its kitchen operations. This visitation underscores the area's popularity and the critical role that Hoover House and its kitchen plays in enhancing the visitor experience. With the increased visitation it has become evident that the current kitchen facilities are no longer adequate to handle the increasing customer volume efficiently. The limitations of the existing setup have prompted a revaluation of the kitchen's capacity to meet demand whilst ensuring food hygiene and staff safety.

It is therefore recommended that an upgrade of the kitchen be prioritised. This renovation project is aimed at completely overhauling the kitchen's infrastructure and equipment, bringing them up to contemporary commercial standards. The upgrade will involve the replacement of outdated kitchen equipment with high grade commercial-grade appliances and tools, ensuring the facility can accommodate higher volumes of customers and improve overall service efficiency. Furthermore, the renovation will enable a significant expansion of the café's menu offerings, allowing for a more diverse and appealing selection of culinary options for visitors.

The costings for the kitchen upgrades have been identified as \$40,000.00.

STAKEHOLDER ENGAGEMENT

External stakeholder engagement has not occurred in the preparation of this report.

STATUTORY ENVIRONMENT

The *Local Government Act 1995* states;

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure-

(a) is incurred in a financial year before the adoption of the annual budget by the local government; or

(b) is authorised in advance by resolution; or

(c) is authorised in advance by the mayor or president in an emergency.

POLICY IMPLICATIONS

All purchases will comply with the Purchasing Policy.

FINANCIAL IMPLICATIONS

By adopting the recommended budget change \$35,000 underspend will be realised. This will be identified in the Mid Year Budget Review to be presented to Council at the March Ordinary Council Meeting.

STRATEGIC IMPLICATIONS

Improving facilities and therefore visitor experience will be in line with Councils identified strategic objective 3.2 Infrastructure and services meeting the needs of our community.

RISK MANAGEMENT

The allocated budget provision of \$75,000 has not been allocated to any specific maintenance requirements of the Gwalia Cottages. Whilst it is acknowledged that ongoing care and maintenance of these unique and valued assets is required a maintenance program should be developed to ensure financial expenditure meets the intended objectives. This program is still under development and will not be developed in time for the current financial year. This presents a risk of maintenance issues at the cottages however an inspection by current staff has not revealed any urgent items.

RECOMMENDATIONS

1. That Council approves the reallocation of \$40,000 from Gwalia cottages maintenance to the upgrade of the Hoover House Kitchen.

VOTING REQUIREMENT

Absolute Majority

Signed: 19 MARCH 2024

President:

ORDINARY COUNCIL MEETING MINUTES

20 FEBRUARY 2024

COUNCIL DECISION

Moved: Cr LR Petersen

Seconded: Cr F Harris

1. That Council approves the reallocation of \$40,000 from Gwalia cottages maintenance to the upgrade of the Hoover House Kitchen.

CARRIED BY ABSOLUTE MAJORITY (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

Councillor RM Cotterill declared an impartiality interest in item 10.3.(E) Reallocating capital funding from oval lights to enhancements and repairs at Bowls Club and Basketball Program support infrastructure.

CEO Ty Matson declared an impartiality interest in item 10.3.(E) Reallocating capital funding from oval lights to enhancements and repairs at Bowls Club and Basketball Program support infrastructure.

10.0 REPORTS

10.3 CHIEF EXECUTIVE OFFICER REPORTS

10.3.(E) REALLOCATING CAPITAL FUNDING FROM OVAL LIGHTS TO ENHANCEMENTS AND REPAIRS AT BOWLS CLUB AND BASKETBALL PROGRAM SUPPORT INFRASTRUCTURE

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 20th February 2024

AGENDA REFERENCE: 10.3.(E) FEB 24

SUBJECT: Reallocating capital funding from oval lights to enhancements and repairs at Bowls Club and Basketball Program support infrastructure

LOCATION/ADDRESS: Leonora Bowling Club

NAME OF APPLICANT: NA

FILE REFERENCE: 4.12

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Alex Baxter

OFFICER: Manager Community Services

INTEREST DISCLOSURE: Nil

DATE: 15th February 2024

SUPPORTING DOCUMENTS: Nil

BACKGROUND

For the fiscal year 2023/2024, the Shire of Leonora had initially allocated \$140,000 for the upgrade of the town oval's lighting system to LED technology. Given the oval's limited usage and consistently low participation rates, a strategic decision has been made to recommend the reallocation of these funds towards projects that offer greater benefits to the community.

The Leonora Bowls Club, which enjoys robust participation throughout the year and hosts two major tournaments annually—during the Easter long weekend and the Golden Gift event, attracting participants from across the state—has been identified as a priority for investment. Both events reach their capacity, indicating the club's significant role in the community. To maintain the high

standards required for these tournaments, upgrades to the club's facilities, including improvements to the green and lighting systems, are necessary. The proposed refurbishments and enhancements to the club, including critical repairs to the green sub surface, are projected to cost \$100,000.

Additionally, the Leonora Blazers basketball program has been instrumental in engaging local youth and facilitating their involvement in state-wide tournaments. The success of the inaugural basketball tournament held in Leonora underscored the need for upgraded facilities at both the indoor and outdoor basketball courts. Proposed enhancements include the addition of tiered seating to accommodate players and spectators, the installation of new backboards at the Recreation Centre, and the provision of water fountains. These improvements are essential to support the growing interest and participation in basketball within the community, with an estimated cost of \$45,000.

Redirecting the funds to these projects aligns with Councils commitment to enhancing community engagement and sports participation, ensuring the provision of high-quality facilities that meet the needs and expectations of Leonora's residents and visitors.

STAKEHOLDER ENGAGEMENT

External stakeholder engagement has not occurred in the preparation of this report.

STATUTORY ENVIRONMENT

The *Local Government Act 1995* states;

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure-*
 - (a) *Is incurred in a financial year before the adoption of the annual budget by the local government; or*
 - (b) *is authorised in advance by resolution; or*
 - (c) *is authorised in advance by the mayor or president in an emergency.*

POLICY IMPLICATIONS

All purchases will comply with the Purchasing Policy.

FINANCIAL IMPLICATIONS

By adopting the recommended budget change \$35,000 underspend will be realised. This will be identified in the Mid-Year Budget Review to be presented to Council at the March Ordinary Council Meeting. All funds are contained within the existing budget allocation.

Should the recommendation be accepted, the projects will need to commence immediately to ensure that funds are expended in the current budget. Therefore, the request has been made outside the mid-year review budget cycle.

STRATEGIC IMPLICATIONS

Creating a sense of community and supporting health and wellbeing initiatives will be in line with Councils identified strategic objective 1.1 an empowered and spirited community.

RISK MANAGEMENT

A reputation risk exists should funds be spent on a facility that whilst important, does not currently experience the same utilisation as two sporting activities that experience solid patronage by the community. There is a risk that by not upgrading the lighting at the oval ongoing maintenance issues may arise, however this risk is considered low and will be managed through the maintenance program as required.

RECOMMENDATIONS

1. That Council approves the reallocation of \$140,000.00 from the oval lights to \$100,000.00 for the Leonora Bowls Club upgrade and \$40,000.00 the Basketball Infrastructure upgrades.

VOTING REQUIREMENT

Absolute Majority

COUNCIL DECISION

Moved: Cr AE Taylor

Seconded: Cr RM Cotterill

1. That Council approves the reallocation of \$140,000.00 from the oval lights to \$100,000.00 for the Leonora Bowls Club upgrade and \$40,000.00 the Basketball Infrastructure upgrades.

CARRIED BY ABSOLUTE MAJORITY (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

10.0 REPORTS

10.3 CHIEF EXECUTIVE OFFICER REPORTS

10.3.(F) SAFERLEONORA WORKING GROUP

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 20th February 2024

AGENDA REFERENCE: 10.3.(F) FEB 24

SUBJECT: SaferLeonora Working Group

LOCATION/ADDRESS: Leonora

NAME OF APPLICANT: Shire of Leonora

FILE REFERENCE: 6.20 - #SaferLeonora Community Safety & Crime Prevention

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Marie Pointon

OFFICER: Community Development Officer

INTEREST DISCLOSURE: Nil

DATE: 16th February 2024

SUPPORTING DOCUMENTS:

1. #SaferLeonora Committee Terms of Reference
2. #SLC Minutes - October, 2023

BACKGROUND

At its ordinary meeting, held 26th April, 2022, Council resolved to endorse the establishment of the Safer Leonora Committee (SLC). The Safer Leonora Committee has had significant success and the concept is being replicated at the Goldfields regional level. The level of engagement by community and organisational representatives demonstrates the communities support for the concept.

As an official Committee of Council the SLC must comply with similar meeting requirements as to Council Meetings. Committees are generally set up by Councils to act as an extension to the Council in regards to considering information and making recommendations back to Council. Committees typically have limited delegated authority to make decisions. There are currently no delegations to make decisions provided to the SLC.

Strict governance requirements are appropriate for many Committees where delegated powers have been provided, such as planning committees, however it can restrict the ability of groups such as SLC to make decisions on matters that would not ordinarily require formal resolutions of Council. The scheduling and advertising of meetings that require Council resolutions and the inability of the Committee to operate effectively over the Council election period are other examples of the inflexibility of this designation.

As a Working Group the SLC would not be as encumbered by the provisions of legislation and could more readily respond to the needs of both the project members and the wider community. It will also allow for a freer flowing style of meeting. Decisions within group members that do not necessary require the Shire's involvement can be made and tracked.

A Terms of Reference would still be in effect, and items can and will still be presented to Council as needed. A proposed revised Terms of Reference (attachment 1) has membership representation for Councillors and the Shire of Leonora would retain ownership of the group. As a working group the SLC will still be bound by governance provisions and will still provide reports and recommendations as appropriate to Council for consideration.

At the 21 November 2023 Ordinary Meeting of Council it was proposed that the SLC be changed to a working group. An amended Terms of Reference proposing the alteration of membership of the group was proposed. Due to concerns over the membership this matter did not progress pending a review of the membership.

The proposed Terms of Reference includes inviting a representative from each of the three groups who have Native Title determination over significant portions of the Shire; Tjiwarl, Darlot, and Nyalpa Pirniku. The amendment of the Wongatha position to a community representative allows for greater flexibility within the SLC. Given the role each of the groups have and will continue to have within the community it is expected that their representation will increase the ability of the SLC in achieving its ambitions.

As a further item for noting, the minutes from the most recent #SaferLeonora Committee Meeting should be noted and endorsed by Council as per the terms at the time that meeting took place. The Terms of Reference were the only item that required a Council Decision, and has been included in the recommendations of this report.

STAKEHOLDER ENGAGEMENT

Members of the Safer Leonora Committee have been consulted on the proposed change.

STATUTORY ENVIRONMENT

1. *Local Government Act 1995*
- 5.8. *Establishment of committees*

A local government may establish committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

Strategic references within the Shire of Leonora's 'Plan for the Future 2021 – 2031' demonstrate connections between development of the #SaferLeonora Committee and community vision for the Shire of Leonora, particularly in relation to:

Social Objective – An empowered and spirited community

Outcomes:

- 1.1 A great sense of community
Strategy 1.1.4 – Celebrate our cultural and social diversity
- 1.2 Community health and well-being initiatives
Strategy 1.2.1 – Support and advocate for community health and wellbeing initiatives and provision of services to the community.
- 1.4 Engaged and supported youth
Strategy 1.4.1 – Support youth engagement and wellbeing.

RISK MANAGEMENT

Moving from a Committee to a working group will reduce the governance requirements and therefore reduce the risk of legislative non-compliance. The group will still be run by the Shire of Leonora and Council will retain voting membership. Any budgetary or use of Shire resources will still require endorsement by Council or the CEO.

RECOMMENDATIONS

That Council resolve to;

- 1. Redesignate the #SaferLeonora Committee to the #SaferLeonora Working Group; and
- 2. Endorse the amended Terms of Reference
- 3. Endorse the minutes of the #SaferLeonora Committee Meeting held October, 2023

VOTING REQUIREMENT

Absolute Majority

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr AE Taylor

That Council resolve to;

- 1. Redesignate the #SaferLeonora Committee to the #SaferLeonora Working Group; and
- 2. Endorse the amended Terms of Reference
- 3. Endorse the minutes of the #SaferLeonora Committee Meeting held October, 2023

CARRIED BY ABSOLUTE MAJORITY (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

#SaferLeonora Committee Terms of Reference 2022 to 2027

TERMS OF REFERENCE

#SAFERLEONORA COMMITTEE

1. Role of the #SaferLeonora Committee

The role of the #SaferLeonora Committee is to enhance community safety and reduce criminal and anti-social behaviour through a collaboration of key interests and agencies.

2. Powers of the #SaferLeonora Committee

The #SaferLeonora Committee is a formally appointed committee of Council and is responsible to that body. The #SaferLeonora Committee does not have executive powers or authority to implement actions in areas over which the Chief Executive Officer has legislative responsibility and does not have any delegated financial responsibility. The #SaferLeonora Committee does not have any management functions and cannot involve itself in management processes or procedures.

The #SaferLeonora Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the Chief Executive Officer.

3. Membership

The #SaferLeonora Committee shall consist of representatives from government, non-government, police and community agencies at the local level who share a collective commitment and expertise in relation to community safety and perceptions of safety. The Committee membership may include the following:

- 3 Elected Members
- 1 Officer in Charge at Leonora Police Station
- 1 Hope Community Services Representative
- 1 Department of Communities (DPFS) Representative
- 1 Department of Education Representative
- 1 Department of Health Representative
- 1 Darlot Representative
- 1 Tjiwarl Representative
- 1 Nyalpa Pirniku Representative
- 2 Community Representatives

Note:

Membership means Committee Members with full voting rights at all #SaferLeonora Committee Meetings. In-Person attendance by the member or their proxy is preferred, and an apology provided should they be unable to attend any scheduled or special meetings. 50% of Committee Members must be present for a quorum (As per item 10.3)

#SaferLeonora Committee Terms of Reference 2022 to 2027

4. Standing Ex-Officio Members

- Chief Executive Officer / Nominated representative
- 1 Stephen Michael Foundation Representative
- 1 PCYC Representative
- 1 Department of Justice Representative
- 1 Shooting Stars Representative
- 1 DLGSCI Representative
- 1 Minara Resources Representative
- 1 Genesis Minerals Representative
- 1 MacMahon Representative
- 1 WALGA (Road Safety) Representative
- 1 DFES Representative (by invitation)
- 1 BHP Nickel Representative
- 1 Red 5 Representative
- 1 Northern Star Resources Representative
- 1 Aboriginal Resident's Group
- 1 Centrecare representative
- 1 Nyunnga-ku Women's Group Representative

Note:

Standing Ex-Officio Member means Committee members without voting rights in #SaferLeonora Committee Meetings, but who contribute valuable information and/or insight into the Community's needs, and therefore help to inform decisions made by the Committee. Attendance is not required, and can be in-person, by proxy or virtual. Apologies for non-attendance can be submitted but aren't required.

