

# **SHIRE OF LEONORA**

## **NOTICE OF AN ORDINARY COUNCIL MEETING**



**MINUTES OF ORDINARY MEETING HELD  
IN SHIRE CHAMBERS, LEONORA  
ON TUESDAY 21<sup>ST</sup> JUNE, 2016  
COMMENCING AT 9:31 AM.**

**1.0 DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS / FINANCIAL INTEREST DISCLOSURE**

**1.1 President Cr Peter Craig declared the meeting open at 9:31 am.**

**1.3 Visitors or members of the public in attendance. Members of Public  
Geraldine Hogarth  
Colleen Berry**

**1.4 Financial Interests Disclosure**

**2.0 DISCLAIMER NOTICE**

**3.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

<b>3.1 Present</b>	
<b>President</b>	<b>PJ Craig</b>
<b>Deputy President</b>	<b>MWV Taylor</b>
<b>Councillors</b>	<b>AE Taylor</b>
	<b>GW Baker</b>
<b>Deputy Chief Executive Officer</b>	<b>TM Browning</b>

<b>3.2 Apologies</b>	
<b>Councillor</b>	<b>LR Petersen</b>
<b>Chief Executive Officer</b>	<b>JG Epis</b>

<b>3.3 Leave Of Absence (Previously Approved)</b>	<b>RA Norrie</b>
	<b>RM Cotterill</b>

**4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5.0 PUBLIC QUESTION TIME**

Cr PJ Craig welcomed visitors and invited them to address Council with any questions.

Ms Geraldine Hogarth enquired if station owners or other members of the community have the authority to direct motorists on the Old Agnew Road. She advised that approximately one week ago, some family members of hers broke down along the Old Agnew Road. As it was dark, they made a fire so that they could see to try and fix the damaged tyre on their vehicle. Whilst there, a station owner came across the group and was quite stern verbally with the group for making a fire, and for being present at the location where they had broken down.

Cr Craig suggested the best course of action would be for Ms Hogarth's family to forward a complaint to the police for the verbal abuse that allegedly took place. Ms Hogarth advised that she was with the understanding that this would likely happen. Cr Craig enquired if there were any further questions of Council, which there were not.

Ms Hogarth and Ms Berry left the meeting at 9:53am.

**6.0 APPLICATIONS FOR LEAVE OF ABSENCE**

**Moved Cr GW Baker, Seconded Cr MWV Taylor** that **Cr RM Cotterill** be granted leave of absence from the ordinary meeting to be held 21<sup>st</sup> June 2016.

**CARRIED (4 VOTES TO 0)**

**7.0 PETITIONS / DEPUTATIONS / PRESENTATIONS**

Nil

**8.0 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS**

**Moved Cr MWV Taylor, Seconded Cr AE Taylor** that the Minutes of the Ordinary Meeting held on 17<sup>th</sup> May, 2016 be confirmed as a true and accurate record.

**CARRIED (4 VOTES TO 0)**

**9.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

**Cr Peter Craig made the following announcements:**

The Golden Gift weekend was a very successful event, and all staff and volunteers who were involved are to be congratulated for their efforts. Witnessing the behind scenes work both leading up to and during the weekend provided insight into what a big task the organisation of the event is.

**10.0 REPORTS OF OFFICERS**  
**10.1 CHIEF EXECUTIVE OFFICER**  
**10.1(A) HISTORIC SITES**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 21st June, 2016

**AGENDA REFERENCE:** 10.1 (A) JUN 16

**SUBJECT:** Historic Sites

**LOCATION / ADDRESS:** Agnew/Lawlers

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Historic 3.7

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 13<sup>th</sup> June, 2016

**BACKGROUND**

Mr. Jason Sander, General Manager, Agnew Gold Mine contacted the Shire of Leonora in mid-January, 2016 seeking advice regarding repairs to the old Lawlers Police Station. It was recommended that a Heritage Impact Statement be done on the building which would guide the scope of works required. The Statement included floorplans, scope of work in order of priority, history of the building and detailed photographs. Elaine Labushagne, the Shire of Leonora's Manager of Economic and Heritage Services and Gemma Smith, Heritage Architect from Hocking Heritage Studio conducted a site visit on 15<sup>th</sup> and 16<sup>th</sup> of February, 2016 to undertake a building assessment of the place to determine the current condition and the works required to conserve the place.

During this visit, Goldfields Australia indicated their intention to sell the old Lawlers Police Station and the Agnew Hotel as it was not the core business of their mining operation.

On the 24<sup>th</sup> March, 2016, Jason Sanders and Elaine Labushagne discussed the possibility of gifting the Lawlers Police Station to the Shire of Leonora together with the Agnew Hotel. This was referred to Jim Epis, the Chief Executive Officer of the Shire of Leonora on the 30<sup>th</sup> March, 2016. The issue of the Lawlers Police Station and the Agnew Hotel was discussed following the Council meeting on Tuesday 17<sup>th</sup> May, 2016. As a report was not presented to Council at that time, no formal resolution was considered.

The Lawlers Police Station is the last remaining built structure within the Lawlers Townsite. Lawlers was an important gold mining area but is now a typical Western Australia Goldfields ghost town, and abandoned. Today, only the brick police station and lockup remain extant.

The Lawlers Police Station building is of great significance due to it being the last remnant of the original mining townsite and should be conserved in accordance with adopted heritage practices.

The townsite of Lawlers is located in the Eastern Goldfields, about 120km north of Leonora. It is about 32km from Leinster. Gold was discovered in 1894 by Patrick J Lawler ("Paddy Lawler"). In April, 1896, the land was surveyed and the townsite was gazetted later that year.

Lawlers first was established as a canvas town and later timber framed huts and houses clad originally with white washed hessian and later clad with tin externally and hessian internally, with corrugated iron roofs and hard-packed earth floors. Only the management and government services were more permanent structures constructed from brick and stone. By the early 1900s the town catered for most needs of its residents and was viewed as the district centre and largest of the towns to be established north of Leonora.

### **Former Lawlers Police Station**

In 1896 a police presence was requested at Lawlers and a police station opened in May 1896 with Constable Connor being the Officer in Charge. The police station, quarters, and adjacent court house were all constructed by Patterson and Taylor builders at a cost of £4,000.00.

The building dates from 1896, the police station closed in 1927, reopening in January 1938 and remained open until October 1950. By 1954 it became evident that the police station would not reopen and it was sold to Mr G Zorzut of Agnew.

Plutonic Resources occupied the building for use as an exploration office from 1995 until 2004 and has been vacant ever since. During their occupation the place was altered for office use. Although changes have occurred, the design intent of the place remains clearly visible and a number of original features remain extant.

The former police station is a single storey burnt brick construction with inside walls and ceiling plastered. Oregon timbers and corrugated iron roof, four fire places with flues which share a single brick chimney which remains extant in centre of building. There is a replacement colourbond hipped roof, attached gaol cells that are enclosed by a high brick wall. A single storey detached laundry/wc block has been constructed to the south-west corner of the building.

Six rooms all 14ft x 12ft and walls 11ft high, remain. (One room was occupied as a Sergeants Office, one room occupied as reserve room, four rooms occupied by Sergeant and wife as quarters). The majority of the six main rooms have experienced low level adaptation for office use, predominantly chipboard over the floor boards, increased provision of power points, air conditioning units, change of lighting etc but many of the original decorative features have been retained eg. Cornice, skirting etc.

The verandah in front is 9ft wide and 45ft long, verandah at back is 9ft wide and 22ft long. Lockup exercise yard 20ft x 16ftm walls built of burnt brick and is situated between the police station building and the cells but has now been enclosed to form additional internal accommodation. The Lockup cells (two) 8ft x 6ft, walls built of burnt brick and plastered inside with jarrah boards as flooring. A further two cells were added in later years.

### **Overall condition as per Heritage Report prepared by Hocking Heritage Studio.**

*“Lawlers Police Station is generally in fair condition with an area of partial failure at the north west corner. Low to mid height damage to the bricks and mortar is occurring on all elevations, predominantly caused by damp and incompatible replacement mortar. Original lime mortar has turned to dust in places and where hard cement mortar has been introduced, the bricks are showing signs of erosion leaving the mortar intact around eroded bricks.*

*The exterior of the place demonstrates a high degree of authenticity with all changes being reversible. Changes are predominantly limited to the installation of air conditioning units and safety signage.”*

The land is described as Lots 174, 175 and 176 on Deposited Plan 222740 – Volume 1199 Folio 366.

### **Agnew Hotel**

The town was established in 1936 and named after JA Agnew who in 1904 was the mine superintendent of the East Murchison United (EMU) Goldmine. The Agnew Hotel opened in 1945. In 1954 Bill Cock purchased lot 6 the butcher shop and lot 7 the tea rooms. These were modified to become the Agnew Hotel as it stands today.

Today the hotel consists of a large kitchen and lounge room, bar area, two dining rooms, four bedrooms, bathrooms, laundry and front verandah. There are a number of air-conditioners installed, and the kitchen has stainless steel counters. The hotel is still fully furnished and of particular interest is a piano belonging to one of the previous owners and the original bar.

The 20-head battery was relocated from Waroonga/EMU Mine in 1991. It is thought that it could be the 66ft headframe moved from the Great Eastern Mine at Lawlers in 1908 via tramway.

The land is described as:

- Lot 5 on Deposited Plan 144193 – Volume 2184 Folio 94
- Lot 6 on Deposited Plan 144193 – Volume 2184 Folio 93
- Lot 6 on Deposited Plan 144193 – Volume 2184 Folio 95
- Lot 7 on Deposited Plan 144193 – Volume R3008 Folio 78

### **Heritage Status**

The Lawlers Police Station, Agnew Hotel, Lawlers Cemetery, Headframe, and Battery are not entered on the State Register of Heritage Places or the Shire of Leonora's Municipal Heritage Inventory.

The places form part of the Agnew-Lawlers Mine Group which was identified as being of significance in the Mining Heritage Study of 1999.

### **STATUTORY ENVIRONMENT**

Section 3.1 of the *Local Government Act 1995* states that:

*“The general function of a local government is to provide for the good government of persons in its district”*

### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

### **FINANCIAL IMPLICATIONS**

No funding allocation is available in the current budget; however, an allocation will be required in the forthcoming budget if the proposal to acquire proceeds.

### **STRATEGIC IMPLICATIONS**

Heritage sites and buildings can have a very positive influence on many aspects of the way a community develops. Regeneration, housing, education, economic growth and community engagement are examples of the ways in which heritage can make a very positive contribution to community life.

Areas where the heritage is understood and valued tend to be better looked after than those where heritage items have no link with the community. Such links help to foster civic responsibility and citizenship and contribute to everyone's quality of life.

### **RECOMMENDATIONS**

That Council resolve:

- 1) that the Chief Executive Officer write to Goldfields Australia requesting that the company provide confirmation that it will assist with a financial contribution of \$25,000.00 to assist with the conservation and preservation of the Old Lawlers Police Station and furthermore, confirmation that the Company will not object to the creation of management reserves over land comprising the Old Lawlers Police Station, the Agnew Hotel and the Headframe and Battery located just outside the Agnew townsite; and

- 2) that the offer of Goldfields Australia to gift, the Old Lawlers Police Station, all the buildings contained within Lot 5, 6, and 7 Campbell Street, Agnew (The Agnew Hotel) and the Headframe and Battery be accepted subject to 1) above; and
- 3) that once land transfers have been registered, that title to the land be relinquished in favour of management reserves being created for the purpose of preservation of historical buildings for all remaining structures.

### **VOTING REQUIREMENT**

Simple Majority

### **COUNCIL DECISION**

**Moved Cr MWV Taylor, Seconded Cr AE Taylor** that Council resolve:

- 1) that the Chief Executive Officer write to Goldfields Australia requesting that the company provide confirmation that it will assist with a financial contribution of \$25,000.00 to assist with the conservation and preservation of the Old Lawlers Police Station and furthermore, confirmation that the Company will not object to the creation of management reserves over land comprising the Old Lawlers Police Station, the Agnew Hotel and the Headframe and Battery located just outside the Agnew townsite; and
- 2) that the offer of Goldfields Australia to gift, the Old Lawlers Police Station, all the buildings contained within Lot 5, 6, and 7 Campbell Street, Agnew (The Agnew Hotel) and the Headframe and Battery be accepted subject to 1) above; and
- 3) that once land transfers have been registered, that title to the land be relinquished in favour of management reserves being created for the purpose of preservation of historical buildings for all remaining structures.

**CARRIED (4 VOTES TO 0)**

## **10.0 REPORTS OF OFFICERS**

### **10.1 CHIEF EXECUTIVE OFFICER**

#### **10.1(B) DETERMINATION FOR LOCAL GOVERNMENT ELECTED MEMBERS FEES**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 21<sup>st</sup> June 2016

**AGENDA REFERENCE:** 10.1 (B) JUN 16

**SUBJECT:** Determination for Local Government Elected Members Fees

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** N/A

**FILE REFERENCE:** 2.1

#### **AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** James Gregory Epis

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 13<sup>th</sup> June 2016

#### **BACKGROUND**

Elected member sitting fees had remained unchanged for some time (since 2005), where fees and allowances prescribed for elected members had been restricted under the Local Government Act 1995, until proclamations made under the Local Government Amendment Bill 2012 empowered the Salaries and Allowances Tribunal (SAT) with determining the fees and allowances payable to local government elected members from 1 July 2013. Under this change, the fees and allowances payable to elected members are to be reviewed at least once each financial year.