5. Meetings

The #SaferLeonora Committee shall meet at least quarterly, with additional meetings convened at the discretion of the presiding member.

6. Reporting

Minutes and recommendations of each committee meeting shall be presented to the next ordinary meeting of the Council.

7. Duties and Responsibilities

The Committee will:

- Develop, review and oversee the implementation of the Shire of Leonora #SaferLeonora Plan;
- Develop effective partnerships with local State Government agencies through local service agreements to support the coordination and integration of community safety and crime prevention activities within the Shire of Leonora;
- Identify and coordinate funding opportunities to address priority issues that have been identified in the #SaferLeonora Plan;

#SaferLeonora Committee Terms of Reference 2022 to 2027

8. Working Parties

Working parties may be established at the edict of this Committee to address specific issues in relation to community safety and appoint people with the necessary knowledge and skills to contribute to those working parties.

All auxiliary working parties shall report back to the #SaferLeonora Committee on progress and outcomes with any recommendations.

9. Tenure of Membership

Shall be in accordance with the Local Government Act, section 5.11, ie, until the next scheduled local government ordinary elections.

10. Committee

10.1 Chairperson

The members shall appoint the Chairperson.

10.2 Secretary

A Shire of Leonora employee will fulfil the role of non-voting minute taker.

10.3 Quorum

The quorum at any meeting shall be at least 50% of the number of offices of the committee.

10.4 Voting

Shall be in accordance with the Local Government Act, Section 5.21.

10.5 Minutes

Shall be in accordance with the Local Government Act, Section 5.22.

10.6 Who Acts If No Presiding Member

Shall be in accordance with the Local Government Act, Section 5.14.

10.7 Meetings

Meetings shall be generally open to the public pursuant to Section 5.23 of the Local Government Act and include question time for members of the Committee pursuant to Section 5.24 of the Local Government Act.

10.8 Members Interests to be Disclosed

Members of the Committee are bound by the provisions of the Local Government Act Section 5.65 with respect to disclosure of financial, impartiality or proximity interests.

10.9 Code of Conduct

Members of the committee are bound by Council's Code of Conduct.

SHIRE OF LEONORA

#SAFERLEONORA COMMITTEE MEETING MINUTES



**MINUTES OF #SAFERLEONORA COMMITTEE
MEETING HELD
IN SHIRE CHAMBERS, LEONORA
ON MONDAY 30TH OCTOBER, 2023
COMMENCING AT 2:03PM.
SHIRE OF LEONORA**

#SAFERLEONORA COMMITTEE MEETING MINUTES

30TH OCTOBER 2023

ORDER OF BUSINESS FOR MEETING HELD
MONDAY 30 OCTOBER 2023

SHIRE OF LEONORA..... 1

1. Declaration of Opening..... 3

2. Attendance 3

3. Disclosure of Interests 3

4. Public Question Time 3

 4.4 Response to Previous Public Questions Taken on Notice 3

 4.5 Public Question Time 3

5. Confirmation of Minutes 4

6. Announcements from Presiding Member..... 4

7. Committee Reports 5

 7.1 ENDORSEMENT OF TERMS OF REFERENCE 5

8. Urgent Business Approved by Person Presiding or by Decision 11

9. Date of Next Meeting..... 11

10. Declaration of Closure 11

#SAFERLEONORA COMMITTEE MEETING MINUTES

30TH OCTOBER 2023

1. DECLARATION OF OPENING

The Chairperson, Ms Naomi Sprigg Dos Santos declared the meeting open at 2:03PM

2. ATTENDANCE

2.1 Attendees

Committee Members:

Dept of Health (<i>Chairperson</i>)	Ms Naomi Sprigg Dos Santos
Community Representative (<i>Deputy Chair</i>)	Ms Marie Pointon (<i>Via Zoom</i>)
OIC Leonora Police Station	A/OIC Kevin Guy
Hope Community Services	Ms Robbie McCleery
Leonora Youth Centre	Mr Ty Matson (Proxy)
Centrecare	Ms Jenni Lys (<i>Via Zoom</i>)
Wongatha Community Representative	Mr Calvin Ashwin

Committee Ex-Officio Members:

Shire of Leonora	Ms Kiara Lord
Genesis Minerals	Ms Emma Pryer

Guests:

WALGA	Ms Michelle Blackhurst (<i>Via Zoom</i>)
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2.2 Apologies

Committee Members:

Councillor	Cr Larnie Petersen
Councillor	Cr Ross Norrie
Dept of Communities	Mr Michael Saunders
Dept of Education	Mrs Jennifer Lobb
Nyunnga-Ku	Ms Colleen Berry
Minara Resources	Ms Jenna Whistler

Committee Ex-Officio Members:

PCYC Kalgoorlie	Ms Julie Beeson
Dept of Justice	Ms Bree Blokland
Macmahon	Mr Michael Naughton
DLGSCI	Ms Kelly Waterhouse (Via Zoom)
Stephen Michael Foundation	Mr Rory Yates (Via Zoom)
Shooting Stars	Ms Shelley Coleman

3. DISCLOSURE OF INTERESTS

4. PUBLIC QUESTION TIME

4.4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4.5 PUBLIC QUESTION TIME

#SAFERLEONORA COMMITTEE MEETING MINUTES

30TH OCTOBER 2023

5. CONFIRMATION OF MINUTES

COMMITTEE DECISION

Moved Ms R McCleery, seconded Mr K Guy, that the Minutes of the #SaferLeonora Committee Meeting held on 28th August, 2023 be confirmed as a true and accurate record.

CARRIED (7 VOTES TO 0)

*For: M Pointon, K Guy, R McCleery, J Lys,
T Matson, C Ashwin, N Sprigg Dos Santos*

6. ANNOUNCEMENTS FROM PRESIDING MEMBER

The Chairperson, Ms Naomi Sprigg Dos Santos made the following announcements:

- A meeting was held in Kalgoorlie with Marie Pointon, Robbie McCleary, the Manager of Crisis Care in Kalgoorlie and herself regarding facilities, and short and long term safehouses.

During this meeting, there was a lot of information provided regarding meeting the criteria required, what's needed for a safe house, and what requirements there are for longer-term plans. The Manager in Kalgoorlie is very excited to help out with the Northern Goldfields Plan, and will be a good contact going forward with her grasp on what policies and procedures will come in handy, and what additional resources could be provided to facilitate this project.

#SAFERLEONORA COMMITTEE MEETING MINUTES**30TH OCTOBER 2023****7. COMMITTEE REPORTS****7.1 ENDORSEMENT OF TERMS OF REFERENCE**

SUBMISSION TO:	#SaferLeonora Committee Meeting Meeting Date: 30 th October, 2023
AGENDA REFERENCE:	7.1. #SLC AUG 23
SUBJECT:	Endorsement of Terms of Reference
REPORTING OFFICER	Kiara Lord
PRESS RELEASE TO BE ISSUED	Nil
FILE REFERENCE:	6.20 #SaferLeonora Community Safety & Crime Prevention
RESPONSIBLE OFFICER, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT	
NAME:	Kiara Lord
OFFICER:	Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	27 th October, 2023
BRIEF:	To endorse the updated #SaferLeonora Committee Terms of Reference 2022 – 2027 for presentation to Council
SUPPORTING DOCUMENTS	1. #SaferLeonora Committee Terms of Reference

BACKGROUND

At the #SaferLeonora Committee Meeting on the 28th August, 2023, the committee moved the following resolution:

Moved Mr J Cresswell seconded Ms M Pointon that the Committee;

- 1) Endorse the reduction of full-voting members from 13 members to 11 to allow for a quorum to be more easily achieved in the future
- 2) Endorse the proposed changes to the Membership and Standing Ex-Officio Membership positions as noted
- 3) Initiate a review of the current #SaferLeonora Delivery Plan, and provide any changes/updates for consideration at the October Committee Meeting

CARRIED (9 VOTES TO 0)

For: J Whistler, M Butterwood, J Lys, R McCleery, J Cresswell, Cr RA Norrie, Cr LR Petersen, M Pointon, N Sprigg Dos Santos

As a result of points 1 and 2 of the above, a revised #SaferLeonora Committee Terms of Reference document has been drafted, and is attached for the review.

In this Draft, Terms of Reference points 3 and 4 are updated to the following:

3. Membership

The #SaferLeonora Committee shall consist of representatives from government, non-government, police and community agencies at the local level who share a collective commitment and expertise in relation to community safety and perceptions of safety. The Committee membership may include the following:

- 2 Elected Members
- 1 Officer in Charge at Leonora Police Station

#SAFERLEONORA COMMITTEE MEETING MINUTES

30TH OCTOBER 2023

- 1 Hope Community Services Representative
- 1 Department of Communities (DPFS) Representative
- 1 Department of Education Representative
- 1 Youth Centre Representative
- 1 Department of Health Representative
- 1 Darlot Group Representative
- 2 Community Representatives

Note:

Membership means Committee Members with full voting rights at all #SaferLeonora Committee Meetings. In-Person attendance by the member or their proxy is preferred, and an apology provided should they be unable to attend any scheduled or special meetings. 50% of Committee Members must be present for a quorum (As per item 10.3)

4. Standing Ex-Officio Members

- Chief Executive Officer / Nominated representative (i.e. Deputy Chief Executive Officer)
- 1 Stephen Michael Foundation Representative
- 1 PCYC Representative
- 1 Department of Justice Representative
- 1 Shooting Stars Representative
- 1 DLGSCI Representative
- 1 Minara Resources Representative
- 1 Genesis Minerals Representative
- 1 MacMahon Representative
- 1 WALGA (Road Safety) Representative
- 1 DFES Representative (by invitation)
- 1 BHP Nickel Representative
- 1 Red 5 Representative
- 1 Northern Star Resources Representative
- 1 Aboriginal Resident's Group
- 1 Centrecare representative
- 1 Nyunnga-ku Women's Group Representative

Note:

Standing Ex-Officio Member means Committee members without voting rights in #SaferLeonora Committee Meetings, but who contribute valuable information and/or insight into the Community's needs, and therefore help to inform decisions made by the Committee. Attendance is not required, and can be in-person, by proxy or virtual. Apologies for non-attendance can be submitted but aren't required.

STRATEGIC IMPLICATIONS

Strategic references within the Shire of Leonora's 'Plan for the Future 2021 – 2031' demonstrate connections between development of the #SaferLeonora Committee and community vision for the Shire of Leonora, particularly in relation to its Social Objective – An empowered and spirited community.

#SAFERLEONORA COMMITTEE MEETING MINUTES30TH OCTOBER 2023**STATUTORY ENVIRONMENT**

Section 3.2(2) of the *Local Government Act 1995* states that the general function of a local government is to provide for the good government of persons in its district.

The Terms of Reference further refer to sections 5.11, 5.14, 5.21, 5.22, 5.23, and 5.65 of the *Local Government Act 1995*

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

RISK MANAGEMENT

This item has been evaluated against the Shire of Leonora's Risk Management Strategy, Risk Assessment Matrix, the results of which are noted in the table below.

Risk Category	Description	Likelihood	Consequence	Rating	Mitigation
Performance	Nil	Nil	Nil	Nil	Nil
Financial	Nil	Nil	Nil	Nil	Nil
Environmental	Nil	Nil	Nil	Nil	Nil
Reputation	Nil	Nil	Nil	Nil	Nil
Service Delivery / Business Interruption	Nil	Nil	Nil	Nil	Nil
Legislative / Regulatory / Policy / Occupational Safety & Health	Nil	Nil	Nil	Nil	Nil

RECOMMENDATION

That the Committee endorse the #SaferLeonora Committee Terms of Reference 2022-2027 as attached, for presentation to Council at their next Ordinary Meeting.

VOTING REQUIREMENT

Simple Majority

COMMITTEE DECISION

Moved Mr K Guy, seconded Ms R McCleery, that the Committee endorse the #SaferLeonora Committee Terms of Reference 2022-2027 as attached, with the change from 1 x Youth Centre Representative, to 1 x Wongatha Community Representative for presentation to Council at their next Ordinary Meeting.

CARRIED (7 VOTES TO 0)

For: M Pointon, K Guy, R McCleery, J Lys, T Matson, C Ashwin, N Sprigg Dos Santos

REASON FOR ALTERATION TO RECOMMENDATION

To maximise whole of community representation on the Committee

#SAFERLEONORA COMMITTEE MEETING MINUTES30TH OCTOBER 2023

TERMS OF REFERENCE

#SAFERLEONORA COMMITTEE

1. Role of the #SaferLeonora Committee

The role of the #SaferLeonora Committee is to enhance community safety and reduce criminal and anti-social behaviour through a collaboration of key interests and agencies.

2. Powers of the #SaferLeonora Committee

The #SaferLeonora Committee is a formally appointed committee of Council and is responsible to that body. The #SaferLeonora Committee does not have executive powers or authority to implement actions in areas over which the Chief Executive Officer has legislative responsibility and does not have any delegated financial responsibility. The #SaferLeonora Committee does not have any management functions and cannot involve itself in management processes or procedures.

The #SaferLeonora Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the Chief Executive Officer.

3. Membership

The #SaferLeonora Committee shall consist of representatives from government, non-government, police and community agencies at the local level who share a collective commitment and expertise in relation to community safety and perceptions of safety. The Committee membership may include the following:

- 2 Elected Members
- 1 Officer in Charge at Leonora Police Station
- 1 Hope Community Services Representative
- 1 Department of Communities (DPFS) Representative
- 1 Department of Education Representative
- 1 Wongatha Community Representative
- 1 Department of Health Representative
- 1 Darlot Group Representative
- 2 Community Representatives

Note:

Membership means Committee Members with full voting rights at all #SaferLeonora Committee Meetings. In-Person attendance by the member or their proxy is preferred, and an apology provided should they be unable to attend any scheduled or special meetings. 50% of Committee Members must be present for a quorum (As per item 10.3)

4. Standing Ex-Officio Members

- Chief Executive Officer / Nominated representative (i.e. Deputy Chief Executive Officer)
- 1 Stephen Michael Foundation Representative
- 1 PCYC Representative

#SAFERLEONORA COMMITTEE MEETING MINUTES

30TH OCTOBER 2023

- 1 Department of Justice Representative
- 1 Shooting Stars Representative
- 1 DLGSCI Representative
- 1 Minara Resources Representative
- 1 Genesis Minerals Representative
- 1 MacMahon Representative
- 1 WALGA (Road Safety) Representative
- 1 DFES Representative (by invitation)
- 1 BHP Nickel Representative
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- 1 Northern Star Resources Representative
- 1 Aboriginal Resident's Group
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- 1 Nyunnga-ku Women's Group Representative

Note:

Standing Ex-Officio Member means Committee members without voting rights in #SaferLeonora Committee Meetings, but who contribute valuable information and/or insight into the Community's needs, and therefore help to inform decisions made by the Committee. Attendance is not required, and can be in-person, by proxy or virtual. Apologies for non-attendance can be submitted but aren't required.

5. Meetings

The #SaferLeonora Committee shall meet at least quarterly, with additional meetings convened at the discretion of the presiding member.

6. Reporting

Minutes and recommendations of each committee meeting shall be presented to the next ordinary meeting of the Council.

7. Duties and Responsibilities

The Committee will:

- Develop, review and oversee the implementation of the Shire of Leonora #SaferLeonora Plan;
- Develop effective partnerships with local State Government agencies through local service agreements to support the coordination and integration of community safety and crime prevention activities within the Shire of Leonora;
- Identify and coordinate funding opportunities to address priority issues that have been identified in the #SaferLeonora Plan;

8. Working Parties

Working parties may be established at the edict of this Committee to address specific issues in relation to community safety and appoint people with the necessary knowledge and skills to contribute to those working parties.

All auxiliary working parties shall report back to the #SaferLeonora Committee on progress and outcomes with any recommendations.

9. Tenure of Membership

Shall be in accordance with the Local Government Act, section 5.11, ie, until the next scheduled local government ordinary elections.

10. Committee

10.1 Chairperson

The members shall appoint the Chairperson.

10.2 Secretary

A Shire of Leonora employee will fulfil the role of non-voting minute taker.

10.3 Quorum

The quorum at any meeting shall be at least 50% of the number of offices of the committee.

10.4 Voting

Shall be in accordance with the Local Government Act, Section 5.21.

10.5 Minutes

Shall be in accordance with the Local Government Act, Section 5.22.

10.6 Who Acts If No Presiding Member

Shall be in accordance with the Local Government Act, Section 5.14.

10.7 Meetings

Meetings shall be generally open to the public pursuant to Section 5.23 of the Local Government Act and include question time for members of the Committee pursuant to Section 5.24 of the Local Government Act.

10.8 Members Interests to be Disclosed

Members of the Committee are bound by the provisions of the Local Government Act Section 5.65 with respect to disclosure of financial, impartiality or proximity interests.

10.9 Code of Conduct

Members of the committee are bound by Council's Code of Conduct.

#SAFERLEONORA COMMITTEE MEETING MINUTES

30TH OCTOBER 2023

8. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

The following updates were provided:

- #SaferLeonora Funding Update
 - A house has been identified for the purpose of crisis care. Department of Communities are working alongside the Shire to facilitate this as quickly as possible, however we are still waiting on the results of the Safer Funding grant submissions made for this purpose.
 - The second stage, involving the construction of a purpose-built building is in place, but no action is to be taken yet, funding has also been applied for and we are waiting on the submission results.
- DSS Funding Applications have been received, but no timeframe for when they will be assessed and notification regarding successful/unsuccessful application provided
- 84 Tower Street, the old DCP building has been flagged for demolition – the Shire will be purchasing this and the lot will be utilised to creating the Youth Precinct in that area.
- The Ageing in Place Facility opening happens tomorrow (31st October, 2023) – still a little more work to do regarding furnishing, but looking forward to closing off this project.

9. DATE OF NEXT MEETING

Monday 4th December, 2023 at 2:00pm

10. DECLARATION OF CLOSURE

The Chairperson, Ms Naomi Sprigg Dos Santos closed the meeting at 2:25pm

10.0 REPORTS**10.4 MANAGER OF BUSINESS SERVICES REPORTS****10.4.(A) MONTHLY FINANCIAL STATEMENTS - DECEMBER, 2023**

SUBMISSION TO:	Ordinary Council Meeting Meeting Date: 20th February 2024
AGENDA REFERENCE:	10.4.(A) FEB 24
SUBJECT:	Monthly Financial Statements - December, 2023
LOCATION/ADDRESS:	Nil
NAME OF APPLICANT:	Nil
FILE REFERENCE:	Nil
AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT	
NAME:	Kiara Lord
OFFICER:	Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	15th February 2024
SUPPORTING DOCUMENTS:	1. Monthly Financial Statements - December, 2024

BACKGROUND

In complying with the Local Government *Financial Management Regulations 1996*, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations, the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 31st December, 2023 consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st December, 2023
- (c) Material Variances – 31st December, 2023

STATUTORY ENVIRONMENT***Part 4 – Financial reports— s. 6.4***

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation –*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
34. (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
34. (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
34. (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
34. (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council accept the Monthly Financial Statements for the month ended 31st December, 2023 consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st December, 2023
- (c) Material Variances – 31st December, 2023

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr RM Cotterill

That Council accept the Monthly Financial Statements for the month ended 31st December, 2023 consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st December, 2023
- (c) Material Variances – 31st December, 2023

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

Signed: 19 MARCH 2024

President:

ORDINARY COUNCIL MEETING MINUTES

20 FEBRUARY 2024



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6 February 2024

Mr Chris Morrison
Acting Chief Executive Officer
Shire of Leonora
PO Box 56
LEONORA WA 6438

Dear Chris

COMPILATION REPORT TO SHIRE OF LEONORA

We have compiled the accompanying special purpose financial report of Shire of Leonora which comprise the statement of financial position as at 31 December 2023, the statement of financial activity, notes providing statement of financial activity supporting information, explanation of material variances for the year then ended and a summary of material accounting policy information. These have been prepared in accordance with *Local Government Act 1995* and associated regulations as described in Note 1 to the financial report. The specific purpose for which the special purpose financial statements have been prepared is also set out in Note 1 of the financial report. We have provided the supplementary information of Shire of Leonora as at 31 December 2023 and for the period then ended based on the records of the Shire of Leonora.

THE RESPONSIBILITY OF SHIRE OF LEONORA

The CEO of Shire of Leonora is solely responsible for information contained in the special purpose financial report and supplementary information, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial report was prepared.

OUR RESPONSIBILITY

On the basis of information provided by Shire of Leonora we have compiled the accompanying special purpose financial report in accordance with the requirements of *APES 315 Compilation of Financial Information* and the *Local Government Act 1995*, associated regulations and to the extent that they are not inconsistent with the *Local Government Act 1995*, the Australian Accounting Standards.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial report except for the matters of non-compliance with the basis of preparation identified with Note 1 of the financial report. We have complied with the relevant ethical requirements of *APES 110 Code of Ethics for Professional Accountants*.

Supplementary information attached to the financial report has been extracted from the records of Shire of Leonora and information presented in the special purpose financial report.

ASSURANCE DISCLAIMER

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial report was compiled exclusively for the benefit of Shire of Leonora who are responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, the special purpose financial report may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial report.

Russell Barnes
Director
Moore Australia (WA) Pty Ltd

SHIRE OF LEONORA

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 December 2023

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF LEONORA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2023

Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	8,491,237	8,491,237	8,491,238	1	0.00%	
Rates excluding general rates	340,996	269,422	221,610	(47,812)	(17.75%)	▼
Grants, subsidies and contributions	2,365,778	1,470,640	649,210	(821,430)	(55.86%)	▼
Fees and charges	3,171,143	1,685,777	1,429,775	(256,002)	(15.19%)	▼
Interest revenue	101,000	50,504	76,426	25,922	51.33%	▲
Other revenue	346,890	172,440	124,915	(47,525)	(27.56%)	▼
Profit on asset disposals	68,083	33,384	72,070	38,686	115.88%	▲
	14,885,127	12,173,404	11,065,244	(1,108,160)	(9.10%)	
Expenditure from operating activities						
Employee costs	(5,323,632)	(2,662,032)	(1,992,378)	669,654	25.16%	▲
Materials and contracts	(5,505,184)	(2,841,670)	(2,148,267)	693,403	24.40%	▲
Utility charges	(382,041)	(191,145)	(157,909)	33,236	17.39%	▲
Depreciation	(1,970,250)	(985,170)	(1,326,153)	(340,983)	(34.61%)	▼
Insurance	(383,056)	(383,056)	(326,809)	56,247	14.68%	▲
Other expenditure	(369,995)	(172,766)	(41,771)	130,995	75.82%	▲
Loss on asset disposals	(1,895)	0	0	0	0.00%	
	(13,936,053)	(7,235,839)	(5,993,287)	1,242,552	17.17%	
Non-cash amounts excluded from operating activities	2(b) 1,909,240	951,786	1,254,083	302,297	31.76%	▲
Amount attributable to operating activities	2,858,314	5,889,351	6,326,040	436,689	7.41%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	2,257,760	1,090,419	20,651	(1,069,768)	(98.11%)	▼
Proceeds from disposal of assets	478,500	0	189,136	189,136	0.00%	▲
	2,736,260	1,090,419	209,787	(880,632)	(80.76%)	
Outflows from investing activities						
Payments for property, plant and equipment	(5,961,377)	(2,748,566)	(3,114,701)	(366,135)	(13.32%)	▼
Payments for construction of infrastructure	(4,350,296)	(2,175,156)	(452,071)	1,723,085	79.22%	▲
	(10,311,673)	(4,923,722)	(3,566,772)	1,356,950	27.56%	
Amount attributable to investing activities	(7,575,413)	(3,833,303)	(3,356,985)	476,318	12.43%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	3,570,152	200,000	200,000	0	0.00%	
	3,570,152	200,000	200,000	0	0.00%	
Outflows from financing activities						
Transfer to reserves	(949,233)	(41,747)	(41,747)	0	0.00%	
	(949,233)	(41,747)	(41,747)	0	0.00%	
Amount attributable to financing activities	2,620,919	158,253	158,253	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2,096,180	2,096,180	2,052,983	(43,197)	(2.06%)	▼
Amount attributable to operating activities	2,858,314	5,889,351	6,326,040	436,689	7.41%	▲
Amount attributable to investing activities	(7,575,413)	(3,833,303)	(3,356,985)	476,318	12.43%	▲
Amount attributable to financing activities	2,620,919	158,253	158,253	0	0.00%	
Surplus or deficit after imposition of general rates	0	4,310,481	5,180,291	869,810	20.18%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF LEONORA
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 DECEMBER 2023**

	Actual 30 June 2023	Actual as at 31 December 2023
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	11,271,987	14,053,939
Trade and other receivables	728,304	1,012,513
Inventories	69,855	64,491
TOTAL CURRENT ASSETS	12,070,146	15,130,943
NON-CURRENT ASSETS		
Other financial assets	61,117	61,117
Inventories	45,052	45,052
Property, plant and equipment	35,177,240	37,582,290
Infrastructure	103,599,595	103,318,098
TOTAL NON-CURRENT ASSETS	138,883,004	141,006,557
TOTAL ASSETS	150,953,150	156,137,500
CURRENT LIABILITIES		
Trade and other payables	593,802	258,842
Other liabilities	913,054	1,339,756
Employee related provisions	210,653	210,653
TOTAL CURRENT LIABILITIES	1,717,509	1,809,251
NON-CURRENT LIABILITIES		
Employee related provisions	104,691	104,691
Other provisions	1,885,887	1,885,887
TOTAL NON-CURRENT LIABILITIES	1,990,578	1,990,578
TOTAL LIABILITIES	3,708,087	3,799,829
NET ASSETS	147,245,063	152,337,671
EQUITY		
Retained surplus	50,614,528	55,865,389
Reserve accounts	8,510,307	8,352,054
Revaluation surplus	88,120,228	88,120,228
TOTAL EQUITY	147,245,063	152,337,671

This statement is to be read in conjunction with the accompanying notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2023**

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure
- estimation uncertainties made in relation to lease accounting

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 January 2024

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2023

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

	Adopted Budget Opening	Actual as at	Actual as at
Note	1 July 2023	30 June 2023	31 Dec 2023
	\$	\$	\$
(a) Net current assets used in the Statement of Financial Activity			
Current assets			
Cash and cash equivalents	11,271,987	11,271,987	14,053,939
Trade and other receivables	654,942	728,304	1,012,513
Inventories	60,608	69,855	64,491
	11,987,537	12,070,146	15,130,943
Less: current liabilities			
Trade and other payables	(237,071)	(593,802)	(258,842)
Other liabilities	(1,138,801)	(913,054)	(1,339,756)
Employee related provisions	(300,689)	(210,653)	(210,653)
	(1,676,561)	(1,717,509)	(1,809,251)
Net current assets	10,310,976	10,352,637	13,321,692
Less: Total adjustments to net current assets	(8,214,796)	(8,299,654)	(8,141,401)
Closing funding surplus / (deficit)	2,096,180	2,052,983	5,180,291