The most recent determination, effective from the 1<sup>st</sup> July 2016, was circulated to local governments on 12<sup>th</sup> April 2016. The determination has again issued a band structure, similar to the structure used for the determination of CEO salaries, and Leonora is included within Band 3 of that structure. The bands give consideration to the different roles, responsibilities, duties etc of mayors, presidents and Councillors of different sizes and types of local governments. After consideration of various economic data available, submissions received from local governments etc, the SAT determined a general adjustment of 1.5 per cent to band ranges.

Once again, the SAT has commented (Preamble, paragraph 28) within the determination that it intends to monitor the situation relating to elected member training and is generally amenable in providing incentives in the remuneration framework to appropriately reward elected members who complete appropriate training. Elected member training programs are being monitored during 2016/17.

Another change since the last determination is the removal of 0.2% of operating revenue limit on the Mayor/President Annual Allowance (Preamble, paragraph 48). When this 0.2% limit was first introduced, the President's allowance increased from \$12,000 p.a. to \$17,200 p.a. Whilst this limit was in place a year later, it resulted in a decrease in the allowance payable to the Shire President and Deputy Shire President during 2015/16 (see table below). With the removal of the limit, there is scope to review the allowance once more. If the allowance was to increase in accordance with other bands of 1.5 per cent, the annual President's allowance would be set at \$16,713.

The Deputy President's allowance remains unchanged, with the annual allowance set at 25 per cent of the President's applicable allowance.



The table below provides a comparison of what has been recommended under the new determination, compared with the current fees and allowances in place for the Shire of Leonora (as at 1<sup>st</sup> July 2015):

<b>Description:</b>	<b>Currently paid (15/16):</b>	<b>Minimum (band 3) 16/17:</b>	<b>Maximum (band 3) 16/17:</b>
President's Allowance	\$36,050 * (\$16,466)	\$1,015	\$36,591
Deputy President's Allowance	\$8,750* (\$4,116)	\$254	\$9,238
Council Meeting fee-President	\$618	\$191	\$628
Council Meeting fee-Councillor	\$400	\$191	\$406
Committee Meet fee-President	\$200	\$96	\$203
Committee Meet fee-Councillor	\$200	\$96	\$203
ICT Allowance	\$3,500	\$500	\$3,500
Annual Attend. fee-President**	N/A	\$7,612	\$25,091
Annual Attend. fee-Councillor **	N/A	\$7,612	\$16,205

\* Part 3.1 (4) of the Salaries and Allowances Tribunal's determination provides that the maximum annual allowance for a mayor or president must not exceed the band maximum, or 0.2 per cent of the local government's operating revenue for the 2013-14 financial year, whichever is the lesser. This figure is included within the brackets, and represents the maximum allowance payable.

\*\* The Shire of Leonora Council has not previously paid an annual allowance in lieu of attendance fees, although provision under the Local Government Act did allow it. Annual attendance allowances can sometimes represent imbalanced remuneration to members, as all members are paid the same, regardless of their meeting attendances compared to other members. As it has not been paid previously, no data is recorded as 'current' for comparison.

Mileage/travel reimbursement remains unchanged, with travel costs for using a privately owned or leased vehicle (rather than a commercially hired vehicle) to be calculated at the same rate contained in Section 30.6 of the Local Government Officers' (Western Australia) Interim Award 2011 (as at the date of the determination).

## **STATUTORY ENVIRONMENT**

Section 5.98 (1)(b) of the Local Government Act 1995 and Part 6.1 (1) of the Determination for Local Government Elected Council Members pursuant to Section 7B of the Salaries and Allowances Act provides for a local government to pay a council member a fee for attendance at a council meeting.

Section 5.98 (1)(b) of the Local Government Act 1995 and Part 6.1 (2) of the Determination for Local Government Elected Council Members pursuant to Section 7B of the Salaries and Allowances Act provides for a local government to pay a council member a fee for attendance at a committee meeting.

Section 5.98 (1) of the Local Government Act 1995 and Part 6.1 (4) of the Determination for Local Government Elected Council Members pursuant to Section 7B of the Salaries and Allowances Act provides for a local government to instead pay a council member an annual fee for attendance at committee and council meetings, rather than attendance fees referred to in Section 5.98 (1)(b) of the Local Government Act 1995.

Section 5.98 (5) of the Local Government Act 1995 and Part 7.2 (1) of the Determination for Local Government Elected Council Members pursuant to Section 7B of the Salaries and Allowances Act provides for a local government to set an annual allowance for its mayor or president.

Section 5.98A (1) of the Local Government Act 1995 and 7.3 (1) of the Determination for Local Government Elected Council Members pursuant to Section 7B of the Salaries and Allowances Act provides for a local government to set an annual allowance for its deputy mayor or deputy president, which is set at 25 per cent of the allowance payable to the mayor or president.

Section 5.99A (b) of the Local Government Act 1995 and 9.2 (2) of the Determination for Local Government Elected Council Members pursuant to Section 7B of the Salaries and Allowances Act provides for a local government to provide a Council member an annual allowance for ICT expenses.

### **POLICY IMPLICATIONS**

There are no policy implications resulting in the recommendation of this report.

### **FINANCIAL IMPLICATIONS**

The fees and allowances payable to elected members under the Determination of the Salaries and Allowances Tribunal will be required to be included in the 2016/17 budget.

### **STRATEGIC IMPLICATIONS**

The policies have been assessed in relation to their implications to the strategic community plan and there does not appear to be any conflicts.

### **RECOMMENDATIONS**

That the Council set meeting attendances fees and allowances for 2016/17 as follows:

President's Allowance \$16,713 per annum  
Deputy President's Allowance \$4,178 per annum  
Council Meeting attendance fee-President \$628 per meeting  
Council Meeting attendance fee-Councillor \$406 per meeting  
Committee Meeting attendance fee-President \$203 per meeting  
Committee Meeting attendance fee-Councillor \$203 per meeting  
ICT Allowance \$3,500 per annum

### **VOTING REQUIREMENT**

Absolute Majority

### **COUNCIL DECISION**

**Moved Cr GW Baker, Seconded Cr AE Taylor** that the Council set meeting attendances fees and allowances for 2016/17 as follows:

President's Allowance \$16,713 per annum  
Deputy President's Allowance \$4,178 per annum  
Council Meeting attendance fee-President \$628 per meeting  
Council Meeting attendance fee-Councillor \$406 per meeting  
Committee Meeting attendance fee-President \$203 per meeting  
Committee Meeting attendance fee-Councillor \$203 per meeting  
ICT Allowance \$3,500 per annum

**CARRIED (4 VOTES TO 0)**

**10.0 REPORTS OF OFFICERS**  
**10.2 DEPUTY CHIEF EXECUTIVE OFFICER**  
**10.2(A) MONTHLY FINANCIAL STATEMENTS**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 21st June, 2016

**AGENDA REFERENCE:** 10.2 (A) JUN 16

**SUBJECT:** Monthly Financial Statements

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Nil

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 15<sup>th</sup> June, 2016

**BACKGROUND**

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements submitted for adoption include:

- (a) Statement of Financial Activity – 31st May, 2016
- (b) Compilation Report
- (c) Material Variances – 31st May, 2016

**STATUTORY ENVIRONMENT**

***Part 4 — Financial reports — s. 6.4***

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

***committed assets*** means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
  - (b) *budget estimates to the end of the month to which the statement relates;*
  - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
  - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) *the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
  - (c) *such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*
  - (b) *by program; or*
  - (c) *by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
  - (b) *recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

## **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

## **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

## **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

## **RECOMMENDATIONS**

That the Monthly Financial Statements for the month ended 31st May, 2016 consisting of:

- (a) Statement of Financial Activity – 31st May, 2016
- (b) Compilation Report
- (c) Material Variances – 31st May, 2016

be accepted.

## **VOTING REQUIREMENT**

Simple Majority

**COUNCIL DECISION**

**Moved Cr MWV Taylor, Seconded Cr AE Taylor** that the Monthly Financial Statements for the month ended 31st May, 2016 consisting of:

- (d) Statement of Financial Activity – 31st May, 2016
- (e) Compilation Report
- (f) Material Variances – 31st May, 2016

**CARRIED (4 VOTES TO 0)**

Mr Jim Epis  
The Chief Executive Officer  
Shire of Leonora  
PO Box 56  
LEONORA WA 6438

## COMPILATION REPORT TO THE SHIRE OF LEONORA

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Leonora, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 31 May 2016. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

## THE RESPONSIBILITY OF THE SHIRE OF LEONORA

The Shire of Leonora are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

## OUR RESPONSIBILITY

On the basis of information provided by the Shire of Leonora we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Leonora provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Leonora. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

  
Moore Stephens (WA) Pty Ltd  
Chartered Accountants



**PAUL BREMAN**  
**DIRECTOR**  
8 June 2016

**SHIRE OF LEONORA  
MONTHLY FINANCIAL REPORT  
For the Period Ended 31 May 2016**

LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

**TABLE OF CONTENTS**

Statement of Financial Activity by Program	2
Summary Graphs - Financial Activity	3
Note 1 Significant Accounting Policies	4-6
Note 2 Net Current Funding Position	7
Note 3 Capital - Acquisitions, Funding and Disposal	8-11
Note 4 Cash and Investments	12
Note 5 Receivables	13
Note 6 Payables	14
Note 7 Cash Backed Reserves	15
Note 8 Rating Information	16
Note 9 Information on Borrowings	17
Note 10 Grants and Contributions	18
Note 11 Budget Amendments	19
Note 12 Trust	20
Note 13 Material Variances	21

**SHIRE OF LEONORA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**Statutory Reporting Program**  
**For the Period Ended 31 May 2016**

	Note	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)- (a)/(a)	Var.
<b>Operating Revenues</b>		\$	\$	\$	\$	%	
Governance		3,115	2,856	<b>3,870</b>	1,014	36%	
General Purpose Funding - Rates		5,166,718	5,166,718	<b>5,239,187</b>	72,469	1%	▲
General Purpose Funding - Other		346,999	354,785	<b>690,791</b>	336,006	95%	▲
Law, Order, Public Safety		11,762	11,596	<b>14,561</b>	2,965	26%	
Health		26,291	24,291	<b>22,577</b>	(1,714)	(7%)	
Education and Welfare		271,143	248,549	<b>253,242</b>	4,693	2%	
Housing		50,735	46,506	<b>32,008</b>	(14,498)	(31%)	
Community amenities		226,979	221,346	<b>261,957</b>	40,611	18%	▲
Recreation and Culture		217,762	200,619	<b>221,240</b>	20,621	10%	▲
Transport		1,118,711	1,091,868	<b>1,081,374</b>	(10,494)	(1%)	
Economic Services		414,838	300,031	<b>576,826</b>	276,795	92%	▲
Other Property and Services		100,344	90,875	<b>125,172</b>	34,297	38%	▲
<b>Total Operating Revenue</b>		<b>7,955,397</b>	<b>7,760,040</b>	<b>8,522,805</b>	<b>762,765</b>		
<b>Operating Expense</b>							
Governance		(553,229)	(421,009)	<b>(395,742)</b>	25,267	6%	▼
General Purpose Funding		(381,783)	(351,874)	<b>(279,968)</b>	71,906	20%	▼
Law, Order, Public Safety		(143,685)	(132,270)	<b>(121,388)</b>	10,882	8%	
Health		(646,485)	(568,154)	<b>(517,806)</b>	50,348	9%	▼
Education and Welfare		(626,621)	(575,934)	<b>(446,567)</b>	129,367	22%	▼
Housing		0	(853)	<b>0</b>	853	100%	
Community Amenities		(277,143)	(254,485)	<b>(141,225)</b>	113,260	45%	▼
Recreation and Culture		(1,196,606)	(1,122,314)	<b>(871,677)</b>	250,637	22%	▼
Transport		(3,731,572)	(3,444,140)	<b>(2,728,277)</b>	715,863	21%	▼
Economic Services		(1,603,170)	(1,275,995)	<b>(1,029,071)</b>	246,924	19%	▼
Other Property and Services		(14,892)	(27,997)	<b>153,419</b>	181,416	648%	▼
<b>Total Operating Expenditure</b>		<b>(9,175,186)</b>	<b>(8,175,025)</b>	<b>(6,378,302)</b>	<b>1,796,723</b>		
<b>Funding Balance Adjustments</b>							
Add back Depreciation		1,577,040	1,445,582	<b>1,082,795</b>	(362,787)	(25%)	▲
Adjust (Profit)/Loss on Disposal		220,713	220,713	<b>14,300</b>	(206,413)	(94%)	▲
Adjust Provisions and Accruals		0	0	<b>(56,618)</b>			
<b>Net Cash from Operations</b>		<b>577,964</b>	<b>1,251,310</b>	<b>3,184,980</b>	<b>1,990,288</b>		
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions		4,203,547	3,572,892	<b>1,109,087</b>	(2,463,805)	(69%)	▼
Proceeds from Disposal of Assets	3	223,636	223,636	<b>142,681</b>	(80,955)	(36%)	▼
<b>Total Capital Revenues</b>		<b>4,427,183</b>	<b>3,796,528</b>	<b>1,251,768</b>	<b>(2,544,760)</b>		
<b>Capital Expenses</b>							
Land and Buildings	3	(8,479,004)	(8,248,745)	<b>(2,142,463)</b>	6,106,282	74%	▼
Infrastructure - Roads	3	(1,111,251)	(1,111,251)	<b>(1,275,355)</b>	(164,104)	(15%)	▲
Infrastructure - Other	3	(789,537)	(789,537)	<b>(163,233)</b>	626,304	79%	▼
Plant and Equipment	3	(618,589)	(618,589)	<b>(226,292)</b>	392,297	63%	▼
<b>Total Capital Expenditure</b>		<b>(10,998,381)</b>	<b>(10,768,122)</b>	<b>(3,807,343)</b>	<b>6,960,779</b>		
<b>Net Cash from Capital Activities</b>		<b>(6,571,198)</b>	<b>(6,971,594)</b>	<b>(2,555,575)</b>	<b>4,416,019</b>		
<b>Financing</b>							
Transfer to Reserves	7	(998,174)	(983,741)	<b>(496,861)</b>	486,880	(49%)	▼
<b>Net Cash from Financing Activities</b>		<b>(998,174)</b>	<b>(983,741)</b>	<b>(496,861)</b>	<b>486,880</b>		
Net Operations, Capital Financing		(6,991,408)	(6,704,025)	<b>132,544</b>	6,893,186		
Opening Funding Surplus(Deficit)	2	6,991,408	6,991,408	<b>6,991,572</b>			
<b>Closing Funding Surplus(Deficit)</b>	<b>2</b>	<b>0</b>	<b>287,383</b>	<b>7,124,116</b>			