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Adopted Budget Estimates	YTD Budget	YTD Actual
	30 June 2024	(a)	(b)
	\$	\$	\$
Non-cash amounts excluded from operating activities			
Adjustments to operating activities			
Less: Profit on asset disposals	(68,083)	(33,384)	(72,070)
Add: Loss on asset disposals	1,895	0	0
Add: Depreciation	1,970,250	985,170	1,326,153
Movement in current employee provisions associated with restricted cash	5,178	0	0
Total non-cash amounts excluded from operating activities	1,909,240	951,786	1,254,083

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening	Actual as at	Actual as at
	1 July 2023	30 June 2023	31 Dec 2023
	\$	\$	\$
Adjustments to net current assets			
Less: Reserve accounts	(8,510,307)	(8,510,307)	(8,352,054)
Add: Current liabilities not expected to be cleared at the end of the year:			
- Current portion of employee benefit provisions held in reserve	295,511	210,653	210,653
Total adjustments to net current assets	(8,214,796)	(8,299,654)	(8,141,401)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

ORDINARY COUNCIL MEETING MINUTES

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 DECEMBER 2023

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2023-24 year is \$15,000 or 8.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
Grants, subsidies and contributions	(821,430)	(55.86%)	▼
FAGS indexation arrears received. Sustainability child care, youth program, donations for dignity and other recreation grants YTD actual is lower than the YTD budget.			
Fees and charges	(256,002)	(15.19%)	▼
Contribution towards EHO, childcare centre income, liquid waste disposal fees, Hoover House accommodation and plant hire YTD actuals are lower than YTD budget. Rates instalment fees, rent and hire facilities are profiled as 6/12th of the budget.			
Interest revenue	25,922	51.33%	▲
YTD budgets are profiled as 6/12th of the annual budget.			
Other revenue	(47,525)	(27.56%)	▼
Childcare miscellaneous funding, Nyungng Community Priority Brokerage 5, Golden gift sponsorship and diesel fuel rebate YTD actuals are lower than YTD budget.			
Profit on asset disposals	38,686	115.88%	▲
Plant and equipment items budgeted for trade has not yet occurred.			
Expenditure from operating activities			
Employee costs	669,654	25.16%	▲
YTD budgets are profiled as 6/12th of the annual budget. There are some employment positions vacant. Salaries and wages for EHO, Childcare Centre, Youth Services, Recreation Centre, Community-led Job, CDC Services, CRC, Roadworks, Street cleaning, Building control, Gwalia and administration overheads YTD actuals are lower than YTD budget. Salaries and wages for cemetery public toilets, depot maintenance, FBT and Works Supervisor overheads YTD actuals are higher than YTD budget.			
Materials and contracts	693,403	24.40%	▲
Some YTD budgets are profiled as 6/12th of the annual budget. Rates valuations, Rodeo sponsorship, audit fees, CCTV repairs, Driver Access & Equity, property management services, town planning, Leonora cemetery, Local Partner Trans 2021-9085, roadworks, Barnes Federal Theatre, museum, Hoover House and Leonora Golden Gift YTD actuals are lower than YTD budget Subscriptions, general expenses health, medical centre admin, Doctor top up salary, Lot 289 Queen Victoria, swimming pool, depot maintenance and plant parts & repairs YTD actuals are higher than YTD budget.			
Utility charges	33,236	17.39%	▲
YTD budgets are profiled as 6/12th of the annual budget. Oval utilities are lower than YTD budget.			
Depreciation	(340,983)	(34.61%)	▼
YTD budgets are profiled as 6/12th of the annual budget. There was a revaluation of asset classes in 2022-23 so some depreciation expenses are more than the previous year calculations.			
Insurance	56,247	14.68%	▲
Insurance premiums were lower than the expected estimated budget.			
Other expenditure	130,995	75.82%	▲
Meeting attendance fees, member travel, member phone, donations, Golden Quest Trail donation and athletics events prize YTD actuals are lower than YTD budget.			
Non-cash amounts excluded from operating activities	302,297	31.76%	▲
Depreciation and asset disposals.			
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(1,069,768)	(98.11%)	▼
LRCI Phase 4, Ageing in place, MRWA Projects grants are not yet received. RRG funding received.			
Outflows from investing activities			
Payments for property, plant and equipment	(366,135)	(13.32%)	▼
Building capital works are profiled as 6/12th of the annual budget.			
Payments for construction of infrastructure	1,723,085	79.22%	▲
Roadworks are profiled as 6/12th of the annual budget. Improvement capital works are profiled as 6/12th of the annual budget.			
Surplus or deficit at the start of the financial year	(43,197)	(2.06%)	▼
Refer to note 2(a) for detail of differences.			
Surplus or deficit after imposition of general rates	869,810	20.18%	▲
Due to variances described above			

10.0 REPORTS**10.4 MANAGER OF BUSINESS SERVICES REPORTS****10.4.(B) MONTHLY FINANCIAL STATEMENTS - JANUARY, 2024**

SUBMISSION TO:	Ordinary Council Meeting Meeting Date: 20th February 2024
AGENDA REFERENCE:	10.4.(B) FEB 24
SUBJECT:	Monthly Financial Statements - January, 2024
LOCATION/ADDRESS:	Nil
NAME OF APPLICANT:	Nil
FILE REFERENCE:	Nil
AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT	
NAME:	Kiara Lord
OFFICER:	Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	15th February 2024
SUPPORTING DOCUMENTS:	1. Monthly Financial Statements - January, 2024

BACKGROUND

In complying with the Local Government *Financial Management Regulations 1996*, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations, the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

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- (a) Compilation Report
- (b) Statement of Financial Activity – 31st January, 2024
- (c) Material Variances – 31st January, 2024

STATUTORY ENVIRONMENT***Part 4 – Financial reports— s. 6.4***

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation –*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
34. (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
34. (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
34. (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
34. (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council accept the Monthly Financial Statements for the month ended 31st January, 2024, consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st January, 2024
- (c) Material Variances – 31st January, 2024

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr RM Cotterill

That Council accept the Monthly Financial Statements for the month ended 31st January, 2024, consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st January, 2024
- (c) Material Variances – 31st January, 2024

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*



13 February 2024

Mr Ty Matson
Chief Executive Officer
Shire of Leonora
PO Box 56
LEONORA WA 6438

Moore Australia

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2 The Esplanade, Perth, WA 6000
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Dear Ty

COMPILATION REPORT TO SHIRE OF LEONORA

We have compiled the accompanying special purpose financial report of Shire of Leonora which comprise the statement of financial position as at 31 January 2024, the statement of financial activity, notes providing statement of financial activity supporting information, explanation of material variances for the year then ended and a summary of material accounting policy information. These have been prepared in accordance with *Local Government Act 1995* and associated regulations as described in Note 1 to the financial report. The specific purpose for which the special purpose financial statements have been prepared is also set out in Note 1 of the financial report. We have provided the supplementary information of Shire of Leonora as at 31 January 2024 and for the period then ended based on the records of the Shire of Leonora.

THE RESPONSIBILITY OF SHIRE OF LEONORA

The CEO of Shire of Leonora is solely responsible for information contained in the special purpose financial report and supplementary information, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial report was prepared.

OUR RESPONSIBILITY

On the basis of information provided by Shire of Leonora we have compiled the accompanying special purpose financial report in accordance with the requirements of *APES 315 Compilation of Financial Information* and the *Local Government Act 1995*, associated regulations and to the extent that they are not inconsistent with the *Local Government Act 1995*, the Australian Accounting Standards.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial report except for the matters of non-compliance with the basis of preparation identified with Note 1 of the financial report. We have complied with the relevant ethical requirements of *APES 110 Code of Ethics for Professional Accountants*.

Supplementary information attached to the financial report has been extracted from the records of Shire of Leonora and information presented in the special purpose financial report.

ASSURANCE DISCLAIMER

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial report was compiled exclusively for the benefit of Shire of Leonora who are responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, the special purpose financial report may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial report.

Russell Barnes
Director
Moore Australia (WA) Pty Ltd

SHIRE OF LEONORA

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 January 2024

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Please refer to the compilation report

| 1

SHIRE OF LEONORA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2024

Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	8,491,237	8,491,237	8,491,238	1	0.00%	
Rates excluding general rates	340,996	281,351	221,610	(59,741)	(21.23%)	▼
Grants, subsidies and contributions	2,365,778	1,799,978	679,435	(1,120,543)	(62.25%)	▼
Fees and charges	3,171,143	1,932,601	1,721,360	(211,241)	(10.93%)	▼
Interest revenue	101,000	58,920	98,215	39,295	66.69%	▲
Other revenue	346,890	201,515	129,924	(71,591)	(35.53%)	▼
Profit on asset disposals	68,083	33,384	72,070	38,686	115.88%	▲
	14,885,127	12,798,986	11,413,852	(1,385,134)	(10.82%)	
Expenditure from operating activities						
Employee costs	(5,323,632)	(3,105,632)	(2,279,806)	825,826	26.59%	▲
Materials and contracts	(5,505,184)	(3,300,089)	(2,526,026)	774,063	23.46%	▲
Utility charges	(382,041)	(222,961)	(244,487)	(21,526)	(9.65%)	▼
Depreciation	(1,970,250)	(1,149,350)	(1,550,946)	(401,596)	(34.94%)	▼
Insurance	(383,056)	(383,056)	(326,809)	56,247	14.68%	▲
Other expenditure	(369,995)	(205,637)	(41,770)	163,867	79.69%	▲
Loss on asset disposals	(1,895)	0	0	0	0.00%	
	(13,936,053)	(8,366,725)	(6,969,844)	1,396,881	16.70%	
Non-cash amounts excluded from operating activities	2(b) 1,909,240	1,115,966	1,478,876	362,910	32.52%	▲
Amount attributable to operating activities	2,858,314	5,548,227	5,922,884	374,657	6.75%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	2,257,760	1,132,085	20,651	(1,111,434)	(98.18%)	▼
Proceeds from disposal of assets	478,500	0	189,136	189,136	0.00%	▲
	2,736,260	1,132,085	209,787	(922,298)	(81.47%)	
Outflows from investing activities						
Payments for property, plant and equipment	(5,961,377)	(3,100,327)	(3,267,184)	(166,857)	(5.38%)	▼
Payments for construction of infrastructure	(4,350,296)	(2,537,682)	(465,066)	2,072,616	81.67%	▲
	(10,311,673)	(5,638,009)	(3,732,250)	1,905,759	33.80%	
Amount attributable to investing activities	(7,575,413)	(4,505,924)	(3,522,463)	983,461	21.83%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	3,570,152	0	200,000	200,000	0.00%	▲
	3,570,152	0	200,000	200,000	0.00%	
Outflows from financing activities						
Transfer to reserves	(949,233)	(57,766)	(57,766)	0	0.00%	
	(949,233)	(57,766)	(57,766)	0	0.00%	
Amount attributable to financing activities	2,620,919	(57,766)	142,234	200,000	346.22%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2,096,180	2,096,180	2,052,983	(43,197)	(2.06%)	▼
Amount attributable to operating activities	2,858,314	5,548,227	5,922,884	374,657	6.75%	▲
Amount attributable to investing activities	(7,575,413)	(4,505,924)	(3,522,463)	983,461	21.83%	▲
Amount attributable to financing activities	2,620,919	(57,766)	142,234	200,000	346.22%	▲
Surplus or deficit after imposition of general rates	0	3,080,717	4,595,638	1,514,921	49.17%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

Please refer to the compilation report

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SHIRE OF LEONORA
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JANUARY 2024

	Actual 30 June 2023	Actual as at 31 January 2024
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	11,271,987	13,751,977
Trade and other receivables	728,304	976,951
Inventories	69,855	88,147
TOTAL CURRENT ASSETS	12,070,146	14,817,075
NON-CURRENT ASSETS		
Other financial assets	61,117	61,117
Inventories	45,052	45,052
Property, plant and equipment	35,177,240	37,633,170
Infrastructure	103,599,595	103,207,903
TOTAL NON-CURRENT ASSETS	138,883,004	140,947,242
TOTAL ASSETS	150,953,150	155,764,317
CURRENT LIABILITIES		
Trade and other payables	593,802	531,821
Other liabilities	913,054	1,321,543
Employee related provisions	210,653	210,653
TOTAL CURRENT LIABILITIES	1,717,509	2,064,017
NON-CURRENT LIABILITIES		
Employee related provisions	104,691	104,691
Other provisions	1,885,887	1,885,887
TOTAL NON-CURRENT LIABILITIES	1,990,578	1,990,578
TOTAL LIABILITIES	3,708,087	4,054,595
NET ASSETS	147,245,063	151,709,722
EQUITY		
Retained surplus	50,614,528	55,221,421
Reserve accounts	8,510,307	8,368,073
Revaluation surplus	88,120,228	88,120,228
TOTAL EQUITY	147,245,063	151,709,722

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JANUARY 2024

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure
- estimation uncertainties made in relation to lease accounting

SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 12 February 2024

Please refer to the compilation report

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SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Adopted Budget Opening	Actual as at 30 June 2023	Actual as at 31 Jan 2024
Note	1 July 2023	30 June 2023	31 Jan 2024
Current assets	\$	\$	\$
Cash and cash equivalents	11,271,987	11,271,987	13,751,977
Trade and other receivables	654,942	728,304	976,951
Inventories	60,608	69,855	88,147
	11,987,537	12,070,146	14,817,075
Less: current liabilities			
Trade and other payables	(237,071)	(593,802)	(531,821)
Other liabilities	(1,138,801)	(913,054)	(1,321,543)
Employee related provisions	(300,689)	(210,653)	(210,653)
	(1,676,561)	(1,717,509)	(2,064,017)
Net current assets	10,310,976	10,352,637	12,753,058
Less: Total adjustments to net current assets	2(c) (8,214,796)	(8,299,654)	(8,157,420)
Closing funding surplus / (deficit)	2,096,180	2,052,983	4,595,638

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Non-cash amounts excluded from operating activities	Adopted Budget Estimates	YTD Budget	YTD Actual
	30 June 2024	(a)	(b)
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	(68,083)	(33,384)	(72,070)
Add: Loss on asset disposals	1,895	0	0
Add: Depreciation	1,970,250	1,149,350	1,550,946
Movement in current employee provisions associated with restricted cash	5,178	0	0
Total non-cash amounts excluded from operating activities	1,909,240	1,115,966	1,478,876

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening	Actual as at 30 June 2023	Actual as at 31 Jan 2024
	1 July 2023	30 June 2023	31 Jan 2024
	\$	\$	\$
Adjustments to net current assets			
Less: Reserve accounts	(8,510,307)	(8,510,307)	(8,368,073)
Add: Current liabilities not expected to be cleared at the end of the year:			
- Current portion of employee benefit provisions held in reserve	295,511	210,653	210,653
Total adjustments to net current assets	2(a) (8,214,796)	(8,299,654)	(8,157,420)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Please refer to the compilation report

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$15,000 or 8.00% whichever is the greater.

Description

Revenue from operating activities

Grants, subsidies and contributions

FAGS indexation arrears received.

Sustainability child care, youth program, donations for dignity and other recreation grants YTD actual is lower than the YTD budget.

Fees and charges

Contribution towards EHO, childcare centre income, liquid waste disposal fees, Hoover House accommodation and plant hire YTD actuals are lower than YTD budget. Rates instalment fees, rent and hire facilities are profiled as 6/12th of the budget.

Interest revenue

YTD budgets are profiled as 7/12th of the annual budget.

Other revenue

Childcare miscellaneous funding, Nyunng Community Priority Brokerage 5, Golden gift sponsorship and diesel fuel rebate YTD actuals are lower than YTD budget.

Profit on asset disposals

Plant and equipment items budgeted for trade has not yet occurred.

Expenditure from operating activities

Employee costs

YTD budgets are profiled as 7/12th of the annual budget. There are some employment positions vacant.

Salaries and wages for EHO, Childcare Centre, Youth Services, Recreation Centre, Community-led Job, CDC Services, CRC, Roadworks, Street cleaning, Building control, Gwalia and administration overheads YTD actuals are lower than YTD budget.

Salaries and wages for cemetery public toilets, depot maintenance, FBT and Works Supervisor overheads YTD actuals are higher than YTD budget.

Materials and contracts

Some YTD budgets are profiled as 7/12th of the annual budget.

Rates valuations, Rodeo sponsorship, audit fees, CCTV repairs, Driver Access & Equity, property management services, town planning, Leonora cemetery, Local Partner Trans 2021-9085, roadworks, Barnes Federal Theatre, museum, Hoover House and Leonora Golden Gift YTD actuals are lower than YTD budget.

Subscriptions, general expenses health, medical centre admin, Doctor top up salary, Lot 289 Queen Victoria, swimming pool, depot maintenance and plant parts & repairs YTD actuals are higher than YTD budget.

	Var. \$	Var. %	
	\$	%	
	(1,120,543)	(62.25%)	▼
	(211,241)	(10.93%)	▼
	39,295	66.69%	▲
	(71,591)	(35.53%)	▼
	38,686	115.88%	▲
	825,826	26.59%	▲
	774,063	23.46%	▲

Please refer to the compilation report

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SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$15,000 or 8.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Utility charges YTD budgets are profiled as 7/12th of the annual budget. Oval utilities are lower than YTD budget.	(21,526)	(9.65%)	▼
Depreciation YTD budgets are profiled as 7/12th of the annual budget. There was a revaluation of asset classes in 2022-23 so some depreciation expenses are more than the previous year calculations.	(401,596)	(34.94%)	▼
Insurance Insurance premiums were lower than the expected estimated budget.	56,247	14.68%	▲
Other expenditure Meeting attendance fees, member travel, member phone, donations, Golden Quest Trail donation and athletics events prize YTD actuals are lower than YTD budget.	163,867	79.69%	▲
Non-cash amounts excluded from operating activities Depreciation and asset disposals.	362,910	32.52%	▲
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions LRCI Phase 4, Ageing in place, MRWA Projects grants are not yet received. RRG funding received.	(1,111,434)	(98.18%)	▼
Outflows from investing activities			
Payments for property, plant and equipment Building capital works are profiled as 7/12th of the annual budget.	(166,857)	(5.38%)	▼
Payments for construction of infrastructure Roadworks are profiled as 7/12th of the annual budget. Improvement capital works are profiled as 7/12th of the annual budget.	2,072,616	81.67%	▲
Inflows from financing activities			
Transfer from reserves Reserve account - Aerodrome	200,000	0.00%	▲
Surplus or deficit at the start of the financial year Refer to note 2(a) for detail of differences.	(43,197)	(2.06%)	▼
Surplus or deficit after imposition of general rates Due to variances described above	1,514,921	49.17%	▲

Please refer to the compilation report

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10.0 REPORTS

10.4 MANAGER OF BUSINESS SERVICES REPORTS

10.4.(C) ACCOUNTS FOR PAYMENT - JANUARY - FEBRUARY, 2024

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 20th February 2024

AGENDA REFERENCE: 10.4.(C) FEB 24

SUBJECT: Accounts for Payment - January - February, 2024

LOCATION/ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Kiara Lord

OFFICER: Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 15th February 2024

SUPPORTING DOCUMENTS: 1. Accounts for Payment - Dec-Feb 23-24

BACKGROUND

Attached statements consist of accounts paid by Delegated Authority totalling **\$2,037,186.71** since the previous council meeting consisting of:

- (1) Direct Bank Transactions numbered from **3062** to **3143** and totalling **\$96,203.96**;
 - a. *Includes Credit Card Payments of \$18,759.29 for December, 2023; and*
 - b. *Includes Credit Card Payments of \$5,482.99 for January, 2024; and*
- (2) Batch Payments **202, 203, 204, 205, & 206** totalling **\$1,474,926.98**; and
- (3) Payroll Payments from **Pay Periods Ending 25/12/2023, 08/01/2024, 22/01/2024, & 05/02/2024**, and **BAS Payments** totalling **\$466,055.77**

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.10 & Financial Management (1996) Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council accepts the accounts for payment, as detailed:

- (1) Direct Bank Transactions numbered from **3062** to **3143** and totalling **\$96,203.96**;
 - a. *Includes Credit Card Payments of \$18,759.29 for December, 2023; and*
 - b. *Includes Credit Card Payments of \$5,482.99 for January, 2024; and*
- (2) Batch Payments **202, 203, 204, 205, & 206** totalling **\$1,474,926.98**; and
- (3) Payroll Payments from **Pay Periods Ending 25/12/2023, 08/01/2024, 22/01/2024, & 05/02/2024**, and **BAS Payments** totalling **\$466,055.77**

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr LR Petersen

Seconded: Cr RM Cotterill

That Council accepts the accounts for payment, as detailed:

- (1) Direct Bank Transactions numbered from **3062** to **3143** and totalling **\$96,203.96**;
 - a. *Includes Credit Card Payments of \$18,759.29 for December, 2023; and*
 - b. *Includes Credit Card Payments of \$5,482.99 for January, 2024; and*
- (2) Batch Payments **202, 203, 204, 205, & 206** totalling **\$1,474,926.98**; and
- (3) Payroll Payments from **Pay Periods Ending 25/12/2023, 08/01/2024, 22/01/2024, & 05/02/2024**, and **BAS Payments** totalling **\$466,055.77**

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

Signed: 19 MARCH 2024

President:



**Accounts for Payment
Presented to Council
20th February, 2023**

Accounts for Payment - Credit Card Breakdown December 2023

Shire of Leonora					
Monthly Report – List of Credit Card Transactions Paid by Delegated Authority					
Submitted to Council on the 20th February, 2023					
The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for December, 2023 as per Direct Bank Transaction 3130 totalling \$18,759.29					
CHIEF EXECUTIVE OFFICER					
Reference	Date	Name	Item	Payment by Delegated Authority	Balance
CEO 12/23 (Card 5772)	01/12/2023	GM Taxipay	Taxi fee - meeting attendance	42.00	42.00
	01/12/2023	Kmart	Supplies for Nanna Chery's Pool Party	423.50	465.50
	01/12/2023	Kmart	Supplies for Nanna Chery's Pool Party	-3.25	462.25
	04/12/2023	Uber	Travel expenses for CEO meeting in Sydney	22.70	484.95
	04/12/2023	Woolworths	Supplies for Nanna Chery's Pool Party	574.45	1,059.40
	04/12/2023	Coles Online	Supplies for Nanna Chery's Pool Party	528.84	1,588.24
	04/12/2023	Repco	Trailer parts	229.00	1,817.24
	04/12/2023	BCF	Roof racks for P1	218.00	2,035.24
	04/12/2023	Coles-	Sunscreen for Shire workers	144.00	2,179.24
	04/12/2023	Starlink Australia	Internet for CEO house	139.00	2,318.24
	05/12/2023	General Public Food Co	Meeting with HR	11.50	2,329.74
	05/12/2023	Melville Toyota	Service for P1	375.00	2,704.74
	06/12/2023	Kmart	Supplies for Youth centre Christmas 2023	724.00	3,428.74
	06/12/2023	Quest Yelverton Kalgoorlie	Accommodation for staff - CDO meeting	256.00	3,684.74
	06/12/2023	The View on Hannans	Charged for meals that were included in booking price	-59.90	3,624.84
	07/12/2023	Wilson Parking	Parking expenses for meetings	35.44	3,660.28
	07/12/2023	Kmart	Items not supplied for youth centre Christmas 2023	-118.00	3,542.28
	11/12/2023	Kmart	Community bingo hosted by Hope	1,370.50	4,912.78
	11/12/2023	Ampol Coolgardie	Fuel for P1	119.63	5,032.41
	11/12/2023	Kmart	Items not supplied for community bingo	-160.00	4,872.41
	18/12/2023	Harvey Norman	Appliance for CEO house	519.00	5,391.41
	18/12/2023	Woolworths	Supplies for youth centre Christmas party	243.32	5,634.73
	18/12/2023	Woolworths	Supplies for Shire staff Christmas party	107.60	5,742.33
	18/12/2023	Kmart	Items not supplied for community bingo	-11.00	5,731.33
	19/12/2023	Bunnings	Supplies for CEO house	79.84	5,811.17
	19/12/2023	Bunnings	Supplies for CEO house	871.38	6,682.55
	19/12/2023	ACMA.	Licence	405.00	7,087.55
	19/12/2023	Coles Express Leonora	Fuel for P128	131.06	7,218.61
	20/12/2023	Leonora Post Office	Supplies for youth centre Christmas party	31.00	7,249.61
	20/12/2023	White House Hotel	Lunch for Council	185.90	7,435.51
	27/12/2023	Bunnings	Supplies for CEO house	99.00	7,534.51
	27/12/2023	Bunnings	Supplies for CEO house	59.64	7,594.15

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Accounts for Payment - Credit Card Breakdown December 2023

Reference	Date	Name	Item	Payment by Delegated Authority	Balance
CEO 12/23 (Card 5772)	27/12/2023	Starlink Australia	Internet for CEO house	139.00	7,733.15
	28/12/2023	National Australia Bank	Card fee	9.00	7,742.15
	Total CEO Card December, 2023			\$7,742.15	
DCEO (Old) 12/23 (Card 4580)	28/12/2023	National Australia Bank	Card fee December, 2023	9.00	9.00
	Total DCEO Card November, 2023			\$9.00	
MWS 12/23 (Card 7478)	29/11/2023	AYA Group Pty Ltd	Supplies for works depot	16.68	16.68
	29/11/2023	Dome Shelter	Dome shelter deposit	4,785.74	4,802.42
	01/12/2023	Resources Trading	Parts for depot	596.14	5,398.56
	04/12/2023	Heatley's Sales Pty Ltd	Sunscreen for works crew	79.80	5,478.36
	04/12/2023	Bunnings	Tyre parts	247.44	5,725.80
	06/12/2023	Stratco (WA) Pty Ltd	Parts for works depot	64.99	5,790.79
	06/12/2023	WH Smith CO	Depot maintenance	4,994.00	10,784.79
	14/12/2023	Department Of Transport	Job Support Hub Services - December, 2023	47.50	10,832.29
	14/12/2023	Department Of Transport	Job Support Hub Services - December, 2023	47.50	10,879.79
	14/12/2023	Department Of Transport	Job Support Hub Services - December, 2023	47.50	10,927.29
	14/12/2023	Department Of Transport	Job Support Hub Services - December, 2023	46.85	10,974.14
	18/12/2023	Department Of Transport	Licencing fees	25.00	10,999.14
	28/12/2023	National Australia Bank	Card fee	9.00	11,008.14
	Total MWS Card December, 2023			\$11,008.14	
3130	2/01/2024	National Australia Bank	Credit Card Charges - December, 2023	\$18,759.29	

Accounts for Payment - Credit Card Breakdown January 2024

Shire of Leonora					
Monthly Report – List of Credit Card Transactions Paid by Delegated Authority					
Submitted to Council on the 20th February, 2023					
The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for January, 2024 as per Direct Bank Transaction 3133 totalling \$5,482.99					
CHIEF EXECUTIVE OFFICER					
Reference	Date	Name	Item	Payment by Delegated Authority	Balance
CEO 01/24 (Card 5772)	03/01/2024	Starlink Australia	Internet for Youth Centre	139.00	139.00
	03/01/2024	Bunnings	Supplies for CEO House	115.92	254.92
	08/01/2024	Leonora Post Office	Postage for admin	2.40	257.32
	08/01/2024	Kmart	House supplies for consultant house	448.25	705.57
	09/01/2024	Leonora Supplies	Supplies for digitisation	42.00	747.57
	09/01/2024	JB Hi Fi - Online	Supplies for coffee machine maintenance	66.99	814.56
	10/01/2024	Nisbets Australia Pty Ltd	Supplies for Hoover House	93.39	907.95
	10/01/2024	Nisbets Australia Pty Ltd	Supplies for Hoover House	55.00	962.95
	10/01/2024	Nisbets Australia Pty Ltd	Supplies for Hoover House	230.45	1,193.40
	11/01/2024	Sai Global	Subscription for SAI global	137.12	1,330.52
	15/01/2024	Kmart	Supplies for consultant house	231.00	1,561.52
	15/01/2024	Kmart	Refund for non supplied items	-142.00	1,419.52
	16/01/2024	Bunnings	Supplies for CEO house	47.96	1,467.48
	16/01/2024	Bunnings	Supplies for CEO house	64.02	1,531.50
	19/01/2024	Maytronics	Cleaning device for CEO pool	1,499.00	3,030.50
	24/01/2024	White House Hotel	Meals for meeting with consultants	210.42	3,240.92
	25/01/2024	Vistaprint	Shire of Leonora branded pens	281.50	3,522.42
	29/01/2024	Uber	Travel expenses	30.68	3,553.10
	29/01/2024	Coles Express Leonora	Water cartons for admin	56.00	3,609.10
	29/01/2024	JB Hi Fi - Online	Ipad for depot	1,037.89	4,646.99
29/01/2024	Kmart	Supplies for Hoover House	600.00	5,246.99	
29/01/2024	Starlink Australia	Internet for CEO house	139.00	5,385.99	
29/01/2024	National Australia Bank	Card fee - January 2024	9.00	5,394.99	
Total CEO Card January, 2024				\$5,394.99	
DCEO (Old) 01/24 (Card 4580)	29/01/2024	National Australia Bank	Card fee - January 2023	9.00	9.00
	Total DCEO Card January, 2024				\$9.00
MWS 01/24 (Card 7478)	25/01/2024	Coles Express Leonora	water cartons for depot	70.00	70.00
	29/01/2024	National Australia Bank	Card fee - January 2024	9.00	79.00
	Total MWS Card January, 2024				\$79.00
3133	2/01/2024	National Australia Bank	Credit Card Charges - January, 2024	\$5,482.99	