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

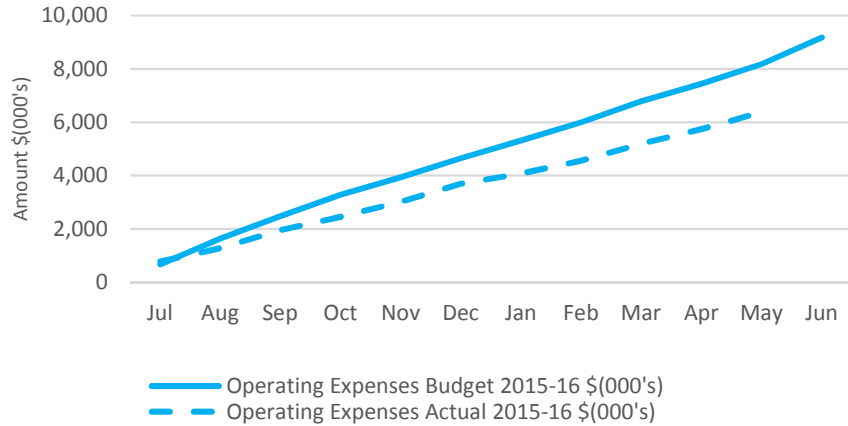
Refer to the attached Explanation of Material Variances Statement for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying financial statements and notes.

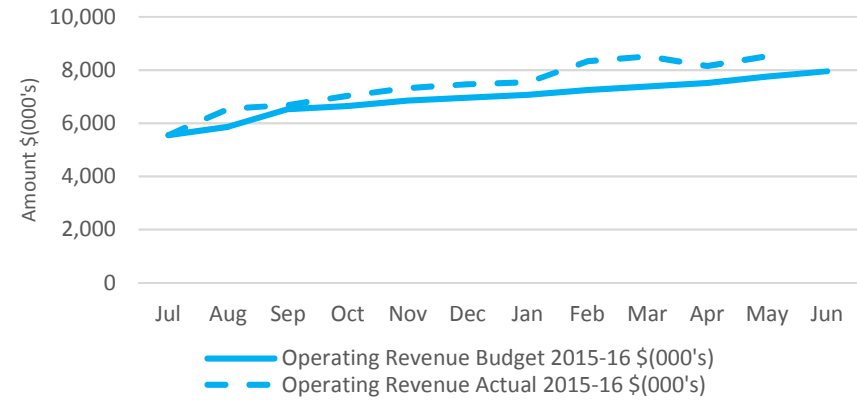


**SHIRE OF LEONORA  
SUMMARY GRAPHS - FINANCIAL ACTIVITY  
For the Period Ended 31 May 2016**

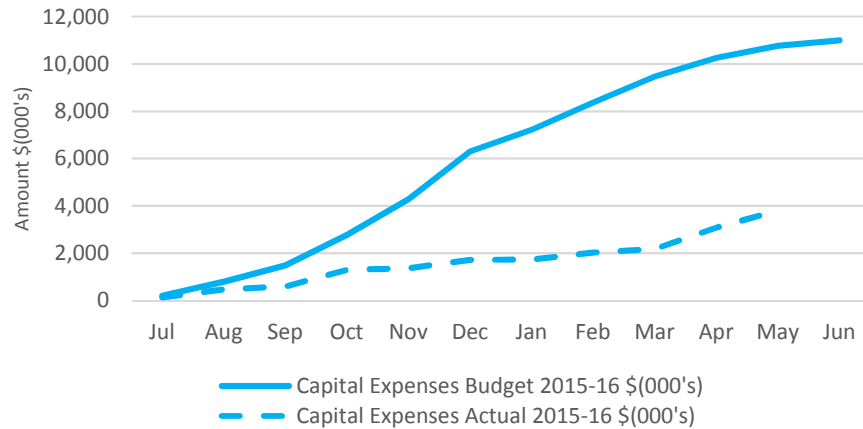
**Operating Expenses**



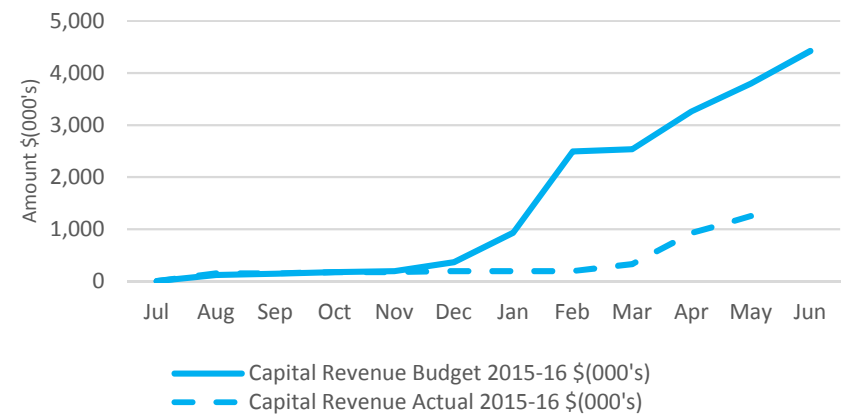
**Operating Revenue**



**Capital Expenditure**



**Capital Revenue**



This information is to be read in conjunction with the accompanying financial statements and notes.

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES**

**(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2016**

**Note 1 (j) (Continued)**

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Depreciation Rate
Buildings	30 to 50 years
Furniture and Equipment	2 to 15 years
Plant and Equipment	5 to 15 years
Roads – Aggregate	25 years
Roads – Unsealed – Gravel	35 years
Drains and Sewers	75 years
Airfield – Runways	12 years

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

*(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

*(ii) Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of noncurrent assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments.

Losses are disclosed under the expenditure classifications.

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2016**

**Note 1 (p) (Continued)**

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Program Classifications (Function/Activity)**

**Governance**

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**General Purpose Funding**

Rates, general purpose government grants and interest revenue.

**Law, Order, Public Safety**

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**Health**

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

**Education and Welfare**

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

**Housing**

Provision and maintenance of elderly residents housing.

**Community Amenities**

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

**Recreation and Culture**

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

**Transport**

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

**Economic Services**

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

**Other Property and Services**

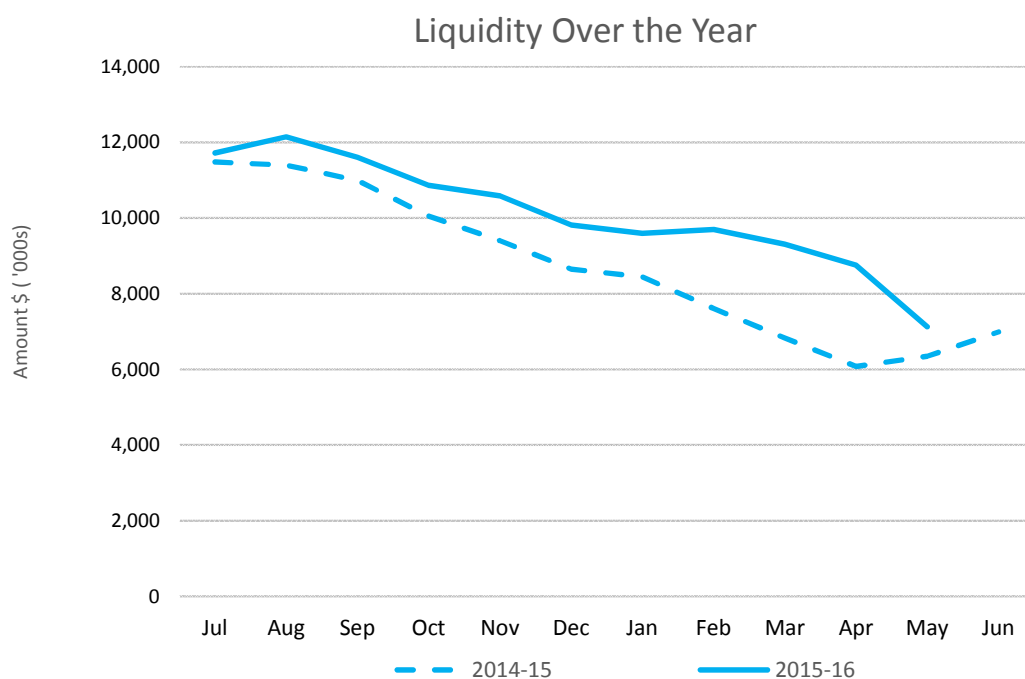
Private works operation, plant repair and operation costs and engineering operation costs.

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2016**

**NOTE 2. NET CURRENT ASSETS**

Net Current Assets	Note	30 June 2015	YTD 31 May 2015	YTD 31 May 2016
		\$	\$	\$
<b>Current Assets</b>				
Cash Municipal	4	1,073,276	1,469,594	4,572,851
Cash Reserves	4	1,029,296	744,268	1,526,157
Restricted Municipal Cash Investments	4	4,719,816	4,711,851	2,804,764
Receivables - Rates	5	83,147	132,348	190,492
Receivables -Other	5	1,371,967	219,742	343,455
Inventories		30,145	46,228	68,721
		8,307,647	7,324,031	9,506,440
<b>Less: Current Liabilities</b>				
Payables	6	(286,779)	(234,666)	(856,167)
Provisions		(218,163)	(217,785)	(161,545)
<b>Less: Cash Reserves</b>	7	(1,029,296)	(744,268)	(1,526,157)
Add: Cash Backed Leave Provisions		183,822	217,785	161,545
Add: Accrued Salaries already funded		34,341	0	0
<b>Net Current Funding Position</b>		<b>6,991,572</b>	<b>6,345,097</b>	<b>7,124,116</b>

Positive=Surplus (Negative=Deficit)

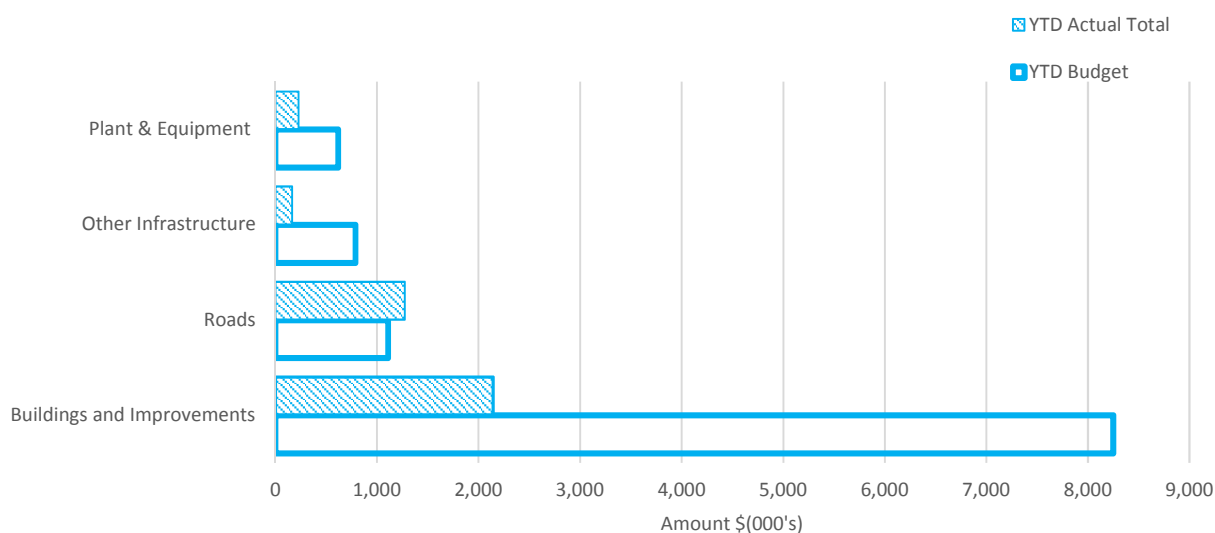


**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2016**

**NOTE 3. CAPITAL - ACQUISITIONS AND FUNDING**

Capital Acquisitions	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended Annual Budget	YTD Budget (d)	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land				0	0	0	0
Buildings and Improvements		2,033,363	109,100	8,479,004	8,248,745	2,142,463	(230,259)
Roads		1,275,355		1,111,251	1,111,251	1,275,355	0
Other Infrastructure		163,233		789,537	789,537	163,233	0
Plant & Equipment		179,668	46,624	618,589	618,589	226,292	0
Furniture & Equipment		0		0	0	0	0
<b>Capital Expenditure Totals</b>		<b>3,651,619</b>	<b>155,724</b>	<b>10,998,381</b>	<b>10,768,122</b>	<b>3,807,343</b>	<b>(230,259)</b>
<b>Capital Acquisitions Funded By</b>							
Capital Grants and Contributions				4,203,547	3,572,892	1,109,087	(630,655)
Other (Disposals & C/Fwd)				142,681	142,681	142,681	0
Council Contribution - Operations				6,652,153	7,052,549	2,555,575	400,396
<b>Capital Funding Total</b>				<b>10,998,381</b>	<b>10,768,122</b>	<b>3,807,343</b>	

Capital Expenditure Program YTD



**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2016**

**NOTE 3. CAPITAL ACQUISITIONS**

		Amended Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
<b>Capital Acquisitions</b>					
<b>Building and Improvements</b>		\$	\$	\$	\$
CSRFF Rec Centre Flooring	Renewal	150,000	150,000	128,700	(21,300)
Relocate Gym within Rec Centre	Upgrade	10,000	10,000	0	(10,000)
Depot Workshop	Renewal	130,000	130,000	123,993	(6,007)
Conservation Work Gwalia Cottages	Renewal	718,745	718,745	224,160	(494,585)
Barnes Federal Theatre Conservation	Renewal	520,000	520,000	10,760	(509,240)
Hoover House Renewal	Renewal	150,000	150,000	1,875	(148,125)
Museum Mine Office	Renewal	100,000	100,000	0	(100,000)
Museum Assay Office	Renewal	50,000	50,000	0	(50,000)
NGROAC Facility	New	4,618,249	4,618,249	1,652,975	(2,965,274)
NGROAC Facility	New	1,564,700	1,334,441	0	(1,564,700)
NGROAC Facility	New	317,310	317,310	0	(317,310)
Alternate Energy - Rec Centre		150,000	150,000	0	(150,000)
<b>TOTAL - Building and Improvements</b>		<b>8,479,004</b>	<b>8,248,745</b>	<b>2,142,463</b>	
<b>Land</b>					
		0	0	0	0
<b>TOTAL - Land</b>		<b>0</b>	<b>0</b>	<b>0</b>	
<b>Plant &amp; Equipment</b>					
Road Grader	Renewal	400,000	400,000	0	(400,000)
Town Canvas Tip Truck	Renewal	51,400	51,400	54,221	2,821
DCEO Vehicle	Renewal	46,624	46,624	46,624	0
MEHS Vehicle	Renewal	25,749	25,749	25,749	0
MCS Vehicle	Renewal	25,749	25,749	25,749	0
Doctor Vehicle	Renewal	32,652	32,652	37,534	4,882
Maintenance Grader Vehicle	Renewal	36,415	36,415	36,415	0
<b>TOTAL - Plant &amp; Equipment</b>		<b>618,589</b>	<b>618,589</b>	<b>226,292</b>	
<b>TOTAL PROPERTY PLANT AND EQUIPMENT</b>		<b>9,097,593</b>	<b>8,867,334</b>	<b>2,368,755</b>	

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2016**

**NOTE 3. CAPITAL ACQUISITIONS**

<b>Capital Acquisitions</b>		<b>Amended Annual Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>Variance (Under)/ Over</b>
<b>Roads</b>					
Roads to Recovery 2015-16	Upgrade	566,251	566,251	824,917	258,666
RRG Weebo Wildara Road	Renewal	450,000	450,000	450,438	438
Footpath Renewals	Renewal	95,000	95,000	0	(95,000)
<b>TOTAL - Roads</b>		<b>1,111,251</b>	<b>1,111,251</b>	<b>1,275,355</b>	
<b>Other Infrastructure</b>					
Relocation Ruschtion Engine		10,000	10,000	0	(10,000)
Liquid Waste Site Upgrade		60,000	60,000	66,130	6,130
Install Fitness/Playground Equipment		24,000	24,000	0	(24,000)
Gwalia Headframe Renewl		595,417	595,417	62,663	(532,754)
Upgrade Gwalia Precinct Entrance		53,000	53,000	3,020	(49,980)
Rubbish Recycling Equipment		9,500	9,500	0	(9,500)
Street Bins		37,620	37,620	31,420	(6,200)
<b>TOTAL - Other Infrastructure</b>		<b>789,537</b>	<b>789,537</b>	<b>163,233</b>	<b>(626,304)</b>
<b>TOTAL INFRASTRUCTURE</b>		<b>1,900,788</b>	<b>1,900,788</b>	<b>1,438,588</b>	
<b>Total Capital Expenditure</b>		<b>10,998,381</b>	<b>10,768,122</b>	<b>3,807,343</b>	



**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2016**

**NOTE 3. CAPITAL DISPOSALS**

**Assets Disposed**

Description Disposed Asset	Cost/Fair Value	Accum Depr	Proceeds	Adopted Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	Comments
	\$	\$	\$	\$	\$	\$	
<b>Plant and Equipment (Fixed Assets)</b>							
L2012 Vehicle Toyota Landcruiser Petrol	11,700	(11,700)	1,818	(4,471)	1,818	6,289	
1DOT000 2010 12M Caterpillar Grader				(168,401)	0	168,401	
L2225 2009 Fuso Canvas Truck	27,000	(1,465)	14,500	(6,457)	(11,035)	(4,578)	
KBC926D 2012 Mitsubishi Outlander	22,100	(9,466)	11,818	(10,752)	(816)	9,936	
2L DCEO Ford Territory Titanium	46,537	(3,989)	27,273	(19,239)	(15,275)	3,964	
KBC490 MCS Nissan Dualis	24,478	(20,170)	12,727	(3,416)	8,419	11,835	
3L 2013 Territory TX Wagon	35,098	(18,581)	20,000	(7,977)	3,483	11,460	
	<b>166,913</b>	<b>(65,371)</b>	<b>88,136</b>	<b>(220,713)</b>	<b>(13,406)</b>	<b>207,307</b>	
<b>Land (Inventory)</b>							
Lot 5 Land held for resale	55,439	0	54,545	0	(894)	(894)	
	55,439	0	54,545	0	(894)	(894)	
	<b>222,352</b>	<b>(65,371)</b>	<b>142,681</b>	<b>(220,713)</b>	<b>(14,300)</b>	<b>206,413</b>	

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2016**

**NOTE 4. CASH AND INVESTMENTS**

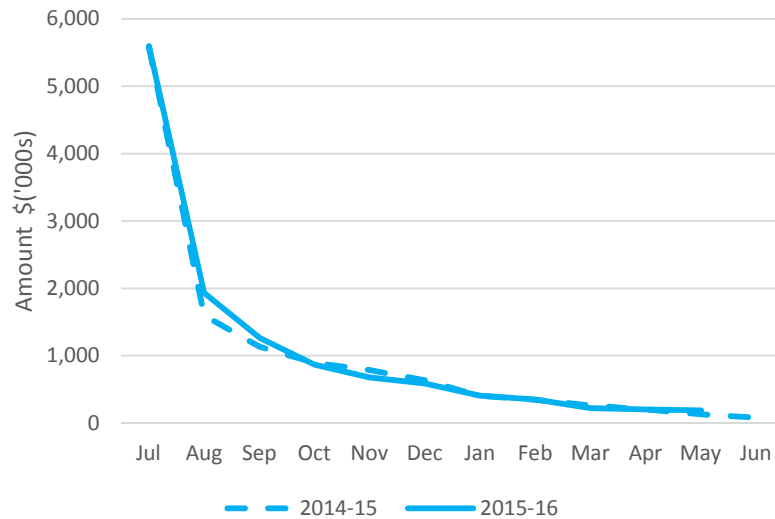
<b>Bank Accounts</b>	<b>Municipal</b>	<b>Municipal Restricted</b>	<b>Reserves</b>	<b>Trust</b>	<b>Total Amount</b>	<b>Institution</b>	<b>Interest Rate</b>	<b>Maturity Date</b>
	\$		\$	\$	\$			
<b>(a) Cash Deposits</b>								
Municipal Account	4,571,581				4,571,581	NAB	Variable	Cheque Acc.
Trust Account				0	0	NAB	Variable	Cheque Acc.
LSL Maximiser			130,702		130,702	NAB	Variable	Cheque Acc.
Fire Maximiser			26,633		26,633	NAB	Variable	Cheque Acc.
Plant Maximiser			391,417		391,417	NAB	Variable	Cheque Acc.
Annual Leave Maximiser			159,938		159,938	NAB	Variable	Cheque Acc.
Gwalia Precinct Maximiser			469,750		469,750	NAB	Variable	Cheque Acc.
Building Maintenance Maximiser			347,717		347,717	NAB	Variable	Cheque Acc.
Cash on Hand	1,270				1,270	NAB	NIL	On Hand
<b>(b) Term Deposits</b>								
N/A					0			
<b>(c) Other Investments</b>								
OCDC R4R		2,804,764			2,804,764	WATC	1.70%	Ongoing
<b>Total</b>	<b>4,572,851</b>	<b>2,804,764</b>	<b>1,526,157</b>	<b>0</b>	<b>8,903,772</b>			

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2016**

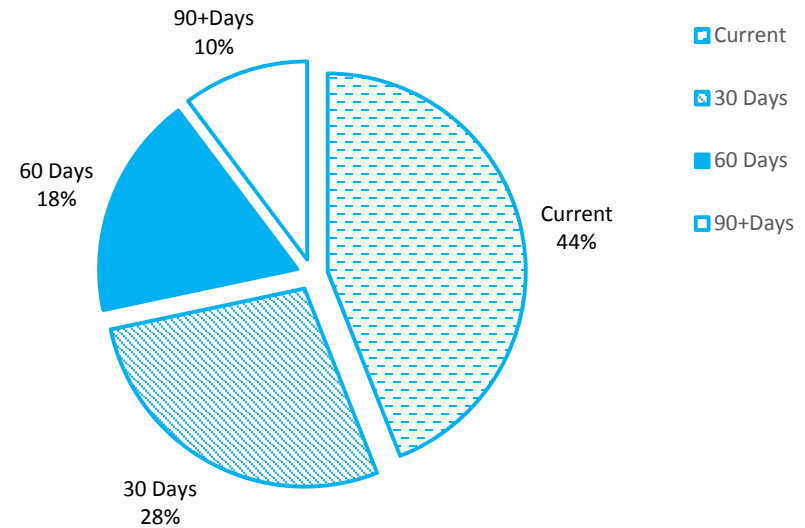
**NOTE 5. RECEIVABLES**

Receivables - Rates and Other Rates Receivable	YTD 31 May		Receivables - General	Credit	Current	30 Days	60 Days	90+Days	Total
	2016	30 June 2015							
	\$	\$		\$	\$	\$	\$	\$	\$
Opening Arrears Previous Years	83,147	162,802	Receivables - General	(100)	151,288	94,966	62,081	35,220	343,455
Levied this year	5,239,187	5,411,027							
Discounts	0	0							
Deferred	0	0							
<u>Less</u> Collections to date	(5,131,842)	(5,490,682)							
Equals Current Outstanding	<b>190,492</b>	<b>83,147</b>							
<b>Net Rates Collectable</b>	<b>190,492</b>	<b>83,147</b>	<b>Total Receivables General Outstanding</b>						<b>343,455</b>
% Collected	96.42%	98.51%	Amounts shown above include GST (where applicable)						

**Rates Receivable**



**Accounts Receivable (non-rates)**

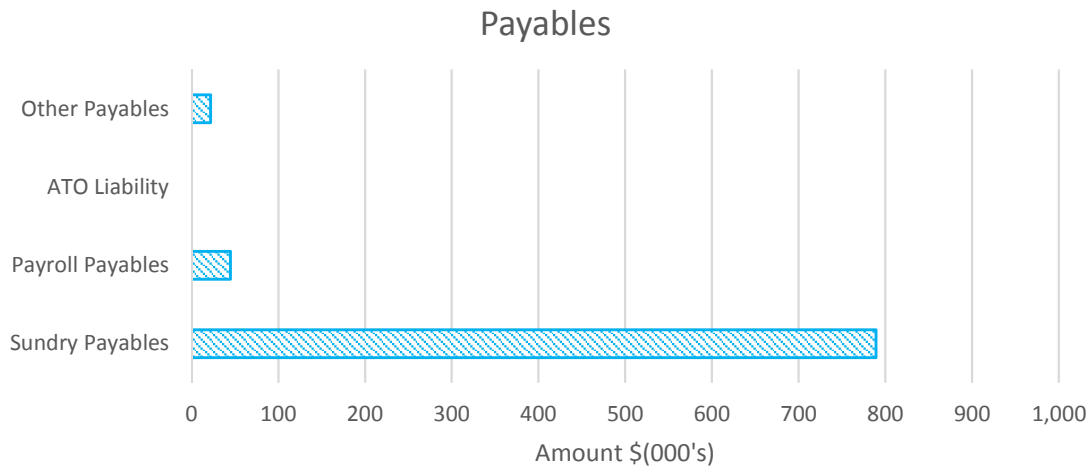
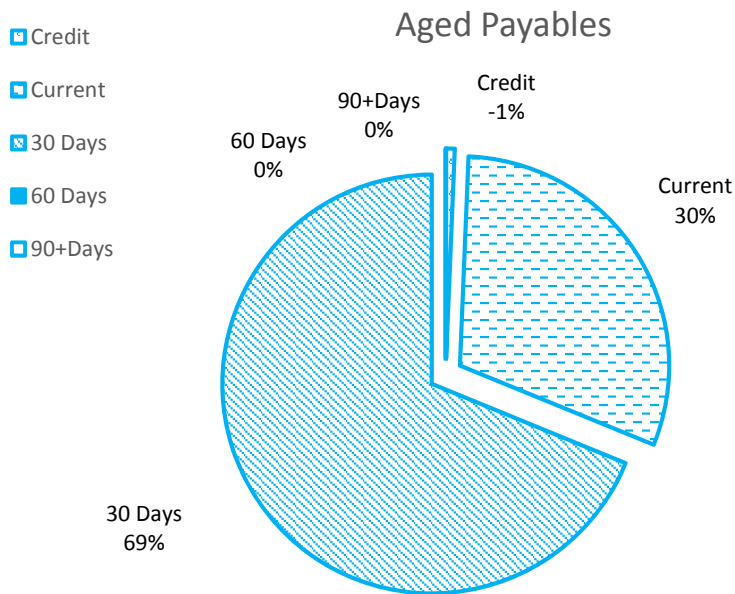