Accounts for Payment - December 2023 to February 2024 Direct Bank Transactions

Shire of Leonora					
Monthly Report – List of Direct Bank Transactions Paid by Delegated Authority					
Submitted to Council on the 20th February, 2023					
The following list of accounts relate to Direct Bank Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions are numbered from 3062 to 3143 and totalling \$96,203.96					
CHIEF EXECUTIVE OFFICER					
Transaction	Date	Name	Item	Payment by Delegated Authority	Balance
3062	29/12/2023	National Australia Bank	Merchant fee - Airport/Events	20.00	20.00
3063	29/12/2023	National Australia Bank	Merchant fee - Airport	20.00	40.00
3064	29/12/2023	National Australia Bank	Merchant fee - LELC	20.00	60.00
3065	29/12/2023	National Australia Bank	Merchant fee - Info Centre	20.04	80.04
3066	29/12/2023	National Australia Bank	Merchant fee - CRC	21.35	101.39
3067	29/12/2023	National Australia Bank	Merchant fee - Rec Centre	29.97	131.36
3068	29/12/2023	National Australia Bank	NAB account keeping fee	51.10	182.46
3069	29/12/2023	National Australia Bank	NAB connect fee access and usage	59.73	242.19
3070	29/12/2023	National Australia Bank	Merchant fee - Admin/Museum	293.84	536.03
3073	22/12/2023	Click Super	Clearing house fees and charges	29.04	565.07
3086	23/01/2024	Host Plus	VOID:	0.00	565.07
3087	29/12/2023	Australian Retirement Trust	Superannuation PPE: 25/12/2023	1,020.66	1,585.73
3088	29/12/2023	Australian Super	Superannuation PPE: 25/12/2023	4,017.18	5,602.91
3089	29/12/2023	Aware Super	Superannuation PPE: 25/12/2023	6,431.79	12,034.70
3090	29/12/2023	Construction and Building	Superannuation PPE: 25/12/2023	603.22	12,637.92
3091	29/12/2023	Host Plus	Superannuation PPE: 25/12/2023	674.07	13,311.99
3092	29/12/2023	MTAA Superannuation Fund	Superannuation PPE: 25/12/2023	418.36	13,730.35
3093	29/12/2023	Rest Superannuation	Superannuation PPE: 25/12/2023	416.30	14,146.65
3094	29/12/2023	The Trustee for Mercer Super	Superannuation PPE: 25/12/2023	210.95	14,357.60
3095	29/12/2023	TWU Superannuation Fund	Superannuation PPE: 25/12/2023	858.59	15,216.19
3096	29/12/2023	Wealth Personal	Superannuation PPE: 25/12/2023	221.90	15,438.09
3097	25/01/2024	Australian Retirement Trust	Superannuation PPE: 08/01/2024	424.30	15,862.39
3098	25/01/2024	Australian Super	Superannuation PPE: 08/01/2024	4,655.63	20,518.02
3099	25/01/2024	Aware Super	Superannuation PPE: 08/01/2024	7,176.23	27,694.25
3100	25/01/2024	Construction and Building	Superannuation PPE: 08/01/2024	584.51	28,278.76
3101	25/01/2024	Host Plus	Superannuation PPE: 08/01/2024	249.55	28,528.31
3102	25/01/2024	MTAA Superannuation Fund	Superannuation PPE: 08/01/2024	368.74	28,897.05
3103	25/01/2024	Rest Superannuation	Superannuation PPE: 08/01/2024	495.32	29,392.37
3104	25/01/2024	The Trustee for Mercer Super Trust	Superannuation PPE: 08/01/2024	210.67	29,603.04
3105	25/01/2024	Trustee for Zhuric	Superannuation PPE: 08/01/2024	256.03	29,859.07
3106	25/01/2024	TWU Superannuation Fund	Superannuation PPE: 08/01/2024	902.71	30,761.78
3107	25/01/2024	Wealth Personal	Superannuation PPE: 08/01/2024	188.58	30,950.36

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ORDINARY COUNCIL MEETING MINUTES

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Accounts for Payment - December 2023 to February 2024 Direct Bank Transactions

Transaction	Date	Name	Item	Payment by Delegated Authority	Balance
3108	25/01/2024	West State Super Scheme	Superannuation PPE: 08/01/2024	139.34	31,089.70
3109	09/01/2024	Quest Merchant Services Pty	QMS fees December, 2023	11.00	31,100.70
3110	29/01/2024	Australian Retirement Trust	Superannuation PPE: 22/01/2024	1,286.73	32,387.43
3111	29/01/2024	Australian Super	Superannuation PPE: 22/01/2024	7,462.59	39,850.02
3112	29/01/2024	Aware Super	Superannuation PPE: 22/01/2024	7,655.40	47,505.42
3113	29/01/2024	Construction and Building	Superannuation PPE: 22/01/2024	556.44	48,061.86
3114	29/01/2024	Host Plus	Superannuation PPE: 22/01/2024	483.63	48,545.49
3115	29/01/2024	MTAA Superannuation Fund	Superannuation PPE: 22/01/2024	427.80	48,973.29
3116	29/01/2024	Rest Superannuation	Superannuation PPE: 22/01/2024	545.37	49,518.66
3117	29/01/2024	The Trustee for Mercer Super	Superannuation PPE: 22/01/2024	277.78	49,796.44
3118	29/01/2024	TWU Superannuation Fund	Superannuation PPE: 22/01/2024	692.41	50,488.85
3119	15/01/2024	3E Advantage	Printing charges for December 2023	3,206.07	53,694.92
3120	25/01/2024	National Australia Bank	NAB Connect fee access and usage	42.74	53,737.66
3121	31/01/2024	National Australia Bank	Merchant fee - Admin / Museum	568.50	54,306.16
3122	31/01/2024	National Australia Bank	Merchant fee - Rec centre	30.45	54,336.61
3123	31/01/2024	National Australia Bank	Merchant fee - Information Centre	20.38	54,356.99
3124	31/01/2024	National Australia Bank	Merchant fee - CRC	20.00	54,376.99
3125	31/01/2024	National Australia Bank	Merchant fee - Airport	20.00	54,396.99
3126	31/01/2024	National Australia Bank	Merchant fee - LELC	20.00	54,416.99
3127	31/01/2024	National Australia Bank	Merchant fee - Airport / Events	20.00	54,436.99
3128	31/01/2024	National Australia Bank	NAB account keeping fee	20.90	54,457.89
3129	23/01/2024	Click Super	Clearing house fees and charges - January 2024	34.32	54,492.21
3130	02/01/2024	National Australia Bank	Credit card charges - December 2023	18,759.29	73,251.50
3131	02/02/2024	Quest Merchant Services Pty	QMS fees January 2024	11.00	73,262.50
3133	05/02/2024	National Australia Bank	Credit car charges - January 2024	5,482.99	78,745.49
3134	08/02/2024	Australian Retirement Trust	Superannuation PPE: 06/02/2024	1,165.98	79,911.47
3135	08/02/2024	Australian Super	Superannuation PPE: 06/02/2024	6,111.53	86,023.00
3136	08/02/2024	Aware Super	Superannuation PPE: 06/02/2024	7,572.89	93,595.89
3137	08/02/2024	Construction and Building	Superannuation PPE: 06/02/2024	556.44	94,152.33
3138	08/02/2024	Host Plus	Superannuation PPE: 06/02/2024	563.02	94,715.35
3139	08/02/2024	MTAA Superannuation Fund	Superannuation PPE: 06/02/2024	418.36	95,133.71
3140	08/02/2024	Rest Superannuation	Superannuation PPE: 06/02/2024	265.22	95,398.93
3141	08/02/2024	The Trustee for Mercer Super	Superannuation PPE: 06/02/2024	139.34	95,538.27
3142	08/02/2024	TWU Superannuation Fund	Superannuation PPE: 06/02/2024	538.69	96,076.96
3143	08/02/2024	West Personal	Superannuation PPE: 06/02/2024	127.00	96,203.96
GRAND TOTAL				\$96,203.96	

Accounts for Payment - December 2023 - February 2024 Batch Payments 202 - 206

Shire of Leonora					
Monthly Report – List of Accounts Paid by Delegated Authority					
Submitted to Council on the 20th February, 2023					
<p>Batch Payments 202, 203, 204, 205, & 206, totalling \$1,474,926.98 has been paid by delegated authority by the Chief Executive Officer and has been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>					
<p>_____</p> <p>CHIEF EXECUTIVE OFFICER</p>					
Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 202.01	15/12/2023	Air Liquide W.A. Ltd	Monthly container service fee	25.22	25.22
BP 202.02	15/12/2023	Alexis Moore.	Sitting Fees 2023/24	2,457.00	2,482.22
BP 202.03	15/12/2023	Artgold	Art program - October, 2023.	3,520.00	6,002.22
BP 202.04	15/12/2023	Avdata Australia- Shop	Keys for truck stop toilets	3,657.06	9,659.28
BP 202.05	15/12/2023	AYA Group Pty Ltd	Consumables for LELC & admin	1,318.27	10,977.55
BP 202.06	15/12/2023	Batteries N More	uhf base station for office	338.80	11,316.35
BP 202.07	15/12/2023	Bidfood Kalgoorlie	Catering and Consumables for Hoover House	127.88	11,444.23
BP 202.08	15/12/2023	BOC Limited	Container monthly service fees for Medical centre and depot	158.60	11,602.83
BP 202.09	15/12/2023	Bunnings Building Supplies Pty Ltd	Supplies for depot	166.79	11,769.62
BP 202.10	15/12/2023	Canine Control	Ranger services 27/11/23 to 29/11/23	4,215.20	15,984.82
BP 202.11	15/12/2023	Central Hotel	Catering for admin and job hub	852.00	16,836.82
BP 202.12	15/12/2023	Commercial Aquatics Australia	Supplies for town pool	4,757.50	21,594.32
BP 202.13	15/12/2023	Coolgardie Tyre Service	Tyres for plant equipment	5,918.00	27,512.32
BP 202.14	15/12/2023	CSSTech	New iPhones and accessories as per quote DL-200145	11,724.58	39,236.90
BP 202.15	15/12/2023	CyberSecure Pty Limited	Monthly data protection & managed backup service & cloud storage	540.10	39,777.00
BP 202.16	15/12/2023	Delivering Outcomes	WHS consultant	24,750.00	64,527.00
BP 202.17	15/12/2023	Eagle Petroleum (WA) Pty Ltd	Shell card transactions	4,146.57	68,673.57
BP 202.18	15/12/2023	Elite Gym Hire	Gym equipment hire - January 2024.	1,649.34	70,322.91
BP 202.19	15/12/2023	Everett Butchers	Meat for Nana Cheryl Pool Party	1,060.69	71,383.60
BP 202.20	15/12/2023	Fitz Gerald Strategies	Complete an investigation as per quote #2399	5,925.00	77,308.60
BP 202.21	15/12/2023	Flex Industries Pty Ltd	Parts to repair tools	289.54	77,598.14
BP 202.22	15/12/2023	Golden Spur Resources.	Annual Sir Samuel camp catering 2023	5,500.00	83,098.14
BP 202.23	15/12/2023	GTN Services	Service of plant equipment	500.42	83,598.56
BP 202.24	15/12/2023	Harvey Norman Bedding Kalgoorlie	Furniture for staff housing	6,740.00	90,338.56
BP 202.25	15/12/2023	Heatley's Sales Pty Ltd	PPE for Job Support Hub	8,100.05	98,438.61
BP 202.26	15/12/2023	Hersey's Safety Pty Ltd	PPE for depot	4,448.92	102,887.53
BP 202.27	15/12/2023	Horizon Power	Power and supply charges for street lights	6,546.96	109,434.49
BP 202.28	15/12/2023	IBR Electrical and Security	Repair electric doors at CRC	3,740.00	113,174.49
BP 202.29	15/12/2023	Instant Racking	Supplies for depot	2,319.00	115,493.49
BP 202.30	15/12/2023	Integrity	Consulting and online subscriptions	11,550.00	127,043.49