**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2016**

**NOTE 6. PAYABLES**

Payables	Credit	Current	30 Days	60 Days	90+Days	Total
Payables - General	\$ (5,367)	\$ 244,019	\$ 550,651	\$ 0	\$ 0	\$ 789,303
Sundry Payables						789,303
Payroll Payables						44,936
ATO Liability						0
Other Payables						21,928
<b>Total Payables General Outstanding</b>						<b>856,167</b>

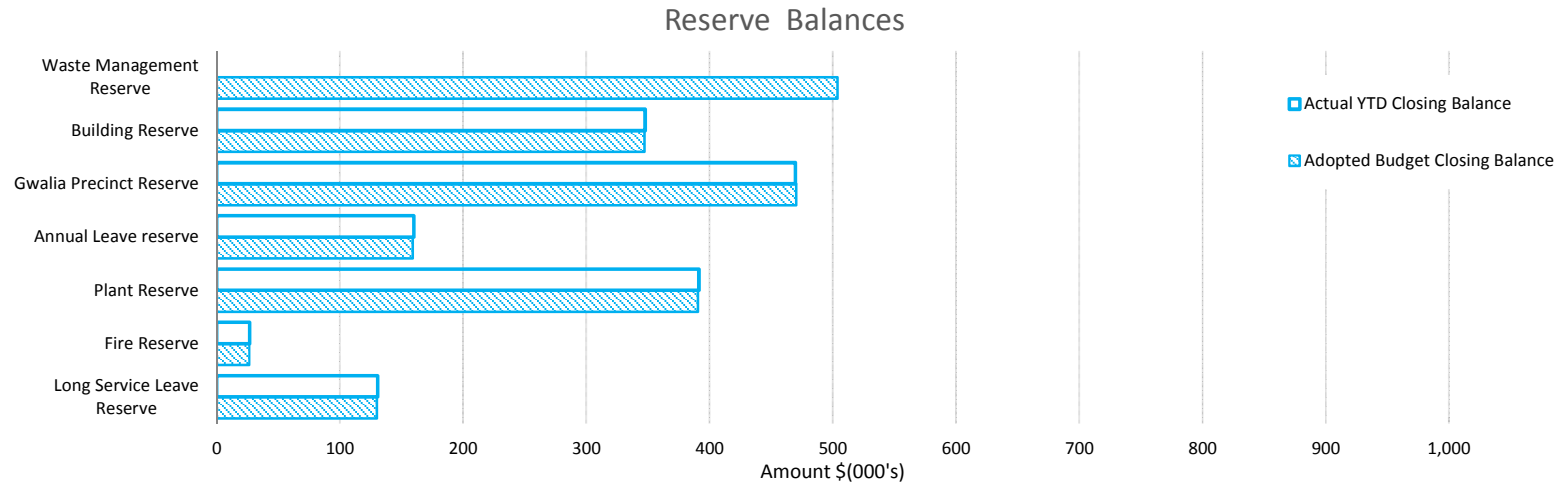
Amounts shown above include GST (where applicable)



**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 May 2016

**NOTE 7. CASH BACKED RESERVE**

Reserves	Opening Balance	Adopted Budget Interest Earned	Actual Interest Earned	Adopted Budget Transfers In (+)	Actual Transfers In (+)	Adopted Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Adopted Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Long Service Leave Reserve	129,089	968	1,613	0	0	0	0		130,057	130,702
Fire Reserve	22,354	198	279	4,000	4,000	0	0		26,552	26,633
Plant Reserve	307,574	2,907	3,843	80,000	80,000	0	0		390,481	391,417
Annual Leave reserve	157,964	1,185	1,974	0	0	0	0		159,149	159,938
Gwalia Precinct Reserve	167,655	2,581	2,095	300,000	300,000	0	0		470,236	469,750
Building Reserve	244,660	2,585	3,057	100,000	100,000	0	0		347,245	347,717
Waste Management Reserve	0	3,750	0	500,000	0	0	0		503,750	0
	<b>1,029,296</b>	<b>14,174</b>	<b>12,861</b>	<b>984,000</b>	<b>484,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,027,470</b>	<b>1,526,157</b>



**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 May 2016

**NOTE 8. RATING INFORMATION**

RATE	Rate in	Number of Properties	Rateable Value	Rate Revenue	YTD Actual		Total Revenue	Rate Revenue	Adopted Budget		Total Revenue
					Interim Rates	Back Rates			Interim Rate	Back Rate	
<b>General Rate</b>	\$		\$				\$				\$
GRV	0.0648	594	17,514,198	1,134,920	(2,913)	0	<b>1,132,007</b>	1,134,920	1,586	0	1,136,506
UV	0.1420	1,073	27,531,468	3,853,271	(1,266)	0	<b>3,852,005</b>	3,909,468	(131,776)	0	3,777,692
<b>Sub-Totals</b>		<b>1,667</b>	<b>45,045,666</b>	<b>4,988,191</b>	<b>(4,179)</b>	<b>0</b>	<b>4,984,012</b>	<b>5,044,388</b>	<b>0</b>	<b>0</b>	<b>4,914,198</b>
<b>Minimum Payment</b>	<b>Minimum \$</b>										
GRV	295	83	4,010	24,485	0	0	<b>24,485</b>	24,485	0	0	24,485
UV	295	782	9,531	230,690	0	0	<b>230,690</b>	228,035	0	0	228,035
<b>Sub-Totals</b>		<b>0</b>	<b>17,951</b>	<b>255,175</b>	<b>0</b>	<b>0</b>	<b>255,175</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>252,520</b>
							<b>5,239,187</b>				<b>5,166,718</b>
							<b>0</b>				
<b>Amount from General Rates</b>							<b>5,239,187</b>				<b>5,166,718</b>
Ex-Gratia Rates							<b>0</b>				<b>0</b>
							<b>5,239,187</b>				<b>5,166,718</b>

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2016**

**NOTE 9. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

The Shire does not have any borrowings.

(b) New Debentures

There are no new debentures as at the reporting date.

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 May 2016

**NOTE 10. GRANTS AND CONTRIBUTIONS**

Grants	Grant Provider	Approval (Y/N)	2015-16	2015-16 Budget		Variations		Recoup Status	
			Adopted Budget	Operating	Capital	Operating	Capital	Received	Not Received
			\$	\$	\$	\$	\$	\$	\$
<b>General Purpose Funding</b>									
I030019 Grant Equalisation	WALGCC	Y	150,336	150,336	0	153,057	0	303,393	0
I030021 Grant - Roads	WALGCC	Y	159,882	159,882	0	44,900	0	204,782	0
<b>Law, Order, Public Safety</b>									
I053402 Operating Grant	DFES	Y	2,543	2,543	0	0	0	1,008	1,535
<b>Welfare Services</b>									
I080014 Childcare Grant			9,419	9,419	0	15,265	0	24,684	0
I082002 Youth Program Grants			49,392	49,392	0	6,635	0	56,027	0
I080002 Sustainability Child Care			54,715	54,715	0	0	0	33,676	21,039
I082001 Youth Support DCP Grant	DCP		67,353	67,353	0	0	0	34,956	32,397
<b>Recreation and Culture</b>									
I113004 Suicide Prevention Conference			0	0	0	22,551	0	22,551	0
I114467 Grant Swimming Pool	DSR		30,000	30,000	0	0	0	0	30,000
I114488 Rec Centre Floor Renewal			50,000	0	50,000	0	0	0	50,000
I117010 Other Grant Funding			123,720	123,720	0	0	0	92,790	30,930
<b>Transport</b>									
<b>MRWA Funding</b>									
I122200 MRWA Direct	MRWA		128,000	128,000	0	0	0	128,000	0
I122213 Natural Disaster Reinstatement	MRWA		547,895	547,895	0	0	0	547,895	0
I122052 Contribution Street Lights	MRWA		3,700	3,700	0	0	0	0	3,700
I122218 RRG Funding	MRWA		300,000	0	300,000	0	0	300,000	0
<b>Other Streets/Roads Funding</b>									
I122042 Contribution Crossovers			1,500	1,500	0	0	0	0	1,500
I122206 Roads to Recovery			566,251	0	566,251	0	269,697	809,087	26,861
<b>Economic Services</b>									
I134468 Minara Leonora Heritage Walk Trail			8,756	8,756	0	7,704	0	16,460	0
I134469 Lotterywest Geo Trails	Lotterywest		15,000	15,000	0	22,843	0	37,843	0
I134458 Projects			21,700	21,700	0	0	0	7,830	13,870
I138005 Grants			48,000	48,000	0	24,273	0	72,273	0
I138002 Sponsorship			115,000	115,000	0	0	0	10,150	104,850
I134463 Lotterywest Headframe Stage 1	Lotterywest		471,941	0	471,941	0	0	0	471,941
I134464 Lotterywest Cottages Conservation	Lotterywest		630,655	0	630,655	0	0	182,105	448,550
I134465 Lotterywest Barnes Federal Theatre	Lotterywest		420,000	0	420,000	0	0	10,000	410,000
I134470 Gwalia Precinct Renewal			200,000	0	200,000	0	0	0	200,000
I137008 Lotterywest Fitout funding	Lotterywest		1,564,700	0	1,564,700	0	0	0	1,564,700
<b>TOTALS</b>			<b>5,740,458</b>	<b>1,536,911</b>	<b>4,203,547</b>	<b>297,228</b>	<b>269,697</b>	<b>2,895,510</b>	<b>3,411,873</b>



**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2016**

**NOTE 11. BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

**Budget Amendments**

COA	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
<b>Opening Carried Forward Surplus (Deficit)</b>							<b>0</b>
E122160	Street Cleaning	10.2 (c) 15	Operating Expenses		9,500		9,500
E122180	Street Trees and Watering	10.2 (c) 15	Operating Expenses		9,500		19,000
I144451	Insurance Recoveries	10.2 (c) 15	Operating Revenue		18,620		37,620
	Street Bins	10.2 (c) 15	Capital Expenses			(37,620)	0
<b>Amended Budget Cash Position as per Council Resolution</b>							<b>0</b>
				<b>0</b>	<b>37,620</b>	<b>(37,620)</b>	<b>0</b>

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2016**

**NOTE 12. TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 15	Amount Received	Amount Paid	Closing Balance 31 May 16
	\$	\$	\$	\$
Proceeds from sale of impounded cattle	16,112	0	(16,112)	0
	16,112	0	(16,112)	0

**SHIRE OF LEONORA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2016**

**NOTE 13. EXPLANATION OF MATERIAL VARIANCES**

Details and explanations of the material variances reflected on the Statement of Financial Activity are provided below as required by Local Government (Financial Management) Regulation 34(1) (d). ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of \$15,000.

Reporting Program	Variance	Variance	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
<b>Operating Revenues</b>					
					Changes to FAGS grant Notional allocations received, FAGS grants also received earlier than budgeted
General Purpose Funding - Other	336,006	94.71%	▲	Permanent	
Education and Welfare	4,693	1.89%			N/A
Transport	(10,494)	(0.96%)			N/A
Economic Services	276,795	92.26%	▲	Timing	Some grants received earlier than expected
<b>Operating Expense</b>					
					Lower childcare centre employee costs. Will adjust now that new trainee has commenced
Education and Welfare	129,367	22.46%	▼	Timing	
					Alteration to timing of TPS activities, cemetery fencing maintenance, and refuse site maintenance
Community Amenities	113,260	44.51%	▼	Timing	Alteration to timing to works at Rec Centre, Swimming Pool and library. Some lower employee costs than budgeted.
Recreation and Culture	250,637	22.33%	▼		
					Alteration to timing of roadworks programmes, as well as works at depot and aerodrome
Transport	715,863	20.78%	▼		Alteration to timing of works at Gwalia precinct, as well as changes to timing of Golden Gift expenses
Economic Services	246,924	19.35%	▼		
					Some adjustments to allocation rates required, some timing adjustments relating to pay periods falling close to EOM
Other Property and Services	181,416	647.98%	▼		
<b>Capital Revenues</b>					

## Capital Expenses

Land and Buildings	6,106,282	74.03%	▼	Alteration to timing of projects. Some projects not proceeding due to unsuccessful grant applications Delays in acquisition of new plant items
Plant and Equipment	392,297	63.42%	▼	

## Additional Comments

Note 2 - Net Current Assets

Approx \$780k more funds held than same period last year.

Note 3 - Capital

Some alteration to timing of asset acquisitions & building works

Note 4 - Cash

N/A

Note 5 - Receivables

Rates collection currently tracking well. Recovery action has commenced where required

Note 6 - Payables

N/A

Note 7 - Reserves

Reserve transfers effected May 2016, Waste Mgt Reserve transfer to take place in June

Note 8 - Rates

N/A

Note 9 - Borrowings

N/A

Note 10 - Grants

N/A

Note 11 - Budget Amendments

Budget amendment for street bins - project completed

Note 12 - Trust

Trust balance has been transferred and cleared

**Cr PJ Craig adjourned the meeting for a morning tea break at 10:34am.**

**Cr PJ Craig reconvened the meeting at 10:52am.**

**10.0 REPORTS OF OFFICERS**

**10.2 DEPUTY CHIEF EXECUTIVE OFFICER**

**10.2(B) ACCOUNTS FOR PAYMENT**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 21st June, 2016

**AGENDA REFERENCE:** 10.2 (B) JUN 16

**SUBJECT:** Accounts for Payment

**LOCATION / ADDRESS:** Nil

**NAME OF APPLICANT:** Nil

**FILE REFERENCE:** Nil

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 15<sup>th</sup> June, 2016

**BACKGROUND**

Attached statement consists of accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **21324** to **21395** and totalling **\$600,968.02** and accounts paid by Council Authorisation represented by cheques numbered from **21396** to **21490** totaling **\$1,104,295.29**.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

**STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

**RECOMMENDATIONS**

That accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **21324** to **21395** and totalling **\$600,968.02** and accounts paid by Council Authorisation represented by cheques numbered from **21396** to **21490** totaling **\$1,104,295.29** be authorised for payment.