Accounts for Payment - December 2023 - February 2024 Batch Payments 202 - 206

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 202.31	15/12/2023	IT Vision	Altus online training for admin, works and CRC staff	8,002.50	135,045.99
BP 202.32	15/12/2023	ITR Kalgoorlie	Cutting edges for grader	9,625.00	144,670.99
BP 202.33	15/12/2023	Kerion Pty. Ltd.	Flights for consultants	2,238.00	146,908.99
BP 202.34	15/12/2023	KleenWest	Cleaning supplies for admin	34.21	146,943.20
BP 202.35	15/12/2023	Konnect Kalgoorlie	Consumables for depot	95.27	147,038.47
BP 202.36	15/12/2023	Landgate	Online shop - certificate of title and survey	61.00	147,099.47
BP 202.37	15/12/2023	Leonora Motor Inn	Accommodation for Councilors & consultants	3,765.00	150,864.47
BP 202.38	15/12/2023	Leonora Painting Services	Upkeep of Yingkapayi Park and CRC	11,385.00	162,249.47
BP 202.39	15/12/2023	Leonora Post Office	Postage costs and gift cards for seniors	3,555.25	165,804.72
BP 202.40	15/12/2023	Local Government Professionals Australia	In house workshop - 2 day Project Management Course 7th & 8th December	11,272.90	177,077.62
BP 202.41	15/12/2023	Luck Thai Cleaning	Cleaning of Shire buildings	16,828.35	193,905.97
BP 202.42	15/12/2023	M2 Commander Pty Ltd	Telephone equipment service charges 2024-2025	973.62	194,879.59
BP 202.43	15/12/2023	Marie Pointon (Cakes)	Cakes for Nana Chery's Pool Party	350.00	195,229.59
BP 202.44	15/12/2023	Market Creations	Creations of Shire of Leonora 2022/2023 Annual Report	1,641.75	196,871.34
BP 202.45	15/12/2023	Master Meyn	HR consulting November, 2023.	17,245.71	214,117.05
BP 202.46	15/12/2023	Mcleods Barristers and Solicitors	Legal Expenses - Transfer of grazing lease to SoL Council Resolution	3,732.20	217,849.25
BP 202.47	15/12/2023	Modern Teaching Aids Pty Ltd	Craft supplies for LELC	8.20	217,857.45
BP 202.48	15/12/2023	Modular WA	CEO accommodation (RFT 03/2023) Claim 5	91,657.80	309,515.25
BP 202.49	15/12/2023	Moore Australia	Various accounting consulting	46,253.24	355,768.49
BP 202.50	15/12/2023	Netlogic Information Technology	Computer consulting	3,036.50	358,804.99
BP 202.51	15/12/2023	Nomad Pumbing	Plumbing for Shire buildings	3,996.00	362,800.99
BP 202.52	15/12/2023	Outback Parks&Lodges	Ranger accommodation - Vehicle removal program	462.00	363,262.99
BP 202.53	15/12/2023	Perth Traffic Training	Traffic Management training course as per quote 0224	6,942.80	370,205.79
BP 202.54	15/12/2023	PFD Food Services Pty Ltd	Catering and Consumables for Hoover House	1,313.60	371,519.39
BP 202.55	15/12/2023	Pier Street Medical	Quarterly Admin and Service fees	74,196.79	445,716.18
BP 202.56	15/12/2023	Prime Media Group Ltd	Marketing of Gwalia/Hoover House on channel 7 networks	1,104.40	446,820.58
BP 202.57	15/12/2023	Prosegur Australia Pty Ltd	ATM monthly rental - November, 2023.	2,970.62	449,791.20
BP 202.58	15/12/2023	Reckon Limited	Reckon Accounts Enterprise annual subscription 2023/24	5,750.00	455,541.20
BP 202.59	15/12/2023	Resources Trading	Parts for depot	9,124.78	464,665.98
BP 202.60	15/12/2023	Simply Uniforms	Uniforms for admin staff	650.93	465,316.91
BP 202.61	15/12/2023	Slater-Gartrell Sports	Sporting equipment for Rec centre	3,050.30	468,367.21
BP 202.62	15/12/2023	Stratco (WA) Pty Ltd	Shed for LELC	999.00	469,366.21
BP 202.63	15/12/2023	TAPS Industries Pty Ltd	Inspect and repair blocked drains at Youth Centre as per quote 0022	717.00	470,083.21
BP 202.64	15/12/2023	Taylor Burrell Barnett	Shire of Leonora Strategic Review	2,061.40	472,144.61
BP 202.65	15/12/2023	Team Global Express Pty Ltd	Freight charges for admin and depot	793.35	472,937.96

Accounts for Payment - December 2023 - February 2024 Batch Payments 202 - 206

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 202.66	15/12/2023	Telstra	Internet upgrade for Shire buildings	24,265.21	497,203.17
BP 202.67	15/12/2023	Ty Matson	CEO Recreation Allowance	1,499.00	498,702.17
BP 202.68	15/12/2023	Vanguard Press	Freight and handling of Northern Goldfields maps and brochures	251.79	498,953.96
BP 202.69	15/12/2023	Water Corporation	Water and supply charges	610.46	499,564.42
BP 202.70	15/12/2023	Whitehouse Hotel	Catering for meetings	591.00	500,155.42
BP 202.71	15/12/2023	Win Television WA-	Gwalia Advertising on channel 9	660.00	500,815.42
BP 202.72	15/12/2023	Xstra Group Pty Ltd	PABX Hosting, Provision and Suppor - CRC	520.18	501,335.60
Total - Batch Payment 202				501,335.60	
BP 203.01	19/12/2023	AFGRI Equipment Australia Pty Ltd	Service and repairs for plant equipment	6,962.76	508,298.36
BP 203.02	19/12/2023	GTN Services	Service for plant equipment	994.14	509,292.50
BP 203.03	19/12/2023	Horizon Power	Power and supply charges for Shire buildings	9,917.93	519,210.43
BP 203.04	19/12/2023	Kalsigns Pty Ltd	Plaque for Ageing in Place units	271.04	519,481.47
BP 203.05	19/12/2023	Kiara Lord.	Reimbursement of computer expenses paid with personal card	3,738.95	523,220.42
BP 203.06	19/12/2023	Kleenheat Gas	1x 45kg gas bottle for 29 Hoover st	148.78	523,369.20
BP 203.07	19/12/2023	Leonora Motor Inn	Accommodation for consultants	1,260.00	524,629.20
BP 203.08	19/12/2023	Marie Pointon (Cakes)	Cupcakes for LELC Christmas party	108.00	524,737.20
BP 203.09	19/12/2023	Marie Pointon.	Reimbursement for fuel costs	92.75	524,829.95
BP 203.10	19/12/2023	Matthew Clarke.	Leonora golden gift prize money	170.00	524,999.95
BP 203.11	19/12/2023	Mr Paul Warner	Reimbursement for trailer inspections costs	193.75	525,193.70
BP 203.12	19/12/2023	Netlogic Information Technology	Microsoft 360 subscription	449.39	525,643.09
BP 203.13	19/12/2023	Peter Craig.	President Allowance 23/24	30,750.00	556,393.09
BP 203.14	19/12/2023	PWT Electrical Pty Ltd	Electrical work to depot	1,731.16	558,124.25
BP 203.15	19/12/2023	Ross Norrie -	Vice President allowance	8,065.50	566,189.75
BP 203.16	19/12/2023	TCS Pilbara Pty Ltd	Ad Hoc Building Surveyor Services & advice 23/24	907.50	567,097.25
BP 203.17	19/12/2023	Terry Sargent	EHO Site attendance 11/12/23 to 15/12/23	6,770.00	573,867.25
BP 203.18	19/12/2023	Transcend Initiatives Pty Ltd	Sponsorship of Leonora Blazers basketball camp	11,000.00	584,867.25
BP 203.19	19/12/2023	VIP Entertainment	Activities for Leonora Christmas Party	9,350.00	594,217.25
Total - Batch Payment 203				92,881.65	
BP 204.01	12/01/2024	Altus Planning	Town planning services for November, 2023.	464.75	594,682.00
BP 204.02	12/01/2024	Artgold	Art program - December, 2023	3,520.00	598,202.00
BP 204.03	12/01/2024	Bidfood Kalgoorlie	Consumables for Hoover House	243.18	598,445.18
BP 204.04	12/01/2024	BOC Limited	Container monthly service fees for Medical centre and depot	134.35	598,579.53
BP 204.05	12/01/2024	Building and Energy	BSL For December, 2023	2,233.18	600,812.71
BP 204.06	12/01/2024	Bunnings Building Supplies Pty Ltd	Supplies for Hoover house and depot	1,190.63	602,003.34
BP 204.07	12/01/2024	Canine Control	Ranger services for December, 2023	4,215.20	606,218.54
BP 204.08	12/01/2024	Central Hotel	Staff Training - lunch x 12 on 7/12 and 8/12. Project Management Training	480.00	606,698.54

Accounts for Payment - December 2023 - February 2024 Batch Payments 202 - 206

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 204.09	12/01/2024	CyberSecure Pty Limited	Monthly data protection for the 2023/24 Financial year	540.10	607,238.64
BP 204.10	12/01/2024	Debbie Jordan	Reimbursement for Police clearance	58.70	607,297.34
BP 204.11	12/01/2024	Delivering Outcomes	Delivery of Work Health and Safety Services - December 2023.	16,500.00	623,797.34
BP 204.12	12/01/2024	Department of Planning, Lands & Heritage	Land easement and land lease fees	1,949.40	625,746.74
BP 204.13	12/01/2024	Donovan Payne Architects	Architectural, engineering and project management for Aging in place project	4,125.00	629,871.74
BP 204.14	12/01/2024	Eagle Petroleum (WA) Pty Ltd	Bulk diesel for depot	46,640.48	676,512.22
BP 204.15	12/01/2024	ER Consultants Pty Ltd	Asbestos Testing at LELC	1,999.36	678,511.58
BP 204.16	12/01/2024	Flex Industries Pty Ltd	Parts to repair tools	320.06	678,831.64
BP 204.17	12/01/2024	Harvey Norman AV/IT Kalgoorlie	Electronics for youth centre, depot, admin & staff housing	10,180.00	689,011.64
BP 204.18	12/01/2024	Harvey Norman Furniture Kalgoorlie	Furniture for staff housing	22,658.00	711,669.64
BP 204.19	12/01/2024	Heatley's Sales Pty Ltd	Supplies for depot	228.02	711,897.66
BP 204.20	12/01/2024	Hersey's Safety Pty Ltd	Sunscreen for works crew	634.92	712,532.58
BP 204.21	12/01/2024	Horizon Power	Power and supply charges for Shire buildings	39,230.05	751,762.63
BP 204.22	12/01/2024	IBR Electrical and Security	CCTV Camera & HDD at depot	1,540.00	753,302.63
BP 204.23	12/01/2024	Infocouncil Pty Ltd	Staff training Rapid Focus - Business Paper Administration 3	858.00	754,160.63
BP 204.24	12/01/2024	Journey Jottings	Journal Map for resale at Gwalia Museum	251.10	754,411.73
BP 204.25	12/01/2024	Juwest Pty Ltd	Construction work at CEO house	60,283.08	814,694.81
BP 204.26	12/01/2024	Kleenheat Gas	Gas bottles for staff housing	642.66	815,337.47
BP 204.27	12/01/2024	Lawton Macmaster Legal	Legal service for Leonora Rifle range - Community grant	3,319.97	818,657.44
BP 204.28	12/01/2024	Leonora Motor Inn	Accommodation for Councillors	1,265.00	819,922.44
BP 204.29	12/01/2024	Leonora Post Office	Postage, supplies for LELC and gift cards for St Johns	1,475.69	821,398.13
BP 204.30	12/01/2024	Luck Thai Cleaning	Cleaning of Shire buildings	16,458.75	837,856.88
BP 204.31	12/01/2024	Mammoth Security Pty Ltd	Security monitoring of Shire buildings	971.46	838,828.34
BP 204.32	12/01/2024	Market Creations	Creations of Shire of Leonora 2022/2023 Annual Report - progress claim	1,641.75	840,470.09
BP 204.33	12/01/2024	Master Meyn	HR Services - December 2023	13,394.39	853,864.48
BP 204.34	12/01/2024	MB Consultancy	Develop works and operation services unit	2,475.00	856,339.48
BP 204.35	12/01/2024	Modular WA	Progress claim #6	72,392.70	928,732.18
BP 204.36	12/01/2024	Moore Australia	Financial consulting	17,396.31	946,128.49
BP 204.37	12/01/2024	Natural Gold Nuggets & Jewellery	Merch for resale at Gwalia museum	297.00	946,425.49
BP 204.38	12/01/2024	Neilson IT Solutions	Initial consultation - Business/ Office IT infrastructure	3,300.00	949,725.49
BP 204.39	12/01/2024	Netlogic Information Technology	Computer consulting	1,971.78	951,697.27
BP 204.40	12/01/2024	Northern Goldfields Electrical Pty Ltd	Electrical work for admin	12,167.10	963,864.37
BP 204.41	12/01/2024	Office of the Auditor General	Fee for attest audit for the year ended 30 June, 2023	62,799.00	1,026,663.37