## **VOTING REQUIREMENT**

Simple Majority

## **COUNCIL DECISION**

**Moved Cr AE Taylor, Seconded Cr MWV Taylor** that accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **21324** to **21395** and totalling **\$600,968.02** and accounts paid by Council Authorisation represented by cheques numbered from **21396** to **21490** totaling **\$1,104,295.29** be authorised for payment.

**CARRIED (4 VOTES TO 0)**

<b>Shire of Leonora</b>				
<b>Monthly Report – List of Accounts Paid by Delegated Authority</b>				
<b>Submitted to Council on the 21st June, 2016</b>				
The following list of accounts has been paid under delegation, and Direct Bank Transactions by the Chief Executive Officer, since the previous list of accounts. Cheques are numbered from <b>21324</b> to <b>21395</b> and totalling <b>\$600,968.02</b> .				
<b>CHIEF EXECUTIVE OFFICER</b>				
<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
1	10/05/2016	3E Advantage Pty Ltd	CRC Photocopier Lease - May, 2016 (6 of 36)	536.45
1	11/05/2016	Shire of Leonora	Salaries & Wages PPE: 11/5/2016	65,318.09
21324	11/05/2016	Leonora Painting Service	Painting over of Grafitti on Back Fence at Skate Park	4,070.00
1	11/05/2016	National Australia Bank	NAB Super Pay - April, 2016	15.75
21325	13/05/2016	Richard Evans	Reimbursement for Out of Pocket Expenses during Trip to Suicide Prevention Conference in Alice Springs	835.25
21326	16/05/2016	Horizon Power	Power Usage for Street lights and shire office	781.59
21327	16/05/2016	Marnta Pty ltd	Provision for Youth Services for March 2016	10,956.00
21328	16/05/2016	Pipeline Mining & Civil Contracting	Grave digging L. Elliot and completion of fence installation at museum	3,311.00
21329	16/05/2016	Tanya Browning	Reimbursement for fuel and food expenses for persons attending suicide prevention conference in Alice Springs	740.00
21330	16/05/2016	Telstra	Phone/Internet Usage - April 2016 + Annual Directory Cost	8,991.36
15	17/05/2016	Aon Master Trust	Superannuation PPE: 11/5/2016	175.23
16	17/05/2016	Australian Super	Superannuation PPE: 11/5/2016	282.95
17	17/05/2016	BT Super for Life	Superannuation PPE: 11/5/2016	161.73
18	17/05/2016	MLC Masterkey Super	Superannuation PPE: 11/5/2016	559.34
19	17/05/2016	WA Super	Superannuation PPE: 11/5/2016	8,367.36
20	18/05/2016	National Australia Bank	NAB Connect Fee, May, 2016	32.75
21331	20/05/2016	Dept of Mines & Petroleum	Caveat Fees - G Brewer	1,104.00
21332	24/05/2016	Custom Creative Carpentry	Dry Skid Hire	440.00
21333	24/05/2016	Department of Transport	Registration - P082	25.20
21334	24/05/2016	G&K Construction	Contracted Works - 16th - 25th May, 2016	6,270.00
21335	24/05/2016	Horizon Power	Power Usage - April, 2016	4,560.07
21336	24/05/2016	Netlogic	Assistance with CEO Emails and Depot Printer Set up	150.00
21337	24/05/2016	Reckon	2 user annual licence	600.00
21338	24/05/2016	Sparlon Electrical	Repairs at Child Care Centre, Airport, Info Centre and Workshop	3,612.40
21339	24/05/2016	Telstra	Phone Usage - Camp Requisites	50.00
			<b>Sub Total</b>	<b>\$121,946.52</b>

Cheque	Date	Name	Item	Payment by Delegated Authority
			<b>Balance Brought Forward</b>	<b>\$121,946.52</b>
21340	24/05/2016	Water Corporation	Water Usage - February - April, 2016	6,414.36
21341	24/05/2016	Goldline Distributors	Goods for Child Care Centre	911.67
21342	24/05/2016	Jack Stapleton	Refund for incorrectly entered race	30.00
1	24/05/2016	Shire of Leonora	Salaries & Wages PPE: 25/5/2016	61,918.66
21	24/05/2016	Aon Master Trust	Superannuation PPE: 25/5/2016	171.17
22	24/05/2016	Australian Super	Superannuation PPE: 25/5/2016	248.78
23	24/05/2016	BT Super for Life	Superannuation PPE: 25/5/2016	161.73
24	24/05/2016	MLC Masterkey Super	Superannuation PPE: 25/5/2016	559.34
25	24/05/2016	WA Super	Superannuation PPE: 25/5/2016	7,800.73
21343	25/05/2016	L.G.R.C.E.U.	Union Fee PPE: 25/5/2016	20.50
21344	25/05/2016	Horizon Power	Power Usage - Public Toilets	282.60
21345	26/05/2016	Richard Evans.	Reimbursements for out of pocket expenses during Trip to Alice Springs for Suicide Prevention Conference in Alice Springs	3,999.93
21346	26/05/2016	Prince-Wright Productions	Donation to Prince-Wright Productions "The Decadent and Depraved" Film production	5,000.00
21347	27/05/2016	Brenton Meynell.	Refund for out of pocket expenses for Kids Junior Football - Leonora Community Grant	173.50
21348	27/05/2016	Richard Evans.	Reimbursement of funds paid to participants/delegates during their ATSI Suicide Prevention Conference in Alice Springs	2,800.00
21349	30/05/2016	ASIC	Business Name Renewal for Leonora Community Resource Centre to 2018	79.00
21350	30/05/2016	Dave Hadden	Health/Building Contract - 16th - 26th May, 2016	7,744.00
21351	30/05/2016	National Australia Bank	Withdrawal of Funds from Muni Account - Golden Gift Prize Money and Expenses	20,500.00
21352	30/05/2016	Richard Evans	Final Reimbursement for Out of Pocket Expenses during attendance at ATSI Suicide Prevention Conference in Alice Springs	2,049.05
21353	30/05/2016	Specialty Timber Flooring	Partial Payment - Replacement of Recreation Centre Flooring	97,955.00
26	31/05/2016	National Australia Bank	Account Fees - May, 2016 Bank Statement	108.80
27	27/05/2016	3E Advantage Pty Ltd	Depot Photocopier Lease - May, 2016 (1 of 36)	230.20
28	01/06/2016	Westnet	CRC Internet Charges - June, 2016 Bank Statement	11.00
29	01/06/2016	Office National	Lease on Shire Photocopier, Bank Statement June, 2016	861.50
30	01/06/2016	National Australia Bank	EFTPOS Fee (Gwalia) - April, 2016 Bank Statement	172.79
21354	02/06/2016	AMPAC	Legal Fees	3,026.45
21355	02/06/2016	Bitz Batteries	Battery for Depot	284.99
			<b>Sub Total</b>	<b>\$345,462.27</b>



<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
			<b>Balance Brought Forward</b>	<b>\$345,462.27</b>
21356	02/06/2016	Bunnings Building Supplies	Gardening Supplies, Consumables for Hearse Bay, various items for general maintenance of Shire Housing and Depot, and paint and consumables for Depot Office Upgrade	1,850.09
21357	02/06/2016	Construction Training Fund	BCITF Levy - Permit 17/15	51.75
21358	02/06/2016	Coolgardie Tyre Service	Solid Fill Sweeper Tyres	198.00
21359	02/06/2016	Custom Creative Carpentry	Skid Steer Dry Hire for backfill behind Trump, Hoover Queen Vic and Gwalia Streets	320.00
21360	02/06/2016	David Gray & Co Pty Ltd	Bins for Shire	3,135.00
21361	02/06/2016	EmbroidMe Malaga	Uniforms for Leonora Aquatic Centre	317.82
21362	02/06/2016	Forman Bros	Pump out Septic Tanks at Info Bay and Disconnect Faulty Flame Failure Device on P500	790.90
21363	02/06/2016	In2balance	Enhancement for Ratebook Online	825.00
21364	02/06/2016	Kalgoorlie Furniture	Furniture for Depot	1,027.00
21365	02/06/2016	Leonora Painting Service	Painting out of Graffiti on Main Street, Toilet Block, Rec Centre and Back Lanes	3,960.00
21366	02/06/2016	Office National	Inks, Toners, Copy Charges, And Travel to Service Photocopiers for May, 2016	2,506.65
21367	02/06/2016	Telstra	Phone/Internet Usage - CRC	220.00
21368	02/06/2016	Tennant Australia	Re-issue Cheque 20728 as original cheque sent to wrong address	479.60
21369	02/06/2016	Threat Protect	Monitoring Security System	745.22
21370	02/06/2016	Water Corporation	Water Usage - April - May, 2016	10,776.66
21371	02/06/2016	Yoyo Music	Final Payment for Entertainment - Golden Gift 2016	17,050.00
21372	03/06/2016	Penns Cartage	Freight Charges	723.38
21373	05/06/2016	Bridey Delaney	1st - Elite Female Mile - Golden Gift 2016	6,000.00
21374	05/06/2016	Abigail Rose	2nd - Elite Female Mile - Golden Gift 2016	4,000.00
21375	05/06/2016	Melinda Witchard	3rd - Elite Female Mile - Golden Gift 2016	2,000.00
21376	05/06/2016	Charlotte Wilson	4th - Elite Female Mile - Golden Gift 2016	1,500.00
21377	05/06/2016	Jessica Ronan	5th - Elite Female Mile - Golden Gift 2016	1,000.00
21378	05/06/2016	Peter Bol	1st - Elite Male Mile - Golden Gift 2016	6,000.00
21379	05/06/2016	Jeffrey Riseley	2nd - Elite Male Mile - Golden Gift 2016	4,000.00
21380	05/06/2016	Stewart Mcsweyn	3rd - Elite Male Mile - Golden Gift 2016	2,000.00
21381	05/06/2016	Zak Patterson	4th - Elite Male Mile - Golden Gift 2016	1,500.00
21382	05/06/2016	Douglas Hamerlok	5th - Elite Male Mile - Golden Gift 2016	1,000.00
			<b>Sub Total</b>	<b>\$419,439.34</b>

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
			<b>Balance Brought Forward</b>	<b>\$419,439.34</b>
21383	07/06/2016	G&K Construction	Contracted Works - 25th May - 7th June, 2016	10,285.00
21384	07/06/2016	Sparlon Electrical	Repairs and Maintenance to Fluros under Verandahs down Tower Street, Maintenance to lights in Airport Waiting Room, repair gates at Airport and set up 20KVA Genset with 32 AMP Outlets and breakers	4,598.00
1	07/06/2016	Shire of Leonora	Salaries & Wages PPE: 8/6/16	68,273.60
32	08/06/2016	ANZ Smart Choice Super	Superannuation PPE: 8/6/16	61.82
33	08/06/2016	Aon Master Trust	Superannuation PPE: 8/6/16	175.23
34	08/06/2016	Australian Super	Superannuation PPE: 8/6/16	265.98
35	08/06/2016	BT Super for Life	Superannuation PPE: 8/6/16	161.73
36	08/06/2016	MLC Masterkey Super	Superannuation PPE: 8/6/16	559.34
37	08/06/2016	MLC Nominees Pty Ltd	Superannuation PPE: 8/6/16	66.50
38	08/06/2016	WA Super	Superannuation PPE: 8/6/16	8,216.50
39	10/06/2016	National Australia Bank	NAB Super Pay - May, 2016	15.50
40	10/06/2016	3E Advantage Pty Ltd	CRC Photocopier Lease - June, 2016 (7 of 36)	536.45
41	02/06/2016	National Australia Bank	Credit Card Purchases - May, 2016	17,256.30
21387	13/06/2016	BT & MA Salmon	Road Sweeping and Contractor Accommodation	4,074.40
21388	13/06/2016	Clip Media Motion	Promotional TV Broadcast for Golden Gift 2015	1,320.00
21389	13/06/2016	Cutting Edges	Cutting Edges as requested by Depot	593.89
21390	13/06/2016	Horizon Power	Power Usage - Streetlights and Office	8,199.79
21391	13/06/2016	Telstra	Phone/Internet Usage to 29th May, 2016	4,235.51
21392	13/06/2016	West Coast Hi-Fi	Electronics supplied to Leinster Golf Club - Leinster Community Grant	8,800.00
21393	13/06/2016	Dunnings	40x Avgas Drums delivered to Leonora	21,862.80
21394	14/06/2016	Goldfields Truck Power	Roller and Multi Tyre Hire + Cable Ties and Battery Chargers	7,711.83
21395	14/06/2016	Rockwest	Final Payment for Production Equipment for Golden Gift 2016 & Lights for Silent Disco - Golden Gift 2016	14,258.51
			<b>GRAND TOTAL</b>	<b>\$600,968.02</b>

**Shire of Leonora****Monthly Report - List of Accounts Paid by Authorisation of Council****Submitted to Council on the 21st June, 2016**

Cheques numbered from **21396** to **21490** totaling **\$1,104,295.29** submitted to each member of the Council on 21st June, 2016 have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing.