Accounts for Payment - December 2023 - February 2024 Batch Payments 202 - 206

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 204.42	12/01/2024	Outback Parks&Lodges	Accommodation for Ranger - December, 2023.	330.00	1,026,993.37
BP 204.43	12/01/2024	PFD Food Services Pty Ltd	Consumables for Hoover House	916.75	1,027,910.12
BP 204.44	12/01/2024	Pier Street Medical	Medical for works crew	196.00	1,028,106.12
BP 204.45	12/01/2024	Prime Media Group Ltd	Marketing of Gwalia/Hoover House on channel 7 networks	1,100.00	1,029,206.12
BP 204.46	12/01/2024	Prosegur Australia Pty Ltd	Monthly ATM fees	3,122.15	1,032,328.27
BP 204.47	12/01/2024	PWT Electrical Pty Ltd	Attend bowls club and inspect/repair fault causing power failure	269.50	1,032,597.77
BP 204.48	12/01/2024	Royal Life Saving (WA Branch)	Pool lifeguard requalifications for staff	507.00	1,033,104.77
BP 204.49	12/01/2024	Southern Cross Austereo	Shire of Leonora's Christmas Closure advertising 2023	3,102.00	1,036,206.77
BP 204.50	12/01/2024	TAPS Industries Pty Ltd	Inspect Youth Centre plumbing	265.52	1,036,472.29
BP 204.51	12/01/2024	Team Global Express Pty Ltd	Freight costs for water sampling	57.22	1,036,529.51
BP 204.52	12/01/2024	Telstra	Phone and internet charges for Shire buildings	7,091.35	1,043,620.86
BP 204.53	12/01/2024	Ty Matson	Recreation Allowance	2,765.16	1,046,386.02
BP 204.54	12/01/2024	Vanguard Press	Freight and handling of Northern Goldfields maps and brochures	4,669.60	1,051,055.62
BP 204.55	12/01/2024	Water Corporation	Water and supply charges Otterburn st	46.33	1,051,101.95
BP 204.56	12/01/2024	Western Australian Museum	Books for resale at Gwalia Museum	1,190.50	1,052,292.45
BP 204.57	12/01/2024	Whitehouse Hotel	Catering and staff for Shire Christmas party 2023	4,805.00	1,057,097.45
BP 204.58	12/01/2024	Win Television WA-	Advertising Gwalia on channel 9 networks	660.00	1,057,757.45
BP 204.59	12/01/2024	Wurth Australia Pty Ltd	Supplies for depot	2,386.50	1,060,143.95
BP 204.60	12/01/2024	Xstra Group Pty Ltd	PABX Hosting, Provision and Support per Extension and Rental Service per Month for CRC	510.13	1,060,654.08
Total - Batch Payment 204				466,436.83	
BP 205.01	8/02/2024	Action & Emergency Pty Ltd	First aid supplies for LELC and depot	9,988.50	1,070,642.58
BP 205.02	8/02/2024	Air Liquide W.A. Ltd	Monthly container rental fees medical centre	26.06	1,070,668.64
BP 205.03	8/02/2024	Alison Graham	Nurses incentive payment to December, 2023	1,400.00	1,072,068.64
BP 205.04	8/02/2024	ALU Glass	Glacier work for Shire buildings	18,927.00	1,090,995.64
BP 205.05	8/02/2024	Angela Sutherland	Face painting and glitter tattoos for Australia Day event 2024	2,317.28	1,093,312.92
BP 205.06	8/02/2024	Artgold	School holidays art program - January	3,850.00	1,097,162.92
BP 205.07	8/02/2024	Bidfood Kalgoorlie	Catering and consumables for Hoover House	329.98	1,097,492.90
BP 205.08	8/02/2024	Bracklemann Deli	Food Van for Aus Day event 2024	4,022.00	1,101,514.90
BP 205.09	8/02/2024	Bruce Avery Transport Pty Ltd	Relocation Expenses for Gwalia museum staff	2,915.00	1,104,429.90
BP 205.10	8/02/2024	Calimo Pty Ltd	Earthworks for CEO residence 30 Queen Victoria St	9,030.45	1,113,460.35
BP 205.11	8/02/2024	Canine Control	Ranger services 16/01/23 to 18/01/23	4,215.20	1,117,675.55
BP 205.12	8/02/2024	Christina Bevan	Nurses incentive payment to December 2023	1,600.00	1,119,275.55
BP 205.13	8/02/2024	Cooper Fluid Systems	Parts for P2451	144.12	1,119,419.67
BP 205.14	8/02/2024	Delivering Outcomes	WHS Services January 2023	16,500.00	1,135,919.67

Accounts for Payment - December 2023 - February 2024 Batch Payments 202 - 206

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 205.15	8/02/2024	Denese Mahoney-	Nurses incentive payment to December 2023	2,000.00	1,137,919.67
BP 205.16	8/02/2024	Dome Shelter	Engeneer work for dome shelter	12,376.72	1,150,296.39
BP 205.17	8/02/2024	Elite Gym Hire	Equipment hire 01/02/24 - 01/03/24	1,649.34	1,151,945.73
BP 205.18	8/02/2024	Executive Media Pty Ltd	Advertising in Caravanning Australia Autumn Edition 2024	1,150.00	1,153,095.73
BP 205.19	8/02/2024	GTN Services	Service for plant equipment	2,887.80	1,155,983.53
BP 205.20	8/02/2024	Harvey Norman Bedding Kalgoorlie	1 x bedroom set & mattress for 13 Fitzgerald Street	2,999.00	1,158,982.53
BP 205.21	8/02/2024	Harvey Norman Furniture Kalgoorlie	Furniture for 13 Fitzgerald Street	4,111.00	1,163,093.53
BP 205.22	8/02/2024	HBP Services WA	Leonora Waste Facility - Appendix to demonstrate compliance	2,299.00	1,165,392.53
BP 205.23	8/02/2024	Horizon Power	Power and supply charges 21/12/23 to 19/01/24	5,711.77	1,171,104.30
BP 205.24	8/02/2024	ITR Kalgoorlie	Parts for grader	1,155.00	1,172,259.30
BP 205.25	8/02/2024	Kumarina Resources Limited	Overpayment of rates	10,916.83	1,183,176.13
BP 205.26	8/02/2024	Leinster District Racing Club Inc	Community grants	10,450.00	1,193,626.13
BP 205.27	8/02/2024	Leonora Motor Inn	Accommodation for consultants	2,980.00	1,196,606.13
BP 205.28	8/02/2024	Luck Thai Cleaning	Cleaning of Shire buildings 01/01/24 to 14/01/24	5,587.34	1,202,193.47
BP 205.29	8/02/2024	Mammoth Security Pty Ltd	Security Monitoring - Bowls Club	136.36	1,202,329.83
BP 205.30	8/02/2024	Mia Kate	School holiday dance program	4,129.20	1,206,459.03
BP 205.31	8/02/2024	Moore Australia	Audit of CDC Services Hub Annual Report / Acquittal	1,650.00	1,208,109.03
BP 205.32	8/02/2024	Netlogic Information Technology	Computer consulting	224.00	1,208,333.03
BP 205.33	8/02/2024	Nomad Pumping	Repair faulty irrigation pump and rectify multiple leaks on irrigation system at Hoover House	990.00	1,209,323.03
BP 205.34	8/02/2024	Northern Goldfields Electrical Pty Ltd	Electrical work at Shire buildings	4,804.80	1,214,127.83
BP 205.35	8/02/2024	Office National Kalgoorlie	Stationery for job hub and admin	786.33	1,214,914.16
BP 205.36	8/02/2024	On Call ECT	ECT Communications 24 weeks	9,240.00	1,224,154.16
BP 205.37	8/02/2024	Outback Parks&Lodges	Urgent fence replacement and accommodation for Ranger	6,105.00	1,230,259.16
BP 205.38	8/02/2024	Percina Nyamhunga-	Nurses incentive payment to December 2023	2,000.00	1,232,259.16
BP 205.39	8/02/2024	PFD Food Services Pty Ltd	Catering and consumables for Hoover House	342.15	1,232,601.31
BP 205.40	8/02/2024	Remote Digital Imagery	Photo booth hire for Australia Day event 2024	2,796.00	1,235,397.31
BP 205.41	8/02/2024	Sai Global	Annual subscription - BCA Standards online	2,955.30	1,238,352.61
BP 205.42	8/02/2024	Shashiyupa Budaram	Nurses incentive payment to December 2023	800.00	1,239,152.61
BP 205.43	8/02/2024	Tawanda Nyamhunga-	Nurses incentive payment to December 2023	2,000.00	1,241,152.61
BP 205.44	8/02/2024	Team Global Express Pty Ltd	Freight charges for admin, depot and pools	302.76	1,241,455.37

Accounts for Payment - December 2023 - February 2024 Batch Payments 202 - 206

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 205.45	8/02/2024	Terry Sargent	EHO site attendance January 2024	6,560.00	1,248,015.37
BP 205.46	8/02/2024	The Runner's Tribe	Coordination, management and facilitation or Athletics portion of Golden Gift 2024	13,750.00	1,261,765.37
BP 205.47	8/02/2024	Tudor House (WA) Pty Ltd	Parts for Information Banners	29.50	1,261,794.87
BP 205.48	8/02/2024	Water Corporation	Supply charges for Shire buildings	45,392.79	1,307,187.66
Total - Batch Payment 205				246,533.58	
BP 206.01	9/02/2024	Action & Emergency Pty Ltd	Provision of First Aid Baseline Service	7,425.00	1,314,612.66
BP 206.02	9/02/2024	Canine Control	Ranger services 30/01/24 to 01/02/24	4,215.20	1,318,827.86
BP 206.03	9/02/2024	Cleverpatch	Activity supplies for LELC	492.11	1,319,319.97
BP 206.04	9/02/2024	Delivering Outcomes	HR Transactional activities	19,562.40	1,338,882.37
BP 206.05	9/02/2024	European Foods	Coffee beans for Hoover House	500.00	1,339,382.37
BP 206.06	9/02/2024	Flex Industries Pty Ltd	Parts for P012	599.84	1,339,982.21
BP 206.07	9/02/2024	Horizon Power	Power and supply charges - street lights	6,893.83	1,346,876.04
BP 206.08	9/02/2024	Kalgoorlie Boulder Chamber of Commerce	Membership of the Chamber December 2023 - November 2024	407.00	1,347,283.04
BP 206.09	9/02/2024	Kerion Pty. Ltd.	Flights for WHS and First Aid trainer	1,200.00	1,348,483.04
BP 206.10	9/02/2024	Luck Thai Cleaning	Cleaning of Shire buildings 15/01/24 to 28/01/24	7,623.00	1,356,106.04
BP 206.11	9/02/2024	Marie Pointon.	Reimbursement for expenses for consultant house	65.00	1,356,171.04
BP 206.12	9/02/2024	Market Creations	Annual Report - Printing and delivery of report	510.00	1,356,681.04
BP 206.13	9/02/2024	Master Meyn	HR Services for January 2024	13,552.00	1,370,233.04
BP 206.14	9/02/2024	Meralyn Fraser	Reimbursement for training expenses	59.00	1,370,292.04
BP 206.15	9/02/2024	Mr Rollerdoor	Supply and install roller door at depot	5,335.00	1,375,627.04
BP 206.16	9/02/2024	Netlogic Information Technology	Laptop for LELC and Drive Access and Equility program	3,998.00	1,379,625.04
BP 206.17	9/02/2024	Nomad Pumping	Rectify leaks at hoover house retic tank	660.00	1,380,285.04
BP 206.18	9/02/2024	Northern Goldfields Electrical Pty Ltd	Install fans for the verandah at Hoover House	8,712.00	1,388,997.04
BP 206.19	9/02/2024	Office National Kalgoorlie	Paper rolls for new printer at CRC	52.90	1,389,049.94
BP 206.20	9/02/2024	Outback Parks&Lodges	Accommodation for Ranger	495.00	1,389,544.94
BP 206.21	9/02/2024	Peter Brown	Labour hire for Shire town crew	1,080.00	1,390,624.94
BP 206.22	9/02/2024	PFD Food Services Pty Ltd	Catering and consumables for Hoover House	811.70	1,391,436.64
BP 206.23	9/02/2024	Pier Street Medical	Medical expenses for Depot and Museum staff	596.00	1,392,032.64
BP 206.24	9/02/2024	Pink Sugar Crafts	Craft activity for Australia Day event	2,670.00	1,394,702.64
BP 206.25	9/02/2024	Prosegur Australia Pty Ltd	ATM Service fees	2,982.23	1,397,684.87
BP 206.26	9/02/2024	Randstad	Relief LELC staff	6,626.41	1,404,311.28
BP 206.27	9/02/2024	Richel Berry.	Reimbursement for training costs	138.00	1,404,449.28
BP 206.28	9/02/2024	Rosie Solmerano	Reimbursement for training expenses	59.00	1,404,508.28
BP 206.29	9/02/2024	Satellite Television & Radio Australia	Equipment & Installation for Stage 1 - TV Transmission Project	44,984.94	1,449,493.22
BP 206.30	9/02/2024	Solomons Flooring (Goldfields)	Supply and install window treatments at AIP facility per Quote #26565	24,265.00	1,473,758.22
BP 206.31	9/02/2024	Southern Cross Austereo	Shire of Leonora's Christmas Closure advertising	528.00	1,474,286.22
BP 206.32	9/02/2024	Taylor Burrell Barnett	Town planning advice	412.50	1,474,698.72

Signed: 19 MARCH 2024

President:

Accounts for Payment - December 2023 - February 2024 Batch Payments 202 - 206

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 206.33	9/02/2024	Vanguard Press	Freight and handling of Northern Goldfields maps and brochures	228.26	1,474,926.98
Total - Batch Payment 190				167,739.32	
GRAND TOTAL				1,474,926.98	

Accounts for Payment - December 2023 to February, 2024 Cheques & Payroll Liabilities

Shire of Leonora					
Monthly Report – List of Accounts Paid by Delegated Authority					
Submitted to Council on the 20th February, 2023					
The following list of accounts has been paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions contain Wages & Payroll Liability payments since the previous list of accounts paid by Delegated Authority totalling \$466,055.77					
CHIEF EXECUTIVE OFFICER					
Cheque	Date	Name	Item	Payment by Delegated Authority	Balance
PPE25122023	22/12/2023	Shire of Leonora	Salaries & wages PPE: 25/12/2023	79,311.06	79,311.06
PPE08012024	9/01/2024	Shire of Leonora	Salaries & wages PPE: 08/01/2024	83,366.65	162,677.71
PPE22012024	22/01/2024	Shire of Leonora	Salaries & wages PPE: 22/01/2024	91,845.19	254,522.90
PPE05022024	6/02/2024	Shire of Leonora	Salaries & wages PPE: 05/02/2024	83,318.14	337,841.04
BAS12230124	7/02/2024	Australian Taxation Office	BAS Payments - December 2023 & January 2024	128,214.73	466,055.77
GRAND TOTAL				466,055.77	

ORDINARY COUNCIL MEETING MINUTES

10.0 REPORTS

10.5 ENVIRONMENTAL HEALTH OFFICER REPORTS

Nil

10.0 REPORTS

10.6 ELECTED MEMBERS REPORTS

Nil

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.0 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13.1 ELECTED MEMBERS

Nil

13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13.2 OFFICERS

Nil

14.0 MEETING CLOSED TO PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

14.0 MEETING CLOSED TO PUBLIC

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

15.0 STATE COUNCIL AGENDA

Nil

16.0 NEXT MEETING

Tuesday 19th March 2024

17.0 CLOSURE OF MEETING

There being no further business, the Chairperson, Shire President Cr PJ Craig declared the meeting closed at 10:32am.