**CHIEF EXECUTIVE OFFICER**

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
21396	21/06/2016	A-Line Linemarking & Associated Services	Linemarking as advised by Works Manager for Memorial Drive and Tower Street	11,330.00
21397	21/06/2016	A. Collings	55 Gwalia Prints for resale at Museum	465.00
21398	21/06/2016	Abel Concepts (Aust) Pty Ltd	Supply and deliver Goal Posts and Post Pads to suit for Oval	5,530.36
21399	21/06/2016	Aerodrome Compliance & Civil	Electrical Technical Inspection at Leonora Aerodrome - 2016, Aerodrome Technical Inspection - March, 2016 & Aerodrome Compliance and Technical Assistance - March, 2016	17,215.00
21400	21/06/2016	Al Maynard & Associates Pty Ltd	Research of Suitable Nuclear Waste Storage Site	11,000.00
21401	21/06/2016	ALU Glass	Windows for rec centre, bowls club, info centre, depot donga and New Shower Glass for 250L Queen Vic Street	2,499.31
21402	21/06/2016	Angela Sutherland	Fairy Face Painters for Leonora Golden Gift	1,234.00
21403	21/06/2016	APD Pest Control	Chemicals and labour for spraying cactus west of Railway Line	19,900.00
21404	21/06/2016	ATOM Supply	Wet Weather Jackets, Plastic Builders Film and Shrinkwrap for Golden Gift 2016	272.56
21405	21/06/2016	Austral Mercantile Collections P/L	Legal Fees	31.09
21406	21/06/2016	Bitutek Pty Ltd	Supply of 15,000L of CRS Emulsion	14,025.00
21407	21/06/2016	Black Square Arts	Final Payment for Preparation of Strategic and Marketing Plan, and Funding Matrix on behalf of ...	4,537.50
21408	21/06/2016	BlueChip Timing	Timing Services - Golden Gift 2016	9,692.10
21409	21/06/2016	Boldline Services	Repairs to P568, P2087, P832, P2360, P2087, Street Sweeper, P2334, P967, P771, P3 & P912, and installation and mounting of street bins	16,684.47
21410	21/06/2016	Boord Constructions	Concrete Works for Dome Shelter	22,959.75
21411	21/06/2016	Bunnings Building Supplies Pty Ltd	Screws and Rivets for Depot, Wet/Dry Vacuum for Depot Maintenance and Spray Paint for linemarking at Leonora Golden Gift, 2016	275.09
			<b>Sub Total</b>	<b>\$137,651.23</b>

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
			<b>Balance Brought Forward</b>	<b>\$137,651.23</b>
21412	21/06/2016	Butler Settineri	Interim Audit Fee for year ending 30th June 2016	6,487.57
21413	21/06/2016	Butson Group Pty Ltd	Provide set up and catering for 3 course luncheon - Governor of Western Australia Visit 18th May, and refreshments for Golden Gift 2016 - Evening Under the Stars and Band	4,242.95
21414	21/06/2016	Butsons Building Service	Accommodation for Peter Craig - 12th May, 2016	132.00
21415	21/06/2016	Canine Control	Ranger Services 9th - 11th & 23rd - 25th May, 2016	5,159.00
21416	21/06/2016	Canning Pool and Pump Centre	Hydrochloric Acid - Pool	50.00
21417	21/06/2016	Cardile International Fireworks P/L	Supply and presentation of fireworks for Leonora Golden Gift 2016	18,920.00
21418	21/06/2016	Chefmaster Australia	Ice Bag, Sealers and Bin Liners	637.85
21419	21/06/2016	Colas WA Pty Ltd	Road Sealing and Resealing Works detailed in Shire Tender 02/2016	186,296.73
21420	21/06/2016	Covs Parts Pty Ltd	Air, Fuel, and Lube Filters for P843 and Heater Stand and Tray Spillage to suit Demon Heater	464.31
21421	21/06/2016	Coyles Mower & Chainsaw Centre	Service Honda HRU 216 & Brushcutter	529.60
21422	21/06/2016	D. R. Fitzgerald	Reimbursement - Out of Pocket Expenses Recent Cactus Survey and Reporting	711.90
21423	21/06/2016	Davric Australia	Stubby Holders and Coffee Mugs - Museum	1,713.80
21424	21/06/2016	Dean's Autoglass	Replacement Windows for P968, P11521 & P2296	2,954.60
21425	21/06/2016	Department of Fire and Emergency Services	ESL - Quarter 4 Payment	12,703.80
21426	21/06/2016	Department Of Transport	Vehicle Registration and Insurance - P142 & P2253	434.15
21427	21/06/2016	Des Taylor	Chook and Dog Feed	175.00
21428	21/06/2016	Donovan Payne Architects	Concept and costings proposed Leonora Retirement Village & 25% payment of stage 4 and travel for the Leonora Offices and Administration Centre Project	69,850.00
21429	21/06/2016	Dunning's	Interest on Overdue Account	273.29
21430	21/06/2016	Eagle Petroleum (WA) Pty Ltd	Motorpass Cards to 30/05/2016 & Newspapers, Fuel and Milk from Roadhouse to 31st May, 2016	1,493.23
21431	21/06/2016	Earth Australia Contracting Pty Ltd	9KG Gas Bottle for Hoover House	45.00
21432	21/06/2016	Economic Transitions	Further Development of Geo-trail and Geo-Caching Sites	3,000.00
21433	21/06/2016	Elite Gym Hire	Gym Equipment Hire - May, 2016	1,072.50
21434	21/06/2016	Forman Bros	Pump out Dump Point at Info Bay	518.10
21435	21/06/2016	Goldline Distributors	Catering goods for Hoover house and Golden Gift 2016 Big Breakfast & Evening Under the Stars	1,679.18
			<b>Sub Total</b>	<b>\$457,195.79</b>

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
			<b>Balance Brought Forward</b>	<b>\$457,195.79</b>
21436	21/06/2016	Hitachi Construction Machinery	Mirrors for P2334 & P2360, Bush and Thrust Washers for P2334 & P2360 and New 2016 John Deere Grader	260,679.76
21437	21/06/2016	Hocking Heritage Studio	Preparation of Heritage Impact Studies - Engineers House, Lot 524 Gwalia Street and Lot 544 Otterburn Street	10,906.50
21438	21/06/2016	J.R. & A. Hersey Pty Ltd	Items for Parks and Gardens Maintenance	1,460.28
21439	21/06/2016	Jason Signmakers	Dogs on Leads Signs for Depot	286.00
21440	21/06/2016	Kado Muir.	Reimbursement of Funeral Deposit - 18th November 2015	120.00
21441	21/06/2016	Kalgoorlie Retravisoin	HDMI For Admin Office, TV Antenna for Single Persons Quarters, Microwave for Bowls Club and Slide out Rangehood for 250 Queen Vic Street	643.00
21442	21/06/2016	Kate Ferguson	Completion of Gwalia Documentary and Vignettes	5,000.00
21443	21/06/2016	Keep Australia Beautiful Council	Orange Roadside Litter Bags	400.00
21444	21/06/2016	Kleenheat Gas	Gas Bottles for 13 Fitzgerald Drive and 29 Hoover Street, and Facility Fee for 51 Gwalia Street	264.11
21445	21/06/2016	Komatsu Australia Pty Ltd	Cutting Edges and Bolts	1,653.14
21446	21/06/2016	Landgate	General Revaluation - Rural UV and Mining Tenements Chargeable	824.70
21447	21/06/2016	Leinster Art and Craft Group	Items purchased using Leinster Community Grant	494.98
21448	21/06/2016	Leinster Contracting Services	Removal of 3 skip bins at Malcolm Dam and Nambi Village	1,151.92
21449	21/06/2016	Leonora Motor Inn	Accommodation for C Hall, P Craig, Ranger, S Harling, R Bark, Timing Guys, Volunteers and Entertainers at Golden Gift 2016 and D Sheehan	10,095.00
21450	21/06/2016	Leonora Post Office	Postage - May, 2016	211.90
21451	21/06/2016	Market Creations	CRC Website Development	1,980.00
21452	21/06/2016	Mcleods Barristers and Solicitors	Legal Expenses for Jones, M and Gopel, R	1,016.33
21453	21/06/2016	McMahon Burnett Transport	Freight	71.19
21454	21/06/2016	MLG OZ Pty Ltd	Supply and deliver aggregate to Weebo-Wildara Road and Roadbase to Rajah Street	33,388.45
21455	21/06/2016	Moore Stephens	Financial Reporting Workshop - T Browning & G Leslie	2,255.00
21456	21/06/2016	Natale Security Services	Security Services - Leonora Golden Gift 2016	19,699.35
21457	21/06/2016	Netlogic Information Technology	Setup Copier at Depot, Emails for Gavin and sort technical issues with Museum Computer	525.00
			<b>Sub Total</b>	<b>\$810,322.40</b>

Cheque	Date	Name	Item	Payment
			<b>Balance Brought Forward</b>	<b>\$810,322.40</b>
21458	21/06/2016	Northfields (WA) Pty Ltd	Supply Concrete, Pour and Finish for works on Tower, Rajah and Memorial Streets, Supply concrete for depot upgrade, Prep Pour and Finish Floodway + Supply Concrete at Braemore Road, Dry hire of backhoe to load rock into trucks for Agnew Road, Dismantling Lawlers Wet Mess in Preparation for Transport to Leonora Clay Target Club Site and Leonora Shooting Club - Leonora Community Grant, and Earthworks to Floodway 2 - Braemore Road	85,183.51
21459	21/06/2016	Pop Magic	Magic Entertainment at Golden Gift 2016	2,051.50
21460	21/06/2016	Prime Media Group Ltd	Advertising for Golden Gift 2016	3,122.90
21461	21/06/2016	Prosecur Australia Pty Ltd	ATM Fees - April - May, 2016	2,770.50
21462	21/06/2016	Reckon Limited	Payroll Premier 2016/17	910.00
21463	21/06/2016	RLG Mechanical Services	Fit 2 Male Plugs to Light Towers and supply female sockets	300.96
21464	21/06/2016	Safe Roads WA	Edges, Grid Approaches and Potholes on Tower and Rajah Street, Sadie Canning and Memorial Drive,...	24,255.00
21465	21/06/2016	Sans Pareil Studio	Design and Layout of Tourist Map and Print and Production of 75x A3 Pads	3,283.50
21466	21/06/2016	Scottish Pacific Business Finance	Payment for Treelopping - Specialised Tree Lopping	8,800.00
21467	21/06/2016	Skippers Aviation Pty Ltd	Flights for K Hewson	694.00
21468	21/06/2016	Specialty Timber Flooring WA	Final Payment for Rec Centre Flooring Replacement	41,580.00
21469	21/06/2016	Staples Australia Pty Limited	Stationery Order	446.97
21470	21/06/2016	Star Aviation.	Aircraft Charter - Leonora Golden Gift 2016	4,686.00
21471	21/06/2016	State Law Publisher	Government Gazette Advertising - 10th May, 2016 - Authorised Person Appointments	71.25
21472	21/06/2016	Tanya Browning -	Reimbursement for Car Hire - Attendance at Financial Reporting Workshop - Perth	64.16
21473	21/06/2016	The Food Van	Food for Pensioners Morning Tea - Leonora Community Grant	90.00
21474	21/06/2016	The Lulus Pty Ltd	The Lulus - Kids Entertainment - Leonora Golden Gift 2016	3,850.00
21475	21/06/2016	Timber Insight	Gwalia Timber Head Frame - Structural Design and Documentation and Maintenance Plan and Deconstruction Planning Report	4,510.00
21476	21/06/2016	Tjuma Pulka (Media) Aboriginal Corporatio	Streaming 92.1FM Reimbursement - 16/03/2016 - 15/06/2016	465.00
21477	21/06/2016	Toll Fast	Freight	223.83
21478	21/06/2016	Toll Ipec Pty Ltd	Freight	202.33
21479	21/06/2016	Trisley's Hydraulic Services Pty Ltd	Supply and Install chemical dosing package	17,490.00
			<b>Sub Total</b>	<b>\$1,015,373.81</b>

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
			<b>Balance Brought Forward</b>	<b>\$1,015,373.81</b>
21480	21/06/2016	Vissign Australia Pty Ltd	Signage for Aquatic Centre	720.50
21481	21/06/2016	WA Country Health Service - Goldfields	Rental of Surgery and Consulting Rooms - June, 2016	417.38
21482	21/06/2016	Water Corporation	Water Usage - Oval and Standpipe	4,739.01
21483	21/06/2016	West Australian Football Commission	32x Auskick Packs - Leonora Junior Football Club - Leonora Community Grant	1,600.00
21484	21/06/2016	West Australian Newspapers Ltd	Advertising - Golden Gift 2016	3,397.49
21485	21/06/2016	Westland Autos No1 Pty Ltd	Tyres and repairs to P6	1,978.35
21486	21/06/2016	Weusandi Contractors	Watercart Hire	35,607.00
21487	21/06/2016	WML Consultants Pty Ltd	Design and Testing in relation to Leonora Liquid Waste Ponds	27,049.00
21488	21/06/2016	Design Sense Graphics & Web	Graphic Design and production of advertisements for Leonora Golden Gift, and Design, Printing and Production of 250 x Golden Gift 2016 Program's	2,761.00
21489	21/06/2016	Avago Running Pty Ltd	Hotel and Flight Reimbursement for R Arora	751.75
21490	21/06/2016	Holman Cabinets	Supply of 11 Queen Victoria Street Kitchen	9,900.00
			<b>GRAND TOTAL</b>	<b>\$1,104,295.29</b>

**10.0 REPORTS OF OFFICERS**  
**10.2 DEPUTY CHIEF EXECUTIVE OFFICER**  
**10.2(C) REGIONAL PRICE PREFERENCE / BUY LOCAL POLICY**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 21<sup>st</sup> June 2016

**AGENDA REFERENCE:** 10.2 (C) JUN 16

**SUBJECT:** Regional Price Preference / Buy Local Policy

**LOCATION / ADDRESS:** Leonora

**NAME OF APPLICANT:** N/A

**FILE REFERENCE:** 1.40

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 13<sup>th</sup> June 2016

**BACKGROUND**

As most Councillors would be aware, management have been working on a Regional Price Preference / Buy Local Policy. The purpose of this policy is to establish the guidelines to promote local business partnerships within the Shire of Leonora by giving preferential consideration to regional suppliers in the procurement of goods and/or services via tender or formal quotation.

The attached policy provides detail on eligibility, price level preferences, as well as roles and responsibilities associated.

**STATUTORY ENVIRONMENT**

Local Government Act 1995, Functions & General Regulations 1996 Part 4a 24(D)1 have been considered in forming this policy.

**POLICY IMPLICATIONS**

New policy.

**FINANCIAL IMPLICATIONS**

There are no financial implications that have not been considered in the current budget resulting from the recommendation of this report.

**STRATEGIC IMPLICATIONS**

The policies have been assessed in relation to their implications to the strategic plan and there does not appear to be any conflicts.



**RECOMMENDATIONS**

That Council adopt the policy ‘A.2.14 Regional Price Preference / Buy Local Policy’ as attached.

**VOTING REQUIREMENT**

Simple Majority

**COUNCIL DECISION**

**Moved Cr MWV Taylor, Seconded Cr AE Taylor** that Council adopt the policy ‘A.2.14 Regional Price Preference / Buy Local Policy’ as attached.

**CARRIED (4 VOTES TO 0)**

## A.2.14 REGIONAL PRICE PREFERENCE / BUY LOCAL POLICY

Policy Adopted XXXXXXXXX

### Objective

This policy establishes the guidelines to promote local business partnerships within the Shire of Leonora by giving preferential consideration to regional suppliers in the procurement of goods and/or services via tender or formal quotation.

### Definitions

**Quotation:** Means a statement from a supplier setting out the cost for the supply of goods or services.

**Local Business:** in this Policy is a regional tenderer as defined in the Local Government Act (Functions and General) Regulations 1996 Part 4a 24(b).

**regional tenderer** means a supplier of goods or services who satisfies the criteria in subregulation (2).

(2) A supplier of goods or services who submits a tender is regarded as being a regional tenderer for the purposes of this Part if —

(a) that supplier has been operating a business continuously out of premises in the appropriate region for at least 6 months before the time after which further tenders cannot be submitted; or

(b) some or all of the goods or services are to be supplied from regional sources.

**Region:** is specified as the geographical area which comprises the whole of the Shire of Leonora.

**Regional Price Preference:** when applied in relation to a quotation or tender submitted by an Eligible Local Business, involves assessing the price component of the tender or quotation as if the tendered / quoted price were discounted in accordance with the Regional Price Preference Policy.

**Tender:** means a Tender required under Clause 11 of *the Local Government (Function and General) Regulations 1996* or other Tender Procedure as determined by Council.

### Policy Statement

The Shire of Leonora will encourage local industry to do business with Council through the adoption of a regional price preference advantage in conjunction with standard tender and quotation considerations. This policy will apply to all Shire of Leonora tenders and quotations where prices are being sought from both local and non-local businesses..

### Price Preference Levels:

A price preference may be given to a local business by assessing the tender from that local business as if the price bids were reduced by the values set out in the Local Government Act (Functions and General) Regulations 1996 Part 4a 24(D).1

(1) A preference may be given to a regional tenderer by assessing the tender from that regional tenderer as if the price bids were reduced by —

(a) up to 10% — where the contract is for goods or services, up to a maximum price

- reduction of \$50 000; or*
- (b) up to 5% — where the contract is for construction (building) services, up to a maximum price reduction of \$50 000; or*
- (c) up to 10% — where the contract is for goods or services (including construction (building) services), up to a maximum price reduction of \$500 000, if the local government is seeking tenders for the provision of those goods or services for the first time, due to those goods or services having been, until then, undertaken by the local government.*

### **Proof of eligibility:**

Businesses who claim the regional price preference should indicate on their tender or quotation submission that they wish to claim the regional price preference and on which criteria they wish to claim it. Suitable proof of eligibility should be provided.

Where a price preference is being claimed by non-local business on the basis of goods or services being supplied from regional sources only those goods or services identified in the tender or quotation as being from regional sources may be included in the discounted calculations that form a part of the assessments of a tender or quotation when a regional price preference policy is in operation.

If, in the opinion of the Shire of Leonora, a supplier has deliberately provided false or misleading information so as to benefit from this policy, their quotation or Tender may be considered non-conforming and, as such, may be disqualified.

### **Competitive Purchasing:**

Price is only one factor that the Shire of Leonora considers when evaluating a quotation or Tender. There is nothing contained within this policy that compels acceptance of the lowest price.

The Tender or quotation that is determined to be both cost effective and advantageous to the Shire of Leonora will be the most likely to be accepted.

### **Consequences:**

This policy represents the formal policy and expected standards of the Shire of Leonora. Elected Members and Employees are reminded of their obligations under the Council's Code of Conduct to give full effect to the lawful policies, decisions and practices of the Shire.

### **Roles and Responsibilities:**

Employees will use the local market for their procurement requirements to encourage economic growth and local business partnerships where it is practical and reasonable to do so.

Employees are to ensure that the application of a regional price preference is clearly identified within the Tender and quotation documents to which the preference is to be applied and that this policy is made available to businesses as part of the quotation or Tender.

### **Relevant Documents**

External:

- Local Government Act 1995;

- Local Government (Functions and General) Regulations 1996;

Internal:

- Code of Conduct;
- Tendering Procedure;

*Moved Cr AE Talyor, Seconded MWV Taylor that late item 11.0(B) (i) be considered.*

**CARRIED (4 VOTES TO 0)**

**11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**A. NIL**

**11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**11.0(B) OFFICERS**

**11.0(B)(i)**

**ACCOUNTS FOR PAYMENT**

**SUBMISSION TO:** Meeting of Council  
Meeting Date: 21st June, 2016

**AGENDA REFERENCE:** 11.0(B)(i) JUN 16

**SUBJECT:** Accounts for Payment

**LOCATION / ADDRESS:** Nil

**NAME OF APPLICANT:** Nil

**FILE REFERENCE:** Nil

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Tanya Browning

**OFFICER:** Deputy Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 20<sup>th</sup> June, 2016

**BACKGROUND**

The attached statement consists of accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **21385** to **21386**, and **21491** to **21494** and totalling **\$1,286.33** and accounts paid by Council Authorisation represented by cheques numbered from from **21495** to **21528** totaling **\$130,788.29**.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

**STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

## **RECOMMENDATIONS**

That accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **21385** to **21386**, and **21491** to **21494** and totalling **\$1,286.33** and accounts paid by Council Authorisation represented by cheques numbered from from **21495** to **21528** totaling **\$130,788.29**.

## **VOTING REQUIREMENT**

Simple Majority

## **COUNCIL DECISION**

**Moved Cr AE Taylor, Seconded Cr GW Baker** that accounts paid by Delegated Authority and Direct Bank Transactions represented by cheques numbered from **21385** to **21386**, and **21491** to **21494** and totalling **\$1,286.33** and accounts paid by Council Authorisation represented by cheques numbered from from **21495** to **21528** totaling **\$130,788.29**.

**CARRIED (4 VOTES TO 0)**

**Shire of Leonora****Monthly Report – List of Accounts Paid by Delegated Authority****Submitted to Council on the 21st June, 2016**

The following list of accounts has been paid under delegation, and Direct Bank Transactions by the Chief Executive Officer, since the previous list of accounts. Cheques are numbered from **21385** to **21386** and **21491** to **21494**, totalling **\$1,286.33**.

**CHIEF EXECUTIVE OFFICER**

<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment by Delegated Authority</b>
21385	08/06/2016	LGRCEU	Union Fee PPE: 8/6/2016	20.50
21386	10/06/2016	M Bargerbos	Rates refund A2706	207.88
21491	16/06/2016	Donna Maccan	3rd Place - Masters Mile (Female)	150.00
21492	16/06/2016	Jody Brownley	1st Place Masters Mile (Female)	500.00
21493	16/06/2016	Mike Bryant	3rd Place Masters Mile (Male)	150.00
21494	20/06/2016	Shire of Leonora - Petty Cash	Petty Cash Recoup - June, 2016	257.95
			<b>GRAND TOTAL</b>	<b>\$1,286.33</b>

<b>Shire of Leonora</b>				
<b>Monthly Report - List of Accounts Paid by Authorisation of Council</b>				
<b>Submitted to Council on the 21st June, 2016</b>				
<p>Cheques numbered from <b>21495</b> to <b>21528</b> totaling <b>\$130,788.29</b> submitted to each member of the Council on 21st June, 2016 have been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing.</p>				
<b>CHIEF EXECUTIVE OFFICER</b>				
<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
21495	21/06/2016	AIT Specialists Pty Ltd	Completion of the review of records and determination - Fuel Tax Credits - Road Transport and Of...	32,786.05
21496	21/06/2016	Athletics Western Australia	Sanction Fee and Reimbursement for Developmental Activities at Leonora School - Golden Gift 2016	2,450.00
21497	21/06/2016	B.T. & M.A. Salmon	Street Sweeping as requested by Works Manager	3,295.60
21498	21/06/2016	BlueChip Timing	Additional Timing Service Charges - Leonora Golden Gift 2016	334.40
21499	21/06/2016	Bunnings Building Supplies Pty Ltd	Screws, Silicone, Dolly and Sink for 289 Queen Vic Street	256.96
21500	21/06/2016	Canine Control	Additional Visit for Golden Gift 2016 - 3rd - 5th June, 2016	2,579.50
21501	21/06/2016	Covs Parts Pty Ltd	Handpiece Trigger Switch - Depot	65.34
21502	21/06/2016	D. C. Taylor	Dog Food	140.00
21503	21/06/2016	Department of Regional Development.	Not Acquitted - Website Redevelopment Grant	2,200.00
21504	21/06/2016	Eagle Petroleum (WA) Pty Ltd	Motorpass Cards - Period Ending 13/06/2016	406.45
21505	21/06/2016	Earth Australia Contracting Pty Ltd	Box Cut Road Edges on Rajah Street	4,147.00
21506	21/06/2016	Elite Gym Hire	Gym Equipment Hire - June, 2016	1,072.50
21507	21/06/2016	Fleck Perry Photography	Photography over Leonora Golden Gift Weekend	4,055.00
21508	21/06/2016	Forman Bros	HWS Repairs at 229 Hoover Street and Retic repairs at Rec Centre	2,068.11
21509	21/06/2016	Goldfields Truck Power	Multi Tyred Roller Hire - May, 2016	1,100.00
21510	21/06/2016	Goldline Distributors	Cleaning Products for Rec Centre and Catering items for Museum	642.01
21511	21/06/2016	Griffin Valuation Advisory	Plant and Equipment and Mobile Plant Assets for Insurance and Financial Reporting Purposes + Dis...	12,236.86
21512	21/06/2016	Horizon Power	Power Usage Streetlights and Recreation Centre	4,701.33
21513	21/06/2016	iBolt Fencing	Supply Palisade Fencing, powder coated black and with Devils Fork including 1 Panel for swimming Pool	8,250.00
			<b>Sub Total</b>	<b>\$82,787.11</b>



<b>Cheque</b>	<b>Date</b>	<b>Name</b>	<b>Item</b>	<b>Payment</b>
			<b>Balance Brought Forward</b>	<b>\$82,787.11</b>
21514	21/06/2016	Kleenheat Gas	1 x Gas Bottle for 13 Fitzgerald Drive	98.53
21515	21/06/2016	Marnta Pty Ltd	Youth Services at Leonora Youth Centre - April, 2016	10,956.00
21516	21/06/2016	Mcleods Barristers and Solicitors	Legal Fees - Jones, M - Lot 97 Otterburn Street - Dilapidated Building	511.50
21517	21/06/2016	McMahon Burnett Transport	Freight - Snap Printing	67.83
21518	21/06/2016	Moore Stephens	Accounting Fees - May, 2016	7,260.00
21519	21/06/2016	Northfields (WA) Pty Ltd	Tipper Truck	668.25
21520	21/06/2016	Outback Parks&Lodges	Accommodation and meals - Leonora Golden Gift, 2016	15,770.00
21521	21/06/2016	Penns Cartage Contractors	Freight - Rec Centre Flooring	407.44
21522	21/06/2016	Redcat Productions	Filming over Golden Gift Weekend 2016 & Production of 30 second TVC including all CADD & Adstream Costs	4,070.00
21523	21/06/2016	Skippers Aviation Pty Ltd	Flights for D Lynn & E Labushagne	1,041.00
21524	21/06/2016	Snap Osborne Park	Rates Notices x 7,000	1,098.00
21525	21/06/2016	Stephen Peacock Construction	Roof Repair - Patroni's Guest House	1,779.80
21526	21/06/2016	Toll Ipec Pty Ltd	Freight - Museum PC	16.93
21527	21/06/2016	Weusandi Contractors	Hire of Watercart	3,861.00
21528	21/06/2016	Whiston Refrigeration	Inspect and repair as necessary Ice Machine at Depot	394.90
			<b>GRAND TOTAL</b>	<b>\$130,788.29</b>

**12.0 NEXT MEETING**

Tuesday 19<sup>th</sup> July, 2016 at 9:30am in the Leonora Shire Council Chambers.

**13.0 CLOSURE OF MEETING**

There being no further business, presiding member Cr PJ Craig closed the meeting at 11:28am.